

Village of Spring Lake

Council Work Session

July 13, 2020

7:00 p.m.

Dial-in number: (646) 749-3122

Access code: 919-063-157

Spring Lake, Michigan

Pursuant to Executive Order No. 2020 – 129, the Village of Spring Lake will conduct its business virtually to mitigate the spread of COVID-19. Members of the public are welcome and encouraged to participate in this meeting. Members of the public are not required to register or otherwise provide information to attend. If a member of the public wishes to participate in the webinar (versus conferencing in), please email Village Manager Christine Burns at christine@springlakevillage.org to receive the link.

Please utilize the mute function on your phone while on a conference call, when appropriate. There will be an opportunity at the end of the meeting for public comment.

www.springlakevillage.org

1	7:00 p.m. – Professional Engineering Report (PER) Proposal (Wally Delamater) Moore and Bruggink has prepared a proposal (<i>attached</i>) to provide necessary documents to USDA for our loan for the water/sewer application.
2	7:02 p.m. – Savidge Street Water Service Abandonment (Wally Delamater) Moore & Bruggink has provided a proposal for design engineering for the Savidge Street water service abandonment project. Total design engineering cost is \$7,000.
3	7:12 p.m. – Water Main Repair Study (Wally Delamater) Moore & Bruggink has provided a proposal for engineering services for a Study related to the water main repair between the Holiday Inn and Ole Boys Brewhouse. Total engineering services are \$3,250.
4	7:18 p.m. – Power Angle Front Plow Purchase (Wally Delamater) DPW budgeted \$15,000 for a power angle front plow for one dump truck. Lead time to receive the plow is about four months once it is ordered.
5	7:21 p.m. – Auction Items (Wally Delamater) DPW Staff has a list of items (<i>attached</i>) that they would like to send to auction.
6	7:25 p.m. – Ordinance Change ~ SNW Buoy Placement (Spring Lake) Staff has been working with the City of Ferrysburg, Spring Lake Township and the DNR to get adjustments to the Slow No Wake Buoys. The DNR has approved some very

	minor modifications (see attached map). In order to now move the buoys, an Ordinance change is required.
7	<p>7:31 p.m. – Proposed Fence Removal</p> <p>Lilley Cares, acting on behalf of property owner Kim VanKampen, has requested (see <i>attached</i>) that the Village consider removing a portion of fence that separates Brooklyn Bagels from Lakeside Trail.</p>
8	<p>7:35 p.m. – Arrow Waste License Amendment</p> <p>Waste Management has sold their accounts in the Village to Arrow Waste. Arrow Waste was not a license residential waste hauler within the Village, although they did service commercial customers. They have modified their application and would like Council to approve their amendments for the remainder of 2020.</p>
9	<p>7:38 p.m. – Parks & Recreation Assessment and Management Plan</p> <p>The Parks & Recreation Board, with the support of Village Council, solicited RFPs and hired a consultant to perform a Parks Assessment & Management Plan. A link to the document is below:</p> <p>https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:6124bc73-a306-439d-818a-47894432d8ec</p> <p>The P&R Board will review the document and discuss, in detail, at the August meeting. This document will be used to formulate a path forward to update and maintain our natural resources.</p>
10	<p>7:41 p.m.- Tanglefoot Dock Rentals</p> <p>The dock rentals for Tanglefoot are typically in place and ready for use around April 15th. Due to Covid and Executive Orders, that was not possible this year. After much prodding, the docks finally went in on July 9th. Due to the 9 week delay on installation, staff proposed to the P&R Board that rental fees be waived this year. The unanimous recommendation from the board is to waive all rental fees for the boat owners.</p>
11	<p>7:45 p.m. – Business of the Year Award</p> <p>The Chamber of Commerce would like to continue the tradition of naming a Business of the Year, even if we cannot meet in a group to present the award. The recipient of the 2020 award would be invited to the 2021 award ceremony (typically in June) in order to actually receive the plaque. Attached is the list of past recipients.</p>
12	<p>7:47 p.m. – Beautification Update</p> <p>Darcy Dye is ready to hand over the Beautification Coordinator baton. All parties wish for the transition to be a smooth one and are working towards that goal.</p>

13	<p>7:55 p.m. – Communications</p> <ul style="list-style-type: none"> • Complaint – 111 W. Exchange (Mitchell) • Complaint – Lakeside Beach (Barfield) • Millage Signage (Schambarger) • Project Summary – Holiday Inn Lift Station
14	<p>7:57 p.m. - Minutes</p> <p>Minutes of the June 8, 2020 Work Session and June 15, 2020 regular meeting are attached for review. Should you wish to make edits, please share that information with Chris Burns or Maryann Fonkert prior to July 17, 2020</p>
15	<p>7:58 p.m. - Public Comment</p> <p>Council Work Sessions are open to the public, and as such, the public is invited to speak at the end of each meeting. Each speaker should limit their comments to 3 minutes.</p>
16	<p>8:01 p.m. Closed Session</p> <p>Motion to enter into Closed Session for the purposes of discussing the Village Manager’s annual performance appraisal and for the purpose of discussing written attorney/client communication related to malicious destruction of Village property.</p> <p><i>15.268 Closed sessions; permissible purposes.</i></p> <p>Sec. 8.</p> <p><i>A public body may meet in a closed session only for the following purposes:</i></p> <p><i>(a) To consider the dismissal, suspension, or disciplining of, or to hear complaints, charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member or individual agent, if the named person requests a closed hearing.</i></p> <p><i>(h) To consider material exempt from discussion or disclosure by state or federal statute (written attorney client communications).</i></p> <p>A public body may enter into Closed Session upon a motion duly made, seconded and adopted by a 2/3 roll call vote.</p>
17	<p>8:30 p.m. – Adjourn</p>



Moore+Bruggink
Consulting Engineers

July 10, 2020

*Proposal – USDA RD Preliminary
Engineering Report*

Ms. Christine Burns, Village Manager
Village of Spring Lake
102 West Savidge Street
Spring Lake, Michigan 49456

Dear Ms. Burns:

Moore+Bruggink is pleased to provide a proposal to complete the **USDA Rural Development (RD) Preliminary Engineering Report (PER)** in order for the Village of Spring Lake to pursue infrastructure project funding through the USDA.

In preparing this proposal, we met with you, Village staff, and the USDA for a pre-application meeting. We also referenced USDA RUS Bulletin 1780-2 and past PER's that we have completed to determine the level of effort required to develop the PER in a format acceptable for USDA Rural Development.

Based on this background, our services for the Preliminary Engineering Report will provide for a report which includes the following:

- Project planning data such as population trends, environmental resources, and community factors
- Description and locations of existing facilities
- All required documentation and mapping to prove Village ownership of the right of way
- Justification (need) for project
- Alternatives considered with descriptions, environmental impacts, land requirements, sustainability considerations, and cost estimates
- Selected Alternative, life cycle costs and non-monetary factors
- Design Criteria and Description of proposed project, including schedule, permit requirements, sustainability considerations, green infrastructure and operating budgets
- Recommendations

We will also provide assistance with application and acquiring funding through the RD Apply program

From our pre-application meeting we understand the project will fall under categorical exclusion and no environmental review will be required. We also



CONFIDENTIAL

Client Name: Village of Spring Lake ("Client") Date: July 10, 2020
Client Address: 102 W. Savidge Street, Spring Lake, Michigan 49456

AUTHORIZATION FOR PROFESSIONAL SERVICES

Moore & Bruggink, Inc. ("M&B"), appreciates the opportunity to provide you with professional engineering and consulting services. It is our policy to receive this Authorization for Professional Services, with acknowledgment of the terms and conditions contained herein and in the attached Proposal (Exhibit A) prior to commencing services. We propose services to be performed for you for the project known as USDA RD Preliminary Engineering Report ("Project") located in the Village of Spring Lake, Michigan. The attached proposal is dated July 10, 2020.

NATURE OF ENGAGEMENT

Moore & Bruggink, Inc. (M&B) will provide all work as stated in the attached proposal at the fee quoted therein. There may be additional work to be performed either through change orders or unforeseen circumstances for which M&B will be compensated on an hourly basis.

TERMS AND CONDITIONS

Client Responsibility. The Client shall furnish all existing data pertinent to the Project and shall furnish any additional information when requested.

Hourly Billing Rates. Unless stipulated otherwise, CLIENT shall compensate M&B at hourly billing rates in effect when services are provided by M&B employees of various classifications. Rates are revised annually and you will be notified of the changes.

Reimbursable Expenses. Unless stipulated otherwise, Client shall compensate M&B for Reimbursable Expenses defined as those costs incurred on or directly for Client Project, including, but not limited to, government fees, necessary transportation costs (including mileage at M&B current rate for service vehicles and automobiles), meals and lodging, laboratory tests and analyses, computer services, special equipment services, postage and delivery charges, telephone and telefax charges, copying, printing and binding charges, and outside technical or professional services. Reimbursement for these expenses shall be on the basis of actual charges plus ten percent (10%) when furnished by outside sources and on the basis of usual commercial charges or separate rate schedules when furnished by M&B.

Cost Estimates. Cost estimates of other contractors' work will be on a basis of experience and judgment, but since it has no control over market condition or bidding procedures, M&B cannot warrant that bids or ultimate construction costs will not vary from these cost estimates.

Professional Standards. M&B shall be responsible to the generally-accepted standards of ordinary and reasonable skill and care usually exercised by other practicing professional engineers and surveyors at the time and location such services are rendered. No warranty, express or implied, is included or intended in its proposals, contracts, or reports.

Termination. Either Client or M&B may terminate this Authorization by giving ten (10) days' written notice to the other party. In such event, Client shall pay M&B in full for all work previously authorized and performed prior to the effective date of termination, plus (at the discretion of M&B) a termination charge to cover finalization of work necessary to bring ongoing work to a logical conclusion. Such charge shall not exceed thirty-three percent (33%) of all charges previously incurred. Upon receipt of such payment, M&B will return to Client all documents and information which are the property of Client.

Subcontractor. M&B may, in its sole discretion, engage subcontractors on behalf of Client to perform any portion of the services to be provided by M&B hereunder, and Client agrees that M&B shall not be responsible for, or in any manner guarantee, the performance of such subcontractors, nor shall M&B be liable for any negligent acts, errors, or omissions of any such subcontractor.

Payment to M&B. Invoices will be issued on a monthly basis or upon completion of the work product, whichever occurs sooner, payable upon receipt unless otherwise agreed. Interest of one-and-one-half percent (1.5%) per month (but not exceeding the maximum rate allowed by law) will be payable on all amounts not paid within thirty (30) days from date of invoices, payment thereafter to be applied first to accrued interest and then to the principal unpaid amount. Any attorney's fees or other costs incurred in collecting any delinquent amount shall be paid by Client.

Client agrees to pay on a current basis, in addition to any proposal or contract fee understandings, all taxes including, but not limited to, sales taxes on services or related expenses which may be imposed on M&B by any government entity.

In addition to any other remedies M&B may have, M&B shall have the absolute right to cease performing any basic or additional services in the event payment has not been made on a current basis.

Hazardous Waste. M&B has neither created nor contributed to the creation or existence of any hazardous, radioactive, toxic irritant, pollutant, or otherwise dangerous substance or condition at any site, and its compensation hereunder is in no way commensurate with the potential risk of injury or loss that may be caused by exposure to such substances or conditions. M&B shall not be responsible for any alleged contamination, whether such contamination occurred in the past, is occurring presently, or will occur in the future, and the performance of engineering or surveying services hereunder does not imply risk-sharing on the part of M&B.

Limitation of Liability. To the fullest extent permitted by law, M&B's total liability to Client or Client's contractors for any cause or combination of causes, whether arising out of claims based upon contract, warranty, negligence, strict liability, or otherwise is, in the aggregate, limited to an amount no greater than the fee earned under this authorization. A higher limit of liability may be considered upon Client's written request, prior to commencement of services, and agreement to pay an additional fee.

Indemnification. Client agrees to defend, indemnify, and hold M&B harmless from any claim, liability, or defense cost for injury or loss sustained by any part from exposures allegedly caused by M&B's performance of services hereunder, except for injury or loss caused solely by the negligence or willful misconduct of M&B.

Legal Expenses. In the event of a claim by Client against M&B, at law or otherwise, for any alleged error, omission, or other act arising out of the performance of its services, and to the extent Client fails to prove such claim, then Client shall pay all costs, including attorney's fees, incurred by M&B in defending itself against the claim.

Ownership of Work Product. M&B shall remain the owner of all drawings and reports, and Client shall be authorized to use the copies provided by M&B only in connection with the Project. Any use or reuse by Client or others for any purpose other than as outlined herein and in the attached Proposal shall be at Client's risk and full legal responsibility, without liability to M&B.

MOORE & BRUGGINK, INC.

Date: July 10, 2020

By: 

Brian Hannon, P.E.
Its: Vice President

Acceptance of Proposal and Authorization for Professional Services
VILLAGE OF SPRING LAKE.

Date: _____

By: _____

Its: _____



May 19, 2020

*Proposal – Savidge Street Water
Service Abandonment*

Mr. Wally Delamater
Village of Spring Lake
102 West Savidge Street
Spring Lake, Michigan 49456

Dear Mr. Delamater,

Moore+Bruggink, Inc., is pleased to provide a proposal for design engineering for the Savidge Street Water Service Abandonment project located in the Village of Spring Lake, Ottawa County, Michigan.

In preparing this quote, we reviewed the project limits with you and understand that there are numerous water services that are no longer in use within the Savidge Street corridor. We also understand that the Village would like to remove and plug these services at the water main to prevent future leaks and maintenance issues. A detailed specification package and plans will be required to obtain the necessary Michigan Department of Transportation (MDOT) right-of-way permit for the work. This project will most likely be completed just prior to or in conjunction with the MDOT resurfacing project along Savidge Street (M-104) in 2021.

Based on this background, our services for the design engineering will include the following:

1. Prepare Plans: We will utilize GIS information to develop a base plan from which we will prepare removal, and improvement plans, cross section sheets, and cost estimates for Village and Michigan Department of Transportation review.
2. Prepare Specifications: We will prepare contract specifications, construction special provisions, and details that meet Village and MDOT requirements.
3. Prepare and Apply for All Permits: We anticipate that an MDOT right-of-way permit will be required for the project. Moore+Bruggink will provide all documentation for the permit application and submit the application on behalf of the Village.
4. Preconstruction Meeting: Upon award by the Village, we will coordinate and schedule a preconstruction meeting with the contractor, Village representatives, MDOT, and utility companies. The meeting will be an opportunity to verbally reinforce any special work items that are identified in the design. We will also review permit requirements, communication plans, and project schedules.

Moore+Bruggink understands the Village's requirements for budgets and project financial planning. There are many project variables in establishing fees. However, we only charge



Mr. Wally Delamater
May 19, 2020
Page 2

for our time required by the project. Based on our experience in projects such as this and based on a typical project with good communication and detailed plans and specifications, we are providing a not-to-exceed budget for your use as follows:

Design Phase

– Design and Permitting	\$6,675.00
– Miscellaneous (mileage, printing, etc.)	<u>\$325.00</u>

Total Design Engineering Cost: \$7,000.00

For your reference, we have attached our level of effort breakdown for the design engineering for the project.

We estimate that the work described herein can commence within two weeks of your authorization to proceed.

If construction engineering and inspection services are required, we can provide a cost for those services when the timeline for the project is established.

We look forward to being of service to you on this project. If you have any questions or concerns, please let me know.

Sincerely,

A handwritten signature in blue ink that reads "Ryan M. Arends". The signature is fluid and cursive.

Ryan Arends, P.E.

Attachment

cc: Ms. Christine Burns, Village of Spring Lake

Village of Spring Lake – Savidge Street Water Service Abandonment

<u>Task</u>	<u>Design Engineer Arends</u>	<u>CAD Tech</u>	<u>Clerical</u>	<u>Total Hours</u>
Design Phase				
<u>Design Engineering</u>				
Design Standards/Plan Concepts	3	1		4
Prepare Plans & Specs	12	16	4	32
Prepare & Submit Permits	16	8	1.5	25.5
Coordinate & Conduct Preconstruction Meeting	3		0.5	3.5
Subtotal Hours	34	25	6	65
Subtotal Labor Cost				\$6,675
Miscellaneous (mileage, printing, etc.)				\$325
Total Design Cost				\$7,000



May 19, 2020

Proposal – Water Main Repair Study

Mr. Wally Delamater
Village of Spring Lake
102 West Savidge Street
Spring Lake, Michigan 49456

Dear Mr. Delamater,

Moore+Bruggink, Inc., is pleased to provide a proposal for engineering services for a Study related to the water main repair between the Holiday Inn and Ole Boys Brewhouse in the Village of Spring Lake, Ottawa County, Michigan.

In preparing this proposal, we reviewed the repair limits with you and understand that the water main that crosses under Savidge Street (M-104) between the Holiday Inn and Ole Boys Brewhouse is leaking and that valves on this line have been shut to prevent further leaking and damage to adjacent infrastructure. We also understand that you wish to repair this line to reinstate this water main loop between the north and south half of the Village.

Based on this background, our services for the study will include the following:

1. Review As-Built and GIS Data: We will review all available as-built and GIS data to determine the extent of the repairs and determine quantities for estimating purposes.
2. Site Visit: We will meet with Village staff to field locate the valves on the leaking water main and verify GIS data and available as-built information.
3. Vendor Coordination: We will coordinate with vendors from various trenchless repair technologies to determine feasibility and cost-effectiveness of various repair options.
4. Draft Estimates and Report of Findings: With the information gathered during work items above, we will prepare detailed unit priced engineer's estimates for each repair option. Along with the estimates, we will draft a report with all of our findings, including our recommendation for repair.

Moore+Bruggink understands the Village's requirements for budgets and project financial planning. There are many project variables in establishing fees. However, we only charge for our time required by the project. Based on our experience in studies such as this we are providing a not-to-exceed budget for your use as follows:

– Engineering Services	\$3,065.00
– Miscellaneous (mileage, printing, etc.)	<u>\$185.00</u>
Total Engineering Services Cost:	\$3,250.00



Mr. Wally Delamater
May 19, 2020
Page 2

For your reference, we have attached our level of effort breakdown for the engineering services, for the study.

We estimate that the work described herein can commence within two weeks of your authorization to proceed.

We look forward to being of service to you on this project. If you have any questions or concerns, please let me know.

Sincerely,

A handwritten signature in blue ink that reads "Ryan M. Arends". The signature is fluid and cursive.

Ryan Arends, P.E.

Attachment

cc: Ms. Christine Burns, Village of Spring Lake

Village of Spring Lake - Water Main Repair Study

<u>Task</u>	<u>Design Engineer Arends</u>	<u>CAD Tech</u>	<u>Clerical</u>	<u>Total Hours</u>
Study Phase				
Site visit with Village Staff	2			2
Review available as-built and GIS data	4	4		8
Coordinate with Vendors to determine repair options	3			3
Prepare estimates for repair options and draft report	10	4	1	15
Subtotal Hours	19	8	1	28
Subtotal Labor Cost				\$3,065
Miscellaneous (mileage, printing, etc.)				\$185
Total Design Cost				\$3,250

Truck & Trailer Specialties

3286 Hanna Lake Ind. Park Dr.

Dutton, Mi. 49316

Phone 616-698-8215, Fax 616-698-0972

Spring Lake Public Works

Attn: Kyle Botbyl

Phone: (616)-502-2162

July 6, 2020

(Revised July 7, 2020)

Equipment Quotation

Chassis info: 2009/2014 International

Install new hydraulic functions for the following:

Add one M4-12 Valve section to valve for front plow reverse circuit including:

4-way air operated for front plow swing, valve enclosure cutout to be extended

Install O-Ring kit

Plumb from valve section to front bumper for plow reverse circuit

Install cushion valve on front bumper with stainless steel quick couplers

Add Apsco single stick air controller inside cab console for front plow reverse

Add Rexroth 420 spreader controller on existing control console including:

Install controller on stand mounted to console in location approved by Kyle

Set controller to run in manual mode

Wire controller to vehicle ground speed so they have the option to use

Includes training if needed

No feedback cable needed

Install stainless steel piping to the rear for conveyor/spinner

Install stainless steel couplers at the rear with dust caps

Above Installed Price: \$7,964.00 ea.

Install New Monroe Model MP41R12-ISCT Full Trip Reversible front plow including:

12' overall length, 41" height with 5/8" x 8" cutting edge

Integral shield with dual mailbox trim cutouts on each side

10 ga. Roll formed moldboard

Adjustable moldboard pitch settings: 5, 10, and 20 degrees

Two (2) 3" x 10" double acting reversing cylinders with cushion valve

Built-in level lift

Stress proof machined and plated pins

All components and moldboard 100% continuously welded

Moldboard shotblasted and powder coated Orange

Push frame and components shotblasted and powder coated Black

Pair of 1" x 6" x 12" Carbide skid shoes, mounted on adjustable jack assemblies

Wrap around curb guard, both sides

Pair of 42" long Orange fluorescent cable markers with brackets

Install new plow portion hitch to fit existing hitch already mounted to truck including:

Quick link

Swivel plate hitch

Installed Price: \$7,774.00 ea.

Truck & Trailer Specialties

3286 Hanna Lake Ind. Park Dr.

Dutton, Mi. 49316

Phone 616-698-8215, Fax 616-698-0972

Option #1: Install New 12' front plow 12" snow deflector kit
Option #1 installed Price Add: \$215.00 ea.

Lead time: 170 days ARO

Payment Terms: Net 30

Pricing good for: 30 days

Thank you for the opportunity to quote.
Submitted by: Chad Veenstra/Mike Bouwman

Village Owned - Items proposed to be placed in the on-line auction Biddergy which will occur in July.

YR	ITEM	DESCRIPTION	DEPARTMENT	RESERVE
2013	Blizzard P/U front Plow Snowplow for a pickup no longer used. (damaged, parts only)		Central Equipment	N/A
	Wooden Conference Room Chairs 19 wooden chairs stored in Barber Basement			N/A
2002	International Dump Truck 2554, underbody, dump box		Central Equipment	\$6,500
	Pump Station Generator	From Retired Pump Station (does not run)	Sewer	N/A
2002	Monroe 12' Fixed Wing Front Plow	Large fixed wing snow plow 	Central Equipment	\$1,000



Scholten Fant
Attorneys

Over 60 Years of Service

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100 North Third Street, P.O. Box 454, Grand Haven, MI 49417
www.scholtenfant.com

July 8, 2020

Via Email

Ms. Christine Burns
Village Manager
Village of Spring Lake
102 W. Savidge Street
Spring Lake, Michigan 49456

Re: No Wake Ordinance

Dear Ms. Burns:

Enclosed you will find a proposed Ordinance to adopt the local watercraft control provisions which have been authorized by the Department of Natural Resources. Please review the proposed Ordinance and advise as to any questions or comments you may have. If acceptable, the document may be submitted to Council for their consideration.

Your anticipated attention is appreciated.

Very truly yours,

SCHOLTEN FANT

Robert E. Sullivan

RES/kat
Enclosure

ORDINANCE NO. _____

VILLAGE OF SPRING LAKE NO WAKE ORDINANCE

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES ADOPTED BY THE VILLAGE OF SPRING LAKE, COUNTY OF OTTAWA, STATE OF MICHIGAN, AMENDING CHAPTER 240 CONCERNING OFFENSES, AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE.

THE VILLAGE OF SPRING LAKE, COUNTY OF OTTAWA AND STATE OF MICHIGAN ORDAINS:

Section 1. Amendment of Chapter 240. Chapter 240 of the Code of Ordinances adopted by the Village of Spring Lake, Ottawa County, State of Michigan, is hereby amended to add a new Article VIII Marine Safety which shall state in its entirety as follows:

ARTICLE VIII – MARINE SAFETY

§ 240-32. Slow-No Wake Speed Zone - WC-70-20-004.

On that portion of the waters of Spring Lake located within sections 15 and 16, T8N, R16W, Village of Spring Lake, Ottawa County, it is unlawful for the operator of a vessel to exceed a slow-no wake speed.

Slow-no wake speed means a very slow speed whereby the wake or wash created by the vessel would be minimal.

The slow-no wake area described above is further defined below:

The western boundary of this area shall be where Spring Lake merges with the Grand River; which can be further described as a point starting on the eastern shore of the entrance to Spring Lake, coordinates: 43° 4' 32.27"N, 86° 13' 0.23"W, (43.07563°, -86.21673°), then continuing westerly to the opposite shore, coordinates: 43° 4' 30.65"N, 86° 12' 50.18"W, (43.07518°, -86.21394°).

The eastern boundary of this area shall be described as a line starting where N. Division Street as extended meets the water's edge, within the Village of Spring Lake, coordinates: 43° 4' 45.55"N, 86° 12' 17.17"W, (43.08043°, -86.20059°), thence north 200 feet, thence northwesterly to the eastern point of land on the opposite shoreline, locally known as Viet's Landing, coordinates: 43° 5' 4.78"N, 86° 12' 17.17"W, (43.08466°, -86.20477°).

The boundaries of the area described above shall be marked with signs and/or with buoys at all points of public entry. It is the responsibility of the Village of Spring Lake to provide, place and maintain all signage, including any buoys, to notify boaters of

this watercraft control. This includes all public access sites within the area described above. All buoys must be placed as provided in a permit issued by the Department of Natural Resources and be in conformance with Michigan's approved Uniform Waterway Marking System. Buoys shall not be placed in a commercial shipping channel. This local watercraft control is only enforceable when properly marked.

§240-33. Slow-No Wake Speed Zone – WC-70-20-005.

On the waters of Spring Lake located within the Village of Spring Lake, Ottawa County, it is unlawful for:

- (a) The operator of a vessel less than 26 feet in length to exceed a slow-no wake speed when within 200 feet of any shore, dock or pierhead,
- (b) The operator of a vessel 26 feet or more in length to exceed a slow-no wake speed.

Slow-no wake speed means a very slow speed whereby the wake or wash created by the vessel would be minimal.

The boundaries of the area described above shall be marked with signs and/or with buoys at all points of public entry. It is the responsibility of the Village of Spring Lake to provide, place and maintain all signage, including any buoys, to notify boaters of this watercraft control. This includes all public access sites within the area described above. All buoys must be placed as provided in a permit issued by the Department of Natural Resources and be in conformance with Michigan's approved Uniform Waterway Marking System. Buoys shall not be placed in a commercial shipping channel. This local watercraft control is only enforceable when properly marked.

Section 2. Administrative Liability. No officer, agent, or employee of the Village shall be personally liable for any damages the Village may accrue to any person as a result of any act required or permitted in the discharge of duties under and in the enforcement of this Ordinance.

Section 3. Severability and Captions. This Ordinance and its various sections, subsections, sentences, phrases, and clauses are declared to be severable. If any section, subsection, sentence, phrase, or clause is adjudged unconstitutional or invalid, the remainder of this Ordinance shall not be affected. Pronouns shall be read as masculine, feminine, or neuter as may be appropriate. Captions appearing at the beginning of any section shall not be deemed as part of this Ordinance and shall have no independent significance.

Section 4. Repeal. All ordinances or parts of ordinances which are in conflict in whole or in part with any of the provisions of this Ordinance as of its effective date are repealed to the extent of such conflict.

Section 5. Effective Date. This Ordinance shall take effect upon publication.

VILLAGE OF SPRING LAKE

Dated: _____, 2020

By: _____
Mark Powers
Its: President

By: _____
Marvin Hinga
Its: Clerk

CERTIFICATE

I, Marvin Hinga, the Clerk/Treasurer for the Village of Spring Lake, Ottawa County, Michigan, certify that the foregoing Spring Lake Village No Wake Ordinance was adopted at a regular meeting of the Village Council held on _____, 2020. The following members of the Village Council were present at that meeting:

_____.

The following members of the Village Council were absent:

_____.

The Ordinance was adopted by the Village Council with members of the Council

voting in favor, and members of the Council

voting in opposition. Notice of Adoption of the Ordinance was published in *The Grand Haven Tribune* on _____, 2020.

Marvin Hinga, Clerk/Treasurer
Village of Spring Lake

Angela Stanford Butler
Dir. DDA. Village of Spring Lake
102 W Savidge Street
Spring Lake Mich. 49456

June 29, 2020

Robert Lopez
Exec. Dir. Lilley Cares
113 S. Division Street.
Spring Lake Mich. 49456

Proposal to remove section of park fence between Brooklyn Bagels and the Park.

This proposal recommends the village remove roughly 100 feet of fence that separates Brooklyn's Bagels and the village park to increase unbroken green space and increase visibility to village residents. Further, forming a Spring Lake Volunteer Week team to re-landscape the area as a pollinator friendly garden increases the usable space to both the village and those who enjoy the path at a minimal cost to all involved.

This project accomplishes several goals. Removal of this particular fence section will increase visibility between cyclists and oncoming traffic and the new more open park space will blur the lines between private and public space giving the impression of a larger more spacious park. This increases safety while removing an eyesore that adds very little to public lands. Please note, opposite this fence is private property currently facing the village park with blurred lines between private and public space.

Two options exist for fence removal. A sponsor may be found to fund removal (IE Brooklyn's) and the village removes and stores the discarded sections or the village fully removes the fence on its own. With either approach a new landscaping plan fully funded through a Lilley Cares initiative guarantees minimal visual or usable disruptions to the property.

We have a team currently looking to add pollinator plants to the park this coming Volunteer Week and they can be easily moved to this particular section of park.

Please see attached photos below.

Thank you ,

Robert Lopez

Trees may be added between the park and new space by removing the fence to add to the overall park feel.

The red line shown above is roughly 100 feet of chain link fence. The fence that covers the garbage area should remain.







WASTE HAULERS LICENSE APPLICATION

OCT 25 2019

Received

U#43209

Name of applicant: Jane Dolezal

Business name: Arrowaste, Inc.

Business street address: PO Box 828

Business city, state, zip: Jenison, MI 49429

Business phone: (616) 748-1955

Email: jdolezal@mydisposal.com, rboersma@arrowaste.com

Contact Information

Customer Service:

(616) 748-1955

Village Contact:

Nicole Darrow

(616) 888-8216

ndarrow@arrowaste.com

Business Officers and Directors

Name	Address, City, State and Zip
1. <u>Thomas J Yonker</u>	<u>13 Old Tamarack Lane, Orland Park, IL 60462</u>
2. _____	_____
3. _____	_____

List shareholders or others holding a ten percent or more interest in your business:

Name	Address, City, State and Zip
1. <u>Thomas J Yonker</u>	<u>13 Old Tamarack Lane, Orland Park, IL 60462</u>
2. _____	_____
3. _____	_____

If business is a partnership, the names and addresses of each partner:

Name	Address, City, State and Zip
1. _____	_____
2. _____	_____
3. _____	_____

Place where business is maintained:

Name	Address	City, State, Zip
<u>Arrowaste, Inc.</u>	<u>1296 Chicago Dr</u>	<u>Jenison, MI 49428</u>
_____	_____	_____

Proposed day(s) and hours of operation:

Monday - Friday 8 am - 5 pm

Waste Haulers Application
Page 2

List all assumed names by which you propose to do business:

1. Arrowaste, Inc.
2. _____
3. _____
4. _____

Has applicant or person conducting business or managing business on behalf of applicant been convicted of a crime, misdemeanor or of the violation of any municipal ordinance? Yes _____ No X

If so, please provide full particulars:

Have you applied for and received all state licenses required to do business?

Yes _____ No _____ Not applicable X

If so, please furnish us with a copy of such state approval.

The proposed rates to be charged, broken down into the following categories (use separate rate sheet if necessary) **Please indicate any changes (increases or decreases) with an asterisk:**

Residential

<u>Container Size</u>	<u>Pickups per Week</u>	<u>Rate</u>
1. We do not currently offer residential service in the Village of Spring Lake		
2. 96gal Cart	1x Week	\$17.00 - \$65.00*
3. *Rates fluctuate based on the area that is serviced, density of route in area, service requested, or add on service that is requested. Rates can also fluctuate based cost of Diesel during a billing period. Rates have been		
4. grandfathered in from what Waste Management was charging.		

Commercial and Industrial

<u>Container Size</u>	<u>Pickups Per Week</u>	<u>Rate</u>
1. 2 yd	1x/week	\$40-\$55 / month
2. 6 yd	1x/week	\$95-\$115/month
3. 2 yd	2x/week	\$150-\$170/month
4. _____	_____	_____

Waste Haulers Application

Page 3

Please provide information on the vehicles to be used by licensee. Provide the make, model, vehicle number, license number(s), packer type and capacity (attach separate sheet if necessary):

<u>Make</u>	<u>Model</u>	<u>Vehicle Number</u>	<u>License Number</u>	<u>Packer Type</u>	<u>Capacity</u>
Autocar	FEL	#939	BA38737	Com FEL	30 cubic yards
Autocar	FEL	#952	BA18197	Com FEL	30 cubic yards

Do you pick up Christmas Trees? If so, what are the parameters?

~~N/A~~ We can take a Christmas tree with the lights and decorations removed and no longer than 4 ft. If longer than 4 ft then it will need to be cut in 1/2.

Spring/Fall Clean-ups will be included in the licensing requirements at no additional charge to the Village. What are the parameters?

~~N/A~~ No appliances w/ freon in them, no tires unless cut into strips, no propane tanks, no paint cans with liquid paint in them.

CERTIFICATIONS

a) The applicant certifies he/she/we/they can provide at least one backup vehicle to insure prompt waste removal in the event of equipment failure. Evidence of this ability should be included with this application and may take the form of contracts, leases or arrangements you may wish to propose.

Evidence: We have a fleet of vehicles which includes spare trucks that can be used in the event of equipment failure

Reviewed by Village Manager _____ Date: _____ Signature: _____

b) The applicant certifies he/she/we/they will provide waste removal services to all residential customers desiring such services in the Village of Spring Lake at least once per week.

c) The applicant certifies he/she/we/they have insured each piece of equipment to be used in waste hauling services in the Village of Spring Lake for an amount not less than One Hundred Thousand Dollars (100,000.00) for damage to property and not less than One Million Dollars (1,000,000.00) for injury or death to any person and not less than One Million Dollars (\$1,000,000.00) for injury or death to any person or persons in a single accident.

The applicant further certified that the Village of Spring Lake and its officers and employees are named specifically as additional insureds on applicant's insurance as it pertains to this license application. The applicant certifies that it holds said Village and its employees harmless from any liability claims that may arise as a result of the applicant's operations for collection or hauling of garbage or trash within the limits of the Village and such disclosures are noted on the appropriate insurance.

Evidence: Please see attached COI

Reviewed by Village Manager _____ Date: _____ Signature _____

Note: Certificates of insurance must be provided to the Village Clerk of the Village of Spring Lake or his authorized representative, the Village Manager of the Village of Spring Lake.

d) The applicant certifies he/she/we/they have access to dispose of waste materials only at a properly licensed waste disposal site located within 20 miles of the Village limits of the Village of Spring Lake.

Evidence: We currently utilize several disposal locations including Waste Management transfer station located in Muskegon

Reviewed by Manager _____ Date: _____ Signature: _____

e) Applicant acknowledges that if a license to operate in the Village is granted by the Village Council, said license may be revoked by the Village Council upon the receipt of three complaints by customers that have been acknowledged in writing by the Village Manager in letters of reprimand to the licensee. If more than three letters of reprimand have been sent to licensee, then the license for such licensee shall be deemed automatically revoked 30 days after the mailing of such third letter. The licensee may request a hearing in writing before the Village Council. At the hearing, licensee shall show cause why its license should not be revoked, as requested by Council. It is understood that said hearing shall take place at the next regular public meeting of the Council, after receipt of the licensee's request for a hearing in writing. (See ordinance #154, Section 9-34, Village Code of Ordinances.)

f) The applicant certifies that all equipment to be utilized for work performed in the Village will at all times be identified with the name of the vendor, the address of the licensee and the telephone number where customers of the licensee can contact the licensee or their representative in the local calling area without additional charge for long distance rates.

Evidence: Our Company name and phone number is listed on our trucks

Reviewed by Manager _____ Date: _____ Signature: _____

g) The applicant certifies that the rates charged will at no time exceed the maximum rates approved by the Village Council, although lower rates may be charged. Additional rates for special services to individual customers may be negotiated according to the provisions of the ordinance.

h) The applicant certifies that he will provide and distribute to each of its customers a pamphlet disclosing the name and address of the licensee, the rates being charged, a local phone number of the licensee and the rules of garbage and trash collection applicable to such service within 30 days of the granting of a license by the Village Council and annually thereafter as long as the licensee shall be permitted to operate in the Village.

i) The applicant certifies that he is familiar with the Village Waste Hauling Ordinance and current Waste Hauling Resolution and shall abide by same at all times while licensed by the Village of Spring Lake.

The undersigned hereby certifies that the statements and certifications contained in this application are factual and truthful. Misrepresentation of any of these facts shall be cause for revocation of license. The person signing this license application and certification has the authority to do so on behalf of the company.

Name of Company: Arrowwaste, Inc.

Date: 10/22/2019

By: JANE DALYAL, SAFETY MANAGER
Title: _____

Recommended for approval

Recommended for disapproval

Date: _____ Signature of Manager



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/28/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER RBN & Associates, Inc. 303 E Wacker Dr Ste 650 Chicago IL 60601	CONTACT NAME: PHONE (A/C, No, Ext): 312-856-9400		FAX (A/C, No): 312-856-9425	
	E-MAIL ADDRESS:			
INSURED Arrowaste, Inc. P. O. Box 828 Janison MI 49429	HOMEDIS-01		INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Nautilus Insurance Company		17370	
	INSURER B : Hartford Fire Insurance Co.		19682	
	INSURER C : Trumbull Insurance Company		27120	
	INSURER D : National Union Fire Ins. Co. of Pittsburgh, PA		19445	
	INSURER E :			
INSURER F :				

COVERAGES

CERTIFICATE NUMBER: 553915833

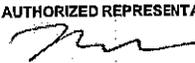
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		GSP201919313	9/1/2019	9/1/2020	EACH OCCURRENCE	\$ 2,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
						MED EXP (Any one person)	\$ 10,000
						PERSONAL & ADV INJURY	\$ 2,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 2,000,000
						Pollution	\$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		83CSES11205	9/1/2019	9/1/2020	COMBINED SINGLE LIMIT (Ea accident)	\$ 3,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
D	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		42-UMO-308648-01	9/1/2019	9/1/2020	EACH OCCURRENCE	\$ 5,000,000
						AGGREGATE	\$ 5,000,000
							\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A	83WNS11200	9/1/2019	9/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT	\$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Village of Spring Lake and its officers and employees are Additional Insureds with respect to the General Liability as required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

Village of Spring Lake 102 W Savidge St. Spring Lake MI 49456 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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PAST AWARD RECIPIENTS

2019	<i>A lasting Impression, Inc</i>	<i>Nab's at the Billman</i>	<i>A Guarino Salon</i>	<i>Busche Alumivium</i>	<i>Wiss Chiropractic</i>
	City of Ferrysburg	City of Grand Haven	G. H. Charter Township	Spring Lake Township	Village of Spring Lake
2018	Miss Lisa's Sandwiches & Ice Cream	Grand Haven Custom Molding	Anything Goes Catering & More	Motiv Bowling	Best Financial Credit Union
2017	Comfort Keepers	Westwind Construction	Manchio's Pizza & Grinders	Concept Metals Group	The Front Porch
2016	SD Enterprises	Village at the Pines/Grand Pines Assisted Living	Lake Trust Credit Union	Shape Corporation	Small Town Sandwich Shop
2015	Johnston Boiler Company	GLASSource	Anlaan Corporation	David C. Bos Homes	Top Butcher Shoppe & BBQ
2014	i'move	Preferred Auto Dealerships	MS Metal Solutions	Supreme Machine Products	521 LLC
2013	Appolonia's	Grand Transformers, Inc.	Commercial Manufacturing & Assembly	Active Manufacturing	Old Boys' Brewhouse, Inc.
2012	Basketball Basics	D. Baker & Son Lumber Co.	Crossroads Blueberry Farm	Falcon Corporation	Village Baker
2011	AAC Credit Union	Biosolutions LLC	Haven Manufacturing, LLC	Spring Lake Country Club	Seven Steps Up
2010	Ferrysburg Wash Center	Billiance Audio	Reenders Blueberry Farms	Interior Concepts	Mill Point Station
2009	Michigan Pizza Hut	Sweet Temptations	Generation Care	Almond Products	Garrison Dental Solutions
2008	Water Colors Early Childhood Center	Grand Landing, LLC	Wal-Mart Store 5386	Pliant Plastics, Inc.	Carlson Wagonlit Travel
2007	Trillium Banquet Center	Scholten Fant	Macatowa Bank	VanderWall Bros. Concrete	Two Tony's Taverna Grille
2006	de Stoeel Upholstery	NetShape International	Grand Haven 9	Alcoa Mich. Casting Ctr.	Village Hardware
2005	Leppink's Food Center	Commercial Contractors	Yogi Bear Jellystone Park	Schag Specialty Machines	Five Ten Properties
2004	Ind. Metal Identification	Redeker Ford	Grand Haven Golf Club	Herman Miller, Inc.	Spring Lake Antique Mall
2003	5/3 Bank Ferrysburg	Great Harvest Bread Co.	Bekins Auto Service	B R Metal Products	Peel Brothers, LLC
2002	Citgo/Bxon Mobil	North Shore Marina	Loftis Machine Company	Grand River Polishing Co.	Avalon Floral LLC
2001	Automotive Advantage	Fredricks Design, Inc	Anderson Technologies Inc.	Oak Crest Manors	Holiday Inn
2000	McKellips & Sons	Grand Haven Plastics	Meijer, Inc.	West Michigan Auto Body	Harbor Steel
1999	Verplank Trucking	Automatic Spring Products	Seaver Industrial Finishing	Sintel, Inc.	HF Hospital for Animals
1998	Keenan Marina	JSJ Corporation	Light Corporation	Counter Point Furniture	Old Boy's Brewhouse, Inc.
1997	Falcon Corporation	N. Ottawa Comm. Hospital	Zelenka Nursery, Inc.	MLP Manufacturing	McDonald's Restaurant
1996	Pine Street Café	The Coffee Grounds	Transfer Tool Systems, Inc.	Keur Industries, Inc.	Idle Hour Restaurant
1995	Tri-City Oil Company	Tri-Cities Family YMCA	Comm. Machining and Assy.	Michigan Brass Division	Fireside Design, Inc.
1994	Advanced Signs, Inc.	Donnelly Corporation	R & P Properties, Inc.	Carroll Bos, Developer	WESCO—Spring Lake
1993	Leppink's Town Center	Finish Company	Gaard, Inc.	Vic's Restaurant and Lounge	FMB Bank (of Spring Lake)
1992	Portenga Manufacturing	Meijer, Inc.	Follen Tool Company	Lakeshore Diversified Prod.	NBD Bank (of Spring Lake)
1991	David C. Bos Const.	Stanco Metal Products	Harbor Industries	Supreme Machined Prod.	Graffex, Inc.
1990	Westwind Construction	Andros, Inc.	Peter Nagel Multi-Spindle	Interior Specialists	Holiday Inn
1989	Construction Aggregates	Eagle Ottawa Leather Co.	Wayburn Bartel, Inc.	Integrated Metal Tech.	Miller Smith Manuf.
1988	Johnston Boiler Co.	G.H. Stamped Products	Harbor Industries	Kysor Medallion	Barrett Boat Works
1987	North Shore Machine Works	Contour Roll Company & Shape Corp.	H & H Enterprises	Meridian, Inc.	Elastodyne

Christine Burns

From: Lori Mitchell <reageanhatch@hotmail.com>
Sent: Monday, July 6, 2020 9:05 AM
To: Christine Burns
Subject: Re: Website Contact Form "Dollar General Construction-Breach of Noise Ordinance"

Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

Sounds good! Thanks for reaching out!

Get [Outlook for iOS](#)

From: Christine Burns <christine@springlakevillage.org>
Sent: Monday, July 6, 2020 9:04:13 AM
To: reageanhatch@hotmail.com <reageanhatch@hotmail.com>
Subject: RE: Website Contact Form "Dollar General Construction-Breach of Noise Ordinance"

Hi Lori,

Thanks for reaching out to us regarding this issue. We will forward to the owner of the building so that he can address with his tenants. You may also want to contact the OCSO non-emergency number and they can respond immediately to the complaint. The number is answered by the same 911 dispatchers. The number is 1-800-249-0911.

Thank you,

Chris
Christine Burns
Village Manager
102 W. Savidge
Spring Lake, MI 49456
P: 616.842.1393
F: 616.847.1393

From: Lori Mitchell <reageanhatch@hotmail.com>
Subject: Dollar General Construction-Breach of Noise Ordinance

Message Body:

Good morning,

Last night we had trouble sleeping due to the Hilo at the Dollar General being utilized as late as 11:30PM and as early as 5:55AM. The reverse sound on the Hilo is very high pitched. The noise ordinance of the village states there shall be no loud noises heard 50 feet from a property between the hours of 11PM to 7AM. Could this please be addressed?

Regards,
Lori Mitchell

--

This e-mail was sent from a contact form on Village of Spring Lake (<http://www.springlakevillage.org>)

Christine Burns

From: Christine Burns
Sent: Wednesday, June 24, 2020 10:15 AM
To: 'George Barfield'
Subject: RE: Lake Street Beach

Hi George,

The township will be bringing in more sand on their side where there is water standing. The Village will be removing the remainder of the sidewalk and attempting to berm along the curb as the water is eroding under the curb. The street where there is water standing is under the jurisdiction of the OCRC and they are aware and monitoring.

As far as contamination goes...it's lake water, so whatever is in the lake is in the street. Our sanitary sewer under Lake Street was lined in 2019 and is operating as it should. The water in the street isn't stagnant as people continually drive through it. What kind of contamination were you thinking might be there?

We are having issues with dogs being brought to the beach, but since we cannot continually monitor that, it would be necessary for people to report it to the OCSO and they will respond.

Thanks,

Chris

-----Original Message-----

From: George Barfield <gbarfield1020@gmail.com>
Sent: Tuesday, June 23, 2020 2:22 PM
To: Christine Burns <christine@springlakevillage.org>
Subject: Lake Street Beach

Hey Chris:

When I drove by Lake Street Beach yesterday it looked really bad and the water over the road smelled really bad. Is it possible there is some contamination there? Perhaps someone needs to check that out.

Thanks,
George

Sent from my iPad



July 7, 2020

Re: Holiday Inn Lift Station Removal &
Gravity Sanitary Sewer Improvements
Project No. 180241.01

Ms. Christine Burns
Village of Spring Lake
102 West Savidge Street
Spring Lake, Michigan 49456

Dear Ms. Burns:

All contract work on the Holiday Inn Lift Station Removal and Gravity Sanitary Sewer Improvements project has been completed. This letter will provide a summary of final project costs.

<u>PROJECT COSTS</u>	<u>6/7/2019 Budget</u>	<u>Actual</u>
Low Bid (McCormick Sand, Inc.)	\$298,290.00	\$296,099.60
Change Order to Remove Lake Avenue Work	-\$56,630.00	-\$56,630.00
Design Engineering	\$25,000.00	\$25,000.00
Construction Inspection and Engineering	\$18,400.00	\$24,400.00
Project Contingencies	\$24,940.00	\$18,200.00
TOTAL COST	\$310,000.00	\$307,069.60

Based on as-built quantities for the work, the funding for the project breaks down as follows:

<u>PROJECT FUNDING</u>		
Village of Spring Lake Sewer System Funds	\$310,000.00	\$307,069.60
TOTAL ESTIMATED BUDGET	\$310,000.00	\$307,069.60

The project was completed \$2,930.40 under budget. This decrease in project cost resulted from as-built quantities being slightly less than originally estimated and not utilizing all of the project contingency funds. The Construction Inspection and Engineering cost were higher than originally budgeted due to the extended construction time that resulted from private utility delays and abnormally wet weather during the fall of 2019.

We have enjoyed working with you and Village of Spring Lake on this project and thank you again for the opportunity to be of service. If you have any questions regarding the final budget, please feel free to contact me at (616) 363-9801.

Sincerely,

Ryan M. Arends, P.E.
Project Engineer

RMA/kjk

cc: Marv Hinga, Clerk/Treasurer, Village of Spring Lake
Wally Delamater, Director, Public Works, Village of Spring Lake

Christine Burns

From: Christine Burns
Sent: Friday, July 3, 2020 7:19 PM
To: George Barfield
Subject: Re: Signs

Unfortunately, no. If I allow those signs, then I have to allow ALL signs and I just can't take that risk. Much like why the blue ribbons had to come down downtown. Sorry George.

Sent from my iPhone

> On Jul 3, 2020, at 2:59 PM, George Barfield <gbarfield1020@gmail.com> wrote:
>
> Hey Chris!
>
> I am wondering if it is OK to place some signs along the bike path
> supporting the library millage. Out of the path of the mowers of course.
>
> G. Barfield



Village of Spring Lake
Draft Council Work Session Minutes

June 8, 2020

7:00 p.m.

Dial-in number: (312) 757-3121

Access code: 605-149-277

Spring Lake, Michigan

President **Powers** called the meeting to order at 7:00 p.m.

- 1. Liability & Property Pool Discussion** – After spending the past year, and countless staff hours, working towards a new insurance pool for liability and property coverage, it has been determined that the program will not be able to move forward. The largest potential member has pulled out of the pool, thereby making it unfeasible. Due to the late notice, the Village will stay with Selective for 2020/2021 and bid out the policy in the first quarter of 2021 for fiscal year 2021/2022.
- 2. Business Reconstitution Assistance** – In order to assist businesses to reopen ASAP, it is imperative that the Village get out of the way and eliminate any unnecessary bureaucracy that may impede a business' progress. Resolution 2020 – 12 gives the Zoning Administrator temporary power to administratively approve outdoor dining facilities for restaurants who cannot operate at capacity due to Covid - 19

Council discussed Resolution 2020-12 to assist businesses with their reopening and agreed that they were in support and this resolution could be placed on the Consent Agenda.

- 3. Temporary Sign Regulations** – Resolution 2020 – 13 which allows temporary signage thru November 15, 2020 for businesses who are in the recovery phase following Covid-19.

Council agreed they were in support and this could also be added to the Consent Agenda.

- 4. Work Share Program** – This concept is part of the CARES Act and was discussed at the SLT/SLV Committee level on June 4th. This will be taken to the Finance Committee prior to the Work Session and will be discussed in more detail at the meeting.

Burns explained the CARES Act and that the SLV/SLT Committee had discussed it and even though some of the surrounding municipalities were participating, they agreed that cutting staff's hours by 20% would affect the ability to get work done as

needed. **Duer**, who had also attended the SLV/SLT Committee meeting, said the money was not allocated for communities who had work for their employees to do and he was not a fan of taking government money just because you could. **Council** agreed that, as long as there was work for staff, it did not make sense to implement the CARES Act.

5. **Budget Adjustments (Marv Hinga)** – **Hinga** shared the Budget Adjustments with Council which included adjusting current year TIFA fund transfer to eliminate Fund 296, adjust Barber School repair for basement flooding in May/June 2020, and adjusting the following current year budgets for DDA, Water and Sewer, Central Equipment budget, Police Fund, Parks, Manager, Legal, Clerk/Treasurer, Planning, DPW, Street Lighting, Stormwater, Forestry and Community Promotions.
6. **Fee Schedule** – The proposed fee schedule for the 2020/2021 fiscal year was distributed for Council review. These were presented to the finance committee immediately prior to the work session. **Hinga** reviewed the Fee Schedule with Council explaining that new late fees for Rental Registrations had been requested. **Hanks** suggested double the registration fee after 30 days and triple after 60 days late with the ability to reconsider depending on circumstances. **Council** agreed with **Hanks** suggestion.
7. **Water/Sewer Rates** –Resolution 2020-14 outlining the proposed water & sewer rates for fiscal year 2020/2021.

Hinga explained the charges the Village was paying to the Water Authority, which was 40% to 50% more than was budgeted a year ago. **Hinga** shared his recommendations for raising rates to help cover these costs. **Duer** asked if there was a way to share these numbers with the community. **Burns** said **Stanford-Butler** had created an info graphic and President **Powers** had written a letter to be placed in the summer newsletter which would be mailed to all residents. **Council** agreed that informing/educating the community was very important.

8. **Millage Rates & Budget Adoption** – Resolution 2020 – 10, a Resolution adopting the Fiscal Year 2020/2021 budget and Resolution 2020 – 15, a Resolution to adopt the 2020/2021 millage rates were distributed. **Hinga**, explained these 2 Resolutions were needed in order to adopt the Budget.
9. **Performance Appraisal** - It's that time of year again when Council is tasked with completing the Village Manager's annual performance appraisal. A copy of the form that should be filled out and returned to President Powers no later than July 1, 2020

was distributed. President Powers & Marv Hinga will then tally the scores and place this on the July 13, 2020 work session agenda.

10. Communications

- Complaint – Central Park
- Complaint – Lakeside Beach
- Complaint – Lake Point Condos
- Denial of Zoning Permit – 207 S. Park – **Burns** reported that a Zoning permit for a dock had been denied for 207 S. Park because this was not waterfront property.
- COVID-19 – **Burns** shared that Village Hall would be opening up to the public starting Monday, June 15th.
- Liquor License Transfer – 606 E. Savidge
- MDNR Grant Application
- One Way Street Request (N. Cutler) – **Petrus** asked if Burns had heard back on this request. **Burns** said that she had not. **Petrus** asked to be informed if she did, and offered to have a conversation with that resident.
- Slow No Wake Update – 05/25/20
- Speed Trailer – **Burns** reported that President **Powers** had noticed a new smaller speed trailer on Exchange Street that she found out John Nash had received a grant for and noted that it would be floating around the Village.
- Central Park - **Burns** shared that the Parks & Rec Board approved changes to rules for Pickleball and she had received a number of texts regarding those changes already. **Burns** added that the Parks & Rec Board had said they were taking a year long sabbatical from hearing anything from or about Pickleball.

Delamater updated Council on damages, mold and cleanup efforts at Barber School.

President **Powers** asked what had happened to the new logo for the Village. **Burns** said the DDA had hoped to present the new logo at the same time as the opening of Epicurean Village but that was behind at least 30 to 60 days so the DDA would be talking about that at their meeting in the morning. **Hanks** said that the DDA had really wanted this to be a big splash, but under the circumstances, this was not the time. **Stanford-Butler** and **Delamater** said they had heard that August-ish was the tentative opening date for Epicurean.

President **Powers** said he had discovered that removable speed bumps were available and that they could be placed around the Village during summer and remove for winter snowplowing. **TePastte** and **Petrus** thought those might be

worth looking into. **Burns** thought that speed bumps that just pop up here and there might be a liability.

11. Minutes - Minutes of the May 11, 2020 Work Session and May 18, 2020 regular meeting were attached for review.

12. Public Comment - There was no public comment.

13. Adjournment: There being no further business, the meeting adjourned at 7:50 p.m.

Mark Powers, Village President

Maryann Fonkert, Deputy Clerk



DRAFT MINUTES

**Monday, June 15, 2020
7:00 P.M. CONFERENCE CALL
Dial-in number: (224) 501-3412
Access code: 349-698-437
Spring Lake, Michigan**

Pursuant to Executive Order No. 2020 – 75, the Village of Spring Lake will conduct its business via conference call to mitigate the spread of COVID-19.

1. Call to Order

President **Powers** called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Present: Duer, Hanks, Miller, Petrus, Powers, TePastte, Van Strate.

Absent: None

4. Approval of the Agenda

Motion by **TePastte**, second from **Hanks**, to approve the agenda as presented.

Yes: 7 No: 0

5. Consent Agenda

- A. Approved the payment of the bills (checks numbered 61162 to 61206 and electronic payments 123-127) in the amount of \$154,062.28.
- B. Approved the minutes for the May 11, 2020 work session and the May 18, 2020 regular Council meeting.
- C. Approved Resolution 2020 – 12, a resolution to support the reconstitution of local businesses post-pandemic.
- D. Approved Resolution 2020 – 13, a resolution allowing temporary signage thru November 15, 2020 for businesses who are in the recovery phase following Covid-19.

Motion by **TePastte**, second from **Hanks**, to approve the Consent Agenda as presented.

Yes: 7 No: 0

6. General Business

A. Budget Adjustments

Subject: Council reviewed the proposed budget adjustments at the work session. However, one budget adjustment (#10) has changed from what was presented at the work session. Since the current fiscal year ends on June 30, adjustments cannot be postponed until July.

Hinga explained that after paying bills, he saw that he needed to change the appropriation of money, increasing for DPW and Mill Point Park and reducing for Community Promotion and Forestry, offsetting with revenues that had come in higher than budgeted. **Hinga** said this was item # 10 from what was presented at the Work Session. **TePastte** stated that the Finance Committee approved this adjustment.

Motion **TePastte**, second from **Hanks**, to approve the budget adjustments as presented.

Yes: 7 No: 0

B. 2020/2021 Fee Schedule

Subject: In conjunction with each budget, Village Council is asked to consider approving an amended fee schedule.

Burns reported that the only additions since the Work Session was the new late fees for Rental Registrations.

Motion by **TePastte**, second from **Hanks**, to approve 2020/2021 Fee Schedule.

Yes: 7 No: 0

C. Public Hearing to Adopt the Fiscal Year 2020/2021 Budget

Subject: The Village Council will hold a Public Hearing on the FY 2020/2021 Budget. See the overall budget message and supporting documents for more information. The proposed budget is also available on the Village's website.

President **Powers** opened the Public Hearing at 7:08 p.m.

Darcy Dye, 114 N Fruitport Rd, thanked Council for the way they handled and managed the Village's budget.

Lee Schuitema, 408 E Exchange, agreed with Ms. Dye.

Motion by **TePastte**, second from **Hanks**, to close the public hearing at 7:10 p.m.

Yes: 7 No: 0

There was no further discussion by Council.

Motion by **TePastte**, second from **Hanks**, to approve Resolution 2020 - 10, a Resolution approving the Fiscal Year 2020/2021 Spring Lake Village Budget.

Yes: 7 No: 0

D. Public Hearing to Consider and Adopt the Fiscal Year 2020/2021 Millage Rate.

Subject: The Village Council will hold a Public Hearing on the FY 2020/2021 Millage Rate which is recommended to be 9.67 for the General Fund and .69 for Debt Retirement for a total of 10.36 mills.

Burns noted that the millage rate was not changing.

President **Powers** opened the Public Hearing at 7:12 p.m.

Darcy Dye, 114 N Fruitport Rd., said she was grateful that the millage rate had stayed the same for this year in light of the raises in the water/sewer bills.

Motion by **TePastte**, second from **Hanks**, to close the public hearing at 7:13 p.m.

Yes: 7 No: 0

There was no further discussion by Council.

Motion by **TePastte**, second from **Hanks**, to approve Resolution 2020 - 15, a Resolution to adopt the Fiscal Year 2020/2021 Spring Lake Village Millage Rate.

Yes: 7 No: 0

E. Adopt the Water/Sewer Rates for Fiscal Year 2020/2021.

Subject: The Village Council typically approves water & sewer rates as part of the annual fee schedule.

There was no further discussion from Council.

Motion by **TePastte**, second from **Hanks**, to approve Resolution 2020 - 14, a Resolution to adopt the Water/Sewer rates for Fiscal Year 2020/2021.

Yes: 7 No: 0

7. Department Reports

A. Village Manager

B. Clerk/Treasurer/Finance Director

C. DDA

D. OCSO – Burns reported that the Marine Patrol had been running short-handed due to Deputies assisting with protesters, but had been effective even with one boat on Spring Lake.

E. Fire

F. DPW

G. Water (none included)

H. Sewer (none included)

I. Minutes from Various Board & Committees

1. **Parks & Recreation 03/02/20**

2. **Parks & Recreation 05/04/2020**

3. **Planning Commission 02/25/20**

4. **DDA 05/12/20**

8. Old Business and Reports by the Village Council – No Old Business

9. New Business and Reports by Village Council – President **Powers** shared that the Village fully supported it's Police Officers and, if anyone felt that the removal of the blue ribbons was a commentary by the Village, that was not the proper assumption, that they were removed for reason quite apart from that.

10. Status Report: Village Attorney – No additions

11. Statement of Citizens –

Darcey Dye, 114 N Fruitport Rd, asked if Council and staff would consider keeping the beach at Lake and Beach closed for a while longer since there really was no sand and she was concerned with people filling the streets with cars and people trying to reach the water from the road.

Lee Schuitema, 408 W Exchange, added that one of the picnic tables at Lakeside beach was completely surrounded by stagnate water and he also wanted to thank the Police in the Village for keeping this a safe community. Steve VanBelkum,

Heritage Festival Committee, asked for permission to close Church Street on Friday, June 19th from 2 p.m. to 10 p.m. for the annual Car Show at Harvest Bible Chapel.

Stanford-Butler explained that the Heritage Festival Committee found that the only event they were able to salvage from this year's canceled Festival was the Car Show and that they didn't need Council approval for that Car Show because it was on church property but they did need approval for the street closer.

Council discussed this street closure and agreed to authorize Stanford-Butler help make that happen.

Motion by **Hanks**, second from **Petrus**, to approve closing Church Street on June 19, 2020 from 2:00 p.m. to 10:00 p.m. for the annual Car Show.

12. Adjournment

Motion by **Van Strate**, second from **Hanks**, Village Council adjourned the meeting at 7:28 p.m.

Yes: 7

No: 0

Mark Powers, Village President

Maryann Fonkert, Deputy Clerk



102 W. SAVIDGE ST. • SPRING LAKE, MI 49456

PHONE: 616-842-1393 • FAX: 616-847-1393

www.springlakevillage.org

July 9, 2020

Mark Powers
Spring Lake Village Council
102 W. Savidge
Spring Lake, MI 49456

Dear President Powers,

Please consider this letter as my formal request to enter into Closed Session at the Monday, July 13, 2020 Work Session for the purposes of discussing my annual performance appraisal.

15.268 Closed sessions; permissible purposes.

Sec. 8.

A public body may meet in a closed session only for the following purposes:
(a) To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.

Sincerely,

Christine M. Burns
Village Manager