

## COUNCIL AGENDA

Monday June 15, 2015  
7:00 P.M., Barber School  
102 West Exchange Street  
Spring Lake, Michigan

1. 7:00 p.m. Call to Order
2. 7:01 p.m. Pledge of Allegiance
3. 7:02 p.m. Roll Call

**Present:** Bennett, MacLachlan, Meyers, Miller, Nauta, Powers, Van Strate.

Motion to excuse any absent members.

4. 7:03 p.m. Approval of the Agenda
5. 7:04 p.m. Consent Agenda

A. *Consideration of a motion approving the payment of the bills (checks numbered 56688 - 56788) in the amount of \$551,649.11.*

B. *Consideration of a motion to approve the minutes for the May 18, 2015 Council meeting.*

C. *Consideration of a motion to approve Resolution 2015 – 011, a Resolution approving a Raffle License Application by the Spring Lake Junior Sailing Association.*

D. *Consideration of a motion to approve Resolution 2015 – 13, a Resolution approving a Liquor License transfer for the Village Baker.*

E. *Consideration of a motion to approve Resolution 2015 – 12, a Resolution approving a new Freedom of Information Act Policy.*

- F. Consideration of a motion to approve proposed changes to policies related to Barber School.*
- G. Consideration of a motion to approve budget amendments for Fiscal Year 2014/2015.*
- H. Consideration of a motion to approve the disbursement of school taxes captured by the TIF district for 2005-2007.*
- I. Consideration of a motion to approve the lease of a 2015 Chevrolet Equinox to replace a 2012 Buick Regal for an amount not to exceed \$226 for 39 months, allowing 10,000 miles per year with a \$2,000 down payment.*
- J. Consideration of a motion to approve Shoreline Insurance's proposal for liability and property insurance for an amount not to exceed \$34,357.00 for Fiscal Year 2015/2016.*

**Recommendation:** *A Council Member may now make a motion to approve the Consent Agenda. (Roll call vote)*

*(Any member can ask that an item be removed from the Consent Agenda, if desired. Such item would then be discussed and voted on separately later in the meeting.)*

**6. 7:06 p.m. General Business**

**A. Presentation – Spring Lake Farmer's Market**

**Subject:** Courtney Geurink, Market Master for the Chamber of Commerce will be present to give a brief presentation regarding this year's Farmer's Market.

**Recommendation:** None – presentation only.

**B. Purchasing Policy**

**Subject:** Village Auditors recommended the Council consider reviewing and potentially amending the purchasing policy, which

was adopted on June 7, 2004. A copy of the proposed policy and Resolution 2015 – 12 are attached for Council review.

**Recommendation:** Motion to adopt Resolution 2015 – 12.

### **C. Tree Removal ~ Spring Lake Intermediate School**

**Subject:** SLPS Superintendent Dennis Furton presented a formal request to the Village Tree Board on May 4 and again to Council on May 18 for the removal of two trees along Hammond Street to accommodate the district's site improvements at the SL Middle/Intermediate School. The Tree Board voted unanimously to approve the district's request. Prior to casting a vote, Council requested additional input regarding site design from the architect and information regarding tree mortality from the Village's arborist. A summary of letters from the public will be provided to Council. Arborist Brian Kwiatkowski will be present to explain, in detail, his recommendation. A copy of the Village's tree ordinance is attached for Council review.

**Recommendation:** Adopt one of the two Resolutions (*samples attached*).

Resolution 2015 - 14, a Resolution **denying** Spring Lake Public School's request to remove two trees on Hammond Street in conjunction with their construction project.

Resolution 2015 - 14, a Resolution **approving** Spring Lake Public School's request to remove two trees on Hammond Street in conjunction with their construction project.

### **D. 2015/2016 Fee Schedule**

**Subject:** In conjunction with each budget, Village Council is asked to consider approving an amended fee schedule.

**Recommendation:** Motion to approve 2015/2015 Fee Schedule.

### **E. Public Hearing to Adopt the Fiscal Year 2015/2016 Budget**

**Subject:** The Village Council will hold a Public Hearing on the FY 2015/2016 Budget. See the overall budget message and supporting documents for more information.

**Recommendation:** Motion to open the Public Hearing. Following public input, a Village Council member may move to close the public hearing and make a motion to approve Resolution 2015 - 08, a Resolution approving the Fiscal Year 2015/2016 Spring Lake Village budget.

**F. Public Hearing to Consider and Adopt the Fiscal Year 2014/2015 Millage Rate.**

**Subject:** The Village Council will hold a Public Hearing on the FY 2015/2016 Millage Rate which is recommended to be 9.5 for the General Fund and .86 for Debt Retirement for a total of 10.36 mills.

**Recommendation:** Motion to open the Public Hearing. Following public input, a Village Council member may move to close the public hearing and make a motion to approve Resolution 2015 - 09, a Resolution to adopt the Fiscal Year 2015/2016 Spring Lake Village Millage Rate.

**G. Contractor Discussion**

**Subject:** The Village was awarded a CGAP grant (*copy attached*) in the amount of \$54,000 to enter into a cooperative agreement with SLT regarding space sharing. The lease between SLT and SLV has been executed and it is now necessary to secure a contractor to perform some minor remodeling work at Village Hall. Council is asked to consider granting the Village Manager authority to secure a contractor so that scheduling and construction can take place in a timely manner.

**Recommendation:** Adopt Resolution 2015 – 15, a Resolution granting the Village Manager permission to secure a contractor for remodeling of Village Hall for an amount not to exceed \$30,000.

7. **8:00 p.m. Department Reports**
  - A. **Village Manager**
  - B. **Clerk/Treasurer/Finance Director**
  - C. **OCSO**
  - D. **Fire**
  - E. **911**
  - F. **DPW**
  - G. **Building**
  - H. **Water**
  - I. **Sewer**
  - J. **Minutes from Various Board & Committees**
    1. **Parks & Recreation/Tree Board**
    2. **DDA (May & June)**
    3. **DACC**
    4. **Beautification**
8. **8:10 p.m. Old Business and Reports by the Village Council**
9. **8:15 p.m. New Business and Reports by Village Council**
10. **8:20 p.m. Status Report: Village Attorney**
11. **8:22 p.m. Statement of Citizens**
12. **8:30 p.m. Adjournment**

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank BANK1						
05/22/2015	BANK1	56688	AMERLEGION	AMERICAN LEGION	AMERICAN FLAGS PURCHASE (13)	260.00
05/22/2015	BANK1	56689	ARISTA	ARISTA TRUCK SYSTEMS, INC.	EQUIP. MAINT.- DPW	3,532.00
05/22/2015	BANK1	56690	AT&T MILPT	AT&T	UTILITIES - LIFT STATION	72.23
05/22/2015	BANK1	56691	BILZ	BILZ PLUMBING & MECHANICAL	MILL POINT PARK RESTROOM MAINT.	35.00
05/22/2015	BANK1	56692	C DAVID	C DAVID CONSTRUCTION LLC	BUILDING MAINT/REPAIRS - TANGLEFOOT	7,558.00
05/22/2015	BANK1	56693	MGR BURNS	CHRISTINE BURNS	MEMORIAL DAY/ WOODEN BOAT SHOW CANDY	111.76
					OFFICE SUPPLIES-LABEL MAKER	31.63
						<u>143.39</u>
05/22/2015	BANK1	56694	1002	CONSUMERS ENERGY	UTILITIES	4,490.81
05/22/2015	BANK1	56695	DELTA DENT	DELTA DENTAL PLAN OF MICHIG	INSUR. PREMIUM - FERRYSBURG JUNE 2015	654.49
					INSUR. PREMIUM - JUNE 2015	763.76
						<u>1,418.25</u>
05/22/2015	BANK1	56696	ETNA	ETNA SUPPLY COMPANY	OPERATING SUPPLIES - WATER	302.42
					NEW METER PURCHASE - WATER/SEWER	1,333.00
					NEW METER PURCHASE - WATER/SEWER	313.50
						<u>1,948.92</u>
05/22/2015	BANK1	56697	KENT	KENT EQUIPMENT	EQUIP. MAINT. - DPW MOWER	185.94
05/22/2015	BANK1	56698	MIDSTATE	MIDSTATE SECURITY	ANNUAL MONITORING	96.00
05/22/2015	BANK1	56699	MONASHORES	MONA SHORE HIGH SCHOOL	WOODEN BOAT SHOW	10.00
05/22/2015	BANK1	56700	NICHOLS	NICHOLS PAPER & SUPPLY COMPANY	HERITAGE FESTIVAL SUPPLIES	93.05
					OPERATING SUPPLIES - TANGLEFOOT & MILL P	171.57
					OPERATING SUPPLIES - DPW	342.56
						<u>607.18</u>
05/22/2015	BANK1	56701	ACE H/W	NORTHSHORE ACE HARDWARE	OPERATING/MAINT. SUPPLIES - DPW	364.39
05/22/2015	BANK1	56702	OCPUBLIC	OTTAWA COUNTY PUBLIC UTILITIES	WATER COMMODITY PURCHASE - MARCH 2015	5,500.23
05/22/2015	BANK1	56703	PRINCIPAL	PRINCIPAL LIFE INSURANCE CO-GP	LIFE INSURANCE PREM - JUNE 2015	341.78
05/22/2015	BANK1	56704	CHARTER	SPECTRUM BUSINESS	INTERNET - TANGLEFOOT	99.99
05/22/2015	BANK1	56705	LOGICAL TE	STAR LOGIC SOLUTIONS	OFFICE EQUIP. MAINT. - VILLAGE HALL	115.00
					OFFICE EQUIP. MAINT. - VILLAGE HALL	47.50
						<u>162.50</u>
05/22/2015	BANK1	56706	TREEHOUSE	THE TREE HOUSE	OFFICE EQUIP. MAINT. - VILLAGE HALL	78.90
05/22/2015	BANK1	56707	VANTPT 457	VANTAGEPOINT-301652	PAYROLL DEDUCTIONS	149.91
					CONT. TO MANAGER'S DEF COMP PLAN	382.51
						<u>532.42</u>
05/22/2015	BANK1	56708	MERS-VSL	VILLAGE OF SPRING LAKE	CONT. TO EMPLOYEE'S PENSION PLAN	1,267.26
					CONT. TO EMPLOYEE'S PENSION PLAN	3,482.00
					CONT. TO EMPLOYEE'S PENSION PLAN	1,229.53
						<u>5,978.79</u>
05/22/2015	BANK1	56709	WMGB	WEST MICHIGAN GLASS BLOCK	TANGLEFOOT RESTROOM REPAIRS	840.44
05/26/2015	BANK1	56710	MILLER	MARK MILLER	TENTS FOR WOODEN BOAT SHOW	158.94
05/29/2015	BANK1	56711	HILL CLARK	CLARK HILL	LEAGLE FEES - POLICE	235.00
05/29/2015	BANK1	56712	CLEAR RATE	CLEAR RATE COMMUNICATIONS	PHONE SERVICE - VILLAGE HALL	304.32

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/29/2015	BANK1	56713	CARPENTER	GREG CARPENTER	WOODEN BOAT SHOW SUPPLIES	98.00
05/29/2015	BANK1	56714	KWIDING	KEN WIDING	WOODEN BOAT SHOW MUSIC	225.00
05/29/2015	BANK1	56715	MGU	MICHIGAN GAS UTILITIES	UTILITIES - LIFT STATION	26.62
					UTILITIES - LIFT STATION	37.25
					UTILITIES - LIFT STATION	36.74
					UTILITIES - LIFT STATION	37.25
					UTILITIES - BARBER SCHOOL	55.78
					UTILITIES - LIFT STATION	41.37
					UTILITIES - VILLAGE HALL	290.55
					UTILITIES - DPW	140.74
						<u>666.30</u>
05/29/2015	BANK1	56716	MOORE & BR	MOORE & BRUGGINK INC	PROF. SERVICES - SLT FIRE STATION	350.00
05/29/2015	BANK1	56717	OLMSTEAD	OLMSTED SIGNS & GRAPHICS	SANDWICH BOARD SIGN - BALANCE	480.00
05/29/2015	BANK1	56718	PETTY CASH	PETTY CASH FUND	WOODEN BOAT SHOW PETTY CASH	100.00
05/29/2015	BANK1	56719	STATEMITAX	STATE OF MICHIGAN	PAYROLL TAX - ACCT. # 38-6007205	1,262.62
06/05/2015	BANK1	56720	AGILE	AGILE SAFETY	OPERATING SUPPLIES - PARKS/DPW	368.10
06/05/2015	BANK1	56721	BILZ	BILZ PLUMBING & MECHANICAL	TANGLEFOOT PARK RESTROOM	80.00
					FINAL BILLING - TANGLEFOOT RESTROOMS	2,092.00
						<u>2,172.00</u>
06/05/2015	BANK1	56722	FITZPATRIC	KENDALL ELECTRIC INC	PARKS MAINT. SUPPLIES	59.26
					TANGLEFOOT RESTROOM REPAIRS	54.02
					MILL POINT PARK MAINT.	73.70
					REPAIR LIGHT POLE	14.84
						<u>201.82</u>
06/05/2015	BANK1	56723	MGU	MICHIGAN GAS UTILITIES	UTILITIES - TANGLEFOOT	79.14
					UTILITIES - LIFT STATION	73.99
						<u>153.13</u>
06/05/2015	BANK1	56724	2223	MUNICIPAL CODE CORPORATION	ONLINE CODE HOSTING	45.00
06/05/2015	BANK1	56725	NICHOLS	NICHOLS PAPER & SUPPLY COMPANY	BUILDING MAINT. SUPPLIES - PARKS	1,269.45
					BUILDING MAINT. SUPPLIES - PARKS	813.75
						<u>2,083.20</u>
06/05/2015	BANK1	56726	AWIN	REPUBLIC SERVICES	TRASH SERVICE - JUNE 2015	449.34
06/05/2015	BANK1	56727	BROWER S	SHELLY BROWER	REIMBURSE - WOODEN BOAT SHOW	45.22
					REIMBURSE - WOODEN BOAT SHOW	77.40
						<u>122.62</u>
06/05/2015	BANK1	56728	CHARTER	SPECTRUM BUSINESS	INTERNET - DPW	80.00
06/05/2015	BANK1	56729	STAPLES	STAPLES, INC.	OFFICE SUPPLIES/OFF EQUIP MAINTENANCE	133.20
06/05/2015	BANK1	56730	STATE CHEM	STATE INDUSTRIAL PRODUCTS	OPERATING SUPPLIES - PARKS/DPW/WATER/SEW	143.50
06/05/2015	BANK1	56731	BANKNYMELL	THE BANK OF NEW YORK MELLON	2013 BOND REFUNDING	12,482.50
06/05/2015	BANK1	56732	VANTPT 457	VANTAGEPOINT-301652	CONT. TO MANAGER'S DEF COMP PLAN	382.51
					PAYROLL DEDUCTIONS	149.91
					CONT. TO MANAGER'S INSUR. OPT OUT	1,074.64
						<u>1,607.06</u>
06/05/2015	BANK1	56733	WMGB	WEST MICHIGAN GLASS BLOCK	CENTRAL PARK RESTROOM MAINT.	1,142.40



Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/12/2015	BANK1	56759	HOMETOWN	HOMETOWN AUTO REPAIR	EQUIPMENT MAINT. - DPW VEHICLE	281.50
06/12/2015	BANK1	56760	HYDROCORP	HYDROCORP	PROFESSIONAL SERV. - WATER DEPT.	396.00
06/12/2015	BANK1	56761	TYSON	JANET TYSON	WOODEN BOAT SHOW SUPPLIES	256.85
					WOODEN BOAT SHOW SUPPLIES	55.69
						<u>312.54</u>
06/12/2015	BANK1	56762	KATT	KATT ELECTRIC COMPANY	CORRIDOR LIGHT REPLACEMENT	5,644.81
					CORRIDOR LIGHT	3,655.25
					LIGHT REPAIR - ALDEN/BUENA VISTA	396.24
					PARKING LOT LIGHT REPAIR	824.95
					MILL POINT PARK LIGHTING	1,080.00
						<u>11,601.25</u>
06/12/2015	BANK1	56763	FITZPATRIC	KENDALL ELECTRIC INC	OPERATING SUPPLIES - BIKE TRAIL	363.79
					CORRIDOR MAINTENANCE	41.44
					CORRIDOR MAINTENANCE	366.00
					CORRIDOR MAINTENANCE	119.91
						<u>891.14</u>
06/12/2015	BANK1	56764	KCI	KENT COMMUNICATIONS	SHUT OFF NOTICES - WATER/SEWER	289.70
06/12/2015	BANK1	56765	SPELDE	LORI SPELDE	SPELDE VISION REIMBURSEMENT	21.00
06/12/2015	BANK1	56766	MILLER	MARK MILLER	WOODEN BOAT SHOW SUPPLIES	68.85
06/12/2015	BANK1	56767	MI TWSP SE	MICHIGAN TOWNSHIP SERVICES	PROFESSIOANL SERVICES - BUILDING DEPT.	1,400.00
06/12/2015	BANK1	56768	MIDNIGHT	MIDNIGHT SUN & CRUISE	EOC ROOM RENT REFUND	160.00
06/12/2015	BANK1	56769	MOORE & BR	MOORE & BRUGGINK INC	SL INTERMEDIATE/MIDDLE PLAN REVIEW	350.00
					PROF. SERVICES - ALLOY'S ALLY IMPROMENTS	1,245.79
					PROF. SERVICES - RIVER ST LIFT STATION	151.36
						<u>1,747.15</u>
06/12/2015	BANK1	56770	2223	MUNICIPAL CODE CORPORATION	ON-LINE CODE HOSTING	45.00
06/12/2015	BANK1	56771	NATIONLED	NATIONAL LED SOLUTIONS	REPAIRS/MAINT. - LAKESIDE BEACH RESTROOM	140.00
					MAINT. SUPPLIES - MILL POINT LIGHT	86.02
						<u>226.02</u>
06/12/2015	BANK1	56772	ACE H/W	NORTHSHORE ACE HARDWARE	OPERATING/MAINT. SUPPLIES - DPW	673.55
06/12/2015	BANK1	56773	OTTSHERRIFF	OTTAWA COUNTY TREASURER	CONTRACT POLICE SERVICES - APRIL 2015	28,020.06
06/12/2015	BANK1	56774	PRAXAIR	PRAXAIR	OPERATING SUPPLIES - DPW	24.07
					OPERATING SUPPLIES - DPW	7.20
						<u>31.27</u>
06/12/2015	BANK1	56775	PREF BUICK	PREFERRED CHEVROLET BUICK GMC	MANAGER NE VEHICLE LEASE - 2015 EQUINOX	2,000.00
06/12/2015	BANK1	56776	PRESTIGE	PRESTIGE LANDSCAPE SUPPLY	SPRINKLER MAINT. - SAV. CORRIDOR/MILL PO	93.45
06/12/2015	BANK1	56777	PSI	PRINTING SYSTEMS	OFFICE SUPPLIES - AP CHECK PRINTING	176.93
06/12/2015	BANK1	56778	RIVER TOWN	RIVER TOWN PAINTING & CONSTRUCTION	BUILDING REPAIRS/MAINT. - TANGLEFOOT RES	2,625.00
06/12/2015	BANK1	56779	SANISWEEP	SANISWEEP, INC	SWEEP M-104	403.61
					RESIDENTIAL STREET SWEEPING AND CLEAN-UP	1,920.00
						<u>2,323.61</u>
06/12/2015	BANK1	56780	SLT SEWER	SEWER DEPARTMENT	SLT LIFT STATION EXPEN. - MARCH 2015	1,858.26
06/12/2015	BANK1	56781	SL PUBLIC	SPRING LAKE PUBLIC SCHOOLS	REFUND OF WATER METER FIXED CHARGES 09-1	4,694.39
06/12/2015	BANK1	56782	SL ROTARY	SPRING LAKE ROTARY	2ND QTR LUNCHES/DUES - BURNS	220.00

06/12/2015 01:50 PM  
User: MARV  
DB: Springlake Villa

CHECK REGISTER FOR VILLAGE OF SPRING LAKE  
CHECK DATE FROM 05/19/2015 - 06/12/2015

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/12/2015	BANK1	56783	SL TWSP	SPRING LAKE TOWNSHIP	PROFESSIONAL SERV. - WATER/SEWER	1,520.00
					REFUND OF 2005 -2007 SCHOOL TAX CAPTURE	405,830.00
						<u>407,350.00</u>
06/12/2015	BANK1	56784	SPRINT CMB	SPRINT	MGR CELL PHONE - ACCT# 746992816	50.00
06/12/2015	BANK1	56785	TDS METRO	TDS METROCOM	PHONE SERVICE - VILLAGE HALL/LIFT STATIO	196.76
06/12/2015	BANK1	56786	TILES EXCA	TILES EXCAVATING	MILL POINT PARK FENCE DEMOLITION	3,800.00
06/12/2015	BANK1	56787	TRCITY OIL	TRI-CITY OIL COMPANY	OPERATING SUPPLIES - DPW VEHICLES	647.37
06/12/2015	BANK1	56788	STUHLMANN	WALTER STUHLMANN	REIMBURSE - MAINT. SUPPLIES TANGLEFOOT	10.59
					REIMBURSE - TANGLEFOOT RESTROOM	15.89
						<u>26.48</u>

BANK1 TOTALS:

Total of 101 Checks:	551,649.11
Less 0 Void Checks:	0.00
Total of 101 Disbursements:	<u>551,649.11</u>

# FAX

**To:** Christine Burns, Spring Lake Village    **From:** Jim Storey  
**Fax:** 616-847-1393    **Pages:** Two incl cover  
**Phone:** 616-842-1393    **Date:** 06/10/2015  
**Re:** Village Baker Approval Resolution    **CC:**

Urgent     For Review     Please Comment     Please Reply     Please Recycle

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**Comments:**

Hi, Chris

Attached is the form required by the Liquor Control Commission for conveying the resolution of the Village Council for approval of the liquor license.

There are a couple of blanks that still need filling in such as which Council Member moved approval and which one seconded the motion; the tally of the vote and the certification of the action by the Clerk of the Council.

When the form is completed, it needs to be impressed with the Village of Spring Lake seal.

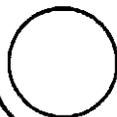
If you have any questions, please don't hesitate to contact me at 616-848-9767.

Again, thanks for your help on this.

Jim Storey



[Pick the date]





Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: PO Box 30005, Lansing, MI 48909
Toll Free (866) 813-0011 • www.michigan.gov/lcc

Business ID: 240210
Request ID: 803125
(For MLCC use only)

Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new license application and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution, or provide a resolution, along with certification from the clerk, or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the Village of Spring Lake council/board
called to order by President James MacLachlan on June 15, 2015 at 7:00 pm EDST
the following resolution was offered:

Moved by and supported by
that the application from Six Seventeen LLC, d/b/a Village Baker
for the following license(s): Class C and SDM
to be located at 617 Savidge; Spring Lake, MI 49456

and the following permit, if applied for:
Banquet Facility Permit Address of Banquet Facility:

It is the consensus of this body that it RECOMMENDS this application be considered for
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are

Vote

Yeas:
Nays:
Absent:

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Village
council/board at a Regular meeting held on June 15, 2015

Name and title of authorized clerk (please print):
Signature of authorized clerk and date:
Phone number and e-mail of authorized officer:

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

## Spring Lake Farm & Garden Market

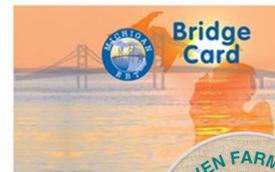
- Market Information
  - Managed by The Chamber of Commerce Grand Haven, Spring Lake Ferrysburg
    - Mission: The Grand Haven Farmers Market and the Spring Lake Farm & Garden Market are managed by The Chamber of Commerce Grand Haven, Spring Lake, Ferrysburg to provide farmers and small business owners an opportunity to sell their fresh, Michigan grown and/or produced foods and plants directly to customers. The market will act as the community gathering place to educate and encourage healthy living within our communities.
      - Spring Lake Farm & Garden Market
        - 2004
        - Thursdays, June - Mid-October
        - 9am-2pm
        - Harvest Bible Chapel Church Parking Lot
        - 12 Stalls/12 Vendors
        - All Seasonal Vendors
        - Bridge Card/SNAP, Double Up Food Bucks (DUFB), Dune Dollars, Healthy Market Bucks, Project Fresh, Market Fresh, POP Kids Club
- Staff/Team
  - Courtney Geurink
    - Director of Events & Programs | Farmers Market Manager  
 The Chamber of Commerce Grand Haven, Spring Lake, Ferrysburg
  - Christine Boeve, Farmers Market Assistant
  - Jenna Deardorff, Farmers Market Intern
- Survey
  - Surveyed our vendors and customers after the 2014 season
    - 111 customers responded, survey results can be seen at [www.grandhavenchamber.org/farmers-markets](http://www.grandhavenchamber.org/farmers-markets)
    - Highlights: parking, access
    - Areas to Improve: space/vendors, variety
- Market Events for 2015
  - Garden Heroes
 

A stuffed fruit or vegetable that will be hidden within the market weekdays during the summer months. Once the child finds the hidden Garden Hero, they will receive a small prize. A coloring sheet has also been created containing a recipe and educational information about that fruit or vegetable.
  - Special Market Events
    - Thursday, June 18 | 9:30am | Physical Activity with the YMCA
    - Thursday, July 9 | 9:30am | Kid's Fitness Activity with the YMCA
    - Thursday, July 16 | 9—11:30am | Education Station with NOCHS
  - POP Power of Produce Kids' Club
    - Purpose is to empower kids to make healthy food choice, introducing them to where their food comes from.
    - To participate, kids aged 3—13 sign their "passport to health", receive a POP reusable shopping bag, and \$2 every time they come to the market, in wooden tokens, to be spent on fresh fruits, vegetables and food plants.
    - Sponsored by Weiss Chiropractic Center
    - June 25—July 30 | 10am—1pm
    - Capped at 100 kids, unless additional sponsors join in the partnership



## Updates for the Markets

- Food Assistance/Supplemental Payment Programs
  - Bridge Card/SNAP
    - June—October
    - \$1 Wooden Tokens
    - Customers visit the Farmers Market information booth, swipe their cards for a certain amount of their choice and are given \$1 tokens to be spent with the vendors
    - Eligible Items: All food items with the exception of hot and for immediate consumption; Plants that produce food are also acceptable
    - No Change Given
  - Double Up Food Bucks (DUFBS)
    - SNAP Incentive Program
    - June—October
    - \$2 Silver Tokens
    - Customers will visit the Farmers Market information booth, and follow the same procedures as above. DUFBS will then be matched to the amount they purchased with their Bridge Card, up to \$20
    - Eligible Items: Michigan produce
    - No Change Given
  - Project FRESH
    - WIC Project Fresh
    - June—October
    - \$2 Blue Coupons
    - Customers are given coupon booklets through the local WIC office in advance of usage at the market. Customers spend coupons with Farmers who are participating.
    - Eligible Items: Michigan produce and some herbs
    - No Change Given
  - Market FRESH
    - Senior Market Fresh
    - June—October
    - \$2 Mauve Coupons
    - Customers are given coupon booklets in advance of usage at the market. Customers spend coupons with Farmers who are participating.
    - Eligible Items: Michigan produce and unprocessed foods
    - No Change Given
  - Dune Dollars
    - Community wide gift certificate program with over 70 local businesses
    - Any time
    - Denominations of \$5, \$10, \$20 or \$25 (Gift Certificates)
    - Customers have gift certificates prior to shopping (can be purchased at The Chamber) and will use the gift certificates like cash.
    - Eligible Items: Anything sold at the Markets
    - Change Given
  - Healthy Market Bucks
    - Specific gift certificate program for the Markets
    - Any time
    - \$5 denomination
    - Customers have gift certificate prior to shopping (Can be purchased at The Chamber, or given through local companies) and will use the gift certificates like cash.
    - Eligible Items: Anything sold at the Markets
    - No Change Given



**VILLAGE OF SPRING LAKE**  
**OTTAWA COUNTY, MICHIGAN**

**Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_ moved the adoption of the following resolution:**

**RESOLUTION NO: 2015 - 12**

**A Resolution Amending the Village's Purchasing Policy**

**WHEREAS**, Council adopted a Purchasing Policy on June 7, 2004; and,

**WHEREAS**, there is a need for revisions to the policy to allow staff to operate effectively and efficiently; and

**WHEREAS**, the Finance Committee, consisting of President Jim MacLachlan, President Pro-tem Dave Bennett and Council Member Bill Meyers, have reviewed the Village's purchasing policy and recommend approval; so

**NOW, THEREFORE, BE IT RESOLVED** that the Village of Spring Lake hereby amends the Purchasing Policy, a copy of which is attached hereto; and

Yes:

No:

Absent:

I, Marvin Hinga, Village Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Village of Spring Lake at a Regular Meeting thereof held on the 15th day of June, 2015.

**RESOLUTION DECLARED ADOPTED.**

Dated: June 15, 2015

\_\_\_\_\_  
Marvin Hinga, Clerk  
Village of Spring Lake

Village of Spring Lake  
Purchasing Policy  
(Adopted by Resolution 2015-12)

**Section 1. Introduction & Purpose**

This Policy shall provide the general framework for purchasing and sale of materials, supplies, equipment and property of the Village of Spring Lake (hereafter referred to as the "Village"). The designated officer responsible for serving as the Purchasing Agent is the Village Manager or his/her designee. The Spring Lake Village Council (hereafter referred to as the "Council") may establish by Resolution the detailed purchasing procedures of the Village. By adoption of this Purchasing Policy (hereafter referred to as the "Policy"), the Council has determined that the best interests of the citizens of the Village are served by enactment of this Policy. Future amendments of this Policy may be accomplished by Council action, which shall be provided by a formal resolution amending this Policy. This Policy, together with any amendments, shall be kept by the Village Clerk/Treasurer as the official Purchasing Policy of the Village.

The following Policy represents the standard purchasing procedure for the Village and is intended to serve as a basic reference document for department heads and staff involved in purchasing and sale of materials, supplies, equipment and property; and the retaining of professional services.

**Section 2. Purchasing Agent.**

The Village Council may designate one of the administrative officers of the Village as the Purchasing Agent, and that individual shall be responsible for the purchase and sale of all Village property. The Council may authorize the making of public improvements or the performance of any other Village work by a Village agency without competitive bidding. The Council may establish detailed purchasing, sale and contract procedures by ordinance or resolution.

It shall be the duty of the Village Manager to establish and maintain a central purchasing service for the Village with the Village Manager or their authorized representative being designated as the Purchasing Agent for the Village.

**Section 3. General Provisions**

- A. Conformance with Policy: All purchases for the Village shall be made in accordance with this Policy and shall be made through the Purchasing Agent.
- B. Sale of Surplus Village Property. The Purchasing Agent is authorized to sell supplies or equipment which have become unsuitable for Village use by reason of obsolescence, or other reasons, or may exchange the same for, or trade in the same on, new supplies or equipment. Surplus supplies or equipment shall be sold on a competitive basis to the highest bidder if the estimated value of each item exceeds \$500 and in a manner prescribed by Council if less than \$500.
- C. Purchase of Used Equipment. In the event that the Village's needs can be met through the

purchase of used equipment, the Purchasing Agent shall make every effort to obtain comparable costs to submit to the Council, along with a statement justifying the purchase.

D. Exceptions - Emergency Purchases. In the event of an emergency or such extenuating circumstances wherein time is of the immediate essence, the Village Manager is authorized to make purchases of such supplies, materials, equipment, or contractual services which in their discretion is deemed necessary to protect the public health, safety and welfare of the community, without complying with the bidding procedures outlined in this Policy. In the event of such emergency purchase, the Village Manager shall report the details of the purchase to the Council at its next regular meeting.

E. Professional Services. Professional services such as those provided by architects, engineers, accountants, consultants, appraisers, attorneys and risk management auditors, which are expected to exceed \$500, shall be secured through an evaluation and negotiation process administered by the Village Manager, with the assistance of a Committee (to include representation from the Council, the Finance Director/Clerk/Treasurer, a Department Head, and the Village Manager). This process will be initiated by the preparation of a "Request for Proposals" and distribution to appropriate individuals, companies, and corporations, allowing adequate public notice with sufficient time prior to the date set for submission of proposals. The "Request for Proposals" should include the following:

- A full description of the service to be contracted;
- The specific criteria that will be used in evaluating proposals;
- Other such pertinent information such as delivery dates or time frame within which the proposed work must be completed; and
- Responsible Village personnel who are available to answer questions and to whom the proposals should be addressed.
- A statement indicating that the Village reserves the right to reject any and all bids, to waive irregularities and nonconformities in bids, to accept and reject bids based on what the Village Council deems is in the best interests of the Village, to negotiate with the selected bidder, and to make the bid award as the Village Council deems is in the best interests of the Village.

**Note:** a. If the professional services desired are for a board of the Village Council, i.e. Planning Commission, DDA, etc. the Council representation on the Committee will be replaced in total or in part by representation from the respective board membership. b. Professional services retained in this section may be for a specific project, with a specific anticipated time line, or general services for an unspecified length of time. c. Nothing in this section shall address selecting a Village Attorney by the Council, who's selection shall be at the sole discretion of the Council, under the guidelines of the Village Charter; and under terms and conditions determined by the Council to be in the best interests of the Village.

#### **Section 4. Purchasing Guidelines**

- A. **General Guidelines.** The expected cost of a purchase shall determine which procedures are required, as detailed below. If the bids or quotes obtained fall into a higher classification than expected, the procedures must be followed for the higher classification.

##### **0-\$100**

Petty Cash with receipt

##### **0-\$500**

Commercial Accounts with local vendors. Accounts established by the Finance Director with authorized staff signatories.

##### **\$100 - \$5,000**

No formal request for written quotations required. Every effort to obtain best price will be made. Finance Director or Village Manager approval required.

##### **Greater than \$5,000 – Less than \$10,000**

Three (3) written quotations required. Village Manager and Council approval required.

##### **Greater than \$10,000**

Purchase order required. All purchases shall be by competitive bidding. After advertisement in a local newspaper of general circulation and/or regional construction RFP/RFQ listings such as Builders Exchange, with the sealed bids received by and opened in public under the control and oversight of the Village Clerk/Treasurer, or the deputy of either. The Village Manager shall prepare a report and recommendation to the Council with regard to the bids received. Council approval required.

- B. Contracts With Other Governmental Units. The provisions of this Policy relating to contracting shall not relate to contracts with other governmental units, which contracts are subject to approval by the Council at any regular or special meeting.

- C. Blanket Purchases. ~~For recurring purchases costing more than \$1,000 but less than \$5,000, blanket purchase orders must originally be submitted to Council under the Purchasing Guidelines. Blanket purchase orders are valid for not more than three years from the date of Council approval.~~

- D. Evaluation of Bids on Total Cost: Acquisition Cost Basis. In cases where bids are solicited for materials, supplies, or services, the award by the Council may be based on evaluation of the total cost to the Village considering the purchase price and the projected lifetime operation (life cycle analysis). The bid invitation shall state that the total cost criteria may

be used to evaluate bids.

- E. Noncompetitive Negotiation. Contracts or agreements in excess of \$5,001 may be made by noncompetitive negotiation only when competition is not suitable, as determined by the Council, following consideration of a recommendation from the Village Manager.
- F. Request for Proposals.
1. When in the judgment of the Village Manager, the specifications are varied on the type of material, supply or equipment acceptable to the Village, the Village Manager is authorized to seek proposals by written request to two or more vendors requesting they submit sealed proposals which will include bid price and the specifications of their product.
  2. While advertisement in the newspaper is not required in seeking proposals, the Village Manager may place the advertisement in a local newspaper of general circulation or in a regional construction RFP/RFQ listing such as Builders Exchange if there are three or more vendors within the area of the newspaper distribution who would be qualified to submit a sealed proposal.
  3. The procedures for accepting proposals under this section shall follow the guidelines as established herein (bidding procedures) except that the Council will evaluate the specifications and quality equally with price.
- G. Limited Suppliers. When in the judgment of the Village Manager there are two or less suppliers of an item to be purchased in the area of the general distribution of the newspaper, the request for bids may be made by letter to the suppliers. All other requirements of the bidding procedure shall remain the same.
- H. State of Michigan MiDeal Purchases. The Village Manager is authorized to purchase from the State of Michigan budgeted items or supplies that have been placed out for competitive bid by the state and contracts awarded and said items and prices then extended to the units of government within the state under an extended purchase program. Items and supplies purchased in this manner are an exception to this Policy.
- I. Ottawa County Reverse Auction Purchase: The Village Manager is authorized to purchase from the Ottawa County Reverse Auction budgeted items or supplies that have been placed out for competitive bid by the county and contracts awarded and said items and prices then extended to the units of government within the county under an extended purchase program. Items and supplies purchased in this manner are an exception to this Policy.
- J. Additions to Construction Contracts. Should the Council determine that additional construction needs to be undertaken as part of, or in conjunction with an already awarded construction contract, it may authorize a contract or change order for such additional work with the original contractor, and without the necessity of putting the additional work out for competitive bidding, if:

- The price of the additional work does not exceed 25% of the original contract price;
- The Village Manager has certified their opinion to the Council that it is not economically feasible for another contractor to undertake such additional work because of the cost or set-up or because of the cost of work which would have to be duplicated by such other contractor; or
- The Public Works Director and/or the Project Engineer retained by the Village to design such additional work, have certified their opinions to the Council that the price offered by the original contractor for doing the additional work is a fair price, considering the cost of materials and labor on the present market, and that such price gives the Village the benefit of savings which the contractor will realize as a result of doing the work in conjunction with the original contract work.

K. Additional Purchases After Competitive Bids. The Village may purchase materials, supplies or services which are substantially identical to those previously purchased by the Village after complying with the terms of this policy and without obtaining new competitive bids, under the following conditions:

- The purchase does not exceed in value 50% of the prior purchase;
- The purchase occurs not more than twelve months after the opening of the bids for the prior purchase; and
- The Village Manager has certified in writing to the Council that they have made diligent inquiry as to the market price of the item being purchased and has been reliably informed that such price has not declined since the original bids were obtained.

~~L. Local Bidders. The Village may grant an award to a qualified local bidder/vendor as defined below for an amount equal to the lowest bid submitted which meets specifications. The following businesses shall be given the opportunity to lower their overall bid amount on any transaction if they are within the following percentage:~~

- ~~a) Village of Spring Lake, Spring Lake Township, Grand Haven Township, City of Ferrysburg and City of Grand Haven businesses — within 5% for projects up to \$100,000 and 4% for project at or over \$100,000.~~
- ~~b) Ottawa County businesses — within 4% for projects up to \$100,000 and 3% for projects at or over \$100,000.~~

~~Village of Spring Lake, Spring Lake Township, Grand Haven Township, City of Ferrysburg and City of Grand Haven businesses shall have priority over Ottawa County businesses.~~

~~To be considered for local bidder preference, a local bidder/vendor shall have met the following qualifications for a minimum of one year prior to the date bids are due:~~

- ~~Shall have a legal and permanent business address within the areas outlined in subsections (a) and (b) above.~~
- ~~Shall be a personal property and/or real property taxpayer within the areas outlined in subsections (a) and (b) above.~~
- ~~Shall be in compliance with all Village codes and ordinances.~~
- ~~Shall not be indebted or in default to the Village.~~

#### M. Purchase Order Procedures

1. Purchase orders are issued at the request of the vendor. The Purchase Order shall include the following information:
  - The summary Name and address of vendor;
  - Date of requisition, expected date of delivery and any shipping instructions (e.g. UPS);
  - Delivery location;
  - Provisions for the "Account" where the account number is provided by a department head indicating the account to which the item should be charged. This number will be checked by the Finance Director/Clerk/Treasurer (where the Finance Director/Clerk/Treasurer desires to make a purchase it will be checked by the Village Manager) for verification of adequate funds in the account;
  - Provisions for "Quantity" where the definite unit to be purchased is provided. Provisions for "Description", where the type and variety of materials wanted is provided;
  - Provisions for "Price" where the unit amount and total is provided;
  - The department head requesting the purchase shall sign the Purchase Order Once the Purchase Order is signed by the department head, it is then forwarded to the Clerk/Treasurer/Finance Director to verify the account number and funds available.
2. The verified Purchase Order is then forwarded to the Village Manager or Finance Director for approval.
3. Purchases shall not be confirmed with vendors and purchase order numbers will not be furnished to vendors until the above items are completed.
4. All Purchase Orders are to be numbered consecutively.

## **Section 6. Bid Procedure**

- A. **Bid Forms.** The Bid Procedure Forms shall be established by the Purchasing Agent, reviewed by the Village Manager and recommended to and approved by the Village Council. The official Bid Procedure Forms are to be attached to the original Purchasing Policy of the Village, and retained within the Village Clerk/Treasurer's office. The Bid Procedure Forms to be used upon adoption of this Policy are attached, and are noted as Addendum to this Policy.
- B. **Bidding Procedures.**
1. The Purchasing Agent shall prepare, or cause to be prepared, specifications for the articles or services required, and shall advertise the requirements of the Village at least once in a newspaper of general circulation in the Village, inviting the tender of bids in writing for the furnishing of such requirements.
  2. The bids shall be opened and read aloud by the Village Clerk/Treasurer or deputy of either, in public at the Village Hall, at the time and place specified in the published notice.
  3. Any bid or proposal received at the place designed for submission after the time set for opening of bids is a late bid. It is the Village's policy that all late bids be rejected unless such lateness was occasioned by acts or omissions of the Village.
  4. Bid deposits or surety may be prescribed in the public notice inviting bids. The bid deposit or surety shall be returned to all unsuccessful bidders within 30 days of the opening date. Should a successful bidder fail to enter into a contract with the Village within the time specified after written notification of the bid award, the bid deposit or surety shall be forfeited to the Village.
  5. Performance bonds may be required in such amount as shall be found necessary to protect the best interests of the Village.
  6. The Village Manager shall report to the Village Council the bids and tabulation thereof, and may recommend to the Council the bid which best meets the interest of the Village, or if the interest of the Village would be better served, the rejection of any or all bids.
  7. The Council shall have the right to reject any and all bids, to waive irregularities in bidding and to accept bids, which do not conform in every respect to the bidding requirements, and to negotiate with the selected bidder. If the Council shall find any of the bids satisfactory, it shall award the contract to the lowest, responsible bidder unless the Council shall determine that the public interest will be better served by accepting the higher bid. The Council shall authorize the execution of the contract by the successful bidder and the filing of any bond, which may have been required. If two or more of the lowest bids received are for the same total amount or unit price, quality

and service being equal, the contract or purchase may be awarded to one of the tied bidders by drawing lots in public.

8. No contract for purchase of articles or services in excess of \$5000 in cost shall be made unless the Village Council has authorized the same to be made by motion or resolution, and if a contract is required, it shall be approved as to form by the Village Attorney's office and certified as to availability of funds by the Village Finance Director/Treasurer.

**End of Purchasing Policy**

Addendum to Purchasing Policy

1. Bid Procedure Forms

PUBLIC NOTICE SHOULD CONTAIN THE FOLLOWING:

**Village of Spring Lake**  
102 West Savidge St  
Spring Lakes, MI 49456  
616-842-1393  
616-841-1393 FAX

**INVITATION TO BID**

The Village of Spring Lake is accepting bids for the following goods, equipment and/or services:

Bids must be received in sealed envelope marked: ATTN: MARVIN HINGA, SPRING LAKE VILLAGE CLERK/TREASURER, BID FOR (specific items) \_\_\_\_\_, prior to and will be opened on \_\_\_\_\_ at \_\_\_\_\_ A.M. or P.M., at 102 West Savidge Street, Spring Lake, MI 49456.

Bid packages may be obtained from the Village Clerk at the address listed above or by contacting the Clerk directly at telephone number 616-842-1393.

The Village of Spring Lake reserves the right to reject any and all bids, to waive irregularities and nonconformities in bids, to accept and reject bids based on what the Village Council deems is in the best interests of the Village, to negotiate with the selected bidder and to make the bid award as the Village Council deems is in the best interests of the Village.

Publication Date: \_\_\_\_\_

## VILLAGE OF SPRING LAKE BID PROCEDURE FORMS

### CHECKLIST

- \_\_\_\_\_ Department Head Review/Approval
- Prepare service or product specifications
  - Determine if Bid Performance Bond and/or deposit is necessary
  - Determine insurance requirements (for services only)
  - Prepare Invitation to Bid
  - Village Manager's approval. Complex contracts may also require Village Attorney approval.
- \_\_\_\_\_ Village Clerk Review/Approval.
- Prepare Publication Notice
  - Clerk publishes notice on \_\_\_\_\_
  - Mail bid packages to prospective bidders, if known.
  - Public opening and reading of bids by the Village Clerk/Treasurer (Should be scheduled ten or more days before Council meeting.)
  - Prepare recommended bid acceptance resolution
  - Present bids to Council for approval
  - Send letter of acceptance via email or USPS.

### ALL BID PACKAGES (equipment, machinery, services, etc.) SHALL CONTAIN THE FOLLOWING:

1. Name and address of the Village
2. Space for business name, address and phone number of the bidder.
3. Signature of bidder his/her title and printed name.
4. Time and date when bids will be opened by which bids must be received.
5. Service or product specifications.
6. Basis for the bid price (each, dozen etc.)

7. Time/date when performance is to be required, commenced, completed or delivered.

The following clauses:

The Village reserves the right to reject any and all bids, to waive irregularities and nonconformities in bids, to accept and reject bids based on what the Village Council deems is in the best interests of the Village, to negotiate with the selected bidder, and to make the bid award as the Village Council deems in the best interests of the Village.

All errors in the Bid will be the sole responsibility of the Bidder.

A contract may be deemed to be executed only upon execution of a written contract.

The bid, bid acceptance notice and any subsequent written contract, signed by the parties, shall constitute the entire agreement of the parties.

All bids must be submitted in a sealed envelope plainly marked identifying the bidder and the project.

Time is of the essence.

Withdrawal of any bid is prohibited for a period of 30 days after the actual date of opening thereof.

BID PACKAGES FOR CONTRACTUAL SERVICES SHALL ALSO CONTAIN:

[Note: determine if bonding clause to be included in package]

**Bonding:** The successful bidder must provide a 100% performance bond and labor and material bonds. If the contract is under \$50,000, the Village Council may, at its discretion, waive the bond requirement.

**Indemnification:** The contractor agrees to indemnify, defend and save harmless the Village, its officials, employees, and agents, from and against all loss or expense (including costs and attorney fees) by reason of any liability asserted or imposed on the Village, its officials, agents, or employees, for damages because of bodily injury, including death, at any time resulting therefrom, sustained by any person or persons or on account of damage to property, including loss of use thereof, arising out of or in consequence of the performance of the work described herein, whether such injuries to persons or damage to property is due, or claimed to be due, to the negligence of the Contractor, the Village, or its officials, employees, or agents.

**Assignment:** No contract shall be assigned without the consent of the Village.

Insurance: The contractor shall furnish copies of all certificates of insurance policies requested herein. The Village shall be named as an insured on each and every insurance policy required herein, and 30 days advance written notice of cancellations will be provided. The contractor must furnish certificates for the following insurance:

- A. Workers Compensation Insurance, including employer's liability to cover employee injuries or disease compensated under the Workers

Compensation Statutes of the State of Michigan.

- B. Broad Form General Liability Insurance to cover bodily injury to persons other than employees and for damage to tangible property, including loss of use thereof, and including the following exposures:

**(Insert required coverage amounts)**

All policies providing coverage required hereunder shall be written and certified by insurance carriers licensed or approved by the Insurance Bureau of the State of Michigan and shall be a financial and policy holders service rating of no lower than A+ as listed in A.M. Best Key Rating Guide, current edition.

Guidelines for Insurance Requirements for Contractual Services (General Liability)

*Definitions:*

*Low hazard* is defined as carpenters, plumbers, painters, and small repair type contractors.

*Medium hazard* would include roofers, plumbing with minor digging, cement contractors, grading of land, landscapers, building maintenance and cleaning contractors, and brick layers.

*High hazard* includes excavation and underground contractors, road contractors, erection and welding projects, all major building or parks and recreation playground construction and renovation, and all infrastructure construction and renovation, including removal of so-called pollutants or contaminants.

Recommended Coverage:

Low Hazards. all projects under \$25,000 and under 30 days duration: \$500,000 per occurrence, and/or aggregate combined single limit for Personal Injury, Bodily Injury and Property Damage.

Low Hazard projects between \$25,000 and \$300,000 and between 30 and 180 days d duration: \$1,000,000 per occurrence and/or aggregate combined single limit for Personal Injury, Bodily Injury and Property Damage.

Medium Hazard projects up to \$300.000 and 180 days duration: \$1,000,000 per occurrence and/or aggregate combined single limit for Personal Injury, Bodily Injury and Property Damage.

High Hazard projects and all contracts over \$300.000: \$3,000,000 per occurrence and/or aggregate combined single limit for Personal Injury, Bodily Injury and Property Damage.

PUBLIC NOTICE SHOULD CONTAIN THE FOLLOWING:

1. Name and address of the Village.
2. Brief description of the goods or services sought.
3. Date and time of bid opening.
4. How to obtain bid package.
5. Notice to mark envelope "Bid for \_\_\_\_\_".
6. Publication date.
7. A statement that the Village reserves the right to reject any and all bids, to waive irregularities and nonconformities in bids, to accept and reject bids based on what the Village Council deems is in the best interests of the Village, to negotiate with the selected bidder, and to make the bid award as the Village Council deems is in the best interests of the Village.

BID ACCEPTANCE RESOLUTION

The resolution by which the Village Council accepts a bid must contain the name of the successful bidder, a description of the project or service, the acceptable price, and a statement that the Village reserves the right to reject any and all bids, to waive irregularities and nonconformities in bids, to accept and reject bids based on what the Village Council deems is in the best interests of the Village, to negotiate with the selected bidder, and to make the bid award as the Village Council deems is in the best interests of the Village.

A copy of the resolution will be mailed to the successful bidder with a cover letter informing the bidder of the Village's acceptance of the bid and other instructions or information deemed appropriate. It may include the bidder's name and address, all conditions of acceptance such as price, time and performance, work to be performed, and completion date. It may also request the endorsement and return of a copy of the letter and may enclose a copy of the proposed contract.

Village of Spring Lake  
102 West Savidge Street  
Spring Lakes, MI 49456  
616-842-1393  
616-847-1393 FAX

### INVITATION TO BID

Project Name or Goods Required: \_\_\_\_\_

Bids must be received in sealed envelope marked: ATTN: SPRING LAKE VILLAGE CLERK, BID FOR \_\_\_\_\_ prior to \_\_\_\_\_ and will be opened on \_\_\_\_, at \_\_\_\_\_ p.m., at 102 W. Savidge Street, Spring Lakes, MI 49456.

Specifications for the product or service, basis for the bid price, and time/date for performance of the contract are attached and a part of this bid.

The Village reserves the right to reject any and all bids, to waive irregularities and nonconformities in bids, to accept and rejects bids based on what the Village Council deems is in the best interests of the Village, to negotiate with the selected bidder, and to make the bid award as the Village Council deems in the best interests of the Village. All errors in the bid will be the sole responsibility of the Bidder.

A contract may be deemed to be executed only upon the execution of a written contract. The bid, bid acceptance notice and any subsequent written contract, signed by the parties, shall constitute the entire agreement of the parties.

Time is of the essence.

Withdrawal of any bid prohibited for a period of 30 days after the actual date of opening thereof.

### ADDITIONAL REQUIREMENTS

**Bonding:** The successful bidder must provide a 100 percent performance bond and labor and materials bonds. If the contract is under \$50,000, the Village Council may, at its discretion, waive the bond requirement.

**Indemnification:** The contractor agrees to indemnify, defend and save harmless the Village of Spring Lake, its officials, employees, and agents, from and against all loss or expense (including costs and attorney fees) by reason of any liability asserted or imposed upon the Village of Spring Lake, its officials, agents, or employees, for damages because of bodily injury, including death, at any time resulting therefrom, sustained by any person or persons or on account of damage to property, including loss of use thereof, arising out of or in consequence of the performance of the work described herein, whether such

injuries to persons or damage to property is due, or claimed to be due, to the negligence of the Contractor, the Village of Spring Lake, or its officials, employees, or agents.

Assignment: No contract shall be assigned without the consent of the Village.

Insurance: The contractor shall furnish copies of all certificates of insurance policies requested herein. The Village of Spring Lake shall be named as an insured on each and every insurance policy required herein, and 30 days advance written notice of cancellations will be provided. The contractor must furnish certificates for the following insurance:

- A. Workers Compensation Insurance, including employer's liability to cover employee injuries or disease compensated under the Workers Compensation Statutes of the State of Michigan.
- B. Broad Form General Liability Insurance to cover bodily injury to persons other than employees and for damage to tangible property, including loss of use thereof, and including the following exposures:

**(Insert required coverage amounts)**

All policies providing coverage required hereunder shall be written and certified by insurance carriers licensed or approved by the Insurance Bureau of the State of Michigan and shall be a financial and policy holders service rating of no lower than A+ as listed in A.M. Best Key Rating Guide, current edition.

SAMPLE BID FORM  
Village of Spring Lake  
BID

Project Name of Goods Required: \_\_\_\_\_

Bidder: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Bid per notice, invitation and specification requirements: \$ \_\_\_\_\_

Alternate Bid (if any): \$ \_\_\_\_\_

Explain Alternate: \_\_\_\_\_

\_\_\_\_\_

Performance Bond Information: Amount to be obtained \$ \_\_\_\_\_

Bonding Company Name and Address: \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Insurance Requirements: Amount to be provided \$ \_\_\_\_\_

Insurance Company Name and Address: \_\_\_\_\_

\_\_\_\_\_

Agent: \_\_\_\_\_ Phone: \_\_\_\_\_

I have read and understand the Notice, Invitation to Bidders and specifications, and the bid that is represented herein complies in all respects to the conditions contained therein, and where different, has been clearly noted in this bid.

Company: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Name: (Print) \_\_\_\_\_

Title: \_\_\_\_\_

Mississippi State  
UNIVERSITY  
**Extension**  
SERVICE



# Preserving Trees

IN CONSTRUCTION SITES

# Preserving Trees

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## IN CONSTRUCTION SITES

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## Introduction

Trees provide great benefits where we live, work, and play. Our close proximity with trees may create conflict especially in land preparation for construction. Building foundations, sidewalks, sewer lines, and roads can cause numerous changes in the environment. Post-construction landscaping such as installing underground sprinklers, laying sod grass, and planting flowers and shrubs can further change the environment. Many of these changes can be devastating to trees.

Trenching, soil compaction, soil clearing, and grading are common construction activities. Stress from these activities can slowly kill healthy shade trees during 1 to 10 years in what is termed a “mortality spiral” (Figure 1). The downward spiral begins when one stress weakens a tree and sets the tree up to be injured by another stress that normally would not cause damage. Thus drought and insect/disease defoliation can be deadly when combined with construction. As stresses accumulate, a tree becomes weaker and weaker and continues down the mortality spiral. The tree’s owner usually becomes aware that tree damage occurred once health is poor and decline clearly visible. Once a declining tree displays many dead branches and twigs, most restorative treatments are ineffective. Emergency care by a tree preservation specialist at this point is expensive with no guarantee of success. Few trees showing decline escape the mortality spiral and survive. The mortality spiral’s end is death, usually a fatal combination of structural failure, health degradation, and pest infestation.

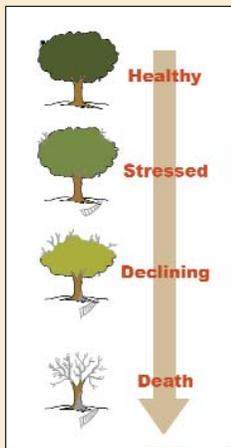


Figure 1. Trees typically die from construction related stress slowly over 1-10 years in a “mortality spiral.” Once health decline is visible, a tree is already close to the spiral’s end, which is death (Matheny & Clark 1998).

Keeping construction activities and trees separated is the cheapest and easiest way to prevent damage and stress on trees. The good news is that most trees will survive construction if they can be kept separated from activity. To be successful, all phases of construction need to include the protection of trees. The appendix (p.11) outlines the steps needed to help protect

trees during planning and mapping, preconditioning, and supervision of construction. Diligence is required because a moment of carelessness can kill a tree. If any tree damage does occur, immediately apply treatments to speed recovery. In addition to protection, provide the highest quality of care to trees before, during and after construction to reduce stress and increase survival.

Tree evaluations before construction help save money by determining which trees to preserve and which to remove. Just as it is financially foolish to kill trees that can be saved, it is foolish to spend money trying to save trees that should be removed. Trees marked for preservation should have a good chance to survive construction

activities, adapt well to the new environment, and look good in the new landscape. Sometimes it is impossible to completely separate a tree from construction activity. For these trees, estimates of additional costs for adjusting construction along with estimates of tree damage and likelihood of survival are needed. The decision to preserve or remove a tree can then rely on comparing costs with the likelihood of survival. Only trees that are expected to survive at a reasonable price should be saved. Trees to be removed include those with an excessive price tag estimate or damage assessment.

## Trees and Roots

Trees are the biggest organisms on earth and actually are twice as large as they appear. We can only see branches, leaves, and the stem, which are the aboveground parts of a tree. Construction activities usually cause less damage to these parts because damage is visible and it is easy to determine which contractor is accountable. Most construction related damage is inflicted belowground on the root system. Root damage usually goes unseen and without knowledge of its occurrence from either the contractors or owner.

The root system is easily damaged because it is much larger and closer to the soil surface than many would suspect. To illustrate the true size of the root system, a tree can be represented by a wine glass setting on a large dinner plate (Figure 2). The cup or basin of a wine glass looks like the branches and leaves. The glass stem represents the tree stem. The glass base is similar in size to the root plate that contains structural roots that hold up a tree. This root plate occurs even when a taproot is formed to give a tree additional support. A large dinner plate that the wine glass rests upon represents the transport and feeder root system (Figure 2).

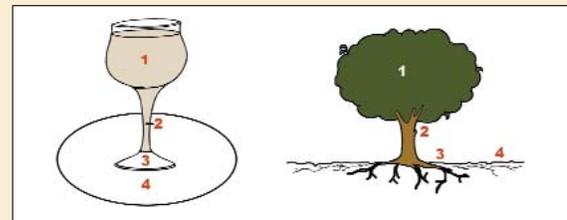


Figure 2. A tree looks like a wine glass setting on a dinner plate. A wine glass represents (1) leaves and branches, (2) tree stem, (3) the root plate with structural roots. A dinner plate (4) represents the transport and feeder root system.

The transport and feeder roots collect water and nutrients and are the production center for amino acids and proteins in the tree. Transport and feeder roots stay near the surface, for about 85 percent of all roots are in the top 18 inches of soil. The soil surface has the highest density of roots because there is ample oxygen and microbial action along with the best opportunity to catch water from occasional rainfall. Root hairs and associated mycorrhizae fill soil cracks and crevices and become inseparable from the soil. Transport and feeder roots commonly grow outward one to two times the height of a tree or up to three times further than the drip line. Thus, roots cover two to

three times more land area than the aboveground parts. Roots are susceptible to construction damage because they occupy a large area and are concentrated at the soil surface. Roots are the most difficult part of a tree to protect and their damage is the most likely cause of death.

## Roots and Soil

Tree health depends on a healthy soil that supports small feeder roots and their associated mycorrhizae. Figure 3 depicts the ideal soil for tree root expansion. The target or goal for ultimate tree health is 5 percent organic matter, 50 percent mineral particles and 45 percent pore space. Pore space should be half filled with water and the other half with air. Most soils around homes are less than ideal, for rarely do these soils have enough pore space, organic matter, and nutrients.

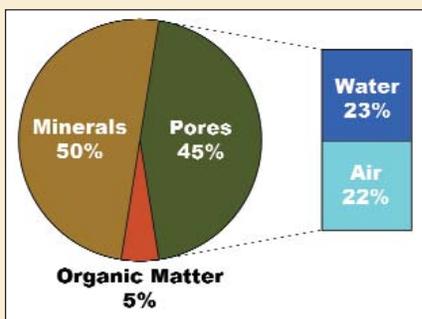


Figure 3. The ideal soil for tree root growth should have 45 percent pore space, 5 percent organic matter and only 50 percent minerals. Half of the pore space should be filled with water and the other half with air (Neely & Watson 1998).

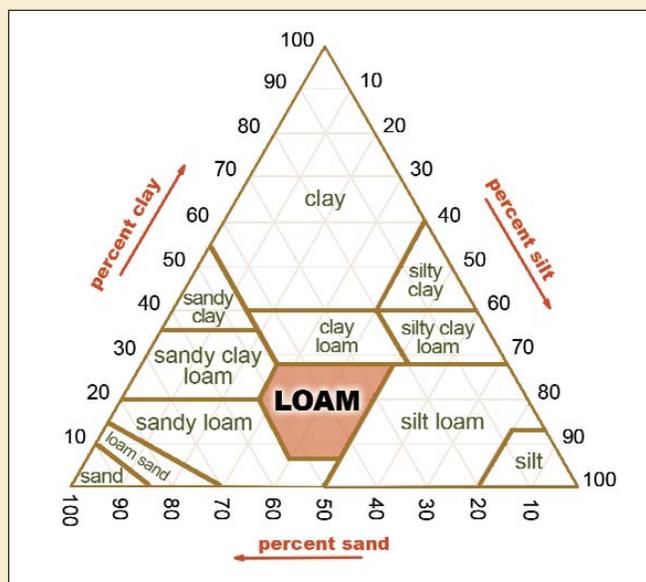


Figure 4. The best soil texture for root growth is a loam with 20 percent clay, 40 percent sand, and 40 percent silt (Fazio 2000).

Figure 4 shows how sand, silt, and clay particles determine soil mineral texture. The ideal soil texture is a loam, composed of approximately 40 percent sand, 40 percent silt, and 20 percent clay. The natural formation of pedons or small soil blocks is also important. Pedons give soils structure and hold open small cracks and pore spaces. Pores and cracks between pedons provide air and water movement to support microorganisms and roots. Organic matter provides the energy to create and support pedon development. Organic matter also attracts a large variety of creatures including earthworms, crickets, mites, and moles that move through the soil creating large pore spaces. Not protecting soil from vibrations and pressure during construction leads to crushed pedons and squeezed pore spaces. Soil compaction crushes and kills roots and associated mycorrhizae because feeder roots exist in those pore spaces.

Roots are adaptable and will survive and grow where adequate water is available, temperatures are warm, and oxygen is present. However, there is a limit to what roots can tolerate. Soils can stop all root growth if they are compacted, leaving only a 12 percent pore space and a bulk density of 1.4 to 1.8 grams per cubic centimeter (Table 1). Bulk density increases with compaction since it is the ratio of soil dry weight to volume. Root elongation also stops once penetration resistance reaches three million pascals. Low water and oxygen levels can kill roots. If construction activity causes any of these soil characteristics to fall outside tolerable limits, roots will suffer and tree health will decline.

Table 1. Important soil characteristics and tolerable limits for tree roots. Limits can vary with species and overall tree health (Neely & Watson 1998).

Soil Characteristics Important to Roots	Tolerable Limit	
	Minimum	Maximum
Air Pore Space	12 percent	----
Bulk Density Clay	----	1.4 g/cc
Sand	----	1.8 g/cc
Penetration Resistance <sup>1</sup>	0.01kPa	3,000 kPa
Oxygen in Soil Air for: (root survival)	2.5 percent	21 percent
(root growth)	5 percent	21 percent
(root initiation)	12 percent	21 percent
(efficient element adsorption)	15 percent	21 percent
Water Content	12 percent	40 percent
Temperature for Root Growth	40° F	94° F
pH (wet soil)	3.5	8.2

<sup>1</sup>Resistance level kPa = 1,000 pascals of force; 1,000 kPa = 1 MPa or 1 million pascals of force = 10 bars = 145 psi or pounds per square inch.

Penetration resistance of the surface soil is a good characteristic to monitor for soil compaction on a construction site. Resistance measurements are closely related to bulk density. Soil penetrometers are easy to use and inexpensive – ranging from \$70 to \$215. They measure the pressure that is needed to overcome resistance and press a probe into moist mineral soil. Measuring penetration resistance in the top two inches of soil is important. This is the first place compaction occurs.

Any increase in resistance causes root elongation to decrease rapidly (Figure 5). Even minor soil compaction that increases penetration resistance to 100 kPa will reduce root elongation 90 percent. Thus, it doesn't take much vehicular traffic or other construction activities to ruin a soil for tree roots.

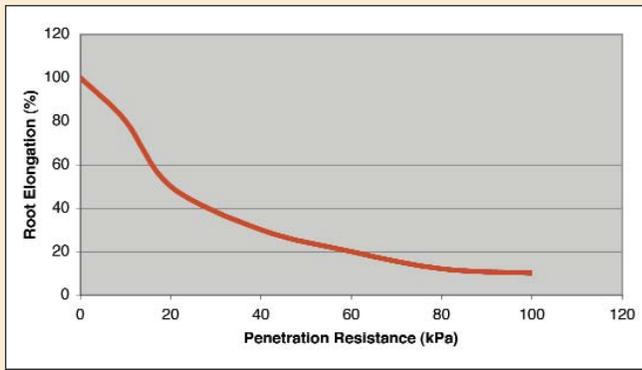


Figure 5. As penetration resistance increases there is a corresponding decrease in root elongation. One hundred percent elongation or ideal resistance is 0.01 kPa. All root elongation stops at 3,000 kPa. One kPa or kilopascal = 0.01 bars = 0.145 psi (Neely & Watson 1998).

Soil in a construction area should be viewed as a single use resource – to be used for either structure support or for tree roots, not both. Soil compaction under structures is an essential part of construction. Vibration and pressure are purposely applied to compact soils and increase their strength to meet weight-bearing standards. Structures like buildings and sidewalks need firm soil foundations. Roots and other organic matter are also removed to improve strength. Pore space is compressed to resist water infiltration and stabilize the soil. Therefore, loss of tree roots and rooting space under structures is to be expected. Plan ahead to locate structures far away from protected trees so each can have its own soil resource.

## Which Trees Should be Saved?

The decision on which trees to preserve and which to remove should be based on a tree evaluation. An initial walk-through can identify valuable trees that the owner or builder has an interest in saving. Tree condition, size, and species are important factors determining which candidate trees to save. Exact location and elevation are also needed to pinpoint tree locations on construction plans (Figure 6). In general, trees located more than 20 feet away from buildings, and not directly in driveways and sidewalks, are possible candidates for saving. Some large sensitive trees may require more distance. Trees located less than 20 feet from a new building are always recommended for removal. There is not enough room for both normal construction activity and root protection. Therefore, either remove these trees or alter the building design.

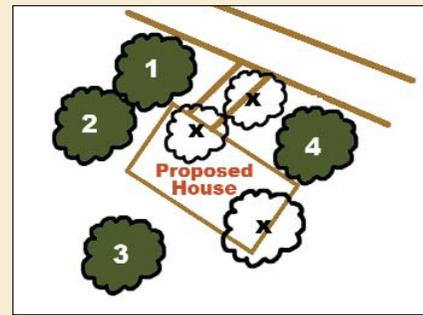


Figure 6. Illustration showing proposed house location and tree locations. Trees to be preserved are numbered and tagged. Trees to be removed are marked with an x.

Tree condition is a judgment on how far a tree has moved down the mortality spiral. It combines an evaluation of both tree health and tree structure. Condition can be graded good, fair, or poor (Figure 7). Good condition trees are both healthy and structurally safe. They are the most suitable for saving. No branch dieback is observed and leaf density looks normal as does leaf color and size. There is only minor stem and root collar damage. Rot is not obvious and no decay fungi are present. Fair condition trees are judged to be halfway down the mortality spiral. They are only marginally suitable for saving. Dieback may be seen in one to two large upper limbs and foliage may look sparse, smaller, and off-color. Stem and root collar damage can cover up to 20 percent of circumference. Rot may be present and some decay fungi may be found. Poor condition trees are judged to be near death. They show dieback in three or more major upper branches, exhibit sparse small yellow leaves, and reveal that up to 40 percent of the stem/root collar circumference is damaged and rotten. A number of other characteristics can place trees in the poor condition category (Figure 8). Trees in poor condition are not suitable for saving.

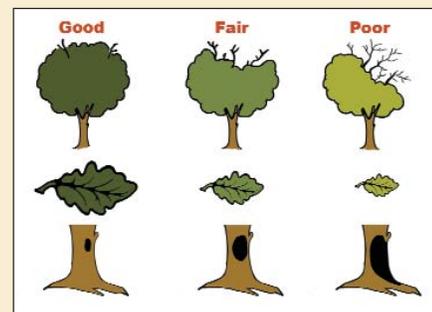


Figure 7. A pictorial guide to good, fair, and poor tree condition.

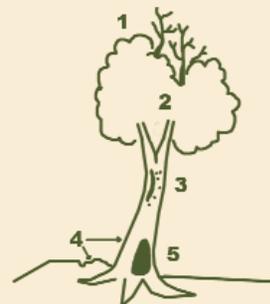


Figure 8. Characteristics of poor condition trees. 1- dead top and/or dieback in the larger top branches, 2- narrow branch angles and/or co-dominant stems, 3- history of damage from lightning, insects, and/or equipment, 4- lean and/or soil heaving, 5- cracks, cavities, rotten wood, fungal conks, termites, carpenter ants, and cankers (Elmendorf, Gerhold & Kuhns 1999).

Ownership goals and finances can also help determine which trees to save and which to remove. In many cases, large and highly valued trees are the most difficult and costly to save because as tree size increases, so does the size of the root system to protect. Costs can escalate when trying to adjust construction to save large trees. Owners must be willing to pay the extra expense in time and money. Small trees, on the other hand, may be low in value but are much easier and cheaper to protect and save.

Finally, certain species of trees such as oaks are more desirable for saving than others. Preferred species have structurally stronger branches, stem, and roots. They should also have a longer than average life span and display few pest problems. A preferred species should also be resistant to construction damage. Resistance means a higher survival rate under the same level of damage, whereas susceptible species will die easier so they need to be treated more carefully (Table 2).

## Protection Guidelines for Trees

### How should trees be protected from injury?

Ideally, a tree protection zone should be established using protective fencing. There should be zero tolerance for any construction activity within this zone. The combination of erecting a protective fence around trees and posting “Keep Out” signs are initially effective in excluding construction activity (Figure 9). As construction progresses, and plans change, workers will try to move and or remove these fences. Maintain and protect the tree protection zone by assigning a worker on site to this duty. A penalty clause in contracts can also remind subcontractors and workers to respect tree protection fences.

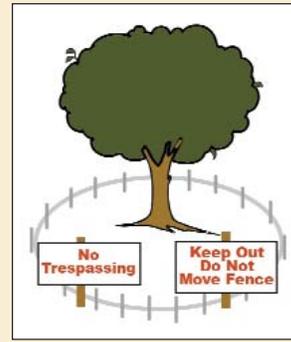


Figure 9. Illustration of a protective fence that separates a tree from construction activity.

Before construction begins, improve the soil conditions within the tree protection zone. The goal is to “bait” new roots into the protected zone and away from unprotected soil. The best treatment is mulching the protection zone to a depth of 4 to 6 inches. Pine, cypress, and hardwood chips (wood and bark) are common mulches used to add organic matter to the soil. Avoid piling mulch against tree stems. Before mulching, apply a slow release fertilizer (N-P-K amounts based on soil testing). Water the soil during droughts to maintain tree vigor. An application of paclobutrazol at the base of trees before construction also has been effective at encouraging trees to produce new roots and repair root damage.

### How large is the recommended tree protection zone?

It is recommended that a protective fence be erected 1.25 feet away in radial distance from a tree for every inch in stem diameter. Diameter is measured 4.5 feet above ground. This radial distance is termed the “critical root radius” and the resultant circle is termed “critical root area”

Table 2. Ranking of common tree species in resistance to construction damage. Survival rates are high for resistant species and low for susceptible species with the same level of damage (Matheny & Clark 1998).

SPECIES RESISTANCE TO CONSTRUCTION DAMAGE		
Resistant	Moderate	Susceptible
Ash – Green	Ash – White	Basswood
Bald cypress	Dogwood - Flowering	Beech
Birch - River	Hickory – Pignut, Shagbark, Mockernut	Chinkapin- Allegheny
Elm – most species	Hophornbeam – Eastern	Maple – Silver
Gum- Black, Tupelo	Hornbeam - American	Sourwood
Hickory – Water, Pecan	Magnolia – most species	Sugarberry (Hackberry)
Holly – American, Dahoon, Gallberry, Yaupon	Maple - Florida	Walnut – Black
Maple – Red, Boxelder	Pine - Shortleaf	Yellow-Poplar
White Oaks – White, Swamp Chestnut, Overcup, Bur	Sweetgum	
Red Oaks – Water, Willow, Shumard, Nuttall, Northern Pin,	Sycamore - American	
Pines – Loblolly, Longleaf, Slash		
Willow		

(Table 3). Protecting this critical root area is particularly important to tree health. Loss of roots located outside the circle is not expected to cause serious problems. More protection will be needed for trees that are old, in fair to poor health, or for species that are damage sensitive (Table 2). For these trees, place a protective fence outside the dripline or 1.5 feet in radial distance per inch diameter, whichever greater. When protecting a group of trees, determine the critical root radius for each individual tree. Place a protective fence outside the critical root radius of all trees in the group (Figure 10).

Table 3. Critical root radius and critical root area based on stem diameter (Coder 1996).

Tree Stem Diameter (in)	Critical Root Radius (ft)	Critical Root Area (ft <sup>2</sup> )
2	2.5	19
4	5	78
6	7.5	176
8	10	314
10	12.5	490
12	15	706
14	17.5	962
16	20	1,256
18	22.5	1,590
20	25	1,963

Tree Stem Diameter (in)	Critical Root Radius (ft)	Critical Root Area (ft <sup>2</sup> )
22	27.5	2,375
24	30	2,827
26	32.5	3,318
28	35	3,848
30	37.5	4,417
32	40	5,026
34	42.5	5,674
36	45	6,361
38	47.5	7,088
40	50	7,853

Stem diameter is measured 4.5 above ground.  
**Critical Root Radius or r (ft) = 1.25 \* diameter (in).**  
**Critical root area = π \* r<sup>2</sup>.**

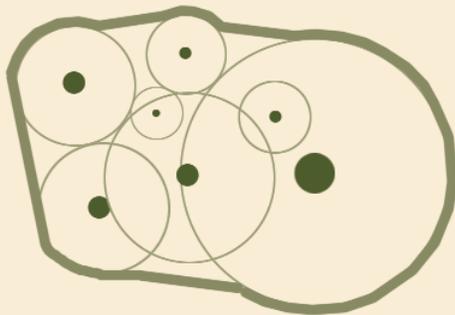


Figure 10. Overhead view of a tree protection zone (green fence) for a group of trees. Dots represent tree stems and light circles are each tree's critical root area.

### Can a tree be saved if only part of the critical root area is protected?

Tree survival is close to 100 percent when the entire critical root area can be protected. As the percentage of protected area decreases, the less likely a tree will live. To calculate this protected percentage, first measure the area within the proposed tree protection zone. Next, determine the recommended minimum critical root area using Table 3 as a guide. Compare the protected area to the minimum critical root area using the formula:

$$\text{Protected Critical Root Area (percent)} = \left[ \frac{\text{Tree Protection Zone (ft}^2\text{)}}{\text{Critical Root Area (ft}^2\text{)}} \right] * 100$$

Trees recommended for saving are those that can have a tree protection zone covering 70 percent or more of the critical root area. The likelihood of survival is high unless a tree is unhealthy or it is a species susceptible to damage. To improve survival, place a 1-foot thick layer of mulch over critical root areas outside the protective fence. Thick mulch will reduce soil surface compaction from traffic. A tree would be recommended for removal if the tree protection zone is only 40 percent or less of the critical root area. Trees with so much of their critical roots unprotected are not expected to survive. It is a judgment call for trees with only 50 to 60 percent of their critical root systems protected. These trees have approximately a 50/50 chance of survival (Example 1). The owner will have to accept a high risk of loss or adjust construction activity to save these marginal trees.

**Example 1. Is a 15 x 15 foot tree protection zone adequate for a 10-inch diameter tree?**

#### Calculations:

Critical root area for a 10-inch tree = 490 ft<sup>2</sup> (from Table 3)

Protected zone 15 x 15-foot square = 225 ft<sup>2</sup>

$$\text{Protected Critical Root Area (\%)} = \left[ \frac{225 \text{ ft}^2}{490 \text{ ft}^2} \right] * 100 = 46 \text{ percent}$$

**Answer: No! Survival rate is estimated to be below 50 percent.** You need to make the protection zone larger to increase survivability. An adequate zone would measure 20 x 20 feet, protecting 80 percent of the critical roots. If the protected zone cannot be enlarged, remove the tree.

### How close can trenches get to trees?

Any linear excavation for utility lines, foundations, roads, and sidewalks is considered trenching. Foremost, no trenching should ever be allowed to damage the structural root plate (Figure 2). Trenching through the root plate will leave a tree unable to hold itself up. This could spell disaster. The minimum distance needed between trenching and trees to protect root plates increases with tree diameter (Figure 11). Root plate size reaches a maximum 10-foot radius when stem diameter is 2 feet. Again, always trench outside the root plate. If utilities have to be placed in the root plate area, drilling under the tree and hand excavation are better alternatives to trenching

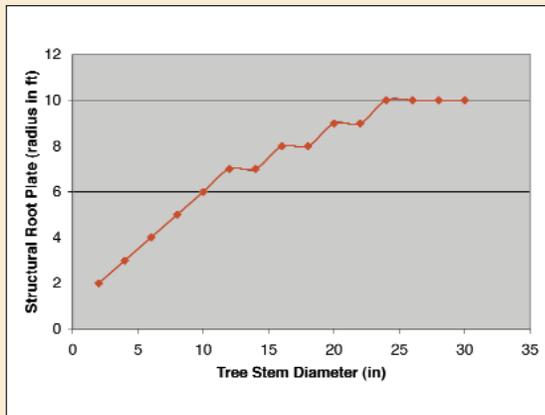


Figure 11. Size of the structural root plate in relation to tree stem diameter. Trenching should stay outside this radial distance to protect the root plate (Coder 1996).

The percentage of root loss from a single trench can be estimated by first determining the shortest distance from the tree to the trench. Express this distance as a percent of the critical root radius using the formula:

$$\text{Distance from trench to tree (percent of Critical root radius)} = \left[ \frac{\text{Distance from trench to tree (ft)}}{\text{Critical root radius (ft)}} \right] * 100.$$

Use Figure 12 to estimate root loss. No more than 40 percent root loss should be expected, otherwise drill under the roots, move the trench, or remove the tree. Trenching on one side to 60 percent of the critical root radius will result in a 30 percent critical root area loss and the tree is expected to survive the trenching damage (Example 2).

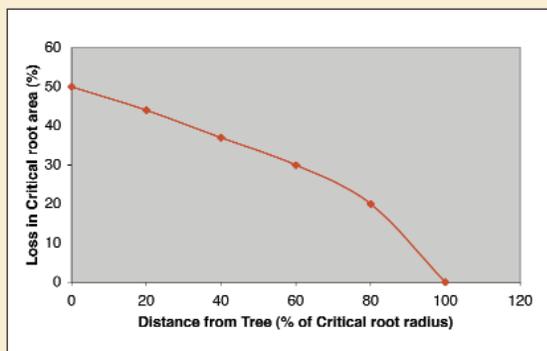


Figure 12. Estimated loss in critical root area caused by trenching at various distances from the tree. Distance from trench to tree is expressed as a percentage of the critical root radius (Coder 1996).

If two trenches are routed on the same side of a tree, calculate root loss based on the closest trench. If trenches are routed on different sides of a tree then add the root losses of each. During excavation cut roots sharply and avoid pulling roots out. If soil and roots in trenches are left

exposed, keep the area moist by covering with wet burlap or black plastic.

**Example 2. Will a 20-inch diameter tree survive a trench that is dug 15 feet away?**

**Root Plate:** The root plate for a 20-inch diameter tree has a 9-foot radius (Figure 11). A trench dug 15 feet away is outside the root plate.

**Critical Roots:**

$$\text{Critical root radius} = 20\text{-inch diameter tree} * 1.25 = 25 \text{ feet}$$

$$\text{Distance from trench to tree (percent)} = \frac{15 \text{ feet}}{25 \text{ feet}} * 100 = 60 \text{ percent.}$$

A distance of 15 feet is 60 percent of the critical root radius of 25 feet.

Using Figure 13, trenching at 60 percent of the critical root radius will cause the loss of 30 percent of the critical root area.

**Answer: Yes, the 20-inch diameter tree will likely survive.** No damage to the root plate is expected and more than 70 percent of the critical root area is still intact.

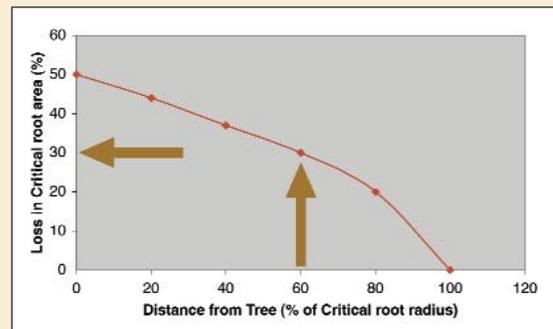


Figure 13. Trenching at a distance of 60 percent of the critical root radius will cause the loss of 30 percent of the critical root area.

### Will soil grades change kill a tree?

The two types of grade changes are fill and cut. Fill raises the level of the soil and buries the original soil. Damage to root systems occurs primarily by cutting off the oxygen supply. Fills sometimes can also disrupt normal water flow and cause excessive soil moisture. The maximum depth of fill that can be tolerated by tree roots depends on the texture of the fill material (Figure 14). Since sand is porous, up to 8 inches of sand can be added without much damage, where only 1 inch of clay can cut off the oxygen supply. Special fill mixtures have been somewhat successful up to 4 feet deep. Never let fill touch the stem. Avoid compaction of fill or the original surface when adding in fill material.

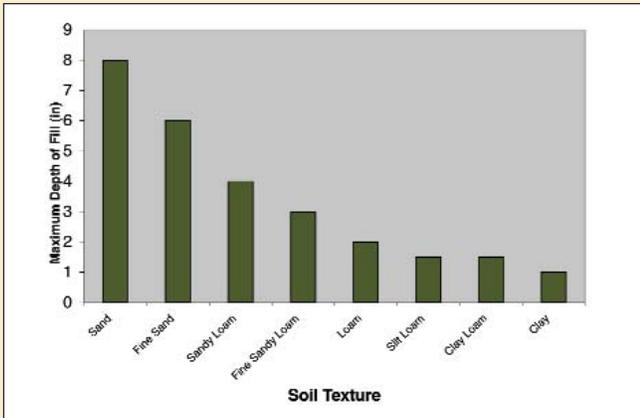


Figure 14. Texture of fill material and maximum depth of fill that can be placed over the critical root area before root damage occurs (Coder 1996).

Cuts lower the soil level and remove the topsoil layer along with feeder roots. The amount of damage cuts have on a root system depends on the texture of the original soil. The coarser the soil texture, the deeper the roots tend to be, and the deeper a cut can be made before serious damage is done (Figure 15). No cuts should be allowed in the structural root plate area. Excavate the finish grade by hand and prune exposed roots. Mulch the area immediately after cut is completed. If the cut causes inadequate soil moisture by redirecting water flow or lowering the water table, add supplemental irrigation. If large grade changes are needed, a retaining wall or crib can be used (Figure 16). Retaining walls allow deep fills and cuts while still protecting the original soil level within the critical root area.

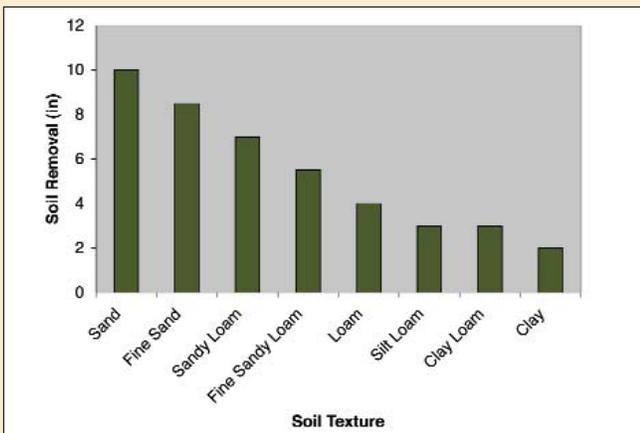


Figure 15. Original soil texture and the maximum depth of cut allowable in the critical root area before serious root damage occurs (Coder 1996).

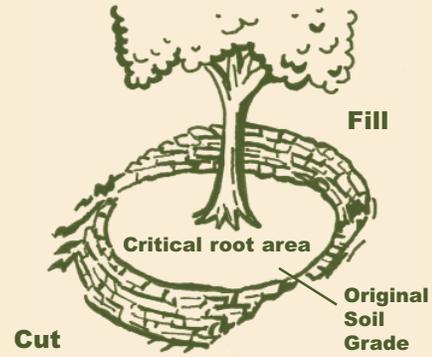


Figure 16. Retaining walls can keep original soil grade within the critical root area and allow deep cuts and/or fills to achieve the grade changes needed for construction.

## Amelioration of Compaction

One of the most common soil disturbances during construction is soil compaction. There are four treatments available to ameliorate compaction and increase aeration. (1) Create holes and fractures in the soil to provide air space. This is accomplished using high-pressure injectors or augers (Figure 17). (2) Dig trenches one to two feet deep oriented like spokes of a wagon wheel around a tree. Hydroexcavation works well here. Replace the soil with a porous material. (3) Cover the critical root area of a tree with 4 to 6 inches of organic mulch. (4) Treat trees with paclobutrazol or another tree growth regulator. To receive full benefits from treatment apply immediately following damage. Do not let compaction move a tree down the mortality spiral before treating. These four treatments can be effective individually and in combination.



Figure 17. Reducing soil compaction using high-pressure air injector. Cracking of soil indicates some relief from compaction.



Photos/ Adam Downing

## Summary

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Protection and the highest quality of care are the keys to preserving trees in construction sites. Health decline and death following construction are usually caused by damage inflicted on the root system. Soil compaction, trenching, and grading are common activities that damage roots. These activities need to stay out of the critical root area. The critical root area is a circle surrounding a tree with a radius of 1.25 feet or more for each inch in stem diameter. A protective fence at this distance is effective at keeping construction activities away and preventing damage. Stimulate new root growth inside the fence with ideal soil conditions; organic mulch 4 to 6 inches deep, fertilizer, and irrigation. The decision on which trees to preserve should be based on an evaluation of tree condition, size, species and location. Trees marked for preservation ought to have a good chance of survival, adapt well to the new environment, and look good in the new landscape. If construction activity occurs within the critical root zone, estimate root damage and likelihood of survival. Only trees with more than a 50/50 chance of survival should be protected. Others should be removed. Several treatments are effective at ameliorating soil compaction, but they must be applied immediately for full benefit.

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# Appendix

## Steps to Protect Trees From Construction Damage

### Step 1. Mapping and Prescription

- ❑ Determine what the client desires and the relative importance of preserving trees.
- ❑ Inventory the construction site and prepare a map that identifies the soil, trees, vegetation, and other resources. Determine which trees are healthy, structurally sound, and located away from construction.

Include in the construction plan:

- ❑ A map showing where protection fences are to be located and areas off limits to construction activity.
- ❑ List what alterations in construction are needed to protect important trees.

### Step 2. Preconditioning

- ❑ Build access roads and staging areas for construction workers. Ideally these should be part of the final site design. Confirm that soil sterilants to be used are safe for trees.
- ❑ Review with utility personnel the location of lines, trenching, and tunneling activities required.
- ❑ Cut and remove (do not pull) unwanted trees and vegetation in protected areas. Fertilize and mulch the protected root zone of trees to be saved.
- ❑ Install protective fences, drainage, and irrigation (if needed).
- ❑ Determine where to hold topsoil and where construction spoil will be piled.

### Step 3. Supervision

- ❑ Meet with the general contractor and agree on construction limits, sites for material storage, parking areas for workers, and location of trailer and portable toilets.
- ❑ Agree on material disposal, especially cement, paint, and plastic.

- ❑ Agree on management of water. This includes erosion, storm-water runoff, and cleaning cement trucks.
- ❑ On the first day make sure someone is charged with protecting fences from encroachment.
- ❑ Install utility lines first, second driveways, walks, and parking, and third buildings.
- ❑ Check all last minute changes against the plan to ensure tree protection.
- ❑ Inspect the site twice a day.
- ❑ Provide extra water, fertilizer, and insect and disease control to protected trees.
- ❑ Prune/repair injured trees. Reestablish favorable soil conditions following any disturbance.
- ❑ Maintain mulch.

### Step 4. After-Care

- ❑ Remove temporary fences and irrigation systems.
- ❑ Rehabilitate compacted and eroded areas.
- ❑ Provide extra water, fertilizer, and insect and disease control to trees protected.
- ❑ Maintain mulch.

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By **Stephen G. Dicke**, Ph.D., Extension Forestry Professor, Mississippi State University Central Mississippi Research and Extension Center, Raymond, MS. Funded by an Urban & Community Forestry Grant from the Mississippi Forestry Commission in cooperation with the USDA Forestry Service and the Southern Group of State Foresters.

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## Preliminary Arborist Report

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Spring Lake Intermediate School/Middle School

Potential Impact of Construction on the  
Hammond Street Oak Tree

Prepared For:  
Village of Spring Lake

Prepared By:  
Brian Kwiatkowski  
I.S.A. Certified Arborist #RM-2196A





## PURPOSE

A preliminary construction impact assessment for the Red Oak tree situated on the east side of the Spring Lake Intermediate School/Middle School entry along Hammond Street was requested by Village staff to aid in decision making processes.

The purpose of the assessment was to establish baseline information regarding the impact of construction related activities on the Oak tree as outlined by representatives from TMP Architecture and Barton Marlow, and advise on the suitability for preservation.

## LIMITATIONS

This preliminary tree assessment and the recommendations contained herein cannot take into account future changes in site design or site use, any condition or situation not made known at the time of inspection and assessment, any condition or situation that could not be visually or readily observed, any condition or situation outside the scope of the requested assessment as described in the purpose. The recommendations only address what was visually observable; no sampling, exploratory or invasive techniques were employed.

## SUMMARY OF FINDINGS

Based on the information presented by TMP Architecture and Barton Marlon regarding the current construction design, the entirety of the west side of the Oak tree's root zone will be affected by construction activities (cut and fill) and there is no opportunity to maintain an adequate critical root zone free from disturbance. Due to the anticipated large scale root loss, it is not foreseeable that the tree will survive long term. In many instances, post construction mitigation actions may be employed to preserve trees injured by construction activities, however with the limited unaffected root zone areas, cost intensive mitigation actions are unlikely to be successful (see attached cost projection). Another consideration is the regional presence of the fungal pathogen *Ceratocystis fagacearum* which causes Oak Wilt (see attached Oak Wilt Fact Sheet). Red Oak trees should be treated preventatively with a systemic fungicide injection to protect them from this lethal fungal disease. If mitigation actions are to be employed, preventative fungicide treatments are recommended to be initiated and continued for as long as regional disease pressure is high.

## CONSTRUCTION INJURY BACKGROUND

The impact of construction activity can sometimes readily apparent, however it is usually hidden from view and the symptoms present themselves over the course of subsequent years. Some trees decline slowly over a number of years due to site impacts, while others may die quickly. During construction activities, trees can be damaged by soil compaction, grade changes, root crushing and root removal, damage to the bark, improper pruning of branches, incorrect storage of construction materials, and dumping of construction wastes.

Roots are essential to tree health. They support tremendous weight, store food, and take up water and nutrients from the soil. Tree roots need to be well anchored into a soil to hold the tree safely erect. Although the large, woody roots that support the weight of a tree and resist strong winds may reach deep into the soil, most roots that absorb water and nutrients can be found in the upper 12 to 18 inches of the soil. Roots are not confined to the area beneath a tree canopy—in fact, some roots can grow to more than three times the spread of the tree's branches. Another consideration is the structural stability of the tree. Root plate size (i.e. pedestal roots, zone of rapid taper area, and roots under compression) constitute the structural need of the tree's root zone. Significant risk of tree failure exists if structural roots are destroyed or severely damaged.



Injuries to a tree or group of trees can be minimized by maintaining a *Critical Root Zone (CRZ)*. In a CRZ, the soil should be protected from compaction; damaged by pruning, trenching, or excessive grade changes; and trunk and branches are not damaged by equipment or workers. A CRZ will assist the tree in protecting its resources during construction, providing enough space for root and branch growth and adequate supplies of soil nutrients, air, and water. Ideas vary about determining the area of a CRZ. It is common accepted practice to provide an area around the tree with a 1-1.5 foot radius for every inch of trunk diameter measured 54" above the ground. However, competition with site requirements often restricts this ideal. Providing an adequate CRZ helps preserve needed tree roots; the more undisturbed space that can be provided around a tree, the better the tree's chances of survival and subsequent growth.

### MITIGATING CONSTRUCTION IMPACT

The processes involved with construction can be devastating to trees if no measures have been employed to protect them. It is the damage to the root systems that often result in tree loss. There are some remedial treatments that may save some construction-damaged trees, but immediate implementation is critical.

The damage caused by construction includes the physical injury to the trunk and crown, soil compaction in the root zone, the severing of roots, the smothering roots by adding fill material. Construction damage can affect the structure and stability of a tree due to root loss attributed to excavation activities; wind loading situations are of particular concern. If risks are identified, sometimes they can be reduced or eliminated by removing an unsafe limb, pruning to reduce weight, or installing cables or braces to provide structural support. Although the goal is to preserve trees whenever possible, that goal must not supersede any question of safety. If there is doubt about the structural integrity of a tree it should be removed.

Often the bark may be damaged along the trunk, major limbs or the basal flare of the root plate. In these instances, the removal the loose bark and the application of topical fungicides are recommended to limit decay of the exposed areas, which left unattended, will likely lead to structural decay. In the instance of damaged tissues on structural roots, a systemic injection of a fungicide is recommended to suppress inevitable decay of the anchoring root structure.

One of the most important tree maintenance procedures following construction damage is to maintain an adequate, but not excessive, supply of water to the root zone. If there is a drainage problem, the trees will decline rapidly. Improper drainage must be corrected if the trees are to be saved. If soil drainage is good, be sure to keep the trees well watered, especially during the dry summer months. A long, slow soak over the entire root zone is the preferred method of watering. Keep the top 12 inches moist, but avoid over watering. Avoid frequent, shallow watering. Make sure surface water drains away from the tree. Proper irrigation may do more to help trees recover from construction stress than anything else you could do.

One of the simplest and least expensive things you can do for your trees may also be one of the most effective. Applying a 2- to 4-inch layer of organic mulch such as wood chips, shredded bark, or pine needles over the root system of a tree can enhance root growth. The mulch helps condition the soil, moderates soil temperatures, maintains moisture, and reduces competition from weeds and grass. The mulch should extend as far out from the tree as practical for the landscape site. Do not apply the mulch any deeper than 4 inches, and do not pile it against the trunk.

Tree fertilization is recommended to address nutrient deficient soils; however, care should be taken to avoid high nitrogen fertilizer applications. High nitrogen fertilizations may stimulate top growth at the expense of



root growth. Fertilization should be based on the nutritional needs of trees on a site. A laboratory soil analysis is recommended to determine nutrient needs.

Tree Growth Regulators (TGR's) have shown to be effective in reducing the effects of root related construction injury. TGR's work by limiting the foliar and stem growth of trees and instead promotes regenerative growth of the root system while reducing moisture needs of the tree.

Despite best efforts, losses of trees will likely occur due to construction injury. Symptoms of decline include smaller and fewer leaves, dieback in the crown of the tree, and premature fall color. Once a tree exhibits symptoms of stress, time to address these conditions is limited. Optimally, preventive care measures should be put into place in advance of the onset of symptoms. If a tree dies as a result of root damage, it may be an immediate hazard and should be removed right away. Periodic examination of the impacted trees is highly recommended. Stressed trees are also more prone to attack by certain pests. The administration of a Plant Health Care (PHC) program will identify and treat problems before they become a threat to the success of tree preservation activities. Construction related stresses are generally outside of the normal scope of a plant health care program, and inclusions of the appropriate remedies are therefore considered additional to typical PHC programs.

**Summit Tree Service, Inc.**

Brian Kwiatkowski  
I.S.A. Certified Arborist #RM-2196A



## Construction Injury Mitigation Cost Projection

345 Hammond St, Spring Lake, MI 49456

Red Oak (*Quercus rubra*), 52.5" DBH

### First Year:

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Soil Sampling w/ Laboratory Analysis	\$ 85.00
Prescription Fertilization	\$ 125.00
Growth Regulator Drench Application	\$ 245.00
Systemic Oak Wilt Fungicide Application	\$ 780.00
Drill Core Aeration	\$ 340.00
Deadwood/Safety Pruning	\$ 285.00
Supplemental Irrigation System	\$ 900.00
Monitoring Visits	<u>\$ 340.00</u>
	\$ 3100.00

### Second Year:

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Soil Sampling w/ Laboratory Analysis	\$ 85.00
Prescription Fertilization	\$ 125.00
Monitoring Visits	<u>\$ 510.00</u>
	\$ 720.00

### Third Year:

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Soil Sampling w/ Laboratory Analysis	\$ 85.00
Prescription Fertilization	\$ 125.00
Growth Regulator Drench Application	\$ 245.00
Systemic Oak Wilt Fungicide Application	\$ 780.00
Deadwood/Safety Pruning	\$ 285.00
Supplemental Irrigation System	\$ 900.00
Monitoring Visits	<u>\$ 510.00</u>
	\$ 2930.00

### Fourth Year:

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Soil Sampling w/ Laboratory Analysis	\$ 85.00
Prescription Fertilization	\$ 125.00
Monitoring Visits	<u>\$ 510.00</u>
	\$ 720.00

## Oak Wilt (*Ceratocystis fagacearum*)

**Oak Wilt** (*Ceratocystis fagacearum*) is a vascular fungal disease that kills oak trees (*Quercus* sp.) Oaks in the Red Oak Family, including Red Oak, Pin Oak and Northern Pin Oak, are infected more frequently and succumb to the disease more readily than Oaks in the White Oak family.



**Symptoms in Red Oak species** occur as early as May. The leaves turn dull green or bronze and then turn yellow or brown. Damage occurs from the tip and outer edges toward the midrib and base. The line between the bronze and green tissues in individual leaves is very distinct. These symptoms quickly appear throughout the crown, often within a few weeks, and leaves at branch tips begin to shed. The disease progresses rapidly, and some trees die within 1 or 2 months after the onset of symptoms. Most trees die within a year.

**Symptoms in White Oak species** exhibit the same foliar symptoms, however White Oak species respond differently to the oak wilt pathogen with great variability. In some trees, symptoms are similar to that exhibited by the Red Oaks, and the tree may



die within one growing season. Typically, however, White Oaks die slowly. Only one or two branches may show symptoms and die in a given year. If the fungus persists, a few branches are killed in a season; and over several years, the tree declines and eventually dies.

**Disease Spread** occurs through several identified insect vectors and root grafts as well as improper pruning practices. According to Dr. David Roberts at MSU Extension<sup>1</sup>, Oak trees should only be pruned during the dormant season, however if select limbs MUST be removed during the growing season, specific precautions should be employed.

**Prevention is critical** to limit oak wilt damage. Systemic fungicide trunk injection treatments have proven to be successful in preserving valuable landscape trees. These applications are ideally performed during late spring, however since oak wilt is active during the entire growing season, treatments are applied throughout the year.

Red Oak Family: Treatment of symptom free trees will result in an 80-90% success rate.

White Oak Family: Preventative and therapeutic treatments of white oaks result in 98% success.



**Treatment of trees** displaying symptoms has shown success for oaks in the white oak family; however oaks in the red oak family displaying wilting symptoms have shown no response to treatments.

If a diseased tree is identified near healthy oaks, then consideration should also be given to severing root grafts to limit the spread of disease to healthy oaks.

<sup>1</sup> <http://www.anr.msu.edu/robertsd/oakwilt/index.html>

## Historic oak tree

Have been thinking about the tree at the middle school . We asked that something be done with the wood so some sort of memory can be produced from the loss of the tree .

In the talk about what to do at the school the other night several ideas were kicked around . I think that a cross section of the base should be cut maybe four inches thick and sanded smooth so the rings can be counted . Then counting back from the outside in the rings could be marked by the year for a point in history . Say the outside ring for the year it was cut , another marked for the year the high school was moved out to its present location , another for the year the high school was built were the tree was located .

Folks from the district could be asked for ideas on other things of importance over the years that could be pointed out as an event in the history of the tree .

Then the top could be clear coated with a poly finish , a set of legs put on and it could go in the welcome center as a coffee table for all to see .

## Christine Burns

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**From:** Paul Aldridge <paulaldrige@att.net>  
**Sent:** Wednesday, June 10, 2015 4:23 PM  
**To:** Jim MacLachlan  
**Cc:** Christine Burns  
**Subject:** SLPS Drop Off Area

Jim,  
I am sending this email for the Village Council and trust you will share as it is intended.

Dear Village Council,

I want to give you my input and perspective on the planned improved drop off and pick up area as a part of the school upgrades per the bond approval.

Our goal is to improve the current drop off and pick up situation at Holmes Elementary. As I'm sure you're aware, this has been the topic of more than one meeting between the Public Safety officers, SL Village and the school with everybody recognizing improvements are needed.

This subject was foremost on the first meeting with the architects designing the school improvements. Their first solution was to go to a single elementary school located near the high school. Although this was a very good solution to the traffic issues, this approach was not supported by the voters. Their next solution was to move the drop off and pick up area from River Street in front of Holmes Elementary to Hammond Street in front of the Intermediate school as currently planned.

There really isn't a "Plan C". Any other approach will expend additional design funds taking these funds away from the already voter approved school improvements plans as well as delaying the project. Any new plan will be less optimal in addressing the traffic issues.

Our priority as the School Board is always to consider what is best for kids when making our decisions. Safety is at the top of the list.

Its unfortunate the oak tree interferes with the planned improved drop off and pick up area. We've challenged our architects again but there are very limited options to improve the current situation.

I would ask that you consider the impact on our school children when making the decision on removing the oak tree. The residents of the school district have provided \$50M to improve our facilities and this is our only chance for many, many years we will have to get it right.

Paul Aldridge

President, Spring Lake School Board

## Christine Burns

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**From:** Mary Eagin <maryeagin@gmail.com>  
**Sent:** Friday, June 12, 2015 9:52 AM  
**To:** Christine Burns  
**Cc:** Dennis Furton  
**Subject:** In support of the Spring Lake Schools

Chris -

I am NOT a Laker by birth - although our kids have benefited from the education that each has received in the Spring Lake Schools.

I DO NOT, however, support the recent initiative to save the tree. The people who call themselves "Lakers" are clinging to the past and aren't allowing the Village or the Schools to look to the future.

Please allow the Spring Lake Schools to do what they need to do to allow the construction of our new school buildings - including, if necessary, removing "the tree" in front of the Middle School.

More trees can be planted and our students can benefit from up-to-date facilities and the exemplary education that the Spring Lake Schools are known for!

Mary Eagin

## ARTICLE V. - TREES AND SHRUBS

## FOOTNOTE(S):

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**State Law reference**— Planting of trees along highways, MCL 247.231 et seq., MSA 9.351 et seq.; care of trees and shrubs along highways, MCL 247.241 et seq., MSA 9.361 et seq.; destruction or injury of trees on public highways, MCL 247.235, MSA 9.355.

## Sec. 70-191. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Park trees* means any one or more trees, shrubs, bushes and all other woody vegetation in public parks and all other areas owned by the village.

*Public highway* means all the land lying between private property lines on either side of all public streets, alleys, ways and places.

*Street trees* means any one or more trees, shrubs, bushes and all other woody vegetation on land lying between property lines on either side of all public highways, streets, avenues or ways within the village.

*Tree board* means the parks and recreation committee as designated by the village council, which will develop and administer a comprehensive community tree management program for the care of park trees and street trees on public property.

(Code 1982, § 17-70; Ord. No. 212, § 1, 4-19-1993)

**Cross reference**— Definitions generally, § 1-2.

## Sec. 70-192. - General penalty.

Any person who violates, disobeys, omits, neglects or refuses to comply with or resists the enforcement of this article shall be responsible for a municipal civil infraction, subject to section 1-8. Increased civil fines may be imposed for repeated violations, which means a second or subsequent municipal civil infraction violation committed by a person within any 12-month period and for which a person admits responsibility or is determined to be responsible. The increased civil fine for a repeat violation shall be as follows:

- (1) The fine for any offense which is a first repeat offense shall be \$250.00, plus costs and other sanctions;
- (2) The fine for any offense which is a second repeat offense or any subsequent repeat offense shall be \$500.00, plus costs and other sanctions.

(Code 1982, § 17-86; Ord. No. 236, § 1, 5-15-1995)

## Sec. 70-193. - Restitution.

Any person convicted of a violation of this article shall, in addition to the penalties provided in section 70-192, also be required to make restitution to the village for the damage incurred by paying for the cost of removal, stump grinding and replacement of the damaged tree with a new tree of the type used by the village in the annual tree planting program, as approved by the village manager.

*(Code 1982, § 17-87)*

Sec. 70-194. - Village manager authority.

- (a) The village manager shall have jurisdiction, authority, control, supervision and direction over all street trees and park trees, plants and shrubs planted or growing in or upon the public ways and public places of the village, and their planting, removal, care, maintenance and protection. Upon referral by the village manager, the tree board will develop and recommend the administration of a comprehensive community tree management program for the care of street trees and park trees.
- (b) The tree board shall recommend tree care policies for planting, maintenance and removal, including the species to be utilized in replacing and planting of street trees and park trees, including the spacing and location requirements for such trees.
- (c) The tree board shall also provide to the village manager and the village council an inventory of the street trees and park trees, species, location and condition with the intent that such report shall present an objective analysis of the status of such trees and recommendations for future management. By way of example but not limitation, the annual inventory shall provide a work plan which would address the care, maintenance and removal of dead or hazardous trees, pruning requirements and insect and disease control.

*(Code 1982, § 17-71; Ord. No. 212, § 2, 4-19-1993)*

**State law reference—** Control of insect pests and contagious plant diseases, MCL 286.251 et seq., MSA 12.263(1) et seq.

Sec. 70-195. - Planting trees; permit required; specifications; prohibited varieties.

- (a) No shade or ornamental tree, plant or shrub shall be planted in any of the public highways of the village by private individuals, businesses or corporations until the village manager shall have first approved the kind, size and variety of the trees, designated the location and granted a permit for their planting, provided that trees shall be planted not less than 40 feet apart, not less than 3½ feet from any sidewalk, and not less than 3½ feet from any driveway, and provided, further, that if in the opinion of the village manager such spacing is undesirable, impossible or impractical, the village manager may allow a variation of spacing and shall so state on the permit, together with the reason. It is further provided that no varieties of soft maple, willow, poplar, catalpa, box elder, black locust, elm, ailanthus, fruit trees or other weak-wooded trees that may be prohibited by other village ordinances shall be set out on the public highways, nor any other tree unless it is free from infectious disease. The village manager may promulgate additional rules for types of trees to be planted and spacing of street trees of varying sizes and varieties if deemed to be in the best interest of the village.
- (b) Unless expressly permitted as provided in section 70-200, planting of trees will be done by village employees or agents hired by the village under the direction of the village manager.

*(Code 1982, § 17-72)*

Sec. 70-196. - Prohibited acts.

- (a) No person shall, without the written permit of the village manager, remove, destroy, break, deface, trim, brace, move, do surgery work, mutilate, kill, girdle, or in any way injure or interfere with any tree, plant or shrub in any highway, park or boulevard of the village; however, nothing in this section shall be construed so as to apply to the removal, under the direction of the village manager, of any root, tree, shrub or plant or part when such removal shall be necessary for the construction and/or maintenance of any sidewalks, sewer or public improvement.
- (b) No person shall attach any rope, wire, cable, sign, card or poster or any other article to a tree or its guard in a public highway without a written permit from the village manager; nor shall any person pour or deposit salt or brine or other injurious material upon any public highway in such manner as to intentionally injure any tree or shrub planted or growing on the highway; nor shall any person hitch, tie, fasten or secure any horse or other animal to any tree or allow the animal to stand so it can injure any tree, plant or shrub.

**State law reference**— Attaching advertising to trees prohibited, MCL 247.235, MSA 9.355.

- (c) Any subsurface installation or work, water line, sewer line, gas line, transmission line or other utility, within a ten-foot distance of a street tree or park tree will be by jack-and-bore method unless written approval for open trenching is issued by the village manager, in which case a charge for vigor pruning, fertilization or other preventative maintenance service will be applicable. This requirement shall not apply to the repair or replacement of a private utility lateral or service on private property.

*(Code 1982, § 17-73)*

Sec. 70-197. - Protection of trees.

In the erection, alteration, repair or removal of any building, structure, utility line, pavement or sidewalk, the owner shall place or cause to be placed such guards around all nearby trees on the public highway as will effectually prevent injury to such trees.

*(Code 1982, § 17-74)*

Sec. 70-198. - Trees extending into public highways.

- (a) Any tree not growing on a public alley, street or highway but so located as to extend its branches over a public alley, street or highway shall be so trimmed by the owners of the property on which the tree stands or by the owners agents that there will be a clear height of 14 feet above the surface of the street or highway unobstructed by branches; and such owner or the owner's agents shall remove all dead branches and stubs on such trees which are or may become a menace to travelers on the public highway, street or alleys of the village.
- (b) The village shall have the right to prune any tree or shrub on private property when it interferes with visibility of any traffic control device or sign. The village shall give each property owner so affected at least ten days' notice prior to taking action allowed by this subsection.

*(Code 1982, § 17-75)*

Sec. 70-199. - Gas pipes, mains; leaks, remedy.

No person owning, maintaining or operating any gas pipes or mains laid beneath the surface of any street, alley or public place in the village shall permit any leaks to exist in such pipe or main within 40 feet of any tree growing in any street or public place in the village; and if leaks exist or occur in such

pipe or mains, it shall be the duty of the person owning or operating such defective pipes or mains to repair them immediately and stop such leaks in a manner so as to prevent a recurrence of the leaks and compensate the village for the removal and replacement of the dead trees caused by such leaks.

*(Code 1982, § 17-76)*

Sec. 70-200. - Removal of trees; authority to impose.

As a condition to any permit to remove any tree or shrub as provided in section 70-196(a), the village manager may require that the permittee plant one or more approved tree or shrub in the place of the one removed and/or, if required by the village manager after reasonable determination of the circumstances of such removal, pay for moving the tree to another parkway location. Failure, refusal or neglect to plant another tree or shrub of the type, size and in the location specified in the permit within 12 months from the date of the issuance of the permit shall be a violation of this section.

*(Code 1982, § 17-77)*

Sec. 70-201. - Restrictions on excavations.

No person shall excavate any ditches, tunnels or trenches within a radius of six feet of any tree or shrub without a written permit from the village manager.

*(Code 1982, § 17-78)*

Sec. 70-202. - Prohibitions on harmful substances; painting; burning.

No person shall deliberately cause, authorize or permit any salt, brine water, oil, liquid dye or other substances deleterious to tree and shrub life to lie, leak, flow or drip into the soil at the base of any tree or shrub or on to any sidewalk, road, pavement or gutter in such position that the runoff may enter the soil area at the base of any tree or shrub; nor shall any person deface with paint, whitewash or other materials, trees or shrubs, in any public highway or place; nor shall any person set fire or permit any fire to burn where such fire or its heat will injure any portion of any tree or shrub in any highway, park or public place.

*(Code 1982, § 17-79)*

**State law reference—** Destruction or injury of trees upon public highway or place, MCL 247.235, MSA 9.355.

Sec. 70-203. - Chains, cables, wires prohibited.

No person shall fasten chains, cables or wire about the trunk of any tree in the public highways, streets or places of the village; and the use of such trees as anchors is prohibited.

*(Code 1982, § 17-80)*

Sec. 70-204. - Prohibition on impeding passage of air, water.

No person shall without the written permit of the village manager deposit, place or maintain upon the surface of any street or public highway of the village any stone, brick, concrete, cement or other material which shall impede the free passage of water and air to the roots of any tree growing in such street or public highway; however, nothing contained in this section shall be construed to require the village in the construction of sidewalks or pavements to leave any open space around the trunk of any tree when such tree is planted or is growing within the lines established as a sidewalk line; but if any

tree grows within a distance of less than one foot from the inner or outer established sidewalk lines, the sidewalk shall be so constructed as to leave an open space of one foot around the trunk of such tree.

*(Code 1982, § 17-81)*

**Cross reference—** Utilities, ch. 78.

Sec. 70-205. - Electric wires.

- (a) No person shall attach any electric wire, insulation or other device for holding electric wire to any tree growing in any street or public highway under the control of the village.
- (b) Every person having any wires charged with electricity of more than 600 volts shall securely fasten the wires where reasonably practical so that such wires shall not come in contact with any tree in any street or public highway in the village.

*(Code 1982, § 17-82)*

**Cross reference—** Utilities, ch. 78.

Sec. 70-206. - Interference with village employees or agents.

No person shall hinder, prevent or interfere with the agents or employees of the village while engaged in carrying out the provisions of this article.

*(Code 1982, § 17-83)*

Sec. 70-207. - Enforcement; complaints; disputes.

It shall be the duty of the village manager to enforce the provisions of this article, and all complaints as to the violation of this article shall be presented in writing to the village attorney and shall be prosecuted in the name of the village. If at any time a bona fide dispute arises or shall exist relative to or under the provisions of this article, such dispute must first be submitted to the village manager; reasonable efforts shall be used by the village manager to compromise the dispute.

*(Code 1982, § 17-84)*

Sec. 70-208. - Trimming permitted.

A person owning property directly abutting a village parkway may effect minor and controlled remedial trimming of street trees located in the parkway if prior written approval is received from the village manager. Persons desiring to perform trimming under this section must file a written plan with the village manager for consideration. If the plan is approved, trimming may proceed only according to the approved plan. Exceeding the approved plan shall be a violation of this article.

*(Code 1982, § 17-85)*

Sec. 70-209. - Budgeting.

The village council, upon its annual determination of the budget for operating the village, shall take into consideration the activities of the tree board and appropriate and spend at least \$2.00 per capita for the annual village forestry program as recommended by the tree board, acting by and through the village manager and the parks and recreation committee of the village. Such spending will be accounted for within the budget for the various departments or boards of the village which provide services to the street trees and park trees of the village.

*(Ord. No. 212, § 3, 4-19-1993)*

Sec. 70-210. - Arbor Day observance.

The village council annually will issue a proclamation to observe Arbor Day in the village at such time as is generally observed by other communities and the National Arbor Day Foundation.

*(Ord. No. 212, § 4, 4-19-1993)*

## ARTICLE II. - PRESERVATION OF HISTORIC BUILDINGS AND LANDMARKS

## FOOTNOTE(S):

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**State Law reference**— Local historic districts act, MCL 399.201 et seq., MSA 5.3407(1) et seq.

## DIVISION 1. - GENERALLY

## Sec. 42-31. - Purposes.

The purposes of this article are to:

- (1) Safeguard the heritage of the village by preserving landmarks and sites which reflect elements of the village's cultural, social, economic, political or architectural history;
- (2) Stabilize and improve property values;
- (3) Foster civic beauty;
- (4) Strengthen the local economy;
- (5) Identify and promote the use of historic resources for the education, pleasure and welfare of citizens of the village;
- (6) Provide advice and/or management of public historical properties and resources; and
- (7) Unify historic preservation efforts in this area.

(Ord. No. 241, § 1, 10-2-1995)

## Sec. 42-32. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Addition* means any construction which increases the height or floor area of or adds to an existing district resource.

*Alteration* means construction, replacement or remodeling within or to a district resource, resulting in exterior change to the structural parts, the location of openings or the location or appearance of the district resource, but not increasing the overall dimensions.

*Demolition* means the destruction, in whole or in part, of a district resource.

*Historic conservation district* means a geographically defined area including a landmark or a group of landmarks or property which will become a landmark if the necessary written consent is given by the owners, created by the village council for the purpose of historic preservation. The village council may establish more than one such historic conservation district. Landmarks within the boundaries of a historic conservation district are related by historical, architectural or archaeological significance. For the purpose of clarification, however, a historic conservation district may also consist of a single landmark unrelated to its surroundings in historical, architectural or archaeological significance, if so designated.

*Historic conservation district commission* and *commission* mean the member body created by the

village council for the purpose of fulfilling the purpose of this article.

*Historic preservation* means the protection, reconstruction, rehabilitation, repair or restoration of landmarks of historical, architectural or archaeological significance.

*Landmark* means a site, building, structure, object, open space or feature to be found individually or in a related group within a historic conservation district.

- (1) *Site* means a landmark related to important historical events, a prehistoric or historic occupation, activity, institution or historic architectural landmark or organization, or an architectural landmark that is ruined or vanished, where the location itself maintains historical or archaeological value regardless of the value of any existing architectural landmarks. Examples: historic marker, commemorative plaque, archaeological site.
- (2) *Building* means a residential, commercial, industrial or institutional landmark created to shelter any form of human activity. Examples: house, courthouse, jail, barn, church, theater, hospital, office building.
- (3) *Structure* means a landmark made up of interdependent and interrelated parts in a definite pattern of organization, often reflective of an engineering design. Examples: bridge, dam, water tower, bell tower.
- (4) *Object* means a landmark of functional, aesthetic, cultural, historical, architectural, archaeological or scientific value that may by nature of design be movable yet related to a specific setting or environment. Examples: statue, fountain, lighting fixture, sign, sundial.
- (5) *Open space* means a prominent or distinctive aspect, quality or characteristic of a historic conservation district. Examples: landscaped boulevard, brick paving, tree-lined street.

*New construction* means planned landmarks that are to be constructed or placed within a designated historic conservation district. Such planned new construction, because it will have a significant affect on the overall appearance of a historic conservation district and because it will play a role in the evolutionary growth of a historic conservation district's streetscape, shall be treated as historic by the commission the same as older, existing landmarks.

*Protection* means the act or process of applying measures designed to affect the physical condition of a landmark by defending or guarding it from deterioration, loss or attack, or to cover or shield it from danger or injury.

*Reconstruction* means the process of reproducing by new construction the exact form and detail of a vanished landmark, or part of such landmark, as it appeared at a specific time.

*Rehabilitation* means the revitalization of a landmark through the introduction of modern mechanical systems, structural elements and decorative features. Such modern improvements, however, should be sympathetic to the landmark's original style, size, color and texture, and should be reversible.

*Repair* means the maintenance of or the return to a state of utility of a landmark.

*Restoration* means the process of accurately recovering the form and detail of a landmark as it appeared at a particular period of time by removing later work, replacing missing elements, and enhancing original work.

(Ord. No. 241, § 1, 10-2-1995)

**Cross reference**— Definitions generally, § 1-2.

Secs. 42-33—42-50. - Reserved.

DIVISION 2. - HISTORIC CONSERVATION DISTRICT COMMISSION

FOOTNOTE(S):

--- (3) ---

**Cross reference**— Boards, commissions, committees, authorities, § 2-121 et seq.

Sec. 42-51. - Creation.

- (a) A historic conservation district commission is established. The commission shall consist of seven members of legal age who reside in the village. Members shall be appointed by the village council and shall serve without compensation but may be reimbursed for actual expenses incurred in commission activities. Members shall be appointed for three-year staggered terms. Subsequent appointments shall be for three-year terms, and members shall be eligible for reappointment.
- (b) Four members of the commission shall constitute a quorum for the transaction of business. In the absence of a quorum, any number less than a quorum may adjourn a meeting to a later date.
- (c) The commission shall take action by the affirmative vote of a majority of its members present at a commission meeting, provided that no motion shall pass without at least three affirmative votes.
- (d) The members of the commission shall annually select a chairman from among themselves. One member of the commission shall be a duly registered architect if one is eligible and willing to serve. Neighborhood associations, merchants' groups, duly organized and existing preservation societies or historical groups, and other groups with preservation interests may also submit names to the village council.
- (e) In the event of a vacancy on the commission, an interim appointment shall be made by the village council to complete the unexpired term of such position.
- (f) The commission shall meet monthly at the call of the chairman and shall adopt rules for the conduct of its business. All meetings of the commission shall be conducted in accordance with Public Act No. 267 of 1976 (MCL 15.261 et seq., MSA 4.1800(1) et seq.).

(Ord. No. 241, § 1, 10-2-1995; Ord. No. 295, § 1, 2-5-2007)

Sec. 42-52. - Duties and authority.

- (a) *Power to designate and protect generally.* The village council has the authority to designate by ordinance historic conservation districts. Historic preservation shall be practiced in historic conservation districts through several measures. Such measures shall include the commission's review of permit requests for additions, alterations, demolitions, protection, new construction, reconstruction, rehabilitation, repair, restoration and any other type of action proposed with regard to a landmark which requires a permit. The commission shall be consulted prior to the moving of any landmark. The commission shall be given copies of all permit applications

pertaining to properties within historic conservation districts that are landmarks, and shall offer information and assistance on historic preservation to property owners and people living within historic conservation districts.

- (b) *Designation of historic conservation districts.* The commission may investigate and recommend to the village council those geographical areas in the village it deems valuable for designation as historic conservation districts. When and if designation of a historic conservation district is approved by the village council, the commission shall notify the affected property owner in writing of such designation. The designation of historic conservation districts shall be accomplished according to section 42-71.
- (c) *Designation of landmarks.* The commission shall designate appropriate property within historic conservation districts as landmarks; however, no property shall be designated as a landmark without the written consent of the owner of record. Furthermore, once such written consent is given, it may not be revoked unless the landmark is first removed from the historic conservation district according to the procedure set forth in section 42-71.
- (d) *Erection of historic markers.* The commission shall have the authority, with the written consent of the property owner of record, to erect historic markers or commemorative plaques on a landmark.
- (e) *Commendation and recognition.* The commission may issue appropriate commendation and recognition to individuals, firms or areas promoting historic preservation. The commission may also recognize potential landmarks of the future by commending good examples of contemporary buildings.
- (f) *Maintenance of historic roster.* The commission shall maintain a roster of historic conservation districts and landmarks within the village.
- (g) *Advisory capacity.* It shall be the duty of the commission to render advice and guidance with respect to any proposed work to landmark property within historic conservation districts in the village for which a permit is required. In rendering advice and guidance, the commission shall promote historical consciousness in educational programs and shall undertake any advisory duty deemed appropriate by the village council.
- (h) *Acceptance of gifts or grants.* The commission may accept public or private gifts for historic preservation purposes and/or may accept grants from the governments of the state or the United States for historic preservation purposes. The village council may empower the commission to administer on its behalf grants and gifts for such purposes.
- (i) *Review of permit applications.* The commission shall review all applicable permit applications and plans for landmarks in historic conservation districts. No permit with regard to a landmark in a historic conservation district shall be granted until, pursuant to section 42-72, the commission has granted its approval or the commission's denial has been reversed on appeal.
- (j) *Budget.* The commission expenses for stationery, clerical services, historic markers and other appropriate activities shall be provided in a budget submitted to and approved by the village council.

(Ord. No. 241, § 1, 10-2-1995)

Secs. 42-53—42-70. - Reserved.

DIVISION 3. - HISTORIC CONSERVATION DISTRICTS

Sec. 42-71. - Designation or removal of designation.

- (a) Designation or removal of designation as a historic conservation district may be initiated by the commission or by the written request of an owner of property within the proposed or current historic conservation district. Such a request shall designate clearly the land proposed to be included or excluded.
- (b) Upon receipt of a request or upon its own motion, the commission shall conduct studies and research and make a report on the landmarks within the historic conservation district, or on the sites, buildings, structures, objects, open spaces and/or features which would be landmarks if the area were designated as a historic conservation district. The report shall contain recommendations concerning the inclusion or exclusion of geographical areas in or from a historic conservation district.
- (c) Copies of the commission's report shall be transmitted for review to the village planning commission, the state historical commission, the state historical advisory council, and the village council.
- (d) The commission shall hold a public hearing 60 days after the transmittal of its report to the planning commission, the state historical commission, the state historical advisory council, and the village council, and shall give due notice of such public hearing. The notice for the public hearing shall include written notice sent by first class mail with postage prepaid to the owner of record of property proposed for designation or removal of designation as an historic conservation district.
- (e) After the public hearing, the commission shall submit a final report to the village council stating its recommendations, together with a draft of any proposed ordinance change.
- (f) The village council shall consider the commission's final report and may amend this article to designate or remove from designation property previously excluded from or included in a historic conservation district.
- (g) Upon application from the owner of record of any income-producing property to designate such property as a historic conservation district, such property owner shall pay an application fee which shall be established by resolution of the village council. For purposes of this subsection, the term "income-producing property" shall be defined as property used in a trade or business held for the production of income.
- (h) After initial adoption of this article, the commission shall have all the authority and duties of a historic district study committee pursuant to Public Act No. 169 of 1970 (MCL 399.201 et seq., MSA 5.3407(1) et seq.), as limited by the terms of this article.

(Ord. No. 241, § 1, 10-2-1995)

Sec. 42-72. - Certificate of approval for historic conservation districts.

- (a) *Application and plans.* Application for a permit for addition, alteration, demolition, protection, new construction, reconstruction, rehabilitation, repair, restoration and/or any other type of action proposed with regard to a landmark which requires a permit shall be accompanied by a historical preservation permit application and plans. Plans shall describe the proposed changes, showing the landmark in question and also showing its relationship to adjacent landmarks and other buildings or structures. The application shall be made by the owner of the landmark in question or any person authorized to act on behalf of the owner.
- (b) *Notification.* Upon the filing of an application, the building inspector for the village shall immediately notify the commission of the receipt of such application and shall transmit it together with accompanying plans and other information to the commission.

(c) *Review.* The commission shall meet within 30 days after notification by the building inspector for the village or by the village council, unless otherwise mutually agreed by the applicant and the commission. In reviewing the plans and the application, the commission shall give consideration to:

- (1) The historical or architectural value and significance of the landmark and its relationship to the historical value of the surrounding area;
- (2) The relationship of the exterior architectural features of the landmark to the rest of the landmark and to the surrounding area;
- (3) The general compatibility of the exterior design, arrangement, texture and materials proposed to be used on the landmark;
- (4) Any major investment program;
- (5) The economic feasibility of preserving the landmark; and
- (6) Any other factor, including aesthetics, which the commission deems pertinent and within the purpose of this article.

In proposing its review, the commission shall use the United States Secretary of the Interior's Standard for Rehabilitation, 36 CFR 67, or similar successor regulations. In reviewing the plans, the commission may confer with the applicant and shall have the power to call in experts to aid in its deliberations.

(d) *Action.*

- (1) The commission shall approve or disapprove such application. If the commission gives its approval, the commission shall issue a certificate of approval, which is to be signed by the chairman, attached to the application and immediately transferred to the building inspector for the village. The chairman shall also stamp all plans submitted to the commission, signifying approval or disapproval.
- (2) If the granting of an application would result in the moving, alteration or demolition of a landmark, or have any other type of adverse impact upon a landmark, and if the commission considers such landmark so valuable that its loss would adversely affect the public purpose of the village, the state, or the United States, the commission shall attempt to establish with the owner of the landmark an economically feasible plan for its historic preservation and/or protection.
- (3) Any application shall be approved by the commission if any of the following conditions prevail, and if the proposal will materially improve or correct these conditions:
  - a. The landmark constitutes a hazard to the safety of the public or the occupants;
  - b. The landmark is a deterrent to a major improvement program which will be of substantial benefit to the village;
  - c. Retention of the landmark would cause undue financial hardship to the owner; or
  - d. Retention of the landmark would not be in the interest of the majority of the village.

(e) *Conditions.* The commission may impose reasonable conditions upon its approval of an application. Standards for imposing such conditions are as follows:

- (1) Any condition imposed must be reasonable and economically feasible;
- (2) Any condition imposed must be designed to protect the health, safety, welfare, social well-being and economic well-being of those who will use the landmark, residents of the village, adjacent landowners and the community as a whole;

- (3) Any condition imposed must be reasonably related to the valid exercise of police power and to the purposes affected by the proposed action concerning the landmark; and
- (4) Any condition imposed must also be necessary to meet the purposes of this article, be reasonably related to the standards established in this article for historic preservation, and be necessary to ensure compliance with those standards.
- (f) *Disapproval.* If the commission disapproves an application, it shall state its reasons for doing so and shall transmit a written record of its actions and specific objections to the building inspector of the village and to the applicant. Thereafter, the commission shall endeavor to agree with the applicant on an economically feasible plan for the historic preservation and/or protection of the landmark which would allow the applicant to still accomplish the applicants' purposes. The applicant may make modifications to the application and/or plans and shall have the right to resubmit the application at any time. If the application is disapproved, no certificate of approval and no permit shall be issued.
- (g) *Appeal.* If the commission disapproves an application, the applicant may appeal the disapproval through arbitration (upon procedures agreed to by the parties) or through the established appeal procedures granted to an applicant aggrieved by a decision of the zoning board of appeals.
- (h) *Failure to act upon request.* Failure of the commission to approve, conditionally approve or disapprove an application within 60 days of the filing of the application, unless otherwise mutually agreed by the applicant and the commission, shall constitute approval. In that event, the building inspector shall proceed to process the application without regard to a certificate of approval from the commission.
- (i) *Inspection and compliance.* After the issuance of any certificate of approval and permit, the building inspector shall, according to established procedures, periodically inspect the landmark in question. The building inspector shall take such action as necessary to ensure that the applicant and those acting under the applicant conform with the certificate of approval, the approved application, the accompanying plans, and any conditions imposed.
- (j) *Ordinary maintenance; prior permits.* Nothing in this article shall be construed to prevent ordinary maintenance of a landmark. Neither shall this article be construed to prevent an addition to or alteration, demolition, protection, new construction, reconstruction, rehabilitation, repair or restoration of a landmark, or any other permit-requiring action to a landmark, under a permit duly issued by the building inspector prior to the effective date of the ordinance from which this article is derived.

(Ord. No. 241, § 1, 10-2-1995)

#### Sec. 42-73. - Area designation.

The following historic conservation district is established:

Beginning in the center of Spring Lake at the east line of section 15, T8N, R16W, this point also being the northeast corner of the village limits as established by Charter dated April 7, 1930; thence south along the east line of section 15 to the south line of the former Grand Trunk Railroad; thence northeasterly along the south line of the former Grand Trunk Railroad to a point 272.60 feet east of the north and south quarter line of section 14, T8N, R16W; thence south to the north line of State Highway M-104; thence west 240.90 feet along the north line of Highway M-104 to the east line of Roseland Subdivision extended north; thence south to the centerline of Lloyd's Bayou; thence southwesterly along the centerline of Lloyd's Bayou to the east and west quarter line of

section 23, T8N, R16W; thence west to the west quarter corner of section 23; thence south along the west line of section 23 to the center of the Grand River; thence westerly along the center of the Grand River, also being the north boundary of the City of Grand Haven, to the centerline of the channel extending into the waters of Spring Lake; thence northerly and easterly along the centerline of Spring Lake to the place of beginning.

*(Ord. No. 241, § 1, 10-2-1995; Ord. No. 253, § 1, 10-20-1997)*

**EXCERPTS OF MINUTES**

At a regular meeting of the Village Council of the Village of Spring Lake, Ottawa County, Michigan, held at the Barber School at 102 West Savidge Street, Spring Lake, Ottawa County, Michigan, on the \_\_\_\_ day of \_\_\_\_\_, 2015, at 7:00 p.m., local time.

PRESENT: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_

After certain other matters of business were concluded, the Village President stated the next order of business was the consideration of a resolution denying Spring Lake Public School's request to remove two trees from the Village right of way on Hammond Street. After discussion, the following Resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_:

**RESOLUTION NO. 2015-14**

**A RESOLUTION DENYING SPRING LAKE PUBLIC SCHOOL'S REQUEST TO REMOVE TWO TREES FROM THE VILLAGE RIGHT OF WAY ON HAMMOND STREET**

**WHEREAS**, Spring Lake Public Schools (SLPS) passed a bond for \$49,800,000 in order to perform major renovations to their school campus'; and,

**WHEREAS**, the SLPS Board of Education, along with professional architects and staff have concluded, after substantive research, that the proposed design for the middle and intermediate school serves the needs of the entire district while simultaneously meeting their budget constraints; and

**WHEREAS**, in order to construct a secure entrance at the Intermediate School, there will be significant soil disturbances in the vicinity of a large Oak tree and a London Plane tree situated in the Village right of way on Hammond Street; and

**WHEREAS**, it has been determined that the construction process may jeopardize the integrity of the Oak tree and greatly reduce its life span; and

**WHEREAS**, the design of the entrance to the Intermediate School requires that the London Plane be removed; and

**WHEREAS**, *Village Code of Ordinances, Section 70-196(a)* requires that SLPS receive written permission to remove the trees from the Village right-of-way; and

**WHEREAS**, pursuant to *Village Code of Ordinances, Section 70-194(b)* the Village's Tree Board has reviewed SLPS request and recommended SLPS be allowed to remove the trees based on numerous factors; and

**WHEREAS**, the Village's Arborist has reviewed the construction plans and determined the Oak tree has approximately a 30% chance of survival even with the most aggressive of plans to save it; and

**WHEREAS**, the Village's Arborist recommends removal of the trees during the construction process; and

**WHEREAS**, the Oak tree has been deemed to be more than 100 years old; and

**WHEREAS**, there is significant emotional attachment to the tree by numerous Spring Lake Public Schools alumni; and

**WHEREAS**, approximately 3 Village residents, 7 Township residents and 21 people with other residences provided written opposition to removal of the Oak tree.

**NOW, THEREFORE, the Village Council resolves that:**

1. The Village Council, after consideration of the matter, does hereby direct the Village Manager to deny Spring Lake Public School's request to remove two trees from the right-of-way along Hammond Street; and
2. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Yes: \_\_\_\_\_  
\_\_\_\_\_

No: \_\_\_\_\_

Absent: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

Dated: \_\_\_\_\_, 2015

\_\_\_\_\_  
Marv Hinga, Clerk  
Village of Spring Lake

**EXCERPTS OF MINUTES**

At a regular meeting of the Village Council of the Village of Spring Lake, Ottawa County, Michigan, held at the Barber School at 102 West Savidge Street, Spring Lake, Ottawa County, Michigan, on the \_\_\_\_ day of \_\_\_\_\_, 2015, at 7:00 p.m., local time.

PRESENT: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

After certain other matters of business were concluded, the Village President stated the next order of business was the consideration of a resolution approving Spring Lake Public School's request to remove two trees from the Village right of way on Hammond Street. After discussion, the following Resolution was offered by \_\_\_\_\_ and supported by \_\_\_\_\_:

**RESOLUTION NO. 2015-14**

**A RESOLUTION APPROVING SPRING LAKE PUBLIC SCHOOL'S REQUEST TO REMOVE TWO TREES FROM THE VILLAGE RIGHT OF WAY ON HAMMOND STREET**

**WHEREAS**, Spring Lake Public Schools (SLPS) passed a bond for \$49,800,000 in order to perform major renovations to their school campus'; and,

**WHEREAS**, the SLPS Board of Education, along with professional architects and staff have concluded, after substantive research, that the proposed design for the middle and intermediate school serves the needs of the entire district while simultaneously meeting their budget constraints; and

**WHEREAS**, in order to construct a secure entrance at the Intermediate School, there will be significant soil disturbances in the vicinity of a large Oak tree and a London Plane tree situated in the Village right away on Hammond Street; and

**WHEREAS**, the construction process will jeopardize the integrity of the Oak tree and greatly reduce its life span; and

**WHEREAS**, the design of the entrance to the Intermediate School requires a London Plane tree be removed; and

**WHEREAS**, *Village Ordinance, Section 70-196(a)* requires SLPS receive written permission to remove the trees from the Village right-of-way; and

**WHEREAS**, pursuant to Village Ordinance, Section 70-194(b) the Village's Tree Board has reviewed the SLPS request and recommended that SLPS be allowed to remove the trees based on numerous factors; and

**WHEREAS**, the Village's Arborist has reviewed the construction plans and determined the Oak tree has approximately a 30% chance of survival even with the most aggressive of plans to save it; and

**WHEREAS**, the Village's Arborist recommends removal of the trees during the construction process; and

**WHEREAS**, *Village Ordinance, Section 70-200 – Removal of Trees*, states the Village Manager "may require that the permittee plant one or more approved tree in the place of the one removed"; and

**WHEREAS**, Village Staff approached SLPS about negotiating potential terms to offset the loss of the two trees in the Village right-of-way; and

**WHEREAS**, SLPS has agreed to a number of terms which provide approximately \$47,655.00 worth of benefit to the taxpayers of the Village of Spring Lake in exchange for permission to remove two trees, which terms specifically include the following:

• Mill and Overlay of Hammond Street	\$31,451.00
• Mill and Overlay of South Street	7,554.00
• Ornamental Trees (15 – 2" caliper)	5,250.00
• Maple Trees (4 – 3" caliper)	1,400.00
• Tree Removal (as part of construction)	<u>2,000.00</u>
	\$47,655.00

**WHEREAS**, approximately \$47,655.00 worth of investment equates to just over .5 mills in property tax relief for the Village taxpayers.

**NOW, THEREFORE, the Village Council resolves that:**

1. The Spring Lake Public Schools are granted permission to remove one Oak Tree and one London Plane tree from the Village right-of-way on Hammond Street.
2. The Village Council hereby accepts the improvements offered by Spring Lake Public Schools as set forth above, and understands the projects agreed to above cannot be paid for with bond dollars and must come from the Spring Lake Public School's general fund monies.

3. The Village Council will allow Spring Lake Public Schools to incorporate these changes over the course of two fiscal years to reduce the impact on the school's general fund budget.
4. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Yes: \_\_\_\_\_  
\_\_\_\_\_

No: \_\_\_\_\_

Absent: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

Dated: \_\_\_\_\_, 2015

\_\_\_\_\_  
Marv Hinga, Clerk  
Village of Spring Lake

The Village received written communications from the following individuals opposed to the removal of the Oak tree on Hammond Street.

<b>VILLAGE RESIDENTS</b>		
<b>Name</b>	<b>Address</b>	<b>Class of...</b>
Allard, Michelle	112 Parkhurst	
Czinder, Lonnie & Nancy	208 N. Park	1965
Hood, Jan	315 Mark	1972
Robertson, Lori	530 Franklin	1981
Streeting, Karyn	417 South Street	
<b>TOWNSHIP RESIDENTS</b>		
<b>Name</b>	<b>Address</b>	<b>Class of...</b>
Benkert, Bernadette	17179 Arthur Court	1979
Coburn, Rebecca	15110 Kelly St	1970
Dorsey, Jen	14518 Hickory	1990
Knue, Jackie	17009 Royal	
Lemke Nagtzaam, Cindy	14808 Woods Walk	
Lemke, Larry	14997 Thoroughbred Run	1965
Portenga, Chad	19152 Glendale Circle	1985
<b>OTHERS</b>		
<b>Name</b>	<b>Address</b>	<b>Class of...</b>
Benkert, Terry	457 Randall Rd, Norton Shores	1970
Black, Elizabeth	985 Mountview Ct, Oshawa, Ontario	1985
Boeve, Brett	Unknown	
Braddock, Melinda	889 Woodside Rd #3, Muskegon	1982
Buehler, Peg	1115 Grand Ave, Grand Haven	1967
Cherette, Anthony	Grand Rapids	1975
Dickey, Karen	Kentwood	
Durkee, Gina	7115 S. Brooks Rd, Fruitport	1992
Francis, Clive	5405 Data Drive, Ann Arbor	1965
Groenevelt, Tom	Fremont	1982
Kammeraad, Siri	115 Four mile NW, Comstock Park	1986
Klages, Kathie	Unknown	1972
Knight, Tom	2060 Belmont Dr, Norton Shores	1980
Morritt, Sandy	6836 Harvey	1972
Oliver, Jessica	Refused request for address	not alumni
Pope, Dayv	198 N. Ridgeway #6, Jackson, WI	1971
Slagboom, Doug	115 Four mile NW, Comstock Park	1984
Umphrey, Chris	6476 S Hilton Park, Fruitport	1988
Wager, Kristin	1897 Badger Rd, North Pole, Alaska	1966
Walsh, Jenifer	Norton Shores	1988

## Christine Burns

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**From:** Michelle Allard <Michelle.Allard@Haworth.com>  
**Sent:** Friday, June 12, 2015 11:59 AM  
**To:** Christine Burns  
**Subject:** Good Design

Chris,

Please urge the village and school to let our tree stand. A good designer would have incorporated the tree and arches in my opinion into the new design. New is not always better. It is important to preserve parts of our heritage. Mr. Furton is correct, the tree will die someday. Won't we all? Let's not rush it along ahead of its time.

Thank you,

Michelle Allard  
112 Parkhurst St.

Sent from my iPhone

## Christine Burns

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**From:** bernadette benkert <bernadettebenkert@gmail.com>  
**Sent:** Tuesday, June 09, 2015 11:52 AM  
**To:** Christine Burns  
**Subject:** Save Our Tree

Dear Manager Burns,  
Please find alternatives to killing the tree in front of Spring Lake Middle School.

To many it may be memories, which of course as an alumni of Spring Lake High School, I fondly have. But look at the beauty of that over 100 year old tree. It is amazing. Please ask that Spring Lake Schools find the alternatives to construction that can make this a win-win situation.

What are we teaching the children of tomorrow if we cut that tree down limb by limb? We will be teaching them that trees that have been planted over 100 years ago mean nothing and parking lots in Spring Lake are more important. There is a solution and I challenge those from the Village and the School to find them.

Don't it always seem to go  
That you don't know what you've got  
Till it's gone  
They paved paradise  
And put up a parking lot  
"Big Yellow Taxi" by Joni Mitchell

Thanks for listening.  
Bernadette Peel-Benkert

## Christine Burns

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**From:** Andy BLACK <lizandyblack@live.com>  
**Sent:** Thursday, June 11, 2015 10:39 AM  
**To:** Christine Burns  
**Subject:** Spring Lake High School Tree

Hi Christine,

My name is Elizabeth Bareham-Black I graduated from Spring Lake High School in 1985. I grew up just steps from the school on Grandview Street with my mother Eunice Bareham whom was a huge supporter of the Village of Spring Lake and the Spring Lake Schools and my 3 brothers Bob & Bruce class of 1969 (both whom have passed and I am their voice) and Philip Bareham class of 1978. My brother Bob Bareham was one of the heads of Spring Lake schools Maintenance for almost 40 yrs..up till the day he passed away in April of 2008. That tree is a part of that school and the Village. Look what was done to Grandview Street last year....and the trees that were on my childhood home...530 Grandview. The street is bare and now looks awful! We are talking a beautiful century plus old tree. That defines our school...it is in every year book, graduation pictures, homecoming, ect, ect. There is no need for this tree to be removed and that is not what the citizens of Spring Lake voted for on the school bond proposal. Work can and should be done around this tree. Please do the right thing and save this beautiful tree. It is the right solution and only solution is to let this tree give and the next generations of students that come thru this school system the beauty of it. Thank you for your time.

Regards,

Elizabeth Bareham- Black (class of 1985)

## Christine Burns

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**From:** Brett Boeve <bamboeve@sbcglobal.net>  
**Sent:** Monday, May 18, 2015 9:00 PM  
**To:** Christine Burns  
**Subject:** Tree removal in front of SL Middle School

Mrs. Burns,

As a Spring Lake resident and former Spring Lake High graduate, I do not want to see the big tree in front of the middle school taken down. This is symbolic dating back to the beginning of Spring Lake High School. My family has had several generations of graduates and everyone I spoke with did not want to see it go. Please reconsider taking the tree out and upsetting many Spring Lake residents. Thank you, Brett Boeve

## Christine Burns

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**From:** Melinda Braddock <melindalbraddock@yahoo.com>  
**Sent:** Monday, May 18, 2015 6:36 PM  
**To:** Christine Burns  
**Subject:** Village Manager: Tree and canopy at Spring Lake School

I drove by there today. A trip down memory lane.... Please don't take that away from us. So many things have changed, don't take that too! I want a place to go to that I can reflect on my youth and on my daughters youth as well. So many fond memories and the tree has always been a part of it. I can remember running and jumping trying to hit the dome with our hands. We did this almost every day. It's the small things in life that matter! Funny how I can't remember what I did 5 minutes ago, but I can remember this tree in all it's glory! I used to steal a kiss from my boyfriend under this tree as I'm sure many others have as well.... Please don't take the tree or the domes as we called it!

Melinda Schosso Braddock

## Christine Burns

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**From:** Peg Buehler <buehlerp@shapecorp.com>  
**Sent:** Thursday, June 11, 2015 3:00 PM  
**To:** Christine Burns  
**Subject:** Spring Lake Middle School Tree

I am writing this email to express my opinion on removing the tree at the SL Middle School. I was in the third graduating class of Spring Lake (1967). I do not live in Spring Lake, but I have a grandson that goes to the middle school and a daughter-in-law that teaches in Spring Lake, so my bonds are still with Spring Lake. I was so disappointed to see the canopy being removed from the school! I have so many fond memories of activities under that canopy! I do feel that if the tree was not an important part of the Spring Lake School, it would have been taken out in the first place. Obviously people that do not have long term ties with Spring Lake, do not know the history or don't care. I hope that you reconsider any decisions that might call for the tree removal.

PEG (BARNETT) BUEHLER  
Spring LakeClass of 1967  
1115 Grand Avenue  
Grand Haven, MI  
EMAIL: [buehlerp@shapecorp.com](mailto:buehlerp@shapecorp.com)  
[www.shapecorp.com](http://www.shapecorp.com)

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Nothing in this message is intended to constitute an electronic signature unless a specific statement to the contrary is included in this message.

## Christine Burns

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**From:** anthony cherette <tcherette@gmail.com>  
**Sent:** Sunday, June 07, 2015 9:55 AM  
**To:** Christine Burns; dfurton@springlakeschools.org  
**Subject:** Inquiry

Hello,

The Tree.

When Nature Smiles for Seven Miles is our slogan, yes? Well, that tree is so magnificent that one should remember it comprises the idea of our town's slogan, yes?

I am firmly supportive of the idea that the plans be rewritten and the tree left where it chooses to be.

Here in Grand Rapids, we recently experienced a situation where an old growth tree was removed. The public furor was extensive and due to a lack of respect for the community's perspective, it made for some educative moments. Let us avoid that and take the truly, simpler route. Reverse course on the tree and change plans.

Sincerely,

Anthony D. Cherette  
Laker - Class of 1975

## Christine Burns

---

**From:** bcoburn52 <bcoburn52@yahoo.com>  
**Sent:** Thursday, June 11, 2015 8:37 PM  
**To:** Christine Burns  
**Subject:** The Tree

I am a graduate of SLHS CLASS OF 1970 and I am hoping that you will not allow the oak tree to be destroyed. My brother graduated in 1965, the first graduating class, my daughter graduated in 1992 and my son in 1992. I also had three nieces graduate from this school. Somethings need to be left alone -- the beautiful tree is one of those things. Please don't let Dennis Furton bully his way over you. I remember when Spring Lake was full of huge trees -- bad storms flattened so many trees and I hope that you have the wherewithal to see that this tree needs to stay. Thank you.

Rebecca Jobin Coburn  
15110 Kelly St.  
Spring Lake. MI. 49456

616 846-4436

Sent from my Verizon Wireless 4G LTE smartphone

## Christine Burns

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**From:** Lonnie Czinder <lgczinder@gmail.com>  
**Sent:** Thursday, June 11, 2015 5:53 PM  
**To:** Christine Burns  
**Subject:** Save our Tree

Gentlemen:

I think the Spring Lake village is the only one that can keep the pressure on the the pipsqueak administration at the SL school system to make sure that their construction doesn't endanger our tree.

Very majestic looking tree that dominates the school landscape that needs to stay if we truly are Tree City USA.

Our June heritage festivals around here certainly won't mean very much if we let bureaucrats run roughshod over our heritage as they seem to be trying to do...

Lonnie Czinder (SLHS class of 1965)

Nancee (Dahl) Czinder (SLHS class of 1965)

Sent from my iPad

## Christine Burns

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**From:** Gina Durkee <gina\_durkee@hermanmiller.com>  
**Sent:** Wednesday, June 10, 2015 3:44 PM  
**To:** Christine Burns  
**Subject:** Tree at the old high school

Hi, I understand there's a big hullabaloo about the old tree that sits in front of Spring Lake middle school. I grew up in Spring Lake and live in Fruitport now. I went to school at Holmes Elementary and then went to school at Spring Lake Jr/Sr High school and graduated in 1992. Wow, that seems like a long time ago...but that tree has been there for generations of people going to school there, long before me and hopefully long after me. I don't understand the need to take it down. To me, it's a fixture of the school. The yearbook photos that have that tree, the senior pictures that are capture there are numerous. I'm petitioning that you save that tree. We seem to be in such a hurry to get rid of anything that old and dated....to me, keeping that tree is a sign of stability in an ever changing world that moves to fast and doesn't appreciate its history. Please keep the tree in front of SL middle school. I don't buy that something can't be done to work around that tree and save it.

Thanks so much!  
Gina Durkee  
SL Class of 92  
7115 S. Brooks Rd.  
Fruitport, MI 49415

Gina Durkee :)  
Product Engineer  
Freestanding Storage and Casegoods Engineering

[hermanmiller.com](http://hermanmiller.com)  
616 296 3326 OFFICE  
616 296 4107 FAX

**HermanMiller**

## Christine Burns

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**From:** Francis, Clive <Clive.Francis@hdrinc.com>  
**Sent:** Thursday, June 11, 2015 10:44 AM  
**To:** Christine Burns; dfurton@springlakeschools.org; paulaldrige@att.net  
**Subject:** Spring Lake High School Tree

I would like to add my voice to that of others who desire to save the tree at Spring Lake High School. I was the Senior Class President of the first class to graduate from Spring Lake High School. That has been now 50 years ago, 1965. I can remember when the tree was much much smaller and I spent time there hoping for shade that was limited due to the size of the tree. I drive by the school every time I come to town to visit relatives and it has always been there as stately as ever and reminder of my days at SLHS.

I have spent the last 45 years in the engineering world and in that time I have been involved with many large construction projects where we saved trees. It just seems to me that the tree could be saved with a little effort yet you could get the amount of turnaround space you need. I read a report that indicated the tree would die from the inside because the asphalt would cover the ground and starve the tree of much needed water. My question would be why is necessary to totally cover the roots. In Ann Arbor there are plenty of large trees alive and thriving because the city ensured that the trees have a clear area around the tree to allow the water to get down to the roots. Note the clear is not large but typically 2 to 3 feet all around the base of each tree.

The University of Michigan saved a tree that was more than 50 years old as they built a new business building. Why not this tree? I could research the person in charge of the tree saving and put you in contact with them?

I do not think it would take much effort to save the tree for the next students coming through the system or for us former students who have fond memories of the tree. It may be true that the tree could die one day but why not let it die a natural death.

Best Regards

**Clive D. Francis** FAACE, CCP Hon. Life, Life Achievement Award 2015  
*Project Controls Manager*

**HDR**  
5405 Data Court  
Ann Arbor, MI 48108  
D 734.332.6448 M 734.624.4211 [clive.francis@hdrinc.com](mailto:clive.francis@hdrinc.com)

[hdrinc.com/follow-us](http://hdrinc.com/follow-us)

## Christine Burns

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**From:** Tom Groenevelt <tsg1029@icloud.com>  
**Sent:** Monday, May 18, 2015 7:35 PM  
**To:** Christine Burns  
**Subject:** Tree n canopy

Hello village manager

Your new to your adopted community and it's the little things like trees and canopies that matter save the tree seems to healthier than the one that took the life of my sons classmate on River et years ago Tom Groenevelt class of 82

Sent from my iPhone

## Christine Burns

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**From:** Jan Hood <jhood@charter.net>  
**Sent:** Thursday, June 11, 2015 11:12 PM  
**To:** Christine Burns  
**Subject:** Oak tree

Please try to find a way to save the Hammond St oak tree. We've already lost way too many trees this past winter. I find it very sad, with all the expert arborist working on this, that we can't find a solution other than cutting down the one tree in that area.

That tree really does mean a lot to many, many Spring Lake Lakers!!

Jan VanderMeulen Hood  
315 Mark St  
Class of 72

Sent from my iPad

## Christine Burns

---

**From:** tknight@greenridge.com  
**Sent:** Thursday, June 11, 2015 7:58 AM  
**To:** Christine Burns  
**Subject:** Save The Tree

Christine,

Please save the tree.

Tom Knight  
SLHS Class of 1980  
Varsity Boys Dive Coach, SLHS  
Head Coach, SL Rec Dept Dive Camp  
Asst. to the Director, SLHS Fall Play  
And All School Musical

2060 Belmont Dr  
Norton Shores, MI 49441  
616-850-8398

## Christine Burns

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**From:** Larry Lemke <larrylemke45@yahoo.com>  
**Sent:** Monday, June 08, 2015 4:08 PM  
**To:** Christine Burns  
**Cc:** Dennis Furton  
**Subject:** Tree and Canopy Removal

As a proud graduate of SLHS, Class of 1965, I ask that you find a way to save the tree and the canopy also. I remember lining up for graduation and enjoying the shade from both the tree and the canopy also. It is a vivid memory and I would hope that it would become the same for future students. They are both iconic structures and should be preserved. I know a lot of local voters feel the same way as I do. Please rethink your decisions and preserve what we have associated with Spring Lake Schools for so many years. Thank you for your consideration and please pass this email along to your respective councils/boards.

Larry Lemke

## Christine Burns

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**From:** slmorritt@gmail.com  
**Sent:** Thursday, June 11, 2015 6:06 AM  
**To:** Christine Burns  
**Subject:** Save the Tree

Please SAVE THE TREE.... There are ways to keep that tree and not hurt its roots so it can survive. It just breaks my heart that this is even an issue.. and also that the canopy was removed... I'm just emailing you to let you know I AM SUPPORTING SAVE THE TREE !

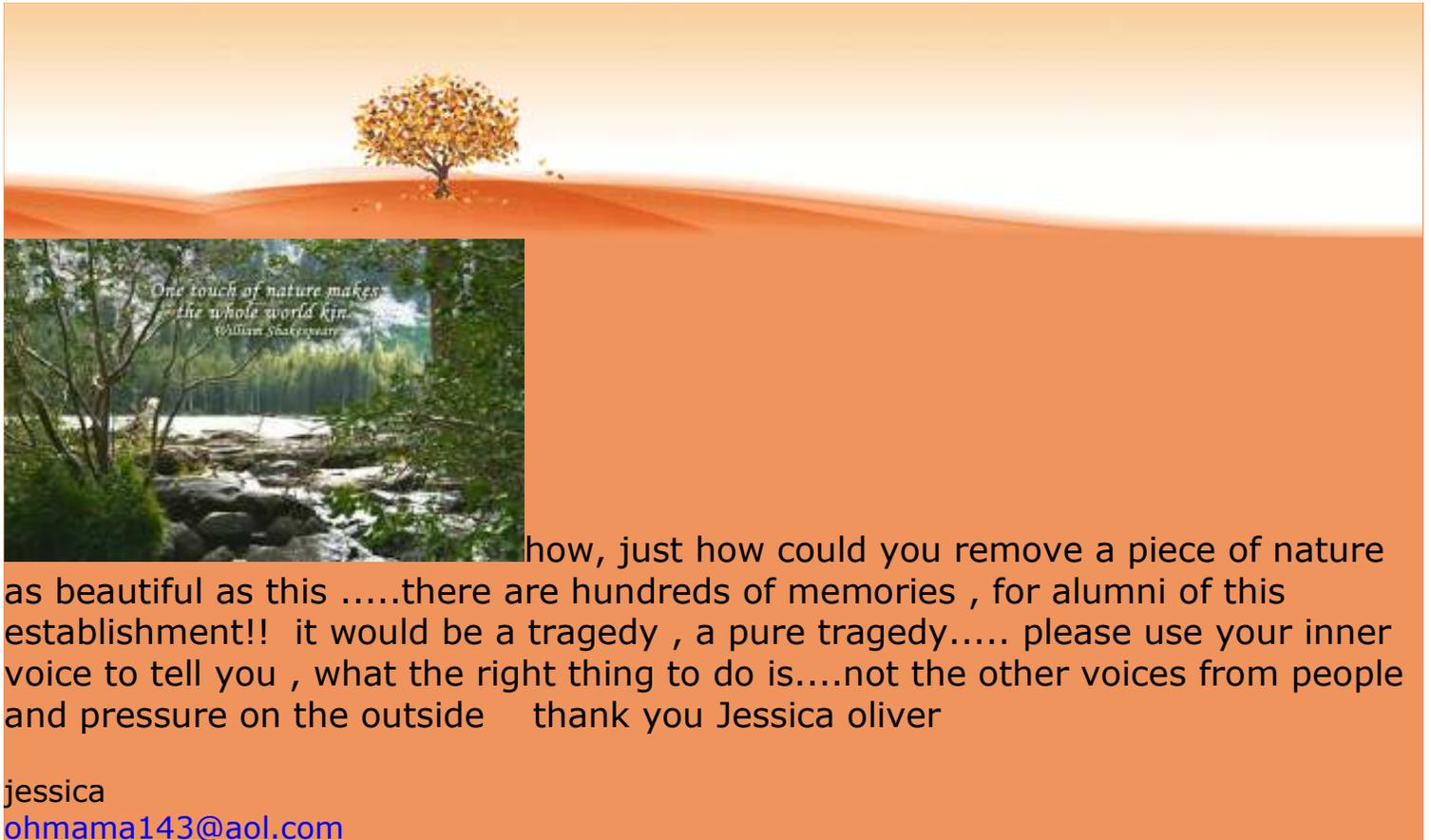
Sandy Boston Morritt  
6836 Harvey  
Spring Lake, MI 49456

Sent from Windows Mail

## Christine Burns

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**From:** jessica <ohmama143@aol.com>  
**Sent:** Friday, June 05, 2015 12:34 PM  
**To:** Christine Burns; dfurton@springlakeschools.org  
**Subject:** tree



## Christine Burns

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**From:** Chad Portenga <chadportenga@gmail.com>  
**Sent:** Monday, June 08, 2015 9:00 AM  
**To:** dfurton@springlakeschools.org; Christine Burns  
**Subject:** Keep the tree!

Mr. Dennis Furton and Ms. Chris Burns:

I am briefly writing you both in a plea to keep "the tree." To those who have not grown up in Spring Lake, graduated from those walls, or walked under its shade, it may just be another tree. To many, many people, it is not just a tree, but part of the history of Spring Lake High School itself.

I urge you to reconsider the removal of the tree and to look into other options. It seems that with the building's layout and current parking, there are several options available, especially considering the fact that none of the students at those buildings are of driving age. That means that the existing parking lot (that was the "Student Lot" back in the early years) could be re-purposed into a parent drop-off and pick-up area. It could also be utilized as bus loading & unloading, freeing the rear driveway for parent drop-off and pick-up.

I realize that these options may not fit the master plan, but it goes to show that with a little thought, there ARE options that could be utilized. You just have to WANT to find them.

Please, take the time to find the other options. This is only a tree.

Wood, leaves, and acorns. But it is a tree that has stood there long before any of us, or our parents and grandparents, were on this earth.

Let's leave it that way!

--

Chad Portenga  
19152 Glendale Circle  
Spring Lake, MI  
Class of 1985

## Christine Burns

---

**From:** Lori Robertson <lorinisaiah@yahoo.com>  
**Sent:** Thursday, June 11, 2015 7:14 PM  
**To:** Christine Burns  
**Subject:** Please save our beautiful Tree! !!

Lori Robertson  
530 Franklin  
class of 1981  
231-855-0680

Isaiah Crockett  
530 Franklin  
class of 2022

I am finding it very difficult to explain to my 11 year old son why this beautiful Tree is in jeopardy of being taken down! "It doesn't look sick Mommy, why does it have to die" He all too well understands the reality of death, after losing his father at the age of two and both of his Grand parents within the last two years. But this just seems so senseless to him as we don't have to let it happen. What do I say to him?? Let me have the Chance to say to him, if you believe in something and stand behind your beliefs one person can make all the difference in the world!! Thank you for your time and consideration in finding an alternative!

[Sent from Yahoo Mail on Android](#)

## Christine Burns

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**From:** doug slagboom <[sirindoug@sbcglobal.net](mailto:sirindoug@sbcglobal.net)>  
**Sent:** Thursday, June 11, 2015 1:11 PM  
**To:** Christine Burns  
**Subject:** Save our tree

Please help save our tree! Don't let them cut it down. It is a piece of Spring Lake history.

Siri Kammeraad class of 1986  
Doug Slagboom Class of 1984

Sincerely,  
Siri  
616-240-4858  
[sirindoug@sbcglobal.net](mailto:sirindoug@sbcglobal.net)

## Christine Burns

---

**From:** umphreyc123@gmail.com  
**Sent:** Thursday, June 11, 2015 2:17 PM  
**To:** Christine Burns  
**Subject:** Oak tree

Please due what is right when it comes to a tree of this stature, should you cut it down and it will eventually be forgotten but by leaving this tree the council and tree will be remembered in a very positive manner.  
Thank you for your time and thought,

Chris Umphrey class of 88

Sent from my Sprint phone

## Christine Burns

---

**From:** kjwagar@alaska.net  
**Sent:** Wednesday, June 10, 2015 4:08 PM  
**To:** Christine Burns  
**Subject:** Save a ove 100 year old tree.

From Kristin Twa Wagar, SLHS 1966 second graduating class in the new high school building and campus that you all seems so ready to rip apart.

To destroy a 100+ year old tree for 2 car spaces is obscene. Also in order to present a cooperative front, in view of the switch in plans after the public gave their blessing to the other plan I believe it would be a good idea to have a referendum on this issue. Because the bad feelings you are going to incur by destroying the tree are not going to go away after it is cut down. I as well as many whose families settled the area of Spring Lake go back many years, my parents voted for the school, my grandparents and their grandparent (Vinks, Chittendens Katts) were here about the time that tree took root. It has lived longer than they did but my parents (Marj Twa 89) remember that tree and she has lived here all of her life.

God has cared for these trees, saved them from drought, disease, avalanches, and a thousand tempests and floods. But he cannot save them from fools.  
John Muir

**Village Council  
Village of Spring Lake  
Spring Lake, Michigan**

Council member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, moved the adoption of the following resolution:

**RESOLUTION NO: 2015-08**

**A RESOLUTION TO ADOPT THE VILLAGE OF SPRING LAKE  
2015/2016 ANNUAL BUDGET**

**WHEREAS**, pursuant to the laws of the State of Michigan governing General Law Villages, the State Budget Act and the Village Charter, the following Resolution for Fiscal year July 1, 2015 to June 30, 2016, is hereby submitted for adopting; and

**WHEREAS**, it has been determined that the following property taxes, State shared revenues, rates, charges and transfers shall be available and necessary for the 2015/2016 budget year;

**REVENUES:**

<b>NO. FUND</b>	<b>PROPERTY TAX <u>2015/16</u></b>	<b>REVENUES <u>TOTAL</u></b>
101 GENERAL	\$853,444	\$1,370,445
202 MAJOR STREETS		\$ 154,169
203 LOCAL STREETS		\$ 116,616
204 ROAD MILLAGE		\$ 52,000
207 POLICE DEPT		\$ 429,350
208 PUBLIC IMPROVEMENT		\$ 5,500
218 NON-MOTORIZED PATHWAYS		\$ 87,000
236 CENTRAL BUSINESS DISTRICT		\$ 494,534
249 BUILDING DEPARTMENT		\$ 57,525
296 TIFA	\$277,894	\$ 541,229
390 GO CAPITAL BOND DEBT	\$102,005	\$ 102,005
590 SEWER		\$ 450,750
591 WATER		\$ 409,242
661 CENTRAL EQUIPMENT		\$ 138,018

**TOTAL REVENUES**

**\$4,408,383**

**EXPENDITURES:**

**101 GENERAL FUND**

**101 ACTIVITY**

**PROPOSED 15-16**

000 GENERAL SERVICES	\$ 45,000
101 VILLAGE COUNCIL	\$ 11,505
172 VILLAGE MANAGER	\$ 80,417
210 LEGAL SERVICES	\$ 11,800
215 CLERK/TREASURER	\$ 181,300
226 STORM WATER SYSTEM	\$ 16,031
265 VILLAGE HALL AND GROUNDS	\$ 65,131
270 BARBER STREET SCHOOL BUILDING	\$ 21,135
282 FORESTRY	\$ 17,420
301 POLICE DEPARTMENT	\$ 413,000
336 FIRE DEPARTMENT	\$ 1,350
381 ZONING/PLANNING	\$ 72,791
441 DEPT OF PUBLIC WORKS	\$ 121,480
441 CORRIDOR MAINTENANCE	\$ 12,500
450 STREET LIGHTING	\$ 15,200
551 TANGLEFOOT PARK	\$ 65,646
553 CENTRAL PARK	\$ 62,094
555 MILL POINT PARK	\$ 54,503
557 LAKESIDE BEACH	\$ 20,836
692 PARK MAINTENANCE	\$ 25,076
857 COMMUNITY PROMOTIONS	\$ 28,230
941 OTHER	\$ 12,595

**SUB TOTAL-GENERAL FUND**

**\$1,355,220**

**202 MAJOR STREETS**

**202 ACTIVITY**

**PROPOSED 15-16**

451 CONSTRUCTION	\$ 1,550
463 ROUTINE STREET MAINTENANCE	\$ 59,366
478 WINTER MAINTENANCE	\$ 39,791
480 STATE TRUNKLINE MAINTENANCE	\$ 43,421
482 ADMINISTRATION	\$ 8,154

**SUB TOTAL**

**\$152,282**

**203 LOCAL STREETS**

**203 ACTIVITY**

**PROPOSED 15-16**

451 CONSTRUCTION	\$ 42,500
463 ROUTINE STREET MAINTENANCE	\$ 29,222
478 WINTER MAINTENANCE	\$ 37,607
482 ADMINISTRATION	\$ 7,126

**SUB TOTAL**

**\$116,455**

**REMAINING FUNDS**

**FUND DESCRIPTION**

**PROPOSED 15-16**

204 ROAD MILLAGE	\$ 52,000
207 POLICE DEPARTMENT	\$ 427,742
208 PUBLIC IMPROVEMENT	\$ 5,500
218 NON-MOTORIZED PATHWAYS	\$ 79,075
236 CBDDA	\$ 494,534
249 BUILDING DEPARTMENT	\$ 52,016
296 TAX INC. FINANCE AUTHORITY	\$ 541,229
390 GENERAL OBLIGATION CAPITAL BOND DEBT	\$ 102,005
590 SEWER FUND	\$ 653,071
591 WATER FUND	\$ 503,542
661 CENTRAL EQUIPMENT FUND	\$ 332,293

**SUB TOTAL**

**\$2,767,153**

**GRAND TOTAL 15-16 PROPOSED BUDGET**

**\$4,867,064**

**IT IS FURTHER ORDERED** that upon acceptance of the Village Assessment Roll, the Village Council shall review this budget and pass, pursuant to the Village Charter and State laws governing General Law Villages, by Resolution the required Millage Rate that generates the required Property Tax amounts as set forth in this Financial Plan for the Fiscal Year July 1, 2015 to June 30, 2016.

**IT IS FURTHER ORDERED** upon setting the Village Tax Rate, the Village Clerk/Treasurer shall proceed to collect the sums ordered in accordance with the Village Charter and the laws of the State of Michigan.

**FURTHERMORE** it is ordered that the Village Manager shall be designated the Chief Financial Officer of the Village in accordance with the State Uniform Budget Act

and shall implement this Financial Plan as adopted or amended in accordance with generally accepted accounting principles and the State Budget Act.

**YEAS:**

**NAYS:**

**ABSENT:**

**RESOLUTION NO. 2015-08 DECLARED ADOPTED.**

**Dated:** June 15, 2015

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Marvin Hinga, Clerk/Treasurer

**2015 Tax Rate Request (This form must be completed and submitted on or before September 30, 2015)**

**MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

**Carefully read the instructions on page 2.**

County(ies) Where the Local Government Unit Levies Taxes	2015 Taxable Value of ALL Properties in the Unit as of 5-26-15
Local Government Unit Requesting Millage Levy	For LOCAL School Districts: 2015 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

**This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2015 tax roll.**

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2014 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2015 Current Year "Headlee" Millage Reduction Fraction	(7) 2015 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized

Prepared by	Telephone Number	Title of Preparer	Date
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<b>Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2015 for instructions on completing this section.</b>	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary			
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President			

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

# Instructions For Completing Form 614 (L-4029) 2015 Tax Rate Request, Millage Request Report To County Board Of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

**Column 1: Source.** Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

**Column 2: Purpose of millage.** Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 3 of 2015 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

**Column 3: Date of Election.** Enter the month and year of the election for each millage authorized by direct voter approval.

**Column 4: Millage Authorized.** List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

**Column 5: 2014 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback.** Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The **2014** permanently reduced rate can be found in column 7 of the **2014** Form L-4029. For operating millage approved by the voters after April 30, 2014, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

**Column 6: Current Year Millage Reduction Fraction.** List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2015 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2015 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2015. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

**Column 7: 2015 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback.** The number in column 7 is found by multiplying column 5 by column 6 on this 2015 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

**Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization).** List the millage rollback fraction for 2015 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 3 of 2015. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

**Column 9: Maximum Allowable Millage Levy.** Multiply column 7 (2015 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

**Column 10/Column 11: Millage Requested to be Levied.** Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 3 of 2015. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004 regarding the change in the collection date of certain county taxes.

**Column 12: Expiration Date of Millage.** Enter the month and year on which the millage will expire.

**VILLAGE OF SPRING LAKE  
OTTAWA COUNTY, MICHIGAN**

Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_,  
moved the adoption of the following resolution:

**RESOLUTION NO. 2015-09**

**A RESOLUTION TO ESTABLISH THE MILLAGE RATE  
FOR REAL AND PERSONAL PROPERTY IN THE  
VILLAGE OF SPRING LAKE FOR THE  
FISCAL YEAR 2015 - 2016**

**WHEREAS**, Article VIII of the Village Charter; Financial Procedures, Section 8.05 Village Council Action on Budget states:

- (a.) The Village Council shall publish a general summary of the budget and a notice stating:
- 1) The times and places where copies of the message and budget are available for inspection by the public, and
  - 2) The time and place, not less than two weeks after such publication, for a public hearing on the budget.

**WHEREAS**, The public notice of a public hearing to be held this date on the 2015/16 budget for the Village of Spring Lake was published in The Grand Haven Tribune; and

**WHEREAS**, by Resolution 2015-08 the Village Council approved of the budget for fiscal year 2015/16 and which was the subject of the public hearing held this date; and

**WHEREAS**, Chapter VIII of the Village Charter; Financial Procedures, Section 8.05C Adoption states: "The Village Council shall adopt the budget on or before the fifteenth day of June"; and

**WHEREAS**, Chapter IX of the Village Charter; Taxation, Section 9.02 Limit of Direct Property Taxation states: "The annual general ad valorem tax levy for municipal purposes shall not exceed 2.0 percent (20mills) of the assessed value of real and personal property in the Village"; and

**WHEREAS**, the Village Council in the Village of Spring Lake Budget for 2015/16 (Resolution No. 2015-09 approved to raise the following Property Tax Revenue:

General Operating	\$ 853,444
Debt Retirement	\$ 116,420
Harbor Transit	\$ 52,498

Tax Increment Finance Authority                      \$ 269,258

**NOW, THEREFORE, BE IT RESOLVED:**

**That,** the Village Council does hereby levy the follow Millage Rate on all real and personal property subject to taxation within the Village of Spring Lake for the purpose of generating the required Property Tax amounts as set forth in the Financial Plan for Fiscal Year July 1, 2015 to June 30, 2016 for the Village of Spring Lake:

	<u><b>Millage Rate</b></u>
General Operating	9.50
Debt Retirement	<u>.86</u>
<b>Total</b>	<b>10.36</b>

**YEAS:**

**NAYS:**

**ABSENT:**

**RESOLUTION NO. 2015-09 DECLARED ADOPTED.**

**Dated: June 15, 2015**

---

Marvin Hinga, Clerk/Treasurer

# LIFESTYLES

## Man's inaction speaks louder than his reassuring words

**DEAR ABBY:** I am 22. I met my boyfriend, "Jordan," in college. We live together with a roommate.

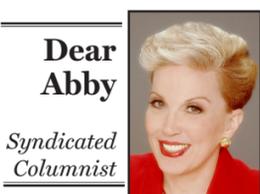
Throughout our relationship, there have been times when Jordan was inconsiderate and didn't seem to put much effort into it. Sometimes he says he's going to be out "late." Then he ends up staying out all night without letting me know he's not coming home. He has done this quite a few times. His excuse is that I am supposed to call to hound him, and ask where he is and when he's coming home.

He's often not respectful of my time and comes home hours after he says he will. Most of the time he's out with friends I know, but I am losing trust and feel less important.

When we ARE spending time together, the relationship is great. Jordan is the one person I feel I can live with. We don't get annoyed with each other, have the same sense of humor and common interests and hobbies.

I have tried many times to get the point across that he doesn't make me feel like a priority. He tells me he cares and that I'm "the one." Where do I draw the line because he fails to back up his words with actions? — **LOW-RANKING GIRLFRIEND IN CALIFORNIA**

**DEAR LOW-RANKING:** Draw the line now and remove your blinders. Although you say you don't get annoyed with each other, it seems you are plenty annoyed with Jordan, and you have a right to be. You are being treated



**Dear Abby**  
Syndicated Columnist

like your feelings don't matter.

You are not his mother and you shouldn't have to "hound" him. When a boyfriend stays out all night, it is cause for concern. And that his actions and his words don't match means that he's not being truthful. Prepare yourself for the inevitable because it's coming.

**DEAR ABBY:** I am annoyed by how sexist the conversation is in regard to weddings. It is always HER day, HER wedding, all about HER. It's like the groom is

just a check in the box. Nearly everyone forgets that this is one of the most important events in the groom's life, too, and he has an equal investment in the event.

As for our own wedding, there were no brides involved — just us two grooms, our minister friend who officiated, plus all our friends and family who celebrated with us. Both of us were involved in the planning and execution of our wedding from beginning to end, and the entire process was so meaningful to us. Now I feel bad for our straight male friends whose involvement in their own weddings gets completely discounted.

Please stay vigilant, Abby. Remind people that it is THEIR day, THEIR wedding, and all about THEM. — **EQUAL OPPORTUNITY IN**

**RHODE ISLAND DEAR EQUAL OPPORTUNITY:** Your point is well taken. However, in generations past, traditionally the bride's parents paid for the wedding. The groom had little to do with the planning — and few, if any, of them objected to it or wanted more responsibility. Today, because couples marry later and brides often have incomes of their own, it is far more common for couples to pay for their weddings and plan them together.

*Dear Abby is written by Abigail Van Buren, also known as Jeanne Phillips, and was founded by her mother, Pauline Phillips. Contact Dear Abby at www.DearAbby.com or P.O. Box 69440, Los Angeles, CA 90069.*

## COMMUNITY CALENDAR

### SATURDAY, JUNE 6

**Alcoholics Anonymous** - 7:30 a.m., noon, 4 p.m., 6 p.m., 8 p.m. Alano Club, 419 Fulton Ave., Grand Haven. Closed meeting, nonsmoking.  
**Grand Haven Farmers Market** - 8 a.m. to 1 p.m. at Chinook Pier, 301 N. Harbor Ave.  
**Aviation Association Meeting** - 9 a.m. at Grand Haven Memorial Airport, 16446 Comstock St.  
**Pigeon River Kayak Trip** - 9 a.m. to 12:30 p.m. Location identified upon registration. No experience is needed. Pre-registration required. Cost: \$8, \$26 for kayak rental.  
**Dementia Caregiver Support Group** - 10-11:30 a.m. at Grand Pines (billiard room) 1410 S. Ferry St., Grand Haven.  
**Al-Anon** - 10 a.m. at Alano Club, 419 Fulton Ave., Grand Haven. Nonsmoking.  
**Alcoholics Anonymous** - Noon at Swiss Village Alpine Lodge, 18280 Alpine Court, Spring Lake Township. Closed meeting.  
**Men's Open Basketball** - 12-2 p.m. at Lakeshore Middle School Gym, 900 Cutler St., Grand Haven. Fee: \$3 for residents, \$5 for nonresidents.  
**Lakeshore Recovering Couples Anonymous** - 7-8:30 p.m. at St. Paul's United Church of Christ, 1401 S. Griffin St., Grand Haven.  
**Line Dancing with West Michigan Bootscoters** - 7-10:30 p.m. at Elks Lodge, 15 S. Third St. (second floor), Grand Haven. Adults, \$5; students, \$3.  
**Movies on the Deck: "Saving Private Ryan"** - 9:30 p.m. at USS LST 393 Veterans Museum, 560 Mart St., Muskegon.

### SUNDAY, JUNE 7

**Alcoholics Anonymous** - 7:30 a.m., 9:30 a.m., noon, 4 p.m., 6 p.m., 8 p.m. at Alano Club, 419 Fulton Ave., Grand Haven. Closed meeting, nonsmoking.  
**Sunday Art Market** - 11 a.m. to 2 p.m. under the green awning at Chinook Pier, Grand Haven.  
**Pedaling for Parkinson's Ride** - 1 p.m. at Heritage Landing, Western Ave., Muskegon. Registration starts at noon, followed by the Zumbathon at 12:30 p.m.  
**Loving Spoonfuls Meal Ministry** - 1-2 p.m., St. John's Episcopal Church, 524 Washington Ave., Grand Haven.  
**Sunday Family Hike** - 2-3 p.m. at Hemlock Crossing, 8115 W. Olive Road, West Olive.  
**Peter Mulvey Concert** - 7:30 p.m. on the deck of the Loeks Retreat Center at Camp Blodgett, 10451 Lakeshore Ave., West Olive. Gates open at 6 p.m.

### MONDAY, JUNE 8

**Alcoholics Anonymous** - 7:30 a.m., noon, 4 p.m., 6 p.m., 8 p.m., at Alano Club, 419 Fulton Ave., Grand Haven. Closed meetings.  
**Family Planning Clinic** - 8 a.m. to 6 p.m. by appointment only at Ottawa Department of Public Health, 1207 S. Beechtree St., Suite B, Grand Haven.  
**Tai Chi** - 10 a.m. at Four Pointes, 1051 S. Beacon Blvd., Grand Haven.  
**Alcoholics Anonymous** - Noon at Swiss Village Alpine Lodge, 18280 Alpine Court, Spring Lake Township. Closed meeting.  
**Rotary Club of Grand Haven** - Noon at Grand Haven Community Center, 421 Columbus Ave.

**Women's Support Group** - 12-1 p.m. at Tri-Cities Ministries, 120 S. Fifth St., Grand Haven. Fee: \$5 per group session.  
**Zumba Gold** - 1 p.m. at Four Pointes, 1051 S. Beacon Blvd., Grand Haven.  
**Drawing** - 2:30 p.m. at Four Pointes, 1051 S. Beacon Blvd., Grand Haven.  
**Kids Chess Club** - 4-5:30 p.m. at Spring Lake District Library, 123 E. Exchange St.  
**Pickleball** - 4-6 p.m. at Christian Conference Grounds, 12253 Lakeshore Ave., Grand Haven Township.  
**Homebuyer Workshop: Session One** - 6-9 p.m. at Grand Haven Community Center, 407 Columbus Ave. Pre-registration required.  
**Bingo** - 6 p.m. at Knights of Columbus, 1416 Washington Ave., Grand Haven.  
**Bingo** - 6-8 p.m. at Coopersville Farm Museum and Event Center, 375 Main St.  
**Lighthouse Quilters** - 6:30 p.m. at United Methodist Church of the Dunes, 717 Sheldon Road, Grand Haven.  
**Storytime** - 6:30-8 p.m. at Loutit District Library, 407 Columbus Ave., Grand Haven.  
**Women's AA Meeting** - 7 p.m. at Swiss Village, Alpine Lodge, 18280 Alpine Court, Spring Lake Township.  
**Al-Anon/Al-Ateen Family Support** - 7:30 p.m. at St. John's Episcopal Church, 524 Washington Ave., Grand Haven. Al-Ateen is for ages 10-18.  
**Alcoholics Anonymous** - 7:30 p.m. at First Presbyterian Church, 508 Franklin Ave., Grand Haven. Closed meeting.  
*Want to promote your upcoming event? Send an email to the Tribune of your event with time, date and address to: events@grandhaventribune.com.*

## GH woman helps provided condoms for Venezuela

More than 12,000 condoms are making their way to Venezuela, thanks to Barbara Lee, a Grand Haven resident and advocate of healthy sexual education.



Lee

Crashing oil prices and resulting import restrictions have made condoms in Venezuela nearly impossible to come by. In fact, they're being sold online for as much as \$755 a box. Lee was alarmed at reports she read about the crisis and decided to try to do something about it. For Lee, this was not a matter of economics or politics but an issue of human rights. "Is it a problem," she asked, "that should be viewed through the lens of profit and loss and our usual stance of pointing fingers of blame at what we cannot control? Or is it the kind of problem we would engage in if we chose to believe that every person has the right to

protect themselves from sexually transmitted disease and unplanned pregnancy?"

Lee's research led her to the Center for Biological Diversity and its Endangered Species Condom program. Lee contacted the Center to see if there was any way it could help support efforts to get condoms to Venezuela.

The response was everything Lee could have hoped for. The Center was willing to donate 12,000 condoms and asked Lee to coordinate the effort with clinics in Venezuela.

"This may have started as an economic policy issue, but when contraception is unavailable, it becomes a threat to public health, reproductive rights, families and biodiversity," said Stephanie Feldstein, population and sustainability director at the Center. "While 12,000 condoms won't be able to meet the country's need, we hope it will help draw attention to the urgency of the situation in Venezuela."

Coordinating this donation with an agency that could help distribute

the condoms was key, so Lee got in touch with Dr. Fernando Bianco of the Psiquiatria Clinica Asociacion Civil (Civil Association of Clinical Psychiatry).

"Our foundation wants to express its word of recognition and appreciation for the donation of such a

large amount of condoms for free distribution in our sex clinics and family planning facilities here in Venezuela," Dr. Bianco said. "We are in a desperate predicament now due to the deficit of birth control in our country, and we deeply appreciate this initiative and intervention."

### CITY OF FERRYSBURG NOTICE OF PUBLIC HEARING PROPOSED 2015-2016 CITY BUDGET

The Ferrysburg City Council will hold a public hearing on Monday, June 15, 2015, at or after 7:30 p.m. at Ferrysburg City Hall, 17290 Roosevelt Road, Ferrysburg, Michigan. The purpose of the public hearing will be to receive oral and written comments on the Proposed 2015-2016 City Budget.

**The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this public hearing.**

A copy of the Proposed 2015-2016 City Budget is available for public inspection at Ferrysburg City Hall during regular office hours.

Debbie Wierenga, CMC  
City Clerk  
June 8, 2015

**Need extra cash? Sell your stuff!**  
**Tribune Classifieds 842-0100**



**DATE: Sunday, June 7**  
**TIME: 11am - 2pm**  
**LOCATION: Harbor Drive and First Street**

*A perfect venue for established and emerging artists, the art market will feature fine art and high-end crafts from West Michigan. Artists begin set-up earlier and welcome early sales.*

**"Like us" on Facebook: www.facebook.com/ghsundayartmarket**

### NOTICE OF PUBLIC HEARING

#### VILLAGE OF SPRING LAKE

MONDAY, JUNE 15, 2015 AT 7:00 P.M.

Barber School Community Building  
102 W. Exchange Street, Spring Lake, Michigan

PROPOSED OPERATING BUDGET FOR

JULY 1, 2015 TO JUNE 30, 2016

PLEASE TAKE NOTICE that on Monday, June 15, 2015 at 7:00 p.m., at the Barber School Community Building, 102 West Exchange St, Spring Lake, Michigan, the Village Council of Spring Lake will hold a Public Hearing to consider adoption of the Proposed Operating Budget for the Village of Spring Lake for the fiscal year beginning July 1, 2015, and ending June 30, 2016.

**The proposed property tax millage rate to be levied to support the proposed budget will be a subject of this hearing.**

**The total proposed property tax millage rate is 10.3600 mills.**

**The proposed property tax millage rate for operations is 9.5000 mills.**

**The proposed property tax millage rate for debt service is 0.8600 mills.**

A copy of the proposed fiscal year Budget 2015 - 2016 is available for public inspection at the office of the Village Clerk/Treasurer on any day of the week except Saturdays, Sundays, and holidays, between the hours of 8:00 a.m. to 5:00 p.m.

The Village of Spring Lake will provide necessary and reasonable auxiliary aids and services at this hearing, such as signers for hearing-impaired persons and audiotapes of printed materials for visually impaired persons, upon receipt of five (5) days prior notice. Disabled persons requiring such auxiliary aids or services should so notify the Village of Spring Lake by contacting the Village Clerk/Treasurer at 102 West Savidge Street, Spring Lake, Michigan 49456, (telephone (616) 842-1393).

Marvin Hinga  
Village Clerk/Treasurer

## Hospice of North Ottawa Community Volunteer Training

Not only is volunteering a way for individuals to help their neighbors and enhance their communities, it also provides opportunities for youth to develop valuable skills, older Americans to remain healthy by being active and connected to their community, and adults to share their professional expertise.

Hospice of North Ottawa Community has a need for a variety of volunteers. Please consider joining our in-depth volunteer orientation and training program. We are currently seeking:

- Caregiver Respite Providers
- Licensed Massage Therapists
- Licensed Cosmetologists
- Men & Women for Companionship Visits
- Hospice House Hospitality Volunteers
- Handymen

**When: Monday June 15 & 22, 10:00 am to 2:00 pm, attendance is required for both days.**

**Where: NOCHS' South Beacon Plaza Location, Community Room at 1071 S. Beacon Blvd, Grand Haven.**

Next to Urgent Care and Four Pointes (formerly North Ottawa County Council on Aging)

**Please contact us prior to the first session to start the volunteer enrollment process.**

**For more information or to register:**

Please contact Kristyn Ireland, Manager of Volunteer Services

at (616) 847-5215 or kireland@noch.org

**Pre-registration is required.**



North Ottawa Community Health System

Village of Spring Lake  
 October 27, 2014  
 Enclosure: Intent to Award Approved Budget Amounts

**Combined Village and Township Hall**

Below is the approved budget for your grant project. Please note, all feasibility studies were funded at 25%. We have assigned budget categories to each of your original budget line items. Please use these categories when submitting your reimbursement requests.

Budget Category	Budget Description	Application Budget Amount	Intent to Award Budget Amount	Comments
Infrastructure/Equipment	Village Hall Renovations	\$27,000.00	\$27,000.00	
Contracted Services	Township Hall Relocation	\$9,000.00	\$9,000.00	
	Township Hall Demolition	\$36,000.00	\$ .00	Denied
	Parking Lot Construction	\$72,000.00	\$ .00	Denied
Infrastructure/Equipment	Server/Phone Upgrades (Village Hall)	\$18,000.00	\$18,000.00	
	Technology Upgrades (Barber School)	\$18,000.00	\$ .00	Denied
	Public Safety Relocation	\$500,000.00	\$ .00	Denied
	<b>Budget Total</b>	<b>\$680,000.00</b>	<b>\$54,000.00</b>	

\*Reimbursement requests must include copies of invoices and cancelled checks (or equivalent) supporting the costs.

# June

To: Village President Jim MacLachlan & Council Members

From: Chris Burns, Village Manager

Date: 6/12/2015

Re: Department Report

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**Coast Guard Festival Tickets** – Any Council Member wishing to pre-order tickets for Coast Guard Festival should use the attached form.

**FOIA Appeal** – Mr. B. Elliot Grysen submitted a FOIA appeal regarding the All Shores Wesleyan Church Issue. The appeal and President MacLachlan’s response are attached.

**Regional Planning** – Mr. Dave Bee delivered the Comprehensive Economic Development Strategy on behalf of the West Michigan Regional Planning Commission (*attached.*)

**Tanglefoot Thank You** – Tanglefoot residents Patty & Ron Feenstra sent a nice “thank you” for all the work that has been done thus far on the park and complimenting Wally. The tree that was planted near their site in observance of Arbor Day has been deemed dead. It will be replaced by the nursery where it was purchased.

**Village Manager’s Calendars** – Attached please find my June & July calendars. Please note that I will be out of the office for the MML Workers Compensation Board of Directors meeting June 17-19, 2015. This month, I will also be trying to burn up vacation time that I cannot carry over.



*Grand Haven*  
**COAST GUARD festival**



COAST GUARD CITY, USA  
*Honoring the Men and Women of the United States Coast Guard*

Village of Spring Lake

JUN 10 2015

Received

June 8, 2015

To whom it may concern,

I am sending to you a special ticket voucher for the 2015 Grand Haven Coast Guard Festival events. Please make copies and distribute to those who are interested in purchasing their tickets in advance.

Thank you,

Dawn Davis  
Ticketing Coordinator  
Grand Haven Coast Guard Festival

**GRAND HAVEN COAST GUARD FESTIVAL 2015 TICKET ORDER FORM  
SPECIAL TICKET ORDER FORM**

NAME: \_\_\_\_\_

**SCHEDULE OF EVENTS**

**FRIDAY JULY 24<sup>TH</sup>** -- Soul'd Out -- 8 P.M. \$5 GENERAL ADMISSION

NUMBER OF TICKETS \_\_\_\_\_

**SATURDAY JULY 25<sup>TH</sup>** -- PLAYING OUT LOUD -- FREE SEATING FOLLOWING KID'S PARADE

BLUE WATER KING BAND (COUNTRY) -- 8 P.M. \$10 GENERAL ADMISSION

NUMBER OF TICKETS \_\_\_\_\_

**MONDAY JULY 27<sup>TH</sup>** -- FESTIVAL IDOL -- 7 P.M. \$5 GENERAL ADMISSION CHILDREN UNDER 5 FREE

NUMBER OF TICKETS \_\_\_\_\_

**TUESDAY JULY 28<sup>TH</sup>** -- GRAND CITY SKIERS -- 7 P.M. \$5 GENERAL ADMISSION

NUMBER OF TICKETS \_\_\_\_\_

SEA CRUISERS PLAYING AT STREET DANCE FOLLOWING WATER SKI SHOW -- FREE

**WEDNESDAY JULY 29<sup>TH</sup>** -- THE NEVERLY BROTHERS -- 8 P.M. \$5 GENERAL ADMISSION

NUMBER OF TICKETS \_\_\_\_\_

RETIRES DINNER 5 P.M. -- RETIRES FREE -- SPOUSE OR GUEST \$12 (MAXIMUM 4 TICKETS)

NUMBER OF TICKETS \_\_\_\_\_

**THURSDAY, JULY 30<sup>TH</sup>** -- TOPPERMOST BEATLES TRIBUTE -- 8 P.M. \$10 GENERAL ADMISSION

NUMBER OF TICKETS \_\_\_\_\_

**FRIDAY, JULY 31<sup>ST</sup>** -- THE UNITED STATES COAST GUARD BAND -- FREE ADMISSION

NUMBER OF TICKETS \_\_\_\_\_

**SATURDAY, AUGUST 1<sup>ST</sup>** -- KAREN DURANT -- SIMPLY THE BEST & GRAND FINALE -- 8 P.M. \$20

NUMBER OF TICKETS \_\_\_\_\_

**PLEASE RETURN VOUCHER TO THE FESTIVAL OFFICE OR DAWN DAVIS NO LATER THAN JULY 1, 2015  
CALL IF YOU HAVE QUESTIONS: DAWN DAVIS 616-402-8808**

Village: Keep original and provide copy of both sides, along with Public Summary, to requestor at no charge.

Village of Spring Lake, Ottawa County  
102 West Savidge Street  
Spring Lake, MI 49456  
Phone: (616) 842-1393

Denial Form

### Notice of Denial of FOIA Request

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request No.: 2 Date Received: 6-2-2015 Check if received via:  Email  Fax  Other Electronic Method  
Date of This Notice: 6-5-2015 Date delivered to junk/spam folder: \_\_\_\_\_  
(Please Print or Type) Date discovered in junk/spam folder: \_\_\_\_\_

Name	<u>B. Elliot Grysen</u>	Phone	<u>616 847 2121</u>
Firm/Organization	<u>Grysen &amp; Associates</u>	Fax	<u>616 847 6208</u>
Street	<u>806 River</u>	Email	<u>elliott@grysenlaw.com</u>
City	<u>Spring Lake</u>	State	<u>MI</u> Zip <u>49456</u>

Request for:  Copy  Certified copy  Record inspection  Subscription to record issued on regular basis

Delivery Method:  Will pick up  Will make own copies onsite  Mail to address above  Email to address above  
 Deliver on digital media provided by the Village: \_\_\_\_\_

Record(s) You Requested: (Listed here or see attached copy of original request)

All OR  Part of your request for records has been denied. Please refer to this form for an explanation. If you have any questions regarding this denial, contact Christine at springlakevillage.org

#### Reason for Denial:

1. Exempt from Disclosure: This item is exempt from disclosure under FOIA Section 13, Subsection 9 (insert number), because: legal opinions

2. Record Does Not Exist: This item does not exist under the name provided in your request or by another name reasonably known to the Village. A certificate that the public record does not exist under the name given is attached. If you believe this record does exist, provide a description that will enable us to locate the record: \_\_\_\_\_

3. Redaction: A portion of the requested record had to be separated or deleted (redacted) as it is exempt under FOIA Section 13, Subsection \_\_\_\_\_ (insert number), because: \_\_\_\_\_

A brief description of the information that had to be separated or deleted: \_\_\_\_\_

#### Notice of Requestor's Right to Seek Judicial Review

You are entitled under Section 10 of the Michigan Freedom of Information Act, MCL 15.240, to appeal this denial to the Village Council or to commence an action in the Circuit Court to compel disclosure of the requested records if you believe they were wrongfully withheld from disclosure. If, after judicial review, the court determines that the Village has not complied with MCL 15.235 in making this denial and orders disclosure of all or a portion of a public record, you have the right to receive attorneys' fees and damages as provided in MCL 15.240. (See back of this form for additional information on your rights.)

Signature of FOIA Coordinator: Christine Burns

Date: 06-05-15

## FREEDOM OF INFORMATION ACT (EXCERPT)

Act 442 of 1976

**15.240.amended Options by requesting person; appeal; actions by public body; receipt of written appeal; judicial review; civil action; venue; de novo proceeding; burden of proof; private view of public record; contempt; assignment of action or appeal for hearing, trial, or argument; attorneys' fees, costs, and disbursements; assessment of award; damages.**

Sec. 10.

- (1) If a public body makes a final determination to deny all or a portion of a request, the requesting person may do 1 of the following at his or her option:
  - (a) Submit to the head of the public body a written appeal that specifically states the word "appeal" and identifies the reason or reasons for reversal of the denial.
  - (b) Commence a civil action in the circuit court, or if the decision of a state public body is at issue, the court of claims, to compel the public body's disclosure of the public records within 180 days after a public body's final determination to deny a request.
- (2) Within 10 business days after receiving a written appeal pursuant to subsection (1)(a), the head of a public body shall do 1 of the following:
  - (a) Reverse the disclosure denial.
  - (b) Issue a written notice to the requesting person upholding the disclosure denial.
  - (c) Reverse the disclosure denial in part and issue a written notice to the requesting person upholding the disclosure denial in part.
  - (d) Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the head of the public body shall respond to the written appeal. The head of a public body shall not issue more than 1 notice of extension for a particular written appeal.
- (3) A Council or commission that is the head of a public body is not considered to have received a written appeal under subsection (2) until the first regularly scheduled meeting of that Council or commission following submission of the written appeal under subsection (1)(a). If the head of the public body fails to respond to a written appeal pursuant to subsection (2), or if the head of the public body upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requesting person may seek judicial review of the nondisclosure by commencing a civil action under subsection (1)(b).
- (4) In an action commenced under subsection (1)(b), a court that determines a public record is not exempt from disclosure shall order the public body to cease withholding or to produce all or a portion of a public record wrongfully withheld, regardless of the location of the public record. Venue for an action against a local public body is proper in the circuit court for the county in which the public record or an office of the public body is located has venue over the action. The court shall determine the matter de novo and the burden is on the public body to sustain its denial. The court, on its own motion, may view the public record in controversy in private before reaching a decision. Failure to comply with an order of the court may be punished as contempt of court.
- (5) An action commenced under this section and an appeal from an action commenced under this section shall be assigned for hearing and trial or for argument at the earliest practicable date and expedited in every way.
- (6) If a person asserting the right to inspect, copy, or receive a copy of all or a portion of a public record prevails in an action commenced under this section, the court shall award reasonable attorneys' fees, costs, and disbursements. If the person or public body prevails in part, the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements. The award shall be assessed against the public body liable for damages under subsection (7).
- (7) If the court determines in an action commenced under this section that the public body has arbitrarily and capriciously violated this act by refusal or delay in disclosing or providing copies of a public record, the court shall order the public body to pay a civil fine of \$1,000.00, which shall be deposited into the general fund of the state treasury. The court shall award, in addition to any actual or compensatory damages, punitive damages in the amount of \$1,000.00 to the person seeking the right to inspect or receive a copy of a public record. The damages shall not be assessed against an individual, but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function.

**History:** 1976, Act 442, Eff. Apr. 13, 1977 ;-- Am. 1978, Act 329, Imd. Eff. July 11, 1978 ;-- Am. 1996, Act 553, Eff. Mar. 31, 1997 ;-- Am. 2014, Act 563, Eff. July 1, 2015

**B. ELLIOT GRYSEN, M.D., J.D.**

ATTORNEY AND COUNSELOR AT LAW

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806 RIVER STREET  
SPRING LAKE, MICHIGAN 49456-1953  
www.grysen.com  
(616) 847-2121  
FAX (616) 847-6208  
grysenlawfirm@grysenlaw.com

June 2, 2015

**VIA FAX**

Jim MacLachlan  
Village President  
Village of Spring Lake  
102 W Savidge Street  
Spring Lake, MI 49456

**RE: APPEAL OF PETITIONERS Amended Freedom of Information Request for Public Records Michigan Freedom of Information Act, Public Act 442 of 1976 MCL15.231, et. seq.**

Dear Mr. MacLachlan:

Please consider this a formal appeal of the Village of Spring Lake's May 27, 2015, response to my request for the documents described below.

The following public records in the possession or control of the Village of Spring Lake:

All records starting January 1, 2013 related to Spring Lake Village, and All Shores Wesleyan Church's activities and communications, involving Wesleyan Church's purchase of 214 South Fruitport Road for use as an auto entrance/exit to the Wesleyan Church's property and the creation of a bike path over the residential lot at 214 South Fruitport Road. This includes all minutes of any meetings, official voting records, right of way permits, legal opinions, letters from Spring Lake Village to any party or received by Spring Lake Village involving this use, emails from Spring Lake Village to any party or received by Spring Lake Village involving this use, notes, maps, drawings, applications, permits or any other means of recording meaningful content.

The documents provided by the Freedom of Information Act Officer are deficient and incomplete. There is no listing of documents withheld and the reason the documents were withheld. The documents appear to contain only the records from the Village Manager and do not contain e-mails, attachments, memos, and documents that would be expected from other employees and the Village Council who were involved in this issue. In comparison to the documents provided by the Township of Spring Lake, some of the documents that would be expected in the files or on computer drives in the Village of Spring Lake are not found.

Jim MacLachlan  
Village President  
June 2, 2015  
Page Two

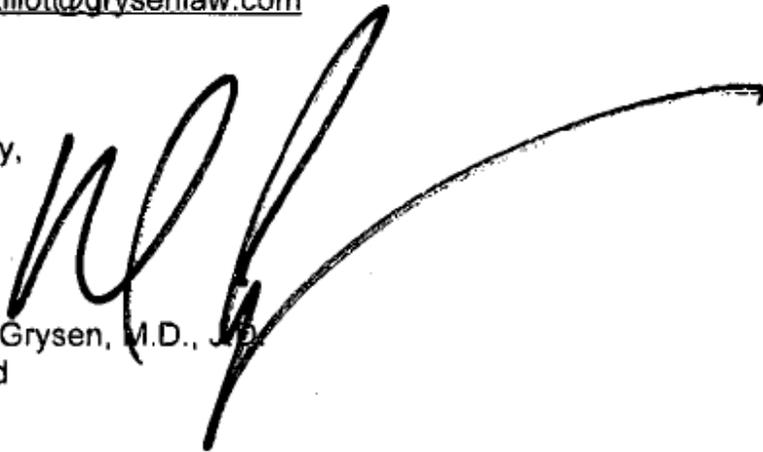
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This is a formal appeal to you as the head of the Village of Spring Lake. You have ten days in which to respond to this appeal.

Please contact me directly with any questions:

Bernard Elliot Grysen  
806 River Street  
Spring Lake, MI 49456  
Ph 616-847-2121  
Fax 616-847-6208  
Email: [Elliot@grysenlaw.com](mailto:Elliot@grysenlaw.com)

Sincerely,



B. Elliot Grysen, M.D., J.D.  
BEG/nsd



102 W. SAVIDGE ST. • SPRING LAKE, MI 49456

PHONE: 616-842-1393 • FAX: 616-847-1393

[www.springlakevillage.org](http://www.springlakevillage.org)

June 10, 2015

B Elliot Grysen, M.D., J.D.  
806 River St.  
Spring Lake, MI 49456

Dr Mr. Grysen:

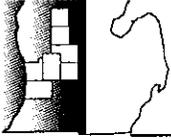
In response to your June 2, 2015 appeal of the FOIA request, I contacted all of the Village department heads as well as all Village Council members requesting that they verify that any communications regarding the 214 S. Fruitport Rd property from January 1, 2013 were provided to our FOIA officer. I understand that in response to my request, the FOIA officer did provide you on June 6, 2015 the pertinent information, along with an explanation of any appropriate denials which may have resulted due to attorney/client privilege.

Although your June 2, 2015 letter states that it is an appeal, it was addressed to me individually rather than to the Village Council, as the head of the Village of Spring Lake, which is required pursuant to statute. Having now verified that all relevant documents were supplied in response to your request, I assume that your appeal is resolved and that the Village of Spring Lake need not take further action. If my assumption is incorrect, and if you do indeed wish to appeal this matter to the Village Council, please make sure to file a proper and timely appeal.

Sincerely,

Jim MacLachlan  
Village President

Cc: Christine Burns  
Bob Sullivan



# **WEST MICHIGAN REGIONAL PLANNING COMMISSION**

1345 Monroe Avenue NW ♦ Suite 255 ♦ Grand Rapids, MI 49505 ♦ (616) 774-8400 ♦ [www.wmrpc.org](http://www.wmrpc.org)

## **MEMORANDUM**

To: Region 8 Governmental Units, Development Organizations, and Others

From: Dave Bee, Director

Date: February 25, 2015

**Subject: Request for Projects – Comprehensive Economic Development Strategy (CEDS)**

The West Michigan Regional Planning Commission (WMRPC) is the designated agency under the U.S. Economic Development Administration (EDA) that prepares and submits the Comprehensive Economic Development Strategy (CEDS) for the Region 8 service area that includes the counties of Allegan, Ionia, Kent, Mecosta, Montcalm, Osceola, and Ottawa. Through this program, the WMRPC assists local governments in planning and funding economic development projects. The WMRPC has served as the local agency since 1973 and has helped bring over \$78 million in EDA investments to Region 8 communities.

Even if your community currently has projects listed in the CEDS, we are requesting that your community complete a Project Submission Form describing the project with the most current information. While this may take a little more effort, it is important to not just roll previous projects forward without making improvements that can make the projects more competitive.

If your community is interested in applying to EDA for funding assistance, please complete the enclosed submission form and forward it to the WMRPC by May 1, 2015 to allow the CEDS Committee time to review the projects at its May 27, 2015 meeting.

Please review the enclosed information to gain an understanding of the types of projects EDA is interested in funding or visit [www.eda.gov](http://www.eda.gov) for additional information.

Listing projects in the CEDS is the first step in the EDA process. After a project is listed, contact the WMRPC to move projects forward. Communities can file an application for an EDA grant any time during the calendar year (EDA reviews submitted projects quarterly) and the WMRPC will work closely with applicants to create a competitive application. If you have any questions or would like more information, please call our offices or contact one of the CEDS Committee representatives from your county.

### **OUR MISSION STATEMENT**

*To assist planning efforts in community and economic development, provide a regional forum for sharing information and ideas, and promote cooperative solutions to regional issues.*

**2015 CEDS PROJECT EVALUATION CRITERIA**

Each project submitted for inclusion in the 2015 CEDS will receive a project ranking against all other projects based on the following information. It is important to provide information as completely as possible, and to provide realistic estimates when solid information is not available. Some of the information is determined by staff at the WMRPC, such as EDA eligibility.

**A. Project Benefits**

**1. EDA Eligibility (For County in which Proposed Project is Located) (Maximum 5 Points)**

- 24 Month Unemployment Rate is at least 1% greater than the national average or the per capita income is not more than 80% of the national average..... 2
- 24 Month Unemployment Rate is at least 175% of the national average or the per capita income is not more than 65% of the national average..... 3
- 24 Month Unemployment Rate is at least 200% of the national average or the per capita income is not more than 60% of the national average..... 4
- 24 Month Unemployment Rate is at least 225% of the national average or the per capita income is not more than 50% of the national average..... 5

**2. Employment (Maximum 15 Points)**

- Projected Number of Full Time Jobs that Address EDA’s Criteria Created Within 3 Years..... 1 point/0.2 percent of county’s 24 mo. Average workforce
- Anticipated Number of Full Time Jobs that Address EDA’s Criteria Retained.....

**3. Ratio of EDA Share of Project Cost to Number of Jobs Created and/or Retained (Maximum 5 Points)**

- Greater than \$37,500 per job..... 0
- \$30,001 - \$37,500 per job..... 1
- \$22,501 - \$30,000 per job..... 2
- \$15,001 - \$22,500 per job..... 3
- \$7,501 - \$15,000 per job..... 4
- \$7,500 or less per job..... 5

**4. Addresses EDA Investment Priorities (see below) (Maximum 6 Points)**

- EDA currently has six investment priorities. A short list is included below and a complete description is provided on page 3. 1 point/ investment priority

**Investment Priorities**

- a. Collaborative Regional Innovation
- b. Public/Private Partnerships
- c. National Strategic Priorities
- d. Global Competitiveness
- e. Environmentally-Sustainable Development
- f. Economically Distressed and Underserved Communities

- 5. Impact of Project on Region (Maximum 5 Points)**
- Project would impact community where project located..... 1
- Project would impact adjacent communities ..... 3
- Project would impact County-wide Population..... 4
- Project would impact Region-wide Population ..... 5

**B. Project Readiness**

- 1. Matching Funds (Maximum 5 Points)**
- Not Secured..... 0
- Secured and Account for less than 30 percent of Total Project Cost..... 2
- Secured and Account for 30-39 percent of Total Project Cost..... 3
- Secured and Account for 40-49 percent of Total Project Cost..... 4
- Secured and Account for 50 percent or more of Total Project Cost..... 5
- 2. Engineering and Project Cost Estimates (Maximum 5 Points)**
- Project Engineering Not Started..... 0
- Project Engineering In-Progress..... 2
- Project Engineering and Cost Estimates Completed..... 5
- 3. Availability of Utilities (Maximum 7 Points)**
- Site has access to adequate public water, sanitary and storm water treatment, all-season road, natural gas, electricity, telephone, and broadband internet services..... 1 Point/Utility
- 4. Ownership (Maximum 5 Points)**
- Public Body has option to purchase property where improvements are proposed..... 2
- Public Body owns property where improvements are proposed or has control/easement of property..... 5

**C. Public and Private Commitment**

- 1. Member of WMRPC (Maximum 5 Points)**
- Community or County is member of WMRPC..... 5
- 2. Project Matches Community Goals (Maximum 5 Points)**
- Project Listed in Previous CEDS Document, but no local Plan..... 2
- Project Listed in Comprehensive Plan and/or Capital Improvements Plan..... 5
- 3. Private Sector Support (Maximum 5 Points)**
- Letter of Intent from Private Sector Businesses..... 3
- Letter of Commitment from Private Sector Businesses..... 5
- 4. Private Sector Investment (Maximum 5 Points)**
- None..... 0
- Less than EDA Investment..... 2
- Equal to or Greater than EDA Investment..... 5
- 5. Regional Cooperation (Maximum 5 Points)**
- Support from Community (Project Submission Form)..... 1
- Letter of Support/Resolution from Adjacent Community *or* County (CEDS Rep. or other)... 3
- Letter of Support/Resolution Adjacent Community *and* County..... 5

## **INVESTMENT PRIORITIES**

Within the parameters of a competitive grant process, all projects are evaluated to determine if they advance global competitiveness, create jobs, leverage public and private resources, can demonstrate *readiness and ability to use funds quickly and effectively* and link to specific and measurable outcomes. To facilitate evaluation EDA has established the following investment priorities:

### **1. Collaborative Regional Innovation**

Initiatives that support the development and growth of innovation clusters based on existing regional competitive strengths. Initiatives must engage stakeholders; facilitate collaboration among urban, suburban and rural (including Tribal) areas; provide stability for economic development through long-term intergovernmental and public/private collaboration; and, support the growth of existing and emerging industries.

### **2. Public/Private Partnerships**

Investments that use both public and private sector resources and leverage complementary investments by other government/public entities and/or non-profits.

### **3. National Strategic Priorities**

Initiatives that encourage job growth and business expansion in clean energy; green technologies; sustainable manufacturing; information technology (e.g., broadband, smart grid) infrastructure; communities severely impacted by automotive industry restructuring; natural disaster mitigation and resiliency; access to capital for small and medium sized and ethnically diverse enterprises; and, innovations in science, health care and alternative fuel technologies.

### **4. Global Competitiveness**

Investments that support high-growth businesses and innovation-based entrepreneurs to expand and compete in global markets.

### **5. Environmentally-Sustainable Development**

Investments that encompass best practices in “environmentally sustainable development,” broadly defined, to include projects that enhance environmental quality and develop and implement green products, processes, and buildings as part of the green economy.

### **6. Economically Distressed and Underserved Communities**

Investments that strengthen diverse communities that have suffered disproportionate economic and job losses and/or are rebuilding to become more competitive in the global economy.

**PROJECT SUBMISSION FORM FOR 2015 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY**

Please return to: <b>West Michigan Regional Planning Commission</b> 1345 Monroe NW, Suite 255 Grand Rapids, MI 49505 (616) 774-8400 Fax (616) 774-0808 E Mail: <a href="mailto:dbee@wmrpc.org">dbee@wmrpc.org</a>	Applicant: _____ Project Title: _____ Project Contact Person: _____ Telephone Number: _____
---	--

**Proposed Project Location**  
 Location of facility:  
 City, Village, or Township: \_\_\_\_\_ County: \_\_\_\_\_

**Project Benefits**  
 Projected number of jobs created: \_\_\_\_\_  
 Anticipated number of jobs retained: \_\_\_\_\_  
 How many of EDA's Investment Policy Guidelines does the project address? (see introductory memorandum)  
 \_\_\_ 1 \_\_\_ 2 \_\_\_ 3 \_\_\_ 4 \_\_\_ 5 \_\_\_ 6  
 Identify employment impacts of project: \_\_\_ Community  
 \_\_\_ Adjacent Communities \_\_\_ County \_\_\_ Region  
**Project Readiness**  
 Matching Funds  
 \_\_\_ Secured \_\_\_ Lacking  
 Engineering & Cost Estimates  
 \_\_\_ Completed \_\_\_ In Progress \_\_\_ Lacking  
 Indicate all available utilities  
 \_\_\_ Water \_\_\_ Sanitary & Storm Water Treatment  
 \_\_\_ All-season Road \_\_\_ Gas \_\_\_ Electric \_\_\_ Telephone  
 \_\_\_ Broadband  
 Identify ownership:  
 \_\_\_ Community/public body owns property to be improved or has control/easement of property  
 \_\_\_ Community/public body has option on property

**Public and Private Commitment**  
 Project listed in Comprehensive Plan, CIP, or similar document/program?  
 \_\_\_ Yes \_\_\_ No \_\_\_ Previous CEDS  
 Identify Planning Document:  
 Following secured from affected firms?  
 \_\_\_ Letter of Intent \_\_\_ Letter of Commitment \_\_\_ None  
 Project will Lead to Private Investment?  
 \_\_\_ Equal to or Greater than EDA Investment \_\_\_ Less EDA Investment \_\_\_ None  
 Project Supported by Adjacent Communities?  
 \_\_\_ Yes \_\_\_ No  
 Project Supported by County?  
 \_\_\_ Yes \_\_\_ No  
**Project Costs:**  
 EDA \_\_\_\_\_  
 State/Local Public \_\_\_\_\_  
 Private \_\_\_\_\_  
 Specify Other \_\_\_\_\_  
 Total \_\_\_\_\_

**Project Description: (Attach Additional Sheets if Necessary)**

## Christine Burns

---

**From:** Christine Burns  
**Sent:** Friday, June 05, 2015 3:32 PM  
**To:** 'pfeenstra@miottawa.org'  
**Subject:** RE: Tanglefoot Park

Thanks so much for the feedback. Typically, we only hear the negative so it's nice to hear if we've done something right. I will be sure to share with Council. Happy Friday!!

**From:** [pfeenstra@miottawa.org](mailto:pfeenstra@miottawa.org) [<mailto:pfeenstra@miottawa.org>]  
**Sent:** Friday, June 05, 2015 3:11 PM  
**To:** Christine Burns  
**Subject:** Tanglefoot Park

Good Afternoon

The bathroom improvements are awesome....the new tree will be perfect when it decides to stop being a slow grower...the park manager amazing!!! Thank you for all that is being done to make Tanglefoot such a great place to be in the summer.

Sincerely,  
Patty and Ron Feenstra

Patty FeenstraRN  
Public Health Nurse  
Communicable Disease/TB Program  
Ottawa County Department of Public Health  
12251 James St.  
Holland, MI 49424  
Phone: 616-393-5747  
Fax: 616-393-5767  
[pfeenstra@miottawa.org](mailto:pfeenstra@miottawa.org)

The logo for the miOttawa Department of Public Health. It features the text "miOttawa Department of Public Health" in a blue serif font. The "mi" is in a smaller, red font. A red horizontal line is positioned below the text.

# July 2015

July 2015							August 2015						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4							1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30	31					

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>Jun 28</b>	<b>29</b>	<b>30</b>	<b>Jul 1</b>	<b>2</b>	<b>3</b>	<b>4</b>
Jun 28 - Jul 4				12:00pm 1:00pm Manager Lunch (OI) 2:00pm 3:00pm Village Plan Group Meeting 5:30pm 7:30pm Rotary Board Meeting (Spri		8:30am 9:30am Meet w/Jim (Chris' Office) 12:00pm 1:30pm Rotary Lunch (SLCC) 5:00pm 8:00pm Shrimp Boil (SLYC) - Christin	8:00am 5:00pm Independence Day
	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
Jul 5 - 11	Bre Burns' Birthday	3:00pm 5:00pm Court Hearing (Grand Haven) 7:00pm 8:30pm Parks & Recreation Meeting (EOC) - Chri		2:00pm 3:30pm PAM/PEP Committee Meeting 2:00pm 3:00pm Village Plan Group Meeting (Village Hall) - Lukas	Brad Burns' Birthday 7:30am 8:30am CBDDA (SLVH EOC) - Christine Burns	8:30am 9:30am Meet w/Jim (Chris' Office) 12:00pm 1:30pm Rotary Lunch (SLCC)	6:00pm 10:00pm Shania Twain Concert (VanAndel Arena) - Christine Burns
	<b>12</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>
Jul 12 - 18		7:00pm 9:00pm Council Work Session (Village Hall)	8:00am 9:30am Economic Development Meeti 7:00pm 8:30pm ZBA Meeting (Barber School)	8:30am 9:00am water bills mailed 2:00pm 3:00pm Village Plan Group Meeting (Village Hall) - Lukas Hill	9:00am 11:00am Circuit Court (Grand Haven 1:30pm 3:00pm LGROW Board of Di 6:00pm 8:00pm Adopt a Highway (West En	8:30am 9:30am Meet w/Jim (Chris' Office) 12:00pm 1:30pm Rotary Lunch (SLCC)	6:00pm 8:00pm Great Gatsby Party (SLYC) - Christine Burns
	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>
Jul 19 - 25		4:00pm 5:00pm Police Commission Meeting (FCH) - Chri 7:00pm 9:00pm Council Meeting (Barber School)	9:00am 9:30am Post Council Wrap Up (SLVH) - Christine Burns	MLGMA Conference (Boyne Mountain) - Christine Burns		8:00pm 10:00pm Bryan Adams Concert (VanAndel Arena) - Christine Burns	2:00pm 5:00pm Kenny Gariglio's Wedding ( 5:00pm 6:00pm Hors D'oeuvres & Spirits ( 6:00pm 12:00am Dinner (1651 E. Stev
	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b>	<b>Aug 1</b>
Jul 26 - Aug 1			7:00pm 9:00pm Planning Commission Meeting (Barber School)	2:00pm 3:00pm Village Plan Group Meeting (Village Hall) - Lukas Hill	5:00pm 7:00pm Coast Guard Dinner (Spring Lake Township) - Christine Burns	8:30am 9:30am Meet w/Jim (Chris' Office) 12:00pm 1:30pm Rotary Lunch (SLCC)	

# June 2015

June 2015							July 2015						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	8	9	10	11	12	13	5	6	7	8	9	10	11
14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30					26	27	28	29	30	31	

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
May 31 - Jun 6	<b>May 31</b>	<b>Jun 1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
		2:00pm 3:00pm Budget Overview (SLVH) - C 2:45pm 3:15pm Meet with Jim TWA - TWA 7:00pm 8:30pm Parks & Recreation Meetin	8:00am 9:00am Action Team meeting (Chamber conference room) - 7:00pm 9:00pm DACC (EOC)	8:30am 9:00am shut off day	7:00pm 10:00pm West Michigan Whitecaps (Fifth Third Ballpark) - William L. Burns	8:30am 9:30am Meet w/Jim (Chris' Office) 12:00pm 1:30pm Rotary Lunch (SLCC) 2:15pm 3:15pm Central 6:00pm 8:00pm School'	10:00am 1:00pm Prescott's Open Hou 6:00pm 8:00pm Dinner w/Colvilles (Grand R 8:00pm 10:00pm Kinky Boots (DeVos) - Chri
Jun 7 - 13	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
	2:00pm 5:00pm Emma Sucheki's Open House (17438 144th, Nunica) - Christine Burns	9:00am 10:00am SLHF 10:00am 11:00am Oak 11:30am 12:00pm DDA 1:00pm 2:00pm Insuran 6:00pm 7:00pm Financ 7:00pm 9:00pm Council	9:00am 9:30am meryn campbell ~ 231-670 10:30am 11:30am TCAN Meeting (Com 12:00pm 1:00pm Lunch 3:30pm 4:30pm Alley P	11:00am 12:00pm Isabel's House Pay R 2:00pm 3:00pm Village Plan Group Meeting 5:30pm 7:00pm 1st Meeting of Beautific	7:30am 9:00am DDA Stuff (SLVH - EOC Room) - Christine Burns	7:00am 8:00am Village - Township Committ 8:30am 9:30am Meet w 12:00pm 1:30pm Rotar 6:00pm 7:30pm Start of 7:30pm 9:00pm Enterta	6:00pm 8:00pm Margarita Mix-off (SLYC) - Christine Burns
Jun 14 - 20	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
	2:00pm 4:00pm Clare Visscher's Open House (6514 Maple Lane, Holland) - Christine Burns	10:30am 3:00pm Girls State (Shaw Hall West - East Lansing) 7:00pm 9:00pm Council Meeting (Barber School)	Vacation Day 3:00pm 4:00pm Sign Equinox Paperwork (Preferred Chevrolet) - Christine Burns	MML W/C Board of Directors (Mackinac Island) - Christine Burns			8:00am 9:00am Spring Lake Heritage Festival 5K (Central Park) - Christine Burns
Jun 21 - 27	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
		Birthdays (Off) Lukas Hill's Birthday	11:30am 1:00pm Chamber Board Meeting (Chamber C 7:00pm 9:00pm Planning Commission Meetin	Vacation Day 11:45am 1:15pm Lunch Catch Up (Daryl's Office - We'll walk d 5:00pm 8:00pm GH Rotary Devine Event	7:00am 8:30am DACC Meeting (SLVH) - Ch 12:00pm 1:00pm Manager's Luncheon 1:30pm 4:30pm GH Young Professionals	8:30am 9:30am Meet w/Jim (Chris' Office) 12:00pm 1:30pm Rotary Lunch (SLCC) 5:00pm 8:00pm GH Rotary Wine Event (	
Jun 28 - Jul 4	<b>28</b>	<b>29</b>	<b>30</b>	<b>Jul 1</b>	<b>2</b>	<b>3</b>	<b>4</b>

# March

To: Village President Jim MacLachlan & Council Members

From: Marvin Hinga, Clerk/Treasurer/Finance Director

Date: 6/12/2015

Re: Department Report

---

**Banking Fees** – As of the end of May, banking fees for the current calendar year are \$587 – an average of \$117/month. For 2014, the average charge to the Village for banking fees was \$321/month. This change is a result of consolidating bank accounts at Chase and a higher earnings credit on balances held at Chase.

**Bike Path Millage** – The Village received its portion (Approximately \$44,000) of the Spring Lake Township Bike Path Millage in May.

**Debt Service Millage** – The current Debt Service Millage is due to expire December 31, 2016. Council will need to decide if the Village will seek a renewal/extension of the millage or raise the Operating Millage to cover the annual bond payments (Approximately \$100,000 per year) for the 2013 Bonds. The last payment on the 2013 Bonds is due January 1, 2028.

PERIOD ENDING 05/31/2015

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Dept 000.000-GENERAL SERVICES						
101-000.000-403.000	CURRENT REAL PROPERTY TAX	955,000.00	0.00	862,543.55	92,456.45	90.32
101-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(4,000.00)	0.00	(3,593.48)	(406.52)	89.84
101-000.000-403.222	REAL PROP TAX CLEARING ACCOUNT	0.00	0.00	0.00	0.00	0.00
101-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	33,000.00	0.00	33,791.68	(791.68)	102.40
101-000.000-417.200	PERSONAL PROPERTY PRIOR YEAR	0.00	0.00	0.00	0.00	0.00
101-000.000-417.222	PERSONAL PROPERTY CLEARING ACCOUNTS	0.00	0.00	0.00	0.00	0.00
101-000.000-451.000	BUSINESS LICENSES & PERMITS	1,000.00	0.00	1,000.00	0.00	100.00
101-000.000-451.100	CABLE TV FRANCHISE FEES	48,000.00	13,066.52	40,228.33	7,771.67	83.81
101-000.000-451.200	CELLULAR TOWER	20,400.00	544.50	20,478.70	(78.70)	100.39
101-000.000-478.250	RIGHT OF WAY PERMITTING FEE	100.00	0.00	50.00	50.00	50.00
101-000.000-479.000	ZONING FEES	1,000.00	0.00	336.78	663.22	33.68
101-000.000-502.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
101-000.000-502.100	STATE GRANTS	0.00	0.00	1,591.08	(1,591.08)	100.00
101-000.000-503.100	GRGW - FEDERAL MONIES	0.00	0.00	0.00	0.00	0.00
101-000.000-576.000	MI SALES TAX - CONSTITUTIONAL	180,350.00	0.00	120,351.00	59,999.00	66.73
101-000.000-576.100	EVIP	8,967.00	0.00	5,976.00	2,991.00	66.64
101-000.000-578.000	LIQUOR LICENSES	4,050.00	0.00	4,076.05	(26.05)	100.64
101-000.000-601.000	CHARGES FOR SERVICES	29,000.00	2,250.45	26,719.05	2,280.95	92.13
101-000.000-601.403	1% ADMINISTRATION FEE	13,450.00	0.00	13,227.44	222.56	98.35
101-000.000-601.404	PENALTY REVENUE ON TAXES	4,850.00	0.00	5,059.15	(209.15)	104.31
101-000.000-602.000	CHG FOR SERVICE OTHER FUNDS	12,500.00	1,040.00	11,440.00	1,060.00	91.52
101-000.000-655.000	FINES, FORFEITURES & COSTS	11,000.00	898.31	8,919.16	2,080.84	81.08
101-000.000-655.100	CIVIL INFRACTION FINES	150.00	0.00	50.00	100.00	33.33
101-000.000-655.109	PERSONAL BREATHALYZER TEST FEE	0.00	0.00	0.00	0.00	0.00
101-000.000-655.110	IMPOUND RELEASE FEES	0.00	0.00	0.00	0.00	0.00
101-000.000-655.150	FINGERPRINTING FEES	0.00	0.00	0.00	0.00	0.00
101-000.000-655.175	NOTARY FEES	165.00	10.00	70.00	95.00	42.42
101-000.000-655.200	RENTAL REGISTRATION FEES	4,200.00	25.00	3,675.00	525.00	87.50
101-000.000-655.207	OUIL COST RECOVERY	0.00	0.00	405.00	(405.00)	100.00
101-000.000-655.225	HOUSING INSPECTION FEES	0.00	0.00	0.00	0.00	0.00
101-000.000-655.500	ROW PARKING LICENSE	0.00	0.00	55.00	(55.00)	100.00
101-000.000-664.000	INTEREST & DIVIDEND INCOME	100.00	165.97	840.98	(740.98)	840.98
101-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00
101-000.000-670.100	BARBER SCHOOL RENT	5,000.00	920.00	6,395.00	(1,395.00)	127.90
101-000.000-670.500	EOC RENTAL	0.00	(160.00)	160.00	(160.00)	100.00
101-000.000-671.000	TANGLEFOOT PARK - RENTALS	65,000.00	4,433.00	83,194.50	(18,194.50)	127.99
101-000.000-671.350	MILL POINT PARK - CONCESSION STAND RENT	0.00	0.00	0.00	0.00	0.00
101-000.000-671.400	MILL POINT PARK - BANDSHELL RENTAL	200.00	50.00	250.00	(50.00)	125.00
101-000.000-671.500	TANGLEFOOT PARK - DOCK RENTALS	9,000.00	0.00	9,685.00	(685.00)	107.61
101-000.000-671.550	TANGLEFOOT PARK - WI-FI FEES	0.00	0.00	0.00	0.00	0.00
101-000.000-671.555	MILL POINT PARK - DOCK RENTALS	1,200.00	0.00	3,000.00	(1,800.00)	250.00
101-000.000-671.700	TANGLEFOOT PARK - ELECTRIC FEES	5,300.00	133.17	4,757.49	542.51	89.76
101-000.000-672.000	LAUNCH RAMP FEES	4,000.00	316.00	3,800.25	199.75	95.01
101-000.000-672.500	GRAND LADY - BOAT DOCKING FEE	0.00	0.00	0.00	0.00	0.00
101-000.000-674.000	BUILDING LEASE	0.00	0.00	0.00	0.00	0.00
101-000.000-676.216	TRANSFER FROM HISTORIC COMMISSION FUND	0.00	0.00	0.00	0.00	0.00
101-000.000-676.226	TRANSFER FROM STORM WATER FUND	0.00	0.00	0.00	0.00	0.00
101-000.000-676.233	CONT FROM LAND ACQUISITION FUND	0.00	0.00	0.00	0.00	0.00
101-000.000-676.249	CONT FROM BUILDING FUND	0.00	0.00	0.00	0.00	0.00
101-000.000-676.296	CONTRIBUTION FROM TIFA FUND	12,595.00	0.00	12,595.09	(0.09)	100.00
101-000.000-677.000	REIMBURSEMENTS	0.00	172.50	2,314.02	(2,314.02)	100.00
101-000.000-677.100	PARK EXPENSES REIMBURSED	10,000.00	0.00	10,000.00	0.00	100.00
101-000.000-677.110	NSF RETURNED CHECK FEE	40.00	0.00	80.00	(40.00)	200.00
101-000.000-677.112	BOAT SHOW - REGISTRATION	0.00	0.00	0.00	0.00	0.00
101-000.000-677.115	VILLAGE APPAREL SALES	0.00	0.00	0.00	0.00	0.00
101-000.000-677.120	ADVERTISING FOR BOAT SHOW BROCHURE	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
101-000.000-677.150	INSURANCE REIMBURSEMENT	0.00	4,124.59	16,325.20	(16,325.20)	100.00
101-000.000-677.203	FIREWORKS DONATIONS	0.00	0.00	0.00	0.00	0.00
101-000.000-677.206	CAPITAL CAMPAIGN CENTRAL PK IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
101-000.000-677.216	WOODEN BOAT SHOW DONATIONS	0.00	0.00	0.00	0.00	0.00
101-000.000-677.441	SLT PORTION OF DPW DIRECTOR	0.00	0.00	0.00	0.00	0.00
101-000.000-677.444	CONTRIBUTIONS TO DOG PARK	0.00	0.00	0.00	0.00	0.00
101-000.000-677.450	REIMBURSEMENT - TREE TRIMMING CLEAN UP	0.00	0.00	0.00	0.00	0.00
101-000.000-677.452	DOG PARK BANNERS	0.00	0.00	0.00	0.00	0.00
101-000.000-677.480	CONT TO CENTRAL PARK PATHWAY PROJECT	0.00	0.00	0.00	0.00	0.00
101-000.000-677.600	CONTRIBUTION FROM TIFA	0.00	0.00	0.00	0.00	0.00
101-000.000-677.661	EQUIPMENT RENTAL REIMBURSEMENT	0.00	0.00	415.00	(415.00)	100.00
101-000.000-677.700	W/S SPECIAL ASSESSMENT - CLG ACCOUNT	0.00	0.00	0.00	0.00	0.00
101-000.000-694.000	OTHER MISCELLANEOUS INCOME	0.00	135.44	41,584.47	(41,584.47)	100.00
101-000.000-694.100	HISTORIC COMMISSION REVENUE	0.00	0.00	0.00	0.00	0.00
101-000.000-694.200	TREE CONTRIBUTIONS/GRANT	8,000.00	0.00	1,450.00	6,550.00	18.13
101-000.000-694.250	MOWING FEES	0.00	0.00	285.42	(285.42)	100.00
101-000.000-694.441	METAL RECYCLING REVENUES	0.00	0.00	0.00	0.00	0.00
101-000.000-694.551	TANGLEFOOT PARK LAUNDRY REVENUES	375.00	0.00	356.00	19.00	94.93
101-000.000-695.000	APPROPRIATION FROM FUND BALANCE	22,407.00	0.00	0.00	22,407.00	0.00
101-000.000-698.000	PROCEEDS FROM FINANCING ARRANG	0.00	0.00	0.00	0.00	0.00
101-000.000-818.202	TRANSFER TO MAJOR STREET	0.00	0.00	0.00	0.00	0.00
101-000.000-818.208	TRANSFER TO PUBLIC IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
101-000.000-818.218	TRANSFER TO PATHWAYS FUND	0.00	0.00	0.00	0.00	0.00
101-000.000-818.222	TRANSFER OF DOCK REVENUE	7,500.00	0.00	7,500.00	0.00	100.00
101-000.000-818.230	TRANSFER TO HARBOR TRANSIT	0.00	0.00	0.00	0.00	0.00
101-000.000-975.000	APPROPRIATION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00
101-000.000-999.249	TRANSFER TO BUILDING DEPT	0.00	0.00	0.00	0.00	0.00
Net - Dept 000.000-GENERAL SERVICES		1,458,899.00	28,125.45	1,346,437.91	112,461.09	
Dept 101.000-VILLAGE COUNCIL						
101-101.000-703.101	STIPEND VILLAGE COUNCIL	6,600.00	0.00	6,600.00	0.00	100.00
101-101.000-704.000	SOCIAL SECURITY	505.00	0.00	504.90	0.10	99.98
101-101.000-705.000	RETIREMENT FUND CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
101-101.000-711.000	WORKER'S COMP INSURANCE	105.00	0.00	29.52	75.48	28.11
101-101.000-801.101	PROF SERV - CITYHOOD	0.00	0.00	0.00	0.00	0.00
101-101.000-860.000	TRANSPORTATION/TRAINING	2,500.00	0.00	140.00	2,360.00	5.60
101-101.000-886.700	MML MEMBERSHIP DUES	1,550.00	0.00	1,528.00	22.00	98.58
101-101.000-889.300	CONCERT SPONSORSHIP	0.00	0.00	0.00	0.00	0.00
101-101.000-956.000	MISCELLANEOUS	3,550.00	341.82	1,824.55	1,725.45	51.40
Net - Dept 101.000-VILLAGE COUNCIL		(14,810.00)	(341.82)	(10,626.97)	(4,183.03)	
Dept 172.000-VILLAGE MANAGERS OFFICE						
101-172.000-702.000	SALARIES - WAGES FULL TIME	29,064.00	2,719.28	36,765.25	(7,701.25)	126.50
101-172.000-702.001	SALARIES - OVERTIME PAY	0.00	0.00	0.00	0.00	0.00
101-172.000-702.101	ADMINISTRATION FEE - GEN FUND	0.00	0.00	0.00	0.00	0.00
101-172.000-702.400	SALARIES-WAGES FULL TIME	14,779.00	288.87	3,645.16	11,133.84	24.66
101-172.000-704.000	SOCIAL SECURITY	3,354.00	221.48	2,911.57	442.43	86.81
101-172.000-704.999	INTERIM MANAGER PAY	0.00	0.00	0.00	0.00	0.00
101-172.000-705.000	RETIREMENT FUND CONTRIBUTION	6,444.00	527.10	6,664.62	(220.62)	103.42
101-172.000-707.000	DENTAL INSURANCE	873.00	82.42	1,009.23	(136.23)	115.60
101-172.000-708.000	VISION CARE REIMBURSEMENT	237.00	38.84	233.24	3.76	98.41
101-172.000-709.000	MEDICAL INSURANCE	7,399.00	680.09	8,846.81	(1,447.81)	119.57
101-172.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
 PERIOD ENDING 05/31/2015  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
101-172.000-710.000	LIFE INSURANCE	400.00	34.21	460.58	(60.58)	115.15
101-172.000-711.000	WORKER'S COMP INSURANCE	225.00	0.00	199.70	25.30	88.76
101-172.000-727.000	OFFICE SUPPLIES	3,000.00	94.74	1,350.23	1,649.77	45.01
101-172.000-741.115	VILLAGE APPAREL	0.00	0.00	0.00	0.00	0.00
101-172.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	92.50	(92.50)	100.00
101-172.000-860.000	TRANSPORTATION/TRAINING	3,400.00	15.00	1,950.17	1,449.83	57.36
101-172.000-900.000	PRINTING & PUBLISHING	100.00	0.00	19.28	80.72	19.28
101-172.000-910.000	INSURANCE	2,300.00	0.00	1,762.70	537.30	76.64
101-172.000-910.500	FIDUCIARY INSURANCE	0.00	0.00	0.00	0.00	0.00
101-172.000-940.000	INTERNAL RENTAL	5,500.00	0.00	0.00	5,500.00	0.00
101-172.000-940.002	OFFICE EQUIPMENT RENT	335.00	0.00	335.00	0.00	100.00
101-172.000-956.000	MISCELLANEOUS	100.00	0.00	188.00	(88.00)	188.00
101-172.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	480.00	0.00	640.00	(160.00)	133.33
101-172.000-956.250	MICHIGAN STATE HICA CLAIMS TAX	75.00	3.71	44.07	30.93	58.76
Net - Dept 172.000-VILLAGE MANAGERS OFFICE		(78,065.00)	(4,705.74)	(67,118.11)	(10,946.89)	
Dept 191.000-ELECTIONS						
101-191.000-703.191	ELECTION WORKERS	0.00	0.00	0.00	0.00	0.00
101-191.000-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00
Net - Dept 191.000-ELECTIONS		0.00	0.00	0.00	0.00	
Dept 210.000-LEGAL SERVICES						
101-210.000-703.700	RETAINER	1,800.00	1,800.00	1,800.00	0.00	100.00
101-210.000-804.000	LEGAL FEES	14,500.00	1,253.50	6,681.50	7,818.50	46.08
Net - Dept 210.000-LEGAL SERVICES		(16,300.00)	(3,053.50)	(8,481.50)	(7,818.50)	
Dept 215.000-CLERK/TREASURER						
101-215.000-664.200	CREDIT CARD PAYMENT FEES	100.00	0.00	0.00	100.00	0.00
101-215.000-702.000	SALARIES - WAGES FULL TIME	22,122.00	2,794.96	36,181.18	(14,059.18)	163.55
101-215.000-702.001	SALARIES - OVERTIME PAY	0.00	0.00	0.00	0.00	0.00
101-215.000-703.000	SALARIES - WAGES PART TIME	0.00	0.00	0.00	0.00	0.00
101-215.000-704.000	SOCIAL SECURITY	1,694.00	197.12	2,562.98	(868.98)	151.30
101-215.000-704.999	INTERIM MANAGER PAY	0.00	0.00	0.00	0.00	0.00
101-215.000-705.000	RETIREMENT FUND CONTRIBUTION	40,660.00	327.98	3,566.28	37,093.72	8.77
101-215.000-707.000	DENTAL INSURANCE	546.00	50.14	596.92	(50.92)	109.33
101-215.000-708.000	VISION CARE REIMBURSEMENT	140.00	12.95	152.05	(12.05)	108.61
101-215.000-709.000	MEDICAL INSURANCE	6,103.00	538.48	6,530.54	(427.54)	107.01
101-215.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
101-215.000-710.000	LIFE INSURANCE	300.00	20.53	248.79	51.21	82.93
101-215.000-711.000	WORKER'S COMP INSURANCE	100.00	0.00	81.97	18.03	81.97
101-215.000-727.000	OFFICE SUPPLIES	1,100.00	0.00	1,151.98	(51.98)	104.73
101-215.000-801.000	PROFESSIONAL SERVICES	72,000.00	9,597.76	44,374.47	27,625.53	61.63
101-215.000-804.100	AUDIT SERVICES	4,200.00	0.00	3,687.25	512.75	87.79
101-215.000-831.000	TAX STATEMENT PREPARATION	1,200.00	0.00	0.00	1,200.00	0.00
101-215.000-860.000	TRANSPORTATION/TRAINING	150.00	0.00	243.71	(93.71)	162.47
101-215.000-900.000	PRINTING & PUBLISHING	1,000.00	0.00	126.45	873.55	12.65
101-215.000-900.210	PRINTING CHARTER/ORDINANCES	700.00	45.00	225.00	475.00	32.14
101-215.000-901.000	RECODIFICATION	2,500.00	0.00	1,965.00	535.00	78.60
101-215.000-901.100	RECODIFICATION - LEGAL FEES	2,500.00	0.00	0.00	2,500.00	0.00
101-215.000-901.250	RECODIFICATION - PLANNER FEES	2,500.00	0.00	0.00	2,500.00	0.00
101-215.000-910.000	INSURANCE	2,525.00	0.00	2,519.20	5.80	99.77

PERIOD ENDING 05/31/2015

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BGDGT USED
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
101-215.000-910.500	FIDUCIARY INSURANCE	0.00	0.00	0.00	0.00	0.00
101-215.000-940.002	OFFICE EQUIPMENT RENT	5,800.00	0.00	5,800.00	0.00	100.00
101-215.000-956.000	MISCELLANEOUS	100.00	0.00	459.05	(359.05)	459.05
101-215.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	100.00	0.00	0.00	100.00	0.00
101-215.000-956.200	BANK FEES	1,500.00	0.00	791.76	708.24	52.78
Net - Dept 215.000-CLERK/TREASURER		(169,440.00)	(13,584.92)	(111,264.58)	(58,175.42)	
Dept 216.000-HISTORIC CONSERVATION COMMISSION						
101-216.000-727.000	OFFICE SUPPLIES	200.00	0.00	0.00	200.00	0.00
101-216.000-889.000	PROMOTIONS	1,500.00	0.00	0.00	1,500.00	0.00
101-216.000-900.000	PRINTING & PUBLISHING	500.00	0.00	0.00	500.00	0.00
101-216.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
Net - Dept 216.000-HISTORIC CONSERVATION COMMISSION		(2,200.00)	0.00	0.00	(2,200.00)	
Dept 226.000-STORM WATER SYSTEM						
101-226.000-702.123	SAW GRANT	1,200.00	0.00	2,826.39	(1,626.39)	235.53
101-226.000-703.000	SALARIES - WAGES PART TIME	160.00	0.00	0.00	160.00	0.00
101-226.000-704.000	SOCIAL SECURITY	104.00	0.00	203.58	(99.58)	195.75
101-226.000-705.000	RETIREMENT FUND CONTRIBUTION	180.00	0.00	23.91	156.09	13.28
101-226.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
101-226.000-801.000	PROFESSIONAL SERVICES	8,000.00	0.00	5,708.81	2,291.19	71.36
101-226.000-801.150	STORM SEWER PERMIT ENGINEERING	0.00	0.00	1,000.00	(1,000.00)	100.00
101-226.000-801.902	CONTRACT - WORK CREWS	0.00	0.00	45.57	(45.57)	100.00
101-226.000-802.001	LINE CLEANING & INSPECTION	1,200.00	0.00	393.75	806.25	32.81
101-226.000-820.100	STREET SWEEPING	0.00	0.00	0.00	0.00	0.00
101-226.000-860.000	TRANSPORTATION/TRAINING	0.00	0.00	45.00	(45.00)	100.00
101-226.000-893.200	BASIN PUMPING	200.00	0.00	0.00	200.00	0.00
101-226.000-910.000	INSURANCE	85.00	0.00	77.54	7.46	91.22
101-226.000-940.000	INTERNAL RENTAL	0.00	0.00	80.10	(80.10)	100.00
Net - Dept 226.000-STORM WATER SYSTEM		(14,129.00)	0.00	(10,404.65)	(3,724.35)	
Dept 265.000-VILLAGE HALL AND GROUNDS						
101-265.000-702.000	SALARIES - WAGES FULL TIME	7,134.00	192.12	3,537.99	3,596.01	49.59
101-265.000-702.001	SALARIES - OVERTIME PAY	215.00	0.00	28.67	186.33	13.33
101-265.000-703.000	SALARIES - WAGES PART TIME	119.00	0.00	165.00	(46.00)	138.66
101-265.000-703.441	DPW SEASONAL	100.00	0.00	83.15	16.85	83.15
101-265.000-703.600	CLEANING SERVICE	7,500.00	575.00	7,025.00	475.00	93.67
101-265.000-704.000	SOCIAL SECURITY	593.00	13.70	193.54	399.46	32.64
101-265.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
101-265.000-704.999	INTERIM MANAGER PAY	0.00	0.00	0.00	0.00	0.00
101-265.000-705.000	RETIREMENT FUND CONTRIBUTION	981.00	100.70	1,203.49	(222.49)	122.68
101-265.000-707.000	DENTAL INSURANCE	132.00	14.67	172.18	(40.18)	130.44
101-265.000-708.000	VISION CARE REIMBURSEMENT	43.00	10.32	28.92	14.08	67.26
101-265.000-709.000	MEDICAL INSURANCE	1,749.00	186.53	2,247.92	(498.92)	128.53
101-265.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
101-265.000-710.000	LIFE INSURANCE	88.00	7.59	91.08	(3.08)	103.50
101-265.000-711.000	WORKER'S COMP INSURANCE	180.00	0.00	162.65	17.35	90.36
101-265.000-775.100	CUSTODIAL SUPPLIES	800.00	9.49	605.85	194.15	75.73
101-265.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-265.000-801.902	CONTRACT - WORK CREWS	0.00	0.00	181.53	(181.53)	100.00
101-265.000-801.960	PROF SERV - VILLAGE HALL RENOVATION	6,000.00	0.00	4,456.92	1,543.08	74.28

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
 PERIOD ENDING 05/31/2015  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
101-265.000-853.000	TELEPHONE	730.00	70.05	698.58	31.42	95.70
101-265.000-891.000	TRASH COLLECTION	0.00	0.00	0.00	0.00	0.00
101-265.000-910.000	INSURANCE	2,500.00	0.00	2,500.00	0.00	100.00
101-265.000-921.000	ELECTRIC SERVICE	21,000.00	1,499.10	17,117.87	3,882.13	81.51
101-265.000-922.000	WATER & SEWER SERVICE	1,600.00	0.00	1,105.81	494.19	69.11
101-265.000-923.000	HEATING	8,500.00	290.55	7,799.68	700.32	91.76
101-265.000-931.000	BUILDING REPAIRS & MAINTENANCE	10,000.00	297.00	5,079.23	4,920.77	50.79
101-265.000-940.000	INTERNAL RENTAL	0.00	0.00	513.70	(513.70)	100.00
101-265.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
101-265.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
Net - Dept 265.000-VILLAGE HALL AND GROUNDS		(69,964.00)	(3,266.82)	(54,998.76)	(14,965.24)	
Dept 270.000-BARBER STREET SCHOOL BUILDING						
101-270.000-702.000	SALARIES - WAGES FULL TIME	5,845.00	465.24	5,773.48	71.52	98.78
101-270.000-702.001	SALARIES - OVERTIME PAY	394.00	0.00	342.53	51.47	86.94
101-270.000-703.000	SALARIES - WAGES PART TIME	385.00	10.00	115.00	270.00	29.87
101-270.000-703.441	DPW SEASONAL	0.00	113.60	384.80	(384.80)	100.00
101-270.000-703.600	CLEANING SERVICE	0.00	0.00	670.00	(670.00)	100.00
101-270.000-704.000	SOCIAL SECURITY	536.00	43.26	482.38	53.62	90.00
101-270.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
101-270.000-704.999	INTERIM MANAGER PAY	0.00	0.00	0.00	0.00	0.00
101-270.000-705.000	RETIREMENT FUND CONTRIBUTION	955.00	114.68	1,213.96	(258.96)	127.12
101-270.000-707.000	DENTAL INSURANCE	111.00	12.84	150.22	(39.22)	135.33
101-270.000-708.000	VISION CARE REIMBURSEMENT	40.00	10.32	34.92	5.08	87.30
101-270.000-709.000	MEDICAL INSURANCE	1,532.00	175.43	2,090.43	(558.43)	136.45
101-270.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
101-270.000-710.000	LIFE INSURANCE	76.00	6.84	82.08	(6.08)	108.00
101-270.000-711.000	WORKER'S COMP INSURANCE	104.00	0.00	100.22	3.78	96.37
101-270.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,000.00	0.00	421.65	578.35	42.17
101-270.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-270.000-801.902	CONTRACT - WORK CREWS	250.00	0.00	278.47	(28.47)	111.39
101-270.000-853.000	TELEPHONE	0.00	0.00	0.00	0.00	0.00
101-270.000-853.200	INTERNET SERVICE	0.00	0.00	0.00	0.00	0.00
101-270.000-891.000	TRASH COLLECTION	0.00	0.00	0.00	0.00	0.00
101-270.000-900.000	PRINTING & PUBLISHING	200.00	0.00	0.00	200.00	0.00
101-270.000-910.000	INSURANCE	425.00	0.00	425.00	0.00	100.00
101-270.000-921.000	ELECTRIC SERVICE	1,900.00	70.76	1,215.50	684.50	63.97
101-270.000-922.000	WATER & SEWER SERVICE	750.00	0.00	673.07	76.93	89.74
101-270.000-923.000	HEATING	950.00	55.78	1,082.07	(132.07)	113.90
101-270.000-931.000	BUILDING REPAIRS & MAINTENANCE	3,000.00	67.50	1,944.96	1,055.04	64.83
101-270.000-940.000	INTERNAL RENTAL	0.00	248.12	1,145.07	(1,145.07)	100.00
101-270.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
101-270.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
Net - Dept 270.000-BARBER STREET SCHOOL BUILDING		(18,453.00)	(1,394.37)	(18,625.81)	172.81	
Dept 282.000-FORESTRY PROGRAM						
101-282.000-702.000	SALARIES - WAGES FULL TIME	1,000.00	371.28	562.48	437.52	56.25
101-282.000-703.000	SALARIES - WAGES PART TIME	1,000.00	0.00	0.00	1,000.00	0.00
101-282.000-704.000	SOCIAL SECURITY	155.00	27.29	41.13	113.87	26.54
101-282.000-705.000	RETIREMENT FUND CONTRIBUTION	100.00	19.13	23.91	76.09	23.91
101-282.000-740.000	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-282.000-801.000	PROFESSIONAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
101-282.000-801.100	CONTRACT SERVICES - TREE MAINTENANCE	0.00	0.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
101-282.000-801.902	CONTRACT - WORK CREWS	500.00	0.00	0.00	500.00	0.00
101-282.000-889.000	PROMOTIONS	745.00	(185.50)	1,973.17	(1,228.17)	264.86
101-282.000-922.000	WATER & SEWER SERVICE	400.00	0.00	0.00	400.00	0.00
101-282.000-940.000	INTERNAL RENTAL	0.00	46.07	68.32	(68.32)	100.00
101-282.000-974.200	TREE PLANTING	2,100.00	0.00	140.00	1,960.00	6.67
101-282.000-978.730	TREE NURSERY	0.00	0.00	0.00	0.00	0.00
Net - Dept 282.000-FORESTRY PROGRAM		(8,000.00)	(278.27)	(2,809.01)	(5,190.99)	
Dept 301.000-POLICE DEPARTMENT						
101-301.000-819.207	CONTRIBUTION TO POLICE FUND	473,137.00	39,428.08	433,708.88	39,428.12	91.67
Net - Dept 301.000-POLICE DEPARTMENT		(473,137.00)	(39,428.08)	(433,708.88)	(39,428.12)	
Dept 336.000-FIRE DEPARTMENT						
101-336.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-336.000-921.000	ELECTRIC SERVICE	400.00	29.69	316.77	83.23	79.19
101-336.000-956.000	MISCELLANEOUS	850.00	0.00	511.24	338.76	60.15
Net - Dept 336.000-FIRE DEPARTMENT		(1,250.00)	(29.69)	(828.01)	(421.99)	
Dept 381.000-ZONING/PLANNING						
101-381.000-702.000	SALARIES - WAGES FULL TIME	22,710.00	1,465.05	15,646.92	7,063.08	68.90
101-381.000-702.001	SALARIES - OVERTIME PAY	66.00	0.00	0.00	66.00	0.00
101-381.000-704.000	SOCIAL SECURITY	1,743.00	106.74	1,140.58	602.42	65.44
101-381.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
101-381.000-704.999	INTERIM MANAGER PAY	0.00	0.00	0.00	0.00	0.00
101-381.000-705.000	RETIREMENT FUND CONTRIBUTION	3,876.00	324.03	3,487.94	388.06	89.99
101-381.000-707.000	DENTAL INSURANCE	565.00	46.99	563.88	1.12	99.80
101-381.000-708.000	VISION CARE REIMBURSEMENT	135.00	0.00	134.30	0.70	99.48
101-381.000-709.000	MEDICAL INSURANCE	6,012.00	474.44	5,746.87	265.13	95.59
101-381.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
101-381.000-710.000	LIFE INSURANCE	220.00	18.54	222.48	(2.48)	101.13
101-381.000-711.000	WORKER'S COMP INSURANCE	90.00	0.00	90.29	(0.29)	100.32
101-381.000-727.000	OFFICE SUPPLIES	400.00	0.00	380.79	19.21	95.20
101-381.000-801.000	PROFESSIONAL SERVICES	3,500.00	0.00	117.50	3,382.50	3.36
101-381.000-801.350	PLANNING - COLLABORATION	3,000.00	0.00	0.00	3,000.00	0.00
101-381.000-801.381	ZONING - COLLABORATION	15,000.00	0.00	30,000.00	(15,000.00)	200.00
101-381.000-804.000	LEGAL FEES	800.00	46.00	1,489.25	(689.25)	186.16
101-381.000-860.000	TRANSPORTATION/TRAINING	0.00	0.00	140.00	(140.00)	100.00
101-381.000-900.000	PRINTING & PUBLISHING	400.00	0.00	568.98	(168.98)	142.25
101-381.000-910.000	INSURANCE	91.00	0.00	77.54	13.46	85.21
101-381.000-940.000	INTERNAL RENTAL	0.00	0.00	0.00	0.00	0.00
101-381.000-940.002	OFFICE EQUIPMENT RENT	2,400.00	0.00	2,400.00	0.00	100.00
101-381.000-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-381.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
Net - Dept 381.000-ZONING/PLANNING		(61,108.00)	(2,481.79)	(62,207.32)	1,099.32	
Dept 441.000-DEPARTMENT OF PUBLIC WORKS						
101-441.000-702.000	SALARIES - WAGES FULL TIME	61,519.00	2,943.45	33,306.48	28,212.52	54.14
101-441.000-702.001	SALARIES - OVERTIME PAY	2,265.00	0.00	1,448.45	816.55	63.95
101-441.000-702.003	SALARIES - ADMINISTRATION	6,500.00	360.31	11,589.88	(5,089.88)	178.31

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GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
101-441.000-703.000	SALARIES - WAGES PART TIME	2,431.00	122.01	1,357.26	1,073.74	55.83
101-441.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00
101-441.000-703.002	PART TIME WAGES - ADMIN	0.00	26.30	118.60	(118.60)	100.00
101-441.000-703.425	DPW WINTER	5,760.00	0.00	495.00	5,265.00	8.59
101-441.000-703.426	SIDEWALK MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-441.000-703.441	DPW SEASONAL	6,293.00	541.50	2,603.34	3,689.66	41.37
101-441.000-704.000	SOCIAL SECURITY	5,066.00	289.36	3,691.23	1,374.77	72.86
101-441.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
101-441.000-704.999	INTERIM MANAGER PAY	0.00	0.00	0.00	0.00	0.00
101-441.000-705.000	RETIREMENT FUND CONTRIBUTION	8,109.00	652.01	7,734.81	374.19	95.39
101-441.000-707.000	DENTAL INSURANCE	1,139.00	98.19	1,175.04	(36.04)	103.16
101-441.000-708.000	VISION CARE REIMBURSEMENT	340.00	11.16	141.66	198.34	41.66
101-441.000-709.000	MEDICAL INSURANCE	15,611.00	1,321.79	15,901.31	(290.31)	101.86
101-441.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
101-441.000-710.000	LIFE INSURANCE	650.00	52.60	631.20	18.80	97.11
101-441.000-711.000	WORKER'S COMP INSURANCE	1,045.00	0.00	1,478.83	(433.83)	141.51
101-441.000-727.000	OFFICE SUPPLIES	450.00	0.00	93.14	356.86	20.70
101-441.000-740.000	OPERATING SUPPLIES	5,000.00	528.75	3,895.95	1,104.05	77.92
101-441.000-740.002	DPW DRUG TESTING FEES	0.00	0.00	20.35	(20.35)	100.00
101-441.000-740.220	CDL RENEWAL FEES	300.00	0.00	93.50	206.50	31.17
101-441.000-741.000	CLOTHING	600.00	175.91	600.00	0.00	100.00
101-441.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-441.000-801.902	CONTRACT - WORK CREWS	1,000.00	0.00	3,144.95	(2,144.95)	314.50
101-441.000-804.501	LABOR CONTRACT - SNOW REMOVAL	0.00	0.00	0.00	0.00	0.00
101-441.000-860.000	TRANSPORTATION/TRAINING	0.00	0.00	0.00	0.00	0.00
101-441.000-890.000	LEAF COLLECTION	2,450.00	0.00	3,200.00	(750.00)	130.61
101-441.000-891.000	TRASH COLLECTION	3,600.00	325.24	3,761.01	(161.01)	104.47
101-441.000-891.100	SPRING/FALL CLEANUP	0.00	0.00	0.00	0.00	0.00
101-441.000-891.400	BRUSH CHIPPING	2,000.00	0.00	0.00	2,000.00	0.00
101-441.000-891.450	LEASE - BRUSH SITE	2,000.00	0.00	0.00	2,000.00	0.00
101-441.000-891.500	CHRISTMAS PROGRAM	0.00	0.00	0.00	0.00	0.00
101-441.000-891.501	BANNER PROGRAM	0.00	0.00	0.00	0.00	0.00
101-441.000-900.000	PRINTING & PUBLISHING	0.00	0.00	71.99	(71.99)	100.00
101-441.000-910.000	INSURANCE	1,900.00	0.00	1,833.06	66.94	96.48
101-441.000-921.000	ELECTRIC SERVICE	4,500.00	298.48	3,688.67	811.33	81.97
101-441.000-922.000	WATER & SEWER SERVICE	1,500.00	0.00	994.83	505.17	66.32
101-441.000-923.000	HEATING	6,000.00	140.74	6,225.97	(225.97)	103.77
101-441.000-931.000	BUILDING REPAIRS & MAINTENANCE	11,000.00	112.23	10,815.89	184.11	98.33
101-441.000-933.500	BRIDGE LIGHTING MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-441.000-933.600	PARKING LOT MAINTENANCE	11,000.00	0.00	3,140.79	7,859.21	28.55
101-441.000-935.001	ALLEY MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-441.000-940.000	INTERNAL RENTAL	13,680.00	3,243.04	38,510.16	(24,830.16)	281.51
101-441.000-940.002	OFFICE EQUIPMENT RENT	3,378.00	0.00	0.00	3,378.00	0.00
101-441.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
101-441.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
Net - Dept 441.000-DEPARTMENT OF PUBLIC WORKS		(187,086.00)	(11,243.07)	(161,763.35)	(25,322.65)	
Dept 441.100-CORRIDOR MAINTENANCE						
101-441.100-740.219	BEAUTIFICATION	1,500.00	0.00	612.20	887.80	40.81
101-441.100-887.208	SIDEWALK MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-441.100-891.500	CHRISTMAS PROGRAM	500.00	0.00	523.26	(23.26)	104.65
101-441.100-891.501	BANNER PROGRAM	1,500.00	0.00	377.38	1,122.62	25.16
101-441.100-922.001	SPRINKLING SYSTEM WATER	5,500.00	0.00	3,544.07	1,955.93	64.44
101-441.100-933.100	SPRINKLER MAINTENANCE	1,500.00	0.00	882.65	617.35	58.84
101-441.100-933.300	CORRIDOR MAINTENANCE	2,000.00	0.00	678.10	1,321.90	33.91

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Fund 101 - GENERAL FUND						
101-441.100-933.400	LIGHT POLE FIXTURES	1,000.00	0.00	16,193.73	(15,193.73)	1,619.37
101-441.100-940.000	INTERNAL RENTAL	0.00	0.00	550.12	(550.12)	100.00
Net - Dept 441.100-CORRIDOR MAINTENANCE		(15,500.00)	0.00	(23,361.51)	7,861.51	
Dept 450.000-STREET LIGHTING						
101-450.000-921.000	ELECTRIC SERVICE	6,000.00	528.23	5,429.57	570.43	90.49
101-450.000-921.100	M-104 STREET LIGHTS	14,000.00	542.18	6,296.24	7,703.76	44.97
101-450.000-960.200	CONSUMERS FIXTURE REMOVALS	0.00	0.00	0.00	0.00	0.00
Net - Dept 450.000-STREET LIGHTING		(20,000.00)	(1,070.41)	(11,725.81)	(8,274.19)	
Dept 551.000-TANGLEFOOT PARK						
101-551.000-702.000	SALARIES - WAGES FULL TIME	5,562.00	1,586.27	9,543.04	(3,981.04)	171.58
101-551.000-702.001	SALARIES - OVERTIME PAY	35.00	0.00	69.33	(34.33)	198.09
101-551.000-703.000	SALARIES - WAGES PART TIME	207.00	30.00	60.00	147.00	28.99
101-551.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00
101-551.000-703.400	PARK MANAGER	15,000.00	1,837.50	11,055.00	3,945.00	73.70
101-551.000-703.441	DPW SEASONAL	0.00	57.50	463.10	(463.10)	100.00
101-551.000-704.000	SOCIAL SECURITY	1,610.00	262.12	1,582.07	27.93	98.27
101-551.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
101-551.000-705.000	RETIREMENT FUND CONTRIBUTION	845.00	81.95	903.61	(58.61)	106.94
101-551.000-707.000	DENTAL INSURANCE	73.00	10.12	117.27	(44.27)	160.64
101-551.000-708.000	VISION CARE REIMBURSEMENT	26.00	12.95	32.45	(6.45)	124.81
101-551.000-709.000	MEDICAL INSURANCE	674.00	102.37	1,239.91	(565.91)	183.96
101-551.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
101-551.000-710.000	LIFE INSURANCE	60.00	5.25	63.00	(3.00)	105.00
101-551.000-711.000	WORKER'S COMP INSURANCE	141.00	0.00	228.01	(87.01)	161.71
101-551.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	3,000.00	1,190.87	2,719.89	280.11	90.66
101-551.000-775.725	TANGLEFOOT PARK ELECTRIC METERS	0.00	0.00	0.00	0.00	0.00
101-551.000-801.902	CONTRACT - WORK CREWS	500.00	0.00	441.47	58.53	88.29
101-551.000-853.000	TELEPHONE	100.00	0.00	0.00	100.00	0.00
101-551.000-853.100	CABLE SERVICE	2,900.00	0.00	629.65	2,270.35	21.71
101-551.000-853.200	INTERNET SERVICE	400.00	99.99	508.98	(108.98)	127.25
101-551.000-891.000	TRASH COLLECTION	800.00	325.56	848.17	(48.17)	106.02
101-551.000-900.000	PRINTING & PUBLISHING	800.00	536.00	536.00	264.00	67.00
101-551.000-910.000	INSURANCE	450.00	0.00	775.40	(325.40)	172.31
101-551.000-921.000	ELECTRIC SERVICE	8,000.00	535.45	5,067.61	2,932.39	63.35
101-551.000-922.000	WATER & SEWER SERVICE	4,100.00	0.00	1,746.39	2,353.61	42.59
101-551.000-923.000	HEATING	600.00	36.74	434.74	165.26	72.46
101-551.000-931.000	BUILDING REPAIRS & MAINTENANCE	35,000.00	12,533.11	28,011.20	6,988.80	80.03
101-551.000-940.000	INTERNAL RENTAL	0.00	236.23	1,982.13	(1,982.13)	100.00
101-551.000-956.000	MISCELLANEOUS	400.00	68.06	454.78	(54.78)	113.70
101-551.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
101-551.000-976.551	TANGLEFOOT PARK - DOCK STORAGE	1,500.00	0.00	1,500.00	0.00	100.00
Net - Dept 551.000-TANGLEFOOT PARK		(82,783.00)	(19,548.04)	(71,013.20)	(11,769.80)	
Dept 553.000-CENTRAL PARK						
101-553.000-702.000	SALARIES - WAGES FULL TIME	10,386.00	525.09	11,414.47	(1,028.47)	109.90
101-553.000-702.001	SALARIES - OVERTIME PAY	765.00	0.00	333.83	431.17	43.64
101-553.000-703.000	SALARIES - WAGES PART TIME	420.00	10.00	680.00	(260.00)	161.90
101-553.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00
101-553.000-703.441	DPW SEASONAL	1,048.00	366.23	2,918.02	(1,870.02)	278.44

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		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
101-553.000-704.000	SOCIAL SECURITY	998.00	66.48	1,125.21	(127.21)	112.75
101-553.000-704.500	UNEMPLOYMENT INSURANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-553.000-705.000	RETIREMENT FUND CONTRIBUTION	1,720.00	125.47	1,704.51	15.49	99.10
101-553.000-707.000	DENTAL INSURANCE	165.00	13.31	159.72	5.28	96.80
101-553.000-708.000	VISION CARE REIMBURSEMENT	60.00	0.00	38.61	21.39	64.35
101-553.000-709.000	MEDICAL INSURANCE	2,643.00	220.64	2,626.22	16.78	99.37
101-553.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
101-553.000-710.000	LIFE INSURANCE	102.00	8.45	101.40	0.60	99.41
101-553.000-711.000	WORKER'S COMP INSURANCE	179.00	0.00	138.30	40.70	77.26
101-553.000-740.000	OPERATING SUPPLIES	1,200.00	32.12	406.87	793.13	33.91
101-553.000-740.219	BEAUTIFICATION	0.00	0.00	0.00	0.00	0.00
101-553.000-741.000	CLOTHING	0.00	0.00	86.82	(86.82)	100.00
101-553.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,500.00	21.58	819.82	680.18	54.65
101-553.000-775.430	TENNIS COURT MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-553.000-775.431	BASKETBALL COURT MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-553.000-775.432	PICKLEBALL COURT MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-553.000-775.433	BALLPARK MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
101-553.000-775.435	CONSUMER'S ENERGY LICENSE	500.00	0.00	500.00	0.00	100.00
101-553.000-776.500	DOG PARK	500.00	0.00	5,429.52	(4,929.52)	1,085.90
101-553.000-776.625	SERVICE PROJECTS	0.00	0.00	0.00	0.00	0.00
101-553.000-801.902	CONTRACT - WORK CREWS	2,500.00	0.00	4,645.48	(2,145.48)	185.82
101-553.000-891.000	TRASH COLLECTION	0.00	0.00	0.00	0.00	0.00
101-553.000-910.000	INSURANCE	395.00	0.00	387.70	7.30	98.15
101-553.000-921.000	ELECTRIC SERVICE	3,500.00	66.17	935.71	2,564.29	26.73
101-553.000-922.000	WATER & SEWER SERVICE	800.00	0.00	493.62	306.38	61.70
101-553.000-922.001	SPRINKLING SYSTEM WATER	3,500.00	0.00	916.02	2,583.98	26.17
101-553.000-931.000	BUILDING REPAIRS & MAINTENANCE	0.00	0.00	4,039.50	(4,039.50)	100.00
101-553.000-933.100	SPRINKLER MAINTENANCE	500.00	0.00	0.00	500.00	0.00
101-553.000-940.000	INTERNAL RENTAL	6,192.00	1,241.18	14,901.59	(8,709.59)	240.66
101-553.000-956.000	MISCELLANEOUS	0.00	0.00	45.85	(45.85)	100.00
101-553.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
101-553.000-974.000	SKATE RINK	2,500.00	0.00	1,067.07	1,432.93	42.68
Net - Dept 553.000-CENTRAL PARK		(47,073.00)	(2,696.72)	(55,915.86)	8,842.86	
Dept 555.000-MILL POINT PARK						
101-555.000-702.000	SALARIES - WAGES FULL TIME	10,386.00	1,153.10	6,575.19	3,810.81	63.31
101-555.000-702.001	SALARIES - OVERTIME PAY	765.00	34.66	280.88	484.12	36.72
101-555.000-703.000	SALARIES - WAGES PART TIME	331.00	0.00	195.00	136.00	58.91
101-555.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00
101-555.000-703.441	DPW SEASONAL	1,049.00	514.30	2,161.81	(1,112.81)	206.08
101-555.000-704.000	SOCIAL SECURITY	880.00	124.35	674.75	205.25	76.68
101-555.000-704.500	UNEMPLOYMENT INSURANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-555.000-705.000	RETIREMENT FUND CONTRIBUTION	1,720.00	125.47	1,492.69	227.31	86.78
101-555.000-707.000	DENTAL INSURANCE	165.00	13.31	159.72	5.28	96.80
101-555.000-708.000	VISION CARE REIMBURSEMENT	60.00	0.00	38.61	21.39	64.35
101-555.000-709.000	MEDICAL INSURANCE	2,643.00	220.64	2,626.22	16.78	99.37
101-555.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
101-555.000-710.000	LIFE INSURANCE	100.00	8.45	101.40	(1.40)	101.40
101-555.000-711.000	WORKER'S COMP INSURANCE	179.00	0.00	125.32	53.68	70.01
101-555.000-740.000	OPERATING SUPPLIES	800.00	148.82	807.48	(7.48)	100.94
101-555.000-741.000	CLOTHING	85.00	0.00	86.67	(1.67)	101.96
101-555.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	3,000.00	24.76	375.21	2,624.79	12.51
101-555.000-775.400	MILL POINT - MAINTENANCE	6,000.00	122.86	3,553.46	2,446.54	59.22
101-555.000-775.450	MILL POINT - DRINKING FOUNTAIN	0.00	0.00	0.00	0.00	0.00
101-555.000-776.250	KAYAK STORAGE	500.00	0.00	0.00	500.00	0.00

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		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
101-555.000-801.902	CONTRACT - WORK CREWS	2,500.00	0.00	2,026.50	473.50	81.06
101-555.000-900.000	PRINTING & PUBLISHING	250.00	0.00	0.00	250.00	0.00
101-555.000-910.000	INSURANCE	80.00	0.00	75.68	4.32	94.60
101-555.000-921.000	ELECTRIC SERVICE	2,000.00	145.11	1,101.13	898.87	55.06
101-555.000-922.000	WATER & SEWER SERVICE	1,000.00	0.00	517.87	482.13	51.79
101-555.000-922.001	SPRINKLING SYSTEM WATER	2,000.00	0.00	861.71	1,138.29	43.09
101-555.000-931.000	BUILDING REPAIRS & MAINTENANCE	3,000.00	35.00	1,662.19	1,337.81	55.41
101-555.000-931.007	PAVEMENT MARKING	700.00	0.00	0.00	700.00	0.00
101-555.000-933.100	SPRINKLER MAINTENANCE	500.00	0.00	7.98	492.02	1.60
101-555.000-933.700	STORM CLEAN UP	0.00	0.00	0.00	0.00	0.00
101-555.000-940.000	INTERNAL RENTAL	6,192.00	1,671.01	7,115.69	(923.69)	114.92
101-555.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
101-555.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
101-555.000-976.162	MILL POINT- DOCK STORAGE	1,700.00	0.00	1,500.00	200.00	88.24
101-555.000-978.500	DREDGING	6,200.00	0.00	0.00	6,200.00	0.00
Net - Dept 555.000-MILL POINT PARK		(56,785.00)	(4,341.84)	(34,123.16)	(22,661.84)	
Dept 557.000-LAKESIDE BEACH						
101-557.000-702.000	SALARIES - WAGES FULL TIME	6,383.00	506.84	3,331.16	3,051.84	52.19
101-557.000-702.001	SALARIES - OVERTIME PAY	400.00	0.00	0.00	400.00	0.00
101-557.000-703.000	SALARIES - WAGES PART TIME	316.00	60.00	90.00	226.00	28.48
101-557.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00
101-557.000-703.441	DPW SEASONAL	1,048.00	127.10	949.63	98.37	90.61
101-557.000-704.000	SOCIAL SECURITY	648.00	50.58	320.44	327.56	49.45
101-557.000-704.500	UNEMPLOYMENT INSURANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-557.000-705.000	RETIREMENT FUND CONTRIBUTION	1,026.00	71.06	831.26	194.74	81.02
101-557.000-707.000	DENTAL INSURANCE	99.00	8.04	96.48	2.52	97.45
101-557.000-708.000	VISION CARE REIMBURSEMENT	34.00	0.00	20.28	13.72	59.65
101-557.000-709.000	MEDICAL INSURANCE	1,411.00	124.03	1,479.31	(68.31)	104.84
101-557.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
101-557.000-710.000	LIFE INSURANCE	56.00	4.80	57.64	(1.64)	102.93
101-557.000-711.000	WORKER'S COMP INSURANCE	93.00	0.00	89.29	3.71	96.01
101-557.000-740.000	OPERATING SUPPLIES	500.00	0.00	128.71	371.29	25.74
101-557.000-741.000	CLOTHING	0.00	0.00	86.67	(86.67)	100.00
101-557.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	2,000.00	1,456.72	2,002.12	(2.12)	100.11
101-557.000-801.902	CONTRACT - WORK CREWS	250.00	0.00	312.00	(62.00)	124.80
101-557.000-853.000	TELEPHONE	0.00	0.00	0.00	0.00	0.00
101-557.000-910.000	INSURANCE	46.00	0.00	75.68	(29.68)	164.52
101-557.000-921.000	ELECTRIC SERVICE	275.00	68.72	292.81	(17.81)	106.48
101-557.000-922.000	WATER & SEWER SERVICE	500.00	0.00	353.62	146.38	70.72
101-557.000-931.000	BUILDING REPAIRS & MAINTENANCE	3,500.00	1,930.00	6,670.76	(3,170.76)	190.59
101-557.000-940.000	INTERNAL RENTAL	3,096.00	229.84	1,997.85	1,098.15	64.53
101-557.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
101-557.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
Net - Dept 557.000-LAKESIDE BEACH		(23,681.00)	(4,637.73)	(19,185.71)	(4,495.29)	
Dept 691.000-RECREATION DEPARTMENT						
101-691.000-801.800	CONTRACTED RECREATION SERVICES	4,568.00	0.00	5,600.90	(1,032.90)	122.61
101-691.000-910.000	INSURANCE	2,500.00	0.00	2,380.90	119.10	95.24
Net - Dept 691.000-RECREATION DEPARTMENT		(7,068.00)	0.00	(7,981.80)	913.80	

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		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Dept 692.000-PARKS MAINTENANCE						
101-692.000-702.000	SALARIES - WAGES FULL TIME	4,929.00	487.30	6,794.25	(1,865.25)	137.84
101-692.000-702.001	SALARIES - OVERTIME PAY	400.00	0.00	226.73	173.27	56.68
101-692.000-703.000	SALARIES - WAGES PART TIME	1,363.00	201.99	1,492.14	(129.14)	109.47
101-692.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00
101-692.000-703.441	DPW SEASONAL	3,146.00	30.00	3,166.04	(20.04)	100.64
101-692.000-704.000	SOCIAL SECURITY	857.00	52.39	859.36	(2.36)	100.28
101-692.000-704.500	UNEMPLOYMENT INSURANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-692.000-704.999	INTERIM MANAGER PAY	0.00	0.00	0.00	0.00	0.00
101-692.000-705.000	RETIREMENT FUND CONTRIBUTION	785.00	66.55	804.92	(19.92)	102.54
101-692.000-707.000	DENTAL INSURANCE	90.00	7.25	87.00	3.00	96.67
101-692.000-708.000	VISION CARE REIMBURSEMENT	32.00	0.00	18.00	14.00	56.25
101-692.000-709.000	MEDICAL INSURANCE	1,453.00	120.70	1,438.91	14.09	99.03
101-692.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
101-692.000-710.000	LIFE INSURANCE	45.00	4.44	53.28	(8.28)	118.40
101-692.000-711.000	WORKER'S COMP INSURANCE	91.00	0.00	107.82	(16.82)	118.48
101-692.000-727.000	OFFICE SUPPLIES	0.00	0.00	0.86	(0.86)	100.00
101-692.000-740.000	OPERATING SUPPLIES	0.00	73.55	805.92	(805.92)	100.00
101-692.000-740.002	DPW DRUG TESTING FEES	0.00	0.00	16.65	(16.65)	100.00
101-692.000-740.220	CDL RENEWAL FEES	0.00	0.00	76.50	(76.50)	100.00
101-692.000-741.000	CLOTHING	0.00	0.00	86.82	(86.82)	100.00
101-692.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	0.00	89.78	1,380.84	(1,380.84)	100.00
101-692.000-775.200	BEACH MAINTENANCE	2,000.00	0.00	250.00	1,750.00	12.50
101-692.000-775.300	CENTRAL PARK MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-692.000-775.325	MILL POINT - LANDSCAPING	0.00	0.00	0.00	0.00	0.00
101-692.000-775.400	MILL POINT - MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-692.000-775.430	TENNIS COURT MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-692.000-775.433	BALLPARK MAINTENANCE	0.00	0.00	0.00	0.00	0.00
101-692.000-775.435	CONSUMER'S ENERGY LICENSE	0.00	0.00	0.00	0.00	0.00
101-692.000-775.450	MILL POINT - DRINKING FOUNTAIN	0.00	0.00	0.00	0.00	0.00
101-692.000-776.250	KAYAK STORAGE	0.00	0.00	0.00	0.00	0.00
101-692.000-776.321	MILL POINT - DRAINAGE	0.00	0.00	0.00	0.00	0.00
101-692.000-776.500	DOG PARK	0.00	0.00	0.00	0.00	0.00
101-692.000-801.850	TEMPORARY STAFFING	0.00	0.00	0.00	0.00	0.00
101-692.000-801.902	CONTRACT - WORK CREWS	3,000.00	0.00	754.00	2,246.00	25.13
101-692.000-853.000	TELEPHONE	0.00	0.00	0.00	0.00	0.00
101-692.000-891.000	TRASH COLLECTION	0.00	0.00	0.00	0.00	0.00
101-692.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-692.000-910.000	INSURANCE	2,750.00	0.00	1,938.50	811.50	70.49
101-692.000-921.000	ELECTRIC SERVICE	2,000.00	0.00	593.45	1,406.55	29.67
101-692.000-921.001	PARKING LOT ELECTRIC	3,000.00	158.47	1,953.69	1,046.31	65.12
101-692.000-921.002	LAKESIDE TRAIL ELECTRIC	8,000.00	0.00	0.00	8,000.00	0.00
101-692.000-922.000	WATER & SEWER SERVICE	1,400.00	0.00	742.23	657.77	53.02
101-692.000-922.001	SPRINKLING SYSTEM WATER	3,500.00	0.00	948.75	2,551.25	27.11
101-692.000-933.100	SPRINKLER MAINTENANCE	500.00	0.00	0.00	500.00	0.00
101-692.000-933.200	LAKESIDE TRAIL REPAIRS	0.00	0.00	73.82	(73.82)	100.00
101-692.000-933.250	WEST END BOARDWALK MAINTENANCE	17,000.00	0.00	10,787.00	6,213.00	63.45
101-692.000-933.296	CONNECTOR PATH REPAIRS	500.00	0.00	0.00	500.00	0.00
101-692.000-933.500	BRIDGE LIGHTING MAINTENANCE	500.00	0.00	0.00	500.00	0.00
101-692.000-940.000	INTERNAL RENTAL	3,096.00	950.67	13,428.47	(10,332.47)	433.74
101-692.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
101-692.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
101-692.000-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
101-692.000-974.000	SKATE RINK	0.00	0.00	0.00	0.00	0.00
101-692.000-974.050	MILL POINT - LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00
101-692.000-974.400	MILL PT PARK SPRINKLING EXTENSION	0.00	0.00	0.00	0.00	0.00
101-692.000-976.162	MILL POINT- DOCK STORAGE	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
 PERIOD ENDING 05/31/2015  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
101-692.000-978.500	DREDGING	0.00	0.00	0.00	0.00	0.00
Net - Dept 692.000-PARKS MAINTENANCE		(62,437.00)	(2,243.09)	(48,885.95)	(13,551.05)	
Dept 857.000-COMMUNITY PROMOTION						
101-857.000-702.000	SALARIES - WAGES FULL TIME	3,000.00	303.97	4,537.02	(1,537.02)	151.23
101-857.000-702.001	SALARIES - OVERTIME PAY	0.00	0.00	0.00	0.00	0.00
101-857.000-703.000	SALARIES - WAGES PART TIME	150.00	10.00	125.00	25.00	83.33
101-857.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00
101-857.000-703.300	CROSSING GUARDS	6,570.00	708.24	5,858.42	711.58	89.17
101-857.000-703.441	DPW SEASONAL	200.00	15.00	185.00	15.00	92.50
101-857.000-704.000	SOCIAL SECURITY	760.00	77.61	795.23	(35.23)	104.64
101-857.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
101-857.000-705.000	RETIREMENT FUND CONTRIBUTION	80.00	0.00	45.27	34.73	56.59
101-857.000-709.000	MEDICAL INSURANCE	0.00	0.00	0.00	0.00	0.00
101-857.000-710.000	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
101-857.000-711.000	WORKER'S COMP INSURANCE	0.00	0.00	87.44	(87.44)	100.00
101-857.000-801.902	CONTRACT - WORK CREWS	0.00	0.00	269.72	(269.72)	100.00
101-857.000-881.000	COAST GUARD FESTIVAL	2,400.00	0.00	2,032.29	367.71	84.68
101-857.000-885.200	FLAG SERVICES	200.00	0.00	0.00	200.00	0.00
101-857.000-885.300	CHRISTMAS TREE SERVICES	450.00	0.00	0.00	450.00	0.00
101-857.000-886.500	CHAMBER DUES	575.00	0.00	570.00	5.00	99.13
101-857.000-889.000	PROMOTIONS	1,750.00	0.00	1,862.50	(112.50)	106.43
101-857.000-889.100	NEWSLETTER	400.00	0.00	173.00	227.00	43.25
101-857.000-889.200	WEB SITE	500.00	0.00	360.00	140.00	72.00
101-857.000-889.300	CONCERT SPONSORSHIP	0.00	0.00	0.00	0.00	0.00
101-857.000-889.617	FIREWORKS - HERITAGE FESTIVAL	0.00	0.00	0.00	0.00	0.00
101-857.000-940.000	INTERNAL RENTAL	0.00	11.89	850.38	(850.38)	100.00
Net - Dept 857.000-COMMUNITY PROMOTION		(17,035.00)	(1,126.71)	(17,751.27)	716.27	
Dept 941.000-OTHER						
101-941.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
101-941.000-995.500	MILL POINT B/F LOAN	10,965.00	0.00	10,964.78	0.22	100.00
101-941.000-995.525	MILL POINT B/F LOAN INTEREST	1,630.00	0.00	1,630.31	(0.31)	100.02
Net - Dept 941.000-OTHER		(12,595.00)	0.00	(12,595.09)	0.09	
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,466,499.00	28,125.45	1,353,937.91	112,561.09	92.32
TOTAL EXPENDITURES		1,466,499.00	115,472.61	1,252,876.31	213,622.69	85.43
NET OF REVENUES & EXPENDITURES		0.00	(87,347.16)	101,061.60	(101,061.60)	100.00

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Dept 000.000-GENERAL SERVICES						
202-000.000-502.108	FEDERAL TRANSPORTATION GRANT	0.00	0.00	0.00	0.00	0.00
202-000.000-575.100	ST SHARED REV-GAS & WEIGHT TAX	125,000.00	10,428.65	99,654.24	25,345.76	79.72
202-000.000-575.250	ST SHARED REVENUE - SNOW REMOVAL	0.00	0.00	0.00	0.00	0.00
202-000.000-595.000	TELECOMMUNICATIONS FEE (2002)	7,300.00	0.00	0.00	7,300.00	0.00
202-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	12.60	(12.60)	100.00
202-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00
202-000.000-676.101	CONTRIBUTION FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
202-000.000-676.401	CONT FROM PUBLIC IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
202-000.000-677.101	STATE MAINTENANCE REIMBURSEMENT	18,435.00	0.00	18,435.09	(0.09)	100.00
202-000.000-677.224	DRIVEWAY PAVING REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
202-000.000-695.000	APPROPRIATION FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
202-000.000-975.000	APPROPRIATION TO FUND BALANCE	4,946.00	0.00	0.00	4,946.00	0.00
Net - Dept 000.000-GENERAL SERVICES		145,789.00	10,428.65	118,101.93	27,687.07	
Dept 451.000-CONSTRUCTION						
202-451.000-820.000	ENGINEERING	500.00	0.00	0.00	500.00	0.00
202-451.000-820.202	MPO DUES - WESTPLAN	1,010.00	0.00	1,010.00	0.00	100.00
202-451.000-820.475	JACKSON STREET	0.00	0.00	0.00	0.00	0.00
202-451.000-820.526	CUTLER STREET	0.00	0.00	0.00	0.00	0.00
202-451.000-978.825	GRAND RIVER GREENWAY	0.00	0.00	0.00	0.00	0.00
Net - Dept 451.000-CONSTRUCTION		(1,510.00)	0.00	(1,010.00)	(500.00)	
Dept 463.000-ROUTINE STREET MAINTENANCE						
202-463.000-702.000	SALARIES - WAGES FULL TIME	9,546.00	181.99	4,571.82	4,974.18	47.89
202-463.000-702.001	SALARIES - OVERTIME PAY	782.00	0.00	136.34	645.66	17.43
202-463.000-703.000	SALARIES - WAGES PART TIME	869.00	34.00	231.58	637.42	26.65
202-463.000-703.441	DPW SEASONAL	2,967.00	0.00	457.98	2,509.02	15.44
202-463.000-704.000	SOCIAL SECURITY	1,084.00	15.40	390.57	693.43	36.03
202-463.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
202-463.000-705.000	RETIREMENT FUND CONTRIBUTION	1,508.00	118.84	1,415.18	92.82	93.84
202-463.000-707.000	DENTAL INSURANCE	180.00	14.60	175.20	4.80	97.33
202-463.000-708.000	VISION CARE REIMBURSEMENT	61.00	0.00	33.75	27.25	55.33
202-463.000-709.000	MEDICAL INSURANCE	3,514.00	237.01	2,813.09	700.91	80.05
202-463.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
202-463.000-710.000	LIFE INSURANCE	105.00	8.57	102.84	2.16	97.94
202-463.000-711.000	WORKER'S COMP INSURANCE	215.00	0.00	370.47	(155.47)	172.31
202-463.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	3,000.00	21.58	676.42	2,323.58	22.55
202-463.000-801.902	CONTRACT - WORK CREWS	0.00	0.00	114.88	(114.88)	100.00
202-463.000-818.203	CONTRIBUTION TO LOCAL STREETS	0.00	0.00	0.00	0.00	0.00
202-463.000-818.395	TRANSFER TO STREET DEBT	7,000.00	0.00	7,000.00	0.00	100.00
202-463.000-819.100	CONTRIBUTION TO LOCAL STREET	0.00	0.00	0.00	0.00	0.00
202-463.000-820.100	STREET SWEEPING	4,000.00	0.00	960.00	3,040.00	24.00
202-463.000-820.200	STREET CRACK SEALING	6,000.00	0.00	0.00	6,000.00	0.00
202-463.000-821.600	SURFACE REPAIR	2,000.00	0.00	68.37	1,931.63	3.42
202-463.000-893.000	CATCH BASIN CLEANING	2,500.00	0.00	1,715.00	785.00	68.60
202-463.000-931.007	PAVEMENT MARKING	4,000.00	0.00	3,177.80	822.20	79.45
202-463.000-940.000	INTERNAL RENTAL	6,000.00	189.73	3,120.89	2,879.11	52.01
202-463.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
Net - Dept 463.000-ROUTINE STREET MAINTENANCE		(55,331.00)	(821.72)	(27,532.18)	(27,798.82)	

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Dept 474.000-TRAFFIC SERVICES MAINTENANCE						
202-474.000-970.100	CAPITAL IMPROVEMENT -STREET SIGN REPLACE	0.00	0.00	0.00	0.00	0.00
Net - Dept 474.000-TRAFFIC SERVICES MAINTENANCE		0.00	0.00	0.00	0.00	
Dept 478.000-WINTER MAINTENANCE						
202-478.000-702.000	SALARIES - WAGES FULL TIME	7,100.00	105.54	6,904.59	195.41	97.25
202-478.000-702.001	SALARIES - OVERTIME PAY	1,600.00	0.00	1,572.54	27.46	98.28
202-478.000-703.000	SALARIES - WAGES PART TIME	300.00	0.00	460.00	(160.00)	153.33
202-478.000-704.000	SOCIAL SECURITY	945.00	7.49	645.59	299.41	68.32
202-478.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
202-478.000-705.000	RETIREMENT FUND CONTRIBUTION	1,508.00	118.84	1,415.18	92.82	93.84
202-478.000-707.000	DENTAL INSURANCE	180.00	14.60	175.20	4.80	97.33
202-478.000-708.000	VISION CARE REIMBURSEMENT	61.00	0.00	33.75	27.25	55.33
202-478.000-709.000	MEDICAL INSURANCE	3,315.00	237.01	2,813.09	501.91	84.86
202-478.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
202-478.000-710.000	LIFE INSURANCE	105.00	8.57	102.84	2.16	97.94
202-478.000-711.000	WORKER'S COMP INSURANCE	215.00	0.00	322.92	(107.92)	150.20
202-478.000-740.000	OPERATING SUPPLIES	6,000.00	53.97	5,680.52	319.48	94.68
202-478.000-801.000	PROFESSIONAL SERVICES	500.00	0.00	265.00	235.00	53.00
202-478.000-801.902	CONTRACT - WORK CREWS	0.00	0.00	30.38	(30.38)	100.00
202-478.000-940.000	INTERNAL RENTAL	12,200.00	0.00	12,120.63	79.37	99.35
202-478.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
Net - Dept 478.000-WINTER MAINTENANCE		(34,029.00)	(546.02)	(32,542.23)	(1,486.77)	
Dept 480.000-STATE TRUNKLINE MAINTENANCE						
202-480.000-702.000	SALARIES - WAGES FULL TIME	6,243.00	39.76	3,038.00	3,205.00	48.66
202-480.000-702.001	SALARIES - OVERTIME PAY	580.00	0.00	1,453.25	(873.25)	250.56
202-480.000-703.000	SALARIES - WAGES PART TIME	356.00	10.00	260.00	96.00	73.03
202-480.000-703.441	DPW SEASONAL	356.00	252.10	1,568.21	(1,212.21)	440.51
202-480.000-704.000	SOCIAL SECURITY	576.00	25.84	501.87	74.13	87.13
202-480.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
202-480.000-705.000	RETIREMENT FUND CONTRIBUTION	1,051.00	82.76	981.72	69.28	93.41
202-480.000-706.000	STREET BENEFITS	3,400.00	47.60	1,166.45	2,233.55	34.31
202-480.000-707.000	DENTAL INSURANCE	111.00	8.96	107.52	3.48	96.86
202-480.000-708.000	VISION CARE REIMBURSEMENT	41.00	0.00	26.25	14.75	64.02
202-480.000-709.000	MEDICAL INSURANCE	2,344.00	157.06	1,323.32	1,020.68	56.46
202-480.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
202-480.000-710.000	LIFE INSURANCE	105.00	0.00	0.00	105.00	0.00
202-480.000-711.000	WORKER'S COMP INSURANCE	128.00	0.00	197.08	(69.08)	153.97
202-480.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
202-480.000-818.005	STREET MAINTENANCE OVERHEAD	0.00	0.00	0.00	0.00	0.00
202-480.000-931.001	M-104 TRAFFIC SERVICES-SIGN	500.00	0.00	296.40	203.60	59.28
202-480.000-931.002	M-104 TREES & SHRUBS	2,000.00	0.00	550.00	1,450.00	27.50
202-480.000-931.003	M-104 STREET SWEEPING	6,000.00	0.00	3,888.22	2,111.78	64.80
202-480.000-931.004	M-104 GRASS & WEED CONTROL	2,500.00	756.25	756.25	1,743.75	30.25
202-480.000-931.005	M-104 DRAINAGE & BACKSLOPES	5,000.00	0.00	2,362.00	2,638.00	47.24
202-480.000-931.006	M-104 WINTER MAINTENANCE	3,000.00	0.00	190.00	2,810.00	6.33
202-480.000-931.007	M-104 PAVEMENT MARKING	500.00	0.00	0.00	500.00	0.00
202-480.000-931.008	SURFACE MAINTENANCE	0.00	0.00	0.00	0.00	0.00
202-480.000-940.000	INTERNAL RENTAL	12,000.00	551.31	9,690.19	2,309.81	80.75
202-480.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
 PERIOD ENDING 05/31/2015  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Net - Dept 480.000-STATE TRUNKLINE MAINTENANCE		(46,791.00)	(1,931.64)	(28,356.73)	(18,434.27)	
Dept 482.000-ADMINISTRATION						
202-482.000-702.000	SALARIES - WAGES FULL TIME	5,000.00	1,015.95	4,748.95	251.05	94.98
202-482.000-704.000	SOCIAL SECURITY	450.00	73.73	348.28	101.72	77.40
202-482.000-704.999	INTERIM MANAGER PAY	0.00	0.00	0.00	0.00	0.00
202-482.000-705.000	RETIREMENT FUND CONTRIBUTION	486.00	32.33	393.64	92.36	81.00
202-482.000-707.000	DENTAL INSURANCE	76.00	6.27	75.24	0.76	99.00
202-482.000-708.000	VISION CARE REIMBURSEMENT	18.00	0.00	9.00	9.00	50.00
202-482.000-709.000	MEDICAL INSURANCE	793.00	50.08	606.63	186.37	76.50
202-482.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
202-482.000-710.000	LIFE INSURANCE	105.00	2.89	34.68	70.32	33.03
202-482.000-711.000	WORKER'S COMP INSURANCE	115.00	0.00	113.99	1.01	99.12
202-482.000-804.100	AUDIT SERVICES	585.00	0.00	526.75	58.25	90.04
202-482.000-860.000	TRANSPORTATION/TRAINING	300.00	0.00	237.45	62.55	79.15
202-482.000-940.000	INTERNAL RENTAL	150.00	17.80	93.56	56.44	62.37
202-482.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
202-482.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
202-482.000-956.200	BANK FEES	50.00	0.00	42.54	7.46	85.08
Net - Dept 482.000-ADMINISTRATION		(8,128.00)	(1,199.05)	(7,230.71)	(897.29)	
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		150,735.00	10,428.65	118,101.93	32,633.07	78.35
TOTAL EXPENDITURES		150,735.00	4,498.43	96,671.85	54,063.15	64.13
NET OF REVENUES & EXPENDITURES		0.00	5,930.22	21,430.08	(21,430.08)	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
 PERIOD ENDING 05/31/2015  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Dept 000.000-GENERAL SERVICES						
203-000.000-575.100	ST SHARED REV-GAS & WEIGHT TAX	40,359.00	7,012.99	38,759.25	1,599.75	96.04
203-000.000-575.250	ST SHARED REVENUE - SNOW REMOVAL	2,500.00	114.46	2,631.97	(131.97)	105.28
203-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	2.45	(2.45)	100.00
203-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00
203-000.000-676.200	CONTRIBUTION FROM MAJOR ST	0.00	0.00	0.00	0.00	0.00
203-000.000-676.296	CONTRIBUTION FROM TIFA FUND	50,000.00	0.00	0.00	50,000.00	0.00
203-000.000-677.190	STREET SIGN REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
203-000.000-677.224	DRIVEWAY PAVING REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
203-000.000-694.203	WMSRDC TRAINING REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
203-000.000-695.000	APPROPRIATION FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
203-000.000-975.000	APPROPRIATION TO FUND BALANCE	5,678.00	0.00	0.00	5,678.00	0.00
Net - Dept 000.000-GENERAL SERVICES		87,181.00	7,127.45	41,393.67	45,787.33	
Dept 451.000-CONSTRUCTION						
203-451.000-820.000	ENGINEERING	500.00	0.00	0.00	500.00	0.00
203-451.000-820.450	PROSPECT STREET	0.00	0.00	0.00	0.00	0.00
203-451.000-820.528	PARKHURST STREET	0.00	0.00	0.00	0.00	0.00
203-451.000-820.581	MASON STREET	0.00	0.00	0.00	0.00	0.00
203-451.000-820.999	SAFE ROUTES SIGNAGE	0.00	0.00	0.00	0.00	0.00
203-451.000-978.000	PAVING	0.00	0.00	0.00	0.00	0.00
Net - Dept 451.000-CONSTRUCTION		(500.00)	0.00	0.00	(500.00)	
Dept 463.000-ROUTINE STREET MAINTENANCE						
203-463.000-702.000	SALARIES - WAGES FULL TIME	9,624.00	224.62	3,959.18	5,664.82	41.14
203-463.000-702.001	SALARIES - OVERTIME PAY	790.00	0.00	66.09	723.91	8.37
203-463.000-703.000	SALARIES - WAGES PART TIME	1,284.00	54.00	321.57	962.43	25.04
203-463.000-703.441	DPW SEASONAL	3,441.00	16.30	1,051.00	2,390.00	30.54
203-463.000-704.000	SOCIAL SECURITY	1,160.00	21.29	393.46	766.54	33.92
203-463.000-704.500	UNEMPLOYMENT INSURANCE	523.00	0.00	0.00	523.00	0.00
203-463.000-705.000	RETIREMENT FUND CONTRIBUTION	1,563.00	123.01	1,457.99	105.01	93.28
203-463.000-707.000	DENTAL INSURANCE	171.00	13.86	166.32	4.68	97.26
203-463.000-708.000	VISION CARE REIMBURSEMENT	61.00	0.00	36.75	24.25	60.25
203-463.000-709.000	MEDICAL INSURANCE	3,476.00	234.61	2,783.90	692.10	80.09
203-463.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
203-463.000-710.000	LIFE INSURANCE	100.00	8.65	103.80	(3.80)	103.80
203-463.000-711.000	WORKER'S COMP INSURANCE	210.00	0.00	395.97	(185.97)	188.56
203-463.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,000.00	21.58	673.57	326.43	67.36
203-463.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
203-463.000-801.902	CONTRACT - WORK CREWS	500.00	0.00	241.53	258.47	48.31
203-463.000-820.100	STREET SWEEPING	4,200.00	0.00	960.00	3,240.00	22.86
203-463.000-820.200	STREET CRACK SEALING	1,000.00	0.00	0.00	1,000.00	0.00
203-463.000-821.500	CAIN DRIVEWAY/LANDSCAPING	0.00	0.00	0.00	0.00	0.00
203-463.000-821.600	SURFACE REPAIR	500.00	0.00	0.00	500.00	0.00
203-463.000-893.000	CATCH BASIN CLEANING	2,500.00	0.00	1,540.00	960.00	61.60
203-463.000-931.007	PAVEMENT MARKING	3,000.00	0.00	2,177.80	822.20	72.59
203-463.000-940.000	INTERNAL RENTAL	10,000.00	353.28	4,323.87	5,676.13	43.24
203-463.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
Net - Dept 463.000-ROUTINE STREET MAINTENANCE		(45,103.00)	(1,071.20)	(20,652.80)	(24,450.20)	
Dept 474.000-TRAFFIC SERVICES MAINTENANCE						

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGD USED
Fund 203 - LOCAL STREET FUND						
203-474.000-970.100	CAPITAL IMPROVEMENT -STREET SIGN REPLACE	0.00	0.00	0.00	0.00	0.00
Net - Dept 474.000-TRAFFIC SERVICES MAINTENANCE		0.00	0.00	0.00	0.00	
Dept 478.000-WINTER MAINTENANCE						
203-478.000-702.000	SALARIES - WAGES FULL TIME	7,600.00	123.98	7,486.05	113.95	98.50
203-478.000-702.001	SALARIES - OVERTIME PAY	1,400.00	0.00	1,260.32	139.68	90.02
203-478.000-703.000	SALARIES - WAGES PART TIME	400.00	0.00	360.00	40.00	90.00
203-478.000-704.000	SOCIAL SECURITY	1,039.00	8.83	656.97	382.03	63.23
203-478.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
203-478.000-705.000	RETIREMENT FUND CONTRIBUTION	1,760.00	138.41	1,642.28	117.72	93.31
203-478.000-707.000	DENTAL INSURANCE	201.00	16.26	195.12	5.88	97.07
203-478.000-708.000	VISION CARE REIMBURSEMENT	70.00	0.00	39.75	30.25	56.79
203-478.000-709.000	MEDICAL INSURANCE	4,022.00	269.06	3,201.44	820.56	79.60
203-478.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
203-478.000-710.000	LIFE INSURANCE	120.00	9.93	119.16	0.84	99.30
203-478.000-711.000	WORKER'S COMP INSURANCE	255.00	0.00	355.04	(100.04)	139.23
203-478.000-740.000	OPERATING SUPPLIES	6,000.00	0.00	5,643.99	356.01	94.07
203-478.000-801.000	PROFESSIONAL SERVICES	100.00	0.00	0.00	100.00	0.00
203-478.000-801.902	CONTRACT - WORK CREWS	50.00	0.00	30.38	19.62	60.76
203-478.000-940.000	INTERNAL RENTAL	11,500.00	49.08	11,005.40	494.60	95.70
203-478.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
Net - Dept 478.000-WINTER MAINTENANCE		(34,517.00)	(615.55)	(31,995.90)	(2,521.10)	
Dept 482.000-ADMINISTRATION						
203-482.000-702.000	SALARIES - WAGES FULL TIME	4,358.00	213.75	3,228.29	1,129.71	74.08
203-482.000-704.000	SOCIAL SECURITY	350.00	15.88	238.61	111.39	68.17
203-482.000-704.999	INTERIM MANAGER PAY	0.00	0.00	0.00	0.00	0.00
203-482.000-705.000	RETIREMENT FUND CONTRIBUTION	486.00	32.33	393.73	92.27	81.01
203-482.000-707.000	DENTAL INSURANCE	76.00	6.27	75.24	0.76	99.00
203-482.000-708.000	VISION CARE REIMBURSEMENT	18.00	0.00	9.00	9.00	50.00
203-482.000-709.000	MEDICAL INSURANCE	793.00	50.08	606.63	186.37	76.50
203-482.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
203-482.000-710.000	LIFE INSURANCE	50.00	2.89	34.68	15.32	69.36
203-482.000-711.000	WORKER'S COMP INSURANCE	115.00	0.00	113.99	1.01	99.12
203-482.000-804.100	AUDIT SERVICES	320.00	0.00	316.05	3.95	98.77
203-482.000-860.000	TRANSPORTATION/TRAINING	350.00	0.00	237.45	112.55	67.84
203-482.000-940.000	INTERNAL RENTAL	75.00	8.90	33.42	41.58	44.56
203-482.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
203-482.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
203-482.000-956.200	BANK FEES	70.00	0.00	68.07	1.93	97.24
Net - Dept 482.000-ADMINISTRATION		(7,061.00)	(330.10)	(5,355.16)	(1,705.84)	
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		92,859.00	7,127.45	41,393.67	51,465.33	44.58
TOTAL EXPENDITURES		92,859.00	2,016.85	58,003.86	34,855.14	62.46
NET OF REVENUES & EXPENDITURES		0.00	5,110.60	(16,610.19)	16,610.19	100.00

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
PERIOD ENDING 05/31/2015  
% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		AMENDED	MONTH 05/31/2015	05/31/2015	BALANCE	
		BUDGET	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED

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PERIOD ENDING 05/31/2015

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BGDGT
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 207 - POLICE FUND						
Dept 000.000-GENERAL SERVICES						
207-000.000-543.000	MICHIGAN JUSTICE TRAINING FUND	0.00	0.00	0.00	0.00	0.00
207-000.000-582.001	CONTRIBUTION FROM SPRING LAKE	473,137.00	39,428.08	433,708.88	39,428.12	91.67
207-000.000-582.002	CONTRIBUTION FROM FERRYSBURG	97,000.00	4,510.94	95,455.99	1,544.01	98.41
207-000.000-655.101	CIVIL INFRACTION FINES - FERRYSBURG	0.00	0.00	30.00	(30.00)	100.00
207-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	1.53	(1.53)	100.00
207-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00
207-000.000-670.500	EOC RENTAL	0.00	0.00	0.00	0.00	0.00
207-000.000-677.000	REIMBURSEMENTS	0.00	0.00	105.00	(105.00)	100.00
207-000.000-677.702	MDOT M104 WORK ZONE PATROL	0.00	0.00	0.00	0.00	0.00
207-000.000-694.000	OTHER MISCELLANEOUS INCOME	0.00	0.00	27.00	(27.00)	100.00
207-000.000-694.004	COMMUNITY FUNCTION REVENUE	0.00	0.00	0.00	0.00	0.00
207-000.000-694.006	SCHOOL FUNCTION REVENUE	0.00	0.00	0.00	0.00	0.00
207-000.000-694.007	PRIVATE SECURITY DETAIL	0.00	0.00	0.00	0.00	0.00
207-000.000-694.008	STING WAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
207-000.000-694.207	PEPPER SPRAY SALES	0.00	0.00	0.00	0.00	0.00
207-000.000-694.999	INTERIM MANAGER PAY - REIMB POLICE FUND	0.00	0.00	0.00	0.00	0.00
207-000.000-695.000	APPROPRIATION FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
207-000.000-699.662	TRANSFER FROM POLICE EQUIP FUND	44,368.00	0.00	44,367.93	0.07	100.00
207-000.000-702.000	SALARIES - WAGES FULL TIME	103,000.00	69.81	102,563.35	436.65	99.58
207-000.000-702.001	SALARIES - OVERTIME PAY	0.00	0.00	0.00	0.00	0.00
207-000.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	0.02	(0.02)	100.00
207-000.000-703.200	PART TIME POLICE OFFICERS	0.00	0.00	0.00	0.00	0.00
207-000.000-703.300	CROSSING GUARDS	0.00	0.00	0.00	0.00	0.00
207-000.000-703.450	CODE ENFORCEMENT OFFICER	0.00	0.00	0.00	0.00	0.00
207-000.000-703.500	ADMINISTRATIVE ASSISTANT	0.00	0.00	0.00	0.00	0.00
207-000.000-703.600	CLEANING SERVICE	0.00	0.00	0.00	0.00	0.00
207-000.000-704.000	SOCIAL SECURITY	1,500.00	5.10	1,433.75	66.25	95.58
207-000.000-704.500	UNEMPLOYMENT INSURANCE	6,580.00	0.00	6,576.50	3.50	99.95
207-000.000-705.000	RETIREMENT FUND CONTRIBUTION	2,000.00	4.78	1,973.73	26.27	98.69
207-000.000-705.207	MERS PENSION FUND CONTRIBUTION	70,383.00	(6,425.46)	63,956.61	6,426.39	90.87
207-000.000-707.000	DENTAL INSURANCE	2,700.00	0.00	2,665.55	34.45	98.72
207-000.000-708.000	VISION CARE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
207-000.000-709.000	MEDICAL INSURANCE	21,000.00	0.00	20,973.59	26.41	99.87
207-000.000-709.207	POLICE RETIREE INSURANCE	23,600.00	1,905.56	23,414.62	185.38	99.21
207-000.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
207-000.000-710.000	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
207-000.000-711.000	WORKER'S COMP INSURANCE	0.00	0.00	0.00	0.00	0.00
207-000.000-712.000	MERIT PAY AWARDS	0.00	0.00	0.00	0.00	0.00
207-000.000-727.000	OFFICE SUPPLIES	175.00	0.00	132.05	42.95	75.46
207-000.000-740.000	OPERATING SUPPLIES	300.00	0.00	296.27	3.73	98.76
207-000.000-740.500	PEPPER SPRAY FOR RESALE	0.00	0.00	0.00	0.00	0.00
207-000.000-741.000	CLOTHING	0.00	0.00	0.00	0.00	0.00
207-000.000-775.100	CUSTODIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00
207-000.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
207-000.000-801.207	CONTRACTED POLICE SERVICES	340,000.00	28,020.06	283,247.50	56,752.50	83.31
207-000.000-804.000	LEGAL FEES	8,000.00	781.00	6,117.70	1,882.30	76.47
207-000.000-804.100	AUDIT SERVICES	1,160.00	0.00	1,158.85	1.15	99.90
207-000.000-804.500	LABOR CONTRACT	0.00	0.00	0.00	0.00	0.00
207-000.000-807.000	CONTRACT SERVICES - MISC	0.00	0.00	0.00	0.00	0.00
207-000.000-853.000	TELEPHONE	650.00	56.68	490.69	159.31	75.49
207-000.000-853.100	CABLE SERVICE	40.00	0.00	32.86	7.14	82.15
207-000.000-853.400	TELEPHONE - CELLULAR SERVICE	0.00	0.00	0.00	0.00	0.00
207-000.000-860.000	TRANSPORTATION/TRAINING	0.00	0.00	0.00	0.00	0.00
207-000.000-889.200	WEB SITE	0.00	0.00	0.00	0.00	0.00
207-000.000-891.000	TRASH COLLECTION	0.00	0.00	0.00	0.00	0.00
207-000.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
 PERIOD ENDING 05/31/2015  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		AMENDED	MONTH 05/31/2015	05/31/2015	BALANCE	
		BUDGET	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED
Fund 207 - POLICE FUND						
207-000.000-910.000	INSURANCE	0.00	0.00	0.00	0.00	0.00
207-000.000-921.000	ELECTRIC SERVICE	0.00	0.00	0.00	0.00	0.00
207-000.000-922.000	WATER & SEWER SERVICE	0.00	0.00	0.00	0.00	0.00
207-000.000-923.000	HEATING	200.00	0.00	196.94	3.06	98.47
207-000.000-931.000	BUILDING REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00
207-000.000-939.000	OFFICE RENTAL	11,000.00	0.00	0.00	11,000.00	0.00
207-000.000-940.000	INTERNAL RENTAL	0.00	0.00	0.00	0.00	0.00
207-000.000-940.002	OFFICE EQUIPMENT RENT	0.00	0.00	0.00	0.00	0.00
207-000.000-956.000	MISCELLANEOUS	2,555.00	0.00	2,554.31	0.69	99.97
207-000.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	500.00	0.00	0.00	500.00	0.00
207-000.000-956.200	BANK FEES	0.00	0.00	0.00	0.00	0.00
207-000.000-956.250	MICHIGAN STATE HICA CLAIMS TAX	30.00	0.92	26.01	3.99	86.70
207-000.000-959.000	MICHIGAN JUSTICE TRAINING FUND	0.00	0.00	0.00	0.00	0.00
207-000.000-975.000	APPROPRIATION TO FUND BALANCE	19,132.00	0.00	0.00	19,132.00	0.00
Net - Dept 000.000-GENERAL SERVICES		0.00	19,520.57	55,885.43	(55,885.43)	
Fund 207 - POLICE FUND:						
TOTAL REVENUES		614,505.00	43,939.02	573,696.33	40,808.67	93.36
TOTAL EXPENDITURES		614,505.00	24,418.45	517,810.90	96,694.10	84.26
NET OF REVENUES & EXPENDITURES		0.00	19,520.57	55,885.43	(55,885.43)	100.00

PERIOD ENDING 05/31/2015

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 208 - PUBLIC IMPROVEMENT						
Dept 000.000-GENERAL SERVICES						
208-000.000-502.200	G R GREENWAY LOUTIT FOUNDATION GRANT	0.00	0.00	0.00	0.00	0.00
208-000.000-502.201	COASTAL MGMT GRD RIVER GRWAY GRANT	0.00	0.00	0.00	0.00	0.00
208-000.000-502.300	MDNRTF GRANT - TRAILS	0.00	0.00	0.00	0.00	0.00
208-000.000-503.000	MARIAN A & RUTH K SHERWOOD FND FOR GRGW	0.00	0.00	0.00	0.00	0.00
208-000.000-503.100	GHACF - FRIENDS OF THE GRGW	0.00	0.00	5,000.00	(5,000.00)	100.00
208-000.000-503.200	GHACF - YOUTH ENVIRONMENT	0.00	0.00	0.00	0.00	0.00
208-000.000-503.237	LAND ACQUISTION GRANT	0.00	0.00	0.00	0.00	0.00
208-000.000-503.400	SL SCHOOLS - GRD RIVER GREENWAY	0.00	0.00	0.00	0.00	0.00
208-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	2.45	(2.45)	100.00
208-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00
208-000.000-674.000	BUILDING LEASE	0.00	0.00	0.00	0.00	0.00
208-000.000-674.209	LEASE REVENUE - 209 S PARK ST	0.00	0.00	0.00	0.00	0.00
208-000.000-674.296	LEASE REVENUE - FIRESIDE DESIGN PARKING	0.00	4,275.71	4,275.71	(4,275.71)	100.00
208-000.000-676.101	CONTRIBUTION FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
208-000.000-676.123	CONT FROM TIF FOR GRD RIVER GRWAY	0.00	0.00	0.00	0.00	0.00
208-000.000-676.222	TRANSFER DOCK REVENUE	7,500.00	0.00	7,500.00	0.00	100.00
208-000.000-676.296	CONTRIBUTION FROM TIFA FUND	124,000.00	31,000.00	93,000.00	31,000.00	75.00
208-000.000-677.175	SAFE ROUTES 2 SCHOOL - HELMET/LITE SALES	0.00	0.00	0.00	0.00	0.00
208-000.000-677.180	SAFE ROUTES TO SCHOOL TRN MILEAGE REIME	0.00	0.00	0.00	0.00	0.00
208-000.000-677.185	SR2S - MI FITNESS FOUNDATION GRANT	0.00	0.00	0.00	0.00	0.00
208-000.000-677.221	HOLIDAY INN BYPASS	0.00	0.00	0.00	0.00	0.00
208-000.000-677.222	TREE MATCHING PROGRAM	0.00	0.00	0.00	0.00	0.00
208-000.000-677.224	DRIVEWAY PAVING REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
208-000.000-677.228	GHACF - SOUND SYSTEM	0.00	0.00	0.00	0.00	0.00
208-000.000-694.200	TREE CONTRIBUTIONS/GRANT	0.00	0.00	0.00	0.00	0.00
208-000.000-694.600	ENERGY GRANT	0.00	0.00	0.00	0.00	0.00
208-000.000-694.675	SLT GRAND RIVER GREENWAY CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
208-000.000-695.000	APPROPRIATION FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
208-000.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
208-000.000-801.100	CONTRACT SERVICES - TREE MAINTENANCE	28,500.00	0.00	28,415.00	85.00	99.70
208-000.000-801.443	PROF SERV - SAFE ROUTES TO SCHOOL	0.00	0.00	0.00	0.00	0.00
208-000.000-801.692	PARK DESIGN FEES/GRAND RIVER GREENWAY	0.00	0.00	0.00	0.00	0.00
208-000.000-819.202	CONTRIBUTION TO MAJOR STREET	0.00	0.00	0.00	0.00	0.00
208-000.000-885.400	FERRYBURG RECIPROCAL PLEDGE	0.00	0.00	0.00	0.00	0.00
208-000.000-887.000	SIDEWALK MAINTENANCE	0.00	0.00	0.00	0.00	0.00
208-000.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
208-000.000-920.801	ENERGY AUDIT - BUILDINGS/IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
208-000.000-921.000	ELECTRIC SERVICE	0.00	0.00	0.00	0.00	0.00
208-000.000-922.000	WATER & SEWER SERVICE	0.00	0.00	0.00	0.00	0.00
208-000.000-923.000	HEATING - 209 S. PARK STREET	0.00	0.00	0.00	0.00	0.00
208-000.000-931.209	MAINTENANCE - 209 S PARK STREET	0.00	0.00	0.00	0.00	0.00
208-000.000-931.270	BARBER SCHOOL CARPET REPLACEMENT	0.00	0.00	0.00	0.00	0.00
208-000.000-933.250	WEST END BOARDWALK MAINTENANCE	0.00	0.00	0.00	0.00	0.00
208-000.000-933.296	CONNECTOR PATH REPAIRS	1,000.00	0.00	0.00	1,000.00	0.00
208-000.000-934.000	GREENWAY REPAIRS	1,000.00	0.00	0.00	1,000.00	0.00
208-000.000-935.692	MILL POINT BOAT LAUNCH	11,500.00	0.00	0.00	11,500.00	0.00
208-000.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
208-000.000-956.200	BANK FEES	0.00	0.00	0.00	0.00	0.00
208-000.000-960.000	WAYFINDING SIGN PROGRAM	0.00	0.00	0.00	0.00	0.00
208-000.000-971.209	TAXES/MAINTENANCE - 209 S PARK	0.00	0.00	0.00	0.00	0.00
208-000.000-974.010	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00
208-000.000-974.022	PROPERTY ACQUISTION - 209 S PARK	0.00	0.00	0.00	0.00	0.00
208-000.000-974.200	TREE PLANTING	500.00	0.00	450.00	50.00	90.00
208-000.000-974.221	HOLIDAY INN BYPASS	0.00	0.00	0.00	0.00	0.00
208-000.000-974.230	ALLEY RECONSTRUCTION	48,000.00	0.00	2,689.37	45,310.63	5.60
208-000.000-974.325	SAFE ROUTES TO SCHOOL - SIDEWALKS	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
 PERIOD ENDING 05/31/2015  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		AMENDED	MONTH 05/31/2015	05/31/2015	BALANCE	
		BUDGET	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED
Fund 208 - PUBLIC IMPROVEMENT						
208-000.000-974.332	LAKESIDE TRAIL MARKERS	0.00	0.00	0.00	0.00	0.00
208-000.000-975.000	APPROPRIATION TO FUND BALANCE	33,800.00	0.00	0.00	33,800.00	0.00
208-000.000-976.551	TANGLEFOOT PARK - DOCK STORAGE	0.00	0.00	0.00	0.00	0.00
208-000.000-978.692	CENTRAL PARK - IMPROVEMENTS	3,500.00	0.00	3,405.84	94.16	97.31
208-000.000-978.701	JACKSON STREET DOCK REMOVAL	0.00	0.00	0.00	0.00	0.00
208-000.000-978.710	JACKSON STREET DOCK REPAIR	0.00	0.00	0.00	0.00	0.00
208-000.000-978.730	TREE NURSERY	0.00	0.00	0.00	0.00	0.00
208-000.000-978.790	WHISTLESTOP PLAYGROUND	0.00	0.00	0.00	0.00	0.00
208-000.000-978.810	BARBER SCHOOL SOUND SYSTEM	0.00	0.00	0.00	0.00	0.00
208-000.000-978.825	GRAND RIVER GREENWAY	3,700.00	0.00	3,603.15	96.85	97.38
208-000.000-978.840	DPW STORM WATER BASIN	0.00	0.00	0.00	0.00	0.00
208-000.000-978.845	SLT RECIPORCAL PLEDGE	0.00	0.00	0.00	0.00	0.00
208-000.000-981.400	SOUTH STREET STORM SEWER REPAIR	0.00	0.00	0.00	0.00	0.00
208-000.000-999.000	PAYING AGENT FEES	0.00	0.00	0.00	0.00	0.00
208-000.000-999.001	DEBT PROCEEDS	0.00	0.00	0.00	0.00	0.00
208-000.000-999.100		0.00	0.00	0.00	0.00	0.00
Net - Dept 000.000-GENERAL SERVICES		0.00	35,275.71	71,214.80	(71,214.80)	
Fund 208 - PUBLIC IMPROVEMENT:						
TOTAL REVENUES		131,500.00	35,275.71	109,778.16	21,721.84	83.48
TOTAL EXPENDITURES		131,500.00	0.00	38,563.36	92,936.64	29.33
NET OF REVENUES & EXPENDITURES		0.00	35,275.71	71,214.80	(71,214.80)	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
 PERIOD ENDING 05/31/2015  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 218 - NON-MOTORIZED PATHWAY FUND						
Dept 000.000-GENERAL SERVICES						
218-000.000-582.003	CONTRIBUTION FROM S.L. TOWNSHIP	42,000.00	44,418.08	44,418.08	(2,418.08)	105.76
218-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	0.00	0.00	0.00
218-000.000-676.101	CONTRIBUTION FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
Net - Dept 000.000-GENERAL SERVICES		42,000.00	44,418.08	44,418.08	(2,418.08)	
Dept 444.000-SIDEWALKS						
218-444.000-702.000	SALARIES - WAGES FULL TIME	2,000.00	105.95	955.31	1,044.69	47.77
218-444.000-703.441	DPW SEASONAL	7,000.00	271.15	441.15	6,558.85	6.30
218-444.000-704.000	SOCIAL SECURITY	800.00	28.39	105.84	694.16	13.23
218-444.000-705.000	RETIREMENT FUND CONTRIBUTION	100.00	0.00	0.00	100.00	0.00
218-444.000-740.000	OPERATING SUPPLIES	200.00	0.00	85.00	115.00	42.50
218-444.000-801.000	PROFESSIONAL SERVICES	10,000.00	5,688.32	13,626.38	(3,626.38)	136.26
218-444.000-804.501	LABOR CONTRACT - SNOW REMOVAL	7,700.00	0.00	7,561.92	138.08	98.21
218-444.000-921.000	ELECTRIC SERVICE	10,000.00	1,370.91	16,363.19	(6,363.19)	163.63
218-444.000-933.200	LAKESIDE TRAIL REPAIRS	2,700.00	0.00	2,535.89	164.11	93.92
218-444.000-940.000	INTERNAL RENTAL	1,500.00	1,181.34	1,199.14	300.86	79.94
218-444.000-956.200	BANK FEES	0.00	0.00	0.00	0.00	0.00
218-444.000-975.000	APPROPRIATION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00
Net - Dept 444.000-SIDEWALKS		(42,000.00)	(8,646.06)	(42,873.82)	873.82	
Fund 218 - NON-MOTORIZED PATHWAY FUND:						
TOTAL REVENUES		42,000.00	44,418.08	44,418.08	(2,418.08)	105.76
TOTAL EXPENDITURES		42,000.00	8,646.06	42,873.82	(873.82)	102.08
NET OF REVENUES & EXPENDITURES		0.00	35,772.02	1,544.26	(1,544.26)	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
 PERIOD ENDING 05/31/2015  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		AMENDED	MONTH 05/31/2015	05/31/2015	BALANCE	
		BUDGET	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED
Fund 230 - HARBOR TRANSIT SYSTEM						
Dept 000.000-GENERAL SERVICES						
230-000.000-403.000	CURRENT REAL PROPERTY TAX	56,000.00	0.00	50,854.45	5,145.55	90.81
230-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(340.00)	0.00	(338.45)	(1.55)	99.54
230-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	2,010.00	0.00	2,007.23	2.77	99.86
230-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	0.00	0.00	0.00
230-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00
230-000.000-695.000	APPROPRIATION FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
230-000.000-699.101	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
230-000.000-804.000	LEGAL FEES	0.00	0.00	0.00	0.00	0.00
230-000.000-950.100	HARBOR TRANSIT LOCAL SHARE	57,670.00	6,050.10	52,523.23	5,146.77	91.08
230-000.000-956.200	BANK FEES	0.00	0.00	0.00	0.00	0.00
230-000.000-975.000	APPROPRIATION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00
230-000.000-995.600	HARBOR TRANSIT 10 YEAR BALANCE REPAYMENT	0.00	0.00	0.00	0.00	0.00
230-000.000-999.000	PAYING AGENT FEES	0.00	0.00	0.00	0.00	0.00
Net - Dept 000.000-GENERAL SERVICES		0.00	(6,050.10)	0.00	0.00	
Fund 230 - HARBOR TRANSIT SYSTEM:						
TOTAL REVENUES		57,670.00	0.00	52,523.23	5,146.77	91.08
TOTAL EXPENDITURES		57,670.00	6,050.10	52,523.23	5,146.77	91.08
NET OF REVENUES & EXPENDITURES		0.00	(6,050.10)	0.00	0.00	0.00

PERIOD ENDING 05/31/2015

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		AMENDED	MONTH 05/31/2015	05/31/2015	BALANCE	
		BUDGET	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED
Fund 236 - CBDDA FUND						
Dept 000.000-GENERAL SERVICES						
236-000.000-503.236	CDBG - FACADE GRANT	0.00	0.00	0.00	0.00	0.00
236-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	0.49	(0.49)	100.00
236-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00
236-000.000-676.296	CONTRIBUTION FROM TIFA FUND	35,300.00	0.00	35,300.00	0.00	100.00
236-000.000-677.290	FACADE GRANT - FIELD'S FABRICS	0.00	0.00	0.00	0.00	0.00
236-000.000-677.291	FACADE GRANT - FRENCH'S ACADEMY	0.00	0.00	0.00	0.00	0.00
236-000.000-694.000	OTHER MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00
236-000.000-695.000	APPROPRIATION FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
236-000.000-702.000	SALARIES - WAGES FULL TIME	0.00	299.60	1,279.66	(1,279.66)	100.00
236-000.000-703.000	SALARIES - WAGES PART TIME	0.00	254.48	254.48	(254.48)	100.00
236-000.000-704.000	SOCIAL SECURITY	0.00	41.83	113.33	(113.33)	100.00
236-000.000-705.000	RETIREMENT FUND CONTRIBUTION	0.00	28.70	116.50	(116.50)	100.00
236-000.000-709.000	MEDICAL INSURANCE	0.00	0.00	0.00	0.00	0.00
236-000.000-727.000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
236-000.000-740.000	OPERATING SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
236-000.000-740.219	BEAUTIFICATION	0.00	0.00	0.00	0.00	0.00
236-000.000-743.000	SANDWICH BOARD SIGNS	0.00	960.00	960.00	(960.00)	100.00
236-000.000-801.250	BRANDING	0.00	0.00	0.00	0.00	0.00
236-000.000-801.290	PROF SERV - CDBG GRANT	0.00	0.00	0.00	0.00	0.00
236-000.000-804.501	LABOR CONTRACT - SNOW REMOVAL	0.00	0.00	0.00	0.00	0.00
236-000.000-887.000	SIDEWALK MAINTENANCE	0.00	418.68	418.68	(418.68)	100.00
236-000.000-889.000	PROMOTIONS	2,500.00	0.00	847.50	1,652.50	33.90
236-000.000-889.200	WEB SITE	0.00	0.00	0.00	0.00	0.00
236-000.000-891.501	BANNER PROGRAM	0.00	0.00	0.00	0.00	0.00
236-000.000-893.000	CATCH BASIN CLEANING	0.00	0.00	0.00	0.00	0.00
236-000.000-912.000	PROJECT ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
236-000.000-921.001	PARKING LOT ELECTRIC	0.00	0.00	0.00	0.00	0.00
236-000.000-933.300	CORRIDOR MAINTENANCE	0.00	9,300.06	9,300.06	(9,300.06)	100.00
236-000.000-933.600	PARKING LOT MAINTENANCE	0.00	0.00	0.00	0.00	0.00
236-000.000-935.000	REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00
236-000.000-940.000	INTERNAL RENTAL	0.00	1,620.14	1,620.14	(1,620.14)	100.00
236-000.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
236-000.000-956.200	BANK FEES	0.00	0.00	0.00	0.00	0.00
236-000.000-960.236	FACADE GRANTS	27,500.00	0.00	5,000.00	22,500.00	18.18
236-000.000-960.237	FIRE SUPPRESSION GRANTS	0.00	0.00	0.00	0.00	0.00
236-000.000-974.010	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00
236-000.000-975.000	APPROPRIATION TO FUND BALANCE	300.00	0.00	0.00	300.00	0.00
236-000.000-978.000	PAVING	0.00	0.00	0.00	0.00	0.00
236-000.000-978.100	LANDSCAPING	0.00	0.00	0.00	0.00	0.00
Net - Dept 000.000-GENERAL SERVICES		0.00	(12,923.49)	15,390.14	(15,390.14)	
Fund 236 - CBDDA FUND:						
TOTAL REVENUES		35,300.00	0.00	35,300.49	(0.49)	100.00
TOTAL EXPENDITURES		35,300.00	12,923.49	19,910.35	15,389.65	56.40
NET OF REVENUES & EXPENDITURES		0.00	(12,923.49)	15,390.14	(15,390.14)	100.00

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BGD USED
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 249 - BUILDING DEPARTMENT FUND						
Dept 000.000-GENERAL SERVICES						
249-000.000-477.000	BUILDING PERMITS	22,000.00	3,584.75	41,925.25	(19,925.25)	190.57
249-000.000-478.000	OTHER PERMIT & FEES	0.00	0.00	0.00	0.00	0.00
249-000.000-478.100	ELECTRICAL PERMITS	6,000.00	234.00	7,348.00	(1,348.00)	122.47
249-000.000-478.200	MECHANICAL/PLUMBING PERMITS	8,000.00	797.00	10,770.25	(2,770.25)	134.63
249-000.000-478.300	APPEALS PROCESS	0.00	0.00	0.00	0.00	0.00
249-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	26.16	(26.16)	100.00
249-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00
249-000.000-676.101	CONTRIBUTION FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
249-000.000-694.101	TRANSFER FROM THE GENERAL FUND	0.00	0.00	0.00	0.00	0.00
249-000.000-695.000	APPROPRIATION FROM FUND BALANCE	3,170.00	0.00	0.00	3,170.00	0.00
Net - Dept 000.000-GENERAL SERVICES		39,170.00	4,615.75	60,069.66	(20,899.66)	
Dept 381.000-ZONING/PLANNING						
249-381.000-702.000	SALARIES - WAGES FULL TIME	8,228.00	840.62	10,277.23	(2,049.23)	124.91
249-381.000-704.000	SOCIAL SECURITY	630.00	60.64	763.93	(133.93)	121.26
249-381.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
249-381.000-705.000	RETIREMENT FUND CONTRIBUTION	1,646.00	259.63	2,750.00	(1,104.00)	167.07
249-381.000-707.000	DENTAL INSURANCE	82.00	27.12	304.56	(222.56)	371.41
249-381.000-708.000	VISION CARE REIMBURSEMENT	60.00	55.80	115.80	(55.80)	193.00
249-381.000-709.000	MEDICAL INSURANCE	1,391.00	333.87	4,044.23	(2,653.23)	290.74
249-381.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
249-381.000-710.000	LIFE INSURANCE	0.00	15.99	191.88	(191.88)	100.00
249-381.000-711.000	WORKER'S COMP INSURANCE	640.00	0.00	35.38	604.62	5.53
249-381.000-727.000	OFFICE SUPPLIES	0.00	0.00	152.66	(152.66)	100.00
249-381.000-740.249	BUILDING DEPT SOFTWARE	800.00	0.00	759.00	41.00	94.88
249-381.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
249-381.000-801.400	CONTRACT BUILDING INSPECTIONS	10,000.00	835.00	8,595.00	1,405.00	85.95
249-381.000-801.600	CONTRACT ELECTRICAL INSP	4,000.00	480.00	4,410.00	(410.00)	110.25
249-381.000-801.700	CONTRACT MECHANICAL INSPECTION	6,500.00	640.00	7,440.00	(940.00)	114.46
249-381.000-819.101	TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00
249-381.000-860.000	TRANSPORTATION/TRAINING	0.00	0.00	0.00	0.00	0.00
249-381.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
249-381.000-910.000	INSURANCE	1,250.00	0.00	1,160.92	89.08	92.87
249-381.000-940.000	INTERNAL RENTAL	2,304.00	0.00	2,304.00	0.00	100.00
249-381.000-940.002	OFFICE EQUIPMENT RENT	1,589.00	0.00	1,589.00	0.00	100.00
249-381.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
249-381.000-956.200	BANK FEES	50.00	0.00	42.54	7.46	85.08
249-381.000-975.000	APPROPRIATION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00
Net - Dept 381.000-ZONING/PLANNING		(39,170.00)	(3,548.67)	(44,936.13)	5,766.13	
Fund 249 - BUILDING DEPARTMENT FUND:						
TOTAL REVENUES		39,170.00	4,615.75	60,069.66	(20,899.66)	153.36
TOTAL EXPENDITURES		39,170.00	3,548.67	44,936.13	(5,766.13)	114.72
NET OF REVENUES & EXPENDITURES		0.00	1,067.08	15,133.53	(15,133.53)	100.00

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GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 296 - TAX INC. FINANCE AUTHORITY						
Dept 000.000-GENERAL SERVICES						
296-000.000-403.000	CURRENT REAL PROPERTY TAX	269,258.00	0.00	269,970.49	(712.49)	100.26
296-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	0.00	0.00	0.00	0.00	0.00
296-000.000-403.101	LOCAL UNITS TAXES	236,400.00	0.00	203,027.71	33,372.29	85.88
296-000.000-502.300	MDNRTF GRANT - TRAILS	0.00	0.00	0.00	0.00	0.00
296-000.000-504.450	CDB GRANT - SCHOOL ST COMPLETION	0.00	0.00	0.00	0.00	0.00
296-000.000-504.727	MILL PT STAT B/F LOAN - LETTER OF CREDIT	12,595.00	0.00	12,595.09	(0.09)	100.00
296-000.000-581.296	LED GRANT	0.00	0.00	0.00	0.00	0.00
296-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	140.83	(140.83)	100.00
296-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00
296-000.000-674.296	LEASE REVENUE - FIRESIDE DESIGN PARKING	0.00	0.00	0.00	0.00	0.00
296-000.000-695.000	APPROPRIATION FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
296-000.000-801.000	PROFESSIONAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
296-000.000-804.000	LEGAL FEES	4,000.00	0.00	1,247.75	2,752.25	31.19
296-000.000-804.100	AUDIT SERVICES	1,770.00	0.00	1,584.55	185.45	89.52
296-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	27,000.00	2,250.00	24,750.00	2,250.00	91.67
296-000.000-818.123	TRANSFER TO PUBLIC IMP - GRGW	0.00	0.00	0.00	0.00	0.00
296-000.000-818.203	CONTRIBUTION TO LOCAL STREETS	50,000.00	0.00	0.00	50,000.00	0.00
296-000.000-818.208	TRANSFER TO PUBLIC IMPROVEMENT	124,000.00	31,000.00	93,000.00	31,000.00	75.00
296-000.000-818.236	CONTRIBUTION TO CBDDA FUND	35,300.00	0.00	35,300.00	0.00	100.00
296-000.000-818.301	TRANSFER TO WATER DEBT FUND	0.00	0.00	0.00	0.00	0.00
296-000.000-818.412	TRANSFER GRT FUNDS TO WATER FUND	0.00	0.00	0.00	0.00	0.00
296-000.000-818.413	TRANSFER GRANT FUNDS TO SEWER FUND	0.00	0.00	0.00	0.00	0.00
296-000.000-818.999	REIMBURSEMENTS - LOCAL ENTITIES	211,888.00	12,022.91	12,022.91	199,865.09	5.67
296-000.000-819.101	TRANSFER TO GENERAL FUND	12,595.00	0.00	12,595.09	(0.09)	100.00
296-000.000-820.000	ENGINEERING	0.00	0.00	0.00	0.00	0.00
296-000.000-820.445	GR GREENWAY ENGINEERING	0.00	0.00	0.00	0.00	0.00
296-000.000-886.000	CHAMBER ECONOMIC DEVELOPMENT	3,600.00	0.00	3,391.10	208.90	94.20
296-000.000-889.300	CONCERT SPONSORSHIP	0.00	0.00	0.00	0.00	0.00
296-000.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
296-000.000-933.450	LED LIGHTS - ENERGY SAVING EXP	0.00	0.00	0.00	0.00	0.00
296-000.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
296-000.000-956.200	BANK FEES	1,100.00	0.00	935.90	164.10	85.08
296-000.000-956.500	MILL POINT STATION - LETTER OF CREDIT	0.00	0.00	0.00	0.00	0.00
296-000.000-960.200	CONSUMERS FIXTURE REMOVALS	0.00	0.00	0.00	0.00	0.00
296-000.000-962.026	ADA ACCESSIBILITY REQUIREMENTS	0.00	0.00	0.00	0.00	0.00
296-000.000-971.500	TAXES - SCHOOL ST FUTURE ROAD	0.00	0.00	0.00	0.00	0.00
296-000.000-973.600	MILLER SMITH B/F ENVIRONMENTAL	0.00	0.00	0.00	0.00	0.00
296-000.000-973.750	SCHOOL ST EXT COMPLETION	0.00	0.00	0.00	0.00	0.00
296-000.000-974.019	TRI-CITIES PEDESTRIAN CONNECT	0.00	0.00	0.00	0.00	0.00
296-000.000-974.021	PROPERTY ACQUISITION	0.00	0.00	0.00	0.00	0.00
296-000.000-974.025	GRAND RIVER GREENWAY	0.00	0.00	0.00	0.00	0.00
296-000.000-974.030	PROPERTY ACQUISITION - SCHOOL ST EXT	0.00	0.00	0.00	0.00	0.00
296-000.000-974.100	LAKESIDE TRAIL COMPLETION	0.00	0.00	0.00	0.00	0.00
296-000.000-974.221	HOLIDAY INN BYPASS	0.00	0.00	0.00	0.00	0.00
296-000.000-975.000	APPROPRIATION TO FUND BALANCE	46,000.00	0.00	0.00	46,000.00	0.00
296-000.000-980.000	SCHOOL CAPTURE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
296-000.000-990.100	SCHOOL ST ROW - PEEL BROS LLC	0.00	0.00	0.00	0.00	0.00
296-000.000-990.500	DOCKOMINIUM BYPASS	0.00	0.00	0.00	0.00	0.00
296-000.000-995.500	MILL POINT B/F LOAN	0.00	0.00	0.00	0.00	0.00
296-000.000-995.550	EXCHANGE & JACKSON - STREETScape DESIGN	0.00	0.00	0.00	0.00	0.00
296-000.000-995.580	EXCHANGE & JACKSON - CONSTRUCT ENG	0.00	0.00	0.00	0.00	0.00
Net - Dept 000.000-GENERAL SERVICES		0.00	(45,272.91)	300,906.82	(300,906.82)	

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
 PERIOD ENDING 05/31/2015  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		AMENDED	MONTH 05/31/2015	05/31/2015	BALANCE	
		BUDGET	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED
Fund 296 - TAX INC. FINANCE AUTHORITY						
Fund 296 - TAX INC. FINANCE AUTHORITY:						
	TOTAL REVENUES	518,253.00	0.00	485,734.12	32,518.88	93.73
	TOTAL EXPENDITURES	518,253.00	45,272.91	184,827.30	333,425.70	35.66
	NET OF REVENUES & EXPENDITURES	0.00	(45,272.91)	300,906.82	(300,906.82)	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
 PERIOD ENDING 05/31/2015  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 390 - 2013 G. O. IMPROVEMENT REFUND BOND DEBT						
Dept 000.000-GENERAL SERVICES						
390-000.000-403.000	CURRENT REAL PROPERTY TAX	72,840.00	0.00	72,840.46	(0.46)	100.00
390-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(300.00)	0.00	(263.60)	(36.40)	87.87
390-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	1,015.00	0.00	1,016.04	(1.04)	100.10
390-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	7.63	(7.63)	100.00
390-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00
390-000.000-676.207	OFFICE RENT - POLICE DEPT	10,000.00	0.00	0.00	10,000.00	0.00
390-000.000-695.000	APPROPRIATION FROM FUND BALANCE	17,033.00	0.00	0.00	17,033.00	0.00
390-000.000-698.100	PROCEEDS FROM SALE OF BONDS	0.00	0.00	0.00	0.00	0.00
390-000.000-698.200	PAID TO ESCROW	0.00	0.00	0.00	0.00	0.00
390-000.000-698.300	BOND COSTS	0.00	0.00	0.00	0.00	0.00
390-000.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
Net - Dept 000.000-GENERAL SERVICES		100,588.00	0.00	73,600.53	26,987.47	
Dept 990.000-GENERAL SERVICES						
390-990.000-956.200	BANK FEES	35.00	0.00	32.52	2.48	92.91
390-990.000-975.000	APPROPRIATION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00
390-990.000-991.008	BOND PRINCIPAL - 2013	75,000.00	0.00	75,000.00	0.00	100.00
390-990.000-995.008	BOND INTEREST - 2013	25,303.00	12,482.50	25,302.50	0.50	100.00
390-990.000-999.000	PAYING AGENT FEES	250.00	0.00	250.00	0.00	100.00
Net - Dept 990.000-DEBT SERVICE		(100,588.00)	(12,482.50)	(100,585.02)	(2.98)	
Fund 390 - 2013 G. O. IMPROVEMENT REFUND BOND DEBT:						
TOTAL REVENUES		100,588.00	0.00	73,600.53	26,987.47	73.17
TOTAL EXPENDITURES		100,588.00	12,482.50	100,585.02	2.98	100.00
NET OF REVENUES & EXPENDITURES		0.00	(12,482.50)	(26,984.49)	26,984.49	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
 PERIOD ENDING 05/31/2015  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 395 - STREET DEBT 2000						
Dept 000.000-GENERAL SERVICES						
395-000.000-403.000	CURRENT REAL PROPERTY TAX	41,115.00	0.00	41,115.56	(0.56)	100.00
395-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	0.00	0.00	0.00	0.00	0.00
395-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	3,360.00	0.00	3,360.38	(0.38)	100.01
395-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	0.00	0.00	0.00
395-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00
395-000.000-676.200	CONTRIBUTION FROM MAJOR ST	7,000.00	0.00	7,000.00	0.00	100.00
395-000.000-676.590	CONTRIBUTION FROM SEWER FUND	2,000.00	0.00	2,000.00	0.00	100.00
395-000.000-676.591	CONTRIBUTION FROM WATER FUND	2,000.00	0.00	2,000.00	0.00	100.00
395-000.000-695.000	APPROPRIATION FROM FUND BALANCE	1,285.00	0.00	0.00	1,285.00	0.00
Net - Dept 000.000-GENERAL SERVICES		56,760.00	0.00	55,475.94	1,284.06	
Dept 990.000-DEBT SERVICE						
395-990.000-956.200	BANK FEES	0.00	0.00	0.00	0.00	0.00
395-990.000-975.000	APPROPRIATION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00
395-990.000-991.007	BOND PRINCIPAL - 2000	55,000.00	0.00	55,000.00	0.00	100.00
395-990.000-995.007	BOND INTEREST - 2000	1,485.00	0.00	1,485.00	0.00	100.00
395-990.000-999.000	PAYING AGENT FEES	275.00	0.00	275.00	0.00	100.00
Net - Dept 990.000-DEBT SERVICE		(56,760.00)	0.00	(56,760.00)	0.00	
Fund 395 - STREET DEBT 2000:						
TOTAL REVENUES		56,760.00	0.00	55,475.94	1,284.06	97.74
TOTAL EXPENDITURES		56,760.00	0.00	56,760.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,284.06)	1,284.06	100.00

PERIOD ENDING 05/31/2015

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER DEPARTMENT						
Dept 000.000-GENERAL SERVICES						
590-000.000-642.000	UNMETERED & METERED SALES	185,345.00	39.06	192,113.46	(6,768.46)	103.65
590-000.000-642.002	READINESS TO SERVE CHARGES	176,401.00	63.69	179,202.97	(2,801.97)	101.59
590-000.000-642.100	PENALTY REVENUE	3,800.00	1,304.31	4,608.77	(808.77)	121.28
590-000.000-642.200	DEBT SERVICE REVENUE	74,371.00	26.84	75,443.44	(1,072.44)	101.44
590-000.000-642.590	SEWER EQUITY CHARGE	0.00	0.00	734.00	(734.00)	100.00
590-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	56.06	(56.06)	100.00
590-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00
590-000.000-664.200	CREDIT CARD PAYMENT FEES	0.00	0.00	0.00	0.00	0.00
590-000.000-676.800	GRANT FUNDS TRANSFERED FROM TIF	0.00	0.00	0.00	0.00	0.00
590-000.000-677.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00
590-000.000-694.000	OTHER MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00
590-000.000-695.000	APPROPRIATION FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
590-000.000-702.000	SALARIES - WAGES FULL TIME	46,365.00	3,433.90	44,059.49	2,305.51	95.03
590-000.000-702.001	SALARIES - OVERTIME PAY	4,200.00	57.34	4,290.40	(90.40)	102.15
590-000.000-702.123	SAW GRANT	0.00	15.14	44.53	(44.53)	100.00
590-000.000-703.000	SALARIES - WAGES PART TIME	751.00	4.00	99.10	651.90	13.20
590-000.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00
590-000.000-703.441	DPW SEASONAL	2,848.00	0.00	66.75	2,781.25	2.34
590-000.000-704.000	SOCIAL SECURITY	4,144.00	255.40	3,559.43	584.57	85.89
590-000.000-704.500	UNEMPLOYMENT INSURANCE	1,000.00	0.00	0.00	1,000.00	0.00
590-000.000-704.999	INTERIM MANAGER PAY	0.00	0.00	0.00	0.00	0.00
590-000.000-705.000	RETIREMENT FUND CONTRIBUTION	7,340.00	755.14	8,031.50	(691.50)	109.42
590-000.000-705.001	OPEB EXPENSE	875.00	0.00	0.00	875.00	0.00
590-000.000-707.000	DENTAL INSURANCE	696.00	82.18	944.22	(248.22)	135.66
590-000.000-708.000	VISION CARE REIMBURSEMENT	259.00	63.33	290.58	(31.58)	112.19
590-000.000-709.000	MEDICAL INSURANCE	10,943.00	1,054.77	12,284.40	(1,341.40)	112.26
590-000.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
590-000.000-710.000	LIFE INSURANCE	500.00	49.94	572.92	(72.92)	114.58
590-000.000-711.000	WORKER'S COMP INSURANCE	815.00	0.00	962.50	(147.50)	118.10
590-000.000-727.000	OFFICE SUPPLIES	1,500.00	441.08	1,985.31	(485.31)	132.35
590-000.000-740.000	OPERATING SUPPLIES	1,500.00	376.75	2,098.54	(598.54)	139.90
590-000.000-740.002	DPW DRUG TESTING FEES	0.00	0.00	16.65	(16.65)	100.00
590-000.000-740.220	CDL RENEWAL FEES	200.00	0.00	76.50	123.50	38.25
590-000.000-741.000	CLOTHING	450.00	103.02	450.00	0.00	100.00
590-000.000-801.000	PROFESSIONAL SERVICES	10,000.00	1,748.04	37,219.26	(27,219.26)	372.19
590-000.000-801.315	PROF SERV - GIS	0.00	0.00	0.00	0.00	0.00
590-000.000-801.902	CONTRACT - WORK CREWS	0.00	0.00	30.38	(30.38)	100.00
590-000.000-802.001	SEWER CLEANING & INSPECTION	17,000.00	0.00	14,616.80	2,383.20	85.98
590-000.000-804.100	AUDIT SERVICES	1,770.00	0.00	1,580.25	189.75	89.28
590-000.000-818.002	GH/SL SEWER AUTHORITY	145,000.00	8,328.98	110,759.53	34,240.47	76.39
590-000.000-818.003	SLT LIFT STATION	24,500.00	1,858.26	22,775.41	1,724.59	92.96
590-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	6,000.00	500.00	5,500.00	500.00	91.67
590-000.000-853.000	TELEPHONE	0.00	206.17	2,167.44	(2,167.44)	100.00
590-000.000-860.000	TRANSPORTATION/TRAINING	600.00	0.00	755.23	(155.23)	125.87
590-000.000-889.200	WEB SITE	0.00	0.00	0.00	0.00	0.00
590-000.000-900.000	PRINTING & PUBLISHING	0.00	0.00	19.27	(19.27)	100.00
590-000.000-910.000	INSURANCE	2,800.00	0.00	3,144.09	(344.09)	112.29
590-000.000-921.000	ELECTRIC SERVICE	5,200.00	492.21	5,337.29	(137.29)	102.64
590-000.000-923.000	HEATING	2,775.00	216.48	2,530.75	244.25	91.20
590-000.000-935.000	REPAIRS & MAINTENANCE	12,000.00	0.00	6,903.82	5,096.18	57.53
590-000.000-935.600	LIFT STATION UPGRADES - SCHOOL STREET	0.00	0.00	0.00	0.00	0.00
590-000.000-940.000	INTERNAL RENTAL	6,408.00	102.35	5,191.09	1,216.91	81.01
590-000.000-940.002	OFFICE EQUIPMENT RENT	1,688.00	0.00	1,688.00	0.00	100.00
590-000.000-956.000	MISCELLANEOUS	150.00	0.00	45.00	105.00	30.00
590-000.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
590-000.000-956.200	BANK FEES	600.00	10.00	598.33	1.67	99.72

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
 PERIOD ENDING 05/31/2015  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 590 - SEWER DEPARTMENT						
590-000.000-970.000	CAPITAL OUTLAY	50,000.00	0.00	5,569.77	44,430.23	11.14
590-000.000-970.300	NORTH BANK FORCE MAIN	0.00	0.00	0.00	0.00	0.00
590-000.000-970.591	WATER/SEWER METER PURCHASE	2,500.00	823.25	823.25	1,676.75	32.93
590-000.000-974.395	TRANSFER TO STREET DEBT	2,000.00	0.00	2,000.00	0.00	100.00
590-000.000-975.000	APPROPRIATION TO FUND BALANCE	17,240.00	0.00	0.00	17,240.00	0.00
590-000.000-975.591	APPROPRIATION TO CAPITAL IMP - REST CASH	0.00	0.00	0.00	0.00	0.00
590-000.000-987.000	DEPRECIATION	47,000.00	0.00	0.00	47,000.00	0.00
590-000.000-995.100	2013 WASTEWATER TRMT BONDS - PRINCIPAL	0.00	0.00	0.00	0.00	0.00
590-000.000-995.150	2013 WASTEWATER TRMT BONDS - INTEREST	0.00	0.00	0.00	0.00	0.00
590-000.000-999.000	PAYING AGENT FEES	300.00	0.00	0.00	300.00	0.00
Net - Dept 000.000-GENERAL SERVICES		0.00	(19,543.83)	143,070.92	(143,070.92)	
Fund 590 - SEWER DEPARTMENT:						
TOTAL REVENUES		439,917.00	1,433.90	452,158.70	(12,241.70)	102.78
TOTAL EXPENDITURES		439,917.00	20,977.73	309,087.78	130,829.22	70.26
NET OF REVENUES & EXPENDITURES		0.00	(19,543.83)	143,070.92	(143,070.92)	100.00

PERIOD ENDING 05/31/2015

% Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 (NORMAL (ABNORMAL))	BALANCE (NORMAL (ABNORMAL))	
Fund 591 - WATER DEPARTMENT						
Dept 000.000-GENERAL SERVICES						
591-000.000-451.300	WATER TOWER CELLULAR USE	3,200.00	288.47	3,173.17	26.83	99.16
591-000.000-626.000	SERVICE RENDERED	4,000.00	106.00	2,871.42	1,128.58	71.79
591-000.000-642.001	METERED SALES	206,000.00	28.84	185,875.05	20,124.95	90.23
591-000.000-642.002	READINESS TO SERVE CHARGES	123,228.00	(2,993.32)	121,159.79	2,068.21	98.32
591-000.000-642.100	PENALTY REVENUE	3,600.00	917.57	3,430.79	169.21	95.30
591-000.000-642.200	DEBT SERVICE REVENUE	65,558.00	(1,641.20)	64,342.79	1,215.21	98.15
591-000.000-642.591	WATER EQUITY CHARGE	7,660.00	0.00	1,915.00	5,745.00	25.00
591-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	140.78	(140.78)	100.00
591-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00
591-000.000-664.200	CREDIT CARD PAYMENT FEES	325.00	0.00	0.00	325.00	0.00
591-000.000-676.800	GRANT FUNDS TRANSFERED FROM TIF	0.00	0.00	0.00	0.00	0.00
591-000.000-677.000	REIMBURSEMENTS	0.00	0.00	6,517.50	(6,517.50)	100.00
591-000.000-677.110	NSF RETURNED CHECK FEE	240.00	0.00	120.00	120.00	50.00
591-000.000-677.800	NOWS - SOUTH INTAKE SETTLEMENT	0.00	0.00	0.00	0.00	0.00
591-000.000-677.NOW	REFUNDS FROM NOWS	0.00	0.00	0.00	0.00	0.00
591-000.000-694.000	OTHER MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00
591-000.000-695.000	APPROPRIATION FROM FUND BALANCE	47,997.00	0.00	0.00	47,997.00	0.00
591-000.000-702.000	SALARIES - WAGES FULL TIME	46,673.00	5,452.84	61,256.60	(14,583.60)	131.25
591-000.000-702.001	SALARIES - OVERTIME PAY	1,760.00	310.26	4,542.10	(2,782.10)	258.07
591-000.000-703.000	SALARIES - WAGES PART TIME	988.00	154.00	669.05	318.95	67.72
591-000.000-703.001	PART TIME WAGES - OVERTIME	2,097.00	0.00	0.00	2,097.00	0.00
591-000.000-703.441	DPW SEASONAL	3,086.00	0.00	46.00	3,040.00	1.49
591-000.000-704.000	SOCIAL SECURITY	4,177.00	427.00	4,845.65	(668.65)	116.01
591-000.000-704.500	UNEMPLOYMENT INSURANCE	1,000.00	0.00	0.00	1,000.00	0.00
591-000.000-704.999	INTERIM MANAGER PAY	0.00	0.00	0.00	0.00	0.00
591-000.000-705.000	RETIREMENT FUND CONTRIBUTION	7,320.00	753.62	8,024.76	(704.76)	109.63
591-000.000-705.001	OPEB EXPENSE	1,025.00	0.00	0.00	1,025.00	0.00
591-000.000-707.000	DENTAL INSURANCE	706.00	83.02	954.30	(248.30)	135.17
591-000.000-708.000	VISION CARE REIMBURSEMENT	263.00	63.33	288.33	(25.33)	109.63
591-000.000-709.000	MEDICAL INSURANCE	8,972.00	1,062.92	12,425.64	(3,453.64)	138.49
591-000.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
591-000.000-710.000	LIFE INSURANCE	430.00	50.23	576.57	(146.57)	134.09
591-000.000-711.000	WORKER'S COMP INSURANCE	720.00	0.00	864.50	(144.50)	120.07
591-000.000-727.000	OFFICE SUPPLIES	1,000.00	441.08	1,985.33	(985.33)	198.53
591-000.000-740.000	OPERATING SUPPLIES	9,000.00	681.46	4,350.27	4,649.73	48.34
591-000.000-740.002	DPW DRUG TESTING FEES	0.00	0.00	16.65	(16.65)	100.00
591-000.000-740.220	CDL RENEWAL FEES	200.00	0.00	76.50	123.50	38.25
591-000.000-740.591	OPERATING SUPPLIES - NEW SERVICES	10,000.00	0.00	10,864.77	(864.77)	108.65
591-000.000-741.000	CLOTHING	600.00	226.18	573.16	26.84	95.53
591-000.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	8,000.00	1,698.95	18,960.04	(10,960.04)	237.00
591-000.000-801.000	PROFESSIONAL SERVICES	19,000.00	1,223.49	24,562.85	(5,562.85)	129.28
591-000.000-801.315	PROF SERV - GIS	0.00	0.00	0.00	0.00	0.00
591-000.000-801.490	WATER RELIABILITY STUDY	0.00	0.00	0.00	0.00	0.00
591-000.000-801.500	WATER TOWER REPAIRS-NOWS	0.00	0.00	0.00	0.00	0.00
591-000.000-801.902	CONTRACT - WORK CREWS	500.00	572.00	1,059.50	(559.50)	211.90
591-000.000-804.100	AUDIT SERVICES	1,770.00	0.00	1,580.25	189.75	89.28
591-000.000-804.591	LITIGATION FEES - NOWS SOUTH INTAKE	0.00	0.00	0.00	0.00	0.00
591-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	6,500.00	540.00	5,940.00	560.00	91.38
591-000.000-818.006	WATER COMMODITY PURCHASE	105,000.00	5,500.23	76,729.44	28,270.56	73.08
591-000.000-819.592	FERRYSBURG - NOWS I 21.08%	11,000.00	0.00	0.00	11,000.00	0.00
591-000.000-819.593	SLT - NOWS I 21.08%	19,000.00	0.00	0.00	19,000.00	0.00
591-000.000-860.000	TRANSPORTATION/TRAINING	3,000.00	0.00	2,391.68	608.32	79.72
591-000.000-887.591	MARK ST WATER LINE CON TO FLESER CT	0.00	0.00	0.00	0.00	0.00
591-000.000-889.200	WEB SITE	0.00	0.00	0.00	0.00	0.00
591-000.000-900.000	PRINTING & PUBLISHING	0.00	0.00	19.27	(19.27)	100.00
591-000.000-910.000	INSURANCE	930.00	0.00	3,144.09	(2,214.09)	338.07

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
 PERIOD ENDING 05/31/2015  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BGD USED
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER DEPARTMENT						
591-000.000-940.000	INTERNAL RENTAL	15,840.00	367.27	12,220.19	3,619.81	77.15
591-000.000-940.002	OFFICE EQUIPMENT RENT	1,688.00	0.00	1,688.00	0.00	100.00
591-000.000-956.000	MISCELLANEOUS	50.00	0.00	45.00	5.00	90.00
591-000.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
591-000.000-956.200	BANK FEES	1,060.00	10.00	989.73	70.27	93.37
591-000.000-970.000	CAPITAL OUTLAY	13,000.00	0.00	5,814.12	7,185.88	44.72
591-000.000-970.350	SCADA UPDATE	0.00	0.00	0.00	0.00	0.00
591-000.000-970.591	WATER/SEWER METER PURCHASE	3,000.00	73.25	(4,426.75)	7,426.75	(147.56)
591-000.000-974.301	TRANSFER TO WATER DEBT FUND	0.00	0.00	0.00	0.00	0.00
591-000.000-974.303	TRANSFER TO STREET DEBT	2,000.00	0.00	2,000.00	0.00	100.00
591-000.000-975.000	APPROPRIATION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00
591-000.000-975.591	APPROPRIATION TO CAPITAL IMP - REST CASH	0.00	0.00	0.00	0.00	0.00
591-000.000-987.000	DEPRECIATION	125,000.00	0.00	0.00	125,000.00	0.00
591-000.000-991.004	BOND PRINCIPAL - 2001 INTAKE	19,000.00	(19,361.75)	0.00	19,000.00	0.00
591-000.000-995.002	BOND INTEREST - 1986	0.00	0.00	0.00	0.00	0.00
591-000.000-995.004	BOND INTEREST - 2001 INTAKE	4,400.00	0.00	3,766.86	633.14	85.61
591-000.000-995.200	2009 NWS IMPROVEMENT BONDS - PRINCIPAL	300.00	(253.00)	0.00	300.00	0.00
591-000.000-995.300	2009 NWS IMPROVEMENT BONDS - INTEREST	1,003.00	0.00	1,034.64	(31.64)	103.15
591-000.000-996.002	2005 NWS BONDS - PRINCIPAL	0.00	(25,296.00)	0.00	0.00	0.00
591-000.000-996.004	2005 NWS BONDS - INTEREST	0.00	0.00	505.92	(505.92)	100.00
591-000.000-999.000	PAYING AGENT FEES	750.00	0.00	641.60	108.40	85.55
Net - Dept 000.000-GENERAL SERVICES		0.00	21,925.98	118,519.68	(118,519.68)	
Fund 591 - WATER DEPARTMENT:						
TOTAL REVENUES		461,808.00	(3,293.64)	389,546.29	72,261.71	84.35
TOTAL EXPENDITURES		461,808.00	(25,219.62)	271,026.61	190,781.39	58.69
NET OF REVENUES & EXPENDITURES		0.00	21,925.98	118,519.68	(118,519.68)	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
 PERIOD ENDING 05/31/2015  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		AMENDED BUDGET	MONTH 05/31/2015 INCREASE (DECREASE)	05/31/2015 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 661 - CENTRAL EQUIPMENT FUND						
Dept 000.000-GENERAL SERVICES						
661-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	61.65	(61.65)	100.00
661-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00
661-000.000-669.000	EQUIPMENT RENTALS	129,412.00	12,319.25	144,066.10	(14,654.10)	111.32
661-000.000-669.001	OFFICE EQUIPMENT RENTALS	24,145.00	0.00	13,500.00	10,645.00	55.91
661-000.000-673.000	SALE OF FIXED ASSETS	0.00	0.00	5,050.03	(5,050.03)	100.00
661-000.000-673.500	GAIN ON DISPOSAL OF ASSET	0.00	0.00	0.00	0.00	0.00
661-000.000-677.150	INSURANCE REIMBURSEMENT	0.00	0.00	971.85	(971.85)	100.00
661-000.000-695.000	APPROPRIATION FROM FUND BALANCE	27,246.00	0.00	0.00	27,246.00	0.00
661-000.000-702.000	SALARIES - WAGES FULL TIME	8,230.00	2,702.43	16,938.09	(8,708.09)	205.81
661-000.000-702.001	SALARIES - OVERTIME PAY	1,200.00	34.66	290.74	909.26	24.23
661-000.000-703.000	SALARIES - WAGES PART TIME	1,000.00	44.45	184.45	815.55	18.45
661-000.000-703.441	DPW SEASONAL	0.00	20.00	60.30	(60.30)	100.00
661-000.000-704.000	SOCIAL SECURITY	800.00	200.17	1,253.66	(453.66)	156.71
661-000.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00
661-000.000-704.999	INTERIM MANAGER PAY	0.00	0.00	0.00	0.00	0.00
661-000.000-705.000	RETIREMENT FUND CONTRIBUTION	1,350.00	84.77	1,004.33	345.67	74.39
661-000.000-707.000	DENTAL INSURANCE	150.00	12.31	147.73	2.27	98.49
661-000.000-708.000	VISION CARE REIMBURSEMENT	45.00	0.00	21.00	24.00	46.67
661-000.000-709.000	MEDICAL INSURANCE	2,019.00	165.38	1,980.24	38.76	98.08
661-000.000-709.500	MEDICAL INSURANCE - SELF FUNDING	0.00	0.00	0.00	0.00	0.00
661-000.000-710.000	LIFE INSURANCE	100.00	6.69	80.30	19.70	80.30
661-000.000-711.000	WORKER'S COMP INSURANCE	209.00	0.00	272.80	(63.80)	130.53
661-000.000-727.000	OFFICE SUPPLIES	0.00	0.00	45.92	(45.92)	100.00
661-000.000-740.000	OPERATING SUPPLIES	25,000.00	1,070.75	21,481.13	3,518.87	85.92
661-000.000-740.002	DPW DRUG TESTING FEES	0.00	0.00	77.70	(77.70)	100.00
661-000.000-740.220	CDL RENEWAL FEES	100.00	0.00	17.00	83.00	17.00
661-000.000-741.000	CLOTHING	200.00	122.89	200.00	0.00	100.00
661-000.000-801.000	PROFESSIONAL SERVICES	0.00	1,188.99	2,391.05	(2,391.05)	100.00
661-000.000-801.902	CONTRACT - WORK CREWS	0.00	0.00	184.99	(184.99)	100.00
661-000.000-804.100	AUDIT SERVICES	350.00	0.00	316.05	33.95	90.30
661-000.000-851.000	RADIO MAINTENANCE	500.00	0.00	0.00	500.00	0.00
661-000.000-853.000	TELEPHONE	1,900.00	304.32	3,767.02	(1,867.02)	198.26
661-000.000-853.200	INTERNET SERVICE	900.00	0.00	825.00	75.00	91.67
661-000.000-853.400	TELEPHONE - CELLULAR SERVICE	3,000.00	358.39	3,155.69	(155.69)	105.19
661-000.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00
661-000.000-910.000	INSURANCE	8,000.00	0.00	11,069.00	(3,069.00)	138.36
661-000.000-920.172	MANAGER VEHICLE LEASE PYMT	3,600.00	291.13	3,202.43	397.57	88.96
661-000.000-930.000	OFFICE EQUIPMENT MAINTENANCE	9,000.00	2,340.51	9,996.87	(996.87)	111.08
661-000.000-932.000	EQUIPMENT MAINTENANCE	20,000.00	6,004.15	28,459.81	(8,459.81)	142.30
661-000.000-940.000	INTERNAL RENTAL	0.00	0.00	0.00	0.00	0.00
661-000.000-956.000	MISCELLANEOUS	50.00	0.00	0.00	50.00	0.00
661-000.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00
661-000.000-956.200	BANK FEES	900.00	0.00	765.74	134.26	85.08
661-000.000-970.000	CAPITAL OUTLAY	22,200.00	0.00	22,354.33	(154.33)	100.70
661-000.000-975.000	APPROPRIATION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00
661-000.000-987.000	DEPRECIATION	70,000.00	0.00	0.00	70,000.00	0.00
Net - Dept 000.000-GENERAL SERVICES		0.00	(2,632.74)	33,106.26	(33,106.26)	
Fund 661 - CENTRAL EQUIPMENT FUND:						
TOTAL REVENUES		180,803.00	12,319.25	163,649.63	17,153.37	90.51

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
 PERIOD ENDING 05/31/2015  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		AMENDED	MONTH 05/31/2015	05/31/2015	BALANCE	
		BUDGET	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED
Fund 661 - CENTRAL EQUIPMENT FUND						
TOTAL EXPENDITURES		180,803.00	14,951.99	130,543.37	50,259.63	72.20
NET OF REVENUES & EXPENDITURES		0.00	(2,632.74)	33,106.26	(33,106.26)	100.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE  
 PERIOD ENDING 05/31/2015  
 % Fiscal Year Completed: 91.78

GL NUMBER	DESCRIPTION	2014-15 AMENDED BUDGET	ACTIVITY FOR MONTH 05/31/2015 INCREASE (DECREASE)	YTD BALANCE 05/31/2015 NORMAL (ABNORMAL)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGD USED
Fund 662 - CENTRAL EQUIPMENT - POLICE						
Dept 000.000-GENERAL SERVICES						
662-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	0.00	0.00	0.00
662-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00
662-000.000-694.662	CONTRIBUTION FOR POLICE EQUIPMENT	0.00	0.00	1,600.00	(1,600.00)	100.00
662-000.000-956.200	BANK FEES	0.00	0.00	0.00	0.00	0.00
Net - Dept 000.000-GENERAL SERVICES		0.00	0.00	1,600.00	(1,600.00)	
Dept 207.000-POLICE SERVICES						
662-207.000-669.001	OFFICE EQUIPMENT RENTALS	12,000.00	0.00	0.00	12,000.00	0.00
662-207.000-669.100	EQUIPMENT RENTALS POLICE DEPT	67,924.00	0.00	0.00	67,924.00	0.00
662-207.000-673.000	SALE OF FIXED ASSETS	0.00	0.00	4,020.00	(4,020.00)	100.00
662-207.000-677.150	INSURANCE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
662-207.000-694.000	OTHER MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00
662-207.000-695.207	APPROPRIATION FROM PD FUND BAL	44,368.00	0.00	0.00	44,368.00	0.00
662-207.000-740.000	OPERATING SUPPLIES	32,000.00	0.00	0.00	32,000.00	0.00
662-207.000-804.100	AUDIT SERVICES	235.00	0.00	0.00	235.00	0.00
662-207.000-851.000	RADIO MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
662-207.000-910.000	INSURANCE	3,200.00	0.00	0.00	3,200.00	0.00
662-207.000-930.000	OFFICE EQUIPMENT MAINTENANCE	5,000.00	0.00	418.00	4,582.00	8.36
662-207.000-932.000	EQUIPMENT MAINTENANCE	7,000.00	0.00	0.00	7,000.00	0.00
662-207.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
662-207.000-956.200	BANK FEES	0.00	0.00	0.00	0.00	0.00
662-207.000-970.000	CAPITAL OUTLAY	10,000.00	0.00	0.00	10,000.00	0.00
662-207.000-975.000	APPROPRIATION TO FUND BALANCE	489.00	0.00	0.00	489.00	0.00
662-207.000-987.000	DEPRECIATION	20,000.00	0.00	0.00	20,000.00	0.00
662-207.000-999.207	TRANSFER TO POLICE FUND	44,368.00	0.00	44,367.93	0.07	100.00
Net - Dept 207.000-POLICE SERVICES		0.00	0.00	(40,765.93)	40,765.93	
Fund 662 - CENTRAL EQUIPMENT - POLICE:						
TOTAL REVENUES		124,292.00	0.00	5,620.00	118,672.00	4.52
TOTAL EXPENDITURES		124,292.00	0.00	44,785.93	79,506.07	36.03
NET OF REVENUES & EXPENDITURES		0.00	0.00	(39,165.93)	39,165.93	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		4,512,659.00	184,389.62	4,015,004.67	497,654.33	88.97
TOTAL EXPENDITURES - ALL FUNDS		4,512,659.00	246,040.17	3,221,785.82	1,290,873.18	71.39
NET OF REVENUES & EXPENDITURES		0.00	(61,650.55)	793,218.85	(793,218.85)	100.00

# Spring Lake

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## Fire Department Monthly Report May 2015

**Fire Department**



## **Fire Chief Report**

This month our department dealt with the loss of a fellow firefighter and responded to an incident in Crockery that nearly took the lives of two firefighters, all within a week period. Andre DeWaardt, a firefighter with Ferrysburg Fire Department, passed away unexpectedly. Because the fire service creates a special bond amongst its members, even though he was on a neighboring department, the loss still feels like losing a family member. As for the mutual aid request to Crockery, to hear the words over the radio that a firefighter is down creates a sinking feeling that can literally make you sick to your stomach. Although I think people realize that firefighting is one of the most dangerous jobs in the world, the significance and reality of the risks and loss of our men and women doesn't become true reality until it happens in your own backyard.

We had the opportunity to provide fire extinguisher training to close to 100 employees, spanning three different shifts at American House (formerly Oakcrest Manor). This educating opportunity not only provides significant value to the employer but it also provides the employee tools that can be used away from the work environment as well.

**Spring Lake Township/Village Monthly Incident Counts**

May 2015

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Yearly	
													YTD	Total
2015	87	64	78	58	73								360	360
2014	90	77	86	84	77	92	98	75	77	72	60	71	414	959
2013	101	78	69	75	97	76	81	113	58	91	84	87	420	1010
2012	82	62	107	74	78	81	111	93	80	101	94	83	403	1046
2011	82	67	81	96	97	80	87	102	85	104	72	65	423	1018

**Spring Lake Township Incident Counts**

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Yearly		% of Yearly
													YTD	Total	
2015	59	50	54	43	51								257	257	71%
2014	58	57	64	66	57	65	70	48	55	49	44	47	302	680	71%
2013	70	55	48	54	70	52	60	90	43	70	60	70	297	742	73%
2012	62	47	64	56	61	55	75	70	53	75	62	58	290	738	71%
2011	64	52	70	81	71	56	66	75	68	83	55	55	338	796	78%

**Spring Lake Village Incident Counts**

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Yearly		% of Yearly
													YTD	Total	
2015	24	14	19	11	17								85	85	24%
2014	27	15	18	15	18	23	22	26	20	18	12	21	93	235	25%
2013	27	22	20	19	20	19	16	18	14	18	19	13	108	225	22%
2012	16	13	39	16	14	25	32	21	26	23	26	23	98	274	26%
2011	16	14	10	14	25	24	21	22	16	20	15	10	79	207	20%

**Automatic/Mutual Aid Incident Counts**

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Yearly		% of Yearly
													YTD	Total	
2015	5	0	5	3	3								16	16	4%
2014	5	5	4	3	2	4	6	1	2	5	4	3	19	44	5%
2013	4	1	1	2	7	5	5	5	1	3	5	4	15	43	4%
2012	4	2	4	2	3	1	4	2	1	3	6	2	15	34	3%
2011	2	1	1	1	1	0	0	5	1	1	2	0	6	15	1%

## Incident Type Report Summary

Alarm Date Between {05/01/2015} And {05/31/2015}

<u>Incident Type</u>	<u>Count</u>	<u>Pct of Incidents</u>
<b>1 Fire</b>		
141 Forest, woods or wildland fire	1	1.37 %
154 Dumpster or other outside trash receptacle fire	1	1.37 %
	<b>2</b>	<b>2.74 %</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>		
321 EMS call, excluding vehicle accident with injury	48	65.75 %
322 Motor vehicle accident with injuries	5	6.85 %
	<b>53</b>	<b>72.60 %</b>
<b>4 Hazardous Condition (No Fire)</b>		
424 Carbon monoxide incident	1	1.37 %
	<b>1</b>	<b>1.37 %</b>
<b>5 Service Call</b>		
551 Assist police or other governmental agency	1	1.37 %
	<b>1</b>	<b>1.37 %</b>
<b>6 Good Intent Call</b>		
6111 Dispatched and cancelled (Medical)	3	4.11 %
6112 Dispatched and cancelled (Fire Alarm)	3	4.11 %
6116 Dispatched and cancelled (Assist Fire Dept)	1	1.37 %
6119 Dispatched and cancelled (Unknown PI)	3	4.11 %
651 Smoke scare, odor of smoke	1	1.37 %
	<b>11</b>	<b>15.07 %</b>
<b>7 False Alarm &amp; False Call</b>		
735 Alarm system sounded due to malfunction	3	4.11 %
744 Detector activation, no fire - unintentional	1	1.37 %
745 Alarm system activation, no fire - unintentional	1	1.37 %
	<b>5</b>	<b>6.85 %</b>

**Total Incident Count: 73**

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**Aid Responses by Department**

Alarm Date Between {05/01/2015} And {05/31/2015}

<u>Type of Aid</u>	<u>Count</u>
<b>Crockery Fire Department</b>	
Mutual aid received	1
Other aid given	<u>1</u>
	<b>2</b>
 <b>Ferrysburg Fire Department</b>	
Other aid given	<u>1</u>
	<b>1</b>

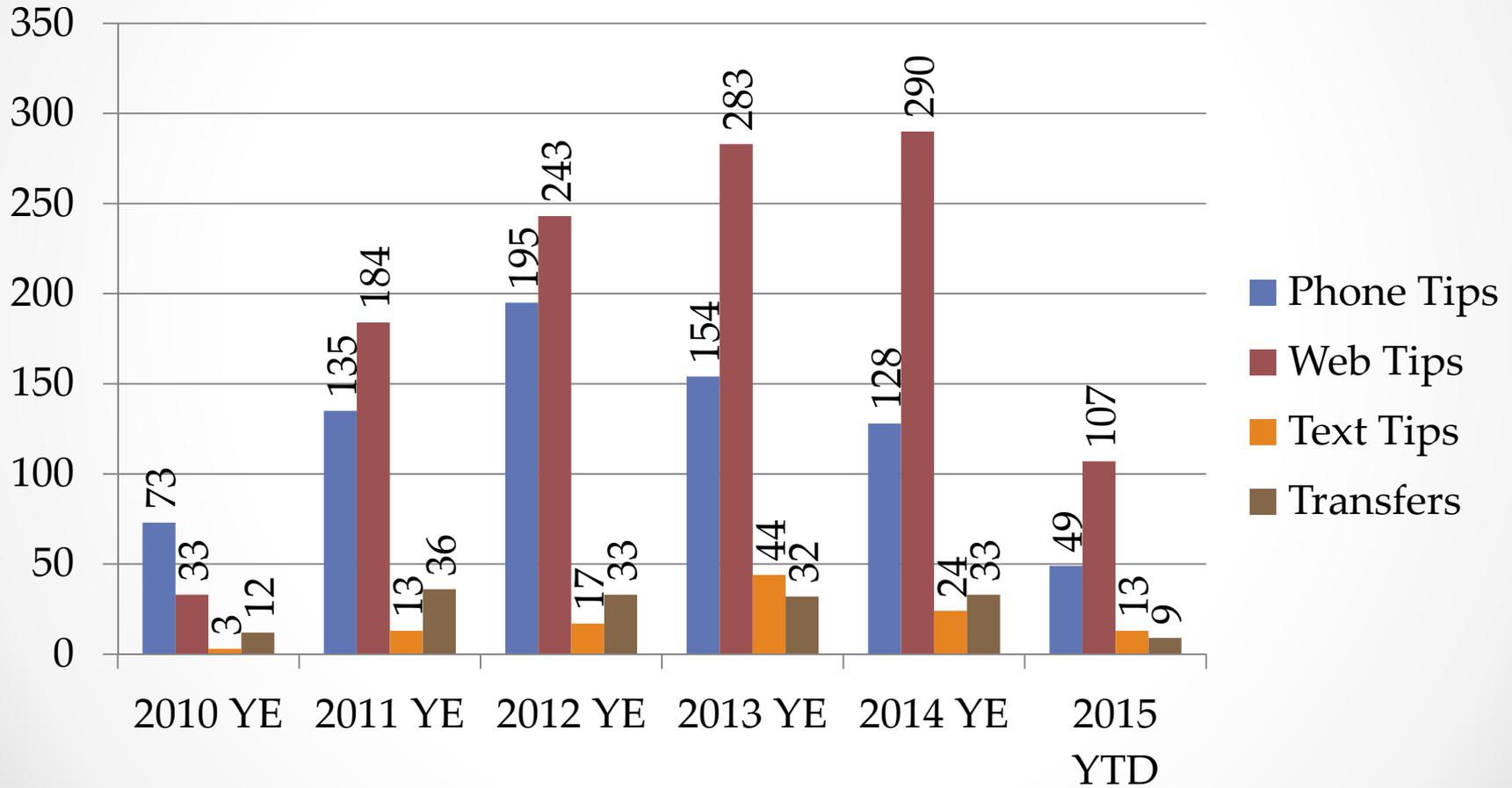
# Ottawa County *Silent Observer* 2014 Statistics



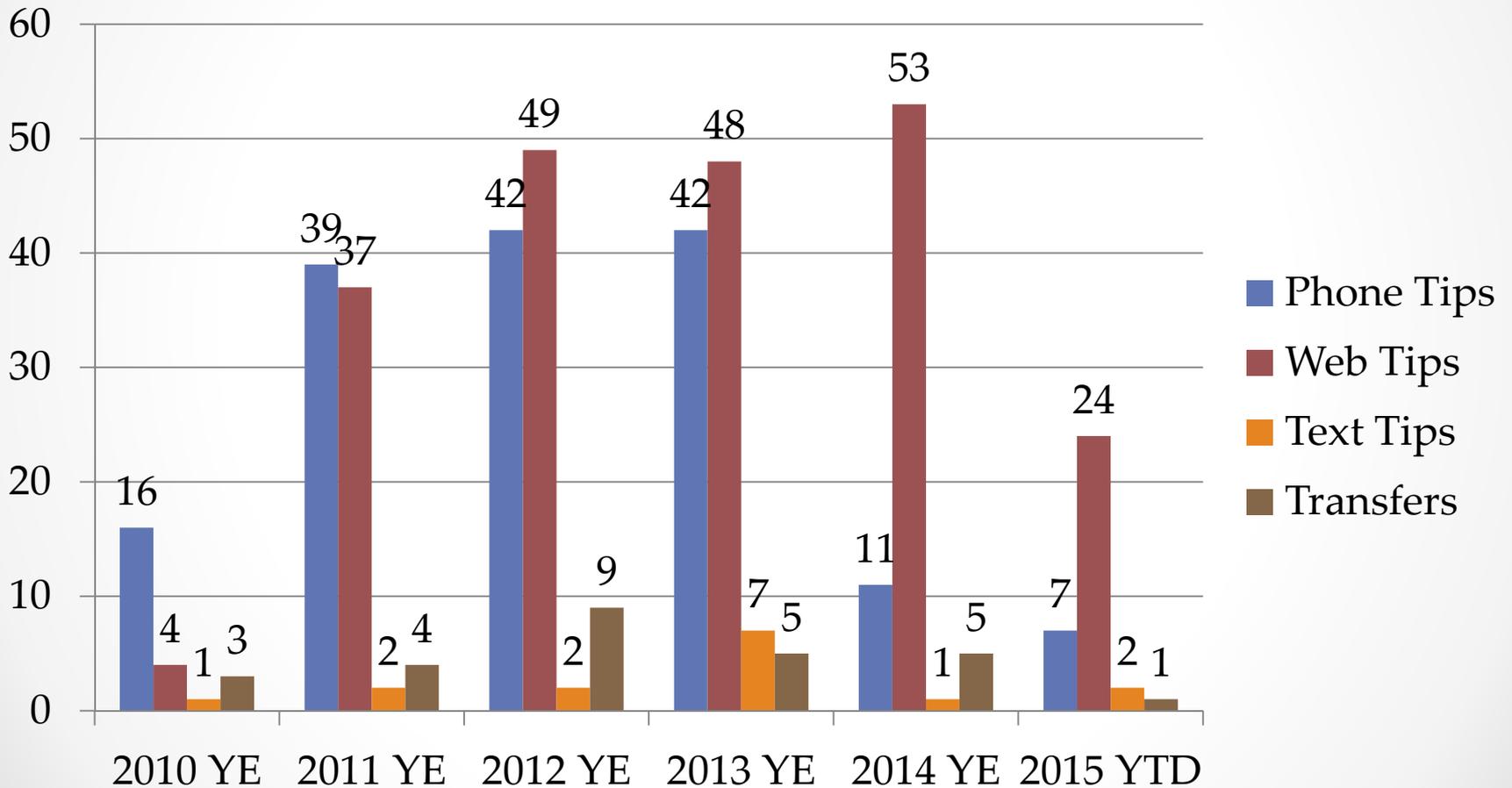
CALL SILENT OBSERVER AT:  
**1-877-88-SILENT**  
24 hours a day - 7 days a week

Presented by  
Tim Smith  
Executive Director  
Ottawa County Central Dispatch Authority

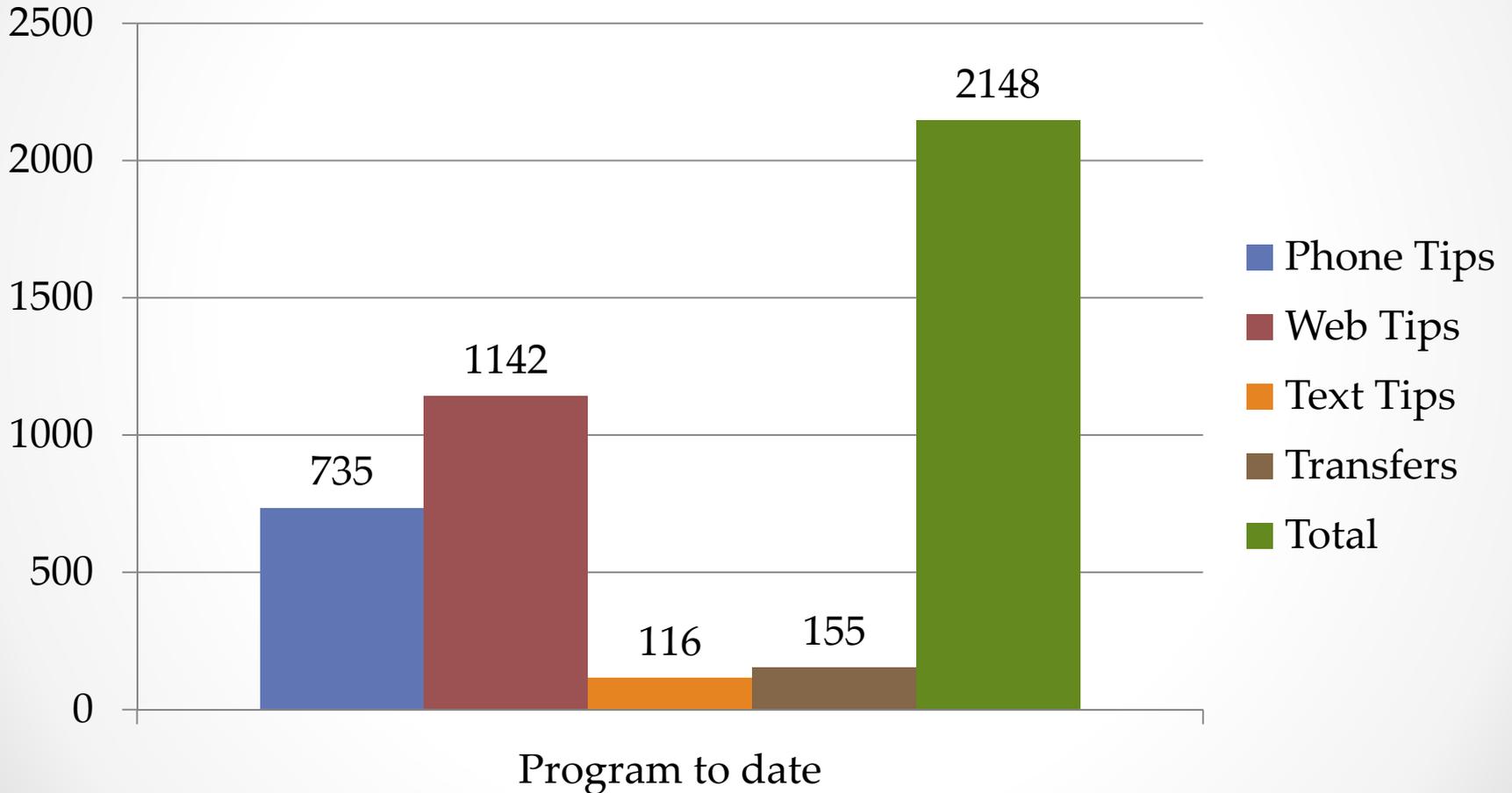
# 2010 - 2015 Program Tip Volumes



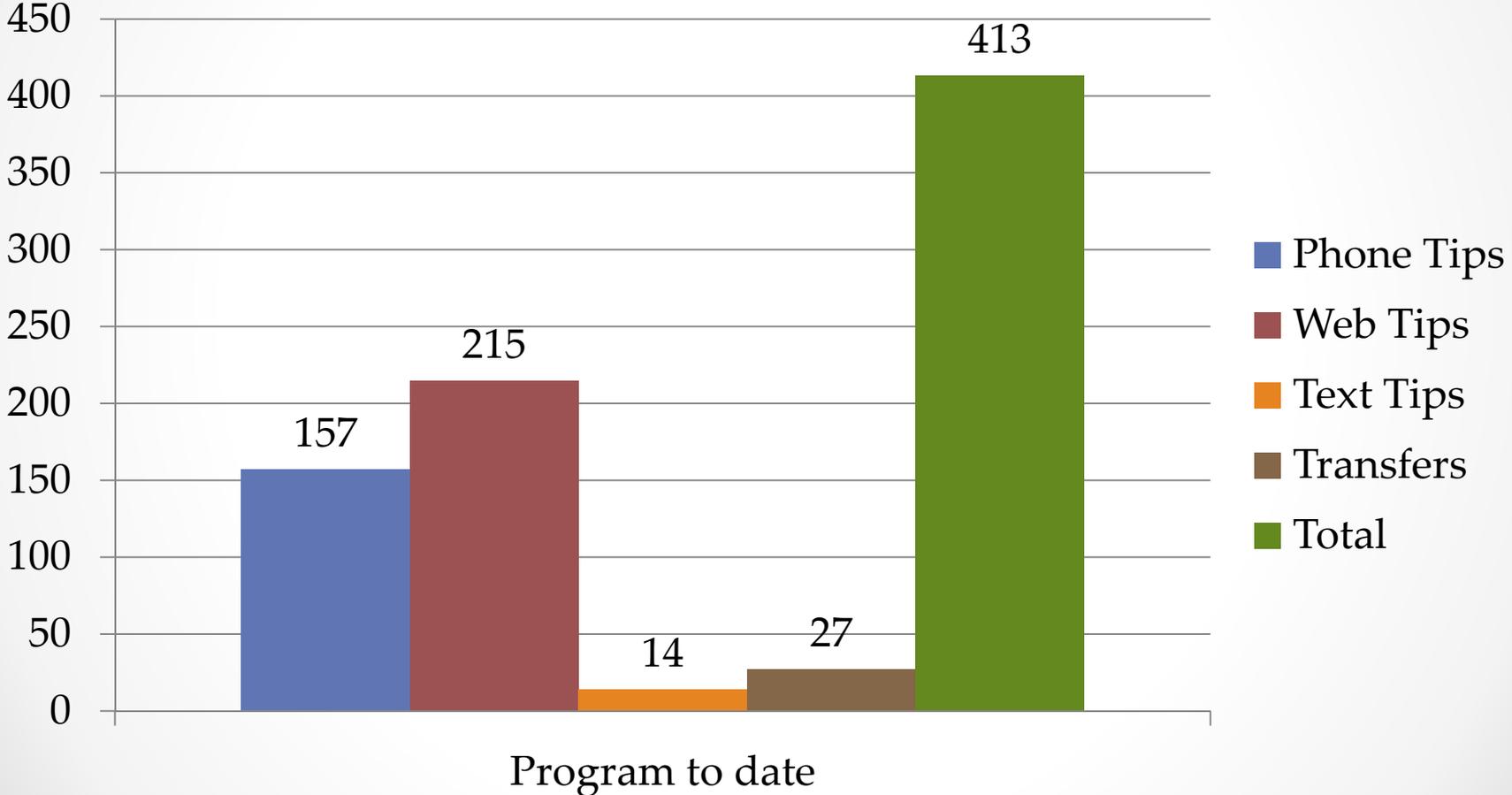
# 2010 - 2015 WEMET Tip Volumes



# Program to date Total Tip Volumes

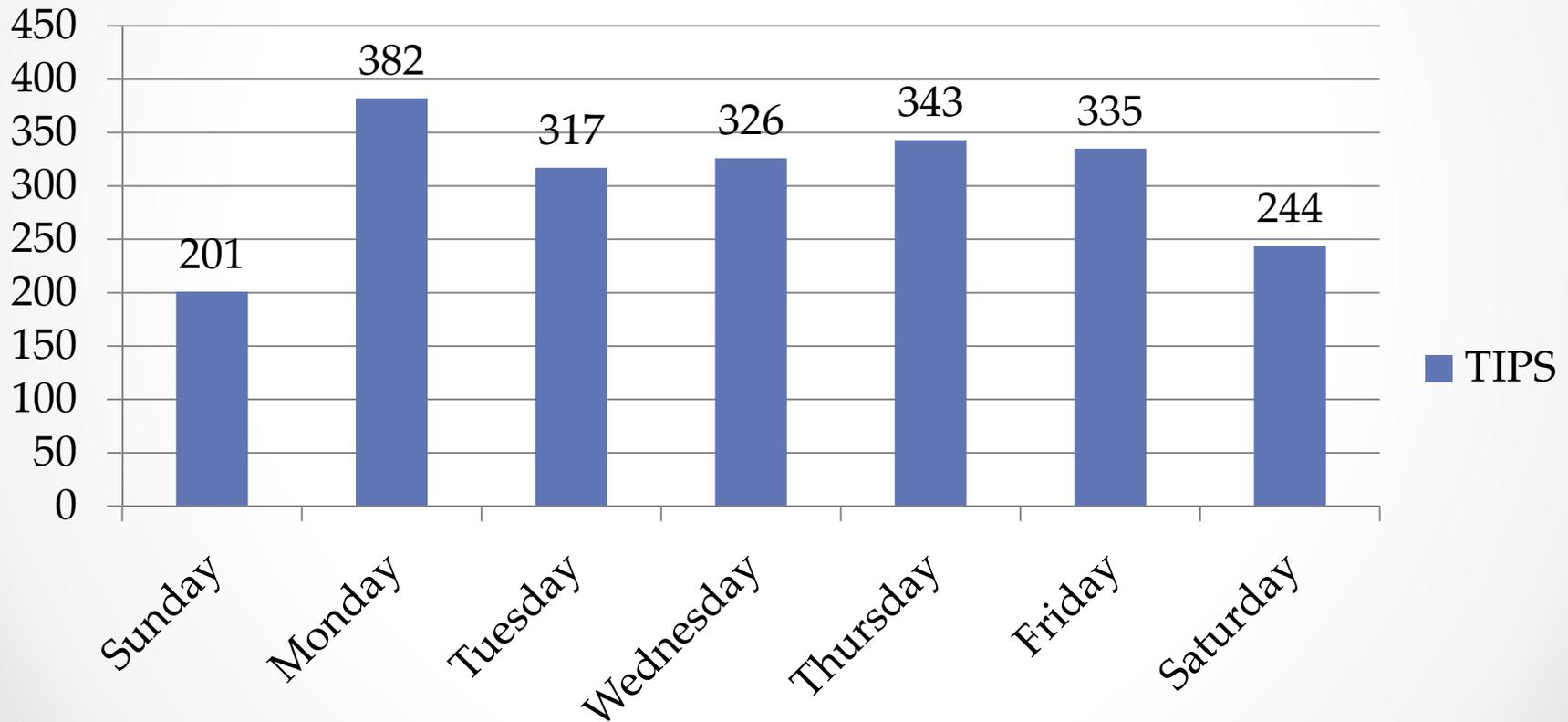


# Program to date WEMET Tip Volumes



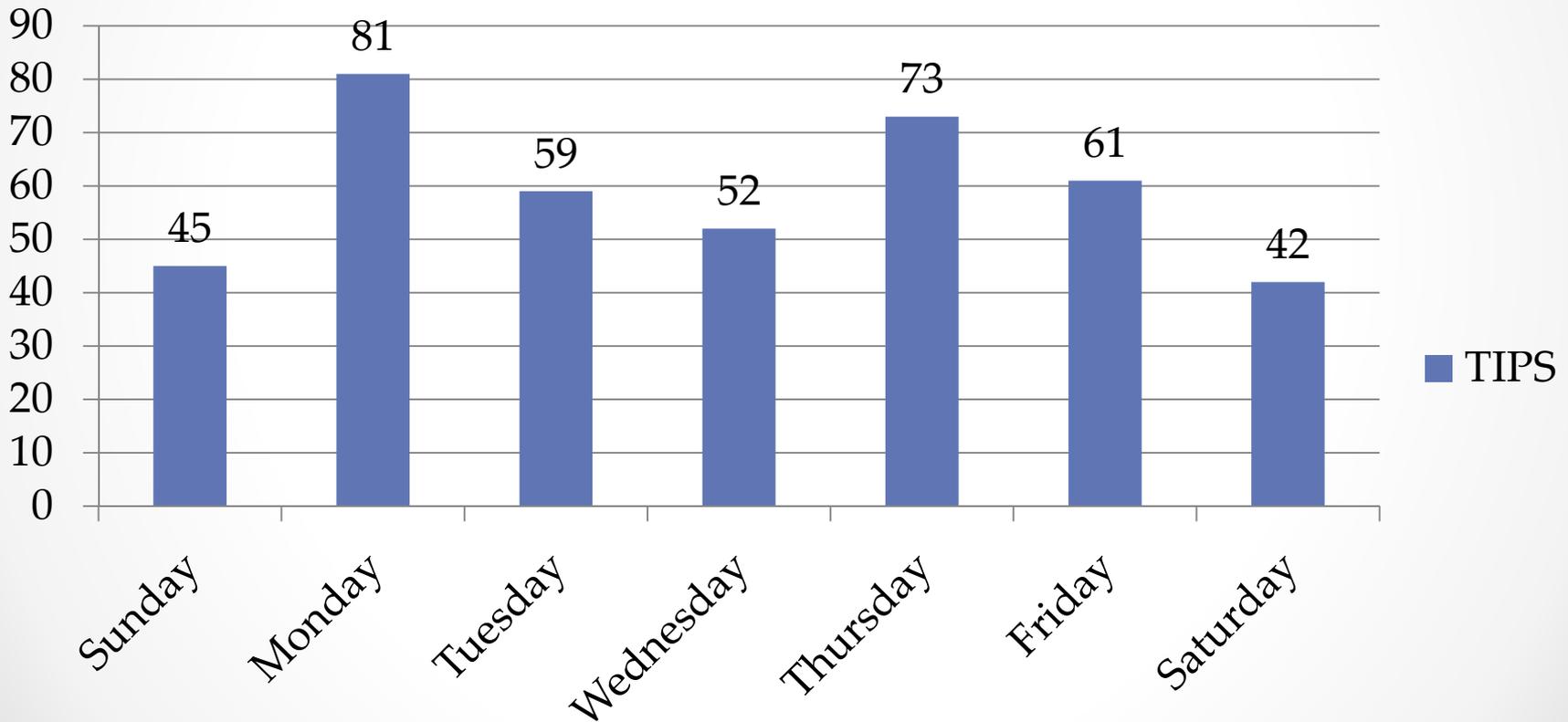
# Total Program by Day of the Week

## TIPS



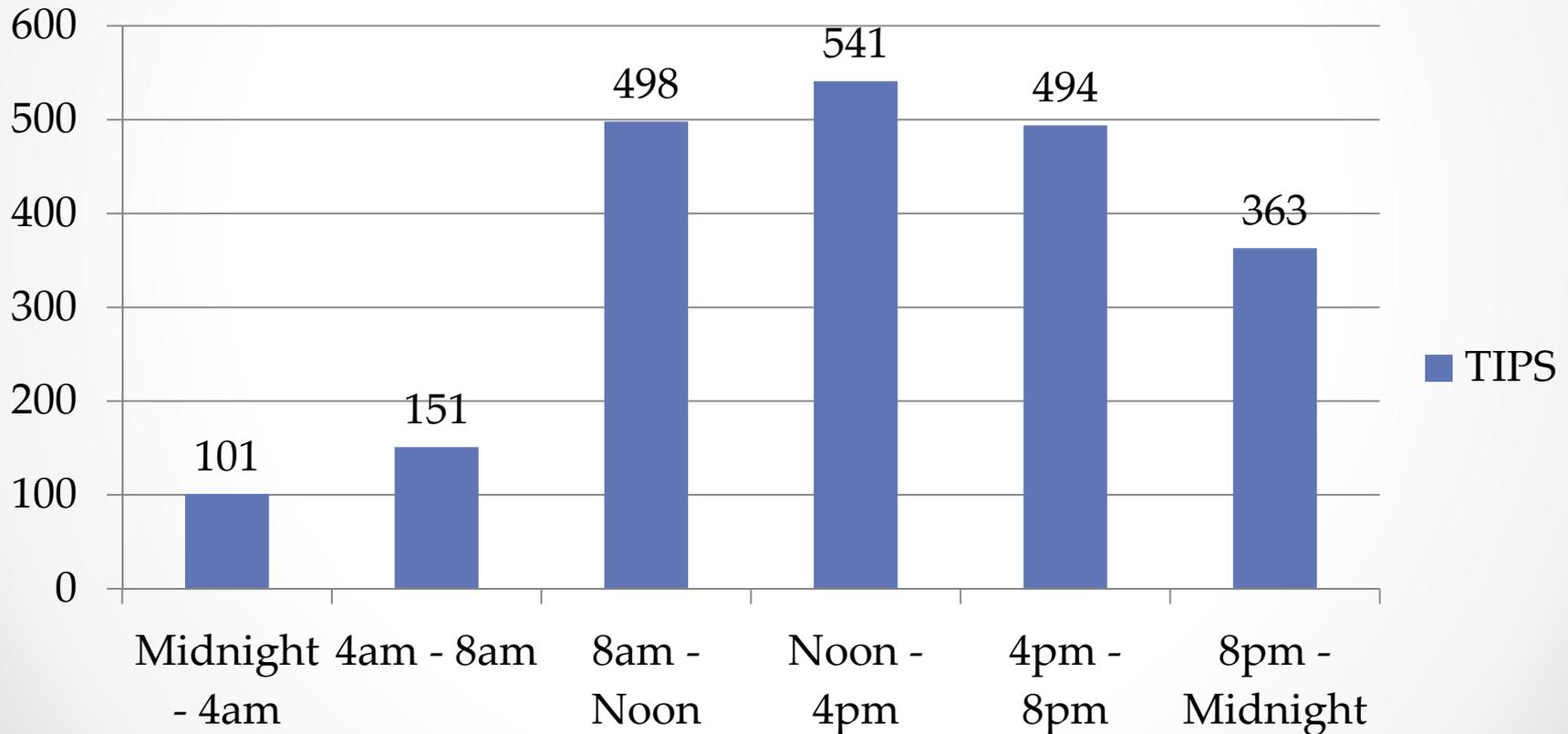
# WEMET by Day of the Week

TIPS



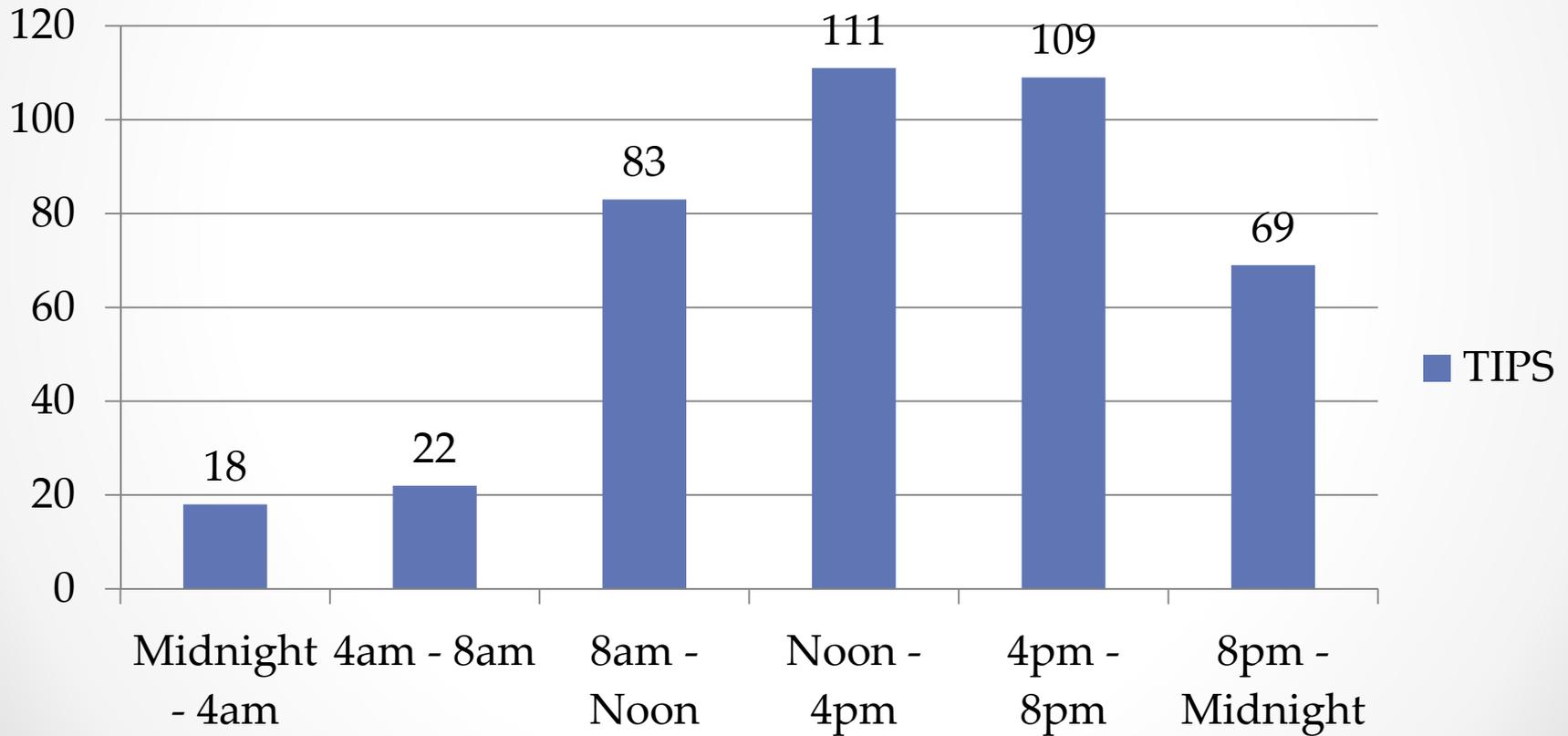
# Total Program By Time of Day

## TIPS

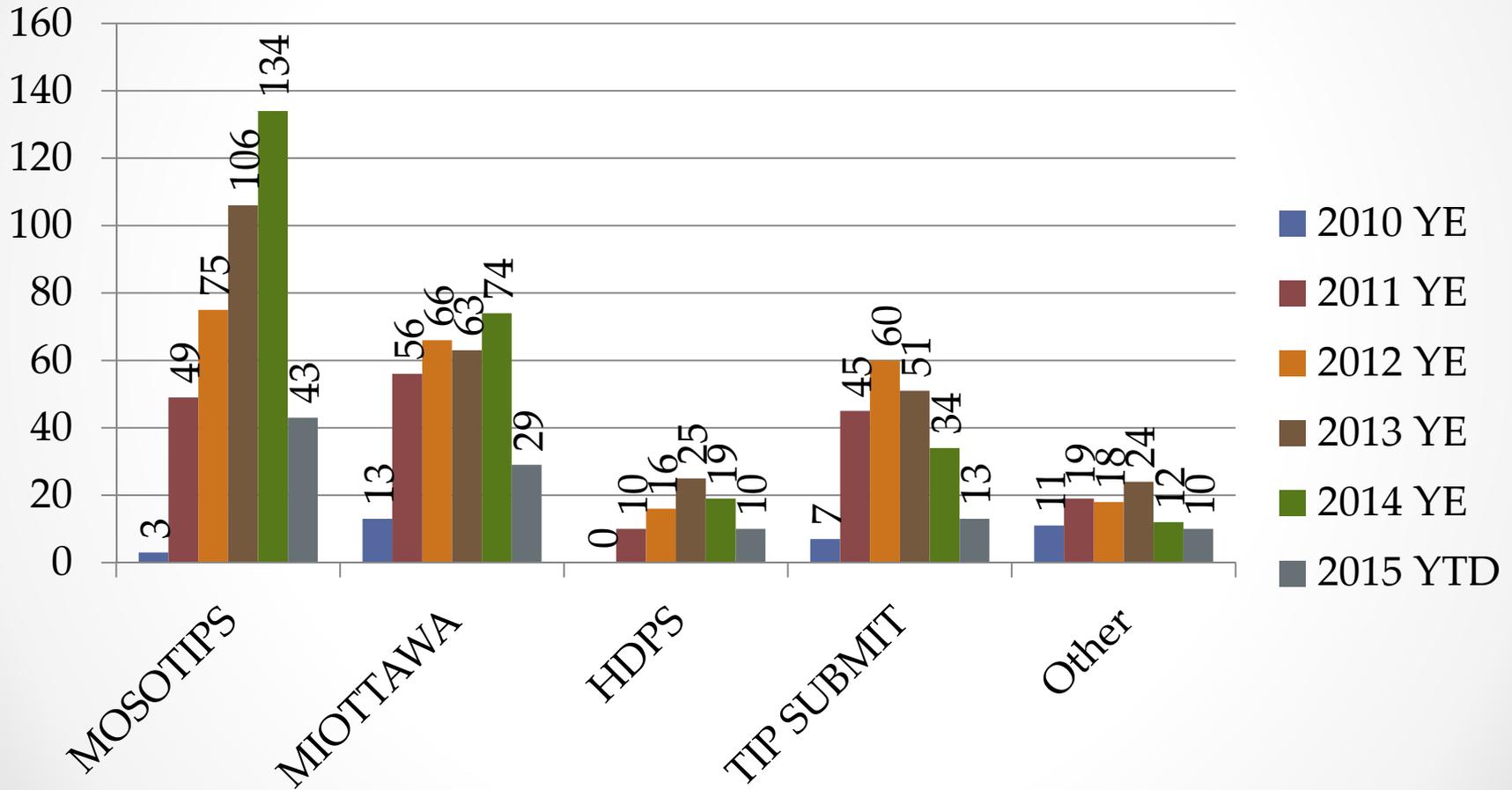


# WEMET By Time of Day

## TIPS

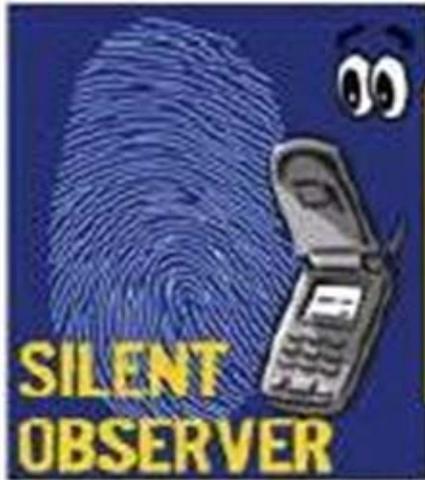


# Web Tips by Source



# Silent Observer Works

# Ottawa County *Silent Observer*



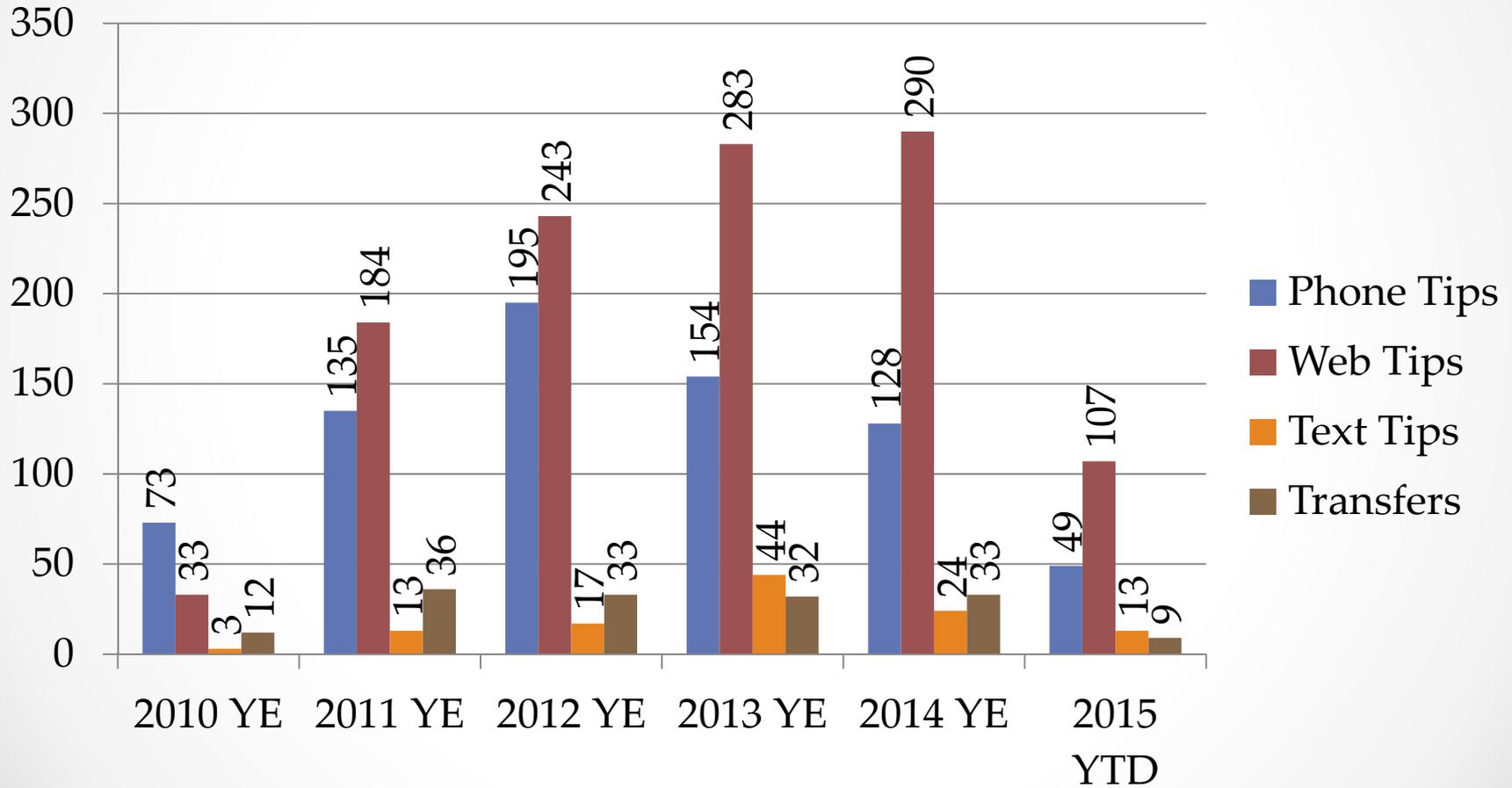
CALL SILENT OBSERVER AT:

**1-877-88-SILENT**

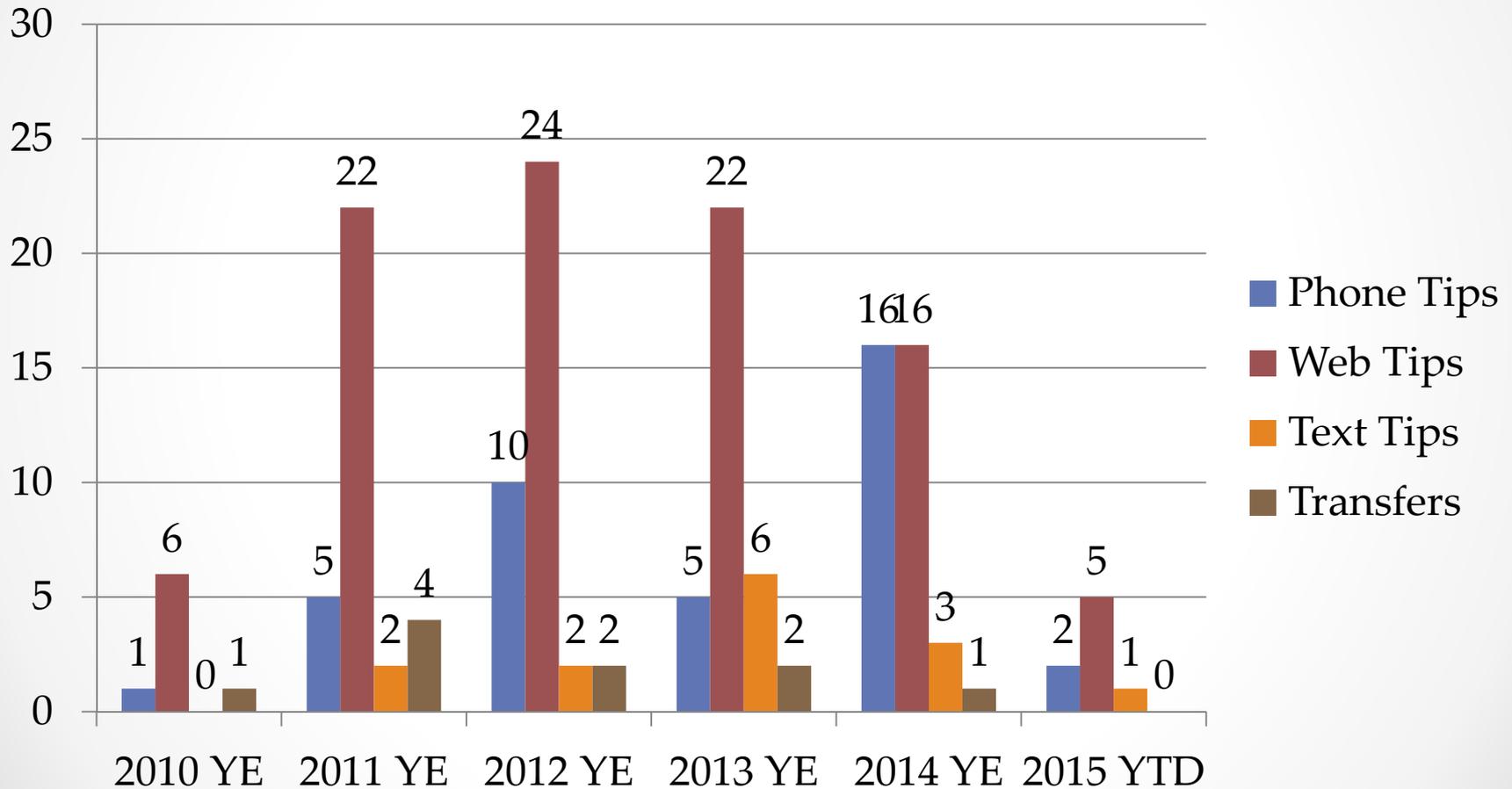
24 hours a day - 7 days a week

Presented by  
Tim Smith  
Executive Director  
Ottawa County Central Dispatch Authority

# 2010 - 2015 Program Tip Volumes

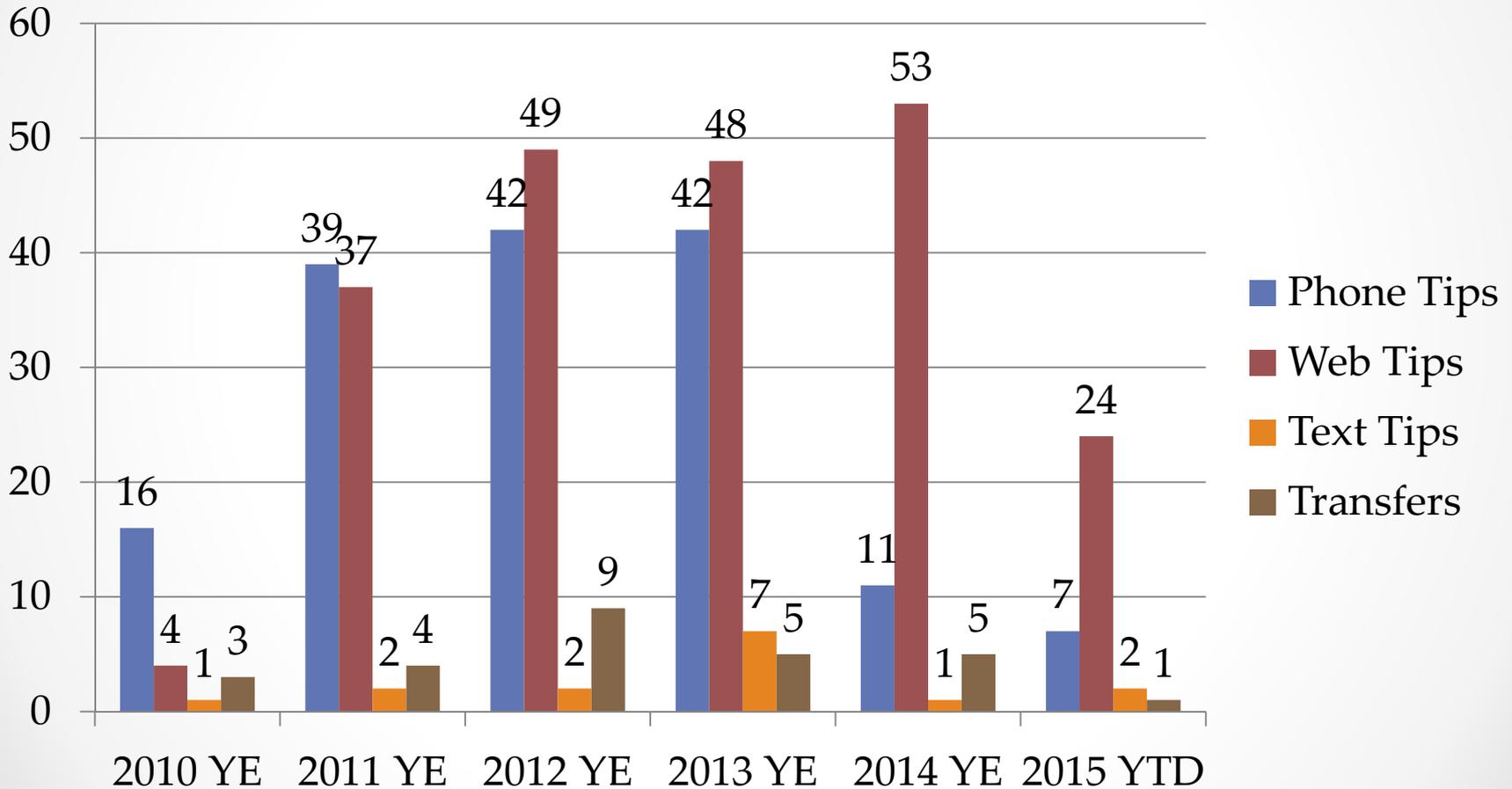


# 2010 - 2015 Tip Volumes Northwest

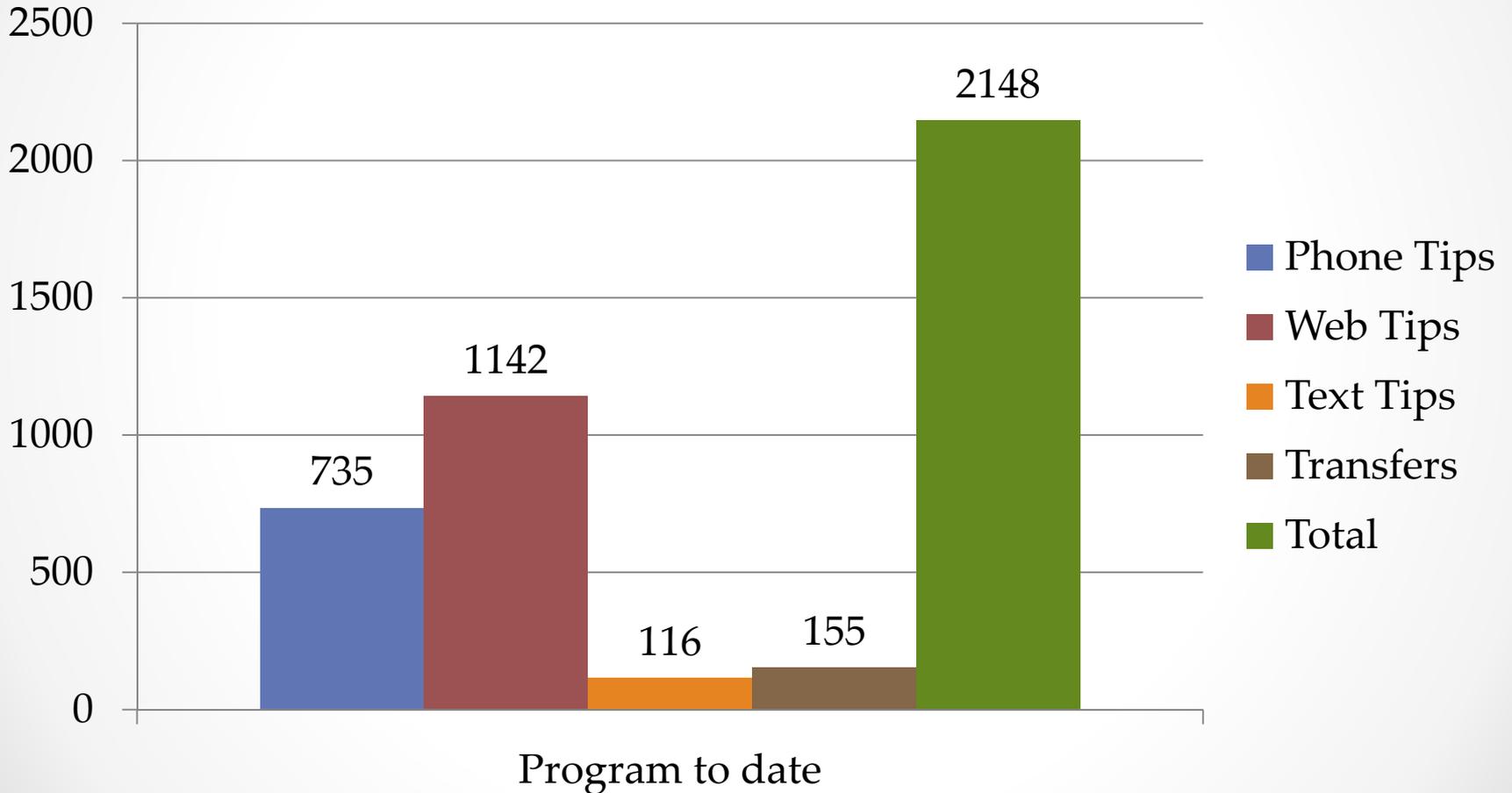


# 2010 - 2015 Tip Volumes

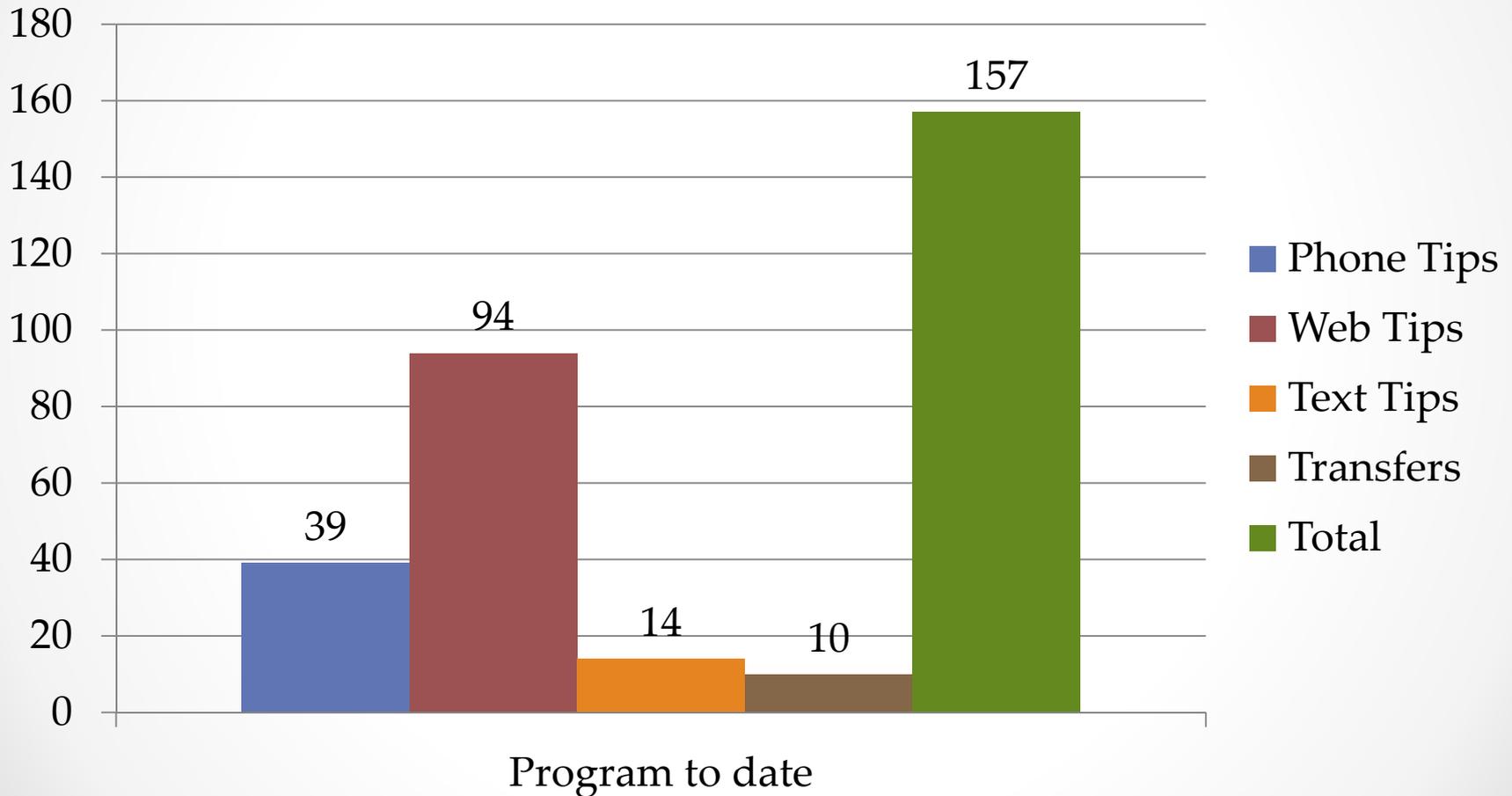
## WEMET



# Program to date Total Tip Volumes

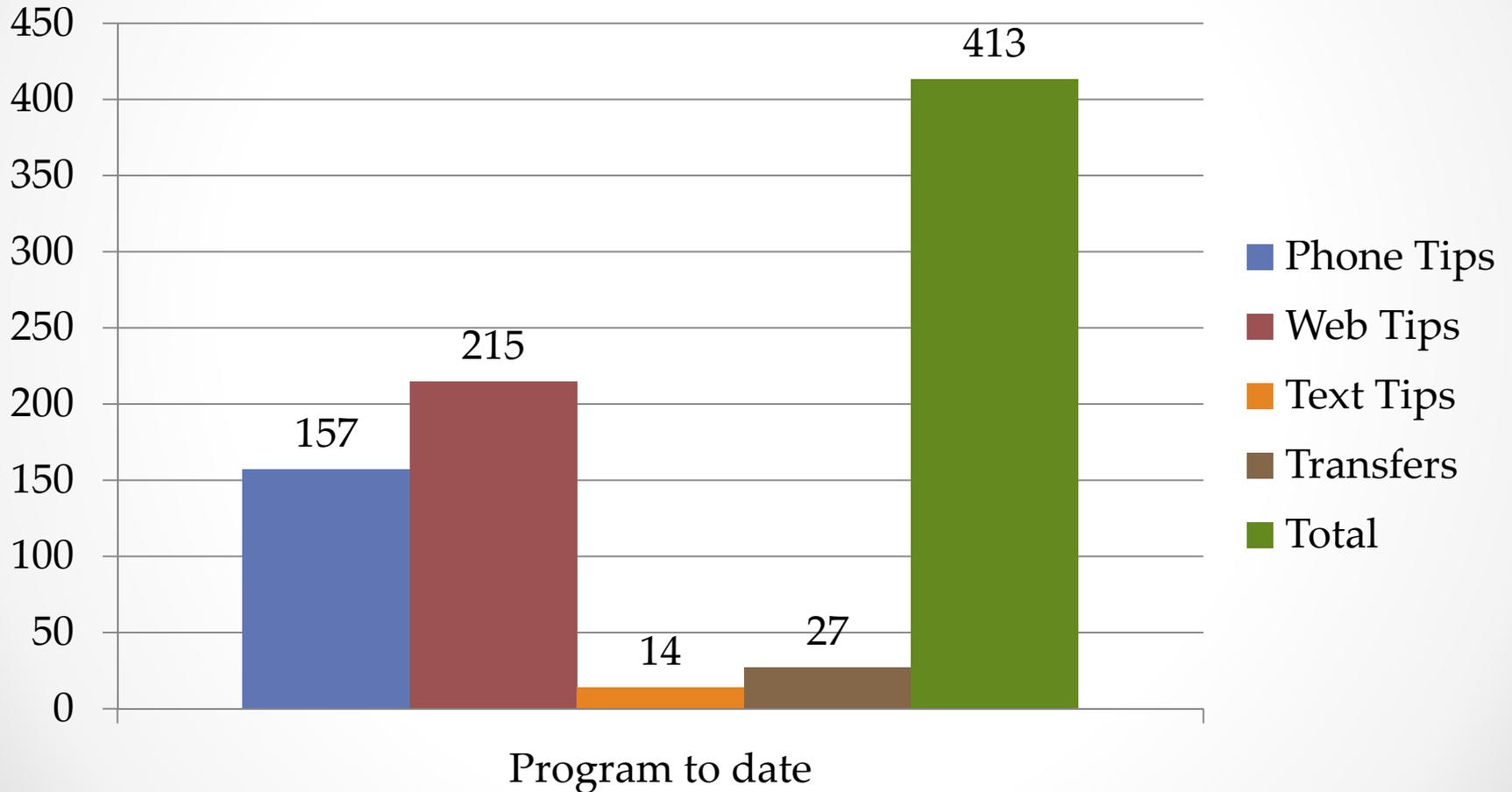


# Program to date Tip Volumes Northwest



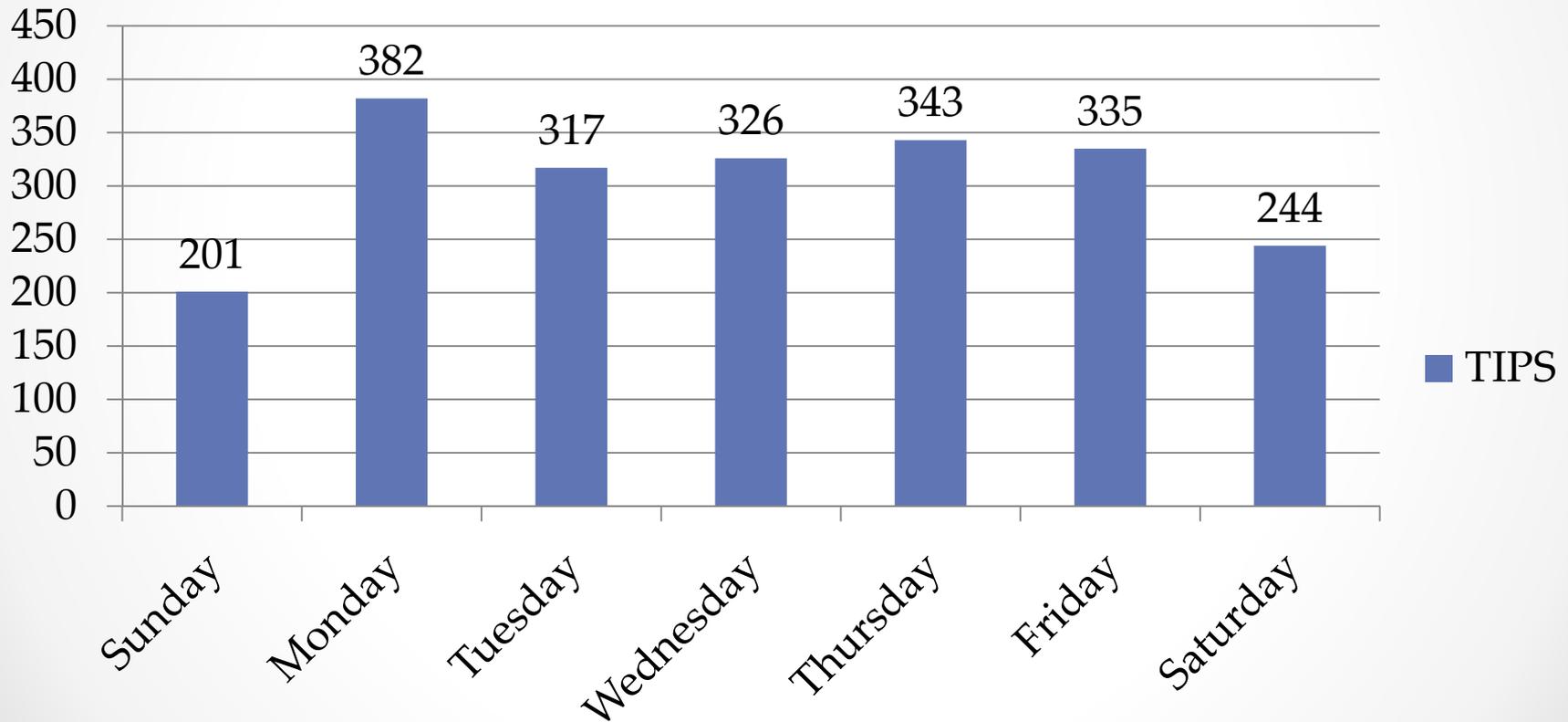
# Program to date Tip Volumes

## WEMET



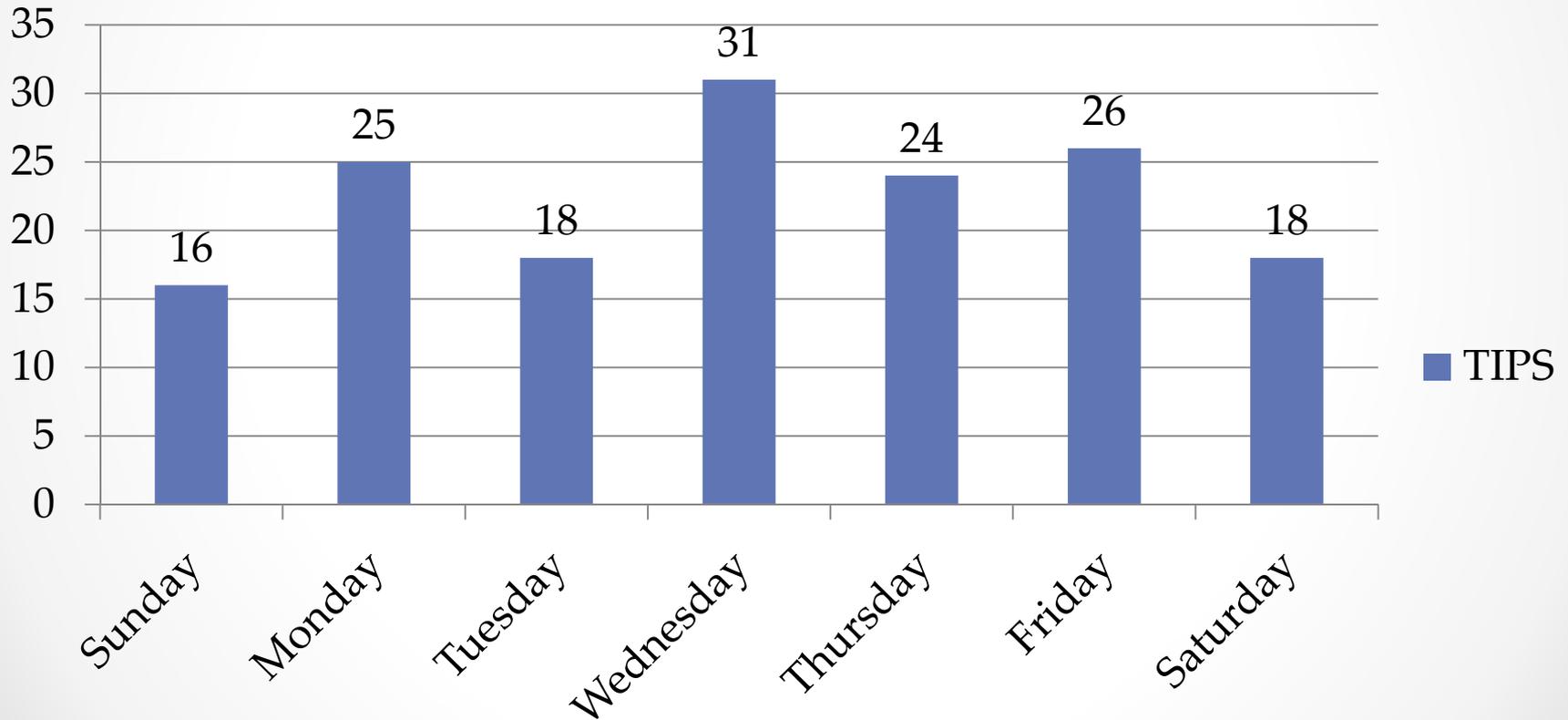
# Total Program by Day of the Week

## TIPS



# Day of the Week Northwest

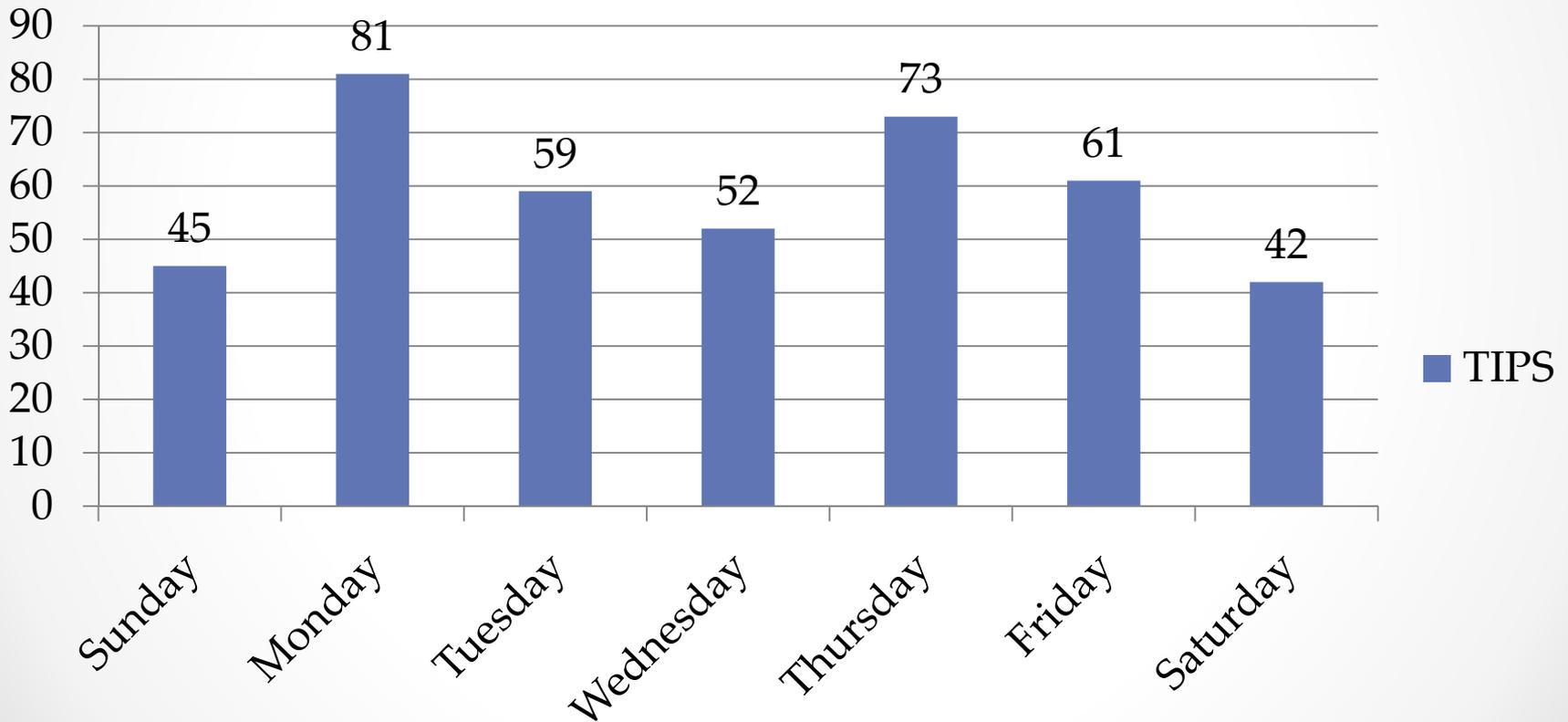
**TIPS**



# Day of the Week

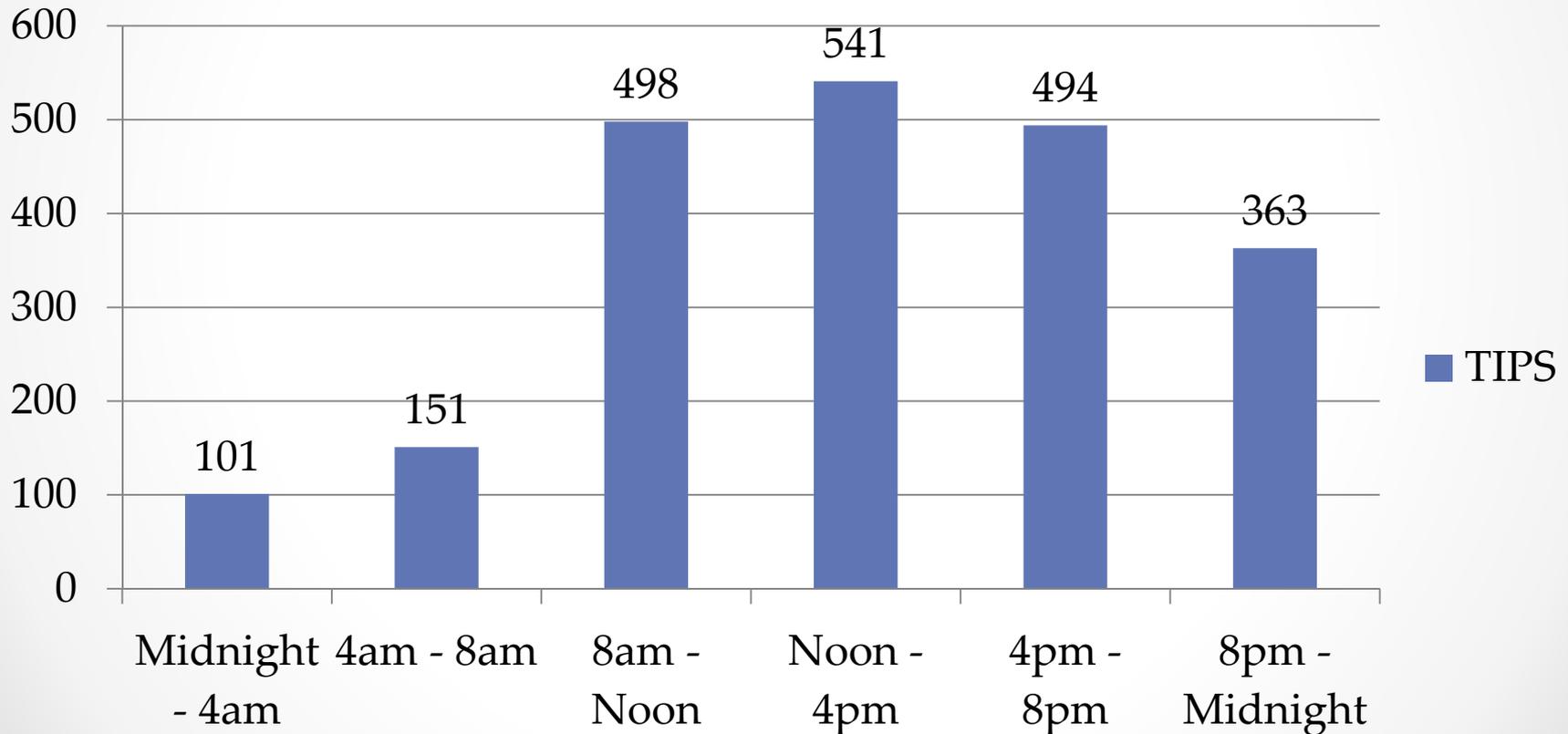
## WEMET

### TIPS



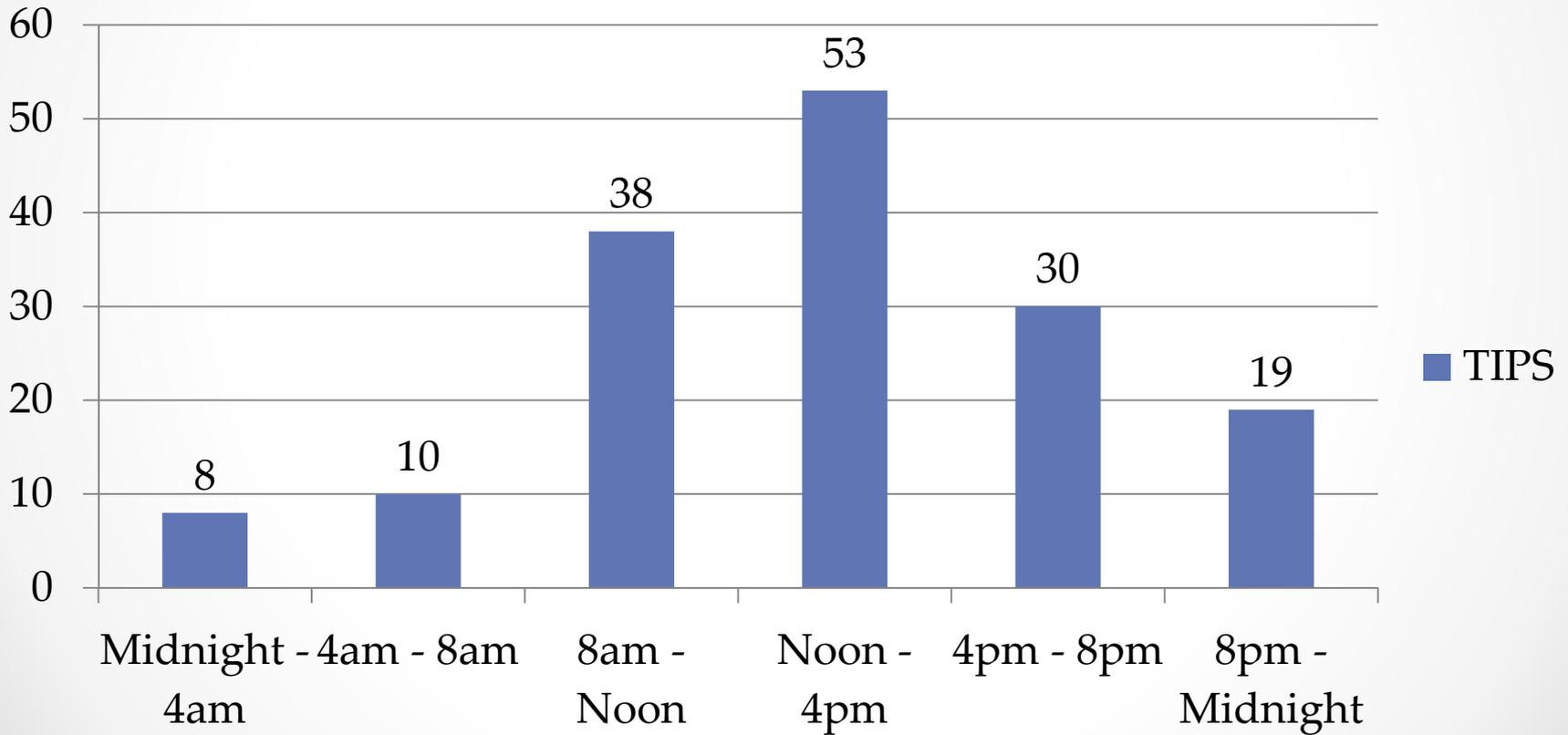
# Total Program By Time of Day

## TIPS



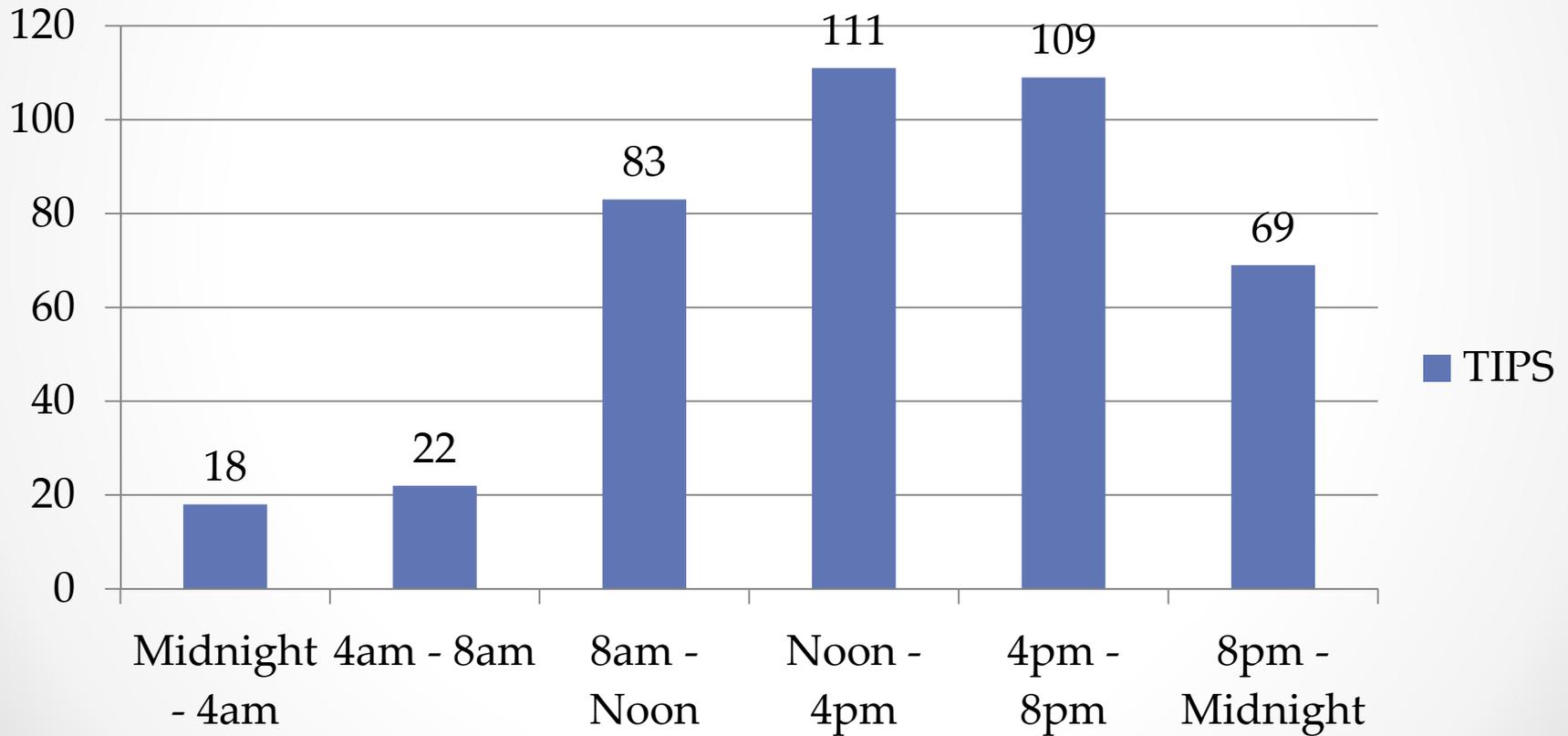
# Time of Day Northwest

## TIPS

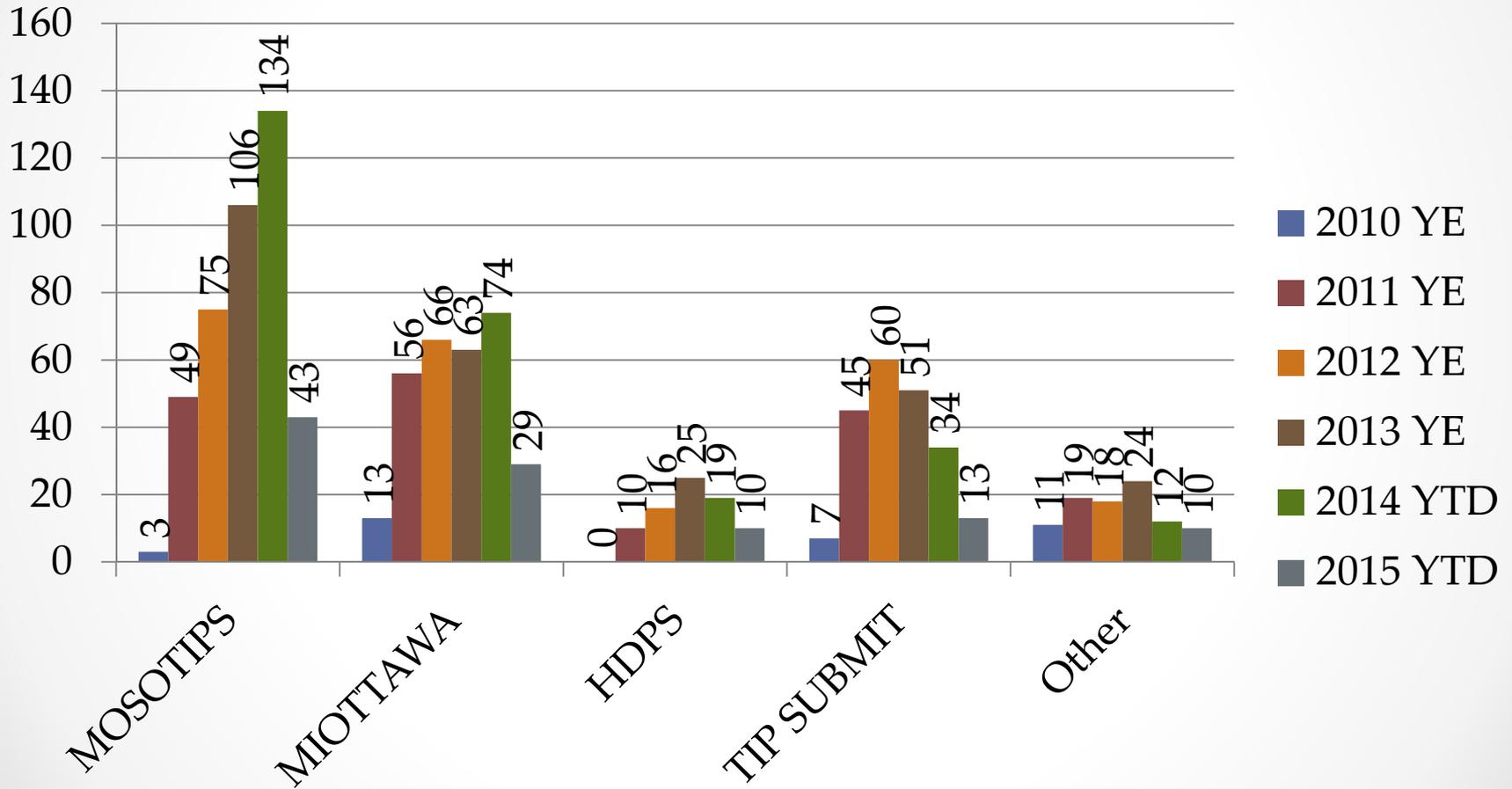


# Time of Day WEMET

## TIPS



# Web Tips by Source



# Silent Observer Works

## Christine Burns

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**From:** Tim Smith <tsmith@occca.org>  
**Sent:** Thursday, June 04, 2015 9:20 AM  
**To:** AdminStaff; Anne Snider; Babinec, Sinka; Bonnie Suchecki; Brandon DeHaan; Christine Burns; Craig Bessenger; Denny Luce (dluce@miottawa.org); Gary Rosema (grosema@miottawa.org); Glen Nykamp; Janice Redding; Jason Kik; jhawke@grandhaven.org; Jim Bonamy (jbonamy@grandhaven.org); John Nash; jwolffis@miottawa.org; Keith Van Beek; Leon Stille; mbennett@miottawa.org; Pam Suchecki; Renee Freeman; Rich Szczepanek (richs@omcba.org); rtease@miottawa.org; Scott Brovont (SBrovont@miottawa.org); Steve Kempker (skempker@miottawa.org); Toby VanEss; Val Weiss (vweiss@miottawa.org); Beth Thomas (bthomas@miottawa.org); Chris Karish; Dan Hamming (dhamming@georgetown-mi.gov); Gary Dryer (chief@crockeryfire.org); Kurt Gernatt (kurtgernaat@sbcglobal.net); Mark Jongekrijg; Mike Gavin (mgavin@wmis.net); Mike Keefe; Tom Gerencer; Tom Valdez; Bill Olney (bolney@ci.zeeland.mi.us); Chris McIntyre (mcintirc@michigan.gov); Jack Dykstra (j.dykstra@cityofholland.com); Matt Messer; Bill Gruppen Sr. (bgruppen@ci.zeeland.mi.us); bsipe@springlaketwp.org; Chris Tinney; Dennis Rosel (cfd391@hotmail.com); Dick Mohr; Duane Wolters; Dwight Sheridan; Jim Kohsel (htfd1290@gmail.com); Kevin McNutt; Mike Gavin (fire@tallmadge.com); Mike Olthof (olthofmichael@att.net); Paul Van Velzen; Phil Hunderman (chief@zctfd.org); Scott Gamby; Scott Schoolcraft; Tom Saladion; Alan Vanderberg; jfelix@parktownship.org; Patrick McGinnis; Ryan Cotton (r.cotton@cityofholland.com); Steve Patrick; SVisser@miottawa.org; Warren Billett  
**Subject:** May 2015 Central Dispatch Measures  
**Attachments:** 911 vs wireless measures 2015.xls; May 2015 call totals.xls; May 2015 Monthly combined incidents.xls; May 2015 Monthly Fire incident measures.xls; May 2015 Monthly Law incident measures.xls

The call volume and incident numbers handled through Central Dispatch for May 2015 were:

**Total Incidents –** 10,161 up 2.7% over May 2014 and down 1% YTD over 2014  
**Fire Incidents –** 1,273 up 9.3% over May 2014 and up 2.4% YTD over 2014  
**Law Incidents –** 8,888 up 1.8% over May 2014 and down 1.1% YTD over 2014  
**911 Calls –** 9,510 up 2.3% over May 2014 and down 1% YTD over 2014  
**911 Hang Up calls -** 974 up 5.7% over May 2014 and up 8.7% YTD over 2014  
**Wireless 911 calls –** 95.3% of 911 calls for May 2015 and 91.5% of 911 calls YTD for 2015  
**911 calls answered in 10 seconds or less -** 94.5% for May 2015 and 94.4% YTD 2015  
**(NENA recommended standard is 90% within 10 seconds)**

For your information and use.

Thanks

Tim

## Department of Public Works 2015 Monthly Operations Report – May & June Highlights

The following is an attempt to highlight some accomplishments and to provide a status of specific projects. If you have a question about any of the department's operations or notice something that needs our attention, please don't hesitate to contact us.

**Alloyz Alley Construction:** At present time, Accurate Excavating has completed installation of the storm drain basin and underground drainage pipes. The roadbed has been excavated and base gravel installed. Some additional grading and tree work has been identified and will likely begin the week of June 15. Base course paving should also begin that week as well. Staff with the assistance of adjacent property owners identified some additional grading and tree work that was needed in order to maintain a grass parkway between the pavement and adjacent fences, which we believe will provide a more pleasant environment upon completion. The project is still on schedule to be completed before the end of June.

**Parks:** Now that it is June, the DPW has put a lot of effort in preparing Mill Point Park for festival season. Between DPW Staff and Tiles Excavating, the vine-covered fence has been removed; the site has been graded with topsoil and rye seed planted. DPW and the Ottawa County SWAP crew also have cut some of the excess brush that has grown alongside the Greenway Trail near the boat launch and in other trail sections between Mill Point and Tanglefoot. Staff has also completed heavy maintenance to our external lighting at Mill Point Park. Staff is receiving positive feedback about the improved views. We had a reoccurring issue where the breakers would trip and cause lighting outages. Our first attempt at repairs was to simply replace the breakers in the control panel. This did not fix the problem as within a week, the breakers would trip again and the lights would be out. Katt Electric was then brought in to assess and repair the situation. They found a short leading to one of the lights that appeared to be the culprit; that was fixed and Katt installed a single photo cell for the entire park. Staff has been communicating with Offshore Dredging and Construction, Inc. (Mulder Group) in terms of scheduling dock improvements at Mill Point. Right now, the docks are accessible and functional for boaters but are connected to the shore by way of temporary means. As much as we are anxious to have these repairs completed, staff has asked that construction activities be postponed or halted during festival events in order to keep the docks open for use. This project is also on pace to be completed prior to July 1.

Staff completed improvements to the Alden Street end park. Deemed a heavy maintenance project, staff replaced the metal railing system with treated timber. New "deck over" paint was applied to all wood decking, benches and rails and the black bollards were repainted and lights fixed. Staff also applied new dolomite (high quality gravel) to the east side for a better surface for kayak and canoe launching. This work complements the new planting and landscape improvements that were made by Shape Corp volunteers last summer.

Tanglefoot bathroom upgrades are almost complete. The remaining item includes exterior lighting and floor cove installation. We experienced some issues with floor epoxy in Women's bathroom due to temperature. Our vendor Rivertown Construction will be returning towards the end of the busy season to replace the epoxy under warranty. Staff has heard positive feedback related to the overall appearance of the restrooms.

If you visit any of our park restroom facilities, you'll notice the new cleaning and maintenance checklist forms placed on the walls. This new form will detail the last efforts in maintaining clean and sanitary restrooms. This year we also have started providing restroom cleaning on Saturday and Sunday mornings by our seasonal staff. Also, our recently appointed Village Beautification member Don Bixeman did a wonderful job repainting the exterior of the Central Park bathroom building.

**Water & Sewer:** There were 47 MISSDIG requests for DPW to mark water/sewer lines during the past 2 months. Staff had to pull and remove rags from the River Street Lift station on two occasions since last month. Dykstra Excavating will begin a majority of the River Street Lift Station renovation work in July; the construction schedule is attached.

Staff collected the required samples for bacteriological and trihalomethanes/disinfectant byproducts for our drinking water. DPW staff also read meters and performed shut-off/turn-on services for non-payment; staff would like to thank Mary Paparella for her communication efforts in reducing the amount of residents on this list from previous billing cycles.

**Trees:** Our arborist Brian Kwiatkowski has recently started the annual tree assessment program. This is the first step in determining what level of maintenance we will need to deploy for the fall trimming and removal program. This year the assessment list contains 41 trees. Last year staff revised the tree review process:

1. Tree identified by staff, resident or arborist for assessment; list is developed over course of year.
2. During spring (leaf on), trees on list are assessed for safety and health by licensed arborist.
3. Arborist reports are shared with resident and staff; residents are provided opportunity to comment on report.
4. Staff, with guidance from tree board, determines best approach in moving forward with trimming or removal.
5. Tree maintenance list developed for bid package; vendor selected and tree work scheduled.
6. Notices of expected dates sent to residents in areas adjacent to tree work.

I am excited for implementation of this year's program as I suspect the continual information loop between staff and residents (based upon the knowledge gained from the arborist report) will ensure the best results for our forestry enterprise. Staff would like to thank the Rathbun family (large Blue Spruce to Mill Point Park), the Petrus family (two White Pines along Lakeside Trail) and the Schuitema family (multiple saplings for tree nursery) for generous tree donations.

**Equipment:** We experienced some unexpected repairs to the 2010 International dump truck. Just one week prior to brush collection the truck blew a head gasket. The International dealer in Muskegon made the repair in timely fashion to make the truck ready for brush collection operations. At present time, one of our two commercial mowers is being repaired at Burnips Equipment. It is believed that the motherboard may be the problem with the mower; the model is a 2007 Kubota ZD326.

Respectfully Submitted,

*Rog*

Roger Belknap, Public Works Director



# Permit List

06/10/2015

Permit	Address	Issued	Status	Category	Work Description	Sq. Ft	Permit Fees	Const. Value
PB15-010V	209 S PARK ST	04/01/2015	ISSUED	SING FAM DWE	SIDING, REPLACEMENT WINDOWS AND DECK	0	297.80	23,900
PB15-011V	722 MONARCH	05/04/2015	FINALED	SING FAM DWE	CONSTRUCTION OF GARAGE	0	270.40	20,000
PB15-012V	743 WINTER ST	04/10/2015	FINALED	SING FAM DWE	REPLACE 9 WINDOWS	0	120.75	6,444
PB15-013V	108 LIBERTY ST	04/23/2015	ISSUED	SING FAM DWE	BATHROOM ADDITION; REMOVE SHOWER	0	61.75	50
PB15-014V	304 N PARK ST	04/20/2015	ISSUED	SING FAM DWE	FINISH SIDING	0	36.75	700
PB15-015V	704 ELK AVE	04/20/2015	ISSUED	SING FAM DWE	SEE ATTACHED PLANS	0	193.00	10,000
PB15-016V	301 W SAVIDGE ST C	04/22/2015	ISSUED	DEMOLITION	REMOVAL OF A COUPLE WALLS IN SUITE C	0	90.00	0
PB15-017V	203 S CUTLER ST	04/23/2015	ISSUED	SIGN	SIGN FOR DETAIL SHOPPE	0	36.75	0
PB15-018V	760 E SAVIDGE ST	04/23/2015	FINALED	TEMPORARY PO	DISPLAY 4/22/15 TO 5/1/15	0	10.00	0
PB15-019V	601 ELLIE COURT	04/27/2015	ISSUED	SINGLE FAMILY	CONSTRUCT NEW CONDO	0	843.40	10,500
PB15-020V	619 FALL ST	04/28/2015	ISSUED	SING FAM DWE	TEAR OFF AND RE- ROOFRESIDE AND REPLACE SO	0	238.55	18,459
PB15-021V	303 E SAVIDGE ST	04/28/2015	ISSUED	SING FAM DWE	TEAR OFF & REROOF	0	218.00	15,500
PB15-022V	718 FALL ST	04/30/2015	ISSUED	SING FAM DWE	REMOVE EXISTING DECK AND REPLACE	0	193.00	0
PB15-023V	732 E SAVIDGE ST	04/30/2015	ISSUED	SING FAM DWE		0	73.50	3,650

# Permit List

06/10/2015

Permit	Address	Issued	Status	Category	Work Description	Sq. Ft	Permit Fees	Const. Value
PB15-024V	107 S DIVISION ST	05/15/2015	ISSUED	SING FAM DWE	TUCK POINT FOUNDATION, MASONRY AND BRICK	0	1,664.90	0
PB15-025V	416 GRANDVIEW AVE	05/05/2015	ISSUED	SING FAM DWE	TEAR OFF & RE-ROOF	0	73.50	0
PB15-026V	108 S PARK ST	05/08/2015	ISSUED	SING FAM DWE	TEAR OFF & RE-ROOF	0	89.25	4,600
PB15-027V	121 STONE GATE CT	05/13/2015	ISSUED	SING FAM DWE	FINISH FAMILY ROOM, BATHROOM AND BEDROOM IN	0	249.85	16,800
PB15-028V	301 W SAVIDGE ST A & B	05/15/2015	ISSUED	COMMERCIAL A	INSTALLATION OF SIGN FOR CRUISE & TRAVEL EXPERTS	0	130.00	0
PB15-029V	301 W SAVIDGE ST A & B	05/13/2015	ISSUED	COMMERCIAL A	REMODEL FOR CRUISE AND TRAVEL EXPERTS	0	114.25	5,000
PB15-031V	615 SUMMER ST	05/19/2015	ISSUED	SING FAM DWE	TEAR OFF & RE-ROOF	0	42.00	0
PB15-032V	733 WINTER ST	05/22/2015	ISSUED	SING FAM DWE	REMOVE EXISTING GARAGE RAFTERED ROOF, INSTALL RO	0	197.45	12,626
PB15-033V	702 ELK AVE	05/22/2015	ISSUED	SING FAM DWE	3 FT BALCK ALUMINUM FENCH 18' WIDE X 48' AT THE LONGES	0	67.00	0
PB15-034V	725 WINTER ST	05/22/2015	ISSUED	SING FAM DWE	TEAR OFF & RE-ROOF	0	89.25	5,000
PB15-035V	223 DOUGLAS CT	05/27/2015	ISSUED	SING FAM DWE	REPLACING 2 WINDOWS	0	63.00	2,847
PB15-036V	114 W SAVIDGE ST	06/02/2015	ISSUED	COMMERCIAL A	REMOVE EXISTING ROOF AND INSTALL AN .060 EPDM MEMBR	0	197.45	12,934
PB15-037V	326 DE WITT LN	06/02/2015	ISSUED	SING FAM DWE	TEAR OFF AND RE-ROOF	0	105.00	5,090

# Permit List

06/10/2015

Permit	Address	Issued	Status	Category	Work Description	Sq. Ft	Permit Fees	Const. Value
PB15-038V	316 MERIDIAN ST	06/03/2015	ISSUED	SING FAM DWE	REMOVE 1 DOUBLE HUNG WINDOW IN LIVING ROOM. RE	0	63.00	2,800
PB15-039V	760 E SAVIDGE ST	06/03/2015	ISSUED	TEMPORARY PO	DISPLAY JUNE 2 TO JUNE 20	0	10.00	0
PB15-040V	209 S PARK ST	06/03/2015	ISSUED	DEMOLITION	REMOVE A WALL TO EXPAND BATHROOM	0	75.00	0
PB15-041V	209 S PARK ST	06/03/2015	ISSUED	SING FAM DWE	REDO DRYWALL, EXPAND BATHROOM AND OPEN WALLS	0	208.75	11,000
PB15-042V	615 SUMMER ST	06/08/2015	ISSUED	SING FAM DWE	BUILD 15 X 20 SHED ROOF ABOVE DECK ON REAR OF HO	0	67.00	2,000

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<b>Total Permits:</b>	<b>32</b>
<b>Total Value:</b>	<b>\$189,900</b>
<b>Total Fees:</b>	<b>\$6,190.30</b>

# Permit List

06/10/2015

Permit	Address	Issued	Status	Category	Work Description	Sq. Ft	Permit Fees	Const. Value
PE15-011V	220 E EXCHANGE ST	04/06/2015	ISSUED	ELECTRICAL	SERVICE UPGRADECONSUMERS REQUES	0	60.00	0
PE15-012V	208 W SAVIDGE ST	04/16/2015	FINALED	ELECTRICAL	ELECTRICAL FOR NEW HVAC	0	56.00	0
PE15-013V	226 SOUTH ST	04/21/2015	FINALED	ELECTRICAL	UPGRADE SERVICE; ADD 2 CIRCUITS IN KITCHEN	0	68.00	0
PE15-014V	209 S PARK ST	04/22/2015	ISSUED	ELECTRICAL	ADDING CIRCUITS	0	144.00	0
PE15-015V	416 GRANDVIEW AVE	04/27/2015	FINALED	ELECTRICAL	SERVICE UPGRAGEENERGY REQUEST #1029849184	0	60.00	0
PE15-016V	616 PARKVIEW AVE	04/28/2015	ISSUED	ELECTRICAL	NEW CONDO	0	388.00	0
PE15-017V	722 MONARCH	04/28/2015	FINALED	ELECTRICAL	WIRE NEW GARAGE	0	60.00	0
PE15-018V	117 S LAKE AVE	04/30/2015	FINALED	ELECTRICAL	SERVICE UPGRADE	0	60.00	0
PE15-019V	301 W SAVIDGE ST A & B	05/12/2015	ISSUED	ELECTRICAL	ILLUMINATED WALL SIGN	0	65.00	0
PE15-020V	121 STONE GATE CT	05/14/2015	ISSUED	ELECTRICAL	FINISH BASEMENT, LIVING ROOM, BEDROOM AND BATH	0	114.00	0
PE15-021V	301 W SAVIDGE ST A & B	05/22/2015	ISSUED	ELECTRICAL	NEW WIRING	0	100.00	0
PE15-022V	615 SUMMER ST	05/28/2015	ISSUED	ELECTRICAL	ADDING 110V OUTLET FOR A/C	0	55.00	0
PE15-023V	612 PARKVIEW AVE	06/02/2015	ISSUED	ELECTRICAL	NEW CONDO	0	262.00	0
PE15-024V	509 E EXCHANGE ST	06/08/2015	ISSUED	ELECTRICAL		0	60.00	0

# Permit List

06/10/2015

Permit	Address	Issued	Status	Category	Work Description	Sq. Ft	Permit Fees	Const. Value
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AMPS

**Total Permits: 14**

**Total Value:**

**Total Fees: \$1,552.00**

# Permit List

06/10/2015

Permit	Address	Issued	Status	Category	Work Description	Sq. Ft	Permit Fees	Const. Value
PM15-016V	510 E EXCHANGE ST	04/02/2015	ISSUED	MECHANICAL	REPLACE WATER HEATER	0	55.00	0
PM15-017V	616 PARKVIEW AVE	04/06/2015	ISSUED	MECHANICAL	NEW CONSTRUCTION	0	255.00	0
PM15-018V	208 W SAVIDGE ST	04/08/2015	FINALED	MECHANICAL	REPLACE ROOF TOP HVAC	0	100.00	0
PM15-019V	213 W SAVIDGE ST	04/10/2015	FINALED	MECHANICAL	WATER HEATER REPLACEMENT	0	55.00	0
PM15-020V	730 FALL ST	04/13/2015	ISSUED	MECHANICAL	REPLACE FURNACE, A/C, HUMIDIFIER AND WATER HEA	0	125.00	0
PM15-021V	709 SUMMER ST	04/21/2015	ISSUED	MECHANICAL	REPLACE WATER HEATER	0	105.00	0
PM15-022V	209 S PARK ST	04/22/2015	ISSUED	MECHANICAL	REPLACE FURNACE	0	80.00	0
PM15-023V	226 S LAKE AVE	04/29/2015	FINALED	MECHANICAL	REPLACE FURNACE	0	80.00	0
PM15-024V	407 BARBER ST	05/12/2015	ISSUED	MECHANICAL	NEW CONSTRUCTION	0	305.00	0
PM15-025V	612 PARKVIEW AVE	05/12/2015	ISSUED	MECHANICAL	NEW CONSTRUCTION	0	255.00	0
PM15-026V	615 SUMMER ST	06/02/2015	ISSUED	MECHANICAL	INSTALL A/C	0	80.00	0
PM15-027V	306 DE WITT LN	06/03/2015	ISSUED	MECHANICAL	INSTALL IN FLOOR HEAT TUBING IN HOME	0	150.00	0

**Total Permits:**

**12**

# Permit List

06/10/2015

Permit	Address	Issued	Status	Category	Work Description	Sq. Ft	Permit Fees	Const. Value
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**Total Value:**

**Total Fees: \$1,645.00**

# Permit List

06/10/2015

Permit	Address	Issued	Status	Category	Work Description	Sq. Ft	Permit Fees	Const. Value
PP15-008V	612 PARKVIEW AVE	04/27/2015	ISSUED	PLUMBING	INSTALL PLUMBING FOR NEW CONSTRUCTION	0	213.00	0
PP15-009V	121 STONE GATE CT	05/15/2015	ISSUED	PLUMBING	FINISH BASEMENT	0	118.00	0
PP15-010V	601 ELLIE COURT	05/19/2015	ISSUED	PLUMBING	NEW CONSTRUCTION	0	213.00	0
PP15-011V	306 DE WITT LN	05/27/2015	ISSUED	PLUMBING	PLUMBING FOR NEW RESIDENCE	0	256.00	0
PP15-012V	11 SUMMIT PARK DR	06/02/2015	ISSUED	PLUMBING	REPLACE WATER HEATER	0	55.00	0
PP15-013V	209 S PARK ST	06/03/2015	ISSUED	PLUMBING	EXPAND UPPER BATHROOM TO INCLUDE SHOWER. REDO M	0	123.00	0

**Total Permits: 6**

**Total Value:**

**Total Fees: \$978.00**

## Christine Burns

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**From:** Roger Belknap  
**Sent:** Tuesday, June 09, 2015 2:40 PM  
**To:** christine@springlakevillage.org; Ben VanHoeven  
**Subject:** FW: Mill Point Park - Fence Removal

We have a fan of our work at Mill Point...

---

**From:** Vince Labozzetta [<mailto:vince@real-equities.net>]  
**Sent:** Tuesday, June 09, 2015 10:51 AM  
**To:** Roger Belknap  
**Subject:** RE: Mill Point Park - Fence Removal

Roger

The job you and the village did looks fabulous. Everything is looking great over there. Huge improvements since the Porta-Poop tenant days not so long ago.

Thank you!

As far as your mowing, clearing, and such over or around the lot lines. You have my permission and support to do whatever work you feel will help the presentation of the general area. I have appreciated you mowing up to the south side of the building since I cleared and grassed in that area.

Once again your work looks great.

vince

---

**From:** Roger Belknap [<mailto:rbelknap@springlakevillage.org>]  
**Sent:** Tuesday, June 02, 2015 4:16 PM  
**To:** [vince@real-equities.net](mailto:vince@real-equities.net)  
**Subject:** Mill Point Park - Fence Removal

Hi Vince,

As you may have noticed, Tiles Excavating has begun taking down the vine covered fence at Mill Point Park. I am aware that the fence sat across your property. Our plan is to remove all the bamboo-type weeds, and fill with black dirt and seed for grass. My philosophy with regard to the work is 'be a good neighbor' and complete the weed removal/topsoil and seed to where your gravel starts. In case you did not know, there is a lot of old bricks, concrete, glass and misc. garbage in that soil. We are not planning to dig down much, only what is necessary to remove the fence and be able to maintain grass after completion of the removal. We will be keeping the cottonwood tree, but we will work to remove as much of the vines off it as possible.

Once Tiles has completed removal of the fence and other structures, black dirt will be brought in and grass seed planted. Once grass grows, I anticipate needing to mow all of the areas where we worked, including some of the area beyond the fence. At this point in time, our project budget only allows for removal of the fence with some topsoil restoration. In the future, they may decide to add a paved parking lot in part of that location.

Please let me know if you have any questions.

Thanks,

Rog

Roger A. Belknap  
Director of Public Works  
Village of Spring Lake  
102 W. Savidge St.  
Spring Lake, MI 49456

Ph: (616) 842-1393

Fx: (616) 847-1393

[rbelknap@springlakevillage.org](mailto:rbelknap@springlakevillage.org)

[www.SpringLakeVillage.org](http://www.SpringLakeVillage.org)

**City of Grand Rapids, Michigan  
 Long Term Overflow Monitoring Report  
 Overflow Volume Summary  
 May 2015**

Date	Rainfall (inches) <sup>1</sup>	Pumping Station Overflows				Monitored MG	TOTAL OVERFLOW MG
		MAPS <sup>2</sup> MG <sup>4</sup>		MARB <sup>3</sup> MG			
5/1/2015							
5/2/2015							
5/3/2015							
5/4/2015							
5/5/2015							
5/6/2015							
5/7/2015							
5/8/2015							
5/9/2015							
5/10/2015							
5/11/2015							
5/12/2015							
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5/20/2015							
5/21/2015							
5/22/2015							
5/23/2015							
5/24/2015							
5/25/2015							
5/26/2015							
5/27/2015	0.27						
5/28/2015							
5/29/2015	0.50						
5/30/2015	0.29						
5/31/2015							
<b>TOTAL</b>							<b>NONE</b>

- (1) Average of rain gauges in service
- (2) Market Ave. Pumping Station
- (3) Market Ave. Retention Basin
- (4) MG = Million Gallons

## Christine Burns

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**From:** Joe Vanderstel <jvanderstel@grandhaven.org>  
**Sent:** Thursday, June 11, 2015 4:36 PM  
**To:** Bessinger, Craig; Bill Cargo; Bill Hunter; Christine Burns; Gordon Gallagher; John Nash; Mark VerBerkmoes; Pat Staskiewicz (PStaskiewicz@ottawacorc.com); Patrick McGinnis  
**Cc:** James Bonamy  
**Subject:** Manager's Update and Pumpages

To All:

Just providing a pumpage update for **June 2015**:

1	7.732	16	
2	8.272	17	
3	9.149	18	
4	9.675	19	
5	9.241	20	
6	9.141	21	
7	8.491	22	
8	10.755	23	
9	9.868	24	
10	10.761	25	
11		26	
12		27	
13		28	
14		29	
15		30	
		31	

Total: 93.084 MG

Compared to last year at this date = 110.364 MG

With the City of Grand Haven's water tank project almost complete the operators have had to manipulate and control some of the flow to the other communities to accommodate the contractors. If you have noticed some erratic behavior with the flow and elevations, it was most likely due to the COGH's project. GHCT has been working closely with the COGH and the WTP in making sure we have water in the township, as the contractors are tying in new valves today that directly affect the West Tank and meter station. As a precautionary measure we initiated the interconnection to Grand Rapids around 10:30 this morning. Everything now is back to normal and the GR connection was turned off at 3:00 pm. Total of 4.5 hours of flow averaging around 500 gpm.

Below are some pictures of the 2.0 MG water tank static mixer. The 0.5 MG tank is now being retro-fitted with the same mixer as this tank is now out of service.

Also, I'm just informing all of you that the Grant to purchase the education models fell through and we will not be receiving any funding. It seems that the Outdoor Discovery Center of Holland used moneys from the Community Foundation to purchase these EnviroScape models to educate not only the Holland area but classes/schools in the Grand Haven area. At this time, I'm not sure we are still interested in going after these units, so therefore it has been tabled until there is more discussion and support.





### **Plant Operations and Goals:**

- Vulnerability Assessment – using the VSAT software, I’m attempting to update our outdated Vulnerability Assessment that was performed several years ago with FTC&H. This tool is very basic, and at this time seems to cover or identify the important security issues.
- ERP Update – finding some time currently to go through the WTP’s/COGH’s Emergency Response Plan as it has some outdated information. Last update for our facility was in 2013.
- Updating pumpage records and trying to get back to an “Annual Report” that I use to provide to all of the NOWS Administrative Committee Members, this is a work in progress, but getting closer.
- WTP Drawings and Plans digital conversion – Although we have some of our plant drawings and plans in a digital (scanned) format. I will be trying to gather older documentation of the WTP and Lake Pumping Station and place it into our (City’s) GIS file.
- Asset Management Software – reviewing the City DPW’s software package and determining whether that will fit the WT plants requirements. For several years I have been bombarded with several different software packages for Maintenance Management and Asset Management. I have a few in mind and will pursue some costs to implement something; this is required to be put into effect by 2018.
- New Operator – Currently staff is training a young man that will take over the night shift responsibilities. He is a graduate of Bay College in water/wastewater management and has passed his F-4 exam and will receive his certification by next month.

### **Plant Projects for FY 15-16:**

- New Finished Water Meter – working with Oudbier, SW Controls and FHC to remove the older meter and replace it with a new ABB WaterMaster Mag meter. Currently waiting on some costs figures for labor and will proceed to purchase the meter as it will take 11 to 14 weeks for delivery. The existing meter is still performing well in comparison with the Raw Water Meters. Our plan is to provide another draw down test for the Raw Water Meter(s) to determine that they are performing satisfactorily.
- WTP Process Pipe Painting, which involves metal preparation work, containment and the accepted 10 state standard colors for each application.
- Computer and SCADA Software Update – Alpha-Tran Engineers will be providing a cost to switch out the current computer system and update the WonderWare SCADA package. Once the cost is obtained I will present this to everyone. Preliminary costs for the WonderWare/InTouch software update is \$36,380.
- Lake Station Security Enhancements - GH Public Safety will be establishing some new cameras at the beach, through a Grant, where they will allow our staff to have limited access. Still working out those details. In the meantime, I will be looking at establishing another camera at the pump station to monitor entry door access.

\*\*\*\*\*Oh by the way a Public Service Announcement will be forthcoming as the City of Grand Haven will officially be recognized with the proper hardware/award as the "Best Tasting Water" regional recipient for West Michigan on June 22 at the WTP. This is the first time that I know of that the City has received this honor. ☺

Thank you



**Joseph A. VanderStel**  
Water Facilities Manager  
Northwest Ottawa Water Treatment Plant  
City of Grand Haven  
519 Washington Street  
Grand Haven, MI 49417  
Phone: 616-847-3487  
Fax: 616-850-8738

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***Managing Our Most Valuable Resource***

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*“For Cleaner Lakes and Rivers”*

**GRAND HAVEN-SPRING LAKE SEWER AUTHORITY**

WASTEWATER TREATMENT PLANT  
1525 WASHINGTON AVENUE  
GRAND HAVEN, MICHIGAN 49417  
PHONE: (616) 842-3215 FAX: (616) 847-4880

To: Sewer Authority Board Members

From: Wally Wittaniemi, WWTP Superintendent

Date: June 11, 2015

Subject: Superintendent's Report for May Operations

Total average daily flow for the month of May was 3.3 million gallons per day. Carbonaceous biochemical oxygen demand and suspended solids removal were at 96% and 96%, respectively. Total phosphorous in the final effluent was 0.38 milligrams per liter and the final effluent 7 day average ammonia concentration was 511 lbs/day.

Land application for the month of May was 1,564,927 gallons. That works out to 307.5 dry tons at a cost of \$44,663.41, or \$145.25 per ton. Land application is ongoing for the month of June. The storage capacity is at 10%.

The Grit, or Headworks Building is undergoing a rehab to the exterior brick mortar joints, which have been deteriorating for the last several years due to moisture leaching through the walls. The old grout is being ground out and replaced. With the new air handling system in place for odor control, the interior of the building is dryer, and it is expected that the brick joint failure will not re-occur. This is a FY 2014-2015 budget item. A similar project is intended for the Final activated Sludge Building for FY 2015-2016.

I received an email from DEQ regarding our NPDES permit on June 10, 2015. They are asking for some minor additions/corrections to be made, and I am currently going through and emailing the requested information. This should not pose any difficulties with our application.





**GRAND HAVEN-SPRING LAKE SEWER AUTHORITY  
MONTHLY INVESTMENT REPORT**

**May 2015**

HUNTINGTON BANK ACCOUNTS	INTEREST EARNED	SERVICE FEES	ACCOUNT BALANCE
OPERATING	\$92.36	\$0.00	\$691,612.70
PLANT MODIFICATION	\$63.76	\$0.00	\$488,212.66
DEBT	\$27.26	\$0.00	\$163,149.90
SA-SL- FORCE MAIN	\$54.40	\$0.00	\$414,824.08
TOTALS	\$237.78	\$0.00	\$1,757,799.34





TO: Wally Wittaniemi  
FROM: Teri VanHall, Treasurer  
DATE: 5/29/2015  
SUBJECT: Bank Balances

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#

For the month of May 2015 the Sewer Authority had the following bank balances:

<u>Huntington Bank</u> <u>Public Fund Accts:</u>		<u>CD totals</u>
\$488,212.66	Plant Modification	\$0.00
\$691,612.70	Operating	\$0.00
\$414,824.08	SL Force main	\$0.00
<u>\$163,149.90</u>	Debt	\$0.00
\$1,757,799.34		
 <u>Account totals :</u>		
\$488,212.66	Plant Modification	
\$691,612.70	Operating	
\$414,824.08	SL Force Main	
<u>\$163,149.90</u>	Debt	
\$1,757,799.34		



**Village of Spring Lake  
Parks & Rec Committee  
Monday, June 1, 2015  
7.00pm Village Hall (EOC Room)  
Minutes**

**I. Call to Order**

**Roll Call:** Bob McCulloch, Claire Groenevelt, Curt Brower, Lee Schuitema

**Absent:** Bill Core, Michele Yasenak, Steve Nauta, Erik Poel

**Also present:** Chris Burns (Village Manager) and Roger Belknap (DPW Director)

- II. Approval of the Agenda:** Motion by **Brower**, seconded by **Groenevelt**, to approve the agenda as presented.

Yes: 4      No: 0

- III. Approval of the Minutes:** Motion by **Brower**, seconded by **Groenevelt**, to approve the minutes of the May 4, 2015 meeting.

Yes: 4      No: 0

**IV. New Business**

- 1. Solar Lighting Conversation** - Robert Rafson, from Charterhouse Energy was present to discuss converting the trail lights to solar.

Before Roger **Belknap** introduced Rob Rafson, he explained the reason for looking at solar lighting was that the lighting along the path was installed somewhere in the 80's and the wooden posts were in various stages of dry rot and since they would need to be replaced and the cost of electric was extremely expensive they were looking for something more efficient and less expensive.

Rob Rafson from Chart House Energy explained to the Committee that the purpose of changing the lighting on the bicycle path is to modernize them through bi-level lighting controls, LED replacements, and pole replacement where needed and to pay for the modernization through energy savings. Rafson also explained that controls would be added and wiring changed to existing lighting to adjust from a minimum level to existing light levels when people are present. Rofson said two motion sensors reaching far down the path in each direction, would provide more light when people are present, and a minimum level of acceptable lighting all the time showing that the lights are working and safety on the path at all times and that LED lights have no warm up

time and provide full light levels instantly. Rofson said that bi-level lighting benefits the community by reducing energy usage, light pollution and improving security because brighter light levels show presence of a person.

2. **Dog Park - Belknap** reported that the Dog Park sign was ordered from Advanced Sign on May 20th and would be ready next week and that DPW was done with what they needed to do for the small dog area and they were ready to proceed with that project.
3. **Tanglefoot Park - Belknap** showed pictures of the restroom renovations and reported that they were under budget. Belknap also reported that they had been worried about the Dogwood tree that was planted on Arbor Day but it now looked like it was developing at the same rate as the others. **Groenevelt** mentioned that she didn't like the look of the screened in porch that one of the Tanglefoot campers had added to there coach.
4. **Central Park - Belknap** reported that the windows were done in the restroom and that his staff will be doing landscaping later this week. **Belknap** also said he had received a request from the Pickle Ball players to install a fence but since they will be getting a new court in the next year he told them they could install a temporary fence.
5. **Mill Point Park** - After receiving a complaint that the flag was not out on Memorial Day, **Belknap** explained that they had been having issues with the lighting and working with Katt Electric to find where the problem was. **Belknap** said they discovered there was a short in the flag light and placed all the lights in the park on a single photo cell eye at the breaker box so the flag was now flying.
6. **Lakeside Beach - Belknap** reported that the bathroom partitions were replaced and were waiting to see if the Township would help pay for the new sidewalk.

## V. Tree Board Meeting

1. **Update of Oak tree on Hammond Street** - Brian Kwiatkowski from Summit Tree Service was present and gave his assessment of the potential impact of construction on the Hammond Street Oak Tree.

Kwiatkowski reported that based on the information presented by TMP Architecture and Barton Marlon regarding the current construction design, the entirety of the west side of the Oak tree's root zone will be affected by construction activities (cut and fill) and there is no opportunity to maintain an adequate critical root zone free from disturbance. Kwiatkowski said that due to the anticipated large scale root loss, it is not foreseeable that the tree will survive long term and in many instances, post construction mitigation actions may be employed to preserve trees injured by construction activities, however with the limited unaffected root zone areas, cost intensive mitigation actions are unlikely to be successful. Kwiatkowski said another consideration is the regional presence of the fungal pathogen *Ceratocystis fagacarum* which causes Oak Wilt. Kwiatkowski said that Red Oak trees should be treated preventatively with

a systemic fungicide injection to protect them from this lethal fungal disease and if mitigation actions are to be employed, preventative fungicide treatments are recommended to be initiated and continued for as long as regional disease pressure is high.

After some discussion on the Hammond Street tree **Belknap** passed out the Village tree assessment list and asked the Commission for a motion for Summit Tree Service to move forward with their tree assessment.

On a motion by **Schuitema**, seconded by **Groenevelt**, to move forward with a tree assessment by Summit Tree Service.

Yes: 4      No: 0

**Schuitema** said he had been thinking about what could be done with the wood from the tree if it had to come down. (attached)

## VI. Adjournment

Motion by **Brower**, seconded by **Schuitema**, the meeting was adjourned at 9:10 p.m.

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Bob McCulloch, Chairman

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Maryann Fonkert, Deputy Clerk

## MINUTES

### Central Business District Development Authority (CBDDA)

Thursday, May 14, 2015

7:30 a.m. Village Hall - EOC Room

#### I. Call to Order

Meeting called to order at 7:35 a.m.

#### II. Roll Call:

Present: Draeger (Chairperson), Dean, Dull, Heins, Nauta and Venhuizen

Staff Present: Village Manager Burns, Finance Director Marv Hinga, Assessor Heather Singleton, Zoning Administrator Lukas Hill and Attorney Bob Sullivan.

Absent: Constantine, Hanks, Moore

#### III. Approval of Minutes (03/12/15)

Motion by **Heins**, seconded by Venhuizen, to approve the Minutes of the March 12, 2015 regular meeting. All in favor, motion carried.

Yes: 6                      No: 0

#### IV. Approval of the Agenda:

Motion by **Heins**, seconded by **Nauta**, to approve the Agenda as presented. All in favor, motion carried.

Yes: 6                      No: 0

#### V. Business

##### A. Development Area Citizens Council (DACC)

**Burns** reported that there are still several vacancies on the DACC, but due to time constraints, the DACC needs to start meeting ASAP. They do have a majority of members appointed. Several DDA members volunteered names for potential candidates. **Burns** agreed to reach out to the proposed members.

**Sullivan** reported that in order to maintain the timeline to re-establish the DDA before it expires at the end of the year, it would likely be necessary to

meet monthly in order to accomplish everything that is necessary. It would be catastrophic to allow it to lapse.

**Burns** gave a brief explanation of how the TIF district works so that the newer members have a better understanding how monies are captured and used within the boundaries of the district.

**Sullivan** also gave a brief explanation of what the roll of the DACC is and how the DDA will move forward.

**Singleton** reported that the old map showing the district boundaries is not good. Ottawa County GIS is currently mapping all of the parcels in order to determine the exact boundaries and provide a better map. The DACC and subsequently the DDA will need to contemplate whether or not to change the boundaries while they are considering the projects and scope of the DDA.

## **B. 2015 Meeting Dates**

The board discussed meeting monthly and decided that it is important to get through this process in a timely manner. The next meeting is scheduled for June 11<sup>th</sup>. The DACC will meet on June 2<sup>nd</sup> at 7:00 p.m. at Village Hall. The agenda for the DACC meeting will be sent to the DDA board and the results of that meeting will be reported at the June DDA meeting.

## **C. Spring Lake Township Memorandum of Agreement**

**Burns** reported that the Village and the Township have both approved language in a Memorandum of Agreement that outlines the Village's intent to purchase the Spring Lake Township Hall at the corner of Buchanan and Exchange. The intent is to use DDA funds to purchase the property in order for the property to be converted to additional parking, a permanent home for the Farmer's Market, an artisan market and possibly a Winsor McCay Memorial Park.

## **D. 2015/2016 Budget (Marv Hinga)**

**Hinga** presented the board with the proposed budget for 2015/2016. The proposed DDA budget assumes that the DACC and DDA will approve certain projects and language changes to plan. If the changes are not approved by December 31, 2015, the budget will need to be amended accordingly. Board members asked for clarification on a number of items.

Motion by **Heins**, seconded by **Nauta**, to recommend (to Village Council) approval of the budget, as presented. All in favor, motion carried.

Yes: 6

No: 0

**E. Communications/Miscellaneous Updates**

**Burns** updated the Board reporting that Derks is now open (new restaurant) in the former Fish X2 building.

**VI. Next Meeting:** Thursday, June 11, 2015

**VII. Adjournment:** There being no further business, the meeting adjourned at 8:36 a.m.

---

Louis Draeger, Chairperson

---

Christine Burns, Village Manager

## MINUTES

### Central Business District Development Authority (CBDDA)

Thursday, June 11, 2015

7:30 a.m. Village Hall - EOC Room

#### I. Call to Order

Meeting called to order at 7:30 a.m.

#### II. Roll Call:

Present: Draeger (Chairperson), Constantine, Dull, Hanks, Heins, Moore (entered late), Nauta (entered late).

Staff Present: Village Manager Burns

Absent: Dean, Venhuizen

#### III. Approval of Minutes (05/14/2015)

Motion by **Heins**, seconded by **Hanks**, to approve the Minutes of the May 14, 2015 regular meeting.

Yes: 5                      No: 0

#### IV. Approval of the Agenda:

Motion by **Hanks**, seconded by **Heins**, to approve the Agenda as presented.

Yes: 5                      No: 0

#### V. Business

##### A. Façade Grant (Slover)

Mr. Gary Slover was present to give the board a brief presentation regarding his proposed facade improvements to 207 W. Savidge. The board discussed color schemes and time frames for completion.

Motion by **Hanks**, seconded by **Heins**, to approve the façade grant request as presented.

Yes: 7                      No: 0

## **B. Façade Grant (Fields Fabrics)**

**Burns** reported that the application came in late on June 5<sup>th</sup> and was incomplete (no construction estimate and no color swatches). She emailed Mr. Veldman on Monday, June 8<sup>th</sup> and called him on June 10, 2015 with no response. Based on the façade improvements that were complete on the building 4 years ago, the assumption would be that it would match the front of the building.

Motion by **Moore**, seconded by **Heins**, to approve the façade grant request stipulating that staff obtain construction cost estimates and color swatches prior to award.

Yes: 7                      No: 0

## **C. Development Area Citizens Council (DACC)**

**Burns** reported that the DACC met on June 2, 2015. Their next meeting will be June 25, 2015 at 7:00 a.m. The group is engaged and enthusiastic and will be moving forward quickly. Minutes of the meeting were distributed to the DDA.

## **D. Communications/Miscellaneous**

**Burns** updated the Board on various business entities throughout the Village.

**VI. Next Meeting:** Thursday, July 9, 2015

**VII. Adjournment:** There being no further business, the meeting adjourned at 8:25 a.m.

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Louis Draeger, Chairperson

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Christine Burns, Village Manager

**VILLAGE OF SPRING LAKE  
Development Authority Citizens Council**

**MINUTES**

**June 2, 2015 - 7:00 PM**

**Village of Spring Lake Hall  
102 West Savidge  
Spring Lake, MI 49456**

**I. Call to Order**

**II. Roll Call**

**Present: Blake, Bohnhoff, DeWitt, McCulloch & Sayen**

**Absent: DeVries, Elenbaas, Esh & Willison**

**Staff: Chris Burns, Village Manager and Lukas Hill, Zoning Administrator**

**DDA Members Present: Gary Hanks and Doug Heins**

**III. New Business:**

**A. INTRODUCTIONS**

**B. PURPOSE OF DACC – Lukas Hill gave a brief overview of the purpose of the DACC.**

**C. DDA and TIF Overview – Lukas Hill gave a brief overview of the DDA. Chris Burns explained how a tax capture works.**

**D. DDA HISTORY AND TIMELINE – Lukas Hill discussed the history of the of the DDA and the 12/31/2015 deadline for renewal of the district.**

**E. MAP REVIEW – The Committee discussed the map and the potential changes to the district.**

**F. DDA PROJECT LIST – Chris Burns reported Council has established priorities for the Village, which includes priorities for the DDA district. That list of goals and objectives will be distributed at the next meeting.**

**G. FUTURE MEETING DATES – June 25<sup>th</sup> @ 7:00 a.m.**

**IV. Adjournment (8:33 p.m.)**

## MINUTES

### **Beautification Committee Wednesday, June 1, 2015 5:30 p.m. Village Hall - EOC Room**

#### **Call to Order**

Meeting called to order by **Burns** at 5:30 p.m.

#### **I. Roll Call:**

Present: Don Bixeman, Chip Bonhoff, Darcy Dye, Christine Miller, Sylvia Ruscett

Staff Present: Village Manager Chris Burns

Absent: Adam Winters

#### **II. Nomination and Selection of a Chairperson**

Motion by **Dye**, seconded by **Bonhoff**, to nominate Don **Bixeman** as Chairperson of the committee.

Yes: 5                      No: 0

#### **III. Nomination and Selection of a Vice Chairperson**

Motion by **Bonhoff**, seconded by **Miller**, to approve **Bonhoff** as Vice Chairperson of the committee.

Yes: 5                      No: 0

#### **IV. Nomination and Selection of a Recording Secretary**

Motion by **Bonhoff**, seconded by **Miller**, to approve **Dye** as Recording Secretary of the committee.

Yes: 5                      No: 0

#### **V. Approval of the Agenda**

Motion by **Bonhoff**, seconded by **Miller**, to approve the agenda as presented.

Yes: 5                      No: 0

#### **VI. Budget**

**VII. Establishing Goals and Objectives**

**VIII. Recruitment of Volunteers**

**IX. Next Meeting:** Wednesday, June 24, 2015 at 5:30 p.m.

**X. Adjournment:** There being no further business, the meeting adjourned at 6:35.m.

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Don Bixeman, Chairperson

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Darcy Dye, Secretary