

MINUTES

Monday August 15, 2016
7:00 P.M., Barber School
102 West Exchange Street
Spring Lake, Michigan

1. Call to Order

President **MacLachlan** called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Present: Doss, MacLachlan, Miller, Nauta, Powers and Van Strate.

Absent: TePastte

Motion by **Nauta**, second from **Miller**, to excuse the absence of Council Member **TePastte**.

Yes: 6 No: 0

4. Approval of the Agenda

Motion by **Nauta**, second from **Miller**, to approve the agenda as presented.

Yes: 6 No: 0

5. Consent Agenda

A. Approved the payment of the bills (checks numbered 58034-58111) in the amount of \$205,643.29.

B. Approved the minutes for the July 14, 2016 regular Council meeting.

C. Approved an agreement with Spring Lake Township to share in the cost (50/50) of a DPW Director.

D. Approved hiring 1 additional full-time DPW employee based on the recommendation of the DPW Director.

E. Approved Resolution 2016-10 asking the State Legislature to repeal the

fireworks law.

- F. Approved a bid for the painting of the exterior of Barber School to Gordon Painting of Muskegon in an amount not to exceed \$7,900.
- G. Approved a bid for the painting of the interior of Barber School to Gordon Painting of Muskegon in an amount not to exceed \$2,000.
- H. Approved a 4% pay increase for Village Manager Christine Burns based on her performance appraisals for fiscal year 2015/2016.

Motion by **Nauta**, second from **Miller**, to approve the Consent Agenda.

Yes: 6 No: 0

6. General Business

A. Best Financial Credit Union Brownfield Redevelopment Project at 612 West Savidge

Subject: On July 18, 2016, Village Council approved Resolution 2016-05 that supported the concept of working with Ottawa County Brownfield Redevelopment Authority for the parcel located at 612 W. Savidge (formerly the VanPelt property). The DDA also considered this request at their July 14, 2016 meeting (draft minutes attached). Ottawa County's General Counsel has recommended that Village Council formally solidify their support of this plan by adopting the following motion:

Motion by **Nauta**, second from **Van Strate**, to approve the exclusion of parcel 70-03-15-358-001 from the capture of tax increment revenue by the Spring Lake Central Business District Development Authority for the duration of the proposed Act 381 Brownfield Redevelopment Combined Work Plan for the Best Financial Credit Union.

Yes: 6 No: 0

7. Department Reports

- A. Village Manager
- B. Clerk/Treasurer/Finance Director
- C. OCSO
- D. Fire
- E. 911
- F. DPW
- G. Water
- H. Sewer

- I. **Minutes from Various Board & Committees**
 1. **Parks & Recreation**
 2. **DDA**

8. Old Business and Reports by the Village Council

President **MacLachlan** shared a statement he had prepared regarding Manager **Burns** appraisal. (below)

Last week the Village Council completed its annual performance appraisals for our manager, Chris Burns. She received an outstanding rating, with a composite score from all seven appraisers (the six Council members and the Village President) of 91% of the total possible points available in each of eleven categories.

Chris was rated highest in her knowledge of the job, her ability to work collaboratively with others, and the quality of her work. Some representative comments from those evaluating her were: “willing to deal with issues big and small”, “consistently exceeds standards of quality and timeliness”, “admired for her fairness and respect for others”, “can be relied upon to resolve complex problems” and “her collaboration with municipal neighbors is outstanding”.

Chris has provided steady, proactive leadership during the past year. She is a self-starter whose experience and extensive network of contacts has enabled her to continue to perform at a very high level. As a result of these sentiments regarding her performance, Ms. Burns was granted a pay increase of 4%, which will be added to her prior annual salary of \$86,192 - it will be effective for the new fiscal year.

9. New Business and Reports by Village Council – No new business at this time

10. Status Report: Village Attorney – No report from the Village Attorney at this time.

11. Statement of Citizens

Barbara Lee, 19 Lafayette, was present and invited Council to a Town Hall meeting on Mental Illness Part 3 on Monday, September 26, 2016 from 6:30 – 9:00 p.m. at the Grand Haven Community Center.

Dave Fegel was present and told Council that his son-in-law, Tim Reed, had set up a shave ice truck on the Van Pelt property at the corner of Savidge and School Street after going through, what they felt, were the proper channels including taking to Lukas Hill and Ottawa County’s Health Department. Mr. Fegel said Lukas Hill and a Sgt. Kik had shut their business down and given Mrs. Debra Reed a ticket. Mr. Fegel asked Council what they needed to do to get their business approved in the Village. President MacLachlan told Mr. Fegel that he would need to have a

meeting with the Village Manager and she would direct him on what he should do.

12. Adjournment

Motion by **Van Strate**, second from **Miller**, Village Council adjourned the meeting at 7:15 p.m.

Yes: 6

No: 0

James MacLachlan, Village President

Maryann Fonkert, Deputy Clerk