

Village of Spring Lake

Council Work Session

June 9, 2014

7:00 p.m.

102 West Savidge Street (Upstairs Conference Room)
Spring Lake, MI 49456

www.springlakevillage.org

1	7:00 p.m. - Planning Commission Composition The Planning Commission met on May 27, 2014 and discussed the composition of its members. Attached please find a memo from Planner Jennifer Howland. It is the Planning Commission's recommendation that the membership be reduced from 9 members to seven.
2	7:04 p.m. - Competitive Grant Assistance Program (CGAP) Funding The State of Michigan has a program for granting local units of government funding for collaborative projects. Attached is an application for your review. There is \$8M budgeted for the current round that ends June 24 th . If Council so chooses, you might authorize the Village President and/or Manager to apply for funding under this program.
3	7:08 p.m. - Board & Committee Appointments <ul style="list-style-type: none">• Parks & Recreation Collaborative Committee - Village Manager Chris Burns & Michele Yasenak• Spring Lake Lake Board - Samantha Verplank• Police Commission - Mark Powers
4	7:10 p.m. - Fiscal Year 2013/2014 Budget Amendments It is an annual audit requirement to adjust the budget right up to the close of June.
5	7:15 p.m. - Five-Year Capital Improvement Plan Per the Municipal Planning Act of 2008 (<i>attached</i>), the Village Planning Commission must recommend a Five-Year Capital Improvement Plan to the Village Council each year. On Tuesday, May 27, 2014 the Village Planning Commission considered the five-year plan. Village Charter, Section 8.10, requires that the Village Manager prepare and submit a five-year capital program (<i>attached</i>) no later than the final date of submission of the budget.
6	7:20 p.m. - Budget

	<p>At May meetings, Council Members were presented with the proposed 2014/2015 Spring Lake Village budget. Village Charter, Section 8.05(2)c requires that the Village Council adopt the budget on or before the fifteenth day of June, hence the Special Meeting on June 9, 2014. Resolution 2014-05 is included for Council review.</p> <p>Points of interest:</p> <ul style="list-style-type: none"> • <i>Please bring your blue budget books with you to the Work Session as we will have pages to insert prior to the adoption at the Special meeting.</i>
<p>7</p>	<p>7:40 p.m. - Miscellaneous Receivables</p> <p>Each June, Council must approve delinquent Miscellaneous Receivables that need to be placed on taxes. At this time, we have approximately \$160.42 of unpaid receivables that are over 120 days old.</p>
<p>8</p>	<p>7:45 p.m. - Outboard Motor Exhibit</p> <p>The Wolverine Chapter of the Antique Outboard Motor Club would like to rent Mill Point Park on June 13, 2015 from 9:00 a.m. until 2:00 p.m. for an Outboard Motor Exhibit (<i>see attached request</i>).</p>
<p>9</p>	<p>7:48 p.m. - Communications</p> <ul style="list-style-type: none"> • Civil Infraction Update • Concert Endowment Fund • Grand Haven Thank You • GHACF Update • Code Enforcement Letter • Library Calendar • Manager's Calendars (June & July) • Mill Point Senior Housing • SLFPD Sportsmanship Awards
<p>10</p>	<p>7:53 p.m. - Minutes</p> <p>Minutes of May 19, 2014 meeting are attached for review. Should you wish to make edits, please share that information with Chris Burns prior to June 12, 2014.</p>

Christine Burns

From: Jennifer Howland
Sent: Wednesday, June 04, 2014 4:47 PM
To: Christine Burns
Subject: PC membership recommendation
Attachments: Staff Memo - Planning Commission Membership 5-27-14.docx

Chris,

At their meeting on May 27th, the Planning Commission voted 6-0 to recommend that the membership of the Planning Commission be reduced from 9 members to 7 members. This is in keeping with the Michigan Planning Enabling Act, which requires 5, 7, or 9 members. Attached is the memo I gave the PC.

Jen



MEMORANDUM

To: Planning Commission

From: Jennifer Howland, Village Planner

Date: May 27, 2014

Subject: Planning Commission Membership

We have two vacancies on the Village Planning Commission. While we have 7 members, I recommend you consider reducing your total membership from 9 members to 7 members. The Village has the option to have 5, 7, or 9 members per the Michigan Planning Enabling Act. Below are a few local communities and their respective Planning Commission sizes.

- The Village has a population of ~2,300 people with a 9-member Planning Commission.
- Ferrysburg has a population of ~3,000 with a 7-member Planning Commission.
- The City of Grand Haven has a population of ~10,650 with a 9-member Planning Commission.
- Spring Lake Township has a population of ~13,000 with a 7-member Planning Commission.

"The membership of the Planning Commission should be representative of important segments of the community, such as the economic, governmental, educational, and social development of the local unit of government, in accordance with the major interests as they exist in the local unit of government, such as agriculture, natural resources, recreation, education, public health, government, transportation, industry, and commerce. The membership shall also be representative of the entire geography of the local unit of government to the extent practicable." (Excerpt from the Michigan Planning Enabling Act)

If you feel that a 7-member Planning Commission can adequately represent the Village's diversity and overall interests, you should make a motion to recommend that the Village Council reduce the membership to 7.

Competitive Grant Assistance Program Application (FY 2014 - Round 2)

Issued under authority of 2013 Public Act 59.

PART 1: PRIMARY INFORMATION			
1. Primary Applicant Name		2. Primary Applicant Code	
3. Primary Applicant FEIN		4. Primary Applicant County	
5. Mailing Address	6. City	7. State	8. ZIP Code
PART 2: PROJECT OVERVIEW			
9. Project Title			
10. Project Type <input type="checkbox"/> Merger <input type="checkbox"/> Consolidation <input type="checkbox"/> Cooperative Effort/Collaboration			
11. Estimated Start Date		12. Estimated Completion Date	
13. Estimated Total Project Cost		14. Grant Amount Requested	
15. Additional Applicants Participating in Project (include county and local unit code or school district code). Attach letters of support from each of the participating applicants.			
16. Are the applicant(s) involved willing to devote appropriate resources and time to this project? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, explain why the applicant(s) are unable to devote appropriate resources and time to the project.			
17. Is there potential for expansion of the project to include additional applicant(s) at a later date? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain how the project would be expanded to include additional applicants at a later date.			
PART 3: PROJECT CONTACT INFORMATION			
Note: The project contact individual should be a vital part of the grant project and will be the Michigan Department of Treasury's contact.			
18. Contact Name		19. Contact Title	
20. Contact Telephone Number		21. Contact Fax Number	
22. Contact E-mail Address			
23. Contact Entity Name			
PART 4: PROJECT DETAILS			
24. Current Services: How are the services currently being provided?			

PART 4: PROJECT DETAILS, CONTINUED

25. Shared Service Analysis: Describe the status of any shared service analysis undertaken to date related to this project. **If a shared service analysis has been completed, attach a copy of the shared service analysis or feasibility study.**

26. Project Description:

27. Goals, Measures, and Business Objectives of this Project: What are the outcomes you hope to achieve? How will you measure the outcomes? Provide the measures which will be used to determine the success of the project.

28. Potential Barriers: Describe any barriers that currently exist that may have an impact on the implementation of the proposed project.

29. Cost Savings: Will the project save money? Yes No

A. SHORT - TERM (1 year or less) <input type="checkbox"/> Yes <input type="checkbox"/> No	Estimated Short-Term Savings
B. LONG - TERM (Greater than 1 year) <input type="checkbox"/> Yes <input type="checkbox"/> No	Estimated Annual Long-Term Savings
	Estimated 5 Year Total Savings

C. Did you attach a detailed calculation of the cost savings and provide an explanation of how the cost savings were calculated? Yes No

30. Work Plan and Project Timeline: What are the implementation steps to ensure this project's success? What are the projected outcomes at each step?

PART 4: PROJECT DETAILS, CONTINUED

31. Total Grant Budget Worksheet: For each budget category, attach a detailed list of proposed expenditures. Explain how the expenditures support and are essential to the merger, consolidation, or cooperative effort/collaboration.

Budget Category	Estimated Total Project Cost	Grant Budget Amount Requested
	TOTAL ESTIMATED PROJECT COST \$0.00	TOTAL GRANT AMOUNT REQUESTED \$0.00

32. Additional Information and Comments:

PART 5: CERTIFICATION

33. I certify that all statements in this application, including all requested supplemental information, are true, complete and accurate to the best of my knowledge. If awarded, I agree to allow the Michigan Department of Treasury and the State Auditor General's Office (and/or any of their duly authorized representatives) access, for the purposes of inspection, audit, and examination, to any books, documents, papers, and records of the grantee which are related to this project. I agree to allow the Michigan Department of Treasury to conduct periodic program reviews of the project. The purpose of these reviews will be to determine adherence to stated project goals and to review progress of the project in meeting its objectives. I agree to submit quarterly and final narrative and financial status reports and a one-year Final Follow-up Report to the Michigan Department of Treasury. I understand that failure to submit any required reports may result in the termination of the grant. I understand that this grant may be terminated if the Michigan Department of Treasury concludes that I am not in compliance with the conditions and provisions of this grant, or have falsified any information. By way of signature, I agree with all conditions of this grant program.

Primary Applicant's Chief Administrative Officer Signature (as defined in MCL141.422b)	Date
Printed Name of Primary Applicant's Chief Administrative Officer (as defined in MCL 141.422b)	Title

Applications are due June 25, 2014. Completed applications submitted via mail or e-mail must be received by the Michigan Department of Treasury no later than 11:59 p.m. on Wednesday, June 25, 2014. Incomplete applications may not be considered.

A signed and completed application (including attachments) can be submitted by e-mail to TreasRevenueSharing@michigan.gov or by mail to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing, MI 48909

Instructions for Form 4921

Competitive Grant Assistance Program Application (FY 2014 - Round 2)

The numbers listed below coincide with the numbers on the grant application. Lines not listed are explained on the form.

PART 1: PRIMARY INFORMATION

1. Primary Applicant Name. The name of the Primary Applicant that has the authority and the responsibility for the administration of the project in accordance with the project conditions. The Primary Applicant must be a city, village, township, county, authority, school district, intermediate school district, public community college, or public university. For example, "City of Blank" is acceptable.

2. Primary Applicant Code. The revenue sharing local unit code or school district code for the Primary Applicant.

3. Primary Applicant FEIN. Federal employer identification number that is issued by the Internal Revenue Service.

4. Primary Applicant County. County in which the Primary Applicant is located.

5. Mailing Address. Street number and name, including suite number if applicable, of the Primary Applicant.

PART 2: PROJECT OVERVIEW

9. Project Title. Short name that is descriptive of the work to be done.

10. Project Type. Indicate project type. For the purpose of this application:

- a. A merger is the complete combination of 2 or more qualified applicants, into a single entity.
- b. A consolidation is the combination of 2 or more department service units between 2 or more qualified applicants, where there is a decrease in the number of service units.
- c. A cooperative effort/collaboration is the sharing of services between 2 or more qualified applicants.

11. Estimated Start Date. Date the project is slated to begin.

12. Estimated Completion Date. Date the project is expected to be completed.

13. Estimated Total Project Cost. Estimated cost of the total project.

14. Grant Amount Requested. Amount of funding requested for this grant project. The Michigan Department of Treasury reserves the right to award funds for an amount other than requested.

15. Additional Applicants Participating In Project. If the project involves multiple applicants, list all applicants that will participate, including their name, county, and revenue sharing local unit code or school district code. Attach letters of support from each of the participating applicants.

PART 3: PROJECT CONTACT INFORMATION

18. Contact Name. Full name of the individual that will be responsible for the project and all reporting requirements.

19. Contact Title. Full title of the individual that will be responsible for the project.

20. Contact Telephone Number. Complete phone number, including area code, of the individual that will be responsible for the project.

21. Contact Fax Number. Complete fax number, including area code, of the individual that will be responsible for the project.

22. Contact E-mail Address. Complete e-mail address of the individual that will be responsible for the project.

23. Contact Entity Name. Name of the entity the project contact is affiliated with.

PART 4: PROJECT DETAILS (Attach additional information if needed)

24. Current Services. Briefly describe how the services related to this project are currently being provided. What is working well? What is not working? Provide the information for all applicants.

25. Shared Service Analysis. Describe the status of any shared service analysis undertaken to date related to this project. Have you performed a service consolidation study? If yes, briefly describe the status of the study (i.e. has it been completed, when was it or will it be completed; how the study relates to the proposed project; etc...). If a shared service analysis has been completed, attach a copy of the shared service analysis or feasibility study.

26. Project Description. Clearly identify all components of this project, including but not limited to the following: detailed description of proposed project; what is the desired outcome(s) of this project; why are you doing the project; what is the final product of the project; etc... It is very important to present all substance of the project in a concise form. This information will be an important factor in the selection process.

27. Goals, Measures, and Business Objectives of this Project. List the goals, measures, and business objectives this project will be accomplishing. Explain the outcomes you hope to achieve and how they will be

Instructions for Form 4921

Competitive Grant Assistance Program Application (FY 2014 - Round 2)

measured. Provide the measures that will be used to determine the success of the project.

28. Potential Barriers. Describe any barriers that exist that may have an impact on the implementation of the proposed project, including but not limited to legal barriers, citizen buy-in, political buy-in, union buy-in, union contracts with "exclusivity clauses", etc... How will these barriers be overcome? What is the anticipated timeframe to overcome the barriers? How will the barriers affect the implementation of the proposed project?

29. Cost Savings. Indicate "yes" or "no" and include estimated savings amount for both short-term (one year or less) and long-term (greater than one year). For long-term savings, indicate the estimated annual savings and estimated 5 year savings. Attach a detailed calculation of the cost savings and provide an explanation of how the cost savings were calculated.

30. Work Plan and Project Timeline. Describe the implementation steps to make the project successful, including the estimated stages of project development and a detailed timeline chart outlining each phase of the project (i.e. list task and projected task completion date, etc...). It should be written so it is clear what the project deliverables and outcomes will be.

31. Total Grant Budget Worksheet. Provide categorical descriptions and amounts. The totals of this worksheet should equal the Estimated Total Project Cost (Line 13) and the Grant Amount Requested (Line 14) in Part 2. For each budget category, attach a detailed list of the proposed expenditures and explain how they support and are essential to the project.

32. Additional Information and Comments. Provide any other information or comments you deem pertinent, but not specifically requested elsewhere in the application.

PART 5: CERTIFICATION

33. Signature of the Primary Applicant's Chief Administrative Officer (as defined in MCL 141.422b), including printed name, title, and date of signature.

FILING INSTRUCTIONS

Applications are due June 25, 2014. Completed applications submitted via mail or e-mail must be received by the Michigan Department of Treasury no later than 11:59 p.m. on Wednesday, June 25, 2014. Incomplete applications may not be considered.

A signed and completed application (including attachments) can be submitted by e-mail to TreasRevenueSharing@michigan.gov or by mail to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing, MI 48909

Christine Burns

From: Lukas Hill [LHill@springlaketwp.org]
Sent: Wednesday, May 21, 2014 12:57 PM
To: jhowland@grandhaven.org; bcargo@ght.org; Craig Bessinger; Christine Burns
Cc: Pam Blough (pamb@pmbrough.com); Gordon Gallagher
Subject: RECREATION PLAN

Importance: High

Good Afternoon,

I met with Pam Blough regarding the regional Recreation Plan and we would like to set the first meeting date for the collaborative committee **for June 11th at 5:30PM** (location TBD). We hope that you can have your appointed committee members chosen soon so that they can be notified of the meeting as soon as possible. Please contact me if you have any questions.

Best,
Lukas

Lukas E. Hill, AICP
Community Development Director
Spring Lake Township
106 S. Buchanan Street
Spring Lake, MI 49456
(616) 844-2110 Direct
www.springlaketwp.org

"WHERE NATURE SMILES FOR SEVEN MILES"

Village of Spring Lake
June 2014 Budget Adjustments

	Fund	Dept.	Account	Current	Proposed	Change
101-000.000-403.100	General	Expense	Property Tax Refunds	3,921	410	(3,511)
101-000.000-451.100	General	Revenue	Cable TV Franchise Fees	44,000	47,000	3,000
101-000.000-601.000	General	Revenue	Charges for Services	1,500	3,400	1,900
101-000.000-670.100	General	Revenue	Barber School Rental	5,500	6,100	600
101-000.000-675.000	General	Revenue	Appropriation from Fund Balance	-	-	-
101-000.000-818.202	General	Transfer	Transfer to Major Streets	19,000	2,100	(16,900)
101-172.000-702.000	General	Village Manager	Full Time Wages	59,029	79,000	19,971
101-172.000-702.400	General	Village Manager	Wages - Economic Development	-	5,500	5,500
101-172.000-704.000	General	Village Manager	Social Security	4,516	6,400	1,884
101-172.000-705.000	General	Village Manager	Retirement Fund Contribution	6,649	9,500	2,851
101-172.000-727.000	General	Village Manager	Office Supplies	1,500	3,000	1,500
101-210.000-804.000	General	Legal Services	Legal Fees	14,500	14,000	(500)
101-215.000-702.000	General	Clerk/Treasurer	Full Time Wages	58,375	55,500	(2,875)
101-215.000-704.000	General	Clerk/Treasurer	Social Security	4,466	4,066	(400)
101-215.000-705.000	General	Clerk/Treasurer	Retirement Fund Contribution	7,190	5,900	(1,290)
101-215.000-707.000	General	Clerk/Treasurer	Dental Insurance	1,243	1,000	(243)
101-215.000-709.000	General	Clerk/Treasurer	Medical Insurance	13,232	10,800	(2,432)
101-215.000-801.000	General	Clerk/Treasurer	Professional Service	5,800	41,100	35,300
101-215.000-860.000	General	Clerk/Treasurer	Transportation & Training	500	100	(400)
101-215.000-901.100	General	Clerk/Treasurer	Recodification - Legal Fees	2,500	-	(2,500)
101-215.000-901.250	General	Clerk/Treasurer	Recodification - Legal Fees	2,500	-	(2,500)
101-215.000-956.100	General	Clerk/Treasurer	Flex Plan Fees	149	60	(89)
101-226.000-702.123	General	Storm Water System	SAW Grant Wages	-	1,000	1,000
101-265.000-702.000	General	Village Hall	Full Time Wages	6,374	4,500	(1,874)
101-265.000-931.000	General	Village Hall	Building Repairs	9,000	10,874	1,874
101-336.000-956.000	General	Fire	Miscellaneous	1,000	725	(275)
101-381.000-702.000	General	Zoning/Planning	Full Time Wages	21,519	19,000	(2,519)
101-381.000-704.000	General	Zoning/Planning	Social Security	2,029	1,500	(529)
101-381.000-801.350	General	Zoning/Planning	Planning - Collaboration	3,000	-	(3,000)
101-441.100-891.501	General	Corridor Maintenance	Banner Program	500	-	(500)
101-441.100-933.300	General	Corridor Maintenance	Savage Corridor Repairs	1,000	300	(700)
101-441.100-933.400	General	Corridor Maintenance	Light Pole Fixtures	-	700	700
101-450.000-921.100	General	Street Lighting	M-104 Street Lights	17,000	15,500	(1,500)
101-551.000-703.400	General	Tanglefoot Park	Park Manager	7,046	10,700	3,654
101-551.000-704.000	General	Tanglefoot Park	Social Security	1,025	1,600	575
101-551.000-775.000	General	Tanglefoot Park	Repairs and Maintenance Supplies	2,750	6,000	3,250
101-551.000-921.000	General	Tanglefoot Park	Electric Service	8,000	7,000	(1,000)
101-551.000-931.000	General	Tanglefoot Park	Building Repairs	25,000	20,000	(5,000)
101-553.000-702.000	General	Central Park	Full Time Wages	9,985	10,500	515
101-553.000-703.441	General	Central Park	DPW Seasonal Wages	5,022	2,800	(2,222)
101-553.000-740.219	General	Central Park	Beautification	4,000	500	(3,500)
101-553.000-775.433	General	Central Park	Ballpark Maintenance	3,000	-	(3,000)
101-553.000-921.000	General	Central Park	Electric Service	4,128	3,750	(378)
101-553.000-931.000	General	Central Park	Building Repairs	7,000	3,000	(4,000)
101-553.000-933.100	General	Central Park	Sprinkler Maintenance	1,000	400	(600)
101-555.000-702.000	General	Mill Point Park	Full Time Wages	9,985	7,000	(2,985)
101-555.000-703.441	General	Mill Point Park	DPW Seasonal Wages	5,022	2,000	(3,022)
101-555.000-705.000	General	Mill Point Park	Social Security	1,148	675	(473)
101-555.000-711.000	General	Mill Point Park	Workers Comp	388	188	(200)
101-555.000-775.000	General	Mill Point Park	Repairs and Maintenance Supplies	2,000	1,360	(640)
101-555.000-775.400	General	Mill Point Park	Park Maintenance	2,000	1,000	(1,000)
101-555.000-775.450	General	Mill Point Park	Drinking Fountain	1,000	200	(800)
101-555.000-801.902	General	Mill Point Park	Contract Work Crews	3,000	2,000	(1,000)
101-555.000-801.902	General	Mill Point Park	Contract Work Crews	3,000	1,000	(2,000)
101-555.000-921.000	General	Mill Point Park	Electric Service	2,889	1,800	(1,089)
101-557.000-702.000	General	Lakeside Beach	Full Time Wages	5,703	3,500	(2,203)
101-557.000-704.000	General	Lakeside Beach	Social Security	519	275	(244)
101-857.000-702.000	General	Community Promotions	Full Time Wages	2,903	5,200	2,297
101-857.000-703.000	General	Community Promotions	Part Time Wages	-	200	200
101-857.000-703.300	General	Community Promotions	Crossing Guards	6,150	6,400	250
101-857.000-703.441	General	Community Promotions	DPW Seasonal Wages	-	250	250
101-857.000-704.000	General	Community Promotions	Social Security	-	1,000	1,000
101-857.000-705.000	General	Community Promotions	Retirement Fund Contribution	-	350	350
101-000.000-818.230	General	Transfer	Transfer to Harbor Transit	-	3,477	3,477
101-000.000-975.000	General	Expense	Appropriation to Fund Balance	1,005	-	(1,005)

Change in Expenses

0

Village of Spring Lake
June 2014 Budget Adjustments

	Fund	Dept.	Account	Current	Proposed	Change
202-000.000-575.250	Major Streets	Revenue	State Revenue - Snow Plowing	-	16,900	16,900
202-000.000-676.101	Major Streets	Revenue	Transfers from General Fund	19,000	2,100	(16,900)
202-463.000-702.000	Major Streets	Routine Maintenance	Full Time wages	9,304	8,608	(696)
202-482.000-702.000	Major Streets	Administration	Full Time wages	5,304	6,000	696
Change in Expenses						0
207-000.000-695.000	Police	Police	Appropriation from Fund Balance	39,000	65,858	26,858
207-000.000-702.000	Police	Police	Full Time Wages	544,400	549,000	4,600
207-000.000-702.001	Police	Police	Overtime wages	28,000	31,000	3,000
207-000.000-703.001	Police	Police	Overtime - Part Time Officers	1,000	3,700	2,700
207-000.000-703.200	Police	Police	Part Time Officer wages	35,000	50,000	15,000
207-000.000-703.450	Police	Police	Code Enforcement Officer	6,500	4,000	(2,500)
207-000.000-703.600	Police	Police	Cleaning Service	4,000	3,250	(750)
207-000.000-704.000	Police	Police	Social Security	14,472	16,000	1,528
207-000.000-705.207	Police	Police	Retiree Health Insurance	21,237	17,700	(3,537)
207-000.000-709.000	Police	Police	Medical Insurance	82,564	87,500	4,936
207-000.000-740.500	Police	Police	Pepper Spray for Resale	250	100	(150)
207-000.000-710.000	Police	Police	Life Insurance	5,460	4,900	(560)
207-000.000-740.000	Police	Police	Operating Supplies	5,000	3,000	(2,000)
207-000.000-775.100	Police	Police	Custodial Supplies	500	350	(150)
207-000.000-741.000	Police	Police	Clothing	8,000	7,000	(1,000)
207-000.000-804.000	Police	Police	Legal Fees	10,000	22,000	12,000
207-000.000-807.000	Police	Police	Misc. Contractual Services	1,500	750	(750)
207-000.000-853.000	Police	Police	Telephone	3,700	2,700	(1,000)
207-000.000-860.000	Police	Police	Transportation/Training	3,000	400	(2,600)
207-000.000-910.000	Police	Police	Insurance	12,169	12,660	491
207-000.000-921.000	Police	Police	Electric Service	10,000	9,300	(700)
207-000.000-923.000	Police	Police	Heating	4,000	3,300	(700)
207-000.000-959.000	Police	Police	Michigan Justice Training Fund	3,000	2,000	(1,000)
Change in Expenses						0
208-000.000-502.200	Public Improvement	Revenue	Grand River Greenway Grant	-	15,000	15,000
208-000.000-503.237	Public Improvement	Revenue	Land Acquisition Grant	92,500	-	(92,500)
208-000.000-676.296	Public Improvement	Revenue	Transfer from TIFA Fund	174,000	84,000	(90,000)
208-000.000-694.600	Public Improvement	Revenue	Energy Grant	-	1,000	1,000
208-000.000-801.000	Public Improvement	Expense	Professional Service	-	450	450
208-000.000-974.010	Public Improvement	Expense	Land Acquisition	125,000	-	(125,000)
208-000.000-975.000	Public Improvement	Expense	Appropriation to Fund Balance	124,691	81,741	(42,950)
208-000.000-978.730	Public Improvement	Expense	Central Park Nursery	-	1,000	1,000
Change in Expenses						0
230-000.000-699.101	Harbor Transit	Revenue	Transfer from General Fund	-	3,477	3,477
230-000.000-695.000	Harbor Transit	Revenue	Appropriation from Fund Balance	5,825	24,928	19,103
230-000.000-950.100	Harbor Transit	Expense	Harbor Transit Tax Transfer	58,979	53,334	(5,645)
230-000.000-995.600	Harbor Transit	Expense	Harbor Transit Note Payment	-	28,225	28,225
Change in Expenses						0
296-000.000-818.208	Tax Increment Finance	Expense	Transfer to Public Improvement	174,000	84,000	(90,000)
296-000.000-975.000	Tax Increment Finance	Expense	Appropriation to Fund Balance	42,674	132,674	90,000
Change in Expenses						0

Public Improvement Fund (208) ~ Five-Year Plan

	Actual	Actual	Actual	Actual	Budgeted	Year 1	Year 2	Year 3	Year 4	Year 5
	FY 9/10	FY 10/11	FY 11/12	FY 12/13	FY13/14	Projected	Projected	Projected	Projected	Projected
						FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
REVENUES										
Transfer from TIF Fund (Unhibernated FY 16-17)	\$105,000	\$114,592	\$170,000	\$127,922	\$174,000	\$124,000	\$174,000	\$374,000	\$374,000	\$374,000
TIF Contribution for miscellaneous projects within the TIF district on the Development Plan			\$155,319							
General Fund contribution			\$40,000			\$23,000				
Right of Way Leases/Lake Pointe Lot	\$4,728	\$3,943	\$4,049	\$5,354	\$4,091	\$4,091	\$4,238	\$4,391	\$4,549	\$4,713
Interest	\$297	\$345		\$0	\$100	\$0	\$100	\$200	\$250	\$250
Lease/Sale of 209 S. Park	\$5,319	\$7,462	\$8,800	\$4,697						
Grand River Bike Path Grants (MDNR 465k, CMAQ 300k, Czone 50k, Sherwood Found10k; TIF 155k; SLT 2.5k; Force Acct 10.6k; Loutit 30k; Friends of GRG 154k; GHACF -Youth54k;; TIF \$155K)	\$2,500	\$8,213	\$342,348	\$384,700	\$95,000					
Bank)	\$14,093									
Central Park Improvements Grants				\$0	\$0	\$0	\$0			
Holiday Inn Bypass				\$6,700						
SLT Lakeside Trail DNR Match		\$15,000								
Tree Match, Grants and North Bank Communities Fund	\$746	\$21,275	\$3,299	\$3,482						
Safe Routes MDOT Grant										
Safe Routes Non-Infrastructure		\$1,196								
Energy/Wind Turbine Grant			\$7,056							
Driveway Reimbursement		\$400	\$1,955							
Barber School Sound System		\$10,000								
Transfer Tanglefoot Dock Revenue			\$7,500	\$7,500	\$0	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Total Revenues	\$132,683	\$182,426	\$740,326	\$540,355	\$273,191	\$158,591	\$185,838	\$386,091	\$386,299	\$386,463

						Year 1	Year 2	Year 3	Year 4	Year 5
	Actual	Actual	Actual	Actual	Amended	Projected	Projected	Projected	Projected	Projected
EXPENDITURES	FY 9/10	FY 10/11	FY 11/12	FY 12/13	FY13/14	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY18/19
Taxes on 209 S. Park	\$7,692	\$7,218	\$6,826	\$6,072	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$1,418	\$2,381	\$3,069	\$1,170	\$0	\$1,000	\$0	\$0	\$0	\$0
209 South Park Acquisition/Interest Payment	\$15,697	\$22,683	\$7,333	\$11,049	\$0	\$0	\$0	\$0	\$0	\$0
Recreation Plan Revision/printing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sidewalk replacement	\$8,200	\$0	\$0	\$0	\$3,000	\$3,000	\$0	\$6,000	\$0	\$0
Parking lot repairs N. of Post Office		\$0	\$0	\$0	\$0	\$0	\$0	\$9,000	\$0	\$0
Parking lot at Post Office	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lakeside Trail Cracks/Resurfacing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
South Street sidewalk construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0
Barber School, DPW, VH Energy Improvements	\$0	\$0	\$7,701	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Barber Street School Gazebo + Makeovers	\$247	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Barber School Sound System	\$0	\$11,801	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
210 South Cutler	\$243	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Wayfinding Sign Program (Mill Pt Park & SLYC)	\$3,238	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Thum Point Sign	\$135	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tree Safety Contract	\$22,800	\$13,456	\$11,427	\$12,081	\$13,000	\$13,000	\$6,000	\$0	\$0	\$0
Tree Planting Match Program	\$7,929	\$6,679	\$11,900	\$7,078	\$7,500	\$2,500	\$5,000	\$5,000	\$0	\$0
Central Park Improvements	\$429	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0
Permanent Leaf Compost Site	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0
Grand River Greenway/Non-motorized Path- Local Phase I - III	\$0	\$5,400	\$844,883	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0
Land Acquisition	\$0	\$0	\$0	\$0	\$109,000	\$0	\$0	\$0	\$0	\$0
Slover Property for Phase II	\$0	\$2,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
West End Boardwalk	\$0	\$0	\$0	\$640	\$0	\$0	\$0	\$0	\$0	\$0
Grand River Greenway Repairs	\$0	\$0	\$0	\$9,624	\$0	\$0	\$0	\$0	\$0	\$0
Central Park Shelters	\$0	\$27,010	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Tri-Cities Connector Path Painting (shared)	\$0	\$0	\$0	\$958	\$0	\$0	\$20,000	\$0	\$0	\$0
Savidge Street Ornamental Lights	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pay SL Township Pledge for MDNR Grants	\$0	\$2,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Safe Routes to School Professional Services	\$0	\$51,416	\$15,495	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Safe Routes Sidewalks (3/7/11 work session)	\$0	\$5,647	\$47,561	\$3,830	\$0	\$0	\$0	\$0	\$0	\$0
Whistlestop & Central	\$3,980	\$123	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lakeside Trail Property Markers/reforestation	\$4,250	\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Jackson St Dock Replacement (Design/Construct)	\$0	\$0	\$59,820	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lakeside Beach dredge	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0
Dredge storm drain off of E. Fall Street	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0
Central Park Tree Nursery	\$448	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Contribution to Major St Fund - GRGW	\$0	\$0	\$48,733	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DPW Storm Water Basin	\$0	\$2,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
South Street Storm Sewer Repair	\$0	\$6,875	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Holiday Inn Bypass	\$0	\$0	\$0	\$71,236	\$0	\$0	\$0	\$0	\$0	\$0
Mill Point Dock Repairs	\$0	\$0	\$0	\$0	\$6,000		\$0	\$0	\$0	\$0
Alley Repairs	\$0	\$0	\$0	\$0	\$0	\$40,000	\$0	\$0	\$0	\$0
Mill Point Parking Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$0	\$0	\$0
Winsor McCay Park	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0

Public Improvement Fund (208) ~ Five-Year Plan

Spring Lake Condos Fencing	\$0	\$0	\$0	\$0		\$17,000	\$0	\$0	\$0	\$0
Barber School Parking/Drainage Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0
Improve Drainage Behind Village Hall	\$0	\$0	\$0	\$0		\$6,000	\$0	\$0	\$0	
West Savidge Street Sewer/Street	\$0	\$0	\$0	\$0	\$0	\$0	\$85,000	\$0	\$0	\$0
Total Expenditures	\$96,710	\$172,389	\$1,064,748	\$123,738	\$148,500	\$82,500	\$191,000	\$75,000	\$0	\$0
Increase (Decrease) Fund Balance	\$35,973	\$10,037	-\$324,422	\$416,617	\$124,691	\$76,091	-\$5,162	\$311,091	\$386,299	\$386,463
Computed Fund Balance Begin	\$2,496	\$38,470	\$48,507	-\$486,688	-\$70,071	\$54,620	\$130,711	\$125,549	\$436,640	\$822,939
Computed Fund Balance End	\$38,470	\$48,507	-\$486,688	-\$70,071	\$54,620	\$130,711	\$125,549	\$436,640	\$822,939	\$1,209,402
Minimum Fund Balance	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Difference above or below Minimum	\$13,470	\$23,507	-\$511,688	-\$95,071	\$29,620	\$105,711	\$100,549	\$411,640	\$797,939	\$1,184,402

Marv Hinga

From: Traci Vande Guchte [tguchte@nextgenerationenrollment.com]
Sent: Monday, June 02, 2014 8:28 PM
To: Marv Hinga
Subject: RE: July 1 Rates

Hi Marv

Here are the 7/1 rates:

Village of Spring Lake - Versatile 3	Employee Only	\$538.76
Village of Spring Lake - Versatile 3	Employee + 1 Dependent	\$1,212.17
Village of Spring Lake - Versatile 3	Employee + 2 or more Dependents	\$1,508.48

CURRENT
546.96
1230.03
1531.45

Thanks,

Traci VandeGuchte, Lead Data and Reporting Specialist

Next Generation Enrollment, Inc.

(616) 510-2975 (direct) | (888) 277-4146 (fax)

***Please update your records, 616-510-2975 is a new phone number

Company Headquarters

455 Pettis Ave | Ada, MI 49301



One of *Inc.* magazine's 500 fastest-growing private companies in America for 2010

Selected as one of West Michigan's 101 "Best and Brightest Companies to Work For" 2011, 2012 and 2013

From: Marv Hinga [<mailto:marv@springlakevillage.org>]

Sent: Wednesday, May 28, 2014 9:25 AM

To: Traci Vande Guchte

Subject: July 1 Rates

Good Morning Traci,

May I have the monthly rates starting July 1 for Single, Double and family coverage?

Thank you for your assistance.

Marv Hinga

Village of Spring Lake

616-842-1393

*budgeted
5%
increase*



102 W. Savidge
Spring Lake, MI 49456
Phone: 616-842-1393
Fax: 616-847-1393

Full year 2014 - if not paid - roll onto taxes
INVOICE

Invoice No.: 07-003
Invoice Date: 7/3/13

Bill to:

Burnside Manufacturing
233 Washington Suite 202
Grand Haven, MI 49417

*Second Request
Third request 10/9/13*

DATE	DESCRIPTION	TOTAL
6/11/13	Pete's Lawn Care Mowing ~ 510 Liberty	\$ 60.42
	Administrative Fee	\$100.00
		TOTAL \$160.42

Please remit to the address listed above. Payment due upon receipt. Thank you!



VILLAGE OF SPRING LAKE
102 W. Savidge Street, Spring Lake, MI 49456
(616) 842-1393 – Fax (616) 847-1393
Spring Lake Mill Point Park Band Shell Agreement

Date of Function: June 13, 2015 Time of Function: 9:00 am until 2:00 pm

Type of Activity: Old outboard motor exhibit, swap meet and water events # Expected 40-60

Date of This Request: May 27, 2014 Telephone # 231-744-1382 Cell # _____

Individual, entity or organization sponsoring or conducting the event: The Wolverine Chapter of the
Antique Outboard Motor Club, Inc. (AOMCI)

Address: 4368 E. Braden Road, Byron, MI 48418-8812

1. Prospective users may make a request to the Village Council to reserve the Mill Point Park Band Shell for civic, charitable, other non-profit events for no charge or pre-approved commercial events who pay the requisite fee determined from time to time by the Village Council in the Annual Fee List (\$25 Village resident and \$50 non-resident). Reservations shall be made through the Village Office during regular business hours. A reservation is confirmed only upon approval by the Village Council and completion of this agreement. The Mill Point Park Band Shell may be reserved any day or evening that other activities are not scheduled.
2. The time limit for use is two hours except for those who request the Village Council for up to four hours & for Village sponsored events (Heritage Festival, Thursdays at the Point, etc.).
3. A refundable security deposit of \$100 is required for all events. Provide a check to the Village of Spring Lake when this agreement is returned. It will be returned after the event if no damage occurs.
4. Please answer the following:
 - A. Is your planned event a fully non-profit event? Yes X No _____
 - B. Will anything be sold by anyone at this event? Yes
If yes, what is being sold and by whom (name of entity/organization/individual)
see attached sheet
 - C. Is there any type of fee charged to anyone to be present at or to participate in this event?
Yes _____ No X
If yes, who is receiving the fee? _____
 - D. Is any entity or organization named in B and C above a legally established non-profit organization as defined under the Internal Revenue Code? Yes X No _____

Issuance of a permit to use the Mill Point Band Shell is in part in reliance upon the truth and accuracy of this application/agreement. Any violations of this agreement or any misrepresentations may result in the revocation of the permit and a police order for immediate removal of all persons associated with your event from the Mill Point Band Shell.

5. Decorations must not be taped, nailed, stapled, or glued to the pillars or structure. Because there is an underground sprinkling system, **DO NOT PUT STAKES INTO THE GROUND.** Any decorations used must be removed.
6. The selling, distribution, or consumption of alcoholic beverages at the Mill Point Band Shell is prohibited, unless approved separately by the Village Council.
7. The behavior of all persons attending any event is the responsibility of the person and/or the sponsoring organization or entity, (hereinafter "responsible parties") making the reservation. The responsible parties agree to ensure that all guests behave in such a manner so as not to cause any damage to any persons or property on the premises or to interfere with the rights of neighboring property owners. By your signature on this document, you, the responsible person and sponsoring organization/entity reserving the park, assume the responsibility for any damage caused by your acts, the acts of any of your guests or any other third party present at the Mill Point Band Shell during the period of reservation.
8. To the fullest extent permitted by law Wolverine Chapter of AOMCI (responsible party) shall defend, protect, hold harmless, and indemnify the Village of Spring Lake, its officers, directors, council members, managers, members, employees and agents (hereinafter collectively "Related Parties") from and against any and all liability, loss, claims, demands, suits, costs, fees and expenses (including actual fees and expenses of attorneys, expert witnesses and other consultants), by whomsoever brought or alleged, and regardless of the legal theories upon which premised, including, but not limited to, those actually or allegedly arising out of bodily injury to or sickness or death of, any person, or property damage or destruction (including loss of use) which may be imposed upon, incurred by or asserted against the Village of Spring Lake or its related parties allegedly of actually arising out of or resulting from any and all use or occupancy of the Village of Spring Lake as described in the User Agreement, including without limitation any breach of contract or negligent act or omission of Wolverine Chapter (responsible party) or of Wolverine Chapter, AOMCI (responsible party) consultants, subcontractors or suppliers, or agents, employees or servants of Wolverine Chapter of AOMCI (responsible party). This indemnity provision shall include claims alleging or involving joint or comparative negligence.
9. The undersigned hereby acknowledge and agree that they have read this agreement and will fully comply with the terms hereof. Failure to restore the premises to its prior condition shall result in the liability for any damages or loss.

I have read this agreement and agree to comply with the terms thereof,

Signature(s) of, and on behalf of, responsible parties:



Print Name:

Amy Harrington

Agreement Approved and Updated:

About the WC

The Wolverine Chapter (AKA WC) is a non-profit organization chartered by the Antique Outboard Motor Club, Inc. (AOMCI) for the purpose of furthering interests in collecting, restoring and running old outboard motors in western Michigan. To achieve that purpose, the WC publishes 4 newsletters per year and hosts a number of local meets (i.e., within our geographical region) that are spread out over each calendar year. Although membership is in no way limited by geography, Wolverine Chapter territory is recognized as that portion of the lower peninsula that is west of US-127 and US-27 from I-94 up to Grayling and west of I-75 from that point north. Membership dues are \$10 per year, paid on a calendar year basis, payable from January 1st through March 15th and accepted only if the applicant is an AOMCI member. Current WC officers (Board of Directors members) are as follows:

<u>Position</u>	<u>Name(s)</u>	<u>Telephone</u>	<u>E-mail Address</u>
President Newsletter Editor & Secretary	Mark Suter	989-634-8822 (Res)	Sutermh@gmail.com
Vice President	Eric Helder	616-834-3306 (Cell)	Dutch300zx@gmail.com
Treasurer & Membership Chairperson	Bill Bowers	517-242-9885 (Cell)	jkbbbeb@yahoo.com
Water Events Chairperson	Kelly Johnson	517-541-2547 (Res)	JohnsonKelly@prodigy.net
Trustee & Webmaster	Jim Wildgen	616-485-2378 (Cell)	Jwildgen@usa.com
Trustee	Jim Maidlow	517-420-1110 (Cell)	Jmaid1234@msn.com
Trustee	Amy & Noel Harrington	231-744-1382 (Res)	Harringtona@frontier.com

If you have any questions about the WC or how to join, please feel free to contact any of the above officers for assistance. You also might find it helpful to visit the Wolverine Chapter website that can be found by doing a web search for "aomciwolverinechapter.com" or by using the link to "local chapters" on the AOMCI home page and then clicking on "Wolverine Chapter". A WC membership form can be downloaded from the Chapter website or obtained from the Chapter Secretary. Note: Members can obtain access to the "Members Only" area of the website by contacting Jim Wildgen.

Answer to Question 4B:

What is being sold: Old outboard motors, motor parts, restoration supplies, boats, marine-related items, etc. for furthering the interests of buyers in the hobby of collecting old outboard motors.

By whom: Individual members of the Antique Outboard Motor Club, Inc. (AOMCI)

BRADLEY S. KNOLL
CHIEF JUDGE

SUSAN A. JONAS
JUDGE

KENNETH D. POST
JUDGE

CRAIG E. BUNCE
JUDGE



STATE OF MICHIGAN
FIFTY-EIGHTH JUDICIAL DISTRICT COURT

Village of Spring Lake

JUN 02 2014

Received

LORI J. CATALINO, J.D.
DISTRICT COURT ADMINISTRATOR

85 WEST EIGHTH STREET
HOLLAND, MICHIGAN 49423
PHONE: 616-392-6991
FAX: 616-392-5013

May 30, 2014

Ms. Christine Burns, City Manager
City of Spring Lake
102 W. Savidge Street
Spring Lake, MI 49456

Re: Revenue from Ordinance Civil Infractions/Misdemeanors

Dear Ms. Burns:

A recent audit was performed for the 58th District Court by the State Court Administrative Office. These audits are done periodically with the most recent previous audit taking place in 2004.

The 2014 audit revealed that amounts received by the court for municipal civil infraction tickets were being improperly allocated between the Ottawa County funding unit and the municipalities that issued the citations. Generally the civil infraction amounts were being disbursed 60% to the municipalities and 40% to Ottawa County. This disbursement ratio was also established for municipal misdemeanors by the Court.

In the case of municipal civil infractions however, the Courts are required by statute to disburse the receipts in a ratio of 66.66% to the County and 33.33% to the municipalities. The Court very much regrets this error.

It is difficult to determine at what point in time these erroneous allocations began. It appears to have been taking place since the time the statute requiring the 33.33/66.66 split was passed in 2000 and prior to the 2004 audit. It is unfortunate that that audit did not spot the error. The court lacks the resources to perform its own internal audits and the accounting software programs that have been used also failed to alert us to the problem.

Going forward, the Court and the County's IT department are working to correct the programming errors. This change may result in less income to the municipalities from civil infractions that would have been anticipated. This result may be mitigated somewhat by an increase in civil infraction citations being issued. Additionally, the 58th District Court will be increasing the amounts being assessed in both municipal civil infraction and misdemeanor cases to an amount equivalent to 110% of the median amount assessed by all courts in the state, subject to statutory maximums and other requirements.

We have advised the Ottawa County Administrator of our findings and he will be discussing this issue with the Ottawa County Board of Commissioners.

Again the 58th District Court regrets both the error and the length of time that it went undiscovered. The Court is working closely with the County to correct all necessary programming by Monday, June 2, 2014 so June disbursements will be accurate. We stand ready to mitigate these consequences through the fee increases mentioned above and stepped-up collection efforts for all fines and costs assessed.

Very truly yours,



Bradley S. Knoll, Chief Judge

CC: James Holtrop
Alan Vanderberg
Karen Karasinski



Grand Haven Area
community foundationSM



Village of Spring Lake

MAY 30 2014

Received

Mrs. Christine Burns
Village of Spring Lake
102 West Savidge Street
Spring Lake, MI 49456

Summer Concert Series Endowment Fund

Fund Statement for the Period

01/01/2014 through 03/31/2014

BEGINNING FUND BALANCE	3,639.23
GIFTS TO FUND	0.00
INVESTMENT ACTIVITY	
Interest and Dividends	17.31
Realized Gains (Losses)	0.00
Unrealized Gains (Losses)	39.02
TOTAL INVESTMENT ACTIVITY	56.33
DISBURSEMENTS	
Grants	0.00
Administrative Fees	9.10
TOTAL DISBURSEMENTS	9.10
ENDING FUND BALANCE	3,686.46

JUN 04 2014

City of Grand Haven *Received*



June 3, 2014

Christine Burns
102 W Savidge
Spring Lake, MI 49456

Dear Christine,

Thank you for joining up and meeting with Joe McGarvey last week Thursday at Senator Stabenow's Office in Washington, D.C. Instead of going in alone, I had a team of friends to convey a simple message, "Our south pier needs to be fixed and we need to fix it."

I look forward to pressing forward and will continue to seek your support and advice. Someday, when we are at the end of the pier together cutting a ribbon and celebrating the preservation of this landmark, you and I will know that the mission started long ago, on a rainy May afternoon in Washington.

Thank you.

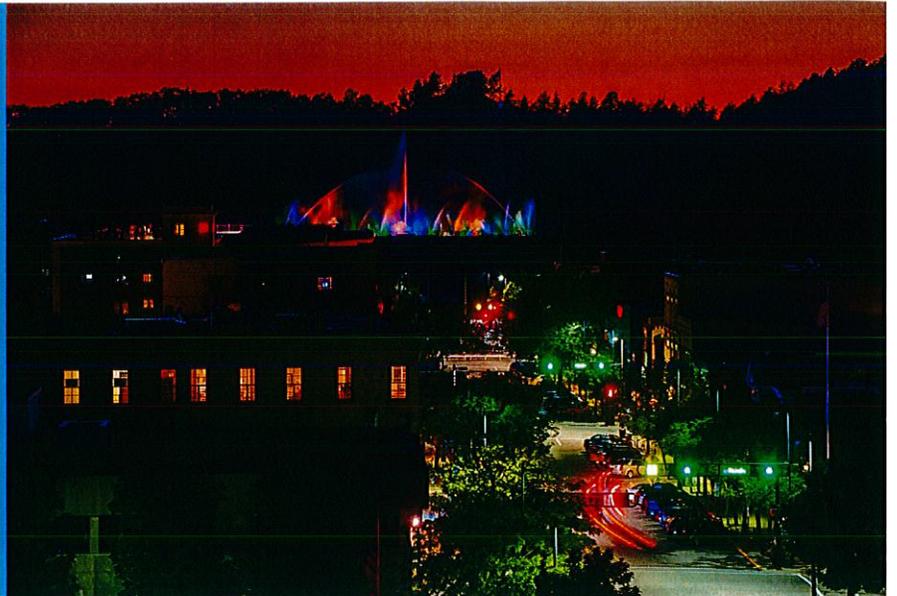
Sincerely,

Pat McGinnis
City Manager

PM:mas

GRAND HAVEN AREA COMMUNITY FOUNDATION

We are here to help you make a
lasting difference.



April 2014

New Finance Director

We are very happy to welcome Patty MacDonald to our team! Patty is our new Finance Director and she comes to us with great experience and a love for this community. If you are a donor who gives appreciated stock – Patty stands ready to work with you on your generous gift transactions – thank you! Welcome Patty – we are glad that you are here.

Legacy Event

Some of you might have received a save the date e-mail from us regarding our Legacy Society event this year. We are sorry, but we need to change the date of this event. We will communicate with you as soon as we have set a new date. Thank you!

Scholarships

We have just wrapped up our Scholarship awards and continue to be thrilled and humbled by the generosity in our community. We anticipate that more than \$300,000 will be given in scholarship awards this year – amazing! **Save the Date** for our Scholarship event on July 8th – if you are a Scholarship Fund Rep., watch for your formal invitation in the mail.

New Website!

Check out our new website – www.ghacf.org. It has a new look and some great new information and features. We now have a new online giving page that is very user friendly and you can even sign up for recurring gifts to your favorite fund held here! Soon our Donor Portal will be available for you to access your fund information online – stay tuned!


Grand Haven Area
community foundation
One South Harbor Drive
Grand Haven, MI 49417
616-842-6378
www.ghacf.org

Update from Holly Johnson, President

Happy Spring!

Investment return for the
1st quarter of 2014 was
1.5%.

As summer approaches in
our beautiful community –
we look forward to seeing
the waterways, beaches
and downtown areas
brimming with community
members and visitors.

Thank you for your
partnership – your
generosity enables us to
continually care for this
community and we take
that responsibility very
seriously!

As always, please call me if
I can answer a question or
help in any way.

For good. For ever.™



102 W. SAVIDGE ST. • SPRING LAKE, MI 49456

PHONE: 616-842-1393 • FAX: 616-847-1393

www.springlakevillage.org

June 5, 2014

Mark and Hilda Kamps
205 E. Savidge
Spring Lake, MI 49456

RE: FINAL NOTICE – STEP REMOVAL

Dear Property Owner,

As you recall, the Village of Spring Lake Council denied your request to place steps on Village property adjacent to the bike path. Village staff has observed that the steps are still in place. We request that you remove the steps and return the grade back to original condition immediately or the Village will seek legal action for trespassing and expenses related to the cost of removal.

If you have any questions, please contact me at 842-1393.

Best regards,

Christine Burns
Village Manager





Spring Lake District Library Calendar of Events June 2014



Sun	Mon	Tue	Wed	Thu	Fri	Sat
	2 <i>Lincoln: The Constitution and the Civil War</i> Traveling Exhibit on display thru June 13	3 7 pm Lincoln and the Constitution with Constitutional Law Specialist Devin Schindler	4 4-5 pm LEGO Club 6-8 pm Exam Cram	5 1-5 pm AARP Driver Safety Class, part 1 of 2; pre-registration required \$15 fee for AARP members, \$20 fee for non-members	6 9:30-10:30 am 89th District Rep. Amanda Price 1-5 pm AARP Driver Safety Class, part 2 of 2	7 <i>Summer Reading Clubs for children & adults</i> Read great books, earn cool prizes! June 9-August 2 Sponsored by SLDL Friends
8 Heritage Festival Week: a perfect time to check out the Winsor McCay collection @ SLDL Sunday hours resume 9/7	9 4-5:30 pm Chess Club for Kids  Summer Reading Fun Begins!	10 10:30 am McCay Art for ages 3-8 w/ artist Aaron Zenz; limit 70 2 pm McCay Cartooning Workshop w/ Kevin Collier; grades 3 & up	11	12 10:30 am Preschool Storytime: <i>Colorful Fun</i> 5-8:30 pm SLDL Friends Book Sale	13 10:30 am Preschool Storytime: <i>Colorful Fun</i> 9:30 am-5 pm SLDL Friends Book Sale	14 9:30 am-1 pm SLDL Friends Book Sale 
15 Sunday hours resume Sept. 7	16 Follow us on Twitter  Twitter.com/sldlibrary	17 1 pm Tales from the Bone Digger: Forensic Anthropology, ages 8+ 7 pm MI Notable Book Author Mardi Jo Link; "Bootstrapper" presentation & book signing	18 9:30 or 10:45 am OAISD Play 'n Learn for ages 0-5 2-3:30 pm Teen'Scape for ages 10-18 7 pm Family Guinness World Record Night	19 10:30 am Preschool Storytime: <i>Sink or Float?</i> 2pm Activities for People with Alzheimer's 7 pm Lithography: An Art for Everybody with Dr. Robert Sheardy	20 10:30 am Preschool Storytime: <i>Sink or Float?</i> 2 pm Family Movie: <i>The LEGO Movie</i> ; PG, 100 minutes	21
22 Sunday hours resume Sept. 7	23 Like us on Facebook  Facebook.com/SpringLakeDistrictLibrary	24 10 am John Ball Zoo Animals; limit 100 children	25 3 pm Drawing Class for Teens; Draw Like Hayao Miyazaki 6:30 pm Herbs: From Garden to Pantry with Connie Hanson; pre-registration required	26 10:30 am Wacky Science with Doug Scheer 2-3:30 pm Science Thursday: <i>Balloons!</i>	27 10 am Downloading e-Books, pre-register 9:30-10:30 am B/P Clinic 10:30 am Preschool Dance Party 2:30 pm iPad Basics; pre-register	28 11 am Folk Tale Play by Living Books Theater
29 Sunday hours resume Sept. 7	30 2 pm Family Movie: <i>Mary Poppins</i> ; G, 139 min. 7 pm Canoeing & Kayaking the Pine River w/ Doc Fletcher; book signing to follow photo illustrated presentation		Questions? Call 616.846.5770 or visit sllib.org for more info	 Digital resources @ sllib.org 		The Lincoln exhibit was organized by the National Constitution Center & American Library Association Public Programs Office with funding from NEH



July 2014

July 2014							August 2014						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30
							31						

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Jun 29	30	Jul 1	2	3	4	5
Jun 29 - Jul 5				2:00pm 3:00pm Village Plan Group Meeting (Village Hall) - Lukas Hill	7:00am 9:00am workout (Aquatic Center) - Christine Burns	8:00am 5:00pm Independence Day	7:00pm 10:00pm Shrimp Boil (SLYC) - Christine Burns
	6	7	8	9	10	11	12
Jul 6 - 12	3:50pm 4:20pm Aer Lingus EI 0122 to Birmingham (O'Hare) - Christine Burns	8:30am 9:00am reverse side of 7/15/13 water/sewer bills du 7:00pm 8:30pm Parks & Recreation Meeting (EOC)	7:30am 1:30pm Training Wheels (SL 8:00am 9:30am Economic Developm 1:00pm 3:00pm Curt's 7:00pm 8:30pm ZBA M	2:00pm 3:00pm Village Plan Group Meeting (Village Hall) - Lukas Hill	7:30am 9:00am CBDDA (SLVH - EOC) - Christine Burns	8:30am 9:30am Meet w/Jim (Chris' Office) 12:00pm 1:30pm Rotary Lunch (SLCC)	
	13	14	15	16	17	18	19
Jul 13 - 19		EEI 269 OSHA STANDARDS DISCUSSION (Chicago (Marriott Downtown)) - William L. Burns				8:30am 9:30am Meet w/Jim (Chris' Office) 12:00pm 1:30pm Rotary Lunch (SLCC)	
		7:00pm 9:00pm Council Work Session (Village Hall)	2:00pm 3:00pm Phragmites Meeting (GH Community Center)	2:00pm 3:00pm Village Plan Group Meeting (Village Hall) - Lukas Hill	7:00am 9:00am workout (Aquatic Center) - Christine B 2:00pm 4:00pm LGROW Board of Dir		
	20	21	22	23	24	25	26
Jul 20 - 26		7:00am 9:00am workout (Aquatic Center) - Christine B 7:00pm 9:00pm Council Meeting (Barber School)	MLGMA Summer Conference (Bay City)				1:00pm 12:00am Rachael's Wedding (Clare) - Christine Burns
			11:30am 1:00pm Chamber Board Meeting (Chamber C 7:00pm 9:00pm Planning Commissio				
	27	28	29	30	31	Aug 1	2
Jul 27 - Aug 2			Chris on Vacation 1:50pm 2:20pm Aer Lingus EI 0123 from Birmingham (O'Hare) - Christine Burns	2:00pm 3:00pm Village Plan Group Meeting (Village Hall) - Lukas Hill	7:00am 9:00am workout (Aquatic Center) - Christine B 5:00pm 8:00pm Coast Guard Dinner (SLCC) - Christine Burns		

June 2014

June 2014							July 2014						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	6	7	8	9	10	11	12
8	9	10	11	12	13	14	13	14	15	16	17	18	19
15	16	17	18	19	20	21	20	21	22	23	24	25	26
22	23	24	25	26	27	28	27	28	29	30	31		
29	30												

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
Jun 1 - 7	Jun 1 9:00am 1:00pm Bre's Open House (Barber 1:00pm 2:00pm Baccalaureate (Sprin 3:00pm 5:00pm Gradua 7:00pm 9:30pm Courtn	2 8:00am 8:30am Chris on Vacation (Kalama 5:30pm 7:30pm Finance Committee 7:00pm 8:30pm Parks & Recreation Meetin	3 Chris on Vacation (Kala	4 9:00am 10:00am North 10:00am 10:30am Cabl 11:00am 11:30am Polic 2:00pm 3:00pm Village 4:00pm 4:30pm gary sl 5:45pm 7:45pm Dinner	5 7:00am 9:00am workout (Aquatic Center) 12:00pm 1:00pm Lunch (Applebee's) - Christine Burns	6 8:30am 9:30am Meet w/Jim (Chris' Office) 12:00pm 1:30pm Rotary Lunch (SLCC)	7 3:00pm 7:00pm Mikenzie's Open Ho 4:00pm 7:00pm Rachel Pennington's Open 6:00pm 8:00pm Schools Out Party (S	
	8 2:00pm 6:00pm Al Chaney's Open House (7440 15 Mile 2:00pm 6:00pm Lydia's Open House (17438 144th) - Christine B	9 12:00pm 1:00pm Transition on 07/01 (7:00pm 8:00pm Council Work Session (Villag 8:00pm 9:00pm Budget Adoption (Barber Sc	10 8:00am 6:30pm Vacation (Bill's Surgery) (Butterwort 6:30pm 7:30pm Judge Dog Costumes (Old Boys)	11 5:30pm 7:30pm Parks & Recreation Collaborative Meeting (TBD)	12 7:00am 9:00am workout (Aquatic Center) - Christine B 6:00pm 8:00pm MERS Meeting (GH Community Center)	13 8:30am 9:30am Meet w/Jim (Chris' Office) 12:00pm 1:30pm Rotary Lunch (SLCC) 6:00pm 7:00pm GNO (Grill 111?) - christin	14 7:00pm 10:00pm Margarita Mix Off (SLYC) - Christine Burns	
Jun 8 - 14	15	16 7:00am 9:00am workout (Aquatic Center) - Christine B 7:00pm 9:00pm Council Meeting (Barber School)	17 - 18 MML W/C Retreat (Boyne Highlands) - Christine Burns				20	21
	22	23 Chris off (birthday) 11:00am 12:00pm Dentist (Spring Lake Family Dentistry)	24 11:30am 1:00pm Chamber Board Meeting (Chamber C 7:00pm 9:00pm Planning Commission Meetin	25	26 7:00am 8:00am workout (Aquatic Center) - Christine Burns	27 10:00am 11:00am Coast Guard Change in Command (Escanaba Park)	28	
Jun 15 - 21	29	30 7:00am 8:00am Village Township Committee (Townshi 7:00pm 8:00pm Police Change in Command (SLVH) -	Jul 1	2	3	4	5	
Jun 22 - 28								
Jun 29 - Jul 5								

Christine Burns

From: Phil Seybert [pseybert@psequities.com]
Sent: Thursday, June 05, 2014 2:32 PM
To: 'christine@sprinlakevillage.org'; Christine Burns
Subject: Fw: Mill Point Place

Sorry Christine, we didn't make the cut. Need to figure out a different path. Will call you next week. Am in pa at moment. Thanks

From: Smiertka, Jeffrey (MSHDA) [<mailto:SmiertkaJ2@michigan.gov>]
Sent: Thursday, June 05, 2014 12:51 PM
To: Phil Seybert
Subject: Mill Point Place

Phil,

I called your office and your assistant said that e-mail would be the best way to reach you.

I just wanted to inform you that Mill Point Place was not in a position to receive an award. It self-scored at 148 and received a final score of 148. Unfortunately it needed a score of 159 to get an award in the Open category or a score of 156 to get an award in the undesignated category. Please let me know if you have any questions. Our standard notification letter should go out sometime in the next 1-2 weeks.

Jeff Smiertka
Low Income Housing Tax Credits - Allocations
Michigan State Housing Development Authority
ph 517.241.1853 • fx 517.241.8471

For more information about MSHDA and social networking,
visit <http://www.michigan.gov/mshdasocialnetwork>



SPRING LAKE FERRYSBURG POLICE DEPARTMENT

102 W. Savidge Street • Spring Lake, Michigan 49456 • Phone 616/842-1889 • Fax 616/846-4971

ROGER DE YOUNG, CHIEF

May 22, 2014

Roxane Strobel
15388 Oak Ridge Drive
Spring Lake, MI 49456

Dear Ms. Strobel:

The Village of Spring Lake/City Ferrysburg Police Department wishes to congratulate you for winning the "Village of Spring Lake/City of Ferrysburg Police Sportsmanship Award" for the 2013-2014 sporting seasons. Your sporting accomplishments in Swimming and Tennis, coupled with a fine sportsmanlike attitude, are very commendable.

For some time the Village of Spring Lake/City of Ferrysburg Police Department has been interested in appropriately honoring those involved in sports activities at the Spring Lake High School. More specifically, the police department, with the assistance of Athletic Director Cavin Mohrhardt and the various coaches sought someone who best qualified for this award. Although high athletic attainment was considered, just as important are good sportsmanship and scholastic achievement.

We hope that you continue being competitive, but more importantly, we hope you will continue to exhibit this same fine sportsmanlike attitude so evident during this past sporting seasons.

We are pleased to present this award to you and wish you the very best of everything.

Sincerely,

A handwritten signature in black ink, appearing to read "Joe Steinhauer".

Joe Steinhauer
Interim Police Chief

cc: Christine Burns, Manager
Village of Spring Lake

Craig Bessinger, Manager
City of Ferrysburg

Cavin Mohrhardt, Athletic Director
Spring Lake High School



SPRING LAKE FERRYSBURG POLICE DEPARTMENT

102 W. Savidge Street • Spring Lake, Michigan 49456 • Phone 616/842-1889 • Fax 616/846-4971

ROGER DE YOUNG, CHIEF

May 22, 2014

Dan Hogan
713 Winter Street
Spring Lake, MI 49456

Dear Mr. Hogan:

The Village of Spring Lake/City Ferrysburg Police Department wishes to congratulate you for winning the "Village of Spring Lake/City of Ferrysburg Police Sportsmanship Award" for the 2013-2014 sporting seasons. Your sporting accomplishments in Football, Basketball and Track, coupled with a fine sportsmanlike attitude, are very commendable.

For some time the Village of Spring Lake/City of Ferrysburg Police Department has been interested in appropriately honoring those involved in sports activities at the Spring Lake High School. More specifically, the police department, with the assistance of Athletic Director Cavin Mohrhardt and the various coaches sought someone who best qualified for this award. Although high athletic attainment was considered, just as important are good sportsmanship and scholastic achievement.

We hope that you continue being competitive, but more importantly, we hope you will continue to exhibit this same fine sportsmanlike attitude so evident during this past sporting seasons.

We are pleased to present this award to you and wish you the very best of everything.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe Steinhauer', written over a horizontal line.

Joe Steinhauer
Interim Police Chief

cc: Christine Burns, Manager
Village of Spring Lake

Craig Bessinger, Manager
City of Ferrysburg

Cavin Mohrhardt, Athletic Director
Spring Lake High School

MINUTES
Monday May 19, 2014
7:00 P.M., Barber School
102 West Exchange Street
Spring Lake, Michigan

1. **Call to Order**

President MacLachlan called the meeting to order at 7:00 p.m.

2. **Pledge of Allegiance**

3. **Roll Call**

Present: Bennett, MacLachlan, Meyers, Miller, Nauta, Powers, Van Strate.

Absent: Miller

On a motion by **Meyers**, second from **Nauta**, to excuse Council Member Millers absence.

Yes: 6 No: 0

4. **Approval of the Agenda**

On a motion by **Nauta**, second from **VanStrate**, to approve the agenda as presented.

Yes: 6 No: 0

5. **Consent Agenda**

A. Approved the payment of the bills (checks numbered 55346-55450) in the amount of \$\$113,022.53.

B. Approved the minutes for the April 14, 2014 Council meeting.

C. Motion to approve Sergeant Curt Theune and Sergeant Joe

Steinhauer to purchase years of service from MERS.

- D. Motion to approve budget amendments for Fiscal Year 2013/2014.
- E. Motion to approve the purchase of a stand-alone, ADA-compliant drinking fountain for Mill Point Park in an amount not to exceed \$3,775.
- F. Motion to approve an engineering agreement with Moore & Bruggink to develop specifications to rehabilitate the River Street lift station in an amount not to exceed \$9,800.
- G. Motion to approve a bid from Pennington Brothers to paint the restroom floors at Lakeside Beach and Central Park at a price not to exceed \$2,275.00.
- H. Motion to approve the painting of the Women's Christian Temperance Union Fountain for an amount not to exceed \$900.00.
- I. Motion to approve the purchase of a lift-gate from Hoekstra Truck in an amount not to exceed \$2,280.
- J. Motion to approve a request from St. Mary's for a road race route through the Village of Spring Lake, ending in Ferrysburg.
- K. Motion to support a grant application by Mr. Vince Labozzetta to Ottawa County for the purpose of obtaining EPA funds for environmental analysis at 203 S. Cutler.
- L. Motion to approve the closure of a portion of the public parking area around French's Academy on Jun 19, 2014 from 6-9 p.m. for the purpose of an anniversary celebration.
- M. Motion to approve the EVIP Category 3: Unfunded Accrued Liability Plan for submission to the State of Michigan.

On a motion by **Nauta**, second from **Meyers**, to approve the consent agenda as presented.

Yes: 6 No: 0

6. General Business

A. Termination of Intergovernmental Police Service Agreement with the City of Ferrysburg

Subject: At the work session on Monday, May 12, 2014 Council instructed Village Manager to incorporate some minor changes to the proposed agreement. Attorney Ron Bultje has done so and the resulting document is attached for Council review.

On a motion by **Nauta**, second from **VanStrate**, to approve the termination of Intergovernmental Police Service Agreement with the City of Ferrysburg.

Bennett stated that while he was comfortable with the agreement and it's something we have to do, he isn't incredibly comfortable entering into a contract with people who have repeatedly stated that they don't trust the Village.

MacLachlan remarked that we don't know for sure where those comments are coming from. He has been talking to Mayor Ruitter who is supportive; those comments may be coming from 1 or 2 of the 14 elected officials working to make this happen.

MacLachlan inquired as to the name of the document that was being approved. **Burns** clarified that it was previously called a "Termination of Intergovernmental Police Services" but the latest title is "Police Services Agreement."

Meyers wanted clarification that the two municipalities were making the officers whole financially and with respect to vacation time. **Burns** confirmed.

On a motion by **Nauta**, second from **VanStrate**, the Village Council to rescind the prior motion.

Yes: 6 No: 0

On a motion by **Nauta**, second from **Meyers**, the Village Council approved the Police Services Agreement between and the City of Ferrysburg and the Village of Spring Lake.

Yes: 6 No: 0

B. Agreement for Transfer of Police Functions and Responsibilities Between and Among the City of Ferrysburg, the Village of Spring Lake and the County of Ottawa

Subject: At the work session on Monday, May 12, 2014 Council instructed Village Manager to incorporate some minor changes to the proposed agreement. Attorney Ron Bultje has done so and the resulting document is attached for Council review.

On a motion by **Bennett**, second from **VanStrate**, the Village Council approved the transfer of Police Functions and Responsibilities between and among the City of Ferrysburg, the Village of Spring Lake and the County of Ottawa.

On a motion by **Bennett**, second from **Meyers**, the Village Council approved Resolution 2014-03, a Resolution to work concurrently with the City of Ferrysburg and Ottawa County for police protection services.

Yes: 6 No: 0

7. Department Reports

A. Village Manager

Burns distributed the proposed Fiscal Year 2014/2015 budget and highlighted portions not previously discussed at the work session. Council was reminded to bring the binder with them to the June 9th meeting. That meeting will begin at Village Hall with a normal work session and will move to Barber School for budget discussion and adoption.

- B. Clerk/Treasurer/Finance Director
- C. Police
- D. Fire (Fire Chief **Sipe** was present to answer questions)
- E. DPW
- F. Building

8. Old Business and Reports by the Village Council

MacLachlan stated that **Nauta** had asked to re-evaluate the Village's relationship with the township after the vote was taken at the April meeting. After discussing it with **Nauta**, it was agreed that the discussion would take place in July at the earliest due to competing priorities by staff.

9. New Business and Reports by Village Council

Reminder to be at Village Hall on Monday, May 26th at 10:00 a.m. for anyone who wanted to walk in the Memorial Day Parade.

10. Status Report: Village Attorney

None.

11. Statement of Citizens

None.

12. Adjournment

On a motion by **VanStrate**, second from **Meyers**, the Village Council adjourned the meeting at 7:51p.m.

Yes: 6 No: 0

Christine Burns, Village Manager