

Village of Spring Lake

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Village Vision

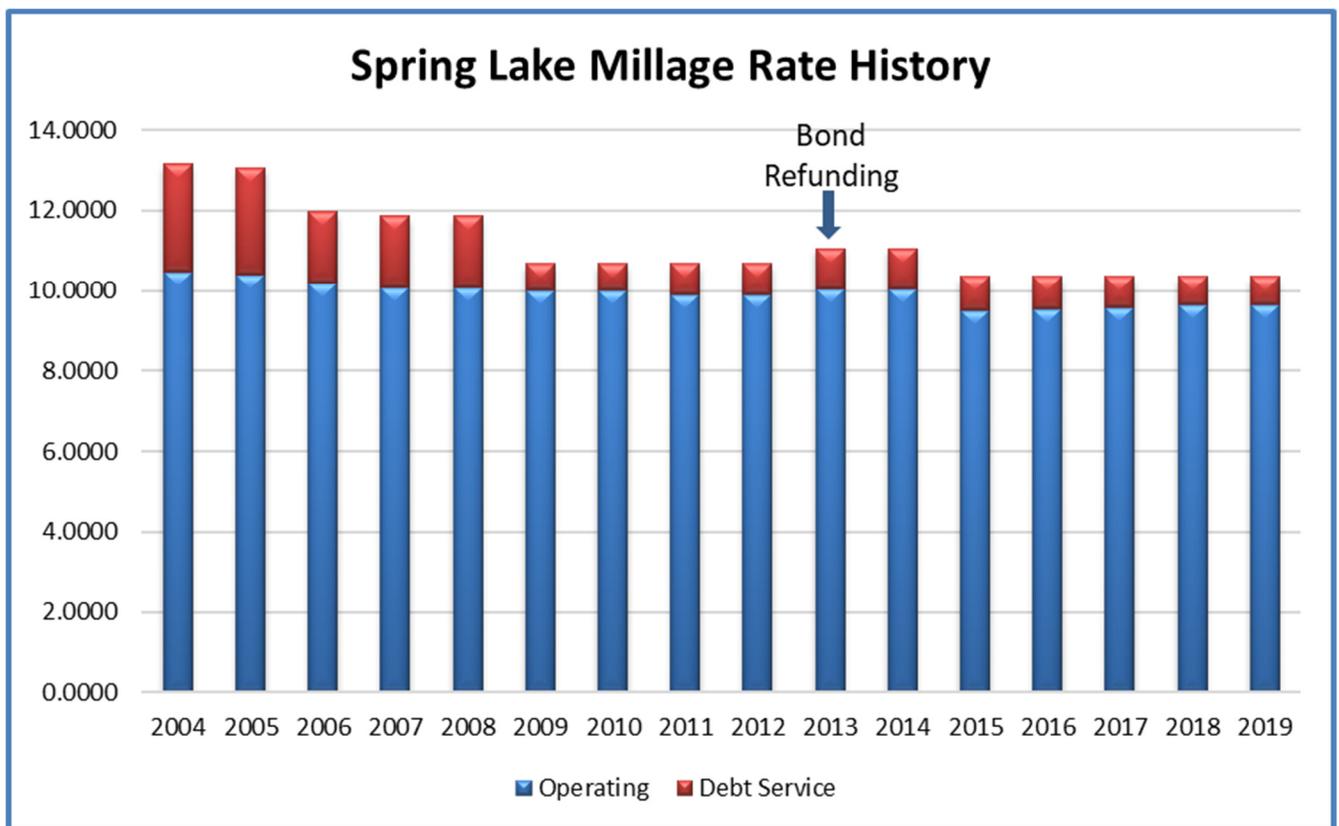
To be a location of choice where residents, visitors and businesses experience a sense of history and quaintness in our community and highly valued services.

VILLAGE OF SPRING LAKE

Honorable President Powers and Council Members:

Looking ahead to the 2019/2020 fiscal year, staff engaged the services of County Administrator Al Vanderberg to execute a Strategic Planning & Goal Setting session, the focus of which was how to pay for the much-needed infrastructure improvements throughout the Village. Please see Tab 2 for results of that session.

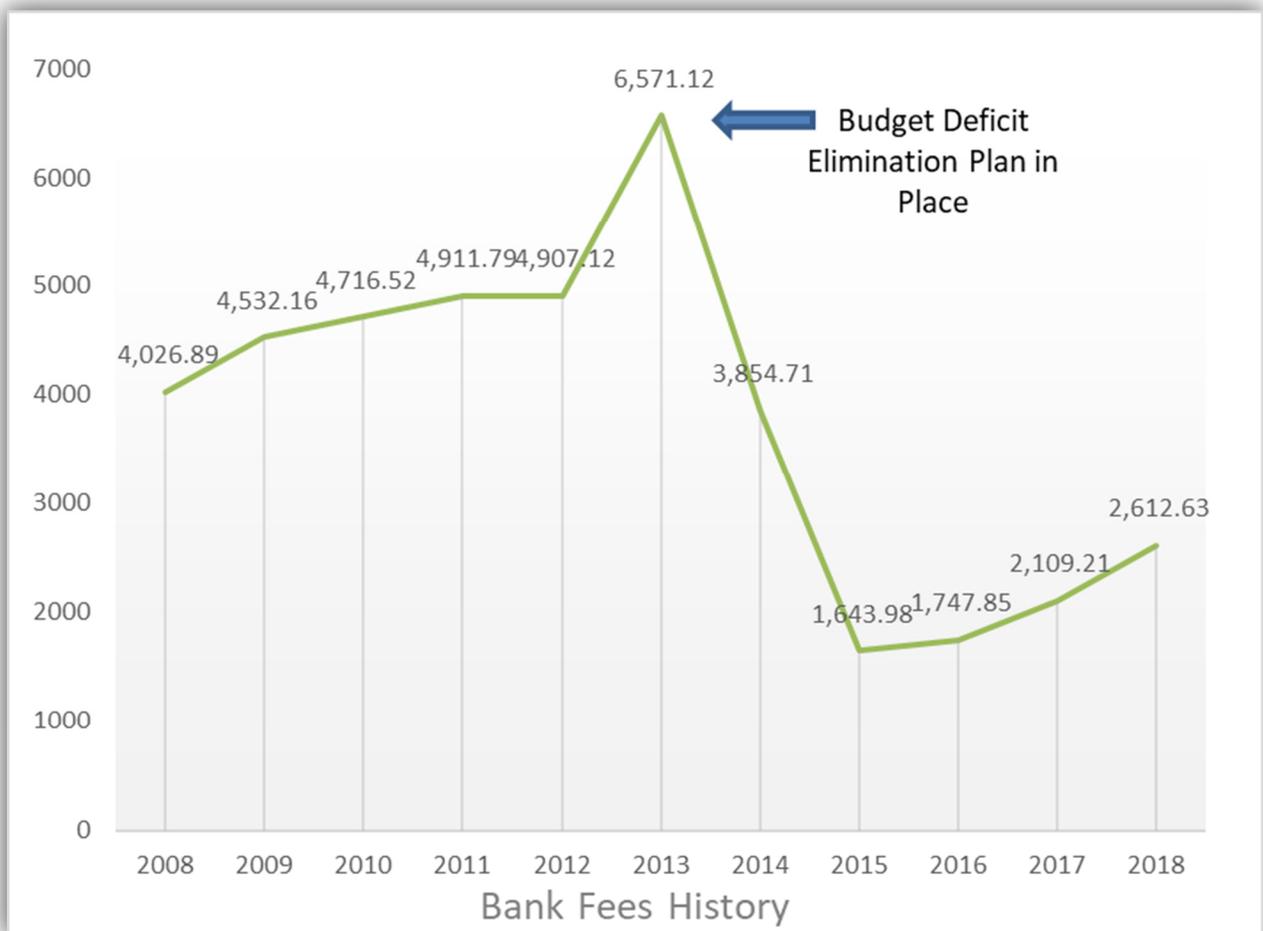
Highlights - It was the consensus of the elected officials and appointed staff to hold the total millage rate steady at 10.36 mills this fiscal year, but the likelihood is the millage rate will need to be increased in future years to address infrastructure needs. At this time, the millage rate is lower than it was 15 years ago (and every year since).



Council took a very comprehensive look at the financial impact to residents if the full burden of the infrastructure improvements was placed on the utility bill or if some burden were to be placed on the taxes. Council acknowledged that while the water/sewer funds *should* be self-sufficient, there are a fair number of residents who winter elsewhere. These residents are likely not using, nor paying for, the system 4-6 months each year, when the need for reliable infrastructure is year-round. The seasonality of the community also impacts the sewer revenue collected during the summer months due to summer sewer credits.

VILLAGE OF SPRING LAKE

In 2013 & 2014, the Village had to file a budget elimination plan for overspending that took place on the Grand River Greenway in 2011. With fewer funds to invest, interest was at an all-time low and bank fees were at an all-time high. When Clerk/Treasurer Marv Hinga was hired, he was able to eliminate unnecessary bank accounts, implemented electronic depositing of checks and other changes in accounts payable practices, which started a favorable trajectory of both bank fees and interest earnings. Further reduction in bank fees are unlikely to continue due to more Village funds being invested with financial institutions other than Chase Bank (our main banking institution).



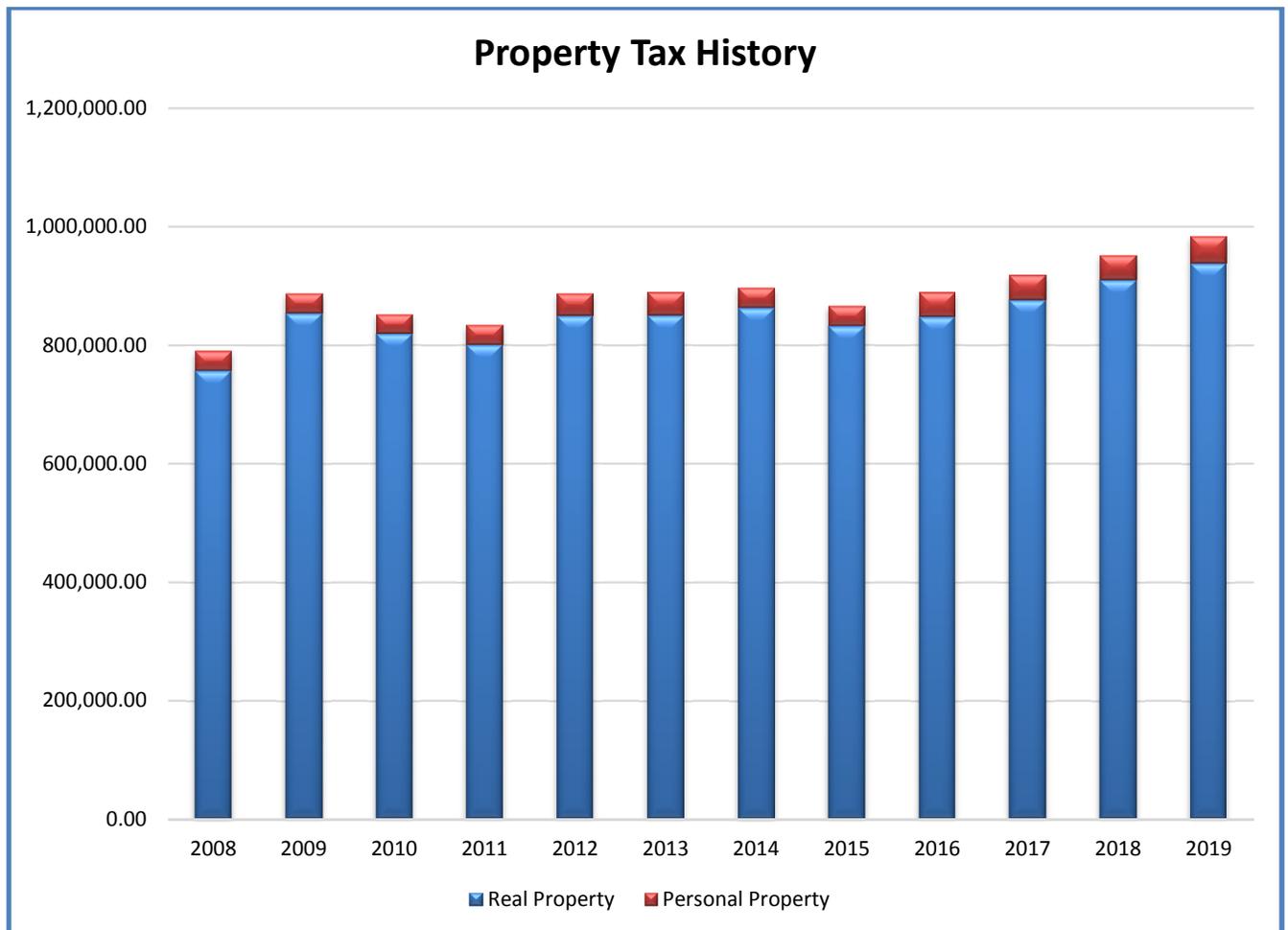
VILLAGE OF SPRING LAKE

Interest revenues increased over the past 4.5 years due to more Village Funds being invested in higher yielding securities. Interest revenues do not add a significant contribution to the General Fund, but staff's goal is always to maximize return, which has been possible once we completed our budget deficit elimination plan in 2015.



VILLAGE OF SPRING LAKE

Real property tax revenues are showing incremental growth over the past 5 years.



Looking ahead to 2019/2020 – The Village’s Master Plan was completed in 2018 and work commenced in 2019 to update the zoning ordinance, which will dovetail with the new Master Plan. We will also be completing a new Parks & Recreation Master Plan in 2019.

The DDA was (slightly) enlarged and un-hibernated in 2016, giving the district the opportunity to accomplish more projects and spur additional economic development. One developer purchased 6 downtown buildings in late 2017 and 3 more in 2018, with the intent on redeveloping the core downtown. Occupancy of commercial buildings with the district is very high and finding space to purchase or lease is troublesome for potential entrepreneurs. When listed, residential housing inventory does not stay on the market long, commonly leading to bidding wars.

VILLAGE OF SPRING LAKE

Early in 2019, Village Council approved a Commercial Redevelopment District for the core downtown. Again, the goal is to increase vitality and walkability and incentivize developers to choose Spring Lake over other downtown districts. We anticipate applying for a Trail Town Designation sometime in the 2019/2020 fiscal year.

Council continues to address unfunded pension liabilities by contributing more than the required amount to MERS General Division. Ferrysburg and Spring Lake are contributing additional funds to the police department unfunded pension liability that is starting to creep upward again. The final police department retiree will qualify for Medicare in 2021 which will lessen the contribution by the Village and Ferrysburg to the police fund.

GENERAL FINANCIAL PRACTICES

The Village of Spring Lake adopted an investment policy on October 1, 2007, which was amended on March 16, 2015 to require that all investment action be counter-signed by either the Village Manager or Village President. A purchasing policy was adopted on June 7, 2004 and a fund balance policy was adopted on 03/03/03 was amended in June, 2012. It is the belief of Council that these policies will better prepare the Village to fund activities and improvements, regardless of the changes in the national, state or local economic conditions.

Back in 2013, the Village entered into a contract with Vredeveld & Haefner LLC to complete the annual audit of the Village's finances. This audit is typically performed in August and presented to Council prior to the end of the calendar year for the previous fiscal year.

FUND BALANCES

The Village's Fund Balance, or cash reserves, refer to the funds that the Village saves after all of its expenditures. On December 18, 2017 Village Council voted up increase minimum reserves from 15% to 25%. A 25% fund balance equates to 13 weeks of operation with no outside income. As of April 30, 2019, the Village General Fund fund balance is at 57.8% or 30 weeks of operation with no outside income.

FINANCIAL REPORTING

The Village's general accounting practices are expected to conform to GASB standards. The Village's financial statements are reported on an accrual basis, meaning revenues are recorded when earned and expenses are recorded when the liability is incurred.

The Clerk/Treasurer provides a revenue/expenditure report at each Council meeting; any budget amendments are now performed on an as needed basis. Daily expenses are reviewed by the entire Council prior to each meeting, where they are approved as part of the consent agenda.

VILLAGE OF SPRING LAKE

BUDGET PROCESS

The budget process, for staff, is a year-round endeavor. The first step in the annual budget process really begins after the Village receives the previous year's audited financial statement. The Clerk/Treasurer makes necessary updates/amendments to the actual cash balances of the various funds. Department Heads monitor their budget balances throughout the year and begin preparing for the next year's fiscal budget in January with the assistance of the Clerk/Treasurer/Finance Director. A proposed budget will be presented to the Village Council at the May meeting, where Department Heads will present their budgets to the Village Council and address any questions or concerns presented by Council. Once an agreement is reached on estimated revenues and expenditures, the proposed budget is made available to the public for their review. The Clerk/Treasurer/Finance Director then sets the public hearing for the June meeting. The final budget is adopted following the public hearing; at this time the annual millage rate is set and the rate schedule adopted. The new budget becomes effective on July 1, 2019.

	Task/Process	Completion
Step 1	Budget Team Meeting Review Goals & Preliminary Taxable Value	02/04/19
Step 2	Strategic Planning & Goal Setting (Al Vanderberg)	02/09/19
Step 3	Budget Team Meeting Review TIFA (296) & DDA (236)	02/18/19
Step 4	Budget Team Meeting Review Parks Budget & Forestry (101) Review Major Streets (202), Local Streets (203), Ottawa Country Road Millage (204) and Non-Motorized Pathways (218)	02/25/19
Step 5	Budget Team Meeting Review General Fund - Remaining Departments (101) Review Water & Sewer (590 & 591) Review Fees & Rates	03/11/19
Step 6	Proposed Preliminary Budget to CBDDA	03/14/19
Step 7	Budget Team Meeting Review Police (207)	03/18/19
Step 8	Budget Team Meeting Review Central Equipment (661) & Public Improvement (208) Review Fund Balances & Changes Review Preliminary Budget for Council Review Board of Review Changes for Taxable Values	03/25/19
Step 9	Proposed Preliminary Budget to Parks & Recreation/Tree Board	04/01/19
Step 10	Budget Team Meeting Final Review Before Presentation to Council	04/04/19
Step 11	Proposed General Fund Budget to Council	04/08/19
Step 12	Set Public Hearing on Water/Sewer Rates & Fees	04/15/19
Step 13	Five-Year Capital Improvement Plan to Planning Commission	04/23/19
Step 14	Budget Team Meeting Discussion of Council & PC Revisions	04/25/19
Step 15	Proposed Final Budget to DDA	05/09/19
Step 16	Preliminary Budget Proposed to Council Water & Sewer Rates All Other Rates & Fees	05/20/19
Step 17	Set Public Hearing for Budget Adoption	05/20/19
Step 18	Final Budget to Council	06/10/19
Step 19	Council Review of Final FY19/20 Budget Amendments	06/10/19
Step 20	FY 16/17 Budget Adopted by Councilⁱ (Public Hearing)	06/10/19
Step 21	Council Approval of Final FY 19/20 Budget Amendments	06/10/19

ⁱ Budget must be adopted no later than June 15th, per Charter.

Budgeting 101

“Politics is the authoritative allocation of limited resources within the confines of competing interests.”

~ Thomas D. Unga, (Retired) University of Tennessee



Budgeting 101

Focusing on the budget as a policy document allows elected official to avoid the temptation to deal only with those items with which they may feel the most comfortable – line item details of office supplies, for example – and concentrate instead on basic policy issues.



Budgeting 101

Budgeting often takes two forms

- **Operating budgets** - deals with short-term, year-after-year matters
- **Capital budgets** - deals with long-term, non-recurring expenses



Budgeting 101

	Task/Process	Completion
Step 1	Budget Team Meeting Review Goals & Preliminary Taxable Value	02/16/18
Step 2	Budget Team Meeting Review TIFA (296) & DDA (236)	02/22/18
Step 3	Strategic Planning & Goal Setting (Al Vanderberg & Keith VanBeek)	02/24/18
Step 4	Proposed Preliminary Budget to CBDDA	03/08/18
	Budget Team Meeting Review Parks Budget & Forestry (101) Review Major Streets (202), Local Streets (203), Ottawa Country Road Millage (204) and Non-Motorized Pathways (218)	03/12/18
Step 5	Budget Team Meeting Review General Fund - Remaining Departments (101) Review Water & Sewer (590 & 591) Review Fees & Rates	03/15/18
Step 6	Budget Team Meeting Review Police (207)	03/19/18
Step 7	Budget Team Meeting Review Central Equipment (661) & Public Improvement (208) Review Fund Balances & Changes Review Preliminary Budget for Council Review Board of Review Changes for Taxable Values	03/22/18
Step 8	Proposed Preliminary Budget to Parks & Recreation/Tree Board	03/26/18
Step 9	Budget Team Meeting Final Review Before Presentation to Council	04/05/18
Step 10	Proposed General Fund Budget to Council	04/09/18
Step 11	Set Public Hearing on Water/Sewer Rates & Fees	04/16/18
Step 12	Five-Year Capital Improvement Plan to Planning Commission	04/24/18
Step 13	Budget Team Meeting Discussion of Council & PC Revisions	04/26/18
Step 14	Proposed Final Budget to DDA	05/10/18
Step 15	Preliminary Budget Proposed to Council Water & Sewer Rates All Other Rates & Fees	05/21/18
Step 16	Set Public Hearing for Budget Adoption	05/21/18
Step 17	Final Budget to Council	06/11/18
Step 18	Council Review of Final FY16/17 Budget Amendments	06/11/18
Step 19	FY 16/17 Budget Adopted by Councilⁱ (Public Hearing)	06/11/18
Step 20	Council Approval of Final FY 17/18 Budget Amendments	06/11/18

ⁱ Budget must be adopted no later than June 15th, per Charter.

Budgeting 101

MICHIGAN DEPARTMENT OF TREASURY UNIFORM CHART OF ACCOUNTS FOR LOCAL UNITS OF GOVERNMENT

Account Structure

All counties and local units of government in Michigan must use the Uniform Chart of Accounts. A full account number consists of 9-digits.

Sample 9 Digit Number **101** – **253** – **729**

- a) The first three digits (**101**) represent the **fund**. *General Fund* in this example.
- b) The next three digits (**253**) are the **activity**. *Treasurer* in this example.
- c) The final three digits (**729**) represent the account number of **the revenue, expenditure object, asset or liability**. *Supplies* in this example.



Budgeting 101

The level of detail at which each local unit applies the above structure is at the discretion of the individual unit, according to its own needs. For instance, Police may be a single activity at one unit and at another unit separate activities (the open activity numbers after the Police activity) or the Police activity could be pointed off to provide for administration, traffic control, road patrol, community policing, etc.

Sample Expanded Number 101 - 301.100 - 729

- a) General Fund (101)
- b) Police (301)
- c) Administration (.100)
- d) Supplies (729)

The extent of the expansion of the account numbers is at the discretion of the unit of government.



Budgeting 101

02/26/2016 09:07 AM
 User: MARV
 DB: SPRINGLAKE VILLA

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 02/29/2016

Page 1/2

% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	2015-16		YTD BALANCE 02/29/2016 (ABNORMAL)	ACTIVITY FOR MONTH 02/29/2016		AVAILABLE BALANCE		% BDCGT USED
		AMENDED BUDGET	NORMAL		INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
000.000-GENERAL SERVICES		1,409,195.00	1,	02,465.52	21,663.93		306,729.48		78.23
215.000-CLERK/TREASURER		0.00		0.00	0.00		0.00		0.00
TOTAL Revenues		1,409,195.00	1,	02,465.52	21,663.93		306,729.48		78.23
000.000-GENERAL SERVICES		45,000.00		32,500.00	0.00		12,500.00		72.22
101.000-VILLAGE COUNCIL		11,505.00		10,733.17	258.74		771.83		93.29
172.000-VILLAGE MANAGERS OFFICE		80,417.00		48,203.34	3,587.11		32,213.66		59.94
191.000-ELECTIONS		0.00		0.00	0.00		0.00		0.00
2				195.00	0.00		3,705.00		68.60
2				77.92	3,267.83		95,722.08		47.20
2				0.00	0.00		0.00		0.00
2				16.53	27.42		8,514.50		46.89
2				60.77	2,463.42		58,120.23		44.05
2				81.64	653.58		7,733.36		63.72
2				55.29	0.00		(9,735.29)		155.89
3				16.69	0.00		172,083.31		58.33
3				43.51	0.00		806.49		40.26
3				84.97	1,348.16		11,406.03		84.33
4				67.91	3,706.67		28,712.09		76.36
4				61.26	783.09		8,038.74		35.69
450.000-STREET LIGHTING		15,200.00		8,053.07	467.95		7,146.93		52.98
551.000-TANGLEFOOT PARK		65,646.00		39,597.10	837.60		26,048.90		60.32
553.000-CENTRAL PARK		62,094.00		31,571.83	1,290.96		30,522.17		50.85
555.000-MILL POINT PARK		54,503.00		70,489.66	442.83		(15,986.66)		129.33
557.000-LAKESIDE BEACH		20,836.00		7,954.26	233.31		12,881.74		38.18
691.000-RECREATION DEPARTMENT		0.00		0.00	0.00		0.00		0.00

Questions to ask when reviewing monthly revenue/expenditure reports:

1. What % of the fiscal year is complete?
2. What % of the fiscal budget has been spent?
3. If there are outliers...why? Many times there is an easy explanation (i.e. annual insurance premium is payable in July.)

Budgeting 101

Terminology

BS&A Brand of software written specifically for municipalities. Similar to Quicken or Quick Books...only on **steroids**.

Some modules within BS&A are:

AP	Accounts Payable
BP	Building Permits
CR	Cash Receipting
GL	General Ledger
MR	Miscellaneous Receivables
PA	Payroll
PO	Purchase Order
TAX	Tax
TS	Time Sheets
UB	Utility Billing



Budgeting 101

Acronyms.....

BOR	Board of Review
BRA	Brownfield Redevelopment Authority
CFT	Commercial Facilities Tax Exemption
DDA	Downtown Development Authority
DNRTF	Department of Natural Resources Trust Fund
EVIP	Economic Vitality Incentive Program
FB	Fund Balance
IFT	Industrial Facilities Tax Exemption
LDFA	Local Development Finance Authority
MEDC	Michigan Economic Development Corporation
MSHDA	Michigan State Housing Development Authority
MTT	Michigan Tax Tribunal
PRE	Principal Residence Exemption (<i>previously called Homestead Exemption</i>)
SEV	State Equalized Value
TIF	Tax Increment Finance
TV	Taxable Value





What is TIF?

Tax Increment Financing (TIF) is a redevelopment tool that allows increased property taxes generated because of new development to be captured by a separate legal taxing authority like the **Downtown Development Authority (DDA)**. How it works can be a bit difficult to follow. The DDA captures property taxes in its district on the increased value of property.

The Michigan Department of Treasury used this example on its website: For instance, say the initial taxable value of the DDA district when it was established is \$1 million. The following year, the taxable value of the district jumps to \$1.25 million. The DDA would then capture the property taxes on that increased value of \$250,000. The other taxing units (e.g., cities, counties, libraries) would continue to receive taxes based on the initial taxable value.

Budgeting 101

How does a tax “capture” work?

	Dousma Property 2013	Assumption Speedway 2014	Assumption Fire Station 2014
Base Value (1992)	167,400.00	167,400.00	167,400.00
Taxable Value	428,400.00	1,500,000.00	0.00
Difference	261,000.00	1,332,600.00	-167,400.00
Capture	261,000.00	1,332,600.00	-167,400.00
Milage Rate	11.6619	11.6619	11.6619
Financial Impact	\$3,043.76	\$15,540.65	-\$1,952.20





Municipal Employees' Retirement System of Michigan

Annual Actuarial Valuation Report
December 31, 2018 - Spring Lake Vlg of (7015)





Spring, 2019

Spring Lake Vlg of

In care of:
Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, Michigan 48917

This report presents the results of the Annual Actuarial Valuation, prepared for Spring Lake Vlg of (7015) as of December 31, 2018. The report includes the determination of liabilities and contribution rates resulting from the participation in the Municipal Employees' Retirement System of Michigan ("MERS"). This report contains the minimum actuarially determined contribution requirement, in alignment with the MERS Plan Document, Actuarial Policy, and the Michigan Constitution and governing statutes. Spring Lake Vlg of is responsible for the employer contributions needed to provide MERS benefits for its employees and former employees.

The purposes of this valuation are to:

- Measure funding progress as of December 31, 2018,
- Establish contribution requirements for the fiscal year beginning July 1, 2020,
- Provide information regarding the identification and assessment of risk,
- Provide actuarial information in connection with applicable Governmental Accounting Standards Board (GASB) statements, and
- Provide information to assist the local unit of government with state reporting requirements.

This valuation assumed the continuing ability of the plan sponsor to make the contributions necessary to fund this plan. A determination regarding whether or not the plan sponsor is actually able to do so is outside our scope of expertise and was not performed.

The findings in this report are based on data and other information through December 31, 2018. The valuation was based upon information furnished by MERS concerning Retirement System benefits, financial transactions, plan provisions and active members, terminated members, retirees and beneficiaries. We checked for internal reasonability and year-to-year consistency, but did not audit the data. We are not responsible for the accuracy or completeness of the information provided by MERS.

The Municipal Employees' Retirement Act, PA 427 of 1984 and the MERS' Plan Document Article VI sec. 71 (1)(d), provides the MERS Board with the authority to set actuarial assumptions and methods after consultation with the actuary. As the fiduciary of the plan, MERS Retirement Board sets certain assumptions for funding and GASB purposes. These assumptions are checked regularly through a comprehensive study, called an Experience Study. The most recent study was completed in 2015, as prepared by the prior actuary, and is the basis of the assumptions and methods currently in place. **At the February 28, 2019 board meeting, the MERS Retirement Board adopted new economic assumptions effective with the December 31, 2019 annual actuarial valuation, which will impact contributions beginning in 2021.** An illustration of the potential impact is found in this report.

The Michigan Department of Treasury provides required assumptions to be used for purposes of Public Act 202 reporting. These assumptions are for reporting purposes only and do not impact required contributions. Please refer to the State Reporting page found at the end of this report for information for this filing.

For a full list of all the assumptions used, please refer to the division-specific assumptions described in table(s) in this report, and to the Appendix on the MERS website at:
<http://www.mersofmich.com/Portals/0/Assets/Resources/AAV-Appendix/MERS-2018AnnualActuarialValuation-Appendix.pdf>.

The actuarial assumptions used for this valuation are reasonable for purposes of the measurement.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To the best of our knowledge the information contained in this report is accurate and fairly presents the actuarial position of Spring Lake Vlg of as of the valuation date. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board, and with applicable statutes.

David T. Kausch, Rebecca L. Stouffer, and Mark Buis are members of the American Academy of Actuaries. These actuaries meet the Academy's Qualification Standards to render the actuarial opinions contained herein. The signing actuaries are independent of the plan sponsor. GRS maintains independent consulting agreements with certain local units of government for services unrelated to the actuarial consulting services provided in this report.

The Retirement Board of the Municipal Employees' Retirement System of Michigan confirms that the System provides for payment of the required employer contribution as described in Section 20m of Act No. 314 of 1965 (MCL 38.1140m).

This information is purely actuarial in nature. It is not intended to serve as a substitute for legal, accounting or investment advice.



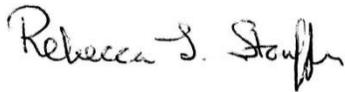
This report was prepared at the request of the MERS Retirement Board and may be provided only in its entirety by the municipality to other interested parties (MERS customarily provides the full report on request to associated third parties such as the auditor for the municipality). GRS is not responsible for the consequences of any unauthorized use. This report should not be relied on for any purpose other than the purposes described herein. Determinations of financial results, associated with the benefits described in this report, for purposes other than those identified above may be significantly different.

If you have reason to believe that the plan provisions are incorrectly described, that important plan provisions relevant to this valuation are not described, that conditions have changed since the calculations were made, that the information provided in this report is inaccurate or is in anyway incomplete, or if you need further information in order to make an informed decision on the subject matter in this report, please contact your Regional Manager at 1.800.767.MERS (6377).

Sincerely,



David T. Kausch, FSA, FCA, EA, MAAA



Rebecca L. Stouffer, ASA, FCA, MAAA



Mark Buis, FSA, FCA, EA, MAAA



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Executive Summary

Funded Ratio

The funded ratio of a plan is the percentage of the dollar value of the actuarial accrued liability that is covered by the actuarial value of assets. While funding ratio may be a useful plan measurement, understanding a plan's funding trend may be more important than a particular point in time. Refer to Table 7 to find a history of this information.

	12/31/2018	12/31/2017
Funded Ratio*	72%	84%

* Reflects assets from Surplus divisions, if any.

There has been a change in actuary and actuarial software since the December 31, 2017 valuation. Throughout this report are references to valuation results generated prior to the 2018 valuation date. Results prior to 2018 were received directly from the prior actuary or extracted from the previous valuation system by MERS's technology service provider.

Required Employer Contributions:

Your required employer contributions are shown in the following table. Employee contributions, if any, are in addition to the employer contributions. Changes to the actuarial assumptions and methods based on the 2015 Experience Study are phased-in over a 5-year period. This valuation reflects the fourth year of the phase-in.

Your minimum required contribution is the amount in the “Phase-in” columns. By default, MERS will invoice you the phased-in contribution amount, but strongly encourages you to contribute more than the minimum required contribution. If you requested and have been billed using No Phase-in rates, your 2019 rates will continue to use the No Phase-in method. If you have been billed using the Phased-in rates and wish to change to rates based on No Phase-in, please contact MERS.

	Percentage of Payroll				Monthly \$ Based on Projected Payroll			
	Phase-in	No Phase-in	Phase-in	No Phase-in	Phase-in	No Phase-in	Phase-in	No Phase-in
Valuation Date:	12/31/2018	12/31/2018	12/31/2017	12/31/2017	12/31/2018	12/31/2018	12/31/2017	12/31/2017
Fiscal Year Beginning:	July 1, 2020	July 1, 2020	July 1, 2019	July 1, 2019	July 1, 2020	July 1, 2020	July 1, 2019	July 1, 2019
Division								
01 - Gnrl	-	-	-	-	\$ 4,260	\$ 4,379	\$ 4,208	\$ 4,446
02 - Police	-	-	-	-	7,086	7,152	803	935
10 - General New Hires after 9/1/11	0.00%	0.00%	0.00%	0.00%	0	0	0	0
Municipality Total					\$ 11,346	\$ 11,531	\$ 5,011	\$ 5,381

Employee contribution rates:

Valuation Date:	Employee Contribution Rate	
	12/31/2018	12/31/2017
Division		
01 - Gnrl	6.75%	6.75%
02 - Police	11.85%	11.85%
10 - General New Hires after 9/1/11	6.75%	6.75%

The employer may contribute more than the minimum required contributions, as these additional contributions will earn investment income and may result in lower future contribution requirements. Employers making contributions in excess of the minimum requirements may elect to apply the excess contribution immediately to a particular division, or segregate the excess into one or more of what MERS calls "Surplus" divisions. An election in the first case would immediately reduce any unfunded accrued liability and lower the amortization payments throughout the remaining amortization period. An election to set up Surplus divisions would not immediately lower future contributions, however the assets from the Surplus division could be transferred to an unfunded division in the future to reduce the unfunded liability in future years, or to be used to pay all or a portion of the minimum required contribution in a future year. For purposes of this report, the assets in any Surplus division have been included in the municipality's total assets, unfunded accrued liability and funded status, however, these assets are not used in calculating the minimum required contribution.

MERS strongly encourages employers to contribute more than the minimum contribution shown above.

Assuming that experience of the plan meets actuarial assumptions:

- To accelerate to a 100% funding ratio in 10 years, estimated monthly employer contributions for the fiscal year beginning in 2020 for the entire employer would be \$16,086, instead of \$11,531.

How and Why Do These Numbers Change?

In a defined benefit plan contributions vary from one annual actuarial valuation to the next as a result of the following:

- Changes in benefit provisions (see Table 2)
- Changes in actuarial assumptions and methods (see the Appendix)
- Experience of the plan (investment experience and demographic experience); this is the difference between actual experience of the plan and the actuarial assumptions.

Comments on Investment Rate of Return Assumption

A defined benefit plan is funded by employer contributions, participant contributions, and investment earnings. Investment earnings have historically provided **more than half** of the funding. The larger the share of benefits being provided from investment returns, the smaller the required contributions, and vice versa. Determining the contributions required to prefund the promised retirement benefits requires an assumption of what investment earnings are expected to add to the fund over a long period of time. This is called the **Investment Return Assumption**.

The MERS Investment Return Assumption is **7.75%** per year. This, along with all of our other actuarial assumptions, is reviewed at least every five years in an Experience Study that compares the assumptions used against actual experience and recommends adjustments if necessary. If your municipality would like to explore contributions at lower assumed investment return assumptions, please review the "what if" projection scenarios later in this report.

Assumption Change in 2019

At the February 28, 2019 board meeting, the MERS Retirement Board adjusted key economic assumptions. These assumptions, in particular the investment return assumption, have a significant effect on a plan's required contribution and funding level. Historically low interest rates, along with high equity market valuations, have led to reductions in projected returns for most asset classes. This has resulted in a Board adopted reduction in the investment rate of return assumption to 7.35%, effective with the December 31, 2019 valuation first impacting 2021 contributions. The Board also changed the assumed rate of wage inflation from 3.75% to 3.00%, with the same effective date. This report includes a "What If" scenario of 7.35%/3.00% in order to show the potential impact of this assumption change.

Comments on Asset Smoothing

To avoid dramatic spikes and dips in annual contribution requirements due to short term fluctuations in asset markets, MERS applies a technique called **asset smoothing**. This spreads out each year's investment gains or losses over the prior year and the following four years. This smoothing method is used to determine your actuarial value of assets (valuation assets), which is then used to determine both your funded ratio and your required contributions. The (smoothed) **actuarial rate of return for 2018 was 3.80%, while the actual market rate of return was (4.12)%**. To see historical details of the market rate of return, compared to the smoothed actuarial rate of return, refer to this report's Appendix, or view the "[How Smoothing Works](#)" video on the [Defined Benefit resource page](#) of the MERS website.

As of December 31, 2018 the actuarial value of assets is 110% of market value due to asset smoothing. This means that meeting the actuarial assumption in the next few years will require average annual market returns that exceed the 7.75% investment return assumption, or contribution requirements will continue to increase.

If the December 31, 2018 valuation results were based on market value instead of actuarial value:

- The funded percent of your entire municipality would be 66% (instead of 72%); and
- Your total employer contribution requirement for the fiscal year starting July 1, 2020 would be \$165,960 (instead of \$138,372)

Alternate Scenarios to Estimate the Potential Volatility of Results ("What If Scenarios")

The calculations in this report are based on assumptions about long-term economic and demographic behavior. These assumptions will never materialize in a given year, except by coincidence. Therefore the results will vary from one year to the next. The volatility of the results depends upon the characteristics of the plan. For example:

- Open divisions that have substantial assets compared to their active employee payroll will have more volatile employer contribution rates due to investment return fluctuations.
- Open divisions that have substantial accrued liability compared to their active employee payroll will have more volatile employer contribution rates due to demographic experience fluctuations.
- Small divisions will have more volatile contribution patterns than larger divisions because statistical fluctuations are relatively larger among small populations.
- Shorter amortization periods result in more volatile contribution patterns.

Many assumptions are important in determining the required employer contributions. In the following table, we show the impact of varying the Investment Return assumption and the Wage Inflation assumption. Lower investment returns would result in higher required employer contributions, and vice-versa. Lower wage inflation generally results in lower required employer contributions as a dollar amount in the long run, and vice versa.

The relative impact of each economic scenario below will vary from year to year, as the participant demographics change. The impact of each scenario should be analyzed for a given year, not from year to year. The results in the table are based on the December 31, 2018 valuation, and are for the municipality in total, not by division. These results do not reflect a 5-year phase in of the impact of the new actuarial assumptions.

It is important to note that calculations in this report are mathematical estimates based upon assumptions regarding future events, which may or may not materialize. Actuarial calculations can and do vary from one valuation to the next, sometimes significantly depending on the group's size. Projections are not predictions. Future valuations will be based on actual future experience.

The Retirement Board has adopted a change to the Investment Return Assumption from 7.75% to 7.35%, and the wage inflation from 3.75% to 3.00%. This change will be effective in the December 31, 2019 valuation which will impact the Fiscal Year 2021 contribution. The scenario shown using these assumptions as of December 31, 2018 is illustrative only. The actual impact of this change when reflected in the 2019 valuation will be different.

12/31/2018 Valuation Results	Assumed Future Annual Smoothed Rate of Investment Return		
	Lower Future Annual Returns	Adopted 2019 Assumption	Valuation Assumptions
Investment Return Assumption	5.75%	7.35%	7.75%
Wage Increase Assumption	3.75%	3.00%	3.75%
Accrued Liability	\$ 5,854,913	\$ 4,893,785	\$ 4,735,106
Valuation Assets ¹	\$ 3,400,326	\$ 3,400,326	\$ 3,400,326
Unfunded Accrued Liability	\$ 2,454,587	\$ 1,493,459	\$ 1,334,780
Funded Ratio	58%	69%	72%
Monthly Normal Cost	\$ 2,403	\$ 932	\$ 930
Monthly Amortization Payment	\$ 15,952	\$ 11,427	\$ 9,970
Total Employer Contribution²	\$ 18,410	\$ 12,999	\$ 11,531

¹ The Valuation Assets include assets from Surplus divisions, if any.

² If assets exceed accrued liabilities for a division, the division may have an overfunding credit to reduce the division's employer contribution requirement. If the overfunding credit is larger than the normal cost, the division's full credit is included in the municipality's amortization payment above but the division's total contribution requirement is zero. This can cause the displayed normal cost and amortization payment to not add up to the displayed total employer contribution.

Projection Scenarios

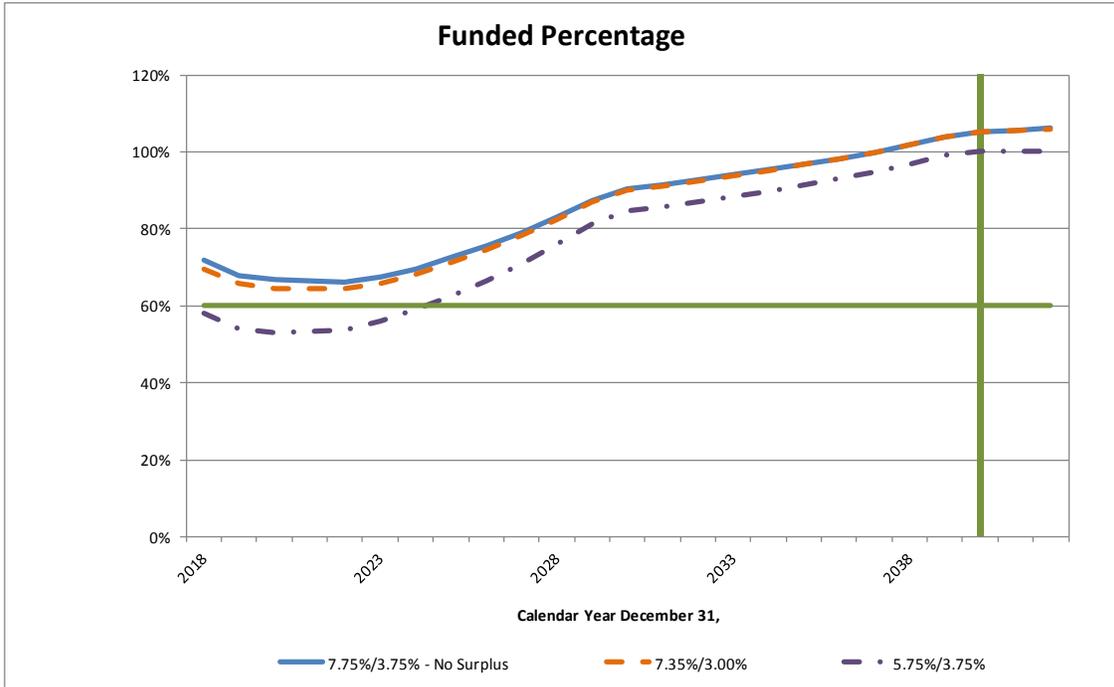
The next two pages show projections of the plan's funded ratio and computed employer contributions under the actuarial assumptions used in the valuation and alternate economic scenarios. All three projections take into account the past investment losses that will continue to affect the actuarial rate of return in the short term.

The 7.75%/3.75% scenario provides an estimate of computed employer contributions based on current actuarial assumptions, and a projected 7.75% market return. The other two scenarios may be useful if the municipality chooses to budget more conservatively, and make contributions in addition to the minimum requirements. The 7.35%/3.00% and 5.75%/3.75% projections provide an indication of the potential required employer contribution if these assumptions were met over the long-term.

Valuation Year Ending 12/31	Fiscal Year Beginning 7/1	Actuarial Accrued Liability	Valuation Assets ²	Funded Percentage	Computed Annual Employer Contribution
7.75%¹/3.75%					
NO 5-YEAR PHASE-IN					
2018	2020	\$ 4,735,106	\$ 3,400,326	72%	\$ 138,372
2019	2021	\$ 4,800,000	\$ 3,260,000	68%	\$ 164,000
2020	2022	\$ 4,870,000	\$ 3,250,000	67%	\$ 183,000
2021	2023	\$ 4,930,000	\$ 3,270,000	66%	\$ 208,000
2022	2024	\$ 4,980,000	\$ 3,290,000	66%	\$ 244,000
2023	2025	\$ 5,030,000	\$ 3,390,000	67%	\$ 254,000
7.35%¹/3.00%					
NO 5-YEAR PHASE-IN					
2018	2020	\$ 4,893,785	\$ 3,400,326	69%	\$ 155,988
2019	2021	\$ 4,950,000	\$ 3,250,000	66%	\$ 182,000
2020	2022	\$ 5,010,000	\$ 3,230,000	64%	\$ 201,000
2021	2023	\$ 5,060,000	\$ 3,260,000	64%	\$ 227,000
2022	2024	\$ 5,110,000	\$ 3,290,000	64%	\$ 263,000
2023	2025	\$ 5,150,000	\$ 3,390,000	66%	\$ 272,000
5.75%¹/3.75%					
NO 5-YEAR PHASE-IN					
2018	2020	\$ 5,854,913	\$ 3,400,326	58%	\$ 220,920
2019	2021	\$ 5,910,000	\$ 3,200,000	54%	\$ 252,000
2020	2022	\$ 5,970,000	\$ 3,170,000	53%	\$ 280,000
2021	2023	\$ 6,020,000	\$ 3,220,000	53%	\$ 316,000
2022	2024	\$ 6,060,000	\$ 3,250,000	54%	\$ 369,000
2023	2025	\$ 6,100,000	\$ 3,410,000	56%	\$ 382,000

¹ Represents both the interest rate for discounting liabilities and the future investment return assumption on the Market Value of assets.

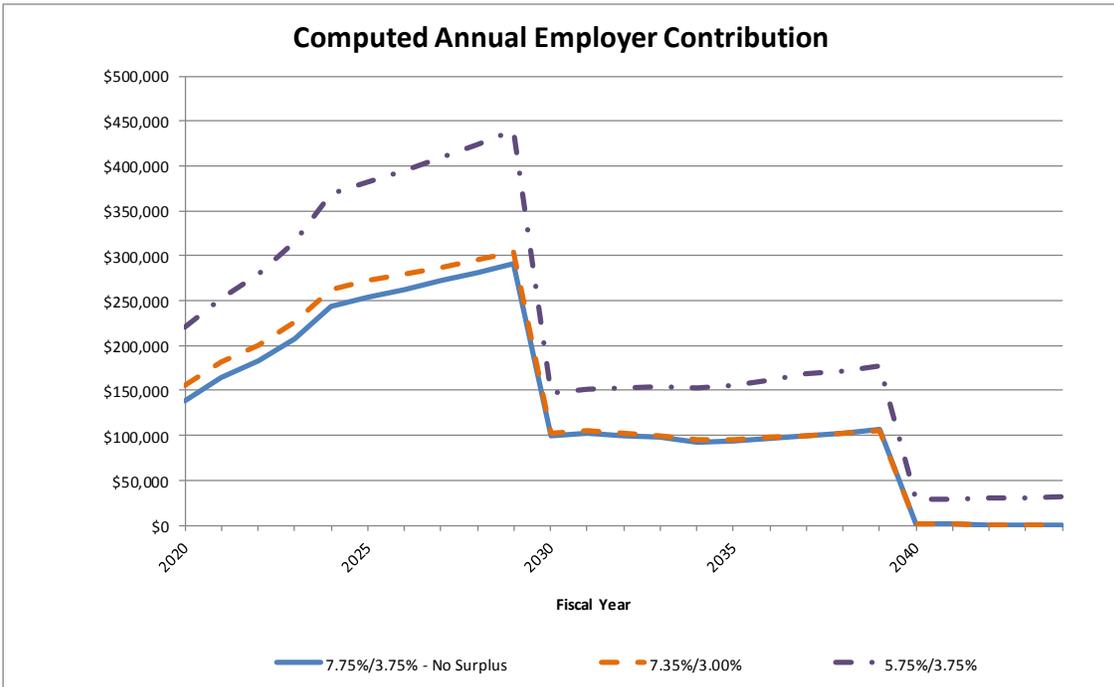
² Valuation Assets do not include assets from Surplus divisions, if any.



Notes:

All projected funded percentages are shown with no phase-in.

The green indicator lines have been added at 60% funded and 22 years following the valuation date for PA 202 purposes.



Notes:

All projected contributions are shown with no phase-in.

Table 1: Employer Contribution Details For the Fiscal Year Beginning July 1, 2020

Division	Total Normal Cost	Employee Contribut. Rate	Employer Contributions ¹			Computed Employer Contribut. With Phase-In	Blended ER Rate No Phase-In ⁵	Blended ER Rate With Phase-In ⁵	Employee Contribut. Conversion Factor ²
			Employer Normal Cost	Payment of the Unfunded Accrued Liability ⁴	Computed Employer Contribut. No Phase-In				
Percentage of Payroll									
01 - Gnrl	11.65%	6.75%	-	-	-	-	12.97%	12.56%	
02 - Police	0.00%	11.85%	-	-	-	-			
10 - General New Hires after 9/1/11	6.85%	6.75%	0.10%	-6.33%	0.00%	0.00%	12.97%	12.56%	0.79%
Estimated Monthly Contribution³									
01 - Gnrl			\$ 920	\$ 3,459	\$ 4,379	\$ 4,260			
02 - Police			0	7,152	7,152	7,086			
10 - General New Hires after 9/1/11			10	(641)	0	0			
Total Municipality			\$ 930	\$ 9,970	\$ 11,531	\$ 11,346			
Estimated Annual Contribution³			\$ 11,160	\$ 119,640	\$ 138,372	\$ 136,152			

¹ The above employer contribution requirements are in addition to the employee contributions, if any.

² If employee contributions are increased/decreased by 1.00% of pay, the employer contribution requirement will decrease/increase by the Employee Contribution Conversion Factor. The conversion factor is usually under 1%, because employee contributions may be refunded at termination of employment, and not used to fund retirement pensions. Employer contributions will all be used to fund pensions.

³ For divisions that are open to new hires, estimated contributions are based on projected fiscal year payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts. For divisions that will have no new hires (i.e., closed divisions), invoices will be based on the above dollar amounts which are based on projected fiscal year payroll. See description of Open Divisions and Closed Divisions in the Appendix.

⁴ Note that if the overfunding credit is larger than the normal cost, the full credit is shown above but the total contribution requirement is zero. This will cause the displayed normal cost and unfunded accrued liability contributions to not add across.

⁵ For linked divisions, the employer will be invoiced the Computed Employer Contribution with Phase-in rate shown above for each linked division (a contribution rate for the open division; a contribution dollar for the closed-but-linked division), unless the employer elects to contribute the Blended Employer Contribution rate shown above, by contacting MERS at 800-767-MERS (6377).

Please see the Comments on Asset Smoothing in the Executive Summary of this report.

Table 2: Benefit Provisions

01 - Gnrl: Closed to new hires, linked to Division 10

	2018 Valuation	2017 Valuation
Benefit Multiplier:	2.25% Multiplier (80% max)	2.25% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	6 years	6 years
Early Retirement (Unreduced):	55/25	55/25
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	5 years	5 years
Employee Contributions:	6.75%	6.75%
Act 88:	Yes (Adopted 7/1/2006)	Yes (Adopted 7/1/2006)

02 - Police: Closed to new hires

	2018 Valuation	2017 Valuation
Benefit Multiplier:	2.75% Multiplier (80% max)	2.75% Multiplier (80% max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	50/25	50/25
Early Retirement (Reduced):	55/15	55/15
Final Average Compensation:	3 years	3 years
Employee Contributions:	11.85%	11.85%
Act 88:	Yes (Adopted 7/1/2005)	Yes (Adopted 7/1/2005)

10 - General New Hires after 9/1/11: Open Division, linked to Division 01

	2018 Valuation	2017 Valuation
Benefit Multiplier:	1.50% Multiplier (no max)	1.50% Multiplier (no max)
Normal Retirement Age:	60	60
Vesting:	10 years	10 years
Early Retirement (Unreduced):	-	-
Early Retirement (Reduced):	50/25 55/15	50/25 55/15
Final Average Compensation:	5 years	5 years
Employee Contributions:	6.75%	6.75%
Act 88:	Yes (Adopted 7/1/2006)	Yes (Adopted 7/1/2006)

Table 3: Participant Summary

Division	2018 Valuation		2017 Valuation		2018 Valuation		
	Number	Annual Payroll ¹	Number	Annual Payroll ¹	Average Age	Average Benefit Service ²	Average Eligibility Service ²
01 - Gnrl							
Active Employees	5	\$ 250,384	5	\$ 242,188	53.5	15.6	15.6
Vested Former Employees	2	30,710	2	30,709	57.5	12.4	12.4
Retirees and Beneficiaries	3	74,622	3	74,622	64.1		
02 - Police							
Active Employees	0	\$ 0	0	\$ 0	0.0	0.0	0.0
Vested Former Employees	6	92,073	8	175,791	40.1	9.7	16.3
Retirees and Beneficiaries	5	221,196	3	132,504	56.5		
10 - General New Hires after 9/1/11							
Active Employees	2	\$ 65,721	2	\$ 79,372	30.5	3.7	3.7
Vested Former Employees	0	0	0	0	0.0	0.0	0.0
Retirees and Beneficiaries	0	0	0	0	0.0		
Total Municipality							
Active Employees	7	\$ 316,105	7	\$ 321,560	46.9	12.2	12.2
Vested Former Employees	8	122,783	10	206,500	44.5	10.4	15.3
Retirees and Beneficiaries	8	295,818	6	207,126	59.4		
Total Participants	23		23				

¹ Annual payroll for active employees; annual deferred benefits payable for vested former employees; annual benefits being paid for retirees and beneficiaries.

² Descriptions can be found under Miscellaneous and Technical Assumptions in the Appendix.

Table 4: Reported Assets (Market Value)

Division	2018 Valuation		2017 Valuation	
	Employer and Retiree ¹	Employee ²	Employer and Retiree ¹	Employee ²
01 - Gnrl	\$ 806,128	\$ 313,814	\$ 834,181	\$ 289,304
02 - Police	1,573,624	317,831	1,469,642	623,087
10 - General New Hires after 9/1/11	68,583	24,371	67,354	20,821
Municipality Total³	\$ 2,448,335	\$ 656,016	\$ 2,371,177	\$ 933,212
Combined Assets³	\$3,104,351		\$3,304,389	

¹ Reserve for Employer Contributions and Benefit Payments.

² Reserve for Employee Contributions.

³ Totals may not add due to rounding.

The December 31, 2018 valuation assets (actuarial value of assets) are equal to 1.095342 times the reported market value of assets (compared to 1.011321 as of December 31, 2017). Refer to the Appendix for a description of the valuation asset derivation and a detailed calculation of valuation assets.

Table 5: Flow of Valuation Assets

Year Ended 12/31	Employer Contributions		Employee Contributions	Investment Income (Valuation Assets)	Benefit Payments	Employee Contribution Refunds	Net Transfers	Valuation Asset Balance
	Required	Additional						
2008	\$ 71,555		\$ 68,167	\$ 86,244	\$ (77,690)	\$ 0	\$ 0	\$ 1,833,498
2009	76,914		71,032	110,669	(110,026)	0	0	1,982,087
2010	78,343		84,828	131,692	(110,026)	0	0	2,166,924
2011	81,391	\$ 3,780	89,267	132,461	(110,026)	0	0	2,363,797
2012	83,003	6,335	82,280	128,159	(110,026)	0	0	2,553,548
2013	79,612	8,869	67,612	166,645	(110,026)	0	0	2,766,260
2014	132,099	10,728	59,622	173,282	(149,965)	0	71,212	3,063,238
2015	43,284	57,852	23,968	156,101	(153,283)	0	0	3,191,160
2016	45,630	5,704	20,008	160,348	(180,204)	(12,600)	0	3,230,046
2017	48,036	57,853	21,503	191,486	(207,126)	0	0	3,341,798
2018	54,192	95,794	20,897	125,577	(236,946)	(986)	0	3,400,326

Notes:

Transfers in and out are usually related to the transfer of participants between municipalities, and to employer and employee payments for service credit purchases (if any) that the governing body has approved.

Additional employer contributions, if any, are shown separately starting in 2011. Prior to 2011, additional contributions are combined with the required employer contributions.

The investment income column reflects the recognized investment income based on Valuation Assets. It does not reflect the market value investment return in any given year.

The Valuation Asset balance includes assets from Surplus divisions, if any.

Years where historical information is not available, will be displayed with zero values.

**Table 6: Actuarial Accrued Liabilities and Valuation Assets
as of December 31, 2018**

Division	Actuarial Accrued Liability					Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
	Active Employees	Vested Former Employees	Retirees and Beneficiaries	Pending Refunds	Total			
01 - Gnrl	\$ 720,752	\$ 277,504	\$ 800,854	\$ 0	\$ 1,799,110	\$ 1,226,719	68.2%	\$ 572,391
02 - Police	0	314,814	2,587,453	3,017	2,905,284	2,071,790	71.3%	833,494
10 - General New Hires after 9/1/11	28,775	0	0	1,937	30,712	101,817	331.5%	(71,105)
Total	\$ 749,527	\$ 592,318	\$ 3,388,307	\$ 4,954	\$ 4,735,106	\$ 3,400,326	71.8%	\$ 1,334,780

The following results show the combined accrued liabilities and assets for each set of linked divisions. These results are already shown in the table on the prior page(s).

Table 6 (continued)

Division	Actuarial Accrued Liability					Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
	Active Employees	Vested Former Employees	Retirees and Beneficiaries	Pending Refunds	Total			
Linked Divisions 10, 01	\$ 749,527	\$ 277,504	\$ 800,854	\$ 1,937	\$ 1,829,822	\$ 1,328,536	72.6%	\$ 501,286

Please see the Comments on Asset Smoothing in the Executive Summary of this report.

Table 7: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2004	\$ 0	\$ 0	0%	\$ 0
2005	1,347,410	991,741	74%	355,669
2006	2,138,471	1,484,685	69%	653,786
2007	2,444,478	1,685,222	69%	759,256
2008	2,827,747	1,833,498	65%	994,249
2009	2,841,462	1,982,087	70%	859,375
2010	3,005,848	2,166,924	72%	838,924
2011	3,339,036	2,363,797	71%	975,239
2012	3,660,876	2,553,548	70%	1,107,328
2013	3,885,051	2,766,260	71%	1,118,791
2014	3,557,271	3,063,238	86%	494,033
2015	3,846,815	3,191,160	83%	655,655
2016	3,923,995	3,230,046	82%	693,949
2017	4,001,560	3,341,798	84%	659,762
2018	4,735,106	3,400,326	72%	1,334,780

Notes: Actuarial assumptions were revised for the 2004, 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

The Valuation Assets include assets from Surplus divisions, if any.

Years where historical information is not available will be displayed with zero values.

Tables 8 and 9: Division-Based Comparative Schedules

Division 01 - Gnrl

Table 8-01: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2008	\$ 993,077	\$ 501,446	50%	\$ 491,631
2009	997,333	571,162	57%	426,171
2010	1,046,229	648,367	62%	397,862
2011	1,170,994	727,592	62%	443,402
2012	1,287,947	798,975	62%	488,972
2013	1,376,896	872,935	63%	503,961
2014	1,471,370	910,778	62%	560,592
2015	1,619,889	992,529	61%	627,360
2016	1,680,370	1,032,564	61%	647,806
2017	1,732,486	1,136,204	66%	596,282
2018	1,799,110	1,226,719	68%	572,391

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

Table 9-01: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2008	8	\$ 385,366	12.84%	5.00%
2009	8	391,329	10.86%	6.00%
2010	8	384,936	10.24%	6.50%
2011	7	351,916	\$ 3,556	6.00%
2012	6	276,048	\$ 3,482	6.75%
2013	6	287,939	\$ 3,732	6.75%
2014	5	235,924	\$ 3,873	6.75%
2015	5	241,555	\$ 4,580	6.75%
2016	5	239,370	\$ 4,727	6.75%
2017	5	242,188	\$ 4,446	6.75%
2018	5	250,384	\$ 4,379	6.75%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above. The contribution requirements including the 5-year phase-in are shown on page 2.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.

Division 02 - Police

Table 8-02: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2008	\$ 1,834,670	\$ 1,332,052	73%	\$ 502,618
2009	1,844,129	1,410,925	77%	433,204
2010	1,959,619	1,518,557	77%	441,062
2011	2,167,864	1,634,621	75%	533,243
2012	2,370,418	1,745,758	74%	624,660
2013	2,500,414	1,866,631	75%	633,783
2014	2,069,089	2,104,766	102%	(35,677)
2015	2,199,711	2,127,187	97%	72,524
2016	2,224,903	2,126,249	96%	98,654
2017	2,244,103	2,116,421	94%	127,682
2018	2,905,284	2,071,790	71%	833,494

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

Table 9-02: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2008	8	\$ 431,654	7.20%	14.18%
2009	9	496,992	7.20%	12.18%
2010	9	509,054	7.20%	12.13%
2011	9	522,826	9.00%	11.72%
2012	9	548,792	9.00%	13.05%
2013	9	540,520	9.00%	14.88%
2014	0	0	\$ 0	0.00%
2015	0	0	\$ 329	0.00%
2016	0	0	\$ 691	11.85%
2017	0	0	\$ 935	11.85%
2018	0	0	\$ 7,152	11.85%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above. The contribution requirements including the 5-year phase-in are shown on page 2.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.

Division 10 - General New Hires after 9/1/11

Table 8-10: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2008	\$ 0	\$ 0	0%	\$ 0
2009	0	0	0%	0
2010	0	0	0%	0
2011	178	1,584	890%	(1,406)
2012	2,511	8,815	351%	(6,304)
2013	7,741	26,694	345%	(18,953)
2014	16,812	47,694	284%	(30,882)
2015	27,215	71,444	263%	(44,229)
2016	18,722	71,233	380%	(52,511)
2017	24,971	89,173	357%	(64,202)
2018	30,712	101,817	332%	(71,105)

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

Table 9-10: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution ¹	Employee Contribution Rate ²
	Number	Annual Payroll		
2008	0	\$ 0	\$ 0	0.00%
2009	0	0	\$ 0	0.00%
2010	0	0	\$ 0	0.00%
2011	1	30,916	0.18%	6.00%
2012	1	35,945	0.00%	6.00%
2013	2	94,846	0.00%	6.75%
2014	2	107,285	0.00%	6.75%
2015	2	113,523	0.00%	6.75%
2016	2	74,599	0.00%	6.75%
2017	2	79,372	0.00%	6.75%
2018	2	65,721	0.00%	6.75%

1 For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

2 For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

Note: The contributions shown in Table 9 for the 12/31/2015 through 12/31/2019 valuations do **not** reflect the phase-in of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above. The contribution requirements including the 5-year phase-in are shown on page 2.

See the Benefit Provision History, later in this report, for past benefit provision changes.

Years where historical information is not available, will be displayed with zero values.

Table 10: Division-Based Layered Amortization Schedule

Division 01 - Gnrl

Table 10-01: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2020		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 627,360	23	\$ 661,607	20	\$ 48,024
(Gain)/Loss	12/31/2016	6,428	22	7,272	20	528
(Gain)/Loss	12/31/2017	(61,628)	21	(69,237)	20	(5,028)
(Gain)/Loss	12/31/2018	(24,806)	20	(27,745)	20	(2,016)
Total				\$ 571,897		\$ 41,508

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2018 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2018 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 02 - Police

Table 10-02: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2020		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ 72,524	20	\$ 53,802	14	\$ 5,040
(Gain)/Loss	12/31/2016	46,260	18	51,014	14	4,776
(Gain)/Loss	12/31/2017	23,409	16	25,906	14	2,424
(Gain)/Loss	12/31/2018	702,136	14	785,321	14	73,584
Total				\$ 916,043		\$ 85,824

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2018 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2018 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

Division 10 - General New Hires after 9/1/11

Table 10-10: Layered Amortization Schedule

Type of UAL	Date Established	Original Balance ¹	Original Amortization Period ²	Amounts for Fiscal Year Beginning 7/1/2020		
				Outstanding UAL Balance ³	Remaining Amortization Period ²	Annual Amortization Payment
Initial	12/31/2015	\$ (44,229)	10	\$ (45,225)	10	\$ (5,532)
(Gain)/Loss	12/31/2016	(6,612)	15	(7,137)	13	(708)
(Gain)/Loss	12/31/2017	(8,259)	15	(9,093)	14	(852)
(Gain)/Loss	12/31/2018	(6,028)	15	(6,742)	15	(600)
Total				\$ (68,197)		\$ (7,692)

¹ For each type of UAL (layer), this is the original balance as of the date the layer was established.

² According to the MERS amortization policy, each type of UAL (layer) is amortized over a specific period (see Appendix on MERS website).

³ This is the remaining balance as of the valuation date, projected to the beginning of the fiscal year shown above.

The unfunded accrued liability (UAL) as of December 31, 2018 (see Table 6) is projected to the beginning of the fiscal year for which the contributions are being calculated. This allows the 2018 valuation to take into account the expected future contributions that are based on past valuations. Each type of UAL (layer) is amortized over the appropriate period. Please see the Appendix on the MERS website for a detailed description of the amortization policy.

Note: The original balance and original amortization periods prior to 12/31/2018 were received from the prior actuary.

GASB 68 Information

The following information has been prepared to provide some of the information necessary to complete GASB Statement No. 68 disclosures. Statement 68 is effective for fiscal years beginning after June 15, 2014. Additional resources, including an Implementation Guide, are available at <http://www.mersofmich.com/>.

Actuarial Valuation Date:		12/31/2018
Measurement Date of the Total Pension Liability (TPL):		12/31/2018
At 12/31/2018, the following employees were covered by the benefit terms:		
Inactive employees or beneficiaries currently receiving benefits:		8
Inactive employees entitled to but not yet receiving benefits (including refunds):		10
Active employees:		<u>7</u>
		25
Total Pension Liability as of 12/31/2017 measurement date:	\$	3,904,337
Total Pension Liability as of 12/31/2018 measurement date:	\$	4,629,504
Service Cost for the year ending on the 12/31/2018 measurement date:	\$	32,283
Change in the Total Pension Liability due to:		
- Benefit changes ¹ :	\$	0
- Differences between expected and actual experience ² :	\$	626,695
- Changes in assumptions ² :	\$	0

¹A change in liability due to benefit changes is immediately recognized when calculating pension expense for the year.

²Changes in liability due to differences between actual and expected experience, and changes in assumptions, are recognized in pension expense over the average remaining service lives of all employees.

Average expected remaining service lives of all employees (active and inactive):		2
Covered employee payroll: (Needed for Required Supplementary Information)	\$	316,105

Sensitivity of the Net Pension Liability to changes in the discount rate:

	1% Decrease <u>(7.00%)</u>	Current Discount Rate <u>(8.00%)</u>	1% Increase <u>(9.00%)</u>
Change in Net Pension Liability as of 12/31/2018:	\$ 462,083	\$ -	\$ (381,704)

Note: The current discount rate shown for GASB 68 purposes is higher than the MERS assumed rate of return. This is because for GASB 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes it is net of administrative expenses.

Benefit Provision History

The following benefit provision history is provided by MERS. Any corrections to this history or discrepancies between this information and information displayed elsewhere in the valuation report should be reported to MERS. All provisions are listed by date of adoption.

01 - Gnrl

12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2012	Member Contribution Rate 6.75%
7/1/2011	Member Contribution Rate 6.00%
7/1/2010	Member Contribution Rate 6.50%
7/1/2009	Member Contribution Rate 6.00%
7/1/2006	Benefit FAC-5 (5 Year Final Average Compensation)
7/1/2006	Covered by Act 88
7/1/2006	6 Year Vesting
7/1/2006	Day of work defined as 155 Hours a Month for All employees.
7/1/2006	Benefit B-3 (80% max)
7/1/2006	Benefit F55 (With 25 Years of Service)
7/1/2006	Member Contribution Rate 5.00%
7/1/2005	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

02 - Police

12/1/2016	Service Credit Purchase Estimates - Yes
7/1/2014	Member Contribution Rate 11.85%
7/1/2013	Member Contribution Rate 10.53%
7/1/2012	Member Contribution Rate 9.96%
7/1/2011	Member Contribution Rate 10.97%
3/1/2011	Member Contribution Rate 13.62%
7/1/2010	Member Contribution Rate 14.18%
7/1/2009	Member Contribution Rate 9.33%
7/1/2008	Member Contribution Rate 10.10%
7/1/2007	Member Contribution Rate 9.86%
7/1/2005	Benefit FAC-3 (3 Year Final Average Compensation)
7/1/2005	Covered by Act 88
7/1/2005	10 Year Vesting
7/1/2005	Exclude Temporary Employees
7/1/2005	DB Exempt from Social Security
7/1/2005	Day of work defined as 155 Hours a Month for All employees.
7/1/2005	2.75% Multiplier (80% max)
7/1/2005	Benefit F50 (With 25 Years of Service)
7/1/2005	Member Contribution Rate 6.94%
7/1/2005	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

10 - General New Hires after 9/1/11

12/1/2016	Service Credit Purchase Estimates - Yes
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10 - General New Hires after 9/1/11

7/1/2012	Member Contribution Rate 6.75%
9/1/2011	Benefit FAC-5 (5 Year Final Average Compensation)
9/1/2011	10 Year Vesting
9/1/2011	Day of work defined as 155 Hours a Month for All employees.
9/1/2011	Benefit C-1 (New)
9/1/2011	Member Contribution Rate 6.00%
7/1/2006	Covered by Act 88
7/1/2005	Fiscal Month - July
	Defined Benefit Normal Retirement Age - 60
	Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

Plan Provisions, Actuarial Assumptions, and Actuarial Funding Method

Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the Appendix. Some actuarial assumptions are specific to this municipality and its divisions. These are listed below.

Increase in Final Average Compensation

Division	FAC Increase Assumption
All Divisions	1.00%

Withdrawal Rate Scaling Factor

Division	Withdrawal Rate Scaling Factor
All Divisions	100%

Miscellaneous and Technical Assumptions

Loads – None.

Amortization Policy for Closed Divisions

Closed Division	Amortization Option
02 - Police	Accelerated to 5-Year Amortization

Please see Appendix on MERS website for a detailed description of the amortization options available for closed divisions within an open municipality.

Risk Commentary

Determination of the accrued liability, the employer contribution, and the funded ratio requires the use of assumptions regarding future economic and demographic experience. Risk measures, as illustrated in this report, are intended to aid in the understanding of the effects of future experience differing from the assumptions used in the course of the actuarial valuation. Risk measures may also help with illustrating the potential volatility in the accrued liability, the actuarially determined contribution and the funded ratio that result from the differences between actual experience and the actuarial assumptions.

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions due to changing conditions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the Plan's funded status); and changes in plan provisions or applicable law. The scope of an actuarial valuation does not include an analysis of the potential range of such future measurements.

Examples of risk that may reasonably be anticipated to significantly affect the plan's future financial condition include:

- **Investment Risk** – actual investment returns may differ from the expected returns;
- **Asset/Liability Mismatch** – changes in asset values may not match changes in liabilities, thereby altering the gap between the accrued liability and assets and consequently altering the funded status and contribution requirements;
- **Salary and Payroll Risk** – actual salaries and total payroll may differ from expected, resulting in actual future accrued liability and contributions differing from expected;
- **Longevity Risk** – members may live longer or shorter than expected and receive pensions for a period of time other than assumed; and
- **Other Demographic Risks** – members may terminate, retire or become disabled at times or with benefits other than assumed resulting in actual future accrued liability and contributions differing from expected.

The effects of certain trends in experience can generally be anticipated. For example, if the investment return since the most recent actuarial valuation is less (or more) than the assumed rate, the cost of the plan can be expected to increase (or decrease). Likewise if longevity is improving (or worsening), increases (or decreases) in cost can be anticipated.

PLAN MATURITY MEASURES

Risks facing a pension plan evolve over time. A young plan with virtually no investments and paying few benefits may experience little investment risk. An older plan with a large number of members in pay status and a significant trust may be much more exposed to investment risk. Generally accepted plan maturity measures include the following:

1. Ratio of the market value of assets to total payroll	9.8
2. Ratio of actuarial accrued liability to payroll	15.0
3. Ratio of actives to retirees and beneficiaries	0.9
4. Ratio of market value of assets to benefit payments	13.0
5. Ratio of net cash flow to market value of assets (boy)	-2.0%

RATIO OF MARKET VALUE OF ASSETS TO TOTAL PAYROLL

The relationship between assets and payroll is a useful indicator of the potential volatility of contributions. For example, if the market value of assets is 2.0 times the payroll, a return on assets 5% different than assumed would equal 10% of payroll. A higher (lower) or increasing (decreasing) level of this maturity measure generally indicates a higher (lower) or increasing (decreasing) volatility in plan sponsor contributions as a percentage of payroll.

RATIO OF ACTUARIAL ACCRUED LIABILITY TO PAYROLL

The relationship between actuarial accrued liability and payroll is a useful indicator of the potential volatility of contributions for a fully funded plan. A funding policy that targets a funded ratio of 100% is expected to result in the ratio of assets to payroll and the ratio of liability to payroll converging over time.

RATIO OF ACTIVES TO RETIREES AND BENEFICIARIES

A young plan with many active members and few retirees will have a high ratio of active to retirees. A mature open plan may have close to the same number of actives to retirees resulting in a ratio near 1.0. A super-mature or closed plan may have significantly more retirees than actives resulting in a ratio below 1.0.

RATIO OF MARKET VALUE OF ASSETS TO BENEFIT PAYMENTS

The MERS' Actuarial Policy requires a total minimum contribution equal to the excess (if any) of three times the expected annual benefit payments over the projected market value of assets as of the participating municipality or court's Fiscal Year for which the contribution applies. The ratio of market value of assets to benefit payments as of the valuation date provides an indication of whether the division is at risk for triggering the minimum contribution rule in the near term. If the division triggers this minimum contribution rule, the required employer contributions could increase dramatically relative to previous valuations.

RATIO OF NET CASH FLOW TO MARKET VALUE OF ASSETS

A positive net cash flow means contributions exceed benefits and expenses. A negative cash flow means existing funds are being used to make payments. A certain amount of negative net cash flow is generally expected to occur when benefits are prefunded through a qualified trust. Large negative net cash flows as a percent of assets may indicate a super-mature plan or a need for additional contributions.

State Reporting

The following information has been prepared to provide some of the information necessary to complete the pension reporting requirements for the State of Michigan’s Local Government Retirement System Annual Report (Form No. 5572). Additional resources are available at www.mersofmich.com and on the State [website](#).

Form 5572		
Line Reference	Description	Result
10 Membership as of December 31, 2018		
11	Indicate number of active members	7
12	Indicate number of inactive members	8
13	Indicate number of retirees and beneficiaries	8
14 Investment Performance for Calendar Year Ending December 31, 2018¹		
15	Enter actual rate of return - prior 1-year period	-3.64%
16	Enter actual rate of return - prior 5-year period	4.94%
17	Enter actual rate of return - prior 10-year period	8.25%
18 Actuarial Assumptions		
19	Actuarial assumed rate of investment return ²	7.75%
20	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Level Percent
21	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any ³	20
22	Is each division within the system closed to new employees? ⁴	No
23 Uniform Assumptions		
24	Enter retirement pension system's actuarial value of assets using uniform assumptions	\$3,400,326
25	Enter retirement pension system's actuarial accrued liabilities using uniform assumptions	\$5,091,587
27	Actuarially Determined Contribution (ADC) using uniform assumptions, Fiscal Year Ending June 30,2019	\$155,292

1. The Municipal Employees’ Retirement System’s investment performance has been provided to GRS from MERS Investment Staff and included here for reporting purposes. This investment performance figures reported are net of fees on a rolling calendar-year basis for the previous 1-, 5-, and 10-year periods as required under PA 530.
2. Net of administrative and investment expenses.
3. Populated with the longest amortization period remaining in the amortization schedule, across all divisions in the plan. This is when each division and the plan in total is expected to reach 100% funded if all assumptions are met.
4. If all divisions within the employer are closed, “yes.” If at least one division is open (including shadow divisions) indicate “no.”

**Village Council
Village of Spring Lake
Spring Lake, Michigan**

Council member **TePastte**, supported by Council Member **Hanks**, moved the adoption of the following resolution:

RESOLUTION NO: 2019 - 14

**A RESOLUTION TO ADOPT THE VILLAGE OF SPRING LAKE
2019/2020 ANNUAL BUDGET**

WHEREAS, pursuant to the laws of the State of Michigan governing General Law Villages, the State Budget Act and the Village Charter, the following Resolution for Fiscal year July 1, 2019 to June 30, 2020, is hereby submitted for adopting; and

WHEREAS, it has been determined that the following property taxes, State shared revenues, rates, charges and transfers shall be available and necessary for the 2019/2020 budget year;

REVENUES:

NO. FUND	PROPERTY TAX <u>2019/20</u>	REVENUES <u>TOTAL</u>
101 GENERAL	\$974,156	\$1,552,794
202 MAJOR STREET		\$226,500
203 LOCAL STREET		\$98,000
204 ROAD MILLAGE		\$47,500
207 POLICE SERVICES		\$555,516
208 PUBLIC IMPROVEMENT		\$174,650
218 NON-MOTORIZED PATHWAYS		\$58,000
236 DDA		\$832,400
249 BUILDING DEPARTMENT		\$70,551
296 TAX INCREMENT FUND	\$362,154	\$706,157
390 GO CAPITAL BOND DEBT	\$97,000	\$99,970
590 SEWER		\$850,540
591 WATER		\$673,966
661 CENTRAL EQUIPMENT		\$208,180
TOTAL REVENUES		\$6,154,724

EXPENDITURES:

101 GENERAL FUND

101 ACTIVITY

PROPOSED 19-20

000 TRANSFERS/APPROPRIATION TO FUND BALANCE	\$42,633
101 VILLAGE COUNCIL	\$11,605
172 VILLAGE MANAGER	\$75,180
210 LEGAL SERVICES	\$13,800
215 CLERK/TREASURER	\$187,840
226 STORM WATER SYSTEM	\$11,496
265 VILLAGE HALL AND GROUNDS	\$71,291
270 BARBER STREET SCHOOL BUILDING	\$24,087
282 FORESTRY	\$48,197
301 POLICE SERVICES	\$536,538
336 FIRE DEPARTMENT	\$1,900
381 ZONING/PLANNING	\$98,738
441 DEPT OF PUBLIC WORKS	\$136,769
450 STREET LIGHTING	\$40,700
551 TANGLEFOOT PARK	\$50,141
553 CENTRAL PARK	\$75,751
555 MILL POINT PARK	\$43,810
557 LAKESIDE BEACH	\$16,793
558 WHISTLESTOP PARK	\$6,252
692 PARK MAINTENANCE	\$17,197
857 COMMUNITY PROMOTIONS	\$29,481
941 OTHER/DEBT SERVICE	\$12,595

SUB TOTAL-GENERAL FUND

\$1,552,794

202 MAJOR STREETS

202 ACTIVITY

PROPOSED 19-20

000 APPROPRIATION TO FUND BALANCE	\$50,072
451 CONSTRUCTION	\$11,050
463 ROUTINE STREET MAINTENANCE	\$76,981
478 WINTER MAINTENANCE	\$36,616
480 STATE TRUNKLINE MAINTENANCE	\$40,206
482 ADMINISTRATION	\$11,575

SUB TOTAL **\$226,500**

203 LOCAL STREETS

<u>203 ACTIVITY</u>	<u>PROPOSED 19-20</u>
000 APPROPRIATION TO FUND BALANCE	\$9,112
451 CONSTRUCTION	\$10,000
463 ROUTINE STREET MAINTENANCE	\$41,541
478 WINTER MAINTENANCE	\$32,248
482 ADMINISTRATION	\$5,099
SUB TOTAL	\$98,000

REMAINING FUNDS

<u>FUND DESCRIPTION</u>	<u>PROPOSED 19-20</u>
204 ROAD MILLAGE	\$47,500
207 POLICE SERVICES	\$555,516
208 PUBLIC IMPROVEMENT	\$174,650
218 NON MOTORIZED PATHWAYS	\$58,000
236 DDA	\$832,400
249 BUILDING DEPARTMENT	\$70,551
296 TAX INC. FINANCE AUTHORITY	\$706,157
390 GENERAL OBLIGATION CAPITAL BOND DEBT	\$99,970
590 SEWER FUND	\$879,557
591 WATER FUND	\$823,966
661 CENTRAL EQUIPMENT FUND	\$230,688
SUB TOTAL	\$4,784,040
GRAND TOTAL 19-20 PROPOSED BUDGET	\$6,356,249

IT IS FURTHER ORDERED that upon acceptance of the Village Assessment Roll, the Village Council shall review this budget and pass, pursuant to the Village Charter and State laws governing General Law Villages, by Resolution the required Millage Rate that generates the required Property Tax amounts as set forth in this Financial Plan for the Fiscal Year July 1, 2019 to June 30, 2020.

IT IS FURTHER ORDERED upon setting the Village Tax Rate, the Village Clerk/Treasurer shall proceed to collect the sums ordered in accordance with the Village Charter and the laws of the State of Michigan.

FURTHERMORE it is ordered that the Village Manager shall be designated the Chief Financial Officer of the Village in accordance with the State Uniform Budget Act and shall implement this Financial Plan as adopted or amended in accordance with generally accepted accounting principles and the State Budget Act.

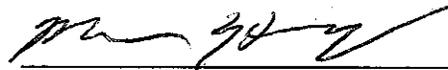
YEAS: TePastte, Van Strate, Petrus, Duer, Hanks and Powers

NAYS: None

ABSENT: Miller

RESOLUTION NO. 2019-14 DECLARED ADOPTED.

Dated: June 10, 2019



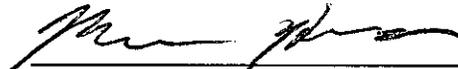
Marvin Hinga, Clerk/Treasurer

CERTIFICATE

I, Marvin Hinga, Village Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Village of Spring Lake at a Regular Meeting thereof held on the 10th day of June 2019.

RESOLUTION 2019 - 14 DECLARED ADOPTED.

Dated: June 10, 2019



Marvin Hinga, Clerk
Village of Spring Lake

**VILLAGE OF SPRING LAKE
OTTAWA COUNTY, MICHIGAN**

Council Member **Duer**, supported by Council Member **Van Strate**, moved the adoption of the following resolution:

RESOLUTION NO. 2019 - 15

**A RESOLUTION TO ESTABLISH THE MILLAGE RATE
FOR REAL AND PERSONAL PROPERTY IN THE
VILLAGE OF SPRING LAKE FOR THE
FISCAL YEAR 2019 - 2020**

WHEREAS, Article VIII of the Village Charter; Financial Procedures, Section 8.05 Village Council Action on Budget states:

- (a.) The Village Council shall publish a general summary of the budget and a notice stating:
- 1) The times and places where copies of the message and budget are available for inspection by the public, and
 - 2) The time and place, not less than two weeks after such publication, for a public hearing on the budget.

WHEREAS, the public notice of a public hearing to be held this date on the 2019/20 budget for the Village of Spring Lake was published in The Grand Haven Tribune; and

WHEREAS, by Resolution 2019 - 15 the Village Council approved of the budget for fiscal year 2019/20 and which was the subject of the public hearing held this date; and

WHEREAS, Chapter VIII of the Village Charter; Financial Procedures, Section 8.05C Adoption states: "The Village Council shall adopt the budget on or before the fifteenth day of June"; and

WHEREAS, Chapter IX of the Village Charter; Taxation, Section 9.02 Limit of Direct Property Taxation states: "The annual general ad valorem tax levy for municipal purposes shall not exceed 2.0 percent (20 mills) of the assessed value of real and personal property in the Village"; and

WHEREAS, the Village Council in the Village of Spring Lake Budget for 2019/20 (Resolution No. 2019-15 approved to raise the following Property Tax Revenue:

General Operating	\$ 974,156
Debt Retirement	\$ 97,000
Tax Increment Finance Authority	\$ 362,154

NOW, THEREFORE, BE IT RESOLVED:

That, the Village Council does hereby levy the follow Millage Rate on all real and personal property subject to taxation within the Village of Spring Lake for the purpose of generating the required Property Tax amounts as set forth in the Financial Plan for Fiscal Year July 1, 2019 to June 30, 2020 for the Village of Spring Lake:

	<u>Millage Rate</u>
General Operating	9.66
Debt Retirement	<u>.70</u>
Total	10.36

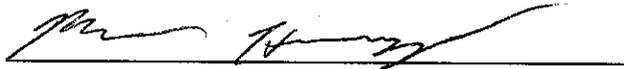
YEAS: Van Strate, Petrus, Duer, Hanks, TePastte and Powers

NAYS: None

ABSENT: Miller

RESOLUTION NO. 2019-15 DECLARED ADOPTED.

Dated: June 10, 2019



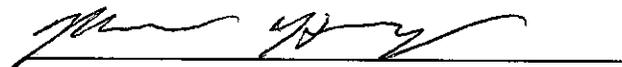
Marvin Hinga, Clerk/Treasurer

CERTIFICATE

I, Marvin Hinga, Village Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Village of Spring Lake at a Regular Meeting thereof held on the 10th day of June 2019.

RESOLUTION 2019 - 15 DECLARED ADOPTED.

Dated: June 10, 2019



Marvin Hinga, Clerk
Village of Spring Lake

**Village Council
Village of Spring Lake
Spring Lake, Michigan**

Council Member **Petrus**, supported by Council Member **TePastte**, moved the adoption of the following resolution:

RESOLUTION NO: 2019 – 16

A RESOLUTION ADJUSTING WATER AND SEWER RATES

WHEREAS, the Village Council from time to time may adopt and amend certain fee schedules; and

WHEREAS, the Water Reliability Study has identified areas of great need within the Village in order to maintain safe drinking water; and

WHEREAS, the North Bank Communities are aware of needs within the sewer system that are necessary to maintain the health and well-being of all residents within the 3 communities; and

WHEREAS, it is imperative that the infrastructure improvements need to be paid for by the users of the system; and

WHEREAS, it will take a number of years to generate enough revenue to fund the necessary water and sanitary sewer system improvements; and

WHEREAS, Council is understanding of the criticality of the improvements to the system; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Council hereby establishes the following fees effective July 1, 2019:

Water and Sewer Rates for Village Residents:

Water/Sewer Commodity Rate:

\$2.45 per 1,000 gallons of water
\$3.02 per 1,000 gallons of sewer

Water Readiness to Serve Charges - Quarterly:

Meter Size

5/8" \$17.30

3/4"	\$24.91
1"	\$44.26
1-1/4"	\$69.13
1-1/2"	\$99.54
2"	\$176.92
3"	\$398.03
4"	\$707.90

Water System Improvement Charges – Quarterly:

Meter Size	
5/8"	\$9.39
3/4"	\$13.50
1"	\$23.97
1-1/4"	\$37.44
1-1/2"	\$53.92
2"	\$95.84
3"	\$215.61
4"	\$383.30

Water Lead Service Line Replacement Charges – Quarterly:

Meter Size	
5/8"	\$8.67
3/4"	\$12.47
1"	\$22.14
1-1/4"	\$34.58
1-1/2"	\$49.80
2"	\$88.52
3"	\$199.14
4"	\$354.03

The sewer usage commodity charge for single family and duplex residential structures for quarterly utility bills issued in July and October will be based on the average quarterly metered water use for the utility bills issued in the prior January and April with a minimum charge of 15,000 gallons per quarter. If the account's quarterly metered water usage is less than 15,000 gallons, that quarter's sewer usage volume charge will be based on the metered water use. For short term rentals, the sewer usage volume charge will be based on the metered water usage for the quarter. For new residential connections with no history of usage, the minimum volume charge will apply unless the metered water usage is less than 15,000 gallons.

Sewer Readiness to Serve Charges - Quarterly:

Meter Size	
5/8"	\$25.33
3/4"	\$36.47
1"	\$64.82
1-1/4"	\$101.28
1-1/2"	\$145.84
2"	\$259.27

3"	\$583.35
4"	\$1,037.05

Sewer System Improvement Charges – Quarterly:

Meter Size	
5/8"	\$20.92
3/4"	\$30.10
1"	\$53.48
1-1/4"	\$83.58
1-1/2"	\$120.32
2"	\$213.96
3"	\$481.38
4"	\$855.76

Sewer Authority 2013 Debt Charges – Quarterly:

Meter Size	
5/8"	\$1.90
3/4"	\$2.73
1"	\$4.86
1-1/4"	\$7.59
1-1/2"	\$10.93
2"	\$19.43
3"	\$43.72
4"	\$77.72

Sewer Authority 2018 Plant Debt Charges – Quarterly:

Meter Size	
5/8"	\$4.08
3/4"	\$5.87
1"	\$10.43
1-1/4"	\$16.30
1-1/2"	\$23.47
2"	\$41.73
3"	\$93.88
4"	\$166.90

Sewer Authority Force Main Debt Charges – Quarterly:

Meter Size	
5/8"	\$14.01
3/4"	\$20.16
1"	\$35.81
1-1/4"	\$55.97
1-1/2"	\$80.59
2"	\$143.29
3"	\$322.37
4"	\$573.11

Water Rates for Non-Village Residents:

Water Commodity Rate:

\$3.67 per 1,000 gallons of water

Water Readiness to Serve Charges - Quarterly:

Meter Size	
5/8"	\$25.95
3/4"	\$37.36
1"	\$66.39
1-1/4"	\$103.69
1-1/2"	\$149.31
2"	\$265.39
3"	\$597.05
4"	\$1,061.85

Water System Improvement Charges – Quarterly:

Meter Size	
5/8"	\$14.08
3/4"	\$20.25
1"	\$35.96
1-1/4"	\$56.16
1-1/2"	\$80.88
2"	\$143.77
3"	\$323.41
4"	\$574.95

Water Lead Service Line Replacement Charges – Quarterly:

Meter Size	
5/8"	\$13.00
3/4"	\$18.70
1"	\$33.21
1-1/4"	\$51.87
1-1/2"	\$74.70
2"	\$132.78
3"	\$298.71
4"	\$513.04

YES: Petrus, Duer, Hanks, TePastte, Van Strate and Powers

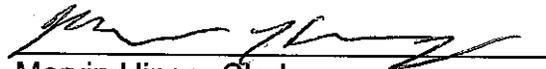
NO: None

ABSENT: Miller

RESOLUTION 2019 - 16 DECLARED ADOPTED.

ADOPTED ON: June 10, 2019

I, Marvin Hinga, Village Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Village of Spring Lake at a Regular Meeting thereof held on the 10th day of June, 2019.


Marvin Hinga, Clerk
Village of Spring Lake

CERTIFICATE

I, Marvin Hinga, Village Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Village of Spring Lake at a Regular Meeting thereof held on the 10th day of June 2019

RESOLUTION 2019 - 16 DECLARED ADOPTED.

Dated: June 10, 2019


Marvin Hinga, Clerk
Village of Spring Lake



**NOTICE OF PUBLIC HEARING
VILLAGE OF SPRING LAKE**

**MONDAY, JUNE 11, 2018 AT 7:00 P.M.
Barber School Community Building
102 W. Exchange Street, Spring Lake, Michigan**

**PROPOSED OPERATING BUDGET FOR
JULY 1, 2018 TO JUNE 30, 2019**

PLEASE TAKE NOTICE that on Monday, June 11, 2018 at 7:00 p.m., at the Barber School Community Building, 102 West Exchange St, Spring Lake, Michigan, the Village Council of Spring Lake will hold a Public Hearing to consider adoption of the Proposed Operating Budget for the Village of Spring Lake for the fiscal year beginning July 1, 2018, and ending June 30, 2019.

The proposed property tax millage rate to be levied to support the proposed budget will be a subject of this hearing.

The total proposed property tax millage rate is 10.3600 mills.

The proposed property tax millage rate for operations is 9.66000 mills.

The proposed property tax millage rate for debt service is 0.7000 mills.

A copy of the proposed fiscal year Budget 2018 - 2019 is available for public inspection at the office of the Village Clerk/Treasurer on any day of the week except Saturdays, Sundays, and holidays, between the hours of 8:00 a.m. to 5:00 p.m.

The Village of Spring Lake will provide necessary and reasonable auxiliary aids and services at this hearing, such as signers for hearing-impaired persons and audiotapes of printed materials for visually impaired persons, upon receipt of five (5) days prior notice. Disabled persons requiring such auxiliary aids or services should so notify the Village of Spring Lake by contacting the Village Clerk/Treasurer at 102 West Savidge Street, Spring Lake, Michigan 49456, (telephone 616-842-1393).

Marvin Hinga
Village Clerk/Treasurer

2019/2020 Village of Spring Lake Fee Schedule

BARBER SCHOOL

Village Resident or Taxpayer (Includes Village/Twp Employees)		\$235 ~ Full Day Only
Weekend/Holiday		\$340 ~ Full Day Only
Non-Village Resident		\$340 ~ Full Day Only
Weekend/Holiday Non resident		\$450 ~ Full Day Only
Non-profit		\$105 ~ Full Day Only
Tax-exempt certificate from the State of Michigan is required to receive the 501©3 non-profit rate		
A \$175 security deposit is required by all renters as well as a \$25 non-fundable cleaning fee.		

EOC ROOM RENTAL

Village Resident or Taxpayer	\$30	(\$50 Security deposit)
Non-Village Resident/Non-Profit	\$100	(\$50 Security deposit)

TANGLEFOOT PARK

RV Lots

Daily	\$60.00	
Weekly	\$350.00	
Monthly	\$1,000.00	Plus Electrical
Seasonal	\$3,100.00	Plus Electrical
Coast Guard Week	\$550.00	
4th of July	\$550.00	

Transients ~ 50% of the rental rate is required with the reservation as a refundable deposit. A refund, less a 10% admin fee, will be issued if the cancellation is received 7 days prior to the reservation.

Dock Rental

Seasonal	\$1,250.00	*05/01-10/15
----------	------------	---------------------

50% of the rental rate is required with the reservation as a refundable deposit. A refund, less a 10% admin fee, will be issued if the cancellation is received 7 days prior to the reservation. Seasonal deposits will only be refunded if the Village is able to secure a new tenant.

MILL POINT PARK

Launch Pass

Daily	\$8.00	
Village/Twp. Seasonal	\$30.00	
Non-Village Seasonal	\$50.00	
Senior Village/Twp. Seasonal 65+	\$15.00	
Senior Non-Resident Seasonal 65+	\$30.00	
No Launch Pass Parking Ticket	\$30.00	

Mill Point Band Shell

Village Resident	\$25.00	
Non-Village Resident	\$50.00	

Mill Point Concession

Village Resident	\$25.00	
Non-Village Resident	\$50.00	

Dock Rental

Seasonal	\$900.00	*05/01-10/15
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50% of the rental rate is required with the reservation as a deposit. A refund, less a 10% admin fee, will only be issued if is able to secure a new tenant.

CENTRAL PARK

Pavilion Rental		No charge	
RENTAL PROPERTY			
Annual Registration (per unit)	\$30.00		
Biennial Inspection (per unit)	\$40.00	Paid to MTMS	
Re-inspection (per unit)	\$40.00		
DPW PERMITS			
Road Opening/Pavement Cut	\$200.00	plus costs to repair road	
Right-of-Way Permit	\$25.00	(\$300 Security deposit)	
WATER / SEWER			
<i>As per attached schedule</i>			
BUILDING/PLUMBING/MECHANICAL/ELECTRICAL			
<i>As per attached schedule</i>			
PLANNING/ZONING			
Annual Banner / Pennant Permit*		\$25.00	
Application Fee - Over \$1 Million		\$470 plus costs & escrow dep	
Application Fee - Site Plan Review with Public Hearing		\$440 plus costs & escrow dep	
Application Fee - Special Land Use (Includes Site Plan Review)		\$500 plus costs & escrow dep	
Preliminary Planned Unit Development Review		\$390 plus costs	
Final Planned Unit Development Review		\$440 plus escrow deposit	
PUD Amendment Review		\$440 plus escrow deposit	
PUD Architectural Review		\$390 plus costs	
Rezoning		\$440 plus costs & escrow dep	
Sign Deviation Request to Planning Commission		\$150.00	
Temporary Portable Sign*		\$10.00	
Sandwich Board Sign		\$150.00	
Zoning Permit - New Construction		\$50.00	
Zoning Permit (*including home occupation permit)		\$25.00	
<i>*May be waived for non-profits</i>			
<p>The Village requires an escrow to cover anticipated costs for all planning and zoning reviews. An initial deposit of a minimum of \$1,500 (depending on the size and scope of the development) is required to cover the escrow account. The Village may use the funds in escrow for expenses related to the following items; mailing and publishing all legal notices required, professional services of the Village Attorney and Village Engineer, services of other professionals working for the Village (i.e. planner) related to the application, or other cost incurred as a result of processing the application.</p>			
LEASE OF VILLAGE LAND			
50% of Fair Market Value			
Example: \$5/sf. Acquisition cost would equal \$.50/sf lease cost; Village would subsidize 50% for a net of \$.25/sf to lease.			
PARKING			
Parking	\$20.00	except as noted below:	
Marked Tow Away Zone	\$50.00		
Improper Parking at Boat Launch	\$40.00		
No Boat Launch Permit	\$30.00		
Parking to Interfer with the use of Curb Cut or Ramp by Persons with Disabilities	\$40.00		
Parking in Marked Handicapped Zone without Permit	\$100.00		

Parked in Access Aisle for Access Lane Adjacent to Space Designated for Parking for Persons with Disabilities	\$50.00		
MISCELLANEOUS			
Copies	\$.25/B&W - \$.50/Color per page		
Community Recreation Plan*	\$100.00		
Design Manual	\$30.00		
FOIA Request - per page	\$0.10	Time & material plus lowest full-time clerical hourly rate (including benefits.)	
Historic Landmark Plaque	Cost		
Master Plan	\$75.00		
Non-sufficient Funds Check	\$40.00		
Notary Public (per document)	\$5.00	Non-resident	\$10.00
Peddler Permit	\$75.00		
Waste Hauler License	\$250.00		
Zoning Ordinance*	\$50.00		
*FREE from Village website			

FY 2019-20

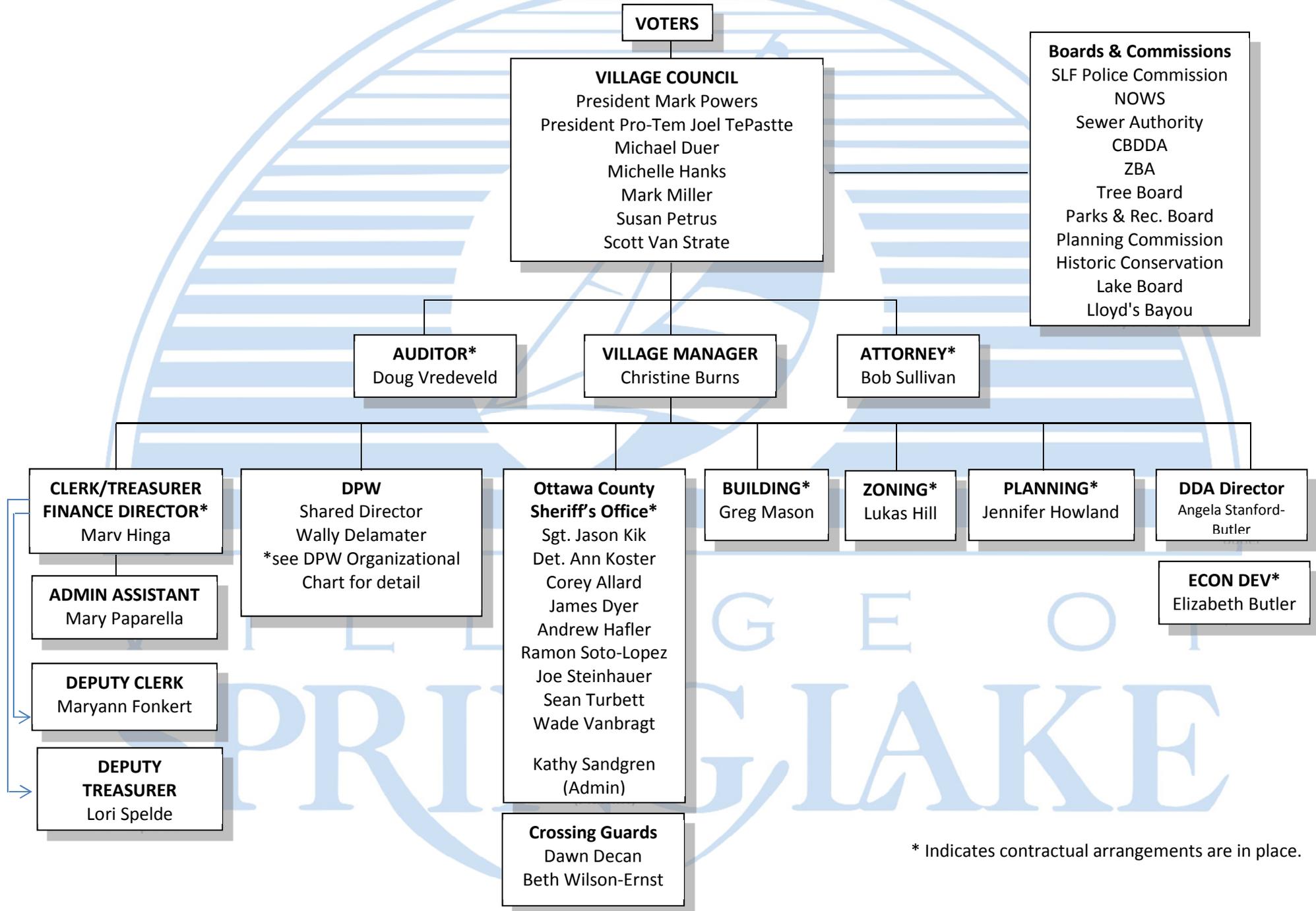
Water/Sewer Fees

	METER SIZE							
	5/8"	3/4"	1"	1.25"	1.5"	2"	3"	4"
Water Equity Charge	\$1,330.00	\$1,915.00	\$3,405.00	\$5,320.00	\$7,661.00	\$13,619.00	\$30,643.00	\$54,477.00
Sewer Equity Charge	\$510.00	\$734.00	\$1,306.00	\$2,040.00	\$2,938.00	\$5,222.00	\$11,750.00	\$20,890.00
Water Tap Fees - New	N/A	\$1,000.00	\$1,100.00	Greater than 1" = Time & Material Basis				
Sewer Tap w/Stub@Property	Property Owners Cost to Tap							
Sewer Tap - No Stub	Property Owners Cost to Tap							
Restore Service Fee - Business Hours	\$116.42							
Restore Service Fee - After Hours	\$160.18							
Meter Bench Test	\$50.00							
Bulk Water/Hydrant Use/Meter RPZ Rental	\$250.00 Security Deposit + 1 Hour Service Fee + Current Water Fee							
Meter Purchase								
Meter/Touchpad/Hardware	\$200.00	\$260.00	\$300.00	Actual Cost +10%				

Capital Improvement - Six Year Plan

FUNDING SOURCE	Current FY 2018-19	Proposed FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Projected FY 22-23	Projected FY 2023-24	Projected FY 2024-25
General Fund Contribution			20,000				
DDA Contribution	419,748	360,000	125,000		275,000	275,000	
Sidwalk Fund Contribution	102,186	20,000	20,000	20,000	20,000	20,000	20,000
Sewer Fund Rates/Fund Balance	399,000	255,000	40,000		40,000	62,500	
Water Fund Rates/Fund Balance	31,000	75,000	75,000	75,000	115,000	137,500	75,000
Central Equipment Fund	166,855						
Private Donations	29,000	29,000					
Federal Transportation Grant	200,000						
Major Streets	104,533		30,000				
Local Streets	4,033				50,000		
Water Revenue Bonds			1,000,000	1,000,000	1,000,000	1,000,000	
Total Revenues	\$1,456,355	\$739,000	\$1,310,000	\$1,095,000	\$1,500,000	\$1,495,000	\$95,000
EXPENDITURES	Current FY 2018-19	Proposed FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Projected FY 22-23	Projected FY 2023-24	Projected FY 2024-25
Grand River Greenway Restoration	20,000	15,000					
Sidewalk Maintenance	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Art in the Park Mural	29,000	29,000					
Replace Downtown Light Fixtures	46,000						
Boardwalk Railing/Fence Repairs	61,600						
Decommission Holiday Inn Lift Station	155,000	130,000					
South Lake St. Lift Station Upgrades	100,000	100,000					
North Lake Street Sewer Main Repair	25,000	25,000					
Fall Street Lift Station controls and pump			40,000				
Pathway Lighting	147,900						
Leaf Truck	166,855						
Exchange Street Paving	685,000						
Resurface Barber School Parking Lot		25,000					
Lead/Copper Water Line Replacement		75,000	75,000	75,000	75,000	75,000	75,000
Resurface Mill Point Parking Lot		320,000					
Jackson Street Sinkhole			50,000				
Division Street Paving			50,000				
Linear Drive Paving			75,000				
Replace 4" and 6" Water Lines			1,000,000	1,000,000	1,000,000	1,000,000	
West Savidge Project					405,000	400,000	
Total Expenditures	\$1,456,355	\$739,000	\$1,310,000	\$1,095,000	\$1,500,000	\$1,495,000	\$95,000
Balance	-	-	-	-	-	-	-

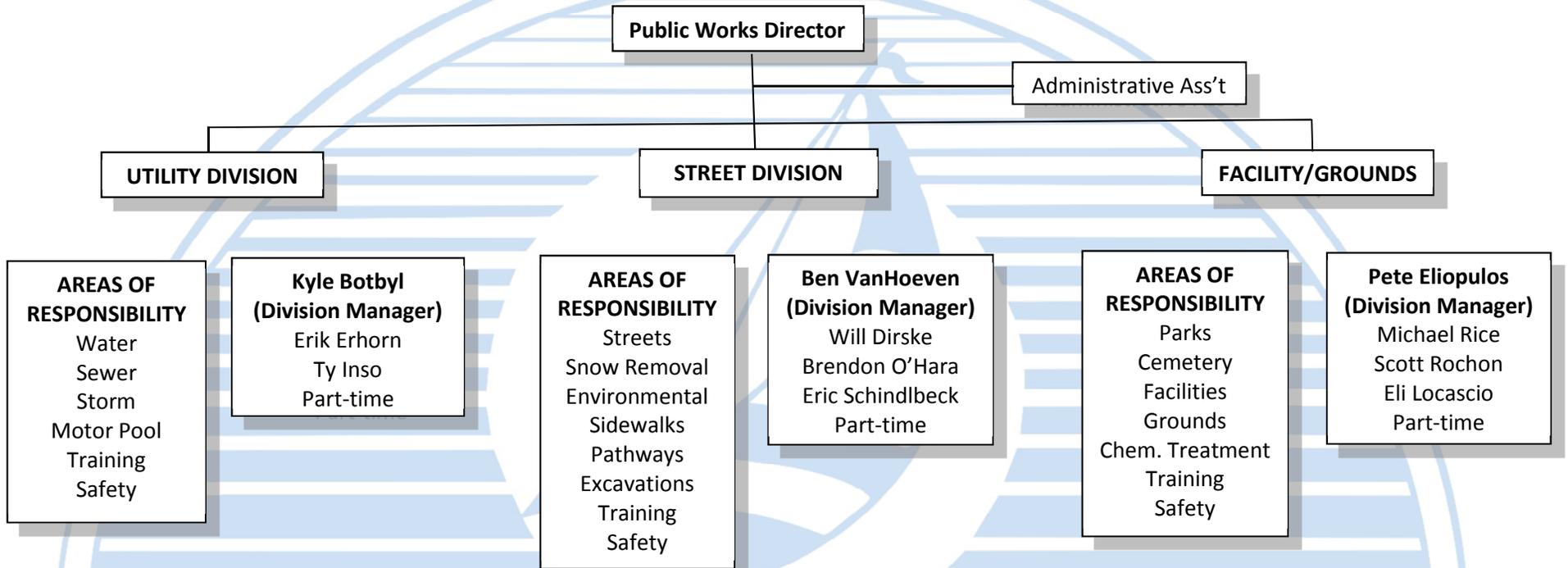
ORGANIZATIONAL CHART



- Boards & Commissions**
- SLF Police Commission
 - NOWS
 - Sewer Authority
 - CBDDA
 - ZBA
 - Tree Board
 - Parks & Rec. Board
 - Planning Commission
 - Historic Conservation
 - Lake Board
 - Lloyd's Bayou

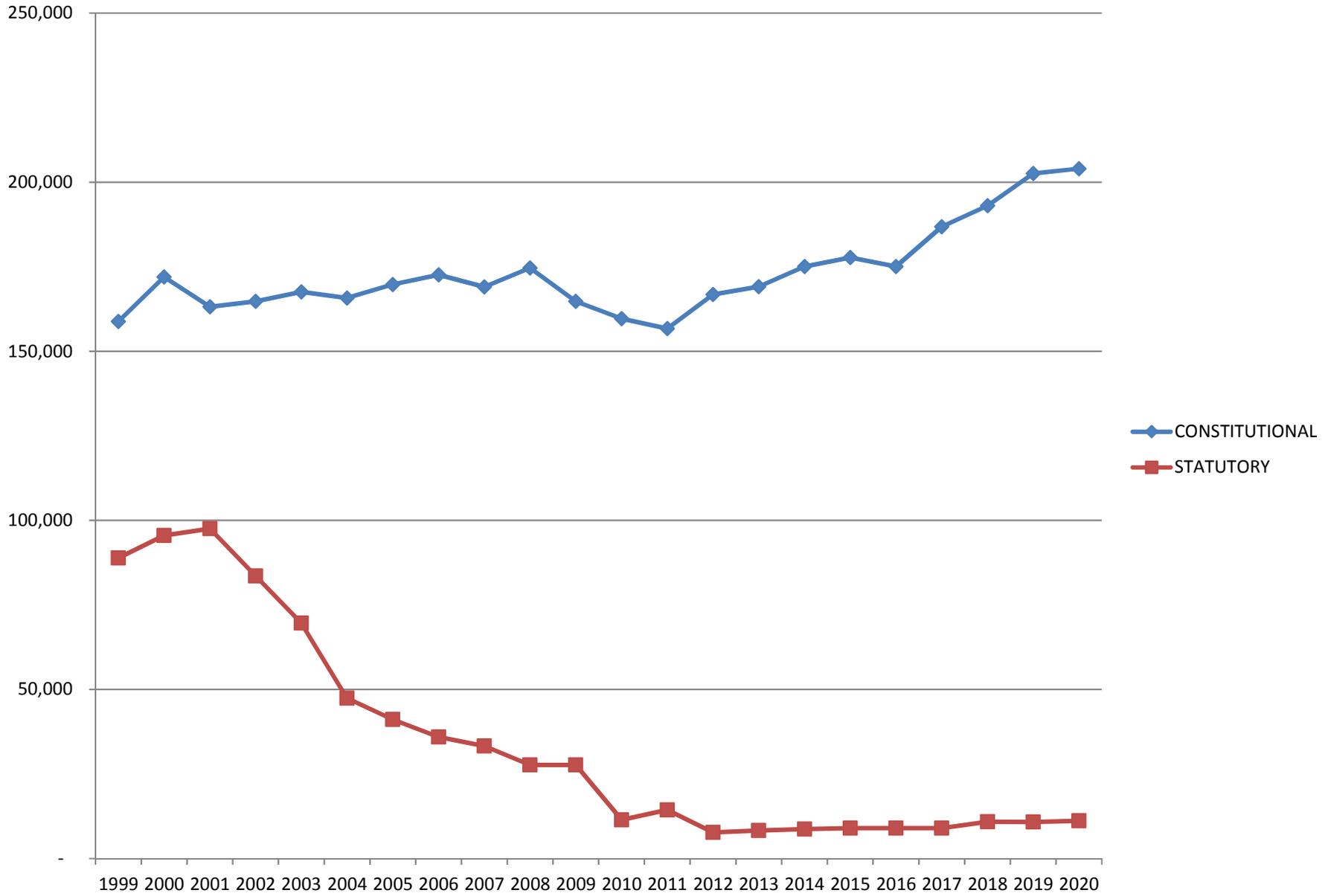
* Indicates contractual arrangements are in place.

ORGANIZATIONAL CHART - DPW



V I L L A G E O F
SPRING LAKE

STATE REVENUE SHARING





Scholten Fant
Attorneys

Over 50 Years of Service

Robert E. Sullivan • rsullivan@scholtenfant.com • 616.842.3030 • Fax 616.846.6621
100 North Third Street, P.O. Box 454, Grand Haven, MI 49417
www.scholtenfant.com

March 14, 2018

Ms. Chris Burns
Village of Spring Lake
102 W. Savidge Street
Spring Lake, Michigan 49456

Re: Lawful Use of Public Funds

Dear Ms. Burns:

As you are aware, on many occasions municipalities are requested to donate something for charitable or related purposes to community organizations. Such organizations may include Chambers of Commerce, hospitals, museums, veteran's organizations, community funds, Boy Scouts, Red Cross, and other educational, promotional or benevolent associations. It is often difficult for legislative bodies to refuse such requests. It appears clear from various court decisions and legal opinions, however, that such donations would be illegal expenditures of public funds.

As a creature of the State, a municipalities' power to spend is derived from the State. Generally, a municipality is only empowered through a specific delegation of power provided for in the Michigan Constitution, State statute, Court decisions or legal opinion. While the home rule acts do provide some limited autonomy to cities and villages for spending on municipal concerns, it is generally agreed that municipalities have the power to expend funds only for a "public purpose." When considering the permissible use of public funds under Michigan law, the analysis must begin with the Michigan Constitution. Article 9, Section 18 of the Michigan Constitution states as follows:

The credit of the state shall not be granted to, nor in aid of any person, association or corporation, public or private, except as authorized in this constitution.

In addition, Article VII, Section 26 of the Michigan Constitution states:

Except as otherwise provided in this constitution, no city or village shall have the power to loan its credit for any private purpose or, except as provided by law, for any public purpose.

The provisions of the Michigan Constitution have been interpreted as prohibiting the State, as well as any of its political subdivisions (e.g., a county, city, village or township), from giving anything away without consideration, that is without receiving something of value in return. See, *Alan v. Wayne County*, 388 Mich 210 (1972). In other words, outright donations of public funds for charitable or similar purposes is not permitted, no matter how worthy the cause may be.

In expending funds, the Village should make sure that it is getting “value-for-value.” It may not make “donations,” but can contract for a specific service. The following may provide assistance in looking at these issues:

1. What governmental function is being advanced?

An expenditure should be a “value-for-value.” That means the Village should examine what it is receiving for the money it is expending. The Michigan Supreme Court has interpreted the term “lending of credit” in the Constitution as occurring when a municipality gives money, without receiving something of specific value in return.

Taxes are designed and collected for the purpose of supporting government, and maintaining governmental activities and functions. Taxes are to be raised for specific purposes, and public money should not be used to further a private enterprise. This is the reason the Village should not donate money to any cause.

Generally, a public purpose has as its objective the promotion of the public health, safety, morals, general welfare, security, prosperity, and contentment of all the inhabitants or residents within the municipal corporation, the sovereign powers of which are used to promote such public purpose. The right of the public within the jurisdiction to receive and enjoy the benefit of the use determines whether the use is public or private. See, *Hays v. City of Kalamazoo*, 316 Mich 443, 453-454 (1947).

2. A Village can contract for services but not make donations.

The Village is permitted to contract for services authorized by statute. Generally speaking, a contract is an agreement between two or more parties that obligates one party to perform a particular service in exchange for consideration – usually money. In contrast, a donation or gift does not imply any obligation between the parties. It is important to note that just because a municipality has a contract for service, that does not necessarily make it a lawful expenditure.

Many private agencies approach municipalities for donations for their organization because the work they do benefits some of the municipalities’ residents.

There are hundreds of good charitable organizations and, although they may benefit some of the public, it does not mean they are entitled to municipal funds.

3. The Expenditure must authorized by statute.

In determining whether the expenditure is correct, there should always be a statutory provision covering the particular request. Where the legislature has intended to grant a municipality authority to make an expenditure, it has done so explicitly. The burden should be placed on the individual or entity requesting the funds to cite the statute or public act that authorizes the Village to appropriate funds for the request. Based on the foregoing, when a request is made for a particular expenditure, the Village Council should consider the following:

- What governmental function is being advanced?
- Will it be a value-for-value?
- Will the Village be contracting for a specific service?
- Is this expenditure authorized by statute or can it be fairly implied to be authorized by statute?
- Is it within the budget?

This analysis would apply to both private and non-governmental agencies, as well as other governmental agencies.

Attached hereto as Exhibit A is an excerpt from the State of Michigan Department of Treasury Audit Manual for Local Units of Government outlining restrictions on local government expenditures. It provides specific examples of the types of things that are permitted or prohibited under the laws in the State of Michigan.

Should you need additional information concerning the foregoing, or have additional questions, please do not hesitate to advise.

Very truly yours

SCHOLTEN FANT



Robert E. Sullivan

RES/kat
Enclosure

www.michigan.gov
(To Print: use your browser's print function)

Release Date: January 07, 2002
Last Update: July 15, 2002

Determining Lawful Expenditures

This narrative is intended as a reference for local government officials, employees and governmental auditors of selected references to the Michigan Constitution of 1963, court decisions, opinions of the attorney general and Michigan statutes that address some of the questionable expenditures of local government. This narrative should not be considered a legal opinion of the statutes, court decisions or opinions of the attorney general. Please consult your legal advisor if a legal opinion is needed.

BASIC PREMISE OF LOCAL GOVERNMENT

Some of the basic guidelines and legal restrictions imposed on local governments are summarized in the following legal citations. This listing is not complete, but does highlight the basic restrictive authority granted to Michigan's local units of government.

CONSTITUTIONAL PROVISIONS--MICHIGAN CONSTITUTION OF 1963

- (a) Each organized township shall be a body corporate with powers and immunities provided by law (Art. 7, Sec. 17).
- (b) The legislature shall provide by general laws for the incorporation of cities and villages. Such laws shall limit their rate of ad valorem property taxation for municipal purposes, and restrict the powers of cities and villages to borrow money and contract debts. Each city and village is granted power to levy other taxes for public purposes, subject to limitations and prohibitions provided by this constitution or by law (Art. 7, Sec. 21).
- (c) Under general laws the electors of each city and village shall have the power and authority to frame, adopt and amend its charter, and to amend an existing charter of the city or village heretofore granted or enacted by the legislature for the government of the city or village. Each such city and village shall have power to adopt resolutions and ordinances relating to its municipal concerns, property and government, subject to the constitution and law. No enumeration of powers granted to cities and villages in this constitution shall limit or restrict the general grant of authority conferred by this section (Art. 7, Sec. 22).
- (d) Except as otherwise provided in this constitution, no city or village shall have the power to loan its credit for any private purpose or, except as provided by law, for any public purpose (Art. 7, Sec. 26).
- (e) Any county, township, city, village, authority or school district empowered by the legislature or by this constitution to prepare budgets of estimated expenditures and revenues shall adopt such budgets only after a public hearing in a manner prescribed by law (Art. 7 Sec. 32)
- (f) The provisions of this constitution and law concerning counties, townships, cities and villages shall be liberally construed in their favor. Powers granted to counties and townships by this constitution and by law shall include those fairly implied and not prohibited by this constitution (Art.7, Sec. 34).
- (g) The credit of the state shall not be granted to, nor in aid of any person, association or corporation, public or private, except as authorized in this constitution (Art. 9, Sec. 18). (NOTE: The Supreme Court in the decision of Black Marsh Drainage District v. Rowe [1958], 350 Mich. 470, held that this provision applies to all political subdivisions of the state.)
- (h) Neither the legislature nor any political subdivision of this state shall grant or authorize extra compensation to any public officer, agent or contractor after the service has been rendered or the contract entered into (Art 11, Sec. 3).

SUPREME COURT DECISIONS

(a) Local governments have no inherent powers and possess only those limited powers which are expressly conferred upon them by the State Constitution or State statutes or which are necessarily implied therefrom (*Hanselman v. Killeen* [1984] 419 Mich. 168).

(b) A county is a municipal corporation and possesses only those powers which have been conferred upon it by the Constitution and the statutes (*Mosier v. Bd. of Auditors* 295 Mich. 27, 29).

(c) Local units of government derive their powers of taxation from the legislature and such power cannot be exercised except in pursuance of express statutory authority (*City of Berkley v. Township of Royal Oak* [1948] 320 Mich. 597).

OPINIONS OF THE ATTORNEY GENERAL

(a) Appropriation of township funds which is not expressly authorized or necessarily implied with express statutory powers is unlawful whether with or without a vote of the township electors (Opinion of the Attorney General, 1955-56, No. 1704, page 32). The general belief is that an illegal or unauthorized expenditure of governmental funds by any local governmental unit can not be changed to a legal or authorized expenditure by a vote of the electors.

(b) City funds may not be used for contributing to the expenses of private voluntary groups operating recreation facilities for children (Opinion of the Attorney General, 1957, No. 3066, page 476).

(c) Village has no authority to appropriate public funds for lighting a recreation field controlled by a veterans' organization even though the entertainment provided therein were free to the public (Opinion of the Attorney General, 1935-36, page 5).

(d) Since money can be raised by a township only for township purposes, township cannot pay part of the expenses of a county children's worker (Opinion of the Attorney General, 1947-48, No. 694, page 574).

(e) Appropriation of money by township for construction, improvement or maintenance of state trunk lines is ultra vires and such spending is misappropriation of funds (Opinion of the Attorney General, 1952-54, No. 1738, page 285).

These legal citations specify that a local government unit and the officials of local governments have only those duties specifically granted to them by the Michigan Constitution and statutes. If the action to be taken is not specifically authorized by the Constitution, a statute, court decision or legal opinion, that action can not be legally executed.

Provisions specified in a local unit's Charter or Ordinance, legally adopted by vote of the electorate or approved by the legislative body after publication, must be followed when those procedures are more restrictive than the general statute.

General Budget Provisions

Michigan Compiled Law (MCL) section 141.412 requires that a public hearing be held on the proposed budget prior to the legislative body formally adopting the budget. The time, date and location of the public hearing must be published at least six days prior to the hearing. Copies of the proposed budget must be available for public inspection from the date the notice of the public hearing is published and thereafter.

Specific budget procedures for charter townships are required by MCL 42.24 through 42.27. Charter township budgets must be adopted at least 60 days prior to the start of their fiscal year and after a public hearing notice published at least 7 days prior to the date of the public budget hearing. Cities and Villages may have Charter Provisions or Local Ordinances requiring specific budgetary

procedures. The local procedures must be followed when they are more restrictive than the general statute.

MCL 141.421 et seq.--"Uniform Budgeting and Accounting Act"--requires a local unit to adopt a General Appropriation Act (approved budget) after a public hearing.

Expenditures can not exceed the amount authorized in the Appropriation Act unless the local Appropriation Act is amended. Expenditures can not be authorized unless that are provided for in the Appropriation Act.

Expenditures can not be authorized that exceed the amount appropriated or in excess of the available funds as that action creates a debt against the unit or a deficit within the fund.

The Appropriation Act may include a narrative authorizing the fiscal officer to make transfers between activities, cost of personnel, capital outlay or other budgetary action authorized by the legislative body.

Authorized expenditures in excess of or contrary to the Appropriation Act (budget) can be recovered by civil proceedings brought by the Attorney General or prosecuting attorney (MCL 141.420).

Any budgetary procedure specified in a Charter or Ordinance of a local unit that is more restrictive than the general statute must be followed.

Paying Claims--vendor bills

CITIES (MCL 87.7) All claims against the city shall be filed with the clerk for adjustment, and after examination thereof, the clerk shall report the claims with all accompanying vouchers and counter claims of the city, and the true balance as found by the clerk, to the council for allowance, and when allowed shall draw the city warrant upon the treasurer for the payment thereof, designating thereon the fund from which payment is to be made.

(MCL 88.20) The council shall audit and allow all accounts chargeable against the city but no account or claim or contract shall be received for audit or allowance, unless it shall be accompanied with a certificate of an officer of the corporation (city), or an affidavit of the person rendering it, to the effect that he verily believes that the services therein charged have been actually performed or the property delivered for the city, that the sums charged therefore are reasonable and just, and that no set-off exists, nor payment has been made on account thereof.

COUNTIES [MCL 46.11(q)] and (MCL 46.71) It shall be the duty of the county board of commissioners or county auditors to adjust, allow and authorize the payment of all claims against the county. Any claim not adjusted or ordered paid shall not be paid.

Exceptions (MCL 46.53) This section authorizes the county board of commissioners in counties with less than 75,000 population to provide by resolution for the appointment of a finance committee. When the statutory committee is appointed, the finance committee approves all claims.

Exceptions (MCL 46.63) This section authorizes the county board of commissioners in counties with not less than 75,000 population to provide by resolution for the appointment of a finance committee. When the statutory committee is appointed, the finance committee audits all claims. Approval for payment by the county board of commissioners after audit by the finance committee.

TOWNSHIPS (41.75) The township board shall approve claims against the township and authorize payment of allowed claims. Paid claims are filed and preserved by the township clerk. The treasurer shall pay claims upon order of the township board, signed by the clerk.

VILLAGES (MCL 65.7) Council to audit and allow all accounts chargeable against the village; but no

account or claim or contract shall be received for audit or allowance, unless it shall be accompanied with a certificate of an officer of the corporation, or an affidavit of the person rendering it, to the effect that he verily believes that the services therein charged have been actually performed or the property delivered for the village, that the sums charged therefore are reasonable and just, and that to the best of his knowledge and belief, no set-off exists, nor payment has been made on account thereof.

NOTE: Some volunteer fire departments, parks departments and similar governmental functions performed by a group, committee or agency of a local unit are paying their claims without the prior approval of the legislative body, which is improper. Unless the agency (fire, parks etc) is a statutory authority with the authority to approve its own claims for payment, its claims must be approved by the legislative body. In some circumstances, we have found that the legislative body has turned a tax levy over to a volunteer group or department to expend as the department or group deem necessary, which is also improper. In most circumstances, the taxing authority is with the unit of government and the levy is to provide specified services. The local unit must establish a fund, prepare a budget and when appropriate, should contract with the department or group to provide the service for a specific dollar amount.

Special Statutory Expenditure Provisions

Advertising the Agricultural, Industrial, Commercial, Educational or Recreational Advantages of the State, County or Local Unit.

COUNTIES (MCL 46.161) by special tax levy or general fund appropriation

CITIES & VILLAGES (MCL 123.881) from a specific tax levy

TOWNSHIPS (MCL 41.110c) by appropriation

Places of Recreation, Parks.

COUNTIES (MCL 46.351) County board to appoint commission to operation parks and places or recreation. County commissioners set policy, approve budget, debt, tax levy.

(MCL 123.61 et seq.) To authorize county expenditures for parks, recreational facilities and airports to townships, cities and villages to operate and maintain. We recommend that they have a written contract or letter which specifies procedures, limits, financial reporting, audits, etc.

CITIES & VILLAGES (Constitution: Art. 7 Sec. 23) Any city or village may acquire, own, establish and maintain, within or without its corporate limit, parks, boulevards, cemeteries, hospitals and all works which involve the public health or safety.

(MCL 41.428) may appropriate to a township to acquire and operate free recreational facilities. Contributions to be made to the township park commission.

TOWNSHIPS (MCL 41.421 et seq.) Townships may establish a park commission to acquire, maintain, manage and control township parks and recreational facilities.

CITY, VILLAGE, COUNTY OR TOWNSHIP (MCL 123.51) may operate a system of public recreational facilities.

Armistice, Independence, Memorial Days, Diamond Jubilee or Centennial Celebrations

CITY, TOWNSHIP OR VILLAGE (MCL 123.861) may expend money for observances, under the control of the governmental unit, to celebrate armistice, independence, memorial days, diamond jubilee or centennials. These claims shall be paid in the same manner as other expenses of the unit.

Armistice Day

COUNTIES (MCL 46.11a) County board of commissioners are authorized to appropriate such sum as they deem fit for public celebration on Armistice Day, in a matter the board may determine.

NOTE: It is improper for a unit of government to expend public money for an annual picnic, golden jubilee or other celebration that is not specifically authorized by law.

Community College Maintained by a School District

COUNTY, TOWNSHIP, OR OTHER GOVERNMENTAL UNIT (MCL 380.1607) by action of its governing body may contribute annually towards the support of a community college maintained by a school district.

Libraries

CITY, TOWNSHIP OR VILLAGE (MCL 397.201 et seq.) may establish and maintain a public library.

CITY may, without vote of the electorate, levy one mill for the library.

CITY, TOWNSHIP OR VILLAGE, after voter approval, may levy up to two mills to establish, operate and maintain a library.

COUNTY LIBRARY (MCL 397.301)

SCHOOL LIBRARIES-- Under boards of education (MCL 397.261 et seq.)

NOTE--Several other statutes may authorize contributions to established libraries for library services to its inhabitants or the consolidation of library services.

REGIONAL LIBRARIES (MCL 387.151 et seq.)

DISTRICT LIBRARIES (MCL 397.171 et seq.)

LIBRARY NETWORK ACT (MCL 397.131 et seq.)

Hospitals

COUNTY (MCL 331.151) May establish and operate a county hospital after vote of the electorate.

PROHIBITED from contributing to a private, nonprofit corporation operating a hospital. (AGO 4851 dated Nov. 4, 1974)

May contract for services (AGO 5083) with a private, nonprofit corp. to provide health or welfare services to persons who are the proper concern of the county pursuant to guidelines and where final authority to take discretionary action remains with the public body.

COUNTY, CITY, VILLAGE (MCL 331.1101) Municipal Health Facilities Corporations Act--County board, city or village council may incorporate 1 or more corporations under this act. **NOTE** A health care corporation established under this act is a discretely presented component unit of the incorporating unit.

Joint Municipal (Community) Hospitals--(MCL 331.1 et seq.) Two or more CITIES, TOWNSHIPS AND VILLAGES, or any combinations may incorporate a hospital authority to establish, expand and or operate a hospital or health care facilities.

TOWNSHIP (MCL 41.712) board may, by majority vote, pay from unexpended balances in its contingent fund to any hospital, a sum that fairly represents the reasonable share of the township in

the maintenance and support of the hospital whose facilities are made available to the residents of the township at standard rates. However, the hospital and township board shall agree upon the number of residents of the township to which the hospital shall make facilities available during each year.

Historical Activities, Commissions, Districts

TOWNSHIPS (MCL 399.161) may appropriate money that the town board believes advances and fosters historical interests of the township.

CITIES, COUNTIES, TOWNSHIPS and VILLAGES (MCL 399.171) (Historical Commissions) may individually or jointly appropriate money to or by ordinance, create a commission to advance the historical interests of the unit or units.

CITY, COUNTY, TOWNSHIP or VILLAGE (MCL 399.201) may, by ordinance establish historical districts and a commission to preserve and refurbish historical structures.

Juvenile Delinquency--Curbing

CITY, COUNTY, TOWNSHIP, or VILLAGE (MCL 123.461) may levy taxes and appropriate funds for operating centers open exclusively to youths under 21 years of age and aimed at curbing juvenile delinquency within the community. May require a vote of electors.

Economic Development

COUNTY (MCL 125.1231) commissioners may create a county commission to promote economic development and provide in the county budget for the expenses of the commissions.

CITY, COUNTY, TOWNSHIP or VILLAGE (MCL 125.1601) may approve an application to incorporate an economic development corporation, file articles of incorporation and fund projects of said EDC, which are for a public benefit and as approved by the legislative bodies.

Installment Purchases

CITY, TOWNSHIP, or VILLAGE (MCL 123.721) may enter into an agreement with the contractor or vendor to purchase land, buildings or equipment for a period not to exceed 15 years or the life of the item purchased and pay installments. The liability for such purchases, exclusive of interest shall not exceed 1 and 1/4 percent of the units State Equalized Assessed Value. The purchases must be for a public purpose, within the unit's budgetary appropriations and without the prior approval of the Michigan Municipal Finance Commission. Otherwise a unit of government cannot borrow without the prior approval of the Municipal Finance Commission.

COUNTIES (MCL 46.11b) may purchase and pay in installments for a period not to exceed 10 years or the life of the item purchased. The liability shall not exceed 1/2 of 1 percent of the SEV. The county can not levy a tax to pay the principal or interest. Special provisions apply for a few purchases that can be extended for a period of not to exceed 15 years. (see statute)

ROAD COMMISSIONS (COUNTY) (MCL 224.10) may enter into a contract or agreement for the purchase of machines, tools, appliances and materials (excludes buildings and land) to be used for public purposes that are paid for in installments over a period not to exceed 5 years or the useful life of the property acquired, whichever is less.

Urban Cooperation Act

CITY, COUNTY, TOWNSHIP, CHARTER TOWNSHIP or VILLAGE (MCL 124.501) may exercise jointly with any other public agency of the state, any other state, or public agency of the Dominion of Canada or the US Government, any power, privilege or authority which such agencies share in common and which each might exercise separately.

Intergovernmental Transfer of Functions and Responsibilities

CITY, VILLAGE, OTHER INCORPORATED POLITICAL SUBDIVISION, COUNTY, SCHOOL DISTRICT, COMMUNITY COLLEGE, INTERMEDIATE SCHOOL, TOWNSHIP, CHARTER TOWNSHIP, SPECIAL DISTRICT or AUTHORITY (MCL 124.531) Any two or more political subdivisions are authorized to enter into a contract with each other providing for the transfer of functions or responsibilities to one another or any combination thereof upon the consent of each political subdivision involved.

NOTE Several other specific statutes authorize the joint operations of sewer, water and other public functions by governmental units.

Tax Tribunal (SEV) Appeals

COUNTY and all SCHOOL BOARDS [211.44(3)] may contribute to the defense of tax tribunal issues defended by a local tax assessing unit to the extent that the cost of the appeal exceeds 1 percent of the administration fee available to the tax assessing unit.

Senior Citizens/Older Persons

CITY, COUNTY, TOWNSHIP or VILLAGE (MCL 400.571) authorizes a legislative body to appropriate funds to a public or private non-profit organization for the purpose of providing services to older persons 60 years or older. Appropriations to a private organization must be specified in a contract. The terms of the contract must be published within 10 days of its approval in a local newspaper specifying the terms of and services to be performed.

COFFEE/MEALS

The purchase of coffee, donuts and sandwiches first must be for a public, not an individual or private group or purpose. These expenditures for use at a regular or special meetings, for fire fighters, volunteer or full time employees, when working an extended period of time or when dedicating public buildings are normally considered expenditures for a public purpose.

Coffee and donuts for employees use during normal working hours is considered personal, not for a public purpose, and improper unless specifically provided for in a collective bargaining agreement or duly adopted employment policy of the governmental unit (fringe benefit).

RETIREMENT/RECOGNITION FUNCTIONS

Retirement functions, gifts or plaques for employees or officials, recognition dinners for volunteer fire fighters or ambulance staff are usually not for a public purpose, therefore not an allowable expense. Travel and meals as part of the cost of training volunteers to perform emergency services within the township are deemed a public purpose, payable as a expense when properly budgeted, authorized and approved.

A TOWNSHIP board may, by resolution, establish retirement, health, life and/or accident insurance benefits for township officials and employees. (MCL 41.110b) The board may provide that officials or employees pay a portion of the premium and deduct that cost by payroll deduction.

COUNTY RETIREMENT (MCL 46.12a) County commissioners may by resolution establish retirement systems.

ALL LOCAL UNITS (MCL 38.1501 et seq.)

LEGAL EXPENSES

A governmental unit is not authorized to expend public money to assist residents with legal cost in

defending the home owners from possible civil action by a neighboring city to condemn their property for public use by the city. We are unable to see a "public purpose" for the township in this expenditure. Also this expenditure may be prohibited under the provisions of Article 9, Section 18 of the 1963 Michigan Constitution that prevents a governmental unit from lending its credit to the aid of any person, association or corporation, public or private, except as authorized in the Constitution.

OTHER LAWFUL EXPENDITURES

Contracts with public or private, profit or nonprofit organizations for a specific public service or benefit that the unit can legally perform and money is available within the budgeted appropriations. These may include contracts for fire protection, ambulance service, assessing and tax collections, trash/rubbish collections, employee benefits, etc. Contracts should address financial reporting, auditing, review of records and related matters.

Membership dues to governmental associations as MTA, MML, MAC, and similar organizations that advise, inform and educate officials and employees. (See court decision Hayes v City of Kalamazoo, 316 Mich. 443).

Meals and refreshments during extended working hours for emergency services by firefighters, police officers and for authorized seminars of an educational nature to officials and employees.

Registration fee, lodging and travel for attendance at useful public informational or educational workshops and seminars.

UNLAWFUL EXPENDITURES BY A GOVERNMENTAL UNIT

Contributions or appropriations which are not specifically authorized by the Constitution or State Statute cannot be authorized regardless of the worthiness of the cause. Examples of such prohibited expenditures where there is no contract for specific services to lawful wards or functions of the local unit have been negotiated are as follows:

Contributions to churches, veterans, non-profit organizations.

Payment of funeral expenses for a person injured on government property.

Donations to a private ambulance or EMS service not under contract with the governmental unit.

Donations, including use of property or equipment to Little League, Scouts, Big Brothers/Sisters.

Donations to community organizations.

Expenses for private road construction or maintenance.

Office refreshments, picnics.

Presents to officials and employees or retirement recognition events.

Flowers to the sick or departed.

Mileage of officials and employees to and from their residence to the city, township or village hall, county building or meeting rooms.

Per diem compensation to township supervisor, clerk and treasurer on a salary basis for attending township board meetings. (Check City and Village Charters for their compensation procedures or restrictions) Extra compensation for summer tax collections unless part of the initial salary resolution or authorized within statutory procedures for an increase in salary.

Extra compensation for special elections unless part of initial salary resolution or authorized under statutory procedures for an increase in salary.

The foregoing is not intended to be an exhaustive list of legal or illegal expenditures, but is an attempt to explain the most common questions and concerns raised on these issues.

We again advise that this information consists of a narrative addressing a few legal citations concerning governmental expenditures. It is intended for training purposes only and should not be considered a legal interpretation of the items presented. Please consult your legal advisor if a legal opinion is needed.

Personnel from our office are available to assist you.

Michigan Department of Treasury
Local Audit and Finance Division
4th Floor, Treasury Building
Lansing, Michigan 48922
Phone (517) 373-3227

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VILLAGE OF SPRING LAKE

GENERAL FUND SUMMARY (101)

Introductory Comments: The General Fund of the Village is the largest of the operating funds and it is this fund that receives the Village's real property tax revenue and the state shared revenues. This is the fund that operates most of the activities of the Village. It is permissible, by law, to transfer General Fund revenues to other operating funds of the Village, however, the reverse is not always true of the other funds.

General Fund operations include Village Council, Village Manager, Legal Services, Clerk/Treasurer, Storm Water, Village Hall & Grounds, Barber School, Forestry, Police, Fire, Zoning & Planning, DPW, Corridor Maintenance, Street Lighting, Parks, Recreation, Community Promotion and Miscellaneous. The primary source of revenues to cover General Fund Expenses are the real and personal property tax of the Village, which in any given year equals approximately 62.7% of the revenues of this fund. The general fund also relies on revenue sharing, which equates to approximately 13.8% of the revenues of this fund.



BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
Function: Unclassified					
Dept 000.000 - GENERAL SERVICES					
101-000.000-403.000	CURRENT PROPERTY TAX	875,448	908,587	950,947	974,155
	FOOTNOTE AMOUNTS:				938,170
	REAL PROPERTY				
	FOOTNOTE AMOUNTS:				35,986
	PERSONAL PROPERTY				
	FOOTNOTE AMOUNTS:				
	ASSUMES 9.66 MILLAGE RATE				
	GL # FOOTNOTE TOTAL:				974,156
101-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(242)	(800)	(794)	(400)
101-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	42,044	37,214	13,437	10,000
101-000.000-417.200	PERSONAL PROPERTY PRIOR YEAR			19	
101-000.000-417.222	PERSONAL PROPERTY CLEARING ACCOUNT	56			
101-000.000-451.000	BUSINESS LICENSES & PERMITS	1,000	1,000	1,000	1,000
101-000.000-451.100	CABLE TV FRANCHISE FEES	54,024	53,000	39,856	54,000
101-000.000-451.200	CELLULAR TOWER REVENUE	24,240	23,500	20,583	23,000
101-000.000-478.250	RIGHT OF WAY PERMITTING FEE	275	150	125	50
101-000.000-479.000	ZONING FEES	2,350	1,162	4,125	1,000
101-000.000-479.001	SHORT RENTAL SPECIAL USE APPLICATI			1,700	
101-000.000-479.002	COMMERCIAL REDEVELOPMENT APPLICATI			1,000	
101-000.000-576.000	STATE REVENUE SHARING	193,023	190,000	134,616	204,000
101-000.000-576.100	STATE REVENUE SHARING - EVIP	10,853	8,967	7,224	10,000
101-000.000-578.000	LIQUOR LICENSES	4,646	4,700	5,092	4,500
101-000.000-601.000	CHARGES FOR SERVICES	27,050	27,000	24,750	27,000
101-000.000-601.403	1% ADMINISTRATION FEE	12,990		2	
	FOOTNOTE AMOUNTS:				
	ASSUMES TAX BILLS WILL ISSUED BY THE TOWNSHIP.				
101-000.000-601.404	PENALTY REVENUE ON TAXES	5,237	3,200	1,415	3,200
101-000.000-602.000	CHG FOR SERVICE OTHER FUNDS	14,500	14,500	13,292	14,500
101-000.000-655.000	FINES, FORFEITURES & COSTS	10,990	10,000	8,066	9,000
101-000.000-655.175	NOTARY FEES	55	75	10	
101-000.000-655.200	RENTAL REGISTRATION FEES	3,440	3,300	3,370	3,400
101-000.000-655.500	ROW PARKING LICENSE	5		5	
101-000.000-664.000	INTEREST & DIVIDEND INCOME	13,302	10,128	16,910	12,000
101-000.000-670.100	BARBER SCHOOL RENT	8,575	4,500	5,800	4,000
101-000.000-670.500	EOC RENTAL	200			
101-000.000-671.000	TANGLEFOOT PARK - RENTALS	94,226	6,612	6,612	70,000
	FOOTNOTE AMOUNTS:				70,000
	ASSUMES PARK WILL BE OPEN FOR THE 2020 SEASON				
101-000.000-671.400	MILL POINT PARK - BANDSHELL RENTAI	50		100	
101-000.000-671.500	TANGLEFOOT PARK - DOCK RENTALS	11,700	750	750	12,000
	FOOTNOTE AMOUNTS:				12,000
	ASSUMES TANGLEFOOT WILL BE OPEN FOR 2020 SEASON				
101-000.000-671.555	MILL POINT PARK - DOCK RENTALS	3,750	4,200	4,297	4,000
101-000.000-671.700	TANGLEFOOT PARK - ELECTRIC FEES	5,763	6,669	6,669	2,500
	FOOTNOTE AMOUNTS:				
	ASSUMES NO ELECTRIC REVENUE FOR 2019 SEASON				
101-000.000-672.000	LAUNCH RAMP FEES	7,120	6,000	4,005	6,500
101-000.000-674.000	BUILDING LEASE	47,244	47,244	47,244	47,244
101-000.000-677.000	REIMBURSEMENTS	2,285	32,500	30,549	25,000
	FOOTNOTE AMOUNTS:				25,000
	TOWNSHIP RECEPTIONIST REIMBURSEMENT				
101-000.000-677.100	PARK EXPENSES REIMBURSED	10,000	10,000	10,000	10,000
101-000.000-677.110	NSF RETURNED CHECK FEE	80			
101-000.000-677.150	INSURANCE REIMBURSEMENT	2,357	750	810	750
101-000.000-677.600	CONTRIBUTION FROM TIFA	22,595	12,595	12,595	12,595
101-000.000-694.000	OTHER MISCELLANEOUS INCOME	239	200	1,549	200
101-000.000-694.200	TREE CONTRIBUTIONS/GRANT	15,543	10,000	7,680	7,500
101-000.000-694.551	TANGLEFOOT PARK LAUNDRY REVENUES	628	411	411	100
	FOOTNOTE AMOUNTS:				100
	ASSUMES THE PARK WILL OPEN IN 2020				
101-000.000-695.000	APPROPRIATION FROM FUND BALANCE		120,723		
Totals for dept 000.000 - GENERAL SERVICES		1,527,641	1,558,837	1,385,821	1,552,794
Total - Function Unclassified		1,527,641	1,558,837	1,385,821	1,552,794
ESTIMATED REVENUES - FUND 101		1,527,641	1,558,837	1,385,821	1,552,794

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 THRU 05/31/19 ACTIVITY	2019-20 PROPOSED BUDGET
Function: Unclassified					
Dept 000.000 - GENERAL SERVICES					
101-000.000-818.218	TRANSFER TO PATHWAYS FUND	55,000	90,000	60,000	24,000
101-000.000-975.000	APPROPRIATION TO FUND BALANCE				18,633
Totals for dept 000.000 - GENERAL SERVICES		<u>55,000</u>	<u>90,000</u>	<u>60,000</u>	<u>42,633</u>

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
Function: Unclassified					
Total - Function Unclassified		55,000	90,000	60,000	42,633
Function: GENERAL GOVERNMENT					
Dept 101.000 - VILLAGE COUNCIL					
101-101.000-703.101	STIPEND VILLAGE COUNCIL	6,923	6,600	6,300	6,600
101-101.000-704.000	SOCIAL SECURITY	530	510	482	505
101-101.000-711.000	WORKER'S COMP INSURANCE	33	25	22	55
101-101.000-801.172	DISINCORPORATION EXPENSE	3,254			
101-101.000-860.000	TRANSPORTATION/TRAINING	1,798	1,800	739	1,800
101-101.000-886.700	MML MEMBERSHIP DUES	1,571	1,600	1,604	1,645
101-101.000-956.000	MISCELLANEOUS	756	1,000	266	1,000
Totals for dept 101.000 - VILLAGE COUNCIL		14,865	11,535	9,413	11,605

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 THRU 05/31/19 ACTIVITY	2019-20 PROPOSED BUDGET
Function: GENERAL GOVERNMENT					
Dept 172.000 - VILLAGE MANAGERS OFFICE					
101-172.000-702.000	SALARIES - WAGES FULL TIME	37,839	36,192	32,026	37,801
101-172.000-703.000	SALARIES - WAGES PART TIME			353	500
101-172.000-704.000	SOCIAL SECURITY	2,793	2,770	2,395	2,945
101-172.000-705.000	RETIREMENT FUND CONTRIBUTION	10,934	11,169	9,646	11,750
101-172.000-707.000	DENTAL INSURANCE	855	1,028	751	880
101-172.000-708.000	VISION CARE REIMBURSEMENT	180	150	75	200
101-172.000-709.000	MEDICAL INSURANCE	9,198	7,976	7,899	8,884
101-172.000-710.000	LIFE INSURANCE	636	687	658	720
101-172.000-711.000	WORKER'S COMP INSURANCE	63	50	41	100
101-172.000-727.000	OFFICE SUPPLIES	161	500	259	500
101-172.000-801.000	PROFESSIONAL SERVICES	704			
101-172.000-860.000	TRANSPORTATION/TRAINING	3,372	4,150	3,090	4,000
101-172.000-910.000	INSURANCE	1,806	1,917	1,917	1,950
101-172.000-940.000	INTERNAL RENTAL	4,400	4,500	4,500	4,500
101-172.000-940.002	OFFICE EQUIPMENT RENT	300	300	300	300
101-172.000-956.000	MISCELLANEOUS	81	150		150
101-172.000-956.250	MICHIGAN STATE HICA CLAIMS TAX	54	12	11	
Totals for dept 172.000 - VILLAGE MANAGERS OFFICE		73,376	71,551	63,921	75,180

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 THRU 05/31/19 ACTIVITY	2019-20 PROPOSED BUDGET
Function: GENERAL GOVERNMENT					
Dept 210.000 - LEGAL SERVICES					
101-210.000-703.700	RETAINER	1,800	1,800	1,800	1,800
101-210.000-804.000	LEGAL FEES	5,356	8,000	5,517	12,000
101-210.000-804.200	LEGAL FEES - DISINCORPORATION	374			
Totals for dept 210.000 - LEGAL SERVICES		7,530	9,800	7,317	13,800

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 THRU 05/31/19 ACTIVITY	2019-20 PROPOSED BUDGET
Function: GENERAL GOVERNMENT					
Dept 215.000 - CLERK/TREASURER					
101-215.000-702.000	SALARIES - WAGES FULL TIME	43,599	44,368	33,431	39,381
101-215.000-704.000	SOCIAL SECURITY	3,061	3,410	2,343	3,025
101-215.000-705.000	RETIREMENT FUND CONTRIBUTION	7,952	7,724	7,305	8,200
101-215.000-707.000	DENTAL INSURANCE	537	655	498	558
101-215.000-708.000	VISION CARE REIMBURSEMENT	140	160	110	160
101-215.000-709.000	MEDICAL INSURANCE	7,297	7,169	7,126	7,326
101-215.000-710.000	LIFE INSURANCE	408	457	438	470
101-215.000-711.000	WORKER'S COMP INSURANCE	62	51	51	120
101-215.000-727.000	OFFICE SUPPLIES	660	1,250	1,002	1,250
101-215.000-801.000	PROFESSIONAL SERVICES	93,175	109,000	71,782	109,000
101-215.000-804.100	AUDIT SERVICES	3,500	3,885	3,885	4,000
101-215.000-860.000	TRANSPORTATION/TRAINING	3,040	3,300	2,020	3,000
101-215.000-900.000	PRINTING & PUBLISHING	587	750	465	750
101-215.000-900.210	PRINTING CHARTER/ORDINANCES	405			
101-215.000-901.000	RECODIFICATION	2,306	1,000	885	1,500
101-215.000-901.100	RECODIFICATION - LEGAL FEES	299			
101-215.000-910.000	INSURANCE	2,847	3,055	3,055	3,150
101-215.000-940.002	OFFICE EQUIPMENT RENT	5,500	5,500	5,500	5,500
101-215.000-956.200	BANK FEES	328	435	430	450
Totals for dept 215.000 - CLERK/TREASURER		175,703	192,169	140,326	187,840

VILLAGE OF SPRING LAKE

STORM WATER SYSTEM SUMMARY (226)

Introductory Comments: The State of Michigan permits the Village's ability to discharge water out of the storm sewer system into the Grand River and Spring Lake. A process for managing this permitted activity has been developed and is managed by the Grand Valley Metro Council (GVMC) and the Lower Grand River Watershed committee (LGRW). Through the permit process, the Village has taken many responsible steps to prevent illicit discharges of pollutants and reduce the amount of runoff that enters the various bodies of water that surround the Village.

In 2013, the Village of Spring Lake applied for a Storm Water Asset Management and Wastewater (SAW) grant through the Michigan Department of Environmental Quality to perform an inventory and condition assessment of underground assets. In 2014, the Village learned that funds for this program will be available in 2016. Once an assessment of underground utilities has been completed, the Village will develop a comprehensive utility improvement plan for Major and Local Streets, the Water Distribution System and the Storm and Sanitary Sewer Collection Systems. Until this time, the Department of Public Works will be using preventive and responsive measures to maintain the Village's storm water collection system. This includes routine assessment and cleaning of pipes and collection basins.

The Village currently has two certified storm water operators. The outfall inventory and evaluation were completed in the 18/19 budget. This budget includes Department of Public Works staff time to develop and improvement plan based on outfall and system evaluation \$1,200, LGRW membership through GVMC \$8,000 and \$1,400 for storm sewer system cleaning and inspection.

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 THRU 05/31/19 ACTIVITY	2019-20 PROPOSED BUDGET
Dept 226.000 - STORM WATER SYSTEM					
101-226.000-702.001	SALARIES - OVERTIME PAY	112	150	81	200
101-226.000-702.123	SAW GRANT	1,813	1,693	1,099	2,081
101-226.000-703.000	SALARIES - WAGES PART TIME	40	200	130	200
101-226.000-704.000	SOCIAL SECURITY	140	385	94	165
101-226.000-705.000	RETIREMENT FUND CONTRIBUTION	4	40	6	40
101-226.000-775.000	REPAIRS & MAINTENANCE SUPPLIES				250
101-226.000-801.000	PROFESSIONAL SERVICES	5,707	6,300	6,041	6,300
	FOOTNOTE AMOUNTS:				5,900
	GRAND VALLEY METRO COUNCIL				
101-226.000-801.150	STORM SEWER PERMIT ENGINEERING	1,000	1,000	1,000	1,000
101-226.000-802.001	LINE CLEANING & INSPECTION		500		
101-226.000-860.000	TRANSPORTATION/TRAINING		150	95	150
101-226.000-910.000	INSURANCE	94	100	101	110
101-226.000-940.000	INTERNAL RENTAL	589	800	375	1,000
Totals for dept 226.000 - STORM WATER SYSTEM		9,499	11,318	9,022	11,496

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
Dept 265.000 - VILLAGE HALL AND GROUNDS					
101-265.000-702.000	SALARIES - WAGES FULL TIME	3,815	5,118	3,190	4,144
101-265.000-702.001	SALARIES - OVERTIME PAY		125		100
101-265.000-702.101	SALARIES FULL TIME - TOWNSHIP HA	235	150	24	200
101-265.000-703.000	SALARIES - WAGES PART TIME	1,037	1,048	795	1,050
101-265.000-703.101	PART TIME WAGES - TOWNSHIP HALL		150		200
101-265.000-703.600	CLEANING SERVICE	7,245	8,300	6,446	9,500
101-265.000-704.000	SOCIAL SECURITY	371	505	291	350
101-265.000-705.000	RETIREMENT FUND CONTRIBUTION	2,066	2,093	2,004	2,100
101-265.000-707.000	DENTAL INSURANCE	127	180	92	140
101-265.000-708.000	VISION CARE REIMBURSEMENT	15	30	15	30
101-265.000-709.000	MEDICAL INSURANCE	1,644	2,182	1,648	1,517
101-265.000-710.000	LIFE INSURANCE	101	125	109	135
101-265.000-711.000	WORKER'S COMP INSURANCE	150	150	30	75
101-265.000-775.100	CUSTODIAL SUPPLIES	1,425	2,000	1,047	2,000
101-265.000-801.000	PROFESSIONAL SERVICES	3,060	4,000	5,141	5,000
101-265.000-853.000	TELEPHONE	832	1,250	1,024	1,400
101-265.000-910.000	INSURANCE	2,528	2,950	2,949	3,100
101-265.000-921.000	ELECTRIC SERVICE	17,964	22,000	13,109	21,000
101-265.000-922.000	WATER & SEWER SERVICE	1,601	1,800	1,388	2,500
101-265.000-923.000	NATURAL GAS UTILITIES	4,349	5,000	3,929	5,000
101-265.000-931.000	BUILDING REPAIRS & MAINTENANCE	26,969	12,730	2,097	10,000
101-265.000-940.000	INTERNAL RENTAL	1,777	1,750	975	1,750
Totals for dept 265.000 - VILLAGE HALL AND GROUNDS		77,311	73,636	46,303	71,291

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
Dept 270.000 - BARBER STREET SCHOOL BUILDING					
101-270.000-702.000	SALARIES - WAGES FULL TIME	4,755	5,622	3,663	4,370
101-270.000-702.001	SALARIES - OVERTIME PAY	72	107	20	100
101-270.000-703.000	SALARIES - WAGES PART TIME	763	766	414	750
101-270.000-703.600	CLEANING SERVICE		150		1,100
101-270.000-704.000	SOCIAL SECURITY	408	525	299	400
101-270.000-705.000	RETIREMENT FUND CONTRIBUTION	2,744	2,807	2,526	2,800
101-270.000-707.000	DENTAL INSURANCE	196	251	128	213
101-270.000-708.000	VISION CARE REIMBURSEMENT	13	30	22	30
101-270.000-709.000	MEDICAL INSURANCE	2,380	2,851	2,314	2,199
101-270.000-710.000	LIFE INSURANCE	124	141	116	140
101-270.000-711.000	WORKER'S COMP INSURANCE	60	43	43	110
101-270.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	492	1,000	124	1,000
101-270.000-801.000	PROFESSIONAL SERVICES		1,200	763	500
101-270.000-910.000	INSURANCE	404	475	472	475
101-270.000-921.000	ELECTRIC SERVICE	1,293	1,900	1,110	1,900
101-270.000-922.000	WATER & SEWER SERVICE	760	900	657	1,200
101-270.000-923.000	NATURAL GAS UTILITIES	953	1,100	834	1,100
101-270.000-931.000	BUILDING REPAIRS & MAINTENANCE	8,962	3,720	1,382	4,000
101-270.000-940.000	INTERNAL RENTAL	1,823	1,700	721	1,700
Totals for dept 270.000 - BARBER STREET SCHOOL BUILDIN		26,202	25,288	15,608	24,087

VILLAGE OF SPRING LAKE

FORESTRY (101)

Introductory Comments: This Department was created in Fiscal Year 2015/2106 to better allow staff and Village Council to track activity related to tree expenditures and revenues (i.e. grants).

Pictured to the right is the old tree nursery, which was relocated from Marv's Bark Park to the Spring Lake Country Club - and from under Consumers Energy Transmission lines - thanks to a grant from the Victoria Verplank Memorial Fund that was created in her memory in 2014. Pictured below is the new tree nursery on State Road.



Each year, the Village has been the benefactor of a substantial grant from the Victoria Verplank Memorial Fund which allows for the purchase of stock for the tree nursery, relocation of trees from the nursery to the rights-of-way and for canopy maintenance such as trimming and removal of trees. It also allows for the Village to hire an arborist, as needed, to evaluate trees throughout the Village and recommend proper course of action.

Collaboration between the Spring Lake Country Club, Spring Lake Rotary, North Bank Communities Fund, the Victoria Verplank Memorial Fund and the Village of Spring Lake ensures the ongoing reforestation of our community.

VILLAGE OF SPRING LAKE

This tree nursery was created as a cooperative effort between SLCC, SL Rotary, GHACF - North Bank Communities Fund and the Village of Spring Lake. It was relocated to this spot at the SLCC in 2016 with a generous donation from the Verplank family to honor Victoria Verplank. Vicki was passionate about trees within the Village. She enthusiastically advocated for the necessity of maintaining a healthy tree canopy so that future generations could enjoy its benefits. Vicki demonstrated that excellence is not a single act, but a way of life.

Victoria Verplank
(1944 - 2014)

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 THRU 05/31/19 ACTIVITY	2019-20 PROPOSED BUDGET
Function: GENERAL GOVERNMENT					
Dept 282.000 - FORESTRY PROGRAM					
101-282.000-702.000	SALARIES - WAGES FULL TIME	3,588	3,238	2,579	4,022
101-282.000-702.001	SALARIES - OVERTIME PAY		100	20	100
101-282.000-703.000	SALARIES - WAGES PART TIME	121	500	246	500
101-282.000-704.000	SOCIAL SECURITY	262	460	201	365
101-282.000-705.000	RETIREMENT FUND CONTRIBUTION		50		50
101-282.000-711.000	WORKER'S COMP INSURANCE	45	50	24	60
101-282.000-740.000	OPERATING SUPPLIES	1,350	1,000	241	1,000
101-282.000-801.000	PROFESSIONAL SERVICES	2,631	1,500	1,250	24,500
	FOOTNOTE AMOUNTS:				20,000
	TREE INVENTORY				
	FOOTNOTE AMOUNTS:				3,000
	EXPAND TREE NURSERY IRRIGATION				
	GL # FOOTNOTE TOTAL:				23,000
101-282.000-801.100	CONTRACT SERVICES - TREE MAINTENA	400	1,500		1,000
101-282.000-889.000	PROMOTIONS	10	100	80	100
101-282.000-940.000	INTERNAL RENTAL	1,705	2,000	1,520	2,000
101-282.000-974.200	TREE PLANTING		4,600		5,000
101-282.000-978.730	TREE NURSERY	7,955	7,500	5,424	9,500
	FOOTNOTE AMOUNTS:				8,000
	PURCHASE NURSERY STOCK				
Totals for dept 282.000 - FORESTRY PROGRAM		18,067	22,598	11,585	48,197

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 THRU 05/31/19 ACTIVITY	2019-20 PROPOSED BUDGET
Function: GENERAL GOVERNMENT					
Total - Function GENERAL GOVERNMENT		18,067	22,598	11,585	48,197
Function: Unclassified					
Dept 301.000 - POLICE SERVICES					
101-301.000-819.207	CONTRIBUTION TO POLICE FUND	470,000	498,526	456,982	536,538
Totals for dept 301.000 - POLICE SERVICES		470,000	498,526	456,982	536,538

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 THRU 05/31/19 ACTIVITY	2019-20 PROPOSED BUDGET
Function: Unclassified					
Dept 336.000 - FIRE DEPARTMENT					
101-336.000-801.000	PROFESSIONAL SERVICES		1,276	978	1,450
101-336.000-921.000	ELECTRIC SERVICE	393	450	292	450
101-336.000-956.000	MISCELLANEOUS	683			
Totals for dept 336.000 - FIRE DEPARTMENT		1,076	1,726	1,270	1,900

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 THRU 05/31/19 ACTIVITY	2019-20 PROPOSED BUDGET
Function: Unclassified					
Dept 381.000 - ZONING/PLANNING					
101-381.000-702.000	SALARIES - WAGES FULL TIME	22,092	22,452	21,243	23,888
101-381.000-704.000	SOCIAL SECURITY	1,598	1,725	1,528	1,850
101-381.000-705.000	RETIREMENT FUND CONTRIBUTION	7,426	7,750	7,283	7,750
101-381.000-707.000	DENTAL INSURANCE	553	665	534	512
101-381.000-708.000	VISION CARE REIMBURSEMENT	135	135	105	135
101-381.000-709.000	MEDICAL INSURANCE	6,429	6,645	6,716	6,183
101-381.000-710.000	LIFE INSURANCE	360	432	412	450
101-381.000-711.000	WORKER'S COMP INSURANCE	50	60	25	70
101-381.000-727.000	OFFICE SUPPLIES	499	700	83	700
101-381.000-801.000	PROFESSIONAL SERVICES	10,791	23,500	4,582	12,000
	FOOTNOTE AMOUNTS:				5,000
	RECREATION PLAN				
	FOOTNOTE AMOUNTS:				5,000
	ZONING ORDINANCE UPDATE				
	GL # FOOTNOTE TOTAL:				10,000
101-381.000-801.350	PLANNING - COLLABORATION	16,500	16,500		17,500
101-381.000-801.381	ZONING - COLLABORATION	16,500	25,000	16,500	17,000
101-381.000-804.000	LEGAL FEES	3,518	7,500	5,625	7,500
101-381.000-860.000	TRANSPORTATION/TRAINING		200		
101-381.000-900.000	PRINTING & PUBLISHING	180	604	843	700
101-381.000-910.000	INSURANCE	94	101	101	100
101-381.000-940.002	OFFICE EQUIPMENT RENT	2,400	2,400	2,400	2,400
Totals for dept 381.000 - ZONING/PLANNING		89,125	116,369	67,980	98,738

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
Dept 441.000 - DEPARTMENT OF PUBLIC WORKS					
101-441.000-702.000	SALARIES - WAGES FULL TIME	28,309	31,613	27,841	30,837
101-441.000-702.001	SALARIES - OVERTIME PAY	582	400	330	871
101-441.000-702.003	SALARIES - ADMINISTRATION	3,252	4,500	4,159	4,000
101-441.000-702.101	FULL TIME WAGES - SL TOWNSHIP	385	6,250	5,590	300
101-441.000-703.000	SALARIES - WAGES PART TIME	4,293	3,911	3,842	4,300
101-441.000-703.001	PART TIME WAGES - OVERTIME		30		30
101-441.000-703.002	PART TIME WAGES - ADMIN	51	200	30	100
101-441.000-703.101	PART TIME WAGES - SL TOWNSHIP		750	541	700
101-441.000-704.000	SOCIAL SECURITY	3,236	3,550	2,585	3,160
101-441.000-705.000	RETIREMENT FUND CONTRIBUTION	11,304	10,880	9,591	10,880
101-441.000-707.000	DENTAL INSURANCE	742	807	456	585
101-441.000-708.000	VISION CARE REIMBURSEMENT	85	100	57	100
101-441.000-709.000	MEDICAL INSURANCE	8,281	6,880	6,275	5,456
101-441.000-710.000	LIFE INSURANCE	501	491	417	500
101-441.000-711.000	WORKER'S COMP INSURANCE	480	320	257	700
101-441.000-727.000	OFFICE SUPPLIES	55	150	95	150
101-441.000-740.000	OPERATING SUPPLIES	2,733	2,500	1,109	3,200
101-441.000-740.220	PHYSICALS & CDL FEES	509	200	127	250
101-441.000-741.000	CLOTHING	541	500	423	575
101-441.000-801.000	PROFESSIONAL SERVICES	14,002	16,000	9,250	15,000
101-441.000-890.000	LEAF PROCESSING/DUMPING	3,800	4,000	4,000	4,500
101-441.000-891.000	TRASH COLLECTION	2,421	3,500	1,897	3,000
101-441.000-891.450	LEASE - BRUSH SITE	2,000			
101-441.000-900.000	PRINTING & PUBLISHING	461	100		
101-441.000-910.000	INSURANCE	1,984	2,275	2,274	2,275
101-441.000-921.000	ELECTRIC SERVICE	2,656	2,100	1,350	2,000
101-441.000-922.000	WATER & SEWER SERVICE	1,155	1,000	764	1,800
101-441.000-923.000	NATURAL GAS UTILITIES	2,731	3,000	1,674	2,500
101-441.000-931.000	BUILDING REPAIRS & MAINTENANCE	29,520	4,500	1,013	5,000
101-441.000-940.000	INTERNAL RENTAL	28,672	32,500	28,641	32,000
101-441.000-940.002	OFFICE EQUIPMENT RENT	2,000	2,000	2,000	2,000
Totals for dept 441.000 - DEPARTMENT OF PUBLIC WORKS		156,741	145,007	116,588	136,769

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 THRU 05/31/19 ACTIVITY	2019-20 PROPOSED BUDGET
Dept 450.000 - STREET LIGHTING					
101-450.000-921.000	ELECTRIC SERVICE	16,710	31,000	26,639	32,000
101-450.000-921.100	M-104 STREET LIGHTS	7,418	8,400	5,599	8,700
Totals for dept 450.000 - STREET LIGHTING		24,128	39,400	32,238	40,700

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
Dept 551.000 - TANGLEFOOT PARK					
101-551.000-702.000	SALARIES - WAGES FULL TIME	6,636	7,510	5,438	6,497
101-551.000-702.001	SALARIES - OVERTIME PAY	119	154	36	75
101-551.000-703.000	SALARIES - WAGES PART TIME	241	1,744	342	1,000
101-551.000-703.400	PARK MANAGER	15,828	9,000	7,953	8,500
101-551.000-704.000	SOCIAL SECURITY	1,726	1,710	1,037	1,250
101-551.000-705.000	RETIREMENT FUND CONTRIBUTION	1,736	1,850	1,691	1,850
101-551.000-707.000	DENTAL INSURANCE	100	157	93	102
101-551.000-708.000	VISION CARE REIMBURSEMENT	19	40	12	40
101-551.000-709.000	MEDICAL INSURANCE	1,226	1,456	1,275	1,217
101-551.000-710.000	LIFE INSURANCE	96	121	110	135
101-551.000-711.000	WORKER'S COMP INSURANCE	250	165	135	25
101-551.000-740.000	OPERATING SUPPLIES	1,426	500	282	1,250
101-551.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,176	1,500	252	1,000
101-551.000-801.000	PROFESSIONAL SERVICES	5,334	2,625	1,157	3,500
	FOOTNOTE AMOUNTS:				1,500
	MUSKRAT REMOVAL				
	FOOTNOTE AMOUNTS:				1,000
	PEST CONTROL				
	GL # FOOTNOTE TOTAL:				2,500
101-551.000-853.200	INTERNET SERVICE	573	500	400	600
101-551.000-891.000	TRASH COLLECTION	1,008	1,000	876	1,100
101-551.000-900.000	PRINTING & PUBLISHING		700		500
101-551.000-910.000	INSURANCE	1,138	1,250	1,245	1,300
101-551.000-921.000	ELECTRIC SERVICE	8,520	6,000	4,891	4,500
101-551.000-922.000	WATER & SEWER SERVICE	2,693	2,800	2,096	3,000
101-551.000-923.000	NATURAL GAS UTILITIES	634	650	478	650
101-551.000-931.000	BUILDING REPAIRS & MAINTENANCE	9,602	7,500	161	5,000
101-551.000-940.000	INTERNAL RENTAL	700	1,000	68	600
101-551.000-956.000	MISCELLANEOUS	66	100	16	200
101-551.000-970.000	CAPITAL OUTLAY	2,499	375	368	750
101-551.000-976.551	TANGLEFOOT PARK - DOCK STORAGE	2,450	5,500	1,575	5,500
Totals for dept 551.000 - TANGLEFOOT PARK		65,796	55,907	31,987	50,141

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
Dept 553.000 - CENTRAL PARK					
101-553.000-702.000	SALARIES - WAGES FULL TIME	8,000	8,101	5,666	9,696
101-553.000-702.001	SALARIES - OVERTIME PAY	283	500	182	175
101-553.000-703.000	SALARIES - WAGES PART TIME	6,860	8,014	5,589	7,500
101-553.000-703.001	PART TIME WAGES - OVERTIME	85	105	21	105
101-553.000-704.000	SOCIAL SECURITY	1,136	1,280	856	1,350
101-553.000-705.000	RETIREMENT FUND CONTRIBUTION	3,300	3,010	2,187	3,010
101-553.000-707.000	DENTAL INSURANCE	214	231	135	186
101-553.000-708.000	VISION CARE REIMBURSEMENT	24	60	15	60
101-553.000-709.000	MEDICAL INSURANCE	2,353	2,817	1,904	1,744
101-553.000-710.000	LIFE INSURANCE	136	149	119	150
101-553.000-711.000	WORKER'S COMP INSURANCE	175	125	112	300
101-553.000-740.000	OPERATING SUPPLIES	3,304	2,500	1,454	2,500
101-553.000-741.000	CLOTHING	108	125	72	125
101-553.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	522	1,500	649	1,500
101-553.000-775.435	CONSUMER'S ENERGY LICENSE	500	500	500	500
101-553.000-776.500	DOG PARK	189	1,000	435	750
101-553.000-801.000	PROFESSIONAL SERVICES				1,000
	FOOTNOTE AMOUNTS:				1,000
	PEST CONTROL				
101-553.000-801.100	CONTRACT SERVICES - TREE MAINTENA	3,800	2,000		3,000
101-553.000-910.000	INSURANCE	988	1,130	1,128	1,200
101-553.000-921.000	ELECTRIC SERVICE	1,351	1,300	787	1,450
101-553.000-922.000	WATER & SEWER SERVICE	687	800	625	1,200
101-553.000-922.001	SPRINKLING SYSTEM WATER	4,042	4,500	3,767	7,000
101-553.000-931.000	BUILDING REPAIRS & MAINTENANCE	220	2,000	1,468	2,500
101-553.000-933.100	SPRINKLER MAINTENANCE	133	2,000	1,525	750
101-553.000-940.000	INTERNAL RENTAL	16,490	22,000	11,102	21,000
101-553.000-970.000	CAPITAL OUTLAY				5,500
	FOOTNOTE AMOUNTS:				5,500
	ICE RINK BUILDING ELECTRIC SERVICE				
101-553.000-974.000	SKATE RINK	1,488	1,500	1,440	1,500
Totals for dept 553.000 - CENTRAL PARK		56,388	67,247	41,738	75,751

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 THRU 05/31/19 ACTIVITY	2019-20 PROPOSED BUDGET
Dept 555.000 - MILL	POINT PARK				
101-555.000-702.000	SALARIES - WAGES FULL TIME	5,236	5,522	3,030	5,200
101-555.000-702.001	SALARIES - OVERTIME PAY	278	100		250
101-555.000-703.000	SALARIES - WAGES PART TIME	3,189	5,245	2,227	4,800
101-555.000-703.001	PART TIME WAGES - OVERTIME	118	160		125
101-555.000-704.000	SOCIAL SECURITY	658	850	394	820
101-555.000-705.000	RETIREMENT FUND CONTRIBUTION	3,324	2,990	2,358	2,990
101-555.000-707.000	DENTAL INSURANCE	214	231	135	186
101-555.000-708.000	VISION CARE REIMBURSEMENT	24	60	15	60
101-555.000-709.000	MEDICAL INSURANCE	2,353	2,817	1,904	1,744
101-555.000-710.000	LIFE INSURANCE	136	149	119	150
101-555.000-711.000	WORKER'S COMP INSURANCE	75	100	72	210
101-555.000-740.000	OPERATING SUPPLIES	2,097	2,000	1,317	2,100
101-555.000-741.000	CLOTHING	108	125	72	125
101-555.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	481	1,850	109	1,250
101-555.000-775.400	MILL POINT - MAINTENANCE		700		700
101-555.000-801.000	PROFESSIONAL SERVICES		2,050	1,725	1,500
	FOOTNOTE AMOUNTS:				1,000
	PEST CONTROL				
101-555.000-910.000	INSURANCE	202	236	236	250
101-555.000-921.000	ELECTRIC SERVICE	947	1,200	687	1,200
101-555.000-922.000	WATER & SEWER SERVICE	749	1,000	619	1,250
101-555.000-922.001	SPRINKLING SYSTEM WATER	1,884	3,000	1,666	4,000
101-555.000-931.000	BUILDING REPAIRS & MAINTENANCE	668	500		500
101-555.000-933.100	SPRINKLER MAINTENANCE	246	500	368	500
101-555.000-940.000	INTERNAL RENTAL	7,183	9,000	3,982	9,000
101-555.000-976.162	MILL POINT- DOCK STORAGE	4,900	2,100	2,600	4,900
Totals for dept 555.000 - MILL POINT PARK		35,070	42,485	23,635	43,810

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 THRU 05/31/19 ACTIVITY	2019-20 PROPOSED BUDGET
Dept 557.000 - LAKESIDE BEACH					
101-557.000-702.000	SALARIES - WAGES FULL TIME	2,801	2,749	2,181	3,177
101-557.000-702.001	SALARIES - OVERTIME PAY	79	100		75
101-557.000-703.000	SALARIES - WAGES PART TIME	1,082	1,515	725	1,300
101-557.000-703.001	PART TIME WAGES - OVERTIME	62	100		100
101-557.000-704.000	SOCIAL SECURITY	300	345	215	365
101-557.000-705.000	RETIREMENT FUND CONTRIBUTION	1,730	1,407	1,279	1,400
101-557.000-707.000	DENTAL INSURANCE	121	122	67	105
101-557.000-708.000	VISION CARE REIMBURSEMENT	13	30	7	30
101-557.000-709.000	MEDICAL INSURANCE	1,282	1,449	987	946
101-557.000-710.000	LIFE INSURANCE	74	64	52	70
101-557.000-711.000	WORKER'S COMP INSURANCE	125	100	30	75
101-557.000-740.000	OPERATING SUPPLIES	299	750	97	750
101-557.000-741.000	CLOTHING	103	150	45	150
101-557.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	413	600	420	600
101-557.000-801.000	PROFESSIONAL SERVICES				1,500
	FOOTNOTE AMOUNTS:				1,000
101-557.000-910.000	PEST CONTROL INSURANCE	202	236	236	250
101-557.000-921.000	ELECTRIC SERVICE	319	350	240	500
101-557.000-922.000	WATER & SEWER SERVICE	574	600	417	700
101-557.000-931.000	BUILDING REPAIRS & MAINTENANCE	315	3,000		2,000
101-557.000-940.000	INTERNAL RENTAL	1,786	3,500	2,592	2,700
Totals for dept 557.000 - LAKESIDE BEACH		11,680	17,167	9,590	16,793

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 THRU 05/31/19 ACTIVITY	2019-20 PROPOSED BUDGET
Dept 558.000 - WHISTLESTOP PARK					
101-558.000-702.000	SALARIES - WAGES FULL TIME		2,500	603	1,250
101-558.000-702.001	SALARIES - OVERTIME PAY		100		100
101-558.000-703.000	SALARIES - WAGES PART TIME		800		800
101-558.000-703.001	PART TIME WAGES - OVERTIME		50		50
101-558.000-704.000	SOCIAL SECURITY		270	45	180
101-558.000-705.000	RETIREMENT FUND CONTRIBUTION		1,000	765	900
101-558.000-707.000	DENTAL INSURANCE		52	32	40
101-558.000-708.000	VISION CARE REIMBURSEMENT		16		15
101-558.000-709.000	MEDICAL INSURANCE		1,186	829	357
101-558.000-710.000	LIFE INSURANCE		30	24	30
101-558.000-711.000	WORKER'S COMP INSURANCE		45	11	30
101-558.000-740.000	OPERATING SUPPLIES		300		300
101-558.000-741.000	CLOTHING		150		150
101-558.000-775.000	REPAIRS & MAINTENANCE SUPPLIES		300	18	300
101-558.000-801.000	PROFESSIONAL SERVICES				500
101-558.000-910.000	INSURANCE		250	236	250
101-558.000-940.000	INTERNAL RENTAL		1,100		1,000
Totals for dept 558.000 - WHISTLESTOP PARK			8,149	2,563	6,252

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 THRU 05/31/19 ACTIVITY	2019-20 PROPOSED BUDGET
Dept 692.000 -	PARKS MAINTENANCE				
101-692.000-702.000	SALARIES - WAGES FULL TIME	5,116	6,591	2,352	3,769
101-692.000-702.001	SALARIES - OVERTIME PAY		200	61	200
101-692.000-703.000	SALARIES - WAGES PART TIME	1,330	1,548	1,133	1,550
101-692.000-703.001	PART TIME WAGES - OVERTIME		25		
101-692.000-704.000	SOCIAL SECURITY	471	750	257	440
101-692.000-705.000	RETIREMENT FUND CONTRIBUTION	1,787	2,300	2,194	2,300
101-692.000-707.000	DENTAL INSURANCE	112	70	35	87
101-692.000-708.000	VISION CARE REIMBURSEMENT	11	16	7	25
101-692.000-709.000	MEDICAL INSURANCE	1,237	944	533	921
101-692.000-710.000	LIFE INSURANCE	68	53	39	70
101-692.000-711.000	WORKER'S COMP INSURANCE	45	100	43	110
101-692.000-727.000	OFFICE SUPPLIES		100		100
101-692.000-740.000	OPERATING SUPPLIES	545	600	239	600
101-692.000-740.220	PHYSICALS & CDL FEES	32	125	46	125
101-692.000-741.000	CLOTHING		100		100
101-692.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	27	750	354	500
101-692.000-910.000	INSURANCE	2,321	2,357	2,357	2,450
101-692.000-921.000	ELECTRIC SERVICE	537	525	480	600
101-692.000-933.100	SPRINKLER MAINTENANCE		300	136	250
101-692.000-940.000	INTERNAL RENTAL	3,566	2,000	2,008	3,000
Totals for dept 692.000 -	PARKS MAINTENANCE	17,205	19,454	12,274	17,197

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 THRU 05/31/19 ACTIVITY	2019-20 PROPOSED BUDGET
Dept 857.000 - COMMUNITY PROMOTION					
101-857.000-702.000	SALARIES - WAGES FULL TIME	4,845	4,833	4,229	7,081
101-857.000-702.001	SALARIES - OVERTIME PAY		50		50
101-857.000-703.000	SALARIES - WAGES PART TIME	1,851	2,000	1,558	1,800
101-857.000-703.001	PART TIME WAGES - OVERTIME	18	97	41	100
101-857.000-703.300	CROSSING GUARDS	7,256	7,180	6,706	7,550
101-857.000-704.000	SOCIAL SECURITY	1,060	1,100	948	1,375
101-857.000-705.000	RETIREMENT FUND CONTRIBUTION	380	300	356	600
101-857.000-711.000	WORKER'S COMP INSURANCE	98	100	100	125
101-857.000-740.000	OPERATING SUPPLIES	62	50		100
101-857.000-801.000	PROFESSIONAL SERVICES		2,000		
101-857.000-881.000	COAST GUARD FESTIVAL	3,288	3,000	2,568	3,200
101-857.000-889.000	PROMOTIONS	2,567	2,500	131	2,600
101-857.000-889.100	NEWSLETTER	105	1,000	84	1,000
101-857.000-889.200	WEB SITE	660	700	833	900
101-857.000-940.000	INTERNAL RENTAL	2,769	2,000	2,448	3,000
Totals for dept 857.000 - COMMUNITY PROMOTION		24,959	26,910	20,002	29,481

VILLAGE OF SPRING LAKE

MAJOR STREET FUND SUMMARY (202)

Introductory Comments: Designation of (and criteria for) Major Streets are established by the Michigan Department of Transportation (MDOT). They are major traffic routes within the Village of Spring Lake. A map that indicates the major street system is included with the supplemental information that follows this budget document. The Major Street System receives a greater per mile funding for maintenance and repairs from the state gas tax revenues than does the Local Street System.

The Village has received a \$200,000 grant from MDOT to be used towards the repair of Exchange Street, which is classified as a Major Street. Total cost of the project is estimated at \$685k and will include sanitary sewer lining, 4" water line abandonment, storm sewer upgrades and new asphalt. Engineers solicited bids in early 2019 and the project commenced in May 2019. This project was as extensive and just as (if not more) inconvenient as the Buchanan Street project in 2017. However, it is imperative that we start addressing our infrastructure needs sooner versus later. This project is funded by MDOT, the Downtown Development Association, and the water, sewer and major street funds.



STORM SEWER UPGRADES ARE ONLY BETWEEN MERIDIAN AND ELM

VILLAGE OF SPRING LAKE

Exchange Street @ Meridian looking East.



VILLAGE OF SPRING LAKE

Exchange Street @ Jackson looking East.



Paser Ratings 2016



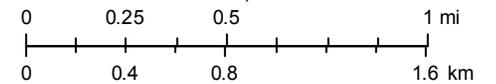
November 8, 2017

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BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 202 MAJOR STREET FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
202-000.000-575.100	ST SHARED REV-GAS & WEIGHT TAX	184,911	183,105	147,296	185,000
202-000.000-575.200	OTHER STATE ROAD REVENUE	13,515	18,460	18,462	
202-000.000-575.250	ST SHARED REVENUE - SNOW REMOVAL		830	833	
202-000.000-595.000	TELECOMMUNICATIONS FEE (2002)	8,740	7,000		7,500
202-000.000-664.000	INTEREST & DIVIDEND INCOME	1,621	4,000	6,525	2,000
202-000.000-676.204	CONTRIBUTION FROM STREET FUND	9,996	17,000		10,000
202-000.000-677.000	REIMBURSEMENTS		930	933	
202-000.000-677.101	STATE MAINTENANCE REIMBURSEMENT	21,991	26,000	33,108	22,000
202-000.000-695.000	APPROPRIATION FROM FUND BALANCE		37,968		
Totals for dept 000.000 - GENERAL SERVICES		240,774	295,293	207,157	226,500
TOTAL ESTIMATED REVENUES		240,774	295,293	207,157	226,500
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
202-000.000-975.000	APPROPRIATION TO FUND BALANCE				50,072
Totals for dept 000.000 - GENERAL SERVICES					50,072
Dept 451.000 - CONSTRUCTION					
202-451.000-820.000	ENGINEERING	5,853	25,000	3,841	10,000
202-451.000-820.202	MPO DUES - WESTPLAN	1,010	1,100	1,010	1,050
202-451.000-978.000	PAVING		100,000		
Totals for dept 451.000 - CONSTRUCTION		6,863	126,100	4,851	11,050
Dept 463.000 - ROUTINE STREET MAINTENANCE					
202-463.000-702.000	SALARIES - WAGES FULL TIME	6,476	7,880	6,935	7,814
202-463.000-702.001	SALARIES - OVERTIME PAY	218	700	517	392
202-463.000-703.000	SALARIES - WAGES PART TIME	1,626	1,730	1,569	1,750
202-463.000-703.001	PART TIME WAGES - OVERTIME		400	186	250
202-463.000-704.000	SOCIAL SECURITY	608	710	670	805
202-463.000-705.000	RETIREMENT FUND CONTRIBUTION	3,156	3,582	1,710	3,700
202-463.000-707.000	DENTAL INSURANCE	232	318	185	270
202-463.000-708.000	VISION CARE REIMBURSEMENT	15	60	19	60
202-463.000-709.000	MEDICAL INSURANCE	2,567	3,856	2,618	2,690
202-463.000-710.000	LIFE INSURANCE	125	164	126	200
202-463.000-711.000	WORKER'S COMP INSURANCE	180	200	200	500
202-463.000-740.220	PHYSICALS & CDL FEES	280	500	428	300
202-463.000-741.000	CLOTHING	283	250	127	300
202-463.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	2,216	4,000	1,949	3,500
202-463.000-801.000	PROFESSIONAL SERVICES	11,797	13,500	9,368	15,000
FOOTNOTE AMOUNTS:					12,500
202-463.000-820.100	TREE REMOVAL				
202-463.000-820.100	STREET SWEEPING	640	3,000	960	3,000
202-463.000-820.200	STREET CRACK SEALING		5,000		5,000
202-463.000-821.600	SURFACE REPAIR	1,890	2,000		2,000
202-463.000-887.208	NON MOTORIZED PATHWAY EXPENSE	5,914	16,000	6,382	16,000
202-463.000-893.000	CATCH BASIN CLEANING		2,500		2,500
202-463.000-931.000	BUILDING REPAIRS & MAINTENANCE	5,414	1,000	287	2,500
202-463.000-931.007	PAVEMENT MARKING	4,920	3,250		3,250
202-463.000-940.000	INTERNAL RENTAL	5,116	7,000	5,224	5,200
Totals for dept 463.000 - ROUTINE STREET MAINTENANCE		53,673	77,600	39,460	76,981
Dept 478.000 - WINTER MAINTENANCE					
202-478.000-702.000	SALARIES - WAGES FULL TIME	6,941	7,200	6,744	7,135
202-478.000-702.001	SALARIES - OVERTIME PAY	3,678	3,000	2,310	3,144
202-478.000-703.000	SALARIES - WAGES PART TIME	236	300	122	300
202-478.000-704.000	SOCIAL SECURITY	797	805	670	790
202-478.000-705.000	RETIREMENT FUND CONTRIBUTION	3,157	3,327	3,073	3,327
202-478.000-707.000	DENTAL INSURANCE	232	325	192	270
202-478.000-708.000	VISION CARE REIMBURSEMENT	15	60	19	60
202-478.000-709.000	MEDICAL INSURANCE	2,563	3,856	2,618	2,690
202-478.000-710.000	LIFE INSURANCE	125	174	157	200
202-478.000-711.000	WORKER'S COMP INSURANCE	295	275	275	700
202-478.000-740.000	OPERATING SUPPLIES	5,213	5,000	2,364	5,000
202-478.000-940.000	INTERNAL RENTAL	14,895	13,000	10,969	13,000
Totals for dept 478.000 - WINTER MAINTENANCE		38,147	37,322	29,513	36,616
Dept 480.000 - STATE TRUNKLINE MAINTENANCE					
202-480.000-702.000	SALARIES - WAGES FULL TIME	2,801	3,437	2,694	4,220
202-480.000-702.001	SALARIES - OVERTIME PAY	2,183	1,000	739	1,850
202-480.000-703.000	SALARIES - WAGES PART TIME	238	1,800	961	1,200
202-480.000-704.000	SOCIAL SECURITY	425	575	357	455
202-480.000-705.000	RETIREMENT FUND CONTRIBUTION	2,373	2,066	2,315	2,475
202-480.000-706.000	STREET BENEFITS	754	1,000	517	1,000
202-480.000-707.000	DENTAL INSURANCE	162	222	128	190
202-480.000-708.000	VISION CARE REIMBURSEMENT	15	40	11	50

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 202 MAJOR STREET FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
APPROPRIATIONS					
Dept 480.000 - STATE TRUNKLINE MAINTENANCE					
202-480.000-709.000	MEDICAL INSURANCE	1,797	2,719	1,835	1,886
202-480.000-710.000	LIFE INSURANCE	8	127	79	125
202-480.000-711.000	WORKER'S COMP INSURANCE	108	125	81	150
202-480.000-740.000	OPERATING SUPPLIES	83	5,000	4,744	5,000
202-480.000-801.000	PROFESSIONAL SERVICES	7			
202-480.000-931.001	M-104 TRAFFIC SERVICES-SIGN	359	500	362	400
202-480.000-931.002	M-104 TREES & SHRUBS		8,555	10,163	5,000
202-480.000-931.003	M-104 STREET SWEEPING	4,324	5,000	4,421	5,000
202-480.000-931.004	M-104 GRASS & WEED CONTROL	287	2,500		2,500
202-480.000-931.005	M-104 DRAINAGE & BACKSLOPES		2,500		2,500
202-480.000-931.007	M-104 PAVEMENT MARKING	5,411	1,205	1,205	1,205
202-480.000-940.000	INTERNAL RENTAL	4,712	5,000	4,456	5,000
Totals for dept 480.000 - STATE TRUNKLINE MAINTENANCE		26,047	43,371	35,068	40,206
Dept 482.000 - ADMINISTRATION					
202-482.000-702.000	SALARIES - WAGES FULL TIME	3,897	5,369	4,556	4,759
202-482.000-704.000	SOCIAL SECURITY	296	335	340	365
202-482.000-705.000	RETIREMENT FUND CONTRIBUTION	385	454	433	450
202-482.000-707.000	DENTAL INSURANCE	49	60	47	40
202-482.000-708.000	VISION CARE REIMBURSEMENT	9			
202-482.000-709.000	MEDICAL INSURANCE	178	187	187	194
202-482.000-710.000	LIFE INSURANCE	25	30	27	32
202-482.000-711.000	WORKER'S COMP INSURANCE	20	50	5	15
202-482.000-801.000	PROFESSIONAL SERVICES	2,817	3,000	2,011	4,000
FOOTNOTE AMOUNTS:					
DPW DIRECTOR CONTRACT					
202-482.000-801.172	DISINCORPORATION EXPENSE	397			
202-482.000-804.100	AUDIT SERVICES	1,134	1,000	999	1,200
202-482.000-860.000	TRANSPORTATION/TRAINING		250	246	400
202-482.000-940.000	INTERNAL RENTAL	25	100	13	50
202-482.000-956.200	BANK FEES	51	65	65	70
Totals for dept 482.000 - ADMINISTRATION		9,283	10,900	8,929	11,575
TOTAL APPROPRIATIONS		134,013	295,293	117,821	226,500
NET OF REVENUES/APPROPRIATIONS - FUND 202		106,761		89,336	

VILLAGE OF SPRING LAKE

LOCAL STREET FUND SUMMARY (203)

Introductory Comments: Designation of (and criteria for) Local Streets are established by the Michigan Department of Transportation (MDOT). The Local Street System streets are the feeder streets to the Major Street system within the Village of Spring Lake. An Act 51 Street Designation Map deciphering the Local Street System is included with the supplemental information that follows the budget document. The Local Street System receives less per mile funding for maintenance and repair from the state gas and weight tax revenues than does the Major Street system.

In 2013, the Village of Spring Lake applied for a Storm Water Asset Management and Wastewater (SAW) grant through the Michigan Department of Environmental Quality to perform an inventory and condition assessment of underground assets. In 2014, the Village learned that funds for this program would be available in 2016. Once an assessment of underground utilities has been completed, the Village will develop a comprehensive utility improvement plan for Major and Local Streets, the Water Distribution System and the Storm and Sanitary Sewer Collection Systems. Until this time, the Department of Public Works will be using preventive and responsive measures to maintain the Village's street network.

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 203 LOCAL STREET FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
203-000.000-575.100	ST SHARED REV-GAS & WEIGHT TAX	60,680	55,000	48,310	60,000
203-000.000-575.200	OTHER STATE ROAD REVENUE	4,434	12,000	12,308	
203-000.000-664.000	INTEREST & DIVIDEND INCOME	212		514	500
203-000.000-676.204	CONTRIBUTION FROM STREET FUND	36,000	30,000		37,500
Totals for dept 000.000 - GENERAL SERVICES		101,326	97,000	61,132	98,000
TOTAL ESTIMATED REVENUES		101,326	97,000	61,132	98,000
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
203-000.000-975.000	APPROPRIATION TO FUND BALANCE		5,868		9,112
Totals for dept 000.000 - GENERAL SERVICES			5,868		9,112
Dept 451.000 - CONSTRUCTION					
203-451.000-978.000	PAVING	4,554	6,184	6,184	10,000
Totals for dept 451.000 - CONSTRUCTION		4,554	6,184	6,184	10,000
Dept 463.000 - ROUTINE STREET MAINTENANCE					
203-463.000-702.000	SALARIES - WAGES FULL TIME	4,431	7,000	5,079	5,550
203-463.000-702.001	SALARIES - OVERTIME PAY	40	400	286	400
203-463.000-703.000	SALARIES - WAGES PART TIME	1,789	1,700	1,233	2,000
203-463.000-704.000	SOCIAL SECURITY	461	680	480	680
203-463.000-705.000	RETIREMENT FUND CONTRIBUTION	3,297	3,458	3,223	3,450
203-463.000-707.000	DENTAL INSURANCE	233	292	175	245
203-463.000-708.000	VISION CARE REIMBURSEMENT	18	60	19	60
203-463.000-709.000	MEDICAL INSURANCE	2,450	3,506	2,430	2,511
203-463.000-710.000	LIFE INSURANCE	127	165	131	170
203-463.000-711.000	WORKER'S COMP INSURANCE	205	200	200	500
203-463.000-740.220	PHYSICALS & CDL FEES	221	500	383	250
203-463.000-741.000	CLOTHING	142	175	62	175
203-463.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	402	750	873	800
203-463.000-801.000	PROFESSIONAL SERVICES	7,875	8,000	5,622	8,000
FOOTNOTE AMOUNTS:					7,000
TREE REMOVAL					
203-463.000-820.100	STREET SWEEPING	1,280	2,500	960	2,500
203-463.000-887.208	NON MOTORIZED PATHWAY EXPENSE	4,208	5,000	4,034	4,000
203-463.000-893.000	CATCH BASIN CLEANING		2,000		2,000
203-463.000-931.000	BUILDING REPAIRS & MAINTENANCE	2,771		87	
203-463.000-931.007	PAVEMENT MARKING		1,250		1,250
203-463.000-940.000	INTERNAL RENTAL	6,096	7,500	5,353	7,000
Totals for dept 463.000 - ROUTINE STREET MAINTENANCE		36,046	45,136	30,630	41,541
Dept 478.000 - WINTER MAINTENANCE					
203-478.000-702.000	SALARIES - WAGES FULL TIME	6,135	7,000	6,213	6,427
203-478.000-702.001	SALARIES - OVERTIME PAY	2,570	1,800	1,756	2,246
203-478.000-703.000	SALARIES - WAGES PART TIME	373	400	71	375
203-478.000-704.000	SOCIAL SECURITY	667	690	589	690
203-478.000-705.000	RETIREMENT FUND CONTRIBUTION	3,579	3,762	3,284	3,800
203-478.000-707.000	DENTAL INSURANCE	221	318	185	270
203-478.000-708.000	VISION CARE REIMBURSEMENT	21	70	19	70
203-478.000-709.000	MEDICAL INSURANCE	2,682	3,856	2,590	2,690
203-478.000-710.000	LIFE INSURANCE	142	174	116	180
203-478.000-711.000	WORKER'S COMP INSURANCE	235	200	198	500
203-478.000-740.000	OPERATING SUPPLIES	2,293	3,500	2,364	3,000
203-478.000-940.000	INTERNAL RENTAL	12,360	12,500	10,321	12,000
Totals for dept 478.000 - WINTER MAINTENANCE		31,278	34,270	27,706	32,248
Dept 482.000 - ADMINISTRATION					
203-482.000-702.000	SALARIES - WAGES FULL TIME	1,667	2,000	1,739	2,000
203-482.000-704.000	SOCIAL SECURITY	125	155	130	155
203-482.000-705.000	RETIREMENT FUND CONTRIBUTION	183	200	177	200
203-482.000-707.000	DENTAL INSURANCE	25	30	24	40
203-482.000-708.000	VISION CARE REIMBURSEMENT	9			20
203-482.000-709.000	MEDICAL INSURANCE	178	187	187	194
203-482.000-710.000	LIFE INSURANCE	25	30	27	30
203-482.000-711.000	WORKER'S COMP INSURANCE	10	20	2	10
203-482.000-801.000	PROFESSIONAL SERVICES	1,262	2,500	915	2,000
FOOTNOTE AMOUNTS:					1,400
DPW DIRECTOR CONTRACT					
203-482.000-801.172	DISINCORPORATION EXPENSE	201			
203-482.000-804.100	AUDIT SERVICES	717	350	333	350
203-482.000-940.000	INTERNAL RENTAL		25	23	50
203-482.000-956.200	BANK FEES	35	45	43	50
Totals for dept 482.000 - ADMINISTRATION		4,437	5,542	3,600	5,099
TOTAL APPROPRIATIONS		76,315	97,000	68,120	98,000

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 203 LOCAL STREET FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 203		25,011		(6,988)	

VILLAGE OF SPRING LAKE

OTTAWA COUNTY ROAD MILLAGE (204)

Introductory Comments: On November 4, 2014 voters approved a county-wide millage for road improvements for a period of 10 years (*see language below*). This fund was established to account for the revenues that millage will generate. The list of needs is great and this millage will certainly help, but the needs will outweigh the revenue stream for years to come.

COUNTY ROAD IMPROVEMENT MILLAGE

Shall the limitation on the total amount of taxes which may be levied against taxable property within the County of Ottawa, Michigan, as provided for by Section 6 of Article IX of the Michigan Constitution of 1963, be increased up to the amount of \$0.50 per thousand dollars of taxable valuation (0.50 mills) for a period of ten (10) years, 2015 through 2024, inclusive, for the purposes of providing a fund for the reconstruction, resurfacing, and preventative maintenance of roads included in the Ottawa County Road System and for the reconstruction, resurfacing, and preventative maintenance of streets within the incorporated limits of villages and cities within Ottawa County, thereby raising in the first year an estimated \$5,012,875?

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 204 ROAD MILLAGE FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
204-000.000-582.004	CONTRIBUTION FROM OTTAWA COUNTY	45,996	47,000	47,406	47,500
Totals for dept 000.000 - GENERAL SERVICES		<u>45,996</u>	<u>47,000</u>	<u>47,406</u>	<u>47,500</u>
TOTAL ESTIMATED REVENUES		45,996	47,000	47,406	47,500
APPROPRIATIONS					
Dept 965.000 - TRANSFERS OUT					
204-965.000-999.202	TRANSFER TO MAJOR STREETS	9,996	17,000		10,000
204-965.000-999.203	TRANSFER TO LOCAL STREETS	36,000	30,000		37,500
Totals for dept 965.000 - TRANSFERS OUT		<u>45,996</u>	<u>47,000</u>		<u>47,500</u>
TOTAL APPROPRIATIONS		45,996	47,000		47,500
NET OF REVENUES/APPROPRIATIONS - FUND 204				<u>47,406</u>	

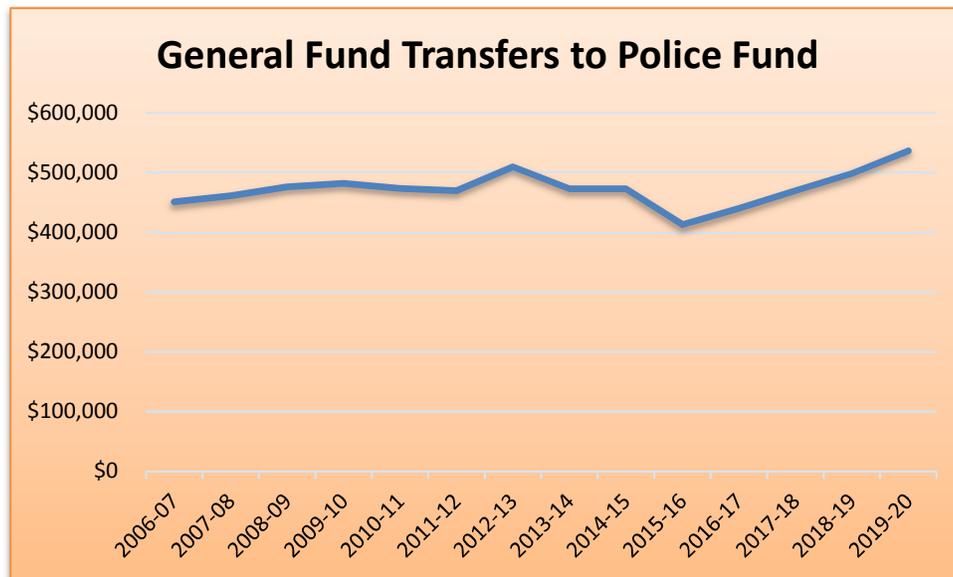
VILLAGE OF SPRING LAKE

POLICE DEPARTMENT (207)

Introductory Comments: On July 1, 2014 the Spring Lake/Ferrysburg Police Department officially became part of the Ottawa County Sheriff's Office (OCSO). The transition has proven to be a very positive experience for the officers (now deputies), staff and the general public. The actual cash savings realized by contracting with OCSO are real, but more importantly the Village & City have eliminated the **Other Post Employment Benefits (OPEB)** liability and have reduced the unfunded Police pension liability from \$633,783 to \$127,682. Every full-time "officer" transitioned to a "deputy" and retained their shift within the Village/City, although several have already take advantage of other career opportunities within the OCSO.



Actual cost for the OCSO services are tracking slightly less than projections. While wages are easily predictable based on the union contract, other expenses (such as health care) are unpredictable from year-to-year. The cost per capita for police protection is less in 2018 than it was back in 2012/2013.



As of July 1, 2015, the Village of Spring Lake and the City of Ferrysburg were sharing (50/50) the cost of retiree health care. There is one remaining retiree who will qualify for healthcare until 2021.

VILLAGE OF SPRING LAKE

Actuarial Accrued Liabilities and Valuation Assets As of December 31, 2013

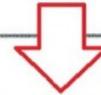


Table 6

Division	Actuarial Accrued Liability	Valuation Assets ¹	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
01 - Gnrl				
Active Members	\$ 513,040	\$ 183,865	35.8%	\$ 329,175
Vested Former Members	81,348	40,939	50.3%	40,409
Retirees And Beneficiaries	782,508	648,131	82.8%	134,377
Pending Refunds	0	0	0.0%	0
Total	\$ 1,376,896	\$ 872,935	63.4%	\$ 503,961
02 - Police				
Active Members	\$ 1,601,057	\$ 967,274	60.4%	\$ 633,783
Vested Former Members	0	0	0.0%	0
Retirees And Beneficiaries	896,518	896,518	100.0%	0
Pending Refunds	2,839	2,839	100.0%	0
Total	\$ 2,500,414	\$ 1,866,631	74.7%	\$ 633,783
10 - General New Hires after 9/1/11				

Actuarial Accrued Liabilities and Valuation Assets As of December 31, 2014



Table 6

Division	Actuarial Accrued Liability	Valuation Assets ¹	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
01 - Gnrl				
Active Employees	\$ 441,529	\$ 155,511	35.2%	\$ 286,018
Vested Former Employees	220,448	76,629	34.8%	143,819
Retirees And Beneficiaries	809,393	678,638	83.8%	130,755
Pending Refunds	0	0	0.0%	0
Total	\$ 1,471,370	\$ 910,778	61.9%	\$ 560,592
02 - Police				
Active Employees	\$ 0	\$ 35,677	0.0%	\$ (35,677)
Vested Former Employees	1,133,000	1,133,000	100.0%	0
Retirees And Beneficiaries	887,379	887,379	100.0%	0
Pending Refunds	48,710	48,710	100.0%	0
Total	\$ 2,069,089	\$ 2,104,766	101.7%	\$ (35,677)

VILLAGE OF SPRING LAKE

Actuarial Accrued Liabilities and Valuation Assets As of December 31, 2015

Table 6

Division	Actuarial Accrued Liability	Valuation Assets ¹	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
01 - Gnrl				
Active Employees	\$ 537,307	\$ 172,827	32.2%	\$ 364,480
Vested Former Employees	251,440	77,127	30.7%	174,313
Retirees And Beneficiaries	831,142	742,575	89.3%	88,567
Pending Refunds	0	0	0.0%	0
Total	\$ 1,619,889	\$ 992,529	61.3%	\$ 627,360
02 - Police				
Active Employees	\$ 0	\$ 0	0.0%	\$ 0
Vested Former Employees	1,285,525	1,213,001	94.4%	72,524
Retirees And Beneficiaries	911,322	911,322	100.0%	0
Pending Refunds	2,864	2,864	100.0%	0
Total	\$ 2,199,711	\$ 2,127,187	96.7%	\$ 72,524
10 - General New Hires after 9/1/11				
Active Employees	\$ 27,215	\$ 71,444	262.5%	\$ (44,229)
Vested Former Employees	0	0	0.0%	0
Retirees And Beneficiaries	0	0	0.0%	0
Pending Refunds	0	0	0.0%	0
Total	\$ 27,215	\$ 71,444	262.5%	\$ (44,229)
Total Municipality				
Active Employees	\$ 564,522	\$ 244,271	43.3%	\$ 320,251

Actuarial Accrued Liabilities and Valuation Assets As of December 31, 2016

Table 6

Division	Actuarial Accrued Liability	Valuation Assets ¹	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
01 - Gnrl				
Active Employees	\$ 587,306	\$ 190,453	32.4%	\$ 396,853
Vested Former Employees	272,185	77,782	28.6%	194,403
Retirees And Beneficiaries	820,879	764,329	93.1%	56,550
Pending Refunds	0	0	0.0%	0
Total	\$ 1,680,370	\$ 1,032,564	61.4%	\$ 647,806
02 - Police				
Active Employees	\$ 0	\$ 0	0.0%	\$ 0
Vested Former Employees	668,177	609,422	91.2%	58,755
Retirees And Beneficiaries	1,553,837	1,513,938	97.4%	39,899
Pending Refunds	2,889	2,889	100.0%	0
Total	\$ 2,224,903	\$ 2,126,249	95.6%	\$ 98,654
10 - General New Hires after 9/1/11				
Active Employees	\$ 18,722	\$ 71,233	380.5%	\$ (52,511)
Vested Former Employees	0	0	0.0%	0
Retirees And Beneficiaries	0	0	0.0%	0
Pending Refunds	0	0	0.0%	0
Total	\$ 18,722	\$ 71,233	380.5%	\$ (52,511)
Total Municipality				
Active Employees	\$ 606,028	\$ 261,686	43.2%	\$ 344,342
Vested Former Employees	940,362	687,204	73.1%	253,158
Retirees and Beneficiaries	2,374,716	2,278,267	95.9%	96,449

VILLAGE OF SPRING LAKE

Actuarial Accrued Liabilities and Valuation Assets As of December 31, 2017



Table 6

Division	Actuarial Accrued Liability	Valuation Assets ¹	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
01 - Gnrl				
Active Employees	\$ 645,464	\$ 210,153	32.6%	\$ 435,311
Vested Former Employees	276,927	115,956	41.9%	160,971
Retirees And Beneficiaries	810,095	810,095	100.0%	0
Pending Refunds	<u>0</u>	<u>0</u>	0.0%	<u>0</u>
Total	\$ 1,732,486	\$ 1,136,204	65.6%	\$ 596,282
02 - Police				
Active Employees	\$ 0	\$ 0	0.0%	\$ 0
Vested Former Employees	702,369	620,147	88.3%	82,222
Retirees And Beneficiaries	1,538,795	1,493,335	97.0%	45,460
Pending Refunds	<u>2,939</u>	<u>2,939</u>	100.0%	<u>0</u>
Total	\$ 2,244,103	\$ 2,116,421	94.3%	\$ 127,682

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 207 POLICE FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
207-000.000-582.001	CONTRIBUTION FROM SPRING LAKE	470,000	498,526	456,982	536,538
207-000.000-582.002	CONTRIBUTION FROM FERRYSBURG	12,886	17,738	15,223	18,978
207-000.000-655.101	CIVIL INFRACTION FINES - FERRYSBUF	1,070		360	
	Totals for dept 000.000 - GENERAL SERVICES	<u>483,956</u>	<u>516,264</u>	<u>472,565</u>	<u>555,516</u>
TOTAL ESTIMATED REVENUES		<u>483,956</u>	<u>516,264</u>	<u>472,565</u>	<u>555,516</u>
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
207-000.000-702.000	SALARIES - WAGES FULL TIME	177	450	47	200
207-000.000-704.000	SOCIAL SECURITY	13	35	4	20
207-000.000-705.000	RETIREMENT FUND CONTRIBUTION	5	30	6	
207-000.000-705.207	MERS PENSION FUND CONTRIBUTION	20,780	25,916	25,423	29,636
207-000.000-709.207	POLICE RETIREE INSURANCE	5,814	6,750	6,119	6,120
207-000.000-727.000	OFFICE SUPPLIES		100		100
207-000.000-740.000	OPERATING SUPPLIES		500		500
207-000.000-801.207	CONTRACTED POLICE SERVICES	445,017	473,370	367,743	510,000
207-000.000-804.000	LEGAL FEES	566	2,000	429	1,500
207-000.000-804.100	AUDIT SERVICES	300	325		
207-000.000-939.000	OFFICE RENTAL	5,816	6,000	5,331	6,000
207-000.000-956.000	MISCELLANEOUS	743	700	168	700
207-000.000-956.250	MICHIGAN STATE HICA CLAIMS TAX	7	10	2	
207-000.000-975.000	APPROPRIATION TO FUND BALANCE		78		740
	Totals for dept 000.000 - GENERAL SERVICES	<u>479,238</u>	<u>516,264</u>	<u>405,272</u>	<u>555,516</u>
TOTAL APPROPRIATIONS		<u>479,238</u>	<u>516,264</u>	<u>405,272</u>	<u>555,516</u>
NET OF REVENUES/APPROPRIATIONS - FUND 207		<u>4,718</u>		<u>67,293</u>	

PUBLIC IMPROVEMENT FUND SUMMARY (208)

Introductory Comments: Village Charter, Section 8.10, requires that the Village Manager prepare and submit a *five*-year capital program no later than the final date of submission of the budget.

Per the Michigan Planning Enabling Act (Act 33) of 2008, the Village Planning Commission must recommend a *six*-year Capital Improvement Plan to the Village Council each year. A six-year plan is also a requirement of the Commercial Redevelopment Act that was approved in early 2019.

On Tuesday, April 23, 2019 the Village Planning Commission considered the six-year plan and unanimously recommended approval for the 2019/2020 fiscal year.

MICHIGAN PLANNING ENABLING ACT (EXCERPT) Act 33 of 2008

125.3865 Capital improvements program of public structures and improvements; preparation; basis. Sec. 65.

(1) To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise. If the planning commission is exempted, the legislative body either shall prepare and adopt a capital improvements program, separate from or as a part of the annual budget, or shall delegate the preparation of the capital improvements program to the chief elected official or a nonelected administrative official, subject to final approval by the legislative body. The capital improvements program shall show those public structures and improvements, in the general order of their priority, that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements.

(2) Any township may prepare and adopt a capital improvement program. However, subsection (1) is only mandatory for a township if the township, alone or jointly with 1 or more other local units of government, owns or operates a water supply or sewage disposal system.

History: 2008, Act 33, Eff. Sept. 1, 2008

Capital Improvement - Six Year Plan

FUNDING SOURCE	Current FY 2018-19	Proposed FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Projected FY 22-23	Projected FY 2023-24	Projected FY 2024-25
General Fund Contribution			20,000				
DDA Contribution	419,748	360,000	125,000		275,000	275,000	
Sidwalk Fund Contribution	102,186	20,000	20,000	20,000	20,000	20,000	20,000
Sewer Fund Rates/Fund Balance	399,000	255,000	40,000		40,000	62,500	
Water Fund Rates/Fund Balance	31,000	75,000	75,000	75,000	115,000	137,500	75,000
Central Equipment Fund	166,855						
Private Donations	29,000	29,000					
Federal Transportation Grant	200,000						
Major Streets	104,533		30,000				
Local Streets	4,033				50,000		
Water Revenue Bonds			1,000,000	1,000,000	1,000,000	1,000,000	
Total Revenues	\$1,456,355	\$739,000	\$1,310,000	\$1,095,000	\$1,500,000	\$1,495,000	\$95,000
EXPENDITURES	Current FY 2018-19	Proposed FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Projected FY 22-23	Projected FY 2023-24	Projected FY 2024-25
Grand River Greenway Restoration	20,000	15,000					
Sidwalk Maintenance	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Art in the Park Mural	29,000	29,000					
Replace Downtown Light Fixtures	46,000						
Boardwalk Railing/Fence Repairs	61,600						
Decommission Holiday Inn Lift Station	155,000	130,000					
South Lake St. Lift Station Upgrades	100,000	100,000					
North Lake Street Sewer Main Repair	25,000	25,000					
Fall Street Lift Station controls and pump			40,000				
Pathway Lighting	147,900						
Leaf Truck	166,855						
Exchange Street Paving	685,000						
Resurface Barber School Parking Lot		25,000					
Lead/Copper Water Line Replacement		75,000	75,000	75,000	75,000	75,000	75,000
Resurface Mill Point Parking Lot		320,000					
Jackson Street Sinkhole			50,000				
Division Street Paving			50,000				
Linear Drive Paving			75,000				
Replace 4" and 6" Water Lines			1,000,000	1,000,000	1,000,000	1,000,000	
West Savidge Project					405,000	400,000	
Total Expenditures	\$1,456,355	\$739,000	\$1,310,000	\$1,095,000	\$1,500,000	\$1,495,000	\$95,000
Balance	-	-	-	-	-	-	-

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 208 PUBLIC IMPROVEMENT

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
208-000.000-451.200	CELLULAR TOWER REVENUE	50,000			
208-000.000-502.100	STATE GRANTS	125,163	200,000	73,906	150,000
208-000.000-674.296	LEASE REVENUE - LAKE PT CONDOS PAF	4,438		4,563	4,650
208-000.000-676.296	CONTRIBUTION FROM TIFA FUND	3,991	20,000	3,316	20,000
208-000.000-677.185	WHISTLESTOP PARK DONATIONS		10,000	4,616	
Totals for dept 000.000 - GENERAL SERVICES		<u>183,592</u>	<u>230,000</u>	<u>86,401</u>	<u>174,650</u>
TOTAL ESTIMATED REVENUES		<u>183,592</u>	<u>230,000</u>	<u>86,401</u>	<u>174,650</u>
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
208-000.000-801.000	PROFESSIONAL SERVICES	16,048			
208-000.000-801.443	PROF SERVICE - STORMWATER GRANT	96,600	200,000	57,185	150,000
208-000.000-801.960	PROF SERV - VILLAGE HALL RENOVATIC	690			
208-000.000-975.000	APPROPRIATION TO FUND BALANCE				4,650
208-000.000-978.710	WHISTLESTOP PARK IMPROVEMENTS	1,024	10,000		
208-000.000-978.825	GRAND RIVER GREENWAY	3,991	20,000	3,316	20,000
Totals for dept 000.000 - GENERAL SERVICES		<u>118,353</u>	<u>230,000</u>	<u>60,501</u>	<u>174,650</u>
TOTAL APPROPRIATIONS		<u>118,353</u>	<u>230,000</u>	<u>60,501</u>	<u>174,650</u>
NET OF REVENUES/APPROPRIATIONS - FUND 208		<u>65,239</u>		<u>25,900</u>	

VILLAGE OF SPRING LAKE

NON-MOTORIZED PATHWAYS (218)

Introductory Comments: On August 5, 2014 voters in Spring Lake Township approved the renewal of .49 mills for path improvements (*see language below*) 1,689 (yes) to 666 (no). Spring Lake Township agreed, via Memorandum of Understanding, to forward 75% of the collected millage (within the Village) for pathway maintenance to the Village. This dedicated millage will take some financial burden off the General Fund and grant the Village more flexibility in regards to non-motorized pathways. In 2014/2015, Council placed a high priority on sidewalk snow removal due to safety concerns observed during prior winters. The sidewalk snow removal service has been generally well-received by residents, although staff periodically receives complaints that Village equipment does not remove snow down to the concrete. Other priorities established by Council were sidewalk trip hazard removal (grinding) - \$16,500 in 2014/2015, Connector Path Repairs - per contractual agreement with Grand Haven and Ferrysburg – \$52,000 in 2017 and the replacement of lights along Lakeside Trail - \$147,900 in 2018. With the large projects completed, ongoing maintenance and repair of sidewalks will be the focus over the next six years.

SPRING LAKE TOWNSHIP BICYCLE PATH RENEWAL MILLAGE PROPOSITION

Shall the previously increased limitation on the total amount of taxes which may be assessed against all property in Spring Lake Township, Ottawa County, Michigan, as provided in the Michigan Constitution of 1963, which increased limitation expired after 2013 and which was reduced by required rollback to 0.4946 mills, be renewed at 0.49 mill (\$0.49 per \$1,000.00 of taxable value) for 10 years, 2014 through 2023, inclusive, to provide funds for planning, financing, construction, right-of-way acquiring, maintaining, reconstructing and operating bicycle paths, including paved sidewalks and paved road shoulders; and shall the Township be authorized to levy the tax? The estimated revenue the Township will collect if the millage is approved and levied in the 2014 calendar year is approximately \$334,278.00

VILLAGE OF SPRING LAKE



New LED light fixtures along Lakeside Trail

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 218 NON-MOTORIZED PATHWAY FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
218-000.000-582.003	CONTRIBUTION FROM S.L. TOWNSHIP	33,294	33,000	33,100	34,000
218-000.000-676.101	TRANSFER FROM GENERAL FUND	55,000	90,000	60,000	24,000
218-000.000-694.000	OTHER MISCELLANEOUS INCOME		2,492	2,492	
218-000.000-695.000	APPROPRIATION FROM FUND BALANCE		37,132		
Totals for dept 000.000 - GENERAL SERVICES		<u>88,294</u>	<u>162,624</u>	<u>95,592</u>	<u>58,000</u>
TOTAL ESTIMATED REVENUES		<u>88,294</u>	<u>162,624</u>	<u>95,592</u>	<u>58,000</u>
APPROPRIATIONS					
Dept 444.000 - SIDEWALKS					
218-444.000-702.000	SALARIES - WAGES FULL TIME	2,786	4,116	2,359	3,181
218-444.000-702.001	SALARIES - OVERTIME PAY	942	600	583	600
218-444.000-703.441	DPW SEASONAL	3,453	6,011	3,591	5,500
218-444.000-704.000	SOCIAL SECURITY	542	805	495	831
218-444.000-705.000	RETIREMENT FUND CONTRIBUTION		50		
218-444.000-711.000	WORKER'S COMP INSURANCE	100	125	125	130
218-444.000-740.000	OPERATING SUPPLIES	617	925	556	1,000
218-444.000-801.000	PROFESSIONAL SERVICES	24,121	107,492	104,210	3,000
FOOTNOTE AMOUNTS:					
CRACK SEALING					
218-444.000-921.000	ELECTRIC SERVICE	20,702	21,000	16,326	21,000
218-444.000-933.200	LAKESIDE TRAIL REPAIRS		500		500
218-444.000-940.000	INTERNAL RENTAL	17,627	21,000	16,485	21,000
218-444.000-975.000	APPROPRIATION TO FUND BALANCE				1,258
Totals for dept 444.000 - SIDEWALKS		<u>70,890</u>	<u>162,624</u>	<u>144,730</u>	<u>58,000</u>
TOTAL APPROPRIATIONS		<u>70,890</u>	<u>162,624</u>	<u>144,730</u>	<u>58,000</u>
NET OF REVENUES/APPROPRIATIONS - FUND 218		<u>17,404</u>		<u>(49,138)</u>	

DOWNTOWN DEVELOPMENT AUTHORITY FUND SUMMARY (236)

Introductory Comments: The Village Council approved the renewal of the DDA in November 2015 after numerous years in “hibernation”. An expansion of the district was approved in May 2016. There are a number of projects that are on the DDA Board’s radar, such as the creation of a promenade in the 100 block of W. Savidge (behind Epicurean Village) and the redevelopment of 109 S. Jackson. In fiscal year 2017/2018, six properties located within the DDA were purchased by one developer, with 3 more purchased in late 2018. The demolition and reconstruction of Epicurean Village will take place in the summer of 2019 with a tentative ribbon cutting slated for mid-2020. However, the DDA has board has taken a “*wait and see*” approach to the development of the former township hall site until those plans are executed. Council was in concurrence.



The condition of the parking lot at Mill Point Park continues to deteriorate. The DPW obtained quotes to resurface the parking lot in 2017; that resurfacing was postponed (thankfully) until such time as the force main project was completed. The Village’s engineer evaluated the site and determined that the project is more extensive than simply resurfacing what is currently there. Due to an unusually high water table over the past several years, drainage issues need to be addressed, driving the cost up considerably. It was anticipated that resurfacing would cost approximately \$120,000 but a proper rework of the lot is estimated at over \$300,000.



VILLAGE OF SPRING LAKE

Other projects on the DDA's radar include repairs to the Mill Point Park bandshell, replacing the fixtures on the light poles downtown with new globes and LED lights, new street signs and painting of crosswalks and light poles that were not completed in 2018. The DDA also plans to continue efforts towards branding and a downtown design manual.



VILLAGE OF SPRING LAKE



**Village of Spring Lake
FY 2019-20 Estimated DDA Revenue**

Millage	Rate	Percent of Capture		Capture
County - 911	0.4302	2.299%		16,094
County Operating	3.6000	19.238%		134,681
County Parks	0.3244	1.734%		12,136
County Roads	0.4889	2.613%		18,290
County CMH	0.2933	1.567%	27.450%	10,973
Library Operating	1.6757	8.955%	8.955%	62,357
Aging Council	0.2415	1.291%	1.291%	9,063
Tri-Cities Museum	0.2415	1.291%	1.291%	9,063
SL Twp Bike Path	0.4509	2.410%		16,922
SL Twp Operating	0.7425	3.968%		27,865
Harbor Transit	0.5742	3.068%	9.446%	21,549
Village Operating	9.6500	51.568%	51.568%	362,154
Total Capture	18.7131			\$701,148

	Base Value	Taxable Value	Capture Value	
DDA - 1983	\$5,190,000	\$42,177,335	\$36,987,335	
DDA - 1992	\$658,900	\$884,263	\$225,363	
DDA - 2015	\$882,183	\$1,080,864	\$198,681	
DDA - 2015 Residential	\$1,382,087	\$1,499,599	\$117,512	
Totals	\$8,113,170	\$45,642,061	\$37,528,891	
Ottawa County Brownfield	\$38,000	\$388,913	\$350,913	Tax Capture 6,567

Estimated Tax Capture	\$701,148
Less TIF Expenses	-\$35,000
Less Ottawa Co. Brownfield Capture	-\$6,567
Less Greenway Expenses	-\$20,000

Estimated DDA Revenue - as of 03/22/19 **\$639,582**

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 236 DDA FUND

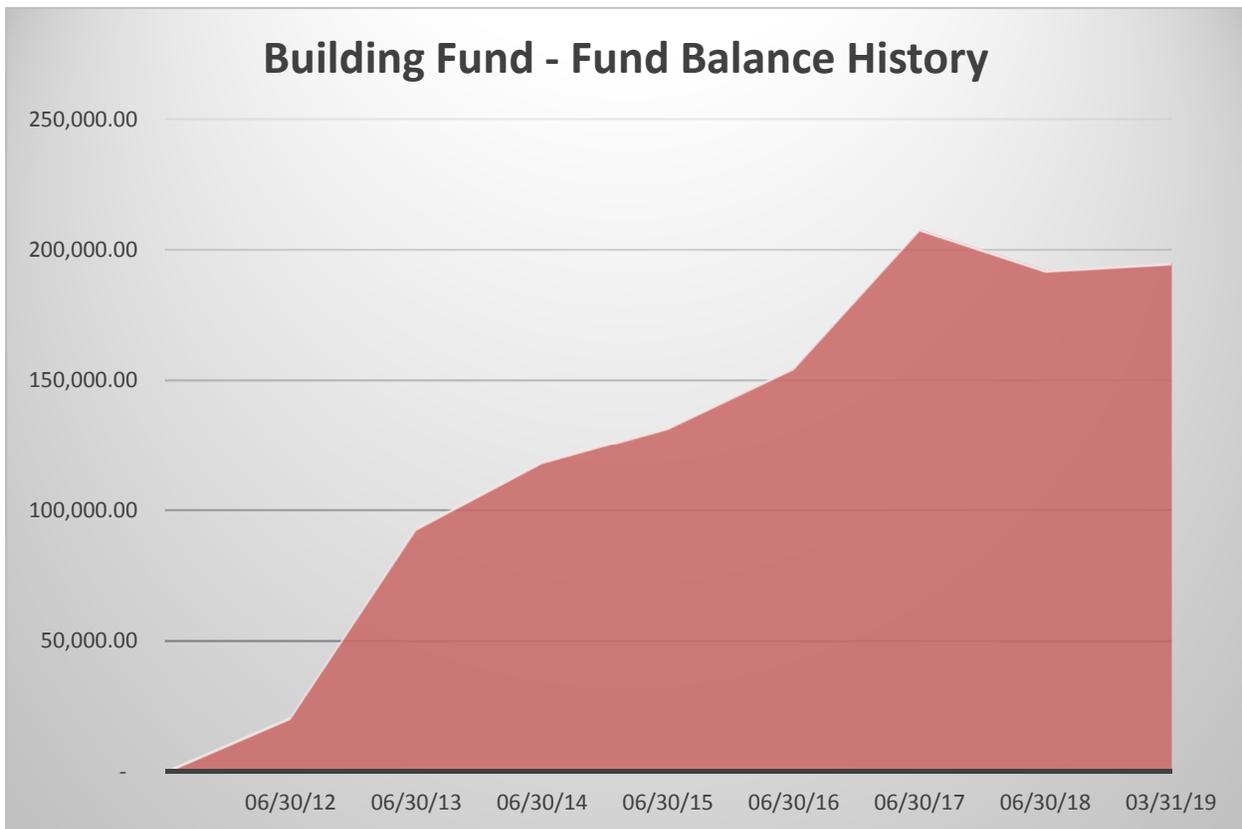
GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
236-000.000-502.100	STATE GRANTS	2,057	6,220	6,224	
236-000.000-676.296	CONTRIBUTION FROM TIFA FUND	528,792	579,151	579,151	639,582
236-000.000-677.103	ART IN THE PARK DONATIONS		60,000	29,495	30,000
236-000.000-694.000	OTHER MISCELLANEOUS INCOME	8,685	11,000	11,583	8,000
236-000.000-695.000	APPROPRIATION FROM FUND BALANCE		207,112		154,818
Totals for dept 000.000 - GENERAL SERVICES		539,534	863,483	626,453	832,400
TOTAL ESTIMATED REVENUES		539,534	863,483	626,453	832,400
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
236-000.000-702.000	SALARIES - WAGES FULL TIME	22,876	25,000	24,717	70,873
236-000.000-702.001	SALARIES - OVERTIME PAY	5,046	4,000	1,487	5,057
236-000.000-703.000	SALARIES - WAGES PART TIME	12,989	31,000	28,698	14,000
236-000.000-703.001	PART TIME WAGES - OVERTIME	290	700	547	400
236-000.000-704.000	SOCIAL SECURITY	3,051	5,620	4,145	10,000
236-000.000-705.000	RETIREMENT FUND CONTRIBUTION	780	3,764	3,965	9,500
236-000.000-707.000	DENTAL INSURANCE		347	219	1,470
236-000.000-708.000	VISION CARE REIMBURSEMENT				300
236-000.000-709.000	MEDICAL INSURANCE		3,775	2,852	19,348
236-000.000-710.000	LIFE INSURANCE		202	165	750
236-000.000-711.000	WORKER'S COMP INSURANCE	455	403	403	1,000
236-000.000-727.000	OFFICE SUPPLIES	881	1,000	470	7,000
236-000.000-740.000	OPERATING SUPPLIES	5,861	5,000	6,241	6,000
236-000.000-740.219	BEAUTIFICATION	4,682	5,000	174	5,000
236-000.000-743.000	SANDWICH BOARD SIGNS		2,000		1,500
236-000.000-801.000	PROFESSIONAL SERVICES	36,649	250,000	132,620	75,000
FOOTNOTE AMOUNTS:					37,500
REPAINTING DOWNTOWN LIGHT POLES					
236-000.000-801.172	DISINCORPORATION EXPENSE	1,055			
236-000.000-801.250	BRANDING	6,443	10,000	630	10,000
236-000.000-801.443	PROF SERVICE - STORMWATER	31,886	25,000	19,062	25,000
236-000.000-804.000	LEGAL FEES	86	897	437	1,000
236-000.000-820.000	ENGINEERING/PROJECT ADMIN		44,000	8,917	40,000
236-000.000-860.000	TRANSPORTATION/TRAINING	182	925	363	1,000
236-000.000-885.300	HOLIDAY DECORATIONS	5,661	7,000	5,459	7,000
236-000.000-887.000	SIDEWALK MAINTENANCE	33,819	25,000		15,000
236-000.000-887.003	ART IN THE PARK		60,000	1,423	30,000
236-000.000-889.000	PROMOTIONS	3,605	16,000	12,338	12,000
236-000.000-889.200	WEB SITE	2,800	1,850	358	400
236-000.000-891.501	BANNER PROGRAM		3,500	2,480	2,500
236-000.000-893.000	CATCH BASIN CLEANING		1,000		
236-000.000-900.000	PRINTING & PUBLISHING	68	1,000	1,331	1,000
236-000.000-921.001	PARKING LOT ELECTRIC	2,123	3,000	1,574	2,500
236-000.000-922.001	SPRINKLING SYSTEM WATER	8,948	13,000	6,342	13,000
236-000.000-933.100	SPRINKLER MAINTENANCE	8,869	10,000	286	10,000
236-000.000-933.300	CORRIDOR MAINTENANCE	140	5,000	955	3,000
236-000.000-933.600	PARKING LOT MAINTENANCE	3,671	12,500	560	12,500
236-000.000-940.000	EQUIPMENT RENTAL	50,631	45,000	24,602	45,000
236-000.000-940.002	OFFICE EQUIPMENT RENT	500	500	500	1,000
236-000.000-956.000	MISCELLANEOUS		500		500
236-000.000-960.236	FACADE GRANTS	4,399	15,000	10,000	15,000
236-000.000-960.237	FIRE SUPPRESSION GRANTS		15,000		15,000
236-000.000-975.000	APPROPRIATION TO FUND BALANCE				12,802
236-000.000-978.000	PAVING	9,980	210,000		330,000
FOOTNOTE AMOUNTS:					320,000
MILL POINT PARKING LOT					
236-000.000-991.000	DEBT SERVICE	43,428			
Totals for dept 000.000 - GENERAL SERVICES		311,854	863,483	304,320	832,400
TOTAL APPROPRIATIONS		311,854	863,483	304,320	832,400
NET OF REVENUES/APPROPRIATIONS - FUND 236		227,680		322,133	

VILLAGE OF SPRING LAKE

BUILDING DEPARTMENT FUND SUMMARY (249)

Introductory Comments: This Fund is required by state law to ensure that Building Department revenue is used for building related activity only.

Several years ago, Council approved a fee schedule that mimicked the State of Michigan fee schedule which was considerably higher than the surrounding area. Spring Lake, along with our neighboring jurisdictions, agreed to uniformity in permits, inspections and fees in July 2013, which resulted in less revenues than in previous years. However, response from local contractors and developers has been very favorable due to the ease and consistency of pulling permits amongst the 5 communities. Due to a substantial fund balance in this fund, the slight lowering of fees was not impactful.



BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 249 BUILDING DEPARTMENT FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
249-000.000-477.000	BUILDING PERMITS	30,635	35,000	40,725	40,000
249-000.000-478.100	ELECTRICAL PERMITS	9,745	9,000	7,671	9,000
249-000.000-478.200	MECHANICAL/PLUMBING PERMITS	10,961	10,000	8,863	10,000
249-000.000-664.000	INTEREST & DIVIDEND INCOME	776	1,000	1,399	1,000
249-000.000-695.000	APPROPRIATION FROM FUND BALANCE		25,219		10,551
Totals for dept 000.000 - GENERAL SERVICES		52,117	80,219	58,658	70,551
TOTAL ESTIMATED REVENUES		52,117	80,219	58,658	70,551
APPROPRIATIONS					
Dept 381.000 - ZONING/PLANNING					
249-381.000-702.000	SALARIES - WAGES FULL TIME	15,419	15,801	13,734	13,405
249-381.000-704.000	SOCIAL SECURITY	1,119	1,250	997	1,250
249-381.000-705.000	RETIREMENT FUND CONTRIBUTION	7,004	7,271	6,860	7,400
249-381.000-707.000	DENTAL INSURANCE	247	280	181	330
249-381.000-708.000	VISION CARE REIMBURSEMENT	60	120	60	120
249-381.000-709.000	MEDICAL INSURANCE	4,524	4,750	4,726	5,191
249-381.000-710.000	LIFE INSURANCE	341	410	393	425
249-381.000-711.000	WORKER'S COMP INSURANCE	60	20	18	60
249-381.000-727.000	OFFICE SUPPLIES	249	660	405	600
249-381.000-740.249	BUILDING DEPT SOFTWARE	784	803	803	830
249-381.000-801.000	PROFESSIONAL SERVICES	6,397	6,000	4,031	6,000
249-381.000-801.172	DISINCORPORATION EXPENSE	258			
249-381.000-801.400	CONTRACT BUILDING INSPECTIONS	11,895	20,000	6,555	12,000
249-381.000-801.600	CONTRACT ELECTRICAL INSP	6,460	7,500	4,160	7,500
249-381.000-801.700	CONTRACT MECHANICAL INSPECTION	6,190	8,000	6,070	8,000
249-381.000-804.100	AUDIT SERVICES		333	333	350
249-381.000-860.000	TRANSPORTATION/TRAINING	7			
249-381.000-891.450	LEASE PAYMENT	1,500	1,500	1,500	1,500
249-381.000-910.000	INSURANCE	1,409	1,540	1,539	1,600
249-381.000-940.000	INTERNAL RENTAL	2,300	2,300	2,300	2,300
249-381.000-940.002	OFFICE EQUIPMENT RENT	1,600	1,600	1,600	1,600
249-381.000-956.200	BANK FEES	51	81	81	90
Totals for dept 381.000 - ZONING/PLANNING		67,874	80,219	56,346	70,551
TOTAL APPROPRIATIONS		67,874	80,219	56,346	70,551
NET OF REVENUES/APPROPRIATIONS - FUND 249		(15,757)		2,312	

TAX INCREMENT FINANCE AUTHORITY FUND SUMMARY (296)

Introductory Comments: The Village Council “un-hibernated” the TIFA in fiscal year 2015/2016. The captured funds will be used within the district to offset costs for things such as parking lot maintenance, beautification, branding, and infrastructure improvements which were previously part of the Village’s General Fund budget. In previous years, the DDA budget has covered items such as façade and fire suppression grants. Staff is recommending that those items continue to be funded in addition to shifting costs from General Fund to TIFA fund.

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 296 TAX INC. FINANCE AUTHORITY

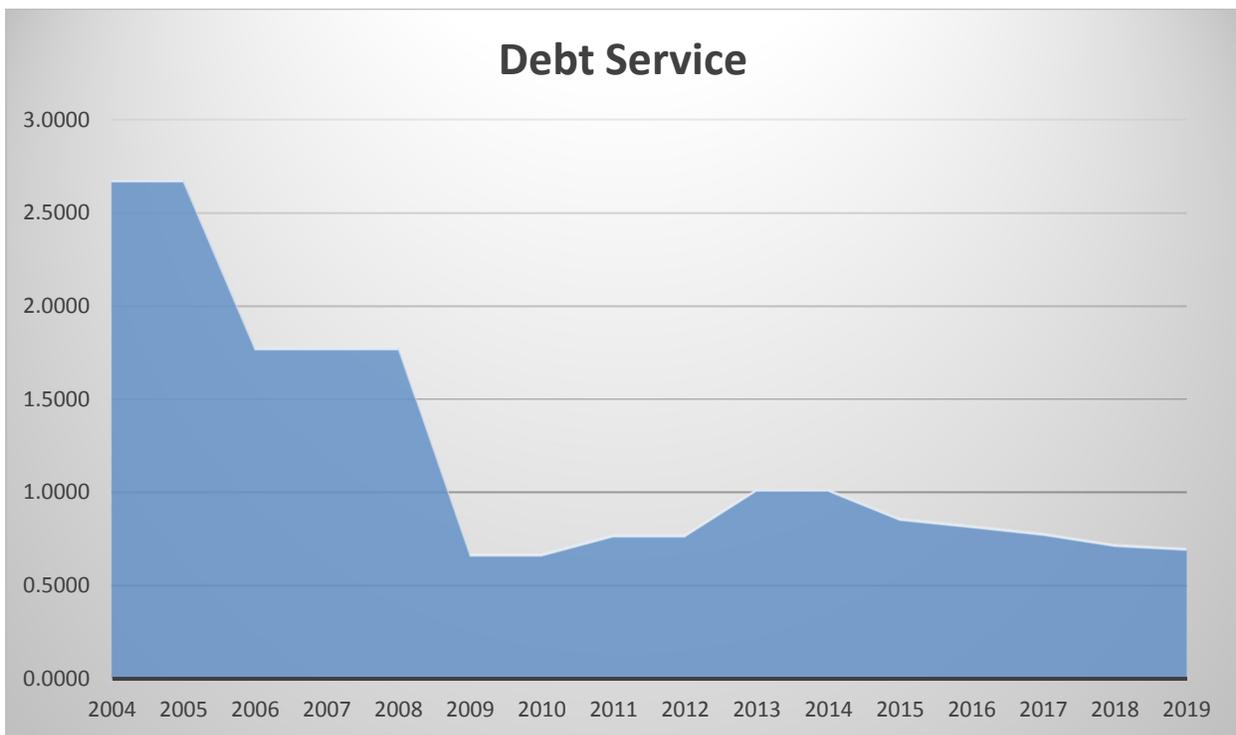
GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
296-000.000-403.000	CURRENT PROPERTY TAX	305,725	331,556	330,289	362,154
296-000.000-403.100	REAL/PERSONAL REFUNDED TAXES		(2,265)	(2,265)	(2,000)
296-000.000-403.101	LOCAL UNITS TAXES	307,443	322,143	331,452	338,995
296-000.000-695.000	APPROPRIATION FROM FUND BALANCE				7,008
Totals for dept 000.000 - GENERAL SERVICES		<u>613,168</u>	<u>651,434</u>	<u>659,476</u>	<u>706,157</u>
TOTAL ESTIMATED REVENUES		<u>613,168</u>	<u>651,434</u>	<u>659,476</u>	<u>706,157</u>
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
296-000.000-804.000	LEGAL FEES		1,000	610	750
296-000.000-804.100	AUDIT SERVICES	1,500	1,684	1,554	2,000
296-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	27,000	27,000	24,750	27,000
296-000.000-818.208	TRANSFER TO PUBLIC IMPROVEMENT	3,991	20,000	3,316	20,000
296-000.000-818.236	CONTRIBUTION TO CBDDA FUND	528,792	579,151	579,151	639,582
296-000.000-819.101	BROWNFIELD LOAN TRANSFER	22,595	12,595	12,595	12,595
296-000.000-886.000	CHAMBER ECONOMIC DEVELOPMENT	3,746	3,900	3,825	4,000
296-000.000-956.200	BANK FEES	152	216	215	230
296-000.000-975.000	APPROPRIATION TO FUND BALANCE		5,888		
Totals for dept 000.000 - GENERAL SERVICES		<u>587,776</u>	<u>651,434</u>	<u>626,016</u>	<u>706,157</u>
TOTAL APPROPRIATIONS		<u>587,776</u>	<u>651,434</u>	<u>626,016</u>	<u>706,157</u>
NET OF REVENUES/APPROPRIATIONS - FUND 296		<u>25,392</u>		<u>33,460</u>	

VILLAGE OF SPRING LAKE

GENERAL OBLIGATION CAPITAL BOND DEBT FUND SUMMARY (390)

Introductory Comments: With the refunding of bonds in FY 12/13 came considerable interest savings over the remaining life of the bonds. Net future value (FV) Cash flow Savings is just over \$264,000 as shown on the following page. With the smoothing of the payments also comes the ability to adjust the millage rate from 1.01 to .78 mills. As taxable values within the Village increase due to new development, Council can reevaluate the millage rate over the remaining life of the bonds (*see attached spread sheet for projections.*)

In Fiscal Year 2015/2016, the Village entered into a lease agreement with Spring Lake Township and the Township currently occupies the space that previously housed the Spring Lake/Ferrysburg Police Department. The arrangement has proven to be mutually beneficial, convenient and less expensive than constructing a new township hall.



BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 390 2013 G. O. IMPROVEMENT REFUND BOND DEBT

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
390-000.000-403.000	CURRENT PROPERTY TAX	96,266	92,871	95,566	97,000
FOOTNOTE AMOUNTS:					
ASSUMES .7000 DEBT MILLAGE					
390-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(20)	(250)	(243)	(250)
390-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	2,528	2,779	207	
390-000.000-695.000	APPROPRIATION FROM FUND BALANCE		1,303		3,220
Totals for dept 000.000 - GENERAL SERVICES		<u>98,774</u>	<u>96,703</u>	<u>95,530</u>	<u>99,970</u>
TOTAL ESTIMATED REVENUES		98,774	96,703	95,530	99,970
APPROPRIATIONS					
Dept 990.000 - DEBT SERVICE					
390-990.000-991.008	BOND PRINCIPAL - 2013	75,000	75,000	75,000	80,000
390-990.000-995.008	BOND INTEREST - 2013	22,546	21,253	10,983	19,720
390-990.000-999.000	PAYING AGENT FEES	250	450	250	250
Totals for dept 990.000 - DEBT SERVICE		<u>97,796</u>	<u>96,703</u>	<u>86,233</u>	<u>99,970</u>
TOTAL APPROPRIATIONS		97,796	96,703	86,233	99,970
NET OF REVENUES/APPROPRIATIONS - FUND 390		978		9,297	

VILLAGE OF SPRING LAKE

SEWER FUND SUMMARY (590)

Introductory Comments: This fund is an enterprise utility fund, which stands alone as a separate operating fund for the wastewater collection system. Its sole revenue source is the utility rates charged to customers using the system. The rates charged are based upon the metered water usage and the size of the customer's meter. The water consumed is returned to the sanitary sewer collection system at the customer's site and the collection system transports the sewage volume to the Wastewater Treatment Plant located across the Grand River in Grand Haven via a pump station located at the south end of Division Street. After treatment, the final effluent is discharged back into the Grand River. The Village's Sanitary Sewer Collection system includes over 78,000 linear feet of gravity sewer main, 14,674 feet of force main and 6 lift stations.

In 1973, the Grand Haven/Spring Lake Sewer Authority began operating the wastewater treatment facility in Grand Haven under contract with the City of Grand Haven to provide wastewater treatment services for the Village of Spring Lake and the City of Grand Haven. Since then, the Village has paid a proportional share of the expense for operating this plant, similar to the shared expense for the operations of the NOWS drinking water treatment plant.

In 2013, the Village of Spring Lake applied for a Stormwater Asset Management and Wastewater (SAW) grant through the Michigan Department of Environmental Quality to perform an inventory and condition assessment of underground assets. In 2014, the Village learned that funds for this program would be available in 2017. The assessment of underground utilities has been mostly completed and the Village is developing a comprehensive utility improvement plan for Major and Local Streets, the Water Distribution System and the Storm and Sanitary Sewer Collection Systems. Until the study is 100% complete, the Department of Public Works will continue preventive and responsive measures to maintain the Village's sanitary sewer collection system. This budget includes routine cleaning of pipes, lift stations and inspecting problem areas as well as the decommissioning of the Holiday Inn lift station, install gravity sewer from Holiday Inn lift station to the Village Cove lift station, upgrade Village Cove lift station, upgrading the S. Lake Street lift station, and improvements on Exchange Street between Jackson and Elm.

In the Spring of 2019, Baker Tilly completed a rate analysis for Sewer Operations as part of the SAW grant. This analysis confirmed what staff and Council already knew which was that current rates did not reflect the amount necessary to perform the repairs, replacement and maintenance of our aging infrastructure. For the past 18 months, ongoing dialogue regarding the needs to significantly increase rates has taken place. Difficult, albeit necessary, decisions needed to be made in order to keep our collection system operational.

GRAND HAVEN SPRING LAKE SEWER AUTHORITY (GHLSA) WASTEWATER SYSTEM IMPROVEMENTS

Scheduled Completion:

Contract 1 December 2019
GHLSA Wastewater Treatment Plant Improvements - \$5.2 Million

Contract 2 December 2019
GHLSA Lift Station Improvements - \$3.35 Million

Contract 3 December 2018
Division Street Forcemain Replacement, Grand River Crossing - \$3.3 Million

Contract 4 December 2018
Division Street Lift Station Forcemain Replacement - \$0.6 Million

Contract 5 July 2019
Ferrysburg Lift Station Improvements - \$1.5 Million

You're getting a new pipe.

It's pretty important. It moves wastewater from Spring Lake Village, Spring Lake Township, and City of Ferrysburg under the Grand River to the wastewater treatment plant. It handles the flow of **868 gallons of water per minute**. The current pipe has failed twice, causing sewage release into the River.



Here's what you can expect:

Noise - As with most construction projects, there will be noise.

Traffic Disruptions - Expect detours and changes in traffic routes, sometimes on a daily basis.

Dust - We're digging into dirt, so there will be dust. The contractor will provide dust control.

Access - We will work to maintain access to businesses and homes and make access points clear with signage. Within the Village, the pipe will be installed with traditional excavating methods, requiring roadway removal.



The river crossing will be installed by Horizontal Directional Drilling.

A minimal impact, non-digging method of installing underground pipe in a relatively shallow arc along an underground bore path using a surface-launched drilling rig. It is a great method for crossing under rivers!



Questions? Contact us.

City of Ferrysburg: Craig Bessinger
616-842-5803

Spring Lake Township: Gordon Gallagher
616-842-1340

Village of Spring Lake: Christine Burns
616-842-1393



BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 590 SEWER DEPARTMENT

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
590-000.000-502.100	STATE GRANTS	211,355	200,000	107,777	135,000
590-000.000-642.000	UNMETERED & METERED SALES	197,928	205,000	195,675	196,300
590-000.000-642.002	READINESS TO SERVE CHARGES	190,151	193,500	192,716	202,340
590-000.000-642.100	PENALTY REVENUE	4,104	4,000	4,545	4,000
590-000.000-642.200	CAPITAL REPLACEMENT REVENUE	80,367	160,000	140,726	160,000
590-000.000-642.201	SEWER AUTHORITY - 2013 DEBT SERVICE				14,400
590-000.000-642.202	SEWER AUTHORITY - FORCE MAIN DEBT				106,500
590-000.000-642.203	SEWER AUTHORITY - 2018 PLANT DEBT				31,000
590-000.000-642.590	SEWER EQUITY CHARGE			4,404	
590-000.000-664.000	INTEREST & DIVIDEND INCOME	1,487	1,000	2,201	1,000
590-000.000-677.000	REIMBURSEMENTS	286			
590-000.000-694.000	OTHER MISCELLANEOUS INCOME			4,863	
590-000.000-695.000	APPROPRIATION FROM FUND BALANCE		313,633		
Totals for dept 000.000 - GENERAL SERVICES		685,678	1,077,133	652,907	850,540
TOTAL ESTIMATED REVENUES		685,678	1,077,133	652,907	850,540
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
590-000.000-702.000	SALARIES - WAGES FULL TIME	54,178	60,985	53,895	61,884
590-000.000-702.001	SALARIES - OVERTIME PAY	2,547	3,500	3,381	3,717
590-000.000-702.123	SAW GRANT	79	2,000	47	1,000
590-000.000-703.000	SALARIES - WAGES PART TIME	643	1,500	976	1,200
590-000.000-703.001	PART TIME WAGES - OVERTIME		150	62	100
590-000.000-704.000	SOCIAL SECURITY	4,183	4,650	4,237	5,040
590-000.000-705.000	RETIREMENT FUND CONTRIBUTION	18,819	18,467	19,132	21,225
590-000.000-707.000	DENTAL INSURANCE	965	1,325	859	1,180
590-000.000-708.000	VISION CARE REIMBURSEMENT	178	325	158	325
590-000.000-709.000	MEDICAL INSURANCE	11,804	15,607	13,829	14,456
590-000.000-710.000	LIFE INSURANCE	833	1,114	1,002	1,150
590-000.000-711.000	WORKER'S COMP INSURANCE	950	200	186	1,200
590-000.000-727.000	OFFICE SUPPLIES	589	1,000	822	1,000
590-000.000-740.000	OPERATING SUPPLIES	2,692	3,500	949	3,000
590-000.000-740.220	PHYSICALS & CDL FEES	197	200	293	350
590-000.000-741.000	CLOTHING	518	480	497	550
590-000.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	514	1,000	291	1,000
590-000.000-801.000	PROFESSIONAL SERVICES	42,902	35,000	34,400	40,000
590-000.000-801.172	DISINCORPORATION EXPENSE	1,055			
590-000.000-801.315	PROF SERV - GIS	1,483	1,500	482	500
590-000.000-801.443	PROF SERV - SAW GRANT	224,681	224,800	110,691	150,000
590-000.000-802.001	SEWER CLEANING & INSPECTION	473			
590-000.000-804.100	AUDIT SERVICES	1,600	1,800	1,776	1,900
590-000.000-818.002	GH/SL SEWER AUTHORITY	196,596	290,000	191,713	170,000
590-000.000-818.003	SLT LIFT STATION	30,371	35,000	27,324	40,000
590-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	7,000	7,000	6,417	7,000
590-000.000-818.007	SEWER AUTH 2018 PLANT DEBT			4,415	31,000
590-000.000-818.008	PUMP STATION/FORCE MAIN 2018 BOND			15,043	106,500
590-000.000-818.009	SEWER AUTH. 2013 BONDS DEBT SERVICE			2,044	14,400
590-000.000-820.000	ENGINEERING/PROJECT ADMIN			27,131	15,000
590-000.000-853.000	TELEPHONE	1,497	2,000	548	1,000
590-000.000-860.000	TRANSPORTATION/TRAINING	1,379	1,000	1,175	1,500
590-000.000-900.000	PRINTING & PUBLISHING	891	200	22	500
590-000.000-910.000	INSURANCE	5,796	6,400	6,397	6,500
590-000.000-921.000	ELECTRIC SERVICE	7,495	7,000	5,578	7,500
590-000.000-922.000	WATER & SEWER SERVICE	269	700	471	850
590-000.000-923.000	NATURAL GAS UTILITIES	4,029	2,300	3,876	5,000
590-000.000-931.000	BUILDING REPAIRS & MAINTENANCE	19,243	1,200	973	1,200
590-000.000-935.000	REPAIRS & MAINTENANCE	2,439	5,000	5,303	5,000
590-000.000-940.000	INTERNAL RENTAL	6,653	8,000	3,332	7,500
590-000.000-940.002	OFFICE EQUIPMENT RENT	1,600	1,680	1,680	1,680
590-000.000-956.000	MISCELLANEOUS	36			
590-000.000-956.200	BANK FEES	520	550	591	650
590-000.000-970.000	CAPITAL OUTLAY	29,297	330,000	10,798	50,000
590-000.000-987.000	DEPRECIATION	54,903	50,000		57,500
FOOTNOTE AMOUNTS:					
NON CASH EXPENSE					
590-000.000-995.100	INTERFUND ADVANCE PRINCIPAL				35,000
590-000.000-995.150	INTERFUND ADVANCE INTEREST				3,500
Totals for dept 000.000 - GENERAL SERVICES		741,897	1,127,133	562,796	879,557
TOTAL APPROPRIATIONS		741,897	1,127,133	562,796	879,557
NET OF REVENUES/APPROPRIATIONS - FUND 590		(56,219)	(50,000)	90,111	(29,017)

VILLAGE OF SPRING LAKE

WATER FUND SUMMARY (591)

Introductory Comments: The Water Fund is an enterprise utility fund, which stands alone as a separate operating fund for the water distribution system. The fund's sole source of revenue is the utility rates charge to the customers using the system. The quarterly water bills are based upon the metered water usage and the size of the customer's meter.

The Village of Spring Lake purchases water from the Northwest Ottawa Water System (NOWS) for distribution to its 1,200 customers. The use of NOWS water replaced a system that had been very efficient and cost effective since its inception in the early 1900s. This change took place in April 1992 at the end of a long process that began as the result of the discovery of TCE and PCE in the Village's groundwater water aquifer in 1987. The Village has discarded a groundwater-based supply system in favor of connecting to the Lake Michigan-based NOWS. The Village, has been able to provide high-quality water to its residents through this conversion.

In 2015 and again in 2018, the Village entered into a three-year contract with HydroCorp, Inc. to revise the formal Cross Connection Control Program, which is a requirement of the Michigan Department of Environmental Quality under Part 14 of the Michigan Safe Drinking Water Act, 1976 PA 399, as amended, (Act 399). This contract brings the Village into compliance with the regulation and also benefits consumers of the water supply by ensuring plumbing devices designed to keep the potable water from becoming contaminated through loss of pressure or back-siphonage at commercial and industrial locations. Implementation of this program will also account for Water Department Personnel providing site visits to water customers during routine work orders to educate and inspect for potential cross connection hazards that can be mitigated.

The Village's Water Distribution network is comprised of over 102,000 linear feet of water main, 154 hydrants and 219 valves. Improvements to the water system proposed in the FY19-20 budget include replacement of five water valves, replacing two hydrants, repainting 50 hydrants, replacing 10 lead service lines and planning for the replacement of 4" and 6" water lines throughout the Village. NOWS is also anticipating a dive study to look at the crossing from Ferrysburg to Spring Lake Township.

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 591 WATER DEPARTMENT

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
591-000.000-451.300	WATER TOWER CELLULAR USE	3,792	3,780	3,571	3,800
591-000.000-626.000	SERVICE RENDERED	3,071	3,200	4,302	3,200
591-000.000-642.001	METERED SALES	244,546	256,000	242,774	257,000
591-000.000-642.002	READINESS TO SERVE CHARGES	142,365	144,500	144,682	149,000
591-000.000-642.003	LEAD SERVICE LINE REPLACEMENT CHAF				75,000
591-000.000-642.100	PENALTY REVENUE	3,489	3,000	3,404	3,000
591-000.000-642.200	CAPITAL REPLACEMENT REVENUE	75,624	76,800	76,417	76,800
591-000.000-642.591	WATER EQUITY CHARGE		11,400	11,490	
591-000.000-664.000	INTEREST & DIVIDEND INCOME	11,717	13,000	18,814	10,000
591-000.000-677.000	REIMBURSEMENTS	2,470		2,604	18,500
591-000.000-677.110	NSF RETURNED CHECK FEE	284	80	324	100
	FOOTNOTE AMOUNTS:				18,500
	BILLING SERVICE REIMBURSEMENT				
591-000.000-694.000	OTHER MISCELLANEOUS INCOME	140	100		
591-000.000-695.000	APPROPRIATION FROM FUND BALANCE		109,824		77,566
Totals for dept 000.000 - GENERAL SERVICES		487,498	621,684	508,382	673,966
TOTAL ESTIMATED REVENUES		487,498	621,684	508,382	673,966
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
591-000.000-702.000	SALARIES - WAGES FULL TIME	72,058	77,297	67,769	88,554
591-000.000-702.001	SALARIES - OVERTIME PAY	2,230	5,010	2,054	3,759
591-000.000-703.000	SALARIES - WAGES PART TIME	1,042	1,300	911	1,300
591-000.000-703.001	PART TIME WAGES - OVERTIME	61	300	165	200
591-000.000-704.000	SOCIAL SECURITY	5,464	5,570	5,133	5,500
591-000.000-705.000	RETIREMENT FUND CONTRIBUTION	18,581	21,750	20,247	20,825
591-000.000-707.000	DENTAL INSURANCE	968	1,375	883	1,355
591-000.000-708.000	VISION CARE REIMBURSEMENT	187	325	147	325
591-000.000-709.000	MEDICAL INSURANCE	11,711	15,607	13,787	16,728
591-000.000-710.000	LIFE INSURANCE	854	1,118	1,006	1,250
591-000.000-711.000	WORKER'S COMP INSURANCE	921	600	594	1,200
591-000.000-727.000	OFFICE SUPPLIES	963	1,300	856	1,200
591-000.000-740.000	OPERATING SUPPLIES	22,687	12,000	4,835	12,000
591-000.000-740.220	PHYSICALS & CDL FEES	248	350	294	300
591-000.000-740.591	OPERATING SUPPLIES - NEW SERVICES	29,558	2,000	189	2,000
591-000.000-741.000	CLOTHING	558	500	497	600
591-000.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	3,632	10,000	1,999	10,000
591-000.000-801.000	PROFESSIONAL SERVICES	69,000	74,000	46,204	66,000
	FOOTNOTE AMOUNTS:				6,250
	REPAINT 50 FIRE HYDRANTS				
	FOOTNOTE AMOUNTS:				4,752
	HYDROCORP CROSS CONNECT PROGRAM				
	GL # FOOTNOTE TOTAL:				11,002
591-000.000-801.003	PROF SERVICES - VALVE REPLACEMENT	9,748	25,000	2,376	20,000
591-000.000-801.172	DISINCORPORATION EXPENSE	1,037			
591-000.000-801.315	PROF SERV - GIS	5,233	825	482	500
591-000.000-801.490	WATER RELIABILITY STUDY	11,813			
591-000.000-801.591	LEAD SERVICE LINE REPLACEMENT				75,000
591-000.000-804.100	AUDIT SERVICES	1,600	1,800	1,776	1,850
591-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	7,500	7,500	6,875	7,500
591-000.000-818.006	WATER COMMODITY PURCHASE	125,836	147,000	93,036	135,000
591-000.000-820.000	ENGINEERING/PROJECT ADMIN		6,668	2,899	10,000
591-000.000-860.000	TRANSPORTATION/TRAINING	1,959	3,000	1,365	3,000
591-000.000-900.000	PRINTING & PUBLISHING	516	400	317	400
591-000.000-910.000	INSURANCE	5,796	6,400	6,397	6,500
591-000.000-921.000	ELECTRIC SERVICE	764	1,000	848	1,050
591-000.000-922.000	WATER & SEWER SERVICE	254	1,000	431	1,000
591-000.000-923.000	NATURAL GAS UTILITIES	913	1,500	1,417	1,500
591-000.000-931.000	BUILDING REPAIRS & MAINTENANCE	19,070	2,000	899	2,000
591-000.000-940.000	INTERNAL RENTAL	16,059	20,000	13,239	20,000
591-000.000-940.002	OFFICE EQUIPMENT RENT	1,688	1,700	1,700	1,700
591-000.000-956.000	MISCELLANEOUS	36	40		
591-000.000-956.200	BANK FEES	723	835	833	850
591-000.000-970.000	CAPITAL OUTLAY	4,455	85,000	7,296	10,000
	FOOTNOTE AMOUNTS:				5,000
	REPLACE TWO FIRE HYDRANTS				
591-000.000-970.100	LEAD/COPPER LINE REPLACEMENT				75,000
591-000.000-970.591	WATER METER REPLACEMENT	3,088	50,000		40,000
591-000.000-987.000	DEPRECIATION	118,271	140,000		150,000
	FOOTNOTE AMOUNTS:				
	NON CASH EXPENSE				
591-000.000-991.004	BOND PRINCIPAL - 2001 INTAKE		25,796	24,823	26,312
591-000.000-995.004	BOND INTEREST - 2001 INTAKE	2,384	1,947	1,946	694
591-000.000-995.200	2009 NOWS IMPROVEMENT BONDS - PRIN		196	196	81
591-000.000-995.300	2009 NOWS IMPROVEMENT BONDS - INTF	1,005	1,000	996	433

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 591 WATER DEPARTMENT

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
591-000.000-999.000	PAYING AGENT FEES	445	675	447	500
Totals for dept 000.000 - GENERAL SERVICES		<u>580,916</u>	<u>761,684</u>	<u>338,164</u>	<u>823,966</u>
TOTAL APPROPRIATIONS		<u>580,916</u>	<u>761,684</u>	<u>338,164</u>	<u>823,966</u>
NET OF REVENUES/APPROPRIATIONS - FUND 591		(93,418)	(140,000)	170,218	(150,000)

VILLAGE OF SPRING LAKE

CENTRAL EQUIPMENT FUND SUMMARY (661)

Introductory Comments: Revenues in this fund are primarily generated from the rental rates for the use of the public works vehicles and equipment (i.e. trucks, backhoe, mowers etc.) by the various departments and funds of the Village. These other departments pay a pre-established rental rate to the Central Equipment Fund for the use the vehicles and equipment. Much like a motor pool, the Central Equipment Fund in turn, provides the fuel, maintenance and replacement of the vehicles and equipment. The rental rates are established annually by MDOT Schedule C.

For Department of Public Works operations, the Central Equipment roster includes 5 pickup trucks, 2 1-ton trucks with dump boxes, 3 large heavy-duty dump trucks with underbody scrapers, 1 leaf vacuum truck, 1 bucket truck with a 20' aerial lift and two recreational-style utility vehicles used for meter-reading operations and non-motorized trail maintenance. For winter street maintenance, each pickup truck has front plow and a salt spreader machine is installed in the back of a 1-ton truck; the three large dump trucks also can handle front plows.

In addition to these vehicles, the roster also includes an asphalt patch mix trailer, a sewer jet cleaning trailer, various trailers, a highway arrow board, a hoist, and a trailer mounted generator for various mobile maintenance activities. For lawn maintenance, the roster includes 6 mowers of varying size and capability; the roster also includes a tractor with backhoe and front loader and two smaller tractors with hi-low, power broom, a small loader and snow blowing attachments.

A significant change impacting the Central Equipment Fund is the unification of the Township and Village public works departments. Combining the labor force and physical assets (vehicles and equipment) of each department has more than doubled available resources. Even though vehicle and equipment resources are used and shared by the both units of government, actual ownership remains with the unit of government which made the purchase. All vehicle and equipment use are independently tracked and recorded. Based on Schedule C, a record of expense is maintained and submitted to each unit of government. This record of use is then used to determine the amount of rental cost owed by each unit of government. **EXAMPLE:** If a Village truck is used conducting TWP business then the TWP would be required to pay the Village (Central Equipment Fund) the associated rental fee.

You will notice that there are no Capital Improvement purchases planned for this budget. A decision was made to wait on all purchases until an evaluation of the combined motor pool can be completed and an asset management plan developed.

This budget includes fuel and routine maintenance and repair items for the Central Equipment roster.

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 661 CENTRAL EQUIPMENT FUND

GL NUMBER	DESCRIPTION	2017-18 ACTIVITY	2018-19 AMENDED BUDGET	2018-19 ACTIVITY THRU 05/31/19	2019-20 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
661-000.000-664.000	INTEREST & DIVIDEND INCOME	3,679	1,500	3,725	2,000
661-000.000-669.000	EQUIPMENT RENTALS	208,289	200,000	155,251	190,000
661-000.000-669.001	OFFICE EQUIPMENT RENTALS	15,588	15,000	15,719	16,180
661-000.000-673.000	SALE OF FIXED ASSETS	27,813	20,000		
661-000.000-695.000	APPROPRIATION FROM FUND BALANCE		80,668		
Totals for dept 000.000 - GENERAL SERVICES		255,369	317,168	174,695	208,180
TOTAL ESTIMATED REVENUES		255,369	317,168	174,695	208,180
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
661-000.000-702.000	SALARIES - WAGES FULL TIME	14,454	16,859	12,333	14,557
661-000.000-702.001	SALARIES - OVERTIME PAY	437	600	405	4,139
661-000.000-703.000	SALARIES - WAGES PART TIME	2,110	2,700	2,245	3,000
661-000.000-704.000	SOCIAL SECURITY	1,237	1,600	1,093	
661-000.000-705.000	RETIREMENT FUND CONTRIBUTION	1,639	1,691	1,578	1,800
661-000.000-707.000	DENTAL INSURANCE	130	180	105	160
661-000.000-708.000	VISION CARE REIMBURSEMENT	14	45	7	45
661-000.000-709.000	MEDICAL INSURANCE	1,204	1,770	1,237	1,647
661-000.000-710.000	LIFE INSURANCE	72	93	75	105
661-000.000-711.000	WORKER'S COMP INSURANCE	200	175	162	400
661-000.000-740.000	OPERATING SUPPLIES	4,048	5,000	4,220	5,000
661-000.000-740.001	GAS AND OIL	15,869	15,780	12,427	16,000
661-000.000-740.002	DPW DRUG TESTING FEES		75		75
661-000.000-740.220	PHYSICALS & CDL FEES	67	60	46	100
661-000.000-741.000	CLOTHING	112	120	94	125
661-000.000-801.000	PROFESSIONAL SERVICES	16,053	23,575	15,495	27,000
FOOTNOTE AMOUNTS:					7,280
COUNTY IT CONTRACT					
661-000.000-804.100	AUDIT SERVICES	400	450	444	460
661-000.000-853.000	TELEPHONE	6,104	7,000	5,129	7,000
661-000.000-853.200	INTERNET SERVICE	16			
661-000.000-853.400	TELEPHONE - CELLULAR SERVICE	4,396	4,500	2,730	4,750
661-000.000-910.000	INSURANCE	14,849	16,510	16,509	17,750
661-000.000-920.172	MANAGER VEHICLE LEASE PYMT	2,696	4,030	3,496	3,200
661-000.000-930.000	OFFICE EQUIPMENT MAINTENANCE	7,383	12,000	7,714	12,000
661-000.000-932.000	EQUIPMENT MAINTENANCE	20,218	26,000	17,490	26,000
661-000.000-956.200	BANK FEES	304	355	355	375
661-000.000-970.000	CAPITAL OUTLAY	11,518	176,000	167,334	10,000
661-000.000-987.000	DEPRECIATION	66,284	75,000		75,000
FOOTNOTE AMOUNTS:					
NON CASH EXPENSE					
Totals for dept 000.000 - GENERAL SERVICES		191,814	392,168	272,723	230,688
TOTAL APPROPRIATIONS		191,814	392,168	272,723	230,688
NET OF REVENUES/APPROPRIATIONS - FUND 661		63,555	(75,000)	(98,028)	(22,508)

VILLAGE OF SPRING LAKE

TRUST & AGENCY FUND SUMMARY (701)

Introductory Comments: This fund is established for funds the Village is holding on behalf of other entities such as the Wooden Boat Show, the Central Park Capital campaign or the Heritage Festival. These funds are not available for use by the Village. Funds deposited into this account are listed as liabilities rather than revenues since the funds are owed to other entities. As a result, there are no revenues or expenses budgeted in this fund.