



MINUTES

Downtown Development Authority Meeting Thursday, September 13, 2018 7:30 a.m. Village Hall – EOC Room

I. Call to Order

Chairman **Draeger** called the meeting to order at 7:33 a.m.

II. Roll Call:

Present: Draeger (Chair), Blake, Dixon, Dull, G. Hanks, LaBelle, Willison (8:28), and M. Hanks (7:41) (Council Liaison).

Staff Present: Chris Burns (Village Manager), Angela Stanford-Butler (DDA Director) and Maryann Fonkert (Deputy Clerk).

Absent: Heins and Moore

III. Approval of Minutes (8/9/2018)

Motion by **Blake**, second from **Dixon**, to approve the Minutes of the August 9, 2018 regular meeting. All in favor, motion carried.

Yes: 6 No: 0

IV. Approval of the Agenda

Motion by **Dixon** second from **LaBelle**, to approve the Agenda as presented. All in favor, motion carried.

Yes: 6 No: 0

V. Financial Reports – Burns went over the Financial Reports with the Board.

Motion by **Dixon**, second from **Labelle**, to approve the Financial Reports. All in favor, motion carried.

Yes: 6 No: 0

VI. Business

A. Branding RFP – Burns discussed Branding and Placemaking with the Board and VanKampen's thoughts on the Village moving forward with Branding and creating a Placemaking Plan so it could all be tied together with her development opening in 2020. **Burns** shared VanKampen's idea of capitalizing on the waterfront to get people into the downtown. The **Board** discussed how using the waterfront to bring more people downtown would be great for the Village.

- B. Placemaking** – **Burns** shared copies of Placemaking examples from Clinton Township, created by local Planner, Pam Blough and explained the difference between Placemaking and the Master Plan. **Burns** said that Branding had been budgeted for, but Placemaking had not been so if the Board would like to go ahead with a Placemaking plan, there was money in fund balance that could be earmarked for Placemaking. The **Board** discussed the benefits of these plans and agreed to send out RFP’s and proceed with Branding and Placemaking Plans.
- C. Kim VanKampen Development Update** – **Burns** reported that VanKampen had an offer in on the blue Victorian Savidge Street home and was waiting for the title to clear. **Burns** said that VanKampen’s plan was to move the house to the lot she had purchased where Bilz Pool’s was located. **Burns** showed the Board a footprint of VanKampen’s property and explained that Kim was asking for 9 dedicated parking spaces for the residential units above the commercial area. The **Board** discussed parking for the development and parking in general for the downtown. **Burns** encouraged the Board to attend the September 25th Planning Commission meeting to hear the presentation from VanKampen’s team.
- D. Miscellaneous** – **Stanford-Butler** encouraged anyone that had thoughts to share on Bike Week to stay for the next meeting.

VII. Adjournment:

Motion by **Dixon**, second from **Blake**, the meeting adjourned at 8:41 a.m.

Yes: 8 No: 0

Lou Draeger, Chairman

Maryann Fonkert, Deputy Clerk