



MINUTES

DDA Meeting
Thursday, July 11, 2019
7:30 a.m. Village Hall – EOC Room

I. Call to Order

Chairman **Heins** called the meeting to order at 7:30 a.m.

II. Roll Call:

Present: Heins (Chair), Dull (Vice Chair), Callen, Dixon, G. Hanks, Moore, Van Leeuwen-Vega, Willison and M. Hanks (Council Liaison) (7:34). Brandon Brown was also present as a non-voting member until his approval as a DDA member at the July 15, 2019 Council meeting.

Absent: None

Staff Present: Chris Burns (Village Manager), Angela Stanford-Butler (DDA Director) and Maryann Fonkert (Deputy Clerk).

III. Approval of Minutes: 6/13/2019 Regular meeting.

Motion by **Dull**, second from **Callen**, to approve the minutes of the June 13, 2019 Regular meeting. All in favor, motion carried.

Yes: 8 No: 0

IV. Approval of the Agenda

Motion by **Moore**, second from **Willison**, to approve the agenda as presented. All in favor, motion carried.

Yes: 8 No: 0

V. Financial Report – **Burns** said that since they were in the first month of the Fiscal Year, they were looking pretty good.

Motion by **Moore**, second from **Van Leeuwen-Vega**, to approve the Financial Report. All in favor, motion carried.

Yes: 8 No: 0

VI. Business

- A. Downtown Design Manual Discussion and Vote – Stanford-Butler** gave an overview of the firms that had submitted bids to create the Downtown Design Manual and asked if any Board members had had experience with any of the firms. The **Board** discussed the pros and cons of each submitting organization and using Progressive AE and having all their “eggs in one basket”.

Motion by **M. Hanks**, second from **Dixon**, to approve the proposal from Progressive AE to create a new Downtown Design Manual. Motion carried.

Yes: 8 No: 1 (Willison)

- B. Event Damage to Mill Point Park – Burns** explained that there had been a number of staff meetings with the Heritage Festival Committee and they had been encouraged to look at Central Park as an option due to the water levels at Mill Point. **Burns** said that ultimately, they chose to keep it at Mill Point Park, so they were asked by staff to not drive on the grass areas because of the flooding but they chose to disregard those requests and they also had a foam party that killed all the grass in front of the band shell. **M. Hanks** explained that, as a Council member and because she has already spoken with the Heritage Festival Committee, she was going to be the point person and deliver the message and invoice for the damage to them. **Burns** said a Mass Gathering Ordinance was being worked on and this would help clarify responsibilities for all parties.

- C. KVK Development Update – Burns** reported that there would be a groundbreaking ceremony for the Epicurean Village later this morning and that Ms. VanKampen was looking at moving the blue Victorian by the end of the month which would conflict with Coast Guard week’s traffic so the hope was that it would be pushed out a little further. **Burns** shared that everything had been approved for Brooklyn Bagel’s except the parking license, which would be on the next Consent Agenda, and that Norman Dodds was working on the plans for the Consign and Design business that would go into the old Bilz Pool and Spa building. **Burns** said that RFP’s were out for the old Height building that Ms. VanKampen would be donating to the Village.

- D. Art in the Park Update – Stanford-Butler** shared that both Christi Dreese and Joel Schoon-Tanis were off and running on their murals. Dreese was working on the back of Plantenga’s Cleaners and Schoon-Tanis was working on the back of Cruise & Travel. **Stanford-Butler** said that **Burns** had talked to the Verplank family regarding a sculpture to honor Gary and Victoria Verplank that would be placed on Lakeside Trail so a Call to Artists would need to be sent out for that. **Stanford-Butler** said that because so many great submissions had been received, they would like to have one more mural painted on Lakeside Trail and the My Barefoot Wedding building was a location being looked at and then they were looking at having the stanchions under the bridge between Old Boy’s and Holiday Inn painted by a national artist who was the first choice of both the committee and the community but needed a substantially larger project to be worth while for him to come here. **Stanford-Butler**

introduced Maggie McKeithan, the new Library Director, and said they were hoping to partner with the library to set up some speaking engagements where people come to the site of the murals and the artists would talk about their creative process.

- E. Miscellaneous** – Brandon Brown introduced himself and gave a brief overview of his business in the Village. **Stanford-Butler** said she had received a request from Michelle Dixon to look at a different day for DDA meetings because it conflicted with another meeting she needed to attend. **Dull** suggested that **Stanford-Butler** create a Doodle online for Board members to vote on what time/day worked for them. **Burns** noted the many compliments received for the banners created by **Dull** and his team.

VII. Adjournment

Motion by **Moore**, second from **G. Hanks**, the meeting adjourned at 8:28 a.m. All in favor, motion carried.

Yes: 9 No: 0

Doug Heins, Chairman

Maryann Fonkert, Deputy Clerk