

Village of Spring Lake

Council Work Session

September 8, 2014

7:00 p.m.

102 West Savidge Street (Upstairs Conference Room)

Spring Lake, MI 49456

www.springlakevillage.org

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|---|---|
| 1 | <p>7:00 p.m. – Tree Program Contracts (Roger Belknap)</p> <p>Staff has requested bids for completing the 2013-2014 village tree trimming and removal program (Contract 2) and for the complete removal of ash trees that are infested with the Emerald Ash Borer (Contract 1). The ash tree removal will include cutting down, stump grinding and restoration of 50 trees. Contract 2 will include removal of 13 trees, heavy trimming of 12 trees and grinding 14 stumps. Ash trees that will be removed have been marked with a green "x" and trees that will be cut as part of contract 2 have been marked with an orange "x" or dot. Staff will share bid prices at the meeting.</p> |
| | <p>7:10 p.m. – 2014 Sanitary Sewer Cleaning/Root-Cutting (Roger Belknap)</p> <p>The FY14-15 budget allocates \$17,500 for sewer cleaning and inspection services. In 2007 the Village began an annual program of high-pressure cleaning and root cutting about 10k linear feet per year. This program helps eliminate backups in sewer lines from growth of tree roots and grease buildup. This year the DPW has outlined 8,473 ft. of sanitary sewer to be cleaned and root cut. Staff will share bid prices at the meeting.</p> |
| | <p>7:15 p.m. – Sidewalk Trip Hazard Assessment</p> <p>Staff has requested a proposal from Mark Bonkowski of Precision Concrete Cutting to perform a sidewalk assessment of walkway defects. This survey will include development of a sidewalk inventory along with a list of needs for future maintenance. Precision Concrete Cutting has developed proven methods to reduce trip hazards at very low cost, as opposed to sidewalk replacement. The cost of the survey is \$4,200. Some of this expense will be reimbursed when maintenance work is performed. A proposal from Mark is attached.</p> |
| 2 | <p>7:18 p.m. - Budget Amendments (Marv Hinga)</p> |

| | |
|-----------------|--|
| <p>3</p> | <p>7:20 p.m. - Fireworks Support</p> <p>The City of Grand Haven is looking for support (<i>request attached</i>) from communities to repeal the Michigan Fireworks Safety Act 256 of 2011. A sample Resolution is attached for consideration.</p> |
| <p>4</p> | <p>7:23 p.m. - Garage Sale Signs</p> <p>Current Village Ordinances do not allow for the placement of temporary signs (such as "Garage Sale" or "Free Kittens" signs) in the Right-of-Way or off-premise. The OCSO commenced enforcement of all ordinances on July 1st which includes the removal of all illegal signs. Since selective enforcement of the sign ordinance is not recommended, staff believes that the ordinance should be amended to allow (with restrictions) for certain signage. The entire sign ordinance should be updated but that is an overwhelming task that will take many months. In the interim, staff recommends discussing this minor amendment to see what the elected officials feel is necessary to accommodate garage sales.</p> |
| <p>5</p> | <p>7:30 p.m. - Board Appointments</p> <p>Staff has been working toward the goal of having all board appointments expire in November each year. Consequently, there are a number of vacancies that need to be filled at the October meeting. Staff is compiling a list of seats that will become available. Those vacancies will be advertised in the <u>Grand Haven Tribune</u> as well as on the website and the message board at Plantenga's. Please feel free to solicit qualified candidates and encourage them to fill out an application, which is available at www.springlakevillage.org or by stopping by Village Hall.</p> |
| <p>6</p> | <p>7:31 p.m. - Donor Advised Fund Established</p> <p>Mr. Gary Verplank has established a Donor Advised Fund at the Grand Haven Area Community Foundation for the maintenance and planting of trees within the Village. This generous gesture came after the passing of his wife Vicki, who had a passion for the tree canopy in the Village. Staff will be putting together a proposal for Mr. Verplank to consider in 2015.</p> |
| <p>7</p> | <p>7:32 p.m. - Central Park Capital Campaign</p> <p>As the Central Park Capital Campaign prepares for its launch, it is necessary to ratify an agreement with the Grand Haven Area Community Foundation for them to manage the funds. While residents can drop off</p> |

| | <p>donations to the Village, those donations will all be turned over to the GHACF for them to manage the donor letters, recognition and disbursement. Donors can also submit donations directly to GHACF for tax deductible benefits.</p> | | | | | | | | | | | | | | | | |
|-------------------|---|-------------------|-----------------|----------------|--------------|---------|----------|----------|------------|--------------|----------|----------|------------|-----------|----------|----------|------------|
| 8 | <p>7:35 p.m. - Work Session Relocation</p> <p>Library Director Claire Sheridan has requested (<i>attached</i>) Council consider relocating one of their work sessions so that the library board can do a presentation.</p> | | | | | | | | | | | | | | | | |
| 9 | <p>7:40 p.m. - Leaf Handling</p> <p>Verplank Dock Co. provides the necessary labor, land space and equipment to shred leaves supplied by the Village to be incorporated in bottoms up topsoil. The agreement (<i>attached</i>) is due for renewal this year. A fact sheet is attached for Council review.</p> | | | | | | | | | | | | | | | | |
| 10 | <p>7:43 p.m. - Tanglefoot Concrete Bids</p> <p>This year, the Village budgeted \$30,000 for repair and maintenance at Tanglefoot Park. Three contractors bid on the concrete work. Low bid was Lankamp Concrete Construction from West Olive. On Tuesday, September 2, 2014 the Parks & Recreation Board recommended awarding the bid to Lankamp.</p> <table border="1" data-bbox="443 1209 1265 1371"> <thead> <tr> <th><i>Contractor</i></th> <th><i>Concrete</i></th> <th><i>Removal</i></th> <th><i>Total</i></th> </tr> </thead> <tbody> <tr> <td>Lankamp</td> <td>4,171.20</td> <td>1,320.00</td> <td>\$5,491.20</td> </tr> <tr> <td>M&M Concrete</td> <td>4,260.00</td> <td>1,944.00</td> <td>\$6,204.00</td> </tr> <tr> <td>RA Holmes</td> <td>4,900.00</td> <td>2,185.00</td> <td>\$7,085.00</td> </tr> </tbody> </table> <p>Staff still needs to solicit bids for bathroom renovations, but should be able to make significant progress towards those renovations with the \$24,600 remaining in the budget.</p> | <i>Contractor</i> | <i>Concrete</i> | <i>Removal</i> | <i>Total</i> | Lankamp | 4,171.20 | 1,320.00 | \$5,491.20 | M&M Concrete | 4,260.00 | 1,944.00 | \$6,204.00 | RA Holmes | 4,900.00 | 2,185.00 | \$7,085.00 |
| <i>Contractor</i> | <i>Concrete</i> | <i>Removal</i> | <i>Total</i> | | | | | | | | | | | | | | |
| Lankamp | 4,171.20 | 1,320.00 | \$5,491.20 | | | | | | | | | | | | | | |
| M&M Concrete | 4,260.00 | 1,944.00 | \$6,204.00 | | | | | | | | | | | | | | |
| RA Holmes | 4,900.00 | 2,185.00 | \$7,085.00 | | | | | | | | | | | | | | |
| 11 | <p>7:43 p.m. - Communications</p> <ul style="list-style-type: none"> • Complaint - 619 Summer • Complaint - 302 N. Buchanan • September Calendar - Spring Lake District Library • Village Manager's September calendar | | | | | | | | | | | | | | | | |
| 12 | <p>7:45 p.m. - Minutes</p> | | | | | | | | | | | | | | | | |

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| <p>Minutes of August 18, 2014 meeting are attached for review. Should you wish to make edits, please share that information with Chris Burns prior to September 11, 2014.</p> |
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September 2, 2014

Village of Spring Lake
 Attn: Roger Belknap, Director of Public Works
 102 W. Savidge St
 Spring Lake MI 49456

Subject: Proposal for **SIDEWALK SURVEY / ASSESSMENT 2014**

Roger,
 We appreciate the opportunity to submit this survey proposal to the Village of Spring Lake, MI (City). The cost for this project will be **\$4,200** based on an agreed scope and job rate. Upon your review and acceptance of this proposal, **please sign and return** (or submit a valid purchase order referencing this proposal) **via FAX to (616) 582-5951**.

Our W-9 and proof of insurance (ACORD) will be provided as required. Let us know if any additional information or documents are required before we begin work. We appreciate your consideration and the opportunity to provide our services.

Precision Concrete Cutting

Precision Concrete Cutting (PCC) has been removing trip hazards from uneven sidewalks and other concrete walkways across the nation for over 20 years. As the industry leader in technology and price, PCC can reduce liability associated with uneven sidewalks and help meet ADA compliance with a method more effective and less expensive than alternatives. PCC utilizes its patented tools and processes that it has developed and refined for trip hazard removal. Not only is trip hazard removal and reporting the specialty of PCC, it is the only thing we do. PCC has dozens of locations across the country. Precision Concrete, Inc. is the locally licensed business unit serving Michigan and Indiana that leverages the proven tools, process, and training to provide these services.

Survey Scope

The Precision Concrete Cutting (PCC) survey is a custom engagement designed to gather the information needed by the City to evaluate sidewalk deficiencies of walkways in the right-of-way throughout the City. The seven (7) categories of deficiencies are determined by the City and labeled as Category A thru G:

| Category | Deficiency | Description and Criteria |
|----------|-----------------------|--|
| A | Vertical 1 Separation | Trip Hazard exists but panel is in "good" condition Raised 3/8" or more but is raised less than/equal to 1-1/2" |
| B | Vertical 2 Separation | Trip Hazard exists and panel is raised beyond 1-1/2" <i>Note as replacement</i> |
| C | Cracked | Trip Hazard and panel has 1 or more significant cracks. <i>Note if four (4) or more cracks as replacement</i> |
| D | Spalled | Surface spalling defects have exceeded a 6" x 6" area. <i>Note percentage of spalling</i> |
| E | Slope | Cross Slope defect if panel exceeds 5% |
| F | Ponding | Ponding defect is result of sunken panel(s). <i>Note number of panels that are sunken</i> |
| G | Structure | Defect involves a structure cover. <i>Note type of structure (sewer access, water valve, phone, etc)</i> |

A tabulation report will be generated for each street listing the address(s) of each deficiency. High level maps may also be provided giving approximate geographic locations for reference. A summary report with sidewalk program recommendation(s) will also be provided. The survey / assessment work will be performed on City sidewalks within the City right-of-way on up to 14 linear miles of sidewalks.

Professional Plan and Approach

Precision Concrete Cutting (PCC) will conduct a planning meeting with the City designated contact(s) using a Precision Concrete Project Manager to establish priorities, a high-level schedule for each area, review risks/constraints and safety plans. A crew of up to two (project manager / surveyor) will be deployed to the job site to begin survey once the City gives the authorization to proceed and our schedules permit.

Precision Concrete Cutting (PCC) will deploy well marked vehicles, carts, or other vehicles of mobility to assure safe and productive surveying. All PCC staff (including project manager) wears high-visibility safety vests whenever they are outside their vehicle and performing survey work.

Survey Cost

Precision Concrete Cutting (PCC) will perform a city-wide survey / assessment of approximately 14 miles of sidewalk as determined by Spring Lake. PCC will bill for this project at the rate of \$300 per mile of sidewalk surveyed, thus a **total cost of \$4,200**. *If the City decides to engage with PCC on a future trip hazard removal service, the amount paid per mile for surveys will be credited towards work performed at the rate of \$300 per mile per work area completed (up to the total amount of the survey).*

Invoicing

A Precision Concrete Cutting (PCC) invoice will be issued for work completed at the conclusion of each month. Municipal payment terms are net 30 days from the date work is completed unless contract states otherwise. PCC will not charge the City any additional fees for mobilization, setup, cleanup, or travel / expenses. All such fees are included in the proposed price.

Summary

Precision Concrete Cutting is very interested in working with the Village of Spring Lake to deliver a proactive and cost-effective sidewalk maintenance program to help with the efforts of ADA compliance and reduce liabilities associated with sidewalk trip hazards. Our goal is to develop a long term relationship in which we can help the City achieve its annual sidewalk maintenance objectives.



Thank you for your consideration. Signature and date below confirms your acceptance of this proposal and intent to proceed.

Mark A. Bonkowski
President - Precision Concrete, Inc.

1896 Goldeneye Drive
Holland MI 49424
(616) 403 -1140 Phone
(616) 582 – 5951 Fax

Federal ID #: 80-0183496

Customer (City Name)

authorized signature / date

printed name / title

Village of Spring Lake
September 2014 Budget Adjustments

| | Fund | Dept. | Account | Current | Proposed | Change |
|---------------------------|--------|--------|---|---------|----------|----------------|
| 207-000.000-543.000 | Police | Police | Michigan Justice Training Fund Contribution | 985 | - | (985) |
| 207-000.000-582.002 | Police | Police | Contribution from Ferrysburg | 555,422 | 90,000 | (465,422) |
| 207-000.000-702.000 | Police | Police | Full Time wages | 499,530 | 104,000 | (395,530) |
| 207-000.000-702.001 | Police | Police | Overtime wages | 28,655 | - | (28,655) |
| 207-000.000-703.001 | Police | Police | Overtime - Part Time Officers | 1,000 | - | (1,000) |
| 207-000.000-703.200 | Police | Police | Part Time Officer wages | 39,452 | - | (39,452) |
| 207-000.000-703.450 | Police | Police | Code Enforcement Officer | 6,500 | - | (6,500) |
| 207-000.000-703.500 | Police | Police | Administrative Assistant | 41,142 | - | (41,142) |
| 207-000.000-703.600 | Police | Police | Cleaning Service | 4,000 | - | (4,000) |
| 207-000.000-704.000 | Police | Police | Social Security | - | 1,800 | 1,800 |
| 207-000.000-705.000 | Police | Police | Retirement Cintribution (401K) | 26,020 | 1,936 | (24,084) |
| 207-000.000-705.207 | Police | Police | MERS Contribution | 55,183 | 44,374 | (10,809) |
| 207-000.000-707.000 | Police | Police | Dental Insurance | 11,159 | 3,000 | (8,159) |
| 207-000.000-708.000 | Police | Police | Vision Care Reimbursement | 2,100 | - | (2,100) |
| 207-000.000-709.000 | Police | Police | Medical Insurance | 93,504 | 27,000 | (66,504) |
| 207-000.000-710.000 | Police | Police | Life Insurance | 5,460 | - | (5,460) |
| 207-000.000-711.000 | Police | Police | Workers Comp | 9,800 | - | (9,800) |
| 207-000.000-712.000 | Police | Police | Merit Pay | 3,700 | - | (3,700) |
| 207-000.000-740.000 | Police | Police | Operating Supplies | 5,000 | - | (5,000) |
| 207-000.000-775.100 | Police | Police | Custodial Supplies | 500 | - | (500) |
| 207-000.000-741.000 | Police | Police | Clothing | 7,300 | - | (7,300) |
| 207-000.000-801.207 | Police | Police | Contracted Police Services | - | 340,000 | 340,000 |
| 207-000.000-804.000 | Police | Police | Legal Fees | 10,000 | 2,500 | (7,500) |
| 207-000.000-807.000 | Police | Police | Misc. Contractual Services | 1,500 | - | (1,500) |
| 207-000.000-853.000 | Police | Police | Telephone | 3,200 | 250 | (2,950) |
| 207-000.000-853.400 | Police | Police | Telephone - Cellular Service | 2,000 | - | (2,000) |
| 207-000.000-860.000 | Police | Police | Transportation/Training | 3,000 | - | (3,000) |
| 207-000.000-910.000 | Police | Police | Insurance | 13,159 | - | (13,159) |
| 207-000.000-921.000 | Police | Police | Electric Service | 9,000 | - | (9,000) |
| 207-000.000-922.000 | Police | Police | Water & Sewer Service | 700 | - | (700) |
| 207-000.000-923.000 | Police | Police | Heating | 3,000 | 200 | (2,800) |
| 207-000.000-931.000 | Police | Police | Building Repairs | 500 | - | (500) |
| 207-000.000-939.000 | Police | Police | Office Rental | 29,476 | - | (29,476) |
| 207-000.000-940.000 | Police | Police | Internal rental | 67,924 | - | (67,924) |
| 207-000.000-940.002 | Police | Police | Office Equipment Rental | 12,000 | - | (12,000) |
| 207-000.000-956.000 | Police | Police | Miscellaneous | 500 | - | (500) |
| 207-000.000-959.000 | Police | Police | Michigan Justice Training Fund | 3,000 | - | (3,000) |
| Change in Expenses | | | | | | (7,497) |

**Village Council
Village of Spring Lake
Spring Lake, Michigan**

Council Member _____, supported by Council Member _____,
moved the adoption of the following resolution:

RESOLUTION NO: 2014-08

**A RESOLUTION OF THE VILLAGE COUNCIL
OF THE VILLAGE OF SPRING LAKE, MICHIGAN**

WHEREAS, the State of Michigan adopted into law the Michigan Fireworks Safety Act 256 of 2011 that took effect on January 1, 2012; and,

WHEREAS, the Act now provides for the sale of consumer fireworks in various retail locations and limits the authority of a local unit of government to regulate sales; and,

WHEREAS, the Act liberalized the law on retailing fireworks and prohibited local governments from totally banning their use, resulting in far more fireworks-related complaints of health, safety, and nuisance issues; and,

WHEREAS, the effects of the Act includes serious personal injury to users and to others, damage to property including fires and the littering of burned debris onto neighboring properties, and the detonation of powerful fireworks in close proximity to residences, businesses, and other uses, disturbing their sane, safe and quiet enjoyment of their properties; and,

WHEREAS, the Act preempts local control and removes the ability of local communities to protect the health, safety, welfare, and quality of life of its citizens.

NOW, THEREFORE BE IT RESOLVED, that the Spring Lake Village Council asks our State Legislature to repeal the Michigan Fireworks Safety Act 256 of 2011: alternatively if the Act is not repealed, then the Council asks that the Legislature amend their corporate limits; and,

BE IT FINALLY RESOLVED, that on this 15th day of September the Village of Spring Lake Council hereby directs the Village Clerk to forward this resolution to the Governor of the State of Michigan, the State Senator and Representatives of the Village of Spring Lake, and the communities of Ottawa County, Michigan.

YEAS: _____

NAYS: _____

ABSENT: _____

RESOLUTION NO. 2014-08 DECLARED ADOPTED.

Dated: September 15, 2014

Marvin Hinga, Clerk/Treasurer

PUBLIC NOTICE

The Greater Spring Lake Recreation Commission (Commission) is soliciting applicants for one at-large board member. This is a non-paid, volunteer position.

Qualifications. Interested persons must reside in the Village of Spring Lake, Spring Lake Township or Crockery Township. The focus of the Commission is to encourage, plan, promote, coordinate and operate a program of indoor and outdoor public recreation.

Appointment and Term. Appointment will be made by majority vote of the Commission; the term of appointment shall be three years.

The Commission meets the first Wednesday of February, May and October at 7:00pm, at the Spring Lake Middle School, 345 Hammond St., Spring Lake, MI 49456.

Letters of Interest To be considered for this position, submit a brief statement of your interest. Expressions of interest should be sent via e-mail to William Core, Director, at bcore@springlakeschools.org. Such indications may also be sent by mail, or in person, to William Core, Director, Greater Spring Lake Recreation Commission, 345 Hammond St., Spring Lake, MI 49456. Letters of interest must be received by 3:00pm, September 24, 2014.

For more information contact the Recreation Commission at 616-842-2853.



COMMUNITY SERVICE FUND LETTER AGREEMENT

August 18, 2014

Holly Johnson, President
Grand Haven Area Community Foundation
One South Harbor Drive
Grand Haven, MI 49417

Dear Holly:

The Village of Spring Lake wishes to establish a Community Service Fund (the “**Fund**”) within the Grand Haven Area Community Foundation (the “**Foundation**”) on the following terms:

1. The Fund name shall be the **Central Park Improvement Fund** and this name will be used in referring to the Fund in all Foundation documents and publications.
2. Contributions to the Fund can be made by any persons, whether an individual, corporation, trust, estate or organization. All non-cash contributions to the Fund must first be accepted by the Foundation.
3. The Village of Spring Lake shall have the right to make recommendations to the Foundation for grants from the Fund for the *purpose of supporting the renovation of Central Park located in the Village of Spring Lake*. However, we understand that these recommendations are advisory only, are not legally binding on the Foundation, and the Fund will be distributed as determined by the Foundation Board for charitable, educational, benevolent, or public purposes that further the charitable tax exempt purposes of the Foundation as stated in its Articles of Incorporation and Bylaws as they may be amended.

4. Distributions from the Fund can be made from the Fund's principal gifts net of administrative costs and any other expenses that may be incurred by the Foundation in the administration of the Fund.
5. The Fund shall be held by the Foundation as part of its other assets and will not be considered to be a trust fund. Subject to the provisions of this Letter Agreement for termination and distributions, it is acknowledged that the assets of this Fund are the separate property of the Foundation owned by it in its normal corporate capacity.
6. The Fund's assets will be invested in a Money Market Fund. Any income generated from the Fund's assets will be credited to the Foundation's Operating Reserve Fund.
7. The Foundation will charge to the Fund 1% of the incoming gift value for administrative costs. In addition, any costs to the Foundation in accepting, transferring or managing property donated to the Foundation for the Fund shall also be paid from the Fund.
8. It is our intent that all contributions to the Fund be tax deductible by the donor for income and estate tax purposes. It is also intended that this Letter Agreement not adversely affect the Foundation's charitable status under §501(c)(3) of the IRC or cause the Foundation to be considered to be a private foundation under §509(a) of the IRC. Accordingly, this Letter Agreement shall be interpreted and administered at all times in accordance with all IRC and IRS requirements pertinent to contribution deductibility and maintenance of the Foundation's charitable status. Further, the Foundation may unilaterally amend this Letter Agreement as necessary to accomplish the intention of the parties as stated above.
9. It is intended that the Fund hereby established shall be a temporary Fund and shall continue as long as the campaign is active. In the event that the campaign is terminated before completion, the Foundation shall distribute any remaining assets in the Fund exclusively for charitable purposes that:
 - a. Are within the scope of the charitable purposes of the Foundation; and
 - b. Most nearly approximate, in the good faith opinion of the Foundation Board, the original purpose of the Fund.

Please indicate your acceptance of the terms of this Letter Agreement by signing below and returning a signed copy to us.

Village of Spring Lake:

President

Treasurer

Manager

Clerk

Accepted:

Grand Haven Area Community Foundation

By: _____

Holly Johnson, President
Grand Haven Area Community Foundation

Dated: _____



Interesting Facts

Dredge Material North Cell holds up to 75,000 cubic yards of material. There is also a South Cell that is used as a second settling basin to reduce silt from returning to the river. The North Cell must be emptied approximately every three years to allow for the next dredging cycle of the inner harbor. Both cells occupy 18 acres at Verplank Dock.

Material from the cells is tested before recycling and deemed inert by the DEQ.

Verplank receives 20-25,000 cubic yards of fresh leaves annually and through shredding reduces that volume to 30% to approximately 7,500 cubic yards.

Formula for Bottoms Up Topsoil is a mixture of four ingredients, dredge material from the river, sandy top soil removed from local construction sites, composted leaves and cow manure which produces a nutrient rich high quality screened topsoil.

Essentially, all the materials used in bottoms Up topsoil, would otherwise end up in a land fill or be a disposal challenge because of the volumes as in the case of cow manure.

This process allows the communities of Northwest Ottawa County to create a sustainable commercial harbor by maintaining an appropriate depth of the Grand River Inner Harbor.

NORTHWEST OTTAWA COUNTY LEAF PROCESSING SERVICES CONTRACT

THIS CONTRACT, dated for reference purposes as of October 1, 2014 is by and between VERPLANK DOCK CO., a Michigan corporation, whose address is PO Box 8, Ferrysburg, Michigan, 49409, and the VILLAGE OF SPRING LAKE, a Michigan Municipal Corporation, whose address is 102 W. Savidge, Spring Lake, Michigan 49456 (referred to individually as a "Governmental Unit"), and is made with reference to the following facts and circumstances:

Verplank Dock Co. will provide the necessary labor, land space and equipment to shred leaves supplied by the Governmental Unit to be incorporated in bottoms up topsoil.

In consideration of the mutual covenants and agreements contained in this Contract, IT IS AGREED AS FOLLOWS:

1. General Agreement. The Governmental Unit hereby contracts with VERPLANK DOCK CO. to provide leaf processing services to the Governmental Unit for a term of five years. This contract may be renewed by mutual written agreement of all of the parties for an additional term or terms, the duration of which shall be specified in such agreement.

2. Payment for Services. In payment of the services to be provided pursuant to this Contract, the Governmental Unit shall pay three thousand two hundred dollars (\$3,200.00) for year one; three thousand four hundred dollars (\$3,400.00) for year two; three thousand six hundred dollars (\$3,600.00) for year three; three thousand eight hundred (\$3,800.00) for year four; and four thousand dollars (\$4,000.00) for year five.

All charges for services pursuant to this Contract shall be allocated between the Governmental Unit as follows:

| | |
|------------------------------|-----|
| City of Ferrysburg | 20% |
| City of Grand Haven | 20% |
| Grand Haven Charter Township | 20% |
| Spring Lake Township | 20% |
| Village of Spring Lake | 20% |

Amounts due VERPLANK DOCK CO. from the Governmental Unit pursuant to this Contract shall be invoiced annually in advance. All invoices shall be paid within thirty (30) days of their date.

3. Termination. This Contract may be terminated at any time by mutual agreement or by either party, upon ninety (90) days' prior written notice to the other, in the event the other party fails or refuses to perform any of its duties and responsibilities under the Contract. However, if the event or failure to perform can be remedied within ninety (90) days after notice, then the notice shall be null and void if the failure is in fact remedied within such ninety (90) day time period. Notwithstanding the termination of this Contract, all parties shall be required to carry out any provisions, which contemplate performance subsequent to termination.

4. Effective Date. This Contract shall be effective on October 1, 2014.

5. Miscellaneous. This Contract and all rights and obligations hereunder shall not be assignable unless all parties agree in writing to such assignment. This Contract shall inure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns. All notices and other documents to be serviced or transmitted hereunder shall be in writing and addressed to the respective parties hereto at the addresses stated on page 1 of this Contract or such other address or addresses as shall

be specified by the parties hereto from time to time and may be served or transmitted in person or by ordinary mail properly addressed with sufficient postage. This Contract has been executed in the State of Michigan and shall be governed by Michigan law. The waiver by any party hereto of a breach violation of any provision of this Contract shall not be a waiver of any subsequent breach of the same or any other provision of the Contract. It is contemplated that this Contract will be executed in multiple counterparts, all of which together shall be deemed to be one contract.

This Contract represents the entire understanding and agreement between the parties hereto. All prior oral or written understandings and agreements are specifically merged herein. The captions in this Contract are for convenience only and shall not be considered as part of this Contract or in any way to amplify or modify the terms and provisions hereof. This Contract shall be enforceable only by the parties hereto and their successors in interest by virtue of an assignment which is not prohibited under the terms of this contract and no other person shall have the right to enforce any of the provisions contained herein. All amendments to this Contract shall be in writing and signed by all parties.

IN WITNESS WHEREOF, the parties hereto have executed this Contract.

Signed in presence of:

VERPLANK DOCK CO.,
A Michigan corporation

By: _____

Its: _____

Dated: _____, 2014

VILLAGE OF SPRING LAKE
Michigan Municipal Corporation

By: _____

Its: _____

By: _____

Its: _____

Dated: _____, 2014

Christine Burns

From: Christine Burns
Sent: Friday, August 29, 2014 9:52 AM
To: 'Laurel'
Subject: RE: grumpy old man

Chuck,

Sorry about your toe :(

Actually, Consumers Energy will listen to you better than they will listen to us. Here is the link to report the outage. They should give you a work order # and a (I think) an estimated repair date.

<http://www.consumersenergy.com/Apps/StreetLight/StreetLightRepair.aspx>

We do have some of our own lights that are out, but rather than pay two guys O/T to come in to fix them, we save them up and do a whole bunch of repairs on one night. We adjust their schedules so they aren't on O/T to do it. However, Consumers has an entire street light department that only works at night, so they should be pretty responsive.

I will also remind the deputies that they are suppose to be observing and reporting all street light outages as well.

Happy Friday,

Chris

-----Original Message-----

From: Laurel [<mailto:angst1@charter.net>]
Sent: Friday, August 29, 2014 9:44 AM
To: Christine Burns
Subject: Re: grumpy old man

Chris,

Ever since the Emerald Ash Borer became a problem, I have had Bartlett Tree inject that Ash tree with some magic fluid that makes the Ash borer choose another tree or die after one taste. Every year that tree is treated. If it has to go, it has to go, but if after the Village arborist inspects it, and finds it is infected, then I will surely sue Bartlett Tree. After all, what have I been paying them for all these years? I also pay them to treat a River Birch to flummox the nasty Birch Borer!

But now LASH OUT TIME! A few nights ago, like many old men, I had to get up in the middle of the night. I stumbled my way to the bathroom and stubbed my toe. The reason, I finally realized, was that the street light that normally illuminates the intersection of North Buchanan and Mason Streets, and gives light to the upper level of our home at 302 No. Buchanan. . . . no longer emits it golden sodium vapor glo. If I brought it to the attention of Consumers Power they will no doubt ignore me. Perhaps if the Village made them aware, they might do something about it before the kiddies are out for Halloween.

cheers,

chuck angus

On Aug 29, 2014, at 8:47 AM, Christine Burns <christine@springlakevillage.org> wrote:

> Chuck,
>
> That's why we mark the trees....to get your attention. If you do not
> believe that your Ash tree is infected, I will have our DPW Director
> (and possibly the arborist) take another look at it. Unfortunately,
> those pesky little Emerald Ash Borers have infected the entire state.
> I would be surprised if they haven't made their way to your tree. The
> likelihood is that if they haven't set up camp, they will soon. Or
> perhaps they are already there, but the damage isn't visible yet. Yes
> to your questions regarding the stump (it will be removed). We try to
> plant 2 trees for every one that we remove, but the new trees do not
> have to be planted in the ROW between the street & sidewalk. Do you
> have any desire for trees in your front yard? I haven't specifically
> looked at your home, but would be happy to drive by and see if there
> is a better location for some saplings (keeping in mind overhead wires
> and water/sewer leads.)
>
> If I haven't mentioned it before, I sure do enjoy your emails. I wish
> every concern that was directed to the Village was as pleasant as yours.
> You would be surprised at the number of people who lash out in a very
> abusive manner and these things become personal (which they are not
> personal; contrary to popular belief, we don't spend our days plotting
> and scheming at ways to annoy or inconvenience our residents.)
>
> I hope you have a safe and enjoyable holiday weekend!!
>
> Fondly,
>
> Chris
>
>
>
> -----Original Message-----
> From: Laurel [<mailto:angst1@charter.net>]
> Sent: Thursday, August 28, 2014 5:07 PM
> To: Christine Burns
> Subject: grumpy old man
>
> Greetings Christine,
>
> Driving up to our home at 302 No. Buchanan Street today, I was
> convinced that Satanists had arrived in our neighborhood and placed a
> mysterious green hex sign on our lovely Ash tree. My lovely bride
> assured me that the sign indicated that the life span of that lovely
> tree that I had purchased, and every year have had injected with
> juices toxic to the Emerald Ash Borer, was very limited and it was
> going to fall even though not infected itself with those nasty borers.
> So it goes. Goodbye young Ash tree in your prime of life.
> My question is, will the Village grind the stump and level the area
> between the sidewalk and the curb?
> Since the unnecessary widening of Buchanan Street, at least at the
> north end, the area between the sidewalk and curb is rather narrow.
> For ease of mowing, it would almost be better NOT to replace any trees

> in that narrow strip of green.
>
> On to bigger problems.
>
> cheers,
>
> chuck angus



102 W. SAVIDGE ST. • SPRING LAKE, MI 49456

PHONE: 616-842-1393 • FAX: 616-847-1393

www.springlakevillage.org

August 29, 2014

Mr. Steven Gulis
619 Summer
Spring Lake, MI 49456

I am in receipt of your complaint from August 26, 2014 whereas your neighbor is placing his trash cart in front of his garage, which is located in close proximity to your home. I drove by on two occasions. On the first occasion (trash day) the cart was still at the curb. The second time, I did verify that the trash cart was, in fact, parked in front of the neighbor's garage. Unfortunately, we do not regulate the placement of waste containers and I could not see where he was in violation of any other Village ordinance.

My suggestion would be to simply communicate with the neighbor your desire to have the cart located elsewhere on his property. Once the Village gets involved in disputes such as these, the neighborly relationship is almost impossible to rebuild. Unless you or he are planning on moving anytime soon, I would suggest a casual conversation, as he may not realize that the placement of the cart bothers you and it may be an easy fix. If you do not feel the communicating with your neighbor will result in the desired outcome, I have included a brochure regarding mediation that typically proves quite successful.

I wish you the best of luck in resolving this conflict.

Sincerely,

Christine Burns
Village Manager

Enclosure



Spring Lake District Library Calendar of Events September 2014



| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|--|---|--|--|---|---|
|  Library Card Sign Up Month | 1 Labor Day Library Closed eBooks available 24/7 @ sllib.org | 2 Need a SLDL replacement card? We'll waive \$2 replacement fee during Sept. 2014 | 3 4-5 pm LEGO Block Party | 4 10:30 am Preschool Storytime: <i>Down on the Farm</i> | 5 9:30-10:30 am 89th District Rep. Amanda Price 10:30 am Preschool Storytime: <i>Down on the Farm</i> | 6 10 am-2 pm Free Community Shred Day; limit 100 pounds. Confidential shredding services provided by Kent Record Management |
| 7 Sunday hours 2-5 pm | 8 10 am SLDL Friends; newcomers welcome 4-5:30 pm Chess Club for Kids | 9 5:30 pm-7:30 pm Machine Quilting Trunk Show Demo w/ Nancy Roelfsema; \$5 supply fee due at time of pre-registration | 10 9:30 or 10:45 am OAISD Play 'n Learn, ages 0-5 | 11 10:30 am Preschool Storytime: <i>Hooray for Hats!</i> | 12 10:30 am Preschool Storytime: <i>Hooray for Hats!</i> | 13 Stop in Youth Services to read  Michigan Reads! 2014 |
| 14 Sunday hours 2-5 pm | 15 | 16 6-8 pm Author Expo; Coffee & Conversation w/ variety of MI authors 7 pm Bedtime Storytime: <i>Stuffed Animal Sleepover</i> | 17 9:30 am OAISD Play 'n Learn, ages 0-24 mos. 3:30-5 pm Teen 'Scape | 18 10:30 am Preschool Storytime: <i>Colorful Crayons</i> 2 pm Activities for People with Alzheimer's 7 pm MI Notable Book Author Mardi Jo Link; talk & book signing | 19 10:30 am Preschool Storytime: <i>Colorful Crayons</i> | 20 Consumer Reports available online @ sllib.org |
| 21 Sunday hours 2-5 pm Banned Books Week 3-4 pm Music by the Fireplace featuring GVSU Faculty Winds Ensemble  | 22 6:30 pm Free SCORE Workshop: Building a Website; pre-register please | 23 7 pm Bedtime Storytime: <i>Down on the Farm</i> 7 pm Drawing Techniques with artist Linda Dimitroff; pre-registration required | 24 10 am Toddler Time: <i>EIEIO</i> | 25 10:30 am Preschool Storytime: <i>Dinosaur Roar</i> 7 pm <i>Fatal Crossing</i> with author Valerie VanHeest; presentation & book signing | 26 9:30-10:30 Free Blood Pressure Clinic 10:30 am Preschool Storytime: <i>Dinosaur Roar</i> 2:30 pm iPads 201; pre-registration required | 27 Visit sllib.org to access Athenaeum online searchable archive of Grand Haven Tribune |
| 28 Sunday hours 2-5 pm | 29 | 30 7 pm Bedtime Storytime: <i>School Days</i> 7 pm <i>Still Missing</i> ; DB Cooper & more unsolved mysteries with author Ross Richardson | |  Twitter.com/sldlibrary  Facebook.com/SpringLakeDistrictLibrary | |  |

September 2014

| September 2014 | | | | | | | October 2014 | | | | | | |
|----------------|----|----|----|----|----|----|--------------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa | Su | Mo | Tu | We | Th | Fr | Sa |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 28 | 29 | 30 | | | | | 26 | 27 | 28 | 29 | 30 | 31 | |

| | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|----------------|--|---|---|--|---|--|---|
| Aug 31 - Sep 6 | Aug 31 | Sep 1 | 2 | 3 | 4 | 5 | 6 |
| | | 8:00am 5:00pm Labor Day 5:00pm 7:30pm Corn Roast (SLYC) - Christine Burns | 10:00am 11:00am Connector Path (SL) 3:30pm 5:00pm Isabel's House Application II 7:00pm 8:30pm Parks & Recreation Meetin | 11:00am 12:00pm Commercial Leasing 2:00pm 3:00pm Village Plan Group Meeting 4:30pm 5:00pm Storm 6:30pm 8:00pm Agend | 7:00am 8:00am Workout (Aquatic Ce 11:00am 12:00pm Fire Committee Meeting 5:00pm 8:00pm MML W/C Meeting (H Hot | 9:00am 12:00pm MML W/C Meeting (Midland) | 9:00am 10:30am Workout (Aquatic Center) |
| Sep 7 - 13 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | 2:30pm 5:30pm Shawn Mullins (Seven Steps Up) - Christine Burns | 7:00am 8:00am workout (Aquatic Center) - Christine B 7:00pm 9:00pm Council Work Session (Village Hall) | 8:00am 9:30am Economic Development Meeti 5:30pm 7:00pm Workout (Aquatic Center) | 9:00am 10:00am Insurance (SLVH) - C 10:00am 11:00am Cent 12:00pm 1:00pm Lunch 2:00pm 3:00pm Village 5:45pm 6:45pm Invest | 7:30am 9:00am CBDDA (SLVH - EOC) - Christine Burns | Ty Inso's Birthday 8:30am 9:30am Meet w/Jim (Chris' Office) 11:00am 11:45am MLGMA Winter Conf 12:00pm 1:30pm Rotar | |
| Sep 14 - 20 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| | 4:00pm 5:30pm Workout (Aquatic Center) | 4:00pm 5:00pm Police Commission Meeting (FCH) - Chri 7:00pm 9:00pm Council Meeting (Barber School) | 2:00pm 3:00pm Phragmites Meeting (GH Community Center) | Curt Theune's Birthday 10:00am 11:00am Central Park Capital Campaign (SLVH) - 2:00pm 3:00pm Village Plan Group Meeting | 7:00am 8:00am workout (Aquatic Ce 2:00pm 4:00pm LGROW Board of Dir 5:30pm 8:00pm Meet & Greet (Muskegon | 7:30am 9:00am Early Bird Breakfast (Holid 9:00am 10:00am Meet w/Jim (Chris' Office) 12:00pm 1:30pm Rotary Lunch (SLCC) | Wine Tasting (Traverse ci |
| Sep 21 - 27 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| | Wine Tasting (Traverse ci | 4:00pm 5:30pm Flu Shots (SLT) 5:45pm 7:15pm Finance Committee Meeting (SLVH Conference Room) - | 7:00am 8:30am SLT/SLV Meeting (SL 11:30am 1:00pm Chamber Board Mee 7:00pm 9:00pm Planning Commissio | 10:00am 11:00am Central Park Capital 12:00pm 1:30pm MOM Meeting (Hearthston 2:00pm 3:00pm Village 5:30pm 7:00pm Harbor | 7:00am 8:00am workout (Aquatic Center) - Christine Burns | 8:30am 9:30am Meet w/Jim (Chris' Office) 12:00pm 1:30pm Rotary Lunch (SLCC) | |
| Sep 28 - Oct 4 | 28 | 29 | 30 | Oct 1 | 2 | 3 | 4 |
| | Bill Burns' Birthday Marv Hinga's Birthday | | | | | | |



DRAFT MINUTES

**Monday August 18, 2014
7:00 P.M., Barber School
102 West Exchange Street
Spring Lake, Michigan**

1. Call to Order

President MacLachlan called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Present: Bennett, MacLachlan, Meyers, Miller, Nauta, Powers, Van Strate.

Absent: None

4. Approval of the Agenda

On a motion by **Bennett**, support from **Miller**, to approve the agenda as presented.

Yes: 7

No: 0

5. Consent Agenda

A. Approved the payment of the bills (checks numbered 55736-55832) in the amount of \$147,625.73.

B. Approved the minutes for the July 21, 2014 Council meeting.

C. Approved an Engineering Agreement with Moore & Bruggink for Alloy's Alley in an amount not to exceed \$4,800.

D. Approved an agreement with Advanced Pavement Marking for pavement marking in an amount not to exceed \$4,889.60.

E. Approved an agreement with Summit Tree Service to Arborist Services for an amount of \$150 an hour with the stipulation that Summit Tree Service cannot bid on tree trimming or removal services while serving as the Village's Arborist.

- F. Approved the collection of full tax capture of CBDDA commencing in the summer of 2015.
- G. Approved an agreement with Peterson Environmental LLC to complete the required 2011 wetland monitoring permit at a rate of \$125 per hour.
- H. Approved the following board appointments:
 - Lloyd's Bayou Lake Board - Jim MacLachlan (term expiring 11/2018)
 - Fire Advisory Committee - Bill Meyers

On a motion by **Bennett**, support from **Miller**, to approve the consent agenda.

Yes: 7

No: 0

6. General Business

A. Winsor McCay Presentation

Subject: Ms. Elizabeth Wheeler will be present to discuss her proposal for the Winsor McCay Memorial.

Ms. Elizabeth Wheeler, as a member of the Winsor McCay Committee, presented an idea created to visually promote Winsor McCay. Ms. Wheeler explained that the Committee felt a great way to accomplish this goal was by adding an archway at the Grand River Greenway entrance to the wetlands boardwalk, and by naming the Mill Point Park playground "Winsor McCay Playground", which would include a sign with the official Winsor McCay logo, and cement dinosaur foot prints in the grass leading to the playground. Ms. Wheeler explained that the drawings, included in the Council packet, were drawn by local artist, Kevin Collier, who works for the Grand Haven Tribune. Ms Wheeler said the Committee agreed, unanimously, that Mill Point Park was the perfect spot for the proposed idea. Ms. Wheeler also showed the Council tee shirts designed to promote Windsor McCay Day that had been sold during Heritage Festival week. Ms Wheeler said there were still adult and children's tee shirts available and more could be ordered.

B. Spring Lake Yacht Club Lease

Subject: At their May 12, 2014 work session, Council agreed, verbally, to a 20-year extension to the SLYC lease of the Thum property in exchange for the improvements to the docks and the installation of the wave attenuation system. SLYC Attorney Doug McNeil, Village Attorney Bob Sullivan and Council Member/Attorney Mark Powers have been working

on revised lease language that would be acceptable to both parties. That revised lease is included with the agenda for Council review.

Manager **Burns** gave a brief overview and then turned this item over to Council Member **Powers**.

Council Member **Powers** explained that there were two (2) changes to the lease agreement. One was adding improvements to the docks and installation of a wave attenuation system, to be made by the Spring Lake Yacht Club within 36 months, and then, in exchange for completing such improvements, the Village will extend the term of the license agreement 20 more years, from December 31, 2053 to December 31, 2073.

On a motion by **Bennett**, support from **Miller**, to approve the 20-year extension to the Spring Lake Yacht Club lease of the Thum property in exchange for the improvements to the docks and the installation of the wave attenuation system.

Yes: 6

No: 1 (Nauta)

C. Proposed Rezoning of Industrial Lots

Subject: The Planning Commission held a public meeting on July 22, 2014 to consider the proposed rezoning of four (4) parcels from I, Light Industrial District to CBD, Central Business District. Rezoning properties to be consistent with the Master Plan is one effective way to implement the policy recommendations of the Master Plan. It helps ensure that the future development of properties, should they become available for redevelopment, is consistent with the desired development patterns of the community.

Two of the parcels (701 Liberty and 510 Liberty) are specifically identified in the Master Plan as being appropriate for mixed use (Land Use Plan Strategy B.1). The Master Plan identifies all four parcels as having a future land use of "TNC" or "Town Neighbor Center" but the Master Plan doesn't define specifically what that means. The TNC land use is located on the Future Land Use Map in transitional areas, a block or so away from M-104. Staff believes the intent of such a land use would be most supportive of the Central Business District (CBD) zoning classification.

Manager **Burns** explained that the proposed rezoning of 4 I, Light Industrial parcels to CBD, Central Business District, had been discussed at length at a Council Work Session. **Burns** said the outcome of that discussion was that the Village Planner, Jennifer Howland, would issue a letter to the Planning Commission members so they were aware that Council would be considering this rezoning, and that the recommended

course of action was to rezone those lots to CBD which was in keeping with the Village's Master Plan.

Motion by **Meyers**, support from **Bennett**, to rezone four parcels from (I) Light Industrial to (CBD) Central Business District in keeping with the Village's Master Plan.

Yes: 6 No: 1 (VanStrate)

D. Design Services

Subject: Village Hall currently has a great deal of unused or underutilized space within the building. The Finance Committee has discussed the potential future uses of space within Village Hall and the possibility of leasing excess space to help offset bond payments for the remodeling that took place 12 years ago. The original firm (Architect) for the project was Fishbeck, Thompson, Carr and Huber (FTCH). Staff obtained a cost estimate for FTCH to perform a feasibility study and determine what the best use of the space would be going forward.

Manager **Burns** explained that staff had asked FTCH to give a quote to perform a feasibility study for renovations to allow the Village to lease out excess space to offset bond payments.

On a motion by **Bennett**, support from **Nauta**, to approve an agreement with Fishbeck, Thompson, Carr & Huber for design services for Village Hall at an amount not to exceed \$4,457.00.

Yes: 7 No: 0

E. DPW Fence Replacement

Subject: The FY14-15 DPW budget includes \$8k for the replacement of the fence surrounding the DPW garage. Fence is to be constructed on site with treated wood; vendor is to supply all materials and labor. Staff obtained 3 quotes for fence replacement. These include:

| | |
|---------------------|------------|
| Vallier Fence, Co. | \$9,475.00 |
| Affordable Fence | \$7,261.00 |
| Straight Line Fence | \$7,834.00 |

Manager **Burns** gave a brief overview and then turned this item over to DPW Supervisor, Roger Belknap for further explanation.

Belknap explained that he had obtained three quotes for fence replacement around the DPW garage but realized they were not comparing apples to apples in regards to building materials. Belknap said

the low bid, from Affordable Fence, was for a prefab product and the other 2 were for construction of the fence on site. Belknap said that after discussing this matter with DPW Forman, VanHoeven, staff recommended moving forward with the proposal from Straight Line Fence at a cost of \$7,834.00, and schedule fence replacement as soon as possible.

On a motion by **Narta**, support from **VanStrate**, to approve the proposal from Straight Line Fence at a cost of \$7,834.00, and schedule fence replacement as soon as possible.

Yes: 7 No: 0

7. Department Reports

A. Village Manager

Manager **Burns** reported that she had received a request from the Library Director, Claire Sheridan, to hold a future Work Session at the Library to give the Library and opportunity demonstrate to Council what they have to offer the public. Council Member **Bennett** said that this was not a Library issue but a Tax issue. President **MacLachlan** said they would discuss the possibility of accepting the invitation for a Work Session at the Library at a future Work Session.

B. DPW

Council Member **Meyers** asked if it was true that the source of the water bubbling through the pavement was due to conduit breaking that belonged to AT&T. **Belknap** said yes, that was correct.

Belknap reported that some of the lights on West Savidge Street, between N. Cutler and School Street, have been flickering and that after DPW's attempts to fix them were unsuccessful he consulted an electrician who believes the lights had been hit by lightning. **Belknap** said these lights had been retrofit with LED's and were quite expensive so he was working with the insurance company to get them repaired.

Council Member **Powers** asked how much the sink hole, caused by the AT&T issue, cost. **Belknap** said he didn't have all the invoices in yet but there was \$800 to \$900 for labor, \$1,500 for materials for a patch that will have to be put down and replacement of a 6 inch water valve back to inventory will be \$700 to \$800. **Powers** asked if there had been other businesses, besides Old Boy's, affected. **Belknap** said he had made contact with several business, and due to the nature of Old Boy's business, it seemed they were the most affected. Council Member **Bennett**, whose condominium was affected by the AT&T water issue,

commended the DPW on the handling of this.

C. Clerk/Treasurer/Finance Director

D. OCSO/911

- Manager **Burns** reported that there had been a Police Commission meeting and the change of command was going smoothly and all comments were favorable.

E. Water

F. Sewer

G. Minutes from Various Board & Committees

1. Police Commission

8. Old Business and Reports by the Village Council

Council Member **Powers** said he has been asked about street lights and trail lights that have been turned off to conserve energy.

Manager **Burns** said there were street lights that had been turned off to conserve energy but they are marked stating that fact, and the trail lights were turned off between 11:00 p.m. and 5:00 a.m.

9. New Business and Reports by Village Council

Council Member **Powers** reported that he had received a lot of feedback related to the Yacht Club, which got him to thinking that the Yacht Club property was underutilized and has there ever been talk about exploring an arrangement with Ottawa County Parks to see if they have any interest with doing something to utilize this property without undue cost to the Village. Manger **Burns** said she couldn't speak to before her arrival but she had not heard any talk of this. Council Member **Nauta** suggested that might be something for the Park and Rec. Board to talk about.

President **MacLachlan** reported that the Village Manager's performance appraisals had been turned in and results tabulated and that he and Manager **Burns** had met earlier that day to go over the results. **MacLachlan** said her results came in at the top end of "Exceeded Expectations" range and the majority of the Council Members actually rated her performance as "Extraordinary Achievement" over the course of the last year, giving an "Exemplary Rating" for Manager **Burns**. **MacLachlan** shared some of Council's comments:

- She is thorough and efficient.
- She does things in a timely manner.
- A great leader.
- Has an excellent working relationship with her peers.
- Has an excellent working relationship with Village employees.
- She has come up with many creative problem solving ideas and techniques.

- She uses teamwork and innovation to introduce needed changes.
- She has explained to Council's satisfaction the pros and cons in the various elements of things that they have considered throughout the year.
- Excellent communication skills.

President **MacLachlan** congratulated Manager Burns on a job well done.

10. Status Report: Village Attorney - None.

11. Statement of Citizens

Elizabeth Wheeler said she had been asked by the members of the committee to bring back results from Council regarding her presentation.

President **MacLachlan** said that there was not a response since this was a presentation but that they could discuss it at a future work session.

Ms. Wheeler also reported that a light, west of Arby's, needed to be addressed as a safety issue.

Lee Schuitema said he was in favor of the rezoning of the parcels from Industrial to CBD, but there was 4 parcels rezoned instead of 1, so had there been requests made from developers for each parcel.

Manager **Burns** said rezoning these parcels had been a recommendation from the Village Planner, Jennifer Howland.

Mr. Schuitema asked if this rezoning was written in stone or could someone request to have a parcel returned back to Industrial.

Manager **Burns** said that a parcel could be rezoned back to industrial provided it was a business that was wanted in the Village.

12. Adjournment

President MacLachlan adjourned the meeting at 8:00p.m.

James MacLachlan, Village President

Christine Burns, Village Manager