

# Village of Spring Lake

## Council Work Session

April 8, 2019

7:00 p.m.

102 West Savidge Street (Upstairs Conference Room)  
Spring Lake, MI 49456

[www.springlakevillage.org](http://www.springlakevillage.org)

1	<p><b>7:00 p.m. – Water/Sewer Rate Study (Marv Hinga)</b></p> <p>Andy Campbell, CPA from Baker Tilly, will be in attendance to discuss the findings of the water/sewer rate study that was recently completed as part of the SAW grant.</p>
2	<p><b>7:15 p.m. - Interfund Advance for Infrastructure Improvements (Marv Hinga)</b></p>
3	<p><b>7:30 p.m. – Preliminary General Fund Budget Discussion (Marv Hinga)</b></p> <p>The preliminary GF budget will be distributed at the meeting.</p>
4	<p><b>7:55 p.m. – Set Public Hearing for Budget Adoption (Marv Hinga)</b></p> <p>The public hearing for the adoption of the 2019/2020 Fiscal Year budget will take place on June 10, 2019 at 7:00 p.m. at Barber School. The public notice is attached for Council review with the millage rates reflecting a slight increase in the operating millage and a slight decrease in the debt millage from the previous fiscal year. This results in no net change from the previous year.</p>
5	<p><b>7:57 p.m. - Budget Adjustments (Marv Hinga)</b></p> <p>Budget adjustments will be reviewed by the Finance Committee immediately prior to the Work Session.</p>
6	<p><b>8:00 p.m. – Downtown Redevelopment Update</b></p>
7	<p><b>8:15 p.m. – Mill Point Park/Tanglefoot Park Master Plan Update</b></p>
8	<p><b>8:30 p.m. – DPW Collaboration Update (Wally Delamater)</b></p>
9	<p><b>8:40 p.m. – Mailbox Replacement Policy (Wally Delamater)</b></p>

10	<b>8:43 p.m. – Memorandum of Understanding, MDOT Trunkline Maintenance (Marv Hinga)</b>
11	<b>8:46 p.m. – Mill Point Park Usage</b>  Little Lakers Learning Center would like to reserve the pavilion at Mill Point Park on May 6, 2019 from 4-8 p.m. This reservation requires Council approval.
12	<b>8:47 p.m. – Grant Opportunities</b> <ul style="list-style-type: none"> <li>• North Bank Communities Fund</li> <li>• Consumers Energy – Put Your Town on the Map</li> <li>• MSHDA</li> </ul>
13	<b>8:52 p.m. – Communications</b> <ul style="list-style-type: none"> <li>• Compliment (MacLachlan)</li> <li>• Library Calendar (April)</li> <li>• NOCH Newsletter</li> <li>• Zoning Ordinance Open Houses</li> </ul>
14	<b>8:53 p.m. - Minutes</b>  Minutes of the March 11, 2019 Work Session and March 18, 2019 regular meeting are attached for review. Should you wish to make edits, please share that information with Chris Burns or Maryann Fonkert prior to April 12, 2019.
15	<b>8:54 p.m. - Public Comment</b>  Council Work Sessions are open to the public, and as such, the public is invited to speak at the end of each meeting. Each speaker should limit their comments to 3 minutes.
16	<b>9:00 p.m. – Adjourn</b>



**NOTICE OF PUBLIC HEARING  
VILLAGE OF SPRING LAKE**

**MONDAY, JUNE 10, 2019 AT 7:00 P.M.  
Barber School Community Building  
102 W. Exchange Street, Spring Lake, Michigan**

**PROPOSED OPERATING BUDGET FOR  
JULY 1, 2019 TO JUNE 30, 2020**

PLEASE TAKE NOTICE that on Monday, June 10, 2019 at 7:00 p.m., at the Barber School Community Building, 102 West Exchange St, Spring Lake, Michigan, the Village Council of Spring Lake will hold a Public Hearing to consider adoption of the Proposed Operating Budget for the Village of Spring Lake for the fiscal year beginning July 1, 2019, and ending June 30, 2020.

**The proposed property tax millage rate to be levied to support the proposed budget will be a subject of this hearing.**

**The total proposed property tax millage rate is 10.3600 mills.**

**The proposed property tax millage rate for operations is 9.65000 mills.**

**The proposed property tax millage rate for debt service is 0.7100 mills.**

A copy of the proposed fiscal year Budget 2019 - 2020 is available for public inspection at the office of the Village Clerk/Treasurer on any day of the week except Saturdays, Sundays, and holidays, between the hours of 8:00 a.m. to 5:00 p.m.

The Village of Spring Lake will provide necessary and reasonable auxiliary aids and services at this hearing, such as signers for hearing-impaired persons and audiotapes of printed materials for visually impaired persons, upon receipt of five (5) days prior notice. Disabled persons requiring such auxiliary aids or services should so notify the Village of Spring Lake by contacting the Village Clerk/Treasurer at 102 West Savidge Street, Spring Lake, Michigan 49456, (telephone 616-842-1393).

Marvin Hinga  
Village Clerk/Treasurer

Village of Spring Lake  
April 2019 Budget Adjustments

	Fund	Dept.	Account	Current	Proposed	Change
590-000.000-695.000	Water	Revenue	Appropriation from Fund Balance	63,156	109,824	46,668
590-000.000-820.000	Water	Water	Engineering/Project Admin	0	6,668	6,668
590-000.000-970.000	Water	Water	Capital Outlay	45,000	85,000	40,000
Adjust Water Fund budget for Cutler Water project approved at the March Council meeting.				Net Change		0
202-000.000-575.200	Major Streets	Revenue	Other State Road Revenue	0	18,460	18,460
202-000.000-575.250	Major Streets	Revenue	State Revenue - Snow Removal	0	830	830
202-000.000-695.000	Major Streets	Revenue	Appropriation from Fund Balance	47,470	37,968	(9,502)
202-463.000-702.001	Major Streets	Routine Maintenance	Overtime Pay	267	700	433
202-463.000-740.220	Major Streets	Routine Maintenance	Physicals & CDL Fees	250	500	250
202-463.000-940.000	Major Streets	Routine Maintenance	Equipment Usage	5,000	7,000	2,000
202-478.000-702.000	Major Streets	Winter Maintenance	Full Time Wages	6,200	7,200	1,000
202-478.000-704.000	Major Streets	Winter Maintenance	Social Security	730	805	75
202-480.000-703.000	Major Streets	Trunkline Maintenance	Part Time Wages	800	1,800	1,000
202-480.000-704.000	Major Streets	Trunkline Maintenance	Social Security	375	500	125
202-480.000-740.000	Major Streets	Trunkline Maintenance	Operating Supplies	100	5,000	4,900
202-482.000-956.200	Major Streets	Administration	Bank Fees	60	65	5
Adjust Major Streets Fund Budget				Net Change		0
203-000.000-575.200	Local Streets	Revenue	Other State Road Revenue	0	12,000	12,000
203-000.000-975.000	Local Streets	Expense	Appropriation to Fund Balance	26	5,000	4,974
203-463.000-702.000	Local Streets	Routine Maintenance	Full Time Wages	5,000	7,000	2,000
203-463.000-704.000	Local Streets	Routine Maintenance	Social Security	550	680	130
203-463.000-740.220	Local Streets	Routine Maintenance	Physicals & CDL Fees	250	500	250
203-463.000-887.208	Local Streets	Routine Maintenance	Non-Motorized Pathway Expense	1,500	5,000	3,500
203-478.000-702.101	Local Streets	Winter Maintenance	Overtime Wages	1,527	1,800	273
203-482.000-956.200	Local Streets	Administration	Bank Fees	40	45	5
Adjust Local Streets Fund Budget				Net Change		(868)
296-000.000-804.100	TIF Fund	Expense	Audit Services	1,700	1,684	(16)
296-000.000-956.200	TIF Fund	Expense	Bank Fees	200	216	16
Adjust TIF Fund Budget				Net Change		0
101-226.000-702.001	General Fund	Storm Water	Overtime Pay	0	150	150
101-226.000-702.123	General Fund	Storm Water	SAW Grant Wages	1,893	1,693	(200)
101-226.000-703.000	General Fund	Storm Water	Part Time Wages	100	200	100
101-226.000-860.000	General Fund	Storm Water	Transportation and Training	0	150	150
101-226.000-940.000	General Fund	Storm Water	Equipment Usage	1,000	800	(200)
Adjust Storm Water Budget				Net Change		0
101-000.000-664.000	General Fund	Revenue	Interest Income	7,586	10,128	2,542
101-441.000-702.003	General Fund	DPW	Full Time Wages - Administration	3,657	4,500	843
101-441.000-702.101	General Fund	DPW	Full Time Wages - Spring Lake Twsp.	300	750	450
101-441.000-703.101	General Fund	DPW	Part Time Wages - Spring Lake Twsp.	0	250	250
101-441.000-709.000	General Fund	DPW	Medical Insurance	8,481	6,880	(1,601)
101-441.000-740.000	General Fund	DPW	Operating Supplies	3,500	2,500	(1,000)
101-441.000-921.000	General Fund	DPW	Electric Service	2,500	2,100	(400)
101-441.000-923.000	General Fund	DPW	Natural Gas	4,000	3,000	(1,000)
101-441.000-940.000	General Fund	DPW	Equipment Usage	27,000	32,000	5,000
Adjust DPW Budget				Net Change		0
101-000.000-578.000	General Fund	Revenue	Liquor Licenses	4,224	4,700	476
101-336.000-801.000	General Fund	Fire	Professional Services	0	1,276	1,276
101-336.000-956.000	General Fund	Fire	Miscellaneous Expense	800	-	(800)
Adjust Fire Department Budget				Net Change		0

# Policy

To: Village Council  
From: Christine Burns  
Date: April 5, 2019  
Re: Mailbox Damage Replacement Policy

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From time-to-time, mailboxes can be damaged during routine winter maintenance operations. This policy is to address damage caused by direct contact between the plow truck and the mailbox. Mailboxes damaged when snow is thrown by the plow are not covered under this policy. Residents are encouraged to “*shake their mailbox*” each October to determine whether or not routine maintenance to the mailbox/post is necessary or if a snow guard may be warranted.



Mailboxes should be installed 12" behind the curb area in order to avoid being struck by the plow blade.



If a mailbox is struck by the Department of Public Works plow truck during winter maintenance operations, the property owner may receive a new standard mailbox and/or a single 4"x4" wooden post. The property owner is responsible for the removal of the old post and mailbox and installation of the new mailbox. The property owner shall provide either the actual mailbox/post or a photo of the damaged mailbox/post prior to receiving a new standard mailbox and/or 4"x4" post.

Claims for a new mailbox/post must be submitted within 24 hours of the strike to:

**Spring Lake Village Hall**  
102 W. Savidge  
Spring Lake MI 49456  
616-842-1393

This policy adopted on April 15, 2019 by the Spring Lake Village Council.



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TRANSPORTATION  
MUSKEGON TRANSPORTATION SERVICE CENTER

PAUL AJEGBA  
DIRECTOR

January 09, 2019

Ms. Christine Burns  
Village Manager  
City of Spring Lake  
102 Savage  
Spring Lake, MI 49456

Reference: **Letter of Understanding Pursuant to Section 2 of the Contract between the Michigan Department of Transportation and the Village of Spring Lake**

Dear Ms. Burns:

The following will serve as a "Letter of Understanding" outlining the type of maintenance activities to be performed under the current contract and budget management as required in section 2 in the maintenance contract.

The Scope of Work will be focused on the activities in which funding has been allocated in the 2019 budget as shown in the attached Field Activity Budget. Those amounts will not be exceeded without written authorization from the Department. Any variation from the approved line items must be approved by MDOT prior to commencing work. Work shall only be done on MDOT right of way within the city limits. The normal work activities are to be conducted by the village as part of the contract with MDOT. Any major work activities shall be reviewed and approved by the Department.

Please note that the first sweep in the spring should be charged against line 14900, Other Winter Maintenance.

The scope of work shall include traffic control to perform the work. The traffic control shall be consistent with MDOT standards for work zones.

Request for reimbursement of the Scope of Work activities identified herein shall be in accordance with Section 14 of the Contract. All efforts shall be made to submit timely invoices for all work completed. Payment requests should be submitted no later than 30 days from the end of the calendar month.

The Department expects the City shall manage their budget continuously throughout the year and to stay within budget for all funded activities.

Subcontracting of any work activities shall be done in accordance with Section 8 of the Contract.

Please sign each of the two original letters and return one copy. Retain the other copy for your records.

Sincerely,

Ken Hildebrand  
Transportation Maintenance Coordinator  
Muskegon Transportation Service Center

Title\_\_\_\_\_

Signature\_\_\_\_\_

# Local Agency Payment System

## SUMMARY OF MAINTENANCE CHARGES

2019

Date : 01/07/2019 Page : 1/1

Spring Lake-City

Activity Code	Activity Description	Labor	Equipment	Materials	Stores	Total Expenditure	Total Budget	Budget % Used
1090	Surface Maintenance	\$0	\$0	\$0	\$0	\$0	\$3,000	0%
1220	Cleaning Drainage Structures	\$0	\$0	\$0	\$0	\$0	\$3,000	0%
1260	Grass & weed control	\$0	\$0	\$0	\$0	\$0	\$5,807	0%
1320	Sweeping & Flushing	\$0	\$0	\$0	\$0	\$0	\$5,000	0%
1410	Winter Operations	\$0	\$0	\$0	\$0	\$0	\$4,693	0%
1490	Other winter maintenance	\$0	\$0	\$0	\$0	\$0	\$1,000	0%
1680	Traffic Signal Energy	\$0	\$0	\$0	\$0	\$0	\$2,500	0%
1870	Leave Benefit/Insurance	\$0	\$0	\$0	\$0	\$0	\$2,000	0%
<b>Totals</b>		\$0	\$0	\$0	\$0	\$0	\$27,000	0%



VILLAGE OF SPRING LAKE  
102 W. Savidge Street, Spring Lake, MI 49456  
(616) 842-1393 – Fax (616) 847-1393

Village of Spring Lake

MAR 25 2019

Spring Lake Mill Point Park Band Shell Agreement

Received  
fee & deposit

Date of Function: May 6, 2019 Time of Function: 4pm - 8pm actual event  
5pm - 7pm

Type of Activity: Picnic # Expected 300

Date of This Request: 3/20/19 Telephone # 616 846-4044 Cell # 616 443-1980

Individual, entity or organization sponsoring or conducting the event: \_\_\_\_\_

Little Lakers Learning Center

Address: 711 E. Savidge St. Spring Lake MI 49456

1. Prospective users may make a request to the Village Council to reserve the Mill Point Park Band Shell for civic, charitable, other non-profit events for no charge or pre-approved commercial events who pay the requisite fee determined from time to time by the Village Council in the Annual Fee List (\$25 Village resident and \$50 non-resident). Reservations shall be made through the Village Office during regular business hours. A reservation is confirmed only upon approval by the Village Council and completion of this agreement. The Mill Point Park Band Shell may be reserved any day or evening that other activities are not scheduled.

2. The time limit for use is two hours except for those who request the Village Council for up to four hours & for Village sponsored events (Heritage Festival, Thursdays at the Point, etc.).

3. A refundable security deposit of \$100 is required for all events. Provide a separate check to the Village of Spring Lake with this agreement. It will be returned after the event if no damage occurs.

4. Please answer the following:

A. Is your planned event a fully non-profit event? Yes  No

B. Will anything be sold by anyone at this event? No  
If yes, what is being sold and by whom (name of entity/organization/individual)  
\_\_\_\_\_

C. Is there any type of fee charged to anyone to be present at or to participate in this event?  
Yes  No

If yes, who is receiving the fee? \_\_\_\_\_

D. Is any entity or organization named in B and C above a legally established non-profit organization as defined under the Internal Revenue Code? Yes  No

Continued on back

**Issuance of a permit to use the Mill Point Band Shell is in part in reliance upon the truth and accuracy of this application/agreement. Any violations of this agreement or any misrepresentations may result in the revocation of the permit and a police order for immediate removal of all persons associated with your event from the Mill Point Band Shell.**

5. Decorations must not be taped, nailed, stapled, or glued to the pillars or structure. Because there is an underground sprinkling system, **DO NOT PUT STAKES INTO THE GROUND.** Any decorations used must be removed.
6. The selling, distribution, or consumption of alcoholic beverages at the Mill Point Band Shell is prohibited, unless approved separately by the Village Council.
7. The behavior of all persons attending any event is the responsibility of the person and/or the sponsoring organization or entity, (hereinafter "responsible parties") making the reservation. The responsible parties agree to ensure that all guests behave in such a manner so as not to cause any damage to any persons or property on the premises or to interfere with the rights of neighboring property owners. By your signature on this document, you, the responsible person and sponsoring organization/entity reserving the park, assume the responsibility for any damage caused by your acts, the acts of any of your guests or any other third party present at the Mill Point Band Shell during the period of reservation.
8. To the fullest extent permitted by law x Little Lakers (responsible party) shall defend, protect, hold harmless, and indemnify the Village of Spring Lake, its officers, directors, council members, managers, members, employees and agents (hereinafter collectively "Related Parties") from and against any and all liability, loss, claims, demands, suits, costs, fees and expenses (including actual fees and expenses of attorneys, expert witnesses and other consultants), by whomsoever brought or alleged, and regardless of the legal theories upon which premised, including, but not limited to, those actually or allegedly arising out of bodily injury to or sickness or death of, any person, or property damage or destruction (including loss of use) which may be imposed upon, incurred by or asserted against the Village of Spring Lake or its related parties allegedly of actually arising out of or resulting from any and all used or occupancy of the Village of Spring Lake as described in the User Agreement, including without limitation any breach of contract or negligent act or omission of x Little Lakers (responsible party) or of x Little Lakers (responsible party) consultants, subcontractors or suppliers, or agents, employees or servants of x Little Lakers (responsible party). This indemnity provision shall include claims alleging or involving joint or comparative negligence.
9. The undersigned hereby acknowledge and agree that they have read this agreement and will fully comply with the terms hereof. Failure to restore the premises to its prior condition shall result in the liability for any damages or loss.

I have read this agreement and agree to comply with the terms thereof,

Signature(s) of, and on behalf of, responsible parties: Nancy Leetz

Print Name: Nancy Leetz

Agreement Approved and Updated:

\_\_\_\_\_

## Christine Burns

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**From:** Shipp, Angela (MSHDA) <shippa@michigan.gov>  
**Sent:** Wednesday, April 3, 2019 2:54 PM  
**To:** Christine Burns  
**Subject:** Neighborhood Enhancement Program Rural/Direct Funded - Round (4) Opportunity

Dear Small Rural City or Village with a population between 2001 - 5000 residents,

We are pleased to announce that a \$1 million dollar rural/direct funded neighborhood grant program has been created and can be viewed on our website at: [https://www.michigan.gov/mshda/0,4641,7-141-5564\\_14770---,00.html](https://www.michigan.gov/mshda/0,4641,7-141-5564_14770---,00.html)

**The funds can be used for:**

Component #1 - \$20,000 minimum utilized for housing enhancements to single-family homeowner occupied properties that are current on their taxes and insurance;

Component #2 - neighborhood beautification; and

Component #3 - public amenity enhancements.

A chart has been posted on our website to assist with defining these components.

Note: this is a 100% grant unless the amount invested per property exceeds \$7,500 which will cause a five year forgivable lien structure to be imposed on the homeowner.

Up to 10% of the project dollars expended can be used to cover administrative expenses. The administration dollars will be released at a 10% ratio per payment request that is processed. Like leveraged funds/matching dollars, administration dollars are optional but it must be determined up front if they will be included in the budget and need to be tracked. The maximum amount for administration is up to \$4,000 per grant award.

The maximum amount of the award per community is up to \$40,000. The community applicant pool is limited to the 104 communities identified on the list.

**To be eligible you will need to fill out and submit 4 items.**

Item #1 is a fill in the blank cover page (can be handwritten).

Item #2 is a signed letter of interest that includes: 1. a narrative summary of what the funds are being proposed to be used for; 2. Identifies any activities currently being undertaken in the area; and 3. Provides a pictorial overview of the proposed project area.

Item #3 is optional but if available additional support letters from stakeholders can be included.

Item #4 is a one paragraph sworn financial statement that is required.

Please take the time to review this Rural/Direct Funded – Round Four Opportunity and see if it fits into your current neighborhood needs.

Good Luck and we look forward to receiving your submission via the [hidmailbox@michigan.gov](mailto:hidmailbox@michigan.gov) no later than **April 23, 2019**.

**ANGELA SHIPP, Analyst**

Michigan State Housing Development Authority (MSHDA)

Housing Initiatives Division

Neighborhood Enhancement Team

735 E. Michigan Ave., P.O. Box 30044

Lansing, MI 48909

[shippa@michigan.gov](mailto:shippa@michigan.gov)

Office: 517-335-1004



## Christine Burns

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**From:** villageprez@gmail.com  
**Sent:** Tuesday, March 26, 2019 5:20 PM  
**To:** Christine Burns  
**Subject:** Fireworks

Chris: please pass along my thanks to the Council for the fireworks restrictions they recently passed. As you and I had discussed before, the old law was ridiculous and abhorrent to folks who enjoy tranquility in the Village - and a good night's sleep!!!

It seems like increased fines for violators will also put some "teeth" into enforcement efforts. Well done, all!!!

Best regards to all my former colleagues (as well as to Michelle and Susan), and thanks to them as well for their diligence and common sense - which benefits all of us!

Jim

Sent from my iPhone



# Spring Lake District Library Calendar of Events April 2019



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>Questions about library programs or services?</p> <p>Call 616.846.5770 or visit <a href="http://sllib.org">sllib.org</a> for more information</p>	<p>1 Spring Reading Club for Kids; Stop in for a Bingo Card!</p> <p>2 pm Kids' Open Art Café</p>	<p>2 9:45 am Little Movers Storytime</p> <p>11:00 am Baby Bounce Storytime</p>	<p>3 10 am Preschool Dance Class for ages 3-5; pre-register please</p> <p>11 am Kids Dance Class; pre-register please</p> <p>4-5 pm LEGO Block Party</p>	<p>4 10:30 am Preschool Storytime: <i>Birds</i></p> <p>1:30 pm Teen 'Scape: Spring Break Edition</p>	<p>5 10:30 am Preschool Storytime: <i>Birds</i></p>	<p>6  Learn a new language at <a href="http://sllib.org">sllib.org</a></p>
<p>7 National Library Week</p> <p>3-4 pm Music by the Fireplace: Foliás Flute and Guitar Duo</p> <p>National Volunteer Week </p>	<p>8  SLDL volunteers for all you do!</p>	<p>9 9:45 am Little Movers Storytime</p> <p>11:00 am Baby Bounce Storytime</p> <p>7 pm Ottawa County Groundwater Challenges</p>	<p>10 9:30 or 10:45 am OAISD Play 'n Learn; ages 0-5</p>	<p>11 10:30 am Preschool Storytime: <i>Art</i></p> <p>4-5 pm Full STEAM Ahead, ages 7-12</p> <p>6:30 pm Sustainable Vegetable Gardening</p>	<p>12 10:30 am Preschool Storytime: <i>Art</i></p> <p>Last Day of Spring Reading Club</p>	<p>13 11am-2 pm Free paper shredding; limit 100 pounds</p> <p>Services provided by Vital Records Control</p>
<p>14 Sunday hours 2-5 pm</p>	<p>15</p>	<p>16 9:45 am Little Movers Storytime</p> <p>11:00 am Baby Bounce Storytime</p>	<p>17 9:30 am OAISD Play 'n Learn; ages 0-2</p>	<p>18 10:30 am Preschool Storytime: <i>Counting</i></p>	<p>19 10:30 am Preschool Storytime: <i>Counting</i></p>	<p>20  Digital movies, music, eBooks &amp; more at <a href="http://sllib.org">sllib.org</a></p>
<p>21 Library Closed</p>	<p>22  Public fax and copiers available</p>	<p>23 9:45 am Little Movers Storytime</p> <p>11:00 am Baby Bounce Storytime</p>	<p>24 3:30-5 pm Teen 'Scape, ages 10-18</p>	<p>25 10:30 am Preschool Storytime: <i>Dogs</i></p>	<p>26 10:30 am Preschool Storytime: <i>Dogs</i></p>	<p>27</p>
<p>28 Sunday hours 2-5 pm</p>	<p>29 5-8 pm Boater Safety Class part 1 of 2, pre-registration required</p> <p>Part 2 on May 6 from 5-8 pm</p>	<p>30 9:45 am Little Movers Storytime</p> <p>11:00 am Baby Bounce Storytime</p> <p>7 pm Poetry Reading with Gregory Rappleye</p>	<p> Instagram <a href="https://www.instagram.com/springlakedistrictlibrary">@springlakedistrictlibrary</a></p>	<p> Facebook.com/ <a href="https://www.facebook.com/SpringLakeDistrictLibrary">SpringLakeDistrictLibrary</a></p>		<p> Sign up at Youth Services</p>

Library programs and events are photographed or recorded for publicity or promotional purposes of the Library. Persons attending these programs or events consent to the use of their photograph or recording unless they specifically notify Library staff of an objection to such use. No names will be used in conjunction with photographs or recordings without express written consent.



North Ottawa Community Hospital

# MUNICIPAL MINUTE

April 2019

A monthly update provided by NOCHS to municipal leaders in Northern Ottawa County

## INTRODUCING 3D TOMOSYNTHESIS FOR BREAST CANCER SCREENING

Since breast cancer is the number one-occurring cancer in women, it makes sense to focus on detection and treatment. Dense breast tissue is one of the more challenging types to evaluate. That's why NOCHS has recently added 3D tomosynthesis ("tomo") to its array of diagnostic tools.

The traditional 2D digital mammography equipment has been around since the 90s. It was a vast improvement on the previous technique, which started with xray film. The digital images provided more contrast, and could be manipulated to look more closely for cancerous conditions. But even this technique had limitations in women with dense breast tissue.

"Dense breast tissue looks white on a typical 2D mammogram," says Dr. Michael Schmidt of Envision Radiology. "That makes it very difficult to detect cancer, which also appears white. Since approximately 50 percent of women have dense breast tissue, we have traditionally had to do a lot of callbacks for further testing."

Tomo provides a completely different technology for evaluating dense tissue. "This technology looks at tissue in much thinner slices," continues Dr. Schmidt. "This means the radiologist can look through the slices and distinguish healthy tissue from potentially cancerous tissue. This greatly reduces the number of emotionally stressful callbacks for women."

NOCHS has purchased a tomo system that combines both the 2D and 3D images in high resolution. By combining the images, the tomo system exposes a woman to less radiation than if she had separate 2D and 3D diagnostic studies. It also means the image is extremely clear with excellent contrast. The radiologists can spot smaller tumors, and also see pre-cancerous deposits more easily, leading to earlier detection. And of course, earlier detection can mean many more lives saved. That's important, because breast cancer is the leading cause of death in women ages 35-54.

"Early detection is the key," says Dr. Schmidt. "If we catch it at 10 millimeters or smaller, there's an excellent chance of total cure. That's why it's so important for us to teach women to do self-exams, and to offer a comprehensive set of diagnostic imaging tools."

NOCHS has a full imaging center for screening and biopsy. We have onsite radiologists who read diagnostic studies and can perform next-day biopsies. A woman can go from a suspicious mammogram, to a biopsy, to results, and be ready for an oncologist appointment in three days or less. And we guide patients every step of the way. That's simply unheard of in this day and age.

"You don't need a doctor's order to get a mammogram," says Dr. Schmidt. "Depending on individual risk factors, women should start having annual screenings in their 40s. But it's never too late to start! If you do nothing else for your health, you should do this."

Schedule your mammogram by calling 616.847.5430.

Learn more about what is happening at NOCHS by visiting [nochgetbetter.org](http://nochgetbetter.org).

Don't forget to subscribe to our monthly e-newsletter while you are there!

# VILLAGE OF SPRING LAKE

## ZONING ORDINANCE PUBLIC OPEN HOUSES

**Tuesday,  
April 16th,  
2019**

**3:30-5  
PM**

**AND**

**Monday,  
April 29th,  
2019**

**7-8:30  
PM**

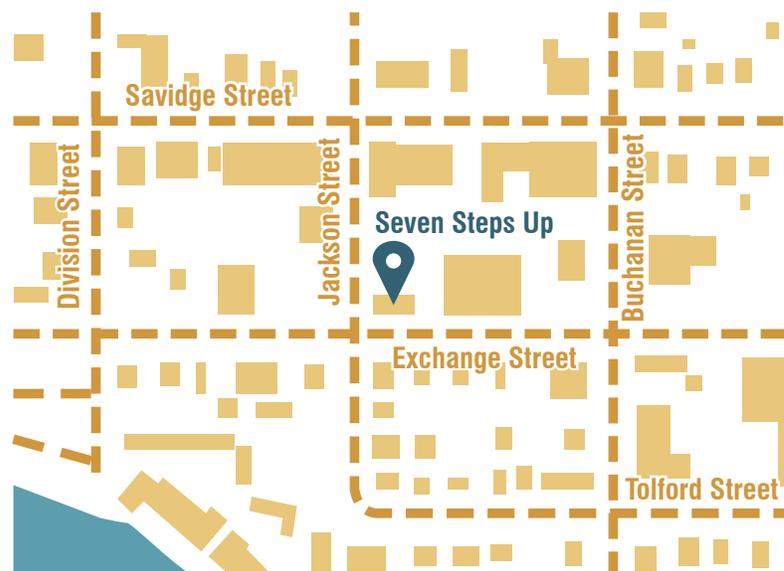
Come give your feedback on the future of the Village. Two public sessions will be held in Downtown Spring Lake at Seven Steps Up. Join these public sessions and meet with Village officials and planners, ask questions, engage in planning activities and be part of the process to shape your Village!

**ADA Accessible - Family Friendly**

*Seven Steps Up*  
**Downtown Spring Lake**  
**116 S. Jackson St.**

For more information contact:

Christine Burns  
Village Manager  
christine@springlakevillage.org  
(616) 842-1393



## DRAFT MINUTES

**Monday, March 18, 2019  
7:00 P.M., Barber School  
102 West Exchange Street  
Spring Lake, Michigan**

### **1. Call to Order**

President **Powers** called the meeting to order at 7:00 p.m.

### **2. Pledge of Allegiance**

### **3. Roll Call**

**Present:** Duer, Hanks, Miller, Petrus, Powers, TePastte, Van Strate.

**Absent:** None

### **4. Approval of the Agenda**

Motion by **Hanks**, second from **Miller**, to approve the agenda as presented.

Yes: 7      No: 0

### **5. Consent Agenda**

- A. Approved the payment of the bills (checks numbered 60397-60452, electronic payments 30-33) in the amount of \$404,058.87.
- B. Approved the minutes for the February 11, 2019 work session and the February 18, 2019 regular Council meeting.
- C. Approved a contract with West Michigan Dirt Works to replace the water main on S. Cutler for an amount not to exceed \$46,667.80.
- D. Approved Resolution 2019 – 07, a resolution waiving late fees for certain federal employees.
- E. Approved budget adjustments for the FY 2018/2019 as presented.
- F. Approved Resolution 2019 – 05, a resolution to adopt a local pavement warranty program.
- G. Approved Resolution 2019 – 06, a resolution to implement a local pavement

warranty program.

- H. Approved Resolution 2019 - 09, a resolution to support Ottawa County Brownfield Redevelopment Authority undertaking a Brownfield Redevelopment project for Epicurean Village at 106, 108, & 110 W. Savidge.
- I. Approved the proposed schedule for 2019 Spring Lake Heritage Festival events.
- J. Approved Resolution 2019 - 04, a resolution updating no-wake areas on Spring Lake using GPS coordinates.
- K. Approved the disbursement of \$162 from the Grand Haven Area Community Foundation Summer Concert Series Endowment Fund to the SLHF for Thursday at the Point concerts.

Motion by **Petrus**, second from **Miller**, to approve the Consent Agenda as presented.

Yes: 7      No: 0

## **6. General Business**

### **A. Public Hearing, Ordinance 355 – Prohibition of Recreational Marijuana Establishment**

**Subject:** This is an ordinance to amend the Village Code of Ordinances by adding a new section which shall be designated as Section 390-35-1 of Article III of Chapter 390 of said Code.

Sheriff Steve Kempker, Fire Chief Brian Sipe and DDA Angela Stanford-Butler were in attendance for a brief presentation.

Sheriff Steve Kempker shared a presentation regarding current State law and the challenges it presented for law enforcement and communities and, because it was still illegal at the Federal level, all marijuana businesses were required to be cash-only which created another set of challenges.

Fire Chief Brian Sipe reported the challenges and issues marijuana created for the Fire Department and first responders.

Angela Stanford-Butler spoke regarding the effects recreational marijuana establishments might have on Village branding, insurance rates, schools, tourism and crime if sales were allowed in the Village.

Motion by **Hanks**, second from **Duer**, to open the Public Hearing at 7:21 p.m.

Yes: 7      No: 0

John Nash, 15643 View Dr., shared his concerns over the sales of recreational marijuana and recommended that Council opt out of the sales of recreational marijuana.

Kori Bissot, 15758 Rannes, shared her support for this Ordinance and hoped Council would vote to approve it.

William Doolittle, 234 S Buchanan St., voiced his concerns over the ill effects of recreational marijuana and asked Council to consider approving this ordinance to prohibit the sales in the Village.

Lee Schuitema, 408 W. Exchange, voiced his concerns over negative effects he had experienced with employees that used recreational marijuana and their job performance and therefore did not want the sale of recreational marijuana in the Village.

Kyle Doolittle, 234 S Buchanan St, shared an experience that her daughter had with their puppy getting extremely ill from ingesting marijuana that he had picked up in a public area where they had taken the dog for a walk. Mrs. Doolittle asked Council to consider the fact that marijuana was very toxic to dogs as one more reason to prohibit the sales recreational marijuana in the Village.

Kelly Conrad, 15857 Leonard, said that she agreed with Sheriff Kempker and added that currently there were no regulations on the percentage of THC which identified the potency of the marijuana and today's marijuana could contain up to 25% THC compared to the marijuana of the 1960's which was 1% THC. Mrs. Conrad said that she, as a mom, did not want to see the sale of recreational marijuana in the Village.

Rev. David Gross, St. Mary's Church, also shared his experiences with substance abuse and the effects on families and encouraged Council to protect our community from increased drug use by passing this ordinance.

Gary Hanks, 116 S Jackson, spoke regarding the fact that 50% of the people voted to legalize recreational marijuana, and those that he had talked to had made the assumption that they would be able to obtain it somewhere. Mr. Hanks also said that he sort of liked the wait-and-see approach but that he thought it deserved to be given some time.

Motion by **Van Strate**, second from **Miller**, to close the Public Hearing at 7:39 p.m.

Yes: 7      No: 0

**Council** agreed that there were too many unknowns, not enough information at this time, and it would be irresponsible to not opt out.

President **Powers** said that during Sheriff Kempker's presentation, when he showed armed guards with bullet proof vests and armored cars to move large amounts of cash in and out of stores, the candy-looking products and the fact that it was still a federal crime changed his mind. **Powers** said this ordinance was not written in stone and could be revisited in the future when the State had this sorted out.

Motion by **TePastte** second from **Petrus**, to adopt Ordinance 355, an ordinance to amend the Village Code of Ordinances by adding a new section which shall be designated as Section 390-35-1 of Article III of Chapter 390 of said Code.

Yes: 7      No: 0

**Resolution 2019-10**, a resolution to set a review date for an ordinance amending the Village of Spring Lake Code to create a new section for the prohibition of marijuana establishments and the consumption of marijuana in public places.

**Council** discussed this resolution and **TePastte** said he was opposed and did not think a hard date was necessary. **Petrus** agreed, a hard date was not necessary. **Van Strate** said he didn't have a problem with a date to revisit the ordinance. **Duer** asked to be clear, this could be looked at any time so a date was not necessary? Attorney Sullivan said that was correct. **Powers** said that he was not comfortable telling a future Council what they have to do.

Motion by **Hanks**, second from **Miller**, to approve Resolution 2019 – 10, a resolution to set a review date, no later than December 31, 2020, for an ordinance amending the Village of Spring Lake Code to create a new section for the prohibition of marijuana establishments and the consumption of marijuana in public places.

Yes: 3      No: 4 (TePastte, Petrus, Miller and Powers)

**Motion failed, Resolution 2019-10 was not approved.**

## **B. Public Hearing, Ordinance 356 – Marijuana Establishments**

**Subject:** This is an ordinance to amend the Village Code of Ordinances by adding a new section which shall be designated as Section 390-35-1 of Article III of Chapter 390 of said Code

Motion by **TePastte**, second from **Duer**, to open the Public Hearing at 7:54 p.m.

Yes: 7      No: 0

There was no public comment.

Motion by **Van Strate**, second by **Miller**, to close the Public Hearing at 7:55 p.m.

Yes: 7      No: 0

Attorney Bultje explained that the Regulatory Ordinance was behavior, and the Zoning Ordinance was land use.

Motion by **Miller**, second from **TePastte**, to adopt Ordinance 356 an ordinance to amend the Village Code of Ordinances by adding a new section which shall be designated as Section 390-35-1 of Article III of Chapter 390 of said Code

Yes: 7      No: 0

### **C. Public Hearing, Ordinance 354 - Fireworks**

**Subject:** This is an ordinance to amend the Village Code of Ordinances by restating Chapter 183 regarding fireworks, in its entirety.

Motion by **TePastte**, second from **Duer**, to open the Public Hearing at 8:00 p.m.

Yes: 7      No: 0

John Nash, 15643 View Dr., said he supported this ordinance, but he was disappointed that a few more days were not cut out at the 4<sup>th</sup> of July and added during the week of the Coast Guard Festival.

William Doolittle, 234 S Buchanan, said that he agreed with Mr. Nash concerning Coast Guard week but was in favor of this ordinance amendment.

Rev. David Gross, St. Mary's Church, said he was also in favor of this ordinance amendment.

Motion by **Hanks**, second from **Miller**, to close the Public Hearing at 8:03 p.m.

Yes: 7      No: 0

Attorney Sullivan explained that State law gave municipalities the authority to limit or designate the days and time when Fireworks were allowed.

Motion by **TePastte**, second from **Van Strate**, to adopt Ordinance 354, an ordinance to amend the Village Code of Ordinances by restating Chapter 183 regarding fireworks, in its entirety.

Yes: 7      No: 0

#### **D. Public Hearing, Ordinance 353 - Rental Units**

**Subject:** This is an ordinance to amend the Village Code of Ordinances by restating Chapter 271 regarding rental units, registration of, in its entirety.

Motion by **Duer**, second from **Miller**, to open the Public Hearing at 8:06 p.m.

Yes: 7      No: 0

Motion by **Van Strate**, second from **Duer**, to close the Public Hearing at 8:07 p.m.

Yes: 7      No: 0

**TePastte** commented that a lot of work and discussion had gone into this Ordinance amendment and that he thought all sides were very happy with the outcome. **Hanks** agreed.

Motion **Petrus**, second from **Hanks** to adopt Ordinance 353, an ordinance to amend the Village Code of Ordinances by restating Chapter 271 regarding rental units, registration of, in its entirety.

Yes: 7      No: 0

#### **E. Public Hearing, Commercial Redevelopment District**

**Subject:** Council and the DDA have been discussing the need to establish a Commercial Redevelopment District to encourage reinvestment in the downtown area. Staff has completed the necessary certified mailings in order to hold the public hearing on the matter. One parcel has been added to the district since the Council work session, per the property owner's request; that parcel is 108 S. Division.

Motion by **Duer**, second from **Hanks**, to open the Public hearing at 8:12 p.m.

Yes: 7      No: 0

Darcy Dye, 114 N. Fruitport Rd, asked for clarification on the latest parcel added to the map.

Motions by **Duer**, Second from Hanks, to close the Public Hearing at 8:14 p.m.

Yes: 7      No: 0

**Hanks** said that with all the new developments coming, this was an important tool for the Village to have.

Motion by **Miller**, second from **TePastte**, to adopt Resolution 2019 – 08, a resolution establishing a Commercial Redevelopment District.

Yes: 7      No: 0

## **F. Commercial Redevelopment Application**

**Subject:** It is necessary to develop policy guidelines for applicants. The application was discussed at the DDA meeting on Thursday, March 14, 2019 and they recommend adoption of the district as well as the application. Minor changes to the policy were being incorporated at the time the agenda was created.

**Hanks** shared that these guidelines gave points to applicants to developed or improve their property with support of funding and incentivized job creation, investment, sustainability, environmental management, stormwater management, and solar use. Attorney Sullivan said that it was important to have a plan in place to give standardization to projects and future Councils can see what the basis was for approving projects.

Motion **Hanks**, second from **Duer**, to adopt the Commercial Redevelopment Application policy guidelines in conformance with Public Act No. 255 of 1978.

Yes: 7      No: 0

## **G. Letter of Support – 606 E. Savidge**

**Subject:** Liquor America, Inc. is proposing a store in the Village and is looking for favorable consideration from the LCC for an SDD Resort License. Both the Chamber of Commerce and the DDA have offered letters of support for the application. The applicant would like Council to consider a Resolution of Support as well.

**Hanks** shared that this was discussed at the DDA as well, and at this time, there were no Liquor Licenses available, so they were seeking an SDD Resort License, which had the same benefits as a typical Liquor License, but was more difficult to obtain and that was the reason they were asking for a Resolution of support.

Motion by **TePastte**, second from **Hanks**, to approve Resolution 2019 – 11, a resolution of support for a Resort Liquor License application for 606 E. Savidge.

Yes: 7      No: 0

#### **H. Freedom of Information Act Appeal**

**Subject:** The Village's special legal counsel submitted his legal opinion regarding a FOIA appeal.

Motion by **Duer**, second from **TePastte**, to open the floor to public comment at 8:27 p.m.

Yes: 7      No: 0

Lee Schuitema complimented Council on the way they handled this issue at the work session.

Motion by **Van Strate**, second from **Miller**, to close the floor to public comment at 8:28 p.m.

Yes: 7      No: 0

President **Powers** and Council member **Petrus** said that after reading over the emails, they were in favor to deny the FOIA appeal.

Motion by **Hanks**, second from **TePastte**, to deny the Freedom of Information Act appeal filed on behalf of Ms. Gainey, dated March 2, 2019, based on the Village Council's review of the appeal filed by Ms. Gainey's attorney and a review of information presented at this evening's meeting (including any review of the emails and texts at issue) and to adopt the findings submitted at tonight's meeting which shall be included in the minutes and to further authorize the Village President and Village's special counsel to execute and transmit all forms and records necessary to effectuate this motion.

Yes: 7      No: 0

#### **7. Department Reports**

**A. Village Manager – Hinga** shared that he had met with Kevin Kieft, the engineer for drilling under the river for the Sewer Authority, and they had run into some issues and would need to expand their hours and need additional time to complete the project. **Hinga** said they had already expanded their hours this past weekend with Manager Burns' permission, with no complaints from the neighbors.

**B. Clerk/Treasurer/Finance Director**

**C. OCSO**

- D. Fire
- E. 911
- F. DPW
- G. Water
- H. Sewer
- I. Minutes from Various Board & Committees
  - 1. Parks & Recreation (02/04/19)
  - 2. DDA (02/21/19)

- 8. Old Business and Reports by the Village Council – No old business.
- 9. New Business and Reports by Village Council – No new business
- 10. Status Report: Village Attorney – No additions.
- 11. Statement of Citizens – There were no statements of citizens
- 12. Adjournment

Motion by **Van Strate**, second from **Hanks**, Village Council adjourned the meeting at 8:35 p.m.

Yes: 7                      No: 0

\_\_\_\_\_  
Mark Powers, Village President

\_\_\_\_\_  
Maryann Fonkert, Deputy Clerk



## Village of Spring Lake

### Draft Council Work Session Minutes

March 11, 2019

7:00 p.m.

102 West Savidge Street (Upstairs Conference Room)  
Spring Lake, MI 49456

President **Powers** called the meeting to order at 7:00 p.m.

#### 1. **Commercial Redevelopment District**

Council and the DDA have been discussing the need to establish a Commercial Redevelopment District in order to encourage reinvestment in the downtown area. It is unknown how many, if any, property owners would apply *and* qualify for a tax abatement, but staff is aware of at least one large development that is anticipating submitting an application. Staff has completed the necessary processes required to hold the public hearing that would establish the district.

**Burns** explained that the notices have been mailed so a Public Hearing would be held next week.

**Hanks** asked if there was any downside to creating a Commercial Redevelopment District. **Burns** said that the tax abatement could be viewed as a downside, but the upside was that this incentivized developers to invest when they normally would not, and the Village would eventually be capturing the full value of the development. **Burns** said this would also incentivize job creation, investment, sustainability, environmental management, stormwater management, and solar use. **Council** discussed their thoughts on this and agree to move forward.

#### 2. **Fireworks Ordinance**

Last fall, the State amended legislation regarding fireworks. It is now necessary for local jurisdictions to amend their ordinances. Grand Haven Township was generous enough to lead the cause on this issue and share their ordinance so that all five communities can work from the same starting point. A public hearing is required to adopt this ordinance amendment.

**Burns** explained that she could not speak to the City of Grand Haven's decision at this time, but the other 3 communities along with the Village

were all looking at drafting essentially the same language as the State, shortening the amount of days and time frame that fireworks would be allowed.

### **3. Rental Registration Regulatory Ordinance**

This issue was intended to be acted on by Council at their February meeting. However, due to a publication issue, the public hearing had to be postponed until March. No further discussion is necessary at this time and a public hearing has been scheduled for March 18, 2019.

**Burns** explained that this was the regulatory piece that outlined how to go about applying for, and receiving, the rental registration certificate.

### **4. Local Watercraft Control (LWC)**

Spring Lake Township Supervisor John Nash has been working with DEQ to address complaints related to no wake rules on Spring Lake. A resolution must be passed by all three jurisdictions (SLT, SLV, Ferrysburg) in order to correct deficiencies. Spring Lake Township will be considering a resolution at their March 11, 2019 meeting.

**Burns** explained that this had to do with buoy placement related to the no wake rules on Spring Lake. **Duer** asked what the changes were because it didn't sound like anything was really changing. **Burns** said she would get a map that would show what was being done but basically outlined where buoys would be placed. **Petrus** said from what she read, the buoys have moved off from where they should be because GPS was not being used with placement. Council agreed to put this resolution on the Consent Agenda.

### **5. Business of the Year Nominations**

It's that time of year again when the Chamber awards a "Business of the Year" in each of the NW Ottawa Communities. The DDA will contemplate this issue at their March 14<sup>th</sup> meeting and submit their recommendation to Council at the March 18<sup>th</sup> meeting.

**Burns** said that Weiss Chiropractic has done so much and been so involved in the community that she recommended them for the Business of the Year. **Council** agreed Weiss was a great choice.

## 6. RMJ Ordinance

Council has discussed this ordinance, ad nauseum. It has also been placed before the DDA Board & the Planning Commission for consideration. Further discussion is not necessary at the work session. A public hearing will be held at the regular Council Meeting on March 18, 2019.

**Burns** said they did not have to have anymore discussion on this, but it would be on the next agenda and Sheriff Kempker was going to give a presentation, along with Fire Chief Sip and DDA Director Angela Stafford-Butler. **Burns** shared that if Council didn't "act" on this and someone made an investment with the intention that it would be allowed, and then the rug was pulled out from under them, there could be a lawsuit. **Duer** said it was way too premature not to opt out, there was not enough information. **Petrus** said there was a lot of work to do. **Hanks** said she felt it needed to be communicated as a "*we are making this decision for now*" for the sole purpose of evaluating again once there was enough information. **Burns** said there were a number of communities that had adopted a resolution that said they would revisit this ordinance after the State had the details worked out and she would provide a copy for Council consideration.

## 7. RMJ Regulatory Ordinance

A public hearing will be held at the regular Council Meeting on March 18, 2019.

## 8. FOIA Appeal

The Village received a FOIA request that was denied based on the legal opinion that the documents requested did not qualify as "public documents". The denial was appealed to the Village President and must now be contemplated by Council. Should Council uphold the denial, the next action by the requestor would be to file a lawsuit in circuit court.

**Burns** explained that she was the Vice-Chair of the Michigan Municipal Executives Ethics Committee. A city manager from the other side of the State filed a FOIA request for documents that were emails between herself and other Ethics Committee members because he had been turned into ICMA for a potential ethics violation. **Burns** said Attorney Jeff Sluggett recommended denial on the grounds that these emails were exempt because they were not Village business. **Burns** said she would create a file

of the emails for Council to review. **Council** said they would support Burns request to deny the FOIA request.

**9. Memorandum of Understanding (Grant Funds for Sewer Authority)**

Spring Lake Township applied for, and subsequently received, funding for the force main and sewage treatment plant upgrades. They've been generous enough to share their grant with the other 4 Northwest Ottawa communities. Prior to receipt of the funding, it was necessary to approve a Memorandum of Understanding on how the grant funds will be disbursed.

**Burns** reported this was already completed and this was for informational purposes only; no action required.

**10. Cutler Street Water Main Replacement (Wally Delamater)**

S. Cutler Street currently has a 2" galvanized water main that serves five properties, including Mill Point Park (restrooms & irrigation). The water main is a dead-end and does not have a hydrant for flushing purposes. Given the age and undersized line and the fact that the street will be open during installation of the force main, it makes sense to update the water main at this time. Due to time constraints, staff authorized the engineering to commence, but Council would need to approve the expenditure for the actual construction.

**Delamater** explained that when the issue of this 60-year-old 2" water main issue, that had been repaired many times, was discovered they determined that, because Dirt Works was already there and had Cutler Street torn up, it made sense to replace it at this time rather than rip up a new street at a later date. **Delamater** said he had received estimates for a 6" and 8" water main replacement and was told that the DEQ would allow a 6" main, which was what he preferred. **Powers** asked if this would delay the original project. **Delamater** said that this was a small project, so he did not think it would delay anything, but he would check. **Council** agreed it made sense to replace the water main now and that this item could be added to the Consent Agenda.

**11. Waiving Late Fees for Federal Employees ~ Resolution 2019 -07**

This resolution was drafted by Grand Haven Township in response to the federal shut-down that impacted members of the Coast Guard. While *this* shut-down has ended, the potential exists to have another. It is unknown how many, if any, Coast Guard members reside in the Village. It's possible

this resolution may have zero impact; however, it is also possible that Coasties may need to seek relief at some point in the future.

**Burns** explained that she was not aware of any Coasties that lived in the Village, but in the event of another federal shutdown, she wanted to have something in place. **Council** agreed to add this item to the Consent Agenda.

#### **12. Budget Adjustments for Fiscal Year 2018/2019 (Marv Hinga)**

These amendments will be presented to the Finance Committee for their review immediately prior to the work session.

**Hinga** reported that the budget adjustments were moving money between lines items in each fund or department and there was no request for additional spending authorization. **Council** agreed with these budget adjustments and they could be added to the Consent Agenda.

#### **13. Pavement Warranty (Wally Delamater)**

As part of the Transportation Funding Package of 2015, the legislature created a requirement (MCL 247.662.247.663) that each local road agency must adopt a Local Pavement Warranty Program acceptable by MDOT. The resulting program is the statewide accepted format that local agencies can use for hot mix asphalt (HMA). This program must be adopted by 09/18/19 and every community must consider a warranty on each project utilizing any state/federal funding that also includes \$2 million or more in paving-related components. Communities must annually report on projects regardless of whether they implemented a warranty or not. Two Resolutions (2019 – 05 & 2019 – 06) are attached for Council review.

**Delamater** explained that these 2 resolutions were a requirement by the State for any project of \$2 million or more. **Council** agreed, these resolutions would be placed on the Consent Agenda.

#### **14. Brownfield Redevelopment ~ Epicurean Village**

The developer of the proposed Epicurean Village project, Savidge Management, LLC (Kim Van Kampen), desires to pursue brownfield redevelopment incentives through the Brownfield Plan approval process. To pursue these incentives, Savidge Management, LLC has requested a blighted designation from the Village so that a Brownfield Plan can be prepared. The parcels for which this designation is being sought include,

106, 108, and 110 W. Savidge Street. Essentially, this project is similar to the BFCU & Mill Point Station brownfield projects in that the developer is reimbursed for allowable expenditures – in this case lead and asbestos abatement - through a tax capture, over the course of time. Roman Wilson (FTCH) will subsequently work with the Ottawa County Brownfield Authority to process the documentation necessary to meet state requirements. The DDA will be contemplating this request at their March 14<sup>th</sup> meeting.

**Burns** explained this was the same Brownfield Redevelopment incentive that was used in the Peel's Mill Point Station project and Best Financial Credit Union and because there was lead and asbestos in the building next door, Ms. Van Kampen was asking for assistance through a Brownfield loan to help pay for removal. **Council** discussed the loss of tax capture versus remediating the site and encouraging development. **Council** agreed they were in favor of this Brownfield Redevelopment Plan.

## 15. Communications

- Art in the Park Grant (Mixer Fund)
- CGAP Closeout Letter
- Complaint – Division Street
- Complaint – 353 S. Lake Street
- Complaint – Sidewalk Snow Removal
- DDA Happenings
- Library Calendar (March)

**Burns** shared that the Heritage Festival committee had changed the route of the Memorial Day parade and the parade would be ending at the Presbyterian Church instead of crossing Savidge to end at the cemetery.

**Burns** updated Council on Ms. Van Kampen Victorian house moving project, Bilz Pool & Spa building and the gas station renovation, the project next door and the request for a lease of the pocket park. **Burns** shared that Van Kampen wanted to gift the Haight building to the Village, but that gift would not be accepted until a buyer was lined up and so far, there were 3 developers potentially interested.

## 16. Minutes

Minutes of the February 11, 2019 Work Session and February 18, 2019 regular meeting are attached for review. Should you wish to make edits, please

share that information with Chris Burns or Maryann Fonkert prior to March 15, 2019.

**17. Public Comment**

There was no public comment.

**18. Adjournment:** There being no further business, the meeting adjourned at 8:30 p.m.

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Mark Powers, Village President

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Maryann Fonkert, Deputy Clerk