



## Village of Spring Lake

### Council Work Session Minutes

January 14, 2019

7:00 p.m.

102 West Savidge Street (Upstairs Conference Room)  
Spring Lake, MI 49456

President **Powers** called the meeting to order at 7:00 p.m.

#### 1. **Use of Mill Point Park ~ Reading Enables Adult Development**

R.E.A.D. has requested the use of Mill Point Park on July 14, 2019 from noon-2:00 p.m.

Tri-cities Kiwanis has a preliminary request in to use Mill Point Park on September 7, 2019 until noon. Courtyard Concerts has a request in to use Mill Point Park on September 7, 2019 later in the day. Council Member **Hanks** indicated that she is happy and willing to work with Ron Knoll that day.

#### 2. **Ordinance Adoptions ~ Short-term Rentals**

On December 18, 2018 the Planning Commission held a public hearing to contemplate an amendment the zoning ordinance regarding short-term rentals. Attached was a staff memo from Planner Jennifer Howland, along with the proposed ordinance for short-term rentals. **Burns** indicated that the process went extremely well as property owners worked well with staff to formulate solutions that were agreeable to everybody.

#### 3. **Park Redevelopment**

At their December meeting, the DDA approved hiring Progressive AE to do a feasibility study to look at making a stronger tie-in between Tanglefoot/Mill Point Parks (specifically the Grand River) and downtown Spring Lake. Staff composed a list of potential committee members to meet with Progressive AE to commence the community engagement process. That list will be circulated on at the regular Council Meeting as not all proposed members have responded as to their willingness to serve at this time.

#### 4. **Commercial Redevelopment District**

Based on the current redevelopment taking place in downtown Spring Lake, staff commencement investigating the benefit of establishing a

Commercial Redevelopment District in order to incentivize additional redevelopment. Staff compiled a map showing the proposed parcels that would be ideal for redevelopment. Attorney Bob Sullivan outlined the process for establishing such a district. The DDA was provided a copy of the map at their meeting on January 10, 2019.

#### **5. Approval of Agreement with Williams & Works**

Three firms submitted proposals to perform an update of the Village's zoning ordinance. Of the 3 firms, two were interviewed. Both of those firms were also interviewed for a similar project in Grand Haven; both firms offered a small deduction in their fee should they be selected in SL & GH. Williams & Works has been selected as the consultant therefore a contract will need to be executed.

#### **6. Budget Amendments**

The Finance Committee considered budget amendments for the 2018/2019 fiscal year immediately prior to the work session. They recommend placing this item on the consent agenda for approval.

#### **7. State Infrastructure Bank Loan Agreement**

The Village is serving as a pass-thru agent on behalf of Crockery Township for improvements to the North Bank Trail. Marv **Hinga** is handling all necessary paperwork on Crockery Township's time and will bill back accordingly.

#### **8. Coming Next Week at the regularly scheduled Council Meeting**

- You Make the Difference Award ~ Tom Cousineau
- Presentation of Check – Consumers Energy Foundation (Erik Poel)

#### **9. Cleaning Bids**

Staff has been dissatisfied with the quality of the cleaning services provided by CSM for more than the last year. After countless attempts to rectify on-going issues, a memo was sent to CSM to sever the contract. Proposals for cleaning services were distributed and building tours were given to interested parties. A bid tabulation was attached, as well as the bids. Council recommended placing this item on the consent agenda for approval of Zervas cleaning. President **Powers** asked that it be placed on the regular agenda as he would need to abstain.

## 10. Communications

- Emergency Management Updates
- ISO Change
- Request for recycling containers

## 11. Minutes

Minutes of the December 10, 2018 Work Session and December 17, 2018 regular meeting were attached for review.

## 12. Public Comment

Council Work Sessions are open to the public, and as such, the public is invited to speak at the end of each meeting. Each speaker should limit their comments to 3 minutes.

Mike & Melanie Inman questioned why Council increased the rates for dock rental at Mill Point Park? There has been no increase in service provided. Mr. Inman indicated that when they first started renting a dock, it was only \$600, and the price keeps increasing.

Maria Campos-Priebe demanded to see comparable dock rates for the surrounding area and questioned how Council came up with the appropriate fee. Burns suggested that they attend Council Meeting during the budget process to witness how Council deliberates and sets fees.

Robin Mersereau thanked Council for the deliberative process when considering an ordinance change to allow for short-term rentals. He indicated that he had suggestions for the regulatory language that he would email to the Village Manager in hopes of clarifying certain sections and in order to expedite the next part of the process.

**Adjournment:** There being no further business, the meeting adjourned at 8:15 p.m.

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Mark Powers, Village President

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Chris Burns, Village Manager