



## MINUTES

**Central Business District Development Authority (CBDDA) Meeting  
Thursday, December 8, 2016  
7:30 a.m. Village Hall - E.O.C. Room**

**I. Call to Order**

Chairman **Draeger** called the meeting to order at 7:34 a.m.

**II. Roll Call:**

Present: Draeger (Chair), Blake, Dull, Hanks, Heins, Moore and Nauta.

Staff Present: Chris Burns (Village Manager) & Maryann Fonkert (Deputy Clerk)

Absent: Dean and Willison

**III. Approval of Minutes (11/10/2016)**

Motion by **Heins**, second from **Moore**, to approve the Minutes of the November 10, 2016 regular meeting. All in favor, motion carried.

Yes: 7                      No: 0

**IV. Approval of the Agenda:**

Motion by **Nauta**, second from **Moore**, to approve the Agenda as presented. All in favor, motion carried.

Yes: 7                      No: 0

- V. Financial Reports** (thru 11/30/16) – **Draeger** commented that Façade Grants seemed to be moving along. Manager **Burns** said that they were and reported that she thought Paul Pugsley, owner of the old Chan's building, still wanted one and that Steve Nauta and Dr. Weis were also interested in Façade Grants. **Draeger** said he thought the contributions from the TIF funds were all in the September taxes and they were only at 30%. **Burns** said it might be something as simple as a Journal entry had not been made yet. **Burns** said she would ask Marv when he came back and would email **Draeger** with the answer. **Draeger** asked if the Debt Service was paid twice a year. **Burns** said yes.

Motion by **Heins**, second from **Moore**, to approve the Financial Reports. All in favor, motion carried.

Yes: 7                      No: 0

## VI. Business

- A. Village Disincorporation – the **Board** discussed the process and ramifications of disincorporation and what actions they could take as a Board to educate residents with accurate factual information.
- B. Downtown Christmas Decorations – **Burns** reported that the first set of banners come in with the wrong color for the aqua banners and had to be redone. **Burns** said they were such a pale color that driving by them at 30 miles an hour they would have looked white. **Burns** also shared that there had been numerous compliments on the new decorations and that there had been several requests to extend the decorated area or add them to other areas of the downtown. **Burns** asked the **Board** to start thinking about what they would like to do since they would start the budget process in January and can plan for any additional costs for decorations.

**The Board** agreed they would like to see more decorations, possibly around East Village, and suggested getting estimates to electrify more lamp posts to accommodate them. The **Board** also discussed leaving the white lights on the trees for a while after the holidays and see how that was received by the residents.

- C. 2017 Meeting Schedule - The **Board** agreed to keep the meetings scheduled monthly.
- D. Miscellaneous – Manager **Burns** invited the **Board** to participate in the Window Decorating Contest on Monday, December 12<sup>th</sup> at 6:00 p.m. **Burns** reported that Tri City Auto was coming along. **Burns** also reported that Barrett's was in violation of the Fire Suppression Ordinance and had been ticketed.

VII. **Next Meeting:** Thursday, January 12, 2017

VIII. **Adjournment:** There being no further business the meeting was adjourned at 8:31 a.m.

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Louis Draeger, Chairperson

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Maryann Fonkert, Deputy Clerk