

Village of Spring Lake

2020-2021 Table of Contents

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Village Vision

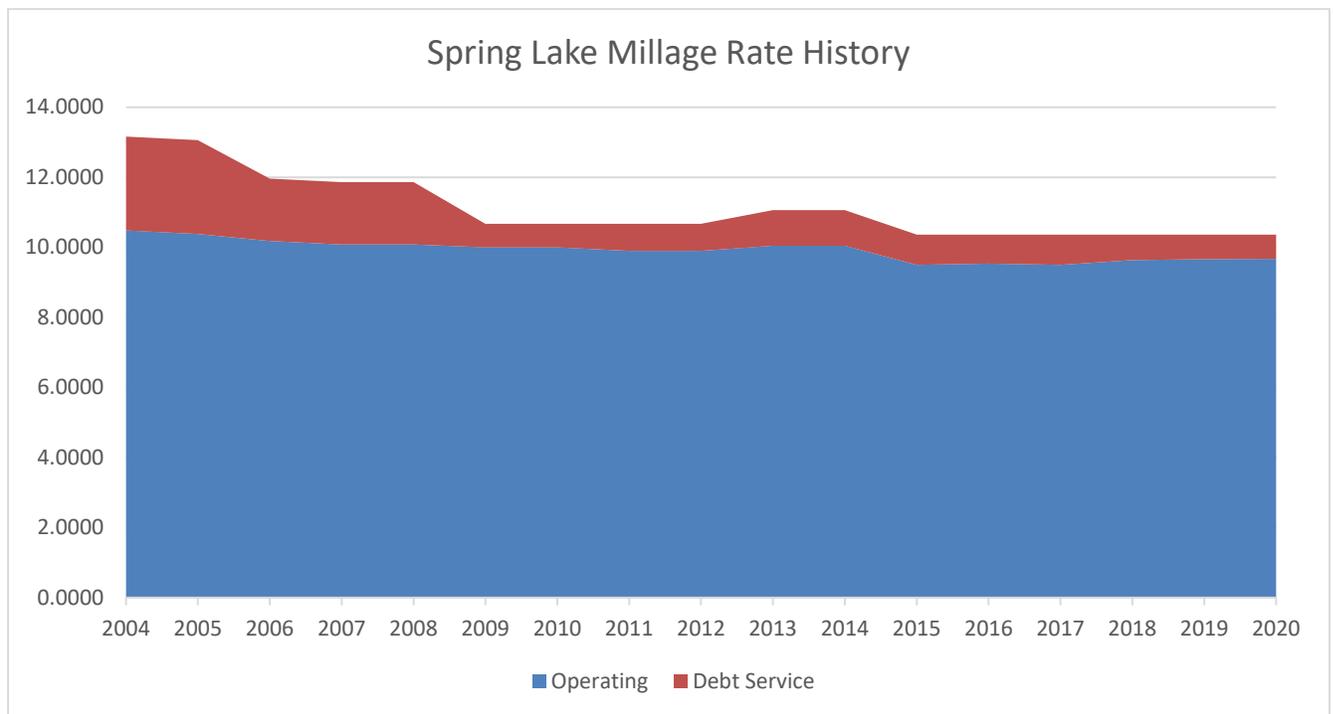
To be a location of choice where residents, visitors and businesses experience a sense of history and quaintness in our community and highly valued services.

VILLAGE OF SPRING LAKE

Honorable President Powers and Council Members:

Looking ahead to the 2020/2021 fiscal year, staff engaged the services of County Administrator Al Vanderberg to execute a Strategic Planning & Goal Setting session, the focus of which was how to pay for the much-needed infrastructure improvements throughout the Village. Please see Tab 2 for results of that session.

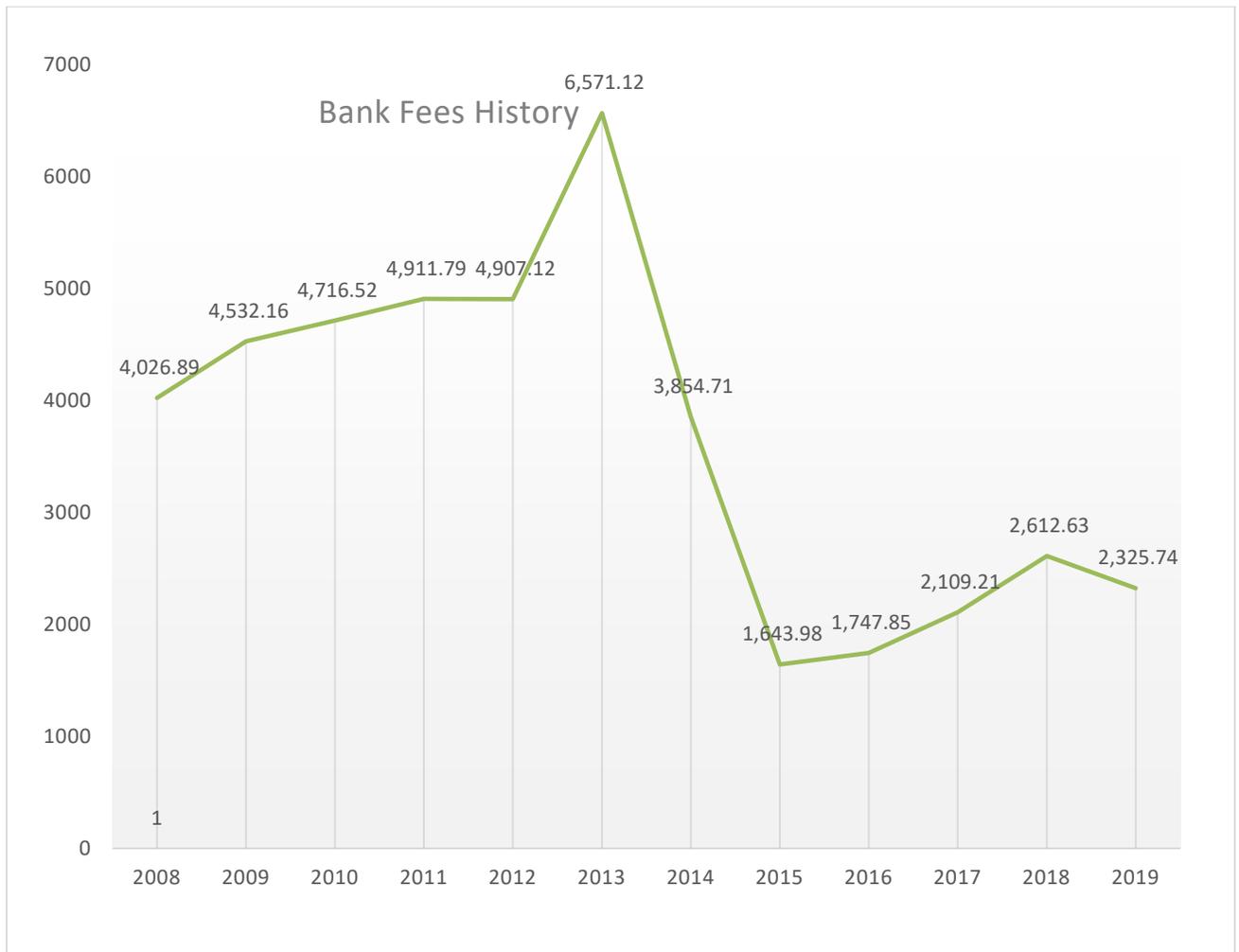
Highlights - It was the consensus of the elected officials and appointed staff to hold the total millage rate steady at 10.36 mills this fiscal year, but the likelihood is the millage rate will need to be increased in future years to address infrastructure needs. At this time, the millage rate is lower than it was 15 years ago (and every year since).



Council took a very comprehensive look at the financial impact to residents if the full burden of the infrastructure improvements was placed on the utility bill or if some burden were to be placed on the taxes. Council acknowledged that while the water/sewer funds *should* be self-sufficient, there are a fair number of residents who winter elsewhere. These residents are likely not using, nor paying for, the system 4-6 months each year, when the need for reliable infrastructure is year-round. The seasonality of the community also impacts the sewer revenue collected during the summer months due to summer sewer credits.

VILLAGE OF SPRING LAKE

In 2013 & 2014, the Village had to file a budget elimination plan for overspending that took place on the Grand River Greenway in 2011. With fewer funds to invest and indolent investment practices, interest earnings were at an all-time low and bank fees were at an all-time high. When Clerk/Treasurer Marv Hinga was hired, he was able to eliminate unnecessary bank accounts and he implemented electronic depositing of checks and other changes in accounts payable practices, which started a favorable trajectory of both bank fees and interest earnings. Further reduction in bank fees are unlikely to continue due to more Village funds being invested with financial institutions other than Chase Bank (our main banking institution).



VILLAGE OF SPRING LAKE

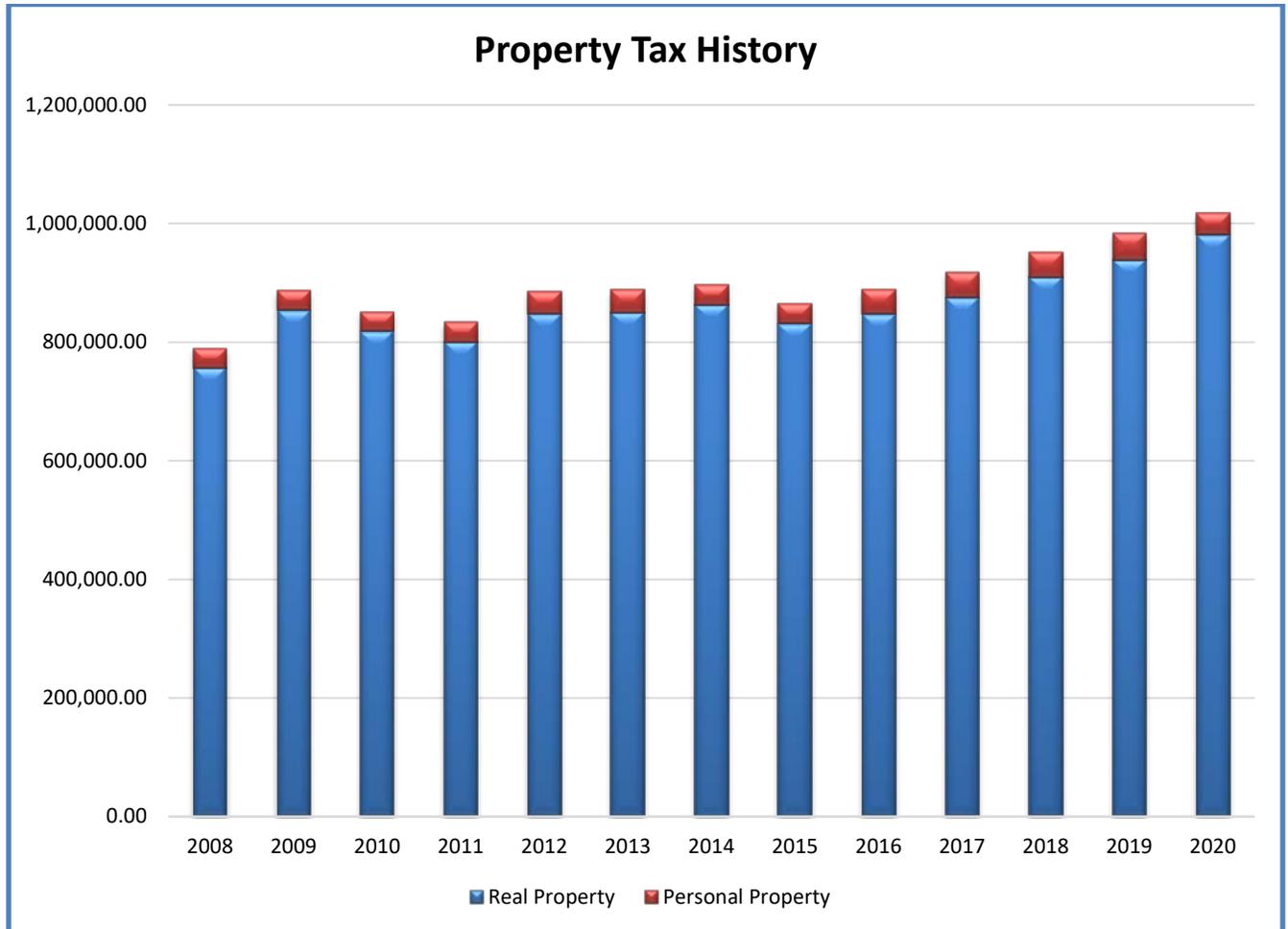
Interest revenues increased over the past 5 years due to more Village Funds being invested in higher yielding securities. Interest revenues do not add a significant contribution to the General Fund, but staff's goal is always to maximize return, which has been possible once we completed our budget deficit elimination plan in 2015.

With the onset of Covid-19 in March, 2020 staff took the position to estimate interest revenues very conservatively this upcoming fiscal year. Much is yet unknown when it comes to state revenue sharing and Act 51 monies, which could, in turn, affect investments and interest earnings.



VILLAGE OF SPRING LAKE

Real property tax revenues are showing incremental growth over the past 5 years. With the new development downtown (i.e. Epicurean Village, Brooklyn Bagels, Lilley Mansion, Windemere House, etc.) we anticipate further growth in property taxes. However, much of that growth is captured by the DDA. The DDA has proven to be an amazing partner in the economic redevelopment within Spring Lake and are aggressively investing in the downtown.



Looking ahead to 2020/2021 – The Village’s Master Plan was completed in 2018 and the Zoning Ordinance, which will dovetail with the new Master Plan, will be completed mid-2020. We completed a new Parks & Recreation Master Plan in early 2020 and are in the process of completing a Parks Capital Asset Management Plan to better address the needs of our park space.

VILLAGE OF SPRING LAKE

The DDA was (slightly) enlarged and un-hibernated in 2016, giving the district the opportunity to accomplish more projects and spur additional economic development. It was expanded again in early 2020 to include Tanglefoot Park. One developer purchased 6 downtown buildings in late 2017 and 3 more in 2018, with the intent on redeveloping the core downtown. Occupancy of commercial buildings with the district is very high and finding space to purchase or lease is troublesome for potential entrepreneurs. When listed, residential housing inventory does not stay on the market long, commonly leading to bidding wars.

Early in 2019, Village Council approved a Commercial Redevelopment District for the core downtown. Again, the goal is to increase vitality and walkability and incentivize developers to choose Spring Lake over other downtown districts. To date, two redevelopment applications have been approved. We anticipate applying for a Trail Town designation sometime in the 2020/2021 fiscal year.

Council continues to address unfunded pension liabilities by contributing more than the required amount to MERS General Division. Ferrysburg and Spring Lake are contributing additional funds to the police department unfunded pension liability that is starting to creep upward again. The final police department retiree will qualify for Medicare in August 2021 which will lessen the contributions by the Village and Ferrysburg for police retiree insurance.

GENERAL FINANCIAL PRACTICES

The Village of Spring Lake adopted an investment policy on October 1, 2007, which was amended on March 16, 2015 to require that all investment action be counter-signed by either the Village Manager or Village President. A purchasing policy was adopted on June 7, 2004 and a fund balance policy was adopted on 03/03/03 was amended in June, 2012. It is the belief of Council that these policies will better prepare the Village to fund activities and improvements, regardless of the changes in the national, state or local economic conditions.

Back in 2013, the Village entered into a contract with Vredeveld & Haefner LLC to complete the annual audit of the Village's finances. This audit is typically performed in August and presented to Council prior to the end of the calendar year for the previous fiscal year.

FUND BALANCES

The Village's Fund Balance, or cash reserves, refer to the funds that the Village saves after all of its expenditures. On December 18, 2017 Village Council voted to increase minimum reserves from 15% to 25%. A 25% fund balance equates to 13 weeks of operation with no outside income. As of April 30, 2020, the General Fund fund balance is at 71.6% or 37 weeks of operation with no outside income.

VILLAGE OF SPRING LAKE

FINANCIAL REPORTING

The Village's general accounting practices are expected to conform to GASB standards. The Village's financial statements are reported on an accrual basis, meaning revenues are recorded when earned and expenses are recorded when the liability is incurred.

The Clerk/Treasurer provides a revenue/expenditure report at each Council meeting; any budget amendments are now performed on an as needed basis. Daily expenses are reviewed by the entire Council prior to each meeting, where they are approved as part of the consent agenda.

VILLAGE OF SPRING LAKE

BUDGET PROCESS

The budget process, for staff, is a year-round endeavor. The first step in the annual budget process really begins after the Village receives the previous year's audited financial statement. The Clerk/Treasurer makes necessary updates/amendments to the actual cash balances of the various funds. Department Heads monitor their budget balances throughout the year and begin preparing for the next year's fiscal budget in January with the assistance of the Clerk/Treasurer/Finance Director. A proposed budget will be presented to the Village Council at the May meeting, where Department Heads will present their budgets to the Village Council and address any questions or concerns presented by Council. Once an agreement is reached on estimated revenues and expenditures, the proposed budget is made available to the public for their review. The Clerk/Treasurer/Finance Director then sets the public hearing for the June meeting. The final budget is adopted following the public hearing; at this time the annual millage rate is set and the rate schedule adopted. The new budget becomes effective on July 1, 2020.

VILLAGE OF SPRING LAKE

	Task/Process	Completion
Step 1	Budget Team Meeting Review Staff Goals	01/07/20
Step 2	DDA Strategic Planning & Goal Setting (AI Vanderberg)	01/09/20
Step 3	Council Strategic Planning & Goal Setting (AI Vanderberg)	01/11/20
Step 4	Budget Team Meeting Review TIFA (296) & DDA (236)	01/14/20
Step 5	Budget Team Meeting Review Parks Budget & Forestry (101) Review Major Streets (202), Local Streets (203), Ottawa Country Road Millage (204) and Non-Motorized Pathways (218)	02/13/20
Step 6	Budget Team Meeting Preliminary Taxable Value (pre BOR)	02/14/20
Step 7	Budget Team Meeting Review General Fund - Remaining Departments (101) Review Water & Sewer (590 & 591) Review Fees & Rates	03/05/20
Step 8	Proposed Preliminary Budget to CBDDA	03/10/20
Step 9	Budget Team Meeting Review Police (207)	03/19/20
Step 10	Budget Team Meeting Review Central Equipment (661) & Public Improvement (208) Review Fund Balances & Changes Review Preliminary Budget for Council Review Board of Review Changes for Taxable Values	03/26/20
Step 11	Budget Team Meeting Final Review Before Presentation to Council	04/02/20
Step 12	Proposed Preliminary Budget to Parks & Recreation/Tree Board	04/03/20
Step 13	Proposed General Fund Budget to Council	04/13/20
Step 14	Set Public Hearing on Water/Sewer Rates & Fees	04/20/20
Step 15	Five-Year Capital Improvement Plan to Planning Commission	04/28/20
Step 16	Budget Team Meeting Discussion of Council & PC Revisions	04/30/20
Step 17	Proposed Final Budget to DDA	05/12/20
Step 18	Preliminary Budget Proposed to Council Water & Sewer Rates All Other Rates & Fees	05/18/20
Step 19	Set Public Hearing for Budget Adoption	05/18/20
Step 20	Final Budget to Council	06/08/20
Step 20	Council Review of Final FY2/210 Budget Amendments	06/15/20
Step 21	FY 20/21 Budget Adopted by Councilⁱ (Public Hearing)	06/15/20
Step 22	Council Approval of Final FY 20/21 Budget Amendments	06/15/20

ⁱ Budget must be adopted no later than June 15th, per Charter.

Village of Spring Lake
Strategic Planning Session January 11, 2020
Objective Ranking

Objective	Rank Votes	
Develop comprehensive CIP	60	6
Evaluate Central Park infrastructure	41	5
Redevelop Tanglefoot Park	40	6
Redevelop Epicurean parking	30	5
Complete asset management plan for parks	30	4
Reconfigure connector between Mill Point and Tanglefoot	26	4
Improve social media presence	24	5
Fund pension obligations	22	5
Obtain Pure Michigan Trail Town designation	13	5
Pursue workforce opportunities	11	3
Inventory volunteer opportunities	8	3
Evaluate dock management options	6	3
Repave Barber School parking lot	5	1
Participate and fund Village's portion of branding plan	3	2
Reconstruct docks	3	1
High water level communication plan	0	0

Budgeting 101

“Politics is the authoritative allocation of limited resources within the confines of competing interests.”

~ Thomas D. Unga, (Retired) University of Tennessee



Budgeting 101

Focusing on the budget as a policy document allows elected officials to avoid the temptation to deal only with those items with which they may feel the most comfortable – line item details of office supplies, for example – and concentrate instead on basic policy issues.



Budgeting 101

Budgeting often takes two forms

- **Operating budgets** - deals with short-term, year-after-year matters
- **Capital budgets** - deals with long-term, non-recurring expenses



Budgeting 101

	Task/Process	Completion
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Budgeting 101

MICHIGAN DEPARTMENT OF TREASURY UNIFORM CHART OF ACCOUNTS FOR LOCAL UNITS OF GOVERNMENT

Account Structure

All counties and local units of government in Michigan must use the Uniform Chart of Accounts. A full account number consists of 9-digits.

Sample 9 Digit Number **101** – **253** – **729**

- a) The first three digits (**101**) represent the **fund**. *General Fund* in this example.
- b) The next three digits (**253**) are the **activity**. *Treasurer* in this example.
- c) The final three digits (**729**) represent the account number of **the revenue, expenditure object, asset or liability**. *Supplies* in this example.



Budgeting 101

The level of detail at which each local unit applies the above structure is at the discretion of the individual unit, according to its own needs. For instance, Police may be a single activity at one unit and at another unit separate activities (the open activity numbers after the Police activity) or the Police activity could be pointed off to provide for administration, traffic control, road patrol, community policing, etc.

Sample Expanded Number 101 - 301.100 - 729

- a) General Fund (101)
- b) Police (301)
- c) Administration (.100)
- d) Supplies (729)

The extent of the expansion of the account numbers is at the discretion of the unit of government.



Budgeting 101

02/26/2016 09:07 AM
 User: MARV
 DB: SPRINGLAKE VILLA

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 02/29/2016

Page 1/2

% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	NORMAL	YTD BALANCE 02/29/2016 (ABNORMAL)	ACTIVITY FOR MONTH 02/29/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND							
000.000-GENERAL SERVICES		1,409,195.00	1,024,465.52	21,663.93	306,729.48	78.23	
215.000-CLERK/TREASURER		0.00	0.00	0.00	0.00	0.00	
TOTAL Revenues		1,409,195.00	1,024,465.52	21,663.93	306,729.48	78.23	
000.000-GENERAL SERVICES		45,000.00	32,500.00	0.00	12,500.00	72.22	
101.000-VILLAGE COUNCIL		11,505.00	10,733.17	258.74	771.83	93.29	
172.000-VILLAGE MANAGERS OFFICE		80,417.00	48,203.34	3,587.11	32,213.66	59.94	
191.000-ELECTIONS		0.00	0.00	0.00	0.00	0.00	
2			95.00	0.00	3,705.00	68.60	
2			77.92	3,267.83	95,722.08	47.20	
2			0.00	0.00	0.00	0.00	
2			16.50	27.42	8,514.50	46.89	
2			80.77	2,463.42	58,120.23	44.05	
2			81.64	653.58	7,733.36	63.72	
2			55.29	0.00	(9,735.29)	155.89	
3			16.69	0.00	172,083.31	58.33	
3			43.51	0.00	806.49	40.26	
3			84.97	1,348.16	11,406.03	84.33	
4			67.91	3,706.67	28,712.09	76.36	
4			61.26	783.09	8,038.74	35.69	
450.000-STREET LIGHTING		15,200.00	8,053.07	467.95	7,146.93	52.98	
551.000-TANGLEFOOT PARK		65,646.00	39,597.10	837.60	26,048.90	60.32	
553.000-CENTRAL PARK		62,094.00	31,571.83	1,290.96	30,522.17	50.85	
555.000-MILL POINT PARK		54,503.00	70,489.66	442.83	(15,986.66)	129.33	
557.000-LAKESIDE BEACH		20,836.00	7,954.26	233.31	12,881.74	38.18	
691.000-RECREATION DEPARTMENT		0.00	0.00	0.00	0.00	0.00	

Questions to ask when reviewing monthly revenue/expenditure reports:

1. What % of the fiscal year is complete?
2. What % of the fiscal budget has been spent?
3. If there are outliers...why? Many times there is an easy explanation (i.e. annual insurance premium is payable in July.)

Budgeting 101

Terminology

BS&A Brand of software written specifically for municipalities. Similar to Quicken or Quick Books...only on **steroids**.

Some modules within BS&A are:

AP	Accounts Payable
BP	Building Permits
CR	Cash Receipting
GL	General Ledger
MR	Miscellaneous Receivables
PA	Payroll
PO	Purchase Order
TAX	Tax
TS	Time Sheets
UB	Utility Billing



Budgeting 101

Acronyms.....

BOR	Board of Review
BRA	Brownfield Redevelopment Authority
CFT	Commercial Facilities Tax Exemption
DDA	Downtown Development Authority
DNRTF	Department of Natural Resources Trust Fund
EVIP	Economic Vitality Incentive Program
FB	Fund Balance
IFT	Industrial Facilities Tax Exemption
LDFA	Local Development Finance Authority
MEDC	Michigan Economic Development Corporation
MSHDA	Michigan State Housing Development Authority
MTT	Michigan Tax Tribunal
PRE	Principal Residence Exemption (<i>previously called Homestead Exemption</i>)
SEV	State Equalized Value
TIF	Tax Increment Finance
TV	Taxable Value



What is TIF?

Tax Increment Financing (TIF) is a redevelopment tool that allows increased property taxes generated because of new development to be captured by a separate legal taxing authority like the **Downtown Development Authority (DDA)**. How it works can be a bit difficult to follow. The DDA captures property taxes in its district on the increased value of property.

The Michigan Department of Treasury used this example on its website: For instance, say the initial taxable value of the DDA district when it was established is \$1 million. The following year, the taxable value of the district jumps to \$1.25 million. The DDA would then capture the property taxes on that increased value of \$250,000. The other taxing units (e.g., cities, counties, libraries) would continue to receive taxes based on the initial taxable value.

Budgeting 101

How does a tax “capture” work?

	Dousma Property 2013	Assumption Speedway 2014	Assumption Fire Station 2014
Base Value (1992)	167,400.00	167,400.00	167,400.00
Taxable Value	428,400.00	1,500,000.00	0.00
Difference	261,000.00	1,332,600.00	-167,400.00
Capture	261,000.00	1,332,600.00	-167,400.00
Milage Rate	11.6619	11.6619	11.6619
Financial Impact	\$3,043.76	\$15,540.65	-\$1,952.20



**Village Council
Village of Spring Lake
Spring Lake, Michigan**

Council member _____, supported by Council Member _____, moved the adoption of the following resolution:

RESOLUTION NO: 2020 - 10

**A RESOLUTION TO ADOPT THE VILLAGE OF SPRING LAKE
2020/2021 ANNUAL BUDGET**

WHEREAS, pursuant to the laws of the State of Michigan governing General Law Villages, the State Budget Act and the Village Charter, the following Resolution for Fiscal year July 1, 2020 to June 30, 2021, is hereby submitted for adopting; and

WHEREAS, it has been determined that the following property taxes, State shared revenues, rates, charges and transfers shall be available and necessary for the 2020/2021 budget year;

REVENUES:

NO. FUND	PROPERTY TAX <u>2020/21</u>	REVENUES <u>TOTAL</u>
101 GENERAL	\$1,017,600	\$1,568,223
202 MAJOR STREET		\$198,750
203 LOCAL STREET		\$97,975
204 ROAD MILLAGE		\$50,000
208 PUBLIC IMPROVEMENT		\$4,730
218 NON-MOTORIZED PATHWAYS		\$63,000
236 DDA	\$386,000	\$4,913,500
249 BUILDING DEPARTMENT		\$13,000
390 GO CAPITAL BOND DEBT	\$99,920	\$99,920
590 SEWER		\$946,000
591 WATER		\$610,460
661 CENTRAL EQUIPMENT		\$126,930
TOTAL REVENUES		\$8,692,488

EXPENDITURES:

101 GENERAL FUND

101 ACTIVITY

PROPOSED 19-20

000 TRANSFERS	\$24,000
101 VILLAGE COUNCIL	\$10,360
172 VILLAGE MANAGER	\$59,105
210 LEGAL SERVICES	\$16,800
215 CLERK/TREASURER	\$188,344
226 STORM WATER SYSTEM	\$18,112
265 VILLAGE HALL AND GROUNDS	\$58,090
270 BARBER STREET SCHOOL BUILDING	\$23,172
282 FORESTRY	\$40,858
301 POLICE SERVICES	\$645,263
336 FIRE DEPARTMENT	\$1,650
381 ZONING/PLANNING	\$97,517
441 DEPT OF PUBLIC WORKS	\$135,715
450 STREET LIGHTING	\$41,200
551 TANGLEFOOT PARK	\$22,295
553 CENTRAL PARK	\$111,385
555 MILL POINT PARK	\$50,631
557 LAKESIDE BEACH	\$26,326
558 WHISTLESTOP PARK	\$1,840
692 PARK MAINTENANCE	\$26,922
857 COMMUNITY PROMOTIONS	\$23,676

SUB TOTAL-GENERAL FUND

\$1,623,261

202 MAJOR STREETS

202 ACTIVITY

PROPOSED 20-21

451 CONSTRUCTION	\$86,050
463 ROUTINE STREET MAINTENANCE	\$71,898
478 WINTER MAINTENANCE	\$31,956
480 STATE TRUNKLINE MAINTENANCE	\$32,996
482 ADMINISTRATION	\$ 8,417

SUB TOTAL

\$231,317

203 LOCAL STREETS

<u>203 ACTIVITY</u>	<u>PROPOSED 20-21</u>
000 APPROPRIATION TO FUND BALANCE	\$10,069
451 CONSTRUCTION	\$11,500
463 ROUTINE STREET MAINTENANCE	\$40,338
478 WINTER MAINTENANCE	\$31,082
482 ADMINISTRATION	\$4,986
SUB TOTAL	\$97,975

REMAINING FUNDS

<u>FUND DESCRIPTION</u>	<u>PROPOSED 20-21</u>
204 ROAD MILLAGE	\$50,000
208 PUBLIC IMPROVEMENT	\$4,730
218 NON MOTORIZED PATHWAYS	\$62,590
236 DDA	\$4,913,500
249 BUILDING DEPARTMENT	\$14,776
390 GENERAL OBLIGATION CAPITAL BOND DEBT	\$99,920
590 SEWER FUND	\$1,161,405
591 WATER FUND	\$776,638
661 CENTRAL EQUIPMENT FUND	\$242,162
SUB TOTAL	\$7,325,721
GRAND TOTAL FY 2020-21 PROPOSED BUDGET	\$9,278,274

IT IS FURTHER ORDERED that upon acceptance of the Village Assessment Roll, the Village Council shall review this budget and pass, pursuant to the Village Charter and State laws governing General Law Villages, by Resolution the required Millage Rate that generates the required Property Tax amounts as set forth in this Financial Plan for the Fiscal Year July 1, 2020 to June 30, 2021.

IT IS FURTHER ORDERED upon setting the Village Tax Rate, the Village Clerk/Treasurer shall proceed to collect the sums ordered in accordance with the Village Charter and the laws of the State of Michigan.

FURTHERMORE it is ordered that the Village Manager shall be designated the Chief Financial Officer of the Village in accordance with the State Uniform Budget Act and shall implement this Financial Plan as adopted or amended in accordance with generally accepted accounting principles and the State Budget Act.

YEAS:

NAYS:

ABSENT:

RESOLUTION NO. 2020-10 DECLARED ADOPTED.

Dated: June 15, 2020

Marvin Hinga, Clerk/Treasurer

CERTIFICATE

I, Marvin Hinga, Village Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Village of Spring Lake at a Regular Meeting thereof held on the 15th day of June 2020.

RESOLUTION 2020 - 10 DECLARED ADOPTED.

Dated: June 15, 2020

Marvin Hinga, Clerk
Village of Spring Lake



**NOTICE OF PUBLIC HEARING
VILLAGE OF SPRING LAKE
DIAL IN NUMBER (224) 501-3412
MEETING CODE 349-698-437
MONDAY, JUNE 15, 2020 AT 7:00 P.M.**

Pursuant to Executive Order No. 2020 – 75, the Village of Spring Lake will conduct its business via conference call to mitigate the spread of COVID-19. Members of the public are welcome and encouraged to dial in to this meeting. Members of the public are not required to register or otherwise provide information to attend.

**PROPOSED OPERATING BUDGET FOR
JULY 1, 2020 TO JUNE 30, 2021**

PLEASE TAKE NOTICE that on Monday, June 15, 2020 at 7:00 p.m., the Village Council of Spring Lake will hold a Public Hearing via conference call to consider adoption of the Proposed Operating Budget for the Village of Spring Lake for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

The proposed property tax millage rate to be levied to support the proposed budget will be a subject of this hearing.

The total proposed property tax millage rate is 10.3600 mills.

The proposed property tax millage rate for operations is 9.67000 mills.

The proposed property tax millage rate for debt service is 0.6900 mills.

A copy of the proposed fiscal year Budget 2020 – 2021 is available for public inspection at the office of the Village Clerk/Treasurer on any day of the week except Saturdays, Sundays, and holidays, between the hours of 8:00 a.m. to 5:00 p.m.

Marvin Hinga
Village Clerk/Treasurer

2020/2021 Village of Spring Lake Fee Schedule

BARBER SCHOOL

Village Resident or Taxpayer (Includes Village/Twp Employees)	\$150 ~ 4 hours	\$225 ~ Full Day ~ (5+ hours)
Weekend/Holiday	\$175 ~ 4 hours	\$325 ~ Full Day ~ (5+ hours)
Non-Village Resident	\$275 ~ 4 hours	\$325 ~ Full Day ~ (5+ hours)
Weekend/Holiday	\$300 ~ 4 hours	\$400 ~ Full Day ~ (5+ hours)
Meeting Room	\$50 ~ 2 hours	\$75~3 hours/\$150~4 hours
Non-profit	\$50 ~ 4 hours	\$100 ~ Full Day ~ (5+ hours)

Tax-exempt certificate from the State of Michigan is required to receive the 501©3 non-profit rate

A \$175 security deposit is required by all renters as well as a \$25 non-fundable cleaning fee.

EOC ROOM RENTAL

Village Resident or Taxpayer	\$20	(\$50 Security deposit)
Non-Village Resident/Non-Profit	\$100	(\$50 Security deposit)

TANGLEFOOT PARK

RV Lots - Discontinued

Daily	\$55.00
Weekly	\$340.00
Monthly	\$970.00 Plus Electrical
Seasonal	\$3,075.00 Plus Electrical
Coast Guard Week	\$500.00
4th of July	\$500.00

Transients ~ 50% of the rental rate is required with the reservation as a refundable deposit. A refund, less a 10% admin fee, will be issued if the cancellation is received 7 days prior to the reservation.

Dock Rental

Seasonal	\$1,200.00	*05/01-10/15
----------	------------	--------------

50% of the rental rate is required with the reservation as a refundable deposit. A refund, less a 10% admin fee, will be issued if the cancellation is received 7 days prior to the reservation. Seasonal deposits will only be refunded if the Village is able to secure a new tenant.

MILL POINT PARK

Launch Pass

Daily	\$8.00
Village/Twp. Seasonal	\$30.00
Non-Village Seasonal	\$50.00
Senior Village/Twp. Seasonal 65+	\$15.00
Senior Non-Resident Seasonal 65+	\$30.00
No Launch Pass Parking Ticket	\$30.00

Mill Point Band Shell

Village Resident	\$25.00
Non-Village Resident	\$50.00

Mill Point Concession

Village Resident	\$25.00
Non-Village Resident	\$50.00

Dock Rental

Seasonal	\$900.00	*05/01-10/15
----------	----------	--------------

50% of the rental rate is required with the reservation as a deposit. A refund, less a 10% admin fee, will only be issued if is able to secure a new tenant.

CENTRAL PARK

Pavilion Rental **No charge**

RENTAL PROPERTY

Annual Registration (per unit)	\$30.00	
Biennial Inspection (per unit)	\$50.00	Paid to MTMS
Re-inspection (per unit)	\$50.00 <i>(a \$10 increase)</i>	

DPW PERMITS

Road Opening/Pavement Cut	\$200.00	plus costs to repair road
Right-of-Way Permit	\$25.00	(\$300 Security deposit)

WATER / SEWER

As per attached schedule

BUILDING/PLUMBING/MECHANICAL/ELECTRICAL			
<i>Billing done by Michigan Township Services</i>			
PLANNING/ZONING			
Annual Banner / Pennant Permit*		\$25.00	
Application Fee - Over \$1 Million		\$450 plus costs & escrow dep	
Application Fee - Site Plan Review with Public Hearing		\$425 plus costs & escrow dep	
Application Fee - Special Land Use		\$425 plus costs & escrow dep	
Preliminary Planned Unit Development Review		\$375 plus costs	
Final Planned Unit Development Review		\$425 plus escrow deposit	
PUD Amendment Review		\$425 plus escrow deposit	
PUD Architectural Review		\$375 plus costs	
Rezoning		\$425 plus costs & escrow dep	
Sign Deviation Request to Planning Commission		\$150.00	
Temporary Portable Sign*		\$10.00	
Sandwich Board Sign		\$150.00	
Zoning Permit - New Construction		\$50.00	
Zoning Permit (*including home occupation permit)		\$25.00	
<i>*May be waived for non-profits</i>			
<p>The Village requires an escrow to cover anticipated costs for all planning and zoning reviews. An initial deposit of a minimum of \$1,500 (depending on the size and scope of the development) is required to cover the escrow account. The Village may use the funds in escrow for expenses related to the following items; mailing and publishing all legal notices required, professional services of the Village Attorney and Village Engineer, services of other professionals working for the Village (i.e. planner) related to the application, or other cost incurred as a result of processing the application.</p>			
LEASE OF VILLAGE LAND			
50% of Fair Market Value			
Example: \$5/sf. Acquisition cost would equal \$.50/sf lease cost; Village would subsidize 50% for a net of \$.25/sf to lease.			
PARKING			
Parking		\$20.00	except as noted below:
Marked Tow Away Zone		\$50.00	
Improper Parking at Boat Launch		\$40.00	
No Boat Launch Permit		\$30.00	
Parking to Interfer with the use of Curb Cut or Ramp by Persons with Disabilities		\$40.00	
Parking in Marked Handicapped Zone without Permit		\$100.00	
Parked in Access Aisle for Access Lane Adjacent to Space Designated for Parking for Persons with Disabilities		\$50.00	
MISCELLANEOUS			
Copies	\$.25/B&W - \$.50/Color per page		
Community Recreation Plan*		\$100.00	
Design Manual		\$30.00	
FOIA Request - per page		\$0.10	Time & material plus lowest full-time clerical hourly rate (including benefits.)
Historic Commission Booklet		\$15.00	Out of Stock
Historic Landmark Plaque	Cost		
Master Land Use*		\$75.00	
Non-sufficient Funds Check		\$40.00	
Notary Public (per document)		\$5.00	Non-resident \$10.00
Waste Hauler License		\$250.00	
Zoning Ordinance*		\$50.00	
<i>*FREE from Village website</i>			
Sandwich Board Sign		\$150.00	

FY 2018-19

	METER SIZE							
	5/8"	3/4"	1"	1.25"	1.5"	2"	3"	4"
Water Readiness to Serve	\$16.80	\$21.27	\$37.81	\$59.07	\$85.07	\$151.23	\$340.26	\$604.91
Sewer Readiness to Serve	\$25.33	\$34.54	\$61.41	\$95.95	\$138.17	\$345.64	\$552.69	\$982.55
Water System Upgrade	\$8.94	\$11.30	\$20.08	\$31.38	\$45.19	\$80.35	\$180.76	\$321.36
SewerWater System Upgrade	\$18.31	\$14.54	\$25.84	\$40.38	\$58.14	\$103.38	\$232.60	\$413.50
RT & ST outside Village Limits	1.5x standard rates							
WD & SD outside Village Limits	1.5x standard rates							
Water Equity Charge	\$1,330.00	\$1,915.00	\$3,405.00	\$5,320.00	\$7,661.00	\$13,619.00	\$30,643.00	\$54,477.00
Sewer Equity Charge	\$510.00	\$734.00	\$1,306.00	\$2,040.00	\$2,938.00	\$5,222.00	\$11,750.00	\$20,890.00
Water Tap Fees - New	N/A	\$975.00	\$1,075.00	Greater than 1" = Time & Material Basis				
Sewer Tap w/Stub@Property								
Sewer Tap - No Stub	Property Owners Cost to Tap							
Water per 1,000 gallons	\$2.38							
Sewer per 1,000 gallons	\$2.93							
Restore Service Fee - Business Hours	\$114.14							
Restore Service Fee - After Hours	\$157.04							
Meter Bench Test	\$50.00							
Bulk Water/Hydrant Use/Meter RPZ Rental	\$250.00 Security Deposit + 1 Hour Service Fee + Current Water Fee							
Meter Puchase								
Meter/Touchpad/Hardware	\$190.00	\$250.00	\$290.00	Actual Cost +10%				



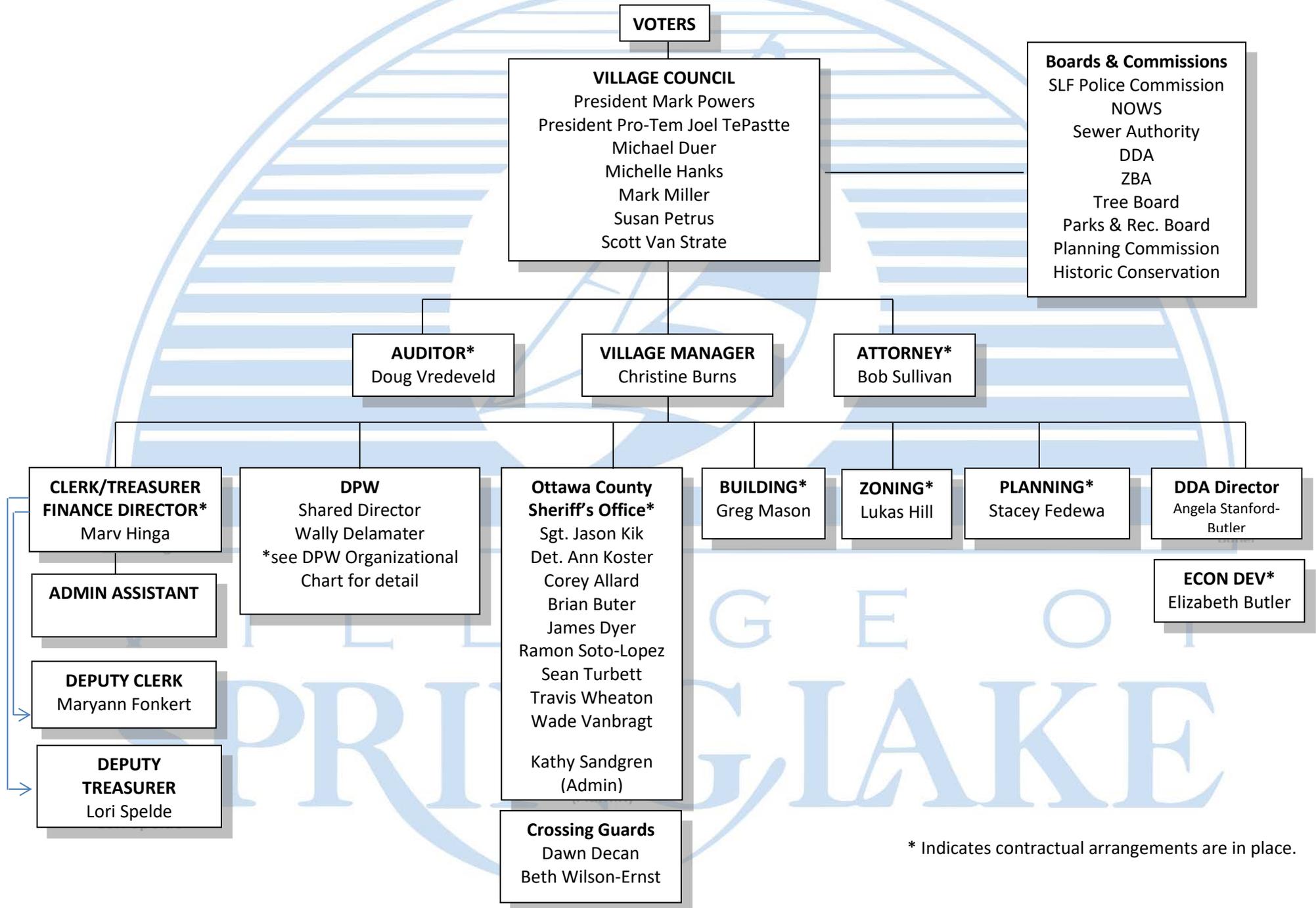
Capital Improvement - Six Year Plan

FUNDING SOURCE	Current FY 2019-20	Proposed FY 2020-21	Projected FY 2021-22	Projected FY 22-23	Projected FY 2023-24	Projected FY 2024-25	Projected FY 2024-25
General Fund Contribution			20,000				
DDA Contribution	83,049		175,000	275,000	275,000	350,000	
Sidwalk Fund Contribution	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Sewer Fund Rates/Fund Balance	325,000	340,000		40,000	62,500		
Water Fund Rates/Fund Balance	75,000	75,000	75,000	115,000	137,500	75,000	75,000
Central Equipment Fund							
Private Donations	26,469	1,000,000					
Community Center Bonds		3,000,000					
Major Streets		50,000	30,000				
Local Streets				50,000			
Water Revenue Bonds		500,000	500,000	500,000	500,000	500,000	500,000
Sewer Revenue Bonds		500,000	500,000	500,000	500,000	500,000	500,000
Total Revenues	\$529,518	\$5,485,000	\$1,320,000	\$1,500,000	\$1,495,000	\$1,445,000	\$1,095,000
EXPENDITURES	Current FY 2019-20	Proposed FY 2020-21	Projected FY 2021-22	Projected FY 22-23	Projected FY 2023-24	Projected FY 2024-25	Projected FY 2024-25
Grand River Greenway Restoration	3,000						
Sidwalk Maintenance	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Art in the Park Mural	26,469						
Replace Downtown Light Fixtures	80,049						
Community Center		4,000,000					
Decommission Holiday Inn Lift Station	300,000						
South Lake St. Lift Station Upgrades		300,000					
Pave M104 Parking		50,000					
North Lake Street Sewer Main Repair	25,000						
Fall Street Lift Station controls and pump		40,000					
Leaf Truck							
Resurface Barber School Parking Lot			50,000				
Lead/Copper Water Line Replacement	75,000	75,000	75,000	75,000	75,000	75,000	75,000
Resurface Mill Point Parking Lot						350,000	
Jackson Street Sinkhole			50,000				
Division Street Paving			50,000				
Linear Drive Paving			75,000				
Replace 4" and 6" Water Lines		500,000	500,000	500,000	500,000	500,000	500,000
Sewer Line Replacement		500,000	500,000	500,000	500,000	500,000	500,000
West Savidge Project				405,000	400,000		
Total Expenditures	\$529,518	\$5,485,000	\$1,320,000	\$1,500,000	\$1,495,000	\$1,445,000	\$1,095,000
Balance	-	-	-	-	-	-	-

Capital Improvement - Six Year Plan

FUNDING SOURCE	Current FY 2019-20	Proposed FY 2020-21	Projected FY 2021-22	Projected FY 22-23	Projected FY 2023-24	Projected FY 2024-25	Projected FY 2024-25
General Fund Contribution			20,000				
DDA Contribution	83,049		175,000	275,000	275,000	350,000	
Sidwalk Fund Contribution	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Sewer Fund Rates/Fund Balance	325,000	340,000		40,000	62,500		
Water Fund Rates/Fund Balance	75,000	75,000	75,000	115,000	137,500	75,000	75,000
Central Equipment Fund							
Private Donations	26,469	1,000,000					
Community Center Bonds		3,000,000					
Major Streets		50,000	30,000				
Local Streets				50,000			
Water Revenue Bonds		500,000	500,000	500,000	500,000	500,000	500,000
Sewer Revenue Bonds		500,000	500,000	500,000	500,000	500,000	500,000
Total Revenues	\$529,518	\$5,485,000	\$1,320,000	\$1,500,000	\$1,495,000	\$1,445,000	\$1,095,000
EXPENDITURES	Current FY 2019-20	Proposed FY 2020-21	Projected FY 2021-22	Projected FY 22-23	Projected FY 2023-24	Projected FY 2024-25	Projected FY 2024-25
Grand River Greenway Restoration	3,000						
Sidewalk Maintenance	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Art in the Park Mural	26,469						
Replace Downtown Light Fixtures	80,049						
Community Center		4,000,000					
Decommission Holiday Inn Lift Station	300,000						
South Lake St. Lift Station Upgrades		300,000					
Pave M104 Parking		50,000					
North Lake Street Sewer Main Repair	25,000						
Fall Street Lift Station controls and pump		40,000					
Leaf Truck							
Resurface Barber School Parking Lot			50,000				
Lead/Copper Water Line Replacement	75,000	75,000	75,000	75,000	75,000	75,000	75,000
Resurface Mill Point Parking Lot						350,000	
Jackson Street Sinkhole			50,000				
Division Street Paving			50,000				
Linear Drive Paving			75,000				
Replace 4" and 6" Water Lines		500,000	500,000	500,000	500,000	500,000	500,000
Sewer Line Replacement		500,000	500,000	500,000	500,000	500,000	500,000
West Savidge Project				405,000	400,000		
Total Expenditures	\$529,518	\$5,485,000	\$1,320,000	\$1,500,000	\$1,495,000	\$1,445,000	\$1,095,000
Balance	-	-	-	-	-	-	-

ORGANIZATIONAL CHART



* Indicates contractual arrangements are in place.

ORGANIZATIONAL CHART - DPW

Public Works Director
Wally Delamater

UTILITY/STREET DIVISION
Kyle Botbyl
(Division Manager)
Erik Erhorn
Will Dirkse
Ty Inso
Brendon O'Hara

Administrative Assistant
Darcie Benter

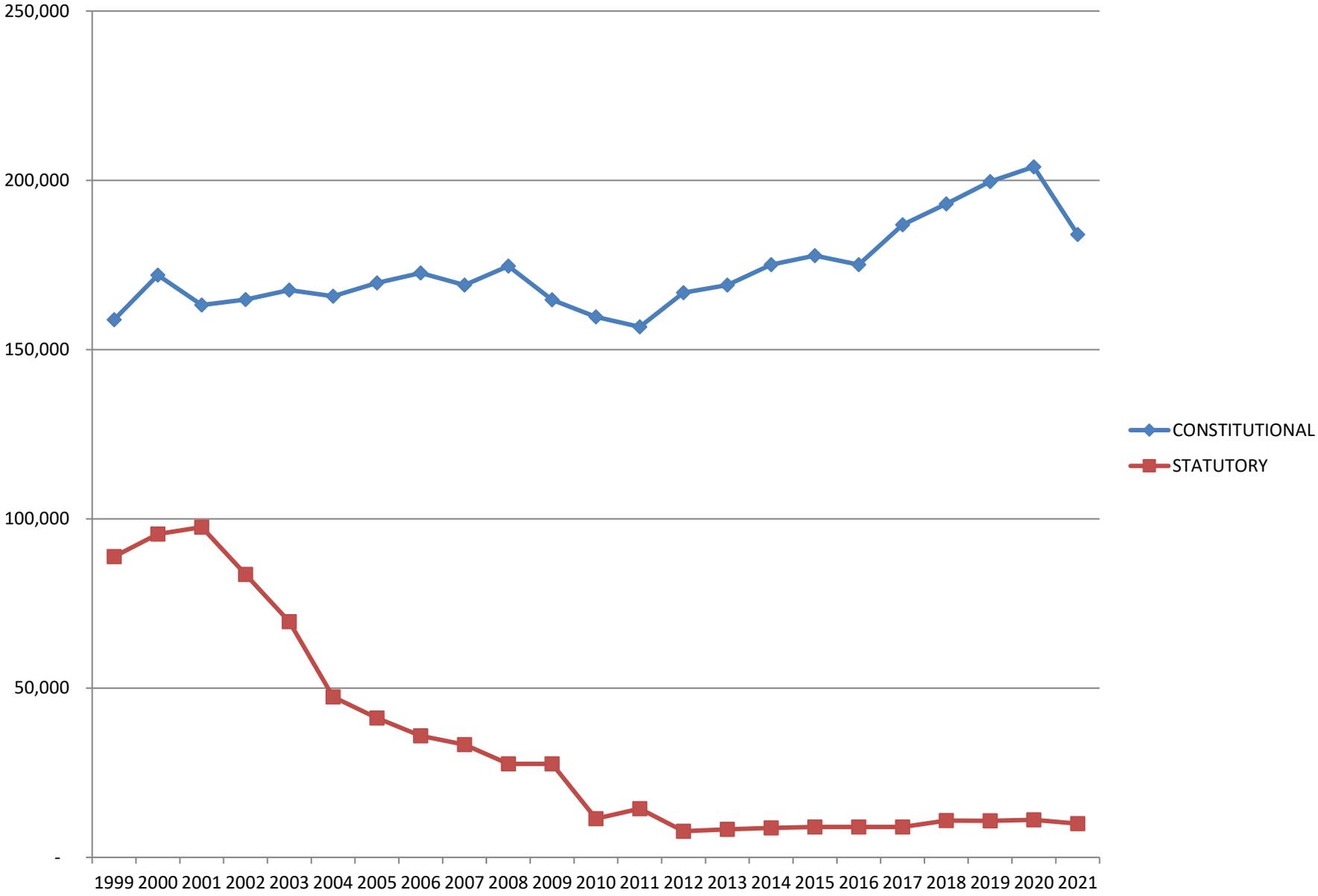
FACILITY/GROUNDS
Pete Eliopoulos
(Division Manager)
Michael Rice
Scott Rochon
Dave Shaw
Davis Allison
Part-time/Seasonal

AREAS OF RESPONSIBILITY
Streets
Snow Removal
Environmental
Sidewalks
Pathways
Excavations
Street Trees
Water
Sewer
Storm
Motor Pool
Training
Safety

AREAS OF RESPONSIBILITY
Parks
Cemetery
Facilities
Grounds
Park Trees
Chem. Treatment
Training
Safety

V L A G E
S R I N G L A K E

STATE REVENUE SHARING



	CONSTITUTIONAL	STATUTORY
1999	158,811	88,858
2000	171,977	95,506
2001	163,139	97,568
2002	164,800	83,564
2003	167,591	69,635
2004	165,770	47,438
2005	169,727	41,157
2006	172,616	35,922
2007	169,030	33,298
2008	174,673	27,655
2009	164,737	27,655
2010	159,691	11,422
2011	156,721	14,392
2012	166,813	7,746
2013	169,076	8,301
2014	175,076	8,700
2015	177,754	8,967
2016	175,082	8,967
2017	186,855	8,967
2018	193,023	10,853
2019	199,635	10,844
2020	204,000	11,088
2021	184,000	10,000

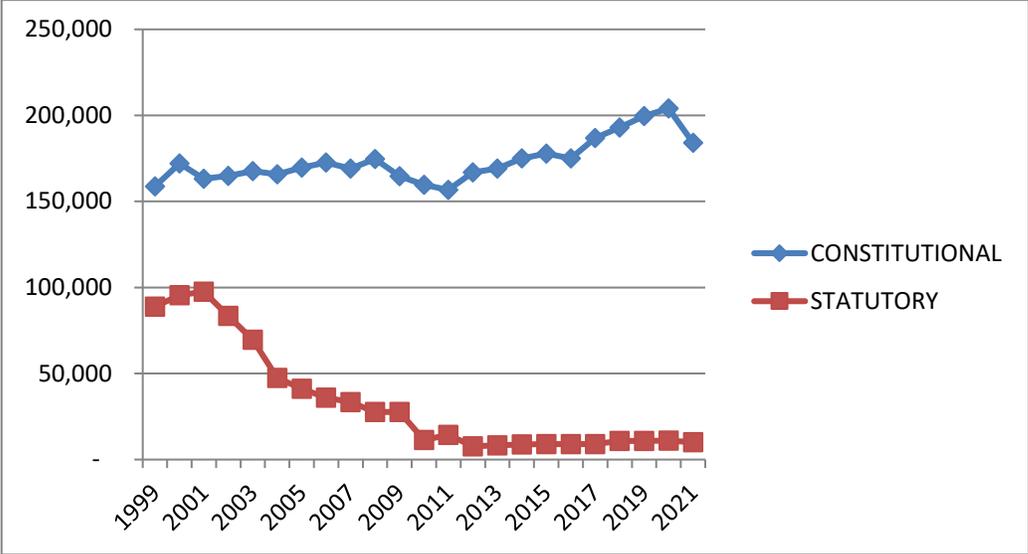
Fiscal years 1998 and 1999 are based on the 1990 census population of 2537.

Fiscal years 2000 and 2010 are based on the 2000 census population of 2514.

Fiscal years 2011 through 2020 are based on the 2010 census population of 2323.

Fiscal year 2012 is the first year for EVIP payments.

Fiscal years 2019 and 2020 are estimates as March 31, 2019





Scholten Fant
Attorneys

Over 50 Years of Service

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www.scholtenfant.com

March 14, 2018

Ms. Chris Burns
Village of Spring Lake
102 W. Savidge Street
Spring Lake, Michigan 49456

Re: Lawful Use of Public Funds

Dear Ms. Burns:

As you are aware, on many occasions municipalities are requested to donate something for charitable or related purposes to community organizations. Such organizations may include Chambers of Commerce, hospitals, museums, veteran's organizations, community funds, Boy Scouts, Red Cross, and other educational, promotional or benevolent associations. It is often difficult for legislative bodies to refuse such requests. It appears clear from various court decisions and legal opinions, however, that such donations would be illegal expenditures of public funds.

As a creature of the State, a municipalities' power to spend is derived from the State. Generally, a municipality is only empowered through a specific delegation of power provided for in the Michigan Constitution, State statute, Court decisions or legal opinion. While the home rule acts do provide some limited autonomy to cities and villages for spending on municipal concerns, it is generally agreed that municipalities have the power to expend funds only for a "public purpose." When considering the permissible use of public funds under Michigan law, the analysis must begin with the Michigan Constitution. Article 9, Section 18 of the Michigan Constitution states as follows:

The credit of the state shall not be granted to, nor in aid of any person, association or corporation, public or private, except as authorized in this constitution.

In addition, Article VII, Section 26 of the Michigan Constitution states:

Except as otherwise provided in this constitution, no city or village shall have the power to loan its credit for any private purpose or, except as provided by law, for any public purpose.

The provisions of the Michigan Constitution have been interpreted as prohibiting the State, as well as any of its political subdivisions (e.g., a county, city, village or township), from giving anything away without consideration, that is without receiving something of value in return. See, *Alan v. Wayne County*, 388 Mich 210 (1972). In other words, outright donations of public funds for charitable or similar purposes is not permitted, no matter how worthy the cause may be.

In expending funds, the Village should make sure that it is getting “value-for-value.” It may not make “donations,” but can contract for a specific service. The following may provide assistance in looking at these issues:

1. What governmental function is being advanced?

An expenditure should be a “value-for-value.” That means the Village should examine what it is receiving for the money it is expending. The Michigan Supreme Court has interpreted the term “lending of credit” in the Constitution as occurring when a municipality gives money, without receiving something of specific value in return.

Taxes are designed and collected for the purpose of supporting government, and maintaining governmental activities and functions. Taxes are to be raised for specific purposes, and public money should not be used to further a private enterprise. This is the reason the Village should not donate money to any cause.

Generally, a public purpose has as its objective the promotion of the public health, safety, morals, general welfare, security, prosperity, and contentment of all the inhabitants or residents within the municipal corporation, the sovereign powers of which are used to promote such public purpose. The right of the public within the jurisdiction to receive and enjoy the benefit of the use determines whether the use is public or private. See, *Hays v. City of Kalamazoo*, 316 Mich 443, 453-454 (1947).

2. A Village can contract for services but not make donations.

The Village is permitted to contract for services authorized by statute. Generally speaking, a contract is an agreement between two or more parties that obligates one party to perform a particular service in exchange for consideration – usually money. In contrast, a donation or gift does not imply any obligation between the parties. It is important to note that just because a municipality has a contract for service, that does not necessarily make it a lawful expenditure.

Many private agencies approach municipalities for donations for their organization because the work they do benefits some of the municipalities’ residents.

There are hundreds of good charitable organizations and, although they may benefit some of the public, it does not mean they are entitled to municipal funds.

3. The Expenditure must authorized by statute.

In determining whether the expenditure is correct, there should always be a statutory provision covering the particular request. Where the legislature has intended to grant a municipality authority to make an expenditure, it has done so explicitly. The burden should be placed on the individual or entity requesting the funds to cite the statute or public act that authorizes the Village to appropriate funds for the request. Based on the foregoing, when a request is made for a particular expenditure, the Village Council should consider the following:

- What governmental function is being advanced?
- Will it be a value-for-value?
- Will the Village be contracting for a specific service?
- Is this expenditure authorized by statute or can it be fairly implied to be authorized by statute?
- Is it within the budget?

This analysis would apply to both private and non-governmental agencies, as well as other governmental agencies.

Attached hereto as Exhibit A is an excerpt from the State of Michigan Department of Treasury Audit Manual for Local Units of Government outlining restrictions on local government expenditures. It provides specific examples of the types of things that are permitted or prohibited under the laws in the State of Michigan.

Should you need additional information concerning the foregoing, or have additional questions, please do not hesitate to advise.

Very truly yours

SCHOLTEN FANT



Robert E. Sullivan

RES/kat
Enclosure

www.michigan.gov
(To Print: use your browser's print function)

Release Date: January 07, 2002
Last Update: July 15, 2002

Determining Lawful Expenditures

This narrative is intended as a reference for local government officials, employees and governmental auditors of selected references to the Michigan Constitution of 1963, court decisions, opinions of the attorney general and Michigan statutes that address some of the questionable expenditures of local government. This narrative should not be considered a legal opinion of the statutes, court decisions or opinions of the attorney general. Please consult your legal advisor if a legal opinion is needed.

BASIC PREMISE OF LOCAL GOVERNMENT

Some of the basic guidelines and legal restrictions imposed on local governments are summarized in the following legal citations. This listing is not complete, but does highlight the basic restrictive authority granted to Michigan's local units of government.

CONSTITUTIONAL PROVISIONS--MICHIGAN CONSTITUTION OF 1963

- (a) Each organized township shall be a body corporate with powers and immunities provided by law (Art. 7, Sec. 17).
- (b) The legislature shall provide by general laws for the incorporation of cities and villages. Such laws shall limit their rate of ad valorem property taxation for municipal purposes, and restrict the powers of cities and villages to borrow money and contract debts. Each city and village is granted power to levy other taxes for public purposes, subject to limitations and prohibitions provided by this constitution or by law (Art. 7, Sec. 21).
- (c) Under general laws the electors of each city and village shall have the power and authority to frame, adopt and amend its charter, and to amend an existing charter of the city or village heretofore granted or enacted by the legislature for the government of the city or village. Each such city and village shall have power to adopt resolutions and ordinances relating to its municipal concerns, property and government, subject to the constitution and law. No enumeration of powers granted to cities and villages in this constitution shall limit or restrict the general grant of authority conferred by this section (Art. 7, Sec. 22).
- (d) Except as otherwise provided in this constitution, no city or village shall have the power to loan its credit for any private purpose or, except as provided by law, for any public purpose (Art. 7, Sec. 26).
- (e) Any county, township, city, village, authority or school district empowered by the legislature or by this constitution to prepare budgets of estimated expenditures and revenues shall adopt such budgets only after a public hearing in a manner prescribed by law (Art. 7 Sec. 32)
- (f) The provisions of this constitution and law concerning counties, townships, cities and villages shall be liberally construed in their favor. Powers granted to counties and townships by this constitution and by law shall include those fairly implied and not prohibited by this constitution (Art.7, Sec. 34).
- (g) The credit of the state shall not be granted to, nor in aid of any person, association or corporation, public or private, except as authorized in this constitution (Art. 9, Sec. 18). (NOTE: The Supreme Court in the decision of Black Marsh Drainage District v. Rowe [1958], 350 Mich. 470, held that this provision applies to all political subdivisions of the state.)
- (h) Neither the legislature nor any political subdivision of this state shall grant or authorize extra compensation to any public officer, agent or contractor after the service has been rendered or the contract entered into (Art 11, Sec. 3).

SUPREME COURT DECISIONS

(a) Local governments have no inherent powers and possess only those limited powers which are expressly conferred upon them by the State Constitution or State statutes or which are necessarily implied therefrom (*Hanselman v. Killeen* [1984] 419 Mich. 168).

(b) A county is a municipal corporation and possesses only those powers which have been conferred upon it by the Constitution and the statutes (*Mosier v. Bd. of Auditors* 295 Mich. 27, 29).

(c) Local units of government derive their powers of taxation from the legislature and such power cannot be exercised except in pursuance of express statutory authority (*City of Berkley v. Township of Royal Oak* [1948] 320 Mich. 597).

OPINIONS OF THE ATTORNEY GENERAL

(a) Appropriation of township funds which is not expressly authorized or necessarily implied with express statutory powers is unlawful whether with or without a vote of the township electors (Opinion of the Attorney General, 1955-56, No. 1704, page 32). The general belief is that an illegal or unauthorized expenditure of governmental funds by any local governmental unit can not be changed to a legal or authorized expenditure by a vote of the electors.

(b) City funds may not be used for contributing to the expenses of private voluntary groups operating recreation facilities for children (Opinion of the Attorney General, 1957, No. 3066, page 476).

(c) Village has no authority to appropriate public funds for lighting a recreation field controlled by a veterans' organization even though the entertainment provided therein were free to the public (Opinion of the Attorney General, 1935-36, page 5).

(d) Since money can be raised by a township only for township purposes, township cannot pay part of the expenses of a county children's worker (Opinion of the Attorney General, 1947-48, No. 694, page 574).

(e) Appropriation of money by township for construction, improvement or maintenance of state trunk lines is ultra vires and such spending is misappropriation of funds (Opinion of the Attorney General, 1952-54, No. 1738, page 285).

These legal citations specify that a local government unit and the officials of local governments have only those duties specifically granted to them by the Michigan Constitution and statutes. If the action to be taken is not specifically authorized by the Constitution, a statute, court decision or legal opinion, that action can not be legally executed.

Provisions specified in a local unit's Charter or Ordinance, legally adopted by vote of the electorate or approved by the legislative body after publication, must be followed when those procedures are more restrictive than the general statute.

General Budget Provisions

Michigan Compiled Law (MCL) section 141.412 requires that a public hearing be held on the proposed budget prior to the legislative body formally adopting the budget. The time, date and location of the public hearing must be published at least six days prior to the hearing. Copies of the proposed budget must be available for public inspection from the date the notice of the public hearing is published and thereafter.

Specific budget procedures for charter townships are required by MCL 42.24 through 42.27. Charter township budgets must be adopted at least 60 days prior to the start of their fiscal year and after a public hearing notice published at least 7 days prior to the date of the public budget hearing. Cities and Villages may have Charter Provisions or Local Ordinances requiring specific budgetary

procedures. The local procedures must be followed when they are more restrictive than the general statute.

MCL 141.421 et seq.--"Uniform Budgeting and Accounting Act"--requires a local unit to adopt a General Appropriation Act (approved budget) after a public hearing.

Expenditures can not exceed the amount authorized in the Appropriation Act unless the local Appropriation Act is amended. Expenditures can not be authorized unless that are provided for in the Appropriation Act.

Expenditures can not be authorized that exceed the amount appropriated or in excess of the available funds as that action creates a debt against the unit or a deficit within the fund.

The Appropriation Act may include a narrative authorizing the fiscal officer to make transfers between activities, cost of personnel, capital outlay or other budgetary action authorized by the legislative body.

Authorized expenditures in excess of or contrary to the Appropriation Act (budget) can be recovered by civil proceedings brought by the Attorney General or prosecuting attorney (MCL 141.420).

Any budgetary procedure specified in a Charter or Ordinance of a local unit that is more restrictive than the general statute must be followed.

Paying Claims--vendor bills

CITIES (MCL 87.7) All claims against the city shall be filed with the clerk for adjustment, and after examination thereof, the clerk shall report the claims with all accompanying vouchers and counter claims of the city, and the true balance as found by the clerk, to the council for allowance, and when allowed shall draw the city warrant upon the treasurer for the payment thereof, designating thereon the fund from which payment is to be made.

(MCL 88.20) The council shall audit and allow all accounts chargeable against the city but no account or claim or contract shall be received for audit or allowance, unless it shall be accompanied with a certificate of an officer of the corporation (city), or an affidavit of the person rendering it, to the effect that he verily believes that the services therein charged have been actually performed or the property delivered for the city, that the sums charged therefore are reasonable and just, and that no set-off exists, nor payment has been made on account thereof.

COUNTIES [MCL 46.11(q)] and (MCL 46.71) It shall be the duty of the county board of commissioners or county auditors to adjust, allow and authorize the payment of all claims against the county. Any claim not adjusted or ordered paid shall not be paid.

Exceptions (MCL 46.53) This section authorizes the county board of commissioners in counties with less than 75,000 population to provide by resolution for the appointment of a finance committee. When the statutory committee is appointed, the finance committee approves all claims.

Exceptions (MCL 46.63) This section authorizes the county board of commissioners in counties with not less than 75,000 population to provide by resolution for the appointment of a finance committee. When the statutory committee is appointed, the finance committee audits all claims. Approval for payment by the county board of commissioners after audit by the finance committee.

TOWNSHIPS (41.75) The township board shall approve claims against the township and authorize payment of allowed claims. Paid claims are filed and preserved by the township clerk. The treasurer shall pay claims upon order of the township board, signed by the clerk.

VILLAGES (MCL 65.7) Council to audit and allow all accounts chargeable against the village; but no

account or claim or contract shall be received for audit or allowance, unless it shall be accompanied with a certificate of an officer of the corporation, or an affidavit of the person rendering it, to the effect that he verily believes that the services therein charged have been actually performed or the property delivered for the village, that the sums charged therefore are reasonable and just, and that to the best of his knowledge and belief, no set-off exists, nor payment has been made on account thereof.

NOTE: Some volunteer fire departments, parks departments and similar governmental functions performed by a group, committee or agency of a local unit are paying their claims without the prior approval of the legislative body, which is improper. Unless the agency (fire, parks etc) is a statutory authority with the authority to approve its own claims for payment, its claims must be approved by the legislative body. In some circumstances, we have found that the legislative body has turned a tax levy over to a volunteer group or department to expend as the department or group deem necessary, which is also improper. In most circumstances, the taxing authority is with the unit of government and the levy is to provide specified services. The local unit must establish a fund, prepare a budget and when appropriate, should contract with the department or group to provide the service for a specific dollar amount.

Special Statutory Expenditure Provisions

Advertising the Agricultural, Industrial, Commercial, Educational or Recreational Advantages of the State, County or Local Unit.

COUNTIES (MCL 46.161) by special tax levy or general fund appropriation

CITIES & VILLAGES (MCL 123.881) from a specific tax levy

TOWNSHIPS (MCL 41.110c) by appropriation

Places of Recreation, Parks.

COUNTIES (MCL 46.351) County board to appoint commission to operation parks and places or recreation. County commissioners set policy, approve budget, debt, tax levy.

(MCL 123.61 et seq.) To authorize county expenditures for parks, recreational facilities and airports to townships, cities and villages to operate and maintain. We recommend that they have a written contract or letter which specifies procedures, limits, financial reporting, audits, etc.

CITIES & VILLAGES (Constitution: Art. 7 Sec. 23) Any city or village may acquire, own, establish and maintain, within or without its corporate limit, parks, boulevards, cemeteries, hospitals and all works which involve the public health or safety.

(MCL 41.428) may appropriate to a township to acquire and operate free recreational facilities. Contributions to be made to the township park commission.

TOWNSHIPS (MCL 41.421 et seq.) Townships may establish a park commission to acquire, maintain, manage and control township parks and recreational facilities.

CITY, VILLAGE, COUNTY OR TOWNSHIP (MCL 123.51) may operate a system of public recreational facilities.

Armistice, Independence, Memorial Days, Diamond Jubilee or Centennial Celebrations

CITY, TOWNSHIP OR VILLAGE (MCL 123.861) may expend money for observances, under the control of the governmental unit, to celebrate armistice, independence, memorial days, diamond jubilee or centennials. These claims shall be paid in the same manner as other expenses of the unit.

Armistice Day

COUNTIES (MCL 46.11a) County board of commissioners are authorized to appropriate such sum as they deem fit for public celebration on Armistice Day, in a matter the board may determine.

NOTE: It is improper for a unit of government to expend public money for an annual picnic, golden jubilee or other celebration that is not specifically authorized by law.

Community College Maintained by a School District

COUNTY, TOWNSHIP, OR OTHER GOVERNMENTAL UNIT (MCL 380.1607) by action of its governing body may contribute annually towards the support of a community college maintained by a school district.

Libraries

CITY, TOWNSHIP OR VILLAGE (MCL 397.201 et seq.) may establish and maintain a public library.

CITY may, without vote of the electorate, levy one mill for the library.

CITY, TOWNSHIP OR VILLAGE, after voter approval, may levy up to two mills to establish, operate and maintain a library.

COUNTY LIBRARY (MCL 397.301)

SCHOOL LIBRARIES-- Under boards of education (MCL 397.261 et seq.)

NOTE--Several other statutes may authorize contributions to established libraries for library services to its inhabitants or the consolidation of library services.

REGIONAL LIBRARIES (MCL 387.151 et seq.)

DISTRICT LIBRARIES (MCL 397.171 et seq.)

LIBRARY NETWORK ACT (MCL 397.131 et seq.)

Hospitals

COUNTY (MCL 331.151) May establish and operate a county hospital after vote of the electorate.

PROHIBITED from contributing to a private, nonprofit corporation operating a hospital. (AGO 4851 dated Nov. 4, 1974)

May contract for services (AGO 5083) with a private, nonprofit corp. to provide health or welfare services to persons who are the proper concern of the county pursuant to guidelines and where final authority to take discretionary action remains with the public body.

COUNTY, CITY, VILLAGE (MCL 331.1101) Municipal Health Facilities Corporations Act--County board, city or village council may incorporate 1 or more corporations under this act. **NOTE** A health care corporation established under this act is a discretely presented component unit of the incorporating unit.

Joint Municipal (Community) Hospitals--(MCL 331.1 et seq.) Two or more CITIES, TOWNSHIPS AND VILLAGES, or any combinations may incorporate a hospital authority to establish, expand and or operate a hospital or health care facilities.

TOWNSHIP (MCL 41.712) board may, by majority vote, pay from unexpended balances in its contingent fund to any hospital, a sum that fairly represents the reasonable share of the township in

the maintenance and support of the hospital whose facilities are made available to the residents of the township at standard rates. However, the hospital and township board shall agree upon the number of residents of the township to which the hospital shall make facilities available during each year.

Historical Activities, Commissions, Districts

TOWNSHIPS (MCL 399.161) may appropriate money that the town board believes advances and fosters historical interests of the township.

CITIES, COUNTIES, TOWNSHIPS and VILLAGES (MCL 399.171) (Historical Commissions) may individually or jointly appropriate money to or by ordinance, create a commission to advance the historical interests of the unit or units.

CITY, COUNTY, TOWNSHIP or VILLAGE (MCL 399.201) may, by ordinance establish historical districts and a commission to preserve and refurbish historical structures.

Juvenile Delinquency--Curbing

CITY, COUNTY, TOWNSHIP, or VILLAGE (MCL 123.461) may levy taxes and appropriate funds for operating centers open exclusively to youths under 21 years of age and aimed at curbing juvenile delinquency within the community. May require a vote of electors.

Economic Development

COUNTY (MCL 125.1231) commissioners may create a county commission to promote economic development and provide in the county budget for the expenses of the commissions.

CITY, COUNTY, TOWNSHIP or VILLAGE (MCL 125.1601) may approve an application to incorporate an economic development corporation, file articles of incorporation and fund projects of said EDC, which are for a public benefit and as approved by the legislative bodies.

Installment Purchases

CITY, TOWNSHIP, or VILLAGE (MCL 123.721) may enter into an agreement with the contractor or vendor to purchase land, buildings or equipment for a period not to exceed 15 years or the life of the item purchased and pay installments. The liability for such purchases, exclusive of interest shall not exceed 1 and 1/4 percent of the units State Equalized Assessed Value. The purchases must be for a public purpose, within the unit's budgetary appropriations and without the prior approval of the Michigan Municipal Finance Commission. Otherwise a unit of government cannot borrow without the prior approval of the Municipal Finance Commission.

COUNTIES (MCL 46.11b) may purchase and pay in installments for a period not to exceed 10 years or the life of the item purchased. The liability shall not exceed 1/2 of 1 percent of the SEV. The county can not levy a tax to pay the principal or interest. Special provisions apply for a few purchases that can be extended for a period of not to exceed 15 years. (see statute)

ROAD COMMISSIONS (COUNTY) (MCL 224.10) may enter into a contract or agreement for the purchase of machines, tools, appliances and materials (excludes buildings and land) to be used for public purposes that are paid for in installments over a period not to exceed 5 years or the useful life of the property acquired, whichever is less.

Urban Cooperation Act

CITY, COUNTY, TOWNSHIP, CHARTER TOWNSHIP or VILLAGE (MCL 124.501) may exercise jointly with any other public agency of the state, any other state, or public agency of the Dominion of Canada or the US Government, any power, privilege or authority which such agencies share in common and which each might exercise separately.

Intergovernmental Transfer of Functions and Responsibilities

CITY, VILLAGE, OTHER INCORPORATED POLITICAL SUBDIVISION, COUNTY, SCHOOL DISTRICT, COMMUNITY COLLEGE, INTERMEDIATE SCHOOL, TOWNSHIP, CHARTER TOWNSHIP, SPECIAL DISTRICT or AUTHORITY (MCL 124.531) Any two or more political subdivisions are authorized to enter into a contract with each other providing for the transfer of functions or responsibilities to one another or any combination thereof upon the consent of each political subdivision involved.

NOTE Several other specific statutes authorize the joint operations of sewer, water and other public functions by governmental units.

Tax Tribunal (SEV) Appeals

COUNTY and all SCHOOL BOARDS [211.44(3)] may contribute to the defense of tax tribunal issues defended by a local tax assessing unit to the extent that the cost of the appeal exceeds 1 percent of the administration fee available to the tax assessing unit.

Senior Citizens/Older Persons

CITY, COUNTY, TOWNSHIP or VILLAGE (MCL 400.571) authorizes a legislative body to appropriate funds to a public or private non-profit organization for the purpose of providing services to older persons 60 years or older. Appropriations to a private organization must be specified in a contract. The terms of the contract must be published within 10 days of its approval in a local newspaper specifying the terms of and services to be performed.

COFFEE/MEALS

The purchase of coffee, donuts and sandwiches first must be for a public, not an individual or private group or purpose. These expenditures for use at a regular or special meetings, for fire fighters, volunteer or full time employees, when working an extended period of time or when dedicating public buildings are normally considered expenditures for a public purpose.

Coffee and donuts for employees use during normal working hours is considered personal, not for a public purpose, and improper unless specifically provided for in a collective bargaining agreement or duly adopted employment policy of the governmental unit (fringe benefit).

RETIREMENT/RECOGNITION FUNCTIONS

Retirement functions, gifts or plaques for employees or officials, recognition dinners for volunteer fire fighters or ambulance staff are usually not for a public purpose, therefore not an allowable expense. Travel and meals as part of the cost of training volunteers to perform emergency services within the township are deemed a public purpose, payable as a expense when properly budgeted, authorized and approved.

A TOWNSHIP board may, by resolution, establish retirement, health, life and/or accident insurance benefits for township officials and employees. (MCL 41.110b) The board may provide that officials or employees pay a portion of the premium and deduct that cost by payroll deduction.

COUNTY RETIREMENT (MCL 46.12a) County commissioners may by resolution establish retirement systems.

ALL LOCAL UNITS (MCL 38.1501 et seq.)

LEGAL EXPENSES

A governmental unit is not authorized to expend public money to assist residents with legal cost in

defending the home owners from possible civil action by a neighboring city to condemn their property for public use by the city. We are unable to see a "public purpose" for the township in this expenditure. Also this expenditure may be prohibited under the provisions of Article 9, Section 18 of the 1963 Michigan Constitution that prevents a governmental unit from lending its credit to the aid of any person, association or corporation, public or private, except as authorized in the Constitution.

OTHER LAWFUL EXPENDITURES

Contracts with public or private, profit or nonprofit organizations for a specific public service or benefit that the unit can legally perform and money is available within the budgeted appropriations. These may include contracts for fire protection, ambulance service, assessing and tax collections, trash/rubbish collections, employee benefits, etc. Contracts should address financial reporting, auditing, review of records and related matters.

Membership dues to governmental associations as MTA, MML, MAC, and similar organizations that advise, inform and educate officials and employees. (See court decision *Hayes v City of Kalamazoo*, 316 Mich. 443).

Meals and refreshments during extended working hours for emergency services by firefighters, police officers and for authorized seminars of an educational nature to officials and employees.

Registration fee, lodging and travel for attendance at useful public informational or educational workshops and seminars.

UNLAWFUL EXPENDITURES BY A GOVERNMENTAL UNIT

Contributions or appropriations which are not specifically authorized by the Constitution or State Statute cannot be authorized regardless of the worthiness of the cause. Examples of such prohibited expenditures where there is no contract for specific services to lawful wards or functions of the local unit have been negotiated are as follows:

Contributions to churches, veterans, non-profit organizations.

Payment of funeral expenses for a person injured on government property.

Donations to a private ambulance or EMS service not under contract with the governmental unit.

Donations, including use of property or equipment to Little League, Scouts, Big Brothers/Sisters.

Donations to community organizations.

Expenses for private road construction or maintenance.

Office refreshments, picnics.

Presents to officials and employees or retirement recognition events.

Flowers to the sick or departed.

Mileage of officials and employees to and from their residence to the city, township or village hall, county building or meeting rooms.

Per diem compensation to township supervisor, clerk and treasurer on a salary basis for attending township board meetings. (Check City and Village Charters for their compensation procedures or restrictions) Extra compensation for summer tax collections unless part of the initial salary resolution or authorized within statutory procedures for an increase in salary.

Extra compensation for special elections unless part of initial salary resolution or authorized under statutory procedures for an increase in salary.

The foregoing is not intended to be an exhaustive list of legal or illegal expenditures, but is an attempt to explain the most common questions and concerns raised on these issues.

We again advise that this information consists of a narrative addressing a few legal citations concerning governmental expenditures. It is intended for training purposes only and should not be considered a legal interpretation of the items presented. Please consult your legal advisor if a legal opinion is needed.

Personnel from our office are available to assist you.

Michigan Department of Treasury
Local Audit and Finance Division
4th Floor, Treasury Building
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VILLAGE OF SPRING LAKE

GENERAL FUND SUMMARY (101)

Introductory Comments: The General Fund of the Village is the largest of the operating funds and it is this fund that receives the Village's real property tax revenue and the state shared revenues. This is the fund that operates most of the activities of the Village. It is permissible, by law, to transfer General Fund revenues to other operating funds of the Village, however, the reverse is not always true of the other funds.

General Fund operations include Village Council, Village Manager, Legal Services, Clerk/Treasurer, Storm Water, Village Hall & Grounds, Barber School, Forestry, Police, Fire, Zoning & Planning, DPW, Corridor Maintenance, Street Lighting, Parks, Recreation, Community Promotion and Miscellaneous.

The primary source of revenues to cover General Fund Expenses are the real and personal property tax of the Village, which in any given year equals approximately 65.6% of the revenues of this fund. The general fund also relies on revenue sharing, which equates to approximately 12.4% of the revenues of this fund. There are many unknowns related to Covid, specifically the effect it will have on Revenue Sharing and Act 51 monies that we are expecting from the state. This budget *assumes* a 10% reduction in Revenue Sharing, but as of press time, the effects remain unknown.



BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
101-000.000-403.000	CURRENT PROPERTY TAX	940,847	974,857	974,155	1,017,600
101-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(794)		(400)	
101-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	13,132	12,085	10,000	11,000
101-000.000-417.200	PERSONAL PROPERTY PRIOR YEAR	19			
101-000.000-451.000	BUSINESS LICENSES & PERMITS	1,000	1,000	1,000	1,000
101-000.000-451.100	CABLE TV FRANCHISE FEES	52,632	27,199	54,000	50,000
101-000.000-451.200	CELLULAR TOWER REVENUE	20,889	24,652	23,000	24,000
101-000.000-478.250	RIGHT OF WAY PERMITTING FEE	175	125	50	100
101-000.000-479.000	ZONING FEES	3,700	8,810	1,000	3,000
101-000.000-479.001	SHORT RENTAL SPECIAL USE APPLICAT	2,125			2,000
101-000.000-479.002	COMMERCIAL REDEVELOPMENT APPLICAT	1,000	1,000		
101-000.000-479.003	MASS GATHERING FEES		150		300
101-000.000-576.000	STATE REVENUE SHARING	199,635	143,146	204,000	184,000
FOOTNOTE AMOUNTS:					
ASSUMES A 10% REDUCTION IN REVENUE SHARING					
101-000.000-576.100	STATE REVENUE SHARING - EVIP	10,844	7,392	10,000	10,000
101-000.000-578.000	LIQUOR LICENSES	5,092	5,261	4,500	5,200
101-000.000-582.002	FERRYSBURG POLICE CONTRIBUTION				46,600
FOOTNOTE AMOUNTS:					
NEW LINE ITEM DUE TO POLICE BEING PART OF THE GENERAL FUND					
101-000.000-601.000	CHARGES FOR SERVICES	27,000	22,500	27,000	27,000
101-000.000-601.403	1% ADMINISTRATION FEE	2			
101-000.000-601.404	PENALTY REVENUE ON TAXES	1,415	3,034	3,200	3,000
101-000.000-602.000	CHG FOR SERVICE OTHER FUNDS	14,500	12,083	14,500	14,500
101-000.000-655.000	FINES, FORFEITURES & COSTS	9,683	4,544	9,000	4,000
101-000.000-655.175	NOTARY FEES	10			
101-000.000-655.200	RENTAL REGISTRATION FEES	3,400	3,990	3,400	3,750
101-000.000-655.500	ROW PARKING LICENSE	5			
101-000.000-664.000	INTEREST & DIVIDEND INCOME	29,217	17,188	12,000	12,000
101-000.000-670.100	BARBER SCHOOL RENT	5,450	390	4,000	500
101-000.000-670.500	EOC RENTAL		100		
101-000.000-671.000	TANGLEFOOT PARK - RENTALS	6,612			
101-000.000-671.400	MILL POINT PARK - BANDSHELL RENTA	100			
101-000.000-671.500	TANGLEFOOT PARK - DOCK RENTALS	750	3,250	12,000	11,700
101-000.000-671.555	MILL POINT PARK - DOCK RENTALS	4,297	250	4,000	3,750
101-000.000-671.700	TANGLEFOOT PARK - ELECTRIC FEES	6,669			
101-000.000-672.000	LAUNCH RAMP FEES	5,041	3,293	6,500	
FOOTNOTE AMOUNTS:					
ASSUMES MILL POINT PARK WILL BE CLOSED DUE TO HIGH WATER					
101-000.000-673.000	SALE OF FIXED ASSETS		109,438	36,479	
101-000.000-674.000	BUILDING LEASE	47,244	35,808	47,244	47,244
101-000.000-677.000	REIMBURSEMENTS	39,187	35,192	25,000	25,000
101-000.000-677.100	PARK EXPENSES REIMBURSED	10,000	10,000	10,000	10,000
101-000.000-677.110	NSF RETURNED CHECK FEE		40		
101-000.000-677.150	INSURANCE REIMBURSEMENT	810	7,141	750	500
101-000.000-677.600	CONTRIBUTION FROM TIFA	12,595	14,540	14,540	
FOOTNOTE AMOUNTS:					
BROWNFIELD LOAN PAID OFF IN PRIOR YEAR					
101-000.000-694.000	OTHER MISCELLANEOUS INCOME	1,580	2,294	200	1,500
101-000.000-694.200	TREE CONTRIBUTIONS/GRANT	7,680	13,942	7,500	12,500
101-000.000-694.551	TANGLEFOOT PARK LAUNDRY REVENUES	411			
101-000.000-695.000	APPROPRIATION FROM FUND BALANCE			3,862	36,479
FOOTNOTE AMOUNTS:					
ONE THIRD OF JACKSON STREET PROPERTY SALES PROCEEDS					
Totals for dept 000.000 - GENERAL SERVICES		1,483,954	1,504,694	1,522,480	1,568,223
TOTAL ESTIMATED REVENUES		1,483,954	1,504,694	1,522,480	1,568,223

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 000.000 - GENERAL SERVICES					
101-000.000-818.218	TRANSFER TO PATHWAYS FUND	60,000	24,000	24,000	24,000
Totals for dept 000.000 - GENERAL SERVICES		60,000	24,000	24,000	24,000

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 101.000 - VILLAGE COUNCIL					
101-101.000-703.101	STIPEND VILLAGE COUNCIL	6,300	6,600	6,600	6,600
101-101.000-704.000	SOCIAL SECURITY	482	505	505	505
101-101.000-711.000	WORKER'S COMP INSURANCE	22	51	55	30
101-101.000-860.000	TRANSPORTATION/TRAINING	758		1,800	1,000
101-101.000-886.700	MML MEMBERSHIP DUES	1,604	1,642	1,645	1,725
101-101.000-956.000	MISCELLANEOUS	346	259	1,000	500
Totals for dept 101.000 - VILLAGE COUNCIL		9,512	9,057	11,605	10,360

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 172.000 - VILLAGE MANAGERS OFFICE					
101-172.000-702.000	SALARIES - WAGES FULL TIME	35,320	29,929	37,801	34,379
101-172.000-703.000	SALARIES - WAGES PART TIME	353	2,354	500	900
101-172.000-704.000	SOCIAL SECURITY	2,640	2,388	2,945	2,700
101-172.000-705.000	RETIREMENT FUND CONTRIBUTION	10,201	7,978	11,750	4,055
101-172.000-707.000	DENTAL INSURANCE	751	613	880	300
101-172.000-708.000	VISION CARE REIMBURSEMENT	180		200	200
101-172.000-709.000	MEDICAL INSURANCE	7,747	8,141	8,884	3,876
101-172.000-710.000	LIFE INSURANCE	658	638	720	445
101-172.000-711.000	WORKER'S COMP INSURANCE	41	129	100	50
101-172.000-727.000	OFFICE SUPPLIES	488	235	500	500
101-172.000-801.000	PROFESSIONAL SERVICES		2,269		500
101-172.000-860.000	TRANSPORTATION/TRAINING	4,224	4,000	4,000	4,250
101-172.000-910.000	INSURANCE	1,917	1,950	1,950	2,000
101-172.000-940.000	INTERNAL RENTAL	4,500		4,500	4,500
101-172.000-940.002	OFFICE EQUIPMENT RENT	300		300	300
101-172.000-956.000	MISCELLANEOUS		22	150	150
101-172.000-956.250	MICHIGAN STATE HICA CLAIMS TAX	11			
Totals for dept 172.000 - VILLAGE MANAGERS OFFICE		69,331	60,646	75,180	59,105

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
<hr/>					
Dept 210.000 -	LEGAL SERVICES				
101-210.000-703.700	RETAINER	1,800		1,800	1,800
101-210.000-804.000	LEGAL FEES	7,298	10,678	12,000	15,000
Totals for dept 210.000 - LEGAL SERVICES		<u>9,098</u>	<u>10,678</u>	<u>13,800</u>	<u>16,800</u>

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 215.000 - CLERK/TREASURER					
101-215.000-702.000	SALARIES - WAGES FULL TIME	36,998	27,515	36,869	36,210
101-215.000-703.000	SALARIES - WAGES PART TIME				1,440
101-215.000-704.000	SOCIAL SECURITY	2,597	1,934	3,025	2,880
101-215.000-705.000	RETIREMENT FUND CONTRIBUTION	7,660	7,801	8,200	7,100
101-215.000-707.000	DENTAL INSURANCE	498	428	558	720
101-215.000-708.000	VISION CARE REIMBURSEMENT	145	14	160	160
101-215.000-709.000	MEDICAL INSURANCE	6,991	6,676	7,326	11,784
101-215.000-710.000	LIFE INSURANCE	438	419	470	800
101-215.000-711.000	WORKER'S COMP INSURANCE	51	132	132	50
101-215.000-727.000	OFFICE SUPPLIES	2,102	712	1,250	1,250
101-215.000-801.000	PROFESSIONAL SERVICES	91,147	56,360	109,000	105,000
101-215.000-804.100	AUDIT SERVICES	3,885	3,938	4,000	4,050
101-215.000-860.000	TRANSPORTATION/TRAINING	2,406	834	3,000	3,000
101-215.000-900.000	PRINTING & PUBLISHING	714	791	1,250	1,250
101-215.000-901.000	RECODIFICATION	885	3,132	3,500	3,500
101-215.000-910.000	INSURANCE	3,055	3,150	3,150	3,200
101-215.000-940.002	OFFICE EQUIPMENT RENT	5,500	5,500	5,500	5,500
101-215.000-956.200	BANK FEES	430	379	450	450
Totals for dept 215.000 - CLERK/TREASURER		165,502	119,715	187,840	188,344

VILLAGE OF SPRING LAKE

STORM WATER SYSTEM SUMMARY (226)

Introductory Comments: The State of Michigan permits the Village's ability to discharge water out of the storm sewer system into the Grand River and Spring Lake. A process for managing this permitted activity has been developed and is managed by the Grand Valley Metro Council (GVMC) and the Lower Grand River Watershed committee (LGRW). Through the permit process, the Village has taken many responsible steps to prevent illicit discharges of pollutants and reduce the amount of runoff that enters the various bodies of water that surround the Village.

In 2013, the Village of Spring Lake applied for a Storm Water Asset Management and Wastewater (SAW) grant through the Michigan Department of Environmental Quality to perform an inventory and condition assessment of underground assets. In 2014, the Village learned that funds for this program will be available in 2016. The SAW assessment of underground utilities has been completed, which allows the Village to develop a comprehensive utility improvement plan for Major and Local Streets, the Water Distribution System and the Storm and Sanitary Sewer Collection Systems. Currently, the Department of Public Works has been using preventive and responsive measures to maintain the Village's storm water collection system. This includes routine assessment and cleaning of pipes and collection basins.

The Village currently has one certified storm water operator (Wally Delamater) and Kyle Botbyl will be an operator once testing opens back up (post Covid). The outfall inventory and evaluation were completed in the 18/19 budget.

Due to exceptionally high water levels, most Village outfalls are currently under water.



BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 226.000 - STORM WATER SYSTEM					
101-226.000-702.001	SALARIES - OVERTIME PAY	123		200	35
101-226.000-702.123	SAW GRANT	1,399	514	1,081	757
101-226.000-703.000	SALARIES - WAGES PART TIME	130		25	25
101-226.000-704.000	SOCIAL SECURITY	119	36	165	65
101-226.000-705.000	RETIREMENT FUND CONTRIBUTION	6		40	40
101-226.000-775.000	REPAIRS & MAINTENANCE SUPPLIES		84	250	250
101-226.000-801.000	PROFESSIONAL SERVICES	6,041	12,250	12,300	15,000
101-226.000-801.150	STORM SEWER PERMIT ENGINEERING	1,000	1,000	1,000	1,040
101-226.000-801.902	CONTRACT - WORKERS	42	83	175	175
101-226.000-860.000	TRANSPORTATION/TRAINING	105		150	100
101-226.000-910.000	INSURANCE	101	110	110	125
101-226.000-940.000	INTERNAL RENTAL	473	367	1,000	500
Totals for dept 226.000 - STORM WATER SYSTEM		9,539	14,444	16,496	18,112

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 265.000 - VILLAGE HALL AND GROUNDS					
101-265.000-702.000	SALARIES - WAGES FULL TIME	3,550	2,928	2,929	591
101-265.000-702.001	SALARIES - OVERTIME PAY			100	
101-265.000-702.101	SALARIES FULL TIME - TOWNSHIP HAI	24			
101-265.000-703.000	SALARIES - WAGES PART TIME	795	453	1,050	203
101-265.000-703.101	PART TIME WAGES - TOWNSHIP HALL			100	
101-265.000-703.600	CLEANING SERVICE	7,186	6,660	9,500	8,000
101-265.000-704.000	SOCIAL SECURITY	317	250	350	65
101-265.000-705.000	RETIREMENT FUND CONTRIBUTION	2,106	1,952	2,100	700
101-265.000-707.000	DENTAL INSURANCE	92	65	140	20
101-265.000-708.000	VISION CARE REIMBURSEMENT	27	18	30	30
101-265.000-709.000	MEDICAL INSURANCE	1,617	1,215	1,517	349
101-265.000-710.000	LIFE INSURANCE	109	92	135	22
101-265.000-711.000	WORKER'S COMP INSURANCE	30	86	90	40
101-265.000-775.000	REPAIRS & MAINTENANCE SUPPLIES		188	750	300
101-265.000-775.100	CUSTODIAL SUPPLIES	1,475	953	2,000	1,600
101-265.000-801.000	PROFESSIONAL SERVICES	6,224	3,584	5,000	6,000
101-265.000-801.902	CONTRACT - WORKERS		228	750	750
101-265.000-853.000	TELEPHONE	1,230	942	1,400	1,320
101-265.000-910.000	INSURANCE	2,949	3,100	3,100	3,100
101-265.000-921.000	ELECTRIC SERVICE	15,996	12,721	21,000	19,000
101-265.000-922.000	WATER & SEWER SERVICE	1,850	2,092	2,500	3,000
101-265.000-923.000	NATURAL GAS UTILITIES	4,138	3,139	5,000	4,500
101-265.000-931.000	BUILDING REPAIRS & MAINTENANCE	2,939	6,750	8,200	7,500
101-265.000-940.000	INTERNAL RENTAL	975	168	1,750	1,000
Totals for dept 265.000 - VILLAGE HALL AND GROUNDS		53,629	47,584	69,491	58,090

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 270.000 - BARBER STREET SCHOOL BUILDING					
101-270.000-702.000	SALARIES - WAGES FULL TIME	4,255	4,226	4,370	1,766
101-270.000-702.001	SALARIES - OVERTIME PAY	20			35
101-270.000-703.000	SALARIES - WAGES PART TIME	414	236	500	1,021
101-270.000-703.600	CLEANING SERVICE		840	1,100	1,100
101-270.000-704.000	SOCIAL SECURITY	343	330	400	220
101-270.000-705.000	RETIREMENT FUND CONTRIBUTION	2,650	2,196	2,800	1,250
101-270.000-707.000	DENTAL INSURANCE	128	95	213	30
101-270.000-708.000	VISION CARE REIMBURSEMENT	34	24	30	30
101-270.000-709.000	MEDICAL INSURANCE	2,270	1,574	1,899	415
101-270.000-710.000	LIFE INSURANCE	116	104	140	40
101-270.000-711.000	WORKER'S COMP INSURANCE	43	76	110	40
101-270.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	124	2,053	1,000	1,000
101-270.000-801.000	PROFESSIONAL SERVICES	1,299	4,612	5,000	7,500
101-270.000-801.902	CONTRACT - WORKERS	83	332	950	600
101-270.000-910.000	INSURANCE	472	475	475	475
101-270.000-921.000	ELECTRIC SERVICE	1,263	1,382	1,900	1,400
101-270.000-922.000	WATER & SEWER SERVICE	905	1,058	1,200	1,750
101-270.000-923.000	NATURAL GAS UTILITIES	880	623	1,100	1,000
101-270.000-931.000	BUILDING REPAIRS & MAINTENANCE	7,167	271	1,000	2,500
101-270.000-940.000	INTERNAL RENTAL	1,042	596	1,700	1,000
Totals for dept 270.000 - BARBER STREET SCHOOL BUILDING		23,508	21,103	25,887	23,172

VILLAGE OF SPRING LAKE

FORESTRY (101)

Introductory Comments: This Department was created in Fiscal Year 2015/2106 to better allow staff and Village Council to track activity related to tree expenditures and revenues (i.e. grants).

Pictured to the right is the old tree nursery, which was relocated from Marv's Bark Park to the Spring Lake Country Club - and from under Consumers Energy Transmission lines - thanks to a grant from the Victoria Verplank Memorial Fund that was created in her memory in 2014. Pictured below is the new tree nursery on State Road.



Each year, the Village has been the benefactor of a substantial grant from the Victoria Verplank Memorial Fund which allows for the purchase of stock for the tree nursery, relocation of trees from the nursery to the rights-of-way and for canopy maintenance such as trimming and removal of trees. It also allows for the Village to hire an arborist, as needed, to evaluate trees throughout the Village and recommend proper course of action.

Collaboration between the Spring Lake Country Club, Spring Lake Rotary, North Bank Communities Fund, the Victoria Verplank Memorial Fund and the Village of Spring Lake ensures the ongoing reforestation of our community.

VILLAGE OF SPRING LAKE

This tree nursery was created as a cooperative effort between SLCC, SL Rotary, GHACF - North Bank Communities Fund and the Village of Spring Lake. It was relocated to this spot at the SLCC in 2016 with a generous donation from the Verplank family to honor Victoria Verplank. Vicki was passionate about trees within the Village. She enthusiastically advocated for the necessity of maintaining a healthy tree canopy so that future generations could enjoy its benefits. Vicki demonstrated that excellence is not a single act, but a way of life.

Victoria Verplank
(1944 - 2014)

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 282.000 - FORESTRY PROGRAM					
101-282.000-702.000	SALARIES - WAGES FULL TIME	2,624	2,254	4,022	5,529
101-282.000-702.001	SALARIES - OVERTIME PAY	20			
101-282.000-703.000	SALARIES - WAGES PART TIME	246		500	1,904
101-282.000-704.000	SOCIAL SECURITY	204	159	365	570
101-282.000-705.000	RETIREMENT FUND CONTRIBUTION			50	10
101-282.000-711.000	WORKER'S COMP INSURANCE	24	82	82	45
101-282.000-740.000	OPERATING SUPPLIES	241	40	1,000	750
101-282.000-801.000	PROFESSIONAL SERVICES	1,873	8,150	22,978	12,500
	FOOTNOTE AMOUNTS:				10,000
	SPRING LAKE TOWNSHIP SHARED LABOR				
101-282.000-801.100	CONTRACT SERVICES - TREE MAINTENAN		375	1,000	750
101-282.000-801.902	CONTRACT - WORKERS		996	1,600	1,500
101-282.000-889.000	PROMOTIONS	80	10	100	100
101-282.000-940.000	INTERNAL RENTAL	1,529	1,928	2,000	3,200
101-282.000-974.200	TREE PLANTING			5,000	5,000
101-282.000-978.730	TREE NURSERY	5,424	6,531	9,500	9,000
Totals for dept 282.000 - FORESTRY PROGRAM		12,265	20,525	48,197	40,858

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 301.000 - POLICE SERVICES					
101-301.000-702.000	SALARIES - WAGES FULL TIME				51
101-301.000-704.000	SOCIAL SECURITY				5
101-301.000-705.000	RETIREMENT FUND CONTRIBUTION				7
101-301.000-705.207	MERS PENSION FUND CONTRIBUTION				85,100
101-301.000-709.207	POLICE RETIREE INSURANCE				6,500
101-301.000-727.000	OFFICE SUPPLIES				100
101-301.000-740.000	OPERATING SUPPLIES				500
101-301.000-801.207	CONTRACTED POLICE SERVICES				545,000
	FOOTNOTE AMOUNTS:				5,000
	ADDITIONAL MARINE PATROL				
101-301.000-804.000	LEGAL FEES				1,000
101-301.000-819.207	CONTRIBUTION TO POLICE FUND	513,526	447,115	536,538	
101-301.000-939.000	OFFICE RENTAL				6,000
101-301.000-956.000	MISCELLANEOUS				1,000
Totals for dept 301.000 - POLICE SERVICES		513,526	447,115	536,538	645,263

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 336.000 - FIRE DEPARTMENT					
101-336.000-801.000	PROFESSIONAL SERVICES	978	589	1,450	1,200
101-336.000-921.000	ELECTRIC SERVICE	359	272	450	450
Totals for dept 336.000 - FIRE DEPARTMENT		1,337	861	1,900	1,650

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 381.000 - ZONING/PLANNING					
101-381.000-702.000	SALARIES - WAGES FULL TIME	23,443	19,026	23,888	34,757
101-381.000-703.000	SALARIES - WAGES PART TIME		60	490	743
101-381.000-704.000	SOCIAL SECURITY	1,689	1,368	1,850	2,715
101-381.000-705.000	RETIREMENT FUND CONTRIBUTION	7,669	6,421	7,750	4,350
101-381.000-707.000	DENTAL INSURANCE	534	404	512	425
101-381.000-708.000	VISION CARE REIMBURSEMENT	135		135	135
101-381.000-709.000	MEDICAL INSURANCE	6,589	5,678	6,183	6,177
101-381.000-710.000	LIFE INSURANCE	412	375	450	475
101-381.000-711.000	WORKER'S COMP INSURANCE	25	80	80	40
101-381.000-727.000	OFFICE SUPPLIES	437	429	700	500
101-381.000-801.000	PROFESSIONAL SERVICES	6,657	5,087	11,000	7,000
101-381.000-801.350	PLANNING - COLLABORATION	16,500	19,514	17,500	15,000
101-381.000-801.381	ZONING - COLLABORATION	24,750	8,250	17,000	17,000
101-381.000-804.000	LEGAL FEES	5,905	80	7,500	5,000
101-381.000-900.000	PRINTING & PUBLISHING	1,064	689	1,200	700
101-381.000-910.000	INSURANCE	101	100	100	100
101-381.000-940.002	OFFICE EQUIPMENT RENT	2,400	2,400	2,400	2,400
Totals for dept 381.000 - ZONING/PLANNING		98,310	69,961	98,738	97,517

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 441.000 - DEPARTMENT OF PUBLIC WORKS					
101-441.000-702.000	SALARIES - WAGES FULL TIME	30,030	27,727	28,337	24,937
101-441.000-702.001	SALARIES - OVERTIME PAY	330	460	871	424
101-441.000-702.003	SALARIES - ADMINISTRATION	4,167		1,000	379
101-441.000-702.101	FULL TIME WAGES - SL TOWNSHIP	6,745	11,595	10,000	14,000
101-441.000-702.102	OVERTIME WAGES - SL TOWNSHIP		235	700	350
101-441.000-703.000	SALARIES - WAGES PART TIME	3,842	232	1,300	1,199
101-441.000-703.001	PART TIME WAGES - OVERTIME			30	
101-441.000-703.002	PART TIME WAGES - ADMIN	30		100	
101-441.000-703.101	PART TIME WAGES - SL TOWNSHIP	541	725	700	1,478
101-441.000-704.000	SOCIAL SECURITY	2,833	3,020	3,160	3,275
101-441.000-705.000	RETIREMENT FUND CONTRIBUTION	10,096	7,646	8,880	5,250
101-441.000-707.000	DENTAL INSURANCE	456	270	585	250
101-441.000-708.000	VISION CARE REIMBURSEMENT	84	116	100	125
101-441.000-709.000	MEDICAL INSURANCE	6,151	3,912	4,756	3,273
101-441.000-710.000	LIFE INSURANCE	417	365	500	375
101-441.000-711.000	WORKER'S COMP INSURANCE	257	686	700	350
101-441.000-727.000	OFFICE SUPPLIES	117	18	150	100
101-441.000-740.000	OPERATING SUPPLIES	1,290	1,941	3,200	2,500
101-441.000-740.220	PHYSICALS & CDL FEES	149	62	250	250
101-441.000-741.000	CLOTHING	423	56	575	250
101-441.000-801.000	PROFESSIONAL SERVICES	12,545	18,081	15,000	28,000
101-441.000-801.902	CONTRACT - WORKERS	1,183	6,083	6,000	7,500
101-441.000-860.000	TRANSPORTATION/TRAINING	18			
101-441.000-890.000	LEAF PROCESSING/DUMPING	4,000	4,000	4,500	4,200
101-441.000-891.000	TRASH COLLECTION	2,398	1,744	3,000	2,500
101-441.000-900.000	PRINTING & PUBLISHING	300	90		
101-441.000-910.000	INSURANCE	2,274	2,212	2,275	2,250
101-441.000-921.000	ELECTRIC SERVICE	1,721	1,043	2,000	2,000
101-441.000-922.000	WATER & SEWER SERVICE	982	846	1,800	1,800
101-441.000-923.000	NATURAL GAS UTILITIES	1,692	1,239	2,500	1,700
101-441.000-931.000	BUILDING REPAIRS & MAINTENANCE	1,058	492	5,000	2,000
101-441.000-940.000	INTERNAL RENTAL	28,899	14,027	26,800	23,000
101-441.000-940.002	OFFICE EQUIPMENT RENT	2,000	2,000	2,000	2,000
Totals for dept 441.000 - DEPARTMENT OF PUBLIC WORKS		127,028	110,923	136,769	135,715

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 450.000 - STREET LIGHTING					
101-450.000-921.000	ELECTRIC SERVICE	32,198	20,728	32,000	32,500
101-450.000-921.100	M-104 STREET LIGHTS	6,611	6,597	8,700	8,700
Totals for dept 450.000 - STREET LIGHTING		38,809	27,325	40,700	41,200

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 551.000 - TANGLEFOOT PARK					
101-551.000-702.000	SALARIES - WAGES FULL TIME	6,012	5,517	4,784	3,177
101-551.000-702.001	SALARIES - OVERTIME PAY	36		75	
101-551.000-703.000	SALARIES - WAGES PART TIME	342	941	1,750	1,341
101-551.000-703.400	PARK MANAGER	7,953			
101-551.000-704.000	SOCIAL SECURITY	1,079	483	625	350
101-551.000-705.000	RETIREMENT FUND CONTRIBUTION	1,793	1,852	1,850	800
101-551.000-707.000	DENTAL INSURANCE	93	51	102	30
101-551.000-708.000	VISION CARE REIMBURSEMENT	32	12	40	40
101-551.000-709.000	MEDICAL INSURANCE	1,251	1,070	1,217	349
101-551.000-710.000	LIFE INSURANCE	110	84	135	38
101-551.000-711.000	WORKER'S COMP INSURANCE	135	25	25	20
101-551.000-740.000	OPERATING SUPPLIES	322	33	500	750
101-551.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	252		1,000	500
101-551.000-801.000	PROFESSIONAL SERVICES	5,774	3,746	2,500	6,500
FOOTNOTE AMOUNTS:					5,000
MUSKRAT REMOVAL					
101-551.000-801.902	CONTRACT - WORKERS	21	228	800	450
101-551.000-853.200	INTERNET SERVICE	400			
101-551.000-891.000	TRASH COLLECTION	876			
101-551.000-900.000	PRINTING & PUBLISHING			500	
101-551.000-910.000	INSURANCE	1,245	500	1,300	500
101-551.000-921.000	ELECTRIC SERVICE	4,779			
101-551.000-922.000	WATER & SEWER SERVICE	2,510	1,753	3,000	2,500
101-551.000-923.000	NATURAL GAS UTILITIES	515	390	650	650
101-551.000-931.000	BUILDING REPAIRS & MAINTENANCE	161		500	500
101-551.000-940.000	INTERNAL RENTAL	68	292	600	600
101-551.000-956.000	MISCELLANEOUS	16	21	200	200
101-551.000-970.000	CAPITAL OUTLAY	368			
101-551.000-976.551	TANGLEFOOT PARK - DOCK STORAGE	2,670	1,995	5,500	3,000
Totals for dept 551.000 - TANGLEFOOT PARK		38,813	18,993	27,653	22,295

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 553.000 - CENTRAL PARK					
101-553.000-702.000	SALARIES - WAGES FULL TIME	6,346	3,937	7,696	5,291
101-553.000-702.001	SALARIES - OVERTIME PAY	182		175	
101-553.000-703.000	SALARIES - WAGES PART TIME	5,589		2,500	3,453
101-553.000-703.001	PART TIME WAGES - OVERTIME	21		105	
101-553.000-704.000	SOCIAL SECURITY	907	294	1,350	670
101-553.000-705.000	RETIREMENT FUND CONTRIBUTION	2,294	1,791	3,010	1,400
101-553.000-707.000	DENTAL INSURANCE	135	83	186	55
101-553.000-708.000	VISION CARE REIMBURSEMENT	18	36	60	60
101-553.000-709.000	MEDICAL INSURANCE	1,865	1,063	1,744	501
101-553.000-710.000	LIFE INSURANCE	119	83	150	55
101-553.000-711.000	WORKER'S COMP INSURANCE	112	300	300	125
101-553.000-740.000	OPERATING SUPPLIES	2,405	1,574	2,500	9,500
	FOOTNOTE AMOUNTS:				5,000
	REPLACE 20 GARBAGE CANS				
	FOOTNOTE AMOUNTS:				2,000
	DIRT AND GRASS SEED				
	GL # FOOTNOTE TOTAL:				7,000
101-553.000-741.000	CLOTHING	72		125	125
101-553.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	828	1,765	2,500	11,500
	FOOTNOTE AMOUNTS:				10,000
	PICNIC TABLE UPGRADES - 20 @ \$500 EACH				
101-553.000-775.435	CONSUMER'S ENERGY LICENSE	500	500	500	500
101-553.000-776.500	DOG PARK	453	59	750	600
101-553.000-801.000	PROFESSIONAL SERVICES	2,156	8,743	8,500	17,600
	FOOTNOTE AMOUNTS:				10,000
	SPRING LAKE TOWNSHIP SHARED LABOR				
	FOOTNOTE AMOUNTS:				2,000
	FERTILIZER PROGRAM				
	FOOTNOTE AMOUNTS:				600
	RESTRIPE EAST PARKING LOT				
	GL # FOOTNOTE TOTAL:				12,600
101-553.000-801.100	CONTRACT SERVICES - TREE MAINTENANCE			3,000	3,000
101-553.000-801.902	CONTRACT - WORKERS	727	934	5,000	2,500
101-553.000-910.000	INSURANCE	1,128	1,200	1,200	1,200
101-553.000-921.000	ELECTRIC SERVICE	955	876	1,450	1,300
101-553.000-922.000	WATER & SEWER SERVICE	857	861	1,200	1,200
101-553.000-922.001	SPRINKLING SYSTEM WATER	4,947	5,244	7,000	8,000
101-553.000-931.000	BUILDING REPAIRS & MAINTENANCE	1,838	279	2,500	1,500
101-553.000-933.100	SPRINKLER MAINTENANCE	1,585	650	750	750
101-553.000-940.000	INTERNAL RENTAL	11,735	3,628	14,500	12,000
101-553.000-970.000	CAPITAL OUTLAY			5,500	27,000
	FOOTNOTE AMOUNTS:				10,000
	PLAYGROUND EQUIPMENT				
	FOOTNOTE AMOUNTS:				5,000
	RESTROOM DOORS				
	FOOTNOTE AMOUNTS:				8,000
	REPAINT RESTROOMS				
	FOOTNOTE AMOUNTS:				4,000
	RESTROOM ROOF REPAIRS				
	GL # FOOTNOTE TOTAL:				27,000
101-553.000-974.000	SKATE RINK	1,440	37	1,500	1,500
Totals for dept 553.000 - CENTRAL PARK		49,214	33,937	75,751	111,385

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 555.000 - MILL	POINT PARK				
101-555.000-702.000	SALARIES - WAGES FULL TIME	3,922	3,405	5,200	3,281
101-555.000-702.001	SALARIES - OVERTIME PAY	23			97
101-555.000-703.000	SALARIES - WAGES PART TIME	2,227	1,340	1,800	1,500
101-555.000-703.001	PART TIME WAGES - OVERTIME			125	
101-555.000-704.000	SOCIAL SECURITY	462	356	820	375
101-555.000-705.000	RETIREMENT FUND CONTRIBUTION	2,488	1,823	2,990	1,300
101-555.000-707.000	DENTAL INSURANCE	135	83	186	40
101-555.000-708.000	VISION CARE REIMBURSEMENT	18	36	60	50
101-555.000-709.000	MEDICAL INSURANCE	1,865	1,063	1,744	316
101-555.000-710.000	LIFE INSURANCE	119	83	150	47
101-555.000-711.000	WORKER'S COMP INSURANCE	72	208	210	100
101-555.000-740.000	OPERATING SUPPLIES	2,069	441	2,100	4,500
	FOOTNOTE AMOUNTS:				2,000
	REPLACE EIGHT GARBAGE CANS				
	FOOTNOTE AMOUNTS:				500
	FERTILIZER PROGRAM				
	GL # FOOTNOTE TOTAL:				2,500
101-555.000-741.000	CLOTHING	72		125	125
101-555.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	656	934	1,250	3,500
	FOOTNOTE AMOUNTS:				2,500
	REPLACE 10 GARBAGE CANS				
101-555.000-801.000	PROFESSIONAL SERVICES	2,481	4,917	6,000	9,000
	FOOTNOTE AMOUNTS:				7,000
	SPRING LAKE TOWNSHIP				
	FOOTNOTE AMOUNTS:				1,000
	NEW SIGNAGE				
	GL # FOOTNOTE TOTAL:				8,000
101-555.000-801.902	CONTRACT - WORKERS	291	498	3,600	1,250
101-555.000-910.000	INSURANCE	236	250	250	250
101-555.000-921.000	ELECTRIC SERVICE	908	841	1,200	1,200
101-555.000-922.000	WATER & SEWER SERVICE	973	1,146	1,250	2,000
101-555.000-922.001	SPRINKLING SYSTEM WATER	1,884	1,650	4,000	4,500
101-555.000-931.000	BUILDING REPAIRS & MAINTENANCE	433	838	1,000	6,500
	FOOTNOTE AMOUNTS:				4,700
	REPAINT RESTROOMS				
	FOOTNOTE AMOUNTS:				1,000
	RESTROOM DOORS				
	GL # FOOTNOTE TOTAL:				5,700
101-555.000-933.100	SPRINKLER MAINTENANCE	428	24	500	200
101-555.000-940.000	INTERNAL RENTAL	4,522	2,199	4,350	5,000
101-555.000-976.162	MILL POINT- DOCK STORAGE	5,480	2,780	4,900	5,500
Totals for dept 555.000 - MILL POINT PARK		31,764	24,915	43,810	50,631

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 557.000 - LAKESIDE BEACH					
101-557.000-702.000	SALARIES - WAGES FULL TIME	2,442	1,174	3,177	1,195
101-557.000-702.001	SALARIES - OVERTIME PAY			75	
101-557.000-703.000	SALARIES - WAGES PART TIME	725		500	200
101-557.000-703.001	PART TIME WAGES - OVERTIME			100	
101-557.000-704.000	SOCIAL SECURITY	235	88	365	110
101-557.000-705.000	RETIREMENT FUND CONTRIBUTION	1,340	1,021	1,400	800
101-557.000-707.000	DENTAL INSURANCE	67	44	105	30
101-557.000-708.000	VISION CARE REIMBURSEMENT	10	18	30	30
101-557.000-709.000	MEDICAL INSURANCE	966	565	946	267
101-557.000-710.000	LIFE INSURANCE	52	47	70	34
101-557.000-711.000	WORKER'S COMP INSURANCE	30	57	75	25
101-557.000-740.000	OPERATING SUPPLIES	300	183	750	1,400
	FOOTNOTE AMOUNTS:				750
	THREE NEW TRASH CANS				
101-557.000-741.000	CLOTHING	45		150	125
101-557.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	658	58	600	600
101-557.000-801.000	PROFESSIONAL SERVICES	669	1,404	1,500	7,600
	FOOTNOTE AMOUNTS:				3,600
	PAINT RESTROOM INTERIORS				
	FOOTNOTE AMOUNTS:				4,000
	SPRING LAKE TOWNSHIP SHARED LABOR				
	GL # FOOTNOTE TOTAL:				7,600
101-557.000-801.902	CONTRACT - WORKERS		208	800	800
101-557.000-910.000	INSURANCE	236	250	250	260
101-557.000-921.000	ELECTRIC SERVICE	302	229	500	350
101-557.000-922.000	WATER & SEWER SERVICE	560	558	700	1,000
101-557.000-931.000	BUILDING REPAIRS & MAINTENANCE			2,000	10,000
	FOOTNOTE AMOUNTS:				8,000
	RESTROOM DOORS				
101-557.000-940.000	INTERNAL RENTAL	2,592	196	2,700	1,500
Totals for dept 557.000 - LAKESIDE BEACH		11,229	6,100	16,793	26,326

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 558.000 - WHISTLESTOP PARK					
101-558.000-702.000	SALARIES - WAGES FULL TIME	635	245	1,250	500
101-558.000-702.001	SALARIES - OVERTIME PAY			100	
101-558.000-703.000	SALARIES - WAGES PART TIME			800	200
101-558.000-703.001	PART TIME WAGES - OVERTIME			50	
101-558.000-704.000	SOCIAL SECURITY	48	18	180	55
101-558.000-705.000	RETIREMENT FUND CONTRIBUTION	773	84	900	30
101-558.000-707.000	DENTAL INSURANCE	32	18	40	
101-558.000-708.000	VISION CARE REIMBURSEMENT			15	20
101-558.000-709.000	MEDICAL INSURANCE	818	227	357	
101-558.000-710.000	LIFE INSURANCE	24	20	30	
101-558.000-711.000	WORKER'S COMP INSURANCE	11	4	30	10
101-558.000-740.000	OPERATING SUPPLIES			300	300
101-558.000-741.000	CLOTHING			150	
101-558.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	18	11	300	100
101-558.000-801.000	PROFESSIONAL SERVICES			500	250
101-558.000-910.000	INSURANCE	236	100	250	125
101-558.000-940.000	INTERNAL RENTAL			1,000	250
Totals for dept 558.000 - WHISTLESTOP PARK		2,595	727	6,252	1,840

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 692.000 - PARKS MAINTENANCE					
101-692.000-702.000	SALARIES - WAGES FULL TIME	2,727	2,716	3,769	3,413
101-692.000-702.001	SALARIES - OVERTIME PAY	61		200	
101-692.000-703.000	SALARIES - WAGES PART TIME	1,133	893	1,550	1,616
101-692.000-704.000	SOCIAL SECURITY	285	262	440	385
101-692.000-705.000	RETIREMENT FUND CONTRIBUTION	2,271	1,666	2,300	1,300
101-692.000-707.000	DENTAL INSURANCE	35	50	87	100
101-692.000-708.000	VISION CARE REIMBURSEMENT	7	18	25	
101-692.000-709.000	MEDICAL INSURANCE	522	710	921	1,358
101-692.000-710.000	LIFE INSURANCE	39	40	70	100
101-692.000-711.000	WORKER'S COMP INSURANCE	43	56	110	50
101-692.000-727.000	OFFICE SUPPLIES			100	100
101-692.000-740.000	OPERATING SUPPLIES	296	89	600	600
101-692.000-740.220	PHYSICALS & CDL FEES	46		125	125
101-692.000-741.000	CLOTHING			100	100
101-692.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	354	20	500	500
101-692.000-801.000	PROFESSIONAL SERVICES	756	5,893	3,862	12,000
	FOOTNOTE AMOUNTS:				4,500
	SPRING LAKE TOWNSHIP SHARED LABOR				
	FOOTNOTE AMOUNTS:				7,000
	PARKS ASSET MANAGEMENT PLAN				
	GL # FOOTNOTE TOTAL:				11,500
101-692.000-801.902	CONTRACT - WORKERS	42	145		
101-692.000-910.000	INSURANCE	2,357	2,200	2,450	2,275
101-692.000-921.000	ELECTRIC SERVICE	580	437	600	650
101-692.000-933.100	SPRINKLER MAINTENANCE	136		250	250
101-692.000-940.000	INTERNAL RENTAL	2,157	156	3,000	2,000
Totals for dept 692.000 - PARKS MAINTENANCE		13,847	15,351	21,059	26,922

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 857.000 -	COMMUNITY PROMOTION				
101-857.000-702.000	SALARIES - WAGES FULL TIME	4,562	2,990	7,081	3,700
101-857.000-702.001	SALARIES - OVERTIME PAY			50	
101-857.000-703.000	SALARIES - WAGES PART TIME	1,558	90	500	576
101-857.000-703.001	PART TIME WAGES - OVERTIME	41		100	
101-857.000-703.300	CROSSING GUARDS	7,176	5,070	7,550	7,750
101-857.000-704.000	SOCIAL SECURITY	1,009	615	1,375	920
101-857.000-705.000	RETIREMENT FUND CONTRIBUTION	381	214	600	360
101-857.000-711.000	WORKER'S COMP INSURANCE	100	291	295	250
101-857.000-740.000	OPERATING SUPPLIES	668	101	175	175
101-857.000-801.000	PROFESSIONAL SERVICES	600	422	685	1,885
	FOOTNOTE AMOUNTS:				1,200
	HOUSING ASSISTANCE CONTRACT				
101-857.000-801.902	CONTRACT - WORKERS	291	810	1,300	1,300
101-857.000-881.000	COAST GUARD FESTIVAL	2,568	2,266	2,270	
101-857.000-889.000	PROMOTIONS	255	38	2,600	2,600
101-857.000-889.100	NEWSLETTER	84	77	1,000	500
101-857.000-889.200	WEB SITE	833	660	900	660
101-857.000-940.000	INTERNAL RENTAL	2,606	1,513	3,000	3,000
Totals for dept 857.000 -	COMMUNITY PROMOTION	22,732	15,157	29,481	23,676

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
Dept 941.000 - OTHER					
101-941.000-995.500	MILL POINT B/F LOAN	12,069	14,254	14,255	
FOOTNOTE AMOUNTS:					
LOAN PAID OFF MARCH 2020					
101-941.000-995.525	MILL POINT B/F LOAN INTEREST	526	285	285	
Totals for dept 941.000 - OTHER		12,595	14,539	14,540	

Paser Ratings 2016



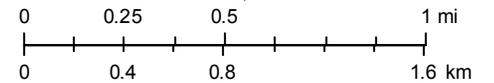
November 8, 2017

PASER - 2016 ■ 8 - 10

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VILLAGE OF SPRING LAKE

MAJOR STREET FUND SUMMARY (202)

Introductory Comments: Designation of (and criteria for) Major Streets are established by the Michigan Department of Transportation (MDOT). They are major traffic routes within the Village of Spring Lake. A map that indicates the major street system is included with the supplemental information that follows this budget document. The Major Street System receives a greater per mile funding for maintenance and repairs from the state gas tax revenues than does the Local Street System.

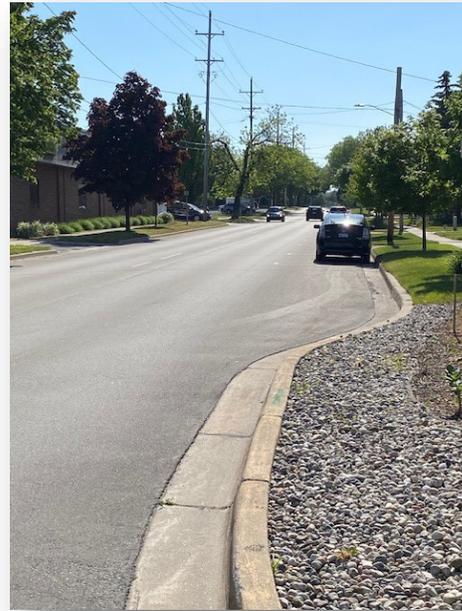
The Village received a \$200,000 grant from MDOT to be used towards the repair of Exchange Street, which is classified as a Major Street. Total cost of the project was \$600,917.02 and included sanitary sewer lining, 4" water line abandonment, storm sewer upgrades and new asphalt. Engineers solicited bids in early 2019 and the project commenced in May 2019. This project was as extensive and just as (if not more) inconvenient as the Buchanan Street project in 2017. This project was funded by MDOT, the Downtown Development Association, and the water, sewer and major street funds.



STORM SEWER UPGRADES WERE ONLY BETWEEN MERIDIAN AND ELM

VILLAGE OF SPRING LAKE

Exchange Street @ Jackson looking East.



Exchange Street @ Meridian looking East.



BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 202 MAJOR STREET FUND

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
202-000.000-575.100	ST SHARED REV-GAS & WEIGHT TAX	197,291	146,882	185,000	150,000
	FOOTNOTE AMOUNTS:				150,000
	ASSUMES A 30% DECLINE IN REVENUES DUE TO CORONAVIRUS				
202-000.000-575.200	OTHER STATE ROAD REVENUE	18,462			
202-000.000-575.250	ST SHARED REVENUE - SNOW REMOVAL	833			
202-000.000-595.000	METRO ACT FEE	8,759		7,500	8,000
202-000.000-664.000	INTEREST & DIVIDEND INCOME	7,717	5,944	2,000	2,000
202-000.000-676.204	CONTRIBUTION FROM STREET FUND	17,000		10,000	16,000
202-000.000-677.000	REIMBURSEMENTS	933	384	750	750
202-000.000-677.101	STATE MAINTENANCE REIMBURSEMENT	33,108	23,413	23,400	22,000
	Totals for dept 000.000 - GENERAL SERVICES	284,103	176,623	228,650	198,750
TOTAL ESTIMATED REVENUES					
		284,103	176,623	228,650	198,750
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
202-000.000-975.000	APPROPRIATION TO FUND BALANCE			41,832	
	Totals for dept 000.000 - GENERAL SERVICES			41,832	
Dept 451.000 - CONSTRUCTION					
202-451.000-820.000	ENGINEERING	17,454	2,544	10,000	10,000
202-451.000-820.202	MPO DUES - WESTPLAN	1,010	1,010	1,050	1,050
202-451.000-978.000	PAVING	63,199	8,238	5,240	75,000
	Totals for dept 451.000 - CONSTRUCTION	81,663	11,792	16,290	86,050
Dept 463.000 - ROUTINE STREET MAINTENANCE					
202-463.000-702.000	SALARIES - WAGES FULL TIME	7,941	4,794	7,814	4,218
202-463.000-702.001	SALARIES - OVERTIME PAY	517		392	1,246
202-463.000-703.000	SALARIES - WAGES PART TIME	1,569		500	
202-463.000-703.001	PART TIME WAGES - OVERTIME	186		250	
202-463.000-704.000	SOCIAL SECURITY	744	345	805	420
202-463.000-705.000	RETIREMENT FUND CONTRIBUTION	1,869	2,615	3,700	2,100
202-463.000-707.000	DENTAL INSURANCE	185	122	270	92
202-463.000-708.000	VISION CARE REIMBURSEMENT	19	34	60	60
202-463.000-709.000	MEDICAL INSURANCE	2,569	1,631	2,690	1,187
202-463.000-710.000	LIFE INSURANCE	126	108	200	100
202-463.000-711.000	WORKER'S COMP INSURANCE	200	500	500	175
202-463.000-740.220	PHYSICALS & CDL FEES	493	185	300	300
202-463.000-741.000	CLOTHING	133	253	300	300
202-463.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	2,125	1,823	3,500	2,500
202-463.000-801.000	PROFESSIONAL SERVICES	9,950	16,138	18,000	30,000
	FOOTNOTE AMOUNTS:				8,000
	TREE TRIMMING				
	FOOTNOTE AMOUNTS:				7,000
	SPRING LAKE TOWNSHIP				
	GL # FOOTNOTE TOTAL:				15,000
202-463.000-801.902	CONTRACT - WORKERS	343	1,567	1,250	1,000
202-463.000-820.100	STREET SWEEPING	2,842		3,000	3,000
202-463.000-820.200	STREET CRACK SEALING			5,000	2,500
202-463.000-821.600	SURFACE REPAIR			2,000	2,000
202-463.000-887.208	NON MOTORIZED PATHWAY EXPENSE	6,382		16,000	8,000
202-463.000-893.000	CATCH BASIN CLEANING			2,500	2,500
202-463.000-931.000	BUILDING REPAIRS & MAINTENANCE	298	150	2,500	2,000
202-463.000-931.007	PAVEMENT MARKING			3,250	3,000
202-463.000-940.000	INTERNAL RENTAL	5,587	2,946	5,200	5,200
	Totals for dept 463.000 - ROUTINE STREET MAINTENANCE	44,078	33,211	79,981	71,898
Dept 478.000 - WINTER MAINTENANCE					
202-478.000-702.000	SALARIES - WAGES FULL TIME	7,177	3,568	7,135	5,303
202-478.000-702.001	SALARIES - OVERTIME PAY	2,310	671	3,144	681
202-478.000-703.000	SALARIES - WAGES PART TIME	122		300	
202-478.000-704.000	SOCIAL SECURITY	702	311	790	460
202-478.000-705.000	RETIREMENT FUND CONTRIBUTION	3,232	2,615	3,327	2,500
202-478.000-707.000	DENTAL INSURANCE	192	122	270	102
202-478.000-708.000	VISION CARE REIMBURSEMENT	19	34	60	60
202-478.000-709.000	MEDICAL INSURANCE	2,569	1,631	2,690	1,450
202-478.000-710.000	LIFE INSURANCE	157	108	200	150
202-478.000-711.000	WORKER'S COMP INSURANCE	275	700	700	250
202-478.000-740.000	OPERATING SUPPLIES	2,364	4,308	5,000	5,000
202-478.000-801.000	PROFESSIONAL SERVICES		1,304	1,250	3,000
	FOOTNOTE AMOUNTS:				3,000
	SPRING LAKE TOWNSHIP				
202-478.000-801.902	CONTRACT - WORKERS		208	750	
202-478.000-940.000	INTERNAL RENTAL	10,969	5,436	11,000	13,000
	Totals for dept 478.000 - WINTER MAINTENANCE	30,088	21,016	36,616	31,956

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 202 MAJOR STREET FUND

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
APPROPRIATIONS					
Dept 480.000 - STATE TRUNKLINE MAINTENANCE					
202-480.000-702.000	SALARIES - WAGES FULL TIME	3,063	2,039	4,220	2,921
202-480.000-702.001	SALARIES - OVERTIME PAY	739	35	1,400	453
202-480.000-703.000	SALARIES - WAGES PART TIME	961	92	200	188
202-480.000-704.000	SOCIAL SECURITY	390	201	455	275
202-480.000-705.000	RETIREMENT FUND CONTRIBUTION	2,435	2,039	2,475	1,300
202-480.000-706.000	STREET BENEFITS	588	532	1,000	1,000
202-480.000-707.000	DENTAL INSURANCE	128	90	190	80
202-480.000-708.000	VISION CARE REIMBURSEMENT	11	26	50	50
202-480.000-709.000	MEDICAL INSURANCE	1,800	1,227	1,886	989
202-480.000-710.000	LIFE INSURANCE	79	91	125	60
202-480.000-711.000	WORKER'S COMP INSURANCE	81	175	250	80
202-480.000-740.000	OPERATING SUPPLIES	4,764	2	5,000	500
202-480.000-801.000	PROFESSIONAL SERVICES		623	2,500	3,500
	FOOTNOTE AMOUNTS:				2,500
	SPRING LAKE TOWNSHIP				
202-480.000-801.902	CONTRACT - WORKERS	42	62	1,000	1,000
202-480.000-931.001	M-104 TRAFFIC SERVICES-SIGN	362	363	400	400
202-480.000-931.002	M-104 TREES & SHRUBS	10,163	1,500	5,000	5,000
202-480.000-931.003	M-104 STREET SWEEPING	4,421		5,000	5,000
202-480.000-931.004	M-104 GRASS & WEED CONTROL	27		2,500	2,500
202-480.000-931.005	M-104 DRAINAGE & BACKSLOPES			2,500	2,500
202-480.000-931.007	M-104 PAVEMENT MARKING	3,785		1,205	1,200
202-480.000-940.000	INTERNAL RENTAL	4,553	1,163	5,000	4,000
Totals for dept 480.000 - STATE TRUNKLINE MAINTENANCE		38,392	10,260	42,356	32,996
Dept 482.000 - ADMINISTRATION					
202-482.000-702.000	SALARIES - WAGES FULL TIME	4,993	3,050	4,669	2,356
202-482.000-703.000	SALARIES - WAGES PART TIME		114	200	184
202-482.000-704.000	SOCIAL SECURITY	373	238	365	200
202-482.000-705.000	RETIREMENT FUND CONTRIBUTION	474	340	450	300
202-482.000-707.000	DENTAL INSURANCE	47	21	40	15
202-482.000-708.000	VISION CARE REIMBURSEMENT	9			
202-482.000-709.000	MEDICAL INSURANCE	183	176	194	132
202-482.000-710.000	LIFE INSURANCE	27	28	32	25
202-482.000-711.000	WORKER'S COMP INSURANCE	5	16	16	10
202-482.000-801.000	PROFESSIONAL SERVICES	2,608	2,862	4,000	3,500
202-482.000-804.100	AUDIT SERVICES	999	1,013	1,100	1,200
202-482.000-860.000	TRANSPORTATION/TRAINING	246		400	400
202-482.000-940.000	INTERNAL RENTAL	13		50	25
202-482.000-956.200	BANK FEES	65	59	59	70
Totals for dept 482.000 - ADMINISTRATION		10,042	7,917	11,575	8,417
TOTAL APPROPRIATIONS		204,263	84,196	228,650	231,317
NET OF REVENUES/APPROPRIATIONS - FUND 202		79,840	92,427		(32,567)

VILLAGE OF SPRING LAKE

LOCAL STREET FUND SUMMARY (203)

Introductory Comments: Designation of (and criteria for) Local Streets are established by the Michigan Department of Transportation (MDOT). The Local Street System streets are the feeder streets to the Major Street system within the Village of Spring Lake. An Act 51 Street Designation Map deciphering the Local Street System is included with the supplemental information that follows the budget document. The Local Street System receives less per mile funding for maintenance and repair from the state gas and weight tax revenues than does the Major Street system.

In 2013, the Village of Spring Lake applied for a Storm Water Asset Management and Wastewater (SAW) grant through the Michigan Department of Environmental Quality to perform an inventory and condition assessment of underground assets. In 2014, the Village learned that funds for this program would be available in 2016. The assessment of underground utilities has been completed, which will allow the Village will develop a comprehensive utility improvement plan for Major and Local Streets, the Water Distribution System and the Storm and Sanitary Sewer Collection Systems. Until this time, the Department of Public Works will be using preventive and responsive measures to maintain the Village's street network.

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 203 LOCAL STREET FUND

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
203-000.000-575.100	ST SHARED REV-GAS & WEIGHT TAX	64,699	48,150	60,000	48,000
	FOOTNOTE AMOUNTS:				48,000
	ASSUMES A 30% DECLINE DUE TO CORONAVIRUS				
203-000.000-575.200	OTHER STATE ROAD REVENUE	12,308			
203-000.000-664.000	INTEREST & DIVIDEND INCOME	620	360	500	500
203-000.000-676.204	CONTRIBUTION FROM STREET FUND	30,000		37,500	34,000
203-000.000-677.000	REIMBURSEMENTS		232		
203-000.000-695.000	APPROPRIATION FROM FUND BALANCE				15,475
Totals for dept 000.000 - GENERAL SERVICES		<u>107,627</u>	<u>48,742</u>	<u>98,000</u>	<u>97,975</u>
TOTAL ESTIMATED REVENUES		<u>107,627</u>	<u>48,742</u>	<u>98,000</u>	<u>97,975</u>
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
203-000.000-975.000	APPROPRIATION TO FUND BALANCE			5,587	10,069
Totals for dept 000.000 - GENERAL SERVICES				5,587	10,069
Dept 451.000 - CONSTRUCTION					
203-451.000-820.000	ENGINEERING		770	1,000	1,500
203-451.000-978.000	PAVING	6,184		6,000	10,000
Totals for dept 451.000 - CONSTRUCTION		<u>6,184</u>	<u>770</u>	<u>7,000</u>	<u>11,500</u>
Dept 463.000 - ROUTINE STREET MAINTENANCE					
203-463.000-702.000	SALARIES - WAGES FULL TIME	5,690	3,681	5,550	3,137
203-463.000-702.001	SALARIES - OVERTIME PAY	286	25	200	140
203-463.000-703.000	SALARIES - WAGES PART TIME	1,233		500	
203-463.000-704.000	SOCIAL SECURITY	526	268	680	265
203-463.000-705.000	RETIREMENT FUND CONTRIBUTION	3,385	2,548	2,950	1,900
203-463.000-707.000	DENTAL INSURANCE	175	108	245	86
203-463.000-708.000	VISION CARE REIMBURSEMENT	19	37	60	60
203-463.000-709.000	MEDICAL INSURANCE	2,382	1,466	2,011	1,055
203-463.000-710.000	LIFE INSURANCE	131	101	170	75
203-463.000-711.000	WORKER'S COMP INSURANCE	200	328	500	170
203-463.000-740.220	PHYSICALS & CDL FEES	448	185	250	250
203-463.000-741.000	CLOTHING	67	253	300	250
203-463.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,313	1,519	1,800	1,800
203-463.000-801.000	PROFESSIONAL SERVICES	6,301	13,169	15,000	14,000
	FOOTNOTE AMOUNTS:				8,000
	TREE TRIMMING				
	FOOTNOTE AMOUNTS:				5,000
	SPRING LAKE TOWNSHIP				
	GL # FOOTNOTE TOTAL:				13,000
203-463.000-801.902	CONTRACT - WORKERS	176	1,277	1,500	1,500
203-463.000-820.100	STREET SWEEPING	2,278		2,500	2,500
203-463.000-887.208	NON MOTORIZED PATHWAY EXPENSE	4,034	350	4,000	4,000
203-463.000-893.000	CATCH BASIN CLEANING			2,000	1,000
203-463.000-931.000	BUILDING REPAIRS & MAINTENANCE	90	68	100	400
203-463.000-931.007	PAVEMENT MARKING			1,250	1,250
203-463.000-940.000	INTERNAL RENTAL	5,636	3,413	7,000	6,500
Totals for dept 463.000 - ROUTINE STREET MAINTENANCE		<u>34,370</u>	<u>28,796</u>	<u>48,566</u>	<u>40,338</u>
Dept 478.000 - WINTER MAINTENANCE					
203-478.000-702.000	SALARIES - WAGES FULL TIME	6,668	3,732	4,527	5,537
203-478.000-702.001	SALARIES - OVERTIME PAY	1,756	532	1,546	1,618
203-478.000-703.000	SALARIES - WAGES PART TIME	71		375	100
203-478.000-704.000	SOCIAL SECURITY	623	312	690	570
203-478.000-705.000	RETIREMENT FUND CONTRIBUTION	3,452	2,615	3,800	2,750
203-478.000-707.000	DENTAL INSURANCE	185	122	270	110
203-478.000-708.000	VISION CARE REIMBURSEMENT	19	40	70	70
203-478.000-709.000	MEDICAL INSURANCE	2,538	1,631	2,190	1,582
203-478.000-710.000	LIFE INSURANCE	116	108	180	175
203-478.000-711.000	WORKER'S COMP INSURANCE	198	478	500	170
203-478.000-740.000	OPERATING SUPPLIES	2,364	4,012	3,000	3,000
203-478.000-801.000	PROFESSIONAL SERVICES		2,917	2,000	3,000
	FOOTNOTE AMOUNTS:				2,500
	SPRING LAKE TOWNSHIP				
203-478.000-801.902	CONTRACT - WORKERS		239	400	400
203-478.000-940.000	INTERNAL RENTAL	10,321	6,228	12,000	12,000
Totals for dept 478.000 - WINTER MAINTENANCE		<u>28,311</u>	<u>22,966</u>	<u>31,548</u>	<u>31,082</u>
Dept 482.000 - ADMINISTRATION					
203-482.000-702.000	SALARIES - WAGES FULL TIME	1,908	1,375	2,000	2,000
203-482.000-703.000	SALARIES - WAGES PART TIME		100	200	100
203-482.000-704.000	SOCIAL SECURITY	143	111	155	165
203-482.000-705.000	RETIREMENT FUND CONTRIBUTION	192	153	200	150
203-482.000-707.000	DENTAL INSURANCE	24	21	40	7

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 203 LOCAL STREET FUND

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
APPROPRIATIONS					
Dept 482.000 - ADMINISTRATION					
203-482.000-708.000	VISION CARE REIMBURSEMENT	9		20	20
203-482.000-709.000	MEDICAL INSURANCE	183	176	194	66
203-482.000-710.000	LIFE INSURANCE	27	28	30	13
203-482.000-711.000	WORKER'S COMP INSURANCE	2	7	10	5
203-482.000-801.000	PROFESSIONAL SERVICES	1,214	993	2,000	2,000
203-482.000-804.100	AUDIT SERVICES	333	338	350	360
203-482.000-940.000	INTERNAL RENTAL	23		50	50
203-482.000-956.200	BANK FEES	43	42	50	50
Totals for dept 482.000 - ADMINISTRATION		4,101	3,344	5,299	4,986
TOTAL APPROPRIATIONS		72,966	55,876	98,000	97,975
NET OF REVENUES/APPROPRIATIONS - FUND 203		34,661	(7,134)		

VILLAGE OF SPRING LAKE

OTTAWA COUNTY ROAD MILLAGE (204)

Introductory Comments: On November 4, 2014 voters approved a county-wide millage for road improvements for a period of 10 years (*see language below*). This fund was established to account for the revenues that millage will generate. The list of needs is great and this millage will certainly help, but the needs will outweigh the revenue stream for years to come.

COUNTY ROAD IMPROVEMENT MILLAGE

Shall the limitation on the total amount of taxes which may be levied against taxable property within the County of Ottawa, Michigan, as provided for by Section 6 of Article IX of the Michigan Constitution of 1963, be increased up to the amount of \$0.50 per thousand dollars of taxable valuation (0.50 mills) for a period of ten (10) years, 2015 through 2024, inclusive, for the purposes of providing a fund for the reconstruction, resurfacing, and preventative maintenance of roads included in the Ottawa County Road System and for the reconstruction, resurfacing, and preventative maintenance of streets within the incorporated limits of villages and cities within Ottawa County, thereby raising in the first year an estimated \$5,012,875?

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 204 ROAD MILLAGE FUND

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
204-000.000-582.004	CONTRIBUTION FROM OTTAWA COUNTY	47,406	48,887	47,500	50,000
Totals for dept 000.000 - GENERAL SERVICES		<u>47,406</u>	<u>48,887</u>	<u>47,500</u>	<u>50,000</u>
TOTAL ESTIMATED REVENUES		<u>47,406</u>	<u>48,887</u>	<u>47,500</u>	<u>50,000</u>
APPROPRIATIONS					
Dept 965.000 - TRANSFERS OUT					
204-965.000-999.202	TRANSFER TO MAJOR STREETS	17,000		10,000	16,000
204-965.000-999.203	TRANSFER TO LOCAL STREETS	30,000		37,500	34,000
Totals for dept 965.000 - TRANSFERS OUT		<u>47,000</u>		<u>47,500</u>	<u>50,000</u>
TOTAL APPROPRIATIONS		<u>47,000</u>		<u>47,500</u>	<u>50,000</u>
NET OF REVENUES/APPROPRIATIONS - FUND 204		<u>406</u>	<u>48,887</u>		

VILLAGE OF SPRING LAKE

PUBLIC IMPROVEMENT FUND SUMMARY (208)

Introductory Comments: Village Charter, Section 8.10, requires that the Village Manager prepare and submit a *five*-year capital program no later than the final date of submission of the budget. Past practice has actually been to submit a six-year plan.

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 208 PUBLIC IMPROVEMENT

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
208-000.000-502.100	STATE GRANTS	101,106	88,122	150,000	
208-000.000-674.296	LEASE REVENUE - LAKE PT CONDOS PAF	4,563	4,649	4,650	4,730
208-000.000-676.296	CONTRIBUTION FROM TIFA FUND	4,116	2,991	20,000	
208-000.000-677.185	WHISTLESTOP PARK DONATIONS	4,616			
Totals for dept 000.000 - GENERAL SERVICES		114,401	95,762	174,650	4,730
TOTAL ESTIMATED REVENUES		114,401	95,762	174,650	4,730
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
208-000.000-801.443	PROF SERVICE - STORMWATER GRANT	84,112	64,487	150,000	
208-000.000-975.000	APPROPRIATION TO FUND BALANCE			4,650	4,730
208-000.000-978.825	GRAND RIVER GREENWAY	4,116	2,991	20,000	
Totals for dept 000.000 - GENERAL SERVICES		88,228	67,478	174,650	4,730
TOTAL APPROPRIATIONS		88,228	67,478	174,650	4,730
NET OF REVENUES/APPROPRIATIONS - FUND 208		26,173	28,284		

VILLAGE OF SPRING LAKE

NON-MOTORIZED PATHWAYS (218)

Introductory Comments: On August 5, 2014 voters in Spring Lake Township approved the renewal of .49 mills for path improvements (*see language below*) 1,689 (yes) to 666 (no). Spring Lake Township agreed, via Memorandum of Understanding, to forward 75% of the collected millage (within the Village) for pathway maintenance to the Village. This dedicated millage will take some financial burden off the General Fund and grant the Village more flexibility in regards to non-motorized pathways. In 2014/2015, Council placed a high priority on sidewalk snow removal due to safety concerns observed during prior winters. The sidewalk snow removal service has been generally well-received by residents, although staff periodically receives complaints that Village equipment does not remove snow down to the concrete. Other priorities established by Council were sidewalk trip hazard removal (grinding) - \$16,500 in 2014/2015, Connector Path Repairs - per contractual agreement with Grand Haven and Ferrysburg – \$52,000 in 2017 and the replacement of lights along Lakeside Trail - \$147,900 in 2018. With the large projects completed, ongoing maintenance and repair of sidewalks will be the focus over the next six years.

SPRING LAKE TOWNSHIP BICYCLE PATH RENEWAL MILLAGE PROPOSITION

Shall the previously increased limitation on the total amount of taxes which may be assessed against all property in Spring Lake Township, Ottawa County, Michigan, as provided in the Michigan Constitution of 1963, which increased limitation expired after 2013 and which was reduced by required rollback to 0.4946 mills, be renewed at 0.49 mill (\$0.49 per \$1,000.00 of taxable value) for 10 years, 2014 through 2023, inclusive, to provide funds for planning, financing, construction, right-of-way acquiring, maintaining, reconstructing and operating bicycle paths, including paved sidewalks and paved road shoulders; and shall the Township be authorized to levy the tax? The estimated revenue the Township will collect if the millage is approved and levied in the 2014 calendar year is approximately \$334,278.00

VILLAGE OF SPRING LAKE



New LED light fixtures along Lakeside Trail

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 218 NON-MOTORIZED PATHWAY FUND

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
218-000.000-582.003	CONTRIBUTION FROM S.L. TOWNSHIP	33,100		34,000	35,000
218-000.000-676.101	TRANSFER FROM GENERAL FUND	60,000	24,000	24,000	24,000
218-000.000-677.000	REIMBURSEMENTS		3,586	4,000	4,000
218-000.000-694.000	OTHER MISCELLANEOUS INCOME	2,492			
Totals for dept 000.000 - GENERAL SERVICES		95,592	27,586	62,000	63,000
TOTAL ESTIMATED REVENUES		95,592	27,586	62,000	63,000
APPROPRIATIONS					
Dept 444.000 - SIDEWALKS					
218-444.000-702.000	SALARIES - WAGES FULL TIME	3,037	1,455	3,181	2,700
218-444.000-702.001	SALARIES - OVERTIME PAY	583		600	200
218-444.000-703.441	DPW SEASONAL	3,591	845	2,000	1,500
218-444.000-704.000	SOCIAL SECURITY	545	171	831	340
218-444.000-705.000	RETIREMENT FUND CONTRIBUTION				50
218-444.000-711.000	WORKER'S COMP INSURANCE	125	107	130	50
218-444.000-740.000	OPERATING SUPPLIES	557	115	1,000	750
218-444.000-801.000	PROFESSIONAL SERVICES	105,356	7,769	12,000	13,000
FOOTNOTE AMOUNTS:					
SPRING LAKE TOWNSHIP SHARED LABOR					
218-444.000-801.902	CONTRACT - WORKERS	1,630	6,384	7,000	11,000
218-444.000-921.000	ELECTRIC SERVICE	19,657	13,039	21,000	21,000
218-444.000-933.200	LAKESIDE TRAIL REPAIRS			500	
218-444.000-940.000	INTERNAL RENTAL	17,757	6,333	13,758	12,000
Totals for dept 444.000 - SIDEWALKS		152,838	36,218	62,000	62,590
TOTAL APPROPRIATIONS		152,838	36,218	62,000	62,590
NET OF REVENUES/APPROPRIATIONS - FUND 218		(57,246)	(8,632)		410

DOWNTOWN DEVELOPMENT AUTHORITY FUND SUMMARY (236)

Introductory Comments: The Village Council approved the renewal of the DDA in November 2015 after numerous years in “hibernation”. An expansion of the district was approved in May 2016. There are a number of projects that are on the DDA Board’s radar, such as the creation of a promenade in the 100 block of W. Savidge (behind Epicurean Village) and the redevelopment of 109 S. Jackson. In fiscal year 2017/2018, six properties located within the DDA were purchased by one developer, with 3 more purchased in late 2018. The demolition and reconstruction of Epicurean Village commenced in the summer of 2019 with a tentative ribbon cutting slated for mid-2020. The DDA solicited RFP (Request for Proposals) for the development of the former township hall site in early 2020. As of press time, the opening dates for Epicurean Village are uncertain and no proposals were received for the former township hall property, all thanks to Covid-19.



The condition of the parking lot at Mill Point Park continues to deteriorate. The DPW obtained quotes to resurface the parking lot in 2017; that resurfacing was postponed (thankfully) until such time as the force main project was completed (2019). The Village’s engineer evaluated the site and determined that the project is more extensive than simply resurfacing what is currently there. Due to an unusually high water table over the past several years, drainage issues need to be addressed, driving the cost up considerably. Early on, it was anticipated that resurfacing would cost approximately \$120,000 but a proper rework of the lot is now estimated at over \$300,000.



VILLAGE OF SPRING LAKE

Other projects on the DDA's radar include a rebranding launch, new street signs and painting of crosswalks and light poles that were not completed in 2019. The DDA will also finish their Downtown Design Manual in mid-2020



BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 236 DDA FUND

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
236-000.000-403.000	VILLAGE TAXES CAPTURED				386,000
236-000.000-403.100	REFUNDED TAXES				(500)
236-000.000-403.101	CAPTURED LOCAL UNIT TAXES				350,000
236-000.000-502.100	STATE GRANTS	6,224			
236-000.000-673.000	SALE OF FIXED ASSETS				150,000
	FOOTNOTE AMOUNTS:				150,000
	SALE OF FORMER TOWNSHIP HALL PROPERTY				
236-000.000-676.296	CONTRIBUTION FROM TIFA FUND	579,151	639,582	639,582	
236-000.000-677.000	REIMBURSEMENTS		1,183		
236-000.000-677.103	ART IN THE PARK DONATIONS	34,894	3,550	30,000	
236-000.000-677.203	BEAUTIFICATION DONATIONS				10,000
236-000.000-677.207	HOLIDAY DECORATIONS DONATIONS				10,000
236-000.000-677.290	DONATIONS - COMMUNITY CENTER				1,000,000
236-000.000-694.000	OTHER MISCELLANEOUS INCOME	11,583	300	8,000	8,000
	FOOTNOTE AMOUNTS:				8,000
	VILLAGE ADVENTURE				
236-000.000-695.000	APPROPRIATION FROM FUND BALANCE			154,818	
236-000.000-698.100	PROCEEDS FROM SALE OF BONDS				3,000,000
Totals for dept 000.000 - GENERAL SERVICES		631,852	644,615	832,400	4,913,500
TOTAL ESTIMATED REVENUES		631,852	644,615	832,400	4,913,500
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
236-000.000-702.000	SALARIES - WAGES FULL TIME	26,730	57,752	70,873	77,742
236-000.000-702.001	SALARIES - OVERTIME PAY	1,487	281	5,057	1,862
236-000.000-703.000	SALARIES - WAGES PART TIME	30,586	4,215	4,000	12,966
236-000.000-703.001	PART TIME WAGES - OVERTIME	547		400	
236-000.000-704.000	SOCIAL SECURITY	4,440	4,424	10,000	7,100
236-000.000-705.000	RETIREMENT FUND CONTRIBUTION	4,171	8,670	9,500	7,000
236-000.000-707.000	DENTAL INSURANCE	219	1,111	1,470	1,450
236-000.000-708.000	VISION CARE REIMBURSEMENT			300	300
236-000.000-709.000	MEDICAL INSURANCE	2,813	16,442	19,348	21,899
236-000.000-710.000	LIFE INSURANCE	165	976	1,100	1,405
236-000.000-711.000	WORKER'S COMP INSURANCE	403	1,167	1,175	500
236-000.000-727.000	OFFICE SUPPLIES	1,137	1,119	7,000	3,500
236-000.000-740.000	OPERATING SUPPLIES	7,909	7,171	6,000	7,500
236-000.000-740.219	BEAUTIFICATION	1,684	56	5,000	4,500
236-000.000-743.000	SANDWICH BOARD SIGNS		427	1,500	750
236-000.000-801.000	PROFESSIONAL SERVICES	146,167	118,691	75,000	100,000
236-000.000-801.250	BRANDING	630	20,050	25,000	10,000
236-000.000-801.443	PROF SERVICE - STORMWATER	28,037	21,496	25,000	
	FOOTNOTE AMOUNTS:				
	SAW GRANT ENDED DECEMBER 2019				
236-000.000-801.902	CONTRACT - WORKERS	1,733	4,982	10,000	6,000
236-000.000-804.000	LEGAL FEES	437	6,625	10,000	3,000
236-000.000-804.100	AUDIT SERVICES				2,000
236-000.000-818.004	CONTRACT SERVICE - GENERAL FUND				27,000
236-000.000-820.000	ENGINEERING/PROJECT ADMIN	40,864	3,655	40,000	20,000
236-000.000-820.600	BOND ISSUANCE COSTS				50,000
236-000.000-860.000	TRANSPORTATION/TRAINING	530	1,058	1,400	1,850
236-000.000-885.300	HOLIDAY DECORATIONS	5,459	5,694	7,000	10,000
236-000.000-887.000	SIDEWALK MAINTENANCE		659	15,000	15,000
236-000.000-887.003	ART IN THE PARK	5,058	26,469	30,000	
236-000.000-889.000	PROMOTIONS	15,942	14,698	24,000	20,000
236-000.000-889.200	WEB SITE	358	300	400	400
236-000.000-891.501	BANNER PROGRAM	3,689	2,238	2,500	9,000
	FOOTNOTE AMOUNTS:				7,000
	EZ BANNER SYSTEM				
	FOOTNOTE AMOUNTS:				1,000
	JACKSON/EXCHANGE EXTRA BANNERS				
	GL # FOOTNOTE TOTAL:				8,000
236-000.000-900.000	PRINTING & PUBLISHING	1,762	1,236	1,500	1,000
236-000.000-921.001	PARKING LOT ELECTRIC	1,854	2,380	2,500	2,500
236-000.000-922.001	SPRINKLING SYSTEM WATER	7,978	8,822	13,000	16,000
236-000.000-933.100	SPRINKLER MAINTENANCE	408	368	10,000	4,000
236-000.000-933.300	CORRIDOR MAINTENANCE	955		3,000	2,000
236-000.000-933.600	PARKING LOT MAINTENANCE	560		12,500	10,000
236-000.000-940.000	EQUIPMENT RENTAL	25,403	10,775	44,100	45,000
236-000.000-940.002	OFFICE EQUIPMENT RENT	500	1,000	1,000	1,250
236-000.000-956.000	MISCELLANEOUS			500	500
236-000.000-960.236	FACADE GRANTS	10,000		15,000	15,000
236-000.000-960.237	FIRE SUPPRESSION GRANTS			15,000	15,000
236-000.000-960.238	BRANDING GRANTS				15,000
236-000.000-970.000	CAPITAL OUTLAY		86,529	90,000	4,092,550
	FOOTNOTE AMOUNTS:				13,000

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 236 DDA FUND

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
	SIGN AT PLANTENGA'S				
	FOOTNOTE AMOUNTS:				5,000
	STREET LIGHT POLE PAINTING				
	FOOTNOTE AMOUNTS:				3,000,000
	TANGLEFOOT COMMUNITY CENTER				
	FOOTNOTE AMOUNTS:				2,000
	BANNER POLE LED LIGHTS				
	FOOTNOTE AMOUNTS:				5,000
	TRAIL TOWN WAYFIDING SIGNS				
	FOOTNOTE AMOUNTS:				1,000,000
	BUCHANAN/JACKSON PARKING LOT RENOVATION				
	FOOTNOTE AMOUNTS:				10,000
	STREET SIGNS				
	FOOTNOTE AMOUNTS:				5,000
	WHISTLESTOP PORTA-POTTY				
	FOOTNOTE AMOUNTS:				12,550
	BARBER SCHOOL GENERATOR				
	GL # FOOTNOTE TOTAL:				4,052,550
236-000.000-975.000	APPROPRIATION TO FUND BALANCE			802	122,376
236-000.000-978.000	PAVING	147,465	19,223	215,475	100,000
	FOOTNOTE AMOUNTS:				50,000
	BARBER SCHOOL PARKING LOT				
	FOOTNOTE AMOUNTS:				50,000
	CLOCK TOWER PARKING LOT				
	GL # FOOTNOTE TOTAL:				100,000
236-000.000-978.825	GRAND RIVER GREENWAY				5,000
236-000.000-995.000	BOND INTEREST PAYMENTS				43,600
	FOOTNOTE AMOUNTS:				43,600
	ASSUMES ONLY ONE BOND INTEREST PAYMENT IN FY 2020-21				
Totals for dept 000.000 - GENERAL SERVICES		528,080	460,759	832,400	4,913,500
TOTAL APPROPRIATIONS		528,080	460,759	832,400	4,913,500
NET OF REVENUES/APPROPRIATIONS - FUND 236		103,772	183,856		

**Village of Spring Lake
FY 2020-21 Estimated DDA Revenue**

Millage	Rate	Percent of Capture		Capture
County - 911	0.4281	2.318%		17,038
County Operating	3.9000	21.116%		155,221
County Parks	0.3228	1.748%		12,848
County Roads	0.4865	2.634%		19,363
County CMH	0.2918	1.580%	29.396%	11,614
Library Operating	1.1250	6.091%	6.091%	44,529
Aging Council	0.2390	1.294%	1.294%	9,551
Tri-Cities Museum	0.2390	1.294%	1.294%	9,551
SL Twp Bike Path	0.4504	2.439%		17,999
SL Twp Operating	0.7425	4.020%		29,671
Harbor Transit	0.5742	3.109%	9.568%	22,946
Village Operating	9.6700	52.357%	52.357%	386,427
Total Capture	18.4693			\$736,757

	Base Value	Taxable Value	Capture Value	
DDA - 1983	\$5,081,000	\$44,394,524	\$39,313,524	
DDA - 1992	\$658,900	\$926,399	\$267,499	
DDA - 2015	\$882,183	\$1,101,393	\$219,210	
DDA - 2015 Residential	\$1,382,087	\$1,543,294	\$161,207	
Totals	\$8,004,170	\$47,965,610	\$39,961,440	
				Tax Capture
Ottawa Co. Brownfield - Best Financial	\$38,000	\$396,302	\$358,302	6,618
Ottawa Co. Brownfield - Epicurean Vil.	\$361,940	\$494,000	\$132,060	2,439
				9,057
Estimated Tax Capture		\$736,757		
Less Ottawa Co. Brownfield Capture		-\$9,057		
Estimated 2020-21 DDA Revenue - as of 01/06/20		\$727,700		



DDA BOARD STRATEGIC PLANNING 2020-2021

January 9, 2020

DDA MEMBERS

Doug Heins
Chair

Andrew Dull
Vice-Chair

Brandon Brown
Bruce Callen
Michelle Dixon
Gary Hanks
Dr. James Moore
Lesley Vanleeuwen-Vega
James Willison

Michelle Hanks
Council Liason

Christine Burns
Village Liason/Secretary
Angela Stanford-Butler
DDA Director



2020-2021 DDA BOARD STRENGTHS

1 - REDEVELOPMENT

2 - DOWNTOWN EVENTS

3 - TRAFFIC COUNTS

4 - SUSTAINABILITY EFFORTS

5 - GRANT OFFERINGS (FACADE & FIRE SUPPRESSION)

6 - Geography/location (waterfront amenities)

7 - Per capita income

8 - Quality school system

9 - Philanthropic community

10 - Access to quality health care

11 - Bedroom community to Grand Rapids

12 - Community support

13 - High quality/quantity of volunteers

14 - Outstanding recreational opportunities

15 - Connectivity to GH/FB

16 - Collaboration with SLT

17 - Low vacancy

18 - Low crime

19 - Marinas/Tanglefoot Park



2020-2021 DDA BOARD WEAKNESSES

1 - **OUTDATED DESIGN MANUAL** (see #13)

2 - **MONOSPECIES OF TREES/PLANTS**

3 - **BROWNFIELD SITES**

4 - **SMALL VH STAFF**

5 - **CURRENT “BRAND”**

6 - Geographic footprint of DDA (long/skinny)

7 - Traffic counts

8 - Aging infrastructure=>water/sewer rates

9 - Traffic is seasonal in nature

10 - Community resistance to change

11 - Lack of vision by some community members

12 - Lack of long-term strategy

13 - Disjointed aesthetics

14 - Imbalance/inequity between east/west end

15 - Holdouts

16 - Landlocked

17 - Hibernation period (want to ensure it doesn't happen again)



2020-2021 DDA BOARD OPPORTUNITIES

1 - ART IN THE PARK

2 - BROWNFIELD FUNDING THRU OTTAWA COUNTY

3 - SUSTAINABILITY EDUCATION

4 - VILLAGE ADVENTURE

5 - DOWNTOWN REDEVELOPMENT

6 - Collaboration

7 - Wealth

8 - Branding

9 - Community engagement

10 - Numerous developable parcels within the DDA district

11 - Can be selective about the type of redevelopment that happens within the DDA district



2020-2021 DDA BOARD THREATS

1 - TRAFFIC COUNTS

2 - RECREATIONAL MARIJUANA

3 - REDEVELOPMENT

4 - RUMORS/"FAKE NEWS"/GHI

5 - BUREAUCRACY

6 - Local support (or not)

7 - Poor launch/poor communication

8 - Wrong investors

9 - Future infrastructure costs

10 - Competition (Crockery Township)

11 - Fluctuating water levels



2020-2021 DDA BOARD GOALS

1 - BRANDING

2 - DESIGN MANUAL UPDATE

3 - EXTENSION OF ART IN THE PARK

4 - REDEVELOPMENT VISIBLE

5 - SUSTAINABILITY PLAN

2018-2019 DDA BOARD GOALS

- 1 - Infrastructure improvements
- 2 - Strategic Plan
- 3 - Branding
- 4 - Marketing of activities such as SLVA
- 5 - Redevelopment visible

5-YEAR PLAN

- 1 - Infrastructure improvements
- 2 - Continued redevelopment

10-YEAR PLAN

- 1 - Infrastructure improvements
- 2 - "New" Village

LONG-TERM

- 1 - Infrastructure improvements
- 2 - NO MORE HIBERNATION!

IF \$ WERE NO OBJECT

- 1 - Better utilization of waterfront

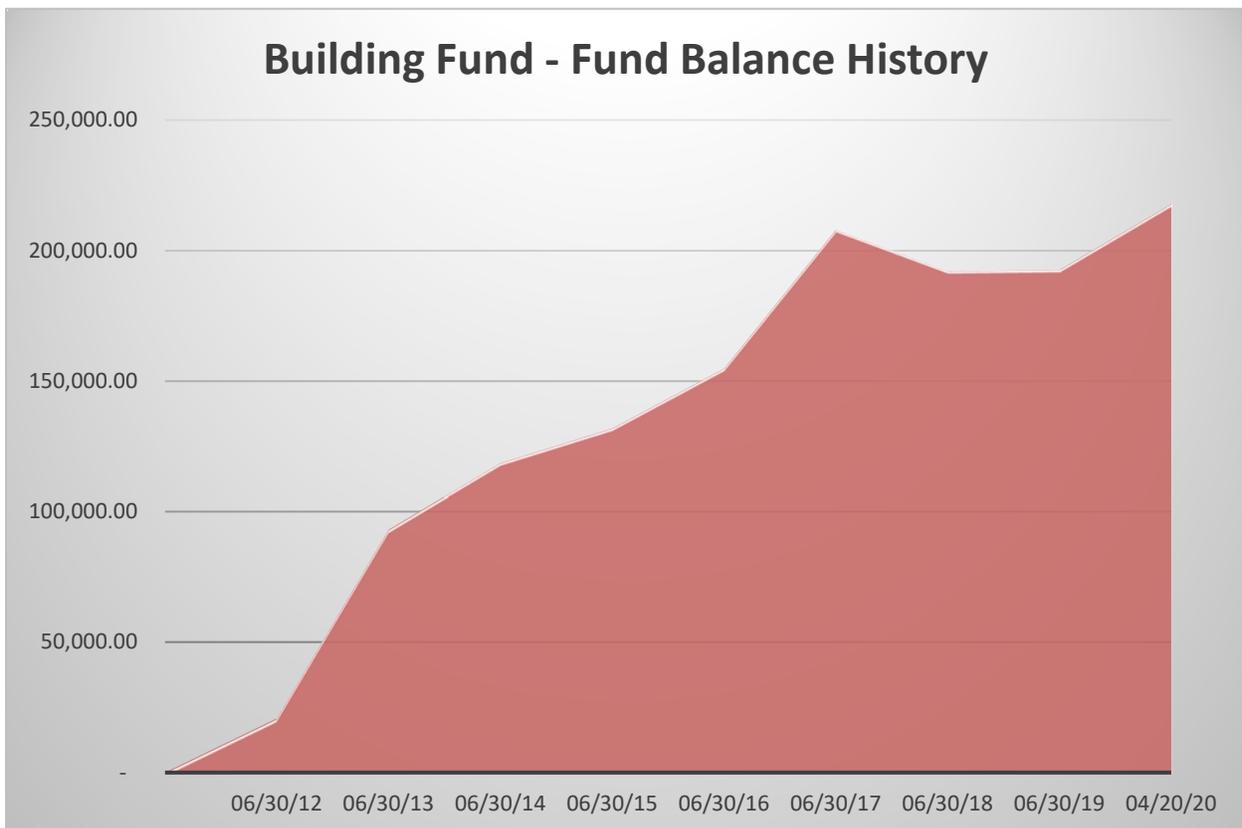
VILLAGE OF SPRING LAKE

BUILDING DEPARTMENT FUND SUMMARY (249)

Introductory Comments: This Fund is required by state law to ensure that Building Department revenue is used for building related activity only.

Several years ago, Council approved a fee schedule that mimicked the State of Michigan fee schedule which was considerably higher than the surrounding area. Spring Lake, along with our neighboring jurisdictions, agreed to uniformity in permits, inspections and fees in July 2013, which resulted in less revenues than in previous years. However, response from local contractors and developers has been very favorable due to the ease and consistency of pulling permits amongst the 5 communities. Due to a substantial fund balance in this fund, the slight lowering of fees was not impactful.

In early 2020, Council approved a revised contract with Michigan Township Services Muskegon to perform all building *and* administrative functions related to permitting. Previously, Village staff had performed the administrative function. This new contract now aligns with all of the surrounding communities and further simplifies the process for obtaining permits for both contractors and homeowners.



BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 249 BUILDING DEPARTMENT FUND

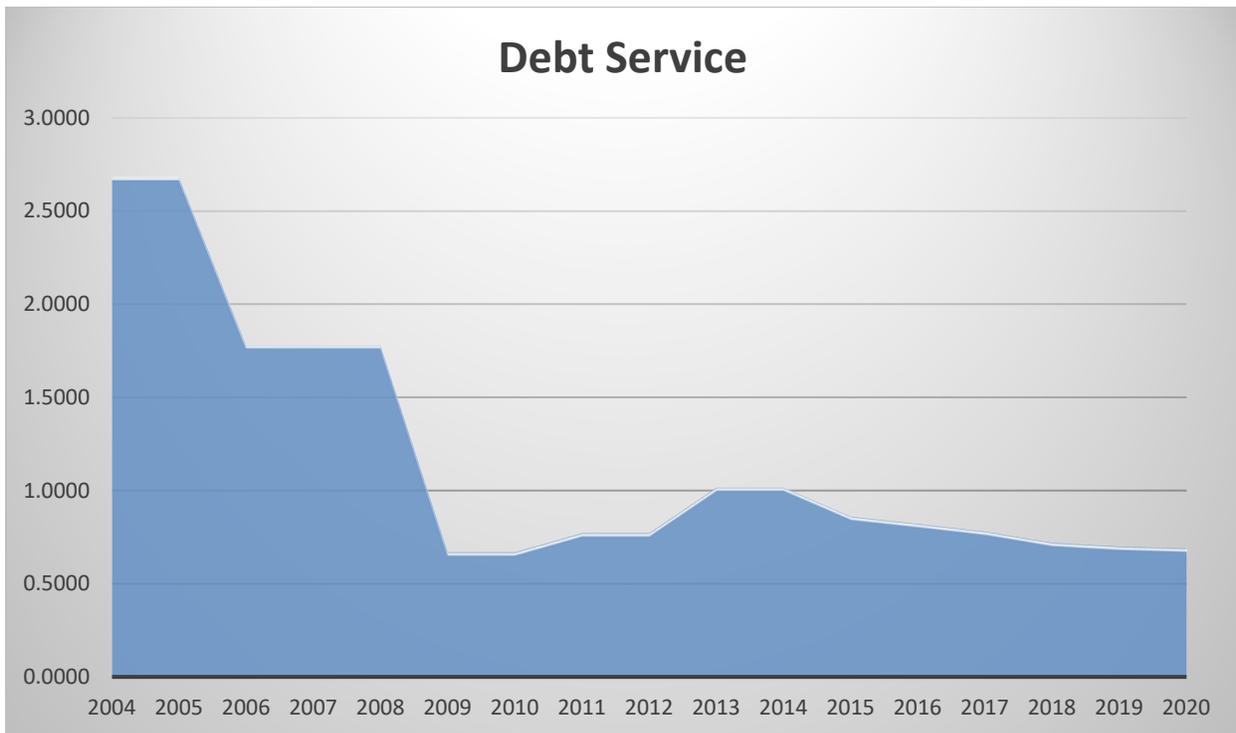
GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
249-000.000-477.000	BUILDING PERMITS	44,114	73,502	72,000	12,000
249-000.000-478.000	OTHER PERMIT & FEES		15		
249-000.000-478.100	ELECTRICAL PERMITS	8,224	7,840	9,000	
249-000.000-478.200	MECHANICAL/PLUMBING PERMITS	9,914	12,619	10,000	
249-000.000-664.000	INTEREST & DIVIDEND INCOME	1,920	1,517	1,500	1,000
Totals for dept 000.000 - GENERAL SERVICES		64,172	95,493	92,500	13,000
TOTAL ESTIMATED REVENUES		64,172	95,493	92,500	13,000
APPROPRIATIONS					
Dept 381.000 - ZONING/PLANNING					
249-381.000-702.000	SALARIES - WAGES FULL TIME	15,326	15,989	18,000	884
249-381.000-703.000	SALARIES - WAGES PART TIME		110	300	1,350
249-381.000-704.000	SOCIAL SECURITY	1,114	1,188	1,400	170
249-381.000-705.000	RETIREMENT FUND CONTRIBUTION	7,174	8,185	9,250	2,800
249-381.000-707.000	DENTAL INSURANCE	181	166	330	175
249-381.000-708.000	VISION CARE REIMBURSEMENT	120	60	120	
249-381.000-709.000	MEDICAL INSURANCE	4,637	4,470	5,191	742
249-381.000-710.000	LIFE INSURANCE	393	338	425	60
249-381.000-711.000	WORKER'S COMP INSURANCE	18	45	60	20
249-381.000-727.000	OFFICE SUPPLIES	660	246	600	300
249-381.000-740.249	BUILDING DEPT SOFTWARE	803	818	830	850
249-381.000-801.000	PROFESSIONAL SERVICES	5,064	3,437	6,000	
249-381.000-801.400	CONTRACT BUILDING INSPECTIONS	8,560	18,081	27,000	
249-381.000-801.600	CONTRACT ELECTRICAL INSP	5,600	3,890	7,500	
249-381.000-801.700	CONTRACT MECHANICAL INSPECTION	6,720	5,845	8,000	
249-381.000-804.100	AUDIT SERVICES	333	338	350	350
249-381.000-860.000	TRANSPORTATION/TRAINING		3	54	
249-381.000-891.450	LEASE PAYMENT	1,500	1,500	1,500	1,500
249-381.000-910.000	INSURANCE	1,539	1,600	1,600	1,600
249-381.000-940.000	INTERNAL RENTAL	2,300	2,300	2,300	2,300
249-381.000-940.002	OFFICE EQUIPMENT RENT	1,600	1,600	1,600	1,600
249-381.000-956.200	BANK FEES	81	76	90	75
Totals for dept 381.000 - ZONING/PLANNING		63,723	70,285	92,500	14,776
TOTAL APPROPRIATIONS		63,723	70,285	92,500	14,776
NET OF REVENUES/APPROPRIATIONS - FUND 249		449	25,208		(1,776)

VILLAGE OF SPRING LAKE

GENERAL OBLIGATION CAPITAL BOND DEBT FUND SUMMARY (390)

Introductory Comments: With the refunding of bonds in FY 12/13 came considerable interest savings over the remaining life of the bonds. Net future value (FV) Cash flow Savings is just over \$264,000 as shown on the following page. With the smoothing of the payments also comes the ability to adjust the millage rate from 1.01 to .69 mills. As taxable values within the Village increase due to new development, Council can reevaluate the millage rate over the remaining life of the bonds (*see attached spread sheet for projections.*)

In Fiscal Year 2015/2016, the Village entered into a lease agreement with Spring Lake Township and the Township currently occupies the space that previously housed the Spring Lake/Ferrysburg Police Department. The arrangement has proven to be mutually beneficial, convenient and less expensive than constructing a new township hall.



BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 390 2013 G. O. IMPROVEMENT REFUND BOND DEBT

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
390-000.000-403.000	CURRENT PROPERTY TAX	95,457	96,931	97,000	100,170
390-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(243)		(250)	(250)
390-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	1,163	876		
390-000.000-695.000	APPROPRIATION FROM FUND BALANCE			3,220	
Totals for dept 000.000 - GENERAL SERVICES		<u>96,377</u>	<u>97,807</u>	<u>99,970</u>	<u>99,920</u>
TOTAL ESTIMATED REVENUES		<u>96,377</u>	<u>97,807</u>	<u>99,970</u>	<u>99,920</u>
APPROPRIATIONS					
Dept 990.000 - DEBT SERVICE					
390-990.000-975.000	APPROPRIATION TO FUND BALANCE				1,650
390-990.000-991.008	BOND PRINCIPAL - 2013	75,000	80,000	80,000	80,000
390-990.000-995.008	BOND INTEREST - 2013	21,253	10,270	19,720	18,020
390-990.000-999.000	PAYING AGENT FEES	250	250	250	250
Totals for dept 990.000 - DEBT SERVICE		<u>96,503</u>	<u>90,520</u>	<u>99,970</u>	<u>99,920</u>
TOTAL APPROPRIATIONS		<u>96,503</u>	<u>90,520</u>	<u>99,970</u>	<u>99,920</u>
NET OF REVENUES/APPROPRIATIONS - FUND 390		<u>(126)</u>	<u>7,287</u>		

Village Hall Bond Debt Projection - With 1% per Year Growth in Taxable Value

Estimated FY 19/20 Ending Fund Balance 2,500.00

Fiscal Year	Principal	Interest	Paying Agent Fees	Annual Cost	Tax Revenue	Ending Fund Balance
20/21	80,000.00	18,020.00	250.00	98,270.00	100,487.64	4,717.64
21/22	80,000.00	16,200.00	250.00	96,450.00	97,079.80	5,347.44
22/23	85,000.00	14,218.75	250.00	99,468.75	96,564.98	2,443.67
23/24	85,000.00	12,051.25	250.00	97,301.25	96,030.16	1,172.57
24/25	85,000.00	9,735.00	250.00	94,985.00	96,990.46	3,178.03
25/26	90,000.00	7,217.50	250.00	97,467.50	97,960.36	3,670.90
26/27	95,000.00	4,441.25	250.00	99,691.25	97,394.03	1,373.68
27/28	95,000.00	1,496.25	250.00	96,746.25	96,806.58	1,434.01
	695,000.00	83,380.00	2,000.00			

Fiscal Year	Taxable Value	Millage	Tax Revenue
20/21	145,634,259.00	0.6900	100,487.64
22/22	147,090,601.59	0.6600	97,079.80
22/23	148,561,507.61	0.6500	96,564.98
23/24	150,047,122.68	0.6400	96,030.16
24/25	151,547,593.91	0.6400	96,990.46
25/26	153,063,069.85	0.6400	97,960.36
26/27	154,593,700.55	0.6300	97,394.03
27/28	156,139,637.55	0.6200	96,806.58

VILLAGE OF SPRING LAKE

SEWER FUND SUMMARY (590)

Introductory Comments: This fund is an enterprise utility fund, which stands alone as a separate operating fund for the wastewater collection system. Its sole revenue source is the utility rates charged to customers using the system. The rates charged are based upon the metered water usage and the size of the customer's meter. The water consumed is returned to the sanitary sewer collection system at the customer's site and the collection system transports the sewage volume to the Wastewater Treatment Plant located across the Grand River in Grand Haven via a pump station located at the south end of Division Street. After treatment, the final effluent is discharged back into the Grand River. The Village's Sanitary Sewer Collection system includes over 78,000 linear feet of gravity sewer main, 14,674 feet of force main and 6 lift stations.

In 1973, the Grand Haven/Spring Lake Sewer Authority began operating the wastewater treatment facility in Grand Haven under contract with the City of Grand Haven to provide wastewater treatment services for the Village of Spring Lake and the City of Grand Haven. Since then, the Village has paid a proportional share of the expense for operating this plant, similar to the shared expense for the operations of the NOWS drinking water treatment plant.

In 2013, the Village of Spring Lake applied for a Stormwater Asset Management and Wastewater (SAW) grant through the Michigan Department of Environmental Quality to perform an inventory and condition assessment of underground assets. In 2014, the Village learned that funds for this program would be available in 2017. The assessment of underground utilities has been completed (12/19) and the Village is developing a comprehensive utility improvement plan for Major and Local Streets, the Water Distribution System and the Storm and Sanitary Sewer Collection Systems. The Department of Public Works will continue preventive and responsive measures to maintain the Village's sanitary sewer collection system. This budget includes routine cleaning of pipes, lift stations and inspecting problem areas as well as the refurbishment of the S. Lake Street lift station (+/- \$380,000), Fall Street lift station repair (+/- \$40,000) and various other improvements.

In the Spring of 2019, Baker Tilly completed a rate analysis for Sewer Operations as part of the SAW grant. This analysis confirmed what staff and Council already knew which was that current rates did not reflect the amount necessary to perform the repairs, replacement and maintenance of our aging infrastructure. For the past 18 months, ongoing dialogue regarding the needs to significantly increase rates has taken place. Difficult, albeit necessary, decisions needed to be made in order to keep our collection system operational.

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 590 SEWER DEPARTMENT

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
590-000.000-502.100	STATE GRANTS	147,896	118,047	135,000	
	FOOTNOTE AMOUNTS:				
	SAW GRANT ENDED DECEMBER 2019.				
590-000.000-642.000	UNMETERED & METERED SALES	198,080	196,107	196,300	255,000
	FOOTNOTE AMOUNTS:				255,000
	ASSUMES 30% RATE INCREASE				
590-000.000-642.002	READINESS TO SERVE CHARGES	193,934	193,937	202,340	260,000
	FOOTNOTE AMOUNTS:				260,000
	ASSUMES A 30% RATE INCREASE				
590-000.000-642.100	PENALTY REVENUE	4,545	4,075	4,000	4,000
590-000.000-642.200	CAPITAL REPLACEMENT REVENUE	160,917	160,649	160,000	208,000
	FOOTNOTE AMOUNTS:				208,000
	ASSUMES A 30% RATE INCREASE				
590-000.000-642.201	SEWER AUTHORITY - 2013 DEBT SERVICE		10,891	14,400	20,000
590-000.000-642.202	SEWER AUTHORITY - FORCE MAIN DEBT		80,341	106,500	143,000
590-000.000-642.203	SEWER AUTHORITY - 2018 PLANT DEBT		23,396	31,000	42,000
590-000.000-642.590	SEWER EQUITY CHARGE	4,404			
590-000.000-664.000	INTEREST & DIVIDEND INCOME	4,332	3,635	1,000	500
590-000.000-677.000	REIMBURSEMENTS		20,693	13,500	13,500
590-000.000-694.000	OTHER MISCELLANEOUS INCOME	4,863	60		
590-000.000-695.000	APPROPRIATION FROM FUND BALANCE			265,000	
	Totals for dept 000.000 - GENERAL SERVICES	718,971	811,831	1,129,040	946,000
TOTAL ESTIMATED REVENUES					
		718,971	811,831	1,129,040	946,000
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
590-000.000-702.000	SALARIES - WAGES FULL TIME	59,494	53,749	61,884	48,891
590-000.000-702.001	SALARIES - OVERTIME PAY	3,675	2,247	3,717	1,894
590-000.000-702.123	SAW GRANT	47		1,000	
590-000.000-703.000	SALARIES - WAGES PART TIME	976	592	525	10,104
590-000.000-703.001	PART TIME WAGES - OVERTIME	62		100	
590-000.000-704.000	SOCIAL SECURITY	4,670	4,130	5,040	4,675
590-000.000-705.000	RETIREMENT FUND CONTRIBUTION	20,070	17,933	20,000	13,500
590-000.000-707.000	DENTAL INSURANCE	859	604	1,180	570
590-000.000-708.000	VISION CARE REIMBURSEMENT	293	182	325	300
590-000.000-709.000	MEDICAL INSURANCE	13,573	10,921	12,456	10,086
590-000.000-710.000	LIFE INSURANCE	1,002	922	1,150	905
590-000.000-711.000	WORKER'S COMP INSURANCE	186	753	1,200	250
590-000.000-727.000	OFFICE SUPPLIES	1,198	557	1,000	1,000
590-000.000-740.000	OPERATING SUPPLIES	996	259	3,000	2,000
590-000.000-740.220	PHYSICALS & CDL FEES	326	92	350	350
590-000.000-741.000	CLOTHING	497	198	550	500
590-000.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	341	878	1,000	1,000
590-000.000-801.000	PROFESSIONAL SERVICES	45,018	51,520	42,500	75,000
590-000.000-801.315	PROF SERV - GIS	482	463	500	500
590-000.000-801.443	PROF SERV - SAW GRANT	168,083	84,508	150,000	
590-000.000-801.902	CONTRACT - WORKERS	21	467	1,000	1,000
590-000.000-804.100	AUDIT SERVICES	1,776	1,800	1,900	1,850
590-000.000-818.002	GH/SL SEWER AUTHORITY	155,075	160,253	170,000	237,000
590-000.000-818.003	SLT LIFT STATION	39,312	22,466	40,000	40,000
590-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	7,000	5,833	7,000	7,000
590-000.000-818.007	SEWER AUTH 2018 PLANT DEBT	29,742	25,189	31,000	42,000
590-000.000-818.008	PUMP STATION/FORCE MAIN 2018 BOND	101,342	85,829	106,500	143,000
590-000.000-818.009	SEWER AUTH. 2013 BONDS DEBT SERVICE	13,769	11,848	14,400	20,000
590-000.000-820.000	ENGINEERING/PROJECT ADMIN		49,802	45,400	40,000
590-000.000-853.000	TELEPHONE	548		1,000	
590-000.000-860.000	TRANSPORTATION/TRAINING	1,125	988	1,500	1,500
590-000.000-900.000	PRINTING & PUBLISHING	22	273	500	500
590-000.000-910.000	INSURANCE	6,397	6,500	6,500	6,500
590-000.000-921.000	ELECTRIC SERVICE	6,873	5,751	7,500	7,500
590-000.000-922.000	WATER & SEWER SERVICE	612	532	850	1,000
590-000.000-923.000	NATURAL GAS UTILITIES	4,108	3,121	5,000	4,000
590-000.000-931.000	BUILDING REPAIRS & MAINTENANCE	1,005	753	1,200	1,200
590-000.000-935.000	REPAIRS & MAINTENANCE	5,303		5,000	5,000
590-000.000-940.000	INTERNAL RENTAL	3,370	3,453	6,000	5,000
590-000.000-940.002	OFFICE EQUIPMENT RENT	1,680		1,680	1,680
590-000.000-956.200	BANK FEES	591	547	650	650
590-000.000-970.000	CAPITAL OUTLAY	10,798	254,431	300,000	325,000
	FOOTNOTE AMOUNTS:				300,000
590-000.000-987.000	LAKE STREET LIFT STATION DEPRECIATION	51,325		57,500	60,000
590-000.000-995.100	INTERFUND ADVANCE PRINCIPAL			35,000	35,000
590-000.000-995.150	INTERFUND ADVANCE INTEREST			3,500	3,500
	Totals for dept 000.000 - GENERAL SERVICES	763,642	870,344	1,158,057	1,161,405

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 590 SEWER DEPARTMENT

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
APPROPRIATIONS					
TOTAL APPROPRIATIONS		763,642	870,344	1,158,057	1,161,405
NET OF REVENUES/APPROPRIATIONS - FUND 590		(44,671)	(58,513)	(29,017)	(215,405)

VILLAGE OF SPRING LAKE

WATER FUND SUMMARY (591)

Introductory Comments: The Water Fund is an enterprise utility fund, which stands alone as a separate operating fund for the water distribution system. The fund's sole source of revenue is the utility rates charge to the customers using the system. The quarterly water bills are based upon the metered water usage and the size of the customer's meter.

The Village of Spring Lake purchases water from the Northwest Ottawa Water System (NOWS) for distribution to its 1,200 customers. The use of NOWS water replaced a system that had been very efficient and cost effective since its inception in the early 1900s. This change took place in April 1992 at the end of a long process that began as the result of the discovery of TCE and PCE in the Village's groundwater water aquifer in 1987. The Village has discarded a groundwater-based supply system in favor of connecting to the Lake Michigan-based NOWS. The Village has been able to provide high-quality water to its residents through this conversion.

In 2015 and again in 2018, the Village entered into a three-year contract with HydroCorp, Inc. to revise the formal Cross Connection Control Program, which is a requirement of the Michigan Department of Environmental Quality under Part 14 of the Michigan Safe Drinking Water Act, 1976 PA 399, as amended, (Act 399). This contract brings the Village into compliance with the regulation and also benefits consumers of the water supply by ensuring plumbing devices designed to keep the potable water from becoming contaminated through loss of pressure or back-siphonage at commercial and industrial locations. Implementation of this program will also account for Water Department Personnel providing site visits to water customers during routine work orders to educate and inspect for potential cross connection hazards that can be mitigated.

The Village's Water Distribution network is comprised of over 102,000 linear feet of water main, 154 hydrants and 219 valves. Improvements to the water system proposed in the FY19-20 budget include replacement of five water valves, replacing two hydrants, repainting 50 hydrants, replacing 10 lead service lines and planning for the replacement of 4" and 6" water lines throughout the Village.

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 591 WATER DEPARTMENT

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
591-000.000-451.300	WATER TOWER CELLULAR USE	3,906	3,344	3,800	4,000
591-000.000-626.000	SERVICE RENDERED	6,014	4,223	3,200	4,000
591-000.000-642.001	METERED SALES	240,511	233,212	257,000	257,000
591-000.000-642.002	READINESS TO SERVE CHARGES	145,533	148,354	149,000	149,000
591-000.000-642.003	LEAD SERVICE LINE REPLACEMENT CHAF		55,554	75,000	75,000
591-000.000-642.004	FIRE SUPPRESSION FEES		840		3,360
591-000.000-642.100	PENALTY REVENUE	3,404	2,870	3,000	1,000
591-000.000-642.200	CAPITAL REPLACEMENT REVENUE	76,873	80,030	76,800	80,000
591-000.000-642.591	WATER EQUITY CHARGE	11,490			
591-000.000-664.000	INTEREST & DIVIDEND INCOME	20,560	16,582	10,000	7,000
591-000.000-677.000	REIMBURSEMENTS	2,604	26,746	18,500	30,000
591-000.000-677.110	NSF RETURNED CHECK FEE	324	120	100	100
591-000.000-695.000	APPROPRIATION FROM FUND BALANCE			77,566	
Totals for dept 000.000 - GENERAL SERVICES		511,219	571,875	673,966	610,460
TOTAL ESTIMATED REVENUES		511,219	571,875	673,966	610,460
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
591-000.000-702.000	SALARIES - WAGES FULL TIME	77,544	69,310	88,054	73,355
591-000.000-702.001	SALARIES - OVERTIME PAY	2,762	625	2,184	1,948
591-000.000-703.000	SALARIES - WAGES PART TIME	911	591	600	10,104
591-000.000-703.001	PART TIME WAGES - OVERTIME	165		200	
591-000.000-704.000	SOCIAL SECURITY	5,896	5,142	5,500	6,540
591-000.000-705.000	RETIREMENT FUND CONTRIBUTION	21,266	20,868	20,825	17,500
591-000.000-707.000	DENTAL INSURANCE	883	695	1,355	805
591-000.000-708.000	VISION CARE REIMBURSEMENT	282	180	325	325
591-000.000-709.000	MEDICAL INSURANCE	13,527	12,333	16,728	14,173
591-000.000-710.000	LIFE INSURANCE	1,006	1,029	1,250	1,250
591-000.000-711.000	WORKER'S COMP INSURANCE	594	1,472	1,475	675
591-000.000-727.000	OFFICE SUPPLIES	1,232	557	1,200	1,200
591-000.000-740.000	OPERATING SUPPLIES	6,316	7,675	12,000	12,000
591-000.000-740.220	PHYSICALS & CDL FEES	294	92	300	300
591-000.000-740.591	OPERATING SUPPLIES - NEW SERVICES	189	6,004	4,500	5,000
591-000.000-741.000	CLOTHING	497	198	600	500
591-000.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	2,814	19	10,000	5,000
591-000.000-801.000	PROFESSIONAL SERVICES	68,298	49,321	66,000	70,000
591-000.000-801.003	PROF SERVICES - VALVE REPLACEMENT	2,376		20,000	20,000
591-000.000-801.315	PROF SERV - GIS	482	463	500	500
591-000.000-801.336	PROFESSIONAL SERVICES - FIRE SUPPL				3,360
591-000.000-801.591	LEAD SERVICE LINE REPLACEMENT		360	75,000	75,000
591-000.000-801.902	CONTRACT - WORKERS	125	4,515	4,500	6,000
591-000.000-804.100	AUDIT SERVICES	1,776	1,800	1,850	1,875
591-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	7,500	6,250	7,500	7,500
591-000.000-818.006	WATER COMMODITY PURCHASE	110,959	87,446	135,000	130,000
591-000.000-820.000	ENGINEERING/PROJECT ADMIN	246	2,107	10,000	10,000
591-000.000-860.000	TRANSPORTATION/TRAINING	1,315	1,563	3,000	3,000
591-000.000-900.000	PRINTING & PUBLISHING	317	565	900	650
591-000.000-910.000	INSURANCE	6,397	6,500	6,500	6,500
591-000.000-921.000	ELECTRIC SERVICE	1,015	883	1,050	1,100
591-000.000-922.000	WATER & SEWER SERVICE	560	486	1,000	1,000
591-000.000-923.000	NATURAL GAS UTILITIES	1,432	1,049	1,500	1,700
591-000.000-931.000	BUILDING REPAIRS & MAINTENANCE	929	710	2,000	2,000
591-000.000-940.000	INTERNAL RENTAL	13,906	5,832	13,874	13,000
591-000.000-940.002	OFFICE EQUIPMENT RENT	1,700	1,700	1,700	1,700
591-000.000-956.200	BANK FEES	833	715	850	900
591-000.000-970.000	CAPITAL OUTLAY	7,296	1,602	10,000	10,000
591-000.000-970.100	LEAD/COPPER LINE REPLACEMENT			75,000	75,000
591-000.000-970.591	WATER METER REPLACEMENT			40,000	20,000
591-000.000-987.000	DEPRECIATION	111,896		150,000	135,000
591-000.000-991.004	BOND PRINCIPAL - 2001 INTAKE		26,312	26,312	27,802
591-000.000-995.004	BOND INTEREST - 2001 INTAKE	1,853	1,388	1,388	730
591-000.000-995.200	2009 NOWS IMPROVEMENT BONDS - PRIM		80	81	334
591-000.000-995.300	2009 NOWS IMPROVEMENT BONDS - INTF	974	865	865	862
591-000.000-999.000	PAYING AGENT FEES	447	445	500	450
Totals for dept 000.000 - GENERAL SERVICES		478,810	329,747	823,966	776,638
TOTAL APPROPRIATIONS		478,810	329,747	823,966	776,638
NET OF REVENUES/APPROPRIATIONS - FUND 591		32,409	242,128	(150,000)	(166,178)

VILLAGE OF SPRING LAKE

CENTRAL EQUIPMENT FUND SUMMARY (661)

Introductory Comments: Revenues in this fund are primarily generated from the rental rates for the use of the public works vehicles and equipment (i.e. trucks, backhoe, mowers etc.) by the various departments and funds of the Village. These other departments pay a pre-established rental rate to the Central Equipment Fund for the use the vehicles and equipment. Much like a motor pool, the Central Equipment Fund in turn, provides the fuel, maintenance and replacement of the vehicles and equipment. The rental rates are established annually by MDOT Schedule C.

For Department of Public Works operations, the Central Equipment roster includes 5 pickup trucks, 2 1-ton trucks with dump boxes, 3 large heavy-duty dump trucks with underbody scrapers, 1 leaf vacuum truck, 1 bucket truck with a 20' aerial lift and two recreational-style utility vehicles used for meter-reading operations and non-motorized trail maintenance. For winter street maintenance, each pickup truck has front plow and a salt spreader machine is installed in the back of a 1-ton truck; the three large dump trucks also can handle front plows.

In addition to these vehicles, the roster also includes an asphalt patch mix trailer, a sewer jet cleaning trailer, various trailers, a highway arrow board, a hoist, and a trailer mounted generator for various mobile maintenance activities. For lawn maintenance, the roster includes 6 mowers of varying size and capability; the roster also includes a tractor with backhoe and front loader and two smaller tractors with hi-low, power broom, a small loader and snow blowing attachments.

A significant change impacting the Central Equipment Fund is the unification of the Township and Village public works departments. Combining the labor force and physical assets (vehicles and equipment) of each department has more than doubled available resources. Even though vehicle and equipment resources are used and shared by the both units of government, actual ownership remains with the unit of government which made the purchase. All vehicle and equipment use are independently tracked and recorded. Based on Schedule C, a record of expense is maintained and submitted to each unit of government. This record of use is then used to determine the amount of rental cost owed by each unit of government. **EXAMPLE:** If a Village truck is used conducting TWP business then the TWP would be required to pay the Village (Central Equipment Fund) the associated rental fee.

You will notice that there are no Capital Improvement purchases planned for this budget. A decision was made to wait on all purchases until an evaluation of the combined motor pool can be completed and an asset management plan developed.

This budget includes fuel and routine maintenance and repair items for the Central Equipment roster.

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 661 CENTRAL EQUIPMENT FUND

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ACTIVITY THRU 04/30/20	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000 - GENERAL SERVICES					
661-000.000-664.000	INTEREST & DIVIDEND INCOME	4,106	1,619	2,000	750
661-000.000-669.000	EQUIPMENT RENTALS	160,937	74,729	190,000	110,000
661-000.000-669.001	OFFICE EQUIPMENT RENTALS	15,719	17,580	16,180	16,180
661-000.000-673.000	SALE OF FIXED ASSETS		15,529		
Totals for dept 000.000 - GENERAL SERVICES		180,762	109,457	208,180	126,930
TOTAL ESTIMATED REVENUES		180,762	109,457	208,180	126,930
APPROPRIATIONS					
Dept 000.000 - GENERAL SERVICES					
661-000.000-702.000	SALARIES - WAGES FULL TIME	13,083	7,866	13,443	8,715
661-000.000-702.001	SALARIES - OVERTIME PAY	405		3,139	117
661-000.000-703.000	SALARIES - WAGES PART TIME	2,245		1,000	500
661-000.000-704.000	SOCIAL SECURITY	1,147	568	1,000	720
661-000.000-705.000	RETIREMENT FUND CONTRIBUTION	1,663	2,002	2,914	1,750
661-000.000-707.000	DENTAL INSURANCE	105	84	160	95
661-000.000-708.000	VISION CARE REIMBURSEMENT	12	17	45	40
661-000.000-709.000	MEDICAL INSURANCE	1,214	1,172	1,647	1,365
661-000.000-710.000	LIFE INSURANCE	75	104	105	125
661-000.000-711.000	WORKER'S COMP INSURANCE	162	223	400	150
661-000.000-740.000	OPERATING SUPPLIES	4,361	1,806	5,000	5,000
661-000.000-740.001	GAS AND OIL	14,029	9,201	16,000	14,000
661-000.000-740.002	DPW DRUG TESTING FEES			75	100
661-000.000-740.220	PHYSICALS & CDL FEES	46		100	200
661-000.000-741.000	CLOTHING	94		125	125
661-000.000-801.000	PROFESSIONAL SERVICES	18,554	18,766	27,000	25,000
661-000.000-801.902	CONTRACT - WORKERS	311	820	2,000	1,500
661-000.000-804.100	AUDIT SERVICES	444	450	460	460
661-000.000-853.000	TELEPHONE	6,153	4,677	7,000	6,500
661-000.000-853.400	TELEPHONE - CELLULAR SERVICE	3,599	2,480	4,750	4,500
661-000.000-910.000	INSURANCE	16,509	16,526	17,750	18,000
661-000.000-920.172	MANAGER VEHICLE LEASE PYMT	3,496	2,918	3,200	3,200
661-000.000-930.000	OFFICE EQUIPMENT MAINTENANCE	8,263	4,849	12,000	9,000
661-000.000-932.000	EQUIPMENT MAINTENANCE	23,150	19,278	26,000	12,000
661-000.000-932.001	VEHICLE MAINTENANCE				14,000
661-000.000-956.200	BANK FEES	355	315	375	
661-000.000-970.000	CAPITAL OUTLAY	3,672	3,290	10,000	40,000
	FOOTNOTE AMOUNTS:				9,000
	MAIN FLOOR COPIER				
	FOOTNOTE AMOUNTS:				15,000
	PLOW BLADE				
	GL # FOOTNOTE TOTAL:				24,000
661-000.000-987.000	DEPRECIATION	65,813		75,000	75,000
Totals for dept 000.000 - GENERAL SERVICES		188,960	97,412	230,688	242,162
TOTAL APPROPRIATIONS		188,960	97,412	230,688	242,162
NET OF REVENUES/APPROPRIATIONS - FUND 661		(8,198)	12,045	(22,508)	(115,232)

VILLAGE OF SPRING LAKE

TRUST & AGENCY FUND SUMMARY (701)

Introductory Comments: This fund is established for funds the Village is holding on behalf of other entities such as the Wooden Boat Show, the Central Park Capital campaign or the Heritage Festival. These funds are not available for use by the Village. Funds deposited into this account are listed as liabilities rather than revenues since the funds are owed to other entities. As a result, there are no revenues or expenses budgeted in this fund.

Fund 701 TRUST & AGENCY

GL Number	Description	Balance
*** Assets ***		
701-000.000-001.000	POOLED CASH	33,304.46
Total Assets		33,304.46
*** Liabilities ***		
701-000.000-267.001	WOODEN BOAT SHOW DEPOSIT	1,360.58
701-000.000-267.003	TREE NURSERY DEPOSIT	29,195.00
701-000.000-267.004	SUMMER CONCERT DEPOSIT	452.00
701-000.000-267.006	WHISTLESTOP PARK ADOPT A GARDEN	644.28
701-000.000-267.007	ADOPT-A- GARDEN CAMPAIGN	1,297.71
701-000.000-267.008	WINSOR MCCAY PARK CAMPAIGN	(572.00)
701-000.000-267.009	VILLAGE SESQUICENTENNIAL	926.89
Total Liabilities		33,304.46
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		33,304.46