



**Village of Spring Lake  
Council Work Session Minutes**

**March 9, 2020**

**7:00 p.m.**

**102 W Savidge Street (Upstairs Conference Room)  
Spring Lake, MI 49456**

Council Member Acting Chair **Duer** called the meeting to order at 7:00 p.m.

- 1. Barrett Boat Works Mural Request** – Barrett Boat Works would like to determine Council's level of interest in relocating the mural at Barber School. Representatives from BBW will be at the Work Session with their proposal.

Representatives from Barrett Boat Works did not attend.

- 2. Cota La Mer Easement** – Cote La Mer Homeowners Association needs to replace their seawall. The new seawall is in the exact location of the old seawall, but when Scholten Fant researched the property, no easement for the old seawall was found. It is the best interest of both parties to sign an easement to memorialize the encroachment.

**Burns** explained that Bruce Callen, the Civil Engineer for the project, was present to answer any question and that the new seawall was in the exact same location but there was no documentation of an easement. Mr. Callen explained that the seawall will be put back the way it was, however, it would be a little taller. **Burns** said the drawings were included for review. **Council** agreed this item could be added to the Consent Agenda.

- 3. Budget Amendments (Marv Hinga)** – **Hinga** explained that because TePastte was out of town and Hanks was ill, the Finance Committee had not meet to review these budget amendments so he went over each of the Budge Amendments with Council. **Hinga** also reported that Crockery Township had reached out to him asking the Village and other local municipalities for a Letter of Support for a DNR Grant request to create a Trailhead on the North Bank Trail near the Nunica Post Office where the trail ends. **Council** agreed that they would provide a Letter of Support and this item could be placed on the Consent Agenda.
- 4. LLC Application (Finn's Chop House)** - Council approved an LCC application for Finn's Chop House back on December 16, 2019 under the name of Savidge Holdings. The applicant has since changed to Finn Trease so it is necessary to amend the documents previously approved.

**Burns** explained that the original LLC application was under Savidge Holdings LLC and Kim VanKampen would like to remove herself from any liability associated with the liquor license. **Burns** said this change would not affect the Village. **Council** agreed this item could be added to the Consent Agenda.

- 5. Zoning Ordinance Language Discussion (Bed & Breakfasts)** – Current language in the Village’s zoning ordinance reads “*No receptions, private parties, conferences, or other such activities shall be permitted.*” for all Bed & Breakfasts. Both the Lilley Mansion and Bella Mia wish to host events and would like Council to consider a language change to allow, in some fashion, for exceptions to take place.

**Burns** explained that the Lilley Mansion was planning on holding events and hosting book clubs and an event with ELGRO, Green Cleaning, had been scheduled before they realized that B&B’s were not allowed to hold events and gatherings. **Burns** also said that Nicole LaBelle, owner of Bella Mia B&B, approached her about guests that would like to hold a wedding in her back yard. **Burns** went over some of the concerns that would need to be considered should an amendment be made. **Council** agreed they were not opposed to amending the ordinance but felt head count and parking would be the most important items to consider and whether the location was in a commercial or residential district. **Council** also discussed having an application process similar to the Mass Gathering application. **Burns** said she would research language and bring it back for discussion.

- 6. Intern Agreement** – The Village will be sharing an intern (Michael Visscher) this summer with SLT. He will be a senior at CMU, triple majoring in Environmental Studies, Environmental Land Use & Planning and GIS. Mike will be working in the DPW, assisting them with GIS inventory and other various tasks. CMU requires an agreement, which has been reviewed by Bob Sullivan, and modified accordingly.

**Burns** asked Council if they had any issues with this Intern Agreement. **Council** agreed this could be added to the Consent Agenda.

- 7. Tanglefoot Rental Policy** – As part of the grant application for the DNRTF, they require that the Village contemplate a policy for rental of the facility to non-profit organizations.

**Burns** explained that one of the caveats of the grant application was to contemplate how often and what the charge would be for non-profit organizations to be able to use the facility. **Burns** asked Council to review the policy and let her know of any changes. **Council** felt the policy was straight forward and could be added to the Consent

Agenda. **Petrus** asked if the non-profit policy could be applied to Barber School also. **Burns** said they could have it apply across the board.

8. **DNRTF Grant Applications** – Angela Stanford-Butler and DeMario Johnson have been assembling the grants application for the redevelopment of Tanglefoot Park. These grant applications are very complex and labor intensive. One of the numerous requirements is that a public engagement be held (completed on March 2<sup>nd</sup>) and that resolutions be adopted by the local body. These applications are due on April 1, 2020. Any blanks will be filled in prior to formal presentation and expected adoption by Council.

**Burns** explained that the intent had been to apply for three grants, DNR Trust Fund, Land & Water Conservation and Passport, but after going through a dry run of the scoring to see where the Village fell, Stanford-Butler and Johnson discovered that they were really strong on the DNR Trust Fund Grant but not strong at all on the Land & Water Conservation Grant or the Passport Grant. **Burns** said that Stanford-Butler would complete the applications for all three grants if Council wished, but felt it made more sense to apply for the DNR Trust Fund Grant that they had a chance of being awarded. **Council** discussed the fact that they had just had a very well attended Public Hearing where they had discussed all three grant applications which made them uncomfortable without follow through. **Burns** said that they did have contact information for those that attended the Public Hearing and suggested they reach out to them with these findings. **Council** felt that communication with the meeting attendees would be appropriate action and agreed to only go with the DNR Trust Fund Grant.

## 9. **Communications**

- Calendar – SLDL (March)
- Calendar - CVB
- Complaint – Right turn only (S, Division)
- Force Main Update
- Lake Pointe Condo Letter (parking)
- MML Workers Compensation Dividends
- Mill Point Park Band Shell roof replacement donation of \$1000
- Capital Improvement Project discussion meeting conducted by Delamater and Hinga
- High Water Public Meeting on March 30, 2020

**Burns** shared that Mary Paparella would be retiring at the end of this month and 2 part-time employees, one through the Village and one through the Township, would be hired to take over that position.

**Hinga** shared that he had attended a meeting regarding a consortium for Liability Insurance for governmental entities, principally in Ottawa County, to form a pool which looked promising for saving money. **Burns** explained that this was the same pool that we work with for Health Insurance.

**Delamater** shared that DPW employee, Michael Rice was being deployed to Saudi Arabia for 10 months and also reported that they had put the S. Lake Lift Station project out for bids, hoping for a \$230,000 project, but it came in at \$328,000, so this project has been put on hold for the time being and would re-bid in the fall.

**Burns** reported that there has been an issue with parking in the public parking lot across from Lake Pointe Condo's, and after reviewing the contract agreement the Village had with Lake Pointe for this public space, a letter was sent to the Condo Association explaining that the terms of the contract only allowed that parking lot to be used by guests of the owners for 48 hours, it was additional parking for condo owners, and that winter parking regulations still applied. **Burns** said she has asked the Sheriff's Department to put a moratorium on tickets for a week while this was discussed. **Council** discussed consistency in public parking and seeing what kind of amendment to the contract the association comes back with.

## **10. Minutes**

Minutes of the February 10, 2020 Work Session and February 17, 2020 regular meeting were attached for review.

## **11. Public Comment**

Council Work Sessions are open to the public, and as such, the public is invited to speak at the end of each meeting. Each speaker should limit their comments to 3 minutes.

Darcy Dye said she was glad the Village was going to have a parking analysis and suggested Council may have to think through long term strategies as the new businesses open.

**12. Adjournment:** There being no further business, the meeting adjourned at 7:54 p.m.

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Michael Duer, Acting Chair

Maryann Fonkert, Deputy Clerk