

COUNCIL AGENDA

Monday December 19, 2016
7:00 P.M., Barber School
102 West Exchange Street
Spring Lake, Michigan

1. 7:00 p.m. Call to Order
2. 7:01 p.m. Pledge of Allegiance
3. 7:02 p.m. Roll Call

Present: Doss, MacLachlan, Miller, Nauta, Powers, Tepaste, Van Strate.

Motion to excuse any absent members.

4. 7:03 p.m. Approval of the Agenda
5. 7:04 p.m. Consent Agenda

A. Consideration of a motion approving the payment of the bills (checks numbered 58401-58470) in the amount of \$206,794.92.

B. Consideration of a motion to approve the minutes for the November 21, 2016 regular Council meeting.

C. Consideration of a motion to approve an O'Brien sewer cart (model 7040) thru the State of Michigan MiDEAL program for an amount not to exceed \$48,343.

D. Consideration of a motion to approve changes to the FY 2016/2017 Fee Schedule.

E. Consideration of a motion to approve Ms. Megan Doss as the Village Liaison with the Coast Guard Festival Committee for the 2017 Coast Guard dinner to be held at the Spring Lake Country

Club on August 3rd.

- F. Consideration of a motion to approve payment of \$10,156.01 to Spring Lake Township for ½ the cost of furniture and fixtures for the police portion of Fire Station #1.*
- G. Consideration of a motion to approve a lease for 800 square feet of space at Fire Station #1 at a rate of \$7.27/square foot to be occupied by the Ottawa County Sheriff's Department.*
- H. Consideration of a motion to approve the following Board & Committee Appointments:*

Board	Appointee	Expiration
Police Commission	Joel TePastte	N/A
Planning Commission	Steven Nauta	11/2018
	Richard Martinus	11/2018
Coast Guard Liaison	Megan Doss	N/A
Ambulance Oversight	Joel TePasttte	N/A
SLT/SLV Committee	Michael Duer	N/A

- I. Consideration of a motion to approve the 2017 Board & Committee meeting dates.*
- J. Consideration of a motion to approve Waste Hauling licensing agreements, with instructions to the Village Manager to pursue ordinance language changes regarding the parameters for haulers within the Village.*
- K. Consideration of a motion to approve a grant agreement with the MEDC for the Whistle Stop Playground project in an amount of \$50,000.*

Recommendation: *A Council Member may now make a motion to approve the Consent Agenda. (Roll call vote)*

(Any member can ask that an item be removed from the Consent Agenda, if desired. Such item would then be discussed and voted on separately later in the meeting.)

6. 7:06 p.m. General Business

A. Economic Development Report

Subject: David Miller from the Chamber of Commerce will be present to deliver his Economic Development report.

Recommendation: None. Presentation only

B. Contract Revision

Subject: Village Manager Christine Burns has requested a contract revision in light of a movement for disincorporation. Ms. Burns has presented potential revisions to the contract that have been reviewed by Mr. Ron Bultje and Council Member Mark Powers. Those revisions are attached for Council review.

Recommendation: Council discretion.

C. Council Rules & Procedures

Subject: In order to efficiently and effectively carry out the business of the Council, Rules & Procedures have been submitted for Council approval. Language is being included to address how Council interacts with those with whom the Village has a contractual relationship and billable hours. The new document will be distributed prior to the Council Meeting.

Recommendation: Approve the proposed Rules & Procedures.

D. You Make the Difference Award

Subject: As Village President Jim MacLachlan's last official piece of business, a You Make the Difference Award will be presented.

Recommendation: None. Presentation only.

- 7. 7:30 p.m. Department Reports**
 - A. Village Manager**
 - B. Clerk/Treasurer/Finance Director**
 - C. OCSO**
 - D. Fire**
 - E. 911**
 - F. DPW**
 - G. Building**
 - H. Water**
 - I. Sewer**
 - J. Minutes from Various Board & Committees**
 - 1. Historic Conservation Commission**
- 8. 7:31 p.m. Old Business and Reports by the Village Council**
- 9. 7:34 p.m. New Business and Reports by Village Council**
- 10. 7:36 p.m. Status Report: Village Attorney**
- 11. 7:38 p.m. Statement of Citizens**
- 12. 7:45 p.m. Adjournment**

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount
Bank BANK1					
12/01/2016	58401	CLEAR RATE	CLEAR RATE COMMUNICATIONS	3745187	504.66
12/01/2016	58402	1002	CONSUMERS ENERGY	11142016	4,587.38
12/01/2016	58403	KCI	KENT COMMUNICATIONS	256558	294.51
12/01/2016	58404	MAILFIN	MAIL FINANCE	N6233466	154.11
12/01/2016	58405	MGU	MICHIGAN GAS UTILITIES	11152016-1	37.13
				11152016-2	36.50
				11162016-1	37.13
				11162016-2	33.16
				11172016-1	40.37
				11172016-2	192.25
				11172016-3	38.28
				11172016-4	10.80
				11172016-5	33.27
					<u>458.89</u>
12/01/2016	58406	1796	MICHIGAN MUNICIPAL EXECUTIVES	11302016	275.00
12/01/2016	58407	MISC	MICHIGAN SURVEYORS	131634	10,516.00
12/01/2016	58408	PRINCIPAL	PRINCIPAL LIFE INSURANCE CO-GP	11172016	472.34
12/01/2016	58409	MISC	SARA FILLMAN	12012016	909.08
12/01/2016	58410	STS	SHORELINE TECHNOLOGY SOLUTIONS	4119	134.00
				4035	126.00
					<u>260.00</u>
12/01/2016	58411	STAPLES	STAPLES, INC.	11152016	19.22
12/01/2016	58412	STATEMITAX	STATE OF MICHIGAN	11202016	1,237.10
12/01/2016	58413	CHAMBER	THE CHAMBER	11182015-2	15.00
12/01/2016	58414	VANTPT 457	VANTAGEPOINT-301652	12012016	152.81
				DEC. 1 2016	413.72
					<u>566.53</u>
12/01/2016	58415	VERDUINS	VER DUIN'S INC	22919	49.90
12/01/2016	58416	MERS-VSL	VILLAGE OF SPRING LAKE	11302016	1,066.30
				11302016-2	1,067.42
				11302016-3	3,873.01
					<u>6,006.73</u>
12/06/2016	58417	CHARTER	SPECTRUM BUSINESS	8245126060025955	80.00
12/12/2016	58418	BILLS SPOR	BILL'S SPORT SHOP	2587067	82.88
12/12/2016	58419	HOBBYLOBBY	HOBBY LOBBY	12022016	30.49
				12022016-2	30.49
					<u>60.98</u>
12/12/2016	58420	M&M CONCRE	M & M CONCRETE CONSTRUCTION	2844	500.00
12/12/2016	58421	AWIN	REPUBLIC SERVICES	0240-006399405	369.93
12/12/2016	58422	BANKNYMELL	THE BANK OF NEW YORK MELLON	11032016	87,070.00
12/16/2016	58423	ANDY'S TRE	ANDY'S TREE SERVICE	11176	1,625.00
12/16/2016	58424	AT&T MILPT	AT&T	616846123312-16	32.14
12/16/2016	58425	AUTO VAL	AUTO VALUE SPRING LAKE	215-504330	21.99
12/16/2016	58426	BEAVER	BEAVER RESEARCH COMPANY	0254610-IN	201.10
12/16/2016	58427	BELL EQUIP	BELL EQUIPMENT COMPANY	0124504	147.93
12/16/2016	58428	C & S ELEC	C & S ELECTRIC	43021	70.00

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount
12/16/2016	58429	MGR BURNS	CHRISTINE BURNS	11182016	9.48
				12082016	9.99
					<u>19.47</u>
12/16/2016	58430	1002	CONSUMERS ENERGY	11152016	54.65
				11302016	1,326.80
					<u>1,381.45</u>
12/16/2016	58431	CSM	CSM SERVICES	1201	603.75
12/16/2016	58432	DEPASS	DEPASS GARDEN MARKET	1084879	60.00
12/16/2016	58433	DELTA DENT	DELTA DENTAL PLAN OF MICHIG	RIS0001314821	603.13
				RIS0001314820	655.39
					<u>1,258.52</u>
12/16/2016	58434	ETNA	ETNA SUPPLY COMPANY	S101945840.002	298.32
				S101988833.001	3,846.96
					<u>4,145.28</u>
12/16/2016	58435	FLEETCOR	FUELMAN	NP49126011	56.12
12/16/2016	58436	GAGE LEASE	GAGE LEASING	12012016	225.77
12/16/2016	58437	GH/SL SEWE	GH-SL SEWER AUTHORITY	1600008187	4,289.23
				1600008195	14,946.53
					<u>19,235.76</u>
12/16/2016	58438	GH TRIBUNE	GRAND HAVEN TRIBUNE	11302016	592.11
12/16/2016	58439	GRD VAL AU	GRAND VALLEY AUTOMATION	25553	329.00
12/16/2016	58440	HOMETOWN	HOMETOWN AUTO REPAIR	17105	40.10
				17094	342.90
					<u>383.00</u>
12/16/2016	58441	HYDROCORP	HYDROCORP	0041133-IN	396.00
12/16/2016	58442	KATT	KATT ELECTRIC COMPANY	1116A	90.00
				1116	618.14
				1116B	90.00
					<u>798.14</u>
12/16/2016	58443	KENTRUBBER	KENT RUBBER SUPPLY	384071	78.42
12/16/2016	58444	KIRBY	KIRBYBUILT SALES	KB00004410	800.41
12/16/2016	58445	KRAUSE	KRAUSE BROTHERS	4216	217.07
12/16/2016	58446	FONKERT	MARYANN FONKERT	12122016	15.34
12/16/2016	58447	MENARDS	MENARDS - MUSKEGON	6371	284.27
12/16/2016	58448	MAMC	MI ASSOC OF MUNICIPAL CLERKS	12132016	60.00
12/16/2016	58449	MI TWSP SE	MICHIGAN TOWNSHIP SERVICES	1275	1,850.00
12/16/2016	58450	MOORE & BR	MOORE & BRUGGINK INC	160146.1-7	2,124.25
12/16/2016	58451	ACE H/W	NORTHSHORE ACE HARDWARE	NOV. 2016	368.64
12/16/2016	58452	OCPUBLIC	OTTAWA COUNTY PUBLIC UTILITIES	10331	6,801.05
				10326	1,881.81
					<u>8,682.86</u>

CHECK REGISTER FOR VILLAGE OF SPRING LAKE
 CHECK DATE FROM 11/19/2016 - 12/16/2016

Check Date	Check	Vendor	Vendor Name	Invoice Number	Amount
12/16/2016	58453	OTT TREAS	OTTAWA COUNTY TREASURER	42651	240.53
				43056	25,076.24
					<u>25,316.77</u>
12/16/2016	58454	PRAXAIR	PRAXAIR	75173849	25.36
12/16/2016	58455	PREIN	PREIN & NEWHOF, P.C.	37313	203.00
12/16/2016	58456	RL TOOL	RL TOOL & DESIGN INC.	6779	90.00
12/16/2016	58457	SCHEUERLE	SCHEUERLE AND ZITTA	11302016	461.50
12/16/2016	58458	STS	SHORELINE TECHNOLOGY SOLUTIONS	4366	126.00
12/16/2016	58459	SL ROTARY	SPRING LAKE ROTARY	1563	201.00
12/16/2016	58460	SL TWSP	SPRING LAKE TOWNSHIP	SLT16259	15,000.00
12/16/2016	58461	SPRINT CMB	SPRINT	12012016	50.00
12/16/2016	58462	TDS METRO	TDS METROCOM	12072016	200.64
12/16/2016	58463	BANKNYMELL	THE BANK OF NEW YORK MELLON	252-1988977	250.00
12/16/2016	58464	VANDYKEN	VANDYKEN MECHANICAL INC	317158	635.00
12/16/2016	58465	VANTPT 457	VANTAGEPOINT-301652	12152016	152.81
				15-DEC-16	413.72
				12162016	1,163.54
					<u>1,730.07</u>
12/16/2016	58466	VERIZON	VERIZON WIRELESS	9776166977	290.71
12/16/2016	58467	VILL COVE	VILLAGE COVE MARINA ASSOC.	12152016	1,000.00
12/16/2016	58468	WESSELS	WESSEL'S T.B.A.	29900	480.00
12/16/2016	58469	WMISHRED	WEST MICHIGAN DOCUMENT SHREDDING	62526	90.00
12/16/2016	58470	WIRICK	WIRICK OFFICE PRODUCTS	329216	90.84
BANK1 TOTALS:					
Total of 70 Checks:					206,794.92
Less 0 Void Checks:					0.00
Total of 70 Disbursements:					<u>206,794.92</u>

2016/2017 Village of Spring Lake Fee Schedule

BARBER SCHOOL

Village Resident or Taxpayer (Includes Village/Twp Employees)	\$150 ~ 4 hours	\$225 ~ Full Day ~ (5+ hours)
Weekend/Holiday	\$175 ~ 4 hours	\$325 ~ Full Day ~ (5+ hours)
Non-Village Resident	\$275 ~ 4 hours	\$325 ~ Full Day ~ (5+ hours)
Weekend/Holiday	\$300 ~ 4 hours	\$400 ~ Full Day ~ (5+ hours)
Meeting Room	\$50 ~ 2 hours	\$75~3 hours/\$150~4 hours
Non-profit	\$50 ~ 4 hours	\$100 ~ Full Day ~ (5+ hours)

Tax-exempt certificate from the State of Michigan is required to receive the 501©3 non-profit rate

A \$175 security deposit is required by all renters as well as a \$25 non-fundable cleaning fee.

EOC ROOM RENTAL

Village Resident or Taxpayer	\$20	(\$50 Security deposit)
Non-Village Resident/Non-Profit	\$100	(\$50 Security deposit)

TANGLEFOOT PARK

RV Lots

Daily	\$55.00		
Weekly	\$330.00		
Monthly	\$935.00	Plus Electrical	
Seasonal	\$2,970.00	Plus Electrical	
Coast Guard Week	\$385.00		
4th of July	\$385.00		

Transients ~ 50% of the rental rate is required with the reservation as a refundable deposit. A refund, less a 10% admin fee, will be issued if the cancellation is received 7 days prior to the reservation.

Dock Rental

Daily	\$25.00	-	
Monthly	\$250.00	-	
Seasonal	\$1,000.00		*05/01-10/15

50% of the rental rate is required with the reservation as a refundable deposit. A refund, less a 10% admin fee, will be issued if the cancellation is received 7 days prior to the reservation. Seasonal deposits will only be refunded if the Village is able to secure a new tenant.

MILL POINT PARK

Launch Pass

Daily	\$8.00		
Village/Twp. Seasonal	\$30.00		
Non-Village Seasonal	\$50.00		
Senior Village/Twp. Seasonal 65+	\$15.00		
Senior Non-Resident Seasonal 65+	\$30.00		
No Launch Pass Parking Ticket	\$30.00		

Mill Point Band Shell

Village Resident	\$25.00		
Non-Village Resident	\$50.00		

Mill Point Concession

Village Resident	\$25.00		
Non-Village Resident	\$50.00		

Kayak Storage – Seasonal

Village Resident	\$100.00		
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Non-Village Resident	\$150.00		
Dock Rental			
Seasonal	\$700.00		*05/01-10/15
50% of the rental rate is required with the reservation as a deposit. A refund, less a 10% admin fee, will only be issued if is able to secure a new tenant.			
CENTRAL PARK			
Pavilion Rental	No charge		
RENTAL PROPERTY			
Annual Registration (per unit)	\$25.00		
Annual Registration (after 1/31)	\$35.00		
Biennial Inspection (per unit)	\$40.00	Paid to MTMS	
Re-inspection (per unit)	\$40.00		
DPW PERMITS			
Road Opening/Pavement Cut	\$150.00	plus costs to repair road	
Right-of-Way Permit	\$25.00	(\$300 Security deposit)	
WATER / SEWER			
<i>As per attached schedule</i>			
BUILDING/PLUMBING/MECHANICAL/ELECTRICAL			
<i>As per attached schedule</i>			
PLANNING/ZONING			
Annual Banner / Pennant Permit*		\$25.00	
Application Fee - Over \$1 Million		\$425 plus costs & escrow dep	
Application Fee - Site Plan Review with Public Hearing		\$400 plus costs & escrow dep	
Application Fee - Special Land Use		\$400 plus costs & escrow dep	
Preliminary Planned Unit Development Review		\$350 plus costs	
Final Planned Unit Development Review		\$400 plus escrow deposit	
PUD Amendment Review		\$400 plus escrow deposit	
PUD Architectural Review		\$350 plus costs	
Rezoning		\$400 plus costs & escrow dep	
Sign Deviation Request to Planning Commission		\$150.00	
Temporary Portable Sign*		\$10.00	
Sandwich Board Signs	Refundable Security Deposit	\$200.00	
Zoning Permit - New Construction		\$50.00	
Zoning Permit (*including home occupation permit)		\$25.00	
<i>*May be waived for non-profits</i>			
<p>The Village requires an escrow to cover anticipated costs for all planning and zoning reviews. An initial deposit of a minimum of \$1,500 (depending on the size and scope of the development) is required to cover the escrow account. The Village may use the funds in escrow for expenses related to the following items; mailing and publishing all legal notices required, professional services of the Village Attorney and Village Engineer, services of other professionals working for the Village (i.e. planner) related to the application, or other cost incurred as a result of processing the application.</p>			
LEASE OF VILLAGE LAND			
50% of Fair Market Value			
Example: \$5/sf. Acquisition cost would equal \$.50/sf lease cost; Village would subsidize 50% for a net of \$.25/sf to lease.			
CLOTHING			
Polo Shirts (S - 2XL)	\$25.00		3 XL - \$27.50
Twill Shirts (S - XL)	\$37.50	2XL - 3 XL	\$40.00

Hats	\$15.00		
<i>(Prices are subject to change based on supplier price changes)</i>			
PARKING			
Parking	\$20.00	except as noted below:	
Marked Tow Away Zone	\$50.00		
Improper Parking at Boat Launch	\$40.00		
No Boat Launch Permit	\$30.00		
Parking to Interfer with the use of Curb Cut or Ramp by Persons with Disabilities	\$40.00		
Parking in Marked Handicapped Zone without Permit	\$100.00		
Parked in Access Aisle for Access Lane Adjacent to Space Designated for Parking for Persons with Disabilities	\$50.00		
MISCELLANEOUS			
Copies	\$.25/B&W - \$.50/Color per page		
Community Recreation Plan*	\$100.00		
Design Manual	\$30.00		
FOIA Request - per page	\$0.10	Time & material plus lowest full-time clerical hourly rate (including benefits.)	
Historic Commission Booklet	\$15.00	Out of Stock	
Historic Landmark Plaque	Cost		
Master Land Use*	\$75.00		
Non-sufficient Funds Check	\$40.00		
Notary Public (per document)	\$5.00	Non-resident	\$10.00
Waste Hauler License	\$250.00		
Zoning Ordinance*	\$50.00		
*FREE from Village website			

Project Creator Grant Agreement

This Grant Agreement is made as of December 19, 2016 between the **Michigan Economic Development Corporation** (“MEDC”), and the **Village of Spring Lake** (the “Project Creator” or “Grantee”), a Michigan Village with a principal place of business at 102 W. Savdige, Spring Lake, MI.

WHEREAS, MEDC has determined that a statewide placemaking program, comprising a grant program (hereinafter the “Public Spaces, Community Places” or “PSCP”) to assist with the development of selected community-based placemaking projects (“Project”), will contribute to the further economic and community development of the state of Michigan; and

WHEREAS, the Project Creator was selected to develop a Project in accordance with terms and conditions of the Public Spaces, Community Places Program;

WHEREAS, the Grantee has raised the funds required in accordance with the terms and conditions of the Public Spaces, Community Places Program and has requested that MEDC release grant funds allocated for the Project.

NOW THEREFORE, in consideration of the mutual promises and covenants set forth herein, the parties agree as follows:

Section 1 Award of Grant.

(a) Grant Amount. MEDC hereby awards a grant in the amount of \$50,000 to the Grantee for the Project. The Grantee shall undertake and complete the Project, in accordance with its project proposal and the terms and conditions of the PSCP Program.

(b) Diligent Prosecution of Project. Grantee will diligently prosecute construction and achieve substantial completion of the Project to be funded from the Grant Amount (“Project Completion”) no later than July 1, 2017.

(c) Use of Grant Funds. The Grantee agrees that the Grant Amount shall be used exclusively to pay the costs of the Project as described in the Project Creator’s proposal and application to the PSCP Project. MEDC shall not have any obligation to pay for costs of the Project in excess of the Grant Amount. Grantee will use the grant in compliance with all laws, rules, and regulations.

Section 2 Disbursement of Grant Funds.

(a) Disbursement of the grant funds shall be made to MEDC’s consultant for the PSCP Program, Catalaunch, LLC d/b/a Patronicity (“Patronicity” or “Consultant”), which shall then disburse the grant funds to Grantee. The grant funds will

be disbursed as soon as practicable after Patronicity certifies to MEDC that Grantee has met its applicable crowdfunding goal.

(b) Compliance with Agreement and Policies of the PSCP Program. MEDC shall have the right to ensure that the work performed in connection with the Project is consistent with Grantee's representations made in its proposal and/or application for the PSCP Program. Notwithstanding the foregoing, MEDC assumes no responsibility or liability for any work carried out in connection with the Project.

Section 3 Representations and Warranties. The Grantee makes the following representations and warranties:

(a) All statements or information provided in Grantee's proposal and documents submitted in connection with its application and participation in the PSCP Program were and continue to be accurate in all material respects.

(b) The Grantee has the legal power and authority to enter into and perform this Agreement and any related documents in which it is named as a party, to fulfill its obligations set forth herein and therein and to carry out the transactions contemplated hereby and thereby. This Agreement and any other documents delivered to MEDC by the Grantee pursuant hereto are the legal, valid and binding obligations of the Grantee, enforceable against the Grantee in accordance with their respective terms. There are no actions, suits, proceedings, adverse findings or investigations pending or, to the knowledge of the Grantee, threatened, anticipated or contemplated (nor, to the knowledge of the Grantee, is there any basis therefor) against or affecting the Grantee before any court or governmental department, commission, board, bureau, agency or instrumentality, domestic or foreign, that call into question the validity of this Agreement or any action taken or to be taken in connection with the transactions contemplated hereby.

Each of the representations and warranties of this section shall survive the advance of the Grant Amount pursuant to this Agreement and the termination of this Agreement and the Grantee shall indemnify and hold harmless MEDC and any members, officers, employees, directors, lenders, shareholders, beneficial owners, trustees, partners, affiliates, agents and employees thereof (the "Indemnitees") from and against all loss, expense or liability directly or indirectly resulting from the breach thereof, including, without limitation, the cost of defending or settling any claim arising therefrom against the Indemnitees. Patronicity is included in the definition of Indemnitees.

Section 4 Affirmative Covenants. Without limiting any other covenants and provisions hereof or of any of the related documents, the Grantee covenants and agrees that for so long as this Agreement is in effect:

(a) The Grantee will perform and comply with all of the requirements of the PSCP Program and this Agreement.

(b) The Grantee will preserve and maintain its corporate existence, rights, franchises and privileges and remain in good standing in the State of Michigan.

(c) Grantee will inform Consultant and MEDC of any significant changes in its Project, service or personnel.

(d) Grantee will continuously comply with all statutes, ordinances, laws, rules, regulations, orders or notices (collectively, the "Laws"), of any governmental authority, including without limitation, any political subdivision, department division, commission, agency or branch thereof, having jurisdiction over the Grantee.

(e) Grantee agrees that MEDC has the unlimited right to make use of and disseminate all periodic, reports, case studies and any other deliverables and work products produced as part of the Program, including but not limited to Grantee's Project.

(f) At the request of MEDC, Grantee will host Project site visits by MEDC or its designees for any reasonable purpose, including but not limited to monitoring and evaluating the Project.

(g) The Grantee will collect and provide to Patronicity, any data or metrics reasonably requested by MEDC and/or Patronicity concerning the Project, including, but not limited to, (i) the approximate number of square feet to be activated by the Project, (ii) the projected number of new jobs created as a result of the project, (iii) the approximate number of visitors/attendees, etc. at a Project, (iv) before and after images of the space to showcase its transformation and (v) any other data or metric reasonably requested by MEDC and/or Patronicity.

(h) The Grantee will ensure that no single donor donates more than \$10,000 or 35%, whichever is less, of the total crowdfunding amount.

The Grantee also agrees that for costs of the Project financed by the Grant Amount, the Grantee will require the general contractor or construction manager to certify in the contract with the Grantee that it has not and will not contract directly with subcontractors or other vendors listed as debarred or suspended on the Debarment Lists. The certification shall provide that the general contractor or construction manager understands and acknowledges that noncompliance may result in debarment from future MEDC funded construction projects for a period of one year from the date of written notification of noncompliance.

Section 5 Records. During the term of this Agreement and for seven (7) years thereafter, the Grantee shall keep and maintain, and shall give access to MEDC and its representatives at all reasonable times upon reasonable advance notice to inspect, copy, audit and examine accurate books, records, accounts and other documents relating to the Project, including without limitation those relating to the receipt and disbursement of the Grant Amount.

Section 6 Cooperation between Parties. The Grantee agrees to cooperate with MEDC on the Project and the resolution of any issues, questions or concerns, which MEDC may have concerning the Project.

Section 7 Publicity. The Grantee agrees that any public announcement or similar publicity with respect to this Agreement during the term of this Agreement and for seven (7) years thereafter will be issued only with the advance approval of MEDC. Grantee further agrees to credit MEDC and the PSCP Program in all print, audio, video and internet materials, and all publicity materials (such as press releases, brochures, posters, advertisements and web sites). Such credit shall indicate that funding for the Grantee “has been provided by the Public Spaces, Community Places Program created by MEDC”.

Section 8 Reports. Grantee agrees to provide any information reasonably requested about the Project by MEDC in order to assess the impact of the PSCP Program grants

Section 9 Remedies: Event of Default. In the event the Grantee fails to comply with the terms and conditions of this Agreement (each event an “Event of Default” and, collectively, “Events of Default”), MEDC, in its discretion, may require that all or part of the monies granted hereunder be repaid to the MEDC, regardless of the extent to which the Grant monies have already been expended or exercise any other right or remedy available to MEDC under any other instrument or at law, or in equity. Any failure to comply with any provision of this Agreement may further result in the Grantee becoming ineligible to receive any future award of any grant offered by MEDC.

Section 10 Severability. If any provisions hereof shall be deemed invalid or unenforceable by any court of competent jurisdiction, the remaining provisions of this Agreement, shall not be affected thereby, and said provisions shall be valid and enforceable to the fullest extent permitted by law.

Section 11 Notices. All notices, demands, requests, consents, approvals and other communications required or permitted to be given pursuant to the terms of this Agreement shall be in writing and addressed as follows:

(a) With respect to MEDC:

Michigan Economic Development Corporation
300 N. Washington Square
Lansing, Michigan 48913
Attn: Nate Scramlin

with additional copies sent to:

Patronicity
4444 2nd Ave,
Detroit, MI 48201

Notices shall be deemed to have been given when hand delivered or sent by U.S. registered or certified mail postage prepaid. The parties designated above shall each have the right from time to time to specify as their respective addresses for purposes of this

Agreement any other address in the State of Michigan upon the giving of fifteen (15) days written notice thereof, as provided herein, to all the other parties listed above.

Section 12 Execution in Counterparts; Facsimiles. This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument. Photocopy, facsimiles, electronic or other copies of this Agreement shall have the same effect for all purposes as a signed original.

Section 13 Governing Law; Jurisdiction. This Agreement shall be governed and construed in accordance with the laws of the State of Michigan and the courts of the State of Michigan shall have exclusive jurisdiction over any dispute or claims arising out of this Agreement and hereby submit to such jurisdiction.

Section 14 Amendment. This Agreement may not be amended, modified, altered or changed in any respect, except by formal agreement in writing, fully executed by all parties.

Section 15 Entire Agreement. This Agreement contains the entire understanding among the parties hereto with respect to the subject matter hereof, and supersedes all prior and contemporaneous agreements and understandings, express or implied, oral or written, except as herein contained.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be signed, and delivered by their respective duly authorized representatives, as of the date first written above.

Patronicity

By: _____

Name: Ebrahim Varachia

Title: President

Michigan Economic Development Corporation

By: _____

Name:

Title:

[GRANTEE]

By: _____

Name: Jim MacLachlan

Title: Village President



Economic Development Services

Fall 2016

REPORT TO VILLAGE OF SPRING LAKE

Economic development generally refers to the sustained, concerted actions of policy makers and communities that promote the standard of living and economic health of a specific area. Economic development can also be referred to as the quantitative and qualitative changes in the economy. Such actions can involve multiple areas including development of human capital, critical infrastructure, regional competitiveness, environmental sustainability, social inclusion, health, safety, literacy, and other initiatives. Economic development differs from economic growth. Whereas economic development is a policy intervention endeavor with aims of economic and social well-being of people, economic growth is a phenomenon of market productivity and rise in GDP.

Information Resource/Access to Information:

The Chamber is generally the first point of contact for businesses, investors and individuals seeking to expand, start a business or relocate to Northwest Ottawa County.

Site Location – Availability of Industrial Property – Chamber staff maintains a list of available Industrial Property and connects with developers and realtors on a regular basis.

Provides current demographic data and conducts research for business clients

Annually publishes Grand Living – a community profile for use in recruiting new businesses and residents

Annually publishes Grand Haven Area Visitors Guide in partnership with the Grand Haven Area CVB

Annually the Chamber serves over 3900 walk in customers that are relocating, visiting or looking for community information.

Resource Matching:

Over the years the Chamber has become the “go to place” that provides connections for business to business transactions and connects area manufacturers to programs available through the Michigan Economic Development Corporation, Michigan Works Agency, and private training providers to assist with training needs. The Chamber also provides a confidential setting for potential investors and new businesses to learn more about business opportunities in Northwest Ottawa County.

General Business Assistance:

The Chamber assists business in identifying available buildings and property as well as providing them information about necessary permits, zoning and tax abatements where applicable. The Chamber also conducts training and roundtable programs including:

HR Roundtable and two Manufacturers Roundtables all designed to provide a confidential setting to share best practices, general area business conditions, networking and problem solving.

FastTrac Roundtable made up of participants from our FastTrac Growth Ventures training who chose to continue to meet to hold each other accountable to their growth plans.

Leads Networking Groups – over 140 members in six professional networking groups that meet weekly growing their business

Legacy Sustainable Users Group – Made up primarily of area manufacturers interested in sustainable business practices and triple bottom line issues. This year the group toured Supreme Machined Products where they have instituted state of the art practices for recycling scrap from their processes, and also added solar panels to their roof, toured the waste water treatment facility to see the improvements made there, and discussed the energy rebate programs provided by the BLP and Consumers Energy.

Coordinates MIOSHA Safety Training Programs with State Certification semi-annually. 123 attendees from across the state attended five training sessions during this contract period.

Issues Certificates of Origin for area manufacturers shipping product to foreign countries.

54 Retention Calls conducted during contract year to local manufacturers, including 1 in the Village of Spring Lake. At these meetings, area manufacturers are made aware of different tools and resources available at the state or local level to help them grow.

With the Personal Property Tax being phased out we saw significantly fewer applications for P.A. 198 tax abatements in 2016. While local units of government can still issue tax abatements for real property expansions, the bulk of the P.A. 198 applications over the years have been for personal property. There was one IFT application in Spring Lake Township for \$7 million from Shipston Aluminum Technologies, and a \$300,000 application from Biosolutions for their renovation of a recently purchased building in the City of Grand Haven.

Business Start Up Assistance:

SCORE (Senior Corp of Retired Executives) hold weekly office hours to counsel start entrepreneurs that are pursuing a new business idea. Score held 25 free business counselling sessions at the Chamber offices during the year.

SBDC (Small Business Development Center) – meets with existing businesses to assist in developing new markets and growing their businesses. SBDC held 258 free business counselling sessions with individuals and businesses from Northwest Ottawa County.

E-MERGE – a Regional Collaboration providing tools through networking meetings and web based resources for entrepreneurs. The Chamber has been a member organization since E-merge's inception. This organization merged with Start Garden out of Grand Rapids which has become a regional organization providing support to entrepreneurs including 5 X 5 Nights where five entrepreneurs get a chance to make a presentation of their business idea to five investors with five Powerpoint slides and one is chosen to receive \$5,000.

Financial Packaging/Loan Assistance:

No loans funded during the last fiscal year as loan activity has been very low. Possible reasons for this include the fact that banks are aggressively making conventional loans, or if using an SBA enhancement, they chose to use the 7a program. Chamber staff is currently working on three loans to three Michigan Businesses. When and if these

loans fund, they will generate \$2.7 million dollars of new investment regionally in 2016-2017.

Talent Development:

Chamber Staff coordinates and develops custom training for area manufacturers based on their identified training needs.

Chamber staff worked with Sixteen area manufacturers in submitting grant applications for the new Skilled Trades Training Fund (STTF). 9 area companies applied and 5 were awarded grants totaling \$350,000.

Leadership Connect – 9-month Leadership Program that has graduated over 280 individuals that are making a difference in many nonprofit organizations and engaging in community involvement.

Boomerang – a program designed to provide all 12th graders from Grand Haven High School, Central and Spring Lake High Schools the ability to explore local career opportunities. The intent of the program is to show them that there are many broad and diverse career opportunities available in Northwest Ottawa County. There are typically between 30-35 businesses that showcase their career opportunities to students at this event.

Unite4Insight- a program partnering educators with local businesses to bring workplace relevancy into the classroom. This program started in 2011 as a pilot program and this year we continued to run it county-wide with 18 educators participate working in businesses during the summer to bring relevancy to the classrooms.

Employment, Wage and Benefits Surveys – an annual service provided by staff of the Chamber

Special Projects:

GVSU Summer Visitor Counting Project – The Chamber helped fund and provided staff support to assist GVSU in a project to count visitors to downtown Grand Haven during the summer to get a better idea of how many come to Grand Haven during peak season in downtown Grand Haven.

Summer Interns Connections program is a series of events where interns can learn about Northwest Ottawa County, connect with other interns and meet area employers. Interns gain knowledge of how to build relationships, navigate our community, learn the rich history of our area, give back via a service project and networking event. There were 52 attendees.

Regional Discussions – The Chamber is a facilitator in bringing governmental units together to discuss regional support of recreation, arts and culture.

Harbor Users Group – Chamber works with local industry, Corp of Engineers and local legislators to ensure our Harbor is considered for funds to dredge both the inner and outer harbor

George Erickcek - In February, the Chamber brought George Erickcek from the Upjohn Institute back to give us his 2016 economic forecast, as well as grade how he did in his 2015 forecast. This will be the last year that we bring in George, as he has retired to North Carolina. Upjohn Institute may hire a replacement who may be available to continue the regional economic forecasts.

West Michigan Economic Development Collaborative – The Chamber is working collaboratively with the other economic developers in the 13 counties that make up Region 4 to promote West Michigan and to speak with one voice with state departments regarding economic development issues. This past year the collaborative held capacity building workshops in the areas of the region that do not currently have a robust retention call program.

David Miller serves as Chair of the Ottawa County Brownfield Redevelopment Authority. The County BRA received \$400,000 in U.S. EPA grant funds to provide for environmental assessments on sites that will lead to new tax Base and new employment. During this contract period, the County BRA has invested almost all of the \$400,000 impacting 26 projects in the county.

Joy Gaasch, Chamber President serves as Chair of the City of Grand Haven Economic Development Corporation, and Brownfield Redevelopment Authority. David Miller serves as an extension of staff to the EDC and BRA.

Chamber staff prepare an annual survey of manufacturers that hold Industrial Facilities Exemption Certificates and summarize the findings for City Council to better understand the financial impact of tax abatements to local industry.

Programs & Events:

Agri-Business – The Chamber continues to manage both the Grand Haven and the Spring Lake Farmers Markets. This year we continued the SNAP program (Bridge Card) at both markets. The dollar value of that through September was \$4,077. This

provides access to fresh vegetables and fruits to those receiving assistance.

We also continued the Double Up Food Bucks, matching up to \$20 of Bridge card through a grant program. The value of that was \$2,672 through September. Total dollar value of these two programs was \$6,749. We also partnered with several local organizations including NOCHS, YMCA and Ottawa County on educational programs at the Farmers Markets this year.

Prescription for Health is a program that connects participants to their local farmers via their medical clinic. They're essentially "prescribed" fruits and vegetables from their physician and then receive \$10 at each

Farmers Market visit for 10 visits. 2016 was the first year of this program and we had 50 participants.

Power of Produce – 100 children participated in the program. They received a Passport to Health and tokens every time they came to the Farmers Market this year that they could use to buy produce.

Buy Local Program – in 2015/16, over \$191,000 was spent locally through the use of Dune Dollars, the Chambers gift certificate program.

2016 Lubbers Cup Regatta on Spring Lake brought 762 student athletes from 15 schools, as well as an estimated 2,000

spectators to the area. Financial Impact from this event has been estimated at \$200,500.

2016 Art Festival – No economic benefit analysis has been run on this event, but estimates for attendees is around 15,000.



Staff's Community Engagement

- Backpack Blessings
- Discover Manufacturing
- E-merge West Michigan/Start Garden
- Grand Haven Brownfield Redevelopment Authority
- Grand Haven Economic Development Corporation
- Grand Haven Lighthouse Conservancy
- Grand Haven Catwalk Committee
- Grand Haven Main Street Downtown Development Authority
 - Recruitment and Retention Committee
 - Promotions Committee
- Grand Valley State University
 - Hospitality and Tourism Management
 - Internship Program
- Leadership West Michigan
 - Executive Committee
 - Business Tour Sub Committee
- Michigan Association of Chamber Professionals
 - Board of Directors
 - Membership Directors Committee
 - Leadership Directors Forum
- Michigan Economic Developers Association
 - Advocacy Committee
- Ottawa Area Intermediate School District Future Prep
- Ottawa County Brownfield Redevelopment Authority
- Ottawa County Economic Development corporation
- Ottawa County Food Council
- Tri-Cities College Access Network
- United Way Day of Caring
- Waterfront Stadium Visioning Committee
- West Michigan Chamber Coalition
- West Michigan Regional Economic Development Collaboration

Christine Burns

From: Collins, Sue <scollins@scholtenfant.com>
Sent: Thursday, December 15, 2016 11:31 AM
To: mark.powers.jd@gmail.com; Christine Burns
Cc: Bultje, Ron
Subject: Employment Agreement
Attachments: SLV 1051 Burns Employment Agreement RAB 12152016 (00339585xB95FA).docx; SLV 1051 Burns Employment Agreement RAB COMPARED TO BURNS 12152016 (00339626xB95FA).docx; SLV 1051 Burns Employment Agreement RAB COMPARED TO POWERS 12152016 (00339627xB95FA).docx

Chris and Mark:

Attached is a draft of the employment agreement with the Village, as I drafted it today. It has today's draft date.

For convenience, I have attached a clean copy of my revised draft, as well as a redline copy showing the changes made to the last draft prepared by Chris, and a redline copy showing the changes made to the draft prepared by Mark.

Please advise with any comments or questions.

Ron Bultje

RAB/skc
Attachments



Susan K. Collins
Scholten Fant
100 North Third Street
P.O. Box 454
Grand Haven, MI 49417-0454
Telephone: (616) 842-3030
Facsimile: (616) 846-6621

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**AGREEMENT
REGARDING THE EMPLOYMENT OF
CHRISTINE BURNS AS VILLAGE MANAGER**

This Agreement is made and entered into this 19th day of December, 2016, by and between the Village of Spring Lake (the “Village”) and Christine Burns (“Ms. Burns”), both of whom agree as follows:

BACKGROUND

1. The Village currently employs Ms. Burns as its Village Manager under the terms of a Letter of Understanding entered into as of June 20, 2012. Ms. Burns desires to continue employment with the Village, and both the Village and Ms. Burns wish to continue the current employment relationship based on the terms of this Agreement.
2. The Village desires to provide certain benefits, establish certain conditions of employment, and determine the working conditions for Ms. Burns.
3. The Village offers certain inducements for Ms. Burns to continue as an employee of the Village; make possible Ms. Burns’ full work productivity by giving her certain assurances; provide protection for the Village in regard to Ms. Burns’ performance; and provide a just means of terminating the services of Ms. Burns.
4. The Village and Ms. Burns wish to confirm their employment relationship for the Village Manager position according to the terms of this Agreement.

AGREEMENT

Section 1. Duties. The Village hereby agrees to employ Ms. Burns as Village Manager to perform the functions and duties that may be specified in the Village Charter and Code of Ordinances, to facilitate, establish and accomplish goals, to provide direction for the Village and to perform other legally permissible and proper duties and functions as the Village Council shall assign.

Section 2. Term.

- (a) This Agreement becomes effective as of January 1, 2017, at which time it amends and restates in the entirety the prior Letter of Understanding. This Agreement continues thereafter until terminated by Ms. Burns and/or the Village subject to the termination and severance provisions set forth in Section 3 of this Agreement.
- (b) Ms. Burns maintains the position of Village Manager “At Will” and serves at the pleasure and discretion of the Village Council which may terminate Ms. Burns’ employment “with”

or “without” cause, subject to the termination and severance provisions set forth in Section 3 of this Agreement.

- (c) Ms. Burns may voluntarily resign her position upon 30 days written notice to the Village. During the term of her employment, Ms. Burns shall remain the exclusive employee of the Village and shall not accept other employment without prior Council approval.

Section 3. Termination and Severance.

- (a) Termination “For Cause.”

In the event that the Village terminates Ms. Burns’ employment “For Cause,” the notice and severance conditions contained herein shall not apply. Ms. Burns may be terminated “for cause” only for a material act of misfeasance or malfeasance which substantially, and adversely affects the operations of the Village, or a criminal act resulting in conviction.

- (b) Termination “Without Cause.”

In the event that the Village terminates Ms. Burns “without cause,” the notice and severance provisions of this Agreement shall apply. Termination “without cause” shall be defined as any termination which does not constitute “for cause” termination, as defined in this Agreement. Further, Ms. Burns shall be deemed terminated “without cause” if the Village acts to alter, reduce, or diminish any of the material terms and/or conditions of this Agreement, to reduce or diminish Ms. Burns’ salary or benefits, as defined in this Agreement, or if the Village is disincorporated.

- (c) Notice.

The Village shall provide Ms. Burns 60 days written notice prior to termination. Ms. Burns shall provide 30 days written notice prior to resignation. If Ms. Burns fails to provide 30 days written notice prior to resignation, she shall forfeit any accrued benefits to which she would otherwise be entitled under the terms of this Agreement. In the case of Ms. Burns’ voluntary resignation, the Village shall have no obligation to pay severance.

- (d) Severance.

In the event the Village Council determines that this Agreement should be terminated, the Village shall notify Ms. Burns of such determination in writing. The notification shall include a selection by the Village of one of the two following options:

1. Continued employment of Ms. Burns for one year in order that Ms. Burns may seek an alternative position while still employed; or
2. A severance package which would consist of:

- i. Immediate termination/resignation of Ms. Burns as Village Manager.
- ii. The payment to Ms. Burns of six months of pay, paid in equal installments at the same time other Village employees are paid. For an equivalent period, and for no additional sums paid, Ms. Burns shall consult with the Village as an irregular employee in order to assist in the transition of matters, if requested by the Village, which consultation shall not exceed five hours per week.
- iii. For a period of up to six months, or until re-employment, whichever shall first occur, the fringe benefit package then in place shall be continued at the Village expense; however, any vehicle owned/leased by the Village and utilized by Ms. Burns shall be surrendered at termination of her employment.
- iv. The benefits accorded Ms. Burns shall not include secretarial, staff, or franking privileges.
- v. Deferred compensation contributions shall be made on all sums actually paid to Ms. Burns consistent with the provisions of this Agreement.
- vi. Ms. Burns shall be compensated for unused vacation, personal and sick leave time accrued pursuant to the terms of this Agreement.

Upon termination, the Village Council shall provide Ms. Burns with a favorable recommendation unless her last two job performance evaluations have been average or less than average; in which case the Village Council's recommendation shall be neutral. If Ms. Burns shall have been found guilty of misconduct in any court or tribunal of record, the public record of those proceedings shall speak for themselves and shall not require comment on the part of the Village.

- (e) Disincorporation. In the event a decision is made to disincorporate the Village (or to otherwise similarly voluntarily terminate the Village's existence under the laws of the State of Michigan) during the term of this Agreement, the following terms shall apply, as applicable.
 1. Where the Village (or any successor to the rights and liabilities of the Village which would assume the terms of this Agreement) wishes to continue receipt of services from Ms. Burns as Village Manager or in a comparable managerial role, Ms. Burns, at her election but without obligation, may continue her employment under the terms of this Agreement, for any period of time reasonable and necessary to wind down the affairs of the Village, as determined by the parties. Ms. Burns may however elect to not continue providing such services in that situation, without prejudice to or loss of rights or benefits under this Agreement. During any period following a decision to disincorporate or otherwise terminate the Village, in which

Ms. Burns elects to continue to provide services under this Agreement, Ms. Burns shall be compensated at her full rate of pay and benefits as described in this Agreement plus a five percent pay rate increase per annum over the prior calendar year's base salary, increased as of each January 1st during such post-disincorporation period.

2. If Ms. Burns' employment under this Agreement is not continued subsequent to a decision to disincorporate or otherwise terminate the Village, and unless her employment is terminated "For Cause," upon the date Ms. Burns' employment under this Agreement ends, the Village shall immediately pay Ms. Burns a lump sum payment equal to 24 months of her then-current base salary, with an additional four months credited and paid for each full calendar year dating from January 1, 2017 that Ms. Burns has been employed by the Village, but not to exceed 48 months in total in any event. For example, if Ms. Burns is employed as of July 1, 2019, and this clause becomes effective as of that date, Ms. Burns would receive an amount equal to 32 months (i.e., 24 months plus another 8 months for two calendar years since January 1, 2017) of her then-current base salary (i.e., her annual salary divided into a commensurate monthly payment, which is then multiplied by 32) in a single, immediate payment.
3. In addition to the payment described in Section 3(e)2, subject to the same conditions and at the same date as the payment under Section 3(e)2 is payable, the Village shall pay benefits as described in this Section.

For insurance coverage benefits, if Ms. Burns is not immediately eligible for substantially-equivalent (including spousal coverage) health, dental, and vision insurance plan coverage (in benefits and co-payments) as were available while employed by the Village, the Village, at its option, shall pay either: (A) such amounts as needed to maintain Ms. Burns' then-current insurance coverages in the individual-insured market (e.g., through COBRA or as available on exchanges) for the same period calculated under Section 3(e)2; or (B) the then-present value of anticipated premium payments to maintain such pre-termination coverage in any prior Village-sponsored plan or individual policy the Village had previously maintained for Ms. Burns, for the same period calculated under Section 3(e)2.

In addition to insurance benefits, the Village shall make payments to defined contribution, defined benefit, or other retirement accounts or retirement plan contributions in place when Section 3(e) becomes effective and to which the Village was contributing on behalf of Ms. Burns; these payments shall continue for the same period calculated under Section 3(e)2.

The Village will also remain liable for payment at such time of all accrued and accumulated unused vacation, personal leave time, and sick days.

4. For purposes of clarity and the avoidance of doubt, the parties note that after such time as is reasonably necessary to wind down the Village affairs following a decision to disincorporate or otherwise terminate the Village, and after this Agreement has been terminated according to its terms, Ms. Burns shall be deemed “Terminated Without Cause.” During any period following a decision to disincorporate or otherwise terminate the Village, while Ms. Burns remains in the employ of the Village or any successor entity assuming Village liabilities, this Agreement remains the controlling document, except as otherwise agreed to by the parties in a writing executed at such time by all parties.

Section 4. Compensation.

- (a) The Village agrees to pay Ms. Burns, an annual base salary of \$89,639.47 payable in equal installments, not less than twice monthly.
- (b) Ms. Burns shall participate in and the Village shall provide matching contributions to Social Security and Medicare programs, as required by law.
- (c) The Village, through the Village Council shall conduct an annual performance review and provide salary increases for Ms. Burns based on performance and execution of duties.

Section 5. Hours of Work. The Village and Ms. Burns recognize that Ms. Burns must necessarily devote a significant amount of time outside the Village’s normal office hours in order to fully discharge her responsibilities. In recognition of this fact, Ms. Burns shall be allowed to determine and utilize flexible hours of work during the Village’s normal office hours, as long as such determination and utilization does not materially adversely affect the accomplishment of her duties under this Agreement.

Section 6. Automobile. The duties assigned to Ms. Burns by the Village require that she have the unrestricted use of an automobile while this Agreement is in effect. Upon mutual agreement of the parties, the Village shall:

- (a) Obtain, by purchase or lease, a vehicle with a 10,000 mile annual maximum at a cost of \$400.00 per month or less, and provide said vehicle to Ms. Burns. The Village will pay all operation and maintenance expenses, including periodic replacement of the vehicle as the Village Council deems necessary;
- (b) Pay for 30 gallons of fuel per month. Ms. Burns will purchase sufficient fuel to cover the IRS obligation; and
- (c) Provide car insurance under its fleet policy.

Ms. Burns shall be responsible for any tax consequences attributable to the use of the automobile. She may also operate the vehicle for unlimited personal use.

Section 7. Vacation and Other Leave Time.

- (a) Ms. Burns shall be awarded vacation in accordance with the Village vacation policy, with credit for tenure of 21 years in local government. The Village policy grants four weeks of vacation after 20 years with one day added for each year after 20 years, up to a total of five weeks. Accordingly, Ms. Burns shall have 21 paid vacation days credited to her vacation account the effective date of this Agreement, for use during the first year of this Agreement. Each anniversary of this Agreement thereafter, while the Agreement remains in effect, for utilization during the following 12 months, she shall receive an additional day, up to five weeks (i.e., 22 paid vacation days after one year; 23 paid vacation days after two years; 24 paid vacation days after three years; 25 paid vacation days after four years and after each additional year). If Ms. Burns has not used all of the vacation credited to her account by a particular anniversary of this Agreement, she may, at her option, carry up to five paid vacation days over to her vacation account on the immediately following year. Any additional accrued unused vacation benefit shall be forfeited. All vacation taken by Ms. Burns shall be taken at times mutually convenient for and agreed upon by Ms. Burns and the Village Council. It is the stated objective of the Village Council that Ms. Burns take allotted vacation time during the relevant anniversary year.
- (b) Ms. Burns shall accrue to her account, at the same rate and subject to the same rules and regulations applicable to other Village employees, paid leave time as is provided to other Village employees. For purposes of this Section, "paid leave time" shall mean paid sick leave time, paid holidays and paid personal days.

Section 8. Insurances. The Village shall provide Ms. Burns with health, dental, prescription, term life and disability insurance coverage to the same extent, and according to the same rules and regulations and conditions of eligibility, as such insurance coverage is generally provided to other Village employees. Said life insurance shall be in an amount equal to \$50,000.00.

Section 9. Retirement. Ms. Burns shall not participate in any retirement programs maintained by the Village for the benefit of its other employees. Instead, Ms. Burns shall participate with the full approval of the Village in the International City Management Association Retirement Corporation deferred compensation plan (ICMA plan). The Village shall contribute 12 percent of Ms. Burns' annual compensation, as defined in the ICMA plan, to such plan in equal installments in accordance with Ms. Burns' pay schedule. In addition, Ms. Burns shall direct the Village to withhold such amounts as she may determine from her regular paycheck for payment to the ICMA plan. Such contributions by the Village and Ms. Burns shall be governed by the rules and regulations applicable to the ICMA plan.

Section 10. Professional Expenses.

- (a) To the extent approved by the Village Council according to its discretion, and according to any limitations placed thereon by the Village Council, the Village shall budget and pay for

professional dues and subscriptions necessary for Ms. Burns to participate in the International City Management Association and the Michigan Municipal Executives.

- (b) To the extent approved by the Village Council according to its discretion, and according to any limitations placed thereon by the Village Council, the Village shall budget and pay for Ms. Burns' travel and subsistence expenses necessary for her to attend the annual conferences of the International City Management Association and the Michigan Municipal Executives, as well as such other conferences and meetings as the Village Council approves in its discretion.
- (c) To the extent approved by the Village Council according to its discretion, and according to the limitations placed thereon by the Village Council, the Village shall reimburse Ms. Burns for the job-related expenses she reasonably incurs pursuant to the discharge of her duties for the Village.
- (d) To the extent approved by the Village Council according to its discretion, the Village shall reimburse Ms. Burns for her tuition expenses incurred for continuing education which the Village Council deems is related to and will be beneficial for Ms. Burns in her position as Village Manager.
- (e) The Village will contribute up to \$50.00 per month as a cell phone allowance paid directly to Ms. Burns' carrier.
- (f) The Village agrees to continue to support Ms. Burns' continued service on the Michigan Municipal League's Workers' Compensation Board of Directors and the Michigan Municipal League's Board of Directors.

Section 11. Residency. After a reasonable amount of time for Ms. Burns to move her residence in accordance with this Section, Ms. Burns shall live for the balance of her employment as Village Manager as geographically close to the Village as the Village is allowed by relevant law to require.

Section 12. Professional Liability Insurance. The Village shall, throughout the term of Ms. Burns' employment as Village Manager, maintain a policy of professional liability insurance covering Ms. Burns as Village Manager.

Section 13. Indemnification. The Village shall defend, save harmless, and indemnify Ms. Burns against any threatened, pending, completed action, suit or proceeding whether civil, criminal, administrative, or investigative, formal or informal, arising out of her employment at the Village. The Village obligation for indemnity shall include attorney fees, judgments, penalties, fines and the amounts of any settlement actually or reasonably incurred. The Village (in its discretion) may compromise and settle any such claim or suit and will be obligated to pay the amount of any settlement or judgment rendered thereon. The Village reserves the right to withhold indemnification only in the event that the litigation or claim arises out of an intentional criminal act where Ms. Burns had no reasonable cause to believe her conduct was lawful.

Section 14. Miscellaneous.

- (a) The rights and obligations of the parties under this Agreement shall not be assignable.
- (b) The waiver by either party of a breach of any provision of this Agreement by the other party shall not operate or be construed as a waiver of any subsequent breach by that party. No waiver shall be valid unless in writing and signed by the party giving the waiver.
- (c) Any notice required under this Agreement to be given to either party shall be made in writing, and shall be served or transmitted in person or otherwise mailed to the party at the last known address.
- (d) This Agreement represents the entire understanding and agreement between the parties. Any prior understanding or agreement is superseded and replaced by this Agreement.
- (e) The terms of this Agreement may be amended or modified, provided any such amendments or modifications are made in writing and signed by the parties.
- (f) This Agreement is being executed in the State of Michigan, and it shall be governed by and construed in accordance with the laws of the State of Michigan.
- (g) The captions appearing in connection with the various Sections of this Agreement are provided for convenience only, shall not be deemed a part of this Agreement, and shall have no independent significance.
- (h) This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.
- (i) If any provisions of this Agreement shall be held to be invalid or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, shall remain in full force and effect, and shall continue to govern the relationship between the parties.
- (j) The terms of this Agreement shall be binding upon and inure to the benefit of the parties, their heirs, personal representatives, successors and assigns. However, Ms. Burns may not assign this Agreement to any other party without the express written permission of the Village.

IN WITNESS WHEREOF, the Village Council has, through its authorized representatives, signed this Agreement this _____ day of _____, 2016.

Signed in the Presence of:

VILLAGE OF SPRING LAKE,
OTTAWA COUNTY, MICHIGAN

By: _____

James MacLachlan

Its: President

By: _____

Marvin Hinga

Its: Clerk/Treasurer

IN WITNESS WHEREOF, Ms. Burns has signed this Agreement on this _____ day of _____, 2016.

Signed in the Presence of:

Christine Burns

COMPARISON TO BURNS DRAFT AGREEMENT
AGREEMENT
REGARDING THE EMPLOYMENT OF
CHRISTINE BURNS AS VILLAGE MANAGER

This Agreement is made and entered into this 19th day of December, 2016, by and between the Village of Spring Lake (the “Village”) and Christine Burns (“Ms. Burns”), both of whom agree as follows:

BACKGROUND

1. The Village currently employs Ms. Burns as its Village Manager; under the terms of a Letter of Understanding entered into as of June 20, 2012. Ms. Burns desires to continue employment with the Village, and both the Village and Ms. Burns wish to ~~enter into an~~continue the current employment relationship based on the terms of this Agreement.
2. The Village desires to provide certain benefits, establish certain conditions of employment, and determine the working conditions for Ms. Burns.
3. The Village offers certain inducements for Ms. Burns to continue as an employee of the Village; make possible Ms. Burns’ full work productivity by giving her certain assurances; provide protection for the Village in regard to Ms. Burns’ performance; and provide a just means of terminating the services of Ms. Burns.
4. The Village and Ms. Burns wish to confirm their employment relationship for the Village Manager position according to the terms of this Agreement.

AGREEMENT

Section 1. Duties. The Village hereby agrees to employ Ms. Burns as Village Manager to perform the functions and duties that may be specified in the Village Charter and Code of Ordinances, to facilitate, establish and accomplish goals, to provide direction for the Village and to perform other legally permissible and proper duties and functions as the Village Council shall assign.

Section 2. Term.

- (a) This Agreement ~~commences~~becomes effective as of January 1, 2017, ~~and~~at which time it amends and restates in the entirety the prior Letter of Understanding. This Agreement continues thereafter until terminated by Ms. Burns and/or the Village subject to the termination and severance provisions set forth in Section 3 of this Agreement.

- (b) Ms. Burns maintains the position of Village Manager “At Will” and serves at the pleasure and discretion of the Village Council which may terminate Ms. Burns’ employment “with” or “without” cause, subject to the termination and severance provisions set forth in Section 3 of this Agreement.
- (c) Ms. Burns may voluntarily resign her position upon 30 days written notice to the Village. During the term of her employment, Ms. Burns shall remain the exclusive employee of the Village and shall not accept other employment without prior Council approval.

Section 3. Termination and Severance.

- (a) Termination “For Cause”:

In the event that the Village terminates Ms. Burns’ employment “For Cause”; the notice and severance conditions contained herein shall not apply. Ms. Burns may be terminated “for cause” only for a material act of misfeasance or malfeasance which substantially, and adversely affects the operations of the Village, or a criminal act resulting in conviction.

- (b) Termination “Without Cause”:

In the event that the Village terminates Ms. Burns “without cause”, the notice and severance provisions of this Agreement shall apply. Termination “without cause” shall be defined as any termination which does not constitute “for cause” termination, as defined in this Agreement. Further, Ms. Burns shall be deemed terminated “without cause” if the Village acts to alter, reduce, or diminish any of the material terms and/or conditions of this Agreement, to reduce or diminish Ms. Burns’ salary or benefits, as defined in this Agreement, or if the Village is disincorporated.

- (c) Notice.

The Village shall provide Ms. Burns 60 days written notice prior to termination. Ms. Burns shall provide 30 days written notice prior to resignation. If Ms. Burns fails to provide 30 days written notice prior to resignation, she shall forfeit any accrued benefits to which she would otherwise be entitled under the terms of this Agreement. In the case of Ms. Burns’ voluntary resignation, the Village shall have no obligation to pay severance.

- (d) Severance.

In the event the Village Council determines that this Agreement should be terminated, the Village shall notify Ms. Burns of such determination in writing. The notification shall include a selection by the Village of one of the two following options:

1. Continued employment of Ms. Burns for one ~~(1)~~ year in order that Ms. Burns may seek an alternative position while still employed; or

2. A severance package which would consist of:
 - i. Immediate termination/resignation of Ms. Burns as Village Manager.
 - ii. The payment to Ms. Burns of six ~~(6)~~ months of pay, paid in equal installments at the same time other Village employees are paid. For an equivalent period, and for no additional sums paid, Ms. Burns shall consult with the Village as an irregular employee in order to assist in the transition of matters, if requested by the Village, which consultation shall not exceed five ~~(5)~~ hours per week.
 - iii. For a period of up to six ~~(6)~~ months, or until re-employment, whichever shall first occur, the fringe benefit package then in place shall be continued at the Village expense; however, any vehicle owned/leased by the Village and utilized by Ms. Burns shall be surrendered at termination of her employment.
 - iv. The benefits accorded Ms. Burns shall not include secretarial, staff, or franking privileges.
 - v. Deferred compensation contributions shall be made on all sums actually paid to Ms. Burns consistent with the provisions of this Agreement.
 - vi. Ms. Burns shall be compensated for unused vacation, personal and sick leave time accrued pursuant to the terms of this Agreement.

Upon termination, the Village Council shall provide Ms. Burns with a favorable recommendation unless her last two ~~(2)~~ job performance evaluations have been average or less than average; in which case the Village Council's recommendation shall be neutral. If Ms. Burns shall have been found guilty of misconduct in any court or tribunal of record, the public record of those proceedings shall speak for themselves and shall not require comment on the part of the Village.

- (e) Disincorporation. In the event a decision is made to disincorporate the Village (or to otherwise similarly voluntarily terminate the Village's existence under the laws of the State of Michigan) during the term of this Agreement, the following terms shall apply, as applicable.

~~In the event the Village disincorporates~~^{1.} Where the Village (or any successor to the rights and liabilities of the Village which would assume the terms of this Agreement) wishes to continue receipt of services from Ms. Burns as Village Manager or in a comparable managerial role, Ms. Burns, at her election but without obligation, may continue her employment with under the Village terms of this Agreement, for that any period of time reasonable and necessary to wind down the

affairs of the Village. ~~During the post-disincorporation period,~~ as determined by the parties. Ms. Burns may however elect to not continue providing such services in that situation, without prejudice to or loss of rights or benefits under this Agreement. During any period following a decision to disincorporate or otherwise terminate the Village, in which Ms. Burns elects to continue to provide services under this Agreement, Ms. Burns shall be compensated at her full rate of pay and benefits as described in this Agreement plus a ~~5%~~ five percent pay rate increase per annum ~~over the prior calendar year's base salary, increased as of~~ each January 1st during such post-disincorporation period.

~~The Village shall~~ 2. If Ms. Burns' employment under this Agreement is not continued subsequent to a decision to disincorporate or otherwise terminate the Village, and unless her employment is terminated "For Cause," upon the date Ms. Burns' employment under this Agreement ends, the Village shall immediately pay Ms. Burns a lump sum ~~severance~~ payment equal to ~~two years~~ 24 months of her then-current base salary and benefits, as described in this Agreement. For each year beyond the effective date of this Agreement that Ms. Burns remains, with an additional four months credited and paid for each full calendar year dating from January 1, 2017 that Ms. Burns has been employed by the Village, ~~the lump sum severance payment (salary and benefits) shall increase four (4) months per annum, but~~ not to exceed 48 months in total of salary and benefits. Benefits shall be valued at their full, present value at the time of termination. The lump sum severance payment shall include salary, two person health care insurance, two person dental and vision insurance, and all other benefits, for the defined period of severance, plus compensation for all then in any event. For example, if Ms. Burns is employed as of July 1, 2019, and this clause becomes effective as of that date, Ms. Burns would receive an amount equal to 32 months (i.e., 24 months plus another 8 months for two calendar years since January 1, 2017) of her then-current base salary (i.e., her annual salary divided into a commensurate monthly payment, which is then multiplied by 32) in a single, immediate payment.

3. In addition to the payment described in Section 3(e)2, subject to the same conditions and at the same date as the payment under Section 3(e)2 is payable, the Village shall pay benefits as described in this Section.

For insurance coverage benefits, if Ms. Burns is not immediately eligible for substantially-equivalent (including spousal coverage) health, dental, and vision insurance plan coverage (in benefits and co-payments) as were available while employed by the Village, the Village, at its option, shall pay either: (A) such amounts as needed to maintain Ms. Burns' then-current insurance coverages in the individual-insured market (e.g., through COBRA or as available on exchanges) for the same period calculated under Section 3(e)2; or (B) the then-present value of anticipated premium payments to maintain such pre-termination coverage in any prior Village-sponsored plan or individual policy the Village had previously maintained for Ms. Burns, for the same period calculated under Section 3(e)2.

In addition to insurance benefits, the Village shall make payments to defined contribution, defined benefit, or other retirement accounts or retirement plan contributions in place when Section 3(e) becomes effective and to which the Village was contributing on behalf of Ms. Burns; these payments shall continue for the same period calculated under Section 3(e)2.

The Village will also remain liable for payment at such time of all accrued and accumulated unused vacation, personal leave time, and sick days.

~~At the conclusion of the time~~4. For purposes of clarity and the avoidance of doubt, the parties note that after such time as is reasonably necessary to wind down the Village affairs following a decision to disincorporate or otherwise terminate the Village, and after this Agreement has been terminated according to its terms, Ms. Burns shall be deemed “Terminated Without Cause” and paid severance as described in this subsection (e). During any period following a decision to disincorporate or otherwise terminate the Village, while Ms. Burns remains in the employ of the Village or any successor entity assuming Village liabilities, this Agreement remains the controlling document, except as otherwise agreed to by the parties in a writing executed at such time by all parties.

Section 4. Compensation.

- (a) The Village agrees to pay Ms. Burns, an annual base salary of \$89,639.47 payable in equal installments, not less than twice monthly.
- (b) Ms. Burns shall participate in and the Village shall provide matching contributions to Social Security and Medicare programs, as required by law.
- (c) The Village, through the Village Council shall conduct an annual performance review and provide salary increases for Ms. Burns based on performance and execution of duties.

Section 5. Hours of Work. The Village and Ms. Burns recognize that Ms. Burns must necessarily devote a significant amount of time outside the Village’s normal office hours in order to fully discharge her responsibilities. In recognition of this fact, Ms. Burns shall be allowed to determine and utilize flexible hours of work during the Village’s normal office hours, as long as such determination and utilization does not materially adversely affect the accomplishment of her duties under this Agreement.

Section 6. Automobile. The duties assigned to Ms. Burns by the Village require that she have the unrestricted use of an automobile while this Agreement is in effect. Upon mutual agreement of the parties, the Village shall:

- (a) Obtain, by purchase or lease, a vehicle with a 10,000 mile annual maximum at a cost of \$400.00 per month or less, and provide said vehicle to Ms. Burns. The Village will pay all

operation and maintenance expenses, including periodic replacement of the vehicle as the Village Council deems necessary;

- (b) Pay for ~~thirty (30)~~ gallons of fuel per month. Ms. Burns will purchase sufficient fuel to cover the IRS obligation; and
- (c) Provide car insurance under its fleet policy.

Ms. Burns shall be responsible for any tax consequences attributable to the use of the automobile. She may also operate the vehicle for unlimited personal use.

Section 7. Vacation and Other Leave Time.

- (a) Ms. Burns shall be awarded vacation in accordance with the Village vacation policy, with credit for tenure of ~~twenty-one (21)~~ years in local government. The Village policy grants four ~~(4)~~ weeks of vacation after ~~twenty (20)~~ years with one ~~(1)~~ day added for each year after ~~twenty (20)~~ years, up to a total of five ~~(5)~~ weeks. Accordingly, Ms. Burns shall have ~~twenty-one (21)~~ paid vacation days credited to her vacation account the effective date of this Agreement, for use during the first year of this Agreement. Each anniversary of this Agreement thereafter, while the Agreement remains in effect, for utilization during the following ~~twelve (12)~~ months, she shall receive an additional day, up to five ~~(5)~~ weeks (i.e., ~~twenty-two (22)~~ paid vacation days after one ~~[1]~~ year; ~~twenty-three (23)~~ paid vacation days after two ~~[2]~~ years; ~~twenty-four (24)~~ paid vacation days after three ~~[3]~~ years; ~~twenty-five (25)~~ paid vacation days after four ~~[4]~~ years and after each additional year). If Ms. Burns has not used all of the vacation credited to her account by a particular anniversary of this Agreement, she may, at her option, carry up to five ~~(5)~~ paid vacation days over to her vacation account on the immediately following year. Any additional accrued unused vacation benefit shall be forfeited. All vacation taken by Ms. Burns shall be taken at times mutually convenient for and agreed upon by Ms. Burns and the Village Council. It is the stated objective of the Village Council that Ms. Burns take allotted vacation time during the relevant anniversary year.
- (b) Ms. Burns shall accrue to her account, at the same rate and subject to the same rules and regulations applicable to other Village employees, paid leave time as is provided to other Village employees. For purposes of this Section, “paid leave time” shall mean paid sick leave time, paid holidays and paid personal days.

Section 8. Insurances. The Village shall provide Ms. Burns with health, dental, prescription, term life and disability insurance coverage to the same extent, and according to the same rules and regulations and conditions of eligibility, as such insurance coverage is generally provided to other Village employees. Said life insurance shall be in an amount equal to \$50,000.00.

Section 9. Retirement. Ms. Burns shall not participate in any retirement programs maintained by the Village for the benefit of its other employees. Instead, Ms. Burns shall

participate with the full approval of the Village in the International City Management Association Retirement Corporation deferred compensation plan (ICMA plan). The Village shall contribute ~~twelve (12%)~~ percent of Ms. Burns' annual compensation, as defined in the ICMA plan, to such plan in equal installments in accordance with Ms. Burns' pay schedule. In addition, Ms. Burns shall direct the Village to withhold such amounts as she may determine from her regular paycheck for payment to the ICMA plan. Such contributions by the Village and Ms. Burns shall be governed by the rules and regulations applicable to the ICMA plan.

Section 10. Professional Expenses.

- (a) To the extent approved by the Village Council according to its discretion, and according to any limitations placed thereon by the Village Council, the Village shall budget and pay for professional dues and subscriptions necessary for Ms. Burns to participate in the International City Management Association and the Michigan Municipal Executives.
- (b) To the extent approved by the Village Council according to its discretion, and according to any limitations placed thereon by the Village Council, the Village shall budget and pay for Ms. Burns' travel and subsistence expenses necessary for her to attend the annual conferences of the International City Management Association and the Michigan Municipal Executives, as well as such other conferences and meetings as the Village Council approves in its discretion.
- (c) To the extent approved by the Village Council according to its discretion, and according to the limitations placed thereon by the Village Council, the Village shall reimburse Ms. Burns for the job-related expenses she reasonably incurs pursuant to the discharge of her duties for the Village.
- (d) To the extent approved by the Village Council according to its discretion, the Village shall reimburse Ms. Burns for her tuition expenses incurred for continuing education which the Village Council deems is related to and will be beneficial for Ms. Burns in her position as Village Manager.
- (e) The Village will contribute up to \$50.00 per month as a cell phone allowance paid directly to Ms. Burns' carrier.
- (f) The Village agrees to continue to support Ms. Burns' continued service on the Michigan Municipal League's Workers' Compensation Board of Directors and the Michigan Municipal League's Board of Directors.

Section 11. Residency. After a reasonable amount of time for Ms. Burns to move her residence in accordance with this Section, Ms. Burns shall live for the balance of her employment as Village Manager as geographically close to the Village as the Village is allowed by relevant law to require.

Section 12. Professional Liability Insurance. The Village shall, throughout the term of Ms. Burns' employment as Village Manager, maintain a policy of professional liability insurance covering Ms. Burns as Village Manager.

Section 13. Indemnification. The Village shall defend, save harmless, and indemnify Ms. Burns against any threatened, pending, completed action, suit or proceeding whether civil, criminal, administrative, or investigative, formal or informal, arising out of her employment at the Village. The Village obligation for indemnity shall include attorney fees, judgments, penalties, fines and the amounts of any settlement actually or reasonably incurred. The Village (in its discretion) may compromise and settle any such claim or suit and will be obligated to pay the amount of any settlement or judgment rendered thereon. The Village reserves the right to withhold indemnification only in the event that the litigation or claim arises out of an intentional criminal act where Ms. Burns had no reasonable cause to believe her conduct was lawful.

Section 14. Miscellaneous.

- (a) The rights and obligations of the parties under this Agreement shall not be assignable.
- (b) The waiver by either party of a breach of any provision of this Agreement by the other party shall not operate or be construed as a waiver of any subsequent breach by that party. No waiver shall be valid unless in writing and signed by the party giving the waiver.
- (c) Any notice required under this Agreement to be given to either party shall be made in writing, and shall be served or transmitted in person or otherwise mailed to the party at the last known address.
- (d) This Agreement represents the entire understanding and agreement between the parties. Any prior understanding or agreement is superseded and replaced by this Agreement.
- (e) The terms of this Agreement may be amended or modified, provided any such amendments or modifications are made in writing and signed by the parties.
- (f) This Agreement is being executed in the State of Michigan, and it shall be governed by and construed in accordance with the laws of the State of Michigan.
- (g) The captions appearing in connection with the various Sections of this Agreement are provided for convenience only, shall not be deemed a part of this Agreement, and shall have no independent significance.
- (h) This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.
- (i) If any provisions of this Agreement shall be held to be invalid or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, shall remain in full force and effect, and shall continue to govern the relationship between the parties.

- (j) The terms of this Agreement shall be binding upon and inure to the benefit of the parties, their heirs, personal representatives, successors and assigns. However, Ms. Burns may not assign this Agreement to any other party without the express written permission of the Village.

IN WITNESS WHEREOF, the Village Council has, through its authorized representatives, signed this Agreement this _____ day of _____, 2016.

Signed in the Presence of:

VILLAGE OF SPRING LAKE,
OTTAWA COUNTY, MICHIGAN

By: _____

James MacLachlan

Its: President

By: _____

Marvin Hinga

Its: Clerk/Treasurer

IN WITNESS WHEREOF, Ms. Burns has signed this Agreement on this _____ day of _____, 2016.

Signed in the Presence of:

Christine Burns

SLV ~~833 Letter of Understanding Regarding the~~[1051 Burns](#) Employment ~~of Christine Burns as Village Manager 06182012/ske~~[Agreement RAB 12152016](#)

Document comparison by Workshare 9 on Thursday, December 15, 2016
 11:05:58 AM

Input:	
Document 1 ID	worldox://00339151.DOCX/1
Description	Burns Employment Agreement from BURNS 12122016
Document 2 ID	worldox://00339585.DOCX/1
Description	SLV 1051 Burns Employment Agreement RAB 12152016
Rendering set	Sue's Standard

Legend:	
Insertion	
Deletion	
Moved from	
Moved to	
Style change	
Format change	
Moved deletion	
Inserted cell	
Deleted cell	
Moved cell	
Split/Merged cell	
Padding cell	

Statistics:	
	Count
Insertions	43
Deletions	61
Moved from	0
Moved to	0
Style change	0
Format changed	0
Total changes	104

COMPARISON TO POWERS DRAFT AGREEMENT

AGREEMENT REGARDING THE EMPLOYMENT OF CHRISTINE BURNS AS VILLAGE MANAGER

This Agreement is made and entered into this 19th day of December, 2016, by and between the Village of Spring Lake (the “Village”) and Christine Burns (“Ms. Burns”), both of whom agree as follows:

BACKGROUND

1. The Village currently employs Ms. Burns as its Village Manager under the terms of a Letter of Understanding entered into as of June ~~20th~~, 20, 2012. Ms. Burns desires to continue employment with the Village, and both the Village and Ms. Burns wish to continue the current employment relationship based on the terms of this Agreement.
2. The Village desires to provide certain benefits, establish certain conditions of employment, and determine the working conditions for Ms. Burns.
3. The Village offers certain inducements for Ms. Burns to continue as an employee of the Village; make possible Ms. Burns’ full work productivity by giving her certain assurances; provide protection for the Village in regard to Ms. Burns’ performance; and provide a just means of terminating the services of Ms. Burns.
4. The Village and Ms. Burns wish to confirm their employment relationship for the Village Manager position according to the terms of this Agreement.

AGREEMENT

Section 1. Duties. The Village hereby agrees to employ Ms. Burns as Village Manager to perform the functions and duties that may be specified in the Village Charter and Code of Ordinances, to facilitate, establish and accomplish goals, to provide direction for the Village and to perform other legally permissible and proper duties and functions as the Village Council shall assign.

Section 2. Term.

- (a) This Agreement becomes effective as of January 1, 2017, at which time it amends and restates in the ~~entirely~~entirety the prior Letter of Understanding. This Agreement continues thereafter until terminated by Ms. Burns and/or the Village subject to the termination and severance provisions set forth in Section 3 of this Agreement.

- (b) Ms. Burns maintains the position of Village Manager “At Will” and serves at the pleasure and discretion of the Village Council which may terminate Ms. Burns’ employment “with” or “without” cause, subject to the termination and severance provisions set forth in Section 3 of this Agreement.
- (c) Ms. Burns may voluntarily resign her position upon 30 days written notice to the Village. During the term of her employment, Ms. Burns shall remain the exclusive employee of the Village and shall not accept other employment without prior Council approval.

Section 3. Termination and Severance.

- (a) Termination “For Cause”:

In the event that the Village terminates Ms. Burns’ employment “For Cause”; the notice and severance conditions contained herein shall not apply. Ms. Burns may be terminated “for cause” only for a material act of misfeasance or malfeasance which substantially, and adversely affects the operations of the Village, or a criminal act resulting in conviction.

- (b) Termination “Without Cause”:

In the event that the Village terminates Ms. Burns “without cause”, the notice and severance provisions of this Agreement shall apply. Termination “without cause” shall be defined as any termination which does not constitute “for cause” termination, as defined in this Agreement. Further, Ms. Burns shall be deemed terminated “without cause” if the Village acts to alter, reduce, or diminish any of the material terms and/or conditions of this Agreement, to reduce or diminish Ms. Burns’ salary or benefits, as defined in this Agreement, or if the Village is disincorporated.

- (c) Notice.

The Village shall provide Ms. Burns 60 days written notice prior to termination. Ms. Burns shall provide 30 days written notice prior to resignation. If Ms. Burns fails to provide 30 days written notice prior to resignation, she shall forfeit any accrued benefits to which she would otherwise be entitled under the terms of this Agreement. In the case of Ms. Burns’ voluntary resignation, the Village shall have no obligation to pay severance.

- (d) Severance.

In the event the Village Council determines that this Agreement should be terminated, the Village shall notify Ms. Burns of such determination in writing. The notification shall include a selection by the Village of one of the two following options:

1. Continued employment of Ms. Burns for one ~~(1)~~ year in order that Ms. Burns may seek an alternative position while still employed; or

2. A severance package which would consist of:
 - i. Immediate termination/resignation of Ms. Burns as Village Manager.
 - ii. The payment to Ms. Burns of six ~~(6)~~ months of pay, paid in equal installments at the same time other Village employees are paid. For an equivalent period, and for no additional sums paid, Ms. Burns shall consult with the Village as an irregular employee in order to assist in the transition of matters, if requested by the Village, which consultation shall not exceed five ~~(5)~~ hours per week.
 - iii. For a period of up to six ~~(6)~~ months, or until re-employment, whichever shall first occur, the fringe benefit package then in place shall be continued at the Village expense; however, any vehicle owned/leased by the Village and utilized by Ms. Burns shall be surrendered at termination of her employment.
 - iv. The benefits accorded Ms. Burns shall not include secretarial, staff, or franking privileges.
 - v. Deferred compensation contributions shall be made on all sums actually paid to Ms. Burns consistent with the provisions of this Agreement.
 - vi. Ms. Burns shall be compensated for unused vacation, personal and sick leave time accrued pursuant to the terms of this Agreement.

Upon termination, the Village Council shall provide Ms. Burns with a favorable recommendation unless her last two ~~(2)~~ job performance evaluations have been average or less than average; in which case the Village Council's recommendation shall be neutral. If Ms. Burns shall have been found guilty of misconduct in any court or tribunal of record, the public record of those proceedings shall speak for themselves and shall not require comment on the part of the Village.

- (e) Disincorporation. In the event a decision is made to disincorporate the Village ~~disincorporates (or its corporate existence is)~~ (or to otherwise similarly voluntarily-terminated terminate the Village's existence under the laws of the State of Michigan) during the term of this Agreement: ~~i,~~ the following terms shall apply, as applicable.

1. Where the Village (or ~~such~~ any successor to the rights and liabilities ~~to~~ of the Village ~~municipality as would be liable hereunder~~ which would assume the terms of this Agreement) wishes to continue receipt of services from Ms. Burns as ~~manager or a similarly situated~~ Village Manager or in a comparable managerial role, Ms. Burns, at her election but without obligation ~~to do so~~, may continue her employment ~~with the Village~~ under the terms of this Agreement, for any period of time reasonable

and necessary to wind down the affairs of the Village, as determined by the parties. Ms. Burns ~~will have no obligation, however, to perform such services under this Agreement during such time, and may thereafter~~may however elect to not continue providing such services ~~at any time following disincorporation~~in that situation, without prejudice to or loss of ~~right~~rights or benefits under this Agreement. During any ~~post-disincorporation period where~~period following a decision to disincorporate or otherwise terminate the Village, in which Ms. Burns ~~does elect~~elects to continue to provide ~~managerial~~ services under this Agreement, Ms. Burns shall be compensated at her full rate of pay and benefits as described in this Agreement plus a ~~5%~~five percent pay rate increase per annum over the prior calendar year's base salary, increased as of each January 1st during such post-disincorporation period.

~~ii. 2.~~ If Ms. Burns' employment under this Agreement is not continued subsequent to ~~Village disincorporation is not continued (except if her employment terminates "for cause");~~a decision to disincorporate or otherwise terminate the Village, and unless her employment is terminated "For Cause," upon the date Ms. Burns' employment under this Agreement ends, the Village shall immediately pay Ms. Burns a lump sum payment ~~in an amount~~ equal to 24 months of ~~Ms. Burns' her~~ then-current base salary, with an additional ~~4~~four months credited and paid for each full calendar year dating from January 1, 2017 that Ms. Burns ~~remains~~has been employed by the Village, but not to exceed 48 months in total in any event. For example, if Ms. Burns is employed as of July 1, 2019, and ~~the Village disincorporates~~this clause becomes effective as of that date, Ms. Burns would receive an amount equal to 32 months (i.e., 24 months plus another 8 months for two calendar years since January 1, 2017) of her then-current base salary (i.e., her annual salary divided into a commensurate monthly payment, which is then multiplied by 32) in a single, immediate payment.

~~iii. 3.~~ In addition to the payment described in Section 3(e)~~(ii); 2.~~, subject to the same conditions and at the same date as the payment under Section 3(e)~~(ii) 2.~~ is payable, the Village ~~has the option for payment of~~shall pay benefits as described in this Section.

For insurance coverage benefits, if Ms. Burns is not immediately eligible for substantially-equivalent (including spousal coverage) health, dental, and vision insurance plan coverage (in benefits and co-payments) as were available while employed by the Village, the Village, at its option, shall pay either: (A) such amounts as needed to maintain Ms. Burns' then-current insurance coverages in the individual-insured market (e.g., through COBRA or, as available, on exchanges) for the same period calculated under Section 3(e)~~(ii) 2.~~; or (B) the then-present value of anticipated premium payments to maintain such pre-termination coverage in any prior Village-sponsored plan or individual policy the Village had previously maintained for Ms. Burns ~~prior to disincorporation,~~ for the same period calculated under Section 3(e)~~(ii). 2.~~

In addition to insurance benefits, the Village ~~would~~shall make payments to defined contribution, defined benefit, or other retirement accounts or retirement plan contributions in place ~~at disincorporation~~when Section 3(e) becomes effective and to which the Village was contributing on behalf of Ms. Burns; these payments shall continue for the same period calculated under Section 3(e)~~(ii)~~-2.

The Village will also remain liable for payment at such time of all accrued and accumulated unused vacation, personal leave time, and sick days.

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operation and maintenance expenses, including periodic replacement of the vehicle as the Village Council deems necessary;

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Ms. Burns shall be responsible for any tax consequences attributable to the use of the automobile. She may also operate the vehicle for unlimited personal use.

Section 7. Vacation and Other Leave Time.

- (a) Ms. Burns shall be awarded vacation in accordance with the Village vacation policy, with credit for tenure of ~~twenty-one (21)~~ years in local government. The Village policy grants four ~~(4)~~ weeks of vacation after ~~twenty (20)~~ years with one ~~(1)~~ day added for each year after ~~twenty (20)~~ years, up to a total of five ~~(5)~~ weeks. Accordingly, Ms. Burns shall have ~~twenty-one (21)~~ paid vacation days credited to her vacation account the effective date of this Agreement, for use during the first year of this Agreement. Each anniversary of this Agreement thereafter, while the Agreement remains in effect, for utilization during the following ~~twelve (12)~~ months, she shall receive an additional day, up to five ~~(5)~~ weeks (i.e., ~~twenty-two (22)~~ paid vacation days after one ~~[1]~~ year; ~~twenty-three (23)~~ paid vacation days after two ~~[2]~~ years; ~~twenty-four (24)~~ paid vacation days after three ~~[3]~~ years; ~~twenty-five (25)~~ paid vacation days after four ~~[4]~~ years and after each additional year). If Ms. Burns has not used all of the vacation credited to her account by a particular anniversary of this Agreement, she may, at her option, carry up to five ~~(5)~~ paid vacation days over to her vacation account on the immediately following year. Any additional accrued unused vacation benefit shall be forfeited. All vacation taken by Ms. Burns shall be taken at times mutually convenient for and agreed upon by Ms. Burns and the Village Council. It is the stated objective of the Village Council that Ms. Burns take allotted vacation time during the relevant anniversary year.
- (b) Ms. Burns shall accrue to her account, at the same rate and subject to the same rules and regulations applicable to other Village employees, paid leave time as is provided to other Village employees. For purposes of this Section, “paid leave time” shall mean paid sick leave time, paid holidays and paid personal days.

Section 8. Insurances. The Village shall provide Ms. Burns with health, dental, prescription, term life and disability insurance coverage to the same extent, and according to the same rules and regulations and conditions of eligibility, as such insurance coverage is generally provided to other Village employees. Said life insurance shall be in an amount equal to \$50,000.00.

Section 9. Retirement. Ms. Burns shall not participate in any retirement programs maintained by the Village for the benefit of its other employees. Instead, Ms. Burns shall

participate with the full approval of the Village in the International City Management Association Retirement Corporation deferred compensation plan (ICMA plan). The Village shall contribute ~~twelve (12%)~~ percent of Ms. Burns' annual compensation, as defined in the ICMA plan, to such plan in equal installments in accordance with Ms. Burns' pay schedule. In addition, Ms. Burns shall direct the Village to withhold such amounts as she may determine from her regular paycheck for payment to the ICMA plan. Such contributions by the Village and Ms. Burns shall be governed by the rules and regulations applicable to the ICMA plan.

Section 10. Professional Expenses.

- (a) To the extent approved by the Village Council according to its discretion, and according to any limitations placed thereon by the Village Council, the Village shall budget and pay for professional dues and subscriptions necessary for Ms. Burns to participate in the International City Management Association and the Michigan Municipal Executives.
- (b) To the extent approved by the Village Council according to its discretion, and according to any limitations placed thereon by the Village Council, the Village shall budget and pay for Ms. Burns' travel and subsistence expenses necessary for her to attend the annual conferences of the International City Management Association and the Michigan Municipal Executives, as well as such other conferences and meetings as the Village Council approves in its discretion.
- (c) To the extent approved by the Village Council according to its discretion, and according to the limitations placed thereon by the Village Council, the Village shall reimburse Ms. Burns for the job-related expenses she reasonably incurs pursuant to the discharge of her duties for the Village.
- (d) To the extent approved by the Village Council according to its discretion, the Village shall reimburse Ms. Burns for her tuition expenses incurred for continuing education which the Village Council deems is related to and will be beneficial for Ms. Burns in her position as Village Manager.
- (e) The Village will contribute up to \$50.00 per month as a cell phone allowance paid directly to Ms. Burns' carrier.
- (f) The Village agrees to continue to support Ms. Burns' continued service on the Michigan Municipal League's Workers' Compensation Board of Directors and the Michigan Municipal League's Board of Directors.

Section 11. Residency. After a reasonable amount of time for Ms. Burns to move her residence in accordance with this Section, Ms. Burns shall live for the balance of her employment as Village Manager as geographically close to the Village as the Village is allowed by relevant law to require.

Section 12. Professional Liability Insurance. The Village shall, throughout the term of Ms. Burns' employment as Village Manager, maintain a policy of professional liability insurance covering Ms. Burns as Village Manager.

Section 13. Indemnification. The Village shall defend, save harmless, and indemnify Ms. Burns against any threatened, pending, completed action, suit or proceeding whether civil, criminal, administrative, or investigative, formal or informal, arising out of her employment at the Village. The Village obligation for indemnity shall include attorney fees, judgments, penalties, fines and the amounts of any settlement actually or reasonably incurred. The Village (in its discretion) may compromise and settle any such claim or suit and will be obligated to pay the amount of any settlement or judgment rendered thereon. The Village reserves the right to withhold indemnification only in the event that the litigation or claim arises out of an intentional criminal act where Ms. Burns had no reasonable cause to believe her conduct was lawful.

Section 14. Miscellaneous.

- (a) The rights and obligations of the parties under this Agreement shall not be assignable.
- (b) The waiver by either party of a breach of any provision of this Agreement by the other party shall not operate or be construed as a waiver of any subsequent breach by that party. No waiver shall be valid unless in writing and signed by the party giving the waiver.
- (c) Any notice required under this Agreement to be given to either party shall be made in writing, and shall be served or transmitted in person or otherwise mailed to the party at the last known address.
- (d) This Agreement represents the entire understanding and agreement between the parties. Any prior understanding or agreement is superseded and replaced by this Agreement.
- (e) The terms of this Agreement may be amended or modified, provided any such amendments or modifications are made in writing and signed by the parties.
- (f) This Agreement is being executed in the State of Michigan, and it shall be governed by and construed in accordance with the laws of the State of Michigan.
- (g) The captions appearing in connection with the various Sections of this Agreement are provided for convenience only, shall not be deemed a part of this Agreement, and shall have no independent significance.
- (h) This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.
- (i) If any provisions of this Agreement shall be held to be invalid or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, shall remain in full force and effect, and shall continue to govern the relationship between the parties.

- (j) The terms of this Agreement shall be binding upon and inure to the benefit of the parties, their heirs, personal representatives, successors and assigns. However, Ms. Burns may not assign this Agreement to any other party without the express written permission of the Village.

IN WITNESS WHEREOF, the Village Council has, through its authorized representatives, signed this Agreement this _____ day of _____, 2016.

Signed in the Presence of:

VILLAGE OF SPRING LAKE,
OTTAWA COUNTY, MICHIGAN

By: _____

James MacLachlan

Its: President

By: _____

Marvin Hinga

Its: Clerk/Treasurer

IN WITNESS WHEREOF, Ms. Burns has signed this Agreement on this _____ day of _____, 2016.

Signed in the Presence of:

Christine Burns

SLV ~~833 Letter of Understanding Regarding the~~[1051 Burns](#) Employment ~~of Christine Burns as Village Manager 06182012/ske~~[Agreement RAB 12152016](#)

Document comparison by Workshare 9 on Thursday, December 15, 2016
 11:08:12 AM

Input:	
Document 1 ID	worldox://00339150.DOCX/1
Description	SLV 1051 Burns Employment Agreement From POWERS 12132016
Document 2 ID	worldox://00339585.DOCX/1
Description	SLV 1051 Burns Employment Agreement RAB 12152016
Rendering set	Sue's Standard

Legend:	
Insertion	
Deletion	
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<u>Moved to</u>	
Style change	
Format change	
Moved deletion	
Inserted cell	
Deleted cell	
Moved cell	
Split/Merged cell	
Padding cell	

Statistics:	
	Count
Insertions	60
Deletions	85
Moved from	0
Moved to	0
Style change	0
Format changed	0
Total changes	145

November

To: Village President Jim MacLachlan & Council Members

From: Chris Burns, Village Manager

Date: 12/16/2016

Re: Department Report

Community Engagement Meetings – Mark your calendars. We have set up community engagement meetings for both the former township hall property (January 11th) and to hear feedback on the parking ordinance (January 12th). Both will be held at Barber School from 4-6 p.m.

Village Manager Calendar – My December calendar is attached. I will be out of town from December 22nd thru January 2nd. Village Hall is closed on December 23rd, 26th and 31st (1/2 day) and on January 2nd. Normal business will resume on January 3rd. Both Michael Duer and Joyce Hatton will be sworn in on January 3rd at 4:00 p.m. per Village Charter.

Whistle Stop Playground – A fair amount of staff time is still being dedicated to this project. To date, approximately \$140,000 has been raised. The committee will be meeting with the vendor in early January to solidify plan and get the equipment ordered. We are SO excited that this playground is going to become a reality. Three members of the committee also toured Acemco (located in Spring Lake Township) to look at the possibility of buying some of the fixtures (benches, bike racks, tables, etc.) locally. Any time we can support a local business while being fiscally responsible, it is surely a win!

December 2016

December 2016							January 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	4	5	6	7	8	9	1	2	3	4	5	6	7
11	12	13	14	15	16	17	8	9	10	11	12	13	14
18	19	20	21	22	23	24	15	16	17	18	19	20	21
25	26	27	28	29	30	31	22	23	24	25	26	27	28
							29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 27	28	29	30	Dec 1	2	3
				Vacation!! (Mexico) - Christine Burns		
				8:00am FOIA due to Matt Smith @ Clark Hill (Lansing) - Christine Burns		
4	5	6	7	8	9	10
Vacation!! (Mexico) - Christine Burns	7:00pm Parks & Recreation Meeting (EOC) - Christine Burns	3:00pm Water/Sewer Rates (Upstairs Conference Room) - Marv Hinga	9:00am Darcy Dye 10:00am Photo Op (SLCC) - Christine 12:00pm Rotary Board 2:00pm Village Plan	7:30am CBDDA (SLVH) 9:00am SLT/SLV 11:00am Mr. 12:00pm Lunch (TBD) - 4:00pm FTCH Holiday	11:15am Agenda (SLVH) - Christine Burns 12:30pm Rotary Lunch 2:00pm Ethics 6:00pm Save the Date -	12:00pm Mrs. McCulloch's Funeral (Central UM Church)
11	12	13	14	15	16	17
	1:30pm Water Rates (Conference Room) - 6:00pm Judge Window Decorating (SLVH) 7:00pm Council Work	7:00am Work out (Aquatic Center) - 10:00am Coast Guard 11:30am Chamber 5:00pm Civil Air Patrol	9:00am Site Visit (7297 Enterprise Drive, 2:00pm Village Plan Group Meeting 3:00pm Gary Rosema's	10:00am MML Board Meeting (Lansing)	12:00pm Rotary Lunch (SLCC) - Christine 5:00pm David Giroux's 6:00pm Dinner with 7:00pm Giroux	
18	19	20	21	22	23	24
	2:00pm Swearing in Ceremony (GH Court House - Court Room) 7:00pm Council Meeting (Barber School)	9:00am Post Council Wrap Up (SLVH) - Christine Burns 12:00pm Lunch Appointment - Roger	7:30am Bill Burns - Vacation (Florida) - 12:00pm WMME 2:00pm Village Plan 5:00pm Rotary Wine	7:30am Bill Burns - Vacation (Florida) - William L. Burns	7:30am Bill Burns - Vacation (Florida) - William L. Burns	7:30am Bill Burns - Vacation (Florida) - William L. Burns
25	26	27	28	29	30	31
7:30am Bill Burns - Vacation (Florida) - William L. Burns	7:30am Bill Burns - Vacation (Florida) - William L. Burns 3:00pm Vacation! (Ramada Plaza Beach)	12:00am Vacation! (Ramada Plaza Beach) 7:30am Bill Burns - Vacation (Florida) - 3:00pm Vacation!	12:00am Vacation! (Southwinds Motel, Key West) - Christine 7:30am Bill Burns - Vacation (Florida) -	7:30am Bill Burns - Vacation (Florida) - William L. Burns 9:00am Cleaning (Paradise Dental) -	7:30am Bill Burns - Vacation (Florida) - William L. Burns	7:30am Bill Burns - Vacation (Florida) - William L. Burns

December

To: Village President Jim MacLachlan & Council Members

From: Marvin Hinga, Clerk/Treasurer

Date: 12/16/2016

Re: Department Report

Village Cash and Investments – A copy of the Investment Summary as of November 30, 2016 is included in the packet.

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000.000-001.000	POOLED CASH	203,492.09
101-000.000-002.001	FLAGSTAR SAVINGS ACCOUNT	99.78
101-000.000-002.002	FIFTH THIRD BANK SAVINGS	500,934.06
101-000.000-002.003	COMERICA BROKERAGE ACCOUNT	1,040.23
101-000.000-002.005	MULTI-BANK MONEY MARKET	518.09
101-000.000-003.001	CD - UNITED BANK	100,000.00
101-000.000-003.004	CD - FLAGSTAR BANK	252,000.00
101-000.000-004.000	PETTY CASH	100.00
101-000.000-017.001	FHLB BOND	50,000.00
101-000.000-017.002	FNMA BOND	45,000.00
101-000.000-043.000	DUE FROM TIFA	59,366.00
101-000.000-123.000	PREPAID EXPENSES	43,629.64
Total Assets		1,256,179.89
*** Liabilities ***		
101-000.000-202.000	ACCOUNTS PAYABLE	2,150.72
101-000.000-204.000	DEFERRED REVENUE	59,366.00
101-000.000-221.001	DUE TO HARBOR TRANSIT	14.09
101-000.000-231.000	PAYROLL WITHHOLDINGS	(550.62)
101-000.000-255.001	CUSTOMER OVERPAYMENTS	14.65
101-000.000-264.100	DEPOSIT HELD - PUD AGREEMENT	1,850.00
101-000.000-264.210	DEPOSIT HELD - LITTLE RED HOUSE	695.00
101-000.000-264.215	DEPOSIT HELD - VERPLANK	1,500.00
101-000.000-264.220	DEPOSIT HELD - ALL SHORES WESLEYAN	2,873.55
101-000.000-264.230	DEPOSIT HELD - ST. MARY'S CHURCH	1,050.89
101-000.000-264.235	DEPOSIT HELD - WESTWIND CONST./BIGBY	1,394.65
101-000.000-264.240	DEPOSIT HELD - MILL POINT STATION	2,500.00
101-000.000-264.250	ESCROW DEPOSIT - BARRETT BOAT WORKS	4,593.83
101-000.000-264.255	DEPOSIT HELD - TRI CITY AUTO	345.65
101-000.000-264.260	DEPOSIT HELD - VILLAGE BAKER	1,500.00
101-000.000-264.261	ESCROW DEPOSIT - BEST FINANCIAL	2,194.65
101-000.000-264.262	ESCROW DEPOSIT - ISBAEL'S HOUSE	1,900.00
Total Liabilities		83,393.06
*** Fund Balance ***		
101-000.000-390.000	FUND BALANCE	315,706.94
Total Fund Balance		315,706.94
Beginning Fund Balance - 15-16		315,706.94
Net of Revenues VS Expenditures - 15-16		86,128.80
*15-16 End FB/16-17 Beg FB		401,835.74
Net of Revenues VS Expenditures - Current Year		770,951.09
Ending Fund Balance		1,172,786.83
Total Liabilities And Fund Balance		1,256,179.89

* Year Not Closed

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000.000-001.000	POOLED CASH	146,801.57
202-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	50,837.13
Total Assets		197,638.70
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
202-000.000-390.000	FUND BALANCE	116,353.65
Total Fund Balance		116,353.65
Beginning Fund Balance - 15-16		116,353.65
Net of Revenues VS Expenditures - 15-16		42,006.55
*15-16 End FB/16-17 Beg FB		158,360.20
Net of Revenues VS Expenditures - Current Year		39,278.50
Ending Fund Balance		197,638.70
Total Liabilities And Fund Balance		197,638.70

* Year Not Closed

Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000.000-001.000	POOLED CASH	36,308.02
Total Assets		36,308.02
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
203-000.000-390.000	FUND BALANCE	14,513.58
Total Fund Balance		14,513.58
Beginning Fund Balance - 15-16		14,513.58
Net of Revenues VS Expenditures - 15-16		23,416.70
*15-16 End FB/16-17 Beg FB		37,930.28
Net of Revenues VS Expenditures - Current Year		(1,622.26)
Ending Fund Balance		36,308.02
Total Liabilities And Fund Balance		36,308.02

* Year Not Closed

Fund 207 POLICE FUND

GL Number	Description	Balance
*** Assets ***		
207-000.000-001.000	POOLED CASH	75,030.74
207-000.000-123.000	PREPAID EXPENSES	28,775.00
Total Assets		103,805.74
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
207-000.000-390.000	FUND BALANCE	43,813.00
Total Fund Balance		43,813.00
Beginning Fund Balance - 15-16		43,813.00
Net of Revenues VS Expenditures - 15-16		13,526.57
*15-16 End FB/16-17 Beg FB		57,339.57
Net of Revenues VS Expenditures - Current Year		46,466.17
Ending Fund Balance		103,805.74
Total Liabilities And Fund Balance		103,805.74

* Year Not Closed

Fund 208 PUBLIC IMPROVEMENT

GL Number	Description	Balance
*** Assets ***		
208-000.000-001.000	POOLED CASH	6,509.32
Total Assets		6,509.32
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
208-000.000-390.000	FUND BALANCE	68,506.93
Total Fund Balance		68,506.93
Beginning Fund Balance - 15-16		68,506.93
Net of Revenues VS Expenditures - 15-16		(60,426.97)
*15-16 End FB/16-17 Beg FB		8,079.96
Net of Revenues VS Expenditures - Current Year		(1,570.64)
Ending Fund Balance		6,509.32
Total Liabilities And Fund Balance		6,509.32

* Year Not Closed

Fund 218 NON-MOTORIZED PATHWAY FUND

GL Number	Description	Balance
*** Assets ***		
218-000.000-001.000	POOLED CASH	14,114.94
Total Assets		14,114.94
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
218-000.000-390.000	FUND BALANCE	5,205.85
Total Fund Balance		5,205.85
Beginning Fund Balance - 15-16		5,205.85
Net of Revenues VS Expenditures - 15-16		21,440.44
*15-16 End FB/16-17 Beg FB		26,646.29
Net of Revenues VS Expenditures - Current Year		(12,531.35)
Ending Fund Balance		14,114.94
Total Liabilities And Fund Balance		14,114.94

* Year Not Closed

Fund 236 DDA FUND

GL Number	Description	Balance
*** Assets ***		
236-000.000-001.000	POOLED CASH	111,113.02
Total Assets		111,113.02
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
236-000.000-390.000	FUND BALANCE	8,173.07
Total Fund Balance		8,173.07
Beginning Fund Balance - 15-16		8,173.07
Net of Revenues VS Expenditures - 15-16		41,632.55
*15-16 End FB/16-17 Beg FB		49,805.62
Net of Revenues VS Expenditures - Current Year		61,307.40
Ending Fund Balance		111,113.02
Total Liabilities And Fund Balance		111,113.02

* Year Not Closed

Fund 249 BUILDING DEPARTMENT FUND

GL Number	Description	Balance
*** Assets ***		
249-000.000-001.000	POOLED CASH	159,653.92
249-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	50,837.13
Total Assets		210,491.05
*** Liabilities ***		
249-000.000-202.000	ACCOUNTS PAYABLE	4.01
Total Liabilities		4.01
*** Fund Balance ***		
249-000.000-390.000	Fund Balance	131,947.72
Total Fund Balance		131,947.72
Beginning Fund Balance - 15-16		131,947.72
Net of Revenues VS Expenditures - 15-16		22,904.98
*15-16 End FB/16-17 Beg FB		154,852.70
Net of Revenues VS Expenditures - Current Year		55,634.34
Ending Fund Balance		210,487.04
Total Liabilities And Fund Balance		210,491.05

* Year Not Closed

Fund 296 TAX INC. FINANCE AUTHORITY

GL Number	Description	Balance
*** Assets ***		
296-000.000-001.000	POOLED CASH	57,452.05
Total Assets		57,452.05
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
296-000.000-390.000	FUND BALANCE	18,017.46
Total Fund Balance		18,017.46
Beginning Fund Balance - 15-16		18,017.46
Net of Revenues VS Expenditures - 15-16		4,123.93
*15-16 End FB/16-17 Beg FB		22,141.39
Net of Revenues VS Expenditures - Current Year		35,310.66
Ending Fund Balance		57,452.05
Total Liabilities And Fund Balance		57,452.05

* Year Not Closed

Fund 390 2013 G. O. IMPROVEMENT REFUND BOND DEBT

GL Number	Description	Balance
*** Assets ***		
390-000.000-001.000	POOLED CASH	32,042.65
Total Assets		32,042.65
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
390-000.000-390.000	Fund Balance	72.05
Total Fund Balance		72.05
Beginning Fund Balance - 15-16		72.05
Net of Revenues VS Expenditures - 15-16		2,458.77
*15-16 End FB/16-17 Beg FB		2,530.82
Net of Revenues VS Expenditures - Current Year		29,511.83
Ending Fund Balance		32,042.65
Total Liabilities And Fund Balance		32,042.65

* Year Not Closed

Fund 590 SEWER DEPARTMENT

GL Number	Description	Balance
*** Assets ***		
590-000.000-001.000	POOLED CASH	216,689.79
590-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	50,837.13
590-000.000-003.003	COMMUNITY CHOICE CD	50,425.13
590-000.000-035.000	ACCOUNT RECEIVABLES	115,561.99
590-000.000-040.001	RECEIVABLE FROM CUSTOMERS	9,799.20
590-000.000-141.000	LIFT STATIONS	644,737.45
590-000.000-141.100	ACCUMULATED DEP-LIFT STATION	(257,812.58)
590-000.000-142.000	GENERAL PLANT	872,540.00
590-000.000-142.100	ACCUMULATED DEP - GENERAL PLANT	(610,785.00)
590-000.000-143.001	MAINS	468,358.02
590-000.000-143.002	ACC DEPRECIATION MAINS	(180,461.73)
590-000.000-158.000	RECONSTRUCTION OF SL PUMP STATION	87,621.87
590-000.000-158.002	ACC-DEPR-SL LIFT STATION	(55,493.86)
Total Assets		1,412,017.41
*** Liabilities ***		
590-000.000-202.000	ACCOUNTS PAYABLE	10,667.27
Total Liabilities		10,667.27
*** Fund Balance ***		
590-000.000-357.000	CONTRIBUTED CAPITAL - TIFA	262,162.87
590-000.000-357.100	CONTRIBUTED CAPITAL-SAVIDGE ST	161,717.97
590-000.000-358.000	CONT FROM OTHER MUNICIPALITIES	284,458.00
590-000.000-359.000	DEPR ON ASSETS W/CONTRIBU CAP	(506,726.94)
590-000.000-359.100	DEP ASSETS W/CONT CAP SAVIDGE	(19,784.39)
590-000.000-359.200	DEP ASSETS W/CONT CAP-TIFA	(73,208.92)
590-000.000-359.500	PRIOR YEAR ADJUSTMENT	(123,538.00)
590-000.000-360.000	STATE/FEDERAL GRANTS CONT	615,582.00
590-000.000-390.000	FUND BALANCE	601,966.31
Total Fund Balance		1,202,628.90
Beginning Fund Balance - 15-16		1,202,628.90
Net of Revenues VS Expenditures - 15-16		92,085.63
*15-16 End FB/16-17 Beg FB		1,294,714.53
Net of Revenues VS Expenditures - Current Year		106,635.61
Ending Fund Balance		1,401,350.14
Total Liabilities And Fund Balance		1,412,017.41

* Year Not Closed

Fund 591 WATER DEPARTMENT

GL Number	Description	Balance
*** Assets ***		
591-000.000-001.000	POOLED CASH	228,870.46
591-000.000-002.003	COMERICA BROKERAGE ACCOUNT	3,578.87
591-000.000-002.004	COMMUNITY CHOICE SAVINGS	5.00
591-000.000-003.001	CD - TALMER WEST	125,000.00
591-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	50,837.12
591-000.000-003.003	COMMUNITY CHOICE CD	151,275.38
591-000.000-004.000	PETTY CASH	300.00
591-000.000-017.001	FHLB BOND	165,000.00
591-000.000-017.002	FNMA BOND	130,000.00
591-000.000-017.003	FEDERAL FARM CREDIT BOND	50,000.00
591-000.000-035.000	ACCOUNT RECEIVABLES	107,949.19
591-000.000-040.001	RECEIVABLE FROM CUSTOMERS	4,538.87
591-000.000-041.000	INTEREST RECEIVABLE	78.99
591-000.000-130.000	LAND & LAND RIGHTS	8,091.86
591-000.000-140.000	MACHINERY & EQUIPMENT	219,333.98
591-000.000-140.100	ACCUMULATED DEP-EQUIPMENT	(197,840.14)
591-000.000-142.000	GENERAL PLANT	3,449,593.77
591-000.000-142.100	ACCUMULATED DEP - GENERAL PLANT	(1,718,568.93)
591-000.000-148.000	PURGE WELLS & EQUIPMENT	43,550.32
591-000.000-148.001	ACCUMULATED DEPRECIATION WELLS	(43,550.32)
591-000.000-148.002	TRANSMISSION & DIST MAINS	1,856,515.68
591-000.000-148.003	DEPRECIATION TRANS & MAINS	(876,857.48)
Total Assets		3,757,702.62
*** Liabilities ***		
591-000.000-202.000	ACCOUNTS PAYABLE	151.26
591-000.000-210.300	CONTRACT PAYABLE/ NOWS 2010	102,269.48
591-000.000-210.500	2009 NOWS BONDS	21,032.00
591-000.000-251.100	ACCRUED INTEREST PAYABLE-NOWS	985.46
591-000.000-255.002	CREDIT CARD FEES PAYABLE	139.72
591-000.000-262.000	CURRENT LONG TERM DEBT PAYABLE	22,062.52
Total Liabilities		146,640.44
*** Fund Balance ***		
591-000.000-355.000	CONTRIBUTION FROM CUSTOMERS	8,225.00
591-000.000-357.001	CONT CAPITAL/TIFA DEBT PORTION	425,000.00
591-000.000-357.002	CONT CAPITAL - TIFA	359,676.62
591-000.000-357.003	ACCUM DEPRECIATION-TIFA CONT	(203,486.84)
591-000.000-357.100	CONTRIBUTED CAPITAL-SAVIDGE ST	4,030.00
591-000.000-358.000	CONT FROM OTHER MUNICIPALITIES	76,480.30
591-000.000-358.100	CONTRIBUTED CAPITAL - NOWS	1,875,119.30
591-000.000-359.100	DEP ASSETS W/CONT CAP SAVIDGE	(688.54)
591-000.000-359.500	PRIOR YEAR ADJUSTMENT	(1,361,483.00)
591-000.000-390.000	FUND BALANCE	2,295,271.32
Total Fund Balance		3,478,144.16
Beginning Fund Balance - 15-16		3,478,144.16
Net of Revenues VS Expenditures - 15-16		(38,814.58)
*15-16 End FB/16-17 Beg FB		3,439,329.58
Net of Revenues VS Expenditures - Current Year		171,732.60
Ending Fund Balance		3,611,062.18
Total Liabilities And Fund Balance		3,757,702.62

* Year Not Closed

Fund 661 CENTRAL EQUIPMENT FUND

GL Number	Description	Balance
*** Assets ***		
661-000.000-001.000	POOLED CASH	34,904.76
661-000.000-002.003	COMERICA BROKERAGE ACCOUNT	40,720.00
661-000.000-003.001	CD - TALMER WEST	125,000.00
661-000.000-003.003	COMMUNITY CHOICE CD	50,425.13
661-000.000-135.000	VEHICLES	683,966.11
661-000.000-135.001	ACCUMULATED DEPR - VEHICLES	(481,170.90)
661-000.000-136.000	BUILDINGS	20,835.00
661-000.000-136.100	BUILDING DEPRECIATION	(20,835.00)
661-000.000-140.000	MACHINERY & EQUIPMENT	216,089.20
661-000.000-140.001	ACC DEPRECIATION MACH & EQUIP	(179,772.99)
661-000.000-146.100	OFFICE EQUIPMENT & FURNITURE	42,265.00
661-000.000-147.000	ACCUMULATED DEPR-OFFICE EQUIP	(42,265.00)
Total Assets		490,161.31
*** Liabilities ***		
661-000.000-202.000	ACCOUNTS PAYABLE	658.77
Total Liabilities		658.77
*** Fund Balance ***		
661-000.000-390.000	FUND BALANCE	527,253.04
Total Fund Balance		527,253.04
Beginning Fund Balance - 15-16		527,253.04
Net of Revenues VS Expenditures - 15-16		(16,230.06)
*15-16 End FB/16-17 Beg FB		511,022.98
Net of Revenues VS Expenditures - Current Year		(21,520.44)
Ending Fund Balance		489,502.54
Total Liabilities And Fund Balance		490,161.31

* Year Not Closed

Fund 701 TRUST & AGENCY

GL Number	Description	Balance
*** Assets ***		
701-000.000-001.000	POOLED CASH	30,914.69
Total Assets		30,914.69
*** Liabilities ***		
701-000.000-267.001	WOODEN BOAT SHOW DEPOSIT	509.21
701-000.000-267.003	TREE NURSERY DEPOSIT	29,195.00
701-000.000-267.004	SUMMER CONCERT DEPOSIT	295.00
701-000.000-267.005	MILL PT MEMORIAL BENCHES (EAGLE PROJECT)	1,600.64
701-000.000-267.006	WHISTLESTOP PARK CAPITAL CAMPAIGN	(1,055.53)
701-000.000-267.007	ADOPT-A- GARDEN CAMPAIGN	370.37
Total Liabilities		30,914.69
*** Fund Balance ***		
Total Fund Balance		0.00
Beginning Fund Balance - 15-16		0.00
Net of Revenues VS Expenditures - 15-16		0.00
*15-16 End FB/16-17 Beg FB		0.00
Net of Revenues VS Expenditures - Current Year		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		30,914.69

* Year Not Closed

Village of Spring Lake
Investment Summary
As of November 30, 2016

Investment	Agent	Face Value	Purchase Date	Int. Rate	Next Call	Maturity
Federal Home Loan Bank Bond	Comerica Securities	165,000.00	3/19/2015	0.625%	12/23/2016	12/23/2016
Federal National Mortgage Association Bond	Comerica Securities	45,000.00	11/19/2015	0.800%	2/28/2017	11/28/2017
Federal National Mortgage Association Bond	Comerica Securities	130,000.00	8/29/2016	0.625%	1/25/2017	10/25/2019
Federal Home Loan Bank Bond	Comerica Securities	50,000.00	11/19/2015	1.000%	3/20/2017	3/20/2018
Federal Farm Credit Bureau Bond	Comerica Securities	50,000.00	3/3/2016	1.020%	2/2/2017	8/2/2018
Comerica Money Market Account		45,339.10				
Multibank Money Market Account		518.09				
Fifth Third Savings Account		500,934.06	9/17/2016	1.000%		
Flagstar Savings Account		99.78	1/16/2015	0.350%	N/A	N/A
Talmer West CD		125,000.00	7/7/2016	0.650%	N/A	1/3/2017
Talmer West CD		125,000.00	7/7/2016	0.650%	N/A	1/3/2017
United Bank CD		100,000.00	9/6/2016	1.000%		9/6/2017
Flagstar Bank CD		150,000.00	8/30/2016	0.800%		6/20/2016
Flagstar Bank CD		102,000.00	10/10/2016	0.750%		6/28/2017
Community Choice CD		252,125.64	3/18/2016	1.250%	N/A	2/18/2017
West Michigan Community Bank CD		203,348.51	7/10/2015	1.150%	N/A	7/10/2020
Chase Bank Checking Account Balance		1,430,540.55		0.250%	Earnings Credit	
Less Outstanding Checks		(89,714.96)				
Cash & Investments		3,385,190.77				

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2016 NORM (ABNORM)	MONTH 11/30/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000-GENERAL SERVICES							
101-000.000-403.000	CURRENT REAL PROPERTY TAX	844,309.00	844,309.00	238,141.38	0.00	606,167.62	28.21
101-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(750.00)	(750.00)	0.00	0.00	(750.00)	0.00
101-000.000-403.222	REAL PROP TAX CLEARING ACCOUNT	0.00	0.00	825,422.10	2,754.52	(825,422.10)	100.00
101-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	28,971.00	28,971.00	25,833.61	13,435.51	3,137.39	89.17
101-000.000-417.222	PERSONAL PROPERTY CLEARING ACCOUNTS	0.00	0.00	17,029.58	206.15	(17,029.58)	100.00
101-000.000-451.000	BUSINESS LICENSES & PERMITS	1,000.00	1,000.00	575.00	250.00	425.00	57.50
101-000.000-451.100	CABLE TV FRANCHISE FEES	54,000.00	54,000.00	14,132.32	11,601.63	39,867.68	26.17
101-000.000-451.200	CELLULAR TOWER	20,640.00	20,640.00	1,402.10	280.42	19,237.90	6.79
101-000.000-478.250	RIGHT OF WAY PERMITTING FEE	50.00	50.00	100.00	25.00	(50.00)	200.00
101-000.000-479.000	ZONING FEES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-000.000-576.000	MI SALES TAX - CONSTITUTIONAL	184,258.00	184,258.00	32,276.00	0.00	151,982.00	17.52
101-000.000-576.100	EVIP	8,967.00	8,967.00	1,494.00	0.00	7,473.00	16.66
101-000.000-578.000	LIQUOR LICENSES	4,100.00	4,100.00	4,594.70	13.75	(494.70)	112.07
101-000.000-601.000	CHARGES FOR SERVICES	29,000.00	29,000.00	4,048.25	0.25	24,951.75	13.96
101-000.000-601.403	1% ADMINISTRATION FEE	12,633.00	12,633.00	11,979.87	29.59	653.13	94.83
101-000.000-601.404	PENALTY REVENUE ON TAXES	4,000.00	4,000.00	626.83	78.68	3,373.17	15.67
101-000.000-602.000	CHG FOR SERVICE OTHER FUNDS	14,500.00	14,500.00	0.00	0.00	14,500.00	0.00
101-000.000-655.000	FINES, FORFEITURES & COSTS	10,000.00	10,000.00	1,679.94	358.33	8,320.06	16.80
101-000.000-655.175	NOTARY FEES	150.00	150.00	70.00	15.00	80.00	46.67
101-000.000-655.200	RENTAL REGISTRATION FEES	3,700.00	3,700.00	150.00	0.00	3,550.00	4.05
101-000.000-655.207	OUIL COST RECOVERY	100.00	100.00	0.00	0.00	100.00	0.00
101-000.000-655.500	ROW PARKING LICENSE	100.00	100.00	25.00	5.00	75.00	25.00
101-000.000-664.000	INTEREST & DIVIDEND INCOME	1,500.00	1,500.00	1,858.09	657.56	(358.09)	123.87
101-000.000-670.100	BARBER SCHOOL RENT	7,200.00	7,200.00	2,200.00	750.00	5,000.00	30.56
101-000.000-671.000	TANGLEFOOT PARK - RENTALS	84,000.00	84,000.00	6,130.00	0.00	77,870.00	7.30
101-000.000-671.400	MILL POINT PARK - BANDSHELL RENTAL	150.00	150.00	50.00	0.00	100.00	33.33
101-000.000-671.500	TANGLEFOOT PARK - DOCK RENTALS	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
101-000.000-671.555	MILL POINT PARK - DOCK RENTALS	3,750.00	3,750.00	0.00	0.00	3,750.00	0.00
101-000.000-671.700	TANGLEFOOT PARK - ELECTRIC FEES	5,200.00	5,200.00	6,570.47	641.08	(1,370.47)	126.36
101-000.000-672.000	LAUNCH RAMP FEES	4,500.00	4,500.00	5,032.90	68.00	(532.90)	111.84
101-000.000-674.000	BUILDING LEASE	50,339.00	50,339.00	14,613.00	0.00	35,726.00	29.03
101-000.000-677.000	REIMBURSEMENTS	500.00	500.00	12,641.89	6.44	(12,141.89)	2,528.38
101-000.000-677.100	PARK EXPENSES REIMBURSED	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-000.000-677.110	NSF RETURNED CHECK FEE	80.00	80.00	120.00	40.00	(40.00)	150.00
101-000.000-677.150	INSURANCE REIMBURSEMENT	0.00	0.00	1,203.92	0.00	(1,203.92)	100.00
101-000.000-677.452	DOG PARK BANNERS	0.00	0.00	600.00	0.00	(600.00)	100.00
101-000.000-677.600	CONTRIBUTION FROM TIFA	12,595.00	12,595.00	0.00	0.00	12,595.00	0.00
101-000.000-677.700	W/S SPECIAL ASSESSMENT - CLG ACCOUNT	0.00	0.00	136.17	0.00	(136.17)	100.00
101-000.000-694.000	OTHER MISCELLANEOUS INCOME	500.00	500.00	217.72	147.18	282.28	43.54
101-000.000-694.200	TREE CONTRIBUTIONS/GRANT	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
101-000.000-694.551	TANGLEFOOT PARK LAUNDRY REVENUES	400.00	400.00	384.00	0.00	16.00	96.00
Total Dept 000.000-GENERAL SERVICES		1,419,942.00	1,419,942.00	1,231,338.84	31,364.09	188,603.16	86.72
TOTAL Revenues		1,419,942.00	1,419,942.00	1,231,338.84	31,364.09	188,603.16	86.72
Expenditures							
Dept 000.000-GENERAL SERVICES							
101-000.000-818.218	TRANSFER TO PATHWAYS FUND	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
101-000.000-975.000	APPROPRIATION TO FUND BALANCE	6,833.00	6,833.00	0.00	0.00	6,833.00	0.00
Total Dept 000.000-GENERAL SERVICES		51,833.00	51,833.00	0.00	0.00	51,833.00	0.00

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2016 NORM (ABNORM)	MONTH 11/30/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Dept 101.000-VILLAGE COUNCIL							
101-101.000-703.101	STIPEND VILLAGE COUNCIL	6,600.00	6,600.00	0.00	0.00	6,600.00	0.00
101-101.000-704.000	SOCIAL SECURITY	510.00	510.00	0.00	0.00	510.00	0.00
101-101.000-711.000	WORKER'S COMP INSURANCE	20.00	20.00	0.00	0.00	20.00	0.00
101-101.000-860.000	TRANSPORTATION/TRAINING	1,800.00	1,800.00	270.00	180.00	1,530.00	15.00
101-101.000-886.700	MML MEMBERSHIP DUES	1,600.00	1,600.00	1,557.00	0.00	43.00	97.31
101-101.000-956.000	MISCELLANEOUS	1,000.00	1,000.00	570.52	255.94	429.48	57.05
Total Dept 101.000-VILLAGE COUNCIL		11,530.00	11,530.00	2,397.52	435.94	9,132.48	20.79
Dept 172.000-VILLAGE MANAGERS OFFICE							
101-172.000-702.000	SALARIES - WAGES FULL TIME	43,995.00	43,995.00	14,322.24	1,341.51	29,672.76	32.55
101-172.000-702.400	SALARIES-WAGES FULL TIME	0.00	0.00	43.10	0.00	(43.10)	100.00
101-172.000-704.000	SOCIAL SECURITY	3,366.00	3,366.00	1,050.09	97.93	2,315.91	31.20
101-172.000-705.000	RETIREMENT FUND CONTRIBUTION	7,068.00	7,068.00	2,337.91	404.11	4,730.09	33.08
101-172.000-707.000	DENTAL INSURANCE	1,125.00	1,125.00	507.78	84.63	617.22	45.14
101-172.000-708.000	VISION CARE REIMBURSEMENT	225.00	225.00	178.23	0.00	46.77	79.21
101-172.000-709.000	MEDICAL INSURANCE	8,068.00	8,068.00	4,973.58	921.50	3,094.42	61.65
101-172.000-710.000	LIFE INSURANCE	550.00	550.00	212.00	0.00	338.00	38.55
101-172.000-711.000	WORKER'S COMP INSURANCE	50.00	50.00	0.00	0.00	50.00	0.00
101-172.000-727.000	OFFICE SUPPLIES	2,500.00	2,500.00	257.02	35.08	2,242.98	10.28
101-172.000-801.000	PROFESSIONAL SERVICES	500.00	500.00	0.00	0.00	500.00	0.00
101-172.000-860.000	TRANSPORTATION/TRAINING	3,400.00	3,400.00	1,910.19	1,108.00	1,489.81	56.18
101-172.000-900.000	PRINTING & PUBLISHING	75.00	75.00	0.00	0.00	75.00	0.00
101-172.000-910.000	INSURANCE	1,850.00	1,850.00	0.00	0.00	1,850.00	0.00
101-172.000-940.000	INTERNAL RENTAL	4,400.00	4,400.00	0.00	0.00	4,400.00	0.00
101-172.000-940.002	OFFICE EQUIPMENT RENT	300.00	300.00	0.00	0.00	300.00	0.00
101-172.000-956.000	MISCELLANEOUS	200.00	200.00	9.99	0.00	190.01	5.00
101-172.000-956.250	MICHIGAN STATE HICA CLAIMS TAX	50.00	50.00	18.38	3.45	31.62	36.76
Total Dept 172.000-VILLAGE MANAGERS OFFICE		77,722.00	77,722.00	25,820.51	3,996.21	51,901.49	33.22
Dept 210.000-LEGAL SERVICES							
101-210.000-703.700	RETAINER	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
101-210.000-804.000	LEGAL FEES	15,000.00	15,000.00	1,772.25	582.00	13,227.75	11.82
Total Dept 210.000-LEGAL SERVICES		16,800.00	16,800.00	1,772.25	582.00	15,027.75	10.55
Dept 215.000-CLERK/TREASURER							
101-215.000-702.000	SALARIES - WAGES FULL TIME	39,695.00	39,695.00	13,859.26	1,297.24	25,835.74	34.91
101-215.000-704.000	SOCIAL SECURITY	3,036.00	3,036.00	978.13	91.45	2,057.87	32.22
101-215.000-705.000	RETIREMENT FUND CONTRIBUTION	4,334.00	4,334.00	1,441.47	327.67	2,892.53	33.26
101-215.000-707.000	DENTAL INSURANCE	683.00	683.00	307.80	51.30	375.20	45.07
101-215.000-708.000	VISION CARE REIMBURSEMENT	200.00	200.00	125.65	0.00	74.35	62.83
101-215.000-709.000	MEDICAL INSURANCE	6,921.00	6,921.00	3,894.30	715.09	3,026.70	56.27
101-215.000-710.000	LIFE INSURANCE	365.00	365.00	136.08	0.00	228.92	37.28
101-215.000-727.000	OFFICE SUPPLIES	1,500.00	1,500.00	242.33	40.04	1,257.67	16.16
101-215.000-801.000	PROFESSIONAL SERVICES	92,000.00	92,000.00	25,684.40	12,164.48	66,315.60	27.92
101-215.000-804.100	AUDIT SERVICES	4,000.00	4,000.00	3,762.50	0.00	237.50	94.06
101-215.000-831.000	TAX STATEMENT PREPARATION	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-215.000-860.000	TRANSPORTATION/TRAINING	3,000.00	3,000.00	143.08	0.00	2,856.92	4.77
101-215.000-900.000	PRINTING & PUBLISHING	750.00	750.00	0.00	0.00	750.00	0.00
101-215.000-900.210	PRINTING CHARTER/ORDINANCES	575.00	575.00	225.00	45.00	350.00	39.13

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE 11/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/16 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND								
Expenditures								
101-215.000-901.000	RECODIFICATION	2,500.00	2,500.00	0.00	0.00	2,500.00		0.00
101-215.000-901.100	RECODIFICATION - LEGAL FEES	2,500.00	2,500.00	0.00	0.00	2,500.00		0.00
101-215.000-910.000	INSURANCE	2,600.00	2,600.00	0.00	0.00	2,600.00		0.00
101-215.000-940.002	OFFICE EQUIPMENT RENT	5,500.00	5,500.00	0.00	0.00	5,500.00		0.00
101-215.000-956.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00		0.00
101-215.000-956.200	BANK FEES	425.00	425.00	0.00	0.00	425.00		0.00
Total Dept 215.000-CLERK/TREASURER		171,884.00	171,884.00	50,800.00	14,732.27	121,084.00		29.55
Dept 226.000-STORM WATER SYSTEM								
101-226.000-702.123	SAW GRANT	2,763.00	2,763.00	945.39	129.29	1,817.61		34.22
101-226.000-703.000	SALARIES - WAGES PART TIME	20.00	20.00	26.42	0.00	(6.42)		132.10
101-226.000-704.000	SOCIAL SECURITY	211.00	211.00	70.34	9.74	140.66		33.34
101-226.000-705.000	RETIREMENT FUND CONTRIBUTION	40.00	40.00	40.39	15.52	(0.39)		100.98
101-226.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	3,000.00	3,000.00	22.95	22.95	2,977.05		0.77
101-226.000-801.000	PROFESSIONAL SERVICES	6,000.00	6,000.00	6,671.28	5,707.00	(671.28)		111.19
101-226.000-801.150	STORM SEWER PERMIT ENGINEERING	1,040.00	1,040.00	0.00	0.00	1,040.00		0.00
101-226.000-802.001	LINE CLEANING & INSPECTION	500.00	500.00	0.00	0.00	500.00		0.00
101-226.000-860.000	TRANSPORTATION/TRAINING	125.00	125.00	0.00	0.00	125.00		0.00
101-226.000-910.000	INSURANCE	90.00	90.00	0.00	0.00	90.00		0.00
101-226.000-940.000	INTERNAL RENTAL	200.00	200.00	886.30	0.00	(686.30)		443.15
Total Dept 226.000-STORM WATER SYSTEM		13,989.00	13,989.00	8,663.07	5,884.50	5,325.93		61.93
Dept 265.000-VILLAGE HALL AND GROUNDS								
101-265.000-702.000	SALARIES - WAGES FULL TIME	9,007.00	9,007.00	1,298.00	173.09	7,709.00		14.41
101-265.000-702.001	SALARIES - OVERTIME PAY	295.00	295.00	38.92	0.00	256.08		13.19
101-265.000-702.101	SALARIES FULL TIME - TOWNSHIP HALL	300.00	300.00	67.34	0.00	232.66		22.45
101-265.000-703.000	SALARIES - WAGES PART TIME	900.00	900.00	376.93	26.42	523.07		41.88
101-265.000-703.101	PART TIME WAGES - TOWNSHIP HALL	1,000.00	1,000.00	197.92	0.00	802.08		19.79
101-265.000-703.600	CLEANING SERVICE	7,000.00	7,000.00	2,875.00	575.00	4,125.00		41.07
101-265.000-704.000	SOCIAL SECURITY	879.00	879.00	143.90	14.29	735.10		16.37
101-265.000-705.000	RETIREMENT FUND CONTRIBUTION	1,417.00	1,417.00	345.42	88.85	1,071.58		24.38
101-265.000-707.000	DENTAL INSURANCE	207.00	207.00	59.26	11.96	147.74		28.63
101-265.000-708.000	VISION CARE REIMBURSEMENT	73.00	73.00	4.49	0.00	68.51		6.15
101-265.000-709.000	MEDICAL INSURANCE	2,308.00	2,308.00	923.98	218.22	1,384.02		40.03
101-265.000-710.000	LIFE INSURANCE	95.00	95.00	30.36	0.00	64.64		31.96
101-265.000-711.000	WORKER'S COMP INSURANCE	150.00	150.00	0.00	0.00	150.00		0.00
101-265.000-775.100	CUSTODIAL SUPPLIES	2,250.00	2,250.00	1,061.68	190.45	1,188.32		47.19
101-265.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	285.00	0.00	(285.00)		100.00
101-265.000-853.000	TELEPHONE	875.00	875.00	357.72	71.49	517.28		40.88
101-265.000-910.000	INSURANCE	2,650.00	2,650.00	0.00	0.00	2,650.00		0.00
101-265.000-920.000	TOWNSHIP HALL UTILITIES	4,000.00	4,000.00	2,486.70	191.04	1,513.30		62.17
101-265.000-921.000	ELECTRIC SERVICE	23,000.00	23,000.00	6,066.94	0.00	16,933.06		26.38
101-265.000-922.000	WATER & SEWER SERVICE	1,600.00	1,600.00	375.07	375.07	1,224.93		23.44
101-265.000-923.000	HEATING	7,500.00	7,500.00	443.15	0.00	7,056.85		5.91
101-265.000-931.000	BUILDING REPAIRS & MAINTENANCE	10,000.00	10,000.00	5,407.83	353.18	4,592.17		54.08
101-265.000-931.001	BLDG REPAIRS/MAINT - TOWNSHIP HALL	3,000.00	3,000.00	606.68	0.00	2,393.32		20.22
101-265.000-940.000	INTERNAL RENTAL	2,000.00	2,000.00	166.53	0.00	1,833.47		8.33
Total Dept 265.000-VILLAGE HALL AND GROUNDS		80,506.00	80,506.00	23,618.82	2,289.06	56,887.18		29.34
Dept 270.000-BARBER STREET SCHOOL BUILDING								

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2016 NORM (ABNORM)	MONTH 11/30/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-270.000-702.000	SALARIES - WAGES FULL TIME	6,780.00	6,780.00	1,616.01	173.66	5,163.99	23.83
101-270.000-702.001	SALARIES - OVERTIME PAY	100.00	100.00	107.10	0.00	(7.10)	107.10
101-270.000-703.000	SALARIES - WAGES PART TIME	1,437.00	1,437.00	160.22	0.00	1,276.78	11.15
101-270.000-703.441	DPW SEASONAL	0.00	0.00	29.56	0.00	(29.56)	100.00
101-270.000-703.600	CLEANING SERVICE	0.00	0.00	50.00	0.00	(50.00)	100.00
101-270.000-704.000	SOCIAL SECURITY	636.00	636.00	137.55	12.51	498.45	21.63
101-270.000-705.000	RETIREMENT FUND CONTRIBUTION	1,483.00	1,483.00	448.03	119.80	1,034.97	30.21
101-270.000-707.000	DENTAL INSURANCE	198.00	198.00	81.28	17.03	116.72	41.05
101-270.000-708.000	VISION CARE REIMBURSEMENT	52.00	52.00	11.99	0.00	40.01	23.06
101-270.000-709.000	MEDICAL INSURANCE	2,201.00	2,201.00	1,347.95	328.47	853.05	61.24
101-270.000-710.000	LIFE INSURANCE	95.00	95.00	35.24	0.00	59.76	37.09
101-270.000-711.000	WORKER'S COMP INSURANCE	60.00	60.00	0.00	0.00	60.00	0.00
101-270.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,200.00	1,200.00	17.03	0.00	1,182.97	1.42
101-270.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	25.00	25.00	(25.00)	100.00
101-270.000-910.000	INSURANCE	450.00	450.00	0.00	0.00	450.00	0.00
101-270.000-921.000	ELECTRIC SERVICE	1,750.00	1,750.00	636.02	0.00	1,113.98	36.34
101-270.000-922.000	WATER & SEWER SERVICE	850.00	850.00	174.24	174.24	675.76	20.50
101-270.000-923.000	HEATING	1,100.00	1,100.00	167.56	0.00	932.44	15.23
101-270.000-931.000	BUILDING REPAIRS & MAINTENANCE	27,600.00	27,600.00	8,242.71	3,950.00	19,357.29	29.86
101-270.000-940.000	INTERNAL RENTAL	1,500.00	1,500.00	303.74	0.00	1,196.26	20.25
Total Dept 270.000-BARBER STREET SCHOOL BUILDING		47,492.00	47,492.00	13,591.23	4,800.71	33,900.77	28.62
Dept 282.000-FORESTRY PROGRAM							
101-282.000-702.000	SALARIES - WAGES FULL TIME	5,424.00	5,424.00	1,851.78	155.74	3,572.22	34.14
101-282.000-702.001	SALARIES - OVERTIME PAY	144.00	144.00	155.68	0.00	(11.68)	108.11
101-282.000-703.000	SALARIES - WAGES PART TIME	500.00	500.00	79.26	0.00	420.74	15.85
101-282.000-704.000	SOCIAL SECURITY	464.00	464.00	148.44	11.10	315.56	31.99
101-282.000-705.000	RETIREMENT FUND CONTRIBUTION	50.00	50.00	0.00	0.00	50.00	0.00
101-282.000-711.000	WORKER'S COMP INSURANCE	60.00	60.00	0.00	0.00	60.00	0.00
101-282.000-740.000	OPERATING SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-282.000-801.000	PROFESSIONAL SERVICES	1,000.00	1,000.00	550.00	350.00	450.00	55.00
101-282.000-801.100	CONTRACT SERVICES - TREE MAINTENANCE	1,750.00	1,750.00	8,825.00	0.00	(7,075.00)	504.29
101-282.000-889.000	PROMOTIONS	100.00	100.00	0.00	0.00	100.00	0.00
101-282.000-940.000	INTERNAL RENTAL	1,100.00	1,100.00	1,406.02	0.00	(306.02)	127.82
101-282.000-974.200	TREE PLANTING	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-282.000-978.730	TREE NURSERY	7,500.00	7,500.00	6,891.00	0.00	609.00	91.88
Total Dept 282.000-FORESTRY PROGRAM		24,092.00	24,092.00	19,907.18	516.84	4,184.82	82.63
Dept 301.000-POLICE DEPARTMENT							
101-301.000-819.207	CONTRIBUTION TO POLICE FUND	413,000.00	413,000.00	172,083.35	34,416.67	240,916.65	41.67
Total Dept 301.000-POLICE DEPARTMENT		413,000.00	413,000.00	172,083.35	34,416.67	240,916.65	41.67
Dept 336.000-FIRE DEPARTMENT							
101-336.000-921.000	ELECTRIC SERVICE	450.00	450.00	100.24	0.00	349.76	22.28
101-336.000-956.000	MISCELLANEOUS	900.00	900.00	93.64	93.64	806.36	10.40
Total Dept 336.000-FIRE DEPARTMENT		1,350.00	1,350.00	193.88	93.64	1,156.12	14.36
Dept 381.000-ZONING/PLANNING							

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2016 NORM (ABNORM)	MONTH 11/30/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-381.000-702.000	SALARIES - WAGES FULL TIME	20,598.00	20,598.00	8,972.63	1,189.43	11,625.37	43.56
101-381.000-704.000	SOCIAL SECURITY	1,576.00	1,576.00	647.53	86.21	928.47	41.09
101-381.000-705.000	RETIREMENT FUND CONTRIBUTION	4,442.00	4,442.00	1,497.48	318.10	2,944.52	33.71
101-381.000-707.000	DENTAL INSURANCE	642.00	642.00	289.56	48.26	352.44	45.10
101-381.000-708.000	VISION CARE REIMBURSEMENT	135.00	135.00	134.50	0.00	0.50	99.63
101-381.000-709.000	MEDICAL INSURANCE	6,048.00	6,048.00	3,430.86	629.97	2,617.14	56.73
101-381.000-710.000	LIFE INSURANCE	0.00	0.00	119.96	0.00	(119.96)	100.00
101-381.000-727.000	OFFICE SUPPLIES	750.00	750.00	289.84	222.17	460.16	38.65
101-381.000-801.000	PROFESSIONAL SERVICES	18,500.00	18,500.00	1,750.00	0.00	16,750.00	9.46
101-381.000-801.381	ZONING - COLLABORATION	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-381.000-804.000	LEGAL FEES	7,500.00	7,500.00	820.50	86.25	6,679.50	10.94
101-381.000-860.000	TRANSPORTATION/TRAINING	250.00	250.00	0.00	0.00	250.00	0.00
101-381.000-900.000	PRINTING & PUBLISHING	700.00	700.00	84.30	84.30	615.70	12.04
101-381.000-910.000	INSURANCE	100.00	100.00	0.00	0.00	100.00	0.00
101-381.000-940.002	OFFICE EQUIPMENT RENT	2,400.00	2,400.00	0.00	0.00	2,400.00	0.00
Total Dept 381.000-ZONING/PLANNING		93,641.00	93,641.00	18,037.16	2,664.69	75,603.84	19.26
Dept 441.000-DEPARTMENT OF PUBLIC WORKS							
101-441.000-702.000	SALARIES - WAGES FULL TIME	35,281.00	35,281.00	11,982.84	1,964.61	23,298.16	33.96
101-441.000-702.001	SALARIES - OVERTIME PAY	2,500.00	2,500.00	34.24	34.24	2,465.76	1.37
101-441.000-702.003	SALARIES - ADMINISTRATION	8,976.00	8,976.00	1,423.68	139.62	7,552.32	15.86
101-441.000-703.000	SALARIES - WAGES PART TIME	5,000.00	5,000.00	1,522.18	207.88	3,477.82	30.44
101-441.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	29.26	0.00	(29.26)	100.00
101-441.000-703.002	PART TIME WAGES - ADMIN	271.00	271.00	72.34	0.00	198.66	26.69
101-441.000-703.441	DPW SEASONAL	0.00	0.00	105.76	0.00	(105.76)	100.00
101-441.000-704.000	SOCIAL SECURITY	3,988.00	3,988.00	1,111.50	173.41	2,876.50	27.87
101-441.000-705.000	RETIREMENT FUND CONTRIBUTION	8,774.00	8,774.00	1,962.24	482.08	6,811.76	22.36
101-441.000-707.000	DENTAL INSURANCE	1,428.00	1,428.00	289.42	61.47	1,138.58	20.27
101-441.000-708.000	VISION CARE REIMBURSEMENT	350.00	350.00	59.75	0.00	290.25	17.07
101-441.000-709.000	MEDICAL INSURANCE	15,494.00	15,494.00	4,717.10	1,174.15	10,776.90	30.44
101-441.000-710.000	LIFE INSURANCE	660.00	660.00	144.20	0.00	515.80	21.85
101-441.000-711.000	WORKER'S COMP INSURANCE	400.00	400.00	0.00	0.00	400.00	0.00
101-441.000-727.000	OFFICE SUPPLIES	350.00	350.00	0.00	0.00	350.00	0.00
101-441.000-740.000	OPERATING SUPPLIES	4,500.00	4,500.00	222.52	29.99	4,277.48	4.94
101-441.000-740.002	DPW DRUG TESTING FEES	200.00	200.00	0.00	0.00	200.00	0.00
101-441.000-740.220	CDL RENEWAL FEES	200.00	200.00	62.95	0.00	137.05	31.48
101-441.000-741.000	CLOTHING	750.00	750.00	479.83	0.00	270.17	63.98
101-441.000-801.000	PROFESSIONAL SERVICES	17,000.00	17,000.00	1,372.31	72.31	15,627.69	8.07
101-441.000-890.000	LEAF COLLECTION	3,500.00	3,500.00	3,600.00	3,600.00	(100.00)	102.86
101-441.000-891.000	TRASH COLLECTION	4,200.00	4,200.00	1,893.98	0.00	2,306.02	45.09
101-441.000-891.400	BRUSH CHIPPING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-441.000-891.450	LEASE - BRUSH SITE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-441.000-900.000	PRINTING & PUBLISHING	0.00	0.00	153.05	0.00	(153.05)	100.00
101-441.000-910.000	INSURANCE	1,750.00	1,750.00	0.00	0.00	1,750.00	0.00
101-441.000-921.000	ELECTRIC SERVICE	4,300.00	4,300.00	1,204.53	0.00	3,095.47	28.01
101-441.000-922.000	WATER & SEWER SERVICE	1,500.00	1,500.00	270.93	270.93	1,229.07	18.06
101-441.000-923.000	HEATING	4,500.00	4,500.00	254.07	0.00	4,245.93	5.65
101-441.000-931.000	BUILDING REPAIRS & MAINTENANCE	7,500.00	7,500.00	230.25	21.98	7,269.75	3.07
101-441.000-940.000	INTERNAL RENTAL	20,000.00	20,000.00	995.22	0.00	19,004.78	4.98
101-441.000-940.002	OFFICE EQUIPMENT RENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-441.000-956.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	0.00
Total Dept 441.000-DEPARTMENT OF PUBLIC WORKS		159,472.00	159,472.00	34,194.15	8,232.67	125,277.85	21.44

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE 11/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/16 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND								
Expenditures								
Dept 441.100-CORRIDOR MAINTENANCE								
101-441.100-922.001	SPRINKLING SYSTEM WATER	0.00	0.00	2,284.83	2,284.83	(2,284.83)		100.00
Total Dept 441.100-CORRIDOR MAINTENANCE		0.00	0.00	2,284.83	2,284.83	(2,284.83)		100.00
Dept 450.000-STREET LIGHTING								
101-450.000-921.000	ELECTRIC SERVICE	7,200.00	7,200.00	1,897.91	487.56	5,302.09		26.36
101-450.000-921.100	M-104 STREET LIGHTS	8,000.00	8,000.00	1,820.67	0.00	6,179.33		22.76
Total Dept 450.000-STREET LIGHTING		15,200.00	15,200.00	3,718.58	487.56	11,481.42		24.46
Dept 551.000-TANGLEFOOT PARK								
101-551.000-702.000	SALARIES - WAGES FULL TIME	10,091.00	10,091.00	2,870.53	159.78	7,220.47		28.45
101-551.000-702.001	SALARIES - OVERTIME PAY	50.00	50.00	0.00	0.00	50.00		0.00
101-551.000-703.000	SALARIES - WAGES PART TIME	351.00	351.00	250.13	0.00	100.87		71.26
101-551.000-703.400	PARK MANAGER	15,234.00	15,234.00	7,974.47	0.00	7,259.53		52.35
101-551.000-704.000	SOCIAL SECURITY	1,965.00	1,965.00	839.13	11.73	1,125.87		42.70
101-551.000-705.000	RETIREMENT FUND CONTRIBUTION	1,039.00	1,039.00	337.83	68.03	701.17		32.51
101-551.000-707.000	DENTAL INSURANCE	137.00	137.00	55.79	9.99	81.21		40.72
101-551.000-708.000	VISION CARE REIMBURSEMENT	38.00	38.00	7.38	0.00	30.62		19.42
101-551.000-709.000	MEDICAL INSURANCE	1,305.00	1,305.00	671.07	139.41	633.93		51.42
101-551.000-710.000	LIFE INSURANCE	96.00	96.00	30.84	0.00	65.16		32.13
101-551.000-711.000	WORKER'S COMP INSURANCE	150.00	150.00	0.00	0.00	150.00		0.00
101-551.000-740.000	OPERATING SUPPLIES	1,000.00	1,000.00	342.74	24.20	657.26		34.27
101-551.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,750.00	1,750.00	830.48	466.11	919.52		47.46
101-551.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	781.00	666.00	(781.00)		100.00
101-551.000-853.200	INTERNET SERVICE	1,000.00	1,000.00	399.96	0.00	600.04		40.00
101-551.000-891.000	TRASH COLLECTION	1,200.00	1,200.00	461.69	0.00	738.31		38.47
101-551.000-900.000	PRINTING & PUBLISHING	800.00	800.00	0.00	0.00	800.00		0.00
101-551.000-910.000	INSURANCE	850.00	850.00	0.00	0.00	850.00		0.00
101-551.000-921.000	ELECTRIC SERVICE	8,000.00	8,000.00	4,909.11	0.00	3,090.89		61.36
101-551.000-922.000	WATER & SEWER SERVICE	3,100.00	3,100.00	1,039.52	1,039.52	2,060.48		33.53
101-551.000-923.000	HEATING	600.00	600.00	161.68	0.00	438.32		26.95
101-551.000-931.000	BUILDING REPAIRS & MAINTENANCE	10,000.00	10,000.00	6,814.60	0.00	3,185.40		68.15
101-551.000-940.000	INTERNAL RENTAL	1,200.00	1,200.00	0.00	0.00	1,200.00		0.00
101-551.000-956.000	MISCELLANEOUS	500.00	500.00	30.51	6.21	469.49		6.10
101-551.000-976.551	TANGLEFOOT PARK - DOCK STORAGE	4,500.00	4,500.00	0.00	0.00	4,500.00		0.00
Total Dept 551.000-TANGLEFOOT PARK		64,956.00	64,956.00	28,808.46	2,590.98	36,147.54		44.35
Dept 553.000-CENTRAL PARK								
101-553.000-702.000	SALARIES - WAGES FULL TIME	8,916.00	8,916.00	3,225.16	702.81	5,690.84		36.17
101-553.000-702.001	SALARIES - OVERTIME PAY	202.00	202.00	77.84	0.00	124.16		38.53
101-553.000-703.000	SALARIES - WAGES PART TIME	7,150.00	7,150.00	4,929.42	802.34	2,220.58		68.94
101-553.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	52.58	0.00	(52.58)		100.00
101-553.000-703.441	DPW SEASONAL	0.00	0.00	361.60	0.00	(361.60)		100.00
101-553.000-704.000	SOCIAL SECURITY	1,245.00	1,245.00	650.00	111.80	595.00		52.21
101-553.000-705.000	RETIREMENT FUND CONTRIBUTION	1,881.00	1,881.00	625.76	140.72	1,255.24		33.27
101-553.000-707.000	DENTAL INSURANCE	211.00	211.00	77.55	17.10	133.45		36.75
101-553.000-708.000	VISION CARE REIMBURSEMENT	60.00	60.00	17.57	0.00	42.43		29.28
101-553.000-709.000	MEDICAL INSURANCE	2,322.00	2,322.00	1,347.44	344.57	974.56		58.03
101-553.000-710.000	LIFE INSURANCE	125.00	125.00	38.12	0.00	86.88		30.50
101-553.000-711.000	WORKER'S COMP INSURANCE	125.00	125.00	0.00	0.00	125.00		0.00

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2016 (NORM (ABNORM))	MONTH 11/30/16 INCR (DECR)	BALANCE (NORM (ABNORM))	
Fund 101 - GENERAL FUND							
Expenditures							
101-553.000-740.000	OPERATING SUPPLIES	1,500.00	1,500.00	289.19	0.00	1,210.81	19.28
101-553.000-741.000	CLOTHING	125.00	125.00	94.16	0.00	30.84	75.33
101-553.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,750.00	1,750.00	106.41	9.59	1,643.59	6.08
101-553.000-775.435	CONSUMER'S ENERGY LICENSE	250.00	250.00	500.00	0.00	(250.00)	200.00
101-553.000-776.500	DOG PARK	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-553.000-910.000	INSURANCE	450.00	450.00	0.00	0.00	450.00	0.00
101-553.000-921.000	ELECTRIC SERVICE	1,200.00	1,200.00	282.53	0.00	917.47	23.54
101-553.000-922.000	WATER & SEWER SERVICE	800.00	800.00	222.74	222.74	577.26	27.84
101-553.000-922.001	SPRINKLING SYSTEM WATER	3,300.00	3,300.00	2,853.96	2,853.96	446.04	86.48
101-553.000-931.000	BUILDING REPAIRS & MAINTENANCE	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-553.000-933.100	SPRINKLER MAINTENANCE	250.00	250.00	371.46	0.00	(121.46)	148.58
101-553.000-940.000	INTERNAL RENTAL	14,000.00	14,000.00	4,945.79	0.00	9,054.21	35.33
101-553.000-974.000	SKATE RINK	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 553.000-CENTRAL PARK		52,862.00	52,862.00	21,069.28	5,205.63	31,792.72	39.86
Dept 555.000-MILL POINT PARK							
101-555.000-702.000	SALARIES - WAGES FULL TIME	9,495.00	9,495.00	1,589.50	175.78	7,905.50	16.74
101-555.000-702.001	SALARIES - OVERTIME PAY	347.00	347.00	0.00	0.00	347.00	0.00
101-555.000-703.000	SALARIES - WAGES PART TIME	4,308.00	4,308.00	2,548.74	153.82	1,759.26	59.16
101-555.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	15.54	0.00	(15.54)	100.00
101-555.000-703.441	DPW SEASONAL	0.00	0.00	120.69	0.00	(120.69)	100.00
101-555.000-704.000	SOCIAL SECURITY	1,083.00	1,083.00	321.36	24.32	761.64	29.67
101-555.000-705.000	RETIREMENT FUND CONTRIBUTION	1,689.00	1,689.00	569.42	140.72	1,119.58	33.71
101-555.000-707.000	DENTAL INSURANCE	211.00	211.00	77.55	17.10	133.45	36.75
101-555.000-708.000	VISION CARE REIMBURSEMENT	60.00	60.00	17.57	0.00	42.43	29.28
101-555.000-709.000	MEDICAL INSURANCE	2,322.00	2,322.00	1,347.44	344.57	974.56	58.03
101-555.000-710.000	LIFE INSURANCE	120.00	120.00	38.12	0.00	81.88	31.77
101-555.000-711.000	WORKER'S COMP INSURANCE	75.00	75.00	0.00	0.00	75.00	0.00
101-555.000-740.000	OPERATING SUPPLIES	1,200.00	1,200.00	739.75	0.00	460.25	61.65
101-555.000-741.000	CLOTHING	150.00	150.00	94.16	0.00	55.84	62.77
101-555.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	2,500.00	2,500.00	162.50	162.50	2,337.50	6.50
101-555.000-775.400	MILL POINT - MAINTENANCE	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-555.000-921.000	ELECTRIC SERVICE	1,300.00	1,300.00	314.44	0.00	985.56	24.19
101-555.000-922.000	WATER & SEWER SERVICE	1,000.00	1,000.00	217.89	217.89	782.11	21.79
101-555.000-922.001	SPRINKLING SYSTEM WATER	2,000.00	2,000.00	1,681.17	1,681.17	318.83	84.06
101-555.000-931.000	BUILDING REPAIRS & MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-555.000-933.100	SPRINKLER MAINTENANCE	200.00	200.00	145.83	0.00	54.17	72.92
101-555.000-940.000	INTERNAL RENTAL	8,000.00	8,000.00	2,704.86	0.00	5,295.14	33.81
101-555.000-976.162	MILL POINT- DOCK STORAGE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 555.000-MILL POINT PARK		44,560.00	44,560.00	12,706.53	2,917.87	31,853.47	28.52
Dept 557.000-LAKESIDE BEACH							
101-557.000-702.000	SALARIES - WAGES FULL TIME	3,046.00	3,046.00	879.52	30.96	2,166.48	28.87
101-557.000-702.001	SALARIES - OVERTIME PAY	103.00	103.00	0.00	0.00	103.00	0.00
101-557.000-703.000	SALARIES - WAGES PART TIME	1,786.00	1,786.00	1,201.85	0.00	584.15	67.29
101-557.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	31.09	0.00	(31.09)	100.00
101-557.000-703.441	DPW SEASONAL	0.00	0.00	66.25	0.00	(66.25)	100.00
101-557.000-704.000	SOCIAL SECURITY	378.00	378.00	163.99	2.26	214.01	43.38
101-557.000-705.000	RETIREMENT FUND CONTRIBUTION	936.00	936.00	310.86	73.99	625.14	33.21
101-557.000-707.000	DENTAL INSURANCE	124.00	124.00	44.50	9.85	79.50	35.89
101-557.000-708.000	VISION CARE REIMBURSEMENT	34.00	34.00	9.74	0.00	24.26	28.65
101-557.000-709.000	MEDICAL INSURANCE	1,336.00	1,336.00	738.47	192.26	597.53	55.27

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE 11/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/16 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND								
Expenditures								
101-557.000-710.000	LIFE INSURANCE	70.00	70.00	20.60	0.00	49.40	29.43	
101-557.000-711.000	WORKER'S COMP INSURANCE	75.00	75.00	0.00	0.00	75.00	0.00	
101-557.000-740.000	OPERATING SUPPLIES	750.00	750.00	0.00	0.00	750.00	0.00	
101-557.000-741.000	CLOTHING	150.00	150.00	94.16	0.00	55.84	62.77	
101-557.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	600.00	600.00	0.00	0.00	600.00	0.00	
101-557.000-910.000	INSURANCE	85.00	85.00	0.00	0.00	85.00	0.00	
101-557.000-921.000	ELECTRIC SERVICE	350.00	350.00	89.51	0.00	260.49	25.57	
101-557.000-922.000	WATER & SEWER SERVICE	600.00	600.00	128.23	81.65	471.77	21.37	
101-557.000-931.000	BUILDING REPAIRS & MAINTENANCE	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00	
101-557.000-940.000	INTERNAL RENTAL	2,750.00	2,750.00	1,163.20	0.00	1,586.80	42.30	
Total Dept 557.000-LAKESIDE BEACH		16,673.00	16,673.00	4,941.97	390.97	11,731.03	29.64	
Dept 692.000-PARKS MAINTENANCE								
101-692.000-702.000	SALARIES - WAGES FULL TIME	7,258.00	7,258.00	3,163.41	213.66	4,094.59	43.59	
101-692.000-702.001	SALARIES - OVERTIME PAY	103.00	103.00	0.00	0.00	103.00	0.00	
101-692.000-703.000	SALARIES - WAGES PART TIME	2,618.00	2,618.00	645.76	129.13	1,972.24	24.67	
101-692.000-703.001	PART TIME WAGES - OVERTIME	50.00	50.00	13.72	0.00	36.28	27.44	
101-692.000-703.441	DPW SEASONAL	0.00	0.00	46.53	0.00	(46.53)	100.00	
101-692.000-704.000	SOCIAL SECURITY	763.00	763.00	280.80	25.23	482.20	36.80	
101-692.000-705.000	RETIREMENT FUND CONTRIBUTION	945.00	945.00	380.60	82.24	564.40	40.28	
101-692.000-707.000	DENTAL INSURANCE	114.00	114.00	39.64	9.04	74.36	34.77	
101-692.000-708.000	VISION CARE REIMBURSEMENT	32.00	32.00	7.50	0.00	24.50	23.44	
101-692.000-709.000	MEDICAL INSURANCE	1,294.00	1,294.00	714.30	187.83	579.70	55.20	
101-692.000-710.000	LIFE INSURANCE	60.00	60.00	18.52	0.00	41.48	30.87	
101-692.000-711.000	WORKER'S COMP INSURANCE	75.00	75.00	0.00	0.00	75.00	0.00	
101-692.000-727.000	OFFICE SUPPLIES	0.00	0.00	157.54	120.00	(157.54)	100.00	
101-692.000-740.000	OPERATING SUPPLIES	750.00	750.00	0.00	0.00	750.00	0.00	
101-692.000-740.002	DPW DRUG TESTING FEES	20.00	20.00	0.00	0.00	20.00	0.00	
101-692.000-740.220	CDL RENEWAL FEES	105.00	105.00	52.39	0.00	52.61	49.90	
101-692.000-741.000	CLOTHING	150.00	150.00	78.54	0.00	71.46	52.36	
101-692.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	
101-692.000-910.000	INSURANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	
101-692.000-921.000	ELECTRIC SERVICE	600.00	600.00	154.27	40.52	445.73	25.71	
101-692.000-922.000	WATER & SEWER SERVICE	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00	
101-692.000-922.001	SPRINKLING SYSTEM WATER	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	
101-692.000-933.100	SPRINKLER MAINTENANCE	250.00	250.00	0.00	0.00	250.00	0.00	
101-692.000-940.000	INTERNAL RENTAL	3,500.00	3,500.00	450.32	0.00	3,049.68	12.87	
Total Dept 692.000-PARKS MAINTENANCE		25,287.00	25,287.00	6,203.84	807.65	19,083.16	24.53	
Dept 857.000-COMMUNITY PROMOTION								
101-857.000-702.000	SALARIES - WAGES FULL TIME	5,670.00	5,670.00	1,697.20	254.48	3,972.80	29.93	
101-857.000-702.001	SALARIES - OVERTIME PAY	206.00	206.00	38.92	0.00	167.08	18.89	
101-857.000-703.000	SALARIES - WAGES PART TIME	614.00	614.00	285.49	18.29	328.51	46.50	
101-857.000-703.300	CROSSING GUARDS	6,586.00	6,586.00	1,778.49	310.53	4,807.51	27.00	
101-857.000-703.441	DPW SEASONAL	0.00	0.00	20.73	0.00	(20.73)	100.00	
101-857.000-704.000	SOCIAL SECURITY	1,000.00	1,000.00	287.50	44.21	712.50	28.75	
101-857.000-705.000	RETIREMENT FUND CONTRIBUTION	72.00	72.00	127.68	25.86	(55.68)	177.33	
101-857.000-711.000	WORKER'S COMP INSURANCE	50.00	50.00	0.00	0.00	50.00	0.00	
101-857.000-881.000	COAST GUARD FESTIVAL	2,500.00	2,500.00	1,537.80	0.00	962.20	61.51	
101-857.000-886.500	CHAMBER DUES	600.00	600.00	0.00	0.00	600.00	0.00	
101-857.000-889.000	PROMOTIONS	3,600.00	3,600.00	2,098.89	45.86	1,501.11	58.30	
101-857.000-889.100	NEWSLETTER	2,000.00	2,000.00	1,448.20	0.00	551.80	72.41	

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE 11/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/16 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET			BALANCE NORM	(ABNORM)	
Fund 101 - GENERAL FUND								
Expenditures								
101-857.000-889.200	WEB SITE	600.00	600.00	0.00	0.00	600.00		0.00
101-857.000-940.000	INTERNAL RENTAL	1,000.00	1,000.00	254.24	0.00	745.76		25.42
Total Dept 857.000-COMMUNITY PROMOTION		24,498.00	24,498.00	9,575.14	699.23	14,922.86		39.09
Dept 941.000-OTHER								
101-941.000-995.500	MILL POINT B/F LOAN	11,408.00	11,408.00	0.00	0.00	11,408.00		0.00
101-941.000-995.525	MILL POINT B/F LOAN INTEREST	1,187.00	1,187.00	0.00	0.00	1,187.00		0.00
Total Dept 941.000-OTHER		12,595.00	12,595.00	0.00	0.00	12,595.00		0.00
TOTAL Expenditures		1,419,942.00	1,419,942.00	460,387.75	94,029.92	959,554.25		32.42
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		1,419,942.00	1,419,942.00	1,231,338.84	31,364.09	188,603.16		86.72
TOTAL EXPENDITURES		1,419,942.00	1,419,942.00	460,387.75	94,029.92	959,554.25		32.42
NET OF REVENUES & EXPENDITURES		0.00	0.00	770,951.09	(62,665.83)	(770,951.09)		100.00

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2016 NORM (ABNORM)	MONTH 11/30/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000.000-GENERAL SERVICES							
202-000.000-575.100	ST SHARED REV-GAS & WEIGHT TAX	153,000.00	153,000.00	34,371.74	10,913.16	118,628.26	22.47
202-000.000-595.000	TELECOMMUNICATIONS FEE (2002)	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
202-000.000-664.000	INTEREST & DIVIDEND INCOME	300.00	300.00	263.42	53.48	36.58	87.81
202-000.000-676.204	CONTRIBUTION FROM STREET FUND	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
202-000.000-677.101	STATE MAINTENANCE REIMBURSEMENT	21,000.00	21,000.00	23,593.36	0.00	(2,593.36)	112.35
Total Dept 000.000-GENERAL SERVICES		194,800.00	194,800.00	58,228.52	10,966.64	136,571.48	29.89
TOTAL Revenues		194,800.00	194,800.00	58,228.52	10,966.64	136,571.48	29.89
Expenditures							
Dept 451.000-CONSTRUCTION							
202-451.000-820.000	ENGINEERING	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
202-451.000-820.202	MPO DUES - WESTPLAN	1,050.00	1,050.00	1,010.00	0.00	40.00	96.19
202-451.000-978.000	PAVING	60,250.00	60,250.00	2,000.00	0.00	58,250.00	3.32
Total Dept 451.000-CONSTRUCTION		67,300.00	67,300.00	3,010.00	0.00	64,290.00	4.47
Dept 463.000-ROUTINE STREET MAINTENANCE							
202-463.000-702.000	SALARIES - WAGES FULL TIME	7,278.00	7,278.00	2,121.46	165.79	5,156.54	29.15
202-463.000-702.001	SALARIES - OVERTIME PAY	253.00	253.00	0.00	0.00	253.00	0.00
202-463.000-703.000	SALARIES - WAGES PART TIME	1,077.00	1,077.00	708.24	10.36	368.76	65.76
202-463.000-704.000	SOCIAL SECURITY	658.00	658.00	206.09	12.67	451.91	31.32
202-463.000-704.500	UNEMPLOYMENT INSURANCE	100.00	100.00	0.00	0.00	100.00	0.00
202-463.000-705.000	RETIREMENT FUND CONTRIBUTION	1,636.00	1,636.00	518.73	139.48	1,117.27	31.71
202-463.000-707.000	DENTAL INSURANCE	237.00	237.00	80.07	18.22	156.93	33.78
202-463.000-708.000	VISION CARE REIMBURSEMENT	61.00	61.00	18.75	0.00	42.25	30.74
202-463.000-709.000	MEDICAL INSURANCE	2,671.00	2,671.00	1,476.30	384.41	1,194.70	55.27
202-463.000-710.000	LIFE INSURANCE	125.00	125.00	33.04	0.00	91.96	26.43
202-463.000-711.000	WORKER'S COMP INSURANCE	150.00	150.00	0.00	0.00	150.00	0.00
202-463.000-740.220	CDL RENEWAL FEES	0.00	0.00	9.60	0.00	(9.60)	100.00
202-463.000-741.000	CLOTHING	0.00	0.00	15.62	0.00	(15.62)	100.00
202-463.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	5,000.00	5,000.00	454.60	438.21	4,545.40	9.09
202-463.000-801.902	CONTRACT - WORKERS	100.00	100.00	0.00	0.00	100.00	0.00
202-463.000-820.100	STREET SWEEPING	4,000.00	4,000.00	960.00	960.00	3,040.00	24.00
202-463.000-820.200	STREET CRACK SEALING	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
202-463.000-821.600	SURFACE REPAIR	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
202-463.000-887.208	NON MOTORIZED PATHWAY EXPENSE	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
202-463.000-893.000	CATCH BASIN CLEANING	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
202-463.000-931.007	PAVEMENT MARKING	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
202-463.000-940.000	INTERNAL RENTAL	4,500.00	4,500.00	814.55	0.00	3,685.45	18.10
Total Dept 463.000-ROUTINE STREET MAINTENANCE		44,846.00	44,846.00	7,417.05	2,129.14	37,428.95	16.54
Dept 478.000-WINTER MAINTENANCE							
202-478.000-702.000	SALARIES - WAGES FULL TIME	6,503.00	6,503.00	689.50	27.85	5,813.50	10.60
202-478.000-702.001	SALARIES - OVERTIME PAY	1,287.00	1,287.00	0.00	0.00	1,287.00	0.00
202-478.000-703.000	SALARIES - WAGES PART TIME	377.00	377.00	0.00	0.00	377.00	0.00
202-478.000-704.000	SOCIAL SECURITY	625.00	625.00	49.54	1.95	575.46	7.93
202-478.000-705.000	RETIREMENT FUND CONTRIBUTION	1,636.00	1,636.00	518.73	139.48	1,117.27	31.71
202-478.000-707.000	DENTAL INSURANCE	237.00	237.00	80.07	18.22	156.93	33.78

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE 11/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/16 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND								
Expenditures								
202-478.000-708.000	VISION CARE REIMBURSEMENT	61.00	61.00	18.75	0.00	42.25	30.74	
202-478.000-709.000	MEDICAL INSURANCE	2,671.00	2,671.00	1,476.30	384.41	1,194.70	55.27	
202-478.000-710.000	LIFE INSURANCE	125.00	125.00	33.04	0.00	91.96	26.43	
202-478.000-711.000	WORKER'S COMP INSURANCE	250.00	250.00	0.00	0.00	250.00	0.00	
202-478.000-740.000	OPERATING SUPPLIES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	
202-478.000-801.000	PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	
202-478.000-940.000	INTERNAL RENTAL	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00	
Total Dept 478.000-WINTER MAINTENANCE		33,772.00	33,772.00	2,865.93	571.91	30,906.07	8.49	
Dept 480.000-STATE TRUNKLINE MAINTENANCE								
202-480.000-702.000	SALARIES - WAGES FULL TIME	3,291.00	3,291.00	369.22	45.46	2,921.78	11.22	
202-480.000-702.001	SALARIES - OVERTIME PAY	1,112.00	1,112.00	0.00	0.00	1,112.00	0.00	
202-480.000-703.000	SALARIES - WAGES PART TIME	875.00	875.00	26.42	0.00	848.58	3.02	
202-480.000-704.000	SOCIAL SECURITY	404.00	404.00	51.79	3.21	352.21	12.82	
202-480.000-705.000	RETIREMENT FUND CONTRIBUTION	1,200.00	1,200.00	393.54	104.45	806.46	32.80	
202-480.000-706.000	STREET BENEFITS	1,000.00	1,000.00	345.66	0.00	654.34	34.57	
202-480.000-707.000	DENTAL INSURANCE	144.00	144.00	57.21	13.01	86.79	39.73	
202-480.000-708.000	VISION CARE REIMBURSEMENT	41.00	41.00	11.25	0.00	29.75	27.44	
202-480.000-709.000	MEDICAL INSURANCE	1,652.00	1,652.00	1,036.36	271.24	615.64	62.73	
202-480.000-711.000	WORKER'S COMP INSURANCE	100.00	100.00	0.00	0.00	100.00	0.00	
202-480.000-931.001	M-104 TRAFFIC SERVICES-SIGN	500.00	500.00	0.00	0.00	500.00	0.00	
202-480.000-931.002	M-104 TREES & SHRUBS	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	
202-480.000-931.003	M-104 STREET SWEEPING	5,000.00	5,000.00	403.61	403.61	4,596.39	8.07	
202-480.000-931.004	M-104 GRASS & WEED CONTROL	2,500.00	2,500.00	403.70	0.00	2,096.30	16.15	
202-480.000-931.005	M-104 DRAINAGE & BACKSLOPES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	
202-480.000-931.007	M-104 PAVEMENT MARKING	500.00	500.00	0.00	0.00	500.00	0.00	
202-480.000-940.000	INTERNAL RENTAL	10,000.00	10,000.00	20.62	0.00	9,979.38	0.21	
Total Dept 480.000-STATE TRUNKLINE MAINTENANCE		35,819.00	35,819.00	3,119.38	840.98	32,699.62	8.71	
Dept 482.000-ADMINISTRATION								
202-482.000-702.000	SALARIES - WAGES FULL TIME	6,573.00	6,573.00	1,074.59	91.37	5,498.41	16.35	
202-482.000-704.000	SOCIAL SECURITY	503.00	503.00	80.66	6.89	422.34	16.04	
202-482.000-705.000	RETIREMENT FUND CONTRIBUTION	500.00	500.00	124.34	10.97	375.66	24.87	
202-482.000-707.000	DENTAL INSURANCE	114.00	114.00	25.74	4.29	88.26	22.58	
202-482.000-708.000	VISION CARE REIMBURSEMENT	18.00	18.00	8.85	0.00	9.15	49.17	
202-482.000-709.000	MEDICAL INSURANCE	638.00	638.00	95.28	17.50	542.72	14.93	
202-482.000-710.000	LIFE INSURANCE	40.00	40.00	8.20	0.00	31.80	20.50	
202-482.000-711.000	WORKER'S COMP INSURANCE	100.00	100.00	0.00	0.00	100.00	0.00	
202-482.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	260.00	0.00	(260.00)	100.00	
202-482.000-804.100	AUDIT SERVICES	675.00	675.00	860.00	0.00	(185.00)	127.41	
202-482.000-860.000	TRANSPORTATION/TRAINING	250.00	250.00	0.00	0.00	250.00	0.00	
202-482.000-940.000	INTERNAL RENTAL	100.00	100.00	0.00	0.00	100.00	0.00	
202-482.000-956.200	BANK FEES	50.00	50.00	0.00	0.00	50.00	0.00	
Total Dept 482.000-ADMINISTRATION		9,561.00	9,561.00	2,537.66	131.02	7,023.34	26.54	
TOTAL Expenditures		191,298.00	191,298.00	18,950.02	3,673.05	172,347.98	9.91	

Fund 202 - MAJOR STREET FUND:

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	11/30/2016 NORM (ABNORM)		MONTH 11/30/16 INCR (DECR)	NORM (ABNORM)	BALANCE		
Fund 202 - MAJOR STREET FUND										
	TOTAL REVENUES	194,800.00	194,800.00	58,228.52		10,966.64		136,571.48		29.89
	TOTAL EXPENDITURES	191,298.00	191,298.00	18,950.02		3,673.05		172,347.98		9.91
	NET OF REVENUES & EXPENDITURES	3,502.00	3,502.00	39,278.50		7,293.59		(35,776.50)		1,121.60

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2016 NORM (ABNORM)	MONTH 11/30/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
Revenues							
Dept 000.000-GENERAL SERVICES							
203-000.000-575.100	ST SHARED REV-GAS & WEIGHT TAX	50,600.00	50,600.00	11,278.26	3,580.90	39,321.74	22.29
203-000.000-676.204	CONTRIBUTION FROM STREET FUND	27,000.00	27,000.00	0.00	0.00	27,000.00	0.00
Total Dept 000.000-GENERAL SERVICES		77,600.00	77,600.00	11,278.26	3,580.90	66,321.74	14.53
TOTAL Revenues		77,600.00	77,600.00	11,278.26	3,580.90	66,321.74	14.53
Expenditures							
Dept 463.000-ROUTINE STREET MAINTENANCE							
203-463.000-702.000	SALARIES - WAGES FULL TIME	6,760.00	6,760.00	1,682.53	122.26	5,077.47	24.89
203-463.000-702.001	SALARIES - OVERTIME PAY	80.00	80.00	29.26	0.00	50.74	36.58
203-463.000-703.000	SALARIES - WAGES PART TIME	2,391.00	2,391.00	1,050.23	18.29	1,340.77	43.92
203-463.000-703.441	DPW SEASONAL	0.00	0.00	10.36	0.00	(10.36)	100.00
203-463.000-704.000	SOCIAL SECURITY	706.00	706.00	204.32	10.14	501.68	28.94
203-463.000-705.000	RETIREMENT FUND CONTRIBUTION	1,687.00	1,687.00	537.82	142.19	1,149.18	31.88
203-463.000-707.000	DENTAL INSURANCE	227.00	227.00	74.49	16.59	152.51	32.81
203-463.000-708.000	VISION CARE REIMBURSEMENT	61.00	61.00	18.75	0.00	42.25	30.74
203-463.000-709.000	MEDICAL INSURANCE	2,570.00	2,570.00	1,399.22	354.07	1,170.78	54.44
203-463.000-710.000	LIFE INSURANCE	115.00	115.00	34.72	0.00	80.28	30.19
203-463.000-711.000	WORKER'S COMP INSURANCE	225.00	225.00	0.00	0.00	225.00	0.00
203-463.000-740.220	CDL RENEWAL FEES	0.00	0.00	9.60	0.00	(9.60)	100.00
203-463.000-741.000	CLOTHING	0.00	0.00	15.62	0.00	(15.62)	100.00
203-463.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	750.00	750.00	427.35	314.05	322.65	56.98
203-463.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	450.00	0.00	(450.00)	100.00
203-463.000-820.100	STREET SWEEPING	2,500.00	2,500.00	960.00	960.00	1,540.00	38.40
203-463.000-887.208	NON MOTORIZED PATHWAY EXPENSE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
203-463.000-893.000	CATCH BASIN CLEANING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
203-463.000-931.007	PAVEMENT MARKING	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
203-463.000-940.000	INTERNAL RENTAL	10,000.00	10,000.00	1,444.19	0.00	8,555.81	14.44
Total Dept 463.000-ROUTINE STREET MAINTENANCE		32,272.00	32,272.00	8,348.46	1,937.59	23,923.54	25.87
Dept 478.000-WINTER MAINTENANCE							
203-478.000-702.000	SALARIES - WAGES FULL TIME	7,739.00	7,739.00	961.16	27.84	6,777.84	12.42
203-478.000-702.001	SALARIES - OVERTIME PAY	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00
203-478.000-703.000	SALARIES - WAGES PART TIME	400.00	400.00	52.83	0.00	347.17	13.21
203-478.000-704.000	SOCIAL SECURITY	745.00	745.00	73.38	1.95	671.62	9.85
203-478.000-705.000	RETIREMENT FUND CONTRIBUTION	1,890.00	1,890.00	588.43	155.86	1,301.57	31.13
203-478.000-707.000	DENTAL INSURANCE	259.00	259.00	83.42	18.77	175.58	32.21
203-478.000-708.000	VISION CARE REIMBURSEMENT	70.00	70.00	18.75	0.00	51.25	26.79
203-478.000-709.000	MEDICAL INSURANCE	3,940.00	3,940.00	1,539.83	396.07	2,400.17	39.08
203-478.000-710.000	LIFE INSURANCE	134.00	134.00	38.92	0.00	95.08	29.04
203-478.000-711.000	WORKER'S COMP INSURANCE	200.00	200.00	0.00	0.00	200.00	0.00
203-478.000-740.000	OPERATING SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
203-478.000-940.000	INTERNAL RENTAL	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00
Total Dept 478.000-WINTER MAINTENANCE		34,477.00	34,477.00	3,356.72	600.49	31,120.28	9.74
Dept 482.000-ADMINISTRATION							
203-482.000-702.000	SALARIES - WAGES FULL TIME	2,656.00	2,656.00	516.62	45.69	2,139.38	19.45
203-482.000-704.000	SOCIAL SECURITY	203.00	203.00	38.90	3.44	164.10	19.16

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE 11/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/16 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET			BALANCE NORM	(ABNORM)	
Fund 203 - LOCAL STREET FUND								
Expenditures								
203-482.000-705.000	RETIREMENT FUND CONTRIBUTION	375.00	375.00	62.15	5.48	312.85		16.57
203-482.000-707.000	DENTAL INSURANCE	57.00	57.00	12.84	2.14	44.16		22.53
203-482.000-708.000	VISION CARE REIMBURSEMENT	18.00	18.00	8.85	0.00	9.15		49.17
203-482.000-709.000	MEDICAL INSURANCE	638.00	638.00	95.28	17.50	542.72		14.93
203-482.000-710.000	LIFE INSURANCE	45.00	45.00	8.20	0.00	36.80		18.22
203-482.000-711.000	WORKER'S COMP INSURANCE	75.00	75.00	0.00	0.00	75.00		0.00
203-482.000-801.000	PROFESSIONAL SERVICES	0.00	0.00	130.00	0.00	(130.00)		100.00
203-482.000-804.100	AUDIT SERVICES	225.00	225.00	322.50	0.00	(97.50)		143.33
203-482.000-860.000	TRANSPORTATION/TRAINING	50.00	50.00	0.00	0.00	50.00		0.00
203-482.000-940.000	INTERNAL RENTAL	50.00	50.00	0.00	0.00	50.00		0.00
203-482.000-956.200	BANK FEES	35.00	35.00	0.00	0.00	35.00		0.00
Total Dept 482.000-ADMINISTRATION		4,427.00	4,427.00	1,195.34	74.25	3,231.66		27.00
TOTAL Expenditures		71,176.00	71,176.00	12,900.52	2,612.33	58,275.48		18.12
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		77,600.00	77,600.00	11,278.26	3,580.90	66,321.74		14.53
TOTAL EXPENDITURES		71,176.00	71,176.00	12,900.52	2,612.33	58,275.48		18.12
NET OF REVENUES & EXPENDITURES		6,424.00	6,424.00	(1,622.26)	968.57	8,046.26		25.25

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2016 NORM (ABNORM)		MONTH 11/30/16 INCR (DECR)	NORM (ABNORM)			
Fund 204 - ROAD MILLAGE FUND										
Revenues										
Dept 000.000-GENERAL SERVICES										
204-000.000-582.004	CONTRIBUTION FROM OTTAWA COUNTY	42,000.00	42,000.00	0.00		0.00		42,000.00		0.00
Total Dept 000.000-GENERAL SERVICES		42,000.00	42,000.00	0.00		0.00		42,000.00		0.00
TOTAL Revenues		42,000.00	42,000.00	0.00		0.00		42,000.00		0.00
Expenditures										
Dept 965.000-TRANSFERS OUT										
204-965.000-999.202	TRANSFER TO MAJOR STREETS	15,000.00	15,000.00	0.00		0.00		15,000.00		0.00
204-965.000-999.203	TRANSFER TO LOCAL STREETS	27,000.00	27,000.00	0.00		0.00		27,000.00		0.00
Total Dept 965.000-TRANSFERS OUT		42,000.00	42,000.00	0.00		0.00		42,000.00		0.00
TOTAL Expenditures		42,000.00	42,000.00	0.00		0.00		42,000.00		0.00
Fund 204 - ROAD MILLAGE FUND:										
TOTAL REVENUES		42,000.00	42,000.00	0.00		0.00		42,000.00		0.00
TOTAL EXPENDITURES		42,000.00	42,000.00	0.00		0.00		42,000.00		0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00		0.00		0.00		0.00

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2016 NORM (ABNORM)	MONTH 11/30/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 207 - POLICE FUND							
Revenues							
Dept 000.000-GENERAL SERVICES							
207-000.000-582.001	CONTRIBUTION FROM SPRING LAKE	413,000.00	413,000.00	172,083.35	34,416.67	240,916.65	41.67
207-000.000-582.002	CONTRIBUTION FROM FERRYSBURG	13,100.00	13,100.00	3,885.16	0.00	9,214.84	29.66
207-000.000-655.101	CIVIL INFRACTION FINES - FERRYSBURG	0.00	0.00	50.00	0.00	(50.00)	100.00
207-000.000-695.000	APPROPRIATION FROM FUND BALANCE	48,345.00	48,345.00	0.00	0.00	48,345.00	0.00
Total Dept 000.000-GENERAL SERVICES		474,445.00	474,445.00	176,018.51	34,416.67	298,426.49	37.10
TOTAL Revenues		474,445.00	474,445.00	176,018.51	34,416.67	298,426.49	37.10
Expenditures							
Dept 000.000-GENERAL SERVICES							
207-000.000-702.000	SALARIES - WAGES FULL TIME	1,040.00	1,040.00	174.22	0.00	865.78	16.75
207-000.000-704.000	SOCIAL SECURITY	80.00	80.00	12.85	0.00	67.15	16.06
207-000.000-705.000	RETIREMENT FUND CONTRIBUTION	110.00	110.00	15.31	0.00	94.69	13.92
207-000.000-709.207	POLICE RETIREE INSURANCE	18,100.00	18,100.00	9,968.68	1,484.38	8,131.32	55.08
207-000.000-740.000	OPERATING SUPPLIES	250.00	250.00	0.00	0.00	250.00	0.00
207-000.000-801.207	CONTRACTED POLICE SERVICES	445,403.00	445,403.00	117,413.67	52,845.23	327,989.33	26.36
207-000.000-804.000	LEGAL FEES	8,000.00	8,000.00	1,371.50	0.00	6,628.50	17.14
207-000.000-804.100	AUDIT SERVICES	1,200.00	1,200.00	322.50	0.00	877.50	26.88
207-000.000-956.000	MISCELLANEOUS	250.00	250.00	268.50	175.00	(18.50)	107.40
207-000.000-956.250	MICHIGAN STATE HICA CLAIMS TAX	12.00	12.00	5.11	0.86	6.89	42.58
Total Dept 000.000-GENERAL SERVICES		474,445.00	474,445.00	129,552.34	54,505.47	344,892.66	27.31
TOTAL Expenditures		474,445.00	474,445.00	129,552.34	54,505.47	344,892.66	27.31
Fund 207 - POLICE FUND:							
TOTAL REVENUES		474,445.00	474,445.00	176,018.51	34,416.67	298,426.49	37.10
TOTAL EXPENDITURES		474,445.00	474,445.00	129,552.34	54,505.47	344,892.66	27.31
NET OF REVENUES & EXPENDITURES		0.00	0.00	46,466.17	(20,088.80)	(46,466.17)	100.00

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	11/30/2016 NORM (ABNORM)		MONTH 11/30/16 INCR (DECR)	NORM (ABNORM)			
Fund 208 - PUBLIC IMPROVEMENT										
Revenues										
Dept 000.000-GENERAL SERVICES										
208-000.000-502.100	STATE GRANTS	0.00	0.00	12,645.00		0.00		(12,645.00)		100.00
208-000.000-677.210	CENTRAL PARK DONATIONS	0.00	0.00	7,368.96		0.00		(7,368.96)		100.00
Total Dept 000.000-GENERAL SERVICES		0.00	0.00	20,013.96		0.00		(20,013.96)		100.00
TOTAL Revenues		0.00	0.00	20,013.96		0.00		(20,013.96)		100.00
Expenditures										
Dept 000.000-GENERAL SERVICES										
208-000.000-801.960	PROF SERV - VILLAGE HALL RENOVATION	0.00	0.00	989.54		0.00		(989.54)		100.00
208-000.000-978.692	CENTRAL PARK - IMPROVEMENTS	0.00	0.00	3,908.00		0.00		(3,908.00)		100.00
208-000.000-978.825	GRAND RIVER GREENWAY	0.00	0.00	16,687.06		86.25		(16,687.06)		100.00
Total Dept 000.000-GENERAL SERVICES		0.00	0.00	21,584.60		86.25		(21,584.60)		100.00
TOTAL Expenditures		0.00	0.00	21,584.60		86.25		(21,584.60)		100.00
Fund 208 - PUBLIC IMPROVEMENT:										
TOTAL REVENUES		0.00	0.00	20,013.96		0.00		(20,013.96)		100.00
TOTAL EXPENDITURES		0.00	0.00	21,584.60		86.25		(21,584.60)		100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,570.64)		(86.25)		1,570.64		100.00

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	11/30/2016 NORM (ABNORM)		MONTH 11/30/16 INCR (DECR)	NORM (ABNORM)	BALANCE		
Fund 218 - NON-MOTORIZED PATHWAY FUND										
Revenues										
Dept 000.000-GENERAL SERVICES										
218-000.000-582.003	CONTRIBUTION FROM S.L. TOWNSHIP	33,000.00	33,000.00	0.00		0.00		33,000.00		0.00
218-000.000-676.101	CONTRIBUTION FROM GENERAL FUND	45,000.00	45,000.00	0.00		0.00		45,000.00		0.00
Total Dept 000.000-GENERAL SERVICES		78,000.00	78,000.00	0.00		0.00		78,000.00		0.00
TOTAL Revenues		78,000.00	78,000.00	0.00		0.00		78,000.00		0.00
Expenditures										
Dept 444.000-SIDEWALKS										
218-444.000-702.000	SALARIES - WAGES FULL TIME	4,000.00	4,000.00	242.18		65.00		3,757.82		6.05
218-444.000-702.001	SALARIES - OVERTIME PAY	250.00	250.00	0.00		0.00		250.00		0.00
218-444.000-703.441	DPW SEASONAL	6,000.00	6,000.00	2,978.73		79.25		3,021.27		49.65
218-444.000-704.000	SOCIAL SECURITY	785.00	785.00	245.07		10.77		539.93		31.22
218-444.000-705.000	RETIREMENT FUND CONTRIBUTION	100.00	100.00	0.00		0.00		100.00		0.00
218-444.000-740.000	OPERATING SUPPLIES	1,500.00	1,500.00	13.80		0.00		1,486.20		0.92
218-444.000-801.000	PROFESSIONAL SERVICES	35,000.00	35,000.00	0.00		0.00		35,000.00		0.00
218-444.000-910.000	INSURANCE	900.00	900.00	0.00		0.00		900.00		0.00
218-444.000-921.000	ELECTRIC SERVICE	20,000.00	20,000.00	5,395.50		814.18		14,604.50		26.98
218-444.000-933.200	LAKESIDE TRAIL REPAIRS	2,500.00	2,500.00	0.00		0.00		2,500.00		0.00
218-444.000-940.000	INTERNAL RENTAL	20,000.00	20,000.00	3,656.07		0.00		16,343.93		18.28
Total Dept 444.000-SIDEWALKS		91,035.00	91,035.00	12,531.35		969.20		78,503.65		13.77
TOTAL Expenditures		91,035.00	91,035.00	12,531.35		969.20		78,503.65		13.77
Fund 218 - NON-MOTORIZED PATHWAY FUND:										
TOTAL REVENUES		78,000.00	78,000.00	0.00		0.00		78,000.00		0.00
TOTAL EXPENDITURES		91,035.00	91,035.00	12,531.35		969.20		78,503.65		13.77
NET OF REVENUES & EXPENDITURES		(13,035.00)	(13,035.00)	(12,531.35)		(969.20)		(503.65)		96.14

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2016 NORM (ABNORM)	MONTH 11/30/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 236 - DDA FUND							
Revenues							
Dept 000.000-GENERAL SERVICES							
236-000.000-502.100	STATE GRANTS	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
236-000.000-503.236	CDBG - FACADE GRANT	0.00	0.00	4,032.03	0.00	(4,032.03)	100.00
236-000.000-676.296	CONTRIBUTION FROM TIFA FUND	501,000.00	501,000.00	151,000.00	0.00	350,000.00	30.14
Total Dept 000.000-GENERAL SERVICES		601,000.00	601,000.00	155,032.03	0.00	445,967.97	25.80
TOTAL Revenues		601,000.00	601,000.00	155,032.03	0.00	445,967.97	25.80
Expenditures							
Dept 000.000-GENERAL SERVICES							
236-000.000-702.000	SALARIES - WAGES FULL TIME	15,000.00	15,000.00	3,810.29	525.47	11,189.71	25.40
236-000.000-702.001	SALARIES - OVERTIME PAY	1,000.00	1,000.00	198.27	0.00	801.73	19.83
236-000.000-703.000	SALARIES - WAGES PART TIME	24,000.00	24,000.00	5,614.08	311.50	18,385.92	23.39
236-000.000-703.001	PART TIME WAGES - OVERTIME	0.00	0.00	117.04	0.00	(117.04)	100.00
236-000.000-704.000	SOCIAL SECURITY	3,060.00	3,060.00	729.86	62.49	2,330.14	23.85
236-000.000-705.000	RETIREMENT FUND CONTRIBUTION	500.00	500.00	178.30	38.78	321.70	35.66
236-000.000-727.000	OFFICE SUPPLIES	500.00	500.00	58.19	9.99	441.81	11.64
236-000.000-740.000	OPERATING SUPPLIES	1,000.00	1,000.00	919.74	238.06	80.26	91.97
236-000.000-740.219	BEAUTIFICATION	10,000.00	10,000.00	32.99	0.00	9,967.01	0.33
236-000.000-743.000	SANDWICH BOARD SIGNS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
236-000.000-801.000	PROFESSIONAL SERVICES	25,000.00	25,000.00	3,496.93	2,381.93	21,503.07	13.99
236-000.000-801.250	BRANDING	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
236-000.000-801.902	CONTRACT - WORKERS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
236-000.000-804.000	LEGAL FEES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
236-000.000-804.501	LABOR CONTRACT - SNOW REMOVAL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
236-000.000-853.000	TELEPHONE	500.00	500.00	0.00	0.00	500.00	0.00
236-000.000-860.000	TRANSPORTATION/TRAINING	500.00	500.00	0.00	0.00	500.00	0.00
236-000.000-885.300	HOLIDAY DECORATIONS	3,000.00	3,000.00	4,840.00	3,590.00	(1,840.00)	161.33
236-000.000-887.000	SIDEWALK MAINTENANCE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
236-000.000-889.000	PROMOTIONS	2,000.00	2,000.00	1,755.00	1,755.00	245.00	87.75
236-000.000-889.200	WEB SITE	200.00	200.00	0.00	0.00	200.00	0.00
236-000.000-891.501	BANNER PROGRAM	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
236-000.000-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
236-000.000-921.001	PARKING LOT ELECTRIC	6,000.00	6,000.00	500.35	0.00	5,499.65	8.34
236-000.000-922.001	SPRINKLING SYSTEM WATER	0.00	0.00	2,621.60	2,621.60	(2,621.60)	100.00
236-000.000-933.300	CORRIDOR MAINTENANCE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
236-000.000-933.600	PARKING LOT MAINTENANCE	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
236-000.000-935.000	REPAIRS & MAINTENANCE	10,000.00	10,000.00	248.51	0.00	9,751.49	2.49
236-000.000-940.000	EQUIPMENT RENTAL	26,000.00	26,000.00	5,939.20	0.00	20,060.80	22.84
236-000.000-940.002	OFFICE EQUIPMENT RENT	500.00	500.00	0.00	0.00	500.00	0.00
236-000.000-956.000	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
236-000.000-960.236	FACADE GRANTS	20,000.00	20,000.00	9,032.03	0.00	10,967.97	45.16
236-000.000-960.237	FIRE SUPPRESSION GRANTS	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
236-000.000-974.250	DEMOLITION	80,000.00	80,000.00	3,632.25	0.00	76,367.75	4.54
236-000.000-975.000	APPROPRIATION TO FUND BALANCE	107,240.00	107,240.00	0.00	0.00	107,240.00	0.00
236-000.000-978.000	PAVING	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
236-000.000-978.100	LANDSCAPING	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
236-000.000-991.000	DEBT SERVICE	99,000.00	99,000.00	50,000.00	0.00	49,000.00	50.51
Total Dept 000.000-GENERAL SERVICES		601,000.00	601,000.00	93,724.63	11,534.82	507,275.37	15.59
TOTAL Expenditures		601,000.00	601,000.00	93,724.63	11,534.82	507,275.37	15.59

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2016 NORM (ABNORM)	MONTH 11/30/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 236 - DDA FUND							
Fund 236 - DDA FUND:							
	TOTAL REVENUES	601,000.00	601,000.00	155,032.03	0.00	445,967.97	25.80
	TOTAL EXPENDITURES	601,000.00	601,000.00	93,724.63	11,534.82	507,275.37	15.59
	NET OF REVENUES & EXPENDITURES	0.00	0.00	61,307.40	(11,534.82)	(61,307.40)	100.00

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE 11/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/16 INCR (DECR)	AVAILABLE		% BGD USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET			BALANCE NORM (ABNORM)		
Fund 249 - BUILDING DEPARTMENT FUND								
Revenues								
Dept 000.000-GENERAL SERVICES								
249-000.000-477.000	BUILDING PERMITS	40,000.00	40,000.00	71,115.40	2,448.25	(31,115.40)		177.79
249-000.000-478.100	ELECTRICAL PERMITS	8,000.00	8,000.00	6,502.00	4,228.00	1,498.00		81.28
249-000.000-478.200	MECHANICAL/PLUMBING PERMITS	10,000.00	10,000.00	4,589.50	1,613.00	5,410.50		45.90
249-000.000-664.000	INTEREST & DIVIDEND INCOME	250.00	250.00	263.42	53.48	(13.42)		105.37
249-000.000-695.000	APPROPRIATION FROM FUND BALANCE	3,100.00	3,100.00	0.00	0.00	3,100.00		0.00
Total Dept 000.000-GENERAL SERVICES		61,350.00	61,350.00	82,470.32	8,342.73	(21,120.32)		134.43
TOTAL Revenues		61,350.00	61,350.00	82,470.32	8,342.73	(21,120.32)		134.43
Expenditures								
Dept 381.000-ZONING/PLANNING								
249-381.000-702.000	SALARIES - WAGES FULL TIME	12,500.00	12,500.00	5,497.22	629.95	7,002.78		43.98
249-381.000-704.000	SOCIAL SECURITY	950.00	950.00	398.27	45.78	551.73		41.92
249-381.000-705.000	RETIREMENT FUND CONTRIBUTION	3,400.00	3,400.00	1,108.28	278.77	2,291.72		32.60
249-381.000-707.000	DENTAL INSURANCE	364.00	364.00	162.12	27.02	201.88		44.54
249-381.000-708.000	VISION CARE REIMBURSEMENT	120.00	120.00	0.00	0.00	120.00		0.00
249-381.000-709.000	MEDICAL INSURANCE	4,256.00	4,256.00	2,414.46	443.32	1,841.54		56.73
249-381.000-710.000	LIFE INSURANCE	350.00	350.00	113.72	0.00	236.28		32.49
249-381.000-711.000	WORKER'S COMP INSURANCE	60.00	60.00	0.00	0.00	60.00		0.00
249-381.000-727.000	OFFICE SUPPLIES	350.00	350.00	70.50	19.60	279.50		20.14
249-381.000-740.249	BUILDING DEPT SOFTWARE	800.00	800.00	0.00	0.00	800.00		0.00
249-381.000-801.000	PROFESSIONAL SERVICES	3,000.00	3,000.00	959.41	456.17	2,040.59		31.98
249-381.000-801.400	CONTRACT BUILDING INSPECTIONS	15,000.00	15,000.00	11,982.00	4,912.00	3,018.00		79.88
249-381.000-801.600	CONTRACT ELECTRICAL INSP	5,500.00	5,500.00	1,810.00	200.00	3,690.00		32.91
249-381.000-801.700	CONTRACT MECHANICAL INSPECTION	8,000.00	8,000.00	2,320.00	560.00	5,680.00		29.00
249-381.000-891.450	LEASE PAYMENT	1,500.00	1,500.00	0.00	0.00	1,500.00		0.00
249-381.000-910.000	INSURANCE	1,250.00	1,250.00	0.00	0.00	1,250.00		0.00
249-381.000-940.000	INTERNAL RENTAL	2,300.00	2,300.00	0.00	0.00	2,300.00		0.00
249-381.000-940.002	OFFICE EQUIPMENT RENT	1,600.00	1,600.00	0.00	0.00	1,600.00		0.00
249-381.000-956.200	BANK FEES	50.00	50.00	0.00	0.00	50.00		0.00
Total Dept 381.000-ZONING/PLANNING		61,350.00	61,350.00	26,835.98	7,572.61	34,514.02		43.74
TOTAL Expenditures		61,350.00	61,350.00	26,835.98	7,572.61	34,514.02		43.74
Fund 249 - BUILDING DEPARTMENT FUND:								
TOTAL REVENUES		61,350.00	61,350.00	82,470.32	8,342.73	(21,120.32)		134.43
TOTAL EXPENDITURES		61,350.00	61,350.00	26,835.98	7,572.61	34,514.02		43.74
NET OF REVENUES & EXPENDITURES		0.00	0.00	55,634.34	770.12	(55,634.34)		100.00

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2016 NORM (ABNORM)	MONTH 11/30/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 296 - TAX INC. FINANCE AUTHORITY							
Revenues							
Dept 000.000-GENERAL SERVICES							
296-000.000-403.000	CURRENT REAL PROPERTY TAX	287,867.00	287,867.00	79,012.57	0.00	208,854.43	27.45
296-000.000-403.101	LOCAL UNITS TAXES	261,435.00	261,435.00	112,623.48	2,741.66	148,811.52	43.08
Total Dept 000.000-GENERAL SERVICES		549,302.00	549,302.00	191,636.05	2,741.66	357,665.95	34.89
TOTAL Revenues		549,302.00	549,302.00	191,636.05	2,741.66	357,665.95	34.89
Expenditures							
Dept 000.000-GENERAL SERVICES							
296-000.000-804.000	LEGAL FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
296-000.000-804.100	AUDIT SERVICES	1,700.00	1,700.00	1,612.50	0.00	87.50	94.85
296-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	27,000.00	27,000.00	0.00	0.00	27,000.00	0.00
296-000.000-818.236	CONTRIBUTION TO CBDDA FUND	501,000.00	501,000.00	151,000.00	0.00	350,000.00	30.14
296-000.000-819.101	TRANSFER TO GENERAL FUND	12,595.00	12,595.00	0.00	0.00	12,595.00	0.00
296-000.000-886.000	CHAMBER ECONOMIC DEVELOPMENT	3,600.00	3,600.00	3,712.89	0.00	(112.89)	103.14
296-000.000-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
296-000.000-956.200	BANK FEES	200.00	200.00	0.00	0.00	200.00	0.00
Total Dept 000.000-GENERAL SERVICES		549,095.00	549,095.00	156,325.39	0.00	392,769.61	28.47
TOTAL Expenditures		549,095.00	549,095.00	156,325.39	0.00	392,769.61	28.47
Fund 296 - TAX INC. FINANCE AUTHORITY:							
TOTAL REVENUES		549,302.00	549,302.00	191,636.05	2,741.66	357,665.95	34.89
TOTAL EXPENDITURES		549,095.00	549,095.00	156,325.39	0.00	392,769.61	28.47
NET OF REVENUES & EXPENDITURES		207.00	207.00	35,310.66	2,741.66	(35,103.66)	.7,058.29

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE		ACTIVITY FOR	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2016 NORM (ABNORM)		MONTH 11/30/16 INCR (DECR)	NORM (ABNORM)		
Fund 390 - 2013 G. O. IMPROVEMENT REFUND BOND DEBT									
Revenues									
Dept 000.000-GENERAL SERVICES									
390-000.000-403.000	CURRENT REAL PROPERTY TAX	97,500.00	97,500.00	27,291.41		0.00	70,208.59		27.99
390-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(300.00)	(300.00)	0.00		0.00	(300.00)		0.00
390-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	2,490.00	2,490.00	2,220.42		1,154.83	269.58		89.17
Total Dept 000.000-GENERAL SERVICES		99,690.00	99,690.00	29,511.83		1,154.83	70,178.17		29.60
TOTAL Revenues		99,690.00	99,690.00	29,511.83		1,154.83	70,178.17		29.60
Expenditures									
Dept 990.000-DEBT SERVICE									
390-990.000-991.008	BOND PRINCIPAL - 2013	75,000.00	75,000.00	0.00		0.00	75,000.00		0.00
390-990.000-995.008	BOND INTEREST - 2013	23,635.00	23,635.00	0.00		0.00	23,635.00		0.00
390-990.000-999.000	PAYING AGENT FEES	500.00	500.00	0.00		0.00	500.00		0.00
Total Dept 990.000-DEBT SERVICE		99,135.00	99,135.00	0.00		0.00	99,135.00		0.00
TOTAL Expenditures		99,135.00	99,135.00	0.00		0.00	99,135.00		0.00
Fund 390 - 2013 G. O. IMPROVEMENT REFUND BOND DEBT:									
TOTAL REVENUES		99,690.00	99,690.00	29,511.83		1,154.83	70,178.17		29.60
TOTAL EXPENDITURES		99,135.00	99,135.00	0.00		0.00	99,135.00		0.00
NET OF REVENUES & EXPENDITURES		555.00	555.00	29,511.83		1,154.83	(28,956.83)		5,317.45

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE 11/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/16 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET			BALANCE NORM (ABNORM)		
Fund 590 - SEWER DEPARTMENT								
Revenues								
Dept 000.000-GENERAL SERVICES								
590-000.000-642.000	UNMETERED & METERED SALES	192,000.00	192,000.00	112,202.64	103.23	79,797.36		58.44
590-000.000-642.002	READINESS TO SERVE CHARGES	180,000.00	180,000.00	90,329.31	150.78	89,670.69		50.18
590-000.000-642.100	PENALTY REVENUE	4,000.00	4,000.00	2,107.81	983.10	1,892.19		52.70
590-000.000-642.200	DEBT SERVICE REVENUE	76,000.00	76,000.00	38,063.11	63.46	37,936.89		50.08
590-000.000-642.590	SEWER EQUITY CHARGE	0.00	0.00	8,158.00	0.00	(8,158.00)		100.00
590-000.000-664.000	INTEREST & DIVIDEND INCOME	450.00	450.00	529.33	107.48	(79.33)		117.63
Total Dept 000.000-GENERAL SERVICES		452,450.00	452,450.00	251,390.20	1,408.05	201,059.80		55.56
TOTAL Revenues		452,450.00	452,450.00	251,390.20	1,408.05	201,059.80		55.56
Expenditures								
Dept 000.000-GENERAL SERVICES								
590-000.000-702.000	SALARIES - WAGES FULL TIME	62,550.00	62,550.00	18,304.01	1,698.21	44,245.99		29.26
590-000.000-702.001	SALARIES - OVERTIME PAY	5,154.00	5,154.00	965.31	62.01	4,188.69		18.73
590-000.000-702.123	SAW GRANT	300.00	300.00	0.00	0.00	300.00		0.00
590-000.000-703.000	SALARIES - WAGES PART TIME	625.00	625.00	113.19	13.21	511.81		18.11
590-000.000-704.000	SOCIAL SECURITY	5,250.00	5,250.00	1,406.87	128.59	3,843.13		26.80
590-000.000-705.000	RETIREMENT FUND CONTRIBUTION	10,043.00	10,043.00	3,190.80	730.95	6,852.20		31.77
590-000.000-707.000	DENTAL INSURANCE	1,227.00	1,227.00	433.40	77.80	793.60		35.32
590-000.000-708.000	VISION CARE REIMBURSEMENT	323.00	323.00	108.00	0.00	215.00		33.44
590-000.000-709.000	MEDICAL INSURANCE	12,874.00	12,874.00	6,391.76	1,298.81	6,482.24		49.65
590-000.000-710.000	LIFE INSURANCE	750.00	750.00	265.92	0.00	484.08		35.46
590-000.000-711.000	WORKER'S COMP INSURANCE	1,000.00	1,000.00	0.00	0.00	1,000.00		0.00
590-000.000-727.000	OFFICE SUPPLIES	2,500.00	2,500.00	163.02	59.09	2,336.98		6.52
590-000.000-740.000	OPERATING SUPPLIES	1,800.00	1,800.00	821.07	204.69	978.93		45.62
590-000.000-740.002	DPW DRUG TESTING FEES	25.00	25.00	0.00	0.00	25.00		0.00
590-000.000-740.220	CDL RENEWAL FEES	125.00	125.00	54.79	0.00	70.21		43.83
590-000.000-741.000	CLOTHING	450.00	450.00	395.47	0.00	54.53		87.88
590-000.000-801.000	PROFESSIONAL SERVICES	22,000.00	22,000.00	6,762.48	1,234.68	15,237.52		30.74
590-000.000-802.001	SEWER CLEANING & INSPECTION	17,000.00	17,000.00	5,814.42	0.00	11,185.58		34.20
590-000.000-804.100	AUDIT SERVICES	1,650.00	1,650.00	1,720.00	0.00	(70.00)		104.24
590-000.000-818.002	GH/SL SEWER AUTHORITY	160,000.00	160,000.00	60,983.48	18,419.93	99,016.52		38.11
590-000.000-818.003	SLT LIFT STATION	31,000.00	31,000.00	11,100.04	2,990.40	19,899.96		35.81
590-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	7,000.00	7,000.00	0.00	0.00	7,000.00		0.00
590-000.000-853.000	TELEPHONE	2,550.00	2,550.00	1,042.47	161.29	1,507.53		40.88
590-000.000-860.000	TRANSPORTATION/TRAINING	1,000.00	1,000.00	488.00	0.00	512.00		48.80
590-000.000-900.000	PRINTING & PUBLISHING	50.00	50.00	153.05	0.00	(103.05)		306.10
590-000.000-910.000	INSURANCE	4,100.00	4,100.00	0.00	0.00	4,100.00		0.00
590-000.000-921.000	ELECTRIC SERVICE	7,000.00	7,000.00	1,512.55	0.00	5,487.45		21.61
590-000.000-922.000	WATER & SEWER SERVICE	0.00	0.00	86.25	86.25	(86.25)		100.00
590-000.000-923.000	HEATING	3,100.00	3,100.00	830.84	0.00	2,269.16		26.80
590-000.000-931.000	BUILDING REPAIRS & MAINTENANCE	0.00	0.00	66.30	0.00	(66.30)		100.00
590-000.000-935.000	REPAIRS & MAINTENANCE	10,500.00	10,500.00	60.00	0.00	10,440.00		0.57
590-000.000-935.600	LIFT STATION UPGRADES	0.00	0.00	927.10	927.10	(927.10)		100.00
590-000.000-940.000	INTERNAL RENTAL	6,000.00	6,000.00	849.48	0.00	5,150.52		14.16
590-000.000-940.002	OFFICE EQUIPMENT RENT	1,688.00	1,688.00	0.00	0.00	1,688.00		0.00
590-000.000-956.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00		0.00
590-000.000-956.200	BANK FEES	700.00	700.00	40.00	0.00	660.00		5.71
590-000.000-970.000	CAPITAL OUTLAY	75,000.00	75,000.00	19,704.52	10,516.00	55,295.48		26.27
590-000.000-987.000	DEPRECIATION	50,000.00	50,000.00	0.00	0.00	50,000.00		0.00
Total Dept 000.000-GENERAL SERVICES		505,434.00	505,434.00	144,754.59	38,609.01	360,679.41		28.64

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2016 NORM (ABNORM)	MONTH 11/30/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER DEPARTMENT							
Expenditures							
TOTAL Expenditures		505,434.00	505,434.00	144,754.59	38,609.01	360,679.41	28.64
Fund 590 - SEWER DEPARTMENT:							
TOTAL REVENUES		452,450.00	452,450.00	251,390.20	1,408.05	201,059.80	55.56
TOTAL EXPENDITURES		505,434.00	505,434.00	144,754.59	38,609.01	360,679.41	28.64
NET OF REVENUES & EXPENDITURES		(52,984.00)	(52,984.00)	106,635.61	(37,200.96)	(159,619.61)	201.26

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2016 NORM (ABNORM)	MONTH 11/30/16 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 591 - WATER DEPARTMENT							
Revenues							
Dept 000.000-GENERAL SERVICES							
591-000.000-451.300	WATER TOWER CELLULAR USE	3,600.00	3,600.00	1,530.15	306.03	2,069.85	42.50
591-000.000-626.000	SERVICE RENDERED	3,000.00	3,000.00	2,200.70	1,090.80	799.30	73.36
591-000.000-642.001	METERED SALES	207,000.00	207,000.00	149,922.68	76.22	57,077.32	72.43
591-000.000-642.002	READINESS TO SERVE CHARGES	125,000.00	125,000.00	62,379.33	92.83	62,620.67	49.90
591-000.000-642.100	PENALTY REVENUE	3,000.00	3,000.00	1,757.40	853.60	1,242.60	58.58
591-000.000-642.200	DEBT SERVICE REVENUE	66,500.00	66,500.00	33,122.10	49.34	33,377.90	49.81
591-000.000-642.591	WATER EQUITY CHARGE	1,900.00	1,900.00	23,194.00	0.00	(21,294.00)	1,220.74
591-000.000-664.000	INTEREST & DIVIDEND INCOME	1,700.00	1,700.00	2,015.66	215.45	(315.66)	118.57
591-000.000-677.000	REIMBURSEMENTS	0.00	0.00	12,514.66	0.00	(12,514.66)	100.00
591-000.000-677.110	NSF RETURNED CHECK FEE	80.00	80.00	0.00	0.00	80.00	0.00
591-000.000-694.000	OTHER MISCELLANEOUS INCOME	0.00	0.00	508.44	0.00	(508.44)	100.00
Total Dept 000.000-GENERAL SERVICES		411,780.00	411,780.00	289,145.12	2,684.27	122,634.88	70.22
TOTAL Revenues		411,780.00	411,780.00	289,145.12	2,684.27	122,634.88	70.22
Expenditures							
Dept 000.000-GENERAL SERVICES							
591-000.000-702.000	SALARIES - WAGES FULL TIME	77,215.00	77,215.00	29,028.65	2,825.69	48,186.35	37.59
591-000.000-702.001	SALARIES - OVERTIME PAY	5,154.00	5,154.00	676.54	69.93	4,477.46	13.13
591-000.000-703.000	SALARIES - WAGES PART TIME	1,618.00	1,618.00	330.20	26.42	1,287.80	20.41
591-000.000-704.000	SOCIAL SECURITY	6,425.00	6,425.00	2,169.84	209.81	4,255.16	33.77
591-000.000-705.000	RETIREMENT FUND CONTRIBUTION	10,002.00	10,002.00	3,201.63	730.32	6,800.37	32.01
591-000.000-707.000	DENTAL INSURANCE	1,214.00	1,214.00	440.36	80.36	773.64	36.27
591-000.000-708.000	VISION CARE REIMBURSEMENT	327.00	327.00	96.75	0.00	230.25	29.59
591-000.000-709.000	MEDICAL INSURANCE	12,768.00	12,768.00	6,371.02	1,327.40	6,396.98	49.90
591-000.000-710.000	LIFE INSURANCE	625.00	625.00	271.52	0.00	353.48	43.44
591-000.000-711.000	WORKER'S COMP INSURANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
591-000.000-727.000	OFFICE SUPPLIES	2,500.00	2,500.00	143.03	39.10	2,356.97	5.72
591-000.000-740.000	OPERATING SUPPLIES	8,000.00	8,000.00	9,593.60	1,324.99	(1,593.60)	119.92
591-000.000-740.220	CDL RENEWAL FEES	125.00	125.00	57.19	0.00	67.81	45.75
591-000.000-740.591	OPERATING SUPPLIES - NEW SERVICES	11,000.00	11,000.00	2,450.21	0.00	8,549.79	22.27
591-000.000-741.000	CLOTHING	500.00	500.00	395.47	0.00	104.53	79.09
591-000.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
591-000.000-801.000	PROFESSIONAL SERVICES	30,000.00	30,000.00	11,941.07	2,512.20	18,058.93	39.80
591-000.000-804.100	AUDIT SERVICES	1,650.00	1,650.00	1,720.00	0.00	(70.00)	104.24
591-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
591-000.000-818.006	WATER COMMODITY PURCHASE	125,000.00	125,000.00	38,220.33	10,011.27	86,779.67	30.58
591-000.000-860.000	TRANSPORTATION/TRAINING	3,000.00	3,000.00	535.00	0.00	2,465.00	17.83
591-000.000-900.000	PRINTING & PUBLISHING	50.00	50.00	153.05	0.00	(103.05)	306.10
591-000.000-910.000	INSURANCE	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
591-000.000-922.000	WATER & SEWER SERVICE	0.00	0.00	81.55	81.55	(81.55)	100.00
591-000.000-923.000	HEATING	1,200.00	1,200.00	76.48	0.00	1,123.52	6.37
591-000.000-931.000	BUILDING REPAIRS & MAINTENANCE	0.00	0.00	62.68	0.00	(62.68)	100.00
591-000.000-940.000	INTERNAL RENTAL	15,000.00	15,000.00	2,688.67	0.00	12,311.33	17.92
591-000.000-940.002	OFFICE EQUIPMENT RENT	1,688.00	1,688.00	0.00	0.00	1,688.00	0.00
591-000.000-956.000	MISCELLANEOUS	50.00	50.00	0.00	0.00	50.00	0.00
591-000.000-956.200	BANK FEES	1,000.00	1,000.00	40.00	0.00	960.00	4.00
591-000.000-970.000	CAPITAL OUTLAY	20,000.00	20,000.00	8,307.90	0.00	11,692.10	41.54
591-000.000-970.591	WATER/SEWER METER PURCHASE	3,000.00	3,000.00	(3,830.00)	0.00	6,830.00	(127.67)
591-000.000-987.000	DEPRECIATION	125,000.00	125,000.00	0.00	0.00	125,000.00	0.00
591-000.000-991.004	BOND PRINCIPAL - 2001 INTAKE	21,844.00	21,844.00	0.00	0.00	21,844.00	0.00
591-000.000-995.004	BOND INTEREST - 2001 INTAKE	4,400.00	4,400.00	1,481.30	0.00	2,918.70	33.67

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	11/30/2016 NORM (ABNORM)	11/30/2016 NORM (ABNORM)	MONTH 11/30/16 INCR (DECR)	MONTH 11/30/16 INCR (DECR)	BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 591 - WATER DEPARTMENT										
Expenditures										
591-000.000-995.200	2009 NOWS IMPROVEMENT BONDS - PRINCIPAL	219.00	219.00	0.00		0.00		219.00		0.00
591-000.000-995.300	2009 NOWS IMPROVEMENT BONDS - INTEREST	1,000.00	1,000.00	507.80		0.00		492.20		50.78
591-000.000-999.000	PAYING AGENT FEES	750.00	750.00	200.68		0.00		549.32		26.76
Total Dept 000.000-GENERAL SERVICES		520,024.00	520,024.00	117,412.52		19,239.04		402,611.48		22.58
TOTAL Expenditures		520,024.00	520,024.00	117,412.52		19,239.04		402,611.48		22.58
Fund 591 - WATER DEPARTMENT:										
TOTAL REVENUES		411,780.00	411,780.00	289,145.12		2,684.27		122,634.88		70.22
TOTAL EXPENDITURES		520,024.00	520,024.00	117,412.52		19,239.04		402,611.48		22.58
NET OF REVENUES & EXPENDITURES		(108,244.00)	(108,244.00)	171,732.60		(16,554.77)		(279,976.60)		158.65

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE 11/30/2016 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/16 INCR (DECR)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET			BALANCE NORM (ABNORM)		
Fund 661 - CENTRAL EQUIPMENT FUND								
Revenues								
Dept 000.000-GENERAL SERVICES								
661-000.000-664.000	INTEREST & DIVIDEND INCOME	250.00	250.00	586.54	233.99	(336.54)		234.62
661-000.000-669.000	EQUIPMENT RENTALS	177,600.00	177,600.00	28,689.00	0.00	148,911.00		16.15
661-000.000-669.001	OFFICE EQUIPMENT RENTALS	15,176.00	15,176.00	0.00	0.00	15,176.00		0.00
661-000.000-673.000	SALE OF FIXED ASSETS	1,000.00	1,000.00	0.00	0.00	1,000.00		0.00
Total Dept 000.000-GENERAL SERVICES		194,026.00	194,026.00	29,275.54	233.99	164,750.46		15.09
TOTAL Revenues		194,026.00	194,026.00	29,275.54	233.99	164,750.46		15.09
Expenditures								
Dept 000.000-GENERAL SERVICES								
661-000.000-702.000	SALARIES - WAGES FULL TIME	17,227.00	17,227.00	6,045.74	594.50	11,181.26		35.09
661-000.000-702.001	SALARIES - OVERTIME PAY	1,000.00	1,000.00	112.08	0.00	887.92		11.21
661-000.000-703.000	SALARIES - WAGES PART TIME	2,000.00	2,000.00	1,274.56	125.98	725.44		63.73
661-000.000-704.000	SOCIAL SECURITY	1,595.00	1,595.00	540.61	52.05	1,054.39		33.89
661-000.000-705.000	RETIREMENT FUND CONTRIBUTION	1,148.00	1,148.00	292.12	69.19	855.88		25.45
661-000.000-707.000	DENTAL INSURANCE	183.00	183.00	44.81	9.56	138.19		24.49
661-000.000-708.000	VISION CARE REIMBURSEMENT	45.00	45.00	11.93	0.00	33.07		26.51
661-000.000-709.000	MEDICAL INSURANCE	1,898.00	1,898.00	691.66	175.58	1,206.34		36.44
661-000.000-710.000	LIFE INSURANCE	85.00	85.00	20.52	0.00	64.48		24.14
661-000.000-711.000	WORKER'S COMP INSURANCE	250.00	250.00	0.00	0.00	250.00		0.00
661-000.000-740.000	OPERATING SUPPLIES	25,000.00	25,000.00	4,803.43	867.01	20,196.57		19.21
661-000.000-740.002	DPW DRUG TESTING FEES	100.00	100.00	0.00	0.00	100.00		0.00
661-000.000-740.220	CDL RENEWAL FEES	25.00	25.00	12.98	0.00	12.02		51.92
661-000.000-741.000	CLOTHING	120.00	120.00	89.42	0.00	30.58		74.52
661-000.000-801.000	PROFESSIONAL SERVICES	8,000.00	8,000.00	7,258.58	1,964.27	741.42		90.73
661-000.000-804.100	AUDIT SERVICES	350.00	350.00	430.00	0.00	(80.00)		122.86
661-000.000-853.000	TELEPHONE	6,500.00	6,500.00	3,286.21	683.84	3,213.79		50.56
661-000.000-853.200	INTERNET SERVICE	1,000.00	1,000.00	320.00	80.00	680.00		32.00
661-000.000-853.400	TELEPHONE - CELLULAR SERVICE	3,800.00	3,800.00	1,513.33	440.70	2,286.67		39.82
661-000.000-910.000	INSURANCE	12,500.00	12,500.00	0.00	0.00	12,500.00		0.00
661-000.000-920.172	MANAGER VEHICLE LEASE PYMT	4,000.00	4,000.00	1,128.85	225.77	2,871.15		28.22
661-000.000-930.000	OFFICE EQUIPMENT MAINTENANCE	11,000.00	11,000.00	7,764.72	5,214.44	3,235.28		70.59
661-000.000-932.000	EQUIPMENT MAINTENANCE	33,000.00	33,000.00	12,954.43	7,744.45	20,045.57		39.26
661-000.000-956.200	BANK FEES	425.00	425.00	0.00	0.00	425.00		0.00
661-000.000-970.000	CAPITAL OUTLAY	90,000.00	90,000.00	2,200.00	0.00	87,800.00		2.44
661-000.000-987.000	DEPRECIATION	76,000.00	76,000.00	0.00	0.00	76,000.00		0.00
Total Dept 000.000-GENERAL SERVICES		297,251.00	297,251.00	50,795.98	18,247.34	246,455.02		17.09
TOTAL Expenditures		297,251.00	297,251.00	50,795.98	18,247.34	246,455.02		17.09
Fund 661 - CENTRAL EQUIPMENT FUND:								
TOTAL REVENUES		194,026.00	194,026.00	29,275.54	233.99	164,750.46		15.09
TOTAL EXPENDITURES		297,251.00	297,251.00	50,795.98	18,247.34	246,455.02		17.09
NET OF REVENUES & EXPENDITURES		(103,225.00)	(103,225.00)	(21,520.44)	(18,013.35)	(81,704.56)		20.85

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	11/30/2016 NORM (ABNORM)		MONTH 11/30/16 INCR (DECR)	NORM (ABNORM)	BALANCE		
TOTAL REVENUES - ALL FUNDS		4,656,385.00	4,656,385.00	2,525,339.18		96,893.83		2,131,045.82		25.30
TOTAL EXPENDITURES - ALL FUNDS		4,923,185.00	4,923,185.00	1,245,755.67		251,079.04		3,677,429.33		25.30
NET OF REVENUES & EXPENDITURES		(266,800.00)	(266,800.00)	1,279,583.51		(154,185.21)		(1,546,383.51)		479.60



County of Ottawa

Sheriff's Office

Gary A. Rosema
Sheriff

Steve A. Kempker
Undersheriff



Headquarters/Administration

12220 Fillmore Street
West Olive, Michigan 49460
(616) 738-4000 or (888) 731-1001
Fax: (616) 738-4062

Correctional Facility

12130 Fillmore Street
West Olive, Michigan 49460
(616) 786-4140 or (888) 731-1001
Fax: (616) 738-4099

Date: December, 2016
To: Manager Burns, Village council
From: Sgt. Jason Kik
RE: November 2016 Monthly Report

Please find attached the monthly report for the Village of Spring Lake. I have included statistics and corresponding graphs. Some of the highlights from November:

In November 2016, we responded to 108 calls for service within the Village of Spring Lake. We also responded to 117 calls for service in the City of Ferrysburg. Deputies made 106 traffic contacts in the Village of Spring Lake and 107 traffic contacts in the city of Ferrysburg. Deputies have been focused on River Street.

Deputies continue to make contacts with business owners within the village. This month, we made 39 business contacts in the Village of Spring Lake and 27 in the city of Ferrysburg.

Deputies continue to work with area schools. Deputies have been assisting area schools with lock down drills, shelter in place drills, and evacuation drills. Deputies made 30 school contacts in Spring Lake village and 15 school contacts in City of Ferrysburg this month.

EVENTS: Sergeant Kik and Deputy Smoes taught CRASE (active shooter) class to Spring Lake middle school staff and faculty.

Sergeant Kik and Deputy Smoes taught CRASE (active shooter) class to Spring Lake high school staff and faculty.

Sergeant Kik graduated from Northwestern University School of police staff and command class #394

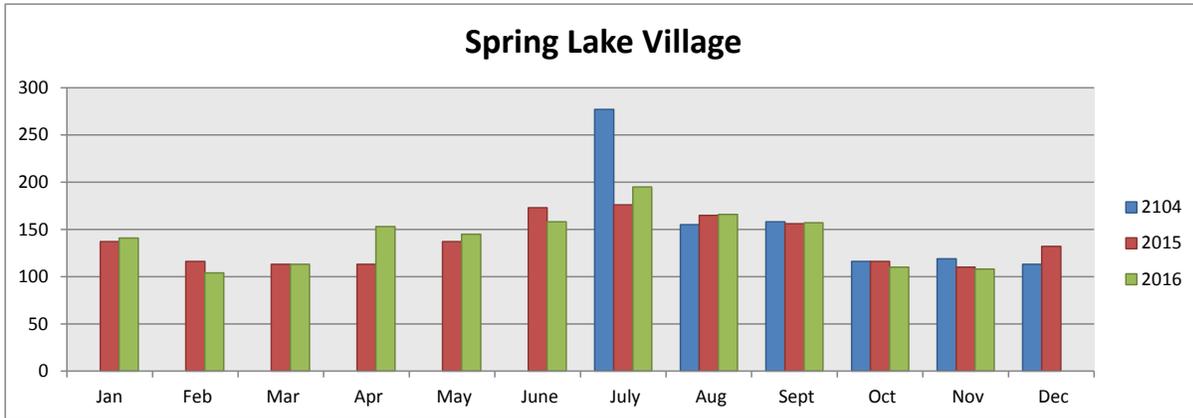
Deputies attended that annual Thanksgiving potluck at Barber school.

Respectfully submitted,
Sergeant Jason Kik



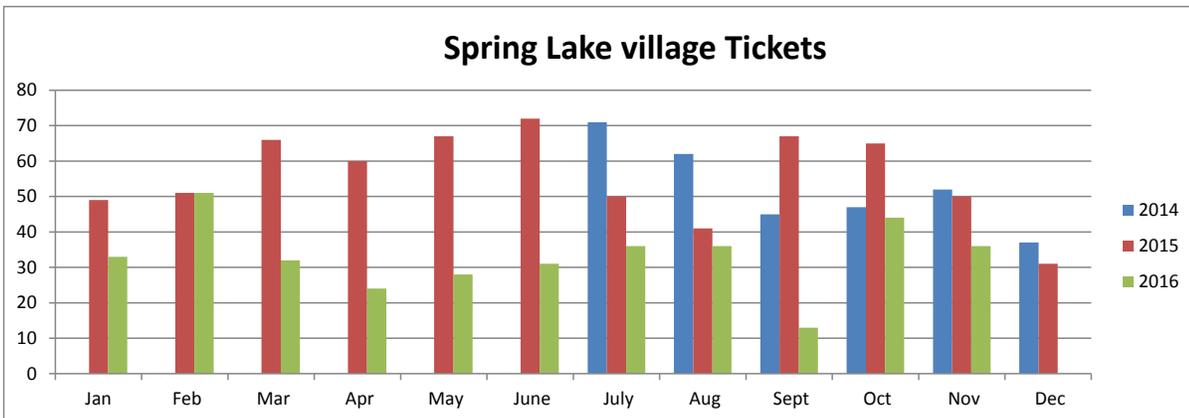
Total Number of Calls

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
2104							277	155	158	116	119	113	
2015	137	116	113	113	137	173	176	165	156	116	110	132	
2016	141	104	113	153	145	158	195	166	157	110	108		1550



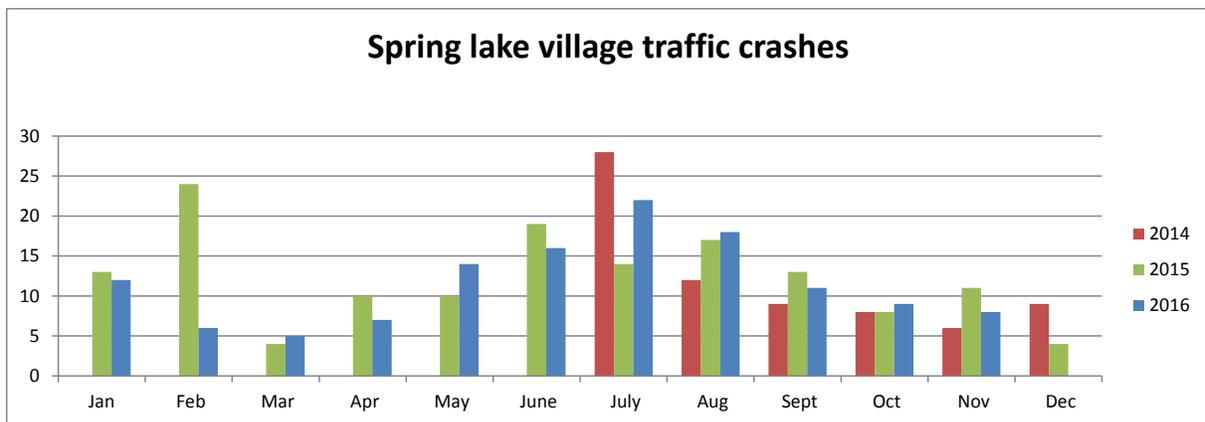
Total Tickets by Month

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
2014							71	62	45	47	52	37	
2015	49	51	66	60	67	72	50	41	67	65	50	31	
2016	33	51	32	24	28	31	36	36	13	44	36		



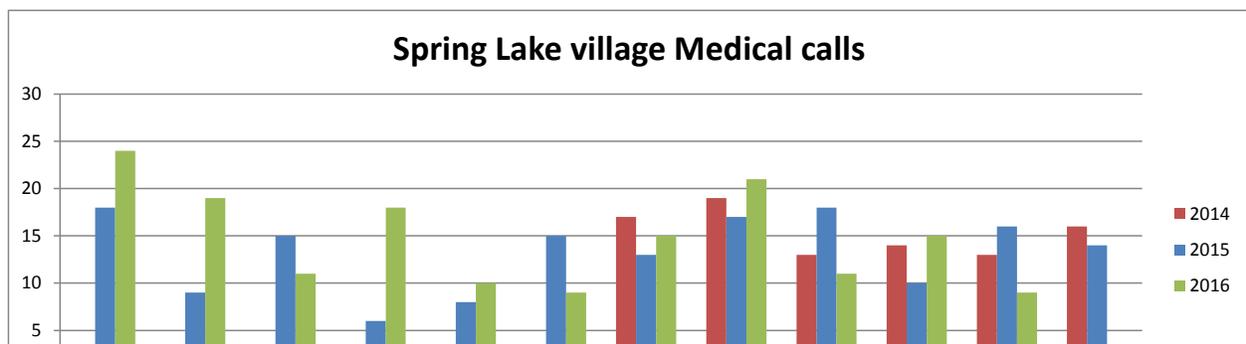
Traffic Crashes

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
2014							28	12	9	8	6	9	
2015	13	24	4	10	10	19	14	17	13	8	11	4	
2016	12	6	5	7	14	16	22	18	11	9	8		128



Medical Calls

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
2014							17	19	13	14	13	16	
2015	18	9	15	6	8	15	13	17	18	10	16	14	
2016	24	19	11	18	10	9	15	21	11	15	9		



Christine Burns

From: Tim Smith <tsmith@occca.org>
Sent: Thursday, December 1, 2016 10:09 AM
To: AdminStaff911; Anne Snider; Babinec, Sinka; Bob Buursma; Bonnie Suchecki; Brandon DeHaan; Christine Burns; Craig Bessenger; Denny Luce (dluce@miottawa.org); Derek Christensen (DChristensen@miottawa.org); Duane Medima; Gary Rosema (grosema@miottawa.org); Glen Nykamp; Howard Baumann; Janice Redding; Jason Kik; jhawke@grandhaven.org; Jim Bonamy (jbonamy@grandhaven.org); John Nash; jwolffis@miottawa.org; Keith Van Beek; Leon Stille; mbennett@miottawa.org; N.DeBoer@cityofholland.com; Pam Suchecki; Renee Freeman; Rich Szczepanek (richs@omcba.org); rtease@miottawa.org; Scott Brovont (SBrovont@miottawa.org); Steve Kempker (skempker@miottawa.org); Toby VanEss; Val Weiss (vweiss@miottawa.org); Beth Thomas (bthomas@miottawa.org); Chris Karish (ckarish@occca.org); Dan Hamming (dhamming@georgetown-mi.gov); Gary Dryer (chief@crockerfire.org); Kurt Gernaat (zoning@blendontownship-mi.gov); Mark Jongekrijg; Mike Gavin (mgavin@wmis.net); Mike Keefe; Tom Gerencer; Tom Valdez; Bill Olney (bolney@ci.zeeland.mi.us); Chris McIntyre (mcintirc@michigan.gov); Matt Messer; Billy O'Donnel (odonnewi@gvsu.edu); Tim Smith; bsipe@springlaketwp.org; Chris Tinney; Dennis Rosel (cfd391@hotmail.com); Dick Mohr; Duane Wolters; Dwight Sheridan; Fire Chief Jim Kohsel (jimk@hct.holland.mi.us); Kevin McNutt; Mike Gavin (fire@tallmadge.com); Mike Olthof (olthofmichael@att.net); Nick Bonstell; Paul Van Velzen; Phil Hunderman (chief@zctfd.org); Scott Gamby; Scott Schoolcraft; Alan Vanderberg; Don Komejan; Patrick McGinnis; Ryan Cotton (r.cotton@cityofholland.com); Steve Patrick; SVisser@miottawa.org; Kevin Walk; Tim Smith
Subject: November 2016 Central Dispatch Measures
Attachments: November 2016 call totals.xls; 911 vs wireless measures 2016.xls; 2016 Smart 911 chat session results.xlsx; November 2016 Monthly combined incidents.xls; November 2016 Monthly Fire incident measures.xls; November 2016 Monthly Law incident measures.xls

The call volume and incident numbers handled through Ottawa County Central Dispatch for November 2016 were:

Total Incidents – 9,487 up 1.6% over November 2015 and even YTD with 2015
Fire Incidents – 1,278 down 1.6% over November 2015 and even YTD with 2015
Law Incidents – 8,210 up 2.1% over November 2015 and even YTD with 2015
911 Calls – 8,265 even with November 2015 and even YTD with 2015
911 Hang Up calls - 839 even with November 2015 and down 2.8% YTD over 2015
Wireless 911 calls – 88.8% of 911 calls for November 2016 and 90.0% of Total 911 calls for 2016
911 calls answered in 10 seconds or less - 92.5% for November 2016 and 90.7% YTD for 2016
(NENA recommended standard is 90% within 10 seconds)

Smart 911 Measures:

Profile Pops - 100 up 26% over November 2015 and down 4.9% YTD over 2015
Hang up calls resolved by texting - 129 up 31.8% over November 2015 and up 44.3% YTD over 2015

Cost avoidance via texting - \$ 2,967 up 31.8% over November 2015 and up 38.3% YTD over 2015

Chat success rate - 25% up 16% over November 2015 and up 9.1% YTD over 2015

For your information and use.

Thanks

Tim

Timothy Smith

Executive Director

Ottawa County Central Dispatch Authority

12101 Stanton Street

West Olive, Michigan 49460

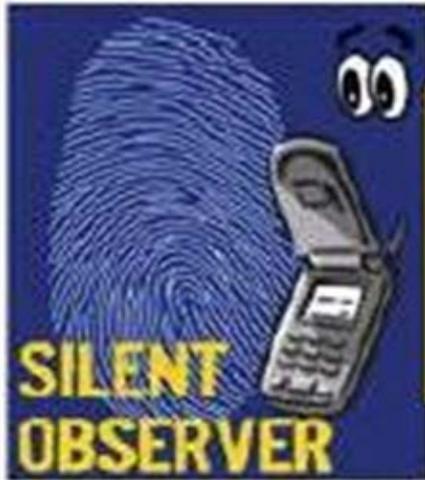
Office - 616-994-7800

Fax – 616-994-7801



Smart911.com™

Ottawa County *Silent Observer*



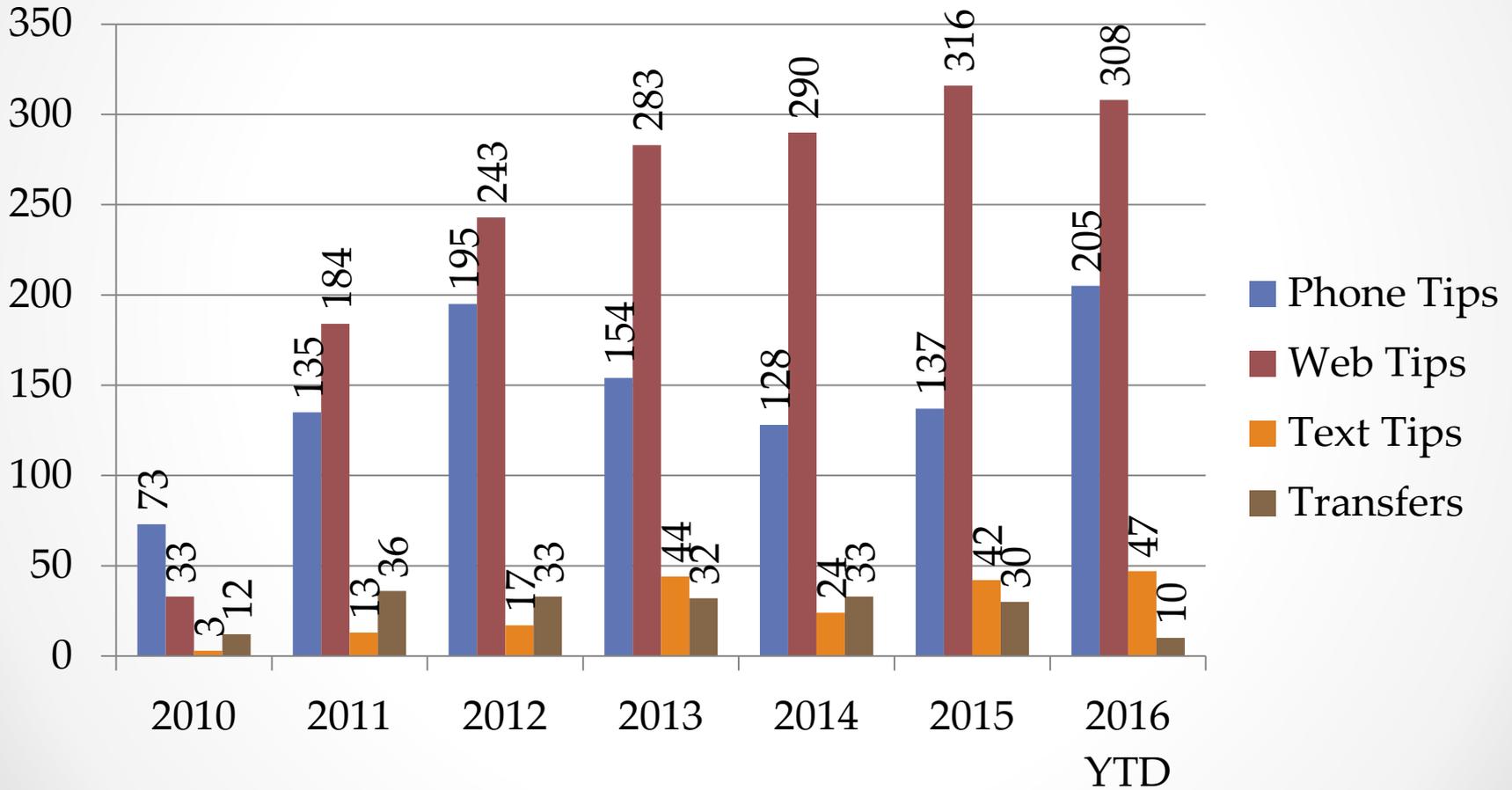
CALL SILENT OBSERVER AT:

1-877-88-SILENT

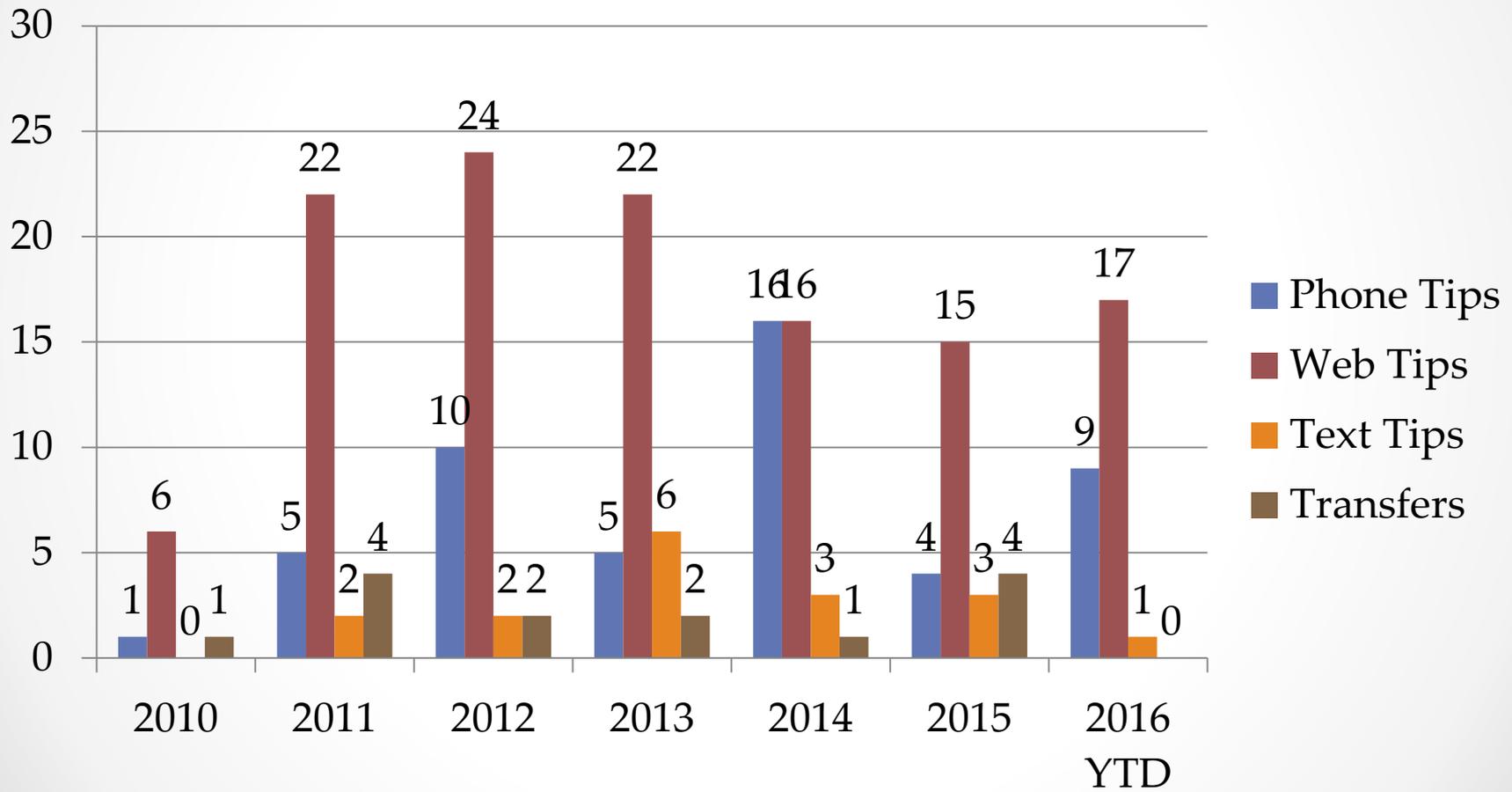
24 hours a day - 7 days a week

Presented by
Tim Smith
Executive Director
Ottawa County Central Dispatch Authority

2010 - 2016 Program Tip Volumes

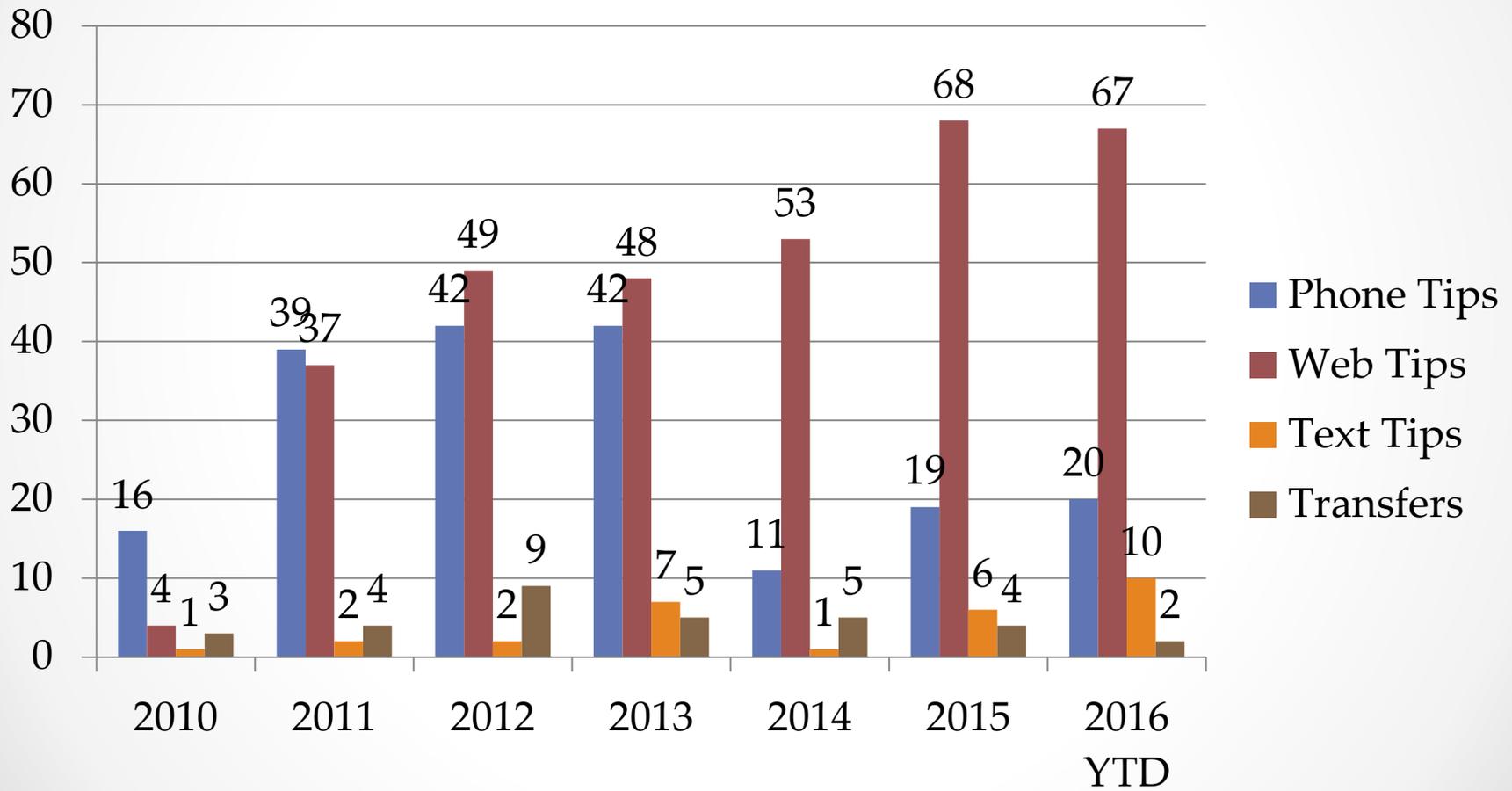


2010 - 2016 Tip Volumes Northwest

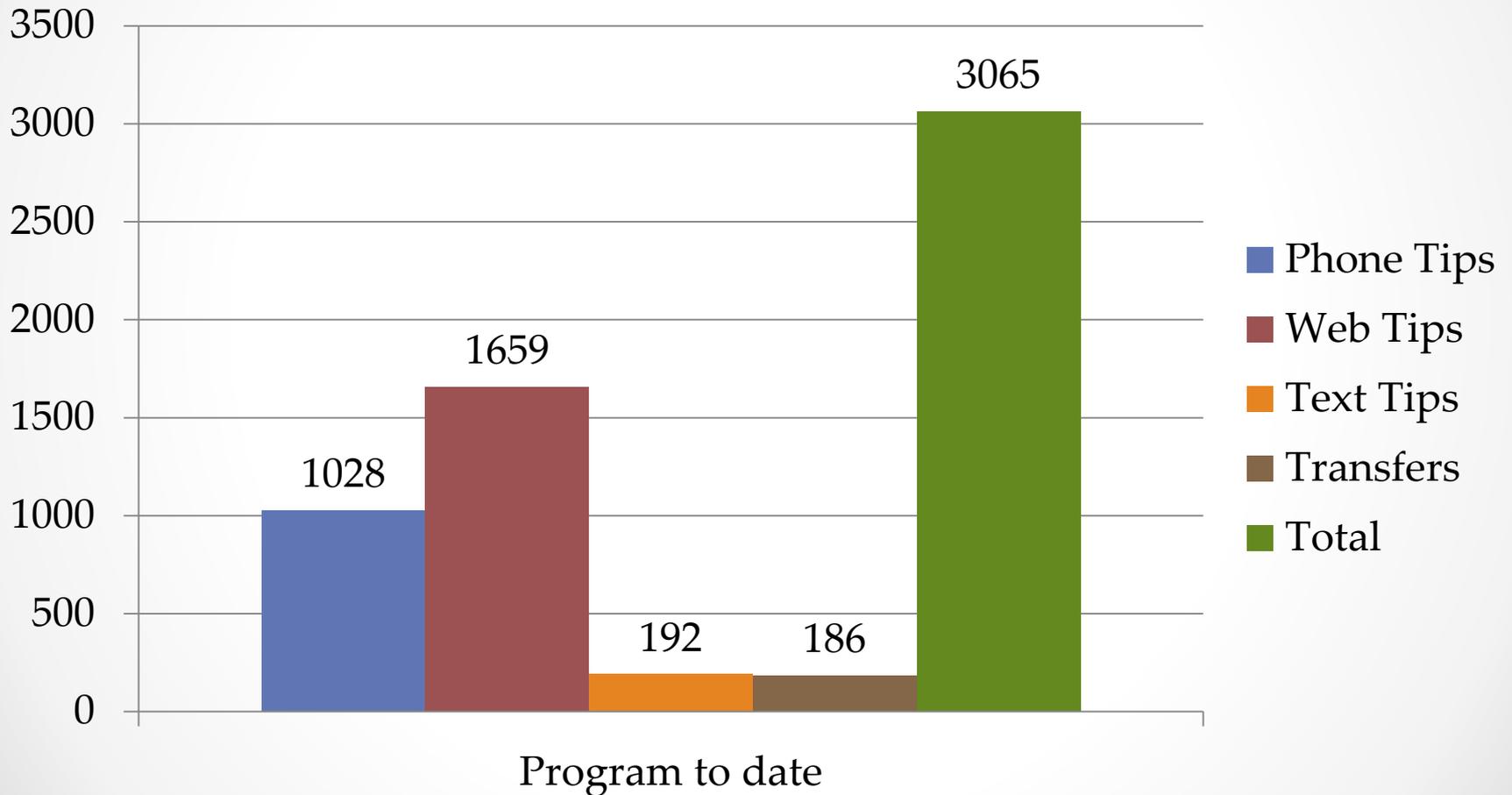


2010 - 2016 Tip Volumes

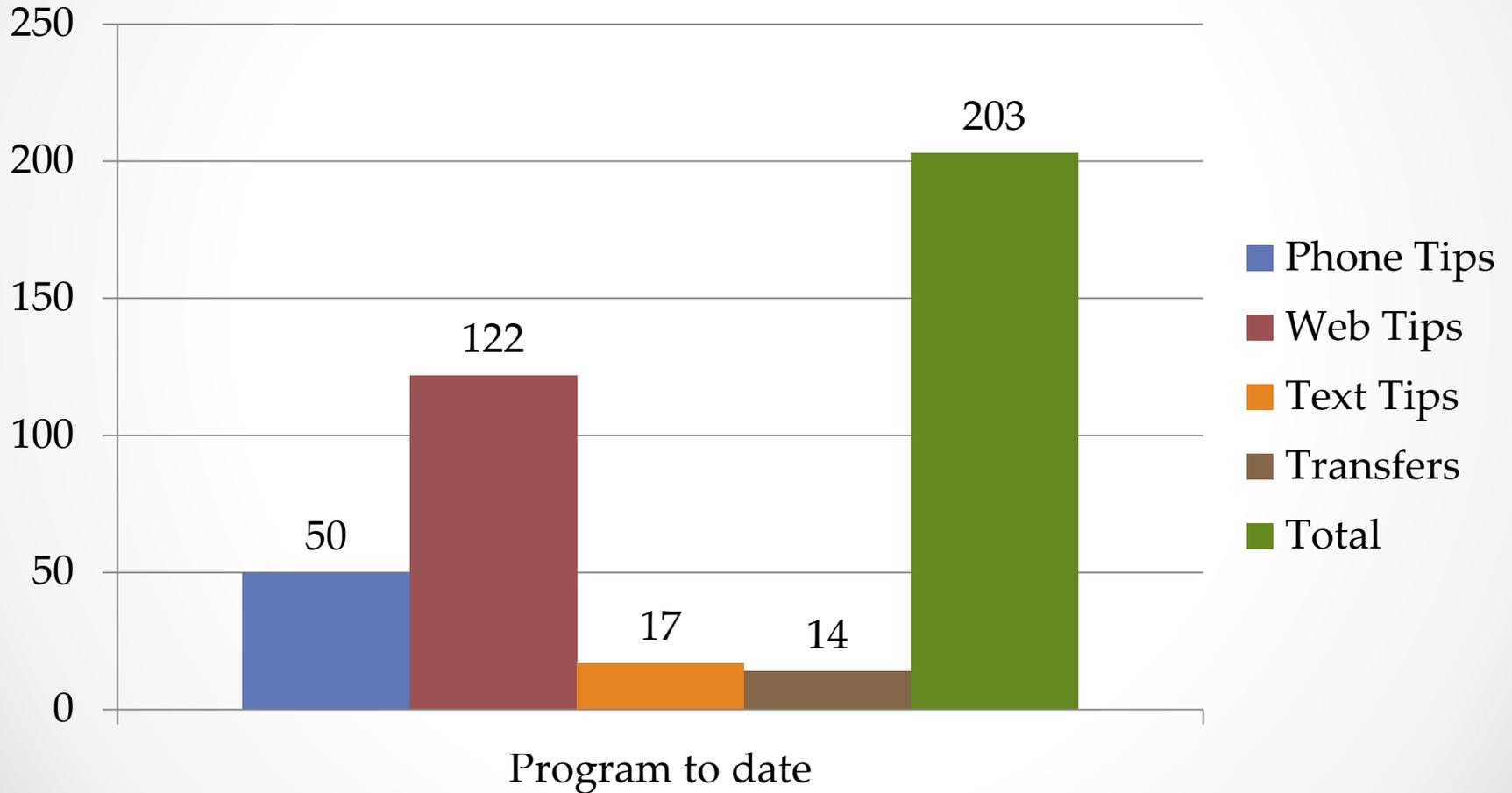
WEMET



Program to date Total Tip Volumes

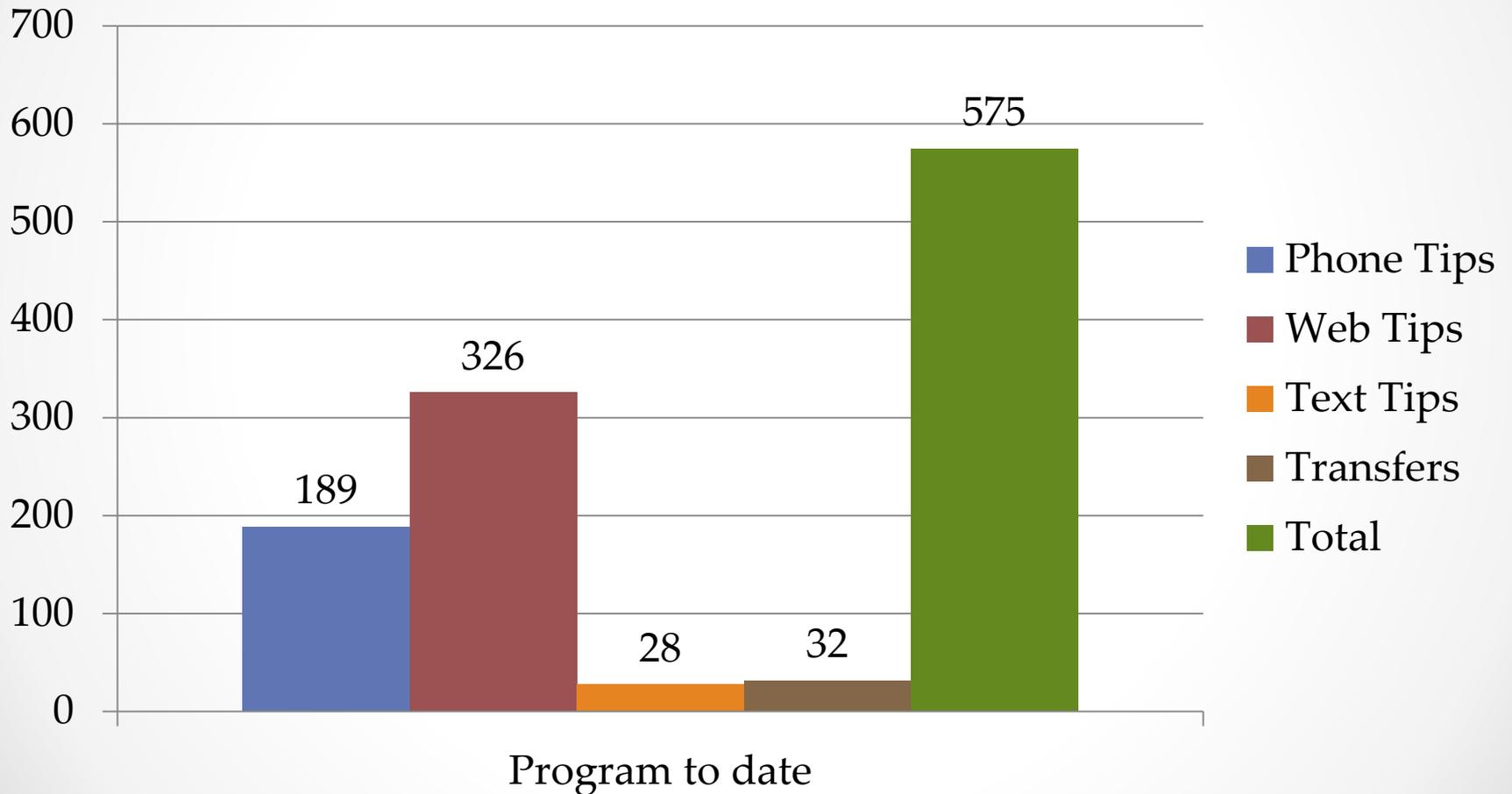


Program to date Tip Volumes Northwest



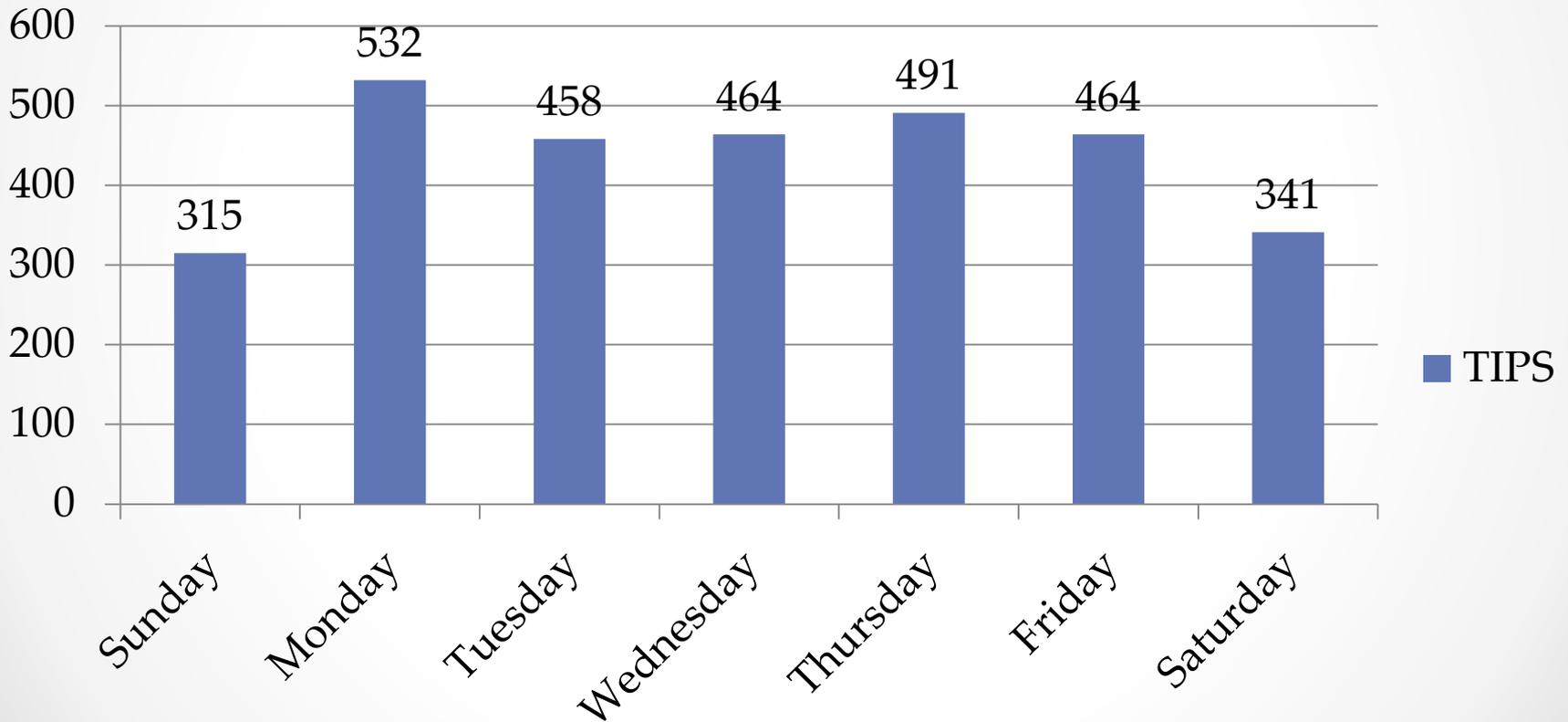
Program to date Tip Volumes

WEMET

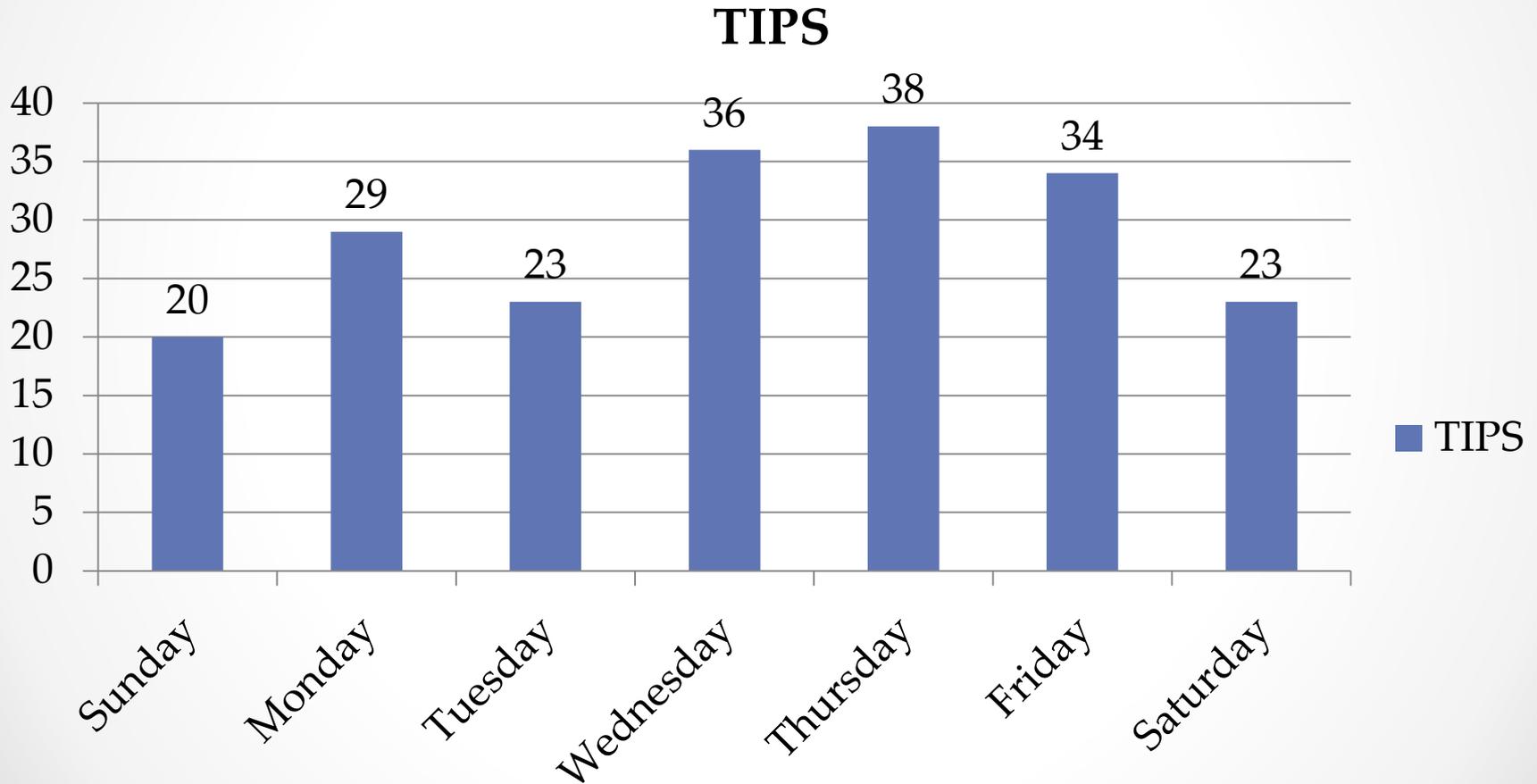


Total Program by Day of the Week

TIPS



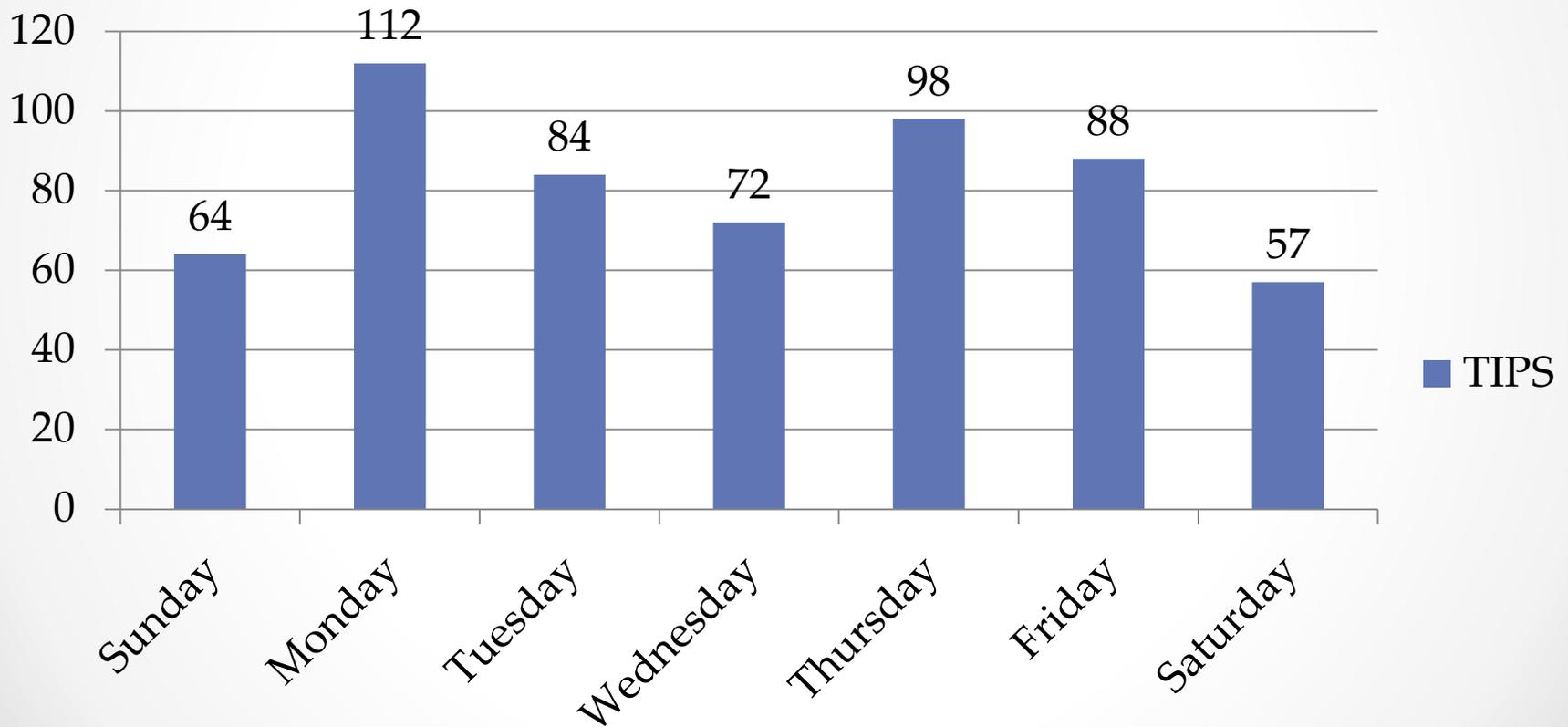
Day of the Week Northwest



Day of the Week

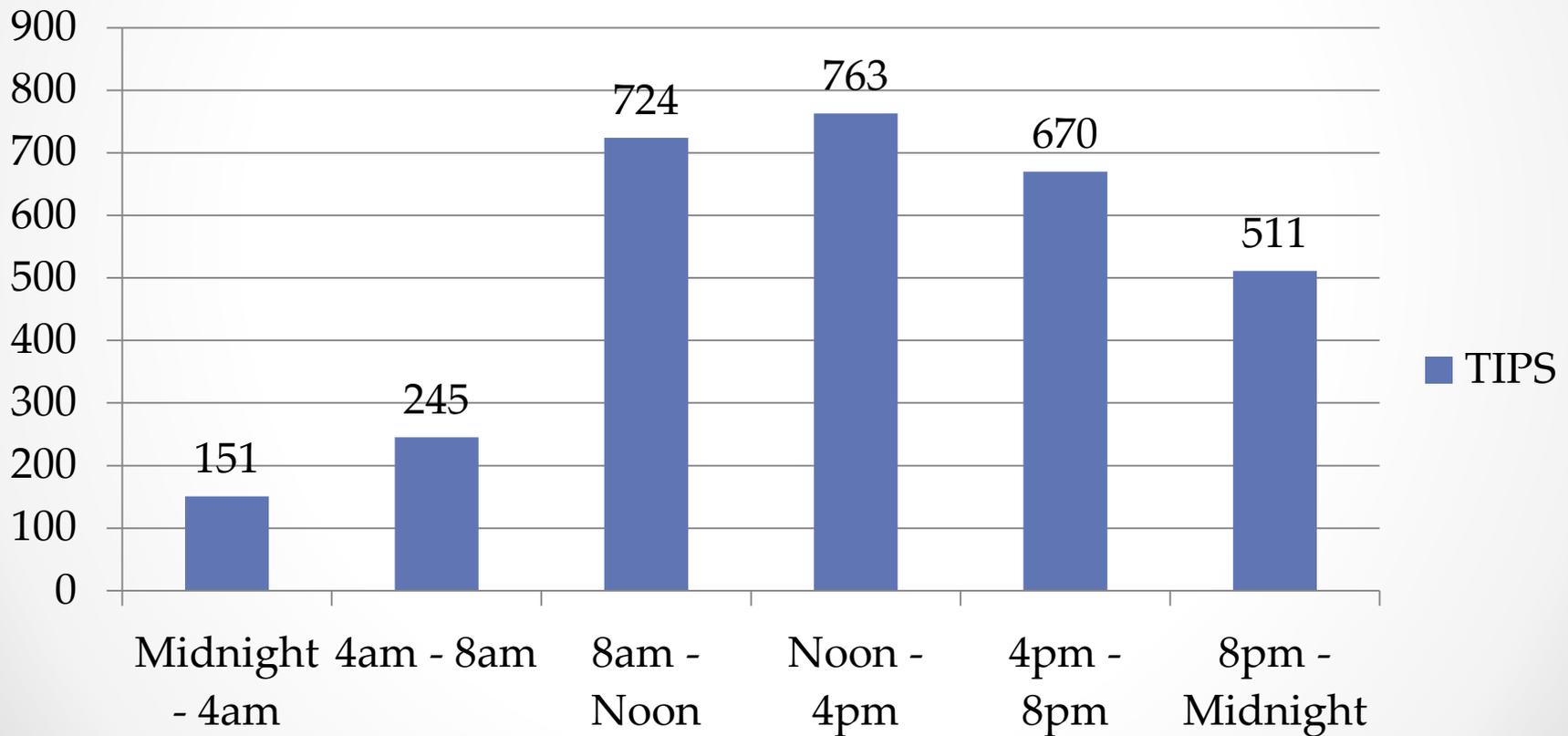
WEMET

TIPS



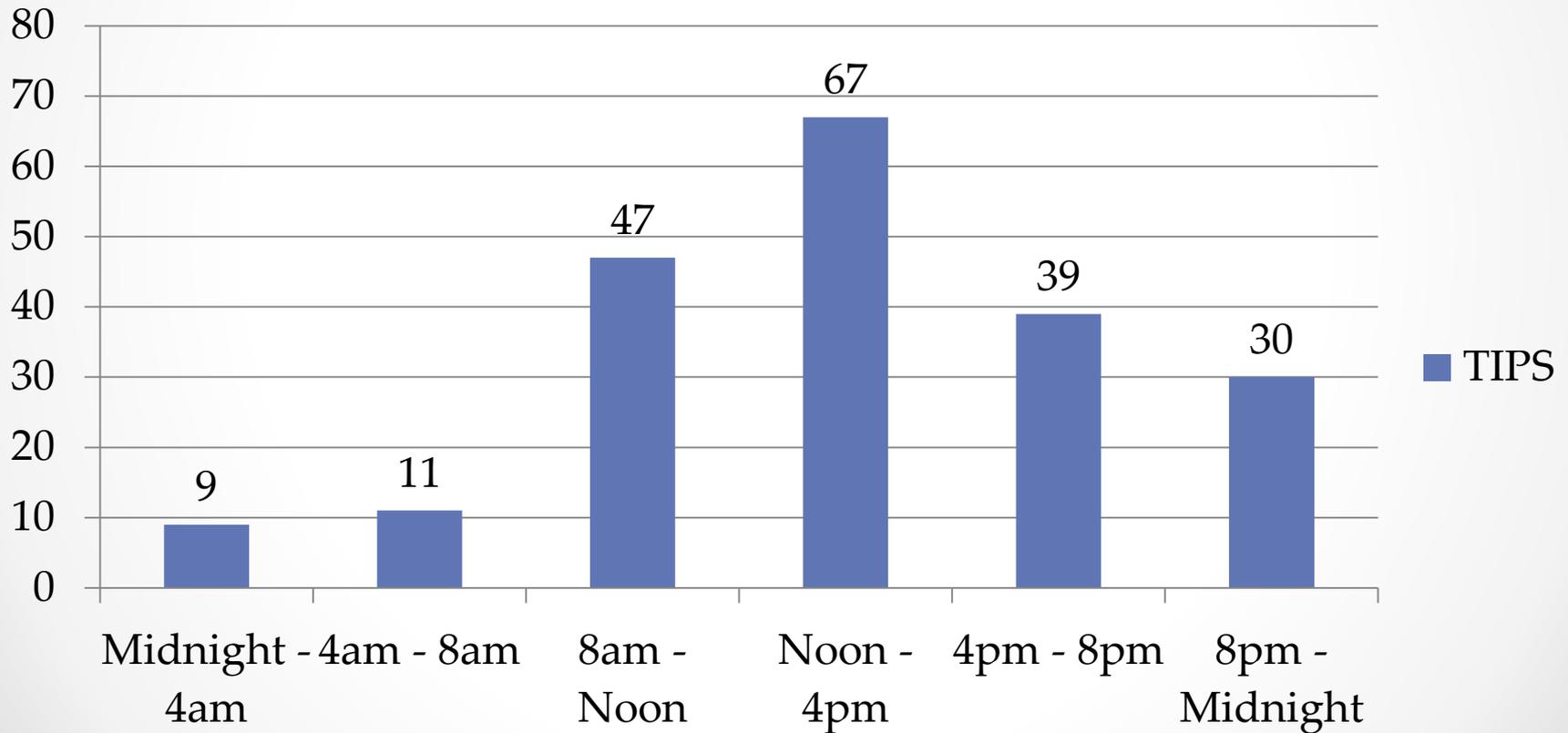
Total Program By Time of Day

TIPS



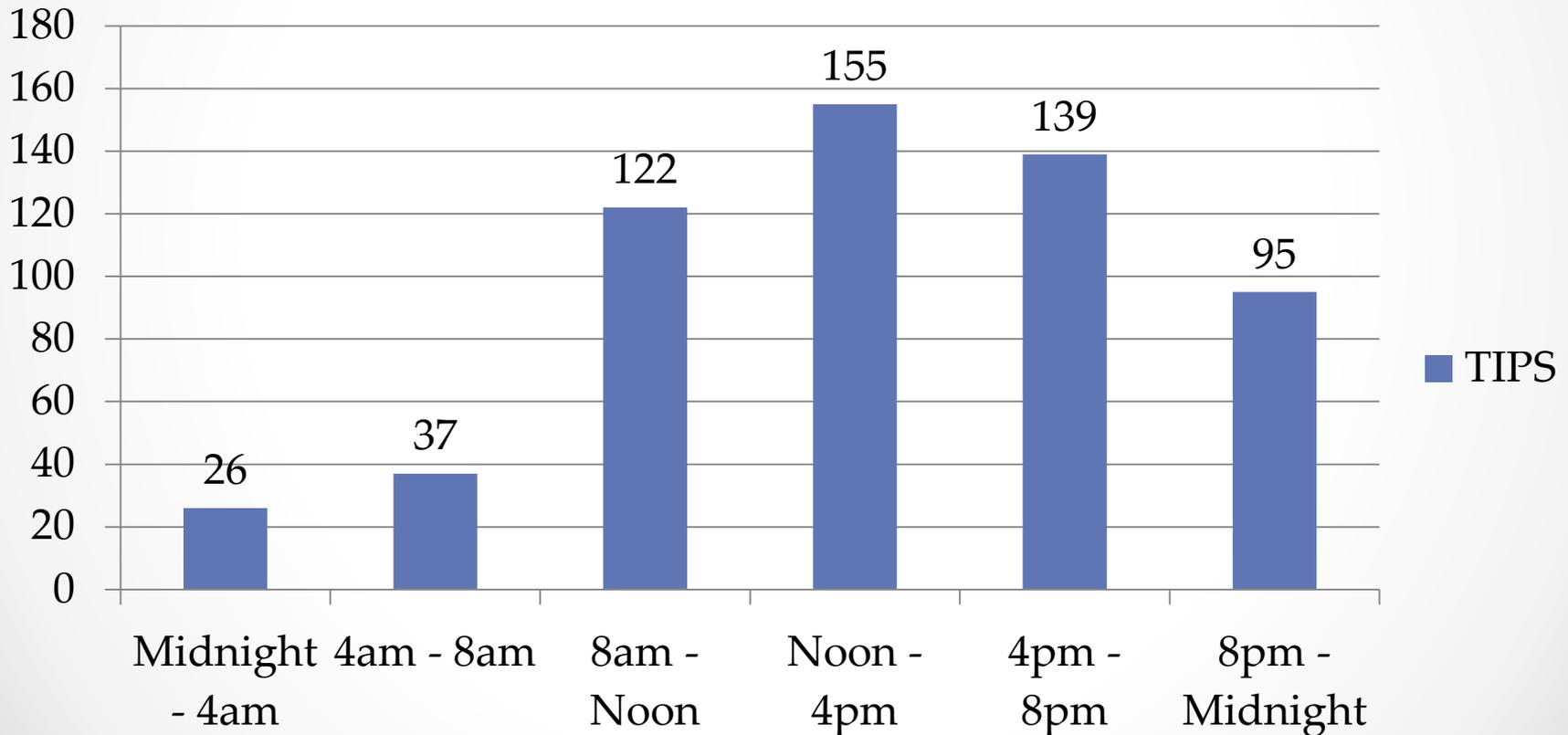
Time of Day Northwest

TIPS

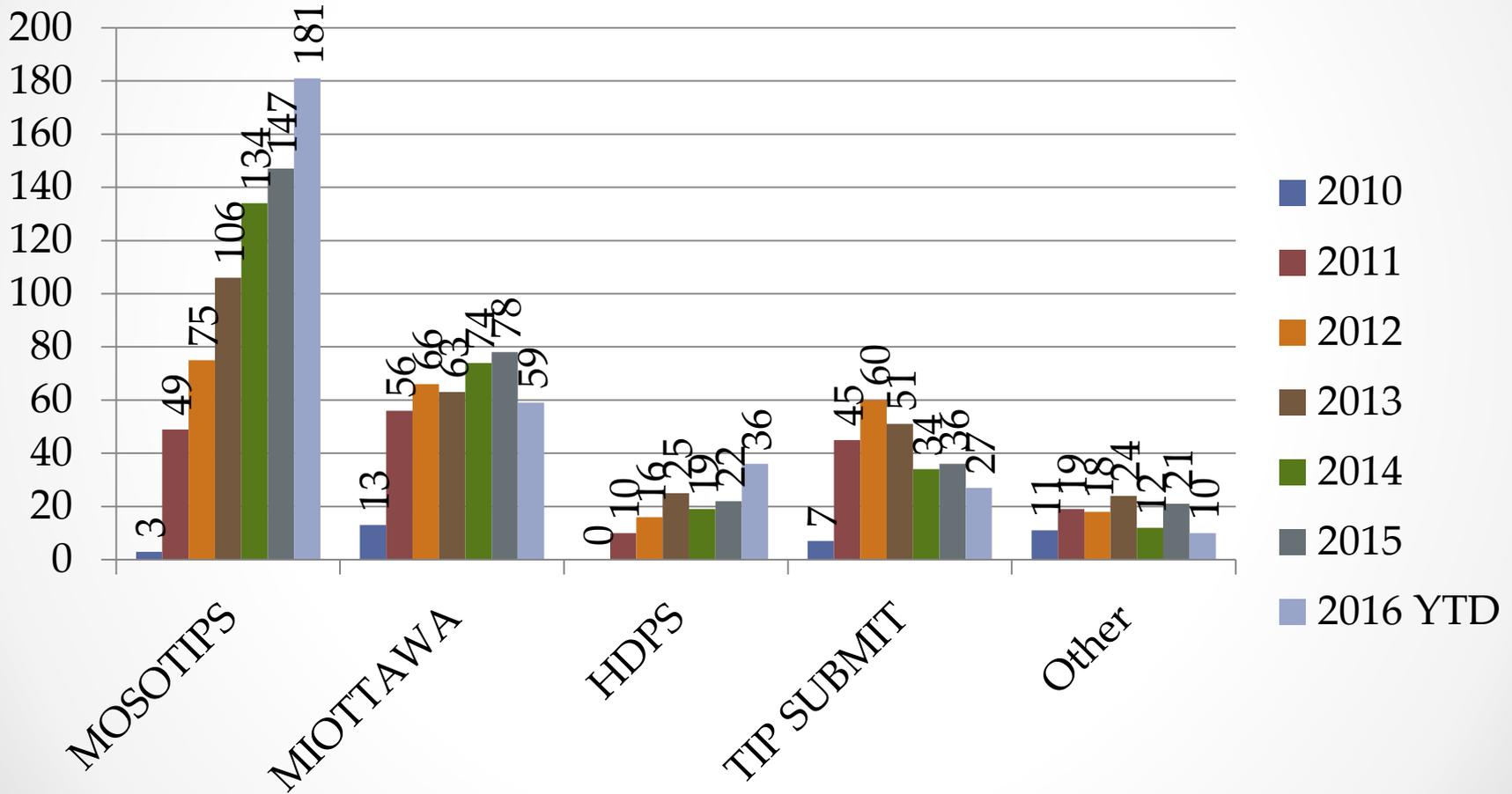


Time of Day WEMET

TIPS



Web Tips by Source



Silent Observer Works



102 W. SAVIDGE ST. * SPRING LAKE, MI 49456

PHONE 616-842-1393 * FAX 616-847-1393

www.springlakevillage.org

To: Chris Burns, Village Manager

From: John Stuparits, DPW Director

Date: December 13, 2016

Subject: Monthly Report

Winter has arrived!!! DPW staff was quickly reminded of what Michigan winters can bring. Cold temperatures and heavy snowfall provided an excellent opportunity to see how prepared we were. The recent addition of a snow box (which is used to collect and push snow from parking areas) has worked out extremely well and made our crews more efficient. New blades have been put on the plow trucks and staff is preparing to get the ice rink ready for use. The leaf vacator made it through another season with some minor repairs (replacement of a fuel filter and gate switches). The fan body still needs to have a metal plate welded to it (again) to repair the hole that was created due to corrosion. The leaf vacator has been cleaned and once the fan repair has been completed the vacator will be stored at the Spring Lake Township DPW building. I am always impressed with the job that this piece of equipment does and the service that we provide for our residents. Training on the handheld GPS unit that will be used to create our water map was completed, unfortunately the early arrival of snow will not allow us to work on the maps. This process will resume in the spring once the snow has melted.

Over the next several months, staff will be preparing exhibits to be displayed in the Village Hall lobby. The intent of the exhibits will be to educate our residents on the current state of our water and sewer infrastructure as we prepare to make recommended improvements and increase our rate structure to support these improvements. A requirement of the Michigan Department of Environmental Quality is that each community conduct a review of their water system. This review, also known as a Water Reliability Study was last performed in 2012 and is due to be updated in 2017. This Study will not only provide the basis for what needs to be repaired/improved, but also will give an indication as to what the cost will be. On the wastewater side of the system, the Village was recently awarded a SAW Grant to identify the needs of our sewer system. This process has just started and as issues are identified they will be recorded. Also, in addition to the SAW Grant an engineering report was recently completed on the lift station on Division Street and the force main that delivers wastewater to the wastewater

treatment plant. This report identified short term deficiencies (pumping capacity) and longer term (force main replacement) that will need to be addressed.

As we begin to address the infrastructure needs of our community I would like to thank you for your support. To use a sports analogy, I believe this process will be a marathon, not a sprint. Time, education and a whole lot of patience will be needed.

I hope you have a safe and festive Holiday Season.

Permit List

Building

12/16/2016

Permit	Address	Issued	Status	Category	Work Description	Sq. Ft	Permit Fees	Const. Value
PB16-087V	107 S DIVISION ST	10/25/2016	ISSUED	SING FAM DWE	ENCLOSING EXISTING BACK PORCH INTO OFFICE; REDO BA	0	270.40	0
PB16-114V	209 S PARK ST	10/06/2016	ISSUED	ACCESSORY BUI	CONSTRUCT "MANCAVE"	0	211.15	15,000
PB16-115V	209 S PARK ST	10/06/2016	ISSUED	DEMOLITION	DEMO ACCESSORY BUILDING	0	40.00	0
PB16-117V	429 E SAVIDGE ST	10/11/2016	ISSUED	SING FAM DWE	TEAR OFF & RE-ROOF	0	218.00	15,945
PB16-118V	N PARK ST	10/12/2016	ISSUED	COMMERCIAL A	NEW CONSTRUCTION OF A 3 STORY 25,254 SF SENIOR HOUSI	0	19,160.15	2,798,051
PB16-119V	118 N JACKSON ST	10/13/2016	ISSUED	SING FAM DWE	REPLACING 18 WINDOWSTEAR OFF AND RE-ROOF	0	272.80	23,975
PB16-123V	228 W SAVIDGE ST	10/21/2016	ISSUED	COMMERCIAL A	TEAR OFF & RE-ROOF	0	313.90	30,000
PB16-124V	327 S LAKE AVE	10/24/2016	ISSUED	SING FAM DWE	TEAR OFF & RE-ROOF	0	36.75	700
PB16-125V	920 W SAVIDGE ST UNIT	10/31/2016	ISSUED	SINGLE FAMILY		0	1,011.40	120,000
PB16-126V	920 W SAVIDGE ST UNIT	10/31/2016	ISSUED	SINGLE FAMILY	CONSTRUCT DOUBLE CONDO	0	1,011.40	120,000
PB16-127V	920 W SAVIDGE ST UNIT	10/31/2016	ISSUED	SINGLE FAMILY	CONSTRUCT DOUBLE CONDO	0	1,011.40	120,000
PB16-128V	920 W SAVIDGE ST UNIT	10/31/2016	ISSUED	SINGLE FAMILY	CONSTRUCT DOUBLE CONDOS	0	1,011.40	131,826
PB16-129V	217 ALDEN ST	10/27/2016	ISSUED	MULT FAM DWE	TEAR OFF & RE-SIDE	0	36.00	900
PB16-130V	106 S BUCHANAN ST	10/27/2016	ISSUED	DEMOLITION		0	90.00	0

Permit List

12/16/2016

Permit	Address	Issued	Status	Category	Work Description	Sq. Ft	Permit Fees	Const. Value
TOWNSHIP HALL								
PB16-131V	117 N DIVISION ST	10/31/2016	ISSUED	SING FAM DWE	TEARING DOWN THE EXTERIOR MASONRY CHIMNE	0	63.00	2,500
PB16-132V	213 E SAVIDGE ST	11/08/2016	ISSUED	COMMERCIAL A	INSTALL NEW MONUMENT SIGN ~ 64" X 94"	0	193.00	9,700
PB16-133V	617 PARKVIEW AVE	11/08/2016	ISSUED	SING FAM DWE	ADD BATH, BEDROOM AND LIVING ROOM IN UNFINISHED	0	270.40	20,000
PB16-134V	WIND DRIFT LN	11/15/2016	ISSUED	SIGN	REPLACE EXISTING SIGN WITH A 31.5" X 84" NON LIT WALL SIG	0	98.50	3,333
PB16-135V	617 E SAVIDGE ST	11/08/2016	ISSUED	COMMERCIAL A	TEAR OFF & RE-ROOF BACK BUILDING	0	120.75	6,500
PB16-136V	316 RACHAELS WAY	11/10/2016	ISSUED	SING FAM DWE	FINISH BASEMENT	0	193.00	10,000
PB16-137V	711 E SAVIDGE ST	11/10/2016	ISSUED	ANNUAL BANN	INSTALLATION OF 2 SIGNS	0	67.00	1,500
PB16-138V	700 E SAVIDGE ST	11/15/2016	ISSUED	COMMERCIAL A	TEAR OFF & RE-ROOF	0	224.85	16,280
PB16-139V	117 N DIVISION ST	11/16/2016	ISSUED	SING FAM DWE	TEAR OFF & RE ROOF GARAGE ONLY	0	42.00	0
PB16-140V	217 BARBER ST	11/18/2016	ISSUED	SING FAM DWE	REPLACE BASEMENT WINDOWS	0	36.75	500
PB16-141V	601 W SAVIDGE ST	11/18/2016	ISSUED	DEMOLITION	REMOVING A FEW WALLS INSIDE TO INCREASE THE SIZE	0	90.00	0
PB16-142V	760 E SAVIDGE ST	11/22/2016	ISSUED	TEMPORARY PO	DISPLAY FROM 11/22/16 TO 12/22/16	0	10.00	0
PB16-143V	213 SOUTH ST	11/23/2016	ISSUED	SING FAM DWE	INSTALLING NEW SIDING AND WINDOWS AND ENTRY DOOR.	0	73.50	3,500

Permit List

12/16/2016

Permit	Address	Issued	Status	Category	Work Description	Sq. Ft	Permit Fees	Const. Value
PB16-144V	228 W SAVIDGE ST	11/23/2016	ISSUED	COMMERCIAL A	ADD AND REPAIR FRAMING TO ROOF DECK. INSTALL STEEL C	0	136.50	8,000
PB16-145V	421 E SAVIDGE ST	11/28/2016	ISSUED	SING FAM DWE	REMOVE FAILED BRICK AND CEMENT FROM CHIMNEY AND	0	42.00	1,200
PB16-146V	601 W SAVIDGE ST	12/05/2016	ISSUED	COMMERCIAL A	INTERIOR RENOVATIONS	0	1,179.15	135,000
PB16-147V	612 W SAVIDGE ST	12/14/2016	ISSUED	DEMOLITION	DEMOLITION OF BUILDING	0	90.00	0
PB16-148V	628 E SAVIDGE ST	12/12/2016	ISSUED	SIGN	INSTALL 4' X 6' DOUBLE SIDED ILLUMINATED GROUND SIGN I	0	114.25	4,649
PB16-149V	219 SIDNEY CT	12/08/2016	ISSUED	SING FAM DWE	TEAR OFF & RE-ROOF	0	73.50	3,500
PB16-150V	220 N CUTLER ST	12/14/2016	ISSUED	SING FAM DWE	REMODEL KITCHEN AND BATHROOMS	0	427.95	0
PB16-152V	211 PROSPECT ST	12/12/2016	ISSUED	SING FAM DWE	TEAR OFF & RE-ROOF	0	168.00	9,082
PB16-153V	400 LAKEVIEW CT #30-E	12/12/2016	ISSUED	COMMERCIAL A	REPLACE WINDOWS AND PATIO DOOR	0	73.50	4,000
PB16-154V	616 E SAVIDGE ST C	12/14/2016	ISSUED	COMMERCIAL A	FINISH SUITE FROM WHITE BOX TO PET BAKERY	0	340.60	0

Total Permits: 37

Total Value: \$3,615,641

Total Fees: \$28,822.95

Permit List*Electrical*

12/16/2016

Permit	Address	Issued	Status	Category	Work Description	Sq. Ft	Permit Fees	Const. Value
PE16-068V	523 BOELEN CT	10/25/2016	ISSUED	ELECTRICAL	MOVE CAN LIGHTS, ADD 2 OUTLETS AND 2 S3 SWITCHES.	0	106.00	0
PE16-069V	426 BUENA VISTA DR	10/31/2016	ISSUED	ELECTRICAL	INSTALL LIGHTS AND PLUGS IN NEW GARAGE.	0	56.00	0
PE16-070V	107 S DIVISION ST	11/02/2016	ISSUED	ELECTRICAL	OUTLETS FOR BACK PORCH BEING ENCLOSED	0	104.00	0
PE16-071V	216 SHADY LN	11/08/2016	ISSUED	ELECTRICAL	NEW CONSTRUCTION	0	911.00	0
PE16-072V	617 PARKVIEW AVE	11/15/2016	ISSUED	ELECTRICAL	FINISH BASEMENT	0	122.00	0
PE16-073V	N PARK ST	12/02/2016	ISSUED	ELECTRICAL	ELECTRICAL FOR NEW SENIOR HOUSING BUILDING	0	3,209.00	0
PE16-074V	316 RACHAELS WAY	11/18/2016	ISSUED	ELECTRICAL	FINISH BASEMENT	0	106.00	0
PE16-075V	601 W SAVIDGE ST	11/30/2016	ISSUED	ELECTRICAL	REMODEL PER PLANS	0	126.00	0
PE16-076V	213 E SAVIDGE ST	12/12/2016	ISSUED	ELECTRICAL	INSTALLATION OF ILLUMINATED MONUMENT SIG	0	65.00	0
PE16-077V	213 SOUTH ST	12/14/2016	ISSUED	ELECTRICAL	SERVICE UPGRADE	0	60.00	0

Total Permits: 10**Total Value:****Total Fees: \$4,865.00**

Permit List*Mechanical*

12/16/2016

Permit	Address	Issued	Status	Category	Work Description	Sq. Ft	Permit Fees	Const. Value
PM16-058V	628 E SAVIDGE ST	10/24/2016	ISSUED	MECHANICAL	2 UNIT HEATERS & 1 SPLIT SYSTEM, EXHAUST FOR BATH	0	310.00	0
PM16-065V	617 E SAVIDGE ST	11/07/2016	ISSUED	MECHANICAL	INSTALL FIRE SUPPRESSION SYSTEM FOR A COMMERCIAL K	0	120.00	0
PM16-066V	930 W SAVIDGE ST #29	11/18/2016	ISSUED	MECHANICAL	INSTALL HEAT/COOL UNIT	0	90.00	0
PM16-067V	737 WINTER ST	12/06/2016	ISSUED	MECHANICAL	FURNACE REPLACEMENT	0	80.00	0
PM16-068V	601 W SAVIDGE ST	12/12/2016	ISSUED	MECHANICAL	DUCTWORK	0	125.00	0

Total Permits: 5**Total Value:****Total Fees: \$725.00**

Permit List*Plumbing*

12/16/2016

Permit	Address	Issued	Status	Category	Work Description	Sq. Ft	Permit Fees	Const. Value
PP16-022V	617 PARKVIEW AVE	11/18/2016	ISSUED	PLUMBING	BASEMENT BATHROOM	0	128.00	0
PP16-023V	N PARK ST	11/22/2016	ISSUED	PLUMBING	PLUMBING FOR NEW SENIOR HOUSING	0	1,675.00	0
PP16-024V	920 W SAVIDGE ST UNIT	12/05/2016	ISSUED	PLUMBING	PLUMB NEW DUPLEX CONDO	0	238.00	0
PP16-025V	920 W SAVIDGE ST UNIT	12/05/2016	ISSUED	PLUMBING	PLUMB NEW DUPLEX CONDO	0	238.00	0
PP16-026V	920 W SAVIDGE ST UNIT	12/05/2016	ISSUED	PLUMBING	PLUMB NEW DUPLEX CONDO	0	238.00	0
PP16-027V	920 W SAVIDGE ST UNIT	12/05/2016	ISSUED	PLUMBING	PLUMB NEW DUPLEX CONDO	0	238.00	0

Total Permits: 6
Total Value:
Total Fees: \$2,755.00

Permit List *Zoning*

12/16/2016

Permit	Address	Issued	Status	Category	Work Description	Sq. Ft	Permit Fees	Const. Value
PZ16-042V	209 S PARK ST	10/06/2016	ISSUED	ZONING	CONSTRUCT "MANCAVE"	0	25.00	0
PZ16-043V	406 E SAVIDGE ST	10/21/2016	ISSUED	COMMERCIAL A	SIGN FOR ST. MARY'S SCHOOL	0	25.00	0
PZ16-044V	920 W SAVIDGE ST UNIT	10/31/2016	ISSUED	ZONING	CONSTRUCT NEW DOUBLE CONDO	0	50.00	0
PZ16-045V	920 W SAVIDGE ST UNIT	10/31/2016	ISSUED	ZONING	CONSTRUCT DOUBLE CONDO	0	50.00	0
PZ16-046V	920 W SAVIDGE ST UNIT	10/31/2016	ISSUED	ZONING	CONSTRUCT DOUBLE CONDOS	0	50.00	0
PZ16-047V	920 W SAVIDGE ST UNIT	10/31/2016	ISSUED	ZONING	CONSTRUCT DOUBLE CONDOS	0	50.00	0
PZ16-048V	213 E SAVIDGE ST	11/08/2016	ISSUED	ZONING	INSTALLATION OF REPLACEMENT SIGN	0	25.00	0
PZ16-049V	701 E SAVIDGE ST	11/02/2016	ISSUED	ZONING	INSTALL EXTERIOR WINDOW GRAPHICS. BUSINESS LOGO IN	0	25.00	0
PZ16-050V	N PARK ST	11/03/2016	ISSUED	ZONING	CONSTRUCT SENIOR HOUSING CENTER	0	0.00	0
PZ16-051V	WIND DRIFT LN	11/15/2016	ISSUED	ZONING	REPLACE EXISTING SIGN WITH A 31.5" X 84" NON-LIT WALL SIG	0	25.00	0
PZ16-052V	711 E SAVIDGE ST	11/10/2016	ISSUED	ZONING	INSTALL 2 SIGNS	0	25.00	0
PZ16-053V	628 E SAVIDGE ST	12/12/2016	ISSUED	ZONING	INSTALL 4' X 8' DOUBLE SIDED ILLUMINATED GROUND SIGN	0	25.00	0

Total Permits: 12

Total fees: \$375.00

**City of Grand Rapids, Michigan
 Long Term Overflow Monitoring Report
 Overflow Volume Summary
 November 2016**

Date	Rainfall (inches) ¹	Pumping Station Overflows				Monitored MG	TOTAL OVERFLOW MG
		MAPS ² MG ⁴		MARB ³ MG			
11/1/2016							
11/2/2016	1.07						
11/3/2016							
11/4/2016							
11/5/2016							
11/6/2016							
11/7/2016							
11/8/2016							
11/9/2016							
11/10/2016							
11/11/2016							
11/12/2016							
11/13/2016							
11/14/2016							
11/15/2016							
11/16/2016							
11/17/2016							
11/18/2016	0.11						
11/19/2016	0.09						
11/20/2016							
11/21/2016							
11/22/2016							
11/23/2016	0.28						
11/24/2016	0.23						
11/25/2016	0.05						
11/26/2016							
11/27/2016							
11/28/2016	0.56						
11/29/2016							
11/30/2016	0.61						
						TOTAL	NONE

- (1) Average of rain gauges in service
- (2) Market Ave. Pumping Station
- (3) Market Ave. Retention Basin
- (4) MG = Million Gallons

To: Sewer Authority Board Members

From: David Krohn, WWTP Superintendent

Date: December 9, 2016

Subject: Superintendent's Report for November Operations

Total average daily flow for the month of November was 3.480 million gallons per day.

All the requirements of the National Pollutant Discharge Elimination (NPDES) Permit were met with no violations.

1.3615 million gallons of biosolids were hauled and land applied during the month of November. The total trucking cost was \$41,525.75, or \$212.41 per dry ton. We are continuing to land apply into December.

During the month of November, plant staff installed new bulbs on bank B of the UV system. The bulbs had 13316 hours of operations. We extended the hours of operation past the recommended 12000 hours to the point that effluent performance started to decline. We did not replace the quartz sleeves, which surround the bulbs. The recommendation is to replace the quartz sleeves at 12000 hours. We decided they were in satisfactory condition until the next bulb exchange.

One of two pumps for transferring sludge from storage was rebuilt with a new seal. The pump has been tested and is working.

We are waiting for parts to repair our main aeration blower.

The DEQ had a question about our NPDES Permit application and I sent them additional information.

Gears and chain were replaced on the filter screen.

A Bio-P mixer was repaired and will be rotated into service when a mixer comes off-line for repair.

GRAND HAVEN-SPRING LAKE WASTEWATER TREATMENT PLANT

Summary of Operating Results for November, 2016

FLOW DATA	This Month	Crctd. flw.		Last Month	Crctd. flw.	
		This Month	Last Month		Last Month	Last Year
Total Flow	79,705,647			83,217,068		74,654,931
Million Gallons Per Day	3,480			3,658		2,488
Grand Haven	36,694,961			38,839,413		34,697,312
Spring Lake Village	5,452,646			6,992,447		5,245,579
Spring Lake Township	15,610,000	22,504,970		16,573,000	24,011,100	15,115,000
Ferrysburg	12,953,000	6,058,030		13,685,000	6,246,900	11,962,000
Grand Haven Township	8,630,000			6,750,000		7,270,000
Recycled Plant Wastes	365,040			377,208		3,650,401
East Grand Haven	9,056,918			10,886,208		9,714,463

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) REQUIREMENTS:

			This Month	Last Month	Last Year	LAND APPLICATION
5-DAY CBOD	30-day avg. 1400 lb/d		223	201	155	Gallons 1,361,500
	7-day avg. 2200 lb/d		269	217	195	% solids 3.44
5-DAY CBOD	30-day avg. 25 mg/l		8	7	7	Dry tons 195.5
	7-day avg. 40 mg/l		10	7	9	Trucking cost \$41,525.75
SUSPENDED SOLIDS	30-day avg. 1700 lb/d		375	303	220	Trucking cost/dt \$212.41
	7-day avg. 2500 lb/d		435	364	288	
SUSPENDED SOLIDS	30-day avg. 30 mg/l		13	10	11	
	7-day avg. 45 mg/l		16	12	13	
AMMONIA NITROGEN	7/1 - 7/31	1700 lb/da daily max.				
	8/1 - 8/31	1300 lb/da daily max.				
	9/1 - 6/30	report lb/da	608	280	318	
AMMONIA NITROGEN	7/1 - 7/31	43 mg/l daily max.				
	8/1 - 8/31	32 mg/l daily max.				
	9/1 - 6/30	report mg/l daily max.	33.2	16.9	15.3	
COLIFORM	All Year	30-day avg. 200/100 ml	89	56	30	
	All Year	7-day avg. 400/100 ml	270	94	163	
TOTAL PHOSPHORUS (as P)	All Year	30-day avg. 1.0 mg/l	0.58	0.48	0.70	
	All Year	30-day avg 56 lb/da	17	14	15	
pH	All Year	daily min. 6.0	7.47	7.30	7.15	
	All Year	daily max. 9.0	7.89	7.65	8.03	
DISSOLVED OXYGEN	All Year	daily min. 3.0 mg/l	7.6	8.0	8.0	
TOTAL MERCURY	Quarterly	report 30-day avg ng/l				1.1
TOTAL MERCURY	Quarterly	report 30-day avg lb/da				0.000023
TOTAL MERCURY	Quarterly	12-month rolling avg 5 ng/l	1.0	1.1	1.3	
TOTAL MERCURY	Quarterly	12-month rolling avg 0.00028 lb/da	0.000030	0.000030	0.000030	
5-DAY CBOD %	All Year	30-day avg. 85%	95	95	96	
TSS % rem.	All Year	30-day avg. 85%	95	96	97	



TO: Steve Bruneau
FROM: Teri VanHall, Treasurer *TJH*
DATE: 11.30.16
SUBJECT: Account Balances

For the month ending November 30, 2016 the Sewer Authority had the following bank balances:

<u>Huntington Bank</u> <u>Public Fund Accts:</u>		<u>CD totals</u>
\$675,201.58	Plant Modification	\$0.00
\$635,632.73	Operating	\$0.00
\$552,632.02	SL Force main	\$0.00
<u>\$283,357.06</u>	Debt	\$0.00
\$2,146,823.39		
 <u>Account totals :</u>		
\$675,201.58	Plant Modification	
\$635,632.73	Operating	
\$552,632.02	SL Force Main	
<u>\$283,357.06</u>	Debt	
\$2,146,823.39		



**GRAND HAVEN-SPRING LAKE SEWER AUTHORITY
MONTHLY INVESTMENT REPORT**

November 2016

HUNTINGTON BANK	INTEREST	SERVICE	ACCOUNT
ACCOUNTS	EARNED	FEES	BALANCE
OPERATING	\$50.40	\$0.00	\$635,632.73
PLANT MODIFICATION	\$124.87	\$0.00	\$675,201.58
DEBT	\$51.80	\$0.00	\$283,357.06
SA-SL- FORCE MAIN	\$78.76	\$0.00	\$552,632.02
TOTALS	\$305.83	\$0.00	\$2,146,823.39

Spring Lake Historic Conservation Commission
November 28, 2016 6 p.m.
Spring Lake Village Hall

Present: Mark Miller, Co-Chair; Shelly Brower, Bruce Campbell, & Mary Paparella

Excused: Chip Bohnhoff, Co-Chair; Jane Ladley

Co-Chairperson Mark Miller called the meeting to Order at 6:00 p.m.

Agenda:

Spring Lake Antique and Wooden Boat Show

Mark reports the Century Boat Club will be involved in the Spring Lake Antique and Wooden Boat Show next year. Due to the lack of attendance at the Outboard Motor Exhibit & Swap Meet, they will combine with our show.

Savidge Street Historic Homes:

The orange home is for sale. I will contact Janie or the realtor, Dirk Stone, for an update. We are interested in knowing if anything needed to be completed prior to putting the home on the market.

Winsor McCay Park

Mark will contact Chris to discuss the plans.

New Members:

We need to recruit new members. We have 2 vacancies on the commission and with the members schedules it is sometimes difficult to have a quorum at the meetings.

The meeting adjourned at 6:29 p.m.

Respectfully submitted,

Mary Paparella
Village Liaison