

Village of Spring Lake

Council Work Session

November 14, 2016

7:00 p.m.

102 West Savidge Street (Upstairs Conference Room)
Spring Lake, MI 49456

www.springlakevillage.org

1	<p>7:00 p.m. – Spring Lake District Library presentation</p> <p>SLDL Board Chair Tom Counsineau and Megan Doss will give Council an update on happenings at the library.</p>
2	<p>7:20 p.m. – Housing Memorandum of Understanding</p> <p>The City of Grand Haven is asking that the Village and other 3 jurisdictions sign a Housing Memorandum of Understanding (<i>attached</i>) as well as adopt a Resolution of Support (<i>also attached</i>).</p>
3	<p>7:25 p.m. – Budget Amendments (Marv Hinga)</p> <p>Marv will have budget amendments for Council review.</p>
4	<p>7:30 p.m. – Zoning Administrator Contract Extension</p> <p>The Village extended the Planning contract with the City of Grand Haven on October 17, 2016. Attached please find a copy of a proposed contract between the Village and Spring Lake Township for zoning services.</p>
5	<p>7:33 p.m. – Leaf Collection Policy</p> <p>Mr. Powers, who owns a condo unit at 206 W. Exchange, does not feel that the Village's leaf collection policy is equitable and has asked for Council to review it. At this time (and for years prior) the Village has not vacuumed leaves for private developments or commercial properties. Attached is a memo from DPW Foreman Ben VanHoeven regarding the practice. The yardstick typically used to measure whether or not we collect leaves at an address is whether or not they have a commercial waste hauler (i.e. dumpsters or commercial pricing for a development such as Spring Lake Villas). The Village applies the same policy to brush collection. The policy has not been in writing, but it would behoove Council to do so at this time.</p>

6	<p>7:43 p.m. – Central Park Reservation - Rotary Snow Jam</p> <p>Spring Lake Rotary is in the planning stages of their annual Snow Jam which is held at Central Park. The date for this year’s event is February 11th. Once again, there will be a (friendly) hockey game between SL & GH alumni as well as an entertainment tent. Admission is free and profits are returned to organizations as determined by the Rotary Board. The Village has been the recipient of a number of grants from Rotary for parks throughout the community. DPW will provide support in the form of parking lot plowing and hockey rink preparation.</p>																						
7	<p>7:46 p.m. – Mill Point Park Reservation – Relay for Life</p> <p>Relay for Life would like to utilize Mill Point Park on May 20, 2017. Details of the event are attached.</p>																						
8	<p>7:48 p.m. – Board & Committee Appointments</p> <p>The following is a list of those board/committee appointments expiring in November. Each member received an application and invitation to reapply for the seat. Doug Boon has asked not to be reappointed.</p> <table border="0" data-bbox="261 1094 1446 1444"> <thead> <tr> <th><u>Board/Committee</u></th> <th><u>Name</u></th> </tr> </thead> <tbody> <tr> <td>Historic Conservation Commission</td> <td>Mark Miller</td> </tr> <tr> <td>Historic Conservation Commission</td> <td>Chip Bohnhoff</td> </tr> <tr> <td>Parks & Recreation Commission</td> <td>Curt Brower</td> </tr> <tr> <td>Parks & Recreation Commission</td> <td>Lee Schuitema</td> </tr> <tr> <td>Parks & Recreation Commission</td> <td>Cal Braun</td> </tr> <tr> <td>Planning Commission</td> <td>Dave Kauchek</td> </tr> <tr> <td>Planning Commission</td> <td>Doug Boon*</td> </tr> <tr> <td>ZBA</td> <td>John Wyhowski</td> </tr> </tbody> </table> <p>The following applications have been received for boards/committees:</p> <table border="0" data-bbox="261 1564 1446 1640"> <tbody> <tr> <td>ZBA</td> <td>Bill Meyers</td> </tr> <tr> <td>ZBA Alternate</td> <td>Jim MacLachlan</td> </tr> </tbody> </table>	<u>Board/Committee</u>	<u>Name</u>	Historic Conservation Commission	Mark Miller	Historic Conservation Commission	Chip Bohnhoff	Parks & Recreation Commission	Curt Brower	Parks & Recreation Commission	Lee Schuitema	Parks & Recreation Commission	Cal Braun	Planning Commission	Dave Kauchek	Planning Commission	Doug Boon*	ZBA	John Wyhowski	ZBA	Bill Meyers	ZBA Alternate	Jim MacLachlan
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9	<p>7:51 p.m. – Housekeeping Items</p> <ul style="list-style-type: none"> • Storm Water Ordinance • Banners for Lubbers Cup 																						

	<ul style="list-style-type: none"> • Parking Ordinance • FOIA Requests – Marina Bay • Miscellaneous
10	8:29 p.m. – Communications <ul style="list-style-type: none"> • Breast Cancer Event • Complaint – Alan • Complaint – Cooper • Complaint - Hewitt • Economic Development Report – 3rd Quarter • Library Calendar – November
11	8:30 p.m. - Minutes <p>Minutes of the October 17, 2016 meeting are attached for review. Should you wish to make edits, please share that information with Chris Burns or Maryann Fonkert prior to November 17, 2016.</p>

RESOLUTION NO 2016-12

**A RESOLUTION OF THE VILLAGE COUNCIL
OF THE VILLAGE OF SPRING LAKE, MICHIGAN**

WHEREAS, The City of Grand Haven has authorized Neighborhood Housing Services (NHS) to respond to the Michigan State Housing Development Authority's (MSHDA) Housing Initiatives Division request for proposals (RFP) of HOME funds for the purpose of assisting residents with homebuyer rehabilitation, and

WHEREAS, NHS is able to expand their services into the Village of Spring Lake in the designated area of the entire municipal boundaries

NOW THEREFORE BE IT RESOLVED, that the Village of Spring Lake hereby authorizes the City of Grand Haven's NHS to act on its behalf to be the lead applicant in the process of submitting this RFP and to manage any project under this program.

BE IT ALSO RESOLVED THAT, NHS' Neighborhood Development Coordinator is hereby authorized to sign and execute any required documents, agreements and amendments thereto with MSHDA for the approved funds, and

This resolution shall take effect immediately.

That it is the intention of the Village Council of the Village of Spring Lake, Michigan that this Ordinance and every provision thereof shall be considered separable, and the invalidity of any section, clause, or provision of this Ordinance shall not affect the validity of any other portion of this Ordinance.

YEAS: _____

NAYS: _____

ABSENT: _____

RESOLUTION NO. 2016-12 DECLARED ADOPTED.

Dated: November 21, 2016

Marvin Hinga, Clerk/Treasurer

Christine Burns

From: Rhonda Umstead <rumstead@grandhaven.org>
Sent: Friday, October 21, 2016 1:58 PM
To: Christine Burns
Subject: MOU
Attachments: MOU.docx

Hello Christine,

I have attached a Memorandum of Understanding regarding financial support from the Village of Spring Lake for the City of Grand Haven's Neighborhood Housing Services. We are looking to have signed MOU's returned to us by November 18, 2016 so I can present them to our City council on November 21.

In addition, we found out from MSHDA today, after some discussion at yesterday's meeting, that we can submit one grant for regional funds for our 5 municipalities.

Is there a time toward the end of next week we could schedule a short meeting or a phone call? I could come to your office and explain how the grant will work and what we would need from you if you choose to participate.

I am available Wednesday, Thursday and Friday. I will be writing the grant next week as it is due November 11 so we would need a decision rather quickly.

Let me know your thoughts and if you are available for a short meeting.

Thank you,
Rhonda



Memorandum of Understanding

Between

City of Grand Haven's Neighborhood Housing Services

And

Village of Spring Lake

This Memorandum of Understanding sets forth the terms and understanding between Neighborhood Housing Services (NHS) a department of the City of Grand Haven located at 11 N 6th Street, Grand Haven, MI 49417 and the Village of Spring Lake a Michigan municipal corporation, located at 102 West Savidge Street, Spring Lake MI 49456 to provide financial support to NHS for the services their office provides to residents located within the Village of Spring Lake.

NHS has provided services to Ottawa county residents since 2007. Since its inception the department has been able to operate on various grant funds. Recent major shifts in funding at the state level have resulted in an over 50% reduction in the funds made available for single family homeownership programs. The rising costs of housing in Ottawa County is making the demand for our services even greater in 2016 and the reduction in state funding is expected to result in a substantial shortfall for NHS in FY 2016/17 and subsequent years. A partnership with neighboring municipalities will allow NHS to continue to provide valuable services to all areas of Ottawa County.

The goals of this partnership are to provide enough funding support to NHS to allow for current services to continue as well as expand current City of Grand Haven only services. This will be accomplished through the roles and responsibilities of each partner as detailed below.

Neighborhood Housing Services will:

- Provide Education services, which are foreclosure prevention, homebuyer education, group and one on one, group financial capability workshops and pre purchase counseling to Village residents through funds from the HEP grant.
- Add Village of Spring Lake to the area served for the NIP program.
- Provide one on one financial coaching through the Financial Empowerment Center.
- Provide a mid-year and end of year report showing the number of Village of Spring Lake residents served in the current year.
- Provide an updated budget mid-year and at the end of the year that shows budget shortfall.

- Provide an invoice to the Village in July of 2017 based on actual clients served from Village of Spring Lake using the calculation method shown below. The amount invoiced will be a percentage of any shortfall in an amount not to exceed NHS's total shortfall and not to exceed \$1,800. Calculation method:

of clients served for Village of Spring Lake July 1, 2016 through June 30, 2017.

DIVIDED BY

of clients served through NHS in the City of Grand Haven, Grand Haven Township, Spring Lake Township, Village of Spring Lake and City of Ferrysburg.

EQUALS

Percentage of Shortfall to be billed

Village of Spring Lake and its authorized officials will:

- Respond to requests for payment in a timely manner.
- Respond to requests for municipality data to assist with any and all potential grant writing.
- Provide feedback to NHS staff and allow for adjustments to partnership before ending this arrangement.
- Agree to a partnership that lasts 2 years before full evaluation of funding strategies.
- Agree to a partnership that begins on July 1, 2016 and ends on June 30, 2017 for year 1 invoicing. And a partnership that continues from July 1, 2017 to June 30, 2018 for year 2 invoicing provided all parties have satisfactorily met their agreed upon roles and responsibilities.

This MOU is at-will and may be modified by mutual consent of authorized officials from the City of Grand Haven and the Village of Spring Lake. Any modifications or amendments must be in writing and signed by all parties after the approval of their respective boards and councils. This MOU shall become effective upon signature by the authorized officials from the City of Grand Haven and Village of Spring Lake and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from the City of Grand Haven and the Village of Spring Lake this MOU shall end on June 30, 2017 with the anticipation of a second MOU to be immediately signed for the period of July 1, 2017 to June 30, 2018.

City of Grand Haven Neighborhood Housing Services
Rhonda Umstead, Neighborhood Development Coordinator
11 N. 6th Street
Grand Haven MI 49417
616-935-3275
rumstead@grandhaven.org

Village of Spring Lake
Christine Burns, Village Manager
102 West Savidge Street
Spring Lake MI 49456
616-604-6324
christine@springlakevillage.org

NEIGHBORHOOD HOUSING SERVICES:

PRINTED NAME _____

DATE: _____

SIGNATURE _____

VILLAGE OF SPRING LAKE:

PRINTED NAME _____

DATE: _____

SIGNATURE _____



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City of Grand Haven Neighborhood Housing Services
Rhonda Umstead, Neighborhood Development Coordinator
11 N. 6th Street
Grand Haven MI 49417
616-935-3275
rumstead@grandhaven.org

Village of Spring Lake
Christine Burns, Village Manager
102 West Savidge Street
Spring Lake MI 49456
616-604-6324
christine@springlakevillage.org

NEIGHBORHOOD HOUSING SERVICES:

PRINTED NAME _____

DATE: _____

SIGNATURE _____

VILLAGE OF SPRING LAKE:

PRINTED NAME _____

DATE: _____

SIGNATURE _____

INDEPENDENT CONTRACTOR AGREEMENT

THIS AGREEMENT, dated for reference purposes, this ____ day of _____, 2015, (the "Agreement") is made by and between **THE VILLAGE OF SPRING LAKE**, a Michigan Municipal Corporation (the "Village"), whose address is 102 W. Savidge Street, Spring Lake, Michigan 49456 and **SPRING LAKE TOWNSHIP** (the "Contractor") of 101 S Buchanan Street, Spring Lake, Michigan, 49456.

1. General Agreement. Village agrees to hire Contractor and Contractor agrees to be retained by Village as an independent contractor to perform services related to the Village's zoning services described in Exhibit A (the "Services") as part of a collaborative planning opportunity. Spring Lake Township will provide zoning services. It is understood that the Village will contract planning services from the City of Grand Haven for the same term.

2. Payment for Services. Village agrees to pay and Contractor agrees to accept payment for the Services at a rate of \$16,500 per year (\$1,375 per month), including travel time.

3. Relationship Created. Under all circumstances, the Contractor is not an employee of Village for any purpose whatsoever but is an independent contractor. Village is interested only in the proper performance of the Services by the Contractor, who shall have sole control of the manner and means of performance under this Agreement; yet, the Village will make all pertinent electronic, paper and technology available to contractor at no extra expense as it would for a full-time staff member.

4. Expenses and Taxes. Contractor shall provide and be responsible for all reasonable and necessary expenses in fulfilling the obligations under this Agreement. Village will not reimburse Contractor for any expenses, excepting mileage incurred at the current IRS rate. Contractor agrees that Village shall neither withhold any income taxes or FICA contributions from any fees which might be owed to Contractor, nor make any FICA contributions on behalf of Contractor, nor make any contributions for FUTA, applicable state employment taxes relating to unemployment compensation or applicable state worker's disability compensation.

5. Contractor at Will. Contractor understands that the services provided to Village shall be at the will of Village and that the services may be terminated at any time by either party with or without cause.

6. Term. The term is from October 1, 2016 to December 31 2017. Agreement may be extended for up to three consecutive one year periods upon written confirmation by Township and Village Manager.

7. Insurance Matters. Contractor represents and warrants to Village that they are adequately insured for liability, casualty, and property loss under applicable law, as well as in accordance with reasonable customs and practices, for the performance of the Services. Village shall not provide coverage under any worker's disability compensation insurance plan for any accident or injury arising in or out of the course of this Agreement and Village shall not provide coverage under any unemployment compensation insurance plan, or for unemployment benefits either during or after the term of this Agreement.

8. Indemnification by Contractor. Contractor shall indemnify and hold Village harmless against all claims made by Contractor or otherwise by reason of any misrepresentations, promises, or false statements made by Contractor. In addition, Contractor shall reimburse the Village on demand for any payment made by

the Village with respect to any claim for damages by reason of any such misrepresentations, promises or false statements, including reasonable attorney’s fees, or other defense costs and all out-of-pocket expenses of Village.

9. Indemnification by Village. Provided the Contractor has acted in good faith and has not made any misrepresentation, false statements or promises that are inconsistent with Village policies or procedures, the Village shall hold the Contractor (defined for purposes of this paragraph to include its officers and employees) harmless from, indemnify the Contractor for and defend the Contractor against any claims, causes of action, or lawsuits arising from the services performed by the Contractor pursuant to this Agreement.

10. Miscellaneous. This is the entire agreement of the parties and supersedes any prior agreement. This Agreement can only be modified in writing signed by both parties. The Agreement replaces and supersedes any prior agreements which may have existed between the parties, whether oral or written. Captions appearing at the beginning of each section hereof or within sections are provided for convenience only, shall not be deemed a part of this Agreement, and shall have no independent significance. In this Agreement, words used in the singular shall include the plural, and the words used in the plural shall include the singular. The use of pronouns or other terms referring to the male gender shall include the female and/or neuter gender, and use of pronouns or other terms referring to the female gender shall include the male gender. Reference to any person or entity herein is presumed by any designation of such person or equity. The word "**person**" includes a firm, association, partnership, joint venture, corporation, trust or equivalent entity or a combination of them as well as a natural person. No terms or provisions of this Agreement shall be deemed waived by the Village and no breach excused by the same, unless the waiver or consent is in writing, signed by the Village. If any provision of this Agreement shall be held to be invalid, the remaining provisions of this Agreement shall not be affected thereby and may be modified by a court of competent jurisdiction; regardless, the Agreement shall remain in force and effect, and shall continue to govern the relationship between and among the parties. The terms of this Agreement shall be binding upon and inure to the benefit of the parties, their heirs, personal representatives, successors and assigns. This Agreement shall be construed in accordance with the internal laws of the State of Michigan, excluding any applicable conflict of law provisions.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement as of the day and year first above provided.

VILLAGE OF SPRING LAKE
A Michigan Municipal Corporation

Spring Lake Township
A Michigan Governmental Township

By: _____

By: _____

Its: _____

Its: _____

By: _____

By: _____

Its: _____

Its: _____

Christine Burns

From: Christine Burns
Sent: Tuesday, October 11, 2016 1:55 PM
To: 'Robert Powers'
Cc: Jim MacLachlan
Subject: RE: Fall Leaf Pick-up

Mr. Powers,

Your assumption that I did not intend to be offensive is correct. My explanation was absolutely not intended to be an attack on your character. What I was trying to accomplish was a better explanation of my earlier email, as I don't think I did an adequate job of articulating why the Village does not provide certain services to private developments. You're also correct that we do not know one another and since emotion is undetectable in email communications, perhaps we would be better served to speak in person. I would be happy to meet with you to discuss if you so wish.

Since the Village President has been part of this thread, he has asked that I include this email in our next work session packet to Council so they have it to review.

If you would like to set up an appointment to chat, please let me know.

Fondly,

Chris

Christine Burns
Spring Lake Village Manager
102 W. Savidge
Spring Lake, MI 49456
P: 616.842.1393
F: 616.847.1393



From: Robert Powers [mailto:powersr1228@yahoo.com]
Sent: Tuesday, October 11, 2016 1:17 PM
To: Christine Burns <christine@springlakevillage.org>
Cc: Jim MacLachlan <villageprez@gmail.com>
Subject: Re: Fall Leaf Pick-up

Ms. Burns:

As with you, I was not around when the SCLC was developed, so I to am not aware what specifically is or is not included in the PUD. This single, six unit building was originally constructed and operated as an apartment building. About ten years ago the owner of the building decided to convert to condominiums. Was any alleged agreement between the village and the developer entered into when the building was constructed, when it was converted to condos or both, I do not know, but it would be interesting to learn more about this.

Ms. Burns, you do not know me. If you did, you would know that I am not one to renege on an agreement made legally and in good faith, nor am I an individual who would engage in unethical bait and switch tactics. For you to insinuate that I would do so is both offensive, inappropriate and very unfortunate. I do not know you either, but I certainly expect better communications from our village leadership. Going forward I am going to assume that you did not intend the offensive nature of your comments.

Sincerely,

Robert Powers
517-285-1044
powersr1228@yahoo.com

From: Christine Burns <christine@springlakevillage.org>
To: Robert Powers <powersr1228@yahoo.com>
Cc: Jim MacLachlan <villageprez@gmail.com>
Sent: Tuesday, October 11, 2016 12:36 PM
Subject: RE: Fall Leaf Pick-up

Mr. Powers,

I have forwarded your email to Jim and have included him on this thread as well.

The policy on servicing private developments was in place long before my arrival, so I'm not the end all/be all authority on it. However, what you're suggesting is a little like a bait and switch tactic. Years ago, someone asked to develop the property where you live in exchange for special considerations from the Village. The Village forefathers granted those special considerations to your developer and now you want to renege on your end of the bargain. You're welcome and encouraged to attend a Council Meeting to express your thoughts about the equity of the issue. The Village cannot take back the permissions that you were granted (I would have to pull your PUD to ascertain what all of those were) such as density and set-backs, so I'm not how receptive (or not) Council would be to your argument.

Fondly,

Chris

From: Robert Powers [<mailto:powersr1228@yahoo.com>]
Sent: Tuesday, October 11, 2016 12:21 PM
To: Christine Burns <christine@springlakevillage.org>; villageprez@springlakevilage.org
Cc: BARB SUTTER <bsutter1950@yahoo.com>; Sally VanOfen <tomnsalvo@gmail.com>
Subject: Re: Fall Leaf Pick-up

Ms. Burns,

Thank you for the prompt response. While I appreciate and understand the additional explanation, I do not agree with the ultimate decision to not provide this basic service to our tax paying residential property owners.

I do agree that the issue of affordability is not a legitimate issue in this matter. We do provide for our lawn care, irrigation, snow removal, etc., just as our neighbors on both sides of us do. We pay property taxes as they do also. Despite the legalities of a PUD, it defies common sense that the tax paying co-owners of a residence would be denied this basic service that is being provided to our neighbors. Your explanation notwithstanding, the Village policy on leaf pick-up is unfair and just plain wrong.

I attempted to include the village president in this conversation, however my emails have been rejected by the Village "postmaster," stating the address I used, the one listed in the Newsletter, did not exist. Would you please be so kind as to provide mw with the proper address and/or forward these emails to Mr. MacLachlan.

Sincerely,

Robert R Powers
SLHCA President
517-285-1044
powersr1228@yahoo.com

From: Christine Burns <christine@springlakevillage.org>
To: Robert Powers <powersr1228@yahoo.com>; "village prez@springlakevilage.org" <villageprez@springlakevilage.org>
Cc: BARB SUTTER <bjsutter1950@yahoo.com>; Sally VanOfen <tomnsalvo@gmail.com>
Sent: Tuesday, October 11, 2016 8:45 AM
Subject: RE: Fall Leaf Pick-up

Mr. Powers,

Thank you for reaching out to us regarding your leaf pick up. At this time, the Village is not contemplating increasing our service levels for any private developments within the Village. The explanation that you received for why the Village doesn't offer the same level of service to private developments is not necessarily accurate. I would like to provide a better explanation.

When a private developer approaches the Village Planning Commission and Village Council to develop a parcel of land, there is much "horse trading" that goes on during that process prior to construction. The private development is referred to as a PUD (**P**lanned **U**nit **D**evelopment) and special permissions are granted to the developer that a typical resident would not receive. Examples of that may include (but are not limited to) reduced set-backs, density, green space, road construction, etc. In exchange for those "special permissions" the developer and the future residents must understand that the Village does not provide services such as snow plowing, leaf collection, etc. An association is typically established for the development and the residents pay a monthly fee to maintain the development at a level that is agreeable to its residents. Affordability is not an argument that the Village would consider as ALL private developments in the Village are required to maintain their property and buyers are made aware that there are association dues when they purchase a home.

I, too, live in a private development and I pay \$125/month which covers lawn maintenance (including leaves and brush), irrigation, trash collection, insurance and snow removal. My suggestion would be to meet with

your Association board and develop a fee structure that covers the cost of the services you need to contract for as that (essentially) is what the association does on behalf of its owners.

I hope that explanation is helpful.

Fondly,

Chris

Christine Burns
Spring Lake Village Manager
102 W. Savidge
Spring Lake, MI 49456
P: 616.842.1393
F: 616.847.1393



From: Robert Powers [<mailto:powersr1228@yahoo.com>]
Sent: Monday, October 10, 2016 8:17 PM
To: Christine Burns <christine@springlakevillage.org>; villageprez@springlakevillage.org
Cc: BARB SUTTER <bjsutter1950@yahoo.com>; Sally VanOfen <tomnsalvo@gmail.com>
Subject: Fall Leaf Pick-up

Dear Ms. Burns and Mr. MacLachlan:

I am writing to you on behalf of the co-owners of the Spring Lake House Condominium Association (SLHCA) regarding fall leaf pick-up.

I have been informed that the Village does not provide leaf collection for condos because condos typically hire out lawn and landscaping services. I am respectfully requesting that the Village reconsider this policy with regard to SLHCA.

We are a small residential community, a collection of six co-owners who pay residential property taxes to the Village of Spring Lake, Spring Lake Township and the County of Ottawa. As a very small condo association we cannot afford to hire out lawn and landscape services. Consequently we rely on co-owners to provide these services for our cproperty. As taxpayers we rely on the Village to provide services such as leaf pick-up. We pay the same tax rates as our residential neighbors and should be afforded the same services.

I sincerely hope that you and the Village leadership will reconsider and provide us with the leaf pick-up service we are paying for through our taxes..

Thanking you in advance,

Robert R. Powers
SLHCA President
517-285-1044
powersr1228@yahoo.com



TO: Chris Burns

FROM: Village of Spring Lake, DPW

DATE: October 31, 2016

RE: Leaf Collection

Leaf collection for Village residents has been performed for 20+ years as a service to those properties that are not included in an association or who have residential trash service. Properties that receive commercial trash service or are part of a PUD have their leaves removed from site by contractors. This is no different than snow removal or brush pick-up. The DPW does not have the resources to perform these services for commercial entities, which includes businesses, multi-family housing units, and PUDs. It is my recommendation that we continue service to residential customers, as the system in place hasn't failed us in the 20+ years of existence that we've offered it.

Kind Regards,

Ben VanHoeven

Ben VanHoeven
DPW Foreman



Village of Spring Lake

Fall Leaf Collection Policy

Adopted 11/21/16



The Village's Curbside Leaf Collection Program begins on 4th Monday of October and continues until the day before Thanksgiving, weather permitting.

1. The Village DPW vacuums leaves for *residential properties only*. Homes that are part of a private association, are on a private street and commercial properties do not qualify for this service. If a property has commercial trash service, it does not qualify for this service and property owners should make other arrangements.
2. On streets with curbs, residents should rake their leaves to the edge of the curbline, but **not** place them into the street. Once placed in the street, the leaves should be kept in a narrow row approximately one foot out from the curb (not wider than 5'). This will allow the Village's equipment to make a more complete and clean pickup.
3. Persons raking leaves in areas **not** scheduled for pickup that day are asked to leave the leaf piles in the tree lawn area (*that portion between the sidewalk and the curb*) or just off the pavement until the scheduled pickup day, when they may be pushed onto the street.
4. Residents are **prohibited** from placing **tree limbs, brush and other yardwaste** in the streets with the leaves. Limbs and brush should be disposed of through a private firm, or placed in rear yards until the Village's curbside brush pickup program resumes the 3rd week in May.
5. Persons living in or visiting the pickup areas should park their cars off the street during the scheduled pickup days to facilitate the use of equipment in the pickup operation.
6. **CAUTION! Parking on leaf piles may cause fires, especially by cars with catalytic converters.**
7. Ottawa County Sheriff's Office cautions parents that children should not be allowed to play in leaf piles once they are off their own property and, particularly, when they are in the street. Motorists may not see the child in the leaf piles, resulting in possible tragedy.

Please help improve the environment by participating in the fall leaf pickup program. All leaves are composted at Verplank Docks, with the compost being used as a soil conditioner for Bottoms Up Topsoil. For further info, contact Village Hall at 842-1393 between 8 and 5.

Mary Paparella

From: Kelli Blanchard <kelli.m.blanchard@gmail.com>
Sent: Tuesday, October 18, 2016 11:41 AM
To: Mary Paparella
Subject: Relay for Life of Tricities, Mill Point Park Request

Mary-

I had inquired about making a reservation at Mill Point Park for Saturday, May 20, 2017 for Relay for Life of TriCities. However, I was looking for a little more than what is normally available, so I am writing to let you know more about what our group would need.

First, let me briefly explain what a typical Relay for Life event entails. A classic Relay event involves participants taking turns walking around a track for 24 hours. The event involves ceremonies to celebrate cancer survivors and their caretakers, as well as honor those who have lost their battle. Participants raise funds for the American Cancer Society before and during the Relay event. Our event is in a rebuilding phase and will only be a 6 hour event again this year.

Last year, our event was held at Mill Point Park and it was the most successful event that the Tri-Cities has had in many years! Our participants raved about the new location (it was previously held at Lakeshore Middle School). The view was beautiful and the size was just what we needed.

As far as time, we would be looking at beginning our set-up around 3:00pm. The event itself would begin at 5:00pm and run until 11:00pm. Then we would take the next hour or so to break down and clean up. The biggest reason for the later time frame would be to accommodate our luminaria ceremony, which is held at sunset.

In regards to activities and what exactly will take place during our event, we have yet to decide. There will most likely be music, in the form of a live band, a DJ, or both. Some of our teams may be selling items to raise funds for the American Cancer Society. We will be serving our Survivors and their Caregivers a meal or dessert of some variety after we honor them during the Survivor Ceremony. This food will be free of charge to all of the registered Survivors and their caregivers.

At this time, the exact number of participants is unknown. However, a safe estimate would be around 100-150 people at any given time. We will be using all of the resources we can to advertise and recruit members of the community to join us. If we can make this event another success, we hope to continue to grow every year. Our goal is to bring in as many people as we can!

Please let me know if you have any questions. Be assured, our leadership team will be more than willing to work with the Village closely if there are any concerns. Thank you for taking the time to consider our request. After a successful event last year, we truly feel that our location at Mill Point Park is one of the biggest factors in our growth.

Thank you,

Kelli Blanchard, Experience Lead

Relay for Life of TriCities



VILLAGE OF SPRING LAKE
102 W. Savidge Street, Spring Lake, MI 49456
(616) 842-1393 – Fax (616) 847-1393
Spring Lake Mill Point Park Band Shell Agreement

Date of Function: Saturday, May 20, 2016 Time of Function: 5:00p - 11:00p

Type of Activity: Relay for Life # Expected 100-200

Date of This Request: 10-17-14 Telephone # 616-405-5335 Cell # ←

Individual, entity or organization sponsoring or conducting the event: _____

Kelli Blanchard ; American Cancer Society

Address: 511 River St., Spring Lake, MI 49456

1. Prospective users may make a request to the Village Council to reserve the Mill Point Park Band Shell for civic, charitable, other non-profit events for no charge or pre-approved commercial events who pay the requisite fee determined from time to time by the Village Council in the Annual Fee List (\$25 Village resident and \$50 non-resident). Reservations shall be made through the Village Office during regular business hours. A reservation is confirmed only upon approval by the Village Council and completion of this agreement. The Mill Point Park Band Shell may be reserved any day or evening that other activities are not scheduled.
2. The time limit for use is two hours except for those who request the Village Council for up to four hours & for Village sponsored events (Heritage Festival, Thursdays at the Point, etc.).
3. A refundable security deposit of \$100 is required for all events. Provide a check to the Village of Spring Lake when this agreement is returned. It will be returned after the event if no damage occurs.
4. Please answer the following:
 - A. Is your planned event a fully non-profit event? Yes X No _____
 - B. Will anything be sold by anyone at this event? Yes
If yes, what is being sold and by whom (name of entity/organization/individual)
Typically, craft items sold by individual teams
 - C. Is there any type of fee charged to anyone to be present at or to participate in this event?
Yes _____ No X
If yes, who is receiving the fee? N/A
 - D. Is any entity or organization named in B and C above a legally established non-profit organization as defined under the Internal Revenue Code? Yes _____ No _____

Issuance of a permit to use the Mill Point Band Shell is in part in reliance upon the truth and accuracy of this application/agreement. Any violations of this agreement or any misrepresentations may result in the revocation of the permit and a police order for immediate removal of all persons associated with your event from the Mill Point Band Shell.

5. Decorations must not be taped, nailed, stapled, or glued to the pillars or structure. Because there is an underground sprinkling system, **DO NOT PUT STAKES INTO THE GROUND**. Any decorations used must be removed.
6. The selling, distribution, or consumption of alcoholic beverages at the Mill Point Band Shell is prohibited, unless approved separately by the Village Council.
7. The behavior of all persons attending any event is the responsibility of the person and/or the sponsoring organization or entity, (hereinafter "responsible parties") making the reservation. The responsible parties agree to ensure that all guests behave in such a manner so as not to cause any damage to any persons or property on the premises or to interfere with the rights of neighboring property owners. By your signature on this document, you, the responsible person and sponsoring organization/entity reserving the park, assume the responsibility for any damage caused by your acts, the acts of any of your guests or any other third party present at the Mill Point Band Shell during the period of reservation.
8. To the fullest extent permitted by law x Kelli Blanchard (responsible party) shall defend, protect, hold harmless, and indemnify the Village of Spring Lake, its officers, directors, council members, managers, members, employees and agents (hereinafter collectively "Related Parties") from and against any and all liability, loss, claims, demands, suits, costs, fees and expenses (including actual fees and expenses of attorneys, expert witnesses and other consultants), by whomsoever brought or alleged, and regardless of the legal theories upon which premised, including, but not limited to, those actually or allegedly arising out of bodily injury to or sickness or death of, any person, or property damage or destruction (including loss of use) which may be imposed upon, incurred by or asserted against the Village of Spring Lake or its related parties allegedly of actually arising out of or resulting from any and all used or occupancy of the Village of Spring Lake as described in the User Agreement, including without limitation any breach of contract or negligent act or omission of x Kelli Blanchard (responsible party) or of x Kelli Blanchard's (responsible party) consultants, subcontractors or suppliers, or agents, employees or servants of x Kelli Blanchard (responsible party). This indemnity provision shall include claims alleging or involving joint or comparative negligence.
9. The undersigned hereby acknowledge and agree that they have read this agreement and will fully comply with the terms hereof. Failure to restore the premises to its prior condition shall result in the liability for any damages or loss.

I have read this agreement and agree to comply with the terms thereof,

Signature(s) of, and on behalf of, responsible parties: Kelli M. Blanchard

Print Name: Kelli M. Blanchard

Agreement Approved and Updated:



Board and Commission Application



Name: Chip Bohnhoff Telephone: 231-578-4039

Address: 222.5 W. Sandge Date: 11-10-16

Email Address: cbohnhoff@springlakepc@gmail.com

Years as a Village Resident: _____ Occupation¹: _____

Background/Interests: _____

Please check the board(s) or commission(s) that you would be willing to serve on:

- | | | |
|--|--|---|
| <input type="checkbox"/> Village Council | <input type="checkbox"/> Friends of Barber School | <input type="checkbox"/> Beautification Committee |
| <input type="checkbox"/> Planning Commission | <input checked="" type="checkbox"/> Historic Commission | <input type="checkbox"/> DDA |
| <input type="checkbox"/> Zoning Board of Appeals | <input type="checkbox"/> Development Area Citizens Council | <input type="checkbox"/> Library Liaison |
| <input type="checkbox"/> Parks & Recreation/Tree Board | <input type="checkbox"/> Spring Lake Lake Board | <input type="checkbox"/> Lloyd's Bayou |

The above boards typically meet on a monthly basis, with the exception of the ZBA which meets on an "as needed" basis. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

- Yes No Seasonally – from _____ to _____

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

Concerns for the Village; if any:

The Village of Spring Lake assures that no person shall, on the grounds of race, color, national origin, or sex be excluded from or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Village of Spring Lake further assures every effort will be made to ensure nondiscrimination in all of its committees, programs and activities, regardless of the funding source.

¹ Please attach a resume.



Board and Commission Application

Name: CAL BRAUN Telephone: 616 842 0115

Address: 121 S. FRUITPORT RD Date:

Email Address: @

Years as a Village Resident: 34 Occupation: RETIRED

Background/Interests:

Please check the board(s) or commission(s) that you would be willing to serve on:

- Village Council, Friends of Barber School, Beautification Committee, Planning Commission, Historic Commission, DDA, Zoning Board of Appeals, Development Area Citizens Council, Library Liaison, Parks & Recreation/Tree Board, Spring Lake Lake Board, Lloyd's Bayou

The above boards typically meet on a monthly basis, with the exception of the ZBA which meets on an "as needed" basis. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

X Yes No Seasonally - from to

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

Concerns for the Village; if any:

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1 Please attach a resume.



Board and Commission Application

Name: Curt Brower Telephone: 616-638-0492

Address: 579 River St. Date: 11-1-16

Email Address: Curt.brower5@gmail.com

Years as a Village Resident: 41 Occupation¹: Installer

Background/Interests: former Scoutmaster of 14 yrs, Love the outdoors

Please check the board(s) or commission(s) that you would be willing to serve on:

- | | | |
|---|--|---|
| <input type="checkbox"/> Village Council | <input type="checkbox"/> Friends of Barber School | <input type="checkbox"/> Beautification Committee |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Historic Commission | <input type="checkbox"/> DDA |
| <input type="checkbox"/> Zoning Board of Appeals | <input type="checkbox"/> Development Area Citizens Council | <input type="checkbox"/> Library Liaison |
| <input checked="" type="checkbox"/> Parks & Recreation/Tree Board | <input type="checkbox"/> Spring Lake Lake Board | <input type="checkbox"/> Lloyd's Bayou |

The above boards typically meet on a monthly basis, with the exception of the ZBA which meets on an "as needed" basis. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

Yes No Seasonally - from _____ to _____

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

I have been on it for 4 yrs & really enjoy it

Concerns for the Village; if any:

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¹ Please attach a resume.

CURTIS A. BROWER

519 E. River St. • Spring Lake, MI 49456
curt.brower5@gmail.com • (616) 638.0492

EDUCATION

Spring Lake High School Spring Lake, MI
High School Diploma June 1986

Albion College Albion, MI 2003 to 2007
Studied Music and Business 1986 - 1988

Muskegon Community College Muskegon, MI 2003 to 2007
Studied Computer Science and Business 1988 - 1990

EMPLOYMENT

B&C Bindery / The Finishing Line Muskegon, MI
Co-Owner, Supervisor 1988 - 2001

- Filled many roles as co-owner of a regional packaging and binding company. At all times, oversaw operations and supervised 40 employees.
- Roles and responsibilities included: Production Supervisor, overseeing inventory control, prioritizing production of work in progress, and managing shipping and receiving.

S.A. Platt Grand Haven, MI
Machinist 2001 - 2003

- Acted in multiple roles for a nationwide producer of coil-winding machinery.
- Roles and responsibilities included: CNC Operator, running of lathes and grinders, managing the purchasing of materials, and overseeing shipping and receiving.

City Glass and Mirror Grand Haven, MI
Lead Installer 2003 - 2007

- Lead installer for residential and commercial divisions. Responsibilities including coordinating projects, quoting jobs, fabrication of products, and product installation.
- Projects included: Storefronts, residential, and glass handrails.

Vos Glass Grand Rapids, MI
Installer/Glazier 2007 - 2012

- Responsibilities include: Replacement of IGUs, single glazing, and repair of storefront material.
- Actively involved in Vos Glass's Safety Committee.

Glass concept
Holland, MI
2012 - present
Installer/Glazier

SPECIAL TRAINING & SKILLS

CURTIS A. BROWER

Page 2

- Storefront Metal Installation
- Microsoft Office & Google Docs
- 30-Hour OSHA Trained
- CPR and AED Trained
- First Aid Trained

VOLUNTEER SERVICE

- Boy Scouts of America, Troop 14, *Scoutmaster* 1999 to 2014
- Western Youth Leadership Development, *President/Board Member* 2000 to Present
- Spring Lake Lion's Club, *President* 2003 to 2005

REFERENCE

Rick Yonker - Captain, Grand Haven Department of Public Safety
16780 BridlePath, Spring Lake, MI 49456
(616) 844-6345

Rick Kurdziel – Engineer, Retired
19105 Walden Drive, Spring Lake, MI 49456
(231) 740-9511

Additional references available upon request.



Board and Commission Application



Name: David Kauchek Telephone: 616-296-1461

Address: 314 DeWitt Date: 11-9-16

Email Address: kauchek@cox.net @

Years as a Village Resident: _____ Occupation¹: _____

Background/Interests: _____

Please check the board(s) or commission(s) that you would be willing to serve on:

- | | | |
|---|--|---|
| <input type="checkbox"/> Village Council | <input type="checkbox"/> Friends of Barber School | <input type="checkbox"/> Beautification Committee |
| <input checked="" type="checkbox"/> Planning Commission | <input type="checkbox"/> Historic Commission | <input type="checkbox"/> DDA |
| <input type="checkbox"/> Zoning Board of Appeals | <input type="checkbox"/> Development Area Citizens Council | <input type="checkbox"/> Library Liaison |
| <input type="checkbox"/> Parks & Recreation/Tree Board | <input type="checkbox"/> Spring Lake Lake Board | <input type="checkbox"/> Lloyd's Bayou |

The above boards typically meet on a monthly basis, with the exception of the ZBA which meets on an "as needed" basis. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

Yes No Seasonally – from _____ to _____

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

Concerns for the Village; if any:

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¹ Please attach a resume.



Board and Commission Application

Name: WILLIAM MEYERS Telephone: 231-730-0464

Address: 137 STONEGATE CT. SPRING LAKE, ME Date: 11/9/16
19458

Email Address: ATC8115 @ CHARTER. NET

Years as a Village Resident: 13 Occupation¹: RETIRED

Background/Interests: RETIRED AIR TRAFFIC CONTROLLER/MANAGER
FOUR YEARS OF SERVICE ON VILLAGE COUNCIL

Please check the board(s) or commission(s) that you would be willing to serve on:

- | | | |
|---|--|---|
| <input type="checkbox"/> Village Council | <input type="checkbox"/> Friends of Barber School | <input type="checkbox"/> Beautification Committee |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Historic Commission | <input type="checkbox"/> DDA |
| <input checked="" type="checkbox"/> Zoning Board of Appeals | <input type="checkbox"/> Development Area Citizens Council | <input type="checkbox"/> Library Liaison |
| <input type="checkbox"/> Parks & Recreation/Tree Board | <input type="checkbox"/> Spring Lake Lake Board | <input type="checkbox"/> Lloyd's Bayou |

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Yes No Seasonally - from _____ to _____

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

IF SELECTED I WOULD BE PLEASED TO ASSIST THE
VILLAGE IN PROVIDING SERVICE AND KNOWLEDGE TO THE
ZBA.

Concerns for the Village; if any:

THE VILLAGE REMAINS A GREAT PLACE TO
LIVE AND WORK. I AM PROUD TO BE A RESIDENT OF
THE VILLAGE AND WILL DO MY BEST TO CONTINUE THE
HIGH STANDARD OF LIFE WE ARE SO FORTUNATE TO HAVE.

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¹ Please attach a resume.



Board and Commission Application

Name: MARK MILLER Telephone: 616 402 3489

Address: 207 E SAUIDGE Date: 11 5 16

Email Address: marksattic @ charter.net

Years as a Village Resident: 57 Occupation¹: SALES

Background/Interests: HISTORIC PRESERVATION, WOOD BOATS, SAILING.

Please check the board(s) or commission(s) that you would be willing to serve on:

- | | | |
|--|--|---|
| <input type="checkbox"/> Village Council | <input type="checkbox"/> Friends of Barber School | <input type="checkbox"/> Beautification Committee |
| <input type="checkbox"/> Planning Commission | <input checked="" type="checkbox"/> Historic Commission | <input type="checkbox"/> DDA |
| <input type="checkbox"/> Zoning Board of Appeals | <input type="checkbox"/> Development Area Citizens Council | <input type="checkbox"/> Library Liaison |
| <input type="checkbox"/> Parks & Recreation/Tree Board | <input type="checkbox"/> Spring Lake Lake Board | <input type="checkbox"/> Lloyd's Bayou |

The above boards typically meet on a monthly basis, with the exception of the ZBA which meets on an "as needed" basis. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

Yes No Seasonally - from _____ to _____

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

THERE IS A NEED TO CONTINUE TO RECOGNIZE AND HELP PRESERVE SPRING LAKE HISTORY. UPDATE AND MAINTAIN OUR HISTORIC HOME REGISTER AND BOOK. AND TO CONTINUE THE WOODEN BOAT SHOW.

Concerns for the Village; if any:

THERE IS A LACK OF AWARENESS OF THE IMPORTANCE OF HISTORIC PRESERVATION...

The Village of Spring Lake assures that no person shall, on the grounds of race, color, national origin, or sex be excluded from or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Village of Spring Lake further assures every effort will be made to ensure nondiscrimination in all of its committees, programs and activities, regardless of the funding source.

¹ Please attach a resume.



Board and Commission Application

Name: Lee W. Schutte Telephone: 616 846 6093

Address: 408 W Exchange St Date: 11/01/16

Email Address: SLSand@Hotmail.com

Years as a Village Resident: 12 Occupation: Retired (caretaker)

Background/Interests: Keeping going with life for as long as I can. Was in my lifetime a Milkman, Scout leader, Pipe Welder, Fabricator, Shop Supervisor, Horse farmer, caretaker, Retired

Please check the board(s) or commission(s) that you would be willing to serve on:

- Village Council, Friends of Barber School, Beautification Committee, Planning Commission, Historic Commission, DDA, Zoning Board of Appeals, Development Area Citizens Council, Library Liaison, Parks & Recreation/Tree Board, Spring Lake Lake Board, Lloyd's Bayou

The above boards typically meet on a monthly basis, with the exception of the ZBA which meets on an "as needed" basis. Quorums are required for any board to act, so attendance is important. Do you feel the other board members can count on your regular attendance so that business can be conducted?

Yes No Seasonally - from to

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

Feel there is much to do to keep where we live the special place that it is. Talked to a man today that came here from South Bend two years ago because it was special and it felt like home right away. That's what this is about.

Concerns for the Village; if any:

Don't like some of the changes I see or feel are in the future, need to get the "pull" back together. I believe that our Parks are an important part of what makes us, us.

The Village of Spring Lake assures that no person shall, on the grounds of race, color, national origin, or sex be excluded from or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

1 Please attach a resume.



Board and Commission Application



Name: Lohar M Wykowski Telephone: 668422782

Address: 201 DeWitt Ln Apt 115 Lake ^{Spring 49457} Date: 11/10/14

Email Address: MaryWykowski@ATT.net

Years as a Village Resident: 4 yrs Occupation¹: CV

Background/Interests: _____

Please check the board(s) or commission(s) that you would be willing to serve on:

- | | | |
|---|--|---|
| <input type="checkbox"/> Village Council | <input type="checkbox"/> Friends of Barber School | <input type="checkbox"/> Beautification Committee |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Historic Commission | <input type="checkbox"/> DDA |
| <input checked="" type="checkbox"/> Zoning Board of Appeals | <input type="checkbox"/> Development Area Citizens Council | <input type="checkbox"/> Library Liaison |
| <input type="checkbox"/> Parks & Recreation/Tree Board | <input type="checkbox"/> Spring Lake Lake Board | <input type="checkbox"/> Lloyd's Bayou |

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Yes No Seasonally - from _____ to _____

Why would you like to be on the board(s) or commission(s) you have selected: (Please use reverse side if necessary)

It's doing something for the Village

Concerns for the Village; if any:

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¹ Please attach a resume.

ORDINANCE NO.

VILLAGE OF SPRING LAKE PARKING ORDINANCE

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES ADOPTED BY THE VILLAGE OF SPRING LAKE, OTTAWA COUNTY, STATE OF MICHIGAN, AMENDING CERTAIN PROVISIONS OF CHAPTER 74 CONCERNING TRAFFIC AND MOTOR VEHICLES, AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE.

THE VILLAGE OF SPRING LAKE, COUNTY OF OTTAWA AND STATE OF MICHIGAN ORDAINS:

Section 1. Amend Article 3, Division 1 of Chapter 74. Chapter 74, Article 3, Division 1 of the Code of Ordinances adopted by the Village of Spring Lake, Ottawa County, State of Michigan, is hereby amended to restate Section 74-89 as follows:

Sec. 74-89. Parking in Public Places.

(a) It shall be unlawful for any person who owns, leases or operates a motor vehicle, mobile home, motor home, recreational vehicle, boat, boat trailer or bus, whether licensed or not, to park or stand such motor vehicle in the parkway area between a sidewalk and the curb of a street or within the boulevard area of such street, but within the public right of way area of such street, except under the following circumstances:

- (i) The owner of a single family dwelling which is not situated on a street that has curb and gutter may apply to the Village for a license to park one vehicle within the public right of way;
- (ii) The space on which the motor vehicle may be parked must be hard surface which is defined as concrete, asphalt, brick pavers, a compacted aggregate such as RAP (which must include a border);
- (iii) The parking space within the public right of way must be contiguous with the street;
- (iv) The motor vehicle utilizing the approved parking space must park parallel with the roadway (and not perpendicular) with the passenger side of the vehicle adjacent to the curb or sidewalk;
- (v) No more than one motor vehicle may park in any approved parking space;

- (vi) The individual who obtains the license from the Village must maintain the approved parking space in conformance with the Ordinances of the Village of Spring Lake, and may use gravel or dolomite as a product to improve the area;
- (vii) The approved parking space must be weed free;
- (viii) The license will not be issued until the parking space is improved and inspected by the Village of Spring Lake;
- (ix) The license shall not expire, however, it may not be transferred to anyone other than the original licensee;
- (x) The license fee which will be imposed shall be established yearly in conjunction with the annual budget;
- (xi) The winter parking restrictions set forth in Section 74-82 shall apply to all licenses obtained under this section;
- (xii) A waiver to the license requirement will be granted by the Village Manager to those individuals who have a handicapped parking permit from the State of Michigan;
- (xiii) A waiver to the license requirement may be granted by the Village Council to property owners who do not have the ability to create a driveway based on topography or unusual site restrictions;
- (xiv) Licenses will not be required in the following circumstances; when parking on the roads immediately adjacent to Tanglefoot Park, when parking near religious institutions on Sundays between 9am and 12pm; or parking in the vicinity of Hammond Street during sporting events.

(b) It shall be unlawful for any person who owns, leases or operates a motor vehicle, except as a passenger-type vehicle, or light truck under ten-ton rated, to park or stand such motor vehicle on any public street, alley or public parking area overnight.

(c) It shall be unlawful for any person who owns or leases a boat, boat trailer or any other trailer, including a semitrailer, whether attached to a motor vehicle or not, to park or stand such boat or trailer in any public street, alley, or public parking area overnight.

(d) It shall be unlawful for any person who owns, operates or leases a mobile home, bus, motor home, or recreational vehicle to park or stand such mobile home, but

motor home or recreational vehicle in any public street, alley or public parking area overnight.

(e) It shall be unlawful for any person who owns, operates or leases a commercial or industrial motor vehicle in excess of three-fourths ton to be parked or stored on any public street, alley or public parking area within any residential zoning district; however, this subsection shall not prevent temporary parking of not to exceed eight hours' duration while engaged in a delivery, pickup or service call to the property where located.

(f) It shall be unlawful for any person who owns, operates or leases a motor vehicle or trailer to park, stand or store such motor vehicle or trailer while in a public park on a grassy or lawn area or in an area not marked or designated for vehicle parking or trailers.

(g) Citations will be issued to any individual in violation of subsection (a), (b), (c), (d), (e), or (f) of this ordinance;

(h) Any individual who is the registered owner of a motor vehicle, boat, or trailer as disclosed by the registration records of the state, province, or country where it is licensed is deemed to be responsible for the locating of such motor vehicle, boat or trailer in violation of this section; and whether such owner has knowledge of the unlawful locating of such motor vehicle, boat or trailer is irrelevant, the violation of any such subsection being a civil infraction by the owner; provided, the lessee of a leased vehicle having a lease term in excess of one month shall in all cases be deemed the owner of such motor vehicle for purposes of this section. The lessor of a leased vehicle having a lease term of one month or less, or if a daily or weekend rental vehicle, shall in such cases be deemed the owner of such motor vehicle for purposes of this section.

(i) A separate offense shall be deemed committed upon each day during or when a violation of this section occurs or continues.

Section 2. Administrative Liability. No officer, agent, or employee of the Village shall be personally liable for any damages the Village may accrue to any person as a result of any act required or permitted in the discharge of duties under and in the enforcement of this Ordinance.

Section 3. Severability and Captions. This Ordinance and its various sections, subsections, sentences, phrases, and clauses are declared to be severable. If any section, subsection, sentence, phrase, or clause is adjudged unconstitutional or invalid, the remainder of this Ordinance shall not be affected. Pronouns shall be read as masculine, feminine, or neuter as may be appropriate. Captions appearing at the beginning of any section shall not be deemed as part of this Ordinance and shall have no independent significance.

Section 4. Repeal. All ordinances or parts of ordinances which are in conflict in whole or in part with any of the provisions of this Ordinance as of its effective date are repealed to the extent of such conflict.

Section 5. Effective Date. This Ordinance shall take effect upon publication.

VILLAGE OF SPRING LAKE

Dated: _____, 2013

By: _____

James MacLachlan

Its: President

By: _____

Marvin Hinga

Its: Clerk

CERTIFICATE

I, Maribeth Lawrence, the Clerk/Treasurer for the Village of Spring Lake, Ottawa County, Michigan, certify that the foregoing Spring Lake Village Parking Ordinance was adopted at a regular meeting of the Village Council held on _____, 2013. The following members of the Village Council were present at that meeting:

The following members of the Village Council were absent: _____.
_____. The Ordinance was adopted by the Village Council with members of the Council _____
_____ voting in favor, and members of the Council _____
_____ voting in opposition. Notice of Adoption of the Ordinance was published in *The Grand Haven Tribune* on _____, 2013.

Maribeth Lawrence, Clerk/Treasurer
Village of Spring Lake



Scholten Fant
Attorneys

Over 50 Years of Service

100 North Third Street,
P.O. Box 454, Grand Haven, MI 49417
P 616.842.3030 F 616.846.6621

246 South River, Suite 100,
P.O. Box 9008, Holland, MI 49422
P 616.396.1265 F 616.393.0052

www.scholtenfant.com

October 20, 2016

Christine Burns
Village of Spring Lake
102 W. Savidge
Spring Lake, MI 49456

Dear Christine,

Please find the draft of the new parking ordinance attached to this letter. I have incorporated all of the suggestions from the Parking Task Force, as instructed. The majority of changes were inserted into subsection (a) of the draft ordinance. Also, subsection (g) of the draft ordinance was added to indicate that violators will be subject to citations.

Once you've had a chance to review the draft, please get back to us with your thoughts. I would be happy to make any revisions you think will be necessary. And please don't hesitate to call me if you have any questions.

Sincerely,

Johnny Pinjuv
Associate
Scholten Fant



October 19, 2016

TO: Gary Rosema, Sheriff
Or Steve Kemker, Undersheriff
C/O Lisa Wilcox

From: French Academy of Cosmetology
Kristen Eslick
616.846.9542 (fax)
616.844.7070

Dear Sheriff Rosema or Undersheriff Kemker,

French Academy of Cosmetology holds a yearly event in October to raise funds and awareness concerning breast cancer. Our event this year will be held this Friday during our school hours (9:00 am to 4:30 pm). In past years, we have had students stand on Jackson Street with pink buckets to collect donations for Susan B. Komen foundation (just like the Lions club members). The very first year we collected donations on Jackson Street, we contacted the Spring Lake police department before the event to get approval. We were told that as long as we were acting in a safe manner for all involved, it would be fine and no permits were required (last year we did not hold the vent as our coordinator was fighting his own battle with cancer and was not well enough to coordinate the event.).

For our event Friday, our coordinator asked me to contact the Spring Lake police department to notify them of our plans. I was directed to contact the Ottawa County Sheriff's Office by a lady named Kathy.

We really don't want to continue this tradition of collecting donations at Jackson Street without knowing that our local law enforcement people are aware of our plans. Could you please contact me or my associate, Cindy, to let us know that you are aware of our plans and that we are approved to go forward with our tradition?

Thank you so much for your time.

Sincerely,

Kristen Eslick
Admissions and Financial Aid Director
Kristen4finaid@gmail.com



111 West Exchange Street, Suite A, Spring Lake, Michigan 49456
PH: 616-844-7070 FAX: 616-846-9542

Christine Burns

From: Christine Burns
Sent: Tuesday, November 8, 2016 4:57 PM
To: 'Alan'
Subject: RE: Website Contact Form "Bad Neighbors"

I cannot identify the location from the pictures. Can you please provide an address?

From: Alan [mailto:shadow4412@charter.net]
Sent: Tuesday, November 8, 2016 4:48 PM
To: Christine Burns <christine@springlakevillage.org>
Subject: RE: Website Contact Form "Bad Neighbors"

This is the third time it has happened and it has been brought to their attention. Please find attached a few snapshots.

Sent from my Sprint Samsung Galaxy S® 6.

----- Original message -----

From: Christine Burns <christine@springlakevillage.org>
Date: 11/8/16 10:04 AM (GMT-05:00)
To: shadow4412@charter.net
Subject: RE: Website Contact Form "Bad Neighbors"

Alan,

Since we don't have your last name, address or who your neighbor is, I'm not sure how much help we can be. It sounds like a civil matter between two neighbors. Perhaps you could simply have a conversation with your neighbor and let him know that it bothers you that he's blowing his leaves into your yard when he should be blowing them into the street??

Fondly,

Chris
Christine Burns
Spring Lake Village Manager
102 W. Savidge
Spring Lake, MI 49456
P: 616.842.1393
F: 616.847.1393

-----Original Message-----

From: Lori Spelde
Sent: Tuesday, November 8, 2016 8:48 AM
To: Christine Burns <christine@springlakevillage.org>
Subject: FW: Website Contact Form "Bad Neighbors"

Lori Spelde
Deputy Treasurer
Village of Spring Lake
102 W. Savidge St.
Spring Lake, MI 49456
(616) 842-1393

-----Original Message-----

From: Alan [<mailto:no-reply@www.springlakevillage.org>]
Sent: Monday, November 07, 2016 5:24 PM
To: Maryann Fonkert <Maryann@springlakevillage.org>; Lori Spelde <Lori@springlakevillage.org>
Subject: Website Contact Form "Bad Neighbors"

From: Alan <shadow4412@charter.net>
Subject: Bad Neighbors

Message Body:

For the 3rd time this season ur neighbor had blown their yard (leaves) into mine. What can I do?

--

This e-mail was sent from a contact form on Village of Spring Lake (<http://www.springlakevillage.org>)









102 W. SAVIDGE ST. • SPRING LAKE, MI 49456

PHONE: 616-842-1393 • FAX: 616-847-1393

www.springlakevillage.org

October 24, 2016

Ms. Suzanne Cooper
17543 Meadow Wood
Spring Lake, MI 49456

Dear Ms. Cooper,

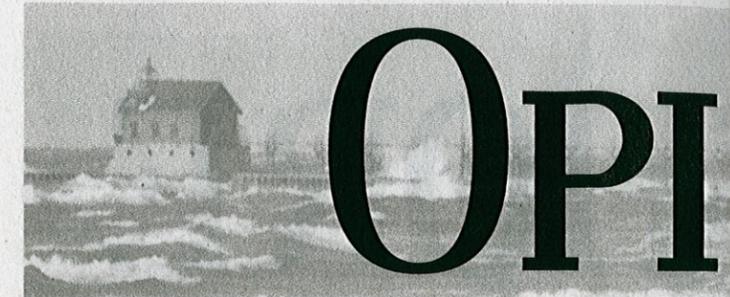
This letter is in response to your Friday, October 24, 2016 "Dart" in *The Grand Haven Tribune* whereas you stated that Exchange Street looks like a "slum". Examples you gave were, "*front yards are not being cared for or kept up.*" I personally drive Exchange Street several times a day and am not aware of a single home that is in violation of our weed ordinance or has violated the weed ordinance at all this entire growing season. You also stated that "*grass growing over the edges of the sidewalks is reducing the walks.*" At this time, we do not have an ordinance that requires property owners to edge their sidewalks. In order for the Village "to step in" as you suggested, there must be a violation of an ordinance.

You also stated that "*the sidewalks are dangerous to walk on with large cracks, broken concrete and uneven surfaces.*" If you could provide more detail, such as an address, that would allow me to investigate more thoroughly. In 2014, the Village hired a concrete contractor to perform an inventory of all sidewalks. All uneven surfaces were prioritized and placed on a grinding schedule to remove uneven surfaces. If we have missed a location, I would like to correct that before the contractor completes his work next spring.

If, in the future, you would like to contact me directly with concerns regarding the Village, you can find my contact information on the Village website or on this letter. There are a number of people who live on Exchange and take great pride in their property who were likely offend by your accusations of living in a "slum". I would hope that we could discuss (and solve) issues such as these first without the need to run to the local newspaper.

Fondly,

Christine Burns



OPI

DARTS & FLOWERS

Darts:

• To Spring Lake Village for letting Exchange Street decay. The sidewalks are dangerous to walk on with large cracks, broken concrete and uneven surfaces. Front yards are not being cared for or kept up. (Isn't there an ordinance for property owners to maintain front yards or pay if the village has to step in?) Grass growing over the edges of the sidewalks is reducing the walks. I grew up on Exchange Street. I'm ashamed! My old neighborhood is beginning to look like a slum. I understand there are other neighborhoods in the village proper that are also in need of attention and repair. Council members: Take a walk around the village.

**Suzanne Cooper
Spring Lake**

Christine Burns

From: Maryann Fonkert
Sent: Thursday, November 10, 2016 10:26 AM
To: Jacob Hewitt
Cc: 'jstuparits@springlaketwp.org'; DPW; Christine Burns
Subject: RE: Website Contact Form "Central Park Hockey Rink"

Hi Jacob,

On behalf of our DPW you are very welcome!

Enjoy,

Maryann Fonkert
Deputy Clerk
Village of Spring Lake
102 W. Savidge St.
616 842-1393

From: Jacob Hewitt [mailto:4jacobhewitt@gmail.com]
Sent: Thursday, November 10, 2016 10:20 AM
To: Maryann Fonkert <Maryann@springlakevillage.org>
Subject: Re: Website Contact Form "Central Park Hockey Rink"

Hello Maryann,

Thank you very much, from what I could see yesterday all of the lights are working. I am really looking forward to using the rink a lot more this winter and so are my friends.

Again Thank You so much

On Mon, Nov 7, 2016 at 12:45 PM, Maryann Fonkert <Maryann@springlakevillage.org> wrote:

Hi Jacob,

Our DPW Foreman said that they lost power to 3 of the polls but don't know why. He said they are having it checked out and will keep me posted.

Hopefully it is an easy fix and will be corrected soon. I will let you know when they find something out.

Thank you for letting me know and have a great day!

Maryann Fonkert
Deputy Clerk
Village of Spring Lake

102 W. Savidge St.
[616 842-1393](tel:6168421393)

-----Original Message-----

From: Jacob Hewitt [mailto:no-reply@www.springlakevillage.org]

Sent: Monday, November 07, 2016 8:36 AM

To: Maryann Fonkert <Maryann@springlakevillage.org>; Lori Spelde <Lori@springlakevillage.org>

Subject: Website Contact Form "Central Park Hockey Rink"

From: Jacob Hewitt <4jacobhewitt@gmail.com>

Subject: Central Park Hockey Rink

Message Body:

Hello,

I am not sure if I should be sending this to you guys, if not can you tell me who to contact about this. On the hockey rink there is currently only one set of lights that are working so after about 6pm you cant even use it. So with school and other things there is not much time at all to use it. I am just wondering if they can get it fixed so that all of the lights are on. That would be great!

Thank You

--

This e-mail was sent from a contact form on Village of Spring Lake (<http://www.springlakevillage.org>)

Economic Development Report

By David Miller, Vice President Economic Development



One South Harbor Drive
Grand Haven, MI 49417
Phone 616-842-4910

Chamber activities at a glance

- Chamber activities and events impacted businesses in the following communities during the Third Quarter of 2016:
 - City of Grand Haven (7)
 - Grand Haven Charter Twp (2)
 - Spring Lake Twp (6)
 - Spring Lake Village (1)
 - City of Ferrysburg (1)
- Score Counseling sessions (8)
- SBDC Counseling sessions (45)

For any additional information please contact the following Chamber staff:

- David Miller, Economic Development 846-3153
- Nancy Manglos, Workforce Development 842-0529
- Pam Blake, Member Services 842-4910

Economic Outlook

The economy is still moving along, lead by the automotive sector although there are signs of softening in some industries.

Employers report that lack of available workers continues to be their biggest concern and most report that they have had positions open for some time. Some companies are reporting that their

profitability is down due to increases in raw material costs that they cannot pass along to customers.

Opportunities exist for new business and many companies are actively courting big projects.

Some expansions are underway where companies have room to expand and local municipalities continue to consider tax

abatements for real property improvements.

Banks are willing to lend money, although many appraisals continue to come in lower than construction costs, forcing companies to inject more capital into projects. The upcoming Presidential election adds typical uncertainty into the market as well.

Legacy Group Visits Wastewater Treatment Plant

In July the Legacy Sustainable Business Practices group visited the Wastewater Treatment Plant and received a tour of the facilities by Director Wally Wittaniemi.

The group had toured the facility several years ago, prior to the recent upgrades to the plant.



Lakeshore 504

The 20 year rate for 504 loans in September was 4.08% and the 10 year rate was 4.29%. For the first three quarters of the month, rates have been heading down from close to 5% to almost 4%. Several presentations were made to

local banks on the refinance program, but as of yet, there have been no refinance loans done through the northern office. There are three loans currently in the works either pending SBA approval or in the loan application process.



DRAFT MINUTES

Monday October 17, 2016
7:00 P.M., Barber School
102 West Exchange Street
Spring Lake, Michigan

1. Call to Order

President **MacLachlan** called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Present: Doss, MacLachlan, Miller, Nauta, Powers and Van Strate.

Absent: TePastte

Motion by **Nauta**, second from **Miller**, to excuse Council Member **TePastte**.

Yes: 6 No: 0

4. Approval of the Agenda

Motion by **Nauta**, second from **Van Strate**, to approve the agenda removing item 6. A.

Yes: 6 No: 0

5. Consent Agenda

A. Approved the payment of the bills (checks numbered 58204-58277) in the amount of \$396,982.46.

B. Approved the minutes for the September 19, 2016 regular Council meeting.

C. Approved the services of Prein & Newhof at a cost not to exceed \$4,900 to perform GIS services on the Village's water system.

D. Approved the purchase of a Trimble hand-held GPS device at a cost not to exceed \$11,000.

E. Approved a contractual agreement with the City of Grand Haven for Planning services.

- F. Approved a working holiday on November 11, 2016.
- G. Approved a Residential Anti-Displacement and Relocation Plan.
- H. Approved an Economic Opportunities Policy for Section 3 Covered Contracts.
- I. Approved Resolution 2016-11, a resolution prohibiting and making unlawful discrimination in housing and/or real property because of race, color, religion, creed, national origin, ancestry, sex or disability in the Village of Spring Lake.

Motion by **Doss**, second from **Miller**, to approve the Consent Agenda.

Yes: 6 No: 0

6. General Business

A. Recognition – Brian Sipe

Subject: Fire Chief Brian Sipe would like to recognize volunteers who were instrumental in a choking save in the Village. – **Removed from Agenda.**

B. Audit Presentation – Doug Vredevelde

Subject: Mr. Doug Vredevelde was in attendance to present his audit findings for fiscal year 2015/2016. A paper copy of the audit was delivered with the Council agenda and was available at the meeting for public review.

Mr. Vredevelde reported that the Village had come a long way in the last 4 years from when they had 13 minor deficiencies, 3 material weaknesses and 1 significant deficiency in 2013. Mr. Vredevelde also gave an overview of the fiscal year 2015/2016 audit and explained his findings.

C. Marketing Report – Chris Burns

Subject: In August, Council approved hiring Stacy Trapani to develop marketing information on the Village statistics over the past 4 years. Village Manager Chris Burns went into more detail regarding the statistics in a PowerPoint presentation.

Manager **Burns** updated Council on various new business projects around the Village. Manager **Burns** also clarified what it would mean financially to the Village to be dissolved into the Township or to become a city.

D. Public Hearing – Isabel’s House

Subject: Per CDBG requirements, the Village was required to hold a public hearing at the Council Meeting regarding the completion of the Isabel's House Project. A copy of the Affidavit of Publication was included in Council's packet.

Manager **Burns** reported that they were wrapping up the final steps of the Isabel's House Community Development Block Grant requirements. **Burns** said that this public hearing was noticed in the Grand Haven Tribune and that Council had been provided a copy of the Affidavit of Publication. **Burns** then asked that the Public Hearing be opened at this time to hear any comments related to the project, good or bad, and, following that, they would need to move to close the public hearing so any and all comments could be submitted to Lisa Green at the MEDC for close-out when Ms. Green performed the audit next week.

President **MacLachlan** opened the public hearing at 7:34 p.m.

There was no public comment.

Motion by **Van Strate**, second from **Doss**, Village Council closed the public hearing at 7:35 p.m.

Yes: 6 No: 0

7. Department Reports

A. Village Manager – Manager **Burns** shared a press release from the Ottawa County Road Commission regarding Water System Bond Refunding that would save \$1,880,000 over the next 18 years. **Burns** also shared a letter that was to be sent out to address a Tanglefoot Park issue.

B. Clerk/Treasurer/Finance Director

C. OCSO

D. Fire

E. 911

F. DPW

G. Building

H. Water

I. Sewer

J. Minutes from Various Board & Committees

1. Parks & Recreation

2. Planning Commission

8. Old Business and Reports by the Village Council – Council Member **Doss** shared that the Whistle Stop Park Campaign was finally going to launch and she would be sending out emails with details.

9. New Business and Reports by Village Council – There was no new business.

- 10. Status Report: Village Attorney** – Attorney Sullivan congratulated Village Council on the work that they had done over the last few years and, more importantly, the professionalism of staff and the working relationship they had with Council that has been a very positive one during Jim’s tenure.
- 11. Statement of Citizens** – Lee Schuitema said he supported the Tanglefoot letter and also asked Council to take notice of all the work that has been done at Tanglefoot and that it was looking beautiful.
- 12. Adjournment**

Motion by **Van Strate**, second from **Nauta**, Village Council adjourned the meeting at 7:41p.m.

Yes: 6 No: 0

James MacLachlan, Village President

Maryann Fonkert, Deputy Clerk