



Village of Spring Lake
Council Work Session Minutes
July 13, 2020
7:00 p.m.
Dial-in number: (646) 749-3122
Access code: 919-063-157
Spring Lake, Michigan

President **Powers** called the meeting to order at 7:00 p.m.

- 1. Professional Engineering Report (PER) Proposal (Wally Delamater)** – Moore and Bruggink prepared a proposal to provide necessary documents to USDA for our loan for the water/sewer application.

Delamater and Ryan Arends, Moore & Bruggink, explained the proposal and process for this USDA loan application. **Council** agreed this was necessary and this item could be placed on the Consent Agenda.

- 2. Savidge Street Water Service Abandonment (Wally Delamater)** – Moore & Bruggink provided a proposal for design engineering for the Savidge Street water service abandonment project. Total design engineering cost is \$7,000.

Delamater gave an overview of the Savidge Street water service abandonment project. **Council** had no objections and agreed this item could be placed on the Consent Agenda.

- 3. Water Main Repair Study (Wally Delamater)** – Moore & Bruggink provided a proposal for engineering services for a Study related to the water main repair between the Holiday Inn and Old Boys Brewhouse. Total engineering services are \$3,250.

Delamater explained that this study would provide options to repair the water main between the Holiday Inn and Old Boys that had been shut off on each side of the road. **Council** had no objections and agreed this item could be added to the Consent Agenda.

- 4. Power Angle Front Plow Purchase (Wally Delamater)** – DPW budgeted \$15,000 for a power angle front plow for one dump truck. Lead time to receive the plow is about four months once it is ordered.

Delamater explained the need and advantages of purchasing a Power Angle Front Plow for one of the dump trucks. **Council** had no objections agreed this item could be placed on the Consent Agenda.

- 5. Auction Items (Wally Delamater)** – DPW Staff provided a list of items that they would like to send to auction.

Delamater shared the list and explained that both the Village and Township had a few items that were no longer used, and they would like to send to auction. **Council** agreed that these items could be placed on the auction and this item could be added to the Consent Agenda.

- 6. Ordinance Change ~ SNW Buoy Placement (Spring Lake)** – Staff has been working with the City of Ferrysburg, Spring Lake Township and the DNR to get adjustments to the Slow No Wake Buoys. The DNR has approved some minor modifications. In order to now move the buoys, an Ordinance change is required.

Burns shared a map showing the proposed adjustments for the Slow No Wake Buoys and asked Council to consider holding a public hearing at the next meeting and adopting as an emergency ordinance so they could get the buoys moved as soon as possible. **Council** had no objections to this request.

- 7. Proposed Fence Removal** – Lilley Cares, acting on behalf of property owner Kim VanKampen, has requested that the Village consider removing a portion of fence that separates Brooklyn Bagels from Lakeside Trail.

Burns explained that Kim VanKampen had commissioned an artist to paint a mural on the north side of Brooklyn Bagels and had also offered the back of the dumpster enclosure for another mural, however, the black chain link fence separating Brooklyn Bagels from Lakeside Trail would hide the murals from the bike path. **Stanford-Butler** also added that a landscape agreement called for arborvitae to be planted on 3 sides of the dumpster enclosure, so they were asking to plant on just the 2 sides. **Council** had no objections and agreed this item could be added to the Consent Agenda.

- 8. Arrow Waste License Amendment** – Waste Management has sold their accounts in the Village to Arrow Waste. Arrow Waste was not a license residential waste hauler within the Village, although they did service commercial customers. They have modified their application and would like Council to approve their amendments for the remainder of 2020.

Burns explained that if Council approved this amendment for the remainder of 2020, Arrow Waste will need to go through the same process as other waste haulers for next year. **TePastte** asked if there would be any changes in fees to the residents. **Burns** said there would not. **Council** had no objections and agreed this item could be added to the Consent Agenda.

- 9. Parks & Recreation Assessment and Management Plan** - The Parks & Recreation Board, with the support of Village Council, solicited RFPs and hired a consultant to perform a Parks Assessment & Management Plan. A link to the document is below:

<https://documentcloud.adobe.com/link/track?uri=urn:aaid:scds:US:6124bc73-a306-439d-818a-47894432d8ec>

The P&R Board will review the document and discuss, in detail, at the August meeting. This document will be used to formulate a path forward to update and maintain our natural resources.

Burns explained that the Parks & Rec Board would be reviewing and discussing this document at their August meeting and that the purpose of this plan was to determine needed improvements and assign costs which would help demonstrate needs when soliciting donations. **Burns** said she would be meeting with a potential donor and sharing this plan. No Council comment was needed at this time.

- 10. Tanglefoot Dock Rentals** - The dock rentals for Tanglefoot are typically in place and ready for use around April 15th. Due to Covid and Executive Orders, that was not possible this year. After much prodding, the docks finally went in on July 9th. Due to the 9-week delay on installation, staff proposed to the P&R Board that rental fees be waived this year. The unanimous recommendation from the board is to waive all rental fees for the boat owners.

Burns asked Council to consider waiving the dock rental fees for those that had been reserved for this year due to the docks being installed halfway through the season. **Council** agreed to waiving dock rental fees for this year and placing this item on the Consent Agenda.

- 11. Business of the Year Award** - The Chamber of Commerce would like to continue the tradition of naming a Business of the Year, even if we cannot meet in a group to present the award. The recipient of the 2020 award would be invited to the 2021 award ceremony (typically in June) in order to actually receive the plaque. Attached is the list of past recipients.

Burns shared the changes for this year's Business of the Year Award and asked Council to consider which business they would like to see receive the award this year.

- 12. Beautification Update** - Darcy Dye is ready to hand over the Beautification Coordinator baton. All parties wish for the transition to be a smooth one and are working towards that goal.

Darcy **Dye**, said that she would like to go on record saying that she was not the Beautification Coordinator, which was a volunteer position she could not be persuaded to take, but as the Adopt A Garden Program Facilitator, she updated Council on the challenges they faced this spring and summer due to COVID 19 and Executive Orders and what they had and had not been able to accomplish during these difficult times. **Dye** shared that over the last 3 ½ years she had educated her volunteers on Michigan native plants and, with that knowledge, a large number of volunteers would be stepping down from taking care of the Village and moving on to start projects similar to the Adopt A Garden program in their own communities and churches. **Dye** explained that she was in a place in her own life where she would like to be involved in a much smaller way such as the upkeep and maintenance of Whistle Stop Park and would be passing the baton of the Adopt A Garden program to Robert Lopez and Lilley Cares with their large numbers of volunteers. **Council** thanks Darcy for all her hard work with the Beautification and Adopt A Garden programs and hoped she would continue to be involved with the Village. **Dye** said she would be meeting with Robert and Chris soon to begin constructive planning for what came next.

13. Communications

- Complaint – 111 W. Exchange (Mitchell)
- Complaint – Lakeside Beach (Barfield)
- Millage Signage (Schambarger)
- Project Summary – Holiday Inn Lift Station

Burns reported that, at this time, there was a voluntary ask for residents to limit their lawn watering to an odd/even schedule due to the capacity at the water treatment plant and would keep them updated and information came in.

14. Minutes - Minutes of the June 8, 2020 Work Session and June 15, 2020 regular meeting were attached for review.

15. Public Comment - There was no public comment.

16. Closed Session

Motion by **Hanks**, second from **Petrus**, to enter into Closed Session at 7:48 p.m. for the purposes of discussing the Village Manager's annual performance appraisal and for the purpose of discussing written attorney/client communication related to malicious destruction of Village property.

Yes: 7

No: 0

Resolved that the Village Council meet in executive session for reasons permitted by Section 8(C) of the Michigan Open Meetings Act, MCL 15.268 (e); MSA 4.1800(18)(e); as requested by the Village Manager, to confer with legal counsel on matters permitted by Section (e) of the Open Meetings Act.

There being no further business, Village Council arose from Closed Session at 8:49 p.m.

17. Adjournment: There being no further business, Village Council adjourned the meeting at 8:51 p.m.

Mark Powers, Village President

Maryann Fonkert, Deputy Clerk