



MINUTES

Monday October 17, 2016
7:00 P.M., Barber School
102 West Exchange Street
Spring Lake, Michigan

1. Call to Order

President **MacLachlan** called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Present: Doss, MacLachlan, Miller, Nauta, Powers and Van Strate.

Absent: TePastte

Motion by **Nauta**, second from **Miller**, to excuse Council Member **TePastte**.

Yes: 6 No: 0

4. Approval of the Agenda

Motion by **Nauta**, second from **Van Strate**, to approve the agenda removing item 6. A.

Yes: 6 No: 0

5. Consent Agenda

A. Approved the payment of the bills (checks numbered 58204-58277) in the amount of \$396,982.46.

B. Approved the minutes for the September 19, 2016 regular Council meeting.

C. Approved the services of Prein & Newhof at a cost not to exceed \$4,900 to perform GIS services on the Village's water system.

D. Approved the purchase of a Trimble hand-held GPS device at a cost not to exceed \$11,000.

E. Approved a contractual agreement with the City of Grand Haven for Planning services.

- F. Approved a working holiday on November 11, 2016.
- G. Approved a Residential Anti-Displacement and Relocation Plan.
- H. Approved an Economic Opportunities Policy for Section 3 Covered Contracts.
- I. Approved Resolution 2016-11, a resolution prohibiting and making unlawful discrimination in housing and/or real property because of race, color, religion, creed, national origin, ancestry, sex or disability in the Village of Spring Lake.

Motion by **Doss**, second from **Miller**, to approve the Consent Agenda.

Yes: 6 No: 0

6. General Business

A. Recognition – Brian Sipe

Subject: Fire Chief Brian Sipe would like to recognize volunteers who were instrumental in a choking save in the Village. – **Removed from Agenda.**

B. Audit Presentation – Doug Vredevelde

Subject: Mr. Doug Vredevelde was in attendance to present his audit findings for fiscal year 2015/2016. A paper copy of the audit was delivered with the Council agenda and was available at the meeting for public review.

Mr. Vredevelde reported that the Village had come a long way in the last 4 years from when they had 13 minor deficiencies, 3 material weaknesses and 1 significant deficiency in 2013. Mr. Vredevelde also gave an overview of the fiscal year 2015/2016 audit and explained his findings.

C. Marketing Report – Chris Burns

Subject: In August, Council approved hiring Stacy Trapani to develop marketing information on the Village statistics over the past 4 years. Village Manager Chris Burns went into more detail regarding the statistics in a PowerPoint presentation.

Manager **Burns** updated Council on various new business projects around the Village. Manager **Burns** also clarified what it would mean financially to the Village to be dissolved into the Township or to become a city.

D. Public Hearing – Isabel’s House

Subject: Per CDBG requirements, the Village was required to hold a public hearing at the Council Meeting regarding the completion of the Isabel's House Project. A copy of the Affidavit of Publication was included in Council's packet.

Manager **Burns** reported that they were wrapping up the final steps of the Isabel's House Community Development Block Grant requirements. **Burns** said that this public hearing was noticed in the Grand Haven Tribune and that Council had been provided a copy of the Affidavit of Publication. **Burns** then asked that the Public Hearing be opened at this time to hear any comments related to the project, good or bad, and, following that, they would need to move to close the public hearing so any and all comments could be submitted to Lisa Green at the MEDC for close-out when Ms. Green performed the audit next week.

President **MacLachlan** opened the public hearing at 7:34 p.m.

There was no public comment.

Motion by **Van Strate**, second from **Doss**, Village Council closed the public hearing at 7:35 p.m.

Yes: 6 No: 0

7. Department Reports

A. Village Manager – Manager **Burns** shared a press release from the Ottawa County Road Commission regarding Water System Bond Refunding that would save \$1,880,000 over the next 18 years. **Burns** also shared a letter that was to be sent out to address a Tanglefoot Park issue.

B. Clerk/Treasurer/Finance Director

C. OCSO

D. Fire

E. 911

F. DPW

G. Building

H. Water

I. Sewer

J. Minutes from Various Board & Committees

1. Parks & Recreation

2. Planning Commission

8. Old Business and Reports by the Village Council – Council Member **Doss** shared that the Whistle Stop Park Campaign was finally going to launch and she would be sending out emails with details.

9. New Business and Reports by Village Council – There was no new business.

- 10. Status Report: Village Attorney** – Attorney Sullivan congratulated Village Council on the work that they had done over the last few years and, more importantly, the professionalism of staff and the working relationship they had with Council that has been a very positive one during Jim’s tenure.
- 11. Statement of Citizens** – Lee Schuitema said he supported the Tanglefoot letter and also asked Council to take notice of all the work that has been done at Tanglefoot and that it was looking beautiful.
- 12. Adjournment**

Motion by **Van Strate**, second from **Nauta**, Village Council adjourned the meeting at 7:41p.m.

Yes: 6 No: 0

James MacLachlan, Village President

Maryann Fonkert, Deputy Clerk