



**VILLAGE OF SPRING LAKE
PLANNING COMMISSION**

**MINUTES
REGULAR MEETING
June 26, 2018 7:00 PM**

**Barber School Community Building
102 West Exchange Street
Spring Lake, MI 49456
49456**

1. CALL TO ORDER

Chairman **Kauck** called the meeting to order at 7:05 p.m.

2. ROLL CALL

Present: Bohnhoff, Kauck, Nauta and Van Leeuwen-Vega.

Absent: Johnson, Martinus and Van Strate

3. APPROVAL OF THE AGENDA

Motion by **Bohnhoff**, second from **Van Leeuwen-Vega**, to approve the agenda as presented. All in favor, motion carried.

Yes: 4 No: 0

4. APPROVAL OF THE MINUTES – May 22, 2018 regular meeting

Motion by **Nauta**, second from **Bohnhoff**, to approve the minutes from the May 22, 2018 regular meeting. All in favor, motion carried.

Yes: 4 No: 0

5. PUBLIC HEARING

- A. Village Master Plan:** The Planning Commission will review the proposed Village Master Plan, collect public comments, and consider making a recommendation to the Village Council to adopt the Master Plan. Please take further notice that the Master Plan has been submitted for public comment to the interested entities as required under Section 41 of the Michigan Planning Enabling Act, and the Planning Commission hereby welcomes public comment on the Master Plan.

Chairman **Kauckeck** introduced this item and explained that Max Dillivan, from Williams & Works, was present and would go through a brief presentation.

Mr. Dillivan explained that the rule of thumb was to review the Master Plan every five (5) years to see if the goals and policies were still relevant and applicable. The Village Master Plan had not been reviewed since 2006, so Village leaders felt it was time. Mr. Dillivan said this was a living plan that had actionable and achievable goals that would drive the Village's vision forward and that public input was a large part of this project. Mr. Dillivan further explained the Master Plan update process with the Commissioners.

Motion by **Nauta**, second from **Bohnhoff**, to open the Public Hearing at 7:34 p.m.

The following people spoke during the public hearing.

- Darcy Dye, 114 N. Fruitport Road
- Lee Schuitema, 408 W. Exchange St.
- Bob Mersereau, 317 Lakeview Ct.
- Elizabeth Wheeler, 120 N. Lake

Chairman **Kauckeck**, having sat on the Steering Committee, gave an overview of what the thought process was of the Master Plan Steering Committee when they went through the update process.

There being no further comment, motion by **Bohnhoff**, second from **Nauta**, the Public Hearing closed at 7:54 p.m. All in favor, motion carried.

Yes: 4 No: 0

Howland explained the steps going forward to approve the Master Plan.

Van Leeuwen-Vega suggested they revisit the 8 Goals each year to make sure they were making progress on them because she felt these goals were the heart of the Master Plan. **Howland** explained that the next big step would be updating the Zoning Ordinance and that would touch on several topics and goals.

Kauckeck asked if the Master Plan goals could be added to the monthly meeting agenda. **Howland** and the other **Planning Commission members** agreed that would be a good idea to keep the goals in their minds.

Motion by **Bohnhoff**, second from **Nauta**, to approve a Resolution approving the 2018 Spring Lake Village Master Plan update and to recommend final approval by the Village Council. Whereas, the Spring Lake Village Planning Commission in cooperation with the steering committee has prepared the 2018 Spring Lake Village Master Plan, being an update to the version last revised in 2006; It is, therefore, resolved as follows: The Planning Commission approves the 2018

Spring Lake Village Master Plan, in the form and content presented at this meeting, with the following revisions:

- a. The addition of Map 4 Redevelopment Sites, pages 41 through 43.

The Planning Commission recommends that the Village Council give final approval of the Master Plan. The Secretary of the Planning Commission is requested to forward this resolution and the approved draft of the Master Plan to the Village Clerk for submission to the Village Council. All in favor, motion carried.

Yes: 4

No: 0

6. STATEMENTS OF CITIZENS ON ITEMS NOT ON THE AGENDA

Elizabeth Wheeler, 120 N. Lake, spoke during Statements of Citizens.

7. ADJOURNMENT

There being no further business, motion by **Bohnhoff**, second from **Nauta**, the meeting was adjourned at 8:09 p.m.

Jennifer Howland, Village of Spring Lake

Maryann Fonkert, Deputy Clerk