

MINUTES

**Monday May 16, 2016
7:00 P.M., Barber School
102 West Exchange Street
Spring Lake, Michigan**

1. Call to Order

President MacLachlan called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Present: Doss, MacLachlan, Miller, Nauta, Powers, Tepastte, Van Strate.

Absent: None

4. Approval of the Agenda

Motion by **Nauta**, second from **Miller**, to approve the agenda as presented.

Yes: 7

No: 0

5. Consent Agenda

A. Approved the payment of the bills (checks numbered 57769-57840) in the amount of \$153,615.50.

B. Approved the minutes for the April 18, 2016 regular Council meeting.

C. Approved a motion to appoint Ben VanHoeven as the Street Administrator.

D. Approved a waiver to the Personnel Policy, Section 6.15, to allow staff members to carry over vacation time until 09/05/16.

E. Approved Budget Amendments as proposed by Village Clerk/Treasurer Marvin Hinga.

F. Approved a motion to set the public hearing for the adoption of the Fiscal Year 2016/2017 budget for June 13, 2016.

G. Approved the proposed fee schedule for Fiscal Year 2016/2017.

H. Approved the placement of delinquent water/sewer bills on to the Summer taxes.

DELINQUENT UTILITIES TO TRANSFER TO 2016 TAXES									
Address	Account Number	Parcel #	Delinquent	Late Fee	Water	Delinquent	Late Fee	Sewer	Total
			Water	Water	Total	Sewer	Sewer		
120 S. Lake	LAK2-000120-0000-04	70-03-14-375-103	\$26.16	\$2.62	\$28.78	\$33.16	\$3.92	\$37.08	\$65.86
116 Liberty	LIB1-000116-0000-09	70-03-15-377-002	\$19.96	\$1.99	\$21.95	\$29.44	\$2.95	\$32.39	\$54.34
318 Rachael's Way	RCH1-000318-0000-01	70-03-15-471-002	\$209.13	\$27.56	\$236.69	\$223.97	\$52.07	\$276.04	\$512.73
326 Rachael's Way	RCH1-000326-0000-01	70-03-15-471-005	\$773.79	\$10.10	\$783.89	\$1,000.94	\$18.15	\$1,019.09	\$1,802.98
217 South	SOU1-000217-0000-10	70-03-22-201-016	\$4.67	\$1.70	\$6.37	\$7.04	\$2.56	\$9.60	\$15.97
TOTAL			\$1,033.71	\$43.97	\$1,077.68	\$1,294.55	\$79.65	\$1,374.20	\$2,451.88

Motion by **TePastte**, second from **Doss**, to approve the Consent Agenda.

Yes: 7 No: 0

6. General Business

A. Adoption of Ordinance 344

Subject: Ordinance No. 344 is an ordinance to adopt the Fifth Amendment to the Restated and Amended Spring Lake Downtown Development Authority Development Plan and Tax Increment Financing Plan.

President **MacLachlan** introduced this item and asked for a motion and if there was any discussion. There was no discussion.

Motion by **Van Strate**, second from **Nauta**, to approve the adoption of Ordinance No. 344, an ordinance to adopt the Fifth Amendment to the Restated and Amended Spring Lake Downtown Development Authority Development Plan and Tax Increment Financing Plan.

Yes: 7 No: 0

B. Adoption of Ordinance 345

Subject: Ordinance No. 345 is an ordinance to amend the Village of Spring Lake Zoning Ordinance adopted by the Village of Spring Lake, Ottawa County Michigan to amend Section 3.16 of Chapter 3 of the Zoning Ordinance concerning roof pitch of single-family dwellings.

President **MacLachlan** introduced this item and asked for a motion and if there was any discussion. There was no discussion.

Motion by **Nauta**, second from **Doss**, to approve the adoption of Ordinance No. 345 an ordinance to amend the Village of Spring Lake Zoning Ordinance adopted by the Village of Spring Lake, Ottawa County Michigan to amend Section 3.16 of Chapter 3 of the Zoning Ordinance concerning roof pitch of single-family dwellings.

Yes: 7 No: 0

C. Naming Rights for Central Park

Subject: With a donation of \$100,000 to the Central Park Capital Campaign came naming rights. Council Member Megan Doss secured a \$100,000 donation and has been working with the donor on potential names.

President **MacLachlan** introduced this item and Manager **Burns** gave a brief overview and turned the item over to Council Member **Doss**.

Doss said that after many conversations with her Father-in-Law, Jim Doss, and brainstorming with Holly Johnson, from the Community Foundation, they have decided on "The Kay Doss North Bank Park".

Nauta asked how much flack everyone thought they would take for changing the name of Central Park. **Burns** said that Central Park was not centrally located and that Grand Haven had a Central Park that was centrally located so an argument could be make that it was time to make a change just on the fact of the location and a duplicate name. **Burns** also said that people have a problem with just about anything but, due to the size of the donation, she felt it warranted the change. **TePastte** asked about the Central Park sign over the entrance to the park. **Burns** said that the sign was made in four sections so the sections could be removed and replaced without too much disruption to the structure, but at this point, she was not sure if it would be done by the ribbon cutting ceremony.

Motion by **Nauta**, second from **TePastte**, to approve re-naming Central Park "Kay Doss North Bank Park".

Yes: 7 No: 0

D. North Bank Communities Fund Grant Award

Subject: The Village was recently notified that the Village is the recipient of a grant from the North Bank Communities Fund for \$2,750 for Whistle Stop Playground. It was necessary to execute the grant agreement to receive the funding.

President **MacLachlan** introduced this item and Manager **Burns** explained that this grant would get the total of donations that much closer to the \$50,000 mark needed for the \$50,000 Crowdfunding match.

Motion by **Doss**, second from **Nauta**, to approve the grant agreement from the North Bank Communities Fund for \$2,750 for Whistle Stop Playground.

Yes: 7 No: 0

E. Bid Award for Wetland Mitigation

Subject: On May 10, 2016 Prein & Newhof opened bids for the Grand River Greenway wetland mitigation.

President **MacLachlan** introduced this item. Manager **Burns** explained that they had received only one bid even though it was advertised in several places. **Burns** said the good news was that the bid that was received was from Accurate Excavators which was the low bidder for Central Park construction project so the Village was familiar with them and they did good work. **Burns** said the goal was to have this work done before the Heritage Festival.

Motion by **Nauta**, second from **Miller**, to award the construction bid to Accurate Excavators in the amount of \$28,325.00 for the Grand River Greenway wetland mitigation.

Yes: 7 No: 0

F. Spring Lake Heritage Festival Schedule of Events

Subject: Steve VanBelkum was supposed to be in attendance to discuss the events scheduled for the 2016 festival. Per State Law, Council must approve their Fireworks permit. An application/permit & proof of insurance (naming the Village as Additional Insured) has been received from the SLHF for fireworks in June.

President **MacLachlan** introduced this item and Manager **Burns** explained that Mr. VanBelkum was not in attendance after all but that they did have their paperwork all in order and it was imperative that this be approved now or it would negatively affect the Heritage Festival because there would not be another meeting before the Festival.

Motion by **Nauta**, second from **Doss**, to approve the request from the

Spring Lake Heritage Festival for permission to use Mill Point Park & Central Park from June 11-19, 2016 and to approve a Fireworks Permit.

Yes: 7 No: 0

7. Department Reports

A. Village Manager

Manager **Burns** reminded Council of the Budget Work Session on June 13th at 7:00 p.m. at Village Hall and then the Council Meeting immediately following at 8:00 p.m. at Barber School where a public hearing will be held to adopt the 2016/2017 Budget.

B. Clerk/Treasurer/Finance Director

C. OCSO

D. Fire

E. 911

F. DPW

G. Water

H. Sewer

I. Minutes from Various Board & Committees

1. Parks & Recreation

2. Planning Commission

8. Old Business and Reports by the Village Council

Street Light on South Street

Subject: The street light near 224 South Street (Jack Farmer's residence) was removed by Consumers Energy sometime over the course of the last year. Council had discussions during the budget process on whether or not to reinstall the light. Based on a Council Member's observation, this issue was placed on the agenda for consideration. Prior to the Council Meeting, please drive down South Street (between Meridian and Prospect) when it's dark so that this item can be reconsidered.

President **MacLachlan** introduced this item and asked Council if they had checked out South Street and what their thoughts were regarding the street light. Council agreed that South Street was very dark but that neighbors should be canvassed for their opinion before the money was spent to reinstall the street light.

Motion by **Doss**, second from **Van Strate**, to approve reinstalling the street light near 224 South Street per the request of Mr. Jack Farmer provided the majority of neighbors were also in favor.

Yes: 7 No: 0

Powers asked what was being done with the house at 213 South Street. **Burns** reported that last week they had received Court approval to enter the house so she, Building inspector Greg Mason, Fire Chief Brian Sipe, Planners Lukas Hill and Jennifer Howland and Sgt. Kik entered the house and, although the house needed a lot of work, it was structurally sound so the Village was contracting to have the house painted and reroofed and then the cost of that work would be put on the home owners Village taxes.

9. New Business and Reports by Village Council

No new business at this time.

10. Status Report: Village Attorney

No report from the Village Attorney at this time.

11. Statement of Citizens

No statements of Citizens at this time.

12. Adjournment

Motion by **Van Strate**, second from **Doss**, Village Council adjourned the meeting at 7:31 p.m.

Yes: 7 No: 0

James MacLachlan, Village President

Maryann Fonkert, Deputy Clerk