



Village of Spring Lake  
Council Work Session Minutes  
June 12, 2017  
6:00 p.m.

102 West Savidge Street (Downstairs EOC Conference Room)  
Spring Lake, MI 49456

President **Hatton** called the meeting to order at 6:00 p.m.

1. **Save the Catwalk (Mayor Geri McCaleb, Diane Sheridan & Sharon Behm)** – President **Hatton** introduced Mayor McCaleb from the City of Grand Haven. Mayor McCaleb gave an update on the pier restoration and the status of the fundraising for the new/restored Catwalk. Mayor McCaleb also asked Council to consider contributing to the Catwalk restoration. Sharon Behm and Diane Sheridan explained their “Save the Catwalk” efforts including upcoming fundraisers.
2. **St. Mary’s Church Request to Close Prospect** –Mr. Ken Johnson from St. Mary’s Church was present. Mr. Johnson explained that St. Mary’s Annual Festival would be July 8<sup>th</sup> and they would like to close Prospect Street from about 10:00 a.m. to 4 or 5:00 p.m. leaving the 2 homes on that street with an ingress/egress at the Exchange Street end. St. Mary’s would contact the homeowners regarding the street closure.

**Council** had no objections to St. Mary’s request.

3. **Short-term Rental Resolution of Support** - Manager **Burns** explained that Ferrysburg City Council Member, Timothy O’Donnell, has requested support from the NW Ottawa Communities, by way of a Resolution, to share with the elected officials in Lansing with the hope of retaining local control of zoning issues.

**Council** agreed they would like to support this requested resolution.

4. **North Bank Communities Fund Grant Agreement** - Manager **Burns** shared that the Village had received a Grant for \$2,000 to install signage at the tree nursery to honor Vicki Verplank and her contributions to the installation and maintenance of the nursery.
5. **Mill Point Park Reservation** - Manager **Burns** explained that Odd Side Ales requested the use of Mill Point Park on August 19<sup>th</sup> to hold a Craft Beer and Music Festival. **Burns** also explained that Odd Side Ales had to obtain the proper licensing and liability insurance, which they indicated they were prepared to do.

**Council** agreed they would approve this request.

6. **Historical Committee Vacancy** – **Burns** explained that there were vacancies on the Historical Committee and that Sheron Collins had applied for one of those vacancies.

**Burns** said that Council Member **Miller** knew her and had recommended her to fill one of the openings.

7. **Roof Bids – Burns** reported that Tim Vander Zande, from The Architectural Group, had emailed the bid tab late that afternoon and still needed a little time to go over the 3 lowest bidders to make sure he was comparing apples-to-apples. **Burns** shared that the lowest bids were from East Muskegon Roofing at \$74,800, J. Stevens Roofing at \$74,900 and Mikalan Roofing at \$76,600, **Burns** asked Council if, to expedite the roof repair, they would be comfortable granting Hinga or herself the ability to sign the contract based on Vander Zande's recommendation.

**Duer** said that he had been involved with East Muskegon Roofing on some big facilities and they had done a really good job. **Burns** said they had also come highly recommended by the Architectural Group. **Hatton** suggested that J. Stevens be considered since they could complete the project a month sooner. **Hatton** also suggested getting a referral from the Township on the company they had used for their new roof.

**Council** agreed they would like to go with the recommendation from Mr. Vander Zande and allow **Burns** and/or **Hinga** to execute the agreement.

8. **SLHF Liaison Position – Burns** explained that she was not sure how long that liaison position had been in place but that she and **Hinga** did not see any benefit from this position. **Burns** said there was never any communication back and forth and no meeting minutes were ever shared so they believed that this position had outlived its usefulness.

**Council** agreed that if there were no benefits from this position that it could be eliminated.

9. **Budget Amendments (Marv Hinga) - Hinga** explained the budget amendments that included moving money between line items in the DDA to cover paving on Buchanan St, appropriating money being offset by State Grants money, transfer money to pay for Whistle Stop playground equipment while waiting on additional donations and that the expenditures for Central Park had come in higher than expected with the improvements and dedication. **Hinga** also explained that there were 2 budget adjustments for furnishing and blinds in the Police Department and for the Jackson Street road end. **Hinga** said the net effect was that they were either offsetting increased expenditures by additional revenues that came in or by cutting expenditures in other line items.

**Council** agreed they were comfortable with these budget adjustments.

10. **Budget Resolutions – Hinga** explained that there was a resolution to adopt the Annual Budget and one to establish the Millage rate.

11. **Community Engagement Meetings** - Community Engagement meetings regarding disincorporation would be held on June 19<sup>th</sup> and June 20<sup>th</sup>. Council Member **Powers** shared a resolution, prepared by the Village Attorney, clarifying the rolls of each participant of the Community Engagement. **Hatton** said that she had not met Stacy Trapani or Eric Lumphur, and she would like to be able to meet them and wondered why she had not met them already. Manager **Burns** explained that none of the participants had met Trapani or Lumphur. **Burns** also explained that Mr. Lumphur was the moderator and would have a short power point presentation explaining the different forms of government and then the majority of the time would be spent answering questions from the audience. **Powers** explained that the resolution was Council's formal statement explaining to the public why the individuals were chosen to be on the panel.

**Council** agreed the resolution could be added to the Consent Agenda.

12. **Communications** - These communications were included in the packet and there was no further discussion.

- Japanese Knotweed removal
- Library Calendar (June)
- Top Butcher Liquor License

13. **Minutes** - Minutes of the May 8, 2017 Work Session and May 15, 2017 regular meeting.

Council agreed that since they had not received their packets with the minutes until earlier that day, they would table approval until the July 17<sup>th</sup> meeting to give them a chance to read them over.

14. **Public Comment** – Elizabeth Wheeler mentioned the upcoming fundraiser for the Winsor McCay Park.

15. **Adjournment** – the meeting adjourned at 7:00 p.m.

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Joyce Verplank Hatton, Village President

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Maryann Fonkert, Deputy Clerk