



## MINUTES

**Monday, October 16, 2017  
7:00 P.M., Barber School  
102 West Exchange Street  
Spring Lake, Michigan**

### **1. Call to Order**

President **Powers** called the meeting to order at 7:00 p.m.

### **2. Pledge of Allegiance**

### **3. Roll Call**

**Present:** Duer, Hanks, Powers, TePastte and Van Strate.

**Absent:** Doss and Miller

Motion by **TePastte**, second from **Van Strate**, to excuse Council Member's Doss and Miller.

Yes: 5                      No: 0

### **4. Approval of the Agenda**

Motion by **Hanks**, second from **Duer**, to approve the agenda as presented.

Yes: 5                      No: 0

### **5. Consent Agenda**

A. Approved the payment of the bills (checks numbered 59218-59295) in the amount of \$196,468.00.

B. Approved the minutes for the September 11, 2017 Work Session and the September 18, 2017 regular Council Meeting.

C. Approved a tower agreement with New Par, d/b/a Verizon Wireless.

D. Approved the following Board & Committee Appointments:

<b>Board/Committee</b>	<b>Appointee</b>	<b>Term</b>
Downtown Development Authority	Doug Heins	11/2020
Downtown Development Authority	Dr. James Moore	11/2020

Downtown Development Authority	Nicole LaBelle	11/2020
Downtown Development Authority	Michelle Dixon	11/2020
Historic Conservation Commission	Shelly Brower	11/2020
Historic Conservation Committee	Bruce Campbell	11/2020
Parks & Recreation/Tree Board	Clarissa Groenevelt	11/2020
Parks & Recreation/Tree Board	George Barfield	11/2020
Planning Commission	Eric Johnson	11/2020
Planning Commission	Lesley Van Leeuwen Vega	11/2020
Planning Commission	Scott VanStrate	11/2018
Zoning Board of Appeals	Shannon McMaster	11/2020
Zoning Board of Appeals	Scott VanStrate	11/2020
Library Board	Megan Doss	11/2021

- E. Approved a Memorandum of Understanding with Spring Lake Township for personnel sharing.
- F. Approved a request from Jesse VanDyke for the use of Barber School for a wedding on November 18, 2017.
- G. Approved an agreement with Williams & Works for a Master Plan project for an amount not to exceed \$15,000.
- H. Denied the request to remove a street light at 509 Buena Vista.

Manager **Burns** said she had a couple points of clarification before Council accepted a motion on the Consent Agenda in case any Council member wanted to pull either, or both, of these items for further discussion. **Burns** explained that the reason **Van Strate's** term on the Planning Commission was only until 2018 was because the Code of Ordinance indicated that the person appointed by Council could not serve for a term beyond their elected term and **Van Strate** was up for election in 2018 and the second was the Professional Service Agreement with Williams & Works for the Master Plan consulting had been modified, based on Attorney Sullivan's recommendation, and that the modified agreement had just been received back late in the afternoon prior to this meeting. No Council member indicated they wished to have either of these items removed from the Consent Agenda.

Motion by **TePastte**, second from **Van Strate**, to approve the Consent Agenda as presented.

Yes: 5                      No: 0

**6. General Business**

**A. 21<sup>st</sup> Century Infrastructure Commission**

**Subject:** Ottawa County has been selected to participate in an asset management pilot program. The timeline to commit to participation was tight (November 1<sup>st</sup>) and therefore must be considered quickly if municipalities wished to participate. The agreement had been reviewed by Ottawa County's corporate counsel.

**Burns** explained that this was part of Governor Snyder's 21<sup>st</sup> Century Infrastructure Commission's Asset Management Pilot program and he has asked communities within Ottawa County to participate. **Burns** said that the only down side was that there would have to be a couple of hours of staff time and the benefit would be that the Village would be looked upon favorably in the event a pot of money was put forward to help pay for the Assent Management plan. **Burns** explained that the Governor was term limited and trying to get this wrapped up before his term was up because the next governor might not fund it.

Motion by **TePastte**, second from **Van Strate**, to approve participating in Governor Snyder's 21<sup>st</sup> Century Infrastructure Commission's asset management pilot program.

Yes: 5      No: 0

**7. Department Reports**

- A. Village Manager** – Manager **Burns** said she had nothing to add.
- B. Clerk/Treasurer/Finance Director**
- C. OCSO**
- D. Fire**
- E. 911**
- F. DPW**
- G. Building**
- H. Water**
- I. Sewer**
- J. Barber School Annual Report**

**8. Old Business and Reports by the Village Council** – No old business at this time.

**9. New Business and Reports by Village Council** - No new business at this time.

**10. Status Report: Village Attorney** – Attorney **Sullivan** had no further comment.

**11. Statement of Citizens** – Lee Schuitema, 408 W Exchange, shared with Council that the Cutler Street building, down from his home, had been sold and that the new owners had already started renovations.

**12. Adjournment**

Motion by **Van Strate**, second from **Duer**, Village Council adjourned the meeting at 7:15 p.m.

Yes: 5                      No: 0

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Mark Powers, Village President

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Maryann Fonkert, Deputy Clerk