

# Village of Spring Lake

## Council Work Session

March 14, 2016

7:00 p.m.

102 West Savidge Street (EOC Conference Room ~ Main Floor)

Spring Lake, MI 49456

[www.springlakevillage.org](http://www.springlakevillage.org)

|   |  |
|---|--|
| 1 | <p><b>7:00 p.m. – Zoning Ordinance (Lukas Hill)</b></p> <p>At a previous Council Meeting, there was discussion regarding a potential change to the zoning ordinance regarding flat roofs. At that time, a decision was made to not make any changes. Zoning Administrator Lukas Hill will be attending the work session to discuss the issue in more depth.</p>  |
| 2 | <p><b>7:10 p.m. – Preliminary Planning &amp; Design Engineering for 106 S. Buchanan</b></p> <p>Moore &amp; Bruggink has prepared a proposal to perform the preliminary planning &amp; design for the site of the former township hall. Ideally, we would like to hold at least one community engagement meeting this spring in order to give staff an idea of what residents envision for the site with another community engagement in the fall. We would like to have the design work done no later than December due to the fact that the Buchanan Street reconstruction project will be going out to bid in January 2017. Preferably, all curb cut locations would be known prior to the bids being let for Buchanan Street. We would also like to apply for a MDNRTF grant in the spring of 2017 which would require design work and engineering estimates to be completed.</p> |
| 3 | <p><b>7:15 p.m. - Budget Amendments (Marv Hinga)</b></p>   |
| 4 | <p><b>7:18 p.m. - Budget Discussion (Marv Hinga &amp; Chris Burns)</b></p> <p>Attached please find the SWOT analysis from the goal setting session that took place on January 30, 2016. Council will need to take a look at a number of different funds and budget strategies now so staff can prepare a proposed budget for 2016/2017.</p>  |
| 5 | <p><b>8:53 p.m. – Annual Business Recognition</b></p> <p>It is time once again to consider which business the Village would like to</p>  |

|          |   |
|----------|---|
|          | <p>recognize. This year the Chamber will be holding the luncheon on June 15th at the Grand Haven Community Center. Please note that they would like to get these nominations back by April 22<sup>nd</sup> in order to get the tributes and the awards ordered, so please be prepared to discuss your suggestions for this coveted award. A list of previous recipients is included in the Council packet. The 2015 recipient was Top Butcher Shoppe &amp; BBQ.</p> |
| <b>6</b> | <p><b>8:55 p.m. – Summer Concert Series Endowment Fund</b></p> <p>The Spring Lake Heritage Festival has assumed responsibility for organizing “Thursdays at the Point” each summer. In order for the GHACF to release funds to the SLHF, they need Council’s permission to do so (<i>see attached</i>). The amount available for distribution in 2016 is \$153.</p>   |
| <b>7</b> | <p><b>8:57 p.m. – Correspondence</b></p> <ul style="list-style-type: none"> <li>• ISO Building Report</li> <li>• Lead &amp; Public Water Supply</li> <li>• Library Calendar – March</li> <li>• Michigan Beachtowns Association Correspondence</li> <li>• MPSC Letter</li> <li>• Traffic Complaint – Exchange Street</li> <li>• Village Manager’s Calendars – March &amp; April</li> <li>• Zoning Issue – 204 Alden</li> </ul>                                       |
| <b>8</b> | <p><b>8:59 p.m. - Minutes</b></p> <p>Minutes of the February 16, 2016 meeting are attached for review. Should you wish to make edits, please share that information with Chris Burns or Maryann Fonkert prior to March 17, 2016.</p>  |



**MEMORANDUM**

**Date:** March 11, 2016

**To:** Village of Spring Lake Council  
Chris Burns, Village Manager

**From:** Lukas Hill, AICP  
Zoning Administrator

**Subject:** Flat roofs

---

As you know, Staff has been approached by a landowner that would like to build a new home in the Village with a flat roof, which is currently prohibited within the Zoning Ordinance. The Village requires a minimum pitch of 3:12 (three feet of rise over 12 feet of run). It is staff's opinion that this ordinance is somewhat antiquated as it was likely created to help thwart the installation of single wide mobile homes in the Village with very low roof pitches. Section 3.16 of the Zoning Ordinance as listed below illustrates that when you apply the entire section (1 through 13), it would prohibit a single wide mobile home from being located in the Village, even if the minimum pitch requirement were removed.

For example, per subsection 7 below, the dwelling would need to have a minimum dimension of 20 feet across any front, side, or rear elevation. A typical single wide mobile home is only 8 to 10 feet wide. In addition, all of the Building Code regulations apply to any dwelling in the Village, which would require a permanent foundation. Between these additional protections, it is impossible to bring in a single wide mobile home into the Village. These regulations do not, however, prohibit a pre-manufactured home from being located in the Village, as long as it meets the minimum standards of Section 3.16, and all other zoning and building code requirements. A pre-manufactured home typically has the appearance of a small stick built home.

It should also be noted that the City of Grand Haven and Grand Haven Township allow homes with flat roofs. It is a trend for new modern style homes especially along the waterfront. The Village currently does have a few homes that have flat roofs and, in staff's opinion, fit well into the landscape. Flat roofs are also allowed with the Michigan Residential Building Code, and per the Village's Attorney (see enclosed memo), it would appear that prohibiting them may be in conflict with the Building Code.

In summary, the provision to require a minimum pitch of 3:12 in the Village is simply an aesthetic provision that is only one minor part of Section 3.16 of the Zoning Ordinance. I believe that if this provision was removed, it would not increase the chances of a single wide mobile home within the Village, but it would allow a landowner the opportunity to opt for this modern and seemingly popular architectural design. Staff would appreciate further input on this matter and would like Council to consider the possibility of a Zoning Ordinance amendment to allow flat roof designs. As you know, any formal amendment process would need to be reviewed by the Planning Commission with a public hearing as well. Staff wants to first determine if Council would be inclined to support such a concept.

---

### **Section 3.16 REGULATIONS APPLICABLE TO SINGLE-FAMILY DWELLINGS.**

Any **single-family dwelling**, whether constructed and erected on a **lot** or a **manufactured home**, shall be permitted only if it complies with all of the following requirements:

1. If the **dwelling unit** is a **mobile home**, the **mobile home** must either be (i) new and certified by the manufacturer and/or appropriate inspection agency as meeting the Mobile Home Construction and Safety Standards of the U.S. Dept. of Housing and Urban Development, as amended, or any similar successor or replacement standards which may be promulgated, or (ii) used and certified by the manufacturer and/or appropriate inspection agency as meeting the standards referenced in subsection (i) above, and found, on inspection by the Building Inspector or his designee, to be in excellent condition and safe and fit for residential occupancy.
2. The **dwelling unit** shall comply with all applicable building, electrical, plumbing, fire, energy and other similar codes which are or may be adopted by the Village, provided, however, that where a **dwelling unit** is required by law to comply with any federal or state standards or regulations for construction, and where such standards or regulations for construction are different than those imposed by the Village codes, then and in such event such federal or state standard or regulations shall apply. Appropriate evidence of compliance with such standards or regulations shall be provided to the Building Inspector.
3. The **dwelling unit** shall comply with all restrictions and requirements of this Ordinance, including, without limitation, the minimum **lot area**, minimum **lot width**, minimum **residential floor**

**area, required yard** and maximum **building height** requirements of the zoning district in which it is located.

4. If the **dwelling unit** is a **mobile home**, the **mobile home** shall be installed with the wheels removed.
5. The **dwelling unit** shall be firmly attached to a permanent continuous foundation constructed on the building site, such foundation to have a wall of the same perimeter dimensions as the **dwelling unit** and to be constructed of such materials and type as required by the building code for on-site constructed **single-family dwellings**. If the **dwelling unit** is a **mobile home**, its foundation shall fully enclose the chassis, undercarriage and towing mechanism.
6. If the **dwelling unit** is a **mobile home**, it shall be installed pursuant to the manufacturer's setup instructions and shall be secured to the **building** site by an anchoring system or device complying with the rules and regulations, as amended, of the Michigan Mobile Home Commission, or any similar or successor agency having regulatory responsibility for mobile home parks.
7. The **dwelling unit** shall have a minimum horizontal dimension across any front, side, or rear elevation of twenty (20) feet.
8. Storage area within a **building** with an area of no less than one hundred and twenty (120) square feet shall be provided. This storage area may consist of a **basement**, closet area, attic or attached **garage** in a **main building**, or in a detached **accessory building** which is in compliance with all other applicable provisions of this Ordinance pertaining to **accessory buildings**.
9. Permanently attached steps or porch areas at least three (3) feet in width shall be provided where there is an elevation difference of greater than eight (8) inches between the first floor entry of the **dwelling unit** and the adjacent **grade**.
10. The pitch of the main roof of the **dwelling unit** shall not be less than three (3) feet of rise for each twelve (12) feet of horizontal run.
11. The exterior finish of the **dwelling unit** shall not cause reflection that is greater than that from siding coated with clean, white, gloss exterior enamel.
12. The **dwelling unit** shall be so placed on the **lot** that that portions nearest the principal street frontage are at least thirty (30) feet in dimension parallel to the street.

13. The **dwelling unit** shall have no less than two (2) exterior doors, with one being in either the rear or side of the **dwelling unit**.



**Scholten Fant**  
Attorneys

*Over 50 Years of Service*

**Ronald A. Bultje • rbultje@scholtenfant.com • 616.842.3030**  
**100 North Third Street, P.O. Box 454, Grand Haven, MI 49417-0454**  
**246 South River, Suite 100, P.O. Box 9008, Holland, MI 49422**  
**www.scholtenfant.com**

**MEMORANDUM**

**TO:** Mr. Lukas Hill, Zoning Administrator  
Village of Spring Lake **VIA E-MAIL ONLY**

**FROM:** Ronald A. Bultje

**DATE:** March 2, 2016

**RE:** Enforceability of the Roof Pitch Requirements in the Village Zoning Ordinance

---

---

Lukas:

You asked me to review the ability of the Village of Spring Lake (the “Village”) to adopt and enforce a regulation that is more burdensome than the State of Michigan’s regulation in a particular area. Specifically, the Village has adopted a provision in its Zoning Ordinance that requires a main dwelling unit roof pitch to be “not less than three feet of rise for each twelve feet of horizontal run.” Section 3.16(10) (the “Ordinance”). Not only is this Ordinance likely preempted by the State’s Construction Code, but it is also likely an invalid use of police power.

**I. The Village is likely preempted from enforcing the Ordinance.**

Municipalities may not enact and enforce ordinances that conflict directly or indirectly with an existing State law. The principles of preemption were articulated in *People v Llewellyn*, in which the Court said:

A municipality is precluded from enacting an ordinance if 1) the ordinance is in direct conflict with the state statutory scheme, or 2) if the state statutory scheme pre-empts the ordinance by occupying the field of regulation which the municipality seeks to enter, to the exclusion of the ordinance, even where there is no direct conflict between the two schemes of regulation.

401 Mich 314, 323; 257 NW2d 902 (1977). Further, preemption may be evidenced by an express statement within the State’s legislation, examination of legislative history, the extent of the pervasiveness of the State’s regulation, or the nature of the regulated matter when exclusive State regulation is required for uniformity. *Id.*

If a municipality regulates for the purpose of adaptation to a local condition without interfering with the State's regulation, it will generally be upheld. See *Miller v Fabius Township Bd*, 366 Mich 250, 114 NW2d 205 (1962) (upholding a local ordinance regulating water skiing on a particular lake). However, when an ordinance regulates an area that the State already regulates comprehensively, indicating the State's preemptive intent, and the nature of the regulated subject matter requires uniform treatment, a court will find preemption. See *Llewellyn*, 401 Mich at 326 (holding that a municipality's obscenity regulation was preempted by the State's regulations).

Michigan has enacted the Construction Code (the "Code"), which is intended to regulate aspects of building and housing, among other things. MCL 125.1504(1). According to the Legislature, the Code was "designed to effectuate" objectives including the following:

- To provide standards and requirements for construction;
- To permit the use of modern technical methods, devices, and improvements to the fullest extent possible;
- To eliminate restrictive, obsolete, conflicting, or unnecessary construction regulations;
- To ensure adequate maintenance of buildings and structures throughout the State; and
- To protect the health, safety, and welfare of the people.

MCL 125.1504(3). The Code authorizes the promulgation of rules to execute its objectives. *Rakowski v Sarb*, 269 Mich App 619, 628 n 4; 713 NW2d 787 (2006).

The rules promulgated under the Code's authority regulate a number of aspects of roofing. For instance, there are rules to regulate ventilation and load requirements (R 408.30420), extensions (R 408.30532), material (R 400.18619), frost closures (R 408.30533), working surfaces with steeply sloped roofs (R 408.10532), and conditions for installing appliances upon steeply sloped roofs (R408.30927a). Notably, the regulations refer to "steep slopes" as a roof with a pitch that is "more than 3 inches in 12 inches," R 408.10532(1), but none of the regulations specifically limit the roof's pitch.

The Director of the Department of Licensing and Regulatory Affairs has the responsibility of enforcing the Code, but a municipality may choose to assume the responsibility within its jurisdiction. MCL 125.1508b(1). A municipality may not, however, adopt its own Code, nor may it exercise discretion with enforcement. If the municipality chooses to enforce the Code within its own jurisdiction, it must do so as directed by the Code.

Here, although the Ordinance does not expressly conflict with the Code, it regulates an area that is preempted by the Code. Indeed, the Code authorizes a number of regulations relating

to roofing, and its stated intentions provide an intention of preemption. The Code's express objectives include a number of items that would be entirely meaningless if the Code does not preempt a municipality's ordinances. For instance, if a municipality adopted its own ordinances relating to construction regulations, it could easily create the very restrictive and unnecessary regulations that the Code prevents. Perhaps even more importantly, if municipalities could adopt their own ordinances, that would destroy the Code's intended consistency. See MCL 125.1504(3)(e) (stating that the Code is designed to "ensure adequate maintenance of buildings and structures *throughout the state*" (emphasis added)). Further, municipalities are barred from adopting their own building code, and implementation of the Code is expressly required across the State.

Thus, because of the Code's pervasiveness and implication of exclusivity regarding building regulations, the Ordinance dictating residential roof pitch heights is likely preempted.

## **II. The Ordinance is an invalid use of police power.**

Even if the Ordinance is not preempted, it is still likely invalid as an unauthorized use of police power. Municipalities may only act upon powers conferred to them, and any exercise of power must have a rational relationship to the public health, safety, morals, or general welfare. *Square Lake Hills Condo Ass'n v Bloomfield Twp.*, 437 Mich 310, 318-19; 471 NW2d 321 (1991); *Pere Marquette Ry. Co. v Twp. Bd. Of Muskegon Twp.*, 298 Mich 31, 36; 298 NW393 (1941). Furthermore, any zoning ordinance's legality is based on a determination of its reasonableness. *Frischkorn Const. Co. v Lambert*, 315 Mich 556, 563; 24 NW2d 209 (1946). Regulations cannot be "arbitrary or capricious," and they may not "deprive a person of the legitimate use of his property." *Id.* at 564. Finally, aesthetics may not serve as a valid justification for any regulation. *Id.* at 562.

Although a regulation is presumed valid, its validity is rejected when it appears that the law does not promote the required ends and that it was enacted arbitrarily. *Kirk v Tyrone Twp.*, 398 Mich 429; 247 NW2d 848 (1976). In this vein, Courts have invalidated numerous unjustifiable regulations. See *Id.* (rejecting a municipality's regulation regarding the size of a dwelling when the purpose of the provision was to maintain property values rather than to promote public health, safety, or welfare); *Johnson Construction Co. v White Lake Twp.*, 351 Mich. 374, 88 N.W.2d 426 (1958) (rejecting a building ordinance requiring certain types of materials to be used); *City of Mt. Clemens v Carroll* (rejecting an ordinance prohibiting shared sanitary facilities in dwellings).

Here, despite the fact that the Ordinance is presumed valid, the Village cannot provide justification for it without exposing arbitrary enforcement. Because the pitch requirement is specific to residential ordinances but not commercial buildings, even if the Village could identify

Mr. Lukas Hill  
March 2, 2016  
Page 4

---

how the Ordinance promotes public health, safety, or welfare, the enforcement is arbitrary and capricious, and therefore, a court would likely find it invalid.

As the above theories demonstrate, the Ordinance is on dangerous ground, and it is likely preempted, or invalidly enacted and enforced, or both. Accordingly, I recommend that the Village rescind the Ordinance, and permit dwellings that would be excluded under the existing Ordinance. Please advise if you have any further questions or concerns.

Very truly yours,

**SCHOLTEN FANT**



Ronald A. Bultje

RAB/

cc: Ms. Chris Burns, Village Manager (via e-mail)  
Mr. Robert Sullivan, Scholten Fant (via e-mail)

SLV 1095 Memo 03022016 Hill re Roof Pitch in Zoning Ordinance



**MOORE & BRUGGINK, INC.**  
consulting engineers

February 24, 2016

Re: Redevelopment of SLT Hall

Ms. Christine Burns, Village Manager  
Village of Spring Lake  
102 West Savidge Street  
Spring Lake, Michigan 49456

Dear Ms. Burns,

Moore & Bruggink, Inc. is pleased to provide a quotation for the preliminary planning and design engineering for the redevelopment of the former Spring Lake Township Hall located in the Village of Spring Lake, Ottawa County, Michigan.

We understand that the Village wishes to demolish the old Spring Lake Township Hall and develop a farmer's market / pocket park. We also understand that the Village may wish to phase the redevelopment over the next few years based on the availability of funding.

Based on this background, our services for preliminary planning and design engineering will include the following:

1. Site Review & Soil Borings: We will review the site and specify soil boring locations to determine the makeup of the existing parking lots and underlying soils of the site. We will then have our sub consultant, Soils & Structures, perform the soil borings and log the results for review and design purposes. A project of this scale typically requires two soil borings to characterize the existing pavement cross section and underlying soil composition.
2. Topographic Survey: Our experienced survey crew will perform a topographic and boundary survey of the parcel. This survey will give us a picture of the parcel improvement areas and allow us to log all construction-related items. This information will serve as a base map for the planning and design of all improvements.
3. Prepare Preliminary Plans & Estimates: Based on work items 1 and 2 above, we will prepare preliminary plan concepts and options for redevelopment with detailed cost estimates for each option. We will review all concepts and options with the Village to determine desired project scope.
4. Community Engagement: We will present the preliminary plan concepts and options to the community via a public open house. We will field questions, address concerns, and take suggestions from the community on the redevelopment of the parcel.
5. Prepare Final Plans & Contract Quantities: Based on the input received from the Village and the community, we will confirm the project scope and develop final plans for the improvements. We will compile pay items with quantities for the project. We will finalize an engineer's estimate of project costs prior to bidding and review with the Village to confirm project budgets. We will identify and discuss any areas of potential project savings with you and your staff.
6. Bid Documents: We will prepare contract documents that include construction specifications, special provisions, project completion date, and bid forms. Contract documents will reference MDOT,

County Road Commission, and environmentally-friendly construction standards. Insurance requirements will include coverage for the Village of Spring Lake. Performance bonds and payment bonds will be required. A one-year guarantee will be required of the contractor for materials and workmanship.

7. Bid Openings: Moore & Bruggink will prequalify contractors to ensure that only quality contractors provide bids to the Village. We will answer all bidder questions and assist in the bid opening process. After bids are received, we will check the bids and prepare a post-bid budget and an award recommendation letter.

Moore & Bruggink understands the Village's requirements for budgets and project financial planning. There are many project variables in establishing fees. However, we only charge for our time required by our client needs. Based on our experience in projects such as this and based on a typical project with good communication and detailed bid packages, we are providing a not-to-exceed budget for your use as follows:

**Preliminary Planning**

|   |            |
|---|------------|
| – Topographic & Boundary Survey             | \$2,800.00 |
| – Soil Borings & Logs (Soils & Structures)  | \$1,500.00 |
| – Preliminary Planning & Design Engineering | \$7,769.00 |

**Subtotal** **\$12,069.00**

**Final Design**

|   |            |
|---|------------|
| – Final Design & Bid Package Preparation  | \$4,448.00 |
| – Site Lighting Design (Bazen Electric)   | \$2,500.00 |
| – Miscellaneous (Mileage, printing, etc.) | \$483.00   |

**Subtotal** **\$7,431.00**

**Total Preliminary Planning & Final Design Cost:** **\$19,500.00**

For your reference, we have enclosed our level of effort breakdown for preliminary planning and final design engineering for the project.

Due to the variability and timing of the various redevelopment options, a cost estimate for the construction engineering and inspection services cannot be made at this time. Upon selection of an option by the Village, a cost estimate for construction engineering and inspection services will be provided.

We look forward to being of service to you on this project. If you have any questions or concerns, please let me know.

Sincerely,



Ryan Arends, P.E.  
Project Engineer

Enclosure



Village of Spring Lake  
 March 2016 Budget Adjustments

|   | Fund         | Dept.               | Account                       | Current    | Proposed | Change  |
|---|--------------|---------------------|-------------------------------|------------|----------|---------|
| 101-381.000-702.000                                       | General Fund | Planning/Zoning     | Full Time Wages               | 19,790     | 22,000   | 2,210   |
| 101-381.000-704.000                                       | General Fund | Planning/Zoning     | Social Security               | 1,520      | 1,810    | 290     |
| 101-381.000-801.350                                       | General Fund | Planning/Zoning     | Planning Collaboration        | 30,000     | 27,500   | (2,500) |
| 101-381.000-381.000                                       | General Fund | Planning/Zoning     | Zoning Collaboration          | 3,000      | -        | (3,000) |
| 101-381.000-804.000                                       | General Fund | Planning/Zoning     | Legal Fees                    | 800        | 3,800    | 3,000   |
| Adjust current year budget for Planning/Zoning Department |              |                     |                               | Net Change |          | 0       |
| 202-000.000-975.000                                       | Major Street | General Services    | Appropriation to Fund Balance | -          | 241      | 241     |
| 202-463.000-887.208                                       | Major Street | Routine Maintenance | Non-Motorized Pathway Expense | 3500       | 6,000    | 2,500   |
| 202-478.000-940.000                                       | Major Street | Winter Maintenance  | Equipment Rental/Usage        | 14000      | 9,500    | (4,500) |
| 202-482.000-702.000                                       | Major Street | Administration      | Full Time Wages               | 5,541      | 7,000    | 1,459   |
| 202-482.000-704.000                                       | Major Street | Administration      | Social Security               | 300        | 450      | 150     |
| 202-482.000-705.000                                       | Major Street | Administration      | Retirement Fund Contribution  | 450        | 500      | 50      |
| 202-482.000-804.100                                       | Major Street | Administration      | Audit Services                | 550        | 650      | 100     |
| Adjust current year budget for Major Street Fund.         |              |                     |                               | Net Change |          | 0       |
| 203-000.000-975.000                                       | Local Street | General Services    | Appropriation to Fund Balance | -          | 520      | 520     |
| 203-463.000-887.208                                       | Local Street | Routine Maintenance | Non-Motorized Pathway Expense | 0          | 1,200    | 1,200   |
| 203-478.000-940.000                                       | Local Street | Winter Maintenance  | Equipment Rental/Usage        | 12000      | 7,500    | (4,500) |
| 203-478.000-740.000                                       | Local Street | Winter Maintenance  | Operating Supplies            | 5,000      | 3,000    | (2,000) |
| 203-463.000-702.000                                       | Local Street | Routine Maintenance | Full Time Wages               | 5,720      | 7,500    | 1,780   |
| 203-463.000-940.000                                       | Local Street | Routine Maintenance | Equipment Rental/Usage        | 6,500      | 10,000   | 3,500   |
| 203-451.000-820.000                                       | Local Street | Construction        | Engineering                   | 500        | -        | (500)   |
| Adjust current year budget for Local Street Fund.         |              |                     |                               | Net Change |          | 0       |
| 249-000.000-477.000                                       | Building     | Revenue             | Building Permits              | 40,000     | 50,000   | 10,000  |
| 249-381.000-702.000                                       | Building     | Planning/Zoning     | Full Time Wages               | 11,000     | 12,500   | 1,500   |
| 249-381.000-704.000                                       | Building     | Planning/Zoning     | Social Security               | 850        | 950      | 100     |
| 249-381.000-801.000                                       | Building     | Planning/Zoning     | Professional Services         | 0          | 3,000    | 3,000   |
| 249-381.000-801.400                                       | Building     | Planning/Zoning     | Contract Building Services    | 11000      | 15,000   | 4,000   |
| 249-381.000-975.000                                       | Building     | Planning/Zoning     | Appropriation to Fund Balance | 0          | 1,400    | 1,400   |
| Adjust current year budget for Building Fund.             |              |                     |                               | Net Change |          | 0       |

*The members of the Village of Spring Lake Council and staff examined the strengths, weaknesses, opportunities, and threats affecting the Village as a whole. The items in each category are not ranked by importance, nor is this intended to be an all-inclusive list. In addition, the items identified provide a view of potential issues that may impact the environment in which the Village provides services in the near- or long-term future.*

## STRENGTHS

- Natural resources
- Strong philanthropic community
- Safe community
- New construction and renovations
- Well regarded schools
- Parks/bike path
- Sense of place
- Pride in community
- Collaborative mindset of officials
- “Hip” place to live
- Financial management
- All-time low for downtown retail vacancies

- Finances/unfunded pension liability
- Lack of developable land (built out)
- 104 traffic thru middle of town
- Perceived tree retention (“deforestation”)
- Losing historic homes
- Master plan deficiencies/zoning ordinance
- Amount of land in village not on tax roll (10%)
- Minus a DPW Director
- Tough to get traffic to stop for businesses, develop “downtown”

## WEAKNESSES

## OPPORTUNITIES

- DPW Director opening
- Economic development of former industrial properties
- DDA work on marketing/branding
- Recapturing TIF \$
- Additional collaboration w/ govt. neighbors
- Senior housing development downtown
- New pavilion
- Windsor McKay....capitalize on history

- “Dissolve the village”
- Hits to revenue sharing by State
- West Savidge sewer line
- Potential for turnover on council
- Unfunded pension liability
- Failure of debt millage
- Angry citizens and lawsuits
- Services/Utilities for increasing homeowners that are part-time residents
- Perception that village is doing too much collaboration
- School taxes...high, will they grow?
- Expiration of police contract. Will Ferrysburg stay?
- Aging infrastructure
- Water levels (currently high)

## THREATS

**Spring Lake Village  
Strategic Planning Session January 30, 2016  
Category Ranking**

| Broad Category                               | Rank | Objective   | Rank |
|--|------|---|------|
| Finances                                     | 23   | Emergency contingency fund in budget                                  | 26   |
|  |      | Millage rate stability  | 11   |
|  |      | Start setting aside \$ for lighting improvements along lakeside trail | 8    |
|  |      | Decide/Fund replacement of dais and sound system at Barber School     | 5    |
|  |      | P.R./Awareness of value from village taxes                            | 1    |
|  |      | Debt Millage renewal  | 0    |
| Infrastructure                               | 18   | Fix sewer infrastructure  | 28   |
|  |      | Fix/Maintain roads  | 18   |
|  |      | North Jackson Street sinkhole   | 7    |
|  |      | Infrastructure in West Savidge area                                   | 5    |
|  |      | Confirm/Plan for leaf/brush disposal (mow w/ SLCC)                    | 0    |
| Operations                                   | 13   | DPW Director: replace/collaboration                                   | 22   |
|  |      | New Master Plan/Zoning Ordinance                                      | 17   |
|  |      | Evaluate collaborative opportunities for DPW services                 | 13   |
|  |      | Current police services contract expires end of 2016                  | 7    |
|  |      | DDA plan: branding, etc.  | 0    |
|  |      | DDA: hire PT director   | 0    |
|  |      | Promote "constant contact" and "Nixle"                                | 0    |
| Evaluate "other" collaborative opportunities | 0    |   |      |
| Parks/Beautification                         | 6    | Pocket parks upgrades   | 0    |
|  |      | Whistlestop playground  | 0    |
|  |      | Beautification/Rain Garden  | 0    |
|  |      | Pavillion/Windsor McKay/Farmers Market                                | 0    |
|  |      | Overall appearance of West Savidge area                               | 0    |
|  |      | Review report from historic preservation group on historic homes      | 0    |

| Objective Ranking   |      |
|---|------|
| Objective   | Rank |
| Fix sewer infrastructure  | 28   |
| Emergency contingency fund in budget                                  | 26   |
| DPW Director: replace/collaboration                                   | 22   |
| Fix/Maintain roads  | 18   |
| New Master Plan/Zoning Ordinance                                      | 17   |
| Evaluate collaborative opportunities for DPW services                 | 13   |
| Millage rate stability  | 11   |
| Start setting aside \$ for lighting improvements along lakeside trail | 8    |
| North Jackson Street sinkhole   | 7    |
| Current police services contract expires end of 2016                  | 7    |
| Decide/Fund replacement of dais and sound system at Barber School     | 5    |
| Infrastructure in West Savidge area                                   | 5    |
| P.R./Awareness of values from village taxes                           | 1    |
| Confirm/Plan for leaf/brush disposal (mow w/ SLCC)                    | 0    |
| Debt Millage renewal  | 0    |
| DDA Plan: branding, etc.  | 0    |
| DDA: hire PT director   | 0    |
| Promote "constant contact" and "Nixle"                                | 0    |
| Evaluate "other" collaborative opportunities                          | 0    |
| Pocket parks upgrades   | 0    |
| Whistlestop playground  | 0    |
| Beautification/Rain Garden  | 0    |
| Pavilion/Windsor McKay/Farmers Market                                 | 0    |
| Overall appearance of West Savidge area                               | 0    |
| Review report from historic preservation group on historic homes      | 0    |

# PAST RECIPIENTS

|      | City of Ferrysburg                  | City of Grand Haven        | G. H. Charter Township              | Spring Lake Township      | Village of Spring Lake    |
|------|-------------------------------------|----------------------------|-------------------------------------|---------------------------|---------------------------|
| 2015 | Johnston Boiler Company             | GLASSource                 | Anlaan Corporation                  | David C. Bos Homes        | Top Butcher Shoppe & BBQ  |
| 2014 | I'move                              | Preferred Auto Dealerships | MS Metal Solutions                  | Supreme Machine Products  | 521 LLC                   |
| 2013 | Appolonia's                         | Grand Transformers, Inc.   | Commercial Manufacturing & Assembly | Active Manufacturing      | Old Boys' Brewhouse       |
| 2012 | Basketball Basics                   | D. Baker & Son Lumber Co.  | Crossroads Blueberry Farm           | Falcon Corporation        | Village Baker             |
| 2011 | AAC Credit Union                    | Biosolutions LLC           | Haven Manufacturing, LLC            | Spring Lake Country Club  | Seven Steps Up            |
| 2010 | Ferrysburg Wash Center              | Brilliance Audio           | Reenders Blueberry Farms            | Interior Concepts         | Mill Point Station        |
| 2009 | Michigan Pizza Hut                  | Sweet Temptations          | Generation Care                     | Almond Products           | Garrison Dental Solutions |
| 2008 | Water Colors Early Childhood Center | Grand Landing, LLC         | Wal-Mart Store 5386                 | Pliant Plastics, Inc.     | Carlson Wagonlit Travel   |
| 2007 | Trillium Banquet Center             | Scholten Fant              | Macatawa Bank                       | VanderWall Bros. Concrete | Two Tony's Taverna Grille |
| 2006 | de Stoel Upholstery                 | NetShape International     | Grand Haven 9                       | Alcoa Mich. Casting Ctr.  | Village Hardware          |
| 2005 | Leppink's Food Center               | Commercial Contractors     | Yogi Bear Jellystone Park           | Schap Specialty Machines  | Five Ten Properties       |
| 2004 | Ind. Metal Identification           | Redeker Ford               | Grand Haven Golf Club               | Herman Miller, Inc.       | Spring Lake Antique Mall  |
| 2003 | 5/3 Bank Ferrysburg                 | Great Harvest Bread Co.    | Bekins Auto Service                 | B R Metal Products        | Peel Brothers, LLC        |

# PAST RECIPIENTS

|      | City of Ferrysburg                  | City of Grand Haven        | G. H. Charter Township              | Spring Lake Township      | Village of Spring Lake    |
|------|-------------------------------------|----------------------------|-------------------------------------|---------------------------|---------------------------|
| 2014 | I'move                              | Preferred Auto Dealerships | MS Metal Solutions                  | Supreme Machine Products  | 521 LLC                   |
| 2013 | Appolonia's                         | Grand Transformers, Inc.   | Commercial Manufacturing & Assembly | Active Manufacturing      | Old Boys' Brewhouse       |
| 2012 | Basketball Basics                   | D. Baker & Son Lumber Co.  | Crossroads Blueberry Farm           | Falcon Corporation        | Village Baker             |
| 2011 | AAC Credit Union                    | Biosolutions LLC           | Haven Manufacturing, LLC            | Spring Lake Country Club  | Seven Steps Up            |
| 2010 | Ferrysburg Wash Center              | Brilliance Audio           | Reenders Blueberry Farms            | Interior Concepts         | Mill Point Station        |
| 2009 | Michigan Pizza Hut                  | Sweet Temptations          | Generation Care                     | Almond Products           | Garrison Dental Solutions |
| 2008 | Water Colors Early Childhood Center | Grand Landing, LLC         | Wal-Mart Store 5386                 | Pliant Plastics, Inc.     | Carlson Wagonlit Travel   |
| 2007 | Trillium Banquet Center             | Scholten Fant              | Macatawa Bank                       | VanderWall Bros. Concrete | Two Tony's Taverna Grille |
| 2006 | de Stoel Upholstery                 | NetShape International     | Grand Haven 9                       | Alcoa Mich. Casting Ctr.  | Village Hardware          |
| 2005 | Leppink's Food Center               | Commercial Contractors     | Yogi Bear Jellystone Park           | Schap Specialty Machines  | Five Ten Properties       |
| 2004 | Ind. Metal Identification           | Redeker Ford               | Grand Haven Golf Club               | Herman Miller, Inc.       | Spring Lake Antique Mall  |
| 2003 | 5/3 Bank Ferrysburg                 | Great Harvest Bread Co.    | Bekins Auto Service                 | B R Metal Products        | Peel Brothers, LLC        |
| 2002 | CITGO/Exxon Mobil Term.             | North Shore Marina         | Loftis Machine Company              | Grand River Polishing Co. | Avalon Floral LLC         |
| 2001 | Automotive Advantage                | Fredricks Design, Inc.     | Anderson Technologies Inc.          | Oak Crest Manors          | Holiday Inn               |
| 2000 | McKellips & Sons                    | Grand Haven Plastics       | Meijer, Inc.                        | West Michigan Auto Body   | Harbor Steel              |

PAST RECIPIENTS

|      | City of Ferrysburg        | City of Grand Haven                      | G. H. Charter Township      | Spring Lake Township        | Village of Spring Lake    |
|------|---------------------------|--|-----------------------------|-----------------------------|---------------------------|
| 2002 | CITGO/Exxon Mobil Term.   | North Shore Marina                       | Loftis Machine Company      | Grand River Polishing Co.   | Avalon Floral LLC         |
| 2001 | Automotive Advantage      | Fredricks Design, Inc.                   | Anderson Technologies Inc.  | Oak Crest Manors            | Holiday Inn               |
| 2000 | McKellips & Sons          | Grand Haven Plastics                     | Meijer, Inc.                | West Michigan Auto Body     | Harbor Steel              |
| 1999 | Verplank Trucking Co.     | Automatic Spring Products                | Seaver Industrial Finishing | Sintel, Inc.                | HF Hospital for Animals   |
| 1998 | Keenan Marina             | JSJ Corporation                          | Light Corporation           | Counter Point Furniture     | Old Boy's Brewhouse, Inc. |
| 1997 | Falcon Corporation        | N. Ottawa Comm. Hospital                 | Zelenka Nursery, Inc.       | MLP Manufacturing           | McDonalds Restaurant      |
| 1996 | Pine Street Cafe          | The Coffee Grounds                       | Transfer Tool Systems, Inc. | Keur Industries, Inc.       | Idle Hour Restaurant      |
| 1995 | Tri-City Oil Company      | Tri-Cities Family YMCA                   | Comm. Machining & Assy.     | Michigan Brass Division     | Fireside Design, Inc.     |
| 1994 | Advanced Signs, Inc.      | Donnelly Corporation                     | R & P Properties, Inc.      | Carroll Bos, Developer      | WESCO-Spring Lake         |
| 1993 | Leppink's Town Center     | Finish Company                           | Gaard, Inc.                 | Vic's Restaurant & Lounge   | FMB Bank (of Spring Lake) |
| 1992 | Portenga Manufacturing    | Meijer, Inc.                             | Follen Tool Company         | Lakeshore Diversified Prod. | NBD Bank (of Spring Lake) |
| 1991 | David C. Bos Const.       | Stanco Metal Products                    | Harbor Industries           | Supreme Machined Prod.      | Graflex, Inc.             |
| 1990 | Westwind Construction     | Andros, Inc.                             | Peter Nagel Multi-Spindle   | Interior Specialists        | Holiday Inn               |
| 1989 | Construction Aggregates   | Eagle Ottawa Leather Co.                 | Weyburn Bartel, Inc.        | Integrated Metal Tech.      | Miller Smith Manuf.       |
| 1988 | Johnston Boiler Co.       | G.H. Stamped Products                    | Harbor Industries           | Kysor Medallion             | Barrett Boat Works        |
| 1987 | North Shore Machine Works | Contour Roll Company & Shape Corporation | H & H Enterprises           | Meridian, Inc.              | Elastodyne                |

PAST RECIPIENTS

|      | City of Ferrysburg        | City of Grand Haven                      | G. H. Charter Township      | Spring Lake Township        | Village of Spring Lake    |
|------|---------------------------|--|-----------------------------|-----------------------------|---------------------------|
| 2002 | CITGO/Exxon Mobil Term.   | North Shore Marina                       | Loftis Machine Company      | Grand River Polishing Co.   | Avalon Floral LLC         |
| 2001 | Automotive Advantage      | Fredricks Design, Inc.                   | Anderson Technologies Inc.  | Oak Crest Manors            | Holiday Inn               |
| 2000 | McKellips & Sons          | Grand Haven Plastics                     | Meijer, Inc.                | West Michigan Auto Body     | Harbor Steel              |
| 1999 | Verplank Trucking Co.     | Automatic Spring Products                | Seaver Industrial Finishing | Sintel, Inc.                | HF Hospital for Animals   |
| 1998 | Keenan Marina             | JSJ Corporation                          | Light Corporation           | Counter Point Furniture     | Old Boy's Brewhouse, Inc. |
| 1997 | Falcon Corporation        | N. Ottawa Comm. Hospital                 | Zelenka Nursery, Inc.       | MLP Manufacturing           | McDonalds Restaurant      |
| 1996 | Pine Street Cafe          | The Coffee Grounds                       | Transfer Tool Systems, Inc. | Keur Industries, Inc.       | Idle Hour Restaurant      |
| 1995 | Tri-City Oil Company      | Tri-Cities Family YMCA                   | Comm. Machining & Assy.     | Michigan Brass Division     | Fireside Design, Inc.     |
| 1994 | Advanced Signs, Inc.      | Donnelly Corporation                     | R & P Properties, Inc.      | Carroll Bos, Developer      | WESCO-Spring Lake         |
| 1993 | Leppink's Town Center     | Finish Company                           | Gaard, Inc.                 | Vic's Restaurant & Lounge   | FMB Bank (of Spring Lake) |
| 1992 | Portenga Manufacturing    | Meijer, Inc.                             | Follen Tool Company         | Lakeshore Diversified Prod. | NBD Bank (of Spring Lake) |
| 1991 | David C. Bos Const.       | Stanco Metal Products                    | Harbor Industries           | Supreme Machined Prod.      | Graflex, Inc.             |
| 1990 | Westwind Construction     | Andros, Inc.                             | Peter Nagel Multi-Spindle   | Interior Specialists        | Holiday Inn               |
| 1989 | Construction Aggregates   | Eagle Ottawa Leather Co.                 | Weyburn Bartel, Inc.        | Integrated Metal Tech.      | Miller Smith Manuf.       |
| 1988 | Johnston Boiler Co.       | G.H. Stamped Products                    | Harbor Industries           | Kysor Medallion             | Barrett Boat Works        |
| 1987 | North Shore Machine Works | Contour Roll Company & Shape Corporation | H & H Enterprises           | Meridian, Inc.              | Elastodyne                |



# 2016 BUSINESS RECOGNITION AWARD PROGRAM NOMINATION FORM

*Please return to the Chamber by Friday, April 22, 2016*

Business Name: \_\_\_\_\_

Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: MI Zip Code: \_\_\_\_\_

(1) Project/Activity: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Guidelines you may use in considering your Nominee as applicable:**

(2) Number of Existing Jobs prior to Project/Activity: \_\_\_\_\_

(3) New Jobs Created due to Project/Activity: \_\_\_\_\_

(4) Increase in Production/Sales (%): \_\_\_\_\_

(5) Dollar amount invested in Project/Activity: \_\_\_\_\_

(6) Community Contributions

(7) Year company was started or purchased: \_\_\_\_\_

**ADDITIONAL INFORMATION AND COMMENTS:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Grand Haven Area**  

---

**community foundation**<sup>™</sup>

---

February 8, 2016

Village of Spring Lake  
102 West Savidge Street  
Spring Lake, MI 49456

Dear Friends,

This is the time of year when you hear from us regarding the amount that is available for you to request from the Summer Concert Series Endowment Fund held here at the Community Foundation. Following the Foundation's spending policy, (4% of a three-year rolling average of the three most recent December 31 fund balances) the amount available for distribution from your fund in 2016 is \$153.

You may submit a written request for this distribution at any time during the 2016 calendar year. I have enclosed a grant recommendation form that you may use. Thank you for following this procedure to ensure that we are honoring your Organization's intent for use of these funds. If you are unclear as to the charitable intent of this fund, please call Lauren Grevel for clarification.

In the event that the distribution is not taken by December 31, 2016, these funds will simply roll back into the principal portion of your fund and continue to grow the fund balance.

For those organizations that, in the past, have contributed directly to their endowment fund and have then requested a separate FASB-136 statement for their auditors, we will be creating a separate "sister" fund to separate the assets. This will be in line with Accounting Best Practices and to better identify funds held as agency versus endowment funds. These organizations will be receiving two statements for June 30, 2016 and will see totals related to the FASB -136 Accounting Standard as required by the Financial Accounting Standards Board on this "sister" statement. More information will be coming with your semi-annual statement.

We encourage you to continue to look for ways to grow your fund. We are always here to help you with ideas to raise awareness and dollars for your fund – just give us a call.

We are happy to be in partnership with you to help build your fund as a growing resource for your organization and to help support your valuable work in the community. Thank you!

Sincerely,

Holly Johnson  
President

*Enclosure*



**Grand Haven Area**  
**community foundation™**

**RECOMMENDATION FOR GRANT DISTRIBUTION  
FROM ORGANIZATION FUNDS**

Date 2-24-16

Lauren Grevel, Grants and Nonprofit Services Associate  
Grand Haven Area Community Foundation  
One South Harbor Drive  
Grand Haven, MI 49417

Dear Lauren:

Please let this letter serve as our recommendation for a grant in the amount of \$153 from the Summer Concert Series Endowment Fund.

The grant will be used to support Thursdays at the Point. This project is in accordance with our Fund Agreement with the Grand Haven Area Community Foundation.

Attached is a copy of the Minutes approving this action from the meeting of the

Board of Directors held on March 21, 2016.

Sincerely,

\_\_\_\_\_  
Executive Director Chris Burns

\_\_\_\_\_  
Board Chair Jim MacLachlan

\_\_\_\_\_  
Treasurer Marv Hinga



1000 BISHOPS GATE BLVD., SUITE 300 MT. LAUREL, NJ 08054 (856) 787-0412 (800) 444-4554

February 17, 2016

Mr. Greg Mason, Building Official  
Spring Lake  
5855 Airline Rd.  
Fruitport, MI 49415

RE: Building Code Effectiveness Grading Schedule Results  
Spring Lake, Ottawa County, MI

Dear Mr. Mason:

We wish to thank you for the cooperation given to our representative, Thomas VanderMaas, during our survey. We have completed our analysis of the building codes adopted by your community and the efforts put forth to properly enforce those codes. The resulting Building Code Effectiveness Grading Classification is 3 for 1 and 2 family residential property and 3 for commercial and industrial property.

The Insurance Services Office, Inc. (ISO) is an insurer-supported organization with the primary mission of providing advisory insurance underwriting and rating information to insurers. There is no requirement that insurers use our advisory material. Insurers may have adopted, or may be in the process of adopting, an ISO insurance rating program that will provide rating credits to individual property insurance policies in recognition of community efforts to mitigate property damage due to natural disasters. These insurers may use the Building Code Effectiveness Grading Classification we have recently developed for your community as a basis for the credits used. While individual insurers may use different credits or different effective dates, the ISO program will apply credits to new construction within Spring Lake that has been issued a Certificate of Occupancy in the year 2016 and forward.

We will email our report which provides additional information about our classification process and how we have graded various aspects of your community's building codes and their enforcement.

We want to highlight the fact that the Building Code Effectiveness Grading Schedule is an insurance underwriting and information tool; it is not intended to analyze all aspects of a comprehensive building code enforcement program nor is it for purposes of determining compliance with any state or local law or for making property/casualty loss prevention and life safety recommendations.

If you have any questions about the Classification that was developed, please let us know. Additionally, if you are planning on any future changes in your building codes or their enforcement, please advise us as these changes may affect our analysis and your community's grading classification.

Sincerely,

*Mary Jobst*

Mary Jobst, BCEGS Community Mitigation/Technical Analyst V

Phone (856) 397-5278

Fax (201) 748-7080

[Mjobst@iso.com](mailto:Mjobst@iso.com)

1000 Bishops Gate Blvd. Suite 300 Mt. Laurel, NJ 08054

Enclosure

cc: Ms. Christine Burns, Village Manager

# Lead and Public Water Supply



# ?? Questions on lead ??

- Why is lead a problem?
- How are we exposed to lead?
- How is lead regulated in water?
- What happened in Flint?
- How do Ottawa County water supplies address lead?
- What do I tell the public when they ask me about lead?
- How does the Flint Water Crisis impact Ottawa County?



# Lead poisoning

*Lead buildup in the body causes serious health problems*

## Symptoms

- Headaches
- Irritability
- Reduced sensations
- Aggressive behavior
- Difficulty sleeping

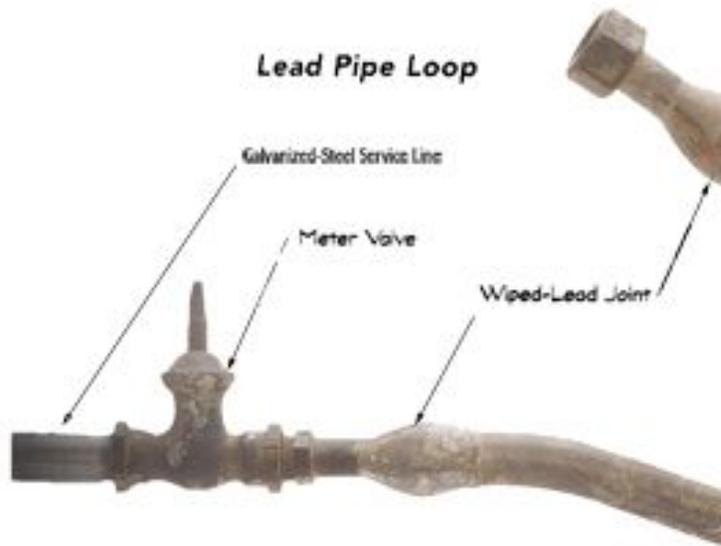
- Abdominal pain
- Poor appetite
- Constipation
- Anemia

## Additional complications for children:

*Lead is more harmful to children as it can affect developing nerves and brains*

- ▶ Loss of developmental skills
- ▶ Behavior, attention problems
- ▶ Hearing loss
- ▶ Kidney damage
- ▶ Reduced IQ
- ▶ Slowed body growth

# Lead Exposures



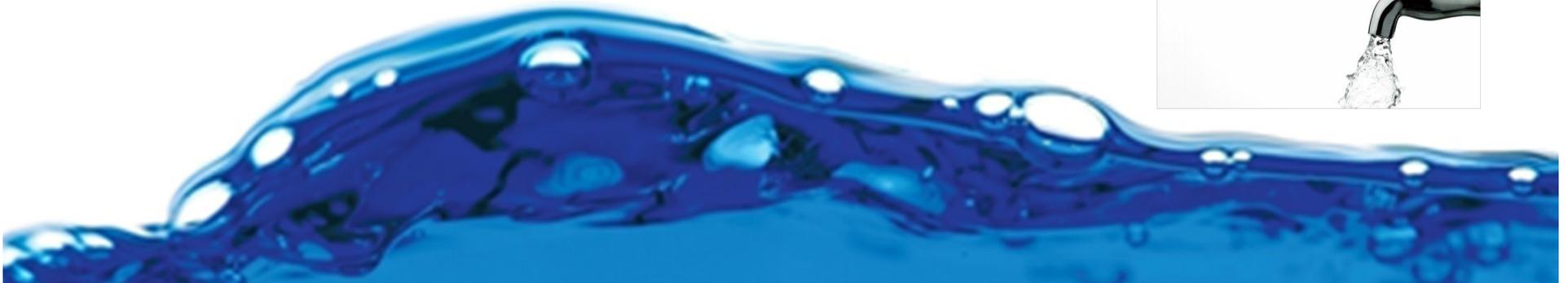
# How is lead regulated in water?

- Safe Drinking Water Act – Lead Copper Rule (1991)
- Action Levels: Pb=0.015mg/l; Cu=1.3mg/l
- Lead free: < 0.2% in solder/flux; <0.25% weighted average.
- Maximum Contaminant Level vs. Action Level



# Major Monitoring Provisions

- Develop sampling plan.
- Sample for lead and copper at customer tap.
- Every 6 months. Reduced monitoring – 3 yrs.
- 5 to 100 samples, based on system size
- Water Quality Sampling > 50,000 people.
- Within 30 days, customers must receive lab results.



# Actions

- When a system exceeds the Action Level:
  - Public Education
  - Source Water Monitoring and Source Water Treatment
  - Corrosion Control Treatment
  - Lead Service Line Replacement



# What happened in Flint?



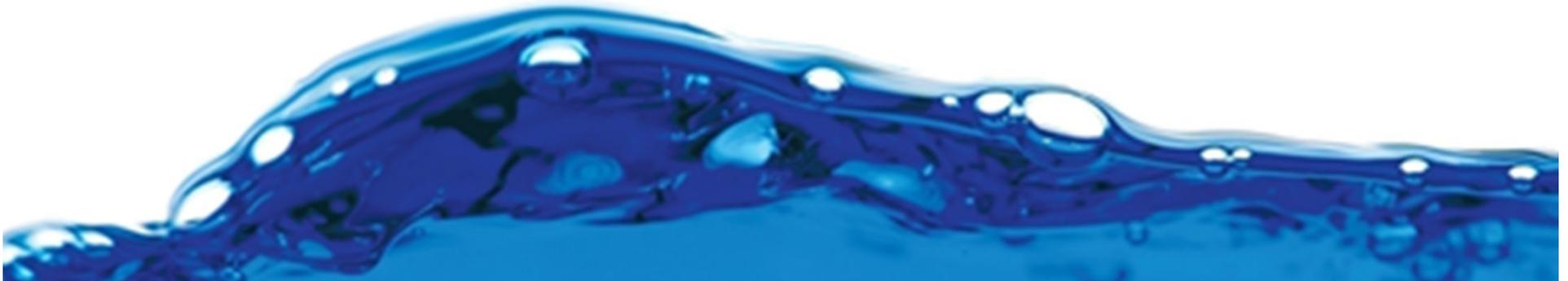
# What happened in Flint?

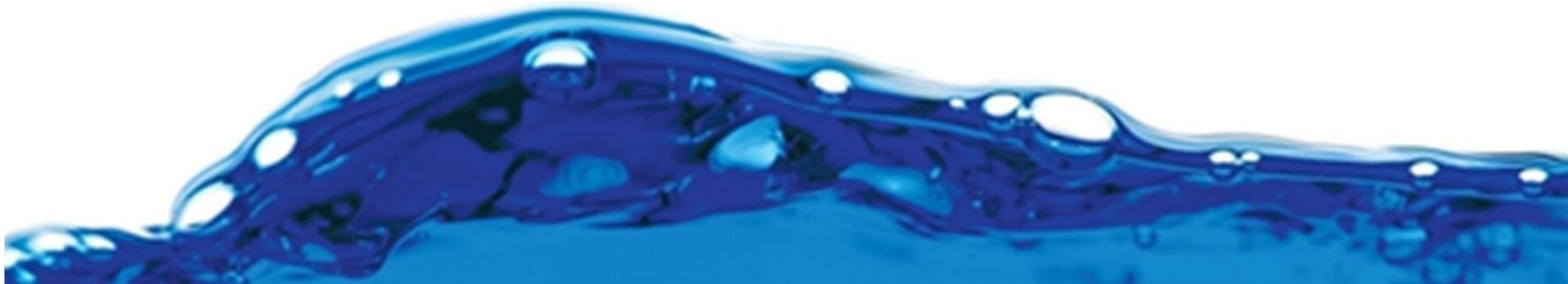
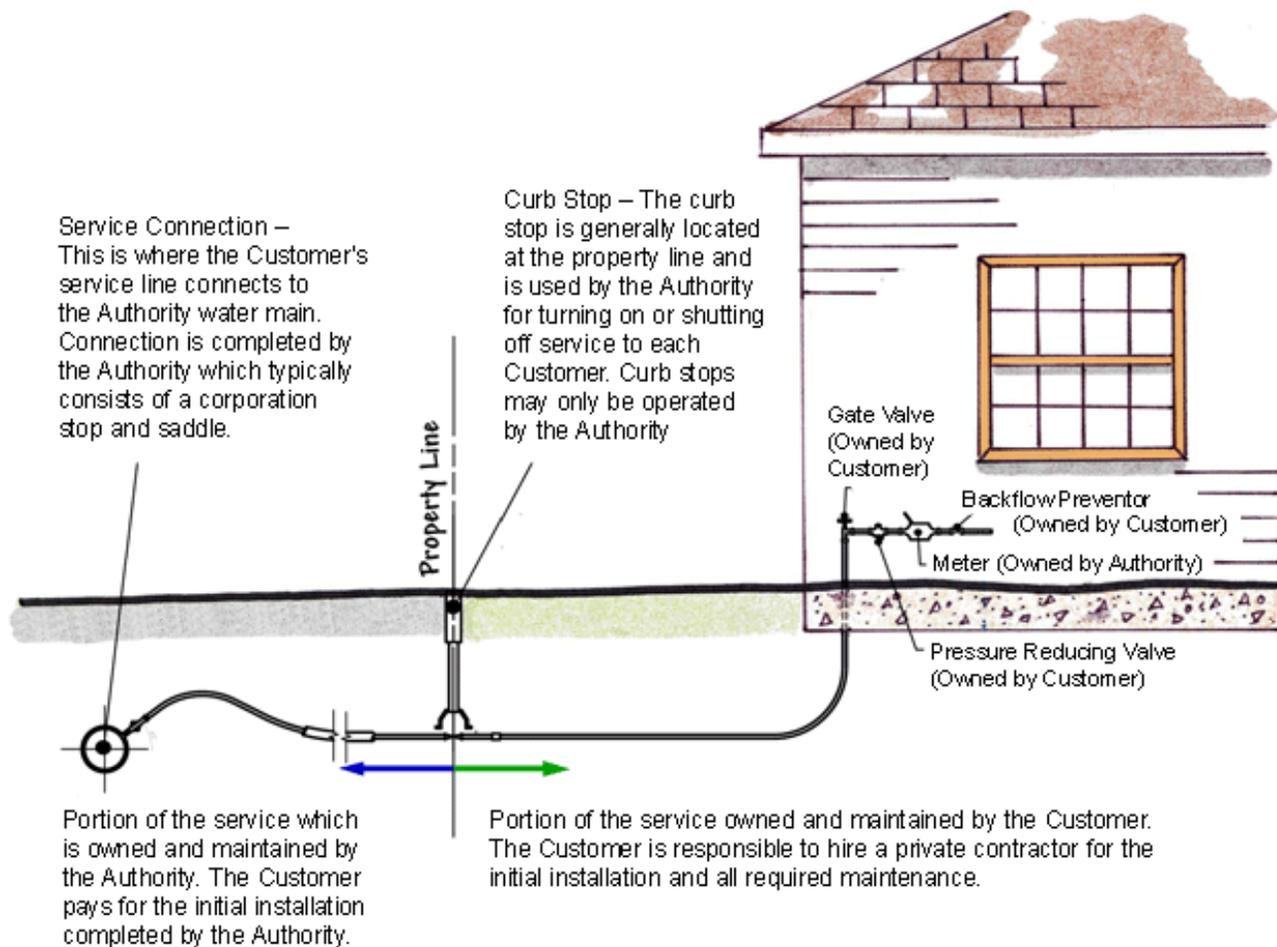
- March 25, 2013, City Council votes to approve a switch in water supplies from DWSD to Karegnondi Water Authority (KWA).
- April 25, 2014 – switched to Flint River as temporary primary source.
- Color, taste and odor complaints ensued.
- Boil water notice due to coliform contamination in August – September 2014.
- Disinfection byproducts (TTHMs) violations.
- Concerns raised about lead exposure, corrosion control, improper site selection and sampling by the City of Flint.
- Allegations that the MDEQ misinterpreted the Lead Copper Rule.
- Now looking for links to Legionnaires' disease outbreak.



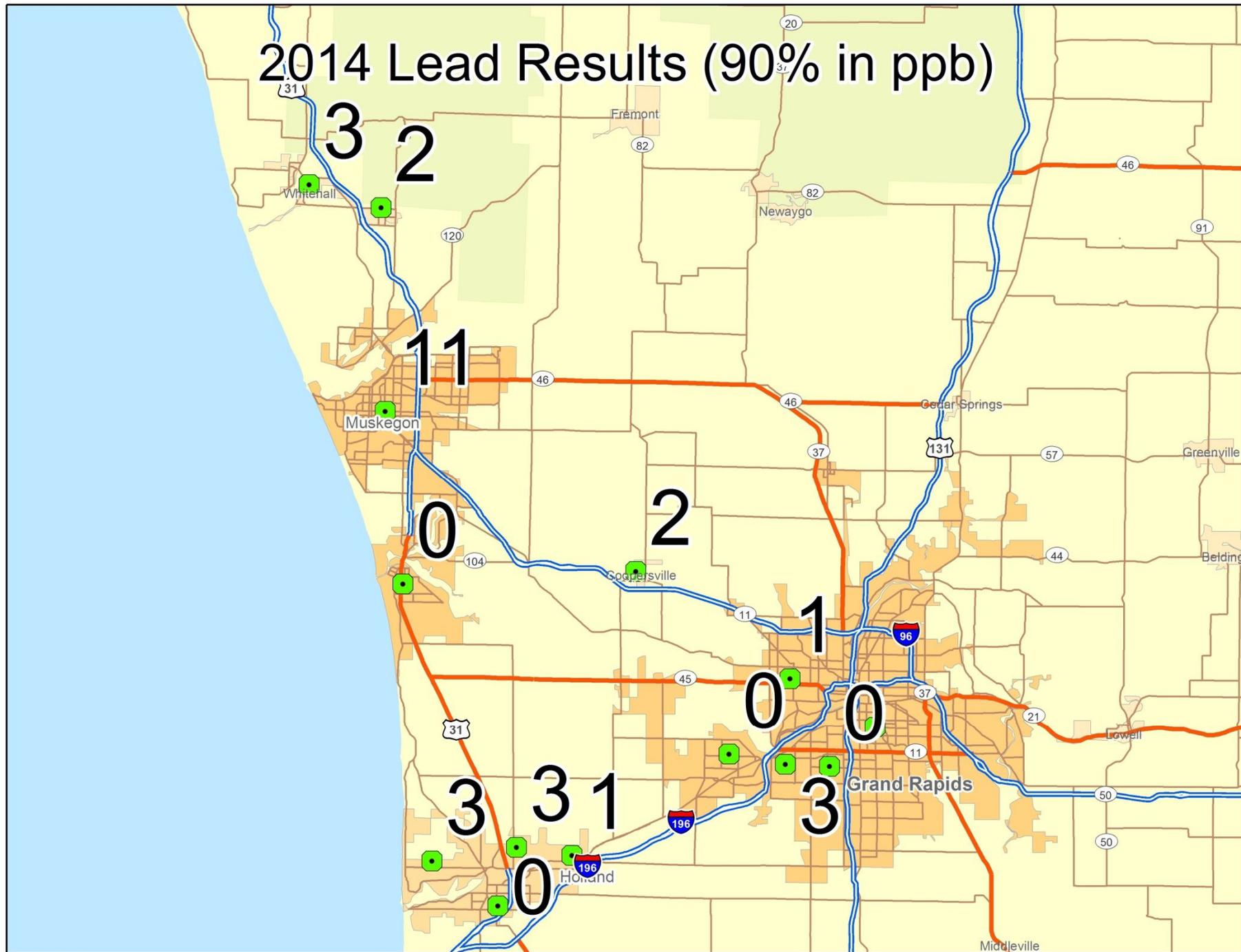
# How do Ottawa County water supplies address lead?

- Northwest Ottawa, Wyoming, Holland – no additional treatment. Reduced monitoring. Education through Consumer Confidence Reports.
- Grand Rapids – has Corrosion Control Treatment. They add orthophosphate to protect lead service lines in Grand Rapids.

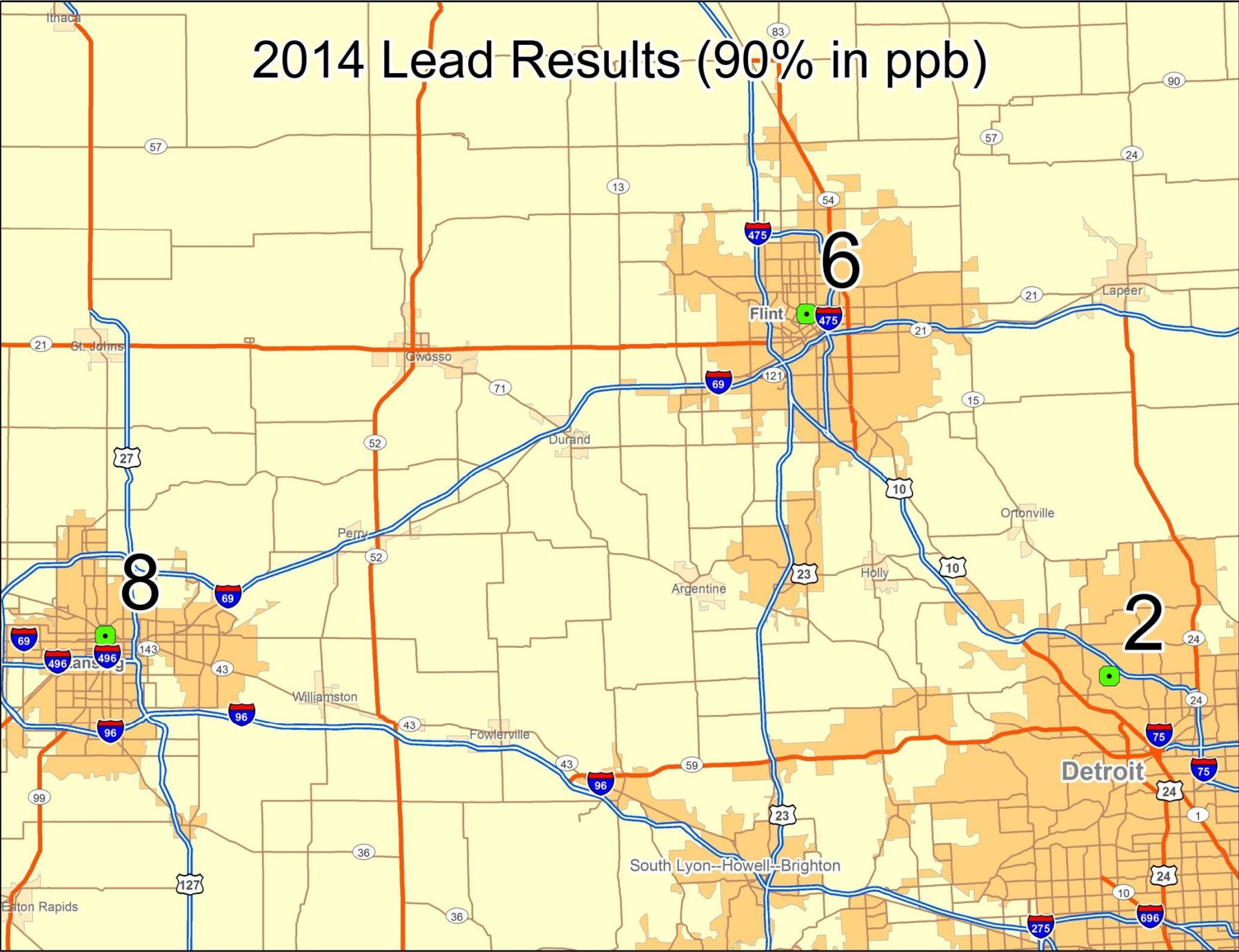




# 2014 Lead Results (90% in ppb)

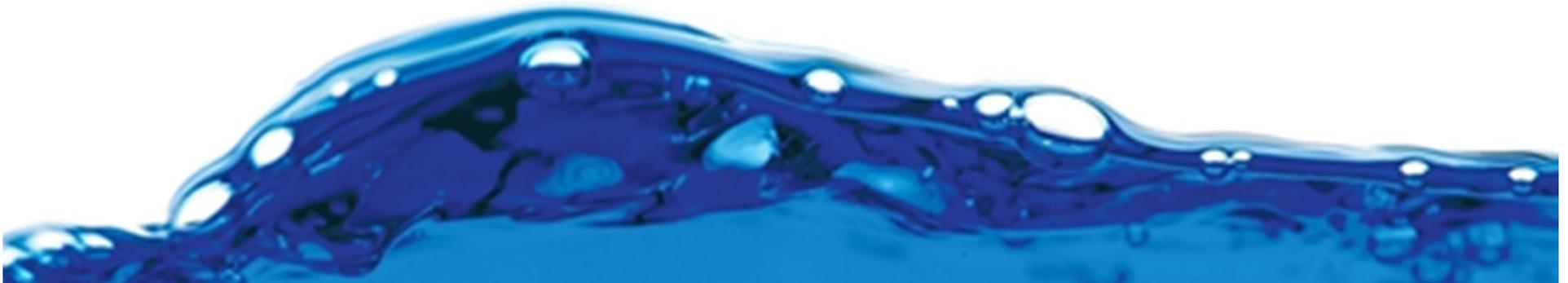


# 2014 Lead Results (90% in ppb)



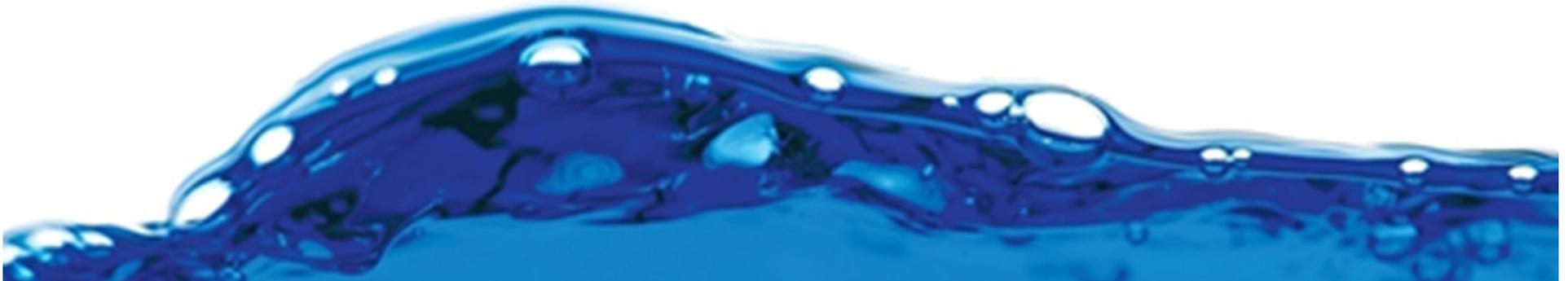
# What do I tell the public when they ask me about lead?

- ***There is no safe level of lead!***
- Educate yourself on lead.
- Have the plumbing in your home inspected.
- When in doubt, sample.

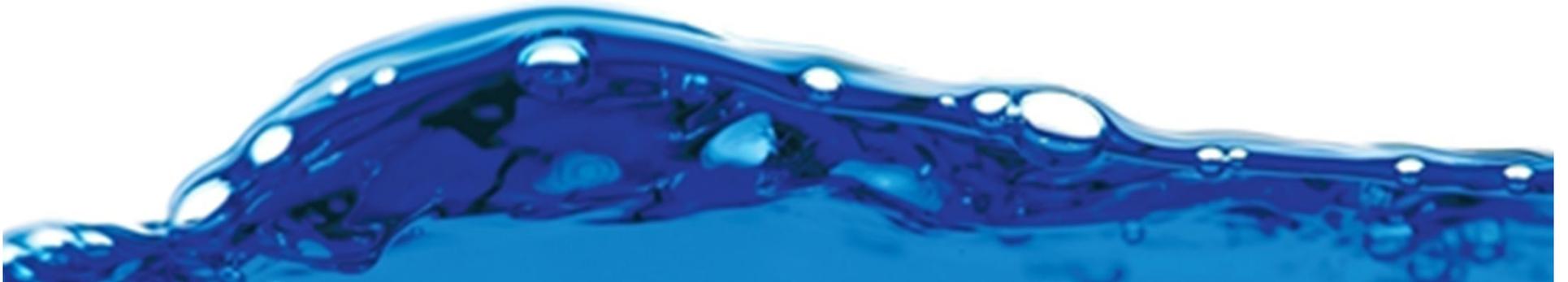


# How does the Flint Water Crisis impact Ottawa County?

- All Michigan taxpayers will be supporting Flint with the emergency funding.
- Short term – MDEQ staff stressed out and spread thin.
- Long term – more enforcement?
- Reduces the public's trust in the public water supply.
- Brought lead education back into the spotlight.



**THERE IS NO SAFE  
LEVEL OF LEAD!**





# Spring Lake District Library Calendar of Events March 2016



| Sun   | Mon  | Tue  | Wed  | Thu   | Fri  | Sat   |
|---|--|--|--|---|--|---|
| <p>Questions about library programs or services?</p> <p>Call 616.846.5770 for more information or visit <a href="http://sllib.org">sllib.org</a></p>  | <p>March Madness Book Bingo Reading Club March 1 - April 10</p> <p>for preschool - grade 8</p>   | <p>1 6:00 pm Dr. Seuss Family Drawing Class with artist Corinne Roberts</p> <p>7 pm Digital Conversion Demo; pre-registration required</p> | <p>2 10 am Toddler Time: <i>Where is the Green Sheep?</i></p> <p>4-5 pm LEGO Block Party</p>   | <p>3 10:30 am Preschool Storytime: <i>In Like a Lion</i></p>  | <p>4 9:30-10:30 am Talk with 89th District Rep Amanda Price</p> <p>10:30 am Preschool Storytime: <i>In Like a Lion</i></p> | <p>5 <b>1000 BOOKS BEFORE KINDERGARTEN</b></p> <p>Sign up at your convenience</p>   |
| <p>6 Sunday hours 2-5 pm</p> <p>Teen Tech Week</p> <p>Create it @ Your Library</p>  | <p>7 10 am SLDL Friends; newcomers welcome</p>   | <p>8 4-6 pm Game Makers Workshop ages 10-18 pre-registration required</p> <p>7 pm Bedtime Storytime: <i>Lions &amp; Lambs</i></p>          | <p>9 9:30 or 10:45 am OAISD Play 'n Learn, ages 0-5</p> <p>3:30-5 pm Super Smash Bros. Tournament; pre-registration required</p>   | <p>10 10:30 am Preschool Storytime: <i>A Windy Day</i> 4-5 pm Full STEAM Ahead; ages 7-12</p> <p>6:30-8 pm QuickBooks, part 1, pre-registration required</p>  | <p>11 10:30 Preschool Storytime: <i>A Windy Day</i></p>  | <p>12</p> <p>Blizzard of Books Reading Club concludes</p>   |
| <p>13 Sunday hours 2-5 pm</p>   | <p>14 <a href="https://www.facebook.com/SpringLakeDistrictLibrary">Facebook.com/SpringLakeDistrictLibrary</a></p>  <p><a href="https://twitter.com/sldlibrary">Twitter.com/sldlibrary</a></p> | <p>15 7 pm Bedtime Storytime: <i>My Lucky Day</i></p> <p>7 pm The Roosevelts Series part 3 of 3; Eleanor Roosevelt</p>                     | <p>16 9:30 am OAISD Play 'n Learn, 0-24 months</p> <p>3:30-5 pm Teen 'Scape; ages 10-18</p>  | <p>17 10:30 am Preschool Storytime: <i>Green All Over</i> 2 pm Activities for People with Alzheimer's</p> <p>4 pm SLDL Friends Book Club</p>  | <p>18 10 am What's All the Hoopla? preregister please</p> <p>10:30 am Preschool Storytime: <i>Green All Over</i></p>       | <p>19</p>  <p>Music, movies &amp; more online &amp; mobile</p> |
| <p>20 Sunday hours 2-5 pm</p> <p>3-4 pm Music by <i>The Moxie Strings</i>; a Great Michigan Read Station Eleven event</p>  |   | <p>22 7 pm Bedtime Storytime: <i>Come On Spring!</i></p>   | <p>23 10 am Toddler Time: <i>This Little Chick</i></p> <p>6:30 pm GVSU Documentary &amp; Commentary <i>A Team of Their Own: First Professional Baseball League for Women</i></p> | <p>24 10:30 am Preschool Storytime: <i>Out Like a Lamb</i></p> <p>6:30-8 pm QuickBooks part 2; pre-registration required</p>  | <p>25 10:30 am Preschool Storytime: <i>Out Like a Lamb</i></p>   | <p>26</p> <p>Easy &amp; Convenient!</p> <p>Sign up for library text alerts @ <a href="http://sllib.org">sllib.org</a></p>                         |
| <p>27 Library Closed</p>  |  <p>Michigan Humanities Council<br/><i>our stories, our lives</i></p>   | <p>29 7 pm Bedtime Storytime: <i>Silly Stories</i></p> <p>7 pm Hydrangeas Demystified with horticulturalist Stacey Hirvela</p>             | <p>30 2:30 pm Digital Conversion Demo; pre-registration required</p> <p>4-5 pm Carefree Coloring for Adults; art supplies provided</p>   | <p>31 10:30 am Preschool Storytime: <i>April Fools!</i></p>   |  |  <p>Check out an iPad</p>                                    |

Library programs and events are photographed or recorded for publicity or promotional purposes of the Library. Persons attending these programs or events consent to the use of their photograph or recording unless they specifically notify Library staff of an objection to such use. No names will be used in conjunction with photographs or recordings without express written consent.

February 23, 2016

Chris Burns  
Village Manager  
Village of Spring Lake  
102 W. Savidge Street  
Spring Lake, MI 49456

Dear Ms. Burns:

The Michigan Beachtowns Association would like to take this opportunity to give you a quick update on our **Michigan Byway** certification efforts for the **West Michigan Pike**, one of our nation's original leisure travel routes.

As you know, for the past seven years Michigan Beachtowns has been leading the effort to certify the **West Michigan Pike** as our state's newest Michigan Byway. For your information we have attached a copy of the resolution of support we received from your organization for this Michigan Beachtowns Association Byway certification project.

Administered by MDOT and formerly called the **Heritage Route** program, in 2014 the program was renamed the "Michigan Byways" program, and Beachtowns succeeded in gathering the required documentation to submit the application for certification.

The proposed Byway route will extend from the Indiana border to Mason County along the Lake Michigan shoreline, and include your governmental unit. In addition to presenting Beachtowns with expanded promotional opportunities, the Byway designation will offer many benefits to a variety of municipalities and organizations.

Michigan Byway certification of the West Michigan Pike **will not have any effect on any local, township, county, state or federal road improvements or maintenance projects** along the byway corridor. Byway designation **does not** add any layers of government, presents no additional liability issues or land use issues. However, Byways have the great potential to attract and keep visitors coming into West Michigan!

Byway certification is simply a marketing tool used by Convention & Visitors Bureaus and Chambers of Commerce to promote the route and your jurisdiction as a visitor and business destination. Certified Byways are highlighted on official state road maps, and Byways are often given recognition in a variety of leisure travel publications and on television travel shows.

Michigan Byway designation of the West Michigan Pike **will also allow communities along the corridor to tap into federal and state grant opportunities** such as transportation enhancement grants, private foundation grants, Michigan Department of Transportation funds and, potentially, National Scenic Byways grants.

As mentioned earlier, the Byway application for the West Michigan Pike has been submitted to MDOT and Michigan Beachtowns is awaiting the review committee's decision. Once certified, please expect an invitation to a celebration of **Michigan's newest Byway, the West Michigan Pike!**

If you have any questions or comments about the Michigan Byway program or the West Michigan Pike Byway Application, please do not hesitate to call or contact your local Michigan Beachtowns representative. Please forward any questions regarding the certification to your designated CVB by Friday, March 18, 2016.

Best wishes for a successful 2016 along the West Michigan Pike!

Millicent Huminsky, Executive Director  
Southwestern MI Tourist Council  
2300 Pipestone Road  
Benton Harbor, MI 49022  
Phone: 269-925-6301  
Email: [mhuminsky@swmichigan.org](mailto:mhuminsky@swmichigan.org)

Scott Reinert, Executive Director  
South Haven/Van Buren Co. CVB  
546 Phoenix St.  
South Haven, MI 49090  
Phone: 269-637-5252  
Email: [sreinert@southhaven.org](mailto:sreinert@southhaven.org)

Felicia Fairchild, Executive Director  
Michigan Beachtowns President  
Saugatuck - Douglas Area CVB  
PO Box 28  
Saugatuck, MI 49453  
Phone: 269-857-1701  
Email: [ffairchild@saugatuck.com](mailto:ffairchild@saugatuck.com)

Sally Laukitis, Executive Director  
Holland Area CVB  
78 E. 8th Street  
Holland, MI 49423  
Phone: 616-394-0000  
Email: [sally@holland.org](mailto:sally@holland.org)

Marci Cisneros, Executive Director  
Grand Haven Area CVB  
225 Franklin Avenue  
Grand Haven, MI 49417  
Phone: 616-842-4499  
Email: [mcisneros@visitgrandhaven.com](mailto:mcisneros@visitgrandhaven.com)

Bob Lukens, Executive Director  
Muskegon County CVB  
610 W. Western Ave.  
Muskegon, MI 49440  
Phone: 231-724-3103  
Email: [lukensro@co.muskegon.mi.us](mailto:lukensro@co.muskegon.mi.us)

Bob Henry, Interim Executive Director  
Silver Lake Sand Dunes/Hart Visitor's Bureau  
2388 N. Comfort Dr.  
Hart, MI 49420  
Phone: 231-873-3982  
Email: [marketing@thinkdunes.com](mailto:marketing@thinkdunes.com)

Kathy Maclean, President/CEO  
Ludington & Scottville Area Chamber of Commerce  
5300 W. US 10  
Ludington, MI 49431  
Phone: 231-845-0324  
Email: [kathym@ludington.org](mailto:kathym@ludington.org)

**City/Township of Grand Haven  
Village/Township of Spring Lake  
City of Ferrysburg  
Township of Port Sheldon  
County of Ottawa  
State of Michigan**

**RESOLUTION IN SUPPORT OF HERITAGE ROUTE**

Route 31/Blue Star Highway  
(West Michigan Pike)

**WHEREAS** the Michigan Department of Transportation (MDOT), pursuant to the Heritage Route Act of 1993 (P.A. 69 of 1993), is empowered to designate scenic, recreational and historic highways in the state and:

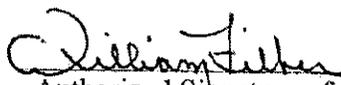
**WHEREAS** the public highway know as Route 31/Bluestar Highway (West Michigan Pike) extending from the Indiana boarder to within the Grand Haven/Spring Lake/Ferrysburg/Ottawa County area and north to Ludington exhibits scenic/recreational/historic quality and passes through an area of significant regional importance and;

**WHEREAS** a study has been undertaken by the Michigan Beachtowns Association and the Michigan History Center, a division of the Department of History, Arts and Libraries which assesses the quality of and documents the character and features of the historical assets of the highway corridor and;

**WHEREAS** it is intended that the study be forwarded to MDOT in order to nominate Route 31/Bluestar Highway (West Michigan Pike) as a heritage route;

**THEREFORE, BE IT RESOLVED** that the Village of Spring Lake enthusiastically supports the nomination of Route 31/Blue Star Highway (West Michigan Pike) as a heritage route and authorizes it by this resolution.

ADOPTED this 7th day of April, 2008

  
Authorized Signature of Approval

  
Witness

DEC 21 2015

Received



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
PUBLIC SERVICE COMMISSION  
SALLY A. TALBERG    JOHN D. QUACKENBUSH    NORMAN J. SAARI  
COMMISSIONER        CHAIRMAN                    COMMISSIONER

MIKE ZIMMER  
DIRECTOR

December 17, 2015

**Advisory to Michigan Municipalities and Video/Cable Providers - Michigan Public Service Commission Ceases Video Franchise Operations – Effective December 31, 2015**

The section of the Video Franchise Act (PA 480 of 2006) that provides funding for the activities delegated to the Michigan Public Service Commission (MPSC) sunsets on December 31, 2015. Here is the pertinent excerpt from that act.

\*\*\*\*\* 484.3315 THIS SECTION DOES NOT APPLY AFTER DECEMBER 31, 2015 \*\*\*\*\*  
484.3315 Costs to commission in exercising duties; assessment of amount against each video service provider; limitation; deduction; credit of payments to special account; applicability of section.

Sec. 15. (1) Effective January 1, 2010, the commission within 30 days after the enactment into law of any appropriation to it shall ascertain the amount of the appropriation attributable to the actual costs to the commission in exercising its duties under this act and that amount shall be assessed against each video service provider doing business in this state. Each provider shall pay a portion of the total assessment in the same proportion that its number of subscribers for the preceding calendar year bears to the total number of video service subscribers in the state. The total assessment under this section shall not exceed \$1,000,000.00 annually.

(2) For the state fiscal year commencing October 1, 2009 and annually thereafter, there shall be deducted from any amount to be assessed under subsection (1) an amount equal to the difference by which the actual expenditures of the commission attributable to exercising its duties under this act for the previous fiscal year are less than the amount assessed against each video service provider in the previous fiscal year. The deductions shall be made in the same proportion as the original assessment in subsection (1).

(3) All money paid into the state treasury by a video service provider under subsection (1) shall be credited to a special account, to be utilized solely to finance the cost to the commission of exercising its duties under this act.

(4) This section does not apply after December 31, 2015.

History: Add. 2009, Act 191, Imd. Eff. Dec. 22, 2009.

The Legislature has taken no action to extend the sunset, therefore, the MPSC has no funding available to conduct any of the video franchise activities and shall cease video/cable franchise operations on December 31, 2015. The MPSC will no longer handle or process video/cable franchise entity provider complaints or consumer complaints. Municipalities should contact their video/cable provider with any complaints related to their franchise contract after December 31, 2015.

LARA is an equal opportunity employer/program.

Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.  
7109 W. SAGINAW HIGHWAY • P.O. BOX 30221 • LANSING, MICHIGAN 48909 • www.michigan.gov/mpsc • (517) 284-8100

## Christine Burns

---

**From:** Christine Burns  
**Sent:** Tuesday, February 23, 2016 9:17 AM  
**To:** 'Joe Scarbrough'  
**Cc:** JKik@miottawa.org; DPW  
**Subject:** RE: Speeding on Exchange Street - also Conditions of said Street...

Ms. Scarbrough,

I have cc:d Sgt. Kik on this email as well as our DPW Foreman. Since the change over to OCSO we actually have *more* police support and access to services than we had with our own department. I will ask Sgt. Kik to observe traffic speeds on Exchange.

As a clarification, Exchange Street is classified (per MDOT standards) as a "Major Street" which means it was constructed to a standard to handle a heavier volume and weight of traffic. The fact that Exchange Street is a public street means just that....*it's public*. Whether or not you live in the Village or the township is irrelevant when it comes to the ability to drive on Exchange Street. As we do each and every Spring, the DPW will be out and about filling potholes as they pop up. With the freeze/thaw cycle in Michigan, it is impossible to avoid potholes but we will do everything we can to fill them in a timely manner. We have applied for a grant to resurface a portion of Exchange Street, but the grant program is extremely competitive and is about 5 years out. Until such time as we receive federal/state funding to resurface Exchange, we will continue with our normal crack sealing, pot hole filling maintenance plan.

Thank you for your correspondence.

Chris Burns  
Village Manager

---

**From:** Joe Scarbrough [<mailto:bunscar@sbcglobal.net>]  
**Sent:** Monday, February 22, 2016 8:45 PM  
**To:** Christine Burns  
**Subject:** Speeding on Exchange Street - also Conditions of said Street...

I have resided on Exchange Street for 45 years...this street has never been in the shape is in now. potholes..and cracks..shakes cars and destroys suspension... Also, we were supposed to have equal police support with Sheriff Dept. Exchange Street **is not a major road** but designated as a Village street with a 25 mile per hour speed limit. Also is not supposed to have semi truck traffic on it..not rated for those weights. Former police chiefs told me get license plate nos. of said trucks so they could contact or ticket. not supposed to be on Exchange St. only on state highways. unless delivering to businesses..not my job to do that.. Traffic has gotten extremely heavy as it is a thoroughfare for **Township folks** and for those who wish to avoid lights/traffic on Savidge St. They speed down this street to bypass traffic on Savidge. They come off Savidge on side streets and often do not stop for stop signs. safe routes to school crossings are useless. try crossing . Better run or you'll be hit by cars speeding or not slowing for pedestrians. Enough said. I doubt you'll think anything I say is relevant. However, I'm not the only one noticing this problem...residents are complaining just not voicing their concerns appropriately to you/police/council... I AM. Thank you. Bonnie Scarbrough at 314 E. Exchange St.



102 W. SAVIDGE ST. • SPRING LAKE, MI 49456

PHONE: 616-842-1393 • FAX: 616-847-1393

www.springlakevillage.org

February 25, 2016

Johannes Frey  
204 Alden St  
Spring Lake, MI 49456

RE: **VIOLATION NOTICE – UNWHOLESOME SUBSTANCE**

Dear Johannes Frey,

Based on a recent site inspection by the Village of Spring Lake, unwholesome substances are currently being stored illegally on the property (pile of broken concrete). It also appears that earth work and soil storage maybe infringing upon Village property within the Village bike path right of way. We kindly request that the concrete be removed from the property with two weeks of the date of this letter (March 10, 2016) to avoid formal enforcement action which may include a civil infraction citation filed with the Ottawa County District Court. We also request that any earth work or storage of any materials remain on private property and not within the Village bike path right of way.

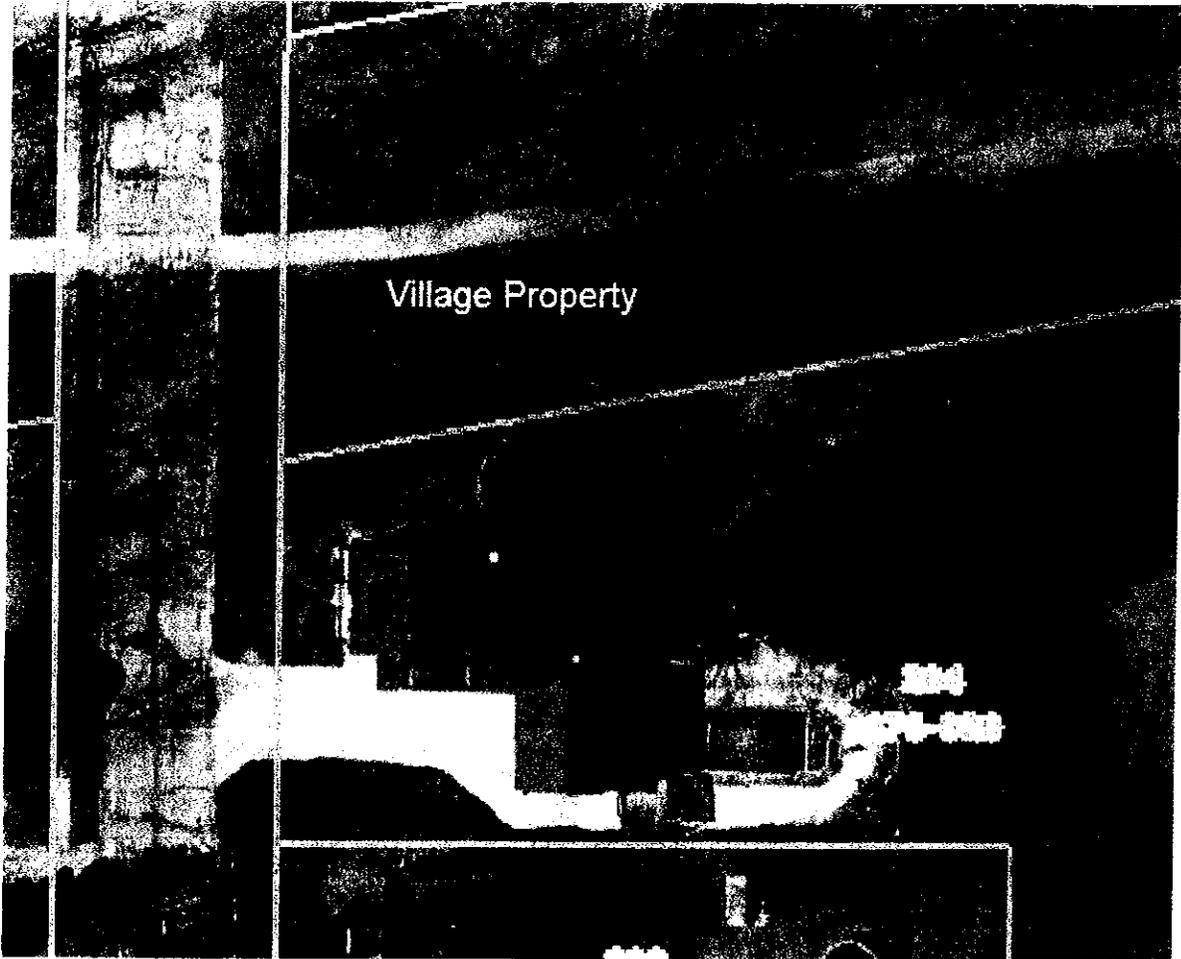
#### **VIOLATION**

The above-referenced property is in violation of the Village of Spring Lake Ordinances. Specifically, Section 30-33 of Article II of the Spring Lake Village Code of Ordinances that states the following:

- *Sec. 30-33. - Prohibition.*

*Except as is provided in section 30-34, no unwholesome substance shall be deposited, dumped or accumulated by any person on any place or premises, private or public, situated in the village unless such place or premises is a landfill fully licensed as required by law for the receipt and disposal of the unwholesome substance or unless the unwholesome substance is completely shielded from public view and view from adjoining properties by being housed within a building or structure or by being enclosed by a fence; however, any such fence shall be erected and maintained in compliance with the village zoning ordinance and any other applicable village ordinance.*

*(Ord. No. 192, § 1, 5-7-1990)*



Please contact the Village to allow Village officials to verify any correction of the violation. If you have any questions regarding this violation notice, please contact the Village of Spring Lake at (616) 842-1393.

Thank you for your anticipated cooperation.

Sincerely,

Lukas Hill, AICP  
Zoning Administrator

Cc: Chris Burns, Village Manager

**DRAFT MINUTES**

Monday February 15, 2016  
7:00 P.M., Barber School  
102 West Exchange Street  
Spring Lake, Michigan

**1. Call to Order**

President Pro-Tem **Nauta** called the meeting to order at 7:00 p.m.

**2. Pledge of Allegiance**

**3. Roll Call**

**Present:** Doss, Nauta, Powers, TePastte and Van Strate.

**Absent:** President MacLachlan and Miller

Motion by **Doss**, second from **Van Strate**, to excuse the absence of **MacLachlan** and **Miller**.

Yes: 5                      No: 0

**4. Approval of the Agenda**

Motion by **Doss**, second from **TePastte**, to approve the agenda with the additions of consideration of Eric Johnson for the Planning Commission, consideration of Resolution NO: 2016-03 to approve the Millage Rate as established by Harbor Transit and to hold the DDA Public Hearing at 7:30.

Yes: 5                      No: 0

**5. Consent Agenda**

A. Approved the payment of the bills (checks numbered 57477-57604) in the amount of \$173,354.92.

B. Approved the minutes for the January 18, 2016 regular Council meeting.

C. Approved the use of Central Park by St. Mary's Church on July 9, 2016 from 9:30 a.m. until 4:00 p.m. for their annual picnic.

D. Approved the use of Mill Point Park by the Historic Conservation Committee

on June 4, 2016 from 7:00 a.m. until 4:00 p.m. for the annual Wooden Boat Show (rain date of June 5, 2016).

- E. Approved the use of Mill Point Park by the Wolverine Chapter of the Antique Outdoor Motor Club on June 11, 2016 from 9:00 a.m. until 2:00 p.m. for the annual Outdoor Motor Exhibit.
- F. Approved a request for two conservation easements along the Grand River Greenway in conjunction with the wetland restoration project, directing Adrienne Peterson to coordinate the easement with DEQ and ACE.
- G. Approved Resolution 2016-02 to repeal Section 57, Subsection (3) of PA 269 of 2016.

Motion by **Van Strate**, second from **Doss**, to approve the Consent Agenda as presented.

Yes: 5                      No: 0

## **6. 7:06 p.m. General Business**

### **A. DDA Public Hearing**

On January 19, 2016 Village Council set a date of February 15, 2016 for a public hearing on the adoption of a proposed ordinance amending the boundaries of the downtown district to add the lands described in the DDA Proposed Expansion.

Ordinance No. 344 is an ordinance to adopt and approve the fifth amendment to the restated and amended Spring Lake Downtown Development Authority Plan and Tax Increment Financing Plan pursuant to the provisions of Michigan Act 197 or 1975, as amended ("Act 197"). This Ordinance would be considered for adoption at the April 18, 2016 Village Council Meeting.

- i. Attorney **Sullivan** explained that this was the second stage of the process and that on November 16, 2015 the plan was amended to extend its duration and amend the projects that were possible under the terms of the plan. **Sullivan** said amending of the boundaries was before them now and that the color coded map showed the properties from 1983, properties when it was amended in 1992 and the proposed amended boundaries. **Sullivan** said they were bringing in some properties for redevelopment purposes, that had previously been exempt, and some residential properties because they need enough residents to sit on the Citizens Council so they are accomplishing a couple of different objectives by cleaning up these boundaries. **Sullivan** said that, over all, it was

not a significant number of additional taxing entities. **Sullivan** said this was the process; that a public hearing would be held and take whatever comments were there and then the taxing jurisdictions would have 60 days to exempt themselves from the new properties but they would not be able to exempt themselves from the prior properties, just the new ones, and then at the April 18th meeting Council would have the ability to consider whether they want to adopt this amendment to the plan.

**Nauta** asked if the new properties would have the ability to exempt themselves.

**Sullivan** said not the new properties, just the taxing jurisdictions such as the Library, School Districts and the County and they would do that by passing a resolution to exempt them.

- ii. President Pro-Tem **Nauta** opened the public hearing at 7:36 p.m.

Tom Cousinau, President of the Library Board, said that as Council knows, all the government bodies and organizations that were listed were going to take budget hits with this plan and it was important to have a vital, modern downtown area but at the same time please take into consideration the fact that this was going to hurt financially all the major governmental and other organizations like the Library so they respectfully asked Council to consider their decision.

Christine Hann, 214 W Exchange St., said that the only information she had received was a sheet of paper saying what the plan was, and now she understood that this was not going to raise her taxes, however, it was going to change the tax authority downtown and she was not clear what that meant for the community or herself. Ms. Hann stated that if there isn't enough tax revenue then services could be cut, like the Library, and she went to the Library almost every day so she would like to know in real facts and figures how this was going to affect her and everyone else on that list.

Misty Galant, Ottawa Area Intermediate School District, said she was wondering what the purpose of the additional list of residential properties was for and how that fits in improving the downtown and also they had heard talk of a corridor improvement zone and if that was something that was in the works and how that would coexist with the DDA and school captures.

- iii. On a motion by **TePastte**, second from **Van Strate**, Village Council closed the public hearing at 7:43 p.m.

Yes: 5

No: 0

Manager **Burns**, explained that the list of residential properties were needed to help make up a 9 member Development Area Citizens Council (DACC) who must live within the district for when the time came to renew the plan again. **Burns** explained that it had been very difficult to find 9 residents for this potential plan amendment. **Burns** said she understood that this was very confusing so what this meant was that the DDA/TIFF District captures the taxes associated with any increase or any improvements to the property, for example, if your taxable value went up because you built a garage, the increment associated with that improvement would be captured and that money could only be spent within the district and the plan that was adopted in November specifically outlined how that money could be spent in the downtown. **Burns** said a vibrant downtown was beneficial to all the taxing entities, not just the Village, and as our downtown value increased by vacancy decrease, business owners were able to make improvements and attract customers. **Burns** said over the course of the last DDA Plan the Council, seated at that time, chose to hibernate the plan, meaning they didn't capture the money but rebated it to all the Taxing authorities so during the hibernation period the Village refunded over \$320,000 to the Library that could have been kept but voluntarily rebated it back. **Burns** said that the estimated captured amount of revenues from the new parcels that the Library would give up over the next 10 years would be about \$3,300. **Burns** said to keep in mind that there were some assumptions that they had to put into play when they tried to figure out what that would look like and what the impact would be to various entities so, Finance Director, Marv Hinga put together a very comprehensive spread sheet by taking 5 years of tax increases and smoothed them out, then applying them to our current taxable value he was able to make the assumption of what the impact would be. **Burns** said just to give an example of how this impacts Ottawa County, the Village refunded \$688,000 to Ottawa County's operating fund during the hibernation period, about \$84,000 to 911 and about \$60,000 to Ottawa County Parks and if we take a look at all 3 of those entities and apply the same assumptions for the capture on the new district over the course of the next 10 years it was less than \$10,000, and for an entity the size of Ottawa County that was not significant.

**Burns** also explained that by looking at the boundary map you would be able to see that, as an example, McDonalds north half of their property was in the district but the south half was not and from an assessing stand point that was a nightmare. **Burns** said there were a lot of parcels similar so that was what they were trying to clean up along with adding the residential parcels.

## **B. Central Park Capital Campaign**

Bids were solicited for the Central Park reconstruction project and opened on Wednesday, February 9, 2016. Four bids were received with the low bid being from Accurate Excavators LLC.

Manager **Burns** explained that the Central Park Capital Campaign had been going on for about 3 years and was just about buttoned up. **Burns** said they had received 4 bids and the low bid was from Accurate Excavators LLC. **Burns** said they had worked with Accurate in the past and have been very happy with their work so she was looking for a motion to approve the low bid of \$209,100 from Accurate Excavators, keeping in mind that this was not the total cost of the project in that low bid. **Burns** said that when this project was bid out, it was bid for 6 pickleball courts but the Chairperson of the Capital Campaign, Kevin Curley, was actively attempting to raise an additional \$20,000 to expand that up to 8 courts and if the \$20,000 was raised in time, before the ground breaking, they could issue a change order to expand the courts. **Burns** said she did share with Mr. Curley that if the funds were not raised in time for the ground breaking, she did not think it was this Boards desire to expand the courts if the money was not in the possession of the Community Foundation so she would keep the Board updated on the progress.

**Nauta** asked if there was enough room to add 2 more courts. **Burns** said that yes there was enough room if they slid the basketball courts slightly to the west they would be able to accommodate 2 more courts.

**Powers** asked if they would be losing the large tree by the bathrooms. **Burns** said there were several big trees by the bathrooms and they would be losing a couple.

**Nauta** asked if there was a plan to maintain the courts. **Burns** said the Lakeshore Pickleball Club has assured them that they would be actively involved in the upkeep of the courts.

Motion by **Doss**, second from **TePastte**, to approve the low bid of \$209,100.00 from Accurate Excavators LLC, allowing Village President Jim MacLachlan to sign all contract documents.

Yes: 5                      No: 0

### **C. Request to Appoint Eric Johnson to the Planning Commission.**

**Burns** explained that Eric Johnson had been interviewed to serve on Village Council when **Doss** had been appointed and was a very well liked candidate and encouraged to apply again when another opening became available but he had declined at that time due to commitments with school. **Burns** said the appointment was replacing John Yasenak's seat and would be through November 2017. **Doss** said he was her neighbor and

that she had assured Mr. Johnson that the Planning Commission was less of a commitment than Council and she felt he would be a great asset to the Planning Commission being a solid business person.

**Van Strate** said that Mr. Johnson had interviewed very well and that he had really liked him.

Motion by **Doss**, second from **Van Strate**, to approve the appointment of Eric Johnson to the Planning Commission.

Yes: 5      No: 0

**D. Harbor Transit Resolution No: 2016-03 regarding the Harbor Transit Authority Millage Rate for the upcoming Fiscal Year 2016/17.**

**Burns** explained that this was a housekeeping item that was done each year and she had not brought this to the Work session last week because Spring Lake Township was collecting this millage on the Village's behalf and she had mistakenly assumed that the Village did not need to adopt it. **Burns** said that Tom Manderschied had informed her that the Village did need to adopt the millage rate of 0.58 so she was asking Council to approve Resolution No: 2016-03 approving the Harbor Transit millage.

Motion by **Van Strate**, second from **Doss**, to approve Resolution No: 2016-03 to approve the Harbor Transit Millage Rate of 0.58 mills for Fiscal Year 2016/17.

Yes: 5      No: 0

**7. Department Reports**

**A. Village Manager**

**Burns** said that in the Budget process calendar, step 19 and 20 indicated they need to set a date for the Public Hearing and adoption of the Budget by June 15th, however, June 13th was the second Monday, which was the Work Session. **Burns** explained that Council could set a Special Meeting at that time and hold the Public Hearing to adopt the Budget or set another date for a Special Meeting but that they could not wait until the regularly scheduled June meeting because that would be too late.

**Council** preferred to hold the Special Meeting on June 13, 2016 at Barber School rather than have an additional meeting.

**Burns** reported to Council that she had received an inquiry from a resident regarding water/sewer rates and that they feel like they are paying 3 times for their water/sewer because of the ready to serve charge that is listed on their bill. **Burns** explained that the ready to serve charge was paid by all residents whether they use water or not and that charge

could go away but then the residents that were here full time would pay more than the residents that were here part of the time. **Burns** said that the water/sewer rates had not gone up in 3 years and they would be talking about these rates in the near future and invite the resident to those meetings making sure she understood they were public meetings and that she could participate in the process as well.

**Burns** reported she had met with Dave Hulst from the Ottawa County IT Department and they were still working on converting over to the County's server which would happen in the next 6 months. **Burns** said that every member of the IT Department that she has encountered was a rock star in her opinion as their response time was outstanding, the customer service and communication were excellent and that so far, the transition had been wonderful for the entire staff.

**Burns** shared that they had received a Compassion Request from Compassionate West Michigan to adopt a resolution to declare Spring Lake as a Compassionate Village and that she would like Council's direction on this.

**Nauta** asked how the DPW was doing without a Director. **Burns** said that DPW Forman Ben Van Hoeven had really stepped up and was doing a really good job and not having much snow has really helped. **Burns** said Mr. Gallagher was serving as an organizer by doing paper work and scheduling and stopping by twice a day to make sure that projects that were on Roger Belknaps list were still getting done. **Nauta** asked how long this would go on. **Burns** said she expected they would have a recommendation by July 1st.

**B. Clerk/Treasurer/Finance Director**

**C. OCSO (none included)**

**Burns** reported that Sgt. Kik would be back to work on Monday, February 22, 2016.

**D. Fire**

**E. 911**

**F. DPW (none included)**

**G. Water**

**H. Sewer**

**I. Minutes from Various Board & Committees**

**1. Parks & Recreation**

**Burns** reported that the Parks & Rec. Committee were very busy with the Central Park Capital Campaign and the Whistle Stop Park Capital Campaign. **Nauta** asked when they thought Whistle Stop would be done. **Doss** said they really wanted to wrap up Central Park first before they started on Whistle Stop but when they do they will have a Community gathering to get the residents that live around Whistle Stop to help restore the park.

## 2. Historic Conservation Committee

### 8. Old Business and Reports by the Village Council

There was no old business.

### 9. New Business and Reports by Village Council

**Van Strate** asked if there was a program to restore the lights on the bike path. **Burns** said they were looking at doing a long term plan to replace all the lights along the path and that it might take another Capital Campaign to get this done. **Schuitema** from the Parks Board said they had looked into solar lighting but that it was too expensive to consider. **Burns** said that it was on the radar but without a DPW Director it had been moved down the list.

### 10. Status Report: Village Attorney

There was no report from the Village Attorney.

### 11. Statement of Citizens

Joyce Verplank Hatton, 400 Lakeview Ct. spoke about Village and Township collaborative and consolidating matters.

Mr. Jack Farmer, 224 South St. requested that the street light near his home that had been removed be put back up. Mr. Farmer felt it was a safety issue since there was a lot of school traffic.

Manager **Burns** explained that in 2009 or 2010 the Village had gone through and determined which street lights could be turned off and then marked that they were intentionally off as a cost saving measure and then in 2013, during a street light inventory, it was discovered that this South Street light had been missed and was still on, although the Village was not paying for it, so it was finally removed a few months ago by Consumers Energy. **Burns** said she would look into having it put back but it was not in this FY's budget so they would discuss it for the 2016/2017 budget. **Nauta** said that it was only fair since they turned lights back on for other residents who had complained when their light had been turned off and Mr. Farmer had not had that opportunity.

Tracy Still-Mulligan, Robinson Township Supervisor, introduced herself as a candidate for Michigan State Representative for Ottawa County.

### 12. Adjournment

Motion by **Van Strate**, second from **Doss**, Village Council adjourned the meeting

at 8:02 p.m.

Yes: 5

No: 0

---

Steven Nauta, President Pro-Tem

---

Maryann Fonkert, Deputy Clerk

1. The current Village water/sewer bills include the following items which generated the following amounts in FY 2014-15:
  - Sewer Metered Sales (Commodity Charge) - \$194,000
  - Sewer Ready to Serve - \$179,000
  - Sewer Debt Service - \$75,000
  - Water Metered Sales (Commodity Charge - \$194,000
  - Water Ready to Serve - \$121,000
  - Water Debt Service - \$64,000

These descriptions have not been changed since 2013. I propose changing the description from Debt Service to Capital Charge or Capital Replacement Charge.

The Village does not have any outstanding bonds for the Sewer Fund (payments on the 2013 Sewer Authority Bonds - about \$8,000/year, are included in the monthly invoice from the Sewer Authority) and the annual debt service for the Water Fund is less than \$30,000.

2. Health Insurance – Our provider (West Michigan Health Insurance Pool) is predicting rate hikes of between 6% and 9% for the new fiscal year.
3. The passage of the County Mental Health will increase the DDA's revenues by \$9000. Currently projected to be \$514,000.
4. Wage increases for staff. The 12 month CPI from January 31, 2015 to January 31, 2016 was 1.4%. February numbers will not be available until later this week.
5. Act 51 money from the state is expected to increase by about \$40,000 next year
6. Revenue Sharing is projected to increase by 3%.
7. Village taxable value has increased by 2.5%. This number will be finalized after the Board of Review. We do not currently know the breakout in taxable value between the DDA and the rest of the Village.
8. The DDA Board is agreement with Council regarding paying off the note with Township as soon as possible.