

# Village of Spring Lake

## Council Work Session

April 9, 2018

7:00 p.m.

102 West Savidge Street (Upstairs Conference Room)  
Spring Lake, MI 49456

[www.springlakevillage.org](http://www.springlakevillage.org)

1	<p><b>7:00 p.m. – Ordinance Adoption (Recodification)</b></p> <p>This is the ordinance that will adopt the new Code. The Adopting Ordinance also contains Schedule A, which lists all substantive changes requested by the Village during the course of the codification process. Attorney Bob Sullivan is reviewing the documents and will have his recommendation, along with the actual Ordinance, available on Monday, April 9, 2018.</p>
2	<p><b>7:05 p.m. - Jackson Street Sink Hole Update (John Stuparits)</b></p>
3	<p><b>7:06 p.m. - Force Main Sewer Update (John Stuparits)</b></p>
4	<p><b>7:16 p.m. – Sewer Collection System Update (John Stuparits)</b></p>
5	<p><b>7:26 p.m. - Water System Update (John Stuparits)</b></p>
6	<p><b>7:36 p.m. – DPW Director Retirement (John Stuparits)</b></p> <p>Due to John Stuparits' pending retirement, the Village and Township agreed to hire the MML to compose a new job description and salary compensation package. John will be present to discuss the timeline for hiring a new DPW Director.</p>
7	<p><b>7:46 p.m. - Exchange Street Crosswalk Discussion (John Stuparits)</b></p> <p>During our first meeting with Ryan Arends of Moore &amp; Bruggink regarding the Exchange Street project, it was noted that there is a large price difference (<i>see attached</i>) for simply restriping pedestrian crosswalks versus stamped concrete. Council will be asked to weigh in on the preferred method.</p>
8	<p><b>7:49 p.m. – Budget Amendments &amp; Preliminary Budget Discussions (Marv Hinga)</b></p>

9	<p><b>8:17 p.m. - MERS Payment for Police (Marv Hinga)</b></p> <p>The December 2016 MERS Valuation showed an unfunded pension liability for the Police Group of \$98,654. The City of Ferrysburg has approved making an additional \$20,000 (Village share \$10,000) MERS payment prior to June 30, with the caveat that the Village do the same.</p>
10	<p><b>8:20 p.m. – Personnel Sharing Memorandum of Understanding</b></p>
11	<p><b>8:22 p.m. - Arbor Day Celebration</b></p> <p>The Village’s annual Arbor Day Celebration typically includes a tree planting ceremony. This year, we will be planting a tree at Central Park (near the dog park) on Friday, April 27, 2018 at 3:00 p.m. Council Members are encouraged to attend the event.</p>
12	<p><b>8:23 p.m. – Communications</b></p> <ul style="list-style-type: none"> <li>• Complaint - Tyler</li> <li>• Complaint - Verlinde</li> <li>• DDA – new reporting requirements</li> <li>• Gelbard – STR inquiry</li> <li>• Library calendar (April)</li> <li>• Martinus – STR inquiry</li> <li>• Wetlands Watch minutes</li> </ul>
13	<p><b>8:25 p.m. – PVC Legislation</b></p> <p>The North Bank Communities are collaborating on a communication (<i>attached</i>) to our legislators in Lansing that addresses the use of PVC pipe. We are collectively asking our Chief Elected Officials to sign a letter which will be forwarded to Senator Arlan Meekhof and Representative Jim Lilly.</p>
14	<p><b>8:26 p.m. - Minutes</b></p> <p>Minutes of the March 12, 2018 Work Session and March 19, 2018 regular meeting are attached for review. Should you wish to make edits, please share that information with Chris Burns or Maryann Fonkert prior to April 13, 2018.</p>
15	<p><b>8:27 - Public Comment</b></p>

	Council Work Sessions are open to the public, and as such, the public is invited to speak at the end of each meeting. Each speaker should limit their comments to 3 minutes.
<b>16</b>	<b>8:30 – Adjourn</b>

Village of Spring Lake  
102 W Savidge Street  
Spring Lake, MI 49456

April 18, 2018

Name  
Address  
Address

**Re: 2018 Spring Lake Village Master Plan Update**

To Whom It May Concern:

On April 16, 2018, the Village Council approved the distribution of the draft Master Plan update to neighboring communities and relevant agencies, as required by Section 41 of the Michigan Planning Enabling Act, as amended.

Enclosed, please find a copy of the draft 2018 Spring Lake Village Master Plan Update.

OR

Through the following website link, please find an electronic copy of the draft 2018 Spring Lake Village Master Plan Update for download: *Website link*

Your organization may, but is not required to, provide comments regarding the draft Master Plan update. The official comment period ends 42 days after this notice, on May 30, 2018. The official public hearing on the matter will be held on June 26, 2018 at 7:00 pm. The hearing will be held at the Barber School, located at 102 W. Exchange Street.

We welcome your comments as we proceed to finalize this project.

Written Comments:

Jennifer Howland  
Village of Spring Lake  
102 W Savidge Street  
Spring Lake, MI 49456

Email Comments: [jennifer@springlakevillage.org](mailto:jennifer@springlakevillage.org)

Thank you, in advance, for your cooperation and assistance.

Sincerely,

Jennifer Howland  
Village Planner

## MEMORANDUM

**To:** Spring Lake Village Council  
**Date:** March 28, 2018  
**From:** Maxwell Dillivan, AICP, David Jirousek, AICP  
**RE:** **Master Plan Distribution**

### Overview

The final phase of the Master Plan is the formal review and approval process. The consultant team has reviewed and incorporated comments gathered during the third phase of the project (Design & Write) and prepared a formal draft of the Master Plan for consideration by the Planning Commission.

To proceed with the formal state-mandated review process, the Planning Commission has requested that the Village Council authorize staff to distribute the draft plan for the official 42-day review period by representatives of relevant agencies and adjacent jurisdictions.

After the 42-day review period and a 15-day public notice, the Planning Commission will hold an official public hearing, and the consultant team will present the final draft of the Master Plan update to the public. Based on the timeline, the hearing is tentatively planned for June 26. After a recommendation by the Planning Commission, the plan will be forwarded to the Village Council for formal consideration.

### Requested Action

We request that the Village Council authorize staff to distribute the draft plan through approval of a formal resolution. Further, this resolution asserts the Village Council's right to provide the final approval of the Master Plan. Revisions based on Planning Commission, Council, and public review are anticipated throughout the final phase of the Master Plan project. Formal action is required to commence the review process.

## Christine Burns

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**From:** Ryan Arends <RArends@mbce.com>  
**Sent:** Tuesday, March 27, 2018 11:28 AM  
**To:** Christine Burns  
**Subject:** Exchange Street Crosswalks  
**Attachments:** Exchange St.pdf

Hi Chris,

Attached is aerial from Google maps that you requested showing the crosswalks at Exchange and Jackson and Exchange and Buchanan.

The stamped asphalt crosswalks at Exchange and Jackson cost about \$12,000 to \$15,000 per intersection. The stamped asphalt crosswalks also require special painting annually to maintain the look.

The white painted crosswalks at Exchange & Buchanan cost about \$1,500 to \$2,000 per intersection.

If you have any questions please let me know.

Thanks

*Ryan Arends, P.E.*

Moore & Bruggink, Inc. | 2020 Monroe Ave. N.W. | Grand Rapids, MI 49505  
Ph: (616) 363-9801 | Fx: (616) 363-2480 | Cell: 616-638-3137 | [rarends@mbce.com](mailto:rarends@mbce.com)  
[Website](#) | [LinkedIn](#)

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Village of Spring Lake  
 April 2018 Budget Adjustments

	Fund	Dept.	Account	Current	Proposed	Change
101-000.000-417.000	General Fund	Revenue	Personal Property Taxes	31,585	41,585	10,000
101-301.000-819.207	General Fund	Police	Transfer to Police Fund	460,000	470,000	10,000
207-000.000-582.001	Police	Revenue	Transfer from General Fund	460,000	470,000	10,000
207-000.000-582.002	Police	Revenue	Ferrysburg Contribution	6,425	16,425	10,000
207-000.000-705.207	Police	Police	Retirement Fund Contribution	780	20,780	20,000
Adjust General Fund and Police Budget for additional payment on Police Pension Unfunded Liability				Net Change		0
249-381.000-860.000	Building Fund	Zoning/Planning	Tranportation and Training	-	20	20
249-381.000-956.200	Building Fund	Zoning/Planning	Bank Fees	-	55	55
249-381.000-975.000	Building Fund	Zoning/Planning	Appropriation to Fund Balance	75	-	(75)
Adjust Building Fund current year budget.				Net Change		0
101-282.000-740.000	General Fund	Forestry	Operating Supplies	500	1,500	1,000
101-282.000-801.000	General Fund	Forestry	Professional Services	1,000	1,500	500
101-282.000-978.730	General Fund	Forestry	Tree Nursery	7,500	7,955	455
101-551.000-711.000	General Fund	Tanglefoot Park	Workers Comp	165	250	85
101-551.000-775.000	General Fund	Tanglefoot Park	Repairs & Maintenance Supplies	1,750	1,500	(250)
101-551.000-801.000	General Fund	Tanglefoot Park	Professional Services	1,000	3,500	2,500
101-551.000-853.200	General Fund	Tanglefoot Park	Internet Service	1,000	875	(125)
101-551.000-910.000	General Fund	Tanglefoot Park	Insurance	1,050	1,140	90
101-551.000-956.000	General Fund	Tanglefoot Park	Miscellaneous Expense	500	200	(300)
101-553.000-740.000	General Fund	Central Park	Operating Supplies	1,500	2,250	750
101-553.000-776.500	General Fund	Central Park	Dog Park	1,000	500	(500)
101-553.000-922.001	General Fund	Central Park	Sprinkling System Water	3,000	4,400	1,400
101-553.000-974.000	General Fund	Central Park	Skate Rink	1,500	1,250	(250)
101-555.000-775.400	General Fund	Mill Point Park	Maintenance	4,000	1,000	(3,000)
101-555.000-910.000	General Fund	Mill Point Park	Insurance	180	203	23
101-555.000-940.000	General Fund	Mill Point Park	Equipment Usage	10,000	9,000	(1,000)
101-557.000-711.000	General Fund	Lakeside Beach	Workers Comp	100	125	25
101-557.000-910.000	General Fund	Lakeside Beach	Insurance	181	203	22
101-557.000-940.000	General Fund	Lakeside Beach	Equipment Usage	3,500	3,000	(500)
101-692.000-775.000	General Fund	Parks Maintenance	Repairs & Maintenance Supplies	750	250	(500)
101-692.000-910.000	General Fund	Parks Maintenance	Insurance	2,200	2,325	125
101-692.000-922.000	General Fund	Parks Maintenance	Water and Sewer Service	300	0	(300)
101-692.000-933.100	General Fund	Parks Maintenance	Sprinkler Maintenance	250	0	(250)
Adjust Current Year Forestry and Parks Budgets				Net Change		0
236-000.000-703.001	DDA Fund	DDA	Part Time Workers Overtime	250	500	250
236-000.000-705.000	DDA Fund	DDA	Retirement Fund Contribution	530	1,000	470
236-000.000-711.000	DDA Fund	DDA	Workers Comp	-	455	455
236-000.000-727.000	DDA Fund	DDA	Office Supplies	500	1,000	500
236-000.000-801.172	DDA Fund	DDA	Disincorporation Expense	1,500	1,055	(445)
236-000.000-940.000	DDA Fund	DDA	Equipment Usage	33,000	50,000	17,000
236-000.000-978.000	DDA Fund	DDA	Paving	100,000	81,770	(18,230)
Adjust current year DDA Budget				Net Change		0
218-444.000-702.000	Pathway Fund	Sidewalks	Full Time Wages	2,672	3,000	328
212-444.000-702.001	Pathway Fund	Sidewalks	Overtime Pay	400	1,200	800
218-444.000-705.000	Pathway Fund	Sidewalks	Retirement Fund Contribution	106	50	(56)
218-444.000-703.441	Pathway Fund	Sidewalks	Part Time Wages	6,800	6,128	(672)
218-444.000-910.000	Pathway Fund	Sidewalks	Insurance	900	500	(400)
Adjust current year Pathways Fund Budget.				Net Change		0

**Actuarial Accrued Liabilities and Valuation Assets  
As of December 31, 2016**

**Table 6**

<b>Division</b>	<b>Actuarial Accrued Liability</b>	<b>Valuation Assets<sup>1</sup></b>	<b>Percent Funded</b>	<b>Unfunded (Overfunded) Accrued Liabilities</b>
<b>01 - Gnrl</b>				
Active Employees	\$ 587,306	\$ 190,453	32.4%	\$ 396,853
Vested Former Employees	272,185	77,782	28.6%	194,403
Retirees And Beneficiaries	820,879	764,329	93.1%	56,550
Pending Refunds	0	0	0.0%	0
<b>Total</b>	<b>\$ 1,680,370</b>	<b>\$ 1,032,564</b>	<b>61.4%</b>	<b>\$ 647,806</b>
<b>02 - Police</b>				
Active Employees	\$ 0	\$ 0	0.0%	\$ 0
Vested Former Employees	668,177	609,422	91.2%	58,755
Retirees And Beneficiaries	1,553,837	1,513,938	97.4%	39,899
Pending Refunds	2,889	2,889	100.0%	0
<b>Total</b>	<b>\$ 2,224,903</b>	<b>\$ 2,126,249</b>	<b>95.6%</b>	<b>\$ 98,654</b>
<b>10 - General New Hires after 9/1/11</b>				
Active Employees	\$ 18,722	\$ 71,233	380.5%	\$ (52,511)
Vested Former Employees	0	0	0.0%	0
Retirees And Beneficiaries	0	0	0.0%	0
Pending Refunds	0	0	0.0%	0
<b>Total</b>	<b>\$ 18,722</b>	<b>\$ 71,233</b>	<b>380.5%</b>	<b>\$ (52,511)</b>
<b>Total Municipality</b>				
<b>Active Employees</b>	<b>\$ 606,028</b>	<b>\$ 261,686</b>	<b>43.2%</b>	<b>\$ 344,342</b>
<b>Vested Former Employees</b>	<b>940,362</b>	<b>687,204</b>	<b>73.1%</b>	<b>253,158</b>
<b>Retirees and Beneficiaries</b>	<b>2,374,716</b>	<b>2,278,267</b>	<b>95.9%</b>	<b>96,449</b>
<b>Pending Refunds</b>	<b>2,889</b>	<b>2,889</b>	<b>100.0%</b>	<b>0</b>
<b>Total Participants</b>	<b>\$ 3,923,995</b>	<b>\$ 3,230,046</b>	<b>82.3%</b>	<b>\$ 693,949</b>
The following results show the combined accrued liabilities and assets for each set of linked divisions. These results are already included in the table above.				
<b>Linked Divisions 10, 01</b>				
Active Employees	\$ 606,028	\$ 261,686	43.2%	\$ 344,342
Vested Former Employees	272,185	77,782	28.6%	194,403
Retirees and Beneficiaries	820,879	764,329	93.1%	56,550
Pending Refunds	0	0	0.0%	0
<b>Total</b>	<b>\$ 1,699,092</b>	<b>\$ 1,103,797</b>	<b>65.0%</b>	<b>\$ 595,295</b>

<sup>1</sup> Includes both employer and employee assets.

**Please see the Comments on Asset Smoothing in the Executive Summary of this report.**

See Section 46 of the Plan Document for MERS Fiscal Responsibility policy, on the MERS website at:  
<https://employerportal.mersofmich.com/SharePointFormsService/Default.aspx?Publication=MERSPlanDocument.pdf>.

*"Where Nature Smiles for Seven Miles"*



spring lake township

106 South Buchanan  
Spring Lake, Michigan 49456  
Phone: (616) 842-1340  
Fax: (616) 842-1546

# Memo

To: Township Board  
From: Gordon Gallagher  
Date: 4/6/2018  
Re: Extended Staff Sharing Agreement

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By previous action the Township and the Village have approved an agreement to share staff in our Department of Public Works. Spring Lake Township has received a resignation letter from our front desk receptionist Carolyn Zeeff effective April 13th. This resignation provides an opportunity for continued collaboration. We are proposing sharing a receptionist. This has been discussed for quite some time at the Village / Township Committee and there is savings available to both communities.

The Recommendation is to approve an extended staff sharing agreement.

## Christine Burns

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**From:** Christine Burns  
**Sent:** Wednesday, April 4, 2018 9:10 AM  
**To:** 'rtyler9000@gmail.com'  
**Subject:** RE: Website Contact Form "sidewalks"

Dear Mr. Tyler,

Thank you for contacting us regarding sidewalks within the Village. We agree completely that we have many miles of "vintage" sidewalk throughout the Village. Our current ordinance requires that anytime sidewalk is installed or replaced that it must be a minimum of 5' wide. Fortunately, we have a pathway millage that will eventually allow us to address some of our sidewalks that are in need of replacement. Since the millage was passed, we have undertaken major repairs to the connector path between Spring Lake, Ferrysburg and Grand Haven and this year we will be replacing lighting along Lakeside Trail. The Village continually spends far more on sidewalk/pathway maintenance than we generate in revenue, which means our General Fund has to cover the overages. As I'm sure you are aware, the pie is only so big and we have to prioritize needs. Sidewalk snow removal has ranked higher in priority (since 2015) than sidewalk replacement. I am confident that once we get some of the larger issues taken care of, we will start a comprehensive sidewalk replacement program. When that will be, I do not know.

Again, thank you for bringing this issue to us.

Fondly,

Chris  
Christine Burns  
Spring Lake Village Manager  
102 W. Savidge  
Spring Lake, MI 49456  
P: 616.842.1393  
F: 616.847.1393

From: Robert Tyler <rtyler9000@gmail.com>  
Subject: sidewalks

Message Body:

In this potentially very pedestrian friendly community, many of the sidewalks are of a vintage that makes them not wide enough for two people to pass each other without being fairly careful.

These vintage sidewalks often have 3 to 5 inches of lawn growing over the edge. This makes the walks much narrower. This does not show up in only a year or two of neglect.

Please make a note in the next village newsletter to urge that the walks be edged occasionally if not annually. Edging is also good for getting water to drain off the walk.

Thank you.

--

This e-mail was sent from a contact form on Village of Spring Lake (<http://www.springlakevillage.org>)



102 W. SAVIDGE ST. • SPRING LAKE, MI 49456

PHONE: 616-842-1393 • FAX: 616-847-1393

[www.springlakevillage.org](http://www.springlakevillage.org)

April 3, 2018

Ms. Nancy Verlinde  
524 E. Exchange  
Spring Lake, MI 49456

Dear Ms. Verlinde,

Thank you for contacting us regarding the right-of-way in front of your home at 524 E. Exchange. I stopped by your property and photographed the area on April 2, 2018. Those photographs are attached. Based on my visual observation, the debris that is located in the right-of-way is normal remnants of winter street maintenance in Michigan. It is my understanding that you would like us to vacuum, rake or sweep your grass. If we provide that service for you, we have to perform it for each property owner. Regrettably, the Village does not have the resources to provide additional services property beyond what we currently perform. You should also be aware that state law mandates that property owners are required to maintain the right-of-way. I'm sorry that we cannot provide the level of service that you expect, but our resources for major street maintenance is extremely limited.

Thank you for your patience while I made time to stop by your property.

Sincerely,

Christine Burns  
Village Manager

Enclosures

## Christine Burns

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**From:** Christine Burns  
**Sent:** Wednesday, March 7, 2018 4:15 PM  
**To:** 'grammygram1965@gmail.com'  
**Cc:** 'Ben VanHoeven (dpw@springlakevillage.org)'  
**Subject:** RE: Website Contact Form "Asphalt on my yard."

Hi Nancy,

Thanks for contacting us. I will have the DPW stop over and take a look. Sure hope we've seen the last of the white stuff and we can start looking for spring's arrival!

Fondly,

Chris  
Christine Burns  
Spring Lake Village Manager  
102 W. Savidge  
Spring Lake, MI 49456  
P: 616.842.1393  
F: 616.847.1393

-----Original Message-----

**From:** Nancy Verlinde [mailto:no-reply@www.springlakevillage.org]  
**Sent:** Wednesday, March 07, 2018 3:53 PM  
**To:** Maryann Fonkert <Maryann@springlakevillage.org>; Lori Spelde <Lori@springlakevillage.org>  
**Subject:** Website Contact Form "Asphalt on my yard."

Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

---

**From:** Nancy Verlinde <grammygram1965@gmail.com>  
**Subject:** Asphalt on my yard.

Message Body:

The road in front of my house (524 E. Exchange St) is broken up and the snow plows blew asphalt all over my front lawn from the sidewalk to the road. Will they come clean it up? I can't mow until the asphalt is removed. No hurry, obviously. Thank you for any consideration of this matter. Nancy Verlinde

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This e-mail was sent from a contact form on Village of Spring Lake (<http://www.springlakevillage.org>)

## Christine Burns

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**From:** Maryann Fonkert  
**Sent:** Thursday, March 22, 2018 8:51 AM  
**To:** Christine Burns  
**Subject:** FW: Website Contact Form "Debris in front yard"

-----Original Message-----

From: Nancy Verlinde [mailto:no-reply@www.springlakevillage.org]  
Sent: Wednesday, March 21, 2018 3:57 PM  
To: Maryann Fonkert <Maryann@springlakevillage.org>; Lori Spelde <Lori@springlakevillage.org>  
Subject: Website Contact Form "Debris in front yard"

Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

---

From: Nancy Verlinde <grammygram1965@gmail.com>  
Subject: Debris in front yard

Message Body:

Hi, a short time ago I messaged you about asphalt pieces on my front yard from snow plows. The road is pretty torn up and I got the debris. Has anyone looked at it? In my opinion, I think a shop-vac would be able to suck all the pieces up, or something comparable. The road of course needs to be repaired too, Exchange St is quite a mess! Thanks for any consideration on this matter and let me know the decisions made so I can plan accordingly.

--

This e-mail was sent from a contact form on Village of Spring Lake (<http://www.springlakevillage.org>)





## Christine Burns

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**From:** Dana Kollewehr <dkollewehr@grandhavenchamber.org>  
**Sent:** Tuesday, April 3, 2018 11:51 AM  
**To:** Christine Burns  
**Subject:** Approved TIF Bill - Act 57 of 2018

Greetings Chris,

I am writing to make sure you are aware of a recently passed (March 14<sup>th</sup>) bill requiring additional TIF reporting beginning January 1, 2019. I have included two links below. The first is the actual signed bill and the second is the fiscal analysis produced by the House Fiscal Agency which provides a nice synopsis of the changes. I wanted to make sure you had this timely information so you can best prepare for these new reporting requirements.

Public Act 57 of 2018 <http://www.legislature.mi.gov/documents/2017-2018/publicact/pdf/2018-PA-0057.pdf>  
House Fiscal Analysis <http://www.legislature.mi.gov/documents/2017-2018/billanalysis/House/pdf/2017-HLA-0393-A6285C88.pdf>

Best regards,  
Dana

Dana Kollewehr  
Director of Community and Economic Development  
Chamber of Commerce  
Grand Haven, Spring Lake, Ferrysburg  
One South Harbor Drive  
Grand Haven, MI 49417

Direct Line: 616.846.3153  
[www.grandhavenchamber.org](http://www.grandhavenchamber.org)

*View our Community Profile & Business Directory:*  
[www.harborhouse.com/digital/grandliving](http://www.harborhouse.com/digital/grandliving)

## Christine Burns

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**From:** Christine Burns  
**Sent:** Wednesday, April 4, 2018 11:43 AM  
**To:** dgelbard@charter.net  
**Subject:** RE: coming summer

Drorit,

I will ask about that 3<sup>rd</sup> week, but keep in mind....you're already asking a lot. You were fully aware that you should not have accepted ANY contracts for 2018. I wouldn't count on that 3<sup>rd</sup> week since it's not yet booked. I've been wrong about these things before, but my guess is that Council won't be terribly receptive of your request as it stands with 2 weeks.

Chris

---

**From:** dgelbard@charter.net [mailto:dgelbard@charter.net]  
**Sent:** Tuesday, April 3, 2018 2:21 PM  
**To:** Christine Burns <christine@springlakevillage.org>  
**Subject:** RE: coming summer

Hi Chris,

Thanks so much for your response and willingness to help.

It is greatly appreciated.

Guest 1: Lynn Clark, July 7th through the 14th.

Guest 2: Michelle Hoppes, July 28th through August 4th.

Michelle Hoppes originally booked for 2 weeks and recently cancelled one week so I was wondering if the council members will allow me to accept one or two more. It may be too late as many families probably reserved in other places but I can try if I have your permission.

Best regards, Drorit

-----  
**From:** "Christine Burns"  
**To:** "[dgelbard@charter.net](mailto:dgelbard@charter.net)"  
**Cc:**  
**Sent:** 03-Apr-2018 14:59:27 +0000  
**Subject:** RE: coming summer

Drorit,

Thank you for your communications. Please send me the dates of the reservations you have accepted as well as the names of the renters. I will ask Council's approval of these and see what they say. I do not have the authority to grant you permission to violate the ordinance and want to make sure you're covered.

Thank you,

Chris

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**From:** [dgelbard@charter.net](mailto:dgelbard@charter.net) [<mailto:dgelbard@charter.net>]

**Sent:** Tuesday, April 3, 2018 10:42 AM

**To:** Christine Burns <[christine@springlakevillage.org](mailto:christine@springlakevillage.org)>

**Subject:** coming summer

Good morning Christine,

I plan to take my VRBO site down and explore more acceptable avenues to rent my house to cover the taxes and other maintenance expenses.

In the meantime, I was wondering if you will allow to keep the 3 existing reservations I accepted last year until I find someone else to rent. I wanted to let you know that I turned down tens of reservations and enormous number of requests to stay at my house.

If you will grant your permission I will assure you again that each reservation is a week long and it is families who come for reunion. I will make sure that the parking and the noise ordinances will be respected.

Looking forward for your response.

Drorit Gelbard



# Spring Lake District Library Calendar of Events April 2018



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>1 <b>Library Closed</b></p> <p>March Madness Book Bingo Reading Club for Kids continues thru April 9</p>	<p>2 10 am Meet Elephant and Piggie; ages 2-10</p> <p>2-3:30 pm Sew a Snake ages 7-12; pre-registration required</p>	<p>3 9:45 am Little Movers Storytime 10:45 am Baby Bounce Storytime 2-3:30 pm LEGO Robotics &amp; More; ages 7-12 pre-registration required</p>	<p>4 4-5pm LEGO Block Party</p>	<p>5 10:30 am Preschool Storytime: <i>Colorful Stories</i></p> <p>2 pm Keva Plank Challenge; ages 5-13</p>	<p>6 10:30 am Preschool Storytime: <i>Colorful Stories</i></p> <p>2 pm Family Movie: <i>Ferdinand</i> PG, 106 minutes</p>	<p>7 <b>Questions about library programs or services?</b></p> <p>Call 616.846.5770 or visit <a href="http://sllib.org">sllib.org</a> for more information</p>
<p>8 <b>National Library Week</b></p> <p>3-4 pm Music by the Fireplace: Jim Cooper Jazz Trio</p> <p>Sunday hours 2-5 pm</p> 	<p>9</p>  <p>Public fax and copiers available</p>	<p>10 9:45 am Little Movers Storytime 10:45 am Baby Bounce Storytime 7 pm Happy Trails: News about The N. Bank Trail</p>	<p>11 9:30 or 10:45 am OAISD Play 'n Learn ages 0-5</p> <p>7 pm Latest Advances in Cancer Therapy</p>	<p>12 10:30 am Preschool Storytime: <i>Look in a Book</i> 4-5 pm Full STEAM Ahead; ages 7-12 7 pm Great Flu Pandemic of 1918</p>	<p>13 10:30 am Preschool Storytime: <i>Look in a Book</i></p>	<p>14</p>  <p><a href="https://twitter.com/sldlibrary">Twitter.com/sldlibrary</a></p>
<p>15 Sunday hours 2-5 pm National Volunteer Week—hats off to SLDL volunteers for their generous support!</p> 	<p>16 Noon-1pm Lunch and Learn with attorney Jennifer L. Lynn; bring your landlord/tenant questions and your lunch</p>	<p>17 9:45 am Little Movers Storytime 10:45 am Baby Bounce Storytime</p>	<p>18 9:30 am OAISD Play 'n Learn ages 0-24months 7 pm Community Conversations</p>	<p>19 10:30 am Preschool Storytime: <i>Earth Day</i> 4 pm SLDL Friends Book Club 4 pm Teen Candy &amp; Canvas; ages 10-18</p>	<p>20 10:30 am Preschool Storytime: <i>Earth Day</i></p>	<p>21 1am-2 pm Free paper shredding in celebration of Earth Day; limit 100 pounds, services provided by Kent Record Management Inc.</p>
<p>22 Sunday hours 2-5 pm</p>	<p>23</p>	<p>24 9:45 am Little Movers Storytime 10:45 am Baby Bounce Storytime</p>	<p>25 3:30-5 pm Teen 'Scape; ages 10-18 7 pm 411 for Potential Homebuyers: Credit and Mortgage Readiness, Down Payment Assistance</p>	<p>26 10:30 am Preschool Storytime: <i>Let's Count!</i> 7 pm Many Uses of Amateur (Ham) Radio</p>	<p>27 10:30 am Preschool Storytime: <i>Let's Count!</i></p>	<p>28</p>  <p><a href="https://Facebook.com/SpringLakeDistrictLibrary">Facebook.com/SpringLakeDistrictLibrary</a></p>
<p>29 Sunday hours 2-5 pm</p>	<p>30 10 am Hands-On Stories: <i>Very Hungry Caterpillar</i> ages 0-5</p>		 <p>Music, movies &amp; more at <a href="http://sllib.org">sllib.org</a></p>	 <p>Learn a new language at <a href="http://sllib.org">sllib.org</a></p>		 <p>Sign up at Youth Services</p>

Library programs and events are photographed or recorded for publicity or promotional purposes of the Library. Persons attending these programs or events consent to the use of their photograph or recording unless they specifically notify Library staff of an objection to such use. No names will be used in conjunction with photographs or recordings without express written consent.

## Christine Burns

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**From:** Jennifer Howland  
**Sent:** Wednesday, March 28, 2018 4:13 PM  
**To:** Richard.Martinus@plasancarbon.com  
**Cc:** Christine Burns; 'Lukas Hill (LHill@springlaketwp.org)'  
**Subject:** rezoning inquiry: 207 & 209 South Park Street

Richard,

Per your request, I did an initial evaluation of the feasibility of you rezoning your property to a district that would allow for a short-term renting/Air B&B operation. Your properties at 207 & 209 South Park Street are both zoned SFR-B and are appropriate for single-family residential use. The future land use map classifies your properties as "Public/Quasi-Public", likely due to the previous ownership being the Village. SFR-B is to the west, SFR-B to the north, and Public (P) to the east.

Short-term renting/Air B&B would be classified as a Hotel in the Zoning Ordinance. Hotels are a special use in the C, CBD, and CBD-1 zoning districts. If your property were rezoned to one of those districts, you would then need to apply for a special use permit to operate a Hotel. The minimum lot size for a Hotel is one acre, and the minimum lot width is 150 feet. Your properties, even when combined, do not meet those standards. Therefore, this option does not appear to be feasible.

The other option I looked at was you pursuing a special use permit for a Bed & Breakfast. The SFR-B District allows Bed & Breakfasts as a special use, but only on Savidge Street, West Exchange Street, and Liberty Street. There are also several other limitations, too (maximum number of bedrooms, etc).

Finally, I want you to understand that the Planning Commission and Village Council would evaluate any rezoning request as potentially opening the door to ALL uses listed in that particular district. In other words, you may have plans to operate a Hotel on your property if rezoned, but the entire list of uses in the C, CBD, or CBD-1 district would be possible. This would potentially create incompatibility within the neighborhood.

I hope this helps. You have the right to request a rezoning, but I am not confident it will be approved, and even if it were approved, you could not be approved for a Hotel.

Sincerely,

Jennifer Howland  
Village Planner

Ottawa County Invasive Phragmites Control Group, March 20, 2018, 2pm

Present: Joe Vanderstel, Melanie Manion, Leslie Newman

Agenda: Review Five Year Plan

1. **Geographical area.** Regional meeting planning for November, 2018, to include Muskegon County and the Holland area. Networking and sharing information on the state of treatment, plans for the future, funding history and new opportunities, potential for collaborative funding. Invitation list would include mailing list of West Michigan Conservation Network, LGROW members, Discovery Center, Muskegon Conservation District, and others. **To be discussed: date, location, agenda**
2. **Identify partners.** To get a better idea of all those involved with the environmental health of our area including the control of invasives, we will contact Allie Locher at GVSU to talk about creating a map with all the relevant entities. (Leslie) We discussed West Michigan Conservation Network, LGROW, River City Wild Ones, DNR.
3. **Partner with local participants.** Melanie will head this up in 2019 or 2020. Adopt a River or Stream volunteer effort to map invasive species, particularly invasive Phragmites. Perhaps this year we can reach out to property owners whose phrags were treated last year.
4. **Keep up with research.** We will keep this item on our bi-monthly agenda to inform each other of changes and innovations in the field of Phragmites control.
5. **Professional monitoring, 2018.** This will include our target area, and added to that, the Bass River State Game Area DNR property. The DNR could likely pay for treatment if identified. Funds for monitoring are available with Wetland Watch.
6. **Treatment.** We did not discuss this step.
7. **Other business.** Melanie is working with National Audubon and NOAA on a SOGL grant for the SAG area. Another potential partner is the Grand Haven Board of Light and Power. Leslie will arrange a meeting with Melanie and GHBLP.

Our next meeting is the 4<sup>th</sup> Tuesday of May, May 22, 2018, 2pm, GH Community Center

## **Grand Haven/Ferrysburg/Spring Lake/Spring Lake Township**

### **Infrastructure Materials Bill Would Undermine Local Professionals**

Underground infrastructure in Michigan is rapidly deteriorating. But most residents haven't noticed because let's face it – our interaction with water and sewer lines begins when we turn on the faucet and ends when we flush the toilet.

According to Gov. Rick Snyder's 21<sup>st</sup> Century Infrastructure Commission, most of the drinking and wastewater systems throughout our state need to be repaired or replaced. The commission [has found](#) that most of our major water infrastructure systems are between 50 and 100 years old.

These systems are operated locally and each has the obligation to design, operate and maintain them to ensure the protection of the public's health and safety. Solutions are needed, but we must be careful that policy pursued by the state legislature does not create other problems. What our communities don't need are constraints that prevent Michigan communities from being able to rebuild their infrastructure with the materials they think will work best for their system.

Several times now, legislation that would restrict the ability of local project managers and engineers to decide the best pipe materials to use in their communities has been introduced by Michigan lawmakers. These bills have been done under the guise of opening municipal bids to more competition and driving down costs. Unfortunately, all this legislation does is undermine local water professionals and local control.

The legislation will fundamentally alter the procurement process in Michigan and eliminate the collaborative design process between utilities and their engineers. Currently, engineers work closely with their utility and local government to develop and design these systems. This collaborative process is critical for long-term planning, development, maintenance and cost-containment of public projects across the state.

In Grand Haven, Spring Lake and Ferrysburg. We utilize several types of materials in our system. Not all pipes are suitable for every project, due to a number of different factors such as weather or soil conditions. We firmly believe that the choice of pipe materials should always be based on function and reliability.

The people who are the most knowledgeable and have the most experience to make the right decisions are our local water professionals who have many years of training, education, and experience in this arena. It is – and should remain – up to them and our communities to determine what works best for our systems.

Elected officials in Lansing need to understand that engineers and local communities are not asking for this legislation. Instead, local communities oppose it because there is no problem with the current procurement process. Let's hope our state lawmakers oppose Senate Bill 157 and House Bill 5723 and support our ability to protect your health, safety and pocketbook.



## DRAFT MINUTES

Monday, March 19, 2018  
7:00 P.M., Village Hall  
102 West Savidge Street  
(Upstairs Conference Room)  
Spring Lake, Michigan

Due to on-going construction at Barber School, the Village Council meeting was moved to the upstairs conference room of Village Hall.

### 1. Call to Order

President **Powers** called the meeting to order at 7:00 p.m.

### 2. Pledge of Allegiance

### 3. Roll Call

**Present:** Doss, Duer, Hanks, Miller, Powers, Tepastte, Van Strate.

**Absent:** None

### 4. Approval of the Agenda

Motion by **Doss**, second from **Miller**, to approve the agenda as presented.

Yes: 7

No: 0

### 5. Consent Agenda

- A. Approved the payment of the bills (checks numbered 59621-59686) in the amount of \$192,465.90.
- B. Approved the minutes for the February 12, 2018 work session and the February 19, 2018 regular Council meeting.
- C. Approved the use of Village property for Spring Lake Heritage Festival Events, with the caveat that fireworks documents must be approved by the Village Manager.
- D. Approved the disbursement of \$161 from the Grand Haven Area Community Foundation Summer Concert Series Endowment Fund to the SLHF for Thursday at the Point concerts.

- E. Approved Resolution 2018 – 04, a Resolution approving participation in the Fire Insurance Program.
- F. Approved budget adjustments for Fiscal Year 2017/2018.
- G. Approved a proposal from Prein and Newhof to write the RFP for pathway lighting for an amount not to exceed \$2,350.
- H. Approved a motion to accept the Progressive AE traffic study and instruct staff to work with MDOT regarding the findings.
- I. Approved the use of Mill Point Park on May 7, 2018 by Little Lakers.
- J. Approved the use of Mill Point Park on June 2, 2018 by the Historic Conservation Committee for the Wooden Boat Show.
- K. Approved Resolution 2018 – 06, a Resolution designating the SAW grant Authorized Representative.

Motion by **Tepastte**, second from **Hanks**, to approve the Consent Agenda as presented.

Yes: 7                      No: 0

## **6. General Business**

### **A. Sewer Authority Resolution**

**Subject:** Council does not typically act on items at their work sessions. However, due to some time constraints, a vote was taken to adopt Resolution 2018 – 05, a Resolution relative to the acquisition, construction and financing improvements to the wastewater treatment and collection system of the Grand Haven-Spring Lake Sewer Authority. In the spirit of transparency, Council is asked to ratify that decision at their regular meeting.

**Burns** explained that this was acted upon at the March 12<sup>th</sup> Work Session, but because Council did not typically act on items at their work session, in the spirit of transparency, Council asked to ratify that decision at their regular meeting

Motion by **Doss**, second from **Miller**, to ratify Resolution 2018 – 05, a Resolution relative to the acquisition, construction and financing improvements to the wastewater treatment and collection system of the Grand Haven-Spring Lake Sewer Authority.

Yes: 7                      No: 0

**7. Department Reports**

**A. Village Manager – Burns** shared that she had met with Roger Belknap and that he was in remission and updated Council on his upcoming treatment plan. **Burns** also added that they were waiting for the oak tree at the intermediate school to bud-out before the Arborist came to give an opinion on its health.

**B. Clerk/Treasurer/Finance Director**

**C. OCSO**

**D. Fire**

**E. 911**

**F. DPW**

**G. Water**

**H. Sewer**

**I. Minutes from Various Board & Committees**

**1. Historic Conservation Committee**

**8. Old Business and Reports by the Village Council** – There was no Old Business at this time.

**9. New Business and Reports by Village Council** – **Van Strate** asked about getting a flag for their meetings in the conference room. **Burns** said they did have a flag they could bring in. **Burns** shared that there was a new large screen TV in the EOC room and one at Barber School.

**10. Status Report: Village Attorney** – **Sullivan** had nothing to add at this time.

**11. Statement of Citizens**

Darcy **Dye**, 114 N. Fruitport Road, updated Council on signage designed by Lesley Van Leeuwen- Vega, for the Village gardens. **Dye** added that there would be new banners for Arbor Day designed by a Girl Scout Troop and a 2<sup>nd</sup> Grade class from Jeffers School. **Burns** said that the banners were being paid for by the Spring Lake Rotary. **Doss** added that the signs were being paid for by the Nelly Kay Doss Memorial Fund.

**12. Adjournment**

Motion by **Van Strate**, second from **Miller**, Village Council adjourned the meeting at 7:13 p.m.

Yes: 7

No: 0

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Mark Powers, Village President

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Maryann Fonkert, Deputy Clerk



**Village of Spring Lake**  
**Draft Minutes Council Work Session**

**March 12, 2018**

**7:00 p.m.**

**102 West Savidge Street (EOC Room-Downstairs)**  
**Spring Lake, MI 49456**

President **Powers** called the meeting to order at 7:00 p.m.

**1. 2018 Heritage Festival Presentation (Steve VanBelkum)**

This is the annual presentation and request to use Village property to hold various Heritage Festival events.

Steve VanBelkum was present and asked Council for the use of Mill Point Park and Central Park Pickleball courts for Heritage Festival events from June 11<sup>th</sup> through June 16<sup>th</sup>. Mr. VanBelkum also asked to have Church Street closed on Friday, June 15<sup>th</sup>, from noon to 10 p.m. for a car show. Mr. VanBelkum added a request to use Mill Point Park for Thursday's at the Point from June through September, and a Chili Cookoff in October but they did not have the date set for that yet.

**Council** agreed that the use of Mill Point Park, Central Park and Church Street closing for Heritage Festival events, Thursday's at the Point and a Chili Cookoff could be added to the Consent Agenda.

Approval of the fireworks permit would have to be presented and approved by the manager once the documents were available.

**2. Summer Concert Series Endowment Fund**

The Spring Lake Heritage Festival has assumed responsibility for organizing "Thursdays at the Point" each summer. In order for the GHACF to release funds to the SLHF, they need Council's permission to do so. The amount available for distribution in 2018 is \$161. In order to accomplish this, it was necessary to adopt a resolution approving the changes.

**Burns** explained that each year the Village received a small funding, this year it was \$161, from the Endowment Fund at the Grand Haven Area Community Foundation for Thursday's at the Point. **Burns** said that in order

for the Community Foundation to release the funds to Mr. VanBelkum for the Heritage Festival Committee to use on Thursday's at the Point, the Village needed to sign off on the funds.

**Council** agreed this item could be placed on the Consent Agenda.

### **3. Fire Insurance Program (Marv Hinga)**

The State of Michigan operated a Fire Insurance Withholding Program which allows municipalities to collect escrows (Current limited to \$12,508) from insurance companies when a structure was damaged by fire. The escrow was used to demolish a structure if the owner failed to do so. The Village did not currently participate in the program. To participate in the program (Collect the escrow), a municipality must pass a resolution declaring its intent to participate and fill out an on-line application. The application deadline to join the program was the end of May. There was no cost to the Village to participate in the program.

**Hinga** explained the State of Michigan Fire Insurance Withholding Program and its advantages.

**Council** agreed this item could be placed on the Consent Agenda.

### **4. Sewer Ordinance Amendment (Marv Hinga)**

The Village calculates residential summer sewer volume charges based on the metered water usage for the period from October to March. This practice results in non-year around residents underpaying for sewer volume during the Spring and Summer. A minimum volume charge for Summer sewer usage would result in the part-time resident paying more on their July and October bills.

**Hinga** explained that the current practice to calculate summer water/sewer billing was to base summer sewer usage on residential sewer commodity charges for the periods from October to March, so summer sewer usage was based on fall and winter water usage. **Hinga** explained that this practice was to give residents a break on sewer usage because water used for lawn sprinkling did not go in the sewer system and that this had been in place for a long time. **Hinga** said that after researching the data, it appeared that residents that were gone for the winter were being under charged for the summer usage. **Burns** said that after conversations

with the Finance Committee, the Village Attorney drafted a sample Ordinance amendment for Council's review to see if this was something they would be interested in pursuing. **Council** discussed this at length and agreed that this practice needed to be updated and that educating residents on the reason for the change was very important. **Council** also agreed that going forward with the Ordinance amendment now would be preferable to delaying the inevitable, however, they would continue to base summer sewer off winter water usage until the Ordinance was codified.

## 5. Budget Adjustments (Marv Hinga)

**Hinga** explained there were 5 Budget adjustments he was asking Council's approval on. Those adjustments included:

- Money transferred from Major Streets to Local Streets for costs related the Buchanan Street reconstruction.
- Moving money within line items from the DDA fund for costs related to the Stormwater Study and the Tri-City Connector Path repairs.
- Moving money within line items in to help offset snow removal costs in Major Streets due to higher snow fall totals.
- Moving money within line items in Local Streets for winter maintenance.
- Show revenue coming in and then spending on Grand River Greenway expenditures.

**Council** agreed that these Budget adjustments could be added to the Consent Agenda.

## 6. Sewer Authority Resolution

Typically, Council does not act on items during their work sessions. However, this is a very time-sensitive issue. The Sewer Authority cannot proceed with bonding until all communities have approved the resolution. As it turns out, Spring Lake will be the last approval needed to move ahead.

**Burns** explained that normally she would not ask for Council action on an item at a Work Session but the other 4 jurisdictions had already approved the Resolution and the Sewer Authority was waiting for the Village's approval so they could move forward. **Council** agreed to vote on this item

now, but to ratify it at the regular Council meeting by adding it to the Consent agenda.

Motion by **Doss**, second by **Hanks**, to approve Resolution 2018 - 05, a Resolution relative to the acquisition, construction and financing of improvements to the wastewater treatment and collection system of the Grand Haven-Spring Lake Sewer Authority. All in favor, motion carried.

Yes: 7                      No: 0

## 7. Pathway Lighting Proposal

Kevin Kieft from Prein and Newhof has submitted a proposal to write the RFP for the pathway lighting project. Staff's attempt at writing the RFP fell short and it was necessary to enlist the assistance of a professional.

**Burns** asked **Council** to consider hiring Kevin Kieft to write an RFP for the pathway lighting project.

**Council** agreed to add this item to the Consent agenda.

## 8. Traffic Study

At their December 18, 2017 meeting, Council approved hiring Progressive AE to perform a traffic study on Exchange Street (at Jackson & at Prospect). The findings of that study are attached for Council review. If Council wishes to have a pedestrian count performed (page 6, paragraph 2) the cost would be approximately \$700. At this time, it was recommended that staff work with MDOT to adjust the timing of the stop light at Jackson & Savidge to see if that relieves congestion at the corner of Jackson & Exchange.

**Burns** explained the Traffic Study results and recommendation. **Council** discussed the results and recommendation and agreed they would like to ask MDOT to adjust the timing on the Jackson & Savidge light.

## 9. Mill Point Park Reservations

The Village has received a request from Little Lakers to utilize Mill Point Park on May 7, 2018 from 5-7 p.m.

The Village has also received a request from the organizers of the Wooden Boat Show to utilize Mill Point Park on June 2, 2018.

**Burns** explained these requests were a house keeping item since they were annual events that had never had any issues. **Council** agreed these requests could be added to the Consent agenda.

## 10. Communications

- Coast Guard Request – **Burns** shared that the Coast Guard Festival Committee was asking the Village for a donation. **Council** agreed this was not an allowable expense.
- Library Calendar
- Light Pole Damage (2) – **Burns** reported that 2 light poles were damaged by cars and they were hoping to collect on insurance to repair them.

**Burns** handed out a communication from Drorit Gelbard's attorney regarding her short-term rental, along with a draft response from the Village's Attorney stating that the Village did not agree with Gelbard's attorney's opinion.

**Burns** also handed out a draft post for the Village's Facebook page regarding negative comments. **Burns** said that the Village's Facebook page was for communicating information, not for crude, offensive or unkind negative comments. **Council** recommended a few changes to the post and gave their permission to post at her discretion.

**Burns** explained that the Village had been receiving requests for 5K runs in the Village and that, since the Village did not charge fees or have regulations for these runs, they cost the Village money and staff time. **Doss** said that she had coordinated several of these events so she could provide a list of costs associated with having a 5K run. **Council** discussed this item and agreed that a policy should be written to charge fees for races held in the Village. **Burns** said she would bring a draft policy and fee schedule for Council to review.

**Hinga** reported that he had submitted an amendment request to the current C-GAP Grant to repurpose the money that would have gone towards re-paving the parking lot on the old Township Hall property, to

purchase a hydro-excavator that would be jointly used by the Village and Township. **Hinga** said that he had received an email denying the request. **Burns** said Gallagher would be making phone calls to see what they could do.

#### **11. SAW Grant Resolution**

Roger Belknap was originally set up as the Authorized Representative. This representative needs to sign each disbursement request. With John Stuparits pending retirement, it is recommended that Marv Hinga be designated as the Authorized Representative with Resolution 2018 – 06.

**Burns** explained that Roger Belknap's name needed to be removed as Authorized Representative and suggested that **Hinga** be added since he would be making the requests for disbursements.

#### **12. Dedicate Money for Parks & Rec**

**Burns** said that at the Strategic Planning Session **Doss** suggested dedicating money to be set aside for park maintenance, so after discussing this with the Finance Committee, they came up with a couple avenues to achieve this goal. **Burns** explained that Council had the authority to increase the mileage rate or they could put this suggestion on a ballot. **Burns, Hinga** and **Council** discussed, at length, the pros and cons for each of these options.

**Council** agreed to table this item until next fiscal year.

#### **13. Imagination Station Donation Request**

**Burns** reported that the Finance Committee discussed the request for a donation to the Imagination Station reconstruction and, as per the Village Attorney's legal opinion, agreed this was not an allowable expense.

#### **14. Bike Lane on River St.**

**Powers** suggested creating a bike lane on River St. between Lake Ave. and Fruitport Road for bike riders that came off the path at Fruitport Road. **Council** discussed this item and agreed that this might be worth looking into.

**15. Minutes**

Minutes of the February 12, 2018 Work Session and February 19, 2018 regular meeting are attached for review. Should you wish to make edits, please share that information with Chris Burns or Maryann Fonkert prior to March 16, 2018.

**16. Public Comment**

There was no public comment.

**17. Adjournment: 8:40 p.m.**

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Mark Powers, Village President

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Maryann Fonkert, Deputy Clerk