



**VILLAGE OF SPRING LAKE  
PLANNING COMMISSION**

**MINUTES  
REGULAR MEETING  
September 24, 2019 7:00 PM**

**Barber School Community Building  
102 West Exchange Street  
Spring Lake, MI 49456**

**1. CALL TO ORDER**

Chairman **Kauck**, called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

Present: Bohnhoff, Johnson, Kauck, Martinus, Nauta, Van Leeuwen-Vega, and VanStrate.

Absent: None

**3. APPROVAL OF THE AGENDA**

Motion by **Nauta**, second from **Van Leeuwen-Vega**, to approve the agenda as presented. All in favor, motion carried.

Yes: 7                      No: 0

**4. APPROVAL OF THE MINUTES: July 23, 2019 regular meeting**

Motion by **Martinus**, second from **Van Strate**, to approve the minutes from the July 23, 2019 regular meeting. All in favor, motion carried.

Yes: 7                      No: 0

**5. NEW BUSINESS**

**A. Master Plan Implementation Schedule:** The Planning Commission will consider updating the Master Plan implementation schedule to include action items for Year 1, Year 2-3 and Year 4-5.

Chairman **Kauck** introduced this item and **Howland** gave an overview explaining that the Redevelopment Ready Communities (RRC) program that the Village was pursuing with the State of Michigan encouraged a broader list of implementations scheduled steps giving short, middle and long-range objectives to focus on, rather than the one-year implementation steps that had been previously adopted. **Howland** said that key stakeholders were identified, and an estimated timeframe was assigned to each task. **Howland** said this schedule was meant as a guide to help the Village implement the Master Plan that was to be used as a living document to be revisited on a regular basis.

**Van Leeuwen-Vega** asked if there was a place for the Branding overhaul that was being done for the Village. **Howland** said that was included in goal #1, item #3. **Kauck** asked what the impetus was behind changing the logo and motto. **Van Leeuwen-Vega** said the goal for the rebranding was to help make it a more robust brand that would entice people to the community, to be a destination and to reflect some of the things the Village had to offer. **Kauck** said, from his perspective, the Zoning Ordinance update would be more important than the Design Manual update. **Howland** said that what that implied was that they would codify the Design Manual into the Zoning Ordinance, so it is not just a policy guide. **Howland** said that the Zoning Ordinance update was not a standalone goal. **Martinus** asked how priorities for the goals were established. **Howland** said they did not assign priorities, this was a guiding list of items they would like to work on and felt could be achieved in one year. **Martinus** said that parks were one of the Village's key resources that he felt were going downhill, especially Mill Point Park, and should be pulled into goal #1 rather than goal #3. **Howland** said they could ask to combine goal # 3 into goal #1 by adding *Allocate more resources to Village owned recreational assets and identify (maybe require) private property improvements to enhance connections to those assets with sidewalks, bike racks, wayfinding, as a short-range goal.*

Motion by **Bohnhoff**, second from **Van Leeuwen-Vega**, to recommend approval of the updated implementation schedule as discussed at the meeting. All in favor, motion carried.

Yes: 7                      No: 0

**6. PLANNING COMMISSION ANNUAL REPORT:** Staff will present a summary of the Planning Commission's activity for FY18/19.

**Howland** shared a summary of the FY 18/19 activity. The Commission was pleased that so much had been accomplished.

**7. STATEMENTS OF CITIZENS ON ITEMS NOT ON THE AGENDA**

There were no statements of citizens.

**8. ADJOURNMENT**

Motion by **Van Strate**, second from **Bohnhoff**, the meeting adjourned at 7:48 p.m. All in favor, motion carried.

Yes: 7                      No: 0

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Jennifer Howland, Village Planner

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Maryann Fonkert, Deputy Clerk