



Village of Spring Lake

Council Work Session Minutes

October 8, 2018

6:15 p.m.

102 West Exchange Street (Barber School)

102 West Savidge Street (Upstairs Conference Room)

Spring Lake, MI 49456

President **Powers** called the meeting to order at 7:00 p.m.

1. 6:15 p.m. (Barber School) Joint Meeting with Spring Lake Township Board of Trustees

2. Auditor Presentation

The paper copy of the audit was distributed at the Work Session with the presentation and discussion to take place at the regular meeting on October 15, 2018.

Burns said that if Council had questions regarding the audit, Hinga would be able to answer them, or they could ask Doug at the next Council meeting. **Hanks** shared that the Finance Committee had no questions or comments, other than to say that it was good to have a clean audit.

3. Water Ordinance

The water ordinance public hearing will be held at the regular Council Meeting on October 15, 2018.

Burns explained that this amendment would clarify who was responsible for what costs in the event of a break.

4. Budget Amendments (Marv Hinga)

Marv Hinga will have budget amendments for the finance committee to review, followed by Council review.

Hinga explained that there were four (4) budget amendments

- Worker's Comp had come in a little higher than anticipated
- Tanglefoot Park did not have a line item for Capital Outlay, so one was created, and a mower charged against it. **Hinga** said that he was able to reduce Professional Services to offset.

- More than anticipated repairs and maintenance supplies had been purchased for Parks Maintenance. **Hinga** said the off-set would be the reduction of overtime wages that previously were not encountered in this department, along with some sprinkler maintenance.
- A couple of line items were overlooked in the Village Manager's vision reimbursement when preparing the budget. **Hinga** said the HICA claims tax that the state levies on employer provided health insurance products, effective November 1st., were being eliminated. **Hinga** said this was being offset by higher revenues for Zoning fees.

5. Tax Bill Correction (Marv Hinga)

Hinga explained that the amount he had submitted to the Township regarding the millage to collect on the Summer Tax bills was incorrect by .02 mills. **Hinga** said he had submitted 9.66 instead of 9.64, which meant \$2,700 too much had been collected. **Hinga** said to correct his error, the winter tax bill would be reduced by .02 mills., noting the reason on the bill.

6. Veterans Day Closure

Most residents assume that Village Hall is closed on Federal holidays. November 12, 2018 is a Federal holiday recognizing Veterans. Staff proposed another "working holiday" whereas Village Hall is closed to the public, but staff still reports as normal. **Burns** explained that this was a housekeeping item that was done every year.

7. Marijuana Ballot Issue

Burns said there was not much to say on this item other than at some point Council would have to address it if/when it was voted in.

8. Tree Removal List

On October 1, 2018 the Tree Board reviewed the list of proposed trees for removal. The Tree Board concurred with DPW Foreman Ben VanHoeven's recommendations. Ben solicited quotes to perform the work; only 2 companies had submitted quotes. **Burns** said that both companies had done quality work for the Village, with Andy's having done more, but Summit was the low bid between the two for this project. **Burns** recommended Summit and **Council** agreed.

9. Redevelopment Ready Community (RRC) Status Update

The Village is required to submit a quarterly report to the MEDC on progress made towards completing the RRC designation. **Burns** attached a copy of the progress report so that Council can see what the expectations are and where the Village stands regarding completion. **Burns** reported that they were a little behind schedule since Dana Kollewehr left the Chamber, but Howland has picked up the task and was moving forward. **Burns** said this was an important designation for grant funding.

10. MML Annual Conference Report (Susan Petrus)

Petrus shared her first experience at the MML Annual Conference. **Petrus** said the topics were all relevant and a great educational opportunity. **Burns** shared upcoming opportunities provided by the MML.

11. Board & Committee Appointments

The following is a list of those board/committee appointments expiring in November. Each member received an application and invitation to reapply for their respective seat. This item will be placed on the November agenda.

<u>Board/Committee</u>	<u>Name</u>
DDA	Lou Draeger
DDA	Vince Blake
DDA	Jim Willison
DDA	Gary Hanks
Historic Conservation Commission	Jane Ladley
Historic Conservation Commission	Sherron Collins
Parks & Recreation Commission	Erik Poel
Planning Commission	Chip Bohnhoff
Planning Commission	Richard Martinus
Planning Commission	Scott VanStrate*
ZBA	Vince Blake
ZBA	Ernie Petrus
Library**	Tom Cousineau

The following new applications have been received for boards/committees:

DDA	Lesley VanLeeuwen-Vega
-----	------------------------

*Council Liaison (*pending re-election*)

**Expires 12.31.18

Burns reported that Lesley VanLeeuwen-Vega applied, and Jim Willison re-applied for DDA. **Council** discussed the Library Board opening and **Hanks** offered to step in on a short-term basis, if necessary.

12. Communications

- Complaint – Hauter
- Complaint - Rau
- Complaint – Werner
- Fire Department Open House
- Grand Haven Newsletter
- Informal Hearing – 105 S. Lake
- Lakeside Trail – Consumers Energy Grant
- Reimagine

Burns went over the communications with Council and asked Council if there were any preferences for a Strategic Planning Saturday in January.

Burns shared that the Exchange Street Project Community Engagement was scheduled for November 20th at the library and that they also needed to pick a date in January for a Community Engagement to discuss the water and sewer rate raise. **Council** suggested, since the decision to raise rates had already been made, that providing education and a time for discussion with the residents regarding water and sewer rates, take place at a Work Session or Regular Council meeting instead of a Community Engagement. **Burns** suggested, in that case, a Public Hearing be held. **Council** agreed.

Burns reported that she had met with the Tanglefoot Park seasonal residents regarding the Exchange Street reconstruction project and gave them the option to not come back for the 2019 season and reassured them that they would not lose their seniority for the 2020 season. **Burns** said most of the residents said they did not want to be trapped in the park by construction, however, there were a few that said they wanted to come back no matter what. **Burns** said they also discussed that, at some point, it would not pay to open the park for the 2019 season, and if that was the case, Stuhlmann said he thought this would be his last year. **Burns** recommended a joint meeting with Council, DDA and Parks and Rec to discuss the future of Tanglefoot Park regarding maintenance repairs and downtown

redevelopment. **Council** discussed their thoughts on the 2019 camping season and agreed it would depend on the cost analysis.

Burns shared that the complaint that the Village had received regarding a young man on Exchange Street was determined to be a Police issue and there was nothing the Village was able to do.

Burns reported that DDA member Michelle Dixon had received an email from Karla Constantine asking that the DDA provide financial support for the Heritage Festival. **Burns** said that this had been discussed and explained to the Heritage Festival, on more than one occasion, that monetary donations and sponsorships were not a legally allowed expenditure to be given to a 501c3. **Burns** also shared that close to 100 combined hours were donated each year by the Fire Department and Sheriff's Deputies, and that did not include the DPW hours. **Council** discussed this request and agreed they were not willing to make unlawful donations.

13. Minutes

Minutes of the September 10, 2018 Work Session and September 17, 2018 regular meeting are attached for review.

14. Public Comment

Council Work Sessions are open to the public, and as such, the public is invited to speak at the end of each meeting. Each speaker should limit their comments to 3 minutes.

Lee Schuitema, 408 W Exchange, spoke regarding Tanglefoot Park and trying to keep it open for the 2019 season.

15. Adjournment: There being no further business, the meeting adjourned at 8:05 p.m.

Mark Powers, Village President

Maryann Fonkert, Deputy Clerk