



MINUTES

Downtown Development Authority Meeting Thursday, May 10, 2018 7:30 a.m. Village Hall – EOC Room

I. Call to Order

Chairman **Draeger** called the meeting to order at 7:34 a.m.

II. Roll Call:

Present: Draeger (Chair), Heins (Vice Chair), Dixon, Dull, G. Hanks, Willison, and M. Hanks (Council Liaison).

Staff Present: Marv Hinga (Clerk/Treasurer), Maryann Fonkert (Deputy Clerk)

Absent: Blake, LaBelle and Moore

III. Approval of Minutes (4/12/2018)

Motion by **M. Hanks**, second from **Dixon**, to approve the Minutes of the April 12, 2018 regular meeting. All in favor, motion carried.

Yes: 7 No: 0

IV. Approval of the Agenda

Motion by **Dixon** second from **Heins**, to approve the Agenda as presented. All in favor, motion carried.

Yes: 7 No: 0

V. Financial Reports – Hinga said he had nothing more to add to the Financial report. The **Board** had no questions.

Motion by **Heins**, second from **Dixon**, to approve the Financial Report. All in favor, motion carried.

Yes: 7 No: 0

VI. Business

- A.** Boardwalk Railing Replacement (Ryan Arends, PE – Moore & Bruggink) – Mr. Arends explained that last fall the Tri-Cities (City of Grand Haven, Village of Spring Lake and Ferrysburg) hired Anlaan to replace the railing along the connector path with aluminum, which was more salt resistant. Arends said that, at that time, Manager **Burns** asked him to put a bid package together for railing replacement along the boardwalk at Old Boy's and that 2 bids had been received, with Anlaan being the low bidder, however, it was higher than the bid that was given prior. Arends explained that part of the reason for the higher bid was that railing materials were quoted verses the fence materials used for the connector path railing. Arends said that using fence material would save approximately \$10,000, and by waving the job specific insurance coverage another \$1,000 could be saved. Arends said that Anlaan would still have insurance coverage and since they are a very reputable company he would not have a problem with this change. The **Board** discussed the pros and cons of the 2 materials, railing material was load rated and fence material was not. Arends said the material looked the same and had the same life span of 20 to 40 years. The **Board** also discussed having railing only on the water side and extending it where there was no railing. The **Board** agreed to go and look the area over after the meeting.

Motion by **Heins**, second from **Willison**, to recommend the adjusted bid from Anlaan for the replacement of railing/fencing with possible changes per DDA request after they inspect the area along the boardwalk at Old Boy's. All in favor, motion carried.

Yes: 7 No: 0

- B.** DDA Budget – **Hinga** explained that he was asked by **Draeger** to compile the expenses for the Village Adventure to date. **Hinga** said that so far, the expenses were approximately \$2,000, plus \$1,000 for the traffic cones that would be used for future events. **Hinga** also explained the large projects budgeted in the next fiscal year.

Motion by **M. Hanks**, second from **Dixon**, to approve the Proposed Budget for Fiscal Year 18/19. All in favor, motion carried.

Yes: 7 No: 0

- C.** Recap - Village Adventure (M. Hanks & Dixon) – **M. Hanks & Dixon** shared that all the feedback that they had received was positive and the businesses were excited to sign up for the next adventure. They said that people were surprised to find out that there were so many businesses in the Village. **Draeger** asked if they had heard anything from business owners that did not participate. **M. Hanks** said they had not, but she thought that, since this had been so successful, there would be more participants for the next one.

D. Proposed Bike Week Event August 24/25 (M. Hanks & Dixon) – **Dixon** and **M. Hanks** explained that they wanted to plan a Bike Week event with a different event each day, ending the week with possibly a scavenger hunt along the bike path, bike decorating contest and a BBQ/party at Central Park. **M. Hanks** said that those they have talked to about this event were very excited to participate. **Heins** said that he was a mild believer before the Village Adventure, but he was a big believer now. **Dull** suggested a bike ride around the lake. **Dixon** said she had thought about that, but that would present safety problems with driveways and people that might not be able to ride 12 miles. **M. Hanks** said they wanted to keep the event Village oriented.

Motion by **Heins**, second from **Willison**, to approve the Bike Week Event. All in favor, motion carried.

Yes: 7 No: 0

E. Miscellaneous - No miscellaneous items

VII. Adjournment:

Motion by **Heins**, second by **M. Hanks**, the meeting adjourned at 8:31 a.m.

Lou Draeger, Chairman

Maryann Fonkert, Deputy Clerk