

Village of Spring Lake

Council Work Session

August 10, 2015

7:00 p.m.

102 West Savidge Street (Upstairs Conference Room)
Spring Lake, MI 49456

www.springlakevillage.org

1	<p>7:00 p.m. – Council Candidate Interviews</p> <p>Due to the resignation of Council Member Dave Bennett, a vacancy exists on the Village Council. Section 5.08(d) of the Village Charter outlines the requirements for filling a vacancy.</p> <p><i>A vacancy in the Village Council shall be filled for the remainder of the unexpired term, if any, at the next regular election. If the next regular election occurs more than 60 days from the date of the vacancy, the Council, by a majority vote of all its remaining members, shall appoint a qualified person to fill the vacancy until the next regular election. If Council fails to do so within 30 days following the occurrence of the vacancy, the Village President shall make the appointment.</i></p> <p>Four applications have been received and attached for your review. All applicants have been invited to attend the Council Work Session. Those applicants are:</p> <p>Ms. Megan Doss (7:02 p.m.) Mr. Bill Filber (7:12 p.m.) Michael Duer (7:22 p.m.) Abby VanHoeven (7:32 p.m.) David Hamather (7:42 p.m.) Eric Johnson (7:52 p.m.) Discussion (8:10 p.m.)</p>
2	<p>8:20 p.m. – Selection of New Finance Committee Member & New Representative to Harbor Transit</p> <p>Council Member Bennett served on both committees and a replacement will need to be selected.</p>
3	<p>8:30 p.m. – Tree Maintenance & Planting (Roger Belknap)</p> <p>DPW has obtained 3 bids for stump grinding, select tree trimming/removal, and nursery development work; (list is attached) bids are as follows:</p>

	<table data-bbox="467 233 1073 348"> <tr> <td>Borgman Tree Service</td> <td>\$8,365.00</td> </tr> <tr> <td>JB Tree (Git-R-Cut)</td> <td>\$7,800.00</td> </tr> <tr> <td>Woodland Tree Service</td> <td>\$18,217.00</td> </tr> </table> <p data-bbox="272 394 1435 583">There will be some associated concrete work that is not included with these bids that will be performed upon completion of stump grinding in the downtown (tree grate) areas. Staff also anticipates a second tree contract for tree maintenance upon completion of the arborist assessments coming in September or October.</p> <p data-bbox="272 625 1435 894">Staff would also like to move forward with an application to Consumers Energy for a tree planting grant. We would like to request \$2,500 for the planting of 25 trees in the village, under this grant. The grant requires a minimum local match of \$2,500. Applications are due by August 31. A proposed planting location map (pending Tree Board Approval) will be presented with the application and will be included in the August DPW Report.</p>	Borgman Tree Service	\$8,365.00	JB Tree (Git-R-Cut)	\$7,800.00	Woodland Tree Service	\$18,217.00
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JB Tree (Git-R-Cut)	\$7,800.00						
Woodland Tree Service	\$18,217.00						
4	<p data-bbox="272 940 997 974">8:40 p.m. – Pavement Marking (Roger Belknap)</p> <p data-bbox="272 1016 1435 1247">The DPW would like to improve traffic markings on selected streets that have been delineated with high visibility decals; several years have passed and most of these decals are no longer 100% visible. Going forward, staff would like to paint all street markings on an annual basis. Staff obtained bids for removal of old decals and replace with MDOT spec beads and paint. Three bids were received and are as follows:</p> <table data-bbox="467 1289 1211 1404"> <tr> <td>Advanced Pavement Marking</td> <td>\$5,154.10</td> </tr> <tr> <td>Michigan Pavement Marking, L.L.C.</td> <td>\$12,868.00</td> </tr> <tr> <td>P.K. Contracting, Inc.</td> <td>\$13,732.60</td> </tr> </table> <p data-bbox="272 1446 1435 1635">Staff would like to use unexpected resources from PA80 of 2015, which is a one-time street maintenance allocation of \$26,737.65 to complete this one-time pavement marking project. The remainder of all street markings will be completed in the spring of 2016. See attached photos of Jackson Street, North of Savidge and Exchange Street at N. Lake crosswalk.</p>	Advanced Pavement Marking	\$5,154.10	Michigan Pavement Marking, L.L.C.	\$12,868.00	P.K. Contracting, Inc.	\$13,732.60
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Michigan Pavement Marking, L.L.C.	\$12,868.00						
P.K. Contracting, Inc.	\$13,732.60						
5	<p data-bbox="272 1684 1227 1717">8:45 p.m. – Sidewalk Completion Opportunity (Roger Belknap)</p> <p data-bbox="272 1759 1435 1871">The property owner at 510 Liberty Street will be installing sidewalk along the South side of Liberty Street that will connect to N. Cutler Street. There is 100' of frontage that ends at School Street. Staff asked for a proposal from</p>						

	<p>the concrete vendor to complete the sidewalk to School Street, to eliminate a gap, as part of their project. The vendor (DeMann Concrete) quoted \$2,700 for grading and paving a 5' sidewalk. Staff obtained a quote from a local vendor (M&M) at \$3,500 total. Staff is seeking the will of council (see attached map) for Village participation.</p>
6	<p>8:50 p.m. – Approval of Engineering Contract with Prien & Newhof</p> <p>In November, 2014 Council approved a contract with Adrienne Peterson of Peterson Environmental for the wetland monitoring and reporting associated with the Grand River Greenway project (<i>see attached contract</i>). Adrienne has recommended Prien & Newhof for the Design Engineering & Construction Engineering as they specialize in wetland restoration. Prien & Newhof is proposing \$4,721 for the Design Engineering & \$3,590 for the Construction Engineering for a total of \$8,311.00.</p>
7	<p>8:55 p.m. – Approval of Purchase Agreement with Spring Lake Township</p> <p>Ron Bultje is working on the final draft of the purchase agreement. It will be distributed via email prior to the work session.</p>
8	<p>9:00 p.m. – Security Camera Purchase</p> <p>Spring Lake Township suggested that security cameras that monitor traffic in and out of the building would be a good investment. Electromedia has been on-site during the remodeling process to pull wire for phones and computers. If there was ever an opportune time to install cameras, now would be it. There would be three cameras, which would monitor both doors and both windows, and include all audio conversations. Spring Lake Township has offered to pay for ½ the investment of \$4,211.81.</p>
9	<p>9:10 p.m. – Special Assessment Discussion</p> <p>Residents of Summit Street have been vocal about their “inability” to comply with the parking ordinance and unhappy with recent parking enforcement. Staff met with the owners of 217 Summit on 08/04/15 and the owners of 230 Summit on 08/05/15 regarding parking solutions. Staff also met with Asphalt Paving Inc. (API) on 08/05/15 to obtain quotes for the repaving project that was scheduled on Summit as part of the 2015/2016 fiscal year. API will be giving us two quotes. One quote for the original project and one to create an additional parking lane on the south side of Summit. Staff will be meeting with residents of Summit on 08/12/15 to ascertain their interest in a special assessment district to fund the</p>

	<p>additional parking lane. In order to implement a special assessment district, 65% of the residents need to be on board. There are 16 property owners with Summit frontage, so 10.4 – or 11 – residents would have to agree to the project in order to move forward.</p>
10	<p>9:20 p.m. – Progress Report on Construction at Village Hall</p> <p>Village Manager Chris Burns will provide a construction update as well as tours of the building (for those who are interested) at the end of the meeting.</p>
11	<p>9:25 p.m. – Communications</p> <ul style="list-style-type: none"> • CGAP Grant Revision • Complaint Trees • FOIA Response (Mr. Dick Brown) • ISO Building Code Effectiveness Grading Schedule • Library Calendar (August) • MML Correspondence • Rain Garden Proposal • Thank You – Mill Point Park Restrooms
12	<p>9:30 p.m. - Minutes</p> <p>Minutes of the July 20, 2015 meeting are attached for review. Should you wish to make edits, please share that information with Chris Burns prior to August 13, 2015.</p>

Village of Spring Lake

July 16, 2015

Received

July 17, 2015

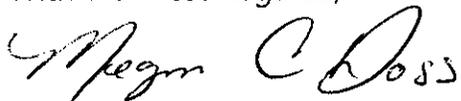
Christine Burns, Village Manager
Village of Spring Lake
102 W Savidge St.
Spring Lake, MI 49456

Dear Christine,

I am writing to express my interest in serving on the Village Council. Enclosed is the application and my resume. If you have any additional questions, please contact me anytime.

Thank you in advance for your consideration of this application.

With Warmest Regards,

A handwritten signature in black ink that reads "Megan Crumbacher Doss". The signature is written in a cursive style with a large, looped 'M' and 'D'.

Megan Crumbacher Doss

Board and Commission Application

JUL 28 2015

Name: Megan Crumbaeker Doss Telephone: 616 822 1769

Address: 109 Barber Court Spring Lake Date: 7/14/15

Email Address: megan@specialeventsllc.com

Years as a Village Resident: 8 years Occupation: Event Designer / small business owner

Background/Interests: Please see Attached.

Please circle the board(s) or commission(s) that you would like to serve on:

Coast Guard Festival Liaison
Historic Conservation District Comm.
Friends of Barber School
Beautification Committee

Parks & Recreation Committee
Spring Lake Lake Board
Spring Lake CBDDA
Friends of Barber School

Village Council
Village Planning Commission
Zoning Board of Appeals
Development Area Citizens Council

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

please see attached

Concerns for the Village; if any:

please see attached

Megan Crumbacher Doss
109 Barber Court
Spring Lake, MI 49456
www.specialeventsllc.com
megan@specialeventsllc.com
616.822.1769

EDUCATION

Master of Science, with Honors, Western Kentucky University
Bowling Green, Kentucky, 1998

Bachelor of Arts, Western Kentucky University
Bowling Green, Kentucky, 1996

EMPLOYMENT

Special Events llc Grand Haven, Michigan 1999-Present
Founder of the event planning and production firm, responsibilities include acquiring and maintaining clients; event design including logistics, vendor selection and budgeting for various types of functions; networking, marketing and advertising for the firm.

Grand Valley State University Adjunct Professor Grand Rapids, Michigan 2006-2008
Event Marketing, Pew Campus

Grand Rapids Metro YMCA Grand Rapids, Michigan 1998-2000
Corporate Sports Challenge Director at the Visser Family YMCA with multiple duties that included: fundraising, budgeting, event planning, event staffing and managing the facility.

COMMUNITY SERVICE

Girls on the Run, Co-Coach, 2006
Grand Haven Area Young Professionals, Board Member, 2005-2008
Grand Rapids Athena Award Program, Board Member, 2007
Grand River Greenway Committee Chairperson, 2011
Grand Valley Soccer Association, Strikers Co-Coach, 2013-Present
Lakeshore Athena Award Program, Chair, 2007
Lakeshore Athena Award Program, Vice Chair, 2006
Lakeshore Athena Award Program, Board Member, 2005
North Bank Communities Fund, Advisory Board Member, 2010-Present
Spring Lake Rotary, Oktoberfest Event Co-Chair, 2005, 2006, 2007
Spring Lake Rotary Board Member, Youth Services, 2006, 2007
Spring Lake Rotary Fundraising Co-Chair, 2008-Present

MEMBERSHIPS

Grand Haven Chamber of Commerce, 2000-Present
Spring Lake Rotary 2005-Present

AWARDS & NOMINATIONS

Coopersville Area Chamber of Commerce Gem Award, 2010
Grand Haven Chamber Spirit of Community Award, 2012
Lakeshore Athena Nominee, 2011

**Megan Crumbacher Doss
109 Barber Court
Spring Lake, MI 49456
www.specialeventsllc.com
megan@specialeventsllc.com
616.822.1769**

Why would you like to be on the board (s) or commission (s) that you have selected?

My husband and I moved to the Village of Spring Lake when our oldest son was five months old. We searched for two years looking for the perfect setting for our home. We found it on Barber Court. Our neighborhood block parties, the bike path, Central Park, boating on Spring Lake, the Heritage Festival, and Thursdays at the Park, all nestled on a perfect peninsula.

Working with various companies, agencies, and nonprofit organizations professionally, I have learned how to listen and work together to achieve a goal, from the objectives set by the group or committee. I feel that it is perfect timing to share my knowledge and experience by joining Spring Lake Village Council.

Concerns for the Village

As a leader and a small business owner in Northwest Ottawa County, I am aware of the different hats that we all wear working and living in the Tri-Cities. Collaborations and partnerships are important for support, growth, and success. I feel that the major concern for the Village of Spring Lake is helping the residents embrace the change resulting from village partnership and collaborations.

Board and Commission Applicant

Personal Profile

Name: William Filber Telephone: 216-850-9647

Address: 211 N. Jackson Date: _____

Years as a Village Resident: 30+ yrs. Occupation: Rehab Counselor - Retired

Background/Interests: Antiques, cars, reading

Please circle the board(s) or commission(s) that you would like to serve on:

- | | | |
|--------------------------------------|--------------------------------|--------------------------------------|
| Coast Guard Festival Liaison | Parks And Recreation Committee | 1 <u>Village Council</u> |
| Historic Conservation District Comm. | Spring Lake Lake Board | 2 <u>Village Planning Commission</u> |
| North Bank Communities Fund | Spring Lake CBDDA | Zoning Board Of Appeals |
| Beautification Committee | Friends of Barber School | |

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

Love this community and our social environment, we are all
bless to live here, and I would like to help promote & preserve
what we have. Keeping the "Village Way" and an eye on
the future as a team, on behalf of the Village People.

Concerns for the Village; if any:

Communication between the residents, Village Council &
the Manager must be on behalf of the residents - be
transparent & sincere.

The Village of Spring Lake assures that no person shall, on the grounds of race, color, national origin, or sex be excluded from or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Village of Spring Lake further assures every effort will be made to ensure nondiscrimination in all of its committee's, programs and activities, regardless of the funding source.

Thank You
Bill

Board and Commission Applicant

Personal Profile

Name: Michael Duer Telephone: 616-638-6694

Address: 712 River St. Date: 7-30-15

Years as a Village Resident: 10 Occupation: C-21 Realtor

Background/Interests: I have been in the real estate and building business for 30+ years. I like to golf, work in my yard, home projects & tinker on my sports car.

Please circle the board(s) or commission(s) that you would like to serve on:

Coast Guard Festival Liaison
Historic Conservation District Comm.
North Bank Communities Fund
Beautification Committee

Parks And Recreation Committee
Spring Lake Lake Board
Spring Lake CBDDA
Friends of Barber School

Village Council
Village Planning Commission
Zoning Board Of Appeals

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

I graduated from S.L. High in 1974 & my wife & I have 3 daughters who also graduated there. I love the direction I am seeing the Village going & feel its time for me to step up & help, if I can, to guide the direction in the future. Thank you for your consideration
Michael Duer

Concerns for the Village; if any:

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Board and Commission Application

Name: Abbey VanHoeven Telephone: 616.295.6042

Address: 733 Summer St Date: 08/05/2015

Email Address: _vanhoevena@michigan.gov_

Years as a Village Resident: about 28 Occupation: Social worker with the State of MI

Background/Interests: I am a SLPS 1997 graduate and GVSU alumni with a Criminal Justice Bachelor's degree in Criminal Justice with a juvenile emphasis and a minor in Psychology. I am a state social worker in a Grand Rapids Public Elementary School helping children and families overcome barriers for successful futures. It is truly a passion of mine to help strengthen families and communities. I am a single mother with a child attending Holmes Elementary School and enjoy volunteering in his classroom. After school hours I enjoy spending time watching my son explore sports and other extracurricular activities, enjoying the many community activities offered for families in the Tri-Cities and visiting with family and friends in the area. I love camping, hiking, kayaking, boating and enjoying the outdoors any way I can.

Please circle the board(s) or commission(s) that you would like to serve on:

Coast Guard Festival Liaison	Parks & Recreation Committee	**Village Council
Historic Conservation District Comm.	Spring Lake Lake Board	Village Planning Commission
Friends of Barber School	Spring Lake CBDDA	Zoning Board of Appeals
Beautification Committee	Friends of Barber School	Development Area Citizens Council

Why would you like to be on the board(s) or commission(s) you have selected:

I believe I can offer a fresh perspective, I have a very approachable personality and I share in the enthusiasm for the Village of Spring Lake being the best it can be! I am able to listen and consider all sides when making important decisions on behalf of all Village residents. I excel in communication both written and oral. If selected I would be the only female on the board and would well represent young, professional members of the village raising children in the current school system. I hope the current board members will consider my strengths to be an asset to your current team.

Concerns for the Village; if any:

As a current Village resident, I stay invested and have opinions on current Village happenings. I intend to learn of the facts of current concerns of residents, before I speak of any personal concerns. Outside of my personal opinions and viewpoints, I believe it is my primary role to put personal views behind those of the residents I would be representing.

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Board and Commission Application

Name: DAVID M. HAMATHER Telephone: 616-846-6799 Home
616-638-3249 cell

Address: 108 East Jalford St. Date: 08-06-2015

Email Address: DAVIDHAMATHER @ TATTOO.COM

Years as a Village Resident: Since 1978 Occupation: MACHINIST / LS / CPS

Background/Interests: 100 Men That Live, Fraternal Order of the Eagles, Spring Lake Heritage Festival, United Auto Workers.

Please circle the board(s) or commission(s) that you would like to serve on:

- | | | |
|--------------------------------------|------------------------------|-----------------------------------|
| Coast Guard Festival Liaison | Parks & Recreation Committee | <u>Village Council</u> |
| Historic Conservation District Comm. | Spring Lake Lake Board | Village Planning Commission |
| Friends of Barber School | Spring Lake CBDDA | Zoning Board of Appeals |
| Beautification Committee | Friends of Barber School | Development Area Citizens Council |

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

Becoming a village councilman or woman is one of the best ways to affect politics on a local level. you actually see and work with the people who your decisions will affect. Working on the local level is also a great way to introduce new ideas and alternative opinions.

Concerns for the Village; if any:

FAIR REPRESENTATION FOR EVERY ONE.

Board and Commission Applicant

Personal Profile

Name: Eric R. Johnson Telephone: Cell: 231-670-5267

Address: 109 Mason Street, Spring Lake, Michigan 49456 Date: August 6, 2015

Years as a Village Resident: 11 Occupation: Environmental/Engineering Project Manager

Background/Interests: I am a dedicated spouse and a father of two elementary aged children. I am employed by Westshore Consulting. I hold a

Bachelors Degree from the University of Colorado in Environmental Science, a Masters Degree from Grand Valley State University in Biostatistics and a

Graduate Certificate in Entrepreneurship from Oklahoma State University. I have been an active participant in the Spring Lake Rotary, Spring Lake Rotary Snow

Jam and the Grand Haven Area Jaycees. I am a honorably discharged veteran and served aboard a nuclear submarine in the United States Navy. I am an avid hunter, fisherman, cyclist and hockey player. *Please reference attached resume for additional information.

Please circle the board(s) or commission(s) that you would like to serve on:

Coast Guard Festival Liaison

Historic Conservation District Comm.

North Bank Communities Fund

Beautification Committee

Parks And Recreation Committee

Spring Lake Lake Board

Spring Lake CBDDA

Friends of Barber School

Village Council

Village Planning Commission

Zoning Board Of Appeals

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

I believe my unique background, experience and demographic would provide a fresh perspective to assist the Village of Spring Lake achieve it's stated vision and adopted charter.

Concerns for the Village; if any:

The Village of Spring Lake assures that no person shall, on the grounds of race, color, national origin, or sex be excluded from or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Village of Spring Lake further assures every effort will be made to ensure nondiscrimination in all of its committee's, programs and activities, regardless of the funding source.

Eric R. Johnson

109 Mason Street, Spring Lake, Michigan 49456

231-670-5267

erj16@yahoo.com

SUMMARY OF QUALIFICATIONS

Environmental professional with over 10 years of work experience researching, implementing and managing a wide range of environmental, civil and air quality engineering, oil and gas exploration and development projects. Additional qualifications include currently serving on the Board of Directors for Westshore Consulting, participation in community volunteer organizations and previous manufacturing management experience.

PROFESSIONAL EXPERIENCE

WESTSHORE CONSULTING, Muskegon, Michigan
Board of Directors

June 2013 – Current

- Advise and provide direction to achieve company mission statement and goals through collaboration.
- Monitor and evaluate financial planning, financial reports, human resources and budget preparation.
- Ensure legal, financial and organizational integrity and accountability.
- Participation in advisory sub-committee research and planning.

WESTSHORE CONSULTING, Muskegon, Michigan
Project Manager/Air Quality Engineer/Wetland Scientist

August 2005 – Current

- Develop, implement and manage a natural resource department increasing synergy between engineering and environmental departments and advancing the company's service portfolio and annual revenue.
- Primary consultant for air quality engineering, permitting, reporting and monitoring for Michigan's largest oil and gas producers.
- Civil engineering project design, implementation and management; including State and local municipality approvals and permitting.
- Successfully design and manage environmental sampling and remediation projects to facilitate client's project goals.
- Analysis of data and understanding of governmental regulations to summarize and consult on complex civil engineering, environmental and oil and gas exploration projects.

GRAY & COMPANY, Hart, Michigan
Production Superintendent

September 2004 – May 2005

- Implementation of lean manufacturing procedures to streamline production through defect analysis, thus increasing production efficiency 10%.
- Developed and implemented a preventive maintenance program to reduce equipment downtime by 15%.
- Analyze raw materials usage with AS 400 ERP software for costing and control purposes.

OLD NEIGHBORHOOD FOODS, Lynn, Massachusetts
Assistant Plant Manager/Quality Control Supervisor

June 2004 - October 2004

- Evaluation and re-alignment of purchasing standards saving 100K annually.
- Stabilized production yields resulting in a company growth of 33%.
- Research and developed new product formulations, including allergen control.
- Developed and implemented loss control and safety management program.

EDUCATION

- Bachelor of Arts, Environmental Science University of Colorado at Boulder, December 2002
- Masters of Science, Biostatistics Grand Valley State University, April 2013
- Entrepreneurship Graduate Certificate Oklahoma State University, February 2015

PROFESSIONAL ASSOCIATIONS & CERTIFICATIONS

- Certified United States Army Corps of Engineers Wetland Delineator
- Certified Optical Gas & Infrared Thermographer
- Certified Environmental Protection Agency (EPA) Method 9 & Method 22 Air Quality Emissions Inspector
- Member - Society of Wetland Scientists
- Member – American Statistical Association
- Member – Mu Sigma Rho, National Statistics Honorary Society

HONORS & ACTIVITIES

- Awarded membership into Mu Sigma Rho, National Statistics Honorary Society for high academic achievement (2013)
- Entrepreneurial Excellence Award, Veteran Entrepreneurship Certificate Program (2015)
- Citation for Commendable Achievement & Superior Performance, United States Navy (1996)
- Citation for Superior Personal Excellence, United States Navy (1997)
- Honorably Discharged Veteran, United States Navy (1998)
- Spring Lake Rotary International Snow Jam Organizer (Current)
- Grand Haven Area Jaycees Member (Current)

REFERENCES

- Available upon request.

Section 1: Removals - Marked with Pink X

The following trees have been identified for removal. Removal includes cutting, stump grinding, seeding, and restoration of top soil. Stumps are to be ground level with adjacent land; no limbs or debris to be left.

#	Address	Species	Fund	Notes
1	213 N. Park St	Maple	Local	
2	217 Division St	Maple	Local	
3	212 W. Savidge St	Ash	State	
4	212 W. Savidge St	Ash	State	
5	108 W. Savidge St	Maple	State	
6	108 W. Savidge St	Maple	State	
7	212 William St	Ash	Local	
8	15497 State Road	Oak	Forestry	

Section 2: Tree Trimming - Marked with Pink Dot

The following trees are recommended for selective trimming. This includes cutting out dead limbs and ensuring safe weight distribution.

#	Address	Species	Fund	Notes
1	227 Prospect St	Maple	Major	
2	619 Summer	Red Oak	Local	
3	15497 State Road	Misc.	Forestry	

Section 3: Stump Grinding & Restoration - Stumps Marked in Pink

The following locations have stumps that need to be removed and restored. Stumps are to be ground level with adjacent land.

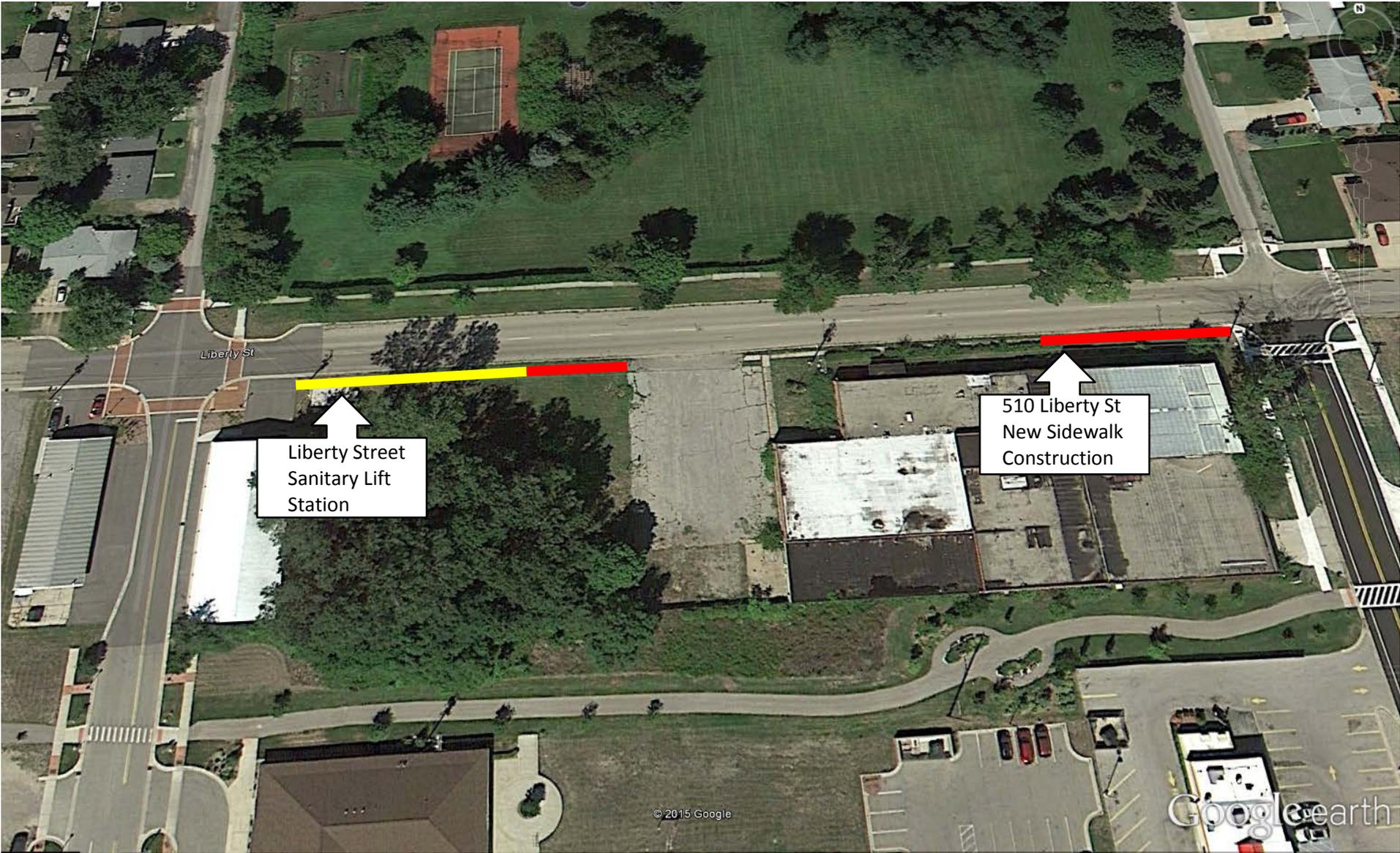
#	Address	Diameter	Fund	Notes
1	424 Grandview	20"	Major	
2	424 Grandview	24"	Major	
3	424 Grandview	16"	Major	
4	426 Grandview	24"	Major	
5	426 Grandview	30"	Major	
6	508 Grandview	24"	Major	
7	508 Grandview	48"	Major	
8	510 Grandview	24"	Major	
9	514 Grandview	18"	Major	
10	514 Grandview	21"	Major	
11	518 Grandview	18"	Major	
12	518 Grandview	31"	Major	
13	520 Grandview	32"	Major	
14	526 Grandview	18"	Major	
15	526 Grandview	33"	Major	
16	530 Grandview	n/a	Major	Stump Already Removed - Restoration Only
17	530 Grandview	n/a	Major	Stump Already Removed - Restoration Only
18	526 James St	21"	Local	

19	203	Franklin St	17"	Major	
20	304	W. Savidge St	15"	State	Requires Concrete Work Coordination
21	209	W. Savidge St	10"	State	Requires Concrete Work Coordination
22	217	W. Savidge St	n/a	State	Requires Concrete Work Coordination
23	401	W. Savidge St	14"	State	Requires Concrete Work Coordination
24	403	W. Savidge St	15"	State	
25	217	W. Savidge St	7"	Local	
26	217	W. Savidge St	11"	Local	

Examples of Pavement Marking Decals



Sidewalk proposed: South Side of Liberty Street, Cutler St to School St



Red Line: New Sidewalk (by Owner) **Yellow Line:** New Sidewalk (Village Segment - \$2,700)



November 11, 2014

Sent via Email & US Mail

Ms. Christine Burns
Village of Spring Lake
102 W. Savidge
Spring Lake, MI 49456

Re: Request for Proposal – Village of Spring Lake Wetland Mitigation Areas
Wetland Mitigation Design, Construction Observation and Monitoring

Dear Ms. Burns:

Thank you for the opportunity to submit the following proposal to provide consulting services for the above-referenced project.

SERVICES

Wetland Mitigation Design

Peterson Environmental, in conjunction with the client's engineer, will prepare a design to address the problems noted with the existing wetland mitigation areas. The client's engineer will provide engineering and CAD support to bring the conceptual design to a completed plan. Peterson Environmental will prepare specifications and descriptions, pursuant to the conditions and requirements set forth by the U.S. Army Corps of Engineers (Corps). The plans will include, as deemed necessary, wetland plantings, an appropriate seed mix, and specifications. Any necessary bid documents will be prepared and supplied by the client's engineer.

Peterson Environmental will meet with the Corps representative on one occasion to review the proposed design adjustments to the existing wetland mitigation areas. Written approval of the proposed design will be obtained from the Corps.

Construction Observation

Peterson Environmental will provide construction observation services of the mitigation areas on 5 occasions for observation of rough grading, finish grading, and plant material installation, as

PO Box 262
Spring Lake, Michigan 49456
Office: 616.844.2441 ~ Cell: 616.402.7592
www.petersonenviro.com

well as, attend up to 2 meetings (a pre-construction meeting is mandatory) for coordination of construction activities. Peterson Environmental will provide observation services during construction for clarification of design and construction documents to ensure implementation of contract specifications, and/or necessary adjustments to design during construction. Peterson Environmental will, at the client's request, provide written documentation of the observations. It is our understanding the client and/or the client's engineer will be responsible for on-site supervision of daily construction activities.

The construction of the wetland mitigation areas may involve known or unknown site-specific constraints that may adversely affect or limit the success of the design. Field adjustments may be necessary to the contract documents to realize the intent of the project.

Wetland Mitigation Monitoring

Peterson Environmental will conduct the required yearly monitoring of the mitigation areas for a period of 4 years and provide a report documenting the results of the monitoring. The monitoring report will meet Corps requirements as specified in the permit. This includes photographs of the area, a summary of water quality and hydrology, and evaluation of the plant community development, wildlife habitat and use. Upon completion of this report the client shall be provided with a draft copy of the report for review and will be notified of conditions that may affect the successful establishment of the mitigation area. Upon client approval of the draft report, a finalized copy will be forwarded to the Corps.

ADDITIONAL SERVICES

Any services beyond those describe above shall be considered Additional Services. Additional Services, including any expenses associated with these additional services, shall be compensated at the hourly rate listed including mileage charges. For example, attending any meetings beyond those meetings referenced above and/or preparing any documents beyond those describe above are considered Additional Services.

REMUNERATION

The client shall compensate Peterson Environmental for the Services described above for all hours worked (including travel time) at an hourly rate of \$125. A cost estimate of \$3,000 for Wetland Mitigation Design, \$2,800 for Construction Observation and \$2,500 per year (\$10,000 total if all years are required) for Wetland Mitigation Monitoring. Reimbursable expenses are not included in the cost estimate described above. The client shall, in addition to payment for the Services, provide reimbursement for expenses incurred as a result of the project. Mileage charges shall be \$0.70 per mile. A budget of \$1,000 in expenses is estimated for this project. Any agency application fees and expenses shall be the responsibility of the client.

Peterson Environmental will initiate the Services described above immediately upon receipt of a client-signed copy of this proposal.

Payment of fees does not guarantee agency issuance of any regulatory agency permits, or site plan approvals for which application may be made.

Payments for services shall be made monthly upon receipt of invoice. A financial charge of 1% monthly shall be applied to any balances that are unpaid after 60 days. Peterson Environmental shall have the right to suspend work on a project, if payment has not been received in 60 days.

CONDITIONS OF AGREEMENT

Please be advised the information provided by Peterson Environmental regarding wetland boundaries is an estimate of the wetland boundary. The ultimate decision on wetland boundary locations and jurisdiction thereof rests with the Michigan Department of Environmental Quality, and, in some cases, the U.S. Army Corps of Engineers. As a result, there may be adjustments to boundaries based upon review of a regulatory agency. An agency determination can vary, depending on various factors. In addition, the physical characteristics of the site can change with time, depending on the weather, vegetation patterns, drainage, activities on adjacent parcels or other events. Any of these factors or others can change the nature and extent of wetlands on the site. Wetland evaluations performed outside the growing season from late-October until late-April may not be consistent with the official MDEQ wetland assessment and therefore are subject to increased potential for change than those performed during the growing season.

This proposal remains in effect for a period of sixty (60) days. If accepted within this period, it shall become the agreement signed by the other. This agreement shall not be enforceable by either party until each party has in its possession a copy of this agreement signed by the other. The information, surveys, documents and all services furnished by the client or others retained by the client shall be provided at the client's expense; the client warrants the accuracy of such information and shall indemnify and hold Peterson Environmental harmless from all expenses, claims and/or liability resulting from the use of such information. The liability of Peterson Environmental under terms of this agreement shall be limited to the estimated fee. The client may terminate or suspend services under this agreement at any time upon paying all sums due. The information contained in this proposal may be proprietary and shall not be disclosed to any parties outside of the client's staff or be duplicated, used, or disclosed in whole or part for any purpose other than to evaluate the proposal. Should the proposal be accepted, the client shall have the right to duplicate, use, or disclose the information to the extent provided through a written agreement with Peterson Environmental. This agreement shall be governed exclusively by the laws applicable to the State of Michigan.

This document is an agreement between Peterson Environmental and Village of Spring Lake. Please indicate your acceptance of the Basic Services by signing in the space provided below and returning a signed copy for our files.

Thank you for the opportunity to work with you on this project. If you have any questions, please contact me at your convenience.

Sincerely,



Peterson Environmental, LLC
Adrienne Peterson

AUTHORIZED REPRESENTATIVE: **Village of Spring Lake**

Christine Burns

Date 07-29-15

*approved by Council 12-15-2014

Prein&Newhof

Engineers ■ Surveyors ■ Environmental ■ Laboratory

February 23, 2015
M15018

Ms. Christine Burns, Manager
102 W. Savidge Street
Spring Lake, MI 49456

RE: 2015 Non-Motorized Pathway
Design and Construction Engineering

Dear Christine,

We were contacted by Adrienne Peterson, of Peterson Environmental, LLC to assist with proposed improvements of the Village of Spring Lake's wetland mitigation areas in Mill Point Park. We met on site to review the areas and have completed an estimate for design and construction engineering based on our understanding of the project requirements. Attached is a professional fee breakdown for these services related to proposed improvements of the three mitigation areas.

We will provide topographic survey, drafting, construction plans and specifications, attend a meeting with the U.S. Army Corps of Engineers, and provide bidding assistance as part of our design scope. Construction phase engineering to include construction staking, construction administration and observation along with recommendation of payment applications and project closeout. We have included three construction observation visits during the project to monitor contractor's conformance to the plans and specifications. As required by the permit requirements a post construction survey will be completed and record plans provided. We will work with Peterson Environmental on the project to implement the necessary wetland mitigation requirements into the design. Peterson Environmental will be responsible for the permitting on the project.

We propose to complete these services on a time and material basis with a not to exceed cost of \$8,300. If this proposal meets with your approval, please sign and date below and return one copy as acknowledgement of the attached Terms and Conditions and as authorization to proceed. If you have any questions, please give me a call.

Sincerely,

Prein&Newhof



Kevin S. Kieft, P.E.



Barbara E. Marczak, P.E.

KSK:ksk

ACCEPTED BY:

Village of Spring Lake

Date: _____

C: Adrienne Peterson, Peterson Environmental

Village of Spring Lake, Wetland Mitigation Permit Assistance - Mill Point Park
Professional Fees Billing Worksheet: February 23, 2015

	Total Cost
Design Engineering	
Design	
Kick-off - Site Review Meeting - Confirm Project Scope	\$113.00
Topographic Survey of Three Mitigation Areas - Mill Point Park	\$904.00
Conceptual Plan for USACE Review/Meeting	\$1,323.00
Attend USACE Review Meeting	\$241.00
Final Design Plans	\$1,500.00
Construction Specifications	\$200.00
Bidding Assistance	\$100.00
Bid Tabulation - Recommendation of Award	\$170.00
Contract Document Preparation - Insurance - Bond Review	\$170.00
Design Engineering Total:	\$4,721.00

Construction Engineering	
Preconstruction Meeting	\$226.00
Construction Staking	\$734.00
Pay Applications (assuming 1)	\$226.00
Contract Administration (Based on three week construction project)	\$652.00
Construction Observation (Three site visits)	\$662.00
Asbuilit survey of improvements	\$734.00
Record Plans/Closeout	\$356.00
Construction Engineering Total:	\$3,590.00

Grand Total	\$8,311.00
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Standard Terms & Conditions – Engineering

A. Execution

If the attached proposal / agreement is not executed within thirty (30) days from the date of the proposal / agreement letter, Prein&Newhof reserves the right to revise fees and schedule commitments.

B. Standard of Care

Prein&Newhof, Inc. (“Prein&Newhof”) will provide professional engineering services for Client in connection with the Project. Prein&Newhof will perform such services as expeditiously as is consistent with the professional skill and care in the orderly progress of the work.

Nothing contained in this Agreement shall require Prein&Newhof to exercise professional skill and judgment greater than that which can be reasonably expected from other engineers performing similar services and practicing in the same or similar locality. The standard of care shall exclusively be judged as of the time the services are rendered and not according to later standards. Prein&Newhof makes no warranties, expressed or implied.

Client recognizes that actual conditions may vary from those encountered at test locations made by us or provided to us by others, and that our data, interpretations and recommendations are based solely on the information available to us. We will be responsible for our data, interpretations and recommendations, but shall not be responsible for the interpretation by others of the information developed. Unless specifically stated herein, plans prepared under this agreement are not intended for machine guidance use or purposes. No guarantee is made that the electronic data systems or file structure used by the firm will be compatible with the electronic systems used by the contractor. Client also recognizes that monitoring of construction by a qualified engineering firm is essential to verifying that designs are appropriate for actual site conditions.

C Site Access Permission

In the event the project site is not owned by the client, the client must obtain all necessary permission for Prein&Newhof to enter and conduct investigations on the project site. It is assumed that the client possesses all necessary permits and licenses required for conducting the scope of work. Access negotiations may be performed at additional costs.

D. Unanticipated Hazardous Materials

Sites may contain hazardous materials where there is no reason to believe they could or should be present. Prein&Newhof and the Client agree that the discovery of unanticipated hazardous materials constitutes a changed condition that may require us to renegotiate the scope of our services or terminate our work. We and the Client also agree that the discovery of unanticipated hazardous materials may make it necessary for us to take immediate measures to protect health and safety. Client agrees to compensate us for any equipment decontamination or other costs incident to the discovery of unanticipated hazardous materials.

E. Underground Utilities

In the execution of our work, we will take reasonable precautions to avoid damage or injury to underground utilities and other underground structures, including contacting the MISS-DIG system and reviewing utility drawings that are provided to us. The Client agrees to hold Prein&Newhof harmless for any damages to below ground structures that are not brought to our attention and correctly shown or described on documents that we are furnished.

F. Public Liability Insurance

Prein&Newhof and our agents, staff and consultants employed by us are protected by worker’s compensation insurance and we have coverage under public liability and property damage insurance policies which we deem to be adequate. Certificates verifying our coverage can be provided to the client upon request. Within the limits and conditions of such insurance, we agree to indemnify and save client harmless from and against any loss, damage or liability to the extent caused by any negligent acts by us, our agents, staff or consultants employed by us. We shall not be responsible for any loss, damage, or liability beyond the amounts, limits and conditions of such insurance. We shall not be responsible for any loss, damage or liability arising from any negligent acts by client, its agents, staff and other consultants employed by the client.

G. Limitation of Professional Liability

Client and persons claiming through Client agree to limit the liability of Prein&Newhof its agents and employees, for all claims arising out of, in connection with, or resulting from, the performance of the services under this agreement to an amount of \$25,000 or the fee paid to us for professional services on this project, whichever is less.

Client acknowledges that Prein&Newhof is a corporation and agrees that any claim made by Client arising out of any act or omission of any director, officer, or of the employee of Prein&Newhof, in execution or performance of this Agreement, shall be made against Prein&Newhof, Inc. and not against such director, officer, or employee.

Client further acknowledges that Prein&Newhof has not agreed to provide and is not responsible for safety precautions and programs in connection with the project or work, including but not limited to signs, markings, barricades, temporary or permanent traffic control marking or devices, or temporary or permanent warning signs, devices, or markings. Prein&Newhof's role in working with contractors hired directly by the client is that of observer and not as supervisor. Prein&Newhof shall not be responsible for limiting access to the project site or for the safety of anyone but Prein&Newhof employees, or our subcontractors.

H. Ownership of Records

All field notes, original laboratory reports, original maps, drawings, mylars, studies, tests or other work products or supporting documentation shall remain the property of and under the control of Prein&Newhof. The client or the client's representative is entitled to inspect all such documents and to receive copies of the same at the client's request and expense. The client shall pay for document review, copy charges, and associated expenses should the records be subpoenaed.

Any electronic media (e-mail or computer files) transmitted are only for the convenience of the recipient. Any conclusions or information obtained or derived from the data on the electronic media will be at the users' sole risk. Prein&Newhof's responsibility is limited to only the printed copies (also known as hard copies) that are delivered pursuant to the service under the agreement with the client.

I. Terms of Payment

Unless alternate terms are included within the proposal / agreement, the project will be invoiced on a monthly basis until the completion of the project. All monthly invoices are payable within 30 days of the date of the invoice. Should full payment of the invoice not be received within 30 days, the amount due shall bear a service charge of 1.5 percent per month or 18 percent per year plus the cost of collection, including reasonable attorney's fees. If the client has any objections to any invoice submitted by Prein&Newhof, the client must so advise Prein&Newhof in writing within 14 days of receipt of the invoice.

J. Premature Project Termination

If the project is terminated in whole or in part, Prein&Newhof shall be entitled to be paid for all services performed prior to our receiving or issuing written notice of such termination, including reimbursable expenses, and for any shut-down costs incurred. Shut-down costs may, at our discretion, include expenses incurred for completion of analysis and records necessary to document our files and to protect our professional reputation.

In addition to any other remedies Prein&Newhof may have, Prein&Newhof shall have the absolute right to cease performing any basic or additional services in the event payment has not been made on a current basis.

K. Extended Project Cost Increases

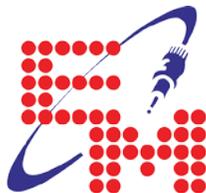
Any projected cost estimates provided by Prein&Newhof for work to be performed over an extended period of time may be subject to periodic cost increases imposed by our suppliers and increases in billing rates. The time and amount of any increases are unknown and Prein&Newhof must pass these periodic price increases on to the client following consultation with the client.

L. Consultation Beyond Scope of Work

Consultation, including but not limited to expert witness testimony, initiated by the client or client's representatives with Prein&Newhof after completion of the work specified herein will be considered beyond the scope of work presented herein and will be billed separately.

M. Non-scope Items

Our scope of work does not include evaluations regarding environmental conditions or contamination, wetlands or the presence of endangered species at the property or the potential impact of these on the future use of the property.



ElectroMedia

Connecting People & Technology

PROPOSAL

Proposal Submitted To: Spring Lake Township 106 S. Buchanan St. Spring Lake, MI 49456	Phone 616-842-1340	Date July 29,2015
Contact Person Gordon Gallagher	Job Location Office	

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:		
Install 4 Cameras In office area replacing existing cameras. setup remote access to camera system		
Schedule of Equipment		
3	Advidia A-47 IP Camera with Built in Microphone (indoor) 400.00 ea.	1200.00
1	Netgear 8 port POE Switch	244.00
1	Dell OptiPlex 7020 Server with Windows 7 Pro & Video Insight Camera software pre-Installed 1TB GB Hard drive (Monitor Not Included) 5 Year warranty on Hardware 5 years of Software Upgrades Included.	1807.81
	Labor Installation & Training	960.00
	Note: Static IP Address from Internet provider required for remote access Port 4010 & 4011 will need to be open in Firewall to allow remote access	
	Free Aps available for I Phone, Mac, PC & Android	

We hereby propose to furnish material and labor – complete in accordance with above specifications, for the sum of:	
Dollars	\$ 4,211.81

Payment to be made as follows:	
Net 30 Days	
<p>All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control Owner to carry fire, tornado and other necessary insurance. Our works are fully covered by Worker's Compensation Insurance.</p>	<p>Authorized _____</p> <p>Signature <u> Peter Boon </u></p> <p style="text-align: center;">Peter Boon, RCDD</p> <p>Note: This proposal may be withdrawn by us if not accepted within 30 days</p>
<p>ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.</p>	<p>Signature _____</p> <p>Date of Acceptance _____</p>

Overview

- Up to 3 megapixel (2048 x 1536) resolution
- Full HD1080p real-time video
- DWDR & 3D DNR & BLC
- Onboard storage (up to 64 GB)
- IP66 protection
- Vandal-proof housing



Technical Specifications

Camera

Image Sensor:	1/3" Progressive Scan CMOS
Min. Illumination:	0.19lux @ F2.0, AGC on 0 lux with IR
Shutter Time:	1/30s ~ 1/100,000s
Lens:	4mm@F2.0, angle of view: 75.8° (2.8mm, 6mm optional)
Lens Mount:	M12
Day & Night:	ICR
Digital Noise Reduction:	3D DNR
Wide Dynamic Range:	Digital WDR
Backlight Compensation	Yes, zone configurable

Compression Standard

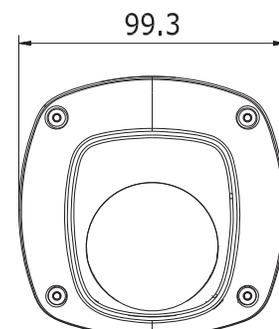
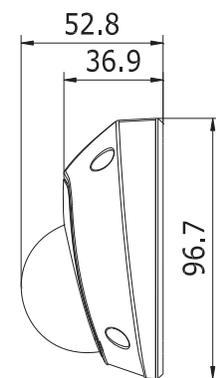
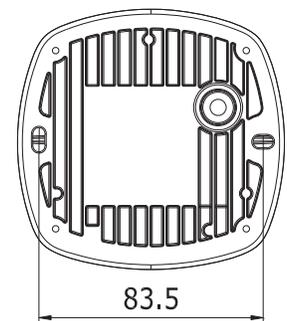
Video Compression:	H.264/MJPEG
H.264 Compression Profile:	Main Profile
Bit Rate:	32 Kbps ~ 16Mbps

Image

Max. Image Resolution:	2048 x 1536
Frame Rate:	60Hz: 15fps (2048 x 1536), 30fps (1920 x 1080), 30fps (1280 x 720)
Image Setting:	Saturation, brightness, contrast adjustable through client software or web browser

Network

Network Storage:	NAS
Alarm Trigger:	Motion detection, tampering alarm, network disconnect, IP address conflict, storage exception, storage error
Protocols:	TCP/IP, HTTP, DHCP, DNS, DDNS, RTP, RTSP, PPPoE, SMTP, NTP, SNMP, HTTPS, FTP, 802.1x, Qos
System Compatibility:	ONVIF, PSIA, CGI
General Functionalities:	Flickerless, dual stream, heartbeat, mirror, user authentication, video mask, watermark



Unit: mm

Technical Specifications

Interface	
Communication Interface:	1 RJ45 10M / 100M ethernet port
On-board Storage:	Built-in Micro SD card slot, up to 64 GB
General	
Operating Conditions:	-30 °C ~ 60 °C (-22 °F ~ 140 °F), humidity 95% or less (non-condensing)
Power Supply:	DC12V ± 10%, PoE (802.3af)
Power Consumption:	Max. 7W
Impact Protection:	IEC60068-2-75Eh, 50J; EN50102, up to IK10
Ingress protection level	IP66
IR Range:	Up to 10m
Dimensions:	99.9 × 97.5 × 46.5 mm (3.93" × 3.84" × 1.83")
Weight:	250g (0.55 lbs)

Chapter 66 - SPECIAL ASSESSMENTS

FOOTNOTE(S):

--- (1) ---

Charter reference— Special assessments, § 11.01 et seq.

Cross reference— Any ordinance promising or guaranteeing the payment of money or authorizing the issuance of bonds or other instruments of indebtedness saved from repeal, § 1-10(a)(3); any ordinance levying or imposing any special assessment saved from repeal, § 1-10(a)(10); any ordinance not codified in this Code that levies, imposes or otherwise relates to taxes, exemptions from taxes and fees in lieu of taxes saved from repeal, § 1-10(a)(14); administration, ch. 2; planning and development, ch. 58; streets, sidewalks and other public places, ch. 70.

Sec. 66-1. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Cost, when referring to the cost of any local public improvement, means the cost of services, plans, specifications, estimates, condemnation, spreading of rolls, notices, advertising, financing, acquisition of land or other property, construction, legal fees, interest on special assessment bonds not to exceed one year and all other costs incident to the making of such improvement, the special assessments for and the financing of such improvement.

Local public improvement means any public improvement or repair which is of such a nature as to benefit especially any real property or properties within a district in the vicinity of such improvement or repair.

(Code 1982, § 16-1)

Cross reference— Definitions generally, § 1-2.

Sec. 66-2. - Authority to assess.

The whole cost or any part of the cost of any local public improvement may be defrayed by special assessment upon the real property specifically benefited by the improvement in the manner provided in this chapter.

(Code 1982, § 16-2)

Sec. 66-3. - Initiation of special assessment projects by petition.

Local public improvements may be initiated by petition signed as follows:

- (1) In the case of street and road improvements, by the record owners of lands whose frontage constitutes at least 65 percent of the total frontage upon the street or road improvement;
and
- (2) In the case of all other local public improvements, by the record owners of lands whose land

area constitutes at least 51 percent of the total land area in the special assessment district, as finally thereafter established.

In all cases, the record owners shall be determined based on the last preceding general tax records of the village. Land contract purchasers shall be considered as record owners if they have registered with the assessor to receive property tax bills. Lands not subject to assessment and lands within public streets and alleys shall not be included in computing frontage or assessment district area. Any filed petition may be supplemented as to signatures by the filing of an additional signed copy. Such petition shall contain a brief description of the property owned by the respective signatories; and if it shall appear that the petition is signed by the requisite percentage, the clerk/treasurer shall certify the petition to the council. The petition shall be addressed to the council and filed with the clerk/treasurer and shall in no event be considered directory but is advisory only.

(Code 1982, § 16-3)

Sec. 66-4. - Initiation of special assessment projects without petition.

Proceedings for the making of a local public improvement within the village may also be commenced by resolution of the council without a petition in those circumstances where the council determines as part of its initiating resolution that the local public improvement concerns water distribution facilities or sanitary or storm sewer collection facilities which are necessary for the public health or that the local public improvement concerns street, sidewalk or alley improvements that are necessary for public safety. The determination of the council as to necessity pursuant to this section shall be final and conclusive on all parties.

(Code 1982, § 16-4)

Sec. 66-5. - Report.

Before the council shall consider the making of any local public improvement, the council shall cause to be prepared a report which shall include, as the council shall deem necessary, such plans and specifications as are necessary to generally describe the improvement and its location and prepare detailed estimates of cost, an estimate of the useful life of the improvement, a description of the assessment district, and such other pertinent information as will permit the council to decide the cost, extent and necessity of the improvement proposed and what part or proportion should be paid by special assessments upon the property especially benefited and what part, if any, should be paid by the village at large. The council shall not finally determine to proceed with the making of any local public improvement until such report has been filed nor until after a public hearing has been held by the council for the purpose of hearing objections to the making of the improvement.

(Code 1982, § 16-5)

Sec. 66-6. - Determination of the project; notice.

After receiving the report required in section 66-5 for making any local public improvement, and after the council has reviewed the report, a resolution may be passed tentatively:

- (1) Determining the necessity of the improvement and setting forth its nature;
- (2) Prescribing what part or proportion of the cost of the improvement shall be paid by special

assessment upon the property especially benefited;

- (3) Determining the benefits received by affected properties, and what part, if any, shall be paid by the village at large;
- (4) Designating and establishing the special assessment district; and
- (5) Designating whether the cost shall be assessed according to frontage or other benefits.

Such resolution shall also direct the placing of complete information concerning the improvement on file in the office of the clerk/treasurer, where it may be found for examination, and shall also direct the clerk/treasurer to give notice of a public hearing on the proposed improvement, at which time and place, interested persons will be given the opportunity to be heard. Such notice shall be given publication in a newspaper published or circulated within the village and by first class mail addressed to each owner of or person in interest in property to be assessed as shown by the last general tax assessment roll of the village. The publication of notice shall be made at least ten full days prior to the hearing, and the mailing of notice shall be made at least ten full days prior to the date of the hearing. The notice shall state that the report concerning the improvement is on file with the clerk/treasurer and shall also contain a description of the special assessment district. Proof of publication and an affidavit of mailing shall be filed with the clerk/treasurer prior to the hearing. The hearing required by this section may be held at any regular, adjourned or special meeting of the council.

(Code 1982, § 16-6)

Sec. 66-7. - Hearing on necessity.

At the public hearing on the proposed local public improvement, or any adjournment of the meeting, which may be without further notice, all persons interested shall be given an opportunity to be heard, after which the council may modify the scope of the local public improvement in such a manner as it shall deem to be in the best interest of the village as a whole; provided that if the scope of the improvement is increased or additions are made to the district, then another hearing shall be held pursuant to notice prescribed in section 66-6. If the determination of the council shall be to proceed with the improvement, a resolution shall be passed approving the necessary plans and specifications, assessment district and detailed estimates of cost, and directing the clerk/treasurer to prepare a special assessment roll in accordance with the council's determination and report the roll to the council for confirmation.

(Code 1982, § 16-7)

Sec. 66-8. - Limitations on preliminary expenses.

The council shall specify the provisions and procedures for financing a local public improvement. No contract or expenditure, except for the cost of preparing necessary plans and specifications and estimates of cost and for legal fees and hearing expenses, shall be made for the improvement, nor shall any improvement be commenced, until the special assessment roll to defray the costs of the improvement shall have been made and confirmed.

(Code 1982, § 16-8)

Sec. 66-9. - Special assessment roll.

The clerk/treasurer shall make a special assessment roll of all lots and parcels of land within the

special assessment district benefited by the proposed improvement and assess to each lot or parcel of land the proportionate amount benefited. The amount spread in each case shall be based upon the detailed estimate of cost as approved by the council.

(Code 1982, § 16-9)

Sec. 66-10. - Clerk/treasurer to file assessment roll.

When the clerk/treasurer shall have completed such assessment roll, the roll shall be presented to the council for council review and certification.

(Code 1982, § 16-10)

Sec. 66-11. - Meeting to review special assessment roll; objections in writing.

Upon receipt of the special assessment roll, the council, by resolution, shall accept the assessment roll and order it to be filed in the office of the clerk/treasurer for public examination; shall fix the time and place the council will meet to review such special assessment roll; and shall direct the clerk/treasurer to give notice of a public hearing for the purpose of affording an opportunity for interested persons to be heard. The notice shall be given by publication once, at least ten full days prior to the date of the hearing, in a newspaper published or circulated within the village and by first class mail addressed to each owner of or person in interest in property to be assessed as shown by the last general tax assessment roll of the village, mailed at least ten full days prior to the date of the hearing. The hearing required by this section may be held at any regular, adjourned or special meeting of the council. The hearing may be adjourned without further notice. Proof of publication and an affidavit of mailing shall be filed with the clerk/treasurer prior to the hearing. At this meeting, all interested persons shall present in writing their objections, if any, to the assessments against them. The clerk/treasurer shall be present at every meeting of the council at which a special assessment is to be reviewed.

(Code 1982, § 16-11)

Sec. 66-12. - Changes and corrections in assessment roll.

The council shall meet at the time and place designated for the review of such special assessment roll and at such meeting, or a proper adjournment of the meeting, shall consider all objections submitted in writing. The council may correct the roll as to any special assessment or description of any lot or parcel of land or other errors appearing in the roll; or it may, by resolution, annul the assessment roll and direct that a new roll be prepared. The same proceedings shall be followed in making a new roll as in the making of the original roll. If, after hearing all objections and making a record of such changes as the council deems justified, the council determines that it is satisfied with the special assessment roll and that assessments are in proportion to benefits received, it shall thereupon pass a resolution reciting such determinations, confirming such roll, placing it on file in the office of the clerk/treasurer and directing the clerk/treasurer to attach the warrant of the clerk/treasurer to a certified copy of the roll within ten days, commanding the assessor to spread and the clerk/treasurer to collect the various sums and amounts appearing on the roll as directed by the council. The roll shall have the date of confirmation endorsed on the roll and shall from that date be final and conclusive for the purpose of the improvement to which it applies unless contested in the

manner provided by state law and subject to adjustment to conform to the actual cost of the improvement, as provided in section 66-17.

(Code 1982, § 16-12)

Sec. 66-13. - Special assessment; when due.

All special assessments, except such installments as the council shall make payable at a future time as provided in this chapter, shall be due and payable upon the date specified in the council resolution confirming the special assessment roll.

(Code 1982, § 16-13)

Sec. 66-14. - Partial payments; when due.

- (a) The council may provide for the payment of special assessments in annual installments. Such annual installments shall not exceed 30 in number, the first installment being due upon confirmation of the roll or on such date thereafter as the council may determine and deferred installments being due annually thereafter, or in the discretion of the council, may be spread upon and made a part of each annual village tax roll in each calendar year thereafter until all are paid. Annual installments need not be equal in amount. Interest shall be charged on all deferred installments at a rate not to exceed the maximum rate then permitted by law for special assessment bonds sold by the village, from such date as shall be fixed by the council, and shall be payable on the due date of each subsequent installment. The full amount of all or any deferred installments, with interest accrued to the last day of the month of payment, may be paid in advance of the due dates.
- (b) If a special assessment or installment is not paid when due, it shall be deemed to be delinquent and there shall be collected a penalty of one percent of the amount of the delinquent assessment payment, the assessment itself and all accrued interest to the payment date, for each month, or fraction of a month, that the assessment remains unpaid before being reported to the council for reassessment upon the village tax roll. After the council has confirmed the roll, the clerk/treasurer shall notify by mail each property owner on the roll that the roll has been filed, stating the amount assessed and the terms of payment. Failure on the part of the clerk/treasurer to give the notice or of such owner to receive the notice shall not invalidate any special assessment roll of the village or any assessment on the roll, nor excuse the payment of any assessment or the interest or penalties.

(Code 1982, § 16-14)

Sec. 66-15. - Delinquent special assessments.

Any assessment, or part of an assessment, remaining unpaid on the first Monday of March following the date upon which it became delinquent shall be reported as unpaid by the clerk/treasurer to the council. Any such delinquent assessment, together with all accrued interest and penalties, shall be transferred and reassessed on the next annual village tax roll in a column headed "special assessments" with a penalty of four percent upon such total amount of the assessment and the interest and penalties added, and when so transferred and reassessed upon the tax roll shall be collected in all respects as provided for the collection of village taxes.

(Code 1982, § 16-15)

Sec. 66-16. - Creation of lien.

Special assessments and all interest, penalties and charges on such assessments from the date of confirmation of the roll shall become a debt to the village from the persons to whom they are assessed and, until paid, shall be and remain a lien upon the property assessed, of the same character and effect as the lien created by general law for state, county and village taxes; and the lands upon which such assessments are a lien shall be subject to sale the same as are lands upon which delinquent village taxes constitute a lien.

(Code 1982, § 16-16)

Sec. 66-17. - Additional assessments; refunds.

The clerk/treasurer shall, within 60 days after the completion of each local or special public improvement, compile the actual cost and adjust the special assessment roll to correspond with such cost. Should the assessment prove larger than necessary by less than five percent of the amount of the roll, this shall be reported to the council, which may place the excess in the village treasury or make a refund pro rata according to the assessment, such refund to be in cash or by the cancellation of all or part of one or more future due installments. If the assessment exceeds the amount necessary by five percent or more, the entire excess shall be refunded pro rata according to the assessment, such refund to be in cash or by the cancellation of all or part of one or more future due installments. No refunds of special assessments or cancellation of future due installments may be made which impair or contravene the provision of any outstanding obligation or bond secured in whole or part by such special assessments. When any special assessment roll shall prove insufficient to meet the cost of the improvement for which it was made, the council may make an additional pro rata assessment; but the total amount assessed against any one parcel of land shall not exceed the benefits received by the lot or parcel of land.

(Code 1982, § 16-17)

Sec. 66-18. - Additional procedures.

In any case where the provisions of this chapter may prove to be insufficient to carry out fully the making of any special assessment, the council shall provide by ordinance any additional steps or procedures required.

(Code 1982, § 16-18)

Sec. 66-19. - Collection of special assessments.

If bonds are issued in anticipation of the collection of special assessments, all collections on each special assessment roll or combination of rolls shall be set in a separate fund for the payment of the principal and interest on the bonds so issued in anticipation of the payment of such special assessments, and shall be used for no other purpose.

(Code 1982, § 16-19)

Sec. 66-20. - Special assessment accounts.

Moneys raised by special assessment to pay the cost of any local improvements shall be held in a special fund to pay such cost or to repay any money borrowed for such improvements. Each special assessment account must be used only for the improvement project for which the assessment was levied, incidental expenses, including the repayment of the principal and interest on money borrowed, and to refund excessive assessments if refunds are authorized.

(Code 1982, § 16-20)

Sec. 66-21. - Contested assessments.

An action may not be instituted for the purpose of contesting or enjoining the collection of a special assessment unless:

- (1) Within 45 days after the confirmation of the special assessment roll, written notice is given to the council indicating an intention to file such an action and stating the grounds on which it is claimed that the assessment is illegal; and
- (2) The action is commenced within 90 days after the confirmation of the roll.

(Code 1982, § 16-21)

Sec. 66-22. - Reassessment for benefits.

Whenever the council shall deem any special assessment invalid or defective for any reason whatsoever, or if any court of competent jurisdiction shall have adjudged such assessment to be illegal for any reason whatsoever, in whole or in part, the council shall have power to cause a new assessment to be made for the same purpose for which the former assessment was made, whether the improvement or any part has been completed and whether any part of the assessment has been collected or not. All proceedings on such reassessment and for its collection shall be made in the manner as provided for the original assessment. If any portion of the original assessment shall have been collected and not refunded, it shall be applied upon the reassessment; and the reassessment shall to that extent be deemed satisfied. If more than the amount reassessed shall have been collected, the balance shall be refunded to the person making such payment.

(Code 1982, § 16-22)

Sec. 66-23. - Combination of projects.

The council may combine several districts into one project for the purpose of effecting a saving in the costs. There shall be established for each district separate funds and accounts to cover the cost.

(Code 1982, § 16-23)

Sec. 66-24. - Division of parcels.

Should any lots or lands be divided after a special assessment has been confirmed and divided into installments, the assessor shall apportion the uncollected amounts upon the several lots and lands so divided and shall enter the several amounts as amendments upon the special assessment roll. The clerk/treasurer shall, within ten days after such apportionment, send notice of such action to the persons concerned at their last known address by first class mail. Such apportionment shall be final and conclusive on all parties unless a protest in writing is received by the clerk/treasurer within 20 days of the mailing of the notice, in which event the council shall grant all interested parties a hearing and

affirm or modify such apportionment as it shall determine.

(Code 1982, § 16-24)

Sec. 66-25. - Deferred payments of special assessments.

The council may provide for the deferred payment of special assessments from persons who, in the opinion of the council and assessor, by reason of poverty are unable to contribute toward the cost. In all such cases, as a condition to the granting of such deferred payments, the village shall require mortgage security on the real property of the beneficiary payable on or before his death, or in any event, on the sale or transfer of the property.

(Code 1982, § 16-25)

State law reference— Deferment of special assessments for older persons, MCL 211.761 et seq., MSA 5.3536(1) et seq.

Sec. 66-26. - Hazards and nuisances.

When any lot, building or structure within the village, because of the accumulation of refuse or debris, the uncontrolled growing of weeds, or age or dilapidation, or because of any other condition or happening, becomes, in the opinion of the council, a public hazard or nuisance which is dangerous to the health or safety of the inhabitants of the village or those of them residing or habitually going near such lot, building or structure, the council may, after investigation, give notice to the owner of the land upon which such hazard or nuisance exists, or the owner of the building or structure itself, specifying the nature of the hazard or nuisance, and requiring such owner to alter, repair, tear down or remove the building or structure promptly and within a time to be specified by the council, which shall be commensurate with the nature of the hazard or nuisance. If at the expiration of the time limit in the notice the owner has not complied with its requirements, or in any case where the owner of the land or of the building or structure itself is not known, the council may order such a hazard or nuisance abated by the proper department or agency of the village which is qualified to do the work required; and the costs of such abatement shall be assessed against the lot, premises or description of real property upon which the hazard or nuisance was located.

(Code 1982, § 16-26)



102 W. SAVIDGE ST. • SPRING LAKE, MI 49456

PHONE: 616-842-1393 • FAX: 616-847-1393

www.springlakevillage.org

August 5, 2015

Dear Summit Street property owner,

When developing the 2015/2016 fiscal year budget, Village Council prioritized Summit Street for resurfacing. It is our intent to complete the resurfacing project prior to the closing of the asphalt plant in November.

Village staff met with the paving company (API) this morning to obtain quotes for the resurfacing. Based on resident concerns regarding the parking situation on Summit, we have asked API to provide us with two quotes. One quote is for the resurfacing that was originally budgeted and the other is to widen the street to allow parking on the south side. Staff would like to obtain input from the property owners regarding the second option. If 65% of the property owners with frontage on Summit were interested in adding a parking lane, the Village may be willing to specially assess the property owners for the benefit.

Staff will be on site on Wednesday, August 12, 2015 with details regarding both options. If you would like more information, please meet at the west end of Summit at 8:00 p.m. If you are unable to attend, please feel free to send a representative in your place. Again, for a special assessment to occur, it is necessary to have 65% of the property owners in favor of the improvement. If that is not the case, then Summit will be resurfaced as originally budgeted.

Hope to see you on the 12th.

Sincerely,

Christine Burns
Village Manager



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RICK SNYDER
GOVERNOR

NICK A. KHOURI
STATE TREASURER

August 6, 2015

Christine M. Burns
Village Manager
Village of Spring Lake
102 W. Savidge
Spring Lake, MI 49456

Dear Ms. Burns:

Re: **Grant No. 103036-14**
Amended Final Award – CGAP Grant FY 2014 (Round 2)

The Michigan Department of Treasury (Treasury) - Office of Revenue and Tax Analysis (ORTA) received your request, dated August 3, 2015, to increase the Competitive Grant Assistance Program (CGAP) funding. The requested funding change is to cover the costs of the demolition of the Township hall and the paving of a parking lot.

We are pleased to inform you that the requested revisions your governmental unit submitted for the project entitled **Combined Village and Township Hall** have been approved. The grant award will be administered using the amended final award budget amount of **\$154,000.00**.

Enclosed is the amended final award approved budget for your grant project.

As the primary contact for this grant, we ask that you inform all participating local units of this amended grant. If you have any questions, please let us know. We can be reached at (517) 373-2697.

Sincerely,

A handwritten signature in cursive script that reads "Evah Cole".

Evah Cole, Division Administrator
Office of Revenue & Tax Analysis

Enclosure

Village of Spring Lake
 August 6, 2015
 Enclosure: Amended Final Award Approved Budget Amount

Grant No. 103036-14

Combined Village and Township Hall

Below is the approved amended budget for your grant project. Please note, all feasibility studies were funded at 25%. We have assigned budget categories to each of your original budget line items. Please use these categories when submitting your reimbursement requests*.

Budget Category	Budget Description	Amended Application Budget Amount	Amended Final Award Budget Amount	Comments
Infrastructure/Equipment	Village Hall Renovations	\$27,000.00	\$27,000.00	
Contracted Services	Township Hall Relocation	\$9,000.00	\$9,000.00	
	Township Hall Demolition	\$36,000.00	\$.00	Denied
	Parking Lot Construction	\$72,000.00	\$.00	Denied
Infrastructure/Equipment	Server/Phone Upgrades (Village Hall)	\$18,000.00	\$18,000.00	
	Technology Upgrades (Barber School)	\$18,000.00	\$.00	Denied
	Public Safety Relocation	\$500,000.00	\$.00	Denied
Infrastructure/Equipment	Demolition of SLT Hall and Paving of Lot for Parking	\$100,000.00	\$100,000.00	See note below
	Budget Total	\$780,000.00	\$154,000.00	

*Reimbursement requests must include copies of invoices and cancelled checks (or equivalent) supporting the costs.

Demolition of SLT Hall and Paving of Lot for Parking: The award will cover the actual costs for the demolition of the Spring Lake Township Hall and the construction and paving of a parking lot on the site of the former Spring Lake Township Hall.

Christine Burns

From: Christine Burns
Sent: Monday, July 27, 2015 8:38 AM
To: 'Bill Venhuizen'
Subject: RE: Tree Program

Bill,

Sorry for the delayed response; I was out of town last week.

We have about 6 smaller diameter trees (6" and less) throughout the village that need to be removed from the ROW. Due to their size not being such a hazard, pulling them hasn't been as much a priority as other items, but these are on the list to be removed when there is time.

Thanks,

Chris

From: Bill Venhuizen [<mailto:bvh2349@gmail.com>]
Sent: Thursday, July 23, 2015 3:37 PM
To: Christine Burns
Subject: Tree Program

Christine,

If we still have trees I keep noticing the Village has a dead tree in front of 312 Alden.

One with leaves would be an improvement. You can't be "Tree City USA" without leaves.

FYI

Bill

--

Bill Venhuizen
General Manager

SUNDOWNER OF HOLLAND, LLC.

705 W. Second Street
P. O. Box 8
Ferrysburg, MI 49409

616.915.2349 (Cell)

bvh2349@gmail.com

*** Licensed Real Estate Salesperson ~ Michigan**

   ~ Personal

  ~ Ottawa Village Mall



102 W. SAVIDGE ST. • SPRING LAKE, MI 49456

PHONE: 616-842-1393 • FAX: 616-847-1393

www.springlakevillage.org

July 21, 2015

Mr. Richard Brown
808 River
Spring Lake, MI 49456

Dear Mr. Brown,

Attached please find a copy of the fees associated with the legal defense of Calvin W. Braun, et al. v Wesleyan Church Corporation and the Village of Spring Lake. There is no charge to produce this document.

Sincerely,

Christine Burns
Village Manager

Cc: Brad Springer
Bob Sullivan
Village Council

Village: Keep original and provide copy of both sides, along with Public Summary, to requestor at no charge.

Village of Spring Lake, Ottawa County
102 West Savidge Street
Spring Lake, MI 49456
Phone: (616) 842-1393

Request Form
Note: Requestors are not required to use this form. The Village may complete one for recordkeeping if not used.

FOIA Request for Public Records
Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request No.: _____ Date Received: 07/21/15 Check if received via: Email Fax Other Electronic Method
Date delivered to junk/spam folder: _____
Date discovered in junk/spam folder: _____

(Please Print or Type)

Name	<u>Richard L. Brown</u>		Phone	<u>(616) 846-8926</u>
Firm/Organization			Fax	
Street	<u>808 River St.</u>		Email	<u>r.m.brown@charter.net</u>
City	<u>Spring Lake</u>	State	<u>MI</u>	Zip <u>49456</u>

Request for: Copy Certified copy Record inspection Subscription to record issued on regular basis

Delivery Method: Will pick up Will make own copies onsite Mail to address above Email to address above
 Deliver on digital media provided by the Village: _____

Note: The Village is not required to provide records in a digital format or on digital media if the Village does not already have the technological capability to do so.

Describe the public record(s) as specifically as possible. You may use this form or attach additional sheets:

<u>Legal expenses for defense of Wesleyan Church Corp. and Village of Spring Lake</u>

Consent to Non-Statutory Extension of Village's Response Time

I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq. I understand that the Village must respond to this request within five (5) business days after receiving it, and that response may include taking a 10-business day extension. However, I hereby agree and stipulate to extend the Village's response time for this request until: _____ (month, day, year).

Requestor's Signature

Richard L. Brown

Date 7/28/2015
(Complete both sides)

Village of Spring Lake
Legal Fees Related to
All Shores Wesleyan Church

<u>Month</u>	<u>Amount</u>
March 2015	1,219.00
April 2015	529.00
May 2015	6,434.25
June 2015	14,766.00
Total	22,948.25



1000 BISHOPS GATE BLVD., SUITE 300 MT. LAUREL, NJ 08054 (856) 787-0412 (800) 444-4554

August 3, 2015

Ms. Jackie Essenberg, Assistant Zoning Administrator
Spring Lake
5855 Airline Rd.
Fruitport, MI 49415

Re: Building Code Effectiveness Grading Schedule
Spring Lake, Ottawa County, MI

Dear Ms. Essenberg:

Insurance Services Office, Inc. (ISO) is responsible for evaluating all jurisdictions that have a building code enforcement department. Working on behalf of insurance companies around the country, ISO uses the Building Code Effectiveness Grading Schedule (BCEGS®) to recognize the building codes in effect in your community and how your community enforces its building codes. ISO provides the information to insurers, which may use the evaluations in underwriting for property insurance in the community.

The concept is simple: municipalities with well-enforced, up-to-date codes should demonstrate better loss experience, and insurance rates can reflect that. The prospect of reducing losses and ultimately lowering insurance costs provides an incentive for communities to enforce their building codes rigorously.

The anticipated upshot: safer buildings, less damage, and lower insured losses.

The BCEGS program assigns each municipality a BCEGS classification — a number from 1 to 10. Class 1 represents exemplary commitment to building-code enforcement.

ISO previously visited Spring Lake to evaluate your building-code enforcement. Our survey resulted in a Class 3 for residential buildings and a Class 3 for commercial buildings constructed in or after that year.

ISO is now preparing to review your community once again to determine whether to revise your BCEGS gradings. We've prepared a questionnaire that will help us determine your community's appropriate classifications. We've already filled in the questionnaire with information from our last survey of your community.

We're including the questionnaire. We'd appreciate your review of the questionnaire, making changes or additions as necessary. We would like to meet with you on August 28, 2015 at 10:00 AM. ISO will contact you shortly to find out if that is a convenient time. During the meeting, we will review the questionnaire and responses, as well as supporting documentation.

Additional information about the BCEGS program is available on our web site www.isomitigation.com.

Thank you for your cooperation in this important project. If you have any questions, please contact ISO.

Sincerely,

Thomas VanderMaas

(517) 624-9129

cc: Ms. Christine Burns, Supervisor
102 W. Savidge St.
Spring Lake, MI 49456



Spring Lake District Library Calendar of Events August 2015



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>Last week for summer reading clubs</p> 		<p>Discovery Packs: backpacks of children's books-each with a theme! <i>Find them in Youth Services</i></p>	<p>1000 BOOKS BEFORE KINDERGARTEN <i>Sign up at your convenience</i></p>	<p>Questions? Call 616.846.5770 for more info or visit sllib.org</p>		<p>10 am-2 pm Watercolor Workshop with artist Mary Sundstrom; \$10 materials fee due at time of pre-registration</p>
<p>2 Sunday hours resume Sept. 13</p>	<p>3 6:30-7:30 pm Kids Book Club; pre-registration required</p>	<p>4</p>	<p>5 2:30 pm Digital Conversion Demo; pre-registration required 7 pm Invasive Plants: <i>5 Most Unwanted</i></p>	<p>6</p>	<p>7 9:30-10:30 am Talk with 89th District Rep. Amanda Price</p>	<p>8 10 am-4 pm Progressing with Pastels with artist Patricia Dee; pre-registration required</p>
<p>9</p>	<p>10 4-5:30 pm Chess Club for Kids</p>	<p>11 Facebook.com/SpringLakeDistrictLibrary</p> 	<p>12 10 am Digital Conversion Demo; pre-registration required</p>	<p>13 Follow us on Twitter Twitter.com/sldlibrary</p> 	<p>14 2 pm Family Movie: <i>Home</i>, rated PG, 96 minutes</p>	<p>15</p>
<p>16  Cool digital resources </p>	<p>17</p>	<p>18</p>	<p>19 2 pm Kids' Craft Day</p>	<p>20 2 pm Activities for People with Alzheimer's and Other Forms of Dementia</p>	<p>21</p>	<p>22  <i>find on sllib.org</i></p>
<p>23</p>	<p>24</p>	<p>25  <i>DIY auto repair sllib.org</i></p>	<p>26</p>	<p>27  <i>find on sllib.org</i></p>	<p>28 2 pm Family Movie: <i>Cinderella</i>, rated G, 75 minutes</p>	<p>29</p>
<p>30  <i>24/7 on sllib.org</i></p>	<p>31 6:30-7:30 pm Kids Book Club; pre-registration required</p>		<p><i>Thank you to SLDL Friends & community sponsors for generously supporting summer reading clubs!</i></p>			<p>Fax & copy machines available</p> 

Library programs and events are photographed or recorded for publicity or promotional purposes of the Library. Persons attending these programs or events consent to the use of their photograph or recording unless they specifically notify Library staff of an objection to such use. No names will be used in conjunction with photographs or recordings without express written consent.



July 16, 2015

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held in Traverse City, September 16-18, 2015. The League's "Annual Meeting" is scheduled for 12:00 pm on Thursday, September 17 in the West Bay Ballroom Dome at the Park Place Hotel. The meeting will be held for the following purposes:

1. Election of Trustees. To elect six members of the Board of Trustees for terms of three years each (see #1 on page 2).

2. Policy. A) **To vote on the Core Legislative Principles document.**

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <http://www.mml.org/delegate>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on. (See #2 on page 2.)

In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by **August 17, 2015.**

3. Other Business. To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <http://www.mml.org/delegate> **no later than August 21, 2015.**

Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

"Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative."

1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, six members of the Board of Trustees will be elected at the annual meeting for a term of three years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and "no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting." Thus the deadline this year for the League to receive resolutions is **August 17, 2015**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.

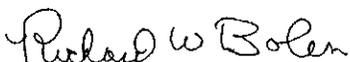
Further, "Every proposed resolution submitted by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or modification thereof."

3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Wednesday, September 16 in the Corner Loft in downtown Traverse City for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

Sincerely,



Richard Bolen
President
Mayor Pro Tem of Wakefield



Daniel P. Gilmartin
Executive Director & CEO

Christine Burns

From: Leslie Newman <leslienewman@charter.net>
Sent: Friday, July 24, 2015 2:10 PM
To: Jim MacLachlan; Christine Burns
Cc: Sylvia Ruscett; plesslanedesign@chartermi.net
Subject: Village Rain Garden

Hello,

On the initiative of Sylvia Ruscett who serves on the Village Beautification Committee, Wetland Watch has received a quote from the rain garden creator (Buchanan and Tolford), Deb Pless, for restoration (\$1,340) and seasonal maintenance, April to October, 7 months@\$75 per month.

Wetland Watch with the help of the Sylvia and Ron Ruscett Foundation is happy to offer contribution of the restoration cost under the condition that the Village commit, by contract, to seasonal maintenance by PlessLane Design, with back-up assured by the Village DPW trained staff.

The Rain Garden was created in 2006 and is a wonderful example bioretention of storm water.

As you consider this proposal, please advise us of the next step. We would welcome an opportunity to make a presentation to the Village Council.

Best regards,
Leslie Newman
President, Wetland Watch
616 844-3066

Christine Burns

From: DPW
Sent: Monday, July 27, 2015 3:52 PM
To: Christine Burns; DPW
Subject: Fwd: Thanks!

Sent from my iPhone

Begin forwarded message:

From: Erin VanStelle <vanstellee@yahoo.com>
Date: July 25, 2015 at 5:29:27 PM EDT
To: "dpw@springlakevillage.org" <dpw@springlakevillage.org>
Subject: Thanks!
Reply-To: Erin VanStelle <vanstellee@yahoo.com>

Hello~

My family lives in Fruitport but we are in Spring Lake often. Today, we visited Mill Point Park with a picnic lunch. We were so impressed with the park, but mostly the restroom facilities. They were in great condition and so clean!

We really appreciate your hard work and the effort you place in keeping the Village of Spring Lake beautiful, even for out of village neighbors. :)

The VanStelle Family

DRAFT MINUTES

Monday July 20, 2015
7:00 P.M., Barber School
102 West Exchange Street
Spring Lake, Michigan

1. Call to Order

President MacLachlan called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Present: MacLachlan, Meyers, Miller, Nauta, Powers, Van Strate.

Absent: Bennett

Motion by Meyers, seconded by Miller to excuse Bennett.

Yes: 6

No: 0

4. Approval of the Agenda

Motion by Nauta, seconded by VanStrate to approve the agenda.

Yes: 6

No: 0

5. Consent Agenda

A. Approved the payment of the bills (checks numbered 56789-56918) in the amount of \$678,752.65.

B. Approved the minutes for the June 15, 2015 Council meeting.

C. Approved the purchase of a new dump truck for an amount not to exceed \$135,339.00.

D. Approved street repair on N. Park Street by API, Inc. for an amount not to exceed \$7,476.

E. Approved a new fee schedule for the rental of the meeting room at Barber

School.

F. Approved an IT Services Contract with Ottawa County.

Motion by Meyers, seconded by Nauta to approve the Consent Agenda.

Yes: 6

No: 0

6. General Business

A. You Make the Difference Award

President MacLachlan presented a **You Make a Difference Award** to Drew Saur and other employees from Bomers Cleaners for the work they have done cleaning carpets at Barber School.

B. Spring Lake Township Property Purchase

Village Manager Christine Burns reviewed the discussions regarding the Village purchase of the Spring Lake Township Hall located at 106 S. Buchanan.

Motion to Nauta, seconded by Meyers approve the terms to purchase the Spring Lake Township Hall property for an amount not to exceed \$350,000 and direct the Village and Township attorney's to draft an agreement between the Village and the Township.

C. Mill Point Park Sink Hole

DPW Director Roger Belknap made a PowerPoint presentation on a sink hole at Mill Point Park which has developed as a result of the high water eroding sand beneath the bike trail, behind the fishing deck. There are two possible repairs that can be made; the less expensive alternative may (or may not) last only a handful of years.

Council directed staff to get firm costs for a long term fix.

D. MML Worker's Compensation Ballot

Village Manager Burns reported as a member of the MML W/C pool, the Village casts a ballot each year for the Board of Trustees.

Motion by Meyers, seconded by Miller to approve the approve casting an annual ballot for the Michigan Municipal League Workers Compensation

Board of Directors.

Yes: 6

No: 0

E. FOIA Appeal

Mr. Elliott Grysen submitted a FOIA appeal to the Village Council regarding documents related to the property located at 214 S. Fruitport Road. Village Manager Burns reported all documents not subject to Attorney-Client privilege have been supplied to Mr. Grysen.

Motion by Nauta, seconded by Meyers to deny Mr. Grysen's FOIA appeal.

Yes: 6

No: 0

7. Department Reports

- A. Village Manager**
- B. Clerk/Treasurer/Finance Director**
- C. OCSO**
- D. 911**
- E. Fire Department**
- F. DPW**
- G. Building**
- H. Water (none included this month)**
- I. Sewer**
- J. Minutes from Various Board & Committees**
 - 1. Parks & Recreation/Tree Board**
 - 2. Planning Commission**

8. Old Business and Reports by the Village Council

None.

9. New Business and Reports by Village Council

President MacLachlan reported Councilman Dave Bennett will be resigning from Council. The Village will solicit applicants for the Council seat with the goal to interview candidates at the August work session.

10. Status Report: Village Attorney

Nothing to report.

11. Statement of Citizens

None.

12. Adjournment

On a motion by VanStrate, seconded by Miller, the Village Council unanimously voted to adjourn the meeting at 7:40.

James MacLachlan, Village President

Marvin Hinga, Clerk