



## MINUTES

**Central Business District Development Authority (CBDDA) Meeting**  
**Thursday, November 10, 2016**  
**7:30 a.m. Village Hall - E.O.C. Room**

**I. Call to Order**

Chairman **Draeger** called the meeting to order at 7:30 a.m.

**II. Roll Call:**

Present: Draeger (Chair), Blake, Dean, Dull, Hanks, Heins, Nauta and Willison.

Staff Present: Chris Burns (Village Manager) & Maryann Fonkert (Deputy Clerk)

Absent: Moore

**III. Approval of Minutes (9/8/2016)**

Motion by **Nauta**, second from **Heins**, to approve the Minutes of the September 8, 2016 regular meeting. All in favor, motion carried.

Yes: 8                      No: 0

**IV. Approval of the Agenda:**

Motion by **Heins**, second from **Dull**, to approve the Agenda with the addition of item E. Discussion of Village Disincorporation to VI. Business. All in favor, motion carried.

Yes: 8                      No: 0

- V. Financial Reports** (thru 10/31/16) – **Draeger** asked about the DDA being charged for some of the DPW wages. **Burns** said that was correct, and explained that if the DPW does work in the DDA district, that time was charged back. **Burns** also explained that employee hours were like attorneys in that every hour was billable, so when time timesheets are filled out and we spend x amount of time for DDA meetings, our time was charged back to the DDA. **Draeger** also asked what the \$1,015 for professional services was for. **Burns** said she thought it was the new banners but would check on that.

Motion by **Heins**, second from **Willison**, to approve the Financial Reports. All in favor, motion carried.

Yes: 8                      No: 0

## VI. Business

- A. Holiday decorations - **Burns** explained that the decorations were up but were not supposed to have been put up until after Thanksgiving so she had DPW unplug them for now. **Burns** also said that Andy's Tree Service had been hired to install the white lights on the trees and that Andy **Dull** had been gracious enough to design the banners for downtown and the theme was Peace, Love, Joy. **Burns** said the banners were red and aqua and would be installed on November 21<sup>st</sup> and 22<sup>nd</sup> and that the Crafting group from Spring Lake Presbyterian Church would be decorating the tree under the gazebo. **Dull** said they were pleasantly surprised at how big the decorations were very happy with the simplistic nature of them.
- B. Update on New Businesses – **Burns** shared that there was a lot of activity in the Village including the new gastro pub going into the old Chan's building and that they were interested in a façade grant. **Burns** said Dr. Weis was also interested in a façade grant. **Burns** also reported that Mill Point Senior Housing broke ground and would be working on the project all winter, the site plan was approved for Best Financial Credit Union and the Fire Station opened and was beautiful. **Burns** also shared that Bruce Callen and Dr. Achy were discussing combining their properties for a joint new building.
- C. The **Board** discussed a letter being sent out to sandwich board sign lessees to remind them that the signs belong to the Village and that they were responsible for taking care of them and returning them to the Village when they are done using them.
- D. Village Disincorporation – the **Board** discussed the process and ramifications of disincorporation.

VII. **Next Meeting:** Thursday, December 8, 2016

VIII. **Adjournment:** There being no further business the meeting was adjourned at 8:55 a.m.

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Louis Draeger, Chairperson

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Maryann Fonkert, Deputy Clerk