

# Village of Spring Lake

## Council Work Session

November 10, 2014

7:00 p.m.

102 West Savidge Street (Upstairs Conference Room)  
Spring Lake, MI 49456

[www.springlakevillage.org](http://www.springlakevillage.org)

1	<p><b>7:00 p.m. - Competitive Grant Assistance Program (CGAP); Village/Township space sharing</b></p> <p>On October 27, 2014, the Village of Spring Lake was notified by the State of Michigan Department of Treasury that our grant submission for sharing space with Spring Lake Township was successful. As a requirement of the grant, the Spring Lake Village and Spring Lake Township must both accept the grant by December 29, 2014 or the funding is subject to cancellation. Council consideration of the grant is the first step in a process that will need to take place over the next 30-90 days. Because of the timeline, Council will need to take a position at their November 17th meeting. The Finance Committee met on October 29, 2014 and recommends acceptance of the grant. A proposed Resolution is attached for Council review and consideration.</p>
2	<p><b>7:10 p.m. - Rezoning of Property</b></p> <p>Property located at 106 N. Fruitport Road is currently zoned Single Family Residential A (SFR-A). Council has been asked to consider rezoning the property to "Public" (P) as well consider a text amendment that would allow an essential government service/facility in the "Public" district. A request was received earlier this year to rezone the property from SFR-A to Public and Semi-Public/PUD, which resulted in a tie vote by the Planning Commission and which was later defeated by Village Council, due mainly to the size and mass of the proposed structure. This new request to zone the property as Public, would be sent to the Planning Commission on November 25th. Once a recommendation is received from the Planning Commission, Council will take up the matter at a special meeting slated for December 2, 2014.</p>
3	<p><b>7:20 p.m. - Competitive Grant Assistance Program (CGAP); Shared Police Services</b></p> <p>On October 27, 2014, the Village of Spring Lake was notified by the State of Michigan Department of Treasury that our grant submission for shared</p>

	<p>police services was successful. As a requirement of the grant, the Spring Lake Village and Ottawa County must both accept the grant by December 29, 2014 or the funding is subject to cancellation. The Finance Committee met on October 29, 2014 and recommends acceptance of the grant. A proposed Resolution is attached for Council review and consideration.</p>
<p><b>4</b></p>	<p><b>7:30 p.m. - River Street Lift Station (Roger Belknap)</b></p> <p>The FY2014-15 Sewer budget includes \$50,600 in capital improvements for replacement of the pumps and alarm controls at the River Street Lift Station. This budget number was created prior to a full-scale engineering assessment by Moore &amp; Bruggink that council approved in July. Now that the assessment has been completed, the current cost estimate for the lift station overhaul project is now \$123,989; the assessment identified additional needs such as bringing electric controls up-to-date, relocating utilities and replacing valves and piping. Staff provided this information to the Finance Committee on October 29; after further discussion the Finance Committee asked staff to present this information to all members of Council at this work session in light of other needs in the Sanitary Sewer enterprise.</p>
<p><b>5</b></p>	<p><b>7:45 p.m. - Early Payment to MERS Police Division (Marv Hinga)</b></p> <p>The December 31, 2013 the MERS actuarial report indicated the unfunded pension liability for the Police Division was approximately \$633,783 (<i>see attached excerpt.</i>) More recently, MERS indicated the unfunded pension liability was now considerably less (approximately \$65,500.) Finance Director Marv Hinga presented an explanation regarding the extreme change in the Unfunded Pension Liability to the Police Commission and Finance Committee. The abbreviated explanation is:</p> <ol style="list-style-type: none"> <li>1. The 12/31/13 Unfunded Accrued Liability (UAL) was based on the assumption the police division would be an ongoing entity and the estimates used to calculate future pension payments included assumptions the officers would continue to receive regular pay increases which would increase the Final Average Compensation (FAC). The officers would also accrue additional years of service which would increase future pension payments.</li> <li>2. When the Police department was disbanded, the Accrued Liability essentially became the Termination Liability. The Termination Liability is much lower than the Accrued Liability because the Village's future liability became capped at a much lower level than previously</li> </ol>

	<p>calculated. The combination of favorable investment returns during the first six months of the year and a drastic reduction in projected future pension payments results in the unfunded liability declining by over half a million in six months.</p> <p>The Police Commission recommends the liability be paid down prior to 12/31/14 so the actuarial report we receive in June 2015 will indicate the pension is 100% (or nearly 100%) funded. In order to pay down the liability, both Ferrysburg and Spring Lake will need to contribute approximately \$2,339 in December (<i>see attached memo from Marv Hinga for detailed explanation.</i>) This recommendation will be taken up by the City of Ferrysburg at their November meeting as well.</p> <p>Marv will be in attendance at the work session to offer an in depth analysis and answer any questions that Council or the public may have.</p>
<b>6</b>	<b>8:00 p.m. - Budget Amendments (Marv Hinga)</b>
<b>7</b>	<p><b>8:03 p.m. - Disabled Veterans</b></p> <p>Attached please find a proposed resolution regarding the most recent unfunded mandate to come out of Lansing. The five Chief Elected Officials have met to discuss the financial ramifications of this legislation.</p>
<b>8</b>	<p><b>8:07 p.m. - Marina Bay</b></p> <p>Marina Bay LLC is obligated to construct a non-motorized pathway per their PUD agreement. Village Attorney Bob Sullivan has drafted a document for Council's consideration (<i>attached.</i>)</p>
<b>9</b>	<p><b>8:10 p.m. - PEG Channel</b></p> <p>Grand Haven Charter Township has opted out of the annual contribution and commitment to the PEG Channel maintenance. Council is asked to consider the relevance/importance of the Village's commitment to the PEG channel.</p>
<b>10</b>	<p><b>8:12 p.m. - Economic Development Report</b></p> <p>Mr. Dave Miller has submitted his Economic Development Report. He will provide a presentation at the regular Village Council Meeting on November 17, 2014.</p>

11	<p><b>8:14 p.m. - Championship Signage</b></p> <p>Spring Lake Public Schools Athletic Director has submitted a request to purchase and have the Village install signs for the Spring Lake girls golf team (request attached).</p>
12	<p><b>8:17 p.m. - Outdoor Dining Request</b></p> <p>Village staff have received a request from a developer who is interested in creating outdoor dining in conjunction with a new restaurant venture. In order to create outdoor dining, Council would have to enter into an agreement with the developer. Discussion regarding the project should take place prior to expending funds to draft an agreement.</p>
13	<p><b>8:20 p.m. - Connector Path Engineering Agreement</b></p> <p>The Village of Spring Lake and the Cities of Grand Haven and Ferrysburg have an agreement for maintenance of the connector path. Portions of railing are in need of sand blasting, spot welding and painting. Some of the decks are in need of attention as well. All three communities have walked the path with the Village's engineer (Ryan Arends) who has since assembled a proposal for engineering services (<i>attached</i>). Funding for both the engineering and repairs can come from the millage proceeds generated from this year's ballot proposal. It is being proposed to complete the engineering now and the repairs after July 1, 2015.</p>
14	<p><b>8:27 p.m. - Communications</b></p> <ul style="list-style-type: none"> <li>• Concert Series Endowment Report 01/01/14-09/30/14</li> <li>• Grand Haven Area Newsletter</li> <li>• Manager's Calendars (November &amp; December)</li> <li>• Speeding on M-104 Concern</li> <li>• Tanglefoot Thank You</li> </ul>
15	<p><b>8:29 p.m. - Minutes</b></p> <p>Minutes of October 20, 2014 meeting are attached for review. Should you wish to make edits, please share that information with Chris Burns or Maryann Fonkert prior to November 13, 2014.</p>

Village of Spring Lake

County of Ottawa

RESOLUTION ACCEPTING THE CGAP GRANT

Minutes of the regular meeting of the Village Council of the Village of Spring Lake County of Ottawa, State of Michigan, (the "Municipality") held on November 17, 2014.

PRESENT: Members:

ABSENT: Members:

Member offered and moved the adoption of the following resolution, seconded by Member .

WHEREAS, the State of Michigan Department of Treasury has given preliminary notice of its intent to award a Competitive Grant Assistance Program (CGAP) grant in the amount of up to \$54,000 toward reimbursement of expenditures required to implement the Combined Village Township Hall (project title), and

WHEREAS, the State of Michigan requires each municipality's governing body to approve a resolution authorizing participation in the proposed project prior to finalizing the award of grants from the State of Michigan's CGAP, and

WHEREAS, the State of Michigan requires a resolution and copies of minutes from the date of the meeting at which the resolution was approved to be provided within 60 days of the preliminary notice of award, and

WHEREAS, Spring Lake (local unit name) acknowledges that its:

1. Has filed its annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act or the Uniform System of Accounting Act
2. Has filed its financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act
3. Is not delinquent in making payment that are due on loans issued pursuant to the Emergency Municipal Loan Act
4. Does not have a payment due and owing to the state

And thus is eligible to participate in a CGAP grant-funded project;

NOW, THEREFORE, BE IT RESOLVED THAT the Village of Spring Lake (governing body) hereby authorize participation in the Combined Village and Township Hall (project title) and on behalf of the Village of Spring Lake (local unit name) authorize Christine Burns (designee) to provide this resolution and minutes indicating its approval to the State of Michigan, and to submit and execute documents requested by the State of Michigan relating to the CGAP requirements.

YEAS:           Members:

NAYS:           Members:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Village Council of the Village of Spring Lake, County of Ottawa, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 Public Act 267, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Marv Hing (name)

Village of Spring Lake, Clerk

Village of Spring Lake, County of Ottawa

Village of Spring Lake

County of Ottawa

RESOLUTION ACCEPTING THE CGAP GRANT

Minutes of the regular meeting of the Village Council of the Village of Spring Lake County of Ottawa, State of Michigan, (the "Municipality") held on November 17, 2014.

PRESENT: Members:

ABSENT: Members:

Member offered and moved the adoption of the following resolution, seconded by Member .

WHEREAS, the State of Michigan Department of Treasury has given preliminary notice of its intent to award a Competitive Grant Assistance Program (CGAP) grant in the amount of up to \$31,588 toward reimbursement of expenditures required to implement the Consolidation of Police Services (project title), and

WHEREAS, the State of Michigan requires each municipality's governing body to approve a resolution authorizing participation in the proposed project prior to finalizing the award of grants from the State of Michigan's CGAP, and

WHEREAS, the State of Michigan requires a resolution and copies of minutes from the date of the meeting at which the resolution was approved to be provided within 60 days of the preliminary notice of award, and

WHEREAS, Spring Lake (local unit name) acknowledges that its:

1. Has filed its annual financial report (F65) or audit per the Uniform Budgeting and Accounting Act or the Uniform System of Accounting Act
2. Has filed its financial plan (deficit elimination plan) per the Glenn Steil State Revenue Sharing Act
3. Is not delinquent in making payment that are due on loans issued pursuant to the Emergency Municipal Loan Act
4. Does not have a payment due and owing to the state

And thus is eligible to participate in a CGAP grant-funded project;

NOW, THEREFORE, BE IT RESOLVED THAT the Village of Spring Lake (governing body) hereby authorize participation in the Consolidation of Police Services (project title) and on behalf of the Village of Spring Lake (local unit name) authorize Christine Burns (designee) to provide this resolution and minutes indicating its approval to the State of Michigan, and to submit and execute documents requested by the State of Michigan relating to the CGAP requirements.

YEAS:           Members:

NAYS:           Members:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the Village Council of the Village of Spring Lake, County of Ottawa, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 Public Act 267, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Marv Hing (name)

Village of Spring Lake, Clerk

Village of Spring Lake, County of Ottawa

**River Street Lift Station  
Cost Estimate**

Project No. 140186.01  
Date 9/11/2014  
Engineer ALD

Item #	Description	Unit	Quantity	Unit Price	Amount
1	Traffic Control	Isum	1	\$ 500.00	\$ 500.00
2	Demolish Valve Chamber piping & pumps	Isum	1	\$ 5,000.00	\$ 5,000.00
3	Demolish Old Controls, Old Generator, & Panel	Isum	1	\$ 5,000.00	\$ 5,000.00
4	Demolish Valve Chamber Top	Isum	1	\$ 2,000.00	\$ 2,000.00
5	Remove BIT	Syd	38	\$ 7.00	\$ 266.00
6	Sawcut BIT	ft	17	\$ 2.00	\$ 34.00
7	Sanitary Sewer, Manhole, Remove	Ea	1	\$ 1,500.00	\$ 1,500.00
8	Temporary Pumping	day	14	\$ 1,000.00	\$ 14,000.00
9	Manhole Cover 6 Foot Dia.	Ea	1	\$ 500.00	\$ 500.00
10	Manhole, 6 Foot Dia., 18" extension	Ea	1	\$ 1,000.00	\$ 1,000.00
<b>11</b>	<b>Pump Station Mechanical Equipment (breakout below)</b>	<b>Lsum</b>	<b>1</b>	<b>\$ 64,500.00</b>	<b>\$ 64,500.00</b>
	Pumps				-
	Guide Rail System w/ Discharge Base, S.S. Guide Rails, Upper Brackets, Lifting Chain and Quick Links				-
	Pump Controller				-
	Level Transducer				-
	(2) Float Switches				-
12	KISM system	Isum	1	\$ 6,000.00	\$ 6,000.00
13	Valve Chamber Hatch Aluminum 42" x 42" H20 Rated	ea	1	\$ 3,000.00	\$ 3,000.00
14	4" Swing check valve	ea	2	\$ 575.00	\$ 1,150.00
15	4" Plug valve	ea	4	\$ 575.00	\$ 2,300.00
16	4" D.I. Piping	ft	40	\$ 65.00	\$ 2,600.00
17	4" D.I. Elbow	ea	2	\$ 150.00	\$ 300.00
18	4" D.I. Tee	ea	2	\$ 200.00	\$ 400.00
19	4" D.I. Quick Disconnect Fitting & Cap	ea	1	\$ 200.00	\$ 200.00
20	4" D.I. Blind Flange	ea	2	\$ 50.00	\$ 100.00
21	2" PVC Drain Piping	Isum	1	\$ 200.00	\$ 200.00
22	Paint Piping in Valve Chamber	Isum	1	\$ 500.00	\$ 500.00
23	Pump Station Electrical Equipment	Lsum	1	\$ 15,000.00	\$ 15,000.00
24	Dewatering & Shoring	Lsum	1	\$ 7,500.00	\$ 7,500.00
25	6" Concrete Drive	Sft	360	\$ 4.00	\$ 1,440.00
26	New Generator	Isum	1	\$ 10,000.00	\$ 10,000.00
27	8' Concrete Pad	Sft	25	\$ 10.00	\$ 250.00
28	Core Concrete	ea	3	\$ 300.00	\$ 900.00
29	Link Seal & Grout Each Pipe Penetration	ea	3	\$ 200.00	\$ 600.00
30	Restoration	Isum	1	\$ 500.00	\$ 500.00
31	Landscaping	Isum	1	\$ 100.00	\$ 100.00
32	Relocate Gas Line & Meter	Isum	1	\$ 1,500.00	\$ 1,500.00
33	Relocate Electrical Line and Meter	Isum	1	\$ 1,500.00	\$ 1,500.00
	Estimated Construction Cost				\$ 150,340.00
	General Conditions	5%			\$ 7,517.00
	Contractor Oh&P	15%			\$ 23,678.55
	Contingencies	10%			\$ 18,153.56
	<b>Total</b>				<b>\$199,689.11</b>
	With Smaller Pump (250 gpm)				
	Estimated Construction Cost				\$ 145,340.00
	General Conditions	5%			\$ 7,267.00
	Contractor Oh&P	15%			\$ 22,891.05
	Contingencies	10%			\$ 17,549.81
	<b>Total</b>				<b>\$193,047.86</b>
	Engineering Fees				\$24,300
	<b>Total Project Budget</b>				<b>\$ 223,989.11</b>

## River Street Lift Station Renovation

Engineer's Estimate of Construction Costs: \$199,375 (includes 10% contingency)

Total Budget Including Engineering: \$225,000.

### Scope Items:

### Rationale:

Demolish existing pumps and rails	Old pumps, prone to clogging, don't meet flow requirements
Demolish existing control panel	Not up to current electrical code, land line is expensive
Demolish existing valve chamber piping	Corroded on the exterior, no bypass connection
Demolish existing generator	Incorrectly sized
Bypass pumping	Necessary during pump/rail/piping replacement
Replace Pumps and rails	N-style impeller less prone to clog, new capacity for development
Replace Control Panel	Bring up to code, transducer level system, Automatic Transfer Switch
Kennedy Industries SCADA Monitoring	SCADA monitoring via cell
Replace top and hatch of valve chamber	Better access to piping and add a bypass connection
Valve Chamber Drain Line	Allow Valve chamber to drain and keep pipes corrosion free
Replace Generator	Bring generator up to capacity for pumps
Concrete driveway	Necessary for homeowner access

# Memorandum

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**To:** Ferrysburg City Council  
Spring Lake Village Council

**From:** Marvin Hinga, Spring Lake Village Clerk/Treasurer

**Date:** 11/05/14

**Re:** Early Payment to MERS Police Division

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The Municipal Employees Retirement System (MERS) has provided numbers to pay off the unfunded pension liability for the Village of Spring Lake Police Division as of July 1, 2014. The payment schedule calls for payments of \$32,000 in the fiscal year ending June 30, 2015 and \$33,500 for the fiscal year ending June 30, 2016. The early payment to MERS does not guarantee there will never be a need to make additional payments into the MERS Police Division. How the financial markets perform and the longevity of former officers and their spouses could result in the MERS Police Division becoming underfunded or overfunded.

At the October 20, 2014 meeting, the Police Commission recommended the entire \$65,500 be paid to MERS in December 2014. In addition, the Police Commission recommended transferring all of the cash (Currently \$44,367) in the Police Equipment Fund (Fund 662) to the Police Fund (Fund 207) to help cover the cost of the early payment to MERS.

The Village is currently paying \$3,291/month to MERS to fund the Police Division. This cost is split with the City of Ferrysburg. If the five month payments (\$16,455) from July 2014 to November 2014 and the \$44,367 from the Police Equipment Fund are deducted from \$65,500 payment to MERS, the additional amount to be paid in December will be \$4,678 or \$2,339 for each community.

I request authorization from the Ferrysburg City Council and the Spring Lake Village Council to proceed with the early payment to the Police MERS Division and to transfer all of the financial assets from the Police Equipment Fund to the Police Fund to help fund the early payment.

**Actuarial Accrued Liabilities and Valuation Assets  
As of December 31, 2013**

**Table 6**

Division	Actuarial Accrued Liability	Valuation Assets <sup>1</sup>	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
01 - Gnrl				
Active Members	\$ 513,040	\$ 183,865	35.8%	\$ 329,175
Vested Former Members	81,348	40,939	50.3%	40,409
Retirees And Beneficiaries	782,508	648,131	82.8%	134,377
Pending Refunds	0	0	0.0%	0
Total	\$ 1,376,896	\$ 872,935	63.4%	\$ 503,961
02 - Police				
Active Members	\$ 1,601,057	\$ 967,274	60.4%	\$ 633,783
Vested Former Members	0	0	0.0%	0
Retirees And Beneficiaries	896,518	896,518	100.0%	0
Pending Refunds	2,839	2,839	100.0%	0
Total	\$ 2,500,414	\$ 1,866,631	74.7%	\$ 633,783
10 - General New Hires after 9/1/11				
Active Members	\$ 7,741	\$ 26,694	344.8%	\$ (18,953)
Vested Former Members	0	0	0.0%	0
Retirees And Beneficiaries	0	0	0.0%	0
Pending Refunds	0	0	0.0%	0
Total	\$ 7,741	\$ 26,694	344.8%	\$ (18,953)
<b>Total Municipality</b>				
<b>Active Members</b>	<b>\$ 2,121,838</b>	<b>\$ 1,177,833</b>	<b>55.5%</b>	<b>\$ 944,005</b>
<b>Vested Former Members</b>	<b>81,348</b>	<b>40,939</b>	<b>50.3%</b>	<b>40,409</b>
<b>Retirees and Beneficiaries</b>	<b>1,679,026</b>	<b>1,544,649</b>	<b>92.0%</b>	<b>134,377</b>
<b>Pending Refunds</b>	<b>2,839</b>	<b>2,839</b>	<b>100.0%</b>	<b>0</b>
<b>Total Participants</b>	<b>\$ 3,885,051</b>	<b>\$ 2,766,260</b>	<b>71.2%</b>	<b>\$ 1,118,791</b>
The following results show the combined accrued liabilities and assets for each set of linked divisions. These results are already included in the table above.				
Linked Divisions 10, 01				
Active Members	\$ 520,781	\$ 210,559	40.4%	\$ 310,222
Vested Former Members	81,348	40,939	50.3%	40,409
Retirees and Beneficiaries	782,508	648,131	82.8%	134,377
Pending Refunds	0	0	0.0%	0
Total	\$ 1,384,637	\$ 899,629	65.0%	\$ 485,008

<sup>1</sup> Includes both employer and member assets.

**Please see the Comments on the Investment Markets.**

See the MERS Fiscal Responsibility Policy on the MERS website at:

[http://www.mersofmich.com/Portals/0/Assets/PageResources/MERS/PlanDocument/Pension/sec\\_43c.pdf](http://www.mersofmich.com/Portals/0/Assets/PageResources/MERS/PlanDocument/Pension/sec_43c.pdf).

Village of Spring Lake  
 November 2014 Budget Adjustments

	Fund	Dept.	Account	Current	Proposed	Change
101-101.000-956.000	General	Council	Miscellaneous	40,145	3,445	(36,700)
101-215.000-705.000	General	Clerk/Treasurer	Retirement Fund Contribution	3,960	40,660	36,700
To move money budgeted for paydown of MERS unfunded liability from Council Activity to Clerk/Treasurer.						
207-000.000-699.662	Police	Police	Transfer from Police Equipment Fund	-	44,368	44,368
662-207.000-999.207	Police Equipment Fund	Police	Transfer to Police Fund	-	44,368	44,368
To transfer remaining financial assets from Police Equipment Fund to Police Fund						

# HOUSE BILL No. 5215

January 8, 2014, Introduced by Rep. Schmidt and referred to the Committee on Tax Policy.

A bill to amend 1893 PA 206, entitled  
"The general property tax act,"  
by amending section 7b (MCL 211.7b), as amended by 2013 PA 161.

## THE PEOPLE OF THE STATE OF MICHIGAN ENACT:

1           Sec. 7b. (1) Real property used and owned as a homestead by a  
2 disabled veteran who was discharged from the armed forces of the  
3 United States under honorable conditions or by an individual  
4 described in subsection (2) is exempt from the collection of taxes  
5 under this act. To obtain the exemption, an affidavit showing the  
6 facts required by this section and a description of the real  
7 property shall be filed by the property owner or his or her legal  
8 designee with the supervisor or other assessing officer during the  
9 period beginning with the tax day for each year and ending at the

1 time of the final adjournment of the local board of review. The  
2 affidavit when filed shall be open to inspection. The county  
3 treasurer shall cancel taxes subject to collection under this act  
4 for any year in which a disabled veteran eligible for the exemption  
5 under this section has acquired title to real property exempt under  
6 this section. Upon granting the exemption under this section, each  
7 local taxing unit shall bear the loss of its portion of the taxes  
8 upon which the exemption has been granted.

9 (2) If a disabled veteran who is otherwise eligible for the  
10 exemption under this section dies, either before or after the  
11 exemption under this section is granted, the exemption shall remain  
12 available to or shall continue for his or her unremarried surviving  
13 spouse. The surviving spouse shall comply with the requirements of  
14 subsection (1) and shall indicate on the affidavit that he or she  
15 is the surviving spouse of a disabled veteran entitled to the  
16 exemption under this section. The exemption shall continue as long  
17 as the surviving spouse remains unremarried.

18 (3) **THIS STATE SHALL REIMBURSE A LOCAL TAX COLLECTING UNIT FOR**  
19 **ANY REVENUE LOST AS A RESULT OF THE EXEMPTION UNDER THIS SECTION.**

20 (4) ~~(3)~~—As used in this section, "disabled veteran" means a  
21 person who is a resident of this state and who meets 1 of the  
22 following criteria:

23 (a) Has been determined by the United States department of  
24 veterans affairs to be permanently and totally disabled as a result  
25 of military service and entitled to veterans' benefits at the 100%  
26 rate.

27 (b) Has a certificate from the United States veterans'

1 administration, or its successors, certifying that he or she is  
2 receiving or has received pecuniary assistance due to disability  
3 for specially adapted housing.

4 (c) Has been rated by the United States department of veterans  
5 affairs as individually unemployable.

**Village Council  
Village of Spring Lake  
Spring Lake, Michigan**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, moved the adoption of the following resolution:

**RESOLUTION NO: 2014-12**

**A RESOLUTION OF THE VILLAGE COUNCIL  
OF THE VILLAGE OF SPRING LAKE, MICHIGAN**

**Whereas**, the Dannie Lee Barnes disabled veteran property tax relief act of 2013 provided an exemption from all property taxes for certain populations in the State of Michigan, and

**Whereas**, this relief was imposed by unilateral action of the Michigan State Legislature and signed into law by Governor Rick Snyder without consultation with or advice from local governments impacted by the reduction in revenue that results from the exemptions, and

**Whereas**, in the first two years year of the exemption, local units in the tri-city area have collected \$163,621 less in revenues than would have been the case in the absence of the exemption, and

**Whereas**, this revenue reduction results in a \$163,621 tax increase for all non-recipients of this exemption.

**Now, Therefore Be It Resolved**, that the Grand Haven City Council supports the intent of the State Legislature in advocating for the interests of disabled veterans, and

**Be It Further Resolved** that the City Council advocates for provision of adequate benefits and support for our brave war veterans from federal sources, and

**Be It Further Resolved** that the City Council asks our elected leadership in Lansing to actively lobby for adequate support for disabled veterans from federal revenue sources, and

**Be It Finally Resolved** that when our legislature and governor decide it is appropriate to provide additional relief beyond what the federal government should provide, that they also provide funding sources to support that

decision and not pass the cost on to local property taxpayers.

**YEAS:**

**NAYS:**

**ABSENT:**

**RESOLUTION NO. 2014-12 DECLARED ADOPTED.**

**Dated:** November 17, 2014

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Marvin Hinga, Clerk/Treasurer

## Christine Burns

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**From:** Sullivan, Bob [bsullivan@scholtenfant.com]  
**Sent:** Tuesday, October 28, 2014 1:59 PM  
**To:** Lukas Hill (LHill@springlaketwp.org)  
**Cc:** Christine Burns  
**Subject:** Marina Bay  
**Attachments:** Non-Motorized Pedestrian Pathway and Easement Agreement (00176305xB95FA).pdf

Lucas: This will confirm receipt of your email last week concerning Marina Bay. It is our belief that our latest draft from September 23, 2014 incorporates the changes requested. The only change that we did not make was in the first paragraph of the body of the document where they desire "Marina Bay, LLC." Once we define the term our preference would be to just use the defined term throughout. The remaining changes to the June draft were completed. That document is attached. If there are any questions, or if we have a misunderstanding concerning the request, please let me know. Thanks. Bob

Robert E. Sullivan  
Scholten Fant  
100 North Third Street  
Grand Haven, Michigan 49417  
(616) 842-3030  
[rsullivan@scholtenfant.com](mailto:rsullivan@scholtenfant.com)

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**From:** Tapp, Kimberly  
**Sent:** Tuesday, October 28, 2014 1:51 PM  
**To:** Sullivan, Bob  
**Subject:** Village of Spring Lake

Kimberly Tapp  
Legal Assistant to Robert E. Sullivan and Randall Allen White  
SCHOLTEN FANT  
100 North Third Street  
P.O. Box 454  
Grand Haven, Michigan 49417  
(616) 842-3030



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## **NON-MOTORIZED PEDESTRIAN PATHWAY AND EASEMENT AGREEMENT**

This Non-Motorized Pedestrian Pathway and Easement Agreement (“Agreement”) is made this \_\_\_ day of \_\_\_\_\_, 2014, by and between **Marina Bay, LLC** (“Marina Bay”), a Michigan Limited Liability Company, whose address is 4910 68<sup>th</sup> Street, Caledonia, Michigan, and the **Village of Spring Lake**, a Michigan Municipal Corporation, (the “Village”) whose address is 102 W. Savidge Street, Spring Lake, Michigan.

### **Recitals**

Marina Bay is the owner of property located in the Village of Spring Lake, Ottawa County, Michigan, more particularly described on Exhibit A (the “Marina Bay property”). Pursuant to the Third Amendment to Planned Unit Development Contract Regarding Marina Bay entered into between the parties, Marina Bay is required to construct a six foot wide Non-Motorized Pedestrian Pathway within the easterly twenty feet of the east end of the property, which will connect the existing pathway along the waterfront to the Michigan Department of Transportation right of way adjacent to M104 (the “Pathway”). The Pathway shall be constructed in accordance with the drawings to be jointly prepared by the parties (the “Plans”). The Plans shall be consistent with the provisions of Final Development Plan and the Third Amendment to the Planned Unit Development Contract executed between Marina Bay and the Village. The purpose of this Agreement is to set forth the terms and conditions under which the Pathway shall be constructed and maintained.

### **Agreement**

1. **Easement.** Marina Bay shall construct the Pathway in accordance with the Plans agreed on by the parties, consistent with the Final Development Plan and the Third Amendment to the Planned Unit Development Contract entered into between Marina Bay and the Village. In addition, Marina Bay hereby grants to the Village a perpetual easement for the maintenance, repair and public use of the Pathway, as depicted on the Plans, in the locations shown on the Plans. The easement granted herein shall include a reasonable right of access over and across the Marina Bay property to facilitate such maintenance and repair. The precise legal description of the area burdened by the easement (the “Easement Area”) is attached hereto as Exhibit B.
2. **Use of the Easement.** The Village shall be responsible for enacting, from time to time, reasonable rules and regulations pertaining to the use of the Pathway in consultation with Marina Bay. The rules shall permit use of the Pathway by the general public for walking, biking, and non-motorized uses. Marina Bay shall not obstruct, preclude, or interfere with the ability of

the public to utilize the Pathway. Notwithstanding the foregoing, such rules shall not permit use of the Pathway by motorized vehicles, except single-passenger three or four-wheel assisted mobility transporters for persons deemed handicapped or disabled, or temporarily incapacitated, so as to not be able to utilize their own pedestrian means to proceed on the Pathway. Marina Bay and its successors, assigns, employees, invitees, licensees, and grantees shall retain all use of the Easement Area not inconsistent with the easement granted herein, including the right to cross the Easement Area, provide, that no use shall materially obstruct the passage of the public over the Pathway.

3. **Costs of Installation.** All costs of any kind or nature related in any manner to designing and installing the Pathway shall be paid by Marina Bay. The design of the Pathways shall be reviewed and approved by the Village, which approval shall not be unreasonably withheld. Marina Bay shall provide appropriate Builders Risk Insurance during the construction of the Pathway and shall keep and save harmless the Village from and against any loss, cost, damage, or liability of any kind or nature related in any manner to the construction of the Pathway.

4. **Maintenance.** The Village shall maintain the Pathway in a manner necessary to ensure the safe use of the Pathway by members of the general public.

5. **Indemnification.** The Village shall save and hold Marina Bay, its members, successors, and assigns, harmless from, and defend them against any and all claims or lawsuits seeking recovery for damages to property or injury to any person or persons, including death, and any other legal proceedings instituted against any of them directly or indirectly arising from the physical existence of the Pathways, the use and maintenance of the Pathway, or the design of the Pathway, except for damages directly resulting from actions or inactions of Marina Bay, its successors or assigns.

6. **Insurance.** The Village shall obtain and continuously maintain during the term of this Agreement, a comprehensive public general liability insurance policy covering the maintenance, repair, and improvement of the Pathways in amounts not less than \$1,000,000 per Occurrence; \$2,000,000 General Aggregate; and \$2,000,000 Products and Completed Operations Aggregate. The Village shall add Marina Bay as additional insureds to the Village's policy. The Village shall furnish a Certificate of Insurance to Marina Bay as evidence of coverage and the Certificate shall provide for thirty (30) days written notice to Marina Bay and its mortgagee in the event of cancellation. The parties may each maintain such additional insurance as they may determine is appropriate.

7. **Notices.** Any notices required by this Agreement shall be made by first class mail or by personal delivery and shall be deemed made when actually received (which in the case of notice by first class mail shall be deemed received three (3) days after mailing). Notices shall be sent to the addresses first written above and/or such other address or addresses as may be provided by written notice.



\_\_\_\_\_  
Notary Public  
Ottawa County, Michigan  
Acting in the County of Ottawa  
My Commission expires: \_\_\_\_\_

WITNESSES:

\_\_\_\_\_

\_\_\_\_\_

VILLAGE OF SPRING LAKE  
A Michigan Municipal Corporation

By: \_\_\_\_\_  
James MacLachlan  
Its: President

By: \_\_\_\_\_  
Marv Hinga  
Its: Clerk/Treasurer

STATE OF MICHIGAN            )  
  ) ss  
COUNTY OF OTTAWA         )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2014, by James MacLachlan, President, and Marv Hinga, Clerk/Treasurer, of the Village of Spring Lake, on behalf of the Village.

\_\_\_\_\_  
Notary Public  
Ottawa County, Michigan  
Acting in the County of Ottawa  
My Commission expires: \_\_\_\_\_

## EXHIBIT A

PARCEL NO. 70-03-16-489-003

Part of Blocks 11, 15 & 16 including vacated streets & alleys adjacent thereto, Village of Mill Point (also commonly referred to as Original Village of Spring Lake), Section 16, T8N, R16W, Spring Lake, Ottawa County, Michigan described as: Commencing at the intersection of the south line of M-104 (Savidge St.) & East line of Mill Point Condominiums; thence Easterly along said right of way line 183.29 feet on a 2366.83 foot radius curve to the left (chord bears S86°59'21"E 183.25 feet); thence S00°46'59"W 25.98 feet and S80°12'22"E 50.01 feet to the Point of Beginning; thence S80°12'22"E 56.52 feet; thence S04°13'19"W 235.34 feet; thence N82°59'38"W 60.76 feet; thence N05°17'28"E 237.92 feet to the Point of Beginning.

PARCEL NO. 70-03-16-489-004

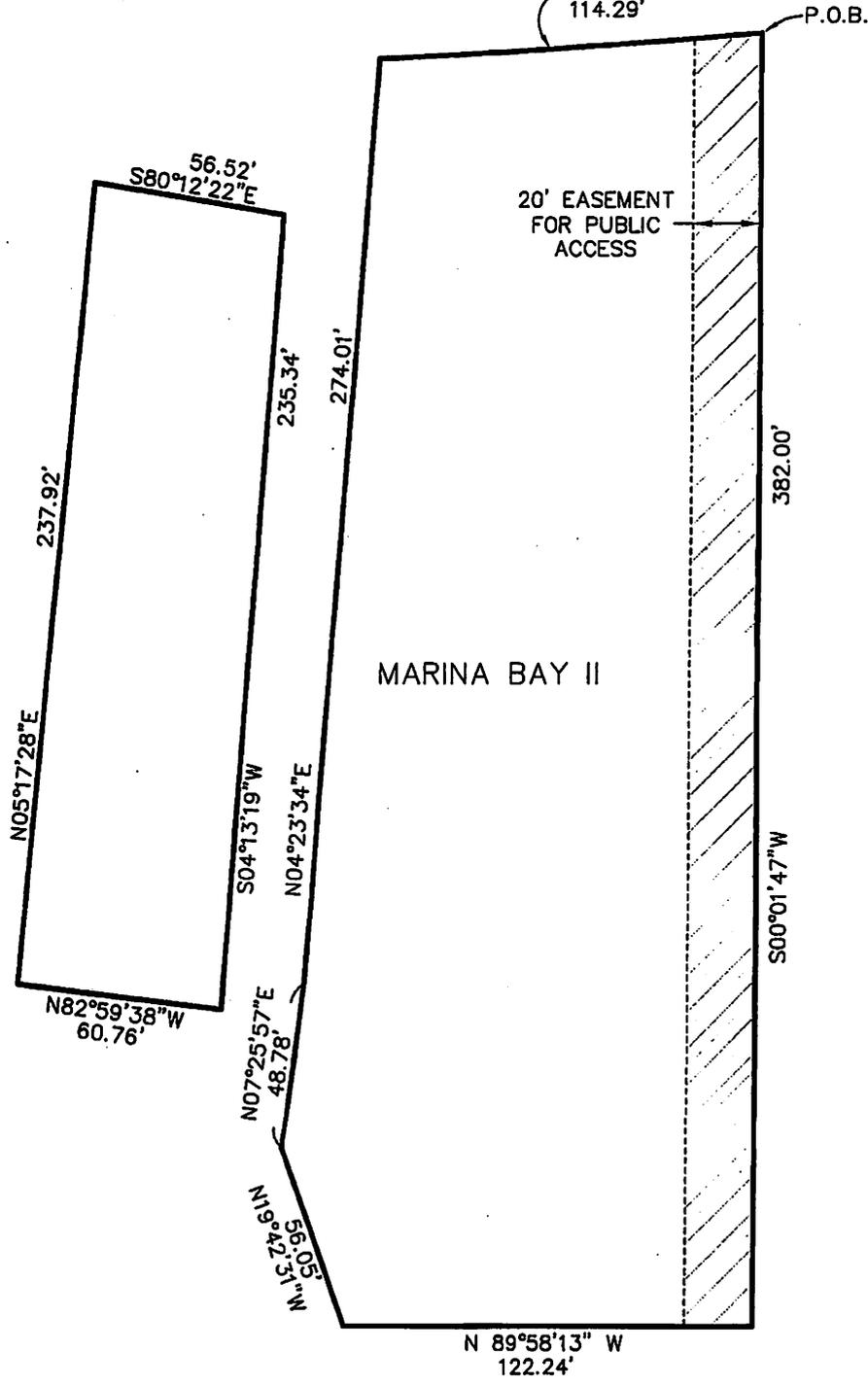
Part of Blocks 11, 15 & 16 including vacated streets & alleys adjacent thereto, Village of Mill Point (also commonly referred to as Original Village of Spring Lake), Section 16, T8N, R16W, Spring Lake, Ottawa County, Michigan described as: Commencing at the intersection of the south line of M-104 (Savidge St.) & East line of Mill Point Condominiums; thence Easterly along said right of way line 316.3 feet on a 2366.83 foot radius curve to the left (chord bears S88°35'56"E 316.07 feet) to the Point of Beginning; thence Easterly along said right of way line 114.3 feet on a 2366.83 foot radius curve to the left (chord bears N86°11'20"E 114.29); thence S00°01'47"W 408.79 feet along West line of Village Cove Condos; thence N89°58'13"W 122.24 feet; thence N19°42'31"W 56.05 feet; thence N07°25'57"E 48.78 feet; thence N04°23'34"E 274.01 feet to the Point of Beginning.

EXHIBIT A B

A 20 foot easement for public access within Blocks 11, 15 & 16 including vacated streets & alleys adjacent thereto, Village of Mill Point (also commonly referred to as Original Village of Spring Lake), Section 16, T8N, R16W, Spring Lake, Ottawa County, Michigan the east line of which is described as: Commencing at the intersection of the south line of M-104 (Savidge St.) & East line of Mill Point Condominiums; thence Easterly along said right of way line 430.59 feet on a 2366.83 foot radius curve to the left (chord bears S89°58'58"E 430.01 feet) to the Point of Beginning of said east line; thence S00°01'47"W 382.00 feet along West line of Village Cove Condos to the Point of Ending of said east line.

M-104 (SAVIDGE ST.)

L=114.30'  
 R=2366.83'  
 Δ=2°46'01"  
 CHD=N86°11'20"E  
 114.29'



## Christine Burns

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**From:** Bill Cargo [BCargo@ght.org]  
**Sent:** Friday, October 31, 2014 11:01 AM  
**To:** 'konarska@ghaps.org'; Pat McGinnis; Christine Burns; Gordon Gallagher  
**Subject:** PEG Channel Memo of Understanding

To All:

As you may recall, the GHAPS has hosted the PEG Channel equipment that the municipal units purchased in 2008. Further, this equipment provides access to and information for Charter cable users in this region.

Pursuant to a Memorandum of Understanding from 2008, the municipal units have paid the GHAPS about \$3,600 annually (*or \$900 per unit*) to maintain the equipment and manage the government PEG channel on behalf of the City of Grand Haven, Grand Haven Charter Township, Spring Lake Village and Spring Lake Township.

The Grand Haven Charter Township Board has determined that (1) because the Township maintains a website that is available to all users with Internet access; (2) because the Township website contains the same and additional information as that provided to the Charter PEG channel; (3) because Charter cable is only one of numerous "cable" options available for residents (*meaning Charter's reach is not as "universal" as the Township's website nor is its market share as dominant as it was in 2008*); and, (4) because the elected officials believe that the annual Charter PEG maintenance cost does not provide a corresponding benefit to the Township residents – the Township is withdrawing from the Memorandum of Understanding and will no longer pay monies to maintain the equipment or manage the PEG channel.

Further, GHT will be withdrawing any slideshow or information currently on the site that is related to the Township.

The payment made to the City of Grand Haven during June of this year (*i.e., 2014*) will be the final payment of monies for the Charter PEG channel.

If you have any questions or comments, please contact me at your convenience.

Warm Regards,

**William D. Cargo**  
Grand Haven Charter Township  
Superintendent/Manager  
(616)604-6324

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Above all else, our purpose is to provide superior customer service to our community. Please tell us about your experience: <http://www.ght.org/WeCare>.

This message was sent from Grand Haven Charter Township (including any attached or embedded documents/information) and may be confidential and/or privileged and is intended for the sole use of the addressee(s). If you receive this message in error, you are advised that any disclosure, reproduction, distribution or the taking of any action upon the message is prohibited and we ask that you please contact the sender immediately via return email or telephone (616.842.5988) and delete the message and any/all reproductions.



## Economic Development Services Report to Spring Lake Village Council 2013/2014

**Economic development** generally refers to the sustained, concerted actions of policy makers and communities that promote the standard of living and economic health of a specific area. Economic development can also be referred to as the quantitative and qualitative changes in the economy. Such actions can involve multiple areas including development of human capital, critical infrastructure, regional competitiveness, environmental sustainability, social inclusion, health, safety, literacy, and other initiatives. Economic development differs from economic growth. Whereas economic development is a policy intervention endeavor with aims of economic and social well-being of people, economic growth is a phenomenon of market productivity and rise in GDP.

### **Information Resource/Access to Information:**

The Chamber is generally the first point of contact for businesses, investors and individuals seeking to expand, start a business or relocate to Northwest Ottawa County.

Site Location – Availability of Industrial Property – Chamber staff maintains a list of available Industrial Property and connects with developers and realtors on a regular basis.

Provides current demographic data and conducts research for business clients

Annually publishes Grand Living – a community profile for use in recruiting new businesses and residents

Annually publishes Grand Haven Area Visitors Guide in partnership with the Grand Haven Area CVB

Annually the Chamber serves over 9300 walk in customers that are relocating, visiting or looking for community information.

### **Resource Matching:**

Over the years the Chamber has become the “go to place” that provides connections for business to business transactions and connects area manufacturers to programs available through the Michigan Economic Development Corporation, Michigan Works Agency, and private training providers to assist with training needs. The Chamber also provides a confidential setting for potential investors and new businesses to learn more about business opportunities in Northwest Ottawa County.

### **General Business Assistance:**

The Chamber assists business in identifying available buildings and property as well as providing them information about necessary permits, zoning and tax abatements where applicable. The Chamber also conducts training and roundtable programs including:

HR Roundtable, two Manufacturers Roundtables all designed to provide a confidential setting to share best practices, general area business conditions, networking and problem solving.

FastTrac Roundtable made up of participants from our FastTrac Growth Ventures training who chose to continue to meet to hold each other accountable to their growth plans.

Manufacturers Council - This past year, the Chamber resurrected the Manufacturers Council targeting the meeting to Plant Managers who are closer to the day-to-day issues where we are focusing resources. This group meets quarterly and meets at various manufacturers locations. Meetings include a topic chosen by the members, and includes discussion about best practices and plant tours.

Leads Networking Groups – over 140 members in six professional networking groups that meet weekly growing their business

Legacy Sustainable Users Group – Made up primarily of area manufacturers interested in sustainable business practices and triple bottom line issues.

Coordinates MIOSHA Safety Training Programs with State Certification semi-annually.

Issues Certificates of Origin for area manufacturers shipping product to foreign countries.

50 Retention Calls conducted during contract year to local manufacturers, typically with Michigan Economic Development Corporation (MEDC) staff. At these meetings, area manufacturers are made aware of different tools and resources available at the state or local level to help them grow.

### **Business Start Up Assistance:**

SCORE (Senior Corp of Retired Executives) hold weekly office hours to council start entrepreneurs that are pursuing a new business idea. Score held 35 free business counselling sessions at the Chamber offices during the year.

SBDC (Small Business Development Center) – meets with existing businesses to assist in developing new markets and growing their businesses. SBDC held 251 free business counselling sessions with individuals and businesses from Northwest Ottawa County.

EMERGE – a Regional Collaboration providing tools through networking meetings and web based resources for entrepreneurs. The Chamber has been a member organization since emerge's inception.

### **Financial Packaging/Loan Assistance:**

Total 504 Loans and Bank Financing generated \$2.6 million dollars of new investment regionally in 2013-2014. The Chamber held a "Spotlight on Entrepreneurs" event at the Trillium where 90 people from the area gathered to hear about four different business owners that used the SBA 504 loan program to build their business.

### **Talent Development:** (previously referred to as Workforce Development)

Chamber Staff coordinates and develops custom training for area manufacturers based on their identified training needs.

Reality Training courses to assist manufacturers in building leadership from within are offered and available at companies requests.

Chamber staff worked with several area manufacturers in submitting grant applications for the new Skilled Trades Training Fund (STTF). Two area companies were awarded \$196,000. \$10 million was allocated statewide and Ottawa County alone received over \$1 million.

Leadership Connect – 9 month Leadership Program that has graduated over 240 individuals that are making a difference in many nonprofit organizations and engaging in community involvement.

Ottawa County Michigan Works! – Chamber staff serves on the workforce development board and executive committee. Staff serves as a conduit for local businesses to resources available from Michigan Works!

Boomerang – a program designed to provide all 11<sup>th</sup> graders from Grand Haven High School, Central and Spring Lake High Schools the ability to explore local career opportunities. The intent of the program is to show them that there are many broad and diverse career opportunities available in Northwest Ottawa County.

Unite4Insight- a program partnering educators with local businesses to bring workplace relevancy into the classroom. This program started in 2011 as a pilot program and this year we had 11 educators participate working in businesses during the summer to bring relevancy to the classrooms.

Employment, Wage and Benefits Surveys – an annual service provided by staff of the Chamber.

### **Special Projects:**

Lauren Plastics - During the reporting period covered, Chamber Staff worked collaboratively with Spring Lake Township, the Michigan Economic Development Corporation and Ottawa County Michigan Works to secure the investment by Lauren Plastics to acquire Iso-Trude. A \$300,000 Michigan Business Development Program performance-based grant was secured from the MEDC, as well as \$30,000 in training funds from Michigan Works helped secure the \$7 million investment and the creation of 71 jobs.

Personal Property Tax - The Chamber held several meetings throughout the year discussing Proposal 1 including a meeting with

Lt. Governor Calley and Rep. Amanda Price. At this meeting Lt. Governor Calley explained how they came up with the plan to reimburse schools and local units of government for foregone taxes when Proposal 1 passed.

The Chamber convenes and facilitates activities to encourage economic development activities in support of the five units that make up Northwest Ottawa County. In this capacity, the Chamber assisted this past year in the renewal the 5-year contract between the five units of government and Verplank Trucking to take leaves and incorporates them into the dredge material to create "Bottoms Up Topsoil" which has helped keep the harbor open.

Economic Development Action Team – Charged with identifying locations for future industrial growth and developing a tool to make it shovel ready. Recognizing that many of our existing manufacturers have currently maximized their current location, and business growth might force them to consider relocating, this past year, the Action Team focused on working to create a Local Development Finance Authority (LDFA). This tool would allow the local community to help provide available industrial land by applying future tax dollars to difficult to develop properties. The LDFA idea is currently being discussed by local officials.

Regional Discussions – Chamber is a facilitator in bringing governmental units together to discuss regional support of recreation, arts and culture.

Harbor Users Group – Chamber works with local industry, Corp of Engineers and local legislators to ensure our Harbor is considered for funds to dredge both the inner and outer harbor.

George Erickcek - In February, the Chamber brought George Erickcek from the Upjohn Institute back to give us his 2014 economic forecast, as well as grade how he did in his 2013 forecast.

Leadership training - in February, the Chamber brought in David Marquet, a retired Navy Officer and a nationally recognized speaker in leadership development. David wrote the book Turn The Ship Around and 315 people joined us at the Spring Lake Country Club to look into the leadership principles discussed in the book.

West Michigan Economic Development Collaborative – The Chamber is working collaboratively with the other economic developers in the 13 counties that make up Region 4 to promote West Michigan and to speak with one voice with state departments regarding economic development issues.

Chamber staff participates on the Board of the Ottawa County Brownfield Redevelopment Authority. This group has received \$400,000 in U.S. EPA grant funds to provide for environmental assessments on sites that will lead to new tax Base and new employment. They are actively seeking to fund projects across Ottawa County, and are currently funding the environmental assessments for the project at 203 S. Cutler in the Village.

Chamber staff assisted Village Manager Chris Burns with the administration of the Community Development Block Grand for Isabella's House in the Village.

### **Programs & Events:**

Agri-Business – The Chamber manages both the Grand Haven and the Spring Lake Farmers Markets.

Buy Local Program – in 2013/14, \$163,875 was spent locally through the use of Dune Dollars, the Chambers gift certificate program.

## Christine Burns

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**From:** Cavin Mohrhardt [cmohrhardt@springlakeschools.org]  
**Sent:** Tuesday, November 04, 2014 2:00 PM  
**To:** Christine Burns  
**Subject:** Fwd: Championship Signing  
**Attachments:** Spring Lake Championship Signing.letter.doc; DISTINCTIVE SIGNING CRITERIA.doc

Chris,

Here is the letter I received from MDOT, Tim Terry, on the distinctive signage.

I am requesting that two signs purchased by the Spring Lake Athletic department be installed at the entrance to the Village, one just east of Fruitport Rd and one by the Holiday Inn to the west.

Thank you,

Cavin

----- Forwarded message -----

**From:** Terry, Timothy (MDOT) <[Terryt@michigan.gov](mailto:Terryt@michigan.gov)>  
**Date:** Wed, Oct 29, 2014 at 1:45 PM  
**Subject:** Championship Signing  
**To:** "[cmohrhardt@springlakeschools.org](mailto:cmohrhardt@springlakeschools.org)" <[cmohrhardt@springlakeschools.org](mailto:cmohrhardt@springlakeschools.org)>  
**Cc:** "Mikesell, LeighAnn (MDOT)" <[MikesellL@michigan.gov](mailto:MikesellL@michigan.gov)>

Mr. Mohrhardt:

Per our phone conversation, this afternoon regarding championship signing. I forgot to mention that the village would need to apply for the signing not the school. I have attached a letter and signing criteria for your review. If the village and the school are willing to adhere to the guidelines and signing criteria the Michigan Department of Transportation will approve this request.

Tim Terry

Traffic & Safety Engineer

Michigan Department of Transportation

Muskegon TSC

[\(231\) 777-3451](tel:(231)777-3451)

--

Cavin Mohrhardt,CAA  
Athletic Director  
Spring Lake Public School  
616-846-5506  
[cmohrhardt@springlakeschools.org](mailto:cmohrhardt@springlakeschools.org)

*"One Community, One School, One Passion"*  
*"OUR TRADITION"*

## **DISTINCTIVE SIGNING CRITERIA**

<b>Sign Size:</b>	Must be the same width as the existing City / Village Limit sign
<b>Color:</b>	White legend and border on a green background
<b>Amount of Legend:</b>	May have a maximum of three lines
<b>Sheeting:</b>	High-Intensity Reflective sheeting
<b>Material:</b>	Aluminum Sheeting 0.080 or Plywood 5/8"
<b>Supports:</b>	Placed below existing City / Village signs on existing supports*
<b>*Bottom Height:</b>	6 foot minimum, existing supports may require replacement to obtain proper bottom height

As of November 1, 1992, our Region has ceased production and installation of slogan signs for use in conjunction with existing City Limit signs. The City or Village may arrange for the fabrication and installation of the signs locally; however, the size, color, amount of legend and supports shall conform to that shown above. Since the signs are to recognize recent achievements and not past accomplishments only the current year shall be listed on the sign. The signs may be left in place for one year, at which time they are to be removed.



STATE OF MICHIGAN  
**DEPARTMENT OF TRANSPORTATION**  
LANSING

RICK SNYDER  
GOVERNOR

KIRK T. STEUDLE  
DIRECTOR

October 29, 2014

Mr. Cavin Mohrhardt, Athletic Director  
Spring Lake Public Schools  
345 Hammond Street  
Spring Lake, Michigan 49456

Reference: Championship Signing  
C.S. 70081 - Signing

Dear Mr. Mohrhardt:

This is in response to our recent phone conversation requesting installation of championship signs by the Michigan Department of Transportation for the Village of Spring Lake.

As of November 1, 1992, our Region has ceased production and installation of slogan signs for use in conjunction with existing Village Limit signs. The Village of Spring Lake may arrange for the fabrication and installation of the signs locally; however, the size, color, amount of legend and supports shall conform to that shown on the enclosure. Since the signs are to recognize recent achievements and not past accomplishments only the current (2014) year shall be listed on the sign. If the village decides to pursue this option, please notify our office of that decision so the signs will not be inadvertently removed as an "illegal" installation.

Following installation, the signs will be reviewed by the department to ensure that the size, color, amount of legend, bottom height and vision clearances meet current guidelines. If a sign, or signs, require replacement due to vandalism, theft or maintenance, the village of Spring Lake would be responsible for replacing them. The signs may be left in place for one year, at which time they are to be removed. If the signs are not removed or are re-installed on the state trunkline after removal, state forces will claim the signs.

If you have any questions, please feel free to contact me at (231)-777-3451.

Sincerely,

Timothy M. Terry  
Traffic & Safety Engineer

BOHOP:TMT:mt  
Enclosures

CC:

# MOORE & BRUGGINK, INC.

## Consulting Engineers

2020 Monroe Avenue, N.W.

Grand Rapids, MI 49505-6298

Phone: (616) 363-9801 Fax: (616) 363-2480

Email: [mailbox@mbce.com](mailto:mailbox@mbce.com)

### CONFIDENTIAL

Client Name: City of Grand Haven, Lead Agency  
Address: 519 Washington Ave., Grand Haven, Michigan 49417

Date: November 3, 2014

### PROPOSAL AND AUTHORIZATION FOR PROFESSIONAL SERVICES

Moore & Bruggink, Inc. appreciates the opportunity to provide you with professional engineering and consulting services. It is our policy to receive this Professional Services Authorization, with acknowledgment of the terms and conditions contained herein and in the attached proposal letter named "Tri-Cities Connector Trail, September 11, 2014" (Exhibit A) prior to commencing services. We propose services to be performed for you for the project known as Tri-Cities Connector Trail Maintenance and Improvements located in the Village of Spring Lake, City of Ferrysburg and City of Grand Haven, Ottawa County, Michigan.

### NATURE OF ENGAGEMENT

Moore & Bruggink, Inc. (M&B) will provide all work as stated in the attached proposal letter at the fee of \$14,500.00 quoted therein. There may be additional work to be performed either through change orders or unforeseen circumstances for which M&B will be compensated on an hourly basis.

### TERMS AND CONDITIONS

**CLIENT RESPONSIBILITY.** The CLIENT shall furnish all existing data pertinent to the PROJECT and shall furnish any additional information when requested.

**HOURLY BILLING RATES.** Unless stipulated otherwise, as outlined in attached Exhibit A, CLIENT shall compensate M&B at hourly billing rates in effect when services are provided by M&B employees of various classifications. Presently, hourly rates are as set forth in attached Exhibit B. Rates are revised annually and you will be notified of the changes.

**REIMBURSABLE EXPENSES.** Unless stipulated otherwise, CLIENT shall compensate M&B for Reimbursable Expenses defined as: Those costs incurred on or directly for CLIENT project, including, but not limited to, government fees, necessary transportation costs (including mileage at M&B current rate for service vehicles and automobiles), meals and lodging, laboratory tests and analyses, computer services, special equipment services, postage and delivery charges, telephone and telefax charges, copying, printing and binding charges, and outside technical or professional services. Reimbursement for these expenses shall be on the basis of actual charges plus 10% when furnished by outside sources and on the basis of usual commercial charges or separate rate schedules when furnished by M&B.

**COST ESTIMATES.** Cost estimates of other contractors' work will be on a basis of experience and judgment, but since it has no control over market condition or bidding procedures, M&B cannot warrant that bids or ultimate construction costs will not vary from these cost estimates.

**PROFESSIONAL STANDARDS.** M&B shall be responsible to the generally accepted standards of ordinary and reasonable skill and care usually exercised by other practicing professional engineers and surveyors at the time and location such services are rendered. No warranty, express or implied, is included or intended in its proposals, contracts, or reports.

**TERMINATION.** Either CLIENT or M&B may terminate this Authorization by giving ten (10) days written notice to the other party. In such event, CLIENT shall pay M&B in full for all work previously authorized and performed prior to the effective date of termination, plus (at the discretion of M&B) a termination charge to cover finalization work necessary to bring ongoing work to a logical conclusion. Such charge shall not exceed 33% of all charges previously incurred. Upon receipt of such payment, M&B will return to the CLIENT all documents and information which are the property of CLIENT.

**SUBCONTRACTOR.** M&B may, in its sole discretion, engage subcontractors on behalf of CLIENT to perform any portion of the services to be provided by M&B hereunder, and CLIENT agrees that M&B shall not be responsible for, or in any manner guarantee, the performance of such subcontractors, nor shall M&B be liable for any negligent acts, errors, or omissions of any such subcontractor.

**PAYMENT TO M&B.** Invoices will be issued on a monthly basis or upon completion of the work product, whichever occurs sooner, payable upon receipt unless otherwise agreed. Interest of 1.5% per month (but not exceeding the maximum rate allowed by law) will be payable on all amounts not paid within 30 days from date of invoices, payment thereafter to be applied first to accrued interest and then to the principal unpaid amount. Any attorney's fees or other costs incurred in collecting any delinquent amount shall be paid by CLIENT.

**CLIENT** agrees to pay on a current basis, in addition to any proposal or contact fee understandings, all taxes, including but not limited to, sales taxes on services or related expenses which may be imposed on M&B by any government entity.

In addition to any other remedies M&B may have, M&B shall have the absolute right to cease performing any basic or additional services in the event payment has not been made on a current basis.

**HAZARDOUS WASTE.** M&B has neither created nor contributed to the creation or existence of any hazardous, radioactive, toxic irritant, pollutant, or otherwise dangerous substance or condition at any site, and its compensation hereunder is in no way commensurate with the potential risk of injury or loss that may be caused by exposure to such substances or conditions. M&B shall not be responsible for any alleged contamination, whether such contamination occurred in the past, is occurring presently or will occur in the future, and the performance of engineering or surveying services hereunder does not imply risk-sharing on the part of M&B.

**LIMITATION OF LIABILITY.** To the fullest extent permitted by law, M&B's total liability to CLIENT or CLIENT'S contractors for any cause or combination of causes, whether arising out of claims based upon contract, warranty, negligence, strict liability or otherwise is, in the aggregate, limited to an amount no greater than the fee earned under this authorization. A higher limit of liability may be considered upon CLIENT's written request, prior to commencement of services, and agreement to pay an additional fee.

**INDEMNIFICATION.** CLIENT agrees to defend, indemnify, and hold M&B harmless from any claim, liability, or defense cost for injury or loss sustained by any part from exposures allegedly caused by M&B's performance of services hereunder, except for injury or loss caused solely by the negligence or willful misconduct of M&B.

**LEGAL EXPENSES.** In the event of a claim by CLIENT against M&B, at law or otherwise, for any alleged error, omission or other act arising out of the performance of its services, and to the extent CLIENT fails to prove such claim, then CLIENT shall pay all costs, including attorney's fees, incurred by M&B in defending itself against the claim.

**OWNERSHIP OF WORK PRODUCT.** M&B shall remain the owner of all drawings, reports, and CLIENT shall be authorized to use the copies provided by M&B only in connection with the PROJECT. Any use or reuse by CLIENT or others for any purpose other than outlined in Exhibit A shall be at CLIENT's risk and full legal responsibility, without liability to M&B.

MOORE & BRUGGINK, INC.

By: \_\_\_\_\_  
Robert Bruggink, P.E., President

Date: \_\_\_\_\_

Acceptance of Proposal and Authorization for Professional Services

By: \_\_\_\_\_  
CLIENT Signature

Date: \_\_\_\_\_

# MOORE & BRUGGINK, INC.

Consulting Engineers

2020 Monroe Avenue, N.W.

Grand Rapids, Michigan 49505-6298

September 11, 2014

Re: Tri-Cities Connector Trail

Mr. Vester Davis  
City of Grand Haven  
519 Washington Ave.  
Grand Haven, Michigan 49417

Dear Mr. Davis,

Moore & Bruggink, Inc. is pleased to provide a quotation for an engineering study and design engineering services for the Tri-Cities Connector Trail Maintenance and Improvements located in the Village of Spring Lake, City of Ferrysburg and City of Grand Haven, Ottawa County, Michigan.

In preparing this quote we met with you, the City of Ferrysburg and the Village of Spring Lake to review the connector trail and strategies for maintenance and improvement. From this review we understand that several areas of the connector trail are due for maintenance and improvements in the near future.

Based on this background, our services for an engineering study and design engineering will include the following:

1. Site Review & Log of Maintenance: We will have an experienced engineer and inspector review the site and log all areas requiring maintenance and or improvement along the connector trail. The site review and log will quantify all maintenance needs for estimating purposes.
2. Maintenance & Improvement Options: With the information gathered from the site review and maintenance log we will develop maintenance and improvement options with estimated costs for the Tri-Cities consideration. These options may include phasing as needed to meet desired budgets.
3. Prepare Details & Specifications: After determining the desired maintenance and improvement strategy we will prepare preliminary maintenance and improvement details and specifications with cost estimates. Based on Tri-Cities feedback we will prioritize the maintenance and improvements to phase the project if required.

4. Prepare and apply for all permits: We anticipate that a Soil Erosion and Sedimentation Control (SESC) permit will be required for the project. Moore & Bruggink will provide all documentation for the permit application and the contractor(s) will be required to pay all fees to obtain the permit. We also anticipate an MDOT right of way permit will be required to work within the M-104 right of way and US 31 right of way.
5. Contract Quantities: After the final determination of phasing by the Tri-Cities we will review the project scope and compile pay items and quantities for each phase. We will finalize an engineer's estimate of project costs for each phase prior to bidding and review with the Tri-Cities to confirm project budgets. We will identify and discuss any areas of potential project savings with you.
6. Bid Documents: We will prepare construction specifications, special provisions, project completion date, bid form, and contract documents for each phase. Contract documents will reference MDOT and County Road Commission construction standards. Insurance requirements will include coverage for the Tri-Cities. Performance bonds and Payment bonds will be required. A one year guarantee will be required of the contractor(s) for materials and workmanship.
7. Bid Openings: Moore & Bruggink will prequalify contractors to ensure that only quality contractors provide bids to the Tri-Cities. We will answer all bidder questions and assist in the bid opening process for each phase. After bids are received we will check the bids and prepare a post bid budget and an award recommendation letter.

Moore & Bruggink understands the Tri-Cities requirements for budgets and project financial planning. There are many project variables in establishing fees. However, we only charge for our time required by our client needs. Based on our experience in projects such as this and based on a typical project with good communication and detailed bid packages, we are providing a not-to-exceed design budget for your use as follows:

**Design Phase**

- Site Review & Log of Maintenance	\$1,968.00
- Prepare Maintenance & Improvement Options	\$1,800.00
- Design and Bid Package Preparation	\$10,214.00
- Miscellaneous (Mileage, printing, etc.)	\$518.00
<b>Total Design Cost</b>	<b>\$14,500.00</b>

For your reference we have attached our level of effort breakdown for design engineering for the project.

Page 3  
Mr. Vester Davis  
Tri-Cities Connector Trail  
09/11/2014

The overall scope of the project will determine the level of effort needed for construction engineering and full time inspection thus an estimated cost cannot be determined at this time. After the selection of a desired maintenance and improvement option by the Tri-Cities a firm cost estimate for construction engineering and full time inspection will be provided.

We estimate that the work described herein can be commenced this fall after your authorization to proceed.

We look forward to being of service to you on this project. If you have any questions or concerns please let me know.

Sincerely,



Ryan Arends, P.E.

RA/klm  
Encl.

cc. Craig Bessinger, City of Ferrysburg  
Christine Burns, Village of Spring Lake

Level of Effort Breakdown

**Tri-Cities Connector Trail**

www.mbcc.com 616-363-9801

**MOORE & BRUGGINK, INC.**  
consulting engineers

Task	Design Engineer Arends/Pennington	CAD Tech	Inspector Baker	Clerical	Total Hours
<b>Design Phase</b>					
<u>Preliminary Engineering</u>					
Kickoff Meeting	3		3		
Field Review & Log	8		16		
Design Standards / Detail Concepts	16	30			
Maintenance & Improvement Options	20				
Prepare Preliminary Estimates	8				
Prepare Schedule	2				
Permitting	4				
Prepare Specs & Bid Docs	16			4	
Progress Meeting	5				
<u>Final Design</u>					
Revisions to Details	6	10			
Revisions to Specs & Bid Docs	6			2	
Revisions to Estimates	4				
Submit & Bid Final Package	4			2	
<b>Subtotal Hours</b>	<b>102</b>	<b>40</b>	<b>19</b>	<b>8</b>	<b>169</b>
<b>Subtotal Labor Cost</b>					<b>\$13,982.00</b>
<b>Miscellaneous (mileage, printing, etc.)</b>					<b>\$518.00</b>
<b>Total Design Cost</b>					<b>\$14,500.00</b>





**Grand Haven Area**

community foundation

Village of Spring Lake

102 West Savidge Street

Spring Lake, MI 49456

**STATEMENT OF ACTIVITY**

**Summer Concert Series Endowment Fund**

**Summer**

January 1, 2014 - September 30, 2014

Village of Spring Lake  
102 West Savidge Street  
Spring Lake, MI 49456

**SUMMARY OF ACTIVITY**

Beginning Balance		3,639.23
Gifts to Fund		250.00
	Total Gifts to Fund	<u>250.00</u>
Investment Activity		
Interest and Dividends		57.21
Realized Gains (Losses)		63.81
Unrealized Gains (Losses)		43.23
	Total Investment Activity	<u>164.25</u>
DISBURSEMENTS		
Grants		0.00
Administrative Fees		(29.04)
	Total DISBURSEMENTS	<u>(29.04)</u>
Ending Balance		<u><u>4,024.44</u></u>

**DETAIL**

Gifts to Fund		
Date	Description	Amount
4/18/2014	From North Bank Communities Fund	250.00
		<u>250.00</u>

616.842.4499

[www.visitgrandhaven.com](http://www.visitgrandhaven.com)

## November 2014 | Events Newsletter

### A Taste of Autumn

**Saturday, November 1 | 2 - 6pm**

327 N. Beacon Blvd. | Grand Haven  
[lemoncreekwinery.com](http://lemoncreekwinery.com), (616) 844-1709

Sample locally made cheeses and chocolates that will make your wine tasting experience even more satisfying. Vendors will be offering samples of the best products they have to offer. Products will also be available to purchase and food samples are free to the public. The cost is \$5, which will get you 5 tastings and a souvenir wine glass. Must be 21+ to attend.

### Gillette Nature Association's Turkey Trail Run

**Saturday, November 8 | 9am**

6585 Lake Harbor Rd. | Muskegon  
[gillettenature.org](http://gillettenature.org), (231) 798-3573

Gillette Nature Association's 3rd annual Turkey Trail Run is a 5K race through the back dunes of Lake Michigan at Hoffmaster State Park. The race will start at 9am and will be followed by a Little Turkey 1 mile Trot. Cost is \$25 for early registration and will go up to \$30 after November 6th. The Little Turkey Trot is free for children

### St. Patrick & St. Anthony Arts & Crafts Show

**Friday, November 14 | 10am - 6pm**

**Saturday, November 15 | 10am - 3pm**

901 Columbus Ave. | Grand Haven  
(989) 387-1471, [lala1955@comcast.net](mailto:lala1955@comcast.net)

This event will host 60 West Michigan artists with over 1,000 handmade arts and crafts pieces. There will also be soup, salad, quiche and homemade desserts available for purchase while you shop.

### Tri-Cities Shop 4 Schools

**Saturday, November 15 | 10am - 6pm**

Various Locations  
[tricitesshop4schools.com](http://tricitesshop4schools.com)

Spring Lake, Grand Haven and Ferrysburg will be saluting our schools on Saturday, November 15th. Participating local schools and restaurants will donate 15% of your purchases to the local school of your choice. Visit participating stores from 10am - 6pm and restaurants 11am - 4pm. A list of participating stores and businesses can be found on the Shop 4 Schools website.

### Holiday Shopping Center

**Saturday, November 15 | 9am - 4pm**

1421 Columbus Ave. | Grand Haven  
[skatt@grandhaven.org](mailto:skatt@grandhaven.org), (616) 842-2550

This event will have over 50 quality vendors with an large selection of unique gifts, Christmas treasures, pottery, paintings, shawls, mittens, specialty items and more. There will be door prizes and admission is free with one non-perishable food item.

### Holiday Book Bash

**Friday, November 21 | 5 - 8pm**

116 S. Jackson St. | Spring Lake  
[sevenstepsup.com](http://sevenstepsup.com), (231) 638-0810

The 2nd annual Holiday Book Bash will host 8 Michigan authors this year. You will be able to meet and greet with the authors, purchase books at a special event pricing and get your books signed. Enjoy a cocktail and shop books from mystery, pet stories, novels, memoirs, children's stories, travel, young adult and more. In addition, there will be complimentary edibles and free gift wrapping.

### Light Night

**Friday, November 21 | 5 - 8pm**

Downtown Grand Haven  
[downtowngh.com](http://downtowngh.com), (616) 842-0700

Come spread holiday cheer at the annual Light Night event. Watch as Washington Avenue is lit up with an eye-catching display of seasonal lights. Enjoy hot chocolate, freshly roasted chestnuts and Christmas songs played by WGHN as you marvel at the twinkling displays. This is an all ages, community event and admission is free.

### 2nd Annual Turkey Trot

**Thursday, November 27 | 7:30am - 10:30am**

1 Y Dr. | Grand Haven  
[outsideinstables.com](http://outsideinstables.com), (616) 402-4050

On Thanksgiving morning help give thanks and give back. Grab your friends and family for a fun exercise before the big Thanksgiving day feast. Registration fees start at \$25 and will increase to \$30 after November 1st; register as a team of 3 or more for just \$20 per person. All proceeds of the race will go to the Out Side In organization.

### Santa Train

**Saturday, November 29 | Departures @ 11am & 1:30pm**

**Sunday, November 30 | Departures @ 1pm & 3pm**

311 Danforth St. | Coopersville & Marne Railway  
[mitrain.net](http://mitrain.net), (616) 997-7000

Take a train ride with Santa and his helpers! Each passenger car has a special spot reserved for Santa. His elves will escort each child to the front of the train to sit with Santa and receive a special gift. There will also be a story-telling Princess on board who will read "The Polar Express." Fare for adults \$15.50, seniors (60+) \$14.50, kids (2-12) \$13.50, and under 2 ride free.

*Get Social With Us!*



@VisitGrandHaven #VisitGrandHaven

**NOTE: Event dates & times are subject to change. Please call to confirm or to obtain event details.**

For a complete calendar of events: [visitgrandhaven.com](http://visitgrandhaven.com) or call (616) 842-4499

Newsletter maintained by Gabrielle Poulin, GHACVB Marketing & Media Intern, [intern@visitgrandhaven.com](mailto:intern@visitgrandhaven.com)

### Ottawa County Parks Programs

(616) 738-4810  
[miottawa.org/parks/](http://miottawa.org/parks/)

#### Nature Education Center

8115 West Olive Road, West Olive  
(616) 786-4847, [miottawa.org/parks](http://miottawa.org/parks)  
Tuesday - Saturday | 9am - 5pm  
Sunday | Noon - 5pm

Bird  
Hike

Sat., Nov. 1  
9am  
@ Hemlock  
Crossing

Bird  
Hike

Wed., Nov. 5  
9am  
@ Hemlock  
Crossing

Night  
Hike

Sat., Nov. 8  
7pm  
@ Hemlock  
Crossing

Autumn  
Walk

Weds., Nov. 12  
10am  
@ Riverside  
Park

Leaves,  
Trees & Seeds

Sat., Nov. 22  
2pm  
@ Hemlock  
Crossing

Meteor  
Showers

Sat., Nov. 22  
7pm  
@ Hemlock  
Crossing

Plant  
Skeletons

Sat., Dec. 6  
2pm  
@ Hemlock  
Crossing

### Line Dancing

(Lessons provided, followed by open dancing)

#### Alaskan Pipeline - 9104 US 31, West Olive

Wednesdays, Fridays & Saturdays | 8pm  
(616) 738-0088, [aplwestolive.com](http://aplwestolive.com)

#### Grand Haven Elks Building - 15 S. Third St.

Saturday Nights 7:30 - 10:30pm  
(2nd Floor), (231) 798-1341  
[westmichiganbootscooters.com](http://westmichiganbootscooters.com)

### Trivia Night at Odd Side Ales, Grand Haven

Every Tuesday at 8pm

41 Washington, [oddsideales.com](http://oddsideales.com), (616) 935-7326  
Free trivia competition for cash prizes.  
Teams of all sizes welcome to compete.

### Strings & Things Open Mic

First & Third Tuesday of each Month

116 S. Jackson St., Spring Lake

[sevenstepsup.com](http://sevenstepsup.com), (231) 557-7687

Come to play or listen to a wide variety of local music. All ages, abilities and types of music are welcome. No cover charge. Full cash bar available.

### Local Libraries & Events

Visit Websites for Current Event Listings

#### Loutit District Library

407 Columbus Ave., Grand Haven,  
[loutitlibrary.org](http://loutitlibrary.org), (616) 842-5560

#### Spring Lake District Library

123 E. Exchange St., Spring Lake,  
[sllib.org](http://sllib.org), (616) 846-5770

#### Coopersville Area District Library

333 Ottawa, Coopersville,  
[coopersvillelibrary.org](http://coopersvillelibrary.org), (616) 837-6809

#### Allendale Library

6175 Library Lane, Allendale,  
[allendalelibrary.org](http://allendalelibrary.org), (616) 895-5178

### 7 Steps Up Live Music & Event Venue

(231) 557-7687  
[sevenstepsup.com](http://sevenstepsup.com)

#### Pin Drop Concerts

116 S. Jackson St., Spring Lake  
[pindropconcerts.com](http://pindropconcerts.com)

Peter Bradley  
Adams

Sat., Nov. 1  
8pm

Tickets starting \$25

Jonathan  
Edwards

Thurs., Nov. 6  
7:30pm

Tickets starting \$32

Callaghan

Sat., Nov. 8  
8pm

Tickets starting \$20

Anna  
Nalick

Tues., Nov. 11  
7:30pm

Tickets starting \$35

Willy  
Porter

Sat., Nov. 15  
8pm

Tickets starting \$24

Dave McGraw &  
Mandy Fer

Sat., Nov. 22  
8pm

Tickets starting \$18

Jess  
Klein

Sat., Nov. 29  
8pm

Tickets starting \$20

### Classes

#### The Creative Fringe

210 Washington Ave., Grand Haven  
[thecreativefringe.com](http://thecreativefringe.com), (616) 296-0020  
Jewelry Making Classes

#### Artisan of Grand Haven

1322 Washington Ave., Grand Haven  
[artisanofgrandhaven.com](http://artisanofgrandhaven.com),  
(616) 296-9200  
Cooking Classes

#### Dreese Fine Art

8 N. Ferry St., Grand Haven  
[dreeseart.com](http://dreeseart.com),  
(616) 402-4868

#### Wine & Canvas Painting

\* Visit websites for full class schedules

#### Little Stitches

41 Washington Ave., Grand Haven  
[littlestitchesstudio.com](http://littlestitchesstudio.com), (616) 843-7146  
Sewing Classes

#### Bekins Cooking School

735 Washington Ave., Grand Haven  
[bekinscookingschool.com](http://bekinscookingschool.com),  
(616) 842-2743  
Cooking Classes

### Wine Tasting, Micro-Breweries & Hard Cider

#### 12 Corners Winery

Monday-Thursday | Noon-6pm  
Friday & Saturday | Noon-7pm  
Sunday | Noon-5pm

41 Washington, Suite 144, Grand Haven  
[12corners.com](http://12corners.com), (616) 414-7070

#### Odd Side Ales

Microbrewery

Sunday | 12-8pm

Monday-Thursday | 2-11pm

Friday-Saturday | 12pm-12am

41 Washington Ave. - Grand Haven  
[oddsideales.com](http://oddsideales.com), (616) 935-7326

#### Lemon Creek Winery Tasting Room

Wine Tastings Daily

Monday-Thursday | 12-7pm

Friday-Saturday | 12-8pm

Sundays | 12-5pm

327 N. Beacon Blvd. - Grand Haven  
[lemoncreekwinery.com](http://lemoncreekwinery.com), (616) 844-1709

#### Santo Stefano del Lago

Wine Tastings Every Saturday

11am - 5pm

12 Washington Ave. - Grand Haven  
[santo-stefano.com](http://santo-stefano.com), (616) 844-9060

#### Vander Mill

Hard Cider Tastings Daily

Sunday-Thursday | 11am-9pm

Friday-Saturday | 11am-10pm

14921 Cleveland St. - Spring Lake  
[vandermill.com](http://vandermill.com), (616) 842-4337

#### Old Boys' Brewhouse

Microbrewery & Restaurant

Sunday | 12-8pm

Monday-Thursday | 11:30am-10pm

Friday-Saturday | 11:30am-12am

971 W. Savidge St. - Spring Lake  
[oldboysbrewhouse.com](http://oldboysbrewhouse.com), (616) 850-9950

# November 2014

November 2014							December 2014							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
	2	3	4	5	6	7	1	7	8	9	10	11	12	13
8	9	10	11	12	13	14	14	15	16	17	18	19	20	21
15	16	17	18	19	20	21	21	22	23	24	25	26	27	28
22	23	24	25	26	27	28	28	29	30	31				
29	30													

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
	<b>Oct 26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>Nov 1</b>	
10/26 - 31							9:00am 10:30am workout (Aquatic Center) - Christine Burns	
11/2 - 7	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	
	Work Party (Spring Lak	7:00am 8:00am SLT/SLV Meeting (SL 2:00pm 3:00pm Tour (SLVH) - Christine Bu 7:00pm 8:30pm Parks	7:00am 8:00am work out (Aquatic Center) - Christine Burns 9:30am 10:00am State of the Village address	9:00am 10:00am Meet w/Jim (SLVH) - Chris 2:00pm 4:00pm Planning Meeting (S 4:00pm 5:00pm Meetin	Jen's Wedding (Virginia) - Christine Burns			
11/9 - 14	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	
	Jen's Wedding (Virginia) - Christine Burns	7:00pm 9:00pm Council Work Session (Village Hall)	Working Holiday (Villag	7:00am 8:00am SLT/SL Auditors Here (EOC Room) 2:00pm 3:00pm Village Plan Group Meeting (Village Hall) - Lukas	7:30am 9:00am CBDDA 10:00am 11:00am Dumpsters (SLVH) - Christine Burns	8:30am 9:30am Meet w 12:00pm 1:30pm Rotary Lunch (SLCC)		
11/16 - 21	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	
		7:00pm 9:00pm Council Meeting (Barber School)	9:00am 9:30am Post Council Wrap Up (SL 2:00pm 3:00pm Phragmites Meeting 5:45pm 6:45pm worko	7:45am 9:00am Leaders 9:30am 10:30am Sewer 10:30am 11:30am NO 12:00pm 1:30pm WMG 2:00pm 3:00pm Villag	7:00am 8:00am workout (Aquatic Ce 11:30am 12:30pm Recreation (Panera?) 1:30pm 3:00pm LGRO	8:30am 9:30am Meet w/Jim (Chris' Office) 12:00pm 1:30pm Rotary Lunch (SLCC)		
11/23 - 28	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	
	Will Dirske's Birthday		11:30am 1:00pm Chamber Board Mee 5:45pm 6:45pm workout (Aquatic Ce 7:00pm 9:00pm Plannin	8:00am 5:00pm Chris on Vacation	8:00am 5:00pm Thanksgiving	8:00am 5:00pm Thanksgiving		
11/30 - 12/5	<b>30</b>	<b>Dec 1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	

# December 2014

December 2014							January 2015						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	4	5	6	7	1	2	3
14	8	9	10	11	12	13	11	12	13	14	15	16	17
21	15	16	17	18	19	20	18	19	20	21	22	23	24
28	22	23	24	25	26	27	25	26	27	28	29	30	31

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Nov 30 - Dec 6	<b>Nov 30</b>	<b>Dec 1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
		8:00am 5:00pm Chris on Vacation 7:00pm 8:30pm Parks & Recreation Meeting (EOC)	7:00pm 8:00pm Special Work Session (SLVH) - Christine Burns 8:00pm 9:00pm Special Council Meeting (Barber School) - Chr	2:00pm 3:00pm Village Plan Group Meeting (Village Hall) - Lukas Hill	1:00pm 5:00pm MML W/C Meeting (Frankenmuth)	8:30am 9:30am Meet w/Jim (Chris' Office) 12:00pm 1:30pm Rotary Lunch (SLCC) 6:00pm 10:00pm FW: December Staff Mee	
Dec 7 - 13	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
		8:00am 9:30am Ottawa County Legislative F 1:30pm 2:30pm Doctor Appt (Lakeshore Der 7:00pm 9:00pm Council Work Session (Villag	5:45pm 6:45pm workout (Aquatic Center) - Christine B 7:00pm 8:30pm ZBA Meeting (Barber School)	2:00pm 3:00pm Village Plan Group Meeting (Village Hall) - Lukas Hill		8:30am 9:30am Meet w/Jim (Chris' Office) 12:00pm 1:30pm Rotary Lunch (SLCC)	5:00pm 8:00pm Village Christmas Party (602 Parkview) - Christine Burns
Dec 14 - 20	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
		11:00am 12:00pm Bre dentist (Spring lake family dentistry) 7:00pm 9:00pm Council Meeting (Barber School)	9:00am 9:30am Post Council Wrap Up (SL 5:45pm 6:45pm workout (Aquatic Ce 7:00pm 9:00pm Planning Commissio	12:00pm 1:30pm WMGLMA Luncheon (Walker City Hall) 2:00pm 3:00pm Village Plan Group Meeting (Village Hall) - Lukas		8:30am 9:30am Meet w/Jim (Chris' Office) 12:00pm 1:30pm Rotary Lunch (SLCC)	
Dec 21 - 27	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
		Chris on Vacation	7:00am 8:00am Dentist 11:30am 1:00pm Chamber Board Meeting (Chamber Conference Room)	8:00am 5:00pm Christmas Eve	8:00am 5:00pm Christmas	Chris on Vacation 12:00pm 1:30pm Rotary Lunch (SLCC)	
Dec 28 - Jan 3	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>Jan 1, 15</b>	<b>2</b>	<b>3</b>
		Chris on Vacation		2:00pm 3:00pm Village Plan Group Meeting (Village Hall) - Lukas Hill			

## Letter to the Editor

From: nancy@grysenlaw.com

Sent: Tue, Nov 4, 2014 at 1:00 pm

To: cwelch@grandhaventribune.com

Cc: Elliot

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### "Keep Our Spring Lake Kids Safe"

We are blessed in Spring Lake to have the cooperation of several merchants who work together and give our children a place to celebrate Halloween by going from store to store between 4:00pm and 6:00pm to collect goodies. I certainly applaud this effort.

I write to address safety issues that I witnessed last Friday when I was downtown Spring Lake. While the kids are going from store to store, crossing the street, and doing what kids do best, the traffic through town was flowing much too fast.

Savidge Street is a through street and at 5:00pm many drivers are rushing home after work. The cold weather complicated this year's Halloween as many children were wearing hats over their masks which made their field of vision very limited. While in line at the bank, I witnessed several close calls between traffic and the trick-or-treaters that could have been tragedies.

I do not know the best solution for this danger, but I am certain that our Village board and very competent Sheriff's department can work together and find a solution before next year. I have sent a copy of this letter to both.

B. Elliot Grysen  
806 River Street  
Spring Lake, MI 49456  
616-847-2121  
elliott@grysenlaw.com

## Christine Burns

---

**From:** Wally Stuhlmann [wallynz@aol.com]  
**Sent:** Tuesday, November 04, 2014 8:36 PM  
**To:** Christine Burns  
**Subject:** Fwd: Thank You!!

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

**From:** Patty Feenstra  
**Date:** 10/28/2014 2:27 PM (GMT-05:00)  
**To:** [wallynz@aol.com](mailto:wallynz@aol.com)  
**Subject:** Thank You!!

Hi Wally,

Ron and I had hoped to connect with you prior to the end of the season and are sorry that did not happen. So this Email will have to do. We wanted to express our thanks and gratitude for all your hard work again this season at Tanglefoot Park. The park has never looked so good!! We do appreciate everything you have done to make this park what it is. We are proud to be able to show folks who stop and inquire what this park is like and brag about our beloved park manager. We miss it already and look forward to next year.

We will continue to remember you in thought and prayer over the winter.

See you in the spring...Ron and Patty Feenstra



## DRAFT MINUTES

Monday October 20, 2014  
7:00 P.M., Barber School  
102 West Exchange Street  
Spring Lake, Michigan

**1. Call to Order**

President MacLachlan called the meeting to order at 7:00 p.m.

**2. Pledge of Allegiance**

**3. Roll Call**

**Present:** Bennett, MacLachlan, Meyers, Miller, Nauta, Powers, Van Strate.

**Absent:** None

**4. Approval of the Agenda**

On a motion by **Bennett**, support from **Miller**, to approve the agenda as presented.

Yes: 7                      No: 0

**5. Consent Agenda**

A. Approved the payment of the bills (checks numbered 55934-56051) in the amount of \$264,341.38.

B. Approved the minutes for the September 15, 2014 Council meeting.

C. Approved the purchase of a Kubota B2650 from Kent Equipment for an amount not to exceed \$8,700.00 which includes the trade-in of the Kubota F3080.

D. Approved the purchase of new dock gates for installation behind Spring Lake Condos from Straightline Fence in an amount not to exceed \$10,787.00.

E. Approved the following Board & Committee Appointments:

<b>Board</b>	<b>Appointee</b>	<b>Expiration</b>
CBDDA	Dr. James Moore	11/17
CBDDA	Doug Heins	11/17
CBDDA	Steve Nauta	11/17
Historic Commission	Shelly Brower	11/17
Historic Commission	Bruce Campbell	11/17
Parks & Recreation	Bob McCulloch	11/17
Parks & Recreation	Clarissa Groenevelt	11/17
Planning Commission	Lesley VanLeeuwen-Vega	11/17
Planning Commission	Scott VanStrate	11/17
Planning Commission	John Yasenak	11/17
Library Board	Tom Cousineau	11/17
ZBA	Elizabeth Wheeler	11/17
ZBA	Scott VanStrate	11/17

F. Approved a working holiday for staff on November 11, 2014.

On a motion by **Bennett**, support from **Miller**, to approve the consent agenda.

Yes: 7

No: 0

## **6. 7:06 p.m. General Business**

- A.** Council held a Public Hearing, required by The Michigan Community Block Grant Program, and subsequently adopted Resolution 2014-9 on the merits of the rehab grant for Isabel's House, located at 107 S. Division.

The Michigan Community Block Grant Program requires that a public hearing be held on the merits of the rehab grant for Isabel's House, located at 107 S. Division.

Manager **Burns** explained that the Michigan Community Block Grant Program required that a public hearing be held on the merits of the rehab grant for Isabel's House, located at 107 S. Division. Manager **Burns** said that the work total was \$274,000 but the grant equated to 137,000 grant from the CDBG program, \$5,000 of local government match and \$132,000 of private monies. Manager **Burns** also pointed out that due to a potential perceived conflict of interest, Council Member **Nauta** would have to abstained from this discussion and voting.

Council Member **Nauta** excused himself to sit in the audience.

President **MacLachlan** opened the public hearing at 7:05 p.m.

Mr. Lee Schuitema, 408 W. Exchange St., was present and said that he, being a neighbor of Isabel's House and knowing the good work they do,

was in favor of the grant and adopting Resolution 2014-9.

There were no further comments from the public.

On a motion by **VanStrate**, support from **Bennett**, the Village Council closed the public hearing at 7:10 p.m.

Yes: 6                      No: 0

On a motion by **Meyers**, support from **Bennett**, to adopt Resolution 2014-9 in connection with the Michigan Community Block Grant Program on the merits of the rehab grant for Isabel's House, located at 107 S. Division.

Yes: 6                      No: 0

## **B. Delinquent Taxes & Land Bank Presentation**

Ottawa County Treasurer Brad Slagh was present and discussed the delinquent tax process all the way from the Village Treasurer through to the County Land Bank.

Ottawa County Treasurer, Brad Slagh, gave an overview of taxes from the moment the taxes get started with the Assessor and Village Treasurer, to the time they are handed over to him at the county. Mr. Slagh explained that the Village holds the delinquent taxes for one year and then passes them on to him where he is required to hold them for two years. Mr. Slagh also explained the procedures he is required to follow, to try to collect the taxes, and the fees assessed during that time. Mr. Slagh went on to explain the process when the taxes were not collected in those two years and how properties end up in the Ottawa County's Land Bank.

## **7. Department Reports**

### **A. Village Manager**

Manager **Burns** reminded the Council that the Village office would be closed on November 11th for a working holiday so if they had any packets, minutes or other paperwork they would like shredded to please drop them off at Village Hall. Manager **Burns** also told Council she had received the Village totals for the Parks and Recreation survey to add to their Community Wide Recreation Survey totals.

### **B. Clerk/Treasurer/Finance Director**

Finance Director, Marv **Hinga**, explained to Council why the MERS Actuarial Accrued Liability (AAL) valuation had dropped significantly from December 31, 2013 to July 1, 2014. **Hinga** said .

- C. DPW
- D. OCSO/911
- E. Fire Department
- F. Water
- G. Sewer
- H. Building Department
- I. Harbor Transit

President **MacLachlan** pointed out that if the Harbor Transit mileage was approved, it would be collected by the Township instead of both the Township and the Village at a rate of .6.

- J. Economic Development
- K. Annual OPEB - GH
- L. Road Commission Newsletter

#### **8. Old Business and Reports by the Village Council**

President **MacLachlan** asked if Alloy's Ally would be taken care of soon. Manager **Burns** said that Village Engineer, Ryan **Arends**, recommended bidding this out in the spring to get a better price due to contractor's being extremely busy at this time.

#### **9. New Business and Reports by Village Council**

Council Member **Nauta** asked who had purchased the Old Burnside building. Manager **Burns** said that Mr. Johnson from Shady Lane had bought it to use as a storage building. Manager Burns also reported that the 203 S. Cutler building was for sale.

#### **10. Status Report: Village Attorney - None**

#### **11. Statement of Citizens**

There were no statements of citizens.

#### **12. Adjournment**

On a motion by **VanStrate**, support from **Miller**, the Village Council adjourned the meeting at 7:40 p.m.

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James MacLachlan, Village President

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Maryann Fonkert, Deputy Clerk