



MINUTES

**Central Business District Development Authority (CBDDA) Meeting
Thursday, July 13, 2017
7:30 a.m. Village Hall - E.O.C. Room**

I. Call to Order

Chairman **Draeger** called the meeting to order at 7:30 a.m.

II. Roll Call:

Present: **Draeger** (Chair), **Heins** (Vice-Chair), **Blake**, **Dull**, **Moore**, **Nauta** and **Willison**.

Staff Present: **Chris Burns** (Village Manager) & **Maryann Fonkert** (Deputy Clerk)

Absent: **Dean** & **Hanks**

Willison said that he had read over the Façade grant information and that nowhere in the information did it state that new construction did not qualify. **Draeger** asked to discuss this issue under New Business. **Willison** agreed.

III. Approval of Minutes (5/11/2017)

Motion by **Nauta**, second from **Moore**, to approve the Minutes of the May 11, 2017 regular meeting. All in favor, motion carried.

Yes: 7 No: 0

IV. Approval of the Agenda:

Motion by **Willison**, second from **Moore**, to approve the Agenda as presented. All in favor, motion carried.

Yes: 7 No: 0

V. Financial Reports: Draeger asked if this was the final report or would it be adjusted for fiscal year end. **Burns** said it would be adjusted for yearend but that everything was in and recorded through June 30th. The **Board** discussed possible budget adjustments for sidewalk maintenance. **Burns** said that the budget could be adjusted at any time.

Motion by **Nauta**, second from **Willison**, to approve the Finance Report. All in favor, motion carried.

Yes: 7 No: 0

VI. Business:

- A. Former Township Hall Lot Discussion – **Burns** reported that the note for this lot had been paid off.
- B. Street Light Discussion – **Burns** explained that she and Hinga had met with a firm that would be putting in 4 sample LED lights, leaving them in for about a month, on Savidge by Jackson Street. **Burns** said they would be giving the Village a proposal for the decorative street lights, making them uniform in color and they would also be giving a proposal for Lakeside Trail lights.
- C. Miscellaneous – **Burns** reported that the plans for the new dentist office across the street had been approved by the Planning Commission and construction was expected to start shortly and be done by the year end. **Burns** also reported that the contractor for Buchanan Street would be spraying the weeds in the new right of way grass and then come back and replant grass. **Burns** said that there had been a sewer leak in the line at Shady Lane and Buchanan Street and that, unfortunately, the new paving had to be repaired.

Burns shared that VanHoeven was getting bids for redoing the parking lot at Mill Point Park which would be done in the fall, after boating season, and that Best Financial Credit Union had started their construction.

The **Board** discussed the planning process and ideas for a new Master Plan. **Burns** explained the process of the Village becoming a Redevelopment Ready Community which was a requirement of the State to qualify for grants going forward. **Burns** said that Dana Kollewehr, the Economic Development person for the Chamber, was a Redevelopment Specialist and would serve the Village in that roll, which was another requirement of the State.

The **Board** discussed sending a letter to the editor supporting a “No” vote for the Charter language change that would allow for a mechanism to disincorporate the Village. The **Board** felt the DDA district would be the area most negatively affected by disincorporation and that they should be the voice of all businesses in the Village. The **Board** also felt that if there was not a vibrant downtown, that property values throughout the Village would go down. After much discussion, the **Board** decided on tentative content for the letter and **Draeger** and **Dull** would draft it.

Willison said he would like to be reconsidered for a Façade Grant, but that he realized this meeting had gone long and a couple of Board members had left, so this was something that could be discussed at the August meeting. The **Board** agreed that this was worth taking another look at in August.

VII. Adjournment: There being no further business the meeting was adjourned at 8:57 a.m.

Louis Draeger, Chairperson

Maryann Fonkert, Deputy Clerk