

BUDGET

FISCAL YEAR 15/16

VILLAGE COUNCIL

Jim MacLachlan

Village President

Dave Bennett

President Pro Tem

Steve Nauta

Bill Meyers

Mark Miller

Mark Powers

Scott Van Strate

PRESENTED BY

Christine Burns

Village Manager

Marv Hinga

Clerk/Treasurer/Finance Director

Mission Statement

The Village of Spring Lake provides desired public services to meet the needs of its residents, visitors and businesses to enhance the community's quality of life through the cost effective use of available resources. We value citizen participation in an open environment that fosters fair, honest and respectful treatment of the community we serve.

Village of Spring Lake

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Village Vision

To be a location of choice where residents, visitors and businesses experience a sense of history and quaintness in our community and highly valued services.

VILLAGE OF SPRING LAKE

Honorable President Jim MacLachlan and Council Members:

Looking ahead to the 2016/2017 fiscal year, staff engaged the services of County Administrator Al Vanderberg and Deputy County Administrator Keith VanBeek to execute a Strategic Planning & Goal Setting session. The exercise was productive (see Tab 2) and should be incorporated into the budget process each year for maximum effectiveness.

Looking back at the 2015/2016 fiscal year, the Village incurred some unanticipated expenses such as the sink hole at Mill Point Park (\$48,774) due to high water levels and utility expenses at the former township hall. Unfunded pensions for Division 1 (General Employees) continued to be the topic of discussion amongst Council Members during their strategic planning session. As the contractual arrangement for police services has played out, Ferrysburg and the Village were able to completely fund the police DB pension plan while the public remained extremely satisfied with the service provided by the Ottawa County Sheriff's Office (OCSO). As a result of the contractual relationship with OCSO, the OPEB for union employees was eliminated.

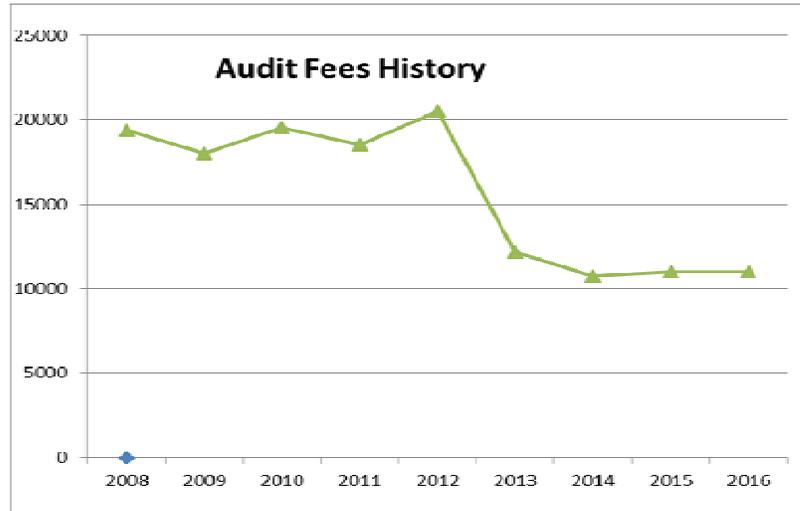
Highlights for 2016/2017 - Both operating and debt millage are at historic lows (see Tab 6B for graph) as are expenses such as bank and audit fees (see below).

Finance Director Marv Hinga has done considerable work consolidating bank accounts as well as restructuring departments and funds within the budget. These changes have improved efficiencies, reduced bank fees and increased transparency in regards to reporting the Village's finances to the general public.



VILLAGE OF SPRING LAKE

In 2013, the Village entered into a contract with Vredeveld & Haefner LLC to complete the annual audit of the Village's finances. This audit is typically performed in August or September and presented to Council prior to the end of the calendar year for the previous fiscal year.



While real property tax revenues remain steady, personal property tax revenues continue to decline. Due to a relatively new investment policy, interest revenues are increasing, but do not yet add a significant contribution to the General Fund.



VILLAGE OF SPRING LAKE

Constitutional Revenue Sharing is approximately the same as FY 15/16, but is slightly higher than years prior.

The Village has a large expenditure (\$30,000 +/-) to repair a sink hole at the north end of Jackson Street (*photo –right*) that is due to higher-than-normal water levels. This sink hole was present during the previous fiscal year, but the Village was unable to fund the repairs when it first appeared.



Also in the 16/17 budget is money to begin the process of reworking the Village's Master Plan and Zoning Ordinance. The money that has been set aside is approximately ½ of what will be needed to complete the task. It is staff's intent to spread the project over 2 fiscal years to lessen the impact to the general fund. This item was high on Council's priority list in the previous fiscal year, but (once again) was not completed due to competing priorities.

The DDA has been (slightly) enlarged and un-hibernated giving the district the opportunity to accomplish more projects and spur additional economic development. Occupancy of buildings with the district is very high and finding space to purchase or lease is troublesome for potential entrepreneurs. When listed, residential inventory does not stay on the market long, leading local realtors to believe that the economy is on the upswing.

During the FY 16/17 year, 3 of 4 people covered by police retiree insurance will fall off the health care plan due to age (they will qualify for Medicare), which will lessen the contribution by the Village and Ferrysburg to that fund.

Two assumptions that were incorporated into the budget were hiring a full-time DPW Director and leasing a new backhoe. At this time the Township/Village committee is still exploring options for sharing a DPW Director as well as a backhoe, but odds are good that those details will be worked out prior to the end of the calendar year.

GENERAL FINANCIAL PRACTICES

The Village of Spring Lake adopted an investment policy on October 1, 2007, which was amended on March 16, 2015 to require that all investment action be counter-signed by either the Village Manager or Village President. A purchasing policy was adopted on June 7, 2004 and a fund balance policy was adopted on 03/03/03 was amended in June, 2012. It is the belief of Council that these policies will better prepare the Village to fund activities and improvements, regardless of the changes in the national, state or local economic conditions.

VILLAGE OF SPRING LAKE

FUND BALANCES

The Village's Fund Balance, or cash reserves refer to the funds that the Village saves after all of its expenditures. It is the official policy of the Village Council to keep reserves at a level of 15% as adopted by motion on March 3, 2003. A 15% fund balance equates to 7.8 weeks of operation with no outside income. As of the compilation of this report, the Village General Fund fund balance is at **22.64%** or 11.77 weeks of operation with no outside income.

FINANCIAL REPORTING

The Village's general accounting practices are expected to conform to GASB standards. The Village's financial statements are reported on an accrual basis, meaning revenues are recorded when earned and expenses are recorded when the liability is incurred.

The Clerk/Treasurer provides a revenue/expenditure report at each Council meeting; any budget amendments are now performed on an as needed basis. Daily expenses are reviewed by the entire Council prior to each meeting, where they are approved as part of the consent agenda.

VILLAGE OF SPRING LAKE

BUDGET PROCESS

The budget process, for staff, is a year-round endeavor. The first step in the annual budget process really begins after the Village receives the previous year's audited financial statement. The Clerk/Treasurer makes necessary updates/amendments to the actual cash balances of the various funds. Department Heads monitor their budget balances throughout the year and begin preparing for the next year's fiscal budget in January with the assistance of the Clerk/Treasurer/Finance Director. A proposed budget will be presented to the Village Council at the May meeting, where Department Heads will present their budgets to the Village Council and address any questions or concerns presented by Council. Once an agreement is reached on estimated revenues and expenditures, the proposed budget is made available to the public for their review. The Clerk/Treasurer/Finance Director then sets the public hearing for the June meeting. The final budget is adopted following the public hearing; at this time the annual millage rate is set and the rate schedule adopted. The new budget becomes effective on July 1, 2016.

	Task/Process	Completion
Step 1	Strategic Planning & Goal Setting (Al Vanderberg & Keith VanBeek)	01/30/16
Step 2	Budget Team Meeting Review Goals & Taxable Value Review TIFA (296) & CBDDA (236)	02/08/16
Step 3	Budget Team Meeting Review Police (207)	02/15/16
Step 4	Budget Team Meeting Review Parks Budget & Forestry (101) Review Major Streets (202), Local Streets (203), Ottawa Country Road Millage (204) and Non-Motorized Pathways (218)	02/29/16
Step 5	Proposed Preliminary Budget to Parks & Recreation/Tree Board	03/07/16
Step 6	Proposed Preliminary Budget to CBDDA	03/12/16
Step 7	Budget Team Meeting Review General Fund - Remaining Departments (101) Review Water & Sewer (590 & 591) Review Fees & Rates	03/17/16
Step 8	Budget Team Meeting Review Central Equipment (661) & Public Improvement (208) Review Fund Balances & Changes Review Preliminary Budget for Council Review Board of Review Changes for Taxable Values	03/29/16
Step 9	Budget Team Meeting Final Review Before Presentation to Council	04/04/16
Step 10	Proposed General Fund Budget to Council	04/11/16
Step 11	Set Public Hearing on Water/Sewer Rates & Fees	04/11/16
Step 12	Five-Year Capital Improvement Plan to Planning Commission	04/26/16
Step 13	Budget Team Meeting Discussion of Council & PC Revisions	04/29/16
Step 14	Proposed Final Budget to DDA	05/12/16
Step 15	Preliminary Budget Proposed to Council Water & Sewer Rates All Other Rates & Fees	05/16/16
Step 16	Set Public Hearing for Budget Adoption	05/16/16
Step 17	Final Budget to Council	06/06/16
Step 18	Council Review of Final FY16/17 Budget Amendments	06/06/16
Step 19	FY 16/17 Budget Adopted by Councilⁱ (Public Hearing)	06/13/16
Step 20	Council Approval of Final FY 16/17 Budget Amendments	06/13/16

ⁱ Budget must be adopted no later than June 15th, per Charter.

Objective Ranking	
Objective	Rank
Fix sewer infrastructure	28
Emergency contingency fund in budget	26
DPW Director: replace/collaboration	22
Fix/Maintain roads	18
New Master Plan/Zoning Ordinance	17
Evaluate collaborative opportunities for DPW services	13
Millage rate stability	11
Start setting aside \$ for lighting improvements along lakeside trail	8
North Jackson Street sinkhole	7
Current police services contract expires end of 2016	7
Decide/Fund replacement of dais and sound system at Barber School	5
Infrastructure in West Savidge area	5
P.R./Awareness of values from village taxes	1
Confirm/Plan for leaf/brush disposal (mow w/ SLCC)	0
Debt Millage renewal	0
DDA Plan: branding, etc.	0
DDA: hire PT director	0
Promote "constant contact" and "Nixle"	0
Evaluate "other" collaborative opportunities	0
Pocket parks upgrades	0
Whistlestop playground	0
Beautification/Rain Garden	0
Pavilion/Windsor McKay/Farmers Market	0
Overall appearance of West Savidge area	0
Review report from historic preservation group on historic homes	0

Budgeting 101

“Politics is the authoritative allocation of limited resources within the confines of competing interests.”

~ Thomas D. Unga, (Retired) University of Tennessee



Budgeting 101

Focusing on the budget as a policy document allows elected officials to avoid the temptation to deal only with those items with which they may feel the most comfortable – line item details of office supplies, for example – and concentrate instead on basic policy issues.



Budgeting 101

Budgeting often takes two forms

- **Operating budgets** - deals with short-term, year-after-year matters
- **Capital budgets** - deals with long-term, non-recurring expenses



Budgeting 101

	Task/Process	Completion
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Budgeting 101

MICHIGAN DEPARTMENT OF TREASURY UNIFORM CHART OF ACCOUNTS FOR LOCAL UNITS OF GOVERNMENT

Account Structure

All counties and local units of government in Michigan must use the Uniform Chart of Accounts. A full account number consists of 9-digits.

Sample 9 Digit Number **101** – **253** – **729**

- a) The first three digits (**101**) represent the **fund**. *General Fund* in this example.
- b) The next three digits (**253**) are the **activity**. *Treasurer* in this example.
- c) The final three digits (**729**) represent the account number of **the revenue, expenditure object, asset or liability**. *Supplies* in this example.



Budgeting 101

The level of detail at which each local unit applies the above structure is at the discretion of the individual unit, according to its own needs. For instance, Police may be a single activity at one unit and at another unit separate activities (the open activity numbers after the Police activity) or the Police activity could be pointed off to provide for administration, traffic control, road patrol, community policing, etc.

Sample Expanded Number 101 - 301.100 - 729

- a) General Fund (101)
- b) Police (301)
- c) Administration (.100)
- d) Supplies (729)

The extent of the expansion of the account numbers is at the discretion of the unit of government.



Budgeting 101

02/26/2016 09:07 AM
 User: MARV
 DB: SPRINGLAKE VILL

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 02/29/2016
 Fiscal Year Completed: 66.67

Page 1/2

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	NORMAL	YTD BALANCE 02/29/2016 (ABNORMAL)	ACTIVITY FOR MONTH 02/29/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BUDG USED
Fund 101 - GENERAL FUND							
000.000-GENERAL SERVICES		1,409,195.00	1,022,465.52	21,663.93	306,729.48	78.23	
215.000-CLERK/TREASURER		0.00	0.00	0.00	0.00	0.00	
TOTAL Revenues		1,409,195.00	1,022,465.52	21,663.93	306,729.48	78.23	
000.000-GENERAL SERVICES		45,000.00	32,500.00	0.00	12,500.00	72.22	
101.000-VILLAGE COUNCIL		11,505.00	10,733.17	258.74	771.83	93.29	
172.000-VILLAGE MANAGERS OFFICE		80,417.00	48,203.34	3,587.11	32,213.66	59.94	
191.000-ELECTIONS		0.00	0.00	0.00	0.00	0.00	
2			995.00	0.00	3,705.00	69.60	
2			77.92	3,267.83	95,722.08	47.20	
2			0.00	0.00	0.00	0.00	
2			116.50	27.42	8,514.50	46.89	
2			33.77	2,463.42	59,120.23	44.05	
2			95.29	0.00	(9,735.29)	155.89	
3			16.69	0.00	172,083.31	98.33	
3			43.51	0.00	866.49	40.26	
3			84.97	1,348.16	11,406.03	84.33	
4			67.91	3,706.67	28,712.09	76.36	
4			61.26	782.09	8,038.74	35.69	
450.000-STREET LIGHTING		15,200.00	8,053.07	467.95	7,146.93	52.98	
551.000-TANGLEFOOT PARK		65,646.00	39,597.10	837.60	26,048.90	60.32	
553.000-CENTRAL PARK		62,094.00	31,571.83	1,290.96	30,522.17	50.85	
555.000-HILL POINT PARK		54,503.00	70,489.66	442.83	(15,986.66)	129.33	
557.000-LAKESIDE BEACH		20,836.00	7,954.24	233.31	12,881.74	38.18	
691.000-RECREATION DEPARTMENT		0.00	0.00	0.00	0.00	0.00	

Questions to ask when reviewing monthly revenue/expenditure reports:

1. What % of the fiscal year is complete?
2. What % of the fiscal budget has been spent?
3. If there are outliers....why? Many times there is an easy explanation (i.e. annual insurance premium is payable in July.)

Budgeting 101

Terminology

BS&A Brand of software written specifically for municipalities. Similar to Quicken or Quick Books...only on **steroids**.

Some modules within BS&A are:

AP	Accounts Payable
BP	Building Permits
CR	Cash Receipting
GL	General Ledger
MR	Miscellaneous Receivables
PA	Payroll
PO	Purchase Order
TAX	Tax
TS	Time Sheets
UB	Utility Billing



Budgeting 101

Acronyms.....

BOR	Board of Review
BRA	Brownfield Redevelopment Authority
CFT	Commercial Facilities Tax Exemption
DDA	Downtown Development Authority
DNRTF	Department of Natural Resources Trust Fund
EVIP	Economic Vitality Incentive Program
FB	Fund Balance
IFT	Industrial Facilities Tax Exemption
LDFA	Local Development Finance Authority
MEDC	Michigan Economic Development Corporation
MSHDA	Michigan State Housing Development Authority
MTT	Michigan Tax Tribunal
PRE	Principal Residence Exemption (<i>previously called Homestead Exemption</i>)
SEV	State Equalized Value
TIF	Tax Increment Finance
TV	Taxable Value



What is TIF?

Tax Increment Financing (TIF) is a redevelopment tool that allows increased property taxes generated because of new development to be captured by a separate legal taxing authority like the **Downtown Development Authority (DDA)**. How it works can be a bit difficult to follow. The DDA captures property taxes in its district on the increased value of property.

The Michigan Department of Treasury used this example on its website: For instance, say the initial taxable value of the DDA district when it was established is \$1 million. The following year, the taxable value of the district jumps to \$1.25 million. The DDA would then capture the property taxes on that increased value of \$250,000. The other taxing units (e.g., cities, counties, libraries) would continue to receive taxes based on the initial taxable value.

Budgeting 101

How does a tax “capture” work?

	Dousma Property 2013	<i>Assumption</i> Speedway 2014	<i>Assumption</i> Fire Station 2014
Base Value (1992)	167,400.00	167,400.00	167,400.00
Taxable Value	428,400.00	1,500,000.00	0.00
Difference	261,000.00	1,332,600.00	-167,400.00
Capture	261,000.00	1,332,600.00	-167,400.00
Milage Rate	11.6619	11.6619	11.6619
Financial Impact	\$3,043.76	\$15,540.65	-\$1,952.20



**Village Council
Village of Spring Lake
Spring Lake, Michigan**

Council member _____, supported by Council Member _____,
moved the adoption of the following resolution:

RESOLUTION NO: 2016-??

**A RESOLUTION TO ADOPT THE VILLAGE OF SPRING LAKE
2016/2017 ANNUAL BUDGET**

WHEREAS, pursuant to the laws of the State of Michigan governing General Law Villages, the State Budget Act and the Village Charter, the following Resolution for Fiscal year July 1, 2016 to June 30, 2017, is hereby submitted for adopting; and

WHEREAS, it has been determined that the following property taxes, State shared revenues, rates, charges and transfers shall be available and necessary for the 2016/2017 budget year;

REVENUES:

NO. FUND	PROPERTY TAX <u>2016/17</u>	REVENUES <u>TOTAL</u>
101 GENERAL	\$872,530	\$1,419,942
202 MAJOR STREET		\$194,800
203 LOCAL STREET		\$77,600
204 ROAD MILLAGE		\$42,000
207 SL/FB POLICE SERVICES		\$474,445
208 PUBLIC IMPROVEMENT		\$0
218 NON-MOTORIZED PATHWAYS		\$78,000
236 CENTRAL BUSINESS DISTRICT		\$601,000
249 BUILDING DEPARTMENT		\$61,350
296 TIFA	\$287,867	\$549,302
390 GO CAPITAL BOND DEBT	\$99,690	\$99,690
590 SEWER		\$439,917
591 WATER		\$411,780
661 CENTRAL EQUIPMENT		\$194,026
TOTAL REVENUES		\$4,656,385

EXPENDITURES:

101 GENERAL FUND

101 ACTIVITY

PROPOSED 16-17

000 GENERAL SERVICES/TRANSFERS	\$51,833
101 VILLAGE COUNCIL	\$11,530
172 VILLAGE MANAGER	\$77,722
210 LEGAL SERVICES	\$16,800
215 CLERK/TREASURER	\$171,884
226 STORM WATER SYSTEM	\$13,989
265 VILLAGE HALL AND GROUNDS	\$80,506
270 BARBER STREET SCHOOL BUILDING	\$47,492
282 FORESTRY	\$24,092
301 POLICE DEPARTMENT	\$413,000
336 FIRE DEPARTMENT	\$1,350
381 ZONING/PLANNING	\$93,641
441 DEPT OF PUBLIC WORKS	\$159,472
450 STREET LIGHTING	\$15,200
551 TANGLEFOOT PARK	\$64,956
553 CENTRAL PARK	\$52,862
555 MILL POINT PARK	\$44,560
557 LAKESIDE BEACH	\$16,673
692 PARK MAINTENANCE	\$25,287
857 COMMUNITY PROMOTIONS	\$24,498
941 OTHER	\$12,595

SUB TOTAL-GENERAL FUND

\$1,419,942

202 MAJOR STREETS

202 ACTIVITY

PROPOSED 16-17

451 CONSTRUCTION	\$67,300
463 ROUTINE STREET MAINTENANCE	\$44,846
478 WINTER MAINTENANCE	\$33,772
480 STATE TRUNKLINE MAINTENANCE	\$35,819
482 ADMINISTRATION	\$9,561

SUB TOTAL

\$191,298

203 LOCAL STREETS

203 ACTIVITY

PROPOSED 16-17

451 CONSTRUCTION	\$0
463 ROUTINE STREET MAINTENANCE	\$32,272
478 WINTER MAINTENANCE	\$34,477
482 ADMINISTRATION	\$4,424
SUB TOTAL	\$71,176

REMAINING FUNDS

FUND DESCRIPTION

PROPOSED 16-17

204 ROAD MILLAGE	\$42,000
207 POLICE SERVICES	\$474,445
208 PUBLIC IMPROVEMENT	\$0
218 NON MOTORIZED PATHWAYS	\$91,035
236 CBDDA	\$601,000
249 BUILDING DEPARTMENT	\$61,350
296 TAX INC. FINANCE AUTHORITY	\$549,095
390 GENERAL OBLIGATION CAPITAL BOND DEBT	\$99,135
590 SEWER FUND	\$505,434
591 WATER FUND	\$520,024
661 CENTRAL EQUIPMENT FUND	\$297,251
SUB TOTAL	\$3,240,769

GRAND TOTAL 16-17 PROPOSED BUDGET

\$4,923,185

IT IS FURTHER ORDERED that upon acceptance of the Village Assessment Roll, the Village Council shall review this budget and pass, pursuant to the Village Charter and State laws governing General Law Villages, by Resolution the required Millage Rate that generates the required Property Tax amounts as set forth in this Financial Plan for the Fiscal Year July 1, 2016 to June 30, 2017.

IT IS FURTHER ORDERED upon setting the Village Tax Rate, the Village Clerk/Treasurer shall proceed to collect the sums ordered in accordance with the Village Charter and the laws of the State of Michigan.

FURTHERMORE it is ordered that the Village Manager shall be designated the Chief Financial Officer of the Village in accordance with the State Uniform Budget Act

and shall implement this Financial Plan as adopted or amended in accordance with generally accepted accounting principles and the State Budget Act.

YEAS: _____

NAYS: _____

ABSENT: _____

RESOLUTION NO. 2016-?? DECLARED ADOPTED.

Dated: June 13, 2016

Marvin Hinga, Clerk/Treasurer



**NOTICE OF PUBLIC HEARING
VILLAGE OF SPRING LAKE**

**MONDAY, JUNE 13, 2016 AT 8:00 P.M.
Barber School Community Building
102 W. Exchange Street, Spring Lake, Michigan**

**PROPOSED OPERATING BUDGET FOR
JULY 1, 2016 TO JUNE 30, 2017**

PLEASE TAKE NOTICE that on Monday, June 13, 2016 at 8:00 p.m., at the Barber School Community Building, 102 West Exchange St, Spring Lake, Michigan, the Village Council of Spring Lake will hold a Public Hearing to consider adoption of the Proposed Operating Budget for the Village of Spring Lake for the fiscal year beginning July, 1, 2016, and ending June 30, 2017.

The proposed property tax millage rate to be levied to support the proposed budget will be a subject of this hearing.

The total proposed property tax millage rate is 10.3600 mills.

The proposed property tax millage rate for operations is 9.54000 mills.

The proposed property tax millage rate for debt service is 0.8200 mills.

A copy of the proposed fiscal year Budget 2016 - 2017 is available for public inspection at the office of the Village Clerk/Treasurer on any day of the week except Saturdays, Sundays, and holidays, between the hours of 8:00 a.m. to 5:00 p.m.

The Village of Spring Lake will provide necessary and reasonable auxiliary aids and services at this hearing, such as signers for hearing-impaired persons and audiotapes of printed materials for visually impaired persons, upon receipt of five (5) days prior notice. Disabled persons requiring such auxiliary aids or services should so notify the Village of Spring Lake by contacting the Village Clerk/Treasurer at 102 West Savidge Street, Spring Lake, Michigan 49456, (telephone 616-842-1393).

Marvin Hinga
Village Clerk/Treasurer

2016/2017 Village of Spring Lake Fee Schedule

BARBER SCHOOL

Village Resident or Taxpayer (Includes Village/Twp Employees)	\$150 ~ 4 hours	\$225 ~ Full Day ~ (5+ hours)
Weekend/Holiday	\$175 ~ 4 hours	\$325 ~ Full Day ~ (5+ hours)
Non-Village Resident	\$275 ~ 4 hours	\$325 ~ Full Day ~ (5+ hours)
Weekend/Holiday	\$300 ~ 4 hours	\$400 ~ Full Day ~ (5+ hours)
Meeting Room	\$50 ~ 2 hours	\$75~3 hours/\$150~4 hours
Non-profit	\$50 ~ 4 hours	\$100 ~ Full Day ~ (5+ hours)

Tax-exempt certificate from the State of Michigan is required to receive the 501©3 non-profit rate

A \$175 security deposit is required by all renters.

EOC ROOM RENTAL

Village Resident or Taxpayer	\$20	(\$50 Security deposit)
Non-Village Resident/Non-Profit	\$100	(\$50 Security deposit)

TANGLEFOOT PARK

RV Lots

Daily	\$50.00		
Weekly	\$300.00		
Monthly	\$850.00	Plus Electrical	
Seasonal	\$2,700.00	Plus Electrical	
Coast Guard Week	\$350.00		
4th of July	\$350.00		

Transients ~ 50% of the rental rate is required with the reservation as a refundable deposit. A refund, less a 10% admin fee, will be issued if the cancellation is received 7 days prior to the reservation.

Dock Rental

Daily	\$25.00		
Monthly	\$250.00		
Seasonal	\$1,000.00		*05/01-10/15

50% of the rental rate is required with the reservation as a refundable deposit. A refund, less a 10% admin fee, will be issued if the cancellation is received 7 days prior to the reservation. Seasonal deposits will only be refunded if the Village is able to secure a new tenant.

MILL POINT PARK

Launch Pass

Daily	\$8.00		
Village/Twp. Seasonal	\$30.00		
Non-Village Seasonal	\$50.00		
Senior Village/Twp. Seasonal 65+	\$15.00		
Senior Non-Resident Seasonal 65+	\$30.00		
No Launch Pass Parking Ticket	\$30.00		

Mill Point Band Shell

Village Resident	\$25.00		
Non-Village Resident	\$50.00		

Mill Point Concession

Village Resident	\$25.00		
Non-Village Resident	\$50.00		

Kayak Storage - Seasonal

Village Resident	\$100.00		
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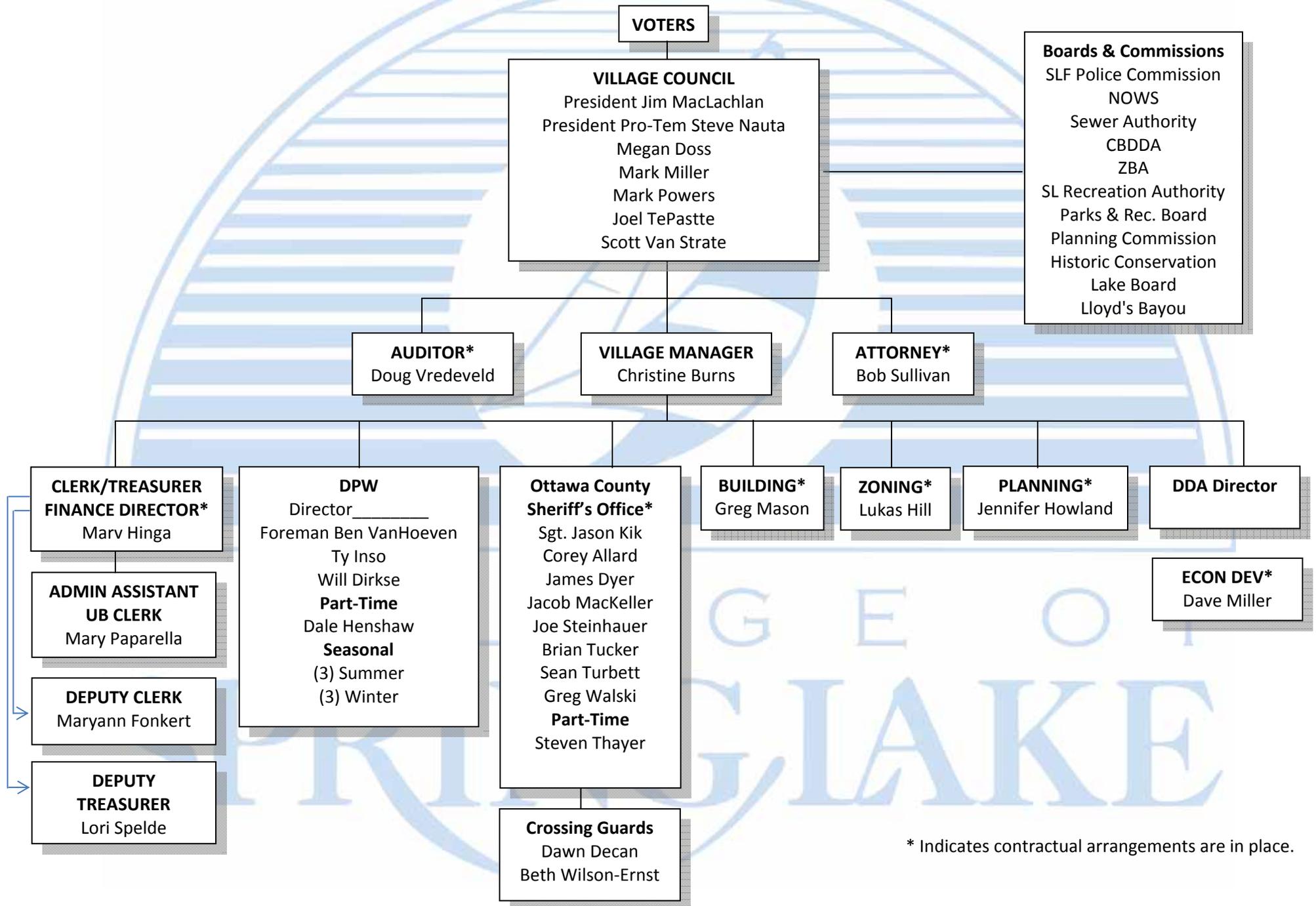
Non-Village Resident	\$150.00		
Dock Rental			
Seasonal	\$700.00		*05/01-10/15
50% of the rental rate is required with the reservation as a deposit. A refund, less a 10% admin fee, will only be issued if is able to secure a new tenant.			
CENTRAL PARK			
Pavilion Rental	No charge		
RENTAL PROPERTY			
Annual Registration (per unit)	\$25.00		
Annual Registration (after 1/31)	\$35.00		
Biennial Inspection (per unit)	\$40.00	Paid to MTMS	
Re-inspection (per unit)	\$40.00		
DPW PERMITS			
Road Opening/Pavement Cut	\$150.00	plus costs to repair road	
Right-of-Way Permit	\$25.00	(\$300 Security deposit)	
WATER / SEWER			
<i>As per attached schedule</i>			
BUILDING/PLUMBING/MECHANICAL/ELECTRICAL			
<i>As per attached schedule</i>			
PLANNING/ZONING			
Annual Banner / Pennant Permit*		\$25.00	
Application Fee - Over \$1 Million		\$425 plus costs & escrow dep	
Application Fee - Site Plan Review with Public Hearing		\$400 plus costs & escrow dep	
Application Fee - Special Land Use		\$400 plus costs & escrow dep	
Preliminary Planned Unit Development Review		\$350 plus costs	
Final Planned Unit Development Review		\$400 plus escrow deposit	
PUD Amendment Review		\$400 plus escrow deposit	
PUD Architectural Review		\$350 plus costs	
Rezoning		\$400 plus costs & escrow dep	
Sign Deviation Request to Planning Commission		\$150.00	
Temporary Portable Sign*		\$10.00	
Sandwich Board Signs	Refundable Security Deposit	\$200.00	
Zoning Permit - New Construction		\$50.00	
Zoning Permit (*including home occupation permit)		\$25.00	
<i>*May be waived for non-profits</i>			
<p>The Village requires an escrow to cover anticipated costs for all planning and zoning reviews. An initial deposit of a minimum of \$1,500 (depending on the size and scope of the development) is required to cover the escrow account. The Village may use the funds in escrow for expenses related to the following items; mailing and publishing all legal notices required, professional services of the Village Attorney and Village Engineer, services of other professionals working for the Village (i.e. planner) related to the application, or other cost incurred as a result of processing the application.</p>			
LEASE OF VILLAGE LAND			
50% of Fair Market Value			
Example: \$5/sf. Acquisition cost would equal \$.50/sf lease cost; Village would subsidize 50% for a net of \$.25/sf to lease.			
CLOTHING			
Polo Shirts (S ~ 2XL)	\$25.00	3 XL	\$27.50
Twill Shirts (S ~ XL)	\$37.50	2XL ~ 3 XL	\$40.00

Hats	\$15.00		
<i>(Prices are subject to change based on supplier price changes)</i>			
PARKING			
Parking	\$20.00	except as noted below:	
Marked Tow Away Zone	\$50.00		
Improper Parking at Boat Launch	\$40.00		
No Boat Launch Permit	\$30.00		
Parking to Interfer with the use of Curb Cut or Ramp by Persons with Disabilities	\$40.00		
Parking in Marked Handicapped Zone without Permit	\$100.00		
Parked in Access Aisle for Access Lane Adjacent to Space Designated for Parking for Persons with Disabilities	\$50.00		
MISCELLANEOUS			
Copies	\$.25/B&W - \$.50/Color per page		
Community Recreation Plan*	\$100.00		
Design Manual	\$30.00		
FOIA Request - per page	\$0.10	Time & material plus lowest full-time clerical hourly rate (including benefits.)	
Historic Commission Booklet	\$15.00	Out of Stock	
Historic Landmark Plaque	Cost		
Master Land Use*	\$75.00		
Non-sufficient Funds Check	\$40.00		
Notary Public (per document)	\$5.00	Non-resident	\$10.00
Waste Hauler License	\$250.00		
Zoning Ordinance*	\$50.00		
*FREE from Village website			

	METER SIZE							
	5/8"	3/4"	1"	1.25"	1.5"	2"	3"	4"
Water Readiness to Serve (RT)	\$14.77	\$21.27	\$37.81	\$59.07	\$85.07	\$151.23	\$340.26	\$604.91
Sewer Readiness to Serve (ST)	\$23.99	\$34.54	\$61.41	\$95.95	\$138.17	\$345.64	\$552.69	\$982.55
Debt Service Charge (WD)	\$7.85	\$11.30	\$20.08	\$31.38	\$45.19	\$80.35	\$180.76	\$321.36
Debt Service Charge (SD)	\$10.10	\$14.54	\$25.84	\$40.38	\$58.14	\$103.38	\$232.60	\$413.50
RT & ST outside Village Limits	1.5x standard rates							
WD & SD outside Village Limits	1.5x standard rates							
Water Equity Charge	\$1,330.00	\$1,915.00	\$3,405.00	\$5,320.00	\$7,661.00	\$13,619.00	\$30,643.00	\$54,477.00
Sewer Equity Charge	\$510.00	\$734.00	\$1,306.00	\$2,040.00	\$2,938.00	\$5,222.00	\$11,750.00	\$20,890.00
Water Tap Fees - New	N/A	\$975.00	\$1,075.00	Greater than 1" = Time & Material Basis				
Sewer Tap w/Stub@Property								
Sewer Tap - No Stub	Property Owners Cost to Tap							
Water per 1,000 gallons	\$2.06							
Sewer per 1,000 gallons	\$2.79							
Restore Service Fee - Normal Business Hours	\$57.90							
Restore Service Fee - After Hours	\$143.80							
Meter Bench Test	\$50.00							
Bulk Water/Hydrant Use/Meter RPZ Rental	\$250.00	Security Deposit + 1 Hour Service Fee + Current Water Fee						
Meter Puchase								
Meter/Touchpad/Hardware	\$190.00	\$250.00	\$290.00	Actual Cost +10%				

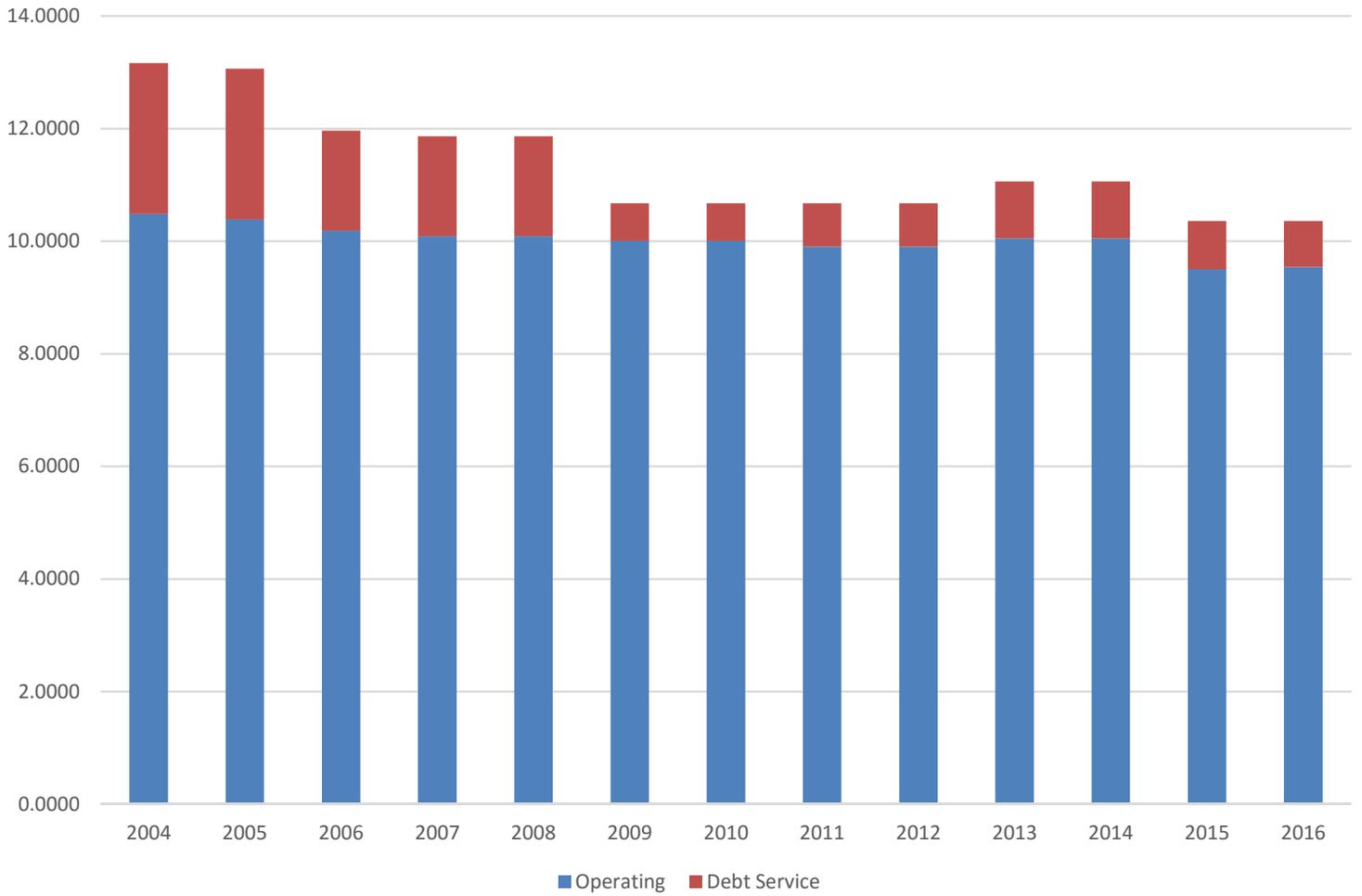
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Water Tap Fees - New	N/A	\$975.00	\$1,075.00	Greater than 1" = Time & Material Basis				
Sewer Tap w/Stub@Property								
Sewer Tap - No Stub	Property Owners Cost to Tap							
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Meter Bench Test	\$50.00							
Bulk Water/Hydrant Use/Meter RPZ Rental	\$250.00	Security Deposit + 1 Hour Service Fee + Current Water Fee						
Meter Puchase								
Meter/Touchpad/Hardware	\$190.00	\$250.00	\$290.00	Actual Cost +10%				

ORGANIZATIONAL CHART

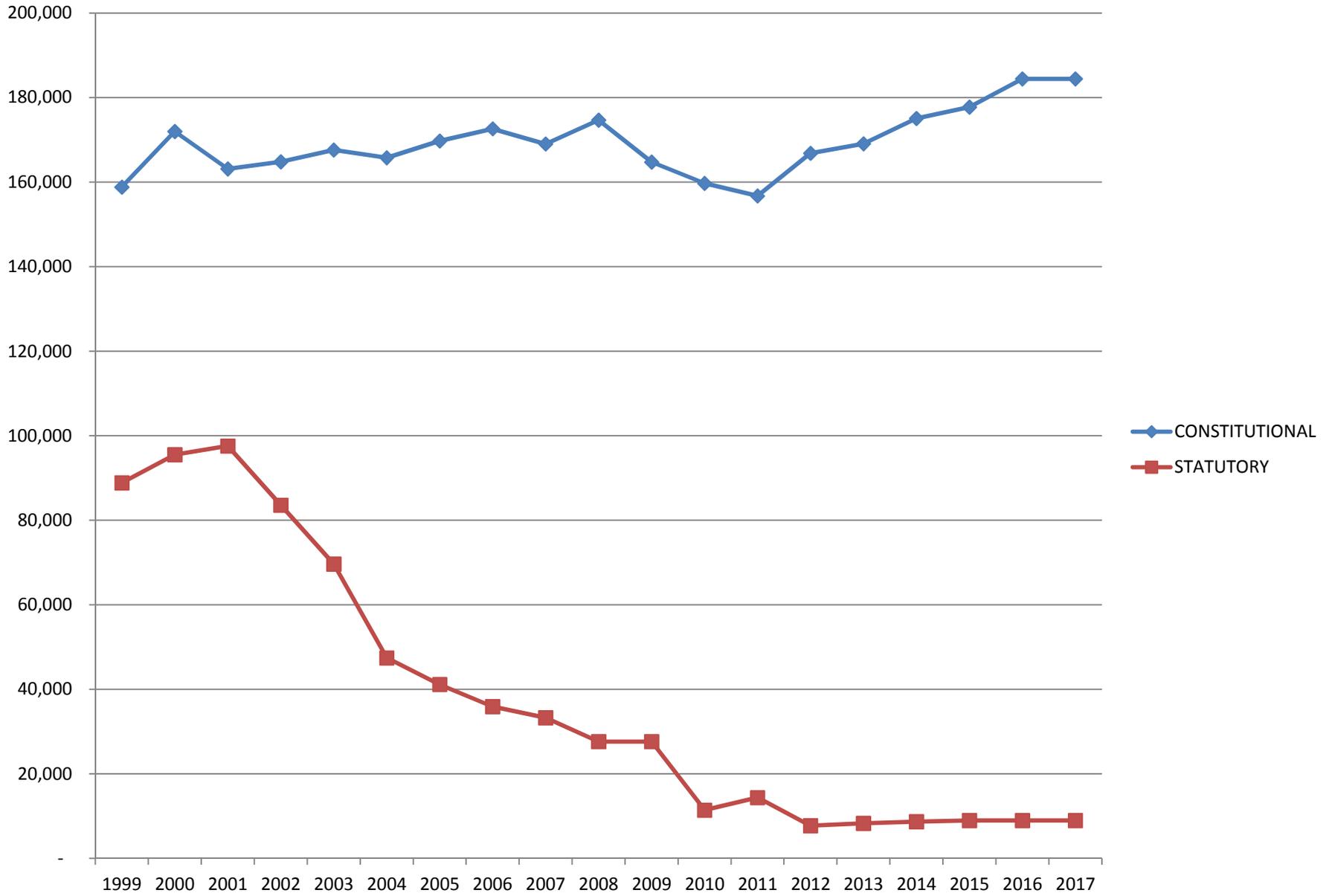


* Indicates contractual arrangements are in place.

Spring Lake Millage Rate History



STATE REVENUE SHARING



	CONSTITUTIONAL	STATUTORY
1999	158,811	88,858
2000	171,977	95,506
2001	163,139	97,568
2002	164,800	83,564
2003	167,591	69,635
2004	165,770	47,438
2005	169,727	41,157
2006	172,616	35,922
2007	169,030	33,298
2008	174,673	27,655
2009	164,737	27,655
2010	159,691	11,422
2011	156,721	14,392
2012	166,813	7,746
2013	169,076	8,301
2014	175,076	8,700
2015	177,754	8,967
2016	184,423	8,967
2017	184,423	8,967

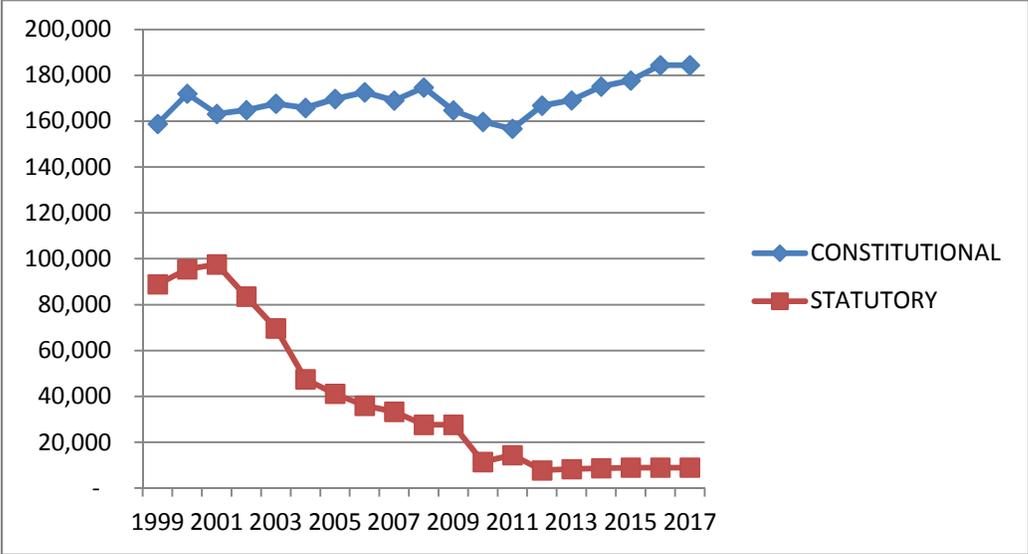
Fiscal years 1998 and 1999 are based on the 1990 census population of 2537.

Fiscal years 2000 and 2010 are based on the 2000 census population of 2514.

Fiscal years 2011 through 2017 are based on the 2010 census population of 2323.

Fiscal year 2012 is the first year for EVIP payments.

Fiscal years 2013 and 2014 are not actual amounts.



VILLAGE OF SPRING LAKE

GENERAL FUND SUMMARY (101)

Introductory Comments: The General Fund of the Village is the largest of the operating funds and it is this fund that receives the Village's real property tax revenue and the state shared revenues. This is the fund that operates most of the activities of the Village. It is permissible, by law, to transfer General Fund revenues to other operating funds of the Village, however, the reverse is not always true of the other funds.

General Fund operations include Village Council, Village Manager, Legal Services, Clerk/Treasurer, Storm Water, Village Hall & Grounds, Barber School, Forestry, Police, Fire, Zoning & Planning, DPW, Corridor Maintenance, Street Lighting, Parks, Recreation, Community Promotion and Miscellaneous. The primary source of revenues to cover General Fund Expenses are the real and personal property tax of the Village, which in any given year equals approximately 61.4% of the revenues of this fund. The general fund also relies on revenue sharing, which equates to approximately 13.6% of the revenues of this fund.



BUDGET REPORT FOR VILLAGE OF SPRING LAKE

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
Fund: 101 GENERAL FUND					
ESTIMATED REVENUES					
	Totals for dept 000.000-GENERAL SERVICES	1,540,926	1,409,195	1,278,822	1,419,942
	TOTAL ESTIMATED REVENUES	1,540,926	1,409,195	1,278,822	1,419,942
APPROPRIATIONS					
	Totals for dept 000.000-GENERAL SERVICES	22,500	45,000	32,500	51,833
	Totals for dept 101.000-VILLAGE COUNCIL	11,507	11,505	11,091	11,530
	Totals for dept 172.000-VILLAGE MANAGERS OFFICE	80,516	80,417	59,562	77,722
	Totals for dept 210.000-LEGAL SERVICES	31,392	11,800	11,177	16,800
	Totals for dept 215.000-CLERK/TREASURER	201,416	181,300	111,503	171,884
	Totals for dept 226.000-STORM WATER SYSTEM	10,456	16,031	8,999	13,989
	Totals for dept 265.000-VILLAGE HALL AND GROUNDS	62,498	103,881	66,636	80,506
	Totals for dept 270.000-BARBER STREET SCHOOL BUILD	21,892	21,315	17,095	47,492
	Totals for dept 282.000-FORESTRY PROGRAM	5,306	17,420	27,339	24,092
	Totals for dept 301.000-POLICE DEPARTMENT	473,137	413,000	344,167	413,000
	Totals for dept 336.000-FIRE DEPARTMENT	1,003	1,350	939	1,350
	Totals for dept 381.000-ZONING/PLANNING	64,561	72,791	70,698	93,641
	Totals for dept 441.000-DEPARTMENT OF PUBLIC WORKS	171,555	121,480	107,702	159,472
	Totals for dept 441.100-CORRIDOR MAINTENANCE	27,352	12,500	4,504	
	Totals for dept 450.000-STREET LIGHTING	14,036	15,200	11,068	15,200
	Totals for dept 551.000-TANGLEFOOT PARK	85,890	65,646	44,317	64,956
	Totals for dept 553.000-CENTRAL PARK	60,305	62,094	39,491	52,862
	Totals for dept 555.000-MILL POINT PARK	48,178	54,503	74,263	44,560
	Totals for dept 557.000-LAKESIDE BEACH	21,756	20,836	9,214	16,673
	Totals for dept 691.000-RECREATION DEPARTMENT	7,982			
	Totals for dept 692.000-PARKS MAINTENANCE	58,204	25,076	21,284	25,287
	Totals for dept 857.000-COMMUNITY PROMOTION	20,584	28,230	19,261	24,498
	Totals for dept 941.000-OTHER	12,595	12,595	12,595	12,595
	TOTAL APPROPRIATIONS	1,514,621	1,393,970	1,105,405	1,419,942
NET OF REVENUES/APPROPRIATIONS - FUND 101		26,305	15,225	173,417	

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000-GENERAL SERVICES					
101-000.000-403.000	CURRENT REAL PROPERTY TAX	955,544	821,344	811,384	844,309
101-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(3,593)	(4,000)		(750)
101-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	33,854	32,100	33,976	28,971
101-000.000-451.000	BUSINESS LICENSES & PERMITS	1,075	1,000	1,075	1,000
101-000.000-451.100	CABLE TV FRANCHISE FEES	54,368	52,000	27,692	54,000
101-000.000-451.200	CELLULAR TOWER	20,751	20,540	20,022	20,640
101-000.000-478.250	RIGHT OF WAY PERMITTING FEE	75	50	120	50
101-000.000-479.000	ZONING FEES	337	300	5,100	1,500
101-000.000-502.100	STATE GRANTS	1,591			
101-000.000-576.000	MI SALES TAX - CONSTITUTIONAL	177,754	184,423	117,343	184,258
101-000.000-576.100	EVIP	8,967	8,967	5,976	8,967
101-000.000-578.000	LIQUOR LICENSES	4,076	4,050	4,127	4,100
101-000.000-601.000	CHARGES FOR SERVICES	28,452	29,000	22,500	29,000
101-000.000-601.403	1% ADMINISTRATION FEE	13,228	12,348	11,888	12,633
101-000.000-601.404	PENALTY REVENUE ON TAXES	5,069	4,300	1,903	4,000
101-000.000-602.000	CHG FOR SERVICE OTHER FUNDS	12,500	14,500	12,083	14,500
101-000.000-655.000	FINES, FORFEITURES & COSTS	10,727	9,000	8,080	10,000
101-000.000-655.100	CIVIL INFRACTION FINES	50	50		
101-000.000-655.175	NOTARY FEES	75	70	235	150
101-000.000-655.200	RENTAL REGISTRATION FEES	3,700	3,700	3,550	3,700
101-000.000-655.207	OUIL COST RECOVERY	405	100		100
101-000.000-655.500	ROW PARKING LICENSE	55	35	205	100
101-000.000-664.000	INTEREST & DIVIDEND INCOME	1,010	500	1,756	1,500
101-000.000-670.100	BARBER SCHOOL RENT	6,605	7,200	7,595	7,200
101-000.000-670.500	EOC RENTAL	160	350		
101-000.000-671.000	TANGLEFOOT PARK - RENTALS	85,178	79,000	83,889	84,000
101-000.000-671.400	MILL POINT PARK - BANDSHELL RENTAI	250	150	100	150
101-000.000-671.500	TANGLEFOOT PARK - DOCK RENTALS	9,685	9,000	10,725	11,000
101-000.000-671.555	MILL POINT PARK - DOCK RENTALS	3,000	3,000	820	3,750
101-000.000-671.700	TANGLEFOOT PARK - ELECTRIC FEES	5,110	5,000	5,239	5,200
101-000.000-672.000	LAUNCH RAMP FEES	4,685	4,000	4,815	4,500
101-000.000-674.000 *	BUILDING LEASE		42,333	48,286	50,339
101-000.000-676.296	CONTRIBUTION FROM TIFA FUND	12,595			
101-000.000-677.000	REIMBURSEMENTS	2,314	500	(1,108)	500
101-000.000-677.100	PARK EXPENSES REIMBURSED	10,000	10,000	10,000	10,000
101-000.000-677.110	NSF RETURNED CHECK FEE	80	40	160	80
101-000.000-677.150	INSURANCE REIMBURSEMENT	27,845		14,646	
101-000.000-677.444	CONTRIBUTIONS TO DOG PARK			764	
101-000.000-677.600	CONTRIBUTION FROM TIFA		12,595		12,595
101-000.000-677.661	EQUIPMENT RENTAL REIMBURSEMENT	415			
101-000.000-694.000	OTHER MISCELLANEOUS INCOME	40,778	400	841	500
101-000.000-694.200	TREE CONTRIBUTIONS/GRANT	1,450	11,000	2,500	7,000
101-000.000-694.250	MOWING FEES	285	150	125	
101-000.000-694.551	TANGLEFOOT PARK LAUNDRY REVENUES	421	350	410	400
101-000.000-695.000	APPROPRIATION FROM FUND BALANCE		29,750		
Totals for dept 000.000-GENERAL SERVICES		1,540,926	1,409,195	1,278,822	1,419,942
TOTAL ESTIMATED REVENUES		1,540,926	1,409,195	1,278,822	1,419,942

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
DEPARTMENT 000.000 GENERAL SERVICES					
674.000	BUILDING LEASE				
	FOOTNOTE AMOUNTS:				45,744
	VILLAGE HALL LEASE REVENUE				
	FOOTNOTE AMOUNTS:				3,177
	FIRE STATION LEASE REVENUE				
	FOOTNOTE AMOUNTS:				(4,362)
	FIRE STATION LEASE PAYMENT TO S.L. TOWNSHIP				
	FOOTNOTE AMOUNTS:				4,280
	FIRESIDE PARKING LOT LEASE				
	FOOTNOTE AMOUNTS:				1,500
	BUILDING FUND LEASE PAYMENT				
	ACCOUNT '674.000' TOTAL				50,339
	DEPT. '000.000' TOTAL				50,339

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 000.000-GENERAL SERVICES					
101-000.000-818.218	TRANSFER TO PATHWAYS FUND	15,000	45,000	32,500	45,000
101-000.000-818.222	TRANSFER OF DOCK REVENUE	7,500			
101-000.000-975.000	APPROPRIATION TO FUND BALANCE				6,833
Totals for dept 000.000-GENERAL SERVICES		<u>22,500</u>	<u>45,000</u>	<u>32,500</u>	<u>51,833</u>

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 101.000-VILLAGE COUNCIL					
101-101.000-703.101	STIPEND VILLAGE COUNCIL	6,600	6,600	6,675	6,600
101-101.000-704.000	SOCIAL SECURITY	505	505	511	510
101-101.000-705.000	RETIREMENT FUND CONTRIBUTION			18	
101-101.000-711.000	WORKER'S COMP INSURANCE	30	50	14	20
101-101.000-860.000	TRANSPORTATION/TRAINING	140	2,000	1,309	1,800
101-101.000-886.700	MML MEMBERSHIP DUES	1,528	1,600	1,552	1,600
101-101.000-956.000	MISCELLANEOUS	2,704	750	1,012	1,000
Totals for dept 101.000-VILLAGE COUNCIL		11,507	11,505	11,091	11,530

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 172.000-VILLAGE MANAGERS OFFICE					
101-172.000-702.000	SALARIES - WAGES FULL TIME	42,850	45,000	34,375	43,995
101-172.000-702.400	SALARIES-WAGES FULL TIME	4,103		1,254	
101-172.000-704.000	SOCIAL SECURITY	3,398	3,450	2,627	3,366
101-172.000-705.000	RETIREMENT FUND CONTRIBUTION	7,533	7,380	5,886	7,068
101-172.000-707.000	DENTAL INSURANCE	1,009	1,050	938	1,125
101-172.000-708.000	VISION CARE REIMBURSEMENT	236	225	118	225
101-172.000-709.000	MEDICAL INSURANCE	8,676	8,987	7,626	8,068
101-172.000-710.000	LIFE INSURANCE	461	475	512	550
101-172.000-711.000	WORKER'S COMP INSURANCE	200	200	35	50
101-172.000-727.000	OFFICE SUPPLIES	1,415	2,500	1,522	2,500
101-172.000-801.000	PROFESSIONAL SERVICES	185	500	23	500
101-172.000-860.000	TRANSPORTATION/TRAINING	1,950	3,400	2,542	3,400
101-172.000-900.000	PRINTING & PUBLISHING	19	100	24	75
101-172.000-910.000	INSURANCE	1,763	1,850	1,850	1,850
101-172.000-940.000	INTERNAL RENTAL	5,500	4,800		4,400
101-172.000-940.002	OFFICE EQUIPMENT RENT	335	300		300
101-172.000-956.000	MISCELLANEOUS	199	200	191	200
101-172.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	640			
101-172.000-956.250	MICHIGAN STATE HICA CLAIMS TAX	44		39	50
Totals for dept 172.000-VILLAGE MANAGERS OFFICE		80,516	80,417	59,562	77,722

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 210.000-LEGAL SERVICES					
101-210.000-703.700	RETAINER	1,800	1,800		1,800
101-210.000-804.000	LEGAL FEES	29,592	10,000	11,177	15,000
Totals for dept 210.000-LEGAL SERVICES		31,392	11,800	11,177	16,800

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 215.000-CLERK/TREASURER					
101-215.000-702.000	SALARIES - WAGES FULL TIME	41,354	38,555	29,034	39,695
101-215.000-704.000	SOCIAL SECURITY	2,931	2,950	2,066	3,036
101-215.000-705.000	RETIREMENT FUND CONTRIBUTION	49,896	6,361	3,441	4,334
101-215.000-707.000	DENTAL INSURANCE	597	620	569	683
101-215.000-708.000	VISION CARE REIMBURSEMENT	153	200	128	200
101-215.000-709.000	MEDICAL INSURANCE	6,409	6,974	6,033	6,921
101-215.000-710.000	LIFE INSURANCE	249	260	320	365
101-215.000-711.000	WORKER'S COMP INSURANCE	82	90	30	
101-215.000-727.000	OFFICE SUPPLIES	1,407	1,200	1,336	1,500
101-215.000-801.000	PROFESSIONAL SERVICES	80,143	98,000	58,161	92,000
101-215.000-804.100	AUDIT SERVICES	4,530	4,000	3,687	4,000
101-215.000-831.000	TAX STATEMENT PREPARATION	1,219	1,100		1,200
101-215.000-860.000	TRANSPORTATION/TRAINING	244	3,000	2,735	3,000
101-215.000-900.000	PRINTING & PUBLISHING	276	1,000	512	750
101-215.000-900.210	PRINTING CHARTER/ORDINANCES	270	540	450	575
101-215.000-901.000	RECODIFICATION	1,965	2,500		2,500
101-215.000-901.100	RECODIFICATION - LEGAL FEES		2,500		2,500
101-215.000-901.250	RECODIFICATION - PLANNER FEES		2,500		
101-215.000-910.000	INSURANCE	2,519	2,550	2,605	2,600
101-215.000-940.002	OFFICE EQUIPMENT RENT	5,800	5,500		5,500
101-215.000-956.000	MISCELLANEOUS	470	100	21	100
101-215.000-956.200	BANK FEES	902	800	375	425
Totals for dept 215.000-CLERK/TREASURER		201,416	181,300	111,503	171,884
TOTAL APPROPRIATIONS		347,331	330,022	225,833	329,769

VILLAGE OF SPRING LAKE

STORM WATER SYSTEM SUMMARY (226)

Introductory Comments: The State of Michigan permits the Village's ability to discharge water out of the storm sewer system into the Grand River and Spring Lake. A process for managing this permitted activity has been developed and is managed by the Grand Valley Metro Council (GVMC) and the Lower Grand River Watershed committee (LGRW). Through the permit process, the Village has taken many responsible steps to prevent illicit discharges of pollutants and reduce the amount of runoff that enters the various bodies of water that surround the Village.

In 2013, the Village of Spring Lake applied for a Storm Water Asset Management and Wastewater (SAW) grant through the Michigan Department of Environmental Quality to perform an inventory and condition assessment of underground assets. In 2014, the Village learned that funds for this program will be available in 2016. Once an assessment of underground utilities has been completed, the Village will develop a comprehensive utility improvement plan for Major and Local Streets, the Water Distribution System and the Storm and Sanitary Sewer Collection Systems. Until this time, the Department of Public Works will be using preventive and responsive measures to maintain the Village's storm water collection system. This includes routine assessment and cleaning of pipes and collection basins.

In the future, it is anticipated that the Village will need state licensed storm water operators in order to maintain the discharge permit. At present time, however, the permit process requires the development of an outfall inventory and proper ongoing maintenance of storm water system infrastructure. This budget includes Department of Public Works staff time to perform the outfall inventory at \$1,200, LGRW membership through GVMC \$8,000 and \$1,400 for storm sewer system cleaning and inspection.

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 226.000	STORM WATER SYSTEM				
101-226.000-702.123	SAW GRANT	2,865	2,125	1,756	2,763
101-226.000-703.000	SALARIES - WAGES PART TIME			13	20
101-226.000-704.000	SOCIAL SECURITY	206	165	128	211
101-226.000-705.000	RETIREMENT FUND CONTRIBUTION	24	351	5	40
101-226.000-775.000	REPAIRS & MAINTENANCE SUPPLIES		3,000		3,000
101-226.000-801.000	PROFESSIONAL SERVICES	5,709	8,000	5,707	6,000
101-226.000-801.150	STORM SEWER PERMIT ENGINEERING	1,000	1,000	1,000	1,040
101-226.000-801.902	CONTRACT - WORKERS	46			
101-226.000-802.001	LINE CLEANING & INSPECTION	394	500		500
101-226.000-860.000	TRANSPORTATION/TRAINING	45	500	70	125
101-226.000-893.200	BASIN PUMPING		200		
101-226.000-910.000	INSURANCE	78	90	90	90
101-226.000-940.000	INTERNAL RENTAL	89	100	230	200
Totals for dept 226.000-STORM WATER SYSTEM		10,456	16,031	8,999	13,989

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 265.000-VILLAGE HALL AND GROUNDS					
101-265.000-702.000	SALARIES - WAGES FULL TIME	4,003	8,350	6,011	9,007
101-265.000-702.001	SALARIES - OVERTIME PAY	29	30	136	295
101-265.000-702.101	SALARIES FULL TIME - TOWNSHIP HAI		1,500	199	300
101-265.000-703.000	SALARIES - WAGES PART TIME	185	340	718	900
101-265.000-703.101	PART TIME WAGES - TOWNSHIP HALL		1,500	327	1,000
101-265.000-703.441	DPW SEASONAL	83		178	
101-265.000-703.600	CLEANING SERVICE	7,600	8,700	5,750	7,000
101-265.000-704.000	SOCIAL SECURITY	228	250	548	879
101-265.000-705.000	RETIREMENT FUND CONTRIBUTION	1,304	670	1,019	1,417
101-265.000-707.000	DENTAL INSURANCE	172	175	139	207
101-265.000-708.000	VISION CARE REIMBURSEMENT	30	73	22	73
101-265.000-709.000	MEDICAL INSURANCE	2,207	2,416	1,710	2,308
101-265.000-710.000	LIFE INSURANCE	91	95	89	95
101-265.000-711.000	WORKER'S COMP INSURANCE	163	170	109	150
101-265.000-775.100	CUSTODIAL SUPPLIES	608	1,000	1,772	2,250
101-265.000-801.000	PROFESSIONAL SERVICES			55	
101-265.000-801.902	CONTRACT - WORKERS	182	250	372	
101-265.000-801.960	PROF SERV - VILLAGE HALL RENOVATIO	4,457			
101-265.000-853.000	TELEPHONE	769	730	765	875
101-265.000-910.000	INSURANCE	2,500	2,500	2,587	2,650
101-265.000-920.000	TOWNSHIP HALL UTILITIES		30,000	6,663	4,000
101-265.000-921.000	ELECTRIC SERVICE	21,609	23,532	16,785	23,000
101-265.000-922.000	WATER & SEWER SERVICE	1,476	1,600	740	1,600
101-265.000-923.000	HEATING	7,980	8,800	3,750	7,500
101-265.000-931.000	BUILDING REPAIRS & MAINTENANCE	6,299	6,200	11,631	10,000
101-265.000-931.001	BLDG REPAIRS/MAINT - TOWNSHIP HALI		4,000	3,276	3,000
101-265.000-940.000	INTERNAL RENTAL	523	1,000	1,285	2,000
Totals for dept 265.000-VILLAGE HALL AND GROUNDS		62,498	103,881	66,636	80,506

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 270.000-BARBER	STREET SCHOOL BUILDING				
101-270.000-702.000	SALARIES - WAGES FULL TIME	6,836	5,926	4,752	6,780
101-270.000-702.001	SALARIES - OVERTIME PAY	343	560	45	100
101-270.000-703.000	SALARIES - WAGES PART TIME	115	650	316	1,437
101-270.000-703.441	DPW SEASONAL	811		403	
101-270.000-703.600	CLEANING SERVICE	670			
101-270.000-704.000	SOCIAL SECURITY	592		402	636
101-270.000-705.000	RETIREMENT FUND CONTRIBUTION	1,327	1,070	1,118	1,483
101-270.000-707.000	DENTAL INSURANCE	150	150	145	198
101-270.000-708.000	VISION CARE REIMBURSEMENT	36	52	30	52
101-270.000-709.000	MEDICAL INSURANCE	2,051	2,272	1,931	2,201
101-270.000-710.000	LIFE INSURANCE	82	90	82	95
101-270.000-711.000	WORKER'S COMP INSURANCE	100	105	45	60
101-270.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,078	1,000	1,214	1,200
101-270.000-801.902	CONTRACT - WORKERS	408	300	334	
101-270.000-910.000	INSURANCE	425	440	440	450
101-270.000-921.000	ELECTRIC SERVICE	1,541	2,100	1,272	1,750
101-270.000-922.000	WATER & SEWER SERVICE	838	950	319	850
101-270.000-923.000	HEATING	1,120	1,150	731	1,100
101-270.000-931.000 *	BUILDING REPAIRS & MAINTENANCE	1,992	3,000	2,663	27,600
101-270.000-940.000	INTERNAL RENTAL	1,377	1,500	853	1,500
Totals for dept 270.000-BARBER STREET SCHOOL BUILDING		21,892	21,315	17,095	47,492
TOTAL APPROPRIATIONS		94,846	141,227	92,730	141,987

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
DEPARTMENT 270.000 BARBER STREET SCHOOL BUILDING					
931.000	BUILDING REPAIRS & MAINTENANCE				
	FOOTNOTE AMOUNTS:				11,500
	NEW COUNCIL DAIS - VILLAGE SHARE				
	FOOTNOTE AMOUNTS:				6,000
	AUDIO VISUAL UPGRADES - VILLAGE SHARE				
	FOOTNOTE AMOUNTS:				1,100
	WIFI - VILLAGE SHARE				
	FOOTNOTE AMOUNTS:				6,000
	PAINT EXTERIOR				
	PAINT INTERIOR				
	WATER HEATER - ESTIMATE				
	NEW TABLES				
	ACCOUNT '931.000' TOTAL				24,600
	DEPT. '270.000' TOTAL				24,600

VILLAGE OF SPRING LAKE

BARBER SCHOOL (101)

Introductory Comments: In February 2015, Council contemplated the operating loss being experienced at Barber School. A public forum was scheduled and a number of local residents offered to serve on a committee (*Friends of Barber School*) to more thoroughly evaluate the fee structure for rentals, maintenance and operating costs, management of the facility and the organization of volunteers. Three Village residents and two Township residents make up the committee:

Ms. Traci Boon
Ms. Stacie Stevens-Venhuizen
Mr. Jerry Langlois
Ms. Diane Schindlbeck
Vacancy

The committee is a recommending body only, but each member has a vested interest in seeing the structure remain open to the public and to be more self-sustaining in the future.



VILLAGE OF SPRING LAKE



VILLAGE OF SPRING LAKE



BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 282.000-FORESTRY PROGRAM					
101-282.000-702.000	SALARIES - WAGES FULL TIME	1,009	1,000	4,540	5,424
101-282.000-702.001	SALARIES - OVERTIME PAY			144	144
101-282.000-703.000	SALARIES - WAGES PART TIME	8	1,000	36	500
101-282.000-704.000	SOCIAL SECURITY	74	155	340	464
101-282.000-705.000	RETIREMENT FUND CONTRIBUTION	24	165		50
101-282.000-711.000	WORKER'S COMP INSURANCE			55	60
101-282.000-740.000	OPERATING SUPPLIES		1,000	112	1,000
101-282.000-801.000	PROFESSIONAL SERVICES	1,764	1,000	680	1,000
101-282.000-801.100	CONTRACT SERVICES - TREE MAINTENAN			1,600	1,750
101-282.000-801.902	CONTRACT - WORKERS		500		
101-282.000-889.000	PROMOTIONS	2,173	100		100
101-282.000-940.000	INTERNAL RENTAL	114	500	847	1,100
101-282.000-974.200	TREE PLANTING	140	2,000	15,485	5,000
101-282.000-978.730	TREE NURSERY		10,000	3,500	7,500
Totals for dept 282.000-FORESTRY PROGRAM		5,306	17,420	27,339	24,092

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 301.000-POLICE DEPARTMENT					
101-301.000-819.207	CONTRIBUTION TO POLICE FUND	473,137	413,000	344,167	413,000
Totals for dept 301.000-POLICE DEPARTMENT		473,137	413,000	344,167	413,000

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 336.000-FIRE DEPARTMENT					
101-336.000-921.000	ELECTRIC SERVICE	379	450	281	450
101-336.000-956.000	MISCELLANEOUS	624	900	658	900
Totals for dept 336.000-FIRE DEPARTMENT		1,003	1,350	939	1,350

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 381.000-ZONING/PLANNING					
101-381.000-702.000	SALARIES - WAGES FULL TIME	17,444	22,000	17,116	20,598
101-381.000-704.000	SOCIAL SECURITY	1,274	1,810	1,250	1,576
101-381.000-705.000	RETIREMENT FUND CONTRIBUTION	3,801	3,265	3,494	4,442
101-381.000-707.000	DENTAL INSURANCE	564	590	535	642
101-381.000-708.000	VISION CARE REIMBURSEMENT	134	135	105	135
101-381.000-709.000	MEDICAL INSURANCE	5,639	6,144	5,315	6,048
101-381.000-710.000	LIFE INSURANCE	222	230	285	
101-381.000-711.000	WORKER'S COMP INSURANCE	90	95	40	
101-381.000-727.000	OFFICE SUPPLIES	415	400	680	750
101-381.000-801.000 *	PROFESSIONAL SERVICES	118	3,500	683	18,500
101-381.000-801.350	PLANNING - COLLABORATION		500		
101-381.000-801.381	ZONING - COLLABORATION	30,000	27,000	27,500	30,000
101-381.000-804.000	LEGAL FEES	1,547	3,800	13,159	7,500
101-381.000-860.000	TRANSPORTATION/TRAINING	140	140	192	250
101-381.000-900.000	PRINTING & PUBLISHING	695	700	253	700
101-381.000-910.000	INSURANCE	78	82	91	100
101-381.000-940.002	OFFICE EQUIPMENT RENT	2,400	2,400		2,400
Totals for dept 381.000-ZONING/PLANNING		64,561	72,791	70,698	93,641
TOTAL APPROPRIATIONS		544,007	504,561	443,143	532,083

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
DEPARTMENT 381.000 ZONING/PLANNING					
801.000	PROFESSIONAL SERVICES				
	MASTER PLAN				10,000
	ZONING ORDINANCE				5,000
	ACCOUNT '801.000' TOTAL				15,000
	DEPT. '381.000' TOTAL				15,000

FORESTRY (101)

Introductory Comments: This Department was new in Fiscal Year 2015/2106. It was created to better allow staff and Village Council to track activity related to tree expenditures and revenues (i.e. grants).

Pictured to the left is the tree nursery, which will be relocated from Marv's Bark Park to the Spring Lake Country Club (and from under Consumers Energy Transmission lines) thanks to a grant from the Victoria Verplank Memorial Fund that was created in her memory in 2014.



BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 441.000-DEPARTMENT OF PUBLIC WORKS					
101-441.000-702.000	SALARIES - WAGES FULL TIME	37,100	29,647	28,031	35,281
101-441.000-702.001	SALARIES - OVERTIME PAY	1,483	2,160	172	2,500
101-441.000-702.003	SALARIES - ADMINISTRATION	12,782	15,450	8,626	8,976
101-441.000-703.000	SALARIES - WAGES PART TIME	1,587	3,425	1,899	5,000
101-441.000-703.002	PART TIME WAGES - ADMIN	129	200	199	271
101-441.000-703.425	DPW WINTER	495			
101-441.000-703.441	DPW SEASONAL	3,231		420	
101-441.000-704.000	SOCIAL SECURITY	4,120	3,910	2,879	3,988
101-441.000-705.000	RETIREMENT FUND CONTRIBUTION	8,394	5,250	6,616	8,774
101-441.000-707.000	DENTAL INSURANCE	1,206	1,350	839	1,428
101-441.000-708.000	VISION CARE REIMBURSEMENT	143	350	65	350
101-441.000-709.000	MEDICAL INSURANCE	15,625	17,128	10,365	15,494
101-441.000-710.000	LIFE INSURANCE	631	660	517	660
101-441.000-711.000	WORKER'S COMP INSURANCE	1,479	1,500	325	400
101-441.000-727.000	OFFICE SUPPLIES	353	200	257	350
101-441.000-740.000	OPERATING SUPPLIES	5,331	5,000	2,979	4,500
101-441.000-740.002	DPW DRUG TESTING FEES	20		207	200
101-441.000-740.220	CDL RENEWAL FEES	94	200	125	200
101-441.000-741.000	CLOTHING	600	750	440	750
101-441.000-801.000	* PROFESSIONAL SERVICES		1,500	1,106	17,000
101-441.000-801.902	CONTRACT - WORKERS	3,292	1,000	979	
101-441.000-860.000	TRANSPORTATION/TRAINING	475			
101-441.000-890.000	LEAF COLLECTION	3,200	3,300	3,400	3,500
101-441.000-891.000	TRASH COLLECTION	4,085	4,200	3,289	4,200
101-441.000-891.400	BRUSH CHIPPING		2,000		2,000
101-441.000-891.450	LEASE - BRUSH SITE		2,000		2,000
101-441.000-900.000	PRINTING & PUBLISHING	72			
101-441.000-910.000	INSURANCE	1,833	1,900	1,600	1,750
101-441.000-921.000	ELECTRIC SERVICE	4,376	4,500	3,357	4,300
101-441.000-922.000	WATER & SEWER SERVICE	1,298	1,500	675	1,500
101-441.000-923.000	HEATING	6,272		3,311	4,500
101-441.000-931.000	BUILDING REPAIRS & MAINTENANCE	11,102	7,500	6,716	7,500
101-441.000-933.500	BRIDGE LIGHTING MAINTENANCE	159	300		
101-441.000-933.600	PARKING LOT MAINTENANCE	3,141	500	715	
101-441.000-940.000	INTERNAL RENTAL	37,447	2,000	17,593	20,000
101-441.000-940.002	OFFICE EQUIPMENT RENT		2,000		2,000
101-441.000-956.000	MISCELLANEOUS		100		100
Totals for dept 441.000-DEPARTMENT OF PUBLIC WORKS		171,555	121,480	107,702	159,472

* NOTES TO BUDGET: DEPARTMENT 441.000 DEPARTMENT OF PUBLIC WORKS

801.000	PROFESSIONAL SERVICES				
	FOOTNOTE AMOUNTS:				15,250
	GENERAL FUND PORTION OF JACKSON STREET				
	DEPT '441.000' TOTAL				15,250

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 441.100	CORRIDOR MAINTENANCE				
101-441.100-740.219	BEAUTIFICATION	2,149	1,800		
101-441.100-891.500	CHRISTMAS PROGRAM	523			
101-441.100-891.501	BANNER PROGRAM	377			
101-441.100-922.001	SPRINKLING SYSTEM WATER	4,814	5,500	4,387	
101-441.100-933.100	SPRINKLER MAINTENANCE	1,841	1,200	17	
101-441.100-933.300	CORRIDOR MAINTENANCE	889	1,000		
101-441.100-933.400	LIGHT POLE FIXTURES	16,209	2,000		
101-441.100-940.000	INTERNAL RENTAL	550	1,000	100	
Totals for dept 441.100-CORRIDOR MAINTENANCE		27,352	12,500	4,504	

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 450.000-STREET LIGHTING					
101-450.000-921.000	ELECTRIC SERVICE	6,499	7,200	4,656	7,200
101-450.000-921.100	M-104 STREET LIGHTS	7,537	8,000	6,412	8,000
Totals for dept 450.000-STREET LIGHTING		14,036	15,200	11,068	15,200
TOTAL APPROPRIATIONS		212,943	149,180	123,274	174,672

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 551.000-TANGLEFOOT PARK					
101-551.000-702.000	SALARIES - WAGES FULL TIME	10,227	10,695	6,532	10,091
101-551.000-702.001	SALARIES - OVERTIME PAY	69		38	50
101-551.000-703.000	SALARIES - WAGES PART TIME	60	425	52	351
101-551.000-703.400	PARK MANAGER	14,299	15,912	8,996	15,234
101-551.000-703.441	DPW SEASONAL	463		138	
101-551.000-704.000	SOCIAL SECURITY	1,879	2,070	1,185	1,965
101-551.000-705.000	RETIREMENT FUND CONTRIBUTION	706	1,765	798	1,039
101-551.000-707.000	DENTAL INSURANCE	117	125	109	137
101-551.000-708.000	VISION CARE REIMBURSEMENT	33	38	21	38
101-551.000-709.000	MEDICAL INSURANCE	1,217	1,326	1,085	1,305
101-551.000-710.000	LIFE INSURANCE	63	65	76	96
101-551.000-711.000	WORKER'S COMP INSURANCE	228	200	135	150
101-551.000-740.000	OPERATING SUPPLIES			779	1,000
101-551.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	4,251	3,000	1,176	1,750
101-551.000-801.902	CONTRACT - WORKERS		250	15	
101-551.000-853.000	TELEPHONE		75		
101-551.000-853.100	CABLE SERVICE	630			
101-551.000-853.200	INTERNET SERVICE	609	600	730	1,000
101-551.000-891.000	TRASH COLLECTION	974	1,200	515	1,200
101-551.000-900.000	PRINTING & PUBLISHING	536	800		800
101-551.000-910.000	INSURANCE	575	800	800	850
101-551.000-921.000	ELECTRIC SERVICE	7,298	8,000	4,640	8,000
101-551.000-922.000	WATER & SEWER SERVICE	2,445	3,500	1,369	3,100
101-551.000-923.000	HEATING	528	600	444	600
101-551.000-931.000	BUILDING REPAIRS & MAINTENANCE	36,725	10,000	13,517	10,000
101-551.000-940.000	INTERNAL RENTAL		1,200	881	1,200
101-551.000-956.000	MISCELLANEOUS	458	500	286	500
101-551.000-976.551	TANGLEFOOT PARK - DOCK STORAGE	1,500	2,500		4,500
Totals for dept 551.000-TANGLEFOOT PARK		85,890	65,646	44,317	64,956

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 553.000-CENTRAL PARK					
101-553.000-702.000	SALARIES - WAGES FULL TIME	12,510	16,709	8,339	8,916
101-553.000-702.001	SALARIES - OVERTIME PAY	334	560	408	202
101-553.000-703.000	SALARIES - WAGES PART TIME	700	4,566	1,313	7,150
101-553.000-703.441	DPW SEASONAL	4,243		2,335	
101-553.000-704.000	SOCIAL SECURITY	1,308	1,680	917	1,245
101-553.000-705.000	RETIREMENT FUND CONTRIBUTION	1,833	2,850	1,526	1,881
101-553.000-707.000	DENTAL INSURANCE	160	175	144	211
101-553.000-708.000	VISION CARE REIMBURSEMENT	39	60	15	60
101-553.000-709.000	MEDICAL INSURANCE	2,585	2,857	1,931	2,322
101-553.000-710.000	LIFE INSURANCE	101	107	93	125
101-553.000-711.000	WORKER'S COMP INSURANCE	138	180	111	125
101-553.000-740.000	OPERATING SUPPLIES	1,058	1,000	1,489	1,500
101-553.000-741.000	CLOTHING	87	200	90	125
101-553.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,065	3,000	278	1,750
101-553.000-775.433	BALLPARK MAINTENANCE		500		
101-553.000-775.435	CONSUMER'S ENERGY LICENSE	500	500	250	250
101-553.000-776.500	DOG PARK	7,357	1,000	818	1,000
101-553.000-801.902	CONTRACT - WORKERS	4,645	6,000	2,810	
101-553.000-910.000	INSURANCE	388	400	400	450
101-553.000-921.000	ELECTRIC SERVICE	1,088	1,200	722	1,200
101-553.000-922.000	WATER & SEWER SERVICE	687	800	368	800
101-553.000-922.001	SPRINKLING SYSTEM WATER	1,411	3,500	1,633	3,300
101-553.000-931.000	BUILDING REPAIRS & MAINTENANCE	5,781	1,500	876	4,000
101-553.000-933.100	SPRINKLER MAINTENANCE	95	250	198	250
101-553.000-940.000	INTERNAL RENTAL	11,079	10,000	11,377	14,000
101-553.000-956.000	MISCELLANEOUS	46			
101-553.000-974.000	SKATE RINK	1,067	2,500	1,050	2,000
Totals for dept 553.000-CENTRAL PARK		60,305	62,094	39,491	52,862

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 555.000-MILL POINT PARK					
101-555.000-702.000	SALARIES - WAGES FULL TIME	9,810	7,907	5,023	9,495
101-555.000-702.001	SALARIES - OVERTIME PAY	350	373	164	347
101-555.000-703.000	SALARIES - WAGES PART TIME	385	3,540	385	4,308
101-555.000-703.441	DPW SEASONAL	3,610		1,473	
101-555.000-704.000	SOCIAL SECURITY	1,037	910	519	1,083
101-555.000-705.000	RETIREMENT FUND CONTRIBUTION	1,616	1,366	1,369	1,689
101-555.000-707.000	DENTAL INSURANCE	160	165	144	211
101-555.000-708.000	VISION CARE REIMBURSEMENT	39	60	15	60
101-555.000-709.000	MEDICAL INSURANCE	2,585	2,857	1,931	2,322
101-555.000-710.000	LIFE INSURANCE	101	105	93	120
101-555.000-711.000	WORKER'S COMP INSURANCE	125	130	59	75
101-555.000-740.000	OPERATING SUPPLIES	1,334	800	910	1,200
101-555.000-741.000	CLOTHING	87	200	90	150
101-555.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	739	3,000	67	2,500
101-555.000-775.400	MILL POINT - MAINTENANCE	10,037	10,000	1,197	4,000
101-555.000-776.250	KAYAK STORAGE		500		
101-555.000-801.000	PROFESSIONAL SERVICES			49,947	
101-555.000-801.902	CONTRACT - WORKERS		3,000	1,186	
101-555.000-900.000	PRINTING & PUBLISHING		250		
101-555.000-910.000	INSURANCE	76	90	90	
101-555.000-921.000	ELECTRIC SERVICE	1,399	1,300	678	1,300
101-555.000-922.000	WATER & SEWER SERVICE	745	1,050	368	1,000
101-555.000-922.001	SPRINKLING SYSTEM WATER	1,657	2,000	1,708	2,000
101-555.000-931.000	BUILDING REPAIRS & MAINTENANCE	1,662	3,000	52	3,000
101-555.000-931.007	PAVEMENT MARKING		700		
101-555.000-933.100	SPRINKLER MAINTENANCE	130	500		200
101-555.000-940.000	INTERNAL RENTAL	8,994	6,200	6,795	8,000
101-555.000-976.162	MILL POINT- DOCK STORAGE	1,500	4,500		1,500
Totals for dept 555.000-MILL POINT PARK		48,178	54,503	74,263	44,560

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 557.000-LAKESIDE BEACH					
101-557.000-702.000	SALARIES - WAGES FULL TIME	3,918	3,946	1,843	3,046
101-557.000-702.001	SALARIES - OVERTIME PAY			43	103
101-557.000-703.000	SALARIES - WAGES PART TIME	100	1,335	23	1,786
101-557.000-703.441	DPW SEASONAL	1,422		910	
101-557.000-704.000	SOCIAL SECURITY	400	420	210	378
101-557.000-705.000	RETIREMENT FUND CONTRIBUTION	900	660	749	936
101-557.000-707.000	DENTAL INSURANCE	96		85	124
101-557.000-708.000	VISION CARE REIMBURSEMENT	20	34	8	34
101-557.000-709.000	MEDICAL INSURANCE	1,456	1,606	1,088	1,336
101-557.000-710.000	LIFE INSURANCE	58	60	52	70
101-557.000-711.000	WORKER'S COMP INSURANCE	89	95	26	75
101-557.000-740.000	OPERATING SUPPLIES	545	500	594	750
101-557.000-741.000	CLOTHING	87	200	90	150
101-557.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	2,170	1,000	213	600
101-557.000-801.902	CONTRACT - WORKERS	312	500	572	
101-557.000-910.000	INSURANCE	76	80	80	85
101-557.000-921.000	ELECTRIC SERVICE	353	300	223	350
101-557.000-922.000	WATER & SEWER SERVICE	480	600	268	600
101-557.000-931.000	BUILDING REPAIRS & MAINTENANCE	6,752	7,000	163	3,500
101-557.000-940.000	INTERNAL RENTAL	2,522	2,500	1,974	2,750
Totals for dept 557.000-LAKESIDE BEACH		21,756	20,836	9,214	16,673

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 692.000-PARKS	MAINTENANCE				
101-692.000-702.000	SALARIES - WAGES FULL TIME	8,206	4,665	5,953	7,258
101-692.000-702.001	SALARIES - OVERTIME PAY	227	1,576		103
101-692.000-703.000	SALARIES - WAGES PART TIME	1,762	3,020	1,570	2,618
101-692.000-703.001	PART TIME WAGES - OVERTIME	23		43	50
101-692.000-703.441	DPW SEASONAL	3,197		106	
101-692.000-704.000	SOCIAL SECURITY	985	710	560	763
101-692.000-705.000	RETIREMENT FUND CONTRIBUTION	867	1,030	789	945
101-692.000-707.000	DENTAL INSURANCE	87	95	76	114
101-692.000-708.000	VISION CARE REIMBURSEMENT	18	32	8	32
101-692.000-709.000	MEDICAL INSURANCE	1,416	1,563	1,051	1,294
101-692.000-710.000	LIFE INSURANCE	53	55	47	60
101-692.000-711.000	WORKER'S COMP INSURANCE	108	110	45	75
101-692.000-727.000	OFFICE SUPPLIES	1			
101-692.000-740.000	OPERATING SUPPLIES	1,235	750	(240)	750
101-692.000-740.002	DPW DRUG TESTING FEES	17	20		20
101-692.000-740.220	CDL RENEWAL FEES	77	100	102	105
101-692.000-741.000	CLOTHING	87	100	90	150
101-692.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	2,016	1,000	669	1,000
101-692.000-775.200	BEACH MAINTENANCE	250	2,000		
101-692.000-801.000	PROFESSIONAL SERVICES			252	
101-692.000-801.902	CONTRACT - WORKERS	5,250	1,000	970	
101-692.000-910.000	INSURANCE	2,139	2,000	2,000	2,000
101-692.000-921.000	ELECTRIC SERVICE	680	600	375	600
101-692.000-921.001	PARKING LOT ELECTRIC	2,270		1,807	
101-692.000-922.000	WATER & SEWER SERVICE	977	1,400	128	1,100
101-692.000-922.001	SPRINKLING SYSTEM WATER	1,646	1,750	1,869	2,500
101-692.000-933.100	SPRINKLER MAINTENANCE	126	500		250
101-692.000-933.200	LAKESIDE TRAIL REPAIRS	74			
101-692.000-933.250	WEST END BOARDWALK MAINTENANCE	10,787			
101-692.000-940.000	INTERNAL RENTAL	13,623	1,000	3,014	3,500
Totals for dept 692.000-PARKS MAINTENANCE		58,204	25,076	21,284	25,287

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 857.000-COMMUNITY PROMOTION					
101-857.000-702.000	SALARIES - WAGES FULL TIME	5,564	5,000	3,310	5,670
101-857.000-702.001	SALARIES - OVERTIME PAY	127		71	206
101-857.000-703.000	SALARIES - WAGES PART TIME	325	250	411	614
101-857.000-703.300	CROSSING GUARDS	6,403	6,760	5,446	6,586
101-857.000-703.441	DPW SEASONAL	218		9	
101-857.000-704.000	SOCIAL SECURITY	938	920	692	1,000
101-857.000-705.000	RETIREMENT FUND CONTRIBUTION	50	830	40	72
101-857.000-711.000	WORKER'S COMP INSURANCE	87	100	41	50
101-857.000-801.902	CONTRACT - WORKERS	270	300	68	
101-857.000-881.000	COAST GUARD FESTIVAL	2,032	3,870	3,870	2,500
101-857.000-885.200	FLAG SERVICES		200		
101-857.000-886.500	CHAMBER DUES	570	600		600
101-857.000-889.000	PROMOTIONS	2,046	3,000	3,771	3,600
101-857.000-889.100 *	NEWSLETTER	173	400	153	2,000
101-857.000-889.200	WEB SITE	360	5,000	497	600
101-857.000-940.000	INTERNAL RENTAL	1,421	1,000	882	1,000
Totals for dept 857.000-COMMUNITY PROMOTION		20,584	28,230	19,261	24,498

* NOTES TO BUDGET: DEPARTMENT 857.000 COMMUNITY PROMOTION

889.100	NEWSLETTER				
					FOOTNOTE AMOUNTS:
	NEWSLETTER				2,000
	DEPT '857.000' TOTAL				2,000

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 941.000-OTHER					
101-941.000-995.500	MILL POINT B/F LOAN	10,965	11,184	11,184	11,408
101-941.000-995.525	MILL POINT B/F LOAN INTEREST	1,630	1,411	1,411	1,187
Totals for dept 941.000-OTHER		<u>12,595</u>	<u>12,595</u>	<u>12,595</u>	<u>12,595</u>
TOTAL APPROPRIATIONS		<u>307,512</u>	<u>268,980</u>	<u>220,425</u>	<u>241,431</u>

VILLAGE OF SPRING LAKE

MAJOR STREET FUND SUMMARY (202)

Introductory Comments: Designation of (and criteria for) Major Streets are established by the Michigan Department of Transportation (MDOT). They are major traffic routes within the Village of Spring Lake. A map that indicates the major street system is included with the supplemental information that follows this budget document. The Major Street System receives a greater per mile funding for maintenance and repairs from the state gas tax revenues than does the Local Street System.

This fund's major project for FY 2016-17 is the reconstruction of Buchanan Street from Exchange to Liberty. This street portion of the project will be funded through a combination of Federal grants (\$176,000), DDA tax captures (\$44,000) and Major Street funds (\$60,000).

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 202 MAJOR STREET FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000-GENERAL SERVICES					
202-000.000-575.100	ST SHARED REV-GAS & WEIGHT TAX	127,417	125,869	79,821	153,000
202-000.000-575.250	ST SHARED REVENUE - SNOW REMOVAL			10,127	
202-000.000-595.000	TELECOMMUNICATIONS FEE (2002)	6,587	7,300		5,500
202-000.000-664.000	INTEREST & DIVIDEND INCOME	13		469	300
202-000.000-676.204	CONTRIBUTION FROM STREET FUND				15,000
202-000.000-676.236	TRANSFER FROM DDA FUND		3,500	3,500	
202-000.000-677.101	STATE MAINTENANCE REIMBURSEMENT	18,435	21,000	27,158	21,000
Totals for dept 000.000-GENERAL SERVICES		152,452	157,669	121,075	194,800
TOTAL ESTIMATED REVENUES		152,452	157,669	121,075	194,800
APPROPRIATIONS					
Dept 000.000-GENERAL SERVICES					
202-000.000-975.000	APPROPRIATION TO FUND BALANCE		241		
Totals for dept 000.000-GENERAL SERVICES			241		
Dept 451.000-CONSTRUCTION					
202-451.000-820.000	ENGINEERING		500	4,246	6,000
202-451.000-820.202	MPO DUES - WESTPLAN	1,010	1,050	1,010	1,050
202-451.000-978.000	* PAVING				60,250
Totals for dept 451.000-CONSTRUCTION		1,010	1,550	5,256	67,300
* NOTES TO BUDGET: DEPARTMENT 451.000 CONSTRUCTION					
978.000	PAVING				
	FOOTNOTE AMOUNTS:				45,000
	BUCHANAN - NON DDA SECTION				
	FOOTNOTE AMOUNTS:				15,250
	JACKSON STREET				
	ACCOUNT '978.000' TOTAL				60,250
	DEPT '451.000' TOTAL				60,250
Dept 463.000-ROUTINE STREET MAINTENANCE					
202-463.000-702.000	SALARIES - WAGES FULL TIME	5,345	6,200	3,038	7,278
202-463.000-702.001	SALARIES - OVERTIME PAY	194	200	186	253
202-463.000-703.000	SALARIES - WAGES PART TIME	275	851	348	1,077
202-463.000-703.441	DPW SEASONAL	478		204	
202-463.000-704.000	SOCIAL SECURITY	455	555	275	658
202-463.000-704.500	UNEMPLOYMENT INSURANCE		200		100
202-463.000-705.000	RETIREMENT FUND CONTRIBUTION	1,534	1,400	1,313	1,636
202-463.000-707.000	DENTAL INSURANCE	175	195	153	237
202-463.000-708.000	VISION CARE REIMBURSEMENT	34	61	19	61
202-463.000-709.000	MEDICAL INSURANCE	2,766	3,069	2,189	2,671
202-463.000-710.000	LIFE INSURANCE	103	110	85	125
202-463.000-711.000	WORKER'S COMP INSURANCE	370	375	95	150
202-463.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	927	3,000	4,510	5,000
202-463.000-801.902	CONTRACT - WORKERS	115	150	30	100
202-463.000-818.203	CONTRIBUTION TO LOCAL STREETS		21,000	21,000	
202-463.000-818.395	TRANSFER TO STREET DEBT	7,000			
202-463.000-820.100	STREET SWEEPING	1,920	4,000	2,592	4,000
202-463.000-820.200	STREET CRACK SEALING		5,000		5,000
202-463.000-821.600	SURFACE REPAIR	68	2,000		2,000
202-463.000-887.208	NON MOTORIZED PATHWAY EXPENSE	2,000	6,000	5,200	3,500
202-463.000-893.000	CATCH BASIN CLEANING	1,715	2,500	1,733	2,500
202-463.000-931.007	PAVEMENT MARKING	3,178	4,000	1,300	4,000
202-463.000-940.000	INTERNAL RENTAL	3,207	4,500	2,144	4,500
Totals for dept 463.000-ROUTINE STREET MAINTENANCE		31,859	65,366	46,414	44,846
Dept 478.000-WINTER MAINTENANCE					
202-478.000-702.000	SALARIES - WAGES FULL TIME	7,320	8,235	4,445	6,503
202-478.000-702.001	SALARIES - OVERTIME PAY	1,573	2,656	800	1,287
202-478.000-703.000	SALARIES - WAGES PART TIME	460	500	77	377
202-478.000-704.000	SOCIAL SECURITY	675	871	389	625
202-478.000-705.000	RETIREMENT FUND CONTRIBUTION	1,534	1,800	1,313	1,636
202-478.000-707.000	DENTAL INSURANCE	175	200	153	237
202-478.000-708.000	VISION CARE REIMBURSEMENT	34	61	19	61
202-478.000-709.000	MEDICAL INSURANCE	2,766	2,958	2,189	2,671
202-478.000-710.000	LIFE INSURANCE	103	110	85	125
202-478.000-711.000	WORKER'S COMP INSURANCE	323	350	162	250
202-478.000-740.000	OPERATING SUPPLIES	5,681	6,000	5,463	6,000
202-478.000-801.000	PROFESSIONAL SERVICES	265	2,000		2,000
202-478.000-801.902	CONTRACT - WORKERS	30	50		
202-478.000-940.000	INTERNAL RENTAL	12,121	9,500	6,587	12,000
Totals for dept 478.000-WINTER MAINTENANCE		33,060	35,291	21,682	33,772
Dept 480.000-STATE TRUNKLINE MAINTENANCE					

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 202 MAJOR STREET FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
APPROPRIATIONS					
Dept 480.000-STATE	TRUNKLINE MAINTENANCE				
202-480.000-702.000	SALARIES - WAGES FULL TIME	3,211	3,798	2,114	3,291
202-480.000-702.001	SALARIES - OVERTIME PAY	1,453	1,453	909	1,112
202-480.000-703.000	SALARIES - WAGES PART TIME	270	2,361	128	875
202-480.000-703.441	DPW SEASONAL	1,690		63	
202-480.000-704.000	SOCIAL SECURITY	534	583	275	404
202-480.000-705.000	RETIREMENT FUND CONTRIBUTION	1,065	1,000	931	1,200
202-480.000-706.000	STREET BENEFITS	1,217	1,400	716	1,000
202-480.000-707.000	DENTAL INSURANCE	108	115	100	144
202-480.000-708.000	VISION CARE REIMBURSEMENT	26	41	11	41
202-480.000-709.000	MEDICAL INSURANCE	1,294	1,960	1,418	1,652
202-480.000-711.000	WORKER'S COMP INSURANCE	197	210	53	100
202-480.000-801.902	CONTRACT - WORKERS			258	
202-480.000-931.001	M-104 TRAFFIC SERVICES-SIGN	296	500	388	500
202-480.000-931.002	M-104 TREES & SHRUBS	550	2,000	2,500	2,500
202-480.000-931.003	M-104 STREET SWEEPING	4,292	6,000	3,888	5,000
202-480.000-931.004	M-104 GRASS & WEED CONTROL	756	2,500		2,500
202-480.000-931.005	M-104 DRAINAGE & BACKSLOPES	2,362	5,000	15	5,000
202-480.000-931.006	M-104 WINTER MAINTENANCE	190	3,000		
202-480.000-931.007	M-104 PAVEMENT MARKING		500		500
202-480.000-940.000	INTERNAL RENTAL	9,945	11,000	2,960	10,000
Totals for dept 480.000-STATE TRUNKLINE MAINTENANCE		29,456	43,421	16,727	35,819
Dept 482.000-ADMINISTRATION					
202-482.000-702.000	SALARIES - WAGES FULL TIME	5,977	7,000	4,182	6,573
202-482.000-704.000	SOCIAL SECURITY	440	450	309	503
202-482.000-705.000	RETIREMENT FUND CONTRIBUTION	435	500	381	500
202-482.000-707.000	DENTAL INSURANCE	75	85	69	114
202-482.000-708.000	VISION CARE REIMBURSEMENT	9	18		18
202-482.000-709.000	MEDICAL INSURANCE	595	650	374	638
202-482.000-710.000	LIFE INSURANCE	35	40	31	40
202-482.000-711.000	WORKER'S COMP INSURANCE	114	120	52	100
202-482.000-804.100	AUDIT SERVICES		650	650	675
202-482.000-860.000	TRANSPORTATION/TRAINING		250	245	250
202-482.000-940.000	INTERNAL RENTAL	143	100	36	100
202-482.000-956.200	BANK FEES		50	23	50
Totals for dept 482.000-ADMINISTRATION		7,823	9,913	6,352	9,561
TOTAL APPROPRIATIONS		103,208	155,782	96,431	191,298
NET OF REVENUES/APPROPRIATIONS - FUND 202		49,244	1,887	24,644	3,502

MOORE & BRUGGINK, INC.

Consulting Engineers

2020 Monroe Avenue, N.W.

Grand Rapids, Michigan 49505-6298

October 7, 2015

Re: Buchanan Street Improvements

Mr. Roger Belknap
Village of Spring Lake
102 W. Savidge Street
Spring Lake, Michigan 49456

Dear Mr. Belknap,

Moore & Bruggink, Inc. is pleased to provide a quotation for design engineering and construction engineering services for the Buchanan Street Improvements project located in the Village of Spring Lake, Ottawa County, Michigan.

In preparing this quote, we reviewed the project limits with you and determined the extent of the improvements required. From this review we understand the scope of the project and the intent to utilize Federal TIP monies to fund a portion of the project.

Based on this background, our services for design and construction engineering will include the following:

1. Site Review & Soil Borings: We will review the site and specify soil boring locations to determine the make-up of the existing roadway and underlying soils within the roadway. We will then have our sub consultant perform the soil borings and log the results for review and design purposes. A project of this scale typically requires 4 to 6 soil borings to characterize the existing pavement cross section, underlying soil composition and ground water levels.
2. Topographic Survey: Our experienced survey crew will perform a full topographic and boundary survey of the roadway where improvements are to be made. This survey will give us a base map of the roadway improvement areas and allow us to log all construction related items. This information will serve as a base for the design of the planned improvements.
3. Prepare Plans: Based on work items 1 and 2 above, we will prepare preliminary removal and improvement plans, detail sheets and cost estimates for Village and MDOT Local Agency Program review.
4. Prepare and apply for all permits: We anticipate that a Michigan Department of Environmental Quality (MDEQ) wastewater system permit, a Soil Erosion and Sedimentation Control (SESC) permit and a MDOT R.O.W. permit will be required for the project. Moore & Bruggink will provide all documentation for the permit applications.

October 7, 2015

Mr. Belknap

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5. Contract Quantities: We will confirm the project scope and compile pay items with quantities for the project. We will finalize a MERL engineer's estimate of project costs prior to bidding and review with the Village to confirm project budgets. We will identify and discuss any areas of potential project savings with you and your staff.
6. Bid Documents: We will prepare contract documents which meet MDOT Local Agency Program requirements. These documents include progress schedules, maintenance of traffic requirements, construction special provisions and a MERL engineer's estimate. These documents will be submitted to the MDOT Local Agency Program for advertisement and bidding.
7. Bid Services: Moore & Bruggink will respond to questions from bidders throughout the bid process and assist MDOT in issuing addendums if necessary. We will review the low bid and will prepare a final project budget for the Village.
8. Preconstruction Meetings: Upon confirmation of the low bid by MDOT, we will coordinate and schedule a preconstruction meeting with the contractor, Village representatives and utility companies. The meeting will be an opportunity to verbally reinforce any special work items that are identified in design. We will also review permit requirements, communication plans, and project schedules.
9. Construction Staking: Our survey crew will field stake all proposed improvements for the contractor. This will ensure the project is constructed per plan to meet necessary budget constraints.
10. Construction Inspection: Moore & Bruggink will provide full time construction inspection for the project as required by MDOT. We have estimated a 10 week construction period in which we will monitor all stages of construction to ensure the project is constructed per the plans and specifications. We will utilize Field Book and Field Manager to document and track the project. We will prepare biweekly pay estimates based on as-built quantities in each phase at the completion of the work. We will also prepare all necessary contract modifications.
11. Testing: Moore & Bruggink will coordinate all necessary testing as required by MDOT and the Village. This will ensure all construction materials meet the specified requirements for gradation, density and placement procedures. We will also collect material certifications and track all materials used during construction.
12. Construction Records: Based on previous MDOT projects, we anticipate two weeks following construction to complete the necessary MDOT paper work and record file keeping. During this period, the inspector will obtain as-built measurements and drawings, prepare final pay recommendations and review with contractor, and verify that all punch list items are completed. We will also finalize the project files in MDOT format and attend the final MDOT inspection.

October 7, 2015
Mr. Belknap
Page 3

Moore & Bruggink understands the Village's requirements for budgets and project financial planning. There are many project variables in establishing fees. However, we only charge for our time required by our client needs. Based on our experience in projects such as this and based on a typical project with good communication and detailed bid packages, we are providing a not-to-exceed budget for your use as follows:

Design Phase

- Soil Borings & Logs	\$3,500.00
- Topographic & Boundary Survey	\$7,400.00
- Permitting, Design and Bid Package Preparation	\$15,950.00
- Miscellaneous (mileage, printing, etc.)	\$650.00

Subtotal **\$27,500.00**

Construction Phase

- Construction Staking	\$5,400.00
- Construction Engineering & Inspection	\$51,035.00
- Testing	\$7,500.00
- Miscellaneous (mileage, printing, etc.)	\$865.00

Subtotal **\$64,800.00**

Total Design & Construction Engineering Cost: **\$92,300.00**

For your reference, we have attached our level of effort breakdown for design engineering and construction engineering for the project.

We estimate that the work described herein can commence within three weeks of your authorization to proceed.

We look forward to being of service to you on this project. If you have any questions or concerns please let me know.

Sincerely,



Ryan Arends, P.E.

RA/kjk
encl.

cc: Ms. Christine Burns, Village of Spring Lake

VILLAGE OF SPRING LAKE

LOCAL STREET FUND SUMMARY (203)

Introductory Comments: Designation of (and criteria for) Local Streets are established by the Michigan Department of Transportation (MDOT). The Local Street System streets are the feeder streets to the Major Street system within the Village of Spring Lake. An Act 51 Street Designation Map deciphering the Local Street System is included with the supplemental information that follows the budget document. The Local Street System receives less per mile funding for maintenance and repair from the state gas and weight tax revenues than does the Major Street system.

In 2013, the Village of Spring Lake applied for a Storm Water Asset Management and Wastewater (SAW) grant through the Michigan Department of Environmental Quality to perform an inventory and condition assessment of underground assets. In 2014, the Village learned that funds for this program may be available in 2016. Once an assessment of underground utilities has been completed, the Village will develop a comprehensive utility improvement plan for Major and Local Streets, the Water Distribution System and the Storm and Sanitary Sewer Collection Systems. Until this time, the Department of Public Works will be using preventive and responsive measures to maintain the Village's street network.

Heavy maintenance projects for the Local Street System in FY15-16 included resurfacing of Summit Street (Meridian to Elm) and Visser Street (River to South) for a total investment of \$54,400 and Central Avenue (Fruitport to Central Park - \$22,419).



Visser Street (looking south) after paving

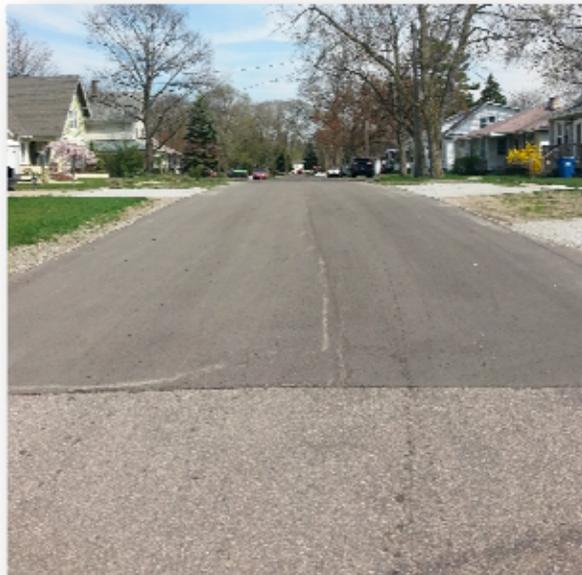
VILLAGE OF SPRING LAKE



Summit Street before resurfacing



Summit Street restoration



Summit Street (looking east) after resurfacing

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 203 LOCAL STREET FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000-GENERAL SERVICES					
203-000.000-575.100	ST SHARED REV-GAS & WEIGHT TAX	56,494	64,000	42,869	50,600
203-000.000-575.250	ST SHARED REVENUE - SNOW REMOVAL	2,632	2,000	2,532	
203-000.000-664.000	INTEREST & DIVIDEND INCOME	2			
203-000.000-676.200	CONTRIBUTION FROM MAJOR ST		21,000	21,000	
203-000.000-676.204	CONTRIBUTION FROM STREET FUND		51,950		27,000
Totals for dept 000.000-GENERAL SERVICES		59,128	138,950	66,401	77,600
TOTAL ESTIMATED REVENUES		59,128	138,950	66,401	77,600
APPROPRIATIONS					
Dept 000.000-GENERAL SERVICES					
203-000.000-975.000	APPROPRIATION TO FUND BALANCE		1,854		
Totals for dept 000.000-GENERAL SERVICES			1,854		
Dept 451.000-CONSTRUCTION					
203-451.000-978.000	PAVING		63,000	62,879	
Totals for dept 451.000-CONSTRUCTION			63,000	62,879	
Dept 463.000-ROUTINE STREET MAINTENANCE					
203-463.000-702.000	SALARIES - WAGES FULL TIME	4,770	7,500	4,949	6,760
203-463.000-702.001	SALARIES - OVERTIME PAY	101	80	35	80
203-463.000-703.000	SALARIES - WAGES PART TIME	345	2,173	782	2,391
203-463.000-703.441	DPW SEASONAL	1,347		820	
203-463.000-704.000	SOCIAL SECURITY	479	610	481	706
203-463.000-705.000	RETIREMENT FUND CONTRIBUTION	1,581	957	1,356	1,687
203-463.000-707.000	DENTAL INSURANCE	166	176	145	227
203-463.000-708.000	VISION CARE REIMBURSEMENT	37	61	19	61
203-463.000-709.000	MEDICAL INSURANCE	2,738	2,928	2,094	2,570
203-463.000-710.000	LIFE INSURANCE	104	107	88	115
203-463.000-711.000	WORKER'S COMP INSURANCE	396	410	184	225
203-463.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	724	700	567	750
203-463.000-801.000	PROFESSIONAL SERVICES			350	
203-463.000-801.902	CONTRACT - WORKERS	242	300	380	
203-463.000-820.100	STREET SWEEPING	1,920	4,000	1,248	2,500
203-463.000-821.600	SURFACE REPAIR	2,085			
203-463.000-887.208	NON MOTORIZED PATHWAY EXPENSE	2,000	1,200	850	1,000
203-463.000-893.000	CATCH BASIN CLEANING	1,540	2,500	1,733	2,000
203-463.000-931.007	PAVEMENT MARKING	2,178	2,000	251	1,200
203-463.000-940.000	INTERNAL RENTAL	4,660	10,000	8,585	10,000
Totals for dept 463.000-ROUTINE STREET MAINTENANCE		27,413	35,702	24,917	32,272
Dept 478.000-WINTER MAINTENANCE					
203-478.000-702.000	SALARIES - WAGES FULL TIME	7,976	10,947	5,340	7,739
203-478.000-702.001	SALARIES - OVERTIME PAY	1,260	1,600	436	1,600
203-478.000-703.000	SALARIES - WAGES PART TIME	360	800	78	400
203-478.000-704.000	SOCIAL SECURITY	692	1,021	427	745
203-478.000-705.000	RETIREMENT FUND CONTRIBUTION	1,781	2,070	1,514	1,890
203-478.000-707.000	DENTAL INSURANCE	195	206	166	259
203-478.000-708.000	VISION CARE REIMBURSEMENT	40	70	19	70
203-478.000-709.000	MEDICAL INSURANCE	3,149	3,358	2,350	3,940
203-478.000-710.000	LIFE INSURANCE	119	125	102	134
203-478.000-711.000	WORKER'S COMP INSURANCE	355	370	164	200
203-478.000-740.000	OPERATING SUPPLIES	5,644	3,000	1,881	5,000
203-478.000-801.902	CONTRACT - WORKERS		40		
203-478.000-940.000	INTERNAL RENTAL	12,911	7,500	6,002	12,500
Totals for dept 478.000-WINTER MAINTENANCE		34,482	31,107	18,479	34,477
Dept 482.000-ADMINISTRATION					
203-482.000-702.000	SALARIES - WAGES FULL TIME	2,671	4,425	2,042	2,656
203-482.000-704.000	SOCIAL SECURITY	195	339	152	203
203-482.000-705.000	RETIREMENT FUND CONTRIBUTION	366	730	268	375
203-482.000-707.000	DENTAL INSURANCE	75	79	41	57
203-482.000-708.000	VISION CARE REIMBURSEMENT	9	18		18
203-482.000-709.000	MEDICAL INSURANCE	595	625	374	638
203-482.000-710.000	LIFE INSURANCE	35	40	31	45
203-482.000-711.000	WORKER'S COMP INSURANCE	114	120	52	75
203-482.000-804.100	AUDIT SERVICES		330	215	225
203-482.000-860.000	TRANSPORTATION/TRAINING		300		50
203-482.000-940.000	INTERNAL RENTAL		50	31	50
203-482.000-956.200	BANK FEES		70	23	35
Totals for dept 482.000-ADMINISTRATION		4,060	7,126	3,229	4,427
TOTAL APPROPRIATIONS		65,955	138,789	109,504	71,176
NET OF REVENUES/APPROPRIATIONS - FUND 203		(6,827)	161	(43,103)	6,424

VILLAGE OF SPRING LAKE

OTTAWA COUNTY ROAD MILLAGE (204)

Introductory Comments: On November 4, 2014 voters approved a county-wide millage for road improvements for a period of 10 years (*see language below*). This fund was established to account for the revenues that millage will generate. The list of needs is great and this millage will certainly help, but the needs will outweigh the revenue stream for years to come.

COUNTY ROAD IMPROVEMENT MILLAGE

Shall the limitation on the total amount of taxes which may be levied against taxable property within the County of Ottawa, Michigan, as provided for by Section 6 of Article IX of the Michigan Constitution of 1963, be increased up to the amount of \$0.50 per thousand dollars of taxable valuation (0.50 mills) for a period of ten (10) years, 2015 through 2024, inclusive, for the purposes of providing a fund for the reconstruction, resurfacing, and preventative maintenance of roads included in the Ottawa County Road System and for the reconstruction, resurfacing, and preventative maintenance of streets within the incorporated limits of villages and cities within Ottawa County, thereby raising in the first year an estimated \$5,012,875?



Summit Street looking East (Before)



Summit Street (After)

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 204 ROAD MILLAGE FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000-GENERAL SERVICES					
204-000.000-582.004	CONTRIBUTION FROM OTTAWA COUNTY		52,000		42,000
Totals for dept 000.000-GENERAL SERVICES			52,000		42,000
TOTAL ESTIMATED REVENUES			52,000		42,000
APPROPRIATIONS					
Dept 446.000-STREETS					
204-446.000-956.200	BANK FEES		50		
Totals for dept 446.000-STREETS			50		
Dept 965.000-TRANSFERS OUT					
204-965.000-999.202	TRANSFER TO MAJOR STREETS				15,000
204-965.000-999.203	TRANSFER TO LOCAL STREETS		51,950		27,000
Totals for dept 965.000-TRANSFERS OUT			51,950		42,000
TOTAL APPROPRIATIONS			52,000		42,000
NET OF REVENUES/APPROPRIATIONS - FUND 204					

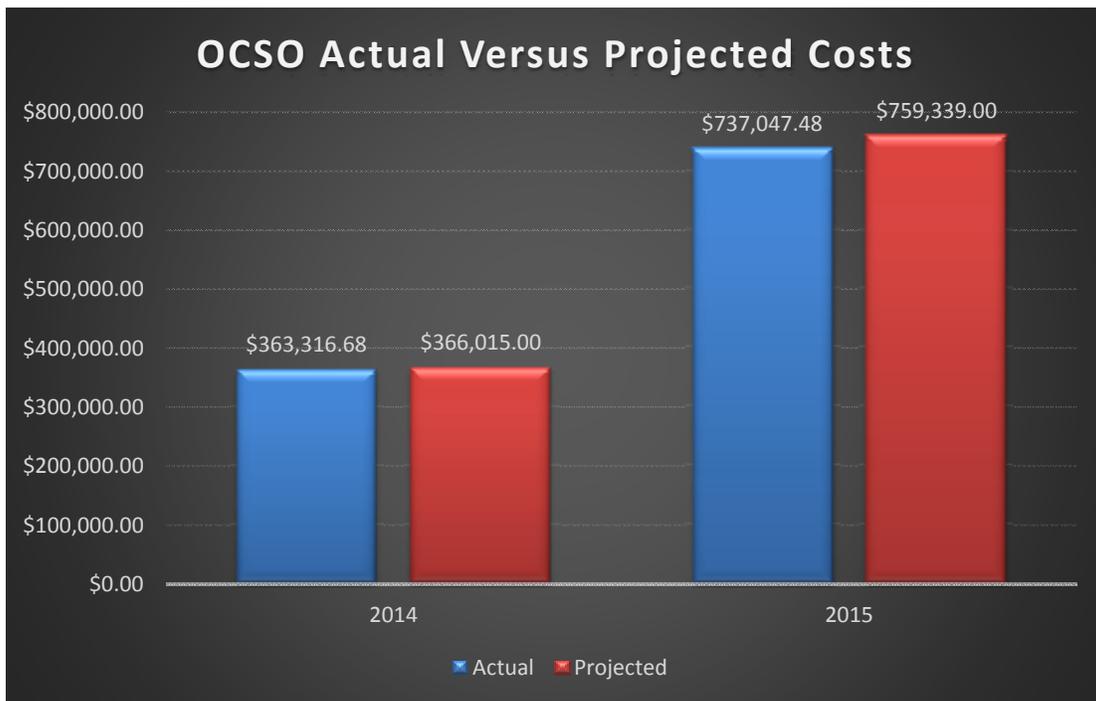
VILLAGE OF SPRING LAKE

POLICE DEPARTMENT (207)

Introductory Comments: On July 1, 2014 the Spring Lake/Ferrysburg Police Department officially became part of the Ottawa County Sheriff's Office (OCSO). The transition has proven to be a very positive experience for the officers (now deputies), staff and the general public. The actual cash savings realized by contracting with OCSO are real, but more importantly the Village & City have eliminated the **Other Post Employment Benefits (OPEB)** liability and have completely funded what was a \$633,783 unfunded pension. Every full-time "officer" transitioned to a "deputy" and retained their shift within the Village/City, although several have already take advantage of other career opportunities within the OCSO.



Actual cost for the OCSO services are tracking slightly less than projections. While wages are easily predictable based on the union contract, other expenses (such as health care) are unpredictable from year-to-year.



As of July 1, 2015, the Village of Spring Lake and the City of Ferrysburg were sharing (50/50) the cost of retiree health care for 2 retired police officers and their spouses. During FY 16/17, three of those people will fall off the health care coverage. The remaining retiree will qualify for healthcare until 2021.

VILLAGE OF SPRING LAKE

Actuarial Accrued Liabilities and Valuation Assets As of December 31, 2013



Table 6

Division	Actuarial Accrued Liability	Valuation Assets ¹	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
01 - GnrI				
Active Members	\$ 513,040	\$ 183,865	35.8%	\$ 329,175
Vested Former Members	81,348	40,939	50.3%	40,409
Retirees And Beneficiaries	782,508	648,131	82.8%	134,377
Pending Refunds	0	0	0.0%	0
Total	\$ 1,376,896	\$ 872,935	63.4%	\$ 503,961
02 - Police				
Active Members	\$ 1,601,057	\$ 967,274	60.4%	\$ 633,783
Vested Former Members	0	0	0.0%	0
Retirees And Beneficiaries	896,518	896,518	100.0%	0
Pending Refunds	2,839	2,839	100.0%	0
Total	\$ 2,500,414	\$ 1,866,631	74.7%	\$ 633,783
10 - General New Hires after 9/1/11				

Actuarial Accrued Liabilities and Valuation Assets As of December 31, 2014

Table 6

Division	Actuarial Accrued Liability	Valuation Assets ¹	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
01 - GnrI				
Active Employees	\$ 441,529	\$ 155,511	35.2%	\$ 286,018
Vested Former Employees	220,448	76,629	34.8%	143,819
Retirees And Beneficiaries	809,393	678,638	83.8%	130,755
Pending Refunds	0	0	0.0%	0
Total	\$ 1,471,370	\$ 910,778	61.9%	\$ 560,592
02 - Police				
Active Employees	\$ 0	\$ 35,677	0.0%	\$ (35,677)
Vested Former Employees	1,133,000	1,133,000	100.0%	0
Retirees And Beneficiaries	887,379	887,379	100.0%	0
Pending Refunds	48,710	48,710	100.0%	0
Total	\$ 2,069,089	\$ 2,104,766	101.7%	\$ (35,677)

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 207 POLICE FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000-GENERAL SERVICES					
207-000.000-582.001	CONTRIBUTION FROM SPRING LAKE	473,137	413,000	344,167	413,000
207-000.000-582.002	CONTRIBUTION FROM FERRYSBURG	94,227	16,350	11,565	13,100
207-000.000-655.101	CIVIL INFRACTION FINES - FERRYSBURG	80			
207-000.000-664.000	INTEREST & DIVIDEND INCOME	2			
207-000.000-677.000	REIMBURSEMENTS	105			
207-000.000-694.000	OTHER MISCELLANEOUS INCOME	21,985			
207-000.000-695.000	APPROPRIATION FROM FUND BALANCE				48,345
207-000.000-699.662	TRANSFER FROM POLICE EQUIP FUND	44,368			
Totals for dept 000.000-GENERAL SERVICES		633,904	429,350	355,732	474,445

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 207 POLICE FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
ESTIMATED REVENUES					
TOTAL ESTIMATED REVENUES		633,904	429,350	355,732	474,445
APPROPRIATIONS					
Dept 000.000-GENERAL SERVICES					
207-000.000-702.000	SALARIES - WAGES FULL TIME	102,563	1,040	483	1,040
207-000.000-704.000	SOCIAL SECURITY	1,434	80	36	80
207-000.000-704.500	UNEMPLOYMENT INSURANCE	5,296			
207-000.000-705.000	RETIREMENT FUND CONTRIBUTION	1,974	170	47	110
207-000.000-705.207	MERS PENSION FUND CONTRIBUTION	63,957			
207-000.000-707.000	DENTAL INSURANCE	2,666			
207-000.000-709.000	MEDICAL INSURANCE	20,974			
207-000.000-709.207	POLICE RETIREE INSURANCE	22,779	23,000	21,816	18,100
207-000.000-709.500	MEDICAL INSURANCE - SELF FUNDING		500		
207-000.000-727.000	OFFICE SUPPLIES	132			
207-000.000-740.000	OPERATING SUPPLIES	296	250		250
207-000.000-801.207	CONTRACTED POLICE SERVICES	350,860	393,490	245,904	445,403
207-000.000-804.000	LEGAL FEES	7,497	7,250	3,686	8,000
207-000.000-804.100	AUDIT SERVICES	1,159	1,200	1,120	1,200
207-000.000-853.000	TELEPHONE	547	500	113	
207-000.000-853.100	CABLE SERVICE	33		70	
207-000.000-923.000	HEATING	197			
207-000.000-939.000	OFFICE RENTAL	9,700			
207-000.000-956.000	MISCELLANEOUS	2,554	250	212	250
207-000.000-956.250	MICHIGAN STATE HICA CLAIMS TAX	26	12	10	12
Totals for dept 000.000-GENERAL SERVICES		594,644	427,742	273,497	474,445
TOTAL APPROPRIATIONS		594,644	427,742	273,497	474,445
NET OF REVENUES/APPROPRIATIONS - FUND 207		39,260	1,608	82,235	

2014 OCSO ACTUAL COSTS

Description	July	August	September	October	November	December	TOTAL	Advanced
								Payment
								\$ (28,775.00)
Salaries - Regular	\$ 9,341.61	\$ 13,668.88	\$ 14,603.36	\$ 23,044.68	\$ 15,252.96	\$ 21,765.67	\$ 97,677.16	\$ 16,774.00
Salries - Temporary	\$ 942.17	\$ 1,658.75	\$ 1,360.18	\$ 1,895.62	\$ 2,305.67	\$ 2,326.57	\$ 10,488.96	\$ 1,320.00
Overtime			\$ 170.94	\$ 222.23	\$ 89.49	\$ 1,511.92	\$ 1,994.58	\$ 400.00
Holiday	\$ 752.15		\$ 478.64			\$ 2,714.83	\$ 3,945.62	\$ 150.00
Court Time			\$ 68.38	\$ 128.21	\$ 183.77	\$ 94.02	\$ 474.38	\$ 267.00
Vacation Payoff						\$ 4,862.87	\$ 4,862.87	\$ 92.00
Social Security	\$ 843.72	\$ 1,171.53	\$ 1,275.04	\$ 1,935.36	\$ 1,401.67	\$ 2,154.99	\$ 8,782.31	\$ 1,447.00
Hospitalization	\$ 275.69	\$ 522.45	\$ 551.37	\$ 827.06	\$ 551.37	\$ 616.68	\$ 3,344.62	\$ 1,315.00
OPEB - Health Care	\$ 18.69	\$ 35.42	\$ 37.38	\$ 56.07	\$ 37.38	\$ 45.51	\$ 230.45	\$ 11.00
Life Insurance	\$ 16.73	\$ 18.94	\$ 19.42	\$ 29.69	\$ 19.58	\$ 35.33	\$ 139.69	\$ 20.00
Retirement & Sick Leave	\$ 1,004.27	\$ 1,616.69	\$ 1,716.59	\$ 2,601.45	\$ 1,900.20	\$ 3,033.40	\$ 11,872.60	\$ 1,908.00
457 Plan Contribution	\$ 20.00	\$ 37.90	\$ 40.00	\$ 89.64	\$ 69.82	\$ 77.57	\$ 334.93	
Dental Insurance	\$ 16.88	\$ 31.98	\$ 33.75	\$ 50.63	\$ 33.75	\$ 37.58	\$ 204.57	\$ 69.00
Worker's Compensation	\$ 27.86	\$ 38.68	\$ 42.11	\$ 63.86	\$ 46.23	\$ 71.84	\$ 290.58	\$ 48.00
Longevity					\$ 475.00		\$ 475.00	
Unemployment	\$ 60.81	\$ 84.52	\$ 91.97	\$ 139.59	\$ 101.06	\$ 156.90	\$ 634.85	\$ 104.00
Optical Insurance	\$ 2.31	\$ 4.37	\$ 4.61	\$ 6.92	\$ 4.61	\$ 5.14	\$ 27.96	\$ 10.00
Disability Insurance	\$ 26.17	\$ 38.29	\$ 40.90	\$ 64.57	\$ 44.07	\$ 60.96	\$ 274.96	\$ 47.00
Operation Supplies	\$ 11,289.05	\$ 1,609.55	\$ 3,084.19	\$ 2,623.85	\$ 357.04	\$ 5,334.14	\$ 24,297.82	\$ 2,284.00
Telephone		\$ 22.94	\$ 61.36		\$ 30.05	\$ 114.99	\$ 229.34	\$ 60.00
Gas and Oil		\$ 782.48	\$ 875.55	\$ 1,803.37	\$ 1,000.24	\$ 1,324.26	\$ 5,785.89	\$ 934.00
Vehicle Repairs & Maint.		\$ 25.00	\$ 5.00	\$ 5.00		\$ 83.00	\$ 118.00	\$ 292.00
Vehicle Insurance	\$ 582.50			\$ 582.50			\$ 1,165.00	\$ 197.00
Insurance & Bonds	\$ 2,003.13			\$ 2,003.13			\$ 4,006.26	\$ 775.00
Equipment Rental								\$ 257.00
TOTAL ACTUAL	\$ 27,223.74	\$21,368.37	\$24,560.72	\$38,173.38	\$23,903.96	\$46,428.17	\$181,658.34	\$ 28,781.00
								\$ 6.00
TOTAL PROJECTED/COMMUNITY	\$ 30,501.25	\$ 30,501.25	\$ 30,501.25	\$ 30,501.25	\$ 30,501.25	\$ 30,501.25	\$ 183,007.50	
(OVER)/Under Projected	\$ 3,277.51	\$ 9,132.88	\$ 5,940.53	\$ (7,672.12)	\$ 6,597.29	\$ (15,926.92)	\$ 1,349.17	

2015 OCSO ACTUAL COSTS

Description	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
Salaries - Regular	\$ 9,368.56	\$ 15,360.31	\$ 15,337.06	\$ 14,005.61	\$ 22,947.46	\$ 15,418.42	\$ 17,849.32	\$ 17,615.75	\$ 17,801.47	\$ 26,499.08	\$ 17,334.79	\$ 27,402.89	\$ 216,940.72
Salries - Temporary	\$ 776.96	\$ 1,065.92	\$ 1,897.61	\$ 1,728.42	\$ 2,909.45	\$ 1,174.40	\$ 912.32	\$ 1,873.02	\$ 2,025.74	\$ 1,189.51	\$ 212.32	\$ 212.32	\$ 15,977.99
Overtime	\$ 39.97	\$ 200.51	\$ 52.31	\$ 296.41	\$ 87.18	\$ 34.87	\$ 22.56	\$ 225.73	\$ 666.80	\$ 363.27	\$ 22.67	\$ 204.84	\$ 2,217.11
Holiday	\$ 371.01						\$ 488.21	\$ 959.77	\$ 524.77			\$ 3,312.19	\$ 5,655.95
Court Time	\$ 69.74			\$ 148.21	\$ 248.46	\$ 34.87	\$ 69.74	\$ 286.96	\$ 111.76	\$ 188.64	\$ 69.74	\$ 93.24	\$ 1,321.36
Vacation Payoff												\$ 2,044.62	\$ 2,044.62
Social Security	\$ 787.10	\$ 1,228.05	\$ 1,275.73	\$ 1,199.22	\$ 1,931.74	\$ 1,264.63	\$ 1,480.23	\$ 1,461.32	\$ 1,566.03	\$ 2,082.26	\$ 1,347.02	\$ 2,352.82	\$ 17,976.15
Hospitalization	\$ 8,548.87	\$ 4,012.17	\$ 3,983.55	\$ 3,704.27	\$ 6,131.96	\$ 4,012.17	\$ 3,367.09	\$ 3,340.42	\$ 3,470.10	\$ 4,813.66	\$ 3,010.30	\$ 3,059.86	\$ 51,454.41
OPEB - Health Care	\$ 236.64	\$ 237.44	\$ 237.90	\$ 221.17	\$ 363.05	\$ 237.44	\$ 231.36	\$ 229.74	\$ 239.59	\$ 354.48	\$ 237.14	\$ 233.88	\$ 3,059.82
Life Insurance	\$ 18.61	\$ 29.30	\$ 28.97	\$ 27.12	\$ 43.67	\$ 30.14	\$ 35.41	\$ 32.02	\$ 33.08	\$ 50.99	\$ 32.99	\$ 59.12	\$ 421.42
Retirement & Sick Leave	\$ 1,351.20	\$ 2,142.44	\$ 2,120.62	\$ 2,062.12	\$ 3,247.25	\$ 2,196.11	\$ 2,581.99	\$ 2,249.52	\$ 2,402.88	\$ 3,576.42	\$ 2,477.94	\$ 4,264.56	\$ 30,673.04
457 Plan Contribution	\$ 41.93	\$ 70.00	\$ 73.82	\$ 75.03	\$ 108.49	\$ 74.00	\$ 72.15	\$ 94.72	\$ 103.72	\$ 133.14	\$ 82.10	\$ 149.12	\$ 1,078.22
Dental Insurance	\$ 242.78	\$ 243.60	\$ 241.76	\$ 224.40	\$ 372.47	\$ 243.60	\$ 202.56	\$ 200.90	\$ 208.90	\$ 276.67	\$ 173.69	\$ 262.53	\$ 2,893.86
Worker's Compensation	\$ 26.98	\$ 42.23	\$ 43.89	\$ 41.09	\$ 66.51	\$ 43.55	\$ 50.27	\$ 50.74	\$ 53.61	\$ 72.12	\$ 46.29	\$ 79.63	\$ 616.90
Longevity											\$ 500.00		\$ 500.00
Unemployment	\$ 58.98	\$ 92.34	\$ 95.99	\$ 89.90	\$ 145.41	\$ 95.25	\$ 109.89	\$ 105.75	\$ 109.15	\$ 157.38	\$ 101.23	\$ 202.02	\$ 1,363.29
Optical Insurance	\$ 31.54	\$ 31.64	\$ 31.40	\$ 29.15	\$ 48.38	\$ 31.64	\$ 26.31	\$ 26.10	\$ 27.15	\$ 35.94	\$ 22.56	\$ 32.03	\$ 373.84
Disability Insurance	\$ 26.28	\$ 43.03	\$ 42.96	\$ 39.24	\$ 64.28	\$ 43.19	\$ 50.00	\$ 46.62	\$ 45.69	\$ 73.95	\$ 49.94	\$ 64.27	\$ 589.45
Operation Supplies	\$ 15.00	\$ 223.32	\$ 674.61	\$ 686.16	\$ 156.03	\$ 747.45	\$ 744.08	\$ 189.11	\$ (15,474.38)	\$ 80.18	\$ 1,816.63	\$ 323.19	\$ (9,818.62)
Telephone		\$ 54.23	\$ 57.71	\$ 59.46	\$ 51.96	\$ 56.00	\$ 50.68	\$ 59.30	\$ 54.25	\$ 55.80	\$ 62.37	\$ 141.36	\$ 703.12
Gas and Oil	\$ 232.42	\$ 690.24	\$ 656.16	\$ 633.57	\$ 782.55	\$ 841.59	\$ 1,217.58	\$ 721.67	\$ 1,020.79	\$ 386.22	\$ 711.60	\$ 1,094.16	\$ 8,988.55
Vehicle Repairs & Maint.		\$ 20.00		\$ 28.00	\$ 64.50	\$ 774.00	\$ 82.48	\$ 53.48	\$ 227.98	\$ 446.53	\$ 63.50	\$ 961.96	\$ 2,722.43
Vehicle Insurance	\$ 582.50			\$ 809.13			\$ 809.13			\$ 809.13			\$ 3,009.89
Employee Training											\$ 20.00		\$ 20.00
Insuance & Bonds	\$ 2,003.13			\$ 1,912.38			\$ 1,912.38			\$ 1,912.38			\$ 7,740.27
Equipment Rental													
TOTAL ACTUAL	\$ 24,830.20	\$ 25,786.77	\$ 26,852.05	\$ 28,020.06	\$ 39,770.80	\$ 27,841.53	\$ 32,837.30	\$ 28,862.87	\$ 15,219.03	\$ 43,557.75	\$ 28,394.79	\$ 46,550.60	\$ 368,523.74
TOTAL PROJECTED/COMMUNITY	\$ 31,639.13	\$ 31,639.13	\$ 31,639.13	\$ 31,639.13	\$ 31,639.13	\$ 31,639.13	\$ 31,639.13	\$ 31,639.13	\$ 379,669.50				
(OVER)/Under Projected	\$ 6,808.93	\$ 5,852.36	\$ 4,787.08	\$ 3,619.07	\$ (8,131.68)	\$ 3,797.60	\$ (1,198.18)	\$ 2,776.26	\$ 16,420.10	\$ (11,918.63)	\$ 3,244.34	\$ (14,911.48)	\$ 11,145.76

Calculations as of 04/30/2015

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY THRU 04/30/15	2015-16 PROPOSED 9.9 BUDGET
Fund: 207 POLICE FUND				
ESTIMATED REVENUES				
Dept 000.000-GENERAL SERVICES				
207-000.000-543.000	MICHIGAN JUSTICE TRAINING FUND	985		
207-000.000-582.001	CONTRIBUTION FROM SPRING LAKE	473,137	394,281	413,000
207-000.000-582.002	CONTRIBUTION FROM FERRYSBURG	555,422	90,945	16,350
207-000.000-655.101	CIVIL INFRACTION FINES - FERRYSBUF		30	
207-000.000-664.000	INTEREST & DIVIDEND INCOME	28	2	
207-000.000-670.500	EOC RENTAL	220		
207-000.000-677.000	REIMBURSEMENTS	(8,177)	105	
207-000.000-694.000	OTHER MISCELLANEOUS INCOME	110	27	
207-000.000-694.006	SCHOOL FUNCTION REVENUE	630		
207-000.000-694.008	STING WAGE REIMBURSEMENT	91		
207-000.000-694.207	PEPPER SPRAY SALES	150		
207-000.000-699.662	TRANSFER FROM POLICE EQUIP FUND		44,368	
Totals for dept 000.000-GENERAL SERVICES		1,022,596	529,758	429,350
TOTAL ESTIMATED REVENUES		1,022,596	529,758	429,350
APPROPRIATIONS				
Dept 000.000-GENERAL SERVICES				
207-000.000-702.000	SALARIES - WAGES FULL TIME	548,427	102,494	1,040
207-000.000-702.001	SALARIES - OVERTIME PAY	31,074		
207-000.000-703.001	PART TIME WAGES - OVERTIME	3,310		
207-000.000-703.200	PART TIME POLICE OFFICERS	50,450		
207-000.000-703.450	CODE ENFORCEMENT OFFICER	3,575		
207-000.000-703.500	ADMINISTRATIVE ASSISTANT	42,335		
207-000.000-703.600	CLEANING SERVICE	3,228		
207-000.000-704.000	SOCIAL SECURITY	16,040	1,429	80
207-000.000-705.000	RETIREMENT FUND CONTRIBUTION	25,728	1,969	170
207-000.000-705.207	MERS PENSION FUND CONTRIBUTION	53,359	70,382	
207-000.000-707.000	DENTAL INSURANCE	9,404	2,666	
207-000.000-708.000	VISION CARE REIMBURSEMENT	2,970		
207-000.000-709.000	MEDICAL INSURANCE	87,065	20,974	
207-000.000-709.207	POLICE RETIREE INSURANCE	22,151	19,085	23,000
207-000.000-710.000	LIFE INSURANCE	4,876		
207-000.000-711.000	WORKER'S COMP INSURANCE	9,546		
207-000.000-712.000	MERIT PAY AWARDS	3,700		
207-000.000-727.000	OFFICE SUPPLIES	1,781	132	
207-000.000-740.000	OPERATING SUPPLIES	2,633	296	250
207-000.000-740.500	PEPPER SPRAY FOR RESALE	92		
207-000.000-741.000	CLOTHING	6,792		
207-000.000-775.100	CUSTODIAL SUPPLIES	257		
207-000.000-801.000	PROFESSIONAL SERVICES	195		
207-000.000-801.207	CONTRACTED POLICE SERVICES		255,227	393,490
207-000.000-804.000	LEGAL FEES	20,257	5,337	8,000
207-000.000-804.100	AUDIT SERVICES	1,517	1,159	1,200
207-000.000-807.000	CONTRACT SERVICES - MISC	420		
207-000.000-853.000	TELEPHONE	2,545	434	500
207-000.000-853.100	CABLE SERVICE	359	33	
207-000.000-853.400	TELEPHONE - CELLULAR SERVICE	2,163		
207-000.000-860.000	TRANSPORTATION/TRAINING	242		

Calculations as of 04/30/2015

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ACTIVITY THRU 04/30/15	2015-16 PROPOSED 9.9 BUDGET
Fund: 207 POLICE FUND				
APPROPRIATIONS				
Dept 000.000-GENERAL SERVICES				
207-000.000-910.000	INSURANCE	12,659		
207-000.000-921.000	ELECTRIC SERVICE	8,611		
207-000.000-922.000	WATER & SEWER SERVICE	587		
207-000.000-923.000	HEATING	3,115	197	
207-000.000-931.000	BUILDING REPAIRS & MAINTENANCE	19		
207-000.000-939.000	OFFICE RENTAL	29,476		
207-000.000-940.000	INTERNAL RENTAL	67,924		
207-000.000-940.002	OFFICE EQUIPMENT RENT	12,000		
207-000.000-956.000	MISCELLANEOUS	77	2,554	
207-000.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	805		
207-000.000-956.250	MICHIGAN STATE HICA CLAIMS TAX	67	25	12
207-000.000-959.000	MICHIGAN JUSTICE TRAINING FUND	2,593		
Totals for dept 000.000-GENERAL SERVICES		1,094,424	484,393	427,742
TOTAL APPROPRIATIONS		1,094,424	484,393	427,742
NET OF REVENUES/APPROPRIATIONS - FUND 207		(71,828)	45,365	1,608

**Village of Spring Lake
Police Retiree Projections
FY 2016-17**

Retiree/Spouse	DOB	
Jeff Vukits	08/14/56	3 Months of One Person Coverage
Sally Vukits	03/03/52	9 Months of Two Person Coverage
Terry Christensen	02/23/52	6 Months of One Person Coverage
Pam Christensen	08/31/51	2 Months of Two Person Coverage

	Current Cost	Projected Increase	Projected Cost
Health - Two Person	1,224.29	9.00%	1,334.48
Health - Single	544.15	9.00%	593.12
Dental - Two Person	59.01	9.00%	64.32
Dental - Single	29.94	9.00%	32.63
Vukits Medical	13,789.68		
Vukits Dental	676.77		
Christiansen Medical	9,193.12		
Christiansen Dental	451.18		
Total	24,110.75		
Copay	6,027.50		
SL/FB Cost	\$18,083.25		

Village of Spring Lake
General Fund Transfers to Police Fund

Fiscal Year	Amount
2006-07	\$451,091
2007-08	\$461,045
2008-09	\$476,182
2009-10	\$481,830
2010-11	\$473,332
2011-12	\$469,759
2012-13	\$509,620
2013-14	\$473,137
2014-15	\$473,137
2015-16	\$413,000
2016-17	\$440,000

VILLAGE OF SPRING LAKE

PUBLIC IMPROVEMENT FUND SUMMARY (208)

Introductory Comments: Per the Municipal Planning Act of 2008, the Village Planning Commission must recommend a Five-Year Capital Improvement Plan to the Village Council each year. On Tuesday, April 26, 2016 the Village Planning Commission considered the five-year plan.

Village Charter, Section 8.10, requires that the Village Manager prepare and submit a five-year capital program no later than the final date of submission of the budget.

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 208 PUBLIC IMPROVEMENT

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000-GENERAL SERVICES					
208-000.000-502.100	STATE GRANTS		54,000	40,684	
208-000.000-503.100	GHACF - FRIENDS OF THE GRGW	5,000			
208-000.000-664.000	INTEREST & DIVIDEND INCOME	2			
208-000.000-674.000	RIGHT OF WAY LEASE			3,950	
208-000.000-674.296	LEASE REVENUE - FIRESIDE DESIGN P2	4,276	4,208		
208-000.000-676.222	TRANSFER DOCK REVENUE	7,500			
208-000.000-676.296	CONTRIBUTION FROM TIFA FUND	110,000	25,000	25,000	
208-000.000-677.210	CENTRAL PARK DONATIONS		300,000		
208-000.000-695.000	APPROPRIATION FROM FUND BALANCE		48,292		
Totals for dept 000.000-GENERAL SERVICES		126,778	431,500	69,634	

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 208 PUBLIC IMPROVEMENT

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
ESTIMATED REVENUES					
TOTAL ESTIMATED REVENUES		126,778	431,500	69,634	
APPROPRIATIONS					
Dept 000.000-GENERAL SERVICES					
208-000.000-801.100	CONTRACT SERVICES - TREE MAINTENAN	28,415		9,905	
208-000.000-801.960	PROF SERV - VILLAGE HALL RENOVATIC		90,000	71,241	
208-000.000-935.692	MILL POINT BOAT LAUNCH		11,000	10,990	
208-000.000-974.200	TREE PLANTING	450			
208-000.000-974.230	ALLEY RECONSTRUCTION	45,385		5,430	
208-000.000-978.692	CENTRAL PARK - IMPROVEMENTS	3,406	300,000	6,738	
208-000.000-978.825	GRAND RIVER GREENWAY	3,603	30,500	7,590	
Totals for dept 000.000-GENERAL SERVICES		81,259	431,500	111,894	
TOTAL APPROPRIATIONS		81,259	431,500	111,894	
NET OF REVENUES/APPROPRIATIONS - FUND 208		45,519		(42,260)	

Public Improvement Fund (208) ~ Five-Year Plan

	Actual	Actual	Actual	Actual	Actual	Projected	Year 1	Year 2	Year 3	Year 4	Year 5
	FY 9/10	FY 10/11	FY 11/12	FY 12/13	FY13/14	FY 14/15	Projected	Projected	Projected	Projected	Projected
	FY 9/10	FY 10/11	FY 11/12	FY 12/13	FY13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
REVENUES											
Transfer from TIF Fund (Unhibernated FY 15/16)	\$105,000	\$114,592	\$170,000	\$127,922	\$174,000	\$124,000	\$374,000	\$374,000	\$374,000	\$374,000	\$374,000
TIF Contribution for miscellaneous projects within the TIF district on the Development Plan			\$155,319								
General Fund contribution			\$40,000			\$23,000					
Right of Way Leases/Lake Pointe Lot	\$4,728	\$3,943	\$4,049	\$5,354	\$4,091	\$4,091	\$4,238	\$4,391	\$4,549	\$4,549	\$4,713
Interest	\$297	\$345		\$0	\$100	\$0	\$100	\$200	\$250	\$250	\$250
Lease/Sale of 209 S. Park	\$5,319	\$7,462	\$8,800	\$4,697							
Grand River Bike Path Grants (MDNR 465k, CMAQ 300k, Czone 50k, Sherwood Found10k; TIF 155k; SLT 2.5k; Force Acct 10.6k; Loutit 30k; Friends of GRG 154k; GHACF -Youth54k;; TIF \$155K)	\$2,500	\$8,213	\$342,348	\$384,700	\$95,000						
Bank)	\$14,093										
Central Park Improvements Grants				\$0	\$0	\$0	\$0				
Holiday Inn Bypass				\$6,700							
SLT Lakeside Trail DNR Match		\$15,000									
Tree Match, Grants and North Bank Communities Fund	\$746	\$21,275	\$3,299	\$3,482							
Safe Routes Non-Infrastructure		\$1,196									
Energy/Wind Turbine Grant			\$7,056								
Driveway Reimbursement		\$400	\$1,955								
Barber School Sound System		\$10,000									
Transfer Tanglefoot Dock Revenue			\$7,500	\$7,500	\$0	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Total Revenues	\$132,683	\$182,426	\$740,326	\$540,355	\$273,191	\$158,591	\$385,838	\$386,091	\$386,299	\$386,299	\$386,463

							Year 1	Year 2	Year 3	Year 4	Year 5
	Actual	Actual	Actual	Actual	Amended	Projected	Projected	Projected	Projected	Projected	Projected
EXPENDITURES	FY 9/10	FY 10/11	FY 11/12	FY 12/13	FY13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY18/19	FY19/20
Taxes on 209 S. Park	\$7,692	\$7,218	\$6,826	\$6,072	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$1,418	\$2,381	\$3,069	\$1,170	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0
209 South Park Acquisition/Interest Payment	\$15,697	\$22,683	\$7,333	\$11,049	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Recreation Plan Revision/printing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Parking lot at Post Office	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lakeside Trail Cracks/Resurfacing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Barber School, DPW, VH Energy Improvements	\$0	\$0	\$7,701	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Barber Street School Gazebo + Makeovers	\$247	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Barber School Sound System	\$0	\$11,801	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
210 South Cutler	\$243	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Wayfinding Sign Program (Mill Pt Park & SLYC)	\$3,238	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Thum Point Sign	\$135	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Central Park Improvements	\$429	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0
Permanent Leaf Compost Site	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0
Grand River Greenway/Non-motorized Path- Local Phase I - III	\$0	\$5,400	\$844,883	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0
Land Acquisition	\$0	\$0	\$0	\$0	\$109,000	\$0	\$0	\$0	\$0	\$0	\$0
Slover Property for Phase II	\$0	\$2,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
West End Boardwalk	\$0	\$0	\$0	\$640	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grand River Greenway Repairs	\$0	\$0	\$0	\$9,624	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Central Park Shelters	\$0	\$27,010	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Savidge Street Ornamental Lights	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pay SL Township Pledge for MDNR Grants	\$0	\$2,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Safe Routes to School Professional Services	\$0	\$51,416	\$15,495	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Safe Routes Sidewalks (3/7/11 work session)	\$0	\$5,647	\$47,561	\$3,830	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Whistlestop & Central	\$3,980	\$123	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lakeside Trail Property Markers/reforestation	\$4,250	\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Jackson St Dock (Design/Construct)	\$0	\$0	\$59,820	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Central Park Tree Nursery	\$448	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contribution to Major St Fund - GRGW	\$0	\$0	\$48,733	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DPW Storm Water Basin	\$0	\$2,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
South Street Storm Sewer Repair	\$0	\$6,875	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Holiday Inn Bypass	\$0	\$0	\$0	\$71,236	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tree Safety Contract	\$22,800	\$13,456	\$11,427	\$12,081	\$13,000	\$13,000	\$6,000	\$0	\$0	\$0	\$0
Tree Planting Match Program	\$7,929	\$6,679	\$11,900	\$7,078	\$7,500	\$2,500	\$5,000	\$5,000	\$0	\$0	\$0
Mill Point Dock Repairs	\$0	\$0	\$0	\$0	\$6,000	\$0	\$0	\$0	\$0	\$0	\$0
Alley Repairs	\$0	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0	\$0
Spring Lake Condos Fencing	\$0	\$0	\$0	\$0	\$0	\$17,000	\$0	\$0	\$0	\$0	\$0
Improve Drainage Behind Village Hall	\$0	\$0	\$0	\$0	\$0	\$6,000	\$0	\$0	\$0	\$0	\$0
Sidewalk replacement	\$8,200	\$0	\$0	\$0	\$3,000	\$3,000	\$0	\$6,000	\$0	\$0	\$0
Tri-Cities Connector Path (shared)	\$0	\$0	\$0	\$958	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0
Lakeside Beach dredge	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0
Dredge storm drain off of E. Fall Street	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0
Mill Point Parking Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0	\$0
West Savidge Street Sewer/Street	\$0	\$0	\$0	\$0	\$0	\$0	\$85,000	\$0	\$0	\$0	\$0
Winsor McCay Park	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0

Public Improvement Fund (208) ~ Five-Year Plan

Parking lot repairs N. of Post Office	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000	\$0	\$0
South Street sidewalk construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0
Barber School Parking/Drainage Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0
Total Expenditures	\$57,781	\$172,389	\$1,064,748	\$123,738	\$148,500	\$82,500	\$191,000	\$75,000	\$0	\$0
Increase (Decrease) Fund Balance	\$74,902	\$10,037	-\$324,422	\$416,617	\$124,691	\$76,091	\$194,838	\$311,091	\$386,299	\$386,463
Computed Fund Balance Begin	\$2,496	\$38,470	\$48,507	-\$486,688	-\$70,071	\$54,620	\$130,711	\$325,549	\$636,640	\$1,022,939
Computed Fund Balance End	\$38,470	\$48,507	-\$486,688	-\$70,071	\$54,620	\$130,711	\$325,549	\$636,640	\$1,022,939	\$1,409,402
Minimum Fund Balance	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Difference above or below Minimum	\$13,470	\$23,507	-\$511,688	-\$95,071	\$29,620	\$105,711	\$300,549	\$611,640	\$997,939	\$1,384,402

VILLAGE OF SPRING LAKE

NON-MOTORIZED PATHWAYS (218)

Introductory Comments: On August 5, 2014 voters in Spring Lake Township approved the renewal of .49 mills for path improvements (*see language below*) 1,689 (yes) to 666 (no). Spring Lake Township agreed, via Memorandum of Understanding, to forward 75% of the collected millage (within the Village) for pathway maintenance to the Village. This dedicated millage will take some financial burden off the General Fund and grant the Village more flexibility in regards to non-motorized pathways. In 2014/2015, Council placed a high priority on sidewalk snow removal due to safety concerns observed during the prior winter. The sidewalk snow removal service was well-received by residents due to heavy snowfall that commenced in November. Other priorities established by Council were sidewalk trip hazard removal (grinding) and Connector Path Repairs (per contractual agreement with Grand Haven and Ferrysburg).

SPRING LAKE TOWNSHIP BICYCLE PATH RENEWAL MILLAGE PROPOSITION

Shall the previously increased limitation on the total amount of taxes which may be assessed against all property in Spring Lake Township, Ottawa County, Michigan, as provided in the Michigan Constitution of 1963, which increased limitation expired after 2013 and which was reduced by required rollback to 0.4946 mills, be renewed at 0.49 mill (\$0.49 per \$1,000.00 of taxable value) for 10 years, 2014 through 2023, inclusive, to provide funds for planning, financing, construction, right-of-way acquiring, maintaining, reconstructing and operating bicycle paths, including paved sidewalks and paved road shoulders; and shall the Township be authorized to levy the tax? The estimated revenue the Township will collect if the millage is approved and levied in the 2014 calendar year is approximately \$334,278.00



Photos of the Tri-Cities Connector Path

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 218 NON-MOTORIZED PATHWAY FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000-GENERAL SERVICES					
218-000.000-582.003	CONTRIBUTION FROM S.L. TOWNSHIP	44,418	32,975	32,977	33,000
218-000.000-676.101	CONTRIBUTION FROM GENERAL FUND	15,000	45,000	32,500	45,000
Totals for dept 000.000-GENERAL SERVICES		<u>59,418</u>	<u>77,975</u>	<u>65,477</u>	<u>78,000</u>
TOTAL ESTIMATED REVENUES		<u>59,418</u>	<u>77,975</u>	<u>65,477</u>	<u>78,000</u>
APPROPRIATIONS					
Dept 444.000-SIDEWALKS					
218-444.000-702.000	SALARIES - WAGES FULL TIME	1,478	4,000	2,136	4,000
218-444.000-702.001	SALARIES - OVERTIME PAY			173	250
218-444.000-703.441	DPW SEASONAL	1,194	6,000	3,697	6,000
218-444.000-704.000	SOCIAL SECURITY	201	1,155	450	785
218-444.000-705.000	RETIREMENT FUND CONTRIBUTION		200		100
218-444.000-740.000	OPERATING SUPPLIES	449	1,500	397	1,500
218-444.000-801.000	PROFESSIONAL SERVICES	19,036	10,000	6,053	35,000
218-444.000-801.902	CONTRACT - WORKERS		1,950	1,945	
218-444.000-804.501	LABOR CONTRACT - SNOW REMOVAL	7,562	4,800		
218-444.000-910.000	INSURANCE		900	900	900
218-444.000-921.000	ELECTRIC SERVICE	19,610	20,000	14,346	20,000
218-444.000-933.200	LAKESIDE TRAIL REPAIRS	2,536	4,500	300	2,500
218-444.000-940.000	INTERNAL RENTAL	2,147	15,000	14,909	20,000
218-444.000-956.200	BANK FEES		45		
Totals for dept 444.000-SIDEWALKS		<u>54,213</u>	<u>70,050</u>	<u>45,306</u>	<u>91,035</u>
TOTAL APPROPRIATIONS		<u>54,213</u>	<u>70,050</u>	<u>45,306</u>	<u>91,035</u>
NET OF REVENUES/APPROPRIATIONS - FUND 218		<u>5,205</u>	<u>7,925</u>	<u>20,171</u>	<u>(13,035)</u>

**(218) Non- Motorized Pathways
Capital Improvement Plan**

	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	
Millage Revenues	42,000	42,840	43,697	44,571	45,462	46,371	47,299	48,245	49,210	50,194	\$459,888
Expenditures											
Connector Path Repairs	20,000	20,000									
Lakeside Trail Lighting		10,000	22,500	20,000	20,000	20,000	20,000	20,000	20,000	20,000	172,500
Grinding (Trip Hazard Removal)											
Sidewalk Replacement											
Trail Maintenance											
Expenditure Totals	20,000	30,000	22,500	20,000	172,500						

**assumed a 2% increase in revenue each year*

	Connector		
	Cost	%	Share
GH	226,000	0.67	150,580
FB		0.19	41,824
SL		0.15	33,596
		<u>1.00</u>	<u>226,000</u>

BICYCLE PATH MILLAGE AGREEMENT

This is an agreement effective as of August 5, 2014, by and between the TOWNSHIP OF SPRING LAKE, a Michigan general law township, of 106 South Buchanan, Spring Lake, Michigan (the "Township"), and the VILLAGE OF SPRING LAKE, a Michigan charter village, of 102 West Savidge Street, Spring Lake, Michigan (the "Village").

Recital

At the primary election to be held on August 5, 2014, the qualified electors of the Township (including those of the Village) will be asked to approve a bicycle path renewal millage proposition, authorizing the assessment and levy of .49 mill (the "Millage") on all property located in the Township (including property located in the Village) for a period of 10 years to provide funds for planning, financing, constructing, right-of-way acquiring, maintaining, reconstructing and operating of bicycle paths in the Township, including paved sidewalks and paved road shoulders. In accordance with the uniformity of taxation principle, the Township is required to assess the Millage on all real and personal property in the Township, including real and personal property located in the Village. The Township and the Village desire to enter into this agreement to provide for the sharing of the revenue raised pursuant to the Millage. This agreement is entered into in accordance with the Intergovernmental Contracts Between Municipal Corporations Act, being Act 35 of the Public Acts of 1951, as amended. The parties, in consideration of the acts and promises of the other, agree as follows.

Section 1. Distribution of Millage Proceeds. To implement the payment to the Village of some of the revenue raised by the Millage, the Township shall determine the amount of the revenue raised by the Millage which is attributable to real and personal property located in the Village ("The Village Portion of the Millage").

- (a) Not later than 30 days after the Millage is due and payable to the Township, the Township shall distribute and pay to the Village 75 percent of The Village Portion of the Millage, as collected by the Township as of the date of such distribution, less any portion of the amount collected subject to tax increment financing capture.
- (b) Thereafter, 75 percent of The Village Portion of the Millage, as collected by the Township after the date of distribution referenced in (a) above, less any portion of the amount collected subject to tax increment financing capture, shall be distributed and paid to the Village within 30 days following collection by the Township.

Section 2. Term. This agreement shall remain in effect as long as the Township collects the Millage, specifically including The Village Portion of the Millage. However, this agreement

shall take effect only if the bicycle path renewal millage proposition is approved by the qualified electors of the Township (including those of the Village) on August 5, 2014.

Section 3. Use of the Millage. Both the Township and the Village shall be obligated to use their respective portions of the Millage in accordance with the bicycle path renewal millage proposition submitted to the electors on August 5, 2014.

Section 4. Miscellaneous. All notices and other documents to be served or transmitted under this agreement shall be in writing and addressed to the respective parties at the addresses stated on the first page of this agreement, or such other address or addresses as shall be specified by the parties from time to time, and may be served or transmitted in person or by ordinary or certified mail, properly addressed with sufficient postage. This agreement has been executed in the State of Michigan and shall be governed by Michigan law. The waiver by any party of a breach or violation of any provision of this agreement shall not be a waiver of any subsequent breach or violation of the same or any other provision of the agreement. If any section or provision of this agreement is unenforceable for any reason, the unenforceability shall not impair the remainder of this agreement, which shall remain in full force and effect. This agreement may be executed in multiple counterparts, all of which together shall be deemed to be one agreement. This agreement represents the entire understanding and agreement between the parties. All prior oral or written understandings and agreements, with the exception of this agreement, are specifically merged herein. The captions in this agreement are for convenience only and shall not be considered as part of this agreement or in any way to amplify or modify its terms and provisions. This agreement shall be enforceable only by the parties and their successors in interest by virtue of an assignment which is not prohibited under the terms of this agreement, and no other person shall have the right to enforce any of the agreement's provisions.

Dated: 07-21-14, 2014

VILLAGE OF SPRING LAKE

By: [Signature]

Its: President

By: [Signature]

Its: Manager

Dated: _____, 2014

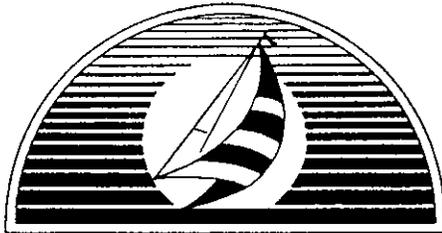
TOWNSHIP OF SPRING LAKE

By: [Signature]

Its: Secretary

By: [Signature]

Its: Township Clerk



VILLAGE OF SPRING LAKE

RECEIVED
APR 17 2000

CITY MANAGER OFFICE
RECEIVED
APR 03 2000
CITY OF GRAND HAVEN

102 W. SAVIDGE ST. • SPRING LAKE, MI 49456 • PHONE 616-842-1393

FAX 616-847-1393

March 31, 2000

Mr. Ryan Cotton, City Manager
City of Grand Haven
519 Washington Street
Grand Haven, MI 49417

Mr. Dennis Craun, City Manager
City of Ferrysburg
408 Fifth Street
P.O. Box 38
Ferrysburg, MI 49409

RE: LETTER OF UNDERSTANDING FOR US-31/M-104 NON-MOTORIZED CONNECTOR MAINTENANCE AND OPERATION

Gentlemen:

To clarify the responsibilities of the City of Grand Haven, the City of Ferrysburg and the Village of Spring Lake with respect to the maintenance and operation of the planned **US-31/M-104 Non-Motorized Connector**, I offer the following language:

The City of Grand Haven, the City of Ferrysburg and the Village of Spring Lake hereby agree to maintain and operate the **US-31/M-104 Non-Motorized Connector** according to the following provisions:

- 1) Routine maintenance and operating costs, such as mowing and electric expenses, will be divided based upon the cost allocation formula used to distribute preliminary design costs associated with the **US-31/M-104 Non-Motorized Connector**. Under the cost allocation formula, half of the costs are to be distributed evenly among the communities while the other half is to be distributed based upon the population of the communities. The following is an example of the cost allocation formula:

EXAMPLE

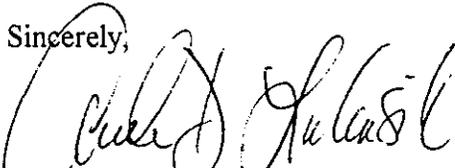
<u>Municipality</u>	<u>Population</u>	<u>Straight Cost</u>	<u>Population Factor</u>	<u>Total</u>
Grand Haven	11,951(68%)	\$5,000	\$10,200	\$15,200
Ferrysburg	2,919(17%)	5,000	2,550	7,550
Spring Lake	<u>2,537(15%)</u>	<u>5,000</u>	<u>2,250</u>	<u>7,250</u>
Totals	17,407(100%)	\$15,000	\$15,000	\$30,000

Mr. Ryan Cotton, Grand Haven City Manager
Mr. Dennis Craun, Ferrysburg City Manager
March 31, 2000
Page 2

- 2) Facilities requiring repair or maintenance within one of the community's jurisdictional limits are to be paid by the community and the cost of the repairs are to be billed to the other two communities according to the cost allocation formula. Only hard expenses are to be billed to each of the communities. Examples of hard expenses will include the cost for contractual services and/or materials necessary to repair and maintain the connector paths, landscaping and other appurtenances originally included in the project scope. Municipal labor and vehicle rental expenses are not eligible to be reimbursed by the communities.
- 3) Should the cost to repair the **US-31/M-104 Non-Motorized Connector** exceed \$2,000, the managers of the communities or their designated representatives will discuss the expenditure prior to repair. Only upon unanimous agreement of the managers or their designated representatives shall the repairs be completed.

If the above language is acceptable, please sign and date the "Acceptance of Letter Agreement" set out below. Please return the "Acceptance of Letter Agreement" to me for the remaining signatures. An executed copy of the agreement will be returned to you for your files.

Sincerely,



Andrew D. Lukasik
Village Manager

Mr. Ryan Cotton, Grand Haven City Manager
Mr. Dennis Craun, Ferrysburg City Manager
March 31, 2000
Page 3

ACCEPTANCE OF LETTER AGREEMENT – CITY OF GRAND HAVEN

By authority of the Grand Haven City Council, the City of Grand Haven hereby accepts the terms stated above.



Ryan Cotton, Grand Haven City Manager

4/18/00
Date

ACCEPTANCE OF LETTER AGREEMENT – CITY OF FERRYSBURG

By authority of the Ferrysburg City Council, the City of Ferrysburg hereby accepts the terms stated above.

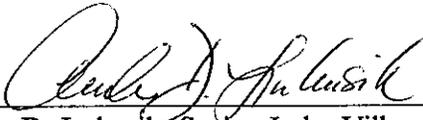


Dennis Craun, Ferrysburg City Manager

4/18/00
Date

ACCEPTANCE OF LETTER AGREEMENT – VILLAGE OF SPRING LAKE

By authority of the Spring Lake Village Council, the Village of Spring Lake hereby accepts the terms stated above.



Andrew D. Lukasik, Spring Lake Village Manager

4/19/00
Date

VILLAGE OF SPRING LAKE

DOWNTOWN DEVELOPMENT AUTHORITY FUND SUMMARY (236)

Introductory Comments: The Village Council approved the renewal of the DDA in November, 2015 after numerous years in “hibernation”. An expansion of the district was approved in May, 2016. There are a number of projects that are on the DDA Board’s radar, such as the construction of a new pavilion on the site of the former Spring Lake Township Hall. Monies are being allocated for things such as parking lot maintenance, place making/beautification efforts and hiring a part-time DDA Director to manage the district.



Conceptual Rendering
Pavilion/Market/Memorial on the corner of
Buchanan & Exchange

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 236 DDA FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000-GENERAL SERVICES					
236-000.000-502.100	STATE GRANTS				100,000
236-000.000-503.236	CDBG - FACADE GRANT	4,252	105,000	121,918	
236-000.000-664.000	INTEREST & DIVIDEND INCOME		100		
236-000.000-676.296	CONTRIBUTION FROM TIFA FUND	35,300	469,434	100,000	501,000
Totals for dept 000.000-GENERAL SERVICES		39,552	574,534	221,918	601,000
TOTAL ESTIMATED REVENUES		39,552	574,534	221,918	601,000
APPROPRIATIONS					
Dept 000.000-GENERAL SERVICES					
236-000.000-702.000	SALARIES - WAGES FULL TIME	3,315	13,326	8,305	15,000
236-000.000-702.001	SALARIES - OVERTIME PAY			332	1,000
236-000.000-703.000	SALARIES - WAGES PART TIME	1,400	3,500	2,949	24,000
236-000.000-704.000	SOCIAL SECURITY	347	1,290	856	3,060
236-000.000-705.000	RETIREMENT FUND CONTRIBUTION	138	2,200	387	500
236-000.000-727.000	OFFICE SUPPLIES		100	904	500
236-000.000-740.000	OPERATING SUPPLIES	45	1,000	1,208	1,000
236-000.000-740.219	BEAUTIFICATION		10,000		10,000
236-000.000-743.000	SANDWICH BOARD SIGNS	960	5,000		2,000
236-000.000-801.000	PROFESSIONAL SERVICES				25,000
236-000.000-801.250	BRANDING		10,000		10,000
236-000.000-801.902	CONTRACT - WORKERS			3,839	1,000
236-000.000-804.000	LEGAL FEES			2,496	1,000
236-000.000-804.501	LABOR CONTRACT - SNOW REMOVAL	78	3,200		2,000
236-000.000-818.202	TRANSFER TO MAJOR STREET		3,500	3,500	
236-000.000-853.000	TELEPHONE				500
236-000.000-860.000	TRANSPORTATION/TRAINING			17	500
236-000.000-885.300	HOLIDAY DECORATIONS			359	3,000
236-000.000-887.000	SIDEWALK MAINTENANCE	419	11,500		15,000
236-000.000-889.000	PROMOTIONS	848	2,000	340	2,000
236-000.000-889.200	WEB SITE		200		200
236-000.000-891.501	BANNER PROGRAM		2,000		2,000
236-000.000-900.000	PRINTING & PUBLISHING			269	1,000
236-000.000-921.001	PARKING LOT ELECTRIC		6,000		6,000
236-000.000-933.300	CORRIDOR MAINTENANCE	9,827	6,000	1,674	6,000
236-000.000-933.600 *	PARKING LOT MAINTENANCE	2,638	7,500	6,752	27,500
236-000.000-935.000	REPAIRS & MAINTENANCE		2,500	4,603	10,000
236-000.000-940.000	EQUIPMENT RENTAL	3,038	5,000	15,431	26,000
236-000.000-940.002	OFFICE EQUIPMENT RENT				500
236-000.000-956.000	MISCELLANEOUS	63		886	1,000
236-000.000-956.200	BANK FEES		430		
236-000.000-960.236	FACADE GRANTS	9,252	120,000	136,918	20,000
236-000.000-960.237	FIRE SUPPRESSION GRANTS		15,000		15,000
236-000.000-974.010	LAND ACQUISITION		175,000		
236-000.000-974.250 *	DEMOLITION				80,000
236-000.000-975.000	APPROPRIATION TO FUND BALANCE		85,788		107,240
236-000.000-978.000	PAVING		75,000	16,263	75,000
236-000.000-978.100	LANDSCAPING		7,500		7,500
236-000.000-991.000 *	DEBT SERVICE				99,000
Totals for dept 000.000-GENERAL SERVICES		32,368	574,534	208,288	601,000
* NOTES TO BUDGET: DEPARTMENT 000.000 GENERAL SERVICES					
933.600	PARKING LOT MAINTENANCE				
	FOOTNOTE AMOUNTS:				20,000
	PAVING OF TOWNSHIP HALL SITE				
974.250	DEMOLITION				
	FOOTNOTE AMOUNTS:				80,000
	DEMOLITION OF TOWNSHIP HALL				
991.000	DEBT SERVICE				
	FOOTNOTE AMOUNTS:				99,000
	PAYMENT ON NOTE FOR VILLAGE HALL PURCHASE				
	DEPT '000.000' TOTAL				199,000
TOTAL APPROPRIATIONS		32,368	574,534	208,288	601,000
NET OF REVENUES/APPROPRIATIONS - FUND 236		7,184		13,630	

**Village of Spring Lake
FY 2016-17 Estimated DDA Revenue**

Millage	Rate	Percent of Capture		Capture
County - 911	0.4400	2.427%		13,333
County Operating	3.6000	19.859%		109,086
County Parks	0.3165	1.746%		9,591
County Roads	0.5000	2.758%	26.790%	15,151
Library Operating	1.7320	9.554%	9.554%	52,483
Aging Council	0.2498	1.378%	1.378%	7,569
Tri-Cities Museum	0.2498	1.378%	1.378%	7,569
SL Twp Bike Path	0.4896	2.701%		14,836
SL Twp Operating	0.4500	2.482%		13,636
Harbor Transit	0.6000	3.310%	8.493%	18,181
Village Operating	9.5000	52.406%	52.406%	287,867
Total Capture	18.1277			\$549,301

	Base Value	Taxable Value	Capture Value
DDA - 1983	\$5,081,000	\$35,189,504	\$30,108,504
DDA - 1992	\$658,900	\$852,172	\$193,272
Totals	\$5,739,900	\$36,041,676	\$30,301,776

Estimated Tax Capture **\$549,301**
TIF EXPENSES **\$35,000**

DDA Revenue **\$514,301**

INSTALLMENT PURCHASE CONTRACT

Dated effective September 1, 2015

1. **Parties.** The parties to this Installment Purchase Contract (the “**Contract**”) are the **VILLAGE OF SPRING LAKE, a Michigan municipal corporation**, of 102 West Savidge Street, Spring Lake, Michigan, 49456, (the “**Purchaser**”), and **SPRING LAKE TOWNSHIP, a Michigan governmental township**, of 102 West Savidge Street, Spring Lake, Michigan, 49456 (the “**Seller**”).

2. **Property Subject to Transfer.** The Seller agrees to sell, and the Purchaser agrees to purchase, upon the terms and conditions set forth in this Contract, the following real property and improvements located in the Village of Spring Lake, Ottawa County, Michigan:

Lots 3, 4, 5 and 8, Block 12, Bryant’s Addition to the Village of Spring Lake

Tax Parcel 70-03-15-383-020, commonly known as 106 S. Buchanan Street, Spring Lake, Michigan,

(the “**Premises**”).

3. **Purchase Price and Payments.** The Purchaser agrees to pay the Seller the total purchase price of the Premises (the “**Purchase Price**”), in the amount of THREE HUNDRED FIFTY THOUSAND AND NO/100 DOLLARS (\$350,000.00), together with simple interest on the principal balance from the date hereof and from time to time unpaid at the rate of five percent (5.0%) per annum. Annual payments of principal and interest totaling NINETY EIGHT THOUSAND SEVEN HUNDRED FOUR AND 14/100 DOLLARS (\$98,704.14) shall be due and payable on or before July 1 of each successive year beginning on July 1, 2016, with the fourth and final payment of all then-remaining principal and interest due on July 1, 2019. For reference purposes, a payment schedule is attached as **Exhibit A**. All payments shall be payable at the address of the Seller as set forth above, or to such other place or such other person as the Seller may designate in writing.

4. **Prepayment.** The Purchaser may prepay this Contract on any date in whole or in part, with accrued interest to the date of prepayment. All prepayments shall be applied to installments of principal as directed by the Purchaser.

5. **Escrow of Deeds, Memorandum of Contract.** Upon the execution of this Contract, Seller shall execute a warranty deed for the Premises, attached as **Exhibit B**, to be held in escrow by Seller’s attorney until the final payment is made under the terms of this Contract, at which point the warranty deed shall be recorded at Purchaser’s sole cost and expense. Upon execution of this Contract, the parties shall further sign and record at Purchaser’s sole cost and expense, a Memorandum of Installment Purchase Contract, attached hereto as **Exhibit C**.

6. **Seller Warranties.** Other than legal warranties of title, the Premises is being transferred to Buyer “as-is”, “where-is” and with all faults.

7. **Post-Closing Occupancy by Seller.** The parties hereby agree that Seller may continue to occupy and use a portion of the Premises for continuing fire and public safety services, pursuant to the terms and conditions of the lease attached hereto as **Exhibit D** (the “**Fire Department Lease**”). Possession of the remainder of the Premises shall otherwise be given to Purchaser on or before October 1, 2015.

8. **Insurance.** Purchaser shall maintain liability insurance on the Premises, naming the Seller as additional insured, and keep insured the buildings now on the Premises, or which shall hereafter be placed thereon during the term of this Contract, in the name of the Seller against loss by fire and windstorm, in such company or companies and for such amount as the Seller shall approve, and forthwith deposit specimen copies of all policies of insurance with the Seller, with loss, if any, payable to the Seller, as their interests may appear under this contract. Notwithstanding the foregoing, Seller shall be responsible for maintaining liability insurance, under the same terms and conditions as Purchaser’s insurance obligations for the Premises as a whole, for that portion of the Premises leased by Seller pursuant to the terms of the Fire Department Lease.

9. **General Obligation of Purchaser.** This Installment Purchase Contract is a general obligation of the Purchaser. The Purchaser shall include in its general operating budget and pay each year until this Installment Purchase Contract is paid in full such sum or sums as may be necessary each year to make payments of principal and interest thereon when and as the same become due; provided, however, it is understood that the Purchaser is not authorized to levy taxes in excess of its legal limitations for such purposes without the approval of its electors. The obligation of the Purchaser hereunder to pay principal and interest shall be absolute and unconditional and shall not be subject to any abatement, reduction, setoff, defense, counterclaim or recoupment for any reason whatsoever, including, without limitation, abatements or reductions due to any present or future claims of the Purchaser against the Seller. This Installment Purchase Contract shall not terminate, nor shall the obligation of the Purchaser be affected by reason of any defect in or damage to or destruction of all or any part of the Premises from whatever cause, it being the intention of the parties hereto that the principal and interest payable hereunder shall be payable in all events.

10. **Default and Remedies.** If the Purchaser fails to make any payment when due or otherwise fails to keep and perform any of the terms and conditions set forth herein, the Seller shall have the right to declare the entire obligation secured by this Contract to be immediately due and payable, without notice, and sue for the payment thereof. In the alternative, Seller may proceed to foreclose or forfeit this Installment Purchase Contract as a land contract under Michigan law.

11. **Encumbrance of Premises, Waste, Demolition.** Neither party may pledge, encumber, sell, assign, transfer or otherwise dispose of its rights or obligations under this Contract during its term, except as may be consented to in writing by both parties. Purchaser shall not commit, or suffer any other person to commit, any waste or damage to the Premises or the appurtenances and shall keep the Premises and all improvements in as good condition as they are now. Notwithstanding the foregoing, the parties agree that the Purchaser may, in its sole discretion, demolish the primary structure on the Premises following the termination of the Fire Department Lease.

12. **Purchaser Warranties.** The Purchaser represents and warrants that (a) it has complied with the provisions of Act 99, Public Acts of Michigan, 1933, as amended (“Act 99”), and all other applicable laws and regulations, and all acts or conditions precedent to the execution of this Contract have been accomplished; (b) this Contract does not require any approval or consent of any holders of any indebtedness or obligations of the Purchaser, and does not contravene any law, regulation or order binding on the Purchaser or contravene the provisions of, or constitute a default under, or result in the creation of any lien or encumbrance upon the Premises of the Purchaser under any indenture, mortgage, contract or other agreement to which the Purchaser is a party, or by which it may be bound or affected; (c) this Contract constitutes a legal, valid and binding obligation of the Purchaser enforceable against the Purchaser in accordance with its terms; and (d) there are no pending or threatened actions or proceedings before any court or administrative agency which will materially adversely affect the condition or operations of the Purchaser or the ability of the Purchaser to perform its obligations under this Contract.

13. **IRS Compliance.** The Purchaser covenants to comply with existing provisions of the Internal Revenue Code of 1986, as amended, necessary to maintain the exclusion of interest on this Installment Purchase Contract from gross income for federal income tax purposes.

14. **Act 99 of 133 Compliance.** The Purchaser hereby warrants that the aggregate outstanding balance, exclusive of interest, of all purchases made by the Purchaser pursuant to Michigan Public Act 99 of 1933, including the purchase of the Premises, does not exceed 1-1/4% of the taxable value of the real and personal property within the boundaries of the Purchaser as of the date hereof.

15. **Notices.** Until endorsed on this contract to the contrary, each of the parties hereto agrees that notices required hereunder shall be sent to the addresses first given above, unless subsequently designated otherwise in writing by any party, with copies of all notices to Purchaser’s attorney at:

SCHOLTEN FANT
Bradley J. Fisher
100 N. Third Street
Grand Haven, MI 49417

and when mailed, postage prepaid, to said address, shall be binding and conclusively presumed to be served upon said parties respectively. Notice of forfeiture of this contract shall be served as provided by law.

16. **Counterparts.** This Installment Purchase Contract may be executed in several counterparts, by both original and facsimile, each of which shall be an original and all of which shall constitute but one and the same instrument.

PURCHASER

VILLAGE OF SPRING LAKE
a Michigan municipal corporation

By: Jim MacLachlan
Its: President

By: Marv Hinga
Its: Clerk

SELLER

SPRING LAKE TOWNSHIP
a Michigan governmental township

By: John Nash
Its: Supervisor

By: H. Carolyn Boersma
Its: Clerk

VILLAGE OF SPRING LAKE

BUILDING DEPARTMENT FUND SUMMARY (249)

Introductory Comments: This Fund is required by state law to ensure that Building Department revenue is used for building related activity only.

Several years ago, Council approved a fee schedule that mimicked the State of Michigan fee schedule which was considerably higher than the surrounding area. Spring Lake, along with our neighboring jurisdictions, agreed to uniformity in permits, inspections and fees in July 2013, which resulted in less revenues than in previous years. However, response from local contractors and developers has been very favorable due to the ease and consistency of pulling permits amongst the 5 communities. Due to a substantial fund balance in this fund, the slight lowering of fees was not impactful.

New Construction at Alden Place



**Public Safety Building
(housing Spring Lake Fire
Department and Ottawa County
Sheriff's Offices)**



Mill Point Station Addition

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 249 BUILDING DEPARTMENT FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000-GENERAL SERVICES					
249-000.000-477.000	BUILDING PERMITS	44,764	50,000	52,434	40,000
249-000.000-478.100	ELECTRICAL PERMITS	8,122	7,500	7,304	8,000
249-000.000-478.200	MECHANICAL/PLUMBING PERMITS	12,156	10,000	8,278	10,000
249-000.000-664.000	INTEREST & DIVIDEND INCOME	26	25	469	250
249-000.000-695.000	APPROPRIATION FROM FUND BALANCE				3,100
Totals for dept 000.000-GENERAL SERVICES		65,068	67,525	68,485	61,350
TOTAL ESTIMATED REVENUES		65,068	67,525	68,485	61,350
APPROPRIATIONS					
Dept 381.000-ZONING/PLANNING					
249-381.000-702.000	SALARIES - WAGES FULL TIME	11,982	12,500	10,102	12,500
249-381.000-704.000	SOCIAL SECURITY	888	950	734	950
249-381.000-705.000	RETIREMENT FUND CONTRIBUTION	3,508	3,000	2,691	3,400
249-381.000-707.000	DENTAL INSURANCE	305	340	303	364
249-381.000-708.000	VISION CARE REIMBURSEMENT	120	120	101	120
249-381.000-709.000	MEDICAL INSURANCE	3,969	4,166	3,740	4,256
249-381.000-710.000	LIFE INSURANCE	192	240	261	350
249-381.000-711.000	WORKER'S COMP INSURANCE	35	50	50	60
249-381.000-727.000	OFFICE SUPPLIES	170	250	288	350
249-381.000-740.249	BUILDING DEPT SOFTWARE	759	800	761	800
249-381.000-801.000	PROFESSIONAL SERVICES	583	3,000	2,180	3,000
249-381.000-801.400	CONTRACT BUILDING INSPECTIONS	10,155	15,000	12,176	15,000
249-381.000-801.600	CONTRACT ELECTRICAL INSP	5,290	5,500	3,980	5,500
249-381.000-801.700	CONTRACT MECHANICAL INSPECTION	8,640	9,500	3,870	8,000
249-381.000-891.450	LEASE PAYMENT				1,500
249-381.000-910.000	INSURANCE	1,161	1,250	1,250	1,250
249-381.000-940.000	INTERNAL RENTAL	2,304	2,300		2,300
249-381.000-940.002	OFFICE EQUIPMENT RENT	1,589	1,600		1,600
249-381.000-956.200	BANK FEES	43	50	23	50
249-381.000-975.000	APPROPRIATION TO FUND BALANCE		1,400		
Totals for dept 381.000-ZONING/PLANNING		51,693	62,016	42,510	61,350
TOTAL APPROPRIATIONS		51,693	62,016	42,510	61,350
NET OF REVENUES/APPROPRIATIONS - FUND 249		13,375	5,509	25,975	

TAX INCREMENT FINANCE AUTHORITY FUND SUMMARY (296)

Introductory Comments: The Village Council “un-hibernated” the TIFA in fiscal year 2015/2016. The captured funds will be used within the district to offset costs for things such as parking lot maintenance, beautification, branding, and infrastructure improvements which were previously part of the Village’s General Fund budget. In previous years, the DDA budget has covered items such as façade and fire suppression grants. Staff is recommending that those items continue to be funded in addition to shifting costs from General Fund to TIFA fund.

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 249 BUILDING DEPARTMENT FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000-GENERAL SERVICES					
249-000.000-477.000	BUILDING PERMITS	44,764	50,000	52,434	40,000
249-000.000-478.100	ELECTRICAL PERMITS	8,122	7,500	7,304	8,000
249-000.000-478.200	MECHANICAL/PLUMBING PERMITS	12,156	10,000	8,278	10,000
249-000.000-664.000	INTEREST & DIVIDEND INCOME	26	25	469	250
249-000.000-695.000	APPROPRIATION FROM FUND BALANCE				3,100
Totals for dept 000.000-GENERAL SERVICES		65,068	67,525	68,485	61,350
TOTAL ESTIMATED REVENUES		65,068	67,525	68,485	61,350
APPROPRIATIONS					
Dept 381.000-ZONING/PLANNING					
249-381.000-702.000	SALARIES - WAGES FULL TIME	11,982	12,500	10,102	12,500
249-381.000-704.000	SOCIAL SECURITY	888	950	734	950
249-381.000-705.000	RETIREMENT FUND CONTRIBUTION	3,508	3,000	2,691	3,400
249-381.000-707.000	DENTAL INSURANCE	305	340	303	364
249-381.000-708.000	VISION CARE REIMBURSEMENT	120	120	101	120
249-381.000-709.000	MEDICAL INSURANCE	3,969	4,166	3,740	4,256
249-381.000-710.000	LIFE INSURANCE	192	240	261	350
249-381.000-711.000	WORKER'S COMP INSURANCE	35	50	50	60
249-381.000-727.000	OFFICE SUPPLIES	170	250	288	350
249-381.000-740.249	BUILDING DEPT SOFTWARE	759	800	761	800
249-381.000-801.000	PROFESSIONAL SERVICES	583	3,000	2,180	3,000
249-381.000-801.400	CONTRACT BUILDING INSPECTIONS	10,155	15,000	12,176	15,000
249-381.000-801.600	CONTRACT ELECTRICAL INSP	5,290	5,500	3,980	5,500
249-381.000-801.700	CONTRACT MECHANICAL INSPECTION	8,640	9,500	3,870	8,000
249-381.000-891.450	LEASE PAYMENT				1,500
249-381.000-910.000	INSURANCE	1,161	1,250	1,250	1,250
249-381.000-940.000	INTERNAL RENTAL	2,304	2,300		2,300
249-381.000-940.002	OFFICE EQUIPMENT RENT	1,589	1,600		1,600
249-381.000-956.200	BANK FEES	43	50	23	50
249-381.000-975.000	APPROPRIATION TO FUND BALANCE		1,400		
Totals for dept 381.000-ZONING/PLANNING		51,693	62,016	42,510	61,350
TOTAL APPROPRIATIONS		51,693	62,016	42,510	61,350
NET OF REVENUES/APPROPRIATIONS - FUND 249		13,375	5,509	25,975	

VILLAGE OF SPRING LAKE

GENERAL OBLIGATION CAPITAL BOND DEBT FUND SUMMARY (390)

Introductory Comments: With the refunding of bonds in FY 12/13 came considerable interest savings over the remaining life of the bonds. Net future value (FV) Cash flow Savings is just over \$264,000 as shown on the following page. With the smoothing of the payments also comes the ability to adjust the millage rate from 1.01 to .82 mills. As taxable values within the Village increase due to new development, Council can reevaluate the millage rate over the remaining life of the bonds (*see attached spread sheet for projections.*)

In Fiscal Year 2015/2016, the Village entered into a lease agreement with Spring Lake Township and the Township currently occupies the space that previously housed the SLFBPD. The arrangement has proven to be mutually beneficial, convenient and less expensive than constructing a new township hall.



BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 390 2013 G. O. IMPROVEMENT REFUND BOND DEBT

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000-GENERAL SERVICES					
390-000.000-403.000	CURRENT REAL PROPERTY TAX	72,840	99,399	96,616	97,500
390-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(264)	(300)		(300)
390-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	1,022	2,906	3,088	2,490
390-000.000-664.000	INTEREST & DIVIDEND INCOME	8			
390-000.000-676.207	OFFICE RENT - POLICE DEPT	9,700			
Totals for dept 000.000-GENERAL SERVICES		<u>83,306</u>	<u>102,005</u>	<u>99,704</u>	<u>99,690</u>
TOTAL ESTIMATED REVENUES		83,306	102,005	99,704	99,690
APPROPRIATIONS					
Dept 990.000-GENERAL SERVICES					
390-990.000-956.200	BANK FEES	33			
390-990.000-975.000	APPROPRIATION TO FUND BALANCE		1,952		
390-990.000-991.008	BOND PRINCIPAL - 2013	75,000	75,000	75,000	75,000
390-990.000-995.008	BOND INTEREST - 2013	25,303	24,553	12,483	23,635
390-990.000-999.000	PAYING AGENT FEES	250	500	250	500
Totals for dept 990.000-DEBT SERVICE		<u>100,586</u>	<u>102,005</u>	<u>87,733</u>	<u>99,135</u>
TOTAL APPROPRIATIONS		100,586	102,005	87,733	99,135
NET OF REVENUES/APPROPRIATIONS - FUND 390		<u>(17,280)</u>		<u>11,971</u>	<u>555</u>

Bond Debt Projection - With 1% per Year Growth in Taxable Value

FY 15/16 Ending Fund Balance 2,000.00

Fiscal Year	Principal	Interest	Paying Agent Fees	Annual Cost	Tax Revenue	Ending Fund Balance
16/17	75,000.00	23,633.75	500.00	99,133.75	100,040.00	2,906.25
17/18	75,000.00	22,546.25	500.00	98,046.25	98,576.00	3,436.00
18/19	75,000.00	21,252.50	500.00	96,752.50	98,317.24	5,000.74
19/20	80,000.00	19,720.00	500.00	100,220.00	99,300.41	4,081.15
20/21	80,000.00	18,020.00	500.00	98,520.00	99,023.88	4,585.03
21/22	80,000.00	16,200.00	500.00	96,700.00	98,731.88	6,616.91
22/23	85,000.00	14,218.75	500.00	99,718.75	98,424.15	5,322.31
23/24	85,000.00	12,051.25	500.00	97,551.25	96,792.38	4,563.44
24/25	85,000.00	9,735.00	500.00	95,235.00	96,439.22	5,767.66
25/26	90,000.00	7,217.50	500.00	97,717.50	96,069.31	4,119.47
26/27	95,000.00	4,441.25	500.00	99,941.25	97,030.01	1,208.23
27/28	95,000.00	1,496.25	500.00	96,996.25	96,639.19	851.17
	1,000,000.00	170,532.50	6,000.00			

Fiscal Year	Taxable Value	Millage	Tax Revenue
16/17	122,000,000.00	0.8200	100,040.00
17/18	123,220,000.00	0.8000	98,576.00
18/19	124,452,200.00	0.7900	98,317.24
19/20	125,696,722.00	0.7900	99,300.41
20/21	126,953,689.22	0.7800	99,023.88
22/22	128,223,226.11	0.7700	98,731.88
22/23	129,505,458.37	0.7600	98,424.15
23/24	130,800,512.96	0.7400	96,792.38
24/25	132,108,518.09	0.7300	96,439.22
25/26	133,429,603.27	0.7200	96,069.31
26/27	134,763,899.30	0.7200	97,030.01
27/28	136,111,538.29	0.7100	96,639.19

VILLAGE OF SPRING LAKE

SEWER FUND SUMMARY (590)

Introductory Comments: This fund is an enterprise utility fund, which stands alone as a separate operating fund for the wastewater collection system. Its sole revenue source is the utility rates charged to customers using the system. The rates charged are based upon the water consumed and metered and the debt factor based upon the type of customer and the potential for loading the system. The water consumed is returned to the sanitary sewer collection system at the customer's site and the collection system transports the sewage volume to the Wastewater Treatment plant located across the Grand River in Grand Haven via a pump station located next to Tanglefoot Park. After treatment, the final effluent is discharged back into the Grand River. The Village's Sanitary Sewer Collection system includes over 78,000 linear feet of gravity sewer main, 14,674 ft. of force main and 6 lift stations.

In 1973, the Grand Haven/Spring Lake Sewer Authority began operating the wastewater treatment facility in Grand Haven under contract with the City of Grand Haven to provide wastewater treatment services for the Village of Spring Lake and the City of Grand Haven. Since then, the Village has paid a proportional share of the expense for operating this plant, similar to the shared expense for the operations of the NOWS drinking water treatment plant.

In 2013, the Village of Spring Lake applied for a Stormwater Asset Management and Wastewater (SAW) grant through the Michigan Department of Environmental Quality to perform an inventory and condition assessment of underground assets. In 2014, the Village learned that funds for this program may be available in 2017. Once an assessment of underground utilities has been completed, the Village will develop a comprehensive utility improvement plan for Major and Local Streets, the Water Distribution System and the Storm and Sanitary Sewer Collection Systems. Until this time, the Department of Public Works will be using preventive and responsive measures to maintain the Village's sanitary sewer collection system. This includes routine cleaning of pipes, lift stations and inspecting problem areas.

This budget includes the annual sewer cleaning, root-cutting and inspection program and the reconstruction of sanitary sewer lines along Buchanan Street (\$75,000).

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 590 SEWER DEPARTMENT

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000-GENERAL SERVICES					
590-000.000-642.000	UNMETERED & METERED SALES	194,094	192,000	191,213	192,000
590-000.000-642.002	READINESS TO SERVE CHARGES	179,715	179,000	181,608	180,000
590-000.000-642.100	PENALTY REVENUE	4,481	4,000	3,393	4,000
590-000.000-642.200	DEBT SERVICE REVENUE	75,637	75,000	76,493	76,000
590-000.000-642.590	SEWER EQUITY CHARGE	734	700		
590-000.000-664.000	INTEREST & DIVIDEND INCOME	56	50	523	450
590-000.000-677.000	REIMBURSEMENTS	3,470			
Totals for dept 000.000-GENERAL SERVICES		458,187	450,750	453,230	452,450
TOTAL ESTIMATED REVENUES		458,187	450,750	453,230	452,450
APPROPRIATIONS					
Dept 000.000-GENERAL SERVICES					
590-000.000-702.000	SALARIES - WAGES FULL TIME	49,736	49,739	39,295	62,550
590-000.000-702.001	SALARIES - OVERTIME PAY	4,429	5,310	1,015	5,154
590-000.000-702.123	SAW GRANT	45		300	300
590-000.000-703.000	SALARIES - WAGES PART TIME	142	500	349	625
590-000.000-703.441	DPW SEASONAL	67			
590-000.000-704.000	SOCIAL SECURITY	3,988	4,235	2,996	5,250
590-000.000-705.000	RETIREMENT FUND CONTRIBUTION	8,786	9,083	7,932	10,043
590-000.000-707.000	DENTAL INSURANCE	944	988	868	1,227
590-000.000-708.000	VISION CARE REIMBURSEMENT	295	288	192	323
590-000.000-709.000	MEDICAL INSURANCE	12,069	13,566	10,372	12,874
590-000.000-710.000	LIFE INSURANCE	573	600	658	750
590-000.000-711.000	WORKER'S COMP INSURANCE	963	1,220	550	1,000
590-000.000-727.000	OFFICE SUPPLIES	2,208	1,957	2,085	2,500
590-000.000-740.000	OPERATING SUPPLIES	2,235	1,800	491	1,800
590-000.000-740.002	DPW DRUG TESTING FEES	17	21		25
590-000.000-740.220	CDL RENEWAL FEES	77	97	102	125
590-000.000-741.000	CLOTHING	450	440	413	450
590-000.000-801.000	PROFESSIONAL SERVICES	25,261	25,000	12,450	22,000
590-000.000-801.902	CONTRACT - WORKERS	30	39		
590-000.000-802.001	SEWER CLEANING & INSPECTION	14,617	17,000	11,895	17,000
590-000.000-804.100	AUDIT SERVICES	1,580	1,750	1,586	1,650
590-000.000-818.002	GH/SL SEWER AUTHORITY	146,944	150,000	99,762	160,000
590-000.000-818.003	SLT LIFT STATION	29,453	30,000	16,893	31,000
590-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	6,000	7,000	5,833	7,000
590-000.000-853.000	TELEPHONE	2,456	2,500	2,317	2,550
590-000.000-860.000	TRANSPORTATION/TRAINING	755	1,000	533	1,000
590-000.000-900.000	PRINTING & PUBLISHING	19	50	24	50
590-000.000-910.000	INSURANCE	3,144	3,500	3,985	4,100
590-000.000-921.000	ELECTRIC SERVICE	6,513	6,500	4,449	7,000
590-000.000-923.000	HEATING	2,795	3,000	2,551	3,100
590-000.000-935.000	REPAIRS & MAINTENANCE	7,684	12,000	3,442	10,500
590-000.000-940.000	INTERNAL RENTAL	5,391	6,500	3,647	6,000
590-000.000-940.002	OFFICE EQUIPMENT RENT	1,688	1,688		1,688
590-000.000-956.000	MISCELLANEOUS	56	100	11	100
590-000.000-956.200	BANK FEES	608	600	365	700
590-000.000-970.000	CAPITAL OUTLAY		250,000	203,826	75,000
590-000.000-970.591	WATER/SEWER METER PURCHASE	823		171	
590-000.000-974.395	TRANSFER TO STREET DEBT	2,000			
590-000.000-987.000 *	DEPRECIATION	43,368	45,000		50,000
Totals for dept 000.000-GENERAL SERVICES		388,209	653,071	441,358	505,434
* NOTES TO BUDGET: DEPARTMENT 000.000 GENERAL SERVICES					
987.000	DEPRECIATION				
	FOOTNOTE AMOUNTS:				50,000
	NON CASH EXPENSE				
	DEPT '000.000' TOTAL				50,000
TOTAL APPROPRIATIONS		388,209	653,071	441,358	505,434
NET OF REVENUES/APPROPRIATIONS - FUND 590		69,978	(202,321)	11,872	(52,984)

VILLAGE OF SPRING LAKE

WATER FUND SUMMARY (591)

Introductory Comments: The Water Fund is an enterprise utility fund, which stands alone as a separate operating fund for the water distribution system. The fund's sole source of revenue is the utility rates charge to the customers using the system. The rates are based upon the water consumed and metered, based upon the type of customer and the potential for high peak demand at any one time.

The Village of Spring Lake purchases water from the Northwest Ottawa Water System (NOWS) for distribution to its 1,200 customers. The use of NOWS water replaced a system that had been very efficient and cost effective since its inception in the early 1900s. This change took place in April 1992 at the end of a long process that began as the result of the discovery of TCE and PCE in the Village's groundwater water aquifer in 1987. The Village has discarded a groundwater-based supply system in favor of connecting to the Lake Michigan-based NOWS. This conversion has been costly and has already had significant water rate and millage levy implications. The Village, however, has been able to provide high-quality water to its residents through this conversion. Water commodity and readiness to serve rates, as well as debt service fees, are recommended to stay the same as last year.

In 2015, the Village entered into a three-year contract with HydroCorp, Inc. to revise the formal Cross Connection Control Program, which is a requirement of the Michigan Department of Environmental Quality under Part 14 of the Michigan Safe Drinking Water Act, 1976 PA 399, as amended, (Act 399). This contract brings the Village into compliance with the regulation and also benefits consumers of the water supply by ensuring plumbing devices designed to keep the potable water from becoming contaminated through loss of pressure or back-siphonage at commercial and industrial locations. Implementation of this program will also account for Water Department Personnel providing site visits to water customers during routine work orders to educate and inspect for potential cross connection hazards that can be mitigated.

The Village's Water Distribution network is comprised of over 102,000 linear feet of water main, 154 hydrants and 219 valves. Improvements to the water system proposed in the FY16-17 budget include replacement of two water valves and two hydrants.

BUDGET REPORT FOR VILLAGE OF SPRING LAKE

Fund: 591 WATER DEPARTMENT

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000-GENERAL SERVICES					
591-000.000-451.300	WATER TOWER CELLULAR USE	3,470	3,400	2,971	3,600
591-000.000-626.000	SERVICE RENDERED	3,189	3,500	2,480	3,000
591-000.000-642.001	METERED SALES	193,909	206,000	206,414	207,000
591-000.000-642.002	READINESS TO SERVE CHARGES	121,262	125,000	125,268	125,000
591-000.000-642.100	PENALTY REVENUE	3,335	3,162	2,837	3,000
591-000.000-642.200	DEBT SERVICE REVENUE	64,379	66,000	66,553	66,500
591-000.000-642.591	WATER EQUITY CHARGE	1,915	2,000	1,915	1,900
591-000.000-664.000	INTEREST & DIVIDEND INCOME	543	100	2,042	1,700
591-000.000-677.000	REIMBURSEMENTS	11,123			
591-000.000-677.110	NSF RETURNED CHECK FEE	160	80	80	80
591-000.000-694.000	OTHER MISCELLANEOUS INCOME	661			
Totals for dept 000.000-GENERAL SERVICES		403,946	409,242	410,560	411,780
TOTAL ESTIMATED REVENUES		403,946	409,242	410,560	411,780
APPROPRIATIONS					
Dept 000.000-GENERAL SERVICES					
591-000.000-702.000	SALARIES - WAGES FULL TIME	69,124	63,847	59,218	77,215
591-000.000-702.001	SALARIES - OVERTIME PAY	4,882	6,975	2,521	5,154
591-000.000-703.000	SALARIES - WAGES PART TIME	722	587	947	1,618
591-000.000-703.441	DPW SEASONAL	46		63	
591-000.000-704.000	SOCIAL SECURITY	5,449	5,450	4,578	6,425
591-000.000-705.000	RETIREMENT FUND CONTRIBUTION	8,777	11,656	7,916	10,002
591-000.000-707.000	DENTAL INSURANCE	954	990	877	1,214
591-000.000-708.000	VISION CARE REIMBURSEMENT	293	240	181	327
591-000.000-709.000	MEDICAL INSURANCE	12,213	12,907	10,258	12,768
591-000.000-710.000	LIFE INSURANCE	577	603	672	625
591-000.000-711.000	WORKER'S COMP INSURANCE	865	950	550	1,000
591-000.000-727.000	OFFICE SUPPLIES	2,208	1,500	2,085	2,500
591-000.000-740.000	OPERATING SUPPLIES	4,414	7,000	8,669	8,000
591-000.000-740.002	DPW DRUG TESTING FEES	17	21		
591-000.000-740.220	CDL RENEWAL FEES	77	100	102	125
591-000.000-740.591	OPERATING SUPPLIES - NEW SERVICES	10,865	12,000	1,394	11,000
591-000.000-741.000	CLOTHING	573	440	413	500
591-000.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	20,063	15,000	9,562	15,000
591-000.000-801.000	PROFESSIONAL SERVICES	35,398	24,000	30,600	30,000
591-000.000-801.902	CONTRACT - WORKERS	1,099	618		
591-000.000-804.100	AUDIT SERVICES	1,580	1,750	1,586	1,650
591-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	6,500	6,400	6,250	7,500
591-000.000-818.006	WATER COMMODITY PURCHASE	122,459	105,000	68,864	125,000
591-000.000-819.592	FERRYSBURG - NOWS I 21.08%		11,000		
591-000.000-819.593	SLT - NOWS I 21.08%		19,000		
591-000.000-860.000	TRANSPORTATION/TRAINING	2,392	3,000	1,300	3,000
591-000.000-900.000	PRINTING & PUBLISHING	19	24	24	50
591-000.000-910.000	INSURANCE	3,144	3,985	3,985	4,200
591-000.000-923.000	HEATING			177	1,200
591-000.000-940.000	INTERNAL RENTAL	13,057	13,000	13,797	15,000
591-000.000-940.002	OFFICE EQUIPMENT RENT	1,688	1,688		1,688
591-000.000-956.000	MISCELLANEOUS	56	57	11	50
591-000.000-956.200	BANK FEES	1,000	1,060	576	1,000
591-000.000-970.000	CAPITAL OUTLAY	5,814	13,000	21,908	20,000
591-000.000-970.591	WATER/SEWER METER PURCHASE	(4,677)	3,000	3,181	3,000
591-000.000-974.303	TRANSFER TO STREET DEBT	2,000			
591-000.000-987.000 *	DEPRECIATION	121,693	125,000		125,000
591-000.000-991.004	BOND PRINCIPAL - 2001 INTAKE		24,538	20,851	21,844
591-000.000-995.004	BOND INTEREST - 2001 INTAKE	4,418	4,774	3,355	4,400
591-000.000-995.200	2009 NOWS IMPROVEMENT BONDS - PRIM		321	230	219
591-000.000-995.300	2009 NOWS IMPROVEMENT BONDS - INTF	1,033	1,311	1,021	1,000
591-000.000-996.004	2005 NOWS BONDS - INTEREST	506			
591-000.000-999.000	PAYING AGENT FEES	642	750	445	750
Totals for dept 000.000-GENERAL SERVICES		461,940	503,542	288,167	520,024
* NOTES TO BUDGET: DEPARTMENT 000.000 GENERAL SERVICES					
987.000	DEPRECIATION				
	FOOTNOTE AMOUNTS:				125,000
	NON CASH EXPENSE				
	DEPT '000.000' TOTAL				125,000
TOTAL APPROPRIATIONS		461,940	503,542	288,167	520,024
NET OF REVENUES/APPROPRIATIONS - FUND 591		(57,994)	(94,300)	122,393	(108,244)

VILLAGE OF SPRING LAKE

CENTRAL EQUIPMENT FUND SUMMARY (661)

Introductory Comments: Revenues in this fund are primarily generated from the rental rates for the use of equipment within the DPW garage (i.e. trucks, backhoe, etc.) by the various funds of the Village. These other funds pay the rental rates to the Central Equipment Fund, which in turn, takes care of the maintenance and replacement of the equipment. The rental rates are established annually by MDOT.

For Department of Public Works operations, the Central Equipment roster includes 5 pickup trucks, 2 1-ton trucks with dump boxes, 2 large heavy duty dump trucks with underbody scrapers, 1 leaf vacuum truck, 1 bucket truck with a 20 foot aerial lift and two recreational style utility vehicles used for meter-reading operations and non-motorized trail maintenance. For winter street maintenance, each pickup truck has front plow and a salt spreader machine is installed in the back of a 1-ton truck; the two large dump trucks also have large front plows.

In addition to these vehicles, the roster also includes an asphalt patch mix trailer, a sewer jet cleaning trailer, various trailers, a highway arrow board, a hoist, and a trailer mounted generator for various mobile maintenance activities. For lawn maintenance, the roster includes 6 mowers of varying size and capability; the roster also includes a tractor with backhoe and front loader and two smaller tractors with hi-low, power broom, small loader and snow blowing attachments.

This budget includes fuel and routine maintenance and repair items for the Central Equipment roster. For capital outlay, this budget includes replacement of a sewer jet (\$50,000) and leasing a backhoe (\$30,000). The budget also provides \$5,000 for the replacement of the department's salt spreader box.

BUDGET REPORT FOR VILLAGE OF SPRING LAKE
Fund: 661 CENTRAL EQUIPMENT FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 AMENDED BUDGET	2015-16 ACTIVITY THRU 04/30/16	2016-17 PROPOSED BUDGET
ESTIMATED REVENUES					
Dept 000.000-GENERAL SERVICES					
661-000.000-664.000	INTEREST & DIVIDEND INCOME	76	100	814	250
661-000.000-669.000	EQUIPMENT RENTALS	152,161	112,742	119,958	177,600
661-000.000-669.001	OFFICE EQUIPMENT RENTALS	13,500	15,176		15,176
661-000.000-673.000	SALE OF FIXED ASSETS	4,312	10,000		1,000
661-000.000-677.150	INSURANCE REIMBURSEMENT	972		1,789	
Totals for dept 000.000-GENERAL SERVICES		171,021	138,018	122,561	194,026
TOTAL ESTIMATED REVENUES		171,021	138,018	122,561	194,026
APPROPRIATIONS					
Dept 000.000-GENERAL SERVICES					
661-000.000-702.000	SALARIES - WAGES FULL TIME	17,953	17,054	12,753	17,227
661-000.000-702.001	SALARIES - OVERTIME PAY	291	1,061	622	1,000
661-000.000-703.000	SALARIES - WAGES PART TIME	538	575	1,562	2,000
661-000.000-703.441	DPW SEASONAL	60			
661-000.000-704.000	SOCIAL SECURITY	1,354	1,430	1,081	1,595
661-000.000-705.000	RETIREMENT FUND CONTRIBUTION	1,090	2,990	879	1,148
661-000.000-707.000	DENTAL INSURANCE	148	156	112	183
661-000.000-708.000	VISION CARE REIMBURSEMENT	21	27	8	45
661-000.000-709.000	MEDICAL INSURANCE	1,947	2,142	1,337	1,898
661-000.000-710.000	LIFE INSURANCE	80	85	67	85
661-000.000-711.000	WORKER'S COMP INSURANCE	273	290	125	250
661-000.000-727.000	OFFICE SUPPLIES	46	75		
661-000.000-740.000	OPERATING SUPPLIES	24,306	25,000	16,736	25,000
661-000.000-740.002	DPW DRUG TESTING FEES	78	98	60	100
661-000.000-740.220	CDL RENEWAL FEES	17	22	23	25
661-000.000-741.000	CLOTHING	200	98	107	120
661-000.000-801.000	PROFESSIONAL SERVICES	3,674	2,500	5,567	8,000
661-000.000-801.902	CONTRACT - WORKERS	185	400		
661-000.000-804.100	AUDIT SERVICES	316	340	323	350
661-000.000-853.000	TELEPHONE	4,205	4,200	5,185	6,500
661-000.000-853.200	INTERNET SERVICE	905	900	870	1,000
661-000.000-853.400	TELEPHONE - CELLULAR SERVICE	3,736	3,600	3,113	3,800
661-000.000-910.000	INSURANCE	11,069	11,000	12,084	12,500
661-000.000-920.172	MANAGER VEHICLE LEASE PYMT	5,202	3,600	2,764	4,000
661-000.000-930.000	OFFICE EQUIPMENT MAINTENANCE	10,378	9,000	7,160	11,000
661-000.000-932.000	EQUIPMENT MAINTENANCE	32,713	25,000	22,898	33,000
661-000.000-956.200	BANK FEES	766	750	351	425
661-000.000-970.000 *	CAPITAL OUTLAY	6,677	144,000	143,064	90,000
661-000.000-987.000 *	DEPRECIATION	65,047	76,000		76,000
Totals for dept 000.000-GENERAL SERVICES		193,275	332,393	238,851	297,251
* NOTES TO BUDGET: DEPARTMENT 000.000 GENERAL SERVICES					
970.000	CAPITAL OUTLAY				
				FOOTNOTE AMOUNTS:	50,000
	SEWER JET			FOOTNOTE AMOUNTS:	5,000
	SALT SPREADER			FOOTNOTE AMOUNTS:	30,000
	BACKHOE LEASE			FOOTNOTE AMOUNTS:	30,000
	ACCOUNT '970.000' TOTAL				85,000
987.000	DEPRECIATION				
				FOOTNOTE AMOUNTS:	76,000
	NON CASH EXPENSE				
	DEPT '000.000' TOTAL				161,000
TOTAL APPROPRIATIONS		193,275	332,393	238,851	297,251
NET OF REVENUES/APPROPRIATIONS - FUND 661		(22,254)	(194,375)	(116,290)	(103,225)

**Five-Year Capital Improvement Plan
Fund 661 ~ Central Equipment**

Useful Life (Years)	ID#	Description	Replacement Cost		FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY19/20	FY20/21	Annual Cost
15	T0002	2012 Wacker Nueson WL30	\$60,000								\$4,000
10	T0003	2007 Case 580 Backhoe	\$150,000			\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
7	T0005	2014 Kubota B2650	\$27,000								\$3,857
		Kubota Sidewalk Plow	\$5,000	\$4,400							#DIV/0!
20	VA0016	2006 IR Air Compressor	\$15,000								\$750
15	VA0001	2000 Falcon Hot Patch Trailer	\$25,000								\$1,667
10	VA0021	2014 Tommy Lift	\$5,000								\$500
		Garage Door/Opener									
10		Power Washer	\$800	\$800							\$80
10	V0002	2007 Ford F-250 - Diesel	\$50,000					\$50,000			\$5,000
10	V0003	2005 Ford F-250 - Gas	\$50,000			\$50,000					\$5,000
10	V0004	2003 Dodge Ram 2500 (Hemi)**	\$50,000								\$0
10	V0005	2009 Ford F-250 - Diesel	\$55,000						\$55,000		\$5,500
10	V0007	2005 Ford F-350 (1 Ton)	\$60,000				\$55,000				\$6,000
10	V0008	2012 Ford F-350 (1 Ton)	\$60,000								\$6,000
10	V0014	2014 Ford F-250 - Diesel	\$55,000								\$5,500
20	V0009	2000 Ford F-350 - Bucket Truck	\$55,000								\$2,750
20	V0010	1996 Ford CF 7000 - Leaf Truck	\$65,000			\$53,000					\$3,250
5	VA0012	2008 Vacuum - Leaf Truck (2014)	\$5,000			\$5,000					\$1,000
10	V0011	2002 International 2554**									\$0
10	V0012	2010 International 7400 SFA	\$130,000								\$13,000
10	V0016	2016 International Dump/Plow	\$150,000	\$135,339							\$15,000
3		Tractor Attachment - Wacker forks	\$5,000								\$1,667
10	V0013	2008 Tomberlin Electric Cart	\$15,000			\$15,000					\$1,500
10	V0015	2014 Star EV	\$15,000								\$1,500
15	VA0004	2004 Sewer Jet	\$50,000			\$50,000					\$3,333
		Miscellaneous Tools		\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
20	VA0014	2015 Venturo Hoist	\$5,000								\$250
5	VA0011	2010 Salt Spreader	\$5,000	\$5,000							\$1,000
15	V0013	Snow Blower	\$3,000								\$200
10	V0013	Sidewalk Snowblower	\$1,500								\$150
7	V0013	Billy Goat Leaf Blower	\$4,000								\$571
15		Generators	\$4,000								\$267
5		Small Generator	\$1,500								\$300
10		Gas Monitor (Confined Space)	\$4,000								\$400
SUB-TOTAL					\$149,539	\$69,000	\$142,000	\$74,000	\$69,000	\$74,000	#DIV/0!
		Computers		\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	
		Software		\$1,000							
		Copy Machine									
		Printers			\$1,000						
		Camera									
		Fax Machine									
		Postage Machine									
		Files									
		Furniture									
		Phones									
		Server		\$7,000							
TOTAL					\$158,739	\$71,200	\$143,200	\$75,200	\$70,200	\$75,200	

Non-Capital Expenses	\$132,795	\$135,451	\$138,160	\$140,923	\$143,742
Projected Revenues	\$166,426	\$169,755	\$173,150	\$176,613	\$180,145
Projected Cash Balance	\$235,000	\$197,431	\$88,535	\$48,324	\$13,814
					-\$24,983

VILLAGE OF SPRING LAKE

TRUST & AGENCY FUND SUMMARY (701)

Introductory Comments: This fund is established for funds the Village is holding on behalf of other entities such as the Wooden Boat Show, the Central Park Capital campaign or the Heritage Festival. These funds are not available for use by the Village. Funds deposited into this account are listed as liabilities rather than revenues since the funds are owed to other entities. As a result there are no revenues or expenses budgeted in this fund.