

COUNCIL AGENDA

Monday, April 20, 2020
7:00 P.M. CONFERENCE CALL
Dial-in number: (646) 749-3122
Access code: 941-158-501
Spring Lake, Michigan

Pursuant to Executive Order No. 2020 – 48, the Village of Spring Lake will conduct its business via conference call to mitigate the spread of COVID-19. Members of the public are welcome and encouraged to dial in to this meeting. Members of the public are not required to register or otherwise provide information to attend. If a member of the public wishes to participate in the webinar (versus conferencing in), please email Village Manager Christine Burns at christine@springlakevillage.org to receive the link.

Please utilize the mute function on your phone while on a conference call, when appropriate. President Powers will run the virtual meeting like a regular meeting. There will be an opportunity at the end of the meeting for public comment.

1. **7:00* p.m. Call to Order**
2. **7:01 p.m. Pledge of Allegiance** (*flag will be displayed on webinar*)
3. **7:02 p.m. Roll Call**

Present: Duer, Hanks, Miller, Petrus, Powers, TePaste, Van Strate.

Motion to excuse any absent members.

4. **7:03 p.m. Approval of the Agenda**
5. **7:04 p.m. Consent Agenda**

A. *Consideration of a motion approving the payment of the bills (checks numbered 61093 to 611033 and electronic payments 109 to 114) in the amount of \$346,297.83.*

B. *Consideration of a motion to approve the minutes for the March 9, 2020 work session and the March 16, 2020 regular Council meeting.*

C. *Consideration of a motion to appoint Ms. Sarah Lisman to the Historic Conservation Committee with a term expiring November 2020.*

D. *Consideration of a motion to approve Resolution 2020 – 07, a resolution approving continued basic operations of the Village during COVID-19.*

E. *Consideration of a motion to approve the replacement of five (5) fire hydrants*

by Northern Pipeline Contractors.

F. Consideration of a motion to approve the temporary closure of School/Exchange in the event of seasonal flooding and to rent signage for 6 months from Give 'em a Brake for a cost not to exceed \$3,326.

G. Consideration of a motion to approve budget adjustments as presented for fiscal year 2019/2020.

Recommendation: *A Council Member may now make a motion to approve the Consent Agenda. (Roll call vote)*

(Any member can ask that an item be removed from the Consent Agenda, if desired. Such item would then be discussed and voted on separately later in the meeting.)

6. 7:06 p.m. General Business

A. COVID – 19 Related Topics

Subject: Various topics related to the pandemic will be discussed.

Recommendation: Council Discretion

B. Adoption of Ordinance 362 - DDA Boundary Amendment

Subject: On January 20, 2020 Village Council adopted Resolution 2020 – 01 which set a date of February 17, 2020 for a public hearing on the adoption of a proposed ordinance amending the boundaries of the downtown district to add the lands described in the DDA Proposed Expansion. Expansion of the district has no financial impact to the Village (-0- SEV & Taxable Value) other than allowing revenues and expenditures for the redevelopment of the site to run through the DDA.

Ordinance No. 362 is an ordinance to adopt and approve the sixth amendment to the restated and amended Spring Lake Downtown Development Authority Plan and Tax Increment Financing Plan pursuant to the provisions of Michigan Act 197 or 1975, as amended (“Act 197”).

Recommendation: Motion to adopt Ordinance 362.

C. Crossing Guard Wages

Subject: The Village employees two crossing guards who have worked for

the Village since 2004. They have not been working since Executive Order 2020 – 05 temporarily closed school. Executive Order 2020 – 35 closed schools for the remainder of school year (thru June 5, 2020). It is recommended that the Village continue to keep the employees on payroll until the traditional scheduled end of school versus making them apply for unemployment.

Recommendation: Motion to adopt Resolution 2020 - 08, a resolution providing for the continued payment of wages for school crossing guards thru June 5, 2020.

D. Temporary Amendment to the Personnel Policy

Subject: With the onset of Covid-19 in March, staff's ability to use vacation time by the end of the fiscal year (06/30) has been greatly impacted. Management recommends a temporary modification to the policy, allowing staff to utilize their vacation time prior to 12/31/20 or to be paid for their unused time.

Recommendation: Motion to adopt Resolution 2020-09, a resolution providing for the temporary extension of Section 6.15 of the Village's Personnel Manual which regulates full-time employees' use of vacation time.

7. 7:30 p.m. Department Reports

- A. Village Manager**
- B. Clerk/Treasurer/Finance Director**
- C. DDA**
- D. OCSO (none included)**
- E. Fire (none included)**
- F. DPW**
- G. Water**
- H. Sewer**

8. 7:31 p.m. Old Business and Reports by the Village Council

9. 7:34 p.m. New Business and Reports by Village Council

10. 7:36 p.m. Status Report: Village Attorney

11. 7:38 p.m. Statement of Citizens

Council Work Sessions are open to the public, and as such, the public is invited to speak at the end of each meeting. Each speaker should state their name and address for the record and limit their comments to 3 minutes.

12. 7:45 p.m. Adjournment

**times listed on the agenda are approximate*

Check Date	Check	Vendor Name	Description	Amount
Bank BANK1				
03/20/2020	61091	GH-SL SEWER AUTHORITY	SEWER EXPENSES - JANUARY 2020	48,117.25 V
03/20/2020	61092	HARBOR TRANSIT	DELIQUENT PERSONAL PROPERTY TAX PAYMENT	21.18 V
03/20/2020	61093	MANPOWER	CONTRACT WORKERS - 03/09/20 TO 03/15/20 CONTRACT WORKERS - 03/02/20 TO 03/08/20	830.40 498.24 <u>1,328.64</u>
03/20/2020	61094	MCCORMICK SAND, INC	HOLIDAY INN LIFT STATION PROGRESS PAYMEN	28,837.54 V
03/20/2020	61095	VANTAGEPOINT-301652	01/20 - 03/20 INSURANCE OPT OUT 03-19-20 457 WITHHOLDING CONT. TO MANAGER'S DEF COMP PLAN	1,630.67 V 638.74 V 469.86 V <u>2,739.27</u>
03/20/2020	61096	GH-SL SEWER AUTHORITY	SEWER EXPENSES - JANUARY 2020	48,117.25
03/20/2020	61097	HARBOR TRANSIT	DELIQUENT PERSONAL PROPERTY TAX PAYMENT	21.18
03/20/2020	61098	MCCORMICK SAND, INC	HOLIDAY INN LIFT STATION PROGRESS PAYMEN	28,837.54
03/20/2020	61099	VANTAGEPOINT-301652	01/20 - 03/20 INSURANCE OPT OUT 03-19-20 457 WITHHOLDING CONT. TO MANAGER'S DEF COMP PLAN	1,630.67 638.74 469.86 <u>2,739.27</u>
03/24/2020	109(E)	JP MORGAN MASTERCARD	UTILITIES - FEB 2020 POSTAGE INK CARTRIDGE POSTAGE METER LEASE PAYMENT INSO ASSE BACKFLOW RE-CERTIFICATION TRAI JUNE 2020 CONFERENCE REGISTRATION TREE CITY USA AWARDS LUNCHEON OIL FILTER LIGHT BULB TRASH SERVICE - 12/19 AND 01/20 BURNS EARLY BIRD BREAKFAST FEBRUARY CLEAR RATE STANFORD-BUTLER - RURAL DEVELOPMENT CONF GENERATOR REPAIRS PICNIC TABLE LUMBER 2020 FORESTRY CONTRACT DECEMBER 2019 LEGAL SERVICES JANUARY LEGAL SERVICES FIRE HYDRANTS DECEMBER SAW GRANT SERVICES DECEMBER SAW GRANT SERVICES DPW GARAGE DOOR REPAIRS PUBLISHING FEES - JANUARY 2020 OFFICE SUPPLIES POWERS SIGNATURE STAMP 2007 F-250 VEHICLE REPAIRS 2005 F-250 VEHICLE MAINTENANCE 2014 F-250 MAINTENANCE WELDING SUPPLIES OFFICE EQUIP. MAINTENANCE - VILLAGE HALL PHONE SERVICE - VILLAGE HALL NAMEPLATES CELL PHONE SERVICE - DPW	3,967.86 56.52 77.94 575.00 350.00 50.00 13.19 64.19 284.14 18.00 516.84 138.62 4,860.36 350.31 332.50 2,560.00 944.00 8,737.25 14,121.68 19,805.13 355.00 1,447.68 281.69 23.54 689.17 533.85 729.89 36.58 174.00 103.74 69.60 225.77

Check Date	Check	Vendor Name	Description	Amount
			LEASE VEHICLE CARWASH	7.00
			DOODLE LICENSE	48.00
			RETURNED PIPE	(11.19)
			WHIZBANG DEPOSIT REFUND	(1,250.00)
				<u>61,287.85</u>
03/24/2020	110 (E)	VOID		V
03/24/2020	111 (E)	VOID		V
03/27/2020	61100	CLOCK DOCTORS	CLOCK REPAIRS	79.00
03/27/2020	61101	DELTA DENTAL PLAN OF MICHIG	INSUR. PREMIUM - APRIL 2020	589.71
			INSUR. PREMIUM - APRIL 2020	496.67
				<u>1,086.38</u>
03/27/2020	61102	PRINCIPAL LIFE INSURANCE COMPANY	LIFE INSURANCE PREM - APRIL 2020	579.98
03/27/2020	61103	STATE OF MICHIGAN	MILL POINT STATION 2005-1056 LOAN PAYMEN	14,539.39
03/27/2020	61104	STATE OF MICHIGAN - MDOT	NORTH BAN TRAIL PAYMENT	6,381.99
03/30/2020	112 (E)	WEST MICHIGAN HEALTH INSUR. POOL	APRIL HEALTH INSURANCE	9,940.72
03/31/2020	113 (E)	VILLAGE OF SPRING LAKE	POLICE PENSION 03-2020	803.00
			CONT. TO EMPLOYEE'S PENSION PLAN	1,256.32
			CONT. TO EMPLOYEE'S PENSION PLAN	526.11
			CONT. TO EMPLOYEE'S PENSION PLAN	1,300.53
			CONT. TO EMPLOYEE'S PENSION PLAN	4,208.00
				<u>8,093.96</u>
04/03/2020	61105	GRAND HAVEN CHARTER TOWNSHIP	PLANNING SERVICES - FEB 2020	1,060.91
04/03/2020	61106	MANPOWER	CONTRACT WORKERS - 03/23/20 TO 03/29/20	664.32
			CONTRACT WORKERS - 03/16/20 TO 03/22/20	664.32
				<u>1,328.64</u>
04/03/2020	61107	OTTAWA COUNTY TREASURER	IT SERVICES - FEB 2020	666.84
			POLICE SERVICES - FEB 2020	43,199.01
			CLERK/TREASURER SERVICES 01/26/20 TO 02/	10,723.66
				<u>54,589.51</u>
04/03/2020	61108	PROGRESSIVE AE	DOWNTOWN DESIGN MANUAL	17,555.70
			TANGLEFOOT DESIGN/GRANT WORK	4,577.50
				<u>22,133.20</u>
04/03/2020	61109	SPRING LAKE TOWNSHIP	DPW DIRECTOR - FEB 2020	4,225.79
			PUMP STATION 19 - JANUARY 2020	4,371.24
			OFFICE RENTAL OCT 2019 TO MARCH 2020	2,908.02
				<u>11,505.05</u>
04/03/2020	61110	STATE OF MICHIGAN	PAYROLL TAX - ACCT. # 38-6007205	1,526.33
04/03/2020	61111	TANDEM ELECTRIC	DPW BUILDING ELECTRIC PANEL REPAIRS	80.00
04/03/2020	61112	VANTAGEPOINT-301652	04-02-20 PAYROLL DEDUCTIONS	438.74
			CONT. TO MANAGER'S DEF COMP PLAN	469.86
			03-31-20 PAYROLL WITHHOLDING	12,652.02
				<u>13,560.62</u>
04/09/2020	114 (E)	FUELMAN	FUEL, CAR WASH - MARCH 2020	35.94

04/17/2020 11:00 AM
User: MARV
DB: Springlake Villa

CHECK REGISTER FOR VILLAGE OF SPRING LAKE
CHECK DATE FROM 03/14/2020 - 04/17/2020

Check Date	Check	Vendor Name	Description	Amount
04/10/2020	61113	CONSUMERS ENERGY	UTILITIES - MARCH	2,637.64
04/10/2020	61114	MICHIGAN GAS UTILITIES	GAS UTILITIES - MARCH 2020	1,852.67
04/17/2020	61115	BEST WAY ANIMAL REMOVAL	MUSKRAT REMOVAL SETUP	299.00
			MUSKRAT REMOVAL 03/15/20 TO 04/03/20	2,015.00
				<u>2,314.00</u>
04/17/2020	61116	PM BLOUGH, INC.	GRANTS ASSISTANCE	1,252.50
04/17/2020	61117	ELECTRO-MEDIA, INC.	CALL FORWARDING SETUP	148.50
04/17/2020	61118	ETNA SUPPLY	WATER METER PURCHASE	3,320.00
04/17/2020	61119	FREEDOM LEASING, LLC	MANAGER VEHICLE LEASE - APRIL 2020	265.24
04/17/2020	61120	GH-SL SEWER AUTHORITY	SEWER EXPENSES - FEBRUARY 2020	31,987.44
04/17/2020	61121	GRAND HAVEN CHARTER TOWNSHIP	MARCH PLANNING SERVICES	578.58
04/17/2020	61122	HYDROCORP	CROSS CONNECTION PROGRAM	396.00
04/17/2020	61123	LAW OFFICE OF CRYSTAL MORGAN PLLC	MARCH LEGAL SERVICES	80.00
04/17/2020	61124	MANPOWER	CONTRACT WORKERS - WEEK OF MARCH 30	664.32
			CONTRACT WORKERS - WEEK OF APRIL 6	498.24
				<u>1,162.56</u>
04/17/2020	61125	MICHIGAN TOWNSHIP SERVICES	PROFESSIONAL SERVICES - BUILDING	800.00
04/17/2020	61126	MOORE & BRUGGINK INC	EXCHANGE DETOUR PLAN	381.25
04/17/2020	61127	OTTAWA COUNTY PUBLIC UTILITIES	FEBRUARY WATER	6,135.80
04/17/2020	61128	PETERSON ENVIRONMENTAL LLC	GRANT ASSISTANCE	525.70
04/17/2020	61129	SPRINT	MGR CELL PHONE - ACCT# 746992816	50.00
04/17/2020	61130	VANDYKEN MECHANICAL INC	HEATING SYSTEM REPAIRS	333.00
			HEATING SYSTEM REPAIRS	1,290.00
				<u>1,623.00</u>
04/17/2020	61131	VANTAGEPOINT-301652	CONT. TO MANAGER'S DEF COMP PLAN	469.86
			457 CONTRIBUTION	438.74
				<u>908.60</u>
04/17/2020	61132	WILLIAMS & WORKS	MARCH ZONING UPDATE SERVICES	200.00
04/17/2020	61133	ZERVAS FACILITY MAINTENANCE	MARCH CLEANING SERVICES	825.00
				<u>825.00</u>

BANK1 TOTALS:

Total of 49 Checks:	426,013.07
Less 6 Void Checks:	79,715.24
Total of 43 Disbursements:	<u>346,297.83</u>

VILLAGE OF SPRING LAKE
OTTAWA COUNTY, MICHIGAN

At a meeting of the Village Council of the Village of Spring Lake, held virtually per Executive Order 2020 - 48, on the 20th of April, 2020 at 7:00 p.m., the following Resolution was offered by _____ and supported by _____.

RESOLUTION No. 2020 – 07

RESOLUTION PROVIDING FOR THE CONTINUED BASIC OPERATIONS OF THE VILLAGE AND SUSPENDING LATE FEES AND SHUT OFFS DURING THE STATE OF EMERGENCY

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death and it is caused by a new strain of virus that has not previously identified in humans and can easily spread from person to person; and

WHEREAS, State of Michigan Governor Gretchen Whitmer has declared a state of emergency to harness resources across the state to slow the spread of the virus including, but not limited to, prohibiting large assemblages and events and ordering the closure of all K-12 school buildings (Executive Order 2020-11), authorizing remote participation in public meetings and hearings (Executive Order 2020-15), closing or limiting the operation of public business such as theaters, bars, casinos and restaurants (Executive Order 2020-20), suspending activities not necessary to sustain or protect life (Executive Order 2020-21), and restoring water service to occupied residences (Executive Order 2020-28); and

WHEREAS, COVID-19 has had a negative economic impact on the citizens and businesses of the Village and will continue to do so for weeks or months to come; and

WHEREAS, the Village Council has determined it is in the best interests of the health, safety and welfare of the Village to provide for the continued basic operations of the Village and to take actions authorized under the Emergency Management Act, Act 390 of 1976 (the "Act") and in compliance with Executive Orders issued by the Governor in response to the COVID-19 pandemic.

THEREFORE BE IT RESOLVED by the Village Council of the Village of Spring Lake, Michigan, as follows:

1. Village Hall located at 102 W. Savidge is closed to the public pursuant to Executive Order 2020-21 until April 30, 2020 at 11:59 p.m. or until such time

as ordered by the Governor. Until such time, all in-person government activities that are not necessary to sustain or protect life, or to support those businesses and operations necessary to sustain or protect life, are suspended except as otherwise permitted by Executive Order 2020-21, or extension thereof, and this Resolution.

2. Pursuant to Executive Order 2020-21, the Village will continue operating and providing necessary governmental activities performed by critical infrastructure workers in-person and remotely.
3. The Village's workers may perform governmental activities by remote access, including video conferences, telephone conferences, and email communication, provided such conduct is in compliance with the Open Meetings Act, Act 267 of 1976 and Executive Order 2020-15.
4. Water and sewer late fees on payments for the second quarter (2020) billing cycle and all shut-offs associated therewith are hereby suspended.
5. Water and sewer service to any occupied residence where such services have been shut off due to non-payment shall be restored, so long as reconnection would not create a risk to public health (e.g. due to cross-contamination).
6. If the Village determines any occupied residences within its service area have had water or sewer service shut off for any reason other than nonpayment or that reconnection would create a risk to the public health, the Village shall make best efforts to remedy such conditions and restore service to such occupied residences as soon as possible.
7. During this State of Emergency and until further action by the Village Council, the Village Manager may impose, modify, or authorize exceptions to, any existing Village policy or established practice as necessary to respond to the COVID-19 pandemic, including but not limited to strategies to reduce transmission among staff, protect people at higher risk for adverse health complications, and to provide and maintain essential and necessary governmental operations and services while minimizing the spread of the virus and the possible negative impacts to Village residents. These powers include, but are not limited to, restricting access to facilities, reassigning employment duties, acquiring new software, authorizing work from remote locations, compensating staff for work or being available to work, waiving or reducing certain approved Village fees to the public, as well as making necessary emergency expenditures to acquire necessary facilities or supplies.
8. The Village Manager shall regularly advise the Village Council of all such actions taken and the Village Council retains control to reverse or modify any such measures taken by the Village Manager.
9. This resolution shall continue until the termination of the State of Emergency under section 3 of Executive Order 2020-4 or by further resolution of the Village Council.

10. Any resolution inconsistent with this Resolution is hereby repealed, but only to the extent necessary to give this resolution full force and effect.

ROLL CALL VOTE:

YES: _____

NO: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

The undersigned Clerk of the Village of Spring Lake hereby certifies that this Resolution was duly adopted by the Village of Spring Lake Council at a meeting held on the 20th day of April, 2020 pursuant to proper notice and compliance with Act No. 267 of the Public Acts of 1976.

Marvin Hinga
Village Clerk, Village of Spring Lake

2020 Hydrant Replacement Project

2019/2020 Budget

I reported to Council that the budget supported the replacement of two fire hydrants. After that disclosure to Council additional discussion was held with Marv and Kyle. Late spring 2019 Kyle had all hydrants in the Village flushed and inspected. It was determined that we had to take five hydrants out of service. Repair parts were sought out but due to age and model of hydrant repair parts or not available.

Previously I reported to Council during general comments that five hydrants were removed from service. Five hydrants were previously purchased out of the budgeted water Operating Supply line item which had a budget of \$12,000. The cost was \$8,700 and it was anticipated they would be installed in this budget year.

The water budget in the Capital Improvement line item we budgeted \$10,000 and \$5,000 of that amount was fire hydrant installation. We have spent \$1,600 out of Capital Outlay leaving \$8,400.

We also budgeted under Professional Service \$20,000 for water valve replacement. We will not be using these funds in this budget year given the need to shut down portions of the water system to install replacement valves. With line item adjustments, we can easily accomplish all five hydrant replacements.

The installation cost of five hydrants is estimated \$10,500. There will be some additional costs if dewatering and addition assembly parts are needed.

The recommendation is to install five hydrants. Other than line item adjustments the over water budget will not be increased.

Project Estimate	\$10,500 Expense
Water Capital Outlay	\$8,400
Professional Service (Valve)	\$2,100 plus additional cost to support installation



AGREEMENT FOR SERVICES

THIS AGREEMENT is effective the April 15, 2020 between the Village of Spring Lake, a Michigan home rule village, whose address is 102 W. Savidge St., Spring Lake, Michigan 49456 (the "Village") and (Service Provider) Northern Pipeline Contractors, Inc. whose address is 16891 148th Ave. Spring Lake, MI 49456

Recitals

- A. The Village desires to engage the services of Service Provider to provide the services specified in this Agreement.
- B. The Service Provider has the time, skills, and desire to provide the services contemplated in this Agreement.
- C. The parties, therefore, desire to specify their respective rights and obligations in this Agreement.

Agreement

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

- 1. **Engagement of Services.** The Village hereby engages the Service Provider to perform the following described services on behalf of the Village under the terms and conditions specified herein: See attached Proposal dated 3-24-2020. Service to be scheduled with Kyle Botbyl, Utility Supervisor but completed no later than June 30th, 2020.
- 2. **Duties.** The Service Provider and its officials and employees shall devote their best efforts when performing the services contemplated in this Agreement.
- 3. **Compensation.** The parties agree that the Village shall pay the Service Provider \$2,150 per Hydrant, Five Hydrants to be replaced (see attached proposal) for the services to be performed under this Agreement. Unless otherwise agreed to in writing by the parties, upon completion of the services performed under this Agreement, the Service Provider shall submit to the Village a written statement of the services provided. The Village shall then pay to the Service Provider the amount due within thirty (30) days after the date of the written statement.

4. Independent Contractor. The parties hereby acknowledge and agree that Service Provider is performing the services contemplated in this Agreement as an independent contractor and is not acting as an employee or agent of the Village. As a result of Service Provider's status as an independent contractor, the Village shall not be responsible for any state or federal income tax withholdings and shall not be responsible for providing worker's compensation insurance coverage for Service Provider and its officials and employees.
5. Insurance. While performing the services contemplated in this Agreement Service Provider shall maintain public liability insurance in the sum of not less than ONE MILLION and 00/100 DOLLARS (\$1,000,000.00) for damages relating to any one person or for damages relating to any one occurrence. This insurance policy shall name the Village as an additional named insured and shall contain a provision that the policy cannot be terminated, canceled, or substantially altered without thirty (30) days written notice to the Village. Service Provider shall provide notice of compliance with this insurance provision upon request of the Village.
6. Indemnification. Service Provider shall indemnify and hold harmless the Village, its officers, council members, assigns, agents, servants, employees, and insurance companies from any and all damages, legal fees or expenses, losses, claims and actions which may arise out of performing the services contemplated in this Agreement.
7. No Assignment. Because of the personal nature of the services to be provided under this Agreement, Service Provider may not assign this Agreement to any other person or entity.
8. Termination. Either party may terminate this Agreement by given to the other party seven (7) days written notice of the intent to terminate this Agreement. If this Agreement is terminated prior to the completion of the services contemplated in this Agreement, then the Village shall only be liable for paying the pro rata amount of the compensation specified in paragraph 3 above equal to the percentage of the services performed under the terms and conditions of this Agreement.
9. Notice. Any notice required under this Agreement by either party shall be in writing to the party to be so notified and sent by certified mail, return receipt requested, to such address as noted herein, unless such address is changed, and both parties have been notified consistent with this paragraph.
10. Governing Law. The parties agree that the validity, construction, enforcement and interpretation of this Agreement shall be governed by the laws of the State of Michigan.

11. Amendments. This Agreement may be amended by the mutual consent of both parties that is documented in writing and signed by both parties.
12. Entire Agreement. The Agreement contains the entire Agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, between the parties.
13. Authority to Execute Agreement. By signing this Agreement, the officials warrant to the other party that they have the authority to execute this Agreement and to legally bind the Village and Service Provider to the terms and conditions of this Agreement.
14. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions, and this Agreement shall be construed as if such invalid or unenforceable provision were omitted. IN WITNESS WHEREOF, the parties have executed this Agreement to be effective the day and year first above written.

Village of SPRING LAKE,

SERVICE PROVIDER

By: _____

By: _____

Its: _____

Its: _____

Dated: _____

Dated: _____

Northern Pipeline Contractors, Inc.

Utilities, Excavating & Site Development
16891 148th Avenue ~ Spring Lake, MI 49456
Phone (616) 842-4614 ~ Fax (616) 842-8810 ~ Cell (616) 402-3757

PROPOSAL

Proposal
Submitted To:

Village of Spring Lake

Page No. 1 of 1 Pages

Job Name: Hydrant Replacements

Location: Spring Lake

Date: 3/24/2020

We hereby submit specifications and estimates for:

	Labor and Equipment	\$2,150.00 for each hydrant
	Dewatering, if required	\$350.00 for each hydrant
	Possible materials for each hydrant:	
2	6" gland and gasket kits	\$35.00 per set of two
8	Star bolts and nuts	\$40.00 per set of eight
10 ft.	¾" threaded rod	\$50.00 per 10ft. length
	Cement and stone	\$40.00 per occurrence

Payable as follows: Net 10 days for work completed.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature _____

NOTE: This proposal may be withdrawn by us if not accepted within ____ days.

ACCEPTANCE OF PROPOSAL - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Date _____ Signature _____ Date _____



Public Utilities/Streets Department

2020 Hydrant List Village of Spring Lake

204 Dewitt Ln. 1978 TC- (broken top)

Dewitt Ln & River St. 1977 TC- (broken top)

713 Winter St. 1967 TC- (broken top)

217 W. Savidge St. 1977 TC

208 Elm St. 1986 (5" cap will not open)

Project Specifications

Owner: Spring Lake Department of Public Works

Project Title: Hydrant Replacement for Spring Lake Township and Village of Spring Lake

Project #: 2200075

1. GENERAL

1.1 Specifications

Work under this Contract shall be completed in accordance with these Project Specifications and Spring Lake Department of Public Works standards and service agreement terms and conditions.

Where a standard construction method or contract procedure is not specifically covered by the Contract Documents or shown on the drawings, the 2012 edition of the Michigan Department of Transportation (MDOT) Standard Specifications for Construction shall apply.

1.2 Project Management

1.2.1 Scope of Work

Work to be constructed in this project generally includes replacing existing fire hydrants as determined by the Owner with new hydrants.

All labor, materials, equipment, transportation, and activity or costs necessary for completion of this work shall be included in this contract unless specifically stated otherwise.

1.2.2 Schedule

Contractor shall be responsible for coordination of all work activities. Contractor shall notify Owner and receive acceptance in writing prior to commencing construction. Contractor shall inform Owner during construction of the locations that they will be completing work.

1.2.3 Traffic Control and Maintenance

The contractor shall be responsible for all traffic control including shoulder closures that may be necessary for the project. It is the contractor's responsibility to provide the adequate number of signage, barricades, or barrels necessary to maintain traffic. The cost of devices, signage, and additional measures for traffic control shall be deemed included in the cost of the hydrant replacement. No additional payment will be made for such work. All signs, barricades, and other traffic control devices shall be in accordance with the current Michigan Manual of Uniform Traffic Control

Devices. Signing for shoulder closures shall be in accordance with Ottawa County Road Commission and Michigan Department of Transportation requirements.

1.2.4 Material Testing

The Owner reserves the right to sample and test any of the materials requested for the proposed construction either before or after delivery to the project, and to reject material represented by any sample which fails to comply with the minimum requirements specified.

The Contractor shall furnish all materials reasonably required for sampling, testing and analysis necessary for the testing of materials as required by these specifications.

1.2.5 Existing Utilities

The Contractor shall notify MISS DIG (1-800-482-7171) for utility locations a minimum of three (3) working days (excluding Saturday, Sunday, and holidays) prior to excavating. The Contractor shall be responsible for notifying utility owners who may not be part of the "MISS DIG" alert system

1.2.6 Community Relations and Protection of Adjacent Property

The Contractor shall be entirely responsible for all damage to water pipes, electric conduits or cables, drains, sewers, gas mains, poles, telephone and telegraph lines, railroad bridges and tracks, streets, pavements, sidewalks, curbs, fences, street and highway bridges and culverts, building foundations, retaining walls or other structures of any kind met with during the progress of the work, and shall be liable for damages to public or private property resulting therefrom.

The Contractor shall shore, brace, install sheeting, and/or then take all precautions necessary to protect damage to existing structures due to dewatering, excavation, backfilling or other construction at the site. The Contractor shall minimize the amount of excavation and site disturbance and shall save existing structures and landscaping where possible.

The cost of protection, replacement in their original positions and conditions or payment for damages thereto of pipelines and structures affected by the work and the removal, relocation and rebuilding of pipelines and structures shall be deemed included in the major proposal items. No additional payment will be made for such work.

The Contractor shall, at all times in performance of the work, employ approved methods and exercise reasonable care and skill so as to avoid unnecessary delay, injury, damage or destruction of public utility installations and structures; and shall, at all times in the performance of the work, avoid unnecessary interference with, or interruption of, public utility services, and shall cooperate fully with the Owner and utility owners thereof to that end.

1.2.7 Protection of Natural Resources

The Contractor shall take all necessary steps to prevent damage to fish and game habitat and to preserve the natural resources of the State. Construction shall be carried out so as to minimize discharge of damaging material into any stream, lake, or reservoir.

The Contractor shall exercise caution in the discharge of waters from pumps, deepwells, or well point systems, in order that such discharges do not cause erosion, siltation, soil depositions, etc., in sewers, streams or other water courses or drainage structures.

The Contractor shall not permit any sand or debris of any kind to enter the existing ditches, streams, storm sewers or culverts.

The rules and regulations of all work shall comply with Part 31 (Water Resources Protection), Part 301 (Inland Lakes and Streams Act), Part 91 (Soil Erosion), and Part 303 (Wetland Protection) of P.A. No. 451 (Natural Resources and Environmental Protections Act of 1994).

The Contractor shall be responsible to complete the items as outlined in the permit conditions.

The cost of protection and prevention measures for soil erosion and sedimentation control shall be deemed included in the hydrant replacement. No additional payment will be made for such work.

2. HYDRANT REPLACEMENT

The Contractor shall remove outdated or inoperable hydrants as determined by the Spring Lake Department of Public Works and replace them with new hydrants as furnished by the Spring Lake Department of Public Works. All work shall occur without disrupting water service to adjacent properties and shall be in accordance with the items listed below:

2.1. Site Investigation

Prior to work on each hydrant The Contractor shall verify that the Spring Lake Department of Public works has reviewed that the hydrant valve is operable and able to be used to isolate the hydrant from the main. All valve operation shall be completed by Spring Lake Department of Public Works. Hydrant replacement work included as part of these project specifications are to be completed without the need to isolate additional sections of water main within the Owner's water system. If this is found to be necessary, the Contractor shall inform the Owner.

2.2 Removal and Disposal

The Contractor shall remove the existing hydrant and properly dispose of all removed materials. The entire existing hydrant assembly shall be removed to where it connects to 6-inch ductile iron hydrant lateral.

2.3 Materials

Spring Lake Department of Public works shall provide the hydrants for replacement. Hydrants shall conform to the specifications of the municipality in which they are installed and shall meet the Spring Lake Township (attached) or Village of Spring Lake specifications. All additional materials needed for hydrant installation that are furnished by the Contractor shall conform to the specifications which follow. All water main material shall be a minimum of ductile iron class 52 and meet AWWA and NSF Standard 61 and be domestically manufactured. Spring Lake Department of Public Works reserves the right to reject any material(s) that appears to be damaged or do not conform to their specifications.

Bolts used for mechanical joints shall be Cor-Blue conforming to AWWA C111 (ANSI A21.11).

2.4 Installation

Hydrants scheduled for replacement shall be located as directed so as to provide complete accessibility and minimize the possibility of damage from vehicles or injury to pedestrians. Any questions or concerns with hydrant location shall be directed to Spring Lake Department of Public works prior to construction.

When placed behind the curb, unless otherwise directed, the hydrant barrel shall be set so that no portion of the pumper or hose nozzle cap will be less than two (2) feet from the back of the curb.

When set in the lawn space between the curb and the sidewalk, or between the sidewalk and the property line, no portion of the hydrant or nozzle cap, including the operating nut, shall be within 6 inches of the sidewalk.

All hydrants shall stand plumb and shall have their nozzles parallel with, or at right angles to, the curb, with the pumper nozzle facing the curb. Hydrants shall be set to the established grade with nozzles a minimum of twenty-seven (27) inches above the street centerline grade and twenty-four (24) inches above the ground at the hydrant as shown in the attached hydrant detail.

Each hydrant shall be connected to the main by an existing 6-inch ductile iron branch controlled by an independent 5¼ inch opening gate valve and a 6-inch mechanical joint inlet. The center line shall be located 5 feet below finish grade.

If hydrant lateral grades are less than 4.5 feet below the existing grade or depth of bury of the existing main requires a hydrant extension or other piping modifications to meet

the required grades, the Contractor shall notify Spring Lake Department of Public Works before hydrant installation.

Weep holes shall be left open unless otherwise noted, and there shall be coarse gravel or crushed stone wrapped in fabric placed at the base to a distance of at least 6 inches above the weep hole and a distance of one foot around the shoe.

2.5 Anchorage

The Contractor is responsible to ensure that the existing hydrant lateral is properly restrained between the hydrant and the valve and between the valve and the water main. Any existing pipe that is found to not be restrained properly shall be restrained by the Contractor using an approved joint restraint system consisting of restrained joint pipe, joint restraining glands, mechanical joint anchoring fittings, or approved equal.

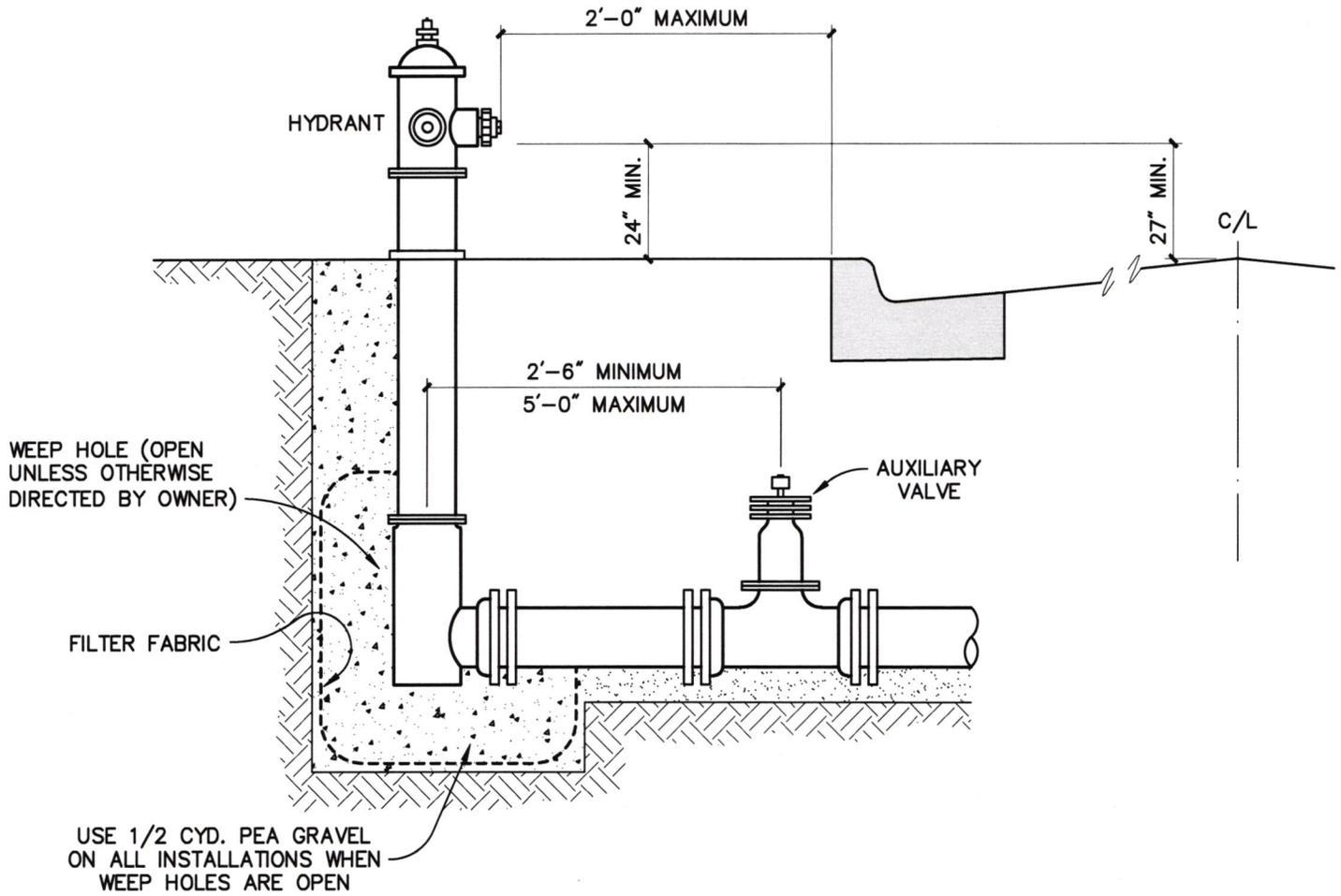
While constructing is taking place, the Contractor shall provide temporary anchorage for the hydrant lateral and hydrant valve.

2.6 Restoration

Restoration shall consist of furnishing and placing 4 inches of topsoil, Class A seed, fertilizer in proportions of 16% nitrogen, 32% phosphoric acid, and 3% potash, and mulch to all areas disturbed by the construction of this project. The finished surface shall produce a smooth uniform surface. Turf restoration shall be included in the hydrant replacement costs. Any additional hard surface removal such as concrete or HMA necessary to complete the work shall be approved by Spring Lake Department of Public Works prior to removal and additional costs agreed upon by Contractor and Spring Lake Department of Public Works.

2.7 Payment

Payment shall be per each "Hydrant Replacement" and shall include all work, materials, equipment, and labor necessary to perform the work described above.



HYDRANT DETAIL

SCALE : NONE

I:\OM\LD PROJECTS\2020\200075_SPRING LAKE_TOWNSHIP_GENERAL\1_005\DWG\WATER\HYDRANT DETAIL.DWG - MSB/TH - Apr. 03 2020 - 12:56pm - Prein&Newhof

Prein&Newhof
 04/2020
 Spring Lake
 Department of Public Works

**SPRING LAKE TOWNSHIP, MI
FIRE HYDRANT SPECIFICATION**

1. Fire hydrants must meet or exceed the requirements of ANSI/AWWA C502 Standard for Dry-Barrel Hydrants, Underwriter Laboratories standard UL 246, Factory Mutual 1510, and must have a 250psi working pressure rating tested at 500psi before leaving manufacturing facility.
2. Brass nozzles must be designed with brass lugs and o-ring gasket as the means to form a pressure tight compression fit when attached to the hydrant bonnet.
3. Hydrants shall be sized for 6'0" bury or as plans specify, with a 6" mechanical joint inlet with two drain holes with weeper inserts to ensure drainage.
4. Hydrants shall be equipped with two 2 ½" National Standard Thread hose nozzles, and one 4 1/2" National Standard Thread pumper nozzle.
5. Hydrants must have one traffic breakaway flange below the upper barrel with a galvanized steel breakable stem coupling located near the ground line to minimize barrel and stem damage from traffic impact. The operating stem must be at least 1 ¼" in diameter.
6. Hydrant operating nut must be solid brass and attached to operating stem utilizing a standard Acme thread at 5 t.p.i. Lubrication of the operating nut must be designed to use food grade grease only. No oil bath operating assembly designs allowed. No "V" threads allowed for operating stem or nut.
7. Fire hydrant bottom brass drip shut off must be attached to the 1 ¼" operating stem by means of a 7/16" diameter stainless steel drive lock pin. Bottom brass drip shut off must be of a heavy-duty design to enable removal by means of a stem drive seat removal wrench in the event of an obstruction to the seat.
8. All fire hydrants shall open LEFT (counter-clockwise) with a 1 1/2" Pentagon operating nut. The color of the hydrants shall be yellow.
9. The main valve shall be formed of specially molded rubber. The valve assemblies, including seat and guides, shall be brass and must be threaded into a brass liner in the hydrant shoe.
10. Fire hydrant shoes, barrels, and bonnets must be made of ductile iron.

11. All components, iron and bronze must be cast, manufactured and machined in the USA, and shall have MADE IN USA, clearly stated, cast into the exterior of the iron body.

12. All hydrants shall be EJ, Inc. 5BR250 Water Master **Product #55561D**.

Village of Spring Lake
April 2020 Budget Adjustments

	Fund	Dept.	Account	Current	Proposed	Change
249-000.000-477.000	Building	Revenue	Revenue	70,000	72,000	2,000
249-381.000-704.000	Building	Zoning/Planning	Social Security	1,250	1,400	150
249-381.000-705.000	Building	Zoning/Planning	Retirement Fund Contribution	7,400	9,250	1,850
Adjust current year Building Fund budget						0
202-463.000-801.000	Local Streets	Routine Maintenance	Professional Services	12,000	15,000	3,000
202-451.000-978.000	Local Streets	Construction	Paving	10,000	6,000	(4,000)
202-463.000-801.000	Local Streets	Routine Maintenance	Professional Services	12,000	15,000	3,000
Adjust current year Major Streets budget.				Net Change		2,000
591-000.000-995.004	Water Fund	Water	2001 Bond Interest	694	1,388	694
591-000.000-995.300	Water Fund	Water	2009 Bond Interest	433	865	432
591-000.000-940.000	Water Fund	Water	Equipment Usage	15000	13,874	(1,126)
Adjust current year Water Fund budget.				Net Change		0
203-451.000-820.000	Local Streets	Construction	Engineering	0	1,000	1,000
203-451.000-978.000	Local Streets	Construction	Paving	10,000	6,000	(4,000)
203-463.000-801.000	Local Streets	Routine Maintenance	Professional Services	12,000	15,000	3,000
Adjust current year Local Streets budget.				Net Change		0
101-000.000-695.000	General Fund	Revenue	Appropriation from Fund Balance	0	3,862	3,862
101-692.000-801.000	General Fund	Parks	Professional Services	0	3,862	3,862
Adjust Parks budget for Rec Plan contract warded to PM Blough						0
236-000.000-860.000	DDA	DDA	Travel and Training	1,000	1,400	400
236-000.000-900.000	DDA	DDA	Printing and Publishing	1,000	1,500	500
236-000.000-940.000	DDA	DDA	Equipment Usage	45,000	44,100	(900)
Adjust current year DDA budget.						0
661-000.000-702.000	Equipment Fund	Equipment	Full Time Wages	14,557	14,000	(557)
661-000.000-705.000	Equipment Fund	Equipment	Retirement Fund Contribution	1,800	2,357	557
Adjust Equipment Fund budget						0
101-282.000-702.001	General Fund	Forestry	Full Time Wages Overtime	100	0	(100)
101-282.000-711.000	General Fund	Forestry	Workers Comp	60	82	22
101-282.000-801.000	General Fund	Forestry	Professional Services	24,500	22,978	(1,522)
101-282.000-801.902	General Fund	Forestry	Contract Workers	0	1,600	1,600
Adjust Forestry budget						0
101-265.000-931.000	General Fund	Village Hall	Building Repairs and Maintenance	10,000	8,200	(1,800)
101-270.000-702.001	General Fund	Barber School	Full Time Wages Overtime	100	0	(100)
101-270.000-703.000	General Fund	Barber School	Part Time Wages	(200)	500	700
101-270.000-705.000	General Fund	Barber School	Medical Insurance	2,199	1,899	(300)
101-270.000-801.000	General Fund	Barber School	Professional Services	500	5,000	4,500
101-270.000-931.000	General Fund	Barber School	Building Repairs and Maintenance	4,000	1,000	(3,000)
Adjust Village Hall and Barber School budgets						0
101-226.000-801.000	General Fund	Storm Water	Professional Services	11,300	12,300	1,000
101-226.000-702.123	General Fund	Storm Water	SAW Grant Wages	2,081	1,081	(1,000)
Adjust Storm Water budget						0
101-553.000-801.000	General Fund	Central Park	Professional Services	1,000	8,500	7,500
101-553.000-702.000	General Fund	Central Park	Full Time Wages	9,696	7,696	(2,000)
101-553.000-775.000	General Fund	Central Park	Repairs and Maintenance Supplies	1,500	2,500	1,000
101-553.000-940.000	General Fund	Central Park	Equipment Usage	21,000	14,500	(6,500)
Adjust Central Park budget						0
101-555.000-703.000	General Fund	Mill Point Park	Part Time Wages	1,200	1,800	600
101-555.000-801.000	General Fund	Mill Point Park	Professional Services	1,500	6,000	4,500
101-555.000-931.000	General Fund	Mill Point Park	Building Repairs and Maintenance	500	1,000	500
101-555.000-775.400	General Fund	Mill Point Park	Mill Point - Maintenance	700	0	(700)
101-555.000-702.001	General Fund	Mill Point Park	Full Time Wages Overtime	250	0	(250)
101-555.000-940.000	General Fund	Central Park	Equipment Usage	9,000	4,350	(4,650)
Adjust Mill Point Park budget						0

VILLAGE OF SPRING LAKE

ORDINANCE NO. 362

AN ORDINANCE TO ADOPT AND APPROVE THE SIXTH AMENDMENT TO THE RESTATED AND AMENDED SPRING LAKE DOWNTOWN DEVELOPMENT AUTHORITY DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN PURSUANT TO THE PROVISIONS OF MICHIGAN ACT 197 OF 1975, AS AMENDED (“ACT 197”), AND TO PROVIDE FOR THE EFFECTIVE DATE OF THIS ORDINANCE.

THE VILLAGE OF SPRING LAKE, COUNTY OF OTTAWA, AND STATE OF MICHIGAN, ORDAINS:

Section 1. Approval and Adoption of the Sixth Amendment to the Restated and Amended Spring Lake Downtown Development Authority Development Plan and Tax Increment Financing Plan. It is hereby determined that the Sixth Amendment to the Restated and Amended Village of Spring Lake Development Plan and Tax Increment Financing Plan for the Spring Lake Downtown Development Area (collectively referred to as the “Plan”) constitutes a public purpose. The Plan and Amended Boundaries are hereby approved and adopted. A copy of the Plan shall be maintained on file in the Village of Spring Lake Clerk/Treasurer’s Office and shall be crossed indexed to this Ordinance.

Section 2. Considerations. This Ordinance and approval of the Sixth Amendment to the Restated and Amended Spring Lake Downtown Development Authority Development Plan and Tax Increment Financing Plan is based on the determination of the Village Council that it continues to be necessary and is in the best interests of the public to halt property value deterioration and increase property tax valuation where possible in its business district, to eliminate the causes of that deterioration, and to promote economic growth in the business district.

Section 3. Conflicts. Ordinance No. 153, 170, 214, 250, and 344, and all other Ordinances or parts of Ordinances in conflict with this Ordinance are expressly repealed.

Section 4. Effective Date. This Ordinance is hereby declared to be effective on _____, 2020.

_____ Mark Powers Village President

_____ Marvin Hinga Village Clerk/Treasurer

CERTIFICATE

I, Marvin Hinga, the Clerk/Treasurer for the Village of Spring Lake, Ottawa County, Michigan, do hereby certify that the foregoing Village of Spring Lake Ordinance was adopted at a regular meeting of the Village Council held on April 20, 2020, 2020. The following members of the Village Council were present at that meeting:

_____. The

following members of the Village Council were absent:

_____. The Ordinance

was adopted by the Village Council with members of the Council

_____ voting in favor and with members of the Council _____

_____ voting in opposition. The

Ordinance was published in the Grand Haven Tribune on _____, 2020.

Marvin Hinga
Clerk/Treasurer

**VILLAGE OF SPRING LAKE
OTTAWA COUNTY, MICHIGAN**

At a meeting of the Village Council of the Village of Spring Lake, held virtually per Executive Order 2020 - 48 on the 20th of April, 2020 at 7:00 p.m., the following Resolution was offered by _____ and supported by _____.

RESOLUTION No. 2020 – 08

**RESOLUTION PROVIDING FOR THE CONTINUED PAYMENT OF WAGES
FOR SCHOOL CROSSING GUARDS THRU JUNE 5, 2020**

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death and it is caused by a new strain of virus that has not previously identified in humans and can easily spread from person to person; and

WHEREAS, State of Michigan Governor Gretchen Whitmer has declared a state of emergency to harness resources across the state to slow the spread of the virus including, but not limited to, prohibiting large assemblages and events and ordering the closure of all K-12 school buildings (Executive Order 2020-11), authorizing remote participation in public meetings and hearings (Executive Order 2020-15), closing or limiting the operation of public business such as theaters, bars, casinos and restaurants (Executive Order 2020-20), suspending activities not necessary to sustain or protect life (Executive Order 2020-21), and restoring water service to occupied residences (Executive Order 2020-28); and

WHEREAS, COVID-19 has had a negative economic impact on the citizens and businesses of the Village and will continue to do so for weeks or months to come; and

WHEREAS, the Village Council has determined it is in the best interests of the health, safety and welfare of the Village to provide for the continued basic operations of the Village and to take actions authorized under the Emergency Management Act, Act 390 of 1976 (the "Act") and in compliance with Executive Orders issued by the Governor in response to the COVID-19 pandemic; and

WHEREAS, municipalities are considered "reimbursing employers" in the eyes of the Unemployment Insurance Agency; and

WHEREAS, wages associated with the job of crossing guard have already been budgeted for; and

WHEREAS, continuing to pay wages instead of forcing employees to apply for unemployment helps keep our economy running and our staff whole; and

WHEREAS, these wages will be submitted to FEMA for reimbursement; so

THEREFORE BE IT RESOLVED by the Village Council of the Village of Spring Lake, Michigan will continue to pay Dawn DeCan and Beth Wilson their wages thru the end of the scheduled school year (June 5, 2020) in an amount not to exceed \$2,424,

ROLL CALL VOTE:

YES: _____

NO: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

The undersigned Clerk of the Village of Spring Lake hereby certifies that this Resolution was duly adopted by the Village of Spring Lake Council at a meeting held on the 20th day of April, 2020 pursuant to proper notice and compliance with Act No. 267 of the Public Acts of 1976.

Marvin Hinga
Village Clerk, Village of Spring Lake

**VILLAGE OF SPRING LAKE
OTTAWA COUNTY, MICHIGAN**

At a meeting of the Village Council of the Village of Spring Lake held virtually per Executive Order 2020 - 48, on the 20th of April, 2020 at 7:00 p.m., the following Resolution was offered by _____ and supported by _____.

RESOLUTION No. 2020 – 09

**RESOLUTION PROVIDING FOR THE TEMPORARY EXTENSION OF SECTION 6.15
OF THE VILLAGE’S PERSONNEL MANUAL WHICH REGULATES FULL TIME
EMPLOYEES USE OF VACATION TIME**

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death and it is caused by a new strain of virus that has not previously identified in humans and can easily spread from person to person; and

WHEREAS, State of Michigan Governor Gretchen Whitmer has declared a state of emergency to harness resources across the state to slow the spread of the virus including, but not limited to, prohibiting large assemblages and events and ordering the closure of all K-12 school buildings (Executive Order 2020-11), authorizing remote participation in public meetings and hearings (Executive Order 2020-15), closing or limiting the operation of public business such as theaters, bars, casinos and restaurants (Executive Order 2020-20), suspending activities not necessary to sustain or protect life (Executive Order 2020-21), and restoring water service to occupied residences (Executive Order 2020-28); and

WHEREAS, COVID-19 has had a negative economic impact on the citizens and businesses of the Village and will continue to do so for weeks or months to come; and

WHEREAS, the Village Council has determined it is in the best interests of the health, safety and welfare of the Village to provide for the continued basic operations of the Village and to take actions authorized under the Emergency Management Act, Act 390 of 1976 (the "Act") and in compliance with Executive Orders issued by the Governor in response to the COVID-19 pandemic; and

WHEREAS, section 6.15 of the Village’s Personnel Policy indicates employees who do not use their vacation time by June 30th of the fiscal year lose that benefit; and

WHEREAS, many employees were planning on using their vacation time during spring break, which was not possible due to the Governor's *Stay Home, Stay Safe* Executive Order 2020 - 21; and

WHEREAS, under these extenuating circumstances, it may not be possible for full-time employees to take their vacation time prior to the end of the fiscal year (06/30); so

THEREFORE BE IT RESOLVED by the Village Council of the Village of Spring Lake, Michigan for Fiscal Year 2019/2020, employees may elect to either be paid for their unused vacation time or they may carry over their unused time, which must be used, or forfeited, no later than 12/31/20.

BE IT FURTHER RESOLVED, employees must notify the Village in writing which option they have chosen no later than June 15, 2020.

ROLL CALL VOTE:

YES: _____

NO: _____

ABSTAIN: _____

RESOLUTION DECLARED ADOPTED.

The undersigned Clerk of the Village of Spring Lake hereby certifies that this Resolution was duly adopted by the Village of Spring Lake Council at a meeting held on the 20th day of April, 2020 pursuant to proper notice and compliance with Act No. 267 of the Public Acts of 1976.

Marvin Hinga
Village Clerk, Village of Spring Lake

April

To: Village President Mark Powers & Council Members

From: Chris Burns, Village Manager

Date: 4/17/2020

Re: Department Report

Communications -

Economic Development – The Village received the attached report from our Economic Development partners at the Chamber of Commerce.

High Water – An infographic was shared on social media to let residents know that sand bags are now available.



The infographic features a background image of sandbags. The text is arranged in a clear, hierarchical layout. At the top, the main message is in large, bold, white letters. Below this, contact information is provided in blue and white text. A list of three bullet points follows, each with a bold header and a descriptive sub-point. At the bottom, two columns of text list local sand suppliers with their addresses, phone numbers, and operating hours.

FREE SANDBAGS
AVAILABLE TO ALL
SPRING LAKE VILLAGE
AND TOWNSHIP HOMES IN
DANGER OF FLOODING

Call the Spring Lake Fire Department at 616.215.1590
weekdays between **8:00am and 5:00pm** to reserve your free sandbags. Quantities are limited and reserved only for homes most likely to be threatened by high water. Provide your **name, address, phone number** and **quantity of bags** needed.

- **BAGS ARE AVAILABLE MONDAY, APRIL 20TH**
Call ahead of time to reserve the quantity you'll need.
- **BAGS WILL BE DELIVERED**
A time will be coordinated to drop bags at your residence in a safe social distancing manner.
- **BAGS ARE PROVIDED EMPTY**
Approved residents are responsible for providing their own sand to fill bags.

Find Local Public Sand Suppliers:

Crossroads Property Services 11910 US-31 Grand Haven, MI 49417 616.844.9996 Open 8:00am - 4:00pm Closed Weekends	S&M Gravel Company 14408 - 108th Ave. Grand Haven, MI 49417 616.842.7460 Open 7:00am - 4:00pm Closed Weekends
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Kauchek – Water/Sewer Fees – The Village received a complaint (*attached*) from Mr. Dave Kauchek regarding fees for water/sewer service.

Liquor License – Finn’s Chop House has decided to utilize their 2nd application and has pulled their 3rd application from the agenda.

Martinus - No Wake Zone – Based on a complaint from Mr. Martinus, staff researched “no wake” zones on the Grand River between S. Division and Mill Point Park. Attached in the area that is classified as “no wake”. According to Christopher Schropp at the Army Corp of Engineers, enforcement of the “no wake” zone is up to the OCSO and the local municipality. I have reached out to OCSO to discuss this issue. Motor boats have been banned, per Executive Order 2020 – 48, thru 04/30/20.

Martinus – Zoning Permit – I sent a communication (*attached*) to Mr. Martinus regarding his inquiry for a “garden wall” at the work session last week. Attorney Bultje sent a communication (*attached*) to Mr. Martinus regarding his EGLE permit to install a dock off the end of S. Park Street.

NOCH Covid-19 FAQs – Attached.

Pool Complaint – An anonymous complaint was received about a property on River Street.

Street Closure – An infographic for the closure of Lake Street (between Savidge & Exchange) for a gas line repair on the 21st and 22nd was placed on social media.

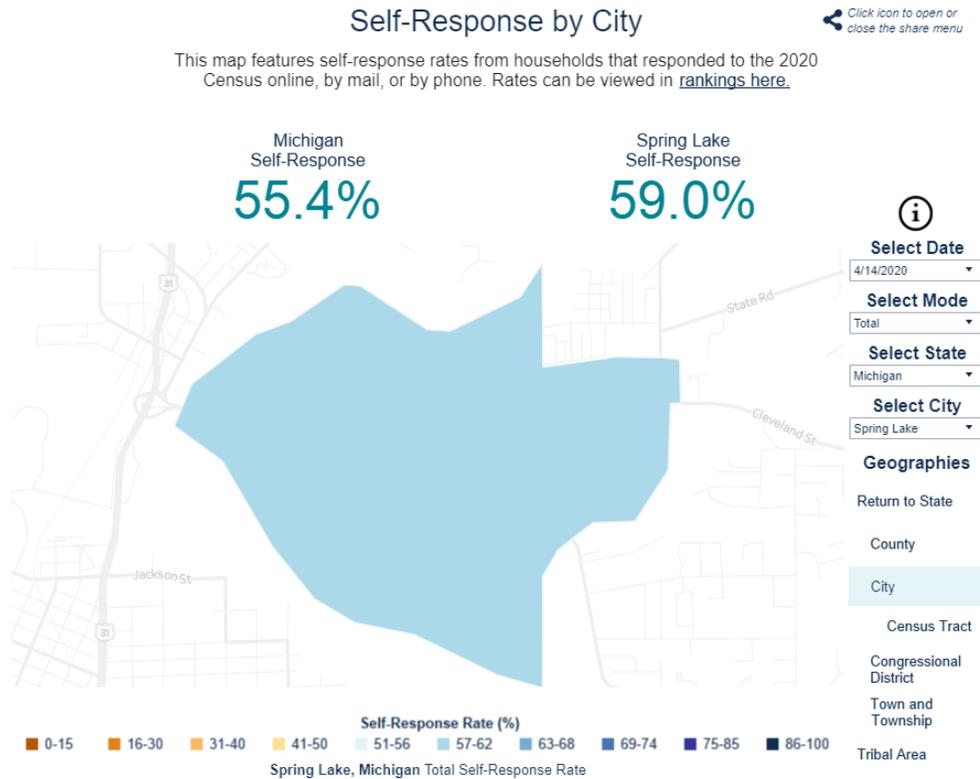


Intern Report – Attached you will find Intern DeMario Johnson’s February report.

Special Projects – Staff continues to work on a number of special projects, some of which might be delayed due to the pandemic:

1. Township Hall Property RFP – The proposals are due back on 04/30/20.
2. Marina Management RFP – This was released on 02/17/20, due back on 05/01/20.

3. Cedam Fellowship – The Village did not receive the grant.
4. Census - DeMario has been given the task to promote participation in the census. We are currently at 59% participation.



5. Tanglefoot Park Focus Group – The group has not met due to the COVID order.
6. Personnel Manual – Bill Cousins is working on new language to better align policies that apply to SLT & SLV DPW employees (i.e. the accrual of comp time, etc.) It should be ready to send to the attorney for review next week.
7. Summer Sewer Credit Policy – Assigned to Bill Cousins.
8. Memorial Donation Policy – Bill has completed the first draft of this document, I just haven't had time to review and present (look for more in May).
9. FOIA Policy Update – no update.
10. House Bill 4650 – no update.
11. Trail Town Designation – We're waiting until the branding is complete to start working on this piece; may be assigned to Demario.
12. Redevelopment Ready Communities Designation – Elizabeth Butler has championed this effort and continues to work with staff (no meeting in April).
13. Downtown Parking Analysis – on hold.
14. MDNRTF Grant Application – SUBMITTED!



Empowering Business. Building Community.
Established in 1899

April 13, 2020

Chris Burns
Village of Spring Lake
102 W. Savidge St
Spring Lake, MI 49456

Subject: Q1 2020 Economic Development Activity

Chris,

As our community is working through an economic crisis, I wanted to make sure that you understood how we are actively working on Economic Development for Northwest Ottawa County.

Company Contacts (Prior to COVID-19 Shutdowns):

- Attempt – GA Richards

Events / Meetings (Prior to COVID-19 Shutdowns):

- Revision of Airport Business Case
- HR Roundtable (January)
- HR Roundtable (February)
- WGHN Radio Interview regarding Economic Development
- Commuter Trend Tool & Commuter habits Research
- Transportation Meetings with Muskegon County
- Economic Forecast Individual Business Meetings
- Economic Forecast Breakfast
- Legislative Update Breakfast
- Region 4 Economic Development Collaboration Meeting
- Spring Lake Library Strategic Planning Meeting
- RRC Meetings & Activities

Miscellaneous (Prior to COVID-19 Shutdown):

- Shared Town on the Map opportunity

March 2020 – COVID-19 Shutdown:

- Prior to the Shelter in Place order by the governor, emailed tips to area manufacturers on things to consider if the Shelter in Place is activated.
- Helped navigate the questions surrounding, “is my business or product line essential?”

The Chamber of Commerce Grand Haven, Spring Lake, Ferrysburg
Economic Development | Training Connections | Business & Education Partnerships

- Emailed Small Business Grant Relief info to all area manufacturers
- Emailed Layoff info to all area manufacturers
- Weekly survey of businesses with Lakeshore Advantage to assess the changing business climate
- ASAP Request from Federal Government through MEDC – survey for manufacturers who may have the capabilities to produce essential supplies
- Urban County Designation review (declined again this year)
- Checking in with every area manufacturer (email and mail) – reminding them of available resources, checking in on their business needs, answering questions. Each manufacturer was contacted, not all responded, helped many with connections and questions.
- Region 4 MEDC Emergency Relief Grant application review processor for Northwest Ottawa County. The 9 Chambers in Ottawa and Allegan counties partnered with Lakeshore Advantage (Grant Administrator) to help review the grant and loan applications submitted by area companies. I did sign a Confidentiality Agreement as a part of the review process.
- Attended many webinars to keep up to speed on the changing landscape
- Gathered letters of support for transportation to/from Muskegon County from large area manufacturers
- Connected with area manufacturers (some on the Attempted list above) on operating in this new normal.
- Connected area businesses who were laying off with those who were hiring to try and keep our community working

We are just two weeks into April, and already the amount of Economic Development work has been huge. Although we are not open to the public right now, the Chamber is actively working to support our area businesses. Please let me know how detailed of information you would like on our area businesses. We are doing our best to stay connected with them.

Thank you,



Elizabeth Butler

Director of Economic Development Strategic Directions

Christine Burns

From: Marco Polo <mark.powers.jd@gmail.com>
Sent: Thursday, April 16, 2020 10:51 AM
To: Christine Burns
Subject: Fwd: Water Bills and Water Rates

Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

----- Forwarded message -----

From: **Marco Polo** <mark.powers.jd@gmail.com>
Date: Thu, Apr 16, 2020 at 10:50 AM
Subject: Re: Water Bills and Water Rates
To: David Kauchek <kauched@cox.net>

Mr. Kauchek,

Attached to this email is a link to the 2019-2020 Village budget, adopted last summer. If you wish to identify, with specificity, which line items of the current year's budget you disagree with (i.e., which you would decrease or increase), that input is welcome. Please also provide the dollar amounts you would have changed. I will make sure the finance committee and Village Treasurer get that input.

Such thoughts would be timely, since the Village is currently in the process of creating the budget for the 2020-2021 year. The Village Council meets twice a month each month between now and the adoption of the new budget this coming summer.

We are currently using online meeting forums for our meetings, so even if you are not able to attend in person, the meetings are still available to you. The log on information is posted online at the Village website.

In the years I have sat on council, I have not had seen any Village resident provide detailed input on what we should change in the budget, but I do welcome such input. I have engaged in the local budget process now for some years. While that familiarity has its advantages, I am certainly not averse to fresh perspectives---sometimes familiarity can be a hindrance to progress.

<http://www.springlakevillage.org/about/financial-information/>

In suggesting revisions for 2020-2021, I would caution everyone, however, that the budget for the coming fiscal year is likely to be deeply problematic, given recent events in our nation. This coming fiscal year is one of profound uncertainty for Village revenues AND expenses. We are currently struggling with how much worse things will be for the Village, without any good information or model to fall back on.

Of particular concern to me is our Village's pension funding obligations, which may skyrocket this coming December due to the recent macroeconomic troubles. I expect depressing news for the Village's fiscally-minded council members. The Village has no discretion regarding paying those obligations, of course. We must. The Village can only determine if we let that obligation grow further, without addressing it. Our recent policy has been to pay more, not less, to prevent further erosion of the Village balance sheet.

Also of concern to me is our town's as-yet undetermined costs to repair Village infrastructure damaged by current high water levels. That is, as they say, an "known unknown."

Finally, we likely face decreased state revenue sharing.

In short, our obligations are going up, and our income is going down. Accordingly, we expect the coming year to be one where we fund operations partially out of the "rainy day" fund. Fortunately, Spring Lake has a rainy day fund.

At present, my expectation is the council will not approve any millage increases, because raising taxes when everyone is out of work strikes me as unacceptable. I expect others on council would agree, but I have not spoken with any of them about this issue.

I would encourage you to ask Christine Burns for her data regarding Spring Lake water and sewer rates, as compared to other Michigan peer communities. We review that at least once a year, to gauge whether our pricing is out of line with other peer communities.

While you compared Spring Lake to an Arizona location, I feel that might not be the most fair-minded comparison. Spring Lake's water and sewer infrastructure is, in places, approximately 100 years old. I expect that your town in Arizona is much more modern, and that the repair needs are therefore much less. We experience something similar right here in Spring Lake, in fact. When you compare the Village to Spring Lake Township, the Village faces a higher burden in repairing its old infrastructure than does the Township. As I advance in age, I am better understanding that age brings with it higher maintenance costs, both for people and for things. I do wish it were otherwise, but alas life is not much concerned with Mark Powers' preferences---life does what it wants, not what I want.

I typically avoid discussing public business outside of the public forum. But if you wish to hear more about my personal views of local financial problems, I share those with anyone who asks. I am found in my office in Grand Haven on most business days. (509 Franklin.) My secretary is supposed to pretend I am not around, so any visit should be preceded by an email.

Mark Powers

On Wed, Apr 15, 2020 at 4:47 PM David Kauchek <kauched@cox.net> wrote:

Well another quarter has come to an end and there is no relief insight. The Village continues to directly exclude lower income families and individuals by continuing utility rates for water and sewer that are beyond the means of most. Of course the senior citizens who have been long time residents are also severely negatively impacted.

While I raised this issue last quarter I really wanted to wait and do a usage comparison this quarter

My Bill for the Village of Spring Lake is \$258 and change for the quarter and that is WITHOUT any direct charge for either sewer or water usage shown on the bill

My Bill for the city of Goodyear Arizona (Actually Liberty Water) although monthly for the same period was \$68, \$67 and \$67 for a total of \$202 for the same period These bills include guests in the first weeks of the year, as well as usage of an in ground pool, spa and irrigation system And unlike the water rich Spring Lake area we are in the water poor Sonoran Desert dependent on the flow of the Colorado River.

The value of the homes are almost identical and although our SL home has 4 full baths as opposed to three full baths in AZ But wait I didn't use any water in SL

If this comparison doesn't seem strange to you it certainly does to me

I read your responses to my previous letter on this subject. No commentary on how reductions will take place and enable seniors to continue to live in the Village or encourage a new and diverse population. Rather it was phrased in justification for poor management, requirements from others and the fact that I should be happy the bill is not higher. It also spoke to future needed increases.

Obviously abatement is not a priority with leadership focused on new development for the haves at the expense of all others. Those citizens who have spent their lives here and contributed to the quaintness of the Village and created its desirability are now being priced out of the market and of course the young can not afford to even begin.

I am really a reasonable person but I can not sit idle while our leadership panders to the rich and want to be famous. There has been little discussion in public of these and other similar issues. But these issues remind of those who pass tax increase on the fear of closing the arts, reducing police and fire or better yet teachers and extra curricular activities rather than eliminate waste and abuse.

If Governing bodies only observed a fiscal policy similar to the personal fiscal policy of most of their constituents everyone would be further ahead.

Sincerely

David Kauchek 314 Dewit Lane, Spring Lake, Mi

I

Dave

The Trouble with Socialism is that eventually you run out of other peoples money

Margaret Thatcher

Christine Burns

From: Epicurean Village <epicureaninquiries@gmail.com>
Sent: Thursday, April 16, 2020 9:56 AM
To: Christine Burns
Subject: Liquor License

Hi Chris,

I hope you are well. I know there is a scheduled meeting next week with the Liquor License Approval on the agenda, and I am wondering if we can cancel the name change and move forward with the one approved last month with Finn's information? Thank you and stay safe.

Kind Regards,

Katie

Sent from my iPhone

Legend for No Wake Zones



I want to...

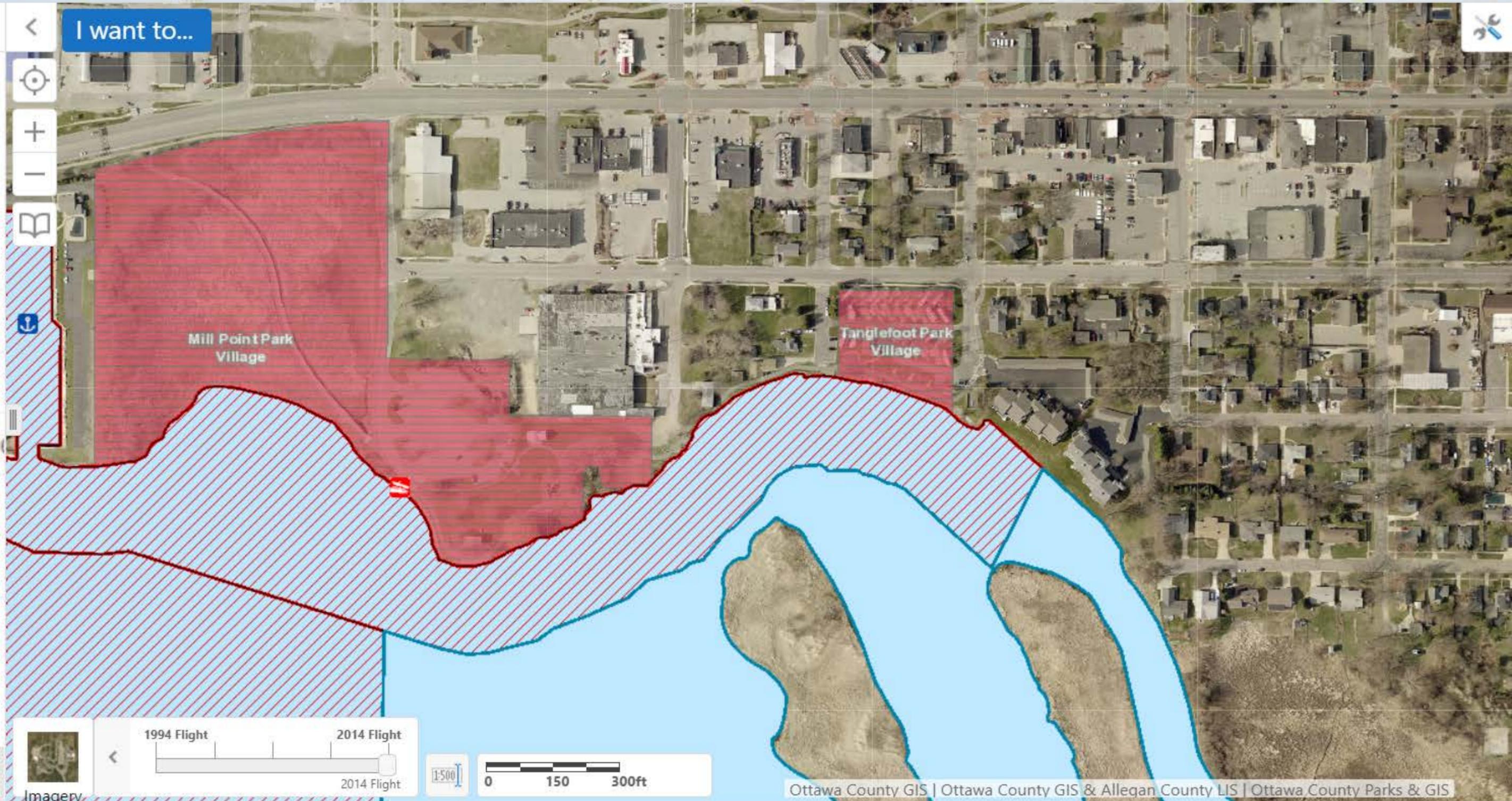


OK

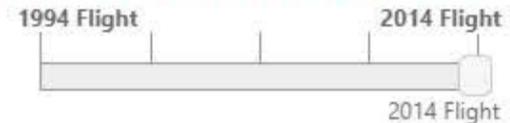
The color definitions below show the definition for No Wake Zones in Ottawa County. For more information, visit Michigan DNR's website below.

No Wake Zones

- No Wake
- No Wake 200 Ft From Shore
- No Wake 6:30PM to 10:00AM
- No High Speed 7:30PM to 11:00PM
- No Wake Vessel 26ft or larger
- No Regulation



Michigan DNR



Christine Burns

From: Christine Burns
Sent: Tuesday, April 14, 2020 2:57 PM
To: Richard Martinus
Cc: Wally Delamater; 'Lukas Hill'
Subject: Work Session Questions
Attachments: RETAIN WALL.pdf

Mr. Martinus,

Last night, during public comment, you asked what needs to be done to get “fast track approval” for a wall you are proposing to build on your property located at 209 S. Park. I have received the attached drawing from Wally Delamater. Is this the most recent drawing that you are wishing I reference? According to Wally, the following information has been requested from you, via emails:

- 1) *Detailed topographic survey*
- 2) *Detailed drawings and details for all improvements*
- 3) *Computations on all cut/fill proposed within the 100-year floodplain*
- 4) *How will overland drainage to the river be addressed with the improvements?*
- 5) *The Village also has a 10” sanitary sewer main south of the trail. The sewer main runs along the south side of the pathway and then transitions under the pathway to the north side as it approaches Park Street. You have not provided any information on whether the proposed activity would be on top of the sewer line.*
- 6) *During construction how do you intend on accessing the construction area without driving on the pathway?*
- 7) *A Contractor called and informed Wally that he was going to build the fence and planned on accessing the site on the pathway. He also stated it would destroy the pathway and who was going to pay to have it replaced?*

You should note (per the zoning ordinance) it does not appear a *solid* wall would be permitted 3901.11B1©:

“No fence, wall, or screen located within the required side yard or required rear yard of a waterfront lot in any zoning district shall exceed a height of four feet. Moreover, no such fence, wall, or screen shall be a solid barrier which completely obstructs view; rather, any such fence, wall, or screen shall allow at least seventy-five-percent visibility through the fence, wall, or screen.”

You would need a variance for such a wall and possibly an EGLE permit if it’s in the floodplain. Your zoning permit would be denied based on the drawing that I received from Wally (*attached*). The zoning ordinance is available online at <https://ecode360.com/29411823> or you should have received a copy when you were appointed to the Planning Commission. If you need an interpretation of the Zoning Ordinance, please feel free to email Lukas.

Hope that helps.

Sincerely,

Chris

Christine Burns
Spring Lake Village Manager
102 W. Savidge
Spring Lake, MI 49456
P: 616.842.1393
F: 616.847.1393



200 OTTAWA AVENUE, NW, SUITE 1000
GRAND RAPIDS, MI 49503-2427
TELEPHONE: 616-458-1300
FACSIMILE: 844-670-6009
<http://www.dickinsonwright.com>

RONALD A. BULTJE
RBultje@dickinsonwright.com
616-336-1007

April 14, 2020

Via First Class Mail

Richard and Marianne Martinus
209 South Park Street
Spring Lake, MI 49456

Re: 207 and 209 South Park Street

Dear Mr. and Mrs. Martinus:

I am writing you in my capacity as attorney for the Village of Spring Lake. I am writing you at the request of the Village, in your capacity as owners of 207 and 209 South Park Street in the Village.

The Village and I understand that you have received a permit from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for the construction of a dock. Apparently you have now also applied for a permit to construct a wall on your property in the Village.

You are of course aware that the Village has a permanent easement across your property in the Village for bike path purposes. The Village obviously has a significant interest in protecting its rights under that permanent easement, as well as an interest in making sure that you do not breach your obligations under that permanent easement and become liable to the Village for that breach.

The Village is aware that the EGLE permit you obtained is subject to and conditioned upon your compliance with all applicable local requirements, which include not only compliance with the permanent easement requirements but also include compliance with all applicable ordinance requirements established by the Village.

The Village's Zoning Ordinance requires permits to be obtained and regulations to be met for structures such as walls and docks. Therefore, to ensure that you do not violate the Village's Zoning Ordinance, not to mention possibly breach your obligations under the Village's permanent easement across your property, it is essential that you apply for and receive all required Zoning Ordinance permits for the structures you wish to build, before you begin their construction. Certainly, in considering your application for a permit under the Zoning Ordinance, the Village will take care to make sure that you do

Richard and Marianne Martinus
April 14, 2020
Page 2

not violate the obligations placed upon you by the Village's permanent easement across your property.

The purpose of this letter is simply to make sure that you are aware of your obligations under the Village's permanent easement, and the Village's Zoning Ordinance, so that there are no innocent mistakes made by you in the construction of your proposed dock and wall. The Village looks forward to hearing from you in a timely matter if indeed you decide to pursue the construction activity conditionally permitted by the EGLE permit you recently received.

Thank you kindly for your careful attention to this correspondence. Please advise if you have questions or comments.

Very truly yours,

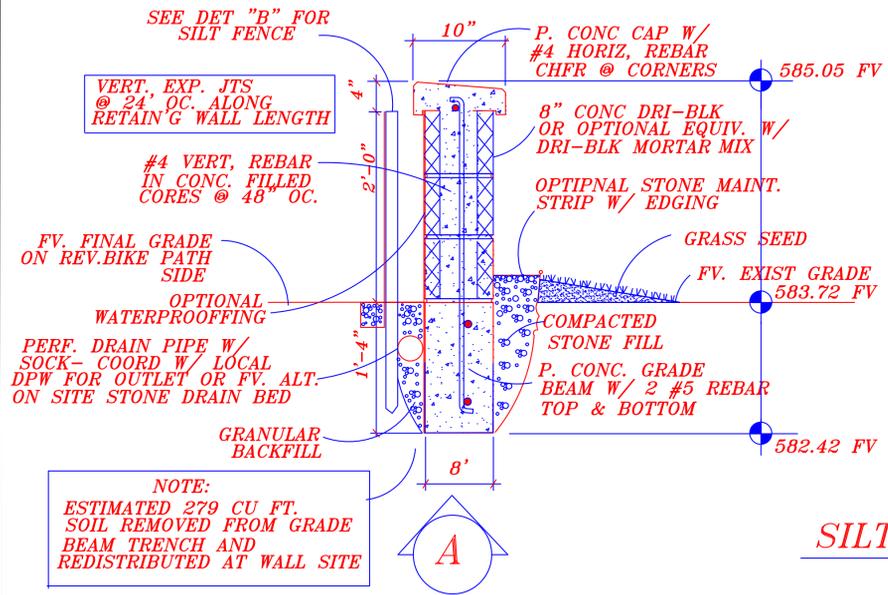
DICKINSON WRIGHT PLLC



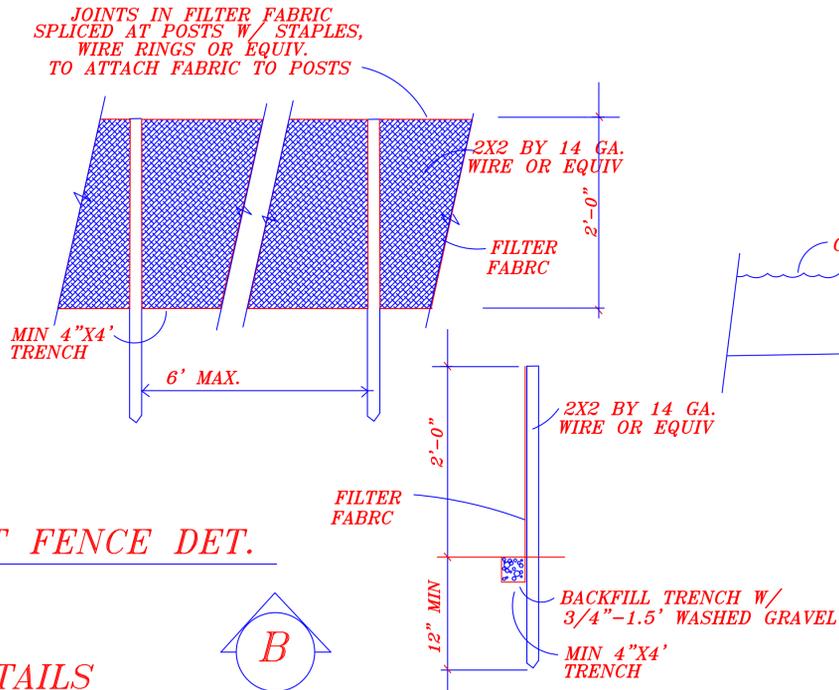
Ronald A. Bultje

RAB:jls
cc(via email): Ms. Christine Burns, Village Manager

4852-0718-3802 v1 [59146-21]

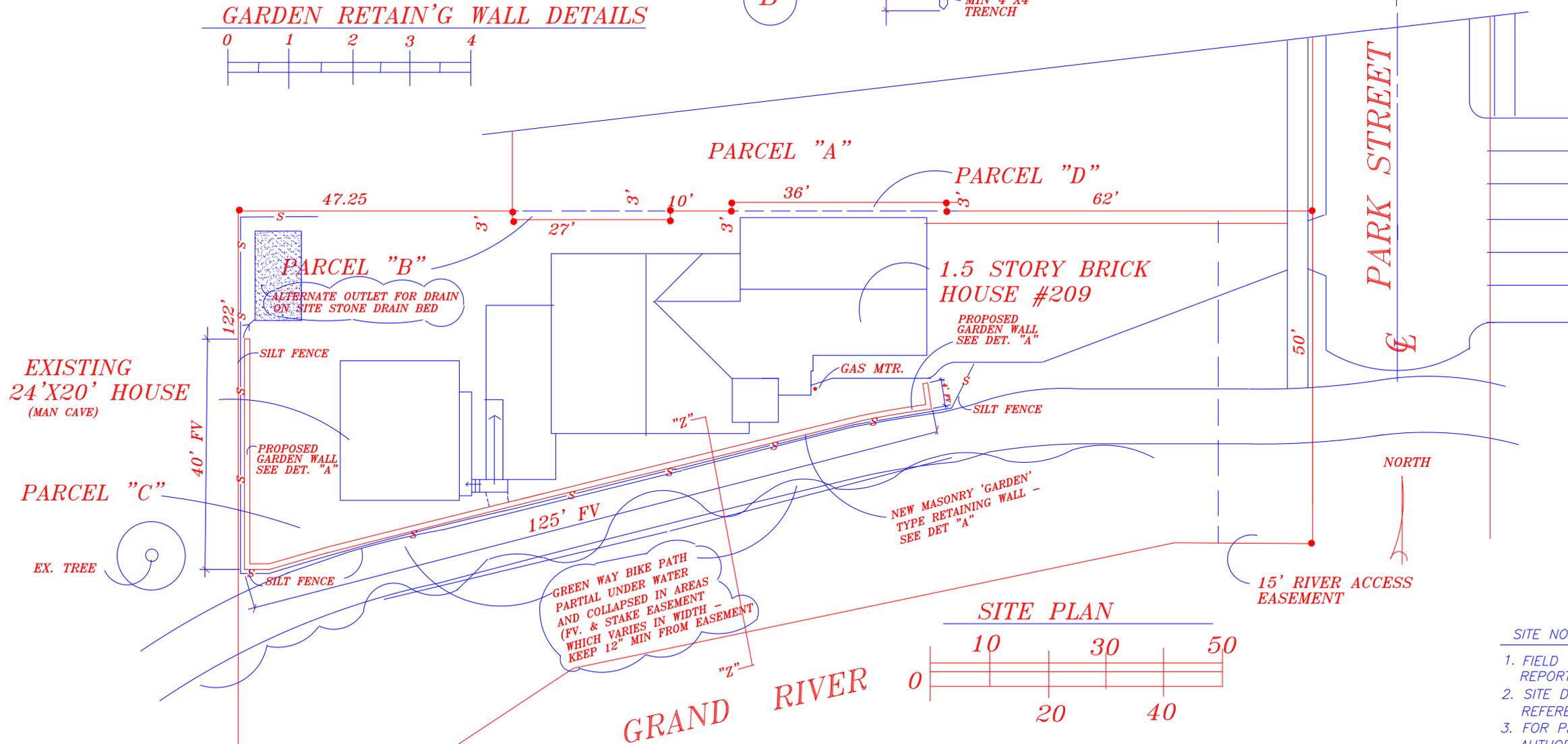
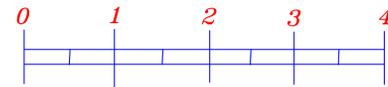


SILT FENCE DET.

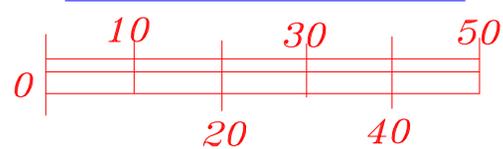


SECTION Z-Z

GARDEN RETAIN'G WALL DETAILS



SITE PLAN



SITE NOTES:

1. FIELD VERIFY ALL CONDITIONS AND REPORT ANY DIFFERENCES TO ARCHITECT
2. SITE DATA FROM OWNER PROVIDED FOR REFERENCE ONLY.
3. FOR PLAN REVIEW AND APPROVAL BY AUTHORITIES HAVING JURISDICTION
4. CONTACT MISS DIGG PRIOR TO ANY EXCAVATION.

NO.	REVISIONS	DATE	BY
1	10.14.2020		
2	04.04.2020		
3	04.09.2020		

PROJECT NAME: NEW RETAINING WALL / SITE PLAN & DETAILS
 CONTRACTOR: MIKE UNGER CONSTRUCTION

DESIGNED BY: MDB
 CHECKED BY: MDB
 DATE: 03.09.2020

MICHAEL BELT, RA NCARB
 ECO ARCHITECT DESIGNS & LANDSCAPES, PLLC
 918 DYKSTRA ROAD, N. MUSKEGON, MI 49445
 CELL: 517.525.1204
 michael.belt@corncost.net

FOR: MARIANNE = RICHARD MARTINUS
 616.745.2164
 209 S. PARK ST.
 SPRING LAKE, MI 49456

FOR: SHEET: A1.1

Christine Burns

From: North Ottawa Community Health System <nochs@noch.org>
Sent: Thursday, April 16, 2020 4:44 AM
To: Christine Burns
Subject: HealthWise: NOCHS Is Prepared for a Surge

Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

[View this email in your browser](#)



Here is some important information about the **emergency preparedness** measures that NOCHS has implemented in advance of a COVID-19 surge.

Q. Is the hospital ready for an increase in patients if there is a surge?

A. Absolutely. The State has mandated that all hospitals plan for up to a 20% increase in capacity. We actually have a plan that would safely step us up to a 40% increase in patient load. Each department has come up with a plan for increasing capacity, as well as preventing the spread of COVID-19. We have also staged a separate Emergency Treatment area for COVID-19 symptomatic patients that, when activated, will be fully staffed and resourced, as a way of keeping symptomatic patients isolated from others.

Q. Have you had to increase capacity yet?

A. No. The situation changes constantly, so our staff is monitoring things 24/7. If the need for more capacity is triggered, we can increase the number of available beds and corresponding staff within a few hours. We can also

downscale that quickly, as well. We have a very good plan that can respond to constant change.

Q. How is your inventory of Personal Protection Equipment (PPE)?

A. At this time, we have a good supply of PPE. Part of that is due to our advance planning and purchasing. We have also been able to preserve our inventory because, like all hospitals, we are not performing elective surgery per the Governor's Executive Order, so we use less. Another part of that is due to the huge outpouring of resources from our community, for which we are very grateful. And of course, everyone who is following the Stay Home, Stay Safe order is helping to prevent the spread of this virus and thus making our supplies stretch further.

Q. What is the status of the ambulance service?

A. Our ambulance service can reach people with emergency needs who cannot get to the hospital. We have protocols and equipment in place to protect everyone, including the ambulance staff and the patient. If we see a rising need, we have another ambulance we can put into service. We also have a mutual aid arrangement with other departments in the area. We will all help each other to meet the community need.

Q: How about Urgent Care? Is it safe to seek treatment there?

A: Absolutely. We recommend all patients use our new telehealth service to see if we can help you without having to leave your home. If you need treatment, we may recommend you come into our facility, or in more serious cases refer you directly to the ER. We are not seeing any COVID-19 symptomatic patients in the Urgent Care, as a way to protect our patients and staff.

Q. How do you know if you've covered all the bases?

A. We participate in daily virtual "huddles" internally, as well as with agencies at the regional and state level. We have teams dedicated to keeping on top of the

policy and procedure changes all day, every day. That includes the guidelines for patient safety as well as employee safety.



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You can [update your preferences](#) or [unsubscribe from this list](#).

Christine Burns

From: Christine Burns
Sent: Tuesday, April 14, 2020 3:14 PM
To: SusieQSLMI@gmail.com
Subject: RE: Website Contact Form ""

Hi Sue,

Thanks for reaching out to us. The property owner at 525 River Street pulled a permit for a fence this spring, prior to the shut down due to COVID-19. The bad news = all contractors were shut down prior to the fence being constructed. The good news = everyone should be staying home and not trespassing in the back yard this property. I have spoken with the homeowner and he has assured me that his job is the #1 priority for the contractor once the Governor's *Stay Home, Stay Safe* Executive Order is lifted. If that is not the case, please rest assured that the Village will make contact with the property owner again.

Sincerely,

Chris

Christine Burns
Spring Lake Village Manager
102 W. Savidge
Spring Lake, MI 49456
P: 616.842.1393
F: 616.847.1393



----- Original message -----

From: Sue <no-reply@www.springlakevillage.org>
Date: 4/10/20 11:16 AM (GMT-05:00)
To: Maryann Fonkert <Maryann@springlakevillage.org>, Lori Spelde <Lori@springlakevillage.org>
Subject: Website Contact Form ""

Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

From: Sue <SusieQSLMI@gmail.com>
Subject:

Message Body:

While walking through the village, I was admiring the new house at 525 River St. I noticed that there is a pool in the back yard with no fence. This is a huge safety concern for me. I looked it up and you have a swimming pool ordinance that requires a fence. Please have the owner rectify this situation before an accident occurs.

Thank you.

--

This e-mail was sent from a contact form on Village of Spring Lake (<http://www.springlakevillage.org>)



March 2020 Report

Village Intern: DeMario Johnson

To: Village President Mark Powers and Council Members

The month of March was filled with a lot of transition! As the COVID 19 pandemic arose the surface, my duties as intern were slightly scaled back. As with every member of the village team, our roles have looked a little different over the past month and a half. While working through the transition of working from home, we have all still been really busy.

Budget

- The majority of the past month and a half has been spent working to revamp the budget and ensure that it is “beautified.” While going through this process, I have been able to learn the ins and outs of how the budget process works.

GoToMeeting

- As both staff and council meetings have gone completely virtually, I put together a “how to” instructions sheet for village residents. This sheet gave residents instructions for joining virtual meetings via the GoToMeeting app. This was essential in guaranteeing that residents have the best opportunity in attending village meetings.

COVID 19 Meetings

- I’ve had the privilege of joining multiple village emergency response meetings. This has been extremely instrumental in my education. Since there is not a graduate level course that deals with responding to pandemics, it has been beneficial to gain real world experience from management and staff members. The opportunity to intern for the village has honestly turned into a course within itself, and I have forever grateful.

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000.000-001.000	POOLED CASH	(497,563.19)
101-000.000-002.001	FLAGSTAR SAVINGS ACCOUNT	199.02
101-000.000-002.002	HUNTINGTON BANK MONEY MARKET ACCOU	104,930.63
101-000.000-002.003	COMERICA BROKERAGE ACCOUNT	807.61
101-000.000-002.005	MULTI-BANK MONEY MARKET	1,879.05
101-000.000-003.001	CD - MAIN STREET BANK	100,000.00
101-000.000-003.002	CD - CHEMICAL BANK	261,473.72
101-000.000-003.003	CD - NORTHPOINTE BANK	250,000.00
101-000.000-003.004	CD - FLAGSTAR BANK	263,790.67
101-000.000-003.005	CD - FIRST NATIONAL BANK	121,513.52
101-000.000-003.006	CD - HUNTINGTON BANK	50,000.00
101-000.000-003.007	CD - COMMUNITY SHORES BANK	100,000.00
101-000.000-003.008	CD - BEAL BANK	100,000.00
101-000.000-003.009	CD - CITIZENS BANK	103,000.00
101-000.000-003.010	CD - NEW BUFFALO SAVINGS BANK	50,000.00
101-000.000-003.011	CD - NORTHSTAR BANK	150,000.00
101-000.000-004.000	PETTY CASH	100.00
101-000.000-035.000	ACCOUNT RECEIVABLES	4,340.88
101-000.000-041.000	INTEREST RECEIVABLE	813.21
101-000.000-071.000	DUE FROM CITY/TWP/INSURANCE	515.50
101-000.000-123.000	PREPAID EXPENSES	319.38
Total Assets		1,166,120.00
*** Liabilities ***		
101-000.000-228.100	MICHIGAN INCOME TAX	1,526.33
101-000.000-229.000	DUE TO FEDERAL GOVERNMENT	4,297.39
101-000.000-231.000	PAYROLL WITHHOLDINGS	13,033.61
101-000.000-255.001	CUSTOMER OVERPAYMENTS	8,367.11
101-000.000-264.000	DEPOSIT HELD - MASS GATHERINGS	250.00
101-000.000-264.205	ESCROW DEPOSIT - 217 N. JACKSON	94.65
101-000.000-264.210	ESCROW DEPOSIT - EPICUREAN VILLAGE	(374.30)
101-000.000-264.215	DEPOSIT HELD - VERPLANK	1,394.65
101-000.000-264.220	DEPOSIT HELD - ALL SHORES WESLEYAN	2,873.55
101-000.000-264.225	ESCROW - VANKAMPEN 326 RACHAELS WA	1,075.10
101-000.000-264.230	ESCROW DEPOSIT - HOLIDAY INN	(184.88)
101-000.000-264.235	DEPOSIT HELD - WESTWIND CONST./BIG	1,394.65
101-000.000-264.240	DEPOSIT HELD - MILL POINT STATION	2,500.00
101-000.000-264.245	ESCROW DEP - 228 W. SAVIDGE (FUEL)	1,060.00
101-000.000-264.250	ESCROW DEPOSIT - BARRETT BOAT WORK	4,655.29
101-000.000-264.255	DEPOSIT HELD - 203 S. CUTLER	222.65
101-000.000-264.260	DEPOSIT HELD - VILLAGE BAKER	1,500.00
101-000.000-264.261	ESCROW- 801 W. SAVIDGE/WAREHOUSE T	415.70
101-000.000-264.262	ESCROW DEPOSIT - 205 E. SAVIDGE	1,150.00
101-000.000-264.263	ESCROW DEPOSIT - COTE LAMER	(886.50)
101-000.000-264.264	ESCROW DEPOSIT - 301 W. EXCHANGE,	1,500.00
101-000.000-264.265	ESCROW - 304 W. SAVIDGE/WINDEMERE	856.00
101-000.000-264.266	ESCROW DEPOSIT - SPRING LAKE DENTI	1,500.00
101-000.000-264.270	ESCROW-107 S DIVISION - ISABELLE'S	591.40
101-000.000-264.271	ESCROW - BROOKLYN BAGELS/411 W. SA	675.59
101-000.000-264.272	ESCROW - GROUNDWATER USE SCHMUCKAI	574.20
Total Liabilities		50,062.19
*** Fund Balance ***		
101-000.000-390.000	FUND BALANCE	725,056.63
Total Fund Balance		725,056.63
Beginning Fund Balance		725,056.63
Net of Revenues VS Expenditures		391,001.18
Ending Fund Balance		1,116,057.81
Total Liabilities And Fund Balance		1,166,120.00

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000.000-001.000	POOLED CASH	(27,942.62)
202-000.000-002.005	MULTI-BANK MONEY MARKET	1,011.55
202-000.000-003.001	CD - FIRST NATIONAL BANK	75,945.95
202-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	53,903.52
202-000.000-003.003	CD - COMMUNITY CHOICE CREDIT UNION	72,000.00
202-000.000-003.005	CD - COMMUNITY SHORES BANK	100,000.00
202-000.000-003.006	CD - PUBLIC SERVICE CREDIT UNION	75,000.00
202-000.000-003.007	CD - CITIZENS BANK	145,000.00
Total Assets		494,918.40
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
202-000.000-390.000	FUND BALANCE	420,046.13
Total Fund Balance		420,046.13
Beginning Fund Balance		420,046.13
Net of Revenues VS Expenditures		74,872.27
Ending Fund Balance		494,918.40
Total Liabilities And Fund Balance		494,918.40

Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000.000-001.000	POOLED CASH	(3,208.40)
203-000.000-003.004	CD - COMMUNITY SHORES BANK	45,000.00
203-000.000-003.005	CD - BEAL BANK	50,000.00
Total Assets		91,791.60
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
203-000.000-390.000	FUND BALANCE	101,037.68
Total Fund Balance		101,037.68
Beginning Fund Balance		101,037.68
Net of Revenues VS Expenditures		(9,246.08)
Ending Fund Balance		91,791.60
Total Liabilities And Fund Balance		91,791.60

Fund 204 ROAD MILLAGE FUND

GL Number	Description	Balance
*** Assets ***		
204-000.000-001.000	POOLED CASH	406.24
Total Assets		406.24
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
204-000.000-390.000	FUND BALANCE	406.24
Total Fund Balance		406.24
Beginning Fund Balance		406.24
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		406.24
Total Liabilities And Fund Balance		406.24

Fund 207 POLICE FUND

GL Number	Description	Balance
*** Assets ***		
207-000.000-001.000	POOLED CASH	73,220.85
Total Assets		73,220.85
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
207-000.000-390.000	FUND BALANCE	49,905.69
Total Fund Balance		49,905.69
Beginning Fund Balance		49,905.69
Net of Revenues VS Expenditures		23,315.16
Ending Fund Balance		73,220.85
Total Liabilities And Fund Balance		73,220.85

Fund 208 PUBLIC IMPROVEMENT

GL Number	Description	Balance
*** Assets ***		
208-000.000-001.000	POOLED CASH	151,897.78
Total Assets		151,897.78
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
208-000.000-390.000	FUND BALANCE	128,262.18
Total Fund Balance		128,262.18
Beginning Fund Balance		128,262.18
Net of Revenues VS Expenditures		23,635.60
Ending Fund Balance		151,897.78
Total Liabilities And Fund Balance		151,897.78

Fund 218 NON-MOTORIZED PATHWAY FUND

GL Number	Description	Balance
*** Assets ***		
218-000.000-001.000	POOLED CASH	4,199.53
218-000.000-035.000	ACCOUNT RECEIVABLES	873.94
Total Assets		5,073.47
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
218-000.000-390.000	FUND BALANCE	11,001.97
Total Fund Balance		11,001.97
Beginning Fund Balance		11,001.97
Net of Revenues VS Expenditures		(5,928.50)
Ending Fund Balance		5,073.47
Total Liabilities And Fund Balance		5,073.47

Fund 236 DDA FUND

GL Number	Description	Balance
*** Assets ***		
236-000.000-001.000	POOLED CASH	683,295.41
Total Assets		683,295.41
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
236-000.000-390.000	FUND BALANCE	426,176.83
Total Fund Balance		426,176.83
Beginning Fund Balance		426,176.83
Net of Revenues VS Expenditures		257,118.58
Ending Fund Balance		683,295.41
Total Liabilities And Fund Balance		683,295.41

Fund 249 BUILDING DEPARTMENT FUND

GL Number	Description	Balance
*** Assets ***		
249-000.000-001.000	POOLED CASH	63,861.58
249-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	53,903.51
249-000.000-003.005	CD - FIRST NATIONAL BANK	50,630.63
249-000.000-003.006	CD - HUNTINGTON BANK	50,000.00
249-000.000-041.000	INTEREST RECEIVABLE	351.78
Total Assets		218,747.50
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
249-000.000-390.000	Fund Balance	192,630.07
Total Fund Balance		192,630.07
Beginning Fund Balance		192,630.07
Net of Revenues VS Expenditures		26,117.43
Ending Fund Balance		218,747.50
Total Liabilities And Fund Balance		218,747.50

Fund 296 TAX INC. FINANCE AUTHORITY

GL Number	Description	Balance
*** Assets ***		
296-000.000-001.000	POOLED CASH	142,165.98
Total Assets		142,165.98
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
296-000.000-390.000	FUND BALANCE	96,420.06
Total Fund Balance		96,420.06
Beginning Fund Balance		96,420.06
Net of Revenues VS Expenditures		45,745.92
Ending Fund Balance		142,165.98
Total Liabilities And Fund Balance		142,165.98

Fund 390 2013 G. O. IMPROVEMENT REFUND BOND DEBT

GL Number	Description	Balance
*** Assets ***		
390-000.000-001.000	POOLED CASH	10,977.37
Total Assets		10,977.37
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
390-000.000-390.000	Fund Balance	5,359.42
Total Fund Balance		5,359.42
Beginning Fund Balance		5,359.42
Net of Revenues VS Expenditures		5,617.95
Ending Fund Balance		10,977.37
Total Liabilities And Fund Balance		10,977.37

Fund 590 SEWER DEPARTMENT

GL Number	Description	Balance
*** Assets ***		
590-000.000-001.000	POOLED CASH	(240,164.45)
590-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	53,903.51
590-000.000-003.003	CD - COMMUNITY CHOICE CREDIT UNION	51,923.88
590-000.000-003.006	CD - PUBLIC SERVICE CREDIT UNION	75,000.00
590-000.000-035.000	ACCOUNT RECEIVABLES	144,940.07
590-000.000-040.001	RECEIVABLE FROM CUSTOMERS	5,372.83
590-000.000-140.000	MACHINERY & EQUIPMENT	10,516.00
590-000.000-140.100	ACCUMULATED DEP-EQUIPMENT	(2,629.00)
590-000.000-141.000	LIFT STATIONS	681,157.98
590-000.000-141.100	ACCUMULATED DEP-LIFT STATION	(318,606.80)
590-000.000-142.000	GENERAL PLANT	872,540.00
590-000.000-142.100	ACCUMULATED DEP - GENERAL PLANT	(663,138.00)
590-000.000-143.001	MAINS	560,549.26
590-000.000-143.002	ACC DEPRECIATION MAINS	(210,127.75)
590-000.000-158.000	RECONSTRUCTION OF SL PUMP STATION	87,621.87
590-000.000-158.002	ACC-DEPR-SL LIFT STATION	(64,256.05)
Total Assets		1,044,603.35
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
590-000.000-357.000	CONTRIBUTED CAPITAL - TIFA	262,162.87
590-000.000-357.100	CONTRIBUTED CAPITAL-SAVIDGE ST	161,717.97
590-000.000-358.000	CONT FROM OTHER MUNICIPALITIES	284,458.00
590-000.000-359.000	DEPR ON ASSETS W/CONTRIBU CAP	(506,726.94)
590-000.000-359.100	DEP ASSETS W/CONT CAP SAVIDGE	(19,784.39)
590-000.000-359.200	DEP ASSETS W/CONT CAP-TIFA	(73,208.92)
590-000.000-359.500	PRIOR YEAR ADJUSTMENT	(123,538.00)
590-000.000-360.000	STATE/FEDERAL GRANTS CONT	615,582.00
590-000.000-390.000	FUND BALANCE	618,619.94
Total Fund Balance		1,219,282.53
Beginning Fund Balance		1,219,282.53
Net of Revenues VS Expenditures		(174,679.18)
Ending Fund Balance		1,044,603.35
Total Liabilities And Fund Balance		1,044,603.35

Fund 591 WATER DEPARTMENT

GL Number	Description	Balance
*** Assets ***		
591-000.000-001.000	POOLED CASH	(146,764.95)
591-000.000-002.003	COMERICA BROKERAGE ACCOUNT	1,898.74
591-000.000-002.004	COMMUNITY CHOICE SAVINGS	5.00
591-000.000-002.005	MULTI-BANK MONEY MARKET	2,841.16
591-000.000-003.001	CD - CHEMICAL BANK	78,594.17
591-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	53,903.51
591-000.000-003.003	CD - COMMUNITY CHOICE CREDIT UNION	155,771.63
591-000.000-003.004	CD - WELLS FARGO	351,000.00
591-000.000-003.006	CD - CHASE BANK	230,000.00
591-000.000-003.007	CD - NEW BUFFALO SAVINGS BANK	125,000.00
591-000.000-003.008	CD - MBANK	150,000.00
591-000.000-004.000	PETTY CASH	300.00
591-000.000-017.004	FHLMC BOND	49,950.00
591-000.000-035.000	ACCOUNT RECEIVABLES	118,981.67
591-000.000-040.001	RECEIVABLE FROM CUSTOMERS	925.22
591-000.000-041.000	INTEREST RECEIVABLE	47.54
591-000.000-130.000	LAND & LAND RIGHTS	8,091.86
591-000.000-140.000	MACHINERY & EQUIPMENT	219,333.98
591-000.000-140.100	ACCUMULATED DEP-EQUIPMENT	(215,463.88)
591-000.000-142.000	GENERAL PLANT	3,449,593.77
591-000.000-142.100	ACCUMULATED DEP - GENERAL PLANT	(1,926,291.90)
591-000.000-148.000	PURGE WELLS & EQUIPMENT	43,550.32
591-000.000-148.001	ACCUMULATED DEPRECIATION WELLS	(43,550.32)
591-000.000-148.002	TRANSMISSION & DIST MAINS	1,876,155.35
591-000.000-148.003	DEPRECIATION TRANS & MAINS	(1,002,702.56)
Total Assets		3,581,170.31
*** Liabilities ***		
591-000.000-210.300	CONTRACT PAYABLE/ NOWS 2010	27,801.22
591-000.000-210.500	2009 NOWS BONDS	18,446.00
591-000.000-251.100	ACCRUED INTEREST PAYABLE-NOWS	375.37
591-000.000-255.001	CUSTOMER OVERPAYMENTS	156.26
591-000.000-262.000	CURRENT LONG TERM DEBT PAYABLE	26,392.62
Total Liabilities		73,171.47
*** Fund Balance ***		
591-000.000-355.000	CONTRIBUTION FROM CUSTOMERS	8,225.00
591-000.000-357.001	CONT CAPITAL/TIFA DEBT PORTION	425,000.00
591-000.000-357.002	CONT CAPITAL - TIFA	359,676.62
591-000.000-357.003	ACCUM DEPRECIATION-TIFA CONT	(203,486.84)
591-000.000-357.100	CONTRIBUTED CAPITAL-SAVIDGE ST	4,030.00
591-000.000-358.000	CONT FROM OTHER MUNICIPALITIES	76,480.30
591-000.000-358.100	CONTRIBUTED CAPITAL - NOWS	1,875,119.30
591-000.000-359.100	DEP ASSETS W/CONT CAP SAVIDGE	(688.54)
591-000.000-359.500	PRIOR YEAR ADJUSTMENT	(1,361,483.00)
591-000.000-390.000	FUND BALANCE	2,163,879.96
Total Fund Balance		3,346,752.80
Beginning Fund Balance		3,346,752.80
Net of Revenues VS Expenditures		161,246.04
Ending Fund Balance		3,507,998.84
Total Liabilities And Fund Balance		3,581,170.31

Fund 661 CENTRAL EQUIPMENT FUND

GL Number	Description	Balance
*** Assets ***		
661-000.000-001.000	POOLED CASH	57,628.05
661-000.000-002.005	MULTI-BANK MONEY MARKET	(378.47)
661-000.000-003.001	CD - CHEMICAL BANK	78,594.17
661-000.000-003.003	CD - COMMUNITY CHOICE CREDIT UNION	51,923.88
661-000.000-003.008	CD - CIBC BANK	25,000.00
661-000.000-035.000	ACCOUNT RECEIVABLES	1,802.08
661-000.000-041.000	INTEREST RECEIVABLE	393.88
661-000.000-135.000	VEHICLES	725,909.54
661-000.000-135.001	ACCUMULATED DEPR - VEHICLES	(471,066.67)
661-000.000-136.000	BUILDINGS	20,835.00
661-000.000-136.100	BUILDING DEPRECIATION	(20,835.00)
661-000.000-140.000	MACHINERY & EQUIPMENT	266,263.20
661-000.000-140.001	ACC DEPRECIATION MACH & EQUIP	(156,206.58)
661-000.000-146.100	OFFICE EQUIPMENT & FURNITURE	42,265.00
661-000.000-147.000	ACCUMULATED DEPR-OFFICE EQUIP	(42,265.00)
Total Assets		579,863.08
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
661-000.000-390.000	FUND BALANCE	567,477.91
Total Fund Balance		567,477.91
Beginning Fund Balance		567,477.91
Net of Revenues VS Expenditures		12,385.17
Ending Fund Balance		579,863.08
Total Liabilities And Fund Balance		579,863.08

Fund 701 TRUST & AGENCY

GL Number	Description	Balance
*** Assets ***		
701-000.000-001.000	POOLED CASH	33,304.46
Total Assets		33,304.46
*** Liabilities ***		
701-000.000-267.001	WOODEN BOAT SHOW DEPOSIT	1,360.58
701-000.000-267.003	TREE NURSERY DEPOSIT	29,195.00
701-000.000-267.004	SUMMER CONCERT DEPOSIT	452.00
701-000.000-267.006	WHISTLESTOP PARK ADOPT A GARDEN	644.28
701-000.000-267.007	ADOPT-A- GARDEN CAMPAIGN	1,297.71
701-000.000-267.008	WINSOR MCCAY PARK CAMPAIGN	(572.00)
701-000.000-267.009	VILLAGE SESQUICENTENNIAL	926.89
Total Liabilities		33,304.46
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		33,304.46

April

To: Village Council Members

From: Marvin Hinga, Clerk/Treasurer

Date: 4/17/2020

Re: Department Report

Village Cash and Investments – A copy of the Investment Summary as of March 31, 2020, is included in the packet.

Financial Reports – Balance Sheet and Revenue and Expenditure Reports as of March 31, 2020 are included in your packet.

Brownfield Loan – The final payment on the Mill Point Brownfield Loan was made on March 27, 2020.

County Road Millage – The Village received the County Road Millage distribution (\$48,887.22) on April 16, 2020.

2019 Tax Settlement – The Village received the 2019 Property Tax Settlement payment (\$26,182.34) from the County on April 17, 2020.

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
101-000.000-403.000	CURRENT PROPERTY TAX	974,155.00	951,825.94	1,758.73	22,329.06	97.71
101-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(400.00)	0.00	0.00	(400.00)	0.00
101-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	10,000.00	12,085.02	395.37	(2,085.02)	120.85
101-000.000-451.000	BUSINESS LICENSES & PERMITS	1,000.00	1,000.00	0.00	0.00	100.00
101-000.000-451.100	CABLE TV FRANCHISE FEES	54,000.00	25,658.53	0.00	28,341.47	47.52
101-000.000-451.200	CELLULAR TOWER REVENUE	23,000.00	24,336.06	315.62	(1,336.06)	105.81
101-000.000-478.250	RIGHT OF WAY PERMITTING FEE	50.00	125.00	0.00	(75.00)	250.00
101-000.000-479.000	ZONING FEES	1,000.00	8,810.00	2,440.00	(7,810.00)	881.00
101-000.000-479.002	COMMERCIAL REDEVELOPMENT APPLICATION FEE	0.00	1,000.00	0.00	(1,000.00)	100.00
101-000.000-479.003	MASS GATHERING FEES	0.00	300.00	150.00	(300.00)	100.00
101-000.000-576.000	STATE REVENUE SHARING	204,000.00	109,604.00	0.00	94,396.00	53.73
101-000.000-576.100	STATE REVENUE SHARING - EVIP	10,000.00	5,544.00	0.00	4,456.00	55.44
101-000.000-578.000	LIQUOR LICENSES	4,500.00	5,260.75	0.00	(760.75)	116.91
101-000.000-601.000	CHARGES FOR SERVICES	27,000.00	20,250.00	2,250.00	6,750.00	75.00
101-000.000-601.404	PENALTY REVENUE ON TAXES	3,200.00	1,552.04	113.17	1,647.96	48.50
101-000.000-602.000	CHG FOR SERVICE OTHER FUNDS	14,500.00	10,874.97	1,208.33	3,625.03	75.00
101-000.000-655.000	FINES, FORFEITURES & COSTS	9,000.00	4,039.15	538.33	4,960.85	44.88
101-000.000-655.200	RENTAL REGISTRATION FEES	3,400.00	3,990.00	0.00	(590.00)	117.35
101-000.000-664.000	INTEREST & DIVIDEND INCOME	12,000.00	16,535.00	911.78	(4,535.00)	137.79
101-000.000-670.100	BARBER SCHOOL RENT	4,000.00	390.00	0.00	3,610.00	9.75
101-000.000-670.500	EOC RENTAL	0.00	100.00	0.00	(100.00)	100.00
101-000.000-671.500	TANGLEFOOT PARK - DOCK RENTALS	12,000.00	3,250.00	1,250.00	8,750.00	27.08
101-000.000-671.555	MILL POINT PARK - DOCK RENTALS	4,000.00	250.00	0.00	3,750.00	6.25
101-000.000-672.000	LAUNCH RAMP FEES	6,500.00	3,293.25	0.00	3,206.75	50.67
101-000.000-673.000	SALE OF FIXED ASSETS	36,479.00	109,438.20	0.00	(72,959.20)	300.00
101-000.000-674.000	BUILDING LEASE	47,244.00	35,808.00	0.00	11,436.00	75.79
101-000.000-677.000	REIMBURSEMENTS	25,000.00	17,174.93	0.00	7,825.07	68.70
101-000.000-677.100	PARK EXPENSES REIMBURSED	10,000.00	5,000.00	0.00	5,000.00	50.00
101-000.000-677.110	NSF RETURNED CHECK FEE	0.00	40.00	0.00	(40.00)	100.00
101-000.000-677.150	INSURANCE REIMBURSEMENT	750.00	7,140.53	0.00	(6,390.53)	952.07
101-000.000-677.600	CONTRIBUTION FROM TIFA	14,540.00	14,540.00	0.00	0.00	100.00
101-000.000-694.000	OTHER MISCELLANEOUS INCOME	200.00	2,209.09	33.50	(2,009.09)	1,104.55
101-000.000-694.200	TREE CONTRIBUTIONS/GRANT	7,500.00	13,942.00	0.00	(6,442.00)	185.89
Total Dept 000.000 - GENERAL SERVICES		1,518,618.00	1,415,366.46	11,364.83	103,251.54	93.20
TOTAL REVENUES		1,518,618.00	1,415,366.46	11,364.83	103,251.54	93.20
Expenditures						
Dept 000.000 - GENERAL SERVICES						
101-000.000-818.218	TRANSFER TO PATHWAYS FUND	24,000.00	24,000.00	0.00	0.00	100.00
Total Dept 000.000 - GENERAL SERVICES		24,000.00	24,000.00	0.00	0.00	100.00
Dept 101.000 - VILLAGE COUNCIL						
101-101.000-703.101	STIPEND VILLAGE COUNCIL	6,600.00	6,600.00	0.00	0.00	100.00
101-101.000-704.000	SOCIAL SECURITY	505.00	504.90	0.00	0.10	99.98
101-101.000-711.000	WORKER'S COMP INSURANCE	55.00	51.00	0.00	4.00	92.73
101-101.000-860.000	TRANSPORTATION/TRAINING	1,800.00	0.00	0.00	1,800.00	0.00
101-101.000-886.700	MML MEMBERSHIP DUES	1,645.00	1,642.00	0.00	3.00	99.82
101-101.000-956.000	MISCELLANEOUS	1,000.00	162.87	0.00	837.13	16.29

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 101.000 - VILLAGE COUNCIL		11,605.00	8,960.77	0.00	2,644.23	77.21
Dept 172.000 - VILLAGE MANAGERS OFFICE						
101-172.000-702.000	SALARIES - WAGES FULL TIME	37,801.00	25,256.30	3,174.02	12,544.70	66.81
101-172.000-703.000	SALARIES - WAGES PART TIME	500.00	1,579.67	406.51	(1,079.67)	315.93
101-172.000-704.000	SOCIAL SECURITY	2,945.00	1,983.42	265.66	961.58	67.35
101-172.000-705.000	RETIREMENT FUND CONTRIBUTION	11,750.00	7,273.26	471.53	4,476.74	61.90
101-172.000-707.000	DENTAL INSURANCE	880.00	561.21	51.33	318.79	63.77
101-172.000-708.000	VISION CARE REIMBURSEMENT	200.00	0.00	0.00	200.00	0.00
101-172.000-709.000	MEDICAL INSURANCE	8,884.00	7,484.67	740.09	1,399.33	84.25
101-172.000-710.000	LIFE INSURANCE	720.00	578.09	59.52	141.91	80.29
101-172.000-711.000	WORKER'S COMP INSURANCE	100.00	129.00	0.00	(29.00)	129.00
101-172.000-727.000	OFFICE SUPPLIES	500.00	233.80	17.00	266.20	46.76
101-172.000-801.000	PROFESSIONAL SERVICES	0.00	2,268.62	0.00	(2,268.62)	100.00
101-172.000-860.000	TRANSPORTATION/TRAINING	4,000.00	3,999.92	176.50	0.08	100.00
101-172.000-910.000	INSURANCE	1,950.00	1,950.00	0.00	0.00	100.00
101-172.000-940.000	INTERNAL RENTAL	4,500.00	0.00	0.00	4,500.00	0.00
101-172.000-940.002	OFFICE EQUIPMENT RENT	300.00	0.00	0.00	300.00	0.00
101-172.000-956.000	MISCELLANEOUS	150.00	21.53	0.00	128.47	14.35
Total Dept 172.000 - VILLAGE MANAGERS OFFICE		75,180.00	53,319.49	5,362.16	21,860.51	70.92
Dept 210.000 - LEGAL SERVICES						
101-210.000-703.700	RETAINER	1,800.00	0.00	0.00	1,800.00	0.00
101-210.000-804.000	LEGAL FEES	12,000.00	10,677.50	3,596.00	1,322.50	88.98
Total Dept 210.000 - LEGAL SERVICES		13,800.00	10,677.50	3,596.00	3,122.50	77.37
Dept 215.000 - CLERK/TREASURER						
101-215.000-702.000	SALARIES - WAGES FULL TIME	36,869.00	23,642.40	3,529.90	13,226.60	64.13
101-215.000-704.000	SOCIAL SECURITY	3,025.00	1,661.91	254.39	1,363.09	54.94
101-215.000-705.000	RETIREMENT FUND CONTRIBUTION	8,200.00	7,397.69	390.44	802.31	90.22
101-215.000-707.000	DENTAL INSURANCE	558.00	392.47	38.29	165.53	70.34
101-215.000-708.000	VISION CARE REIMBURSEMENT	160.00	13.80	13.80	146.20	8.63
101-215.000-709.000	MEDICAL INSURANCE	7,326.00	6,185.55	611.63	1,140.45	84.43
101-215.000-710.000	LIFE INSURANCE	470.00	384.09	40.47	85.91	81.72
101-215.000-711.000	WORKER'S COMP INSURANCE	132.00	132.00	0.00	0.00	100.00
101-215.000-727.000	OFFICE SUPPLIES	1,250.00	706.86	99.94	543.14	56.55
101-215.000-801.000	PROFESSIONAL SERVICES	109,000.00	47,536.35	6,483.73	61,463.65	43.61
101-215.000-804.100	AUDIT SERVICES	4,000.00	3,937.50	0.00	62.50	98.44
101-215.000-860.000	TRANSPORTATION/TRAINING	3,000.00	834.49	405.27	2,165.51	27.82
101-215.000-900.000	PRINTING & PUBLISHING	1,250.00	790.75	0.00	459.25	63.26
101-215.000-901.000	RECODIFICATION	3,500.00	3,132.47	0.00	367.53	89.50
101-215.000-910.000	INSURANCE	3,150.00	3,150.00	0.00	0.00	100.00
101-215.000-940.002	OFFICE EQUIPMENT RENT	5,500.00	5,500.00	0.00	0.00	100.00
101-215.000-956.200	BANK FEES	450.00	378.50	0.00	71.50	84.11
Total Dept 215.000 - CLERK/TREASURER		187,840.00	105,776.83	11,867.86	82,063.17	56.31
Dept 226.000 - STORM WATER SYSTEM						
101-226.000-702.001	SALARIES - OVERTIME PAY	200.00	0.00	0.00	200.00	0.00
101-226.000-702.123	SAW GRANT	2,081.00	490.47	0.00	1,590.53	23.57

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020	MONTH 03/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-226.000-703.000	SALARIES - WAGES PART TIME	25.00	0.00	0.00	25.00	0.00
101-226.000-704.000	SOCIAL SECURITY	165.00	34.56	0.00	130.44	20.95
101-226.000-705.000	RETIREMENT FUND CONTRIBUTION	40.00	0.00	0.00	40.00	0.00
101-226.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	250.00	84.01	0.00	165.99	33.60
101-226.000-801.000	PROFESSIONAL SERVICES	11,300.00	12,250.36	266.14	(950.36)	108.41
101-226.000-801.150	STORM SEWER PERMIT ENGINEERING	1,000.00	1,000.00	1,000.00	0.00	100.00
101-226.000-801.902	CONTRACT - WORKERS	175.00	20.76	0.00	154.24	11.86
101-226.000-860.000	TRANSPORTATION/TRAINING	150.00	0.00	0.00	150.00	0.00
101-226.000-910.000	INSURANCE	110.00	110.00	0.00	0.00	100.00
101-226.000-940.000	INTERNAL RENTAL	1,000.00	223.65	0.00	776.35	22.37
Total Dept 226.000 - STORM WATER SYSTEM		16,496.00	14,213.81	1,266.14	2,282.19	86.17
Dept 265.000 - VILLAGE HALL AND GROUNDS						
101-265.000-702.000	SALARIES - WAGES FULL TIME	2,929.00	2,780.80	1,000.91	148.20	94.94
101-265.000-702.001	SALARIES - OVERTIME PAY	100.00	0.00	0.00	100.00	0.00
101-265.000-703.000	SALARIES - WAGES PART TIME	1,050.00	453.07	0.00	596.93	43.15
101-265.000-703.101	PART TIME WAGES - TOWNSHIP HALL	100.00	0.00	0.00	100.00	0.00
101-265.000-703.600	CLEANING SERVICE	9,500.00	5,920.00	740.00	3,580.00	62.32
101-265.000-704.000	SOCIAL SECURITY	350.00	239.75	75.81	110.25	68.50
101-265.000-705.000	RETIREMENT FUND CONTRIBUTION	2,100.00	1,848.73	131.08	251.27	88.03
101-265.000-707.000	DENTAL INSURANCE	140.00	61.35	5.90	78.65	43.82
101-265.000-708.000	VISION CARE REIMBURSEMENT	30.00	17.85	11.10	12.15	59.50
101-265.000-709.000	MEDICAL INSURANCE	1,517.00	1,157.91	111.53	359.09	76.33
101-265.000-710.000	LIFE INSURANCE	135.00	89.18	8.70	45.82	66.06
101-265.000-711.000	WORKER'S COMP INSURANCE	90.00	86.00	0.00	4.00	95.56
101-265.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	750.00	188.12	95.97	561.88	25.08
101-265.000-775.100	CUSTODIAL SUPPLIES	2,000.00	943.41	0.00	1,056.59	47.17
101-265.000-801.000	PROFESSIONAL SERVICES	5,000.00	3,132.71	36.49	1,867.29	62.65
101-265.000-801.902	CONTRACT - WORKERS	750.00	228.36	0.00	521.64	30.45
101-265.000-853.000	TELEPHONE	1,400.00	837.83	103.74	562.17	59.85
101-265.000-910.000	INSURANCE	3,100.00	3,100.00	0.00	0.00	100.00
101-265.000-921.000	ELECTRIC SERVICE	21,000.00	11,508.15	1,173.11	9,491.85	54.80
101-265.000-922.000	WATER & SEWER SERVICE	2,500.00	1,311.04	0.00	1,188.96	52.44
101-265.000-923.000	NATURAL GAS UTILITIES	5,000.00	2,315.55	385.41	2,684.45	46.31
101-265.000-931.000	BUILDING REPAIRS & MAINTENANCE	10,000.00	4,749.40	1,726.12	5,250.60	47.49
101-265.000-940.000	INTERNAL RENTAL	1,750.00	157.73	0.00	1,592.27	9.01
Total Dept 265.000 - VILLAGE HALL AND GROUNDS		71,291.00	41,126.94	5,605.87	30,164.06	57.69
Dept 270.000 - BARBER STREET SCHOOL BUILDING						
101-270.000-702.000	SALARIES - WAGES FULL TIME	4,370.00	4,066.33	1,052.26	303.67	93.05
101-270.000-702.001	SALARIES - OVERTIME PAY	100.00	0.00	0.00	100.00	0.00
101-270.000-703.000	SALARIES - WAGES PART TIME	(200.00)	235.75	0.00	(435.75)	(117.88)
101-270.000-703.600	CLEANING SERVICE	1,100.00	755.00	85.00	345.00	68.64
101-270.000-704.000	SOCIAL SECURITY	400.00	318.81	79.80	81.19	79.70
101-270.000-705.000	RETIREMENT FUND CONTRIBUTION	2,800.00	2,075.96	127.36	724.04	74.14
101-270.000-707.000	DENTAL INSURANCE	213.00	88.80	8.25	124.20	41.69
101-270.000-708.000	VISION CARE REIMBURSEMENT	30.00	23.85	11.10	6.15	79.50
101-270.000-709.000	MEDICAL INSURANCE	2,199.00	1,492.92	138.72	706.08	67.89
101-270.000-710.000	LIFE INSURANCE	140.00	99.83	9.56	40.17	71.31
101-270.000-711.000	WORKER'S COMP INSURANCE	110.00	76.00	0.00	34.00	69.09
101-270.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,000.00	2,032.35	10.49	(1,032.35)	203.24
101-270.000-801.000	PROFESSIONAL SERVICES	500.00	4,353.95	23.87	(3,853.95)	870.79

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-270.000-801.902	CONTRACT - WORKERS	950.00	332.16	0.00	617.84	34.96
101-270.000-910.000	INSURANCE	475.00	475.00	0.00	0.00	100.00
101-270.000-921.000	ELECTRIC SERVICE	1,900.00	1,237.42	135.10	662.58	65.13
101-270.000-922.000	WATER & SEWER SERVICE	1,200.00	721.93	0.00	478.07	60.16
101-270.000-923.000	NATURAL GAS UTILITIES	1,100.00	622.93	215.72	477.07	56.63
101-270.000-931.000	BUILDING REPAIRS & MAINTENANCE	4,000.00	271.33	0.00	3,728.67	6.78
101-270.000-940.000	INTERNAL RENTAL	1,700.00	565.99	0.00	1,134.01	33.29
Total Dept 270.000 - BARBER STREET SCHOOL BUILDING		24,087.00	19,846.31	1,897.23	4,240.69	82.39
Dept 282.000 - FORESTRY PROGRAM						
101-282.000-702.000	SALARIES - WAGES FULL TIME	4,022.00	2,225.83	0.00	1,796.17	55.34
101-282.000-702.001	SALARIES - OVERTIME PAY	100.00	0.00	0.00	100.00	0.00
101-282.000-703.000	SALARIES - WAGES PART TIME	500.00	0.00	0.00	500.00	0.00
101-282.000-704.000	SOCIAL SECURITY	365.00	156.69	0.00	208.31	42.93
101-282.000-705.000	RETIREMENT FUND CONTRIBUTION	50.00	0.00	0.00	50.00	0.00
101-282.000-711.000	WORKER'S COMP INSURANCE	60.00	82.00	0.00	(22.00)	136.67
101-282.000-740.000	OPERATING SUPPLIES	1,000.00	39.90	0.00	960.10	3.99
101-282.000-801.000	PROFESSIONAL SERVICES	24,500.00	7,891.13	800.60	16,608.87	32.21
101-282.000-801.100	CONTRACT SERVICES - TREE MAINTENANCE	1,000.00	375.00	0.00	625.00	37.50
101-282.000-801.902	CONTRACT - WORKERS	0.00	913.44	0.00	(913.44)	100.00
101-282.000-889.000	PROMOTIONS	100.00	60.00	50.00	40.00	60.00
101-282.000-940.000	INTERNAL RENTAL	2,000.00	1,898.41	0.00	101.59	94.92
101-282.000-974.200	TREE PLANTING	5,000.00	0.00	0.00	5,000.00	0.00
101-282.000-978.730	TREE NURSERY	9,500.00	6,530.98	0.00	2,969.02	68.75
Total Dept 282.000 - FORESTRY PROGRAM		48,197.00	20,173.38	850.60	28,023.62	41.86
Dept 301.000 - POLICE SERVICES						
101-301.000-819.207	CONTRIBUTION TO POLICE FUND	536,538.00	402,403.50	44,711.50	134,134.50	75.00
Total Dept 301.000 - POLICE SERVICES		536,538.00	402,403.50	44,711.50	134,134.50	75.00
Dept 336.000 - FIRE DEPARTMENT						
101-336.000-801.000	PROFESSIONAL SERVICES	1,450.00	589.19	0.00	860.81	40.63
101-336.000-921.000	ELECTRIC SERVICE	450.00	238.78	32.83	211.22	53.06
Total Dept 336.000 - FIRE DEPARTMENT		1,900.00	827.97	32.83	1,072.03	43.58
Dept 381.000 - ZONING/PLANNING						
101-381.000-702.000	SALARIES - WAGES FULL TIME	23,888.00	16,452.80	2,021.26	7,435.20	68.87
101-381.000-703.000	SALARIES - WAGES PART TIME	490.00	60.00	0.00	430.00	12.24
101-381.000-704.000	SOCIAL SECURITY	1,850.00	1,183.71	145.79	666.29	63.98
101-381.000-705.000	RETIREMENT FUND CONTRIBUTION	7,750.00	6,045.26	311.90	1,704.74	78.00
101-381.000-707.000	DENTAL INSURANCE	512.00	368.53	35.38	143.47	71.98
101-381.000-708.000	VISION CARE REIMBURSEMENT	135.00	0.00	0.00	135.00	0.00
101-381.000-709.000	MEDICAL INSURANCE	6,183.00	5,220.05	516.16	962.95	84.43
101-381.000-710.000	LIFE INSURANCE	450.00	338.74	36.16	111.26	75.28
101-381.000-711.000	WORKER'S COMP INSURANCE	80.00	80.00	0.00	0.00	100.00
101-381.000-727.000	OFFICE SUPPLIES	700.00	428.94	69.60	271.06	61.28
101-381.000-801.000	PROFESSIONAL SERVICES	11,000.00	4,887.32	134.50	6,112.68	44.43
101-381.000-801.350	PLANNING - COLLABORATION	17,500.00	17,875.00	1,375.00	(375.00)	102.14

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-381.000-801.381	ZONING - COLLABORATION	17,000.00	8,250.00	8,250.00	8,750.00	48.53
101-381.000-804.000	LEGAL FEES	7,500.00	0.00	0.00	7,500.00	0.00
101-381.000-900.000	PRINTING & PUBLISHING	1,200.00	541.20	0.00	658.80	45.10
101-381.000-910.000	INSURANCE	100.00	100.00	0.00	0.00	100.00
101-381.000-940.002	OFFICE EQUIPMENT RENT	2,400.00	2,400.00	0.00	0.00	100.00
Total Dept 381.000 - ZONING/PLANNING		98,738.00	64,231.55	12,895.75	34,506.45	65.05
Dept 441.000 - DEPARTMENT OF PUBLIC WORKS						
101-441.000-702.000	SALARIES - WAGES FULL TIME	28,337.00	19,518.12	3,181.86	8,818.88	68.88
101-441.000-702.001	SALARIES - OVERTIME PAY	871.00	460.23	0.00	410.77	52.84
101-441.000-702.003	SALARIES - ADMINISTRATION	1,000.00	0.00	0.00	1,000.00	0.00
101-441.000-702.101	FULL TIME WAGES - SL TOWNSHIP	10,000.00	10,783.87	1,401.00	(783.87)	107.84
101-441.000-702.102	OVERTIME WAGES - SL TOWNSHIP	700.00	235.13	0.00	464.87	33.59
101-441.000-703.000	SALARIES - WAGES PART TIME	1,300.00	232.31	0.00	1,067.69	17.87
101-441.000-703.001	PART TIME WAGES - OVERTIME	30.00	0.00	0.00	30.00	0.00
101-441.000-703.002	PART TIME WAGES - ADMIN	100.00	0.00	0.00	100.00	0.00
101-441.000-703.101	PART TIME WAGES - SL TOWNSHIP	700.00	724.50	0.00	(24.50)	103.50
101-441.000-704.000	SOCIAL SECURITY	3,160.00	2,360.93	343.26	799.07	74.71
101-441.000-705.000	RETIREMENT FUND CONTRIBUTION	8,880.00	7,150.24	374.36	1,729.76	80.52
101-441.000-707.000	DENTAL INSURANCE	585.00	249.26	22.89	335.74	42.61
101-441.000-708.000	VISION CARE REIMBURSEMENT	100.00	115.50	12.00	(15.50)	115.50
101-441.000-709.000	MEDICAL INSURANCE	4,756.00	3,656.54	338.57	1,099.46	76.88
101-441.000-710.000	LIFE INSURANCE	500.00	338.83	33.45	161.17	67.77
101-441.000-711.000	WORKER'S COMP INSURANCE	700.00	686.00	0.00	14.00	98.00
101-441.000-727.000	OFFICE SUPPLIES	150.00	17.50	0.00	132.50	11.67
101-441.000-740.000	OPERATING SUPPLIES	3,200.00	1,832.22	74.96	1,367.78	57.26
101-441.000-740.220	PHYSICALS & CDL FEES	250.00	61.50	0.00	188.50	24.60
101-441.000-741.000	CLOTHING	575.00	55.63	0.00	519.37	9.67
101-441.000-801.000	PROFESSIONAL SERVICES	15,000.00	15,858.91	3,233.44	(858.91)	105.73
101-441.000-801.902	CONTRACT - WORKERS	6,000.00	5,522.16	560.52	477.84	92.04
101-441.000-890.000	LEAF PROCESSING/DUMPING	4,500.00	4,000.00	0.00	500.00	88.89
101-441.000-891.000	TRASH COLLECTION	3,000.00	1,604.57	284.14	1,395.43	53.49
101-441.000-900.000	PRINTING & PUBLISHING	0.00	90.00	0.00	(90.00)	100.00
101-441.000-910.000	INSURANCE	2,275.00	2,212.00	0.00	63.00	97.23
101-441.000-921.000	ELECTRIC SERVICE	2,000.00	922.55	120.53	1,077.45	46.13
101-441.000-922.000	WATER & SEWER SERVICE	1,800.00	619.38	0.00	1,180.62	34.41
101-441.000-923.000	NATURAL GAS UTILITIES	2,500.00	816.50	0.00	1,683.50	32.66
101-441.000-931.000	BUILDING REPAIRS & MAINTENANCE	5,000.00	394.11	213.91	4,605.89	7.88
101-441.000-940.000	INTERNAL RENTAL	26,800.00	12,363.47	0.00	14,436.53	46.13
101-441.000-940.002	OFFICE EQUIPMENT RENT	2,000.00	2,000.00	0.00	0.00	100.00
Total Dept 441.000 - DEPARTMENT OF PUBLIC WORKS		136,769.00	94,881.96	10,194.89	41,887.04	69.37
Dept 450.000 - STREET LIGHTING						
101-450.000-921.000	ELECTRIC SERVICE	32,000.00	18,140.59	2,571.77	13,859.41	56.69
101-450.000-921.100	M-104 STREET LIGHTS	8,700.00	6,014.18	591.19	2,685.82	69.13
Total Dept 450.000 - STREET LIGHTING		40,700.00	24,154.77	3,162.96	16,545.23	59.35
Dept 551.000 - TANGLEFOOT PARK						
101-551.000-702.000	SALARIES - WAGES FULL TIME	4,784.00	5,115.16	1,604.99	(331.16)	106.92
101-551.000-702.001	SALARIES - OVERTIME PAY	75.00	0.00	0.00	75.00	0.00

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-551.000-703.000	SALARIES - WAGES PART TIME	1,750.00	941.00	0.00	809.00	53.77
101-551.000-704.000	SOCIAL SECURITY	625.00	453.32	121.43	171.68	72.53
101-551.000-705.000	RETIREMENT FUND CONTRIBUTION	1,850.00	1,749.21	177.92	100.79	94.55
101-551.000-707.000	DENTAL INSURANCE	102.00	48.81	4.73	53.19	47.85
101-551.000-708.000	VISION CARE REIMBURSEMENT	40.00	12.00	12.00	28.00	30.00
101-551.000-709.000	MEDICAL INSURANCE	1,217.00	1,024.86	101.34	192.14	84.21
101-551.000-710.000	LIFE INSURANCE	135.00	81.83	7.99	53.17	60.61
101-551.000-711.000	WORKER'S COMP INSURANCE	25.00	25.00	0.00	0.00	100.00
101-551.000-740.000	OPERATING SUPPLIES	500.00	32.61	0.00	467.39	6.52
101-551.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-551.000-801.000	PROFESSIONAL SERVICES	2,500.00	22,900.35	17,509.36	(20,400.35)	916.01
101-551.000-801.902	CONTRACT - WORKERS	800.00	228.36	0.00	571.64	28.55
101-551.000-900.000	PRINTING & PUBLISHING	500.00	0.00	0.00	500.00	0.00
101-551.000-910.000	INSURANCE	1,300.00	500.00	0.00	800.00	38.46
101-551.000-921.000	ELECTRIC SERVICE	0.00	(64.61)	(64.61)	64.61	100.00
101-551.000-922.000	WATER & SEWER SERVICE	3,000.00	1,168.82	0.00	1,831.18	38.96
101-551.000-923.000	NATURAL GAS UTILITIES	650.00	310.87	29.97	339.13	47.83
101-551.000-931.000	BUILDING REPAIRS & MAINTENANCE	500.00	0.00	0.00	500.00	0.00
101-551.000-940.000	INTERNAL RENTAL	600.00	292.25	0.00	307.75	48.71
101-551.000-956.000	MISCELLANEOUS	200.00	20.57	0.00	179.43	10.29
101-551.000-976.551	TANGLEFOOT PARK - DOCK STORAGE	5,500.00	1,995.00	0.00	3,505.00	36.27
Total Dept 551.000 - TANGLEFOOT PARK		27,653.00	36,835.41	19,505.12	(9,182.41)	133.21
Dept 553.000 - CENTRAL PARK						
101-553.000-702.000	SALARIES - WAGES FULL TIME	9,696.00	3,759.45	286.93	5,936.55	38.77
101-553.000-702.001	SALARIES - OVERTIME PAY	175.00	0.00	0.00	175.00	0.00
101-553.000-703.000	SALARIES - WAGES PART TIME	2,500.00	0.00	0.00	2,500.00	0.00
101-553.000-703.001	PART TIME WAGES - OVERTIME	105.00	0.00	0.00	105.00	0.00
101-553.000-704.000	SOCIAL SECURITY	1,350.00	280.72	21.32	1,069.28	20.79
101-553.000-705.000	RETIREMENT FUND CONTRIBUTION	3,010.00	1,686.55	54.41	1,323.45	56.03
101-553.000-707.000	DENTAL INSURANCE	186.00	76.05	6.69	109.95	40.89
101-553.000-708.000	VISION CARE REIMBURSEMENT	60.00	36.00	0.00	24.00	60.00
101-553.000-709.000	MEDICAL INSURANCE	1,744.00	986.70	85.70	757.30	56.58
101-553.000-710.000	LIFE INSURANCE	150.00	75.70	7.32	74.30	50.47
101-553.000-711.000	WORKER'S COMP INSURANCE	300.00	300.00	0.00	0.00	100.00
101-553.000-740.000	OPERATING SUPPLIES	2,500.00	1,532.21	0.00	967.79	61.29
101-553.000-741.000	CLOTHING	125.00	0.00	0.00	125.00	0.00
101-553.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,500.00	1,719.51	0.00	(219.51)	114.63
101-553.000-775.435	CONSUMER'S ENERGY LICENSE	500.00	500.00	0.00	0.00	100.00
101-553.000-776.500	DOG PARK	750.00	59.00	0.00	691.00	7.87
101-553.000-801.000	PROFESSIONAL SERVICES	1,000.00	5,891.80	139.26	(4,891.80)	589.18
101-553.000-801.100	CONTRACT SERVICES - TREE MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
101-553.000-801.902	CONTRACT - WORKERS	5,000.00	913.44	0.00	4,086.56	18.27
101-553.000-910.000	INSURANCE	1,200.00	1,200.00	0.00	0.00	100.00
101-553.000-921.000	ELECTRIC SERVICE	1,450.00	782.76	88.78	667.24	53.98
101-553.000-922.000	WATER & SEWER SERVICE	1,200.00	601.59	0.00	598.41	50.13
101-553.000-922.001	SPRINKLING SYSTEM WATER	7,000.00	4,882.66	0.00	2,117.34	69.75
101-553.000-931.000	BUILDING REPAIRS & MAINTENANCE	2,500.00	279.00	0.00	2,221.00	11.16
101-553.000-933.100	SPRINKLER MAINTENANCE	750.00	650.00	0.00	100.00	86.67
101-553.000-940.000	INTERNAL RENTAL	21,000.00	3,546.84	0.00	17,453.16	16.89
101-553.000-970.000	CAPITAL OUTLAY	5,500.00	0.00	0.00	5,500.00	0.00
101-553.000-974.000	SKATE RINK	1,500.00	37.33	7.59	1,462.67	2.49

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 553.000 - CENTRAL PARK		75,751.00	29,797.31	698.00	45,953.69	39.34
Dept 555.000 - MILL POINT PARK						
101-555.000-702.000	SALARIES - WAGES FULL TIME	5,200.00	3,120.28	254.88	2,079.72	60.01
101-555.000-702.001	SALARIES - OVERTIME PAY	250.00	0.00	0.00	250.00	0.00
101-555.000-703.000	SALARIES - WAGES PART TIME	1,200.00	1,339.75	0.00	(139.75)	111.65
101-555.000-703.001	PART TIME WAGES - OVERTIME	125.00	0.00	0.00	125.00	0.00
101-555.000-704.000	SOCIAL SECURITY	820.00	334.34	19.27	485.66	40.77
101-555.000-705.000	RETIREMENT FUND CONTRIBUTION	2,990.00	1,709.78	54.64	1,280.22	57.18
101-555.000-707.000	DENTAL INSURANCE	186.00	76.05	6.69	109.95	40.89
101-555.000-708.000	VISION CARE REIMBURSEMENT	60.00	36.00	0.00	24.00	60.00
101-555.000-709.000	MEDICAL INSURANCE	1,744.00	986.70	85.70	757.30	56.58
101-555.000-710.000	LIFE INSURANCE	150.00	75.70	7.32	74.30	50.47
101-555.000-711.000	WORKER'S COMP INSURANCE	210.00	208.00	0.00	2.00	99.05
101-555.000-740.000	OPERATING SUPPLIES	2,100.00	230.73	0.00	1,869.27	10.99
101-555.000-741.000	CLOTHING	125.00	0.00	0.00	125.00	0.00
101-555.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,250.00	890.87	350.31	359.13	71.27
101-555.000-775.400	MILL POINT - MAINTENANCE	700.00	0.00	0.00	700.00	0.00
101-555.000-801.000	PROFESSIONAL SERVICES	1,500.00	4,585.02	325.81	(3,085.02)	305.67
101-555.000-801.902	CONTRACT - WORKERS	3,600.00	498.24	0.00	3,101.76	13.84
101-555.000-910.000	INSURANCE	250.00	250.00	0.00	0.00	100.00
101-555.000-921.000	ELECTRIC SERVICE	1,200.00	786.80	53.90	413.20	65.57
101-555.000-922.000	WATER & SEWER SERVICE	1,250.00	886.03	0.00	363.97	70.88
101-555.000-922.001	SPRINKLING SYSTEM WATER	4,000.00	1,560.09	0.00	2,439.91	39.00
101-555.000-931.000	BUILDING REPAIRS & MAINTENANCE	500.00	837.60	0.00	(337.60)	167.52
101-555.000-933.100	SPRINKLER MAINTENANCE	500.00	23.85	0.00	476.15	4.77
101-555.000-940.000	INTERNAL RENTAL	9,000.00	2,122.93	0.00	6,877.07	23.59
101-555.000-976.162	MILL POINT- DOCK STORAGE	4,900.00	2,780.00	0.00	2,120.00	56.73
Total Dept 555.000 - MILL POINT PARK		43,810.00	23,338.76	1,158.52	20,471.24	53.27
Dept 557.000 - LAKESIDE BEACH						
101-557.000-702.000	SALARIES - WAGES FULL TIME	3,177.00	1,118.66	93.65	2,058.34	35.21
101-557.000-702.001	SALARIES - OVERTIME PAY	75.00	0.00	0.00	75.00	0.00
101-557.000-703.000	SALARIES - WAGES PART TIME	500.00	0.00	0.00	500.00	0.00
101-557.000-703.001	PART TIME WAGES - OVERTIME	100.00	0.00	0.00	100.00	0.00
101-557.000-704.000	SOCIAL SECURITY	365.00	83.41	7.07	281.59	22.85
101-557.000-705.000	RETIREMENT FUND CONTRIBUTION	1,400.00	964.31	26.55	435.69	68.88
101-557.000-707.000	DENTAL INSURANCE	105.00	40.75	3.58	64.25	38.81
101-557.000-708.000	VISION CARE REIMBURSEMENT	30.00	18.00	0.00	12.00	60.00
101-557.000-709.000	MEDICAL INSURANCE	946.00	524.84	45.22	421.16	55.48
101-557.000-710.000	LIFE INSURANCE	70.00	42.42	4.08	27.58	60.60
101-557.000-711.000	WORKER'S COMP INSURANCE	75.00	57.00	0.00	18.00	76.00
101-557.000-740.000	OPERATING SUPPLIES	750.00	183.43	0.00	566.57	24.46
101-557.000-741.000	CLOTHING	150.00	0.00	0.00	150.00	0.00
101-557.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	600.00	57.57	0.00	542.43	9.60
101-557.000-801.000	PROFESSIONAL SERVICES	1,500.00	1,403.80	0.00	96.20	93.59
101-557.000-801.902	CONTRACT - WORKERS	800.00	207.60	0.00	592.40	25.95
101-557.000-910.000	INSURANCE	250.00	250.00	0.00	0.00	100.00
101-557.000-921.000	ELECTRIC SERVICE	500.00	203.29	25.36	296.71	40.66
101-557.000-922.000	WATER & SEWER SERVICE	700.00	388.23	0.00	311.77	55.46
101-557.000-931.000	BUILDING REPAIRS & MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-557.000-940.000	INTERNAL RENTAL	2,700.00	196.37	0.00	2,503.63	7.27

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 557.000 - LAKESIDE BEACH		16,793.00	5,739.68	205.51	11,053.32	34.18
Dept 558.000 - WHISTLESTOP PARK						
101-558.000-702.000	SALARIES - WAGES FULL TIME	1,250.00	209.00	26.75	1,041.00	16.72
101-558.000-702.001	SALARIES - OVERTIME PAY	100.00	0.00	0.00	100.00	0.00
101-558.000-703.000	SALARIES - WAGES PART TIME	800.00	0.00	0.00	800.00	0.00
101-558.000-703.001	PART TIME WAGES - OVERTIME	50.00	0.00	0.00	50.00	0.00
101-558.000-704.000	SOCIAL SECURITY	180.00	15.45	2.01	164.55	8.58
101-558.000-705.000	RETIREMENT FUND CONTRIBUTION	900.00	72.90	7.92	827.10	8.10
101-558.000-707.000	DENTAL INSURANCE	40.00	16.45	1.44	23.55	41.13
101-558.000-708.000	VISION CARE REIMBURSEMENT	15.00	0.00	0.00	15.00	0.00
101-558.000-709.000	MEDICAL INSURANCE	357.00	210.18	18.56	146.82	58.87
101-558.000-710.000	LIFE INSURANCE	30.00	18.00	1.76	12.00	60.00
101-558.000-711.000	WORKER'S COMP INSURANCE	30.00	4.00	0.00	26.00	13.33
101-558.000-740.000	OPERATING SUPPLIES	300.00	0.00	0.00	300.00	0.00
101-558.000-741.000	CLOTHING	150.00	0.00	0.00	150.00	0.00
101-558.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	300.00	10.79	0.00	289.21	3.60
101-558.000-801.000	PROFESSIONAL SERVICES	500.00	0.00	0.00	500.00	0.00
101-558.000-910.000	INSURANCE	250.00	100.00	0.00	150.00	40.00
101-558.000-940.000	INTERNAL RENTAL	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 558.000 - WHISTLESTOP PARK		6,252.00	656.77	58.44	5,595.23	10.50
Dept 692.000 - PARKS MAINTENANCE						
101-692.000-702.000	SALARIES - WAGES FULL TIME	3,769.00	2,536.18	290.01	1,232.82	67.29
101-692.000-702.001	SALARIES - OVERTIME PAY	200.00	0.00	0.00	200.00	0.00
101-692.000-703.000	SALARIES - WAGES PART TIME	1,550.00	892.50	0.00	657.50	57.58
101-692.000-704.000	SOCIAL SECURITY	440.00	249.22	20.48	190.78	56.64
101-692.000-705.000	RETIREMENT FUND CONTRIBUTION	2,300.00	1,573.10	60.71	726.90	68.40
101-692.000-707.000	DENTAL INSURANCE	87.00	45.56	4.36	41.44	52.37
101-692.000-708.000	VISION CARE REIMBURSEMENT	25.00	18.00	0.00	7.00	72.00
101-692.000-709.000	MEDICAL INSURANCE	921.00	655.60	61.86	265.40	71.18
101-692.000-710.000	LIFE INSURANCE	70.00	36.66	3.72	33.34	52.37
101-692.000-711.000	WORKER'S COMP INSURANCE	110.00	56.00	0.00	54.00	50.91
101-692.000-727.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-692.000-740.000	OPERATING SUPPLIES	600.00	48.99	0.00	551.01	8.17
101-692.000-740.220	PHYSICALS & CDL FEES	125.00	0.00	0.00	125.00	0.00
101-692.000-741.000	CLOTHING	100.00	0.00	0.00	100.00	0.00
101-692.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-692.000-801.000	PROFESSIONAL SERVICES	0.00	5,876.23	487.81	(5,876.23)	100.00
101-692.000-801.902	CONTRACT - WORKERS	0.00	145.32	0.00	(145.32)	100.00
101-692.000-910.000	INSURANCE	2,450.00	2,200.00	0.00	250.00	89.80
101-692.000-921.000	ELECTRIC SERVICE	600.00	386.23	50.54	213.77	64.37
101-692.000-933.100	SPRINKLER MAINTENANCE	250.00	0.00	0.00	250.00	0.00
101-692.000-940.000	INTERNAL RENTAL	3,000.00	156.24	0.00	2,843.76	5.21
Total Dept 692.000 - PARKS MAINTENANCE		17,197.00	14,875.83	979.49	2,321.17	86.50
Dept 857.000 - COMMUNITY PROMOTION						
101-857.000-702.000	SALARIES - WAGES FULL TIME	7,081.00	2,962.39	246.18	4,118.61	41.84
101-857.000-702.001	SALARIES - OVERTIME PAY	50.00	0.00	0.00	50.00	0.00
101-857.000-703.000	SALARIES - WAGES PART TIME	500.00	90.00	15.00	410.00	18.00
101-857.000-703.001	PART TIME WAGES - OVERTIME	100.00	0.00	0.00	100.00	0.00
101-857.000-703.300	CROSSING GUARDS	7,550.00	4,170.00	620.00	3,380.00	55.23

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-857.000-704.000	SOCIAL SECURITY	1,375.00	544.31	66.51	830.69	39.59
101-857.000-705.000	RETIREMENT FUND CONTRIBUTION	600.00	214.35	14.68	385.65	35.73
101-857.000-711.000	WORKER'S COMP INSURANCE	295.00	291.00	0.00	4.00	98.64
101-857.000-740.000	OPERATING SUPPLIES	175.00	100.91	0.00	74.09	57.66
101-857.000-801.000	PROFESSIONAL SERVICES	685.00	404.69	0.00	280.31	59.08
101-857.000-801.902	CONTRACT - WORKERS	1,300.00	705.84	20.76	594.16	54.30
101-857.000-881.000	COAST GUARD FESTIVAL	2,270.00	2,266.00	0.00	4.00	99.82
101-857.000-889.000	PROMOTIONS	2,600.00	38.14	0.00	2,561.86	1.47
101-857.000-889.100	NEWSLETTER	1,000.00	77.00	0.00	923.00	7.70
101-857.000-889.200	WEB SITE	900.00	660.00	0.00	240.00	73.33
101-857.000-940.000	INTERNAL RENTAL	3,000.00	1,462.72	0.00	1,537.28	48.76
Total Dept 857.000 - COMMUNITY PROMOTION		29,481.00	13,987.35	983.13	15,493.65	47.45
Dept 941.000 - OTHER						
101-941.000-995.500	MILL POINT B/F LOAN	14,255.00	14,254.30	14,254.30	0.70	100.00
101-941.000-995.525	MILL POINT B/F LOAN INTEREST	285.00	285.09	285.09	(0.09)	100.03
Total Dept 941.000 - OTHER		14,540.00	14,539.39	14,539.39	0.61	100.00
TOTAL EXPENDITURES		1,518,618.00	1,024,365.28	139,571.39	494,252.72	67.45
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,518,618.00	1,415,366.46	11,364.83	103,251.54	93.20
TOTAL EXPENDITURES		1,518,618.00	1,024,365.28	139,571.39	494,252.72	67.45
NET OF REVENUES & EXPENDITURES		0.00	391,001.18	(128,206.56)	(391,001.18)	100.00

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
202-000.000-575.100	ST SHARED REV-GAS & WEIGHT TAX	185,000.00	125,299.16	18,513.07	59,700.84	67.73
202-000.000-595.000	TELECOMMUNICATIONS FEE (2002)	7,500.00	0.00	0.00	7,500.00	0.00
202-000.000-664.000	INTEREST & DIVIDEND INCOME	2,000.00	3,952.09	180.17	(1,952.09)	197.60
202-000.000-676.204	CONTRIBUTION FROM STREET FUND	10,000.00	0.00	0.00	10,000.00	0.00
202-000.000-677.000	REIMBURSEMENTS	750.00	383.63	0.00	366.37	51.15
202-000.000-677.101	STATE MAINTENANCE REIMBURSEMENT	23,400.00	23,413.15	0.00	(13.15)	100.06
Total Dept 000.000 - GENERAL SERVICES		228,650.00	153,048.03	18,693.24	75,601.97	66.94
TOTAL REVENUES		228,650.00	153,048.03	18,693.24	75,601.97	66.94
Expenditures						
Dept 000.000 - GENERAL SERVICES						
202-000.000-975.000	APPROPRIATION TO FUND BALANCE	41,832.00	0.00	0.00	41,832.00	0.00
Total Dept 000.000 - GENERAL SERVICES		41,832.00	0.00	0.00	41,832.00	0.00
Dept 451.000 - CONSTRUCTION						
202-451.000-820.000	ENGINEERING	10,000.00	2,162.58	769.87	7,837.42	21.63
202-451.000-820.202	MPO DUES - WESTPLAN	1,050.00	1,010.00	0.00	40.00	96.19
202-451.000-978.000	PAVING	8,240.00	8,238.32	0.00	1.68	99.98
Total Dept 451.000 - CONSTRUCTION		19,290.00	11,410.90	769.87	7,879.10	59.15
Dept 463.000 - ROUTINE STREET MAINTENANCE						
202-463.000-702.000	SALARIES - WAGES FULL TIME	7,814.00	4,637.97	289.67	3,176.03	59.35
202-463.000-702.001	SALARIES - OVERTIME PAY	392.00	0.00	0.00	392.00	0.00
202-463.000-703.000	SALARIES - WAGES PART TIME	500.00	0.00	0.00	500.00	0.00
202-463.000-703.001	PART TIME WAGES - OVERTIME	250.00	0.00	0.00	250.00	0.00
202-463.000-704.000	SOCIAL SECURITY	805.00	333.96	20.94	471.04	41.49
202-463.000-705.000	RETIREMENT FUND CONTRIBUTION	3,700.00	2,448.35	79.82	1,251.65	66.17
202-463.000-707.000	DENTAL INSURANCE	270.00	112.17	9.99	157.83	41.54
202-463.000-708.000	VISION CARE REIMBURSEMENT	60.00	33.75	0.00	26.25	56.25
202-463.000-709.000	MEDICAL INSURANCE	2,690.00	1,514.20	131.18	1,175.80	56.29
202-463.000-710.000	LIFE INSURANCE	200.00	98.37	9.38	101.63	49.19
202-463.000-711.000	WORKER'S COMP INSURANCE	500.00	500.00	0.00	0.00	100.00
202-463.000-740.220	PHYSICALS & CDL FEES	300.00	184.50	0.00	115.50	61.50
202-463.000-741.000	CLOTHING	300.00	253.46	0.00	46.54	84.49
202-463.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	3,500.00	1,604.16	0.00	1,895.84	45.83
202-463.000-801.000	PROFESSIONAL SERVICES	15,000.00	15,949.10	255.53	(949.10)	106.33
202-463.000-801.902	CONTRACT - WORKERS	1,250.00	1,017.24	311.40	232.76	81.38
202-463.000-820.100	STREET SWEEPING	3,000.00	0.00	0.00	3,000.00	0.00
202-463.000-820.200	STREET CRACK SEALING	5,000.00	0.00	0.00	5,000.00	0.00
202-463.000-821.600	SURFACE REPAIR	2,000.00	0.00	0.00	2,000.00	0.00
202-463.000-887.208	NON MOTORIZED PATHWAY EXPENSE	16,000.00	0.00	0.00	16,000.00	0.00
202-463.000-893.000	CATCH BASIN CLEANING	2,500.00	0.00	0.00	2,500.00	0.00
202-463.000-931.000	BUILDING REPAIRS & MAINTENANCE	2,500.00	143.85	80.35	2,356.15	5.75
202-463.000-931.007	PAVEMENT MARKING	3,250.00	0.00	0.00	3,250.00	0.00
202-463.000-940.000	INTERNAL RENTAL	5,200.00	2,364.59	0.00	2,835.41	45.47
Total Dept 463.000 - ROUTINE STREET MAINTENANCE		76,981.00	31,195.67	1,188.26	45,785.33	40.52

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020	MONTH 03/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
Dept 478.000 - WINTER MAINTENANCE						
202-478.000-702.000	SALARIES - WAGES FULL TIME	7,135.00	3,481.91	331.83	3,653.09	48.80
202-478.000-702.001	SALARIES - OVERTIME PAY	3,144.00	670.95	0.00	2,473.05	21.34
202-478.000-703.000	SALARIES - WAGES PART TIME	300.00	0.00	0.00	300.00	0.00
202-478.000-704.000	SOCIAL SECURITY	790.00	304.91	24.71	485.09	38.60
202-478.000-705.000	RETIREMENT FUND CONTRIBUTION	3,327.00	2,448.35	79.82	878.65	73.59
202-478.000-707.000	DENTAL INSURANCE	270.00	112.17	9.99	157.83	41.54
202-478.000-708.000	VISION CARE REIMBURSEMENT	60.00	33.75	0.00	26.25	56.25
202-478.000-709.000	MEDICAL INSURANCE	2,690.00	1,514.20	131.18	1,175.80	56.29
202-478.000-710.000	LIFE INSURANCE	200.00	98.37	9.38	101.63	49.19
202-478.000-711.000	WORKER'S COMP INSURANCE	700.00	700.00	0.00	0.00	100.00
202-478.000-740.000	OPERATING SUPPLIES	5,000.00	3,016.37	0.00	1,983.63	60.33
202-478.000-801.000	PROFESSIONAL SERVICES	1,250.00	715.17	337.29	534.83	57.21
202-478.000-801.902	CONTRACT - WORKERS	750.00	207.60	0.00	542.40	27.68
202-478.000-940.000	INTERNAL RENTAL	11,000.00	5,415.66	0.00	5,584.34	49.23
Total Dept 478.000 - WINTER MAINTENANCE		36,616.00	18,719.41	924.20	17,896.59	51.12
Dept 480.000 - STATE TRUNKLINE MAINTENANCE						
202-480.000-702.000	SALARIES - WAGES FULL TIME	4,220.00	1,918.40	100.23	2,301.60	45.46
202-480.000-702.001	SALARIES - OVERTIME PAY	1,400.00	34.88	0.00	1,365.12	2.49
202-480.000-703.000	SALARIES - WAGES PART TIME	200.00	92.00	0.00	108.00	46.00
202-480.000-704.000	SOCIAL SECURITY	455.00	191.37	10.55	263.63	42.06
202-480.000-705.000	RETIREMENT FUND CONTRIBUTION	2,475.00	1,915.04	67.63	559.96	77.38
202-480.000-706.000	STREET BENEFITS	1,000.00	522.24	42.40	477.76	52.22
202-480.000-707.000	DENTAL INSURANCE	190.00	82.39	7.50	107.61	43.36
202-480.000-708.000	VISION CARE REIMBURSEMENT	50.00	26.25	0.00	23.75	52.50
202-480.000-709.000	MEDICAL INSURANCE	1,886.00	1,137.18	101.32	748.82	60.30
202-480.000-710.000	LIFE INSURANCE	125.00	82.47	8.05	42.53	65.98
202-480.000-711.000	WORKER'S COMP INSURANCE	250.00	175.00	0.00	75.00	70.00
202-480.000-740.000	OPERATING SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
202-480.000-801.000	PROFESSIONAL SERVICES	2,500.00	622.53	68.95	1,877.47	24.90
202-480.000-801.902	CONTRACT - WORKERS	1,000.00	62.28	20.76	937.72	6.23
202-480.000-931.001	M-104 TRAFFIC SERVICES-SIGN	400.00	363.23	0.00	36.77	90.81
202-480.000-931.002	M-104 TREES & SHRUBS	5,000.00	1,500.00	0.00	3,500.00	30.00
202-480.000-931.003	M-104 STREET SWEEPING	5,000.00	0.00	0.00	5,000.00	0.00
202-480.000-931.004	M-104 GRASS & WEED CONTROL	2,500.00	0.00	0.00	2,500.00	0.00
202-480.000-931.005	M-104 DRAINAGE & BACKSLOPES	2,500.00	0.00	0.00	2,500.00	0.00
202-480.000-931.007	M-104 PAVEMENT MARKING	1,205.00	0.00	0.00	1,205.00	0.00
202-480.000-940.000	INTERNAL RENTAL	5,000.00	1,092.40	0.00	3,907.60	21.85
Total Dept 480.000 - STATE TRUNKLINE MAINTENANCE		42,356.00	9,817.66	427.39	32,538.34	23.18
Dept 482.000 - ADMINISTRATION						
202-482.000-702.000	SALARIES - WAGES FULL TIME	4,669.00	2,537.34	355.99	2,131.66	54.34
202-482.000-703.000	SALARIES - WAGES PART TIME	200.00	74.19	32.11	125.81	37.10
202-482.000-704.000	SOCIAL SECURITY	365.00	196.15	29.26	168.85	53.74
202-482.000-705.000	RETIREMENT FUND CONTRIBUTION	450.00	279.68	36.59	170.32	62.15
202-482.000-707.000	DENTAL INSURANCE	40.00	19.15	1.47	20.85	47.88
202-482.000-709.000	MEDICAL INSURANCE	194.00	161.81	16.00	32.19	83.41
202-482.000-710.000	LIFE INSURANCE	32.00	25.80	2.58	6.20	80.63
202-482.000-711.000	WORKER'S COMP INSURANCE	16.00	16.00	0.00	0.00	100.00
202-482.000-801.000	PROFESSIONAL SERVICES	4,000.00	2,650.62	364.95	1,349.38	66.27
202-482.000-804.100	AUDIT SERVICES	1,100.00	1,012.50	0.00	87.50	92.05

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 03/31/2020
 % Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
202-482.000-860.000	TRANSPORTATION/TRAINING	400.00	0.00	0.00	400.00	0.00
202-482.000-940.000	INTERNAL RENTAL	50.00	0.00	0.00	50.00	0.00
202-482.000-956.200	BANK FEES	59.00	58.88	0.00	0.12	99.80
Total Dept 482.000 - ADMINISTRATION		11,575.00	7,032.12	838.95	4,542.88	60.75
TOTAL EXPENDITURES		228,650.00	78,175.76	4,148.67	150,474.24	34.19
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		228,650.00	153,048.03	18,693.24	75,601.97	66.94
TOTAL EXPENDITURES		228,650.00	78,175.76	4,148.67	150,474.24	34.19
NET OF REVENUES & EXPENDITURES		0.00	74,872.27	14,544.57	(74,872.27)	100.00

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
203-000.000-575.100	ST SHARED REV-GAS & WEIGHT TAX	60,000.00	41,074.95	6,068.87	18,925.05	68.46
203-000.000-664.000	INTEREST & DIVIDEND INCOME	500.00	360.07	0.00	139.93	72.01
203-000.000-676.204	CONTRIBUTION FROM STREET FUND	37,500.00	0.00	0.00	37,500.00	0.00
203-000.000-677.000	REIMBURSEMENTS	0.00	232.41	0.00	(232.41)	100.00
Total Dept 000.000 - GENERAL SERVICES		98,000.00	41,667.43	6,068.87	56,332.57	42.52
TOTAL REVENUES		98,000.00	41,667.43	6,068.87	56,332.57	42.52
Expenditures						
Dept 000.000 - GENERAL SERVICES						
203-000.000-975.000	APPROPRIATION TO FUND BALANCE	5,587.00	0.00	0.00	5,587.00	0.00
Total Dept 000.000 - GENERAL SERVICES		5,587.00	0.00	0.00	5,587.00	0.00
Dept 451.000 - CONSTRUCTION						
203-451.000-820.000	ENGINEERING	0.00	769.87	769.87	(769.87)	100.00
203-451.000-978.000	PAVING	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 451.000 - CONSTRUCTION		10,000.00	769.87	769.87	9,230.13	7.70
Dept 463.000 - ROUTINE STREET MAINTENANCE						
203-463.000-702.000	SALARIES - WAGES FULL TIME	5,550.00	3,557.11	399.03	1,992.89	64.09
203-463.000-702.001	SALARIES - OVERTIME PAY	200.00	24.75	0.00	175.25	12.38
203-463.000-703.000	SALARIES - WAGES PART TIME	500.00	0.00	0.00	500.00	0.00
203-463.000-704.000	SOCIAL SECURITY	680.00	258.85	28.48	421.15	38.07
203-463.000-705.000	RETIREMENT FUND CONTRIBUTION	2,950.00	2,389.79	73.73	560.21	81.01
203-463.000-707.000	DENTAL INSURANCE	245.00	99.71	8.74	145.29	40.70
203-463.000-708.000	VISION CARE REIMBURSEMENT	60.00	36.75	0.00	23.25	61.25
203-463.000-709.000	MEDICAL INSURANCE	2,011.00	1,363.21	116.25	647.79	67.79
203-463.000-710.000	LIFE INSURANCE	170.00	92.06	8.71	77.94	54.15
203-463.000-711.000	WORKER'S COMP INSURANCE	500.00	328.00	0.00	172.00	65.60
203-463.000-740.220	PHYSICALS & CDL FEES	250.00	184.50	0.00	65.50	73.80
203-463.000-741.000	CLOTHING	300.00	253.45	0.00	46.55	84.48
203-463.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,800.00	1,299.88	0.00	500.12	72.22
203-463.000-801.000	PROFESSIONAL SERVICES	12,000.00	13,034.43	98.90	(1,034.43)	108.62
203-463.000-801.902	CONTRACT - WORKERS	1,500.00	1,017.24	352.92	482.76	67.82
203-463.000-820.100	STREET SWEEPING	2,500.00	0.00	0.00	2,500.00	0.00
203-463.000-887.208	NON MOTORIZED PATHWAY EXPENSE	4,000.00	350.00	0.00	3,650.00	8.75
203-463.000-893.000	CATCH BASIN CLEANING	2,000.00	0.00	0.00	2,000.00	0.00
203-463.000-931.000	BUILDING REPAIRS & MAINTENANCE	100.00	65.07	36.35	34.93	65.07
203-463.000-931.007	PAVEMENT MARKING	1,250.00	0.00	0.00	1,250.00	0.00
203-463.000-940.000	INTERNAL RENTAL	7,000.00	2,989.51	0.00	4,010.49	42.71
Total Dept 463.000 - ROUTINE STREET MAINTENANCE		45,566.00	27,344.31	1,123.11	18,221.69	60.01
Dept 478.000 - WINTER MAINTENANCE						
203-478.000-702.000	SALARIES - WAGES FULL TIME	4,527.00	3,644.19	316.10	882.81	80.50
203-478.000-702.001	SALARIES - OVERTIME PAY	1,546.00	532.06	0.00	1,013.94	34.42
203-478.000-703.000	SALARIES - WAGES PART TIME	375.00	0.00	0.00	375.00	0.00

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
203-478.000-704.000	SOCIAL SECURITY	690.00	305.66	23.51	384.34	44.30
203-478.000-705.000	RETIREMENT FUND CONTRIBUTION	3,800.00	2,448.35	79.82	1,351.65	64.43
203-478.000-707.000	DENTAL INSURANCE	270.00	112.17	9.99	157.83	41.54
203-478.000-708.000	VISION CARE REIMBURSEMENT	70.00	39.75	0.00	30.25	56.79
203-478.000-709.000	MEDICAL INSURANCE	2,190.00	1,514.20	131.18	675.80	69.14
203-478.000-710.000	LIFE INSURANCE	180.00	98.37	9.38	81.63	54.65
203-478.000-711.000	WORKER'S COMP INSURANCE	500.00	478.00	0.00	22.00	95.60
203-478.000-740.000	OPERATING SUPPLIES	3,000.00	2,720.61	0.00	279.39	90.69
203-478.000-801.000	PROFESSIONAL SERVICES	2,000.00	1,520.24	536.75	479.76	76.01
203-478.000-801.902	CONTRACT - WORKERS	400.00	238.74	41.52	161.26	59.69
203-478.000-940.000	INTERNAL RENTAL	12,000.00	6,218.11	0.00	5,781.89	51.82
Total Dept 478.000 - WINTER MAINTENANCE		31,548.00	19,870.45	1,148.25	11,677.55	62.98
Dept 482.000 - ADMINISTRATION						
203-482.000-702.000	SALARIES - WAGES FULL TIME	2,000.00	1,144.49	152.18	855.51	57.22
203-482.000-703.000	SALARIES - WAGES PART TIME	200.00	85.44	11.41	114.56	42.72
203-482.000-704.000	SOCIAL SECURITY	155.00	92.45	12.33	62.55	59.65
203-482.000-705.000	RETIREMENT FUND CONTRIBUTION	200.00	125.45	15.30	74.55	62.73
203-482.000-707.000	DENTAL INSURANCE	40.00	19.15	1.47	20.85	47.88
203-482.000-708.000	VISION CARE REIMBURSEMENT	20.00	0.00	0.00	20.00	0.00
203-482.000-709.000	MEDICAL INSURANCE	194.00	161.81	16.00	32.19	83.41
203-482.000-710.000	LIFE INSURANCE	30.00	25.80	2.58	4.20	86.00
203-482.000-711.000	WORKER'S COMP INSURANCE	10.00	7.00	0.00	3.00	70.00
203-482.000-801.000	PROFESSIONAL SERVICES	2,000.00	887.73	171.23	1,112.27	44.39
203-482.000-804.100	AUDIT SERVICES	350.00	337.50	0.00	12.50	96.43
203-482.000-940.000	INTERNAL RENTAL	50.00	0.00	0.00	50.00	0.00
203-482.000-956.200	BANK FEES	50.00	42.06	0.00	7.94	84.12
Total Dept 482.000 - ADMINISTRATION		5,299.00	2,928.88	382.50	2,370.12	55.27
TOTAL EXPENDITURES		98,000.00	50,913.51	3,423.73	47,086.49	51.95
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		98,000.00	41,667.43	6,068.87	56,332.57	42.52
TOTAL EXPENDITURES		98,000.00	50,913.51	3,423.73	47,086.49	51.95
NET OF REVENUES & EXPENDITURES		0.00	(9,246.08)	2,645.14	9,246.08	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 03/31/2020
 % Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 204 - ROAD MILLAGE FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
204-000.000-582.004	CONTRIBUTION FROM OTTAWA COUNTY	47,500.00	0.00	0.00	47,500.00	0.00
Total Dept 000.000 - GENERAL SERVICES		47,500.00	0.00	0.00	47,500.00	0.00
TOTAL REVENUES		47,500.00	0.00	0.00	47,500.00	0.00
Expenditures						
Dept 965.000 - TRANSFERS OUT						
204-965.000-999.202	TRANSFER TO MAJOR STREETS	10,000.00	0.00	0.00	10,000.00	0.00
204-965.000-999.203	TRANSFER TO LOCAL STREETS	37,500.00	0.00	0.00	37,500.00	0.00
Total Dept 965.000 - TRANSFERS OUT		47,500.00	0.00	0.00	47,500.00	0.00
TOTAL EXPENDITURES		47,500.00	0.00	0.00	47,500.00	0.00
Fund 204 - ROAD MILLAGE FUND:						
TOTAL REVENUES		47,500.00	0.00	0.00	47,500.00	0.00
TOTAL EXPENDITURES		47,500.00	0.00	0.00	47,500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 03/31/2020
 % Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - POLICE FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
207-000.000-582.001	CONTRIBUTION FROM SPRING LAKE	536,538.00	402,403.50	44,711.50	134,134.50	75.00
207-000.000-582.002	CONTRIBUTION FROM FERRYSBURG	18,978.00	15,395.70	572.72	3,582.30	81.12
207-000.000-655.101	CIVIL INFRACTION FINES - FERRYSBURG	0.00	660.00	40.00	(660.00)	100.00
207-000.000-695.000	APPROPRIATION FROM FUND BALANCE	22,260.00	0.00	0.00	22,260.00	0.00
Total Dept 000.000 - GENERAL SERVICES		577,776.00	418,459.20	45,324.22	159,316.80	72.43
TOTAL REVENUES		577,776.00	418,459.20	45,324.22	159,316.80	72.43
Expenditures						
Dept 000.000 - GENERAL SERVICES						
207-000.000-702.000	SALARIES - WAGES FULL TIME	200.00	0.00	0.00	200.00	0.00
207-000.000-704.000	SOCIAL SECURITY	20.00	0.00	0.00	20.00	0.00
207-000.000-705.207	MERS PENSION FUND CONTRIBUTION	29,636.00	27,227.00	803.00	2,409.00	91.87
207-000.000-709.207	POLICE RETIREE INSURANCE	6,120.00	5,269.27	509.93	850.73	86.10
207-000.000-727.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00
207-000.000-740.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
207-000.000-801.207	CONTRACTED POLICE SERVICES	533,000.00	360,115.76	43,199.01	172,884.24	67.56
207-000.000-804.000	LEGAL FEES	1,000.00	78.00	0.00	922.00	7.80
207-000.000-939.000	OFFICE RENTAL	6,000.00	1,454.01	0.00	4,545.99	24.23
207-000.000-956.000	MISCELLANEOUS	1,200.00	1,000.00	230.00	200.00	83.33
Total Dept 000.000 - GENERAL SERVICES		577,776.00	395,144.04	44,741.94	182,631.96	68.39
TOTAL EXPENDITURES		577,776.00	395,144.04	44,741.94	182,631.96	68.39
Fund 207 - POLICE FUND:						
TOTAL REVENUES		577,776.00	418,459.20	45,324.22	159,316.80	72.43
TOTAL EXPENDITURES		577,776.00	395,144.04	44,741.94	182,631.96	68.39
NET OF REVENUES & EXPENDITURES		0.00	23,315.16	582.28	(23,315.16)	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 03/31/2020
 % Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 208 - PUBLIC IMPROVEMENT						
Revenues						
Dept 000.000 - GENERAL SERVICES						
208-000.000-502.100	STATE GRANTS	150,000.00	88,122.30	413.60	61,877.70	58.75
208-000.000-674.296	LEASE REVENUE - LAKE PT CONDOS PARKING	4,650.00	0.00	0.00	4,650.00	0.00
208-000.000-676.296	CONTRIBUTION FROM TIFA FUND	20,000.00	2,990.77	2,190.77	17,009.23	14.95
Total Dept 000.000 - GENERAL SERVICES		174,650.00	91,113.07	2,604.37	83,536.93	52.17
TOTAL REVENUES		174,650.00	91,113.07	2,604.37	83,536.93	52.17
Expenditures						
Dept 000.000 - GENERAL SERVICES						
208-000.000-801.443	PROF SERVICE - STORMWATER GRANT	150,000.00	64,486.70	10,591.26	85,513.30	42.99
208-000.000-975.000	APPROPRIATION TO FUND BALANCE	4,650.00	0.00	0.00	4,650.00	0.00
208-000.000-978.825	GRAND RIVER GREENWAY	20,000.00	2,990.77	2,190.77	17,009.23	14.95
Total Dept 000.000 - GENERAL SERVICES		174,650.00	67,477.47	12,782.03	107,172.53	38.64
TOTAL EXPENDITURES		174,650.00	67,477.47	12,782.03	107,172.53	38.64
Fund 208 - PUBLIC IMPROVEMENT:						
TOTAL REVENUES		174,650.00	91,113.07	2,604.37	83,536.93	52.17
TOTAL EXPENDITURES		174,650.00	67,477.47	12,782.03	107,172.53	38.64
NET OF REVENUES & EXPENDITURES		0.00	23,635.60	(10,177.66)	(23,635.60)	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 03/31/2020
 % Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 218 - NON-MOTORIZED PATHWAY FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
218-000.000-582.003	CONTRIBUTION FROM S.L. TOWNSHIP	34,000.00	0.00	0.00	34,000.00	0.00
218-000.000-676.101	TRANSFER FROM GENERAL FUND	24,000.00	24,000.00	0.00	0.00	100.00
218-000.000-677.000	REIMBURSEMENTS	4,000.00	3,585.75	0.00	414.25	89.64
Total Dept 000.000 - GENERAL SERVICES		62,000.00	27,585.75	0.00	34,414.25	44.49
TOTAL REVENUES		62,000.00	27,585.75	0.00	34,414.25	44.49
Expenditures						
Dept 444.000 - SIDEWALKS						
218-444.000-702.000	SALARIES - WAGES FULL TIME	3,181.00	1,454.64	73.73	1,726.36	45.73
218-444.000-702.001	SALARIES - OVERTIME PAY	600.00	0.00	0.00	600.00	0.00
218-444.000-703.441	DPW SEASONAL	2,000.00	845.25	0.00	1,154.75	42.26
218-444.000-704.000	SOCIAL SECURITY	831.00	171.46	5.58	659.54	20.63
218-444.000-711.000	WORKER'S COMP INSURANCE	130.00	107.00	0.00	23.00	82.31
218-444.000-740.000	OPERATING SUPPLIES	1,000.00	105.03	10.77	894.97	10.50
218-444.000-801.000	PROFESSIONAL SERVICES	12,000.00	6,592.17	246.12	5,407.83	54.93
218-444.000-801.902	CONTRACT - WORKERS	7,000.00	6,362.94	186.84	637.06	90.90
218-444.000-921.000	ELECTRIC SERVICE	21,000.00	11,557.32	603.99	9,442.68	55.03
218-444.000-933.200	LAKESIDE TRAIL REPAIRS	500.00	0.00	0.00	500.00	0.00
218-444.000-940.000	INTERNAL RENTAL	13,758.00	6,318.44	0.00	7,439.56	45.93
Total Dept 444.000 - SIDEWALKS		62,000.00	33,514.25	1,127.03	28,485.75	54.06
TOTAL EXPENDITURES		62,000.00	33,514.25	1,127.03	28,485.75	54.06
Fund 218 - NON-MOTORIZED PATHWAY FUND:						
TOTAL REVENUES		62,000.00	27,585.75	0.00	34,414.25	44.49
TOTAL EXPENDITURES		62,000.00	33,514.25	1,127.03	28,485.75	54.06
NET OF REVENUES & EXPENDITURES		0.00	(5,928.50)	(1,127.03)	5,928.50	100.00

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 236 - DDA FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
236-000.000-676.296	CONTRIBUTION FROM TIFA FUND	639,582.00	639,582.00	50,000.00	0.00	100.00
236-000.000-677.000	REIMBURSEMENTS	0.00	1,182.91	1,000.00	(1,182.91)	100.00
236-000.000-677.103	ART IN THE PARK DONATIONS	30,000.00	3,550.00	0.00	26,450.00	11.83
236-000.000-694.000	OTHER MISCELLANEOUS INCOME	8,000.00	300.00	0.00	7,700.00	3.75
236-000.000-695.000	APPROPRIATION FROM FUND BALANCE	154,818.00	0.00	0.00	154,818.00	0.00
Total Dept 000.000 - GENERAL SERVICES		832,400.00	644,614.91	51,000.00	187,785.09	77.44
TOTAL REVENUES		832,400.00	644,614.91	51,000.00	187,785.09	77.44
Expenditures						
Dept 000.000 - GENERAL SERVICES						
236-000.000-702.000	SALARIES - WAGES FULL TIME	70,873.00	51,475.36	4,946.88	19,397.64	72.63
236-000.000-702.001	SALARIES - OVERTIME PAY	5,057.00	280.50	0.00	4,776.50	5.55
236-000.000-703.000	SALARIES - WAGES PART TIME	4,000.00	3,307.91	755.68	692.09	82.70
236-000.000-703.001	PART TIME WAGES - OVERTIME	400.00	0.00	0.00	400.00	0.00
236-000.000-704.000	SOCIAL SECURITY	10,000.00	3,916.22	405.66	6,083.78	39.16
236-000.000-705.000	RETIREMENT FUND CONTRIBUTION	9,500.00	7,932.44	468.32	1,567.56	83.50
236-000.000-707.000	DENTAL INSURANCE	1,470.00	1,012.79	98.43	457.21	68.90
236-000.000-708.000	VISION CARE REIMBURSEMENT	300.00	0.00	0.00	300.00	0.00
236-000.000-709.000	MEDICAL INSURANCE	19,348.00	15,141.00	1,467.48	4,207.00	78.26
236-000.000-710.000	LIFE INSURANCE	1,100.00	888.31	88.15	211.69	80.76
236-000.000-711.000	WORKER'S COMP INSURANCE	1,175.00	1,167.00	0.00	8.00	99.32
236-000.000-727.000	OFFICE SUPPLIES	7,000.00	1,117.04	33.97	5,882.96	15.96
236-000.000-740.000	OPERATING SUPPLIES	6,000.00	5,879.55	0.00	120.45	97.99
236-000.000-740.219	BEAUTIFICATION	5,000.00	56.48	0.00	4,943.52	1.13
236-000.000-743.000	SANDWICH BOARD SIGNS	1,500.00	426.53	0.00	1,073.47	28.44
236-000.000-801.000	PROFESSIONAL SERVICES	75,000.00	65,925.07	6,582.94	9,074.93	87.90
236-000.000-801.250	BRANDING	25,000.00	20,050.00	0.00	4,950.00	80.20
236-000.000-801.443	PROF SERVICE - STORMWATER	25,000.00	21,495.54	3,530.42	3,504.46	85.98
236-000.000-801.902	CONTRACT - WORKERS	10,000.00	3,653.76	394.44	6,346.24	36.54
236-000.000-804.000	LEGAL FEES	10,000.00	6,625.25	218.50	3,374.75	66.25
236-000.000-820.000	ENGINEERING/PROJECT ADMIN	40,000.00	3,655.30	405.65	36,344.70	9.14
236-000.000-860.000	TRANSPORTATION/TRAINING	1,000.00	1,197.10	263.12	(197.10)	119.71
236-000.000-885.300	HOLIDAY DECORATIONS	7,000.00	5,694.09	0.00	1,305.91	81.34
236-000.000-887.000	SIDEWALK MAINTENANCE	15,000.00	659.31	0.00	14,340.69	4.40
236-000.000-887.003	ART IN THE PARK	30,000.00	26,469.23	0.00	3,530.77	88.23
236-000.000-889.000	PROMOTIONS	24,000.00	12,571.44	0.00	11,428.56	52.38
236-000.000-889.200	WEB SITE	400.00	300.00	0.00	100.00	75.00
236-000.000-891.501	BANNER PROGRAM	2,500.00	2,238.49	0.00	261.51	89.54
236-000.000-900.000	PRINTING & PUBLISHING	1,000.00	1,235.52	1,198.08	(235.52)	123.55
236-000.000-921.001	PARKING LOT ELECTRIC	2,500.00	2,005.41	361.28	494.59	80.22
236-000.000-922.001	SPRINKLING SYSTEM WATER	13,000.00	7,374.14	0.00	5,625.86	56.72
236-000.000-933.100	SPRINKLER MAINTENANCE	10,000.00	368.17	0.00	9,631.83	3.68
236-000.000-933.300	CORRIDOR MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
236-000.000-933.600	PARKING LOT MAINTENANCE	12,500.00	0.00	0.00	12,500.00	0.00
236-000.000-940.000	EQUIPMENT RENTAL	45,000.00	9,100.91	0.00	35,899.09	20.22
236-000.000-940.002	OFFICE EQUIPMENT RENT	1,000.00	0.00	0.00	1,000.00	0.00
236-000.000-956.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
236-000.000-960.236	FACADE GRANTS	15,000.00	0.00	0.00	15,000.00	0.00
236-000.000-960.237	FIRE SUPPRESSION GRANTS	15,000.00	0.00	0.00	15,000.00	0.00
236-000.000-970.000	CAPITAL OUTLAY	90,000.00	85,053.71	7,589.00	4,946.29	94.50
236-000.000-975.000	APPROPRIATION TO FUND BALANCE	802.00	0.00	0.00	802.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 03/31/2020
 % Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 236 - DDA FUND						
Expenditures						
236-000.000-978.000	PAVING	215,475.00	19,222.76	0.00	196,252.24	8.92
Total Dept 000.000 - GENERAL SERVICES		832,400.00	387,496.33	28,808.00	444,903.67	46.55
TOTAL EXPENDITURES		832,400.00	387,496.33	28,808.00	444,903.67	46.55
Fund 236 - DDA FUND:						
TOTAL REVENUES		832,400.00	644,614.91	51,000.00	187,785.09	77.44
TOTAL EXPENDITURES		832,400.00	387,496.33	28,808.00	444,903.67	46.55
NET OF REVENUES & EXPENDITURES		0.00	257,118.58	22,192.00	(257,118.58)	100.00

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 249 - BUILDING DEPARTMENT FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
249-000.000-477.000	BUILDING PERMITS	70,000.00	72,452.05	1,400.50	(2,452.05)	103.50
249-000.000-478.000	OTHER PERMIT & FEES	0.00	15.13	0.00	(15.13)	100.00
249-000.000-478.100	ELECTRICAL PERMITS	9,000.00	7,840.00	0.00	1,160.00	87.11
249-000.000-478.200	MECHANICAL/PLUMBING PERMITS	10,000.00	12,619.25	0.00	(2,619.25)	126.19
249-000.000-664.000	INTEREST & DIVIDEND INCOME	1,500.00	1,416.05	91.49	83.95	94.40
Total Dept 000.000 - GENERAL SERVICES		90,500.00	94,342.48	1,491.99	(3,842.48)	104.25
TOTAL REVENUES		90,500.00	94,342.48	1,491.99	(3,842.48)	104.25
Expenditures						
Dept 381.000 - ZONING/PLANNING						
249-381.000-702.000	SALARIES - WAGES FULL TIME	18,000.00	15,665.10	4,896.27	2,334.90	87.03
249-381.000-703.000	SALARIES - WAGES PART TIME	300.00	80.85	37.06	219.15	26.95
249-381.000-704.000	SOCIAL SECURITY	1,250.00	1,163.69	374.41	86.31	93.10
249-381.000-705.000	RETIREMENT FUND CONTRIBUTION	7,400.00	7,842.54	671.69	(442.54)	105.98
249-381.000-707.000	DENTAL INSURANCE	330.00	163.00	16.30	167.00	49.39
249-381.000-708.000	VISION CARE REIMBURSEMENT	120.00	60.00	60.00	60.00	50.00
249-381.000-709.000	MEDICAL INSURANCE	5,191.00	4,368.30	431.94	822.70	84.15
249-381.000-710.000	LIFE INSURANCE	425.00	334.83	32.34	90.17	78.78
249-381.000-711.000	WORKER'S COMP INSURANCE	60.00	45.00	0.00	15.00	75.00
249-381.000-727.000	OFFICE SUPPLIES	600.00	243.24	42.45	356.76	40.54
249-381.000-740.249	BUILDING DEPT SOFTWARE	830.00	818.00	0.00	12.00	98.55
249-381.000-801.000	PROFESSIONAL SERVICES	6,000.00	3,008.40	355.27	2,991.60	50.14
249-381.000-801.400	CONTRACT BUILDING INSPECTIONS	27,000.00	17,881.00	900.00	9,119.00	66.23
249-381.000-801.600	CONTRACT ELECTRICAL INSP	7,500.00	3,390.00	550.00	4,110.00	45.20
249-381.000-801.700	CONTRACT MECHANICAL INSPECTION	8,000.00	5,745.00	600.00	2,255.00	71.81
249-381.000-804.100	AUDIT SERVICES	350.00	337.50	0.00	12.50	96.43
249-381.000-860.000	TRANSPORTATION/TRAINING	54.00	2.90	0.00	51.10	5.37
249-381.000-891.450	LEASE PAYMENT	1,500.00	1,500.00	0.00	0.00	100.00
249-381.000-910.000	INSURANCE	1,600.00	1,600.00	0.00	0.00	100.00
249-381.000-940.000	INTERNAL RENTAL	2,300.00	2,300.00	0.00	0.00	100.00
249-381.000-940.002	OFFICE EQUIPMENT RENT	1,600.00	1,600.00	0.00	0.00	100.00
249-381.000-956.200	BANK FEES	90.00	75.70	0.00	14.30	84.11
Total Dept 381.000 - ZONING/PLANNING		90,500.00	68,225.05	8,967.73	22,274.95	75.39
TOTAL EXPENDITURES		90,500.00	68,225.05	8,967.73	22,274.95	75.39
Fund 249 - BUILDING DEPARTMENT FUND:						
TOTAL REVENUES		90,500.00	94,342.48	1,491.99	(3,842.48)	104.25
TOTAL EXPENDITURES		90,500.00	68,225.05	8,967.73	22,274.95	75.39
NET OF REVENUES & EXPENDITURES		0.00	26,117.43	(7,475.74)	(26,117.43)	100.00

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 296 - TAX INC. FINANCE AUTHORITY						
Revenues						
Dept 000.000 - GENERAL SERVICES						
296-000.000-403.000	CURRENT PROPERTY TAX	362,154.00	359,402.26	0.00	2,751.74	99.24
296-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(2,000.00)	0.00	0.00	(2,000.00)	0.00
296-000.000-403.101	LOCAL UNITS TAXES	338,995.00	371,474.89	0.00	(32,479.89)	109.58
296-000.000-695.000	APPROPRIATION FROM FUND BALANCE	10,953.00	0.00	0.00	10,953.00	0.00
Total Dept 000.000 - GENERAL SERVICES		710,102.00	730,877.15	0.00	(20,775.15)	102.93
TOTAL REVENUES		710,102.00	730,877.15	0.00	(20,775.15)	102.93
Expenditures						
Dept 000.000 - GENERAL SERVICES						
296-000.000-804.000	LEGAL FEES	750.00	0.00	0.00	750.00	0.00
296-000.000-804.100	AUDIT SERVICES	2,000.00	1,575.00	0.00	425.00	78.75
296-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	27,000.00	20,250.00	2,250.00	6,750.00	75.00
296-000.000-818.208	TRANSFER TO PUBLIC IMPROVEMENT	20,000.00	2,990.77	2,190.77	17,009.23	14.95
296-000.000-818.236	CONTRIBUTION TO CBDDA FUND	639,582.00	639,582.00	50,000.00	0.00	100.00
296-000.000-819.101	BROWNFIELD LOAN TRANSFER	14,540.00	14,540.00	0.00	0.00	100.00
296-000.000-886.000	CHAMBER ECONOMIC DEVELOPMENT	6,000.00	6,000.00	0.00	0.00	100.00
296-000.000-956.200	BANK FEES	230.00	193.46	0.00	36.54	84.11
Total Dept 000.000 - GENERAL SERVICES		710,102.00	685,131.23	54,440.77	24,970.77	96.48
TOTAL EXPENDITURES		710,102.00	685,131.23	54,440.77	24,970.77	96.48
Fund 296 - TAX INC. FINANCE AUTHORITY:						
TOTAL REVENUES		710,102.00	730,877.15	0.00	(20,775.15)	102.93
TOTAL EXPENDITURES		710,102.00	685,131.23	54,440.77	24,970.77	96.48
NET OF REVENUES & EXPENDITURES		0.00	45,745.92	(54,440.77)	(45,745.92)	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 03/31/2020
 % Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 390 - 2013 G. O. IMPROVEMENT REFUND BOND DEBT						
Revenues						
Dept 000.000 - GENERAL SERVICES						
390-000.000-403.000	CURRENT PROPERTY TAX	97,000.00	95,262.20	127.43	1,737.80	98.21
390-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(250.00)	0.00	0.00	(250.00)	0.00
390-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	0.00	875.75	28.65	(875.75)	100.00
390-000.000-695.000	APPROPRIATION FROM FUND BALANCE	3,220.00	0.00	0.00	3,220.00	0.00
Total Dept 000.000 - GENERAL SERVICES		99,970.00	96,137.95	156.08	3,832.05	96.17
TOTAL REVENUES		99,970.00	96,137.95	156.08	3,832.05	96.17
Expenditures						
Dept 990.000 - DEBT SERVICE						
390-990.000-991.008	BOND PRINCIPAL - 2013	80,000.00	80,000.00	0.00	0.00	100.00
390-990.000-995.008	BOND INTEREST - 2013	19,720.00	10,270.00	0.00	9,450.00	52.08
390-990.000-999.000	PAYING AGENT FEES	250.00	250.00	0.00	0.00	100.00
Total Dept 990.000 - DEBT SERVICE		99,970.00	90,520.00	0.00	9,450.00	90.55
TOTAL EXPENDITURES		99,970.00	90,520.00	0.00	9,450.00	90.55
Fund 390 - 2013 G. O. IMPROVEMENT REFUND BOND DEBT:						
TOTAL REVENUES		99,970.00	96,137.95	156.08	3,832.05	96.17
TOTAL EXPENDITURES		99,970.00	90,520.00	0.00	9,450.00	90.55
NET OF REVENUES & EXPENDITURES		0.00	5,617.95	156.08	(5,617.95)	100.00

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER DEPARTMENT						
Revenues						
Dept 000.000 - GENERAL SERVICES						
590-000.000-502.100	STATE GRANTS	135,000.00	118,047.36	413.61	16,952.64	87.44
590-000.000-642.000	UNMETERED & METERED SALES	196,300.00	158,555.33	51.34	37,744.67	80.77
590-000.000-642.002	READINESS TO SERVE CHARGES	202,340.00	145,589.51	145.24	56,750.49	71.95
590-000.000-642.100	PENALTY REVENUE	4,000.00	4,074.70	0.00	(74.70)	101.87
590-000.000-642.200	CAPITAL REPLACEMENT REVENUE	160,000.00	120,593.17	119.87	39,406.83	75.37
590-000.000-642.201	SEWER AUTHORITY - 2013 DEBT SERVICE	14,400.00	7,273.68	10.88	7,126.32	50.51
590-000.000-642.202	SEWER AUTHORITY - FORCE MAIN DEBT	106,500.00	53,658.90	80.29	52,841.10	50.38
590-000.000-642.203	SEWER AUTHORITY - 2018 PLANT DEBT	31,000.00	15,625.95	23.38	15,374.05	50.41
590-000.000-664.000	INTEREST & DIVIDEND INCOME	1,000.00	2,299.54	173.13	(1,299.54)	229.95
590-000.000-677.000	REIMBURSEMENTS	13,500.00	20,017.19	6,466.00	(6,517.19)	148.28
590-000.000-694.000	OTHER MISCELLANEOUS INCOME	0.00	60.00	0.00	(60.00)	100.00
590-000.000-695.000	APPROPRIATION FROM FUND BALANCE	265,000.00	0.00	0.00	265,000.00	0.00
Total Dept 000.000 - GENERAL SERVICES		1,129,040.00	645,795.33	7,483.74	483,244.67	57.20
TOTAL REVENUES		1,129,040.00	645,795.33	7,483.74	483,244.67	57.20
Expenditures						
Dept 000.000 - GENERAL SERVICES						
590-000.000-702.000	SALARIES - WAGES FULL TIME	61,884.00	48,842.57	10,538.38	13,041.43	78.93
590-000.000-702.001	SALARIES - OVERTIME PAY	3,717.00	2,104.75	0.00	1,612.25	56.62
590-000.000-702.123	SAW GRANT	1,000.00	0.00	0.00	1,000.00	0.00
590-000.000-703.000	SALARIES - WAGES PART TIME	525.00	501.58	115.12	23.42	95.54
590-000.000-703.001	PART TIME WAGES - OVERTIME	100.00	0.00	0.00	100.00	0.00
590-000.000-704.000	SOCIAL SECURITY	5,040.00	3,758.65	797.55	1,281.35	74.58
590-000.000-705.000	RETIREMENT FUND CONTRIBUTION	20,000.00	16,915.41	1,086.76	3,084.59	84.58
590-000.000-707.000	DENTAL INSURANCE	1,180.00	566.46	51.49	613.54	48.01
590-000.000-708.000	VISION CARE REIMBURSEMENT	325.00	182.25	90.00	142.75	56.08
590-000.000-709.000	MEDICAL INSURANCE	12,456.00	10,361.92	980.08	2,094.08	83.19
590-000.000-710.000	LIFE INSURANCE	1,150.00	881.22	85.38	268.78	76.63
590-000.000-711.000	WORKER'S COMP INSURANCE	1,200.00	753.00	0.00	447.00	62.75
590-000.000-727.000	OFFICE SUPPLIES	1,000.00	551.63	84.91	448.37	55.16
590-000.000-740.000	OPERATING SUPPLIES	3,000.00	244.08	0.00	2,755.92	8.14
590-000.000-740.220	PHYSICALS & CDL FEES	350.00	92.25	0.00	257.75	26.36
590-000.000-741.000	CLOTHING	550.00	197.81	0.00	352.19	35.97
590-000.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,000.00	878.42	0.00	121.58	87.84
590-000.000-801.000	PROFESSIONAL SERVICES	42,500.00	47,895.91	7,373.18	(5,395.91)	112.70
590-000.000-801.315	PROF SERV - GIS	500.00	462.50	0.00	37.50	92.50
590-000.000-801.443	PROF SERV - SAW GRANT	150,000.00	84,507.93	19,805.13	65,492.07	56.34
590-000.000-801.902	CONTRACT - WORKERS	1,000.00	290.64	62.28	709.36	29.06
590-000.000-804.100	AUDIT SERVICES	1,900.00	1,800.00	0.00	100.00	94.74
590-000.000-818.002	GH/SL SEWER AUTHORITY	170,000.00	143,271.40	31,040.99	26,728.60	84.28
590-000.000-818.003	SLT LIFT STATION	40,000.00	18,094.97	2,945.21	21,905.03	45.24
590-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	7,000.00	5,249.97	583.33	1,750.03	75.00
590-000.000-818.007	SEWER AUTH 2018 PLANT DEBT	31,000.00	22,112.76	3,500.83	8,887.24	71.33
590-000.000-818.008	PUMP STATION/FORCE MAIN 2018 BOND CHARGE	106,500.00	75,347.19	11,928.74	31,152.81	70.75
590-000.000-818.009	SEWER AUTH. 2013 BONDS DEBT SERVICE	14,400.00	10,401.18	1,646.69	3,998.82	72.23
590-000.000-820.000	ENGINEERING/PROJECT ADMIN	45,400.00	49,802.23	9,024.77	(4,402.23)	109.70
590-000.000-853.000	TELEPHONE	1,000.00	0.00	0.00	1,000.00	0.00
590-000.000-860.000	TRANSPORTATION/TRAINING	1,500.00	988.13	0.00	511.87	65.88
590-000.000-900.000	PRINTING & PUBLISHING	500.00	273.43	249.60	226.57	54.69
590-000.000-910.000	INSURANCE	6,500.00	6,500.00	0.00	0.00	100.00
590-000.000-921.000	ELECTRIC SERVICE	7,500.00	5,150.38	679.81	2,349.62	68.67

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	03/31/2020	MONTH 03/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 590 - SEWER DEPARTMENT						
Expenditures						
590-000.000-922.000	WATER & SEWER SERVICE	850.00	405.94	0.00	444.06	47.76
590-000.000-923.000	NATURAL GAS UTILITIES	5,000.00	2,534.04	344.89	2,465.96	50.68
590-000.000-931.000	BUILDING REPAIRS & MAINTENANCE	1,200.00	643.86	359.67	556.14	53.66
590-000.000-935.000	REPAIRS & MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
590-000.000-940.000	INTERNAL RENTAL	6,000.00	2,932.09	0.00	3,067.91	48.87
590-000.000-940.002	OFFICE EQUIPMENT RENT	1,680.00	0.00	0.00	1,680.00	0.00
590-000.000-956.200	BANK FEES	650.00	546.74	0.00	103.26	84.11
590-000.000-970.000	CAPITAL OUTLAY	300,000.00	254,431.22	28,837.54	45,568.78	84.81
590-000.000-987.000	DEPRECIATION	57,500.00	0.00	0.00	57,500.00	0.00
590-000.000-995.100	INTERFUND ADVANCE PRINCIPAL	35,000.00	0.00	0.00	35,000.00	0.00
590-000.000-995.150	INTERFUND ADVANCE INTEREST	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 000.000 - GENERAL SERVICES		1,158,057.00	820,474.51	132,212.33	337,582.49	70.85
TOTAL EXPENDITURES		1,158,057.00	820,474.51	132,212.33	337,582.49	70.85
Fund 590 - SEWER DEPARTMENT:						
TOTAL REVENUES		1,129,040.00	645,795.33	7,483.74	483,244.67	57.20
TOTAL EXPENDITURES		1,158,057.00	820,474.51	132,212.33	337,582.49	70.85
NET OF REVENUES & EXPENDITURES		(29,017.00)	(174,679.18)	(124,728.59)	145,662.18	601.99

PERIOD ENDING 03/31/2020

% Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020	MONTH 03/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 591 - WATER DEPARTMENT						
Revenues						
Dept 000.000 - GENERAL SERVICES						
591-000.000-451.300	WATER TOWER CELLULAR USE	3,800.00	3,009.60	334.40	790.40	79.20
591-000.000-626.000	SERVICE RENDERED	3,200.00	4,223.18	0.00	(1,023.18)	131.97
591-000.000-642.001	METERED SALES	257,000.00	202,303.24	41.65	54,696.76	78.72
591-000.000-642.002	READINESS TO SERVE CHARGES	149,000.00	111,089.58	99.19	37,910.42	74.56
591-000.000-642.003	LEAD SERVICE LINE REPLACEMENT CHARGES	75,000.00	37,075.20	49.66	37,924.80	49.43
591-000.000-642.100	PENALTY REVENUE	3,000.00	2,869.74	0.00	130.26	95.66
591-000.000-642.200	CAPITAL REPLACEMENT REVENUE	76,800.00	59,829.16	53.75	16,970.84	77.90
591-000.000-664.000	INTEREST & DIVIDEND INCOME	10,000.00	15,076.70	1,426.34	(5,076.70)	150.77
591-000.000-677.000	REIMBURSEMENTS	18,500.00	22,043.15	3,233.00	(3,543.15)	119.15
591-000.000-677.110	NSF RETURNED CHECK FEE	100.00	120.00	0.00	(20.00)	120.00
591-000.000-695.000	APPROPRIATION FROM FUND BALANCE	77,566.00	0.00	0.00	77,566.00	0.00
Total Dept 000.000 - GENERAL SERVICES		673,966.00	457,639.55	5,237.99	216,326.45	67.90
TOTAL REVENUES		673,966.00	457,639.55	5,237.99	216,326.45	67.90
Expenditures						
Dept 000.000 - GENERAL SERVICES						
591-000.000-702.000	SALARIES - WAGES FULL TIME	88,054.00	63,153.99	12,101.74	24,900.01	71.72
591-000.000-702.001	SALARIES - OVERTIME PAY	2,184.00	625.22	0.00	1,558.78	28.63
591-000.000-703.000	SALARIES - WAGES PART TIME	600.00	501.48	115.11	98.52	83.58
591-000.000-703.001	PART TIME WAGES - OVERTIME	200.00	0.00	0.00	200.00	0.00
591-000.000-704.000	SOCIAL SECURITY	5,500.00	4,689.83	910.41	810.17	85.27
591-000.000-705.000	RETIREMENT FUND CONTRIBUTION	20,825.00	19,670.62	1,177.89	1,154.38	94.46
591-000.000-707.000	DENTAL INSURANCE	1,355.00	650.14	58.88	704.86	47.98
591-000.000-708.000	VISION CARE REIMBURSEMENT	325.00	180.00	90.00	145.00	55.38
591-000.000-709.000	MEDICAL INSURANCE	16,728.00	11,672.21	1,094.84	5,055.79	69.78
591-000.000-710.000	LIFE INSURANCE	1,250.00	978.30	94.61	271.70	78.26
591-000.000-711.000	WORKER'S COMP INSURANCE	1,475.00	1,472.00	0.00	3.00	99.80
591-000.000-727.000	OFFICE SUPPLIES	1,200.00	551.64	84.91	648.36	45.97
591-000.000-740.000	OPERATING SUPPLIES	12,000.00	7,660.09	7,412.25	4,339.91	63.83
591-000.000-740.220	PHYSICALS & CDL FEES	300.00	92.25	0.00	207.75	30.75
591-000.000-740.591	OPERATING SUPPLIES - NEW SERVICES	4,500.00	2,684.13	300.00	1,815.87	59.65
591-000.000-741.000	CLOTHING	600.00	197.81	0.00	402.19	32.97
591-000.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	10,000.00	18.77	0.00	9,981.23	0.19
591-000.000-801.000	PROFESSIONAL SERVICES	66,000.00	43,120.29	5,067.55	22,879.71	65.33
591-000.000-801.003	PROF SERVICES - VALVE REPLACEMENT	20,000.00	0.00	0.00	20,000.00	0.00
591-000.000-801.315	PROF SERV - GIS	500.00	462.50	0.00	37.50	92.50
591-000.000-801.591	LEAD SERVICE LINE REPLACEMENT	75,000.00	360.00	0.00	74,640.00	0.48
591-000.000-801.902	CONTRACT - WORKERS	4,500.00	3,861.36	581.28	638.64	85.81
591-000.000-804.100	AUDIT SERVICES	1,850.00	1,800.00	0.00	50.00	97.30
591-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	7,500.00	5,625.00	625.00	1,875.00	75.00
591-000.000-818.006	WATER COMMODITY PURCHASE	135,000.00	75,009.53	6,159.07	59,990.47	55.56
591-000.000-820.000	ENGINEERING/PROJECT ADMIN	10,000.00	2,107.03	1,836.21	7,892.97	21.07
591-000.000-860.000	TRANSPORTATION/TRAINING	3,000.00	1,563.13	575.00	1,436.87	52.10
591-000.000-900.000	PRINTING & PUBLISHING	900.00	565.03	0.00	334.97	62.78
591-000.000-910.000	INSURANCE	6,500.00	6,500.00	0.00	0.00	100.00
591-000.000-921.000	ELECTRIC SERVICE	1,050.00	780.59	101.98	269.41	74.34
591-000.000-922.000	WATER & SEWER SERVICE	1,000.00	371.17	0.00	628.83	37.12
591-000.000-923.000	NATURAL GAS UTILITIES	1,500.00	690.81	0.00	809.19	46.05
591-000.000-931.000	BUILDING REPAIRS & MAINTENANCE	2,000.00	603.16	336.93	1,396.84	30.16
591-000.000-940.000	INTERNAL RENTAL	15,000.00	5,068.32	0.00	9,931.68	33.79
591-000.000-940.002	OFFICE EQUIPMENT RENT	1,700.00	1,700.00	1,700.00	0.00	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 03/31/2020
 % Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020	MONTH 03/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 591 - WATER DEPARTMENT						
Expenditures						
591-000.000-956.200	BANK FEES	850.00	714.97	0.00	135.03	84.11
591-000.000-970.000	CAPITAL OUTLAY	10,000.00	1,602.00	0.00	8,398.00	16.02
591-000.000-970.100	LEAD/COPPER LINE REPLACEMENT	75,000.00	0.00	0.00	75,000.00	0.00
591-000.000-970.591	WATER METER REPLACEMENT	40,000.00	0.00	0.00	40,000.00	0.00
591-000.000-987.000	DEPRECIATION	150,000.00	0.00	0.00	150,000.00	0.00
591-000.000-991.004	BOND PRINCIPAL - 2001 INTAKE	26,312.00	26,312.12	26,312.12	(0.12)	100.00
591-000.000-995.004	BOND INTEREST - 2001 INTAKE	694.00	1,387.60	693.80	(693.60)	199.94
591-000.000-995.200	2009 NOWS IMPROVEMENT BONDS - PRINCIPAL	81.00	80.50	80.50	0.50	99.38
591-000.000-995.300	2009 NOWS IMPROVEMENT BONDS - INTEREST	433.00	864.58	432.29	(431.58)	199.67
591-000.000-999.000	PAYING AGENT FEES	500.00	445.34	245.34	54.66	89.07
Total Dept 000.000 - GENERAL SERVICES		823,966.00	296,393.51	68,187.71	527,572.49	35.97
TOTAL EXPENDITURES		823,966.00	296,393.51	68,187.71	527,572.49	35.97
Fund 591 - WATER DEPARTMENT:						
TOTAL REVENUES		673,966.00	457,639.55	5,237.99	216,326.45	67.90
TOTAL EXPENDITURES		823,966.00	296,393.51	68,187.71	527,572.49	35.97
NET OF REVENUES & EXPENDITURES		(150,000.00)	161,246.04	(62,949.72)	(311,246.04)	107.50

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 661 - CENTRAL EQUIPMENT FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
661-000.000-664.000	INTEREST & DIVIDEND INCOME	2,000.00	1,531.48	295.82	468.52	76.57
661-000.000-669.000	EQUIPMENT RENTALS	190,000.00	67,347.32	0.00	122,652.68	35.45
661-000.000-669.001	OFFICE EQUIPMENT RENTALS	16,180.00	16,580.00	1,700.00	(400.00)	102.47
661-000.000-673.000	SALE OF FIXED ASSETS	0.00	15,529.17	0.00	(15,529.17)	100.00
Total Dept 000.000 - GENERAL SERVICES		208,180.00	100,987.97	1,995.82	107,192.03	48.51
TOTAL REVENUES		208,180.00	100,987.97	1,995.82	107,192.03	48.51
Expenditures						
Dept 000.000 - GENERAL SERVICES						
661-000.000-702.000	SALARIES - WAGES FULL TIME	14,000.00	6,986.33	1,052.84	7,013.67	49.90
661-000.000-702.001	SALARIES - OVERTIME PAY	3,139.00	0.00	0.00	3,139.00	0.00
661-000.000-703.000	SALARIES - WAGES PART TIME	1,000.00	0.00	0.00	1,000.00	0.00
661-000.000-704.000	SOCIAL SECURITY	1,000.00	505.22	76.70	494.78	50.52
661-000.000-705.000	RETIREMENT FUND CONTRIBUTION	2,357.00	1,878.92	74.16	478.08	79.72
661-000.000-707.000	DENTAL INSURANCE	160.00	77.11	7.00	82.89	48.19
661-000.000-708.000	VISION CARE REIMBURSEMENT	45.00	16.50	0.00	28.50	36.67
661-000.000-709.000	MEDICAL INSURANCE	1,647.00	1,083.48	99.72	563.52	65.79
661-000.000-710.000	LIFE INSURANCE	105.00	94.61	9.39	10.39	90.10
661-000.000-711.000	WORKER'S COMP INSURANCE	400.00	223.00	0.00	177.00	55.75
661-000.000-740.000	OPERATING SUPPLIES	5,000.00	1,320.68	53.25	3,679.32	26.41
661-000.000-740.001	GAS AND OIL	16,000.00	8,727.80	1,319.58	7,272.20	54.55
661-000.000-740.002	DPW DRUG TESTING FEES	75.00	0.00	0.00	75.00	0.00
661-000.000-740.220	PHYSICALS & CDL FEES	100.00	0.00	0.00	100.00	0.00
661-000.000-741.000	CLOTHING	125.00	0.00	0.00	125.00	0.00
661-000.000-801.000	PROFESSIONAL SERVICES	27,000.00	16,002.81	8,472.13	10,997.19	59.27
661-000.000-801.902	CONTRACT - WORKERS	2,000.00	653.94	41.52	1,346.06	32.70
661-000.000-804.100	AUDIT SERVICES	460.00	450.00	0.00	10.00	97.83
661-000.000-853.000	TELEPHONE	7,000.00	4,159.95	516.84	2,840.05	59.43
661-000.000-853.400	TELEPHONE - CELLULAR SERVICE	4,750.00	2,204.68	275.77	2,545.32	46.41
661-000.000-910.000	INSURANCE	17,750.00	16,526.00	0.00	1,224.00	93.10
661-000.000-920.172	MANAGER VEHICLE LEASE PYMT	3,200.00	2,652.40	265.24	547.60	82.89
661-000.000-930.000	OFFICE EQUIPMENT MAINTENANCE	12,000.00	4,601.08	308.46	7,398.92	38.34
661-000.000-932.000	EQUIPMENT MAINTENANCE	26,000.00	17,437.86	1,959.91	8,562.14	67.07
661-000.000-956.200	BANK FEES	375.00	315.43	0.00	59.57	84.11
661-000.000-970.000	CAPITAL OUTLAY	10,000.00	2,685.00	0.00	7,315.00	26.85
661-000.000-987.000	DEPRECIATION	75,000.00	0.00	0.00	75,000.00	0.00
Total Dept 000.000 - GENERAL SERVICES		230,688.00	88,602.80	14,532.51	142,085.20	38.41
TOTAL EXPENDITURES		230,688.00	88,602.80	14,532.51	142,085.20	38.41
Fund 661 - CENTRAL EQUIPMENT FUND:						
TOTAL REVENUES		208,180.00	100,987.97	1,995.82	107,192.03	48.51
TOTAL EXPENDITURES		230,688.00	88,602.80	14,532.51	142,085.20	38.41
NET OF REVENUES & EXPENDITURES		(22,508.00)	12,385.17	(12,536.69)	(34,893.17)	55.03

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 03/31/2020
 % Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2020 NORMAL (ABNORMAL)	MONTH 03/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
TOTAL REVENUES - ALL FUNDS		6,451,352.00	4,917,635.28	151,421.15	1,533,716.72	76.23
TOTAL EXPENDITURES - ALL FUNDS		6,652,877.00	4,086,433.74	512,943.84	2,566,443.26	61.42
NET OF REVENUES & EXPENDITURES		(201,525.00)	831,201.54	(361,522.69)	(1,032,726.54)	412.46

April

To: Village President Mark Powers & Council Members

From: Angela Stanford-Butler, DDA Director

Date: 4/16/2020

Re: Department Report

Mass Gathering Ordinance – All Mass Gatherings have been cancelled through June due to the Coronavirus Social Distancing Guidelines. This includes all Heritage Festival Activities including the Memorial Day Parade as well as the DDA's three-day Village Adventure. If it is safe to do and time permits before the end of the year, the one-day Village Adventure Passport to Fun event may be held to give the Village businesses a day to invite the public back into their shops.

Tanglefoot Park – The \$300,000.00 grant application for the MNRTF grant was submitted on April 1. Now we wait.

Village Rebranding Campaign – A new logo has been chosen and we will be working to roll out a launch of the new mark after the COVID-19 danger has passed.

DDA Parking Analysis – RFP is being written. Hope to have it out to vendors as soon as possible.

Downtown Design Manual – Progressive AE has submitted the final draft of the manual for approval, changes or corrections. It is being reviewed by the DDA board and steering committee for feedback. It is very close to completion.

Sewing to Fight COVID 19 – Village Clerk, Maryann Fonkert and DDA Director Angela Stanford-Butler have been sewing masks for the DPW team who still report to work and have some limited interaction with residents. Maryann also made masks for Election workers and other Village & Township workers.



Spring Lake
Department of Public Works
March Activity Report

Submitted by: Wally Delamater, Public Works Director

Introduction:

Covid 19 has change how the DPW operates. The primary focus has been keeping the water and sewer system operating and by implementing specific protocols to limit exposure to staff and families. It is not easy to maintain the water, sewer and streets, parks etc... when during, what would normally be the busiest time of year certain protocols were instituted to limit contact with each other and the general population. We will eventually catch up but our normal and routine spring projects and general maintenance

Utility/Street Department:

- Completed 179 Miss Digs in. TWP 140 Village 39. Increase of 74 from February
- Processed 19 utility Work Orders in February. TWP 16 Village 3
- Responded to 117 pump station alarms. Not all alarms require a response to the pump station. This was an increase of 29 responses from February
- Ten internal Department work orders were completed.
- Continue to clean and organized facilities and equipment.
- Performed maintenance on Pump Station #17. The variable frequency drive failed for Pump #2. At this time we are maintaining the station on one pump. The station handles approximately 300,00 gallons per day. The new drive has been ordered.
- Discussed high water impact with both Village and TWP engineers. Reviewed infrastructure that may have to be protected from high water.
- Tree Removal Project- the tree removal/trimming project was completed. The stumps were supposed to be removed by March 31st. The contractor will complete the project once the virus ban is lifted.
- Water meters were read in both the TWP and Village
- Leaf pick up was conducted once with the vac truck. Next pickup is the 13th.

General Services Department:

- Finished preventive maintenance on all the mowers.
- Cemetery- five interments, one cremation and installed two foundations.
- Performed restorations where trees had been previously removed.
- Began cleaning winter debris and leaves from the cemetery grounds.
- Placed wood chips at Rycenga Park
- Set barricades to close Scholl Street into Mill Point Park.
- Staff continues to work on breakroom and office at the village garage.
- Cleared catch basins along the bike paths.
- Cleared leaf and tree debris off the bike paths.
- Covid 19 preventive maintenance, daily sanitizing facilities, vehicles and equipment.
- Park trash and dog waste collection weekly.

- Working on the development of departments annual schedule and task checklists.

Project Status: All projects are in a holding pattern until.....?

- **NBT Culvert Replacement:** Pre-con is April 15th.
- **VanWagner pathway:** The project consists of 1,442' of 8' path and 545' of 10' boardwalk. Much of the work was completed in 2019. We are hoping for an early start and completion in 2020.
- **Hydrant Replacment Project:** In the Village and TWP both of a number of hydrants to replace.

"For Cleaner Lakes and Rivers"

GRAND HAVEN-SPRING LAKE SEWER AUTHORITY

WASTEWATER TREATMENT PLANT
1525 WASHINGTON AVENUE
GRAND HAVEN, MICHIGAN 49417
PHONE: (616) 847-3486 FAX: (616) 847-4880

To: Sewer Authority Board Members
From: Ryan Vredevelde, WWTP Superintendent
Date: March 18, 2020
Subject: **Superintendent's Report for February, 2020 Operations**

Operations of the plant have been maintaining as they should.

Thank you to everyone who was able to tour the new building. The staff here at the plant is proud of our new improvements and hope you feel the same. These improvements have been a long time coming and will be a vital tool in effectively and efficiently treating sewage for years to come.

With COVID-19, we have faced some difficulties with staffing in order to insure we are maintaining the service our customers rely on every day while keeping our employees safe. We are following guidance as recommended by outlets such as the CDC and World Health Organization for safely managing wastewater and fecal waste. Measures we have taken to insure the safety of our employees include reviewing the importance of PPE with our operators and have increased the frequency of cleaning of our work spaces. We have allowed employees to work from home as well as ordered certain employees to stay home who may be vulnerable to this virus because of health conditions they have. Our focus will be to keep our employees and their family's safe during this crisis, all the while operating the plant as needed. We will continue to monitor the COVID-19 crisis and adapt to new recommendations as they are presented.

ACO – Correspondence with EGLEs Lansing Office of Enforcement have progressed and we have settled on a fine of \$40,000 and the removal of some language of the contract. At this point, we are waiting for the Final Draft of the ACO to arrive by mail where we will be able to have one last review before signatures. There was an increase for the amount of the fine because of sanitary sewer overflows (SSO) at Spring Lake Pump Station improvements caused by our contractor (Grand River Construction). The amount they are responsible for is \$10,000, which they will be paying.

Eastpointe RV leasing of the area east of the aeration tanks for parking has not been completed yet. The Sewer Authority is still waiting on RV owner to return a signed agreement. A lease agreement has been prepared by Scholten Fant.

Construction Updates

Contract No. 1

Headworks – The Grit Building was bypassed and the 36 inch Raw piping was successfully connected to existing. The Local Pump Station, screen, washer compactor, and grit removal system were started up and are processing wastewater. The existing Local Pump Station wet well has been demolished and piped to flow through new headworks. HVAC mechanical and electrical work is nearly complete. A temporary gravel drive has been installed to the new Headworks to facilitate dumpster delivery and pickup. Crews are currently working on rerouting Grand Haven pump station flow to the new headworks.

Activated Sludge Building – The north activated sludge pumps were started up and the pumps are now back to operating as dedicated pumps to the respective online final clarifiers. The WAS and RAS control valves are installed. Painting is finishing up.

Primary Sludge Building – The east primary sludge pump, valves and most of the associated piping have been removed and majority of new east primary sludge pump/piping/valves have been installed. The leaking knife gate valves and non-functioning flow meter on the dilution water line have been replaced with new piping.

SE Primary Clarifier – The weirs and the most of the scum baffle have been installed. The majority of the clarifier internal equipment has been delivered and installation should take place in March/April.

Contract No. 2

Many of the punch list items have been addressed, but there are still a few remaining items. Restoration of both sites will remain outstanding until spring.

GRAND HAVEN-SPRING LAKE WASTEWATER TREATMENT PLANT

Summary of Operating Results for February 2020

FLOW DATA	This Month	Crctd. flw.		Last Month	Crctd. flw.	
		This Month	Last Month		Last Month	Last Year
Total Flow	108,402,663			133,195,401		102,539,809
Million Gallons Per Day	3.750			4.329		3.817
Grand Haven	56,145,027			71,427,375		57,527,379
Spring Lake Village	11,393,753			12,966,026		7,614,716
Spring Lake Township	17,253,000	24,126,600		21,250,000	29,516,000	15,412,000
Ferensburg	14,864,000	7,990,400		17,913,000	9,647,000	13,852,000
Grand Haven Township	8,405,000			9,639,000		7,804,000
Recycled Plant Wastes	341,882			377,208		329,714
East Grand Haven	10,203,419			11,541,162		11,114,593

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) REQUIREMENTS:

			This Month			Last Month			Last Year			LAND APPLICATION	
5-DAY CBOD lbs/day	7/1 - 8/31	30-day avg. 560 lb/d										Gallons	0
	7/1 - 8/31	7-day avg. max. 830 lb/d									% solids	#DIV/0!	
	9/1 - 6/30	30-day avg 1400 lb/da			312	363	299				Dry tons	0.0	
	9/1 - 6/30	7-day avg. max. 2200 lb/d			335	408	375				Trucking cost	\$0.00	
5-DAY CBOD mg/l	7/1 - 8/31	30-day avg. 10 mg/l										Trucking cost/dt	#DIV/0!
	7/1 - 8/31	7-day avg. max. 20 mg/l											
	9/1 - 6/30	30-day avg. 25 mg/l			10	10	9						
	9/1 - 6/30	7-day avg. max. 40 mg/l			11	11	11						
SUSPENDED SOLIDS lbs/day	7/1 - 8/31	30-day avg. 1100 lb/d											
	7/1 - 8/31	7-day avg. max. 1700 lb/d											
	9/1 - 6/30	30-day avg. 1700 lb/d			493	516	515						
	9/1 - 6/30	7-day avg. max. 2500 lb/d			537	16	596						
SUSPENDED SOLIDS mg/l	7/1 - 8/31	30-day avg. 20 mg/l											
	7/1 - 8/31	7-day avg. max. 30 mg/l											
	9/1 - 6/30	30-day avg. 30 mg/l			16	14	16						
	9/1 - 6/30	7-day avg. max. 45 mg/l			18	16	18						
AMMONIA NITROGEN	7/1 - 7/31	7-day avg. max. 1400 lbs/d											
	7/1 7/31	daily max. 26 mg/l											
	8/1 - 8/31	7-day avg. max. 1300 lbs/d											
	8/1-8/31	daily max. 32 mg/l											
	9/1 - 6/30	7-day avg. max. lb/da report			501	429	506						
9/1 - 6/30	daily max. lbs/d report			566	483	561							
9/1 - 6/30	daily max. mg/l report			18	13	18							
COLIFORM cts/100ml	All Year	30-day avg. 200/100 ml			33	40	54						
	All Year	7-day avg. 400/100 ml			49	134	378						
TOTAL PHOSPHORUS (as P)	All Year	30-day avg 56 lb/da			16	20	19						
	All Year	daily max lbs/d report			20	37	63						
	All Year	30 day avg. 1.0 mg/l			0.53	0.55	0.59						
	All Year	daily max. mg/l report			0.62	1.01	1.90						
HEXAVALENT CHROMIUM ug/l	All Year	daily max. lbs/d report				0							
	All Year	daily max. ug/l report				<5							
pH	All Year	daily min. 6.0			7.26	7.00	7.17						
	All Year	daily max. 9.0			8.28	7.82	7.88						
DISSOLVED OXYGEN	All Year	daily min. 3.0 mg/l			9.1	8.8	8.5						
TOTAL MERCURY -corrected	Quarterly	30-day avg. lb/d report				0.000060							
TOTAL MERCURY -corrected	Quarterly	daily max. lb/d report				0.000060							
TOTAL MERCURY -corrected	Quarterly	30-day max. ug/l report				1.70							
TOTAL MERCURY -corrected	Quarterly	daily max. ug/l report				1.70							
TOTAL MERCURY - uncorrected	Quarterly	daily max. ug/l report				1.70							
TOTAL MERCURY- field duplicate	Quarterly	daily max. ug/l report				1.90							
TOTAL MERCURY- field blank	Quarterly	daily max. ug/l report				<0.2							
TOTAL MERCURY-lab. meth. blink	Quarterly	daily max. ug/l report				<0.2							
TOTAL MERCURY	Quarterly	12-month rolling avg. 0.0002 lbs/d			0.000067	0.000060	0.000053						
TOTAL MERCURY	Quarterly	12-month rolling avg 3.0 ng/l			1.90	1.70	1.50						
CBOD ₅ minimum % removal	Sept. - June	Minimum % monthly 85%			91	90	93						
	Sept. - June	Minimum % daily report			78	74	89						
TSS minimum % rem.	Sept. - June	Minimum % monthly 85%			92	93	92						
	Sept. - June	Minimum % daily report			88	88	86						



TO: Ryan Vredeveld, Supervisor
FROM: Teri VanHall, Treasurer
DATE: 2.28.2020
SUBJECT: Account Balances

For the month ending February 29, 2020 the Sewer Authority had the following bank balances:

Huntington Bank Public Fund Accts:	Account Totals
OPERATING (xx2026)	\$514,289.73
PLANT MODIFICATION (xx2039)	\$731,596.15
DEBT (xx2712)	\$318,229.38
2018 FORCE MAIN DEBT (xx2827)	\$252,842.81
2018 LIFT DEBT (xx2830)	\$38,138.38
2018 PLANT DEBT (xx2843)	\$126,411.95
	\$1,981,508.40



February 2020



OPERATING (xx2026)	\$101.99	\$514,289.73
PLANT MODIFICATION (xx2039)	\$113.26	\$731,596.15
DEBT (xx2712)	\$74.23	\$318,229.38
2018 FORCE MAIN DEBT (xx2827)	\$57.25	\$252,842.81
2018 LIFT DEBT (xx2830)	\$8.59	\$38,138.38
2018 PLANT DEBT (xx2843)	\$27.06	\$126,411.95
TOTALS	\$382.38	\$1,981,508.40