

COUNCIL AGENDA

Monday, November 18, 2019
7:00 P.M., Barber School
102 West Exchange Street
Spring Lake, Michigan

1. 7:00 p.m. Call to Order
2. 7:01 p.m. Pledge of Allegiance
3. 7:02 p.m. Roll Call

Present: Duer, Hanks, Miller, Petrus, Powers, TePaste, Van Strate.

Motion to excuse any absent members.

4. 7:03 p.m. Approval of the Agenda
5. 7:04 p.m. Consent Agenda

A. Consideration of a motion approving the payment of the bills (checks numbered 60856 to 60902 and electronic payments 72 to 79) in the amount of \$306,230.90.

B. Consideration of a motion to approve the minutes for the October 14, 2019 work session and the October 21, 2019 regular Council meeting.

C. Consideration of a motion to approve Board & Committee appointments as follows:

Board	Openings	Name	Term	Incumbent
Parks & Recreation	3	Lee Schuitema	11/2022	X
		Darcy Dye	11/2022	X
		Curt Brower	11/2022	X
Historic Conservation	4	Mark Miller	11/2022	X
		Danny Grable	11/2022	
		William Young	11/2022	
Planning Commission	1	Tom Drooger	11/2022	
ZBA	2	Jim MacLachlan	11/2022	X (alt)
		Bill Meyers	11/2022	X

DDA	1	Andy Dull	11/2022	X
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D. Consideration of a motion to approve an application to use Central Park by Spring Lake Rotary on February 8 & 9, 2020 for the purpose of hosting their annual Snow Jam, pending staff approval of all documents necessary to meet the Mass Gathering Ordinance requirements.

E. Consideration of a motion to approve an application to use Mill Point Park by the Historic Conservation Committee on May 30, 2020 for the purpose of hosting their annual Wooden Boat Show, pending staff approval of all documents necessary to meet the Mass Gathering Ordinance requirements.

Recommendation: *A Council Member may now make a motion to approve the Consent Agenda. (Roll call vote)*

(Any member can ask that an item be removed from the Consent Agenda, if desired. Such item would then be discussed and voted on separately later in the meeting.)

6. 7:06 p.m. General Business

A. Presentation – Andy Dull

Subject: After completing an RFP process, the DDA hired Concept A Creative Studio to complete a branding exercise for the community. After a rather arduous process that included numerous meetings with a focus group, the DDA narrowed down the logos to two distinctly different possibilities. Mr. Dull will share with Council the DDA’s recommended logo and tag line.

Recommendation: Council discretion.

B. Tree Trimming & Removal Bids

Subject: With the assistance of Arborist Lee Mueller (Davey Resource Group), the village solicited proposals for tree trimming and removal services. Eleven proposals were mailed out and five were received prior to the deadline. DPW Director Wally Delamater went over the proposals with Mr. Mueller and is recommending the

bid be awarded to the low bidder, Get-R-Cut.

Recommendation: Motion to approve a contract with Get-R-Cut for tree trimming at removal work at a cost not to exceed \$21,550.

C. Mass Gathering Ordinance

Subject: A public hearing for this ordinance was held at the October 21, 2019 Council Meeting. Council adopted the ordinance, but staff was unable to publish the notice in time. Therefore, Council needs to consider again this month.

Recommendation: Motion to adopt Ordinance 357 - an Ordinance to add Chapter 257 to provide a permitting procedure for Mass Gatherings.

D. You Make the Difference Award – David Kauchek

Subject: Dave Kauchek has served on the Planning Commission since November 23, 2010. He has served as the Chairperson of the PC since December 15, 2015. Dave has recently announced his retirement and is not seeking reappointment.

Recommendation: A motion to approve the award would be appropriate. However, Dave and his wife have relocated to Arizona for the winter, so he is unable to attend the meeting.

7. 7:40 p.m. Department Reports

A. Village Manager

B. Clerk/Treasurer/Finance Director

C. Downtown Development Authority

D. OCSO

E. Fire

F. 911 (none included)

G. DPW

H. Water (none included)

I. Sewer (none included)

J. Minutes from Various Board & Committees

1. DDA 10/08/19

2. Parks & Recreation 10/07/19 (*draft*)

- 8. 7:54 p.m. Old Business and Reports by the Village Council**
- 9. 7:55 p.m. New Business and Reports by Village Council**
- 10. 7:56 p.m. Status Report: Village Attorney**
- 11. 7:57 p.m. Statement of Citizens**
- 12. 8:00 p.m. Adjournment**

Check Date	Check	Vendor Name	Description	Amount
Bank BANK1				
10/22/2019	72 (E)	JP MORGAN MASTERCARD	912 W SAVIDGE - LIFT STATION	27.78
			POSTAGE METER LEASE	69.95
			ART IN THE PARK RECEPTION	90.48
			OPERATING SUPPLIES - CENTRAL PARK AED R	106.00
			REPAIR DRINKING FOUNTAIN AT CENTRAL PARK	142.50
			PHONE SERVICE	520.64
			BUILDING MAINT. - MILL POINT PARK	790.00
			OPERATING SUPPLIES - TREE STAKES	21.95
			DDA SIGNS	2,066.10
			SAW GRANT - STORMWATER	16,573.74
			SAW GRANT - SEWER	15,134.55
			OPERATING SUPPLIES - CENTRAL PARK	362.00
			DPW DOOR REPAIRS	177.25
			TRAINING - DIRKSE	260.10
			MML CONFERENCE - BURNS	365.70
			CONFERENCE REGISTRATION - STANFORD-BUTLE	225.00
			ART IN THE PARK DEDICATION	6.78
			ART IN THE PARK RECEPTION	18.63
			PEST CONTROL - VH/PARKS	105.00
			OPERATING SUPPLIES - DPW	33.85
			OPERATING SUPPLIES - DPW	33.85
			ART IN THE PARK RECEPTION	164.71
			BUILDING MAINT. VH	772.64
			OFFICE EQUIP. MAINTENANCE - VILLAGE HALL	174.00
			OFFICE EQUIP. MAINTENANCE - VILLAGE HALL	174.00
			BOLLARDS - CENTRAL PARK	693.00
			MAINTENANCE SUPPLIES - STORMWATER	84.01
			CELL PHONE SERVICE - DPW	273.86
			EQUIP. MAINTENANCE - DPW	48.69
			EQUIP. MAINTENANCE - DPW	49.76
			EQUIP. MAINTENANCE - DPW	30.69
			MEETING EXPENSE - BURNS	15.00
			MML PARKING - BURNS	60.00
			ART IN THE PARK RECEPTION	11.63
			ART IN THE PARK RETURNS	(18.26)
			RETURNED MOWER PARTS	(79.46)
				<u>39,586.12</u>
10/22/2019	73 (E)	VOID		V
10/22/2019	74 (E)	VOID		V
10/25/2019	60856	DELTA DENTAL PLAN OF MICHIG	INSUR. PREMIUM - NOV. 2019	447.55
			INSUR. PREMIUM - FERRYSBURG NOV. 2019	638.86
				<u>1,086.41</u>
10/25/2019	60857	FONKERT ELECTRIC LLC	DDA LIGHT REPAIR	210.00
			DDA LIGHT REPAIR	650.00
				<u>860.00</u>
10/25/2019	60858	GOODWORK	ART IN THE PARK RECEPTION	38.00
10/25/2019	60859	PRINCIPAL LIFE INSURANCE COMPANY	LIFE INSURANCE PREM - NOV. 2019	574.09
10/25/2019	60860	PRUEBELO MEXICAN RESTAURANT	VILLAGE ADVENTURE COUPON	50.00
10/29/2019	75 (E)	SPRING LAKE TOWNSHIP	3RD QTR WATER/SEWER - BEACH FOUNTAIN	23.29

Check Date	Check	Vendor Name	Description	Amount
10/29/2019	76 (E)	VILLAGE OF SPRING LAKE	CONT. TO EMPLOYEE'S PENSION PLAN	803.00
			CONT. TO EMPLOYEE'S PENSION PLAN	4,207.98
			CONT. TO EMPLOYEE'S PENSION PLAN	1,308.83
			CONT. TO EMPLOYEE'S PENSION PLAN	1,382.35
			CONT. TO EMPLOYEE'S PENSION PLAN	1,125.36
				<u>8,827.52</u>
10/29/2019	77 (E)	VILLAGE OF SPRING LAKE	3RD QTR WATER/SEWER 2019	15,638.72
10/29/2019	78 (E)	WEST MICHIGAN HEALTH INSUR. POOL	HEALTH INSURANCE - NOV. 2019	9,940.72
11/01/2019	60861	CONSUMERS ENERGY	UTILITIES	3,881.35
11/01/2019	60862	COPY-TECH, INC.	OFFICE EQUIP. MAINT. VH	315.00
11/01/2019	60863	GRAND VALLEY METRO COUNCIL	LGROW DUES/NPDES DUES - 19/20	10,775.00
11/01/2019	60864	ICMA	2020 MEMBERSHIP RENEWAL - BURNS	912.14
11/01/2019	60865	MANPOWER	CONTRACT WORKERS	830.40
			CONTRACT WORKERS	622.80
			CONTRACT WORKERS	747.36
				<u>2,200.56</u>
11/01/2019	60866	MCCORMICK SAND, INC	HOLIDAY INN LIFT STATION	73,069.20
11/01/2019	60867	MICHIGAN GAS UTILITIES	UTILITIES - OCT 2019	420.91
11/01/2019	60868	OTTAWA COUNTY TREASURER	CONTACT POLICE SERVICES	43,199.01
			PROF. SERVICES - CLERK/TREASURER	6,098.11
				<u>49,297.12</u>
11/01/2019	60869	STAPLES, INC.	OFFICE SUPPLIES/OFF EQUIP MAINTENANCE	168.48
11/01/2019	60870	STATE OF MICHIGAN	PAYROLL TAX - ACCT. # 38-6007205	1,886.54
11/01/2019	60871	VANTAGEPOINT-301652	INSURANCE OPT OUT 457 CONTRIBUTION	1,630.69
			CONT. TO MANAGER'S DEF COMP PLAN	469.86
			PAYROLL DEDUCTIONS	438.75
				<u>2,539.30</u>
11/06/2019	79 (E)	FUELMAN	FUEL - OCTOBER 2019	165.92
11/08/2019	60872	PM BLOUGH, INC.	2020 COMMUNITY PARKS & REC. PLAN UPDATE	262.50
11/08/2019	60873	CONSUMERS ENERGY	UTILITIES	3,555.29
11/08/2019	60874	KENT COMMUNICATIONS	3RD QTR WATER/SEWER BILLS	648.48
11/08/2019	60875	RYCENGA MARINA	DOCK STORAGE	1,600.00
11/08/2019	60876	TOSHIBA AMERICA BUSINESS SOLUTIONS	USAGE BILLING 3RD QTR 2019	87.74
11/15/2019	60877	BS&A SOFTWARE	MISC. REC. ANNUAL SERVICE/SUPPORT FEE	413.00
11/15/2019	60878	CATE, WILLIAM	RENTAL REGISTRATION REFUND - 317 SOUTH S	30.00
11/15/2019	60879	ELECTRO-MEDIA, INC.	BUILDING MAINT. - PHONE	99.00
11/15/2019	60880	ETNA SUPPLY	OPERATING SUPPLIES - WATER DEPT	1,450.00
11/15/2019	60881	TAMELA GALLAGHER	BUILDING MAINT. - VILLAGE HALL	106.08
11/15/2019	60882	GH-SL SEWER AUTHORITY	SEWER EXPENSES - SEPT. 2019	26,672.79
11/15/2019	60883	GRAND HAVEN TRIBUNE	PUBLISHING FEES - OCT 2019	681.36
11/15/2019	60884	HOEKSTRA TRUCK EQUIPMENT	EQUIPMENT MAINT. - DPW	370.00
11/15/2019	60885	HOMETOWN DECORATION AND DISPLAY	DDA HOLIDAY DECORATIONS	2,077.00
11/15/2019	60886	HYDROCORP	CROSS CONNECTION PROGRAM	396.00
11/15/2019	60887	ICKES, WAYNARD	UB refund for account: WIN1-000623-0000-	49.03
11/15/2019	60888	LORI SPELDE	OPERATING SUPPLIES - VILLAGE HALL	29.99
11/15/2019	60889	MANPOWER	CONTRACT WORKERS - HENSHAW	830.40
			CONTRACT WORKERS - HENSHAW	830.40
				<u>1,660.80</u>
11/15/2019	60890	MI ASSOC OF MUNICIPAL CLERKS	2020 MEMBERSHIP RENEWAL - FONKERT	60.00
11/15/2019	60891	MICHIGAN TOWNSHIP SERVICES	PROFESSIONAL SERVICES - BUILDING	2,255.00

11/15/2019 10:03 AM
User: MARV
DB: Springlake Villa

CHECK REGISTER FOR VILLAGE OF SPRING LAKE
CHECK DATE FROM 10/19/2019 - 11/15/2019

Check Date	Check	Vendor Name	Description	Amount
11/15/2019	60892	NORTHSHORE ACE HARDWARE	OPERATING SUPPLIES - DPW/DDA	1,850.83
11/15/2019	60893	OTTAWA COUNTY PUBLIC UTILITIES	WATER COMMODITY PURCHASE - SEPT. 2019	11,004.91
11/15/2019	60894	OTTAWA COUNTY TREASURER	IT REIMBURSEMENT - SEPT. 2019	1,236.67
11/15/2019	60895	PLUMMER'S ENVIRONMENTAL SERVIC	HOLIDAY INN LIFT STATION PROJECT	4,610.20
11/15/2019	60896	PROGRESSIVE AE	SL WATERFRONT PHASE 1	2,657.50
11/15/2019	60897	SPRING LAKE TOWNSHIP	LABOR/EQUIP SHARING	12,850.84
11/15/2019	60898	SPRINT	MGR CELL PHONE - ACCT# 746992816	50.00
11/15/2019	60899	STATE OF MICHIGAN	COMMUNITY PUBLIC WATER SUPPLY ANNUAL FEE	1,339.40
11/15/2019	60900	TRI-CITY OIL COMPANY	OPERATING SUPPLIES - DPW	961.49
11/15/2019	60901	VANTAGEPOINT-301652	CONT. TO MANAGER'S DEF COMP PLAN	469.86
			PAYROLL DEDUCTIONS	438.75
				<u>908.61</u>
11/15/2019	60902	VERPLANK DOCK COMPANY	LEAF PROCESSING	<u>4,000.00</u>
BANK1 TOTALS:				
Total of 55 Checks:				306,230.90
Less 2 Void Checks:				<u>0.00</u>
Total of 53 Disbursements:				<u>306,230.90</u>



DRAFT MINUTES

**Monday, October 21, 2019
7:00 P.M., Barber School
102 West Exchange Street
Spring Lake, Michigan**

1. Call to Order

President **Powers** called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Present: Duer, Hanks, Miller, Petrus, Powers, TePastte, Van Strate.

Absent: TePastte

Motion by **Miller**, second from **Hanks**, to excuse the absence of TePastte.

Yes: 6 No: 0

4. Approval of the Agenda

Motion by **Van Strate**, second from **Duer**, to approve the agenda as presented.

Yes: 6 No: 0

5. Consent Agenda

A. Approved the payment of the bills (checks numbered 60789 to 60855 and electronic payments 67 to 71) in the amount of \$433,222.26.

B. Approved the minutes for the September 9, 2019 work session and the September 16, 2019 regular Council meeting

C. Approved November 11, 2019 as a working holiday for staff.

D. Approved the 1st Amendment to the Agreement with Savidge Four, LLC.

E. Approved budget adjustments as presented.

F. Approved a Muskegon-NOWS interconnection agreement.

- G. Approved an economic development agreement with the Grand Haven/Spring Lake/Ferrysburg Chamber of Commerce.
- H. Approved an agreement with Verplank Docks for the disposal of leaves.
- I. Approved the Master Plan implementation schedule as recommended by the Planning Commission.
- J. Approved the proposed amendment to the engineering services contract with Moore & Bruggink for the decommissioning of the Holiday Inn lift station.
- K. Approved the appointment of Mr. Eric Kaelin (WAWL) to perform programming for the PEG access channels in NW Ottawa County.

Motion by **Petrus**, second from **Duer**, to approve the Consent Agenda as presented.

Yes: 6 No: 0

6. General Business

- A. Presentation of Audit Findings** – Mr. Doug Vredevelde, Vredevelde Haefner, was present and reported that this was a good, clean opinion which was what you want to get when you have an audit done, there were no findings or material misstatements to report. Mr. Vredevelde shared highlights of the audit with Council noting a few changes from last fiscal year.
- B. Ottawa County Update** – Roger Bergman, Ottawa County Commissioner, presented Council with the updates from this past year. Robyn Afrik, the new Diversity, Equity & Inclusion Director for Ottawa County, introduced herself and gave Council an overview of what her roll was in this new position.
- C. Momentum Center Presentation** – Barbara Lee VanHorsen highlighted what the Momentum Center had to offer and how the tax dollars were being spent to help those with mental illness.
- D. Public Hearing to Consider Mass Gathering Ordinance**

Council welcomes and encourages the public to speak during the public hearing portions of the agenda. Those members of the public wishing to speak should wait to be recognized by the chair, after which time they should approach the podium and give their name and address for the record. All comments should be limited to three (3) minutes and will be entered into the permanent record (minutes) of the meeting.

Motion by **Hanks**, second from **Duer**, to open the Public Hearing at 7:42 p.m.

Yes: 6 No: 0

There being no public comment, motion by Petrus, second from Miller, to close the Public Hearing at 7:43 p.m.

Yes: 6 No: 0

Duer asked when the fee schedule would be adopted. **Sullivan** said that would be adopted with other fees by resolution.

Motion **Petrus**, second from **Hanks**, to adopt Ordinance 357 - an Ordinance to add Chapter 257 to provide a permitting procedure for Mass Gatherings.

Yes: 6 No: 0

E. Property Transfer from Savidge Three LLC (109 S. Jackson)

Subject: Savidge Three LLC has offered to donate property located at 109 S. Jackson Street to the Village of Spring Lake for the purpose of redevelopment.

Motion by **Hanks**, second from **Duer**, to approve the property transfer of 109 S. Jackson from Savidge Three LLC. to the Village of Spring Lake for the purpose of redevelopment.

Yes: 5 No: 1 (Van Strate)

F. Property Transfer to ARM

Subject: The Village solicited proposals for the sale and redevelopment of property located at 109 S. Jackson Street. One proposal was received from ARM for a purchase price of \$110,000 with a minimum reinvestment commitment of \$785,000.

Motion by **Petrus**, second from **Duer**, to accept the RFP from ARM for a purchase price of \$110,000 with a minimum reinvestment commitment of \$785,000.

Yes: 5 No: 1 (Van Strate)

Motion by **Hanks**, second from **Duer**, to approve a development agreement with ARM.

Yes: 5 No: 1 (Van Strate)

Motion by **Duer**, second from **Miller**, to designate the Village President as the signatory to execute the sale documents for 109 S. Jackson.

Yes: 5

No: 1 (Van Strate)

7. Department Reports

A. Village Manager

B. Clerk/Treasurer/Finance Director

C. OCSO

D. Fire

E. 911

F. DPW

G. Building

H. Water

I. Sewer

J. Minutes from Various Board & Committees

1. Parks & Recreation - 09/03/19

2. Planning Commission - 09/24/19 (draft)

3. DDA - 09/10/19

8. Old Business and Reports by the Village Council – No New Business

9. New Business and Reports by Village Council - Van Strate & Petrus asked to have the timer for the lights on Lakeside Trail to be reset.

10. Status Report: Village Attorney – No additions.

11. Statement of Citizens

Maria Priebe, 222 Prospect, spoke to Council regarding the tree she wanted removed from the Right of Way in front of her house and wanted a copy of the letter from the Tree Board.

Tom Craig, 319 Mark, asked what the status of Mill Point Park repairs were. President **Powers** said the current estimate was about \$1,000,000 to fix the damage that has occurred in the last 3 or 4 months, but the difficulty was that the water level was predicted to be higher next year so any fix that was applied now, might be washed out next year. Mr. Craig asked about results of a survey that was being circulated around the Village. President **Powers** said they were waiting on the results. Mr. Craig also asked who ARM was. President **Powers** explained that they were a local company wanting to redevelop 109 S Jackson and expand their business. Mr. Craig thanked Council member Miller for attending the Open House at Central Park.

Lee Schuitema, 408 W Exchange, said as a member of the Tree Board, he was not certain that a letter existed, any discussion and recommendation from the Tree Board would be in the Board minutes. Mr. Schuitema said the tree was healthy and on Village property, and there had been so many losses to the tree canopy in

the last 2 years due to disease, that cutting down a perfectly healthy tree to satisfy someone's pipe problem was not something they would approve. Mr. Schuitema said he had spoken with the DPW Director and found out that a liner could be inserted into the pipe to repair it unless it was an old clay tile, it had lived its life anyway and would fail whether the tree was cut down or not due to its age. Mr. Schuitema also commented on the 109 S. Jackson St. and said that if it was taken at face value, what was just passed, he was in favor of it, but if the fine print included what he had heard in the last little while, this was a railroad, not fair and being done under the table.

12. Adjournment

Motion by **Van Strate**, second from **Duer**, Village Council adjourned the meeting at 8:13 p.m.

Yes: 6 No: 0

Mark Powers, Village President

Maryann Fonkert, Deputy Clerk

Village of Spring Lake
Branding Creative Process

Discovery + Planning Phase
Community and Visual Research

1. Formulated Mktg Steering Team:

Joy Gaasch	Kyle Verplank
Susan Petrus	Tommy Callen
Chris Peel	Lesley Van Leeuwen-Vega
Brandon Brown	Michelle Hanks
Michelle Allard	Angela Stanford-Butler
Tim Parker	

2. Conducted Discovery Session
Workshop with Mktg Steering Team

3. Surveyed Village Community
Utilized email list provided by SL Village

4. Shared Project Brief
Used survey results + discovery session to formulate a brand positioning document outlining a shared voice of objectives

5. Competitive and Visual Research
Based on project brief findings did extensive visual research process assisting towards formulating a strategic creative POV in our shared brand design solutions.



Rd1 Creative
10,000 ft

Dir. 1 / Active Lifestyle



Dir. 2 / Spirited Lifestyle



Dir. 3 / Classic Lifestyle



Rd2 Creative
100ft

Revision of Dir. 1



Revision of Dir. 3 — Shift Towards Spirited Lifestyle



New — Less Sailboat Focus



Shared Tagline Concepts:

Where Ease Becomes Elevated

Experience Uncommon Charm

Discover Where Nature Smiles

Rd3 Creative
10ft. / Shared at last DDA Meeting

Active Lifestyle (shared 2 variations of curve)



Spirited Lifestyle



Shared Tagline Concepts:

Experience Uncommon

Discover Where Nature Smiles

Final Creative
Proposed Solutions

Active Lifestyle



Spirited Lifestyle



Tagline

Discover Where Nature Smiles

Discover Where Nature Smiles

Village of Spring Lake Marketing Strategy

November 2019

Summary

Per the requirements of the RFP, this Marketing Strategy serves as a written summary of Concept A Creative's findings of the Village of Spring Lake's brand. It details the attributes which the Village may want to focus on to develop and promote its brand to target audiences and includes action steps for the rebranding roll-out.

Successful place branding requires an integrated approach to marketing activities that will need to balance the interests of current residents and businesses with the preferences and interests of those who are being sought after. Strategies to promote the brand effectively need to include a mix of promotion, community-building, economic development, and physical improvement activities. It is important that the DDA understand that the Village of Spring Lake brand is not a by-product of the organization but, instead, serves as the strategic framework for all actions and decision-making regarding future marketing activities. Ultimately, a clearly-defined brand and marketing strategy will make the Village stand out in a competitive marketplace and become more attractive to visitors, residents, and investors.

Target Audience(s)

To reiterate from our initial Discovery Report:

Businesses

At this stage of the Village's journey, reaching investors and businesses should be considered its primary target for the first wave of marketing efforts. To attract more visitors and establish the Village as a destination location, more immediate business development activities should center around supporting lifestyle needs such as dining, entertainment, and retail experiences vs. trying to acquire more service-based entities that mostly serve local residents.

Visitors/Potential Residents

For purposes of this rebranding project, we will refer to the age ranges as categorized by the Pew Research Center, which list Baby Boomers as aged 55-73 years old, Generation Xers as aged 39-54 years old, and Millennials as aged 23-38 years old as of 2019.

Focus Group discussions centered around trying to attract more Millennials to the area. Because younger Millennials (those under the age of 30) are a more transient group, our recommendation would be for the Village to focus on not only Millennials but also Gen Xers as part of their secondary target audience.

Regardless of age range and life stage, what has emerged is a distinct set of behaviors and values that exemplifies the Village's target visitor audience:

Active & Outdoor-Oriented

- embraces an active, healthy lifestyle
- enjoys participating in outdoor experiences (whether involving water recreation or biking and hiking) regularly
- appreciates nature and natural surroundings

Highly Social

- appreciates the social connection with others
- thrives in lively, energetic environments
- actively shares their positive experiences with others

Values Diverse Experiences

- finds appeal in an eclectic mix
- values nostalgia but welcomes the new
- appreciates the balance of refined experiences along with more relaxed, casual settings

Ultimately, the end goal would be to attract new businesses to the Village, which would then impact the desirability of the area for visitors and potential future residents. A secondary goal would be to increase pride and support with current Village residents and foster increased engagement and participation in community events.

To the extent possible, the Village should be working with the Chamber of Commerce to help increase outreach and awareness for business development opportunities.

Village of Spring Lake Differentiators

- Proximity to water for recreational activities
- Abundant access to nature via trails and bike paths
- The charm and vibe of a small, relaxed lake community
- Walkability of the Village
- Proximity to other places like Grand Rapids and Grand Haven
- The rich history of the area

Analysis & Recommendations

Websites

Spring Lake government - <http://www.springlakevillage.org>

With a goal of recruiting new business, “Why Spring Lake” should have more real estate dedicated to it and be more prominent on the home page. This section is currently written specifically with the objective of enticing residents only. Concise, relevant information should also be provided as to why the Village is an attractive business opportunity.

Consider highlighting:

- There are over 7 ½ million passes per year on Savidge Street, making Spring Lake a year-round opportunity for local business.
- Talk about the downtown redevelopment/construction plans for Epicurean Village and surrounding buildings (i.e., promote that Finn’s and Brooklyn Bagels will be coming into the area.) Potential investors become less risk-averse when they see that others already have made investments.
- Share the economic performance of the area.

Visitors - <http://www.visitspringlakemi.com>

This site does not present in the top 10 when undergoing a search for Spring Lake, MI, unless the word “visit” is included, which reveals that there are some search engine optimization (SEO) issues with the site. Of particular note, right after the Village of Spring Lake government and Wikipedia sites, the 3rd listed site for a general Spring Lake, MI search is visitgrandhaven.com.

It is currently unclear as to what is the primary purpose of this site. The name of the site and the current masthead features copy that encourages one to “Visit Spring Lake,” yet the content seems to be geared more towards existing residents who already live there. Is the goal of the website to inform community residents of downtown businesses and events, or is it to attract outside visitors to experience what the Village of Spring Lake has to offer? Both goals can be achieved, but a primary purpose should be established with the site designed appropriately to have compelling content which is organized for specific audiences.

- Main Navigation – “Explore” implies an opportunity to help guide someone through various activities and establishments, yet it doesn’t lead anywhere but to the “Featured Business.” It is a missed opportunity to highlight the numerous nature trails, bike paths, and water access points that are what makes the Village so special.
- The site invites people to “Browse the Business Directory” to “discover hundreds of reasons to visit downtown Spring Lake.” However, the current business listing is not set up for attracting visitors, and there’s no hierarchy or clear categorization to the establishments. For example, when looking up “Shop,” Lakeshore Tech Repair and Shell may appear first in the random listing. Are these shops, or are they services?

- If attracting visitors and new residents is a goal, instead consider creating navigation categories that will better appeal to their interests, such as:

- Dining & Shopping
- Arts & Culture
- Recreation & Nature
- Commercial & Services (an ideal place to list out businesses that are needed but not a draw)
- Live Here

Our recommendation is that a digital audit be performed on the site to evaluate SEO and that consideration be given to a site redesign that is more purposeful to intended audiences.

Social Media

[Spring Lake Village Government Facebook page](#) (2,751 Likes/ 2,848 Followers)

This page is a successful and well-used communication channel that is a good avenue to communicate with Village residents.

[Visit Spring Lake MI Facebook page](#) (732 Likes/ 757 Followers)

Currently unclear as to what is the primary purpose of this page. Is it to inform community residents about Village events or to attract outside visitors to experience Spring Lake? Many posts are identical to the posts of the Spring Lake Village Government Facebook page, which makes these sites redundant and further dilutes the intended purpose of each. (i.e., posts regarding it's "time to flush the hydrants" may be better suited for the government page).

- Moving forward, our recommendation would be to fill this page with posts that reinforce the brand elements and redefined mission/vision

Instagram

Instagram is currently the fastest-growing social media platform and is one that is heavily used by your target audience of Millennials and younger Gen Xers. Once there are more engaging visual assets to share, consider creating an Instagram account specific to visitspringlakemi.

- Hashtags play an important role in developing branding awareness for social media accounts. Encourage the use of #wherenaturesmiles as a social media hashtag

Advertising

The current advertising budget is primarily used to promote specific community events via WGHN for radio ads and the Grand Haven Tribune for newspaper ads. The Village also places an ad in the Grand Haven Visitor Guide. Ads for 2017, 2018, and 2019 were reviewed.

- Fonts and quality of imagery all have a direct effect on brand perception. Ads from 2017 and 2018 are not designed to appeal to the target audience demographic.
- Consider the use of more up-to-date, authentic photography to help visitors better visualize what Spring Lake has to offer and to reinforce ad copy that highlights proximity to water and abundant access to nature.
- The audience for the Grand Haven Visitor Guide is tourists. As such, there is no need to list out the Village Government website page address.

Events

While the Village DDA is responsible for a number of successful events each year, events such as Bike Week, Spook-a-Palooza, and the Village Business Holiday Christmas Window Decorating Contest are community-focused. To make the Village more of a destination location, consideration should be given to developing a signature event that highlights the lake or emphasizes the active and outdoor-oriented lifestyle attributes of the area to attract visitors from outside the community.

Event Consideration — KayaTri (Running, Biking + Paddling) Mish — <https://www.mishevents.com/mishx>
M22 Challenge — <https://www.m22challenge.com>

Quarterly Newsletter / Annual Marketing Piece:

Locally-grown businesses return more money to your community. There is an opportunity to leverage your promotions to residents to encourage investment from within the community. Are there any incentives for new businesses that can be shared?

Brand Image/Video Assets:

Our recommendation would be to make a marketing investment to capture high-quality image assets that highlight the differentiating brand aspects of the Village throughout the seasons. These assets can then be used for website content, social media posts, advertising, and other promotional materials aimed at increasing visitors, residents, and investors.

Starting point would be to determine visual needs for both photography and videography, identify potential professionals that fit the overall desired brand image, and create a list of potential captures — such as:

Cycling group out of Central Park
Pickleball
Regattas
Sailing classes
Walking dogs on pathways
Family cycling on pathway
Running/Training for 5th Third Half Marathon
Couples walking to Fuel or the entrance of Seven Steps Up Millpoint Park or Seven Steps Up Concerts
Farmers Market, etc.....

Rebrand Roll-out Plan

Understanding that there will be budget and resource constraints, our recommendation on the roll-out of the Village's rebrand would be a Phased Transition where priority brand touchpoints such as designated primary signage and the associated websites and social media pages are changed at once or within a short time frame in a coordinated a launch designed to provide the greatest level of brand impact. All other touchpoints, including other signage, will follow a phased transition to be completed within a designated time frame and when existing materials run out.

Step 1. Create an Inventory of All Brand Touchpoints

We recommend that the DDA create a comprehensive list of all your current brand assets that will need to be updated. This is everything that you use both internally and externally to communicate your brand.

Brand assets to consider:

- Administration
 - Email signatures
 - Business cards
 - Internal documents (i.e., employee handbook, financial documents)
 - External documents (i.e., maps, permits, forms, presentations/presentation templates)
 - Financial materials (i.e., invoices)
 - Signage types and locations (need to establish hierarchy and priority structure)
- Websites
 - Logos/Taglines
 - Favicons

- Marketing Materials
 - Media kit
 - Brand asset library
 - Newsletter and postcard templates
 - Promotional materials (i.e. pens, t-shirts, coffee cups)
- Social Media
 - Profile Logo
 - All images that reference old signage/logos

Step 2. Determine Launch Date

Consider what will be a realistic timeframe to make the updates and work backward from the desired launch date to ensure ample time for both design and production, including printing and manufacturing when needed. The launch must represent a clean break from the old brand. Consider timing the launch date with a well-attended DDA-sponsored event to gain the most traction.

Step 3. Identify All Audiences and Communication Sequence

Identify all the internal groups and external constituents who need to know about the rebrand. Think about the best way to reach each audience group and make sure to tailor your message around what value the rebrand provides for them.

- Your distribution plan should involve first briefing stakeholders such as the Village Council, and then briefing all internal team members before informing the broader community. (Questions to address include: Why did we need a rebrand? What prompted the change? What does the brand represent? How will the rebrand affect me and my work?)
 - Make sure that all internal audiences are aware of the official launch date of the rebrand. You don't want anyone diluting the planned reveal to the public by sending out a premature email signature or revised form too early.

- Prepare teasers and public announcements that show transparency and leverage storytelling. Explain why you rebranded, how you went about doing it, and what your goals are for the work that was done.
 - Residents are bound to have lots of questions, so preparing an FAQ document in advance may be helpful. Share any stories about how the design of the logo and tagline was developed to get people engaged at a more emotional level.
 - Announce the change in an upcoming newsletter, on the homepage of your websites, and on your social media pages. (There is no such thing as overcommunication when it comes to a rebrand.)
 - After announcing the rebrand, build excitement with social media posts/teasers prior to the official launch date. Without giving too much away, pique followers' interest with mentions that a big change is coming up and use behind-the-scenes imagery to offer hints of the preparation work while it's underway.
- Invite feedback that can be conducted and addressed in a manageable way. We know that many residents will be apprehensive to change, and you need to be prepared for a range of reactions. Being open to receiving the feedback – even though you already know that the rebranding decision was the right one – builds trust with residents who will feel they are being heard and that their views are important to you. Have responses ready to go to address both negative comments and positive comments.
- PR is a very effective part of any rebrand marketing strategy. Develop and distribute a press release about the rebranding to engage with media channels and create free publicity for the Village. Have comments ready to share for publication and someone lined up to do interviews if requested.

Step 4. Engage Brand Ambassadors

Identify early on any brand ambassadors who you can count on to talk positively about your rebrand to their friends, family, and social media followers. These residents can serve as powerful allies in spreading the word. It will be important to acknowledge this role as one that aims to strengthen community pride.

- Consider the members who were involved in the branding steering team. Create a branded thank-you gift for their invaluable participation in your rebranding journey. Give this gift to them on or just after your official launch date and make it something that others will see and want. (i.e., t-shirt, tote bag, travel mug)
- Produce inexpensive branded items such as car window/ bumper stickers that can be handed out to residents for free to encourage ongoing promotion and community support
- Enlist neighborhood businesses to be active partners in promoting the new brand by providing them with branded posters to share in their windows. Used as a promotional campaign, take pictures of these businesses featuring the posters, and showcase them on Facebook as a way to market them in turn.

Step 5: Stay Consistent With Your Branding

When it comes to brand, consistency is key. Use the Brand Guidelines to make sure that you maintain your identity effectively across all touchpoints. Any discrepancy in the way that you present your rebrand could leave your audiences confused.

Village of Spring Lake

Final Brand Presentation

November 2019

Intro.

Over the past fourteen weeks, our studio has worked with a steering team to help define the brand voice, attributes, and future identity of the Village of Spring Lake. This team was comprised of individuals who have extensive knowledge and insight into the community and who have a strong connection to the Village. Their participation and feedback were pivotal in shaping the Village's brand throughout this process.

The result of this work is shared within this PDF: refined mission and vision statements, as well as two distinctly different identities—each portraying the attributes of the Village in a contemporary and refined manner.

Marketing Steering Team

Michelle Allard
Brandon Brown
Tommy Callen
Joy Gaasch
Michelle Hanks
Tim Parker
Chris Peel
Susan Petrus
Angela Stanford-Butler
Lesley Vega
Kyle Verplank
—
Christine Burns

New Mission Statement

The Village of Spring Lake inspires people from all walks of life to embrace an uncommon lakeshore lifestyle where an abundance of natural beauty, vibrant and varied experiences, and small-town charm converge to create a one-of-a-kind community.

Current Mission Statement

The Village of Spring Lake provides desired public services to meet the needs of its residents, visitors and businesses to enhance the community's quality of life through the cost effective use of available resources. We value citizen participation in an open environment that fosters fair, honest and respectful treatment of the community we serve.

Purpose of a Mission Statement

Mission Statement – WHY YOU EXIST

Focuses on today and what you do

Needs to be: Clear and simple. Easily explained by others. Be recognizably yours. And not confused with your vision statement. It defines your purpose and should not vary from year to year.

New Vision Statement

The Village of Spring Lake will become known as the most inviting and uniquely charming waterfront destination in West Michigan for living, leisure, and lifestyle-driven commercial opportunities. Celebrating the natural beauty of the area and promoting active-oriented and culturally-rich experiences, the Village will uphold a thriving community by remaining authentic in the way it honors its historic roots while tending to its future.

Current Vision Statement

To be a location of choice where residents, visitors and businesses experience a sense of history and quaintness in our community and highly valued services.

Purpose of a Vision Statement

Vision Statement – DESIRED END STATE

Focuses on tomorrow and what you want to become

Needs to be: Clear and simple. Easily explained by those involved. And not confused with your mission statement. Internal only, this is a stretch goal that isn't intended to be shared with external audiences. It should be reevaluated every few years for relevancy as you reach your goals

Concept 1

The shapes within this adventure oriented logo equally represent three attributes that Spring Lake offers; Sailing/water activity, nature, and pathways. Utilizing two large sails as the main graphic, the nature and pathways are reversed out utilizing the negative space and drawing the viewer into the identity, or into Spring Lake vs. just driving by.



Concept 1



Concept 1 Application



Concept 1



Concept 2

Conveying a relaxed sophistication, this logo captures the essence of an easy, welcoming vibe with the curved letterforms of the “r” and “a” while still having a refined appearance. The lines along the sail are still intended to represent the pathways and trails that connect to the other things that the Village has to offer.



Concept 2



VILLAGE OF
**SPRING
LAKE**



VILLAGE OF
**SPRING
LAKE**

Concept 2 Application



Concept 2



Tagline

**Discover Where
Nature Smiles**

TREE MAINTENANCE PROJECT

2019

The Village, in an effort to further our tree maintenance program, used the expertise and assistance of Lee Muller (Davey Resource Group). Lee put together a Request for Proposal (RFP) and assisted with the develop of trees and stumps to be pruned or removed. The RFP set out the guidelines and expectations for tree maintenance. The full RFP is available upon request. The RFP was sent out to 11 firms. Five firms responded. The bib tabulation is attached.

Lee, Wally and Kyle met to review the proposals submitted. After review of the proposals it was decided to contact the apparent low bidder's references. After receiving a positive response from the references, the Company was contacted. An interview, conducted by teleconference, was used to interview the company co-owner and project manager in separate interviews.

After review of all material, references, and interviews conducted there is no reason not to accept the proposal from the low bidder.

The recommendation is to accept the proposal from the Get-R-Cut in the amount of \$21,550.00.

It should also be reported that the DPW, by November 27th will have planted 65 trees.

Tree Maintenance Proposals
Received by November 7, 2019

COMPANY	PRUNING	TREE REMOVAL W/STUMP	STUMPS	TOTAL
Summit Tree Service Inc.	\$13,313.84	\$13,313.84	\$1,380.12	\$28,007.80
TREWORKS	\$19,725.00	\$21,750.00	\$2,500.00	\$43,975.00
Get-R-Cut	\$7,375.00	\$13,125.00	\$1,050.00	\$21,550.00
Integrity Tree Service	\$13,275.00	\$18,585.00	\$8,388.00	\$40,248.00
Bartlett Tree Experts	\$24,024.00	\$25,240.00	\$4,000.00	\$53,264.00

PROJECT TIMELINE

Release of RFP	October 10, 2019
Bids are due	November 7, 2019 by 5:00 P.M.
Approval of Contract	TBD
Project Completed	March 31, 2020

PROPOSAL SUBMISSION

One (1) original and two (2) copies of the completed bid forms must be received no later than 2:00 p.m. on Thursday, November 14, 2019 at the following address:

Village of Spring Lake
102 West Savidge
Spring Lake, MI 49456

All submissions should be in a sealed envelope clearly marked "Village of Spring Lake – Tree Maintenance." The Village reserves the right to reject any and all submitted quotes and may amend quotes upon bid acceptance. The contents of the selected quotes shall be considered a contractual obligation. Failure to meet the obligation could result in the cancellation of any contracts at any time during the agreement period.

Expenses incurred in the preparation of the submission shall be borne by the proposing firm with the express understanding that the firm may not apply to the Village of Spring Lake for reimbursement.

Timely received submissions will be opened by the Village of Spring Lake at a time and date of its choosing. Once submissions have been reviewed, a bid tabulation will be sent to all respondents.

ENCLOSURE

- Attachment A. Bid Forms
- Attachment B. List of trees to be pruned
- Attachment C. List of trees to be removed (same trees to receive stump grinding)
- Attachment D. List of stumps (only) to be removed
- Attachment E. Combined Mater List, Prune, Remove, Stumps, Street Map
- Attachment F. Village of Spring Lake pruning specifications
- Attachment G. Village of Spring Lake tree removal specifications
- Attachment H. Village of Spring Lake stump grinding specifications

ATTACHMENT A. BID FORMS

Please fill out this form in its entirety. Only bids or quotes provided on these forms will be considered for award of this project. Up to three (3) additional pages detailing your firm, qualifications, staff, previous experience or other information may be attached.

Firm Information:

Firm Name:	Get-R-CUT.COM				
Firm Contact:	Becky Baxter	Title:	office manager		
Phone:	2313435304	Email:	becky@get-r-cut.com		
Address:	15035 Cleveland St.				
City	Springlake	State:	MI	Zip:	49456
Name of Certified Arborist:	Jared Baxter	Certification Number:	MI-4332A		
	Louis Bennett		MI-4467A		

Quote or Bid

\$ 7,375-

Total price to prune all trees on attached list in accordance with the Village of Spring Lake specifications.

\$ 13,125-

Total price to remove all trees on attached list in accordance with the Village of Spring Lake specifications.

\$ 1,050-

Total price to grind stumps for all trees on attached list, after removal is completed, in accordance with the Village of Spring Lake specifications.

**ATTACHMENT E. COMBINED MASTER LIST, PRUNE, REMOVAL, STUMPS
with STREET MAP**

**Spring Lake Village Tree Pruning, Removal, Stumps
Master List**

House Number	Street	Location	Pruning Only	Tree and Stump Removal	Stump Removal Only
203	Alden		*		
221	Barber		*		
214	Barber St			*	
527	Bolens Ct			*	
808	Central		*		
221	Cutler				*
224	Douglas		*		
112	E. Ann			*	
123	E. Exchange	SL Library		*	
420	E. Exchange		*		
422	E. Exchange		*		
225	E. Savidge	Harvest Bible Church Street entrance		*	
711	E. Savidge	Insurance Agency		*	
827	E. Savidge	NW corner of the intersection	*		
225	E. Savidge	Harvest Bible Church St. Entrance-corner Exchange&Church	*		
108	E. Tolford		*		
516	E.Savidge		*		
530	E.Savidge		*		
701	E.Savidge		*		
753	E.Savidge		*		
743	Fall			*	
746	Fall	Just West of their house	*		
515	Fleser Ct		*		
519	Franklin		*		
519	Franklin	multi-tree stump		*	
523	Franklin		*		
523	Franklin			*	

Spring Lake Village Tree Pruning, Removal, Stumps Master List

	Fruitport Rd	West Side Only - Savidge to State Rd	*		
524	Grandview			*	
525	James		*		
530	James				*
214	Liberty		*		
305	Liberty		*		
121	Liberty				*
525	Longview		*		
111	Maple Terrace		*		
311	Mark St			*	
111	Mason		*		
112 - 114	Mason		*		
	Mill Point Park	x2 trees - DPW will mark		*	
304	N. Cutler		*		
312	N. Cutler		*		
211	N. Fruitport		*		
211	N. Jackson			*	
215	N. Jackson				*
305	N. Lake			*	
	N. Lake	Intersection-Corner of N. Lake & Buena Vista		*	
118	N. Park	big one - N. side		*	
214	N. Park		*		
204	Parkhurst		*		
209	Parkhurst		*		
209	Parkhurst			*	
202	Prospect		*		
222	Prospect		*		
223	Prospect		*		
215	Prospect x2		*		
202	River			*	
209	River			*	
433	River			*	
715	River		*		
735	River		*		
760	River				*

Spring Lake Village Tree Pruning, Removal, Stumps Master List

809	River		*		
813	River		*		
	Rotary Drive	The Cell Tower behind ACE - North End			*
	S. Cutler	East Side x2 trees		*	
214	S. Lake		*		
414	S. Lake		*		
414	S. Lake			*	
116	S. Park			*	
422	S. Lake		*		
514	W Savidge			*	
	School St.	Seating Area by Mill Point Park			*
212	South St			*	
205	South St.		*		
212	South St.		*		
613	Summer		*		
614	Summer St.			*	
217	W. Savidge	Behind the Planters x3			*
222	W. Savidge		*		
112	William St			*	
223	William St			*	
623	Winter		*		
702	Winter	middle tree in front yard	*		



Michigan Oak Wilt Qualified

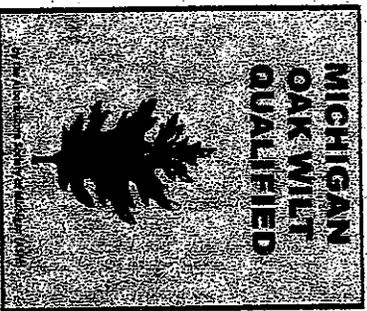
Jared Baxter

Having successfully completed the Oak Wilt Identification and Management Qualification Course and passed the assessment the above named is recognized as Michigan Oak Wilt Qualified

Qualification Number: MIOWQ - 023

Qualified Since: August 31, 2018

Expiration Date: August 31, 2021

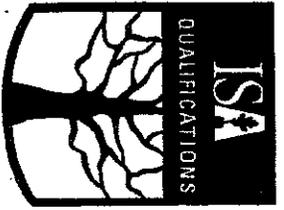


Annie Kruse, CMP
Oak Wilt Qualification Program Administrator
Arboriculture Society of Michigan
International Society of Arboriculture-MI Chapter

INTERNATIONAL SOCIETY OF ARBORICULTURE TREE RISK ASSESSMENT QUALIFICATION

Jared Larry Baxter

Having successfully completed the requirements established by the International Society of Arboriculture, the above named is hereby recognized as ISA Tree Risk Assessment Qualified.



Kevin Marriage
Kevin Marriage
Director of Credentialing
International Society of Arboriculture

25 Oct 2017
Issue Date

Caitlyn Pollhan
Caitlyn Pollhan
Executive Director
International Society of Arboriculture

25 Oct 2022
Term of Validity End Date

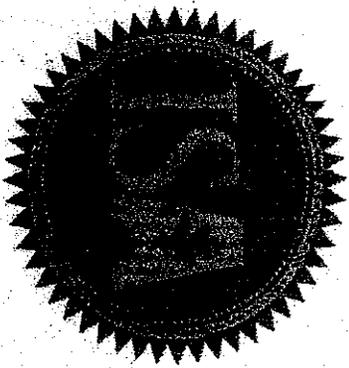
INTERNATIONAL SOCIETY OF ARBORICULTURE CERTIFIED ARBORIST™

Jared Larry Baxter

Having successfully completed the requirements set by the Arborist Certification Board of the International Society of Arboriculture, the above named is hereby recognized as an ISA Certified Arborist®

Jim Skiern, Executive Director
International Society of Arboriculture

Skip Korman, Chair
International Society of Arboriculture



MI-4332A 6 Oct 2016 31 Dec 2019
Certification Number Certified Since Expiration Date

November

To: Village President Mark Powers & Council Members

From: Chris Burns, Village Manager

Date: 11/15/2019

Re: Department Report

ICMA Conference – I attended the annual ICMA Conference in Nashville on October 20th – 23rd. Along with all of the General Sessions, I also attended the following breakout sessions:

- Preparing for the Next Recession
- Fostering a Culture of Innovation & Collaboration in Your Community
- Successful Public-Private Real Estate Development Process
- Optimising Economic & Financial Outcomes in Your Parks & Recreation Assets
- Finding True North in a Polarized World
- Calculating the Value of Parks: An Innovative Approach
- Determining if a Development is Worth Public Investment
- Community Cohesion Through Arts

Conferences of this size can be hit or miss on the quality of their sessions. This year, the Chair of the Conference Planning Committee hailed from Michigan and I have to say he did an outstanding job. Every session I attended was of very relevant and worthwhile.

Manager Absences – I will be out of state from November 23rd thru December 1st.

MML Capital Conference – The 2020 Conference will be held in Lansing on March 24th & 5th. If you are interested in attending please let me know no later than 12/20/19 as the early bird registration opens shortly thereafter. In order to get hotel rooms, you have to register for the conference first and then get a housing code. Space is very limited at the Lansing Radisson.

Parkhurst Avenue Street End – I have granted permission (*see attached*) for access to Village property (street end) so that contractors can evaluate Elizabeth Peel's property next door (for the installation of a seawall).

Review Magazine – The MML publication featured women in leadership roles in this month's edition (*attached*). Yours truly is representing the Village of Spring Lake 😊.

Special Projects – Staff continues to work on a number of special projects:

1. Parks & Recreation Asset Management Plan – Bill Cousins is developing an RFP to distribute in early 2020.
2. Parks & Recreation Master Plan – Staff continues to work with the consultants on this project. It is *tentatively* slated for adoption in December.
3. Preventative Maintenance Plans (Village Hall & Barber School) – See above.
4. Personnel Manual – Bill Cousins is working on new language to better align policies that apply to SLT & SLV DPW employees (i.e. the accrual of comp time, etc.)
5. Summer Sewer Credit Policy – no update.
6. FOIA Policy Update – no update.
7. Memorial Donation Policy – no update.
8. House Bill 4650 – no update.
9. Trail Town Designation – we're waiting until the branding is complete to start working on this piece.
10. Redevelopment Ready Communities Designation – Elizabeth Butler has championed this effort and continues to meet with staff on a monthly basis to meet our benchmarks with MEDC.
11. Expansion of the DDA District to Include Tanglefoot Park – Assigned to Bill Cousins.
12. Strategic Planning Sessions – DDA is scheduled for January 9, 2020 and Village Council is January 11, 2020.

VanHoeven Complaints – Letters were mailed to Jake, Alanna and Abbey VanHoeven to address their concerns regarding DPW service to Village residents and businesses. The complaints were aired on the Village's Facebook page and in person (by Jake) this past week.

Women Take Center Stage in League-Related Leadership Positions



By Kelly Warren

It's an exciting time for women in leadership at the League. The League Board of Trustees recently elected two women to serve as their president and vice president—the first time that an African-American woman has been selected president in the League's 120-year history. In addition, three of the League's five core affiliate groups have women at the helm. The Michigan Association of Mayors, Michigan Women in Municipal Government, and Michigan Black Caucus of Local Elected Officials all have women leaders, and the Michigan Municipal Executives has a woman as their vice president. We'd like to take this time to acknowledge some of the strong, competent, women leaders of our organization..

Brenda F. Moore, President, Michigan Municipal League
Mayor Pro Tem, Saginaw

Brenda F. Moore was first elected to the Saginaw City Council in 2013, and after being introduced to the League by one of her colleagues, she quickly embraced the organization and began her journey towards becoming president of our statewide organization. Along the way, Moore served on the Michigan Black Caucus of Local Elected Officials board and was president of the Elected Officials Academy. She is an EOA Ambassador award recipient. (See full article on page 24.)

Kimberley Sims, Vice President, Michigan Municipal League
Mayor, Muskegon Heights

Kimberley Sims currently serves as mayor in Muskegon Heights. After graduating from Grand Valley State University with a B.A. in Film and Video Production, she mastered the art of sharing messages. Professionally, that mastery has lent

support to the re-framing of mindsets, community actions, and advocacy that did not have a voice. Sims is working to ensure that all voices are represented in the conversation, and that they are heard. She envisions a place where residents can live, work, and play; a place where our differences don't divide us but are celebrated. Sims is a member of the Michigan Black Caucus of Local Elected Officials and is a Level 2 graduate of the Elected Officials Academy.

Christine Burns, Chair, Michigan Municipal League Workers' Compensation Fund
Village Manager, Village of Spring Lake

Christine Burns has more than 28 years of experience as a municipal official. She has been the village manager of Spring Lake since 2012, after serving the City of Cedar Springs for more than five years, the Village of Oxford for nearly two years, and the City of Clare for more than 14 years. Burns graduated from Central Michigan University in 1990 with a BS in Business Administration, majoring in Management, then earned her MSA in Public Administration from CMU in 2006. She served on the League Board of Trustees (2016-2019) and has served on the Michigan Municipal Executives Board of Directors and as president of the West Michigan Local Government Management Association. She is the current chairperson of the Michigan Municipal League Workers' Compensation Board of Directors.

Pat Lockwood, Chair, Michigan Municipal League Foundation
Mayor Pro Tem, Fenton

Pat Lockwood currently serves as mayor pro tem for the City of Fenton. Previously, she served as mayor of Fenton for 11 years, followed by State Representative for the 51st District. She served on the League Board of Trustees and also as League president (1994-1995). She was a National League

Christine Burns

From: Wally Delamater <WDelamater@springlaketwp.org>
Sent: Tuesday, November 12, 2019 6:24 AM
To: Christine Burns
Subject: FW: Lights

FYI

From: vicki Barnes <vickislic@yahoo.com>
Sent: Monday, November 11, 2019 8:05 PM
To: Wally Delamater <WDelamater@springlaketwp.org>
Subject: Lights

Hi Wally,

It's happy night time dog walking again. Thanks much for getting the lights going on time.

Vicki Barnes

MARSP State Membership Committee Co-Chair

Are you a Michigan public school retiree? "Be Smart. Join MARSP."

Michigan Association of Retired School Personnel

Village of Spring Lake

102 W Savidge Street
Spring Lake, MI 49456

October 29, 2019

Ms. Adrienne Peterson
Peterson Environmental, LLC
PO Box 262
Spring Lake, MI 49456

Re: Spring Lake Access – Parkhurst Avenue Road-End
Village of Spring Lake, Ottawa County

Dear Ms. Peterson:

Please be advised that as owner of the property described above, we have no objection to the applicant, or Peterson Environmental, LLC acting as their agent, making application to the Michigan Department of Environment, Great Lakes, and Energy (EGLE), U.S. Army Corps of Engineers (Corps), and Ottawa County Water Resources Commission (OCWRC), on the above-referenced property. We also have no objection to EGLE, Corps, and/or OCWRC representatives entering the property to evaluate site conditions or issuing permits for the proposed project. Please contact us at your convenience if you have any questions regarding this authorization.

Sincerely,


Christine Brunst
Village of Spring Lake



VILLAGE OF
SPRING LAKE

November 15, 2019

102 W. SAVIDGE ST. • SPRING LAKE, MI 49456

PHONE: 616-842-1393 • FAX: 616-847-1393

www.springlakevillage.org

Mama Mia's Pizza
Attn: Jake VanHoeven
218 W. Savidge
Spring Lake, MI 49456

Dear Mr. VanHoeven,

During your visit to Spring Lake Village Hall on November 12, 2020, staff noted your complaints regarding services provided to Village residents and businesses. Your complaints, while numerous, were deeply rooted in misinformation and lacking in substance. Staff, myself included, would welcome an opportunity to have a civil conversation regarding your concerns at a time when you are more calm and rational, where we can share factual information.

We have archived the video & audio recording of your visit. Moreover, several witnesses will also indicate that you did not comport yourself as gracefully as we know you can. While the village welcomes all residents to the hall, in the future, we expect your actions and manner towards our village personnel will be more in keeping with the treatment village personnel show you. The threat you made to Mr. Delamater to "*knock you on your ass*" is not acceptable and has been noted. Just as you would not expect Mama Mia customers to mistreat Mama Mia employees, I would not expect you to treat Village employees in a similar manner in the future.

You are welcome to email me at christine@springlakevillage.org or call the office 842-1393 to schedule an appointment if you are interested in a conversation rooted in facts.

Sincerely,

Christine Burns
Village Manager



November 15, 2019

102 W. SAVIDGE ST. • SPRING LAKE, MI 49456

PHONE: 616-842-1393 • FAX: 616-847-1393

www.springlakevillage.org

Ms. Abbey VanHoeven
733 Summer
Spring Lake, MI 49456

Dear Ms. VanHoeven,

Village staff have noted your complaints, posted on social media, regarding services provided to Village residents and businesses. Your complaints, while numerous, were deeply rooted in misinformation and lacking in substance. Staff, myself included, would welcome an opportunity to have a civil conversation regarding your concerns, where we can share factual information.

You are welcome to email me at christine@springlakevillage.org or call the office 842-1393 to schedule an appointment if you are interested in a conversation rooted in facts.

Sincerely,

Christine Burns
Village Manager



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www.springlakevillage.org

Ms. Alanna VanHoeven
527 Grandview
Spring Lake, MI 49456

Dear Mrs. VanHoeven,

Village staff have noted your complaints, posted on social media, regarding services provided to Village residents and businesses. Your complaints, while numerous, were deeply rooted in misinformation and lacking in substance. Staff, myself included, would welcome an opportunity to have a civil conversation regarding your concerns, where we can share factual information.

You are welcome to email me at christine@springlakevillage.org or call the office 842-1393 to schedule an appointment if you are interested in a conversation rooted in facts.

Sincerely,

Christine Burns
Village Manager

November

To: Village Council Members

From: Marvin Hinga, Clerk/Treasurer

Date: 11/15/2019

Re: Department Report

Village Cash and Investments – A copy of the Investment Summary as of October 31, 2019, is included in the packet.

Financial Reports – Balance Sheet and Revenue and Expenditure Reports as of October 31, 2019 are included in your packet.

Village of Spring Lake
Investment Summary
As of October 31, 2019

Investment	Agent	Face Value	Purchase		Next Call	Maturity
			Date	Int. Rate		
Federal Home Loan Mortgage Company Bond	Comerica Securities	88,021.00	12/24/2018	2.000%	11/16/2019	2/16/2021
Federal Home Loan Mortgage Company Bond	Comerica Securities	49,950.00	8/28/2019	1.611%	1/26/2020	7/26/2024
Federal National Mortgage Association Bond	Comerica Securities	100,000.00	4/25/2019	1.900%	1/27/2020	10/27/2020
Comerica Money Market Account		95,284.59		0.990%		
MultiBank Money Market Account		3,422.06				
Huntington Bank Money Market		253,428.17		1.600%		
Flagstar Savings Account		198.50		0.890%		
Beal Bank CD		50,000.00	9/18/2019	1.760%		11/27/2019
Chemical Bank CD		257,584.79	6/15/2018	3.000%		12/15/2019
Chemical Bank CD		100,000.00	6/25/2019	2.100%		12/23/2019
United Bank CD	Multi-Bank Securities	100,000.00	12/7/2018	2.750%		1/7/2020
Flagstar Bank CD		130,099.64	6/28/2019	2.200%		1/9/2020
MetaBank CD	Multi-Bank Securities	47,000.00	7/26/2019	2.000%		2/26/2020
MetaBank CD	Multi-Bank Securities	200,000.00	6/26/2019	2.200%		2/26/2020
Citizens Bank CD	Multi-Bank Securities	70,000.00	10/2/2019	2.000%		4/2/2020
West Michigan Community Bank CD		213,702.78	4/13/2018	2.130%		4/13/2020
Wells Fargo Bank CD	Multi-Bank Securities	83,000.00	3/27/2019	2.450%		4/27/2020
First National Bank of Michigan CD		245,000.00	6/21/2019	2.500%		5/21/2020
NorthPointe Bank CD	Multi-Bank Securities	100,000.00	10/18/2019	1.800%		4/20/2020
Flagstar Bank CD		131,756.42	7/3/2019	2.200%		6/9/2020
Chemical Bank CD		100,000.00	6/25/2019	2.250%		6/25/2020
Huntington Bank CD		100,000.00	3/15/2019	2.400%		6/29/2020
Community Shores Bank CD		250,000.00	10/18/2019	1.950%		7/18/2020
Chemical Bank CD		57,188.34	8/1/2019	2.250%		8/6/2020
Main Street Bank - Bingham Farms CD	Multi-Bank Securities	100,000.00	10/4/2018	2.900%		10/5/2020
Public Service Credit Union CD	Multi-Bank Securities	150,000.00	10/26/2018	3.050%		10/26/2020
Community Choice CD		257,487.09	10/22/2019	2.080%		1/22/2021
Wells Fargo Bank CD		164,000.00	9/27/2019	2.000%		9/27/2021
Chase Bank Checking Account Balance		\$1,302,630.83		0.250%	Earnings Credit	
Less Outstanding Checks		(7,086.10)				
	Cash & Investments	4,792,668.11				

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000.000-001.000	POOLED CASH	(36,884.93)
101-000.000-002.001	FLAGSTAR SAVINGS ACCOUNT	198.50
101-000.000-002.002	HUNTINGTON BANK MONEY MARKET ACCOU	253,428.17
101-000.000-002.003	COMERICA BROKERAGE ACCOUNT	52,520.43
101-000.000-002.005	MULTI-BANK MONEY MARKET	(1,028.21)
101-000.000-003.001	CD - MAIN STREET BANK	100,000.00
101-000.000-003.002	CD - CHEMICAL BANK	257,584.79
101-000.000-003.003	CD - NORTHPOINTE BANK	100,000.00
101-000.000-003.004	CD - FLAGSTAR BANK	261,856.07
101-000.000-003.005	CD - FIRST NATIONAL BANK	120,000.00
101-000.000-003.006	CD - HUNTINGTON BANK	50,000.00
101-000.000-003.007	CD - COMMUNITY SHORES BANK	100,000.00
101-000.000-003.008	CD - METABANK	50,000.00
101-000.000-003.009	CD - UNITED BANK	100,000.00
101-000.000-004.000	PETTY CASH	100.00
101-000.000-035.000	ACCOUNT RECEIVABLES	686.86
101-000.000-041.000	INTEREST RECEIVABLE	759.36
101-000.000-043.000	DUE FROM TIFA	14,254.26
101-000.000-071.000	DUE FROM CITY/TWP/INSURANCE	425.50
101-000.000-123.000	PREPAID EXPENSES	587.73
Total Assets		1,424,488.53
*** Liabilities ***		
101-000.000-202.000	ACCOUNTS PAYABLE	24,432.60
101-000.000-204.000	DEFERRED REVENUE	14,254.26
101-000.000-221.001	DUE TO HARBOR TRANSIT	21.18
101-000.000-229.000	DUE TO FEDERAL GOVERNMENT	4,464.69
101-000.000-231.000	PAYROLL WITHHOLDINGS	278.87
101-000.000-255.001	CUSTOMER OVERPAYMENTS	6,641.16
101-000.000-264.100	DEPOSIT HELD - PUD AGREEMENT	1,500.00
101-000.000-264.205	ESCROW DEPOSIT - 217 N. JACKSON	94.65
101-000.000-264.210	ESCROW DEPOSIT - EPICUREAN VILLAGE	4,232.45
101-000.000-264.215	DEPOSIT HELD - VERPLANK	1,394.65
101-000.000-264.220	DEPOSIT HELD - ALL SHORES WESLEYAN	2,873.55
101-000.000-264.225	ESCROW - VANKAMPEN 326 RACHAELS WF	1,075.10
101-000.000-264.230	ESCROW DEPOSIT - HOLIDAY INN	(184.88)
101-000.000-264.235	DEPOSIT HELD - WESTWIND CONST./BIG	1,394.65
101-000.000-264.240	DEPOSIT HELD - MILL POINT STATION	2,500.00
101-000.000-264.245	ESCROW DEPOSIT - 228 W. SAVIDGE	1,500.00
101-000.000-264.250	ESCROW DEPOSIT - BARRETT BOAT WORK	4,775.29
101-000.000-264.255	DEPOSIT HELD - 203 S. CUTLER	334.65
101-000.000-264.260	DEPOSIT HELD - VILLAGE BAKER	1,500.00
101-000.000-264.261	ESCROW- 801 W. SAVIDGE/WAREHOUSE T	415.70
101-000.000-264.262	ESCROW DEPOSIT - 205 E. SAVIDGE	1,150.00
101-000.000-264.263	ESCROW DEPOSIT - COTE LAMER	(69.00)
101-000.000-264.264	ESCROW DEPOSIT - 301 W. EXCHANGE,	1,500.00
101-000.000-264.265	ESCROW DEPOSIT - 304 W. SAVIDGE	1,500.00
101-000.000-264.270	ESCROW-107 S DIVISION - ISABELLE'S	1,500.00
101-000.000-264.271	ESCROW - BROOKLYN BAGELS/411 W. SA	675.59
Total Liabilities		79,755.16
*** Fund Balance ***		
101-000.000-390.000	FUND BALANCE	725,056.63
Total Fund Balance		725,056.63
Beginning Fund Balance		725,056.63
Net of Revenues VS Expenditures		619,676.74
Ending Fund Balance		1,344,733.37
Total Liabilities And Fund Balance		1,424,488.53

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000.000-001.000	POOLED CASH	13,435.50
202-000.000-002.005	MULTI-BANK MONEY MARKET	(2,641.63)
202-000.000-003.001	CD - FIRST NATIONAL BANK	75,000.00
202-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	53,425.70
202-000.000-003.005	CD - COMMUNITY SHORES BANK	100,000.00
202-000.000-003.006	CD - PUBLIC SERVICE CREDIT UNION	75,000.00
202-000.000-003.007	CD - CITIZENS BANK	70,000.00
202-000.000-003.008	CD - METABANK	72,000.00
202-000.000-041.000	INTEREST RECEIVABLE	31.71
Total Assets		456,251.28
*** Liabilities ***		
202-000.000-202.000	ACCOUNTS PAYABLE	51.90
Total Liabilities		51.90
*** Fund Balance ***		
202-000.000-390.000	FUND BALANCE	420,046.13
Total Fund Balance		420,046.13
Beginning Fund Balance		420,046.13
Net of Revenues VS Expenditures		36,153.25
Ending Fund Balance		456,199.38
Total Liabilities And Fund Balance		456,251.28

Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000.000-001.000	POOLED CASH	7,368.39
203-000.000-002.005	MULTI-BANK MONEY MARKET	(86.61)
203-000.000-003.004	CD - COMMUNITY SHORES BANK	45,000.00
203-000.000-003.005	CD - BEAL BANK	50,000.00
203-000.000-041.000	INTEREST RECEIVABLE	428.22
Total Assets		102,710.00
*** Liabilities ***		
203-000.000-202.000	ACCOUNTS PAYABLE	51.90
Total Liabilities		51.90
*** Fund Balance ***		
203-000.000-390.000	FUND BALANCE	101,037.68
Total Fund Balance		101,037.68
Beginning Fund Balance		101,037.68
Net of Revenues VS Expenditures		1,620.42
Ending Fund Balance		102,658.10
Total Liabilities And Fund Balance		102,710.00

Fund 204 ROAD MILLAGE FUND

GL Number	Description	Balance
*** Assets ***		
204-000.000-001.000	POOLED CASH	406.24
Total Assets		406.24
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
204-000.000-390.000	FUND BALANCE	406.24
Total Fund Balance		406.24
Beginning Fund Balance		406.24
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		406.24
Total Liabilities And Fund Balance		406.24

Fund 207 POLICE FUND

GL Number	Description	Balance
*** Assets ***		
207-000.000-001.000	POOLED CASH	185,543.33
Total Assets		185,543.33
*** Liabilities ***		
207-000.000-202.000	ACCOUNTS PAYABLE	43,199.01
Total Liabilities		43,199.01
*** Fund Balance ***		
207-000.000-390.000	FUND BALANCE	49,905.69
Total Fund Balance		49,905.69
Beginning Fund Balance		49,905.69
Net of Revenues VS Expenditures		92,438.63
Ending Fund Balance		142,344.32
Total Liabilities And Fund Balance		185,543.33

Fund 208 PUBLIC IMPROVEMENT

GL Number	Description	Balance
*** Assets ***		
208-000.000-001.000	POOLED CASH	142,749.49
Total Assets		142,749.49
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
208-000.000-390.000	FUND BALANCE	128,262.18
Total Fund Balance		128,262.18
Beginning Fund Balance		128,262.18
Net of Revenues VS Expenditures		14,487.31
Ending Fund Balance		142,749.49
Total Liabilities And Fund Balance		142,749.49

Fund 218 NON-MOTORIZED PATHWAY FUND

GL Number	Description	Balance
*** Assets ***		
218-000.000-001.000	POOLED CASH	21,369.24
Total Assets		21,369.24
*** Liabilities ***		
218-000.000-202.000	ACCOUNTS PAYABLE	1,054.76
Total Liabilities		1,054.76
*** Fund Balance ***		
218-000.000-390.000	FUND BALANCE	11,001.97
Total Fund Balance		11,001.97
Beginning Fund Balance		11,001.97
Net of Revenues VS Expenditures		9,312.51
Ending Fund Balance		20,314.48
Total Liabilities And Fund Balance		21,369.24

Fund 236 DDA FUND

GL Number	Description	Balance
*** Assets ***		
236-000.000-001.000	POOLED CASH	579,391.57
Total Assets		579,391.57
*** Liabilities ***		
236-000.000-202.000	ACCOUNTS PAYABLE	585.44
Total Liabilities		585.44
*** Fund Balance ***		
236-000.000-390.000	FUND BALANCE	426,176.83
Total Fund Balance		426,176.83
Beginning Fund Balance		426,176.83
Net of Revenues VS Expenditures		152,629.30
Ending Fund Balance		578,806.13
Total Liabilities And Fund Balance		579,391.57

Fund 249 BUILDING DEPARTMENT FUND

GL Number	Description	Balance
*** Assets ***		
249-000.000-001.000	POOLED CASH	88,368.84
249-000.000-002.005	MULTI-BANK MONEY MARKET	430.60
249-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	53,425.70
249-000.000-003.005	CD - FIRST NATIONAL BANK	50,000.00
249-000.000-003.006	CD - HUNTINGTON BANK	50,000.00
249-000.000-041.000	INTEREST RECEIVABLE	368.90
Total Assets		242,594.04
*** Liabilities ***		
249-000.000-202.000	ACCOUNTS PAYABLE	262.67
Total Liabilities		262.67
*** Fund Balance ***		
249-000.000-390.000	Fund Balance	192,630.07
Total Fund Balance		192,630.07
Beginning Fund Balance		192,630.07
Net of Revenues VS Expenditures		49,701.30
Ending Fund Balance		242,331.37
Total Liabilities And Fund Balance		242,594.04

Fund 296 TAX INC. FINANCE AUTHORITY

GL Number	Description	Balance
*** Assets ***		
296-000.000-001.000	POOLED CASH	191,491.56
Total Assets		191,491.56
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
296-000.000-390.000	FUND BALANCE	96,420.06
Total Fund Balance		96,420.06
Beginning Fund Balance		96,420.06
Net of Revenues VS Expenditures		95,071.50
Ending Fund Balance		191,491.56
Total Liabilities And Fund Balance		191,491.56

Fund 390 2013 G. O. IMPROVEMENT REFUND BOND DEBT

GL Number	Description	Balance
*** Assets ***		
390-000.000-001.000	POOLED CASH	98,185.90
Total Assets		98,185.90
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
390-000.000-390.000	Fund Balance	5,359.42
Total Fund Balance		5,359.42
Beginning Fund Balance		5,359.42
Net of Revenues VS Expenditures		92,826.48
Ending Fund Balance		98,185.90
Total Liabilities And Fund Balance		98,185.90

Fund 590 SEWER DEPARTMENT

GL Number	Description	Balance
*** Assets ***		
590-000.000-001.000	POOLED CASH	5,989.63
590-000.000-002.005	MULTI-BANK MONEY MARKET	2,287.50
590-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	53,425.69
590-000.000-003.003	COMMUNITY CHOICE CD	51,408.76
590-000.000-003.006	CD - PUBLIC SERVICE CREDIT UNION	75,000.00
590-000.000-035.000	ACCOUNT RECEIVABLES	136,829.95
590-000.000-040.001	RECEIVABLE FROM CUSTOMERS	132,178.12
590-000.000-140.000	MACHINERY & EQUIPMENT	10,516.00
590-000.000-140.100	ACCUMULATED DEP-EQUIPMENT	(2,629.00)
590-000.000-141.000	LIFT STATIONS	681,157.98
590-000.000-141.100	ACCUMULATED DEP-LIFT STATION	(318,606.80)
590-000.000-142.000	GENERAL PLANT	872,540.00
590-000.000-142.100	ACCUMULATED DEP - GENERAL PLANT	(663,138.00)
590-000.000-143.001	MAINS	560,549.26
590-000.000-143.002	ACC DEPRECIATION MAINS	(210,127.75)
590-000.000-158.000	RECONSTRUCTION OF SL PUMP STATION	87,621.87
590-000.000-158.002	ACC-DEPR-SL LIFT STATION	(64,256.05)
Total Assets		1,410,747.16
*** Liabilities ***		
590-000.000-202.000	ACCOUNTS PAYABLE	74,423.56
Total Liabilities		74,423.56
*** Fund Balance ***		
590-000.000-357.000	CONTRIBUTED CAPITAL - TIFA	262,162.87
590-000.000-357.100	CONTRIBUTED CAPITAL-SAVIDGE ST	161,717.97
590-000.000-358.000	CONT FROM OTHER MUNICIPALITIES	284,458.00
590-000.000-359.000	DEPR ON ASSETS W/CONTRIBU CAP	(506,726.94)
590-000.000-359.100	DEP ASSETS W/CONT CAP SAVIDGE	(19,784.39)
590-000.000-359.200	DEP ASSETS W/CONT CAP-TIFA	(73,208.92)
590-000.000-359.500	PRIOR YEAR ADJUSTMENT	(123,538.00)
590-000.000-360.000	STATE/FEDERAL GRANTS CONT	615,582.00
590-000.000-390.000	FUND BALANCE	618,619.94
Total Fund Balance		1,219,282.53
Beginning Fund Balance		1,219,282.53
Net of Revenues VS Expenditures		117,041.07
Ending Fund Balance		1,336,323.60
Total Liabilities And Fund Balance		1,410,747.16

Fund 591 WATER DEPARTMENT

GL Number	Description	Balance
*** Assets ***		
591-000.000-001.000	POOLED CASH	(9,513.95)
591-000.000-002.003	COMERICA BROKERAGE ACCOUNT	42,764.16
591-000.000-002.004	COMMUNITY CHOICE SAVINGS	5.00
591-000.000-002.005	MULTI-BANK MONEY MARKET	4,113.63
591-000.000-003.001	CD - CHEMICAL BANK	128,594.17
591-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	53,425.69
591-000.000-003.003	COMMUNITY CHOICE CD	154,226.25
591-000.000-003.004	CD - WELLS FARGO	247,000.00
591-000.000-003.008	CD - METABANK	125,000.00
591-000.000-004.000	PETTY CASH	300.00
591-000.000-017.002	FNMA BOND	99,450.00
591-000.000-017.004	FHLMC BOND	137,971.00
591-000.000-035.000	ACCOUNT RECEIVABLES	111,627.74
591-000.000-040.001	RECEIVABLE FROM CUSTOMERS	110,275.67
591-000.000-041.000	INTEREST RECEIVABLE	126.59
591-000.000-130.000	LAND & LAND RIGHTS	8,091.86
591-000.000-140.000	MACHINERY & EQUIPMENT	219,333.98
591-000.000-140.100	ACCUMULATED DEP-EQUIPMENT	(215,463.88)
591-000.000-142.000	GENERAL PLANT	3,449,593.77
591-000.000-142.100	ACCUMULATED DEP - GENERAL PLANT	(1,926,291.90)
591-000.000-148.000	PURGE WELLS & EQUIPMENT	43,550.32
591-000.000-148.001	ACCUMULATED DEPRECIATION WELLS	(43,550.32)
591-000.000-148.002	TRANSMISSION & DIST MAINS	1,876,155.35
591-000.000-148.003	DEPRECIATION TRANS & MAINS	(1,002,702.56)
Total Assets		3,614,082.57
*** Liabilities ***		
591-000.000-202.000	ACCOUNTS PAYABLE	781.26
591-000.000-210.300	CONTRACT PAYABLE/ NOWS 2010	27,801.22
591-000.000-210.500	2009 NOWS BONDS	18,446.00
591-000.000-251.100	ACCRUED INTEREST PAYABLE-NOWS	375.37
591-000.000-255.001	CUSTOMER OVERPAYMENTS	156.26
591-000.000-262.000	CURRENT LONG TERM DEBT PAYABLE	26,392.62
Total Liabilities		73,952.73
*** Fund Balance ***		
591-000.000-355.000	CONTRIBUTION FROM CUSTOMERS	8,225.00
591-000.000-357.001	CONT CAPITAL/TIFA DEBT PORTION	425,000.00
591-000.000-357.002	CONT CAPITAL - TIFA	359,676.62
591-000.000-357.003	ACCUM DEPRECIATION-TIFA CONT	(203,486.84)
591-000.000-357.100	CONTRIBUTED CAPITAL-SAVIDGE ST	4,030.00
591-000.000-358.000	CONT FROM OTHER MUNICIPALITIES	76,480.30
591-000.000-358.100	CONTRIBUTED CAPITAL - NOWS	1,875,119.30
591-000.000-359.100	DEP ASSETS W/CONT CAP SAVIDGE	(688.54)
591-000.000-359.500	PRIOR YEAR ADJUSTMENT	(1,361,483.00)
591-000.000-390.000	FUND BALANCE	2,163,879.96
Total Fund Balance		3,346,752.80
Beginning Fund Balance		3,346,752.80
Net of Revenues VS Expenditures		193,377.04
Ending Fund Balance		3,540,129.84
Total Liabilities And Fund Balance		3,614,082.57

Fund 661 CENTRAL EQUIPMENT FUND

GL Number	Description	Balance
*** Assets ***		
661-000.000-001.000	POOLED CASH	6,114.80
661-000.000-002.005	MULTI-BANK MONEY MARKET	346.78
661-000.000-003.001	CD - CHEMICAL BANK	128,594.17
661-000.000-003.003	COMMUNITY CHOICE CD	51,408.76
661-000.000-041.000	INTEREST RECEIVABLE	29.79
661-000.000-135.000	VEHICLES	849,792.67
661-000.000-135.001	ACCUMULATED DEPR - VEHICLES	(594,949.80)
661-000.000-136.000	BUILDINGS	20,835.00
661-000.000-136.100	BUILDING DEPRECIATION	(20,835.00)
661-000.000-140.000	MACHINERY & EQUIPMENT	266,263.20
661-000.000-140.001	ACC DEPRECIATION MACH & EQUIP	(156,206.58)
661-000.000-146.100	OFFICE EQUIPMENT & FURNITURE	42,265.00
661-000.000-147.000	ACCUMULATED DEPR-OFFICE EQUIP	(42,265.00)
Total Assets		551,393.79
*** Liabilities ***		
661-000.000-202.000	ACCOUNTS PAYABLE	622.50
Total Liabilities		622.50
*** Fund Balance ***		
661-000.000-390.000	FUND BALANCE	567,477.91
Total Fund Balance		567,477.91
Beginning Fund Balance		567,477.91
Net of Revenues VS Expenditures		(16,706.62)
Ending Fund Balance		550,771.29
Total Liabilities And Fund Balance		551,393.79

Fund 701 TRUST & AGENCY

GL Number	Description	Balance
*** Assets ***		
701-000.000-001.000	POOLED CASH	32,514.62
Total Assets		32,514.62
*** Liabilities ***		
701-000.000-267.001	WOODEN BOAT SHOW DEPOSIT	1,360.58
701-000.000-267.003	TREE NURSERY DEPOSIT	29,195.00
701-000.000-267.004	SUMMER CONCERT DEPOSIT	452.00
701-000.000-267.006	WHISTLESTOP PARK ADOPT A GARDEN	644.28
701-000.000-267.007	ADOPT-A- GARDEN CAMPAIGN	496.87
701-000.000-267.008	WINSOR MCCAY PARK CAMPAIGN	(572.00)
701-000.000-267.009	VILLAGE SESQUICENTENNIAL	937.89
Total Liabilities		32,514.62
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		32,514.62

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
101-000.000-403.000	CURRENT PROPERTY TAX	974,155.00	927,131.78	168,389.99	47,023.22	95.17
101-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(400.00)	0.00	0.00	(400.00)	0.00
101-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	10,000.00	11,689.65	11,675.07	(1,689.65)	116.90
101-000.000-451.000	BUSINESS LICENSES & PERMITS	1,000.00	750.00	750.00	250.00	75.00
101-000.000-451.100	CABLE TV FRANCHISE FEES	54,000.00	2,018.91	2,018.91	51,981.09	3.74
101-000.000-451.200	CELLULAR TOWER REVENUE	23,000.00	1,225.72	306.43	21,774.28	5.33
101-000.000-478.250	RIGHT OF WAY PERMITTING FEE	50.00	100.00	50.00	(50.00)	200.00
101-000.000-479.000	ZONING FEES	1,000.00	3,610.00	1,440.00	(2,610.00)	361.00
101-000.000-576.000	STATE REVENUE SHARING	204,000.00	37,327.00	36,165.00	166,673.00	18.30
101-000.000-576.100	STATE REVENUE SHARING - EVIP	10,000.00	1,848.00	1,848.00	8,152.00	18.48
101-000.000-578.000	LIQUOR LICENSES	4,500.00	5,260.75	0.00	(760.75)	116.91
101-000.000-601.000	CHARGES FOR SERVICES	27,000.00	9,000.00	2,250.00	18,000.00	33.33
101-000.000-601.404	PENALTY REVENUE ON TAXES	3,200.00	0.00	0.00	3,200.00	0.00
101-000.000-602.000	CHG FOR SERVICE OTHER FUNDS	14,500.00	4,833.32	1,208.33	9,666.68	33.33
101-000.000-655.000	FINES, FORFEITURES & COSTS	9,000.00	1,365.58	515.60	7,634.42	15.17
101-000.000-655.200	RENTAL REGISTRATION FEES	3,400.00	30.00	30.00	3,370.00	0.88
101-000.000-664.000	INTEREST & DIVIDEND INCOME	12,000.00	4,043.78	1,143.83	7,956.22	33.70
101-000.000-670.100	BARBER SCHOOL RENT	4,000.00	390.00	0.00	3,610.00	9.75
101-000.000-670.500	EOC RENTAL	0.00	100.00	100.00	(100.00)	100.00
101-000.000-671.000	TANGLEFOOT PARK - RENTALS	70,000.00	0.00	0.00	70,000.00	0.00
101-000.000-671.500	TANGLEFOOT PARK - DOCK RENTALS	12,000.00	0.00	0.00	12,000.00	0.00
101-000.000-671.555	MILL POINT PARK - DOCK RENTALS	4,000.00	0.00	0.00	4,000.00	0.00
101-000.000-671.700	TANGLEFOOT PARK - ELECTRIC FEES	2,500.00	0.00	0.00	2,500.00	0.00
101-000.000-672.000	LAUNCH RAMP FEES	6,500.00	3,293.25	0.00	3,206.75	50.67
101-000.000-674.000	BUILDING LEASE	47,244.00	22,872.00	11,436.00	24,372.00	48.41
101-000.000-677.000	REIMBURSEMENTS	25,000.00	245.00	35.00	24,755.00	0.98
101-000.000-677.100	PARK EXPENSES REIMBURSED	10,000.00	5,000.00	5,000.00	5,000.00	50.00
101-000.000-677.110	NSF RETURNED CHECK FEE	0.00	40.00	0.00	(40.00)	100.00
101-000.000-677.150	INSURANCE REIMBURSEMENT	750.00	6,089.17	4,836.17	(5,339.17)	811.89
101-000.000-677.600	CONTRIBUTION FROM TIFA	12,595.00	0.00	0.00	12,595.00	0.00
101-000.000-677.700	W/S SPECIAL ASSESSMENT - CLG ACCOUNT	0.00	0.61	(1,000.91)	(0.61)	100.00
101-000.000-694.000	OTHER MISCELLANEOUS INCOME	200.00	984.71	20.00	(784.71)	492.36
101-000.000-694.200	TREE CONTRIBUTIONS/GRANT	7,500.00	0.00	0.00	7,500.00	0.00
101-000.000-694.551	TANGLEFOOT PARK LAUNDRY REVENUES	100.00	0.00	0.00	100.00	0.00
Total Dept 000.000 - GENERAL SERVICES		1,552,794.00	1,049,249.23	248,217.42	503,544.77	67.57
TOTAL REVENUES		1,552,794.00	1,049,249.23	248,217.42	503,544.77	67.57
Expenditures						
Dept 000.000 - GENERAL SERVICES						
101-000.000-818.218	TRANSFER TO PATHWAYS FUND	24,000.00	24,000.00	0.00	0.00	100.00
101-000.000-975.000	APPROPRIATION TO FUND BALANCE	13,633.00	0.00	0.00	13,633.00	0.00
Total Dept 000.000 - GENERAL SERVICES		37,633.00	24,000.00	0.00	13,633.00	63.77
Dept 101.000 - VILLAGE COUNCIL						
101-101.000-703.101	STIPEND VILLAGE COUNCIL	6,600.00	0.00	0.00	6,600.00	0.00
101-101.000-704.000	SOCIAL SECURITY	505.00	0.00	0.00	505.00	0.00
101-101.000-711.000	WORKER'S COMP INSURANCE	55.00	51.00	0.00	4.00	92.73
101-101.000-860.000	TRANSPORTATION/TRAINING	1,800.00	0.00	0.00	1,800.00	0.00
101-101.000-886.700	MML MEMBERSHIP DUES	1,645.00	1,642.00	0.00	3.00	99.82
101-101.000-956.000	MISCELLANEOUS	1,000.00	18.49	18.49	981.51	1.85

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND Expenditures						
Total Dept 101.000 - VILLAGE COUNCIL		11,605.00	1,711.49	18.49	9,893.51	14.75
Dept 172.000 - VILLAGE MANAGERS OFFICE						
101-172.000-702.000	SALARIES - WAGES FULL TIME	37,801.00	11,964.33	4,698.33	25,836.67	31.65
101-172.000-703.000	SALARIES - WAGES PART TIME	500.00	576.00	432.00	(76.00)	115.20
101-172.000-704.000	SOCIAL SECURITY	2,945.00	924.01	383.32	2,020.99	31.38
101-172.000-705.000	RETIREMENT FUND CONTRIBUTION	11,750.00	2,088.07	740.90	9,661.93	17.77
101-172.000-707.000	DENTAL INSURANCE	880.00	304.56	35.37	575.44	34.61
101-172.000-708.000	VISION CARE REIMBURSEMENT	200.00	0.00	0.00	200.00	0.00
101-172.000-709.000	MEDICAL INSURANCE	8,884.00	3,784.22	656.31	5,099.78	42.60
101-172.000-710.000	LIFE INSURANCE	720.00	288.09	57.62	431.91	40.01
101-172.000-711.000	WORKER'S COMP INSURANCE	100.00	129.00	0.00	(29.00)	129.00
101-172.000-727.000	OFFICE SUPPLIES	500.00	17.91	12.14	482.09	3.58
101-172.000-801.000	PROFESSIONAL SERVICES	0.00	2,246.00	0.00	(2,246.00)	100.00
101-172.000-860.000	TRANSPORTATION/TRAINING	4,000.00	2,084.52	1,380.52	1,915.48	52.11
101-172.000-910.000	INSURANCE	1,950.00	1,950.00	0.00	0.00	100.00
101-172.000-940.000	INTERNAL RENTAL	4,500.00	0.00	0.00	4,500.00	0.00
101-172.000-940.002	OFFICE EQUIPMENT RENT	300.00	0.00	0.00	300.00	0.00
101-172.000-956.000	MISCELLANEOUS	150.00	15.74	15.74	134.26	10.49
Total Dept 172.000 - VILLAGE MANAGERS OFFICE		75,180.00	26,372.45	8,412.25	48,807.55	35.08
Dept 210.000 - LEGAL SERVICES						
101-210.000-703.700	RETAINER	1,800.00	0.00	0.00	1,800.00	0.00
101-210.000-804.000	LEGAL FEES	12,000.00	5,083.00	4,214.75	6,917.00	42.36
Total Dept 210.000 - LEGAL SERVICES		13,800.00	5,083.00	4,214.75	8,717.00	36.83
Dept 215.000 - CLERK/TREASURER						
101-215.000-702.000	SALARIES - WAGES FULL TIME	39,381.00	10,070.35	4,196.50	29,310.65	25.57
101-215.000-704.000	SOCIAL SECURITY	3,025.00	702.67	295.15	2,322.33	23.23
101-215.000-705.000	RETIREMENT FUND CONTRIBUTION	8,200.00	1,484.57	488.23	6,715.43	18.10
101-215.000-707.000	DENTAL INSURANCE	558.00	201.02	35.10	356.98	36.03
101-215.000-708.000	VISION CARE REIMBURSEMENT	160.00	0.00	0.00	160.00	0.00
101-215.000-709.000	MEDICAL INSURANCE	7,326.00	3,127.40	542.38	4,198.60	42.69
101-215.000-710.000	LIFE INSURANCE	470.00	190.90	38.18	279.10	40.62
101-215.000-711.000	WORKER'S COMP INSURANCE	120.00	132.00	0.00	(12.00)	110.00
101-215.000-727.000	OFFICE SUPPLIES	1,250.00	87.98	50.84	1,162.02	7.04
101-215.000-801.000	PROFESSIONAL SERVICES	109,000.00	19,620.55	12,491.34	89,379.45	18.00
101-215.000-804.100	AUDIT SERVICES	4,000.00	3,937.50	612.50	62.50	98.44
101-215.000-860.000	TRANSPORTATION/TRAINING	3,000.00	0.00	0.00	3,000.00	0.00
101-215.000-900.000	PRINTING & PUBLISHING	750.00	0.00	0.00	750.00	0.00
101-215.000-901.000	RECODIFICATION	1,500.00	3,132.47	3,132.47	(1,632.47)	208.83
101-215.000-910.000	INSURANCE	3,150.00	3,150.00	0.00	0.00	100.00
101-215.000-940.002	OFFICE EQUIPMENT RENT	5,500.00	0.00	0.00	5,500.00	0.00
101-215.000-956.200	BANK FEES	450.00	0.00	0.00	450.00	0.00
Total Dept 215.000 - CLERK/TREASURER		187,840.00	45,837.41	21,882.69	142,002.59	24.40
Dept 226.000 - STORM WATER SYSTEM						
101-226.000-702.001	SALARIES - OVERTIME PAY	200.00	0.00	0.00	200.00	0.00

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-226.000-702.123	SAW GRANT	2,081.00	393.56	47.48	1,687.44	18.91
101-226.000-703.000	SALARIES - WAGES PART TIME	25.00	0.00	0.00	25.00	0.00
101-226.000-704.000	SOCIAL SECURITY	165.00	27.38	3.43	137.62	16.59
101-226.000-705.000	RETIREMENT FUND CONTRIBUTION	40.00	0.00	0.00	40.00	0.00
101-226.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	250.00	84.01	84.01	165.99	33.60
101-226.000-801.000	PROFESSIONAL SERVICES	11,300.00	10,775.00	10,775.00	525.00	95.35
101-226.000-801.150	STORM SEWER PERMIT ENGINEERING	1,000.00	0.00	0.00	1,000.00	0.00
101-226.000-801.902	CONTRACT - WORKERS	175.00	20.76	0.00	154.24	11.86
101-226.000-860.000	TRANSPORTATION/TRAINING	150.00	0.00	0.00	150.00	0.00
101-226.000-910.000	INSURANCE	110.00	110.00	0.00	0.00	100.00
101-226.000-940.000	INTERNAL RENTAL	1,000.00	187.96	46.95	812.04	18.80
Total Dept 226.000 - STORM WATER SYSTEM		16,496.00	11,598.67	10,956.87	4,897.33	70.31
Dept 265.000 - VILLAGE HALL AND GROUNDS						
101-265.000-702.000	SALARIES - WAGES FULL TIME	4,144.00	880.66	304.95	3,263.34	21.25
101-265.000-702.001	SALARIES - OVERTIME PAY	100.00	0.00	0.00	100.00	0.00
101-265.000-702.101	SALARIES FULL TIME - TOWNSHIP HALL	200.00	0.00	0.00	200.00	0.00
101-265.000-703.000	SALARIES - WAGES PART TIME	1,050.00	357.08	115.18	692.92	34.01
101-265.000-703.101	PART TIME WAGES - TOWNSHIP HALL	200.00	0.00	0.00	200.00	0.00
101-265.000-703.600	CLEANING SERVICE	9,500.00	2,220.00	740.00	7,280.00	23.37
101-265.000-704.000	SOCIAL SECURITY	350.00	91.12	31.02	258.88	26.03
101-265.000-705.000	RETIREMENT FUND CONTRIBUTION	2,100.00	409.31	119.74	1,690.69	19.49
101-265.000-707.000	DENTAL INSURANCE	140.00	31.85	5.78	108.15	22.75
101-265.000-708.000	VISION CARE REIMBURSEMENT	30.00	6.75	0.00	23.25	22.50
101-265.000-709.000	MEDICAL INSURANCE	1,517.00	600.26	98.92	916.74	39.57
101-265.000-710.000	LIFE INSURANCE	135.00	45.11	8.81	89.89	33.41
101-265.000-711.000	WORKER'S COMP INSURANCE	75.00	86.00	0.00	(11.00)	114.67
101-265.000-775.100	CUSTODIAL SUPPLIES	2,000.00	97.15	97.15	1,902.85	4.86
101-265.000-801.000	PROFESSIONAL SERVICES	5,000.00	968.75	52.50	4,031.25	19.38
101-265.000-801.902	CONTRACT - WORKERS	0.00	166.08	124.56	(166.08)	100.00
101-265.000-853.000	TELEPHONE	1,400.00	208.92	104.46	1,191.08	14.92
101-265.000-910.000	INSURANCE	3,100.00	3,100.00	0.00	0.00	100.00
101-265.000-921.000	ELECTRIC SERVICE	21,000.00	6,887.74	3,144.15	14,112.26	32.80
101-265.000-922.000	WATER & SEWER SERVICE	2,500.00	666.46	666.46	1,833.54	26.66
101-265.000-923.000	NATURAL GAS UTILITIES	5,000.00	331.17	230.96	4,668.83	6.62
101-265.000-931.000	BUILDING REPAIRS & MAINTENANCE	10,000.00	1,047.64	1,047.64	8,952.36	10.48
101-265.000-940.000	INTERNAL RENTAL	1,750.00	40.26	40.26	1,709.74	2.30
Total Dept 265.000 - VILLAGE HALL AND GROUNDS		71,291.00	18,242.31	6,932.54	53,048.69	25.59
Dept 270.000 - BARBER STREET SCHOOL BUILDING						
101-270.000-702.000	SALARIES - WAGES FULL TIME	4,370.00	1,811.80	377.48	2,558.20	41.46
101-270.000-702.001	SALARIES - OVERTIME PAY	100.00	0.00	0.00	100.00	0.00
101-270.000-703.000	SALARIES - WAGES PART TIME	(200.00)	201.25	161.00	(401.25)	(100.63)
101-270.000-703.600	CLEANING SERVICE	1,100.00	0.00	0.00	1,100.00	0.00
101-270.000-704.000	SOCIAL SECURITY	400.00	148.20	40.19	251.80	37.05
101-270.000-705.000	RETIREMENT FUND CONTRIBUTION	2,800.00	460.66	109.16	2,339.34	16.45
101-270.000-707.000	DENTAL INSURANCE	213.00	47.55	8.13	165.45	22.32
101-270.000-708.000	VISION CARE REIMBURSEMENT	30.00	12.75	0.00	17.25	42.50
101-270.000-709.000	MEDICAL INSURANCE	2,199.00	799.32	123.03	1,399.68	36.35
101-270.000-710.000	LIFE INSURANCE	140.00	51.74	9.58	88.26	36.96
101-270.000-711.000	WORKER'S COMP INSURANCE	110.00	76.00	0.00	34.00	69.09
101-270.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,000.00	1,963.22	1,565.94	(963.22)	196.32

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 10/31/2019
 % Fiscal Year Completed: 33.61

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-270.000-801.000	PROFESSIONAL SERVICES	500.00	330.00	85.00	170.00	66.00
101-270.000-801.902	CONTRACT - WORKERS	950.00	332.16	51.90	617.84	34.96
101-270.000-910.000	INSURANCE	475.00	475.00	0.00	0.00	100.00
101-270.000-921.000	ELECTRIC SERVICE	1,900.00	682.60	280.73	1,217.40	35.93
101-270.000-922.000	WATER & SEWER SERVICE	1,200.00	380.11	380.11	819.89	31.68
101-270.000-923.000	NATURAL GAS UTILITIES	1,100.00	146.43	75.00	953.57	13.31
101-270.000-931.000	BUILDING REPAIRS & MAINTENANCE	4,000.00	45.93	0.00	3,954.07	1.15
101-270.000-940.000	INTERNAL RENTAL	1,700.00	204.19	94.44	1,495.81	12.01
Total Dept 270.000 - BARBER STREET SCHOOL BUILDING		24,087.00	8,168.91	3,361.69	15,918.09	33.91
Dept 282.000 - FORESTRY PROGRAM						
101-282.000-702.000	SALARIES - WAGES FULL TIME	4,022.00	1,758.20	924.68	2,263.80	43.71
101-282.000-702.001	SALARIES - OVERTIME PAY	100.00	0.00	0.00	100.00	0.00
101-282.000-703.000	SALARIES - WAGES PART TIME	500.00	0.00	0.00	500.00	0.00
101-282.000-704.000	SOCIAL SECURITY	365.00	123.61	65.18	241.39	33.87
101-282.000-705.000	RETIREMENT FUND CONTRIBUTION	50.00	0.00	0.00	50.00	0.00
101-282.000-711.000	WORKER'S COMP INSURANCE	60.00	82.00	0.00	(22.00)	136.67
101-282.000-740.000	OPERATING SUPPLIES	1,000.00	21.95	21.95	978.05	2.20
101-282.000-801.000	PROFESSIONAL SERVICES	24,500.00	330.93	330.93	24,169.07	1.35
101-282.000-801.100	CONTRACT SERVICES - TREE MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-282.000-801.902	CONTRACT - WORKERS	0.00	373.68	373.68	(373.68)	100.00
101-282.000-889.000	PROMOTIONS	100.00	10.00	0.00	90.00	10.00
101-282.000-940.000	INTERNAL RENTAL	2,000.00	881.10	665.13	1,118.90	44.06
101-282.000-974.200	TREE PLANTING	5,000.00	0.00	0.00	5,000.00	0.00
101-282.000-978.730	TREE NURSERY	9,500.00	0.00	0.00	9,500.00	0.00
Total Dept 282.000 - FORESTRY PROGRAM		48,197.00	3,581.47	2,381.55	44,615.53	7.43
Dept 301.000 - POLICE SERVICES						
101-301.000-819.207	CONTRIBUTION TO POLICE FUND	536,538.00	178,846.00	44,711.50	357,692.00	33.33
Total Dept 301.000 - POLICE SERVICES		536,538.00	178,846.00	44,711.50	357,692.00	33.33
Dept 336.000 - FIRE DEPARTMENT						
101-336.000-801.000	PROFESSIONAL SERVICES	1,450.00	0.00	0.00	1,450.00	0.00
101-336.000-921.000	ELECTRIC SERVICE	450.00	104.70	38.13	345.30	23.27
Total Dept 336.000 - FIRE DEPARTMENT		1,900.00	104.70	38.13	1,795.30	5.51
Dept 381.000 - ZONING/PLANNING						
101-381.000-702.000	SALARIES - WAGES FULL TIME	23,888.00	7,303.13	2,563.96	16,584.87	30.57
101-381.000-704.000	SOCIAL SECURITY	1,850.00	522.97	185.78	1,327.03	28.27
101-381.000-705.000	RETIREMENT FUND CONTRIBUTION	7,750.00	1,374.01	449.20	6,375.99	17.73
101-381.000-707.000	DENTAL INSURANCE	512.00	191.63	30.47	320.37	37.43
101-381.000-708.000	VISION CARE REIMBURSEMENT	135.00	0.00	0.00	135.00	0.00
101-381.000-709.000	MEDICAL INSURANCE	6,183.00	2,639.25	457.71	3,543.75	42.69
101-381.000-710.000	LIFE INSURANCE	450.00	168.10	33.62	281.90	37.36
101-381.000-711.000	WORKER'S COMP INSURANCE	70.00	80.00	0.00	(10.00)	114.29
101-381.000-727.000	OFFICE SUPPLIES	700.00	0.00	0.00	700.00	0.00
101-381.000-801.000	PROFESSIONAL SERVICES	12,000.00	3,906.44	965.50	8,093.56	32.55
101-381.000-801.350	PLANNING - COLLABORATION	17,500.00	0.00	0.00	17,500.00	0.00

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-381.000-801.381	ZONING - COLLABORATION	17,000.00	0.00	0.00	17,000.00	0.00
101-381.000-804.000	LEGAL FEES	7,500.00	0.00	0.00	7,500.00	0.00
101-381.000-900.000	PRINTING & PUBLISHING	700.00	270.60	147.60	429.40	38.66
101-381.000-910.000	INSURANCE	100.00	100.00	0.00	0.00	100.00
101-381.000-940.002	OFFICE EQUIPMENT RENT	2,400.00	0.00	0.00	2,400.00	0.00
Total Dept 381.000 - ZONING/PLANNING		98,738.00	16,556.13	4,833.84	82,181.87	16.77
Dept 441.000 - DEPARTMENT OF PUBLIC WORKS						
101-441.000-702.000	SALARIES - WAGES FULL TIME	30,837.00	6,398.00	2,123.16	24,439.00	20.75
101-441.000-702.001	SALARIES - OVERTIME PAY	871.00	460.23	0.00	410.77	52.84
101-441.000-702.003	SALARIES - ADMINISTRATION	4,000.00	(8.08)	0.00	4,008.08	(0.20)
101-441.000-702.101	FULL TIME WAGES - SL TOWNSHIP	300.00	5,179.83	1,261.91	(4,879.83)	1,726.61
101-441.000-703.000	SALARIES - WAGES PART TIME	1,300.00	184.31	57.61	1,115.69	14.18
101-441.000-703.001	PART TIME WAGES - OVERTIME	30.00	0.00	0.00	30.00	0.00
101-441.000-703.002	PART TIME WAGES - ADMIN	100.00	0.00	0.00	100.00	0.00
101-441.000-703.101	PART TIME WAGES - SL TOWNSHIP	700.00	287.50	11.50	412.50	41.07
101-441.000-704.000	SOCIAL SECURITY	3,160.00	922.84	257.38	2,237.16	29.20
101-441.000-705.000	RETIREMENT FUND CONTRIBUTION	10,880.00	1,782.31	481.15	9,097.69	16.38
101-441.000-707.000	DENTAL INSURANCE	585.00	134.81	21.17	450.19	23.04
101-441.000-708.000	VISION CARE REIMBURSEMENT	100.00	103.50	0.00	(3.50)	103.50
101-441.000-709.000	MEDICAL INSURANCE	5,456.00	1,963.69	300.23	3,492.31	35.99
101-441.000-710.000	LIFE INSURANCE	500.00	172.16	33.16	327.84	34.43
101-441.000-711.000	WORKER'S COMP INSURANCE	700.00	686.00	0.00	14.00	98.00
101-441.000-727.000	OFFICE SUPPLIES	150.00	0.00	0.00	150.00	0.00
101-441.000-740.000	OPERATING SUPPLIES	3,200.00	1,598.42	955.00	1,601.58	49.95
101-441.000-740.220	PHYSICALS & CDL FEES	250.00	0.00	0.00	250.00	0.00
101-441.000-741.000	CLOTHING	575.00	0.00	0.00	575.00	0.00
101-441.000-801.000	PROFESSIONAL SERVICES	15,000.00	2,781.39	0.00	12,218.61	18.54
101-441.000-801.902	CONTRACT - WORKERS	3,000.00	2,823.36	591.66	176.64	94.11
101-441.000-890.000	LEAF PROCESSING/DUMPING	4,500.00	0.00	0.00	4,500.00	0.00
101-441.000-891.000	TRASH COLLECTION	3,000.00	768.93	514.27	2,231.07	25.63
101-441.000-910.000	INSURANCE	2,275.00	2,212.00	0.00	63.00	97.23
101-441.000-921.000	ELECTRIC SERVICE	2,000.00	466.97	190.04	1,533.03	23.35
101-441.000-922.000	WATER & SEWER SERVICE	1,800.00	391.25	391.25	1,408.75	21.74
101-441.000-923.000	NATURAL GAS UTILITIES	2,500.00	32.22	32.22	2,467.78	1.29
101-441.000-931.000	BUILDING REPAIRS & MAINTENANCE	5,000.00	36.91	36.91	4,963.09	0.74
101-441.000-940.000	INTERNAL RENTAL	32,000.00	3,434.19	703.44	28,565.81	10.73
101-441.000-940.002	OFFICE EQUIPMENT RENT	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 441.000 - DEPARTMENT OF PUBLIC WORKS		136,769.00	32,812.74	7,962.06	103,956.26	23.99
Dept 450.000 - STREET LIGHTING						
101-450.000-921.000	ELECTRIC SERVICE	32,000.00	5,269.62	2,623.01	26,730.38	16.47
101-450.000-921.100	M-104 STREET LIGHTS	8,700.00	3,340.50	943.31	5,359.50	38.40
Total Dept 450.000 - STREET LIGHTING		40,700.00	8,610.12	3,566.32	32,089.88	21.16
Dept 551.000 - TANGLEFOOT PARK						
101-551.000-702.000	SALARIES - WAGES FULL TIME	6,497.00	1,524.08	587.94	4,972.92	23.46
101-551.000-702.001	SALARIES - OVERTIME PAY	75.00	0.00	0.00	75.00	0.00
101-551.000-703.000	SALARIES - WAGES PART TIME	200.00	437.00	195.50	(237.00)	218.50
101-551.000-703.400	PARK MANAGER	8,500.00	0.00	0.00	8,500.00	0.00

PERIOD ENDING 10/31/2019

% Fiscal Year Completed: 33.61

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019	MONTH 10/31/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-551.000-704.000	SOCIAL SECURITY	1,250.00	145.63	58.61	1,104.37	11.65
101-551.000-705.000	RETIREMENT FUND CONTRIBUTION	1,850.00	364.36	115.82	1,485.64	19.70
101-551.000-707.000	DENTAL INSURANCE	102.00	25.16	4.24	76.84	24.67
101-551.000-708.000	VISION CARE REIMBURSEMENT	40.00	0.00	0.00	40.00	0.00
101-551.000-709.000	MEDICAL INSURANCE	1,217.00	518.16	89.88	698.84	42.58
101-551.000-710.000	LIFE INSURANCE	135.00	41.00	8.20	94.00	30.37
101-551.000-711.000	WORKER'S COMP INSURANCE	25.00	25.00	0.00	0.00	100.00
101-551.000-740.000	OPERATING SUPPLIES	1,250.00	9.31	9.31	1,240.69	0.74
101-551.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-551.000-801.000	PROFESSIONAL SERVICES	3,500.00	0.00	0.00	3,500.00	0.00
101-551.000-801.902	CONTRACT - WORKERS	800.00	228.36	41.52	571.64	28.55
101-551.000-853.200	INTERNET SERVICE	600.00	0.00	0.00	600.00	0.00
101-551.000-891.000	TRASH COLLECTION	1,100.00	0.00	0.00	1,100.00	0.00
101-551.000-900.000	PRINTING & PUBLISHING	500.00	0.00	0.00	500.00	0.00
101-551.000-910.000	INSURANCE	1,300.00	500.00	0.00	800.00	38.46
101-551.000-921.000	ELECTRIC SERVICE	4,500.00	0.00	0.00	4,500.00	0.00
101-551.000-922.000	WATER & SEWER SERVICE	3,000.00	584.41	584.41	2,415.59	19.48
101-551.000-923.000	NATURAL GAS UTILITIES	650.00	154.60	75.00	495.40	23.78
101-551.000-931.000	BUILDING REPAIRS & MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
101-551.000-940.000	INTERNAL RENTAL	600.00	189.03	114.33	410.97	31.51
101-551.000-956.000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
101-551.000-970.000	CAPITAL OUTLAY	750.00	0.00	0.00	750.00	0.00
101-551.000-976.551	TANGLEFOOT PARK - DOCK STORAGE	5,500.00	0.00	0.00	5,500.00	0.00
Total Dept 551.000 - TANGLEFOOT PARK		50,141.00	4,746.10	1,884.76	45,394.90	9.47
Dept 553.000 - CENTRAL PARK						
101-553.000-702.000	SALARIES - WAGES FULL TIME	9,696.00	2,099.30	716.10	7,596.70	21.65
101-553.000-702.001	SALARIES - OVERTIME PAY	175.00	0.00	0.00	175.00	0.00
101-553.000-703.000	SALARIES - WAGES PART TIME	2,500.00	0.00	0.00	2,500.00	0.00
101-553.000-703.001	PART TIME WAGES - OVERTIME	105.00	0.00	0.00	105.00	0.00
101-553.000-704.000	SOCIAL SECURITY	1,350.00	157.21	54.38	1,192.79	11.65
101-553.000-705.000	RETIREMENT FUND CONTRIBUTION	3,010.00	400.91	78.07	2,609.09	13.32
101-553.000-707.000	DENTAL INSURANCE	186.00	42.60	6.26	143.40	22.90
101-553.000-708.000	VISION CARE REIMBURSEMENT	60.00	36.00	0.00	24.00	60.00
101-553.000-709.000	MEDICAL INSURANCE	1,744.00	558.20	76.00	1,185.80	32.01
101-553.000-710.000	LIFE INSURANCE	150.00	39.76	7.10	110.24	26.51
101-553.000-711.000	WORKER'S COMP INSURANCE	300.00	300.00	0.00	0.00	100.00
101-553.000-740.000	OPERATING SUPPLIES	2,500.00	477.32	477.32	2,022.68	19.09
101-553.000-741.000	CLOTHING	125.00	0.00	0.00	125.00	0.00
101-553.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,500.00	1,392.76	693.00	107.24	92.85
101-553.000-775.435	CONSUMER'S ENERGY LICENSE	500.00	500.00	0.00	0.00	100.00
101-553.000-776.500	DOG PARK	750.00	0.00	0.00	750.00	0.00
101-553.000-801.000	PROFESSIONAL SERVICES	1,000.00	530.75	302.50	469.25	53.08
101-553.000-801.100	CONTRACT SERVICES - TREE MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
101-553.000-801.902	CONTRACT - WORKERS	5,000.00	913.44	62.28	4,086.56	18.27
101-553.000-910.000	INSURANCE	1,200.00	1,200.00	0.00	0.00	100.00
101-553.000-921.000	ELECTRIC SERVICE	1,450.00	389.15	174.43	1,060.85	26.84
101-553.000-922.000	WATER & SEWER SERVICE	1,200.00	341.82	341.82	858.18	28.49
101-553.000-922.001	SPRINKLING SYSTEM WATER	7,000.00	4,521.38	4,521.38	2,478.62	64.59
101-553.000-931.000	BUILDING REPAIRS & MAINTENANCE	2,500.00	142.50	142.50	2,357.50	5.70
101-553.000-933.100	SPRINKLER MAINTENANCE	750.00	650.00	650.00	100.00	86.67
101-553.000-940.000	INTERNAL RENTAL	21,000.00	2,404.90	1,144.31	18,595.10	11.45
101-553.000-970.000	CAPITAL OUTLAY	5,500.00	0.00	0.00	5,500.00	0.00
101-553.000-974.000	SKATE RINK	1,500.00	0.00	0.00	1,500.00	0.00

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 553.000 - CENTRAL PARK		75,751.00	17,098.00	9,447.45	58,653.00	22.57
Dept 555.000 - MILL POINT PARK						
101-555.000-702.000	SALARIES - WAGES FULL TIME	5,200.00	2,012.50	495.66	3,187.50	38.70
101-555.000-702.001	SALARIES - OVERTIME PAY	250.00	0.00	0.00	250.00	0.00
101-555.000-703.000	SALARIES - WAGES PART TIME	1,200.00	937.25	373.75	262.75	78.10
101-555.000-703.001	PART TIME WAGES - OVERTIME	125.00	0.00	0.00	125.00	0.00
101-555.000-704.000	SOCIAL SECURITY	820.00	220.66	66.17	599.34	26.91
101-555.000-705.000	RETIREMENT FUND CONTRIBUTION	2,990.00	414.09	86.99	2,575.91	13.85
101-555.000-707.000	DENTAL INSURANCE	186.00	42.60	6.26	143.40	22.90
101-555.000-708.000	VISION CARE REIMBURSEMENT	60.00	36.00	0.00	24.00	60.00
101-555.000-709.000	MEDICAL INSURANCE	1,744.00	558.20	76.00	1,185.80	32.01
101-555.000-710.000	LIFE INSURANCE	150.00	39.76	7.10	110.24	26.51
101-555.000-711.000	WORKER'S COMP INSURANCE	210.00	208.00	0.00	2.00	99.05
101-555.000-740.000	OPERATING SUPPLIES	2,100.00	178.92	9.32	1,921.08	8.52
101-555.000-741.000	CLOTHING	125.00	0.00	0.00	125.00	0.00
101-555.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,250.00	445.22	8.28	804.78	35.62
101-555.000-775.400	MILL POINT - MAINTENANCE	700.00	0.00	0.00	700.00	0.00
101-555.000-801.000	PROFESSIONAL SERVICES	1,500.00	605.75	52.50	894.25	40.38
101-555.000-801.902	CONTRACT - WORKERS	3,600.00	498.24	41.52	3,101.76	13.84
101-555.000-910.000	INSURANCE	250.00	250.00	0.00	0.00	100.00
101-555.000-921.000	ELECTRIC SERVICE	1,200.00	448.63	266.05	751.37	37.39
101-555.000-922.000	WATER & SEWER SERVICE	1,250.00	626.26	626.26	623.74	50.10
101-555.000-922.001	SPRINKLING SYSTEM WATER	4,000.00	1,469.72	1,469.72	2,530.28	36.74
101-555.000-931.000	BUILDING REPAIRS & MAINTENANCE	500.00	837.60	837.60	(337.60)	167.52
101-555.000-933.100	SPRINKLER MAINTENANCE	500.00	23.85	0.00	476.15	4.77
101-555.000-940.000	INTERNAL RENTAL	9,000.00	1,618.41	399.93	7,381.59	17.98
101-555.000-976.162	MILL POINT- DOCK STORAGE	4,900.00	0.00	0.00	4,900.00	0.00
Total Dept 555.000 - MILL POINT PARK		43,810.00	11,471.66	4,823.11	32,338.34	26.19
Dept 557.000 - LAKESIDE BEACH						
101-557.000-702.000	SALARIES - WAGES FULL TIME	3,177.00	629.24	229.70	2,547.76	19.81
101-557.000-702.001	SALARIES - OVERTIME PAY	75.00	0.00	0.00	75.00	0.00
101-557.000-703.000	SALARIES - WAGES PART TIME	500.00	0.00	0.00	500.00	0.00
101-557.000-703.001	PART TIME WAGES - OVERTIME	100.00	0.00	0.00	100.00	0.00
101-557.000-704.000	SOCIAL SECURITY	365.00	46.80	17.39	318.20	12.82
101-557.000-705.000	RETIREMENT FUND CONTRIBUTION	1,400.00	221.60	44.41	1,178.40	15.83
101-557.000-707.000	DENTAL INSURANCE	105.00	22.85	3.39	82.15	21.76
101-557.000-708.000	VISION CARE REIMBURSEMENT	30.00	18.00	0.00	12.00	60.00
101-557.000-709.000	MEDICAL INSURANCE	946.00	298.74	40.10	647.26	31.58
101-557.000-710.000	LIFE INSURANCE	70.00	22.29	3.99	47.71	31.84
101-557.000-711.000	WORKER'S COMP INSURANCE	75.00	57.00	0.00	18.00	76.00
101-557.000-740.000	OPERATING SUPPLIES	750.00	168.49	9.32	581.51	22.47
101-557.000-741.000	CLOTHING	150.00	0.00	0.00	150.00	0.00
101-557.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	600.00	57.57	0.00	542.43	9.60
101-557.000-801.000	PROFESSIONAL SERVICES	1,500.00	78.75	52.50	1,421.25	5.25
101-557.000-801.902	CONTRACT - WORKERS	800.00	83.04	41.52	716.96	10.38
101-557.000-910.000	INSURANCE	250.00	250.00	0.00	0.00	100.00
101-557.000-921.000	ELECTRIC SERVICE	500.00	99.74	34.24	400.26	19.95
101-557.000-922.000	WATER & SEWER SERVICE	700.00	218.73	218.73	481.27	31.25
101-557.000-931.000	BUILDING REPAIRS & MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-557.000-940.000	INTERNAL RENTAL	2,700.00	107.79	83.71	2,592.21	3.99

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 557.000 - LAKESIDE BEACH		16,793.00	2,380.63	779.00	14,412.37	14.18
Dept 558.000 - WHISTLESTOP PARK						
101-558.000-702.000	SALARIES - WAGES FULL TIME	1,250.00	87.21	42.76	1,162.79	6.98
101-558.000-702.001	SALARIES - OVERTIME PAY	100.00	0.00	0.00	100.00	0.00
101-558.000-703.000	SALARIES - WAGES PART TIME	800.00	0.00	0.00	800.00	0.00
101-558.000-703.001	PART TIME WAGES - OVERTIME	50.00	0.00	0.00	50.00	0.00
101-558.000-704.000	SOCIAL SECURITY	180.00	6.42	3.20	173.58	3.57
101-558.000-705.000	RETIREMENT FUND CONTRIBUTION	900.00	34.35	11.54	865.65	3.82
101-558.000-707.000	DENTAL INSURANCE	40.00	9.25	1.25	30.75	23.13
101-558.000-708.000	VISION CARE REIMBURSEMENT	15.00	0.00	0.00	15.00	0.00
101-558.000-709.000	MEDICAL INSURANCE	357.00	117.38	16.46	239.62	32.88
101-558.000-710.000	LIFE INSURANCE	30.00	9.32	1.72	20.68	31.07
101-558.000-711.000	WORKER'S COMP INSURANCE	30.00	4.00	0.00	26.00	13.33
101-558.000-740.000	OPERATING SUPPLIES	300.00	0.00	0.00	300.00	0.00
101-558.000-741.000	CLOTHING	150.00	0.00	0.00	150.00	0.00
101-558.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	300.00	10.79	0.00	289.21	3.60
101-558.000-801.000	PROFESSIONAL SERVICES	500.00	0.00	0.00	500.00	0.00
101-558.000-910.000	INSURANCE	250.00	100.00	0.00	150.00	40.00
101-558.000-940.000	INTERNAL RENTAL	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 558.000 - WHISTLESTOP PARK		6,252.00	378.72	76.93	5,873.28	6.06
Dept 692.000 - PARKS MAINTENANCE						
101-692.000-702.000	SALARIES - WAGES FULL TIME	3,769.00	1,339.74	456.69	2,429.26	35.55
101-692.000-702.001	SALARIES - OVERTIME PAY	200.00	0.00	0.00	200.00	0.00
101-692.000-703.000	SALARIES - WAGES PART TIME	1,550.00	276.00	57.50	1,274.00	17.81
101-692.000-704.000	SOCIAL SECURITY	440.00	116.99	37.24	323.01	26.59
101-692.000-705.000	RETIREMENT FUND CONTRIBUTION	2,300.00	377.72	93.40	1,922.28	16.42
101-692.000-707.000	DENTAL INSURANCE	87.00	23.76	4.36	63.24	27.31
101-692.000-708.000	VISION CARE REIMBURSEMENT	25.00	18.00	0.00	7.00	72.00
101-692.000-709.000	MEDICAL INSURANCE	921.00	346.30	54.86	574.70	37.60
101-692.000-710.000	LIFE INSURANCE	70.00	18.51	3.57	51.49	26.44
101-692.000-711.000	WORKER'S COMP INSURANCE	110.00	56.00	0.00	54.00	50.91
101-692.000-727.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-692.000-740.000	OPERATING SUPPLIES	600.00	0.00	0.00	600.00	0.00
101-692.000-740.220	PHYSICALS & CDL FEES	125.00	0.00	0.00	125.00	0.00
101-692.000-741.000	CLOTHING	100.00	0.00	0.00	100.00	0.00
101-692.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-692.000-801.902	CONTRACT - WORKERS	0.00	145.32	62.28	(145.32)	100.00
101-692.000-910.000	INSURANCE	2,450.00	2,200.00	0.00	250.00	89.80
101-692.000-921.000	ELECTRIC SERVICE	600.00	152.57	50.60	447.43	25.43
101-692.000-933.100	SPRINKLER MAINTENANCE	250.00	0.00	0.00	250.00	0.00
101-692.000-940.000	INTERNAL RENTAL	3,000.00	139.50	69.75	2,860.50	4.65
Total Dept 692.000 - PARKS MAINTENANCE		17,197.00	5,210.41	890.25	11,986.59	30.30
Dept 857.000 - COMMUNITY PROMOTION						
101-857.000-702.000	SALARIES - WAGES FULL TIME	7,081.00	1,315.59	316.98	5,765.41	18.58
101-857.000-702.001	SALARIES - OVERTIME PAY	50.00	0.00	0.00	50.00	0.00
101-857.000-703.000	SALARIES - WAGES PART TIME	500.00	0.00	0.00	500.00	0.00
101-857.000-703.001	PART TIME WAGES - OVERTIME	100.00	0.00	0.00	100.00	0.00
101-857.000-703.300	CROSSING GUARDS	7,550.00	1,840.00	1,240.00	5,710.00	24.37

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 10/31/2019
 % Fiscal Year Completed: 33.61

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-857.000-704.000	SOCIAL SECURITY	1,375.00	237.48	118.68	1,137.52	17.27
101-857.000-705.000	RETIREMENT FUND CONTRIBUTION	600.00	79.30	11.75	520.70	13.22
101-857.000-711.000	WORKER'S COMP INSURANCE	125.00	291.00	0.00	(166.00)	232.80
101-857.000-740.000	OPERATING SUPPLIES	100.00	100.91	0.00	(0.91)	100.91
101-857.000-801.902	CONTRACT - WORKERS	1,300.00	166.08	20.76	1,133.92	12.78
101-857.000-881.000	COAST GUARD FESTIVAL	3,200.00	2,266.00	2,266.00	934.00	70.81
101-857.000-889.000	PROMOTIONS	2,600.00	0.00	0.00	2,600.00	0.00
101-857.000-889.100	NEWSLETTER	1,000.00	0.00	0.00	1,000.00	0.00
101-857.000-889.200	WEB SITE	900.00	0.00	0.00	900.00	0.00
101-857.000-940.000	INTERNAL RENTAL	3,000.00	465.21	20.13	2,534.79	15.51
Total Dept 857.000 - COMMUNITY PROMOTION		29,481.00	6,761.57	3,994.30	22,719.43	22.94
Dept 941.000 - OTHER						
101-941.000-995.500	MILL POINT B/F LOAN	12,200.00	0.00	0.00	12,200.00	0.00
101-941.000-995.525	MILL POINT B/F LOAN INTEREST	395.00	0.00	0.00	395.00	0.00
Total Dept 941.000 - OTHER		12,595.00	0.00	0.00	12,595.00	0.00
TOTAL EXPENDITURES		1,552,794.00	429,572.49	141,168.48	1,123,221.51	27.66
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,552,794.00	1,049,249.23	248,217.42	503,544.77	67.57
TOTAL EXPENDITURES		1,552,794.00	429,572.49	141,168.48	1,123,221.51	27.66
NET OF REVENUES & EXPENDITURES		0.00	619,676.74	107,048.94	(619,676.74)	100.00

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
202-000.000-575.100	ST SHARED REV-GAS & WEIGHT TAX	185,000.00	37,246.19	0.00	147,753.81	20.13
202-000.000-595.000	TELECOMMUNICATIONS FEE (2002)	7,500.00	0.00	0.00	7,500.00	0.00
202-000.000-664.000	INTEREST & DIVIDEND INCOME	2,000.00	1,548.48	833.33	451.52	77.42
202-000.000-676.204	CONTRIBUTION FROM STREET FUND	10,000.00	0.00	0.00	10,000.00	0.00
202-000.000-677.101	STATE MAINTENANCE REIMBURSEMENT	22,000.00	23,413.15	23,413.15	(1,413.15)	106.42
Total Dept 000.000 - GENERAL SERVICES		226,500.00	62,207.82	24,246.48	164,292.18	27.46
TOTAL REVENUES		226,500.00	62,207.82	24,246.48	164,292.18	27.46
Expenditures						
Dept 000.000 - GENERAL SERVICES						
202-000.000-975.000	APPROPRIATION TO FUND BALANCE	50,072.00	0.00	0.00	50,072.00	0.00
Total Dept 000.000 - GENERAL SERVICES		50,072.00	0.00	0.00	50,072.00	0.00
Dept 451.000 - CONSTRUCTION						
202-451.000-820.000	ENGINEERING	10,000.00	1,392.71	0.00	8,607.29	13.93
202-451.000-820.202	MPO DUES - WESTPLAN	1,050.00	1,010.00	1,010.00	40.00	96.19
Total Dept 451.000 - CONSTRUCTION		11,050.00	2,402.71	1,010.00	8,647.29	21.74
Dept 463.000 - ROUTINE STREET MAINTENANCE						
202-463.000-702.000	SALARIES - WAGES FULL TIME	7,814.00	3,395.31	458.05	4,418.69	43.45
202-463.000-702.001	SALARIES - OVERTIME PAY	392.00	0.00	0.00	392.00	0.00
202-463.000-703.000	SALARIES - WAGES PART TIME	500.00	0.00	0.00	500.00	0.00
202-463.000-703.001	PART TIME WAGES - OVERTIME	250.00	0.00	0.00	250.00	0.00
202-463.000-704.000	SOCIAL SECURITY	805.00	243.90	33.30	561.10	30.30
202-463.000-705.000	RETIREMENT FUND CONTRIBUTION	3,700.00	610.24	122.07	3,089.76	16.49
202-463.000-707.000	DENTAL INSURANCE	270.00	62.22	9.99	207.78	23.04
202-463.000-708.000	VISION CARE REIMBURSEMENT	60.00	33.75	0.00	26.25	56.25
202-463.000-709.000	MEDICAL INSURANCE	2,690.00	858.30	116.33	1,831.70	31.91
202-463.000-710.000	LIFE INSURANCE	200.00	52.37	9.08	147.63	26.19
202-463.000-711.000	WORKER'S COMP INSURANCE	500.00	500.00	0.00	0.00	100.00
202-463.000-740.220	PHYSICALS & CDL FEES	300.00	0.00	0.00	300.00	0.00
202-463.000-741.000	CLOTHING	300.00	0.00	0.00	300.00	0.00
202-463.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	3,500.00	1,439.23	1,308.28	2,060.77	41.12
202-463.000-801.000	PROFESSIONAL SERVICES	15,000.00	4,436.44	0.00	10,563.56	29.58
202-463.000-801.902	CONTRACT - WORKERS	1,250.00	259.50	155.70	990.50	20.76
202-463.000-820.100	STREET SWEEPING	3,000.00	0.00	0.00	3,000.00	0.00
202-463.000-820.200	STREET CRACK SEALING	5,000.00	0.00	0.00	5,000.00	0.00
202-463.000-821.600	SURFACE REPAIR	2,000.00	0.00	0.00	2,000.00	0.00
202-463.000-887.208	NON MOTORIZED PATHWAY EXPENSE	16,000.00	0.00	0.00	16,000.00	0.00
202-463.000-893.000	CATCH BASIN CLEANING	2,500.00	0.00	0.00	2,500.00	0.00
202-463.000-931.000	BUILDING REPAIRS & MAINTENANCE	2,500.00	13.87	13.87	2,486.13	0.55
202-463.000-931.007	PAVEMENT MARKING	3,250.00	0.00	0.00	3,250.00	0.00
202-463.000-940.000	INTERNAL RENTAL	5,200.00	978.22	164.13	4,221.78	18.81
Total Dept 463.000 - ROUTINE STREET MAINTENANCE		76,981.00	12,883.35	2,390.80	64,097.65	16.74

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
Dept 478.000 - WINTER MAINTENANCE						
202-478.000-702.000	SALARIES - WAGES FULL TIME	7,135.00	1,035.85	205.73	6,099.15	14.52
202-478.000-702.001	SALARIES - OVERTIME PAY	3,144.00	0.00	0.00	3,144.00	0.00
202-478.000-703.000	SALARIES - WAGES PART TIME	300.00	0.00	0.00	300.00	0.00
202-478.000-704.000	SOCIAL SECURITY	790.00	76.05	15.39	713.95	9.63
202-478.000-705.000	RETIREMENT FUND CONTRIBUTION	3,327.00	610.24	122.07	2,716.76	18.34
202-478.000-707.000	DENTAL INSURANCE	270.00	62.22	9.99	207.78	23.04
202-478.000-708.000	VISION CARE REIMBURSEMENT	60.00	33.75	0.00	26.25	56.25
202-478.000-709.000	MEDICAL INSURANCE	2,690.00	858.30	116.33	1,831.70	31.91
202-478.000-710.000	LIFE INSURANCE	200.00	52.37	9.08	147.63	26.19
202-478.000-711.000	WORKER'S COMP INSURANCE	700.00	700.00	0.00	0.00	100.00
202-478.000-740.000	OPERATING SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
202-478.000-940.000	INTERNAL RENTAL	13,000.00	0.00	0.00	13,000.00	0.00
Total Dept 478.000 - WINTER MAINTENANCE		36,616.00	3,428.78	478.59	33,187.22	9.36
Dept 480.000 - STATE TRUNKLINE MAINTENANCE						
202-480.000-702.000	SALARIES - WAGES FULL TIME	4,220.00	1,098.86	235.60	3,121.14	26.04
202-480.000-702.001	SALARIES - OVERTIME PAY	1,850.00	0.00	0.00	1,850.00	0.00
202-480.000-703.000	SALARIES - WAGES PART TIME	200.00	92.00	92.00	108.00	46.00
202-480.000-704.000	SOCIAL SECURITY	455.00	105.54	27.65	349.46	23.20
202-480.000-705.000	RETIREMENT FUND CONTRIBUTION	2,475.00	463.94	104.24	2,011.06	18.75
202-480.000-706.000	STREET BENEFITS	1,000.00	225.12	37.54	774.88	22.51
202-480.000-707.000	DENTAL INSURANCE	190.00	44.89	7.50	145.11	23.63
202-480.000-708.000	VISION CARE REIMBURSEMENT	50.00	26.25	0.00	23.75	52.50
202-480.000-709.000	MEDICAL INSURANCE	1,886.00	630.58	89.85	1,255.42	33.43
202-480.000-710.000	LIFE INSURANCE	125.00	42.85	7.84	82.15	34.28
202-480.000-711.000	WORKER'S COMP INSURANCE	150.00	175.00	0.00	(25.00)	116.67
202-480.000-740.000	OPERATING SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
202-480.000-801.902	CONTRACT - WORKERS	1,000.00	20.76	0.00	979.24	2.08
202-480.000-931.001	M-104 TRAFFIC SERVICES-SIGN	400.00	272.51	0.00	127.49	68.13
202-480.000-931.002	M-104 TREES & SHRUBS	5,000.00	0.00	0.00	5,000.00	0.00
202-480.000-931.003	M-104 STREET SWEEPING	5,000.00	0.00	0.00	5,000.00	0.00
202-480.000-931.004	M-104 GRASS & WEED CONTROL	2,500.00	0.00	0.00	2,500.00	0.00
202-480.000-931.005	M-104 DRAINAGE & BACKSLOPES	2,500.00	0.00	0.00	2,500.00	0.00
202-480.000-931.007	M-104 PAVEMENT MARKING	1,205.00	0.00	0.00	1,205.00	0.00
202-480.000-940.000	INTERNAL RENTAL	5,000.00	905.70	680.10	4,094.30	18.11
Total Dept 480.000 - STATE TRUNKLINE MAINTENANCE		40,206.00	4,104.00	1,282.32	36,102.00	10.21
Dept 482.000 - ADMINISTRATION						
202-482.000-702.000	SALARIES - WAGES FULL TIME	4,759.00	1,229.28	505.17	3,529.72	25.83
202-482.000-704.000	SOCIAL SECURITY	365.00	92.22	37.95	272.78	25.27
202-482.000-705.000	RETIREMENT FUND CONTRIBUTION	450.00	135.44	44.34	314.56	30.10
202-482.000-707.000	DENTAL INSURANCE	40.00	11.80	0.00	28.20	29.50
202-482.000-709.000	MEDICAL INSURANCE	194.00	81.81	14.19	112.19	42.17
202-482.000-710.000	LIFE INSURANCE	32.00	12.90	2.58	19.10	40.31
202-482.000-711.000	WORKER'S COMP INSURANCE	15.00	16.00	0.00	(1.00)	106.67
202-482.000-801.000	PROFESSIONAL SERVICES	4,000.00	643.78	126.50	3,356.22	16.09
202-482.000-804.100	AUDIT SERVICES	1,200.00	1,012.50	157.50	187.50	84.38
202-482.000-860.000	TRANSPORTATION/TRAINING	400.00	0.00	0.00	400.00	0.00
202-482.000-940.000	INTERNAL RENTAL	50.00	0.00	0.00	50.00	0.00
202-482.000-956.200	BANK FEES	70.00	0.00	0.00	70.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 10/31/2019
 % Fiscal Year Completed: 33.61

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
	Total Dept 482.000 - ADMINISTRATION	11,575.00	3,235.73	888.23	8,339.27	27.95
	TOTAL EXPENDITURES	226,500.00	26,054.57	6,049.94	200,445.43	11.50
Fund 202 - MAJOR STREET FUND:						
	TOTAL REVENUES	226,500.00	62,207.82	24,246.48	164,292.18	27.46
	TOTAL EXPENDITURES	226,500.00	26,054.57	6,049.94	200,445.43	11.50
	NET OF REVENUES & EXPENDITURES	0.00	36,153.25	18,196.54	(36,153.25)	100.00

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
203-000.000-575.100	ST SHARED REV-GAS & WEIGHT TAX	60,000.00	12,209.83	0.00	47,790.17	20.35
203-000.000-664.000	INTEREST & DIVIDEND INCOME	500.00	189.93	0.00	310.07	37.99
203-000.000-676.204	CONTRIBUTION FROM STREET FUND	37,500.00	0.00	0.00	37,500.00	0.00
Total Dept 000.000 - GENERAL SERVICES		98,000.00	12,399.76	0.00	85,600.24	12.65
TOTAL REVENUES		98,000.00	12,399.76	0.00	85,600.24	12.65
Expenditures						
Dept 000.000 - GENERAL SERVICES						
203-000.000-975.000	APPROPRIATION TO FUND BALANCE	9,112.00	0.00	0.00	9,112.00	0.00
Total Dept 000.000 - GENERAL SERVICES		9,112.00	0.00	0.00	9,112.00	0.00
Dept 451.000 - CONSTRUCTION						
203-451.000-978.000	PAVING	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 451.000 - CONSTRUCTION		10,000.00	0.00	0.00	10,000.00	0.00
Dept 463.000 - ROUTINE STREET MAINTENANCE						
203-463.000-702.000	SALARIES - WAGES FULL TIME	5,550.00	2,078.06	582.40	3,471.94	37.44
203-463.000-702.001	SALARIES - OVERTIME PAY	400.00	0.00	0.00	400.00	0.00
203-463.000-703.000	SALARIES - WAGES PART TIME	500.00	0.00	0.00	500.00	0.00
203-463.000-704.000	SOCIAL SECURITY	680.00	150.39	42.51	529.61	22.12
203-463.000-705.000	RETIREMENT FUND CONTRIBUTION	3,450.00	582.25	113.15	2,867.75	16.88
203-463.000-707.000	DENTAL INSURANCE	245.00	56.01	8.74	188.99	22.86
203-463.000-708.000	VISION CARE REIMBURSEMENT	60.00	36.75	0.00	23.25	61.25
203-463.000-709.000	MEDICAL INSURANCE	2,511.00	781.96	103.09	1,729.04	31.14
203-463.000-710.000	LIFE INSURANCE	170.00	49.26	8.46	120.74	28.98
203-463.000-711.000	WORKER'S COMP INSURANCE	500.00	328.00	0.00	172.00	65.60
203-463.000-740.220	PHYSICALS & CDL FEES	250.00	0.00	0.00	250.00	0.00
203-463.000-741.000	CLOTHING	175.00	0.00	0.00	175.00	0.00
203-463.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	800.00	1,166.11	1,079.59	(366.11)	145.76
203-463.000-801.000	PROFESSIONAL SERVICES	8,000.00	0.00	0.00	8,000.00	0.00
203-463.000-801.902	CONTRACT - WORKERS	1,500.00	197.22	93.42	1,302.78	13.15
203-463.000-820.100	STREET SWEEPING	2,500.00	0.00	0.00	2,500.00	0.00
203-463.000-887.208	NON MOTORIZED PATHWAY EXPENSE	4,000.00	0.00	0.00	4,000.00	0.00
203-463.000-893.000	CATCH BASIN CLEANING	2,000.00	0.00	0.00	2,000.00	0.00
203-463.000-931.000	BUILDING REPAIRS & MAINTENANCE	0.00	6.27	6.27	(6.27)	100.00
203-463.000-931.007	PAVEMENT MARKING	1,250.00	0.00	0.00	1,250.00	0.00
203-463.000-940.000	INTERNAL RENTAL	7,000.00	775.33	365.27	6,224.67	11.08
Total Dept 463.000 - ROUTINE STREET MAINTENANCE		41,541.00	6,207.61	2,402.90	35,333.39	14.94
Dept 478.000 - WINTER MAINTENANCE						
203-478.000-702.000	SALARIES - WAGES FULL TIME	6,427.00	1,072.77	213.22	5,354.23	16.69
203-478.000-702.001	SALARIES - OVERTIME PAY	2,246.00	0.00	0.00	2,246.00	0.00
203-478.000-703.000	SALARIES - WAGES PART TIME	375.00	0.00	0.00	375.00	0.00
203-478.000-704.000	SOCIAL SECURITY	690.00	78.63	15.93	611.37	11.40
203-478.000-705.000	RETIREMENT FUND CONTRIBUTION	3,800.00	610.24	122.07	3,189.76	16.06

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
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GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
203-478.000-707.000	DENTAL INSURANCE	270.00	62.22	9.99	207.78	23.04
203-478.000-708.000	VISION CARE REIMBURSEMENT	70.00	39.75	0.00	30.25	56.79
203-478.000-709.000	MEDICAL INSURANCE	2,690.00	858.30	116.33	1,831.70	31.91
203-478.000-710.000	LIFE INSURANCE	180.00	52.37	9.08	127.63	29.09
203-478.000-711.000	WORKER'S COMP INSURANCE	500.00	478.00	0.00	22.00	95.60
203-478.000-740.000	OPERATING SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
203-478.000-940.000	INTERNAL RENTAL	12,000.00	0.00	0.00	12,000.00	0.00
Total Dept 478.000 - WINTER MAINTENANCE		32,248.00	3,252.28	486.62	28,995.72	10.09
Dept 482.000 - ADMINISTRATION						
203-482.000-702.000	SALARIES - WAGES FULL TIME	2,000.00	515.12	250.96	1,484.88	25.76
203-482.000-704.000	SOCIAL SECURITY	155.00	38.63	18.87	116.37	24.92
203-482.000-705.000	RETIREMENT FUND CONTRIBUTION	200.00	56.05	22.09	143.95	28.03
203-482.000-707.000	DENTAL INSURANCE	40.00	11.80	0.00	28.20	29.50
203-482.000-708.000	VISION CARE REIMBURSEMENT	20.00	0.00	0.00	20.00	0.00
203-482.000-709.000	MEDICAL INSURANCE	194.00	81.81	14.19	112.19	42.17
203-482.000-710.000	LIFE INSURANCE	30.00	12.90	2.58	17.10	43.00
203-482.000-711.000	WORKER'S COMP INSURANCE	10.00	7.00	0.00	3.00	70.00
203-482.000-801.000	PROFESSIONAL SERVICES	2,000.00	258.64	0.00	1,741.36	12.93
203-482.000-804.100	AUDIT SERVICES	350.00	337.50	52.50	12.50	96.43
203-482.000-940.000	INTERNAL RENTAL	50.00	0.00	0.00	50.00	0.00
203-482.000-956.200	BANK FEES	50.00	0.00	0.00	50.00	0.00
Total Dept 482.000 - ADMINISTRATION		5,099.00	1,319.45	361.19	3,779.55	25.88
TOTAL EXPENDITURES		98,000.00	10,779.34	3,250.71	87,220.66	11.00
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		98,000.00	12,399.76	0.00	85,600.24	12.65
TOTAL EXPENDITURES		98,000.00	10,779.34	3,250.71	87,220.66	11.00
NET OF REVENUES & EXPENDITURES		0.00	1,620.42	(3,250.71)	(1,620.42)	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 10/31/2019
 % Fiscal Year Completed: 33.61

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 204 - ROAD MILLAGE FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
204-000.000-582.004	CONTRIBUTION FROM OTTAWA COUNTY	47,500.00	0.00	0.00	47,500.00	0.00
Total Dept 000.000 - GENERAL SERVICES		47,500.00	0.00	0.00	47,500.00	0.00
TOTAL REVENUES		47,500.00	0.00	0.00	47,500.00	0.00
Expenditures						
Dept 965.000 - TRANSFERS OUT						
204-965.000-999.202	TRANSFER TO MAJOR STREETS	10,000.00	0.00	0.00	10,000.00	0.00
204-965.000-999.203	TRANSFER TO LOCAL STREETS	37,500.00	0.00	0.00	37,500.00	0.00
Total Dept 965.000 - TRANSFERS OUT		47,500.00	0.00	0.00	47,500.00	0.00
TOTAL EXPENDITURES		47,500.00	0.00	0.00	47,500.00	0.00
Fund 204 - ROAD MILLAGE FUND:						
TOTAL REVENUES		47,500.00	0.00	0.00	47,500.00	0.00
TOTAL EXPENDITURES		47,500.00	0.00	0.00	47,500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 10/31/2019
 % Fiscal Year Completed: 33.61

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - POLICE FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
207-000.000-582.001	CONTRIBUTION FROM SPRING LAKE	536,538.00	178,846.00	44,711.50	357,692.00	33.33
207-000.000-582.002	CONTRIBUTION FROM FERRYSBURG	18,978.00	2,279.10	636.47	16,698.90	12.01
207-000.000-655.101	CIVIL INFRACTION FINES - FERRYSBURG	0.00	210.00	170.00	(210.00)	100.00
Total Dept 000.000 - GENERAL SERVICES		555,516.00	181,335.10	45,517.97	374,180.90	32.64
TOTAL REVENUES		555,516.00	181,335.10	45,517.97	374,180.90	32.64
Expenditures						
Dept 000.000 - GENERAL SERVICES						
207-000.000-702.000	SALARIES - WAGES FULL TIME	200.00	0.00	0.00	200.00	0.00
207-000.000-704.000	SOCIAL SECURITY	20.00	0.00	0.00	20.00	0.00
207-000.000-705.207	MERS PENSION FUND CONTRIBUTION	29,636.00	3,212.00	803.00	26,424.00	10.84
207-000.000-709.207	POLICE RETIREE INSURANCE	6,120.00	2,719.62	509.93	3,400.38	44.44
207-000.000-727.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00
207-000.000-740.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
207-000.000-801.207	CONTRACTED POLICE SERVICES	510,000.00	81,260.34	43,199.01	428,739.66	15.93
207-000.000-804.000	LEGAL FEES	1,500.00	45.50	26.00	1,454.50	3.03
207-000.000-939.000	OFFICE RENTAL	6,000.00	1,454.01	0.00	4,545.99	24.23
207-000.000-956.000	MISCELLANEOUS	700.00	205.00	205.00	495.00	29.29
207-000.000-975.000	APPROPRIATION TO FUND BALANCE	740.00	0.00	0.00	740.00	0.00
Total Dept 000.000 - GENERAL SERVICES		555,516.00	88,896.47	44,742.94	466,619.53	16.00
TOTAL EXPENDITURES		555,516.00	88,896.47	44,742.94	466,619.53	16.00
Fund 207 - POLICE FUND:						
TOTAL REVENUES		555,516.00	181,335.10	45,517.97	374,180.90	32.64
TOTAL EXPENDITURES		555,516.00	88,896.47	44,742.94	466,619.53	16.00
NET OF REVENUES & EXPENDITURES		0.00	92,438.63	775.03	(92,438.63)	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 10/31/2019
 % Fiscal Year Completed: 33.61

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 208 - PUBLIC IMPROVEMENT						
Revenues						
Dept 000.000 - GENERAL SERVICES						
208-000.000-502.100	STATE GRANTS	150,000.00	30,147.07	2,943.45	119,852.93	20.10
208-000.000-674.296	LEASE REVENUE - LAKE PT CONDOS PARKING	4,650.00	0.00	0.00	4,650.00	0.00
208-000.000-676.296	CONTRIBUTION FROM TIFA FUND	20,000.00	800.00	800.00	19,200.00	4.00
Total Dept 000.000 - GENERAL SERVICES		174,650.00	30,947.07	3,743.45	143,702.93	17.72
TOTAL REVENUES		174,650.00	30,947.07	3,743.45	143,702.93	17.72
Expenditures						
Dept 000.000 - GENERAL SERVICES						
208-000.000-801.443	PROF SERVICE - STORMWATER GRANT	150,000.00	15,659.76	12,430.31	134,340.24	10.44
208-000.000-975.000	APPROPRIATION TO FUND BALANCE	4,650.00	0.00	0.00	4,650.00	0.00
208-000.000-978.825	GRAND RIVER GREENWAY	20,000.00	800.00	0.00	19,200.00	4.00
Total Dept 000.000 - GENERAL SERVICES		174,650.00	16,459.76	12,430.31	158,190.24	9.42
TOTAL EXPENDITURES		174,650.00	16,459.76	12,430.31	158,190.24	9.42
Fund 208 - PUBLIC IMPROVEMENT:						
TOTAL REVENUES		174,650.00	30,947.07	3,743.45	143,702.93	17.72
TOTAL EXPENDITURES		174,650.00	16,459.76	12,430.31	158,190.24	9.42
NET OF REVENUES & EXPENDITURES		0.00	14,487.31	(8,686.86)	(14,487.31)	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 10/31/2019
 % Fiscal Year Completed: 33.61

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 218 - NON-MOTORIZED PATHWAY FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
218-000.000-582.003	CONTRIBUTION FROM S.L. TOWNSHIP	34,000.00	0.00	0.00	34,000.00	0.00
218-000.000-676.101	TRANSFER FROM GENERAL FUND	24,000.00	24,000.00	0.00	0.00	100.00
Total Dept 000.000 - GENERAL SERVICES		58,000.00	24,000.00	0.00	34,000.00	41.38
TOTAL REVENUES		58,000.00	24,000.00	0.00	34,000.00	41.38
Expenditures						
Dept 444.000 - SIDEWALKS						
218-444.000-702.000	SALARIES - WAGES FULL TIME	3,181.00	1,180.19	371.42	2,000.81	37.10
218-444.000-702.001	SALARIES - OVERTIME PAY	600.00	0.00	0.00	600.00	0.00
218-444.000-703.441	DPW SEASONAL	2,000.00	845.25	310.50	1,154.75	42.26
218-444.000-704.000	SOCIAL SECURITY	831.00	151.10	51.29	679.90	18.18
218-444.000-711.000	WORKER'S COMP INSURANCE	130.00	107.00	0.00	23.00	82.31
218-444.000-740.000	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
218-444.000-801.000	PROFESSIONAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
218-444.000-801.902	CONTRACT - WORKERS	7,000.00	5,055.06	1,255.98	1,944.94	72.22
218-444.000-921.000	ELECTRIC SERVICE	21,000.00	4,903.49	1,856.56	16,096.51	23.35
218-444.000-933.200	LAKE SIDE TRAIL REPAIRS	500.00	0.00	0.00	500.00	0.00
218-444.000-940.000	INTERNAL RENTAL	17,500.00	2,445.40	414.82	15,054.60	13.97
218-444.000-975.000	APPROPRIATION TO FUND BALANCE	1,258.00	0.00	0.00	1,258.00	0.00
Total Dept 444.000 - SIDEWALKS		58,000.00	14,687.49	4,260.57	43,312.51	25.32
TOTAL EXPENDITURES		58,000.00	14,687.49	4,260.57	43,312.51	25.32
Fund 218 - NON-MOTORIZED PATHWAY FUND:						
TOTAL REVENUES		58,000.00	24,000.00	0.00	34,000.00	41.38
TOTAL EXPENDITURES		58,000.00	14,687.49	4,260.57	43,312.51	25.32
NET OF REVENUES & EXPENDITURES		0.00	9,312.51	(4,260.57)	(9,312.51)	100.00

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019	MONTH 10/31/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 236 - DDA FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
236-000.000-676.296	CONTRIBUTION FROM TIFA FUND	639,582.00	389,582.00	150,000.00	250,000.00	60.91
236-000.000-677.103	ART IN THE PARK DONATIONS	30,000.00	2,550.00	20.00	27,450.00	8.50
236-000.000-694.000	OTHER MISCELLANEOUS INCOME	8,000.00	300.00	0.00	7,700.00	3.75
236-000.000-695.000	APPROPRIATION FROM FUND BALANCE	154,818.00	0.00	0.00	154,818.00	0.00
Total Dept 000.000 - GENERAL SERVICES		832,400.00	392,432.00	150,020.00	439,968.00	47.14
TOTAL REVENUES		832,400.00	392,432.00	150,020.00	439,968.00	47.14
Expenditures						
Dept 000.000 - GENERAL SERVICES						
236-000.000-702.000	SALARIES - WAGES FULL TIME	70,873.00	25,359.67	7,925.52	45,513.33	35.78
236-000.000-702.001	SALARIES - OVERTIME PAY	5,057.00	0.00	0.00	5,057.00	0.00
236-000.000-703.000	SALARIES - WAGES PART TIME	4,000.00	1,176.00	48.00	2,824.00	29.40
236-000.000-703.001	PART TIME WAGES - OVERTIME	400.00	0.00	0.00	400.00	0.00
236-000.000-704.000	SOCIAL SECURITY	10,000.00	1,886.14	564.77	8,113.86	18.86
236-000.000-705.000	RETIREMENT FUND CONTRIBUTION	9,500.00	2,842.63	789.78	6,657.37	29.92
236-000.000-707.000	DENTAL INSURANCE	1,470.00	520.64	95.48	949.36	35.42
236-000.000-708.000	VISION CARE REIMBURSEMENT	300.00	0.00	0.00	300.00	0.00
236-000.000-709.000	MEDICAL INSURANCE	19,348.00	7,803.60	1,301.33	11,544.40	40.33
236-000.000-710.000	LIFE INSURANCE	750.00	449.59	87.58	300.41	59.95
236-000.000-711.000	WORKER'S COMP INSURANCE	1,000.00	1,167.00	0.00	(167.00)	116.70
236-000.000-727.000	OFFICE SUPPLIES	7,000.00	34.13	22.60	6,965.87	0.49
236-000.000-740.000	OPERATING SUPPLIES	6,000.00	2,490.58	2,076.09	3,509.42	41.51
236-000.000-740.219	BEAUTIFICATION	5,000.00	56.48	0.00	4,943.52	1.13
236-000.000-743.000	SANDWICH BOARD SIGNS	1,500.00	0.00	0.00	1,500.00	0.00
236-000.000-801.000	PROFESSIONAL SERVICES	60,000.00	48,214.78	8,379.57	11,785.22	80.36
236-000.000-801.250	BRANDING	20,000.00	14,887.50	4,962.50	5,112.50	74.44
236-000.000-801.443	PROF SERVICE - STORMWATER	25,000.00	5,219.91	4,143.43	19,780.09	20.88
236-000.000-801.902	CONTRACT - WORKERS	10,000.00	1,287.12	384.06	8,712.88	12.87
236-000.000-804.000	LEGAL FEES	1,000.00	1,000.50	1,000.50	(0.50)	100.05
236-000.000-820.000	ENGINEERING/PROJECT ADMIN	40,000.00	3,249.65	0.00	36,750.35	8.12
236-000.000-860.000	TRANSPORTATION/TRAINING	1,000.00	328.00	328.00	672.00	32.80
236-000.000-885.300	HOLIDAY DECORATIONS	7,000.00	0.00	0.00	7,000.00	0.00
236-000.000-887.000	SIDEWALK MAINTENANCE	15,000.00	59.31	0.00	14,940.69	0.40
236-000.000-887.003	ART IN THE PARK	30,000.00	26,469.23	1,457.43	3,530.77	88.23
236-000.000-889.000	PROMOTIONS	24,000.00	12,219.53	190.00	11,780.47	50.91
236-000.000-889.200	WEB SITE	400.00	0.00	0.00	400.00	0.00
236-000.000-891.501	BANNER PROGRAM	2,500.00	497.16	432.16	2,002.84	19.89
236-000.000-900.000	PRINTING & PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00
236-000.000-921.001	PARKING LOT ELECTRIC	2,500.00	603.50	264.98	1,896.50	24.14
236-000.000-922.001	SPRINKLING SYSTEM WATER	13,000.00	5,928.82	5,928.82	7,071.18	45.61
236-000.000-933.100	SPRINKLER MAINTENANCE	10,000.00	368.17	0.00	9,631.83	3.68
236-000.000-933.300	CORRIDOR MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
236-000.000-933.600	PARKING LOT MAINTENANCE	12,500.00	0.00	0.00	12,500.00	0.00
236-000.000-940.000	EQUIPMENT RENTAL	45,000.00	1,938.35	880.42	43,061.65	4.31
236-000.000-940.002	OFFICE EQUIPMENT RENT	1,000.00	0.00	0.00	1,000.00	0.00
236-000.000-956.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
236-000.000-960.236	FACADE GRANTS	15,000.00	0.00	0.00	15,000.00	0.00
236-000.000-960.237	FIRE SUPPRESSION GRANTS	15,000.00	0.00	0.00	15,000.00	0.00
236-000.000-970.000	CAPITAL OUTLAY	75,000.00	73,744.71	4,695.00	1,255.29	98.33
236-000.000-975.000	APPROPRIATION TO FUND BALANCE	802.00	0.00	0.00	802.00	0.00
236-000.000-978.000	PAVING	260,000.00	0.00	0.00	260,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 10/31/2019
 % Fiscal Year Completed: 33.61

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 236 - DDA FUND						
Expenditures						
Total Dept 000.000 - GENERAL SERVICES		832,400.00	239,802.70	45,958.02	592,597.30	28.81
TOTAL EXPENDITURES		832,400.00	239,802.70	45,958.02	592,597.30	28.81
Fund 236 - DDA FUND:						
TOTAL REVENUES		832,400.00	392,432.00	150,020.00	439,968.00	47.14
TOTAL EXPENDITURES		832,400.00	239,802.70	45,958.02	592,597.30	28.81
NET OF REVENUES & EXPENDITURES		0.00	152,629.30	104,061.98	(152,629.30)	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 10/31/2019
 % Fiscal Year Completed: 33.61

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 249 - BUILDING DEPARTMENT FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
249-000.000-477.000	BUILDING PERMITS	60,000.00	66,081.90	5,585.75	(6,081.90)	110.14
249-000.000-478.100	ELECTRICAL PERMITS	9,000.00	6,563.00	1,616.00	2,437.00	72.92
249-000.000-478.200	MECHANICAL/PLUMBING PERMITS	10,000.00	8,822.50	2,983.00	1,177.50	88.23
249-000.000-664.000	INTEREST & DIVIDEND INCOME	1,000.00	324.73	93.81	675.27	32.47
249-000.000-695.000	APPROPRIATION FROM FUND BALANCE	5,551.00	0.00	0.00	5,551.00	0.00
Total Dept 000.000 - GENERAL SERVICES		85,551.00	81,792.13	10,278.56	3,758.87	95.61
TOTAL REVENUES		85,551.00	81,792.13	10,278.56	3,758.87	95.61
Expenditures						
Dept 381.000 - ZONING/PLANNING						
249-381.000-702.000	SALARIES - WAGES FULL TIME	13,405.00	6,200.10	2,464.41	7,204.90	46.25
249-381.000-704.000	SOCIAL SECURITY	1,250.00	451.73	180.22	798.27	36.14
249-381.000-705.000	RETIREMENT FUND CONTRIBUTION	7,400.00	1,440.88	455.37	5,959.12	19.47
249-381.000-707.000	DENTAL INSURANCE	330.00	81.50	16.30	248.50	24.70
249-381.000-708.000	VISION CARE REIMBURSEMENT	120.00	0.00	0.00	120.00	0.00
249-381.000-709.000	MEDICAL INSURANCE	5,191.00	2,208.60	383.04	2,982.40	42.55
249-381.000-710.000	LIFE INSURANCE	425.00	168.05	33.61	256.95	39.54
249-381.000-711.000	WORKER'S COMP INSURANCE	60.00	45.00	0.00	15.00	75.00
249-381.000-727.000	OFFICE SUPPLIES	600.00	47.46	28.25	552.54	7.91
249-381.000-740.249	BUILDING DEPT SOFTWARE	830.00	0.00	0.00	830.00	0.00
249-381.000-801.000	PROFESSIONAL SERVICES	6,000.00	1,054.01	684.45	4,945.99	17.57
249-381.000-801.400	CONTRACT BUILDING INSPECTIONS	27,000.00	14,431.00	935.00	12,569.00	53.45
249-381.000-801.600	CONTRACT ELECTRICAL INSP	7,500.00	1,280.00	290.00	6,220.00	17.07
249-381.000-801.700	CONTRACT MECHANICAL INSPECTION	8,000.00	2,745.00	640.00	5,255.00	34.31
249-381.000-804.100	AUDIT SERVICES	350.00	337.50	52.50	12.50	96.43
249-381.000-891.450	LEASE PAYMENT	1,500.00	0.00	0.00	1,500.00	0.00
249-381.000-910.000	INSURANCE	1,600.00	1,600.00	0.00	0.00	100.00
249-381.000-940.000	INTERNAL RENTAL	2,300.00	0.00	0.00	2,300.00	0.00
249-381.000-940.002	OFFICE EQUIPMENT RENT	1,600.00	0.00	0.00	1,600.00	0.00
249-381.000-956.200	BANK FEES	90.00	0.00	0.00	90.00	0.00
Total Dept 381.000 - ZONING/PLANNING		85,551.00	32,090.83	6,163.15	53,460.17	37.51
TOTAL EXPENDITURES		85,551.00	32,090.83	6,163.15	53,460.17	37.51
Fund 249 - BUILDING DEPARTMENT FUND:						
TOTAL REVENUES		85,551.00	81,792.13	10,278.56	3,758.87	95.61
TOTAL EXPENDITURES		85,551.00	32,090.83	6,163.15	53,460.17	37.51
NET OF REVENUES & EXPENDITURES		0.00	49,701.30	4,115.41	(49,701.30)	100.00

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 296 - TAX INC. FINANCE AUTHORITY						
Revenues						
Dept 000.000 - GENERAL SERVICES						
296-000.000-403.000	CURRENT PROPERTY TAX	362,154.00	338,870.25	86,163.57	23,283.75	93.57
296-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(2,000.00)	0.00	0.00	(2,000.00)	0.00
296-000.000-403.101	LOCAL UNITS TAXES	338,995.00	157,158.25	34,698.46	181,836.75	46.36
296-000.000-695.000	APPROPRIATION FROM FUND BALANCE	7,008.00	0.00	0.00	7,008.00	0.00
Total Dept 000.000 - GENERAL SERVICES		706,157.00	496,028.50	120,862.03	210,128.50	70.24
TOTAL REVENUES		706,157.00	496,028.50	120,862.03	210,128.50	70.24
Expenditures						
Dept 000.000 - GENERAL SERVICES						
296-000.000-804.000	LEGAL FEES	750.00	0.00	0.00	750.00	0.00
296-000.000-804.100	AUDIT SERVICES	2,000.00	1,575.00	245.00	425.00	78.75
296-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	27,000.00	9,000.00	2,250.00	18,000.00	33.33
296-000.000-818.208	TRANSFER TO PUBLIC IMPROVEMENT	20,000.00	800.00	800.00	19,200.00	4.00
296-000.000-818.236	CONTRIBUTION TO CBDDA FUND	639,582.00	389,582.00	150,000.00	250,000.00	60.91
296-000.000-819.101	BROWNFIELD LOAN TRANSFER	12,595.00	0.00	0.00	12,595.00	0.00
296-000.000-886.000	CHAMBER ECONOMIC DEVELOPMENT	4,000.00	0.00	0.00	4,000.00	0.00
296-000.000-956.200	BANK FEES	230.00	0.00	0.00	230.00	0.00
Total Dept 000.000 - GENERAL SERVICES		706,157.00	400,957.00	153,295.00	305,200.00	56.78
TOTAL EXPENDITURES		706,157.00	400,957.00	153,295.00	305,200.00	56.78
Fund 296 - TAX INC. FINANCE AUTHORITY:						
TOTAL REVENUES		706,157.00	496,028.50	120,862.03	210,128.50	70.24
TOTAL EXPENDITURES		706,157.00	400,957.00	153,295.00	305,200.00	56.78
NET OF REVENUES & EXPENDITURES		0.00	95,071.50	(32,432.97)	(95,071.50)	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 10/31/2019
 % Fiscal Year Completed: 33.61

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 390 - 2013 G. O. IMPROVEMENT REFUND BOND DEBT						
Revenues						
Dept 000.000 - GENERAL SERVICES						
390-000.000-403.000	CURRENT PROPERTY TAX	97,000.00	91,979.38	18,445.01	5,020.62	94.82
390-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(250.00)	0.00	0.00	(250.00)	0.00
390-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	0.00	847.10	846.02	(847.10)	100.00
390-000.000-695.000	APPROPRIATION FROM FUND BALANCE	3,220.00	0.00	0.00	3,220.00	0.00
Total Dept 000.000 - GENERAL SERVICES		99,970.00	92,826.48	19,291.03	7,143.52	92.85
TOTAL REVENUES		99,970.00	92,826.48	19,291.03	7,143.52	92.85
Expenditures						
Dept 990.000 - DEBT SERVICE						
390-990.000-991.008	BOND PRINCIPAL - 2013	80,000.00	0.00	0.00	80,000.00	0.00
390-990.000-995.008	BOND INTEREST - 2013	19,720.00	0.00	0.00	19,720.00	0.00
390-990.000-999.000	PAYING AGENT FEES	250.00	0.00	0.00	250.00	0.00
Total Dept 990.000 - DEBT SERVICE		99,970.00	0.00	0.00	99,970.00	0.00
TOTAL EXPENDITURES		99,970.00	0.00	0.00	99,970.00	0.00
Fund 390 - 2013 G. O. IMPROVEMENT REFUND BOND DEBT:						
TOTAL REVENUES		99,970.00	92,826.48	19,291.03	7,143.52	92.85
TOTAL EXPENDITURES		99,970.00	0.00	0.00	99,970.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	92,826.48	19,291.03	(92,826.48)	100.00

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER DEPARTMENT						
Revenues						
Dept 000.000 - GENERAL SERVICES						
590-000.000-502.100	STATE GRANTS	135,000.00	64,222.35	14,645.43	70,777.65	47.57
590-000.000-642.000	UNMETERED & METERED SALES	196,300.00	109,546.74	61,460.28	86,753.26	55.81
590-000.000-642.002	READINESS TO SERVE CHARGES	202,340.00	96,939.73	48,390.93	105,400.27	47.91
590-000.000-642.100	PENALTY REVENUE	4,000.00	1,109.61	0.00	2,890.39	27.74
590-000.000-642.200	CAPITAL REPLACEMENT REVENUE	160,000.00	80,287.30	40,092.71	79,712.70	50.18
590-000.000-642.201	SEWER AUTHORITY - 2013 DEBT SERVICE	14,400.00	3,631.72	3,631.72	10,768.28	25.22
590-000.000-642.202	SEWER AUTHORITY - FORCE MAIN DEBT	106,500.00	26,791.59	26,791.59	79,708.41	25.16
590-000.000-642.203	SEWER AUTHORITY - 2018 PLANT DEBT	31,000.00	7,801.92	7,801.92	23,198.08	25.17
590-000.000-664.000	INTEREST & DIVIDEND INCOME	1,000.00	1,306.60	833.32	(306.60)	130.66
590-000.000-694.000	OTHER MISCELLANEOUS INCOME	0.00	60.00	0.00	(60.00)	100.00
Total Dept 000.000 - GENERAL SERVICES		850,540.00	391,697.56	203,647.90	458,842.44	46.05
TOTAL REVENUES		850,540.00	391,697.56	203,647.90	458,842.44	46.05
Expenditures						
Dept 000.000 - GENERAL SERVICES						
590-000.000-702.000	SALARIES - WAGES FULL TIME	61,884.00	22,710.66	7,588.68	39,173.34	36.70
590-000.000-702.001	SALARIES - OVERTIME PAY	3,717.00	1,335.94	494.15	2,381.06	35.94
590-000.000-702.123	SAW GRANT	1,000.00	0.00	0.00	1,000.00	0.00
590-000.000-703.000	SALARIES - WAGES PART TIME	200.00	172.84	57.62	27.16	86.42
590-000.000-703.001	PART TIME WAGES - OVERTIME	100.00	0.00	0.00	100.00	0.00
590-000.000-704.000	SOCIAL SECURITY	5,040.00	1,757.38	592.62	3,282.62	34.87
590-000.000-705.000	RETIREMENT FUND CONTRIBUTION	21,225.00	3,732.80	1,028.36	17,492.20	17.59
590-000.000-707.000	DENTAL INSURANCE	1,180.00	309.01	44.12	870.99	26.19
590-000.000-708.000	VISION CARE REIMBURSEMENT	325.00	92.25	0.00	232.75	28.38
590-000.000-709.000	MEDICAL INSURANCE	14,456.00	5,461.52	869.10	8,994.48	37.78
590-000.000-710.000	LIFE INSURANCE	1,150.00	449.29	86.53	700.71	39.07
590-000.000-711.000	WORKER'S COMP INSURANCE	1,200.00	753.00	0.00	447.00	62.75
590-000.000-727.000	OFFICE SUPPLIES	1,000.00	93.32	56.49	906.68	9.33
590-000.000-740.000	OPERATING SUPPLIES	3,000.00	200.50	119.99	2,799.50	6.68
590-000.000-740.220	PHYSICALS & CDL FEES	350.00	0.00	0.00	350.00	0.00
590-000.000-741.000	CLOTHING	550.00	0.00	0.00	550.00	0.00
590-000.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,000.00	429.96	429.96	570.04	43.00
590-000.000-801.000	PROFESSIONAL SERVICES	40,000.00	13,222.42	1,429.44	26,777.58	33.06
590-000.000-801.315	PROF SERV - GIS	500.00	0.00	0.00	500.00	0.00
590-000.000-801.443	PROF SERV - SAW GRANT	150,000.00	26,598.45	15,134.55	123,401.55	17.73
590-000.000-801.902	CONTRACT - WORKERS	1,000.00	20.76	0.00	979.24	2.08
590-000.000-804.100	AUDIT SERVICES	1,900.00	1,800.00	280.00	100.00	94.74
590-000.000-818.002	GH/SL SEWER AUTHORITY	170,000.00	46,295.65	33,267.63	123,704.35	27.23
590-000.000-818.003	SLT LIFT STATION	40,000.00	7,719.31	7,719.31	32,280.69	19.30
590-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	7,000.00	2,333.32	583.33	4,666.68	33.33
590-000.000-818.007	SEWER AUTH 2018 PLANT DEBT	31,000.00	6,381.79	2,998.13	24,618.21	20.59
590-000.000-818.008	PUMP STATION/FORCE MAIN 2018 BOND CHARGE	106,500.00	21,745.35	10,215.85	84,754.65	20.42
590-000.000-818.009	SEWER AUTH. 2013 BONDS DEBT SERVICE	14,400.00	3,001.80	1,410.23	11,398.20	20.85
590-000.000-820.000	ENGINEERING/PROJECT ADMIN	15,000.00	16,775.28	11,001.90	(1,775.28)	111.84
590-000.000-853.000	TELEPHONE	1,000.00	0.00	0.00	1,000.00	0.00
590-000.000-860.000	TRANSPORTATION/TRAINING	1,500.00	988.13	130.05	511.87	65.88
590-000.000-900.000	PRINTING & PUBLISHING	500.00	0.00	0.00	500.00	0.00
590-000.000-910.000	INSURANCE	6,500.00	6,500.00	0.00	0.00	100.00
590-000.000-921.000	ELECTRIC SERVICE	7,500.00	2,236.46	875.09	5,263.54	29.82
590-000.000-922.000	WATER & SEWER SERVICE	850.00	278.45	278.45	571.55	32.76
590-000.000-923.000	NATURAL GAS UTILITIES	5,000.00	728.32	337.38	4,271.68	14.57

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 10/31/2019
 % Fiscal Year Completed: 33.61

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019	MONTH 10/31/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 590 - SEWER DEPARTMENT						
Expenditures						
590-000.000-931.000	BUILDING REPAIRS & MAINTENANCE	1,200.00	62.06	62.06	1,137.94	5.17
590-000.000-935.000	REPAIRS & MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
590-000.000-940.000	INTERNAL RENTAL	7,500.00	908.27	729.74	6,591.73	12.11
590-000.000-940.002	OFFICE EQUIPMENT RENT	1,680.00	0.00	0.00	1,680.00	0.00
590-000.000-956.200	BANK FEES	650.00	0.00	0.00	650.00	0.00
590-000.000-970.000	CAPITAL OUTLAY	50,000.00	79,562.20	73,069.20	(29,562.20)	159.12
590-000.000-987.000	DEPRECIATION	57,500.00	0.00	0.00	57,500.00	0.00
590-000.000-995.100	INTERFUND ADVANCE PRINCIPAL	35,000.00	0.00	0.00	35,000.00	0.00
590-000.000-995.150	INTERFUND ADVANCE INTEREST	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 000.000 - GENERAL SERVICES		879,557.00	274,656.49	170,889.96	604,900.51	31.23
TOTAL EXPENDITURES		879,557.00	274,656.49	170,889.96	604,900.51	31.23
Fund 590 - SEWER DEPARTMENT:						
TOTAL REVENUES		850,540.00	391,697.56	203,647.90	458,842.44	46.05
TOTAL EXPENDITURES		879,557.00	274,656.49	170,889.96	604,900.51	31.23
NET OF REVENUES & EXPENDITURES		(29,017.00)	117,041.07	32,757.94	(146,058.07)	403.35

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER DEPARTMENT						
Revenues						
Dept 000.000 - GENERAL SERVICES						
591-000.000-451.300	WATER TOWER CELLULAR USE	3,800.00	1,337.60	334.40	2,462.40	35.20
591-000.000-626.000	SERVICE RENDERED	3,200.00	1,712.10	570.70	1,487.90	53.50
591-000.000-642.001	METERED SALES	257,000.00	160,918.23	104,914.45	96,081.77	62.61
591-000.000-642.002	READINESS TO SERVE CHARGES	149,000.00	73,618.30	37,293.99	75,381.70	49.41
591-000.000-642.003	LEAD SERVICE LINE REPLACEMENT CHARGES	75,000.00	18,493.20	18,493.20	56,506.80	24.66
591-000.000-642.100	PENALTY REVENUE	3,000.00	791.80	0.00	2,208.20	26.39
591-000.000-642.200	CAPITAL REPLACEMENT REVENUE	76,800.00	39,516.08	20,216.43	37,283.92	51.45
591-000.000-664.000	INTEREST & DIVIDEND INCOME	10,000.00	4,337.24	1,173.54	5,662.76	43.37
591-000.000-677.000	REIMBURSEMENTS	18,500.00	0.00	0.00	18,500.00	0.00
591-000.000-677.110	NSF RETURNED CHECK FEE	100.00	40.00	0.00	60.00	40.00
591-000.000-695.000	APPROPRIATION FROM FUND BALANCE	77,566.00	0.00	0.00	77,566.00	0.00
Total Dept 000.000 - GENERAL SERVICES		673,966.00	300,764.55	182,996.71	373,201.45	44.63
TOTAL REVENUES		673,966.00	300,764.55	182,996.71	373,201.45	44.63
Expenditures						
Dept 000.000 - GENERAL SERVICES						
591-000.000-702.000	SALARIES - WAGES FULL TIME	88,554.00	29,769.97	9,585.46	58,784.03	33.62
591-000.000-702.001	SALARIES - OVERTIME PAY	3,759.00	540.84	491.34	3,218.16	14.39
591-000.000-703.000	SALARIES - WAGES PART TIME	300.00	172.77	57.59	127.23	57.59
591-000.000-703.001	PART TIME WAGES - OVERTIME	200.00	0.00	0.00	200.00	0.00
591-000.000-704.000	SOCIAL SECURITY	5,500.00	2,212.35	736.32	3,287.65	40.22
591-000.000-705.000	RETIREMENT FUND CONTRIBUTION	20,825.00	4,409.00	1,190.50	16,416.00	21.17
591-000.000-707.000	DENTAL INSURANCE	1,355.00	355.74	51.51	999.26	26.25
591-000.000-708.000	VISION CARE REIMBURSEMENT	325.00	90.00	0.00	235.00	27.69
591-000.000-709.000	MEDICAL INSURANCE	16,728.00	6,198.01	970.93	10,529.99	37.05
591-000.000-710.000	LIFE INSURANCE	1,250.00	500.21	95.76	749.79	40.02
591-000.000-711.000	WORKER'S COMP INSURANCE	1,200.00	1,472.00	0.00	(272.00)	122.67
591-000.000-727.000	OFFICE SUPPLIES	1,200.00	93.32	56.49	1,106.68	7.78
591-000.000-740.000	OPERATING SUPPLIES	12,000.00	72.95	0.00	11,927.05	0.61
591-000.000-740.220	PHYSICALS & CDL FEES	300.00	0.00	0.00	300.00	0.00
591-000.000-740.591	OPERATING SUPPLIES - NEW SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
591-000.000-741.000	CLOTHING	600.00	0.00	0.00	600.00	0.00
591-000.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	10,000.00	0.00	0.00	10,000.00	0.00
591-000.000-801.000	PROFESSIONAL SERVICES	66,000.00	12,157.11	2,222.14	53,842.89	18.42
591-000.000-801.003	PROF SERVICES - VALVE REPLACEMENT	20,000.00	0.00	0.00	20,000.00	0.00
591-000.000-801.315	PROF SERV - GIS	500.00	0.00	0.00	500.00	0.00
591-000.000-801.591	LEAD SERVICE LINE REPLACEMENT	75,000.00	360.00	360.00	74,640.00	0.48
591-000.000-801.902	CONTRACT - WORKERS	1,000.00	145.32	145.32	854.68	14.53
591-000.000-804.100	AUDIT SERVICES	1,850.00	1,800.00	280.00	50.00	97.30
591-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	7,500.00	2,500.00	625.00	5,000.00	33.33
591-000.000-818.006	WATER COMMODITY PURCHASE	135,000.00	32,772.96	16,602.47	102,227.04	24.28
591-000.000-820.000	ENGINEERING/PROJECT ADMIN	10,000.00	270.82	0.00	9,729.18	2.71
591-000.000-860.000	TRANSPORTATION/TRAINING	3,000.00	988.13	130.05	2,011.87	32.94
591-000.000-900.000	PRINTING & PUBLISHING	400.00	0.00	0.00	400.00	0.00
591-000.000-910.000	INSURANCE	6,500.00	6,500.00	0.00	0.00	100.00
591-000.000-921.000	ELECTRIC SERVICE	1,050.00	395.11	160.79	654.89	37.63
591-000.000-922.000	WATER & SEWER SERVICE	1,000.00	254.60	254.60	745.40	25.46
591-000.000-923.000	NATURAL GAS UTILITIES	1,500.00	27.25	27.25	1,472.75	1.82
591-000.000-931.000	BUILDING REPAIRS & MAINTENANCE	2,000.00	58.14	58.14	1,941.86	2.91
591-000.000-940.000	INTERNAL RENTAL	20,000.00	1,944.82	638.61	18,055.18	9.72
591-000.000-940.002	OFFICE EQUIPMENT RENT	1,700.00	0.00	0.00	1,700.00	0.00

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER DEPARTMENT						
Expenditures						
591-000.000-956.200	BANK FEES	850.00	0.00	0.00	850.00	0.00
591-000.000-970.000	CAPITAL OUTLAY	10,000.00	0.00	0.00	10,000.00	0.00
591-000.000-970.100	LEAD/COPPER LINE REPLACEMENT	75,000.00	0.00	0.00	75,000.00	0.00
591-000.000-970.591	WATER METER REPLACEMENT	40,000.00	0.00	0.00	40,000.00	0.00
591-000.000-987.000	DEPRECIATION	150,000.00	0.00	0.00	150,000.00	0.00
591-000.000-991.004	BOND PRINCIPAL - 2001 INTAKE	26,312.00	0.00	0.00	26,312.00	0.00
591-000.000-995.004	BOND INTEREST - 2001 INTAKE	694.00	693.80	0.00	0.20	99.97
591-000.000-995.200	2009 NOWS IMPROVEMENT BONDS - PRINCIPAL	81.00	432.29	0.00	(351.29)	533.69
591-000.000-995.300	2009 NOWS IMPROVEMENT BONDS - INTEREST	433.00	0.00	0.00	433.00	0.00
591-000.000-999.000	PAYING AGENT FEES	500.00	200.00	0.00	300.00	40.00
Total Dept 000.000 - GENERAL SERVICES		823,966.00	107,387.51	34,740.27	716,578.49	13.03
TOTAL EXPENDITURES		823,966.00	107,387.51	34,740.27	716,578.49	13.03
Fund 591 - WATER DEPARTMENT:						
TOTAL REVENUES		673,966.00	300,764.55	182,996.71	373,201.45	44.63
TOTAL EXPENDITURES		823,966.00	107,387.51	34,740.27	716,578.49	13.03
NET OF REVENUES & EXPENDITURES		(150,000.00)	193,377.04	148,256.44	(343,377.04)	128.92

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 661 - CENTRAL EQUIPMENT FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
661-000.000-664.000	INTEREST & DIVIDEND INCOME	2,000.00	288.65	0.00	1,711.35	14.43
661-000.000-669.000	EQUIPMENT RENTALS	190,000.00	19,568.63	7,255.47	170,431.37	10.30
661-000.000-669.001	OFFICE EQUIPMENT RENTALS	16,180.00	0.00	0.00	16,180.00	0.00
Total Dept 000.000 - GENERAL SERVICES		208,180.00	19,857.28	7,255.47	188,322.72	9.54
TOTAL REVENUES		208,180.00	19,857.28	7,255.47	188,322.72	9.54
Expenditures						
Dept 000.000 - GENERAL SERVICES						
661-000.000-702.000	SALARIES - WAGES FULL TIME	14,557.00	2,430.48	595.56	12,126.52	16.70
661-000.000-702.001	SALARIES - OVERTIME PAY	4,139.00	0.00	0.00	4,139.00	0.00
661-000.000-703.000	SALARIES - WAGES PART TIME	1,000.00	0.00	0.00	1,000.00	0.00
661-000.000-704.000	SOCIAL SECURITY	0.00	173.58	43.06	(173.58)	100.00
661-000.000-705.000	RETIREMENT FUND CONTRIBUTION	1,800.00	440.32	114.66	1,359.68	24.46
661-000.000-707.000	DENTAL INSURANCE	160.00	42.11	6.26	117.89	26.32
661-000.000-708.000	VISION CARE REIMBURSEMENT	45.00	16.50	0.00	28.50	36.67
661-000.000-709.000	MEDICAL INSURANCE	1,647.00	584.88	88.43	1,062.12	35.51
661-000.000-710.000	LIFE INSURANCE	105.00	48.05	9.26	56.95	45.76
661-000.000-711.000	WORKER'S COMP INSURANCE	400.00	223.00	0.00	177.00	55.75
661-000.000-740.000	OPERATING SUPPLIES	5,000.00	333.86	88.89	4,666.14	6.68
661-000.000-740.001	GAS AND OIL	16,000.00	1,895.95	572.09	14,104.05	11.85
661-000.000-740.002	DPW DRUG TESTING FEES	75.00	0.00	0.00	75.00	0.00
661-000.000-740.220	PHYSICALS & CDL FEES	100.00	0.00	0.00	100.00	0.00
661-000.000-741.000	CLOTHING	125.00	0.00	0.00	125.00	0.00
661-000.000-801.000	PROFESSIONAL SERVICES	27,000.00	1,670.47	568.54	25,329.53	6.19
661-000.000-801.902	CONTRACT - WORKERS	2,000.00	332.16	124.56	1,667.84	16.61
661-000.000-804.100	AUDIT SERVICES	460.00	450.00	70.00	10.00	97.83
661-000.000-853.000	TELEPHONE	7,000.00	1,562.64	1,043.70	5,437.36	22.32
661-000.000-853.400	TELEPHONE - CELLULAR SERVICE	4,750.00	747.72	597.72	4,002.28	15.74
661-000.000-910.000	INSURANCE	17,750.00	16,526.00	0.00	1,224.00	93.10
661-000.000-920.172	MANAGER VEHICLE LEASE PYMT	3,200.00	0.00	0.00	3,200.00	0.00
661-000.000-930.000	OFFICE EQUIPMENT MAINTENANCE	12,000.00	2,779.62	908.95	9,220.38	23.16
661-000.000-932.000	EQUIPMENT MAINTENANCE	26,000.00	3,621.56	77.97	22,378.44	13.93
661-000.000-956.200	BANK FEES	375.00	0.00	0.00	375.00	0.00
661-000.000-970.000	CAPITAL OUTLAY	10,000.00	2,685.00	0.00	7,315.00	26.85
661-000.000-987.000	DEPRECIATION	75,000.00	0.00	0.00	75,000.00	0.00
Total Dept 000.000 - GENERAL SERVICES		230,688.00	36,563.90	4,909.65	194,124.10	15.85
TOTAL EXPENDITURES		230,688.00	36,563.90	4,909.65	194,124.10	15.85
Fund 661 - CENTRAL EQUIPMENT FUND:						
TOTAL REVENUES		208,180.00	19,857.28	7,255.47	188,322.72	9.54
TOTAL EXPENDITURES		230,688.00	36,563.90	4,909.65	194,124.10	15.85
NET OF REVENUES & EXPENDITURES		(22,508.00)	(16,706.62)	2,345.82	(5,801.38)	74.23

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 10/31/2019
 % Fiscal Year Completed: 33.61

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT USED
		AMENDED BUDGET	10/31/2019 NORMAL (ABNORMAL)	MONTH 10/31/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
TOTAL REVENUES - ALL FUNDS		6,169,724.00	3,135,537.48	1,016,077.02	3,034,186.52	50.82
TOTAL EXPENDITURES - ALL FUNDS		6,371,249.00	1,677,908.55	627,859.00	4,693,340.45	26.34
NET OF REVENUES & EXPENDITURES		(201,525.00)	1,457,628.93	388,218.02	(1,659,153.93)	723.30

October

To: Village President Mark Powers & Council Members

From: Angela Stanford-Butler, DDA Director

Date: 11/15/2019

Re: Department Report

DDA Branding – The final round of logos and tag lines were presented to the DDA Board.

DDA Downtown Design Manual – The surveys meant to gather data for a market and economic impact analysis have been released to the public and the results are being evaluated. Both Progressive AE and Concept A Creative met to share information to keep both the branding and design manual aligned.

Issue Media Group – Our contract has been redated to 10.1.19 due to delays on their end. We expect to meet this month with their Rapid Growth team as well as community business members in an effort to start discussions that generate content for news articles and PR pieces that represent the untold stories of Spring Lake and West Michigan. If there are any further delays we will consider walking away from the opportunity.

Art in the Park – This is what's currently happening with the project:

- Artist submissions have started to come in for the piece of sculpture dedicated to the memory of Gary and Victoria Verplank. At the same time we have been awarded a \$2500.00 Impact Grant from the Grand Haven Area Community Foundation in support of that piece. Fundraising for this project will continue in earnest as we reach out to donors considering their year-end giving.
- Our letter of inquiry was accepted and our full grant request has been submitted for \$2500.00 grant from the GHACF Youth Advisory Council. This grant would support an offshoot of Art in the Park with a Youth Art Spring Lake project. Similar to our public art on the Lakeside Trail, this grant would allow us to commission a Spring Lake High School student to paint a mural on the north side of Seven Steps Up. The theme of student submissions will address diversity & inclusion and how music and art work together to engage and generate diversity.

Mass Gathering Ordinance – The Mass Gathering Application has been finalized and has been used throughout the summer months on a test basis. Adjustments were made as needed and we are ready to begin working with it when/if the proposed Mass Gathering Ordinance is approved by Council.

Halloween – The Village businesses will participate in Spook-a-Palooza again this year. Information and marketing will be coming to inform the community that families are welcome to trick-or-treat with Village businesses who place the Spook-a-Palooza sign in their window or door from 4:00 – 6:00 pm on Wed., October 31st. This year will feature music at the clock tower (weather permitting) to help keep things lively.

Small Business Saturday – The DDA is looking for Village Businesses to participate in the Small Business Saturday event that will be held throughout the United States on Saturday, November 23rd this year. It was introduced by American Express who provided marketing materials for participants. Businesses are encouraged to promote and prepare for the event with deals and specials that will encourage their customers to come to the Village to shop.



Sheriff's Office

Headquarters/Administration

12220 Fillmore Street
West Olive, Michigan 49460
(616) 738-4000 or (888) 731-1001
Fax: (616) 738-4062

Steve Kempker
Sheriff

Valerie Weiss
Undersheriff



Correctional Facility

12130 Fillmore Street
West Olive, Michigan 49460
(616) 786-4140 or (888) 731-1001
Fax: (616) 738-4099

Date: November 2019
To: Manager Burns, Village council
From: Sgt. Jason Kik
RE: October monthly report

Please find attached your Ottawa County Sheriff's Office monthly report for the Village of Spring Lake. I have included statistics and corresponding graphs. Some of the highlights from this month:

Ottawa County Sheriff responded to 133 calls for service within the Village of Spring Lake. We also responded to 134 calls for service in the City of Ferrysburg. Deputies made 98 traffic contacts in the Village of Spring Lake and 80 traffic contacts in the city of Ferrysburg.

Deputies continue to make contacts with business owners within the village. This month, we made 35 business contacts in the Village of Spring Lake and 4 in the city of Ferrysburg.

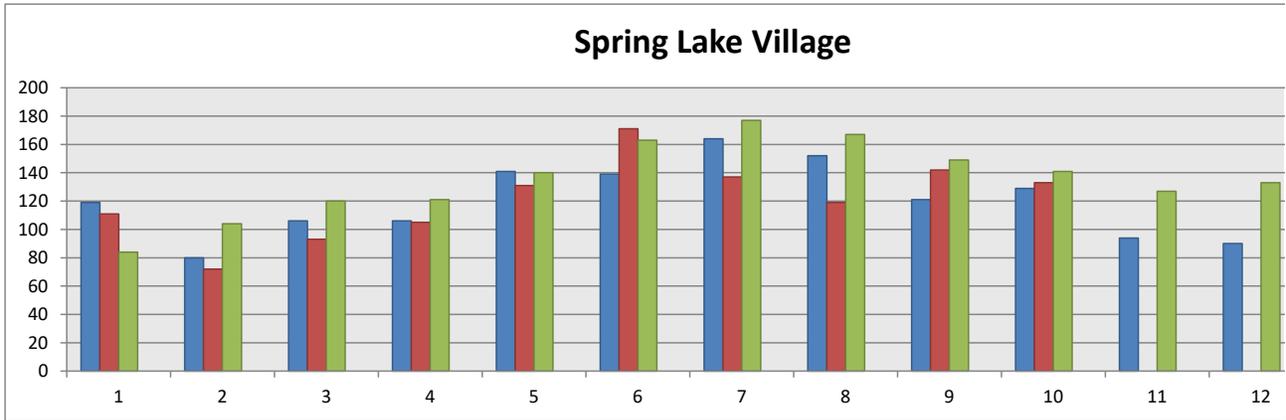
Deputies continue to work with area schools. Deputies are making regular contacts with our schools during patrol time. We made 29 school contacts in Spring Lake village and 21 school contacts in City of Ferrysburg.

Events:

Deputy Allard hosted 8th grade students for lunch with a deputy Two times this month
Deputies attended Halloween parades at Holmes elementary and West Michigan Academy
Deputies handed out candy at Village hall on Halloween
Deputies handed out candy in neighborhoods throughout Spring Lake and Ferrysburg on Halloween night
Deputies assisted with the inaugural LOVE in action trail run
Deputies participated in the Ferrysburg fire open house
Deputies completed CPTED analysis at West Michigan Academy
Deputies completed CPTED analysis at AAC credit union
Deputies participated in Walden Green family breakfast and Walk a thon

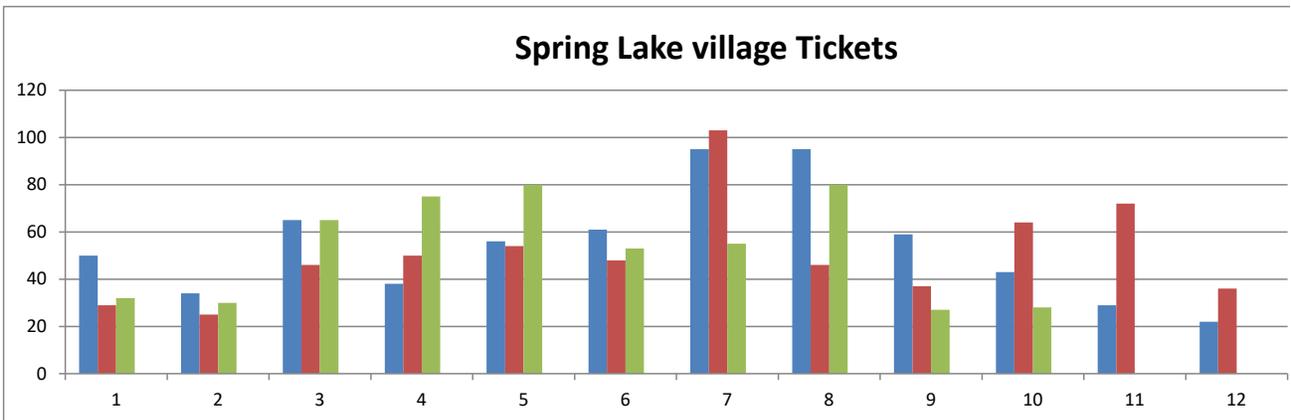
Total Number of Calls

Column1	January	February	March	April	May	June	July	August	September	October	November
2018	119	80	106	106	141	139	164	152	121	129	94
2019	111	72	93	105	131	171	137	119	142	133	
2017	84	104	120	121	140	163	177	167	149	141	127



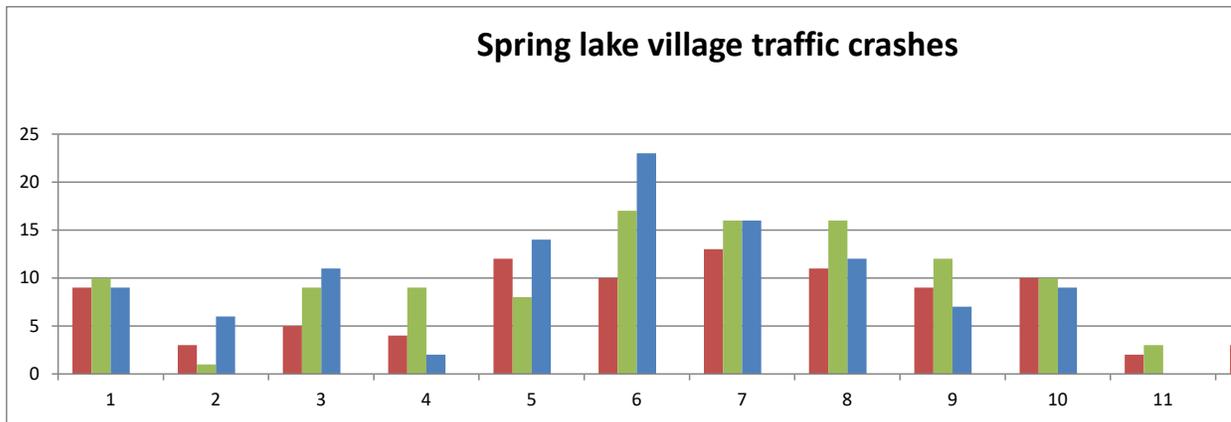
Total Tickets by Month

	January	February	March	April	May	June	July	August	September	October	November
2018	50	34	65	38	56	61	95	95	59	43	29
2017	29	25	46	50	54	48	103	46	37	64	72
2019	32	30	65	75	80	53	55	80	27	28	



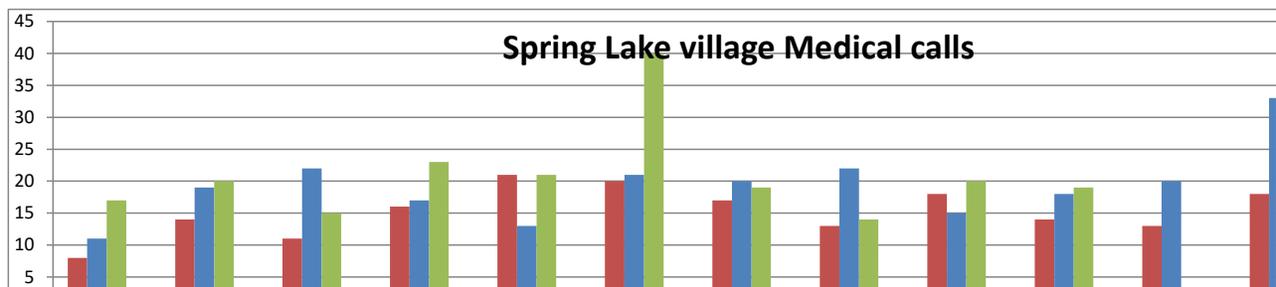
Traffic Crashes

	January	February	March	April	May	June	July	August	September	October	November
2018	9	3	5	4	12	10	13	11	9	10	2
2017	10	1	9	9	8	17	16	16	12	10	3
2019	9	6	11	2	14	23	16	12	7	9	



Medical Calls

	January	February	March	April	May	June	July	August	September	October	November
2018	8	14	11	16	21	20	17	13	18	14	13
2017	11	19	22	17	13	21	20	22	15	18	20
2019	17	20	15	23	21	40	19	14	20	19	



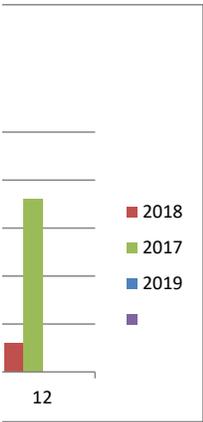
December	TOTALS
90	
133	



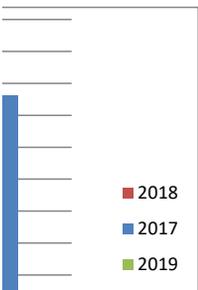
December	TOTALS
22	
36	



December	TOTALS
3	
18	



December	TOTALS
18	
33	





December
2018
0
0
0
0
0
0
0
0
3
0
10
8
0
0

Spring Lake

Fire Department Monthly Report October 2019

Fire Department





Fire Chief Report

Monthly Report

As of October 31, we have responded to 983 calls in 2019. This is a 6% increase from the previous year and 14% increase compared to the last four years.

This month we acknowledge the following firefighter work anniversaries and continued commitment to our community:

Ryan Bloomquist – 1 year

Larry Jackson – 1 year

Brad Stalzer – 1 year

Andrew Donselar – 4 years

John Stalzer – 15 years

Travis Babcock – 19 years

This year Fire Prevention Week was October 6-12. With having our Community Open House at Central Park in September, this gives us the time to go to the local schools and day care centers to provide fire safety education. This year we continued the opportunity for kids to earn the chance to ride in a fire truck to school if they complete a fire escape plan of their home. Jeffers, Holmes, Lake Hills and St. Mary's elementary schools all participate and each school gets a selected winner that gets to ride on a fire truck. It has been great to see the participation from the students and the excitement of the kids who have that opportunity to ride in the big red truck.

Our department continues to work closely with the Ottawa County Emergency Management team as we monitor the erosion conditions along the Lake Michigan shoreline and its effects on some of the homes. At least one home has been identified to be in a critical state and a few more homes have taken proactive measures through the State to shore up their portion of the shoreline. The high water and erosion conditions are expected to continue into next year so this will be on our radar for some time.



Incident Type Report (Summary)

Monthly Report

Incident Type	Percent of Incidents	Count
Incident Category: 1 - Fire		
118 - Trash or rubbish fire, contained	1.1%	1
	Total: 1.1%	Total: 1
Incident Category: 3 - Rescue & Emergency Medical Service Incident		
321 - EMS call, excluding vehicle accident with injury	64.4%	56
322 - Motor vehicle accident with injuries	1.1%	1
	Total: 65.5%	Total: 57
Incident Category: 4 - Hazardous Condition (No Fire)		
412 - Gas leak (natural gas or LPG)	1.1%	1
424 - Carbon monoxide incident	1.1%	1
440 - Electrical wiring/equipment problem, other	1.1%	1
444 - Power line down	3.4%	3
	Total: 6.9%	Total: 6
Incident Category: 5 - Service Call		
561 - Unauthorized burning	1.1%	1
	Total: 1.1%	Total: 1
Incident Category: 6 - Good Intent Call		
611 - Dispatched and cancelled en route	2.3%	2
6110 - Dispatched and cancelled en route (Medical)	11.5%	10
651 - Smoke scare, odor of smoke	1.1%	1
	Total: 14.9%	Total: 13
Incident Category: 7 - False Alarm & False Call		
7001 - Dispatch Error (Never Dispatched)	3.4%	3
733 - Smoke detector activation due to malfunction	1.1%	1
736 - CO detector activation due to malfunction	1.1%	1
743 - Smoke detector activation, no fire - unintentional	2.3%	2
745 - Alarm system activation, no fire - unintentional	1.1%	1
746 - Carbon monoxide detector activation, no CO	1.1%	1
	Total: 10.3%	Total: 9
	Total: 100.0%	Total: 87



Spring Lake Township/Village Monthly Incident Counts

October 2019

Monthly Report

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD	Yearly Total
2019	85	101	81	114	94	104	116	112	89	87			983	983
2018	110	75	95	70	90	92	108	89	90	107	93	91	926	1110
2017	85	88	102	86	92	93	87	91	81	108	91	107	805	1111
2016	90	94	78	92	81	80	99	98	89	97	89	92	898	1079
2015	87	64	78	58	73	93	84	91	105	90	93	77	823	993

Spring Lake Township Incident Counts

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD	Yearly Total	% of Yearly
2019	63	73	61	85	59	59	88	88	60	60			696	696	71%
2018	84	55	72	48	61	65	79	65	64	90	75	71	683	829	75%
2017	70	66	68	65	70	64	56	61	62	82	63	65	664	792	71%
2016	60	69	65	63	54	57	72	69	68	82	78	65	659	802	74%
2015	59	50	54	42	51	60	65	64	75	70	70	59	590	719	72%

Spring Lake Village Incident Counts

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD	Yearly Total	% of Yearly
2019	17	20	18	29	29	42	24	19	24	23			245	245	25%
2018	24	17	18	18	25	21	24	17	25	14	15	18	203	236	21%
2017	11	19	30	17	16	26	27	25	15	20	25	33	206	264	24%
2016	26	21	10	25	21	18	22	24	16	15	10	21	198	229	21%
2015	24	14	19	11	17	23	16	22	26	14	19	16	186	221	22%

Aid Responses

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD	Yearly Total	% of Yearly
2019	4	8	2	1	5	2	3	5	3	1			34	34	3%
2018	2	3	5	4	4	6	5	8	1	6	3	2	44	49	4%
2017	4	3	4	4	6	3	4	5	4	6	3	9	43	55	5%
2016	4	4	3	4	6	5	5	5	5	0	1	6	41	48	4%
2015	4	0	5	5	5	10	3	5	4	6	4	2	47	53	5%



Aid Given/Received Report

Monthly Report

Aid Given Or Received	Automatic Aid Received Departments	Incident Number
Department Name: Ferrysburg Fire Dept		
Automatic aid given		19-0000946
Count: 1		
Count: 1		

Introduction:

Where did the summer go! Seems like it just started to warm up from the wet, cool spring and all of a sudden, the weather is cold, wet and gloomy, with winter moving in. There are multiple projects in the Village and TWP that need to be completed. The weather is making it difficult to complete these projects.

The DPW has been busy with all of their fall, pre-winter activities. This will be the first winter for the joint DPW. It will be interesting to see how the snow removal process and scheduling will develop.

With the completion of the TWP SAW and the Village SAW nearing completion, focus will begin with developing the long-term budgets. Water asset management plans have also been developed. Working with the Management and the Utility Department, asset management and capital improvement plans will be developed for the water and sewer systems. Pretty exciting right?

Utility/Street Department

- Completed 296 Miss Digs, 197 in the TWP, and 99 in the Village.
- Processed 68 utility work orders in the TWP and 22 in the Village.
- Responded to 158 pump station alarms.
- Multiple meetings and site visits at ongoing projects, Lily Mansion, Isabel House, Brooklyn Bagel, State Road, 148th Culvert replacement, North Bank Trail, Epicurean Village, Holiday Inn pump Station, Barret Boats,
- Staff had the leaf truck out picking up leaves the last week of October. The new leaf truck is working great. We will again be picking up leaves the week of November and will continue until we pick all leaves or weather prohibits further pick up. We also have the dumpsters at the TWP DPW building for leaf collection.
- The DPW planned on having an additional 50 hydrants painted in the Village. This did not happen so we will plan on completion in the spring.
- Planted 25 street trees in the Village, another 40 to plant yet this fall.
- Hydrant Flushing: All 178 hydrants in the Village were flushed. 11 of the 178 were taken out of service for various reasons. Maintenance of those hydrants taken out of service is underway. In the TWP Eighty hydrants on dead end water mains were flushed. This is less than half of the dead-end hydrants we need to flush. No repairs were noted.



General Services Department

- The Village DPW building heating systems were inspected and tested. There were a few minor repairs required which will be taken care of this month.
- Winterization of all park restrooms has been completed. The restrooms are closed for the seasons.
- All Village and TWP irrigation systems have been blown out and winterized.
- Using GIS equipment owned by the DPW, staff was able to conduct a GPS survey of the irrigation heads and valves. The engineer was able to place the data in the GIS system. This will allow an accurate map of the system and accurate on site location the irrigation heads and valves. This was

the first time this GIS system was used by staff for this application. This will not be the last time.

- All the snow removal equipment has been evaluated, tested, repaired and readied for snow removal operations.
- Fall fertilizer was applied in all TWP and Village Parks and in the TWP Cemetery,

Project Status

- **Cutler Street** still needs to be completed. Only half the street is usable. We will not be able to fully complete the street this year. I have contacted Prien and Newhof numerous times expressing concern about completion and ongoing drainage issues. I am thus far unsuccessful achieving completion as it relates to this portion of the force main project.
- **S. Lake Lift Station:** Engineering design and specification development continues. Moore & Burgink is also preparing the EGLE permit submittal.
- **Holiday Inn/Village Cove Lift Station Sewer Project:** The Village Cove Lift Station upgrade is complete and is now accepting the flow from the new gravity main. The gravity main has been installed and hooked up. The Holiday Inn Lift Station is no more. Restoration is underway.



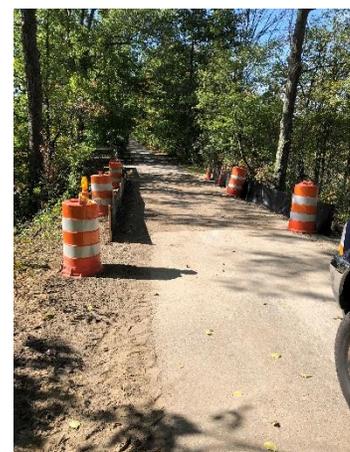
- **Culvert Replacement:** 148th between Cleveland and State is in the final stages. 148th is now open to vehicle traffic. The pathway over the culvert was wooden and is now pavement with a wooden railing system. There were some erosion and drainage issues that staff addressed with OCRC.

- **VanWagner pathway:** The project consists of 1,442 ft of 8' path and 545 ft of 10' boardwalk. Clearing and preparing the area for the pathway is well under way. Preparing for paving and wooden pathway construction has also been initiated.

- **Generator Maintenance** of the Village emergency generators is underway. The overall condition was not satisfactory. Repairs were initiated. One generator has been permanently retired do to existing condition and repair costs. Replacement cost for the generator is being developed. A secong generator will likely be retired but it is still being evaluated.

Upcoming Activity/Project

- **Village Street Tree Maintenance:** Bid specifications were prepared and sent out and are due by November 7th. The bid specifications developed indicate that 47 trees needing varying types of pruning maintenance, 29 tree removals and 37 stumps to remove. The DPW will perform restoration of the stump removal sites.
- **North Bank Trail (NBT) between Fruitport Road and 148 the culvert is failing.** The settling occuring in this area is having significant impact on a 10" sewer main. The Utility Department initiated a process to temprarailly support the sewer main until such time as the culvert is repaired or replaced. The Board of Determination, after a public hearing, has approved an amendment to an exisitng drainage district. The expanded district will take in that area of Lloyd's Bayou where the culvert is located. The Drain Commissionier is now working on a plan to repair or replace the culvert. The first estimate submitted was over \$300,000. I am hoping this issue can be solved this winter. The use of the NBT slows considerably during the winter.





MINUTES

DDA Meeting
Thursday, October 8, 2019
7:30 a.m. Village Hall – EOC Room

I. Call to Order

Chairman **Heins** called the meeting to order at 7:32 a.m.

II. Roll Call:

Present: Chairman Heins, Brown, Callen, Dixon, Dull, G. Hanks, Van Leeuwen-Vega, Willison and M. Hanks (Council Liaison).

Absent: Moore (was called away on an emergency)

Staff Present: Chris Burns (Village Manager), Angela Stanford-Butler (DDA Director) and Maryann Fonkert (Deputy Clerk).

III. Approval of Minutes: 9/10/2019 Regular meeting.

Motion by **Callen**, second from **Willison**, to approve the minutes of the September 10, 2019 Regular meeting. All in favor, motion carried.

Yes: 9 No: 0

IV. Approval of the Agenda

Motion by **Callen**, second from **G. Hanks**, to approve the agenda as presented. All in favor, motion carried.

Yes: 9 No: 0

V. Financial Report – Burns shared the financial report with the Board. **Heins** asked about the 769% in operating supplies. **Burns** said she would ask Hinga, but she thought it was a budget adjustment that needed to be made.

VI. Business

A. Downtown Redevelopment Presentation – Burns shared a presentation outlining the redevelopment of the proposed donation of 109 S. Jackson from Kim VanKampen acting on behalf of Savidge Two LLC. **Burns** explained that since the intent of accepting the donation from Ms. VanKampen was to sell the property for redevelopment, RFPs had been solicited and one had been received from ARM (owned by Brandon Brown & Eric Wolff) for a proposed purchase price of \$110,000 with potential investment of \$785k to \$925k. **Burns** went over the initial investments of Ms. VanKampen's property purchases throughout the Village and what the potential tax revenue would be. **Burns** explained that Ms. VanKampen was not asking for any tax abatements as she would rather those grants be saved for other business owners; her intent was to spur other redevelopment downtown. **Burns** said that one of the things that Council would be contemplating at their next meeting was, in exchange for

the donation of 109 S. Jackson, the proceeds generated from the sale (\$110,000) would be used to offset any losses in revenue from Tanglefoot Park and also tax revenue from Epicurean Village be reinvested specifically in the 2 blocks downtown. **Burns** explained that one of the other trades that Council had contemplated was whether or not the pocket park on Savidge would remain Village property. **Burns** said that the Pocket Park had a very restricted deed that required it to remain open to the public, not to be fenced in, and Ms. VanKampen was required to maintain it and maintain liability insurance on it. **Burns** said this would put that parcel back on the tax roll. **Burns** shared how redeveloping Tanglefoot would meet the 6 of the goals for the DDA Master Plan that was adopted in March of 2019. **Burns** also shared the deed restrictions attached to Tanglefoot Park and that leasing it was actually violating the intent of the gift of the park, but per legal opinion in 1974. Even though the intent was not being met, the park had been leased for so long, chances were, it would not have standing in court; that would be something the DDA and Council would have to contemplate. **Burns** said that, in summary, they were looking at \$11,000,000 investment from Ms. VanKampen with an estimated increase in property taxes of \$82,000. **Burns** shared the DDA market analysis preliminary report which showed that there was the potential for the space at Tanglefoot to be rented. **Burns** asked the DDA to review the proposed Resolution supporting the acceptance of 109 S. Jackson, the redevelopment of Tanglefoot Park and the revenues generated from all of Ms. VanKampen's developments which would be used to help supplement what needs to be done in the core downtown. The **Board** discussed the donation, RFP and analysis and agreed they wanted to move in this direction.

Motion by **M. Hanks**, second from **Dixon**, to adopt Resolution 2019-01, a Resolution supporting the acceptance of 109 S. Jackson St. as a donation from Savidge Two, LLC. and with the understanding that it would be redeveloped in order to add vibrancy to the downtown development district and improve the quality of life for Village residents All in favor, motion carried.

Yes: 9 No: 0

B. Branding Presentation – Andy Dull, Concept A Creative Studio, shared his final Brand Proposal with the Board and read through the new Village Mission Statement he and his team had created. **Dull** shared logo options 1 and 2 and explained what they represented and the tag lines that went with them.

The **Board** discussed the designs. **Willison** said he was hoping for something other than a sail boat. **M. Hanks** preferred option 2 but felt it was not quite there yet. **G. Hanks** said that he didn't understand what the logo was supposed to represent, and that it had to be explained to him. **Dull** said that having to think about the meaning isn't always a bad thing. **Heins** said that it sounded like the majority was partial to option 2 and asked if the Board could send Dull their thoughts. **Dull** said he could put together a PDF of the options they had tried and didn't make the presentation, but if they wanted something more, there would have to be a new contract because their budget was maxed out. **Willison** asked if there had been any ideas that didn't include a sail boat. **Dull** said none that made the presentation. **Dixon** said it took her a long time to see the sail boat, that she saw an evergreen tree and there weren't really that many evergreen trees here and, to her, the logo looked industrial like it belonged on a manufacturing building. **Van Leeuwen** noted that, as they had already discussed, the logo also needed to work in black and white. **Burns** said she thought the tag line "Discover Where Nature Smiles" might be less controversial and safer for those that

don't like change. **Heins** asked Dull what he wanted them to do with this. **Dull** said his firm was hired to create identities and his marketing committee was comfortable with and liked these 2 directions and if the committee were here, they would vote strongly one direction or the other and feel confident that one of these could be the Spring Lake logo from here on out. **Dull** said this was a lot of people to appease; too many cooks in the kitchen. **Brown** asked what the time line was. **Burns** said that it would be nice if this could be launched at the same time as the ribbon cutting of Epicurean Village in the summer of 2020. **Heins** said he was not sure where to go from here. **Dixon** said she would like to table this until the next meeting.

- C. Grant Report – Stanford-Butler** reported that they had been busy applying for several grants, one for the M-104 bridge mural, which they did not receive, but she would keep trying. **Stanford-Butler** said the Youth Advisory Council approved the Village's letter of interest so she had submitted the full grant request to get the high school art students to submit concepts for a mural at Seven Steps Up that represented how music and art result in diversity and inclusion and she will find out on November 16 if the Village will receive that grant. **Stanford-Butler** said they had just received an open request from Rotary, so they were going to submit that for the Verplank sculpture and also a request had been approved from the Community Impact Grant for \$2500 for the Verplank sculpture.
- D. Spook-a-Palooza – Stanford-Butler** explained her plans for Trick or Teating and asked for permission to hire Rich Burkholder to sit under the clock tower and provide music since the next 2 years would be on Saturday and Sunday and the Village wouldn't be participating. Businesses that were open on the weekends would still likely be involved in 2020 & 2021. **Stanford-Butler** said that Pixie Doodles would also be participating.

Motion by **Dixon**, second from **Van Leeuwen-Vega** to approve \$200 to hire Rich Burkholder to provide music on Halloween from 4:00 pm to 6:00 pm. All in favor, motion carried.

Yes: 9 No: 0

- E. Miscellaneous – Stanford-Butler** reported that she had found the vendor, Evergreen Farm, who provided the Christmas trees for DeLass and they would provide a tree for the Village for the same price and deliver it to the DPW garage. **Stanford-Butler** said Andy's Tree Service had hung the Christmas lights last year for \$1,800 so she was getting prices for this year.

VII. Adjournment

Motion by **G. Hanks**, second from **Callen**, the meeting adjourned at 8:30 a.m. All in favor, motion carried.

Yes: 9 No: 0

Doug Heins, Chair

Maryann Fonkert, Deputy Clerk



Draft Minutes

**Village of Spring Lake
Parks & Recreation Board Meeting
Tuesday, October 7, 2019
7:00 p.m.
102 West Savidge Street (EOC Room)**

I. Call to Order

Roll Call: Curt Brower (Chair), Claire Groenevelt (Vice Chair), George Barfield, Darcy Dye, Erik Poel, Lee Schuitema and Susan Petrus (Village Council Liaison).

Absent: None

Also Present: Chris Burns (Village Manager) and Maryann Fonkert (Deputy Clerk)

II. Approval of the Agenda: Motion by **Groenevelt**, second from **Barfield**, to approve the agenda as presented. All in favor, motion carried.

Yes: 6 No: 0

III. Approval of the Minutes: Motion by **Schuitema**, second from **Poel**, to approve the September 3, 2019 regular meeting minutes. All in favor, motion carried.

Yes: 6 No: 0

IV. Finance Report: **Burns** shared the finance report and said they were fine budgetarily right now, but it would be interesting to see how the DPW transition played out once they had a year under their belts. **Burns** said that it had been an adjustment and learning curve for the new to the Village employees, but there had definitely been improvements in the parks with more staff to help maintain them.

Motion by **Schuitema**, second from **Groenevelt**, to accept the Finance Report. All in favor, motion carried

Yes: 6 No: 0

V. Parks & Recreation 5-year Master Plan – Burns explained that the section in the 2015 to 2019 Parks & Recreation Master Plan regarding the Village of Spring Lake parks fell on the responsibility of the Parks Boards and Village staff to update. **Burns** said that she had already sent Dye's comments to the consultant, Pam Blough, for the update, but if anyone else had any comments, there was still time to send them in. **Burns** said that if the Master Plan was done in time, they would submit a grant application to the DNR Trust Fund which had not been done since 2012, and then had to be declined due to the budget deficit elimination issue because of the Grand River Greenway.

- VI. Asset Management Plan 2020 – Burns** shared that at her last MML conference, she had attended a session put on by Prein & Newhof about Parks Asset Management Plans and like what the Village does with the water/sewer infrastructure, sidewalks and streets, they were focusing on parks property. **Burns** said this type of plan would do a complete inventory of the parks property and then assess the condition of and create an asset management plan that would take it out 5 to 10 years, depending on needs. **Burns** said there was no money in the budget for this year, but she would like to have Bill Cousins put together an RFP for an Asset Management Plan to get an idea of what a plan would cost, and then they could budget for the 20/21 Fiscal Year. **Burns** said a plan like this would be very helpful to see what we are looking at cost wise and when things needed to be replaced since the Village did not have staff with expertise in asset management. **Dye** and **Brower** agreed that an expert was needed to create a plan like this.
- VII. Der Vartanian Eagle Scout Update – Burns** reported that Mr. Der Vartanian had installed the benches for his Eagle Scout project.
- VIII. Miscellaneous Parks Update – Burns** reported that the DPW was in the process of removing docks, rocks, etc. at the street ends that were getting damaged from the high water. **Dye** reported that Alden Street End had boardwalk panels that were floating at the shore.
- Whistle Stop Play Ground - Burns** said that she had received another request for a Port-O-Potty at Whistle Stop Playground so they would have to incorporated that into the budget in the spring. **Dye** asked if the Port-O-Potty could be placed across the street on the bike trail edge in the open space that was away from homes. **Burns** said that was a possibility, but the problem was going to be that no one would want it by their house. The **Board** discussed possible locations
- Central Park – Burns** reported that the DPW was getting ready to winterize and close the restrooms and that the Fire Department had so many complements regarding their Fire Prevention Week Open House event at Central Park that they were already planning on next year’s event being held there. **Burns** reported that they had received quotes for painting the backer boards around the hockey rink in the spring and updated the Board on tree removal and trimming in Central Park. **Dye** reported an encroachment of a rock lined path across the Village Right of Way from someone’s yard to Lakeside Trail. **Burns** said she would look into that.

Tree Board Meeting

- IX. Tree Planting/Trimming/Removal List – Burns** shared the report from the Arborist and updated the Board on tree planting grants that had been received.
- X. Miscellaneous – Burns** shared pictures and email from a resident on Prospect that was requesting 2 trees in the Village Right of Way in front of her home be taken down because she said the roots were damaging her septic and drain field, hanging over her home and causing mold on her roof and that she didn’t like them and wanted small ornamental trees. After having driven by and looking at the photos, the **Board** agreed that those trees were healthy, beautiful old growth trees and not close enough to the homeowner’s roof to cause any kind of mold, and

since no one in the Village had septic and drain fields, that would not be an issue either. The **Board** agreed that the trees would not be taken down.

Schuitema reported that a tree on Exchange St. looked like it was dying from a broken concrete flower ring being built around it that covered its roots. **Brower** asked if something different could be done about the height of the flowers in the gardens at the Jackson and Exchange St. corner because they were causing a site obstruction and he almost got hit there. **Dye** said that was on her list for spring and they would be cutting the plants back before they budded so they wouldn't grow so high.

Adjournment

Motion by **Schuitema**, second from **Barfield**, the meeting adjourned at 7:48 p.m. All in favor, motion carried.

Yes: 6

No: 0

Curt Brower, Chair

Maryann Fonkert, Deputy Clerk