

COUNCIL AGENDA

Monday December 21, 2015
7:00 P.M., Barber School
102 West Exchange Street
Spring Lake, Michigan

1. 7:00 p.m. Call to Order
2. 7:01 p.m. Pledge of Allegiance
3. 7:02 p.m. Roll Call

Present: Doss, MacLachlan, Miller, Nauta, Powers, Van Strate.

Motion to excuse any absent members.

4. 7:03 p.m. Approval of the Agenda
5. 7:04 p.m. Consent Agenda

- A. *Consideration of a motion approving the payment of the bills (checks numbered 57283-57388) in the amount of \$307,162.40.*
- B. *Consideration of a motion to approve the minutes for the November 16, 2015 regular Council meeting.*
- C. *Consideration of a motion to approve SCADA upgrades by Jack Dykstra Excavating for five sewer lift stations in an amount not to exceed \$22,000.*
- D. *Consideration of a motion to approve engineering costs for SCADA upgrades by Moore & Bruggink for five sewer lift stations in an amount not to exceed \$6,000.*
- E. *Consideration of a motion to approve budget amendments for fiscal year 2015/2016.*

- F. *Consideration of a motion to approve a strategic planning/goal setting meeting on January 30, 2016 utilizing the services of Al Vanderberg and Keith VanBeek from Ottawa County.*
- G. *Consideration of a motion to approve the proposed 2016 meeting schedule.*
- H. *Consideration of a motion to approve an agreement with the Grand Haven Area Community Foundation to manage funds for the Whistle Stop Playground Capital Campaign.*
- I. *Consideration of a motion to approve the use of Barber School by Theresa Lahring pending receipt of an insurance waiver.*

Recommendation: *A Council Member may now make a motion to approve the Consent Agenda. (Roll call vote)*

(Any member can ask that an item be removed from the Consent Agenda, if desired. Such item would then be discussed and voted on separately later in the meeting.)

6. 7:06 p.m. General Business

A. Presentation to Outgoing Council Member Bill Meyers

Subject: Council Member Bill Meyers tendered his resignation from Council. It is fitting that he be recognized for his service to the Village of Spring Lake. State Representative Amanda Price will be in attendance to present Mr. Meyers with a Resolution on behalf of Senate Majority Leader Arlan Meekhof and herself.

B. Appointment of a New Council Member

Subject: Five Council Members were present at the Work Session on December 14, 2015 when Mr. Joel Tepastte was interviewed. All five unanimously agreed that Mr. Joel Tepastte would be a great fit to serve on Council. His appointment will run through 2016.

Recommendation: Appoint Mr. Tepastte to the Village Council.

Immediately following the vote, Village Clerk/Treasurer/Finance Director Marvin Hinga will issue the Oath of Office.

C. Economic Development

Subject: Mr. Dave Miller, Vice President of Economic Development for the Chamber of Commerce, will be present to discuss the 2015 Economic Development Report.

Recommendation: None. Presentation only.

7. **7:30 p.m. Department Reports**
 - A. **Village Manager**
 - B. **Clerk/Treasurer/Finance Director**
 - C. **OCSO**
 - D. **Fire**
 - E. **911**
 - F. **DPW**
 - G. **Water**
 - H. **Sewer**
 - I. **Minutes from Various Board & Committees**
 1. **Parks & Recreation**
 2. **Planning Commission**
8. **7:31 p.m. Old Business and Reports by the Village Council**
9. **7:34 p.m. New Business and Reports by Village Council**
10. **7:36 p.m. Status Report: Village Attorney**
11. **7:41 p.m. Statement of Citizens**
12. **7:45 p.m. Adjournment**

CHECK REGISTER FOR VILLAGE OF SPRING LAKE
 CHECK DATE FROM 11/14/2015 - 12/18/2015

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank BANK1					
11/20/2015	57283	ASPHALT PA	ASPHALT PAVING INC	MAINT. SUPPLIES - STREETS	873.40
11/20/2015	57284	AT&T MILPT	AT&T	UTILITIES - LIFT STATION	80.33
11/20/2015	57285	BLUELAKE	BLUE LAKE PLASTICS, LLC	ICE RINK LINER	990.00
11/20/2015	57286	BRUGGER	BRUGGERHOUSE BUILDERS, LLC	ISABEL'S HOUSE - CBDG PASS THRU	32,261.14
11/20/2015	57287	BURNIPS	BURNIPS EQUIPMENT COMPANY	EQUIP. MAINT. - DPW	237.86
11/20/2015	57288	1002	CONSUMERS ENERGY	UTILITIES	5,055.61
11/20/2015	57289	CSM	CSM SERVICES	JANITORIAL SERVICES - TWP HALL	186.67
11/20/2015	57290	DELTA DENT	DELTA DENTAL PLAN OF MICHIG	INSUR. PREMIUM - FERRYSBURG NOV 2015	672.12
				INSUR. PREMIUM - NOV. 2015	781.65
				INSUR. PREMIUM - SL DEC 2015	781.65
				INSUR. PREMIUM - FB DEC 2015	672.12
					<u>2,907.54</u>
11/20/2015	57291	GH TRIBUNE	GRAND HAVEN TRIBUNE	PUBLISHING FEES - OCT. 2015	1,118.08
11/20/2015	57292	HOMETOWN	HOMETOWN AUTO REPAIR	EQUIPMENT MAINT. - DPW	174.25
11/20/2015	57293	JB LAND	JB LANDSCAPE SERVICES, INC	TREE MAINTENANCE	525.00
				TREE MAINTENANCE	9,380.00
					<u>9,905.00</u>
11/20/2015	57294	KENTRUBBER	KENT RUBBER SUPPLY	MAINT. SUPPLIES - DPW	165.75
				EQUIPEMT MAINT. - DPW	394.67
					<u>560.42</u>
11/20/2015	57295	1113	LANDSCAPE DESIGN SERVICE	LANDSCAPE WORK - RIVER ST LIFT STATION	4,322.00
11/20/2015	57296	MANPOWER	MANPOWER	PROFESSIONAL SERVICE - DPW SEASONAL	607.60
11/20/2015	57297	MICHSHORE	MICHIGAN SHORE MARINE & EQUIPMENT	EQUIP. MAINT. - DPW	587.15
				EQUIP. MAINT - DPW	263.44
					<u>850.59</u>
11/20/2015	57298	SANISWEEP	SANISWEEP, INC	RESIDENTIAL CATCH BASIN CLEANING	3,570.00
11/20/2015	57299	SCHOLTEN	SCHOLTEN FANT	LEGAL FEES	3,412.50
11/20/2015	57300	CHARTER	SPECTRUM BUSINESS	INTERNET - TANGLEFOOT	99.99
				INTERNET - TWP HALL	22.85
					<u>122.84</u>
11/20/2015	57301	VANTPT 457	VANTAGEPOINT-301652	PAYROLL DEDUCTIONS	151.51
				CONT. TO MANAGER'S DEF COMP PLAN	419.88
					<u>571.39</u>
11/20/2015	57302	VERIZON	VERIZON WIRELESS	CELL PHONE SERVICE - DPW	289.91
11/20/2015	57303	VERPLANK	VERPLANK TRUCKING CO	OPERATING/MAINT. SUPPLIES	225.20
11/20/2015	57304	MERS-VSL	VILLAGE OF SPRING LAKE	CONT. TO EMPLOYEE'S PENSION PLAN	1,289.48
				CONT. TO EMPLOYEE'S PENSION PLAN	3,732.00
				CONT. TO EMPLOYEE'S PENSION PLAN	1,267.15
					<u>6,288.63</u>
12/01/2015	57305	ADV PAVE	ADVANCED PAVEMENT MARKING	PAVEMENT MARKING REMOVAL/MARKING	4,100.64

CHECK REGISTER FOR VILLAGE OF SPRING LAKE
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Check Date	Check	Vendor	Vendor Name	Description	Amount
12/01/2015	57306	AUTO VAL	AUTO VALUE SPRING LAKE	OPERATING SUPPLIES - DPW	197.00
				OPERATING SUPPLIES - DPW	13.99
				OPERATING SUPPLIES - DPW	146.89
					<u>357.88</u>
12/01/2015	57307	BELL EQUIP	BELL EQUIPMENT COMPANY	EQUIP. MAINT. - LEAF TRUCK DPW	1,081.47
12/01/2015	57308	CLEAR RATE	CLEAR RATE COMMUNICATIONS	PHONE SERVICE - VILLAGE HALL	496.77
12/01/2015	57309	DEMANN	RANDY DEMANN	510 LIBERTY CONCRETE FLATWORK	3,500.00
12/01/2015	57310	KCI	KENT COMMUNICATIONS	NOV 2015 SHUT OFF NOTICES	295.29
12/01/2015	57311	MAILFIN	MAIL FINANCE	POSTAGE MACHINE LEASE 2016	154.11
12/01/2015	57312	FONKERT	MARYANN FONKERT	REIMBURSE PC MEETING EXPENSE	82.68
12/01/2015	57313	MGU	MICHIGAN GAS UTILITIES	UTILITIES - LIFT STATION	40.95
				UTILITIES - LIFT STATION	37.71
				UTILITIES - LIFT STATION	37.25
				UTILITIES - TWP HALL	99.30
				UTILITIES - VILLAGE HALL	323.77
				UTILITIES - DPW	228.57
				UTILITIES - TANGLEFOOT	40.03
				UTILITIES - LIFT STATION	38.18
				UTILITIES - LIFT STATION	37.25
				UTILITIES - LIFT STATION	39.56
				UTILITIES - BARBER SCHOOL	69.60
					<u>992.17</u>
12/01/2015	57314	MONROE	MONROE TRUCK AND AUTO ACCESSORIES	EQUIP. MAINTENANCE - DPW	244.00
12/01/2015	57315	MOORE & BR	MOORE & BRUGGINK INC	MILL POINT SENIOR HOUSING REVIEW	1,395.18
12/01/2015	57316	NOAH	THE NOAH PROJECT	BARBER SCHOOL DEPOSIT REFUND	350.00
12/01/2015	57317	PRAXAIR	PRAXAIR	WELDING OPERATING SUPPLIES - DPW	262.31
12/01/2015	57318	PRINCIPAL	PRINCIPAL LIFE INSURANCE CO-GP	LIFE INSURANCE PREM - DEC 2015	401.78
12/01/2015	57319	CHARTER	SPECTRUM BUSINESS	INTERNET - DPW	80.00
12/01/2015	57320	STAPLES	STAPLES, INC.	OFFICE SUPPLIES/OFF EQUIP MAINTENANCE	94.35
12/01/2015	57321	VANTPT 457	VANTAGEPOINT-301652	CONT. TO MANAGER'S DEF COMP PLAN	397.81
				PAYROLL DEDUCTIONS	151.51
					<u>549.32</u>
12/11/2015	57322	ALLY	ALLY FINANCIAL	SETTLEMENT PAYMENT	506.10
12/11/2015	57323	ASPHALT PA	ASPHALT PAVING INC	PROF. SERV. WATER DEPT	400.00
12/11/2015	57324	AT&T MILPT	AT&T	UTILITIES - LIFT STATION	32.00
12/11/2015	57325	GAGE LEASE	GAGE LEASING	MANAGER VEHICLE LEASE	225.77
12/11/2015	57326	ICS	INTELLECT COMPUTER SYSTEMS	INTERNET ISSUES - TANGLEFOOT	230.00
12/11/2015	57327	FITZPATRIC	KENDALL ELECTRIC INC	REPAIRS & MAINT. - DDA	135.93
				REPAIRS & MAINT. - DDA	31.72
				REPAIRS & MAINT. SUPPLIES - LAKESIDE TRA	121.66
					<u>289.31</u>
12/11/2015	57328	MANPOWER	MANPOWER	PROF. SERV. - DPW SEASONAL BACKGROUND CH	66.00
12/11/2015	57329	NICHOLS	NICHOLS PAPER & SUPPLY COMPANY	MAINT. SUPPLIES - PARKS	164.51
				MAINT. SUPPLIES - PARKS	39.14
					<u>203.65</u>
12/11/2015	57330	PREIN	PREIN & NEWHOF, P.C.	PROF. SERV. GRAND RIVER GREENWAY	1,479.80
12/11/2015	57331	AWIN	REPUBLIC SERVICES	TRASH SERVICE - DEC. 2015	219.96
12/11/2015	57332	STATEMITAX	STATE OF MICHIGAN	PAYROLL TAX - ACCT. # 38-6007205	1,162.35
12/11/2015	57333	TDS METRO	TDS METROCOM	PHONE SERVICE - LIFT STATIONS/FIRE ALARM	200.56

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Check Date	Check	Vendor	Vendor Name	Description	Amount
12/11/2015	57334	WOLV POWER	WOLVERINE POWER SYSTEMS	BARBER SCHOOL MAINT. BUILDING MAINT. - VILLAGE HALL	468.53 535.38 <hr/> 1,003.91
12/17/2015	57335	AT&T MILPT	AT&T	UTILITIES - LIFT STATION	80.33
12/17/2015	57336	BEACON	BEACON LOCK SERVICE	BUILDING REPAIRS - BARBER SCHOOL & TANGL	301.42
12/17/2015	57337	BLOCK	BLOCK & COMPANY, INC	NAME PLATE - DUER	33.57
12/17/2015	57338	MGR BURNS	CHRISTINE BURNS	REIMBURSE PARKING REIMBURSE CAR MAINT.	4.00 3.50 <hr/> 7.50
12/17/2015	57339	1002	CONSUMERS ENERGY	UTILITIES UTILITIES	1,358.45 5,376.18 <hr/> 6,734.63
12/17/2015	57340	CSM	CSM SERVICES	DECEMBER CLEANING SERVICE	726.67
12/17/2015	57341	DIRKSE	DAVID DIRKSE	REIMBURSE - CDL LICENSE RENEWAL	65.00
12/17/2015	57342	DELASS	DELASS GARDEN MARKET	CHRISTMAS TREE	60.00
12/17/2015	57343	DELTA DENT	DELTA DENTAL PLAN OF MICHIG	INSUR. PREMIUM - JAN 2016 INSUR. PREMIUM - FERRYSBURG - JAN 2016	781.65 672.12 <hr/> 1,453.77
12/17/2015	57344	ETNA	ETNA SUPPLY COMPANY	MAINT. & REPAIRS - TANGLEFOOT OPERATING SUPPLIES - WATER NEW SERVICE	1,069.23 99.92 <hr/> 1,169.15
12/17/2015	57345	GH/SL SEWE	GH-SL SEWER AUTHORITY	SEWER EXPENSES - OCT 2015	17,684.46
12/17/2015	57346	HYDROCOP	HYDROCOP	CROSS CONNECTION PROGRAM	396.00
12/17/2015	57347	KATT	KATT ELECTRIC COMPANY	REPAIRS & MAINT. - DPW BUILDING MAINT - BARBER SCHOOL	427.23 172.99 <hr/> 600.22
12/17/2015	57348	FITZPATRIC	KENDALL ELECTRIC INC	PARKING LOT MAINT. REPAIRS/MAINTENANCE - DDA	15.10 254.43 <hr/> 269.53
12/17/2015	57349	1113	LANDSCAPE DESIGN SERVICE	TREE PLANTING PROGRAM	8,605.00
12/17/2015	57350	FONKERT	MARYANN FONKERT	REIMBURSE - CUSTODIAL SUPPLIES - VILLAGE	7.50
12/17/2015	57351	MDEQ OFM	STATE OF MICHIGAN	WATER OPERATOR CERTIFICATION RENEWAL - D	95.00
12/17/2015	57352	MENARDS	MENARDS - MUSKEGON	EQUIP. MAINT. & SUPPLIES - DPW OPERATING SUPPLIES - CHRISTMAS/DPW	66.22 347.04 <hr/> 413.26
12/17/2015	57353	MAMC	MI ASSOC OF MUNICIPAL CLERKS	MEMBERSHIP DUES 2016 - FONKERT	66.00
12/17/2015	57354	MMTA	MI MUNICIPAL TREASURERS ASSOC.	MEMBERSHIP - SPELDE	50.00
12/17/2015	57355	MAP	MICHIGAN ASSOCIATION OF PLANNING	PLANNING/ZONING TRAINING	149.60
12/17/2015	57356	1796	MICHIGAN LOCAL GOVT MGMT ASSOC	MEMBERSHIP DUES - 2016 BURNS WINTER INSTITUTE - BURNS	110.00 275.00 <hr/> 385.00

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12/17/2015	57357	MI TWSP SE	MICHIGAN TOWNSHIP SERVICES	PROFESSIONAL SERVICES - BUILDING	1,130.00
12/17/2015	57358	1533	MIDCOM SERVICE	OPERATING SUPPLIES - DPW	938.00
12/17/2015	57359	MOORE & BR	MOORE & BRUGGINK INC	PROF. SERVICES - BUCHANAN ST. IMPROVEMEN	1,485.11
12/17/2015	57360	2223	MUNICIPAL CODE CORPORATION	ONLINE CODE HOSTING - DEC 2015	45.00
12/17/2015	57361	OCPUBLIC	OTTAWA COUNTY PUBLIC UTILITIES	WATER COMMODITY PURCHASE - OCT. 2015	7,476.28
12/17/2015	57362	OTT TREAS	OTTAWA COUNTY TREASURER	CONTRACT SHERIFF'S SERVICES - NOV. 2015	28,394.79
				SWAP CREW	832.00
				COUNTY IT SERVICES	3,300.00
				CONTRACT SHERIFF'S SERVICE - OCT 2015	43,557.71
				PROFESSIONAL SERV. - CLERK/TREAS	8,874.45
				SWAP CREW - SEPT. 2015	624.00
					<u>85,582.95</u>
12/17/2015	57363	PARIS	PARIS STUDIO OF PHOTOGRAPHY	STAFF PHOTO FOR WEB - BELKNAP	79.00
				STAFF PHOTO FOR WEB - HINGA	79.00
					<u>158.00</u>
12/17/2015	57364	PETERSON E	PETERSON ENVIRONMENTAL LLC	WETLAND MITIGATION ASSISTANCE	1,054.30
12/17/2015	57365	PRAXAIR	PRAXAIR	OPERATING SUPPLIES - DPW	23.06
12/17/2015	57366	2042	RAPID FLUSH, INC.	SEWER LINE CLEANING - VILLAGE HALL	175.00
12/17/2015	57367	RCBDREDGIN	RCB DREDGING SOLUTIONS, INC.	REMOVE BUOYS - LAKESIDE BEACH	75.00
12/17/2015	57368	RIVERWORKS	RIVERWORKS CONSTRUCTION	SINK HOLE REPAIR MILL POINT PARK	48,773.75
12/17/2015	57369	RPM	RPM MACHINERY	EQUIP. REPAIR - BACK HOE	1,797.58
12/17/2015	57370	SAFETY	SAFETY PRODUCTS	OPERATING SUPPLIES - DPW	204.78
				OPERATING SUPPLIES - DPW	204.78
					<u>409.56</u>
12/17/2015	57371	SCHEUERLE	SCHEUERLE AND ZITTA	LEGAL FEES - POLICE	416.00
12/17/2015	57372	SCHOLTEN	SCHOLTEN FANT	LEGAL FEES	2,277.00
12/17/2015	57373	SLOVER M	MERYL SLOVER	REIMBUSE DDA FACADE GRANT 205/207 W SAVI	5,000.00
12/17/2015	57374	SL ROTARY	SPRING LAKE ROTARY	TH QTR MEMBERSHIP/50-50/LUNCHES - BURNS	213.00
12/17/2015	57375	SL TWSP	SPRING LAKE TOWNSHIP	REMOVE NO-WAKE BUOYS	100.00
				PUMP # 19 - OCT. 2015	3,832.14
				PROFESSIONAL SERVICES - UTILITY BILLING	1,520.00
				PUMP STATION #19 - SEPT 2015	2,374.67
					<u>7,826.81</u>
12/17/2015	57376	SPRINT CMB	SPRINT	MGR CELL PHONE - ACCT# 746992816	50.00
12/17/2015	57377	TRACTORSUP	TRACTOR SUPPLY COMPANY	REPAIRS/MAINT. - MILL POINT PARK	37.98
12/17/2015	57378	TRICITY BA	TRI CITY BACKHOE INC	REPAIRS/MAINT. - TANGLEFOOT	1,785.00
12/17/2015	57379	VANDYKEN	VANDYKEN MECHANICAL INC	MAINT. AGREEMENT	610.00
12/17/2015	57380	VANTPT 457	VANTAGEPOINT-301652	CONT. TO MANAGER'S DEF COMP PLAN	1,085.38
				PAYROLL DEDUCTIONS	151.51
				CONT. TO MANAGER'S DEF COMP PLAN	397.81
					<u>1,634.70</u>
12/17/2015	57381	VERIZON	VERIZON WIRELESS	CELL PHONE SERVICE - DPW	289.91
12/17/2015	57382	VERPLANK	VERPLANK TRUCKING CO	MAINTENANCE - MILL POINT PARK	319.36
				PARK MAINT. - MILL POINT	573.12
					<u>892.48</u>
12/17/2015	57383	WELLS FARG	WELLS FARGO REAL ESTATE TAX SERVICE	WATER/SEWER REFUND	61.52
12/17/2015	57384	WMISHRED	WEST MICHIGAN DOCUMENT SHREDDING	DOCUMENT SHREDDING	45.00

12/17/2015 01:29 PM
User: MARV
DB: Springlake Villa

CHECK REGISTER FOR VILLAGE OF SPRING LAKE
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Check Date	Check	Vendor	Vendor Name	Description	Amount
12/17/2015	57385	WIRICK	WIRICK OFFICE PRODUCTS	OFFICE SUPPLIES - DPW	17.13
12/17/2015	57386	WOLV POWER	WOLVERINE POWER SYSTEMS	BUILDING REPAIRS/MAINT. - DPW	255.00
				REPAIRS/MAINT. - HOLIDAY INN LIFT STATIO	270.00
				REPAIRS/MAINT - HOLIDAY INN LIFT STATION	355.00
				REPAIRS/MAINT - FALL ST LIFT STATION	255.00
				REPAIRS/MAINT. - LAKE ST LIFT STATION	407.35
				BUILDING MAINT - VILLAGE HALL	317.50
					<u>1,859.85</u>
12/17/2015	57387	WORKPLACE	WORKPLACE HEALTH OF GRAND HAVEN	MDOT PHYSICAL - VANHOEVEN/VANDERWALL	200.50
12/17/2015	57388	ZIMMER	ZIMMER AUTOMOTIVE	EQUIP. MAINT. - DPW	400.00
					<u><u>400.00</u></u>

BANK1 TOTALS:

Total of 106 Checks:	307,162.40
Less 0 Void Checks:	0.00
Total of 106 Disbursements:	<u>307,162.40</u>



DRAFT MINUTES

Monday November 16, 2015
7:00 P.M., Barber School
102 West Exchange Street
Spring Lake, Michigan

1. Call to Order

President **MacLachlan** called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Present: Doss, MacLachlan, Meyers, Miller, Nauta and Powers.

Absent: Van Strate

Motion by **Nauta**, second from **Miller** to excuse Council Member Van Strate.

Yes: 6 No: 0

4. Approval of the Agenda

Motion by **Meyers**, second from **Miller**, to approve the agenda as presented.

Yes: 6 No: 0

5. Consent Agenda

A. Approved the payment of the bills (checks numbered 57199 to 57282) in the amount of \$285,263.17.

B. Approved the minutes for the October 19, 2015 Council meeting.

C. Approved the followings Board & Committee Appointments:

Committee	Person	Term
Planning Commission	David Kauchek	11/2016
Planning Commission	Chip Bohnhoff	11/2018
Planning Commission	Michael Duer	11/2018
Parks & Recreation/Tree Board	Calvin Braun	11/2016

Historic Conservation Commission	Jane Ladley	11/2018
Zoning Board of Appeals	Vincent Blake	11/2018

- D. Approved budget amendments for the 2015/2016 fiscal year.
- E. Approved a contract with Moore & Bruggink for a proposal for the Buchanan Street reconstruction project in an amount not to exceed \$92,300.
- F. Approved Resolution 2015 – 16, a Resolution of Support for the 2017-2020 Transportation Improvement Program to seek federal funds for street improvements for Exchange Street from Jackson Street to Lake Street.

Motion by **Nauta**, second from **Miller**, to approve the Consent Agenda.

Yes: 6 No: 0

6. 7:06 p.m. General Business

A. All Shores Wesleyan Church (ASWC) Conditional Rezoning Request

On September 22, 2015, Planning Commission members considered a Conditional Rezoning request by ASWC for property located at 214 S. Fruitport Road. Following the public hearing, the Planning Commission voted 4-1 against the Conditional Rezoning Request. Ms. Rita Braun, 121 S. Fruitport Road, filed a formal request (pursuant to MCL 125.3401(4)) which requires the Council also hold a public hearing on this matter. On October 9, 2015 residents filed a protest petition (pursuant to MCL 125.3403) which requires a 2/3 vote of Council to approve the Conditional Rezoning request. A public hearing has been noticed, as required. All written public comments received prior to noon on November 16, 2015 will be distributed at the Council Meeting.

President **MacLachlan** introduced this item and Manager Burns gave a brief overview.

Joel Bouwens, representing All Shores Wesleyan Church, explained that All Shores was requesting conditional rezoning from Residential to Public/Semi Public for property they own at 214 S. Fruitport Road. Mr. Bouwens said that All Shores voluntarily made the conditional rezoning application in order to provide a more flexible solution with built in protections for the neighborhood, the Village and the greater community. Mr. Bouwens explained that the application provided for the location of the driveway and the non-motorized path and contained 9 very important conditions or limitations. Mr. Bouwens then gave a summarization of the 9 conditions.

Village Attorney, Ron **Bultje**, explained to Council that any ZBA decision, either way, could lead to an appeal in Circuit Court. Bultje also reviewed with Council his October 8, 2015 memorandum concerning this conditional rezoning request.

President **MacLachlan** opened the Public Hearing at 7:39 p.m.

The following citizens were present and voiced opposition to Conditional Rezoning of 214 S. Fruitport Road for the use of a driveway by All Shores Wesleyan Church.

- Jeff Beswick of Varnum LLP on behalf of the neighbors opposing the rezoning.
- Richard Brown - 808 River St
- Greg Dutmers - 210 S Fruitport Rd
- Elliot Grysen - 806 River St
- Don Currie (per Elliot Gryson) - 206 S Fruitport
- Elizabeth Wheeler - 120 N Fruitport Rd
- Darcy Dye - 114 N Fruitport Rd
- Jody Foster - 114 S Fruitport Rd
- Sharon Rathbun - 300 S Lake Ave
- Judy Swiftney - 223 S Fruitport Rd
- Jill Grumm - 211 S Fruitport Rd
- David Dye - 114 N Fruitport Rd
- Tim Graham - 802 River
- Larry Boltema - 219 S Fruitport Rd
- Nancy Boltema - 219 S Fruitport Rd
- Bob Duer - 222 S Fruitport Rd
- Cal Braun - 121 S Fruitport Rd
- Rita Braun - 121 S Fruitport Rd
- Vernon Miller - 120 S Fruitport Rd
- Sandra Miller - 120 S Fruitport Rd

John Nash spoke in favor of the Conditional Rezoning of 214 S. Fruitport Road.

Motion by **Nauta**, second from **Doss**, the Village Council closed the public hearing at 8:17 p.m.

Yes: 6 No: 0

Motion by **Doss**, second from **Nauta**, to approve the Zoning Map Amendment Ordinance and the Contract Zoning Agreement for Conditional Rezoning by All Shores Wesleyan Church property located at 214 S Fruitport Road from Residential to Public/Semi-Public for the

reasons given in Section 3 of the Contract Zoning Agreement and supplemented with the Michigan Department of Transportation letter dated November 12, 2015 and authorized the Village President and Village Clerk/Treasurer to execute the documents.

Village President **MacLachlan** asked for discussion on the motion by **Doss**.

Council Member **Powers** said that after reviewing Mr. Bouwens April 17, 2015 letter that read "Because the S. Fruitport Rd access is characterized under the Village Ordinance as a driveway and not a private road no additional permits are necessary for construction" he was wondering if it was the view of Mr. Bouwens client (ASWC) that they could put in the driveway and did not need any more permits except the demolition permit for the garage or was he interpreting that statement wrong.

Bouwens said what they were pointing out, at the time, was that they did have a permit and there was no pending Zoning Board of Appeals so they could have gone ahead pursuant to that permit had they completed the drawings or they could come forward and try to put an end to the controversy and explain and put forth in their application all of the things the Church was willing to do and be subject too.

Powers asked what the Church would do if the community says they just really don't want this.

Bouwens said that they do have a valid permit and now there is something before the Zoning Board of Appeals so they would go through the ZBA proceedings and they believe the correct outcome of the ZBA would be to uphold the permit and then they would proceed with construction of the driveway in accordance with the permit that they had been given. Bouwens said that the opposition they have heard from was very localized and was essentially saying that they do not want any more cars on their road. Bouwens said they have consulted experts that said it would be for a very limited duration of time and the road was fully capable of handling that in a safe fashion.

Powers said that after having grown up on Fruitport Road and fished on the island that is now a home, he wasn't too interested in seeing those things go away and he didn't like to see homes being torn down for parking lots and driveways that would be used for 15 to 20 minutes on Sundays. **Powers** said he had talked to community members that have the same feelings that he has but he does understand a lot of the concerns that All Shores has. Powers asked if All Shores was going to do anything for the community beyond what was stated in the agreement like reach out to the neighbors of the area and getting them a little less

adamant in their opposition.

Mr. Bouwens said that in May, when there seemed to be a rise in community opposition, All Shores, the Township and the Village had an open house with a number of drawings and they requested input from the community and one of the inputs was to locate the driveway so it wasn't adjacent to the homes across the street in terms of the headlights going towards the homes but rather locate it towards where the garage and driveway are and he believed that request was honored. Bouwens said that as this plan was developed and as the preliminary plan was developed there was participation from the Township and Village Officials, the Sheriff's Department and MDOT and the issue of sparing the home was not raised.

Attorney **Bultje** said that a key thing to remember was that the Circuit Court said that the Church would not have to get the property rezoned in order to create this driveway. **Bultje** said the driveway permit was still required but the rezoning request was not required. **Bultje** said he preferred the conditional rezoning to just issuing a permit for the driveway without the rezoning because of all of the advantages of the conditional rezoning that go away if it was just done under the Circuit Court decision which says the property which the driveway runs does not have to be zoned the same as the Church property which wouldn't have to even stay the Church property. **Bultje** said he understood Power's comment on preserving the homes but he had to keep in mind the Master Plan which talks about the advantages of the green pockets and community parks intermixed in with the residential areas and those things don't happen if there are homes on them.

Doss said she felt that the key here were the special considerations protecting the residential area and she would hate to have those taken away.

Nauta said he understood how the resident felt and if he lived there he would probably feel the same way but there are things in his neighborhood that he didn't want but others do want. **Nauta** said he felt this was a good thing and the benefits outweigh the negatives.

Miller said that in his ten years on Council he had never seen such opposition from a neighborhood for something and he has never seen such pressure to override that. **Miller** said the Master Plan does not support this and the Planning Commission voted against it. **Miller** said that he lived across the street from Harvest Bible Chapel and the traffic was viscous and as a Council Member he represented the citizens, not the Township, not a church in the Township and not Village government but the citizens and he has to honor their wishes and he did not like this idea.

Powers said he was very conflicted about this and as he tries to balance this he was stuck with the fact that even if Council says no, that doesn't really end the matter and they lose control of the process in a way that would be worse than the alternative so for that reason he was stuck on approving the conditional rezoning.

Meyer said he had 2 questions. 1) is it legal to do what is being proposed, and it appears that it is, and 2) does the neighborhood want this? Obviously not, but what is worse if this is not changed, that driveway very well goes in and it may not go in as nicely as All Shores has proposed, so what is best for this community. **Meyer** said he understood the conflict of the neighbors and he thought everyone would agree that it was the "NIMBY" theory, Not In My Back Yard. It's good over there, but not in my yard. **Meyer** said he would have to concur with **Doss** and **Powers** ideas on this and he didn't think there was a good answer that would benefit this community as a whole but the better answer was to allow the rezoning.

MacLachlan said that the thing that swayed him was the fact that the conditional rezoning would preclude the Church from some day selling that property and having the driveway go from something being utilized primarily on Sunday mornings to something commercial where traffic, instead of being concentrated on one morning a week, might be significantly present at all times of the week. **MacLachlan** said that the Church could sell that property if they have a plan permit and they did not have to come to Council and ask for rezoning with all of the compromises with the neighbors in order to make it more palatable. **MacLachlan** said he was in favor of this rezoning for those reasons.

Bultje said that he was concerned with the next owner of the property and not that the Church has indicated that they would sell but nothing was forever and the Village was best protected this way. **Bultje** also said that Section 9 had 2 blanks in it about when the conditions would be commenced and when they would be completed and he would suggest commence within 9 months and completed in 12 if that was acceptable.

MacLachlan asked if that was acceptable to the Church and Mr. Bouwens said that it was.

Village President **MacLachlan** called for the vote on the motion by **Doss**.

Yes: 5 No: 1 (Miller)

B. Preliminary Planned Unit Development – Mill Point Senior Housing

On October 27, 2015 the Planning Commission held a public hearing to

consider a request from applicant, Mr. Garrett Seybert, on behalf of property owner Richard Peel, to approve a Preliminary PUD Development Plan for the Mill Point Place project. The Planning Commission was also asked to approve the Final PUD Development Plan at the same meeting. The location of the request is vacant property bounded by Cutler Street, Liberty Street, and Park Street, Permanent Parcel Numbers 70-03-15-352-003 and 70-03-15-352-004. The Planning Commission unanimously recommended approval of both the Preliminary and Final PUD plans.

President **MacLachlan** introduced this item and **Burns** gave a brief overview.

Phil Seybert, 608 Bluegrass, Mount Pleasant, MI. came before Council with his presentation for a 24 unit senior housing development. Mr. Seybert explained the name changes for the project and showed color samples.

Doss asked how high the building would be at the third level.

Mr. Seybert said he did not have that measurement with him but the standard height for the interior of a unit was 8 feet so the 3 story level was somewhere around 24 to 28 feet and at the 2 story would be the height of a standard 2 story home.

Attorney **Sullivan** explained that the height of the building had been discussed a number of times and that they compromised with the step back look and still be able to get the units in but break up the straight wall look.

Burns said they had one resident from Jackson that spoke in opposition and one comment at the public hearing during the Planning Commission meeting. Burns said the Planning Commission did take into consideration the height and with the step back look it wouldn't look like Barrett's. **Burns** said they also took into consideration light infiltration and that's why the design was done the way it was.

MacLachlan said that they had to consider that the project had to have enough scope that there can be enough units to make it financially viable and he personally liked the appearance compared to the other senior housing in the Village and Township that were all squared off.

Powers asked how far of a setback was there from the sidewalk.

Mr. Seybert said the didn't have the setback but there was a bike path on the rear south side and a side walk along Cutler, Park and Liberty with access through the car port to the bike path.

Powers wondered how much green space there would be.

Burns said that the Planning Commission did evaluate that and took into consideration how much green space verses hard surface, lighting, screening from the bike path as well as landscaping around the building and the Village engineer, Ryan Aarons, took into consideration the storm water retention.

Meyers asked if this would be independent or assisted living. Mr. Seybert said it was independent living.

Motion by **Miller**, second from **Meyers**, to approve the Preliminary Planned Unit Development.

Yes: 6 No: 0

C. PUD Agreement – Mill Point Senior Housing

Attorney Bob Sullivan has drafted the Planned Unit Development Agreement for Mill Point Senior Housing, which has been reviewed and approved by the developer.

Motion by **Nauta**, seconded by **Doss**, to approve the Mill Point Senior Housing PUD Agreement and authorized the Village President and Village Clerk/Treasurer to execute the document.

Yes: 6 No: 0

D. Adoption of Ordinance No. 342

Ordinance No. 342 is an ordinance to adopt and approve the fourth amendment to the restated and amended Spring Lake Downtown Development Authority Plan and Tax Increment Financing Plan pursuant to the provisions of Michigan Act 197 or 1975, as amended (“Act 197”).

- i. President **MacLachlan** introduced this item and **Burns** explained Ordinance No. 342.
- ii. President **MacLachlan** opened the public hearing at 9:00 p.m.

Elizabeth Wheeler, 120 N Lake, asked for clarification on what the boundaries would be.

Attorney Sullivan said that the boundaries would not change at this time.

This Ordinance extends the time for the TIF plan and adds some projects.

Tom Craig, 319 Mark, asked if this will affect other tax payers in the Village.

Clerk/Treasurer **Hinga** said tax bills would not change but those dollars would continue to be used for DDA related projects

Rich Draeger, 614 Parkview, asked why the Villa's are included in the Downtown Authority.

Burns said that currently the Villa's are in the district and one of the reasons they need residential homes within the district is because each time this plan needs to be renewed State law requires that the Development Area Citizens Council be made up of residents within the district, not business owners and not property owners, so they need a pool of residents from which to pull in order to serve on the Development Area Citizens Council which ultimately makes the recommendations on this plan to the DDA and then the DDA makes the recommendations to Council.

Motion by **Doss**, second from **Miller**, to close the public hearing at 9:05

Yes: 6 No: 0

President **MacLachlan** asked if this was for another 10 years.

Sullivan said yes it was.

Motion by **Meyers**, seconded by **Nauta**, to adopt Ordinance No. 342 an Ordinance to adopt and approve the Fourth Amendment to the Restated and Amended Spring Lake Downtown Development Authority Plan and Tax Increment Financing Plan pursuant to the provisions of Michigan Act 197 or 1975, as amended ("Act 197").

Yes: 6 No: 0

7. Department Reports

- A. Village Manager
- B. Clerk/Treasurer/Finance Director
- C. OCSO
- D. Fire
- E. 911
- F. DPW
- G. Sewer

H. Water

I. Minutes from Various Board & Committees

1. Planning Commission

8. Old Business and Reports by the Village Council

No old business at this time.

9. New Business and Reports by Village Council

Council Member **Meyers** announced his resignation from Village Council to spend more time in Florida. **Meyers** said it had been an honor to serve.

President **MacLachlan** said they appreciated having had Meyers serve on Council and this would be a big lose

10. Status Report: Village Attorney

No report from the Village Attorney at this time.

11. Statement of Citizens

Lee Schuitema, 408 W Exchange St., spoke to Council about what he felt would be speed and safety issues for Fruitport Road, River and Lake Street with the passage of the driveway rezoning.

12. Adjournment

On a motion by **Miller**, seconded by **Meyers**, Village Council adjourned the meeting at 9:12 p.m.

James MacLachlan, Village President

Maryann Fonkert, Deputy Clerk

Village of Spring Lake
December 2015 Budget Adjustments

	Fund	Dept.	Account	Current	Proposed	Change
202-000-000-676.236	Major Streets	Revenue	Transfer from CBDDA Fund	-	3,500	3,500
202-463.000-887.208	Major Streets	Routine Maintenance	Non-Motorized Pathway Expense	-	3,500	3,500
236-000.000-887.000	CBDDA	General Services	Sidewalk Maintenance	15,000	11,500	(3,500)
236-000.000-818.202	CBDDA	General Services	Transfer to Major Streets	-	3,500	3,500
Paying for the 510 Liberty sidewalk work out of Major Streets counts toward MDOT's Non-Motorized spending requirement.				Net Change		0
236-000.000-503.236	CBDDA	Revenue	CDBG - Façade Grant	-	105,000	105,000
236-000.000-960.236	CBDDA	General Services	Façade Grants	15,000	120,000	105,000
To adjust current year budget for revenues and expenditures associated with Isabel's House project.				Net Change		0

DONOR ADVISED FUND GRANT RECOMMENDATION FORM



Please fill out this fillable form and email to Lauren Grevel, lgrevel@ghacf.org.

Fund Name: _____ Spring Lake Rotary Endowed Fund _____

Grant Amount: _____ \$2,394 _____
(\$250 minimum) *(We request that your fund not fall below a \$5,000 balance)*

Organization Name: _____ Village of Spring Lake _____

Organization Address: _____ Village Hall _____
Street Address
_____ Spring Lake MI 49456 _____

Phone: _____

Email: _____

Anonymous: Yes No

Charitable Purpose: General Operating Support
 Specific Purpose or Project: Whistle Stop Park _____

Additional Comments: _____

This is a recommendation and not a direction. This recommended distribution does not represent the payment of any pledge or other financial obligation of the donor. The undersigned and related parties decline any personal benefit associated with this gift.

The Grand Haven Area Community Foundation will perform necessary due diligence of the charitable organization to ensure compliance with federal regulations.

Signature

Date

Please fill out a new form for each grant request. Thank you for your philanthropy!

ECONOMIC DEVELOPMENT SERVICES REPORT TO SPRING LAKE VILLAGE COUNCIL 2014 - 2015



Autumn 2015

Economic Development

Generally refers to the sustained, concerted actions of policy makers and communities that promote the standard of living and economic health of a specific area. Economic development can also be referred to as the quantitative and qualitative changes in the economy. Such actions can involve multiple areas including: development of human capital, critical infrastructure, regional competitiveness, environmental sustainability, social inclusion, health, safety, literacy and other initiatives. Economic development differs from economic growth. Whereas economic development is a policy intervention endeavor with aims of economic and social well-being of people, economic growth is a phenomenon of market productivity and rise in GDP.

Information Resource/Access to Information:

The Chamber is generally the first point of contact for businesses, investors and individuals seeking to expand, start a business or relocate to Northwest Ottawa County.

Site Location – Availability of Industrial Property – Chamber staff maintains a list of available Industrial Property and connects with developers and realtors on a regular basis.

Provides current demographic data and conducts research for business clients.

Annually publishes Grand Living – a community profile for use in recruiting new businesses and residents

Annually publishes Grand Haven Area Visitors Guide in partnership with the Grand Haven Area CVB

Annually serves over 9300 walk in customers that are relocating, visiting or looking for community information.

Resource Matching:

Over the years, The Chamber has become the “go to place” that provides connections for business to business transactions. Additionally, The Chamber links area manufacturers to programs available through the Michigan Economic Development Corporation, Michigan Works Agency, and private training providers to assist with training needs. The Chamber also provides a confidential setting for potential investors and new businesses to learn more about business opportunities in Northwest Ottawa County.

General Business Assistance:

The Chamber assists businesses in identifying available buildings and property as well as providing them information about necessary permits, zoning and tax abatements where applicable. The Chamber also conducts training and roundtable programs including:

HR Roundtable and two Manufacturers Roundtables all designed to provide a confidential setting to share best practices, general area business conditions, networking and problem solving.

FastTrac Roundtable made up of participants from our FastTrac Growth Ventures training, who chose to continue meeting and hold each other accountable to their growth plans.

Leads Networking Groups – over 140 members in six professional networking groups that meet weekly to grow their businesses.

Legacy Sustainable Users Group – Made up primarily of area manufacturers interested in sustainable business practices and triple bottom line issues. Several best practices tours were conducted this year at various locations.

Coordinates MIOSHA Safety Training Programs with State Certification semi-annually. 114 attendees from across the state attended sessions during this contract period.

Issues Certificates of Origin for area manufacturers shipping product to foreign countries.

Retention Calls – 54 calls were conducted during the contract year to local manufacturers, typically with Michigan Economic Development Corporation staff. At these meetings, area manufacturers are made aware of different tools and resources available at the state or local level to help them grow.

Business Start Up Assistance:

SCORE (Senior Corp of Retired Executives) holds weekly office hours to council entrepreneurs that have an existing business or are pursuing a new business idea. SCORE held 21 free business counselling sessions at the Chamber offices during the year.

SBDC (Small Business Development Center) – meets with existing businesses to assist in developing new markets and growth of their businesses. SBDC held 213 free business counselling sessions with individuals and businesses from Northwest Ottawa County.

E-MERGE – a Regional Collaboration providing tools through networking meetings and web based resources for entrepreneurs. The Chamber has been a member organization since E-merge’s inception.

Financial Packaging/Loan Assistance:

5 loans to 4 West Michigan Businesses generated \$3.8 million dollars of new investment regionally in 2014-2015. Included were loans to Fortino’s, which kept this local retail icon substantially unchanged with new local owners, Odd Side Ales, which allowed this local nationally recognized brewery to expand and Semlow Peak Performance Chiropractic, which allowed this local professional to renovate a building that had been empty for over a year on Beechtree Street.

Talent Development:

Chamber staff coordinates and develops custom training for area manufacturers based on their identified training needs.

Reality Training – Courses which assist manufacturers in building leadership from within. Two sessions were held this year with 38 participants.

Skilled Trades Training Fund (STTF) – Chamber staff worked with eight area manufacturers in submitting grant applications for the new funding cycle. Area companies were awarded \$193,000. \$10 million was allocated statewide and Ottawa County alone received almost \$1 million.

Leadership Connect – Nine month Leadership Program that has graduated over 260 individuals who are making a difference in many nonprofit organizations and engaging in community involvement.

Ottawa County Michigan Works! – Chamber staff served on the workforce development board and executive committee. Staff serves as a conduit for local businesses to resources available from Michigan Works! This was the final year for Ottawa County Michigan Works due to regionalization efforts by the Snyder Administration. Ottawa County will join seven other counties in the region to become part of West Michigan Works, based in Grand Rapids.

Boomerang – A program designed to provide all 11th graders from Grand Haven, Central and Spring Lake High Schools the ability to explore local career opportunities. The intent of the program is to show them that there are many broad and diverse career opportunities available in Northwest Ottawa County.

Unite4Insight – A program partnering educators with local businesses to bring workplace relevancy into the classroom. This program started in 2011 as a pilot program and this year we expanded it county-wide with 16 educators participating, including 7 local educators. The educators work in businesses during the summer to bring relevancy to the classrooms.

Employment, Wage and Benefits Surveys – Wage surveys done annually, benefits survey done every two years.

Special Projects:

The Chamber convenes and facilitates activities to encourage economic development activities in support of the five units that make up Northwest Ottawa County. In this capacity, the Chamber assisted this past year in the renewal of the five-year contract between the five units of government and Verplank Trucking. Leaves are taken and incorporated into the dredge material to create "Bottoms Up Topsoil," which has helped keep the harbor open to shipping.

Economic Development Action Team – Charged with identifying barriers to economic growth and working to overcome those barriers. The two largest barriers to continued economic growth and prosperity is a lack of available talent and lack of industrial land. The Action Team worked on both of these issues this contract year. Presentations were made to the Spring Lake Township Board and the Grand Haven Charter Township Board regarding the concept of a Local Development Finance Authority. This concept has not gained any traction. The issue of available talent is largely the result of a culture that says a four year degree is necessary to earn a sustainable living. Skilled Trades are a viable alternative for many residents but not enough have gained exposure to these career options. Many current Chamber events, as well as planned future events, show skilled trades as a route to good paying employment.

Harbor Users Group – The Chamber works with local industry, Corp of Engineers and local legislators to ensure our Harbor is considered for funds to dredge both the inner and outer harbor.

George Erickcek - In February, The Chamber brought George Erickcek from the Upjohn Institute back to give us his 2015 economic forecast, as well as grade how he did in his 2014 forecast.

West Michigan Economic Development Collaborative – The Chamber is working collaboratively with the other economic developers in the 13 counties that make up Region 4 to promote West Michigan and to speak with one voice with state departments regarding economic development issues.

Ottawa County Brownfield Redevelopment Authority – David Miller serves as Chair. The County BRA received \$400,000 in U.S. EPA grant funds to provide for environmental assessments on sites that will lead to new tax base and new employment. During this contract period, the County BRA has invested \$132,000 in Northwest Ottawa County projects, including \$30,000 in projects in Spring Lake Village.

The Chamber played a minor role in supporting the Village's Community Development Block Grant application for façade improvement at Isabel's House.

Programs & Events Supporting Community Development and Tourism:

Agri-Business –

The Chamber continues to manage both the *Grand Haven and the Spring Lake Farmers Markets*. This year we implemented the **SNAP program** (Bridge Card) at both markets. The dollar value of that through October 3rd was \$2,892. SNAP provides access to fresh vegetables and fruits to those receiving assistance.

The Chamber also implemented **Double Up Food Bucks** this year, matching up to \$20 of Bridge card purchases at the Farmers Market through a grant program. The value of that was \$2,850 through October 3rd. Total dollar value of these two programs was **\$5,742**. We also partnered with several local organizations including NOCHS, YMCA and Ottawa County on educational programs at the Farmers Markets this year.

Buy Local Program – in 2014/15, over **\$162,000** was spent locally through the use of **Dune Dollars**, The Chambers gift certificate program.

2015 Lubbers Cup Regatta – Annually held on Spring Lake, this year the event brought 528 student athletes from 11 schools, as well as an estimated 1,500 spectators to the area. Financial Impact from this event has

been calculated as **\$200,500** including \$82,450 on lodging, \$92,000 on food and \$24,100 on gas to local businesses.

2015 Art Festival – No economic benefit analysis has been run on this event, but estimates for attendees is around 15,000. A survey was conducted with 83 respondents who reported \$14,518 in expenditures for the event. A quick calculation would imply that the event resulted in over **\$2.6 million** in purchases of room rental, food, gas and sundry spending for the event.

Sunday Art Market – Held the first Sunday of every month from June through September and organized by Chamber staff.

Annual Jingle Bell Parade - Held the first Saturday in December of every year, this event draws an average of 70 participants and crowds of 3,000 – 5,000 in downtown Grand Haven.



December

To: Village President Jim MacLachlan & Council Members

From: Chris Burns, Village Manager

Date: 12/18/2015

Re: Department Report

Computer Issues – My computer has been randomly shutting down numerous times per day. The IT department has been unable to diagnose the issue so I ordered a new computer (hard to get any work done when your computer shuts down 4-5 times per day). Not sure of the age of the current desktop, but it was here in 2012 when I arrived. I will be getting a Surface that will be mobile as well, so I can retire my personal iPad for work-related items. Chris at SLDL graciously provided me with an hour of training earlier this week to help me navigate Windows 10. Old dog ~ New tricks. Oy vey.

Grysen Citation – On November 2, 2015 Judge Bunce ruled that Mr. Grysen must submit his Home Occupation registration no later than November 23, 2015. That didn't happen. On November 23, 2015 Mr Grysen's attorney (Mark Hills) filed a Motion for Reconsideration, for a new trial or Relief from Judgement. The courts originally scheduled the hearing for December 21, 2015, but it has since been postponed until January 28, 2016.

Village Manager's Calendars – Attached please find my December & January calendars as well as my vacation calendar for the remainder of the fiscal year.

VARNUM

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Mark E. Hills
Admitted in Michigan and Wisconsin

Direct: 616 / 846-0687
mehills@varnumlaw.com

November 23, 2015

Ottawa County District Court
Attn: Clerk – Civil Infractions
414 Washington Avenue
Grand Haven, MI 49417

Re: Village of Spring Lake v Bernard Grysen
Ticket No. 0105

Dear Clerk:

Enclosed, please find an original and Judge's copy of *Defendant's Motion for Reconsideration or, Alternatively, For a New Trial or Relief from Judgment and Proof of Service* for filing with the Court in regard to the above referenced matter. Also enclosed, please find the appropriate motion fee.

Please contact me with any questions or concerns.

Very truly yours,

VARNUM



Mark E. Hills

MEH/srs

Enclosure(s)

cc Robert J. Zitta (w/enc) ✓

Bernard Grysen (w/enc)

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STATE OF MICHIGAN
IN THE 58TH DISTRICT COURT

VILLAGE OF SPRING LAKE,

Plaintiff,

v

BERNARD GRYSSEN

Defendant.

Civil Infraction
Ticket No.: 0105

**DEFENDANT'S MOTION FOR
RECONSIDERATION OR,
ALTERNATIVELY, FOR A NEW TRIAL
OR RELIEF FROM JUDGMENT**

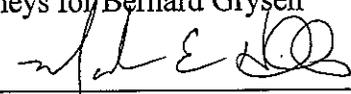
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mehills@varnumlaw.com

Defendant Bernard Grysen respectfully moves this Court for reconsideration of its November 2, 2015, Order or, alternatively, for a new trial or relief from judgment. In support of its motion, Mr. Grysen relies on the accompanying brief in support, which is incorporated herein by reference.

Respectfully submitted,

VARNUM LLP
Attorneys for Bernard Grysen

By: 

Mark E. Hills (P47524)

Business Address and Telephone:

233 Washington Avenue, Ste. 205
Grand Haven, MI 49417
616/846-7100

Dated: November 23, 2015

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STATE OF MICHIGAN
IN THE 58TH DISTRICT COURT

VILLAGE OF SPRING LAKE,

Plaintiff,

v

BERNARD GRYSSEN

Defendant.

Civil Infraction
Ticket No.: 0105

**BRIEF IN SUPPORT OF MOTION FOR
RECONSIDERATION AND RE-
HEARING BRIEF IN SUPPORT OF
MOTION FOR RECONSIDERATION OR,
ALTERNATIVELY, FOR NEW TRIAL
OR RELIEF FROM JUDGMENT**

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INTRODUCTION

The Court should reconsider and reverse its November 2, 2015, Order because Plaintiff withheld relevant information from both the Defendant and the Court regarding the nature of its action against Mr. Grysen or, alternatively, grant Mr. Grysen a new trial or relief from judgment. That information, when properly considered, makes clear that Plaintiff's attempted enforcement of its ordinance against Mr. Grysen is both unlawful and unconstitutional.

Specifically, counsel for Plaintiff represented to the Court that the issue before the Court was simply another very common "rental permit action" without any discriminatory intent towards Mr. Grysen. In fact, information that Mr. Grysen recently received from a Freedom of Information Act Request demonstrates that Mr. Grysen is the victim of the unequal and discriminatory application of a zoning ordinance, an unlawful and unconstitutional act by the

Plaintiff. It has been the law in this State for over fifty years that a municipality cannot enforce an ordinance in such an arbitrary and capricious manner. The Court has considerable discretion to correct mistakes, preserve judicial economy, and protect the constitutional rights of Mr. Grysen, and it should exercise that discretion in this case.

UNDISPUTED FACTS

Because the Court is already familiar with the facts and circumstances that were presented at the original hearing, Defendant provides only a brief summary of the following undisputed facts:

1. A hearing was held on October 14, 2015 to determine whether the Defendant is responsible for a civil infraction of failing to register a home occupation issued under the Village of Spring Lake Zoning Ordinance 3.B.3. The Court will recall that the Plaintiff's attorney represented that this was simply the application of a zoning ordinance in the same way as a "rental permit" would be and denied any discrimination against this Defendant.
2. An Order was issued by this Court on November 2, 2015, which is incorporated by reference.
3. On October 22, 2015, Defendant, having been anonymously informed that the Village of Spring Lake never enforced this ordinance until it got to him, served a Freedom of Information Act request on the Village of Spring Lake asking the Village to produce all home office application /registrations received from any Village resident by the Village of Spring Lake including the Planning Commission, and all civil infractions issued by the Village of Spring Lake to any Village resident regarding the failure to register home occupations. See Exhibit 1.

4. On November 13, 2015, past the deadline to do so, the Village of Spring Lake responded with an email from the Village manager stating, "The Village has no home occupation permits on file and we have only one citation (yours)." See Exhibit 2.
5. Given this response, it is clear that the Village of Spring Lake, since 1990, has never enforced the home ordinance requirement, never required any resident to submit a home office application, and never issued a citation of the type that was issued to the Defendant.
6. As the Court will recall, as reported by the Grand Haven Tribune, the Village of Spring Lake first raised the home office issue with the Defendant at a public hearing held in August 17, 2015, and reported by the Grand Haven Tribune on August 19, 2015. See Exhibit 3.
7. It is well known in the community, as reported by the Grand Haven Tribune, that the Defendant acted as a spokesman for his neighborhood in opposing the Village for granting a permit for an access road for a neighboring church. He did so at all times legally and within his first amendment rights. See Exhibits 4 and 5.

LAW AND ARGUMENT

A motion for reconsideration is governed by MCR 2.119(F). That rule provides for reconsideration where there is "a palpable error by which the court and the parties have been misled" and that "a different disposition of the motion must result from correction of the error." MCR 2.119(F)(3).¹ Further, MCR 2.611(A)(1)(f) and 2.612 (C)(1)(b) both provide a basis for

¹ The Michigan Court of Appeals has held that the palpable error provision in MCR 2.119(F)(3) is not mandatory and only provides guidance to a court about when it may be appropriate to consider a motion for rehearing or reconsideration. *Smith v Sinai Hosp of Detroit*, 152 Mich App 716, 722-723; 394 NW2d 82 (1986). "If a trial court wants to give a 'second chance' to a motion it has previously denied, it has every right to do so, and this court rule does nothing to

relief in such circumstances where newly discovered evidence demonstrates a party is entitled to either a new trial or relief from judgment.

Here, there can be no dispute that Mr. Grysen and the Court were misled by Plaintiff. Given the facts that have now come to light, it is clear, as a matter of law, that the attempted application of the zoning ordinance at issue to Mr. Grysen is both unlawful and unconstitutional, which is why the Court should reconsider and reverse its prior ruling.

The materials that Mr. Grysen received in response to his FOIA request make clear that Plaintiff has only ever attempted to enforce the ordinance at issue against Mr. Grysen. Indeed, Plaintiff has never so much as required any resident² to even submit a home office application. These undisputed facts demonstrate that Plaintiff's motivation in issuing the citation and pursuing this action is nothing short of the discriminatory and selective enforcement of a zoning ordinance. In *Township of Blackman v Koller*, 357 Mich 186; 98 NW2d 538 (1959), attached as Exhibit 6, the Michigan Supreme Court refused to allow the enforcement of an ordinance under these circumstances, describing such an act by a township as "unlawful." In addition to being unlawful, Plaintiff's discriminatory enforcement of its ordinance against Mr. Grysen also violates Mr. Grysen's constitutional rights. See, e.g., *Village of Willowbrook, et al v. Olech* 528 U.S. 562 (2000), attached as Exhibit 7.

As stated in Exhibit 3, the Village Manager of Spring Lake, Chris Burns, first raised the issue of using the ordinance at issue against Mr. Grysen in August 2015. In a direct attack quoted by the Tribune, Ms. Burns stated, "It's worth noting that he [Mr. Grysen] doesn't

prevent this exercise of discretion." *Id.* at 723; see also *Sutton v City of Oak Park*, 251 Mich App 345, 349; 650 NW2d 404 (2002) (a trial court's discretion in ruling on a motion for reconsideration is not restricted).

² Publicly advertised home day care operations exist all over the Village, yet there is not even one registered home occupation under the ordinance at issue.

apparently speak on behalf of all of his neighbors, because at least a couple of people are unhappy with his unregistered home occupation, and not all of the property owners along South Fruitport Road were part of the lawsuit. . . . Mr. Grysen is alleging that (All Shores Wesleyan Church) isn't zoned for a driveway, and yet his home isn't zoned for a business." *Id.* These attacks by the Village manager have continued until the present time. The entire issue was raised for an improper purpose in an attempt to harass and prevent the Defendant from the exercise of his first amendment rights on behalf of the neighborhood who opposed the Village manager.

The law on the issue of the discriminatory application of zoning ordinances is well-established, and it mandates the reversal of the Court's decision:

[W]hen the township suffered others to use their property in a similar nonconforming manner[,] to enforce the zoning ordinance against the defendant alone would be discriminatory and unlawful.

Blackman Twp, 357 Mich at 190 (quoting *Morris G. Laramie & Son, Inc v Gidley Bldg Inspector*, 326 Mich 410; 40 NW2d 205, 206 (1949) (emphasis added). The facts in this case present the same scenario that was before the Michigan Supreme Court in *Blackman Twp*, and Plaintiff's attempted enforcement of its ordinance is equally unlawful.

In *Blackman Twp*, the Defendants were living in a trailer that they placed on their lot in the township, and the township sought to enforce an ordinance that prohibited the use of mobile homes except in commercial trailer parks. *Id.* at 187. Surrounding the trailer were several non-conforming commercial buildings and a nonconforming gravel pit. In addition, there were several other nearby trailers from which the township had regularly collected real estate taxes. *Id.* at 187-88. The township only enforced the ordinance against the Defendants and took no actions against any other property owners.

After summarizing these facts, the court then addressed, and answered, the issue before it:

Does the enforcement of the ordinance against these Defendants, while an identical nonconforming use of other property in the immediate zoned area has been permitted and continues to be permitted, constitute and unequal and unlawfully discriminatory application of said ordinance? We think it does.

Id. at 189 (emphasis added).

The same result is warranted in this case. Mr. Grysen was singled out by Plaintiff for the selective enforcement of an ordinance, which is a clear act of harassment and discrimination, as Plaintiff has never enforced that ordinance against any other property owners in the township. Under these circumstances, Plaintiff is prohibited from attempting to enforce its ordinance against Mr. Grysen as a matter of law.

In addition to being unlawful under binding Michigan Supreme Court precedent, Plaintiff's discriminatory application of its zoning ordinance against Mr. Grysen is also unconstitutional under both state and federal law. For example, in *Village of Willowbrook*, the United States Supreme Court held that the Equal Protection Clause gives rise to a cause of action where a plaintiff alleges state action that is motivated solely by a spa "spiteful effort" to "get" him for reasons wholly unrelated to any legitimate state objective. *Village of Willowbrook*, 528 U.S. at 564.

Here, there is no legitimate state objective being advanced, and Plaintiff is simply selectively enforcing its ordinance against Mr. Grysen while ignoring other obvious home offices and businesses in the Village providing childcare, medical marijuana and multiple other services, which have never registered for Village home occupation permits, never been issued citations, and never been pursued in district court. As a result, Plaintiff's attempted enforcement of its ordinance against Mr. Grysen is both unlawful and unconstitutional.

CONCLUSION

For the reasons found above, Defendant respectfully requests that this Court grant his Motion for Reconsideration and reverse its November 2, 2015, Order, based on the evidence provided by the Village only after this Court issued its Order. The Court was misled by the representation of the Plaintiff in open court that this was a common action, "like a rental permit," and was not done in any discriminatory manner towards Mr. Grysen. The facts gleaned from the Freedom of Information Act request prove just the opposite, and the correction of this error must lead to a totally different result as a matter of law. Alternatively, this Court should grant Mr. Grysen a new trial or relief from judgment based on the newly discovered evidence that the Village has never required any home occupation to register let alone sought to enforce a violation of the associated ordinance.

Respectfully submitted,

VARNUM LLP
Attorneys for Bernard Grysen

Dated: November 23, 2015

By: _____

Mark E. Hills (P47524)

Business Address and Telephone:
233 Washington Avenue, Ste. 205
Grand Haven, MI 49417
616/846-7100

9953067_1.DOCX

EXHIBIT 1

B. ELLIOT GRYSEN, M.D., J.D.

ATTORNEY AND COUNSELOR AT LAW

806 RIVER STREET
SPRING LAKE, MICHIGAN 49456-1953
www.grysen.com
(616) 847-2121
FAX (616) 847-6208
grysenlawfirm@grysenlaw.com

October 22, 2015

VIA FAX

Village of Spring Lake/FOIA Coordinator/Officer
102 W Savidge Street
Spring Lake, MI 49456

RE: Freedom of Information Request for Public Records
Michigan Freedom of Information Act, Public Act 442 of 1976
MCL15.231, et. seq.

Dear FOIA Coordinator/Officer:

Please provide copies to:

Bernard Elliot Grysen
806 River Street
Spring Lake, MI 49456
Ph 616-847-2121
Fax 616-847-6208
Email: Elliot@grysenlaw.com

the following public records in the possession or control of the Village of Spring Lake, starting January 1, 1990:

1. All home office applications/registrations received from any Village resident by the Village of Spring Lake including all received by any person or entity within the Village of Spring Lake including the Planning Commission.
2. All civil infraction citations issued by the Village of Spring Lake to any Village resident regarding the failure to register home occupations.

My request for these records should be responded to within five business days and I do not agree to any extension. I am responsible for any reasonable fee related to the copying of these documents. If any document is not provided I am requesting a full explanation of the reasons for the denial and a complete listing of any such documents withheld.

Please contact me directly with any questions. Thank you.

Sincerely,

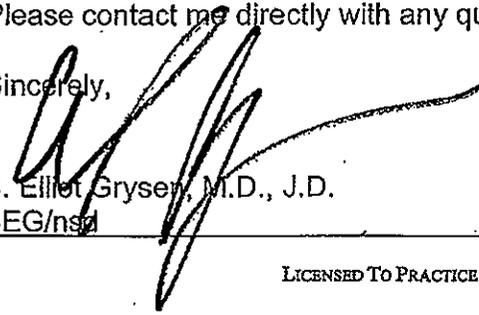

B. Elliot Grysen, M.D., J.D.
BEG/nsd

EXHIBIT 2

FOIA Response

From: Christine Burns

Sent: Fri, Nov 13, 2015 at 3:39 pm

To: grysenlawfirm@grysenlaw.com

Image001.png (11 KB) Image002.jpg (2.5 KB) oledata.mso (11 KB)
FOIA GRYSEN.PDF (115.9 KB) – **Download all**

Mr. Grysen,

Please find attached a response to your FOIA request for documents related to home occupations. The Village has no home occupation permits on file and we have only one citation (yours.)

If you have any questions regarding this FOIA request, please feel free to contact me.

Chris

Christine M. Burns
Village Manager
Village of Spring Lake
102 W. Savidge Street
Spring Lake, MI 49456
P: 616.842.1393 x 1002
F: 616.847.1393

www.springlakevillage.org

Village; Keep original and provide copy of both sides, along with Public Summary, to requestor at no charge.

Village of Spring Lake, Ottawa County
102 West Savidge Street
Spring Lake, MI 49456
Phone: (616) 842-1393

Denial Form

Notice of Denial of FOIA Request

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request No.: _____ Date Received: 10/23/15 Check if received via: Email Fax Other Electronic Method
Date of This Notice: 11/13/15 Date delivered to junk/spam folder: _____
(Please Print or Type) Date discovered in junk/spam folder: _____

Name	<u>B. ELLIOT GRYSEN</u>	Phone	<u>616 847 2121</u>
Firm/Organization		Fax	<u>616 847 6208</u>
Street	<u>806 RIVER</u>	Email	<u>grysenlawfirm@grysenlaw.com</u>
City	<u>SPRING LAKE</u>	State	<u>MI</u>
		Zip	<u>49456</u>

Request for: Copy Certified copy Record Inspection Subscription to record issued on regular basis

Delivery Method: Will pick up Will make own copies onsite Mail to address above Email to address above
 Deliver on digital media provided by the Village: _____

Record(s) You Requested: (Listed here or see attached copy of original request)
1) ALL home office applications back to 1990
2) CIVIL infraction citations back to 1990

All OR Part of your request for records has been denied. Please refer to this form for an explanation. If you have any questions regarding this denial, contact Christine at springlakevillage.org

Reason for Denial:

1. Exempt from Disclosure: This item is exempt from disclosure under FOIA Section 13, Subsection _____ (insert number), because: _____

2. Record Does Not Exist: This item does not exist under the name provided in your request or by another name reasonably known to the Village. A certificate that the public record does not exist under the name given is attached. If you believe this record does exist, provide a description that will enable us to locate the record: _____

#1 no home office applications exist
 3. Redaction: A portion of the requested record had to be separated or deleted (redacted) as it is exempt under FOIA Section 13, Subsection _____ (insert number), because: _____

A brief description of the information that had to be separated or deleted: _____

Notice of Requestor's Right to Seek Judicial Review

You are entitled under Section 10 of the Michigan Freedom of Information Act, MCL 15.240, to appeal this denial to the Village Council or to commence an action in the Circuit Court to compel disclosure of the requested records if you believe they were wrongfully withheld from disclosure. If, after judicial review, the court determines that the Village has not complied with MCL 15.235 in making this denial and orders disclosure of all or a portion of a public record, you have the right to receive attorneys' fees and damages as provided in MCL 15.240. (See back of this form for additional information on your rights.)

Signature of FOIA Coordinator: _____

Christine Burns

Date: _____

11/13/15

<input type="checkbox"/> MIS. <input type="checkbox"/> JUV.	State of Michigan Uniform Municipal Infraction Citation	WE 0105 Dept. No.	Complaint No.	Other Code
The People of: <input type="checkbox"/> the State of Michigan <input type="checkbox"/> Township <input type="checkbox"/> City <input checked="" type="checkbox"/> Village <input type="checkbox"/> County		Local Use/Arrest No.		
OF: <u>Spring Lake</u>		of		
THE UNDERSIGNED:		Month <u>6</u> Day <u>21</u> Year <u>15</u>	At approximately <input type="checkbox"/> A.M. <input type="checkbox"/> P.M. Date Month Day Year	
State <u>MI</u> Driver's License Number		Social Security No.		
Race	Sex	Hair	Weight	Height
				Eyes
Occupation/Employer				
Name (First, Middle, Last) <u>Bernard Gyseil</u>				
Street <u>806 River Street</u>				
City <u>Spring Lake</u>		State <u>MI</u>	Zip Code <u>49456</u>	
Vehicle Plate No.	Year	State	Vehicle Description (Year, Make, Color)	Type
THE PERSON NAMED ABOVE, in violation of <u>§ 3.8.3 zoning ord.</u> UPON <u>806 River St</u> AT OR NEAR WITHIN <input type="checkbox"/> CITY <input checked="" type="checkbox"/> VILLAGE <input type="checkbox"/> TOWNSHIP OF <u>Spring Lake</u> COUNTY OF <u>Ottawa</u> DID THE FOLLOWING:				
<input type="checkbox"/> Nuisance Ordinance <input type="checkbox"/> Licenses Ordinance <input checked="" type="checkbox"/> Zoning Ordinance <input type="checkbox"/> Sign, Lighting & Display Ordinance <input type="checkbox"/> Animal & Fowl Ordinance <input type="checkbox"/> Building Code <input type="checkbox"/> Plumbing Code <input type="checkbox"/> Electrical Code <input type="checkbox"/> Mechanical Code <input type="checkbox"/> Other				
Describe: <u>Failure to Register Home Occupation -</u> <u>Affirmative Relief Requested</u>				
Person in Active Military Service <input type="checkbox"/> Yes <input type="checkbox"/> No				
THIS VIOLATION IS A CIVIL INFRACTION and is your <u>1st</u> violation. The fine for this violation is \$ <u>50</u> and must be paid at the violations bureau by 5:00 p.m. on _____ unless you contact the violations bureau before this time. NOTE: This is a copy of the Notice of Violation served on the defendant. I state that the above notice of violation was served on the defendant. The defendant failed to pay the fine specified above or failed to contact the violations bureau on the date and time specified above. Therefore, this civil infraction citation is being issued. TO THE DEFENDANT: You are required to appear as follows to answer this citation. SEE DATE BELOW. SEE BACK OF CITATION FOR EXPLANATION AND INSTRUCTIONS <input checked="" type="checkbox"/> Appearance Date: on or before: <u>3-12 Days</u> <input type="checkbox"/> Hearing Date (if applicable) on: _____ <input checked="" type="checkbox"/> Contact Court A formal hearing may be requested by either party.				
In the <u>500th DISTRICT</u> Court of <u>OTTAWA COUNTY</u> Court address & phone number: <u>414 WASHINGTON, GRAND HAVEN, MI 49427</u>				
I served a copy of this complaint upon the defendant by first class mail at the defendant's last known address and filed a copy of this complaint with the court. I declare under the penalties of perjury that the statements above are true to the best of my information, knowledge, and belief.				
Complainant's signature: <u>[Signature]</u>		Month <u>8</u> Day <u>21</u> Year <u>15</u>	Officer's Name (printed): <u>Lukas Hill</u>	
Officer's Name (printed): <u>Lukas Hill</u>		Officer's ID No. <u>100</u>		
Agency ORI: <u>MI-</u>		Agency Name: <u>Village Spring Lake</u>		

Case No. 1105
 Name 1105
 Ticket No. 1105
 CIV.
 MIS.
 JUV.

EXHIBIT 3



Neighbors accuse village staff of 'backroom deal'

Some Spring Lake residents who oppose the rezoning of a residential lot for use as a church driveway have asked Village Council members to "review" more than 500 pages of documents obtained under the Freedom of Information Act (FOIA).
(READ THE EMAILS HERE)

MARIE HAVENGA SPRING LAKE AUG 19, 2015



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10 things to know today	43
10 things to know today	36
10 things to know today	22

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Man arrested after car chase through Grand Haven

10 things to know today

Photo Gallery: Grand Haven football tops Fruitport

Five hurt in 2nd crash at 172nd/Comstock



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Should Michigan's public schools be allowed to start before the Labor Day weekend?

- Yes, why not?
- Only for special reasons (waiver required)
- No, it shortens summer
- Schools should be year-round
- Uncertain

Vote

COMMENTS  2

Attorney and neighbor Elliot Grysen, 806 River St., said the emails between village staff and All Shores Wesleyan Church leaders prove "a backroom deal was cut in December 2014," which gave the church a driveway permit for a new entrance/exit from its parking lot onto South Fruitport Road.

At Monday night's Village Council meeting, Grysen presented each council member with a CD containing the emails.

Read the documents: Download the PDFs (Related Files) below this story.

He obtained the emails through a FOIA request

to Spring Lake Village and Spring Lake Township.

"The village manager directed village staff to keep this deal secret from the village residents," Grysen told council.

The emails

Grysen cited an email from Village Manager Chris Burns — dated Aug. 11, 2014, and addressed to Village Zoning Administrator Lukas Hill, Village Public Works Director Roger Belknap, Planner Jennifer Howland and Spring Lake Township Fire Chief Brian Sipe — in which Burns states she will bring up the church driveway at that night's council meeting "if there isn't any public present."

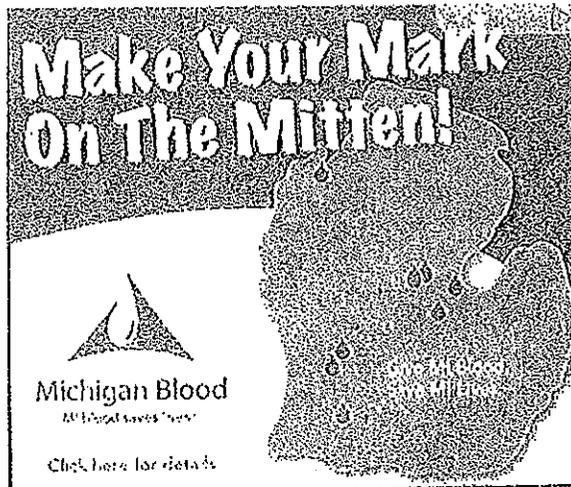
A month later, Burns said she "wanted to be sure that there was some ink on paper before this gets out to the general public, or it may compromise the church's negotiating position."

Burns reiterated Monday night that the church had asked that the village not make the issue public until they had closed on the purchase of the property.

Belknap sent an email to Burns and Hill on Nov. 12 stating that he and his family attend All Shores Wesleyan Church, and he thought it would be best if Burns signed off on the driveway permit "to avoid a potential conflict of interest." But Belknap was the one to sign off on the permit on Dec. 18.

In a Dec. 9, 2014, email from Hill to Burns and church leaders, he states: "As far as the timing goes with the neighbors, I will leave that to you, but I would wait until we have issued the driveway permit and maybe after the holidays."

The church purchased the residential lot with a small brick house at 214 S. Fruitport Road on March 30 after signing a letter of intent to purchase in late October 2014. After the permit was issued, Burns on several occasions encouraged church leaders to meet with



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neighbors.

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On March 5, Burns wrote that she and Belknap "weren't sure what the hold-up was communicating with the neighbors. We took the temperature of council months ago and they all agreed that this makes sense. I think your concern at this point should be the potential of bad PR."

Burns stated that "the neighbors are working themselves into a lather (at least a couple of them). If you haven't heard from them yet, you probably will shortly. The underlying theme is 'this was turned down once and we thought it was done and now we're discussing it AGAIN?' The other statement has been, 'How does the village have the ability to allow the church access without getting permission from the neighbors?' Just thought you should all have a 'heads up.'"

Many neighbors attending the Village Council meeting on March 16 said they had learned about the plans after the renter at 214 S. Fruitport Road had received an eviction notice.

Several emails in the FOIA documents indicate Burns and Village President Jim MacLachlan held discussions throughout the process, which the village president confirmed on Tuesday.

Village Council's role

Last month, at the questioning of the Tribune, MacLachlan said he was not aware that a permit had been issued until residents complained at the March 16 meeting.

"It was all kind of nebulous," he said of past discussions about the church driveway. "We weren't aware it had been approved. Nobody was."

MacLachlan said it was an administrative decision and council was not involved in the decision making. He said it is common for council not to be aware of all staff decisions.

"The granting of a permit is not something that typically goes before the council," he said. "We

became aware of it when (the neighbors) came to the meeting to object to the council."

Councilman Mark Miller said council members were told about the church's interest in a new access drive.

"We were told we didn't have to act as a council," he said. "It turns out it was much deeper and more involved than I think we were led to believe."

Lawsuit

A group of neighbors filed a lawsuit against the village and church earlier this summer. Last month, the judge assigned the case referred the issue back to the village's Zoning Board of Appeals.

Both Burns and MacLachlan said they were surprised Grysen and the neighbors have not filed an appeal with the ZBA.

Grysen indicated he has no intention appealing to the ZBA at this time, but is pleased that the church has submitted an application to the village's Planning Commission for a zoning change for 214 S. Fruitport Road from "residential" to "public."

"That's what should have happened in the first place," he said.

However, Burns said even if the Planning Commission denies the rezoning request, it does not affect the driveway permit and the church would still be free to construct a new driveway across the property.

Burns and MacLachlan said they don't understand why the neighbors filed a lawsuit instead of appealing the driveway permit decision with the ZBA.

Burns said the village spent \$23,000 in legal fees on the driveway issue from March through June. The July bill amount is unknown at this time, she said.

Home occupation violation alleged

Burns also said Tuesday that she shared documents with council Monday night about recent letters from village staff to Grysen regarding a possible "home occupation" violation, or having a business in a residence. Grysen's law practice letterhead lists 806 River St. as the physical location.

"It's worth noting that he doesn't apparently speak on behalf of all of his neighbors, because at least a couple of people are unhappy with his unregistered home occupation, and not all of the property owners along South Fruitport Road were part of the lawsuit," Burns said. "Mr. Grysen is alleging that (All Shores Wesleyan Church) isn't zoned for a driveway, and yet his home isn't zoned for a business."

Miller: Investigation needed

After Grysen's presentation Monday, several council members said they would like to review the FOIA documents before commenting.

Miller said Tuesday that he has "scrolled through" the CD, but would like time to thoroughly read the emails.

"It does have the appearance of things that probably shouldn't have happened, so it's a big deal," he said. "Nothing like this has ever happened before. I'm very uncomfortable with it. It just looks very bad. Is it actually bad? I think we're going to have to investigate."

Miller said perhaps a subcommittee could investigate the issue or council could seek the advice of the Michigan Municipal League.

Miller said since the village denied a similar request from the church more than a decade ago, village staff probably should have been more cautious about proceeding with administrative approval on the latest request.

"It was common knowledge even to Chris (Burns) that this had been turned down before," Miller said. "To me, when something has been turned down previously, that's a red flag."

Miller noted that in one of the emails, even church leaders question what would be different this time compared to when the village denied a similar driveway request.

"That was wise of the church," Miller said. "This should have been brought before the council and the Planning Commission. It should have been brought out a long time ago. None of this would have happened. There have been allegations of inappropriate conduct. We're going to definitely have to investigate this."

Related Files:  PDF1.pdf
 PDF2.pdf
 PDF3.pdf
 PDF4.pdf

Comments

buttegrubman69

WED, 08/19/2015 - 12:01PM

Stop your whining! Chris Burns should be commended for bypassing the bureaucracy in favor of the safety and well-being of all the citizens of the community as well as the businesses that are adversely impacted by the huge traffic problems that are often associated with that church. The church should be commended for expending the funds necessary to alleviate the problem. To the neighbors who are complaining I say, "Tough! Live with it." This is about the greater good for community as a whole.

DKS523

WED, 08/19/2015 - 12:13PM

Absolutely! Property owners should have no say as to what happens to their neighborhood and Village leaders should be able to do whatever they want to do, because it is about "the greater good for community as a whole".
(rolling eyes)

gordbzz231

WED, 08/19/2015 - 12:14PM

Did we just hear a admission ?

openears

WED, 08/19/2015 - 12:17PM

The Church should follow the rules like everyone else. Maybe they should pay some property taxes for "The Greater Good." It sounds like these people may have been caught trying to cheat the system and that is terrible in my opinion.

meisterblue

WED, 08/19/2015 - 1:01PM

Sounds like the same type of politics that happen in Grand Haven!!

moondog

WED, 08/19/2015 - 2:24PM

...in the front room.

rukidding

WED, 08/19/2015 - 3:35PM

Moderators have removed this comment because it contained Profane, obscene, sexual or derogatory language. .

Barry Soetoro

WED, 08/19/2015 - 6:06PM

Late to the party I am...

SmilingSmith

WED, 08/19/2015 - 3:25PM

Incestuous group of people. Even I am having a hard time wrapping my head around this! Chris Burns came in and has burned one person after another. Fired the only person who stood up to her, the Police Chief. Brought in Belknap from Cedar Springs her yes man. Hooked up with Rosema, her other yes man because she got rid of the police dept. No one has ever understood what she has over council. Certainly not her crack brain power. Mr. Miller seems to be the only one who has a brain for questions. What is it going to take to get rid of this cancer? Pre-meetings, confidential, getting rid of long time renters, preprinted forms of support, don't contact the residents, etc. These are just some of the words in the .pdfs. John Nash got burned by Chris Burns see 4/21/15 email to Ron Bultje...how does that feel John? She will do it again. Save yourself! Now she wants to point a finger at Grysen?!!! ALL THIS FOR TWO SERVICES PER WEEK for one or two officers' time that they are getting extra pay. Did anyone ask them if they wanted to give that up? This is all so ridiculous. Chris Burns is a joke to the community.

woodwings

WED, 08/19/2015 - 3:30PM

Looks like Mr. Grysen may be getting something other than the 15 minutes of fame he was looking for. How's that zoning thing working for you now, Elliot?

newspaperlawyer

WED, 08/19/2015 - 4:56PM

The residents of Spring Lake are really upset about this driveway. What this all comes down is the total fighting that has gone on for years

between the village and the Twp. Fruitport rd and Savidge St (M-104) intersection is the real problem. Had they built the bypass like they wanted to years ago M-104 would not be a issue. The Church would not need the traffic control deputy weekly which is paid for by the church (the deputy and use of the patrol car) so no extra cost to the taxpayers. Spring Lake has always got their underwear twisted over the stupidest things. FIOA will correct all the issues and waste lots of tax dollars also. Elliott... your father the ex sheriff of Ottawa County would be proud of you. PS... Spring Lake/Ferrysburg PD is a much better place since the chief was released. Just ask the old officer who had your back.

Panzer

WED, 08/19/2015 - 5:32PM

It's FOIA not FIOA, Newspaperlawyer go back to school. Moron

goodshepard

WED, 08/19/2015 - 5:42PM

No more Spring Lake/Ferrysburg PD ! Billy Barth would not be proud.....lol.
Newspaperlawyer is clueless. Wait I bet my comment will be removed. I love how some people hide behind your anuminity.

Barry Soetoro

WED, 08/19/2015 - 6:13PM

You win Comment of the Day.

TooMuch

THU, 08/20/2015 - 9:33AM

I don't listen to "newspaperlawyer" because he never liked the sl/fb police department.

They must have arrested him at one point.
Also, I'm not sure why he puts "lawyer" in his name. He should add "wannabe".

goodshepard

THU, 08/20/2015 - 9:46AM

TooMuch: I believe he probably was arrested. The deal is the Chief tried to get a tricities Public Safety department but Burns, Rosema and Al Vandenburg had a deal before Burns arrived. Back dooronce again.

DaveThomas

WED, 08/19/2015 - 4:57PM

Whether it's a good idea or not is not the point. The point is, although Ms. Burns may have technically done her job like with staff firings, police consolidation, private meetings with the Sheriff to ensure they were the only contender for police services, she appears to have wanted this to fly under the public radar to push something through for whatever her reasons were. This was the same of type of behavior she practiced in Cedar Springs. If she is personally for something she pushes it through. If she is not she invokes the very public transparency avenue she otherwise avoids to see it's failure. Do people not see that she has been doing this since the day she walked in the door? She reminds me of Sharon Stone in The Muse. Does a big smile just get her through everything? Hopefully someday her bosses will notice and show her the door.

gordbzz231

THU, 08/20/2015 - 10:10AM

So, who hired Chris Burns, seems everyone is pointing fingers and does her employer agree with her tactics, maybe the reason they hired her,

i would think !

goodshepard

WED, 08/19/2015 - 5:52PM

The new Council person won't think she is so cute.....The big smile won't work Dave Thomas. :))) . I hope she figures it out.

theQuin

THU, 08/20/2015 - 8:13AM

I believe Ms. Burns' backroom deals are finally being acknowledged! SmilingSmith is correct in his/her assertion regarding Burns' firing and hiring deals. The police deal was not about working with the county. I admire Sheriff Rosema. The problem was the sneaky, underhanded way the whole thing was handled, and the trumped up charges against a good man - Chief DeYoung. This was the backroom dealing of Dan Rulter of Ferrysburg and Chris Burns, and some of the other police commission members. While Councils can meet in private to discuss real estate dealing, this has to be called for in an open meeting, and closed in an open meeting. SL Village residents are right in questioning what is happening with this land deal, and how it is being handled.

TooMuch

THU, 08/20/2015 - 10:39AM

Dave Thomas nailed it. It isn't always what the outcome of what Ms. Burns and her cronies have done, it is their underhanded actions. As I read and reread due to the redundancy of the documents that I noticed a lot of conferring with Village attys from Burns. I would bet Burns has cost us a lot more in atty fees than past VM's defending her actions. She asks questions like am I breaking the law if I do this? If you have to

ask, I'd say that tells us where your mind is. Dave is right, every place she has worked, if you do the research, you will find she has done nothing but cause more trouble than she is worth. I think she wanted this project to work because Ryan Cotton refused it because the people didn't want it. "She's the kind of girl who climbed the ladder of success wrong by wrong." Mae West

forreal

THU, 08/20/2015 - 5:28PM

it will be hard to get rid of Chris Burns since the people voted her in. should have checked her credentials better. and the "Christian" church went along with the cover up too in a round a bout way. terrible and disgusting, since we pay these peoples wages. what next?

goodshepard

THU, 08/20/2015 - 6:56PM

Council appointed Burns, she was not elected. Bad Council decision. Little Jim leading the pack.....

germX

FRI, 08/21/2015 - 10:16AM

Village needs to bring back Bill Filber! At least that guy has some honesty and integrity!

woodwings

SAT, 08/22/2015 - 11:25AM

.....said no one.....ever.

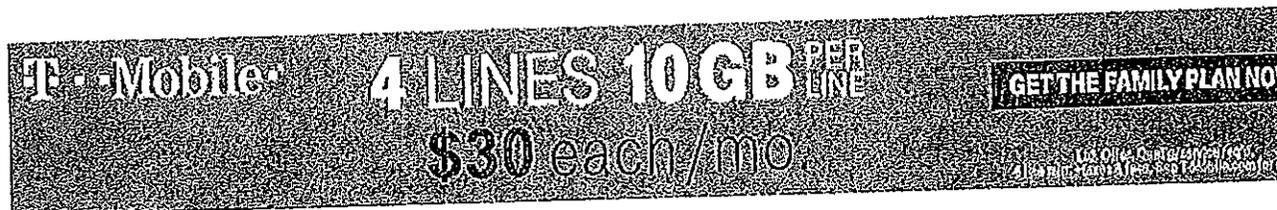
Opinions Count

WED, 09/02/2015 - 5:45PM

Does anyone know what the village council is doing? They are the ones that hired her, clearly not checking any background on her. Maybe there should be a few females on the council so the village can get out of grips with what appears to be ego management by a female that only works for herself. Isn't she related to the other burns from the church? By the emails both the village and the church knew what they were doing last year by keeping it hidden from the village and the council just sits by thinking that maybe they should do something. How do you fight a system like this? Doesn't seem to matter what residents think? Looks like the council just lets Chris Burns stroke their ego to get what she wants. Any real issues are addressed behind closed doors and nothing seems to happen at public meetings.

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news@grandhaventribune.com
Online contact form
616-842-6400

STATE OF MICHIGAN 58TH-Judicial District	NOTICE TO APPEAR	TICKET NO. G-00000105-756
---	------------------	------------------------------

YOU ARE DIRECTED TO APPEAR AT:

Grand Haven District Court
414 Washington St.
Grand Haven MI 49417

BEFORE:

Honorable CRAIG BUNCE

APPEARANCE TYPE

HEARING

DATE

Thursday January 28, 2016

TIME

3:00 PM

NEW DATE & TIME
Violation Date: 8/21/15

COMMENTS

Spring Lake Village
Village Attorney

Plaintiff -vs- Personal Service

BERNARD ELLIOT GRYSEN
806 RIVER STREET
SPRING LAKE MI 49456

Defendant Personal Service

Failure to Register Home O
Spring Lake/Ferrysburg
Defense Attorney:
MARK HILLS

TO:

Court Copy

IMPORTANT: READ THIS CAREFULLY

1. Bring this notice with you.
2. No case may be adjourned except by authority of the judge for good cause shown.
3. FAILURE OF THE DEFENDANT TO APPEAR in a traffic case may cause a default judgment to be entered and will be subject to additional costs. FAILURE OF THE PLAINTIFF TO APPEAR may result in the dismissal of the case.

4. If you intend to employ a lawyer, s/he should be notified of the date at once.

Jami Speet
Assignment Clerk/Deputy Clerk

CERTIFICATE OF SERVICE/MAILING

I certify that on this date, copies of this notice were served upon the parties or their attorney's indicated above by ordinary mail address

12/11/15
Date

Marie Arnold
Assignment Clerk/Deputy Clerk (616/846-8281)

the others mentioned by the Court, I concur in the result.

[*] *Richard Ruda, James I. Crowley, and Donald B. Ayer* filed a brief for the International City/County Management Association et al. as *amici curiae* urging reversal.

Harvey Grossman, Steven R. Shapiro, and Richard J. O'Brien filed a brief for the ACLU as *amicus curiae* urging affirmance.

[*] We note that the complaint in this case could be read to allege a class of five. In addition to Grace and Thaddeus Olech, their neighbors Rodney and Phyllis Zimmer and Howard Brinkman requested to be connected to the municipal water supply, and the Village initially demanded the 33-foot easement from all of them. The Zimmers and Mr. Brinkman were also involved in the previous, successful lawsuit against the Village, which allegedly created the ill will motivating the excessive easement demand. Whether the complaint alleges a class of one or of five is of no consequence because we conclude that the number of individuals in a class is immaterial for equal protection analysis.

Save trees - read court opinions online on Google Scholar.

STATE OF MICHIGAN
IN THE 58TH DISTRICT COURT

VILLAGE OF SPRING LAKE,
Plaintiff,

Civil Infraction
Ticket No.: 0105

v

PROOF OF SERVICE

BERNARD GRYSEN

Defendant.

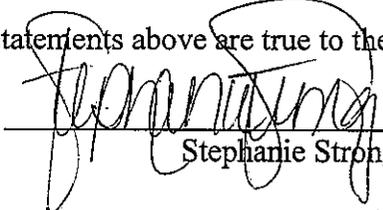
Robert J. Zitta (P22479)
Scheuerle & Zitta, LLP
Attorneys for Plaintiffs
Chase Bank Building
300 Washington Street
Grand Haven, MI 49417
616/842-1470

VARNUM LLP
Mark E. Hills (P47524)
Attorneys for Defendant
233 Washington Avenue, Ste 205
Grand Haven, MI 49417
616/846-7100
mehills@varnumlaw.com

I, Stephanie Strong, am a legal secretary at VARNUM LLP, and state that on the 23rd day of November, 2015, I served, via hand delivery, *Defendant's Motion for Reconsideration or, Alternatively, For a New Trial or Relief from Judgment*, and this Proof of Service upon:

Robert J. Zitta
Scheuerle & Zitta, LLP
Chase Bank Building
300 Washington Street
Grand Haven, MI 49417

I declare that the statements above are true to the best of my information, knowledge, and belief.



Stephanie Strong

STATE OF MICHIGAN
58TH Judicial District

NOTICE TO APPEAR

TICKET NO.
G-00000105-756

YOU ARE DIRECTED TO APPEAR AT:

Grand Haven District Court
414 Washington St.
Grand Haven MI 49417

BEFORE:

Honorable CRAIG BUNCE

APPEARANCE TYPE

HEARING

DATE

Monday December 21, 2015

TIME

1:30 PM

Violation Date: 8/21/15

COMMENTS

Spring Lake Village
Village Attorney

Plaintiff -vs- Personal Service

BERNARD ELLIOT GRYSEN
806 RIVER STREET
SPRING LAKE MI 49456

Defendant Personal Service

Failure to Register Home O

Spring Lake/Ferrysburg

Defense Attorney:
MARK HILLS

TO:

Court Copy

IMPORTANT: READ THIS CAREFULLY

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4. If you intend to employ a lawyer, s/he should be notified of the date at once.

Jami Speet
Assignment Clerk/Deputy Clerk

CERTIFICATE OF SERVICE/MAILING

I certify that on this date, copies of this notice were served upon the parties or their attorney's indicated above by ordinary mail addn

12/07/15

Marie Arnold

15/16

July						
S	M	T	W	T	F	S
			1	2	H	4
5	6	7	8	9	10	11
12	C	14	15	16	17	18
19	C	21	22	23	24	25
26	27	28	29	30	31	

August						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	C	11	12	13	14	15
16	C	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
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6	H	8	9	10	11	12
13	C	15	16	17	18	19
20	C	22	V	V	V	26
27	V	V	V			

October						
S	M	T	W	T	F	S
				V	V	3
4	V	6	7	8	9	10
11	C	13	14	15	16	17
18	C	20	21	22	23	24
25	26	27	28	29	30	31

November						
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15	C	17	18	19	20	21
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29	30					

December						
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13	C	15	16	17	18	19
20	C	22	23	H	H	26
27	28	29	30	v	H	

January						
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					H	2
3	4	5	6	7	8	9
10	C	12	13	14	15	16
17	C	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
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7	C	9	10	11	12	13
14	C	16	17	18	19	20
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28	29					

March						
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20	C	22	23	24	v	h
27	28	29	30	31		

April						
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10	C	12	13	14	15	16
17	C	19	20	21	22	23
24	25	26	27	28	29	30

May						
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8	C	10	11	12	13	14
15	C	17	18	19	20	21
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29	H	31				

June						
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5	6	7	8	9	10	11
12	C	14	15	16	17	18
19	C	21	22	23	24	25
26	27	28	29	30		

Notes:
Council Meeting
Holiday (8-full days, 2-1/2 days)
Educational
Vacation (24 days + 5 carry over)
Birthday (1 day)
Personal (3 days)
Educational
*February = MLMGA Winter Institute
#May = MML W/C Conference
#June = MML Board Meeting
*July = MLGMA Summer Conf.
#As a member of the MML W/C Board, these expenses are Covered by the MML.

December 2015

December 2015							January 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30
							31						

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Nov 29 - Dec 5	Nov 29	30	Dec 1	2	3	4	5
			12:00pm 5:00pm Funeral (Campbell-Stocking) 2:00pm 3:00pm Lubbers Cup Tailgating Event Dis	9:00am 10:00am Central Park Bids (SL) 12:00pm 1:30pm Counterpart Lunche 2:00pm 3:00pm Village Plan Group Meeting	7:00am 8:00am Work O 10:30am 11:30am Whis 11:30am 12:30pm Whis 2:00pm 2:30pm Perfor 2:30pm 3:00pm Perfor 3:00pm 3:30pm Perfor	9:00am 12:00pm MML W/C Board Meeting (Dearborn) 5:15pm 6:45pm Sensational Nails (SL)	Vacation (Cancun) 12:45pm 1:15pm Coupon Swap (GRR) 2:19pm 3:25pm Americ 3:45pm 8:31pm Americ 8:30pm 9:30pm Royal I
	6	7	8	9	10	11	12
Dec 6 - 12	Vacation (Cancun)						
		7:00pm 8:30pm Parks & Recreation Meeting (Barber School) - Christine Burns	11:30am 1:30pm Chamber Christmas Luncheon (TBD)		3:30pm 5:00pm SLT/SLV Meeting (Upstairs Conference Room) - Christine Burns	7:00pm 9:00pm Zac Brown Band (VanAndel Arena) - Christine Burns	3:10pm 6:37pm American Airlines #805 (CUN => PHL) 9:20pm 11:19pm American Airlines #3
Dec 13 - 19	13	14	15	16	17	18	19
		6:00pm 7:00pm Christmas Window Decorating Contest J 7:00pm 9:00pm Council Work Session (Village Hall)	9:00am 9:30am Ribbon Cutting / Open House (Spring Lake 7:00pm 9:00pm Planning Commission (Barber	12:00pm 1:00pm WMLGA Luncheon (2:00pm 3:00pm Village Plan Group Meeting 5:00pm 6:00pm Windows 10/Surface	7:00am 8:00am Work Out (Aquatic Center) 10:30am 11:30am Fund 1:00pm 2:00pm Meetin 2:00pm 3:00pm Council 3:15pm 4:15pm Extem	8:30am 9:30am agenda (SLVH) - Christine Bu 12:00pm 1:30pm Rotary Lunch (SLCC) 4:00pm 5:00pm Pick up 6:00pm 8:00pm Festivu	
Dec 20 - 26	20	21	22	23	24	25	26
	4:00pm 5:30pm Workout (Aquatic Center) - Christine Burns	3:00pm 5:00pm Private Appointment 7:00pm 8:00pm Council Meeting (Barber Sch 8:00pm 9:00pm Private Appointment -	1:00pm 4:00pm PR14355 (Spring Lake Village) - Brad Gamby	7:00am 8:00am Work Out (Aquatic Center) 2:00pm 3:00pm Best FCU (SLVH) - Christi 2:00pm 3:00pm Village Plan Group Meeting	Vacation (Florida)		
Dec 27 - Jan 2	27	28	29	30	31	Jan 1, 16	2
			Vacation (Florida) 8:30am 9:30am Teeth Cleaning (Paradise Dental) - Christine Burns				

January 2016

January 2016							February 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29					
31													

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Dec 27	28	29	30	31	Jan 1, 16	2
12/27 - 1/1						Vacation (Florida)	
	3	4	5	6	7	8	9
1/3 - 8		7:00pm 8:30pm Parks & Recreation Meeting (EOC) - Christine Burns		2:00pm 3:00pm Village Plan Group Meeting (Village Hall) - Lukas Hill	7:00am 8:00am Work Out (Aquatic Center) - Christine Burns	12:00pm 1:30pm Rotary Lunch (SLCC)	
	10	11	12	13	14	15	16
1/10 - 15		7:00pm 9:00pm Council Work Session (Village Hall)	8:00am 9:30am Economic Development Meeti 7:00pm 8:30pm ZBA Meeting (Barber Sch	7:00am 8:00am work out (Aquatic Center) - Christine Burns 2:00pm 3:00pm Village Plan Group Meeting	7:30am 8:30am CBDDA (SLVH EOC) - Christine Burns	12:00pm 1:30pm Rotary Lunch (SLCC)	Maryann Fonkert's Birt
	17	18	19	20	21	22	23
1/17 - 22	Ben VanHoeven's Birt	2:30pm 3:30pm Brew Community Tailgate Committee Meeting 7:00pm 9:00pm Council Meeting (Barber Sch	9:00am 9:30am Post Council Wrap Up (SLVH) - Christine Bu 2:00pm 3:00pm Phragmites Meeting	8:00am 9:00am Breakfast (Village Ba 12:00pm 1:00pm WMLGA Luncheon (2:00pm 3:00pm Village	7:00am 8:00am work out (Aquatic Center) - Christine Burns	12:00pm 1:30pm Rotary Lunch (SLCC)	
	24	25	26	27	28	29	30
1/24 - 29	1:00pm 4:00pm Private Appointment -	8:15am 9:45am Dr. Peoples (Spectrum - 3800 Lake Michigan)	11:30am 1:00pm Chamber Board Meeting (Chamber C 7:00pm 9:00pm Planning Commissio	7:00am 8:00am work out (Aquatic Center) - Christine Burns 5:30pm 7:00pm Harbor Transit Meeting (GH	7:30am 9:00am Economic Forecast (George Eracheck) (3:00pm 4:00pm Grysen Hearing (GH Courth		8:00am 11:30am Strategic Planning Session (Barber School) - Christine Burns
	31	Feb 1	2	3	4	5	6
1/31 - 2/5							

November

To: Village President Jim MacLachlan & Council Members

From: Marvin Hinga, Clerk/Treasurer

Date: 12/18/2015

Re: Department Report

Banking Fees – As of the end of November, banking fees for the current calendar year are \$1,596 compared to \$4,091 at the same time last year.

Investments – A copy of the Investment Summary as of November 30, 2015 is included in the packet.

Village Debt Millage – The Village's debt service millage (currently .86 mills) expires in December 2016. Staff will be working to place a millage renewal on the August 2016 ballot.

Village of Spring Lake
Investment Summary
As of November 30, 2015

Investment	Agent	Face Value	Purchase Date	Int. Rate	Next Call	Maturity
Federal Home Loan Bank Bond	Comerica Securities	165,000.00	3/19/2015	0.625%	12/23/2015	12/23/2016
Federal National Mortgage Association Bond	Comerica Securities	40,000.00	4/22/2015	0.900%	2/7/2016	11/7/2017
Federal National Mortgage Association Bond	Comerica Securities	45,000.00	11/19/2015	0.800%	2/28/2016	11/28/2017
Federal Home Loan Bank Bond	Comerica Securities	50,000.00	10/30/2015	1.000%	2/14/2016	5/14/2018
Federal Home Loan Bank Bond	Comerica Securities	50,000.00	11/19/2015	1.000%	2/28/2016	3/20/2018
Federal Farm Credit Bureau Bond	Comerica Securities	50,000.00	6/19/2015	1.150%	1/9/2016	7/9/2018
Flagstar Savings Account	N/A	250,988.05	1/16/2015	0.500%	N/A	N/A
Talmer West CD	N/A	125,000.00	7/22/2015	0.400%	N/A	1/18/2016
Talmer West CD	N/A	125,153.12	9/30/2015	0.350%	N/A	1/28/2016
West Michigan Community Bank	N/A	200,837.04	7/10/2015	1.250%	N/A	7/10/2020
Chase Bank Checking Account Balance		1,638,795.30		0.250%	Earnings Credit	
Less Outstanding Checks		(13,758.81)				
	Cash & Investments	2,727,014.70				

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000.000-001.000	POOLED CASH	550,965.88
101-000.000-002.001	FLAGSTAR SAVINGS ACCOUNT	251,091.20
101-000.000-002.002	BANK OF HOLLAND SAVINGS	0.00
101-000.000-004.000	PETTY CASH	100.00
101-000.000-010.000	PAYROLL ACCOUNT	0.00
101-000.000-035.000	ACCOUNT RECEIVABLES	(3,021.69)
101-000.000-035.001	MISC. ACCOUNTS RECEIVABLE	174.42
101-000.000-035.200	RECEIVABLE FROM FLEX SPENDING ACCT	0.00
101-000.000-040.000	RECEIVABLE FROM STATE	0.00
101-000.000-040.001	DUE FROM FEDERAL GOVT	0.00
101-000.000-041.000	INTEREST RECEIVABLE	0.00
101-000.000-042.000	RECEIVABLE LOCAL SOURCES	0.00
101-000.000-043.000	DUE FROM TIFA	70,551.00
101-000.000-044.200	DUE FROM PUBLIC IMPROVEMENT	0.00
101-000.000-067.249	DUE FROM THE BUILDING DEPT FUND	0.00
101-000.000-067.701	DUE FROM TRUST & AGENCY	0.00
101-000.000-071.000	DUE FROM CITY/INSURANCE	0.00
101-000.000-123.000	PREPAID EXPENSES	0.00
Total Assets		869,860.81
*** Liabilities ***		
101-000.000-202.000	ACCOUNTS PAYABLE	0.00
101-000.000-204.000	DEFERRED REVENUE	70,551.00
101-000.000-215.296	DUE TO TAX INC FINANCE FUND	0.00
101-000.000-221.000	DUE TO CITIES	0.00
101-000.000-221.001	DUE TO HARBOR TRANSIT	19.07
101-000.000-228.100	MICHIGAN INCOME TAX	1,162.35
101-000.000-229.000	DUE TO FEDERAL GOVERNMENT	0.00
101-000.000-231.000	PAYROLL WITHHOLDINGS	0.00
101-000.000-255.001	CUSTOMER OVERPAYMENTS	0.02
101-000.000-261.000	ACCRUED PAYROLL	0.00
101-000.000-264.100	DEPOSIT HELD - PUD AGREEMENT	1,850.00
101-000.000-264.200	DEPOSIT - DEMOLITIONS	1,000.00
101-000.000-264.205	DEPOSIT HELD - BOSCO PUD	0.00
101-000.000-264.210	DEPOSIT HELD - LITTLE RED HOUSE	1,150.00
101-000.000-264.215	DEPOSIT HELD - VERPLANK	1,500.00
101-000.000-264.220	DEPOSIT HELD - ALL SHORES WESLEYAN	3,000.00
101-000.000-264.225	DEPOSIT HELD - MARINA BAY	0.00
101-000.000-264.230	DEPOSIT HELD - ST. MARY'S CHURCH	3,000.00
101-000.000-264.235	DEPOSIT HELD - WESTWIND CONST./BIGBY	1,394.65
101-000.000-264.240	DEPOSIT HELD - MILL POINT STATION	1,500.00
101-000.000-264.270	DEPOSIT HELD - BARBER SCHOOL	350.00
101-000.000-264.381	DEPOSIT HELD - SITE PLAN REVIEW	0.00
101-000.000-264.500	RETAINER - GROUNDWATER ORDINANCE	0.00
101-000.000-275.000	DUE TO TAXPAYERS	0.00
Total Liabilities		86,477.09
*** Fund Balance ***		
101-000.000-390.000	FUND BALANCE	289,399.30
Total Fund Balance		289,399.30
Beginning Fund Balance - 14-15		289,399.30
Net of Revenues VS Expenditures - 14-15		26,307.64
*14-15 End FB/15-16 Beg FB		315,706.94
Net of Revenues VS Expenditures - Current Year		467,676.78
Ending Fund Balance		783,383.72
Total Liabilities And Fund Balance		869,860.81

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000.000-001.000	POOLED CASH	103,992.95
202-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	50,209.26
202-000.000-010.000	PAYROLL ACCOUNT	0.00
202-000.000-035.000	ACCOUNT RECEIVABLES	0.00
202-000.000-040.000	RECEIVABLE FROM STATE	0.00
202-000.000-041.000	INTEREST RECEIVABLE	0.00
202-000.000-123.000	PREPAID EXPENSES	0.00
Total Assets		154,202.21
*** Liabilities ***		
202-000.000-202.000	ACCOUNTS PAYABLE	0.00
202-000.000-215.661	DUE TO CENTRAL EQUIPMENT FUND	0.00
202-000.000-261.000	ACCRUED PAYROLL	0.00
Total Liabilities		0.00
*** Fund Balance ***		
202-000.000-390.000	FUND BALANCE	67,109.51
Total Fund Balance		67,109.51
Beginning Fund Balance - 14-15		67,109.51
Net of Revenues VS Expenditures - 14-15		49,244.14
*14-15 End FB/15-16 Beg FB		116,353.65
Net of Revenues VS Expenditures - Current Year		37,848.56
Ending Fund Balance		154,202.21
Total Liabilities And Fund Balance		154,202.21

* Year Not Closed

Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000.000-001.000	POOLED CASH	(46,459.07)
203-000.000-040.000	RECEIVABLE FROM STATE	0.00
203-000.000-041.000	INTEREST RECEIVABLE	0.00
203-000.000-123.000	PREPAID EXPENSES	0.00
Total Assets		(46,459.07)
*** Liabilities ***		
203-000.000-202.000	ACCOUNTS PAYABLE	0.00
203-000.000-261.000	ACCRUED PAYROLL	0.00
Total Liabilities		0.00
*** Fund Balance ***		
203-000.000-390.000	FUND BALANCE	21,341.23
Total Fund Balance		21,341.23
Beginning Fund Balance - 14-15		21,341.23
Net of Revenues VS Expenditures - 14-15		(6,827.65)
*14-15 End FB/15-16 Beg FB		14,513.58
Net of Revenues VS Expenditures - Current Year		(60,972.65)
Ending Fund Balance		(46,459.07)
Total Liabilities And Fund Balance		(46,459.07)

* Year Not Closed

Fund 204 ROAD MILLAGE FUND

GL Number	Description	Balance
*** Assets ***		
204-000.000-001.000	POOLED CASH	0.00
Total Assets		0.00
*** Liabilities ***		
204-000.000-202.000	ACCOUNTS PAYABLE	0.00
Total Liabilities		0.00
Beginning Fund Balance - 14-15		0.00
Net of Revenues VS Expenditures - 14-15		0.00
*14-15 End FB/15-16 Beg FB		0.00
Net of Revenues VS Expenditures - Current Year		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		0.00

* Year Not Closed

Fund 207 POLICE FUND

GL Number	Description	Balance
*** Assets ***		
207-000.000-001.000	POOLED CASH	102,089.32
207-000.000-004.000	PETTY CASH	0.00
207-000.000-010.000	PAYROLL ACCOUNT	0.00
207-000.000-035.000	ACCOUNT RECEIVABLES	0.00
207-000.000-040.000	RECEIVABLE FROM STATE	0.00
207-000.000-041.000	INTEREST RECEIVABLE	0.00
207-000.000-067.701	DUE FROM TRUST & AGENCY	0.00
207-000.000-123.000	PREPAID EXPENSES	28,775.00
Total Assets		130,864.32
*** Liabilities ***		
207-000.000-202.000	ACCOUNTS PAYABLE	0.00
207-000.000-221.000	DUE TO CITY OF FERRYSBURG	0.00
207-000.000-261.000	ACCRUED PAYROLL	0.00
Total Liabilities		0.00
*** Fund Balance ***		
207-000.000-390.000	FUND BALANCE	4,553.07
Total Fund Balance		4,553.07
Beginning Fund Balance - 14-15		4,553.07
Net of Revenues VS Expenditures - 14-15		39,259.93
*14-15 End FB/15-16 Beg FB		43,813.00
Net of Revenues VS Expenditures - Current Year		87,051.32
Ending Fund Balance		130,864.32
Total Liabilities And Fund Balance		130,864.32

* Year Not Closed

Fund 208 PUBLIC IMPROVEMENT

GL Number	Description	Balance
*** Assets ***		
208-000.000-001.000	POOLED CASH	(30,072.30)
208-000.000-035.000	ACCOUNT RECEIVABLES	0.00
208-000.000-040.000	RECEIVABLE FROM STATE	0.00
208-000.000-041.000	INTEREST RECEIVABLE	0.00
208-000.000-042.000	RECEIVABLE LOCAL SOURCES	0.00
Total Assets		(30,072.30)
*** Liabilities ***		
208-000.000-202.000	ACCOUNTS PAYABLE	0.00
208-000.000-202.001	209 PARK NOTE PAYABLE	0.00
208-000.000-215.296	DUE TO TAX INC FINANCE FUND	0.00
208-000.000-216.101	DUE TO GENERAL FUND	0.00
208-000.000-264.208	EARNEST MONEY - 210 S CUTLER	0.00
208-000.000-264.209	DEPOSIT HELD - 209 S PARK ST	0.00
Total Liabilities		0.00
*** Fund Balance ***		
208-000.000-390.000	FUND BALANCE	22,988.20
Total Fund Balance		22,988.20
Beginning Fund Balance - 14-15		22,988.20
Net of Revenues VS Expenditures - 14-15		45,518.73
*14-15 End FB/15-16 Beg FB		68,506.93
Net of Revenues VS Expenditures - Current Year		(98,579.23)
Ending Fund Balance		(30,072.30)
Total Liabilities And Fund Balance		(30,072.30)

* Year Not Closed

Fund 218 NON-MOTORIZED PATHWAY FUND

GL Number	Description	Balance
*** Assets ***		
218-000.000-001.000	POOLED CASH	(12,268.62)
218-000.000-035.000	ACCOUNT RECEIVABLES	0.00
Total Assets		(12,268.62)
*** Liabilities ***		
218-000.000-202.000	ACCOUNTS PAYABLE	0.00
218-000.000-261.000	ACCRUED PAYROLL	0.00
Total Liabilities		0.00
*** Fund Balance ***		
218-000.000-390.000	FUND BALANCE	0.00
Total Fund Balance		0.00
Beginning Fund Balance - 14-15		0.00
Net of Revenues VS Expenditures - 14-15		5,205.85
*14-15 End FB/15-16 Beg FB		5,205.85
Net of Revenues VS Expenditures - Current Year		(17,474.47)
Ending Fund Balance		(12,268.62)
Total Liabilities And Fund Balance		(12,268.62)

* Year Not Closed

Fund 236 CBDDA FUND

GL Number	Description	Balance
*** Assets ***		
236-000.000-001.000	POOLED CASH	(8,114.28)
236-000.000-035.000	ACCOUNT RECEIVABLES	0.00
236-000.000-040.000	RECEIVABLE FROM STATE	0.00
236-000.000-041.000	INTEREST RECEIVABLE	0.00
236-000.000-067.000	DUE FROM OTHER FUNDS	0.00
236-000.000-123.000	PREPAID EXPENSES	0.00
Total Assets		(8,114.28)
*** Liabilities ***		
236-000.000-202.000	ACCOUNTS PAYABLE	0.00
236-000.000-261.000	ACCRUED PAYROLL	0.00
Total Liabilities		0.00
*** Fund Balance ***		
236-000.000-390.000	FUND BALANCE	988.49
Total Fund Balance		988.49
Beginning Fund Balance - 14-15		988.49
Net of Revenues VS Expenditures - 14-15		7,184.58
*14-15 End FB/15-16 Beg FB		8,173.07
Net of Revenues VS Expenditures - Current Year		(16,287.35)
Ending Fund Balance		(8,114.28)
Total Liabilities And Fund Balance		(8,114.28)

* Year Not Closed

Fund 249 BUILDING DEPARTMENT FUND

GL Number	Description	Balance
*** Assets ***		
249-000.000-001.000	POOLED CASH	84,721.45
249-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	50,209.26
249-000.000-010.000	PAYROLL ACCOUNT	0.00
249-000.000-035.000	ACCOUNT RECEIVABLES	0.00
249-000.000-041.000	INTEREST RECEIVABLE	0.00
249-000.000-067.000	DUE FROM OTHER FUNDS	0.00
249-000.000-123.000	PREPAID EXPENSES	0.00
Total Assets		134,930.71
*** Liabilities ***		
249-000.000-202.000	ACCOUNTS PAYABLE	0.00
249-000.000-215.101	DUE TO GENERAL FUND	0.00
249-000.000-261.000	ACCRUED PAYROLL	0.00
Total Liabilities		0.00
*** Fund Balance ***		
249-000.000-390.000	Fund Balance	118,570.39
Total Fund Balance		118,570.39
Beginning Fund Balance - 14-15		118,570.39
Net of Revenues VS Expenditures - 14-15		13,377.33
*14-15 End FB/15-16 Beg FB		131,947.72
Net of Revenues VS Expenditures - Current Year		2,982.99
Ending Fund Balance		134,930.71
Total Liabilities And Fund Balance		134,930.71

* Year Not Closed

Fund 296 TAX INC. FINANCE AUTHORITY

GL Number	Description	Balance
*** Assets ***		
296-000.000-001.000	POOLED CASH	355,527.59
296-000.000-020.000	TAX REC-REAL PROPERTY-CURRENT	0.00
296-000.000-022.000	TAX REC-PERSONAL PROP-CURRENT	0.00
296-000.000-035.000	ACCOUNT RECEIVABLES	0.00
296-000.000-041.000	INTEREST RECEIVABLE	0.00
296-000.000-042.000	RECEIVABLE LOCAL SOURCES	13,725.80
296-000.000-042.500	DEVELOPER RECEIVABLE	0.00
296-000.000-067.000	DUE FROM OTHER FUNDS	0.00
296-000.000-067.101	DUE FROM THE GENERAL FUND	0.00
296-000.000-067.208	DUE FROM PUBLIC IMPROVEMENT FUND	0.00
296-000.000-123.000	PREPAID EXPENSES	0.00
Total Assets		369,253.39
*** Liabilities ***		
296-000.000-202.000	ACCOUNTS PAYABLE	0.00
296-000.000-204.000	DEFERRED REVENUE	13,725.80
Total Liabilities		13,725.80
*** Fund Balance ***		
296-000.000-390.000	FUND BALANCE	13,611.20
Total Fund Balance		13,611.20
Beginning Fund Balance - 14-15		13,611.20
Net of Revenues VS Expenditures - 14-15		4,406.26
*14-15 End FB/15-16 Beg FB		18,017.46
Net of Revenues VS Expenditures - Current Year		337,510.13
Ending Fund Balance		355,527.59
Total Liabilities And Fund Balance		369,253.39

* Year Not Closed

Fund 390 2013 G. O. IMPROVEMENT REFUND BOND DEBT

GL Number	Description	Balance
*** Assets ***		
390-000.000-001.000	POOLED CASH	9,589.33
390-000.000-003.000	INVESTMENTS	0.00
390-000.000-041.000	INTEREST RECEIVABLE	0.00
Total Assets		9,589.33
*** Liabilities ***		
390-000.000-202.000	ACCOUNTS PAYABLE	0.00
390-000.000-252.000	ACCRUED INTEREST PAYABLE	0.00
Total Liabilities		0.00
*** Fund Balance ***		
390-000.000-390.000	Fund Balance	17,350.25
Total Fund Balance		17,350.25
Beginning Fund Balance - 14-15		17,350.25
Net of Revenues VS Expenditures - 14-15		(17,278.20)
*14-15 End FB/15-16 Beg FB		72.05
Net of Revenues VS Expenditures - Current Year		9,517.28
Ending Fund Balance		9,589.33
Total Liabilities And Fund Balance		9,589.33

* Year Not Closed

Fund 590 SEWER DEPARTMENT

GL Number	Description	Balance
*** Assets ***		
590-000.000-001.000	POOLED CASH	207,889.82
590-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	50,209.26
590-000.000-010.000	PAYROLL ACCOUNT	0.00
590-000.000-035.000	ACCOUNT RECEIVABLES	113,174.27
590-000.000-040.001	RECEIVABLE FROM CUSTOMERS	7,696.25
590-000.000-041.000	INTEREST RECEIVABLE	0.00
590-000.000-123.000	PREPAID EXPENSES	0.00
590-000.000-141.000	LIFT STATIONS	408,736.65
590-000.000-141.100	ACCUMULATED DEP-LIFT STATION	(244,125.90)
590-000.000-142.000	GENERAL PLANT	872,540.00
590-000.000-142.100	ACCUMULATED DEP - GENERAL PLANT	(593,334.00)
590-000.000-143.001	MAINS	466,280.23
590-000.000-143.002	ACC DEPRECIATION MAINS	(171,152.29)
590-000.000-158.000	RECONSTRUCTION OF SL PUMP STATION	87,621.87
590-000.000-158.002	ACC-DEPR-SL LIFT STATION	(52,573.13)
590-000.000-190.001	GH/SL SEWER AUTHORITY	0.00
Total Assets		1,152,963.03
*** Liabilities ***		
590-000.000-202.000	ACCOUNTS PAYABLE	0.00
590-000.000-210.600	2013 SEWER AUTHORITY BONDS	0.00
590-000.000-251.000	ACCRUED INTEREST PAYABLE	0.00
590-000.000-261.000	ACCRUED PAYROLL	0.00
590-000.000-262.000	CURRENT LONG TERM DEBT PAYABLE	0.00
590-000.000-280.000	OPEB LIABILITIES	0.00
Total Liabilities		0.00
*** Fund Balance ***		
590-000.000-357.000	CONTRIBUTED CAPITAL - TIFA	262,162.87
590-000.000-357.100	CONTRIBUTED CAPITAL-SAVIDGE ST	161,717.97
590-000.000-358.000	CONT FROM OTHER MUNICIPALITIES	284,458.00
590-000.000-359.000	DEPR ON ASSETS W/CONTRIBU CAP	(506,726.94)
590-000.000-359.100	DEP ASSETS W/CONT CAP SAVIDGE	(19,784.39)
590-000.000-359.200	DEP ASSETS W/CONT CAP-TIFA	(73,208.92)
590-000.000-359.500	PRIOR YEAR ADJUSTMENT	(123,538.00)
590-000.000-360.000	STATE/FEDERAL GRANTS CONT	615,582.00
590-000.000-390.000	FUND BALANCE	531,989.34
Total Fund Balance		1,132,651.93
Beginning Fund Balance - 14-15		1,132,651.93
Net of Revenues VS Expenditures - 14-15		69,976.97
*14-15 End FB/15-16 Beg FB		1,202,628.90
Net of Revenues VS Expenditures - Current Year		(49,665.87)
Ending Fund Balance		1,152,963.03
Total Liabilities And Fund Balance		1,152,963.03

* Year Not Closed

Fund 591 WATER DEPARTMENT

GL Number	Description	Balance
*** Assets ***		
591-000.000-001.000	POOLED CASH	356,821.66
591-000.000-002.003	COMERICA BROKERAGE ACCOUNT	944.05
591-000.000-003.001	CD - TALMER WEST	125,153.12
591-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	50,209.26
591-000.000-004.000	PETTY CASH	300.00
591-000.000-005.591	CASH RESTRICTED INTAKE #2	0.00
591-000.000-017.001	FHLB BOND	215,000.00
591-000.000-017.002	FNMA BOND	0.00
591-000.000-017.003	FEDERAL FARM CREDIT BOND	50,000.00
591-000.000-035.000	ACCOUNT RECEIVABLES	102,393.82
591-000.000-040.001	RECEIVABLE FROM CUSTOMERS	3,195.02
591-000.000-041.000	INTEREST RECEIVABLE	230.56
591-000.000-123.000	PREPAID EXPENSES	0.00
591-000.000-130.000	LAND & LAND RIGHTS	8,091.86
591-000.000-140.000	MACHINERY & EQUIPMENT	219,333.98
591-000.000-140.100	ACCUMULATED DEP-EQUIPMENT	(187,857.38)
591-000.000-142.000	GENERAL PLANT	3,449,593.77
591-000.000-142.100	ACCUMULATED DEP - GENERAL PLANT	(1,649,327.94)
591-000.000-148.000	PURGE WELLS & EQUIPMENT	43,550.32
591-000.000-148.001	ACCUMULATED DEPRECIATION WELLS	(42,493.64)
591-000.000-148.002	TRANSMISSION & DIST MAINS	1,823,928.12
591-000.000-148.003	DEPRECIATION TRANS & MAINS	(824,004.40)
591-000.000-152.000	INVESTMENT - NOWS	0.00
Total Assets		3,745,062.18
*** Liabilities ***		
591-000.000-202.000	ACCOUNTS PAYABLE	0.00
591-000.000-210.000	CONTRACT PAYABLE/89 REFUNDING	0.00
591-000.000-210.100	CONTRACT PAYABLE/1989 INTAKE P	0.00
591-000.000-210.200	CONTRACT PAYABLE/NOWS WATER PL	0.00
591-000.000-210.300	CONTRACT PAYABLE/ NOWS 2010	124,113.50
591-000.000-210.400	2005 NOWS INTAKE REPAIR	0.00
591-000.000-210.500	2009 NOWS BONDS	21,250.50
591-000.000-251.100	ACCRUED INTEREST PAYABLE-NOWS	1,091.76
591-000.000-255.001	CUSTOMER OVERPAYMENTS	0.00
591-000.000-255.002	CREDIT CARD FEES PAYABLE	450.02
591-000.000-261.000	ACCRUED PAYROLL	0.00
591-000.000-262.000	CURRENT LONG TERM DEBT PAYABLE	21,081.11
591-000.000-264.000	DEPOSIT HELD	0.00
591-000.000-280.000	OPEB LIABILITIES	0.00
Total Liabilities		167,986.89
*** Fund Balance ***		
591-000.000-355.000	CONTRIBUTION FROM CUSTOMERS	8,225.00
591-000.000-357.001	CONT CAPITAL/TIFA DEBT PORTION	425,000.00
591-000.000-357.002	CONT CAPITAL - TIFA	359,676.62
591-000.000-357.003	ACCUM DEPRECIATION-TIFA CONT	(203,486.84)
591-000.000-357.100	CONTRIBUTED CAPITAL-SAVIDGE ST	4,030.00
591-000.000-358.000	CONT FROM OTHER MUNICIPALITIES	76,480.30
591-000.000-358.100	CONTRIBUTED CAPITAL - NOWS	1,875,119.30
591-000.000-359.100	DEP ASSETS W/CONT CAP SAVIDGE	(688.54)
591-000.000-359.500	PRIOR YEAR ADJUSTMENT	(1,361,483.00)
591-000.000-390.000	FUND BALANCE	2,353,263.46
Total Fund Balance		3,536,136.30
Beginning Fund Balance - 14-15		3,536,136.30
Net of Revenues VS Expenditures - 14-15		(57,992.14)
*14-15 End FB/15-16 Beg FB		3,478,144.16
Net of Revenues VS Expenditures - Current Year		98,931.13
Ending Fund Balance		3,577,075.29

Fund 591 WATER DEPARTMENT

GL Number	Description	Balance
Total Liabilities And Fund Balance		3,745,062.18

* Year Not Closed

Fund 661 CENTRAL EQUIPMENT FUND

GL Number	Description	Balance
*** Assets ***		
661-000.000-001.000	POOLED CASH	57,243.88
661-000.000-002.003	COMERICA BROKERAGE ACCOUNT	180.00
661-000.000-003.001	CD - TALMER WEST	125,000.00
661-000.000-010.000	PAYROLL ACCOUNT	0.00
661-000.000-017.002	FNMA BOND	40,000.00
661-000.000-035.000	ACCOUNT RECEIVABLES	0.00
661-000.000-041.000	INTEREST RECEIVABLE	0.00
661-000.000-067.202	DUE FROM MAJOR STREET FUND	0.00
661-000.000-123.000	PREPAID EXPENSES	0.00
661-000.000-135.000	VEHICLES	569,327.11
661-000.000-135.001	ACCUMULATED DEPR - VEHICLES	(456,705.15)
661-000.000-136.000	BUILDINGS	20,835.00
661-000.000-136.100	BUILDING DEPRECIATION	(20,835.00)
661-000.000-140.000	MACHINERY & EQUIPMENT	216,089.20
661-000.000-140.001	ACC DEPRECIATION MACH & EQUIP	(160,070.60)
661-000.000-146.100	OFFICE EQUIPMENT & FURNITURE	42,265.00
661-000.000-147.000	ACCUMULATED DEPR-OFFICE EQUIP	(42,265.00)
Total Assets		391,064.44
*** Liabilities ***		
661-000.000-202.000	ACCOUNTS PAYABLE	0.00
661-000.000-261.000	ACCRUED PAYROLL	0.00
Total Liabilities		0.00
*** Fund Balance ***		
661-000.000-390.000	FUND BALANCE	549,506.89
Total Fund Balance		549,506.89
Beginning Fund Balance - 14-15		549,506.89
Net of Revenues VS Expenditures - 14-15		(22,253.85)
*14-15 End FB/15-16 Beg FB		527,253.04
Net of Revenues VS Expenditures - Current Year		(136,188.60)
Ending Fund Balance		391,064.44
Total Liabilities And Fund Balance		391,064.44

* Year Not Closed

Fund 701 TRUST & AGENCY

GL Number	Description	Balance
*** Assets ***		
701-000.000-001.000	POOLED CASH	21,460.50
Total Assets		21,460.50
*** Liabilities ***		
701-000.000-202.000	ACCOUNTS PAYABLE	0.00
701-000.000-215.101	DUE TO THE GENERAL FUND	0.00
701-000.000-215.207	DUE TO POLICE FUND	0.00
701-000.000-215.500	DUE TO FLEX PARTICIPANTS	0.00
701-000.000-228.100	MICHIGAN INCOME TAX	0.00
701-000.000-229.000	DUE TO FEDERAL GOVERNMENT	0.00
701-000.000-231.100	UNITED FUND PAYABLE	0.00
701-000.000-231.200	EMPLOYEE RETIREMENT	0.00
701-000.000-231.300	EMPLOYEE PAYROLL DEDUCTIONS	0.00
701-000.000-231.400	POLICE INSURANCE	0.00
701-000.000-231.500	EMPLOYEE DEFERRED COMP	0.00
701-000.000-264.000	DEPOSIT HELD	0.00
701-000.000-266.000	ACCOUNTS PAYABLE - PROP TAXES	0.00
701-000.000-267.001	WOODEN BOAT SHOW DEPOSIT	361.20
701-000.000-267.002	CENTRAL PARK CAPITAL CAMPAIGN	(1,967.70)
701-000.000-267.003	TREE NURSERY DEPOSIT	22,925.00
701-000.000-267.004	HERITAGE FESTIVAL DEPOSIT	142.00
701-000.000-267.005	MILL PT MEMORIAL BENCHES (EAGLE PROJECT)	0.00
Total Liabilities		21,460.50
*** Fund Balance ***		
701-000.000-390.000	FUND BALANCE	0.00
Total Fund Balance		0.00
Beginning Fund Balance - 14-15		0.00
Net of Revenues VS Expenditures - 14-15		0.00
*14-15 End FB/15-16 Beg FB		0.00
Net of Revenues VS Expenditures - Current Year		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		21,460.50

* Year Not Closed

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 11/30/2015
 % Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	ACTIVITY FOR MONTH 11/30/2015 INCR (DECR)	YTD BALANCE 11/30/2015 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BGDG MONTH USED	ACTIVITY FOR MONTH 11/30/2014 INCR (DECR)	PREVIOUS YEAR AVAILABLE BALANCE NORM (ABNORM)
Fund 101 - GENERAL FUND								
Revenues								
101-000.000-677.150	INSURANCE REIMBURSEMENT	0.00	14,646.46	14,646.46	(14,646.46)	100.00	8,298.02	(12,200.61)
101-000.000-677.203	FIREWORKS DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-677.206	CAPITAL CAMPAIGN CENTRAL PK IM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-677.216	WOODEN BOAT SHOW DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	500.00
101-000.000-677.441	SLT PORTION OF DPW DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	409.00
101-000.000-677.444	CONTRIBUTIONS TO DOG PARK	0.00	0.00	764.01	(764.01)	100.00	0.00	0.00
101-000.000-677.450	REIMBURSEMENT - TREE TRIMMING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-677.452	DOG PARK BANNERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-677.480	CONT TO CENTRAL PARK PATHWAY F	0.00	0.00	0.00	0.00	0.00	0.00	700.00
101-000.000-677.661	EQUIPMENT RENTAL REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	585.00
101-000.000-677.700	W/S SPECIAL ASSESSMENT - CLG A	0.00	0.00	1,017.45	(1,017.45)	100.00	0.00	(1,081.15)
101-000.000-694.000	OTHER MISCELLANEOUS INCOME	400.00	10.00	680.46	(280.46)	170.12	20.00	(2,071.77)
101-000.000-694.100	HISTORIC COMMISSION REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-694.200	TREE CONTRIBUTIONS/GRANT	11,000.00	0.00	0.00	11,000.00	0.00	0.00	0.00
101-000.000-694.250	MOWING FEES	150.00	0.00	125.00	25.00	83.33	0.00	(285.42)
101-000.000-694.441	METAL RECYCLING REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-694.551	TANGLEFOOT PARK LAUNDRY REVENUE	350.00	0.00	410.00	(60.00)	117.14	0.00	(356.00)
101-000.000-695.000	APPROPRIATION FROM FUND BALANC	0.00	0.00	0.00	29,750.00	0.00	0.00	1,000.00
101-000.000-698.000	PROCEEDS FROM FINANCING ARRANG	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000-GENERAL SERVICES		1,357,850.00	38,760.03	977,044.77	419,555.23	69.96	33,314.24	471,061.65
Dept 215.000-CLERK/TREASURER								
101-215.000-664.200	CREDIT CARD PAYMENT FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 215.000-CLERK/TREASURER		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		1,357,850.00	38,760.03	977,044.77	419,555.23	69.96	33,314.24	471,061.65
Expenditures								
Dept 000.000-GENERAL SERVICES								
101-000.000-818.202	TRANSFER TO MAJOR STREET	0.00	0.00	0.00	0.00	0.00	0.00	2,100.00
101-000.000-818.208	TRANSFER TO PUBLIC IMPROVEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-818.222	TRANSFER OF DOCK REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-975.000	APPROPRIATION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-999.249	TRANSFER TO BUILDING DEPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000-GENERAL SERVICES		0.00	0.00	0.00	0.00	0.00	0.00	2,100.00
Dept 101.000-VILLAGE COUNCIL								
101-101.000-703.101	STIPEND VILLAGE COUNCIL	6,600.00	0.00	600.00	6,000.00	9.09	0.00	6,600.00
101-101.000-704.000	SOCIAL SECURITY	505.00	0.00	45.90	459.10	9.09	0.00	505.00
101-101.000-705.000	RETIREMENT FUND CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-101.000-711.000	WORKER'S COMP INSURANCE	50.00	0.00	14.00	36.00	28.00	0.00	6.48
101-101.000-801.101	PROF SERV - CITYHOOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-101.000-860.000	TRANSPORTATION/TRAINING	2,000.00	0.00	1,122.48	877.52	56.12	0.00	2,485.00
101-101.000-886.700	MML MEMBERSHIP DUES	1,600.00	0.00	1,552.00	48.00	97.00	0.00	(99.00)
101-101.000-889.300	CONCERT SPONSORSHIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-101.000-956.000	MISCELLANEOUS	750.00	7.41	557.36	192.64	74.31	0.00	144.65
Total Dept 101.000-VILLAGE COUNCIL		11,505.00	7.41	3,891.74	7,613.26	33.83	0.00	9,642.13

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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	ACTIVITY FOR MONTH 11/30/2015 INCR (DECR)	YTD BALANCE 11/30/2015 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BGDG MONTH USED	ACTIVITY FOR MONTH 11/30/2014 INCR (DECR)	PREVIOUS YEAR AVAILABLE BALANCE NORM (ABNORM)
Fund 101 - GENERAL FUND								
Expenditures								
101-215.000-710.000	LIFE INSURANCE	260.00	0.00	145.05	114.95	55.79	20.80	418.20
101-215.000-711.000	WORKER'S COMP INSURANCE	90.00	0.00	30.00	60.00	33.33	0.00	112.03
101-215.000-727.000	OFFICE SUPPLIES	1,200.00	46.79	897.11	302.89	74.76	0.00	91.44
101-215.000-801.000	PROFESSIONAL SERVICES	98,000.00	0.00	23,644.42	74,355.58	24.13	0.00	28,007.70
101-215.000-804.100	AUDIT SERVICES	4,000.00	0.00	3,687.25	312.75	92.18	0.00	4,100.00
101-215.000-831.000	TAX STATEMENT PREPARATION	1,100.00	0.00	0.00	1,100.00	0.00	0.00	1,200.00
101-215.000-860.000	TRANSPORTATION/TRAINING	3,000.00	0.00	49.10	2,950.90	1.64	0.00	30.97
101-215.000-900.000	PRINTING & PUBLISHING	1,000.00	0.00	326.14	673.86	32.61	0.00	1,200.00
101-215.000-900.210	PRINTING CHARTER/ORDINANCES	540.00	45.00	225.00	315.00	41.67	0.00	700.00
101-215.000-901.000	RECODIFICATION	2,500.00	0.00	0.00	2,500.00	0.00	0.00	6,000.00
101-215.000-901.100	RECODIFICATION - LEGAL FEES	2,500.00	0.00	0.00	2,500.00	0.00	0.00	0.00
101-215.000-901.250	RECODIFICATION - PLANNER FEES	2,500.00	0.00	0.00	2,500.00	0.00	0.00	0.00
101-215.000-910.000	INSURANCE	2,550.00	0.00	2,605.00	(55.00)	102.16	0.00	(158.20)
101-215.000-910.500	FIDUCIARY INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-215.000-940.002	OFFICE EQUIPMENT RENT	5,500.00	0.00	0.00	5,500.00	0.00	0.00	5,648.00
101-215.000-956.000	MISCELLANEOUS	100.00	0.00	10.00	90.00	10.00	0.00	(314.05)
101-215.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00	0.00	60.00
101-215.000-956.200	BANK FEES	800.00	0.00	0.00	800.00	0.00	0.00	900.00
Total Dept 215.000-CLERK/TREASURER		181,300.00	3,991.24	51,314.73	129,985.27	28.30	4,667.74	101,498.01
Dept 216.000-HISTORIC CONSERVATION COMMISSION								
101-216.000-727.000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	200.00
101-216.000-889.000	PROMOTIONS	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
101-216.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	500.00
101-216.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 216.000-HISTORIC CONSERVATION COMMISSION		0.00	0.00	0.00	0.00	0.00	0.00	2,200.00
Dept 226.000-STORM WATER SYSTEM								
101-226.000-702.123	SAW GRANT	2,125.00	0.00	1,230.16	894.84	57.89	0.00	(355.08)
101-226.000-703.000	SALARIES - WAGES PART TIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-226.000-704.000	SOCIAL SECURITY	165.00	0.00	89.05	75.95	53.97	0.00	(97.56)
101-226.000-705.000	RETIREMENT FUND CONTRIBUTION	351.00	0.00	0.00	351.00	0.00	0.00	0.00
101-226.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00	0.00	3,000.00
101-226.000-801.000	PROFESSIONAL SERVICES	8,000.00	0.00	5,707.00	2,293.00	71.34	0.00	(78.00)
101-226.000-801.150	STORM SEWER PERMIT ENGINEERING	1,000.00	0.00	0.00	1,000.00	0.00	0.00	1,305.00
101-226.000-801.902	CONTRACT - WORKERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-226.000-802.001	LINE CLEANING & INSPECTION	500.00	0.00	0.00	500.00	0.00	0.00	(393.75)
101-226.000-820.100	STREET SWEEPING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-226.000-860.000	TRANSPORTATION/TRAINING	500.00	0.00	70.38	429.62	14.08	45.00	(45.00)
101-226.000-893.200	BASIN PUMPING	200.00	0.00	0.00	200.00	0.00	0.00	0.00
101-226.000-910.000	INSURANCE	90.00	0.00	90.00	0.00	100.00	0.00	(77.54)
101-226.000-940.000	INTERNAL RENTAL	100.00	0.00	0.00	100.00	0.00	0.00	0.00
Total Dept 226.000-STORM WATER SYSTEM		16,031.00	0.00	7,186.59	8,844.41	44.83	45.00	3,258.07
Dept 265.000-VILLAGE HALL AND GROUNDS								
101-265.000-702.000	SALARIES - WAGES FULL TIME	8,350.00	481.09	3,468.37	4,881.63	41.54	684.80	2,720.92
101-265.000-702.001	SALARIES - OVERTIME PAY	30.00	0.00	29.81	0.19	99.37	0.00	0.00
101-265.000-702.101	SALARIES FULL TIME - TOWNSHIP	0.00	31.03	31.03	1,468.97	2.07	0.00	0.00
101-265.000-703.000	SALARIES - WAGES PART TIME	340.00	76.50	172.30	167.70	50.68	10.00	90.00

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Fund 101 - GENERAL FUND								
Expenditures								
101-270.000-910.000	INSURANCE	440.00	0.00	440.00	0.00	100.00	0.00	4.00
101-270.000-921.000	ELECTRIC SERVICE	2,100.00	87.20	501.12	1,598.88	23.86	121.73	1,167.89
101-270.000-922.000	WATER & SEWER SERVICE	950.00	0.00	159.69	790.31	16.81	188.79	411.21
101-270.000-923.000	HEATING	1,150.00	0.00	139.80	1,010.20	12.16	56.91	731.78
101-270.000-931.000	BUILDING REPAIRS & MAINTENANCE	3,000.00	0.00	32.71	2,967.29	1.09	0.00	17,900.00
101-270.000-940.000	INTERNAL RENTAL	1,500.00	0.00	0.00	1,500.00	0.00	68.31	(489.37)
101-270.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-270.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00	0.00	29.00
Total Dept 270.000-BARBER STREET SCHOOL BUILDING		21,315.00	1,066.66	6,545.09	14,769.91	30.71	1,475.19	29,912.21
Dept 282.000-FORESTRY PROGRAM								
101-282.000-702.000	SALARIES - WAGES FULL TIME	1,000.00	335.12	3,683.38	(2,683.38)	368.34	0.00	0.00
101-282.000-702.001	SALARIES - OVERTIME PAY	0.00	0.00	106.07	(106.07)	100.00	0.00	0.00
101-282.000-703.000	SALARIES - WAGES PART TIME	1,000.00	0.00	10.00	990.00	1.00	0.00	0.00
101-282.000-704.000	SOCIAL SECURITY	155.00	24.09	273.59	(118.59)	176.51	0.00	0.00
101-282.000-705.000	RETIREMENT FUND CONTRIBUTION	165.00	0.00	0.00	165.00	0.00	0.00	0.00
101-282.000-711.000	WORKER'S COMP INSURANCE	0.00	0.00	55.00	(55.00)	100.00	0.00	0.00
101-282.000-740.000	OPERATING SUPPLIES	1,000.00	18.49	82.44	917.56	8.24	0.00	0.00
101-282.000-801.000	PROFESSIONAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00
101-282.000-801.100	CONTRACT SERVICES - TREE MAINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-282.000-801.902	CONTRACT - WORKERS	500.00	0.00	0.00	500.00	0.00	0.00	0.00
101-282.000-889.000	PROMOTIONS	100.00	0.00	0.00	100.00	0.00	0.00	0.00
101-282.000-922.000	WATER & SEWER SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-282.000-940.000	INTERNAL RENTAL	500.00	0.00	0.00	500.00	0.00	0.00	0.00
101-282.000-974.200	TREE PLANTING	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
101-282.000-978.730	TREE NURSERY	10,000.00	0.00	3,500.00	6,500.00	35.00	0.00	0.00
Total Dept 282.000-FORESTRY PROGRAM		17,420.00	377.70	7,710.48	9,709.52	44.26	0.00	0.00
Dept 301.000-POLICE DEPARTMENT								
101-301.000-819.207	CONTRIBUTION TO POLICE FUND	413,000.00	34,416.67	172,083.35	240,916.65	41.67	39,428.08	275,996.60
Total Dept 301.000-POLICE DEPARTMENT		413,000.00	34,416.67	172,083.35	240,916.65	41.67	39,428.08	275,996.60
Dept 336.000-FIRE DEPARTMENT								
101-336.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00
101-336.000-921.000	ELECTRIC SERVICE	450.00	30.19	120.85	329.15	26.86	30.79	328.00
101-336.000-956.000	MISCELLANEOUS	900.00	0.00	0.00	900.00	0.00	358.00	367.00
Total Dept 336.000-FIRE DEPARTMENT		1,350.00	30.19	120.85	1,229.15	8.95	388.79	6,695.00
Dept 381.000-ZONING/PLANNING								
101-381.000-702.000	SALARIES - WAGES FULL TIME	19,790.00	1,618.00	8,664.50	11,125.50	43.78	1,120.46	12,965.02
101-381.000-702.001	SALARIES - OVERTIME PAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-381.000-704.000	SOCIAL SECURITY	1,520.00	118.94	634.49	885.51	41.74	81.54	1,058.88
101-381.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-381.000-704.999	INTERIM MANAGER PAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-381.000-705.000	RETIREMENT FUND CONTRIBUTION	3,265.00	363.97	1,852.67	1,412.33	56.74	321.71	1,588.38
101-381.000-707.000	DENTAL INSURANCE	590.00	48.60	291.60	298.40	49.42	46.99	362.06
101-381.000-708.000	VISION CARE REIMBURSEMENT	135.00	0.00	105.00	30.00	77.78	0.00	12.70

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Fund 101 - GENERAL FUND								
Expenditures								
101-381.000-709.000	MEDICAL INSURANCE	6,144.00	483.18	1,776.00	4,368.00	28.91	474.42	3,273.06
101-381.000-709.500	MEDICAL INSURANCE - SELF FUNDI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-381.000-710.000	LIFE INSURANCE	230.00	0.00	129.34	100.66	56.23	18.54	141.76
101-381.000-711.000	WORKER'S COMP INSURANCE	95.00	0.00	40.00	55.00	42.11	0.00	(4.29)
101-381.000-727.000	OFFICE SUPPLIES	400.00	0.00	424.71	(24.71)	106.18	0.00	77.10
101-381.000-801.000	PROFESSIONAL SERVICES	3,500.00	0.00	0.00	3,500.00	0.00	0.00	1,882.50
101-381.000-801.350	PLANNING - COLLABORATION	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00
101-381.000-801.381	ZONING - COLLABORATION	30,000.00	0.00	27,500.00	2,500.00	91.67	0.00	15,000.00
101-381.000-804.000	LEGAL FEES	800.00	2,984.60	7,474.85	(6,674.85)	934.36	0.00	800.00
101-381.000-860.000	TRANSPORTATION/TRAINING	140.00	0.00	0.00	140.00	0.00	0.00	0.00
101-381.000-900.000	PRINTING & PUBLISHING	700.00	126.45	252.90	447.10	36.13	63.23	(263.63)
101-381.000-910.000	INSURANCE	82.00	0.00	91.00	(9.00)	110.98	0.00	13.46
101-381.000-940.000	INTERNAL RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-381.000-940.002	OFFICE EQUIPMENT RENT	2,400.00	0.00	0.00	2,400.00	0.00	0.00	2,400.00
101-381.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	100.00
101-381.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00	0.00	11.00
Total Dept 381.000-ZONING/PLANNING		72,791.00	5,743.74	49,237.06	23,553.94	67.64	2,126.89	39,418.00
Dept 441.000-DEPARTMENT OF PUBLIC WORKS								
101-441.000-702.000	SALARIES - WAGES FULL TIME	29,647.00	5,765.90	14,044.62	15,602.38	47.37	4,548.45	50,391.94
101-441.000-702.001	SALARIES - OVERTIME PAY	2,160.00	67.41	67.41	2,092.59	3.12	103.99	1,967.86
101-441.000-703.000	SALARIES - WAGES PART TIME	3,425.00	142.80	803.25	2,621.75	23.45	110.00	1,523.77
101-441.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-441.000-703.425	DPW WINTER	0.00	0.00	0.00	0.00	0.00	60.00	4,940.00
101-441.000-703.441	DPW SEASONAL	0.00	0.00	409.53	(409.53)	100.00	97.80	139.16
101-441.000-704.000	SOCIAL SECURITY	3,910.00	485.69	1,510.65	2,399.35	38.64	408.77	3,846.12
101-441.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-441.000-704.999	INTERIM MANAGER PAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-441.000-705.000	RETIREMENT FUND CONTRIBUTION	5,250.00	686.76	3,639.52	1,610.48	69.32	655.31	3,556.76
101-441.000-707.000	DENTAL INSURANCE	1,350.00	100.81	604.86	745.14	44.80	98.39	731.31
101-441.000-708.000	VISION CARE REIMBURSEMENT	350.00	0.00	53.14	296.86	15.18	0.00	344.00
101-441.000-709.000	MEDICAL INSURANCE	17,128.00	1,237.22	4,415.03	12,712.97	25.78	1,289.13	7,605.36
101-441.000-709.500	MEDICAL INSURANCE - SELF FUNDI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-441.000-710.000	LIFE INSURANCE	660.00	0.00	278.25	381.75	42.16	52.60	338.40
101-441.000-711.000	WORKER'S COMP INSURANCE	1,500.00	0.00	325.00	1,175.00	21.67	0.00	170.17
101-441.000-727.000	OFFICE SUPPLIES	200.00	0.00	139.24	60.76	69.62	0.00	158.19
101-441.000-740.000	OPERATING SUPPLIES	5,000.00	151.94	1,260.47	3,739.53	25.21	482.69	3,751.51
101-441.000-740.002	DPW DRUG TESTING FEES	0.00	0.00	0.00	0.00	0.00	0.00	(20.35)
101-441.000-740.220	CDL RENEWAL FEES	200.00	77.00	90.75	109.25	45.38	77.00	(77.00)
101-441.000-741.000	CLOTHING	750.00	0.00	440.00	310.00	58.67	0.00	160.00
101-441.000-801.000	PROFESSIONAL SERVICES	1,500.00	60.00	60.00	1,440.00	4.00	0.00	0.00
101-441.000-801.902	CONTRACT - WORKERS	1,000.00	77.01	334.72	665.28	33.47	356.97	(824.97)
101-441.000-860.000	TRANSPORTATION/TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	200.00
101-441.000-890.000	LEAF COLLECTION	3,300.00	3,400.00	3,400.00	(100.00)	103.03	3,200.00	(750.00)
101-441.000-891.000	TRASH COLLECTION	4,200.00	318.48	1,614.44	2,585.56	38.44	358.84	1,801.67
101-441.000-891.100	SPRING/FALL CLEANUP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-441.000-891.400	BRUSH CHIPPING	2,000.00	0.00	0.00	2,000.00	0.00	0.00	8,000.00
101-441.000-891.450	LEASE - BRUSH SITE	2,000.00	0.00	0.00	2,000.00	0.00	0.00	2,000.00
101-441.000-891.500	CHRISTMAS PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-441.000-891.501	BANNER PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-441.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	2,128.01
101-441.000-910.000	INSURANCE	1,900.00	0.00	1,600.00	300.00	84.21	0.00	(926.06)
101-441.000-921.000	ELECTRIC SERVICE	4,500.00	289.22	1,359.19	3,140.81	30.20	255.88	3,455.98

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Fund 101 - GENERAL FUND								
Expenditures								
101-441.000-922.000	WATER & SEWER SERVICE	1,500.00	0.00	455.21	1,044.79	30.35	528.64	721.36
101-441.000-923.000	HEATING	0.00	0.00	177.36	(177.36)	100.00	106.20	3,497.92
101-441.000-931.000	BUILDING REPAIRS & MAINTENANCE	7,500.00	64.00	844.29	6,655.71	11.26	381.40	(7,811.28)
101-441.000-933.500	BRIDGE LIGHTING MAINTENANCE	300.00	0.00	0.00	300.00	0.00	0.00	0.00
101-441.000-933.600	PARKING LOT MAINTENANCE	500.00	700.00	7,350.00	(6,850.00)	1,470.00	107.00	(75.79)
101-441.000-940.000	INTERNAL RENTAL	2,000.00	0.00	0.00	2,000.00	0.00	9,792.91	(7,164.36)
101-441.000-940.002	OFFICE EQUIPMENT RENT	2,000.00	0.00	0.00	2,000.00	0.00	0.00	3,378.00
101-441.000-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00	0.00	400.00
101-441.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00	0.00	81.00
Total Dept 441.000-DEPARTMENT OF PUBLIC WORKS		105,830.00	13,624.24	45,276.93	60,553.07	42.78	23,071.97	87,638.68
Dept 441.100-CORRIDOR MAINTENANCE								
101-441.100-740.219	BEAUTIFICATION	1,800.00	0.00	0.00	1,800.00	0.00	0.00	1,118.51
101-441.100-887.208	SIDEWALK MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-441.100-891.500	CHRISTMAS PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	356.74
101-441.100-891.501	BANNER PROGRAM	0.00	0.00	0.00	0.00	0.00	13.90	(352.38)
101-441.100-922.001	SPRINKLING SYSTEM WATER	5,500.00	0.00	3,603.44	1,896.56	65.52	2,270.41	4,229.59
101-441.100-933.100	SPRINKLER MAINTENANCE	1,200.00	0.00	16.68	1,183.32	1.39	493.70	1,375.80
101-441.100-933.300	CORRIDOR MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00	0.00	(292.00)
101-441.100-933.400	LIGHT POLE FIXTURES	2,000.00	0.00	0.00	2,000.00	0.00	0.00	(9,113.82)
101-441.100-940.000	INTERNAL RENTAL	1,000.00	0.00	0.00	1,000.00	0.00	22.25	(170.67)
Total Dept 441.100-CORRIDOR MAINTENANCE		12,500.00	0.00	3,620.12	8,879.88	28.96	2,800.26	(2,848.23)
Dept 450.000-STREET LIGHTING								
101-450.000-921.000	ELECTRIC SERVICE	7,200.00	536.30	2,278.83	4,921.17	31.65	553.17	4,201.37
101-450.000-921.100	M-104 STREET LIGHTS	8,000.00	730.15	2,542.88	5,457.12	31.79	612.50	13,308.83
101-450.000-960.200	CONSUMERS FIXTURE REMOVALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 450.000-STREET LIGHTING		15,200.00	1,266.45	4,821.71	10,378.29	31.72	1,165.67	17,510.20
Dept 551.000-TANGLEFOOT PARK								
101-551.000-702.000	SALARIES - WAGES FULL TIME	10,695.00	738.12	3,281.65	7,413.35	30.68	437.59	2,792.78
101-551.000-702.001	SALARIES - OVERTIME PAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-551.000-703.000	SALARIES - WAGES PART TIME	425.00	0.00	0.00	425.00	0.00	20.00	200.00
101-551.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-551.000-703.400	PARK MANAGER	15,912.00	145.35	8,005.73	7,906.27	50.31	0.00	2,990.00
101-551.000-703.441	DPW SEASONAL	0.00	0.00	5.10	(5.10)	100.00	16.30	39.40
101-551.000-704.000	SOCIAL SECURITY	2,070.00	65.10	852.77	1,217.23	41.20	35.21	748.87
101-551.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-551.000-705.000	RETIREMENT FUND CONTRIBUTION	1,765.00	85.20	414.52	1,350.48	23.49	77.76	302.16
101-551.000-707.000	DENTAL INSURANCE	125.00	10.38	62.28	62.72	49.82	10.12	46.45
101-551.000-708.000	VISION CARE REIMBURSEMENT	38.00	0.00	9.45	28.55	24.87	0.00	24.50
101-551.000-709.000	MEDICAL INSURANCE	1,326.00	104.26	383.26	942.74	28.90	102.35	266.72
101-551.000-709.500	MEDICAL INSURANCE - SELF FUNDI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-551.000-710.000	LIFE INSURANCE	65.00	0.00	35.41	29.59	54.48	5.25	25.50
101-551.000-711.000	WORKER'S COMP INSURANCE	200.00	0.00	135.00	65.00	67.50	0.00	(38.01)
101-551.000-740.000	OPERATING SUPPLIES	0.00	45.50	737.57	(737.57)	100.00	0.00	0.00
101-551.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	3,000.00	42.82	928.22	2,071.78	30.94	93.14	5,006.13
101-551.000-775.725	TANGLEFOOT PARK ELECTRIC METER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-551.000-801.902	CONTRACT - WORKERS	250.00	0.00	15.00	235.00	6.00	30.38	(30.38)

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Fund 101 - GENERAL FUND								
Expenditures								
101-553.000-974.000	SKATE RINK	2,500.00	990.00	990.00	1,510.00	39.60	960.00	1,485.55
Total Dept 553.000-CENTRAL PARK		62,094.00	2,637.53	15,196.63	46,897.37	24.47	6,638.15	19,218.35
Dept 555.000-MILL POINT PARK								
101-555.000-702.000	SALARIES - WAGES FULL TIME	7,907.00	458.42	2,914.48	4,992.52	36.86	761.81	3,910.32
101-555.000-702.001	SALARIES - OVERTIME PAY	373.00	0.00	163.98	209.02	43.96	0.00	(178.52)
101-555.000-703.000	SALARIES - WAGES PART TIME	3,540.00	30.60	228.90	3,311.10	6.47	10.00	35.00
101-555.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-555.000-703.441	DPW SEASONAL	0.00	0.00	1,391.01	(1,391.01)	100.00	69.28	437.49
101-555.000-704.000	SOCIAL SECURITY	910.00	35.52	347.60	562.40	38.20	60.91	305.38
101-555.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-555.000-705.000	RETIREMENT FUND CONTRIBUTION	1,366.00	137.15	694.04	671.96	50.81	133.06	477.48
101-555.000-707.000	DENTAL INSURANCE	165.00	13.55	81.30	83.70	49.27	13.31	134.14
101-555.000-708.000	VISION CARE REIMBURSEMENT	60.00	0.00	15.00	45.00	25.00	0.00	60.39
101-555.000-709.000	MEDICAL INSURANCE	2,857.00	185.53	634.80	2,222.20	22.22	208.52	1,516.66
101-555.000-709.500	MEDICAL INSURANCE - SELF FUNDI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-555.000-710.000	LIFE INSURANCE	105.00	0.00	42.78	62.22	40.74	8.45	47.30
101-555.000-711.000	WORKER'S COMP INSURANCE	130.00	0.00	59.00	71.00	45.38	0.00	62.68
101-555.000-740.000	OPERATING SUPPLIES	800.00	0.00	307.98	492.02	38.50	0.00	96.70
101-555.000-741.000	CLOTHING	200.00	0.00	90.00	110.00	45.00	0.00	(89.92)
101-555.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00	0.00	799.30
101-555.000-775.400	MILL POINT - MAINTENANCE	10,000.00	105.00	305.00	9,695.00	3.05	1,350.00	(350.00)
101-555.000-775.450	MILL POINT - DRINKING FOUNTAIN	0.00	0.00	0.00	0.00	0.00	0.00	200.00
101-555.000-776.250	KAYAK STORAGE	500.00	0.00	0.00	500.00	0.00	0.00	0.00
101-555.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	628.08	(628.08)	100.00	0.00	0.00
101-555.000-801.902	CONTRACT - WORKERS	3,000.00	174.69	1,140.89	1,859.11	38.03	30.38	1,021.62
101-555.000-900.000	PRINTING & PUBLISHING	250.00	0.00	0.00	250.00	0.00	0.00	250.00
101-555.000-910.000	INSURANCE	90.00	0.00	90.00	0.00	100.00	0.00	188.32
101-555.000-921.000	ELECTRIC SERVICE	1,300.00	80.38	364.78	935.22	28.06	89.66	1,256.14
101-555.000-922.000	WATER & SEWER SERVICE	1,050.00	0.00	213.04	836.96	20.29	217.89	5.11
101-555.000-922.001	SPRINKLING SYSTEM WATER	2,000.00	0.00	1,602.89	397.11	80.14	745.93	2,433.07
101-555.000-931.000	BUILDING REPAIRS & MAINTENANCE	3,000.00	0.00	51.58	2,948.42	1.72	600.00	(1,127.19)
101-555.000-931.007	PAVEMENT MARKING	700.00	0.00	0.00	700.00	0.00	0.00	500.00
101-555.000-933.100	SPRINKLER MAINTENANCE	500.00	0.00	0.00	500.00	0.00	0.00	992.02
101-555.000-933.700	STORM CLEAN UP	0.00	0.00	0.00	0.00	0.00	0.00	6,210.00
101-555.000-940.000	INTERNAL RENTAL	6,200.00	0.00	0.00	6,200.00	0.00	296.13	2,158.51
101-555.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-555.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00	0.00	19.00
101-555.000-976.162	MILL POINT- DOCK STORAGE	4,500.00	0.00	0.00	4,500.00	0.00	0.00	1,250.00
101-555.000-978.500	DREDGING	0.00	0.00	0.00	0.00	0.00	0.00	5,500.00
Total Dept 555.000-MILL POINT PARK		54,503.00	1,220.84	11,367.13	43,135.87	20.86	4,595.33	28,121.00
Dept 557.000-LAKESIDE BEACH								
101-557.000-702.000	SALARIES - WAGES FULL TIME	3,946.00	157.36	999.70	2,946.30	25.33	256.29	1,851.87
101-557.000-702.001	SALARIES - OVERTIME PAY	0.00	0.00	43.00	(43.00)	100.00	0.00	0.00
101-557.000-703.000	SALARIES - WAGES PART TIME	1,335.00	0.00	10.20	1,324.80	0.76	0.00	200.00
101-557.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-557.000-703.441	DPW SEASONAL	0.00	0.00	910.06	(910.06)	100.00	8.15	283.47
101-557.000-704.000	SOCIAL SECURITY	420.00	11.47	146.57	273.43	34.90	19.10	93.57
101-557.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-557.000-705.000	RETIREMENT FUND CONTRIBUTION	660.00	73.38	382.90	277.10	58.02	68.68	270.43

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Fund 101 - GENERAL FUND								
Expenditures								
101-692.000-775.430	TENNIS COURT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-692.000-775.433	BALLPARK MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-692.000-775.435	CONSUMER'S ENERGY LICENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-692.000-775.450	MILL POINT - DRINKING FOUNTAIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-692.000-776.250	KAYAK STORAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-692.000-776.321	MILL POINT - DRAINAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-692.000-776.500	DOG PARK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-692.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	251.92	(251.92)	100.00	0.00	0.00
101-692.000-801.850	TEMPORARY STAFFING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-692.000-801.902	CONTRACT - WORKERS	1,000.00	345.85	854.76	145.24	85.48	0.00	1,824.00
101-692.000-853.000	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-692.000-891.000	TRASH COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-692.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-692.000-910.000	INSURANCE	2,000.00	0.00	2,000.00	0.00	100.00	0.00	773.50
101-692.000-921.000	ELECTRIC SERVICE	600.00	43.65	176.54	423.46	29.42	44.50	2,322.92
101-692.000-921.001	PARKING LOT ELECTRIC	0.00	209.39	730.57	(730.57)	100.00	241.43	2,116.16
101-692.000-921.002	LAKESIDE TRAIL ELECTRIC	0.00	0.00	0.00	0.00	0.00	0.00	9,000.00
101-692.000-922.000	WATER & SEWER SERVICE	1,400.00	0.00	70.25	1,329.75	5.02	626.45	1,061.55
101-692.000-922.001	SPRINKLING SYSTEM WATER	1,750.00	0.00	1,579.03	170.97	90.23	367.75	132.25
101-692.000-933.100	SPRINKLER MAINTENANCE	500.00	0.00	0.00	500.00	0.00	0.00	1,000.00
101-692.000-933.200	LAKESIDE TRAIL REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	3,126.18
101-692.000-933.250	WEST END BOARDWALK MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	500.00
101-692.000-933.296	CONNECTOR PATH REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	500.00
101-692.000-933.500	BRIDGE LIGHTING MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	500.00
101-692.000-940.000	INTERNAL RENTAL	1,000.00	0.00	0.00	1,000.00	0.00	516.15	(7,445.16)
101-692.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	100.00
101-692.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00	0.00	12.00
101-692.000-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-692.000-974.000	SKATE RINK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-692.000-974.050	MILL POINT - LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-692.000-974.400	MILL PT PARK SPRINKLING EXTENS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-692.000-976.162	MILL POINT- DOCK STORAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-692.000-978.500	DREDGING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 692.000-PARKS MAINTENANCE		25,076.00	1,637.91	9,658.01	15,417.99	38.51	2,185.54	19,525.02
Dept 857.000-COMMUNITY PROMOTION								
101-857.000-702.000	SALARIES - WAGES FULL TIME	5,000.00	535.57	1,623.71	3,376.29	32.47	373.65	4,246.72
101-857.000-702.001	SALARIES - OVERTIME PAY	0.00	70.71	70.71	(70.71)	100.00	0.00	0.00
101-857.000-703.000	SALARIES - WAGES PART TIME	250.00	10.20	10.20	239.80	4.08	0.00	170.00
101-857.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-857.000-703.300	CROSSING GUARDS	6,760.00	787.24	2,056.08	4,703.92	30.42	762.72	4,445.98
101-857.000-703.441	DPW SEASONAL	0.00	0.00	9.00	(9.00)	100.00	0.00	250.00
101-857.000-704.000	SOCIAL SECURITY	920.00	104.21	280.40	639.60	30.48	84.94	779.52
101-857.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-857.000-705.000	RETIREMENT FUND CONTRIBUTION	830.00	9.95	40.22	789.78	4.85	7.17	328.64
101-857.000-709.000	MEDICAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-857.000-710.000	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-857.000-711.000	WORKER'S COMP INSURANCE	100.00	0.00	41.00	59.00	41.00	0.00	(87.44)
101-857.000-801.902	CONTRACT - WORKERS	300.00	15.19	68.38	231.62	22.79	0.00	0.00
101-857.000-881.000	COAST GUARD FESTIVAL	3,870.00	0.00	3,870.00	0.00	100.00	0.00	367.71
101-857.000-885.200	FLAG SERVICES	200.00	0.00	0.00	200.00	0.00	0.00	350.00
101-857.000-885.300	CHRISTMAS TREE SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-857.000-886.500	CHAMBER DUES	600.00	0.00	0.00	600.00	0.00	0.00	500.00

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GL NUMBER	DESCRIPTION	2015-16	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BGD	ACTIVITY FOR	PREVIOUS YEAR
		ORIGINALMONTH	11/30/2015	11/30/2015	BALANCE		MONTH 11/30/2014	AVAILABLE
		BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED	INCR (DECR)	BALANCE
								NORM (ABNORM)
Fund 101 - GENERAL FUND								
Expenditures								
	101-857.000-889.000 PROMOTIONS	3,000.00	3.18	3,235.18	(235.18)	107.84	215.99	1,148.27
	101-857.000-889.100 NEWSLETTER	400.00	0.00	0.00	400.00	0.00	20.00	280.00
	101-857.000-889.200 WEB SITE	5,000.00	79.00	121.15	4,878.85	2.42	0.00	360.00
	101-857.000-889.300 CONCERT SPONSORSHIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	101-857.000-889.617 FIREWORKS - HERITAGE FESTIVAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	101-857.000-940.000 INTERNAL RENTAL	1,000.00	0.00	0.00	1,000.00	0.00	284.77	(358.25)
	Total Dept 857.000-COMMUNITY PROMOTION	28,230.00	1,615.25	11,426.03	16,803.97	40.47	1,749.24	12,781.15
Dept 941.000-OTHER								
	101-941.000-956.000 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	101-941.000-995.500 MILL POINT B/F LOAN	11,184.00	0.00	0.00	11,184.00	0.00	0.00	0.00
	Total Dept 941.000-OTHER	11,184.00	0.00	0.00	11,184.00	0.00	0.00	0.00
	TOTAL Expenditures	1,293,159.00	85,008.08	503,979.09	827,929.91	37.84	107,698.45	830,372.08
Fund 101 - GENERAL FUND:								
	TOTAL REVENUES	1,357,850.00	38,760.03	977,044.77	419,555.23	69.96	33,314.24	471,061.65
	TOTAL EXPENDITURES	1,293,159.00	85,008.08	503,979.09	827,929.91	37.84	107,698.45	830,372.08
	NET OF REVENUES & EXPENDITURES	64,691.00	(46,248.05)	473,065.68	(408,374.68)	731.27	(74,384.21)	(359,310.43)

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
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GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	ACTIVITY FOR MONTH 11/30/2015 INCR (DECR)	YTD BALANCE 11/30/2015 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BGDG USED	ACTIVITY FOR MONTH 11/30/2014 INCR (DECR)	PREVIOUS YEAR AVAILABLE BALANCE NORM (ABNORM)
Fund 202 - MAJOR STREET FUND								
Expenditures								
202-463.000-820.100	STREET SWEEPING	4,000.00	0.00	960.00	3,040.00	24.00	0.00	2,694.00
202-463.000-820.200	STREET CRACK SEALING	5,000.00	0.00	0.00	5,000.00	0.00	0.00	10,000.00
202-463.000-821.600	SURFACE REPAIR	2,000.00	0.00	0.00	2,000.00	0.00	0.00	1,931.63
202-463.000-887.208	NON MOTORIZED PATHWAY EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-463.000-893.000	CATCH BASIN CLEANING	2,500.00	1,732.50	1,732.50	767.50	69.30	0.00	385.00
202-463.000-931.007	PAVEMENT MARKING	4,000.00	0.00	0.00	4,000.00	0.00	3,177.80	(1,677.80)
202-463.000-940.000	INTERNAL RENTAL	4,500.00	0.00	0.00	4,500.00	0.00	297.84	14,143.68
202-463.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00	0.00	20.00
Total Dept 463.000-ROUTINE STREET MAINTENANCE		59,366.00	3,001.64	11,225.90	48,140.10	18.91	4,685.48	40,811.49
Dept 474.000-TRAFFIC SERVICES MAINTENANCE								
202-474.000-970.100	CAPITAL IMPROVEMENT -STREET SI	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
Total Dept 474.000-TRAFFIC SERVICES MAINTENANCE		0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
Dept 478.000-WINTER MAINTENANCE								
202-478.000-702.000	SALARIES - WAGES FULL TIME	8,235.00	198.67	1,035.48	7,199.52	12.57	304.88	8,236.76
202-478.000-702.001	SALARIES - OVERTIME PAY	2,656.00	0.00	0.00	2,656.00	0.00	127.80	1,126.20
202-478.000-703.000	SALARIES - WAGES PART TIME	500.00	0.00	25.00	475.00	5.00	55.00	(55.00)
202-478.000-704.000	SOCIAL SECURITY	871.00	14.16	76.93	794.07	8.83	35.17	718.14
202-478.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-478.000-705.000	RETIREMENT FUND CONTRIBUTION	1,800.00	127.37	659.88	1,140.12	36.66	119.32	590.73
202-478.000-707.000	DENTAL INSURANCE	200.00	14.91	89.46	110.54	44.73	14.60	125.40
202-478.000-708.000	VISION CARE REIMBURSEMENT	61.00	0.00	18.75	42.25	30.74	0.00	62.00
202-478.000-709.000	MEDICAL INSURANCE	2,958.00	213.41	750.76	2,207.24	25.38	221.89	1,410.42
202-478.000-709.500	MEDICAL INSURANCE - SELF FUNDI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-478.000-710.000	LIFE INSURANCE	110.00	0.00	40.08	69.92	36.44	8.57	50.58
202-478.000-711.000	WORKER'S COMP INSURANCE	350.00	0.00	162.00	188.00	46.29	0.00	(36.92)
202-478.000-740.000	OPERATING SUPPLIES	6,000.00	0.00	0.00	6,000.00	0.00	75.00	6,925.00
202-478.000-801.000	PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00	75.00	125.00
202-478.000-801.902	CONTRACT - WORKERS	50.00	0.00	0.00	50.00	0.00	30.38	(30.38)
202-478.000-940.000	INTERNAL RENTAL	14,000.00	0.00	0.00	14,000.00	0.00	1,796.80	13,866.15
202-478.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00	0.00	20.00
Total Dept 478.000-WINTER MAINTENANCE		39,791.00	568.52	2,858.34	36,932.66	7.18	2,864.41	33,134.08
Dept 480.000-STATE TRUNKLINE MAINTENANCE								
202-480.000-702.000	SALARIES - WAGES FULL TIME	3,798.00	77.48	929.35	2,868.65	24.47	119.55	5,114.28
202-480.000-702.001	SALARIES - OVERTIME PAY	1,453.00	0.00	65.17	1,387.83	4.49	0.00	0.00
202-480.000-703.000	SALARIES - WAGES PART TIME	2,361.00	10.20	101.60	2,259.40	4.30	0.00	(50.00)
202-480.000-703.441	DPW SEASONAL	0.00	0.00	62.83	(62.83)	100.00	32.60	(1,106.11)
202-480.000-704.000	SOCIAL SECURITY	583.00	6.86	108.86	474.14	18.67	13.27	282.37
202-480.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-480.000-705.000	RETIREMENT FUND CONTRIBUTION	1,000.00	89.19	461.37	538.63	46.14	83.32	289.03
202-480.000-706.000	STREET BENEFITS	1,400.00	8.99	450.01	949.99	32.14	36.58	(843.87)
202-480.000-707.000	DENTAL INSURANCE	115.00	9.11	54.66	60.34	47.53	8.96	87.24
202-480.000-708.000	VISION CARE REIMBURSEMENT	41.00	0.00	11.25	29.75	27.44	0.00	43.00
202-480.000-709.000	MEDICAL INSURANCE	1,960.00	131.98	451.44	1,508.56	23.03	147.99	1,566.03
202-480.000-709.500	MEDICAL INSURANCE - SELF FUNDI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-480.000-710.000	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	69.00
202-480.000-711.000	WORKER'S COMP INSURANCE	210.00	0.00	53.00	157.00	25.24	0.00	(2.08)

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GL NUMBER	DESCRIPTION	2015-16 ORIGINALMONTH BUDGET	ACTIVITY FOR 11/30/2015 INCR (DECR)	YTD BALANCE 11/30/2015 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BGDG USED	ACTIVITY FOR 11/30/2014 INCR (DECR)	PREVIOUS YEAR AVAILABLE BALANCE NORM (ABNORM)
Fund 202 - MAJOR STREET FUND								
Expenditures								
202-480.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-480.000-801.902	CONTRACT - WORKERS	0.00	15.19	258.24	(258.24)	100.00	0.00	0.00
202-480.000-818.005	STREET MAINTENANCE OVERHEAD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-480.000-931.001	M-104 TRAFFIC SERVICES-SIGN	500.00	0.00	193.92	306.08	38.78	0.00	0.00
202-480.000-931.002	M-104 TREES & SHRUBS	2,000.00	0.00	2,500.00	(500.00)	125.00	0.00	5,050.00
202-480.000-931.003	M-104 STREET SWEEPING	6,000.00	0.00	403.61	5,596.39	6.73	0.00	5,596.39
202-480.000-931.004	M-104 GRASS & WEED CONTROL	2,500.00	0.00	0.00	2,500.00	0.00	0.00	2,500.00
202-480.000-931.005	M-104 DRAINAGE & BACKSLOPES	5,000.00	0.00	15.00	4,985.00	0.30	0.00	2,690.00
202-480.000-931.006	M-104 WINTER MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00	0.00	3,000.00
202-480.000-931.007	M-104 PAVEMENT MARKING	500.00	0.00	0.00	500.00	0.00	0.00	500.00
202-480.000-931.008	SURFACE MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
202-480.000-940.000	INTERNAL RENTAL	11,000.00	0.00	0.00	11,000.00	0.00	541.13	(2,899.72)
202-480.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00	0.00	15.00
Total Dept 480.000-STATE TRUNKLINE MAINTENANCE		43,421.00	349.00	6,120.31	37,300.69	14.10	983.40	23,400.56
Dept 482.000-ADMINISTRATION								
202-482.000-702.000	SALARIES - WAGES FULL TIME	5,541.00	564.47	1,730.87	3,810.13	31.24	491.10	3,999.01
202-482.000-704.000	SOCIAL SECURITY	300.00	41.15	128.07	171.93	42.69	35.65	232.04
202-482.000-704.999	INTERIM MANAGER PAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-482.000-705.000	RETIREMENT FUND CONTRIBUTION	450.00	38.97	208.40	241.60	46.31	30.85	343.04
202-482.000-707.000	DENTAL INSURANCE	85.00	8.64	47.52	37.48	55.91	6.27	47.38
202-482.000-708.000	VISION CARE REIMBURSEMENT	18.00	0.00	0.00	18.00	0.00	0.00	34.00
202-482.000-709.000	MEDICAL INSURANCE	650.00	51.01	187.51	462.49	28.85	50.08	325.18
202-482.000-709.500	MEDICAL INSURANCE - SELF FUNDI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-482.000-710.000	LIFE INSURANCE	40.00	0.00	16.97	23.03	42.43	2.89	22.66
202-482.000-711.000	WORKER'S COMP INSURANCE	120.00	0.00	52.00	68.00	43.33	0.00	(71.99)
202-482.000-804.100	AUDIT SERVICES	550.00	0.00	650.40	(100.40)	118.25	0.00	539.00
202-482.000-860.000	TRANSPORTATION/TRAINING	250.00	108.10	108.10	141.90	43.24	0.00	(152.81)
202-482.000-940.000	INTERNAL RENTAL	100.00	0.00	0.00	100.00	0.00	0.00	(75.76)
202-482.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-482.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00	0.00	2.00
202-482.000-956.200	BANK FEES	50.00	0.00	0.00	50.00	0.00	0.00	40.00
Total Dept 482.000-ADMINISTRATION		8,154.00	812.34	3,129.84	5,024.16	38.38	616.84	5,283.75
TOTAL Expenditures		152,282.00	4,731.50	24,734.20	127,547.80	16.24	9,150.13	155,377.88
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		154,169.00	10,884.61	62,582.76	91,586.24	40.59	10,573.35	144,719.30
TOTAL EXPENDITURES		152,282.00	4,731.50	24,734.20	127,547.80	16.24	9,150.13	155,377.88
NET OF REVENUES & EXPENDITURES		1,887.00	6,153.11	37,848.56	(35,961.56)	2,005.75	1,423.22	(10,658.58)

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
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GL NUMBER	DESCRIPTION	2015-16	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT MONTH	ACTIVITY FOR	PREVIOUS YEAR
		ORIGINAL MONTH	11/30/2015	11/30/2015	BALANCE		11/30/2014	AVAILABLE
		BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED	INCR (DECR)	BALANCE
								NORM (ABNORM)
Fund 203 - LOCAL STREET FUND								
Expenditures								
203-482.000-956.200	BANK FEES	70.00	0.00	0.00	70.00	0.00	0.00	190.00
Total Dept 482.000-ADMINISTRATION		7,126.00	272.64	1,927.56	5,198.44	27.05	568.19	4,533.20
TOTAL Expenditures		116,455.00	4,222.24	79,205.80	37,249.20	68.01	7,092.19	85,323.95
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		64,666.00	10,234.28	18,233.15	46,432.85	28.20	7,174.14	93,000.48
TOTAL EXPENDITURES		116,455.00	4,222.24	79,205.80	37,249.20	68.01	7,092.19	85,323.95
NET OF REVENUES & EXPENDITURES		(51,789.00)	6,012.04	(60,972.65)	9,183.65	117.73	81.95	7,676.53

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		ORIGINALMONTH	11/30/2015	11/30/2015	BALANCE		MONTH 11/30/2014	AVAILABLE
		BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED	INCR (DECR)	BALANCE
								NORM (ABNORM)
Fund 204 - ROAD MILLAGE FUND								
Revenues								
Dept 000.000-GENERAL SERVICES								
204-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000-GENERAL SERVICES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenditures								
Dept 446.000-STREETS								
204-446.000-820.000	ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
204-446.000-956.200	BANK FEES	50.00	0.00	0.00	50.00	0.00	0.00	0.00
Total Dept 446.000-STREETS		50.00	0.00	0.00	50.00	0.00	0.00	0.00
TOTAL Expenditures		50.00	0.00	0.00	50.00	0.00	0.00	0.00
Fund 204 - ROAD MILLAGE FUND:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		50.00	0.00	0.00	50.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(50.00)	0.00	0.00	(50.00)	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
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GL NUMBER	DESCRIPTION	2015-16	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BGDG	ACTIVITY FOR	PREVIOUS YEAR
		ORIGINALMONTH	11/30/2015	11/30/2015	BALANCE		MONTH 11/30/2014	AVAILABLE
		BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED	INCR (DECR)	BALANCE
								NORM (ABNORM)
Fund 207 - POLICE FUND								
Expenditures								
207-000.000-807.000	CONTRACT SERVICES - MISC	0.00	0.00	0.00	0.00	0.00	0.00	750.00
207-000.000-853.000	TELEPHONE	500.00	0.00	113.36	386.64	22.67	56.52	2,548.99
207-000.000-853.100	CABLE SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	367.14
207-000.000-853.400	TELEPHONE - CELLULAR SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
207-000.000-860.000	TRANSPORTATION/TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	400.00
207-000.000-889.200	WEB SITE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
207-000.000-891.000	TRASH COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
207-000.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
207-000.000-910.000	INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	12,660.00
207-000.000-921.000	ELECTRIC SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	9,300.00
207-000.000-922.000	WATER & SEWER SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	560.00
207-000.000-923.000	HEATING	0.00	0.00	0.00	0.00	0.00	0.00	3,103.06
207-000.000-931.000	BUILDING REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	500.00
207-000.000-939.000	OFFICE RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	29,476.00
207-000.000-940.000	INTERNAL RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	67,924.00
207-000.000-940.002	OFFICE EQUIPMENT RENT	0.00	0.00	0.00	0.00	0.00	0.00	12,000.00
207-000.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	222.22
207-000.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00	0.00	830.00
207-000.000-956.200	BANK FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
207-000.000-956.250	MICHIGAN STATE HICA CLAIMS TAX	12.00	0.95	5.70	6.30	47.50	3.26	579.51
207-000.000-959.000	MICHIGAN JUSTICE TRAINING FUNI	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
207-000.000-975.000	APPROPRIATION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000-GENERAL SERVICES		34,252.00	2,258.41	10,300.68	23,951.32	30.07	11,644.55	935,755.67
TOTAL Expenditures		34,252.00	2,258.41	10,300.68	23,951.32	30.07	11,644.55	935,755.67
Fund 207 - POLICE FUND:								
TOTAL REVENUES		429,350.00	34,416.67	174,271.07	255,078.93	40.59	45,348.34	824,214.62
TOTAL EXPENDITURES		34,252.00	2,258.41	10,300.68	23,951.32	30.07	11,644.55	935,755.67
NET OF REVENUES & EXPENDITURES		395,098.00	32,158.26	163,970.39	231,127.61	41.50	33,703.79	(111,541.05)

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 11/30/2015
 % Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2015-16 ORIGINALMONTH BUDGET	ACTIVITY FOR 11/30/2015 INCR (DECR)	YTD BALANCE 11/30/2015 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BGD USED	ACTIVITY FOR 11/30/2014 INCR (DECR)	PREVIOUS YEAR AVAILABLE BALANCE NORM (ABNORM)
Fund 208 - PUBLIC IMPROVEMENT								
Expenditures								
208-000.000-935.692	MILL POINT BOAT LAUNCH	0.00	0.00	10,990.00	10.00	99.91	0.00	0.00
208-000.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-956.200	BANK FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-960.000	WAYFINDING SIGN PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-971.209	TAXES/MAINTENANCE - 209 S PARK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-974.010	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-974.022	PROPERTY ACQUISTION - 209 S PA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-974.200	TREE PLANTING	0.00	0.00	0.00	0.00	0.00	450.00	7,050.00
208-000.000-974.221	HOLIDAY INN BYPASS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-974.325	SAFE ROUTES TO SCHOOL - SIDEWA	0.00	0.00	4,410.41	(4,410.41)	100.00	0.00	0.00
208-000.000-974.332	LAKESIDE TRAIL MARKERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-975.000	APPROPRIATION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	81,741.00
208-000.000-976.551	TANGLEFOOT PARK - DOCK STORAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-978.692	CENTRAL PARK - IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	(3,405.84)
208-000.000-978.701	JACKSON STREET DOCK REMOVAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-978.710	JACKSON STREET DOCK REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-978.730	TREE NURSERY	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00
208-000.000-978.790	WHISTLESTOP PLAYGROUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-978.810	BARBER SCHOOL SOUND SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-978.825	GRAND RIVER GREENWAY	5,500.00	0.00	3,388.90	27,111.10	11.11	3,553.15	(3,603.15)
208-000.000-978.840	DPW STORM WATER BASIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-978.845	SLT RECIPORCAL PLEDGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-981.400	SOUTH STREET STORM SEWER REPAI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-999.000	PAYING AGENT FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-999.001	DEBT PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
208-000.000-999.100		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000-GENERAL SERVICES		5,500.00	9,905.00	28,694.31	12,805.69	69.14	4,003.15	70,817.01
TOTAL Expenditures		5,500.00	9,905.00	28,694.31	12,805.69	69.14	4,003.15	70,817.01
Fund 208 - PUBLIC IMPROVEMENT:								
TOTAL REVENUES		5,500.00	0.00	0.00	77,500.00	0.00	(0.33)	99,189.42
TOTAL EXPENDITURES		5,500.00	9,905.00	28,694.31	12,805.69	69.14	4,003.15	70,817.01
NET OF REVENUES & EXPENDITURES		0.00	(9,905.00)	(28,694.31)	64,694.31	79.71	(4,003.48)	28,372.41

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 11/30/2015
 % Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2015-16	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BGD	ACTIVITY FOR	PREVIOUS YEAR
		ORIGINALMONTH	11/30/2015	11/30/2015	BALANCE		MONTH	11/30/2014
		BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED	INCR (DECR)	BALANCE
								NORM (ABNORM)
Fund 218 - NON-MOTORIZED PATHWAY FUND								
Revenues								
Dept 000.000-GENERAL SERVICES								
218-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
218-000.000-676.101	CONTRIBUTION FROM GENERAL FUN	45,000.00	0.00	0.00	45,000.00	0.00	0.00	0.00
Total Dept 000.000-GENERAL SERVICES		45,000.00	0.00	0.00	45,000.00	0.00	0.00	0.00
TOTAL Revenues		45,000.00	0.00	0.00	45,000.00	0.00	0.00	0.00
Expenditures								
Dept 000.000-GENERAL SERVICES								
218-000.000-975.000	APPROPRIATION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000-GENERAL SERVICES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 444.000-SIDEWALKS								
218-444.000-702.000	SALARIES - WAGES FULL TIME	4,000.00	137.80	1,113.41	2,886.59	27.84	0.00	0.00
218-444.000-702.001	SALARIES - OVERTIME PAY	0.00	0.00	66.09	(66.09)	100.00	0.00	0.00
218-444.000-703.441	DPW SEASONAL	6,000.00	20.40	1,408.18	4,591.82	23.47	0.00	0.00
218-444.000-704.000	SOCIAL SECURITY	1,530.00	11.34	192.88	1,337.12	12.61	0.00	0.00
218-444.000-705.000	RETIREMENT FUND CONTRIBUTION	1,700.00	0.00	0.00	1,700.00	0.00	0.00	0.00
218-444.000-740.000	OPERATING SUPPLIES	1,500.00	0.00	93.24	1,406.76	6.22	0.00	0.00
218-444.000-801.000	PROFESSIONAL SERVICES	10,000.00	0.00	5,415.00	4,585.00	54.15	0.00	(754.00)
218-444.000-801.902	CONTRACT - WORKERS	0.00	53.17	1,945.48	(1,945.48)	100.00	0.00	0.00
218-444.000-910.000	INSURANCE	0.00	0.00	900.00	(900.00)	100.00	0.00	0.00
218-444.000-921.000	ELECTRIC SERVICE	20,000.00	1,527.35	6,040.39	13,959.61	30.20	1,605.47	(6,228.83)
218-444.000-933.200	LAKESIDE TRAIL REPAIRS	4,500.00	0.00	299.80	4,200.20	6.66	0.00	(2,535.89)
218-444.000-940.000	INTERNAL RENTAL	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00
218-444.000-956.200	BANK FEES	45.00	0.00	0.00	45.00	0.00	0.00	0.00
218-444.000-975.000	APPROPRIATION TO FUND BALANCE	20,000.00	0.00	0.00	20,000.00	0.00	0.00	0.00
Total Dept 444.000-SIDEWALKS		74,275.00	1,750.06	17,474.47	56,800.53	23.53	1,605.47	(9,518.72)
TOTAL Expenditures		74,275.00	1,750.06	17,474.47	56,800.53	23.53	1,605.47	(9,518.72)
Fund 218 - NON-MOTORIZED PATHWAY FUND:								
TOTAL REVENUES		45,000.00	0.00	0.00	45,000.00	0.00	0.00	0.00
TOTAL EXPENDITURES		74,275.00	1,750.06	17,474.47	56,800.53	23.53	1,605.47	(9,518.72)
NET OF REVENUES & EXPENDITURES		(29,275.00)	(1,750.06)	(17,474.47)	(11,800.53)	59.69	(1,605.47)	9,518.72

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 11/30/2015
 % Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	ACTIVITY FOR MONTH 11/30/2015 INCR (DECR)	YTD BALANCE 11/30/2015 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BGD USED	ACTIVITY FOR MONTH 11/30/2014 INCR (DECR)	PREVIOUS YEAR AVAILABLE BALANCE NORM (ABNORM)
Fund 236 - CBDDA FUND								
Revenues								
Dept 000.000-GENERAL SERVICES								
236-000.000-503.236	CDBG - FACADE GRANT	0.00	63,519.44	86,667.63	(86,667.63)	100.00	0.00	0.00
236-000.000-664.000	INTEREST & DIVIDEND INCOME	100.00	0.00	0.00	100.00	0.00	0.00	(0.05)
236-000.000-664.001	ACCURED INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
236-000.000-676.296	CONTRIBUTION FROM TIFA FUND	494,434.00	0.00	0.00	469,434.00	0.00	0.00	7,000.00
236-000.000-677.290	FACADE GRANT - FIELD'S FABRICS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
236-000.000-677.291	FACADE GRANT - FRENCH'S ACADEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
236-000.000-694.000	OTHER MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
236-000.000-695.000	APPROPRIATION FROM FUND BALANC	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
Total Dept 000.000-GENERAL SERVICES		494,534.00	63,519.44	86,667.63	382,866.37	18.46	0.00	16,999.95
TOTAL Revenues		494,534.00	63,519.44	86,667.63	382,866.37	18.46	0.00	16,999.95
Expenditures								
Dept 000.000-GENERAL SERVICES								
236-000.000-702.000	SALARIES - WAGES FULL TIME	13,326.00	570.26	1,981.15	11,344.85	14.87	39.84	(294.25)
236-000.000-703.000	SALARIES - WAGES PART TIME	3,500.00	0.00	1,657.60	1,842.40	47.36	0.00	0.00
236-000.000-704.000	SOCIAL SECURITY	1,290.00	42.07	271.12	1,018.88	21.02	2.95	(21.74)
236-000.000-705.000	RETIREMENT FUND CONTRIBUTION	2,200.00	34.80	96.97	2,103.03	4.41	4.78	(40.00)
236-000.000-709.000	MEDICAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
236-000.000-727.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00	0.00	0.00
236-000.000-740.000	OPERATING SUPPLIES	1,000.00	0.00	741.53	258.47	74.15	0.00	0.00
236-000.000-740.219	BEAUTIFICATION	10,000.00	0.00	0.00	10,000.00	0.00	0.00	0.00
236-000.000-743.000	SANDWICH BOARD SIGNS	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00
236-000.000-801.250	BRANDING	10,000.00	0.00	0.00	10,000.00	0.00	0.00	2,000.00
236-000.000-801.290	PROF SERV - CDBG GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
236-000.000-801.902	CONTRACT - WORKERS	0.00	929.93	3,396.72	(3,396.72)	100.00	0.00	0.00
236-000.000-804.000	LEGAL FEES	0.00	0.00	2,495.50	(2,495.50)	100.00	0.00	0.00
236-000.000-887.000	SIDEWALK MAINTENANCE	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00
236-000.000-889.000	PROMOTIONS	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
236-000.000-889.200	WEB SITE	200.00	0.00	0.00	200.00	0.00	0.00	0.00
236-000.000-891.501	BANNER PROGRAM	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00
236-000.000-893.000	CATCH BASIN CLEANING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
236-000.000-912.000	PROJECT ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
236-000.000-921.001	PARKING LOT ELECTRIC	6,000.00	0.00	0.00	6,000.00	0.00	0.00	0.00
236-000.000-933.300	CORRIDOR MAINTENANCE	6,000.00	0.00	580.00	5,420.00	9.67	0.00	0.00
236-000.000-933.600	PARKING LOT MAINTENANCE	7,500.00	0.00	0.00	7,500.00	0.00	0.00	0.00
236-000.000-935.000	REPAIRS & MAINTENANCE	2,500.00	0.00	4,180.48	(1,680.48)	167.22	0.00	0.00
236-000.000-940.000	INTERNAL RENTAL	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00
236-000.000-956.000	MISCELLANEOUS	0.00	886.28	886.28	(886.28)	100.00	0.00	0.00
236-000.000-956.200	BANK FEES	430.00	0.00	0.00	430.00	0.00	0.00	0.00
236-000.000-960.236	FACADE GRANTS	15,000.00	63,519.44	86,667.63	(71,667.63)	577.78	0.00	10,000.00
236-000.000-974.010	LAND ACQUISITION	175,000.00	0.00	0.00	175,000.00	0.00	0.00	0.00
236-000.000-975.000	APPROPRIATION TO FUND BALANCE	110,788.00	0.00	0.00	85,788.00	0.00	0.00	0.00
236-000.000-978.000	PAVING	75,000.00	0.00	0.00	75,000.00	0.00	0.00	0.00
236-000.000-978.100	LANDSCAPING	7,500.00	0.00	0.00	7,500.00	0.00	0.00	0.00
Total Dept 000.000-GENERAL SERVICES		476,334.00	65,982.78	102,954.98	348,379.02	22.81	47.57	11,644.01
TOTAL Expenditures		476,334.00	65,982.78	102,954.98	348,379.02	22.81	47.57	11,644.01

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 11/30/2015
 % Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2015-16	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT MONTH	ACTIVITY FOR	PREVIOUS YEAR
		ORIGINAL MONTH	11/30/2015	11/30/2015	BALANCE		11/30/2014	AVAILABLE
		BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED	INCR (DECR)	BALANCE
								NORM (ABNORM)
Fund 236 - CBDDA FUND								
Fund 236 - CBDDA FUND:								
	TOTAL REVENUES	494,534.00	63,519.44	86,667.63	382,866.37	18.46	0.00	16,999.95
	TOTAL EXPENDITURES	476,334.00	65,982.78	102,954.98	348,379.02	22.81	47.57	11,644.01
	NET OF REVENUES & EXPENDITURES	18,200.00	(2,463.34)	(16,287.35)	34,487.35	89.49	(47.57)	5,355.94

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 11/30/2015
 % Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2015-16 ORIGINALMONTH BUDGET	ACTIVITY FOR 11/30/2015 INCR (DECR)	YTD BALANCE 11/30/2015 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BGDG USED	ACTIVITY FOR 11/30/2014 INCR (DECR)	PREVIOUS YEAR AVAILABLE BALANCE NORM (ABNORM)
Fund 249 - BUILDING DEPARTMENT FUND								
Revenues								
Dept 000.000-GENERAL SERVICES								
249-000.000-477.000	BUILDING PERMITS	40,000.00	2,890.25	12,350.35	27,649.65	30.88	2,868.00	(6,671.30)
249-000.000-478.000	OTHER PERMIT & FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-000.000-478.100	ELECTRICAL PERMITS	7,500.00	1,024.00	3,192.00	4,308.00	42.56	533.00	1,734.00
249-000.000-478.200	MECHANICAL/PLUMBING PERMITS	10,000.00	568.00	3,490.00	6,510.00	34.90	831.00	2,208.75
249-000.000-478.300	APPEALS PROCESS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-000.000-664.000	INTEREST & DIVIDEND INCOME	25.00	52.82	209.26	(184.26)	837.04	11.54	(22.80)
249-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-000.000-676.101	CONTRIBUTION FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-000.000-694.101	TRANSFER FROM THE GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-000.000-695.000	APPROPRIATION FROM FUND BALANC	0.00	0.00	0.00	0.00	0.00	0.00	5,965.00
Total Dept 000.000-GENERAL SERVICES		57,525.00	4,535.07	19,241.61	38,283.39	33.45	4,243.54	3,213.65
TOTAL Revenues		57,525.00	4,535.07	19,241.61	38,283.39	33.45	4,243.54	3,213.65
Expenditures								
Dept 381.000-ZONING/PLANNING								
249-381.000-702.000	SALARIES - WAGES FULL TIME	11,000.00	888.72	4,329.28	6,670.72	39.36	947.21	5,535.44
249-381.000-704.000	SOCIAL SECURITY	850.00	64.58	314.11	535.89	36.95	71.50	431.90
249-381.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-381.000-705.000	RETIREMENT FUND CONTRIBUTION	3,000.00	272.82	1,362.74	1,637.26	45.42	257.11	(229.92)
249-381.000-707.000	DENTAL INSURANCE	340.00	27.59	165.54	174.46	48.69	27.12	(55.84)
249-381.000-708.000	VISION CARE REIMBURSEMENT	120.00	0.00	40.72	79.28	33.93	0.00	60.00
249-381.000-709.000	MEDICAL INSURANCE	4,166.00	340.04	1,249.91	2,916.09	30.00	333.87	(1,028.80)
249-381.000-709.500	MEDICAL INSURANCE - SELF FUNDI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-381.000-710.000	LIFE INSURANCE	240.00	0.00	117.65	122.35	49.02	15.99	0.06
249-381.000-711.000	WORKER'S COMP INSURANCE	50.00	0.00	50.00	0.00	100.00	0.00	49.62
249-381.000-727.000	OFFICE SUPPLIES	250.00	20.79	152.85	97.15	61.14	0.00	238.55
249-381.000-740.249	BUILDING DEPT SOFTWARE	800.00	0.00	0.00	800.00	0.00	0.00	800.00
249-381.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	885.82	(885.82)	100.00	0.00	0.00
249-381.000-801.400	CONTRACT BUILDING INSPECTIONS	11,000.00	1,055.00	2,830.00	8,170.00	25.73	745.00	6,470.00
249-381.000-801.600	CONTRACT ELECTRICAL INSP	5,500.00	320.00	1,330.00	4,170.00	24.18	600.00	1,830.00
249-381.000-801.700	CONTRACT MECHANICAL INSPECTION	9,500.00	480.00	2,180.00	7,320.00	22.95	600.00	3,300.00
249-381.000-819.101	TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
249-381.000-860.000	TRANSPORTATION/TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00
249-381.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	100.00
249-381.000-910.000	INSURANCE	1,250.00	0.00	1,250.00	0.00	100.00	0.00	(0.92)
249-381.000-940.000	INTERNAL RENTAL	2,300.00	0.00	0.00	2,300.00	0.00	0.00	2,304.00
249-381.000-940.002	OFFICE EQUIPMENT RENT	1,600.00	0.00	0.00	1,600.00	0.00	0.00	1,589.00
249-381.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00	0.00	54.00
249-381.000-956.200	BANK FEES	50.00	0.00	0.00	50.00	0.00	0.00	50.00
249-381.000-975.000	APPROPRIATION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 381.000-ZONING/PLANNING		52,016.00	3,469.54	16,258.62	35,757.38	31.26	3,597.80	23,097.09
TOTAL Expenditures		52,016.00	3,469.54	16,258.62	35,757.38	31.26	3,597.80	23,097.09
Fund 249 - BUILDING DEPARTMENT FUND:								
TOTAL REVENUES		57,525.00	4,535.07	19,241.61	38,283.39	33.45	4,243.54	3,213.65

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 11/30/2015
 % Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2015-16	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT MONTH	ACTIVITY FOR	PREVIOUS YEAR
		ORIGINAL MONTH	11/30/2015	11/30/2015	BALANCE		11/30/2014	AVAILABLE
		BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED	INCR (DECR)	BALANCE
								NORM (ABNORM)
Fund 249 - BUILDING DEPARTMENT FUND								
	TOTAL EXPENDITURES	52,016.00	3,469.54	16,258.62	35,757.38	31.26	3,597.80	23,097.09
	NET OF REVENUES & EXPENDITURES	5,509.00	1,065.53	2,982.99	2,526.01	54.15	645.74	(19,883.44)

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 11/30/2015
 % Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2015-16 ORIGINALMONTH BUDGET	ACTIVITY FOR 11/30/2015 INCR (DECR)	YTD BALANCE 11/30/2015 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	ACTIVITY FOR 11/30/2014 INCR (DECR)	PREVIOUS YEAR AVAILABLE BALANCE NORM (ABNORM)
Fund 296 - TAX INC. FINANCE AUTHORITY								
Expenditures								
296-000.000-975.000	APPROPRIATION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	132,674.00
296-000.000-980.000	SCHOOL CAPTURE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
296-000.000-990.100	SCHOOL ST ROW - PEEL BROS LLC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
296-000.000-990.500	DOCKMINIUM BYPASS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
296-000.000-995.500	MILL POINT B/F LOAN	12,595.00	0.00	0.00	12,595.00	0.00	0.00	12,595.00
296-000.000-995.550	EXCHANGE & JACKSON - STREETSCA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
296-000.000-995.580	EXCHANGE & JACKSON - CONSTRUCT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000-GENERAL SERVICES		541,229.00	2,422.50	19,200.20	522,028.80	3.55	2,365.00	504,737.90
TOTAL Expenditures		541,229.00	2,422.50	19,200.20	522,028.80	3.55	2,365.00	504,737.90
Fund 296 - TAX INC. FINANCE AUTHORITY:								
TOTAL REVENUES		541,229.00	3,269.86	356,710.33	184,518.67	65.91	3,150.62	96,247.83
TOTAL EXPENDITURES		541,229.00	2,422.50	19,200.20	522,028.80	3.55	2,365.00	504,737.90
NET OF REVENUES & EXPENDITURES		0.00	847.36	337,510.13	(337,510.13)	100.00	785.62	(408,490.07)

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 11/30/2015
 % Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2015-16 ORIGINALMONTH BUDGET	ACTIVITY FOR 11/30/2015 INCR (DECR)	YTD BALANCE 11/30/2015 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	ACTIVITY FOR 11/30/2014 INCR (DECR)	PREVIOUS YEAR AVAILABLE BALANCE NORM (ABNORM)
Fund 390 - 2013 G. O. IMPROVEMENT REFUND BOND DEBT								
Revenues								
Dept 000.000-GENERAL SERVICES								
390-000.000-403.000	CURRENT REAL PROPERTY TAX	99,399.00	409.80	93,947.17	5,451.83	94.52	793.54	4,169.96
390-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(300.00)	0.00	0.00	(300.00)	0.00	0.00	0.00
390-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	2,906.00	0.00	3,052.61	(146.61)	105.05	0.81	2,483.32
390-000.000-664.000	INTEREST & DIVIDEND INCOME	0.00	0.00	0.00	0.00	0.00	4.67	17.16
390-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
390-000.000-676.207	OFFICE RENT - POLICE DEPT	0.00	0.00	0.00	0.00	0.00	0.00	29,476.00
390-000.000-695.000	APPROPRIATION FROM FUND BALANC	0.00	0.00	0.00	0.00	0.00	0.00	12,820.00
390-000.000-698.100	PROCEEDS FROM SALE OF BONDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000-GENERAL SERVICES		102,005.00	409.80	96,999.78	5,005.22	95.09	799.02	48,966.44
TOTAL Revenues		102,005.00	409.80	96,999.78	5,005.22	95.09	799.02	48,966.44
Expenditures								
Dept 000.000-GENERAL SERVICES								
390-000.000-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000-GENERAL SERVICES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 990.000-GENERAL SERVICES								
390-990.000-956.200	BANK FEES	0.00	0.00	0.00	0.00	0.00	0.00	50.00
390-990.000-975.000	APPROPRIATION TO FUND BALANCE	1,952.00	0.00	0.00	1,952.00	0.00	0.00	9.00
390-990.000-991.008	BOND PRINCIPAL - 2013	75,000.00	75,000.00	75,000.00	0.00	100.00	75,000.00	0.00
390-990.000-995.008	BOND INTEREST - 2013	24,553.00	12,482.50	12,482.50	12,070.50	50.84	12,820.00	25,584.00
390-990.000-999.000	PAYING AGENT FEES	500.00	0.00	0.00	500.00	0.00	0.00	275.00
Total Dept 990.000-DEBT SERVICE		102,005.00	87,482.50	87,482.50	14,522.50	85.76	87,820.00	25,918.00
TOTAL Expenditures		102,005.00	87,482.50	87,482.50	14,522.50	85.76	87,820.00	25,918.00
Fund 390 - 2013 G. O. IMPROVEMENT REFUND BOND DEBT:								
TOTAL REVENUES		102,005.00	409.80	96,999.78	5,005.22	95.09	799.02	48,966.44
TOTAL EXPENDITURES		102,005.00	87,482.50	87,482.50	14,522.50	85.76	87,820.00	25,918.00
NET OF REVENUES & EXPENDITURES		0.00	(87,072.70)	9,517.28	(9,517.28)	100.00	(87,020.98)	23,048.44

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 11/30/2015
 % Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2015-16	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BGD	ACTIVITY FOR	PREVIOUS YEAR
		ORIGINALMONTH	11/30/2015	11/30/2015	BALANCE		MONTH 11/30/2014	AVAILABLE
		BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED	INCR (DECR)	BALANCE
								NORM (ABNORM)
Fund 590 - SEWER DEPARTMENT								
Expenditures								
590-000.000-900.000	PRINTING & PUBLISHING	50.00	0.00	0.00	50.00	0.00	0.00	0.00
590-000.000-910.000	INSURANCE	3,500.00	0.00	3,985.00	(485.00)	113.86	0.00	(444.09)
590-000.000-921.000	ELECTRIC SERVICE	6,500.00	430.56	1,795.19	4,704.81	27.62	497.19	1,993.84
590-000.000-923.000	HEATING	3,000.00	0.00	860.72	2,139.28	28.69	233.00	1,102.95
590-000.000-935.000	REPAIRS & MAINTENANCE	12,000.00	0.00	355.05	11,644.95	2.96	1,822.30	9,027.79
590-000.000-935.600	LIFT STATION UPGRADES - SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-000.000-940.000	INTERNAL RENTAL	6,500.00	0.00	0.00	6,500.00	0.00	89.68	3,886.21
590-000.000-940.002	OFFICE EQUIPMENT RENT	1,688.00	0.00	0.00	1,688.00	0.00	0.00	1,688.00
590-000.000-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00	0.00	50.00
590-000.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00	0.00	98.00
590-000.000-956.200	BANK FEES	600.00	10.00	50.00	550.00	8.33	10.00	335.03
590-000.000-970.000	CAPITAL OUTLAY	250,000.00	9,015.00	198,532.93	51,467.07	79.41	0.00	20,000.00
590-000.000-970.300	NORTH BANK FORCE MAIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-000.000-970.591	WATER/SEWER METER PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00
590-000.000-974.395	TRANSFER TO STREET DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-000.000-975.000	APPROPRIATION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	88,163.00
590-000.000-975.591	APPROPRIATION TO CAPITAL IMP -	0.00	0.00	0.00	0.00	0.00	0.00	0.00
590-000.000-987.000	DEPRECIATION	45,000.00	0.00	0.00	45,000.00	0.00	0.00	1,000.00
590-000.000-999.000	PAYING AGENT FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000.000-GENERAL SERVICES		653,071.00	28,890.03	286,681.33	366,389.67	43.90	49,759.73	303,519.31
TOTAL Expenditures		653,071.00	28,890.03	286,681.33	366,389.67	43.90	49,759.73	303,519.31
Fund 590 - SEWER DEPARTMENT:								
TOTAL REVENUES		450,750.00	1,832.38	237,015.46	213,734.54	52.58	1,234.82	214,904.22
TOTAL EXPENDITURES		653,071.00	28,890.03	286,681.33	366,389.67	43.90	49,759.73	303,519.31
NET OF REVENUES & EXPENDITURES		(202,321.00)	(27,057.65)	(49,665.87)	(152,655.13)	24.55	(48,524.91)	(88,615.09)

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 11/30/2015
 % Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2015-16 ORIGINAL BUDGET	ACTIVITY FOR MONTH 11/30/2015 INCR (DECR)	YTD BALANCE 11/30/2015 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BGDG MONTH USED	ACTIVITY FOR MONTH 11/30/2014 INCR (DECR)	PREVIOUS YEAR AVAILABLE BALANCE NORM (ABNORM)
Fund 591 - WATER DEPARTMENT								
Revenues								
Dept 000.000-GENERAL SERVICES								
591-000.000-451.300	WATER TOWER CELLULAR USE	3,400.00	0.00	1,485.60	1,914.40	43.69	288.47	1,242.65
591-000.000-626.000	SERVICE RENDERED	3,500.00	0.00	1,843.50	1,656.50	52.67	421.00	1,345.58
591-000.000-642.001	METERED SALES	206,000.00	96.82	139,604.14	66,395.86	67.77	30.90	93,159.01
591-000.000-642.002	READINESS TO SERVE CHARGES	125,000.00	148.47	62,591.26	62,408.74	50.07	106.68	49,325.81
591-000.000-642.100	PENALTY REVENUE	3,162.00	1,091.65	1,950.23	1,211.77	61.68	737.83	1,547.53
591-000.000-642.200	DEBT SERVICE REVENUE	66,000.00	82.28	33,260.62	32,739.38	50.39	56.67	31,121.15
591-000.000-642.591	WATER EQUITY CHARGE	2,000.00	0.00	1,915.00	85.00	95.75	0.00	0.00
591-000.000-664.000	INTEREST & DIVIDEND INCOME	100.00	52.83	584.67	(484.67)	584.67	60.52	175.31
591-000.000-664.001	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-664.200	CREDIT CARD PAYMENT FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-676.800	GRANT FUNDS TRANSFERED FROM TI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-677.000	REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	(6,117.20)
591-000.000-677.110	NSF RETURNED CHECK FEE	80.00	40.00	120.00	(40.00)	150.00	0.00	200.00
591-000.000-677.800	NOWS - SOUTH INTAKE SETTLEMEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-677.NOW	REFUNDS FROM NOWS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-694.000	OTHER MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	(53.00)
591-000.000-695.000	APPROPRIATION FROM FUND BALANC	0.00	0.00	0.00	0.00	0.00	0.00	89,585.00
Total Dept 000.000-GENERAL SERVICES		409,242.00	1,512.05	243,355.02	165,886.98	59.46	1,702.07	261,531.84
TOTAL Revenues		409,242.00	1,512.05	243,355.02	165,886.98	59.46	1,702.07	261,531.84
Expenditures								
Dept 000.000-GENERAL SERVICES								
591-000.000-702.000	SALARIES - WAGES FULL TIME	63,847.00	5,348.92	29,703.79	34,143.21	46.52	4,212.47	32,153.81
591-000.000-702.001	SALARIES - OVERTIME PAY	6,975.00	327.63	1,879.94	5,095.06	26.95	0.00	87.05
591-000.000-703.000	SALARIES - WAGES PART TIME	587.00	61.20	495.04	91.96	84.33	30.00	5,195.95
591-000.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-703.441	DPW SEASONAL	0.00	0.00	62.60	(62.60)	100.00	0.00	(16.00)
591-000.000-704.000	SOCIAL SECURITY	5,450.00	417.06	2,340.16	3,109.84	42.94	310.14	2,543.58
591-000.000-704.500	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-704.999	INTERIM MANAGER PAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-705.000	RETIREMENT FUND CONTRIBUTION	11,656.00	783.35	4,010.45	7,645.55	34.41	686.33	2,596.56
591-000.000-705.001	OPEB EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	1,025.00
591-000.000-707.000	DENTAL INSURANCE	990.00	84.64	507.84	482.16	51.30	80.74	410.26
591-000.000-708.000	VISION CARE REIMBURSEMENT	240.00	0.00	91.21	148.79	38.00	0.00	236.00
591-000.000-709.000	MEDICAL INSURANCE	12,907.00	998.32	3,581.39	9,325.61	27.75	987.34	3,403.42
591-000.000-709.500	MEDICAL INSURANCE - SELF FUNDI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-710.000	LIFE INSURANCE	603.00	0.00	311.20	291.80	51.61	47.32	211.08
591-000.000-711.000	WORKER'S COMP INSURANCE	950.00	0.00	550.00	400.00	57.89	0.00	213.00
591-000.000-727.000	OFFICE SUPPLIES	1,500.00	46.78	1,245.95	254.05	83.06	6.00	(86.05)
591-000.000-740.000	OPERATING SUPPLIES	7,000.00	1,335.50	7,887.39	(887.39)	112.68	277.89	5,975.30
591-000.000-740.002	DPW DRUG TESTING FEES	21.00	0.00	0.00	21.00	0.00	0.00	(16.65)
591-000.000-740.220	CDL RENEWAL FEES	100.00	63.00	74.25	25.75	74.25	63.00	(63.00)
591-000.000-740.591	OPERATING SUPPLIES - NEW SERVI	12,000.00	0.00	1,075.00	10,925.00	8.96	0.00	2,273.39
591-000.000-741.000	CLOTHING	440.00	0.00	360.00	80.00	81.82	0.00	240.00
591-000.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	15,000.00	2,202.32	9,561.88	5,438.12	63.75	0.00	(4,677.77)
591-000.000-801.000	PROFESSIONAL SERVICES	24,000.00	8,266.26	16,597.41	7,402.59	69.16	1,676.49	4,668.38
591-000.000-801.315	PROF SERV - GIS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-801.490	WATER RELIABILITY STUDY	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
591-000.000-801.500	WATER TOWER REPAIRS-NOWS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-801.902	CONTRACT - WORKERS	618.00	0.00	0.00	618.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
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Fund 591 - WATER DEPARTMENT								
Expenditures								
591-000.000-804.100	AUDIT SERVICES	1,750.00	0.00	1,585.50	164.50	90.60	0.00	1,617.00
591-000.000-804.591	LITIGATION FEES - NOWS SOUTH I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-818.004	CONTRACT SERVICE - GENERAL FUN	6,400.00	625.00	3,125.00	3,275.00	48.83	540.00	3,800.00
591-000.000-818.006	WATER COMMODITY PURCHASE	105,000.00	10,800.51	39,511.66	65,488.34	37.63	8,412.89	64,789.71
591-000.000-819.592	FERRYSBURG - NOWS I 21.08%	11,000.00	0.00	0.00	11,000.00	0.00	0.00	10,230.00
591-000.000-819.593	SLT - NOWS I 21.08%	19,000.00	0.00	0.00	19,000.00	0.00	0.00	18,186.00
591-000.000-860.000	TRANSPORTATION/TRAINING	3,000.00	0.00	457.50	2,542.50	15.25	760.00	831.20
591-000.000-887.591	MARK ST WATER LINE CON TO FLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-889.200	WEB SITE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-900.000	PRINTING & PUBLISHING	24.00	0.00	0.00	24.00	0.00	0.00	0.00
591-000.000-910.000	INSURANCE	3,985.00	0.00	3,985.00	0.00	100.00	0.00	(2,241.09)
591-000.000-940.000	INTERNAL RENTAL	13,000.00	0.00	0.00	13,000.00	0.00	307.73	9,465.87
591-000.000-940.002	OFFICE EQUIPMENT RENT	1,688.00	0.00	0.00	1,688.00	0.00	0.00	1,688.00
591-000.000-956.000	MISCELLANEOUS	57.00	0.00	0.00	57.00	0.00	0.00	0.00
591-000.000-956.100	FLEX PLAN ADMINISTRATIVE FEES	0.00	0.00	0.00	0.00	0.00	0.00	104.00
591-000.000-956.200	BANK FEES	1,060.00	10.00	50.00	1,010.00	4.72	10.00	970.02
591-000.000-970.000	CAPITAL OUTLAY	13,000.00	0.00	14,511.48	(1,511.48)	111.63	3,140.28	9,075.88
591-000.000-970.350	SCADA UPDATE	0.00	0.00	0.00	0.00	0.00	0.00	24,000.00
591-000.000-970.591	WATER/SEWER METER PURCHASE	3,000.00	0.00	(1,540.00)	4,540.00	(51.33)	(250.00)	5,500.00
591-000.000-974.301	TRANSFER TO WATER DEBT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-974.303	TRANSFER TO STREET DEBT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-975.000	APPROPRIATION TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-975.591	APPROPRIATION TO CAPITAL IMP -	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-987.000	DEPRECIATION	125,000.00	0.00	0.00	125,000.00	0.00	0.00	120,000.00
591-000.000-991.004	BOND PRINCIPAL - 2001 INTAKE	24,538.00	0.00	0.00	24,538.00	0.00	0.00	18,369.00
591-000.000-995.002	BOND INTEREST - 1986	0.00	0.00	0.00	0.00	0.00	0.00	0.00
591-000.000-995.004	BOND INTEREST - 2001 INTAKE	4,774.00	0.00	1,689.81	3,084.19	35.40	0.00	2,250.57
591-000.000-995.200	2009 NOWS IMPROVEMENT BONDS -	321.00	0.00	0.00	321.00	0.00	0.00	265.00
591-000.000-995.300	2009 NOWS IMPROVEMENT BONDS -	1,311.00	0.00	511.77	799.23	39.04	0.00	481.93
591-000.000-996.002	2005 NOWS BONDS - PRINCIPAL	0.00	0.00	0.00	0.00	0.00	25,296.00	(25,296.00)
591-000.000-996.004	2005 NOWS BONDS - INTEREST	0.00	0.00	0.00	0.00	0.00	505.92	(505.92)
591-000.000-999.000	PAYING AGENT FEES	750.00	0.00	200.67	549.33	26.76	194.86	(395.90)
Total Dept 000.000-GENERAL SERVICES		503,542.00	31,370.49	144,423.89	359,118.11	28.68	47,295.40	324,558.58
TOTAL Expenditures		503,542.00	31,370.49	144,423.89	359,118.11	28.68	47,295.40	324,558.58
Fund 591 - WATER DEPARTMENT:								
TOTAL REVENUES		409,242.00	1,512.05	243,355.02	165,886.98	59.46	1,702.07	261,531.84
TOTAL EXPENDITURES		503,542.00	31,370.49	144,423.89	359,118.11	28.68	47,295.40	324,558.58
NET OF REVENUES & EXPENDITURES		(94,300.00)	(29,858.44)	98,931.13	(193,231.13)	104.91	(45,593.33)	(63,026.74)

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 11/30/2015
 % Fiscal Year Completed: 41.80

GL NUMBER	DESCRIPTION	2015-16	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT MONTH	ACTIVITY FOR	PREVIOUS YEAR
		ORIGINALMONTH	11/30/2015	11/30/2015	BALANCE		11/30/2014	AVAILABLE
		BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED	INCR (DECR)	BALANCE
								NORM (ABNORM)
Fund 661 - CENTRAL EQUIPMENT FUND								
Expenditures								
661-000.000-987.000	DEPRECIATION	76,000.00	0.00	0.00	76,000.00	0.00	0.00	53,400.00
Total Dept 000.000-GENERAL SERVICES		332,393.00	6,693.31	137,717.96	194,675.04	41.43	10,140.41	161,201.58
TOTAL Expenditures		332,393.00	6,693.31	137,717.96	194,675.04	41.43	10,140.41	161,201.58
Fund 661 - CENTRAL EQUIPMENT FUND:								
TOTAL REVENUES		138,018.00	0.00	1,529.36	136,488.64	1.11	14,853.07	145,556.17
TOTAL EXPENDITURES		332,393.00	6,693.31	137,717.96	194,675.04	41.43	10,140.41	161,201.58
NET OF REVENUES & EXPENDITURES		(194,375.00)	(6,693.31)	(136,188.60)	(58,186.40)	70.06	4,712.66	(15,645.41)
TOTAL REVENUES - ALL FUNDS		4,249,838.00	169,374.19	2,273,650.94	2,061,937.06	52.44	122,392.88	2,419,605.57
TOTAL EXPENDITURES - ALL FUNDS		4,336,563.00	334,186.44	1,459,108.03	2,927,204.97	33.27	342,219.85	3,422,804.34
NET OF REVENUES & EXPENDITURES		(86,725.00)	(164,812.25)	814,542.91	(865,267.91)	1,605.80	(219,826.97)	(1,003,198.77)



County of Ottawa

Sheriff's Office

Gary A. Rosema
Sheriff

Steve A. Kempker
Undersheriff



Headquarters/Administration

12220 Fillmore Street #
West Olive, Michigan 49460
(616) 738-4000 or (888) 731-1001
Fax: (616) 738-4062

Correctional Facility

12130 Fillmore Street
West Olive, Michigan 49460
(616) 786-4140 or (888) 731-1001
Fax: (616) 738-4099

Date: December, 2015
To: Manager Burns, Village council
From: Sgt. Jason Kik
RE: November, 2015 Monthly Report

Please find attached the November, 2015 monthly report for the Village of Spring Lake. I have included statistics and corresponding graphs. Some of the highlights from November:

We responded to 110 calls for service within the Village of Spring Lake this month, as well as, 116 calls for service in the City of Ferrysburg. Deputies made 148 traffic contacts within the Village of Spring Lake and 135 traffic contacts in the City of Ferrysburg.

Deputies continue to make contacts with business owners within the village. We made 66 business contacts in Spring Lake Village and 19 in Ferrysburg this month.

Deputies continue to work with area schools. Schools are back in session and Deputies are assisting schools with Lockdown drills, shelter in place drills, and evacuation drills. Deputies made 16 school contacts in Spring Lake Village and 9 school contacts in Ferrysburg.

EVENTS: Deputies attended in-service training during the month of November.

Deputy Walski attended "High in plain sight" training. This class focused on recognizing drug indicators, detection of drugs, and identifying people under the influence of drugs.

Sergeant Kik completed the GOLD standard leadership course this month. This was a 10 week course focused on leadership.

Sergeant Kik attended “fairness in policing for supervisors” course. This class focused on bias, recognition of bias and methods to not let bias effect policing decisions.

Sergeant Kik taught CRASE class to Spring Lake village and township employees. This class is citizen response to active shooter events. The class is based on research from survivors of such events. The class was well received.

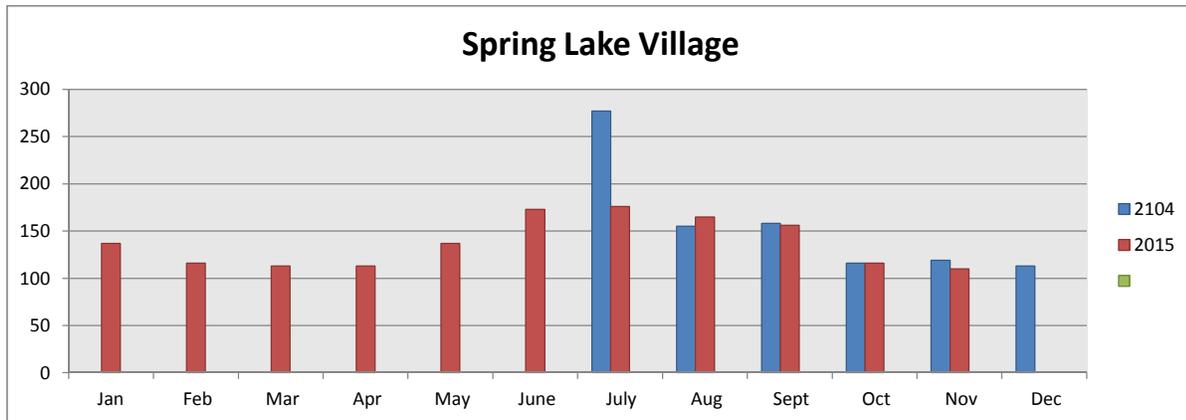
Sgt. Kik taught CRASE to school resource and community policing deputies. The course was well received. Sgt. Kik currently scheduling additional classes.

Respectfully submitted,
Sergeant Jason Kik



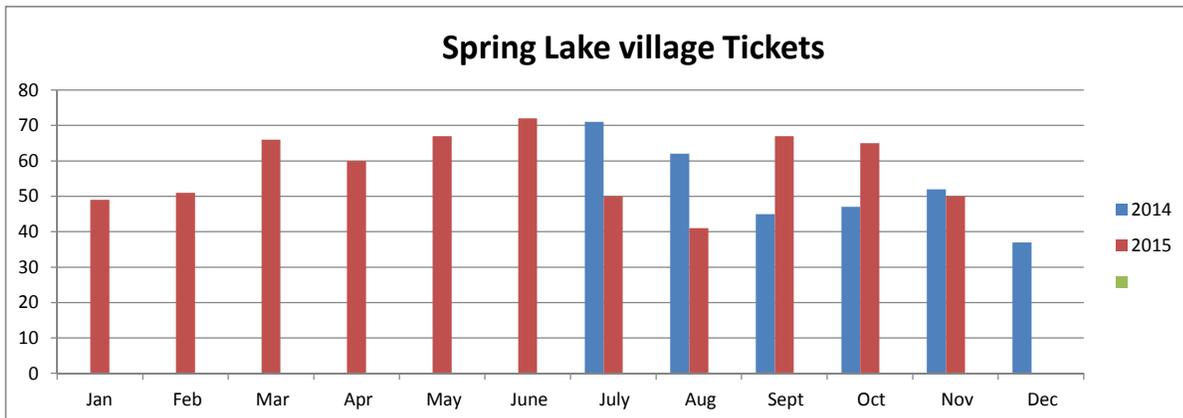
Total Number of Calls

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
2104							277	155	158	116	119	113	
2015	137	116	113	113	137	173	176	165	156	116	110		
													0



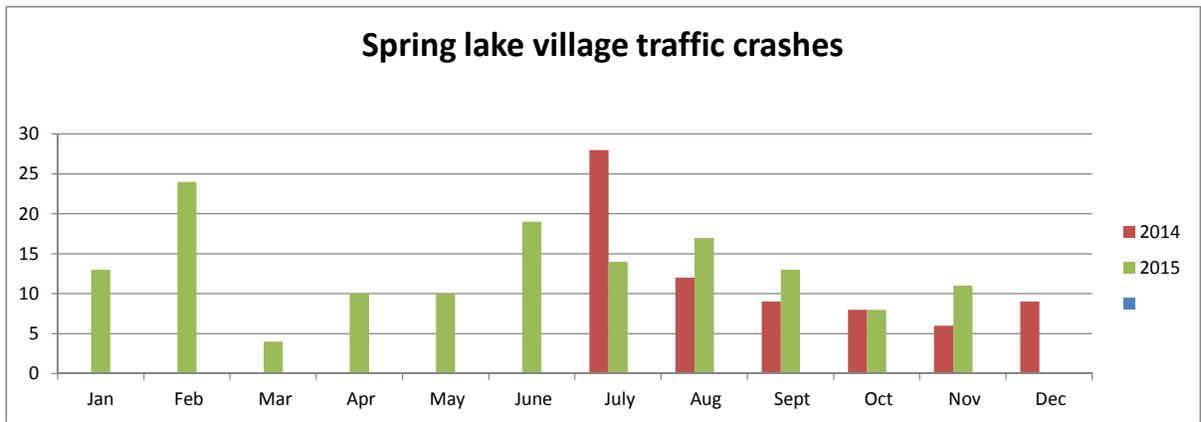
Total Tickets by Month

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
2014							71	62	45	47	52	37	
2015	49	51	66	60	67	72	50	41	67	65	50		



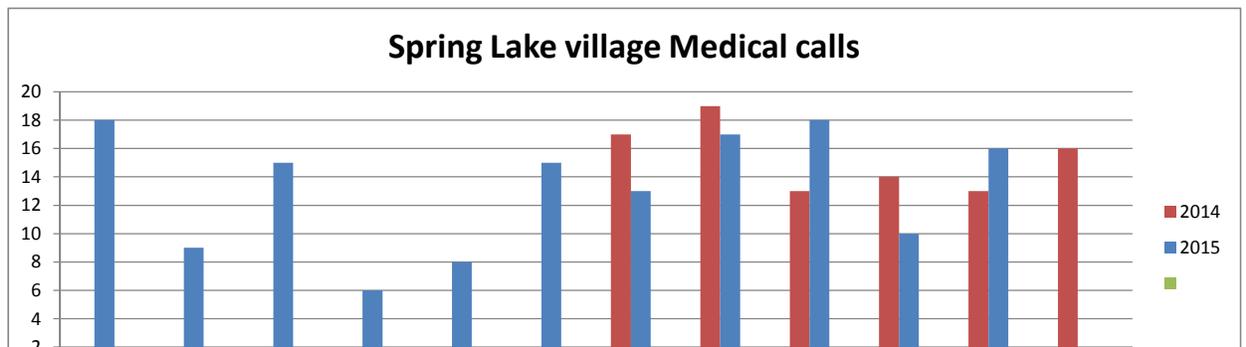
Traffic Crashes

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
2014							28	12	9	8	6	9	
2015	13	24	4	10	10	19	14	17	13	8	11		
													0



Medical Calls

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
2014							17	19	13	14	13	16	
2015	18	9	15	6	8	15	13	17	18	10	16		



Spring Lake

Fire Department Monthly Report November 2015

Fire Department



Fire Chief Report

The progression of the new fire station is well underway. The site is being cleared, the house has been torn down and they are compacting and leveling the site in preparation for the footings. Here are a couple of updated perspectives:



Fire Chief Report (cont.)

This month we had the pleasure of hosting Boy Scout Pack #3054. We had close to 50 students participate which allowed them to fulfill one of their badge requirements and gave us a great opportunity to teach them about fire safety and the Spring Lake Fire Department.

Currently at the County level there has been much discussion about switching the current radio system that law enforcement and the fire service use from VHF to an 800 MHz system. The proposal is to switch law enforcement to the 800 MHz and keep the fire service on the VHF for the time being. This stems from research and concerns from the fire service regarding the technology of the 800 MHz system and how it transmits communications when you are within a building and trying to talk to someone outside the building. If approved, this system could take approximately 2 years to be fully implemented. This will give the fire service ample time to further test the system and decide whether we want to switch or not. Overall this project could be beneficial to all agencies as the County as a whole tries to position itself for the future in Public Safety communications.

Spring Lake Township/Village Monthly Incident Counts

November 2015

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Yearly	
													YTD	Total
2015	87	64	78	58	73	93	84	91	105	90	93		916	916
2014	90	77	86	84	77	92	98	75	77	72	60	71	888	959
2013	101	78	69	75	97	76	81	113	58	91	84	87	923	1010
2012	82	62	107	74	78	81	111	93	80	101	94	83	963	1046
2011	82	67	81	96	97	80	87	102	85	104	72	65	953	1018

Spring Lake Township Incident Counts

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Yearly		% of Yearly
													YTD	Total	
2015	59	50	54	42	51	60	65	64	75	70	70		660	660	72%
2014	58	57	64	66	57	65	70	48	55	49	44	47	633	680	71%
2013	70	55	48	54	70	52	60	90	43	70	60	70	672	742	73%
2012	62	47	64	56	61	55	75	70	53	75	62	58	680	738	71%
2011	64	52	70	81	71	56	66	75	68	83	55	55	741	796	78%

Spring Lake Village Incident Counts

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Yearly		% of Yearly
													YTD	Total	
2015	24	14	19	11	17	23	16	22	26	14	19		205	205	22%
2014	27	15	18	15	18	23	22	26	20	18	12	21	214	235	25%
2013	27	22	20	19	20	19	16	18	14	18	19	13	212	225	22%
2012	16	13	39	16	14	25	32	21	26	23	26	23	251	274	26%
2011	16	14	10	14	25	24	21	22	16	20	15	10	197	207	20%

Automatic/Mutual Aid and Out of District Incident Counts

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Yearly		% of Yearly
													YTD	Total	
2015	4	0	5	5	5	10	3	5	4	6	4		51	51	6%
2014	5	5	4	3	2	4	6	1	2	5	4	3	41	44	5%
2013	4	1	1	2	7	5	5	5	1	3	5	4	39	43	4%
2012	4	2	4	2	3	1	4	2	1	3	6	2	32	34	3%
2011	2	1	1	1	1	0	0	5	1	1	2	0	15	15	1%

Incident Type Report Summary

Alarm Date Between {11/01/2015} And {11/30/2015}

<u>Incident Type</u>	<u>Count</u>	<u>Pct of Incidents</u>
3 Rescue & Emergency Medical Service Incident		
321 EMS call, excluding vehicle accident with injury	66	70.97 %
322 Motor vehicle accident with injuries	3	3.23 %
323 Motor vehicle/pedestrian accident (MV Ped)	1	1.08 %
	70	75.27 %
4 Hazardous Condition (No Fire)		
412 Gas leak (natural gas or LPG)	1	1.08 %
445 Arcing, shorted electrical equipment	1	1.08 %
	2	2.15 %
5 Service Call		
550 Public service assistance, Other	1	1.08 %
551 Assist police or other governmental agency	3	3.23 %
561 Unauthorized burning	3	3.23 %
	7	7.53 %
6 Good Intent Call		
611 Dispatched & cancelled en route	1	1.08 %
6110 Dispatched & cancelled (Carbon Monoxide)	1	1.08 %
6111 Dispatched and cancelled (Medical)	2	2.15 %
6112 Dispatched and cancelled (Fire Alarm)	1	1.08 %
6117 Dispatched and cancelled (Pri. 3 Medical)	2	2.15 %
6119 Dispatched and cancelled (Unknown PI)	2	2.15 %
651 Smoke scare, odor of smoke	2	2.15 %
652 Steam, vapor, fog or dust thought to be smoke	1	1.08 %
	12	12.90 %
7 False Alarm & False Call		
735 Alarm system sounded due to malfunction	1	1.08 %
740 Unintentional transmission of alarm, Other	1	1.08 %
	2	2.15 %

Total Incident Count: 93

Aid Responses by Department

Alarm Date Between {11/01/2015} And {11/30/2015}

<u>Type of Aid</u>	<u>Count</u>
Crockery Fire Department	
Automatic aid given	<u>1</u>
	1
Ferrysburg Fire Department	
Automatic aid given	<u>1</u>
	1
Grand Haven Township	
Mutual aid given	<u>1</u>
	1

Christine Burns

From: Tim Smith <tsmith@occca.org>
Sent: Thursday, December 03, 2015 1:53 PM
To: AdminStaff; Anne Snider; Babinec, Sinka; Bob Buursma; Bonnie Suchecki; Brandon DeHaan; Christine Burns; Craig Bessenger; Denny Luce (dluce@miottawa.org); Gary Rosema (grosema@miottawa.org); Glen Nykamp; Howard Baumann; Janice Redding; Jason Kik; jhawke@grandhaven.org; Jim Bonamy (jbonamy@grandhaven.org); John Nash; jwolffis@miottawa.org; Keith Van Beek; Leon Stille; mbennett@miottawa.org; Pam Suchecki; Renee Freeman; Rich Szczepanek (richs@omcoba.org); rtease@miottawa.org; Scott Brovont (SBrovont@miottawa.org); Steve Kempker (skempker@miottawa.org); Toby VanEss; Val Weiss (vweiss@miottawa.org); Beth Thomas (bthomas@miottawa.org); Chris Karish; Dan Hamming (dhamming@georgetown-mi.gov); Gary Dryer (chief@crockeryfire.org); Kurt Gernatt (kurtgernaat@sbcglobal.net); Mark Jongekrijg; Mike Gavin (mgavin@wmis.net); Mike Keefe; Tom Gerencer; Tom Valdez; Bill Olney (bolney@ci.zeeland.mi.us); Chris McIntyre (mcintirc@michigan.gov); Jack Dykstra (j.dykstra@cityofholland.com); Matt Messer; Bill Gruppen Sr. (bgruppen@ci.zeeland.mi.us); bsipe@springlaketwp.org; Chris Tinney; Dennis Rosel (cfd391@hotmail.com); Dick Mohr; Duane Wolters; Dwight Sheridan; Jim Kohsel (htfd1290@gmail.com); Kevin McNutt; Mike Gavin (fire@tallmadge.com); Mike Olthof (olthofmichael@att.net); Paul Van Velzen; Phil Hunderman (chief@zctfd.org); Scott Gamby; Scott Schoolcraft; Tom Saladion; Alan Vanderberg; jfelix@parktownship.org; Patrick McGinnis; Ryan Cotton (r.cotton@cityofholland.com); Steve Patrick; SVisser@miottawa.org; Warren Billett

Cc: Tim Smith
Subject: November 2016 Central Dispatch Measures
Attachments: 911 vs wireless measures 2015.xls; November 2015 call totals.xls; November 2015 Monthly combined incidents.xls; November 2015 Monthly Fire incident measures.xls; November 2015 Monthly Law incident measures.xls

The call volume and incident numbers handled through Central Dispatch for November 2015 were:

Total Incidents – 9,339 even with November 2014 and up 1.7% YTD over 2014
Fire Incidents – 1,299 up 10.8% over November 2014 and up 5.2% YTD over 2014
Law Incidents – 8,040 down 1% over November 2014 and up 1.1% YTD over 2014
911 Calls – 8,272 down 8.8% over November 2014 and down 1% YTD over 2014
911 Hang Up calls - 841 down 6.5% over November 2014 and up 9% YTD over 2014
Wireless 911 calls – 89.4% of 911 calls for October 2015 and 91% of 911 calls YTD for 2015
911 calls answered in 10 seconds or less - 92% for October 2015 and 93.2% YTD 2015
(NENA recommended standard is 90% within 10 seconds)

For your information and use.

Thanks

Tim

Timothy Smith

Executive Director

Ottawa County Central Dispatch Authority

12101 Stanton Street

West Olive, Michigan 49460

Office - 616-994-7800

Fax – 616-994-7801

2015 Chairman

Michigan SNC (State 9-1-1 Committee)



Smart911.com[™]

Department of Public Works 2015 Monthly Operations Report – November/December Highlights

The following is an attempt to highlight some accomplishments and to provide a status of specific projects. If you have a question about any of the department's operations or notice something that needs our attention, please don't hesitate to contact us.

Capital Improvement Planning: Staff began formulating a Capital Improvement Program in November for the Water Department pursuant to Public Act 399. The plan requires identification of waterworks systems needs for the 5 year and 20 year planning periods. Because improvements to the water supply also impact streets and other enterprises within the village, staff created a draft list of projects that highlights all known upcoming public improvements. The Village's consulting engineer Ryan Arends assisted with cost estimates, scope and quantities. I've included this list of projects broken down by enterprise and a summary with this report.

Tree Plantings: We are taking advantage of the mild weather to relocate trees out of Marv's Bark Park nursery. Landscape Design Inc. crews arrived on Tuesday, December 15 and began using a tree spade to relocate trees. Landscape Design will also assist in replanting trees in the planter grates along Savidge Street downtown where we removed diseased trees this past fall, and a tree near the post office that was damaged over the past year.

Water Department: Staff has continued disconnecting water services off the residences along Lakeview Court. This is the reason for the excavations in and along the bike trail between Alden and Buchanan streets. The Village is divesting a four inch water main and reconnecting the services to the ten inch line that runs parallel with the bike trail. This project has been undertaken as a response to the multiple water services freezing over the past two winters. The original 4 inch main is shallow, and with some of the residents in this area being away during the winter, the water demand is low, making a "perfect storm" for lines to freeze. DPW staff has coordinated this work when convenient with homeowners as part of the project is "on their side" of the water meter. Beechum Plumbing has performed much of the site excavation work as part of this project.

MISC DPW Operations. Staff wrapped up the leaf pickup program following the Thanksgiving holiday. Staff also hung the lighted wreaths and installed the Christmas tree at Clock Tower Park. The mild weather allowed an ease of performing water meter reading. During the month of November, staff marked water/sewer utilities in response to 72 MISSDIG tickets and 28 up to this point in December. DPW staff has performed daily garbage collection, changing out light bulbs/fuses, miscellaneous work orders, water sampling and lift station inspections. DPW staff has also been working on repairs to the DPW garage lighting and relocating a heater box for the south bay of the garage.

Respectfully Submitted,

Rog

Roger Belknap, Public Works Director

Location	Limits	Scope	Target Year		Quantity		Planning Estimates						Total \$		
			Calendar	Fiscal	Miles	Feet	\$ Grants	\$ Streets	\$ Engineering	\$ Streetscape	\$ Cont	\$ Total Proj	Village		
Major Streets															
Buchanan Street	Exchange to Liberty	Street Reconstruction	2017	16-17	0.13	680	\$176,000	\$44,000	\$92,300	\$124,262	\$42,125	\$478,687	\$302,687		
River Street	Prospect to Lake	Street Resurfacing (Mill/Fill)	2017	16-17	0.27	1440	\$0	\$175,000	\$26,500	\$0	\$0	\$201,500	\$201,500		
Savidge Street	Christman to West End	Street Reconstruction	2018	17-18	0.23	1200	\$0	\$410,000	\$80,000	\$80,000	\$0	\$570,000	\$570,000		
Christman Street	Liberty to Savidge	Street Resurfacing (Mill/Fill)	2019	18-19	0.07	360	\$0	\$42,000	\$8,400	\$0	\$0	\$50,400	\$50,400		
Exchange Street	William to Lake	Street Reconstruction	2020	20-21	0.18	950	\$236,520	\$59,130	\$57,118	\$0	\$0	\$352,768	\$116,248		
Exchange Street	Elm to William	Street Resurfacing (Mill/Fill)	2020	20-21	0.24	1270	\$164,000	\$41,000	\$57,118	\$0	\$0	\$262,118	\$98,118		
Exchange Street	Jackson to Elm	Resurface / Storm Sewer Improve.	2021	21-22	0.28	1480	\$312,000	\$78,000	\$57,118	\$0	\$0	\$447,118	\$135,118		
Totals for Major Streets							1.40	7380	\$888,520	\$849,130	\$378,554	\$204,262	\$42,125	\$2,362,591	\$1,474,071

Local Streets

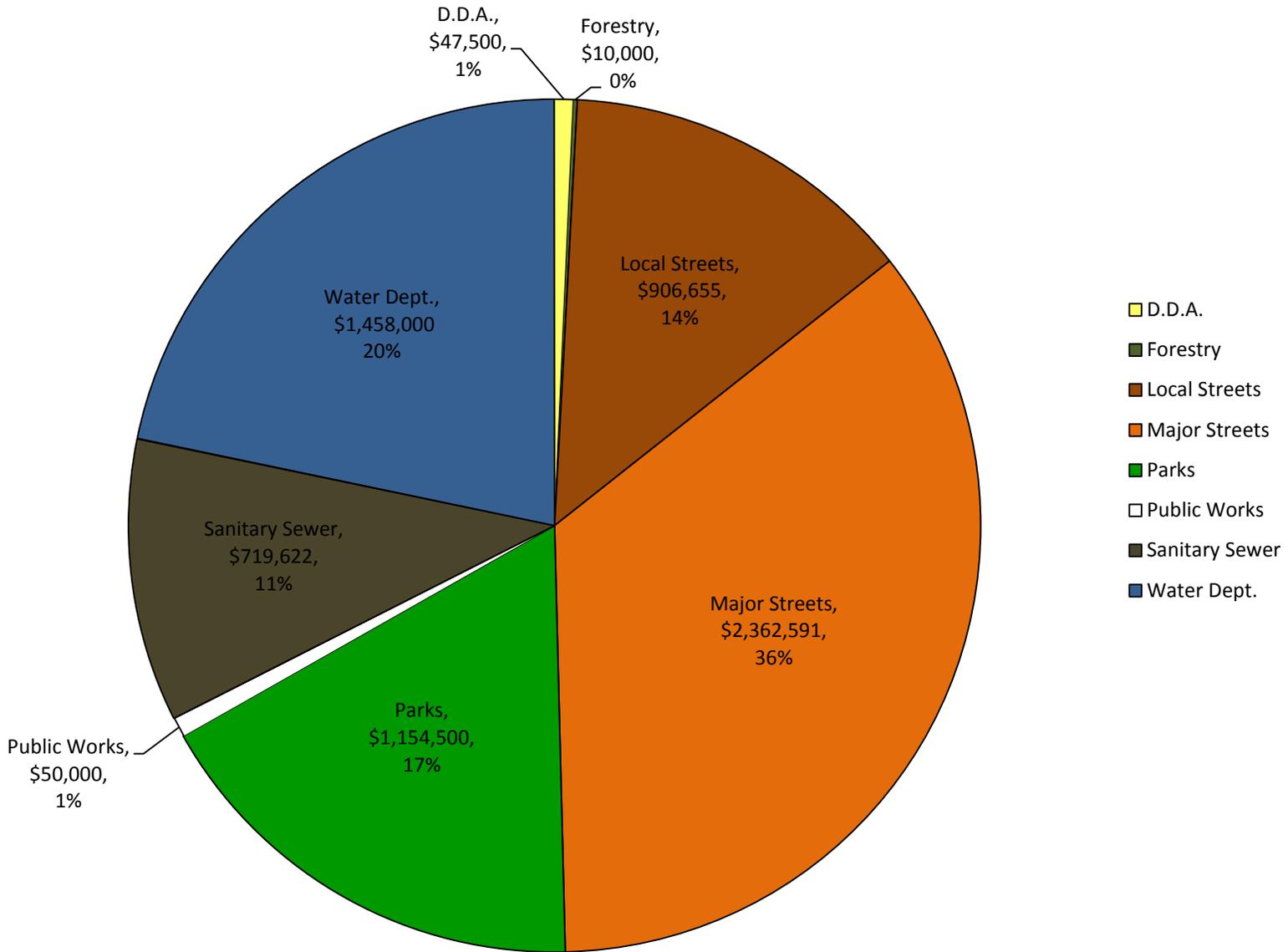
Summit Street	Meridian to Elm	Street Resurfacing (Crush/Shape)	2015	15-16	0.12	620	\$0	\$27,200	\$0	\$0	\$0	\$27,200	\$27,200		
Visser Street	River to South	Street Resurfacing (Crush/Shape)	2015	15-16	0.08	430	\$0	\$27,200	\$0	\$0	\$0	\$27,200	\$27,200		
Buchanan Street	Liberty to Mason	Street Reconstruction	2016	16-17	0.06	300	\$0	\$67,225	\$0	\$0	\$6,270	\$6,270	\$73,495		
Central Avenue	Fruitport to Lions Club	Street Resurfacing (Crush/Shape)	2016	16-17	0.17	900	\$0	\$12,150	\$0	\$0	\$0	\$12,150	\$12,150		
Jackson Street	Street End Cul-de-sac	Storm Drain Repair/Paving	2016	16-17	0.03	150	\$0	\$49,790	\$32,500	\$0	\$17,210	\$49,710	\$99,500		
Park Street	Liberty to Barber	Street Resurfacing (Crush/Shape)	2019	18-19	0.13	685	\$0	\$18,825	\$0	\$0	\$0	\$18,825	\$18,825		
Rex/Dixie/Monarch	North of Liberty	Street Reconstruction	2019	18-19	0.22	1175	\$0	\$265,500	\$49,500	\$0	\$0	\$315,000	\$315,000		
Rex Street	North of Liberty	Replace 10" Storm Drain	2019	18-19	0.12	600	\$0	\$35,000	\$0	\$0	\$0	\$35,000	\$35,000		
Sidney Court	Exchange to South End	Street Reconstruction	2020	19-20	0.07	370	\$0	\$110,000	\$16,500	\$0	\$0	\$126,500	\$126,500		
Elm Street	Exchange to River	Street & Storm Sewer Reconstruct	2021	21-22	0.10	520	\$0	\$232,000	\$43,000	\$0	\$0	\$275,000	\$275,000		
Cutler Street	Exchange to South End	Street Resurfacing	2022	22-23	0.05	264	\$0	\$101,000	\$17,000	\$0	\$1,800	\$13,800	\$13,800		
Totals for Local Streets							1.15	6014	\$0	\$945,890	\$158,500	\$0	\$25,280	\$906,655	\$1,023,670

<u>Location</u>	<u>Limits</u>	<u>Scope</u>	<u>Target Year</u>		<u>Quantity</u>		<u>Planning Estimates</u>			<u>Total \$ Village</u>
			<u>Calendar</u>	<u>Fiscal</u>	<u>Miles</u>	<u>Feet</u>	<u>\$ Engineering</u>	<u>\$ Water</u>	<u>\$ Total Proj</u>	
Lakeview Court	Residential Service Connections	Divest 4" watermain/ Repl. Hydrant	2015-16	15-16	0.12	600	\$0	\$10,000	\$10,000	\$10,000
River Street	William to Lake	Replace Water Services	2017	16-17	10 Services		\$8,000	\$75,000	\$83,000	\$83,000
Rex/Dixie/Monarch	North of Liberty	Replace & Loop Watermain	2019	18-19	0.29	1535	\$27,500	\$192,000	\$219,500	\$219,500
Sidney Court	Exchange to River	Replace & Loop Watermain	2020	19-20	0.09	500	\$16,500	\$95,500	\$112,000	\$112,000
Ann Street to Tolford Street		Loop Watermain	2021	21-22	0.07	350	\$5,000	\$50,000	\$55,000	\$55,000
Cutler Street	Exchange to South End	Replace Watermain	2022	22-23	0.06	300	\$17,000	\$80,000	\$97,000	\$97,000
S. Park through Tanglefoot to S. Division		Replace 2" Watermain to 8"	2022	22-23	0.10	520	\$31,500	\$80,000	\$200,000	\$200,000
Mark Street to River Street		Loop Watermain	2023	23-24	0.07	350	\$22,000	\$113,000	\$135,000	\$135,000
Bolens Court to Grandview Street		Loop Watermain	2024	24-25	0.10	550	\$56,000	\$162,000	\$380,000	\$380,000
Annual Hydrant & Valve Replacement Program		2 Hydrants/2 Valves Each Year	Annual Program		20 Hydrants	20 Valves	\$0	\$166,500	\$166,500	\$166,500
Totals for Water Department					0.90	4705	\$183,500	\$1,024,000	\$1,458,000	\$1,458,000

<u>Location</u>	<u>Limits</u>	<u>Scope</u>	<u>Target Year</u>		<u>Quantity</u>		<u>Planning Estimates</u>				<u>Total \$</u>
			<u>Calendar</u>	<u>Fiscal</u>	<u>Miles</u>	<u>Feet</u>	<u>\$ Engineering</u>	<u>\$ Sewer</u>	<u>\$ Cont</u>	<u>\$ Total Proj</u>	<u>Village</u>
River Street Lift Station		Lift Station Rehab/SCADA/Valves	2015	15-16	1		\$30,100	\$199,600	\$20,300	\$254,322	\$254,322
S. Lake / Fall St / Liberty St / Village Cove / Holiday Inn		SCADA to Mission Control	2016	15-16	5		\$6,000	\$22,000	\$0	\$28,000	\$28,000
Buchanan Street	Exchange to North of Savidge	Sewer Replacement	2017	16-17	0.13	700	\$0	\$113,700	\$0	\$113,700	\$113,700
Savidge Street	Christman to West End	Sewer Replacement	2018	17-18	0.18	980	\$12,750	\$85,000	\$0	\$97,750	\$97,750
Sidney Court	Exchange to South End	Sewer Replacement	2020	19-20	0.09	500	\$16,500	\$75,000	\$0	\$91,500	\$91,500
Exchange Street	William to Lake	Sewer Replacement	2020	20-21	0.18	950	\$0	\$134,350	\$0	\$134,350	\$240,760
<i>Totals for Sanitary Sewer</i>					<i>0.58</i>	<i>3130</i>	<i>\$65,350</i>	<i>\$629,650</i>	<i>\$20,300</i>	<i>\$719,622</i>	<i>\$826,032</i>

Enterprize	Location	Limits	Scope	Target Year		Quantity		Planning Estimates						Total \$
				Calendar	Fiscal	Miles	Feet	\$ Grants	\$ Engineering	\$ Streetscape	\$ Parks	\$ Cont	\$ Total Proj	Village
D.D.A.	Alloyz Alley	Exchange to Savidge	Pave & Drainage Improvements	2015	15-16	0.06	340	\$0	\$5,480	\$38,265	\$0	\$3,755	\$47,500	\$47,500
D.D.A.	106 S. Buchanan	Former Twp Hall/Fire Station	Demo Building / Develop Park	?	?	N/A		\$0	\$0	\$0	\$0	\$0	?	?
Forestry	Tree Nursery at Spring Lake Country Club		Nursery Site Development	2015-16	15-16	72 Trees/Irrigation		\$10,000	\$0	\$0	\$0	\$0	\$10,000	\$0
Parks	Central Park	Parking Lot / Pickleball / Basketball / Hockey / Lighting		2016	16-17	5 Elements		\$0	\$27,600	\$0	\$316,000	\$6,400	\$350,000	\$350,000
Parks	Whistlestop Park	Playground Equipment	Playground Redevelopment	2016	15-16	1 playground		\$140,000	\$0	\$0	\$0	\$0	\$140,000	\$0
Parks	Jackson Street Dock & Street End Park		Repair Seawall/Sidewalk	2016	16-17	0.01	50	\$0	\$0	\$0	\$65,500	\$0	\$65,500	\$65,500
Parks	Lakeside Beach	Restroom Building	Replace Roof (Steel)	2016	15-16	1 Steel Roof		\$0	\$0	\$0	\$6,000	\$0	\$6,000	\$6,000
Parks	Mill Point Park	Parking Lot	Resurface Parking Lot	2017	16-17			\$0	\$20,000	\$0	\$205,000	\$0	\$225,000	\$225,000
Parks	Lakeside Trail	Buchanan to Fruitport	Replace Trail Lighting	2018	17-18	No. of Poles 55		\$75,000	\$22,500	\$0	\$75,000	\$0	\$172,500	\$97,500
Parks	West End Boardwalk		Rehab Decking / Replace Lighting	2019	18-19	0.10	550	\$120,000	\$25,500	\$0	\$50,000	\$0	\$195,500	\$75,500
Public Works	DPW Garage	Roof - 210 S. Buchanan	Remove/Replace Rubber Roof	2017	17-18	1 Roof		\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
<i>Totals for D.D.A. / Forestry / Parks / DPW</i>								\$345,000	\$101,080	\$38,265	\$717,500	\$10,155	\$1,262,000	\$917,000

Summary of Total Cost and Percent by Enterprise \$6,708,868 - 10 Year Program



NORTHWEST OTTAWA WATER SYSTEM

FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2015



Vredeveld Haefner LLC

NORTHWEST OTTAWA WATER SYSTEM

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INDEPENDENT AUDITORS' REPORT

November 18, 2015

Members of the Administrative Committee
Northwest Ottawa Water System
Grand Haven, Michigan

Report on the Financial Statements

We have audited the accompanying financial statements of the Northwest Ottawa Water System, ("NOWS") as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position Northwest Ottawa Water System, Grand Haven, Michigan, as of June 30, 2015, and the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 5 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Urodeuxeld Haefner LLC

MANAGEMENT'S DISCUSSION AND ANALYSIS

Management's Discussion and Analysis

As management of the Northwest Ottawa Water System (NOWS), we offer readers of the NOWS financial statements this narrative overview and analysis of the financial activities of the NOWS for the fiscal year ended June 30, 2015. We encourage readers to consider the information presented here in conjunction with additional information that is furnished in the financial statements and notes to the financial statements.

Financial Highlights

- The Northwest Ottawa Water Treatment Plant/System (NOWS) determines its revenue by making projections on water use for over 40,000 customers. The relationship is directly tied between water demands and weather conditions throughout the year. The balance between revenue and expenditures varies each budget year based on those predictions. This past year we experienced a decrease in revenue based on those projections and actual water use.
- Disposal of the Ranney well intake occurred during the year, resulting in a net \$261,000 reduction in total assets during the fiscal year. The Ranney Wells, a total of three water intake structures built in the 1950's, were removed from service in 2002 due to the amount of labor required to service them and the inefficiency of water production.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the NOWS financial statements. The NOWS basic financial statements comprise two components: 1) financial statements, and 2) notes to the financial statements.

The *Statement of Net Position* presents information on all of the NOWS assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the NOWS is improving or deteriorating.

The *Statement of Revenues, Expenses and Changes in Net Position* presents information showing how the NOWS net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., earned but unused compensated absences, accrued interest, etc.).

Notes to the financial statements. The notes provide additional information that is essential for a full understanding of the data provided in the financial statements.

Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the NOWS, assets exceeded liabilities by \$16,226,284 at the close of the most recent fiscal year.

A portion of the NOWS net position reflects unrestricted net position which are available for future operation while a more significant portion of net position is invested in capital assets (e.g., land, buildings, vehicles, equipment and infrastructure), less any related debt used to acquire those assets that is still outstanding. NOWS uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the NOWS investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Net Position

	<u>2015</u>	<u>2014</u>
Current and other assets	\$ 2,453,472	\$ 3,183,063
Capital assets	22,787,991	23,345,321
Total assets	<u>25,241,463</u>	<u>26,528,384</u>
Other liabilities	210,179	238,801
Long-term liabilities outstanding	8,805,000	9,130,000
Total liabilities	<u>9,015,179</u>	<u>9,368,801</u>
Net position		
Net Investment in capital assets	13,982,991	14,215,321
Restricted	248,848	785,380
Unrestricted	1,994,445	2,158,882
Total net position	<u>\$16,226,284</u>	<u>\$17,159,583</u>

The total net position of the NOWS at June 30, 2015 was \$16,226,284, however, \$13,982,991 represents net investment in capital assets including infrastructure.

Revenues, Expenses and Changes in Net Position

	<u>2015</u>	<u>2014</u>
Operating revenue	\$ 1,280,576	\$ 1,433,938
Operating expense	2,158,161	2,198,019
Operating income (loss)	<u>(877,585)</u>	<u>(764,081)</u>
Nonoperating revenue (expense)	(55,714)	351,453
Changes in net position	(933,299)	(412,628)
Net position - beginning of year	<u>17,159,583</u>	<u>17,572,211</u>
Net position - end of year	<u>\$16,226,284</u>	<u>\$17,159,583</u>

During the year ended June 30, 2015, the NOWS had a decrease in net position of \$933,299 primarily due to charges not being sufficient to cover its expenses. The operating revenues decreased by \$153,362 compared to the year ended June 30, 2014.

Capital Asset and Debt Administration

Capital assets. The NOWS investment in capital assets as of June 30, 2015 amounted to \$22,787,991 (net of accumulated depreciation).

Significant capital purchases during the year consisted primarily of costs related to plant expansion.

The NOWS capital assets (net of depreciation) are summarized as follows:

Capital Assets	
Land	\$ 26,000
Water plant	20,133,386
Lake intakes	2,327,079
Water mains	156,885
Structures and equipment	133,776
Office furniture	10,865
Total	\$22,787,991

Additional information on the NOWS capital assets can be found in Note 3 of these financial statements.

Debt. At the end of the current fiscal year, the NOWS had total long-term debt outstanding as follows:

Long-term Debt	
Contracts payable to Ottawa County	<u>\$8,805,000</u>

The NOWS did not enter into any new long-term debt agreements and made principal payments of \$325,000 during the year.

Additional information on the NOWS long-term debt can be found in Note 4 of these financial statements.

Economic Factors and Next Year's Budgets and Rates

The following factors were considered in preparing the NOWS budget for the 2015-16 fiscal year:

- The Northwest Ottawa Water Treatment Plant/System (NOWS) reviews water rates annually for Debt and Operations. Debt service requirements as well as actual consumption continue to modify the debt rate.
- Normal capital improvements with plant equipment and ongoing system evaluations also can cause rate variations.
- Major contributors to the budget continue to be replacements in technology and software.

Requests for Information

The City of Grand Haven provides, by contract, fiscal and administrative services to the NOWS. This financial report is designed to provide interested individuals including citizens, property owners, customers, investors and creditors with a general overview of the NOWS finances and to show the NOWS Administrative Committee accountability for the money it receives. If you have questions or need additional financial information, please contact us at 519 Washington Avenue, Grand Haven, MI 49417 or call or email us as noted below:

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BASIC FINANCIAL STATEMENTS

NORTHWEST OTTAWA WATER SYSTEM

STATEMENT OF NET POSITION

JUNE 30, 2015

Assets

Current assets	
Cash and cash equivalents	\$ 433,665
Accounts receivable	78,432
Due from other governments	397,227
Billing adjustment due from member units	60,847
Prepaid items	138
Inventory	<u>56,642</u>
Total current assets	<u>1,026,951</u>
Non-current assets	
Designated cash and cash equivalents	1,177,673
Deposits with other units of government	248,848
Capital assets	
Land	26,000
Depreciable capital assets, net	<u>22,761,991</u>
Total non-current assets	<u>24,214,512</u>
Total assets	<u>25,241,463</u>

Liabilities

Current liabilities	
Accounts payable	54,324
Due to other governments	77,423
Accrued interest payable	78,432
Current portion of long-term debt	<u>340,000</u>
Total current liabilities	550,179
Long-term liabilities	
Long-term debt, net of current portion	<u>8,465,000</u>
Total liabilities	<u>9,015,179</u>

Net position

Net investment in capital assets	13,982,991
Restricted for capital projects	248,848
Unrestricted	<u>1,994,445</u>
Total net position	<u>\$ 16,226,284</u>

The accompanying notes are an integral part of these financial statements.

NORTHWEST OTTAWA WATER SYSTEM

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

FOR THE YEAR ENDED JUNE 30, 2015

Operating revenue	
Charges for services	\$ 1,280,576
Operating expense	
Intake	426,227
Treatment	545,143
Administrative	292,846
Depreciation	893,945
Total operating expense	<u>2,158,161</u>
Operating income (loss)	<u>(877,585)</u>
Non-operating revenue (expense)	
Debt service charge	516,686
Capital replacement charge	62,002
Interest income on investments	2,165
Interest expense	(480,581)
Loss on disposal of capital assets	(261,040)
Build America Bonds federal interest credit	105,054
Total non-operating revenue (expense)	<u>(55,714)</u>
Changes in net position	(933,299)
Net position, beginning of year	<u>17,159,583</u>
Net position, end of year	<u>\$ 16,226,284</u>

The accompanying notes are an integral part of these financial statements.

NORTHWEST OTTAWA WATER SYSTEM

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2015

Cash flows from operating activities	
Receipts from customers and users	\$ 1,357,408
Payments to suppliers	(730,575)
Payments to employees	(543,912)
Net cash provided by (used in) operating activities	<u>82,921</u>
Cash flows from capital and related financing activities	
Proceeds from debt service charge	516,686
Proceeds from capital replacement charge	62,002
Interest expense	(377,515)
Principal paid on bonds and notes	(325,000)
Acquisitions of capital assets	(61,123)
Net cash provided by (used in) capital and related financing activities	<u>(184,950)</u>
Cash flows from investing activities	
Interest income	<u>2,165</u>
Net increase (decrease) in cash and cash equivalents	(99,864)
Cash and cash equivalents, beginning of year	<u>1,711,202</u>
Cash and cash equivalents, end of year	<u>\$ 1,611,338</u>
Cash flows from operating activities	
Operating income (loss)	\$ (877,585)
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities	
Depreciation	893,945
Change in operating assets and liabilities which provided (used) cash	
Receivables	1,988
Due from other governmental units	90,461
Prepaid expenses	459
Inventory	287
Accounts payable	(11,017)
Due to other governmental units	(15,617)
Net cash provided by (used in) operating activities	<u>\$ 82,921</u>

Noncash activity consists of purchase of capital assets of \$536,532 with loan proceeds held by Ottawa County.

The accompanying notes are an integral part of these financial statements.

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NORTHWEST OTTAWA WATER SYSTEM

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of The Northwest Ottawa Water System (NOWS) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the significant policies.

Reporting Entity

NOWS was established for the purpose of constructing, owning, and operating a water treatment system for its participating municipalities: the City of Grand Haven, the Village of Spring Lake, the City of Ferrysburg, the Township of Spring Lake, and the Charter Township of Grand Haven.

Under a contract executed in 1988, the City of Grand Haven (the "City") is operating and maintaining the NOWS. Monthly operating expenses are billed by the City to the constituent municipalities for their proportionate share of those expenses.

As required by generally accepted accounting principles, the financial statements of the reporting entity include those of NOWS. There are no component units to be included. The criteria for including a component unit include significant operational or financial relationships with the NOWS.

Measurement Focus and Basis of Accounting

The financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The NOWS distinguishes operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the NOWS principal ongoing operations. The principal operating revenues of the NOWS are charges for services. Operating expenses of the NOWS include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the NOWS policy to use restricted resources first, then unrestricted resources as they are needed.

Cash and Cash Equivalents

For the purpose of the statement of cash flows, the NOWS considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

Investments

Investments are recorded at fair value.

NORTHWEST OTTAWA WATER SYSTEM

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2015

State statutes authorize the NOWS to invest in:

- a. Bond, securities, other obligations and repurchase agreements of the United States, or an agency or instrumentality of the United States.
- b. Certificates of deposit, savings accounts, deposit accounts or depository receipts of a qualified financial institution.
- c. Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- d. Banker's acceptances of United States banks.
- e. Obligations of the State of Michigan and its political subdivisions that, at the time of purchase are rated as investment grade by at least one standard rating service.
- f. Mutual funds registered under the Investment Company Act of 1940 with the authority to purchase only investment vehicles that are legal for direct investment by a public corporation.
- g. External investment pools as authorized by Public Act 20 as amended.

Receivables

All receivables are reported at their net value. Allowance for uncollectible receivables was immaterial at year-end.

Inventory

Inventory consists principally of materials and supplies which are generally used for operations. Inventory is stated at cost using the first-in first-out (FIFO) method.

Prepaid Items

The NOWS made payments prior to year-end for services that will be performed in the next fiscal year. In these situations, the NOWS records an asset to reflect the investment in future services.

Deposits with Other Units of Government

Deposits with others consist of amounts held at the Ottawa County Public Utilities System for the purposes of future plant renovations and improvements.

Designated Assets / Net Position

The Administrative Committee has set aside \$1,177,673 at year-end for future capital improvements and debt service. The related cash and cash equivalents are reported as non-current assets on the statement of net position.

NORTHWEST OTTAWA WATER SYSTEM

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2015

Capital Assets

Capital assets are stated at cost and include items defined by the NOWS as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of one year. Such assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exist. Donated capital assets are valued at their estimated fair value on the date received.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related capital assets, as applicable.

Depreciation on capital assets is computed using the straight-line method over the following estimated useful lives:

	Years
Water plant	30
Lake intakes	10-50
Water mains	50
Structures and equipment	33
Office furniture	5

Due to Other Governments

The amounts due to the City of Grand Haven for payment in lieu of taxes, motorpool charges, and other items were \$2,488 at year-end.

In addition, all operating personnel of the NOWS are employees of the City of Grand Haven. Amounts due to operating personnel for accrued wages, health benefits, and compensated absences are shown in the financial statements as due to other governments. The amounts due to the City for these costs at year-end were \$74,935.

Risk Management

The NOWS is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended June 30, 2015, the NOWS carried commercial insurance to cover risks of losses. The NOWS has had no settled claims resulting from these risks that exceeded their commercial coverage in any of the past three fiscal years.

NORTHWEST OTTAWA WATER SYSTEM

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2015

2. DEPOSITS AND INVESTMENTS

The captions on the financial statements relating to cash and cash equivalents are as follows:

Cash and cash equivalents	\$ 433,665
Designated cash and cash equivalents - long-term	<u>1,177,673</u>
	<u>\$1,611,338</u>

Cash and cash equivalents consist of deposits managed by the City of Grand Haven under its contractual administration obligations. NOWS cash and cash equivalents are segregated from all other City-managed funds in separate bank accounts with the exception of funds transferred timely to payroll and accounts payable checking accounts as processed. Deposit risk for the NOWS cannot be separately determined from the City of Grand Haven.

3. CAPITAL ASSETS

Capital asset activity for the year was as follows:

	<u>Balance</u> <u>July 1, 2014</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2015</u>
Capital assets, not being depreciated				
Land	\$ 26,000	\$ -	\$ -	\$ 26,000
Capital assets, being depreciated				
Water plant	28,715,867	552,243	-	29,268,110
Lake intakes	4,880,137	43,421	566,880	4,356,678
Water mains	706,638	-	-	706,638
Structures and equipment	208,335	1,573	-	209,908
Office furniture	36,475	418	-	36,893
Total capital assets, being depreciated	<u>34,547,452</u>	<u>597,655</u>	<u>566,880</u>	<u>34,578,227</u>
Less accumulated depreciation for:				
Water plant	8,357,971	776,753	-	9,134,724
Lake intakes	2,243,577	91,862	305,840	2,029,599
Water mains	534,631	15,122	-	549,753
Structures and equipment	68,168	7,964	-	76,132
Office furniture	23,784	2,244	-	26,028
Total accumulated depreciation	<u>11,228,131</u>	<u>893,945</u>	<u>305,840</u>	<u>11,816,236</u>
Net capital assets, being depreciated	<u>23,319,321</u>	<u>296,290</u>	<u>261,040</u>	<u>22,761,991</u>
Capital assets, net	<u>\$23,345,321</u>	<u>\$296,290</u>	<u>\$261,040</u>	<u>\$22,787,991</u>

NORTHWEST OTTAWA WATER SYSTEM

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2015

4. LONG-TERM DEBT

The following is a summary of the debt transactions of NOWS for the year ended June 30, 2015.

	<u>Balance</u> <u>July 1,</u> <u>2014</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30,</u> <u>2015</u>	<u>Due</u> <u>Within</u> <u>One</u> <u>Year</u>
Contract payable to Ottawa County for Water System Improvement Build America Bonds. Payable in annual installments from \$140,000 to \$360,000 through 2034; interest at 2.9% to 7.25 %	\$4,795,000	\$ -	\$155,000	\$4,640,000	\$160,000
Contract payable to Ottawa County for Water System Improvement Bonds. Payable in annual installments from \$150,000 to \$365,000 through 2034; interest at 2.5% to 4.0%	4,335,000	-	170,000	4,165,000	180,000
Total bonds	<u>\$9,130,000</u>	<u>\$ -</u>	<u>\$325,000</u>	<u>\$8,805,000</u>	<u>\$340,000</u>

The annual requirements to amortize all debt outstanding as of June 30, 2015 are as follows:

<u>Year Ending</u> <u>June 30</u>	<u>Principal</u>	<u>Interest</u>
2016	\$ 340,000	\$ 470,594
2017	355,000	456,474
2018	370,000	441,320
2019	385,000	425,144
2020	405,000	408,104
2021-2025	2,320,000	1,736,552
2026-2030	2,930,000	1,062,680
2031-2035	1,700,000	263,462
Total	<u>\$8,805,000</u>	<u>\$5,264,330</u>

The NOWS charges participating municipalities to fund the payment of contracts payable to Ottawa County based on the water sales to each municipality. The NOWS and the participating municipalities have pledged their full faith and credit for the repayment of the contracts.

NORTHWEST OTTAWA WATER SYSTEM

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED JUNE 30, 2015

5. BILLING ADJUSTMENT

The NOWS bills its member governmental units for operations, debt, and capital replacement. Following is an analysis of the billing adjustment related to the operations of the NOWS:

Amounts contractually allowed to collect as adjusted for actual expenses	\$1,382,569
Amounts billed for fiscal year prior to June 30	(1,382,569)
Working capital receivable	<u>60,847</u>
Total due from (to) member units	<u>\$ 60,847</u>

6. WORKING CAPITAL

In accordance with the master agreement with the member governmental units, the Administrative Committee of the NOWS has agreed to maintain 5/24th of the operating expenses, excluding depreciation, for working capital.

Excess working capital may be refunded to the member governmental units at the discretion of the Administrative Committee. For the year ended June 30, 2015 the NOWS working capital was deficient by \$60,847.

7. RETIREMENT BENEFITS AND NET OTHER POST-EMPLOYMENT BENEFITS

The NOWS leases employees from the City of Grand Haven, Michigan, which participates in a single-employer defined benefit pension and single employer defined benefit and defined contribution healthcare plan. NOWS pays the actuarially-determined annual costs of retirement and OPEB benefits to the City, releasing its responsibility for those costs in the future.

8. LITIGATION

In the normal course of its activities, the NOWS has become a party in various legal actions and subject to certain asserted or unasserted claims and assessments. The NOWS is of the opinion that the outcome of any pending actions will not have a material effect on the NOWS financial position or results of operations.



Vredeveld Haefner LLC

CPA's and Consultants

4001 Granada Ct.
Grand Rapids, MI 49534
FAX (616) 828-0307

Douglas J. Vredeveld, CPA

(616) 446-7474

Peter S. Haefner, CPA

(616) 460-9388

November 18, 2015

To the Members of the Administrative Committee
Northwest Ottawa Water System
Grand Haven, Michigan

We have audited the financial statements of the Northwest Ottawa Water System (NOWS) for the year ended June 30, 2015. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated July 9, 2015. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Results

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the NOWS are described in Note 1 to the financial statements. The NOWS adopted Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27*, and Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date – an amendment of GASB Statement No. 68*, in 2015 which had no effect on the financial statements. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management's estimates of the useful lives of capital assets and uncollectible accounts are based on previous history and future expectations. We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The following material misstatements detected as a result of audit procedures were corrected by management:

\$105,054 – To record the annual interest credit on the Water System Improvement Build America Bonds.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Specializing in services to governmental and nonprofit entities

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 18, 2015.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the required supplementary information (RSI), (management's discussion and analysis), that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Restriction on Use

This information is intended solely for the use of the Administrative Committee and management of the NOWS and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

Uredaxeld Haefner LLC



CITY OF GRAND RAPIDS
ENVIRONMENTAL SERVICES DEPARTMENT

Village of Spring Lake

DEC 16 2015

Received

December 7, 2015

Village of Spring Lake
Clerk's Office
102 W. Savidge Street
Spring Lake, MI 49456

To whom it may concern:

Enclosed is the monthly report for combined sewer overflows (CSO) in the City of Grand Rapids. The top sheet of the report is a summary of CSO's for the indicated month. The following sheets show site specific discharge information. Beginning October 1, 2001, the flow discharged from the Market Avenue Retention Basin (MARB) is also included in this report. It should be noted that this is a treated discharge which has gone through sedimentation, chlorination (disinfection), and dechlorination before being discharged to the Grand River. The last page is the most recent river survey report of the Grand River and other tributaries.

cc: Eric DeLong, Deputy City Manager
Pam Ritsema, Managing Director – Enterprise Services
All Jurisdictions on CSO List

Wastewater Treatment
Administrative Offices
1300 Market Avenue SW
Grand Rapids, MI 49503
Tel: (616) 456-3625
Fax: (616) 456-3711

Engineering
1900 Oak Industrial Dr. NE
Grand Rapids, MI 49505
Tel: (616) 456-3690
Fax: (616) 456-3138

Sewer Maintenance
660 Market Avenue. SW
Grand Rapids, MI 49503
Tel: (616) 456-3246
Fax: (616) 456-3736

Stormwater Maintenance
1120 Monroe NW
Grand Rapids, MI 49503
Tel: (616) 456-3253/3127
Fax: (616) 456-4088

**City of Grand Rapids, Michigan
 Long Term Overflow Monitoring Report
 Overflow Volume Summary
 November 2015**

Date	Rainfall (inches) ¹	Pumping Station Overflows				Monitored MG	TOTAL OVERFLOW MG
		MAPS ² MG ⁴		MARB ³ MG			
11/1/2015							
11/2/2015							
11/3/2015							
11/4/2015							
11/5/2015							
11/6/2015	0.51						
11/7/2015							
11/8/2015							
11/9/2015							
11/10/2015	0.21						
11/11/2015	0.20						
11/12/2015	0.18						
11/13/2015	0.03						
11/14/2015							
11/15/2015							
11/16/2015							
11/17/2015	0.03						
11/18/2015	0.15						
11/19/2015							
11/20/2015							
11/21/2015	0.24						
11/22/2015							
11/23/2015							
11/24/2015							
11/25/2015	0.03						
11/26/2015	0.28						
11/27/2015	0.34						
11/28/2015							
11/29/2015							
11/30/2015							
TOTAL							NONE

- (1) Average of rain gauges in service
- (2) Market Ave. Pumping Station
- (3) Market Ave. Retention Basin
- (4) MG = Million Gallons

12/7/2015
11:14 AM

City of Grand Rapids, Michigan
Long Term Overflow Monitoring Report for November 2015

Overflow Site	NPDES Outfall	Location	Date	Overflow Duration (hours)	Overflow Volume (MG)	Methodology Utilitized
MAPS	(107)	Market Ave. P.S.				City Records
MAPS Total					NONE	
MARB	(003)	Market Ave. Retention Basin				City Records
MARB Total					NONE	
Grand Total					NONE	

RIVER SURVEY REPORT

DATE: 11/18/2015

CITY OF GRAND RAPIDS EPSD

LOCATIONS	TIME	TEMP	DO	pH	BOD	TSS	FC	EC	CHLORIDE	CON	TP	NH3-N	NO2-N	NO3-N
Grand River														
201504335 Northland Drive Bridge (250120)	08:10	9.2	11.0	8.65	<2.0	3.0	28	32	47	673	0.012	0.04	0.010	0.6
201504336 Wealthy Street Bridge (250090)	08:59	9.3	10.9	8.65	<2.0	2.0	65	36	49	682	0.011	0.03	0.010	0.7
201504337 Railroad Bridge South (250070)	09:35	10.0	8.3	8.28	<2.0	2.4	125	93	55	706	0.014	0.04	0.012	0.5
201504338 Railroad Bridge North (250071)	09:25	9.7	7.9	7.88	<2.0	2.4	127	93	55	709	0.016	0.06	0.011	0.7
201504339 M-11, Wilson Avenue (250062)	08:56	10.4	8.3	8.33	<2.0	2.2	127	109	55	709	1.04	0.06	0.021	0.8
201504340 Eastmanville (250040)	08:13	10.3	8.3	8.30	<2.0	3.8	137	84	60	728	0.023	0.09	0.015	1.0
Streams														
201504341 Rogue River at West River Drive	07:50	9.7	10.2	8.41	<2.0	4.2	127	37	621	<0.009	0.04	0.012	0.012	0.4
201504342 Mill Creek at West River Drive	07:31	10.6	9.9	8.50	<2.0	3.0	>15000	52	717	0.009	0.04	0.017	0.017	0.5
201504343 Indian Mill Creek at Turner Aven	07:19	11.1	9.3	8.14	2.9	11.4	320	106	901	0.035	0.07	0.015	0.015	0.5
201504344 Silver Creek at Crofton/Roy	07:00	13.8	8.2	8.16	2.2	5.4	4600	187	1180	0.055	0.05	0.011	0.011	0.6
201504345 Plaster 1 at Burton	07:21	10.9	7.5	7.46	<2.0	2.0	460	171	1130	0.056	0.09	0.009	0.009	0.1
201504346 Plaster 2 at Market	09:08	11.2	9.3	8.10	<2.0	1.4	3800	176	1210	0.022	0.09	0.010	0.010	0.3
201504347 Buck Creek at Chicago Drive	07:43	11.4	7.9	7.93	<2.0	2.4	700	132	1100	0.010	0.09	0.008	0.008	<0.1
201504348 Deer Creek	08:23	8.9	7.5	7.52	<2.0	2.2	145	47	732	0.056	0.07	0.022	0.022	0.7
201504349 Coldbrook Storm Drain	07:08	12.0	9.8	8.28	2.8	3.4	680	170	1090	0.078	0.06	0.010	0.010	0.4
LOCATIONS														
Grand River														
201504335 Northland Drive Bridge (250120)	<5	<1	170	<0.2	<5	<0.5	<5	277	83.0	Weather conditions: Light rain.				
201504336 Wealthy Street Bridge (250090)	<5	<1	130	<0.2	<5	<0.5	<5	261	80.1	Air Temperature: 15 °C				
201504337 Railroad Bridge South (250070)	<5	<1	150	<0.2	<5	<0.5	<5	299	76.9	Comments:				
201504338 Railroad Bridge North (250071)	<5	<1	140	<0.2	<5	<0.5	<5	275	76.7	River Flow: 2550 cfs				
201504339 M-11, Wilson Avenue (250062)	<5	<1	140	<0.2	<5	<0.5	<5	281	68.8	Field Technicians: Kurt Anderson / Jim Soper / Greg				
201504340 Eastmanville (250040)	<5	<1	220	<0.2	<5	<0.5	<5	294	74.8	Reno / Kala Johnson				
Streams														
201504341 Rogue River at West River Drive	<5	<1	230	<0.2	<5	<0.5	<5	303	79.3	Time samples (hr:min)				
201504342 Mill Creek at West River Drive	<5	<1	200	<0.2	<5	<0.5	<5	315	59.5	Sample temperature (°C)				
201504343 Indian Mill Creek at Turner Aven	<5	4	520	<0.2	<5	<0.5	<5	336	70.8	Dissolved oxygen (µg/L)				
201504344 Silver Creek at Crofton/Roy	6	3	820	<0.2	<5	<0.5	<5	315	59.3	pH (pH units)				
201504345 Plaster 1 at Burton	<5	<1	230	<0.2	<5	<0.5	<5	243	71.2	BOD-5 (mg/L)				
201504346 Plaster 2 at Market	<5	<1	270	<0.2	<5	<0.5	<5	370	64.3	Total suspended solids (mg/L)				
201504347 Buck Creek at Chicago Drive	<5	<1	270	<0.2	<5	<0.5	<5	305	70.2	Fecal coliform (#FC/100mL)				
201504348 Deer Creek	<5	<1	230	<0.2	<5	<0.5	<5	251	76.0	E. coli (#E.C./100mL)				
201504349 Coldbrook Storm Drain	<5	2	350	<0.2	<5	<0.5	<5	303	67.2	Chlorides (mg/L)				
										Conductivity (µS/cm)				
										Total phosphorous (mg/L)				
										Ammonia as nitrogen (mg/L)				
										Nitrites as nitrogen (mg/L)				
										Nitrates as nitrogen (mg/L)				
										Total chromium (µg/L)				
										Total copper (µg/L)				
										Total iron (µg/L)				
										Total mercury (µg/L)				
										Total nickel (µg/L)				
										Total zinc (µg/L)				
										Hardness (mg/L CaCO3)				
										Water Quality Index (percent)				

“For Cleaner Lakes and Rivers”

GRAND HAVEN - SPRING LAKE SEWER AUTHORITY

WASTEWATER TREATMENT PLANT
1525 WASHINGTON AVENUE
GRAND HAVEN, MICHIGAN 49417
PHONE: (616) 847-3485 FAX: (616) 847-4880

Village of Spring Lake

DEC 14 2015

Received

To: Sewer Authority Board Members

From: Wally Wittaniemi, WWTP Superintendent *WW*

Date: December 10, 2015

Subject: Superintendent's Report for November Operations

Total average daily flow for the month of November was 2.55 million gallons per day. Carbonaceous biochemical oxygen demand and suspended solids removal were at 96% and 97%, respectively. Total phosphorous in the final effluent was 0.70 milligrams per liter and the final effluent 7 day average ammonia concentration was 318 lbs/day.

There was no Liquid Hauling done during the month of November. The Sludge Storage capacity is currently at 50%. The cost of the lime slurry for the month was \$5,430.00.

All data collection is complete for the SAW Grant. It is now being compiled in the database to be used for the Asset Management Plan.

Regarding the Solar Project; On November 19, 2015, a conference call was held at the plant between members of Western Michigan Environmental Action Council, John Stuparits, and myself to discuss the framework for the new financing model and what the next steps will be, with the goal being to have a comprehensive presentation ready for the next Sewer Authority meeting in February.



TO: Wally Wittaniemi
FROM: Teri VanHall, Treasurer *TVH*
DATE: 11.30.15
SUBJECT: Account Balances

For the month of November 2015 the Sewer Authority had the following bank balances:

<u>Huntington Bank</u> <u>Public Fund Accts:</u>		<u>CD totals</u>
\$306,946.77	Plant Modification	\$250,000.00
\$747,071.41	Operating	\$0.00
\$243,801.56	SL Force main	\$250,000.00
<u>\$214,122.39</u>	Debt	\$0.00
\$1,511,942.13		
 <u>Account totals :</u>		
\$556,946.77	Plant Modification	
\$747,071.41	Operating	
\$493,801.56	SL Force Main	
<u>\$214,122.39</u>	Debt	
\$2,011,942.13		



**Village of Spring Lake
Parks & Rec Committee
Wednesday, December 7, 2015
7.00pm Barber School,
102 W. Savidge St.
Spring Lake, MI 49456**

I. Call to Order

1. Whistle Stop Playground Community Exercise.

- a. **Roger Belknap** welcomed those in attendance and explained the poor condition of the playground equipment that, for safety reasons, had been removed. **Belknap** introduced Carl Pietila from Landscape Structures and Aaron Sligh from Great Lakes Recreation and encouraged everyone to look over the renderings, talk to Mr. Pietila and Mr. Sligh and then vote for the structure they liked and give their likes and dislikes.
- b. **Megan Doss**, Village Council Liaison, explained the fundraising being done and how residents could contribute. **Doss** also thanked Gary and Midge Verplank from Shape Corporation for their generous donation of volunteers that would be installing the Whistle Stop Playground equipment saving the Village \$30,000.
- c. **Deputy Corey Allard** explained that he had just gone through CPTED (Crime Prevention through Environmental Design) training and would be working with the Village to implement some of its ideas in the design of the new Whistle Stop Playground.

Alice Donahue, Spring Lake Township resident, encouraged Village leaders to build a multi-generational facility, particularly with a new senior apartment community opening soon less than a block away.

II. Calvin Braun was sworn in as a new Parks & Recreation Committee member.

Roll Call: Curt Brower (Chair), Clair Groenevelt (Vice Chair), Calvin Braun, Erik Poel, Matt Rice, Lee Schuitema and Megan Doss (Village Liaison)

Absent: none

Also present: Roger Belknap (DPW Director), Maryann Fonkert (Deputy Clerk) and Deputy Corey Allard.

III. Approval of the Agenda: Motion by **Groenevelt**, second from **Schuitema**, to approve the agenda as presented. All in favor, motion carried.

Yes: 6 No: 0

- IV. **Approval of the Minutes:** Motion by **Schuitema**, seconded by **Groenevelt**, to approve the minutes of the October 9, 2015 as presented and November 2, 2015 with corrections to item II. bullet point that the October 9, 2015 minutes, recorded incorrectly as October 5, 2015, to be approved at the December 7, 2015 meeting, recorded incorrectly as the December 1, 2015 meeting. All in favor, motion carried.

Yes: 6 No: 0

V. **New Business**

2. **2016 Meeting Dates -**

01/04/16	07/05/16 - Tuesday
02/01/16	08/01/16
03/07/16	09/06/16 - Tuesday
04/04/16	10/03/16
05/02/16	11/07/16
06/06/16	12/05/16

Motion by **Schuitema**, second from **Braun**, to approve the 2016 meeting dates rescheduling the July 4, 2016 meeting to July 5, 2016 and September 5, 2016 to September 6, 2016 due to them falling on holidays. All in favor, motion carried.

Yes: 6 No: 0

3. **Central Park/Dog Park Update - Kevin Curley** updated the Board on the Central Park Capital Campaign reporting that the budget was \$350,000,000 and they were doing well with fundraising and would continue to fund raise. **Curley** said they would be getting estimates for 8 pickleball courts instead of 6, adding irrigation and new playground equipment. **Curley** also said that bids would be going out in January 2016 and they were hoping to break ground in April 2016.

Diane **Schindlbeck** was present and reported that she was going to apply to the Beneful Dream Park Program. **Schindlbeck** said the Beneful team was supporting crowdfunding campaigns and working with community leaders and fundraising groups to help bring new dog parks to life or improve existing ones through a combination of financial support, hands-on volunteerism and shared dog park expertise. The Board also discussed the mud issue in the dog park and the possible use of a special dog friendly artificial turf.

4. **Tanglefoot Park - Belknap** reported that they were working on Wally's list of repairs and the biggest project needed was to install a backflow preventer and he was working with the excavator on that. **Belknap** said they adding another finger pier at the far east end of the docks for 2 more boats. **Belknap** said they also had removed a tree that was showing signs of failure, the restroom doors need to be painted and there was a little drainage issue by the restrooms and they were considering putting in a leaching basin to help this issue.

The Board had previously been given recommendations for changes to the Spring Lake Code of Ordinance, Article II. - Tourist Park.

Motion by **Groenevelt**, second from **Schuitema**, to approve the changes to the Spring Lake Code of Ordinance, Article II. - Tourist Park pertaining to Tanglefoot Park. All in favor, motion carried.

Yes: 6 No: 0

5. **Lakeside Beach** - The Board agreed the restroom roof should match the picnic shelter roof rather than the buildings at Central and Mill Point parks.

VI. Tree Board Meeting

1. **Tree Nursery - Belknap** reported that Landscape Design was going to take advantage of the nice weather and would be planting 16 trees from the old nursery and there were approximately 16 more that had not been claimed yet.
2. **Tree Trimming/Planting Update - Belknap** reported that JB Tree Service had completed the trimming process in the Village. **Belknap** also explained that he was working with the arborist on the dead branches at Central Park and that he wanted to make sure the tree trimmers understood that only the dead branches were to be trimmed in order to keep the beautiful canopy.

VII. **Adjournment**

Motion by **Braun**, seconded by **Schuitema**, the meeting was adjourned at 8:42 p.m.

Curt Brower, Chair

Maryann Fonkert, Deputy Clerk

**VILLAGE OF SPRING LAKE
PLANNING COMMISSION**

**DRAFT MINUTES
REGULAR MEETING
November 24, 2015 7:00 PM**

**Barber School Community Building
102 West Exchange Street
Spring Lake, MI 49456
49456**

1. SWEARING IN OF NEW COMMISSIONERS

Michael Duer was sworn in as a new Planning Commission member.

2. ELECTION OF OFFICERS

Election of Officers was tabled until the December or January meeting due to the absence of two Commissioners.

3. CALL TO ORDER

Vice Chair Bohnhoff called the meeting to order at 7:07 p.m.

4. ROLL CALL

Present: Bohnhoff, Boon, Duer, Van Leeuwen-Vega and VanStrate.

Staff Present: Interim Planners Lynee Wells and Nathan Mehmed from Williams & Works, Lukas Hill (Village Zoning Administrator), Chris Burns (Village Manager) and Maryann Fonkert (Deputy Clerk).

Absent: Kauchek and Yasenak

5. APPROVAL OF THE AGENDA

Motion by **Van Strate**, second from **Van Leeuwen-Vega**, to approve the agenda. All in favor motion carried

Yes: 5 No: 0

6. APPROVAL OF THE MINUTES – October 27, 2015 regular meeting

Motion by **Boon**, second from **VanStrate**, to approve the Minutes of the October 27, 2015 regular meeting. All in favor, motion carried.

Yes: 5 No: 0

7. GENERAL BUSINESS

- A. Spring Lake Villas PUD – Ron Stroup, developer of Spring Lake Villas, is requesting a minor PUD amendment to the landscaping plan to allow for widened driveways/parking pads for certain units within the common element.

Ron Stroup was present and explained that it was brought to his attention that he had violated the PUD agreement so he was asking for the Planning Commission's approval to a PUD amendment to the landscaping plan.

Van Leeuwen-Vega asked if this amendment meant they would be granting approval for future driveway/parking pads. Mr. Stroup said no, this was just to correct his error of the four units.

Boon asked why these particular four sites. Mr. Stroup said because they are the units on the Consumers right of way with the most room on the side and they wanted the extra space for parking. **Boon** asked if this would set precedence for the other units to do this. Mr. Stroup said if they do they would have to come before the Planning Commission to amend the PUD Landscaping Plan again.

Duer felt that parking was critical in these developments so he did not have a problem with the amendment.

Bohnhoff said his only concern would be giant motor homes parked next to condos. Mr. Stroup said they had a 48 hour rule for motor homes and boats and the spirit of that was for loading, unloading and cleaning.

Motion by Boon, second from Van Leeuwen-Vega, to open Public Comment. All in favor, motion carried.

Yes: 5 No: 0

Sylvia Russet, 625 Parkview, spoke in opposition to this amendment because those residents were taking common property that belonged to all residents of the development and using it for their own.

Mr. Stroup said all of the parking pads were approved by their board and they have the authority to approve changes like this.

Motion by **Boon**, second from **Van Strate**, to close the Public Comment. All in favor, motion carried.

Yes: 5 No: 0

Boon said that he wished these would have been thought of originally and he would hate to see every one of these units come back and say they want one but he was still in favor of this motion.

Duer asked if this would make this a closed issue because it didn't look like this was an option for most of the other units. **Hill** said the developer or the association had the right

to request an amendment at any time and that he had been very clear with Mr. Stroup that if he had any other modifications in mind that this would be the time to ask. **Duer** said he did not see an issue with this request.

Van Leeuwen-Vega said that she was concerned about how the other residents felt about this but it was approved by their board so she was ok with the amendment.

Bohnhoff said he would have liked to see this come before the Commission earlier but he knew how much parking was needed in the Village.

Motion by **Van Strate**, second from **Duer**, to approve a PUD amendment to the landscaping plan to allow for widened driveways/parking pads for certain units within the common element provided it meets all standards of Section 6.4. All in favor, motion carried.

Yes: 5

No: 0

8. STATEMENTS OF CITIZENS ON ITEMS NOT ON THE AGENDA

There were no statements from citizens.

9. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:35 p.m.

Lukas Hill, Village Zoning Administrator

Maryann Fonkert, Deputy Clerk