



## VILLAGE OF SPRING LAKE

### BOARD AND COMMISSION QUALIFICATIONS CHECKLIST

**Downtown Development Authority (DDA)** – The members of the DDA focus on the vitality of the downtown area. Desired experience in any of the following:

- New Business Development
- Business Recruitment and Retention
- Marketing and Promotion
- Real Estate Development
- Banking / Finance

**Historical Conservation Committee** – Each member shall demonstrate an interest in or knowledge of historic preservation. Desired committee experience in any of the following:

- Architecture
- Building Construction / Engineering
- Historic Preservation

**Planning Commission** – This group reviews and approves all site plans and project details for commercial, industrial and Planned Unit Development projects. They are responsible for developing and updating the Village Master Plan. They are also the board that develops new zoning ordinance regulations. Desired board makeup will consist of a mix of careers, and a diverse cross section of the community. Desired/required expectations for these board members include any of the following:

- Architecture / Landscape Architecture
- Building Construction
- Civil Engineering
- Land Use Planning
- Real Estate Development
- Michigan Association of Planning (MAP) Citizen Planning Program training is required within the first 12 months of appointment. Cost is covered by the Village of Spring Lake.

**Zoning board of appeals** – This board reviews all the requests for variances from the requirements of the Village’s Zoning Ordinance and requests for interpretations of the Zoning Ordinance. Desired expectations for these board members include any of the following:

- Architecture
- Building Construction / Engineering
- Land Use Planning
- Real Estate / Development / Law
- Desire for training