

Village of Spring Lake

Council Work Session

December 9, 2019

7:00 p.m.

102 West Savidge Street (Upstairs Conference Room)

Spring Lake, MI 49456

www.springlakevillage.org

1	<p>7:00 p.m. – Neighborhood Housing Services Presentation (Rhonda Kleyn & Pat McGinnis)</p> <p>This is the annual update provided to the NW Ottawa Communities.</p>
2	<p>7:10 p.m. – Community Branding (Andy Dull)</p> <p>Over the past 4 months, the DDA – along with the help of a consultant and a focus group – have been working on a rebranding campaign for the Village. Details regarding that process and marketing strategy will be shared with Council.</p>
3	<p>7:35 p.m. – Redevelopment Agreement Discussion</p>
4	<p>7:40 p.m. – Budget Adjustments (Marv Hinga)</p> <p>The Finance Committee will review proposed budget adjustments prior to the work session. They will have a recommendation for the entire Council.</p>
5	<p>7:43 p.m. – Zoning Ordinance Amendment – 107 S. Division</p> <p>At their meeting on November 26, 2019, the Planning Commission recommended approval to rezone 107 South Division Street (parcel #70-03-15-361-004) from CBD-1 and SFR-B Core to CBD-1, Central Business District Core. The subject parcel is currently split zoned, with the northern portion zoned CBD-1 (Core Central Business District) and the southern portion zoned SFR-B Core (Residential). The future land use map of the Village's master plan classifies the subject property as being part of the Village Core (VC), which supports the rezoning of the property to CBD-1.</p> <p>This amendment will require a public hearing at the December 16, 2019 Council Meeting.</p>

6	<p>7:44 p.m. – Liquor License (Finn’s)</p> <p>The Village is expecting a completed application for a Redevelopment (RDA) License for the new steakhouse located at 106 W. Savidge. The application was received, in part, prior to publication of the agenda. Staff hopes to have the completed application prior to the work session.</p>																																																	
7	<p>7:50 p.m. – Planning Commission Training</p> <p>At the last Council Meeting, a policy on training for Planning Commission members was discussed. This would require an amendment to the PC by-laws. In terms of Council action, a resolution requiring training should be adopted and then the PC can amend the rules of procedure to reflect that change. There isn't enough time (<i>15 days notice is required</i>) to consider any amendments at the 12/17 PC meeting, but it can be added to the agenda for January.</p>																																																	
8	<p>7:56 p.m. – Board & Committee Meeting Dates for 2020</p> <p>This topic is typically a housekeeping item, however there is one meeting that warrants a discussion and that is the December Council Meeting. Does Council wish to meet the week of Christmas or perhaps move the meeting back a week (similar to what the Planning Commission does) for that month?</p> <div data-bbox="639 1136 1065 1497" style="text-align: center; border: 1px solid #ccc; padding: 10px; background-color: #f9f9f9;"> <p>December 2020</p> <table border="1" style="border-collapse: collapse; width: 100%; text-align: center;"> <thead> <tr> <th>SU</th> <th>MO</th> <th>TU</th> <th>WE</th> <th>TH</th> <th>FR</th> <th>SA</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> <tr> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> </tr> <tr> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> </tr> <tr> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> </tr> <tr> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td>1</td> <td>2</td> </tr> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> </tr> </tbody> </table> </div>	SU	MO	TU	WE	TH	FR	SA			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9
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9	<p>7:57 p.m. – Ordinance Adoption (Ground Water Use)</p> <p>This amendment will require a public hearing at the December 16, 2019 Council Meeting.</p>																																																	
10	<p>7:58 p.m. – Ordinance Adoption (Pedestrian)</p> <p>This amendment will require a public hearing at the December 16, 2019 Council Meeting.</p>																																																	

11	<p>7:59 p.m. – Ordinance Adoption (Fire Suppression)</p> <p>This amendment will require a public hearing at the December 16, 2019 Council Meeting.</p>																																				
12	<p>8:0 p.m. – Waste Hauler Licensing</p> <p>Approval of waste hauler licensing is an annual housekeeping item.</p> <table border="1" data-bbox="318 543 1386 1276"> <thead> <tr> <th colspan="4" data-bbox="318 543 1386 594">Licensed Waste Haulers in the Village</th> </tr> <tr> <th data-bbox="318 594 620 695"></th> <th data-bbox="620 594 894 695">Republic/Allied Waste 231-375-2070</th> <th data-bbox="894 594 1122 695">Kuerth Disposal 231-744-4967</th> <th data-bbox="1122 594 1386 695">Waste Management 616-724-2148</th> </tr> </thead> <tbody> <tr> <td data-bbox="318 695 620 798">Trash Collection 90-96 Gallon Container</td> <td data-bbox="620 695 894 798">\$19.80/month</td> <td data-bbox="894 695 1122 798">\$19.00/month</td> <td data-bbox="1122 695 1386 798">\$16.60/month</td> </tr> <tr> <td data-bbox="318 798 620 900">Curbside Recycling With Container Service</td> <td data-bbox="620 798 894 900">Included</td> <td data-bbox="894 798 1122 900">Included</td> <td data-bbox="1122 798 1386 900">\$6.50/month per bin</td> </tr> <tr> <td data-bbox="318 900 620 1003">Bag Service</td> <td data-bbox="620 900 894 1003">\$1.50/bag + \$8.80/month admin</td> <td data-bbox="894 900 1122 1003">\$4.00/bag (100 bags/box)</td> <td data-bbox="1122 900 1386 1003">\$2.50/bag + \$5.92/month admin</td> </tr> <tr> <td data-bbox="318 1003 620 1066">Curbside Recycling With Bag Service</td> <td data-bbox="620 1003 894 1066"></td> <td data-bbox="894 1003 1122 1066">\$3.00/month</td> <td data-bbox="1122 1003 1386 1066"></td> </tr> <tr> <td data-bbox="318 1066 620 1205">Yard Waste</td> <td data-bbox="620 1066 894 1205">\$10.75/month (bag) \$12.75/month (cart)</td> <td data-bbox="894 1066 1122 1205">\$95.00/season</td> <td data-bbox="1122 1066 1386 1205">\$12.00/month + \$25 activation fee</td> </tr> <tr> <td data-bbox="318 1205 620 1241">Christmas Trees</td> <td data-bbox="620 1205 894 1241">Included</td> <td data-bbox="894 1205 1122 1241">Included</td> <td data-bbox="1122 1205 1386 1241">Included</td> </tr> <tr> <td data-bbox="318 1241 620 1276">Spring/Fall Clean-up</td> <td data-bbox="620 1241 894 1276">No Charge</td> <td data-bbox="894 1241 1122 1276">No Charge</td> <td data-bbox="1122 1241 1386 1276">No Charge</td> </tr> </tbody> </table>	Licensed Waste Haulers in the Village					Republic/Allied Waste 231-375-2070	Kuerth Disposal 231-744-4967	Waste Management 616-724-2148	Trash Collection 90-96 Gallon Container	\$19.80/month	\$19.00/month	\$16.60/month	Curbside Recycling With Container Service	Included	Included	\$6.50/month per bin	Bag Service	\$1.50/bag + \$8.80/month admin	\$4.00/bag (100 bags/box)	\$2.50/bag + \$5.92/month admin	Curbside Recycling With Bag Service		\$3.00/month		Yard Waste	\$10.75/month (bag) \$12.75/month (cart)	\$95.00/season	\$12.00/month + \$25 activation fee	Christmas Trees	Included	Included	Included	Spring/Fall Clean-up	No Charge	No Charge	No Charge
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13	<p>8:09 p.m. – 2020/2021 Budget Calendar</p> <p>Attached please find the budget calendar for FY 20/21. Due to the way the dates fall, we will be able to hold our normal meetings in June (many years, we've only had one meeting in June) and adopt the budget on 06/15/20.</p>																																				
14	<p>8:11 p.m. – FAQs related to Tanglefoot Redevelopment</p> <p>Due to misinformation being circulated regarding the redevelopment of Tanglefoot Park, a FAQ sheet (<i>attached</i>) has been compiled. This document was reviewed by the Parks & Recreation Board and will be reviewed by the DDA on December 10, 2019 as well.</p>																																				

<p>15</p>	<p>8:12 p.m. – Solar</p> <p>Bill Cousins was able to discuss the solar lease issues with Energy Conservation Source (ECS) last week. The difference in solar cost factors between SLV and the other two municipalities was the result of the roofing work on their buildings being tied in with the solar credits as the roofing work was considered part of the solar project. There are also changes to the credit details since their projects were installed.</p>
<p>16</p>	<p>8:20 p.m. – Fee Schedule Amendments</p> <ul style="list-style-type: none"> • Fire Suppression Fees • Mass Gatherings • Docks* <p><i>*no changes proposed, just discussion</i></p>
<p>17</p>	<p>8:23 p.m. – Communications</p> <ul style="list-style-type: none"> • Calendar – Spring Lake District Library (December) • Calendar – GHACVB (December) • Coles Parks Public Notice • Compliment – OCSO Deputy Dyer • Complaint – Cutler Street • EGLE Permit – 209 S. Park • Liquor License – 606 E. Savidge • NOCH Newsletter • Thank you – Tri-cities Historical Museum
<p>18</p>	<p>8:39 p.m. – Planning Contract for 2020</p> <p>The Village has enjoyed numerous collaborations with the City of Grand Haven, one of which is sharing a planner. This arrangement has worked extremely well for the Village, but with the ongoing redevelopment taking place, there is a need for additional hours within the planning department.</p>
<p>19</p>	<p>8:42 p.m. - Minutes</p> <p>Minutes of the November 11, 2019 Work Session and November 18, 2019 regular meeting are attached for review. Should you wish to make edits, please share that information with Chris Burns or Maryann Fonkert prior to December 13, 2019.</p>

20	8:43 p.m. - Public Comment Council Work Sessions are open to the public, and as such, the public is invited to speak at the end of each meeting. Each speaker should limit their comments to 3 minutes.
21	8:45 p.m. - Adjourn



Education and Counseling Services

Lender Referral Homebuyer Education



Client: Saved thousands in closing costs and monthly payment

Homeless Counseling

Transitional Housing clients mortgage eligible

Homebuyer Education

100% rate class as either good or excellent



"I am so glad we took this course! I had no idea where to begin and now I feel so much more informed!"

"Thanks for offering this. Don't know where I'd end up without it."

Mortgage Default/Prevention



Step Forward Michigan

Home Purchase and Repair

Clients





Neighborhood
**Housing
Services**

Neighborhood Housing Services Home Repair Projects Completed in 2019



**29 Grants at
24 Properties**

MSHDA HOME GRANT – 4 Projects including a grant increase negotiated with MSHDA
NEIGHBORHOOD IMPACT PROGRAM (NIP) – 16 Projects
LOUTIT FOUNDATION GRANT – \$5,000 Money used as “gap” funds when NIP projects go over maximum amount; 9 households
NEIGHBORHOOD ENHANCEMENT PROGRAM (NEP) –8 Projects; 1 grant increase, 4 on waiting list for a “high performer” increase
HOMEOWNER FUNDS – 6 Households

NEP Check Presentation





ROOF 17631 Tamarack Lane

NIP PROGRAM \$12,186



FURNACE AND WINDOWS

510 Elliott

NIP PROGRAM

\$7,440



ROOF 9737 168th

NIP PROGRAM **\$11,625**



ROOF 9629 168th

NIP PROGRAM \$8,152



\$\$

1328 Waverly

SIDING

NEP Program

\$7,495

\$



16374 Taft Road

Furnace and Air Conditioner

NIP Program

\$6,516



1-800-451-1498



15344 David Street

\$6,997

Water Heater, Roof Repair and Air Conditioner



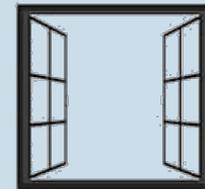
NIP PROGRAM

810 S. Hopkins

\$7,410

Windows

NIP PROGRAM



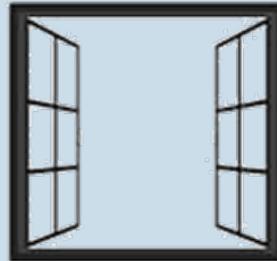
shutterstock.com 135077067

13213 Forrest Park

\$4,940

Windows

NIP Program



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1221 Pennoyer

\$9,648

Windows, Doors and Insulation

NIP Program



1207 Waverly

\$8,265

Siding, Soffit and Fascia and Gutters

NIP PROGRAM



17452-C Dunewood Court

\$4,260



Furnace

NIP PROGRAM

15124 David Street **\$7786**

Roof and Doors



NIP PROGRAM

916 Elliott **\$4375**

Doors and Windows



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NEP Program

1825 Dykhouse \$9484

Roof

NEP Grant



1218 Slayton

\$63,870



HOME Grant and NEP Grant

828 Slayton \$10,600

Windows



shutterstock - 135097007

NIP PROGRAM

609 Coburn \$7,615



shutterstock - 129897008

Furnace & Air Conditioner

NIP PROGRAM

104 N. Griffin

\$62,749

HOME Grant, NIP and NEP PROGRAM



309 Friant

\$15,550



Sewer and Exterior Doors
NIP PROGRAM and NEP Grant

1608 Colfax

\$7,490

Accessibility Modifications

NEP Grant



1635 Robbins Rd

\$11,042



Siding, Soffit and Fascia & Gutters

NEP Grant and CAA

1838 Dykhouse \$27,912



HOME Grant HPR

15337 Coleman \$28,918



HOME Grant HPR



\$352,325

TOTAL REHAB

in 2019



Village of Spring Lake Marketing Strategy

November 2019

Summary

Per the requirements of the RFP, this Marketing Strategy serves as a written summary of Concept A Creative's findings of the Village of Spring Lake's brand. It details the attributes which the Village may want to focus on to develop and promote its brand to target audiences and includes action steps for the rebranding roll-out.

Successful place branding requires an integrated approach to marketing activities that will need to balance the interests of current residents and businesses with the preferences and interests of those who are being sought after. Strategies to promote the brand effectively need to include a mix of promotion, community-building, economic development, and physical improvement activities. It is important that the DDA understand that the Village of Spring Lake brand is not a by-product of the organization but, instead, serves as the strategic framework for all actions and decision-making regarding future marketing activities. Ultimately, a clearly-defined brand and marketing strategy will make the Village stand out in a competitive marketplace and become more attractive to visitors, residents, and investors.

Target Audience(s)

To reiterate from our initial Discovery Report:

Businesses

At this stage of the Village's journey, reaching investors and businesses should be considered its primary target for the first wave of marketing efforts. To attract more visitors and establish the Village as a destination location, more immediate business development activities should center around supporting lifestyle needs such as dining, entertainment, and retail experiences vs. trying to acquire more service-based entities that mostly serve local residents.

Visitors/Potential Residents

For purposes of this rebranding project, we will refer to the age ranges as categorized by the Pew Research Center, which list Baby Boomers as aged 55-73 years old, Generation Xers as aged 39-54 years old, and Millennials as aged 23-38 years old as of 2019.

Focus Group discussions centered around trying to attract more Millennials to the area. Because younger Millennials (those under the age of 30) are a more transient group, our recommendation would be for the Village to focus on not only Millennials but also Gen Xers as part of their secondary target audience.

Regardless of age range and life stage, what has emerged is a distinct set of behaviors and values that exemplifies the Village's target visitor audience:

Active & Outdoor-Oriented

- embraces an active, healthy lifestyle
- enjoys participating in outdoor experiences (whether involving water recreation or biking and hiking) regularly
- appreciates nature and natural surroundings

Highly Social

- appreciates the social connection with others
- thrives in lively, energetic environments
- actively shares their positive experiences with others

Values Diverse Experiences

- finds appeal in an eclectic mix
- values nostalgia but welcomes the new
- appreciates the balance of refined experiences along with more relaxed, casual settings

Ultimately, the end goal would be to attract new businesses to the Village, which would then impact the desirability of the area for visitors and potential future residents. A secondary goal would be to increase pride and support with current Village residents and foster increased engagement and participation in community events.

To the extent possible, the Village should be working with the Chamber of Commerce to help increase outreach and awareness for business development opportunities.

Village of Spring Lake Differentiators

- Proximity to water for recreational activities
- Abundant access to nature via trails and bike paths
- The charm and vibe of a small, relaxed lake community
- Walkability of the Village
- Proximity to other places like Grand Rapids and Grand Haven
- The rich history of the area

Analysis & Recommendations

Websites

Spring Lake government - <http://www.springlakevillage.org>

With a goal of recruiting new business, "Why Spring Lake" should have more real estate dedicated to it and be more prominent on the home page. This section is currently written specifically with the objective of enticing residents only. Concise, relevant information should also be provided as to why the Village is an attractive business opportunity.

Consider highlighting:

- There are over 7 ½ million passes per year on Savidge Street, making Spring Lake a year-round opportunity for local business.
- Talk about the downtown redevelopment/construction plans for Epicurean Village and surrounding buildings (i.e., promote that Finn's and Brooklyn Bagels will be coming into the area.) Potential investors become less risk-averse when they see that others already have made investments.
- Share the economic performance of the area.

Visitors - <http://www.visitspringlakemi.com>

This site does not present in the top 10 when undergoing a search for Spring Lake, MI, unless the word "visit" is included, which reveals that there are some search engine optimization (SEO) issues with the site. Of particular note, right after the Village of Spring Lake government and Wikipedia sites, the 3rd listed site for a general Spring Lake, MI search is visitgrandhaven.com.

It is currently unclear as to what is the primary purpose of this site. The name of the site and the current masthead features copy that encourages one to "Visit Spring Lake," yet the content seems to be geared more towards existing residents who already live there. Is the goal of the website to inform community residents of downtown businesses and events, or is it to attract outside visitors to experience what the Village of Spring Lake has to offer? Both goals can be achieved, but a primary purpose should be established with the site designed appropriately to have compelling content which is organized for specific audiences.

- Main Navigation – "Explore" implies an opportunity to help guide someone through various activities and establishments, yet it doesn't lead anywhere but to the "Featured Business." It is a missed opportunity to highlight the numerous nature trails, bike paths, and water access points that are what makes the Village so special.
- The site invites people to "Browse the Business Directory" to "discover hundreds of reasons to visit downtown Spring Lake." However, the current business listing is not set up for attracting visitors, and there's no hierarchy or clear categorization to the establishments. For example, when looking up "Shop," Lakeshore Tech Repair and Shell may appear first in the random listing. Are these shops, or are they services?

- If attracting visitors and new residents is a goal, instead consider creating navigation categories that will better appeal to their interests, such as:

- Dining & Shopping
- Arts & Culture
- Recreation & Nature
- Commercial & Services (an ideal place to list out businesses that are needed but not a draw)
- Live Here

Our recommendation is that a digital audit be performed on the site to evaluate SEO and that consideration be given to a site redesign that is more purposeful to intended audiences.

Social Media

Spring Lake Village Government Facebook page

(2,751 Likes/ 2,848 Followers)

This page is a successful and well-used communication channel that is a good avenue to communicate with Village residents.

Visit Spring Lake MI Facebook page

(732 Likes/ 757 Followers)

Currently unclear as to what is the primary purpose of this page. Is it to inform community residents about Village events or to attract outside visitors to experience Spring Lake? Many posts are identical to the posts of the Spring Lake Village Government Facebook page, which makes these sites redundant and further dilutes the intended purpose of each. (i.e., posts regarding it's "time to flush the hydrants" may be better suited for the government page).

- Moving forward, our recommendation would be to fill this page with posts that reinforce the brand elements and redefined mission/vision

Instagram

Instagram is currently the fastest-growing social media platform and is one that is heavily used by your target audience of Millennials and younger Gen Xers. Once there are more engaging visual assets to share, consider creating an Instagram account specific to visitspringlakemi.

- Hashtags play an important role in developing branding awareness for social media accounts. Encourage the use of #wherenaturesmiles as a social media hashtag

Advertising

The current advertising budget is primarily used to promote specific community events via WGHN for radio ads and the Grand Haven Tribune for newspaper ads. The Village also places an ad in the Grand Haven Visitor Guide. Ads for 2017, 2018, and 2019 were reviewed.

- Fonts and quality of imagery all have a direct effect on brand perception. Ads from 2017 and 2018 are not designed to appeal to the target audience demographic.
- Consider the use of more up-to-date, authentic photography to help visitors better visualize what Spring Lake has to offer and to reinforce ad copy that highlights proximity to water and abundant access to nature.
- The audience for the Grand Haven Visitor Guide is tourists. As such, there is no need to list out the Village Government website page address.

Events

While the Village DDA is responsible for a number of successful events each year, events such as Bike Week, Spook-a-Palooza, and the Village Business Holiday Christmas Window Decorating Contest are community-focused. To make the Village more of a destination location, consideration should be given to developing a signature event that highlights the lake or emphasizes the active and outdoor-oriented lifestyle attributes of the area to attract visitors from outside the community.

Event Consideration — KayaTri (Running, Biking + Paddling)
Mish — <https://www.mishevents.com/mishx>
M22 Challenge — <https://www.m22challenge.com>

Quarterly Newsletter / Annual Marketing Piece:

Locally-grown businesses return more money to your community. There is an opportunity to leverage your promotions to residents to encourage investment from within the community. Are there any incentives for new businesses that can be shared?

Brand Image/Video Assets:

Our recommendation would be to make a marketing investment to capture high-quality image assets that highlight the differentiating brand aspects of the Village throughout the seasons. These assets can then be used for website content, social media posts, advertising, and other promotional materials aimed at increasing visitors, residents, and investors.

Starting point would be to determine visual needs for both photography and videography, identify potential professionals that fit the overall desired brand image, and create a list of potential captures — such as:

Cycling group out of Central Park
Pickleball
Regattas
Sailing classes
Walking dogs on pathways
Family cycling on pathway
Running/Training for 5th Third Half Marathon
Couples walking to Fuel or the entrance of Seven Steps Up
Millpoint Park or Seven Steps Up Concerts
Farmers Market, etc.....

Rebrand Roll-out Plan

Understanding that there will be budget and resource constraints, our recommendation on the roll-out of the Village's rebrand would be a Phased Transition where priority brand touchpoints such as designated primary signage and the associated websites and social media pages are changed at once or within a short time frame in a coordinated a launch designed to provide the greatest level of brand impact. All other touchpoints, including other signage, will follow a phased transition to be completed within a designated time frame and when existing materials run out.

Step 1. Create an Inventory of All Brand Touchpoints

We recommend that the DDA create a comprehensive list of all your current brand assets that will need to be updated. This is everything that you use both internally and externally to communicate your brand.

Brand assets to consider:

- Administration
 - Email signatures
 - Business cards
 - Internal documents (i.e., employee handbook, financial documents)
 - External documents (i.e., maps, permits, forms, presentations/presentation templates)
 - Financial materials (i.e., invoices)
 - Signage types and locations (need to establish hierarchy and priority structure)
- Websites
 - Logos/Taglines
 - Favicons

- Marketing Materials
 - Media kit
 - Brand asset library
 - Newsletter and postcard templates
 - Promotional materials (i.e. pens, t-shirts, coffee cups)
- Social Media
 - Profile Logo
 - All images that reference old signage/logos

Step 2. Determine Launch Date

Consider what will be a realistic timeframe to make the updates and work backward from the desired launch date to ensure ample time for both design and production, including printing and manufacturing when needed. The launch must represent a clean break from the old brand. Consider timing the launch date with a well-attended DDA-sponsored event to gain the most traction.

Step 3. Identify All Audiences and Communication Sequence

Identify all the internal groups and external constituents who need to know about the rebrand. Think about the best way to reach each audience group and make sure to tailor your message around what value the rebrand provides for them.

- Your distribution plan should involve first briefing stakeholders such as the Village Council, and then briefing all internal team members before informing the broader community. (Questions to address include: Why did we need a rebrand? What prompted the change? What does the brand represent? How will the rebrand affect me and my work?)
 - Make sure that all internal audiences are aware of the official launch date of the rebrand. You don't want anyone diluting the planned reveal to the public by sending out a premature email signature or revised form too early.

- Prepare teasers and public announcements that show transparency and leverage storytelling. Explain why you rebranded, how you went about doing it, and what your goals are for the work that was done.
 - Residents are bound to have lots of questions, so preparing an FAQ document in advance may be helpful. Share any stories about how the design of the logo and tagline was developed to get people engaged at a more emotional level.
 - Announce the change in an upcoming newsletter, on the homepage of your websites, and on your social media pages. (There is no such thing as overcommunication when it comes to a rebrand.)
 - After announcing the rebrand, build excitement with social media posts/teasers prior to the official launch date. Without giving too much away, pique followers' interest with mentions that a big change is coming up and use behind-the-scenes imagery to offer hints of the preparation work while it's underway.
- Invite feedback that can be conducted and addressed in a manageable way. We know that many residents will be apprehensive to change, and you need to be prepared for a range of reactions. Being open to receiving the feedback – even though you already know that the rebranding decision was the right one – builds trust with residents who will feel they are being heard and that their views are important to you. Have responses ready to go to address both negative comments and positive comments.
- PR is a very effective part of any rebrand marketing strategy. Develop and distribute a press release about the rebranding to engage with media channels and create free publicity for the Village. Have comments ready to share for publication and someone lined up to do interviews if requested.

Step 4. Engage Brand Ambassadors

Identify early on any brand ambassadors who you can count on to talk positively about your rebrand to their friends, family, and social media followers. These residents can serve as powerful allies in spreading the word. It will be important to acknowledge this role as one that aims to strengthen community pride.

- Consider the members who were involved in the branding steering team. Create a branded thank-you gift for their invaluable participation in your rebranding journey. Give this gift to them on or just after your official launch date and make it something that others will see and want. (i.e., t-shirt, tote bag, travel mug)
- Produce inexpensive branded items such as car window/ bumper stickers that can be handed out to residents for free to encourage ongoing promotion and community support
- Enlist neighborhood businesses to be active partners in promoting the new brand by providing them with branded posters to share in their windows. Used as a promotional campaign, take pictures of these businesses featuring the posters, and showcase them on Facebook as a way to market them in turn.

Step 5: Stay Consistent With Your Branding

When it comes to brand, consistency is key. Use the Brand Guidelines to make sure that you maintain your identity effectively across all touchpoints. Any discrepancy in the way that you present your rebrand could leave your audiences confused.

Village of Spring Lake
December 2019 Budget Adjustments

	Fund	Dept.	Account	Current	Proposed	Change
296-000.000-695.000	TIFA	Revenue	Appropriation from Fund Balance	7,008	9,008	2,000
296-000.000-886.000	TIFA	Expense	Chamber Economic Development	4,000	6,000	2,000
Adjust TIFA Fund Budget for Chamber Economic Development Contract approved at the 10/21/19 meeting.				Net Change		0
101-215.000-702.000	General Fund	Clerk/Treasurer	Full Time wages	39,381	36,869	(2,512)
101-215.000-711.000	General Fund	Clerk/Treasurer	Workers Comp Insurance	120	132	12
101-215.000-900.000	General Fund	Clerk/Treasurer	Printing and Publishing	750	1,250	500
101-215.000-901.000	General Fund	Clerk/Treasurer	Recodification	1,500	3,500	2,000
Adjust Current Year Clerk/Treasurer Budget				Net Change		0
101-265.000-702.000	General Fund	Village Hall	Full Time Wages	4,144	2,929	(1,215)
101-265.000-702.101	General Fund	Village Hall	Full Time Wages - Township Hall	200	0	(200)
101-265.000-703.101	General Fund	Village Hall	Part Time Wages - Township Hall	100	0	(100)
101-265.000-711.000	General Fund	Village Hall	Workers Comp Insurance	75	90	15
101-265.000-775.000	General Fund	Village Hall	Repair and Maintenance Supplies	0	750	750
101-265.000-801.902	General Fund	Village Hall	Contract Workers	0	750	750
Adjust Current Year Village hall Building and Grounds Budget				Net Change		0
236-000.000-711.000	DDA	DDA	Workers Comp Insurance	1,000	1,175	175
236-000.000-804.000	DDA	DDA	Legal Fees	1,000	5,000	4,000
236-000.000-978.000	DDA	DDA	Paving	260,000	255,825	(4,175)
Adjust DDA Budget						0
218-000.000-677.000	Pathways	Revenues	Reimbursements	0	1,500	1,500
218-444.000-801.000	Pathways	Pathways	Contractual Services	3,000	6,000	3,000
218-444.000-940.000	Pathways	Pathways	Equipment Usage	17,500	16,000	(1,500)
Adjust Pathways Fund Budget						0
202-451.000-978.000	Major Streets	Construction	Paving	0	8,240	8,240
202-000.000-975.000	Major Streets	General Services	Appropriation to Fund Balance	50,072	41,832	(8,240)
Adjust Major Street Fund Budget for Exchange Street final payment.						0
202-000.000-677.101	Major Streets	Revenue	State Trunkline Reimbursement	22,000	23,400	1,400
202-000.000-677.000	Major Streets	Revenue	Reimbursements	0	750	750
202-480.000-711.000	Major Streets	Trunkline Maint.	Workers Comp Insurance	0	100	100
202-480.000-702.001	Major Streets	Trunkline Maint.	Overtime Pay	1,850	1,400	(450)
202-480.000-801.000	Major Streets	Trunkline Maint.	Professional Services	0	2,500	2,500
Adjust Major Street Budget for Trunkline Maintenance.						0
203-000.000-975.000	Local Streets	General Services	Appropriation to Fund Balance	9,112	8,012	(1,100)
203-463.000-775.000	Local Streets	Routine Maint.	Repairs and Maintenance Supplies	800	1,800	1,000
203-463.000-931.000	Local Streets	Routine Maint.	Building Repairs and Maintenance	0	100	100
Adjust Local Street Budget for Routine Maintenance.						0
101-857.000-711.000	General Fund	Comm. Promotions	Workers Comp Insurance	125	295	170
101-857.000-740.000	General Fund	Comm. Promotions	Operating Supplies	100	175	75
101-857.000-801.000	General Fund	Comm. Promotions	Professional Services	0	685	685
101-857.000-881.000	General Fund	Comm. Promotions	Coast Guard Festival	3,200	2,270	(930)
Adjust Community Promotions Budget.						0
590-000.000-695.000	Sewer Fund	Revenue	Appropriation From Fund Balance	0	265,000	265,000
590-000.000-820.000	Sewer Fund	Sewer	Engineering/Project Admin	15,000	30,000	15,000
590-000.000-970.000	Sewer Fund	Sewer	Capital Outlay	50,000	300,000	250,000
Adjust Sewer Fund Budget for Village Cove contract awarded at May 20, 2019 Council Meeting						0
591-000.000-702.101	Water Fund	Water	Overtime Pay	3759	2,184	(1,575)
591-000.000-703.000	Water Fund	Water	Part Time Wages	300	600	300
591-000.000-711.000	Water Fund	Water	Workers Comp Insurance	1,200	1,475	275
591-000.000-801.902	Water Fund	Water	Contract Workers	1,000	2,000	1,000
Adjust Current Year Water Fund budget						0
661-000.000-702.001	Central Equipment	Equipment	Overtime Pay	4,139	3,139	(1,000)
661-000.000-704.000	Central Equipment	Equipment	Social Security	0	1,000	1,000
Adjust Current Year Equipment Fund budget						0

ORDINANCE NO. ____
SYNOPSIS

ZONING MAP

107 SOUTH DIVISION STREET – PARCEL # 70-03-15-361-004

AN ORDINANCE TO AMEND THE VILLAGE OF SPRING LAKE ZONING MAP ADOPTED BY THE VILLAGE OF SPRING LAKE, OTTAWA COUNTY, MICHIGAN TO CHANGE THE ZONING CLASSIFICATION FOR PARCEL # 70-03-15-361-004 FROM CBD-1, CENTRAL BUSINESS DISTRICT CORE AND SFR-B, SINGLE-FAMILY RESIDENTIAL TO CBD-1, CENTRAL BUSINESS DISTRICT CORE.

Effective Date. The foregoing amendment to the Village of Spring Lake Zoning Ordinance was approved and adopted by the Village Council of the Village of Spring Lake, Ottawa County, Michigan on the ____ day of _____, 2019 after a public hearing conducted by the Village Planning Commission as is required by the State of Michigan Zoning Enabling Act, as amended. This Ordinance shall be effective seven (7) days after publication.

Dated: _____

By: Mark Powers

Its: President

By: Maryann Fonkert

Its: Deputy Clerk

CERTIFICATE

I, Maryann Fonkert, the Deputy Clerk for the Village of Spring Lake, Ottawa County, Michigan, do hereby certify that the foregoing Village of Spring Lake Ordinance was adopted at a regular meeting of the Village Council held on _____. The following members of the Village Council were present at that meeting: _____. The Ordinance was adopted by the Village Council with members of the Council _____ voting in favor and with no members of the Council voting in opposition. The Ordinance was published in the Grand Haven Tribune on _____.

Maryann Fonkert
Deputy Clerk

ORDINANCE NO. _____

ZONING MAP
107 SOUTH DIVISION STREET – PARCEL # 70-03-15-361-004

AN ORDINANCE TO AMEND THE VILLAGE OF SPRING LAKE ZONING MAP ADOPTED BY THE VILLAGE OF SPRING LAKE, OTTAWA COUNTY, MICHIGAN TO CHANGE THE ZONING CLASSIFICATION FOR PARCEL # 70-03-15-361-004 FROM CBD-1, CENTRAL BUSINESS DISTRICT CORE AND SFR-B, SINGLE-FAMILY RESIDENTIAL TO CBD-1, CENTRAL BUSINESS DISTRICT CORE.

THE VILLAGE OF SPRING LAKE, COUNTY OF OTTAWA, STATE OF MICHIGAN, ORDAINS:

Section 1. Amend the Village of Spring Lake Zoning Map. The Zoning Map adopted by the Village of Spring Lake is hereby amended to change the zoning classification of Parcel # 70-03-15-361-004 from CBD-1, Central Business District Core and SFR-B, Single-Family Residential District to CBD-1, Central Business District Core.

Section 2. Legal Description. The parcel to be rezoned to CBD-1, Central Business District Core is described as follows:

LOTS 4 & 5 BLK 12 EXC THE E 67.5 FT OF TH S 34 FT OF LOT 5. BARBER'S ADD TO VILLAGE OF MILL POINT

Section 3. Effective Date. The foregoing amendment to the Village of Spring Lake Zoning Ordinance was approved and adopted by the Village Council of the Village of Spring Lake, Ottawa County, Michigan on the ___ day of _____, 2019 after a public hearing conducted by the Village Planning Commission as is required by the State of Michigan Zoning Enabling Act, as amended. This Ordinance shall be effective seven (7) days after publication.

Dated: _____

By: _____

Mark Powers

Its: President

By: _____

Maryann Fonkert

Its: Deputy Clerk

CERTIFICATE

I, Maryann Fonkert, the Deputy Clerk for the Village of Spring Lake, Ottawa County, Michigan, do hereby certify that the foregoing Village of Spring Lake Ordinance was adopted at a regular meeting of the Village Council held on _____. The following members of the Village Council were present at that meeting: _____. The Ordinance was adopted by the Village Council with members of the Council _____ voting in favor and with no members of the Council voting in opposition. The Ordinance was published in the Grand Haven Tribune on _____.

Maryann Fonkert
Village Deputy Clerk



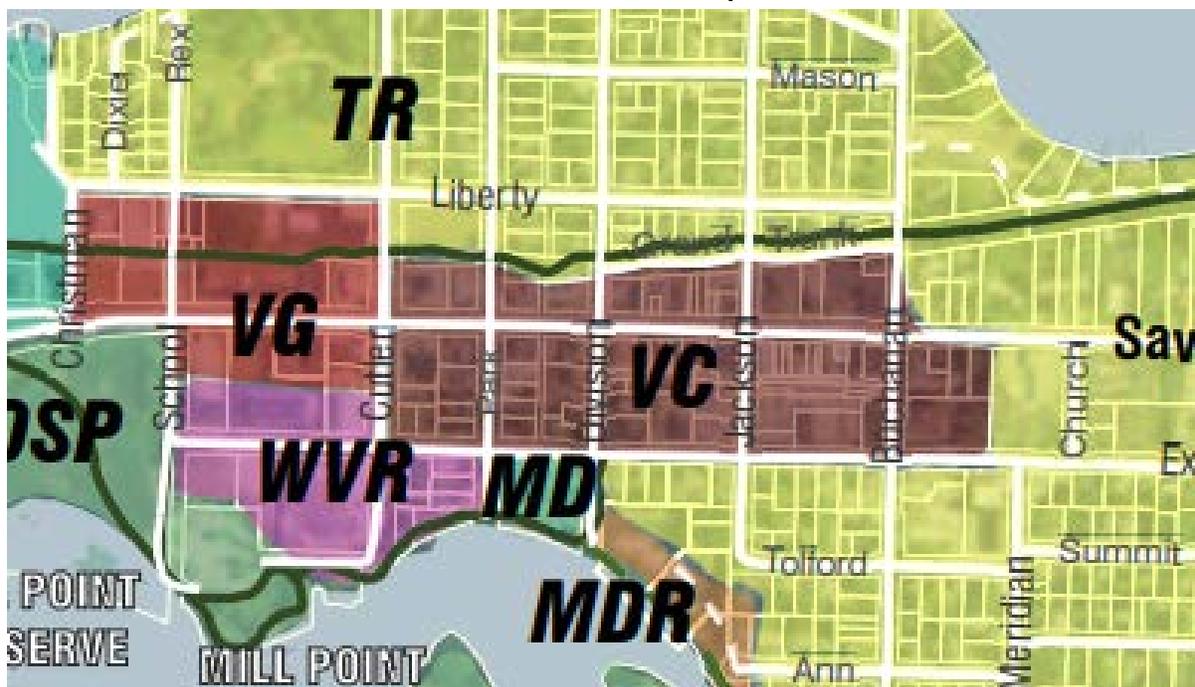
MEMORANDUM

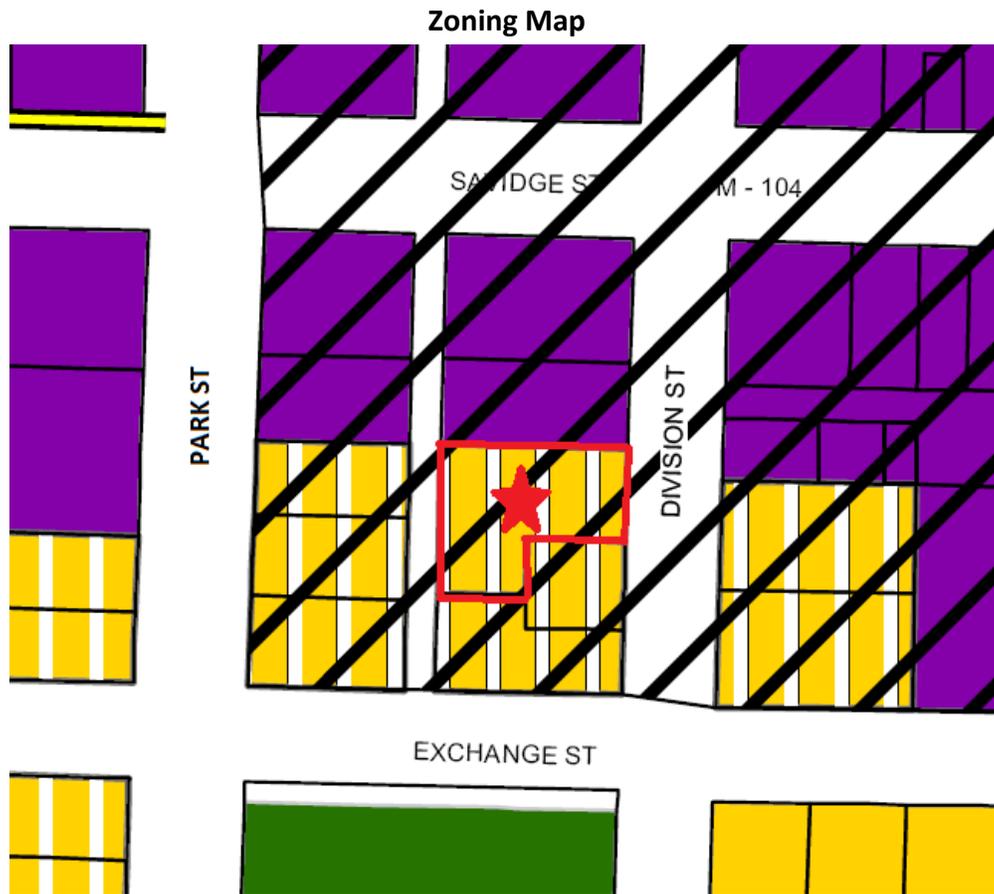
To: Village Council
From: Jennifer Howland, Village Planner
Date: November 26, 2019
Subject: Proposed Rezoning: 107 South Division Street

At their meeting on November 26, 2019, the Planning Commission recommended approval to rezone 107 South Division Street (parcel #70-03-15-361-004) from CBD-1 and SFR-B Core to CBD-1, Central Business District Core. The Planning Commission also conditionally approved a special use permit and site plan review for a new carriage house on the property to provide office space on the first floor and a residence on the second floor, along with associated site improvements. Absent rezoning the property, the proposed office/residential building cannot be constructed.

The subject parcel is currently split zoned, with the northern portion zoned CBD-1 (Core Central Business District) and the southern portion zoned SFR-B Core (Residential). The future land use map of the Village's master plan classifies the subject property as being part of the Village Core (VC), which supports the rezoning of the property to CBD-1.

Future Land Use Map





Legend	
	Bike Paths, Boardwalks, and Sidewalks
	Parcels
	Core District
	Central Business District (CBD-PUD)
	Industrial (I)
	I-PUD
	Office (O)
	Public (P)
	Eastern Entryway District (EED)
	EED PUD
	Waterfront Mixed Use District (WF)
	WF PUD
	Conditional PPQP
	Standardized Class Historic District Overlay (HIS)
Zoning Code	
	Single Family Residential (SFR-A)
	Single Family Residential (SFR-B)
	Multi-Family Residential (MFR-A)
	Multi-Family Residential (MFR-B)
	MFR PUD
	Commercial (C)
	Central Business District (CBD)

Cc: Christine Burns, Village Manager



New On-Premises Redevelopment or Development District License Questionnaire

Complete and submit this questionnaire along with a fully completed Retailer License & Permit Application (LCC-100) with the documents required to be submitted with that form and any other documents required as listed below.

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): Savidge Holdings LLC	
Address to be licensed: 110 Savidge St.	
City: Spring Lake	Zip Code: 49456
City/township/village where license will be issued: Spring Lake	County: Ottawa
Contact Name: Katie Porter	Phone: 630-335-1721 Email: epicureaninquiries@gmail.com
Mailing address (if different from above): 570 Seminole Road, Ste 200, Muskegon, MI 49444	
City: Muskegon	Zip Code: 49444

I am applying for the following on-premises redevelopment or development district license:

MCL 436.1521a(1)(a) - Redevelopment (RDA) License - Complete Parts 2a, 3, 4, & 5

Select one: Class C B-Hotel Tavern A-Hotel

- The proposed licensed premises must be located in a redevelopment project area defined by the local governmental unit and the investment in the redevelopment project area must meet one (1) of following requirements:
 - Investment of not less than \$50 million in cities, townships, or villages having a population of 50,000 or more
 - Investment of not less than \$1 million per 1,000 people in cities, townships, or villages having a population of less than 50,000
- The licensed business must be engaged in activities related to dining, entertainment, or recreation and provide that activity not less than five (5) days per week
- The licensed business must be open to the public not less than ten (10) hours per day, five (5) days per week
- The initial enhanced license fee for a license issued under this section is \$20,000.00

MCL 436.1521a(1)(b) - Development District (DDA) License - Complete Parts 2b, 3, 4, & 5

Select one: Class C B-Hotel Tavern A-Hotel

- The proposed licensed premises must be located in one of the development districts or areas listed in MCL 436.1521a(1)(b):
 - Tax Increment Finance Authority District Under Part 3 of Public Act 57 of 2018 (Formerly Public Act 450 of 1980)
 - Corridor Improvement Authority Act Development Area under Part 6 of Public Act 57 of 2018 (Formerly Public Act 280 of 2005)
 - Downtown Development Authority (DDA) District under Part 2 of Public Act 57 of 2018 (Formerly Public Act 197 of 1975)
 - Principal Shopping District under Public Act 120 of 1961
- The total investment in real and personal property within the development district or area shall not be less than \$200,000.00 over a period of the preceding five (5) years
- The building shall be a restoration or rehabilitation of an existing building and **cannot be a brand new building**
- The building that will house the proposed licensed premises must have at least \$75,000.00 expended for the rehabilitation or restoration of the building over the preceding five (5) years or a commitment for a capital investment of at least \$75,000.00 in the building that must be expended before the license is issued
- The licensed business must be engaged in activities related to dining, entertainment, or recreation
- The licensed business must be open to the general public and have a seating capacity of not less than 25 persons
- The initial enhanced license fee for a license issued under this section is \$20,000.00

Please Note: Pursuant to MCL 436.1521a(8) a license issued under MCL 436.1521a cannot be transferred to another location and if the licensee goes out of business the license issued under MCL 436.1521a shall be surrendered by the licensee to the Commission and the Commission will terminate the license.

**VILLAGE OF SPRING LAKE
OTTAWA COUNTY, MICHIGAN**

**COUNCIL MEMBER _____, SUPPORTED BY COUNCIL MEMBER _____, MOVED
THE ADOPTION OF THE FOLLOWING RESOLUTION:**

RESOLUTION 2019-22

**A RESOLUTION OF SUPPORT TO CHANGE THE PLANNING COMMISSION
BY-LAWS TO REQUIRE TRAINING FOR ALL MEMBERS**

WHEREAS, the Village of Spring Lake is undergoing major redevelopment both commercially and residentially; and

WHEREAS, development needs to be well-planned, thoughtful, and timeless in order to maintain a vibrant and economically stable community; and

WHEREAS, the Planning Commission is responsible for such items as Master Planning, Zoning Ordinances, and site plan approvals all of which play a pivotal role regarding how development occurs; and

WHEREAS, it is imperative that all Planning Commissioners maintain currency on best practices and topics which are relevant; and

WHEREAS, the Spring Lake Village Council has determined that it would be beneficial for all Planning Commissioners to attend at least one training session during each term of their appointment; and

WHEREAS, there are numerous training opportunities available through either the MSU Extension or Ottawa County that cost little or no money; and

WHEREAS, the Village Council will budget appropriate funds for training opportunities for Planning Commissioners; and

NOW, THEREFORE, BE IT RESOLVED, that the Spring Lake Village Council requests that the Planning Commission amend their by-laws to include language that requires a commitment to training.

Yes:

No:

Absent:

RESOLUTION DECLARED ADOPTED

CERTIFICATE

I, Marvin Hinga, Village Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Village of Spring Lake at a Regular Meeting thereof held on the 16th day of December 2019.

RESOLUTION 2019 - 22 DECLARED ADOPTED.

Dated: December 16, 2019

Marvin Hinga, Clerk
Village of Spring Lake



**VILLAGE OF SPRING LAKE
PLANNING COMMISSION
RULES OF PROCEDURE**

PREAMBLE

These Rules of Procedure were adopted by the Village of Spring Lake Planning Commission (the “Planning Commission”) on the 28th day of April, 2009, pursuant to Section 19(1) of Act 33 of the Michigan Public Acts of 2008, as amended (“Act33”).

ARTICLE I

AREA

The geographic area served by the Planning Commission shall include the incorporated area legally within the boundaries of the Village of Spring Lake (the “Village”) as such boundaries exist at any given time.

ARTICLE II

PURPOSE

SECTION 1. The authority, purposes and functions of the Planning Commission shall be described in this Article, as well as any other authority, purposes and functions provided by law.

SECTION 2. The Planning Commission shall prepare a plan to guide the physical development of the Village. The purpose of this plan shall be to promote public health, safety and general welfare; to encourage the use of resources in accordance with their character and adaptability; to avoid the overcrowding of land by buildings or people; to lessen congestion on public roads and streets; to facilitate provision for a system of transportation, sewage disposal, safe and adequate water supply, recreation, and other public improvements; and to consider the character of the Village and its suitability for particular uses judged in terms of such factors as the trend in land and population development.

SECTION 3. The Planning Commission shall promote the adoption, execution and updating of plans to guide the physical development of the Village by the Village, school, county and other governments and agencies responsible for making public or other improvements in the Village.

SECTION 4. The Planning Commission shall effect economies in the Village through the recommendation of a wise expenditure of funds to provide for sound development.

SECTION 5. The Planning Commission shall encourage and assist public and private agencies in improving the attractiveness of the Village.

SECTION 6. The Planning Commission shall work toward a “planned community” for the Village by officially adopting a plan to guide the physical development of the Village.

SECTION 7. The Planning Commission shall exercise the powers, duties and responsibilities of zoning boards as provided by the Michigan Zoning Enabling Act (Act 110 of the Michigan Public Acts of 2006, as amended).

SECTION 8. The Planning Commission shall review proposals for public streets, squares, parks, ways, ground, spaces, buildings or structures as provided in Act 33.

SECTION 9. The Planning Commission shall review plats or other matters of land development, recommend regulations governing the subdivision of land and perform such other duties as the Village Council shall from time to time assign to the Planning Commission, all as provided in Act 33.

SECTION 10. The Planning Commission shall annually prepare a capital improvements program of public structures and improvements, unless that duty is performed by the Village Council.

SECTION 11. The Planning Commission shall have such other authority and perform such other duties and responsibilities as provided by Act 33 or as provided otherwise by law.

SECTION 12. The Planning Commission shall further cooperation between governmental and private agencies toward the purposes and functions described in this Article.

ARTICLE III
MEMBERSHIP, REPRESENTATION, QUALIFICATIONS,
APPOINTMENT, TERM AND VACANCIES

SECTION 1. The Planning Commission shall consist of nine members, who shall be representative of major interests as they exist in the Village. All members shall be qualified electors of the Village, except that two members need not be. One member of the Village Council shall be a member of the Planning Commission.

SECTION 2. All members of the Planning Commission shall be appointed by the Village President with the approval of the Village Council. Members may be removed by the Village Council, after a hearing on written charges.

SECTION 3. The term of each member shall be for three years. The Planning Commission member from the Village Council shall serve according to the person's term on the Village Council, unless properly removed from the Planning Commission. A successor shall be appointed not more than one month after the term of the preceding Planning Commission member has expired. All vacancies for unexpired terms shall be filled for the remainder of the terms. Members of the Planning Commission shall continue to hold office until their successors are appointed.

ARTICLE IV

COMPENSATION, BUDGET, GIFTS AND EXPENDITURES

SECTION 1. Members of the Planning Commission may be compensated for their services as provided by the Village Council. The Planning Commission may make and administer regulations relative to compensation for the travel of its members and Village employees when engaged in the performance of activities authorized by the Planning Commission, including attendance at conferences and meetings. The Planning Commission may prepare a detailed budget and submit it to the Village Council for approval or disapproval. The Village Council annually may appropriate and make available funds in a Planning Commission General Budget Fund for carrying out the purposes and functions permitted under Act 33 and may match Village funds with federal, state, county or other local government or private grants. The Village Council may accept and use gifts and grants for Planning Commission purposes. Money so accepted shall be deposited with the Village Treasurer in a Planning Commission fund for expenditure by the Planning Commission for the purpose designated by the donor. The Village Treasurer shall be asked to draw warrants against the Planning Commission fund only upon vouchers signed by the Chairperson of the Planning Commission and Zoning Administrator and upon orders drawn by the Village Clerk. The expenditures of the Planning Commission, exclusive of gifts and grants, shall be within the amounts appropriated by the Village Council

SECTION 2. The Village Treasurer shall similarly be asked to draw warrants against the Planning Commission fund, upon vouchers signed by the Chairperson of the Planning Commission and the Zoning Administrator, to pay the regular fees, charges and/or expenses incurred by or in connection with the Planning Commission. The Planning Commission may periodically request a report from the Village Treasurer concerning all Village warrants drawn against and charged to the amount appropriated by the Village Council for Planning Commission purposes, to enable the Planning Commission (and Village Council) to monitor expenditures against appropriations.

ARTICLE V

OFFICERS AND THEIR DUTIES AND ADVISORY COMMITTEES

SECTION 1. The Planning Commission shall elect a Chairperson and Vice-Chairperson from its members, and shall create and fill such other offices or committees as it may consider advisable. The officers shall be elected annually at the first regular meeting of the Planning Commission in each fiscal year (i.e., July 1 through June 30). The officers shall be elected by and from among the membership of the Planning Commission. The Planning Commission may appoint persons outside of its membership to serve on such advisory committees as it may establish. The terms of all officers shall be one year or until a successor is elected.

SECTION 2.

A. The Chairperson shall be the chief executive officer of the Planning Commission and shall preside at all meetings of the Planning Commission. The Chairperson shall appoint all committees established by the Planning Commission and shall be an ex-officio member of all

committees. The Chairperson shall have a vote on all resolutions as a Planning Commissioner. The Chairperson shall sign any contracts or legal documents which the Planning Commission is authorized to enter into and which are approved by the Planning Commission.

B. As designated by the Village Council, one member of the Planning Commission shall be a member of the Zoning Board of Appeals.

SECTION 3.

A. In the event that the office of the Chairperson becomes vacant by death, resignation or otherwise, the Vice Chairperson shall serve as a Chairperson until a new Chairperson is elected.

B. In the event of the absence or disability of the Chairperson, the duties shall, for the time being, be discharged by the Vice Chairperson.

SECTION 4. The Zoning Administrator shall perform the usual duties of the office of Secretary and such other duties as the Planning Commission may direct, including the following.

A. The Zoning Administrator shall have custody of and be responsible for the official minute books and records of the Planning Commission.

B. The Zoning Administrator shall be responsible for all correspondence and notices pertaining to meetings and official acts of the Planning Commission.

C. The Zoning Administrator shall, at the request of the Planning Commission, request from the Village Treasurer an itemized financial report regarding Planning Commission expenditures and receipts. This report is to detail moneys in the Planning Commission fund.

D. The Zoning Administrator shall receive Planning Commission bills which require payment. The Zoning Administrator shall prepare a voucher that is signed by the Zoning Administrator and the Chairperson before it is forwarded to the Village Treasurer for payment.

E. The Zoning Administrator shall verify with the County Planning Commission, after one has been established, that a copy of the Zoning Ordinance of the Village of Spring Lake (the "Zoning Ordinance") and all amendments to it have been filed.

ARTICLE VI **PLANNING COMMISSION MEETINGS**

SECTION 1.

A. The Planning Commission shall hold not less than four regular meetings each year, and by resolution shall determine the time and place of the meetings. A special meeting

may be called by two members upon written request to the Zoning Administrator or by the Chairperson. The business which the Planning Commission may perform shall be conducted at a public meeting of the Planning Commission held in compliance with Act 267 of the Michigan Public Acts of 1976, as amended. Public notice of the time, date and place of a regular or special meeting shall be given in the manner required by Act 267 of the Michigan Public Acts of 1976, as amended. Notice to the members of the Planning Commission of the place, day and hour of any special meeting of the Planning Commission shall be served on each member at least 18 hours in advance of the time of the meeting. Service of the notice may be made personally, by telephone, or by mailing such notice, postage prepaid, plainly addressed to the member at the member's current mailing address. However, notice by mail of a special meeting of the Planning Commission may be given if the mailing occurs at least 48 hours in advance of the meeting.

B. A majority of the Planning Commission membership shall constitute a quorum to take action at any meeting.

C. For meetings of the Planning Commission and any advisory committees, the rules of parliamentary practice as set forth in "Robert's Rules of Parliamentary Procedure" shall govern in all cases in which they are not inconsistent with the standing rules and orders of the Planning Commission and not contrary to any existing laws of the State of Michigan. The Chairperson of any Planning Commission meeting has the right and duty to regulate the proceedings of the meeting, and ordering any disorderly person out of the meeting, if necessary.

D. The recommended order of business for a regular Planning Commission meeting is the following:

- CALL TO ORDER BY THE CHAIRPERSON;
- ROLL CALL;
- APPROVAL OF THE AGENDA;
- APPROVAL OF PREVIOUS MEETING MINUTES;
- OLD BUSINESS;
 - Public Hearings
 - Other
- NEW BUSINESS;
 - Public Hearings
 - Other
- PUBLIC COMMENT NOT RELATED TO AGENDA ITEMS;
- ANNOUNCEMENTS; AND
- ADJOURNMENT.

Although the above order is a recommended order of business, the Chairperson may, at the Chairperson's discretion, change the order of business to suit the requirements of the meeting.

The Planning Commission should adhere to principles that provide fair and equitable treatment of matters of business regardless of their origin. When possible, every effort should be

made to process business through the Planning Commission in the order in which it was received.

SECTION 2. The basic agenda for Planning Commission public hearings shall normally be as follows.

A. The Chairperson shall introduce the matter by announcing substantially as follows.

1. This is a meeting of the Village of Spring Lake Planning Commission. The duties of the Planning Commission are to consider matters of long range planning as well as questions of zoning. Thus, the Planning Commission functions as a planning commission as well as a zoning board. In its capacities as a zoning board, it makes recommendations to the Village of Spring Lake Village Council. The final responsibility for any zoning amendment to the Zoning Ordinance is solely in the hands of the Village of Spring Lake Village Council.

2. This is the date, time and place for a (regular or special) meeting of the Planning Commission, held pursuant to notice, for the purpose of hearing, considering and acting upon certain proposed amendments(s) to the Zoning Ordinance and/or acting upon an application for a special use permit or a planned unit development.

3. Notice of this hearing has been given as required by law.

B. The Chairperson shall read the notice of public hearing.

C. The Chairperson shall then declare the public hearing open and inform the public that the rules of the public hearing are posted at the entrance to the meeting room.

1. The procedures and rules to be followed by all persons during the public hearing are as follows:

a) No person shall address the Planning Commission or otherwise question or comment upon any matter without first being recognized by the Chairperson.

b) Once recognized by the Chairperson, all persons shall give their names and addresses before addressing the Planning Commission or otherwise questioning or commenting upon any matter.

c) The petitioners in this matter, or their representatives, shall make their full presentation in support of their petition first, without interruption.

- d) Following the presentation on behalf of the petitioners, Planning Commission members may direct any comments or questions they may have to the petitioners.
- e) Any persons or groups, or their representatives, in opposition to the petition may make their presentation next, without interruption.
- f) Following any presentation on behalf of opponents, Planning Commission members may direct any comments or questions they may have to the opponents.
- g) Next, any other comments or questions the petitioners may have in response to any presentation by any opponents may be made.
- h) Next, any other comments or questions any opponents may have of the petitioners may be made.
- i) Finally, any other persons, whether in support of the petition, in opposition to the petition, or otherwise, may make their comments and ask their questions when recognized by the Chairperson.
- j) The hearing is expected and intended to proceed in an orderly manner. Your cooperation is anticipated and will be appreciated. You are invited to be heard on any petition that you may be interested in regardless of where you may live. A tablet is being circulated/has been placed on the table for you to clearly print your name and address if you wish to be recognized and allowed to speak during the public hearing. All presentations, questions, comments and replies are to be directed to the Chairperson. The Chairperson may limit the time of each speaker to 3 minutes.

D. The Chairperson shall then call upon the petitioners (or their representatives) to make their presentation in support of their petition.

E. The Chairperson shall then call for any comments or questions Planning Commission members may have of the petitioners.

F. The Chairperson shall then call upon any persons or groups in opposition to the petition to make their representation.

G. The Chairperson shall then call for any comments or questions Planning Commission members may have of the opponents.

H. The Chairperson shall then call for any further response, comments or questions by the petitioners.

I. The Chairperson shall then call for any further response, comments or questions by the opponents.

J. The Chairperson shall then call for any other comments or questions, whether in support of the petition, in opposition to the petition or otherwise.

K. When all presentations, comments and questions have been made, and when there is no one else desiring to be heard, and when there are no further inquiries from Planning Commission members, the Chairperson shall state as follows:

There being no further comment nor anyone else desiring to be heard, I'll entertain a motion from the Planning Commission that the public hearing portion of this meeting be closed.

L. After motion to close the public hearing carries, one of the following motions should be made and acted upon:

1. Motion to take the matter under advisement for recommendation at a later date; or
2. Motion to recommend approval or disapproval of the petition, or to recommend approval in part and disapproval in part, etc.; or
3. Any other motion as may be proper or appropriate.

M. Although the basic agenda set forth above for Planning Commission hearings on proposed zoning amendments is a recommended agenda, the Chairperson may, at the Chairperson's discretion, change the agenda to suit the requirements of the hearing. In particular, the Chairperson may, with approval of the Planning Commission, require that a particular hearing be adjourned and continued to a time, place and certain date, because of the length or complexity of any such hearing, the need for additional information to be furnished, or for any other proper reason.

SECTION 3. Notwithstanding the provisions of Section 2 of this Article, no proposed Zoning Ordinance amendment initiated by petition of a property owner or other party in interest shall be considered or processed by the Planning Commission until:

A. A suitable petition in proper form has been completed and filed in triplicate with the Village in accordance with all applicable provisions of the Zoning Ordinance; and

B. The required fees in connection with the petition, to be used toward defraying the cost of the Zoning Ordinance amendment proceedings, have been deposited with the Village; and

C. The petition has been referred to the Planning Commission for processing under and in accordance with the Michigan Zoning Enabling Act.

ARTICLE VII
PLANNING STAFF CONSULTANTS

SECTION 1. The Village Council upon recommendation of the Planning Commission may employ a planning director or other planning personnel, contract for the part-time or full-time services of planning and other technicians, and pay or authorize the payment of expenses within the funds budgeted and provided for planning purposes.

SECTION 2. These planning persons shall have those powers and duties as may be delegated to them from time to time by the Planning Commission in accordance with applicable law.

ARTICLE VIII
FISCAL YEAR AND ANNUAL REPORT WITH BUDGET

SECTION 1. The fiscal year of the Planning Commission shall be from the first day of July to the last day of June.

SECTION 2. The Planning Commission shall, before the first day of June of each year, submit to the Village Council a written report of its activities during that fiscal year, indicating the status of planning activities including recommendations regarding actions by the Village Council related to planning and development. Any recommended budget from the Planning Commission is to be part of this report.

ARTICLE IX
MASTER PLAN ORIGIN, ADOPTION AND AMENDMENT

SECTION 1. The Planning Commission shall make and adopt a Master Plan as a guide for the development of the Village. As a basis for the plan, the Planning Commission is to (1) make inquiries, investigations and surveys of all the resources of the Village and (2) assemble and analyze data and formulate plans for the proper conservation and uses of all resources, including a determination of the extent of probable future need for the most advantageous designation of lands having various use potentials and for services, facilities and utilities required to equip such lands. The Planning Commission shall consult, in respect to its planning, with representatives of adjacent area municipalities; with the County Planning Commission, if any; and with the Regional Planning Commission, if any. The Planning Commission may make use of expert advice and information which may be furnished by appropriate federal, state, county and municipal officials, departments and agencies having information, maps and data pertinent to planning of municipalities.

SECTION 2.

A. The Master Plan shall include maps, charts and descriptive, explanatory and other related matter and show the Planning Commission's recommendations for the physical development of the Village.

B. The Master Plan shall include those of the following subjects which reasonably can be considered as pertinent to the future development of the Village;

1. A land use plan and program, in part consisting of a classification and allocation of land for agriculture, residence, commerce, industry, recreation, ways and grounds, public buildings, schools, soil conservation, forest, wild life refuges and other uses and purposes;

2. The general location, character and extent of streets, roads, highways, railroads, bridges, waterways and waterfront developments; flood prevention works, drainage, sanitary sewers and water supply systems, works for preventing pollution and works for maintaining water levels; and public utilities and structures;

3. Recommendations as to the general character, extent and layout for the redevelopment or rehabilitation of blighted districts and slum areas; and the removal, relocation, widening, narrowing, vacating, abandonment, changes or use or extension of ways, grounds, open spaces, buildings, utilities or other facilities;

4. A zoning plan for various zoning districts controlling the height, area, bulk, location, and use of buildings and premises, including an explanation of how the land use categories on the future land use map related to the districts on the zoning map; and

5. Recommendations for implementing any of its proposals.

SECTION 3. The Planning Commission shall consider and adopt or recommend for adoption the Master Plan in accordance with all applicable requirements of the Michigan Zoning Enabling Act, as amended, and Act 33.

ARTICLE X **CONFLICT OF INTEREST**

SECTION 1. All members of the Planning Commission shall avoid situations which involve a conflict of interest or an incompatibility of offices. A conflict of interest shall at a minimum include, but not necessarily be limited to, the following:

A. Issuing, deliberating on, voting on, or reviewing a case concerning the Planning Commission member;

B. Issuing, deliberating on, voting on, or reviewing a case concerning work on land owned by, or which is adjacent to, or whose statutory notice area under the Michigan Zoning Enabling Act includes, land owned by the Planning Commission member;

C. Issuing, deliberating on, voting on, or reviewing a case involving a corporation, company, partnership, or any other entity in which the Planning Commissioner is a part owner, or has any other relationship where the Planning Commissioner may stand to have a financial gain or loss;

D. Issuing, deliberating on, voting on, or reviewing a case which results in a pecuniary benefit to the Planning Commission member;

E. Issuing, deliberating on, voting on, or reviewing a case concerning the Planning Commission member's spouse, children, step-children, grandchildren, parents, brothers, sisters, grandparents, parents in-law, grandparents in-law, or members of the Planning Commissioner's household;

F. Issuing, deliberating on, voting on, or reviewing a case where the Planning Commission member's employee or employer is:

1. an applicant or agent for an applicant, or
2. has a direct interest in the outcome.

SECTION 2. When a conflict of interest exists the affected Planning Commission member shall do all of the following immediately, upon first review of the case and determining a conflict exists:

A. declare a conflict exists; and

B. cease to process the case any further, unless otherwise allowed by Michigan Law.

SECTION 3. Planning Commission members shall not provide private consultation services, or similar services, for the development of sites within the Village for clients who are or may be applicants before the Planning Commission. This is not intended to prevent a Planning Commission member from assisting residents, municipalities, or others seeking help from the Planning Commission, which is normally part of a Planning Commission member's duties.

ARTICLE XI

AMENDMENT OF RULES OF PROCEDURE

SECTION 1. These Rules or Procedure, in whole or in part, may be altered, amended, added to or repealed upon the affirmative vote of five or more members of the Planning Commission at any regular or special meeting. Notice of the proposed alteration, amendment, addition or repeal shall be submitted in writing by first-class mail or hand-delivery to all

members of the Planning Commission at least 15 days before the regular or special meeting of the Planning Commission at which it is to be considered.

SECTION 2.

A. The article or articles of the Rules of Procedure being amended must be properly recorded in the minutes of the Planning Commission along with the amended article or articles.

B. Any amended replacement page or pages must be prepared for the Rules of Procedure, indicating any previous adoption or revision dates in addition to the current revision date.

2020 VILLAGE OF SPRING LAKE BOARDS/COMMISSIONS MEETING DATES

Village Council	Village Council Regular Meetings	Downtown Development Authority	Parks & Recreation	Planning Commission	Zoning Board of Appeals*	Historic Commission	Harbor Transit	Sewer Authority	NOWS
Work Session 7:00 p.m. Village Hall	7:00 p.m. Barber School	7:30 a.m. Village Hall	7:00 p.m. Village Hall	7:00 p.m. Barber School	7:00 p.m. Barber School	6:00 p.m. Village Hall	5:30 p.m. Varies	8:30 a.m. GHCH	9:30 a.m. GHCH
01/13/20	01/20/20	01/14/20	01/06/20	01/28/20	01/14/20	01/27/20	01/22/20	02/19/20	2//2020
02/10/20	‡1/11/20 8a.m.	02/11/20	02/03/20	02/25/20	02/11/20	02/24/20	GHCT		
03/09/20	02/17/20	03/10/20	03/02/20	03/24/20	03/10/20	03/23/20	03/25/20	05/20/20	5//2020
04/13/20	03/16/20	04/14/20	04/06/20	04/28/20	04/14/20	04/27/20	SLT		
05/11/20	04/20/20	05/12/20	05/04/20	05/26/20	05/12/20	~5/18/20	05/27/20	08/19/20	8//2020
06/08/20	05/18/20	06/09/20	06/01/20	06/23/20	06/09/20	06/22/20	FB		
07/13/20	06/15/20	07/14/20	07/06/20	07/28/20	07/14/20	07/27/20	07/22/20	11/18/20	11//2020
08/10/20	07/20/20	08/11/20	08/03/20	08/25/20	08/11/20	08/24/20	VSL		
09/14/20	08/17/20	09/08/20	♦9/8/20	09/22/20	09/08/20	09/28/20	09/23/20		
10/12/20	09/21/20	10/13/20	10/05/20	10/27/20	10/13/20	10/26/20	GH		
11/09/20	10/19/19	11/10/20	11/02/20	11/24/20	11/10/20	11/23/20			
12/14/20	11/16/20	12/08/20	12/07/20	~12/15/20	12/08/20	No Meeting			
	12/21/20								
*Meets on an "as needed" basis. Check website and Facebook for cancellations.									
~Planning & Historic Commissions meet one week early									
♦Parks & Rec. meets one day later									
‡Special Village Council Goal Setting Meeting. 8:00 a.m. - at Spring Lake Fire Station #1									



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www.scholtenfant.com

November 22, 2019

Via Email

Ms. Christine Burns
Village Manager
Village of Spring Lake
102 West Savidge Street
Spring Lake, Michigan 49456

Re: Groundwater Use Ordinance Amendment

Dear Ms. Burns:

Enclosed you will find a proposed Groundwater Use Ordinance Amendment which we have prepared pursuant to your request. If acceptable, the Ordinance Amendment may be submitted to Council for their consideration.

Should you have any questions concerning the foregoing, please advise.

Very truly yours

SCHOLTEN FANT



Robert E. Sullivan

RES/kat
Enclosure

ORDINANCE NO. _____

VILLAGE OF SPRING LAKE GROUNDWATER USE ORDINANCE AMENDMENT

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES ADOPTED BY THE VILLAGE OF SPRING LAKE, COUNTY OF OTTAWA, STATE OF MICHIGAN, AMENDING CHAPTER 208 CONCERNING ESTABLISHED RESTRICTED ZONES, AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE.

THE VILLAGE OF SPRING LAKE, COUNTY OF OTTAWA AND STATE OF MICHIGAN ORDAINS:

Section 1. Amendment of Chapter 208, Section 208-3. Chapter 208, Section 208-3 of the Code of Ordinances adopted by the Village of Spring, Ottawa County, State of Michigan, is hereby amended to add a new Subsection C which shall state in its entirety as follows:

§ 208-3. Established restricted zones.

C. East Savidge Street Addition Zone. An area described as commencing at the point of the north right-of-way line of Savidge Street and the east right-of-way line of Dewitt Lane, then southerly along the east right-of-way line of Dewitt Lane to the south right-of-way line of River Street, then easterly along the south right-of-way line of River Street to the west right-of-way line of South Lake Street, then northerly along the west right-of-way line of South Lake Street to the north right-of-way line of Savidge Street, the easterly along the north right-of-way line of Savidge Street to the point of commencement.

Section 2. Administrative Liability. No officer, agent, or employee of the Village shall be personally liable for any damages the Village may accrue to any person as a result of any act required or permitted in the discharge of duties under and in the enforcement of this Ordinance.

Section 3. Severability and Captions. This Ordinance and its various sections, subsections, sentences, phrases, and clauses are declared to be severable. If any section, subsection, sentence, phrase, or clause is adjudged unconstitutional or invalid, the remainder of this Ordinance shall not be affected. Pronouns shall be read as masculine, feminine, or neuter as may be appropriate. Captions appearing at the beginning of any section shall not be deemed as part of this Ordinance and shall have no independent significance.

Section 4. Repeal. All ordinances or parts of ordinances which are in conflict in whole or in part with any of the provisions of this Ordinance as of its effective date are repealed to the extent of such conflict.

Section 5. Effective Date. This Ordinance shall take effect upon publication.

VILLAGE OF SPRING LAKE

Dated: _____, 2019

By: _____

Mark Powers

Its: President

By: _____

Marvin Hinga

Its: Clerk

CERTIFICATE

I, Marvin Hinga, the Clerk/Treasurer for the Village of Spring Lake, Ottawa County, Michigan, certify that the foregoing Spring Lake Village Groundwater Ordinance Amendment was adopted at a regular meeting of the Village Council held on _____, 2019. The following members of the Village Council were present

at that meeting: _____

_____. The following members of the Village Council were absent:

_____.

The Ordinance was adopted by the Village Council with members of the Council

voting in favor, and members of the Council

voting in opposition. Notice of Adoption of the Ordinance was published in *The Grand Haven Tribune* on _____, 2019.

Marvin Hinga, Clerk/Treasurer
Village of Spring Lake



Scholten Fant
Attorneys

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www.scholtenfant.com

November 11, 2019

Via Email and First Class Mail

Maryann Fonkert
Deputy Clerk
Village of Spring Lake
102 W. Savidge Street
Spring Lake, Michigan 49456

Re: Pedestrian Ordinance

Dear Ms. Fonkert:

Enclosed you will find the Public Hearing Notice for the Pedestrian Ordinance which you requested in your November 8, 2019 email. As you will note, you will need to fill in the date when the Ordinance may be inspected in paragraph three of the Notice.

Should you have any questions, please do not hesitate to advise.

Very truly yours,

SCHOLTEN FANT

Robert E. Sullivan

RES/kat
Enclosure

**NOTICE OF PUBLIC HEARING
ON ADOPTION OF PROPOSED
PEDESTRIAN ORDINANCE FOR THE
VILLAGE OF SPRING LAKE, OTTAWA COUNTY, MICHIGAN**

**TO: CITIZENS AND RESIDENTS OF THE VILLAGE OF SPRING LAKE,
OTTAWA COUNTY, MICHIGAN**

NOTICE IS HEREBY GIVEN:

1. The Village Council of the Village of Spring Lake, Ottawa County, Michigan, is considering a proposed Pedestrian Ordinance.

2. The Ordinance proposes to adopt a new Chapter to the Village of Spring Lake Code of Ordinances, Chapter 365, Article V, to provide for the rights and responsibilities of pedestrians in the public right-of-way.

3. A copy of the Pedestrian Ordinance referred to above, is on file at the Spring Lake Village Hall, the Village Manager's Office, 102 W. Savidge Street, Spring Lake, Michigan, and may be inspected at any time between the hours of 8:00 a.m. and 5:00 p.m., each weekday, except holidays, beginning _____, by any interested person.

4. The Village Council will hold a public hearing on December 16, 2019 at the Barber School, 102 W. Exchange Street, Spring Lake, Michigan at 7:30 p.m., local time, to consider the approval, rejection, or approval with modifications of the proposed Pedestrian Ordinance.

5. At that hearing, an opportunity will be provided for all interested persons to be heard concerning the proposed Pedestrian Ordinance. In addition, the Village Council shall receive and consider communications in writing with reference to the proposed Pedestrian Ordinance. All aspects of the Pedestrian Ordinance will be open for discussion. The hearing will provide the fullest opportunity for expression of opinion, for argument on the merits, and

introduction of documentary evidence pertinent to the proposed Pedestrian Ordinance.

6. The Village of Spring Lake will provide necessary and reasonable auxiliary aids and services at this hearing, such as signors for hearing-impaired persons and audio tapes of printed materials for visually-impaired persons, upon receipt of five (5) days prior notice. Disabled persons requiring such auxiliary aids or services should so notify the Village of Spring Lake by contacting Christine Burns at 102 W. Savidge Street, Spring Lake, Michigan 49456, (telephone (616) 842-1393).

THIS NOTICE IS GIVEN BY ORDER OF THE SPRING LAKE VILLAGE COUNCIL.

Dated: _____

Clerk/Treasurer
Village of Spring Lake

ORDINANCE NO. _____

VILLAGE OF SPRING LAKE PEDESTRIAN ORDINANCE

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES ADOPTED BY THE VILLAGE OF SPRING LAKE, COUNTY OF OTTAWA, STATE OF MICHIGAN, BY ADOPTING CHAPTER 365, ARTICLE V, CONCERNING PEDESTRIAN REGULATIONS AND TO PROVIDE FOR THE EFFECTIVE DATE OF THIS ORDINANCE.

THE VILLAGE OF SPRING LAKE, COUNTY OF OTTAWA AND STATE OF MICHIGAN ORDAINS:

Section 1. Chapter 365, Article V. The Code of Ordinances adopted by the Village of Spring Lake, Ottawa County, State of Michigan, is hereby amended by the adoption of Chapter 365, Article V, which shall state in its entirety as follows:

**ARTICLE V
PEDESTRIAN**

§ 365-23. Pedestrians Regulated.

Pedestrians shall be subject to traffic control signals as heretofore declared in this Chapter, traffic control devices and the order or direction of any police officer, notwithstanding the provisions of the existing traffic laws, when such officer is directing or regulating traffic in the interest of public safety, but all other places pedestrians shall be granted those rights and be subject to the restrictions stated in this Article.

§ 365-24. Crosswalks.

The operator of a vehicle shall stop for a pedestrian crossing the roadway within any marked crosswalk, or within any unmarked crosswalk at an intersection, except at intersections where the movement of traffic is being regulated by a police officer or a traffic control signal; and at such regulated intersections operators of vehicles shall stop for all pedestrians crossing or who have started to cross the roadway on the “go” or “walk” signal.

§ 365-25. Crossing Other Than at Crosswalk.

Every pedestrian crossing a roadway at any point other than a crosswalk shall yield the right-of-way to all oncoming vehicles.

§ 365-26. Prohibited Crossings.

Between adjacent intersections at which traffic control signs are in operation, pedestrians shall not cross at any place except in a crosswalk.

§ 365-27. Vehicle Stopped for Pedestrian.

When a vehicle has stopped to permit a pedestrian who is properly crossing the roadway to proceed, it shall be unlawful for the operator of another vehicle approaching from the rear to pass such stopped vehicle.

§ 365.28. Hitchhiking.

No person shall stand on or near the roadway and solicit a ride from the operator of any vehicle other than public carriers.

§ 365-29. Standing in Roadway.

No pedestrian shall leave the curb and stand in any portion of the roadway while waiting for the “go” or “walk” signal.

§ 365.30. Blind Persons.

Any driver of a vehicle who approaches within ten (10) feet of a person wholly or partially blind, carrying a cane or walking stick white in color, or white tipped with red, shall immediately come to a full stop and take such precautions before proceeding as may be necessary to avoid accident or injury to such person.

§ 365.31. Walking on Roadway.

Where sidewalks are provided, it shall be unlawful for pedestrians to walk upon the main traveled portion of the roadway. Where sidewalks are not provided, pedestrians shall, when practicable, walk on the left berm or shoulder of the roadway facing traffic which passes nearest unless otherwise directed by the proper signs or markings.

Section 2. Administrative Liability. No officer, agent, or employee of the Village shall be personally liable for any damages the Village may accrue to any person as a result of any act required or permitted in the discharge of duties under and in the enforcement of this Ordinance.

Section 3. Severability and Captions. This Ordinance and its various sections, subsections, sentences, phrases, and clauses are declared to be severable. If any section, subsection, sentence, phrase, or clause is adjudged unconstitutional or invalid, the remainder of this Ordinance shall not be affected. Pronouns shall be read as masculine, feminine, or neuter as may be appropriate. Captions appearing at the

beginning of any section shall not be deemed as part of this Ordinance and shall have no independent significance.

Section 4. Repeal of Conflicting Ordinances. All ordinances or parts of ordinances which are in conflict in whole or in part with any of the provisions of this Ordinance as of its effective date are repealed to the extent of such conflict.

Section 5. Effective Date. This Ordinance shall take effect upon publication.

VILLAGE OF SPRING LAKE

Dated: _____, 2019

By: _____
Mark Powers
Its: President

By: _____
Marvin Hinga
Its: Clerk

CERTIFICATE

I, Marvin Hinga, the Clerk/Treasurer for the Village of Spring Lake, Ottawa County, Michigan, certify that the foregoing Spring Lake Village Pedestrian Ordinance was adopted at a regular meeting of the Village Council held on _____, 2019. The following members of the Village Council were present at that meeting:

The following members of the Village Council were absent: _____.
_____. The Ordinance was adopted by the Village Council with members of the Council _____
_____ voting in favor, and members of the Council _____
_____ voting in opposition. Notice of Adoption of the Ordinance was published in *The Grand Haven Tribune* on _____, 2019.

Marvin Hinga, Clerk/Treasurer
Village of Spring Lake

**VILLAGE OF SPRING LAKE
OTTAWA COUNTY, MICHIGAN**

Council Member _____, supported by Council _____, moved the adoption of the following ordinance:

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE VILLAGE OF SPRING LAKE BY INSERTING A NEW SECTION WHICH SHALL BE DESIGNATED AS SECTION 373-8; THE EXISTING SECTION 373-8 AND ALL SUBSEQUENT SECTIONS SHALL BE RENUMBERED 373-9 THROUGH 373-35 OF PART II, CHAPTER 373 OF SAID CODE

THE VILLAGE OF SPRING LAKE ORDAINS:

Section 1. Insertion of Section 373-8 to Part II, Chapter 373. Section 373-8, "Unmetered Use of Water for Fire Protection," is added to Part II, Chapter 373, "Water," of the Code of Ordinances of the Village of Spring Lake to read as follows:

§ 373-8. Unmetered Use of Water for Fire Protection.

- (a) Water may be supplied to a property without being metered for the purpose of providing a fire protection system to the property. Unmetered services shall be assessed a fee for the connection to the Village water system based on the size of the water connection from the main. Fees shall be determined by the Village Council and reviewed and revised from time to time by the Council; the fee schedule will be kept on file for public inspection in the Office of the Village Clerk.
- (b) Connection to the village system, directly or indirectly, and the use of water from the system, for all purposes, shall only be in compliance with this article and in compliance with all standards and applicable regulations of the Village of Spring Lake, Ottawa County and Northwest Ottawa Water System as amended.
- (b) Prior to connection of any fire protection system to a water service line, a permit shall be obtained from the Utilities Department. The fee for such permit shall be paid in full in at the time of issuance.
- (c) Connections of fire service lines to the main shall be made by a contractor hired by the property owner. All specifications and work shall be approved and inspected by the Village prior to start of the project and prior to any work being covered underground.

- (d) All dedicated fire protection systems shall be disinfected, and pressure tested prior to being activated.
- (e) The owner of the premise served by a fire protection service line shall maintain the fire protection service line from either the service line shut off or property line in good condition, with no leaks, breaks, or other malfunctions.

Section 2. Renumbering of Sections 373-8 through 373-34. Section 373-8 to Part II of Chapter 373. Section 373-8, "Service Line Maintenance," through Section 373-34, "Administrative Liability", shall be renumbered as Sections 373-9 through 373-35.

Section 3. Effective Date. This ordinance shall be effective upon its publication.

Section 4. Publication. After its adoption, this ordinance or a summary thereof, as permitted by law, shall be published by the Village Clerk in *The Grand Haven Tribune*, a newspaper of general circulation in the Village.

ORDINANCE DECLARED ADOPTED.

Dated: _____, 2019

Mark Powers, President

Marvin Hinga, Village Clerk

CERTIFICATION

I, the undersigned duly appointed Village Clerk of the Village of Spring Lake, Ottawa County, Michigan, do hereby certify that the above ordinance, or a summary thereof, was published in *The Grand Haven Tribune*, a newspaper of general circulation in the Village on _____, 2019, and that such ordinance was entered with the Ordinance Book of the Village on _____, 2019.

Dated: _____, 2019

Marvin Hinga, Village Clerk

WASTE HAULERS LICENSE APPLICATION

OCT 25 2019

Received

U#43209

Name of applicant: Jane Dolezal

Business name: Arrowaste, Inc.

Business street address: PO Box 828

Business city, state, zip: Jenison, MI 49429

Business phone: (616) 748-1955

Email: jdolezal@mydisposal.com, rboersma@arrowaste.com

Business Officers and Directors

Name	Address, City, State and Zip
1. <u>Thomas J Yonker</u>	<u>13 Old Tamarack Lane, Orland Park, IL 60462</u>
2. _____	_____
3. _____	_____

List shareholders or others holding a ten percent or more interest in your business:

Name	Address, City, State and Zip
1. <u>Thomas J Yonker</u>	<u>13 Old Tamarack Lane, Orland Park, IL 60462</u>
2. _____	_____
3. _____	_____

If business is a partnership, the names and addresses of each partner:

Name	Address, City, State and Zip
1. _____	_____
2. _____	_____
3. _____	_____

Place where business is maintained:

Name	Address	City, State, Zip
<u>Arrowaste, Inc.</u>	<u>1296 Chicago Dr</u>	<u>Jenison, MI 49428</u>
_____	_____	_____

Proposed day(s) and hours of operation:

Monday - Friday 8 am - 5 pm

List all assumed names by which you propose to do business:

1. Arrowaste, Inc.
2. _____
3. _____
4. _____

Has applicant or person conducting business or managing business on behalf of applicant been convicted of a crime, misdemeanor or of the violation of any municipal ordinance? Yes _____ No X

If so, please provide full particulars:

Have you applied for and received all state licenses required to do business?

Yes _____ No _____ Not applicable X

If so, please furnish us with a copy of such state approval.

The proposed rates to be charged, broken down into the following categories (use separate rate sheet if necessary) **Please indicate any changes (increases or decreases) with an asterisk:**

Residential

<u>Container Size</u>	<u>Pickups per Week</u>	<u>Rate</u>
1. We do not currently offer residential service in the Village of Spring Lake		
2. _____		
3. _____		
4. _____		

Commercial and Industrial

<u>Container Size</u>	<u>Pickups Per Week</u>	<u>Rate</u>
1. 2 yd	1x/week	\$40-\$55 / month
2. 6 yd	1x/week	\$95-\$115/month
3. 2 yd	2x/week	\$150-\$170/month
4. _____		

Waste Haulers Application

Page 3

Please provide information on the vehicles to be used by licensee. Provide the make, model, vehicle number, license number(s), packer type and capacity (attach separate sheet if necessary):

<u>Make</u>	<u>Model</u>	<u>Vehicle Number</u>	<u>License Number</u>	<u>Packer Type</u>	<u>Capacity</u>
Autocar	FEL	#939	BA38737	Com FEL	30 cubic yards
Autocar	FEL	#952	BA18197	Com FEL	30 cubic yards

Do you pick up Christmas Trees? If so, what are the parameters?

No

Spring/Fall Clean-ups will be included in the licensing requirements at no additional charge to the Village. What are the parameters?

N/A

CERTIFICATIONS

a) The applicant certifies he/she/we/they can provide at least one backup vehicle to insure prompt waste removal in the event of equipment failure. Evidence of this ability should be included with this application and may take the form of contracts, leases or arrangements you may wish to propose.

Evidence: We have a fleet of vehicles which includes spare trucks that can be used in the event of equipment failure

Reviewed by Village Manager _____ Date: _____ Signature: _____

b) The applicant certifies he/she/we/they will provide waste removal services to all residential customers desiring such services in the Village of Spring Lake at least once per week.

c) The applicant certifies he/she/we/they have insured each piece of equipment to be used in waste hauling services in the Village of Spring Lake for an amount not less than One Hundred Thousand Dollars (100,000.00) for damage to property and not less than One Million Dollars (1,000,000.00) for injury or death to any person and not less than One Million Dollars (\$1,000,000.00) for injury or death to any person or persons in a single accident.

The applicant further certified that the Village of Spring Lake and its officers and employees are named specifically as additional insureds on applicant's insurance as it pertains to this license application. The applicant certifies that it holds said Village and its employees harmless from any liability claims that may arise as a result of the applicant's operations for collection or hauling of garbage or trash within the limits of the Village and such disclosures are noted on the appropriate insurance.

Evidence: Please see attached COI

Reviewed by Village Manager _____ Date: _____ Signature _____

Note: Certificates of insurance must be provided to the Village Clerk of the Village of Spring Lake or his authorized representative, the Village Manager of the Village of Spring Lake.

d) The applicant certifies he/she/we/they have access to dispose of waste materials only at a properly licensed waste disposal site located within 20 miles of the Village limits of the Village of Spring Lake.

Evidence: We currently utilize several disposal locations including Waste Management transfer station located in Muskegon

Reviewed by Manager _____ Date: _____ Signature: _____

e) Applicant acknowledges that if a license to operate in the Village is granted by the Village Council, said license may be revoked by the Village Council upon the receipt of three complaints by customers that have been acknowledged in writing by the Village Manager in letters of reprimand to the licensee. If more than three letters of reprimand have been sent to licensee, then the license for such licensee shall be deemed automatically revoked 30 days after the mailing of such third letter. The licensee may request a hearing in writing before the Village Council. At the hearing, licensee shall show cause why its license should not be revoked, as requested by Council. It is understood that said hearing shall take place at the next regular public meeting of the Council, after receipt of the licensee's request for a hearing in writing. (See ordinance #154, Section 9-34, Village Code of Ordinances.)

f) The applicant certifies that all equipment to be utilized for work performed in the Village will at all times be identified with the name of the vendor, the address of the licensee and the telephone number where customers of the licensee can contact the licensee or their representative in the local calling area without additional charge for long distance rates.

Evidence: Our Company name and phone number is listed on our trucks

Reviewed by Manager _____ Date: _____ Signature: _____

g) The applicant certifies that the rates charged will at no time exceed the maximum rates approved by the Village Council, although lower rates may be charged. Additional rates for special services to individual customers may be negotiated according to the provisions of the ordinance.

h) The applicant certifies that he will provide and distribute to each of its customers a pamphlet disclosing the name and address of the licensee, the rates being charged, a local phone number of the licensee and the rules of garbage and trash collection applicable to such service within 30 days of the granting of a license by the Village Council and annually thereafter as long as the licensee shall be permitted to operate in the Village.

i) The applicant certifies that he is familiar with the Village Waste Hauling Ordinance and current Waste Hauling Resolution and shall abide by same at all times while licensed by the Village of Spring Lake.

The undersigned hereby certifies that the statements and certifications contained in this application are factual and truthful. Misrepresentation of any of these facts shall be cause for revocation of license. The person signing this license application and certification has the authority to do so on behalf of the company.

Name of Company: Arrowwaste, Inc.

Date: 10/22/2019

By: JANE DALYAL, SAFETY MANAGER
Title: _____

Recommended for approval

Recommended for disapproval

Date: _____ Signature of Manager



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/28/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER RBN & Associates, Inc. 303 E Wacker Dr Ste 650 Chicago IL 60601	CONTACT NAME: PHONE (A/C, No, Ext): 312-856-9400		FAX (A/C, No): 312-856-9425
	E-MAIL ADDRESS:		
INSURED Arrowaste, Inc. P. O. Box 828 Janison MI 49429	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Nautilus Insurance Company		17370
	INSURER B : Hartford Fire Insurance Co.		19682
	INSURER C : Trumbull Insurance Company		27120
	INSURER D : National Union Fire Ins. Co. of Pittsburgh, PA		19445
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER: 553915833

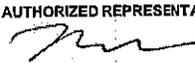
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		GSP201919313	9/1/2019	9/1/2020	EACH OCCURRENCE	\$ 2,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
						MED EXP (Any one person)	\$ 10,000
						PERSONAL & ADV INJURY	\$ 2,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 2,000,000
						Pollution	\$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		83CSES11205	9/1/2019	9/1/2020	COMBINED SINGLE LIMIT (Ea accident)	\$ 3,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
D	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		42-UMO-308648-01	9/1/2019	9/1/2020	EACH OCCURRENCE	\$ 5,000,000
						AGGREGATE	\$ 5,000,000
							\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A	83WNS11200	9/1/2019	9/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT	\$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Village of Spring Lake and its officers and employees are Additional Insureds with respect to the General Liability as required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

Village of Spring Lake 102 W Savidge St. Spring Lake MI 49456 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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WASTE HAULERS LICENSE APPLICATION

Village of Spring Lake

Name of applicant: Wayne Kuerth
 Business name: Kuerth's Disposal, Inc.
 Business street address: 2621 Dalsen Rd
 Business city, state, zip: Twin Lake, MT 49457
 Business phone: (231) 744-4967 / 1-800-332-3496
 Email: garbage@kuerthdisposal.com

OCT 29 2019

Received

Business Officers and Directors

Name	Address, City, State and Zip
1. <u>Wayne Kuerth</u>	<u>2621 Dalsen Rd Twin Lake, MI 49457</u>
2. <u>Cindy Kuerth</u>	<u>"</u>
3. <u>Joe Kuerth</u>	<u>"</u>

List shareholders or others holding a ten percent or more interest in your business:

Name	Address, City, State and Zip
1. _____	_____
2. _____	_____
3. _____	_____

If business is a partnership, the names and addresses of each partner:

Address, City, State and Zip
1. _____
2. _____
3. _____

Place where business is maintained:

Name	Address	City, State, Zip
<u>Kuerth's Disposal</u>	<u>2621 Dalsen Rd</u>	<u>Twin Lake, MI 49457</u>

Proposed day(s) and hours of operation:

<u>S-F Commercial</u>	<u>6⁰⁰am - 5⁰⁰pm</u>
<u>W residential</u>	<u>6⁰⁰am - 5⁰⁰pm</u>

Waste Haulers Application

Page 3

Please provide information on the vehicles to be used by licensee. Provide the make, model, vehicle number, license number(s), packer type and capacity (attach separate sheet if necessary):

<u>Make</u>	<u>Model</u>	<u>Vehicle Number</u>	<u>License Number</u>	<u>Packer Type</u>	<u>Capacity</u>
Attached					

Do you pick up Christmas Trees? If so, what are the parameters?

yes - no charge

Spring/Fall Clean-ups will be included in the licensing requirements at no additional charge to the Village. What are the parameters?

no hazardous waste / no yard waste / pipes board etc.
no longer than 5' / weight limit per container 35 lbs

CERTIFICATIONS

a) The applicant certifies he/she/we/they can provide at least one backup vehicle to insure prompt waste removal in the event of equipment failure. Evidence of this ability should be included with this application and may take the form of contracts, leases or arrangements you may wish to propose.

Evidence: list attached

Reviewed by Village Manager _____ Date: _____ Signature: _____

b) The applicant certifies he/she/we/they will provide waste removal services to all residential customers desiring such services in the Village of Spring Lake at least once per week.

c) The applicant certifies he/she/we/they have insured each piece of equipment to be used in waste hauling services in the Village of Spring Lake for an amount not less than One Hundred Thousand Dollars (100,000.00) for damage to property and not less than One Million Dollars (1,000,000.00) for injury or death to any person and not less than One Million Dollars (\$1,000,000.00) for injury or death to any person or persons in a single accident.

The applicant further certified that the Village of Spring Lake and its officers and employees are named specifically as additional insureds on applicant's insurance as it pertains to this license application. The applicant certifies that it holds said Village and its employees harmless from any liability claims that may arise as a result of the applicant's operations for collection or hauling of garbage or trash within the limits of the Village and such disclosures are noted on the appropriate insurance.

Evidence: attached

Reviewed by Village Manager _____ Date: _____ Signature: _____

Note: Certificates of insurance must be provided to the Village Clerk of the Village of Spring Lake or his authorized representative, the Village Manager of the Village of Spring Lake.

Kuerth's Disposal, Inc.

Rate Schedule

Residential

\$19.00 monthly curb service with a 90 gallon cart

\$4.00 fee per bag service/ \$100.00 per box

\$3.00 monthly recycle rate for fee per bag customers

\$95.00 seasonal yard waste service-includes 90 gallon cart

Christmas tree pick up included

Commercial

<u>Container Size</u>	<u>Weekly Pick-ups</u>	<u>Monthly Rate</u>
2 Yard	1	\$ 55.00
	2	102.00
3 Yard	1	\$ 79.00
	2	144.00
4 Yard	1	\$ 100.00
	2	182.00
6 Yard	1	\$150.00
	2	278.00
8 Yard	1	\$196.00
	2	374.00

Kent County Refuse Disposal
 Material Recovery Facility
 977 Wealthy SW
 Grand Rapids, MI 49503
 Ph: 6166327920

--- RECEIPT ---

Transaction# 4051036

	In	Out
Date:	10/21/19	10/21/19
Time:	11:18 AM	11:35 AM
Attendant:	MLM	MLM
Lane:	01	01

K970 Kuerth's Disposal
 2621 Dalson Road
 Twin Lake, MI 49457

Truck: K970-0000 Trailer:
 Manifest: County: Muskegon
 PO:

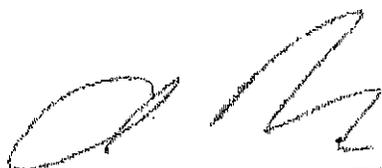
	LBS	TON
Gross Wt:	44680	22.34
Tare Wt:	31340	15.67
Net Wt:	13340	6.67 <-----

Description:	Quantity	Amount	Charge
Recyclables-NonKent County	6.67		70.00
466.90			
MI Surcharge:	6.67	0.36	0.00
E&B Fee:	6.67	0.50	0.00
County Surcharge:		1.68	0.00
MI Ash Surcharge:		.12	0.00
CD Processing Fee:		3%	0.00

TOTAL DUE: 466.90

Payment Type: Charge

TOTAL TENDERED: 466.90
 CHANGE: 0.00

Signature: 

Past due accounts are subject to an 18%
 per annum late payment charge.

Comments:

MUSKEGON COUNTY SOLID WASTE

9366 APPLE AVENUE
PHONE: (231) 724-6001

RAVENNA MI, 49451
FAX: (231) 724-6004

WWW.CO.MUSKEGON.MI.US/SOLIDWASTE

Waste In - Charge Scale Ticket

Ticket #: 2613 Operator: BRENDA Date: 10/21/19

Vehicle: 0938 KUERTH PACKER #22

Trailer:

Customer: KUERTH KUERTH DISPOSAL

Material: RESCOUNTYIN RESIDENTIAL IN COUNTY

Location: MUSKEGON

	Units:		Disposal Fee
Time In 7:13 AM	13.1 tn		
Time Out: 7:13 AM	Unit Price: \$27.500 / tn		\$360.25

Gross: 70600 lb

Tare: 44400 lb

Net: 26200 lb

Total Due: \$360.25

HOURS OF OPERATION:
MONDAY - FRIDAY 7:00 AM - 4:30 PM
SATURDAY 8:00 AM - 2:00 PM

GATE CLOSSES PROMPTLY AT CLOSING TIMES



EQUIPMENT LIST

#1	2017	FORD	1FT8W3BT3HEB21839
#2	2006	FORD	1FTSX21P16EB48391
#3	1995	VOLVO	4V2HCFME8SN698542
#4	1993	MACK	1M2K185CXP005308
#5	1996	MACK	1M2K195COTM007195
#6	1989	MACK	1M2K166C3KM001595
#7	1990	IH	1HTSBZRL0LH221840
#8	1992	IH	1HTSCPEL4NH440066
#9	1990	IH	1HTSBZRL7LH221835
#10	1996	IH	1HTSCABN4TH227585
#11	1994	MACK	1M2K195C7RM005016
#12	1985	MACK	1M2K127CXFM008234
#14	1993	IH	1HTSLPLL3PH469967
#15	1994	MACK	1M2K185C2RM005581
#16	1995	IH	1HTSHAAR9SH685997
#17	2002	IH	1HTSLABL32H508421
#18	2001	MACK	1M2K185C01M008371
#19	1991	IH	IHTSBZRL1MH347884
#20	2003	MACK LE	1M2AC07CX3M007820
#21	2004	IH	1HTMPAFN64H654856
#22	2001	MACK	1M2K195C51M017833
#23	2004	MACK LE 613	1M2AC07C84M009387

WASTE HAULERS LICENSE APPLICATION

Village of Spring Lake

NOV 07 2019

Name of applicant: Republic Services
 Business name: Republic Services
 Business street address: 2611 Olthoff Drive
 Business city, state, zip: Muskegon, MI 49444
 Business phone: 231-375-2070
 Email: KRattinger@republicservices.com

Received
 pd #250. —
 11/5/19
 12723921

Business Officers and Directors

Name	Address, City, State and Zip
1. _____	_____
2. _____	_____
3. _____	_____

List shareholders or others holding a ten percent or more interest in your business:

Name	Address, City, State and Zip
1. _____	_____
2. _____	_____
3. _____	_____

If business is a partnership, the names and addresses of each partner:

Address, City, State and Zip
1. _____
2. _____
3. _____

Place where business is maintained:

Name	Address	City, State, Zip
Republic Services	2611 Olthoff Dr.	Muskegon, MI 49444
_____	_____	_____

Proposed day(s) and hours of operation:

Monday - Friday 6am - 6pm

List all assumed names by which you propose to do business:

1. Allied Waste Services
2. Republic Services
3. Sunset Waste
4. _____

Has applicant or person conducting business or managing business on behalf of applicant been convicted of a crime, misdemeanor or of the violation of any municipal ordinance? Yes _____ No X _____

If so, please provide full particulars:

Have you applied for and received all state licenses required to do business?

Yes X _____ No _____ Not applicable _____

If so, please furnish us with a copy of such state approval.

The proposed rates to be charged, broken down into the following categories (use separate rate sheet if necessary) **Please indicate any changes (increases or decreases) with an asterisk:**

Residential

<u>Container Size</u>	<u>Pickups per Week</u>	<u>Rate</u>
1. <u>See attachment</u>		
2. _____		
3. _____		
4. _____		

Commercial and Industrial

<u>Container Size</u>	<u>Pickups Per Week</u>	<u>Rate</u>
1. _____		
2. _____		
3. _____		
4. _____		

Waste Haulers Application

Page 3

Please provide information on the vehicles to be used by licensee. Provide the make, model, vehicle number, license number(s), packer type and capacity (attach separate sheet if necessary):

<u>Make</u>	<u>Model</u>	<u>Vehicle Number</u>	<u>License Number</u>	<u>Packer Type</u>	<u>Capacity</u>
-------------	--------------	-----------------------	-----------------------	--------------------	-----------------

See attachment

Do you pick up Christmas Trees? If so, what are the parameters?

Yes, one tree per home.

Spring/Fall Clean-ups will be included in the licensing requirements at no additional charge to the Village. What are the parameters?

The following items will not be accepted: items over 50 pounds, tires, liquid paint, hazardous waste, and construction debris

CERTIFICATIONS

a) The applicant certifies he/she/we/they can provide at least one backup vehicle to insure prompt waste removal in the event of equipment failure. Evidence of this ability should be included with this application and may take the form of contracts, leases or arrangements you may wish to propose.

Evidence: See attachment

Reviewed by Village Manager _____ Date: _____ Signature: _____

b) The applicant certifies he/she/we/they will provide waste removal services to all residential customers desiring such services in the Village of Spring Lake at least once per week.

c) The applicant certifies he/she/we/they have insured each piece of equipment to be used in waste hauling services in the Village of Spring Lake for an amount not less than One Hundred Thousand Dollars (100,000.00) for damage to property and not less than One Million Dollars (1,000,000.00) for injury or death to any person and not less than One Million Dollars (\$1,000,000.00) for injury or death to any person or persons in a single accident.

The applicant further certified that the Village of Spring Lake and its officers and employees are named specifically as additional insureds on applicant's insurance as it pertains to this license application. The applicant certifies that it holds said Village and its employees harmless from any liability claims that may arise as a result of the applicant's operations for collection or hauling of garbage or trash within the limits of the Village and such disclosures are noted on the appropriate insurance.

Evidence: See attachment

Reviewed by Village Manager _____ Date: _____ Signature _____

Note: Certificates of insurance must be provided to the Village Clerk of the Village of Spring Lake or his authorized representative, the Village Manager of the Village of Spring Lake.

d) The applicant certifies he/she/we/they have access to dispose of waste materials only at a properly licensed waste disposal site located within 20 miles of the Village limits of the Village of Spring Lake.

Evidence: See attachment

Reviewed by Manager _____ Date: _____ Signature: _____

e) Applicant acknowledges that if a license to operate in the Village is granted by the Village Council, said license may be revoked by the Village Council upon the receipt of three complaints by customers that have been acknowledged in writing by the Village Manager in letters of reprimand to the licensee. If more than three letters of reprimand have been sent to licensee, then the license for such licensee shall be deemed automatically revoked 30 days after the mailing of such third letter. The licensee may request a hearing in writing before the Village Council. At the hearing, licensee shall show cause why its license should not be revoked, as requested by Council. It is understood that said hearing shall take place at the next regular public meeting of the Council, after receipt of the licensee's request for a hearing in writing. (See ordinance #154, Section 9-34, Village Code of Ordinances.)

f) The applicant certifies that all equipment to be utilized for work performed in the Village will at all times be identified with the name of the vendor, the address of the licensee and the telephone number where customers of the licensee can contact the licensee or their representative in the local calling area without additional charge for long distance rates.

Evidence: Information on all trucks

Reviewed by Manager _____ Date: _____ Signature: _____

g) The applicant certifies that the rates charged will at no time exceed the maximum rates approved by the Village Council, although lower rates may be charged. Additional rates for special services to individual customers may be negotiated according to the provisions of the ordinance.

h) The applicant certifies that he will provide and distribute to each of its customers a pamphlet disclosing the name and address of the licensee, the rates being charged, a local phone number of the licensee and the rules of garbage and trash collection applicable to such service within 30 days of the granting of a license by the Village Council and annually thereafter as long as the licensee shall be permitted to operate in the Village.

i) The applicant certifies that he is familiar with the Village Waste Hauling Ordinance and current Waste Hauling Resolution and shall abide by same at all times while licensed by the Village of Spring Lake.

The undersigned hereby certifies that the statements and certifications contained in this application are factual and truthful. Misrepresentation of any of these facts shall be cause for revocation of license. The person signing this license application and certification has the authority to do so on behalf of the company.

Name of Company: Republic Services/Allied Waste

Date: 11/6/19

By: [Signature]

Title: Municipal Relationship Manager

Recommended for approval

Recommended for disapproval

Date: _____ Signature of Manager



ADDITIONAL REMARKS SCHEDULE

GENCY POLICY NUMBER See First Page CARRIER See First Page		NAMED INSURED REPUBLIC SERVICES, INC. 18500 N. ALLIED WAY PHOENIX, AZ 85054
NAIC CODE		EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM.

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

The following provisions apply when required by written contract. As used below, the term certificate holder also includes any person or organization that the insured has become obligated to include as a result of an executed contract or agreement.

GENERAL LIABILITY:

Certificate holder is Additional Insured including on-going and completed operations when required by written contract.
 Coverage is primary and non-contributory when required by written contract.
 Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

AUTO LIABILITY:

Certificate holder is Additional Insured when required by written contract.
 Coverage is primary and non-contributory when required by written contract.
 Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY:

Waiver of Subrogation in favor of the certificate holder is included when required by written contract where allowed by state law.

Stop gap coverage for ND, WA and WY is covered under policy no. WLR C66040380 and stop gap coverage for OH is covered under policy no. WCU C6604046A, as noted on page 1 of this certificate.

TEXAS EXCESS INDEMNITY AND EMPLOYERS LIABILITY:

Insured is a registered non-subscriber to the Texas Workers Compensation Act. Insured has filed an approved Indemnity Plan with the Texas Department of Insurance which offers an alternative in benefits to employees rather than the traditional Workers Compensation Insurance in Texas. The excess policy (#TNS C65221159) shown on this certificate provides excess Indemnity and Employers Liability coverage for the approved Indemnity Plan.

Contractual Liability is included in the General Liability and Automobile Liability coverage forms. The General Liability and Automobile Liability policies do not contain endorsements excluding Contractual Liability.

Separation of Insured (Cross Liability) coverage is provided to the Additional Insured, when required by written contract, per the Conditions of the Commercial General Liability Coverage form and the Automobile Liability Coverage form.

VILLAGE OF SPRING LAKE VEHICLES

<u>TRUCK #</u>	<u>TYPE</u>	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL</u>	<u>VIN #</u>
2251	FL	2005	Mack	LE613	1M2AC08C16M011340
2364	FL	2006	Mack	LE613	1M2AC08C06M012012
2366	FL	2013	Autocar	ACX64	5VCACSUF4DH215975
2369	FL	2014	Autocar	ACX64	5VCACSUF5EH217514
2379	FL	2016	Autocar	ACX64	5VCACSUF6GH221770

1.	Customer provides container	1 pickup per week	\$17.80/month
2.	Licensee provides 90-gallon cart	1 pickup per week	\$19.80/month
3.	Bag service		\$1.50/bag
4.	Bag service administration fee	1 pickup per week	\$8.80/month
5.	Yard waste bag collection	1 pickup per week	\$10.75/month
6.	Yard waste licensee provides 90-gallon cart	1 pickup per week	\$12.75/month
7.	Recycling service for trash service customers	1 pickup every other week	\$0

* A late fee shall be assessed to encourage prompt customer payment. Late fees shall be assessed on customer's accounts at \$5 each month that their account is 30 days or more past due based on the invoice date. The customer must have a past due balance

* A customer shall be assessed a fee of \$25 when the customer's account is placed on service interrupt for non-payment at 60 days from the invoice date. The customer must have a past due balance of \$5 or greater before the service interrupt fee is charge

WASTE HAULERS LICENSE APPLICATION

OCT 30 2019

Received

CL#0014349184

Name of applicant:

Waste Management Inc

Business name:

11668 Porter St SW

Business street address:

Business city, state, zip:

Grand Rapids MI 49519

Business phone:

616-724-2148

Email:

Business Officers and Directors

Name

Address, City, State and Zip

- 1. _____
- 2. _____
- 3. _____

List shareholders or others holding a ten percent or more interest in your business:

Name

Address, City, State and Zip

- 1. Public Company
- 2. _____
- 3. _____

If business is a partnership, the names and addresses of each partner:

Address, City, State and Zip

- 1. _____
- 2. _____
- 3. _____

Place where business is maintained:

Name

Address

City, State, Zip

Proposed day(s) and hours of operation:

List all assumed names by which you propose to do business:

1. Waste Management Inc 1668 Porter St SW Grand Rapids MI 49514
2. Waste Management of MI
3. _____
4. _____

Has applicant or person conducting business or managing business on behalf of applicant been convicted of a crime, misdemeanor or of the violation of any municipal ordinance? Yes _____ No X

If so, please provide full particulars:

Have you applied for and received all state licenses required to do business?

Yes X No _____ Not applicable _____

If so, please furnish us with a copy of such state approval.

The proposed rates to be charged, broken down into the following categories (use separate rate sheet if necessary) **Please indicate any changes (increases or decreases) with an asterisk:**

Residential

<u>Container Size</u>	<u>Pickups per Week</u>	<u>Rate</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

Commercial and Industrial

<u>Container Size</u>	<u>Pickups Per Week</u>	<u>Rate</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

Waste Haulers Application

Page 3

Please provide information on the vehicles to be used by licensee. Provide the make, model, vehicle number, license number(s), packer type and capacity (attach separate sheet if necessary):

<u>Make</u>	<u>Model</u>	<u>Vehicle Number</u>	<u>License Number</u>	<u>Packer Type</u>	<u>Capacity</u>
<i>See attached</i>					

Do you pick up Christmas Trees? If so, what are the parameters?

Yes - Must be cut into No Larger than 4ft sections

Spring/Fall Clean-ups will be included in the licensing requirements at no additional charge to the Village. What are the parameters?

Bulk pickups except Refrigerators w/ Freon - No Tires unless cut into Strips - No Propane tanks - paint cans must be dried up with

CERTIFICATIONS

Kitty, liter in them

a) The applicant certifies he/she/we/they can provide at least one backup vehicle to insure prompt waste removal in the event of equipment failure. Evidence of this ability should be included with this application and may take the form of contracts, leases or arrangements you may wish to propose.

Evidence: *Attached*

Reviewed by Village Manager _____ Date: _____ Signature: _____

b) The applicant certifies he/she/we/they will provide waste removal services to all residential customers desiring such services in the Village of Spring Lake at least once per week.

c) The applicant certifies he/she/we/they have insured each piece of equipment to be used in waste hauling services in the Village of Spring Lake for an amount not less than One Hundred Thousand Dollars (100,000.00) for damage to property and not less than One Million Dollars (1,000,000.00) for injury or death to any person and not less than One Million Dollars (\$1,000,000.00) for injury or death to any person or persons in a single accident.

The applicant further certified that the Village of Spring Lake and its officers and employees are named specifically as additional insureds on applicant's insurance as it pertains to this license application. The applicant certifies that it holds said Village and its employees harmless from any liability claims that may arise as a result of the applicant's operations for collection or hauling of garbage or trash within the limits of the Village and such disclosures are noted on the appropriate insurance.

Evidence: *Attached*

Reviewed by Village Manager _____ Date: _____ Signature: _____

Note: Certificates of insurance must be provided to the Village Clerk of the Village of Spring Lake or his authorized representative, the Village Manager of the Village of Spring Lake.

d) The applicant certifies he/she/we/they have access to dispose of waste materials only at a properly licensed waste disposal site located within 20 miles of the Village limits of the Village of Spring Lake.

Evidence: Autumn Hills RDF Zeeland MI

Reviewed by Manager _____ Date: _____ Signature: _____

e) Applicant acknowledges that if a license to operate in the Village is granted by the Village Council, said license may be revoked by the Village Council upon the receipt of three complaints by customers that have been acknowledged in writing by the Village Manager in letters of reprimand to the licensee. If more than three letters of reprimand have been sent to licensee, then the license for such licensee shall be deemed automatically revoked 30 days after the mailing of such third letter. The licensee may request a hearing in writing before the Village Council. At the hearing, licensee shall show cause why its license should not be revoked, as requested by Council. It is understood that said hearing shall take place at the next regular public meeting of the Council, after receipt of the licensee's request for a hearing in writing. (See ordinance #154, Section 9-34, Village Code of Ordinances.)

f) The applicant certifies that all equipment to be utilized for work performed in the Village will at all times be identified with the name of the vendor, the address of the licensee and the telephone number where customers of the licensee can contact the licensee or their representative in the local calling area without additional charge for long distance rates.

Evidence: Equipment Storage

Reviewed by Manager _____ Date: _____ Signature: _____

g) The applicant certifies that the rates charged will at no time exceed the maximum rates approved by the Village Council, although lower rates may be charged. Additional rates for special services to individual customers may be negotiated according to the provisions of the ordinance.

h) The applicant certifies that he will provide and distribute to each of its customers a pamphlet disclosing the name and address of the licensee, the rates being charged, a local phone number of the licensee and the rules of garbage and trash collection applicable to such service within 30 days of the granting of a license by the Village Council and annually thereafter as long as the licensee shall be permitted to operate in the Village.

i) The applicant certifies that he is familiar with the Village Waste Hauling Ordinance and current Waste Hauling Resolution and shall abide by same at all times while licensed by the Village of Spring Lake.

The undersigned hereby certifies that the statements and certifications contained in this application are factual and truthful. Misrepresentation of any of these facts shall be cause for revocation of license. The person signing this license application and certification has the authority to do so on behalf of the company.

Name of Company: Waste Management Inc
Date: 9-30-19
By: Mary Kasowicz
Title: Operation Specialist

Recommended for approval

Recommended for disapproval

Date: _____ Signature of Manager _____

VILLAGE OF SPRING LAKE TRUCKS 2020

WASTE MANAGEMENT OF MI INC

310311	INTL	BA78258	3HTMWAFK67N540553
361865	MACK	BB49000	1M2AC07C82M006213
310862	MACK	BB55300	1M2AX13C7AM009599
361861	MACK	BB48999	1M2AC07C32M006121
362943	AUTOCAR	AB77621	5VCHC6KFX9H208404
209972	MACK	AC67241	1M2AVO2C69M005184
208782	MACK	BA47377	1M2K195C57M034821
208338	MACK	BA99255	1M2K195CX6M029600
414392	FRTLINER	BA41353	1FVMC5DV8FHGN7898

Residential	Monthly Rate	Service Code	Monthly Maintenance Fee	Service Code	INL Reactivation Fee	Compost Activation Fee	Budget Bag Cost	Shipping & Handling (Bags)	Bag Service Limits	Toter Service Limits	Toter Rental	Add'l
96 Gal Toter	\$ 16.00	9FL								Contents of cart	Included w/service	
2nd 96 Gal Toter	\$10.00	SAT								Contents of Cart only	Included w/service	
3rd 96 Gal Toter	\$10.00	9AT								Contents of Cart only	Included w/service	
Compost	\$ 12.00	RGW				\$25.00			+ 6 paper bags	Contents of cart	Included w/service	
Budget Bag Service	\$ 6.60			RBG			10/\$25.00	\$4.95 up to 3 pkgs	Unlimited			
Activation Fee for business (NBO/NBL)												
Recycling	\$6.50	64Y							\$ 6.50/ month each bin used			
Additional Recycling	\$ 6.50											
Service Area Comments:	Check MAS for correct service day.											
	Serviced by 665. Bulk pick up service available for an additional fee.											

2020

STATE OF MICHIGAN CERTIFICATE OF NO-FAULT INSURANCE

COMPANY: ACE American Insurance Company

The above insurer certifies that the coverage provided by this policy meets the minimum liability limits prescribed by the law.

POLICY NUMBER
MMT H2527863A

EFFECTIVE DATE EXPIRATION DATE
1/1/2019 1/1/2020

YEAR MAKE/MODEL

VEHICLE IDENTIFICATION NUMBER
FLEET

INSURED: WASTE MANAGEMENT OF MICHIGAN INC.
1668 PORTER ST SW
GRAND RAPIDS MI 49519

AGENCY/COMPANY ISSUING CARD: LOCKTON COMPANIES

COMMERCIAL PERSONAL

Note: Lockton is not the insurance carrier.

An authorized Michigan insurer, certifies that it has issued a policy complying with Act 294, P.A. 1972, as amended for the described motor vehicle.

WARNING: KEEP THIS CERTIFICATE IN YOUR VEHICLE AT ALL TIMES

If you fail to produce it upon a police officer's request, you will be responsible for a civil infraction.

VILLAGE OF SPRING LAKE

	Task/Process	Completion
Step 1	Budget Team Meeting Review Staff Goals	01/07/20
Step 2	DDA Strategic Planning & Goal Setting (Al Vanderberg)	01/09/20
Step 3	Council Strategic Planning & Goal Setting (Al Vanderberg)	01/11/20
Step 4	Budget Team Meeting Review TIFA (296) & DDA (236)	01/14/20
Step 5	Budget Team Meeting Review Parks Budget & Forestry (101) Review Major Streets (202), Local Streets (203), Ottawa Country Road Millage (204) and Non-Motorized Pathways (218)	02/13/20
Step 6	Budget Team Meeting Preliminary Taxable Value (pre BOR)	02/14/20
Step 7	Budget Team Meeting Review General Fund - Remaining Departments (101) Review Water & Sewer (590 & 591) Review Fees & Rates	03/05/20
Step 8	Proposed Preliminary Budget to CBDDA	03/10/20
Step 9	Budget Team Meeting Review Police (207)	03/19/20
Step 10	Budget Team Meeting Review Central Equipment (661) & Public Improvement (208) Review Fund Balances & Changes Review Preliminary Budget for Council Review Board of Review Changes for Taxable Values	03/26/20
Step 11	Budget Team Meeting Final Review Before Presentation to Council	04/02/20
Step 12	Proposed Preliminary Budget to Parks & Recreation/Tree Board	04/03/20
Step 13	Proposed General Fund Budget to Council	04/13/20
Step 14	Set Public Hearing on Water/Sewer Rates & Fees	04/20/20
Step 15	Five-Year Capital Improvement Plan to Planning Commission	04/28/20
Step 16	Budget Team Meeting Discussion of Council & PC Revisions	04/30/20
Step 17	Proposed Final Budget to DDA	05/12/20
Step 18	Preliminary Budget Proposed to Council Water & Sewer Rates All Other Rates & Fees	05/18/20
Step 19	Set Public Hearing for Budget Adoption	05/18/20
Step 20	Final Budget to Council	06/08/20
Step 20	Council Review of Final FY2/210 Budget Amendments	06/15/20
Step 21	FY 20/21 Budget Adopted by Councilⁱ (Public Hearing)	06/15/20
Step 22	Council Approval of Final FY 20/21 Budget Amendments	06/15/20

ⁱ Budget must be adopted no later than June 15th, per Charter.



102 W. SAVIDGE ST. • SPRING LAKE, MI 49456

PHONE: 616-842-1393 • FAX: 616-847-1393

www.springlakevillage.org

November 19, 2019

Dear Tanglefoot tenant,

Over the past year, Village Council has hosted numerous community engagement meetings, worked with several consultants to evaluate the space and ultimately had to decide the fate of the future of Tanglefoot Park. Ultimately, Council voted to repurpose the park into a space that will be open to all residents and visitors in a year-round manner. They felt that this was more in keeping with the language incorporated into the deed restriction from the Thum family back when the property was originally gifted.

The Village will continue to lease dock space at Tanglefoot Park even though camping will no longer be the primary use. If you have previously camped with us, we thank you for your patronage. If you wish to rent a dock space in 2020, please feel free to contact us at 616-842-1393 to get placed on the list. It is first-come, first-served and dock spaces do fill up.

Sincerely,

Christine Burns
Village Manager



Jeremy Anderson

November 22 at 4:55 PM



In response to the letter received today from Chris Burns, Spring Lake Manager:

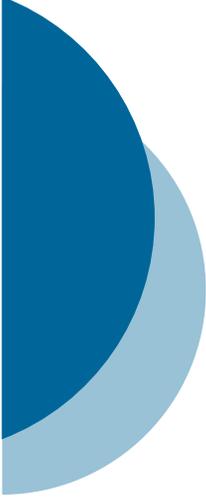
Dear Village Manager,

It is unfortunate that a historic landmark like the campground at Tanglefoot Park is going to come to an end under your direction. As a former 'resident' of Tanglefoot Park (and Spring Lake by default), we were told that there would be a meeting hosted by you during the camping season in 2018, the last season the campground was open, to discuss the future of the park but this meeting was cancelled and was not rescheduled until after the campground had closed and the 'residents' gone for the season. There were other meetings and open houses that took place in the off-season as well which is convenient for all interested persons, except for those of us who called Tanglefoot Park home. Thank you for considering us while your meetings and pseudo-open houses took place.

I can understand that this park was probably considered underutilized by the residents of Spring Lake but you should understand that your decision instantly displaced dozens of families and many more transient campers that looked forward to enjoying summer camping in Spring Lake. Disappointment in the leadership of Spring Lake would be an understatement. This virtually maintenance-free portion of village property (not to downplay the hard work of one part-time employee) was a steady source of income which will now have to come from somewhere else. We, like our former Spring Lake neighbors, will move on and find another cute lake community to call home but it's sad to think of how special this little community once was. Please reconsider removing any more identity from Spring Lake unless your goal is to turn this community into just another sleepy area whose only claim is being located on an inland lake.

Sincerely,

Jeremy Anderson



Tanglefoot Park Redevelopment

FAQs

What is the annual net revenue from Tanglefoot Park? If Tanglefoot is no longer a campground, how is the Village going to make up that lost revenue?

The Village netted (revenue less expenses) approximately \$35,000 each budget year from campers at Tanglefoot Park. This figure does not include dock rental, which the Village continues to collect. That \$35,000 represents 2.25% of the Village's annual General Fund operating budget.

In 2019, Ms. Kim VanKampen donated to the Village the commercial property located at 109 S. Jackson Street. After a lengthy RFP process, the Village sold that building to ARM, a local business, for \$110,000. That local business intends to invest nearly \$1,000,000.00 to redevelop 109 S. Jackson. Contrary to Facebook posts, 109 S. Jackson is **not** slated for demolition, but will be redeveloped in include a retail storefront on the 1st floor and offices on the 2nd floor.

The Village "earmarked" 109 S. Jackson's \$110,000 purchase price to offset lost revenue at Tanglefoot Park for the next 3 years. At the end of that 3 years, Tanglefoot redevelopment should be complete and generating revenue once again (albeit, not as a campground).

Why weren't campers notified of the change to Tanglefoot Park?

On October 5, 2018 at 3:00 p.m., a meeting was held at Village Hall in the EOC room to discuss the park closure (in 2019). The closure had to occur because the regional sewer force main construction had to go forward.

The Village posted the notice for the meeting in the Tanglefoot clubhouse shared by Tanglefoot campers. Inquisitive campers came to that meeting in the Village EOC room. The Village manager conducted a 90 minute "question and answer" session about the future of the park. Village staff shared diagrams compiled by the Village's civil engineers.

Over the course of 2018 and 2019, meetings by the Village's Parks & Recreation Board, the Downtown Development Authority, and Village Council gathered information regarding Tanglefoot and discussed options. The Village held community engagement meetings, including one on May 4, 2019 at Central Park in conjunction with Pedal, Picnic & Play and again on May 29, 2019 at Seven Steps Up. The Village sent every Village address a postcard inviting people to a community engagement meeting at Seven Steps Up. The Village recorded the resident comments. The Village archived that feedback, and it is public information readily available for all to evaluate. The Village also hired an independent consultant to distribute a survey and collect data to determine the financial sustainability of proposed changes to the park. A total of 541 survey responses were received. The economist's analysis presented to Village Council recommended the proposed new use.

Tanglefoot Park Redevelopment

FAQs

After over 12 months of data collection and contemplation, the Village Council decided to move ahead with the redevelopment, at which time a letter was sent to all 2018 seasonal campers, letting them know Tanglefoot Park would not reopen in 2020.

Is one person dictating what happens at Tanglefoot Park?

No one person is not dictating changes to Tanglefoot Park. Ms. VanKampen gifted 109 S. Jackson Street to the Village to offset lost revenue from the park, if Tanglefoot Park was closed as a campground. Ms. VanKampen did not participate in any focus groups or any community engagement sessions. Ms. VanKampen did not attend any DDA meetings or Village Council meetings to influence any decisions from those boards.

Why is the deed restriction regarding the use of Tanglefoot Park just now being brought up?

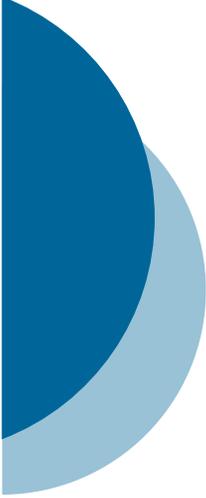
The issue of non-compliance with the Thum Family gift restrictions (dated July 17, 1916) has been broached repeatedly over the decades. Here is an excerpt of the language from the deed restriction:

upon the following expressed conditions, to-wit:

First: That said property shall not be conveyed or title thereto transferred or encumbered by said Village of Spring Lake;

Second: That no lease of said property, or any part thereof, or other transfer of possession thereof shall be made by said Village of Spring Lake;

Third: That said property shall be used only for park, pier, wharf and other public municipal purposes under the control and direction of said Village of Spring Lake, and such other municipal corporations as may succeed to public authority over the territory now included within its boundaries.



Tanglefoot Park Redevelopment

FAQs

This is the legal opinion by recently-deceased local attorney James P. Piper, Scholten Fant, dated November 27, 1974:

CONCLUSION

It is our opinion that even though the Village may be found to have violated the intent of the grantor (granting of leases) through a strict interpretation of the grant deed (donation of land to be used as a park), that a proper party having standing to assert the claim of reversion would be barred from maintaining that claim because any alleged violation first occurred in excess of 15 years ago and that the appropriate statute bars any action at this time.

In sum, Mr. Piper felt that, the use of Tanglefoot Part as a trailer park violated the Village's promise to the Thum family, but the Thum family had little recourse.

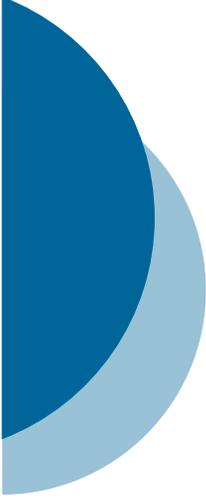
The current Village council feels that redeveloping Tanglefoot Park into a community gathering space preserves the original intent of the gift made by the Thum family 103 years ago. The proposed expansion is also consistent with the Village's Master Plan.

Why is the Village redeveloping Tanglefoot Park, when Mill Point Park needs attention?

The Parks & Recreation Board and Village Council all agree Mill Point Park needs major repairs. The issues at Mill Point Park are due to record high water levels. The Village has allocated a total of \$440,000 in the Village budget for 2 consecutive years to address the parking lot. But the Village cannot demand that Mother Nature roll back the water and allow us to do the necessary work. Once the water levels recede, Mill Point Park will receive the attention it needs and deserves. We may have to wait up to 2 more years, however, before the water recedes enough to perform the work.

Why doesn't the Village address the goose problem at Mill Point Park?

The Village's goose population varies from year-to-year, but geese are always present to some extent. The Village consulted with experts over the years on various means to keep geese out of Mill Point Park. Unfortunately, geese *can* (and do) fly and they also swim. There is no perfect solution to keeping them at bay. DPW crews can clean the docks, sidewalks, pathways and lawn area and those locations can then be completely re-covered in goose excrement within an hour. The most effective solution, according to the experts, is to employ a dog (we've tried various other means, to no avail).



Tanglefoot Park Redevelopment

FAQs

Why hasn't the Village fixed the bike path between Mill Point and Tanglefoot Parks?

The entire Great Lakes Basin is experiencing record-high water levels. The Village is part of that basin and is itself a peninsula on the much larger Michigan Peninsula. Our Village is literally surrounded by water. That water is causing damage to multiple locations around the Village (Mill Point Park, Jackson Street dock, Lakeside Beach, Alden Street end just to name a few). Our very preliminary guess is the Village faces approximately \$1,000,000.00 in repairs arising from the higher water levels; a number that may increase as lake levels remain high, or go even higher. Regarding the specific space between Mill Point and Tanglefoot Parks, the Village maintains an easement over private property that *allows* us to maintain the pathway, but does not *mandate* that we maintain the pathway. The Village intends to repair the easement walkway as part of the larger repair and reconstruction of multiple locations around the Village, but we need the water to recede first.

We do not believe it would be a wise expenditure of tax dollars to repair paths, beaches, and parking lots, when the United States Army Corp of Engineers predicts water levels are likely to be the same or higher in 2020. Several years ago, we lost the concrete sidewalk at Lakeside Beach to erosion. We replaced the sidewalk with a "long-term" solution...which we lost again in 2019. Today Lakeside Beach is almost non-existent.

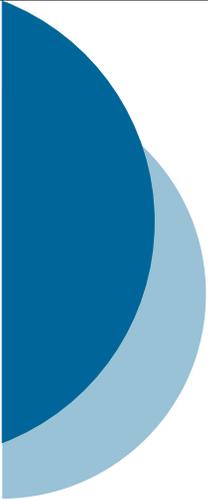
We are in regular communication with the Army Corp of Engineers, our own civil engineers, and the Ottawa County Emergency Management Director regarding 2020 water levels.

How much are the Tanglefoot Park changes going to cost?

The engineering estimate associated with the preliminary design was just over \$3,000,000.

Who is paying for the changes?

Two donors have committed \$500,000 each towards a new community pavilion at Tanglefoot Park. The Village will apply for grants from local and state grant-making authorities. Village Council does not intend on raising millage rates to pay for this redevelopment---Tanglefoot needs to generate revenue and be sustained by increased revenue from downtown development. This approach has been supported by the Parks & Recreation Committee as well as the Downtown Development Authority.



Tanglefoot Park Redevelopment

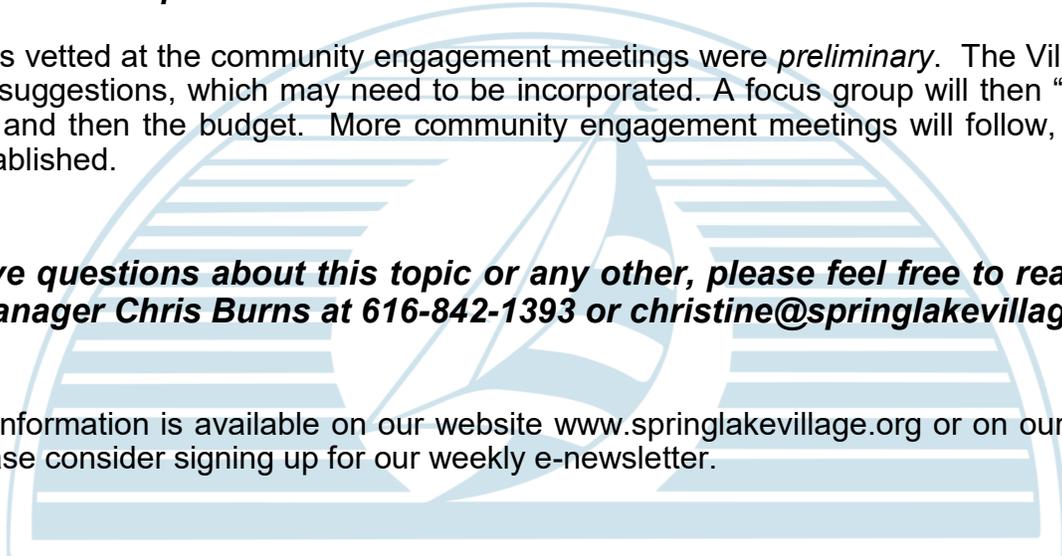
FAQs

What are the next steps?

The designs vetted at the community engagement meetings were *preliminary*. The Village is taking further suggestions, which may need to be incorporated. A focus group will then “tighten up” the design and then the budget. More community engagement meetings will follow, and a firm budget established.

If you have questions about this topic or any other, please feel free to reach out to Village Manager Chris Burns at 616-842-1393 or christine@springlakevillage.org.

Additional information is available on our website www.springlakevillage.org or on our Facebook page. Please consider signing up for our weekly e-newsletter.



V I L L A G E O F
S P R I N G L A K E

Solar Project Term Sheet

Building Owner (Lessee): Village of Spring Lake
Building Address: 102 W. Savidge, Spring Lake, MI 49546

System Developer (Lessor): Energy Conservation Source
200 Viridian Drive, Muskegon, MI 49440

Contract agreement:

Lease begins:

Lease term: 20 years with options for multiple 5 year extensions

Equipment subject to lease: Photovoltaic (PV) electrical system

PV system size: 51 kW DC

Estimated system production: 58,000 kWh/yr

Estimated system production value (avoided electrical expense): \$7,700/yr

The Village of Spring Lake pays 90% of estimated avoided electrical expense, for first 5 years, and 70% of estimated avoided electrical expense every year thereafter.

System avoided electrical expense trailing year annually adjusted.

Village of Spring Lake will own all the SRECs (Solar Renewable Energy Certificates) generated by the PV system.

SOLAR EQUIPMENT LEASE
Energy Conservation Source and Village of Spring Lake

THIS EQUIPMENT LEASE (the "Lease") is made this _____ by and between Energy Conservation Source (the "Lessor") and Village of Spring Lake (the "Lessee").

WHEREAS, Lessor desires to lease to Lessee, and Lessee desires to lease from Lessor, certain tangible personal property;

NOW, THEREFORE, in consideration of the mutual covenants and promises hereinafter set forth, the parties agree as follows:

1. Lease. Lessor hereby leases to Lessee, and Lessee hereby leases from Lessor, the equipment as described in Exhibit A (the "Equipment").

- a. The physical space where the Solar Equipment is to be installed (the "Space") shall include access ways for wiring, meters and necessary hook ups to Lessee's premises.
- b. The Space is located on two different roofs, both covered on one lease agreement; one at the Spring Lake Village Hall located at 102 S. Savidge St, Spring Lake, MI, 49456; the other at the DPW building, located at 210 S. Buchanan St., Spring Lake, MI 49456 (the "Building"). The portion of the roof to be included in the Space shall be at the reasonable discretion of Lessor and subject to the approval of Lessee, which shall not be unreasonably withheld.

2. Term. The term of this Lease shall commence on the _____ and shall expire 20 years thereafter. When the Lease would otherwise expire, the lease shall be automatically renewed for five years unless either party gives written notice of its desire to end this Lease at least 90 days prior to the end of the term. The Lease shall automatically renew each five years thereafter unless timely 90-day notice is given.

3. Rent. Lease payments (the "Rent") for the Equipment shall be paid on an annual basis for the term of this Lease. The annual Rent amount shall be adjusted on an annual basis.

- a. Rent for each Lease year shall be paid in full on the first business day of the Lease Year for which the Rent is due. The Lease begins upon system commissioning. For the first Lease Year, the Rent shall be \$6,930. It is acknowledged by the parties that the Rent charged during the first Lease Year is a best estimate based on ninety (90%) percent of the prior year of actual electrical expenses incurred by Lessee for the amount of electricity expected to be generated by the System in the first Lease Year.

- b. Rent will be decreased to seventy (70%) percent of the prior year of actual electrical expenses incurred by Lessee during Lease years six through 20. For Lease Years six through 20, the rent will be \$5,390.
- c. Payment shall be sent to Lessor c/o Robert Rafson, 200 Viridian Drive, Muskegon, MI 49440, or at such other place as Lessor may designate from time to time. Lessor may levy a late payment charge equal to one percent per month on any amount that is 10 days overdue.
- d. Every 12-months there shall be an adjustment made to the Rent. The Rent for the prior 12-month period shall be compared to 90 percent of the avoided electrical expense (the "Energy Savings") for Lessee during the prior 12-month period as measured by the Equipment meter (at the Inverter).
 - i. If 90 percent of the Energy Savings is less than the total of the Rent paid in the prior 12-month period, then a refund (the "Refund") will be due to Lessee.
 - ii. If 90 percent of the Energy Savings is more than the total of the Rent paid in the prior 12-month period, then a catch-up payment (the "Catch Up") will be due to Lessor.
 - iii. The amount of the Refund or Catch Up shall be divided by 12 and paid or refunded monthly in the next 12-month period.
 - iv. The Rent for each successive 12-month period from years 1 through 5 shall be 90 percent of the Energy Savings for the prior 12-month period divided into 12 equal monthly payments
 - v. The Rent for each successive 12-month period after the 5th year shall be 70% percent of the Energy Savings for the prior 12-month period divided into 12 equal monthly payments
 - v. Any Refund or Catch Up due at the end of this Lease shall be paid immediately.
- d. Energy Savings shall be determined by first calculating the electricity costs charged by the local utility to Lessee for electricity (plus all avoided transmission fees, taxes or costs). This annual electrical cost divided by kWh produced will yield an average \$/kWh for purchased power. This value shall then be multiplied by the annual kWhr produced by the Equipment measured at the inverter. The result of that multiplication shall be the annual Energy Savings.

4. Performance Guarantee. Lessor guarantees that Equipment will produce at least 58,389 kWh of electrical energy per 12-month period. Lessor will report the output of electrical energy

each month, and will also prepare a report for Lessee detailing the monthly electrical production of the Equipment in an annual report due on or before 15 days after each 12 month period. This report shall be based upon the Equipment meter reading located at the point the Equipment connects to the power company.

- a. If the annual electrical production differs from the guarantee for any 12 month annual period, Lessor shall be liable for the cost of the kilowatt hours shortfall (the "Shortfall"). The Shortfall shall be paid by Lessor over the next 12 month period by reducing the Rent of the Shortfall.
- b. To facilitate this guarantee, Lessee must provide an electrical invoice from its electrical service provider for the period January 1 through December 31 of the previous calendar year.

5. Repairs. and Responsibility of Lessor. Lessor, at its own cost and expense, shall keep the Equipment in good repair, will comply with all local or general regulations, laws and ordinances applicable thereto, as well as regulatory requirements of all competent authorities, and shall furnish any and all parts, mechanisms and devices required. Lessor will operate and maintain the equipment for the full lease term (25 years). Lessor shall refrain from any action or omission that impairs the performance of the Equipment.

- a. Lessee shall have responsibility for repair or replacement of any portion of the roof unless the repair or replacement is a direct result of the activity of Lessor or Lessor's employees, agents, representatives, contractors and/or subcontractors. Any damage of the roofs of the buildings during construction or access by the Lessor shall be immediately repaired to its pre-damaged condition within 30 days of the creation of the damage. Both roofs are less than two years old and need to be protected to promote their life expectancy and the existing warranty.
- b. Lessor and Lessor's employees, agents and representatives, contractors and subcontractors shall be entitled to ingress and egress to the Equipment and Space as required to install, operate and maintain the Equipment and to maintain the Space.
- c. Lessee will be given at least 24 hours advance notice of Lessor's need to access the Equipment or Space; any access and/or repairs will occur at reasonable times, and shall not cause disruption to Lessee's operations.
- d. Lessor shall be liable for any damages suffered by Lessee resulting from Lessor's failing to maintain the Equipment in good repair and in lawful condition, or for impairing the performance of the Equipment, or for damaging the Building or the Space.

- e. Lessor assumes responsibility to set up and maintain remote monitoring of the high-speed internet connection described in Section 6.b below.
- f. If roof repairs are required under the array, then Lessor will in a timely fashion remove and replace solar panels and related equipment as the roof repair reasonably requires, at no cost. After Lessee executes the option to purchase the equipment, this clause will no longer apply.

6. Responsibility of Lessee. In addition to any other covenant on its part set forth in this Lease, Lessee shall, at its own expense, maintain the Building in good repair and in a condition that allows Lessor, its employees, agents, representatives, contractors and subcontractors safe access to the Space, and Lessee shall refrain from any action or omission which impairs the performance of the Equipment.

- a. Lessee shall be liable for any damages suffered by Lessor resulting from Lessee's failure to maintain the Building in good repair or for failing to comply with any regulations, ordinances and laws applicable to the Building, or from impairing the performance of the Equipment.
- b. Lessee shall make available to Lessor one high speed internet connection so that the Equipment can be monitored remotely.

7. Insurance.

- a. Lessee shall procure and continuously maintain and pay for all risk insurance against loss of and damage to the Building, naming Lessee as loss payee.
- b. Lessor shall procure and continuously maintain and pay for all risk insurance against loss of and damage to the Equipment for not less than \$100,000, naming Lessor as loss payee.
- c. Lessor shall procure and continuously maintain and pay for liability insurance to cover Lessor while at the Building or its surrounding premises.
- d. The insurance described in this Section shall be in such form and with such company or companies as shall be reasonably acceptable to both Lessor and Lessee.
- e. Lessor shall provide Lessee with an original policy or certificate evidencing such insurance required of Lessor. Lessee shall provide Lessor with an original policy or certificate evidencing such insurance required of Lessee.
- f. Lessor and Lessee shall arrange with insurers for a 30 day notice to the other in the event of insurance cancellation or termination.

8. Fire and Casualty.

- a. In case the Space shall be rendered untenable during the term of this Lease by casualty resulting from an act of God, either party may terminate this Lease by giving 60 days written notice from the date the Space is so rendered.
- b. In all other cases, it shall be Lessee's exclusive option to terminate this Lease or to repair the Space within 60 days of the date the Space is rendered untenable. If Lessee repairs the Space, it shall be Lessor's obligation to repair the Equipment within the same time limit.
- c. Lessee's base rent shall abate for so long as the Space is untenable or the Equipment unworkable for a maximum of 60 days. If Lessee elects to repair or replace the Space, this Lease shall remain in effect provided such repairs are completed within the 60 day period.
- d. If Lessee shall not have repaired the Space within the 60 days, then at the end of such time Lessee shall, at Lessee's option, either exercise the buy-out option detailed in Section 10 below, or terminate the Lease.
- e. If this Lease is terminated by reason of fire or casualty, rent shall be apportioned and paid to the day of such fire or casualty.

9. Ownership. The Equipment is, and shall at all times be and remain, the sole and exclusive property of Lessor; and Lessee shall have no right, title or interest therein or thereto except as expressly set forth in this Lease.

10. Option to Purchase.

- a. Lessee shall have an option to purchase the Equipment and any alterations, materials or equipment at any time after the 5-year tax benefit period.
- b. The buyout price will be the fair market value, calculated as the value of 7 years of power production, which compares to a discount rate of about 15%. The buyout price will be based on the average value produced by the system in the 3 years preceding the buy-out. For example if the buy-out takes place on September 30th 2022, the buyout price will be the average yearly value of power produced between September 30th 2019 and September 30th 2022, multiplied by seven. If the avoided cost and the system production in that period would be the same as in the term sheet of this contract, the buyout would be at $\$ 7700 \times 7 = \$ 53,900$.

- c. In all events, "fair market value" shall mean the price that would be established in an arm's length transaction between an informed and willing buyer and an informed and willing seller under no compulsion, respectively, to buy or sell, and neither of which is related to Lessor, Lessee or any financing entity of either party.
- d. If the parties cannot agree on a fair market value, the fair market value of the Equipment shall be determined as of the date of the buy-out option by an independent energy appraiser mutually acceptable to both Lessor and Lessee.

11. Successors. All the covenants and agreements contained in this Lease shall be binding upon Lessor and Lessee, and inure to their respective successors, heirs, executors, administrators and assigns and may be exercised by their attorney or agent.

12. Entire Agreement. This Lease constitutes the entire agreement between the parties on the subject matter hereof and it shall not be amended, altered or changed except by a further writing signed by both parties.

13. Notices. Service of all notices under this Lease shall be sufficient if given personally or by certified mail, return receipt requested, postage prepaid, at the addresses set forth below, or to such address as such party may provide in writing from time to time.

If to Lessor:

Name: Energy Conservation Source
Address: 200 Viridian Drive, Muskegon, MI 49440
Contact person: Robert Rafson
Phone No: 312-961-0043
E-Mail: rob@charthouseenergy.com

If to Lessee:

Name: Village of Spring Lake
Address: 102 W. Savidge, Spring Lake, MI 49546
Contact person: Christine Burns, Village Manager
Phone No: 616-842-1393
E-Mail: christine@springlakevillage.org

14. Assignment. Lessor shall not assign this Lease or its interest in the Equipment without the prior written consent of Lessee.

15. Governing Law. This Lease shall be construed and enforced according to laws of the State of Michigan.

IN WITNESS WHEREOF, the parties have executed this Lease as of the day and year first above written.

Lessor
Energy Conservation Source
200 Viridian Drive
Muskegon, MI 49440



By: Robert Rafson

Title: President

Lessee
Village of Spring Lake
102 W. Savidge, Spring Lake, MI 49546

By: _____

Title: _____

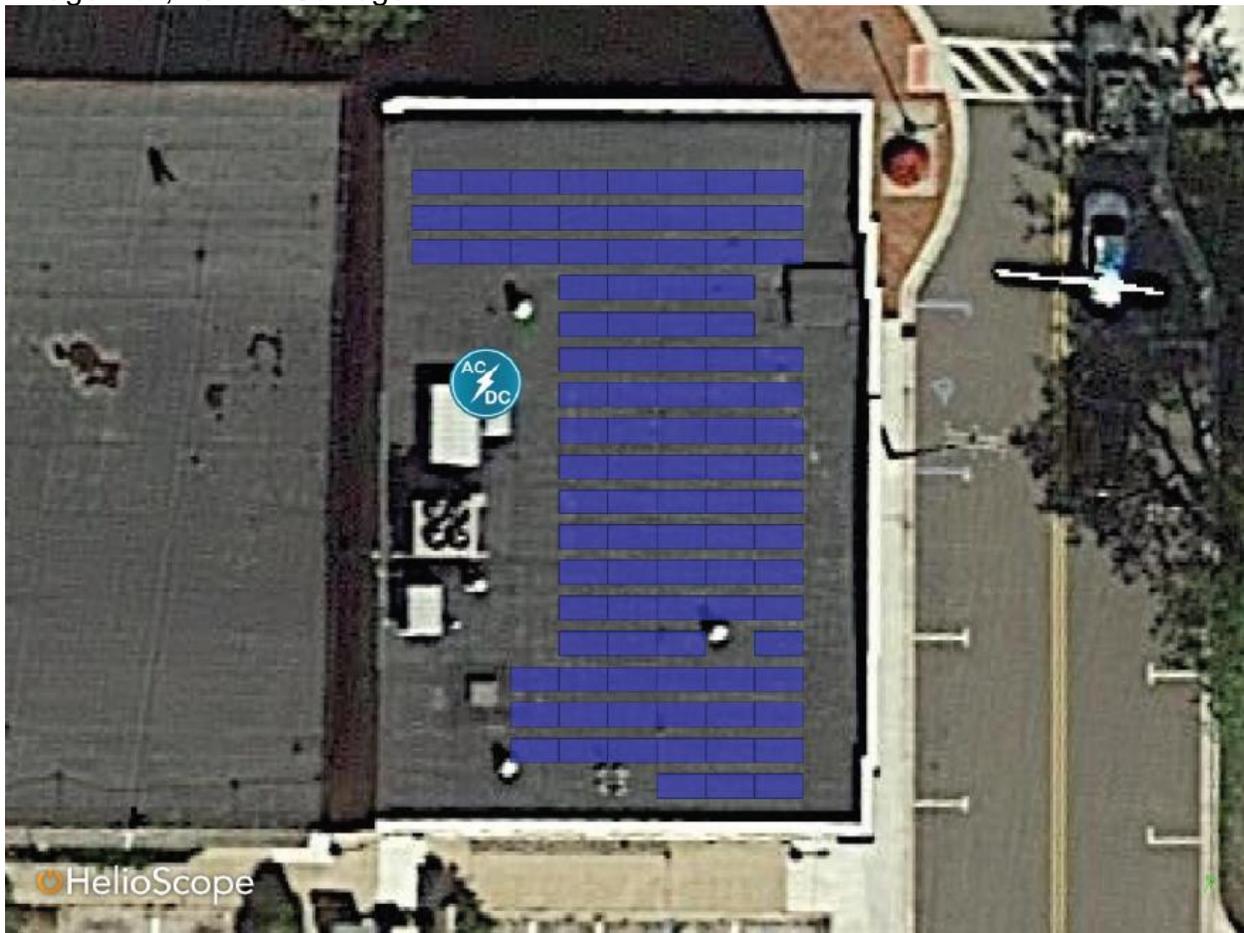
EXHIBIT A

Description of Equipment

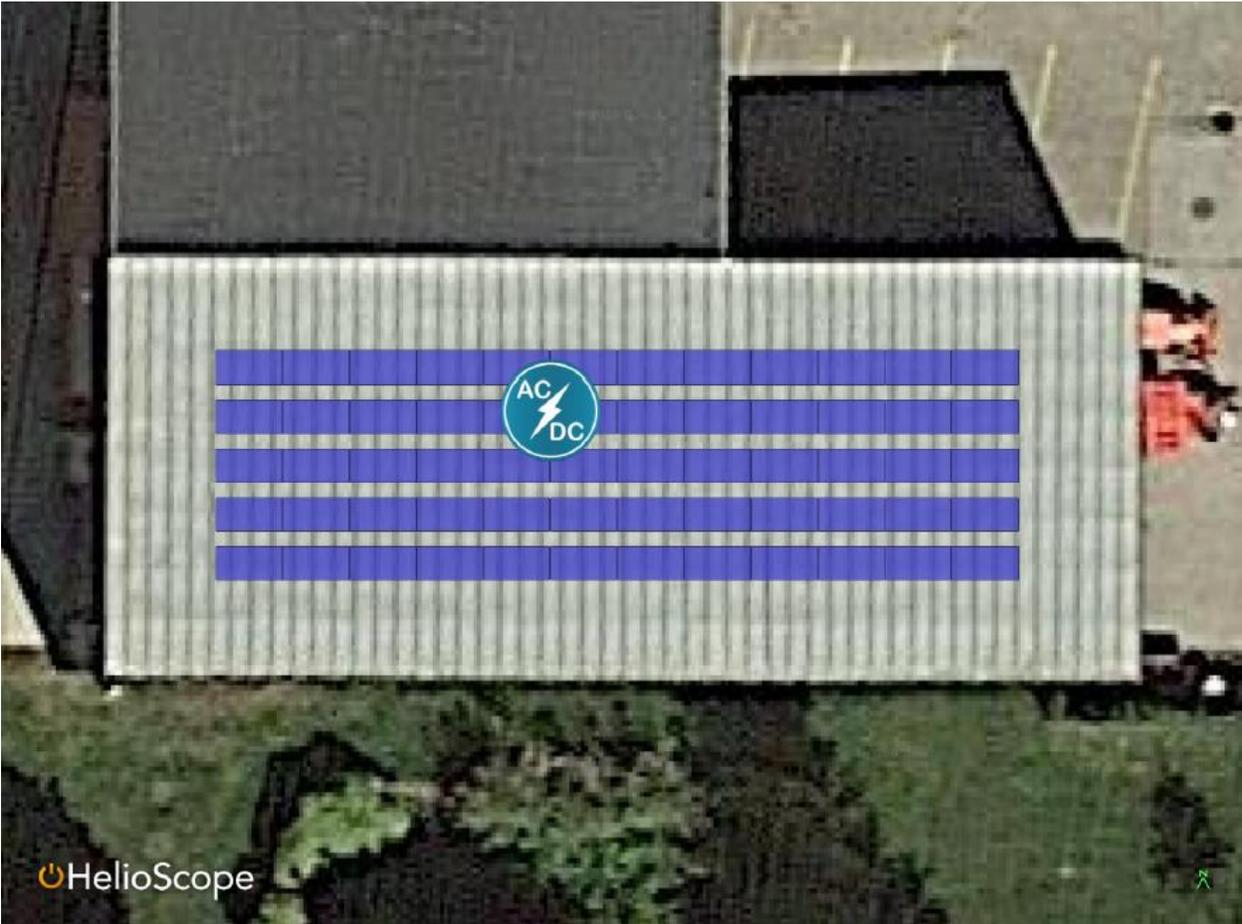
Equipment consists of:

149 solar PV panels
Ballasted 10 degree racking
Two 20kW inverters

Village Hall, 102 W. Savidge



DPW, 210 S. Buchanan



QUARTERLY FEES FOR FIRE SUPPRESSION LATERALS

	FERRYSBURG	GRAND HAVEN TWP	GRAND RAPIDS	CADILLAC	GRAND HAVEN	KALKASKA	NORTON SHORES	PROPOSED FOR SPRING LAKE VILLAGE (QUARTERLY)
2"	30.00	37.59		12.91	NONE?	40.00	NONE	30.00
4"	30.00	37.59	18.94	48.22		160.00		60.00
6"	30.00	37.59	18.94	100.63		300.00		100.00
8"	30.00	37.59	33.62	145.00		550.00		150.00
10"	30.00	145.65	52.66	233.54				200.00
12"	30.00	225.81	75.77	346.16				250.00

Parked in Access Aisle for Access Lane Adjacent to Space Designated for Parking for Persons with Disabilities	\$50.00		
MISCELLANEOUS			
Copies	\$.25/B&W - \$.50/Color per page		
Community Recreation Plan*	\$100.00		
Design Manual	\$30.00		
FOIA Request - per page	\$0.10	Time & material plus lowest full-time clerical hourly rate (including benefits.)	
Mass Gathering Application Fee	\$150.00		
Mass Gathering Application Deposit	\$250.00		
Mass Gathering Tent (400 Sq Ft or larger) Permit	\$10.00		
Historic Landmark Plaque	Cost		
Master Plan	\$75.00		
Non-sufficient Funds Check	\$40.00		
Notary Public (per document)	\$5.00	Non-resident	\$10.00
Peddler Permit	\$75.00		
Waste Hauler License	\$250.00		
Zoning Ordinance*	\$50.00		
*FREE from Village website			

Spring Lake District Library Calendar of Events December 2019



Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>1 Sunday hours 2-5 pm</p> <p>3-4 pm Music by the Fireplace: harpist Mary Wagner</p> 	<p>2</p> <p>Adopt a Book Dec. 1- 23</p> <p>Buy a book in honor of someone special to add to SLDL collection</p>	<p>3 9:45 am Little Movers Storytime</p> <p>11 am Baby Bounce Storytime</p> <p>7 pm Holiday Meringues; register please</p>	<p>4 10:30 am Superhero Storytime</p> <p>4 pm LEGO Block Party</p> <p>6:30-8 pm Sock Snowman Craft at Crockery TS Hall; register please</p>	<p>5 10:30 am Preschool Storytime: Snow</p>	<p>6 10:30 am Preschool Storytime: Snow</p>	<p>7</p> <p>Call 616.846.5770 or visit sllib.org for info on hours, services or programs</p>
<p>8 Sunday hours 2-5 pm</p>	<p>9 6:30-8 pm Sock Snowman Craft for Adults at SLDL; register please</p>	<p>10 9:45 am Little Movers</p> <p>10 am-3 pm ACA Open Enrollment Help</p> <p>11 am Baby Bounce</p> <p>5:15 pm Kids Photo Class; register please</p> <p>6:30 pm Teen Photo; reg.</p>	<p>11 9:30 or 10:45 am OAISD Play 'n Learn ages 0-5</p> <p>5-8:30 pm Closed for library staff potluck</p>	<p>12 10:30 am Preschool Storytime: Music</p> <p>4 pm Full STEAM Ahead: Ice Cream Cone Decorating</p>	<p>13 10:30 am Preschool Storytime: Music</p>	<p>14</p>  <p>Instagram</p> <p>@springlakedistrictlibrary</p>
<p>15 Sunday hours 2-5 pm</p>	<p>16</p>	<p>17 9:45 am Little Movers Storytime</p> <p>11 am Baby Bounce Storytime</p>	<p>18 9:30 am OAISD Play 'n Learn ages 0-24 mos.</p> <p>3:30-5 pm Teen 'Scape ages 10-18</p>	<p>19 10:30 am Preschool Storytime: ABCs</p>	<p>20 10 am SLDL Board Meeting</p> <p>10:30 am Preschool Storytime: ABCs</p>	<p>21</p>  <p>Film streaming service find at sllib.org</p>
<p>22 Sunday hours 2-5 pm</p>	<p>23 2 pm Mario Kart Teen Tournament for grades 6-12</p>	<p>24 Library Closed Happy Holidays</p>	<p>25 Library Closed Happy Holidays</p>	<p>26 10:30 am Preschool Storytime: Colors</p>	<p>27 10:30 am Preschool Storytime: Colors</p>	<p>28</p>  <p>Facebook.com/SpringLakeDistrictLibrary</p>
<p>29 Sunday hours 2-5 pm</p>	<p>30 2 pm Japanese Kit Kat Tasting for grades 6-12</p>	<p>31 Library Closed Happy Holidays</p>				<p>hoopla</p> <p>for the holidays: digital movies, music, eBooks & more!</p>

Library programs and events are photographed or recorded for publicity or promotional purposes of the Library. Persons attending these programs or events consent to the use of their photograph or recording unless they specifically notify Library staff of an objection to such use. No names will be used in conjunction with photographs or recordings without express written consent.



OTTAWA COUNTY WATER RESOURCES COMMISSIONER

Joe Bush
12220 Fillmore Street
West Olive, Michigan 49460

Village of Spring Lake

NOV 27 2019

Received

**SPRING LAKE VILLAGE
102 W SAVIDGE ST
SPRING LAKE, MI 49456**

**COLES PARK DRAIN
NOTICE OF MEETING OF BOARD OF DETERMINATION**

DATE: December 5, 2019

TIME: 10:00 a.m.

**LOCATION: Barber School Community Building
102 W. Exchange Street
Spring Lake, MI 49456**

QUESTIONS: (616) 994-4530

A Board of Determination will meet at the above date, time and location to hear all interested persons, receive evidence and determine whether the maintenance and improvements, as set forth in a petition that was properly filed with the Ottawa County Water Resources Commissioner's Office, is necessary and conducive to the public health, convenience or welfare, pursuant to Chapter 8 of Public Act 40 of 1956, as amended.

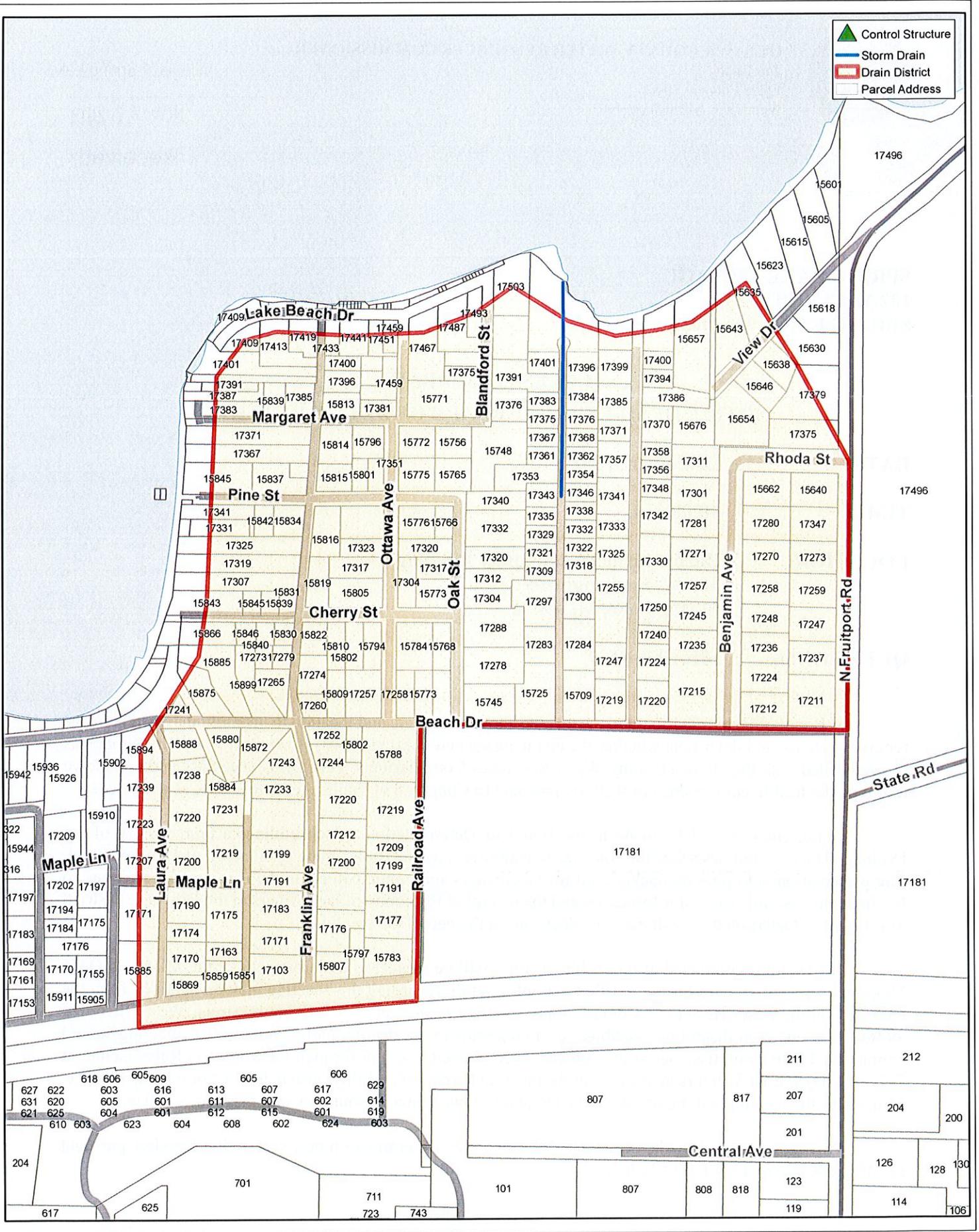
A presentation will be made to the Board of Determination, which outlines a brief history of the Drainage District, and describes the roles, responsibilities and decisions made by a Board of Determination. The presentation is to provide background for landowners and municipalities in the Drainage District and to facilitate the dissemination of information and the receipt of testimony of landowners in the Drainage District. The Board of Determination will make its decisions at the end of the meeting.

Proceedings conducted at this public hearing will be subject to the provisions of the Michigan Open Meetings Act, and you are further notified that information regarding this meeting may be obtained from the Ottawa County Water Resources Commissioner's Office located at 12220 Fillmore Street, West Olive, MI 49460. Persons with disabilities needing accommodations for effective participation in the meeting should contact the Drain Commissioner at the number noted above (voice) or through the Michigan Relay Center at 7-1-1 (TDD) at least 24 hours in advance of the meeting to request mobility, visual, hearing or other assistance. Minutes of the meeting will be on file in the Ottawa County Water Resources Commissioner's office.

Anyone aggrieved by the decisions of the Board of Determination may seek judicial review pursuant to MCL 280.72a and MCL 280.197(7).

Joe Bush
Ottawa County Water Resources Commissioner

 Control Structure
 Storm Drain
 Drain District
 Parcel Address



Ottawa County Water Resources Office
 Water Resources Commissioner Joe Bush
 12220 Fillmore Street, Room 141
 West Olive MI, 49460
 Last Update Date: 11/11/2019

Ottawa County Water Resources Commissioner
Coles Park Drain District


 DRAIN INFORMATION:
 DISTRICT: 57 Acres
 DRAIN: 585 Feet

Christine Burns

From: Wally Delamater <WDelamater@springlaketwp.org>
Sent: Thursday, November 21, 2019 12:17 PM
To: Sandi Schuitema
Cc: Pat Staskiewicz; Matthew R. Hulst
Subject: Drainage and Flooding Issue

Lee,

Mary informed me you were in this morning and shared your concern about drainage from Cutler St. I also was out on Cutler Street this morning to again observe the drainage issue. I share your frustration on the lack of performance. I have been informed that paving should occur Friday or Saturday this week. Yes I know, we have heard this a few times. If the paving does not occur I will initiate proactive measure to solve this drainage issue on Monday.

Thanks for your patience in this matter.

Wally

Christine Burns

From: Steven Kempker <~~skempke@miottawa.org~~>
Sent: Tuesday, December 3, 2019 12:05 PM
To: Christine Burns
Subject: FW: Officer Dyer
Attachments: image001.jpg

Caution! This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

For your information.

Steve

From: "Amy Babinec" <ababinec@miottawa.org>
Sent: December 3, 2019 11:58
To: "~~Christine Burns~~" <~~cburns@miottawa.org~~>, "~~Steven Kempker~~" <~~skempke@miottawa.org~~>, "~~Jason Kik~~" <~~jkik@miottawa.org~~>
Subject: FW: Officer Dyer

Elizabeth Wheeler from 120 N Lake Ave. in Spring Lake called HQ this morning to express her appreciation for Officer Dyer and the way he helped her out last week Wednesday (19-11270223). She returned home after dark from running some errands in the nasty weather to find a tree down blocking her driveway. After calling 911 Officer Dyer responded. She wanted us to know that he went above and beyond to help her and make her feel safe. She was feeling very stressed out before he arrived but he did a great job of relieving her of her stress. In her words he was very polite, respectful, and professional. She really appreciated all the effort he made to help her and put her at ease and she wanted us to know what a fine officer he is. I encouraged her to call Sgt. Kik in Spring Lake to relay the message to him in person as well, but wanted to pass her appreciation on.

Amy Babinec
Clerk Typist II
Ottawa County Sheriff's Office
12220 Fillmore St.
West Olive MI 49460
616-738-4094



"Making a Difference in the Communities We Serve."



December 2019 | Events Newsletter

Coopersville Christmas Parade

Friday, December 6 | 7pm
Main Street, Coopersville
coopersville.com

Bring in the holiday season with Coopersville's 39th Annual Christmas parade! There will be face painting, Christmas cookies, live music by the Coopersville Community Choir, and much more.

Santa at Rycenga Building Center

Saturday, December 7 | 9:30 - 11am
Rycenga Building Center
1053 Jackson St., Grand Haven

Take photos with Santa and enjoy cookies, coffee and hot cocoa. Includes 10% off seasonal décor.

Grand Haven Jingle Bell Parade

Saturday, December 7 | 6pm
Downtown Grand Haven
grandhavenchamber.org

This fan favorite event will feature decorative floats, live music, costumes, and of course, the happiness of the holiday season! A tree lighting ceremony in Central Park will take place following the parade.

Nature Inspired Ornaments

Sunday, December 8 | 2pm - 4pm
Nature Education Center
8115 West Olive Rd., West Olive
miottawa.org

Create two ornaments using natural materials to decorate your tree. This event is for ages 12 and up and registration is required. The cost is \$8 per person.

Shopping Jam

Saturday, December 14 | 8 - 10am
Main Street Grand Haven

Shop in your PJ's and slippers and support local Businesses. 8-9am save up to 30% off at least one item
9-10am save up to 25% off at least one item
Check with participating stores for details

Ferrysburg "Caroling in the Park"

Saturday, December 14 | 6pm
110 Pine St., Spring Lake

Join friends, family, and the community in singing Christmas carols around a Yule bonfire! There will also be hot chocolate and donut holes provided, as well as, Santa Claus.

Christmas with The Boardwalk Brass of Grand Haven

Monday, December 16 | 7pm - 8:30pm
Loutit District Library
407 Columbus Ave., Grand Haven
loutitlibrary.org

Enjoy live music and holiday songs with the annual performance by the Grand Haven Boardwalk Brass ensemble.

New Year's Eve Ball Drop & Fireworks

Tuesday, December 31 | 11:45pm
Downtown Grand Haven
downtowngh.com

Ring in the new year and the new decade in Downtown Grand Haven! At the stroke of midnight, there will be a New Year's Eve ball drop, as well as, fireworks. It will definitely be a night to remember.

Visitors Center | 225 Franklin Ave., Grand Haven | visitgrandhaven.com

Monday - Friday, 9am - 5pm | Closed Weekends & Holidays

Get Social With:



@VisitGrandHaven #VisitGrandHaven

NOTE: Event dates & times are subject to change. Please call to confirm or to obtain event details.

For a complete calendar of events, go to www.visitgrandhaven.com or call 616.842.4499.

Newsletter maintained by: Sanda Vazgec, Marketing & Communications Manager | svazgec@visitgrandhaven.com

Ongoing Activities

See our website VisitGrandHaven.com
for a full list of upcoming activities & events!

Ottawa County Parks Programs

(616) 738-4810
miottawa.org/parks

Nature Education Center

8115 West Olive Rd., West Olive
(616) 786-4847, miottawa.org/parks.
Tuesday - Saturday | 9am - 5pm
Sunday | Noon - 5pm

Moonlight Night Hike Fri., Dec. 13
@ Hemlock Crossing 7pm- 8:30pm

Fireside Story Time Sun., Dec. 15
@ Hemlock Crossing 3- 4pm

Winter Walk Sat., Dec. 28
@ Stearns Creek 10- 11:30am

Vinyl Night Wednesdays @ Grand Armory

Every Wednesday at 7:30pm
grandarmorybrewing.com, (616) 414-7822

DJ Donz will be spinning his favorites and you're welcome to bring your favorite records.

The Creative Fringe

Jewelry making classes
117 Washington Ave., Grand Haven
thecreativefringe.com, (616) 296-0020

SilverFire Studios

Metal, clay, and glass fusing classes
41 Washington Ave., Ste. 387, Grand Haven
silverfirestudios.com, (616) 402-3145

Live Music

The Kirby House

Rich Burkholder
Friday, December 13 at 9:30pm
2 Washington Ave., Grand Haven
thegilmorecollection.com/kirbyhouse/, (616) 846-3299.

Sandy Point Beach House

Steve Talaga Trio
Thursday, December 19 at 6pm
7175 Lake Shore Dr., West Olive
sandypointbeachhouse.com, (616) 796-8210.

Theatre Bar

David Lampman
Monday, December 16 at 7pm
22 Washington Ave., Grand Haven
harborrestaurants.com/theatrebar, (616) 844-5055.

Grand Armory Brewing Company

Plain Jane Glory
Friday, December 27 at 8pm
17 S. 2nd St., Grand Haven
grandarmorybrewing.com, (616) 414-7822.

Trivia Night at Burger Theory Spring Lake Holiday Inn

940 W Savidge St
higandhaven.com (616) 846-1370

Trivia Night at Odd Side Ales

Every Tuesday at 7:30pm
Free trivia competition for cash prizes.
41 Washington Ave., Grand Haven

Studio JSD

Metalsmithing classes, jewelry fabrication & more
219 N. 7th St., Suite 4, Grand Haven
studiojsd.com, (616) 607-2470

Seven Steps Up Live Music & Event Venue

(231) 557-7687
sevenstepsup.com

Pin Drop Concerts 2019

116 S. Jackson St., Spring Lake

A Winter's Evening Sun., Dec. 8
with Ryanhood 7pm

May Erlewine & Sat., Dec. 21
The Motivations 8:30pm
Holiday Dance Party

Rachael & Dominic Davis Sat., Dec. 28
8pm

Cooking Classes

Artisan of Grand Haven

1322 Washington Ave., Grand Haven
artisanofgrandhaven.com, (616) 296-9200
Offering great classes for those who want to learn to cook like the pros or just get more comfortable in their own kitchen.
Visit website for more info on "Dinner and a Chef," "Dinner and a Demo," booking a private event, and more!

Armory Art Center

Art classes & workshops
17 S. 2nd St., Grand Haven
armoryartcenter.com, (616) 402-6979

Dreese Fine Art & Framing

Painting Parties
8 N. Ferry, Grand Haven
dreesefineart.com, (616) 402-4868

Wine, Beer & Hard Cider Tasting

12 Corners Winery

Wine Tastings Daily
Wednesday & Thursday | Noon-6pm
Friday & Saturday | 1pm-7pm
Sunday | Noon-5pm
41 Washington, Suite 144, Grand Haven
12corners.com, (616) 414-7070

Odd Side Ales

Brewery
Sunday | Noon-8pm
Monday-Thursday | Noon-10pm
Friday & Saturday | Noon-12am
41 Washington Ave., Grand Haven
oddsidaales.com, (616) 935-7326

Grand Armory Brewing

Brewery
Monday-Thursday | 3pm-10pm
Friday | Noon-12am
Saturday | Noon-12am
Sunday | Noon-8pm
17 S. 2nd St., Grand Haven
grandarmorybrewing.com, (616) 414-7822

Lemon Creek Winery Tasting Room

Wine Tastings Daily
Monday-Saturday | Noon-7pm
Sundays | 12pm-5pm
327 N. Beacon Blvd., Grand Haven
lemoncreekwinery.com, (616) 844-1709

Old Boys' Brewhouse

Brewery & Restaurant
Sunday | Noon-8pm
Monday-Thursday | 11:30am-10pm
Friday & Saturday | 11:30am-12am
971 W. Savidge St., Spring Lake
oldboysbrewhouse.com, (616) 850-9950

Vander Mill

Daily Hard Cider Tastings
Wednesday & Thursday | 2pm-9pm
Friday | 2pm-10pm
Saturday | 11am-10pm
Sunday Brunch | 10am-2pm
14921 Cleveland St., Spring Lake
vandermill.com, (616) 842-4337

Farmhaus Cider Co.

Cider Tasting
Thursday, 4pm-9pm | Friday, 4pm-10pm
Saturday 2-10pm | Sunday 1-6pm
5025 Stanton St., Hudsonville, MI 49426
farmhauscider.com (616) 920-1867

Trail Point Brewing Company

Brewery
Sunday | 1pm-8pm
Monday-Thursday | 3pm-10pm
Friday & Saturday | Noon-12am
6035 Lake Michigan Dr., Allendale
trailpointbrewing.com, (616) 895-2739





GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Friday, December 06, 2019

East Savidge Liquor LLC
C/O Navpreet Kaur Gill
Gillp112@yahoo.com

RID # RQ-1911-18626 **Reference/Transaction:** **NEW RESORT SDD LICENSE ISSUED UNDER MCL 436.1531 (5), NON-TRANSFERABLE, IN CONJUNCTION, NEW SUNDAY SALES PERMIT (PM)**

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: East Savidge Liquor LLC

Business address and phone number: 606 E. Savidge St. Spring Lake, MI 49456

Home address and phone number of partner(s)/subordinates:
Navpreet Kaur Gill 13833 Lake Sedge Dr. Grand Haven MI 49417 P: 651-431-5500

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Grand Rapids District Office (616) 447-2647

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

AG
cc:

Choose NOCHS When You Need a “Scope”

Most of us don't spend too much time thinking about endoscopy. The idea of sending a tube spiraling through our insides is not something that sounds too appealing. As a result, we often fail to invest time understanding what's important when we need a screening or a test. Here's what you need to know — and ask for — when it's time to explore your upper or lower gastrointestinal tract.

Let's start with some basics. When might you need to have an endoscopic procedure? At the “top end,” you might need endoscopy to help diagnose the cause of acid reflux, or abdominal pain and bloating. From the “bottom end,” you might need a colonoscopy screening, or help with a bleeding issue. Endoscopy is a good way for doctors to get a peek inside some very dense and complex tissue without surgery.

That being said, here are three things you should think about when scheduling your procedure.

First, there is no such thing as a “routine” anything. Sometimes people respond badly to anesthetic. Sometimes screening uncovers a serious and immediate problem. When you're having a procedure done in our Endoscopy Suite, you're in a hospital. We have surgeons and radiologists who can literally be at your bedside in minutes. And if there's a true emergency, you're in the only place in Grand Haven where highly-qualified people have the full continuum of resources to take care of you 24/7. That's just not the case in an outpatient facility. So think long and hard about where you want to be if your “routine” procedure goes off the rails!

Second, you should know about the quality of the images that are being recorded. The human gastrointestinal tract is not exactly designed with Kodak photo ops in mind! It's dark and murky, to say the least. We have the newest hi-definition equipment, with light sources that allow doctors to see tissue differences. That allows us to be extremely specific about any further procedures, like biopsies or sectioning, so that you can get the best possible outcome. And if there's an issue that's really concerning, our portable equipment can come right to the bedside, along with the doctor who can give you an answer. You don't have to wait, and you don't need yet another appointment.

Third, think about anesthesia. Generally speaking, most people don't enjoy anesthetic. We get that. But we have found that we get shorter stays and fewer complications when we use monitored anesthetic instead of conscious sedation. Our goal is for patients to be comfortable during the procedure, recover quickly, and experience minimal to no side effects. And again...coming back to that “routine” thing...we have fully trained and licensed anesthesiologists caring for you while you sleep. Conscious sedation requires far less training. Who do you want watching over you if something goes wrong?

Since people are not exactly lining up like concert crowds to schedule procedures such as colonoscopies, we also focus on the little things that make the experience more comfortable. We have a lovely waiting area for your driver. Our pre-procedure space is actually warm! Yes, we put patient comfort first. Speaking of comfort...you'll don pre-warmed gowns and socks straight out of our blanket warmer, because our nurses know it just feels nicer! And afterwards? No parading around in your hospital gown to find a public restroom. Our recovery rooms have doors and private bathrooms, which gives you the privacy you will absolutely value if you're having any kind of intestinal issue.

We hope that when you need endoscopy services, you'll ask good questions, and then choose NOCHS.

Hospice Tree of Life

Hospice of North Ottawa Community invites you to honor or remember your loved ones during the holiday season by donating to the Tree of Life. Handcrafted dove ornaments will be labeled with your loved one's name and placed on the Tree of Life that will be displayed at the Tri-Cities Historical Museum during December.

Visit, supportnochs.org/tree-of-life/ for more information or to support with your donation.

Village of Spring Lake

NOV 25 2019

Received

November 21, 2019



Village of Spring Lake
c/o Christine Burns
102 W. Savidge Street
Spring Lake, MI 49456

Dear Christine,

On behalf of the Tri-Cities Historical Museum, we would like to express our gratitude for your donation of Village branded merchandise to support the museums 60th Anniversary Fundraising Celebration Silent & Live Auction held on October 10th.

Celebrating and preserving the history of the Grand Haven, Ferrysburg & Spring Lake has been a community priority for decades, and we greatly appreciate the involvement of all our members, volunteers and sponsors in that initiative. Through your generosity, you are supporting the preservation and celebration of history in the area. Since 1959, the Tri-Cities Historical Museum has played a vital role in enhancing cultural tourism and promoting historical education, telling the stories of the people who shaped West Michigan through the centuries. We deeply appreciate that you chose to support the Museum and this event.

Your support of the Tri-Cities Historical Museum allows us to continue to offer educational and memorable experiences to our community. If you need additional assistance regarding your contribution, please contact me at (616) 842-0700 or email at jbunke@tchmuseum.org.

Thank you again for your support of the Tri-Cities Historical Museum.

With Warmest Regards,

Julie Bunke, *Director*
Tri-Cities Historical Museum

For Your Records:

Name of Donor: Village of Spring Lake
Donation: village branded merchandise
Date Received: 10/10/2019

For tax purposes, this letter acknowledges that the Tri-Cities Historical Museum is a 501(c)3.
Our tax ID# is 23-7070227.



DRAFT MINUTES

**Monday, November 18, 2019
7:00 P.M., Barber School
102 West Exchange Street
Spring Lake, Michigan**

1. Call to Order

President Pro-Tem **TePastte** called the meeting to order at 7:02 p.m.

2. Pledge of Allegiance

3. Roll Call

Present: Duer, Hanks, Miller, Powers (7:03), TePastte, Van Strate.

Absent: Petrus

Motion by **Hanks** second from **Miller**, to excuse the absence of Council member Petrus.

Yes: 6 No: 0

4. Approval of the Agenda

Motion by **TePastte**, second from **Hanks**, to approve the agenda as presented.

Yes: 6 No: 0

5. Consent Agenda

A. Approved the payment of the bills (checks numbered 60856 to 60902 and electronic payments 72 to 79) in the amount of \$306,230.90.

B. Approved the minutes for the October 14, 2019 work session and the October 21, 2019 regular Council meeting.

C. Approved Board & Committee appointments as follows:

Board	Name	Term	Incumbent
Parks & Recreation	Lee Schuitema	11/2022	X
	Darcy Dye	11/2022	X
	Curt Brower	11/2022	X
Historic Conservation	Mark Miller	11/2022	X

	Danny Grable	11/2022	
	William Young	11/2022	
Planning Commission	Tom Drooger	11/2022	
ZBA	Jim MacLachlan	11/2022	X (alt)
	Bill Meyers	11/2022	X
DDA	Andy Dull	11/2022	X

- D. Approved an application to use Central Park by Spring Lake Rotary on February 8 & 9, 2020 for the purpose of hosting their annual Snow Jam, pending staff approval of all documents necessary to meet the Mass Gathering Ordinance requirements.
- E. Approved an application to use Mill Point Park by the Historic Conservation Committee on May 30, 2020 for the purpose of hosting their annual Wooden Boat Show, pending staff approval of all documents necessary to meet the Mass Gathering Ordinance requirements.

Motion by **Hanks**, second from **TePastte** to approve the Consent Agenda as presented.

Yes: 6 No: 0

6. 7:06 p.m. General Business

A. Presentation – Andy Dull

Subject: After completing an RFP process, the DDA hired Concept A Creative Studio to complete a branding exercise for the community. After a rather arduous process that included numerous meetings with a focus group, the DDA narrowed down the logos to two distinctly different possibilities. Mr. Dull shared with Council the DDA’s recommended logo and tag line.

Andy Dull, Concept A Creative Studio, walked Council through the process his team had worked through to get to their final two logo concepts and tag line for the Village as well as sharing the DDA’s recommendation for the logo of Concept 1. **Burns** explained that once the logo was chosen, it would not launch right away in order to be thoughtful and timely when presented to the community.

Duer, Miller, TePastte and **Van Strate** agreed that, at first look, they did not understand the logo in concept 1. Dull explained that not understanding the logo at first glance was not always a bad thing. Dull said that, as a designer, he felt the best logos out there were the ones you look at 10 times and think “Holy cow! I didn’t even notice that before”, ones that provide that “*ah-ha*” moment make a great logo with hidden details, complexity and depth. **Burns**

explained that this Branding exercise was paid for, in its entirety, by the DDA and that the members on the focus group, for the most part, were members of the general public so, if Council chose to have Dull go back to the drawing board to come up with something else, it would have to be determined who would pay for any additional work.

Motion by **Hanks**, second from **TePastte**, to table a decision on a new logo for the Village until the December 9th Work Session for more discussion.

Yes: 6 No: 0

B. Tree Trimming & Removal Bids

Subject: With the assistance of Arborist Lee Mueller (Davey Resource Group), the village solicited proposals for tree trimming and removal services. Eleven proposals were mailed out and five were received prior to the deadline. DPW Director Wally Delamater went over the proposals with Mr. Mueller and is recommending the bid be awarded to the low bidder, Get-R-Cut.

Burns explained that the Tree Board, with the Arborist's recommendation, agreed that Get-R-Cut met all the qualifications to be awarded the contract for tree trimming and removal for an amount not to exceed \$21,500.

Motion by **Van Strate**, second from **Duer**, to approve a contract with Get-R-Cut for tree trimming and removal work for a cost not to exceed \$21,550.

Yes: 6 No: 0

C. Mass Gathering Ordinance

Subject: A public hearing for this ordinance was held at the October 21, 2019 Council Meeting. Council adopted the ordinance, but staff was unable to publish the notice in time. Therefore, Council needs to consider again this month.

Motion by **Duer**, second from **Hanks**, to adopt Ordinance 357 - an Ordinance to add Chapter 257 to provide a permitting procedure for Mass Gatherings.

Yes: 6 No: 0

D. You Make the Difference Award – David Kauchek

Subject: Dave Kauchek has served on the Planning Commission since November 23, 2010. He has served as the Chairperson of the PC since December 15, 2015. Dave has recently announced his retirement and is not seeking reappointment.

President **Powers** shared Dave Kauckeck's You Make the Difference Award with Council and those attending the meeting, however, Mr. Kauckeck was in Arizona and unable to attend.

Motion by **Van Strate**, second from **TePastte**, to approve the You Make the Difference Award to Dave Kauckeck for his service on the Planning Commission as a member and Chairperson.

Yes: 6 No: 0

7. Department Reports

A. Village Manager – Burns shared that applications for liquor licenses would be coming to Council for consideration on the December Agenda. **Burns** also shared that with so much development going on, and as part of the Redevelopment Ready Community process, requiring training for Planning Commission members was being discussed, but in order to mandate that training, Council would have to consider it, and money would have to be budgeted. **Council** agreed that training was very important, especially at this time. **Burns** added that an application had been received to do some fill on the Martinus property and an application the Martinus's had submitted to the DEQ for this project was incomplete and, after reviewing, the Village Engineer and the DPW Director feel the DEQ will probably reject it.

B. Clerk/Treasurer/Finance Director

C. Downtown Development Authority – Stanford-Butler updated Council on a grant received for the Art in the Park mural to be painted at Seven Steps Up by an art student at Spring Lake High School.

D. OCSO

E. Fire

F. 911 (none included)

G. DPW

H. Water (none included)

I. Sewer – Burns shared that the sewer discharge over the weekend was a Sewer Authority project, not a Village project, and was being monitored by Prein & Newhof and the Waste Water Treatment Superintendent. President **Powers** asked if, on occasion, photos could be taken of what the DPW does for the Village that residents were not aware of could be posted. **Burns** said they were working on creating short video clips to release to the residents, maybe twice a month, to educate the public on what they get for their tax dollars.

J. Minutes from Various Board & Committees

1. DDA 10/08/19

2. Parks & Recreation 10/07/19 (draft)

8. Old Business and Reports by the Village Council – No Old Business

9. New Business and Reports by Village Council – No New Business

10. Status Report: Village Attorney – Nothing to add.

11. Statement of Citizens – Angela Stanford-Butler, DDA Director, asked Council if they would consider judging the Window Decorating Contest again. **Council** said they would.

12. Adjournment

Motion by **Van Strate**, second from **Duer**, Village Council adjourned the meeting at 7:52 p.m.

Yes: 6 No: 0

Mark Powers, Village President

Maryann Fonkert, Deputy Clerk



Village of Spring Lake
Draft Council Work Session Minutes

November 11, 2019

7:00 p.m.

102 W Savidge Street (Upstairs Conference Room)
Spring Lake, MI 49456

President **Powers** called the meeting to order at 7:00 p.m.

1. Solar Proposal (Bill Cousins)

At the August 12, 2019 work session, Bill Cousins was given direction to seek additional proposals for solar installation at Village Hall and the DPW.

2. Fire Suppression Ordinance (Wally Delamater)

Without clear rules as to who pays for what, the Village was saddled with an expensive repair to a fire suppression water line leading to private property last year. In order to prevent this from occurring in the future, staff would like to propose language to be contemplated by Council in the form of ordinance language. This will be considered at the December Council Meeting.

3. Pedestrian Crossing Sign Installation

Due to a car/pedestrian accident on May 9, 2019 at E. Savidge & Prospect, Council directed staff to work with MDOT on options to increase safety for pedestrians attempting to cross Savidge on their way to school. This will be considered at the December Council Meeting.

4. Tree Trimming & Removal Bids (Wally Delamater)

RFPs were solicited for tree trimming and removal throughout the Village. A total of 5 bids were received ranging from \$21,550 to \$53,264. DPW Director Wally Delamater met with consultant Lee Mueller to review the specifications in greater detail and recommended awarding the contract to low bidder to Get-R-Gut.

5. Ordinance Amendment (Stonegate Condominiums)

Due to ground water contamination dating back 30 years, Wood Environment & Infrastructure is asking the Village to amend its ordinance to include properties affected by a fuel discharge at 728 E. Savidge (Shell Gas Station). All costs associated with the ordinance amendment will be covered by Schmuckal Oil. Attorney Bob Sullivan drafted an ordinance, which will be on the December agenda.

6. Plan Review Fees

The Village currently pays Bob Modreske \$50 per hour to review building plans that are submitted. Bob has indicated that his hourly rate is to increase to \$75/hour, however, the Village has no contract with Bob. The Village's relationship is with MTS

an the contract dictates the hourly rate. Council suggested that Mr. Modreske work with Greg Mason at MTS if he wishes to receive a raise.

7. Discussion ~ Redevelopment of Tanglefoot Park

With the decision made to repurpose Tanglefoot Park, it is necessary to discuss what the next steps are to move forward with the project. Progressive AE has submitted cost estimates for the redevelopment. Their proposal will be forwarded to the DDA for consideration.

8. Art in the Park Sculpture Update

A “Call to Artists” was released this past summer, with submissions due on October 27th. A total of 13 submissions were received for a sculpture in honor of Gary & Vicki Verplank. Staff met with the Art in the Park Committee and are scheduled to meet with Tony and Kyle Verplank on 11/11/19 to select an artist.

9. Board & committee Appointments

As the time the agenda was distributed, staff was still waiting on a few applications from incumbents.

Board	Openings	Name	Term	Incumbent
Parks & Recreation	3	Lee Schuitema	11/2022	X
		Darcy Dye	11/2022	X
Historic Conservation	4	Mark Miller	11/2022	X
		Danny Grable	11/2022	
		William Young	11/2022	
Planning Commission	1	Tom Drooger	11/2022	
ZBA	2	Jim MacLachlan	11/2022	X (alt)
		Bill Meyers		X

10. Central Park Reservations ~ Rotary Snow Jam

Spring Lake Rotary would like to utilize Central Park on February 7 & 8, 2020 for their annual Snow Jam event. Staff has held their preliminary meeting with the applicant.

11. Mill Point Park Reservation ~ Historic Conservation Committee

The Historic Conservation Committee has requested the use of Mill Point Park for their annual Wooden Boat Show on May 30, 2020.

12. Mass Gathering Ordinance Update

13. You Make the Difference Award (Dave Kauchek)

Dave Kauchek has served on the Planning Commission since November 23, 2010. He has served as the Chairperson of the PC since December 15, 2015. Dave has recently announced his retirement and is not seeking reappointment. It would be appropriate to acknowledge his service, although he will not be in attendance at the Council Meeting as he and his wife have relocated to Arizona for the winter.

14. Planning Contract with Grand Haven City

The Village and the City of Grand Haven have a contractual arrangement for Planning services that expires at the end of 2019. It warrants discussion on how to move forward in 2020.

15. Communications

- Calendar – GHACVB (November)
- Calendar – SLDL (November)
- Complaint (Barnes)
- Complaint (Duer)
- Complaint (Long)
- Complaint (Newman)
- Complaint (O'Brien)
- Complaint (Wolters)
- Dredging Opposition (GVSU)
- Eagle Scout Project
- NOCH Newsletter (November)

16. Spring Lake District Library Board Update

Mark Powers and Chris Burns serve as the appointees to the SLDL Board. They provided an update on the happenings at the library since their appointments in January.

17. Infiltration Issues (Wally Delamater)

Residents who are struggling with high water tables at their homes are currently pumping storm water into Village Streets or the sanitary sewer. With the onset of winter, alternate arrangements need to be contemplated.

18. Minutes

Minutes of the October 14, 2019 Work Session and October 21, 2019 regular meeting are attached for review. Should you wish to make edits, please share that information with Chris Burns or Maryann Fonkert prior to November 15, 2019.

19. Public Comment

Council Work Sessions are open to the public, and as such, the public is invited to speak at the end of each meeting. Each speaker should limit their comments to 3 minutes.

20. Adjournment: There being no further business, the meeting adjourned at 9:07 p.m.

Mark Powers, Village President

Christine Burns, Village Manager