

COUNCIL AGENDA

Monday, March 18, 2019
7:00 P.M., Barber School
102 West Exchange Street
Spring Lake, Michigan

1. 7:00 p.m. Call to Order
2. 7:01 p.m. Pledge of Allegiance
3. 7:02 p.m. Roll Call

Present: Duer, Hanks, Miller, Petrus, Powers, TePaste, Van Strate.

Motion to excuse any absent members.

4. 7:03 p.m. Approval of the Agenda
5. 7:04 p.m. Consent Agenda

- A. *Consideration of a motion approving the payment of the bills (checks numbered 60397-60452, electronic payments 30-33) in the amount of \$404,058.87.*
- B. *Consideration of a motion to approve the minutes for the February 11, 2019 work session and the February 18, 2019 regular Council meeting.*
- C. *Consideration of a motion to approve a contract with West Michigan Dirt Works to replace the water main on S. Cutler for an amount not to exceed \$46,667.80.*
- D. *Consideration of a motion to approve Resolution 2019 – 07, a resolution waiving late fees for certain federal employees.*
- E. *Consideration of motion to approve budget adjustments for the FY 2018/2019 as presented.*

- F. Consideration of a motion to approve Resolution 2019 – 05, a resolution to adopt a local pavement warranty program.*
- G. Consideration of a motion to approve Resolution 2019 – 06, a resolution to implement a local pavement warranty program.*
- H. Consideration of a motion to approve Resolution 2019 - 09, a resolution to support Ottawa County Brownfield Redevelopment Authority undertaking a Brownfield Redevelopment project for Epicurean Village at 106, 108, & 110 W. Savidge.*
- I. Consideration of a motion to approve the proposed schedule for 2019 Spring Lake Heritage Festival events.*
- J. Consideration of a motion to approve Resolution 2019 - 04, a resolution updating no-wake areas on Spring Lake using GPS coordinates.*
- K. Consideration of a motion to approve the disbursement of \$162 from the Grand Haven Area Community Foundation Summer Concert Series Endowment Fund to the SLHF for Thursday at the Point concerts.*

Recommendation: *A Council Member may now make a motion to approve the Consent Agenda. (Roll call vote)*

(Any member can ask that an item be removed from the Consent Agenda, if desired. Such item would then be discussed and voted on separately later in the meeting.)

6. 7:06 p.m. General Business

A. Public Hearing, Ordinance 355 – Prohibition of Recreational Marijuana Establishment

Subject: This is an ordinance to amend the Village Code of Ordinances by adding a new section which shall be designated as Section 390-35-1 of Article III of Chapter 390 of said Code.

Sheriff Steve Kempker, Fire Chief Brian Sipe and DDA Angela Stanford-Butler will be in attendance for a brief presentation.

Recommendation: Open the public hearing, consider all public comment, motion to close the public hearing. Council discussion.

Council welcomes and encourages the public to speak during the public hearing portions of the agenda. Those members of the public wishing to speak should wait to be recognized by the chair, after which time they should approach the podium and give their name and address for the record. All comments should be limited to three (3) minutes and will be entered into the permanent record (minutes) of the meeting.

Motion to adopt Ordinance 355. Roll call vote.

Motion to approve Resolution 2019 – 10, a resolution to set a review date for an ordinance amending the Village of Spring Lake Code to create a new section for the prohibition of marijuana establishments and the consumption of marijuana in public places.

B. Public Hearing, Ordinance 356 – Marijuana Establishments

Subject: This is an ordinance to amend the Village Code of Ordinances by adding two new sections which shall be designated as Section 240 – 32 and Section 240 – 33 of Article VII of Chapter 240 of said Code.

Recommendation: Open the public hearing, consider all public comment, motion to close the public hearing. Council discussion.

Motion to adopt Ordinance 356. Roll call vote.

C. Public Hearing, Ordinance 354 - Fireworks

Subject: This is an ordinance to amend the Village Code of Ordinances by restating Chapter 183 regarding fireworks, in its entirety.

Recommendation: Open the public hearing, consider all public comment, motion to close the public hearing. Council discussion.

Motion to adopt Ordinance 354. Roll call vote.

D. Public Hearing, Ordinance 353 - Rental Units

Subject: This is an ordinance to amend the Village Code of Ordinances by restating Chapter 271 regarding rental units, registration of, in its entirety.

Recommendation: Open the public hearing, consider all public comment, motion to close the public hearing. Council discussion.

Motion to adopt Ordinance 354. Roll call vote.

E. Public Hearing, Commercial Redevelopment District

Subject: Council and the DDA have been discussing the need to establish a Commercial Redevelopment District to encourage reinvestment in the downtown area. Staff has completed the necessary certified mailings in order to hold the public hearing on the matter. One parcel has been added to the district since the Council work session, per the property owner's request; that parcel is 108 S. Division.

Recommendation: Open the public hearing, consider all public comment, motion to close the public hearing. Council discussion.

Motion to adopt Resolution 2019 – 08, a resolution establishing a Commercial Redevelopment District.

F. Commercial Redevelopment Application

Subject: Assuming the Commercial Redevelopment District is approved (Item E), it is necessary to develop policy guidelines for applicants. The application was discussed at the DDA meeting on Thursday, March 14, 2019 and they recommend adoption of the district as well as the application. Minor changes to the policy were being incorporated at the time the agenda was created. Staff will email a copy to Council Members on Monday and bring paper copies to the meeting.

Recommendation: Motion to adopt the Commercial Redevelopment Application policy guidelines in conformance with Public Act No. 255 of 1978.

G. Letter of Support – 606 E. Savidge

Subject: Liquor America, Inc. is proposing a store in the Village and is looking for favorable consideration from the LCC for a SDD Resort License. Both the Chamber of Commerce and the DDA have offered letters of support (*attached*) for the application. The applicant would like Council to consider a Resolution of Support as well.

Recommendation: Motion to approve Resolution 2019 – 11, a resolution of support for a Resort Liquor License application for 606 E. Savidge.

H. Freedom of Information Act Appeal

Subject: The Village's legal counsel has submitted his legal opinion (*attached*) regarding a FOIA appeal.

Recommendation: Open the floor to public comment, consider public comment, motion to close the public comment portion. Council discussion.

Motion to deny the Freedom of Information Act appeal filed on behalf of Ms. Gainey, dated March 2, 2019, based on the Village Council's review of the appeal filed by Ms. Gainey's attorney and a review of information presented at this evening's meeting (including any review of the emails and texts at issue) and to adopt the Findings submitted at tonight's meeting which shall be included in the minutes and to further authorize the Village President and Village's special counsel to execute and transmit all forms and records necessary to effectuate this motion. Roll call vote.

7. 8:40 p.m. Department Reports

A. Village Manager

B. Clerk/Treasurer/Finance Director

C. OCSO

D. Fire

- E. 911**
- F. DPW**
- G. Water**
- H. Sewer**
- I. Minutes from Various Board & Committees**
 - 1. Parks & Recreation (02/04/19)**
 - 2. DDA (02/21/19)**

8. 8:45 p.m. Old Business and Reports by the Village Council

9. 8:49 p.m. New Business and Reports by Village Council

10. 8:52 p.m. Status Report: Village Attorney

11. 8:54 p.m. Statement of Citizens

Council welcomes and encourages the public to speak during the public comment portion of the agenda. Those members of the public wishing to speak should wait to be recognized by the chair, after which time they should approach the podium and give their name and address for the record. All comments should be limited to three (3) minutes and will be entered into the permanent record (minutes) of the meeting.

12. 9:00 p.m. Adjournment

| Check Date | Check | Vendor Name | Description | Amount |
|------------|--------|-----------------------------------|--|------------------|
| Bank BANK1 | | | | |
| 02/19/2019 | 60397 | GRAND HAVEN AREA COMM. FOUNDATION | ART IN THE PARK DONATION | 47.20 |
| 02/22/2019 | 30 (E) | JP MORGAN MASTERCARD | TRAIL TOWN PRESENTATION | 350.00 |
| | | | BUILDING MAINTENANCE - DPW | 186.00 |
| | | | TRASH SERVICE - JAN 2019 | 37.26 |
| | | | EARLY BIRD BREAK - BURNS | 18.00 |
| | | | ECONOMIC FORECAST - BURNS | 25.00 |
| | | | FEB. EARLY BIRD BREAKFAST - BURNS | 18.00 |
| | | | PHONE SERVICE | 513.80 |
| | | | WINTER TREASURER CONFERENCE - SPELDE | 90.10 |
| | | | SAW GRANT - STORM WATER | 1,113.50 |
| | | | SAW GRANT - WASTEWATER/SEWER | 2,974.50 |
| | | | SAW GRANT - STORM WATER | 3,107.70 |
| | | | SAW GRANT - WASTWATER/SEWER | 3,059.60 |
| | | | FLAGS - BARBER SCHOOL/VH/CENTRAL PARK/MI | 342.00 |
| | | | SUBSCRIPTION RENEWAL | 187.20 |
| | | | PUBLISHING FEES - DEC. 2018 | 105.35 |
| | | | CARPET REPAIR - VILLAGE HALL | 135.00 |
| | | | SUPPLIES FOR WHIZBANG TRAINING | 79.77 |
| | | | OPERATING SUPPLIES - VILLAGE LOGOS | 50.00 |
| | | | OPERATING SUPPLIES - DPW | 32.76 |
| | | | DRINKING WATER TESTING | 175.00 |
| | | | SAVIDGE STREET LIGHTING | 391.00 |
| | | | OFFICE SUPPLIES - CLERK/TREASURER | 160.33 |
| | | | OPERATING SUPPLIES/CLOTHING - DPW/WATER | 121.58 |
| | | | OFFICE EQUIP. MAINTENANCE - VILLAGE HALL | 150.00 |
| | | | ART IN THE PARK SUPPLIES | 71.23 |
| | | | OFFICE SUPPLIES - VILLAGE - ZBA NAMEPLAT | 83.20 |
| | | | DDA NAME BADGES - VL-VEGA/CALLEN - COFFE | 53.50 |
| | | | CDL TRAINING - RICE | 900.00 |
| | | | RETAIL BUSINESS TRAINING | 1,250.00 |
| | | | OFFICE SUPPLIES - CLERK/TREASURER | 37.12 |
| | | | EQUIP. MAINTENANCE- DPW | 450.00 |
| | | | | <u>16,268.50</u> |
| 02/22/2019 | 31 (E) | VOID | | |
| 02/22/2019 | 32 (E) | VOID | | |
| 02/22/2019 | 60398 | CONSUMERS ENERGY | UTILITIES | 11.30 |
| 02/22/2019 | 60399 | DELTA DENTAL PLAN OF MICHIG | INSUR. PREMIUM - FERRYSBURG MARCH 2019 | 543.29 |
| | | | INSUR. PREMIUM - VILLAGE MARCH 2019 | 548.24 |
| | | | | <u>1,091.53</u> |
| 02/22/2019 | 60400 | FONKERT ELECTRIC LLC | CENTRAL PARK - HOCKEY RINK LIGHTING | 1,260.00 |
| 02/22/2019 | 60401 | HONAKER, SUSAN | BARBER SCHOOL REFUND | 425.00 |
| 02/22/2019 | 60402 | MICHIGAN SHORE MARINE & EQUIPMENT | EQUIP. MAINTENANCE - DPW | 370.00 |
| | | | EQUIP. MAINTENANCE - DPW | 594.00 |
| | | | | <u>964.00</u> |
| 02/22/2019 | 60403 | NORTHSHORE ACE HARDWARE | OPERATING SUPPLIES - DPW | 330.10 |
| 02/22/2019 | 60404 | MICHAEL RICE | REIMBURSE CDL FEE | 18.32 |
| 02/22/2019 | 60405 | SPRING LAKE TOWNSHIP | PUMP STATION19 - NOV. 2018 | 2,670.90 |
| 02/22/2019 | 60406 | TRI-CITY OIL COMPANY | OPERATING SUPPLIES - DPW | 1,954.44 |
| 02/22/2019 | 60407 | VANTAGEPOINT-301652 | PAYROLL DEDUCTIONS | 466.16 |

V
V

| Check Date | Check | Vendor Name | Description | Amount |
|------------|--------|-------------------------------------|--|------------------|
| | | | CONT. TO MANAGER'S DEF COMP PLAN | 451.78 |
| | | | | <u>917.94</u> |
| 02/22/2019 | 60408 | VELO LAW OFFICE | GH18055121GC | 151.33 |
| 02/22/2019 | 60409 | WEBTECS INC. | WEB CONTENT MANAGEMENT 2019 | 2,400.00 |
| 02/22/2019 | 60410 | WILDTYPE DESIGN, NATIVE PLANTS LTD. | ADOPT A GARDEN DEPOSIT | 220.10 |
| 02/28/2019 | 33 (E) | VILLAGE OF SPRING LAKE | CONT. TO EMPLOYEE'S PENSION PLAN | 1,237.91 |
| | | | CONT. TO EMPLOYEE'S PENSION PLAN | 4,369.99 |
| | | | POLICE PENSION | 493.00 |
| | | | CONT. TO EMPLOYEE'S PENSION PLAN | 1,575.90 |
| | | | | <u>7,676.80</u> |
| 03/01/2019 | 60411 | AUTO VALUE SPRING LAKE | EQUIPMENT MAINTENANCE | 25.98 |
| 03/01/2019 | 60412 | CONSUMERS ENERGY | UTILITIES | 4,930.81 |
| 03/01/2019 | 60413 | FONKERT ELECTRIC LLC | BUILDING MAINTENANCE - VILLAGE HALL | 75.00 |
| 03/01/2019 | 60414 | KENDALL ELECTRIC INC | CENTRAL PARK LIGHTS | 15.66 |
| | | | CENTRAL PARK - ICE RINK LIGHTS | 410.38 |
| | | | CENTRAL PARK LIGHTS | 12.48 |
| | | | CENTRAL PARK LIGHTS | 207.51 |
| | | | | <u>646.03</u> |
| 03/01/2019 | 60415 | MOORE & BRUGGINK INC | HOLIDAY INN LIFT STATION | 8,347.50 |
| 03/01/2019 | 60416 | PRINCIPAL LIFE INSURANCE COMPANY | LIFE INSURANCE PREM - MARCH 2019 | 505.01 |
| 03/01/2019 | 60417 | SCHOLTEN FANT | LEGAL FEES | 1,357.00 |
| 03/01/2019 | 60418 | ANGELA STANFORD-BUTLER | 2019 VILLAGE ADVENTURE - BIKE FLAGS | 250.00 |
| 03/01/2019 | 60419 | STAPLES, INC. | OFFICE SUPPLIES/OFF EQUIP MAINTENANCE | 596.92 |
| 03/01/2019 | 60420 | STATE OF MICHIGAN | PAYROLL TAX - ACCT. # 38-6007205 | 1,444.80 |
| 03/08/2019 | 60421 | ANDY'S TREE SERVICE | TREE REMOVAL - SOUTH PARK | 1,750.00 |
| 03/08/2019 | 60422 | MICHIGAN GAS UTILITIES | UTILITIES - FEB. 2019 | 2,358.28 |
| 03/08/2019 | 60423 | OTTAWA COUNTY TREASURER | I/T REIMBURSEMENT - JAN 2019 | 7,071.15 |
| | | | PROF. SERVICES - CLERK/TREASURER - JAN 2 | 9,402.10 |
| | | | | <u>16,473.25</u> |
| 03/08/2019 | 60424 | STATE OF MICHIGAN | STORMWATER FEE - 2019 MIG610293 | 1,000.00 |
| 03/08/2019 | 60425 | VANTAGEPOINT-301652 | PAYROLL DEDUCTIONS | 466.16 |
| | | | CONT. TO MANAGER'S DEF COMP PLAN | 451.78 |
| | | | | <u>917.94</u> |
| 03/08/2019 | 60426 | VELO LAW OFFICE | GH18055121GC GARNISHMENT | 145.97 |
| 03/08/2019 | 60427 | ZERVAS FACILITY MAINTENANCE | JANITORIAL SERVICES - VILLAGE HALL | 740.00 |
| 03/15/2019 | 60428 | ANDY'S TREE SERVICE | PROF SERVICES - MILL POINT WILLOW TREE | 1,500.00 |
| 03/15/2019 | 60429 | BEN VANHOEVEN | REIMBURSE - VISION CARE | 299.00 |
| 03/15/2019 | 60430 | BLOOM SLUGGETT | LEGAL | 646.00 |
| 03/15/2019 | 60431 | CONSUMERS ENERGY | UTILITIES | 3,720.09 |
| 03/15/2019 | 60432 | FREEDOM LEASING, LLC | MANAGER VEHICLE LEASE - JAN 2019 | 265.24 |
| | | | MANAGER VEHICLE LEASE - FEB. 2019 | 265.24 |
| | | | MANAGER VEHICLE LEASE - MAR 2019 | 265.24 |
| | | | | <u>795.72</u> |
| 03/15/2019 | 60433 | FUELMAN | OPERATING SUPPLIES - DPW/BURNS | 207.61 |
| 03/15/2019 | 60434 | GH-SL SEWER AUTHORITY | SEWER EXPENSES - JAN 2019 | 21,267.91 |
| 03/15/2019 | 60435 | HYDROCORP | CROSS CONNECTION PROGRAM | 396.00 |
| 03/15/2019 | 60436 | KENDALL ELECTRIC INC | BUILDING MAINT. - VILLAGE HALL | 28.70 |
| 03/15/2019 | 60437 | KENNEDY INDUSTRIES | LIBERTY ST. LIFT STATION | 933.00 |

| Check Date | Check | Vendor Name | Description | Amount |
|------------|-------|--------------------------------|--|---------------------------------|
| 03/15/2019 | 60438 | LORI SPELDE | CALIBRATION METER POSTAGE | 17.66 |
| 03/15/2019 | 60439 | MICHIGAN TOWNSHIP SERVICES | PROFESSIONAL SERVICES - BUILDING | 1,810.00 |
| 03/15/2019 | 60440 | MOORE & BRUGGINK INC | BARRETT'S SITE PLAN/S LAKE LIFT STATION HOLIDAY INN LIFT STATION | 1,625.56 3,005.00 |
| | | | | <u>4,630.56</u> |
| 03/15/2019 | 60441 | NORTHSHORE ACE HARDWARE | OPERATING SUPPLIES - DPW | 90.10 |
| 03/15/2019 | 60442 | ORCHARD MARKET | STRATEGIC PLANNING MEETING SUPPLIES | 54.26 |
| 03/15/2019 | 60443 | OTTAWA COUNTY PUBLIC UTILITIES | WATER COMMODITY PURCHASE - JAN 2019 REFUNDING SEPT. 9, 2010 WATER SUPPLY BOND 2009 IMPROV. | 6,610.40 25,940.48 793.88 |
| | | | | <u>33,344.76</u> |
| 03/15/2019 | 60444 | PALMER, JAMES OR KELLY | REFUND 912 E RIVER UTILITY OVERPAYMENT | 11.57 |
| 03/15/2019 | 60445 | PITNEY BOWES INC. | OFFICE EQUIP. MAINT. - POSTAGE MACHINE | 61.96 |
| 03/15/2019 | 60446 | PROGRESSIVE AE | DOWNTOWN PLANNING | 4,974.38 |
| 03/15/2019 | 60447 | SPRING LAKE TOWNSHIP | OCSD OFFICE SPACE RENT | 484.67 |
| 03/15/2019 | 60448 | SPRINT | MGR CELL PHONE - ACCT# 746992816 | 50.00 |
| 03/15/2019 | 60449 | STATE OF MICHIGAN | RENEW - DRINKING WATER LICENSE - INSO | 95.00 |
| 03/15/2019 | 60450 | TRACTOR SUPPLY CREDIT PLAN | EQUIP. MAINTENANCE - DPW | 32.97 |
| 03/15/2019 | 60451 | VANDYKEN MECHANICAL INC | QTRLY MAINT. FEE | 635.00 |
| 03/15/2019 | 60452 | VILLAGE OF SPRING LAKE | HUNTINGTON CD PURCHASE | 250,000.00 |

BANK1 TOTALS:

| | |
|----------------------------|-------------------|
| Total of 60 Checks: | 404,058.87 |
| Less 2 Void Checks: | 0.00 |
| Total of 58 Disbursements: | <u>404,058.87</u> |

**VILLAGE OF SPRING LAKE
OTTAWA COUNTY, MICHIGAN**

RESOLUTION NUMBER 2019-05

**COUNCIL MEMBER _____, SUPPORTED BY COUNCIL MEMBER _____, MOVED THE ADOPTION
OF THE FOLLOWING RESOLUTION:**

RESOLUTION TO ADOPT A LOCAL PAVEMENT WARRANTY PROGRAM

WHEREAS, the Michigan Legislature (MCL 247.663) requires each city or village to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Local Agency Pavement Warranty Program was developed by the Local Agency Pavement Warranty Task Force for use by all 533 cities and villages in the format approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Department of Transportation has reviewed and approved the Michigan Local Agency Pavement Warranty Program consisting of Special Provisions (Boilerplate, Concrete, HMA, Location, Pass-Through Warranty Bond); a Warranty Bond Form and Contract Form; and Guidelines for Local Agency Pavement Warranty Programs;

NOW THEREFORE BE IT RESOLVED, the Village Council of the Village of Spring Lake hereby adopts the Michigan Local Agency Pavement Warranty Program and accompanying documents in accordance to the requirements of MCL 247.663;

Yes:

No:

Absent:

I, Marvin Hinga, Village Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Village of Spring Lake at a Regular Meeting thereof held on the 18th Day of March 2019.

RESOLUTION DECLARED ADOPTED.

Dated:

Marvin Hinga, Clerk
Village of Spring Lake

**VILLAGE OF SPRING LAKE
OTTAWA COUNTY, MICHIGAN**

RESOLUTION NUMBER 2019-06

**COUNCIL MEMBER _____, SUPPORTED BY COUNCIL MEMBER _____, MOVED THE ADOPTION
OF THE FOLLOWING RESOLUTION:**

RESOLUTION TO IMPLEMENT A LOCAL PAVEMENT WARRANTY PROGRAM

WHEREAS, The Michigan Legislature created a requirement (MCL 247.663) as part of the Transportation Funding Package of 2015 that requires each city and village to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Village of Spring Lake adopted the Michigan Local Agency Pavement Warranty Program on March 18, 2019;

WHEREAS, the Village of Spring Lake agrees to consider a local pavement warranty on each project that includes \$2 million or more in paving-related items *and* includes any state or federal funds;

WHEREAS, the Local Agency Pavement Warranty Program law requires each city and village to report annually on each project that includes \$2 million or more in paving-related items *and* includes any state or federal funds, whether or not a warranty was utilized in the project;

WHEREAS, the Village of Spring Lake agrees to implement the Michigan Local Agency Pavement Warranty Program consistent with the Guidelines for Local Agency Pavement Warranty Program document that was approved by the Michigan Department of Transportation in 2018; and which the Village of Spring Lake's adopted Implementation Policy defines the Village of Spring Lake's intent of its pavement warranty program;

NOW THEREFORE BE IT RESOLVED, the Village of Spring Lake hereby agrees to implement the Local Agency Pavement Warranty Program and annually report in accordance with the law.

Yes:

No:

Absent:

I, Marvin Hinga, Village Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Village of Spring Lake at a Regular Meeting thereof held on the 18th Day of March 2019.

RESOLUTION DECLARED ADOPTED.

Dated:

Marvin Hinga, Clerk
Village of Spring Lake

**VILLAGE OF SPRING LAKE
OTTAWA COUNTY, MICHIGAN**

Council Member _____, supported by Council Member _____, moved the adoption of the following resolution:

RESOLUTION NO. 2019 - 09

**A RESOLUTION TO SUPPORT OTTAWA COUNTY
BROWNFIELD REDEVELOPMENT AUTHORITY
UNDERTAKING A BROWNFIELD REDEVELOPMENT PROJECT
FOR EPICUREAN VILLAGE AT 106, 108, & 110 W. SAVIDGE**

WHEREAS, the Village of Spring Lake has a Brownfield Redevelopment Authority, but there are no current appointees to the board; and

WHEREAS, time is of the essence; and

WHEREAS, the Ottawa Country Brownfield Redevelopment Authority has the tools and staffing necessary to approve and administer a Brownfield Plan; and

WHEREAS, the Village Council maintains a solid working relationship with Ottawa County; so

NOW, THEREFORE, BE IT RESOLVED:

That, the Village Council does hereby support the OCBRA undertaking and managing a Brownfield Plan on behalf of the developer of 106, 108, & 110 W. Savidge.

YEAS:

NAYS:

ABSENT:

RESOLUTION NO. 2019 - 09 DECLARED ADOPTED.

Dated: March 18, 2019

Marvin Hinga, Clerk/Treasurer

**OTTAWA COUNTY
BROWNFIELD REDEVELOPMENT AUTHORITY**

BROWNFIELD PLAN

FOR

**EPICUREAN VILLAGE REDEVELOPMENT PROJECT
106, 108, and 110 W. SAVIDGE STREET
SPRING LAKE, OTTAWA COUNTY, MICHIGAN**

Approved by the Ottawa County Brownfield Redevelopment Authority: _____

Approved by the Ottawa County Board of Commissioners: _____

**Prepared with the assistance of:
FISHBECK, THOMPSON, CARR & HUBER, INC.**

**1515 Arboretum Drive, SE
Grand Rapids, Michigan 49546
616.464.3876**

TABLE OF CONTENTS

1.0 INTRODUCTION

| | | |
|-----|--|---|
| 1.1 | Proposed Redevelopment and Future Use for Each Eligible Property | 1 |
| 1.2 | Eligible Property Information..... | 1 |

2.0 INFORMATION REQUIRED BY SECTION 13(2) OF THE STATUTE

| | | |
|------|--|---|
| 2.1 | Description of Costs to Be Paid for With Tax Increment Revenues..... | 2 |
| 2.2 | Summary of Eligible Activities..... | 3 |
| 2.3 | Estimate of Captured Taxable Value and Tax Increment Revenues | 4 |
| 2.4 | Method of Financing and Description of Advances Made by the Municipality..... | 4 |
| 2.5 | Maximum Amount of Note or Bonded Indebtedness | 4 |
| 2.6 | Duration of Brownfield Plan | 4 |
| 2.7 | Estimated Impact of Tax Increment Financing on Revenues of Taxing Jurisdictions | 4 |
| 2.8 | Legal Description, Property Map, Statement of Qualifying Characteristics and Personal Property | 4 |
| 2.9 | Estimates of Residents and Displacement of Individuals/Families..... | 5 |
| 2.10 | Plan for Relocation of Displaced Persons | 5 |
| 2.11 | Provisions for Relocation Costs..... | 5 |
| 2.12 | Strategy for Compliance with Michigan’s Relocation Assistance Law | 6 |
| 2.13 | Other Material that the Authority or Governing Body Considers Pertinent | 6 |

EXHIBITS

FIGURES

| | |
|----------|-------------------|
| Figure 1 | Site Location Map |
| Figure 2 | Site Map |

TABLES

| | |
|---------|---|
| Table 1 | Summary of Eligible Activities Costs and Schedule |
| Table 2 | Tax Increment Revenue Capture |
| Table 3 | Tax Increment Revenue Reimbursement Allocation |

ATTACHMENTS

| | |
|--------------|-----------------------------------|
| Attachment A | Brownfield Plan Resolution(s) |
| Attachment B | Interlocal or Other Agreements |
| Attachment C | Declaration of Blighted Condition |

BROWNFIELD PLAN

1.0 INTRODUCTION

1.1 Proposed Redevelopment and Future Use for Each Eligible Property

Savidge Management, LLC is proposing to redevelop three contiguous blighted parcels located at 106, 108, and 110 W. Savidge Street, Spring Lake, Michigan (the “Property”). The proposed redevelopment includes the demolition of all existing structures followed by the construction of a new 28,000 square foot, three-story, mixed-use building (the “Project”). It is anticipated that the building will be occupied by restaurants, retail space, and residences. The private investment into the Project is projected to be \$6,000,000. Approximately 15-30 new jobs will be created.

Asbestos abatement and demolition activities are expected to commence in spring 2019 with construction starting immediately thereafter. The Project completion date is planned for summer 2020.

1.2 Eligible Property Information

The Property is comprised of three contiguous parcels that qualify as blighted pursuant to Act 381. A letter from the Village of Spring Lake Assessor, declaring the blighted condition of the Property, is provided as Attachment C. Eligible Property information is below.

| Parcel Address | Acreage | Parcel Number |
|---|---------|------------------|
| 106 W. Savidge Street, Spring Lake, Ottawa County | 0.17 | 70-03-15-382-007 |
| 108 W. Savidge Street, Spring Lake, Ottawa County | 0.04 | 70-03-15-382-026 |
| 110 W. Savidge Street, Spring Lake, Ottawa County | 0.15 | 70-03-15-382-025 |

Maps depicting the location and layout of the Property are attached as Figures 1 and 2.

2.0 Information Required by Section 13(2) of the Statute

2.1 Description of Costs to Be Paid for With Tax Increment Revenues

Savidge Management, LLC will seek tax increment financing from available local taxes for eligible activities at the property including, pre-approved eligible activities, asbestos abatement, demolition, a 15% contingency (on activities to be completed), brownfield plan preparation, and an Ottawa County Brownfield Redevelopment Authority (OCBRA) administration fee, totaling \$242,981.

| Table 1 | | |
|--|------------------|------------------------|
| Summary of Eligible Activities Costs and Schedule | | |
| Eligible Activities | Cost | Completion Season/Year |
| Pre-Approved Activities | | |
| <i>Phase I ESAs</i> | \$4,950 | 2017 |
| <i>Initial Asbestos Surveys</i> | \$6,000 | 2017 |
| <i>Supplemental Asbestos Surveys</i> | \$3,500 | Spring/2019 |
| Non-Environmental Activities | | |
| <i>Asbestos Abatement</i> | \$30,000 | Spring/2019 |
| <i>Demolition of Buildings</i> | \$85,000 | Spring/2019 |
| <i>Foundation Excavation Shoring for Demolition</i> | \$50,000 | Spring/2019 |
| <i>Foundation Demolition</i> | \$10,000 | Spring/2019 |
| Brownfield Plan Preparation | | |
| | \$7,850 | Spring/2019 |
| Eligible Activities Sub-Total | \$197,300 | |
| Contingency (15 %) – For activities not yet conducted | \$26,775 | If Necessary |
| OCBRA Administration (5%) | \$18,816 | Ongoing |
| Eligible Activities Total | \$242,891 | |
| | | |
| Additional Capture for Local Brownfield Revolving Fund | \$133,436 | |
| Total | \$376,327 | |

2.2 Summary of Eligible Activities

Eligible activities included in this Brownfield Plan as defined in MCL 125.2652 of Act 381 consist of the following:

- 1) Pre-approved Activities: Phase I Environmental Site Assessments and initial asbestos surveys were conducted on the three parcels comprising the Property. These activities are permitted to occur prior to Brownfield Plan approval (MCL 125.2663b, Sec. 13b.). Supplemental asbestos surveys will be conducted to assist with asbestos abatement efforts.
- 2) Brownfield Plan Preparation: To implement tax increment financing for this Project, Act 381 of 1996, as amended, requires the preparation and development of this Brownfield Plan.
- 3) Asbestos Abatement: Prior to conducting building demolition activities, it is necessary to perform asbestos abatement in accordance with applicable regulatory guidelines.
- 4) Demolition: There are three blighted structures on the Property, including a 9,520 square foot, two-story building; a 1,968 square foot, one-story building; and a 5,181 square foot, two-story building. These structures must be demolished to facilitate the construction of the new 28,000 square foot, mixed-use building.
- 5) OCBRA Administration: The OCBRA will be responsible for the administration of this Brownfield Plan. Administrative fees have been included in this Brownfield Plan to reimburse the OCBRA for costs incurred.

2.3 Estimate of Captured Taxable Value and Tax Increment Revenues

For the purposes of this Brownfield Plan, the initial taxable value is the value of the eligible properties in 2019. The collective taxable value of the eligible properties is \$360,140. After development, the taxable value is estimated to increase to \$3,110,140. This Plan assumes a 1% annual increase in the taxable value of the eligible properties. Initial capture is anticipated to begin in 2020.

The estimated captured taxable value for the redevelopment by year and in aggregate for each taxing jurisdiction is depicted in tabular form (Table 2: Tax Increment Revenue Capture). Actual taxable values and tax increment revenues may vary year to year based on economic and market conditions, tax incentives, depreciation, building additions, and property improvements, among other factors.

A summary of the estimated reimbursement schedule and the amount of capture into the Local Brownfield Revolving Fund (LBRF) by year and in aggregate is presented as Table 3: Tax Increment Revenue Reimbursement Allocation. Once eligible expenses are reimbursed, the JCBRA may capture and deposit local tax increment revenues into the LBRF. It is estimated that the OCBRA will capture and deposit applicable tax increment revenues into the LBRF for a period of approximately two years.

2.4 Method of Financing and Description of Advances Made by the Municipality

The cost of the eligible activities included in this Brownfield Plan will initially be paid for by the developer and they will seek reimbursement through capture of available local and school tax increment revenues as permitted under MCL 125.2663b of Act 381.

2.5 Maximum Amount of Note or Bonded Indebtedness

Bonds will not be issued for this Project.

2.6 Duration of Brownfield Plan

The duration of the Brownfield Plan is estimated to be six years, with anticipated capture of tax increment revenues commencing in 2020. Once developer reimbursement has fully occurred, the OCBRA intends to capture tax increment revenues for a period of two years, as permitted under MCL 125.2658 of Act 381.

2.7 Estimated Impact of Tax Increment Financing on Revenues of Taxing Jurisdictions

The estimated amount of tax increment revenues to be captured for this redevelopment from each taxing jurisdiction by year and in aggregate is presented in Tables 2 and 3.

2.8 Legal Description, Property Map, Statement of Qualifying Characteristics and Personal Property

The eligible properties in this Plan consist of three contiguous parcels described below and depicted on Figure 2.

106 W. Savidge Street

Parcel #: 70-03-15-382-007

Acreage: 0.17 acres

Legal Description: PART OF LOTS 11 & 12 BLK 13 COM 66 FT W OF NE COR BLK 13, TH W 51.55 FT, TH S 100 FT, E TO W LI OF E 1/2 OF LOT 12 BLK 13, TH N 100 FT TO BEG, ALSO N 20 FT OF S 60 FT OF E 114 FT OF LOT 11 BLK 13. BRYANT'S ADD

108 W. Savidge Street

Parcel #: 70-03-15-382-026

Acreage: 0.04

Legal Description: PART OF LOTS 7 & 12 BLK 13, COM 51.55 FT W OF NE COR OF W 1/2 OF LOT 12, TH S'LY 50.6 FT TO A PT 51.77 FT W OF E LI OF W 1/2 OF SD LOT 12, TH W 31.07 FT, N 8.75 FT, W 8.42 FT, TH N'LY 41.85 FT TO N LI OF LOT 7 AT A PT 91.3 FT W OF NE COR OF W 1/2 OF LOT 12, TH E ALG N LI OF SD LOTS 7 & 12 39.75 FT TO BEG. BRYANT'S ADD

110 W. Savidge Street

Parcel #: 70-03-15-382-025

Acreage: 0.15

Legal Description: PART OF LOT 7 BLK 13 COM 60 FT N OF SW COR, TH N ALG W LI OF LOT 7 TO N LI OF SD LOT, TH E 40.7 FT M/L ALG N LI OF LOT 7 TO A PT 91.3 FT W OF NE COR OF W 1/2 OF LOT 12 BLK 13, TH S 41.85 FT, E 8.42 FT, S 8.75 FT, E TO E LI OF LOT 7, TH S ALG E LI OF LOT 7 TO A PT 60 FT N OF SE COR OF LOT 7, TH W TO BEG, ALSO W 15.15 FT OF LOT 12 BLK 13 EXC N 50.6 FT, ALSO W 15.15 FT OF N 20 FT OF LOT 11 BLK 13, ALSO PART OF LOT 6 BLK 13 COM NE COR, TH N 89D 39M 53S W .3 FT, S 0D 57M 25S W 75 FT, S 89D 39M 53S E 1.05 FT TO E LI OF LOT 6, TH N 0D 22M 35S E 75 FT TO BEG. BRYANT'S ADD

Each of the parcels in this Plan have been designated as blighted by the Village of Spring Lake Assessor based on the following: 1) the buildings located on these parcels are unoccupied and present an attractive nuisance to children, 2) the water and sewer utilities have been shut off or disconnected at the main, and 3) none of the buildings are currently being heated. As such, these parcels are considered Brownfield eligible properties pursuant to Public Act 381, the Brownfield Redevelopment Financing Act of 1996, as amended. A letter declaring the blighted condition of the eligible properties is provided as Attachment C.

The Brownfield Plan intends to capture tax increment revenues associated with personal property at the eligible property, if available.

2.9 Estimates of Residents and Displacement of Individuals/Families

No residents or families will be displaced as a result of the project.

2.10 Plan for Relocation of Displaced Persons

Not applicable.

2.11 Provisions for Relocation Costs

Not applicable.

2.12 Strategy for Compliance with Michigan’s Relocation Assistance Law
Not applicable.

2.13 Other Material that the Authority or Governing Body Considers Pertinent
Brownfield resolutions are provided in Attachment A. Interlocal or other agreements are included in Attachment B.

DRAFT

Figure 1

Site Location Map

DRAFT

VICINITY MAP

MICHIGAN



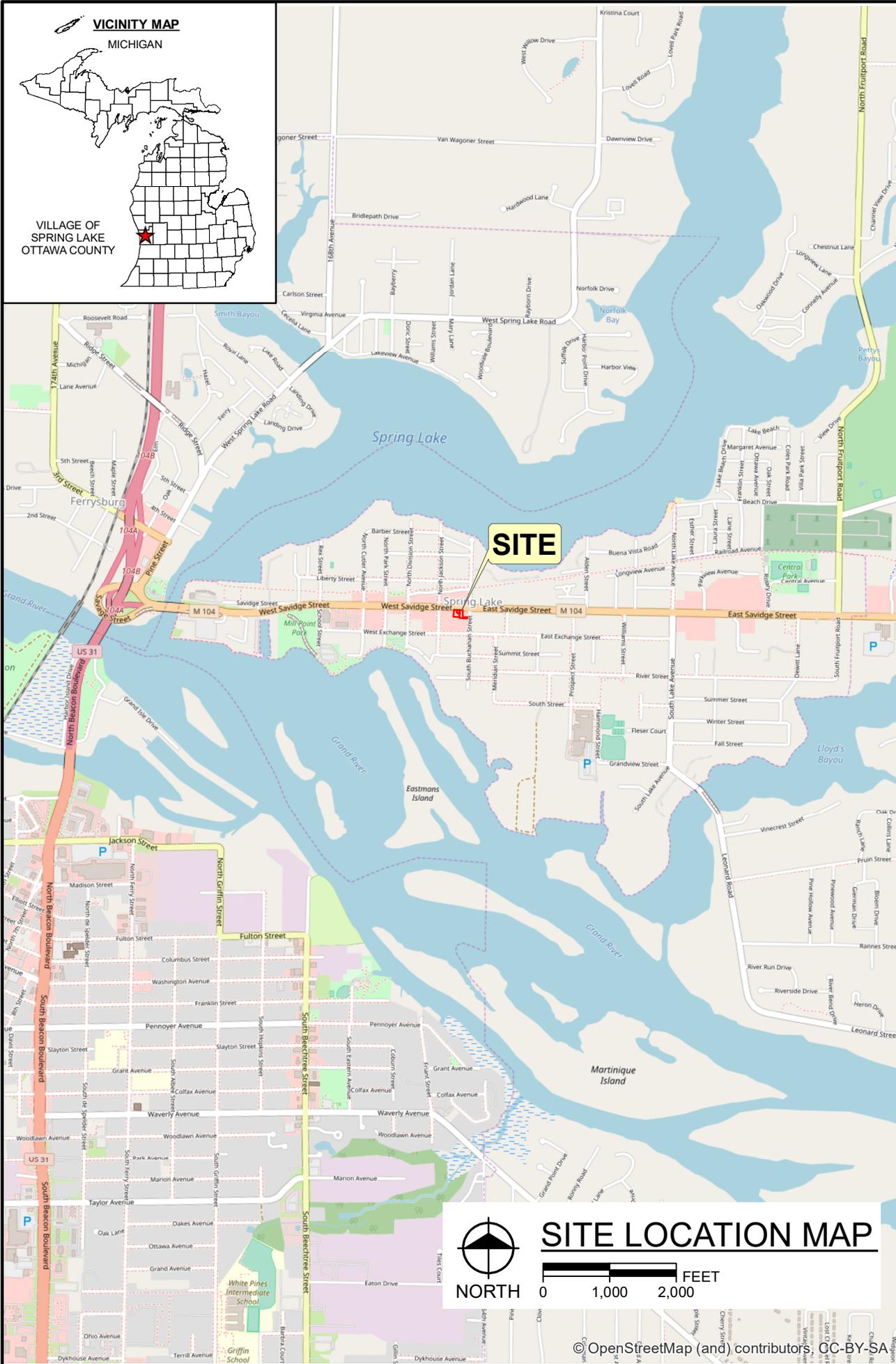
VILLAGE OF
SPRING LAKE
OTTAWA COUNTY



engineers
scientists
architects
constructors

fishbeck, thompson,
carr & huber, inc.

Hard copy is
intended to be
8.5"x11" when
plotted. Scale(s)
indicated and
graphic quality may
not be accurate for
any other size.



SITE

106, 108, & 110 W. Savidge St.
Spring Lake, Michigan
Epicurean Village Project



SITE LOCATION MAP

NORTH



PROJECT NO.
190389

FIGURE NO.

1

Figure 2

Site Map

DRAFT

LEGEND

 Approximate Property Boundary



engineers
scientists
architects
constructors

fishbeck, thompson,
carr & huber, inc.

Hard copy is intended to be 8.5"x11" when plotted. Scale(s) indicated and graphic quality may not be accurate for any other size.



W SAVIDGE ST

108

110

106

S BUCHANNAN ST

106, 108, & 110 W. Savidge St.

Spring Lake, Michigan

Epicurean Village Project

PROJECT NO.

190389

FIGURE NO.

2

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NORTH

SITE MAP



Esri, HERE, Garmin, © OpenStreetMap contributors, Esri, HERE, Garmin, © OpenStreetMap contributors, and the GIS user community, Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Table 2

Tax Increment Revenue Capture

DRAFT

Table 2 - Tax Increment Revenue Reimbursement Allocation Table
Epicurean Village
106, 108, 110 W. Savidge Street, Spring Lake, Michigan

Estimated Taxable Value (TV) Increase Rate:

| Plan Year | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | TOTAL | |
|--|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------------|--------------|
| Calendar Year | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | | |
| Base Taxable Value | \$ 360,140 | \$ 360,140 | \$ 360,140 | \$ 360,140 | \$ 360,140 | \$ 360,140 | \$ 360,140 | \$ 360,140 | \$ 360,140 | \$ 360,140 | \$ 360,140 | \$ 360,140 | \$ 360,140 | \$ 360,140 | \$ 4,681,820 |
| Estimated New TV | \$ 360,140 | \$ 1,735,140 | \$ 3,127,491 | \$ 3,158,766 | \$ 3,190,354 | \$ 3,222,257 | \$ 3,254,480 | \$ 3,287,024 | \$ 3,319,895 | \$ 3,353,094 | \$ 3,386,625 | \$ 3,420,491 | \$ 3,454,696 | \$ 38,270,451 | |
| Incremental Difference (New TV - Base TV)¹ | \$ - | \$ 1,375,000 | \$ 2,767,351 | \$ 2,798,626 | \$ 2,830,214 | \$ 2,862,117 | \$ 2,894,340 | \$ 2,926,884 | \$ 2,959,755 | \$ 2,992,954 | \$ 3,026,485 | \$ 3,060,351 | \$ 3,094,556 | \$ 33,588,631 | |

| School Capture | Millage Rate | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | TOTAL |
|---------------------------|----------------|------|------|------|------|------|------|------|------|------|------|------|------|------|-------|
| State Education Tax (SET) | 6.0000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| School Operating Tax | 18.0000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| School Total | 24.0000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

| Local Capture | Millage Rate | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | TOTAL |
|-------------------------------------|----------------|------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| Ottawa County | 5.1525 | \$ - | \$ 7,085 | \$ 14,259 | \$ 14,420 | \$ 14,583 | \$ 14,747 | \$ 14,913 | \$ 15,081 | \$ 15,250 | \$ 15,421 | \$ 15,594 | \$ 15,768 | \$ 15,945 | \$ 173,065 |
| Spring Lake Township Operating | 0.7500 | \$ - | \$ 1,031 | \$ 2,076 | \$ 2,099 | \$ 2,123 | \$ 2,147 | \$ 2,171 | \$ 2,195 | \$ 2,220 | \$ 2,245 | \$ 2,270 | \$ 2,295 | \$ 2,321 | \$ 25,191 |
| Spring Lake Township Museum | 0.2440 | \$ - | \$ 336 | \$ 675 | \$ 683 | \$ 691 | \$ 698 | \$ 706 | \$ 714 | \$ 722 | \$ 730 | \$ 738 | \$ 747 | \$ 755 | \$ 8,196 |
| Spring Lake Township Bike Path | 0.4550 | \$ - | \$ 626 | \$ 1,259 | \$ 1,273 | \$ 1,288 | \$ 1,302 | \$ 1,317 | \$ 1,332 | \$ 1,347 | \$ 1,362 | \$ 1,377 | \$ 1,392 | \$ 1,408 | \$ 15,283 |
| Spring Lake Township Aging Council | 0.2440 | \$ - | \$ 336 | \$ 675 | \$ 683 | \$ 691 | \$ 698 | \$ 706 | \$ 714 | \$ 722 | \$ 730 | \$ 738 | \$ 747 | \$ 755 | \$ 8,196 |
| Spring Lake Township Transportation | 0.5800 | \$ - | \$ 798 | \$ 1,605 | \$ 1,623 | \$ 1,642 | \$ 1,660 | \$ 1,679 | \$ 1,698 | \$ 1,717 | \$ 1,736 | \$ 1,755 | \$ 1,775 | \$ 1,795 | \$ 19,481 |
| Spring Lake Library Operating | 1.6927 | \$ - | \$ 2,327 | \$ 4,684 | \$ 4,737 | \$ 4,791 | \$ 4,845 | \$ 4,899 | \$ 4,954 | \$ 5,010 | \$ 5,066 | \$ 5,123 | \$ 5,180 | \$ 5,238 | \$ 56,855 |
| Intermediate School Ottawa County | 5.4577 | \$ - | \$ 7,504 | \$ 15,103 | \$ 15,274 | \$ 15,446 | \$ 15,621 | \$ 15,796 | \$ 15,974 | \$ 16,153 | \$ 16,335 | \$ 16,518 | \$ 16,702 | \$ 16,889 | \$ 183,317 |
| Spring Lake Village | 9.6600 | \$ - | \$ 13,283 | \$ 26,733 | \$ 27,035 | \$ 27,340 | \$ 27,648 | \$ 27,959 | \$ 28,274 | \$ 28,591 | \$ 28,912 | \$ 29,236 | \$ 29,563 | \$ 29,893 | \$ 324,466 |
| Local Total | 24.2359 | \$ - | \$ 33,324 | \$ 67,069 | \$ 67,827 | \$ 68,593 | \$ 69,366 | \$ 70,147 | \$ 70,936 | \$ 71,732 | \$ 72,537 | \$ 73,350 | \$ 74,170 | \$ 74,999 | \$ 814,051 |

| Non-Capturable Millages | Millage Rate | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | TOTAL |
|-----------------------------------|---------------|------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| Spring Lake School DEBT | 7.0000 | \$ - | \$ 9,625 | \$ 19,371 | \$ 19,590 | \$ 19,811 | \$ 20,035 | \$ 20,260 | \$ 20,488 | \$ 20,718 | \$ 20,951 | \$ 21,185 | \$ 21,422 | \$ 21,662 | \$ 235,120 |
| Spring Lake Village DEBT | 0.7200 | \$ - | \$ 990 | \$ 1,992 | \$ 2,015 | \$ 2,038 | \$ 2,061 | \$ 2,084 | \$ 2,107 | \$ 2,131 | \$ 2,155 | \$ 2,179 | \$ 2,203 | \$ 2,228 | \$ 24,184 |
| Spring Lake Library DEBT | 0.4300 | \$ - | \$ 591 | \$ 1,190 | \$ 1,203 | \$ 1,217 | \$ 1,231 | \$ 1,245 | \$ 1,259 | \$ 1,273 | \$ 1,287 | \$ 1,301 | \$ 1,316 | \$ 1,331 | \$ 14,443 |
| Fire Special Assessment District | 1.1500 | \$ - | \$ 1,581 | \$ 3,182 | \$ 3,218 | \$ 3,255 | \$ 3,291 | \$ 3,328 | \$ 3,366 | \$ 3,404 | \$ 3,442 | \$ 3,480 | \$ 3,519 | \$ 3,559 | \$ 38,627 |
| Total Non-Capturable Taxes | 8.1500 | \$ - | \$ 11,206 | \$ 22,554 | \$ 22,809 | \$ 23,066 | \$ 23,326 | \$ 23,589 | \$ 23,854 | \$ 24,122 | \$ 24,393 | \$ 24,666 | \$ 24,942 | \$ 25,221 | \$ 273,747 |

¹Assumes 1% annual increase for inflation

| | | | | | | | | | | | | | | |
|--|------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| Total Tax Increment Revenue (TIR) Available for Capture | \$ - | \$ 33,324 | \$ 67,069 | \$ 67,827 | \$ 68,593 | \$ 69,366 | \$ 70,147 | \$ 70,936 | \$ 71,732 | \$ 72,537 | \$ 73,350 | \$ 74,170 | \$ 74,999 | \$ 814,051 |
|--|------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|

Table 3

Tax Increment Revenue Reimbursement Allocation

DRAFT

Table 3 - Tax Increment Revenue Reimbursement Allocation Table

Epicurean Village
106, 108, 110 W. Savidge Street, Spring Lake, Michigan

| Developer Maximum Reimbursement | School & Local Taxes | Local-Only Taxes | Total |
|---------------------------------|----------------------|-------------------|------------|
| State | \$ - | | \$ - |
| Local | \$ - | \$ 224,075 | \$ 224,075 |
| TOTAL | \$ - | \$ 224,075 | |
| MDEQ | \$ - | | |
| MSF | \$ - | | |

| |
|----------------------------------|
| Estimated Total Years of Plan: 6 |
|----------------------------------|

| | |
|-------------------------------------|------------|
| Estimated Capture | \$ 376,327 |
| Administrative Fees | \$ 18,816 |
| State Brownfield Redevelopment Fund | \$ - |
| Local Brownfield Revolving Fund | \$ 133,436 |

| | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | TOTAL |
|--|-------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| Total State Incremental Revenue | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| State Brownfield Redevelopment Fund (50% of SET) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| State TIR Available for Reimbursement | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total Local Incremental Revenue | \$ - | \$ 33,324 | \$ 67,069 | \$ 67,827 | \$ 68,593 | \$ 69,366 | \$ 70,147 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 376,327 |
| BRA Administrative Fee (5%) | \$ - | \$ 1,666 | \$ 3,353 | \$ 3,391 | \$ 3,430 | \$ 3,468 | \$ 3,507 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 18,816 |
| Local TIR Available for Reimbursement | \$ - | \$ 31,658 | \$ 63,716 | \$ 64,436 | \$ 65,163 | \$ 65,898 | \$ 66,640 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 357,510 |
| Total State & Local TIR Available | \$ - | \$ 31,658 | \$ 63,716 | \$ 64,436 | \$ 65,163 | \$ 65,898 | \$ 66,640 | \$ - | \$ 357,510 |

| DEVELOPER | Beginning Balance | | | | | | | | | | | | | | |
|--|-------------------|------|-----------|-----------|-----------|-----------|-----------|-----------|------|------|------|------|------|------|------------|
| DEVELOPER Reimbursement Balance | | \$ - | \$ 31,658 | \$ 63,716 | \$ 64,436 | \$ 65,163 | \$ 65,898 | \$ 66,640 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 357,510 |

| | | | | | | | | | | | | | | | |
|--|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| MSF Non-Environmental Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| State Tax Reimbursement | | | | | | | | | | | | | | | |
| Local Tax Reimbursement | | | | | | | | | | | | | | | |
| Total MSF Reimbursement Balance | \$ - |

| | | | | | | | | | | | | | | | |
|---|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| MDEQ Environmental Costs | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| State Tax Reimbursement | | | | | | | | | | | | | | | |
| Local Tax Reimbursement | | | | | | | | | | | | | | | |
| Total MDEQ Reimbursement Balance | \$ - |

| | | | | | | | | | | | | | | | |
|---|-------------|-------------------|-------------------|------------------|------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------------|-------------|
| Local Only Costs | \$ 224,075 | \$ - | \$ 224,075 | \$ 192,417 | \$ 128,701 | \$ 64,265 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Local Tax Reimbursement | | | \$ 31,658 | \$ 63,716 | \$ 64,436 | \$ 64,265 | | | | | | | | | |
| Total Local Only Reimbursement Balance | \$ - | \$ 192,417 | \$ 128,701 | \$ 64,265 | \$ 0 | \$ - | \$ - |
| Total Annual Developer Reimbursement | \$ - | \$ 31,658 | \$ 63,716 | \$ 64,436 | \$ 64,265 | \$ - | \$ 224,075 | |

| LOCAL BROWNFIELD REVOLVING FUND | | | | | | | | | | | | | | | |
|---------------------------------|------|------|------|------|--------|-----------|-----------|------|------|------|------|------|------|------|------------|
| LBRF Deposits * | \$ - | \$ - | \$ - | \$ - | \$ 898 | \$ 65,898 | \$ 66,640 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 133,436 |
| State Tax Capture | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Local Tax Capture | \$ - | \$ - | \$ - | \$ - | \$ 898 | \$ 65,898 | \$ 66,640 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 133,436 |
| Total LBRF Capture | | | | | | | | | | | | | | | |

* Up to five years of capture for LBRF Deposits after eligible activities are reimbursed. May be taken from DEQ & Local TIR only.

Attachment A

Brownfield Plan Resolution(s)

DRAFT

Attachment B

Interlocal or Other Agreements

DRAFT

Attachment C

Declaration of Blighted Condition

DRAFT

"Where Nature Smiles for Seven Miles"



spring lake township

101 South Buchanan
Spring Lake, Michigan 49456
Phone: (616) 842-1340
Fax: (616) 842-1546

March 5, 2019

To: Savidge Management LLC

Re: Brownfield Plan for 106 Savidge (70-03-15-382-007), 108 Savidge (70-03-15-382-026) and 110 Savidge (70-03-15-382-025)

In my review of the above-mentioned properties, I have found that 108 and 106 Savidge were built around the 1940's and 110 Savidge was built in 1998. They were all purchased in October of 2017 and their use changed immediately after purchase.

In accordance with the definitions under the Brownfield Redevelopment Financing Act (125.2652, sec. 2.) the property is unoccupied and therefore is an attractive nuisance to children. Also, as confirmed with the appropriate departments, the water and sewer have been shut off or disconnected at the main. The building is also not being heated and is not fit for its intended use without these services.

In conclusion, I believe based on the information provided above that the properties meet the Blighted determination under the definition of the Brownfield Redevelopment Financing Act.

Sincerely,

Heather M. Singleton

Assessor for Spring Lake Township and Village



March 5, 2019

To: Savidge Management LLC

Re: Brownfield Plan for 106 Savidge (70-03-15-382-007), 108 Savidge (70-03-15-382-026) 110 Savidge (70-03-15-382-025) and 70-03-15-382-009

In my review of the above-mentioned properties, I have found that 108 and 106 Savidge were built around the 1940's and 110 Savidge was built in 1998. They were all purchased in October of 2017 and their use changed immediately after purchase.

In accordance with the definitions under the Brownfield Redevelopment Financing Act (125.2652, sec. 2.) the property is unoccupied and therefore is an attractive nuisance to children. Also, as confirmed with the appropriate departments, the water and sewer have been shut off or disconnected at the main. The building is also not being heated and is not fit for its intended use without these services.

In conclusion, I believe based on the information provided above that the properties meet the Blighted determination under the definition of the Brownfield Redevelopment Financing Act.

Sincerely,

Heather M. Singleton

Assessor for Spring Lake Township and Village

March 8, 2019

Christine Burns
Spring Lake Village Hall
102 West Savidge Street
Spring Lake, MI 49456



Dear, Mrs. Burns

The members of the Spring Lake Heritage Festival would like to request the following venues for the 2019 events.

Memorial Day Parade: The parade will be Monday May 27th at 10:30am. The parade route and staging area has changed this year, due to construction on E. Exchange Street. We will be staging at the St. Mary's Church parking lot, entering from E. Exchange Street, starting at 9am. The parade will step off precisely at 10:30am. It will end at Spring Lake Presbyterian Church (760 E. Savidge Street), entering the parking lot from Dewitt Lane. We invite all members of the Council to participate in the parade and Cemetery ceremony honoring our fallen service men and women immediately following. We request the following road closures from 8am to 12pm. (Prospect and Dewitt Lane) See attached parade route map.

Festival Week - June 10th – June 15th , 2019

| | | |
|------------------|----------------------------------|------------------------------------|
| Mill Point Park: | Monday, June 10 th | Senior Bingo |
| | Wednesday, June 12 th | Family Fun Night |
| | Thursday, June 13 th | Wings on the Water |
| | Friday, June 14 th | Entertainment |
| | Saturday, June 15 th | Entertainment |
| | | Fireworks |
| | New Event – Chili Cook-Off | * October 2019 - date pending |
| | Friday, June 14 th | Car Show – (Church Street closure) |
| | | Noon to 10pm |

SLHF Music at the Point Summer Concerts, Thursdays, June 20th – August 29th , 2019

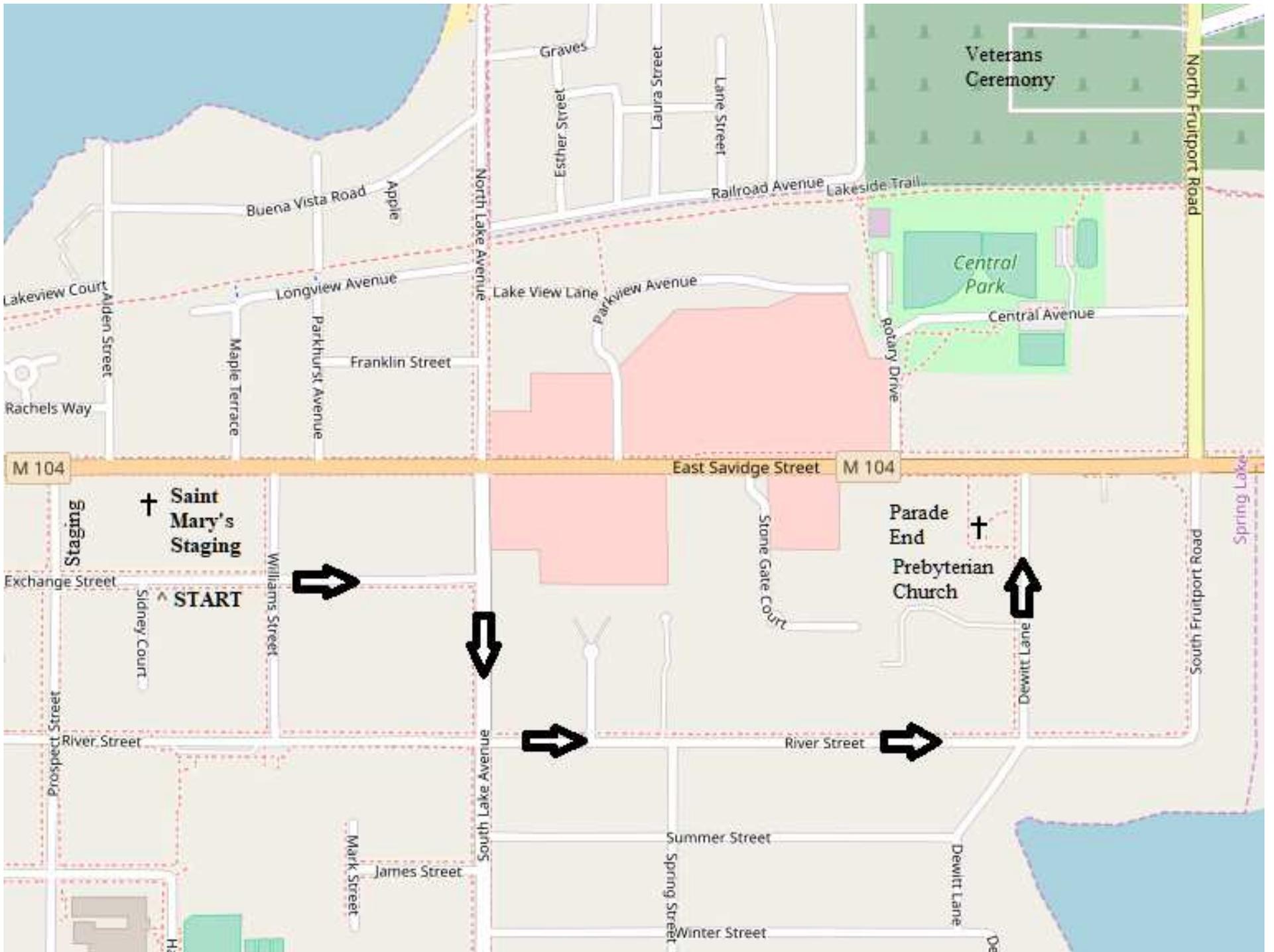
The committee Thanks you and the DPW staff for all your support. If you have any question, please feel free to contact us.

Respectfully,

Steve Van Belkum
SLHF President
(616) 402.1653

SLHF 2019 Event Details

| | | | |
|---------------------|---|---|---------------------|
| Memorial Day Parade | <p>Monday May 27th @ 10:30am We will be staging at the St. Mary's Church parking lot, entering from E. Exchange Street, starting at 9am. The parade will step off precisely at 10:30am. It will end at Spring Lake Presbyterian Church (760 E. Savidge Street), entering the parking lot from Dewitt Lane. (road closures at Prospect and Dewitt Lane)</p> <p>Cemetery ceremony to begin at the completion of the Parade.</p> | | |
| Senior Bingo | Monday, June 10 th | Mill Point | 9:00am to 1:00pm |
| Family Fun Night | Wednesday, June 12 th | Mill Point | 5:30pm to 8:00pm |
| Wings on the Water | Thursday, June 13 th | Mill Point | 4:00pm to 8:00pm |
| Entertainment | Friday, June 14 th | Mill Point | 5:00pm to 10:00pm |
| Entertainment | Saturday, June 15 th | Mill Point | 5:00pm to 11:30pm |
| Car Show | Friday, June 15 th | Church Street Noon to 10:00pm (Road closure) | |
| Music at the Point | Thursdays June 20 th – Aug. 29 th | Mill Point | 7:00pm to 8:30pm |
| Chili Cook-Off | *October 2018 | Mill Point | Date & Time pending |



Village Council

**Village of Spring Lake
Spring Lake, Michigan**

Council member _____, supported by Council Member _____, moved the adoption of the following resolution:

RESOLUTION 2019-04

**A RESOLUTION UPDATING NO-WAKE AREAS ON
SPRING LAKE USING GPS COORDINATES**

WHEREAS, the Village of Spring Lake, County of Ottawa, State of Michigan, has become aware that recreational boating and surface water use problems exist on Spring Lake.; and

WHEREAS, such recreational boating and surface water use problems consist of updating the no-wake areas on Spring Lake using GPS Coordinates without changing any currently defined wake areas and

WHEREAS, Act 451 of the Public Acts of 1994, Part 801, as amended, requires that the Department of Natural Resources conduct a public hearing and such investigations as are deemed necessary prior to recommending local watercraft controls on problem waters.

NOW, THEREFORE, BE IT RESOLVED, that the Village Council does hereby request the Department of Natural Resources to hold a public hearing to inquire into the need for special local watercraft controls on Spring Lake.

YES:

NO:

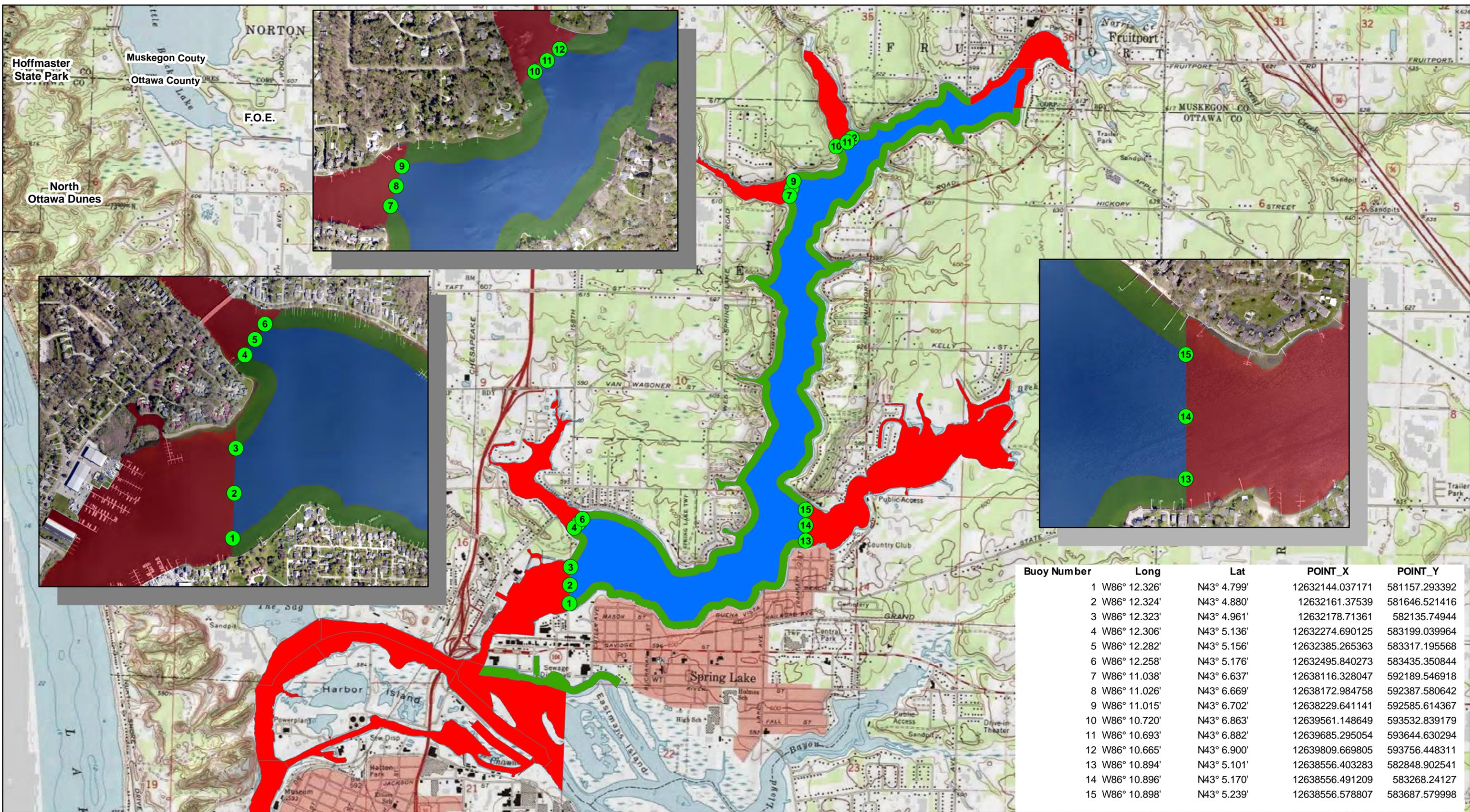
ABSENT:

Resolution declared _____

Dated: 3/18/2019.

I, Marvin Hinga, Village Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Village of Spring Lake at a Regular Meeting thereof held on the 18th day of March 2019.

Marvin Hinga, Clerk
Village of Spring Lake



| Buoy Number | Long | Lat | POINT_X | POINT_Y |
|-------------|--------------|-------------|-----------------|---------------|
| 1 | W86° 12.326' | N43° 4.799' | 12632144.037171 | 581157.293392 |
| 2 | W86° 12.324' | N43° 4.880' | 12632161.37539 | 581646.521416 |
| 3 | W86° 12.323' | N43° 4.961' | 12632178.71361 | 582135.74944 |
| 4 | W86° 12.306' | N43° 5.136' | 12632274.690125 | 583199.039964 |
| 5 | W86° 12.282' | N43° 5.156' | 12632385.265363 | 583317.195568 |
| 6 | W86° 12.258' | N43° 5.176' | 12632495.840273 | 583435.350844 |
| 7 | W86° 11.038' | N43° 6.637' | 12638116.328047 | 592189.546918 |
| 8 | W86° 11.026' | N43° 6.669' | 12638172.984758 | 592387.580642 |
| 9 | W86° 11.015' | N43° 6.702' | 12638229.641141 | 592585.614367 |
| 10 | W86° 10.720' | N43° 6.863' | 12639561.148649 | 593532.839179 |
| 11 | W86° 10.693' | N43° 6.882' | 12639685.295054 | 593644.630294 |
| 12 | W86° 10.665' | N43° 6.900' | 12639809.669805 | 593756.448311 |
| 13 | W86° 10.894' | N43° 5.101' | 12638556.403283 | 582848.902541 |
| 14 | W86° 10.896' | N43° 5.170' | 12638556.491209 | 583268.24127 |
| 15 | W86° 10.898' | N43° 5.239' | 12638556.578807 | 583687.579998 |



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 Public Acts of 1996, as amended.

Geospatial Insights & Solutions
 IT Department
 12220 Fillmore Street, Suite 320
 West Olive, Michigan 49460
 Phone (616)-738-4600
 www.gis.miottawa.org

Photography date: April 2014

Spring Lake Buoy Locations

1 inch = 2,400 feet



Legend

No Wake Zones

- No Wake
- No Wake 6:30PM to 10:00AM; or 7:30PM to 11:00 AM where eastern daylight saving t
- No Wake 200 Ft From Shore
- No Wake Vessel 26ft or larger
- No High Speed 7:30PM to 11:00AM



Date: 6/13/2018

| Buoy Number | Lat |
|-------------|-------------|
| 1 | N43° 4.799' |
| 2 | N43° 4.880' |
| 3 | N43° 4.961' |
| 4 | N43° 5.136' |
| 5 | N43° 5.156' |
| 6 | N43° 5.176' |
| 7 | N43° 6.637' |
| 8 | N43° 6.669' |
| 9 | N43° 6.702' |
| 10 | N43° 6.863' |
| 11 | N43° 6.882' |
| 12 | N43° 6.900' |
| 13 | N43° 5.101' |
| 14 | N43° 5.170' |
| 15 | N43° 5.239' |

| Long | POINT_X | POINT_Y |
|--------------|-------------|-------------|
| W86° 12.326' | 12632144.04 | 581157.2934 |
| W86° 12.324' | 12632161.38 | 581646.5214 |
| W86° 12.323' | 12632178.71 | 582135.7494 |
| W86° 12.306' | 12632274.69 | 583199.04 |
| W86° 12.282' | 12632385.27 | 583317.1956 |
| W86° 12.258' | 12632495.84 | 583435.3508 |
| W86° 11.038' | 12638116.33 | 592189.5469 |
| W86° 11.026' | 12638172.98 | 592387.5806 |
| W86° 11.015' | 12638229.64 | 592585.6144 |
| W86° 10.720' | 12639561.15 | 593532.8392 |
| W86° 10.693' | 12639685.3 | 593644.6303 |
| W86° 10.665' | 12639809.67 | 593756.4483 |
| W86° 10.894' | 12638556.4 | 582848.9025 |
| W86° 10.896' | 12638556.49 | 583268.2413 |
| W86° 10.898' | 12638556.58 | 583687.58 |

Village of Spring Lake

MAR 13 2019

Received



Grand Haven Area
community foundationSM

March 4, 2019

Ms. Christine Burns
Village of Spring Lake
102 West Savidge Street
Spring Lake, MI 49456

Dear Friends,

We are pleased to inform you of the amount that is available for you to request from the Summer Concert Series Endowment Fund held here at the Community Foundation. Following the Foundation's spending policy, (4% of a three-year rolling average of the three most recent December 31 fund balances) the amount available for distribution from your fund(s) in 2019 is:

SUMMER \$162

You may submit a written request for this distribution at any time during the 2019 calendar year and I have enclosed a grant recommendation form that you may use. Thank you for following this procedure to ensure that we are honoring your organization's intent for use of these funds. If you are unclear as to the charitable intent of this fund, please call me for clarification.

In the event that the distribution is not taken by December 31, 2019, these funds will simply roll back into the principal portion of your fund and continue to grow the fund balance.

We are happy to partner with you to help build your fund and to support your valuable work in the community. We are always here to help you with ideas to raise awareness and dollars for your fund – just give us a call.

Sincerely,

Holly Cole
Director of Grants & Program

Enclosure



Grand Haven Area
community foundation

**RECOMMENDATION FOR GRANT DISTRIBUTION
FROM ORGANIZATION FUNDS**

Date _____

Holly Cole, Director of Grants & Program
Grand Haven Area Community Foundation
One South Harbor Drive
Grand Haven, MI 49417

Dear Holly:

Please let this letter serve as our recommendation for a grant in the amount of _____ from the _____ Fund.

The grant will be used to support _____
_____.

This project is in accordance with our Fund Agreement with the Grand Haven Area Community Foundation.

Attached is a copy of the Minutes approving this action from the meeting of the Board of Directors held on _____.

Sincerely,

Executive Director

Board Chair

Treasurer

**VILLAGE OF SPRING LAKE
OTTAWA COUNTY, MICHIGAN**

Council Member _____, supported by Council Member _____,
moved the adoption of the following ordinance:

ORDINANCE NO. 355

**AN ORDINANCE TO AMEND THE CODE OF
ORDINANCES OF THE VILLAGE OF SPRING LAKE BY
ADDING A NEW SECTION WHICH NEW SECTION SHALL
BE DESIGNATED AS SECTION 390-35-1 OF ARTICLE III
OF CHAPTER 390 OF SAID CODE**

THE VILLAGE OF SPRING LAKE ORDAINS:

Section 1. Addition of Section 390-35-1 to Article III of Chapter 390. Section 390-35-1, "Prohibition of Recreational Marihuana Establishments," is added to Article III of Chapter 390, "Zoning," of the Code of Ordinances of the Village of Spring Lake to read as follows:

**§ 390-35-1. PROHIBITION OF RECREATIONAL
MARIHUANA ESTABLISHMENTS.**

- A. Marihuana establishments, as authorized by and defined in the Michigan Regulation and Taxation of Marihuana Act (the "Act"), are prohibited in all zoning districts, and shall not be permitted as home occupations under article V of this chapter.
- B. No use that constitutes or purports to be a marihuana grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter or any other type of marihuana related business authorized by the Act, that was engaged in prior to the enactment of this Ordinance, shall be deemed to have been a legally established use under the provisions of the Code; that use shall not be entitled to claim legal nonconforming status.
- C. Violations of this section are subject to the violations and penalties pursuant to § 390-216 of this chapter.
- D. This section does not supersede rights and obligations with respect to the transportation of marihuana by marihuana secure transporters through the Village to the extent provided by the Act, and does not supersede rights and the regulations under article V of this chapter with respect to medical marihuana facilities established pursuant to the Michigan Medical Marihuana Act.

Section 2. Effective Date. This ordinance shall be effective on the eighth day following its publication, or such later date as is required to comply with the requirements of Section 402 of Michigan Act 110 of 2006, as amended.

Section 3. Publication. After its adoption, this ordinance or a summary thereof, as permitted by law, shall be published by the Village Clerk in *The Grand Haven Tribune*, a newspaper of general circulation in the Village.

ORDINANCE DECLARED ADOPTED.

Dated: _____, 2019

_____, President

_____, Village Clerk

CERTIFICATION

I, the undersigned duly appointed Village Clerk of the Village of Spring Lake, Ottawa County, Michigan, do hereby certify that the above ordinance, or a summary thereof, was published in *The Grand Haven Tribune*, a newspaper of general circulation in the Village on _____, 2019, and that such ordinance was entered with the Ordinance Book of the Village on _____, 2019.

Dated: _____, 2019

_____, Village Clerk

**VILLAGE OF SPRING LAKE
OTTAWA COUNTY, MICHIGAN**

Council Member _____, supported by Council Member _____, moved the adoption of the following resolution:

RESOLUTION 2019 - 10

**A RESOLUTION TO SET A REVIEW DATE FOR AN
ORDINANCE AMENDING THE VILLAGE OF SPRING
LAKE CODE TO CREATE A NEW SECTION FOR THE
PROHIBITION OF MARIJUANA ESTABLISHMENTS
AND THE CONSUMPTION OF MARIJUANA IN
PUBLIC PLACES.**

WHEREAS, the Village of Spring Lake, Michigan is a municipal corporation organized under the provisions of the Home Rule Village Act, Public Act 278 of 1909, as amended, and is governed by the provisions of the Village of Spring Lake Charter adopted 4th day of April 1997, as amended ("Charter"); and

WHEREAS, at an election held on Tuesday, 06 November 2018, the electors of the State of Michigan supported the adoption of Proposal 18-1, an initiated law to authorize the personal possession and use of marijuana by individuals aged twenty-one years and older, control the commercial production and distribution of marijuana, and create a state licensing system for marijuana businesses and allow municipalities to ban or restrict them; and

WHEREAS, the Village of Spring Lake intends to adopt an ordinance amending the Village Code to create a new section for the prohibition of marijuana establishments and the consumption of marijuana in public places; and

WHEREAS, adopting said ordinance, "opts-out" of Proposal 18-1 providing time for the Department of Licensing and Regulatory Affairs (LARA) to develop rules and regulations for recreational marijuana establishments while providing the Village time to review state laws and LARA rules, obtain public safety input, review Village land use and zoning, and consider residents' comments before considering an ordinance to permit recreational marijuana establishments within the jurisdiction of the City;

WHEREAS, the Village of Spring Lake desires to review the need for said ordinance after a state licensing system has been established and implemented;

NOW, THEREFORE, IT RESOLVED:

1. The Village of Spring Lake sets a review date of no later than 12/31/20, for the ordinance amending the Village of Spring Lake Code to create a new section for the prohibition of marijuana establishments and the consumption of marijuana in public places.
2. The Village of Spring Lake directs the Village Administrator and Village Clerk to place a review of the ordinance amending the Village of Spring Lake Code to create a new section for the prohibition of marijuana establishments and the consumption of marijuana in public places, on the next Village Council agenda immediately following the above date.

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

CERTIFICATE

I, Marvin Hinga, Village Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Village of Spring Lake at a Regular Meeting thereof held on the 18th Day of March 2019.

RESOLUTION 2019 - 10 DECLARED ADOPTED.

Dated:

Marvin Hinga, Clerk
Village of Spring Lake

Christine Burns

From: Megan Doss <megan@specialeventsllc.com>
Sent: Monday, March 4, 2019 1:31 PM
To: Christine Burns
Subject: I found a typo - this is the correct version :(

Dear Mark, Joel, Mark, Scott, Michael, Michelle, and Susan,

I am asking you to **please**, consider overturning the Planning Commission vote to allow marijuana dispensaries in the Village of Spring Lake. There so many reasons why this is not a good decision, let me share just a few:

1. The Village of Spring Lake has the opportunity to opt out of dispensaries. Reading the specific language of the vote, the voters voted yes, but they were leaning on the leadership in their communities to make the decision on dispensaries. Unfortunately, the Planning Commission voted on what they personally wanted for the community. They did not hear from any business owners and what the direct impact of these dispensaries will do for their investments or their tenants. The Planning Commission did not hear or read the recommendations from the Sheriff's office on the direct impact of dispensaries and children (reference the PPT Sheriff Kempker). These business owners do not have a vote unless they live in the village. I am asking you to listen to their voices. Please also consider that **recreational marijuana passed in the village only by forty votes, many voted no.**
2. We have a masterplan and a vision for the Village of Spring Lake. With the amount of investment dollars that Kim VanKampen has already made within Spring Lake's downtown district, and with amount of sponsorship dollars that I have helped raise for our Parks and Playgrounds, I am astounded and furious that the Planning Commission disregarded these efforts. We just finished another campaign and successfully raised another \$35,000 for Art in the Village of Spring Lake that was matched by the MEDC. The Planning Commissions' yes vote is counter-intuitive to Sergeant Jason Kik and Deputy Corey Allard's plan to decrease crime in the Village of Spring Lake. Research has shown, with dispensaries, there is an increase in crime and violence. Spring Lake Township, The City of Grand Haven, and Grand Haven Township all have opted out, thus the Village of Spring Lake will be the go to place for pot. (resources "PPT from Sheriff Kempker," The Hill, February 19, 2019 "Is Marijuana Legalization Driving Increase in Violent Crime?"

Please listen to me, this vote is not for or against smoking pot. This vote is about what is best for the Village of Spring Lake, our children, our business owners and investors. I have worked hard with various supporters and donors to make our Parks and Playgrounds safe and beautiful. Allowing dispensaries in the Village of Spring Lake, could result in such a shop opening next to Whistle Stop Playground. We are having a hard enough time fighting smokers from refraining from smoking there. Our village is small, one shop could result in all of our parks (and children playing in the parks) subjected to whatever results from opening a dispensary. Over the past few years, the Doss families have donated much money to support the Village of Spring Lake. I can honestly say, this decision will impact our charitable giving to projects in the Village.

Please consider overturning the Planning Commissions vote, and opt out of dispensaries in the Village of Spring Lake.

With Warmest Regards,
Megan and Jamie Doss
109 Barber Court

Eric & Kelly Johnson
109 Mason Street
Spring Lake, Michigan 49456

March 12, 2019

Village of Spring Lake
Attention: Village Council Members
102 West Savidge Street
Spring Lake, Michigan 49456

Subject: Marijuana Dispensaries in the Village

Village Council Members:

I urge the Village Council to reconsider the Planning Commission's decision on marijuana dispensaries in the Village of Spring Lake. I am not objecting to the legal use of marijuana according to State law, but asking the Village Council to enact zoning laws to prohibit marijuana dispensaries from establishment in our community.

My primary concerns related to marijuana dispensaries located in the Village are derived from the potential impact of a correlated increase in pass-through traffic facilitated by the overwhelming prohibition of marijuana dispensaries in neighboring communities, statistical evidence suggesting the legalization of marijuana may lead to increased traffic accidents and the well-articulated community beliefs, goals and future visions outlined in the 2018 Master Plan.

The Village Council must consider the impact of an increase in potential pass-through traffic for access to marijuana dispensaries and the potential for an increase in impaired drivers entering and exiting the Village because many surrounding communities have enacted marijuana dispensary bans.

An October 18, 2018 NBC article titled, "Legalized Marijuana Linked to a Sharp Rise in Car Crashes" (<https://www.nbcnews.com/business/consumer/legalized-marijuana-linked-sharp-rise-car-crashes-n921511>) provides statistical evidence from the Insurance Institute for Highway Safety's (IIHC) annual studies indicating an increase in traffic accidents in Washington, Oregon, Colorado and Nevada compared to adjacent states that have not legalized marijuana. These studies also found that marijuana impaired driving wasn't confined to evenings (like alcohol) and that 14 percent of confirmed marijuana impaired driving incidents reported children present in the vehicle.

I believe my concerns also parallel the core community goals and objectives defined and outlined in the 2017 Community Survey and the approved 2018 Master Plan.

As a reminder, the 2017 Community Survey & 2018 Master Plan included the following published information:

1. The top response to the 2017 Community Survey for Satisfaction Living in the Village was **“the Village provides a great place to raise a family”**.
2. The Community Goals called for an expansion in safe pedestrian and bicycle mobility network connections to access our recreational parks, open spaces and water access.
3. The primary response to the Role of the Village in the 2017 Community Survey was **Public Safety**.
4. The top responses from the 2017 Community Survey for Future Vision were **Safe & Walkable**.
5. The top response from the 2017 Community Survey for Critical Issues was **Traffic**.
6. The 2018 Master Plan acknowledged in the Transportation Systems section that “heavy traffic volume and high traffic speeds as a major deterrent to non-motorized connectivity between the north and south ends of the Village”. Savidge/M-104 was specifically noted as a major “impediment to the type of development and walkability the community desires”.

In addition to the potential for an increase in pass-through traffic related to marijuana dispensaries, recent approved developments and projected future activities along the Savidge/M-104 corridor will further increase traffic load, visual distractions, parking issues and likely lead drivers to seek alternative routes through the historically quiet neighborhoods that contain the bulk of our bike paths, sidewalks, recreational parks, open spaces and water access locations assets.

These quiet neighborhood assets are utilized daily by local residents and the approximately 2,476 Spring Lake Public School and 150 St. Mary’s Parish School students. Many of these children utilize our sidewalks and bike paths to access their residences, library, recreational parks, open spaces and water access locations after school and during summer break.

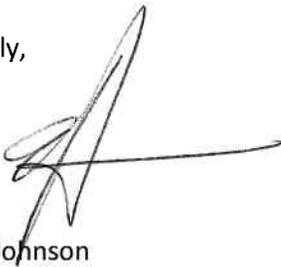
As a resident, father, small business owner, Village planning commissioner and collaborator to the recently approved 2018 Master Plan, I believe allowing marijuana dispensaries is detrimental to the family-friendly environment that enticed my family to choose the Village of Spring Lake. As mentioned above, the top (and overwhelming) response to the published 2017 Community Survey topic Satisfaction Living in the Village was “the Village provides a great place to raise a family”. Allowing recreational or medical marijuana dispensaries in the Village is counter-intuitive to this sentiment and may result in families considering a move to adjacent communities with less taxes and no marijuana dispensaries located in or adjacent to their neighborhoods. To offer personal subjectivity and clarity on this matter; I also fully supported the recent decision by the Grand Haven City Council to reject Long Road Distillery’s bid to occupy the old train depot downtown under the pretext that “alcohol is not family-friendly”.

As a parent, seldom do we have a direct impact on the intricacies of the environment shaping our children. My family chose to reside in the Village of Spring Lake because of the safe pedestrian and bicycle mobility alternatives and the abundance of recreational parks, open-spaces and water access locations. The potential for an increase in alcohol and marijuana establishments adjacent to "safe" pedestrian and bicycle mobility connections are extremely risky and potentially detrimental to the safety of our residents, especially children, as they seek access our exceptional recreational parks, open spaces and water access locations.

For the above reasons, I urge the Village Council to overturn the Planning Commission's recommendation to allow marijuana dispensaries in the Village of Spring Lake.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric R. Johnson', with a long horizontal stroke extending to the right.

Eric R. Johnson
eric@jofaconsulting.com
231-670-5267

The Front Porch
618 East Savidge St.
Spring Lake, MI 49456

March 11, 2019

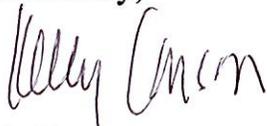
Dear Mark, Joel, Mark, Scott, Michael, Michelle, and Susan,

I am asking you to consider overturning the Planning Commission recommendation to allow marijuana dispensaries in the Village of Spring Lake.

This is a controversial issue. As a retail business owner, it is absurd to take one side on a polarizing issue as I will face ramifications from upsetting half of our population. However, I think it would be irrational not to have restrictions on where these dispensaries should be in our town. I own a store that caters to families and do not believe a dispensary would be a good fit near The Front Porch, and further I think it would force families to go get their ice cream elsewhere. I also would not like them near our parks or our schools. This is not a vote for or against the legalization of marijuana but about what is best for our families and setting up a thriving business community.

Thank you for your consideration and please reconsider the planning commission's vote and opt out of dispensaries in the Village of Spring Lake.

Sincerely,

A handwritten signature in cursive script that reads "Kelly Larson".

Kelly M. Larson

**KIMBERLY VAN KAMPEN
15721 LITTLEFIELD LANE
SPRING LAKE, MICHIGAN**

**Christine Burns, Village Manager
Village of Spring Lake
102 W. Savidge Street
Spring Lake, Michigan 49456**

14 March, 2019

Dear Christine,

As a Spring Lake property owner and investor, I am adamantly opposed to marijuana dispensaries in the Village. Spring Lake is on the verge of a rebirth and a re-identification as a historic, charming village with a new sensibility for culture, beauty, nature and community. Marijuana dispensaries are not in keeping with our image of a family-centered hamlet with a focus on small-businesses and local resources.

Marijuana dispensaries in the Village will negatively affect the abilities of local businesses to continue to operate within the Village, will bring undesirable tourism, threaten the safety of our roads and schools, scare away investment, and forever guarantee Spring Lake's reputation as a "drive through" community. This has already happened in many small towns in Colorado, where local businesses and families have fled the state due to negative consequences of legalized marijuana sales.

At this crucial point in the history of our Village, I implore the Council to ban the dispensation and sale of all forms of marijuana within Village limits.

Thank you,

A handwritten signature in black ink, appearing to read "K. Van Kampen", with a long, sweeping flourish extending to the right.

Kimberly Van Kampen

**VILLAGE OF SPRING LAKE
OTTAWA COUNTY, MICHIGAN**

Council Member _____, supported by Council Member _____,
moved the adoption of the following ordinance:

ORDINANCE NO. 356

**AN ORDINANCE TO AMEND THE CODE OF
ORDINANCES OF THE VILLAGE OF SPRING LAKE BY
ADDING TWO NEW SECTIONS WHICH NEW SECTIONS
SHALL BE DESIGNATED AS SECTION 240-32 AND
SECTION 240-33 OF ARTICLE VII OF CHAPTER 240 OF
SAID CODE**

THE VILLAGE OF SPRING LAKE ORDAINS:

Section 1. Addition of Section 240-32 to Article VII of Chapter 240. Section 240-32, “Marihuana establishments,” is added to Article VII of Chapter 240, “Offenses,” of the Code of Ordinances of the Village of Spring Lake to read as follows:

§ 240-32. Marihuana establishments.

- (a) Pursuant to the provisions of section 6.1 of the Michigan Regulation and Taxation of Marihuana Act (the “Act”), marihuana establishments, as defined by the Act, are completely prohibited within the boundaries of the Village.
- (b) Any applicant for a state or local license to establish a marihuana establishment, as defined by the Act, within the boundaries of the Village shall be deemed to be not in compliance with this section or with this Code.
- (c) This section does not supersede rights and obligations with respect to the transportation of marihuana through the Village to the extent provided by the Act, and does not supersede rights and obligations under Michigan law allowing for or regulating marihuana for medical use.

Section 2. Addition of Section 240-33 to Article VII of Chapter 240. Section 240-33, “Prohibition of sale and consumption of marihuana in public places,” is added to Article VII of Chapter 240, “Offenses,” of the Code of Ordinances of the Village of Spring Lake to read as follows:

§ 240-33. Prohibition of sale and consumption of marihuana in public places.

- (a) In conformance with Sections 4.1(e) and 6.2(b) of the Act, the sale or consumption of marihuana in any form and the sale or display of marihuana accessories, as defined by the Act, is prohibited in any public places within the boundaries of the Village.
- (b) Any person who violates any of the provisions of this section shall be responsible for a municipal civil infraction punishable by a civil fine of \$500, plus court-imposed costs.
- (c) This section does not supersede rights and obligations with respect to the transfer and consumption of marihuana on private property to the extent authorized by the person who owns, occupies, or operates such property, as provided in and authorized by the Act, and does not supersede rights and obligations with respect to the use of marihuana for medical purposes as provided by any law of the State of Michigan allowing for or regulating marihuana for medical use.

Section 3. Effective Date. This ordinance shall be effective upon its publication.

Section 4. Publication. After its adoption, this ordinance or a summary thereof, as permitted by law, shall be published by the Village Clerk in *The Grand Haven Tribune*, a newspaper of general circulation in the Village.

ORDINANCE DECLARED ADOPTED.

Dated: _____, 2019

Mark Powers, President

Marvin Hinga, Village Clerk

CERTIFICATION

I, the undersigned duly appointed Village Clerk of the Village of Spring Lake, Ottawa County, Michigan, do hereby certify that the above ordinance, or a summary thereof, was published in *The Grand Haven Tribune*, a newspaper of general circulation in the Village on _____, 2019, and that such ordinance was entered with the Ordinance Book of the Village on _____, 2019.

Dated: _____, 2019

Marv Hinga, Village Clerk

ORDINANCE NO. 354

AN ORDINANCE TO AMEND THE VILLAGE OF SPRING LAKE CODE OF ORDINANCES BY RESTATING CHAPTER 183 REGARDING FIREWORKS, IN ITS ENTIRETY

THE VILLAGE OF SPRING LAKE, COUNTY OF OTTAWA, STATE OF MICHIGAN, ORDAINS:

Section 1. Chapter 183, Fireworks, of the Village of Spring Lake Code of Ordinances is amended in its entirety to read as follows:

§183-1. Definitions.

The following words and phrases, when used in this chapter, shall have the meanings respectively ascribed to them:

ALCOHOLIC LIQUOR

That term as defined in section 1d of the Michigan Vehicle Code, being Public Act No. 300 of 1949 (MCL 257.1, et seq.).

APA STANDARD 87-1

2001 APA Standard 87-1, standard for construction and approval for transportation of fireworks, novelties, and theatrical pyrotechnics, as published by the American Pyrotechnics Association of Bethesda, Maryland.

CONSUMER FIREWORKS

Fireworks that are designed to produce visible effects by combustion, that are required to comply with the construction, chemical composition, and labeling regulations promulgated by the United States Consumer Product Safety Commission under 16 CFR parts 1500 and 1507, as amended, and that are listed in APA Standard 87- 1: 3.1.2, 3.1.3, or 3.5. Consumer fireworks do not include low-impact fireworks.

CONTROLLED SUBSTANCE

That term as defined in section 8b of the Michigan Vehicle Code, being Public Act No. 300 of 1949 (MCL 257.1, et seq.).

FIREWORKS

Any composition or device, except a starting pistol, a flare gun, or a flare, designed for the purpose of producing visible or audible effect by combustion, deflagration, or detonation.

LOW-IMPACT FIREWORKS

Ground and handheld sparkling devices as that phrase is defined in APA standard 87-1: 3.1, 3.1.1.1 to 3.1.1.8, and 3.5.

MINOR

An individual who is less than 18 years of age.

§183-2. Ignition, discharge, and use of consumer fireworks.

- A. A person shall not ignite, discharge, or use consumer fireworks except on the following days after 11 a.m.:
- (1) December 31 until 1 a.m. on January 1.
 - (2) The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days.
 - (3) June 29 to July 4 until 11:45 p.m. on each of those days.
 - (4) July 5, if that date is a Friday or Saturday, until 11:45 p.m.
 - (5) The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.
- B. A person shall not ignite, discharge, or use consumer fireworks if the environmental concerns based on the department of natural resources fire division criteria are elevated to extreme fire conditions or if the environmental concerns based on the department of natural resources, fire division criteria are elevated to very high for 72 consecutive hours and the commanding officer of the fire department, in consultation with the department of natural resources, enforces a no burning restriction that includes a ban on the ignition, discharge, and use of consumer fireworks. If a no burning restriction is instituted under this section, the commanding officer of the fire department enforcing the restriction shall ensure that adequate notice of the restriction is provided to the public.

§183-3. Possession of consumer fireworks by a minor.

A minor shall not possess, ignite, discharge, or use consumer fireworks.

§183-4. Prohibited conduct.

- A. A person shall not ignite, discharge, or use consumer fireworks on public property, school property, church property, or the property of any another person without that organization's or person's express permission to use those consumer fireworks on those premises.
- B. A person shall not use consumer fireworks or low-impact fireworks while under the influence of alcoholic liquor, a controlled substance, or a combination thereof.

§183-5. Determination of violation; seizure.

If a law enforcement officer determines that a violation of this chapter has occurred, the officer may seize the consumer fireworks as evidence of the violation.

§183-6. Local, state, and federal requirements.

Nothing contained within this chapter shall be construed to relieve a person of any duties and obligations imposed under any local, state, or federal laws, rules, regulations, licenses, or permit requirements.

§183-7. Penalty.

Any person violating the provisions of this chapter shall be responsible for a municipal civil infraction with a civil fine of \$1,000.00 for each violation of the article. \$500.00 of the fine collected under the chapter shall be remitted to the local law enforcement agency responsible for enforcing the chapter.

Section 2. Effective Date. This amendment to the Village of Spring Lake Code of Ordinances was approved and adopted by the Village Council on _____, 2019, upon completing the applicable ordinance adoption requirements in the Village Charter. This Ordinance shall be effective the date of its publication.

Village President, Mark Powers

Clerk/Treasurer, Marvin Hinga

ORDINANCE NO. 353

**AN ORDINANCE TO AMEND THE VILLAGE OF SPRING LAKE
CODE OF ORDINANCES BY RESTATING CHAPTER 271
REGARDING RENTAL UNITS, REGISTRATION OF, IN ITS
ENTIRETY**

**THE VILLAGE OF SPRING LAKE, COUNTY OF OTTAWA, STATE OF MICHIGAN,
ORDAINS:**

Section 1. Chapter 271, Rental Units, Registration of, of the Village of Spring Lake Code of Ordinances is amended in its entirety to read as follows:

§ 271-1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

LANDLORD

Any person who owns or controls a rental unit and rents such unit, either personally or through a designated agent, to any other person.

OWNER

The legal or equitable title holder of a rental unit or the premises within which the rental unit is situated.

RENTAL UNIT

Any dwelling unit containing one or more sleeping units, including but not limited to hotels, motels, bed-and-breakfast establishments, boardinghouses, or sleeping rooms, which are rented pursuant to an oral or written agreement, for monetary or other consideration, by the owner or the responsible local agent to any other person, whether by day, week, month, year, or any other term, when the renter is not acquiring an ownership interest in the rental unit.

RESPONSIBLE LOCAL AGENT

A person or other representative of an owner; the agent's place of residence shall be within 60 miles of the Village. The agent shall be designated by the owner as responsible for operating the rental unit in compliance with the ordinances adopted by the Village. All official notices of the Village may be served on the responsible local agent, and any notice so served shall be deemed to have been served upon the owner. An owner may be the responsible local agent if the owner meets the residency requirement.

§ 271-2. Fees.

Fees for registration of rental units, inspections, and certificates of compliance shall be as established by resolution of the Village Council.

§ 271-3. Violations and penalties.¹

Any person who violates, disobeys, omits, neglects, or refuses to comply with or resists the enforcement of this chapter shall be responsible for a municipal civil infraction, subject to § 1-2. Increased civil fines may be imposed for “repeated violations,” which means a second or subsequent municipal civil infraction violation committed by a person within any twelve-month period and for which a person admits responsibility or is determined to be responsible. The increased civil fine for repeat violations is set forth in § 1-2.

[1] Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

RAB Revised Date 02/06/19

§ 271-4. Registration and designation of responsible local agent required.

No owner shall lease, rent, or otherwise allow a rental unit to be occupied unless the rental unit is registered with the Village, unless the rental unit has been issued a certificate of compliance per this chapter, and unless a responsible local agent is designated for the rental unit. The responsible local agent shall be legally responsible for operating the registered rental unit in compliance with the ordinances adopted by the Village, shall be responsible for providing access to the rental unit for the purpose of making any and all inspections necessary to ensure compliance with the ordinances adopted by the Village, and shall accept all legal notices or service of process with respect to the rental unit. The responsible local agent shall maintain a list of the names and number of occupants of each rental unit for which the agent is responsible.

§ 271-5. Registration term and renewal of existing rental units.

Owners shall register any and all rental units within the Village and shall designate a responsible local agent. Registration shall be completed immediately for each rental unit, before it is rented out, and renewed before each following January 1. It shall be the responsibility of the owner to re-register the rental unit. Upon registration, a certificate of compliance shall then be obtained pursuant to § 271-10.

§ 271-6. Change in registration information.

The owner shall re-register a rental unit within 60 days after any change occurs in registration information. A new owner shall immediately re-register the rental unit as provided in this chapter.

§ 271-7. Re-registration.

An owner shall re-register a rental unit for each calendar year.

§ 271-8. Application for registration.

An application for registration of a rental unit shall be made in such form and in accordance with such instructions as may be provided by the Village Manager or his or her designee and shall include at least the following information:

- A. The address of the rental unit;
- B. The names and addresses of all owners;
- C. The name, address, and telephone number of the person authorized to collect rent from the individuals occupying the rental units;
- D. The name, local address, and telephone number of the responsible local agent;
- E. The number of rental units in each building;
- F. The authorization appointing a responsible local agent signed by both the owner and the responsible local agent;
- G. The name, business address, and telephone number any person who holds a lien on the rental unit or the real property on which the rental unit is located;
- H. The length of the lease for the rental units; and
- I. Verification that all state and local taxes levied and assessed against the rental unit that are due and payable at the time of the application have been paid (if not, the application shall be denied).

§ 271-9. Inaccurate or incomplete registration information.

It shall be a violation of this chapter for an owner or a responsible local agent to provide inaccurate information for the registration of rental units or to fail to provide information required by the Village for such registration. In those cases, in which the owner is not a natural person, the owner information shall be that of the president, general manager, or other chief executive officer of the organization. Where more than one natural person has an ownership interest, the required information shall be provided for each such owner.

§ 271-10. Certificate of compliance required.

No person shall own, operate, lease, rent, or occupy a rental unit unless there is a valid certificate of compliance issued by the Village Manager or his or her designee, which certificate of compliance shall be issued in the name of the owner and issued for the specific rental unit. The certificate shall be issued for each building containing a rental unit. The certificate of compliance shall be displayed in a conspicuous place in each rental unit at all times. The certificate of compliance shall be issued only after both of the following are completed:

- A. Registration of the rental unit with the Building Department; and
- B. Inspection by the Village Manager or his or her designee demonstrating

compliance with all ordinances adopted by the Village and state law.

The certificate of compliance shall be valid for the current year and the following calendar year, unless otherwise revoked pursuant to this chapter.

§ 271-11. Biennial inspections.

Subsequent to the registration of a rental unit as required in § 271-4, the Village Manager or his or her designee shall commence an inspection of the rental unit. However, the inspection shall not be required if the rental unit was inspected during the prior calendar year, was found to be in compliance, and the Village has no information to indicate that the rental unit is no longer in compliance. Once the rental unit is deemed to be in compliance with all ordinances adopted by the Village and state law, per an inspection in the current calendar year or the prior calendar year, a certificate of compliance shall be issued.

§ 271-12. [Reserved.]

§ 271-13. Prerequisites for issuance of certificate of compliance.

The Village Manager or his or her designee shall not issue a certificate of compliance unless a current rental unit registration is in effect, the responsible local agent is properly designated, any fees for registration plus any penalties are paid in full, and inspection as required in § 271-11 and § 271-14 has determined that compliance has been secured with the minimum standards and other provisions of the ordinances adopted by the Village and with state law.

§ 271-14. Inspections.

All facilities, areas, and units governed by this chapter shall be inspected. All facilities, areas, and units inspected shall comply with the standards of the ordinances adopted by the Village and with state law. If an inspection is scheduled and the owner or responsible local agent fails to appear, an inspection fee shall be assessed against the owner or the responsible local agent or both. No inspection shall be completed until the fee is paid in full.

§ 271-15. Posting.

The following information shall be posted in a conspicuous place either within each rental unit or in a common area shared by all occupants of a building:

- A. A copy of the current certificate of compliance; and
- B. The name, address, and telephone number of the responsible local agent.

§ 271-16. Revocation of certificate of compliance.

If the Village Manager or his or her designee shall discover the failure of any owner to comply with a notice of violation issued pursuant to the provisions of the ordinances adopted by the Village or pursuant to state law, the certificate of compliance may be revoked.

§ 271-17. Appeal of denial of registration or revocation.

Any owner whose rental unit registration has been denied or whose certificate of compliance has been revoked may file an appeal to the Zoning Board of Appeals.

§ 271-18. Circumstances requiring vacation of unit.

Upon revocation of a certificate of compliance and a determination by the Zoning Board of Appeals that a rental unit is not in compliance with this chapter or state law, the owner or responsible local agent of the rental unit shall immediately vacate it. No person shall thereafter occupy the rental unit for sleeping or living purposes until it complies with this chapter and has been reissued a certificate of compliance.

§ 271-19. Expiration of certificate of compliance.

A certificate of compliance shall expire at the end of the next calendar year or on the repair date stated on a notice to repair, whichever comes first. Sixty days after such expiration date, it shall be unlawful for the rental unit in question to be occupied unless a new certificate of compliance has been issued. A rental unit which has not been previously certified shall be deemed to have an expiration date on the date the responsible local agent is notified to register the rental unit.

§ 271-20. Notification of expired certificate.

Sixty days after expiration of a certificate of compliance, the Village may issue a notice of expired certificate to the owner, any responsible local agent, and the occupant of the rental unit. The notice shall state that:

- A. The rental unit does not have a valid certificate of compliance;
- B. It is unlawful for any vacant rental unit to be reoccupied or rented;
- C. Current tenants may no longer occupy the rental unit lawfully; and
- D. Current tenants may be entitled to escrow rent moneys as provided for under state law.

A placard containing this information will be posted on the rental unit. The placard may not be removed until a new certificate of compliance is issued.

§ 271-21. Renewal of certificate of compliance.

At least 30 days prior to the expiration of a certificate of compliance, the Village

shall notify the owner or the responsible local agent or both to re-register the rental unit and to arrange for a compliance inspection. The owner shall be responsible for re-registering a rental unit and arranging a compliance inspection prior to the expiration date on the certificate of compliance.

§ 271-22. Exceptions to requirement of certificate of compliance.

A certificate of compliance shall not be required for living or sleeping accommodations in jails, hospitals, nursing homes, school dormitories, convalescent homes, retirement homes, foster homes, or temporary group shelters provided by legal not-for-profit agencies which are inspected, certified, and/or licensed by other governmental agencies.

§ 271-23. Basis for inspections.

Inspections of rental units may be made to obtain and maintain compliance with the standards of this chapter and state law, based upon one of the following:

- A. A complaint received by the Village indicating that there is a violation of the standards or the provisions of the ordinances adopted by the Village or state law or both;
- B. An observation by the Village of a violation of the standards or the provisions of the ordinances adopted by the Village or state law or both;
- C. A report or observation of a rental unit that is unoccupied and unsecured or a rental unit that is fire damaged;
- D. The registration, re-registration and certification of a rental unit as required by this chapter;
- E. The need to determine compliance with a notice or an order issued by the Village;
- F. Designation by the Village Council of an area where all dwellings, accessory buildings, or yards are to be inspected uniformly or intensively or for specific violations;
- G. An emergency observed or reasonably believed to exist;
- H. A request for an inspection by the owner; or
- I. As required by law when a rental unit is to be demolished by the Village or ownership is to be transferred to the Village.

§ 271-24. Complaint-initiated inspections.

If an inspection is initiated by a complaint and no violation is found to exist, no inspection fees will be assessed against the owner. In all other situations the

owner shall be responsible for inspection fees.

§ 271-25. Reinspection.

For every inspection and reinspection of a rental unit performed to ensure conformity with this chapter, the owner will be charged a separate fee except as provided in § 271-24.

§ 271-26. Inspection upon transfer of ownership.

- A. If there is a transfer of ownership for any rental unit, even if owner-occupied, and a current certificate of compliance exists, an inspection by the Village Manager or his or her designee shall be waived;
- B. If there is a transfer of ownership for any rental unit, even if owner-occupied, and a current certificate of compliance does not exist, an inspection by the Village Manager or his or her designee shall be required per this chapter. If the rental unit is not in compliance with this chapter and state law, a notice of violation shall be issued to both the transferor and the transferee;
- C. If ownership of any rental unit is transferred contrary to Subsection A or B of this section, the certificate of compliance and rental unit registration shall be deemed to expire within 60 days of the transfer unless appropriate steps are taken to obtain a rental unit registration and certificate of compliance;
- D. If there is a transfer of ownership where violations are found during the inspection, the rental unit registration shall become invalid. The new owner shall register the rental unit within 10 days of the date of transfer of the rental unit. Every person holding the registration prior to the transfer shall notify the Village Manager or his or her designee in writing of the change in the ownership of the rental unit; or²
- E. The transferring owner of a rental unit whose ownership is transferred shall notify the individuals residing in that rental unit, including an owner-occupied rental unit, before any transfer of ownership occurs.

2. Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).

GRAPIDS 59146-3 539589v3

**VILLAGE OF SPRING LAKE
OTTAWA COUNTY, MICHIGAN**

RESOLUTION NUMBER 2019-08

**COUNCIL MEMBER _____, SUPPORTED BY COUNCIL MEMBER _____, MOVED THE ADOPTION
OF THE FOLLOWING RESOLUTION:**

**ESTABLISHING A COMMERCIAL REDEVELOPMENT DISTRICT FOR THE
VILLAGE OF SPRING LAKE, OTTAWA COUNTY, STATE OF MICHIGAN**

WHEREAS, Pursuant to PA 255 of 1978, the Village of Spring Lake (the "Village") has the authority to establish "Commercial Redevelopment Districts" within the Village at the request of a commercial business enterprise or on its own initiative; and

WHEREAS, the Village has determined that the establishment of the Commercial Redevelopment District for an area in the Village as hereinafter described is in the interest of the community as it will be economically advantageous to the Village by encouraging the replacement, restoration and new construction of commercial properties; and

WHEREAS, the Village Council has determined that the district meets the requirements set forth in section 5 of PA 255 of 1978; and

WHEREAS, written notice has been given by certified mail to all owners of real property located within the proposed district as required by section 5(3) of PA 255 of 1978; and

WHEREAS, on March 18, 2019 a public hearing was held and all residents and taxpayers of the Village were afforded an opportunity to be heard thereon; and

WHEREAS, the Village deems it to be in the public interest of the Village to establish the Commercial Redevelopment District as proposed;

NOW, THEREFORE BE IT RESOLVED by the Village Council of the Village that the parcels of land identified on **Exhibit A** attached hereto, which are situated in the Village, County of Ottawa, State of Michigan, be and hereby is established as a Commercial Redevelopment District pursuant to the provisions of PA 255 of 1978 to be known as the Village of Spring Lake Commercial Redevelopment District No. 1.

BE IT FURTHER RESOLVED, that all resolutions or motions in conflict herewith in whole or in part are revoked to the extent of such conflict.

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

CERTIFICATE

I, Marvin Hinga, Village Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Village of Spring Lake at a Regular Meeting thereof held on the 18th Day of March 2019.

RESOLUTION 2019-08 DECLARED ADOPTED.

Dated:

Marvin Hinga, Clerk
Village of Spring Lake

CERTIFICATE

I, Marvin Hinga, the Clerk/Treasurer for the Village of Spring Lake, Ottawa County, Michigan, do hereby certify that the foregoing Village of Spring Lake Resolution Establishing a Commercial Redevelopment District was adopted at a regular meeting of the Village Council held on _____, 2018. The following members of the

Village Council were present at that meeting:

_____. The

following members of the Village Council were absent:

_____.

The Resolution was adopted by the Village Council with members of the Council

_____ voting in favor and with members of the Council _____

_____ voting in opposition.

Marvin Hinga
Clerk/Treasurer



**NOTICE OF PUBLIC HEARING
ON ADOPTION OF A PROPOSED
RESOLUTION TO ESTABLISH A COMMERCIAL
REDEVELOPMENT DISTRICT FOR THE
VILLAGE OF SPRING LAKE, OTTAWA COUNTY, MICHIGAN**

**TO: CITIZENS AND RESIDENTS OF THE VILLAGE OF SPRING LAKE,
OTTAWA COUNTY, MICHIGAN**

NOTICE IS HEREBY GIVEN:

1. The Village Council of the Village of Spring Lake, Ottawa County, Michigan, has determined that the establishment of a Commercial Redevelopment District for an area in the Village is in the interest of the community as well as economically advantageous to the Village by encouraging the replacement, restoration and new construction of commercial properties.

2. The Village Council of the Village of Spring Lake, Ottawa County, Michigan, has further determined that the parcels of land identified on Exhibit A attached hereto, which are situated in the Village of Spring Lake, County of Ottawa, State of Michigan, be established as a Commercial Redevelopment District pursuant to the provisions of PA 255 of 1978 to be known as the Village of Spring Lake Commercial Redevelopment District.

3. The Village Council of the Village of Spring Lake, Ottawa County, Michigan, will meet at the Barber School, 102 W. Exchange Street, Spring Lake, Michigan on the 18th day of March, 2019, at 7:00 p.m., local time, to hold a public hearing on the approval, rejection, or approval with modifications of the proposed Resolution to establish a Commercial Redevelopment District for the Village of Spring Lake.

4. A copy of the proposed Resolution establishing a Commercial Redevelopment District for the Village of Spring Lake, is on file and available for public inspection at the

Spring Lake Village Hall, the Village Manager's office, 102 W. Exchange Street, Spring Lake, Michigan, and may be inspected at any time Monday through Friday, other than a legal holiday, during regular business hours, 8:00 a.m. to 5:00 p.m. beginning March 11, 2019, by any interested person.

5. At that hearing, an opportunity will be provided for all interested persons to be heard concerning the proposed Resolution establishing a Commercial Redevelopment District for the Village of Spring Lake. In addition, the Village Council shall receive and consider communications in writing with reference to the proposed Resolution establishing a Commercial Redevelopment District. All aspects of the proposed Resolution establishing a Commercial Redevelopment District for the Village of Spring Lake are open for discussion at the public hearing.

6. The Village of Spring Lake will provide necessary and reasonable auxiliary aids and services at this hearing, such as signors for hearing-impaired persons and audio tapes of printed materials for visually-impaired persons, upon receipt of five (5) days prior notice. Disabled persons requiring such auxiliary aids or services should so notify the Village of Spring Lake by contacting Christine Burns at 102 W. Exchange Street, Spring Lake, Michigan 49456, (telephone (616) 842-1393).

THIS NOTICE IS GIVEN BY ORDER OF THE SPRING LAKE VILLAGE COUNCIL.

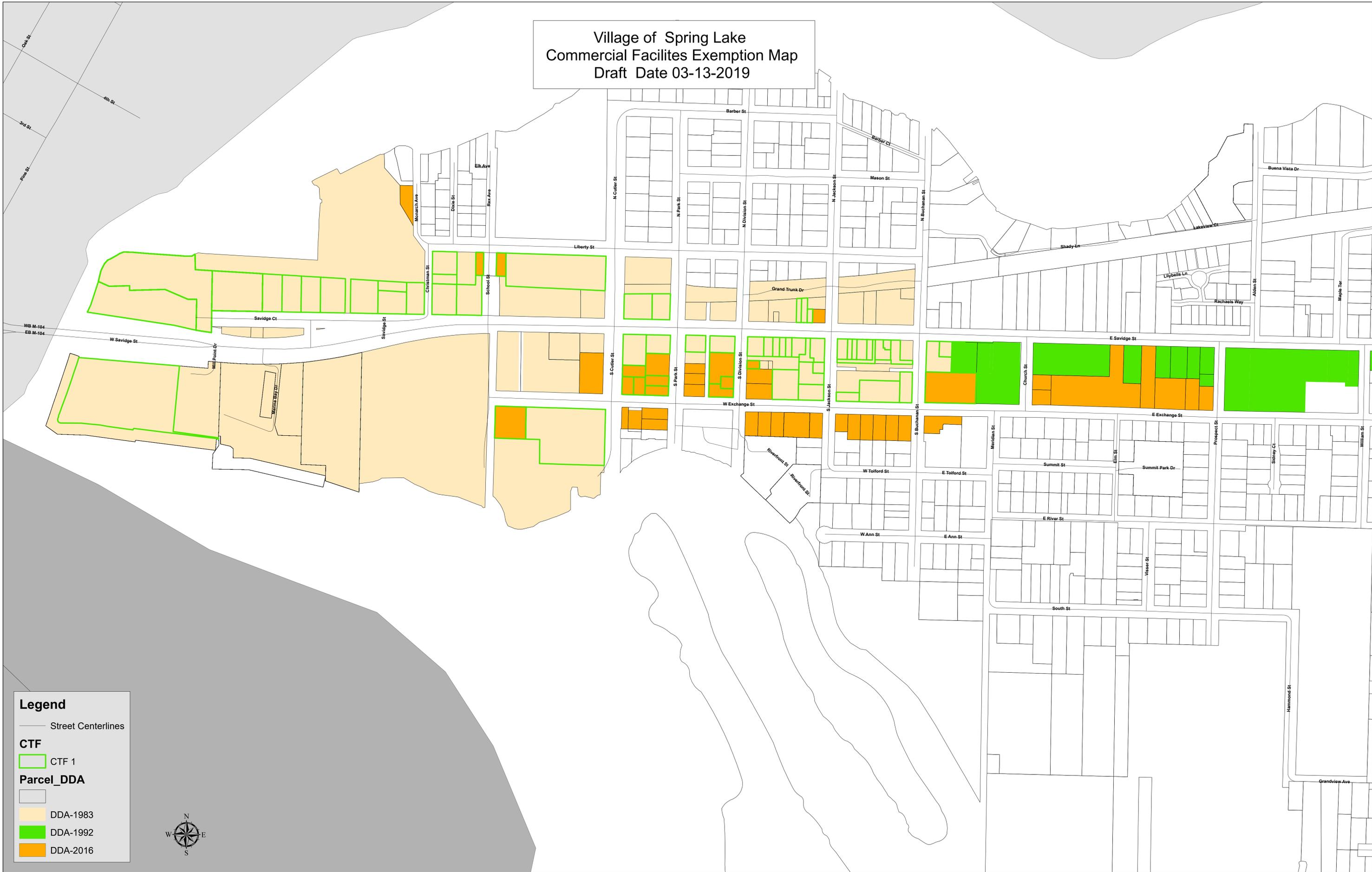
Dated: February 27, 2019



Marvin Hinga, Clerk/Treasurer

Village of Spring Lake

Village of Spring Lake
Commercial Facilities Exemption Map
Draft Date 03-13-2019



Legend

— Street Centerlines

CTF

CTF 1

Parcel_DDA

DDA-1983

DDA-1992

DDA-2016



**VILLAGE OF SPRING LAKE
OTTAWA COUNTY, MICHIGAN**

Council Member _____, supported by Council Member _____, moved the adoption of the following resolution:

RESOLUTION 2019 - 11

**A RESOLUTION OF SUPPORT FOR AN
APPLICATION FOR AN SDD RESORT LICENSE
SUBMITTED BY LIQUOR AMERICAN, INC AND
DOCKETED AS REQUEST ID1903-03914**

WHEREAS, the Village of Spring Lake, Michigan is a municipal corporation organized under the provisions of the Home Rule Village Act, Public Act 278 of 1909, as amended, and is governed by the provisions of the Village of Spring Lake Charter adopted 4th day of April 1997, as amended ("Charter"); and

WHEREAS, the Village Council is urging the Liquor Control Commission to favorably consider an application for an SDD Resort license submitted by Liquor America, Inc. and docketed as Request ID1903-03914; and

WHEREAS, this SDD Resort license would allow a permanent store within the Village, which currently has no full-service beverage store; and

WHEREAS, Liquor America, Inc. would offer a wide selection of wines, beers, spirits for residents and thousands of seasonal visitors;

WHEREAS, Liquor America, Inc. would reuse a vacant storefront and infuse \$1,400,000 in new investment into downtown Spring Lake, providing 6 full-time and 3 part-time jobs;

WHEREAS, Liquor America, Inc. store will be an added attraction to Spring Lake and complement many other hospitality outlets already in existence;

NOW, THEREFORE, IT RESOLVED:

The Village of Spring Lake supports the application by Liquor America, Inc. to obtain an SDD Resort license as granted by the LCC.

YES:

NO:

ABSENT:

RESOLUTION DECLARED ADOPTED.

CERTIFICATE

I, Marvin Hinga, Village Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Village of Spring Lake at a Regular Meeting thereof held on the 18th Day of March 2019.

RESOLUTION 2019 - 11 DECLARED ADOPTED.

Dated:

Marvin Hinga, Clerk
Village of Spring Lake



March 15, 2019

Michigan Liquor Control Commission
Lansing, MI

RE: Resort License Application for Spring Lake Party Store
Applicant: Dhillon Bhupinder

Dear Commissioners:

This letter is written to support the application for a Resort Liquor License for 606 Savidge Street in the Village of Spring Lake. The Chamber of Commerce Grand Haven, Spring Lake, Ferrysburg represents over 730 businesses and entrepreneurs that have invested in the great State of Michigan. The Chamber also works with MSHDA to promote and assist in community development in cities and villages as well as MEDC to retain and attract business and industry to our state and with the MI-sbTdc to encourage and assist entrepreneurs to start and grow businesses that will help transform Michigan, the Michigan economy and our local communities.

The building at 606 Savidge Street has had a number of unsuccessful tenets over the last 10 years with past owners making little or no investment in the extremely visible building on M-104, the main artery connecting Grand Rapids to the lakeshore. The proposed new investment of \$1.2 million dollars to upgrade the building's interior and exterior by an experienced and successful entrepreneur will greatly enhance the M-104 corridor and provide a retail space that provides a service to residents and visitors alike with a convenience store and deli. Currently the Village of Spring Lake is underserved in this market.

As an entrepreneur, Dhillon is continuing his investment in Michigan and the Village of Spring Lake. He currently operates and has reinvested businesses in Grand Haven, Muskegon and Grand Rapids and is a member in good standing with the Chamber for all his businesses located in Northwest Ottawa County.

We strongly support the Spring Lake Party Store project and application for this license.

Sincerely,

Joy Gaasch
President



102 W. SAVIDGE ST. • SPRING LAKE, MI 49456

PHONE: 616-842-1393 • FAX: 616-847-1393

www.springlakevillage.org

March 15, 2019

Mr. Andrew Deloney, Chairman
Michigan Liquor Control Commission
P.O. Box 30005
Lansing, MI 48909

REF: Request ID # 1903-03914 - Liquor America, Inc.

Dear Chairman Deloney:

On behalf of the Village of Spring Lake's Down Development Authority and its Board of Directors, I am writing to urge the Liquor Control Commission's favorable consideration of an application for an SDD Resort license submitted by Liquor America, Inc. and docketed as Request ID1903-03914.

This license is proposed for a permanent store in Spring Lake Village which has no full service beverage store as this is written. Spirits are available at a Wesco gas station, but selection is severely limited.

Liquor America, Inc. will, if licensure is approved by the Commission, operate a wide selection of wines, beer and spirits for Spring Lake's residents and thousands of seasonal visitors. In addition, Liquor America's plan would reuse a vacant store and infuse it with \$1.4 million in new investment and provide 6 full time and 3 part time jobs.

Liquor America's beer, wine and spirits store will be an added attraction to Spring Lake and complement the many other hospitality industry outlets already in existence.

Please do not hesitate to contact me should you have questions.

Sincerely,

Doug Heins
Chairperson
Downtown Development Authority

Cc: Commissioner Olshove
Commissioner Quimby

Bloom Sluggett, PC

COUNSELORS & ATTORNEYS

Jeffrey V.H. Sluggett
Direct Dial: (616) 965-9341
Direct Fax: (616) 965-9351
jeff@bloomsluggett.com

March 14, 2019

Village Council
Village of Spring Lake
102 West Savidge Street
Spring Lake Michigan 49546

Re: Freedom of Information Act Appeal/Corinna Gainey

Dear Council Members:

We were asked by the Village to review a recent Freedom of Information Act (FOIA) request submitted by Ms. Corinna Gainey seeking certain emails and texts of the Village Manager concerning the City of Port Huron City Manager, Mr. James Freed. In the course of that review we worked with the Village in preparing a denial to the request because, we concluded and so advised the Village, the documents sought are not "public records" under FOIA. As you are aware, the requester then submitted an appeal of that denial to the Village Council as permitted under FOIA. We understand that the appeal will be conducted by the Village Council at your regular meeting on March 18th.

The decision of the Village Council is, of course, its to make and should be based on its review of the appeal filed by Ms. Gainey's attorney, any public comments or other submittals provided to the Village Council on or before March 18, other information as the Council determines relevant (including any review of the emails and texts at issue) as well as the FOIA. We also recommend that in making its decision, the Village Council consider the proposed Findings which are enclosed. These Findings, in our opinion, accurately identify the issues before the Village Council, the relevant provisions of state law, and an analysis which we believe supports the initial decision to deny.

In proceeding with the appeal, we recommend that (A) the agenda item be introduced, (B) the public hearing be opened and a general call to those in attendance at the meeting be made to invite anyone in attendance to speak to the appeal, (C) the public hearing be closed, (D) the Council deliberate regarding all information presented (including any changes or amendments which it believes appropriate to any set of findings), and (E) a motion to take action be voted upon.

If the Village Council's determination is to deny the appeal then we recommend that a motion be made substantially as follows:

Move to deny the Freedom of Information Act appeal filed on behalf of Ms. Gainey, dated March 2, 2019, based on the Village Council's review of the appeal filed by Ms. Gainey's attorney and a review of information presented at

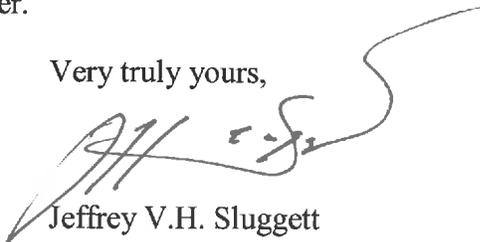
this evening's meeting (including any review of the emails and texts at issue) and to adopt the Findings submitted at tonight's meeting which shall be included in the minutes and to further authorize the Village President and Village's special counsel to execute and transmit all forms and records necessary to effectuate this motion.

Please note that we have not provided the Village Council with a more formal legal memorandum in support of our opinion but would be glad to do so upon request.

Please also let us know if the Village Council has any further questions or would like additional issues addressed.

Thank you for your attention to this matter.

Very truly yours,

A handwritten signature in black ink, appearing to read "J.V.H. Sluggett", with a long, sweeping flourish extending to the right.

Jeffrey V.H. Sluggett

Enclosures

VILLAGE COUNCIL
VILLAGE OF SPRING LAKE
OTTAWA COUNTY, MICHIGAN

FINDINGS AND DETERMINATIONS REGARDING CORINNA GAINNEY APPEAL OF
FREEDOM OF INFORMATION ACT (FOIA) DENIAL

1. On February 7, 2019, the Village of Spring Lake (“Village”) received a FOIA request for public records on behalf of Mr. Corinna Gainey submitted by her legal counsel, Mr. Thomas Ginster. A copy of the request is attached as Exhibit A.
2. The request seeks copies of “[A]ll emails and text messages communication on Village Manager[‘s] phone and email address regarding James Freed. Whether referencing [Mr. Freed] by name or content in regards to him.”
3. In response to the request, the Village issued a notice on February 12, 2109, to the requester advising that, as permitted under FOIA, the Village would extend for an additional ten business days its period to respond. Thereafter, after being advised that a number of the emails and texts sought were available to Mr. Freed through the MML listserv (i.e., independent of the Village’s email or texts), the requester amended her request to exclude any MML listserv materials.
4. Following consultation with special legal counsel to the Village, on February 26, 2019 the Village issued a denial of the request based upon its conclusion that because FOIA only applies to “public records” and because the emails and texts sought are not public records as defined by FOIA and as that phrase has been interpreted by the courts, that no disclosure was required. A copy of the denial issued by the Village is attached as Exhibit B. The denial advised the requester of her right to submit an appeal of the denial to the Village Council (the “head of the public body”) or to commence an action in circuit court.
5. By letter dated March 2, 2019, an appeal of the denial was filed by legal counsel for Ms. Gainey. A copy of the appeal is attached as Exhibit C. In her appeal on behalf of Mr. Freed the requester makes several arguments which, in condensed form, are as follows:
 - The issue presented in the appeal is whether the emails and texts are “public records.”
 - The case of *Howell Education Association v Howell Board of Education* (see below) is not dispositive of this issue and the “content of the messages themselves determine whether the communication is of a personal nature or in furtherance of the public’s business.”
 - The Village Manager holds a leadership position in several professional organizations for which the Village pays her dues; thus, “the very reason that [the Village Manager] has a professional relationship” with these entities “is due to her membership, ... and participation at [these organizations’] conferences and training seminars.”
 - In her communications with other municipal colleagues, the Village Manager “acts as an agent for the Village in her professional capacity” and that “[r]egular interaction . . . with [these entities] is an integral part of the Manager’s official duties.”

6. The Village Council is acknowledged to be the head of the Village of Spring Lake, which constitutes the relevant public body for purposes of FOIA.

7. The Village Council has reviewed the appeal and following public discussion has determined to deny the appeal and affirm in whole the initial denial for the reasons set forth in these Findings. The Village Council acknowledges that it has been afforded an opportunity to review all of the emails and texts messages in question, which emails and text messages identify Mr. James Freed by name or which refer to him. Those emails and texts are on file with the Village.

8. For purposes of this appeal, several definitions contained in FOIA are relevant:

- MCL 15.233(1) provides in part that “[e]xcept as expressly provided in section 13, upon providing a public body’s FOIA coordinator with a written request that describes a public record sufficiently to enable the public body to find the public record, *a person has a right to inspect, copy, or receive copies of the requested public record of the public body.*” (Emphasis added.)
- MCL 15. 232(i) defines a “public record” as “a writing prepared, owned, used, in the possession of, or retained *by a public body in the performance of an official function, from the time it is created.*” (Emphasis added.)
- MCL 15.232(h), in part, defines a “public body” as “mean[ing] any of the following:
* * *
(iii) A county, city, township, village, intercounty, intercity, or regional governing body, council, school district, special district, or municipal corporation, or a board, department, commission, council, or agency thereof.
(iv) Any other body that is created by state or local authority or is primarily funded by or through state or local authority, except that the judiciary,

9. Thus, any reasonable construction of the scope of the FOIA must be that it entitles a person to request (and receive) copies of writings (in whatever form) utilized in the performance of an official function of the Village or its departments, commissions, etc. A person, put differently, may not rely upon FOIA to obtain materials that are not “public records” as defined by FOIA. That is precisely the situation presented in this appeal.

10. Initially, and before proceeding with its more detailed analysis (below), the Village Council notes that a complete review of the emails and texts at issue demonstrates the following:

- The materials involve professional training programs and ethics committee work and appropriate listserv practices for organizations identified as the Michigan Municipal Executives (“MME”), the Michigan Municipal League (“MML”) and the International City/County Management Association (“ICMA”). Each of these organizations is a separate legal entity, distinct from the Village. They are similar to any other professional association (e.g., the State Bar of Michigan, the American Medical Association, etc.). In addition, none of these organizations are “public bodies” that are subject to FOIA.
- None of the emails or texts identifies in any manner the Village as its subject.

- No other Village official (other than the Village Manager) is identified in any of the emails or texts as a recipient.
- The substance of the “conversations” reflects communications among numerous members of these organizations regarding ethics and similar matters concerning non-Village individuals.
- The substance contained in these conversations are personal in nature and do not touch on Village affairs, duties, or obligations.
- All of the recipients appear to be members of the organizations referred to above or individuals who work for those organizations and who serve in various positions for those organizations.
- The subject of several of the discussions reflected in these materials, Mr. Freed, noted that the discussions were to be treated as confidential in nature.
- None of the emails or texts received by the Village Manager were obtained because of her position a Village Manager but, instead, because of her position as a member of various committees, etc. for the organizations involved.

11. While the Village Council has not been directed to any case law addressing this particular situation, it is advised by special counsel that the case referred to in the requester’s appeal (above) does provide direction. Specifically, *Howell Education Association v Howell Board of Education*, a 2010 decision of the Michigan Court of Appeals, addressed a FOIA request that had been submitted to the Howell Public Schools seeking emails from several teachers who all held union positions. The question presented was whether, to the extent the emails addressed union matters, they were public records for purposes of FOIA. All of the emails at issue were maintained on the school’s computer system. The Court of Appeals concluded that simply because the emails were on a school computer did not make them (therefore) public records and that the question, properly framed, was whether the documents in question were used “in the performance of an official function.” As the court noted, the school district “can function without the personal email. There is nothing about the personal email, given that . . . they have nothing to do with the operation of the schools, which indicates that they are required for the operation of an educational institution.”

12. Similarly, here, nothing in the emails or texts in question are needed to perform, or used in any manner, by the Village in its official functions. The Village and all of its operations, in other words, could (and does) function without any use or reliance on the emails or texts in question. They have, fundamentally, no relationship to the Village’s business.

13. The Village Council further finds that the Village Manager, in interacting with other professionals in her field and serving on committees, etc. is not, as the requester asserts, acting as an “agent” for the Village. She is a member of the committees, etc. at issue because of her profession, not because she works for the Village. Beyond this, the Village does not require that the Village Manager serve on these committees for these entities. That the Village pays the Village Manager’s dues does not make it official Village business any more than, in *Howell Education Association*, the fact that the school system paid for the computers made the emails on those computers public records.

14. The Village Council further finds that while the Village is a public body in accordance with FOIA, the Village Manager, serving a third-party professional organization, is not a public body for purposes of FOIA. The emails and texts at issue were personal to the Village Manager in her service to these professional organizations. As noted above, they were not sent to other Village officers or employees, were not used for any function associated with the Village's business, and were retained solely at the Village Manager's discretion.

15. Based on the analysis set forth above and further for the reasons identified as part of the record before the Village Council, the Village Council denies the appeal of the requester and affirms the original denial because the documents sought are not public records as provided for under FOIA.

EXHIBIT A

Village: Keep original and provide copy of both sides, along with Public Summary, to requestor at no charge.

Village of Spring Lake, Ottawa County
102 West Savidge Street
Spring Lake, MI 49456
Phone: (616) 842-1393

FEB 07 2019

Received

Request Form
Note: Requestors are not required to use this form. The Village may complete one for recordkeeping if not used.

FOIA Request for Public Records
Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request No.: _____ Date Received: _____ Check if received via: Email Fax Other Electronic Method
Date delivered to junk/spam folder: _____
Date discovered in junk/spam folder: _____
(Please Print or Type)

| | | | |
|-------------------|-------------------------|-------|---------------------------|
| Name | Corinna Gaineey | Phone | 831-710-1386 |
| Firm/Organization | Ginster Law Office, PLC | Fax | 616-754-5306 |
| Street | 2516 N. Musson Rd | Email | Corinna.johnson@gmail.com |
| City | Stanton, MI 48888 | State | Zip |

Request for: Copy Certified copy Record inspection Subscription to record issued on regular basis
Delivery Method: Will pick up Will make own copies onsite Mail to address above Email to address above
 Deliver on digital media provided by the Village: _____

Note: The Village is not required to provide records in a digital format or on digital media if the Village does not already have the technological capability to do so.

Describe the public record(s) as specifically as possible. You may use this form or attach additional sheets:

All emails and text messages communication on Village Manager, Chris Burns, City issued phone and email address regarding James Freed. Whether referencing my clients by name or content in regards to him.

Consent to Non-Statutory Extension of Village's Response Time

I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq. I understand that the Village must respond to this request within five (5) business days after receiving it, and that response may include taking a 10-business day extension. However, I hereby agree and stipulate to extend the Village's response time for this request until: _____ (month, day, year).

Requestor's Signature Corinna Gaineey

Date 2/6/2019
(Complete both sides)

EXHIBIT B

Village: Keep original and

Village of Spring Lake, Ottawa County

Denial Form

provide copy of both sides, along with Public Summary, to requestor at no charge.

102 West Savidge Street
Spring Lake, MI 49456

Phone: (616) 842-1393

Notice of Denial of FOIA Request

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request No.: 1 Date Received: 02-06-19 Check if received via: Email Fax Other Electronic Method

Date of This Notice: 02-26-19 Date delivered to junk/spam folder: _____

(Please Print or Type) Date discovered in junk/spam folder: _____

| | | |
|-------------------|--------------------------------|--|
| Name | Corinna Gainey | Phone 831-710-1386 |
| Firm/Organization | Ginster Law Office, PLC | Fax 616-754-5306 |
| Street | 2516 N. Musson Road | Email corinna.johnson@gmail.com |
| City | Stanton | State MI Zip 48888 |

Request for: Copy Certified copy Record inspection Subscription to record issued on regular basis

Delivery Method: Will pick up Will make own copies onsite Mail to address above Email to address above

Deliver on digital media provided by the Village:

Record(s) You Requested: (Listed here or see attached copy of original request)

All emails & text message communication on Village Manager, Chris Burns' City-issued phone & email address regarding James Freed. Whether referencing my clients by name or content in regards to him.

C] All OR C] Pan of your request for records has been denied. Please refer to this form for an explanation. If you have any questions regarding this denial, contact at Jeff Sluggott @ 616-965-9341

Reason for Denial:

- C] 1. Exempt from Disclosure: This item is exempt from disclosure under FOIA Section 13, because: _____
- Our response only goes to that portion of the FOIA request that does not involve matters available on the listservs as it is the Village's understanding, based on Ms. Johnson's email of 2/12/19, that she was withdrawing that portion of her request involving records contained on listservs which Mr. Freed has independent access to. If this is incorrect, please advise us immediately.
 - FOIA authorizes a person to seek and obtain copies of public records. A "public record" as defined in the FOIA, as records prepared, owned, used, in the possession of or retained by a public body in the performance of an official function.
 - The only records in the Village's possession which would be responsive to the FOIA request are a limited number of emails between Ms. Burns and representatives of the MML, ICMA or public employees with other governmental units. None are "public records" as set forth under Michigan law, and it is only public records that are subject to disclosure under FOIA. Accordingly, your request is denied as no public record meeting the parameters of your request exist.

D 2. Record Does Not Exist: This item does not exist under the name provided in your request or by another name reasonably known to the Village. A certificate that the public record does not exist under the name given is attached. If you believe this record does exist, provide a description that will enable us to locate the record:

3. Redaction: A portion of the requested record had to be separated or deleted (redacted) as it is exempt under FOIA Section 13, Subsection, because:

A brief description of the Information that had to be separated or deleted:

Notice of Requestor's Right to Seek Judicial Review

You are entitled under Section 10 of the Michigan Freedom of Information Act, MCL 15.240, to appeal this denial to the Village Council or to commence an action in the Circuit Court to compel disclosure of the requested records if you believe they were wrongfully withheld from disclosure. If, after judicial review, the court determines that the Village has not complied with MCL 15.235 in making this denial and orders disclosure of all or a portion of a public record, you have the right to receive attorneys' fees and damages as provided in MCL 15.240. (See back of this form for additional information on your rights.)

Signature of FOIA Coordinator:

Christine Burns

Date: *02-26-19*

FREEDOM OF INFORMATION ACT (EXCERPT)

Act 442 of 1976

15.240.amended Options by requesting person; appeal; actions by public body; receipt of written appeal; judicial review; civil action; venue; de novo proceeding; burden of proof; private view of public record; contempt; assignment of action or appeal for hearing, trial, or argument; attorneys' fees, costs, and disbursements; assessment of award; damages.
sec. 10.

- (1) If a public body makes a final determination to deny all or a portion of a request, the requesting person may do 1 of the following at his or her option:
 - (a) Submit to the head of the public body a written appeal that specifically states the word "appeal" and identifies the reason or reasons for reversal of the denial.
 - (b) Commence a civil action in the circuit court, or if the decision of a state public body is at issue, the county of claims, to compel the public body's disclosure of the public records within 180 days after a public body's final determination to deny a request.
- (2) Within 10 business days after receiving a written appeal pursuant to subsection (1)(a), the head of a public body shall do 1 of the following:
 - (a) Reverse the disclosure denial.
 - (b) Issue a written notice to the requesting person upholding the disclosure denial.
 - (c) Reverse the disclosure denial in part and issue a written notice to the requesting person upholding the disclosure denial in part.
 - (d) Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the head of the public body shall respond to the written appeal. The head of a public body shall not issue more than 1 notice of extension for a particular written appeal.
- (3) A Council or commission that is the head of a public body is not considered to have received a written appeal under subsection (2) until the first regularly scheduled meeting of that Council or commission following submission of the written appeal under subsection (1)(a). If the head of the public body fails to respond to a written appeal pursuant to subsection (2), or if the head of the public body upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requesting person may seek judicial review of the nondisclosure by commencing a civil action under subsection (1)(b).

(4) In an action commenced under subsection (1)(b), a court that determines a public record is not exempt from disclosure shall order the public body to cease withholding or to produce all or a portion of a public record wrongfully withheld, regardless of the location of the public record. Venue for an action against a local public body is proper in the circuit court for the county in which the public record or an office of the public body is located has venue over the action. The court shall determine the matter de novo and the burden is on the public body to sustain its denial. The court, on its own motion, may view the public record in controversy in private before reaching a decision. Failure to comply with an order of the court may be punished as contempt of court.

(5) An action commenced under this section and an appeal from an action commenced under this section shall be assigned for hearing and trial or for argument at the earliest practicable date and expedited in every way.

(6) If a person asserting the right to inspect, copy, or receive a copy of all or a portion of a public record prevails in an action commenced under this section, the court shall award reasonable attorney fees, costs, and disbursements. If the person or public body prevails in part, the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements. The award shall be assessed against the public body liable for damages under subsection (7).

(7) If the court determines in an action commenced under this section that the public body has arbitrarily and capriciously violated this act by refusal or delay in disclosing or providing copies of a public record, the court shall order the public body to pay a civil fine of \$1,000.00, which shall be deposited into the general fund of the state treasury. The court shall award, in addition to any actual or compensatory damages, punitive damages in the amount of \$1,000.00 to the person seeking the right to inspect or receive a copy of a public record. The damages shall not be assessed against an individual, but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function.

History: 1976, Act 442, Eff. Apr. 13, 1977; Am. 1978, Act 329, Imd. Eff. July 11, 1978; Am. 1996, Act 553, Eff. Mar. 31, 1997; Am. 2014, Act 563, Eff. July 1, 2015

EXHIBIT C

GINSTER LAW OFFICE, PLC

THOMAS A. GINSTER
e-mail: ginster@lawyer.com

203 S. LAFAYETTE ST.
POST OFFICE BOX 106
GREENVILLE, MI 48838

90764
TEL: (616) 754-5303
FAX: (616) 754-5306

2 March 2019

Mark Powers
Village President
Village of Spring Lake
102 W Savidge Street
Spring Lake, MI 49456

Re: Appeal of FOIA Denial

Dear Mr. Powers and Members of Council,

I represent Corinna Gainey. On my client's behalf, I am appealing the denial of her Freedom of Information Act ("FOIA") request filed with the Village on 6 February 2019. A copy of her request and denial is attached.

Ms. Gainey's FOIA request seeks "[a]ll emails and text message communication on Village Manager Chris Burn's city [sic] issued phone & email address regarding James Freed. Whether referencing (Mr. Freed) by name or content in regards to him." Mr. Freed is another City Manager in the State of Michigan.

The basis of the Village's denial is that the above described records are not "public records" within the contemplation of the FOIA. The denial acknowledges that there are a "limited number of emails or texts between Ms. Burns and representatives of the MML (Michigan Municipal League), ICMA (International City Managers Association) and public employees with other governmental units."

In its written policy, the Village "acknowledges that it has a legal obligation to disclose all nonexempt public records in its possession pursuant to a FOIA request." Under FOIA, a "public record" is a writing prepared, owned, used, in the possession of, or retained by a public body *in the performance of an official function*, from the time it is created." (Emphasis added) The issue is thus whether the above referenced emails and text messages are personal or "public records." To be sure, it's my understanding that the Village is not relying on the FOIA's so-called "privacy exemption" under MCL 15.243(1)(e) or any other exemption. (The privacy exemption provides in part that public records may be exempt from disclosure where they contain "[i]nformation of a personal nature if public disclosure of the information would constitute an unwanted invasion of an individual's privacy.") Instead, again, the Village's position is that the e-mails and text messages are not "public records."

I had the privilege of discussing this issue with your very capable Village Attorney, Jeff Sluggett. Mr. Sluggett directed me to read a 2010 decision from the Michigan Court of Appeals, *Howell Education Association v. Howell Board of Education*, 287 Mich App 228 (2010). The decision in *Howell* is a narrow one. In that case, the court held that FOIA "was not intended to render all personal e-mails public records simply because they are captured by the (school district's) computer system's digital memory." Likewise, the permitted (or non-permitted) use

of government office equipment (e.g., Village issued computer and cell phone) during business hours, may contribute to a finding of performance of an official function, but by itself, does not automatically render personal communications public records. *Id.*, at 239. Ultimately, the content of the messages themselves determine whether the communication is of a personal nature or in furtherance of the public's business.

Therefore, before you decide whether the requested communications are personal or public records, I am sure you and Mr. Sluggett would agree that it requires the Council to make a content-driven analysis of the requested communications. An examination of the content and subject matter of the e-mails and text messages would be similar to the *in camera* inspection that the Ottawa County Circuit Court would undertake in making this determination.

Again, the Village's denial acknowledges the communications were sent to and received by representatives of the Michigan Municipal League, International City Manager's Association and public employees. I respectfully submit that any suggestion that "the performance of an official function" by a public official does not extend beyond the Village borders, is misplaced. Notably, it's my understanding that Ms. Burns has enjoyed a leadership role in the above referenced organizations and the Village pays her annual dues. To state the obvious, the very reason that Ms. Burns has a professional relationship with their members, other municipal managers, is due to her membership, regular communication, attendance and participation at MML and ICMA conferences and training seminars.

My client would agree that the definition of "public record" does not encompass communications of a purely private or personal nature. However, in all communications with her public colleagues and the above referenced associations, Ms. Burns acts as an agent for the Village in her professional capacity. Regular interaction and communication with the MML, ICMA and its members is an integral part of the Manager's official duties. Disclosure of the communications with these officials adds to the public's knowledge of the activities she undertakes in performance of her duties.

Finally, in making an analysis of the information sought, I would encourage Ms. Burns as designated FOIA coordinator to recuse herself from that discussion. Section 1 of the Village of Spring Lake FOIA Procedures and Guidelines designates the Village Attorney, not the Village Manager, as the FOIA Coordinator.

On behalf of my client, I thank you for your prompt and thoughtful consideration of this appeal.

Sincerely,



Thomas A. Ginster

Enclosures

Copies to: Jeff Sluggett, Esq.

Ms. Gainey (w/enclosures)

Village: Keep original and provide copy of both sides, along with Public Summary, to requestor at no charge.

Village of Spring Lake, Ottawa County
102 West Savidge Street
Spring Lake, MI 49456
Phone: (616) 842-1393

FEB 07 2019

Received

Request Form
Note: Requestors are not required to use this form. The Village may complete one for recordkeeping if not used.

FOIA Request for Public Records

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request No.: _____ Date Received: _____ Check if received via: Email Fax Other Electronic Method
Date delivered to junk/spam folder: _____
Date discovered in junk/spam folder: _____

(Please Print or Type)

| | | | |
|-------------------|-------------------------|-------|---------------------------|
| Name | Corinna Gaine | Phone | 831-710-1386 |
| Firm/Organization | Ginster Law Office, PLC | Fax | 616-754-5306 |
| Street | 2516 N. Musson Rd | Email | Corinna.johnson@gmail.com |
| City | Stanton, MI 48888 | State | MI |

Request for: Copy Certified copy Record Inspection Subscription to record issued on regular basis

Delivery Method: Will pick up Will make own copies onsite Mail to address above Email to address above
 Deliver on digital media provided by the Village: _____

Note: The Village is not required to provide records in a digital format or on digital media if the Village does not already have the technological capability to do so.

Describe the public record(s) as specifically as possible. You may use this form or attach additional sheets:

All emails and text messages communication on Village Manager, Chris Burns, City issued phone and email address regarding James Freed. Whether referencing my clients by name or content in regards to him.

Consent to Non-Statutory Extension of Village's Response Time

I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq. I understand that the Village must respond to this request within five (5) business days after receiving it, and that response may include taking a 10-business day extension. However, I hereby agree and stipulate to extend the Village's response time for this request until: _____ (month, day, year).

Requestor's Signature Corinna Gaine

Date 2/6/2019
(Complete both sides)

Village: Keep original and

Village of Spring Lake, Ottawa County

Denial Form

provide copy of both sides, along with Public Summary, to requestor at no charge.

102 West Savidge Street
Spring Lake, MI 49456

Phone: (616) 842-1393

Notice of Denial of FOIA Request

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request No.: 1 Date Received: 02-06-19 Check if received via: Email Fax Other Electronic Method

Date of This Notice: 02-26-19 Date delivered to junk/spam folder: _____

(Please Print or Type) Date discovered in junk/spam folder: _____

| | | | |
|-------------------|-------------------------|-------|---------------------------|
| Name | Corinna Gainey | Phone | 831-710-1386 |
| Firm/Organization | Ginster Law Office, PLC | Fax | 616-754-5306 |
| Street | 2516 N. Musson Road | Email | corinna.johnson@gmail.com |
| City | Stanton | State | MI |
| | | Zip | 48888 |

Request for: Copy Certified copy Record inspection Subscription to record issued on regular basis

Delivery Method: Will pick up Will make own copies onsite Mail to address above Email to address above

Deliver on digital media provided by the Village:

Record(s) You Requested: (Listed here or see attached copy of original request)

All emails & text message communication on Village Manager, Chris Burns' City-issued phone & email address regarding James Freed. Whether referencing my clients by name or content in regards to him.

C) All OR C) Pan of your request for records has been denied. Please refer to this form for an explanation. If you have any questions regarding this denial, contact at Jeff Sluggott @ 616-965-9344

Reason for Denial:

C) 1. Exempt from Disclosure: This Item is exempt from disclosure under FOIA Section 13, because: _____

1. Our response only goes to that portion of the FOIA request that does not involve matters available on the listservs as it is the Village's understanding, based on Ms. Johnson's email of 2/12/19, that she was withdrawing that portion of her request involving records contained on listservs which Mr. Freed has independent access to. If this is incorrect, please advise us immediately.
2. FOIA authorizes a person to seek and obtain copies of public records. A "public record" as defined in the FOIA, as records prepared, owned, used, in the possession of or retained by a public body in the performance of an official function.
3. The only records in the Village's possession which would be responsive to the FOIA request are a limited number of emails between Ms. Burns and representatives of the MML, ICMA or public employees with other governmental units. None are "public records" as set forth under Michigan law, and it is only public records that are subject to disclosure under FOIA. Accordingly, your request is denied as no public record meeting the parameters of your request exist.

D 2. Record Does Not Exist: This item does not exist under the name provided in your request or by another name reasonably known to the Village. A certificate that the public record does not exist under the name given is attached. If you believe this record does exist, provide a description that will enable us to locate the record:

3. Redaction: A portion of the requested record had to be separated or deleted (redacted) as it is exempt under FOIA Section 13, Subsection, because:

A brief description of the information that had to be separated or deleted:

Notice of Requestor's Right to Seek Judicial Review

You are entitled under Section 10 of the Michigan Freedom of Information Act, MCL 15.240, to appeal this denial to the Village Council or to commence an action in the Circuit Court to compel disclosure of the requested records if you believe they were wrongfully withheld from disclosure. If, after judicial review, the court determines that the Village has not complied with MCL 15.235 in making this denial and orders disclosure of all or a portion of a public record, you have the right to receive attorneys' fees and damages as provided in MCL 15.240. (See back of this form for additional information on your rights.)

Signature of FOIA Coordinator:

Christine Burns

Date: 02.26.19

FREEDOM OF INFORMATION ACT (EXCERPT)

Act 442 of 1976

15.240.amended Options by requesting person; appeal; actions by public body; receipt of written appeal; judicial review; civil action; venue; de novo proceeding; burden of proof; private view of public record; contempt; assignment of action or appeal for hearing, trial, or argument; attorneys' fees, costs, and disbursements; assessment of award; damages.
sec. 10.

(1) If a public body makes a final determination to deny all or a portion of a request, the requesting person may do 1 of the following at his or her option:

(a) Submit to the head of the public body a written appeal that specifically states the word "appeal" and identifies the reason or reasons for reversal of the denial.

(b) Commence a civil action in the circuit court, or if the decision of a state public body is at issue, the county of claims, to compel the public body's disclosure of the public records within 180 days after a public body's final determination to deny a request.

(2) Within 10 business days after receiving a written appeal pursuant to subsection (1)(a), the head of a public body shall do 1 of the following:

(a) Reverse the disclosure denial.

(b) Issue a written notice to the requesting person upholding the disclosure denial.

(c) Reverse the disclosure denial in part and issue a written notice to the requesting person upholding the disclosure denial in part.

(d) Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the head of the public body shall respond to the written appeal. The head of a public body shall not issue more than 1 notice of extension for a particular written appeal.

(3) A Council or commission that is the head of a public body is not considered to have received a written appeal under subsection (2) until the first regularly scheduled meeting of that Council or commission following submission of the written appeal under subsection (1)(a). If the head of the public body fails to respond to a written appeal pursuant to subsection (2), or if the head of the public body upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requesting person may seek judicial review of the nondisclosure by commencing a civil action under subsection (1)(b).

(4) In an action commenced under subsection (1)(b), a court that determines a public record is not exempt from disclosure shall order the public body to cease withholding or to produce all or a portion of a public record wrongfully withheld, regardless of the location of the public record. Venue for an action against a local public body is proper in the circuit court for the county in which the public record or an office of the public body is located has venue over the action. The court shall determine the matter de novo and the burden is on the public body to sustain its denial. The court, on its own motion, may view the public record in controversy in private before reaching a decision. Failure to comply with an order of the court may be punished as contempt of court.

(5) An action commenced under this section and an appeal from an action commenced under this section shall be assigned for hearing and trial or for argument at the earliest practicable date and expedited in every way.

(6) If a person asserting the right to inspect, copy, or receive a copy of all or a portion of a public record prevails in an action commenced under this section, the court shall award reasonable attorney fees, costs, and disbursements. If the person or public body prevails in part, the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements. The award shall be assessed against the public body liable for damages under subsection (7).

(7) If the court determines in an action commenced under this section that the public body has arbitrarily and capriciously violated this act by refusal or delay in disclosing or providing copies of a public record, the court shall order the public body to pay a civil fine of \$1,000.00, which shall be deposited into the general fund of the state treasury. The court shall award, in addition to any actual or compensatory damages, punitive damages in the amount of \$1,000.00 to the person seeking the right to inspect or receive a copy of a public record. The damages shall not be assessed against an individual, but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function.

History: 1976, Act 442, Eff. Apr. 13, 1977; Am. 1978, Act 329, Imd. Eff. July 11, 1978; Am. 1996, Act 553, Eff. Mar. 31, 1997; Am. 2014, Act 563, Eff. July 1, 2015

March

To: Village President Mark Powers & Council Members

From: Chris Burns, Village Manager

Date: 3/15/2019

Re: Department Report

Special Project Manager – After consulting with Village President Mark Powers, as well as the Finance Committee, retired City Manger Bill Cousins was brought on board (temporarily) to help get a couple of projects off my desk. With the downtown development monopolizing a great deal of my time these days, projects were not getting completed in a timely (enough) manner. Bill has been assigned a couple of key projects, updates of which are below:

1. Commercial Rehabilitation District – The Policy document will be completed Monday and distributed to Council Monday evening.
2. DDA Street Lighting survey – Consumers Energy is working on the revised survey. No specific time-table for completion.
3. DDA Light pole Painting – Estimate for completion of the project submitted. It needs to be inserted in the DDA Budget for FY20.
4. DDA Light Pole Conversion to LED – The RFP will go out next week with the intent to complete phase one by June 30th and start phase two in July. The cobra head transition will be a part of one of the phases (yet to be determined).
5. DDA Branding – Meeting with Andy Dull next week and have a final draft of the RFP ready for your approval March 25th.
6. DDA Design – In the process of creating an RFP for a new design manual.
7. Solar – Received additional information about the project and costs (and future cost savings) today. After review of the info, will meet with Supervisor Nash, then work up an action item for council.

Bill is working up to 29 hours a week until we can get these (and maybe a couple of other) key tasks completed.

Art in the Park – The painting donated by Christi Dreese is on the auction site, if you are interested in bidding on it <https://www.charityauctionstoday.com/auctions/art-in-the-park-7255> We applied for a grant sponsored by Consumers Energy. On March 12th, we were notified that of the 45 applicants, we made the top 10. Sgt. Kik, along with myself and Undersheriff Val Weiss, will travel to Thompsonville on April 17th to do a 5 minute presentation

with hopes of being in the top 3. First place will be awarded \$7,500, 2nd place = \$5,000 and 3rd place is \$2,500.

Barrett Boat Works Expansion – The Planning Commission reviewed the preliminary designs at their February 26, 2019 meeting. They have asked the applicant to go back to the drawing board and come up with a design that is more aesthetically pleasing. One thing that has been highlighted during this process is that the zoning ordinance needs to be more specific on design elements and a new Downtown Design Manual needs to be created. Staff is working on creating the RFP to make that happen. The DDA reviewed revised plans and were appreciative for the effort made to improve the façade of the building.

Exchange Street Resurfacing – The project will be let on April 5, 2019.

Collaboration with SLT on DPW Staffing – DPW crew members continue to meet regularly to discuss opportunities for collaboration. The short/mid/long-term goals have been established and progress is apparent.

Downtown LED Lighting Update – Bill Cousins has taken over this project and is working with Prein & Newhof on the specifications for the lighting. It is anticipated that bids will be let late in March.

Park Revitalization Study – The project stakeholders had their first meeting on February 21, 2019 to determine what the future vision of the park(s) is/are, determine boundaries of the project area. Progressive AE will be back on March 25th at 5:00 p.m. for the next stakeholder meeting.

VanKampen Development – The amended site plan was approved by the Planning Commission at their February 26, 2019 meeting. Work has commenced on both the Citgo Station (tank removal) and Bilz Pools & Spas.

Zoning Ordinance – Jennifer Howland, Lukas Hill and I had our initial meeting with Andy Moore from Williams & Works on the zoning ordinance update. Community Engagement meetings have been scheduled for April 16th (3:30 p.m. – 5:00 p.m.) & April 29th (7:00 p.m. – 8:30 p.m.) at Seven Steps Up.

Insurance RFP – The Village joined with the other North Bank communities in soliciting proposals for liability and property insurance. As of press time, we have not thoroughly reviewed those proposals for Council consideration. We anticipate having one additional insurance option available to us by the end of the calendar year. Staff hopes to have a recommendation prepared for Council at the April meeting.

Willow Tree Complaint – While we had our tree service removing a dangerous tree in the ROW near McDonald's, DPW staff had them trim the Willow tree at Mill Point Park. As you can see by the attached photos, there were many large branches that were split. Based on the location of the tree next to the bike path, staff felt that it was imperative to have the split limbs removed before the next storm. Within hours, we received our first complaint (*attached*).

Village Manager Calendar – I will be out of the country from March 17 thru March 25. Marv Hinga will be in charge and will be attending the Council Meeting on my behalf.

Consumers Energy Supports Michigan Communities with First ‘Put Your Town on the Map’ Competition

Local Projects Will Receive Funds; Contest Ends in April

JACKSON, Mich., Jan. 15, 2019 – Consumers Energy is strengthening its commitment to rural Michigan communities by announcing a new competition to provide funding for projects that will help energize towns in the Lower Peninsula.

The “Put Your Town on the Map” competition will provide a total of \$15,000 to three initiatives that are designed to build a stronger sense of community. Up to 10 finalist communities will compete for the funding at the 2019 Small Town and Rural Development Conference on April 17 in Thompsonville, Mich.

“Consumers Energy is committed to supporting vibrant, thriving communities of all sizes in Michigan. We have worked with small towns for over 130 years, and are excited to help support their community development,” said Roger Curtis, Consumers Energy’s vice president of public affairs, who also will emcee the contest. “We look forward to seeing ideas that will create even more excitement around the communities we serve.”

Consumers Energy created the competition to reward ideas and provide critical dollars for projects that are being developed in small towns throughout Michigan’s Lower Peninsula. Communities with a population of up to 10,000 have until March 1 to submit proposals. Consumers Energy and the Community Economic Development Association of Michigan will select 10 communities to make a pitch at the Rural Partners conference for a share of the grant money.

The “Put Your Town on the Map” competition aims to reward a variety of innovative ideas, such as those that attract visitors to downtowns, focus on issues as housing, education or employment, create community pride and more. Community leaders can learn more and apply for the competition at <http://rural.cedamichigan.org/conference>.

Consumers Energy, its charitable foundation, employees and retirees contributed \$18.5 million to support nonprofit organizations statewide last year.

Consumers Energy, Michigan's largest energy provider, is the principal subsidiary of CMS Energy (NYSE: CMS), providing natural gas and/or electricity to 6.7 million of the state's 10 million residents in all 68 Lower Peninsula counties.

###

Media Contacts: Brian Wheeler, 517-788-2394, or Terry DeDoes, 517-374-2159

For more information about Consumers Energy, go to www.ConsumersEnergy.com.

Check out Consumers Energy on Social Media



Christine Burns

From: Ryan Isaacs <Ryan_Isaacs@AJG.com>
Sent: Thursday, March 14, 2019 11:53 AM
To: Tim Klunder; buttsm@cityofgrandville.com; pmcginnis@grandhaven.org; Christine Burns; BCargo@ght.org; K.VanBeek@cityofholland.com; dkoster@hollandbpw.com; PWaterman@hudsonville.org; cbessinger@ferrysburg.org; GGallagher@springlaketwp.org; Doug Derks; Michael McHugh; Brian Pierce; manager@cityofcedarsprings.org; Andrea Dumbrell; Carolyn Boersma; buttsm@cityofgrandville.com
Subject: Insurance Pool Update and Next Steps

Hello Team,

First, thank you to everyone for getting the Gallagher team the needed information for us to collectively go the insurance market place on the group's behalf. This is the most time consuming part of the process for everyone. Just a few quick statistics on this group:

Total Insurable Values: Approximately \$900,000,000

Total Vehicles: 500+

Total Premium: \$2,200,000+

We are now in a position to start negotiating in the marketplace. In the very near future, I will be back with a suggested date for this group to come back together and see the results of the marketing effort. I will begin to work with Tim Klunder to identify dates for the group.

Again, thank you for getting our team the needed information and we look forward to seeing everyone again.

Sincerely,

Ryan Isaacs

Regional Executive Vice President | Great Lakes Region

300 Ottawa Avenue, Suite 301
Grand Rapids, MI 49503
Direct: 616.233.0919
www.ajg.com



Insurance | Risk Management | Consulting

Christine Burns

From: Susan Rhem-Westhoff <rhemwesthoff@gmail.com>
Sent: Tuesday, March 12, 2019 5:23 PM
To: Christine Burns
Subject: Re: Website Contact Form "Willow Tree"

Hello, I am well aware of Dennis Furton and the MS tree. The willow at Mill Point was butchered unnecessarily. If that is how the village trims trees, I would find a new company. Or supervise the procedure. Things can be done without doing them to the extreme.

Thank you.

On Tue, Mar 12, 2019, 4:08 PM Christine Burns <christine@springlakevillage.org> wrote:

Ms. Rhem-Westhoff,

Please see the attached photo of the Willow tree that I believe you are referencing. The tree is located in a high-traffic public area and therefore needs ongoing maintenance in order to prevent harm to the public. As you can see by the attached photo, the limbs that were removed are split and could drop unexpectedly, especially during a storm. Public safety is one of our top priorities, as is tree canopy health. The Village does not wantonly "destroy iconic trees". If you're referring to the Oak Tree at the intermediate school, perhaps your anger would be best directed to Dennis Furton? The Village did everything possible, per our Arborist, and spent thousands of dollars trying to save a tree that the school slowly killed during their construction process. If you would like to read the Village Council minutes that demonstrate the Council's position and value placed on that tree, the minutes are available online for your reading pleasure.

Fondly,

Christine Burns
Village Manager

-----Original Message-----

From: Susan Rhem-Westhoff <no-reply@www.springlakevillage.org>
Sent: Monday, March 11, 2019 5:54 PM
To: Maryann Fonkert <Maryann@springlakevillage.org>; Lori Spelde <Lori@springlakevillage.org>
Subject: Website Contact Form "Willow Tree"

Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

From: Susan Rhem-Westhoff <rhemwesthoff@gmail.com>
Subject: Willow Tree

Message Body:

Who butchered the town Mill Point Park - and why?!?! It is a disgrace and all over social media. The Village needs to stop destroying iconic trees!

--
This e-mail was sent from a contact form on Village of Spring Lake (<http://www.springlakevillage.org>)



Damaged limbs, most were split thru.
Observations were made from the ground.















ZONING ORDINANCE UPDATE

ORGANIZE

Phase 1

Task 1 - Technical Review (Audit)

This will serve as a guide for adjustments to the Ordinance. Additionally, an audit also helps to reveal deficiencies in the existing Ordinance, assists in generating discussion, and builds consensus on future modifications to the document.

Task 2 - Public Workshops

We propose two workshop events where the public can provide feedback on regulatory concepts and react to concepts for redevelopment, placemaking strategies, and visual preference.

Task 3 - Annotated Outline

This will serve as a guide and reminder of where attention is to be focused, and to build consensus on changes so there are no surprises at the end of the process.

Phase 2

Task 4 - Working Draft and Review Meetings

We suggest that the ordinance be released and reviewed by the steering committee incrementally, a few selected chapters at a time, at least a week prior to review meetings. We anticipate attending eight review meetings with the steering committee.

Task 5 - Formal Draft

a complete formal draft ordinance will be prepared and presented during a meeting of the steering committee incorporating agreed-upon changes from the prior review of the working draft. This formal draft will be completely formatted and contain graphics and illustrations that will be part of the final document, and a draft zoning map.

DRAFT

Phase 3

Task 6- Planning Commission Review or Joint Meeting

At this meeting, the consultant will present the formal draft of the zoning ordinance. The Village may wish to have joint participation of the Village Council, the Planning Commission, DDA, ZBA, and other staff or consultants (such as the Village Attorney) as necessary.

Task 7 - Public Hearing

We will attend the public hearing to present the proposed ordinance and respond to questions and comments, as appropriate.

Task 8 - Village Council Meeting

The final ordinance will be submitted to the Village Council for adoption. We will attend the Council meeting to address final questions and concerns, if desired.

Task 9 - Final Deliverables

Following adoption, we will deliver electronic copies (PDF) copies of the full zoning ordinance, plus two display-size maps and two bound copies of the adopted Zoning Ordinance. Additional printed copies can be provided at cost.

COMPLETE

Fund 101 GENERAL FUND

| GL Number | Description | Balance |
|---|------------------------------------|---------------------|
| *** Assets *** | | |
| 101-000.000-001.000 | POOLED CASH | (352,578.87) |
| 101-000.000-002.001 | FLAGSTAR SAVINGS ACCOUNT | 721.21 |
| 101-000.000-002.003 | COMERICA BROKERAGE ACCOUNT | 767.45 |
| 101-000.000-002.005 | MULTI-BANK MONEY MARKET | 2,289.85 |
| 101-000.000-003.001 | CD - MAIN STREET BANK | 100,000.00 |
| 101-000.000-003.002 | CD - CHEMICAL BANK | 250,000.00 |
| 101-000.000-003.003 | CD - CITIZENS BANK | 102,000.00 |
| 101-000.000-003.004 | CD - FLAGSTAR BANK | 259,063.79 |
| 101-000.000-003.005 | CD - CHOICE ONE BANK | 200,000.00 |
| 101-000.000-003.006 | CD - HUNTINGTON BANK | 150,296.39 |
| 101-000.000-003.007 | CD - STATE BANK OF FENTON | 82,000.00 |
| 101-000.000-003.008 | CD - FIRST STATE BANK | 75,000.00 |
| 101-000.000-003.009 | CD - UNITED BANK | 100,000.00 |
| 101-000.000-004.000 | PETTY CASH | 100.00 |
| 101-000.000-017.004 | FHLMC BOND | 50,821.50 |
| 101-000.000-035.000 | ACCOUNT RECEIVABLES | 893.29 |
| 101-000.000-041.000 | INTEREST RECEIVABLE | 847.40 |
| 101-000.000-043.000 | DUE FROM TIFA | 26,322.80 |
| 101-000.000-123.000 | PREPAID EXPENSES | 1,000.00 |
| Total Assets | | 1,049,544.81 |
| *** Liabilities *** | | |
| 101-000.000-202.000 | ACCOUNTS PAYABLE | 5,190.56 |
| 101-000.000-204.000 | DEFERRED REVENUE | 26,322.80 |
| 101-000.000-221.001 | DUE TO HARBOR TRANSIT | 21.18 |
| 101-000.000-231.000 | PAYROLL WITHHOLDINGS | 0.01 |
| 101-000.000-255.001 | CUSTOMER OVERPAYMENTS | 6,641.16 |
| 101-000.000-264.100 | DEPOSIT HELD - PUD AGREEMENT | 1,500.00 |
| 101-000.000-264.205 | ESCROW DEPOSIT - 217 N. JACKSON | 94.65 |
| 101-000.000-264.210 | ESCROW DEPOSIT - VAN KAMPEN | 998.55 |
| 101-000.000-264.215 | DEPOSIT HELD - VERPLANK | 1,394.65 |
| 101-000.000-264.220 | DEPOSIT HELD - ALL SHORES WESLEYAN | 2,873.55 |
| 101-000.000-264.230 | ESCROW DEPOSIT - HOLIDAY INN | (465.00) |
| 101-000.000-264.235 | DEPOSIT HELD - WESTWIND CONST./BIG | 1,394.65 |
| 101-000.000-264.240 | DEPOSIT HELD - MILL POINT STATION | 2,500.00 |
| 101-000.000-264.245 | ESCROW DEPOSIT - 228 W. SAVIDGE | 1,500.00 |
| 101-000.000-264.250 | ESCROW DEPOSIT - BARRETT BOAT WORK | 7,465.48 |
| 101-000.000-264.255 | DEPOSIT HELD - 203 S. CUTLER | 894.65 |
| 101-000.000-264.260 | DEPOSIT HELD - VILLAGE BAKER | 1,500.00 |
| 101-000.000-264.261 | ESCROW- 801 W. SAVIDGE/WAREHOUSE T | 415.70 |
| 101-000.000-264.262 | ESCROW DEPOSIT - 205 E. SAVIDGE | 1,150.00 |
| Total Liabilities | | 61,392.59 |
| *** Fund Balance *** | | |
| 101-000.000-390.000 | FUND BALANCE | 615,269.60 |
| Total Fund Balance | | 615,269.60 |
| Beginning Fund Balance | | 615,269.60 |
| Net of Revenues VS Expenditures | | 372,882.62 |
| Ending Fund Balance | | 988,152.22 |
| Total Liabilities And Fund Balance | | 1,049,544.81 |

Fund 202 MAJOR STREET FUND

| GL Number | Description | Balance |
|---|-----------------------------------|-------------------|
| *** Assets *** | | |
| 202-000.000-001.000 | POOLED CASH | (7,182.89) |
| 202-000.000-002.005 | MULTI-BANK MONEY MARKET | (996.35) |
| 202-000.000-003.002 | CD - WEST MICHIGAN COMMUNITY BANK | 52,673.68 |
| 202-000.000-003.003 | HURON VALLEY BANK CD | 100,000.00 |
| 202-000.000-003.005 | CD - MBANK | 100,000.00 |
| 202-000.000-003.006 | CD - PUBLIC SERVICE CREDIT UNION | 75,000.00 |
| 202-000.000-003.007 | CD - 4FRONT CREDIT UNION | 84,000.00 |
| Total Assets | | 403,494.44 |
| *** Liabilities *** | | |
| 202-000.000-202.000 | ACCOUNTS PAYABLE | 34.21 |
| Total Liabilities | | 34.21 |
| *** Fund Balance *** | | |
| 202-000.000-390.000 | FUND BALANCE | 340,205.07 |
| Total Fund Balance | | 340,205.07 |
| Beginning Fund Balance | | 340,205.07 |
| Net of Revenues VS Expenditures | | 63,255.16 |
| Ending Fund Balance | | 403,460.23 |
| Total Liabilities And Fund Balance | | 403,494.44 |

Fund 203 LOCAL STREET FUND

| GL Number | Description | Balance |
|---|-------------------------|-------------------|
| *** Assets *** | | |
| 203-000.000-001.000 | POOLED CASH | 30,663.91 |
| 203-000.000-002.005 | MULTI-BANK MONEY MARKET | 383.93 |
| 203-000.000-003.005 | CD - MBANK | 26,000.00 |
| Total Assets | | 57,047.84 |
| *** Liabilities *** | | |
| 203-000.000-202.000 | ACCOUNTS PAYABLE | 25.63 |
| Total Liabilities | | 25.63 |
| *** Fund Balance *** | | |
| 203-000.000-390.000 | FUND BALANCE | 66,375.08 |
| Total Fund Balance | | 66,375.08 |
| Beginning Fund Balance | | 66,375.08 |
| Net of Revenues VS Expenditures | | (9,352.87) |
| Ending Fund Balance | | 57,022.21 |
| Total Liabilities And Fund Balance | | 57,047.84 |

Fund 207 POLICE FUND

| GL Number | Description | Balance |
|---|------------------|------------------|
| *** Assets *** | | |
| 207-000.000-001.000 | POOLED CASH | 42,082.08 |
| 207-000.000-123.000 | PREPAID EXPENSES | 28,775.00 |
| Total Assets | | 70,857.08 |
| *** Liabilities *** | | |
| Total Liabilities | | 0.00 |
| *** Fund Balance *** | | |
| 207-000.000-390.000 | FUND BALANCE | 34,740.49 |
| Total Fund Balance | | 34,740.49 |
| Beginning Fund Balance | | 34,740.49 |
| Net of Revenues VS Expenditures | | 36,116.59 |
| Ending Fund Balance | | 70,857.08 |
| Total Liabilities And Fund Balance | | 70,857.08 |

Fund 208 PUBLIC IMPROVEMENT

| GL Number | Description | Balance |
|---|--------------|-------------------|
| *** Assets *** | | |
| 208-000.000-001.000 | POOLED CASH | 120,142.38 |
| Total Assets | | 120,142.38 |
| *** Liabilities *** | | |
| Total Liabilities | | 0.00 |
| *** Fund Balance *** | | |
| 208-000.000-390.000 | FUND BALANCE | 102,089.57 |
| Total Fund Balance | | 102,089.57 |
| Beginning Fund Balance | | 102,089.57 |
| Net of Revenues VS Expenditures | | 18,052.81 |
| Ending Fund Balance | | 120,142.38 |
| Total Liabilities And Fund Balance | | 120,142.38 |

Fund 218 NON-MOTORIZED PATHWAY FUND

| GL Number | Description | Balance |
|---|------------------|--------------------|
| *** Assets *** | | |
| 218-000.000-001.000 | POOLED CASH | (2,993.83) |
| Total Assets | | (2,993.83) |
| *** Liabilities *** | | |
| 218-000.000-202.000 | ACCOUNTS PAYABLE | 1,025.88 |
| Total Liabilities | | 1,025.88 |
| *** Fund Balance *** | | |
| 218-000.000-390.000 | FUND BALANCE | 68,247.84 |
| Total Fund Balance | | 68,247.84 |
| Beginning Fund Balance | | 68,247.84 |
| Net of Revenues VS Expenditures | | (72,267.55) |
| Ending Fund Balance | | (4,019.71) |
| Total Liabilities And Fund Balance | | (2,993.83) |

Fund 236 DDA FUND

| GL Number | Description | Balance |
|---|------------------|-------------------|
| *** Assets *** | | |
| 236-000.000-001.000 | POOLED CASH | 626,635.26 |
| Total Assets | | 626,635.26 |
| *** Liabilities *** | | |
| 236-000.000-202.000 | ACCOUNTS PAYABLE | 466.25 |
| Total Liabilities | | 466.25 |
| *** Fund Balance *** | | |
| 236-000.000-390.000 | FUND BALANCE | 322,403.74 |
| Total Fund Balance | | 322,403.74 |
| Beginning Fund Balance | | 322,403.74 |
| Net of Revenues VS Expenditures | | 303,765.27 |
| Ending Fund Balance | | 626,169.01 |
| Total Liabilities And Fund Balance | | 626,635.26 |

Fund 249 BUILDING DEPARTMENT FUND

| GL Number | Description | Balance |
|---|-----------------------------------|-------------------|
| *** Assets *** | | |
| 249-000.000-001.000 | POOLED CASH | 87,512.29 |
| 249-000.000-002.005 | MULTI-BANK MONEY MARKET | 348.45 |
| 249-000.000-003.002 | CD - WEST MICHIGAN COMMUNITY BANK | 52,673.68 |
| 249-000.000-003.005 | CD - CHOICE ONE BANK | 47,000.00 |
| Total Assets | | 187,534.42 |
| *** Liabilities *** | | |
| 249-000.000-202.000 | ACCOUNTS PAYABLE | 33.04 |
| Total Liabilities | | 33.04 |
| *** Fund Balance *** | | |
| 249-000.000-390.000 | Fund Balance | 192,181.92 |
| Total Fund Balance | | 192,181.92 |
| Beginning Fund Balance | | 192,181.92 |
| Net of Revenues VS Expenditures | | (4,680.54) |
| Ending Fund Balance | | 187,501.38 |
| Total Liabilities And Fund Balance | | 187,534.42 |

Fund 296 TAX INC. FINANCE AUTHORITY

| GL Number | Description | Balance |
|---|--------------|-------------------|
| *** Assets *** | | |
| 296-000.000-001.000 | POOLED CASH | 165,036.15 |
| Total Assets | | 165,036.15 |
| *** Liabilities *** | | |
| Total Liabilities | | 0.00 |
| *** Fund Balance *** | | |
| 296-000.000-390.000 | FUND BALANCE | 55,800.75 |
| Total Fund Balance | | 55,800.75 |
| Beginning Fund Balance | | 55,800.75 |
| Net of Revenues VS Expenditures | | 109,235.40 |
| Ending Fund Balance | | 165,036.15 |
| Total Liabilities And Fund Balance | | 165,036.15 |

Fund 390 2013 G. O. IMPROVEMENT REFUND BOND DEBT

| GL Number | Description | Balance |
|---|--------------|------------------|
| *** Assets *** | | |
| 390-000.000-001.000 | POOLED CASH | 12,883.74 |
| Total Assets | | 12,883.74 |
| *** Liabilities *** | | |
| Total Liabilities | | 0.00 |
| *** Fund Balance *** | | |
| 390-000.000-390.000 | Fund Balance | 5,484.87 |
| Total Fund Balance | | 5,484.87 |
| Beginning Fund Balance | | 5,484.87 |
| Net of Revenues VS Expenditures | | 7,398.87 |
| Ending Fund Balance | | 12,883.74 |
| Total Liabilities And Fund Balance | | 12,883.74 |

Fund 590 SEWER DEPARTMENT

| GL Number | Description | Balance |
|---|-----------------------------------|---------------------|
| *** Assets *** | | |
| 590-000.000-001.000 | POOLED CASH | 141,618.82 |
| 590-000.000-003.002 | CD - WEST MICHIGAN COMMUNITY BANK | 52,673.68 |
| 590-000.000-003.003 | COMMUNITY CHOICE CD | 50,791.93 |
| 590-000.000-003.006 | CD - PUBLIC SERVICE CREDIT UNION | 125,000.00 |
| 590-000.000-035.000 | ACCOUNT RECEIVABLES | 113,015.63 |
| 590-000.000-040.001 | RECEIVABLE FROM CUSTOMERS | 7,836.02 |
| 590-000.000-140.000 | MACHINERY & EQUIPMENT | 10,516.00 |
| 590-000.000-140.100 | ACCUMULATED DEP-EQUIPMENT | (1,577.40) |
| 590-000.000-141.000 | LIFT STATIONS | 653,925.97 |
| 590-000.000-141.100 | ACCUMULATED DEP-LIFT STATION | (299,544.70) |
| 590-000.000-142.000 | GENERAL PLANT | 872,540.00 |
| 590-000.000-142.100 | ACCUMULATED DEP - GENERAL PLANT | (645,687.00) |
| 590-000.000-143.001 | MAINS | 471,285.02 |
| 590-000.000-143.002 | ACC DEPRECIATION MAINS | (199,288.39) |
| 590-000.000-158.000 | RECONSTRUCTION OF SL PUMP STATION | 87,621.87 |
| 590-000.000-158.002 | ACC-DEPR-SL LIFT STATION | (61,335.32) |
| Total Assets | | 1,379,392.13 |
| *** Liabilities *** | | |
| 590-000.000-202.000 | ACCOUNTS PAYABLE | 9,170.33 |
| Total Liabilities | | 9,170.33 |
| *** Fund Balance *** | | |
| 590-000.000-357.000 | CONTRIBUTED CAPITAL - TIFA | 262,162.87 |
| 590-000.000-357.100 | CONTRIBUTED CAPITAL-SAVIDGE ST | 161,717.97 |
| 590-000.000-358.000 | CONT FROM OTHER MUNICIPALITIES | 284,458.00 |
| 590-000.000-359.000 | DEPR ON ASSETS W/CONTRIBU CAP | (506,726.94) |
| 590-000.000-359.100 | DEP ASSETS W/CONT CAP SAVIDGE | (19,784.39) |
| 590-000.000-359.200 | DEP ASSETS W/CONT CAP-TIFA | (73,208.92) |
| 590-000.000-359.500 | PRIOR YEAR ADJUSTMENT | (123,538.00) |
| 590-000.000-360.000 | STATE/FEDERAL GRANTS CONT | 615,582.00 |
| 590-000.000-390.000 | FUND BALANCE | 663,288.87 |
| Total Fund Balance | | 1,263,951.46 |
| Beginning Fund Balance | | 1,263,951.46 |
| Net of Revenues VS Expenditures | | 106,270.34 |
| Ending Fund Balance | | 1,370,221.80 |
| Total Liabilities And Fund Balance | | 1,379,392.13 |

Fund 591 WATER DEPARTMENT

| GL Number | Description | Balance |
|---|-----------------------------------|---------------------|
| *** Assets *** | | |
| 591-000.000-001.000 | POOLED CASH | (96,653.85) |
| 591-000.000-002.003 | COMERICA BROKERAGE ACCOUNT | 6,722.33 |
| 591-000.000-002.004 | COMMUNITY CHOICE SAVINGS | 5.00 |
| 591-000.000-002.005 | MULTI-BANK MONEY MARKET | 1,695.75 |
| 591-000.000-003.001 | CD - CHEMICAL BANK | 125,000.00 |
| 591-000.000-003.002 | CD - WEST MICHIGAN COMMUNITY BANK | 52,673.68 |
| 591-000.000-003.003 | COMMUNITY CHOICE CD | 152,375.84 |
| 591-000.000-003.004 | CD - WELLS FARGO | 249,000.00 |
| 591-000.000-003.006 | CD - HUNTINGTON BANK | 296.38 |
| 591-000.000-003.007 | CD - STATE BANK OF FENTON | 82,000.00 |
| 591-000.000-003.008 | CD - FIRST STATE BANK | 125,000.00 |
| 591-000.000-004.000 | PETTY CASH | 300.00 |
| 591-000.000-017.002 | FNMA BOND | 130,000.00 |
| 591-000.000-017.004 | FHLMC BOND | 139,683.00 |
| 591-000.000-035.000 | ACCOUNT RECEIVABLES | 112,583.01 |
| 591-000.000-040.001 | RECEIVABLE FROM CUSTOMERS | 3,638.73 |
| 591-000.000-041.000 | INTEREST RECEIVABLE | 2,141.55 |
| 591-000.000-130.000 | LAND & LAND RIGHTS | 8,091.86 |
| 591-000.000-140.000 | MACHINERY & EQUIPMENT | 219,333.98 |
| 591-000.000-140.100 | ACCUMULATED DEP-EQUIPMENT | (213,008.62) |
| 591-000.000-142.000 | GENERAL PLANT | 3,449,593.77 |
| 591-000.000-142.100 | ACCUMULATED DEP - GENERAL PLANT | (1,857,050.91) |
| 591-000.000-148.000 | PURGE WELLS & EQUIPMENT | 43,550.32 |
| 591-000.000-148.001 | ACCUMULATED DEPRECIATION WELLS | (43,550.32) |
| 591-000.000-148.002 | TRANSMISSION & DIST MAINS | 1,857,284.78 |
| 591-000.000-148.003 | DEPRECIATION TRANS & MAINS | (962,502.90) |
| Total Assets | | 3,588,203.38 |
| *** Liabilities *** | | |
| 591-000.000-202.000 | ACCOUNTS PAYABLE | 246.70 |
| 591-000.000-210.300 | CONTRACT PAYABLE/ NOWS 2010 | 54,053.34 |
| 591-000.000-210.500 | 2009 NOWS BONDS | 18,526.50 |
| 591-000.000-251.100 | ACCRUED INTEREST PAYABLE-NOWS | 490.86 |
| 591-000.000-255.001 | CUSTOMER OVERPAYMENTS | 156.26 |
| 591-000.000-262.000 | CURRENT LONG TERM DEBT PAYABLE | 25,078.25 |
| Total Liabilities | | 98,551.91 |
| *** Fund Balance *** | | |
| 591-000.000-355.000 | CONTRIBUTION FROM CUSTOMERS | 8,225.00 |
| 591-000.000-357.001 | CONT CAPITAL/TIFA DEBT PORTION | 425,000.00 |
| 591-000.000-357.002 | CONT CAPITAL - TIFA | 359,676.62 |
| 591-000.000-357.003 | ACCUM DEPRECIATION-TIFA CONT | (203,486.84) |
| 591-000.000-357.100 | CONTRIBUTED CAPITAL-SAVIDGE ST | 4,030.00 |
| 591-000.000-358.000 | CONT FROM OTHER MUNICIPALITIES | 76,480.30 |
| 591-000.000-358.100 | CONTRIBUTED CAPITAL - NOWS | 1,875,119.30 |
| 591-000.000-359.100 | DEP ASSETS W/CONT CAP SAVIDGE | (688.54) |
| 591-000.000-359.500 | PRIOR YEAR ADJUSTMENT | (1,361,483.00) |
| 591-000.000-390.000 | FUND BALANCE | 2,131,465.38 |
| Total Fund Balance | | 3,314,338.22 |
| Beginning Fund Balance | | 3,314,338.22 |
| Net of Revenues VS Expenditures | | 175,313.25 |
| Ending Fund Balance | | 3,489,651.47 |
| Total Liabilities And Fund Balance | | 3,588,203.38 |

Fund 661 CENTRAL EQUIPMENT FUND

| GL Number | Description | Balance |
|---|-------------------------------|---------------------|
| *** Assets *** | | |
| 661-000.000-001.000 | POOLED CASH | 32,688.92 |
| 661-000.000-002.005 | MULTI-BANK MONEY MARKET | 346.78 |
| 661-000.000-003.001 | CD - CHEMICAL BANK | 125,000.00 |
| 661-000.000-003.003 | COMMUNITY CHOICE CD | 50,791.93 |
| 661-000.000-041.000 | INTEREST RECEIVABLE | 1,324.49 |
| 661-000.000-135.000 | VEHICLES | 683,966.11 |
| 661-000.000-135.001 | ACCUMULATED DEPR - VEHICLES | (557,665.23) |
| 661-000.000-136.000 | BUILDINGS | 20,835.00 |
| 661-000.000-136.100 | BUILDING DEPRECIATION | (20,835.00) |
| 661-000.000-140.000 | MACHINERY & EQUIPMENT | 266,263.20 |
| 661-000.000-140.001 | ACC DEPRECIATION MACH & EQUIP | (127,678.13) |
| 661-000.000-146.100 | OFFICE EQUIPMENT & FURNITURE | 42,265.00 |
| 661-000.000-147.000 | ACCUMULATED DEPR-OFFICE EQUIP | (42,265.00) |
| Total Assets | | 475,038.07 |
| *** Liabilities *** | | |
| 661-000.000-202.000 | ACCOUNTS PAYABLE | 32.53 |
| Total Liabilities | | 32.53 |
| *** Fund Balance *** | | |
| 661-000.000-390.000 | FUND BALANCE | 575,676.54 |
| Total Fund Balance | | 575,676.54 |
| Beginning Fund Balance | | 575,676.54 |
| Net of Revenues VS Expenditures | | (100,671.00) |
| Ending Fund Balance | | 475,005.54 |
| Total Liabilities And Fund Balance | | 475,038.07 |

Fund 701 TRUST & AGENCY

| GL Number | Description | Balance |
|---|---------------------------------|------------------|
| *** Assets *** | | |
| 701-000.000-001.000 | POOLED CASH | 31,916.08 |
| Total Assets | | 31,916.08 |
| *** Liabilities *** | | |
| 701-000.000-267.001 | WOODEN BOAT SHOW DEPOSIT | 1,169.58 |
| 701-000.000-267.003 | TREE NURSERY DEPOSIT | 29,195.00 |
| 701-000.000-267.004 | SUMMER CONCERT DEPOSIT | 452.00 |
| 701-000.000-267.006 | WHISTLESTOP PARK ADOPT A GARDEN | 1,016.28 |
| 701-000.000-267.007 | ADOPT-A- GARDEN CAMPAIGN | 655.22 |
| 701-000.000-267.008 | WINSOR MCCAY PARK CAMPAIGN | (572.00) |
| Total Liabilities | | 31,916.08 |
| *** Fund Balance *** | | |
| Total Fund Balance | | 0.00 |
| Beginning Fund Balance | | 0.00 |
| Net of Revenues VS Expenditures | | 0.00 |
| Ending Fund Balance | | 0.00 |
| Total Liabilities And Fund Balance | | 31,916.08 |

February

To: Village Council Members

From: Marvin Hinga, Clerk/Treasurer

Date: 3/15/2019

Re: Department Report

Village Cash and Investments – A copy of the Investment Summary as of February 28, 2019, is included in the packet.

Financial Reports – Balance Sheet Report and Revenue and Expenditure Report as of February 28, 2019 are included in your packet.

Village of Spring Lake
Investment Summary
As of February 28, 2019

| Investment | Agent | Face Value | Purchase Date | Int. Rate | Next Call | Maturity Date |
|--|-----------------------|--------------|---------------|-----------|-----------------|---------------|
| Federal Home Loan Mortgage Company Bond | Comerica Securities | 52,000.00 | 8/3/2018 | 2.000% | 5/25/2019 | 11/25/2020 |
| Federal Home Loan Mortgage Company Bond | Comerica Securities | 88,021.00 | 12/24/2018 | 2.000% | 5/16/2019 | 2/16/2021 |
| Federal Home Loan Mortgage Company Bond | Comerica Securities | 50,821.50 | 3/21/2018 | 1.775% | 4/5/2019 | 7/5/2019 |
| Federal National Mortgage Association Bond | Comerica Securities | 130,000.00 | 8/29/2016 | 1.875% | 4/25/2019 | 10/25/2019 |
| | 765 | | | | | |
| Comerica Money Market Account | | 7,489.78 | | 1.530% | | |
| Multibank Money Market Account | | 4,068.41 | | | | |
| Flagstar Savings Account | | 721.21 | | 0.900% | | |
| Choice One Bank CD | Multi-Bank Securities | 247,000.00 | 10/10/2018 | 2.200% | | 3/11/2019 |
| Wells Fargo Bank CD | Multi-Bank Securities | 82,000.00 | 2/14/2018 | 1.950% | | 3/14/2019 |
| Citizens Bank CD | Multi-Bank Securities | 102,000.00 | 9/19/2018 | 2.100% | | 3/19/2019 |
| Huntington Bank CD | Multi-Bank Securities | 100,000.00 | 3/27/2018 | 2.050% | | 3/26/2019 |
| State Bank of Fenton CD | Multi-Bank Securities | 82,000.00 | 6/29/2018 | 2.200% | | 3/29/2019 |
| Flagstar Bank CD | | 129,955.87 | 1/31/2019 | 2.350% | | 4/1/2019 |
| Flagstar Bank CD | | 129,107.92 | 2/28/2019 | 2.350% | | 4/29/2019 |
| Chemical Bank CD | | 250,000.00 | 11/21/2017 | 1.750% | | 5/21/2019 |
| MBank CD | Multi-Bank Securities | 126,000.00 | 5/25/2018 | 2.200% | | 5/24/2019 |
| Huntington Bank CD | | 100,592.77 | 2/21/2019 | 2.300% | | 5/30/2019 |
| First State Bank CD | Multi-Bank Securities | 200,000.00 | 2/15/2019 | 2.250% | | 6/17/2019 |
| State Bank of Fenton CD | Multi-Bank Securities | 82,000.00 | 6/29/2018 | 2.300% | | 6/28/2019 |
| Huron Valley Bank CD | Multi-Bank Securities | 100,000.00 | 12/21/2018 | 2.500% | | 7/22/2019 |
| 4Front Credit Union CD | Multi-Bank Securities | 84,000.00 | 1/24/2019 | 2.600% | | 7/24/2019 |
| Wells Fargo Bank CD | Multi-Bank Securities | 82,000.00 | 3/14/2018 | 2.200% | | 9/16/2019 |
| Wells Fargo Bank CD | Multi-Bank Securities | 85,000.00 | 8/16/2018 | 2.450% | | 9/16/2019 |
| Community Choice CD | | 253,959.70 | 5/20/2018 | 2.200% | | 10/20/2019 |
| Chemical Bank CD | | 250,000.00 | 6/15/2018 | 3.000% | | 12/15/2019 |
| United Bank CD | Multi-Bank Securities | 100,000.00 | 12/7/2018 | 2.750% | | 1/7/2020 |
| West Michigan Community Bank CD | | 210,694.72 | 4/13/2018 | 2.130% | | 4/13/2020 |
| Main Street Bank - Bingham Farms CD | Multi-Bank Securities | 100,000.00 | 10/4/2018 | 2.900% | | 10/5/2020 |
| Public Service Credit Union CD | Multi-Bank Securities | 150,000.00 | 10/26/2018 | 3.050% | | 10/26/2020 |
| Chase Bank Checking Account Balance | | \$834,692.49 | | 0.250% | Earnings Credit | |
| Less Outstanding Checks | | (3,915.02) | | | | |
| | Cash & Investments | 4,210,210.35 | | | | |

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---------------------------------------|----------------------------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 101 - GENERAL FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 101-000.000-403.000 | CURRENT REAL PROPERTY TAX | 908,587.00 | 927,420.09 | 2,186.13 | (18,833.09) | 102.07 |
| 101-000.000-403.100 | REAL/PERSONAL REFUNDED TAXES | (800.00) | (793.52) | 0.00 | (6.48) | 99.19 |
| 101-000.000-417.000 | CURRENT PERSONAL PROPERTY TAX | 37,214.00 | 10,926.09 | 0.00 | 26,287.91 | 29.36 |
| 101-000.000-417.200 | PERSONAL PROPERTY PRIOR YEAR | 0.00 | 19.16 | 0.00 | (19.16) | 100.00 |
| 101-000.000-451.000 | BUSINESS LICENSES & PERMITS | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 100.00 |
| 101-000.000-451.100 | CABLE TV FRANCHISE FEES | 53,000.00 | 27,131.04 | 13,435.80 | 25,868.96 | 51.19 |
| 101-000.000-451.200 | CELLULAR TOWER REVENUE | 23,500.00 | 19,663.46 | 598.46 | 3,836.54 | 83.67 |
| 101-000.000-478.250 | RIGHT OF WAY PERMITTING FEE | 150.00 | 75.00 | 50.00 | 75.00 | 50.00 |
| 101-000.000-479.000 | ZONING FEES | 1,162.00 | 2,125.00 | 875.00 | (963.00) | 182.87 |
| 101-000.000-576.000 | STATE REVENUE SHARING | 190,000.00 | 103,912.00 | 33,041.00 | 86,088.00 | 54.69 |
| 101-000.000-576.100 | STATE REVENUE SHARING - EVIP | 8,967.00 | 5,418.00 | 1,806.00 | 3,549.00 | 60.42 |
| 101-000.000-578.000 | LIQUOR LICENSES | 4,224.00 | 5,051.20 | 0.00 | (827.20) | 119.58 |
| 101-000.000-601.000 | CHARGES FOR SERVICES | 27,000.00 | 15,750.00 | 0.00 | 11,250.00 | 58.33 |
| 101-000.000-601.403 | 1% ADMINISTRATION FEE | 0.00 | 1.76 | 0.00 | (1.76) | 100.00 |
| 101-000.000-601.404 | PENALTY REVENUE ON TAXES | 3,200.00 | 9.35 | 0.00 | 3,190.65 | 0.29 |
| 101-000.000-602.000 | CHG FOR SERVICE OTHER FUNDS | 14,500.00 | 8,458.31 | 0.00 | 6,041.69 | 58.33 |
| 101-000.000-655.000 | FINES, FORFEITURES & COSTS | 10,000.00 | 6,294.71 | 576.66 | 3,705.29 | 62.95 |
| 101-000.000-655.175 | NOTARY FEES | 75.00 | 10.00 | 0.00 | 65.00 | 13.33 |
| 101-000.000-655.200 | RENTAL REGISTRATION FEES | 3,300.00 | 3,355.00 | 205.00 | (55.00) | 101.67 |
| 101-000.000-655.500 | ROW PARKING LICENSE | 0.00 | 5.00 | 0.00 | (5.00) | 100.00 |
| 101-000.000-664.000 | INTEREST & DIVIDEND INCOME | 7,586.00 | 10,138.24 | 1,882.41 | (2,552.24) | 133.64 |
| 101-000.000-670.100 | BARBER SCHOOL RENT | 4,500.00 | 4,050.00 | 1,200.00 | 450.00 | 90.00 |
| 101-000.000-671.000 | TANGLEFOOT PARK - RENTALS | 6,612.00 | 6,612.00 | 0.00 | 0.00 | 100.00 |
| 101-000.000-671.500 | TANGLEFOOT PARK - DOCK RENTALS | 750.00 | 750.00 | 0.00 | 0.00 | 100.00 |
| 101-000.000-671.555 | MILL POINT PARK - DOCK RENTALS | 4,200.00 | 710.00 | 170.00 | 3,490.00 | 16.90 |
| 101-000.000-671.700 | TANGLEFOOT PARK - ELECTRIC FEES | 6,669.00 | 6,669.17 | 0.00 | (0.17) | 100.00 |
| 101-000.000-672.000 | LAUNCH RAMP FEES | 6,000.00 | 3,884.80 | 0.00 | 2,115.20 | 64.75 |
| 101-000.000-674.000 | BUILDING LEASE | 47,244.00 | 35,808.00 | 0.00 | 11,436.00 | 75.79 |
| 101-000.000-677.000 | REIMBURSEMENTS | 25,500.00 | 108.80 | (1,952.55) | 25,391.20 | 0.43 |
| 101-000.000-677.100 | PARK EXPENSES REIMBURSED | 10,000.00 | 5,000.00 | 0.00 | 5,000.00 | 50.00 |
| 101-000.000-677.150 | INSURANCE REIMBURSEMENT | 750.00 | 810.00 | 0.00 | (60.00) | 108.00 |
| 101-000.000-677.600 | CONTRIBUTION FROM TIFA | 12,595.00 | 0.00 | 0.00 | 12,595.00 | 0.00 |
| 101-000.000-694.000 | OTHER MISCELLANEOUS INCOME | 200.00 | 802.57 | 20.00 | (602.57) | 401.29 |
| 101-000.000-694.200 | TREE CONTRIBUTIONS/GRANT | 10,000.00 | 2,500.00 | 0.00 | 7,500.00 | 25.00 |
| 101-000.000-694.551 | TANGLEFOOT PARK LAUNDRY REVENUES | 411.00 | 411.00 | 0.00 | 0.00 | 100.00 |
| 101-000.000-695.000 | APPROPRIATION FROM FUND BALANCE | 120,723.00 | 0.00 | 0.00 | 120,723.00 | 0.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 1,548,819.00 | 1,214,086.23 | 54,093.91 | 334,732.77 | 78.39 |
| TOTAL REVENUES | | 1,548,819.00 | 1,214,086.23 | 54,093.91 | 334,732.77 | 78.39 |
| Expenditures | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 101-000.000-818.218 | TRANSFER TO PATHWAYS FUND | 90,000.00 | 60,000.00 | 0.00 | 30,000.00 | 66.67 |
| Total Dept 000.000 - GENERAL SERVICES | | 90,000.00 | 60,000.00 | 0.00 | 30,000.00 | 66.67 |
| Dept 101.000 - VILLAGE COUNCIL | | | | | | |
| 101-101.000-703.101 | STIPEND VILLAGE COUNCIL | 6,600.00 | 5,700.00 | 0.00 | 900.00 | 86.36 |
| 101-101.000-704.000 | SOCIAL SECURITY | 510.00 | 436.05 | 0.00 | 73.95 | 85.50 |
| 101-101.000-711.000 | WORKER'S COMP INSURANCE | 25.00 | 22.00 | 0.00 | 3.00 | 88.00 |
| 101-101.000-860.000 | TRANSPORTATION/TRAINING | 1,800.00 | 738.99 | 0.00 | 1,061.01 | 41.06 |
| 101-101.000-886.700 | MML MEMBERSHIP DUES | 1,600.00 | 1,604.00 | 0.00 | (4.00) | 100.25 |

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--|--------------------------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 101-101.000-956.000 | MISCELLANEOUS | 1,000.00 | 191.24 | 0.00 | 808.76 | 19.12 |
| Total Dept 101.000 - VILLAGE COUNCIL | | 11,535.00 | 8,692.28 | 0.00 | 2,842.72 | 75.36 |
| Dept 172.000 - VILLAGE MANAGERS OFFICE | | | | | | |
| 101-172.000-702.000 | SALARIES - WAGES FULL TIME | 36,192.00 | 22,643.65 | 2,793.79 | 13,548.35 | 62.57 |
| 101-172.000-703.000 | SALARIES - WAGES PART TIME | 0.00 | 127.50 | 30.00 | (127.50) | 100.00 |
| 101-172.000-704.000 | SOCIAL SECURITY | 2,770.00 | 1,680.30 | 208.52 | 1,089.70 | 60.66 |
| 101-172.000-705.000 | RETIREMENT FUND CONTRIBUTION | 11,169.00 | 7,862.16 | 822.78 | 3,306.84 | 70.39 |
| 101-172.000-707.000 | DENTAL INSURANCE | 1,028.00 | 563.31 | 62.59 | 464.69 | 54.80 |
| 101-172.000-708.000 | VISION CARE REIMBURSEMENT | 150.00 | 75.00 | 0.00 | 75.00 | 50.00 |
| 101-172.000-709.000 | MEDICAL INSURANCE | 7,976.00 | 6,000.74 | 658.27 | 1,975.26 | 75.23 |
| 101-172.000-710.000 | LIFE INSURANCE | 687.00 | 492.84 | 55.01 | 194.16 | 71.74 |
| 101-172.000-711.000 | WORKER'S COMP INSURANCE | 50.00 | 41.00 | 0.00 | 9.00 | 82.00 |
| 101-172.000-727.000 | OFFICE SUPPLIES | 500.00 | 201.12 | 96.60 | 298.88 | 40.22 |
| 101-172.000-860.000 | TRANSPORTATION/TRAINING | 4,150.00 | 2,604.44 | 82.50 | 1,545.56 | 62.76 |
| 101-172.000-910.000 | INSURANCE | 1,917.00 | 1,916.60 | 0.00 | 0.40 | 99.98 |
| 101-172.000-940.000 | INTERNAL RENTAL | 4,500.00 | 4,500.00 | 4,500.00 | 0.00 | 100.00 |
| 101-172.000-940.002 | OFFICE EQUIPMENT RENT | 300.00 | 300.00 | 300.00 | 0.00 | 100.00 |
| 101-172.000-956.000 | MISCELLANEOUS | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 |
| 101-172.000-956.250 | MICHIGAN STATE HICA CLAIMS TAX | 12.00 | 11.10 | 0.00 | 0.90 | 92.50 |
| Total Dept 172.000 - VILLAGE MANAGERS OFFICE | | 71,551.00 | 49,019.76 | 9,610.06 | 22,531.24 | 68.51 |
| Dept 210.000 - LEGAL SERVICES | | | | | | |
| 101-210.000-703.700 | RETAINER | 1,800.00 | 0.00 | 0.00 | 1,800.00 | 0.00 |
| 101-210.000-804.000 | LEGAL FEES | 12,000.00 | 908.50 | 0.00 | 11,091.50 | 7.57 |
| Total Dept 210.000 - LEGAL SERVICES | | 13,800.00 | 908.50 | 0.00 | 12,891.50 | 6.58 |
| Dept 215.000 - CLERK/TREASURER | | | | | | |
| 101-215.000-702.000 | SALARIES - WAGES FULL TIME | 44,538.00 | 23,293.17 | 2,674.20 | 21,244.83 | 52.30 |
| 101-215.000-704.000 | SOCIAL SECURITY | 3,410.00 | 1,631.53 | 187.93 | 1,778.47 | 47.85 |
| 101-215.000-705.000 | RETIREMENT FUND CONTRIBUTION | 7,724.00 | 6,216.77 | 611.30 | 1,507.23 | 80.49 |
| 101-215.000-707.000 | DENTAL INSURANCE | 655.00 | 373.77 | 41.53 | 281.23 | 57.06 |
| 101-215.000-708.000 | VISION CARE REIMBURSEMENT | 160.00 | 109.80 | 0.00 | 50.20 | 68.63 |
| 101-215.000-709.000 | MEDICAL INSURANCE | 7,169.00 | 5,411.88 | 593.81 | 1,757.12 | 75.49 |
| 101-215.000-710.000 | LIFE INSURANCE | 457.00 | 327.96 | 36.52 | 129.04 | 71.76 |
| 101-215.000-711.000 | WORKER'S COMP INSURANCE | 51.00 | 51.00 | 0.00 | 0.00 | 100.00 |
| 101-215.000-727.000 | OFFICE SUPPLIES | 1,250.00 | 619.41 | 203.45 | 630.59 | 49.55 |
| 101-215.000-801.000 | PROFESSIONAL SERVICES | 110,000.00 | 40,852.06 | 5,169.24 | 69,147.94 | 37.14 |
| 101-215.000-804.100 | AUDIT SERVICES | 3,750.00 | 3,885.00 | 0.00 | (135.00) | 103.60 |
| 101-215.000-860.000 | TRANSPORTATION/TRAINING | 3,300.00 | 1,647.32 | 90.10 | 1,652.68 | 49.92 |
| 101-215.000-900.000 | PRINTING & PUBLISHING | 750.00 | 21.77 | 0.00 | 728.23 | 2.90 |
| 101-215.000-901.000 | RECODIFICATION | 0.00 | 884.72 | 0.00 | (884.72) | 100.00 |
| 101-215.000-910.000 | INSURANCE | 3,055.00 | 3,054.94 | 0.00 | 0.06 | 100.00 |
| 101-215.000-940.002 | OFFICE EQUIPMENT RENT | 5,500.00 | 5,500.00 | 5,500.00 | 0.00 | 100.00 |
| 101-215.000-956.200 | BANK FEES | 400.00 | 430.05 | 0.00 | (30.05) | 107.51 |
| Total Dept 215.000 - CLERK/TREASURER | | 192,169.00 | 94,311.15 | 15,108.08 | 97,857.85 | 49.08 |
| Dept 226.000 - STORM WATER SYSTEM | | | | | | |

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---|---------------------------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 101-226.000-702.001 | SALARIES - OVERTIME PAY | 0.00 | 80.75 | 0.00 | (80.75) | 100.00 |
| 101-226.000-702.123 | SAW GRANT | 1,893.00 | 901.57 | 0.00 | 991.43 | 47.63 |
| 101-226.000-703.000 | SALARIES - WAGES PART TIME | 100.00 | 130.06 | 0.00 | (30.06) | 130.06 |
| 101-226.000-704.000 | SOCIAL SECURITY | 385.00 | 79.88 | 0.00 | 305.12 | 20.75 |
| 101-226.000-705.000 | RETIREMENT FUND CONTRIBUTION | 40.00 | 5.65 | 0.00 | 34.35 | 14.13 |
| 101-226.000-801.000 | PROFESSIONAL SERVICES | 6,300.00 | 6,041.19 | 0.00 | 258.81 | 95.89 |
| 101-226.000-801.150 | STORM SEWER PERMIT ENGINEERING | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 101-226.000-802.001 | LINE CLEANING & INSPECTION | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 101-226.000-860.000 | TRANSPORTATION/TRAINING | 0.00 | 95.00 | 0.00 | (95.00) | 100.00 |
| 101-226.000-910.000 | INSURANCE | 100.00 | 100.94 | 0.00 | (0.94) | 100.94 |
| 101-226.000-940.000 | INTERNAL RENTAL | 1,000.00 | 324.74 | 0.00 | 675.26 | 32.47 |
| Total Dept 226.000 - STORM WATER SYSTEM | | 11,318.00 | 7,759.78 | 0.00 | 3,558.22 | 68.56 |
| Dept 265.000 - VILLAGE HALL AND GROUNDS | | | | | | |
| 101-265.000-702.000 | SALARIES - WAGES FULL TIME | 5,118.00 | 2,492.12 | 183.27 | 2,625.88 | 48.69 |
| 101-265.000-702.001 | SALARIES - OVERTIME PAY | 125.00 | 0.00 | 0.00 | 125.00 | 0.00 |
| 101-265.000-703.000 | SALARIES - WAGES PART TIME | 1,048.00 | 492.98 | 37.48 | 555.02 | 47.04 |
| 101-265.000-703.101 | PART TIME WAGES - TOWNSHIP HALL | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| 101-265.000-703.600 | CLEANING SERVICE | 7,350.00 | 4,226.25 | 0.00 | 3,123.75 | 57.50 |
| 101-265.000-704.000 | SOCIAL SECURITY | 505.00 | 215.10 | 16.02 | 289.90 | 42.59 |
| 101-265.000-705.000 | RETIREMENT FUND CONTRIBUTION | 2,093.00 | 1,684.05 | 200.27 | 408.95 | 80.46 |
| 101-265.000-707.000 | DENTAL INSURANCE | 180.00 | 68.27 | 8.02 | 111.73 | 37.93 |
| 101-265.000-708.000 | VISION CARE REIMBURSEMENT | 0.00 | 11.10 | 0.00 | (11.10) | 100.00 |
| 101-265.000-709.000 | MEDICAL INSURANCE | 2,182.00 | 1,251.89 | 137.37 | 930.11 | 57.37 |
| 101-265.000-710.000 | LIFE INSURANCE | 125.00 | 80.50 | 9.36 | 44.50 | 64.40 |
| 101-265.000-711.000 | WORKER'S COMP INSURANCE | 150.00 | 30.00 | 0.00 | 120.00 | 20.00 |
| 101-265.000-775.100 | CUSTODIAL SUPPLIES | 2,000.00 | 563.72 | 205.50 | 1,436.28 | 28.19 |
| 101-265.000-801.000 | PROFESSIONAL SERVICES | 3,000.00 | 2,927.97 | 0.00 | 72.03 | 97.60 |
| 101-265.000-853.000 | TELEPHONE | 960.00 | 816.65 | 103.62 | 143.35 | 85.07 |
| 101-265.000-910.000 | INSURANCE | 2,950.00 | 2,948.50 | 0.00 | 1.50 | 99.95 |
| 101-265.000-921.000 | ELECTRIC SERVICE | 22,000.00 | 10,506.41 | 2,741.24 | 11,493.59 | 47.76 |
| 101-265.000-922.000 | WATER & SEWER SERVICE | 1,800.00 | 920.65 | 0.00 | 879.35 | 51.15 |
| 101-265.000-923.000 | NATURAL GAS UTILITIES | 5,000.00 | 1,897.45 | 536.32 | 3,102.55 | 37.95 |
| 101-265.000-931.000 | BUILDING REPAIRS & MAINTENANCE | 15,000.00 | 1,875.00 | 1,217.00 | 13,125.00 | 12.50 |
| 101-265.000-940.000 | INTERNAL RENTAL | 1,750.00 | 742.11 | 116.03 | 1,007.89 | 42.41 |
| Total Dept 265.000 - VILLAGE HALL AND GROUNDS | | 73,636.00 | 33,750.72 | 5,511.50 | 39,885.28 | 45.83 |
| Dept 270.000 - BARBER STREET SCHOOL BUILDING | | | | | | |
| 101-270.000-702.000 | SALARIES - WAGES FULL TIME | 5,622.00 | 2,594.28 | 307.70 | 3,027.72 | 46.15 |
| 101-270.000-702.001 | SALARIES - OVERTIME PAY | 107.00 | 20.19 | 20.19 | 86.81 | 18.87 |
| 101-270.000-703.000 | SALARIES - WAGES PART TIME | 766.00 | 370.27 | 33.74 | 395.73 | 48.34 |
| 101-270.000-703.600 | CLEANING SERVICE | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 |
| 101-270.000-704.000 | SOCIAL SECURITY | 525.00 | 217.54 | 26.64 | 307.46 | 41.44 |
| 101-270.000-705.000 | RETIREMENT FUND CONTRIBUTION | 2,807.00 | 2,148.90 | 251.41 | 658.10 | 76.56 |
| 101-270.000-707.000 | DENTAL INSURANCE | 251.00 | 94.86 | 11.11 | 156.14 | 37.79 |
| 101-270.000-708.000 | VISION CARE REIMBURSEMENT | 0.00 | 11.10 | 0.00 | (11.10) | 100.00 |
| 101-270.000-709.000 | MEDICAL INSURANCE | 2,851.00 | 1,757.30 | 192.83 | 1,093.70 | 61.64 |
| 101-270.000-710.000 | LIFE INSURANCE | 141.00 | 85.65 | 10.16 | 55.35 | 60.74 |
| 101-270.000-711.000 | WORKER'S COMP INSURANCE | 43.00 | 43.00 | 0.00 | 0.00 | 100.00 |
| 101-270.000-775.000 | REPAIRS & MAINTENANCE SUPPLIES | 1,000.00 | 61.42 | 45.50 | 938.58 | 6.14 |
| 101-270.000-801.000 | PROFESSIONAL SERVICES | 450.00 | 653.00 | 0.00 | (203.00) | 145.11 |
| 101-270.000-910.000 | INSURANCE | 475.00 | 471.76 | 0.00 | 3.24 | 99.32 |

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---|--------------------------------------|-------------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 101-270.000-921.000 | ELECTRIC SERVICE | 1,900.00 | 961.23 | 185.46 | 938.77 | 50.59 |
| 101-270.000-922.000 | WATER & SEWER SERVICE | 900.00 | 425.24 | 0.00 | 474.76 | 47.25 |
| 101-270.000-923.000 | NATURAL GAS UTILITIES | 1,100.00 | 476.18 | 114.72 | 623.82 | 43.29 |
| 101-270.000-931.000 | BUILDING REPAIRS & MAINTENANCE | 4,500.00 | 1,105.88 | 0.00 | 3,394.12 | 24.58 |
| 101-270.000-940.000 | INTERNAL RENTAL | 1,700.00 | 641.51 | 128.69 | 1,058.49 | 37.74 |
| Total Dept 270.000 - BARBER STREET SCHOOL BUILDING | | 25,288.00 | 12,139.31 | 1,328.15 | 13,148.69 | 48.00 |
| Dept 282.000 - FORESTRY PROGRAM | | | | | | |
| 101-282.000-702.000 | SALARIES - WAGES FULL TIME | 3,238.00 | 2,562.54 | 37.39 | 675.46 | 79.14 |
| 101-282.000-702.001 | SALARIES - OVERTIME PAY | 100.00 | 20.19 | 0.00 | 79.81 | 20.19 |
| 101-282.000-703.000 | SALARIES - WAGES PART TIME | 500.00 | 246.14 | 0.00 | 253.86 | 49.23 |
| 101-282.000-704.000 | SOCIAL SECURITY | 460.00 | 199.71 | 2.59 | 260.29 | 43.42 |
| 101-282.000-705.000 | RETIREMENT FUND CONTRIBUTION | 50.00 | 0.00 | 0.00 | 50.00 | 0.00 |
| 101-282.000-711.000 | WORKER'S COMP INSURANCE | 50.00 | 24.00 | 0.00 | 26.00 | 48.00 |
| 101-282.000-740.000 | OPERATING SUPPLIES | 1,000.00 | 87.23 | 0.00 | 912.77 | 8.72 |
| 101-282.000-801.000 | PROFESSIONAL SERVICES | 1,500.00 | 1,249.91 | 0.00 | 250.09 | 83.33 |
| 101-282.000-801.100 | CONTRACT SERVICES - TREE MAINTENANCE | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 101-282.000-889.000 | PROMOTIONS | 100.00 | 10.00 | 0.00 | 90.00 | 10.00 |
| 101-282.000-940.000 | INTERNAL RENTAL | 2,000.00 | 1,519.74 | 0.00 | 480.26 | 75.99 |
| 101-282.000-974.200 | TREE PLANTING | 4,600.00 | 0.00 | 0.00 | 4,600.00 | 0.00 |
| 101-282.000-978.730 | TREE NURSERY | 7,500.00 | 5,424.00 | 0.00 | 2,076.00 | 72.32 |
| Total Dept 282.000 - FORESTRY PROGRAM | | 22,598.00 | 11,343.46 | 39.98 | 11,254.54 | 50.20 |
| Dept 301.000 - POLICE SERVICES | | | | | | |
| 101-301.000-819.207 | CONTRIBUTION TO POLICE FUND | 498,526.00 | 290,806.81 | 0.00 | 207,719.19 | 58.33 |
| Total Dept 301.000 - POLICE SERVICES | | 498,526.00 | 290,806.81 | 0.00 | 207,719.19 | 58.33 |
| Dept 336.000 - FIRE DEPARTMENT | | | | | | |
| 101-336.000-801.000 | PROFESSIONAL SERVICES | 0.00 | 635.80 | 0.00 | (635.80) | 100.00 |
| 101-336.000-921.000 | ELECTRIC SERVICE | 450.00 | 226.42 | 67.03 | 223.58 | 50.32 |
| 101-336.000-956.000 | MISCELLANEOUS | 800.00 | 209.02 | 0.00 | 590.98 | 26.13 |
| Total Dept 336.000 - FIRE DEPARTMENT | | 1,250.00 | 1,071.24 | 67.03 | 178.76 | 85.70 |
| Dept 381.000 - ZONING/PLANNING | | | | | | |
| 101-381.000-702.000 | SALARIES - WAGES FULL TIME | 22,452.00 | 15,170.00 | 1,695.99 | 7,282.00 | 67.57 |
| 101-381.000-704.000 | SOCIAL SECURITY | 1,725.00 | 1,090.24 | 121.85 | 634.76 | 63.20 |
| 101-381.000-705.000 | RETIREMENT FUND CONTRIBUTION | 7,750.00 | 6,075.88 | 595.39 | 1,674.12 | 78.40 |
| 101-381.000-707.000 | DENTAL INSURANCE | 665.00 | 400.23 | 44.47 | 264.77 | 60.18 |
| 101-381.000-708.000 | VISION CARE REIMBURSEMENT | 135.00 | 105.00 | 0.00 | 30.00 | 77.78 |
| 101-381.000-709.000 | MEDICAL INSURANCE | 6,645.00 | 5,100.48 | 559.68 | 1,544.52 | 76.76 |
| 101-381.000-710.000 | LIFE INSURANCE | 432.00 | 308.94 | 34.33 | 123.06 | 71.51 |
| 101-381.000-711.000 | WORKER'S COMP INSURANCE | 60.00 | 25.00 | 0.00 | 35.00 | 41.67 |
| 101-381.000-727.000 | OFFICE SUPPLIES | 700.00 | 82.76 | 32.20 | 617.24 | 11.82 |
| 101-381.000-801.000 | PROFESSIONAL SERVICES | 23,500.00 | 364.22 | 0.00 | 23,135.78 | 1.55 |
| 101-381.000-801.350 | PLANNING - COLLABORATION | 16,500.00 | 0.00 | 0.00 | 16,500.00 | 0.00 |
| 101-381.000-801.381 | ZONING - COLLABORATION | 25,000.00 | 16,500.00 | 16,500.00 | 8,500.00 | 66.00 |
| 101-381.000-804.000 | LEGAL FEES | 3,500.00 | 2,594.50 | 0.00 | 905.50 | 74.13 |
| 101-381.000-860.000 | TRANSPORTATION/TRAINING | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 02/28/2019
 % Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---|--------------------------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 101-381.000-900.000 | PRINTING & PUBLISHING | 604.00 | 611.10 | 105.35 | (7.10) | 101.18 |
| 101-381.000-910.000 | INSURANCE | 101.00 | 100.94 | 0.00 | 0.06 | 99.94 |
| 101-381.000-940.002 | OFFICE EQUIPMENT RENT | 2,400.00 | 0.00 | 0.00 | 2,400.00 | 0.00 |
| Total Dept 381.000 - ZONING/PLANNING | | 112,369.00 | 48,529.29 | 19,689.26 | 63,839.71 | 43.19 |
| Dept 441.000 - DEPARTMENT OF PUBLIC WORKS | | | | | | |
| 101-441.000-702.000 | SALARIES - WAGES FULL TIME | 31,613.00 | 21,107.74 | 1,188.68 | 10,505.26 | 66.77 |
| 101-441.000-702.001 | SALARIES - OVERTIME PAY | 400.00 | 330.14 | 40.37 | 69.86 | 82.54 |
| 101-441.000-702.003 | SALARIES - ADMINISTRATION | 3,657.00 | 2,826.26 | 363.07 | 830.74 | 77.28 |
| 101-441.000-702.101 | FULL TIME WAGES - TOWNSHIP | 300.00 | 178.87 | 0.00 | 121.13 | 59.62 |
| 101-441.000-703.000 | SALARIES - WAGES PART TIME | 3,911.00 | 2,600.32 | 327.42 | 1,310.68 | 66.49 |
| 101-441.000-703.001 | PART TIME WAGES - OVERTIME | 30.00 | 0.00 | 0.00 | 30.00 | 0.00 |
| 101-441.000-703.002 | PART TIME WAGES - ADMIN | 200.00 | 9.50 | 0.00 | 190.50 | 4.75 |
| 101-441.000-704.000 | SOCIAL SECURITY | 3,050.00 | 1,463.52 | 142.67 | 1,586.48 | 47.98 |
| 101-441.000-705.000 | RETIREMENT FUND CONTRIBUTION | 10,880.00 | 8,086.84 | 1,041.08 | 2,793.16 | 74.33 |
| 101-441.000-707.000 | DENTAL INSURANCE | 807.00 | 338.12 | 39.37 | 468.88 | 41.90 |
| 101-441.000-708.000 | VISION CARE REIMBURSEMENT | 100.00 | 12.00 | 0.00 | 88.00 | 12.00 |
| 101-441.000-709.000 | MEDICAL INSURANCE | 8,481.00 | 4,767.64 | 522.88 | 3,713.36 | 56.22 |
| 101-441.000-710.000 | LIFE INSURANCE | 491.00 | 308.77 | 35.94 | 182.23 | 62.89 |
| 101-441.000-711.000 | WORKER'S COMP INSURANCE | 320.00 | 257.00 | 0.00 | 63.00 | 80.31 |
| 101-441.000-727.000 | OFFICE SUPPLIES | 150.00 | 85.99 | 0.00 | 64.01 | 57.33 |
| 101-441.000-740.000 | OPERATING SUPPLIES | 3,500.00 | 478.80 | 17.40 | 3,021.20 | 13.68 |
| 101-441.000-740.220 | PHYSICALS & CDL FEES | 200.00 | 109.23 | 46.83 | 90.77 | 54.62 |
| 101-441.000-741.000 | CLOTHING | 500.00 | 422.83 | 0.00 | 77.17 | 84.57 |
| 101-441.000-801.000 | PROFESSIONAL SERVICES | 16,000.00 | 5,202.96 | 0.00 | 10,797.04 | 32.52 |
| 101-441.000-890.000 | LEAF PROCESSING/DUMPING | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 100.00 |
| 101-441.000-891.000 | TRASH COLLECTION | 3,500.00 | 1,489.20 | 37.26 | 2,010.80 | 42.55 |
| 101-441.000-900.000 | PRINTING & PUBLISHING | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 101-441.000-910.000 | INSURANCE | 2,275.00 | 2,273.80 | 0.00 | 1.20 | 99.95 |
| 101-441.000-921.000 | ELECTRIC SERVICE | 2,500.00 | 1,090.61 | 330.59 | 1,409.39 | 43.62 |
| 101-441.000-922.000 | WATER & SEWER SERVICE | 1,000.00 | 598.90 | 0.00 | 401.10 | 59.89 |
| 101-441.000-923.000 | NATURAL GAS UTILITIES | 4,000.00 | 730.90 | 246.78 | 3,269.10 | 18.27 |
| 101-441.000-931.000 | BUILDING REPAIRS & MAINTENANCE | 4,500.00 | 105.92 | 105.63 | 4,394.08 | 2.35 |
| 101-441.000-940.000 | INTERNAL RENTAL | 27,000.00 | 23,981.05 | 567.57 | 3,018.95 | 88.82 |
| 101-441.000-940.002 | OFFICE EQUIPMENT RENT | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| Total Dept 441.000 - DEPARTMENT OF PUBLIC WORKS | | 135,465.00 | 82,856.91 | 5,053.54 | 52,608.09 | 61.16 |
| Dept 450.000 - STREET LIGHTING | | | | | | |
| 101-450.000-921.000 | ELECTRIC SERVICE | 31,000.00 | 18,343.04 | 2,691.83 | 12,656.96 | 59.17 |
| 101-450.000-921.100 | M-104 STREET LIGHTS | 8,400.00 | 4,452.32 | 1,510.82 | 3,947.68 | 53.00 |
| Total Dept 450.000 - STREET LIGHTING | | 39,400.00 | 22,795.36 | 4,202.65 | 16,604.64 | 57.86 |
| Dept 551.000 - TANGLEFOOT PARK | | | | | | |
| 101-551.000-702.000 | SALARIES - WAGES FULL TIME | 7,510.00 | 4,199.06 | 376.14 | 3,310.94 | 55.91 |
| 101-551.000-702.001 | SALARIES - OVERTIME PAY | 154.00 | 35.63 | 0.00 | 118.37 | 23.14 |
| 101-551.000-703.000 | SALARIES - WAGES PART TIME | 1,744.00 | 342.00 | 0.00 | 1,402.00 | 19.61 |
| 101-551.000-703.400 | PARK MANAGER | 9,000.00 | 7,953.03 | 0.00 | 1,046.97 | 88.37 |
| 101-551.000-704.000 | SOCIAL SECURITY | 1,710.00 | 945.07 | 27.47 | 764.93 | 55.27 |
| 101-551.000-705.000 | RETIREMENT FUND CONTRIBUTION | 1,850.00 | 1,408.86 | 147.03 | 441.14 | 76.15 |
| 101-551.000-707.000 | DENTAL INSURANCE | 157.00 | 69.34 | 7.85 | 87.66 | 44.17 |

PERIOD ENDING 02/28/2019

% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--------------------------------------|--------------------------------------|----------------|-------------------|---------------------|-------------------|-------------|
| | | AMENDED BUDGET | 02/28/2019 | MONTH 02/28/2019 | BALANCE | |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 101-551.000-708.000 | VISION CARE REIMBURSEMENT | 40.00 | 12.00 | 0.00 | 28.00 | 30.00 |
| 101-551.000-709.000 | MEDICAL INSURANCE | 1,456.00 | 968.10 | 106.23 | 487.90 | 66.49 |
| 101-551.000-710.000 | LIFE INSURANCE | 121.00 | 82.28 | 9.33 | 38.72 | 68.00 |
| 101-551.000-711.000 | WORKER'S COMP INSURANCE | 165.00 | 135.00 | 0.00 | 30.00 | 81.82 |
| 101-551.000-740.000 | OPERATING SUPPLIES | 500.00 | 148.93 | 0.00 | 351.07 | 29.79 |
| 101-551.000-775.000 | REPAIRS & MAINTENANCE SUPPLIES | 1,500.00 | 230.94 | 0.00 | 1,269.06 | 15.40 |
| 101-551.000-801.000 | PROFESSIONAL SERVICES | 2,625.00 | 951.28 | 0.00 | 1,673.72 | 36.24 |
| 101-551.000-853.200 | INTERNET SERVICE | 500.00 | 399.96 | 0.00 | 100.04 | 79.99 |
| 101-551.000-891.000 | TRASH COLLECTION | 1,000.00 | 875.77 | 0.00 | 124.23 | 87.58 |
| 101-551.000-900.000 | PRINTING & PUBLISHING | 700.00 | 0.00 | 0.00 | 700.00 | 0.00 |
| 101-551.000-910.000 | INSURANCE | 1,250.00 | 1,245.28 | 0.00 | 4.72 | 99.62 |
| 101-551.000-921.000 | ELECTRIC SERVICE | 6,000.00 | 4,650.24 | 363.22 | 1,349.76 | 77.50 |
| 101-551.000-922.000 | WATER & SEWER SERVICE | 2,800.00 | 1,681.59 | 0.00 | 1,118.41 | 60.06 |
| 101-551.000-923.000 | NATURAL GAS UTILITIES | 650.00 | 321.48 | 40.92 | 328.52 | 49.46 |
| 101-551.000-931.000 | BUILDING REPAIRS & MAINTENANCE | 7,500.00 | 160.50 | 0.00 | 7,339.50 | 2.14 |
| 101-551.000-940.000 | INTERNAL RENTAL | 1,000.00 | 44.54 | 0.00 | 955.46 | 4.45 |
| 101-551.000-956.000 | MISCELLANEOUS | 100.00 | 16.30 | 0.00 | 83.70 | 16.30 |
| 101-551.000-970.000 | CAPITAL OUTLAY | 375.00 | 367.96 | 0.00 | 7.04 | 98.12 |
| 101-551.000-976.551 | TANGLEFOOT PARK - DOCK STORAGE | 5,500.00 | 1,575.00 | 875.00 | 3,925.00 | 28.64 |
| Total Dept 551.000 - TANGLEFOOT PARK | | 55,907.00 | 28,820.14 | 1,953.19 | 27,086.86 | 51.55 |
| Dept 553.000 - CENTRAL PARK | | | | | | |
| 101-553.000-702.000 | SALARIES - WAGES FULL TIME | 8,101.00 | 3,796.45 | 459.31 | 4,304.55 | 46.86 |
| 101-553.000-702.001 | SALARIES - OVERTIME PAY | 500.00 | 181.68 | 141.31 | 318.32 | 36.34 |
| 101-553.000-703.000 | SALARIES - WAGES PART TIME | 8,014.00 | 5,068.29 | 263.74 | 2,945.71 | 63.24 |
| 101-553.000-703.001 | PART TIME WAGES - OVERTIME | 105.00 | 20.61 | 0.00 | 84.39 | 19.63 |
| 101-553.000-704.000 | SOCIAL SECURITY | 1,280.00 | 677.71 | 63.77 | 602.29 | 52.95 |
| 101-553.000-705.000 | RETIREMENT FUND CONTRIBUTION | 3,010.00 | 1,867.27 | 224.12 | 1,142.73 | 62.04 |
| 101-553.000-707.000 | DENTAL INSURANCE | 231.00 | 99.62 | 11.72 | 131.38 | 43.13 |
| 101-553.000-708.000 | VISION CARE REIMBURSEMENT | 60.00 | 0.00 | 0.00 | 60.00 | 0.00 |
| 101-553.000-709.000 | MEDICAL INSURANCE | 2,817.00 | 1,447.43 | 158.67 | 1,369.57 | 51.38 |
| 101-553.000-710.000 | LIFE INSURANCE | 149.00 | 88.26 | 10.38 | 60.74 | 59.23 |
| 101-553.000-711.000 | WORKER'S COMP INSURANCE | 125.00 | 112.00 | 0.00 | 13.00 | 89.60 |
| 101-553.000-740.000 | OPERATING SUPPLIES | 2,500.00 | 1,176.49 | 106.63 | 1,323.51 | 47.06 |
| 101-553.000-741.000 | CLOTHING | 125.00 | 71.54 | 0.00 | 53.46 | 57.23 |
| 101-553.000-775.000 | REPAIRS & MAINTENANCE SUPPLIES | 1,500.00 | 224.71 | 58.12 | 1,275.29 | 14.98 |
| 101-553.000-775.435 | CONSUMER'S ENERGY LICENSE | 500.00 | 500.00 | 0.00 | 0.00 | 100.00 |
| 101-553.000-776.500 | DOG PARK | 1,000.00 | 140.00 | 0.00 | 860.00 | 14.00 |
| 101-553.000-801.100 | CONTRACT SERVICES - TREE MAINTENANCE | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 101-553.000-910.000 | INSURANCE | 1,130.00 | 1,128.40 | 0.00 | 1.60 | 99.86 |
| 101-553.000-921.000 | ELECTRIC SERVICE | 1,300.00 | 628.89 | 221.59 | 671.11 | 48.38 |
| 101-553.000-922.000 | WATER & SEWER SERVICE | 800.00 | 440.55 | 0.00 | 359.45 | 55.07 |
| 101-553.000-922.001 | SPRINKLING SYSTEM WATER | 4,500.00 | 3,504.20 | 0.00 | 995.80 | 77.87 |
| 101-553.000-931.000 | BUILDING REPAIRS & MAINTENANCE | 4,000.00 | 1,467.51 | 1,467.51 | 2,532.49 | 36.69 |
| 101-553.000-933.100 | SPRINKLER MAINTENANCE | 0.00 | 1,525.05 | 0.00 | (1,525.05) | 100.00 |
| 101-553.000-940.000 | INTERNAL RENTAL | 22,000.00 | 9,911.11 | 954.24 | 12,088.89 | 45.05 |
| 101-553.000-974.000 | SKATE RINK | 1,500.00 | 1,440.38 | 410.38 | 59.62 | 96.03 |
| Total Dept 553.000 - CENTRAL PARK | | 67,247.00 | 35,518.15 | 4,551.49 | 31,728.85 | 52.82 |
| Dept 555.000 - MILL POINT PARK | | | | | | |
| 101-555.000-702.000 | SALARIES - WAGES FULL TIME | 5,522.00 | 1,721.39 | 83.58 | 3,800.61 | 31.17 |
| 101-555.000-702.001 | SALARIES - OVERTIME PAY | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--------------------------------------|--------------------------------|----------------|-------------------|---------------------|-------------------|-------------|
| | | AMENDED BUDGET | 02/28/2019 | MONTH 02/28/2019 | BALANCE | |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 101-555.000-703.000 | SALARIES - WAGES PART TIME | 5,245.00 | 2,089.25 | 55.00 | 3,155.75 | 39.83 |
| 101-555.000-703.001 | PART TIME WAGES - OVERTIME | 160.00 | 0.00 | 0.00 | 160.00 | 0.00 |
| 101-555.000-704.000 | SOCIAL SECURITY | 850.00 | 285.79 | 10.51 | 564.21 | 33.62 |
| 101-555.000-705.000 | RETIREMENT FUND CONTRIBUTION | 2,990.00 | 1,996.13 | 248.48 | 993.87 | 66.76 |
| 101-555.000-707.000 | DENTAL INSURANCE | 231.00 | 99.62 | 11.72 | 131.38 | 43.13 |
| 101-555.000-708.000 | VISION CARE REIMBURSEMENT | 60.00 | 0.00 | 0.00 | 60.00 | 0.00 |
| 101-555.000-709.000 | MEDICAL INSURANCE | 2,817.00 | 1,447.43 | 158.67 | 1,369.57 | 51.38 |
| 101-555.000-710.000 | LIFE INSURANCE | 149.00 | 88.26 | 10.38 | 60.74 | 59.23 |
| 101-555.000-711.000 | WORKER'S COMP INSURANCE | 100.00 | 72.00 | 0.00 | 28.00 | 72.00 |
| 101-555.000-740.000 | OPERATING SUPPLIES | 2,000.00 | 746.72 | 45.50 | 1,253.28 | 37.34 |
| 101-555.000-741.000 | CLOTHING | 125.00 | 71.54 | 0.00 | 53.46 | 57.23 |
| 101-555.000-775.000 | REPAIRS & MAINTENANCE SUPPLIES | 1,850.00 | 79.32 | 9.99 | 1,770.68 | 4.29 |
| 101-555.000-775.400 | MILL POINT - MAINTENANCE | 700.00 | 0.00 | 0.00 | 700.00 | 0.00 |
| 101-555.000-801.000 | PROFESSIONAL SERVICES | 0.00 | 225.00 | 225.00 | (225.00) | 100.00 |
| 101-555.000-910.000 | INSURANCE | 236.00 | 235.88 | 0.00 | 0.12 | 99.95 |
| 101-555.000-921.000 | ELECTRIC SERVICE | 1,200.00 | 567.00 | 135.36 | 633.00 | 47.25 |
| 101-555.000-922.000 | WATER & SEWER SERVICE | 1,000.00 | 435.30 | 0.00 | 564.70 | 43.53 |
| 101-555.000-922.001 | SPRINKLING SYSTEM WATER | 3,000.00 | 1,600.31 | 0.00 | 1,399.69 | 53.34 |
| 101-555.000-931.000 | BUILDING REPAIRS & MAINTENANCE | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 101-555.000-933.100 | SPRINKLER MAINTENANCE | 500.00 | 368.15 | 0.00 | 131.85 | 73.63 |
| 101-555.000-940.000 | INTERNAL RENTAL | 10,000.00 | 2,967.99 | 80.69 | 7,032.01 | 29.68 |
| 101-555.000-976.162 | MILL POINT- DOCK STORAGE | 2,100.00 | 2,600.00 | 2,300.00 | (500.00) | 123.81 |
| Total Dept 555.000 - MILL POINT PARK | | 41,435.00 | 17,697.08 | 3,374.88 | 23,737.92 | 42.71 |
| Dept 557.000 - LAKESIDE BEACH | | | | | | |
| 101-557.000-702.000 | SALARIES - WAGES FULL TIME | 2,749.00 | 1,657.40 | 16.69 | 1,091.60 | 60.29 |
| 101-557.000-702.001 | SALARIES - OVERTIME PAY | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 101-557.000-703.000 | SALARIES - WAGES PART TIME | 1,515.00 | 710.97 | 0.00 | 804.03 | 46.93 |
| 101-557.000-703.001 | PART TIME WAGES - OVERTIME | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 101-557.000-704.000 | SOCIAL SECURITY | 345.00 | 175.74 | 1.25 | 169.26 | 50.94 |
| 101-557.000-705.000 | RETIREMENT FUND CONTRIBUTION | 1,407.00 | 1,102.30 | 123.54 | 304.70 | 78.34 |
| 101-557.000-707.000 | DENTAL INSURANCE | 122.00 | 49.57 | 5.87 | 72.43 | 40.63 |
| 101-557.000-708.000 | VISION CARE REIMBURSEMENT | 30.00 | 0.00 | 0.00 | 30.00 | 0.00 |
| 101-557.000-709.000 | MEDICAL INSURANCE | 1,449.00 | 750.20 | 82.21 | 698.80 | 51.77 |
| 101-557.000-710.000 | LIFE INSURANCE | 64.00 | 38.64 | 4.53 | 25.36 | 60.38 |
| 101-557.000-711.000 | WORKER'S COMP INSURANCE | 100.00 | 30.00 | 0.00 | 70.00 | 30.00 |
| 101-557.000-740.000 | OPERATING SUPPLIES | 750.00 | 97.28 | 0.00 | 652.72 | 12.97 |
| 101-557.000-741.000 | CLOTHING | 150.00 | 44.71 | 0.00 | 105.29 | 29.81 |
| 101-557.000-775.000 | REPAIRS & MAINTENANCE SUPPLIES | 600.00 | 420.00 | 225.00 | 180.00 | 70.00 |
| 101-557.000-910.000 | INSURANCE | 236.00 | 235.88 | 0.00 | 0.12 | 99.95 |
| 101-557.000-921.000 | ELECTRIC SERVICE | 350.00 | 188.95 | 50.80 | 161.05 | 53.99 |
| 101-557.000-922.000 | WATER & SEWER SERVICE | 600.00 | 289.86 | 23.29 | 310.14 | 48.31 |
| 101-557.000-931.000 | BUILDING REPAIRS & MAINTENANCE | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 101-557.000-940.000 | INTERNAL RENTAL | 3,500.00 | 2,192.03 | 0.00 | 1,307.97 | 62.63 |
| Total Dept 557.000 - LAKESIDE BEACH | | 17,167.00 | 7,983.53 | 533.18 | 9,183.47 | 46.51 |
| Dept 558.000 - WHISTLESTOP PARK | | | | | | |
| 101-558.000-702.000 | SALARIES - WAGES FULL TIME | 2,500.00 | 526.25 | 15.64 | 1,973.75 | 21.05 |
| 101-558.000-702.001 | SALARIES - OVERTIME PAY | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 101-558.000-703.000 | SALARIES - WAGES PART TIME | 800.00 | 0.00 | 0.00 | 800.00 | 0.00 |
| 101-558.000-703.001 | PART TIME WAGES - OVERTIME | 50.00 | 0.00 | 0.00 | 50.00 | 0.00 |
| 101-558.000-704.000 | SOCIAL SECURITY | 270.00 | 39.42 | 1.18 | 230.58 | 14.60 |

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--|--------------------------------|----------------|-------------------|---------------------|-------------------|-------------|
| | | AMENDED BUDGET | 02/28/2019 | MONTH 02/28/2019 | BALANCE | |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| 101-558.000-705.000 | RETIREMENT FUND CONTRIBUTION | 1,000.00 | 738.38 | 16.16 | 261.62 | 73.84 |
| 101-558.000-707.000 | DENTAL INSURANCE | 52.00 | 23.36 | 2.74 | 28.64 | 44.92 |
| 101-558.000-708.000 | VISION CARE REIMBURSEMENT | 16.00 | 0.00 | 0.00 | 16.00 | 0.00 |
| 101-558.000-709.000 | MEDICAL INSURANCE | 1,186.00 | 627.56 | 69.09 | 558.44 | 52.91 |
| 101-558.000-710.000 | LIFE INSURANCE | 30.00 | 17.94 | 2.11 | 12.06 | 59.80 |
| 101-558.000-711.000 | WORKER'S COMP INSURANCE | 45.00 | 11.00 | 0.00 | 34.00 | 24.44 |
| 101-558.000-740.000 | OPERATING SUPPLIES | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| 101-558.000-741.000 | CLOTHING | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 |
| 101-558.000-775.000 | REPAIRS & MAINTENANCE SUPPLIES | 300.00 | 18.36 | 0.00 | 281.64 | 6.12 |
| 101-558.000-801.000 | PROFESSIONAL SERVICES | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 101-558.000-910.000 | INSURANCE | 250.00 | 235.88 | 0.00 | 14.12 | 94.35 |
| 101-558.000-940.000 | INTERNAL RENTAL | 1,100.00 | 0.00 | 0.00 | 1,100.00 | 0.00 |
| Total Dept 558.000 - WHISTLESTOP PARK | | 13,149.00 | 2,238.15 | 106.92 | 10,910.85 | 17.02 |
| Dept 692.000 - PARKS MAINTENANCE | | | | | | |
| 101-692.000-702.000 | SALARIES - WAGES FULL TIME | 7,206.00 | 1,224.58 | 46.49 | 5,981.42 | 16.99 |
| 101-692.000-702.001 | SALARIES - OVERTIME PAY | 200.00 | 60.56 | 20.19 | 139.44 | 30.28 |
| 101-692.000-703.000 | SALARIES - WAGES PART TIME | 1,548.00 | 865.88 | 146.19 | 682.12 | 55.94 |
| 101-692.000-703.001 | PART TIME WAGES - OVERTIME | 25.00 | 0.00 | 0.00 | 25.00 | 0.00 |
| 101-692.000-704.000 | SOCIAL SECURITY | 750.00 | 156.94 | 15.88 | 593.06 | 20.93 |
| 101-692.000-705.000 | RETIREMENT FUND CONTRIBUTION | 1,685.00 | 1,949.43 | 169.53 | (264.43) | 115.69 |
| 101-692.000-707.000 | DENTAL INSURANCE | 70.00 | 25.70 | 3.00 | 44.30 | 36.71 |
| 101-692.000-708.000 | VISION CARE REIMBURSEMENT | 16.00 | 0.00 | 0.00 | 16.00 | 0.00 |
| 101-692.000-709.000 | MEDICAL INSURANCE | 944.00 | 405.79 | 44.45 | 538.21 | 42.99 |
| 101-692.000-710.000 | LIFE INSURANCE | 53.00 | 28.59 | 3.58 | 24.41 | 53.94 |
| 101-692.000-711.000 | WORKER'S COMP INSURANCE | 100.00 | 43.00 | 0.00 | 57.00 | 43.00 |
| 101-692.000-727.000 | OFFICE SUPPLIES | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 101-692.000-740.000 | OPERATING SUPPLIES | 600.00 | 61.96 | 0.00 | 538.04 | 10.33 |
| 101-692.000-740.220 | PHYSICALS & CDL FEES | 125.00 | 45.92 | 45.92 | 79.08 | 36.74 |
| 101-692.000-741.000 | CLOTHING | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 101-692.000-775.000 | REPAIRS & MAINTENANCE SUPPLIES | 750.00 | 345.59 | 0.00 | 404.41 | 46.08 |
| 101-692.000-910.000 | INSURANCE | 2,357.00 | 2,356.68 | 0.00 | 0.32 | 99.99 |
| 101-692.000-921.000 | ELECTRIC SERVICE | 525.00 | 330.23 | 48.32 | 194.77 | 62.90 |
| 101-692.000-933.100 | SPRINKLER MAINTENANCE | 300.00 | 135.95 | 0.00 | 164.05 | 45.32 |
| 101-692.000-940.000 | INTERNAL RENTAL | 2,000.00 | 1,789.19 | 159.42 | 210.81 | 89.46 |
| Total Dept 692.000 - PARKS MAINTENANCE | | 19,454.00 | 9,825.99 | 702.97 | 9,628.01 | 50.51 |
| Dept 857.000 - COMMUNITY PROMOTION | | | | | | |
| 101-857.000-702.000 | SALARIES - WAGES FULL TIME | 3,833.00 | 3,009.60 | 141.36 | 823.40 | 78.52 |
| 101-857.000-702.001 | SALARIES - OVERTIME PAY | 50.00 | 0.00 | 0.00 | 50.00 | 0.00 |
| 101-857.000-703.000 | SALARIES - WAGES PART TIME | 1,200.00 | 1,404.59 | 132.46 | (204.59) | 117.05 |
| 101-857.000-703.001 | PART TIME WAGES - OVERTIME | 97.00 | 41.23 | 0.00 | 55.77 | 42.51 |
| 101-857.000-703.300 | CROSSING GUARDS | 7,180.00 | 4,150.96 | 391.60 | 3,029.04 | 57.81 |
| 101-857.000-704.000 | SOCIAL SECURITY | 950.00 | 651.32 | 50.75 | 298.68 | 68.56 |
| 101-857.000-705.000 | RETIREMENT FUND CONTRIBUTION | 300.00 | 280.94 | 8.47 | 19.06 | 93.65 |
| 101-857.000-711.000 | WORKER'S COMP INSURANCE | 100.00 | 100.00 | 0.00 | 0.00 | 100.00 |
| 101-857.000-740.000 | OPERATING SUPPLIES | 50.00 | 0.00 | 0.00 | 50.00 | 0.00 |
| 101-857.000-881.000 | COAST GUARD FESTIVAL | 3,000.00 | 2,567.80 | 0.00 | 432.20 | 85.59 |
| 101-857.000-889.000 | PROMOTIONS | 2,500.00 | 130.95 | 0.00 | 2,369.05 | 5.24 |
| 101-857.000-889.100 | NEWSLETTER | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 101-857.000-889.200 | WEB SITE | 700.00 | 833.21 | 660.00 | (133.21) | 119.03 |
| 101-857.000-940.000 | INTERNAL RENTAL | 2,000.00 | 1,965.40 | 374.22 | 34.60 | 98.27 |

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 02/28/2019
 % Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--|------------------------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 101 - GENERAL FUND | | | | | | |
| Expenditures | | | | | | |
| Total Dept 857.000 - COMMUNITY PROMOTION | | 22,960.00 | 15,136.00 | 1,758.86 | 7,824.00 | 65.92 |
| Dept 941.000 - OTHER | | | | | | |
| 101-941.000-995.500 | MILL POINT B/F LOAN | 11,869.00 | 0.00 | 0.00 | 11,869.00 | 0.00 |
| 101-941.000-995.525 | MILL POINT B/F LOAN INTEREST | 726.00 | 0.00 | 0.00 | 726.00 | 0.00 |
| Total Dept 941.000 - OTHER | | 12,595.00 | 0.00 | 0.00 | 12,595.00 | 0.00 |
| TOTAL EXPENDITURES | | 1,548,819.00 | 841,203.61 | 73,591.74 | 707,615.39 | 54.31 |
| Fund 101 - GENERAL FUND: | | | | | | |
| TOTAL REVENUES | | 1,548,819.00 | 1,214,086.23 | 54,093.91 | 334,732.77 | 78.39 |
| TOTAL EXPENDITURES | | 1,548,819.00 | 841,203.61 | 73,591.74 | 707,615.39 | 54.31 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 372,882.62 | (19,497.83) | (372,882.62) | 100.00 |

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---|---------------------------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 202 - MAJOR STREET FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 202-000.000-575.100 | ST SHARED REV-GAS & WEIGHT TAX | 183,105.00 | 93,684.37 | 11,555.76 | 89,420.63 | 51.16 |
| 202-000.000-575.200 | OTHER STATE ROAD REVENUE | 0.00 | 18,461.84 | 0.00 | (18,461.84) | 100.00 |
| 202-000.000-595.000 | TELECOMMUNICATIONS FEE (2002) | 7,000.00 | 0.00 | 0.00 | 7,000.00 | 0.00 |
| 202-000.000-664.000 | INTEREST & DIVIDEND INCOME | 1,600.00 | 3,603.63 | 680.23 | (2,003.63) | 225.23 |
| 202-000.000-676.204 | CONTRIBUTION FROM STREET FUND | 17,000.00 | 0.00 | 0.00 | 17,000.00 | 0.00 |
| 202-000.000-677.000 | REIMBURSEMENTS | 0.00 | 932.66 | 0.00 | (932.66) | 100.00 |
| 202-000.000-677.101 | STATE MAINTENANCE REIMBURSEMENT | 26,000.00 | 33,108.28 | 0.00 | (7,108.28) | 127.34 |
| 202-000.000-695.000 | APPROPRIATION FROM FUND BALANCE | 47,470.00 | 0.00 | 0.00 | 47,470.00 | 0.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 282,175.00 | 149,790.78 | 12,235.99 | 132,384.22 | 53.08 |
| TOTAL REVENUES | | 282,175.00 | 149,790.78 | 12,235.99 | 132,384.22 | 53.08 |
| Expenditures | | | | | | |
| Dept 451.000 - CONSTRUCTION | | | | | | |
| 202-451.000-820.000 | ENGINEERING | 25,000.00 | 1,951.83 | 0.00 | 23,048.17 | 7.81 |
| 202-451.000-820.202 | MPO DUES - WESTPLAN | 1,100.00 | 1,010.00 | 0.00 | 90.00 | 91.82 |
| 202-451.000-978.000 | PAVING | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| Total Dept 451.000 - CONSTRUCTION | | 126,100.00 | 2,961.83 | 0.00 | 123,138.17 | 2.35 |
| Dept 463.000 - ROUTINE STREET MAINTENANCE | | | | | | |
| 202-463.000-702.000 | SALARIES - WAGES FULL TIME | 7,880.00 | 4,297.84 | 257.97 | 3,582.16 | 54.54 |
| 202-463.000-702.001 | SALARIES - OVERTIME PAY | 267.00 | 304.00 | 0.00 | (37.00) | 113.86 |
| 202-463.000-703.000 | SALARIES - WAGES PART TIME | 1,730.00 | 1,458.97 | 27.48 | 271.03 | 84.33 |
| 202-463.000-703.001 | PART TIME WAGES - OVERTIME | 400.00 | 185.52 | 0.00 | 214.48 | 46.38 |
| 202-463.000-704.000 | SOCIAL SECURITY | 710.00 | 455.90 | 21.23 | 254.10 | 64.21 |
| 202-463.000-705.000 | RETIREMENT FUND CONTRIBUTION | 3,582.00 | 1,226.38 | 353.82 | 2,355.62 | 34.24 |
| 202-463.000-707.000 | DENTAL INSURANCE | 318.00 | 136.76 | 16.20 | 181.24 | 43.01 |
| 202-463.000-708.000 | VISION CARE REIMBURSEMENT | 60.00 | 0.00 | 0.00 | 60.00 | 0.00 |
| 202-463.000-709.000 | MEDICAL INSURANCE | 3,856.00 | 1,988.23 | 218.17 | 1,867.77 | 51.56 |
| 202-463.000-710.000 | LIFE INSURANCE | 164.00 | 92.90 | 11.13 | 71.10 | 56.65 |
| 202-463.000-711.000 | WORKER'S COMP INSURANCE | 200.00 | 200.00 | 0.00 | 0.00 | 100.00 |
| 202-463.000-740.220 | PHYSICALS & CDL FEES | 250.00 | 373.88 | 229.12 | (123.88) | 149.55 |
| 202-463.000-741.000 | CLOTHING | 250.00 | 126.99 | 19.99 | 123.01 | 50.80 |
| 202-463.000-775.000 | REPAIRS & MAINTENANCE SUPPLIES | 4,000.00 | 1,566.65 | 0.00 | 2,433.35 | 39.17 |
| 202-463.000-801.000 | PROFESSIONAL SERVICES | 13,500.00 | 4,455.17 | 0.00 | 9,044.83 | 33.00 |
| 202-463.000-820.100 | STREET SWEEPING | 3,000.00 | 960.00 | 0.00 | 2,040.00 | 32.00 |
| 202-463.000-820.200 | STREET CRACK SEALING | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 202-463.000-821.600 | SURFACE REPAIR | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 202-463.000-887.208 | NON MOTORIZED PATHWAY EXPENSE | 16,000.00 | 6,382.36 | 0.00 | 9,617.64 | 39.89 |
| 202-463.000-893.000 | CATCH BASIN CLEANING | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 202-463.000-931.007 | PAVEMENT MARKING | 3,250.00 | 0.00 | 0.00 | 3,250.00 | 0.00 |
| 202-463.000-940.000 | INTERNAL RENTAL | 5,000.00 | 4,100.72 | 366.98 | 899.28 | 82.01 |
| Total Dept 463.000 - ROUTINE STREET MAINTENANCE | | 73,917.00 | 28,312.27 | 1,522.09 | 45,604.73 | 38.30 |
| Dept 478.000 - WINTER MAINTENANCE | | | | | | |
| 202-478.000-702.000 | SALARIES - WAGES FULL TIME | 6,200.00 | 4,912.13 | 2,467.95 | 1,287.87 | 79.23 |
| 202-478.000-702.001 | SALARIES - OVERTIME PAY | 3,000.00 | 2,238.89 | 1,529.28 | 761.11 | 74.63 |
| 202-478.000-703.000 | SALARIES - WAGES PART TIME | 300.00 | 41.22 | 0.00 | 258.78 | 13.74 |

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--|------------------------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 202 - MAJOR STREET FUND | | | | | | |
| Expenditures | | | | | | |
| 202-478.000-704.000 | SOCIAL SECURITY | 730.00 | 525.19 | 294.01 | 204.81 | 71.94 |
| 202-478.000-705.000 | RETIREMENT FUND CONTRIBUTION | 3,327.00 | 2,588.78 | 353.82 | 738.22 | 77.81 |
| 202-478.000-707.000 | DENTAL INSURANCE | 325.00 | 141.43 | 16.72 | 183.57 | 43.52 |
| 202-478.000-708.000 | VISION CARE REIMBURSEMENT | 60.00 | 0.00 | 0.00 | 60.00 | 0.00 |
| 202-478.000-709.000 | MEDICAL INSURANCE | 3,856.00 | 1,988.23 | 218.17 | 1,867.77 | 51.56 |
| 202-478.000-710.000 | LIFE INSURANCE | 174.00 | 120.87 | 11.98 | 53.13 | 69.47 |
| 202-478.000-711.000 | WORKER'S COMP INSURANCE | 275.00 | 275.00 | 0.00 | 0.00 | 100.00 |
| 202-478.000-740.000 | OPERATING SUPPLIES | 5,000.00 | 1,796.80 | 0.00 | 3,203.20 | 35.94 |
| 202-478.000-940.000 | INTERNAL RENTAL | 13,000.00 | 9,703.96 | 3,636.18 | 3,296.04 | 74.65 |
| Total Dept 478.000 - WINTER MAINTENANCE | | 36,247.00 | 24,332.50 | 8,528.11 | 11,914.50 | 67.13 |
| Dept 480.000 - STATE TRUNKLINE MAINTENANCE | | | | | | |
| 202-480.000-702.000 | SALARIES - WAGES FULL TIME | 3,437.00 | 1,596.38 | 373.28 | 1,840.62 | 46.45 |
| 202-480.000-702.001 | SALARIES - OVERTIME PAY | 1,000.00 | 739.43 | 618.31 | 260.57 | 73.94 |
| 202-480.000-703.000 | SALARIES - WAGES PART TIME | 800.00 | 885.74 | 96.19 | (85.74) | 110.72 |
| 202-480.000-704.000 | SOCIAL SECURITY | 375.00 | 261.96 | 79.57 | 113.04 | 69.86 |
| 202-480.000-705.000 | RETIREMENT FUND CONTRIBUTION | 2,066.00 | 1,952.22 | 264.05 | 113.78 | 94.49 |
| 202-480.000-706.000 | STREET BENEFITS | 1,000.00 | 389.40 | 0.00 | 610.60 | 38.94 |
| 202-480.000-707.000 | DENTAL INSURANCE | 222.00 | 94.65 | 11.24 | 127.35 | 42.64 |
| 202-480.000-708.000 | VISION CARE REIMBURSEMENT | 40.00 | 0.00 | 0.00 | 40.00 | 0.00 |
| 202-480.000-709.000 | MEDICAL INSURANCE | 2,719.00 | 1,393.31 | 152.89 | 1,325.69 | 51.24 |
| 202-480.000-710.000 | LIFE INSURANCE | 127.00 | 51.95 | 8.85 | 75.05 | 40.91 |
| 202-480.000-711.000 | WORKER'S COMP INSURANCE | 125.00 | 81.00 | 0.00 | 44.00 | 64.80 |
| 202-480.000-740.000 | OPERATING SUPPLIES | 100.00 | 4,744.01 | 4,669.04 | (4,644.01) | 4,744.01 |
| 202-480.000-931.001 | M-104 TRAFFIC SERVICES-SIGN | 500.00 | 271.59 | 0.00 | 228.41 | 54.32 |
| 202-480.000-931.002 | M-104 TREES & SHRUBS | 7,300.00 | 7,300.00 | 0.00 | 0.00 | 100.00 |
| 202-480.000-931.003 | M-104 STREET SWEEPING | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 202-480.000-931.004 | M-104 GRASS & WEED CONTROL | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 202-480.000-931.005 | M-104 DRAINAGE & BACKSLOPES | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 202-480.000-931.007 | M-104 PAVEMENT MARKING | 1,205.00 | 1,205.00 | 0.00 | 0.00 | 100.00 |
| 202-480.000-940.000 | INTERNAL RENTAL | 5,000.00 | 3,523.39 | 1,687.98 | 1,476.61 | 70.47 |
| Total Dept 480.000 - STATE TRUNKLINE MAINTENANCE | | 36,016.00 | 24,490.03 | 7,961.40 | 11,525.97 | 68.00 |
| Dept 482.000 - ADMINISTRATION | | | | | | |
| 202-482.000-702.000 | SALARIES - WAGES FULL TIME | 4,369.00 | 3,146.96 | 266.03 | 1,222.04 | 72.03 |
| 202-482.000-704.000 | SOCIAL SECURITY | 335.00 | 235.69 | 20.01 | 99.31 | 70.36 |
| 202-482.000-705.000 | RETIREMENT FUND CONTRIBUTION | 454.00 | 322.63 | 31.56 | 131.37 | 71.06 |
| 202-482.000-707.000 | DENTAL INSURANCE | 60.00 | 35.55 | 3.95 | 24.45 | 59.25 |
| 202-482.000-709.000 | MEDICAL INSURANCE | 187.00 | 141.71 | 15.55 | 45.29 | 75.78 |
| 202-482.000-710.000 | LIFE INSURANCE | 30.00 | 20.25 | 2.25 | 9.75 | 67.50 |
| 202-482.000-711.000 | WORKER'S COMP INSURANCE | 50.00 | 5.00 | 0.00 | 45.00 | 10.00 |
| 202-482.000-801.000 | PROFESSIONAL SERVICES | 3,000.00 | 1,221.24 | 0.00 | 1,778.76 | 40.71 |
| 202-482.000-804.100 | AUDIT SERVICES | 1,000.00 | 999.00 | 0.00 | 1.00 | 99.90 |
| 202-482.000-860.000 | TRANSPORTATION/TRAINING | 250.00 | 246.45 | 235.00 | 3.55 | 98.58 |
| 202-482.000-940.000 | INTERNAL RENTAL | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 202-482.000-956.200 | BANK FEES | 60.00 | 64.51 | 0.00 | (4.51) | 107.52 |
| Total Dept 482.000 - ADMINISTRATION | | 9,895.00 | 6,438.99 | 574.35 | 3,456.01 | 65.07 |
| TOTAL EXPENDITURES | | 282,175.00 | 86,535.62 | 18,585.95 | 195,639.38 | 30.67 |

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REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 02/28/2019
 % Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | % BDGT USED |
|-------------------------------|--------------------------------|----------------|---------------------------------|---|------------------------------|-------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | | |
| Fund 202 - MAJOR STREET FUND | | | | | | | |
| Fund 202 - MAJOR STREET FUND: | | | | | | | |
| | TOTAL REVENUES | 282,175.00 | 149,790.78 | 12,235.99 | | 132,384.22 | 53.08 |
| | TOTAL EXPENDITURES | 282,175.00 | 86,535.62 | 18,585.95 | | 195,639.38 | 30.67 |
| | NET OF REVENUES & EXPENDITURES | 0.00 | 63,255.16 | (6,349.96) | | (63,255.16) | 100.00 |

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BGD USED |
|---|--------------------------------|----------------|---------------------------------|---|------------------------------|---------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 203 - LOCAL STREET FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 203-000.000-575.100 | ST SHARED REV-GAS & WEIGHT TAX | 55,000.00 | 30,735.41 | 3,791.11 | 24,264.59 | 55.88 |
| 203-000.000-575.200 | OTHER STATE ROAD REVENUE | 0.00 | 12,307.90 | 0.00 | (12,307.90) | 100.00 |
| 203-000.000-664.000 | INTEREST & DIVIDEND INCOME | 0.00 | 376.09 | 48.58 | (376.09) | 100.00 |
| 203-000.000-676.204 | CONTRIBUTION FROM STREET FUND | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 0.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 85,000.00 | 43,419.40 | 3,839.69 | 41,580.60 | 51.08 |
| TOTAL REVENUES | | 85,000.00 | 43,419.40 | 3,839.69 | 41,580.60 | 51.08 |
| Expenditures | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 203-000.000-975.000 | APPROPRIATION TO FUND BALANCE | 26.00 | 0.00 | 0.00 | 26.00 | 0.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 26.00 | 0.00 | 0.00 | 26.00 | 0.00 |
| Dept 451.000 - CONSTRUCTION | | | | | | |
| 203-451.000-978.000 | PAVING | 6,184.00 | 6,184.00 | 0.00 | 0.00 | 100.00 |
| Total Dept 451.000 - CONSTRUCTION | | 6,184.00 | 6,184.00 | 0.00 | 0.00 | 100.00 |
| Dept 463.000 - ROUTINE STREET MAINTENANCE | | | | | | |
| 203-463.000-702.000 | SALARIES - WAGES FULL TIME | 5,000.00 | 3,465.28 | 154.43 | 1,534.72 | 69.31 |
| 203-463.000-702.001 | SALARIES - OVERTIME PAY | 400.00 | 286.16 | 0.00 | 113.84 | 71.54 |
| 203-463.000-703.000 | SALARIES - WAGES PART TIME | 1,700.00 | 911.81 | 27.48 | 788.19 | 53.64 |
| 203-463.000-704.000 | SOCIAL SECURITY | 550.00 | 339.27 | 13.56 | 210.73 | 61.69 |
| 203-463.000-705.000 | RETIREMENT FUND CONTRIBUTION | 3,458.00 | 2,732.29 | 359.70 | 725.71 | 79.01 |
| 203-463.000-707.000 | DENTAL INSURANCE | 292.00 | 129.15 | 15.21 | 162.85 | 44.23 |
| 203-463.000-708.000 | VISION CARE REIMBURSEMENT | 60.00 | 0.00 | 0.00 | 60.00 | 0.00 |
| 203-463.000-709.000 | MEDICAL INSURANCE | 3,506.00 | 1,845.97 | 202.48 | 1,660.03 | 52.65 |
| 203-463.000-710.000 | LIFE INSURANCE | 165.00 | 96.36 | 11.40 | 68.64 | 58.40 |
| 203-463.000-711.000 | WORKER'S COMP INSURANCE | 200.00 | 200.00 | 0.00 | 0.00 | 100.00 |
| 203-463.000-740.220 | PHYSICALS & CDL FEES | 250.00 | 328.88 | 184.12 | (78.88) | 131.55 |
| 203-463.000-741.000 | CLOTHING | 175.00 | 62.28 | 0.00 | 112.72 | 35.59 |
| 203-463.000-775.000 | REPAIRS & MAINTENANCE SUPPLIES | 750.00 | 495.27 | 0.00 | 254.73 | 66.04 |
| 203-463.000-801.000 | PROFESSIONAL SERVICES | 8,000.00 | 736.75 | 0.00 | 7,263.25 | 9.21 |
| 203-463.000-820.100 | STREET SWEEPING | 2,500.00 | 960.00 | 0.00 | 1,540.00 | 38.40 |
| 203-463.000-887.208 | NON MOTORIZED PATHWAY EXPENSE | 1,500.00 | 4,033.64 | 0.00 | (2,533.64) | 268.91 |
| 203-463.000-893.000 | CATCH BASIN CLEANING | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 203-463.000-931.007 | PAVEMENT MARKING | 1,250.00 | 0.00 | 0.00 | 1,250.00 | 0.00 |
| 203-463.000-940.000 | INTERNAL RENTAL | 7,500.00 | 4,312.29 | 723.83 | 3,187.71 | 57.50 |
| Total Dept 463.000 - ROUTINE STREET MAINTENANCE | | 39,256.00 | 20,935.40 | 1,692.21 | 18,320.60 | 53.33 |
| Dept 478.000 - WINTER MAINTENANCE | | | | | | |
| 203-478.000-702.000 | SALARIES - WAGES FULL TIME | 7,000.00 | 4,613.68 | 2,330.72 | 2,386.32 | 65.91 |
| 203-478.000-702.001 | SALARIES - OVERTIME PAY | 1,527.00 | 1,719.89 | 1,234.64 | (192.89) | 112.63 |
| 203-478.000-703.000 | SALARIES - WAGES PART TIME | 400.00 | 33.74 | 0.00 | 366.26 | 8.44 |
| 203-478.000-704.000 | SOCIAL SECURITY | 690.00 | 466.30 | 262.88 | 223.70 | 67.58 |
| 203-478.000-705.000 | RETIREMENT FUND CONTRIBUTION | 3,762.00 | 2,772.28 | 373.98 | 989.72 | 73.69 |
| 203-478.000-707.000 | DENTAL INSURANCE | 318.00 | 136.76 | 16.20 | 181.24 | 43.01 |

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---|------------------------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 203 - LOCAL STREET FUND | | | | | | |
| Expenditures | | | | | | |
| 203-478.000-708.000 | VISION CARE REIMBURSEMENT | 70.00 | 0.00 | 0.00 | 70.00 | 0.00 |
| 203-478.000-709.000 | MEDICAL INSURANCE | 3,856.00 | 1,968.17 | 215.81 | 1,887.83 | 51.04 |
| 203-478.000-710.000 | LIFE INSURANCE | 174.00 | 80.29 | 11.98 | 93.71 | 46.14 |
| 203-478.000-711.000 | WORKER'S COMP INSURANCE | 200.00 | 198.00 | 0.00 | 2.00 | 99.00 |
| 203-478.000-740.000 | OPERATING SUPPLIES | 3,500.00 | 1,796.80 | 0.00 | 1,703.20 | 51.34 |
| 203-478.000-940.000 | INTERNAL RENTAL | 12,500.00 | 9,401.47 | 3,756.09 | 3,098.53 | 75.21 |
| Total Dept 478.000 - WINTER MAINTENANCE | | 33,997.00 | 23,187.38 | 8,202.30 | 10,809.62 | 68.20 |
| Dept 482.000 - ADMINISTRATION | | | | | | |
| 203-482.000-702.000 | SALARIES - WAGES FULL TIME | 2,000.00 | 1,160.51 | 159.38 | 839.49 | 58.03 |
| 203-482.000-704.000 | SOCIAL SECURITY | 155.00 | 87.12 | 11.89 | 67.88 | 56.21 |
| 203-482.000-705.000 | RETIREMENT FUND CONTRIBUTION | 200.00 | 126.13 | 15.75 | 73.87 | 63.07 |
| 203-482.000-707.000 | DENTAL INSURANCE | 30.00 | 17.82 | 1.98 | 12.18 | 59.40 |
| 203-482.000-709.000 | MEDICAL INSURANCE | 187.00 | 141.71 | 15.55 | 45.29 | 75.78 |
| 203-482.000-710.000 | LIFE INSURANCE | 30.00 | 20.25 | 2.25 | 9.75 | 67.50 |
| 203-482.000-711.000 | WORKER'S COMP INSURANCE | 20.00 | 2.00 | 0.00 | 18.00 | 10.00 |
| 203-482.000-801.000 | PROFESSIONAL SERVICES | 2,500.00 | 520.30 | 0.00 | 1,979.70 | 20.81 |
| 203-482.000-804.100 | AUDIT SERVICES | 350.00 | 333.00 | 0.00 | 17.00 | 95.14 |
| 203-482.000-940.000 | INTERNAL RENTAL | 25.00 | 13.64 | 0.00 | 11.36 | 54.56 |
| 203-482.000-956.200 | BANK FEES | 40.00 | 43.01 | 0.00 | (3.01) | 107.53 |
| Total Dept 482.000 - ADMINISTRATION | | 5,537.00 | 2,465.49 | 206.80 | 3,071.51 | 44.53 |
| TOTAL EXPENDITURES | | 85,000.00 | 52,772.27 | 10,101.31 | 32,227.73 | 62.09 |
| Fund 203 - LOCAL STREET FUND: | | | | | | |
| TOTAL REVENUES | | 85,000.00 | 43,419.40 | 3,839.69 | 41,580.60 | 51.08 |
| TOTAL EXPENDITURES | | 85,000.00 | 52,772.27 | 10,101.31 | 32,227.73 | 62.09 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | (9,352.87) | (6,261.62) | 9,352.87 | 100.00 |

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 02/28/2019
 % Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---------------------------------------|---------------------------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 204 - ROAD MILLAGE FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 204-000.000-582.004 | CONTRIBUTION FROM OTTAWA COUNTY | 47,000.00 | 0.00 | 0.00 | 47,000.00 | 0.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 47,000.00 | 0.00 | 0.00 | 47,000.00 | 0.00 |
| TOTAL REVENUES | | 47,000.00 | 0.00 | 0.00 | 47,000.00 | 0.00 |
| Expenditures | | | | | | |
| Dept 965.000 - TRANSFERS OUT | | | | | | |
| 204-965.000-999.202 | TRANSFER TO MAJOR STREETS | 17,000.00 | 0.00 | 0.00 | 17,000.00 | 0.00 |
| 204-965.000-999.203 | TRANSFER TO LOCAL STREETS | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 0.00 |
| Total Dept 965.000 - TRANSFERS OUT | | 47,000.00 | 0.00 | 0.00 | 47,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 47,000.00 | 0.00 | 0.00 | 47,000.00 | 0.00 |
| Fund 204 - ROAD MILLAGE FUND: | | | | | | |
| TOTAL REVENUES | | 47,000.00 | 0.00 | 0.00 | 47,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 47,000.00 | 0.00 | 0.00 | 47,000.00 | 0.00 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 02/28/2019
 % Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---------------------------------------|-------------------------------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 207 - POLICE FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 207-000.000-582.001 | CONTRIBUTION FROM SPRING LAKE | 498,526.00 | 290,806.81 | 0.00 | 207,719.19 | 58.33 |
| 207-000.000-582.002 | CONTRIBUTION FROM FERRYSBURG | 17,738.00 | 13,580.64 | 253.55 | 4,157.36 | 76.56 |
| 207-000.000-655.101 | CIVIL INFRACTION FINES - FERRYSBURG | 0.00 | 290.00 | 70.00 | (290.00) | 100.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 516,264.00 | 304,677.45 | 323.55 | 211,586.55 | 59.02 |
| TOTAL REVENUES | | 516,264.00 | 304,677.45 | 323.55 | 211,586.55 | 59.02 |
| Expenditures | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 207-000.000-702.000 | SALARIES - WAGES FULL TIME | 450.00 | 47.06 | 47.06 | 402.94 | 10.46 |
| 207-000.000-704.000 | SOCIAL SECURITY | 35.00 | 3.54 | 3.54 | 31.46 | 10.11 |
| 207-000.000-705.000 | RETIREMENT FUND CONTRIBUTION | 30.00 | 5.65 | 5.65 | 24.35 | 18.83 |
| 207-000.000-705.207 | MERS PENSION FUND CONTRIBUTION | 25,916.00 | 23,944.00 | 986.00 | 1,972.00 | 92.39 |
| 207-000.000-709.207 | POLICE RETIREE INSURANCE | 6,750.00 | 4,630.27 | 496.10 | 2,119.73 | 68.60 |
| 207-000.000-727.000 | OFFICE SUPPLIES | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 207-000.000-740.000 | OPERATING SUPPLIES | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 207-000.000-801.207 | CONTRACTED POLICE SERVICES | 473,370.00 | 235,474.39 | 42,508.01 | 237,895.61 | 49.74 |
| 207-000.000-804.000 | LEGAL FEES | 2,000.00 | 409.50 | 65.00 | 1,590.50 | 20.48 |
| 207-000.000-804.100 | AUDIT SERVICES | 325.00 | 0.00 | 0.00 | 325.00 | 0.00 |
| 207-000.000-939.000 | OFFICE RENTAL | 6,000.00 | 3,877.36 | 484.67 | 2,122.64 | 64.62 |
| 207-000.000-956.000 | MISCELLANEOUS | 700.00 | 167.50 | 0.00 | 532.50 | 23.93 |
| 207-000.000-956.250 | MICHIGAN STATE HICA CLAIMS TAX | 10.00 | 1.59 | 0.00 | 8.41 | 15.90 |
| 207-000.000-975.000 | APPROPRIATION TO FUND BALANCE | 78.00 | 0.00 | 0.00 | 78.00 | 0.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 516,264.00 | 268,560.86 | 44,596.03 | 247,703.14 | 52.02 |
| TOTAL EXPENDITURES | | 516,264.00 | 268,560.86 | 44,596.03 | 247,703.14 | 52.02 |
| Fund 207 - POLICE FUND: | | | | | | |
| TOTAL REVENUES | | 516,264.00 | 304,677.45 | 323.55 | 211,586.55 | 59.02 |
| TOTAL EXPENDITURES | | 516,264.00 | 268,560.86 | 44,596.03 | 247,703.14 | 52.02 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 36,116.59 | (44,272.48) | (36,116.59) | 100.00 |

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 02/28/2019
 % Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---------------------------------------|---------------------------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 208 - PUBLIC IMPROVEMENT | | | | | | |
| Revenues | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 208-000.000-502.100 | STATE GRANTS | 200,000.00 | 54,196.64 | 0.00 | 145,803.36 | 27.10 |
| 208-000.000-676.296 | CONTRIBUTION FROM TIFA FUND | 20,000.00 | 3,315.94 | 3,315.94 | 16,684.06 | 16.58 |
| 208-000.000-677.185 | WHISTLESTOP PARK DONATIONS | 10,000.00 | 4,616.02 | 0.00 | 5,383.98 | 46.16 |
| Total Dept 000.000 - GENERAL SERVICES | | 230,000.00 | 62,128.60 | 3,315.94 | 167,871.40 | 27.01 |
| TOTAL REVENUES | | 230,000.00 | 62,128.60 | 3,315.94 | 167,871.40 | 27.01 |
| Expenditures | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 208-000.000-801.443 | PROF SERVICE - STORMWATER GRANT | 200,000.00 | 40,759.85 | 3,165.91 | 159,240.15 | 20.38 |
| 208-000.000-978.710 | WHISTLESTOP PARK IMPROVEMENTS | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 208-000.000-978.825 | GRAND RIVER GREENWAY | 20,000.00 | 3,315.94 | 2,515.94 | 16,684.06 | 16.58 |
| Total Dept 000.000 - GENERAL SERVICES | | 230,000.00 | 44,075.79 | 5,681.85 | 185,924.21 | 19.16 |
| TOTAL EXPENDITURES | | 230,000.00 | 44,075.79 | 5,681.85 | 185,924.21 | 19.16 |
| Fund 208 - PUBLIC IMPROVEMENT: | | | | | | |
| TOTAL REVENUES | | 230,000.00 | 62,128.60 | 3,315.94 | 167,871.40 | 27.01 |
| TOTAL EXPENDITURES | | 230,000.00 | 44,075.79 | 5,681.85 | 185,924.21 | 19.16 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 18,052.81 | (2,365.91) | (18,052.81) | 100.00 |

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 02/28/2019
 % Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--|---------------------------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 218 - NON-MOTORIZED PATHWAY FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 218-000.000-582.003 | CONTRIBUTION FROM S.L. TOWNSHIP | 33,000.00 | 0.00 | 0.00 | 33,000.00 | 0.00 |
| 218-000.000-676.101 | TRANSFER FROM GENERAL FUND | 90,000.00 | 60,000.00 | 0.00 | 30,000.00 | 66.67 |
| 218-000.000-694.000 | OTHER MISCELLANEOUS INCOME | 2,492.00 | 2,492.00 | 0.00 | 0.00 | 100.00 |
| 218-000.000-695.000 | APPROPRIATION FROM FUND BALANCE | 37,132.00 | 0.00 | 0.00 | 37,132.00 | 0.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 162,624.00 | 62,492.00 | 0.00 | 100,132.00 | 38.43 |
| TOTAL REVENUES | | 162,624.00 | 62,492.00 | 0.00 | 100,132.00 | 38.43 |
| Expenditures | | | | | | |
| Dept 444.000 - SIDEWALKS | | | | | | |
| 218-444.000-702.000 | SALARIES - WAGES FULL TIME | 4,116.00 | 1,387.40 | 1,095.00 | 2,728.60 | 33.71 |
| 218-444.000-702.001 | SALARIES - OVERTIME PAY | 600.00 | 502.40 | 502.40 | 97.60 | 83.73 |
| 218-444.000-703.441 | DPW SEASONAL | 6,011.00 | 2,823.61 | 644.63 | 3,187.39 | 46.97 |
| 218-444.000-704.000 | SOCIAL SECURITY | 805.00 | 359.49 | 171.53 | 445.51 | 44.66 |
| 218-444.000-705.000 | RETIREMENT FUND CONTRIBUTION | 50.00 | 0.00 | 0.00 | 50.00 | 0.00 |
| 218-444.000-711.000 | WORKER'S COMP INSURANCE | 125.00 | 125.00 | 0.00 | 0.00 | 100.00 |
| 218-444.000-740.000 | OPERATING SUPPLIES | 925.00 | 195.09 | 0.00 | 729.91 | 21.09 |
| 218-444.000-801.000 | PROFESSIONAL SERVICES | 107,492.00 | 104,210.45 | 175.00 | 3,281.55 | 96.95 |
| 218-444.000-921.000 | ELECTRIC SERVICE | 21,000.00 | 11,275.03 | 2,184.39 | 9,724.97 | 53.69 |
| 218-444.000-933.200 | LAKE SIDE TRAIL REPAIRS | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 218-444.000-940.000 | INTERNAL RENTAL | 21,000.00 | 13,881.08 | 3,725.42 | 7,118.92 | 66.10 |
| Total Dept 444.000 - SIDEWALKS | | 162,624.00 | 134,759.55 | 8,498.37 | 27,864.45 | 82.87 |
| TOTAL EXPENDITURES | | 162,624.00 | 134,759.55 | 8,498.37 | 27,864.45 | 82.87 |
| Fund 218 - NON-MOTORIZED PATHWAY FUND: | | | | | | |
| TOTAL REVENUES | | 162,624.00 | 62,492.00 | 0.00 | 100,132.00 | 38.43 |
| TOTAL EXPENDITURES | | 162,624.00 | 134,759.55 | 8,498.37 | 27,864.45 | 82.87 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | (72,267.55) | (8,498.37) | 72,267.55 | 100.00 |

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---------------------------------------|---------------------------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 236 - DDA FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 236-000.000-502.100 | STATE GRANTS | 0.00 | 6,224.00 | 6,224.00 | (6,224.00) | 100.00 |
| 236-000.000-676.296 | CONTRIBUTION FROM TIFA FUND | 579,151.00 | 525,000.00 | 200,000.00 | 54,151.00 | 90.65 |
| 236-000.000-677.103 | ART IN THE PARK DONATIONS | 60,000.00 | 73.80 | 73.80 | 59,926.20 | 0.12 |
| 236-000.000-694.000 | OTHER MISCELLANEOUS INCOME | 4,000.00 | 7,034.00 | 445.00 | (3,034.00) | 175.85 |
| 236-000.000-695.000 | APPROPRIATION FROM FUND BALANCE | 207,112.00 | 0.00 | 0.00 | 207,112.00 | 0.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 850,263.00 | 538,331.80 | 206,742.80 | 311,931.20 | 63.31 |
| TOTAL REVENUES | | 850,263.00 | 538,331.80 | 206,742.80 | 311,931.20 | 63.31 |
| Expenditures | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 236-000.000-702.000 | SALARIES - WAGES FULL TIME | 25,000.00 | 16,334.12 | 4,188.21 | 8,665.88 | 65.34 |
| 236-000.000-702.001 | SALARIES - OVERTIME PAY | 4,000.00 | 1,415.32 | 903.71 | 2,584.68 | 35.38 |
| 236-000.000-703.000 | SALARIES - WAGES PART TIME | 27,863.00 | 17,055.69 | 2,182.15 | 10,807.31 | 61.21 |
| 236-000.000-703.001 | PART TIME WAGES - OVERTIME | 300.00 | 232.41 | 123.68 | 67.59 | 77.47 |
| 236-000.000-704.000 | SOCIAL SECURITY | 4,937.00 | 2,613.34 | 547.22 | 2,323.66 | 52.93 |
| 236-000.000-705.000 | RETIREMENT FUND CONTRIBUTION | 3,764.00 | 2,971.01 | 415.75 | 792.99 | 78.93 |
| 236-000.000-707.000 | DENTAL INSURANCE | 347.00 | 162.54 | 18.92 | 184.46 | 46.84 |
| 236-000.000-709.000 | MEDICAL INSURANCE | 3,775.00 | 2,158.75 | 237.67 | 1,616.25 | 57.19 |
| 236-000.000-710.000 | LIFE INSURANCE | 202.00 | 122.37 | 14.29 | 79.63 | 60.58 |
| 236-000.000-711.000 | WORKER'S COMP INSURANCE | 403.00 | 403.00 | 0.00 | 0.00 | 100.00 |
| 236-000.000-727.000 | OFFICE SUPPLIES | 1,000.00 | 412.17 | 111.27 | 587.83 | 41.22 |
| 236-000.000-740.000 | OPERATING SUPPLIES | 5,000.00 | 4,188.66 | 192.52 | 811.34 | 83.77 |
| 236-000.000-740.219 | BEAUTIFICATION | 5,000.00 | 157.24 | 0.00 | 4,842.76 | 3.14 |
| 236-000.000-743.000 | SANDWICH BOARD SIGNS | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 236-000.000-801.000 | PROFESSIONAL SERVICES | 174,000.00 | 109,540.96 | 1,425.00 | 64,459.04 | 62.95 |
| 236-000.000-801.250 | BRANDING | 10,000.00 | 630.00 | 0.00 | 9,370.00 | 6.30 |
| 236-000.000-801.443 | PROF SERVICE - STORMWATER | 25,000.00 | 13,586.59 | 1,055.29 | 11,413.41 | 54.35 |
| 236-000.000-804.000 | LEGAL FEES | 897.00 | 0.00 | 0.00 | 897.00 | 0.00 |
| 236-000.000-820.000 | ENGINEERING/PROJECT ADMIN | 0.00 | 6,507.02 | 391.00 | (6,507.02) | 100.00 |
| 236-000.000-860.000 | TRANSPORTATION/TRAINING | 925.00 | 220.25 | 12.50 | 704.75 | 23.81 |
| 236-000.000-885.300 | HOLIDAY DECORATIONS | 7,000.00 | 5,459.40 | 0.00 | 1,540.60 | 77.99 |
| 236-000.000-887.000 | SIDEWALK MAINTENANCE | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 0.00 |
| 236-000.000-887.003 | ART IN THE PARK | 60,000.00 | 283.13 | 227.21 | 59,716.87 | 0.47 |
| 236-000.000-889.000 | PROMOTIONS | 10,000.00 | 8,716.32 | 256.00 | 1,283.68 | 87.16 |
| 236-000.000-889.200 | WEB SITE | 350.00 | 357.73 | 300.00 | (7.73) | 102.21 |
| 236-000.000-891.501 | BANNER PROGRAM | 2,000.00 | 1,656.00 | 1,656.00 | 344.00 | 82.80 |
| 236-000.000-893.000 | CATCH BASIN CLEANING | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 236-000.000-900.000 | PRINTING & PUBLISHING | 1,000.00 | 337.50 | 0.00 | 662.50 | 33.75 |
| 236-000.000-921.001 | PARKING LOT ELECTRIC | 3,000.00 | 1,234.68 | 401.36 | 1,765.32 | 41.16 |
| 236-000.000-922.001 | SPRINKLING SYSTEM WATER | 13,000.00 | 5,289.48 | 0.00 | 7,710.52 | 40.69 |
| 236-000.000-933.100 | SPRINKLER MAINTENANCE | 10,000.00 | 286.23 | 0.00 | 9,713.77 | 2.86 |
| 236-000.000-933.300 | CORRIDOR MAINTENANCE | 5,000.00 | 954.54 | 84.54 | 4,045.46 | 19.09 |
| 236-000.000-933.600 | PARKING LOT MAINTENANCE | 12,500.00 | 0.00 | 0.00 | 12,500.00 | 0.00 |
| 236-000.000-940.000 | EQUIPMENT RENTAL | 45,000.00 | 20,780.08 | 5,835.66 | 24,219.92 | 46.18 |
| 236-000.000-940.002 | OFFICE EQUIPMENT RENT | 500.00 | 500.00 | 500.00 | 0.00 | 100.00 |
| 236-000.000-956.000 | MISCELLANEOUS | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 236-000.000-960.236 | FACADE GRANTS | 15,000.00 | 10,000.00 | 0.00 | 5,000.00 | 66.67 |
| 236-000.000-960.237 | FIRE SUPPRESSION GRANTS | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.00 |
| 236-000.000-978.000 | PAVING | 330,000.00 | 0.00 | 0.00 | 330,000.00 | 0.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 850,263.00 | 234,566.53 | 21,079.95 | 615,696.47 | 27.59 |

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 02/28/2019
 % Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--------------------------------|-------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 236 - DDA FUND | | | | | | |
| Expenditures | | | | | | |
| TOTAL EXPENDITURES | | 850,263.00 | 234,566.53 | 21,079.95 | 615,696.47 | 27.59 |
| Fund 236 - DDA FUND: | | | | | | |
| TOTAL REVENUES | | 850,263.00 | 538,331.80 | 206,742.80 | 311,931.20 | 63.31 |
| TOTAL EXPENDITURES | | 850,263.00 | 234,566.53 | 21,079.95 | 615,696.47 | 27.59 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 303,765.27 | 185,662.85 | (303,765.27) | 100.00 |

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---------------------------------------|---------------------------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 249 - BUILDING DEPARTMENT FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 249-000.000-477.000 | BUILDING PERMITS | 35,000.00 | 24,822.35 | 1,093.20 | 10,177.65 | 70.92 |
| 249-000.000-478.100 | ELECTRICAL PERMITS | 9,000.00 | 4,472.00 | 979.00 | 4,528.00 | 49.69 |
| 249-000.000-478.200 | MECHANICAL/PLUMBING PERMITS | 10,000.00 | 7,026.75 | 651.00 | 2,973.25 | 70.27 |
| 249-000.000-664.000 | INTEREST & DIVIDEND INCOME | 833.00 | 1,041.42 | 183.38 | (208.42) | 125.02 |
| 249-000.000-695.000 | APPROPRIATION FROM FUND BALANCE | 25,377.00 | 0.00 | 0.00 | 25,377.00 | 0.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 80,210.00 | 37,362.52 | 2,906.58 | 42,847.48 | 46.58 |
| TOTAL REVENUES | | 80,210.00 | 37,362.52 | 2,906.58 | 42,847.48 | 46.58 |
| Expenditures | | | | | | |
| Dept 381.000 - ZONING/PLANNING | | | | | | |
| 249-381.000-702.000 | SALARIES - WAGES FULL TIME | 15,801.00 | 9,516.03 | 1,036.82 | 6,284.97 | 60.22 |
| 249-381.000-704.000 | SOCIAL SECURITY | 1,250.00 | 689.57 | 74.79 | 560.43 | 55.17 |
| 249-381.000-705.000 | RETIREMENT FUND CONTRIBUTION | 7,271.00 | 5,887.44 | 566.75 | 1,383.56 | 80.97 |
| 249-381.000-707.000 | DENTAL INSURANCE | 280.00 | 135.45 | 15.05 | 144.55 | 48.38 |
| 249-381.000-708.000 | VISION CARE REIMBURSEMENT | 120.00 | 60.00 | 0.00 | 60.00 | 50.00 |
| 249-381.000-709.000 | MEDICAL INSURANCE | 4,750.00 | 3,589.41 | 393.87 | 1,160.59 | 75.57 |
| 249-381.000-710.000 | LIFE INSURANCE | 410.00 | 294.18 | 33.04 | 115.82 | 71.75 |
| 249-381.000-711.000 | WORKER'S COMP INSURANCE | 20.00 | 18.00 | 0.00 | 2.00 | 90.00 |
| 249-381.000-727.000 | OFFICE SUPPLIES | 660.00 | 232.28 | 18.36 | 427.72 | 35.19 |
| 249-381.000-740.249 | BUILDING DEPT SOFTWARE | 800.00 | 803.00 | 803.00 | (3.00) | 100.38 |
| 249-381.000-801.000 | PROFESSIONAL SERVICES | 6,000.00 | 2,434.86 | 515.69 | 3,565.14 | 40.58 |
| 249-381.000-801.400 | CONTRACT BUILDING INSPECTIONS | 20,000.00 | 4,360.00 | 495.00 | 15,640.00 | 21.80 |
| 249-381.000-801.600 | CONTRACT ELECTRICAL INSP | 7,500.00 | 2,920.00 | 550.00 | 4,580.00 | 38.93 |
| 249-381.000-801.700 | CONTRACT MECHANICAL INSPECTION | 8,000.00 | 3,750.00 | 840.00 | 4,250.00 | 46.88 |
| 249-381.000-804.100 | AUDIT SERVICES | 333.00 | 333.00 | 0.00 | 0.00 | 100.00 |
| 249-381.000-891.450 | LEASE PAYMENT | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 100.00 |
| 249-381.000-910.000 | INSURANCE | 1,540.00 | 1,539.20 | 0.00 | 0.80 | 99.95 |
| 249-381.000-940.000 | INTERNAL RENTAL | 2,300.00 | 2,300.00 | 2,300.00 | 0.00 | 100.00 |
| 249-381.000-940.002 | OFFICE EQUIPMENT RENT | 1,600.00 | 1,600.00 | 1,600.00 | 0.00 | 100.00 |
| 249-381.000-956.200 | BANK FEES | 75.00 | 80.64 | 0.00 | (5.64) | 107.52 |
| Total Dept 381.000 - ZONING/PLANNING | | 80,210.00 | 42,043.06 | 9,242.37 | 38,166.94 | 52.42 |
| TOTAL EXPENDITURES | | 80,210.00 | 42,043.06 | 9,242.37 | 38,166.94 | 52.42 |
| Fund 249 - BUILDING DEPARTMENT FUND: | | | | | | |
| TOTAL REVENUES | | 80,210.00 | 37,362.52 | 2,906.58 | 42,847.48 | 46.58 |
| TOTAL EXPENDITURES | | 80,210.00 | 42,043.06 | 9,242.37 | 38,166.94 | 52.42 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | (4,680.54) | (6,335.79) | 4,680.54 | 100.00 |

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BGD USED |
|--|---------------------------------|----------------|---------------------------------|---|------------------------------|---------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 296 - TAX INC. FINANCE AUTHORITY | | | | | | |
| Revenues | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 296-000.000-403.000 | CURRENT REAL PROPERTY TAX | 331,556.00 | 330,288.52 | 0.00 | 1,267.48 | 99.62 |
| 296-000.000-403.100 | REAL/PERSONAL REFUNDED TAXES | 0.00 | (2,264.71) | 0.00 | 2,264.71 | 100.00 |
| 296-000.000-403.101 | LOCAL UNITS TAXES | 319,878.00 | 331,481.04 | 119,339.26 | (11,603.04) | 103.63 |
| Total Dept 000.000 - GENERAL SERVICES | | 651,434.00 | 659,504.85 | 119,339.26 | (8,070.85) | 101.24 |
| TOTAL REVENUES | | 651,434.00 | 659,504.85 | 119,339.26 | (8,070.85) | 101.24 |
| Expenditures | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 296-000.000-804.000 | LEGAL FEES | 1,000.00 | 609.50 | 0.00 | 390.50 | 60.95 |
| 296-000.000-804.100 | AUDIT SERVICES | 1,700.00 | 1,554.00 | 0.00 | 146.00 | 91.41 |
| 296-000.000-818.004 | CONTRACT SERVICE - GENERAL FUND | 27,000.00 | 15,750.00 | 0.00 | 11,250.00 | 58.33 |
| 296-000.000-818.208 | TRANSFER TO PUBLIC IMPROVEMENT | 20,000.00 | 3,315.94 | 3,315.94 | 16,684.06 | 16.58 |
| 296-000.000-818.236 | CONTRIBUTION TO CBDDA FUND | 579,151.00 | 525,000.00 | 200,000.00 | 54,151.00 | 90.65 |
| 296-000.000-819.101 | BROWNFIELD LOAN TRANSFER | 12,595.00 | 0.00 | 0.00 | 12,595.00 | 0.00 |
| 296-000.000-886.000 | CHAMBER ECONOMIC DEVELOPMENT | 3,900.00 | 3,824.98 | 0.00 | 75.02 | 98.08 |
| 296-000.000-956.200 | BANK FEES | 200.00 | 215.03 | 0.00 | (15.03) | 107.52 |
| 296-000.000-975.000 | APPROPRIATION TO FUND BALANCE | 5,888.00 | 0.00 | 0.00 | 5,888.00 | 0.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 651,434.00 | 550,269.45 | 203,315.94 | 101,164.55 | 84.47 |
| TOTAL EXPENDITURES | | 651,434.00 | 550,269.45 | 203,315.94 | 101,164.55 | 84.47 |
| Fund 296 - TAX INC. FINANCE AUTHORITY: | | | | | | |
| TOTAL REVENUES | | 651,434.00 | 659,504.85 | 119,339.26 | (8,070.85) | 101.24 |
| TOTAL EXPENDITURES | | 651,434.00 | 550,269.45 | 203,315.94 | 101,164.55 | 84.47 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 109,235.40 | (83,976.68) | (109,235.40) | 100.00 |

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 02/28/2019
 % Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---|---------------------------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 390 - 2013 G. O. IMPROVEMENT REFUND BOND DEBT | | | | | | |
| Revenues | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 390-000.000-403.000 | CURRENT REAL PROPERTY TAX | 92,871.00 | 93,859.21 | 163.25 | (988.21) | 101.06 |
| 390-000.000-403.100 | REAL/PERSONAL REFUNDED TAXES | (250.00) | (242.90) | 0.00 | (7.10) | 97.16 |
| 390-000.000-417.000 | CURRENT PERSONAL PROPERTY TAX | 2,779.00 | 15.06 | 0.00 | 2,763.94 | 0.54 |
| 390-000.000-695.000 | APPROPRIATION FROM FUND BALANCE | 1,303.00 | 0.00 | 0.00 | 1,303.00 | 0.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 96,703.00 | 93,631.37 | 163.25 | 3,071.63 | 96.82 |
| TOTAL REVENUES | | 96,703.00 | 93,631.37 | 163.25 | 3,071.63 | 96.82 |
| Expenditures | | | | | | |
| Dept 990.000 - DEBT SERVICE | | | | | | |
| 390-990.000-991.008 | BOND PRINCIPAL - 2013 | 75,000.00 | 75,000.00 | 0.00 | 0.00 | 100.00 |
| 390-990.000-995.008 | BOND INTEREST - 2013 | 21,253.00 | 10,982.50 | 0.00 | 10,270.50 | 51.68 |
| 390-990.000-999.000 | PAYING AGENT FEES | 450.00 | 250.00 | 0.00 | 200.00 | 55.56 |
| Total Dept 990.000 - DEBT SERVICE | | 96,703.00 | 86,232.50 | 0.00 | 10,470.50 | 89.17 |
| TOTAL EXPENDITURES | | 96,703.00 | 86,232.50 | 0.00 | 10,470.50 | 89.17 |
| Fund 390 - 2013 G. O. IMPROVEMENT REFUND BOND DEBT: | | | | | | |
| TOTAL REVENUES | | 96,703.00 | 93,631.37 | 163.25 | 3,071.63 | 96.82 |
| TOTAL EXPENDITURES | | 96,703.00 | 86,232.50 | 0.00 | 10,470.50 | 89.17 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | 7,398.87 | 163.25 | (7,398.87) | 100.00 |

PERIOD ENDING 02/28/2019

% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---------------------------------------|---------------------------------|----------------|-------------------|---------------------|-------------------|-------------|
| | | AMENDED BUDGET | 02/28/2019 | MONTH 02/28/2019 | BALANCE | |
| | | | NORMAL (ABNORMAL) | INCREASE (DECREASE) | NORMAL (ABNORMAL) | |
| Fund 590 - SEWER DEPARTMENT | | | | | | |
| Revenues | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 590-000.000-502.100 | STATE GRANTS | 200,000.00 | 78,315.27 | 0.00 | 121,684.73 | 39.16 |
| 590-000.000-642.000 | UNMETERED & METERED SALES | 205,000.00 | 156,389.95 | 131.29 | 48,610.05 | 76.29 |
| 590-000.000-642.002 | READINESS TO SERVE CHARGES | 193,500.00 | 144,093.68 | 141.66 | 49,406.32 | 74.47 |
| 590-000.000-642.100 | PENALTY REVENUE | 4,000.00 | 3,529.75 | 1,158.12 | 470.25 | 88.24 |
| 590-000.000-642.200 | CAPITAL REPLACEMENT REVENUE | 160,000.00 | 100,462.66 | 108.18 | 59,537.34 | 62.79 |
| 590-000.000-642.590 | SEWER EQUITY CHARGE | 0.00 | 4,404.00 | 0.00 | (4,404.00) | 100.00 |
| 590-000.000-664.000 | INTEREST & DIVIDEND INCOME | 1,000.00 | 1,370.88 | 185.13 | (370.88) | 137.09 |
| 590-000.000-694.000 | OTHER MISCELLANEOUS INCOME | 0.00 | 4,862.67 | 0.00 | (4,862.67) | 100.00 |
| 590-000.000-695.000 | APPROPRIATION FROM FUND BALANCE | 313,633.00 | 0.00 | 0.00 | 313,633.00 | 0.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 1,077,133.00 | 493,428.86 | 1,724.38 | 583,704.14 | 45.81 |
| TOTAL REVENUES | | 1,077,133.00 | 493,428.86 | 1,724.38 | 583,704.14 | 45.81 |
| Expenditures | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 590-000.000-702.000 | SALARIES - WAGES FULL TIME | 60,985.00 | 36,692.42 | 3,708.98 | 24,292.58 | 60.17 |
| 590-000.000-702.001 | SALARIES - OVERTIME PAY | 3,500.00 | 2,418.75 | 248.75 | 1,081.25 | 69.11 |
| 590-000.000-702.123 | SAW GRANT | 2,000.00 | 47.06 | 0.00 | 1,952.94 | 2.35 |
| 590-000.000-703.000 | SALARIES - WAGES PART TIME | 1,500.00 | 784.13 | 0.00 | 715.87 | 52.28 |
| 590-000.000-703.001 | PART TIME WAGES - OVERTIME | 150.00 | 61.84 | 0.00 | 88.16 | 41.23 |
| 590-000.000-704.000 | SOCIAL SECURITY | 4,650.00 | 2,902.46 | 288.56 | 1,747.54 | 62.42 |
| 590-000.000-705.000 | RETIREMENT FUND CONTRIBUTION | 18,467.00 | 16,224.87 | 1,762.81 | 2,242.13 | 87.86 |
| 590-000.000-707.000 | DENTAL INSURANCE | 1,325.00 | 640.80 | 72.64 | 684.20 | 48.36 |
| 590-000.000-708.000 | VISION CARE REIMBURSEMENT | 325.00 | 102.00 | 0.00 | 223.00 | 31.38 |
| 590-000.000-709.000 | MEDICAL INSURANCE | 15,607.00 | 10,500.26 | 1,152.44 | 5,106.74 | 67.28 |
| 590-000.000-710.000 | LIFE INSURANCE | 1,114.00 | 747.88 | 84.63 | 366.12 | 67.13 |
| 590-000.000-711.000 | WORKER'S COMP INSURANCE | 200.00 | 186.00 | 0.00 | 14.00 | 93.00 |
| 590-000.000-727.000 | OFFICE SUPPLIES | 1,000.00 | 518.01 | 57.12 | 481.99 | 51.80 |
| 590-000.000-740.000 | OPERATING SUPPLIES | 3,500.00 | 542.77 | 146.52 | 2,957.23 | 15.51 |
| 590-000.000-740.220 | PHYSICALS & CDL FEES | 200.00 | 265.76 | 182.75 | (65.76) | 132.88 |
| 590-000.000-741.000 | CLOTHING | 480.00 | 496.50 | 0.00 | (16.50) | 103.44 |
| 590-000.000-775.000 | REPAIRS & MAINTENANCE SUPPLIES | 1,000.00 | 227.70 | 0.00 | 772.30 | 22.77 |
| 590-000.000-801.000 | PROFESSIONAL SERVICES | 35,000.00 | 30,571.42 | 1,569.31 | 4,428.58 | 87.35 |
| 590-000.000-801.315 | PROF SERV - GIS | 1,500.00 | 481.50 | 481.50 | 1,018.50 | 32.10 |
| 590-000.000-801.443 | PROF SERV - SAW GRANT | 224,800.00 | 74,111.92 | 6,034.10 | 150,688.08 | 32.97 |
| 590-000.000-804.100 | AUDIT SERVICES | 1,800.00 | 1,776.00 | 0.00 | 24.00 | 98.67 |
| 590-000.000-818.002 | GH/SL SEWER AUTHORITY | 290,000.00 | 150,263.31 | 22,556.88 | 139,736.69 | 51.81 |
| 590-000.000-818.003 | SLT LIFT STATION | 35,000.00 | 17,781.51 | 2,670.90 | 17,218.49 | 50.80 |
| 590-000.000-818.004 | CONTRACT SERVICE - GENERAL FUND | 7,000.00 | 4,083.31 | 0.00 | 2,916.69 | 58.33 |
| 590-000.000-820.000 | ENGINEERING/PROJECT ADMIN | 0.00 | 1,475.68 | 0.00 | (1,475.68) | 100.00 |
| 590-000.000-853.000 | TELEPHONE | 2,000.00 | 548.11 | 0.00 | 1,451.89 | 27.41 |
| 590-000.000-860.000 | TRANSPORTATION/TRAINING | 1,000.00 | 1,152.27 | 500.00 | (152.27) | 115.23 |
| 590-000.000-900.000 | PRINTING & PUBLISHING | 200.00 | 21.77 | 0.00 | 178.23 | 10.89 |
| 590-000.000-910.000 | INSURANCE | 6,400.00 | 6,396.66 | 0.00 | 3.34 | 99.95 |
| 590-000.000-921.000 | ELECTRIC SERVICE | 7,000.00 | 4,292.28 | 1,394.81 | 2,707.72 | 61.32 |
| 590-000.000-922.000 | WATER & SEWER SERVICE | 700.00 | 379.32 | 0.00 | 320.68 | 54.19 |
| 590-000.000-923.000 | NATURAL GAS UTILITIES | 2,300.00 | 2,206.84 | 439.21 | 93.16 | 95.95 |
| 590-000.000-931.000 | BUILDING REPAIRS & MAINTENANCE | 1,200.00 | 126.78 | 97.78 | 1,073.22 | 10.57 |
| 590-000.000-935.000 | REPAIRS & MAINTENANCE | 5,000.00 | 4,370.48 | 422.98 | 629.52 | 87.41 |
| 590-000.000-940.000 | INTERNAL RENTAL | 8,000.00 | 2,371.31 | 139.65 | 5,628.69 | 29.64 |
| 590-000.000-940.002 | OFFICE EQUIPMENT RENT | 1,680.00 | 0.00 | 0.00 | 1,680.00 | 0.00 |
| 590-000.000-956.200 | BANK FEES | 550.00 | 591.34 | 0.00 | (41.34) | 107.52 |

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 02/28/2019
 % Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDT USED |
|---------------------------------------|----------------|----------------|---------------------------------|---|------------------------------|---------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 590 - SEWER DEPARTMENT | | | | | | |
| Expenditures | | | | | | |
| 590-000.000-970.000 | CAPITAL OUTLAY | 330,000.00 | 10,797.50 | 8,347.50 | 319,202.50 | 3.27 |
| 590-000.000-987.000 | DEPRECIATION | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 1,127,133.00 | 387,158.52 | 52,359.82 | 739,974.48 | 34.35 |
| TOTAL EXPENDITURES | | 1,127,133.00 | 387,158.52 | 52,359.82 | 739,974.48 | 34.35 |
| Fund 590 - SEWER DEPARTMENT: | | | | | | |
| TOTAL REVENUES | | 1,077,133.00 | 493,428.86 | 1,724.38 | 583,704.14 | 45.81 |
| TOTAL EXPENDITURES | | 1,127,133.00 | 387,158.52 | 52,359.82 | 739,974.48 | 34.35 |
| NET OF REVENUES & EXPENDITURES | | (50,000.00) | 106,270.34 | (50,635.44) | (156,270.34) | 212.54 |

PERIOD ENDING 02/28/2019

% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---------------------------------------|-----------------------------------|----------------|---------------------------------|---|------------------------------|-------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 591 - WATER DEPARTMENT | | | | | | |
| Revenues | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 591-000.000-451.300 | WATER TOWER CELLULAR USE | 3,780.00 | 2,597.36 | 324.67 | 1,182.64 | 68.71 |
| 591-000.000-626.000 | SERVICE RENDERED | 3,200.00 | 2,818.22 | 114.14 | 381.78 | 88.07 |
| 591-000.000-642.001 | METERED SALES | 256,000.00 | 210,351.55 | 107.10 | 45,648.45 | 82.17 |
| 591-000.000-642.002 | READINESS TO SERVE CHARGES | 144,500.00 | 108,312.21 | 97.29 | 36,187.79 | 74.96 |
| 591-000.000-642.100 | PENALTY REVENUE | 3,000.00 | 2,728.89 | 770.46 | 271.11 | 90.96 |
| 591-000.000-642.200 | CAPITAL REPLACEMENT REVENUE | 76,800.00 | 57,093.79 | 52.66 | 19,706.21 | 74.34 |
| 591-000.000-642.591 | WATER EQUITY CHARGE | 0.00 | 11,490.00 | 0.00 | (11,490.00) | 100.00 |
| 591-000.000-664.000 | INTEREST & DIVIDEND INCOME | 6,400.00 | 11,814.59 | 2,395.95 | (5,414.59) | 184.60 |
| 591-000.000-677.000 | REIMBURSEMENTS | 0.00 | 2,603.93 | 290.00 | (2,603.93) | 100.00 |
| 591-000.000-677.110 | NSF RETURNED CHECK FEE | 80.00 | 244.00 | 40.00 | (164.00) | 305.00 |
| 591-000.000-694.000 | OTHER MISCELLANEOUS INCOME | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 591-000.000-695.000 | APPROPRIATION FROM FUND BALANCE | 63,156.00 | 0.00 | 0.00 | 63,156.00 | 0.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 557,016.00 | 410,054.54 | 4,192.27 | 146,961.46 | 73.62 |
| TOTAL REVENUES | | 557,016.00 | 410,054.54 | 4,192.27 | 146,961.46 | 73.62 |
| Expenditures | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 591-000.000-702.000 | SALARIES - WAGES FULL TIME | 77,297.00 | 46,071.85 | 3,554.78 | 31,225.15 | 59.60 |
| 591-000.000-702.001 | SALARIES - OVERTIME PAY | 5,010.00 | 2,054.49 | 222.06 | 2,955.51 | 41.01 |
| 591-000.000-703.000 | SALARIES - WAGES PART TIME | 1,300.00 | 773.62 | 0.00 | 526.38 | 59.51 |
| 591-000.000-703.001 | PART TIME WAGES - OVERTIME | 300.00 | 164.91 | 0.00 | 135.09 | 54.97 |
| 591-000.000-704.000 | SOCIAL SECURITY | 5,570.00 | 3,546.24 | 275.33 | 2,023.76 | 63.67 |
| 591-000.000-705.000 | RETIREMENT FUND CONTRIBUTION | 20,035.00 | 17,077.68 | 1,932.37 | 2,957.32 | 85.24 |
| 591-000.000-707.000 | DENTAL INSURANCE | 1,375.00 | 657.12 | 75.16 | 717.88 | 47.79 |
| 591-000.000-708.000 | VISION CARE REIMBURSEMENT | 325.00 | 102.00 | 0.00 | 223.00 | 31.38 |
| 591-000.000-709.000 | MEDICAL INSURANCE | 15,607.00 | 10,470.34 | 1,148.92 | 5,136.66 | 67.09 |
| 591-000.000-710.000 | LIFE INSURANCE | 1,118.00 | 751.31 | 85.03 | 366.69 | 67.20 |
| 591-000.000-711.000 | WORKER'S COMP INSURANCE | 600.00 | 594.00 | 0.00 | 6.00 | 99.00 |
| 591-000.000-727.000 | OFFICE SUPPLIES | 1,300.00 | 552.05 | 57.12 | 747.95 | 42.47 |
| 591-000.000-740.000 | OPERATING SUPPLIES | 12,000.00 | 4,494.44 | 50.79 | 7,505.56 | 37.45 |
| 591-000.000-740.220 | PHYSICALS & CDL FEES | 200.00 | 266.67 | 183.66 | (66.67) | 133.34 |
| 591-000.000-740.591 | OPERATING SUPPLIES - NEW SERVICES | 2,000.00 | 188.64 | 0.00 | 1,811.36 | 9.43 |
| 591-000.000-741.000 | CLOTHING | 500.00 | 496.50 | 0.00 | 3.50 | 99.30 |
| 591-000.000-775.000 | REPAIRS & MAINTENANCE SUPPLIES | 10,000.00 | 1,915.66 | 0.00 | 8,084.34 | 19.16 |
| 591-000.000-801.000 | PROFESSIONAL SERVICES | 74,000.00 | 36,046.11 | 2,140.31 | 37,953.89 | 48.71 |
| 591-000.000-801.003 | PROF SERVICES - VALVE REPLACEMENT | 25,000.00 | 2,375.50 | 0.00 | 22,624.50 | 9.50 |
| 591-000.000-801.315 | PROF SERV - GIS | 825.00 | 481.50 | 481.50 | 343.50 | 58.36 |
| 591-000.000-801.490 | WATER RELIABILITY STUDY | 850.00 | 0.00 | 0.00 | 850.00 | 0.00 |
| 591-000.000-804.100 | AUDIT SERVICES | 1,800.00 | 1,776.00 | 0.00 | 24.00 | 98.67 |
| 591-000.000-818.004 | CONTRACT SERVICE - GENERAL FUND | 7,500.00 | 4,375.00 | 0.00 | 3,125.00 | 58.33 |
| 591-000.000-818.006 | WATER COMMODITY PURCHASE | 130,000.00 | 68,157.80 | 5,716.83 | 61,842.20 | 52.43 |
| 591-000.000-820.000 | ENGINEERING/PROJECT ADMIN | 0.00 | 387.74 | 0.00 | (387.74) | 100.00 |
| 591-000.000-860.000 | TRANSPORTATION/TRAINING | 3,000.00 | 1,247.27 | 500.00 | 1,752.73 | 41.58 |
| 591-000.000-900.000 | PRINTING & PUBLISHING | 400.00 | 316.77 | 0.00 | 83.23 | 79.19 |
| 591-000.000-910.000 | INSURANCE | 6,400.00 | 6,396.66 | 0.00 | 3.34 | 99.95 |
| 591-000.000-921.000 | ELECTRIC SERVICE | 1,000.00 | 628.15 | 279.73 | 371.85 | 62.82 |
| 591-000.000-922.000 | WATER & SEWER SERVICE | 1,000.00 | 346.83 | 0.00 | 653.17 | 34.68 |
| 591-000.000-923.000 | NATURAL GAS UTILITIES | 1,500.00 | 618.36 | 208.78 | 881.64 | 41.22 |
| 591-000.000-931.000 | BUILDING REPAIRS & MAINTENANCE | 2,000.00 | 118.39 | 89.39 | 1,881.61 | 5.92 |
| 591-000.000-940.000 | INTERNAL RENTAL | 20,000.00 | 11,489.60 | 314.58 | 8,510.40 | 57.45 |
| 591-000.000-940.002 | OFFICE EQUIPMENT RENT | 1,700.00 | 0.00 | 0.00 | 1,700.00 | 0.00 |

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---------------------------------------|---|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 591 - WATER DEPARTMENT | | | | | | |
| Expenditures | | | | | | |
| 591-000.000-956.000 | MISCELLANEOUS | 40.00 | 0.00 | 0.00 | 40.00 | 0.00 |
| 591-000.000-956.200 | BANK FEES | 775.00 | 833.25 | 0.00 | (58.25) | 107.52 |
| 591-000.000-970.000 | CAPITAL OUTLAY | 45,000.00 | 7,295.70 | 0.00 | 37,704.30 | 16.21 |
| 591-000.000-970.591 | WATER METER REPLACEMENT | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.00 |
| 591-000.000-987.000 | DEPRECIATION | 140,000.00 | 0.00 | 0.00 | 140,000.00 | 0.00 |
| 591-000.000-991.004 | BOND PRINCIPAL - 2001 INTAKE | 25,796.00 | 0.00 | 0.00 | 25,796.00 | 0.00 |
| 591-000.000-995.004 | BOND INTEREST - 2001 INTAKE | 1,947.00 | 973.05 | 0.00 | 973.95 | 49.98 |
| 591-000.000-995.200 | 2009 NOWS IMPROVEMENT BONDS - PRINCIPAL | 196.00 | 0.00 | 0.00 | 196.00 | 0.00 |
| 591-000.000-995.300 | 2009 NOWS IMPROVEMENT BONDS - INTEREST | 1,000.00 | 498.75 | 0.00 | 501.25 | 49.88 |
| 591-000.000-999.000 | PAYING AGENT FEES | 750.00 | 201.34 | 0.00 | 548.66 | 26.85 |
| Total Dept 000.000 - GENERAL SERVICES | | 697,016.00 | 234,741.29 | 17,316.34 | 462,274.71 | 33.68 |
| TOTAL EXPENDITURES | | 697,016.00 | 234,741.29 | 17,316.34 | 462,274.71 | 33.68 |
| Fund 591 - WATER DEPARTMENT: | | | | | | |
| TOTAL REVENUES | | 557,016.00 | 410,054.54 | 4,192.27 | 146,961.46 | 73.62 |
| TOTAL EXPENDITURES | | 697,016.00 | 234,741.29 | 17,316.34 | 462,274.71 | 33.68 |
| NET OF REVENUES & EXPENDITURES | | (140,000.00) | 175,313.25 | (13,124.07) | (315,313.25) | 125.22 |

PERIOD ENDING 02/28/2019

% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|---------------------------------------|---------------------------------|----------------|---------------------------------|---|------------------------------|-------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| Fund 661 - CENTRAL EQUIPMENT FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 661-000.000-664.000 | INTEREST & DIVIDEND INCOME | 1,500.00 | 1,478.82 | 176.97 | 21.18 | 98.59 |
| 661-000.000-669.000 | EQUIPMENT RENTALS | 200,000.00 | 132,456.95 | 29,367.23 | 67,543.05 | 66.23 |
| 661-000.000-669.001 | OFFICE EQUIPMENT RENTALS | 15,000.00 | 7,906.00 | 7,906.00 | 7,094.00 | 52.71 |
| 661-000.000-673.000 | SALE OF FIXED ASSETS | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| 661-000.000-695.000 | APPROPRIATION FROM FUND BALANCE | 80,668.00 | 0.00 | 0.00 | 80,668.00 | 0.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 317,168.00 | 141,841.77 | 37,450.20 | 175,326.23 | 44.72 |
| TOTAL REVENUES | | 317,168.00 | 141,841.77 | 37,450.20 | 175,326.23 | 44.72 |
| Expenditures | | | | | | |
| Dept 000.000 - GENERAL SERVICES | | | | | | |
| 661-000.000-702.000 | SALARIES - WAGES FULL TIME | 16,859.00 | 9,063.71 | 1,702.84 | 7,795.29 | 53.76 |
| 661-000.000-702.001 | SALARIES - OVERTIME PAY | 600.00 | 405.12 | 382.62 | 194.88 | 67.52 |
| 661-000.000-703.000 | SALARIES - WAGES PART TIME | 2,700.00 | 2,017.99 | 224.96 | 682.01 | 74.74 |
| 661-000.000-704.000 | SOCIAL SECURITY | 1,600.00 | 839.39 | 170.00 | 760.61 | 52.46 |
| 661-000.000-705.000 | RETIREMENT FUND CONTRIBUTION | 1,691.00 | 1,317.02 | 176.26 | 373.98 | 77.88 |
| 661-000.000-707.000 | DENTAL INSURANCE | 180.00 | 77.90 | 9.09 | 102.10 | 43.28 |
| 661-000.000-708.000 | VISION CARE REIMBURSEMENT | 45.00 | 0.00 | 0.00 | 45.00 | 0.00 |
| 661-000.000-709.000 | MEDICAL INSURANCE | 1,770.00 | 939.76 | 103.12 | 830.24 | 53.09 |
| 661-000.000-710.000 | LIFE INSURANCE | 93.00 | 55.82 | 6.55 | 37.18 | 60.02 |
| 661-000.000-711.000 | WORKER'S COMP INSURANCE | 175.00 | 162.00 | 0.00 | 13.00 | 92.57 |
| 661-000.000-740.000 | OPERATING SUPPLIES | 5,000.00 | 3,536.82 | 193.77 | 1,463.18 | 70.74 |
| 661-000.000-740.001 | GAS AND OIL | 15,780.00 | 8,095.37 | 2,066.87 | 7,684.63 | 51.30 |
| 661-000.000-740.002 | DPW DRUG TESTING FEES | 75.00 | 0.00 | 0.00 | 75.00 | 0.00 |
| 661-000.000-740.220 | PHYSICALS & CDL FEES | 30.00 | 45.92 | 45.92 | (15.92) | 153.07 |
| 661-000.000-741.000 | CLOTHING | 120.00 | 94.31 | 0.00 | 25.69 | 78.59 |
| 661-000.000-801.000 | PROFESSIONAL SERVICES | 25,000.00 | 5,434.51 | 264.12 | 19,565.49 | 21.74 |
| 661-000.000-804.100 | AUDIT SERVICES | 450.00 | 444.00 | 0.00 | 6.00 | 98.67 |
| 661-000.000-853.000 | TELEPHONE | 7,000.00 | 3,588.77 | 513.80 | 3,411.23 | 51.27 |
| 661-000.000-853.400 | TELEPHONE - CELLULAR SERVICE | 4,500.00 | 2,034.81 | 50.00 | 2,465.19 | 45.22 |
| 661-000.000-910.000 | INSURANCE | 15,720.00 | 16,509.00 | 793.00 | (789.00) | 105.02 |
| 661-000.000-920.172 | MANAGER VEHICLE LEASE PYMT | 3,450.00 | 2,169.45 | 0.00 | 1,280.55 | 62.88 |
| 661-000.000-930.000 | OFFICE EQUIPMENT MAINTENANCE | 12,000.00 | 4,228.10 | 243.55 | 7,771.90 | 35.23 |
| 661-000.000-932.000 | EQUIPMENT MAINTENANCE | 26,000.00 | 14,242.89 | 1,677.93 | 11,757.11 | 54.78 |
| 661-000.000-956.200 | BANK FEES | 330.00 | 354.80 | 0.00 | (24.80) | 107.52 |
| 661-000.000-970.000 | CAPITAL OUTLAY | 176,000.00 | 166,855.31 | 0.00 | 9,144.69 | 94.80 |
| 661-000.000-987.000 | DEPRECIATION | 75,000.00 | 0.00 | 0.00 | 75,000.00 | 0.00 |
| Total Dept 000.000 - GENERAL SERVICES | | 392,168.00 | 242,512.77 | 8,624.40 | 149,655.23 | 61.84 |
| TOTAL EXPENDITURES | | 392,168.00 | 242,512.77 | 8,624.40 | 149,655.23 | 61.84 |
| Fund 661 - CENTRAL EQUIPMENT FUND: | | | | | | |
| TOTAL REVENUES | | 317,168.00 | 141,841.77 | 37,450.20 | 175,326.23 | 44.72 |
| TOTAL EXPENDITURES | | 392,168.00 | 242,512.77 | 8,624.40 | 149,655.23 | 61.84 |
| NET OF REVENUES & EXPENDITURES | | (75,000.00) | (100,671.00) | 28,825.80 | 25,671.00 | 134.23 |

03/15/2019 12:00 PM
 User: MARV
 DB: Springlake Villa

REVENUE AND EXPENDITURE REPORT FOR VILLAGE OF SPRING LAKE
 PERIOD ENDING 02/28/2019
 % Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | 2018-19 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT USED |
|--------------------------------|-------------|----------------|---------------------------------|---|------------------------------|----------------|
| | | AMENDED BUDGET | 02/28/2019 NORMAL (ABNORMAL) | MONTH 02/28/2019 INCREASE (DECREASE) | BALANCE NORMAL (ABNORMAL) | |
| TOTAL REVENUES - ALL FUNDS | | 6,501,809.00 | 4,210,750.17 | 446,327.82 | 2,291,058.83 | 64.76 |
| TOTAL EXPENDITURES - ALL FUNDS | | 6,766,809.00 | 3,205,431.82 | 472,994.07 | 3,561,377.18 | 47.37 |
| NET OF REVENUES & EXPENDITURES | | (265,000.00) | 1,005,318.35 | (26,666.25) | (1,270,318.35) | 379.37 |



Sheriff's Office

Headquarters/Administration

12220 Fillmore Street
West Olive, Michigan 49460
(616) 738-4000 or (888) 731-1001
Fax: (616) 738-4062

Steve Kempker
Sheriff

Valerie Weiss
Undersheriff



Correctional Facility

12130 Fillmore Street
West Olive, Michigan 49460
(616) 786-4140 or (888) 731-1001
Fax: (616) 738-4099

Date: March 2019
To: Manager Burns, Village council
From: Sgt. Jason Kik
RE: February monthly report

Please find attached your Ottawa County Sheriff's Office monthly report for the Village of Spring Lake. I have included statistics and corresponding graphs. Some of the highlights from this month:

Ottawa County Sheriff responded to 72 calls for service within the Village of Spring Lake. We also responded to 88 calls for service in the City of Ferrysburg. Deputies made 90 traffic contacts in the Village of Spring Lake and 98 traffic contacts in the city of Ferrysburg.

Deputies continue to make contacts with business owners within the village. This month, we made 79 business contacts in the Village of Spring Lake and 18 in the city of Ferrysburg.

Deputies continue to work with area schools. Deputies are making regular contacts with our schools during patrol time. We made 33 school contacts in Spring Lake village and 15 school contacts in City of Ferrysburg.

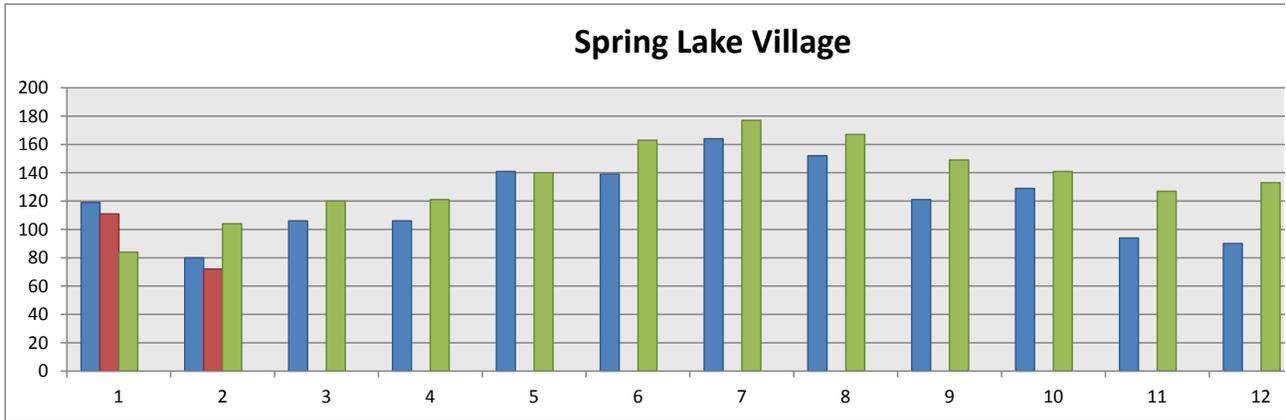
Events:

Deputy Allard hosted one more student this month for the Lunch with a Deputy program. Additional lunches are planned for March.

Deputies have been involved in the Art in the Park project. Art in the park has reached its goal of over \$30,000 for the MEDC grant. Fundraising efforts continue as the call to artists will go out the beginning of March.

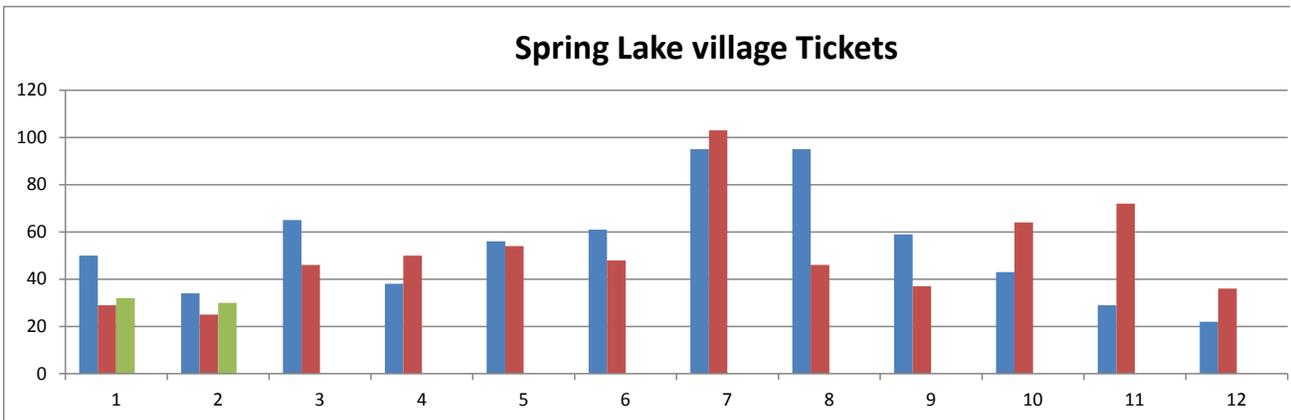
Total Number of Calls

| Column1 | January | February | March | April | May | June | July | August | September | October | November |
|---------|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|
| 2018 | 119 | 80 | 106 | 106 | 141 | 139 | 164 | 152 | 121 | 129 | 94 |
| 2019 | 111 | 72 | | | | | | | | | |
| 2017 | 84 | 104 | 120 | 121 | 140 | 163 | 177 | 167 | 149 | 141 | 127 |



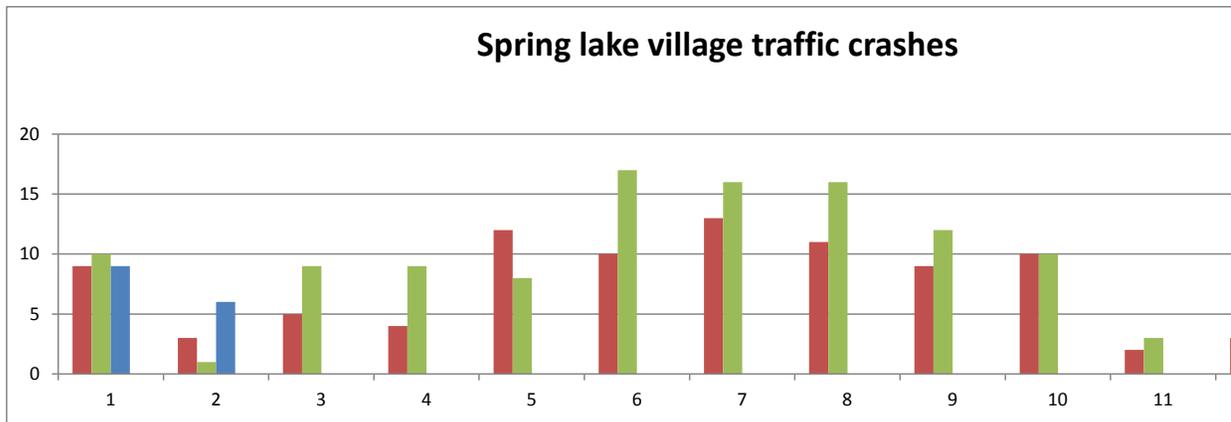
Total Tickets by Month

| | January | February | March | April | May | June | July | August | September | October | November |
|------|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|
| 2018 | 50 | 34 | 65 | 38 | 56 | 61 | 95 | 95 | 59 | 43 | 29 |
| 2017 | 29 | 25 | 46 | 50 | 54 | 48 | 103 | 46 | 37 | 64 | 72 |
| 2019 | 32 | 30 | | | | | | | | | |



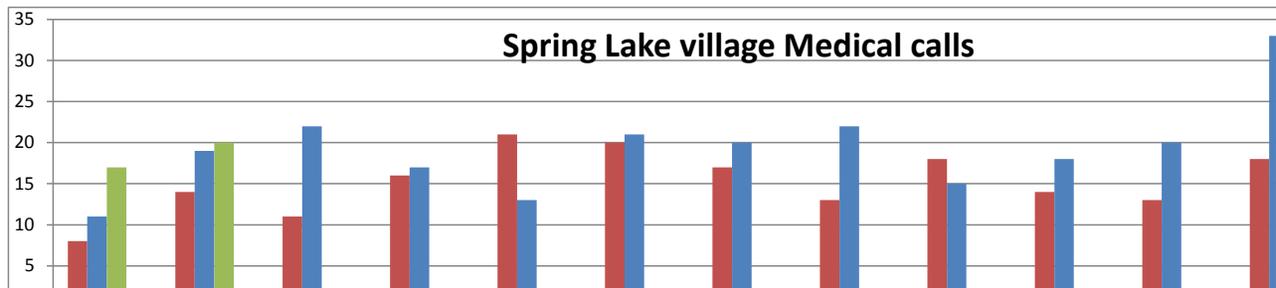
Traffic Crashes

| | January | February | March | April | May | June | July | August | September | October | November |
|------|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|
| 2018 | 9 | 3 | 5 | 4 | 12 | 10 | 13 | 11 | 9 | 10 | 2 |
| 2017 | 10 | 1 | 9 | 9 | 8 | 17 | 16 | 16 | 12 | 10 | 3 |
| 2019 | 9 | 6 | | | | | | | | | |



Medical Calls

| | January | February | March | April | May | June | July | August | September | October | November |
|------|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|
| 2018 | 8 | 14 | 11 | 16 | 21 | 20 | 17 | 13 | 18 | 14 | 13 |
| 2017 | 11 | 19 | 22 | 17 | 13 | 21 | 20 | 22 | 15 | 18 | 20 |
| 2019 | 17 | 20 | | | | | | | | | |



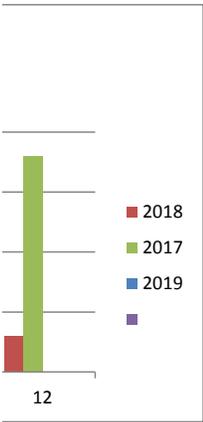
| December | TOTALS |
|----------|--------|
| 90 | |
| 133 | |
| | |



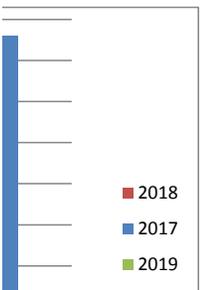
| December | TOTALS |
|----------|--------|
| 22 | |
| 36 | |
| | |



| December | TOTALS |
|----------|---------------|
| | 3 |
| | 18 |
| | |



| December | TOTALS |
|----------|---------------|
| | 18 |
| | 33 |
| | |





| December |
|----------|
| 2018 |
| 0 |
| 0 |
| 0 |
| 0 |
| 0 |
| 0 |
| 0 |
| 0 |
| 3 |
| 0 |
| 10 |
| 8 |
| 0 |
| 0 |

Spring Lake

Fire Department Monthly Report February 2019

Fire Department





Fire Chief Report

Monthly Report

As of February 28, we have responded to 186 calls in 2019. This is a 0.5% increase from the previous year and 8% increase compared to the last four years. This month showed an increase in automatic and mutual aid given as departments around us also had a busy month.

This month we acknowledge the following firefighter work anniversary and continued commitment to our community:

JP DeLass – 25 Years

We have begun performing fire safety inspections in Crockery Township and already making some good headway. Scott Hemmelsbach is taking the lead for us out there and has been doing an excellent job with trying to build relationships with the businesses. There is still a lot of work ahead with building the business database in the inspection software and assisting with developing and streamlining process but overall things are going very well.

As we approach a new fiscal year, one item that is at the top of our capital expenditures is to replace our main duty officer vehicle. That vehicle is a 2007 Chevy Suburban and is used seven days a week/365 days a year. The vehicle has definitely served its purpose but is starting to show its wear. As our department evolves, we will be looking to replace the vehicle with a pickup truck which will be designed better for incident command functions.



Current duty officer vehicle



Incident Type Report (Summary)

Monthly Report

| Incident Type | Percent of Incidents | Count |
|---|----------------------|-------------------|
| Incident Category: 1 - Fire | | |
| 111 - Building fire | 3.0% | 3 |
| 114 - Chimney or flue fire, confined to chimney or flue | 1.0% | 1 |
| | Total: 4.0% | Total: 4 |
| Incident Category: 3 - Rescue & Emergency Medical Service Incident | | |
| 321 - EMS call, excluding vehicle accident with injury | 69.3% | 70 |
| | Total: 69.3% | Total: 70 |
| Incident Category: 4 - Hazardous Condition (No Fire) | | |
| 424 - Carbon monoxide incident | 4.0% | 4 |
| 442 - Overheated motor | 1.0% | 1 |
| 444 - Power line down | 5.0% | 5 |
| | Total: 9.9% | Total: 10 |
| Incident Category: 5 - Service Call | | |
| 554 - Assist invalid | 3.0% | 3 |
| | Total: 3.0% | Total: 3 |
| Incident Category: 6 - Good Intent Call | | |
| 600 - Good intent call, other | 1.0% | 1 |
| 611 - Dispatched and cancelled en route | 2.0% | 2 |
| 6110 - Dispatched and cancelled en route (Medical) | 5.9% | 6 |
| 6111 - Dispatched and cancelled en route (Fire Alarm) | 3.0% | 3 |
| 622 - No incident found on arrival at dispatch address | 1.0% | 1 |
| | Total: 12.9% | Total: 13 |
| Incident Category: 7 - False Alarm & False Call | | |
| 715 - Local alarm system, malicious false alarm | 1.0% | 1 |
| | Total: 1.0% | Total: 1 |
| | Total: 100.0% | Total: 101 |



Spring Lake Township/Village Monthly Incident Counts

February 2019

Monthly Report

| Year | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD | Yearly Total |
|------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|--------------|
| 2019 | 85 | 101 | | | | | | | | | | | 186 | 186 |
| 2018 | 110 | 75 | 95 | 70 | 90 | 92 | 108 | 89 | 90 | 107 | 93 | 91 | 185 | 1110 |
| 2017 | 85 | 88 | 102 | 86 | 92 | 93 | 87 | 91 | 81 | 108 | 91 | 107 | 173 | 1111 |
| 2016 | 90 | 94 | 78 | 92 | 81 | 80 | 99 | 98 | 89 | 97 | 89 | 92 | 184 | 1079 |
| 2015 | 87 | 64 | 78 | 58 | 73 | 93 | 84 | 91 | 105 | 90 | 93 | 77 | 151 | 993 |

Spring Lake Township Incident Counts

| Year | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD | Yearly Total | % of Yearly |
|------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|--------------|-------------|
| 2019 | 63 | 73 | | | | | | | | | | | 136 | 136 | 73% |
| 2018 | 84 | 55 | 72 | 48 | 61 | 65 | 79 | 65 | 64 | 90 | 75 | 71 | 139 | 829 | 75% |
| 2017 | 70 | 66 | 68 | 65 | 70 | 64 | 56 | 61 | 62 | 82 | 63 | 65 | 136 | 792 | 71% |
| 2016 | 60 | 69 | 65 | 63 | 54 | 57 | 72 | 69 | 68 | 82 | 78 | 65 | 129 | 802 | 74% |
| 2015 | 59 | 50 | 54 | 42 | 51 | 60 | 65 | 64 | 75 | 70 | 70 | 59 | 109 | 719 | 72% |

Spring Lake Village Incident Counts

| Year | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD | Yearly Total | % of Yearly |
|------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|--------------|-------------|
| 2019 | 17 | 20 | | | | | | | | | | | 37 | 37 | 20% |
| 2018 | 24 | 17 | 18 | 18 | 25 | 21 | 24 | 17 | 25 | 14 | 15 | 18 | 41 | 236 | 21% |
| 2017 | 11 | 19 | 30 | 17 | 16 | 26 | 27 | 25 | 15 | 20 | 25 | 33 | 30 | 264 | 24% |
| 2016 | 26 | 21 | 10 | 25 | 21 | 18 | 22 | 24 | 16 | 15 | 10 | 21 | 47 | 229 | 21% |
| 2015 | 24 | 14 | 19 | 11 | 17 | 23 | 16 | 22 | 26 | 14 | 19 | 16 | 38 | 221 | 22% |

Aid Responses

| Year | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | YTD | Yearly Total | % of Yearly |
|------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|--------------|-------------|
| 2019 | 5 | 8 | | | | | | | | | | | 13 | 13 | 7% |
| 2018 | 2 | 3 | 5 | 4 | 4 | 6 | 5 | 8 | 1 | 6 | 3 | 2 | 5 | 49 | 4% |
| 2017 | 4 | 3 | 4 | 4 | 6 | 3 | 4 | 5 | 4 | 6 | 3 | 9 | 7 | 55 | 5% |
| 2016 | 4 | 4 | 3 | 4 | 6 | 5 | 5 | 5 | 5 | 0 | 1 | 6 | 8 | 48 | 4% |
| 2015 | 4 | 0 | 5 | 5 | 5 | 10 | 3 | 5 | 4 | 6 | 4 | 2 | 4 | 53 | 5% |



Aid Given/Received Report

Monthly Report

| Aid Given Or Received | Automatic Aid Received Departments | Incident Number |
|---|--|-----------------|
| Department Name: (None) | | |
| Automatic aid received | City of Grand Haven, Crockery Township Fire Dept, Ferrysburg Fire Dept | 19-0000087 |
| Mutual aid received | Ferrysburg Fire Dept | 19-0000088 |
| Automatic aid received | Crockery Township Fire Dept, Ferrysburg Fire Dept | 19-0000117 |
| Count: 3 | | |
| Department Name: Crockery Township Fire Dept | | |
| Mutual aid given | | 19-0000104 |
| Mutual aid given | | 19-0000105 |
| Mutual aid given | | 19-0000106 |
| Automatic aid given | | 19-0000168 |
| Mutual aid given | | 19-0000169 |
| Automatic aid given | | 19-0000171 |
| Mutual aid given | | 19-0000179 |
| Automatic aid given | | 19-0000181 |
| Count: 8 | | |
| Count: 11 | | |

Christine Burns

From: Tim Smith <tsmith@ocda.org>
Sent: Friday, March 1, 2019 9:26 AM
To: AdminStaff911; Babinec, Sinka; Bob Buursma; Bonnie Suchecki; Chris Karish; Christine Burns; Craig Bessenger; Denny Luce (dluce@miottawa.org); dispatchers; Donna Kempf-Barnes; Duane Medima; Frank Garcia; Glen Nykamp; Gordon Gallagher (ggallagher@springlaketwp.org); Howard Baumann; Janice Redding; Jason Kik; Jeff Stoll; Jen Disegna; jhawke@grandhaven.org; Jim Bonamy (jbonamy@grandhaven.org); John Nash; John Shay (jshay@miottawa.org); Jonathan Seyferth (jseyferth@cityofcoopersville.com); Josh Mausolf; jwolffis@miottawa.org; Keith Van Beek (k.vanbeek@cityofholland.com); Kelly Kuiper; Kevin Cisler (kcisler@ci.zeeland.mi.us); Law Enforcement Leadership; Leon Stille; mbennett@miottawa.org; Meagan Ross; Missy Stafford; N.DeBoer@cityofholland.com; Nick Bonstell (nbonstell@miottawa.org); Pam Suchecki; r.walters@cityofholland.com; Rich Szczepanek (richs@omcba.org); rtease@miottawa.org; Scott Brovont (SBrovont@miottawa.org); Steve Kempker (skempker@miottawa.org); Tim Jungel (tjungel@cityofzeeland.com); Tim Klunder (citymgr@cityofzeeland.com); Toby VanEss; Val Weiss (vweiss@miottawa.org)
Subject: February 2019 Ottawa County Central Dispatch Measures
Attachments: February 2019 call totals.xls; 911 vs wireless measures 2019.xls; 2019 Smart 911 chat session results.xlsx; February 2019 Monthly combined incidents.xls; February 2019 Monthly Fire incident measures.xls; February 2019 Monthly Law incident measures.xls

We had a very busy February, especially for the fire services!!!!

The call volume and incident numbers handled through Ottawa County Central Dispatch for February 2019 were:

Total Incidents – 9,263 up 4% over February 2018 and up 2.9% YTD over 2018
Fire Incidents – 1,413 up 15.4% over February 2018 and up 10.4% YTD over 2018
Law Incidents – 7,851 up 2% over February 2018 and down 1.7% YTD over 2018
911 Calls – 7,871 up 10.1% over February 2018 and up 8.3% YTD over 2018
911 Hang Up calls - 947 up 14.1% over February 2018 and up 9.2% YTD over 2018
Wireless 911 calls – 87% of 911 calls for February 2019 and 85.6% of Total 911 calls for 2019

911 calls answered in 10 seconds or less - 95.5% for February 2019 and 95.6% YTD for 2019
(NENA recommended standard is 90% within 10 seconds)

Smart 911 Measures:

Hang up calls resolved by texting - 217 up from 178 in February 2018 and up 24.6% YTD over 2018
% of total Hang up calls resolved - 23% up 17% over February 2018 and up 8.5% YTD over 2018
Cost avoidance via texting - \$ 6,510.00 up from \$ 5,340.00 in February 2018 and up \$ 3,480.00 YTD over 2018
Chat success rate - 41% up 17% over February 2018 and up 19% YTD over 2018

NOTE – We had 74 new Smart911 Personal Safety Profiles created in February, 40 web signups and 34 Smart911 phone app signups.

FYI and use.

Thanks

Tim

Timothy Smith

Executive Director

Ottawa County Central Dispatch Authority

12101 Stanton Street

West Olive, Michigan 49460

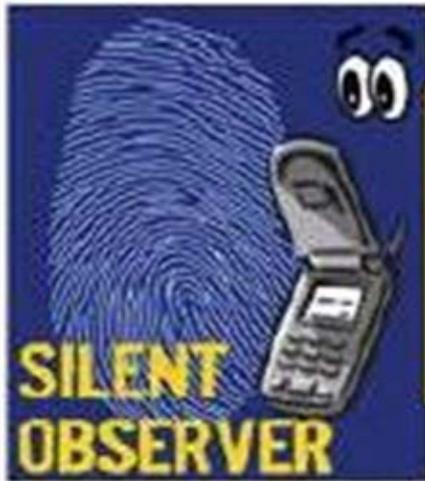
Office - 616-994-7800

Fax – 616-994-7801



Smart911.com™

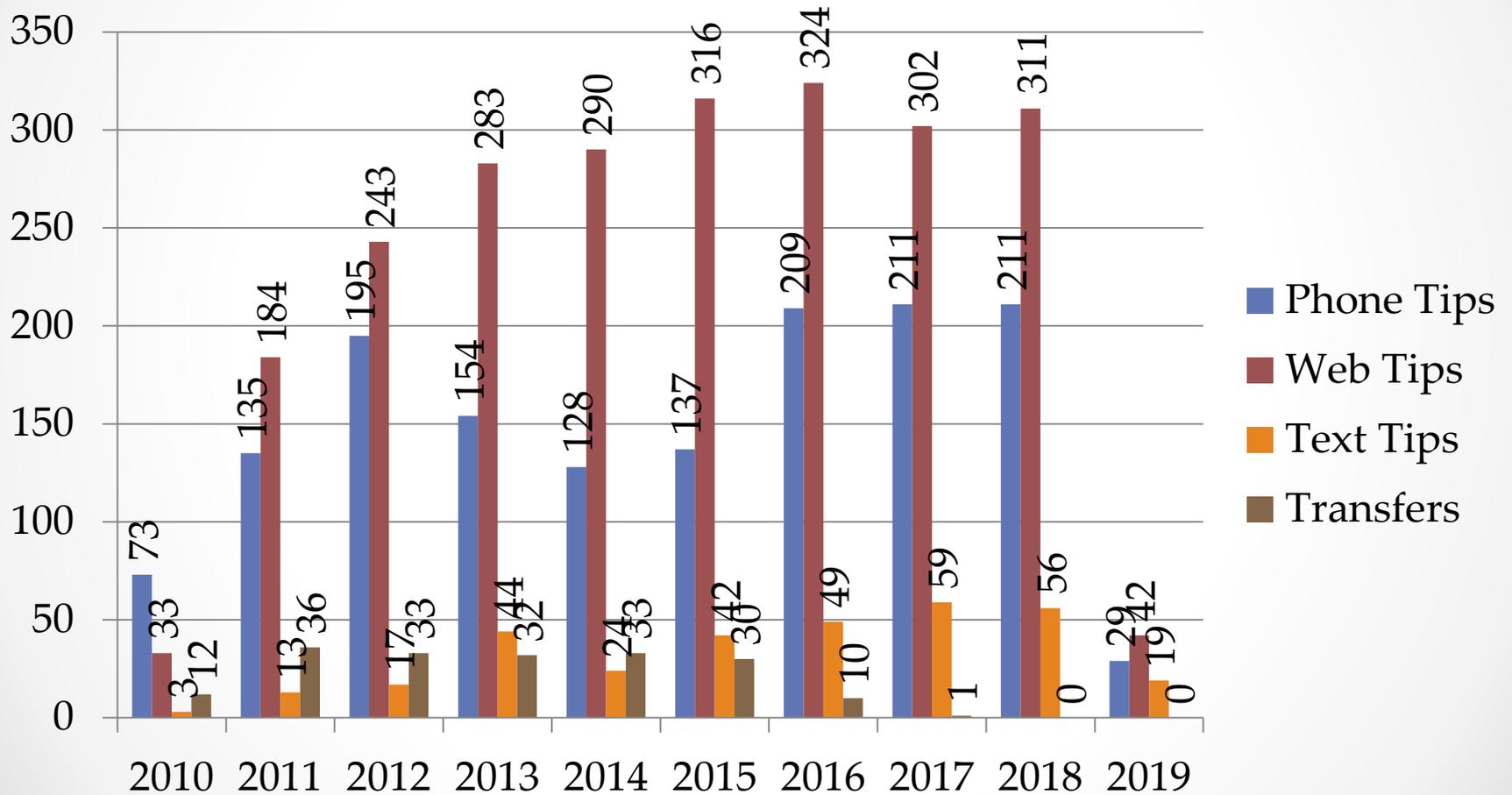
Ottawa County Grand Haven *Silent Observer 2019 statistics*



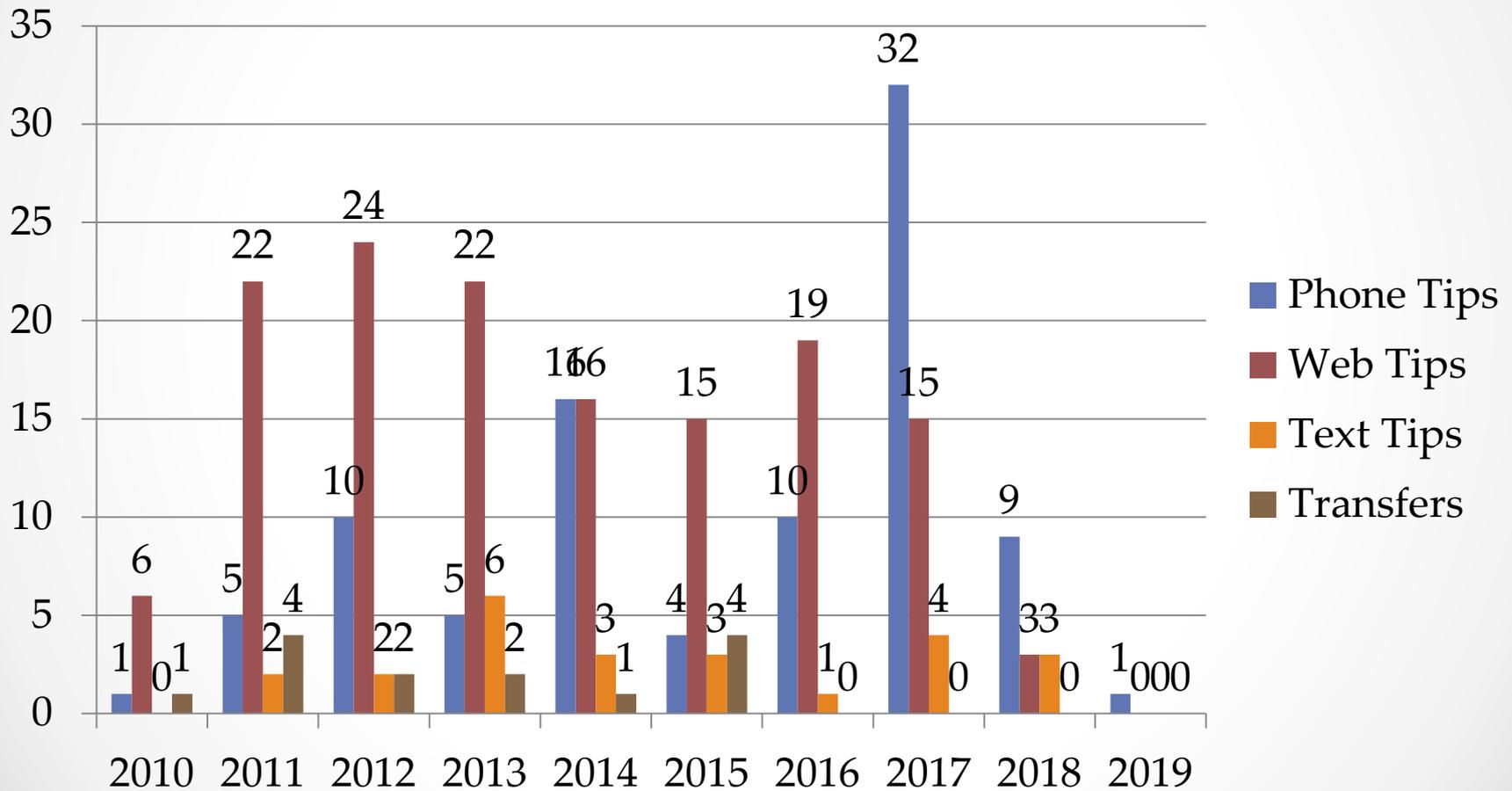
CALL SILENT OBSERVER AT:
1-877-88-SILENT
24 hours a day - 7 days a week

Presented by
Tim Smith
Executive Director
Ottawa County Central Dispatch Authority

2010 - 2019 Program Tip Volumes

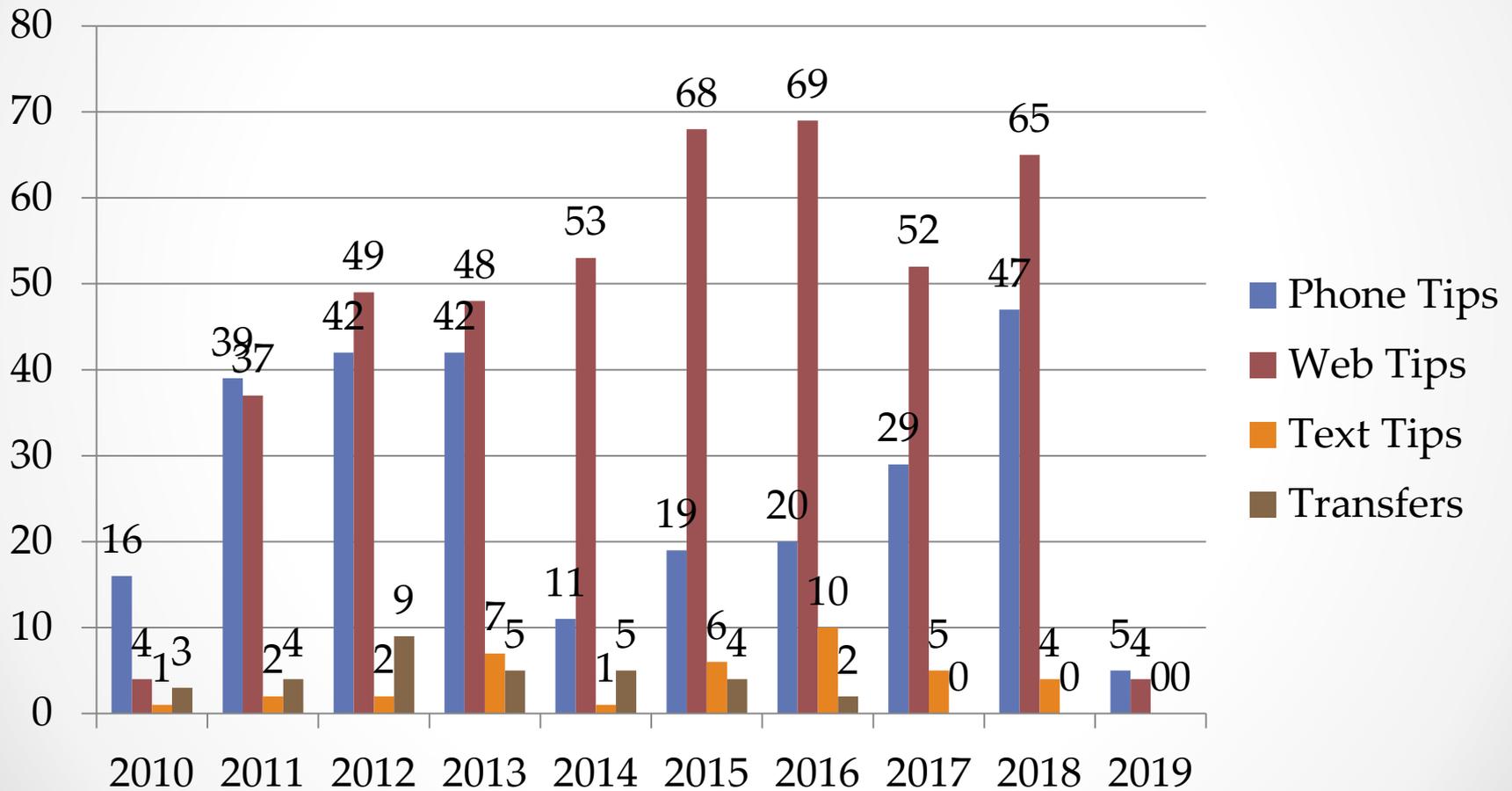


2010 - 2019 Tip Volumes Grand Haven

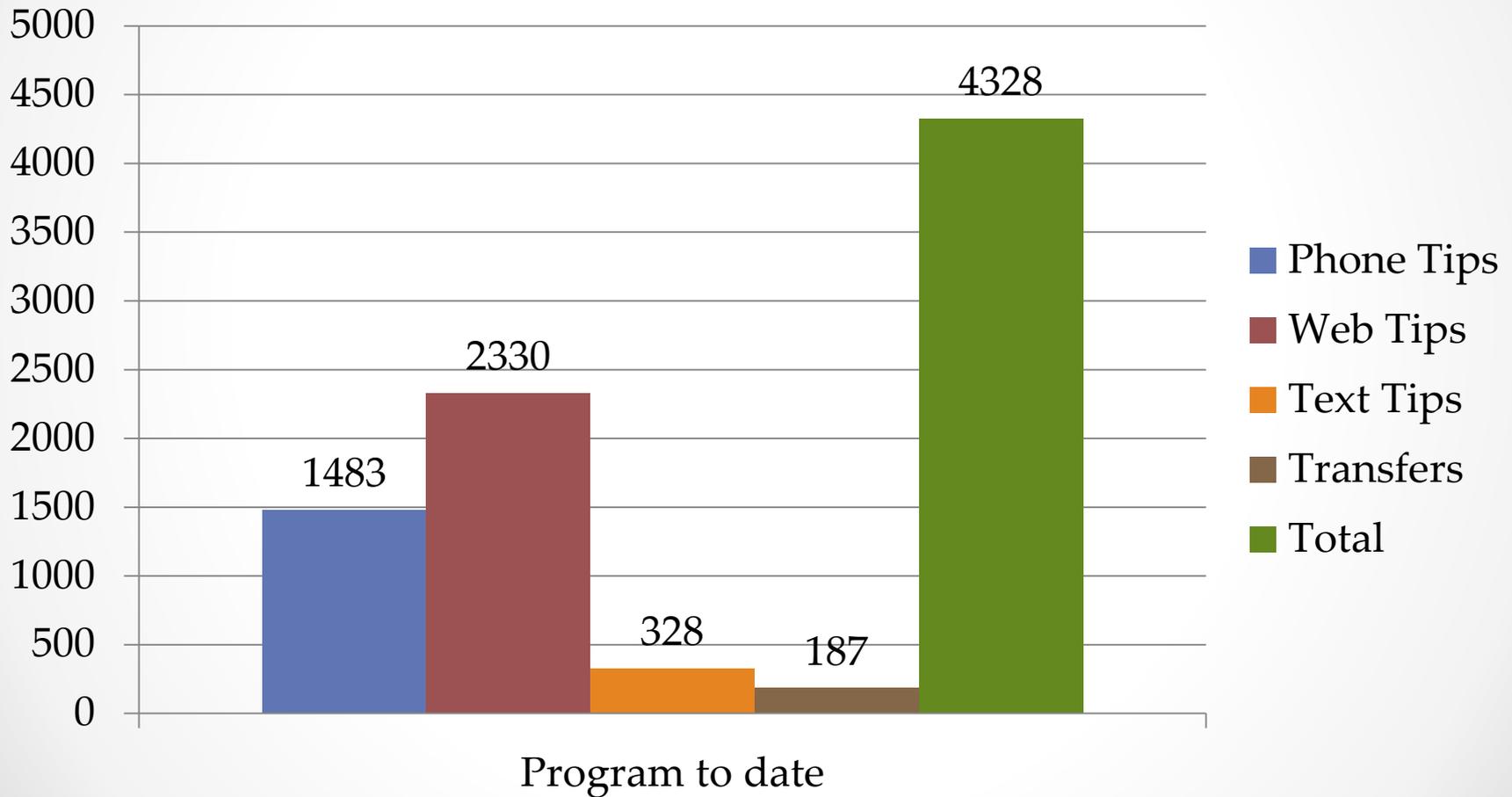


2010 - 2019 Tip Volumes

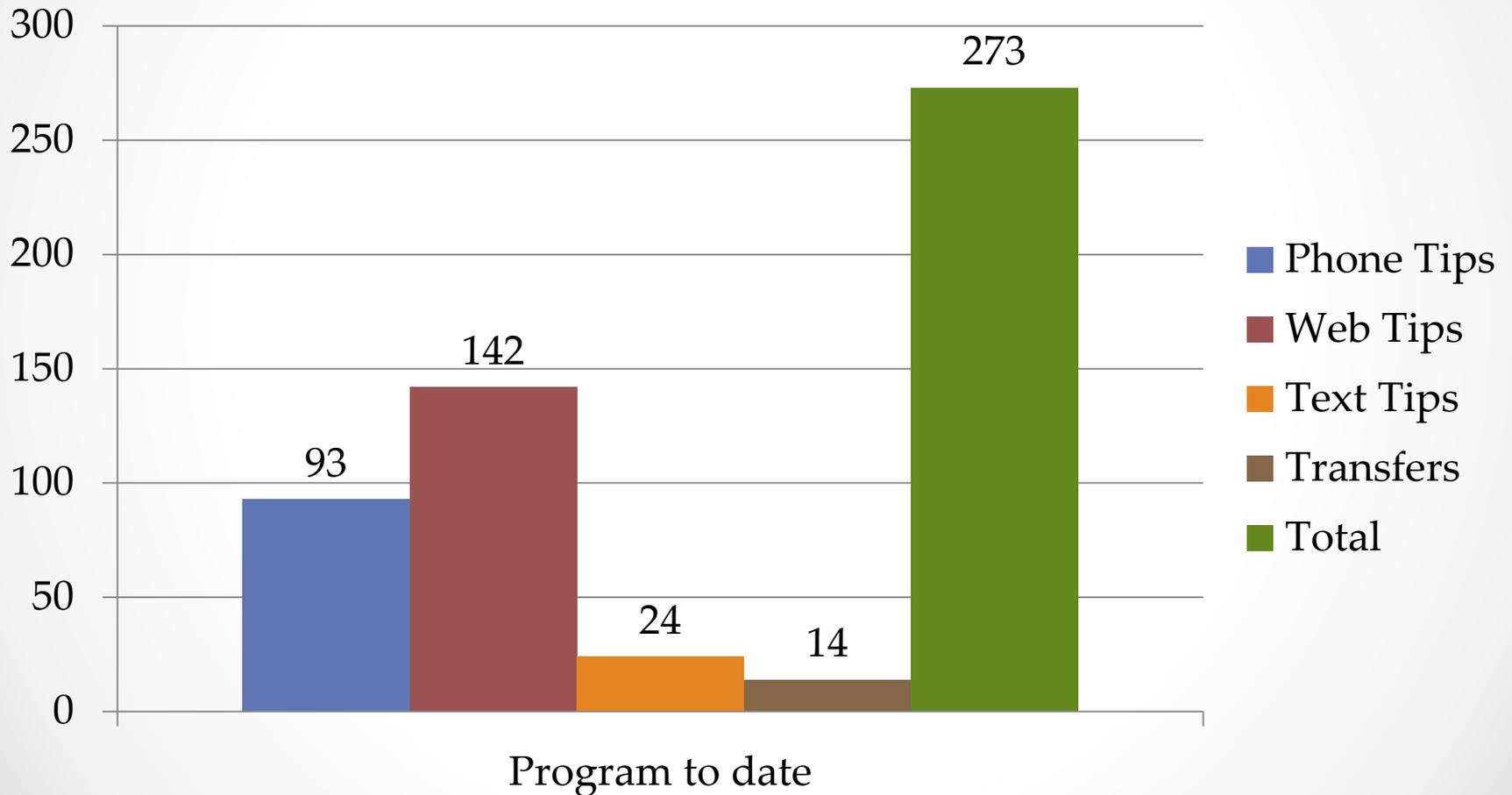
WEMET



Program to date Total Tip Volumes

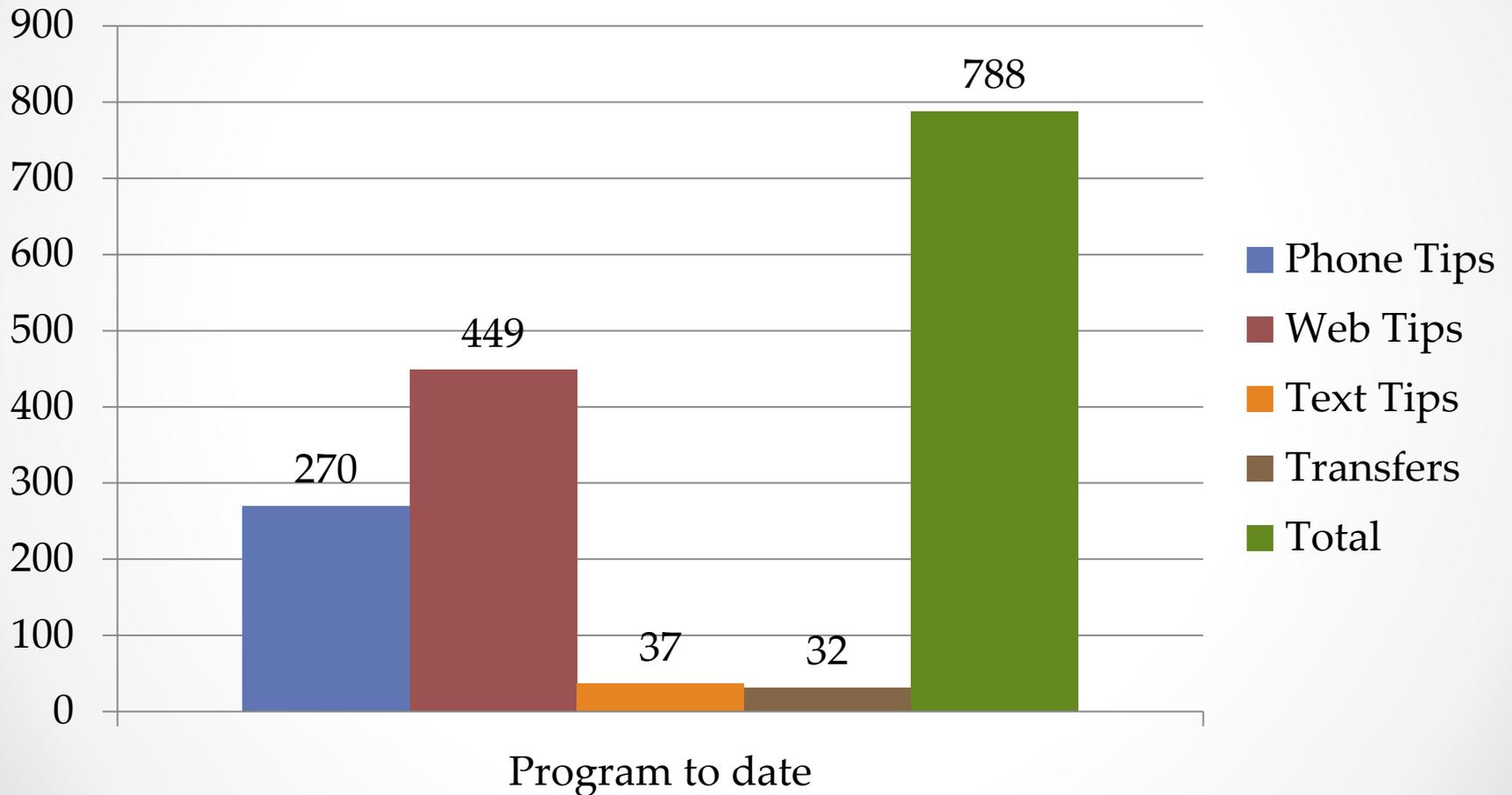


Program to date Tip Volumes Northwest



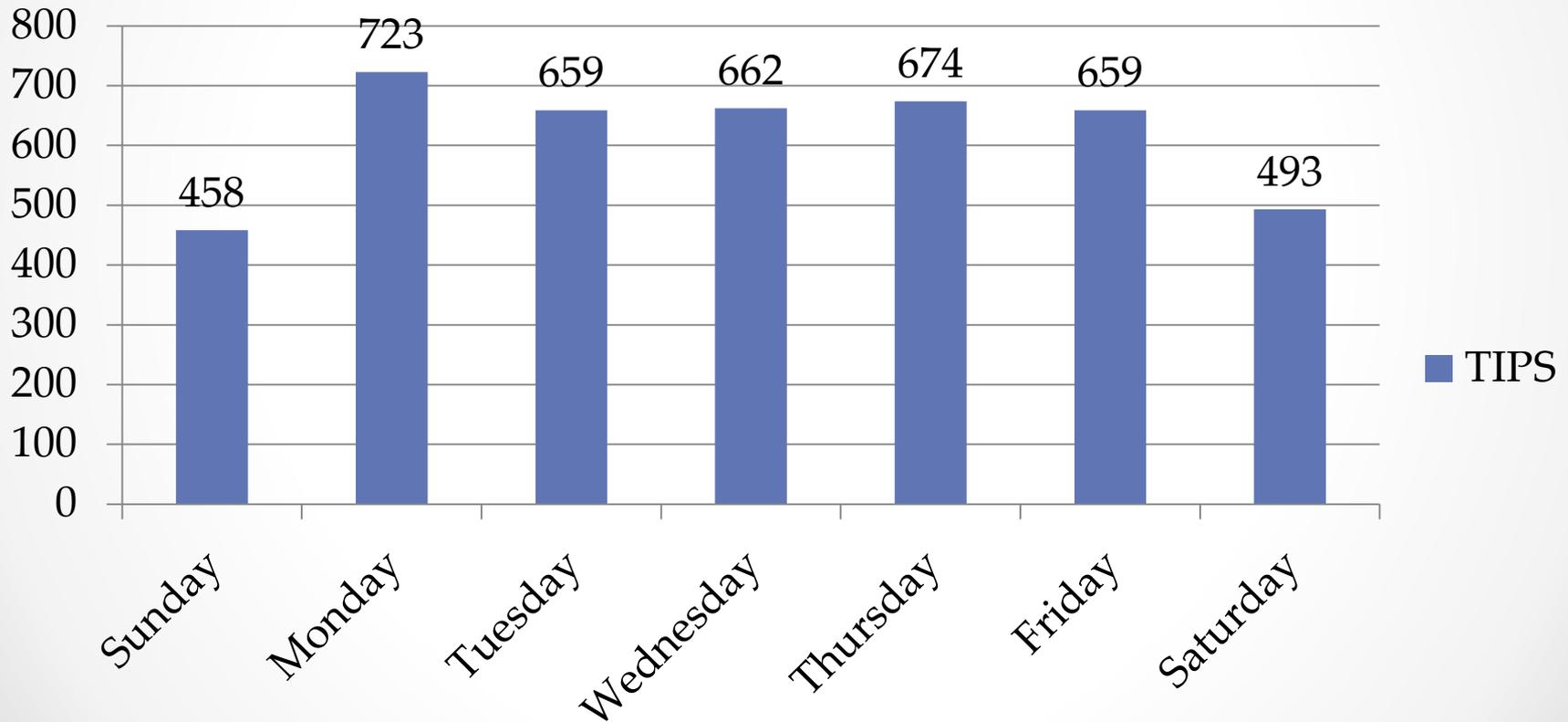
Program to date Tip Volumes

WEMET



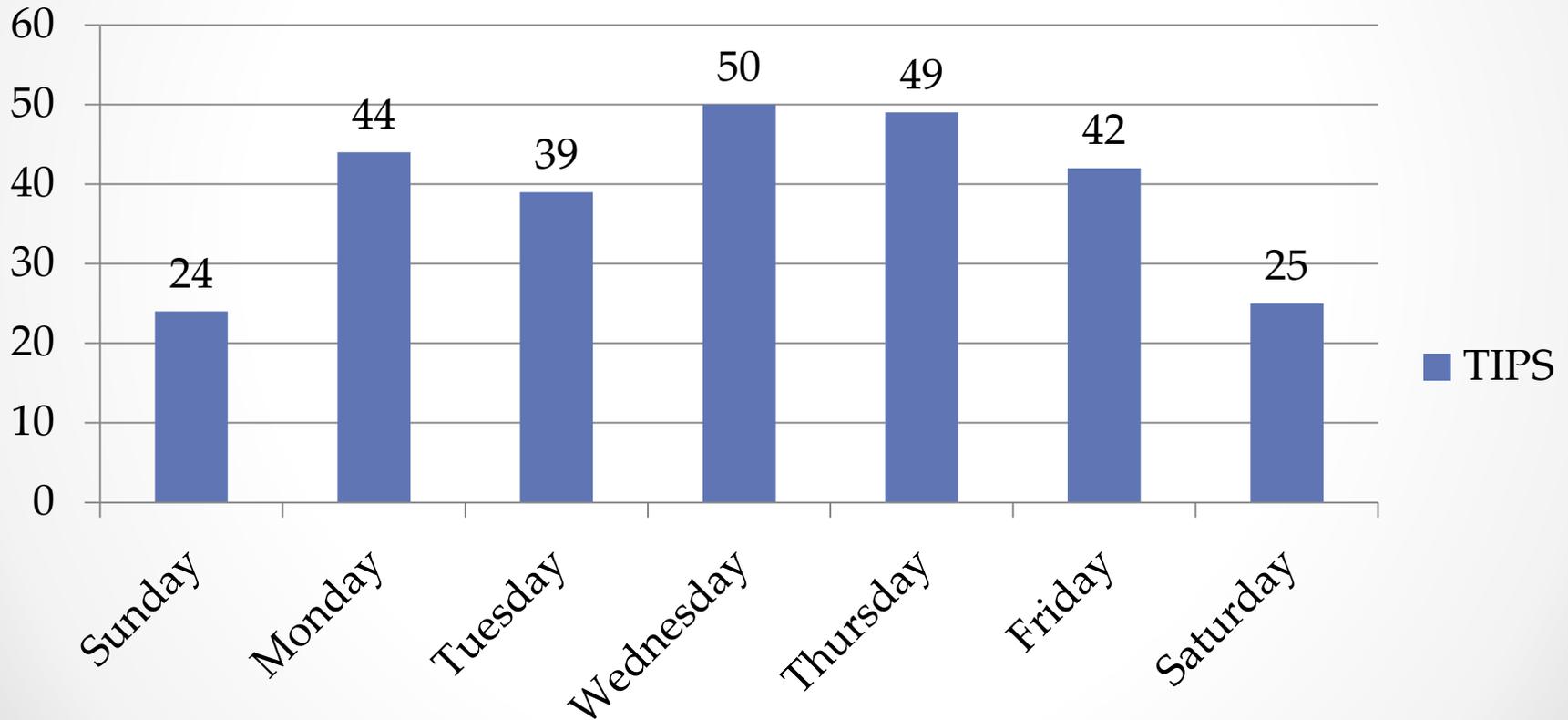
Total Program by Day of the Week

TIPS



Day of the Week Northwest

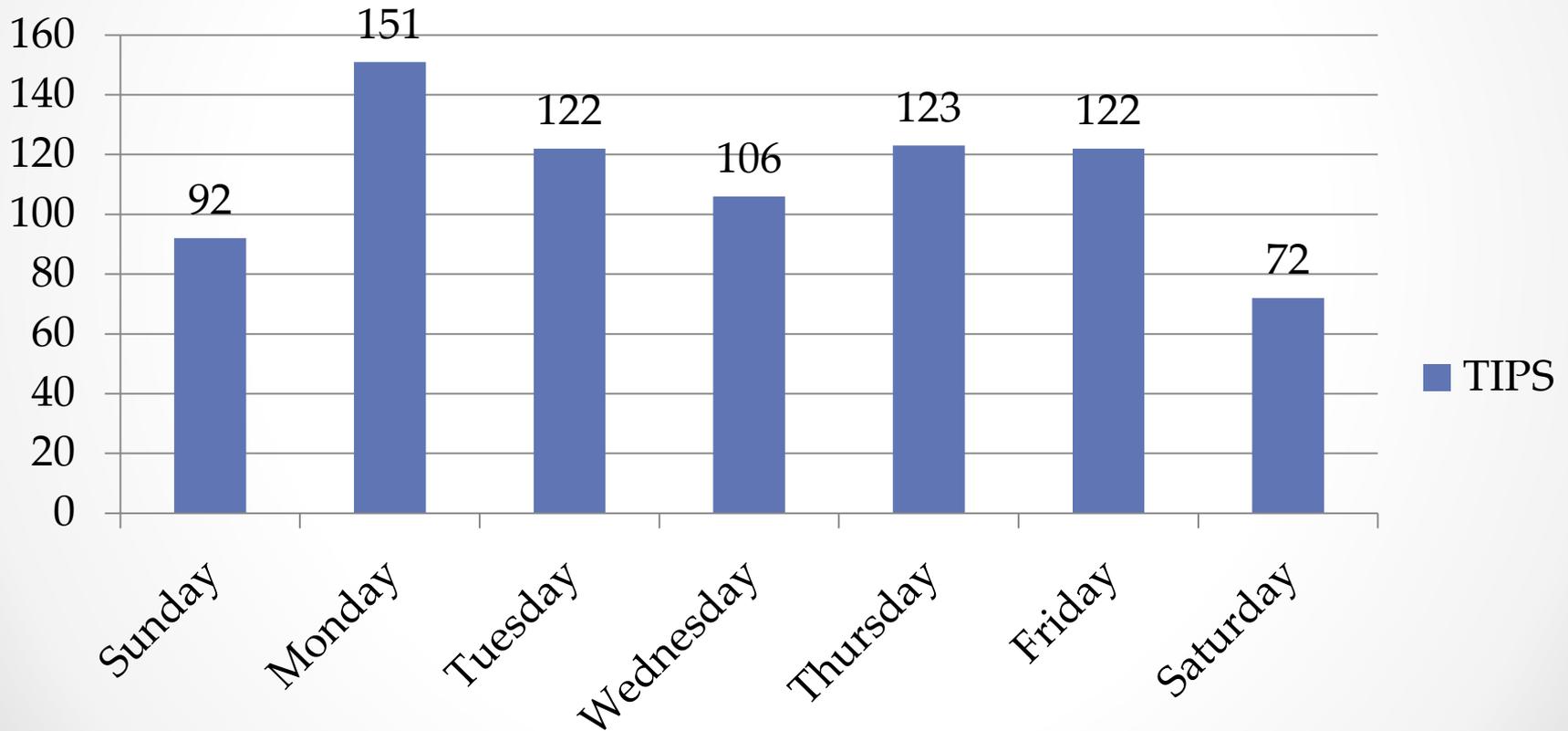
TIPS



Day of the Week

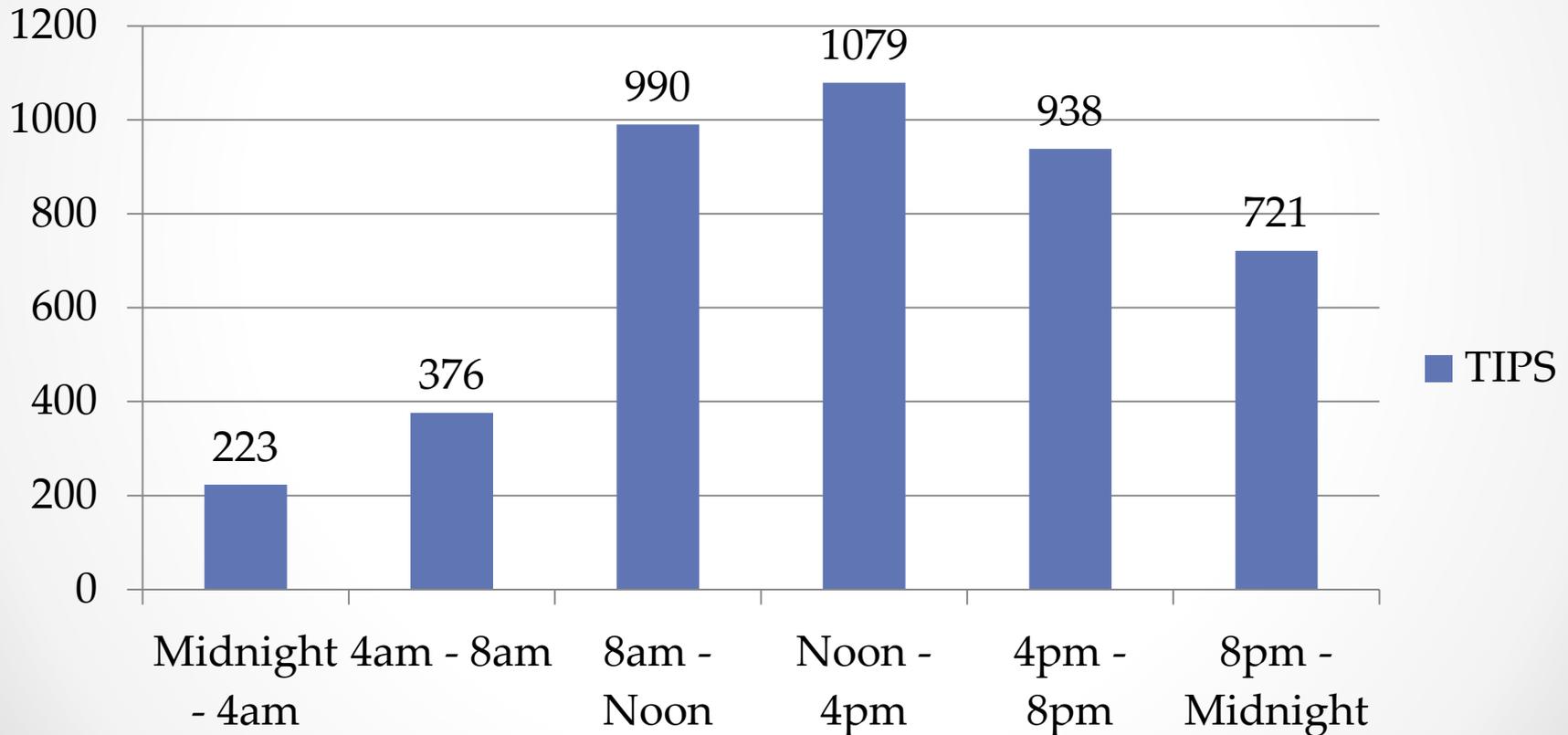
WEMET

TIPS



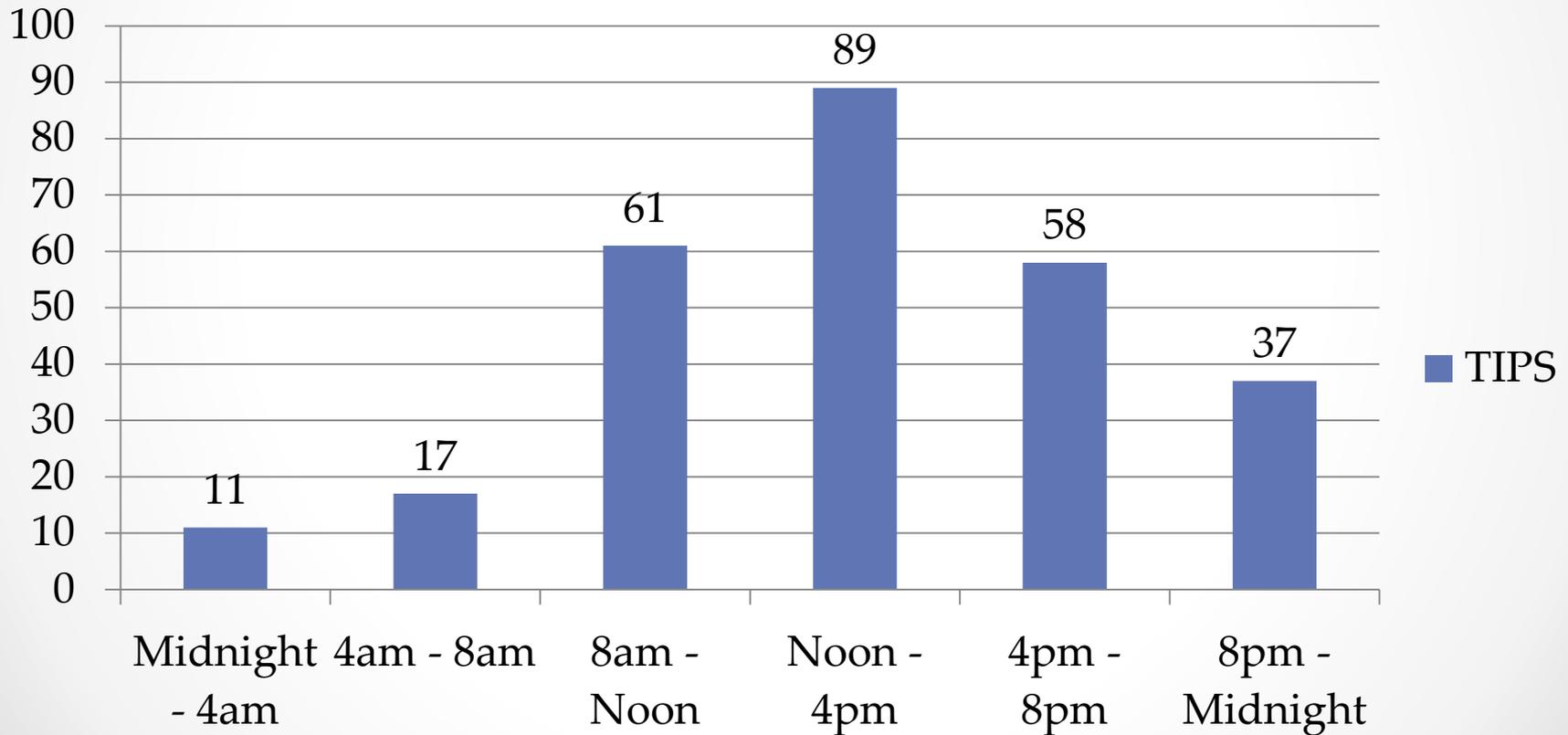
Total Program By Time of Day

TIPS



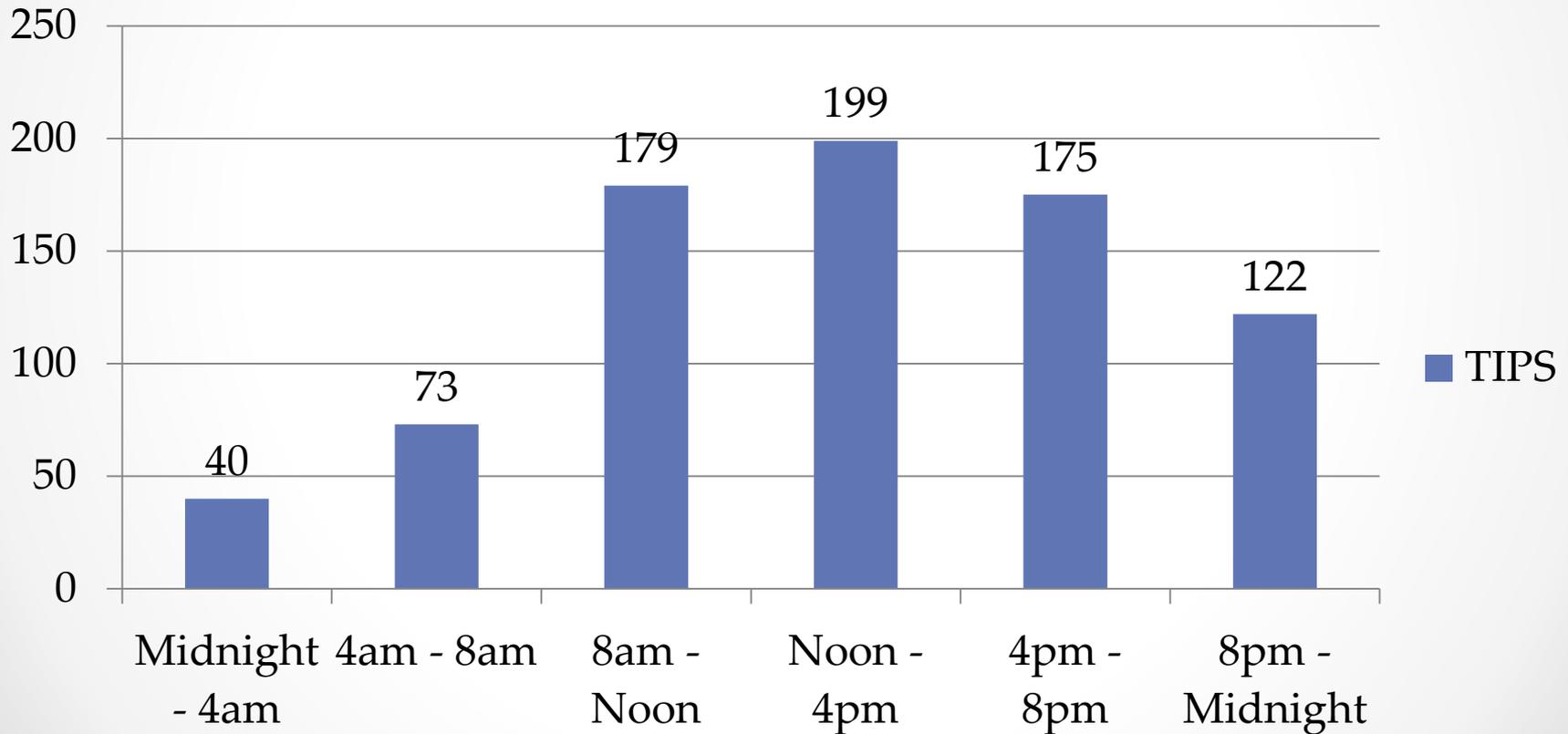
Time of Day Northwest

TIPS

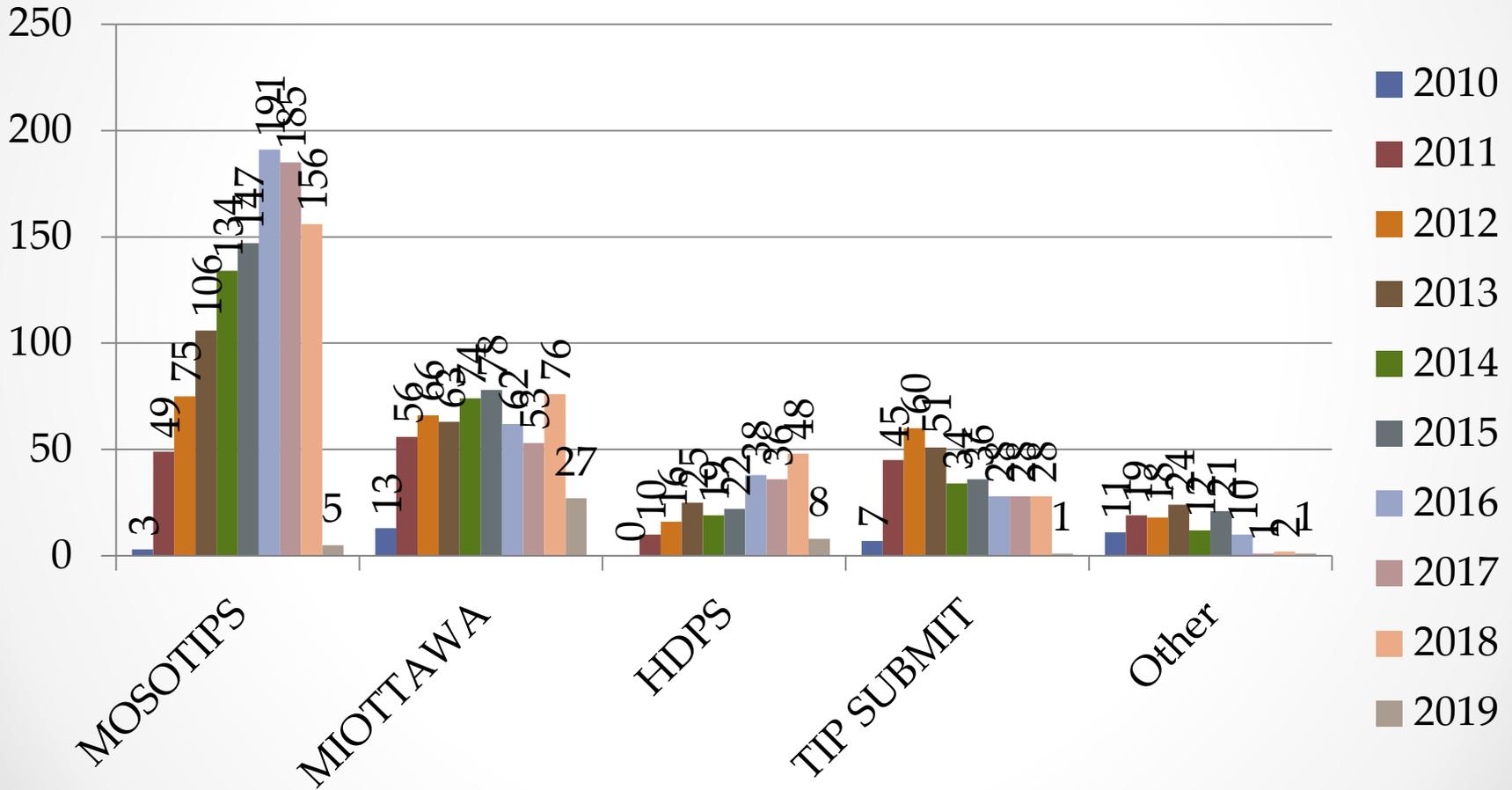


Time of Day WEMET

TIPS



Web Tips by Source



Silent Observer Works



Department of Public Works

Joint Activity Report

February 2019

Department Activity:

Twp. Water and Sewer Department

- Completed 55 Miss Digs (down 85 from December) and 33 work orders.
- Emergency Response - Staff responded to 118 lift station alarms. Many of these alarms were weather related. During the ice storm power was lost to approximately 10 west side stations. This required staff to be out in poor conditions in dark A.M. hours to place, move and monitor stations and generators.
- Disinfection By-Products - Met with Prein & Newhof to develop a sampling/testing plan for data collection. The data will be used to develop a long-term maintenance strategy to control Disinfection By-Products. Staff intends on meeting with the DEQ to present and discuss these proposed plans. My intention is to have the proposed plan ready for discussion March 11. The next DBP test is the 18th.

TWP. Parks, Pathways and Cemetery

- Pathway clearing - We continue to clear snow from pathways as needed.
- Cemetery - Tree removal and pruning continue. Restoration of the grounds where stumps were removed is currently underway and will continue to be a priority until complete. There will be a lot of busy work in the spring to repair the grounds from the tree and stump removal project. All the garbage can surrounds were disassembled, sanded, painted and reassembled. Tool brackets were placed on the walls to accommodate hand tools.
- Pathway damage - A vehicle did slide off the road and impacted a wood section of the pathway. The damage was not significant but will have to be repaired. Staff has made arrangement with a contractor to begin repair. Repair is estimated at approximately \$5,400
- All manpower requirements were evaluated. Manpower was contacted and Pete was able to fill all temporary/seasonal positions. We are ready to go.
- Equipment repair and maintenance was completed and the equipment is ready.
- Maintenance checklists were prepared and will be used to help insure equipment is evaluated each day before using.

Village Public Works

- Future DPW interior Office - Painting the steel ceiling support beams has been approved. We are scheduling the painting contractor to complete this project. Commercial flooring material

is ready to be installed. Staff will be painting the walls. The last step after flooring will be placing furniture in the office. Cost and type of furniture has yet to be determined.

- Exchange Street Project - Still waiting for the April bid letting.
- Snow Jam Banners on the light poles were installed and then removed.
- Staff assisted with the ice rink electrical issue for the rink lights.
- Pot hole patching is an ongoing process.
- Attended three DiSC training sessions.
- Snow removal - removal operations continue and command most of staff time.

Project Status

- Both Twp. and Village DPW's have attended three DiSC training exercises. It is an interesting process.
- Village-2019 Force Main Project: The project has begun with most of the activity on the Grand Haven Side. The boring equipment is being setup on the Spring Lake side.
- Exchange Street Project Delay- The project bid letting was originally scheduled for the first week of March. MDOT has now scheduled the bid letting for first week of April. We had anticipated completion by Memorial Day. Now we hope to complete by the end of June.
- S. Lake Lift Stations Request for Proposal (RFP) has been mailed out to six firms requesting bids for lift station rehabilitation. Proposals are due March 21st.

Upcoming Activity/Project

- Village Cove Holiday Inn Satations - The Engineers and staff are still working to develop the project plans and cost to update one and abandon the other.
- Budget building activity is underway in both the Village and TWP. Depending on what is funded in the budget will determine many of the 2019 projects that we will have to begin planning for.
- Working with Village engineering to develop a prioritized capital improvement plans that take into consider both street and underground utilities.
- In the process of developing a Village sidewalk repair/replacement project for spring.
- Vanwagner pathway construction bids are due to be opened March 5th

"For Cleaner Lakes and Rivers"

GRAND HAVEN-SPRING LAKE SEWER AUTHORITY

WASTEWATER TREATMENT PLANT
1525 WASHINGTON AVENUE
GRAND HAVEN, MICHIGAN 49417
PHONE: (616) 847-3485 FAX: (616) 847-4880

To: Sewer Authority Board Members

From: David Krohn, WWTP Superintendent

Date: March 9, 2019

Subject: **Superintendent's Report for February, 2019 Operations**

- Update on MDEQ Administrative Consent Order (ACO).
 - February 22, 2019 – Pat sent a letter to the DEQ sharing additional information on the Authority's activities.
- Bearings on our main aeration blower failed and were replaced. The backup blower was in service for approximately 1 week.
- Construction activities at the plant are progressing smoothly with no interference to plant operations or lime deliveries.
- City Auto Body is using the field South of the control building for staging cars, while we use their parking lot for construction activities.
- Storage is 60% full.

GRAND HAVEN-SPRING LAKE WASTEWATER TREATMENT PLANT

Summary of Operating Results for February, 2019

| FLOW DATA | This Month | Crctd. flw. | | Last Month | Crctd. flw. | | Last Year | Crctd. flw. | |
|-------------------------|-------------|-------------|------------|-------------|-------------|-----------|-------------|-------------|-----------|
| | | This Month | Last Month | | Last Month | Last Year | | Last Year | Last Year |
| Total Flow | 102,539,809 | | | 100,322,872 | | | 110,501,514 | | |
| Million Gallons Per Day | 3,817 | | | 3,390 | | | 4,163 | | |
| Grand Haven | 57,527,379 | | | 51,532,148 | | | 61,727,840 | | |
| Spring Lake Village | 7,614,716 | | | 6,795,516 | | | 8,126,960 | | |
| Spring Lake Township | 15,412,000 | 22,253,500 | | 16,503,000 | 23,511,300 | | 15,489,000 | 22,550,090 | |
| Ferrysburg | 13,852,000 | 7,010,500 | | 13,977,000 | 6,968,700 | | 14,086,000 | 7,024,910 | |
| Grand Haven Township | 7,804,000 | | | 11,138,000 | | | 10,742,000 | | |
| Recycled Plant Wastes | 329,714 | | | 377,208 | | | 329,714 | | |
| East Grand Haven | 11,114,593 | | | 8,091,150 | | | 8,570,198 | | |

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) REQUIREMENTS:

| | | | This Month | | | Last Month | | | Last Year | | | LAND APPLICATION | |
|-------------------------------------|--------------|------------------------------------|------------|--|----------|------------|----------|--|-----------|--|---------------|------------------|---|
| | | | | | | | | | | | | | |
| 5-DAY CBOD lbs/day | 7/1 - 8/31 | 30-day avg. 560 lb/d | | | | | | | | | | Gallons | 0 |
| | 7/1 - 8/31 | 7-day avg. max. 830 lb/d | | | | | | | | | % solids | | |
| | 9/1 - 6/30 | 30-day avg 1400 lb/da | | | 299 | 228 | 447 | | | | Dry tons | 0.0 | |
| | 9/1 - 6/30 | 7-day avg. max. 2200 lb/d | | | 375 | 252 | 616 | | | | Trucking cost | \$0.00 | |
| 5-DAY CBOD mg/l | 7/1 - 8/31 | 30-day avg. 10 mg/l | | | | | | | | | | Trucking cost/dt | |
| | 7/1 - 8/31 | 7-day avg. max. 20 mg/l | | | | | | | | | | | |
| | 9/1 - 6/30 | 30-day avg. 25 mg/l | | | 9 | 8 | 13 | | | | | | |
| | 9/1 - 6/30 | 7-day avg. max. 40 mg/l | | | 11 | 9 | 14 | | | | | | |
| SUSPENDED SOLIDS lbs/day | 7/1 - 8/31 | 30-day avg. 1100 lb/d | | | | | | | | | | | |
| | 7/1 - 8/31 | 7-day avg. max. 1700 lb/d | | | | | | | | | | | |
| | 9/1 - 6/30 | 30-day avg. 1700 lb/d | | | 515 | 422 | 797 | | | | | | |
| | 9/1 - 6/30 | 7-day avg. max. 2500 lb/d | | | 596 | 476 | 974 | | | | | | |
| SUSPENDED SOLIDS mg/l | 7/1 - 8/31 | 30-day avg. 20 mg/l | | | | | | | | | | | |
| | 7/1 - 8/31 | 7-day avg. max. 30 mg/l | | | | | | | | | | | |
| | 9/1 - 6/30 | 30-day avg. 30 mg/l | | | 16 | 15 | 23 | | | | | | |
| | 9/1 - 6/30 | 7-day avg. max. 45 mg/l | | | 18 | 17 | 27 | | | | | | |
| AMMONIA NITROGEN | 7/1 - 7/31 | 7-day avg. max. 1400 lbs/d | | | | | | | | | | | |
| | 7/1 7/31 | daily max. 26 mg/l | | | | | | | | | | | |
| | 8/1 - 8/31 | 7-day avg. max. 1300 lbs/d | | | | | | | | | | | |
| | 8/1-8/31 | daily max. 32 mg/l | | | | | | | | | | | |
| | 9/1 - 6/30 | 7-day avg. max. lb/da report | | | 506 | 519 | 569 | | | | | | |
| | 9/1 - 6/30 | daily max. lbs/d report | | | 561 | 597 | 684 | | | | | | |
| COLIFORM cts/100ml | All Year | 30-day avg. 200/100 ml | | | 54 | 42 | 66 | | | | | | |
| | All Year | 7-day avg. 400/100 ml | | | 378 | 114 | 198 | | | | | | |
| TOTAL PHOSPHORUS (as P) | All Year | 30-day avg 56 lb/da | | | 19 | 16 | 30 | | | | | | |
| | All Year | daily max lbs/d report | | | 63 | 60 | 71 | | | | | | |
| | All Year | 30 day avg. 1.0 mg/l | | | 0.59 | 0.56 | 0.86 | | | | | | |
| | All Year | daily max. mg/l report | | | 1.90 | 2.26 | 1.89 | | | | | | |
| HEXAVALENT CHROMIUM ug/l | All Year | daily max. lbs/d report | | | | 0 | | | | | | | |
| | All Year | daily max. ug/l report | | | | <5 | | | | | | | |
| pH | All Year | daily min. 6.0 | | | 7.17 | 7.43 | 7.22 | | | | | | |
| | All Year | daily max. 9.0 | | | 7.88 | 7.97 | 7.99 | | | | | | |
| DISSOLVED OXYGEN | All Year | daily min. 3.0 mg/l | | | 8.5 | 8.4 | 8.0 | | | | | | |
| TOTAL MERCURY -corrected | Quarterly | 30-day avg. lb/d report | | | | | 0.000033 | | | | | | |
| TOTAL MERCURY -corrected | Quarterly | daily max. lb/d report | | | | | 0.000033 | | | | | | |
| TOTAL MERCURY -corrected | Quarterly | 30-day max. ug/l report | | | | | 1.10 | | | | | | |
| TOTAL MERCURY -corrected | Quarterly | daily max. ug/l report | | | | | 1.10 | | | | | | |
| TOTAL MERCURY - uncorrected | Quarterly | daily max. ug/l report | | | | | 1.10 | | | | | | |
| TOTAL MERCURY- field duplicate | Quarterly | daily max. ug/l report | | | | | 1.20 | | | | | | |
| TOTAL MERCURY- field blank | Quarterly | daily max. ug/l report | | | | | 0.30 | | | | | | |
| TOTAL MERCURY-lab. meth. blnk | Quarterly | daily max. ug/l report | | | | | <0.2 | | | | | | |
| TOTAL MERCURY | Quarterly | 12-month rolling avg. 0.0002 lbs/d | | | 0.000053 | 0.000056 | 0.000071 | | | | | | |
| TOTAL MERCURY | Quarterly | 12-month rolling avg 3.0 ng/l | | | 1.5 | 1.6 | 2.2 | | | | | | |
| CBOD ₅ minimum % removal | Sept. - June | Minimum % monthly 85% | | | 93 | 94 | 91 | | | | | | |
| | Sept. - June | Minimum % daily report | | | 89 | 89 | 86 | | | | | | |
| TSS minimum % rem. | Sept. - June | Minimum % monthly 85% | | | 92 | 94 | 88 | | | | | | |
| | Sept. - June | Minimum % daily report | | | 86 | 92 | 76 | | | | | | |



TO: Dave Krohn, Superintendent
FROM: Teri VanHall, Treasurer *[Signature]*
DATE: 2.28.19
SUBJECT: Account Balances

For the month ending February 28, 2019 the Sewer Authority had the following bank balances:

| Huntington Bank Public Fund Accts: | | Investment Totals |
|---------------------------------------|-----------------------|----------------------|
| OPERATING (xx2026) | \$376,807.82 | \$0.00 |
| PLANT MODIFICATION (xx2039) | \$634,144.61 | \$0.00 |
| DEBT (xx2712) | \$283,197.10 | \$0.00 |
| SA-SL FORCE MAIN (xx2042) | \$444,887.17 | \$0.00 |
| 2018 FORCE MAIN DEBT (xx2827) | \$191,917.61 | \$0.00 |
| 2018 LIFT DEBT (xx2830) | \$33,952.50 | \$0.00 |
| 2018 PLANT DEBT (xx2843) | \$171,608.63 | \$0.00 |
| | \$2,136,515.44 | \$0.00 |



**GRAND HAVEN SPRING LAKE SEWER AUTHORITY
MONTHLY INVESTMENT REPORT**

February 2019

| HUNTINGTON BANK ACCOUNTS | INTEREST EARNED | ACCOUNT BALANCE |
|-------------------------------|--------------------|-----------------------|
| OPERATING (xx2026) | \$66.66 | \$376,807.82 |
| PLANT MODIFICATION (xx2039) | \$148.19 | \$634,144.61 |
| DEBT (xx2712) | \$53.27 | \$283,197.10 |
| SA-SL FORCE MAIN (xx2042) | \$98.98 | \$444,887.17 |
| 2018 FORCE MAIN DEBT (xx2827) | \$6.33 | \$191,917.61 |
| 2018 LIFT DEBT (xx2830) | \$1.20 | \$33,952.50 |
| 2018 PLANT DEBT (xx2843) | \$6.14 | \$171,608.63 |
| TOTALS | \$380.77 | \$2,136,515.44 |



**Village of Spring Lake
Parks & Rec Committee
Monday, February 4, 2019
7:00 p.m.**

**102 West Savidge Street (EOC Room)
Minutes**

I. Call to Order

Roll Call: Curt Brower (Chair) Claire Groenevelt (Vice Chair), George Barfield, Erik Poel and Lee Schuitema.

Absent: Darcy Dye and Susan Petrus (Village Council Liaison).

Also Present: Chris Burns (Village Manager) and Maryann Fonkert (Deputy Clerk)

II. Approval of the Agenda: Motion by **Barfield**, second from **Schuitema**, to approve the agenda as presented. All in favor, motion carried.

Yes: 5 No: 0

III. Approval of the Minutes: Due to a technical issue, the approval for the minutes of the December 3, 2018 regular meeting was postponed until the March 4, 2019 meeting.

Motion by **Schuitema**, second from **Brower**, to postpone the approval of the December 3, 2018 minutes until the March 4, 2019 meeting. All in favor, motion approved.

Yes: 5 No: 0

IV. Finance Report:

- **To approve or not approve?** **Burns** explained that at the last meeting **Barfield** had pointed out that approval of the Finance Report was not a requirement. **Barfield** said that from what he had read, by approving the Finance Report they became a signatory on it and assumed some responsibility and were saying that the report was correct, and everything was done properly. **Barfield** explained that from his perspective, he assumed they were correct, but he did not know that for a fact. **Burns** said that the Board could accept the Finance Report rather than approve it.

The **Board** agreed they would accept the Finance Report.

- **2019/2020 Budget Process – Burns** explained that Council would be meeting on Saturday, February 9th, 2019 for their Annual Strategic Planning and Goal Setting session and asked the Board to compile a “Wish List” to submit to

Council. **Burns** said they had a lot of carryover from this Fiscal Year, but if there was something that was high on this Board's list, she would share it with Council. **Schuitema** said he thought they should take a look at the retaining wall at Tanglefoot and the bike path along that area. **Burns** said those items were on the list and they might have to consider putting in a legitimate seawall along the river. **Burns** asked the Board to email her any high priority items they would like her to add.

V. **Art in the Park Campaign**

Grant Opportunity (CEDAM) – **Burns** shared that at this point, they were a few thousand dollars short of their goal, but she was sure they would make it in the 15 days they had left. **Burns** showed the board the oil painting that Christi Dreese had generously created to be auctioned off and all proceeds would go to the campaign. **Burns** said that Christi also had items and prints made from her painting that were being sold with 40% being given to the campaign. **Burns** also shared a grant opportunity with Consumers Energy that had been submitted and one for the Mixer Fund, the Boer Family Fund and the Loutit Foundation, which would all come in after the MEDC closed. **Burns** said they had a committee working on securing contracts with property owners and intellectual property rights with the artist; the call to artists that would be sent out to the local art community.

VI. **Tanglefoot Park Redevelopment** – **Burns** shared that Kim VanKampen felt that Tanglefoot redevelopment was key to her project's success. **Burns** said that the challenge with redeveloping Tanglefoot was that it generated about .5 mils of revenue for the Village, so if that was not being collected residents' taxes would need to go up .5 mil to cover the loss. **Burns** said she was not sure how that would go over with the residents. **Burns** said that Ms. VanKampen had asked her if she could find a consultant to do a cost benefit analysis to provide more information for the committee and eventually to the general public about what that future holds. **Burns** said it was important to hear what the public wants to see happen to that park.

VII. **Miscellaneous Parks Updates**

- **Central Park** – **Burns** reminded the Board that Snow Jam was being held this weekend.
- **Mill Point Park** – Nothing new at this time.
- **Lakeside Trail** – **Burns** reported that compliments on the new lights and the clearing of the path continue to come in.
- **Whistle Stop Playground** – **Burns** shared that there was signage that still needed to be completed, so the company that installed the playground was taking that over.

VIII. **Miscellaneous**

Barfield reported that he was submitting a Pickleball Coalition Subcommittee Charter, for the Boards approval, that he had worked on for several months with the Sub-committee. **Barfield** said that this Charter had been approved several

times. That each time it was approved, the Subcommittee would revise it and approved it again. **Barfield** said he was done with this committee, that he could not sit through another cat fight, because it was clear that these members did not like each other and had hidden agendas.

The **Board** agreed that **ERIK POEL WAS RIGHT**, that this committee would not be able to mediate a resolution that was acceptable to all factions.

The **Board** also agreed to keep the rules they had created initially.

IX. Tree Board Meeting

1. **Consumers Energy Tree Grant – Burns** shared that Poel had presented a \$2500 check at the January meeting.

2. **Miscellaneous** – Nothing at this time

X. Adjournment

There being no further business, motion by **Barfield**, second from **Poel**, the meeting adjourned at 7:49 p.m.

Curt Brower, Chair

Maryann Fonkert, Deputy Clerk



Draft Minutes
DDA Special Meeting
Thursday, February 21, 2019
8:30 a.m. Village Hall – EOC Room

I. Call to Order

Dr. James **Moore** called the meeting to order at 8:30 a.m.

II. Roll Call:

Present: Bruce Callen, Michelle Dixon, Gary Hanks, Nicole LaBelle, James Moore, Lesley VanLeeuwen-Vega, James Willison and Michelle Hanks (Council Liaison)

Absent: Doug Heins (Chair) and Andrew Dull (Vice-Chair)

Staff Present: Chris Burns (Village Manager), Angela Stanford-Butler (DDA Director) and Maryann Fonkert (Deputy Clerk).

III. Approval of the Agenda

Motion by **Willison**, second from **G. Hanks**, to approve the Agenda as presented. All in favor, motion carried.

Yes: 8 No: 0

IV. Business

A. DDA Resolution Recommendation re: Design Standards

The Board discussed what implementing these Design Standards would mean for the downtown.

Motion by **M. Hanks**, second from **Callen**, to approve Resolution No: 2019-01, a Resolution regarding Design Standards in Specific Zoning Districts within the DDA District.

Yes: 8 No: 0

There being no further business, the meeting adjourned at 9:02 a.m.

Angela Stanford-Butler, DDA Director

Maryann Fonkert, Deputy Clerk