



MINUTES

Monday, September 18, 2017
7:00 P.M., Barber School
102 West Exchange Street
Spring Lake, Michigan

1. Call to Order

President **Powers** called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Present: Doss, Duer, Hanks, Miller, Powers, TePastte, Van Strate.

Absent: None

4. Approval of the Agenda

Motion by **TePastte**, second from **Miller**, to approve the agenda as presented.

Yes: 7 No: 0

5. Consent Agenda

- A. Approved the payment of the bills (checks numbered 59134-59217) in the amount of 237,305.54.
- B. Approved the minutes for the August 14, 2017 work session and the August 21, 2017 regular Council meeting.
- C. Approved a request for a street closure on Visser on October 21st from 2:00 p.m. until 9:00 p.m.
- D. Approved the purchase of a Kubota lawn mower from Wolf Kubota for an amount not to exceed \$13,105.00.
- E. Approved the appointment of Mr. Marvin Hinga as the Acting Village Manager during the Village Manager's absence from September 20-28, 2017.
- F. Approved a working holiday on Friday, November 10, 2017 (Veterans Day)

whereas staff reports as normal but Village Hall is closed to the public.

- G. Granted permission to Wetland Watch and GEI Consultants to treat Phragmites on two Village parcels and donate \$50/parcel to Wetland Watch for the service.
- H. Approved the Lions Club request to solicit at the corner of Jackson & Savidge Streets on September 22nd & 23rd.
- I. Approved the appointment of Council Members Joel TePastte and Michelle Hanks to a finance committee, along with Clerk/Treasurer Marvin Hinga and Village Manager Chris Burns, to meet on an as-needed basis.

Motion by **Doss**, second from **TePastte**, to approve the Consent Agenda as presented.

Yes: 7 No: 0

6. General Business

A. Change Order for Boardwalk Improvements

Subject: Anlaan Corporation was the successful low bidder for connector path repairs and MDOT work on the bridge. The Village had miscellaneous work (brush removal, painting, fence repairs) that needed to be completed near the boardwalk that was beyond the abilities of our DPW staff. The work could be added to the repairs as a “change order” and completed now, saving mobilization costs should the repairs not be completed until spring.

Burns explained the list of boardwalk improvements and recommended approving the change order to include only removal of the overgrowth along the boardwalk for up to \$4,000. **Burns** explained that the brush removal could only be done from the water and the Village did not have the equipment to remove it. **Burns** said that the final invoice should be less than \$4,000 because Don Mulder had already removed the tire. **Burns** said the quote for painting 3 light poles was high and, considering the amount of money, the fence repair should go out for bids, therefore, she did not recommend including and approving those costs on the change order.

Motion by **TePastte**, second by **Doss**, to approve the change order not to exceed \$4,000, to clear overgrowth along the Boardwalk in the area of Old Boy's.

Yes: 7 No: 0

7. Department Reports

- A. Village Manager – Burns** explained that Attorney Sullivan was out of town and that he had offered to have another attorney attend, but she did not think there was anything on the agenda that necessitated an attorney at this meeting. **Burns** also shared that she had attended the ribbon cutting and open house for Mill Point Senior Housing and that it was beautifully done and that they were still accepting application.
 - B. Clerk/Treasurer/Finance Director** – There were no additions.
 - C. OCSO – Burns** shared that Deputy Hafler had responded to a call at 904 E Savidge regarding a continually running water pump. Deputy Hafler determined what the issue was and, after finding out the elderly man had no family or friends in the area to help him, went to Home Depot before his next shift and bought a new supply line and installed it for him.
 - D. Fire - Burns** shared that the Fire Safety Event would be on September 28th at Mill Point Park this year.
 - E. 911**
 - F. DPW – Burns** reported that there had been 17 applicants and that the interviews had gone really well and that John Stuparits would be making his decision soon, if he had not already.
 - G. Sewer**
- 8. Old Business and Reports by the Village Council** – There was no old business to discuss.
- 9. New Business and Reports by Village Council** – President **Powers** reported that, at the last Work Session, Council had discussed an adjustment to Manager **Burns** salary and took note of the fact that this had been a difficult year and that she had conducted herself with composure and effective administration at a time when it was more difficult than normal. **Powers** also shared that the reviews were positive across the board and that she had been rated highly in all areas. **Powers** said, in light of that, they had given her a 5% raise over last year's salary, effective retroactively to the beginning of the budget year.
- 10. Status Report: Village Attorney** – no report at this time.
- 11. Statement of Citizens**

Lee Schuitema congratulated **Council** the first really quiet meeting in 7 months, and that what President Powers had not said was that Manager **Burns** had been given a score of 96% for her work over the past year and that he wanted the residents to know what a great person was leading the Village.

Lindsey Hartman, Board Member of Extended Grace, invited Council to a Town Hall meeting on Addiction, October 9, 2017 at 6:30 pm, at the Grand Haven Community Center. Ms. Hartman also explained Extended Grace was a nonprofit grassroots social lab that builds community while solving problems and provides

social and recreational opportunities for adults with mental illness, addictions, and disabilities.

12. Adjournment

Motion by **Van Strate**, second from **Duer**, Village Council adjourned the meeting at 7:21 p.m.

Yes: 7

No: 0

Mark Powers, Village President

Maryann Fonkert, Deputy Clerk