

Village of Spring Lake

Council Work Session

August 13, 2018

7:00 p.m.

102 West Savidge Street (Upstairs Conference Room)
Spring Lake, MI 49456

www.springlakevillage.org

1	<p>7:00 p.m. – Presentation by Registered Consulting Forester (Dennis Worst)</p> <p>Mr. Worst specializes in urban forestry, woodlot management, timber stand improvement, timber sales, timber appraisals and mill work. He will be present to discuss his recommendations for the oak log from Hammond Street.</p>
2	<p>7:12 p.m. – Infrastructure Presentation/Discussion (Chris/Marv)</p> <p>Chris will run through an abbreviated version of the presentation the public saw at the community engagement meeting. The Power Point will be followed by discussion regarding the rate structure that will be necessary to fund the infrastructure improvements. These discussions will be on-going over the next 6 months as we tackle these challenges.</p>
3	<p>7:44 p.m. – Master Plan Adoption</p> <p>The Planning Commission held their public hearing on June 26th and voted unanimously to approve the Master Plan. While they had a quorum, they did not have a super majority present and had to reconsider the plan at their July 24th meeting. Again, the Planning Commission recommends adoption. Council can vote on this topic at their regularly scheduled meeting.</p>
4	<p>7:45 p.m. – Extension of Finance Director Contract</p> <p>According to our contract with Ottawa County for financial services, the contract is to be renewed in writing each year. A proposed contract is included for Council review whereas the Village has requested a two-year proposal.</p>

5	<p>7:48 p.m. – River Street Speed Study</p> <p>President Powers has requested a quote to perform a speed study along River Street that may/may not recommend a change to striping or parking along River. A quote for \$2,300 from Pete LaMourie at Progressive AE is attached for Council review.</p>
6	<p>7:53 p.m. – Spring Lake Rotary Request for Use of Central Park (Snow Jam)</p> <p>Spring Lake Rotary would once again like to utilize Central Park on February 16, 2019 for their annual Snow Jam event. The proceeds raised from this event are reinvested back into the community.</p>
7	<p>7:57 p.m. – Vehicle Lease</p> <p>The lease of the 2015 Chevy Equinox expires in August. The Village Manager’s contract includes the lease of the vehicle for Village use. A proposal from Preferred Chevrolet in Grand Haven and Betten in Muskegon is included for Council review. Staff is recommending a 36-month lease with Preferred Chevrolet with a \$1,000 down payment. The proposals will be reviewed by the finance committee prior to the meeting.</p>
8	<p>8:00 p.m. – Village Manager Performance Review</p> <p>The Village Manager’s contract calls for a performance appraisal each year prior to consideration of any pay increase. The Finance Committee has considered the submissions of 6 Council Members (Ms. Petrus was appointed at the end of the fiscal year and has received permission to recuse herself from the review process) and will make a recommendation to Council.</p>
9	<p>8:10 p.m. – Communications</p> <ul style="list-style-type: none"> • Boardwalk Incident • CGAP Application Denial • Complaint – Anthony • Complaint - Barfield • Complaint – Blanchard • Complaint - Brown • Complaint – Hewitt • Complaint – Puglise • Complaint – Weiselberg • Fire Inspection Flyer

	<ul style="list-style-type: none">• Invasive Species Update• Lakeside Trail Lighting Update• Library Calendar (August)• Violation Notice – 105 S. Lake• Violation Notice – 220 S. Lake• Violation Notice – 520 Franklin
10	8:11 p.m. - Minutes Minutes of the July 9, 2018 Work Session and July 16, 2018 regular meeting are attached for review. Should you wish to make edits, please share that information with Chris Burns or Maryann Fonkert prior to August 17, 2018.
11	8:12 - Public Comment Council Work Sessions are open to the public, and as such, the public is invited to speak at the end of each meeting. Each speaker should limit their comments to 3 minutes.
12	8:15 – Adjourn

Christine Burns

From: Mark Green <mark@allendalebaptist.org>
Sent: Tuesday, July 17, 2018 2:13 PM
To: Christine Burns
Subject: Picture of Tree

Chris,

Here are the pictures I promised you. Please let me know if there is anything else I can do to assist you.

Sincerely,

Mark Green



SPRING LAKE VILLAGE
OTTAWA COUNTY, MICHIGAN

COUNCIL MEMBER _____, SUPPORTED BY COUNCIL MEMBER _____, MOVED THE ADOPTION OF THE FOLLOWING RESOLUTION:

RESOLUTION NO: 2018 – 14

RESOLUTION TO APPROVE THE MASTER PLAN UPDATE OF THE 2018 SPRING LAKE VILLAGE MASTER PLAN

WHEREAS, the Michigan Planning Enabling Act provides for the preparation and adoption of master plans and amendments therein for the use, development and preservation of lands in Spring Lake Village;

WHEREAS, the Spring Lake Village Planning Commission in cooperation with the steering committee has prepared the 2018 Spring Lake Village Master Plan, being an update to the version last revised in 2006;

WHEREAS, on June 26th, 2018, the Planning Commission held a public hearing on the proposed Master Plan, following distribution of the tentative draft of the Plan to the contiguous municipalities and other relevant planning and governmental entities, and following public notice as required by law; and

WHEREAS, on July 24th, 2018, the Planning Commission adopted a resolution approving the Master Plan and recommending that the Village Council grant final approval of it.

IT IS, THEREFORE, RESOLVED AS FOLLOWS:

1. The Village Council continues to assert its right to approve or reject master plan revisions and updates.

2. The Village Council hereby approves the 2018 Spring Lake Village Master Plan prepared by the Planning Commission in cooperation with the steering committee and submitted at this meeting of the Village Council.

3. The Village Clerk is requested to distribute of copies of the Master Plan to the contiguous municipalities and the other governmental bodies and planning agencies entitled by law to receive copies of the approved Plan.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

The undersigned Clerk of the Village of Spring Lake hereby certifies that this Resolution was duly adopted by the Village of Spring Lake Council at a meeting held on the 20th day of August 2018 pursuant to proper notice and compliance with Act No. 267 of the Public Acts of 1976.

Marvin Hinga
Village Clerk, Village of Spring Lake

SPRING LAKE VILLAGE
OTTAWA COUNTY, MICHIGAN

At a regular meeting of the Spring Lake Village Planning Commission, held at 7:00 PM on July 24th, 2018;

PRESENT: Bohnhoff, Johnson, Kauchek, Martinus, Nauta, Van Leeuwen-Vega,
Van Strate

ABSENT: none

The following preamble and resolution were offered by Martinus and supported by Bohnhoff.

**RESOLUTION TO RECOMMEND THAT THE VILLAGE COUNCIL APPROVE THE
2018 SPRING LAKE VILLAGE MASTER PLAN UPDATE**

WHEREAS, the Spring Lake Village Planning Commission in cooperation with the steering committee has prepared the 2018 Spring Lake Village Master Plan, being an update to the version last revised in 2006;

WHEREAS, on March 27, 2018, the Planning Commission approved the tentative text of the Master Plan and requested that the Village Council authorize distribution of the draft Master Plan to the contiguous municipalities and the governmental and other agencies entitled to receive the draft for review and comment;

WHEREAS, on April 16th, 2018; the Village Council approved distribution of the draft Master Plan and asserted its right to give final approval or rejection of the Plan; and

WHEREAS, the required period of public comment on the draft Master Plan has expired; and

WHEREAS, the Planning Commission held a public hearing on June 26th, 2018 with the required notice, on the proposed Master Plan.

IT IS, THEREFORE, RESOLVED AS FOLLOWS:

1. The Planning Commission recommends approval of the 2018 Spring Lake Village Master Plan, in the form and content presented at this meeting, with the following revision:

(a) The addition of Map 4 Redevelopment Sites, pages 41 through 43.

2. The Planning Commission recommends that the Village Council give final approval of the Master Plan.

3. The Secretary of the Planning Commission is requested to forward this resolution and the approved draft of the Master Plan to the Village Clerk for submission to the Village Council.

AYES: Bohnhoff, Johnson, Kauchek, Martinus, Nauta, Van Leeuwen-Vega,

Van Strate

NAYS: none

ABSENT: none

RESOLUTION DECLARED ADOPTED.

Secretary

**EXTENSION OF AGREEMENT FOR FINANCE DIRECTOR
LOCAL GOVERNMENT ADMINISTRATIVE SERVICES**

The parties hereby agree that the original "Agreement for Finance Director Local Government Administrative Assistance" originally executed on December 1, 2013 and more recently dated August 21, 2017, a copy of former being attached as Exhibit "A," shall hereby be extended for a period of two (2) fiscal years, from October 1, 2018, through September 30, 2020, on the same terms and conditions set forth in the original "Agreement for Funding Assistance."

In witness whereof, the parties have executed this Extension Agreement as of the date set forth below.

VILLAGE OF SPRING LAKE:

September ____, 2018

By: _____
Mark Powers
Its: Village President

By: _____
Maryann Fonkert
Its: Deputy Village Clerk

COUNTY OF OTTAWA

September ____, 2018

By: _____
Gregory J. DeJong
Its: Chairperson, Board of Commissioners

By: _____
Justin F. Roebuck
Its: County Clerk/Register

**EXTENSION OF AGREEMENT FOR FINANCE DIRECTOR
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VILLAGE OF SPRING LAKE:

September ____, 2018

By: _____
Mark Powers
Its: Village President

By: _____
Maryann Fonkert
Its: Deputy Village Clerk

COUNTY OF OTTAWA

September ____, 2018

By: _____
Gregory J. DeJong
Its: Chairperson, Board of Commissioners

By: _____
Justin F. Roebuck
Its: County Clerk/Register

Christine Burns

From: Pete LaMourie <lamourip@progressiveae.com>
Sent: Wednesday, July 25, 2018 8:37 AM
To: Christine Burns
Subject: River Street speeds

Chris;

From our discussions it's my understanding that there are concerns regarding the speed of traffic on River Street, particularly on the section between Fruitport Road and Lake Avenue. To properly address this concern a preliminary scope of services would include the following tasks:

- Complete bi-directional speed surveys at two locations along that section of River Street
- Complete a brief site recon to potentially identifying existing elements that may contribute to a speeding issue
- Complete a brief crash history review of the street section
- Summarize the findings and recommendations in a short letter report.

In terms of schedule and cost, such a study would be completed within 3 weeks of authorization to proceed, and would cost approximately \$2,300.

We can submit the above information in a more formal proposal format if/when needed. In the meantime please let me know if you or others have any questions.

Thanks,

Pete

Peter C. LaMourie, P.E. PTOE
Lead Transportation Engineer
lamourie@progressiveae.com
office 616.361-2664
direct 616.365.8566
progressiveae.com

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Village of Spring Lake
 Manager's Vehicle Lease

Chevy Equinox Lease Options - Preferred GMC

No Down Payment - 36 Month Lease			Cost
Payment	Months		
Down Payment			0.00
Lease Payments	294.52	36.00	10,602.72
Total Cost			10,602.72
Monthly Cost			294.52

\$1,000 Down Payment - 36 Month Lease			Cost
Payment	Months		
Down Payment	Down payment covers first month's payment		1,000.00
Lease Payments	265.42	35.00	9,289.70
Total Cost			10,289.70
Monthly Cost			285.83
Savings over life of lease			313.02
Annual Return on \$1,000 Down Payment			10.43%

\$2,000 Down Payment			Cost
Payment	Months		
Down Payment	Down payment covers first month's payment		2,000.00
Lease Payments	236.32	35.00	8,271.20
Total Cost			10,271.20
Monthly Cost			285.31
Savings over life of lease			331.52
Annual Return on \$2,000 Down Payment			5.53%

Chevy Equinox Lease Options - Betten Chevy

39 Month Lease			Cost
Payment	Months		
Down Payment			0.00
Lease Payments	292.41	39.00	11,403.99
Total Cost			11,403.99
Monthly Cost			292.41

39 Month Lease			Cost
Payment	Months		
Down Payment			
Lease Payments	286.71	48.00	13,762.08
Total Cost			13,762.08
Monthly Cost			286.71
Savings over life of lease			273.60

Municipal Manager Salary Report for Comparable Communities

Municipality	Population	Position	Gov Type	Actual	Year Updated	Note
Rockford	5,719	Manager/Administrator	HRC	\$103,000	2018	\$600 per month car allowance
Zeeland	5,504	Manager/Administrator	HRC	\$137,842	2017	
Allegan	4,998	Manager/Administrator	HRC	\$90,711	2017	
Frankenmuth	4,944	Manager/Administrator	HRC	\$101,546	2016	
Wolverine Lake	4,312	Manager/Administrator	HRV	\$91,334	2016	
Fremont	4,081	Manager/Administrator	HRC	\$102,141	2017	
Otsego	3,956	Manager/Administrator	HRC	\$93,126	2017	
Portland	3,883	Manager/Administrator	HRC	\$107,000	2018	
Plainwell	3,804	Manager/Administrator	HRC	\$85,418	2017	\$300 per month car allowance
Lowell	3,783	Manager/Administrator	HRC	\$94,421	2018	\$475 per month car allowance
Gaylord	3,645	Manager/Administrator	HRC	\$104,133	2017	
Imlay City	3,597	Manager/Administrator	HRC	\$88,117	2017	\$857 per month car allowance
Cedar Springs	3,509	Manager/Administrator	HRC	\$76,989	2018	*Scheduled as of August 1, 2018
Durand	3,446	Manager/Administrator	HRC	\$83,750	2016	
Ferrysburg	2,892	Manager/Administrator	HRC	\$90,719	2018	\$300 per month car allowance
Whitehall	2,706	Manager/Administrator	HRC	\$102,856	2017	
Spring Lake	2,323	Manager/Administrator	HRV	\$94,120	2017	\$300 per month car allowance
Average	3,355	N/A	N/A	\$ 96,895		

Sparta Salary	4,233	Manager/Administrator		\$96,262	2018	*As of June 23, 2018
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*Not all communities indicated whether the manager received a car allowance

Village of Spring Lake
 Village Manager Compensation History

<u>Date</u>	<u>Annual Pay</u>	<u>Increase</u>
July 2012	77,500.80	
July 2013	81,411.20	5.05%
July 2014	82,876.77	1.80%
July 2015	86,191.87	4.00%
July 2016	89,639.47	4.00%
July 2017	94,121.46	5.00%

Marginal Costs per .1% increase in Wages	Wages	94.12
	457 Contribution	11.29
	Social Security	7.20
	Workers Comp	0.21

Marginal increase in costs per .1% increase in wages 112.82



Ottawa County Sheriff's Office
FIELD CASE REPORT

CASE# **2018-07210044**

EVENT	REPORTED DATE/TIME 7/21/2018 08:49	OCCURRED INCIDENT TYPE Medical	LOCATION OF OCCURRENCE
	OCCURRED FROM DATE/TIME 07/21/2018 08:49	OCCURRED THRU DATE/TIME 07/21/2018 08:49	967 W SAVIDGE St Spring Lake Village, MI 49456 Spring Lake Village, MI 49456

OFFENSES	STATUTE/DESCRIPTION	COUNTS	ATTEMPT/COMMIT
	01	99009 General Non-Criminal	1

SUBJECT	JACKET/SUBJECT TYPE Adult Informational	NAME (LAST, FIRST, MIDDLE SUFFIX) CHITTENDEN, KIRBY, LANE					
	DOB 03/16/1953	AGE or AGE RANGE 65	ADDRESS (STREET, CITY, STATE, ZIP) 16432 BROWN LN E SPRING LAKE, 49456				
	RACE Black or African American	SEX Male	HEIGHT 5' 10	WEIGHT 185	HAIR Bald	EYE Blue	
	DL NUMBER/STATE C-353-469-488-199 / MI	PRIMARY PHONE Cell Phone (616)566-6688		PHONE #2	PHONE #3		

SUBJECT	JACKET/SUBJECT TYPE Adult Witness	NAME (LAST, FIRST, MIDDLE SUFFIX) SCHILLEMAN, SUSAN, COLLEEN					
	DOB 12/05/1950	AGE or AGE RANGE 67	ADDRESS (STREET, CITY, STATE, ZIP) 18940 N FRUITPORT RD E SPRING LAKE, 49456				
	RACE White	SEX Female	HEIGHT 5' 9	WEIGHT 175	HAIR Blonde	EYE Blue	
	DL NUMBER/STATE S-455-778-122-927 / MI	PRIMARY PHONE Cell Phone (231)670-3978		PHONE #2	PHONE #3		

SUBJECT	JACKET/SUBJECT TYPE Adult Witness	NAME (LAST, FIRST, MIDDLE SUFFIX) CHITTENDEN, JEFFREY, ROBERT					
	DOB 04/25/1990	AGE or AGE RANGE 28	ADDRESS (STREET, CITY, STATE, ZIP) 16432 BROWN Ln SPRING LAKE, MI 49456				
	RACE White	SEX Male	HEIGHT 5' 10	WEIGHT 215	HAIR Brown	EYE Brown	
	DL NUMBER/STATE C-353-390-745-318 / MI	PRIMARY PHONE Cell Phone (616)502-0633		PHONE #2	PHONE #3		

REPORTING OFFICER 1147 / Allard	DATE 07/21/2018	REVIEWED BY Steigenga, Jeffrey A	07/23/2018
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Ottawa County Sheriff's Office
FIELD CASE REPORT

CASE# **2018-07210044**

ADDITIONAL SUBJECTS

SUBJECT	JACKET/SUBJECT TYPE Adult Witness		NAME (LAST, FIRST, MIDDLE SUFFIX) Vanhoeven, Benjamin, Scott				
	DOB 01/17/1983 AGE or AGE RANGE 35		ADDRESS (STREET, CITY, STATE, ZIP) 618 WINTER St Spring Lake Village, MI 49456				
	RACE White		SEX Male	HEIGHT 6' 1	WEIGHT 190	HAIR	EYE Brown
	DL NUMBER/STATE V515085760047 / MI		PRIMARY PHONE Cell Phone (616)638-6472		PHONE #2	PHONE #3	

SUBJECT	JACKET/SUBJECT TYPE		NAME (LAST, FIRST, MIDDLE SUFFIX)				
	DOB		ADDRESS (STREET, CITY, STATE, ZIP)				
	RACE		SEX	HEIGHT	WEIGHT	HAIR	EYE
	DL NUMBER/STATE		PRIMARY PHONE		PHONE #2	PHONE #3	

SUBJECT	JACKET/SUBJECT TYPE		NAME (LAST, FIRST, MIDDLE SUFFIX)				
	DOB		ADDRESS (STREET, CITY, STATE, ZIP)				
	RACE		SEX	HEIGHT	WEIGHT	HAIR	EYE
	DL NUMBER/STATE		PRIMARY PHONE		PHONE #2	PHONE #3	

SUBJECT	JACKET/SUBJECT TYPE		NAME (LAST, FIRST, MIDDLE SUFFIX)				
	DOB		ADDRESS (STREET, CITY, STATE, ZIP)				
	RACE		SEX	HEIGHT	WEIGHT	HAIR	EYE
	DL NUMBER/STATE		PRIMARY PHONE		PHONE #2	PHONE #3	

SUBJECT	JACKET/SUBJECT TYPE		NAME (LAST, FIRST, MIDDLE SUFFIX)				
	DOB		ADDRESS (STREET, CITY, STATE, ZIP)				
	RACE		SEX	HEIGHT	WEIGHT	HAIR	EYE
	DL NUMBER/STATE		PRIMARY PHONE		PHONE #2	PHONE #3	

REPORTING OFFICER 1147 / Allard	DATE 07/21/2018	REVIEWED BY Steigenga, Jeffrey A	07/23/2018
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Ottawa County Sheriff's Office
FIELD CASE REPORT

CASE# 2018-07210044

NARRATIVE

Original Rpt. # 18-07210044 9900-9 by Dep. Allard # 1147 07/21/18 0850

Information: On 07/21/18 I was dispatched to 967 W. Savidge St. reference a priority three medical for a 65 year old male who fell off his bike and now has shoulder pain.

Contact with Schilleman: I arrived on scene and found NOCH tending to the patient, later identified as Chittenden, and I made contact with a witness, Schilleman, who stated she was traveling along the bike path behind the Spring Lake condos when she came across Chittenden down on the ground. She realized he was injured and 911 was notified.

Contact with Chittenden: I then spoke to Chittenden who stated he did not really remember what happened but said he was riding his bike along the boardwalk near the Spring Lake condos when he went to go around a barricade and the next thing he knew he was in the grass on the ground. Chittenden was then transported to the hospital for further treatment and his bike was turned over to his son Jeff who came to the scene.

Additional Information: The bike path that Chittenden was on was closed and under repair and barricades near the ends of the path indicated this. Schilleman told me that another woman also crashed her bike a little while ago and the wood of the path was very slippery due to the overnight rain. While on scene additional people continued to use the bike path so in an attempt keep people off due to the hazardous conditions I ran additional police tape from the barricades to the railings to try and keep people off the path until the repairs were completed and the barricades are removed. I also notified SLDPW employee VanHoeven about the situation and he said they have tried to keep people off the path but they ignore the signs and enter at their own risk. VanHoeven stated he would come out and check the situation later today.

Status - Closed

REPORTING OFFICER

1147 / Allard

DATE

07/21/2018

REVIEWED BY

Steigenga, Jeffrey A

07/23/2018



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RICK SNYDER
GOVERNOR

NICK A. KHOURI
STATE TREASURER

July 23, 2018

Christine M. Burns
Village Manager
Village of Spring Lake
102 W. Savidge
Spring Lake, MI 49456

Dear Ms. Burns:

Re: **Grant No. 103036-14**
Amendment Denial – CGAP Grant FY 2014 (Round 2)

The Michigan Department of Treasury (Treasury) – Revenue Sharing and Grants Division received a request, dated June 29, 2018, from Marvin Hinga, Clerk/Treasurer, to reallocate a portion of the Competitive Grant Assistance Program (CGAP) funding. The requested funding change is to cover the costs of upgrades to Barber School.

We regret to inform you that the requested revision your governmental unit submitted for the project entitled **Combined Village and Township Hall** has been denied. The grant will continue to be administered using the approved grant budget items totaling **\$154,000.00** as detailed in the Amended Final Award #2 letter, dated May 25, 2016.

As the primary contact for this grant, we ask that you inform all participating local units of this grant amendment denial. If you have any questions, please let us know. We can be reached at (517) 373-2697.

Sincerely,

A handwritten signature in cursive script that reads "Evah Cole".

Evah Cole, Division Administrator
Revenue Sharing and Grants Division

c: Marvin Hinga, Clerk/Treasurer



102 W. SAVIDGE ST. • SPRING LAKE, MI 49456

PHONE: 616-842-1393 • FAX: 616-847-1393

www.springlakevillage.org

July 16, 2018

Mrs. Barbara Anthony
120 W. Tolfold
Spring Lake, MI 49456

Dear Mrs. Anthony,

Thank you for your recent communication regarding the intersection of Exchange & Jackson. Council has been concerned about the intersection for several months now and commissioned a traffic study to seek ways to improve traffic flow. I have attached the results of the traffic study for your review. The traffic engineer recommended changes to the light sequence at Savidge & Jackson and we are working with MDOT to make that change (for the better, we hope). A 4-way stop is not recommended for Exchange & Jackson.

If you have any questions regarding the traffic study, please feel free to contact me at christine@springlakevillage.org or at 616-842-1393.

Sincerely,

Christine Burns
Village Manager

Enclosure



Village of Spring Lake
102 W. Savidge, Spring Lake, MI 49456
Phone: (616) 842-1393 Fax: (616) 847-1393
www.springlakevillage.org

Service Request Order

Date: July 10, 2018

DPW

- Sewer Water Streets
 Trees Sidewalk/Bike Path Other _____

CODE VIOLATIONS

- Grass Rental Parking Zoning _____

Description of Service Request

Mrs. Anthony wondered if a 4 Way Stop could be put in at S. Jackson + Exchange.

Name: Mrs. Anthony Phone: _____
Address: 120 W. Telford Receiver Name: Mary
Email: _____ @ _____

Action Taken: Sent a letter + a copy of traffic study

DPW Staff: _____ Completion Date: _____

Christine Burns

From: Terry Blanchard <blancha1946@gmail.com>
Sent: Saturday, July 14, 2018 1:59 PM
To: Christine Burns
Subject: Notice a need to improve

Chris I continue to drive by the area between 104 and the Rite Aid parking lot and wonder just who is responsible for maintaining the grounds and the fence. We continue to hear how people want to make SL a destination and the first expression at 104 and lake avenue (north east corner) has a lot to desire as a first impression.

Thank you

Terry Blanchard
Client Services Director
Goldberg Group Architects-PC
Goldbergarchitects.com



102 W. SAVIDGE ST. • SPRING LAKE, MI 49456

PHONE: 616-842-1393 • FAX: 616-847-1393

www.springlakevillage.org

Barbara H. Brown Trust
212 Alden Street
Spring Lake, MI 49456

Dear Brown Trustee,

The Village received a communication from an unknown person (*see attached email*) regarding a tree located at this address. Based on GIS aerial mapping it appears that the tree is located on private property. The Village does not trim trees that are located on private property. What the photo (*attached*) does not show is a blue dot located on the trunk; that blue dot is indicative of trimming performed by Consumers Energy. The Village marks trees using orange tape, which is removable. If you would like to contact Consumers Energy regarding this complaint, their phone number is 1-800-477-5050.

Sincerely,

Christine Burns
Village Manager

Cc: SLV DPW
Village Council

Christine Burns

From: DPW
Sent: Friday, August 3, 2018 8:24 AM
To: Christine Burns
Subject: FW:
Attachments: Resized_20180719_162333(1).jpeg

Chris,
I received this email yesterday. No knowledge of the situation but from Ottawa county Gis Viewer it appears to be on the homeowners property? If you look at google street view the limbs were still present in that photo. Seems weird that we would have wanted the limb removed? Maybe consumers energy? Just wondering if you had any recollection of events here. I do not see anything in Rodgers old File. Let me know what you think or know about the tree.

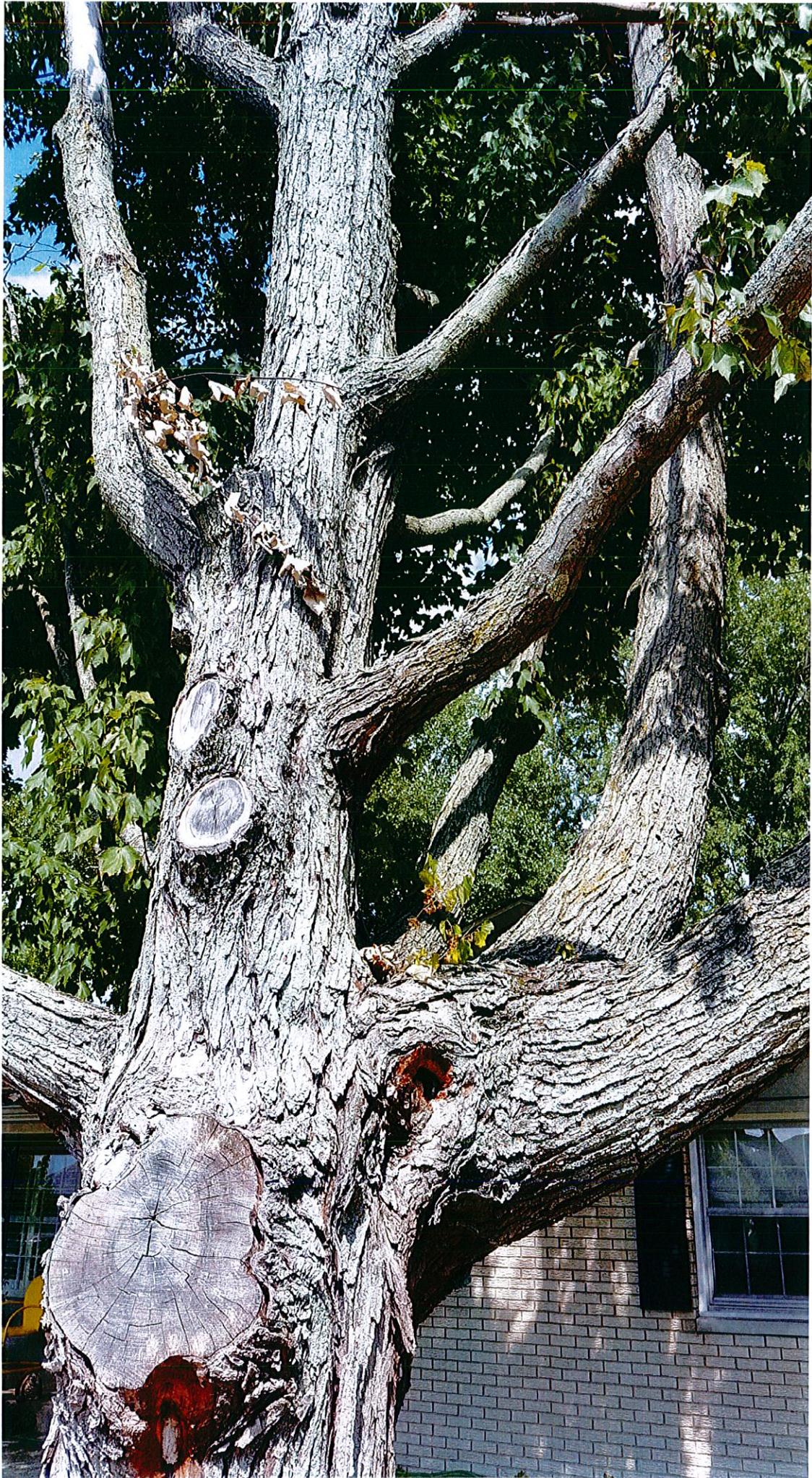
Thanks
Ben

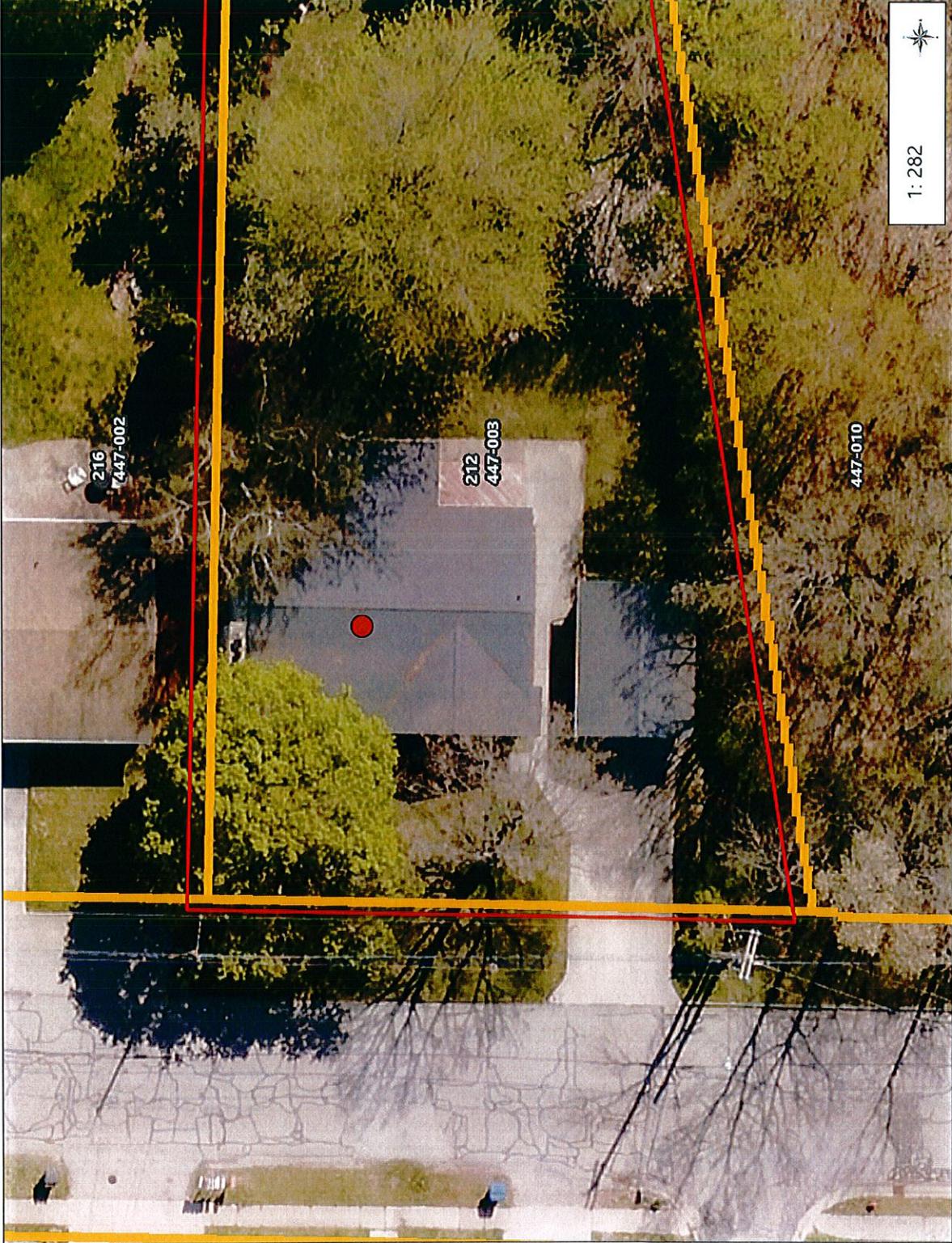
-----Original Message-----

From: 6162153547@vzwpix.com [mailto:6162153547@vzwpix.com]
Sent: Thursday, August 2, 2018 3:17 PM
To: DPW <dpw@springlakevillage.org>
Subject:

my tree at 212 Alden Street

I was told it would recover after you designated it to be trained. my follow up is that it is dying as I predicted at that time after sever cutting by authority of your arborest. you can now finish the devastation you created.



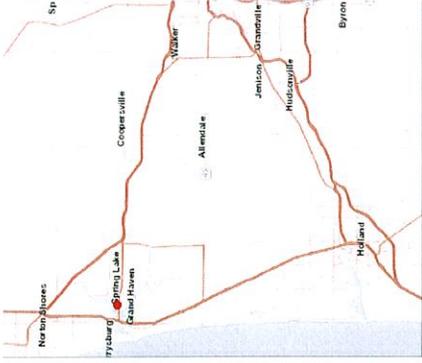


1: 282

47.0 0 23.51 47.0 Feet

NAD_1983_StatePlane_Michigan_South_FIPS_2113_Feet_Intl
© Latitude Geographics Group Ltd.

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION



Legend

□ Parcels

Real Parcel ID: Last Six Numb

Notes

Christine Burns

From: Pete Hewett <hewettpete@aol.com>
Sent: Monday, July 23, 2018 1:56 PM
To: Christine Burns
Subject: Re: Website Contact Form "Boardwalk???"

Thank you for your quick response. Looking forward to its completion.

Pete Hewett

On Jul 23, 2018, at 10:13 AM, Christine Burns <christine@springlakevillage.org> wrote:

Good morning Pete,

Thanks for reaching out to us. We "thought" the path was supposed to be finished up on the 13th. However, when we did our final walk-through, we weren't happy with how secure it was (or wasn't, in this case). Last week, the fence company put together a plan to further reinforce the fence. They started working on it again today after I approved their proposed solution. They "think" it will be about 3 more days worth of work before it opens, but they have assured me they will be done before Coast Guard. We are aware that people are ignoring the barricades and that simply puts the liability on them. We've had one person take a spill and one actually end up in the water due to construction issues; I'm not sure that it's safer than M-104.

Shouldn't be much longer.

Fondly,

Chris
Christine Burns
Spring Lake Village Manager
102 W. Savidge
Spring Lake, MI 49456
P: 616.842.1393
F: 616.847.1393

-----Original Message-----

From: Pete <no-reply@www.springlakevillage.org>
Sent: Saturday, July 21, 2018 5:18 PM
To: Maryann Fonkert <Maryann@springlakevillage.org>; Lori Spelde <Lori@springlakevillage.org>
Subject: Website Contact Form "Boardwalk???"

Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

From: Pete <hewettpete@aol.com>
Subject: Boardwalk???

Message Body:
Good afternoon,

I'm not sure if I'm addressing the right person or persons, so please advise if I need to contact somebody else-when will the boardwalk between the HI and SL/Barrett's open back up? I watched the work being done a few weeks back with a statement in Trib that it was opening at the end of the week (past weeks) yet it's still closed without any work being done. Pretty busy throughway, and with CG week coming it would be nice to be able to use it again. Most people are just ducking under the yellow tape with confused and frustrated looks and using it anyway...still probably much safer than the 104 bridge option.

--

This e-mail was sent from a contact form on Village of Spring Lake (<http://www.springlakevillage.org>)

Christine Burns

From: Jennifer Howland
Sent: Wednesday, July 18, 2018 2:15 PM
To: Lukas Hill; Christine Burns
Subject: FW: PUD amendment

FYI

From: Don Puglise [mailto:donkarenpuglise@gmail.com]
Sent: Wednesday, July 11, 2018 9:12 PM
To: Jennifer Howland
Subject: Re: PUD amendment

Jennifer After giving this matter much thought we have decided not to fight the establishment and cut the deck off. Took me 4years to save enough to build it on SSI and a small VA disability. The cards are not in my favor going before the Village Council and Christine Burns. I think the village has a whole lot off bigger fish to fry than my silly little deck.I am the loser here. Thx Don Puglise

On Wed, Jul 11, 2018 at 3:02 PM Jennifer Howland <jennifer@springlakevillage.org> wrote:

Good afternoon,

Thank you for meeting with us to discuss your options related to the deck at 319 Lillybells. As I mentioned, because your property is in a Planned Unit Development (PUD), a change to the building envelope require Planning Commission and possibly Village Council, approval.

Because your request would require either a minor or major amendment to the full Alden Place PUD, you'll need to get association approval to move forward.

I would expect the following in writing to accompany the request:

- Authorization from the association board/president to pursue the amendment
- Clear description of proposed changes to the PUD. It could be as simple as allowing decks that are less than 30 inches above grade (therefore no handrail required) to extend beyond the building envelope to a point no closer than 10 feet. It could be more elaborate to include other structures that other owners might want. That is up to the association to determine what exactly they are asking to amend.
- Example site plan showing what area would be affected by the amendment

Attached is the PUD application attachment, and below is the link to the rest of the application:

<http://www.springlakevillage.org/wp-content/uploads/forms/Site%20Plan%20Review%20Application.pdf>

Some of the sections won't seem applicable to your request, so the majority of the request will be supported by your narrative. After you submit the complete application, we will review it internally and let you know if additional information would be helpful.

The fee for the PUD Amendment Review is \$425 plus an escrow deposit of \$1,500. An explanation of the escrow is provided in the application.

If you have any questions, please let us know.

Sincerely,

Jennifer Howland, AICP

Contract Planner

Village of Spring Lake

(616) 842-1393

Christine Burns

From: Bob Weiselberg <bob.weiselberg@gmail.com>
Sent: Wednesday, July 25, 2018 9:52 AM
To: Christine Burns
Cc: Mark Powers
Subject: Re: Sidewalk

Wow, you just don't get it. Chris, you spent more time collecting all that data. Driving to my house taking pictures of your finger. All I wanted this whole time was someone to call me so I could discuss it. Never even said I wanted it done, but had someone returned my call you would have known that. I wasn't this frustrated till after my 4th visit to your offices. As for your pictures, had someone talked to me which they never did. You would have known I was talking about not so much the sidewalk in front of my house, but all around Douglas Court. You see I snow blow for my neighbors too. Believe me I would be at a meeting, but lucky me I get to work nights. I'm done now. This is getting me no where. Not worth my time.

On Jul 25, 2018 9:31 AM, "Bob Weiselberg" <bob.weiselberg@gmail.com> wrote:

On Jul 25, 2018 8:56 AM, "Christine Burns" <christine@springlakevillage.org> wrote:

President Powers,

Here are the facts that I was able to attribute to this complaint:

- Mr. Weiselberg moved here in 2016 from Cannon Township, just outside of Rockford (Kent County). This is not exactly an apples-to-apples comparison. Townships provide less service and therefore have a lower millage than the Village which provides 24/7 police protection, brush collection, leaf collection, sidewalk snow removal, etc.
- Mr. Weiselberg's Taxable Value (TV) in Cannon Township (Kent Co) was \$96,910 with a total millage rate of 31.4899. His Spring Lake (Ottawa Co) TV is \$85,000 with a total millage rate of 39.3972. Mr. Weiselberg stated, *"My taxes were not this much in Rockford where I had 3 acres and a more expensive home. We wanted to be closer to the lakeshore."* Mr. Weiselberg chose to move from Kent to Ottawa County; from a rural township to a full-service incorporate community on the lakeshore, which (of course) does come at a price. Side note: Ottawa County has a millage for mental health that Kent County doesn't have (just one example of several differences between the two counties).
- Mr. Weiselberg's Village taxes actually went down between 2017 (\$906.13) and 2018 (\$882.30). They went up in 2016 because when he purchased the property, the SEV came uncapped. He paid \$197,500 for his home and it's currently assessed at \$85,000 (so less than ½ the True Cash Value 2 years later).

- One lip on his sidewalk is the width of my finger. The second lip is less than the width of my finger (and I don't have fat fingers...for the record 😊). The courts have determined that a trip hazard less than 2" qualifies for governmental immunity.
- I had a conversation with Ben about the work order that was submitted last fall. Ben indicated that he went to the address and spoke with a person he assumed was the property owner. Ben painted the green stripes on the sidewalk to eventually obtain quotes for grinding the lip. He explained to the person that these sidewalks were in good condition compared to many within the Village and the repair would not be a high priority.
- Last year, the Village allocated all the pathway millage (plus money from the general fund) to repair the connector path over the bridge to Grand Haven/Ferrysburg. This year, the Village has allocated all the pathway millage (plus money from the DDA & the general fund) to replace the lights along Lakeside Trail. With those two extremely expensive projects behind us, the Village will have funding available for sidewalk replacement and repair in the future. However, we do not have any sidewalk grinding in the 2018/2019 budget.

Hope this explanation helps both you and Mr. Weiselberg. Please let me know if you have further questions or concerns.

Thanks,

Chris

Christine Burns

Spring Lake Village Manager

102 W. Savidge

Spring Lake, MI 49456

P: 616.842.1393

F: 616.847.1393

From: Mark Powers <mark.powers.jd@gmail.com>
Sent: Monday, July 23, 2018 2:59 PM
To: Christine Burns <christine@springlakevillage.org>
Cc: bob.weiselberg@gmail.com
Subject: Fwd: Sidewalk

Chris,

I am copying Mr. Weisberg on this.

Below is an email I received from a Village resident. I believe this is better directed to you and Wally.

Mr. Weisberg, yes, the Village has conducted sidewalk repairs and grinding on an ongoing basis. To be candid, right now we at the Village are finding it difficult to obtain services in a variety of areas, because the economy is so good that service vendors are picking their jobs, rather than seeking them. Getting concrete poured and sidewalks repaired is more a case of asking/begging people to do the work, rather than selecting among available contractors.

----- Forwarded message -----

From: Bob Weiselberg <bob.weiselberg@gmail.com>
Date: Mon, Jul 23, 2018 at 12:37 PM
Subject: Sidewalk
To: <mark.powers.jd@gmail.com>

Mr Powers,

Let me start by introducing myself. I am Bob Weiselberg, I live at 218 Douglas Court. My wife and I purchased this home 2 years ago. Soon after we moved in we noticed around the village that the sidewalks had been ground down where the sections are uneven, however they were not ground down on our street. When I snow blow my blower hits the high edge of the sidewalk. That's when I decided to come in and talk to someone about getting ours ground down too. After I did I noticed a couple weeks later that there were several spots marked where the cement is cracked. This was all done last fall. As the months went by nothing happened so in April I stopped in to see what if any progress was happening. I heard nothing, then In June I stopped in again. For the 3rd time my number was taken and I was told I should get a call back. As the weeks passed I still did not get a call back. It would be an understatement if I said I wasn't frustrated. It has been almost a year and I have made 4 visits to the village building, but for whatever reason I can not even receive a call back. When I purchased this home my taxes went up 20 to 25%. I expect more from what I was told was a good place to live. My taxes were not this much in Rockford where I had 3 acres and a more expensive home. we wanted to be closer to the lakeshore. I'm not sure who the Manager is that is in charge of the sidewalks, but according to the very pleasant person at the front desk he has been told about me every time. He might not be an elected official, but in my book as long as I pay his wages via taxes he works for me and my neighbors and it appears he is not doing a very good job. Please see what you can do to address my concerns. I would greatly appreciate it.

Thank you

Bob Weiselberg

616-502-9004

Christine Burns

From: Mark Powers <mark.powers.jd@gmail.com>
Sent: Wednesday, July 25, 2018 8:51 AM
To: Christine Burns
Subject: Fwd: Sidewalk

----- Forwarded message -----

From: Mark Powers <mark.powers.jd@gmail.com>
Date: Wed, Jul 25, 2018, 8:47 AM
Subject: Re: Sidewalk
To: Bob Weiselberg <bob.weiselberg@gmail.com>

Sir,

In case it is unclear from my title, my role as president is essentially a volunteer position. I do not oversee daily operations of the Village. There is no executive function or role for any member of the Village Council, including me. In short, the Village is not my "day job."

I have observed Ms. Burns and the Village staff for the past five years as part of my work on Village Council. I find the Village staff to be hardworking, responsive, and professional.

Accordingly, I have faith that they will use those same qualities to address any issues you have.

You should direct all further complaints to Ms. Burns. If you feel a problem is not addressed to your satisfaction, you may stop by our next Village Council meeting. The public is invited to make comments during those meetings.

I regret any misspellings of your name.

Mark Powers

On Wed, Jul 25, 2018, 12:10 AM Bob Weiselberg <bob.weiselberg@gmail.com> wrote:

So Mark, where we at with this? Still have not received an answer as to why it takes me 4 visits to the village and can't get any response. About like this email. I feel I deserve better. Not only that, but no apologies only excuses. That's pathetic for someone in your position. By the way, it's Weiselberg NOT Weisberg

On Mon, Jul 23, 2018, 9:27 PM Bob Weiselberg <bob.weiselberg@gmail.com> wrote:

It's not so much that the work wasn't getting done, it's that no one was getting back to me. Why should I have to wait almost a year for some sort of response?

On Mon, Jul 23, 2018, 2:58 PM Mark Powers <mark.powers.jd@gmail.com> wrote:

Chris,

I am copying Mr. Weisberg on this.

Below is an email I received from a Village resident. I believe this is better directed to you and Wally.

Mr. Weisberg, yes, the Village has conducted sidewalk repairs and grinding on an ongoing basis. To be candid, right now we at the Village are finding it difficult to obtain services in a variety of areas, because the economy is so good that service vendors are picking their jobs, rather than seeking them. Getting concrete poured and sidewalks repaired is more a case of asking/begging people to do the work, rather than selecting among available contractors.

----- Forwarded message -----

From: **Bob Weiselberg** <bob.weiselberg@gmail.com>

Date: Mon, Jul 23, 2018 at 12:37 PM

Subject: Sidewalk

To: <mark.powers.jd@gmail.com>

Mr Powers,

Let me start by introducing myself. I am Bob Weiselberg, I live at 218 Douglas Court. My wife and I purchased this home 2 years ago. Soon after we moved in we noticed around the village that the sidewalks had been ground down where the sections are uneven, however they were not ground down on our street. When I snow blow my blower hits the high edge of the sidewalk. That's when I decided to come in and talk to someone about getting ours ground down too. After I did I noticed a couple weeks later that there were several spots marked where the cement is cracked. This was all done last fall. As the months went by nothing happened so in April I stopped in to see what if any progress was happening. I heard nothing, then In June I stopped in again. For the 3rd time my number was taken and I was told I should get a call back. As the weeks passed I still did not get a call back. It would be an understatement if I said I wasn't frustrated. It has been almost a year and I have made 4 visits to the village building, but for whatever reason I can not even receive a call back. When I purchased this home my taxes went up 20 to 25%. I expect more from what I was told was a good place to live. My taxes were not this much in Rockford where I had 3 acres and a more expensive home. we wanted to be closer to the lakeshore. I'm not sure who the Manager is that is in charge of the sidewalks, but according to the very pleasant person at the front desk he has been told about me every time. He might not be an elected official, but in my book as long as I pay his wages via taxes he works for me and my neighbors and it appears he is not doing a very good job. Please see what you can do to address my concerns. I would greatly appreciate it.

Thank you

Bob Weiselberg

616-502-9004



July 18, 2018

Hello Spring Lake Village Businesses,

Beginning tomorrow, July 19, 2018, and over the next few weeks, our Fire Safety Specialists will be out in the community visiting businesses with some important information. They will be handing out flyers outlining what it is we look for during a Fire Safety Inspection. Please use this information to your advantage to see (in advance of an inspection) if you can identify any possible fire hazards within your business so that you can address them prior to an inspection.

While our team is visiting:

- Take the opportunity to update your Emergency Contact Information that we share with 911. You may also update your information online at: <http://www.springlaketwp.org/departments/fire-department/>
- Learn about our CPR and Fire Extinguisher Training
- Ask our Specialists any questions you may have related to fire and life safety or our Fire Department in general.

Our goal is to be a key resource for our community when it comes to fire and life safety using education as an important component to accomplishing that.

We look forward to meeting with you.

Brian Sipe, Fire Chief

Spring Lake Fire Department
106 N. Fruitport Rd.
Spring Lake, MI 49456

Office: 616.215.1590

Email: sfdinspections@springlaketwp.org



SPRING LAKE FIRE SAFETY SPECIALISTS: JP DeLass, Dave Hudson, and Matt Dilley

Christine Burns

From: Chris White <Chris.White@cardno.com>
Sent: Monday, July 16, 2018 10:43 AM
To: Christine Burns
Subject: Mill Point Park site

Christine,

I had a technician treat the site at the Village of Spring Lake site in Mill Point Park. The actual time on site is minimal so we have been able to get in more than two visits per year and stay within the budget. The info from the site visit is below.

100% completed. Reed canary grass, thistle, knapweed, purple loosestrife, bittersweet, and Japanese knotweed was treated using backpack sprayers containing 2% glyphosate. ~2 gallons of Glyphosate was used.

Japanese knotweed treatment was fairly effective last time. Many of the leaves were dying but leaves need to be completely covered in order to get a total kill.
Knotweed was treated on Alden St. as well.

Contact me with any questions,

Thanks!

Chris White

FIELD OPERATIONS LEAD
CARDNO



Direct +1 616 847 1680 Mobile +1 574 249 8504
Address 11181 Marwill Avenue, Grand Haven, Michigan 49460
Email chris.white@cardno.com Web www.cardno.com

CONNECT WITH CARDNO    

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Christine Burns

From: Matt Rosenberger <mrosenberger@highpointelectric.us>
Sent: Wednesday, July 18, 2018 3:50 PM
To: Christine Burns
Subject: Lakeside trail update

Christine

I just received an email and the light poles are about 5-6weeks out from delivery. We are planning on starting the week of 8/6 or 8/13. Please let me know if you have any problems with this.

Thank you and have a great week



Matt Rosenberger

Project Manager | Estimator

Office: 616.866.0900 ext. 2015

Mobile: 231.629.6790

mrosenberger@highpointelectric.us

www.highpointelectric.us

"Running the race with Strength, Confidence, Integrity, and Commitment to God, for our Families, our Employees, and our Customers."





Spring Lake District Library Calendar of Events August 2018



Sun	Mon	Tue	Wed	Thu	Fri	Sat
 Last week for summer reading clubs	 Twitter.com/sldlibrary	Questions about library programs or services? Call 616.846.5770 or visit sllib.org	1 2 pm LEGO Block Party 7 pm Music and War: 1943	2 10:30 am Preschool Storytime: <i>Let's Dance</i> 2 pm Teen Craft: Vinyl Record Doodling	3 10:30 am Preschool Storytime: <i>Let's Dance</i> 2 pm Family Movie: <i>Frozen Sing-A-Long</i> rated PG, 109 minutes	4 Last day for summer reading clubs for youth & adults
5 Sunday hours resume Sept. 9	 Facebook.com/SpringLakeDistrictLibrary	7 2 pm Family Concert: The Moxie Strings	8 6 pm Courage Without Fear movie: <i>All Quiet on the Western Front (1930)</i> 136 minutes, not rated	9 Discovery Packs: backpacks with 5 themed children's books <i>Find them in Youth Services</i>	10  find on sllib.org	11  find on sllib.org
12 Sunday hours resume Sept. 9	13 7 pm Preserving Your Harvest: Safe Practices to Dry/Can/Freeze Your Vegetables; <i>bring your pressure canner gauge to test for accuracy</i>	14	15 9:30 am OAISD Play 'n Learn for ages 0-2 2 pm LEGO Robotics with Sylvan Learning for ages 7-12; preregistration required	16 4 pm SLDL Friends Book Club	17 	18  fax and copy machines available
19 Sunday hours resume Sept. 9		21 6:30 pm SL Bike Week! Family Bike/Run/Walk; meet up at library Stop in to enter drawing to win a bike	22	23 10:30 am Spring Lake Farmers' Market Storytime	24 2 pm Family Movie: <i>Early Man</i> , rated PG 100 minutes	25  magazines & audiobooks available at sllib.org
 music, movies & more; find on sllib.org	27	28 <i>Thank you</i> to SLDL Friends and community sponsors for generously supporting summer reading clubs	29	 DIY auto repair; find on sllib.org	31  Sign up in Youth Services	 Sign up in Youth Services

Library programs and events are photographed or recorded for publicity or promotional purposes of the Library. Persons attending these programs or events consent to the use of their photograph or recording unless they specifically notify Library staff of an objection to such use. No names will be used in conjunction with photographs or recordings without express written consent.

Christine Burns

From: Pete LaMourie <lamourip@progressiveae.com>
Sent: Monday, July 16, 2018 10:44 AM
To: Mcattee, J. (MDOT)
Cc: 'Tim Terry'; Christine Burns; Nick LaCroix
Subject: Jackson/Exchange/M-104 - Spring Lake
Attachments: 2018 03 02 Spring Lake Exchange Drive Analysis.pdf

Joe;

I talked to Tim this morning briefly about the suggested revisions we noted in a report (attached) completed for the Village of Spring Lake in March that included tweaks to the current timing of the M-104 (Savidge St)/Jackson St. signal. Tim mentioned that he had forwarded it on to you a week or two ago for your/MDOT Lansing input. I know you're extremely busy, so am assuming you haven't had a chance to look at yet – maybe a good thing in this case as we'd like to discuss the situation over the phone if you have time this week.

The focus of the study initially was to find a "fix" for the Exchange/Jackson intersection, so much of the report is focused on that and another intersection along Exchange. But it became clear pretty quickly that there is no point in trying to make adjustments at Exchange/Jackson while there is this ongoing queuing issue on Jackson at M-104. We have some video to share as well if that will help with the discussion.

In short, we are just asking to adjust the length of time the current peak-hour dial splits are in operation.

Please give either me or Nick a call when you have a few minutes or let us know when would be a good time to call you.

Thanks,

Pete

Peter C. LaMourie, P.E. PTOE
Lead Transportation Engineer
lamourie@progressiveae.com
office 616.361-2664
direct 616.365.8566
progressiveae.com

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NOTICE OF VIOLATION

**VILLAGE OF SPRING LAKE
SPRING LAKE, MICHIGAN**

CODE OF ORDINANCES

SECTION 263-3

DATE: July 30, 2018
LOCATION: 105 S. Lake
OWNER: SOUTHERLAND C-M/BOLTHOUSE JEFFREY
PROPERTY ID #: 70-03-15-480-012

PLEASE TAKE NOTICE, that 105 S. Lake Ave, Spring Lake, Michigan, is in violation of the Village of Spring Code of Ordinances, Section 263-3 – Prohibition of Unwholesome Substances.

The following violation was observed: Garbage and junk boat.

If said violation is not corrected and brought into compliance within two weeks of the date of this letter, the Village will take necessary action to enforce the Code of Ordinances including issuing a Municipal Civil Infraction Ticket.

Thank you in advance for your cooperation. If you have any questions regarding this Notice of Violation, please contact me at 616-844-2110 or by email at LHill@springlaketwp.org.

Lukas Hill, Zoning Administrator

cc: Chris Burns, Village Manager
Maryann Fonkert, Clerk

Enclosure: Ordinance 263.

NOTICE OF VIOLATION

**VILLAGE OF SPRING LAKE
SPRING LAKE, MICHIGAN**

2015 International Property Maintenance Code

SECTION 304.6

DATE: July 30, 2018
LOCATION: 220 S. Lake Ave
OWNER: VANSTRATE, MATTHEW G-AMY K
PROPERTY ID #: 70-03-15-375-030

PLEASE TAKE NOTICE, that 220 S. Lake Ave, Spring Lake, Michigan, is in violation of the 2015 International Property Maintenance Code, Section 304.6 – Exterior Walls.

The following violation was observed: No siding on 2nd story dormers – walls are required to be weatherproof to prevent deterioration.

If said violation is not corrected and brought into compliance within two weeks of the date of this letter, the Village will take necessary action to enforce the Code of Ordinances including issuing a Municipal Civil Infraction Ticket.

Thank you in advance for your cooperation. If you have any questions regarding this Notice of Violation, please contact me at 616-844-2110 or by email at LHill@springlaketwp.org.

Lukas Hill, Zoning Administrator

cc: Chris Burns, Village Manager
Maryann Fonkert, Clerk

Enclosure: IPMC Section 304.6

NOTICE OF VIOLATION

**VILLAGE OF SPRING LAKE
SPRING LAKE, MICHIGAN**

2015 International Property Maintenance Code

SECTION 304.3

DATE: July 30, 2018
LOCATION: 520 Franklin St
OWNER: BEHM, JOSHUA W-SEPHANIE
PROPERTY ID #: 70-03-15-478-003

PLEASE TAKE NOTICE, that 520 Franklin St, Spring Lake, Michigan, is in violation of the 2015 International Property Maintenance Code, Section 304.3 – Premises Identification.

The following violation was observed: No address numbers on house – four inch numbers are required.

If said violation is not corrected and brought into compliance within two weeks of the date of this letter, the Village will take necessary action to enforce the Code of Ordinances including issuing a Municipal Civil Infraction Ticket.

Thank you in advance for your cooperation. If you have any questions regarding this Notice of Violation, please contact me at 616-844-2110 or by email at LHill@springlaketwp.org.

Lukas Hill, Zoning Administrator

cc: Chris Burns, Village Manager
Maryann Fonkert, Clerk

Enclosure: IPMC Section 304.3.



Draft Minutes

**Monday, July 16, 2018
7:00 P.M., Barber School
102 West Exchange Street
Spring Lake, Michigan**

1. Call to Order

President Pro-tem **TePastte** called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Present: Duer, Hanks, Miller, Petrus, TePastte and Van Strate.

Absent: Powers

Motion by **Hanks**, second from **Miller**, to excuse the absence of President Powers.

Yes: 6 No: 0

4. Approval of the Agenda

Motion by **Van Strate**, second from **Duer**, to approve the agenda as presented.

Yes: 6 No: 0

5. Consent Agenda

- A. Approved the payment of the bills (checks numbered 59887 - 59974) in the amount of \$473,295.98.
- B. Approved the minutes for the June 11, 2018 work session and the June 18, 2018 regular Council meeting.
- C. Approved moving forward with Ordinance Amendments for Chapters 135 & 177.
- D. Approved modifying the Village's liability insurance policy to adjust the deductibles to \$1,000, to remove terrorism coverage and the change coverage on all motor vehicles over 10 years old. Staff will seek bids for liability coverage for FY 2019/2020.

- E. Approved the MML Worker's Compensation ballot, casting votes for Christine Burns, Todd Campbell and Lee Kilbourn.
- F. Approved a bid from Asphalt Paving Inc. to perform asphalt repairs on Rotary Drive for an amount not to exceed \$6,184.00.
- G. ~~Consideration of a motion to approve Resolution 2018—14 to adopt the Master Plan as presented.~~ This item was removed from the Consent Agenda due to a lack of quorum on the Planning Commission's vote to approve and will be voted on at the August 20, 2018 meeting. However, Max Dillivan, Williams & Works, was present for discussion and concerns.

Motion by **Duer**, second from **Miller**, to approve the Consent Agenda as amended, removing item G to be voted on at the August 20, 2018.

Yes: 6 No: 0

6. General Business

- A. **Presentation – County Commission Roger Bergman** – County Commission Bergman was not in attendance.
- B. **Presentation – Sheriff Steve Kempker** – Sheriff Kempker provided Council with an update on the Ottawa County Sheriff's Department's statistics for the past year. Sheriff Kempker also thanked the Village of Spring Lake citizens, Village Council, Village Manager, and Chief Sipe for their continued support of the men and women who serve in the Village.

Council thanked Sheriff Kempker and his staff for all they have done and continue to do for the community.

C. Oak Tree Removal

Subject: Staff was instructed to obtain more information regarding the removal of the oak tree, drying of the log, commissioning of artwork, etc.

Adopt Resolution 2018 -15, with or without modifications.

Burns explained that she had received information from a gentleman in Grand Haven Township regarding a tree in Maryland and some opportunities that Council might want to consider. Burns also reported that she and **Petrus** had met with local artist, Aziza Abbasi, to discuss giving a quote for creating a piece of art memorializing the tree and to share ideas on transferring that art into memorabilia. **Burns** said that she had already received back a quote of \$800. **Petrus** shared that Abbasi's son attended Spring Lake schools, so she had emotional connections to the area and that was why she had painted the

picture of the Clock Tower that had been shared with Council. **Burns** said that she thought people would be more likely to hang a piece of art in their home verses a cross section of the log. **Burns** said she had spoken to a millwright and he had concerns about the cost associated with drying the log because no one would be able to guarantee that the log would not split after having spent all the time and money to have the tree dried and that he only had one company that he would trust taking the trunk out.

Van Strate said he would rather cut the tree all at once as opposed to cutting it down in two stages and with two companies. **Duer** said he was not in favor of prolonging the process either. **Council** discussed options for taking the tree down and costs involved and the different ways that the wood could be used. **Burns** said that Council did not have to make a final decision right now on what to with the trunk and that she would come back to Council in August with new dollar figures on the transportation to the mill and what that looked like for time frame and dollar amount.

Motion by **Hanks**, second from **Petrus**, to approve adoption of Resolution 2018-15, a resolution to approve the removal of the historic oat tree on Hammond Street, grind the stump, commission artist, Aziza Abbasi, for an amount not to exceed \$800 and provide for making cross sections of the trunk at a later time.

Yes: 6 No: 0

7. Department Reports

- A. Village Manager – Burns** reported that they had a great turnout for the Whistle Stop Park photo shoot with Little Tykes for their 2019 catalog.
- B. Clerk/Treasurer/Finance Director**
- C. OCSO**
- D. Fire**
- E. 911**
- F. DPW**
- G. Building**
- H. Water**
- I. Sewer**

8. Old Business and Reports by the Village Council – There was no old business.

9. New Business and Reports by Village Council – There was no new business.

10. Status Report: Village Attorney – No additions to the Village Attorney report

11. Statement of Citizens – No statements of citizens.

12. Adjournment

Motion by **Van Strate**, second from **Duer**, Village Council adjourned the meeting at 7:40 p.m.

Yes: 6 No: 0

Joel TePastte, Village President Pro-Tem

Maryann Fonkert, Deputy Clerk



Village of Spring Lake
Draft Minutes Council Work Session

June 11, 2018

6:00 p.m.

102 West Savidge Street (Upstairs Conference Room)
Spring Lake, MI 49456

President **Powers** called the meeting to order at 7:00 p.m.

Burns introduced Wally Delamater, the new DPW Director for the Village and Township. Mr. Delamater gave a little introduction of himself. **Council** welcomed Mr. Delamater.

1. Oak Tree Community Engagement

From 5:45 – 6:45 p.m. the community is gathering at the Oak tree to share ideas regarding the tree's future. Those ideas will then be brought back to the work session for further discussion.

Council discussed the results from the Community Engagement and were surprised at the low attendance but agreed several great ideas were given for the wood. **Council** agreed, that for safety's sake, the entire tree should be removed, stump ground, black dirt added, and grass seed planted, but wanted to save the trunk to possibly create slabs from cross sections (provided there was a place to store it at DPW) for a use to be determined at a later date. **Burns** asked what Council wanted to do about Superintendent Furton's requests that went along with the removal of the tree. **Council** agreed that removing the tree, grinding the stump and planting grass was all that they were obligated to do. **Powers** said he would like it reaffirmed, to the school, the Village's readiness to provide trees where ever the school would like them planted. **Burns** suggested an artist's rendering of the tree be painted by a local artist who had done a beautiful painting of the clock tower that hung at the Baker's Wife in downtown Grand Haven. **Council** agreed with that idea.

2. Ordinance Amendments Chapters 135 & 177 (Fire Chief Brian Sipe)

At the request of Chief Sipe, Bob Sullivan has prepared amendments to Ordinances 135 & 177. Chief Sipe will be present to discuss these proposed amendments.

Chief Sipe explained that he was requesting the adoption of the 2015 International Fire Code to correlate with the 2015 Building Code. Chief Sipe said

he was also requesting an amendment to Ordinance 135 pertaining to burn permits and creating verbiage that was easier to understand and follow Fire Code laws.

3. Liability Insurance

The Village obtained their annual liability insurance renewal on June 19, 2018. The premiums were higher than anticipated by both staff and our agent. At this time, Council has (at least) 3 options:

- Renew, leaving coverages as-is
- Renew, adjusting coverages to reduce the premium
- Solicit proposals for coverage from other providers. This could not be done until after the first of the year for renewal on July 1, 2019.

Burns explained the options to reduce the cost of premiums and suggested going out for bids in 2019 which had not been done in 3 years. **Hanks** and **TePastte** explained the Finance Committees reasoning behind the options. **Council** discussed these options and would like to see the premiums estimates with these adjustments.

4. Master Plan

Council was provided with a link to review the updated draft of the Master Plan :

https://www.dropbox.com/s/nii2o1bo8koe99p/Spring%20Lake%20Village%20Master%20Plan_6.26.18%20Planning%20Commission%20draft.pdf?dl=0

This version contains the revisions as recommended by the Planning Commission during their last meeting.

Burns explained that the Master Plan was wrapping up and that Planning Commission recommended adoption. **Burns** said once the Master Plan was finished they would start on the Zoning Ordinance, which would be spread over 2 fiscal years due to the cost. **Council** agreed this item could be added to the Consent Agenda.

5. MML Worker's Compensation Ballot

Three incumbent trustees have agreed to seek re-election. These are 4-year terms expiring in 2022.

- Christine Burns, Village Manager, Spring Lake

- Todd Campbell, Village Manager, Saline
- Lee Kilbourn, Mayor, Auburn

Ballots are due no later than August 10, 2018.

Burns shared that this would be her last term on this board and then she would term-limited out. **Burns** said that this board was very worthwhile. **Council** agreed that if this was something that Burns wanted to do, they were fine with it.

6. Rotary Drive Repairs

Ben VanHoeven has obtained quotes to repair Rotary Drive (*photos & aerials attached*). This is not a budgeted item, but funds are available in the local street budget, should Council wish to proceed. We did not plan on expending any local street funds until such time that the sewer inventory is complete. However, there are no underground utilities along Rotary Drive that would require coordination of a project

Burns explained that there had been complaints regarding Rotary Drive's condition and even though repairs had not been budgeted for, funds were available if Council chose to do repairs now. **Council** discussed the repairs and felt they would like them done now before the Bike Week events.

7. Village Manager Performance Appraisal

It's that time of year again when Council is tasked with completing the Village Manager's annual performance appraisal. Attached is a copy of the form that should be filled out and returned to President Powers no later than August 1, 2018. President Powers will then tally the scores and place this on the August 13, 2018 work session agenda.

Burns handed out her performance appraisal and asked Council to have them to President **Powers** by August 1st. **Petrus** said she was not comfortable completing the appraisal since she was so new. President **Powers** said they would understand if she did not turn one in.

8. Bike Week Update (Michelle Hanks)

Hanks updated fellow Council members on the events planned for Bike Week including partnering with NOCH and Mercy for the kickoff on Monday, August 20th. **Hanks** said Tuesday night would be a 2-mile bike/walk/run, Wednesday was Cops and Cones and a bike inspection, Thursday night was Peace in the Park

yoga, Friday night was a Big Kids Bike Bash outside at 7 Steps Up with Natchez Trace for music. **Hanks** said that Saturday was going to be amazing with Weis Chiropractic starting out with a scavenger hunt, then there would be a parade from the Clock Tower to Central Park where there would be human fuzzleball, a bike rodeo, helmet fittings and giveaways, Rotary and Ottawa County Sheriff's would be there and also a couple of food trucks. **Hanks** shared that there were 5 bikes to be given away at Central Park on Saturday.

9. Communications

- **Complaint (Boyd)**
- **Complaint (Rau)** – **Burns** reported that staff was actively working on this complaint.
- **Complaint (Banks)**
- **Compliment (crossing guard)**
- **MMJ Legislation**
- **Water Legislation**

10. Miscellaneous

Burns shared that this year each municipality had received just one invitation to be copied and shared with their invites for the Coast Guard Community Dinner. **Powers** asked fellow Council members their opinion on continuing to contribute to future Coast Guard Community Dinners. **Council** discussed this issue.

Burns reported that the AED at Central Park was broken, and Lakeshore Pickleball Club had made a donation to help offset the cost and were also considering the purchase of bleachers for the pickleball area.

Burns reported that there had been a major water main break to a fire suppression line in front of Barrett's that had been installed about 10 years ago and would cost approximately \$10,000. **Burns** said that it was a huge inconvenience to the surrounding businesses and condo owners, but everyone was very understanding, and all went as well as could be expected. **Burns** also shared that the boardwalk, in the same area, would be closed for repairs to replace 50 boards on the boardwalk and replace the railing.

Burns updated Council on Alden Place reporting that she has had a couple of meetings with Heather TePastte, who was working on determining property lines. **Burns** said once Ms. TePastte determined the property lines she would come back to Council for consideration.

Powers shared that he was advocating for no additional parking lots for churches in the Village. **Hanks** said she agreed and shared that her building was supposed to have been torn down for more parking and that there were already 2,200 parking spaces in the Village. **Powers** also asked about getting a bike lane on River Street in hopes of slowing traffic down. **Burns** said she was working on obtaining a quote for a traffic study and would report back at the next work session.

11. Minutes

Minutes of the June 11, 2018 Work Session and June 11, 2018 regular meeting are attached for review. Should you wish to make edits, please share that information with Chris Burns or Maryann Fonkert prior to July 13, 2018.

12. Public Comment

Council Work Sessions are open to the public, and as such, the public is invited to speak at the end of each meeting. Each speaker should limit their comments to 3 minutes.

Elizabeth Wheeler spoke during public comment.

13. Adjournment: There being no further business, the meeting adjourned at 8:45 p.m.

Mark Powers, Village President

Maryann Fonkert, Deputy Clerk