

Village of Spring Lake

Council Work Session

May 11, 2015

7:00 p.m.

102 West Savidge Street (Upstairs Conference Room)
Spring Lake, MI 49456

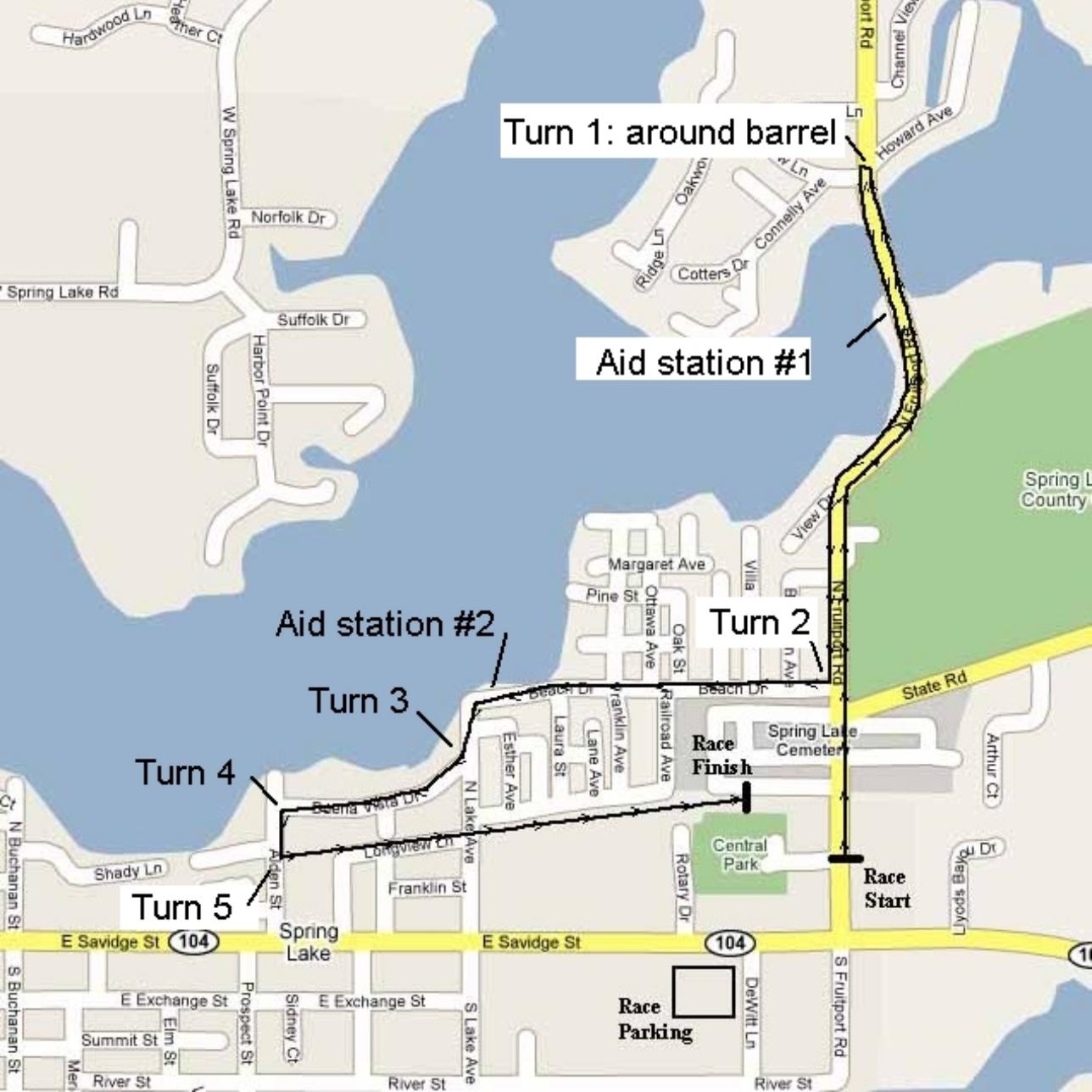
www.springlakevillage.org

1	<p>7:00 p.m. – Spring Lake Heritage Festival (SLHF) Requests</p> <p>The SLHF has requested permission to utilize Village streets for their annual Memorial Day parade on May 25, 2015.</p> <p>The SLHF is in the midst of organizing their annual festival and have requested permission to utilize both Mill Point Park & Central Park from June 15-20, 2015 (<i>see attached schedule</i>). We have not received a request for a fireworks display as of press time.</p> <p>Someone from the SLHF will be in attendance to answer any questions Council may have regarding this year's festivities.</p>
2	<p>7:15 p.m. – Discussion ~ Development at School & M-104</p> <p>Staff has received a request to install a traffic signal at the corner of M-104 and School Street. This request was passed along to MDOT and a meeting was subsequently held with developers, Village staff and MDOT officials. To say that MDOT is reluctant to install another device is an understatement. Developers would like to discuss proposed options with Council.</p>
3	<p>7:30 p.m. - Tree Removal ~ Spring Lake Intermediate School</p> <p>SLPS Superintendent Dennis Furton presented a formal request to the Village Tree Board on May 4 for the removal of two trees along Hammond Street to accommodate the district's site improvements at the SL Middle School. The Tree Board voted unanimously to accept the district's proposal. A steering committee to develop an educational/historical program highlighting the significance of these trees will be established.</p>
4	<p>7:35 p.m. – Mill Point Dock Repairs - Update (Roger Belknap)</p> <p>A memorandum to Village Manager Burns outlining the status of the Mill Point Docks is attached.</p>

5	7:40 p.m. – Lakeside Beach Sidewalk Repair – Update (Roger Belknap)												
6	7:42 p.m. – Mill Point Storage Area Fence Removal (Roger Belknap)												
7	<p>7:45 p.m. – Lawn Tractor Purchase (Roger Belknap)</p> <p>The FY14-15 budget for Central Equipment includes the replacement of the small lawn mower used at Tanglefoot Park at \$5k. Staff wishes to proceed with the purchase and received 3 price quotes for the purchase:</p> <table border="1" data-bbox="375 562 1365 705"> <thead> <tr> <th>Vendor</th> <th>Model (includes slip cover)</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>Ace Hardware</td> <td>Toro 74720 (3 yr warrantee)</td> <td>\$2,261.00</td> </tr> <tr> <td>Tractor Supply Co</td> <td>Cub Cadet RZT L 42 (2 yr warrantee)</td> <td>\$2,434.00</td> </tr> <tr> <td>Northern Tool</td> <td>Husqvarna Z242F</td> <td>\$3,299.00</td> </tr> </tbody> </table> <p>Staff recommends purchasing the lawn tractor from Ace Hardware at a cost of \$2,261.00.</p>	Vendor	Model (includes slip cover)	Cost	Ace Hardware	Toro 74720 (3 yr warrantee)	\$2,261.00	Tractor Supply Co	Cub Cadet RZT L 42 (2 yr warrantee)	\$2,434.00	Northern Tool	Husqvarna Z242F	\$3,299.00
Vendor	Model (includes slip cover)	Cost											
Ace Hardware	Toro 74720 (3 yr warrantee)	\$2,261.00											
Tractor Supply Co	Cub Cadet RZT L 42 (2 yr warrantee)	\$2,434.00											
Northern Tool	Husqvarna Z242F	\$3,299.00											
8	<p>7:48 p.m. - Fee Schedule</p> <p>As discussed at the Budget Work Session on April 27, 2015 staff has compiled a fee schedule with Council’s recommendations. All proposed changes are noted in red.</p>												
9	<p>7:50 p.m. - Budget Discussion + Millage Rate</p> <p>Staff has incorporated Council’s recommendations from the April 27, 2015 budget work session. New budget books will be distributed at the meeting.</p>												
10	<p>8:05 p.m. - Spring Lake Township Lease & Memorandum of Agreement</p> <p>Over the course of the past 6-8 months, the Village/Township Committee has been meeting to discuss a course of action to potentially lease a portion of Village Hall to Spring Lake Township. The countless hours of discussion has resulted in several iterations of a proposed lease that will undoubtedly require more conversations by both elected bodies. Spring Lake Township will also be discussing the lease at their April meeting. Also included for discussion purposes is a propose Memorandum of Agreement for the Village to acquire the property that currently houses SLT and the fire station.</p>												
11	<p>8:30 p.m. - FOIA Policy</p> <p>Village Attorney Bob Sullivan has reviewed the Kalamazoo FOIA policy. It is</p>												

	not critical that Council adopt a new FOIA policy at their May meeting, however, it will be mandatory to adopt it at the June meeting in order to meet the state-mandated date of July 1, 2015.
12	<p>8:40 p.m. - Board Appointments</p> <p>Attached please find a list of seated members to the following committees. Recommended appointments are listed below:</p> <p>Beautification</p> <ul style="list-style-type: none"> • Leslie VanLeeuwen-Vega <p>Development Area Citizens Council</p> <ul style="list-style-type: none"> • Chip Bonhoff • Laura DeVries • Casey Elenbaas • Gloria Sayen • James Willison
13	8:43 p.m. - Budget Amendments (Marv Hinga)
14	<p>8:50 p.m. - Delinquent Water/Sewer/Mowing Charges (Marv Hinga)</p> <p>According to Sec 78-176 all delinquent water/sewer bills (including penalties) that are 3 months or more past due can be placed on summer taxes as a lien against the property. Sec 78-342 allows the Village to place a lien on property to recover costs of mowing. These assessments need to be approved by Council at the May meeting for placement on the taxes in June.</p>
15	<p>8:53 p.m. – Mill Point Band Shell Rental</p> <p>On August 21, 2015 Marceline Phillips would like to rent the Mill Point Park band shell (<i>see attached request</i>). Historically, rentals longer than 2 hours have been approved by Council.</p>
16	<p>8:55 p.m. – Street Closure Request</p> <p>St. Mary's has requested permission to hold a road race in the Village on Saturday, July 11, 2015 (<i>see attached request</i>). They are requesting to block the parking lane/bike lane from 6:45 a.m. - 9:45 a.m. This request comes after a group has already scheduled a 5K, 10K and ½ marathon (starting at Central Park) on the same day, but is predominantly being held in Spring Lake Township.</p>

17	8:58 p.m. – Insurance Proposals The Village partnered with Spring Lake Township and the City of Grand Haven to solicit proposals for liability & property insurance. Three bids were received. Staff evaluated the proposals and will have a recommendation to present to Council at the meeting. The Village’s current agent (Shoreline) will have a brief presentation.
18	9:15 p.m. – Communications <ul style="list-style-type: none">• Economic Development Report• FOIA Request (Grysen)• Library Calendar (May)
19	9:16 p.m. - Minutes Minutes of April 20, 2015 meeting are attached for review. Should you wish to make edits, please share that information with Chris Burns or Maryann Fonkert prior to May 14, 2015.



Turn 1: around barrel

Aid station #1

Aid station #2

Turn 2

Race Finish

Race Start

Turn 4

Turn 3

Turn 5

Race Parking

APR 30 2015

Received



April 15, 2015
Jim MacLachlan, Village President
Spring Lake Village Hall
102 West Savidge Street
Spring Lake, MI 49456

Dear Jim,

The members of the Spring Lake Heritage Festival would like to request the following venues for the 2015 events.

Memorial Day parade: The parade will be May 25th and using the same route as the previous 10 years. We invite all members of the Council to participate in the ceremony honoring our past and present Veterans immediately following the parade.

Festival Week – June 15 – June 20th, 2015

Mill Point Park:	Wednesday June 17 th	Family Fun Night
	Thursday, June 18 th	Wings on the Water
	Friday, June 19 th	Entertainment Tent
	Saturday, June 20 th	Entertainment Tent
Central Park:	Tuesday, June 16 th	Dow Walk – West parking lot from 5pm until 6.30pm
5 K Run	Same route as last year – Contact Diane Losee – 231-638-0730	

The committee thank you and the DPW staff for all the support. If you have any question, please feel free to contact us.

Respectfully,

A handwritten signature in blue ink, appearing to read "Michele M. Yaserak". The signature is fluid and cursive, written over the printed name and title.

Michele M. Yaserak
Committee Member

MEMORANDUM

TO: Christine Burns, Village Manager
FROM: Roger Belknap, Public Works Director
DATE: April 27, 2015
RE: **Mill Point Dock Repairs**

RB



As you know it has been a high priority for the Village and Department of Public Works to correct the warping of the floating docks at Mill Point Park. At the direction of both Village Council and the Parks Board, I began the process of contacting the firms that had roles in the deployment of the Grand River Greenway (GRG) project. This includes URS Corp (now AECOM), Wolverine Building Group, and Offshore Dredging and Construction, Inc. (also known as Mulder Group). Our objective was to determine if we had coverage via contracts for warranties for making the repairs. The Village entered into two contracts as part of the original project, the first with MDOT (May-2011) for management and administration of the Federal CMAQ grant and the second with URS Corp. (August-2010) for design and construction engineering services; the MDOT agreement only pertains to paving bike trail and constructing boardwalk, other landscaping, docks, restroom facilities, etc. were not included. As it relates to our dock issue, the original scope of the GRG included the construction of two sections of floating docks at Mill Point Park.

During the summer of 2013, I was asked to investigate the costs associated with installing security gates on the reserved docks at Mill Point. After consulting with staff, I contacted Mr. Dulane Coval of Wolverine Building Group to seek information about the gangways. Although Mr. Coval passed along the relevant information, he informed me that Wolverine Building Group would in no fashion ever do business with the Village of Spring Lake in the future based upon his experience with the GRG project; he said he would give no more than 2 minutes to assist me. At that time, I did not know the reason for his unaccommodating viewpoint.

Prior to contacting URS Corp, the engineer on the project, I received approval to have an evaluation performed by Edgewater Resources in August of 2014 that identified the type of distresses and root causes that exist on the docks. The purpose was to determine if these issues were design-related or just normal wear and tear. Staff also desired the analysis of an experienced, independent consultant due to the varied ideas and strategies that were presented to staff. The findings of the report include issues with insufficient floatation, dock anchoring systems, gangway connectivity to fixed pier, and lack of transition plates; all are design related to which the aforementioned distresses can be attributed. The full report detailed appropriate solutions to address the warping of the finger piers and insufficient floatation. Estimates for these repairs by Edgewater Resources were calculated in the \$10k-\$20k range. The cost of the study was \$1,500.

I believe it is also relevant to disclose advice I was given by Don Mulder of Mulder Group back in the spring of 2014. Mulder Group was hired to reinstall all the village docks from the winter storage at Village Cove Marina. He explained that during the original construction, the project ran into funding shortfalls and as a way of reducing costs, only 1 section of docks was constructed at Mill Point and the second section of docks was actually relocated from Tanglefoot Park. At that time Don suggested some improvements to prevent further damage to the docks by installing a roller mechanisms off the gangways to the head piers; Don attached an estimate of \$7,300 for this mechanism (April 25,2014). Staff did not move forward with the recommendation at that time. On or around November 15, Mulder Group removed the docks from Mill Point and brought them into the winter storage. Department of Public Works personnel that were employed at the Village at the time of the project corroborated Don Mulder's recollection that docks were moved out of Tanglefoot and all expenses with the project were on hold.

On November 7, I had a meeting with Mr. Phil Vogelsang of URS Corp. requesting assistance to correct the problems that were documented with the docks. With the goal of combining dock repairs at the time of installation, I drafted a letter on January 5 that contained a second request for assistance and paraphrased Edgewater Resource's report, defining the issues that needed correction. I requested a response for the inquiry as to the existence of any project guarantee or warrantee that is expressed in the URS Corp. contract under Section 12 Indemnity clause. With the information obtained from the Edgewater Resources report, I had another conversation with Don Mulder and requested pricing for installation of the roller system as well as a change to the piling holders, per recommendations in the report. I also asked for an estimate to construct another finger pier on the Tanglefoot docks to address the float issue there and to add 2 additional slips for rental. On April 2, Don provided an updated price estimate for the corrective measures at a cost of \$10,990 and \$4,350 for the Tanglefoot pier.

On March 30, 2015, I followed up with a third request to Phil Vogelsang expressing an urgent request for assistance with the project, providing him with cost estimates (not including the Tanglefoot pier). On April 3, 2015, I received a letter from Phil at URS Corp. explaining that the Ravens Marine, Inc. designed the gangways, and that Wolverine employed Mulder Group to design and construct the docks, but only one section was built; the other section was relocated from another location at the direction of the Village Manager as a cost saving measure. Phil also later provided (April 13) a report on payment activities pertaining to the project from MDOT that clarifies all contracts have been finalized and are closed out.

I do not at this time have a written response from URS Corp. to answer my warrantee inquiry, yet I have been told a written response will be forthcoming. However, multiple telephone conversations with Phil have resulted in him stating his opinion that URS Corp. does not have any responsibility for the costs associated with correcting the issues due to the fact that the Village altered the original design and plan for Mill Point when the Tanglefoot docks were relocated. To further his point, he suggested I view the field notes to locate the dock project change order. To this end, I have located a file that contains work order revisions, MDOT project modifications and several emails that indicate the Village Manager did seek methods to reduce the overall project cost due to overruns with piling for the boardwalk. I found a request for a \$65,982.44 deduction to the project by removing dock construction activities.

Obviously we are now in boating season, and the docks are currently being installed. As far as I see it, we have two options to move forward with maintaining the docks:

1. Seek legal action against URS Corp. and successors and subcontractors for all costs associated with the documented dock failures. The challenge with this strategy is to prove we are covered under Section 12's Indemnity clause for those items that we pick and choose from, such as only the new docks versus the docks that were floated down from Tanglefoot. What about the wetland issues? The costs associated with this strategy are unknown with an unknown timeframe for an unknown outcome. The risk is we lose time and we could end up paying more.
2. We accept responsibility for the funding shortfall and cost cutting measures with the GRG project and reallocate funds back into the dock enterprise. After conversing with Marv, there are some unspent allocations in the Mill Point budget, such as \$6,200 for dredging, \$2,500 for floor epoxy that we will not do and the remainder from fund balance. The estimate of \$10,990 is current and a known price; Mulder Group will be able to restore the docks to original condition prior to July 1.

I am prepared to share this information with the Parks Board and Village Council. I anxiously await your opinion on how best to move forward.

WORK ORDER

Michigan Department
of Transportation
1137(10/06)

DISTRIBUTION: Original - Contractor
Copies - Region

*Indicate extra items of work with asterisk

CONTROL SECTION NO. CM70400		JOB NO. 113106A	NO. 2 FED NO. CM1170(226)
CONTRACTOR Wolverine Building Group			

SUBJECT: Plan Revision

The Contractor shall perform the work as listed below and as detailed on the attached plan sheets. This list also tracks some items of work that the Village of Spring Lake performed and is shown as a deduction.

1. Delete 6-foot x 132-foot floating head pier and (5) 4-foot x 35-foot floating finger piers
2. Payment for partial completion of 6-foot x 132-foot floating head pier and (5) 4-foot x 35-foot floating finger piers
3. Relocate and install village owned floating docks. **(5)**
4. Remove non-hazardous contaminated material per attached Special Provision, except that landfill tipping fees and soil testing is not included in this cost.
 - a. Use pay item – “Non Haz Contam Mat'l Handling, LM”
5. Tipping fee at landfill for disposal of contaminated soil.
 - a. Use pay item – “Non Haz Contam Mat'l Disposal, TON”
6. Coordinate contaminated soils disposal with Village, and with village’s environmental consultant and obtain contaminated soils insurance.
 - a. Use pay item – “Coord of Non Haz Contam Mat'l, LS”

The Contractor shall submit prices for review and approval for new items (marked with *) below. If the Engineer and Contractor cannot agree on a unit price, force accounts may be used.

The quantities are estimated below. Final quantities will be determined in the field. All work shall conform to the Contract Documents and 2003 Standard Specifications for Construction.

STATION		TO STATION	OTHER		CHANGE X	*EXTRA
ITEM CODE NO.	ITEM OF WORK		QUANTITY	UNIT	UNIT PRICE	COST
8507010	Floating Docks		-1292	Sft	\$51.07	-\$65,982.44
8507010	Floating Docks, Partial Completion		-1292	Sft	*	*
8507010	Floating Docks, Relocate		1292	Sft	*	*
2057021	Non Haz Contam Mat'l Loading, LM		1,275	Cyd	\$2.75 <i>RC</i>	\$3,506.25
2057021	Non Haz Contam Mat'l Trucking, LM		1275	Cyd	\$6.05 <i>RC</i>	\$7,713.75
8507031	Non Haz Contam Mat'l Disp, TON		1913	Ton	\$15.19 <i>RC</i>	\$29,058.47
8507051	Coord of Non Haz Contam Mat'l, LS		1	LS	\$3113.50	\$3,113.50 <i>RC</i>
<i>No Testing or Sampling!</i>						

Should be close RC

Contaminated Spoils only

EXT COST

\$

CONTRACTOR

DATE

DELIVERY / PROJECT ENGINEER

DATE

[Signature]

10/5/11

Jim Stankiewicz, URS
Ryan Cotton, Village Manager

[Signature]

03- October-2011

10/5/11

Grand River Greenway

Dock & Gangway Revisions

10/11/2011 10:34

	<u>Amount</u>
Delete Large Dock Section	\$ (65,982.44)
Delete Tanglefoot Dock Section	\$ (2,042.80)
Add for Work Completed to Date (20%)	\$ 13,605.05
Add for Revised Spud Collars	\$ 900.00
Add Reinforcing for "Hinged" Gangway Connection	\$ 102.00
Relocate Tanglefoot Docks	\$ 4,440.00
Change Spud Collars on Tanglefoot Docks	\$ 2,640.00
Add for Reinforcing for "Hinged" Gangway Connection	\$ 102.00
Delete One 4' Gangway	\$ (8,927.50)
Cancellation Charges	\$ 500.00
Total Dock/Gangway Changes	\$ (54,663.69)

114,907



Contract Modification

Contract: 70400-113106, Hot mixed asphalt non-motorized trail including timber

Cont. Mod. Number	Revision Number	Cont. Mod. Date	Electronic File Created	Net Change	Awarded Contract Amount
1	2	11/23/2011	Yes	\$47,107.42	\$973,054.67
Route		Managing Office			District
		URS Corporation			03027
Contract Location					
Grand River Greenway Trail from Savidge Street (M-104) to					

Short Description

To adjust pay items and add pay items that were part of Work Orders 1-3.

Description of Changes

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
_ 4 Ft wide Gangway	8507050	0660	0800	113106A	0003	Original	-1.000	Ea	8,927.50000	\$-8,927.50
_ Bicycle Path, Grading, Modified	8067001	0270	0250	113106A	0001	Original	27.710	Ft	12.24000	\$339.17
_ Boardwalk/Overlook	8507010	0580	0730	113106A	0003	Original	-107.110	Sft	30.34000	\$-3,249.72
_ Floating Docks	8507010	0640	0780	113106A	0003	Original	-1,279.630	Sft	51.07000	\$-65,350.70
Reason: The Engineer, on Work Order #2, deleted a portion of this pay item and an alternate source of materials was used. The decrease in this pay item offsets the extra pay item, Proposal Line Item #0840, being added on this Con Mod.										
_ Helical Pile Extension	8507001	0565	0565	113106A	0001	Original	3,500.000	Ft	18.00000	\$63,000.00

Reason: Helical pile extensions were required to reach proper bearing capacity for the boardwalk. A pile test conducted during design indicated piles would reach bearing capacity near 35' depth. However, during construction the piles reached an average depth of 52' before reaching bearing capacity. This increase covers the as-constructed quantities.



Contract Modification

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Helical Screw Pile, 10 Feet	8507050	0675	0675	113106A	0001	Original	-31.000	Ea	345.00000	\$-10,695.00
Reason: The Engineer, after a field review of the soil conditions, determined that a section of piling could be deleted since the existing ground was able to provide sufficient support.										
Site Furn, Dog Cleanup Station	8507050	0690	0830	113106A	0003	Original	-4.000	Ea	337.00000	\$-1,348.00
Site Furn, Leaning Rail	8507050	0720	0860	113106A	0003	Original	-2.000	Ea	545.00000	\$-1,090.00
Aggregate Base, 6 inch	3020016	0130	0130	113106A	0001	Original	239.000	Syd.	4.75000	\$1,135.25
Erosion Control, Silt Fence	2080025	0120	0120	113106A	0001	Original	250.000	Ft	1.75000	\$437.50
HMA, 13A	5020034	0200	0180	113106A	0001	Original	28.000	Ton	71.00000	\$1,988.00
Sidewalk, Conc, 4 inch	8030002	0220	0560	113106A	0003	Original	-72.000	Sft	4.50000	\$-324.00

Total Dollar Value: \$-24,085.00

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
Concrete Grade Beam	8507050	0835	1100	113106A	0003	Extra	1.000	Ea	1,018.00000	\$1,018.00

Reason: The Engineer, on Work Order # 3, directed the Contractor to perform this work. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. Backup documentation for the unit price analysis can be found in project file 105A.



Contract Modification

Michigan Department of Transportation

11/23/2011 2:08 PM

FieldManager 4.7a

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
_Conduit, Schedule 40, 3/4 Inch	8197001	0865	1025	113106A	0003	Extra	285.000	Ft	3.70000	\$1,054.50

Reason: The Engineer, on Work Order # 3, directed the Contractor to perform this work. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. Backup documentation for the unit price analysis can be found in project file 105A.

_Coord of Non Haz Contam Mat'l, LS	8507051	0830	1105	113106A	0003	Extra	1.000	LS	3,113.50000	\$3,113.50
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Reason: The Engineer, on Work Order # 2, directed the Contractor to perform this work. The Engineer and Contractor tracked this work using time & material documentation. The work of excavating, trucking and disposing of the nonhazardous contaminated material was separated in to multiple pay items based the time & material documentation tracking. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. Backup documentation for the unit price analysis can be found in project file 105A.

_DB Cable in Conduit, 600V, 1-1/C#10	8197001	0885	1030	113106A	0003	Extra	150.000	Ft	1.31000	\$196.50
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Reason: The Engineer, on Work Order # 3, directed the Contractor to perform this work. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. Backup documentation for the unit price analysis can be found in project file 105A.

_DB Cable in Conduit, 600V, 1-1/C#8	8197001	0875	1035	113106A	0003	Extra	150.000	Ft	1.50000	\$225.00
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Reason: The Engineer, on Work Order # 3, directed the Contractor to perform this work. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. Backup documentation for the unit price analysis can be found in project file 105A.

_DB Cable in Conduit, 600V, 3-1/C#10	8197001	0890	1040	113106A	0003	Extra	285.000	Ft	2.05000	\$584.25
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Reason: The Engineer, on Work Order # 3, directed the Contractor to perform this work. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. Backup documentation for the unit price analysis can be found in project file 105A.

_DB Cable in Conduit, 600V, 3-1/C#3	8197001	0870	1045	113106A	0003	Extra	150.000	Ft	5.50000	\$825.00
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Reason: The Engineer, on Work Order # 3, directed the Contractor to perform this work. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. Backup documentation for the unit price analysis can be found in project file 105A.



Contract Modification

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
_ DB Cable in Conduit, 600V, 3-1/C#6	8197001	0880	1050	113106A	0003	Extra	150.000	Ft	3.60000	\$540.00

Reason: The Engineer, on Work Order # 3, directed the Contractor to perform this work. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. Backup documentation for the unit price analysis can be found in project file 105A.

_ Floating Docks, Installation	8507010	0845	1055	113106A	0003	Extra	1,292.000	Sft	3.43650	\$4,439.96
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Reason: The Engineer, on Work Order # 2, directed the Contractor to perform this work. This pay item covers the contractor's labor needed to install Village supplied docks. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. Backup documentation for the unit price analysis can be found in project file 105A.

_ Floating Docks, Partial Completion	8507010	0840	1060	113106A	0003	Modified	1,292.000	Sft	11.74500	\$15,174.54
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Reason: The Engineer, on Work Order # 2, directed the Contractor to perform this work. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. A reduction in Proposal Line Item #0640 offsets this extra. Backup documentation for the unit price analysis can be found in project file 105A.

_ Non Haz Contam Mat'l Disp, TON	8507031	0825	1065	113106A	0003	Extra	1,913.000	Ton	15.19000	\$29,058.47
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Reason: The Engineer, on Work Order # 2, directed the Contractor to perform this work. The Engineer and Contractor tracked this work using time & material documentation. The work of excavating, trucking and disposing of the nonhazardous contaminated material was separated in to multiple pay items based the time & material documentation tracking. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. Backup documentation for the unit price analysis can be found in project file 105A.

_ Non Haz Contam Mat'l Loading, LM	2057021	0815	1070	113106A	0003	Extra	1,275.000	Cyd	2.75000	\$3,506.25
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Reason: The Engineer, on Work Order # 2, directed the Contractor to perform this work. The Engineer and Contractor tracked this work using time & material documentation. The work of excavating, trucking and disposing of the nonhazardous contaminated material was separated in to multiple pay items based the time & material documentation tracking. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. Backup documentation for the unit price analysis can be found in project file 105A.

_ Non Haz Contam Mat'l Trucking, LM	2057021	0820	1075	113106A	0003	Extra	1,275.000	Cyd	6.05000	\$7,713.75
-------------------------------------	---------	------	------	---------	------	-------	-----------	-----	---------	------------

Reason: The Engineer, on Work Order # 2, directed the Contractor to perform this work. The Engineer and Contractor tracked this work using time & material documentation. The work of excavating, trucking and disposing of the nonhazardous contaminated material was separated in to multiple pay items based the time & material documentation tracking. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. Backup documentation for the unit price analysis can be found in project file 105A.



Contract Modification

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg. ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
_ Site Furn, Sign Fdn	8507050	0810	1080	113106A	0003 Extra	8.000	Ea	158.40000	\$1,267.20

Reason: The Engineer, on Work Order # 1, directed the Contractor to perform this work. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. Backup documentation for the unit price analysis can be found in project file 105A.

_ Wetland Restoration, Mitigation Area #3	8507060	0850	1085	113106A	0003 Extra	255.000	Dir	1.00000	\$255.00
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Reason: The Engineer, on Work Order # 3, directed the Contractor to perform this work. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. Backup documentation for the unit price analysis can be found in project file 105A.

Cable, Rem	8190016	0805	1110	113106A	0003 Extra	955.000	Ft	1.10000	\$1,050.50
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Reason: The Engineer, on Work Order # 1, directed the Contractor to perform this work. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. Backup documentation for the unit price analysis can be found in project file 105A.

Conduit, Schedule 40, 1 1/2 inch	8190146	0855	1090	113106A	0003 Extra	150.000	Ft	4.00000	\$600.00
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Reason: The Engineer, on Work Order # 3, directed the Contractor to perform this work. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. Backup documentation for the unit price analysis can be found in project file 105A.

Conduit, Schedule 40, 1 inch	8190145	0860	1095	113106A	0003 Extra	150.000	Ft	3.80000	\$570.00
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Reason: The Engineer, on Work Order # 3, directed the Contractor to perform this work. The Engineer negotiated the unit price for this item with the Contractor and the price was accepted by the Village. Backup documentation for the unit price analysis can be found in project file 105A.

Total Dollar Value: \$71,192.42

Project / Category Summary

Project/Catg	Project/Category Description	Federal Number	Project Status	Finance System	Control Section	Dollar Value
113106A	Hot mixed asphalt non-motorized trail including timber	CM 1170(226)	MDOT Oversight	CM	70400	
0001	Federal 80%/Village of Spring Lake 20%					\$56,204.92
0003	Village of Spring Lake 100%					\$-9,097.50



Contract Modification

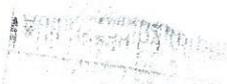
Project / Category Summary

Project/Catg	Project/Category Description	Federal Number	Project Status	Finance System	Control Section	Dollar Value
113106A	Hot mixed asphalt non-motorized trail including timber	CM 1170(226)	MDOT Oversight	CM	70400	
0003	Village of Spring Lake 100%					\$-9,097.50
Total:						\$47,107.42

Total Net Change Amount: \$47,107.42

If authorized, the contractor agrees to do the work outlined above under the direction of the Engineer, and to accept as payment in full the basis of payment as indicated. Prime Contractor, you are authorized and instructed as the contractor to do the work described herein in accordance with the terms of your contract.

Prime Contractor: Wolverine Building, Inc. _____ (Signature) (Date)	Recommended by Resident Engineer: Gregg Zack, Muskegon TSC _____ (Signature) (Date)
Prepared by Project Engineer: Jim Stankiewicz, URS Corporation _____ (Signature) (Date)	Authorized by TSC Manager _____ (Signature) (Date)
Recommended by Airport Sponsor _____ (Signature) (Date)	Authorized by Airports Division _____ (Signature) (Date)
FEDERAL PARTICIPATION - ACTION BY F.H.W.A.	
<input type="checkbox"/> Approved <input type="checkbox"/> Not Eligible See Letter Dated _____	_____ (Signature) (Date)





April 3, 2015

Mr. Roger Belknap
Public Works Director
Village of Spring Lake
102 W. Savidge Street
Spring Lake, MI 49456

Re: Floating Docks at Grand River Greenway

Dear Roger:

I have retrieved the project files and reviewed them in regard to the floating docks and gangways that were part of this project. I've been able to find the following information.

Both the gangways and the floating docks were items that were to be furnished and installed by the prime contractor, Wolverine Building Group. Designs for these were not included in the construction plans since they were to be designed by the manufacturer of the product.

According to our records, the gangways were designed and manufactured by Ravens Marine, Inc., whose address is 3295 Orange Avenue, Kissimmee, Florida (407)-935-9436. The structural engineer they used to design this product was Structural Engineering Services, 4410 Caledonia Avenue, Apopka, Florida.

Wolverine employed the Mulder Group, LLC to provide the floating docks. Our files include a floating dock design from the Mulder Group that were signed and sealed by a registered professional engineer. However, only the westernmost set of floating docks was furnished and installed in this way. The easterly set of floating docks was not constructed "from scratch"; existing docks from a different location were relocated to this site. This was done at the direction of the Village Manager as a cost saving measure.

I visited the site shortly after we first talked about this, but the gangways and docks had already been placed into storage. But based on the pictures you took, it appears that the failure of the cellofoam float was part of the relocated dock and not the new dock that the Mulder Group built from scratch.

I'll be glad to come out to the site and get a firsthand look at the docks and gangways, and discuss this further, if that is possible. Since we are both staying close to home during spring break, perhaps we can meet this coming week.

Sincerely,
URS Corporation – Great Lakes, Inc.

Phillip Vogelsang, PE
AECOM (formerly URS)

PROJECT VOUCHER SUMMARY FOR CONTRACT: 70400-113106

Contractor: Wolverine Building, Inc.

Surety: Travelers Casualty & Surety

Location: Grand River Greenway Trail from Savidge Street (M-104) to Division Street

Description: Hot mixed asphalt non-motorized trail including timber boardwalk, timber decks on helical and timber piles, floatin

Voucher	Type	Estimate Date	Transfer Date	Net Payment	Paid to Date	Amount Withheld	Amount Earned
Project: 113106A							
<u>0000</u>		0	0	0	\$0.00	0	0
<u>0001</u>	Semi Monthly	08/16/2011	08/17/2011	\$119,675.42	\$119,675.42	\$0.00	\$119,675.42
<u>0002</u>	Semi Monthly	09/08/2011	09/12/2011	\$52,888.62	\$172,564.04	\$0.00	\$52,888.62
<u>0003</u>	Semi Monthly	09/20/2011	09/22/2011	\$240,466.63	\$413,030.67	\$0.00	\$240,466.63
<u>0004</u>	Semi Monthly	10/04/2011	10/05/2011	\$32,408.46	\$445,439.13	\$0.00	\$32,408.46
<u>0005</u>	Semi Monthly	10/18/2011	10/20/2011	\$19,739.57	\$465,178.70	\$0.00	\$19,739.57
<u>0006</u>	Semi Monthly	11/01/2011	11/03/2011	\$35,521.56	\$500,700.26	\$0.00	\$35,521.56
<u>0007</u>	Semi Monthly	11/15/2011	11/16/2011	\$178,936.08	\$679,636.34	\$0.00	\$178,936.08
<u>0008</u>	Semi Monthly	11/29/2011	12/01/2011	\$45,776.69	\$725,413.03	\$0.00	\$45,776.69
<u>0009</u>	Semi Monthly	12/13/2011	12/14/2011	\$192,398.30	\$917,811.33	\$0.00	\$192,398.30
<u>0010</u>	Semi Monthly	12/14/2011	12/14/2011	-\$192,398.30	\$725,413.03	\$0.00	-\$192,398.30
<u>0011</u>	Semi Monthly	12/20/2011	12/22/2011	\$258,993.75	\$984,406.78	\$0.00	\$258,993.75
<u>0012</u>	Semi Monthly	02/15/2012	02/22/2012	\$4,005.68	\$988,412.46	\$0.00	\$4,005.68
<u>0013</u>	Semi Monthly	04/20/2012	04/24/2012	\$2,681.47	\$991,093.93	\$0.00	\$2,681.47
<u>0014</u>	Semi Monthly	07/31/2012	08/01/2012	\$6,501.75	\$997,595.68	\$0.00	\$6,501.75
<u>0015</u>	Semi Monthly	09/07/2012	10/16/2012	\$3,075.05	\$1,000,670.73	\$0.00	\$3,075.05
<u>0016</u>	Final	12/05/2012	05/15/2013	\$0.00	\$1,000,670.73	\$0.00	\$0.00
<u>0017</u>	Final	05/09/2013	05/15/2013	\$0.00	\$1,000,670.73	\$0.00	\$0.00

Current Voucher Summary & Detail

Select the number of items to be displayed per page All

Note: This report is created from current data in the Trns*Port database. Payments are made by Electronic Funds Transfer (EFT) on a weekly basis. Payments are generally made to the Prime Contractor, however, in some instances, payments may be made to a Bonding Company or applied to amounts due MDOT. The payments cycle runs from Friday through Thursday. This means that payments transferred during a given cycle (Friday through Thursday) will be paid the following week on Thursday.

Legend: Estimate Date = Date that the estimate was created in Field Office.
 Transfer Date = Date that the payment was authorized by the Contractor Payments Unit and transferred to MDOT's Accounting Section for payment.
 Amount Withheld = Amount held for overruns, overpayments on other projects within the contract, or other reasons as necessary. In older contracts the Amount Withheld is usually retainage.

For questions or problems, contact:
 Connie Kern 517-335-2318
 email: kernc@michigan.gov

◀ [Search Again](#)

Roger Belknap

From: Vogelsang, Phillip <phillip.vogelsang@aecom.com>
Sent: Monday, April 13, 2015 2:15 PM
To: Roger Belknap
Cc: Reinhold, Paul
Subject: Wolverine Building Voucher Summary
Attachments: DOC.PDF

Roger,

I checked on the status of Wolverine's contract with the State of Michigan. I guess I'm not surprised given the amount of time that has gone by.

The attached voucher summary shows that Wolverine Building Inc. completed most of the project in 2011. The contract was kept open until September of 2012 when MDOT released the last bit of retention dollars to Wolverine and closed out the contract.

Sincerely
Phil

This e-mail and any attachments contain URS Corporation confidential information that may be proprietary or privileged. If you receive this message in error or are not the intended recipient, you should not retain, distribute, disclose or use any of this information and you should destroy the e-mail and any attachments or copies.

Offshore Dredging & Constr., Inc

17695 Tamarack, Grand Haven, MI 49417

dm@offshoredredging.com

616-847-1231/616-638-1249

2 April 2015

Roger Belknap
Director of Public Works
Village of Spring Lake
102 W. Savidge St.
Spring Lake, MI 49456

Proposal for Mill Point dock changes:

AA: Ramp changes: Revise ramps from existing rigid hinge connection on both ends to a hinge connection on the shore end and moving roller on the dock end, allowing the ramp to move as the water level changes. Both docks would require dock transition extensions for ADA requirements:

Total cost for 2 ramp changes: \$ 5,900.00

BB: Spud changes: Replace existing spuds and install 4 – 10" diameter steel pile with external pile closures with rollers.

Total cost for 4 pile and closures: \$ 1,290.00

Sincerely,



Don Mulder

Per Don 4/21

* Need to add 4 additional piling \$950 each = \$3,800

Grand Total \$10,990

Roger Belknap

From: d mulder <dm@offshoredredging.com>
Sent: Monday, May 04, 2015 12:46 PM
To: Roger Belknap
Subject: Village docks

Roger,

The gangway/ramps for the Mill Point floating docks were part of Wolverine Construction's scope of work. When the ramps were delivered we had a discussion on changes to the docks and ramps to handle water level changes and the dynamics of floating docks. Our suggestions were not used.

Changes suggested are what we intend for the docks this year.

Don Mulder

2015/2016 Village of Spring Lake Fee Schedule			
BARBER SCHOOL			
Village Resident or Taxpayer	\$60/2 hours	(\$350 Security deposit)	
Village Resident or Taxpayer	\$120/Half day (Between 2 & 5 hrs)	(\$350 Security deposit)	
Village Resident or Taxpayer	\$180/All day	(\$350 Security deposit)	
Non-Village Resident	\$90/2 hours	(\$350 Security deposit)	
Non-Village Resident	\$200/ Half Day (Between 2 & 5 hrs)	(\$350 Security deposit)	
Non-Village Resident	\$275 - \$290 All Day	(\$350 Security deposit)	
Meeting Room: \$20 for 2 hours and \$5 for each additional hour		(\$350 Security deposit)	
Non-profit groups may use for \$20 and the security deposit; the Village reserves the right to reschedule or move the event if a customer conflict.			
EOC ROOM RENTAL			
Village Resident or Taxpayer	No charge	(\$50 Security deposit) \$20	
Non-Village Resident/Non-Profit	\$20	(\$50 Security deposit) \$100	
TANGLEFOOT PARK			
RV Lots			
Daily	\$40.00	\$50	
Weekly	\$265.00	Plus Electrical*	\$300
Monthly	\$750.00	Plus Electrical*	\$850
Seasonal	\$2,600.00	Plus Electrical	\$2700
Coast Guard Week	\$275.00	\$350.00	
4th of July		\$350.00	
Transients ~ 50% of the rental rate is required with the reservation as a refundable deposit. A refund, less a 10% admin fee, will be issued if the cancellation is received 7 days prior to the reservation.			
Dock Rental			
Daily	\$25.00		
Monthly	\$250.00		
Seasonal	\$900.00	\$1,000	*05/01-10/15
50% of the rental rate is required with the reservation as a refundable deposit. A refund, less a 10% admin fee, will be issued if the cancellation is received 7 days prior to the reservation. Seasonal deposits will only be refunded if the Village is able to secure a new tenant.			
MILL POINT PARK			
Launch Pass			
Daily	\$8.00		
Village/Twp. Seasonal	\$30.00		
Non-Village Seasonal	\$50.00		
Senior Village/Twp. Seasonal 65+	\$15.00		
Senior Non-Resident Seasonal 65+	\$30.00		
No Launch Pass Parking Ticket	\$30.00		
Mill Point Band Shell			
Village Resident	\$25.00		
Non-Village Resident	\$50.00		
Mill Point Concession			
Village Resident	\$25.00		
Non-Village Resident	\$50.00		
Kayak Storage - Seasonal			

Village Resident	\$100.00			
Non-Village Resident	\$150.00			
Dock Rental				
Seasonal	\$600.00	\$700		
50% of the rental rate is required with the reservation as a deposit. A refund, less a 10% admin fee, will only be issued if is able to secure a new tenant.				
CENTRAL PARK				
Pavilion Rental	No charge			
RENTAL PROPERTY				
Annual Registration (per unit)	\$25.00			
Annual Registration (after 1/31)	\$35.00			
Biennial Inspection (per unit)	\$40.00	Paid to MTMS		
Re-inspection (per unit)	\$40.00			
DPW PERMITS				
Road Opening/Pavement Cut	\$150.00	plus costs to repair road		
Right-of-Way Permit	\$25.00	(\$300 Security deposit)		
Annual Banner / Pennant Permit*	\$25.00			zoning dept
Temporary Portable Sign*	\$10.00			zoning dept
*May be waived for non-profits				
WATER / SEWER				
<i>As per attached schedule</i>				
BUILDING/PLUMBING/MECHANICAL/ELECTRICAL				
<i>As per attached schedule</i>				
PLANNING/ZONING				
Application Fee - Over \$1 Million		\$425 plus costs & escrow dep		
Application Fee - Site Plan Review with Public Hearing		\$400 plus costs & escrow dep		
Application Fee - Special Land Use		\$400 plus costs & escrow dep		
Preliminary Planned Unit Development Review		\$350 plus costs		
Final Planned Unit Development Review		\$400 plus escrow deposit		
PUD Amendment Review		\$400 plus escrow deposit		
PUD Architectural Review		\$350 plus costs		
Rezoning		\$400 plus costs & escrow dep		
Sign Deviation Request to Planning Commission		\$150.00		
Zoning Permit - New Home		\$50.00		
Zoning Permit		\$25.00		
<p>The Village requires an escrow to cover anticipated costs for all planning and zoning reviews. An initial deposit of a minimum of \$1,500 (depending on the size and scope of the development) is required to cover the escrow account. The Village may use the funds in escrow for expenses related to the following items; mailing and publishing all legal notices required, professional services of the Village Attorney and Village Engineer, services of other professionals working for the Village (i.e. planner) related to the application, or other cost incurred as a result of processing the application.</p>				
LEASE OF VILLAGE LAND				
50% of Fair Market Value				
Example: \$5/sf. Acquisition cost would equal \$.50/sf lease cost; Village would subsidize 50% for a net of \$.25/sf to lease.				
CLOTHING				
Polo Shirts (S ~ 2XL)	\$25.00		3 XL	\$27.50
Twill Shirts (S ~ XL)	\$37.50	2XL ~ 3 XL		\$40.00

Hats	\$15.00			
<i>(Prices are subject to change based on supplier price changes)</i>				
POLICE DEPARTMENT				Parking
Report copy	\$5.00			
Breathalyzer -- Resident	\$10.00	Non-resident	\$10.00	
Fingerprints -- Resident	\$10.00	Non-resident	\$25.00	
Pistol Purchase Permit	\$5.00			
Notary Public (per document)	\$5.00	Non-resident	\$10.00	move to misc
Impound Release-	\$50.00			
Pepper Spray	\$10.00			
OWI Cost Recovery	\$250.00			
OWI Blood Test (PBT refusal)	<i>As determined by hospital</i>			
Parking	\$20.00	except as noted below:		
Marked Tow Away Zone	\$50.00			
Improper Parking at Boat Launch	\$40.00			
No Boat Launch Permit	\$30.00			
Parking to Interfer with the use of Curb Cut or Ramp by Persons with Disabilities	\$40.00			
Parking in Marked Handicapped Zone without Permit	\$100.00			
Parked in Access Aisle for Access Lane Adjacent to Space Designated for Parking for Persons with Disabilities	\$50.00			
MISCELLANEOUS				
Copies (Agendas* , Council Packets* , Charter*)		\$.25/B&W - \$.50/Color per page		
Community Recreation Plan*	\$20.00			\$100.00
Design Manual	\$30.00			
Master Land Use*	\$75.00			
Zoning Ordinance*	\$50.00			
Historic Commission Booklet	\$15.00	Out of Stock		
Historic Landmark Plaque	\$100.00			Cost
Cable Franchise	5%			
Non-sufficient Funds Check	\$40.00			
Waste Hauler License	\$250.00			
FOIA Request - per page	\$0.25	Time & material plus lowest full-time clerical hourly rate (including benefits.)		\$0.10
*FREE from Village website				

	5/8"	3/4"	1"	1.25"	1.5"	2'	3'	
Water Readiness to Serve (RT)	\$14.77	\$21.27	\$37.81	\$59.07	\$85.07	\$151.23	\$340.26	
Sewer Readiness to Serve (ST)	\$23.99	\$34.54	\$61.41	\$95.95	\$138.17	\$345.64	\$552.69	
Debt Service Charge (WD)	\$7.85	\$11.30	\$20.08	\$31.38	\$45.19	\$80.35	\$180.76	
Debt Service Charge (SD)	\$10.10	\$14.54	\$25.84	\$40.38	\$58.14	\$103.38	\$232.60	
RT & ST outside Village limits				1.5x standard rates				
WD & SD outside Village Limits				1.5x standard rates				
Water Equity Charge	\$1,330.00	\$1,915.00	\$3,405.00	\$5,320.00	\$7,661.00	\$13,619.00	\$30,643.00	
Sewer Equity Charge	\$510.00	\$734.00	\$1,306.00	\$2,040.00	\$2,938.00	\$5,222.00	\$11,750.00	
Water Tap Fees - NEW	N/A*	\$975.00	\$1,075.00	\$1,278.00	Greater than 1"= Time & Material basis			
Sewer Tap w/Stub@Property								
Sewer Tap - No Stub	Property Owners Cost to Tap							
Water per 1,000 Gallons	\$2.06							
Sewer per 1,000 gallons	\$2.79							
Restore Service Fee - Business Hours	\$53.00	\$58.00						
Restore Service Fee - After Hours	\$93.00	\$165.00						
Meter Bench Test	\$50.00	\$107.00						
Bulk Water/Hydrant Use/Meter RPZ Rental	\$250.00	Security Deposit + 1 Hour Service Fee + Current Water Fee						
Meter Purchase								
Meter/Touchpad/Hardware	\$190.00	\$250.00	\$290.00			Actual Cost + 10%		
* Water Department no longer permits 5/8" meter installations on new services								

SUMMARY

Lease Agreement between Village of Spring Lake and Spring Lake Township

1. Purpose: Spring Lake Township ("Township") will lease office space from Spring Lake Village ("Village").
2. Square Footage: The Township will lease from the Village space in Village Hall.
 - a. 3,486 square feet of dedicated space @ 7.27/square foot.
 - b. Use of 6,033 square feet of the common area @ 3.64/square foot.
3. Rent:
 - a. Annual rent at commencement of lease is in the amount of \$47,303.34.
 - b. Rent will be adjusted annually by the market value increase as determined by the Michigan Department of Treasury. This information shall be supplied to both parties by the Spring Lake Township Assessor.
 - c. The adjustment of rent is agreed upon in exchange for the use of Barber School by Spring Lake Township.
4. Term: The initial term of the lease is five years.
5. Common Area Costs: Utilities and common area costs will be the responsibility of the Village.
6. Meeting Facilities: The Township will be permitted to use Barber School for purposes of holding Township meetings and other municipal functions. Use of the building shall be coordinated by the Village.
7. Improvements: Any improvements made to either Village Hall or Barber School for purposes of facilitating the agreement between the Village and the Township shall be mutually agreed on by the parties. The cost of the initial improvements required to permit the Township to secure occupancy in Village Hall shall be paid for by first using the proceeds of the Competitive Grant Assistance Program ("GCAP"). Thereafter, any cost will be equally divided between the parties.

After the Township has secured occupancy, the cost of any infrastructure improvements to either Village Hall or Barber School (e.g., roof, heating/cooling system, etc.) shall be the responsibility of the Village. Any cosmetic improvements to the exclusive space of either party, shall be the responsibility of that party. All other improvements shall be subject to the negotiation and agreement of the parties.

OFFICE LEASE

This Lease is made and entered into as of _____, 2015, by the **Village of Spring Lake**, of 102 W. Savidge Street, Spring Lake, Michigan 49456 (“**Landlord**”), and **Spring Lake Township**, of 106 S. Buchanan, Spring Lake, Michigan 49456 (“**Tenant**”), upon the following terms and conditions.

1. **Description of the Premises.** Landlord leases to Tenant and Tenant hires from Landlord that area, described on Exhibit “A,” containing approximately 3,486 square feet of space to be occupied solely by Tenant. In addition, there is shared space. Landlord shall lease to Tenant 50% of this shared area, or 6,033 square feet. In total Landlord shall lease to Tenant 9,519 square feet (the “**Premises**”), which is located in a Building on land, and improvements known as Village Hall (the “**Village Hall**”), legally described on Exhibit “B.”

2. **Common Areas.** In addition to their shared space, Landlord shall also make available areas and facilities of common benefit to the Tenant, including parking areas, driveways, sidewalks and ramps, service areas, doorways, entry ways, hallways, lighting facilities, and landscaped areas (the “**Common Areas**”). Landlord shall operate, manage, equip, light, insure, repair, and maintain the Common Areas. All Common Areas shall be under the exclusive control and management of Landlord.

3. **Barber School Building.** Landlord shall also make available to Tenant the use of facilities situated at the Barber School Building, 102 West Exchange Street, Spring Lake, Michigan 49456, for the purpose of conducting meetings of the Township Board, Township Planning Commission, Township Zoning Board of Appeals, and Board of Review. In addition, the Barber

School Building may be used by the Township for elections and other municipal functions. Scheduling of the use of the building shall be the responsibility of the Landlord. Any improvements to the building for the purpose of facilitating municipal functions shall be mutually agreed on by the parties, and the cost shall be equally divided between them unless otherwise agreed by the parties. Any improvements, once completed, shall become a fixture of the building and owned by the Landlord.

4. **Term.** This Lease shall be for the term of five (5) years commencing on _____, 20__, (the “**Commencement Date**”). After two and one-half years (2.5), and every 12 months thereafter, the Lease shall automatically extend one year every year unless terminated by either party. This Lease shall continue to apply during the extended term(s). Should either Landlord or Tenant make a decision not to extend/renew the term of the lease, written notice shall be provided to the other party thirty (30) months prior to the Termination Date.

5. **Rental.** During the first year of the term succeeding the Commencement Date, Tenant shall pay to Landlord as annual rent the sum of \$7.27 per square foot for 3,486 feet of dedicated space, and 3.64 per square foot for 6,033 of common area space, for a total annual rent of \$47,303.34, payable in quarterly installments of \$11,825.84 Dollars, in advance, on the first day of each quarter during the term of this Lease. All rent shall be paid to Landlord at the address set forth above or at any other address that Landlord designates in writing, without any prior demand by Landlord and without any deduction or offset.

Thereafter, on each successive anniversary of the Commencement Date, the annual rent shall be increased (but not decreased) to an amount which is the product of the amount of the annual rent as of the Commencement Date, and a figure representing the market value increase as determined by

the Michigan Department of Treasury. This information shall be supplied to both parties by the assessor.

If there has been a decrease in the number provided by the Department of Treasury, except as mutually agreed upon by the parties to this Lease, there shall be no decrease in the rent. Such amounts shall be paid as detailed herein, and shall be again recomputed on each anniversary of the Commencement Date. If adjustment is delayed, due to a delay in securing the market value increase data for the calculation, the Tenant shall continue to pay the previously effective rent amount until the adjustment shall be calculated. After the adjustment is calculated and the Tenant is notified thereof, the Tenant shall pay retroactively, upon the Landlord's demand, the adjustment which is due hereunder.

If Tenant fails to pay any amount it owes to Landlord under this Lease when the amount is due, the amount shall be assessed a one-time late charge of One Hundred and no/100 (\$100.00) Dollars and shall be subject to a service charge until it is paid at the lesser of the rate of two (2%) percent per month or the highest rate permitted by law.

6. **Operating Expenses.** Landlord shall be responsible for payment of the operational expenses associated with Tenant's use of the Premises and the Barber School Building.

As used in this paragraph, Landlord's operating expenses include, without limitation, the following costs and expenses incurred by Landlord with respect to the land and improvements, including the Common Areas, on which the Premises are situated: (a) water, sewer, electricity, gas, and other sources of power for heating, lighting, ventilating, or air-conditioning; (b) janitorial services contracted for by Landlord, and/or wages, salaries, fringe benefits, and applicable taxes on the employer for service related to the Village Hall and Barber School performed by Landlord's employees; (c) supplies consumed in connection with cleaning and general maintenance; (d) snow

removal and exterior grounds care; (e) installation and maintenance of exterior and common area signs identifying Village Hall (with the exception of signage specifically for Tenant which shall be installed in accordance with Section 15 below); (f) insurance premiums; and (g) repairs and general maintenance, but excluding any alterations to meet the needs of Tenant, and any capital investments or improvements defined in accordance with generally accepted accounting principles.

7. **Improvements/Alterations.** The Landlord and Tenant agree that the improvements described on Exhibit C will be completed prior to Tenant securing occupancy. The parties shall first use the proceeds of the Competitive Grant Assistance Program (CGAP) to pay for improvements to the Premises, Common Areas, and the Barber School Building. Any additional expenses shall be equally divided between the parties. Thereafter, no improvements, alterations, additions, or physical changes shall be made on the Premises by Tenant without the Landlord's prior written consent. Tenant shall not paint or decorate any part of the interior or exterior of the Premises or attach or hang any curtains, blinds, shades, screens, awnings, or other projections to the interior or exterior of any window of the Premises or on the outside wall of the Village Hall. Also, Tenant shall not attach or exhibit any sign, display, lettering, or advertising matter of any kind on the exterior walls or corridors of the Building or on any window or door of the Premises without Landlord's prior written consent, which consent will not be unreasonably withheld. All alterations and improvements, but not moveable equipment and trade fixtures, put in at the expense of Tenant shall be the property of Landlord and shall remain on and be surrendered with the Premises at the termination of the Lease. However, Landlord may require that Tenant remove the alterations and improvements and repair any damages to the Premises caused by the removal.

8. **Use.** Tenant shall use and occupy the Premises as a general office, for any and all Township functions required or allowed by law, and for no other purpose without the prior written

consent of Landlord. Tenant shall not intentionally and knowingly use the Premises for any purpose or in any manner in violation of any law, ordinance, rule, or regulation adopted or imposed by any federal, state, county, or municipal body or other governmental agency. Tenant shall not deface or injure the Premises, permit anything to be done on the Premises tending to create a nuisance or to disturb other tenants in Village Hall, or permit any activity in the Premises that will result in an increase of any insurance premium on the Premises or the Building.

9. **Maintenance and Repair**. Landlord shall maintain and keep the Premises, Common Areas and the Barber School in good condition and repair, including the exterior windows, the heating and air-conditioning equipment, and the electrical and plumbing systems. Landlord shall be obligated to make repairs only after Tenant has given Landlord written notice of the need for the repair, and only if the repair was not caused by the negligence or willful act of Tenant or its agents, employees, invitees, or licensees.

Tenant shall be responsible for all repairs or replacements occasioned by the negligence or willful act of Tenant or its agents, employees, invitees, or licensees.

10. **Assignment and Subletting**. Tenant agrees not to sell, assign, mortgage, pledge, or in any manner transfer this Lease or sublet the Premises or any portion of the Premises without Landlord's prior written consent.

11. **Insurance**. Landlord will insure the Building, including the Premises, Common Areas and the Barber School Building, against loss or damage under a policy of fire or extended coverage insurance in amounts that Landlord deems appropriate and shall name the Tenant as an additional insured.

The Landlord and the Tenant shall each keep and hold harmless the other party from any liability or claim for damages that may be asserted against the other because of any accident or

casualty occurring on or about the Premises. Each party shall, at its own cost and expense, obtain and keep in force a policy or policies of public liability insurance with an insurance company approved by Landlord, with liability coverage of not less than Five Hundred Thousand and no/100 (\$500,000.00) Dollars for injury or death to any one person, One Million and no/100 (\$1,000,000.000) Dollars for injury or death to more than one person, and Three Hundred Thousand and no/100 (\$300,000.00) Dollars for damage to property. Each party shall furnish the other party with certificates or other evidence indicating that the insurance is in effect and providing that the other party shall be notified in writing at least thirty (30) days before cancellation of, any material change in, or renewal of the policy.

Any insurance maintained by either party pursuant to this paragraph shall contain a clause or endorsement under which the insurer waives all rights of subrogation against the other party or its agents or employees with respect to losses payable under the policy.

Any personal property kept on the Premises by Tenant shall be kept there at Tenant's sole risk.

12. **Acceptance of Premises**. The occupancy by Tenant of the Premises shall constitute an acknowledgment by Tenant that the Premises are then in acceptable condition.

13. **Damage or Destruction**. If, during the term of this Lease, the Premises are partially or totally destroyed by fire or other casualty covered by insurance so as to become partially or totally untenable, the Premises shall be repaired as quickly as possible at Landlord's expense unless this Lease is terminated as provided below. In the event of such damage or destruction, and if this Lease is not terminated, there shall be an abatement in the rent payments due under this Lease.

If, during the term of this Lease, the Premises or the Village Hall is partially or totally destroyed by fire or other casualty, and the cost of restoring the Premises or the Village Hall to its

prior condition equals or exceeds fifty (50%) percent of its fair replacement value immediately before the damage, or if the Premises are damaged by any casualty not insured against by Landlord, Landlord shall have the right to terminate this Lease by giving Tenant written notice of its election to do so within thirty (30) days after the date on which the damage occurs. Upon the giving of the notice, this Lease shall terminate as of the date on which the damage occurred, and the rent shall be terminated to that date. If the notice by Landlord is not given, this Lease shall continue and Landlord shall cause the Premises or the Building to be repaired or restored with due diligence.

14. **Condemnation.** If the whole or any part of the Premises is taken by any public authority under the power of eminent domain, including any conveyances or grants made in anticipation of, or in lieu of, such a taking, then the term of this Lease shall cease on that part of the Premises to be taken from the day the possession of that part shall be acquired by public authority, and the rent shall be paid up to that date. If the taking of a portion of the Premises substantially impairs the usefulness of the Premises for the purpose for which the Premises were leased, Tenant shall have the right either to terminate this Lease or to continue in the possession of the remainder of the Premises under the terms and conditions of this Lease, except that the rent shall be reduced in proportion to the amount of the Premises taken and, in the latter event, Landlord shall promptly restore the remainder to a reasonably tenantable condition. All damages awarded for the taking shall belong to and be the property of the Landlord, whether the damages are awarded as compensation for diminution of value of the leasehold or to the fee of the Premises. However, Landlord shall not be entitled to any award made to Tenant for the costs of removing fixtures or for business interruption.

15. **Signs.** Landlord shall provide appropriate signs on the exterior of the Village Hall and in the Common Areas. Tenant shall, at its own expense, be responsible for any of its signs on

the exterior of the Premises specific to the Tenant. Landlord reserves the right to require uniform signs for the Tenant, and no sign or other advertising or lettering shall be placed on the exterior walls or corridors of the Village Hall or on any window or doors of the Premises without Landlord's prior consent, which consent will not be unreasonably withheld.

16. **Remedies and Default**. If Tenant does any of the following:

(a) defaults in paying any sums to Landlord when due, including rent and additional rent, and does not cure the default within ten (10) days;

(b) defaults in performing any other covenant or condition of the Lease and does not cure the other default within thirty (30) days after written notice from Landlord specifying the default; or

(c) is adjudicated a bankrupt or makes any assignment for the benefit of creditors;

then Landlord may:

(a) accelerate the full balance of the rent payable for the remainder of the term and sue for the sums due;

(b) terminate this Lease; or

(c) without terminating this Lease, reenter the Premises and dispossess Tenant or any other occupant of the Premises and remove Tenant's effects. Tenant shall remain liable to Landlord for the balance owed minus any alternative rent received by Village. Village to use best efforts to sublease Premises.

If suit is brought to recover possession of the Premises, to recover any rent or any other amount due under the provisions of this Lease, or because of the breach of any other covenant to be performed by Tenant, and a breach is established, then Tenant shall pay to Landlord all expenses incurred in the action, including reasonable attorney fees, which shall be deemed to have been

incurred on the commencement of the action and shall be enforceable whether or not the action is prosecuted to judgment as long as a breach has been established.

17. **Access to Premises.** Landlord shall have the right to enter that portion of the Premises occupied solely by Tenant at all reasonable hours, provided that entry does not interfere with the operation and conduct of Tenant's business and provided reasonable notice has been given to Tenant. Landlord shall have the right to use all or any part of the Premises to install, maintain, use, repair, and replace pipes, ducts, lights, conduits, plants, wires, floor coverings, and all other mechanical equipment serving the Premises in locations within the Premises that will not materially interfere with Tenant's use of the Premises.

18. **Rules and Regulations.** Landlord reserves the right to adopt from time to time rules and regulations for the operation of the Village Hall and Barber School that are customary for buildings of this character and are not inconsistent with the provisions of this Lease. Tenant and its agents, employees, invitees, and licensees shall comply with all rules and regulations.

19. **Waiver.** Landlord's failure to insist on a strict performance of any of the terms, covenants, or conditions of this Lease shall not be deemed a waiver of any subsequent breach or default in the terms, covenants, and conditions in this Lease. This Lease may not be changed, modified, or discharged orally.

20. **Notices.** All notices required under this Lease shall be in writing and shall be deemed to be given if either delivered personally or mailed by certified or registered mail to Landlord or to Tenant at their respective addresses set forth in this Lease or to any other address that either party furnishes in writing during the term of this Lease.

21. **Quiet Enjoyment.** Landlord covenants and agrees with Tenant and its successors and assigns that, upon Tenant's paying the rent and observing and performing all the terms,

covenants, and conditions on Tenant's part to be performed and observed, Tenant may peaceably and quietly hold, occupy, possess, and enjoy the Premises and Barber School for the full term of this Lease.

22. **Changes by Landlord.** Landlord reserves the absolute right at any time and from time-to-time to make changes or revisions in Village Hall, parking lot, driveways, signs (with the exception of the Township's sign), landscaping, and sidewalks, including additions to, subtractions from, or rearrangements of the improvements, provided that the changes do not materially alter the use of the Premises.

23. **Holding Over.** If Tenant remains in possession of the Premises after the expiration or termination of the Lease and without signing a new lease, it shall be deemed to be occupying the Premises as a tenant from month-to-month at twice the minimum rent (as adjusted in this Lease), subject to all the conditions, provisions, and obligations of this Lease insofar as it can be applicable to a month-to-month tenancy, cancelable by either party upon seven (7) days' written notice to the other.

24. **Recording.** Tenant shall not record this Lease without the written consent of Landlord; however, upon the request of either party, the other party shall join in signing a memorandum or so-called "short form" of this Lease for the purpose of recordation. The memorandum or short-form of this Lease shall describe the parties, the Premises, and the term of this Lease, and shall incorporate this Lease by reference.

25. **Captions and Headings.** The captions and headings used in this Lease are intended only for convenience and are not to be used in construing this Lease.

26. **Applicable Law.** This Lease shall be construed under the laws of the State of Michigan. If any provision of this Lease or portions of this Lease or their application to any person

or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this Lease shall not be affected and each provision of this Lease shall be valid and enforceable to the fullest extent permitted by law.

27. **Successors**. This Lease and its covenants and conditions shall inure to the benefit of and be binding on Landlord and its successors and assigns and shall be binding on Tenant and permitted assigns of Tenant.

28. **Recovery by Tenant**. Tenant agrees to look solely to the interest of Landlord in the land and improvements on which the Premises are situated to satisfy any judgment against Landlord as a result of any breach by Landlord of its obligations under this Lease. No other property of Landlord shall be subject to levy or execution as a result of any claim by Tenant against Landlord arising out of the relationship created by this Lease.

29. **Estoppel Agreement**. At the request of Landlord, Tenant shall, within ten (10) days, deliver to Landlord, or anyone designated by Landlord, a certificate stating the Commencement Date and the term and certifying, as of that date, the date to which rent, additional rent, and other charges under this Lease are paid, that this Lease is unmodified and in full force, and that Landlord is not in default under any provision of this Lease or, if the Lease is modified or if Landlord is in default, stating the modifications or the nature of the default and the amount of any claims.

30. **Effective Date**. Landlord and Tenant have signed this Lease and it shall be effective on the date listed at the beginning of this Agreement.

LANDLORD:

VILLAGE OF SPRING LAKE

By: _____
James MacLachlan
Its: President

By: _____
Marv Hinga
Its: Clerk

TENANT:

SPRING LAKE TOWNSHIP

By: _____
John Nash
Its: Supervisor

By: _____
H. Carolyn Boersma
Its: Clerk

SALE OF TOWNSHIP HALL MEMORANDUM OF AGREEMENT

This Sale of Township Hall Memorandum of Agreement ("Agreement") is made between the Village of Spring Lake, 102 West Savidge Street, Spring Lake, Michigan 49456 (the "Village") and Spring Lake Township, 106 South Buchanan Street, Spring Lake, Michigan 49456 (the "Township").

This Agreement is based upon the following facts.

A. The Township is anticipating the relocation of its fire station and its administrative offices from 106 South Buchanan in the Village ("Township Property"); and

B. The Township and the Village are anticipating the consolidation of administrative offices at the Village Hall, located at 102 West Savidge Street in the Village ("Village Hall"); and

C. Particularly with the consolidation of Township administrative offices and Village administrative offices at the Village Hall, the Village Hall will need additional parking space;

THEREFORE, the Township and the Village agree as follows.

1. The Village will make its best efforts to purchase, and the Township will make its best efforts to sell, the Township Property for its fair market value, or a percentage of the fair market value which is mutually agreeable to the Township and the Village. The Village will make its best efforts to accomplish this purchase through its Downtown Development Authority.

2. The Village recognizes that it can purchase the Township Property through an installment purchase agreement, as authorized by Public Act 99 of 1933, which allows the purchase price to be paid over 15 years.

3. The Township understands that, pursuant to MCL 41.2, the Township may sell the Township Property through an installment purchase agreement.

4. The Village agrees that ultimately, upon the Village's purchase of the Township Property, the Township Property will likely be used to provide additional space to accommodate the needs of the Downtown Business District.

5. The Village and the Township agree that the Village's purchase of the Township Property, and the Township's sale of the Township Property, shall be the subject of future negotiations between the Village and the Township, and shall be subject to the approval and execution of further documentation between the Village and the Township.

6. This Agreement and its rights and obligations shall not be assignable unless both parties agree in writing, which agreement shall not be unreasonably withheld. All notices and

other documents to be served or transmitted shall be in writing and addressed to the parties at the addresses stated on page 1 of this Agreement or such other address or addresses as shall be specified by the parties from time to time and may be served or transmitted in person or by ordinary mail properly addressed with sufficient postage. This Agreement has been executed in the State of Michigan and shall be governed by Michigan law. The waiver by any party of a breach or violation of any provision of this Agreement shall not be a waiver of any subsequent breach of the same or any other provision of this Agreement. If any section or provision of this Agreement is unenforceable for any reason, the unenforceability shall not impair the remainder of this Agreement, which shall remain in full force and effect. It is contemplated that this Agreement will be executed in multiple counterparts, all of which together shall be deemed to be one contract.

The parties have executed this Agreement as of the dates noted below.

SPRING LAKE TOWNSHIP

VILLAGE OF SPRING LAKE

By: _____
John Nash, Supervisor

By: _____
Jim MacLachlan, President

By: _____
H. Carolyn Boersma, Clerk

By: _____
Marv Hinga, Clerk

Dated: _____, 2015

Dated: _____, 2015



102 W. SAVIDGE ST. • SPRING LAKE, MI 49456

PHONE: 616-842-1393 • FAX: 616-847-1393

www.springlakevillage.org

BEAUTIFICATION COMMITTEE

Darcy Dye
114 N. Fruitport Road
Spring Lake, MI 49456
Home: 616-296-0957
Email~ skylark3@comcast.net
Term: 3/2015 ~ 11/2019

Don Bixeman
504 River
Spring Lake, MI 49456
Term: 4/2015 ~ 11/2017

Christine Miller
207 E. Savidge
Spring Lake, MI 49456
Home: 616-842-1312
Cell: 616-502-2712
Email ~ clm0505@gmail.com
Term: 3/2015 ~ 11/2019

Lesley Vanleeuwen-Vega
718 Fall Street
Spring Lake, MI 49456
616-617-8289
Email ~ lesleyvega@me.com
Term: 5/2015 ~

Chip Bohnhoff
222.5 W. Savidge
Spring Lake, MI 49456
Cell: 231-578-4039
Email~cbohnhoff.sl.villagepc@gmail.com
Term: 3/2015 ~ 11/2018

Adam Winters
222.5 W. Savidge
Spring Lake, MI 49456
Cell: 231-769-5243
Email ~
Term: 3/2015 ~ 11/2018

Sylvia Russett
625 Parkview
PO Box 31(mailing)
Spring Lake, MI 49456
Cell: 616-795-5237
Email ~ srussett@gmail.com
Term: 3/2015 ~ 11/2017

Board and Commission Application

Name: LESLEY VAN LEEUWEN-VEGA Telephone: 616.617.8289

Address: 718 FALL STREET Date: APRIL 29, 2015

Email Address: LESLEY VEGA @ .ME .COM

Years as a Village Resident: 19 Occupation: GRAPHIC DESIGNER / WRITER

Background/Interests: I'VE OWNED MY OWN DESIGN STUDIO HERE IN SPRING LAKE FOR 16 YEARS / GOOD WORK. I HAVE AN EXTENSIVE COMMUNICATIONS BACKGROUND AND MY LOVE OF ART / DESIGN ARE STRONG DRIVERS IN MY PERSONAL LIFE, AS WELL AS PROFESSIONAL.

Please circle the board(s) or commission(s) that you would like to serve on:

- Coast Guard Festival Liaison
- Historic Conservation District Comm.
- Friends of Barber School
- Beautification Committee

- Parks & Recreation Committee
- Spring Lake Lake Board
- Spring Lake CBDDA

- Village Council
- Village Planning Commission
- Zoning Board of Appeals

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

AESTHETICS HAVE ALWAYS BEEN A BIG DEAL FOR ME. DETAILS MAKE A DIFFERENCE... AND PEOPLE NOTICE — EVEN WHEN THEY'RE NOT AWARE OF THE IMPACT ON A CONSCIOUS LEVEL. ENVIRONMENT. PUBLIC SPACES. COLOR AND LIGHT. TREES AND FLOWERS. THEY CAN HONESTLY AFFECT NOT ONLY YOUR MOOD, BUT THE COURSE OF YOUR DAY...WEEK... I WANT THE PLACE I CALL HOME TO BE AS VISUALLY PLEASING AS POSSIBLE — IN EVERY WAY IT CAN BE.

Concerns for the Village; if any:

The Village of Spring Lake assures that no person shall, on the grounds of race, color, national origin, or sex be excluded from or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Village of Spring Lake further assures every effort will be made to ensure nondiscrimination in all of its committees, programs and activities, regardless of the funding source.



102 W. SAVIDGE ST. • SPRING LAKE, MI 49456

PHONE: 616-842-1393 • FAX: 616-847-1393

www.springlakevillage.org

Development Area
Citizens Council
(DACC)

Laura DeVries
930 W. Savidge Unit 21
Spring Lake, MI 49456
616-283-3235
Email- laura.l.devries@gmail.com
Term: 4/2015 - 11/2015

James Willison
626 E. Savidge
Spring Lake, MI 49456
616-842-7270
Email- tricityauto6@gmail.com
Term: 4/2015 - 11/2015

Casey Elenbaas
917 W. Savidge Unit 19
Spring Lake, MI 49456
616-889-8939
Email- casey@endlesscarpet.com
Term: 5/2015 - 11/2015

Jan Esh
107 S. Division
Spring Lake, MI 49456
616-847-0207
Email-
Term: 4/2015 - 11/2015

Renee McCulloch
607 Parkview
Spring Lake, MI 49456
616-405-3732
Email-
Term: 4/2015 - 11/2015

The DACC meets as needed to recommend changes to the Downtown Development Plan when convened.

Gloria Sayen
118 Millpoint
Spring Lake, MI 49456
616-405-6220
Email- gloletshavefun@yahoo.com
Term: 4/2015 - 11/2015

Board and Commission Applicant

Personal Profile

Name: Chip Bohnhoff Telephone: 731.578.4039

Address: 222.5 W. Sandage, Spring Lake, Date: 5/1/15

Email address: use planning commission email

Years as a Village Resident: 4 Occupation: Retail Manager

Background/Interests: _____

Please circle the board(s) or commission(s) that you would like to serve on:

Village Planning Commission
Parks And Recreation Committee
Coast Guard Festival Liaison
Beautification Committee

Spring Lake Lake Board
Zoning Board Of Appeals
Historic Conservation District Comm.
Friends of Barber School

North Bank Communities Fund
Village Council
Spring Lake CBDDA
Development Area Citizens Council

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

Concerns for the Village; if any:

The Village of Spring Lake assures that no person shall, on the grounds of race, color, national origin, or sex be excluded from or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Village of Spring Lake further assures every effort will be made to ensure nondiscrimination in all of its committee's, programs and activities, regardless of the funding source.

Board and Commission Application

Name: Laura DeVries Telephone: (616) 283-3235

Address: 930 W. Sawidge Unit 21 Date: 4/22/2015

Email Address: Laura.L.DeVries @ gmail.com

Years as a Village Resident: 1.5 Occupation: non-profit consultant - self employed

Background/Interests: boating, volleyball, tennis, Art, snowsking, paddleboarding, gardening, walking.

Please circle the board(s) or commission(s) that you would like to serve on:

Coast Guard Festival Liaison
Historic Conservation District Comm.
Friends of Barber School
Beautification Committee

Parks & Recreation Committee
Spring Lake Lake Board
Spring Lake CBDDA
Friends of Barber School

Village Council
Village Planning Commission
Zoning Board of Appeals
Development Area Citizens Council

Why would you like to be on the board(s) or commission(s) you have selected? (Please use reverse side if necessary)

Given the boundaries, I feel it would be helpful to balance business representation and residential. While the interests of both my share some elements, I expect there will be ways in which those interests diverge.

Concerns for the Village; if any:

not at this time.

The Village of Spring Lake assures that no person shall, on the grounds of race, color, national origin, or sex be excluded from or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Village of Spring Lake further assures every effort will be made to ensure nondiscrimination in all of its committees, programs and activities, regardless of the funding source.

Board and Commission Application

APR 30 2015

Received

Name: Casey Elenbaas Telephone: 616-889-8939

Address: 917 West Swidge Unit 19 Date: 4-19-15

Email Address: Casey @ Endlesscarpet.com

Years as a Village Resident: 1 Occupation: Business Owner (Floor Covering)

Background/Interests: Born & raised in West Michigan, been coming to Spring Lake for over 20 years! Recently moved a portion of my business out here. Enjoy - Golfing - Skiing - Boating.

Please circle the board(s) or commission(s) that you would like to serve on:

Coast Guard Festival Liaison
Historic Conservation District Comm.
Friends of Barber School
Beautification Committee

Parks & Recreation Committee
Spring Lake Lake Board
Spring Lake CBDDA
Friends of Barber School

Village Council
Village Planning Commission
Zoning Board of Appeals
Development Area Citizens Council

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

I would like to sit on this board due to many reasons, being a local business owner in this area, would like to see what progress has or hasn't been made in recent years. To make Spring Lake a better place to live than it already is!!

Concerns for the Village; if any:

[Blank lines for concerns]

Board and Commission Application

Name: Gloria Sayen Telephone: 616-405-6220

Address: 118 Millpoint Date: 4-20-15

Email Address: Gloietshavefan @ yahoo.com

Years as a Village Resident: 15 Occupation: Retired

Background/Interests: Secretarial, special events coordinator
+ inventory control work experience. President
currently of Millpoint condo assoc and am
interested in the community.

Please circle the board(s) or commission(s) that you would like to serve on:

- | | | |
|--------------------------------------|------------------------------|-----------------------------------|
| Coast Guard Festival Liaison | Parks & Recreation Committee | Village Council |
| Historic Conservation District Comm. | Spring Lake Lake Board | Village Planning Commission |
| Friends of Barber School | Spring Lake CBDDA | Zoning Board of Appeals |
| Beautification Committee | Friends of Barber School | Development Area Citizens Council |

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

Concerns for the Village; if any:

The Village of Spring Lake assures that no person shall, on the grounds of race, color, national origin, or sex be excluded from or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Village of Spring Lake further assures every effort will be made to ensure nondiscrimination in all of its committees, programs and activities, regardless of the funding source.

Board and Commission Application

Name: James Willison Telephone: 616 842 7290

Address: 626 E Savidge st Date: 6/17/15

Email Address: Trinity Auto6 @ gmail.com

Years as a Village Resident: 11 Occupation: Auto Tech

Background/Interests: _____

Please circle the board(s) or commission(s) that you would like to serve on:

Coast Guard Festival Liaison
Historic Conservation District Comm.
Friends of Barber School
Beautification Committeec

Parks & Recreation Committee
Spring Lake Lake Board
Spring Lake CBDDA
Friends of Barber School

Village Council
Village Planning Commission
Zoning Board of Appeals
Development Area Citizens Council

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

To help guide village in the right direction with small
business needs.

Concerns for the Village: if any: Help improve Business Village relations

The Village of Spring Lake assures that no person shall, on the grounds of race, color, national origin, or sex be excluded from or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Village of Spring Lake further assures every effort will be made to ensure nondiscrimination in all of its committees, programs and activities, regardless of the funding source.

Village of Spring Lake
 May 2015 Budget Amendments

	Fund	Dept.	Account	Current	Proposed	Change
101-000.000-655.000	General	Revenue	Fines, Forfeitures & Costs	21,000	11,000	(10,000)
101-000.000-695.000	General	Revenue	Appropriation from Fund Balance	-	22,407	22,407
101-000.000-975.000	General	General Services	Appropriation to Fund Balance	10,493	-	(10,493)
101-265.000-703.600	General	Village Hall	Cleaning Service	5,000	7,500	2,500
101-265.000-775.100	General	Village Hall	Custodial Supplies	500	800	300
101-265.000-801.960	General	Village Hall	Prof. Services - Village Hall Redesign	-	6,000	6,000
101-265.000-922.000	General	Village Hall	Water/Sewer	1,000	1,600	600
101-265.000-923.000	General	Village Hall	Heating	4,500	8,500	4,000
101-265.000-931.000	General	Village Hall	Electric Service	11,500	21,000	9,500
Adjust General Fund Rev/Exp to reflect changes from disbanding Police Dept. and redesign of Village Hall.				Net Change		0
202-000.000-575.100	Major Streets	Revenue	Gas & Weight Tax Revenues	121,899	125,000	3,101
202-000.000-677.101	Major Streets	Revenue	State Trunkline Reimbursement	10,000	18,435	8,435
202-000.000-695.000	Major Streets	Revenue	Appropriation from Fund Balance	10,875	-	(10,875)
202-000.000-975.000	Major Streets	General Services	Appropriation to Fund Balance	-	4,946	4,946
202-463.000-704.500	Major Streets	Routine Maintenance	Unemployment Insurance	500	-	(500)
202-463.000-931.007	Major Streets	Routine Maintenance	Pavement Marking	3,000	4,000	1,000
202-463.000-940.000	Major Streets	Routine Maintenance	Internal (Equipment) Rental	15,696	6,000	(9,696)
202-478.000-702.000	Major Streets	Winter Maintenance	Full Time Wages	9,546	7,100	(2,446)
202-478.000-702.001	Major Streets	Winter Maintenance	Overtime Pay	2,500	1,600	(900)
202-478.000-801.000	Major Streets	Winter Maintenance	Professional Services	2,000	500	(1,500)
202-478.000-940.000	Major Streets	Winter Maintenance	Internal (Equipment) Rental	15,696	12,200	(3,496)
202-480.000-940.000	Major Streets	Trunkline Maintenance	Internal (Equipment) Rental	-	12,000	12,000
202-482.000-702.000	Major Streets	Administration	Full Time Wages	4,358	5,000	642
202-482.000-704.000	Major Streets	Administration	Social Security	334	450	116
202-482.000-711.000	Major Streets	Administration	Worker's Comp Insurance	70	115	45
202-482.000-860.000	Major Streets	Administration	Transportation/Training	-	300	300
202-482.000-940.000	Major Streets	Administration	Internal (Equipment) Rental	-	150	150
Adjust Major Street Budget to reflect FY 2014-15 activity				Net Change		0
203-000.000-575.250	Local Streets	Revenue	State Revenue - Snow Removal	2,000	2,500	500
203-000.000-695.000	Local Streets	Revenue	Appropriation from Fund Balance	12,632	-	(12,632)
203-000.000-975.000	Local Streets	General Services	Appropriation to Fund Balance	-	5,678	5,678
203-463.000-931.007	Local Streets	Routine Maintenance	Pavement Marking	2,000	3,000	1,000
203-463.000-801.902	Local Streets	Routine Maintenance	Contract Work Crews	-	500	500
203-463.000-940.000	Local Streets	Routine Maintenance	Internal (Equipment) Rental	18,576	10,000	(8,576)
203-478.000-702.000	Local Streets	Winter Maintenance	Full Time Wages	11,115	7,600	(3,515)
203-478.000-702.001	Local Streets	Winter Maintenance	Overtime Pay	2,400	1,400	(1,000)
203-478.000-703.000	Local Streets	Winter Maintenance	Part Time Wages	59	400	341
203-478.000-740.000	Local Streets	Winter Maintenance	Operating Supplies	4,000	6,000	2,000
203-478.000-801.000	Local Streets	Winter Maintenance	Professional Services	500	100	(400)
203-478.000-801.902	Local Streets	Winter Maintenance	Contract Work Crews	-	50	50
203-478.000-940.000	Local Streets	Winter Maintenance	Internal (Equipment) Rental	17,136	11,500	(5,636)
203-482.000-704.000	Local Streets	Administration	Social Security	3,334	350	(2,984)
203-482.000-710.000	Local Streets	Administration	Life Insurance	-	50	50
203-482.000-711.000	Local Streets	Administration	Workers' Comp	70	115	45
203-482.000-804.100	Major Streets	Administration	Audit Services	350	320	(30)
203-482.000-860.000	Local Streets	Administration	Transportation/Training	-	350	350
203-482.000-940.000	Local Streets	Administration	Internal (Equipment) Rental	-	75	75
203-482.000-956.200	Local Streets	Administration	Bank Fees	150	70	(80)
Adjust Local Street Budget to reflect FY 2014-15 activity				Net Change		0

Village of Spring Lake
May 2015 Budget Amendments

	Fund	Dept.	Account	Current	Proposed	Change
207-000.000-582.002	Police	Revenue	Contribution from Ferrysburg	90,000	97,000	7,000
207-000.000-670.500	Police	Revenue	EOC Rental	220	-	(220)
207-000.000-694.006	Police	Revenue	School Function Revenue	630	-	(630)
207-000.000-694.207	Police	Revenue	Pepper Spray Sales	90	-	(90)
207-000.000-702.000	Police	Police	Full Time wages	104,000	103,000	(1,000)
207-000.000-704.000	Police	Police	Social Security	1,800	1,500	(300)
207-000.000-704.500	Police	Police	Unemployment Insurance	5,000	6,580	1,580
207-000.000-705.000	Police	Police	Retirement Fund Contribution	1,936	2,000	64
207-000.000-709.207	Police	Police	Retiree Insurance	23,480	23,600	120
207-000.000-727.000	Police	Police	Office Supplies	-	175	175
207-000.000-804.000	Police	Police	Legal Fees	4,000	8,000	4,000
207-000.000-804.100	Police	Police	Audit Fees	1,550	1,160	(390)
207-000.000-853.000	Police	Police	Telephone	250	650	400
207-000.000-853.100	Police	Police	Cable Service	500	40	(460)
207-000.000-956.000	Police	Police	Miscellaneous	0	2,555	2,555
207-000.000-956.200	Police	Police	Bank Fees	250	0	(250)
207-000.000-956.250	Police	Police	HICA Claims Tax	100	30	(70)
207-000.000-975.000	Police	Police	Appropriation to Fund Balance	19,496	19,132	(364)
Adjust Police Fund budget to reflect revised revenue and expenditure projections.				Net Change		0
208-000.000-801.000	Public Improvement	Public Improvement	Professional Services	1,000	0	(1,000)
208-000.000-801.100	Public Improvement	Public Improvement	Tree Maintenance	13,000	28,500	15,500
208-000.000-933.250	Public Improvement	Public Improvement	West End Boardwalk Maintenance	1,000	0	(1,000)
208-000.000-974.200	Public Improvement	Public Improvement	Tree Planting	2,500	500	(2,000)
208-000.000-975.000	Public Improvement	Public Improvement	Appropriation to Fund Balance	64,000	45,300	(18,700)
208-000.000-978.692	Public Improvement	Public Improvement	Central Park Improvements	-	3,500	3,500
208-000.000-978.825	Public Improvement	Public Improvement	Grand River Greenway	-	3,700	3,700
Adjust Public Improvement Budget to reflect FY 2015-16 activity				Net Change		0
218-444.000-804.501	Pathways	Pathways	Labor Contract - Snow Removal	15,000	7,700	(7,300)
218-444.000-702.000	Pathways	Pathways	Full Time Wages	5,000	2,000	(3,000)
218-444.000-704.000	Pathways	Pathways	Social Security	1,000	800	(200)
218-444.000-940.000	Pathways	Pathways	Internal (Equipment) Rental	3,400	1,500	(1,900)
218-444.000-740.000	Pathways	Pathways	Operating Supplies	-	200	200
218-444.000-705.000	Pathways	Pathways	Retirement Fund Contribution	600	100	(500)
218-444.000-933.200	Pathways	Pathways	Lakeside Trail Repairs	-	2,700	2,700
218-444.000-921.000	Pathways	Pathways	Electric Service	-	10,000	10,000
Adjust Pathways Fund Budget to reflect FY 2015-16 activity				Net Change		0
230-000.000-403.000	Harbor Transit	Revenue	Real Property Taxes	50,518	56,000	5,482
230-000.000-403.100	Harbor Transit	Revenue	Taxes Refunded	-	(340)	(340)
230-000.000-417.000	Harbor Transit	Revenue	Personal Property Taxes	1,980	2,010	30
230-000.000-950.100	Harbor Transit	General Services	Harbor Transit Payment	52,498	57,670	5,172
Adjust Harbor Transit Budget to reflect FY 2015-16 activity				Net Change		10,344
390-000.000-403.000	2013 Bond Debt Fund	Revenue	Real Property Taxes	68,000	72,840	4,840
390-000.000-403.100	2013 Bond Debt Fund	Revenue	Taxes Refunded	-	(300)	(300)
390-000.000-417.000	2013 Bond Debt Fund	Revenue	Personal Property Taxes	2,300	1,015	(1,285)
390-000.000-676.207	2013 Bond Debt Fund	Revenue	Police Office Rent	29,476	10,000	(19,476)
390-000.000-695.000	2013 Bond Debt Fund	Revenue	Appropriation from Fund Balance	802	17,033	16,231
390-990.000-956.200	2013 Bond Debt Fund	General Services	Bank Fees	-	35	35
390-990.000-999.000	2013 Bond Debt Fund	General Services	Paying Agent Fees	275	250	(25)
Adjust 2013 General Obligation Bonds Debt Fund budget to reflect actual taxes collected and office rent.				Net Change		0
395-000.000-403.000	2000 Street Bond Debt	Revenue	Real Property Taxes	45,000	41,115	(3,885)
395-000.000-417.000	2000 Street Bond Debt	Revenue	Personal Property Taxes	1,200	3,360	2,160
395-000.000-695.000	2000 Street Bond Debt	Revenue	Appropriation from Fund Balance	-	1,285	1,285
395-990.000-975.000	2000 Street Bond Debt	General Services	Appropriation to Fund Balance	440	-	(440)
Adjust Street Bond Debt Fund budget to reflect actual taxes collected. Bonds were paid off in FY 2014-15.				Net Change		0

<u>DELINQUENT UTILITIES TO TRANSFER TO 2015 TAXES</u>					
<u>Address</u>	<u>Account Number</u>	<u>Parcel #</u>	<u>Delinquent Water</u>	<u>Delinquent Sewer</u>	<u>Total</u>
219 S. Buchanan	BUC2-000219-0000-06	70-03-15-384-014	\$36.80	\$52.68	\$89.48
214 N. Cutler	CUT1-000214-0000-05	70-03-15-303-024	\$9.22	\$4.23	\$13.45
308 N. Cutler	CUT1-000308-0000-09	70-03-15-303-017	\$70.48	\$105.18	\$175.66
210 S. Cutler	CUT2-000210-0000-03	70-03-15-364-007	\$52.28	\$137.05	\$189.33
606 Edgewater	EDG1-000606-0000-06	70-03-23-110-003	\$4.89	\$7.00	\$11.89
220 E. Exchange	EXC1-000220-0000-03	70-03-15-453-005	\$9.30	\$14.01	\$23.31
730 Fall	FAL1-000730-0000-02	70-03-23-107-013	\$3.48	\$0.29	\$3.77
757 Fall	FAL1-000757-0000-11	70-03-23-106-020	\$38.49	\$55.91	\$94.40
109 Liberty	LIB1-000109-0000-05	70-03-15-331-012	\$45.28	\$65.12	\$110.40
412 River	RIV1-000412-0000-02	70-03-22-226-004	\$6.73	\$9.83	\$16.56
765 E. Savidge	SAV1-000765-0000-04	70-03-14-325-044	\$75.01	\$111.32	\$186.33
917 W. Savidge #39	SAV2-000917-0039-08	70-03-16-482-039	\$3.02	\$4.18	\$7.20
219 Sidney	SID1-000219-0000-03	70-03-15-456-013	\$183.00	\$283.53	\$466.53
212 William	WIL1-000212-0000-03	70-03-15-482-012	\$2.44	\$3.58	\$6.02
TOTAL			\$540.42	\$853.91	\$1,394.33
<u>DELINQUENT MOWING INVOICES TO TRANSFER TO 2015 TAXES</u>					
<u>Address</u>	<u>Parcel #</u>	<u>Amount</u>			
108 E. Savidge	70-03-15-383-003	\$125.00			



VILLAGE OF SPRING LAKE
 102 W. Savidge Street, Spring Lake, MI 49456
 (616) 842-1393 - Fax (616) 847-1393
 Spring Lake Mill Point Park Band Shell Agreement

Mary -
 Beautiful
 Calligraphy
 on envelope
 ☺

Date of Function: August 21, 2015 Time of Function: 6:30pm-10:30pm

Type of Activity: Daughter's band playing
Family & friends picnicking # Expected 25-50

Date of This Request: 4/22/15 Telephone # 269-857-1850 Cell # DON'T KNOW
maybe more

Individual, entity or organization sponsoring or conducting the event: _____

Marceline Phillips

Address: 234 Francis, Saugatock, MI 49453

- Prospective users may make a request to the Village Council to reserve the Mill Point Park Band Shell for civic, charitable, other non-profit events for no charge or pre-approved commercial events who pay the requisite fee determined from time to time by the Village Council in the Annual Fee List (\$25 Village resident and \$50 non-resident). Reservations shall be made through the Village Office during regular business hours. A reservation is confirmed only upon approval by the Village Council and completion of this agreement. The Mill Point Park Band Shell may be reserved any day or evening that other activities are not scheduled.
- The time limit for use is two hours except for those who request the Village Council for up to four hours & for Village sponsored events (Heritage Festival, Thursdays at the Point, etc.).
- A refundable security deposit of \$100 is required for all events. Provide a check to the Village of Spring Lake ~~when this agreement is returned.~~ It will be returned after the event if no damage occurs.

4. Please answer the following:

A. Is your planned event a fully non-profit event? Yes No

B. Will anything be sold by anyone at this event? No
 If yes, what is being sold and by whom (name of entity/organization/individual)

C. Is there any type of fee charged to anyone to be present at or to participate in this event?

Yes No I'm paying Barefoot
 If yes, who is receiving the fee? Sunday my daughter's band that's all

D. Is any entity or organization named in B and C above a legally established non-profit organization as defined under the Internal Revenue Code? Yes No NA

Issuance of a permit to use the Mill Point Band Shell is in part in reliance upon the truth and accuracy of this application/agreement. Any violations of this agreement or any misrepresentations may result in the revocation of the permit and a police order for immediate removal of all persons associated with your event from the Mill Point Band Shell.

Note: This will be in the evening. The band will get there just to set up. Not sure of exact time yet but probably 7:00 or 7:30 P.M. (over)

5. Decorations must not be taped, nailed, stapled, or glued to the pillars or structure. Because there is an underground sprinkling system, **DO NOT PUT STAKES INTO THE GROUND.** Any decorations used must be removed.
6. The selling, distribution, or consumption of alcoholic beverages at the Mill Point Band Shell is prohibited, unless approved separately by the Village Council.
7. The behavior of all persons attending any event is the responsibility of the person and/or the sponsoring organization or entity, (hereinafter "responsible parties") making the reservation. The responsible parties agree to ensure that all guests behave in such a manner so as not to cause any damage to any persons or property on the premises or to interfere with the rights of neighboring property owners. By your signature on this document, you, the responsible person and sponsoring organization/entity reserving the park, assume the responsibility for any damage caused by your acts, the acts of any of your guests or any other third party present at the Mill Point Band Shell during the period of reservation.
8. To the fullest extent permitted by law Marceine Phillips (responsible party) shall defend, protect, hold harmless, and indemnify the Village of Spring Lake, its officers, directors, council members, managers, members, employees and agents (hereinafter collectively "Related Parties") from and against any and all liability, loss, claims, demands, suits, costs, fees and expenses (including actual fees and expenses of attorneys, expert witnesses and other consultants), by whomsoever brought or alleged, and regardless of the legal theories upon which premised, including, but not limited to, those actually or allegedly arising out of bodily injury to or sickness or death of, any person, or property damage or destruction (including loss of use) which may be imposed upon, incurred by or asserted against the Village of Spring Lake or its related parties allegedly of actually arising out of or resulting from any and all used or occupancy of the Village of Spring Lake as described in the User Agreement, including without limitation any breach of contract or negligent act or omission of Marceine Phillips (responsible party) or of Band (responsible party) consultants, subcontractors or suppliers, or agents, employees or servants of Band (responsible party). This indemnity provision shall include claims alleging or involving joint or comparative negligence.
9. The undersigned hereby acknowledge and agree that they have read this agreement and will fully comply with the terms hereof. Failure to restore the premises to its prior condition shall result in the liability for any damages or loss.

I have read this agreement and agree to comply with the terms thereof,

Signature(s) of, and on behalf of, responsible parties: Marceine Phillips

Print Name: Marceine Phillips

Agreement Approved and Updated:

I understand the agreement. I can be responsible for all of our invited guests and family but not others using the park apart from our little reunion.

April 23, 2015

Spring Lake Village Council
102 W. Savidge
Spring Lake, MI 49456

Ferrysburg City Council
17290 Roosevelt Road
PO Box 38
Ferrysburg, MI 49409

cc: Ottawa County Sheriff's Office, Spring Lake

Dear Council Members and City Managers:

After a successful inaugural 5k run on July 12, 2014, we will once again plan to have a St. Mary's Festival 5K. I have discussed this with the Ottawa County Sheriff's Department. The route will not include any road closures but will follow the sidewalks and parking lane along Savidge Street until we reach the bike path/greenway.

The run/walk is planned for Saturday, July 11 at 8am. I have enclosed the map of the run, which will cross into Ferrysburg at our turn around point of Ferry Park. We plan to block the parking/ bike lane for approximately 2-3 hours from 6:45-9:45am to ease congestion on sidewalks and paths. We will also have volunteers at major crossings to help with safety. The start and finish line will be set up at St. Mary's in the parking lot.

We thank you for your support of our endeavors. If there are any questions or concerns, please contact me at 616-223-6009 or jenericsandy@hotmail.com.

With Sincere Regards,



Jennifer Sandy
St. Mary's Festival 5K Race Chairperson



Map St Mary's to Ferry Park 5 K

Untitled layer

Line 5

Ferry Park

Spring Lake Wesleyan Church

Rite Aid Pharmacy

Stake Ave

Spring Lake Jr High School

Spring Lake Intermediate School

St Mary's

W Savidge St

Spring Lake Trailer Park

Mill Point Public Access

Boat Works

W Savidge St

Grand Isle Marina

Eastman Island

Dombois Island

Academy of Arts

Ferry Park

Economic Development Report

By David Miller, Vice President Economic Development



One South Harbor Drive
Grand Haven, MI 49417
Phone 616-842-4910

Chamber activities at a glance

- Chamber activities and events impacted businesses in the following communities during the First Quarter of 2015:
 - City of Grand Haven (9)
 - Grand Haven Charter Twp (3)
 - Spring Lake Twp (0)
 - Spring Lake Village (2)
 - City of Ferrysburg (1)
- Score Counseling sessions (4)
- SBDC Counseling sessions (71)

For any additional information please contact the following Chamber staff:

- David Miller, Economic Development 846-3153
- Nancy Manglos, Workforce Development 842-0529
- Pam Blake, Member Services 842-4910

Economic Outlook

As we enter into 2015 most of our manufacturers continue to report positive economic outlooks. Many, especially those in the automotive supply sector report record sales month after month. The biggest issues they face continue to be a shortage of labor at all levels. Many are facing the prospect of expanding their operations

and express concerns that if they chose to expand in northwest Ottawa County, they will struggle to find the talent necessary to grow their business.

This is a national issue, not just a Michigan issue or a West Michigan issue. Most states are reporting the same phenomena. It is magnified here by the

size of our manufacturing sector.

The office furniture market is picking up with growth forecasted for 2015. The construction sector is really strong, but here as well, lack of skilled building trades talent is impacting these businesses. Unemployment rates are low all across West Michigan.

Ottawa County Brownfield Redevelopment Authority

Ottawa County's Brownfield Redevelopment Authority made a change of their environmental consultant in January of 2015 naming Lakeshore Environmental as their consultant of record. After a short delay in getting them approved by the U.S. EPA, the Authority began funding projects all over the county. By the end of the first quarter, resources were being spent quickly.

The total funds spent in Northwest Ottawa County to date is \$118,381 out of a total of \$400,000 split between hazardous substances and petroleum substances. Of these funds, \$61,230 has been spent on

three projects in the City of Grand Haven, \$30,181 has been spent on three projects in Spring Lake Village, \$24,300 has been spent on two projects in Grand Haven Charter Township and \$2,670 was spent on one project in Spring Lake Township.

Once these funds are used, the Authority will reapply for additional funding from the EPA. The County is also interested in recouping significant amounts of money spent on projects using Tax Increment Financing to create a local revolving loan fund for future projects. This would allow the Authority to continue to effect redevelopment of Brownfield sites after EPA funds are gone.

Last Erickcek Economic Forecast

On February 3rd, George Erickcek presented his last Economic Forecast for Ottawa County. There were two reasons that this was the last presentation. The first reason is that beginning in 2015, Ottawa County data will be mixed in with Grand Rapids data, making it more difficult to extract Ottawa County only numbers.

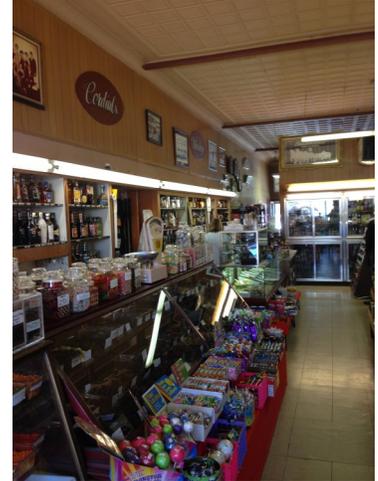
The second and more important reason, is that George Erickcek is retiring from the W.E. Upjohn Institute. They will be looking for a replacement but if you have ever seen George's presentation, no one can replace him! We wish George the best as he moves into the retirement phase of life. Thanks for all the great forecasts George!

Lakeshore 504

The 20 year rate for 504 loans in March was **4.79%** and the 10 year rate was **4.4%**. Rates have stabilized and there were only modest fluctuations in rates during the first quarter of 2015.

504 Activity

During the first quarter of 2015, activity in the 504 loan program has been very quiet. In this quarter the Fortino's deal funded, and the Odd Side Ales project continued into its renovation stage. Funding for this project is expected to be in the second quarter of 2015.



Legacy Group Tours Hayworth

In January, a group from our Legacy Sustainable Business Practices group took a tour of the Hayworth facility in Holland, MI. This plant has done many innovative things to become a “zero Landfill” company. The systems set up for recycling just about everything imaginable were very helpful for those taking the tour. Hayworth has indicated a will-

ingness to talk with any business about setting up a similar system within their organization.

The Legacy group has taken several road trips to visit local businesses and service providers including the Northwest Ottawa Water Treatment Plant, the Grand Haven/Spring Lake Wastewater Treatment Plant,

the Muskegon Wastewater Treatment Plant, and Beacon's Recycling to name a few. The intent of the group is to share best practices related to the triple bottom line, People, Planet and Profit. This group meets for lunch every other month, typically at the Chamber Conference Room. As many as 12 people attend on a regular basis.

GHSP Expansion

In January, the Grand Haven City Council held a public hearing to discuss the application from GHSP for property tax exemption on their latest expansion. The application was for \$1 million in new real property improvements, and \$8.4 million in personal property improvements. The City Council approved the application after touring the facility and seeing the improvements that had been made to the plant.

LDFA Update

In January, Chamber staff made a presentation to the Grand Haven Charter Township Board of Trustees to talk about the growing need for industrial land within Northwest Ottawa County. The concept of a Local Development Finance Authority that would bring together the City of Grand Haven, and possibly Grand Haven Charter Township and /or Spring Lake Township to facilitate the development of more industrial land to support the growth of area industry. This was the first meeting to discuss the topic and there were lots of questions as to why it was needed, and how it would work. Hopefully there will be more discussions to come as we are almost out of land for our industrial businesses.

Village of Spring Lake

B. ELLIOT GRYSEN, M.D., J.D.

ATTORNEY AND COUNSELOR AT LAW

MAY 04 2015

~~Received~~

May 4, 2015

806 RIVER STREET
SPRING LAKE, MICHIGAN 49456-1953

www.grysen.com

(616) 847-2121

FAX (616) 847-6208

grysenlawfirm@grysenlaw.com

VIA FAXVillage of Spring Lake/FOIA Coordinator/Officer
102 W Savidge Street
Spring Lake, MI 49456**RE: Amended Freedom of Information Request for Public Records
Michigan Freedom of Information Act, Public Act 442 of 1976
MCL15.231, et. seq.**

Dear FOIA Coordinator/Officer:

Please provide copies to:

Bernard Elliot Grysen
806 River Street
Spring Lake, MI 49456
Ph 616-847-2121
Fax 616-847-6208
Email: Elliot@grysenlaw.com

the following public records in the possession or control of the Village of Spring Lake:

All records starting January 1, 2013 related to Spring Lake Village, and All Shores Wesleyan Church's activities and communications, involving Wesleyan Church's purchase of 214 South Fruitport Road for use as an auto entrance/exit to the Wesleyan Church's property and the creation of a bike path over the residential lot at 214 South Fruitport Road. This includes all minutes of any meetings, official voting records, right of way permits, legal opinions, letters from Spring Lake Village to any party or received by Spring Lake Village involving this use, emails from Spring Lake Village to any party or received by Spring Lake Village involving this use, notes, maps, drawings, applications, permits or any other means of recording meaningful content.

My request for these records should be responded to within five business days and I do not agree to any extension. I am responsible for any reasonable fee related to the copying of these documents. If any document is not provided I am requesting a full explanation of the reasons for the denial and a complete listing of any such documents withheld.

Please contact me directly with any questions. Thank you.

Sincerely,

B. Elliot Grysen, M.D., J.D.
BEG/nsd

Spring Lake District Library Calendar of Events

May 2015



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>Questions? Call 616.846.5770 or visit sllib.org for more info</p>			<p>Twitter.com/sldlibrary</p>  <p>Facebook.com/ SpringLakeDistrictLibrary</p>		<p>1 10:30 am Preschool Storytime: . . . Bring May Flowers</p>	<p>2</p>  <p>eBooks available 24/7 @ sllib.org</p>
<p>3 Sunday hours 2-5 pm</p> <p>3-4 pm Music by the Fireplace: Jazz by CHV Acoustic</p> 	<p>4 2 pm LSVT BIG & LOUD treatment info for people with Parkinson's</p>	<p>5 7 pm Bedtime Storytime: <i>Bike Ride</i></p>	<p>6 10 am Toddler Time: <i>Wheels on the Bus</i></p> <p>4-5 pm LEGO Block Party</p>	<p>7 10:30 am Preschool Storytime: <i>Vroom!</i> 5-8 pm Readings of Another Kind with Psychic Mary Miller; appointment required</p>	<p>8 10-11 am Talk with 89th District Rep. Amanda Price</p> <p>10:30 am Preschool Storytime: <i>Vroom!</i></p>	<p>9</p>
<p>10 Sunday hours 2-5 pm</p>	<p>11 10 am SLDL Friends; newcomers welcome!</p> <p>4-5:30 pm Chess Club for Kids</p>	<p>12 5-8 pm Boater Safety Class, part 1 of 2; pre- registration required 6-8 pm Digital Slideshow Class; pre-register please 7 pm Bedtime Storytime: <i>One, Two, Three</i></p>	<p>13 9:30 or 10:45 am Play 'n Learn for ages 0-5</p> <p>6-8 pm 1,000 Books Before Kindergarten Kickoff!</p> 	<p>14 10:30 am Preschool Storytime: <i>What a Mess</i></p> <p>1-5 pm AARP Driver Safety Class part 1 of 2; pre-registration required</p>	<p>15 10:30 am Preschool Storytime: <i>What a Mess</i></p> <p>1-5 pm AARP Driver Safety Class part 2 of 2</p>	<p>16</p> <p>Digital Sanborn Maps (online historical city maps) @ sllib.org</p>
<p>17 Sunday hours 2-5 pm</p>	<p>18 6:30 pm A Thousand Letters Home with Teresa Irish</p>	<p>19 5-8 pm Boater Safety Class, part 2 of 2</p>	<p>20 9:30 am OAISD Play 'n Learn for ages 0-24 months 3:30-5 pm Teen 'Scape 7 pm BeatleMillennia; music of the Fab Four</p>	<p>21 2 pm Activities for People with Alzheimer's and other Forms of Dementia; music by Steve Weideman</p>	<p>22 9:30-10:30 am Free Blood Pressure Clinic 10 am Digital Conver- sion Demo; pre-register 2:30 pm Digital Conver- sion Demo: pre-register</p>	<p>23</p>
<p>24 Closed Sunday hours will resume after Labor Day</p>	<p>25 Memorial Day-Closed</p> 	<p>26</p>	<p>27 Noon-1 pm Social Security Q & A; bring your questions and your lunch</p>	<p>28 7 pm Gems from Michigan's Past with State Archaeologist Dr. Dean Anderson</p>	<p>29</p>	<p>30</p>
<p>31 Closed</p>		<p>Digital magazines available @ sllib.org</p> 	<p>Check out the Great Lakes Marine collection @ SLDL</p>	<p>Online language courses available @ sllib.org</p> 		<p>A public fax machine is available at SLDL</p> 

DRAFT MINUTES

Monday April 20, 2015
7:00 P.M., Barber School
102 West Exchange Street
Spring Lake, Michigan

1. Call to Order

President **MacLachlan** called the meeting to order at 7:04 p.m.

2. Pledge of Allegiance

3. Roll Call

Present: Bennett, MacLachlan, Meyers, Miller, Powers (7:10), Van Strate.

Absent: Nauta

On a motion by **Meyers**, seconded by **Miller**, to excuse the absence of Council Member **Nauta**.

Yes: 5 No: 0

4. Approval of the Agenda

On a motion by **Van Strate**, seconded by **Meyers**, to approve the agenda removing item 6D at this time.

Yes: 5 No: 0

5. Consent Agenda

A. Approved the payment of the bills (checks numbered 56520 - 56612) in the amount of \$162,396.21.

B. Approved the minutes for the March 16, 2015 Council meeting.

C. Approved budget amendments as presented.

D. Approved a motion awarding a contract to Accurate Excavators to pave Alloys Alley for an amount not to exceed \$38,265.00.

- E. Approved a motion awarding a contract to Tiles Excavating for repairs to a catch basin behind Village Hall for an amount not to exceed \$6,650.00.
- F. Approved the purchase of a Ventura Crane Model #CT2003FB from Arista Truck Systems for an amount not to exceed \$3,532.00.
- G. Approved the appointment of the following people to boards and committees:

	<u>Term Expiring</u>
<u>ZBA</u>	
Ernie Petrus	11/2018
Lee Schuitema	11/2018

<u>Beautification</u>	
Chip Bohnhoff	11/2018
Adam Winters	11/2018
Dr. Sylvia Ruscett	11/2017
Don Bixeman	11/2017

<u>Development Area Citizens Council</u>	
Jan Esh	12/2015
Renee McCulloch	12/2015

- H. Approved a contract with Strain Electric to install fiber optic cable to Spring Lake Village Hall in an amount not to exceed \$15,235.00.
- I. Approved a two-year contract with Precision Concrete Cutting for sidewalk trip hazard removal for an amount not to exceed \$12,249 over the course of two years.

On a motion by **Bennett**, seconded by **Miller**, to approve the consent agenda.

Yes: 5 No: 0

6. General Business

A. Presentation – You Make the Difference Award

Last year, Village resident Don Bixeman (504 River) approached the Village about doing volunteer handyman-type work. Since his request was granted, Don has painted the gas meter on the east side of Village Hall, re-stained all the doors at Village Hall, power-washed the flower pots in front of Village Hall (as well as the bricks). Last fall, he painted the

Village sign at the corner of M-104 & Jackson Street and over the winter, he painted the signs at Whistle Stop Park and Lakeside Trail. These are projects that all desperately needed to be done, but were not in the budget. To pay a contractor would have cost the Village thousands of dollars. As you can see by the enclosed photos, Don does wonderful work. It would be fitting to acknowledge his countless volunteer hours that have benefited the Village enormously.

Manager **Burns** introduced Mr. Don Bixeman and President **MacLachlan** presented him with a You Make The Difference Award in acknowledgement of his countless volunteer hours, dedication to the Village and wonderful workmanship.

B. Presentation – County Commissioner Roger Bergman

Ottawa County Commissioner, Roger Bergman, presented Council with an annual update on the County, sharing goals, millage rates, tax rates, road millage, as well as County accomplishments. Commissioner Bergman also shared their challenge with cutbacks from the State of Michigan in the area of mental health and Medicare causing staff cutbacks and services to be reduced.

C. Presentation – Fire Chief Brian Sipe

Fire Chief, Brian Sipe presented Council with the Fire Department's Annual Report highlighting the departments strategic planning session through which they were able to identify some key opportunities and create a business plan. Chief Sipe also shared that last October they were able to save a gentleman that had gone into cardiac arrest at Joe's Auto Parts and that five days later the gentleman showed up to thank the Department for saving his life. Chief Sipe also reported that one of their trucks that was due to be replaced ten years ago is now at the point where it is beyond repair.

D. Budget Discussion

With some extensive reworking of the General Fund budget comes some additional review time by the Finance Committee. The Finance Committee will be meeting again on 04/20/15 and are recommending a special budget work session on 04/27/15. If we cannot get a quorum present on the 27th, we will need to select a different date. Please bring your calendars with you to the Council Meeting for further discussion.

Manager Burns explained to Council this meeting would be to do an extensive review of not only the general fund but all funds budget related.

Council set the meeting date of Monday, April 27, 2015 at 7:00 p.m. in the upstairs conference room for a special budget work session.

7. Department Reports

A. Village Manager

Manager Burns shared with Council that she had some really nice pictures of the Arbor Day Celebration for them to review.

B. Clerk/Treasurer/Finance Director

C. Ottawa County Sheriff's Office

D. Fire

E. DPW

DPW Director, Roger **Belknap**, reported on the sidewalk washout at Lakeside Beach and the cost of repair. **Belknap** also reported that their department had 43 requests for Miss Dig stakings, 2 sewer calls, 5 coordinated water utility service line replacements and the River Street lift station had issues again but was up and running again. **Belknap** also shared that the Village has partnered with Ottawa County in regards to digital mapping of all infistructure.

F. Building

G. Water

H. Sewer

Manager Burns shared that the water/sewer bills that went out last week had information on the front in Latin and an old Crosswinds on the back. **Burns** assured everyone that the actual water/sewer bill portion was correct and that a new Crosswinds and an apology from the printing company would be mailed soon at no cost to the Village.

I. Tanglefoot Park

Manager Burns shared that Tanglefoot Park is now open.

J. 911

K. Minutes from Various Board & Committees

1. Planning Commission

2. Downtown Development Authority

8. Old Business and Reports by the Village Council

Council Member **Meyers** asked where the wetland mitigation stood. Manager **Burns** explained that this was not budgeted for in this fiscal year but would be in the budget for next fiscal year so the mitigation would not take place until at least July 1, 2015.

9. New Business and Reports by Village Council

No new business to discuss at this time.

10. Status Report: Village Attorney

No report from the Village Attorney.

11. Statement of Citizens

Mr. Wally Obits, 818 River Street, spoke regarding his concerns with traffic on River Street and S Fruitport Road with the proposed access in and out of All Shores Wesleyan Church.

Mr. Tom Craig, 319 Mark Street, asked what was happening with the old Braak's Bakery building and a proposed restaurant and also about a proposed Dutch Girl Brewery at the other end of town. President **MacLachlan** asked Mr. Craig if he could stay to the end of the meeting and Manager **Burns** could fill him in on what she knew regarding these proposed projects.

Rita Braun, 121 S. Fruitport Road, added her concerns to Mr. Obits regarding the traffic on River Street and Fruitport Road from the proposed access to All Shores Wesleyan Church.

Kevin Moon, 210 S Fruitport Road, also spoke about his concerns with the access to All Shores Wesleyan Church and asked why they have not heard anything from the Village regarding this issue.

12. Adjournment

On a motion by **Van Strate**, seconded by **Miller**, Village Council adjourned the meeting at 7:52 p.m.

James MacLachlan, Village President

Maryann Fonkert, Deputy Clerk