

# COUNCIL AGENDA

Monday, February 17, 2020  
7:00 P.M., Barber School  
102 West Exchange Street  
Spring Lake, Michigan

1. 7:00 p.m. Call to Order
2. 7:01 p.m. Pledge of Allegiance
3. 7:02 p.m. Roll Call

**Present:** Duer, Hanks, Miller, Petrus, Powers, TePaste, Van Strate.

Motion to excuse any absent members.

4. 7:03 p.m. Approval of the Agenda
5. 7:04 p.m. Consent Agenda

A. *Consideration of a motion approving the payment of the bills (checks numbered 60992 to 61033 and electronic payments 94 to 101) in the amount of \$235,884.80.*

B. *Consideration of a motion to approve the minutes for the January 13, 2020 work session and the January 20, 2020 regular Council meeting.*

C. *Consideration of a motion to approve Resolution 2020-04 for a Redevelopment (RDA) License for The Lilley Mansion Bed & Breakfast, 113 S. Division.*

D. *Consideration of a motion to approve budget amendments for fiscal year 2019/2020.*

E. *Consideration of a motion to approve the early repayment of the Mill Point Brownfield Loan for \$14,539 and refund the surplus capture*

of \$2,995.

- F. *Consideration of a motion to approve a Parks & Recreation Asset Management Plan with MCSA, in an amount of \$13,950 which will be spread over the course of two fiscal years.*
- G. *Consideration of a motion to approve the establishment of a Community Service Fund at the GHACF for the redevelopment of Tanglefoot Park.*
- H. *Consideration of a motion to approve the appointment of Mr. Eric VanderMuelen to the Planning Commission to fill the remainder of a term vacated by Mr. Steve Nauta (11/2020).*
- I. *Consideration of a motion to approve the release of an RFP for Marina Management.*
- J. *Consideration of a motion to close Mill Point Park until further notice, due to high water levels.*

**Recommendation:** *A Council Member may now make a motion to approve the Consent Agenda. (Roll call vote)*

*(Any member can ask that an item be removed from the Consent Agenda, if desired. Such item would then be discussed and voted on separately later in the meeting.)*

## **6. 7:06 p.m. General Business**

### **A. DDA Public Hearing**

**Subject:** On January 20, 2020 Village Council adopted Resolution 2020 – 01 which set a date of February 17, 2020 for a public hearing on the adoption of a proposed ordinance amending the boundaries of the downtown district to add the lands described in the DDA Proposed Expansion.

Ordinance No. 362 is an ordinance to adopt and approve the sixth amendment to the restated and amended Spring Lake

Downtown Development Authority Plan and Tax Increment Financing Plan pursuant to the provisions of Michigan Act 197 or 1975, as amended (“Act 197”). This Ordinance would be considered for adoption at the April 20, 2020 Village Council Meeting.

**Recommendation:**

- i. Open Public Hearing
- ii. Motion to Close Public Hearing
- iii. Response by Staff & Attorney

7. **7:16 p.m. Department Reports**
  - A. **Village Manager**
  - B. **Clerk/Treasurer/Finance Director**
  - C. **DDA**
  - D. **OCSO**
  - E. **Fire (none included)**
  - F. **DPW**
  - G. **Water (none included)**
  - H. **Sewer**
  - I. **Minutes from Various Board & Committees**
    1. **DDA (01/14/20)**
    2. **Parks & Recreation (01/06/20)**
    3. **Planning Commission (12/17/19)**
8. **7:22 p.m. Old Business and Reports by the Village Council**
9. **7:24 p.m. New Business and Reports by Village Council**
10. **7:26 p.m. Status Report: Village Attorney**
11. **7:27 p.m. Statement of Citizens**
12. **7:30 p.m. Adjournment**

Check Date	Check	Vendor Name	Description	Amount
Bank BANK1				
01/22/2020	94 (E)	JP MORGAN MASTERCARD	SUMMER CLERKS CONFERENCE - FONKERT	294.22
			OFFICE SUPPLIES - BURNS	6.89
			OPERATING SUPPLIES - SEWER	43.58
			OPERATING SUPPLIES - EQUIP. MAINTENANCE	119.99
			TRASH SERVICE - DEC. 2019	39.52
			CUSTODIAL SUPPLIES - DPW	23.53
			CUSTODIAL SUPPLIES - VILLAGE HALL	31.78
			PARK MAINT. - CENTRAL PARK DRINKING FOUN	136.50
			EARLY BIRD BREAKFAST - BURNS	18.00
			PHONE SERVICE - VILLAGE HALL	521.21
			ANNUAL FEE 2020	154.00
			FALL ST LIFT STATION MAINT.	92.73
			FY 2020 FORESTRY SUPPORT	784.33
			OPERATING SUPPLIES - WATER DEPT	82.17
			SAW GRANT - STORM WATER	15,490.50
			SAW GRANT - WASTEWATER/SEWER	6,182.00
			BUILDING MAINT. - DPW	299.35
			PUBLISHING FEES - NOV. 2019	483.60
			SUBSCRIPTION RENEWAL 52 WEEKS	187.20
			OFFICE SUPPLIES - VILLAGE HALL	225.83
			EQUIPMENT MAINT. - DPW	150.00
			PURCHASING PROGRAM - 2020 MEMBERSHIP	180.00
			EQUIPMENT MAINT - DPW	198.00
			WINTER CONFERENCE - BURNS	266.50
			CUSTODIAL SUPPLIES - VILLAGE HALL	200.82
			BANNERS - HOLIDAY	1,378.75
			OFFICE EQUIP. MAINTENANCE - VILLAGE HALL	174.00
			CELL PHONE SERVICE - DPW	207.50
			DDA TRAINING - MARCH 2, 2020	1,250.00
			RECORD RETENTION SHREDDING	135.00
				<u>29,357.50</u>
01/22/2020	95 (E)	VOID		
01/24/2020	60992	CANVAS KING	BANNER REPAIR	30.00
01/24/2020	60993	DELTA DENTAL PLAN OF MICHIG	INSUR. PREMIUM - FEB. 2020 VILLAGE	496.67
			INSUR. PREMIUM - FEB. 2020 - FERRYSBURG	636.23
				<u>1,132.90</u>
01/24/2020	60994	JB LANDSCAPE SERVICES, INC	TREE MAINTENANCE	13,100.00
01/24/2020	60995	DEMARIO JOHNSON	REIMBURSE MILEAGE - DNR WORKSHOP	74.75
01/24/2020	60996	PRINCIPAL LIFE INSURANCE COMPANY	LIFE INSURANCE PREM - FEB. 2020	574.09
01/24/2020	60997	PRO-TECH MARINE INC.	MILL POINT/TANGLEFOOT WINTER DOCK MAINT	3,400.00
01/24/2020	60998	ANGELA STANFORD-BUTLER	REIMBURSE MILEAGE - DNR WORKSHOP	91.43
01/24/2020	60999	STATE OF MICHIGAN	ELEVATOR CERTIFICATE RENEWAL 2020	180.00
01/24/2020	61000	STATE OF MICHIGAN - MDOT	NORTH BANK TRAIL - CROCKERY TWSP	4,220.00
			NORTH BANK TRAIL - CROCKERY	2,044.59
				<u>6,264.59</u>
01/24/2020	61001	VANTAGEPOINT-301652	PAYROLL DEDUCTIONS	438.74
			CONT. TO MANAGER'S DEF COMP PLAN	469.86
				<u>908.60</u>

Check Date	Check	Vendor Name	Description	Amount
01/24/2020	61002	WILLIAMS & WORKS	PROF. SERVICES - ZONING ORD. UPDATE	330.00
01/28/2020	96 (E)	WEST MICHIGAN HEALTH INSUR. POOL	FEBRUARY HEALTH INSURANCE PREMIUM	9,940.72
01/30/2020	97 (E)	VILLAGE OF SPRING LAKE	CONT. TO EMPLOYEE'S PENSION PLAN	4,207.99
			CONT. TO EMPLOYEE'S PENSION PLAN	1,272.34
			CONT. TO EMPLOYEE'S PENSION PLAN	1,310.34
			CONT. TO EMPLOYEE'S PENSION PLAN	803.00
				<u>7,593.67</u>
01/31/2020	61003	JB LANDSCAPE SERVICES, INC	TREE REMOVAL/MAINTENANCE	13,100.00
01/31/2020	61004	MANPOWER	CONTRACT WORKERS - HENSHAW	1,110.66
			CONTRACT WORKERS - HENSHAW	622.80
				<u>1,733.46</u>
01/31/2020	61005	OTTAWA COUNTY TREASURER	IT REIMBURSEMENT - DEC. 2019	23.10
			CONTRACT POLICE SERVICES - JAN. 2020	43,199.01
			PROFESSIONAL SERV. - CLERK/TREASURER DEC	7,750.10
				<u>50,972.21</u>
01/31/2020	61006	SCHOLTEN FANT	LEGAL FEES - DEC. 2019	3,668.50
01/31/2020	61007	SPRING LAKE TOWNSHIP	DPW WINTER SAFETY CLOTHING	556.35
			DPW SHARED SERVICES - NOV. 2019	15,453.16
			DPW SHARED SERVICES - OCT. 2019	19,146.92
				<u>35,156.43</u>
01/31/2020	61008	STATE OF MICHIGAN	PAYROLL TAX - ACCT. # 38-6007205	1,240.82
01/31/2020	98 (E)	VILLAGE OF SPRING LAKE	JANUARY 2020 WATER INVOICES	4,605.72
01/31/2020	99 (E)	SPRING LAKE TOWNSHIP	OCT 2019 TO DEC 2019 TOWNSHIP WATER BILL	23.29
02/04/2020	100 (E)	FUELMAN	GAS AND OIL	171.04
02/07/2020	61009	BARRETT L. WEST VIDEO EDITING	PROF. SERVICES - FORESTRY VIDEO	50.00
02/07/2020	61010	CHRISTINE BURNS	REIMBURSE CONFERENCE EXPENSES	26.00 V
			REIMBURSE CONFERENCE EXPENSES	26.00 V
			REIMBURSE PC & VC JOINT MEETING EXPENSES	71.13 V
			REIMBURSE COUNCIL STRATEGIC PLANNING EXP	60.26 V
			REIMBURSE PC/VC JOINT MEETING EXPENSES	11.57 V
				<u>194.96</u>
02/07/2020	61011	COPY-TECH, INC.	OFFICE EQUIP MAINTENANCE - VH	370.00
02/07/2020	61012	FREEDOM LEASING, LLC	MANAGER VEHICLE LEASE - JUNE 2019	265.24
			MANAGER VEHICLE LEASE - JULY 2019	265.24
			MANAGER VEHICLE LEASE - AUGUST 2019	265.24
			MANAGER VEHICLE LEASE - SEPTEMBER 2019	265.24
			MANAGER VEHICLE LEASE - OCT. 2019	265.24
			MANAGER VEHICLE LEASE - NOV. 2019	265.24
			MANAGER VEHICLE LEASE - DEC. 2019	265.24
			MANAGER VEHICLE LEASE - JAN. 2020	265.24
			MANAGER VEHICLE LEASE - FEB. 2020	265.24
				<u>2,387.16</u>
02/07/2020	61013	KENDALL ELECTRIC INC	BUILDING MAINT. - VILLAGE DPW	335.06
02/07/2020	61014	KENT COMMUNICATIONS	1ST QTR WATER/SEWER BILLS	633.05
02/07/2020	61015	KIEFT MASONRY	SIDEWALK REPAIR - JAMES ST.	3,250.00
02/07/2020	61016	MICHIGAN GAS UTILITIES	UTILITIES - JAN. 2020	2,333.33
02/07/2020	61017	TOSHIBA AMERICA BUSINESS SOLUTIONS	USAGE BILLING - NOV/DEC 2019	39.59

Check Date	Check	Vendor Name	Description	Amount
02/07/2020	61018	VANTAGEPOINT-301652	CONT. TO MANAGER'S DEF COMP PLAN	469.86
			PAYROLL DEDUCTIONS	438.74
				<u>908.60</u>
02/13/2020	101(E)	VILLAGE OF SPRING LAKE	APPLY TARDINI BOAT SLIP DEPOSIT TO UTILI	180.00
02/14/2020	61019	ADVANCED SIGNS, INC.	REMOVE CENTRAL PARK SIGN	440.00
02/14/2020	61020	BS&A SOFTWARE	ANNUAL SERVICE FEE - BUILDING/UTILITY BI	1,529.00
02/14/2020	61021	CONSUMERS ENERGY	UTILITIES	3,607.20
02/14/2020	61022	GH-SL SEWER AUTHORITY	SEWER EXPENSES - DEC. 2019	30,261.63
02/14/2020	61023	HYDROCORP	CROSS CONNECTION PROGRAM	396.00
02/14/2020	61024	JB LANDSCAPE SERVICES, INC	TREE MAINTENANCE	7,500.00
02/14/2020	61025	MANPOWER	CONTRACT WORKERS - HENSHAW	830.40
			CONTRACT WORKERS - HENSHAW	498.24
				<u>1,328.64</u>
02/14/2020	61026	MICHIGAN TOWNSHIP SERVICES	PROFESSIONAL SERVICES - BUILDING	1,425.00
02/14/2020	61027	OTTAWA COUNTY DEPT OF PUBLIC HEALTH	DISPOSAL OF HAZARDOUS WASTE	250.02
02/14/2020	61028	OTTAWA COUNTY PUBLIC UTILITIES	WATER USE & MAINT. - DEC 2019	6,273.30
02/14/2020	61029	PURCHASE POWER	POSTAGE METER	600.00
02/14/2020	61030	SPRING LAKE ROTARY	MASS GATHERING DEPOSIT - SNOW JAM	250.00
02/14/2020	61031	SPRINT	MGR CELL PHONE - ACCT# 746992816	50.00
02/14/2020	61032	WILLIAMS & WORKS	ZONING ORD. UPDATE	112.50
02/14/2020	61033	ZERVAS FACILITY MAINTENANCE	CLEANING SERVICES - JAN. 2020	825.00

BANK1 TOTALS:

Total of 50 Checks:	249,179.76
Less 3 Void Checks:	13,294.96
Total of 47 Disbursements:	<u>235,884.80</u>



**Local Government Approval**  
(Authorized by MCL 436.1501)

**Instructions for Applicants:**

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

**Instructions for Local Legislative Body:**

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a \_\_\_\_\_ regular \_\_\_\_\_ meeting of the \_\_\_\_\_ Village \_\_\_\_\_ council/board  
(regular or special) (township, city, village)  
called to order by \_\_\_\_\_ President Mark Powers on \_\_\_\_\_ February 17, 2020 at \_\_\_\_\_ 7:00 p.m.  
the following resolution was offered: (date) (time)

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_  
that the application from T \_\_\_\_\_ The Lilley Mansion Bed & Breakfast  
(name of applicant - if a corporation or limited liability company, please state the company name)  
for the following license(s): \_\_\_\_\_ Redevelopment License (RDA)  
(list specific licenses requested)  
to be located at: \_\_\_\_\_ 113 S. Division, Spring Lake MI 49456

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: \_\_\_\_\_

It is the consensus of this body that it \_\_\_\_\_ recommends \_\_\_\_\_ this application be considered for  
(recommends/does not recommend)  
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_ 7 \_\_\_\_\_  
Nays: \_\_\_\_\_  
Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the \_\_\_\_\_ Village \_\_\_\_\_  
council/board at a \_\_\_\_\_ regular \_\_\_\_\_ meeting held on \_\_\_\_\_ February 17, 2020 \_\_\_\_\_  
(regular or special) (date) (township, city, village)

Marvin Hinga

02/18/20

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:  
Michigan Liquor Control Commission  
Mailing address: P.O. Box 30005, Lansing, MI 48909  
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933  
Fax to: 517-763-0059

Village of Spring Lake  
February 2020 Budget Adjustments

	Fund	Dept.	Account	Current	Proposed	Change
296-000.000-695.000	TIFA	Revenue	Appropriation from Fund Balance	9,008	10,953	1,945
296-000.000-819.101	TIFA	TIFA	Brownfield Loan Transfer	12,595	14,540	1,945
101-000.000-677.600	General Fund	Revenue	Transfer from TIFA Fund	12,595	14,540	1,945
101-941.000-995.500	General Fund	Other	Mill Point Brownfield Loan Principal	12,200	14,255	2,055
101-941.000-995.525	General Fund	Other	Mill Point Brownfield Loan Interest	395	285	(110)
Adjust TIFA and General Fund Budgets to pay the outstanding balance of the Mill Point Brownfield Loan						0
203-000.000-975.000	Local Streets	Local Streets	Appropriation to Fund Balance	8,012	5,587	(2,425)
203-463.000-702.001	Local Streets	Routine Maintenance	Overtime Wages	400	200	(200)
203-463.000-705.000	Local Streets	Routine Maintenance	Retirement Fund Contribution	3,450	2,950	(500)
203-463.000-709.000	Local Streets	Routine Maintenance	Medical Insurance	2,511	2,011	(500)
203-463.000-741.000	Local Streets	Routine Maintenance	Clothing	175	300	125
203-463.000-801.000	Local Streets	Routine Maintenance	Professional Services	8,000	12,000	4,000
203-478.000-702.000	Local Streets	Winter Maintenance	Full Time Wages	6,427	4,527	(1,900)
203-478.000-702.001	Local Streets	Winter Maintenance	Overtime Wages	2,246	1,546	(700)
203-478.000-709.000	Local Streets	Winter Maintenance	Medical Insurance	2,690	2,190	(500)
203-478.000-801.000	Local Streets	Winter Maintenance	Professional Services	0	2,000	2,000
203-478-000-801.902	Local Streets	Winter Maintenance	Contract Workers	0	400	400
203-482.000-703.000	Local Streets	Adminstration	Part Time Wages	0	200	200
Adjust current year budget for the Local Street Fund.				Net Change		0
207-000.000-695.000	Police	Revenue	Appropriation from Fund Balance	0	22,260	22,260
207-000.000-801.207	Police	Police	Contracted Police Services	510,000	533,000	23,000
207-000.000-804.000	Police	Police	Legal Fees	1,500	1,000	(500)
207-000.000-956.000	Police	Police	Miscellaneous Expense	700	1,200	500
207-000.000-975.000	Police	Police	Appropriation to Fund Balance	740	-	(740)
Adjust current year Police budget to account for new contract with Ottawa County.				Net Change		0
101-441.000-702.000	General Fund	DPW	Full Time Wages	30,837	28,337	(2,500)
101-441.000-702.003	General Fund	DPW	Salaries - Administration	4,000	1,000	(3,000)
101-441.000-702.101	General Fund	DPW	Full Time Wages SL Township	300	10,000	9,700
101-441.000-702.102	General Fund	DPW	Overtime Wage SL Township	0	700	700
101-441.000-705.000	General Fund	DPW	Retirement Fund Contribution	10,880	8,880	(2,000)
101-441.000-709.000	General Fund	DPW	Medical Insurance	5,456	4,756	(700)
101-441.000-801.902	General Fund	DPW	Contract Workers	3,000	6,000	3,000
101-441.000-940.000	General Fund	DPW	Equipment Usage	32,000	26,800	(5,200)
Adjust Current Year DPW Budget						0
249-000.000-477.000	Building	Revenue	Building Permits	60,000	70,000	10,000
249-000.000-664.000	Building	Revenue	Interest Income	1,000	1,500	500
249-000.000-695.000	Building	Revenue	Appropriation from Fund Balance	5,551	0	(5,551)
249-381.000-702.000	Building	Zoning/Planning	Full Time Wages	13,405	18,000	4,595
249-381.000-703.000	Building	Zoning/Planning	Part Time Wages	0	300	300
249-381.000-860.000	Building	Zoning/Planning	Transportation/Training	0	54	54
Adjust Building Fund Budget						0
590-000.000-677.000	Sewer Fund	Revenue	Reimbursements	0	13,500	13,500
590-000.000-820.000	Sewer Fund	Sewer	Engineering/Project Admin	30,000	45,400	15,400
590-000.000-703.000	Sewer Fund	Sewer	Part Time Wages	200	525	325
590-000.000-940.000	Sewer Fund	Sewer	Equipment Usage	7,500	6,000	(1,500)
590-000.000-801.000	Sewer Fund	Sewer	Contractual Services	40,000	42,500	2,500
590-000.000-705.000	Sewer Fund	Sewer	Retirement Fund Contribution	21,225	20,000	(1,225)
590-000.000-709.000	Sewer Fund	Sewer	Medical Insurance	14,456	12,456	(2,000)
Adjust Sewer Fund Budget						0
591-000.000-740.591	Water Fund	Water	Operating Supplies - New Services	2,000	4,500	2,500
591-000.000-801.902	Water Fund	Water	Contract Workers	2,000	4,500	2,500
591-000.000-940.000	Water Fund	Water	Equipment Usage	20,000	15,000	(5,000)
Adjust Current Year Water Fund budget						0

## Christine Burns

---

**From:** Steve <stevenauta@aol.com>  
**Sent:** Tuesday, February 11, 2020 8:02 PM  
**To:** Christine Burns  
**Subject:** Resignation

Dear Chris. Recently Jan and I purchased a home in Whitehall, Mi. We will be moving there this Spring and making it our permanent residence while commuting to Isabel's House for work. My understanding is that this disqualifies me to serve on the Planning Commission. Therefore I am tendering my resignation from the Planning Commission. I'd be happy to continue to serve until council appoints my replacement. I would like to thank council for allowing me to serve the village all these years. Jan and I will continue to be heavily invested in the village serving the community's counseling needs.

Sent from my iPhone

Stephen Nauta, LMSW

Psychotherapist at Isabel's House

Author of "Sitting At The Wrong Dinner Table," "Help, There's A Dragon In My Head," and "My Dragon Breathes Fire"

**NOTICE OF PUBLIC HEARING  
ON ADOPTION OF PROPOSED  
SIXTH AMENDMENT TO THE RESTATED AND AMENDED  
VILLAGE OF SPRING LAKE DEVELOPMENT PLAN AND  
TAX INCREMENT FINANCING PLAN FOR  
THE SPRING LAKE DOWNTOWN DEVELOPMENT AUTHORITY  
DEVELOPMENT AREA  
VILLAGE OF SPRING LAKE, OTTAWA COUNTY, MICHIGAN**

DATE: JANUARY 21, 2020

TO: CITIZENS AND RESIDENTS OF THE VILLAGE OF SPRING LAKE,  
OTTAWA COUNTY, MICHIGAN

NOTICE IS HEREBY GIVEN:

1. The Village Council of the Village of Spring Lake, Ottawa County, Michigan, is considering a proposed Sixth Amendment to the Restated and Amended Village of Spring Lake Development Plan and Tax Increment Financing Plan for the Spring Lake Downtown Development Authority Development Area.

2. The Sixth Amendment to the Restated and Amended Village of Spring Lake Development Plan and Tax Increment Financing Plan for the Spring Lake Downtown Development Authority Development area proposes to amend the boundaries of the Downtown District. The current district boundaries are shaded in yellow on the attached DDA Boundary Map. The proposed added boundaries are shaded in blue on the attached DDA Boundary Map. The proposed district boundaries, including the original boundaries and the amended boundaries are described on the attached Exhibits A and B which represent the "Village of Spring Lake DDA Boundary Expansion Description."

3. A copy of the Sixth Amendment to the Restated and Amended Development Plan and Tax Increment Financing Plan referred to above, which contains the proposed amendments to the Restated and Amended Development Plan and Tax Increment Financing Plan, and a copy of the Restated and Amended Development Plan and Tax Increment Financing Plan itself, which contains maps, plats, and a description of the Development Plan are on file at the Spring Lake Village Hall, the Village Manager's Office, 102 W. Savidge Street, Spring Lake, Michigan, and may be inspected at any time between the hours of 8:00 a.m. and 5:00 p.m., each weekday, except holidays, beginning January 21, 2020, by any interested person.

4. The Village Council will hold a public hearing on February 17, 2020 at the Barber School, 102 W. Exchange Street, Spring Lake, Michigan at 7:30 p.m., local time, to consider the approval, rejection, or approval with modifications of the proposed Sixth Amendment to the Restated and Amended Development Plan and Tax Increment Financing Plan for the Spring Lake Downtown Development Authority Development Area.

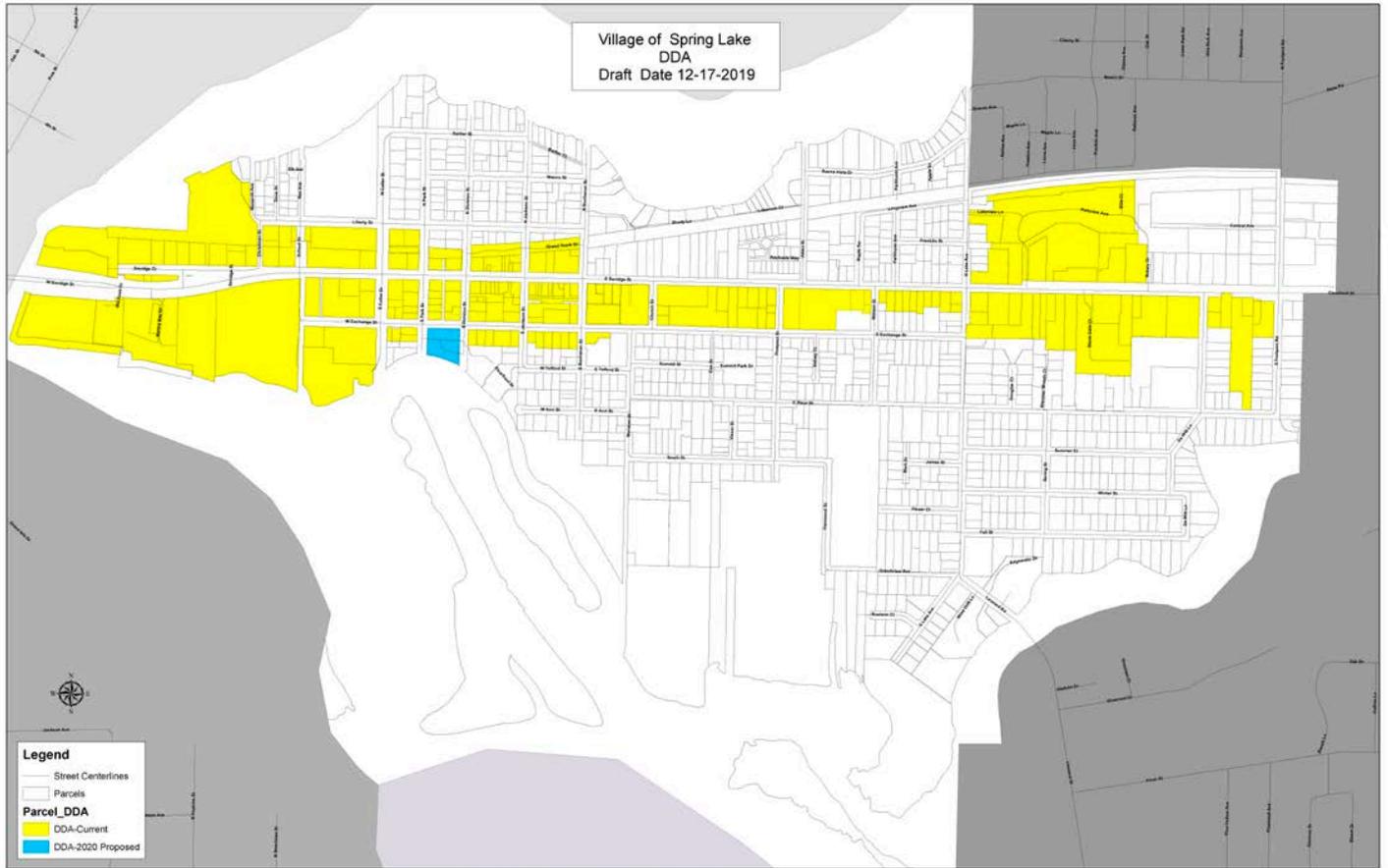
5. At that hearing, an opportunity will be provided for all interested persons to be heard concerning the proposed Sixth Amendment to the Restated and Amended Development Plan and Tax Increment Financing Plan. In addition, the Village Council shall receive and consider communications in writing with reference to the proposed Sixth Amendment to the Restated and Amended Development Plan and Tax Increment Financing Plan. All aspects of the Sixth Amendment to the Restated and Amended Development Plan and Tax increment Financing Plan will be open for discussion. The hearing will provide the fullest opportunity for expression of opinion, for argument on the merits, and introduction of documentary evidence pertinent to the proposed Sixth Amendment to the Restated and Amended Development Plan and Tax Increment Financing Plan.

6. The Village of Spring Lake will provide necessary and reasonable auxiliary aids and services at this hearing, such as signors for hearing-impaired persons and audio tapes of printed materials for visually-impaired persons, upon receipt of five (5) days prior notice. Disabled persons requiring such auxiliary aids or services should so notify the Village of Spring Lake by contacting Christine Burns at 102 W. Savidge Street, Spring Lake, Michigan 49456, (telephone (616) 842-1393).

THIS NOTICE IS GIVEN BY ORDER OF THE SPRING LAKE VILLAGE COUNCIL.

Dated: January 21, 2020  
 Marvin Hinga  
 Clerk/Treasurer  
 Village of Spring Lake

VILLAGE OF SPRING LAKE  
 NOTICE OF PUBLIC HEARING  
 EXHIBIT A – DDA BOUNDARY MAP



VILLAGE OF SPRING LAKE  
 NOTICE OF PUBLIC HEARING  
 EXHIBIT B – PROPERTIES PROPOSED TO BE ADDED TO THE DDA

Parcel Number	Owner	Address	2019 Taxable Value
70-03-15-365-001	Village of Spring Lake	312 W. Exchange	\$0.00
	“Tanglefoot Park”		

Notice of public hearing

**VILLAGE OF SPRING LAKE**  
**OTTAWA COUNTY, MICHIGAN**

At a meeting of the Village Council of the Village of Spring Lake, held in the Barber School, 102 W. Savidge Street, Spring Lake, Michigan 49456, on the 20<sup>th</sup> of January, 2020 at 7:00 p.m., the following Resolution was offered by **Hanks** and supported by **Duer**.

**RESOLUTION NO. 2020-01**

**RESOLUTION OF INTENT TO AMEND THE BOUNDARIES OF THE  
DOWNTOWN DISTRICT OF THE DOWNTOWN DEVELOPMENT  
AUTHORITY AND DESIGNATE A PUBLIC HEARING DATE**

**WHEREAS**, on December 22, 1983, the Village Council of the Village of Spring Lake adopted Ordinance 153 establishing a Downtown Development Authority pursuant to Michigan Public Act 197 of 1975, as amended (the Downtown Development Authority Act), and established downtown district boundaries for the Downtown Development Authority; and

**WHEREAS**, the Village Council of the Village of Spring Lake subsequently adopted on May 3, 1993, a restated and amended Village of Spring Lake Development Plan and Tax Increment Financing Plan of the Spring Lake Development Authority, which plan was amended on June 16, 1997, December 17, 2002, October 17, 2005, December 21, 2015 and May 16, 2016; and

**WHEREAS**, the Downtown Development Authority has recommended the expansion of the downtown district boundaries; and

**WHEREAS**, Section 203 (5) of the recodified Downtown Development Authority Act (PA 57 of 2018) provides that the governing body of a municipality may alter or amend the boundaries of the downtown district to include lands pursuant to the same requirements for adopting the ordinance creating the Authority; and

**WHEREAS**, the Village Council of the Village of Spring Lake hereby determines that it continues to be necessary and in the best interests of the public to halt property value deterioration and increase property tax valuation where possible in its business district, to eliminate the causes of that deterioration, and to promote economic growth in the business district.

**NOW, THEREFORE, BE IT RESOLVED** that the Village Council of the Village of Spring Lake hereby declares its intention to amend the boundaries of the downtown district of the Downtown Development Authority. The original district boundaries are shaded in white/yellow on the attached DDA Boundary Map. The boundaries adopted pursuant to the Restated and Amended Plan are shaded in green on the attached DDA Boundary map. The proposed added boundaries are shaded in gold on the attached DDA Boundary map. The proposed district boundaries, including the original boundaries and the amended boundaries are described on the attached Exhibits A and B which represent the “Village of Spring Lake DDA Boundary Expansion Description.”

**BE IT FURTHER RESOLVED** that a public hearing on the adoption of a proposed ordinance amending the boundaries of the downtown district to add the lands described in the DDA Proposed Expansion shall be held in the Barber School, 102 W. Savidge Street, Spring Lake, Michigan 49456, on the 17th day of February, 2020 at 7:00 p.m., or as soon thereafter as the matter may be heard.

ROLL CALL VOTE:

YES: Hanks, TePastte, Petrus, Miller, Duer and Powers

NO: Van Strate

ABSTAIN: None

RESOLUTION DECLARED ADOPTED.

The undersigned Clerk of the Village of Spring Lake hereby certifies that this Resolution was duly adopted by the Village of Spring Lake Council at a meeting held on the 20<sup>th</sup> day of January, 2020 pursuant to proper notice and compliance with Act No. 267 of the Public Acts of 1976.

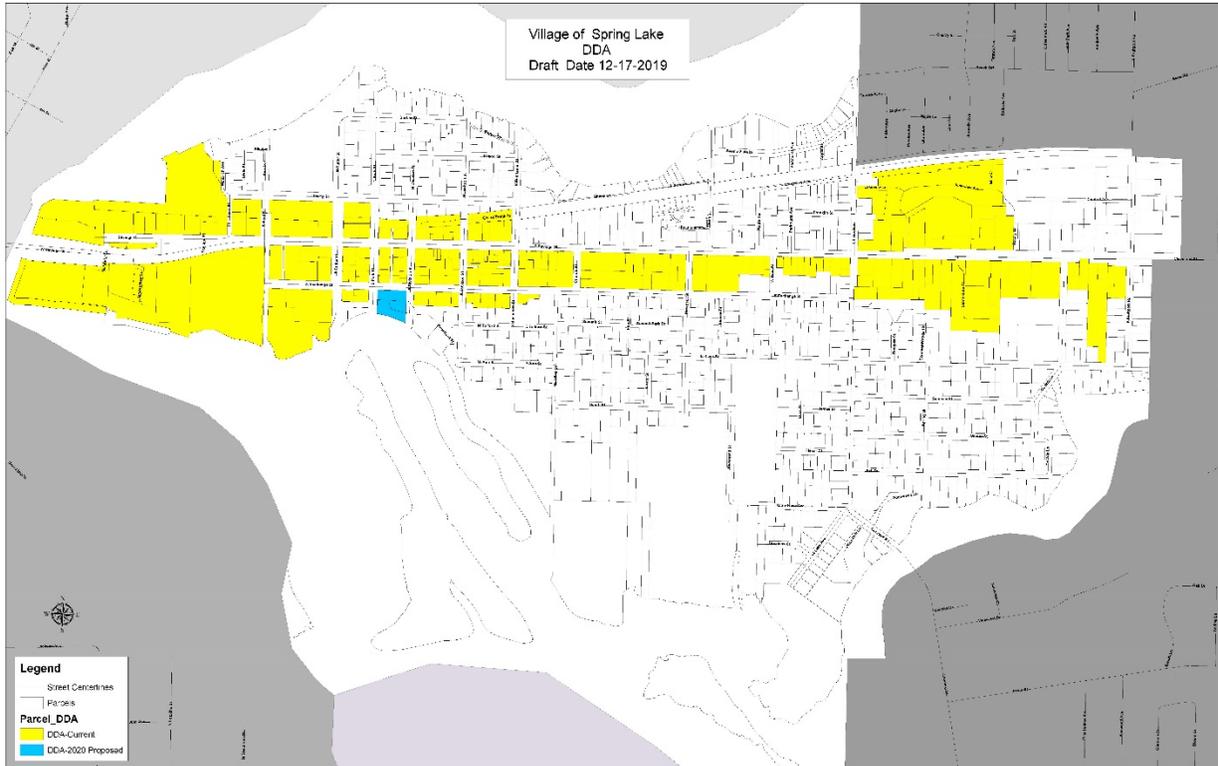
---

Marvin Hinga  
Village Clerk, Village of Spring Lake

# VILLAGE OF SPRING LAKE

## NOTICE OF INTENT

### EXHIBIT A – DDA BOUNDARY MAP



**VILLAGE OF SPRING LAKE**

**NOTICE OF INTENT**

**EXHIBIT B – PROPERTIES PROPOSED TO BE ADDED TO THE DDA**

Parcel Number	Owner	Address	2019 Taxable Value
70-03-15-365-001	Village of Spring Lake "Tanglefoot Park"	312 W. Exchange	\$0.00

\_\_\_\_\_, 2020

Mr. Dennis Furton  
Superintendent  
Spring Lake Public Schools  
345 Hammond Street  
Spring Lake, Michigan 49456

Mr. Greg DeJong, Chair  
Ottawa County Board of Commissioners  
12220 Fillmore Street  
West Olive, Michigan 49460

Mr. John Nash  
Supervisor  
Spring Lake Township  
101 S. Buchanan Street  
Spring Lake, Michigan 49456

Mr. David Searles  
Director  
Ottawa Area Intermediate School  
13565 Port Sheldon Road  
Holland, Michigan 49424

Ms. Rebecca Hopp  
Chair  
North Ottawa Council on Aging  
d/b/a Four Pointes  
1051 S. Beacon Blvd.  
Grand Haven, Michigan 49417

Ms. Maggie McKeithan  
Director  
Spring Lake District Library  
123 E. Exchange  
Spring Lake, Michigan 49456

Ms. Marsha Peterson  
President  
Tri-Cities Historical Museum  
200 Washington Avenue  
Grand Haven, Michigan 49417

**Re: Sixth Amendment to the Restated and Amended  
Village of Spring Lake Development Plan and  
Tax Increment Financing Plan for the Spring Lake  
Downtown Development Authority Development Area**

Ladies and Gentlemen:

The Spring Lake Village Council is considering an Ordinance to amend the boundaries of the Downtown District of the Downtown Development Authority. The Downtown Development Authority Act, Michigan Act 197 of 1975, as amended, requires

that the Spring Lake Village Council provide notice to the governing body of each taxing jurisdiction levying taxes that are

subject to capture by the Authority, of the public hearing concerning the proposed Ordinance. A copy of the Notice is enclosed.

The Village Council also offers to provide a reasonable opportunity for members of your Board to meet with representatives of the Village Council if they wish to discuss the proposed amended boundaries. At this time, the Village Council is considering approving a Sixth Amendment to the Restated and Amended Village of Spring Lake Development Plan and Tax Increment Financing Plan for the Spring Lake Downtown Development Authority Development Area. The plan was originally approved by Council on May 3, 1983. The Council subsequently approved the a Restated and Amended Village of Spring Lake Development Plan and Tax Increment Financing Plan for the Spring Lake Downtown Development Authority Development Plan on May 3, 1993, and thereafter amended the plan in 1997, 2002, 2005, 2015 and 2016. The public hearing has been scheduled for [REDACTED], 2020.

A copy of the proposed Sixth Amendment to the Restated and Amended Village of Spring Lake Development Plan and Tax Increment Financing Plan for the Spring Lake Downtown Development Authority Development Area is enclosed.

The property proposed to be added to the DDA is the Tanglefoot Park located at 312 W. Exchange Street. As you will note, the document provides for a modification of the boundaries of the Downtown District of the Downtown Development Authority. The original boundaries are shaded in gold on the attached DDA Boundary map. The proposed added property is shaded in blue and is described on the attached Exhibits A and B, which represent the "Village of Spring Lake DDA Boundary Expansion Description."

If the members of your Board would like to meet with the members of the Village Council concerning this matter, please contact the undersigned. In addition, if there are any questions or concerns regarding the foregoing, please do not hesitate to advise.

Very truly yours,

VILLAGE OF SPRING LAKE

Christine Burns  
Village Manager

**VILLAGE OF SPRING LAKE**  
**NOTICE OF PUBLIC HEARING**  
**EXHIBIT A – DDA BOUNDARY MAP**

**INSERT DDA MAP**

**VILLAGE OF SPRING LAKE**

**NOTICE OF PUBLIC HEARING**

**EXHIBIT B – PROPERTIES PROPOSED TO BE ADDED TO THE DDA**

Parcel Number	Owner	Address	2019 Taxable Value
70-03-15-365-001	Village of Spring Lake "Tanglefoot Park"	312 W. Exchange	\$0.00

# VILLAGE OF SPRING LAKE

## ORDINANCE NO. 362

AN ORDINANCE TO ADOPT AND APPROVE THE SIXTH AMENDMENT TO THE RESTATED AND AMENDED SPRING LAKE DOWNTOWN DEVELOPMENT AUTHORITY DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN PURSUANT TO THE PROVISIONS OF MICHIGAN ACT 197 OF 1975, AS AMENDED (“ACT 197”), AND TO PROVIDE FOR THE EFFECTIVE DATE OF THIS ORDINANCE.

THE VILLAGE OF SPRING LAKE, COUNTY OF OTTAWA, AND STATE OF MICHIGAN, ORDAINS:

Section 1. Approval and Adoption of the Sixth Amendment to the Restated and Amended Spring Lake Downtown Development Authority Development Plan and Tax Increment Financing Plan. It is hereby determined that the Sixth Amendment to the Restated and Amended Village of Spring Lake Development Plan and Tax Increment Financing Plan for the Spring Lake Downtown Development Area (collectively referred to as the “Plan”) constitutes a public purpose. The Plan and Amended Boundaries are hereby approved and adopted. A copy of the Plan shall be maintained on file in the Village of Spring Lake Clerk/Treasurer’s Office and shall be crossed indexed to this Ordinance.

Section 2. Considerations. This Ordinance and approval of the Sixth Amendment to the Restated and Amended Spring Lake Downtown Development Authority Development Plan and Tax Increment Financing Plan is based on the determination of the Village Council that it continues to be necessary and is in the best interests of the public to halt property value deterioration and increase property tax valuation where possible in its business district, to eliminate the causes of that deterioration, and to promote economic growth in the business district.

Section 3. Conflicts. Ordinance No. 153, 170, 214, 250, and 344, and all other Ordinances or parts of Ordinances in conflict with this Ordinance are expressly repealed.

Section 4. Effective Date. This Ordinance is hereby declared to be effective on \_\_\_\_\_, 2020.

\_\_\_\_\_ Mark Powers Village President

\_\_\_\_\_ Marvin Hinga Village Clerk/Treasurer

CERTIFICATE

I, Marvin Hinga, the Clerk/Treasurer for the Village of Spring Lake, Ottawa County, Michigan, do hereby certify that the foregoing Village of Spring Lake Ordinance was adopted at a regular meeting of the Village Council held on April 20, 2020, 2020. The following members of the Village Council were present at that meeting:

\_\_\_\_\_. The

following members of the Village Council were absent:

\_\_\_\_\_. The Ordinance

was adopted by the Village Council with members of the Council

\_\_\_\_\_ voting in favor and with members of the Council \_\_\_\_\_

\_\_\_\_\_ voting in opposition. The

Ordinance was published in the Grand Haven Tribune on \_\_\_\_\_, 2020.

\_\_\_\_\_  
Marvin Hinga  
Clerk/Treasurer

# February

To: Village President Mark Powers & Council Members

From: Chris Burns, Village Manager

Date: 2/14/2020

Re: Department Report

---

**Cote La Mer** – The Condo association is constructing a new seawall along their property. Apparently, the old seawall encroached on Village property as will the new seawall. Staff instructed our legal team to draft an easement for Council consideration, since one was not previously executed. The easement should be ready for Council consideration in March, although construction of the seawall is already underway.

**High Water** – I have a meeting scheduled for Monday, February 17, 2020 with Parker Penney and her parents regarding a possible grant application to acquire their parcel at the South end of Cutler. Mr. Martinus was a “no thank you” (*see attached response*).

**Intern Report** – Attached you will find Intern DeMario Johnson’s January report.

**Manager Absence** – I will be on vacation from February 18-26.

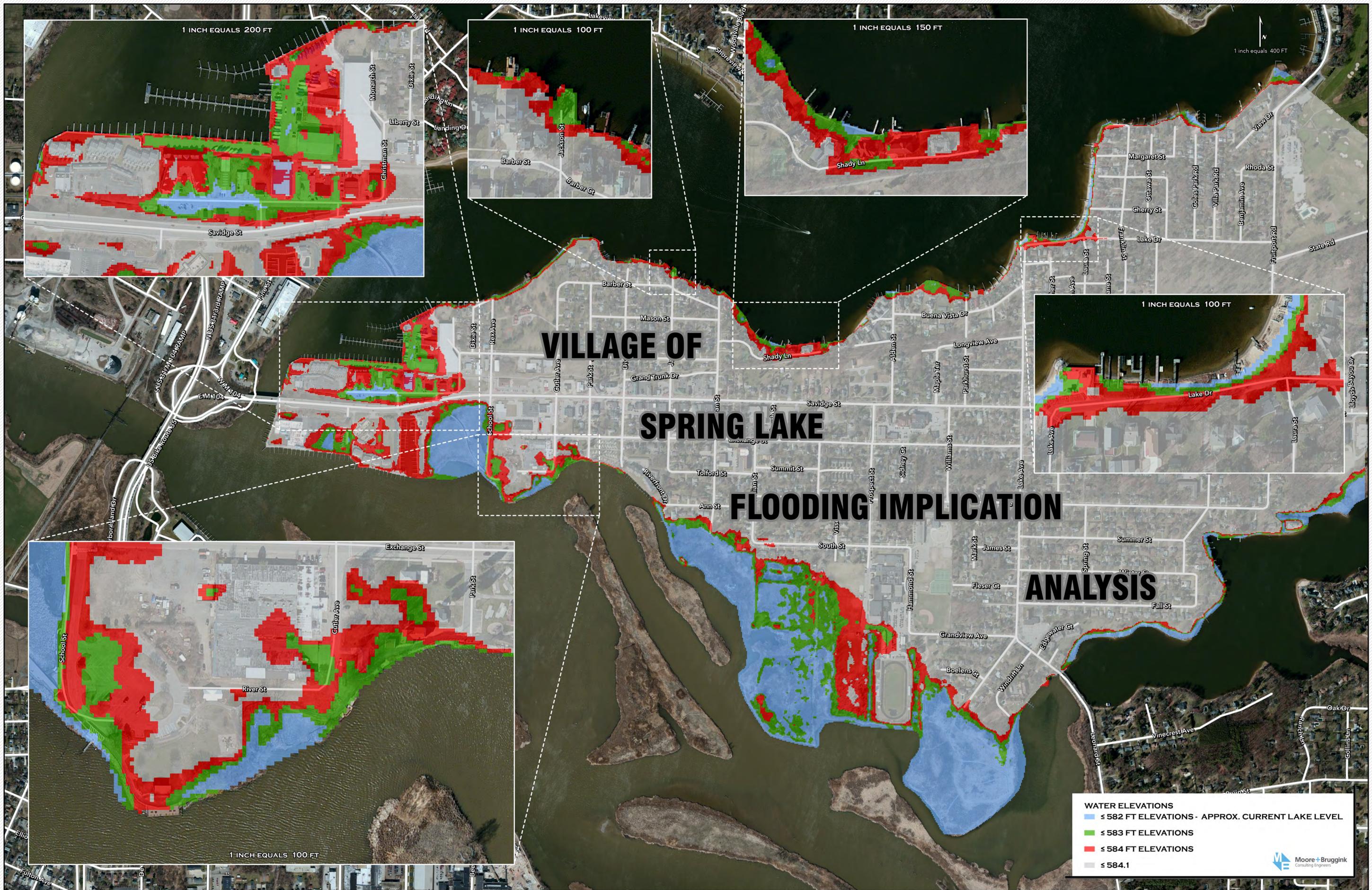
MME Winter Institute – I was in Gaylord February 5-7. Gordon and I did a breakout session titled “Save Millions – Work Together” on Thursday. We had a decent-sized room with lots of managers in attendance. We’ve both fielded questions associated with the presentation. I also attended the following sessions:

- I.T. That Goes Bump in the Night
- Kent County Crisis Intervention Team: A Community-Based Model for Engaging Mental Illness
- Critical Conversations as Leadership
- Novel Approach to Improving Health, Safety and Wellness in Employees: Robertson Brain Health
- MEDC Strategic Plan & Updates
- Legislative Update

**MML Capital Conference** – The 2020 Conference will be held in Lansing on March 24<sup>th</sup> & 25<sup>th</sup>. If you are interested in attending please let me know no later than 12/20/19 as the early bird registration opens shortly thereafter. In order to get hotel rooms, you have to register for the conference first and then get a housing code. Space is very limited at the Lansing Radisson.

**Special Projects** – Staff continues to work on a number of special projects:

1. Marina Management RFP – This was released on 02/17/20, due back on 05/01/20.
2. Cedam Fellowship – This is a grant opportunity to have an intern (mostly paid for) to perform Economic Development Tasks. This application was submitted by DeMario.
3. Census - DeMario has been given the task to promote participation in the census (they have a whole marketing package) and will start that shortly (census day is April 1, 2020).
4. Tanglefoot Park Focus Group – The group continues to meet and communicate. The next meeting for the group will be at the end of the month.
5. Personnel Manual – Bill Cousins is working on new language to better align policies that apply to SLT & SLV DPW employees (i.e. the accrual of comp time, etc.) It should be ready to send to the attorney for review next week.
6. Summer Sewer Credit Policy – Assigned to Bill Cousins.
7. Memorial Donation Policy – Bill has completed the first draft of this document, I just haven't had time to review and present (look for more in February or March).
8. FOIA Policy Update – no update.
9. House Bill 4650 – no update.
10. Trail Town Designation – We're waiting until the branding is complete to start working on this piece; may be assigned to Demario.
11. Redevelopment Ready Communities Designation – Elizabeth Butler has championed this effort and continues to meet with staff on a monthly basis to meet our benchmarks with MEDC.
12. Downtown Parking Analysis – staff is working on an RFP to distribute to consultants to ascertain the parking needs of the community.
13. MDNRTF Grant Application – Angela and DeMario attended the orientation session in order to familiarize themselves with the application process. Staff is meeting every two weeks to assess progress.



## Christine Burns

---

**From:** Christine Burns  
**Sent:** Thursday, February 13, 2020 10:15 AM  
**To:** 'Richard Martinus'  
**Cc:** mmartinus23@aol.com  
**Subject:** RE: Flood Implication Map

Richard,

Unfortunately, we have no control over the price paid for the property under these grant conditions. An appraisal would be done and that is the compensation you would receive from the DNR. Pretty sure it wouldn't be \$2,000,000. We just thought we would throw it out there and see if it were a path forward for you, in the event you're completely underwater come spring.

The Village has no intent to surrender the easement. At some point, the water levels will recede and the Village will make the necessary repairs. Until such time, there's not much we can do. We have let our state leaders know that we would like some sort of intervention and financial support, but we're not holding our breath waiting for them to swoop in and save us.

Thank you for a timely response. I will distribute your correspondence to Council.

Fondly,

Chris

---

**From:** Richard Martinus <Richard.Martinus@plasancarbon.com>  
**Sent:** Thursday, February 13, 2020 10:03 AM  
**To:** Christine Burns <christine@springlakevillage.org>  
**Cc:** mmartinus23@aol.com  
**Subject:** RE: Flood Implication Map

Mrs. Burns,  
Absolutely no.  
(I may reconsider for \$2million).

My option to the Village has been clearly stated – Surrender the easement, which is no longer viable to the property owner and easement holder, so that I can protect the property I plan to live in until my death; or construct a long term solution to the mess the Village created by reshaping the properties to accommodate a bike path (lowering the property owners lands 3+ feet and eliminating the existing *(at the time)* seawall & riprap).

If you would like to schedule a time to discuss, I would be happy to meet with you to talk about any possible solutions. However the situation at our property is not improving, and if we cannot come to an agreement, I will be forced to take measures to protect our property. Thank you for your time and attention to this matter and I look forward to hearing from you soon.

Please confirm both receipt and communicating this email to your Village Council members.

Thanks,

*Richard Martinus* – 616-745-2165

209 S. Park Street property owner

---

**From:** Christine Burns <[christine@springlakevillage.org](mailto:christine@springlakevillage.org)>

**Sent:** Tuesday, February 11, 2020 4:17 PM

**To:** Richard Martinus <[Richard.Martinus@plasancarbon.com](mailto:Richard.Martinus@plasancarbon.com)>; Parker Penney <[parksee@gmail.com](mailto:parksee@gmail.com)>

**Subject:** Flood Implication Map

Good afternoon Richard & Parker,

Attached please find a flood implication map that was generated with the intent of showing what could happen in 2020 should the waters rise another foot (or 2'). As you can see by the lower left-hand corner, your properties could essentially be under entirely water. After discussing this with Council over the past few months, as well as with the Parks & Recreation Board, they have asked me to reach out to you both (Parker...please share with your parents) to see if you would like to meet to discuss one particular option in more detail. That option would be for the Village to apply to the DNR Trust Fund for acquisition funds to purchase your properties. There's no guarantee we would be awarded the grant, but if we were our intent would be to raise the structures and make it public space. The downside for the Village is that 1) we would have to come up with the required match for the grant, 2) it will require staff time to prepare a very labor intensive grant application and 2) it takes both properties off the tax rolls. None of these is ideal for us. If you are an immediate and firm "no thanks"....no hard feelings...we have plenty of other things we can be doing. If you're curious about how the process works, I would be happy to sit down with you and discuss a plan to move forward. Our window is short (the grant is due on April 1) and the application is lengthy. I would ask that you let me know either "no thanks" or "let's chat" ASAP so I know what your thoughts are.

Thanks so much and I hope to talk to you soon,

*Chris*

Christine Burns

Spring Lake Village Manager

102 W. Savidge

Spring Lake, MI 49456

P: 616.842.1393

F: 616.847.1393





## **January 2020 Report**

### **Village Intern: DeMario Johnson**

#### **To: Village President Mark Powers and Council Members**

As we wrap up the month of January, I would like to share with you the work and efforts that I have conducted throughout my first month with the village. I have thoroughly enjoyed working with the village team on a variety of issues. I have already learned a great amount in the area of community development, public works, and strategic planning.

#### **Strategic planning- DDA**

- Assisted Al Vanderberg (Ottawa County Administrator) and John Shay (Ottawa County Assistant Administrator) with the DDA strategic planning exercise.
- Update the 2020/2021 SWOT Analysis.

#### **Tanglefoot Redevelopment**

- Attend the DNR training seminar in Kalamazoo, MI to learn the necessary steps for completing the DNR Trust Fund Grant application.
- I have been working closely with Chris Burns and Angela Stanford-Butler on the application.
- Gather letters of support from community stakeholders.
- Place DDA public hearing notices throughout the community.

### **Projects for The Village Manager**

- Assisted Chris Burns with a variety of projects for Snow Jam.
- Taken an inventory of wayfinding signage throughout the village.

### **Meetings Attended**

- Over the last month, I have attended meeting regarding the DDA, public works construction projects, and the addition of a proposed workforce housing development.
- The village is also in the planning stage for Spring Lake Village Adventure 2020.

## Christine Burns

---

**From:** Sarah Teater <teater@cedamichigan.org>  
**Sent:** Thursday, February 13, 2020 1:33 PM  
**To:** Christine Burns  
**Subject:** Fellowship Host Community Application Received

---

**Caution!** This email is from an external address and contains a link. Use caution when following links as they could open malicious web sites.

---

Hi Christine,

Thank you for submitting an application to host a community development fellow! Applications will be reviewed the week of March 13th and we expect to announce the chosen communities on Friday, March 20th.

Best regards,  
Sarah

--

Sarah Teater  
Community Development Fellowship Coordinator  
Community Economic Development Association of Michigan (CEDAM)  
Address: [1118 S. Washington Ave., Lansing, MI 48910](#)  
517.485.3588 ext.1949 (phone) / 517.485.3043 (fax) / [teater@cedamichigan.org](mailto:teater@cedamichigan.org)  
*Female pronouns "She/Her/Hers"*

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000.000-001.000	POOLED CASH	(226,606.41)
101-000.000-002.001	FLAGSTAR SAVINGS ACCOUNT	198.89
101-000.000-002.002	HUNTINGTON BANK MONEY MARKET ACCOU	254,450.65
101-000.000-002.003	COMERICA BROKERAGE ACCOUNT	807.11
101-000.000-002.005	MULTI-BANK MONEY MARKET	504.95
101-000.000-003.001	CD - MAIN STREET BANK	100,000.00
101-000.000-003.002	CD - CHEMICAL BANK	261,473.72
101-000.000-003.003	CD - NORTHPOINTE BANK	200,000.00
101-000.000-003.004	CD - FLAGSTAR BANK	263,406.41
101-000.000-003.005	CD - FIRST NATIONAL BANK	121,513.52
101-000.000-003.006	CD - HUNTINGTON BANK	50,000.00
101-000.000-003.007	CD - COMMUNITY SHORES BANK	100,000.00
101-000.000-003.008	CD - METABANK	50,000.00
101-000.000-003.009	CD - CITIZENS BANK	103,000.00
101-000.000-004.000	PETTY CASH	100.00
101-000.000-035.000	ACCOUNT RECEIVABLES	5,779.04
101-000.000-041.000	INTEREST RECEIVABLE	363.84
101-000.000-043.000	DUE FROM TIFA	14,254.26
101-000.000-071.000	DUE FROM CITY/TWP/INSURANCE	515.50
101-000.000-123.000	PREPAID EXPENSES	787.73
<b>Total Assets</b>		<b>1,300,549.21</b>
*** Liabilities ***		
101-000.000-204.000	DEFERRED REVENUE	14,254.26
101-000.000-221.001	DUE TO HARBOR TRANSIT	21.18
101-000.000-231.000	PAYROLL WITHHOLDINGS	349.91
101-000.000-255.001	CUSTOMER OVERPAYMENTS	8,367.11
101-000.000-264.000	DEPOSIT HELD - MASS GATHERINGS	250.00
101-000.000-264.100	DEPOSIT HELD - PUD AGREEMENT	1,500.00
101-000.000-264.205	ESCROW DEPOSIT - 217 N. JACKSON	94.65
101-000.000-264.210	ESCROW DEPOSIT - EPICUREAN VILLAGE	(8,808.70)
101-000.000-264.215	DEPOSIT HELD - VERPLANK	1,394.65
101-000.000-264.220	DEPOSIT HELD - ALL SHORES WESLEYAN	2,873.55
101-000.000-264.225	ESCROW - VANKAMPEN 326 RACHAELS WA	1,075.10
101-000.000-264.230	ESCROW DEPOSIT - HOLIDAY INN	(184.88)
101-000.000-264.235	DEPOSIT HELD - WESTWIND CONST./BIG	1,394.65
101-000.000-264.240	DEPOSIT HELD - MILL POINT STATION	2,500.00
101-000.000-264.245	ESCROW DEPOSIT - 228 W. SAVIDGE	1,500.00
101-000.000-264.250	ESCROW DEPOSIT - BARRETT BOAT WORK	4,655.29
101-000.000-264.255	DEPOSIT HELD - 203 S. CUTLER	334.65
101-000.000-264.260	DEPOSIT HELD - VILLAGE BAKER	1,500.00
101-000.000-264.261	ESCROW- 801 W. SAVIDGE/WAREHOUSE T	415.70
101-000.000-264.262	ESCROW DEPOSIT - 205 E. SAVIDGE	1,150.00
101-000.000-264.263	ESCROW DEPOSIT - COTE LAMER	(69.00)
101-000.000-264.264	ESCROW DEPOSIT - 301 W. EXCHANGE,	1,500.00
101-000.000-264.265	ESCROW DEPOSIT - 304 W. SAVIDGE	1,100.00
101-000.000-264.270	ESCROW-107 S DIVISION - ISABELLE'S	985.00
101-000.000-264.271	ESCROW - BROOKLYN BAGELS/411 W. SA	675.59
101-000.000-264.272	ESCROW - GROUNDWATER USE SCHMUCKAI	1,017.00
<b>Total Liabilities</b>		<b>39,845.71</b>
*** Fund Balance ***		
101-000.000-390.000	FUND BALANCE	725,056.63
<b>Total Fund Balance</b>		<b>725,056.63</b>
<b>Beginning Fund Balance</b>		<b>725,056.63</b>
<b>Net of Revenues VS Expenditures</b>		<b>535,646.87</b>
<b>Ending Fund Balance</b>		<b>1,260,703.50</b>
<b>Total Liabilities And Fund Balance</b>		<b>1,300,549.21</b>

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000.000-001.000	POOLED CASH	27,181.57
202-000.000-003.001	CD - FIRST NATIONAL BANK	75,945.95
202-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	53,714.39
202-000.000-003.005	CD - COMMUNITY SHORES BANK	100,000.00
202-000.000-003.006	CD - PUBLIC SERVICE CREDIT UNION	75,000.00
202-000.000-003.007	CD - CITIZENS BANK	70,000.00
202-000.000-003.008	CD - METABANK	72,000.00
202-000.000-041.000	INTEREST RECEIVABLE	6.03
<b>Total Assets</b>		<b>473,847.94</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
202-000.000-390.000	FUND BALANCE	420,046.13
<b>Total Fund Balance</b>		<b>420,046.13</b>
<b>Beginning Fund Balance</b>		<b>420,046.13</b>
<b>Net of Revenues VS Expenditures</b>		<b>53,801.81</b>
<b>Ending Fund Balance</b>		<b>473,847.94</b>
<b>Total Liabilities And Fund Balance</b>		<b>473,847.94</b>

Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000.000-001.000	POOLED CASH	(1,689.46)
203-000.000-003.004	CD - COMMUNITY SHORES BANK	45,000.00
203-000.000-003.005	CD - BEAL BANK	50,000.00
<b>Total Assets</b>		<b>93,310.54</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
203-000.000-390.000	FUND BALANCE	101,037.68
<b>Total Fund Balance</b>		<b>101,037.68</b>
<b>Beginning Fund Balance</b>		<b>101,037.68</b>
<b>Net of Revenues VS Expenditures</b>		<b>(7,727.14)</b>
<b>Ending Fund Balance</b>		<b>93,310.54</b>
<b>Total Liabilities And Fund Balance</b>		<b>93,310.54</b>

Fund 204 ROAD MILLAGE FUND

GL Number	Description	Balance
*** Assets ***		
204-000.000-001.000	POOLED CASH	406.24
<b>Total Assets</b>		<b>406.24</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
204-000.000-390.000	FUND BALANCE	406.24
<b>Total Fund Balance</b>		<b>406.24</b>
<b>Beginning Fund Balance</b>		<b>406.24</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>
<b>Ending Fund Balance</b>		<b>406.24</b>
<b>Total Liabilities And Fund Balance</b>		<b>406.24</b>

Fund 207 POLICE FUND

GL Number	Description	Balance
*** Assets ***		
207-000.000-001.000	POOLED CASH	28,706.03
<b>Total Assets</b>		<b>28,706.03</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
207-000.000-390.000	FUND BALANCE	49,905.69
<b>Total Fund Balance</b>		<b>49,905.69</b>
<b>Beginning Fund Balance</b>		<b>49,905.69</b>
<b>Net of Revenues VS Expenditures</b>		<b>(21,199.66)</b>
<b>Ending Fund Balance</b>		<b>28,706.03</b>
<b>Total Liabilities And Fund Balance</b>		<b>28,706.03</b>

Fund 208 PUBLIC IMPROVEMENT

GL Number	Description	Balance
*** Assets ***		
208-000.000-001.000	POOLED CASH	172,208.98
<b>Total Assets</b>		<b>172,208.98</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
208-000.000-390.000	FUND BALANCE	128,262.18
<b>Total Fund Balance</b>		<b>128,262.18</b>
<b>Beginning Fund Balance</b>		<b>128,262.18</b>
<b>Net of Revenues VS Expenditures</b>		<b>43,946.80</b>
<b>Ending Fund Balance</b>		<b>172,208.98</b>
<b>Total Liabilities And Fund Balance</b>		<b>172,208.98</b>

Fund 218 NON-MOTORIZED PATHWAY FUND

GL Number	Description	Balance
*** Assets ***		
218-000.000-001.000	POOLED CASH	8,564.85
218-000.000-035.000	ACCOUNT RECEIVABLES	2,164.66
<b>Total Assets</b>		<b>10,729.51</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
218-000.000-390.000	FUND BALANCE	11,001.97
<b>Total Fund Balance</b>		<b>11,001.97</b>
<b>Beginning Fund Balance</b>		<b>11,001.97</b>
<b>Net of Revenues VS Expenditures</b>		<b>(272.46)</b>
<b>Ending Fund Balance</b>		<b>10,729.51</b>
<b>Total Liabilities And Fund Balance</b>		<b>10,729.51</b>

Fund 236 DDA FUND

GL Number	Description	Balance
*** Assets ***		
236-000.000-001.000	POOLED CASH	627,699.62
<b>Total Assets</b>		<b>627,699.62</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
236-000.000-390.000	FUND BALANCE	426,176.83
<b>Total Fund Balance</b>		<b>426,176.83</b>
<b>Beginning Fund Balance</b>		<b>426,176.83</b>
<b>Net of Revenues VS Expenditures</b>		<b>201,522.79</b>
<b>Ending Fund Balance</b>		<b>627,699.62</b>
<b>Total Liabilities And Fund Balance</b>		<b>627,699.62</b>

Fund 249 BUILDING DEPARTMENT FUND

GL Number	Description	Balance
*** Assets ***		
249-000.000-001.000	POOLED CASH	75,794.44
249-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	53,714.39
249-000.000-003.005	CD - FIRST NATIONAL BANK	50,630.63
249-000.000-003.006	CD - HUNTINGTON BANK	50,000.00
249-000.000-041.000	INTEREST RECEIVABLE	351.78
<b>Total Assets</b>		<b>230,491.24</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
249-000.000-390.000	Fund Balance	192,630.07
<b>Total Fund Balance</b>		<b>192,630.07</b>
<b>Beginning Fund Balance</b>		<b>192,630.07</b>
<b>Net of Revenues VS Expenditures</b>		<b>37,861.17</b>
<b>Ending Fund Balance</b>		<b>230,491.24</b>
<b>Total Liabilities And Fund Balance</b>		<b>230,491.24</b>

Fund 296 TAX INC. FINANCE AUTHORITY

GL Number	Description	Balance
*** Assets ***		
296-000.000-001.000	POOLED CASH	139,793.03
<b>Total Assets</b>		<b>139,793.03</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
296-000.000-390.000	FUND BALANCE	96,420.06
<b>Total Fund Balance</b>		<b>96,420.06</b>
<b>Beginning Fund Balance</b>		<b>96,420.06</b>
<b>Net of Revenues VS Expenditures</b>		<b>43,372.97</b>
<b>Ending Fund Balance</b>		<b>139,793.03</b>
<b>Total Liabilities And Fund Balance</b>		<b>139,793.03</b>

Fund 390 2013 G. O. IMPROVEMENT REFUND BOND DEBT

GL Number	Description	Balance
*** Assets ***		
390-000.000-001.000	POOLED CASH	10,683.49
<b>Total Assets</b>		<b>10,683.49</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
390-000.000-390.000	Fund Balance	5,359.42
<b>Total Fund Balance</b>		<b>5,359.42</b>
<b>Beginning Fund Balance</b>		<b>5,359.42</b>
<b>Net of Revenues VS Expenditures</b>		<b>5,324.07</b>
<b>Ending Fund Balance</b>		<b>10,683.49</b>
<b>Total Liabilities And Fund Balance</b>		<b>10,683.49</b>

Fund 590 SEWER DEPARTMENT

GL Number	Description	Balance
*** Assets ***		
590-000.000-001.000	POOLED CASH	(180,808.03)
590-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	53,714.39
590-000.000-003.003	COMMUNITY CHOICE CD	51,666.46
590-000.000-003.006	CD - PUBLIC SERVICE CREDIT UNION	75,000.00
590-000.000-035.000	ACCOUNT RECEIVABLES	139,867.73
590-000.000-040.001	RECEIVABLE FROM CUSTOMERS	129,135.84
590-000.000-140.000	MACHINERY & EQUIPMENT	10,516.00
590-000.000-140.100	ACCUMULATED DEP-EQUIPMENT	(2,629.00)
590-000.000-141.000	LIFT STATIONS	681,157.98
590-000.000-141.100	ACCUMULATED DEP-LIFT STATION	(318,606.80)
590-000.000-142.000	GENERAL PLANT	872,540.00
590-000.000-142.100	ACCUMULATED DEP - GENERAL PLANT	(663,138.00)
590-000.000-143.001	MAINS	560,549.26
590-000.000-143.002	ACC DEPRECIATION MAINS	(210,127.75)
590-000.000-158.000	RECONSTRUCTION OF SL PUMP STATION	87,621.87
590-000.000-158.002	ACC-DEPR-SL LIFT STATION	(64,256.05)
<b>Total Assets</b>		<b>1,222,203.90</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
590-000.000-357.000	CONTRIBUTED CAPITAL - TIFA	262,162.87
590-000.000-357.100	CONTRIBUTED CAPITAL-SAVIDGE ST	161,717.97
590-000.000-358.000	CONT FROM OTHER MUNICIPALITIES	284,458.00
590-000.000-359.000	DEPR ON ASSETS W/CONTRIBU CAP	(506,726.94)
590-000.000-359.100	DEP ASSETS W/CONT CAP SAVIDGE	(19,784.39)
590-000.000-359.200	DEP ASSETS W/CONT CAP-TIFA	(73,208.92)
590-000.000-359.500	PRIOR YEAR ADJUSTMENT	(123,538.00)
590-000.000-360.000	STATE/FEDERAL GRANTS CONT	615,582.00
590-000.000-390.000	FUND BALANCE	618,619.94
<b>Total Fund Balance</b>		<b>1,219,282.53</b>
<b>Beginning Fund Balance</b>		<b>1,219,282.53</b>
<b>Net of Revenues VS Expenditures</b>		<b>2,921.37</b>
<b>Ending Fund Balance</b>		<b>1,222,203.90</b>
<b>Total Liabilities And Fund Balance</b>		<b>1,222,203.90</b>

Fund 591 WATER DEPARTMENT

GL Number	Description	Balance
*** Assets ***		
591-000.000-001.000	POOLED CASH	854.17
591-000.000-002.003	COMERICA BROKERAGE ACCOUNT	850.00
591-000.000-002.004	COMMUNITY CHOICE SAVINGS	5.00
591-000.000-003.001	CD - CHEMICAL BANK	129,122.09
591-000.000-003.002	CD - WEST MICHIGAN COMMUNITY BANK	53,714.39
591-000.000-003.003	COMMUNITY CHOICE CD	154,999.34
591-000.000-003.004	CD - WELLS FARGO	351,000.00
591-000.000-003.006	CD - CHASE BANK	180,000.00
591-000.000-003.008	CD - METABANK	125,000.00
591-000.000-004.000	PETTY CASH	300.00
591-000.000-017.004	FHLMC BOND	49,950.00
591-000.000-035.000	ACCOUNT RECEIVABLES	118,694.49
591-000.000-040.001	RECEIVABLE FROM CUSTOMERS	82,909.89
591-000.000-041.000	INTEREST RECEIVABLE	45.54
591-000.000-130.000	LAND & LAND RIGHTS	8,091.86
591-000.000-140.000	MACHINERY & EQUIPMENT	219,333.98
591-000.000-140.100	ACCUMULATED DEP-EQUIPMENT	(215,463.88)
591-000.000-142.000	GENERAL PLANT	3,449,593.77
591-000.000-142.100	ACCUMULATED DEP - GENERAL PLANT	(1,926,291.90)
591-000.000-148.000	PURGE WELLS & EQUIPMENT	43,550.32
591-000.000-148.001	ACCUMULATED DEPRECIATION WELLS	(43,550.32)
591-000.000-148.002	TRANSMISSION & DIST MAINS	1,876,155.35
591-000.000-148.003	DEPRECIATION TRANS & MAINS	(1,002,702.56)
<b>Total Assets</b>		<b>3,656,161.53</b>
*** Liabilities ***		
591-000.000-210.300	CONTRACT PAYABLE/ NOWS 2010	27,801.22
591-000.000-210.500	2009 NOWS BONDS	18,446.00
591-000.000-251.100	ACCRUED INTEREST PAYABLE-NOWS	375.37
591-000.000-255.001	CUSTOMER OVERPAYMENTS	156.26
591-000.000-262.000	CURRENT LONG TERM DEBT PAYABLE	26,392.62
<b>Total Liabilities</b>		<b>73,171.47</b>
*** Fund Balance ***		
591-000.000-355.000	CONTRIBUTION FROM CUSTOMERS	8,225.00
591-000.000-357.001	CONT CAPITAL/TIFA DEBT PORTION	425,000.00
591-000.000-357.002	CONT CAPITAL - TIFA	359,676.62
591-000.000-357.003	ACCUM DEPRECIATION-TIFA CONT	(203,486.84)
591-000.000-357.100	CONTRIBUTED CAPITAL-SAVIDGE ST	4,030.00
591-000.000-358.000	CONT FROM OTHER MUNICIPALITIES	76,480.30
591-000.000-358.100	CONTRIBUTED CAPITAL - NOWS	1,875,119.30
591-000.000-359.100	DEP ASSETS W/CONT CAP SAVIDGE	(688.54)
591-000.000-359.500	PRIOR YEAR ADJUSTMENT	(1,361,483.00)
591-000.000-390.000	FUND BALANCE	2,163,879.96
<b>Total Fund Balance</b>		<b>3,346,752.80</b>
<b>Beginning Fund Balance</b>		<b>3,346,752.80</b>
<b>Net of Revenues VS Expenditures</b>		<b>236,237.26</b>
<b>Ending Fund Balance</b>		<b>3,582,990.06</b>
<b>Total Liabilities And Fund Balance</b>		<b>3,656,161.53</b>

Fund 661 CENTRAL EQUIPMENT FUND

GL Number	Description	Balance
*** Assets ***		
661-000.000-001.000	POOLED CASH	24,360.85
661-000.000-003.001	CD - CHEMICAL BANK	129,122.08
661-000.000-003.003	COMMUNITY CHOICE CD	51,666.46
661-000.000-035.000	ACCOUNT RECEIVABLES	2,657.72
661-000.000-041.000	INTEREST RECEIVABLE	15.41
661-000.000-135.000	VEHICLES	725,909.54
661-000.000-135.001	ACCUMULATED DEPR - VEHICLES	(471,066.67)
661-000.000-136.000	BUILDINGS	20,835.00
661-000.000-136.100	BUILDING DEPRECIATION	(20,835.00)
661-000.000-140.000	MACHINERY & EQUIPMENT	266,263.20
661-000.000-140.001	ACC DEPRECIATION MACH & EQUIP	(156,206.58)
661-000.000-146.100	OFFICE EQUIPMENT & FURNITURE	42,265.00
661-000.000-147.000	ACCUMULATED DEPR-OFFICE EQUIP	(42,265.00)
<b>Total Assets</b>		<b>572,722.01</b>
*** Liabilities ***		
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
661-000.000-390.000	FUND BALANCE	567,477.91
<b>Total Fund Balance</b>		<b>567,477.91</b>
<b>Beginning Fund Balance</b>		<b>567,477.91</b>
<b>Net of Revenues VS Expenditures</b>		<b>5,244.10</b>
<b>Ending Fund Balance</b>		<b>572,722.01</b>
<b>Total Liabilities And Fund Balance</b>		<b>572,722.01</b>

Fund 701 TRUST & AGENCY

GL Number	Description	Balance
*** Assets ***		
701-000.000-001.000	POOLED CASH	33,503.62
<b>Total Assets</b>		<b>33,503.62</b>
*** Liabilities ***		
701-000.000-267.001	WOODEN BOAT SHOW DEPOSIT	1,360.58
701-000.000-267.003	TREE NURSERY DEPOSIT	29,195.00
701-000.000-267.004	SUMMER CONCERT DEPOSIT	452.00
701-000.000-267.006	WHISTLESTOP PARK ADOPT A GARDEN	644.28
701-000.000-267.007	ADOPT-A- GARDEN CAMPAIGN	1,496.87
701-000.000-267.008	WINSOR MCCAY PARK CAMPAIGN	(572.00)
701-000.000-267.009	VILLAGE SESQUICENTENNIAL	926.89
<b>Total Liabilities</b>		<b>33,503.62</b>
*** Fund Balance ***		
<b>Total Fund Balance</b>		<b>0.00</b>
<b>Beginning Fund Balance</b>		<b>0.00</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>
<b>Ending Fund Balance</b>		<b>0.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>33,503.62</b>

# February

To: Village Council Members

From: Marvin Hinga, Clerk/Treasurer

Date: 2/14/2020

Re: Department Report

---

**Village Cash and Investments** – A copy of the Investment Summary as of January 31, 2020, is included in the packet.

**Financial Reports** – Balance Sheet and Revenue and Expenditure Reports as of January 31, 2020 are included in your packet.

Village of Spring Lake  
Investment Summary  
As of January 31, 2020

Investment	Agent	Face Value	Purchase		Next Call	Maturity
			Date	Int. Rate		
Federal Home Loan Mortgage Company Bond	Comerica Securities	49,950.00	8/28/2019	1.611%	4/26/2020	7/26/2024
Chase Bank CD	Comerica Securities	180,000.00	11/27/2019	1.650%	5/27/2020	2/27/2021
Wells Fargo CD	Comerica Securities	104,000.00	1/29/2020	1.750%		7/29/2021
Comerica Money Market Account		1,657.11		0.730%		
MultiBank Money Market Account		504.95				178,756.42
Huntington Bank Money Market		254,450.65		1.600%		
Flagstar Savings Account		198.89		0.800%		
MetaBank CD	Multi-Bank Securities	47,000.00	7/26/2019	2.000%		2/26/2020
MetaBank CD	Multi-Bank Securities	200,000.00	6/26/2019	2.200%		2/26/2020
Flagstar Bank CD		131,841.98	2/13/2020	1.500%		3/19/2020
Chemical Bank CD		101,055.83	12/23/2019	1.650%		3/26/2020
Citizens Bank CD	Multi-Bank Securities	70,000.00	10/2/2019	2.000%		4/2/2020
West Michigan Community Bank CD		214,091.19	4/13/2018	2.130%		4/13/2020
Wells Fargo Bank CD	Multi-Bank Securities	83,000.00	3/27/2019	2.450%		4/27/2020
Beal Bank CD	Multi-Bank Securities	50,000.00	12/18/2019	1.650%		5/20/2020
First National Bank of Michigan CD		248,090.10	6/21/2019	2.500%		5/21/2020
NorthPointe Bank CD	Multi-Bank Securities	100,000.00	10/18/2019	1.800%		4/20/2020
NorthPointe Bank CD	Multi-Bank Securities	100,000.00	11/22/2019	1.600%		5/22/2019
Flagstar Bank CD		131,756.42	7/3/2019	2.200%		6/9/2020
Chemical Bank CD		136,477.30	12/16/2019	1.630%		6/25/2020
Chemical Bank CD		100,000.00	6/25/2019	2.250%		6/25/2020
Huntington Bank CD		100,000.00	3/15/2019	2.400%		6/29/2020
Community Shores Bank CD		245,000.00	10/18/2019	1.950%		7/18/2020
Citizens Bank CD	Multi-Bank Securities	103,000.00	1/29/2020	1.650%		7/29/2020
Chemical Bank CD		57,188.34	8/1/2019	2.250%		8/6/2020
Main Street Bank - Bingham Farms CD	Multi-Bank Securities	100,000.00	10/4/2018	2.900%		10/5/2020
Public Service Credit Union CD	Multi-Bank Securities	150,000.00	10/26/2018	3.050%		10/26/2020
Chemical Bank CD		125,000.00	12/16/2019	1.700%		12/17/2020
Community Choice CD		258,775.58	10/22/2019	2.080%		1/22/2021
Wells Fargo Bank CD	Multi-Bank Securities	164,000.00	9/27/2019	2.000%		9/27/2021
Chase Bank Checking Account Balance		\$740,652.99		0.250%	Earnings Credit	
Less Outstanding Checks		(94,351.34)				
	Cash & Investments	4,253,339.99				

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020	MONTH 01/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
101-000.000-403.000	CURRENT PROPERTY TAX	974,155.00	953,029.78	516.76	21,125.22	97.83
101-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(400.00)	0.00	0.00	(400.00)	0.00
101-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	10,000.00	11,689.65	0.00	(1,689.65)	116.90
101-000.000-451.000	BUSINESS LICENSES & PERMITS	1,000.00	1,000.00	0.00	0.00	100.00
101-000.000-451.100	CABLE TV FRANCHISE FEES	54,000.00	14,630.03	1,810.02	39,369.97	27.09
101-000.000-451.200	CELLULAR TOWER REVENUE	23,000.00	23,710.45	21,871.87	(710.45)	103.09
101-000.000-478.250	RIGHT OF WAY PERMITTING FEE	50.00	100.00	0.00	(50.00)	200.00
101-000.000-479.000	ZONING FEES	1,000.00	5,930.00	1,440.00	(4,930.00)	593.00
101-000.000-479.002	COMMERCIAL REDEVELOPMENT APPLICATION FEE	0.00	1,000.00	1,000.00	(1,000.00)	100.00
101-000.000-479.003	MASS GATHERING FEES	0.00	150.00	0.00	(150.00)	100.00
101-000.000-576.000	STATE REVENUE SHARING	204,000.00	75,072.00	0.00	128,928.00	36.80
101-000.000-576.100	STATE REVENUE SHARING - EVIP	10,000.00	3,696.00	0.00	6,304.00	36.96
101-000.000-578.000	LIQUOR LICENSES	4,500.00	5,260.75	0.00	(760.75)	116.91
101-000.000-601.000	CHARGES FOR SERVICES	27,000.00	15,750.00	2,250.00	11,250.00	58.33
101-000.000-601.404	PENALTY REVENUE ON TAXES	3,200.00	1,359.60	107.55	1,840.40	42.49
101-000.000-602.000	CHG FOR SERVICE OTHER FUNDS	14,500.00	8,458.31	1,208.33	6,041.69	58.33
101-000.000-655.000	FINES, FORFEITURES & COSTS	9,000.00	2,935.83	594.96	6,064.17	32.62
101-000.000-655.200	RENTAL REGISTRATION FEES	3,400.00	3,840.00	30.00	(440.00)	112.94
101-000.000-664.000	INTEREST & DIVIDEND INCOME	12,000.00	13,846.66	2,650.64	(1,846.66)	115.39
101-000.000-670.100	BARBER SCHOOL RENT	4,000.00	390.00	0.00	3,610.00	9.75
101-000.000-670.500	EOC RENTAL	0.00	100.00	0.00	(100.00)	100.00
101-000.000-671.000	TANGLEFOOT PARK - RENTALS	70,000.00	0.00	0.00	70,000.00	0.00
101-000.000-671.500	TANGLEFOOT PARK - DOCK RENTALS	12,000.00	500.00	500.00	11,500.00	4.17
101-000.000-671.555	MILL POINT PARK - DOCK RENTALS	4,000.00	180.00	180.00	3,820.00	4.50
101-000.000-671.700	TANGLEFOOT PARK - ELECTRIC FEES	2,500.00	0.00	0.00	2,500.00	0.00
101-000.000-672.000	LAUNCH RAMP FEES	6,500.00	3,293.25	0.00	3,206.75	50.67
101-000.000-673.000	SALE OF FIXED ASSETS	0.00	109,438.20	109,438.20	(109,438.20)	100.00
101-000.000-674.000	BUILDING LEASE	47,244.00	35,808.00	11,436.00	11,436.00	75.79
101-000.000-677.000	REIMBURSEMENTS	25,000.00	17,174.93	4,100.88	7,825.07	68.70
101-000.000-677.100	PARK EXPENSES REIMBURSED	10,000.00	5,000.00	0.00	5,000.00	50.00
101-000.000-677.110	NSF RETURNED CHECK FEE	0.00	40.00	0.00	(40.00)	100.00
101-000.000-677.150	INSURANCE REIMBURSEMENT	750.00	7,140.53	0.00	(6,390.53)	952.07
101-000.000-677.600	CONTRIBUTION FROM TIFA	12,595.00	0.00	0.00	12,595.00	0.00
101-000.000-694.000	OTHER MISCELLANEOUS INCOME	200.00	2,145.09	20.00	(1,945.09)	1,072.55
101-000.000-694.200	TREE CONTRIBUTIONS/GRANT	7,500.00	13,942.00	11,442.00	(6,442.00)	185.89
101-000.000-694.551	TANGLEFOOT PARK LAUNDRY REVENUES	100.00	0.00	0.00	100.00	0.00
Total Dept 000.000 - GENERAL SERVICES		1,552,794.00	1,336,611.06	170,597.21	216,182.94	86.08
TOTAL REVENUES		1,552,794.00	1,336,611.06	170,597.21	216,182.94	86.08
Expenditures						
Dept 000.000 - GENERAL SERVICES						
101-000.000-818.218	TRANSFER TO PATHWAYS FUND	24,000.00	24,000.00	0.00	0.00	100.00
101-000.000-975.000	APPROPRIATION TO FUND BALANCE	13,633.00	0.00	0.00	13,633.00	0.00
Total Dept 000.000 - GENERAL SERVICES		37,633.00	24,000.00	0.00	13,633.00	63.77
Dept 101.000 - VILLAGE COUNCIL						
101-101.000-703.101	STIPEND VILLAGE COUNCIL	6,600.00	6,600.00	6,600.00	0.00	100.00
101-101.000-704.000	SOCIAL SECURITY	505.00	504.90	504.90	0.10	99.98
101-101.000-711.000	WORKER'S COMP INSURANCE	55.00	51.00	0.00	4.00	92.73
101-101.000-860.000	TRANSPORTATION/TRAINING	1,800.00	0.00	0.00	1,800.00	0.00

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH	01/31/2020	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
101-101.000-886.700	MML MEMBERSHIP DUES	1,645.00	1,642.00		0.00		3.00		99.82
101-101.000-956.000	MISCELLANEOUS	1,000.00	18.49		0.00		981.51		1.85
Total Dept 101.000 - VILLAGE COUNCIL		11,605.00	8,816.39		7,104.90		2,788.61		75.97
Dept 172.000 - VILLAGE MANAGERS OFFICE									
101-172.000-702.000	SALARIES - WAGES FULL TIME	37,801.00	19,652.63		2,752.25		18,148.37		51.99
101-172.000-703.000	SALARIES - WAGES PART TIME	500.00	960.15		186.75		(460.15)		192.03
101-172.000-704.000	SOCIAL SECURITY	2,945.00	1,521.41		217.11		1,423.59		51.66
101-172.000-705.000	RETIREMENT FUND CONTRIBUTION	11,750.00	6,248.74		546.74		5,501.26		53.18
101-172.000-707.000	DENTAL INSURANCE	880.00	458.55		51.33		421.45		52.11
101-172.000-708.000	VISION CARE REIMBURSEMENT	200.00	0.00		0.00		200.00		0.00
101-172.000-709.000	MEDICAL INSURANCE	8,884.00	6,004.49		740.09		2,879.51		67.59
101-172.000-710.000	LIFE INSURANCE	720.00	460.95		57.62		259.05		64.02
101-172.000-711.000	WORKER'S COMP INSURANCE	100.00	129.00		0.00		(29.00)		129.00
101-172.000-727.000	OFFICE SUPPLIES	500.00	112.12		62.63		387.88		22.42
101-172.000-801.000	PROFESSIONAL SERVICES	0.00	2,268.62		22.62		(2,268.62)		100.00
101-172.000-860.000	TRANSPORTATION/TRAINING	4,000.00	3,940.34		275.50		59.66		98.51
101-172.000-910.000	INSURANCE	1,950.00	1,950.00		0.00		0.00		100.00
101-172.000-940.000	INTERNAL RENTAL	4,500.00	0.00		0.00		4,500.00		0.00
101-172.000-940.002	OFFICE EQUIPMENT RENT	300.00	0.00		0.00		300.00		0.00
101-172.000-956.000	MISCELLANEOUS	150.00	15.74		0.00		134.26		10.49
Total Dept 172.000 - VILLAGE MANAGERS OFFICE		75,180.00	43,722.74		4,912.64		31,457.26		58.16
Dept 210.000 - LEGAL SERVICES									
101-210.000-703.700	RETAINER	1,800.00	0.00		0.00		1,800.00		0.00
101-210.000-804.000	LEGAL FEES	12,000.00	6,920.50		310.50		5,079.50		57.67
Total Dept 210.000 - LEGAL SERVICES		13,800.00	6,920.50		310.50		6,879.50		50.15
Dept 215.000 - CLERK/TREASURER									
101-215.000-702.000	SALARIES - WAGES FULL TIME	36,869.00	17,779.66		2,459.42		19,089.34		48.22
101-215.000-704.000	SOCIAL SECURITY	3,025.00	1,243.78		173.27		1,781.22		41.12
101-215.000-705.000	RETIREMENT FUND CONTRIBUTION	8,200.00	6,551.45		451.13		1,648.55		79.90
101-215.000-707.000	DENTAL INSURANCE	558.00	315.89		38.29		242.11		56.61
101-215.000-708.000	VISION CARE REIMBURSEMENT	160.00	0.00		0.00		160.00		0.00
101-215.000-709.000	MEDICAL INSURANCE	7,326.00	4,962.29		611.63		2,363.71		67.74
101-215.000-710.000	LIFE INSURANCE	470.00	305.44		38.18		164.56		64.99
101-215.000-711.000	WORKER'S COMP INSURANCE	132.00	132.00		0.00		0.00		100.00
101-215.000-727.000	OFFICE SUPPLIES	1,250.00	317.12		87.04		932.88		25.37
101-215.000-801.000	PROFESSIONAL SERVICES	109,000.00	41,052.62		5,680.20		67,947.38		37.66
101-215.000-804.100	AUDIT SERVICES	4,000.00	3,937.50		0.00		62.50		98.44
101-215.000-860.000	TRANSPORTATION/TRAINING	3,000.00	414.22		354.22		2,585.78		13.81
101-215.000-900.000	PRINTING & PUBLISHING	1,250.00	790.75		269.83		459.25		63.26
101-215.000-901.000	RECODIFICATION	3,500.00	3,132.47		0.00		367.53		89.50
101-215.000-910.000	INSURANCE	3,150.00	3,150.00		0.00		0.00		100.00
101-215.000-940.002	OFFICE EQUIPMENT RENT	5,500.00	5,500.00		0.00		0.00		100.00
101-215.000-956.200	BANK FEES	450.00	378.50		378.50		71.50		84.11
Total Dept 215.000 - CLERK/TREASURER		187,840.00	89,963.69		10,541.71		97,876.31		47.89

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020	MONTH 01/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 226.000 - STORM WATER SYSTEM						
101-226.000-702.001	SALARIES - OVERTIME PAY	200.00	0.00	0.00	200.00	0.00
101-226.000-702.123	SAW GRANT	2,081.00	490.47	0.00	1,590.53	23.57
101-226.000-703.000	SALARIES - WAGES PART TIME	25.00	0.00	0.00	25.00	0.00
101-226.000-704.000	SOCIAL SECURITY	165.00	34.56	0.00	130.44	20.95
101-226.000-705.000	RETIREMENT FUND CONTRIBUTION	40.00	0.00	0.00	40.00	0.00
101-226.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	250.00	84.01	0.00	165.99	33.60
101-226.000-801.000	PROFESSIONAL SERVICES	11,300.00	11,984.22	1,043.44	(684.22)	106.06
101-226.000-801.150	STORM SEWER PERMIT ENGINEERING	1,000.00	0.00	0.00	1,000.00	0.00
101-226.000-801.902	CONTRACT - WORKERS	175.00	20.76	0.00	154.24	11.86
101-226.000-860.000	TRANSPORTATION/TRAINING	150.00	0.00	0.00	150.00	0.00
101-226.000-910.000	INSURANCE	110.00	110.00	0.00	0.00	100.00
101-226.000-940.000	INTERNAL RENTAL	1,000.00	223.65	0.00	776.35	22.37
Total Dept 226.000 - STORM WATER SYSTEM		16,496.00	12,947.67	1,043.44	3,548.33	78.49
Dept 265.000 - VILLAGE HALL AND GROUNDS						
101-265.000-702.000	SALARIES - WAGES FULL TIME	2,929.00	1,622.33	335.98	1,306.67	55.39
101-265.000-702.001	SALARIES - OVERTIME PAY	100.00	0.00	0.00	100.00	0.00
101-265.000-703.000	SALARIES - WAGES PART TIME	1,050.00	453.07	0.00	596.93	43.15
101-265.000-703.101	PART TIME WAGES - TOWNSHIP HALL	100.00	0.00	0.00	100.00	0.00
101-265.000-703.600	CLEANING SERVICE	9,500.00	4,440.00	740.00	5,060.00	46.74
101-265.000-704.000	SOCIAL SECURITY	350.00	152.51	24.49	197.49	43.57
101-265.000-705.000	RETIREMENT FUND CONTRIBUTION	2,100.00	1,616.02	103.98	483.98	76.95
101-265.000-707.000	DENTAL INSURANCE	140.00	49.55	5.90	90.45	35.39
101-265.000-708.000	VISION CARE REIMBURSEMENT	30.00	6.75	0.00	23.25	22.50
101-265.000-709.000	MEDICAL INSURANCE	1,517.00	934.85	111.53	582.15	61.62
101-265.000-710.000	LIFE INSURANCE	135.00	71.54	8.81	63.46	52.99
101-265.000-711.000	WORKER'S COMP INSURANCE	90.00	86.00	0.00	4.00	95.56
101-265.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	750.00	92.15	41.01	657.85	12.29
101-265.000-775.100	CUSTODIAL SUPPLIES	2,000.00	750.88	256.13	1,249.12	37.54
101-265.000-801.000	PROFESSIONAL SERVICES	5,000.00	3,096.22	444.32	1,903.78	61.92
101-265.000-801.902	CONTRACT - WORKERS	750.00	207.60	20.76	542.40	27.68
101-265.000-853.000	TELEPHONE	1,400.00	524.16	0.00	875.84	37.44
101-265.000-910.000	INSURANCE	3,100.00	3,100.00	0.00	0.00	100.00
101-265.000-921.000	ELECTRIC SERVICE	21,000.00	9,122.98	0.00	11,877.02	43.44
101-265.000-922.000	WATER & SEWER SERVICE	2,500.00	1,311.04	644.58	1,188.96	52.44
101-265.000-923.000	NATURAL GAS UTILITIES	5,000.00	848.68	288.89	4,151.32	16.97
101-265.000-931.000	BUILDING REPAIRS & MAINTENANCE	10,000.00	2,206.64	670.00	7,793.36	22.07
101-265.000-940.000	INTERNAL RENTAL	1,750.00	113.44	54.40	1,636.56	6.48
Total Dept 265.000 - VILLAGE HALL AND GROUNDS		71,291.00	30,806.41	3,750.78	40,484.59	43.21
Dept 270.000 - BARBER STREET SCHOOL BUILDING						
101-270.000-702.000	SALARIES - WAGES FULL TIME	4,370.00	2,813.72	381.97	1,556.28	64.39
101-270.000-702.001	SALARIES - OVERTIME PAY	100.00	0.00	0.00	100.00	0.00
101-270.000-703.000	SALARIES - WAGES PART TIME	(200.00)	235.75	0.00	(435.75)	(117.88)
101-270.000-703.600	CLEANING SERVICE	1,100.00	0.00	0.00	1,100.00	0.00
101-270.000-704.000	SOCIAL SECURITY	400.00	224.28	27.93	175.72	56.07
101-270.000-705.000	RETIREMENT FUND CONTRIBUTION	2,800.00	1,853.13	97.55	946.87	66.18
101-270.000-707.000	DENTAL INSURANCE	213.00	72.30	8.25	140.70	33.94
101-270.000-708.000	VISION CARE REIMBURSEMENT	30.00	12.75	0.00	17.25	42.50
101-270.000-709.000	MEDICAL INSURANCE	2,199.00	1,215.48	138.72	983.52	55.27
101-270.000-710.000	LIFE INSURANCE	140.00	80.48	9.58	59.52	57.49

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020 NORMAL (ABNORMAL)	MONTH 01/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-270.000-711.000	WORKER'S COMP INSURANCE	110.00	76.00	0.00	34.00	69.09
101-270.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,000.00	2,021.86	9.99	(1,021.86)	202.19
101-270.000-801.000	PROFESSIONAL SERVICES	500.00	4,915.08	1,408.62	(4,415.08)	983.02
101-270.000-801.902	CONTRACT - WORKERS	950.00	332.16	0.00	617.84	34.96
101-270.000-910.000	INSURANCE	475.00	475.00	0.00	0.00	100.00
101-270.000-921.000	ELECTRIC SERVICE	1,900.00	955.20	0.00	944.80	50.27
101-270.000-922.000	WATER & SEWER SERVICE	1,200.00	721.93	341.82	478.07	60.16
101-270.000-923.000	NATURAL GAS UTILITIES	1,100.00	227.02	40.95	872.98	20.64
101-270.000-931.000	BUILDING REPAIRS & MAINTENANCE	4,000.00	271.33	0.00	3,728.67	6.78
101-270.000-940.000	INTERNAL RENTAL	1,700.00	521.84	22.57	1,178.16	30.70
Total Dept 270.000 - BARBER STREET SCHOOL BUILDING		24,087.00	17,025.31	2,487.95	7,061.69	70.68
Dept 282.000 - FORESTRY PROGRAM						
101-282.000-702.000	SALARIES - WAGES FULL TIME	4,022.00	2,024.12	176.59	1,997.88	50.33
101-282.000-702.001	SALARIES - OVERTIME PAY	100.00	0.00	0.00	100.00	0.00
101-282.000-703.000	SALARIES - WAGES PART TIME	500.00	0.00	0.00	500.00	0.00
101-282.000-704.000	SOCIAL SECURITY	365.00	142.75	12.61	222.25	39.11
101-282.000-705.000	RETIREMENT FUND CONTRIBUTION	50.00	0.00	0.00	50.00	0.00
101-282.000-711.000	WORKER'S COMP INSURANCE	60.00	82.00	0.00	(22.00)	136.67
101-282.000-740.000	OPERATING SUPPLIES	1,000.00	39.90	0.00	960.10	3.99
101-282.000-801.000	PROFESSIONAL SERVICES	24,500.00	6,717.37	4,793.88	17,782.63	27.42
101-282.000-801.100	CONTRACT SERVICES - TREE MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
101-282.000-801.902	CONTRACT - WORKERS	0.00	892.68	373.68	(892.68)	100.00
101-282.000-889.000	PROMOTIONS	100.00	10.00	0.00	90.00	10.00
101-282.000-940.000	INTERNAL RENTAL	2,000.00	1,814.68	83.00	185.32	90.73
101-282.000-974.200	TREE PLANTING	5,000.00	0.00	0.00	5,000.00	0.00
101-282.000-978.730	TREE NURSERY	9,500.00	6,530.98	0.00	2,969.02	68.75
Total Dept 282.000 - FORESTRY PROGRAM		48,197.00	18,254.48	5,439.76	29,942.52	37.87
Dept 301.000 - POLICE SERVICES						
101-301.000-819.207	CONTRIBUTION TO POLICE FUND	536,538.00	312,980.50	44,711.50	223,557.50	58.33
Total Dept 301.000 - POLICE SERVICES		536,538.00	312,980.50	44,711.50	223,557.50	58.33
Dept 336.000 - FIRE DEPARTMENT						
101-336.000-801.000	PROFESSIONAL SERVICES	1,450.00	589.19	358.00	860.81	40.63
101-336.000-921.000	ELECTRIC SERVICE	450.00	172.21	0.00	277.79	38.27
Total Dept 336.000 - FIRE DEPARTMENT		1,900.00	761.40	358.00	1,138.60	40.07
Dept 381.000 - ZONING/PLANNING						
101-381.000-702.000	SALARIES - WAGES FULL TIME	23,888.00	12,711.45	1,648.29	11,176.55	53.21
101-381.000-703.000	SALARIES - WAGES PART TIME	0.00	45.00	45.00	(45.00)	100.00
101-381.000-704.000	SOCIAL SECURITY	1,850.00	913.68	121.80	936.32	49.39
101-381.000-705.000	RETIREMENT FUND CONTRIBUTION	7,750.00	5,339.06	393.55	2,410.94	68.89
101-381.000-707.000	DENTAL INSURANCE	512.00	297.77	35.38	214.23	58.16
101-381.000-708.000	VISION CARE REIMBURSEMENT	135.00	0.00	0.00	135.00	0.00
101-381.000-709.000	MEDICAL INSURANCE	6,183.00	4,187.73	516.16	1,995.27	67.73
101-381.000-710.000	LIFE INSURANCE	450.00	268.96	33.62	181.04	59.77
101-381.000-711.000	WORKER'S COMP INSURANCE	70.00	80.00	0.00	(10.00)	114.29

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020 NORMAL (ABNORMAL)	MONTH 01/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-381.000-727.000	OFFICE SUPPLIES	700.00	0.00	0.00	700.00	0.00
101-381.000-801.000	PROFESSIONAL SERVICES	12,000.00	4,640.32	330.00	7,359.68	38.67
101-381.000-801.350	PLANNING - COLLABORATION	17,500.00	16,500.00	16,500.00	1,000.00	94.29
101-381.000-801.381	ZONING - COLLABORATION	17,000.00	0.00	0.00	17,000.00	0.00
101-381.000-804.000	LEGAL FEES	7,500.00	0.00	0.00	7,500.00	0.00
101-381.000-900.000	PRINTING & PUBLISHING	700.00	541.20	147.60	158.80	77.31
101-381.000-910.000	INSURANCE	100.00	100.00	0.00	0.00	100.00
101-381.000-940.002	OFFICE EQUIPMENT RENT	2,400.00	2,400.00	0.00	0.00	100.00
Total Dept 381.000 - ZONING/PLANNING		98,738.00	48,025.17	19,771.40	50,712.83	48.64
Dept 441.000 - DEPARTMENT OF PUBLIC WORKS						
101-441.000-702.000	SALARIES - WAGES FULL TIME	30,837.00	14,244.32	2,268.20	16,592.68	46.19
101-441.000-702.001	SALARIES - OVERTIME PAY	871.00	460.23	0.00	410.77	52.84
101-441.000-702.003	SALARIES - ADMINISTRATION	4,000.00	0.00	0.00	4,000.00	0.00
101-441.000-702.101	FULL TIME WAGES - SL TOWNSHIP	300.00	8,540.07	610.46	(8,240.07)	2,846.69
101-441.000-702.102	OVERTIME WAGES - SL TOWNSHIP	0.00	210.38	0.00	(210.38)	100.00
101-441.000-703.000	SALARIES - WAGES PART TIME	1,300.00	232.31	0.00	1,067.69	17.87
101-441.000-703.001	PART TIME WAGES - OVERTIME	30.00	0.00	0.00	30.00	0.00
101-441.000-703.002	PART TIME WAGES - ADMIN	100.00	0.00	0.00	100.00	0.00
101-441.000-703.101	PART TIME WAGES - SL TOWNSHIP	700.00	724.50	0.00	(24.50)	103.50
101-441.000-704.000	SOCIAL SECURITY	3,160.00	1,798.43	212.86	1,361.57	56.91
101-441.000-705.000	RETIREMENT FUND CONTRIBUTION	10,880.00	6,385.87	418.15	4,494.13	58.69
101-441.000-707.000	DENTAL INSURANCE	585.00	203.48	22.89	381.52	34.78
101-441.000-708.000	VISION CARE REIMBURSEMENT	100.00	103.50	0.00	(3.50)	103.50
101-441.000-709.000	MEDICAL INSURANCE	5,456.00	2,979.40	338.57	2,476.60	54.61
101-441.000-710.000	LIFE INSURANCE	500.00	271.64	33.16	228.36	54.33
101-441.000-711.000	WORKER'S COMP INSURANCE	700.00	686.00	0.00	14.00	98.00
101-441.000-727.000	OFFICE SUPPLIES	150.00	0.00	0.00	150.00	0.00
101-441.000-740.000	OPERATING SUPPLIES	3,200.00	1,716.10	0.00	1,483.90	53.63
101-441.000-740.220	PHYSICALS & CDL FEES	250.00	9.00	0.00	241.00	3.60
101-441.000-741.000	CLOTHING	575.00	55.63	55.63	519.37	9.67
101-441.000-801.000	PROFESSIONAL SERVICES	15,000.00	12,327.95	6,652.81	2,672.05	82.19
101-441.000-801.902	CONTRACT - WORKERS	3,000.00	4,587.96	394.44	(1,587.96)	152.93
101-441.000-890.000	LEAF PROCESSING/DUMPING	4,500.00	4,000.00	0.00	500.00	88.89
101-441.000-891.000	TRASH COLLECTION	3,000.00	1,320.43	39.52	1,679.57	44.01
101-441.000-910.000	INSURANCE	2,275.00	2,212.00	0.00	63.00	97.23
101-441.000-921.000	ELECTRIC SERVICE	2,000.00	690.80	0.00	1,309.20	34.54
101-441.000-922.000	WATER & SEWER SERVICE	1,800.00	619.38	228.13	1,180.62	34.41
101-441.000-923.000	NATURAL GAS UTILITIES	2,500.00	554.08	496.61	1,945.92	22.16
101-441.000-931.000	BUILDING REPAIRS & MAINTENANCE	5,000.00	110.43	62.34	4,889.57	2.21
101-441.000-940.000	INTERNAL RENTAL	32,000.00	11,820.58	427.66	20,179.42	36.94
101-441.000-940.002	OFFICE EQUIPMENT RENT	2,000.00	2,000.00	0.00	0.00	100.00
Total Dept 441.000 - DEPARTMENT OF PUBLIC WORKS		136,769.00	78,864.47	12,261.43	57,904.53	57.66
Dept 450.000 - STREET LIGHTING						
101-450.000-921.000	ELECTRIC SERVICE	32,000.00	12,936.77	2,544.98	19,063.23	40.43
101-450.000-921.100	M-104 STREET LIGHTS	8,700.00	4,656.74	0.00	4,043.26	53.53
Total Dept 450.000 - STREET LIGHTING		40,700.00	17,593.51	2,544.98	23,106.49	43.23
Dept 551.000 - TANGLEFOOT PARK						

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020	MONTH 01/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-551.000-702.000	SALARIES - WAGES FULL TIME	6,497.00	2,897.68	552.07	3,599.32	44.60
101-551.000-702.001	SALARIES - OVERTIME PAY	75.00	0.00	0.00	75.00	0.00
101-551.000-703.000	SALARIES - WAGES PART TIME	200.00	437.00	0.00	(237.00)	218.50
101-551.000-703.400	PARK MANAGER	8,500.00	0.00	0.00	8,500.00	0.00
101-551.000-704.000	SOCIAL SECURITY	1,250.00	247.71	40.96	1,002.29	19.82
101-551.000-705.000	RETIREMENT FUND CONTRIBUTION	1,850.00	1,414.82	115.12	435.18	76.48
101-551.000-707.000	DENTAL INSURANCE	102.00	39.35	4.73	62.65	38.58
101-551.000-708.000	VISION CARE REIMBURSEMENT	40.00	0.00	0.00	40.00	0.00
101-551.000-709.000	MEDICAL INSURANCE	1,217.00	822.18	101.34	394.82	67.56
101-551.000-710.000	LIFE INSURANCE	135.00	65.60	8.20	69.40	48.59
101-551.000-711.000	WORKER'S COMP INSURANCE	25.00	25.00	0.00	0.00	100.00
101-551.000-740.000	OPERATING SUPPLIES	1,250.00	9.31	0.00	1,240.69	0.74
101-551.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-551.000-801.000	PROFESSIONAL SERVICES	3,500.00	210.99	210.99	3,289.01	6.03
101-551.000-801.902	CONTRACT - WORKERS	800.00	228.36	0.00	571.64	28.55
101-551.000-853.200	INTERNET SERVICE	600.00	0.00	0.00	600.00	0.00
101-551.000-891.000	TRASH COLLECTION	1,100.00	0.00	0.00	1,100.00	0.00
101-551.000-900.000	PRINTING & PUBLISHING	500.00	0.00	0.00	500.00	0.00
101-551.000-910.000	INSURANCE	1,300.00	500.00	0.00	800.00	38.46
101-551.000-921.000	ELECTRIC SERVICE	4,500.00	0.00	0.00	4,500.00	0.00
101-551.000-922.000	WATER & SEWER SERVICE	3,000.00	1,168.82	584.41	1,831.18	38.96
101-551.000-923.000	NATURAL GAS UTILITIES	650.00	234.20	37.50	415.80	36.03
101-551.000-931.000	BUILDING REPAIRS & MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
101-551.000-940.000	INTERNAL RENTAL	600.00	292.25	10.11	307.75	48.71
101-551.000-956.000	MISCELLANEOUS	200.00	0.00	0.00	200.00	0.00
101-551.000-970.000	CAPITAL OUTLAY	750.00	0.00	0.00	750.00	0.00
101-551.000-976.551	TANGLEFOOT PARK - DOCK STORAGE	5,500.00	1,995.00	875.00	3,505.00	36.27
Total Dept 551.000 - TANGLEFOOT PARK		50,141.00	10,588.27	2,540.43	39,552.73	21.12
Dept 553.000 - CENTRAL PARK						
101-553.000-702.000	SALARIES - WAGES FULL TIME	9,696.00	3,049.89	292.31	6,646.11	31.46
101-553.000-702.001	SALARIES - OVERTIME PAY	175.00	0.00	0.00	175.00	0.00
101-553.000-703.000	SALARIES - WAGES PART TIME	2,500.00	0.00	0.00	2,500.00	0.00
101-553.000-703.001	PART TIME WAGES - OVERTIME	105.00	0.00	0.00	105.00	0.00
101-553.000-704.000	SOCIAL SECURITY	1,350.00	228.49	21.71	1,121.51	16.93
101-553.000-705.000	RETIREMENT FUND CONTRIBUTION	3,010.00	1,564.33	69.50	1,445.67	51.97
101-553.000-707.000	DENTAL INSURANCE	186.00	62.67	6.69	123.33	33.69
101-553.000-708.000	VISION CARE REIMBURSEMENT	60.00	36.00	0.00	24.00	60.00
101-553.000-709.000	MEDICAL INSURANCE	1,744.00	815.30	85.70	928.70	46.75
101-553.000-710.000	LIFE INSURANCE	150.00	61.06	7.10	88.94	40.71
101-553.000-711.000	WORKER'S COMP INSURANCE	300.00	300.00	0.00	0.00	100.00
101-553.000-740.000	OPERATING SUPPLIES	2,500.00	1,532.21	0.00	967.79	61.29
101-553.000-741.000	CLOTHING	125.00	0.00	0.00	125.00	0.00
101-553.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,500.00	1,416.71	0.00	83.29	94.45
101-553.000-775.435	CONSUMER'S ENERGY LICENSE	500.00	500.00	0.00	0.00	100.00
101-553.000-776.500	DOG PARK	750.00	0.00	0.00	750.00	0.00
101-553.000-801.000	PROFESSIONAL SERVICES	1,000.00	5,752.54	3,605.00	(4,752.54)	575.25
101-553.000-801.100	CONTRACT SERVICES - TREE MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
101-553.000-801.902	CONTRACT - WORKERS	5,000.00	913.44	0.00	4,086.56	18.27
101-553.000-910.000	INSURANCE	1,200.00	1,200.00	0.00	0.00	100.00
101-553.000-921.000	ELECTRIC SERVICE	1,450.00	593.54	0.00	856.46	40.93
101-553.000-922.000	WATER & SEWER SERVICE	1,200.00	601.59	259.77	598.41	50.13
101-553.000-922.001	SPRINKLING SYSTEM WATER	7,000.00	4,882.66	361.28	2,117.34	69.75
101-553.000-931.000	BUILDING REPAIRS & MAINTENANCE	2,500.00	279.00	136.50	2,221.00	11.16

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020 NORMAL (ABNORMAL)	MONTH 01/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-553.000-933.100	SPRINKLER MAINTENANCE	750.00	650.00	0.00	100.00	86.67
101-553.000-940.000	INTERNAL RENTAL	21,000.00	3,332.29	102.95	17,667.71	15.87
101-553.000-970.000	CAPITAL OUTLAY	5,500.00	0.00	0.00	5,500.00	0.00
101-553.000-974.000	SKATE RINK	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 553.000 - CENTRAL PARK		75,751.00	27,771.72	4,948.51	47,979.28	36.66
Dept 555.000 - MILL POINT PARK						
101-555.000-702.000	SALARIES - WAGES FULL TIME	5,200.00	2,715.65	246.54	2,484.35	52.22
101-555.000-702.001	SALARIES - OVERTIME PAY	250.00	0.00	0.00	250.00	0.00
101-555.000-703.000	SALARIES - WAGES PART TIME	1,200.00	1,339.75	0.00	(139.75)	111.65
101-555.000-703.001	PART TIME WAGES - OVERTIME	125.00	0.00	0.00	125.00	0.00
101-555.000-704.000	SOCIAL SECURITY	820.00	303.91	18.19	516.09	37.06
101-555.000-705.000	RETIREMENT FUND CONTRIBUTION	2,990.00	1,582.35	75.49	1,407.65	52.92
101-555.000-707.000	DENTAL INSURANCE	186.00	62.67	6.69	123.33	33.69
101-555.000-708.000	VISION CARE REIMBURSEMENT	60.00	36.00	0.00	24.00	60.00
101-555.000-709.000	MEDICAL INSURANCE	1,744.00	815.30	85.70	928.70	46.75
101-555.000-710.000	LIFE INSURANCE	150.00	61.06	7.10	88.94	40.71
101-555.000-711.000	WORKER'S COMP INSURANCE	210.00	208.00	0.00	2.00	99.05
101-555.000-740.000	OPERATING SUPPLIES	2,100.00	207.13	0.00	1,892.87	9.86
101-555.000-741.000	CLOTHING	125.00	0.00	0.00	125.00	0.00
101-555.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,250.00	446.12	0.00	803.88	35.69
101-555.000-775.400	MILL POINT - MAINTENANCE	700.00	0.00	0.00	700.00	0.00
101-555.000-801.000	PROFESSIONAL SERVICES	1,500.00	4,259.21	1,559.27	(2,759.21)	283.95
101-555.000-801.902	CONTRACT - WORKERS	3,600.00	498.24	0.00	3,101.76	13.84
101-555.000-910.000	INSURANCE	250.00	250.00	0.00	0.00	100.00
101-555.000-921.000	ELECTRIC SERVICE	1,200.00	678.11	0.00	521.89	56.51
101-555.000-922.000	WATER & SEWER SERVICE	1,250.00	886.03	259.77	363.97	70.88
101-555.000-922.001	SPRINKLING SYSTEM WATER	4,000.00	1,560.09	90.37	2,439.91	39.00
101-555.000-931.000	BUILDING REPAIRS & MAINTENANCE	500.00	837.60	0.00	(337.60)	167.52
101-555.000-933.100	SPRINKLER MAINTENANCE	500.00	23.85	0.00	476.15	4.77
101-555.000-940.000	INTERNAL RENTAL	9,000.00	2,008.23	0.00	6,991.77	22.31
101-555.000-976.162	MILL POINT- DOCK STORAGE	4,900.00	2,780.00	2,300.00	2,120.00	56.73
Total Dept 555.000 - MILL POINT PARK		43,810.00	21,559.30	4,649.12	22,250.70	49.21
Dept 557.000 - LAKESIDE BEACH						
101-557.000-702.000	SALARIES - WAGES FULL TIME	3,177.00	967.25	111.16	2,209.75	30.45
101-557.000-702.001	SALARIES - OVERTIME PAY	75.00	0.00	0.00	75.00	0.00
101-557.000-703.000	SALARIES - WAGES PART TIME	500.00	0.00	0.00	500.00	0.00
101-557.000-703.001	PART TIME WAGES - OVERTIME	100.00	0.00	0.00	100.00	0.00
101-557.000-704.000	SOCIAL SECURITY	365.00	72.01	8.25	292.99	19.73
101-557.000-705.000	RETIREMENT FUND CONTRIBUTION	1,400.00	897.44	39.88	502.56	64.10
101-557.000-707.000	DENTAL INSURANCE	105.00	33.59	3.58	71.41	31.99
101-557.000-708.000	VISION CARE REIMBURSEMENT	30.00	18.00	0.00	12.00	60.00
101-557.000-709.000	MEDICAL INSURANCE	946.00	434.40	45.22	511.60	45.92
101-557.000-710.000	LIFE INSURANCE	70.00	34.26	3.99	35.74	48.94
101-557.000-711.000	WORKER'S COMP INSURANCE	75.00	57.00	0.00	18.00	76.00
101-557.000-740.000	OPERATING SUPPLIES	750.00	183.43	0.00	566.57	24.46
101-557.000-741.000	CLOTHING	150.00	0.00	0.00	150.00	0.00
101-557.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	600.00	57.57	0.00	542.43	9.60
101-557.000-801.000	PROFESSIONAL SERVICES	1,500.00	1,403.80	806.23	96.20	93.59
101-557.000-801.902	CONTRACT - WORKERS	800.00	207.60	124.56	592.40	25.95
101-557.000-910.000	INSURANCE	250.00	250.00	0.00	0.00	100.00

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020 NORMAL (ABNORMAL)	MONTH 01/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-557.000-921.000	ELECTRIC SERVICE	500.00	152.57	0.00	347.43	30.51
101-557.000-922.000	WATER & SEWER SERVICE	700.00	388.23	169.50	311.77	55.46
101-557.000-931.000	BUILDING REPAIRS & MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-557.000-940.000	INTERNAL RENTAL	2,700.00	196.37	88.58	2,503.63	7.27
Total Dept 557.000 - LAKESIDE BEACH		16,793.00	5,353.52	1,400.95	11,439.48	31.88
Dept 558.000 - WHISTLESTOP PARK						
101-558.000-702.000	SALARIES - WAGES FULL TIME	1,250.00	164.52	39.68	1,085.48	13.16
101-558.000-702.001	SALARIES - OVERTIME PAY	100.00	0.00	0.00	100.00	0.00
101-558.000-703.000	SALARIES - WAGES PART TIME	800.00	0.00	0.00	800.00	0.00
101-558.000-703.001	PART TIME WAGES - OVERTIME	50.00	0.00	0.00	50.00	0.00
101-558.000-704.000	SOCIAL SECURITY	180.00	12.13	2.88	167.87	6.74
101-558.000-705.000	RETIREMENT FUND CONTRIBUTION	900.00	58.47	7.63	841.53	6.50
101-558.000-707.000	DENTAL INSURANCE	40.00	13.57	1.44	26.43	33.93
101-558.000-708.000	VISION CARE REIMBURSEMENT	15.00	0.00	0.00	15.00	0.00
101-558.000-709.000	MEDICAL INSURANCE	357.00	173.06	18.56	183.94	48.48
101-558.000-710.000	LIFE INSURANCE	30.00	14.48	1.72	15.52	48.27
101-558.000-711.000	WORKER'S COMP INSURANCE	30.00	4.00	0.00	26.00	13.33
101-558.000-740.000	OPERATING SUPPLIES	300.00	0.00	0.00	300.00	0.00
101-558.000-741.000	CLOTHING	150.00	0.00	0.00	150.00	0.00
101-558.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	300.00	10.79	0.00	289.21	3.60
101-558.000-801.000	PROFESSIONAL SERVICES	500.00	0.00	0.00	500.00	0.00
101-558.000-910.000	INSURANCE	250.00	100.00	0.00	150.00	40.00
101-558.000-940.000	INTERNAL RENTAL	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 558.000 - WHISTLESTOP PARK		6,252.00	551.02	71.91	5,700.98	8.81
Dept 692.000 - PARKS MAINTENANCE						
101-692.000-702.000	SALARIES - WAGES FULL TIME	3,769.00	1,927.40	342.84	1,841.60	51.14
101-692.000-702.001	SALARIES - OVERTIME PAY	200.00	0.00	0.00	200.00	0.00
101-692.000-703.000	SALARIES - WAGES PART TIME	1,550.00	727.50	67.50	822.50	46.94
101-692.000-704.000	SOCIAL SECURITY	440.00	193.68	29.43	246.32	44.02
101-692.000-705.000	RETIREMENT FUND CONTRIBUTION	2,300.00	1,425.79	85.80	874.21	61.99
101-692.000-707.000	DENTAL INSURANCE	87.00	36.84	4.36	50.16	42.34
101-692.000-708.000	VISION CARE REIMBURSEMENT	25.00	18.00	0.00	7.00	72.00
101-692.000-709.000	MEDICAL INSURANCE	921.00	531.88	61.86	389.12	57.75
101-692.000-710.000	LIFE INSURANCE	70.00	29.22	3.57	40.78	41.74
101-692.000-711.000	WORKER'S COMP INSURANCE	110.00	56.00	0.00	54.00	50.91
101-692.000-727.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-692.000-740.000	OPERATING SUPPLIES	600.00	48.99	0.00	551.01	8.17
101-692.000-740.220	PHYSICALS & CDL FEES	125.00	0.00	0.00	125.00	0.00
101-692.000-741.000	CLOTHING	100.00	0.00	0.00	100.00	0.00
101-692.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	500.00	0.00	0.00	500.00	0.00
101-692.000-801.000	PROFESSIONAL SERVICES	0.00	4,968.42	1,274.92	(4,968.42)	100.00
101-692.000-801.902	CONTRACT - WORKERS	0.00	145.32	0.00	(145.32)	100.00
101-692.000-910.000	INSURANCE	2,450.00	2,200.00	0.00	250.00	89.80
101-692.000-921.000	ELECTRIC SERVICE	600.00	284.90	32.62	315.10	47.48
101-692.000-933.100	SPRINKLER MAINTENANCE	250.00	0.00	0.00	250.00	0.00
101-692.000-940.000	INTERNAL RENTAL	3,000.00	156.24	10.11	2,843.76	5.21
Total Dept 692.000 - PARKS MAINTENANCE		17,197.00	12,750.18	1,913.01	4,446.82	74.14

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020 NORMAL (ABNORMAL)	MONTH 01/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 857.000 - COMMUNITY PROMOTION						
101-857.000-702.000	SALARIES - WAGES FULL TIME	7,081.00	2,278.16	326.05	4,802.84	32.17
101-857.000-702.001	SALARIES - OVERTIME PAY	50.00	0.00	0.00	50.00	0.00
101-857.000-703.000	SALARIES - WAGES PART TIME	500.00	0.00	0.00	500.00	0.00
101-857.000-703.001	PART TIME WAGES - OVERTIME	100.00	0.00	0.00	100.00	0.00
101-857.000-703.300	CROSSING GUARDS	7,550.00	3,200.00	200.00	4,350.00	42.38
101-857.000-704.000	SOCIAL SECURITY	1,375.00	412.53	38.90	962.47	30.00
101-857.000-705.000	RETIREMENT FUND CONTRIBUTION	600.00	152.70	16.15	447.30	25.45
101-857.000-711.000	WORKER'S COMP INSURANCE	295.00	291.00	0.00	4.00	98.64
101-857.000-740.000	OPERATING SUPPLIES	175.00	100.91	0.00	74.09	57.66
101-857.000-801.000	PROFESSIONAL SERVICES	685.00	404.69	212.09	280.31	59.08
101-857.000-801.902	CONTRACT - WORKERS	1,300.00	539.76	103.80	760.24	41.52
101-857.000-881.000	COAST GUARD FESTIVAL	2,270.00	2,266.00	0.00	4.00	99.82
101-857.000-889.000	PROMOTIONS	2,600.00	20.14	0.00	2,579.86	0.77
101-857.000-889.100	NEWSLETTER	1,000.00	77.00	77.00	923.00	7.70
101-857.000-889.200	WEB SITE	900.00	660.00	660.00	240.00	73.33
101-857.000-940.000	INTERNAL RENTAL	3,000.00	1,305.05	218.54	1,694.95	43.50
Total Dept 857.000 - COMMUNITY PROMOTION		29,481.00	11,707.94	1,852.53	17,773.06	39.71
Dept 941.000 - OTHER						
101-941.000-995.500	MILL POINT B/F LOAN	12,200.00	0.00	0.00	12,200.00	0.00
101-941.000-995.525	MILL POINT B/F LOAN INTEREST	395.00	0.00	0.00	395.00	0.00
Total Dept 941.000 - OTHER		12,595.00	0.00	0.00	12,595.00	0.00
TOTAL EXPENDITURES		1,552,794.00	800,964.19	132,615.45	751,829.81	51.58
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,552,794.00	1,336,611.06	170,597.21	216,182.94	86.08
TOTAL EXPENDITURES		1,552,794.00	800,964.19	132,615.45	751,829.81	51.58
NET OF REVENUES & EXPENDITURES		0.00	535,646.87	37,981.76	(535,646.87)	100.00

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020 NORMAL (ABNORMAL)	MONTH 01/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
202-000.000-575.100	ST SHARED REV-GAS & WEIGHT TAX	185,000.00	88,048.49	15,663.27	96,951.51	47.59
202-000.000-595.000	TELECOMMUNICATIONS FEE (2002)	7,500.00	0.00	0.00	7,500.00	0.00
202-000.000-664.000	INTEREST & DIVIDEND INCOME	2,000.00	2,757.44	97.45	(757.44)	137.87
202-000.000-676.204	CONTRIBUTION FROM STREET FUND	10,000.00	0.00	0.00	10,000.00	0.00
202-000.000-677.000	REIMBURSEMENTS	750.00	383.63	0.00	366.37	51.15
202-000.000-677.101	STATE MAINTENANCE REIMBURSEMENT	23,400.00	23,413.15	0.00	(13.15)	100.06
Total Dept 000.000 - GENERAL SERVICES		228,650.00	114,602.71	15,760.72	114,047.29	50.12
TOTAL REVENUES		228,650.00	114,602.71	15,760.72	114,047.29	50.12
Expenditures						
Dept 000.000 - GENERAL SERVICES						
202-000.000-975.000	APPROPRIATION TO FUND BALANCE	41,832.00	0.00	0.00	41,832.00	0.00
Total Dept 000.000 - GENERAL SERVICES		41,832.00	0.00	0.00	41,832.00	0.00
Dept 451.000 - CONSTRUCTION						
202-451.000-820.000	ENGINEERING	10,000.00	1,392.71	0.00	8,607.29	13.93
202-451.000-820.202	MPO DUES - WESTPLAN	1,050.00	1,010.00	0.00	40.00	96.19
202-451.000-978.000	PAVING	8,240.00	8,238.32	0.00	1.68	99.98
Total Dept 451.000 - CONSTRUCTION		19,290.00	10,641.03	0.00	8,648.97	55.16
Dept 463.000 - ROUTINE STREET MAINTENANCE						
202-463.000-702.000	SALARIES - WAGES FULL TIME	7,814.00	4,095.57	370.03	3,718.43	52.41
202-463.000-702.001	SALARIES - OVERTIME PAY	392.00	0.00	0.00	392.00	0.00
202-463.000-703.000	SALARIES - WAGES PART TIME	500.00	0.00	0.00	500.00	0.00
202-463.000-703.001	PART TIME WAGES - OVERTIME	250.00	0.00	0.00	250.00	0.00
202-463.000-704.000	SOCIAL SECURITY	805.00	295.23	26.75	509.77	36.67
202-463.000-705.000	RETIREMENT FUND CONTRIBUTION	3,700.00	2,272.07	106.25	1,427.93	61.41
202-463.000-707.000	DENTAL INSURANCE	270.00	92.19	9.99	177.81	34.14
202-463.000-708.000	VISION CARE REIMBURSEMENT	60.00	33.75	0.00	26.25	56.25
202-463.000-709.000	MEDICAL INSURANCE	2,690.00	1,251.84	131.18	1,438.16	46.54
202-463.000-710.000	LIFE INSURANCE	200.00	79.61	9.08	120.39	39.81
202-463.000-711.000	WORKER'S COMP INSURANCE	500.00	500.00	0.00	0.00	100.00
202-463.000-740.220	PHYSICALS & CDL FEES	300.00	27.00	0.00	273.00	9.00
202-463.000-741.000	CLOTHING	300.00	253.46	139.09	46.54	84.49
202-463.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	3,500.00	1,510.71	14.50	1,989.29	43.16
202-463.000-801.000	PROFESSIONAL SERVICES	15,000.00	11,518.57	2,789.40	3,481.43	76.79
202-463.000-801.902	CONTRACT - WORKERS	1,250.00	487.86	166.08	762.14	39.03
202-463.000-820.100	STREET SWEEPING	3,000.00	0.00	0.00	3,000.00	0.00
202-463.000-820.200	STREET CRACK SEALING	5,000.00	0.00	0.00	5,000.00	0.00
202-463.000-821.600	SURFACE REPAIR	2,000.00	0.00	0.00	2,000.00	0.00
202-463.000-887.208	NON MOTORIZED PATHWAY EXPENSE	16,000.00	0.00	0.00	16,000.00	0.00
202-463.000-893.000	CATCH BASIN CLEANING	2,500.00	0.00	0.00	2,500.00	0.00
202-463.000-931.000	BUILDING REPAIRS & MAINTENANCE	2,500.00	37.29	23.42	2,462.71	1.49
202-463.000-931.007	PAVEMENT MARKING	3,250.00	0.00	0.00	3,250.00	0.00
202-463.000-940.000	INTERNAL RENTAL	5,200.00	1,954.68	131.82	3,245.32	37.59
Total Dept 463.000 - ROUTINE STREET MAINTENANCE		76,981.00	24,409.83	3,917.59	52,571.17	31.71

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020	MONTH 01/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
Dept 478.000 - WINTER MAINTENANCE						
202-478.000-702.000	SALARIES - WAGES FULL TIME	7,135.00	2,255.28	504.08	4,879.72	31.61
202-478.000-702.001	SALARIES - OVERTIME PAY	3,144.00	421.58	290.73	2,722.42	13.41
202-478.000-703.000	SALARIES - WAGES PART TIME	300.00	0.00	0.00	300.00	0.00
202-478.000-704.000	SOCIAL SECURITY	790.00	196.00	58.43	594.00	24.81
202-478.000-705.000	RETIREMENT FUND CONTRIBUTION	3,327.00	2,272.07	106.25	1,054.93	68.29
202-478.000-707.000	DENTAL INSURANCE	270.00	92.19	9.99	177.81	34.14
202-478.000-708.000	VISION CARE REIMBURSEMENT	60.00	33.75	0.00	26.25	56.25
202-478.000-709.000	MEDICAL INSURANCE	2,690.00	1,251.84	131.18	1,438.16	46.54
202-478.000-710.000	LIFE INSURANCE	200.00	79.61	9.08	120.39	39.81
202-478.000-711.000	WORKER'S COMP INSURANCE	700.00	700.00	0.00	0.00	100.00
202-478.000-740.000	OPERATING SUPPLIES	5,000.00	1,697.21	90.00	3,302.79	33.94
202-478.000-801.000	PROFESSIONAL SERVICES	0.00	377.88	377.88	(377.88)	100.00
202-478.000-801.902	CONTRACT - WORKERS	0.00	207.60	166.08	(207.60)	100.00
202-478.000-940.000	INTERNAL RENTAL	13,000.00	3,312.18	1,744.63	9,687.82	25.48
Total Dept 478.000 - WINTER MAINTENANCE		36,616.00	12,897.19	3,488.33	23,718.81	35.22
Dept 480.000 - STATE TRUNKLINE MAINTENANCE						
202-480.000-702.000	SALARIES - WAGES FULL TIME	4,220.00	1,778.43	217.04	2,441.57	42.14
202-480.000-702.001	SALARIES - OVERTIME PAY	1,400.00	34.88	34.88	1,365.12	2.49
202-480.000-703.000	SALARIES - WAGES PART TIME	200.00	92.00	0.00	108.00	46.00
202-480.000-704.000	SOCIAL SECURITY	455.00	176.83	23.17	278.17	38.86
202-480.000-705.000	RETIREMENT FUND CONTRIBUTION	2,475.00	1,760.91	94.27	714.09	71.15
202-480.000-706.000	STREET BENEFITS	1,000.00	464.08	64.56	535.92	46.41
202-480.000-707.000	DENTAL INSURANCE	190.00	67.39	7.50	122.61	35.47
202-480.000-708.000	VISION CARE REIMBURSEMENT	50.00	26.25	0.00	23.75	52.50
202-480.000-709.000	MEDICAL INSURANCE	1,886.00	934.54	101.32	951.46	49.55
202-480.000-710.000	LIFE INSURANCE	125.00	66.37	7.84	58.63	53.10
202-480.000-711.000	WORKER'S COMP INSURANCE	250.00	175.00	0.00	75.00	70.00
202-480.000-740.000	OPERATING SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
202-480.000-801.000	PROFESSIONAL SERVICES	2,500.00	553.58	251.63	1,946.42	22.14
202-480.000-801.902	CONTRACT - WORKERS	1,000.00	41.52	0.00	958.48	4.15
202-480.000-931.001	M-104 TRAFFIC SERVICES-SIGN	400.00	272.51	0.00	127.49	68.13
202-480.000-931.002	M-104 TREES & SHRUBS	5,000.00	0.00	0.00	5,000.00	0.00
202-480.000-931.003	M-104 STREET SWEEPING	5,000.00	0.00	0.00	5,000.00	0.00
202-480.000-931.004	M-104 GRASS & WEED CONTROL	2,500.00	0.00	0.00	2,500.00	0.00
202-480.000-931.005	M-104 DRAINAGE & BACKSLOPES	2,500.00	0.00	0.00	2,500.00	0.00
202-480.000-931.007	M-104 PAVEMENT MARKING	1,205.00	0.00	0.00	1,205.00	0.00
202-480.000-940.000	INTERNAL RENTAL	5,000.00	1,082.29	74.48	3,917.71	21.65
Total Dept 480.000 - STATE TRUNKLINE MAINTENANCE		42,356.00	7,526.58	876.69	34,829.42	17.77
Dept 482.000 - ADMINISTRATION						
202-482.000-702.000	SALARIES - WAGES FULL TIME	4,759.00	1,934.03	242.65	2,824.97	40.64
202-482.000-703.000	SALARIES - WAGES PART TIME	0.00	42.08	3.38	(42.08)	100.00
202-482.000-704.000	SOCIAL SECURITY	365.00	148.32	18.50	216.68	40.64
202-482.000-705.000	RETIREMENT FUND CONTRIBUTION	450.00	215.78	28.13	234.22	47.95
202-482.000-707.000	DENTAL INSURANCE	40.00	16.21	1.47	23.79	40.53
202-482.000-709.000	MEDICAL INSURANCE	194.00	129.81	16.00	64.19	66.91
202-482.000-710.000	LIFE INSURANCE	32.00	20.64	2.58	11.36	64.50
202-482.000-711.000	WORKER'S COMP INSURANCE	15.00	16.00	0.00	(1.00)	106.67
202-482.000-801.000	PROFESSIONAL SERVICES	4,000.00	1,732.02	915.74	2,267.98	43.30
202-482.000-804.100	AUDIT SERVICES	1,200.00	1,012.50	0.00	187.50	84.38

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020	MONTH 01/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
202-482.000-860.000	TRANSPORTATION/TRAINING	400.00	0.00	0.00	400.00	0.00
202-482.000-940.000	INTERNAL RENTAL	50.00	0.00	0.00	50.00	0.00
202-482.000-956.200	BANK FEES	70.00	58.88	58.88	11.12	84.11
Total Dept 482.000 - ADMINISTRATION		11,575.00	5,326.27	1,287.33	6,248.73	46.02
TOTAL EXPENDITURES		228,650.00	60,800.90	9,569.94	167,849.10	26.59
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		228,650.00	114,602.71	15,760.72	114,047.29	50.12
TOTAL EXPENDITURES		228,650.00	60,800.90	9,569.94	167,849.10	26.59
NET OF REVENUES & EXPENDITURES		0.00	53,801.81	6,190.78	(53,801.81)	100.00

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020 NORMAL (ABNORMAL)	MONTH 01/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
203-000.000-575.100	ST SHARED REV-GAS & WEIGHT TAX	60,000.00	28,863.60	5,134.66	31,136.40	48.11
203-000.000-664.000	INTEREST & DIVIDEND INCOME	500.00	360.07	0.00	139.93	72.01
203-000.000-676.204	CONTRIBUTION FROM STREET FUND	37,500.00	0.00	0.00	37,500.00	0.00
203-000.000-677.000	REIMBURSEMENTS	0.00	232.41	0.00	(232.41)	100.00
Total Dept 000.000 - GENERAL SERVICES		98,000.00	29,456.08	5,134.66	68,543.92	30.06
TOTAL REVENUES		98,000.00	29,456.08	5,134.66	68,543.92	30.06
Expenditures						
Dept 000.000 - GENERAL SERVICES						
203-000.000-975.000	APPROPRIATION TO FUND BALANCE	8,012.00	0.00	0.00	8,012.00	0.00
Total Dept 000.000 - GENERAL SERVICES		8,012.00	0.00	0.00	8,012.00	0.00
Dept 451.000 - CONSTRUCTION						
203-451.000-978.000	PAVING	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 451.000 - CONSTRUCTION		10,000.00	0.00	0.00	10,000.00	0.00
Dept 463.000 - ROUTINE STREET MAINTENANCE						
203-463.000-702.000	SALARIES - WAGES FULL TIME	5,550.00	2,791.56	328.42	2,758.44	50.30
203-463.000-702.001	SALARIES - OVERTIME PAY	400.00	0.00	0.00	400.00	0.00
203-463.000-703.000	SALARIES - WAGES PART TIME	500.00	0.00	0.00	500.00	0.00
203-463.000-704.000	SOCIAL SECURITY	680.00	202.72	23.70	477.28	29.81
203-463.000-705.000	RETIREMENT FUND CONTRIBUTION	3,450.00	2,224.58	100.26	1,225.42	64.48
203-463.000-707.000	DENTAL INSURANCE	245.00	82.23	8.74	162.77	33.56
203-463.000-708.000	VISION CARE REIMBURSEMENT	60.00	36.75	0.00	23.25	61.25
203-463.000-709.000	MEDICAL INSURANCE	2,511.00	1,130.71	116.25	1,380.29	45.03
203-463.000-710.000	LIFE INSURANCE	170.00	74.64	8.46	95.36	43.91
203-463.000-711.000	WORKER'S COMP INSURANCE	500.00	328.00	0.00	172.00	65.60
203-463.000-740.220	PHYSICALS & CDL FEES	250.00	27.00	0.00	223.00	10.80
203-463.000-741.000	CLOTHING	175.00	253.45	139.09	(78.45)	144.83
203-463.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,800.00	1,237.58	14.49	562.42	68.75
203-463.000-801.000	PROFESSIONAL SERVICES	8,000.00	9,720.53	9,104.40	(1,720.53)	121.51
203-463.000-801.902	CONTRACT - WORKERS	1,500.00	404.82	145.32	1,095.18	26.99
203-463.000-820.100	STREET SWEEPING	2,500.00	0.00	0.00	2,500.00	0.00
203-463.000-887.208	NON MOTORIZED PATHWAY EXPENSE	4,000.00	0.00	0.00	4,000.00	0.00
203-463.000-893.000	CATCH BASIN CLEANING	2,000.00	0.00	0.00	2,000.00	0.00
203-463.000-931.000	BUILDING REPAIRS & MAINTENANCE	100.00	16.86	10.59	83.14	16.86
203-463.000-931.007	PAVEMENT MARKING	1,250.00	0.00	0.00	1,250.00	0.00
203-463.000-940.000	INTERNAL RENTAL	7,000.00	2,404.00	121.71	4,596.00	34.34
Total Dept 463.000 - ROUTINE STREET MAINTENANCE		42,641.00	20,935.43	10,121.43	21,705.57	49.10
Dept 478.000 - WINTER MAINTENANCE						
203-478.000-702.000	SALARIES - WAGES FULL TIME	6,427.00	2,432.18	492.81	3,994.82	37.84
203-478.000-702.001	SALARIES - OVERTIME PAY	2,246.00	350.36	290.73	1,895.64	15.60
203-478.000-703.000	SALARIES - WAGES PART TIME	375.00	0.00	0.00	375.00	0.00
203-478.000-704.000	SOCIAL SECURITY	690.00	203.25	57.58	486.75	29.46

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	01/31/2020	MONTH 01/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
203-478.000-705.000	RETIREMENT FUND CONTRIBUTION	3,800.00	2,272.07	106.25	1,527.93	59.79
203-478.000-707.000	DENTAL INSURANCE	270.00	92.19	9.99	177.81	34.14
203-478.000-708.000	VISION CARE REIMBURSEMENT	70.00	39.75	0.00	30.25	56.79
203-478.000-709.000	MEDICAL INSURANCE	2,690.00	1,251.84	131.18	1,438.16	46.54
203-478.000-710.000	LIFE INSURANCE	180.00	79.61	9.08	100.39	44.23
203-478.000-711.000	WORKER'S COMP INSURANCE	500.00	478.00	0.00	22.00	95.60
203-478.000-740.000	OPERATING SUPPLIES	3,000.00	1,401.45	90.00	1,598.55	46.72
203-478.000-801.000	PROFESSIONAL SERVICES	0.00	983.49	983.49	(983.49)	100.00
203-478.000-801.902	CONTRACT - WORKERS	0.00	197.22	155.70	(197.22)	100.00
203-478.000-940.000	INTERNAL RENTAL	12,000.00	4,186.15	1,838.49	7,813.85	34.88
Total Dept 478.000 - WINTER MAINTENANCE		32,248.00	13,967.56	4,165.30	18,280.44	43.31
Dept 482.000 - ADMINISTRATION						
203-482.000-702.000	SALARIES - WAGES FULL TIME	2,000.00	863.57	120.40	1,136.43	43.18
203-482.000-703.000	SALARIES - WAGES PART TIME	0.00	14.03	1.13	(14.03)	100.00
203-482.000-704.000	SOCIAL SECURITY	155.00	65.87	9.15	89.13	42.50
203-482.000-705.000	RETIREMENT FUND CONTRIBUTION	200.00	95.79	14.01	104.21	47.90
203-482.000-707.000	DENTAL INSURANCE	40.00	16.21	1.47	23.79	40.53
203-482.000-708.000	VISION CARE REIMBURSEMENT	20.00	0.00	0.00	20.00	0.00
203-482.000-709.000	MEDICAL INSURANCE	194.00	129.81	16.00	64.19	66.91
203-482.000-710.000	LIFE INSURANCE	30.00	20.64	2.58	9.36	68.80
203-482.000-711.000	WORKER'S COMP INSURANCE	10.00	7.00	0.00	3.00	70.00
203-482.000-801.000	PROFESSIONAL SERVICES	2,000.00	687.75	429.11	1,312.25	34.39
203-482.000-804.100	AUDIT SERVICES	350.00	337.50	0.00	12.50	96.43
203-482.000-940.000	INTERNAL RENTAL	50.00	0.00	0.00	50.00	0.00
203-482.000-956.200	BANK FEES	50.00	42.06	42.06	7.94	84.12
Total Dept 482.000 - ADMINISTRATION		5,099.00	2,280.23	635.91	2,818.77	44.72
TOTAL EXPENDITURES		98,000.00	37,183.22	14,922.64	60,816.78	37.94
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		98,000.00	29,456.08	5,134.66	68,543.92	30.06
TOTAL EXPENDITURES		98,000.00	37,183.22	14,922.64	60,816.78	37.94
NET OF REVENUES & EXPENDITURES		0.00	(7,727.14)	(9,787.98)	7,727.14	100.00

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020 NORMAL (ABNORMAL)	MONTH 01/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 204 - ROAD MILLAGE FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
204-000.000-582.004	CONTRIBUTION FROM OTTAWA COUNTY	47,500.00	0.00	0.00	47,500.00	0.00
Total Dept 000.000 - GENERAL SERVICES		47,500.00	0.00	0.00	47,500.00	0.00
TOTAL REVENUES		47,500.00	0.00	0.00	47,500.00	0.00
Expenditures						
Dept 965.000 - TRANSFERS OUT						
204-965.000-999.202	TRANSFER TO MAJOR STREETS	10,000.00	0.00	0.00	10,000.00	0.00
204-965.000-999.203	TRANSFER TO LOCAL STREETS	37,500.00	0.00	0.00	37,500.00	0.00
Total Dept 965.000 - TRANSFERS OUT		47,500.00	0.00	0.00	47,500.00	0.00
TOTAL EXPENDITURES		47,500.00	0.00	0.00	47,500.00	0.00
Fund 204 - ROAD MILLAGE FUND:						
TOTAL REVENUES		47,500.00	0.00	0.00	47,500.00	0.00
TOTAL EXPENDITURES		47,500.00	0.00	0.00	47,500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	01/31/2020	MONTH 01/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 207 - POLICE FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
207-000.000-582.001	CONTRIBUTION FROM SPRING LAKE	536,538.00	312,980.50	44,711.50	223,557.50	58.33
207-000.000-582.002	CONTRIBUTION FROM FERRYSBURG	18,978.00	14,356.51	838.97	4,621.49	75.65
207-000.000-655.101	CIVIL INFRACTION FINES - FERRYSBURG	0.00	520.00	190.00	(520.00)	100.00
Total Dept 000.000 - GENERAL SERVICES		555,516.00	327,857.01	45,740.47	227,658.99	59.02
TOTAL REVENUES		555,516.00	327,857.01	45,740.47	227,658.99	59.02
Expenditures						
Dept 000.000 - GENERAL SERVICES						
207-000.000-702.000	SALARIES - WAGES FULL TIME	200.00	0.00	0.00	200.00	0.00
207-000.000-704.000	SOCIAL SECURITY	20.00	0.00	0.00	20.00	0.00
207-000.000-705.207	MERS PENSION FUND CONTRIBUTION	29,636.00	25,621.00	803.00	4,015.00	86.45
207-000.000-709.207	POLICE RETIREE INSURANCE	6,120.00	4,249.41	509.93	1,870.59	69.43
207-000.000-727.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00
207-000.000-740.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
207-000.000-801.207	CONTRACTED POLICE SERVICES	510,000.00	316,916.75	43,199.01	193,083.25	62.14
207-000.000-804.000	LEGAL FEES	1,500.00	45.50	0.00	1,454.50	3.03
207-000.000-939.000	OFFICE RENTAL	6,000.00	1,454.01	0.00	4,545.99	24.23
207-000.000-956.000	MISCELLANEOUS	700.00	770.00	0.00	(70.00)	110.00
207-000.000-975.000	APPROPRIATION TO FUND BALANCE	740.00	0.00	0.00	740.00	0.00
Total Dept 000.000 - GENERAL SERVICES		555,516.00	349,056.67	44,511.94	206,459.33	62.83
TOTAL EXPENDITURES		555,516.00	349,056.67	44,511.94	206,459.33	62.83
Fund 207 - POLICE FUND:						
TOTAL REVENUES		555,516.00	327,857.01	45,740.47	227,658.99	59.02
TOTAL EXPENDITURES		555,516.00	349,056.67	44,511.94	206,459.33	62.83
NET OF REVENUES & EXPENDITURES		0.00	(21,199.66)	1,228.53	21,199.66	100.00

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020 NORMAL (ABNORMAL)	MONTH 01/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 208 - PUBLIC IMPROVEMENT						
Revenues						
Dept 000.000 - GENERAL SERVICES						
208-000.000-502.100	STATE GRANTS	150,000.00	87,708.70	13,844.69	62,291.30	58.47
208-000.000-674.296	LEASE REVENUE - LAKE PT CONDOS PARKING	4,650.00	0.00	0.00	4,650.00	0.00
208-000.000-676.296	CONTRIBUTION FROM TIFA FUND	20,000.00	800.00	0.00	19,200.00	4.00
Total Dept 000.000 - GENERAL SERVICES		174,650.00	88,508.70	13,844.69	86,141.30	50.68
TOTAL REVENUES		174,650.00	88,508.70	13,844.69	86,141.30	50.68
Expenditures						
Dept 000.000 - GENERAL SERVICES						
208-000.000-801.443	PROF SERVICE - STORMWATER GRANT	150,000.00	43,761.90	11,617.88	106,238.10	29.17
208-000.000-975.000	APPROPRIATION TO FUND BALANCE	4,650.00	0.00	0.00	4,650.00	0.00
208-000.000-978.825	GRAND RIVER GREENWAY	20,000.00	800.00	0.00	19,200.00	4.00
Total Dept 000.000 - GENERAL SERVICES		174,650.00	44,561.90	11,617.88	130,088.10	25.51
TOTAL EXPENDITURES		174,650.00	44,561.90	11,617.88	130,088.10	25.51
Fund 208 - PUBLIC IMPROVEMENT:						
TOTAL REVENUES		174,650.00	88,508.70	13,844.69	86,141.30	50.68
TOTAL EXPENDITURES		174,650.00	44,561.90	11,617.88	130,088.10	25.51
NET OF REVENUES & EXPENDITURES		0.00	43,946.80	2,226.81	(43,946.80)	100.00

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020 NORMAL (ABNORMAL)	MONTH 01/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 218 - NON-MOTORIZED PATHWAY FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
218-000.000-582.003	CONTRIBUTION FROM S.L. TOWNSHIP	34,000.00	0.00	0.00	34,000.00	0.00
218-000.000-676.101	TRANSFER FROM GENERAL FUND	24,000.00	24,000.00	0.00	0.00	100.00
218-000.000-677.000	REIMBURSEMENTS	1,500.00	3,585.75	873.94	(2,085.75)	239.05
Total Dept 000.000 - GENERAL SERVICES		59,500.00	27,585.75	873.94	31,914.25	46.36
TOTAL REVENUES		59,500.00	27,585.75	873.94	31,914.25	46.36
Expenditures						
Dept 444.000 - SIDEWALKS						
218-444.000-702.000	SALARIES - WAGES FULL TIME	3,181.00	1,204.42	24.23	1,976.58	37.86
218-444.000-702.001	SALARIES - OVERTIME PAY	600.00	0.00	0.00	600.00	0.00
218-444.000-703.441	DPW SEASONAL	2,000.00	845.25	0.00	1,154.75	42.26
218-444.000-704.000	SOCIAL SECURITY	831.00	152.91	1.81	678.09	18.40
218-444.000-711.000	WORKER'S COMP INSURANCE	130.00	107.00	0.00	23.00	82.31
218-444.000-740.000	OPERATING SUPPLIES	1,000.00	23.47	0.00	976.53	2.35
218-444.000-801.000	PROFESSIONAL SERVICES	6,000.00	6,321.05	1,808.07	(321.05)	105.35
218-444.000-801.902	CONTRACT - WORKERS	7,000.00	5,615.58	311.40	1,384.42	80.22
218-444.000-921.000	ELECTRIC SERVICE	21,000.00	9,125.31	894.97	11,874.69	43.45
218-444.000-933.200	LAKESIDE TRAIL REPAIRS	500.00	0.00	0.00	500.00	0.00
218-444.000-940.000	INTERNAL RENTAL	16,000.00	4,463.22	1,257.72	11,536.78	27.90
218-444.000-975.000	APPROPRIATION TO FUND BALANCE	1,258.00	0.00	0.00	1,258.00	0.00
Total Dept 444.000 - SIDEWALKS		59,500.00	27,858.21	4,298.20	31,641.79	46.82
TOTAL EXPENDITURES		59,500.00	27,858.21	4,298.20	31,641.79	46.82
Fund 218 - NON-MOTORIZED PATHWAY FUND:						
TOTAL REVENUES		59,500.00	27,585.75	873.94	31,914.25	46.36
TOTAL EXPENDITURES		59,500.00	27,858.21	4,298.20	31,641.79	46.82
NET OF REVENUES & EXPENDITURES		0.00	(272.46)	(3,424.26)	272.46	100.00

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020	MONTH 01/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 236 - DDA FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
236-000.000-676.296	CONTRIBUTION FROM TIFA FUND	639,582.00	539,582.00	50,000.00	100,000.00	84.36
236-000.000-677.000	REIMBURSEMENTS	0.00	182.91	0.00	(182.91)	100.00
236-000.000-677.103	ART IN THE PARK DONATIONS	30,000.00	3,550.00	0.00	26,450.00	11.83
236-000.000-694.000	OTHER MISCELLANEOUS INCOME	8,000.00	300.00	0.00	7,700.00	3.75
236-000.000-695.000	APPROPRIATION FROM FUND BALANCE	154,818.00	0.00	0.00	154,818.00	0.00
Total Dept 000.000 - GENERAL SERVICES		832,400.00	543,614.91	50,000.00	288,785.09	65.31
TOTAL REVENUES		832,400.00	543,614.91	50,000.00	288,785.09	65.31
Expenditures						
Dept 000.000 - GENERAL SERVICES						
236-000.000-702.000	SALARIES - WAGES FULL TIME	70,873.00	40,749.07	5,451.77	30,123.93	57.50
236-000.000-702.001	SALARIES - OVERTIME PAY	5,057.00	175.86	175.86	4,881.14	3.48
236-000.000-703.000	SALARIES - WAGES PART TIME	4,000.00	2,094.74	273.75	1,905.26	52.37
236-000.000-703.001	PART TIME WAGES - OVERTIME	400.00	0.00	0.00	400.00	0.00
236-000.000-704.000	SOCIAL SECURITY	10,000.00	3,060.99	421.60	6,939.01	30.61
236-000.000-705.000	RETIREMENT FUND CONTRIBUTION	9,500.00	6,930.84	612.86	2,569.16	72.96
236-000.000-707.000	DENTAL INSURANCE	1,470.00	815.93	98.43	654.07	55.51
236-000.000-708.000	VISION CARE REIMBURSEMENT	300.00	0.00	0.00	300.00	0.00
236-000.000-709.000	MEDICAL INSURANCE	19,348.00	12,206.04	1,467.48	7,141.96	63.09
236-000.000-710.000	LIFE INSURANCE	750.00	712.33	87.58	37.67	94.98
236-000.000-711.000	WORKER'S COMP INSURANCE	1,175.00	1,167.00	0.00	8.00	99.32
236-000.000-727.000	OFFICE SUPPLIES	7,000.00	751.89	17.88	6,248.11	10.74
236-000.000-740.000	OPERATING SUPPLIES	6,000.00	4,458.45	61.64	1,541.55	74.31
236-000.000-740.219	BEAUTIFICATION	5,000.00	56.48	0.00	4,943.52	1.13
236-000.000-743.000	SANDWICH BOARD SIGNS	1,500.00	0.00	0.00	1,500.00	0.00
236-000.000-801.000	PROFESSIONAL SERVICES	60,000.00	64,472.13	8,288.18	(4,472.13)	107.45
236-000.000-801.250	BRANDING	20,000.00	20,050.00	200.00	(50.00)	100.25
236-000.000-801.443	PROF SERVICE - STORMWATER	25,000.00	14,587.27	3,872.62	10,412.73	58.35
236-000.000-801.902	CONTRACT - WORKERS	10,000.00	2,709.18	591.66	7,290.82	27.09
236-000.000-804.000	LEGAL FEES	5,000.00	6,303.25	2,840.50	(1,303.25)	126.07
236-000.000-820.000	ENGINEERING/PROJECT ADMIN	40,000.00	3,249.65	0.00	36,750.35	8.12
236-000.000-860.000	TRANSPORTATION/TRAINING	1,000.00	623.18	175.18	376.82	62.32
236-000.000-885.300	HOLIDAY DECORATIONS	7,000.00	5,694.09	0.00	1,305.91	81.34
236-000.000-887.000	SIDEWALK MAINTENANCE	15,000.00	659.31	0.00	14,340.69	4.40
236-000.000-887.003	ART IN THE PARK	30,000.00	26,469.23	0.00	3,530.77	88.23
236-000.000-889.000	PROMOTIONS	24,000.00	12,571.44	20.00	11,428.56	52.38
236-000.000-889.200	WEB SITE	400.00	300.00	300.00	100.00	75.00
236-000.000-891.501	BANNER PROGRAM	2,500.00	1,993.50	1,408.75	506.50	79.74
236-000.000-900.000	PRINTING & PUBLISHING	1,000.00	37.44	0.00	962.56	3.74
236-000.000-921.001	PARKING LOT ELECTRIC	2,500.00	1,242.05	0.00	1,257.95	49.68
236-000.000-922.001	SPRINKLING SYSTEM WATER	13,000.00	7,374.14	1,445.32	5,625.86	56.72
236-000.000-933.100	SPRINKLER MAINTENANCE	10,000.00	368.17	0.00	9,631.83	3.68
236-000.000-933.300	CORRIDOR MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
236-000.000-933.600	PARKING LOT MAINTENANCE	12,500.00	0.00	0.00	12,500.00	0.00
236-000.000-940.000	EQUIPMENT RENTAL	45,000.00	6,421.00	3,110.95	38,579.00	14.27
236-000.000-940.002	OFFICE EQUIPMENT RENT	1,000.00	0.00	0.00	1,000.00	0.00
236-000.000-956.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
236-000.000-960.236	FACADE GRANTS	15,000.00	0.00	0.00	15,000.00	0.00
236-000.000-960.237	FIRE SUPPRESSION GRANTS	15,000.00	0.00	0.00	15,000.00	0.00
236-000.000-970.000	CAPITAL OUTLAY	75,000.00	74,564.71	0.00	435.29	99.42
236-000.000-975.000	APPROPRIATION TO FUND BALANCE	802.00	0.00	0.00	802.00	0.00

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020 NORMAL (ABNORMAL)	MONTH 01/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 236 - DDA FUND						
Expenditures						
236-000.000-978.000	PAVING	255,825.00	19,222.76	0.00	236,602.24	7.51
Total Dept 000.000 - GENERAL SERVICES		832,400.00	342,092.12	30,922.01	490,307.88	41.10
TOTAL EXPENDITURES		832,400.00	342,092.12	30,922.01	490,307.88	41.10
Fund 236 - DDA FUND:						
TOTAL REVENUES		832,400.00	543,614.91	50,000.00	288,785.09	65.31
TOTAL EXPENDITURES		832,400.00	342,092.12	30,922.01	490,307.88	41.10
NET OF REVENUES & EXPENDITURES		0.00	201,522.79	19,077.99	(201,522.79)	100.00

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020 NORMAL (ABNORMAL)	MONTH 01/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 249 - BUILDING DEPARTMENT FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
249-000.000-477.000	BUILDING PERMITS	60,000.00	71,001.55	2,250.80	(11,001.55)	118.34
249-000.000-478.000	OTHER PERMIT & FEES	0.00	15.13	0.00	(15.13)	100.00
249-000.000-478.100	ELECTRICAL PERMITS	9,000.00	7,840.00	420.00	1,160.00	87.11
249-000.000-478.200	MECHANICAL/PLUMBING PERMITS	10,000.00	12,619.25	1,577.75	(2,619.25)	126.19
249-000.000-664.000	INTEREST & DIVIDEND INCOME	1,000.00	1,226.93	97.45	(226.93)	122.69
249-000.000-695.000	APPROPRIATION FROM FUND BALANCE	5,551.00	0.00	0.00	5,551.00	0.00
Total Dept 000.000 - GENERAL SERVICES		85,551.00	92,702.86	4,346.00	(7,151.86)	108.36
TOTAL REVENUES		85,551.00	92,702.86	4,346.00	(7,151.86)	108.36
Expenditures						
Dept 381.000 - ZONING/PLANNING						
249-381.000-702.000	SALARIES - WAGES FULL TIME	13,405.00	9,838.31	1,493.60	3,566.69	73.39
249-381.000-703.000	SALARIES - WAGES PART TIME	0.00	28.04	2.25	(28.04)	100.00
249-381.000-704.000	SOCIAL SECURITY	1,250.00	719.82	109.70	530.18	57.59
249-381.000-705.000	RETIREMENT FUND CONTRIBUTION	7,400.00	6,710.96	435.79	689.04	90.69
249-381.000-707.000	DENTAL INSURANCE	330.00	130.40	16.30	199.60	39.52
249-381.000-708.000	VISION CARE REIMBURSEMENT	120.00	0.00	0.00	120.00	0.00
249-381.000-709.000	MEDICAL INSURANCE	5,191.00	3,504.42	431.94	1,686.58	67.51
249-381.000-710.000	LIFE INSURANCE	425.00	268.88	33.61	156.12	63.27
249-381.000-711.000	WORKER'S COMP INSURANCE	60.00	45.00	0.00	15.00	75.00
249-381.000-727.000	OFFICE SUPPLIES	600.00	158.13	31.72	441.87	26.36
249-381.000-740.249	BUILDING DEPT SOFTWARE	830.00	0.00	0.00	830.00	0.00
249-381.000-801.000	PROFESSIONAL SERVICES	6,000.00	2,480.63	563.50	3,519.37	41.34
249-381.000-801.400	CONTRACT BUILDING INSPECTIONS	27,000.00	16,556.00	330.00	10,444.00	61.32
249-381.000-801.600	CONTRACT ELECTRICAL INSP	7,500.00	2,440.00	400.00	5,060.00	32.53
249-381.000-801.700	CONTRACT MECHANICAL INSPECTION	8,000.00	4,545.00	595.00	3,455.00	56.81
249-381.000-804.100	AUDIT SERVICES	350.00	337.50	0.00	12.50	96.43
249-381.000-860.000	TRANSPORTATION/TRAINING	0.00	2.90	0.00	(2.90)	100.00
249-381.000-891.450	LEASE PAYMENT	1,500.00	1,500.00	0.00	0.00	100.00
249-381.000-910.000	INSURANCE	1,600.00	1,600.00	0.00	0.00	100.00
249-381.000-940.000	INTERNAL RENTAL	2,300.00	2,300.00	2,300.00	0.00	100.00
249-381.000-940.002	OFFICE EQUIPMENT RENT	1,600.00	1,600.00	1,600.00	0.00	100.00
249-381.000-956.200	BANK FEES	90.00	75.70	75.70	14.30	84.11
Total Dept 381.000 - ZONING/PLANNING		85,551.00	54,841.69	8,419.11	30,709.31	64.10
TOTAL EXPENDITURES		85,551.00	54,841.69	8,419.11	30,709.31	64.10
Fund 249 - BUILDING DEPARTMENT FUND:						
TOTAL REVENUES		85,551.00	92,702.86	4,346.00	(7,151.86)	108.36
TOTAL EXPENDITURES		85,551.00	54,841.69	8,419.11	30,709.31	64.10
NET OF REVENUES & EXPENDITURES		0.00	37,861.17	(4,073.11)	(37,861.17)	100.00

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	01/31/2020	MONTH 01/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 296 - TAX INC. FINANCE AUTHORITY						
Revenues						
Dept 000.000 - GENERAL SERVICES						
296-000.000-403.000	CURRENT PROPERTY TAX	362,154.00	354,615.97	43.23	7,538.03	97.92
296-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(2,000.00)	0.00	0.00	(2,000.00)	0.00
296-000.000-403.101	LOCAL UNITS TAXES	338,995.00	252,657.46	89,173.76	86,337.54	74.53
296-000.000-695.000	APPROPRIATION FROM FUND BALANCE	9,008.00	0.00	0.00	9,008.00	0.00
Total Dept 000.000 - GENERAL SERVICES		708,157.00	607,273.43	89,216.99	100,883.57	85.75
TOTAL REVENUES		708,157.00	607,273.43	89,216.99	100,883.57	85.75
Expenditures						
Dept 000.000 - GENERAL SERVICES						
296-000.000-804.000	LEGAL FEES	750.00	0.00	0.00	750.00	0.00
296-000.000-804.100	AUDIT SERVICES	2,000.00	1,575.00	0.00	425.00	78.75
296-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	27,000.00	15,750.00	2,250.00	11,250.00	58.33
296-000.000-818.208	TRANSFER TO PUBLIC IMPROVEMENT	20,000.00	800.00	0.00	19,200.00	4.00
296-000.000-818.236	CONTRIBUTION TO CBDDA FUND	639,582.00	539,582.00	50,000.00	100,000.00	84.36
296-000.000-819.101	BROWNFIELD LOAN TRANSFER	12,595.00	0.00	0.00	12,595.00	0.00
296-000.000-886.000	CHAMBER ECONOMIC DEVELOPMENT	6,000.00	6,000.00	0.00	0.00	100.00
296-000.000-956.200	BANK FEES	230.00	193.46	193.46	36.54	84.11
Total Dept 000.000 - GENERAL SERVICES		708,157.00	563,900.46	52,443.46	144,256.54	79.63
TOTAL EXPENDITURES		708,157.00	563,900.46	52,443.46	144,256.54	79.63
Fund 296 - TAX INC. FINANCE AUTHORITY:						
TOTAL REVENUES		708,157.00	607,273.43	89,216.99	100,883.57	85.75
TOTAL EXPENDITURES		708,157.00	563,900.46	52,443.46	144,256.54	79.63
NET OF REVENUES & EXPENDITURES		0.00	43,372.97	36,773.53	(43,372.97)	100.00

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020 NORMAL (ABNORMAL)	MONTH 01/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 390 - 2013 G. O. IMPROVEMENT REFUND BOND DEBT						
Revenues						
Dept 000.000 - GENERAL SERVICES						
390-000.000-403.000	CURRENT PROPERTY TAX	97,000.00	94,996.97	40.56	2,003.03	97.94
390-000.000-403.100	REAL/PERSONAL REFUNDED TAXES	(250.00)	0.00	0.00	(250.00)	0.00
390-000.000-417.000	CURRENT PERSONAL PROPERTY TAX	0.00	847.10	0.00	(847.10)	100.00
390-000.000-695.000	APPROPRIATION FROM FUND BALANCE	3,220.00	0.00	0.00	3,220.00	0.00
Total Dept 000.000 - GENERAL SERVICES		99,970.00	95,844.07	40.56	4,125.93	95.87
TOTAL REVENUES		99,970.00	95,844.07	40.56	4,125.93	95.87
Expenditures						
Dept 990.000 - DEBT SERVICE						
390-990.000-991.008	BOND PRINCIPAL - 2013	80,000.00	80,000.00	0.00	0.00	100.00
390-990.000-995.008	BOND INTEREST - 2013	19,720.00	10,270.00	0.00	9,450.00	52.08
390-990.000-999.000	PAYING AGENT FEES	250.00	250.00	0.00	0.00	100.00
Total Dept 990.000 - DEBT SERVICE		99,970.00	90,520.00	0.00	9,450.00	90.55
TOTAL EXPENDITURES		99,970.00	90,520.00	0.00	9,450.00	90.55
Fund 390 - 2013 G. O. IMPROVEMENT REFUND BOND DEBT:						
TOTAL REVENUES		99,970.00	95,844.07	40.56	4,125.93	95.87
TOTAL EXPENDITURES		99,970.00	90,520.00	0.00	9,450.00	90.55
NET OF REVENUES & EXPENDITURES		0.00	5,324.07	40.56	(5,324.07)	100.00

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020	MONTH 01/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 590 - SEWER DEPARTMENT						
Revenues						
Dept 000.000 - GENERAL SERVICES						
590-000.000-502.100	STATE GRANTS	135,000.00	117,633.75	28,423.63	17,366.25	87.14
590-000.000-642.000	UNMETERED & METERED SALES	196,300.00	158,503.99	48,766.99	37,796.01	80.75
590-000.000-642.002	READINESS TO SERVE CHARGES	202,340.00	145,437.86	48,216.25	56,902.14	71.88
590-000.000-642.100	PENALTY REVENUE	4,000.00	2,505.12	(24.07)	1,494.88	62.63
590-000.000-642.200	CAPITAL REPLACEMENT REVENUE	160,000.00	120,468.01	39,947.98	39,531.99	75.29
590-000.000-642.201	SEWER AUTHORITY - 2013 DEBT SERVICE	14,400.00	7,262.32	3,607.04	7,137.68	50.43
590-000.000-642.202	SEWER AUTHORITY - FORCE MAIN DEBT	106,500.00	53,575.07	26,609.67	52,924.93	50.31
590-000.000-642.203	SEWER AUTHORITY - 2018 PLANT DEBT	31,000.00	15,601.54	7,748.95	15,398.46	50.33
590-000.000-664.000	INTEREST & DIVIDEND INCOME	1,000.00	1,853.00	184.43	(853.00)	185.30
590-000.000-677.000	REIMBURSEMENTS	0.00	13,551.19	11,344.11	(13,551.19)	100.00
590-000.000-694.000	OTHER MISCELLANEOUS INCOME	0.00	60.00	0.00	(60.00)	100.00
590-000.000-695.000	APPROPRIATION FROM FUND BALANCE	265,000.00	0.00	0.00	265,000.00	0.00
Total Dept 000.000 - GENERAL SERVICES		1,115,540.00	636,451.85	214,824.98	479,088.15	57.05
TOTAL REVENUES		1,115,540.00	636,451.85	214,824.98	479,088.15	57.05
Expenditures						
Dept 000.000 - GENERAL SERVICES						
590-000.000-702.000	SALARIES - WAGES FULL TIME	61,884.00	34,726.23	4,092.47	27,157.77	56.12
590-000.000-702.001	SALARIES - OVERTIME PAY	3,717.00	2,104.75	245.62	1,612.25	56.62
590-000.000-702.123	SAW GRANT	1,000.00	0.00	0.00	1,000.00	0.00
590-000.000-703.000	SALARIES - WAGES PART TIME	200.00	347.08	10.12	(147.08)	173.54
590-000.000-703.001	PART TIME WAGES - OVERTIME	100.00	0.00	0.00	100.00	0.00
590-000.000-704.000	SOCIAL SECURITY	5,040.00	2,699.27	316.20	2,340.73	53.56
590-000.000-705.000	RETIREMENT FUND CONTRIBUTION	21,225.00	14,921.70	910.46	6,303.30	70.30
590-000.000-707.000	DENTAL INSURANCE	1,180.00	463.48	51.49	716.52	39.28
590-000.000-708.000	VISION CARE REIMBURSEMENT	325.00	92.25	0.00	232.75	28.38
590-000.000-709.000	MEDICAL INSURANCE	14,456.00	8,401.76	980.08	6,054.24	58.12
590-000.000-710.000	LIFE INSURANCE	1,150.00	708.88	86.53	441.12	61.64
590-000.000-711.000	WORKER'S COMP INSURANCE	1,200.00	753.00	0.00	447.00	62.75
590-000.000-727.000	OFFICE SUPPLIES	1,000.00	361.55	110.32	638.45	36.16
590-000.000-740.000	OPERATING SUPPLIES	3,000.00	244.08	43.58	2,755.92	8.14
590-000.000-740.220	PHYSICALS & CDL FEES	350.00	13.50	0.00	336.50	3.86
590-000.000-741.000	CLOTHING	550.00	197.81	83.45	352.19	35.97
590-000.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	1,000.00	429.96	0.00	570.04	43.00
590-000.000-801.000	PROFESSIONAL SERVICES	40,000.00	38,524.73	10,836.84	1,475.27	96.31
590-000.000-801.315	PROF SERV - GIS	500.00	0.00	0.00	500.00	0.00
590-000.000-801.443	PROF SERV - SAW GRANT	150,000.00	51,339.65	6,182.00	98,660.35	34.23
590-000.000-801.902	CONTRACT - WORKERS	1,000.00	207.60	186.84	792.40	20.76
590-000.000-804.100	AUDIT SERVICES	1,900.00	1,800.00	0.00	100.00	94.74
590-000.000-818.002	GH/SL SEWER AUTHORITY	170,000.00	96,879.13	10,129.87	73,120.87	56.99
590-000.000-818.003	SLT LIFT STATION	40,000.00	15,149.76	7,430.45	24,850.24	37.87
590-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	7,000.00	4,083.31	583.33	2,916.69	58.33
590-000.000-818.007	SEWER AUTH 2018 PLANT DEBT	31,000.00	15,555.14	2,893.85	15,444.86	50.18
590-000.000-818.008	PUMP STATION/FORCE MAIN 2018 BOND CHARGE	106,500.00	53,002.71	9,860.54	53,497.29	49.77
590-000.000-818.009	SEWER AUTH. 2013 BONDS DEBT SERVICE	14,400.00	7,316.67	1,361.18	7,083.33	50.81
590-000.000-820.000	ENGINEERING/PROJECT ADMIN	30,000.00	40,777.46	5,133.38	(10,777.46)	135.92
590-000.000-853.000	TELEPHONE	1,000.00	0.00	0.00	1,000.00	0.00
590-000.000-860.000	TRANSPORTATION/TRAINING	1,500.00	988.13	0.00	511.87	65.88
590-000.000-900.000	PRINTING & PUBLISHING	500.00	23.83	23.83	476.17	4.77
590-000.000-910.000	INSURANCE	6,500.00	6,500.00	0.00	0.00	100.00
590-000.000-921.000	ELECTRIC SERVICE	7,500.00	3,736.38	0.00	3,763.62	49.82

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	01/31/2020	MONTH 01/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 590 - SEWER DEPARTMENT						
Expenditures						
590-000.000-922.000	WATER & SEWER SERVICE	850.00	405.94	127.49	444.06	47.76
590-000.000-923.000	NATURAL GAS UTILITIES	5,000.00	1,674.38	776.73	3,325.62	33.49
590-000.000-931.000	BUILDING REPAIRS & MAINTENANCE	1,200.00	166.87	104.81	1,033.13	13.91
590-000.000-935.000	REPAIRS & MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
590-000.000-940.000	INTERNAL RENTAL	7,500.00	2,793.07	0.00	4,706.93	37.24
590-000.000-940.002	OFFICE EQUIPMENT RENT	1,680.00	0.00	0.00	1,680.00	0.00
590-000.000-956.200	BANK FEES	650.00	546.74	546.74	103.26	84.11
590-000.000-970.000	CAPITAL OUTLAY	300,000.00	225,593.68	0.00	74,406.32	75.20
590-000.000-987.000	DEPRECIATION	57,500.00	0.00	0.00	57,500.00	0.00
590-000.000-995.100	INTERFUND ADVANCE PRINCIPAL	35,000.00	0.00	0.00	35,000.00	0.00
590-000.000-995.150	INTERFUND ADVANCE INTEREST	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 000.000 - GENERAL SERVICES		1,144,557.00	633,530.48	63,108.20	511,026.52	55.35
TOTAL EXPENDITURES		1,144,557.00	633,530.48	63,108.20	511,026.52	55.35
Fund 590 - SEWER DEPARTMENT:						
TOTAL REVENUES		1,115,540.00	636,451.85	214,824.98	479,088.15	57.05
TOTAL EXPENDITURES		1,144,557.00	633,530.48	63,108.20	511,026.52	55.35
NET OF REVENUES & EXPENDITURES		(29,017.00)	2,921.37	151,716.78	(31,938.37)	10.07

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020	MONTH 01/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 591 - WATER DEPARTMENT						
Revenues						
Dept 000.000 - GENERAL SERVICES						
591-000.000-451.300	WATER TOWER CELLULAR USE	3,800.00	2,340.80	334.40	1,459.20	61.60
591-000.000-626.000	SERVICE RENDERED	3,200.00	4,223.18	1,141.40	(1,023.18)	131.97
591-000.000-642.001	METERED SALES	257,000.00	202,261.59	41,189.01	54,738.41	78.70
591-000.000-642.002	READINESS TO SERVE CHARGES	149,000.00	110,986.01	37,175.23	38,013.99	74.49
591-000.000-642.003	LEAD SERVICE LINE REPLACEMENT CHARGES	75,000.00	37,023.35	18,433.66	37,976.65	49.36
591-000.000-642.100	PENALTY REVENUE	3,000.00	1,819.03	(16.51)	1,180.97	60.63
591-000.000-642.200	CAPITAL REPLACEMENT REVENUE	76,800.00	59,773.04	20,152.49	17,026.96	77.83
591-000.000-664.000	INTEREST & DIVIDEND INCOME	10,000.00	10,009.21	2,142.99	(9.21)	100.09
591-000.000-677.000	REIMBURSEMENTS	18,500.00	18,250.15	14,070.92	249.85	98.65
591-000.000-677.110	NSF RETURNED CHECK FEE	100.00	120.00	0.00	(20.00)	120.00
591-000.000-695.000	APPROPRIATION FROM FUND BALANCE	77,566.00	0.00	0.00	77,566.00	0.00
Total Dept 000.000 - GENERAL SERVICES		673,966.00	446,806.36	134,623.59	227,159.64	66.30
TOTAL REVENUES		673,966.00	446,806.36	134,623.59	227,159.64	66.30
Expenditures						
Dept 000.000 - GENERAL SERVICES						
591-000.000-702.000	SALARIES - WAGES FULL TIME	88,554.00	46,934.66	5,583.66	41,619.34	53.00
591-000.000-702.001	SALARIES - OVERTIME PAY	2,184.00	625.22	34.88	1,558.78	28.63
591-000.000-703.000	SALARIES - WAGES PART TIME	600.00	347.00	10.12	253.00	57.83
591-000.000-703.001	PART TIME WAGES - OVERTIME	200.00	0.00	0.00	200.00	0.00
591-000.000-704.000	SOCIAL SECURITY	5,500.00	3,478.54	409.47	2,021.46	63.25
591-000.000-705.000	RETIREMENT FUND CONTRIBUTION	20,825.00	17,455.96	1,051.87	3,369.04	83.82
591-000.000-707.000	DENTAL INSURANCE	1,355.00	532.38	58.88	822.62	39.29
591-000.000-708.000	VISION CARE REIMBURSEMENT	325.00	90.00	0.00	235.00	27.69
591-000.000-709.000	MEDICAL INSURANCE	16,728.00	9,482.53	1,094.84	7,245.47	56.69
591-000.000-710.000	LIFE INSURANCE	1,250.00	787.49	95.76	462.51	63.00
591-000.000-711.000	WORKER'S COMP INSURANCE	1,475.00	1,472.00	0.00	3.00	99.80
591-000.000-727.000	OFFICE SUPPLIES	1,200.00	361.56	110.33	838.44	30.13
591-000.000-740.000	OPERATING SUPPLIES	12,000.00	247.84	88.16	11,752.16	2.07
591-000.000-740.220	PHYSICALS & CDL FEES	300.00	13.50	0.00	286.50	4.50
591-000.000-740.591	OPERATING SUPPLIES - NEW SERVICES	2,000.00	2,384.13	934.13	(384.13)	119.21
591-000.000-741.000	CLOTHING	600.00	197.81	83.45	402.19	32.97
591-000.000-775.000	REPAIRS & MAINTENANCE SUPPLIES	10,000.00	0.00	0.00	10,000.00	0.00
591-000.000-801.000	PROFESSIONAL SERVICES	66,000.00	36,328.47	13,259.82	29,671.53	55.04
591-000.000-801.003	PROF SERVICES - VALVE REPLACEMENT	20,000.00	0.00	0.00	20,000.00	0.00
591-000.000-801.315	PROF SERV - GIS	500.00	0.00	0.00	500.00	0.00
591-000.000-801.591	LEAD SERVICE LINE REPLACEMENT	75,000.00	360.00	0.00	74,640.00	0.48
591-000.000-801.902	CONTRACT - WORKERS	2,000.00	3,134.76	1,100.28	(1,134.76)	156.74
591-000.000-804.100	AUDIT SERVICES	1,850.00	1,800.00	0.00	50.00	97.30
591-000.000-818.004	CONTRACT SERVICE - GENERAL FUND	7,500.00	4,375.00	625.00	3,125.00	58.33
591-000.000-818.006	WATER COMMODITY PURCHASE	135,000.00	62,577.16	6,680.99	72,422.84	46.35
591-000.000-820.000	ENGINEERING/PROJECT ADMIN	10,000.00	270.82	0.00	9,729.18	2.71
591-000.000-860.000	TRANSPORTATION/TRAINING	3,000.00	988.13	0.00	2,011.87	32.94
591-000.000-900.000	PRINTING & PUBLISHING	400.00	23.83	23.83	376.17	5.96
591-000.000-910.000	INSURANCE	6,500.00	6,500.00	0.00	0.00	100.00
591-000.000-921.000	ELECTRIC SERVICE	1,050.00	584.50	0.00	465.50	55.67
591-000.000-922.000	WATER & SEWER SERVICE	1,000.00	371.17	116.57	628.83	37.12
591-000.000-923.000	NATURAL GAS UTILITIES	1,500.00	468.78	420.17	1,031.22	31.25
591-000.000-931.000	BUILDING REPAIRS & MAINTENANCE	2,000.00	156.33	98.19	1,843.67	7.82
591-000.000-940.000	INTERNAL RENTAL	20,000.00	4,576.47	568.65	15,423.53	22.88
591-000.000-940.002	OFFICE EQUIPMENT RENT	1,700.00	0.00	0.00	1,700.00	0.00

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020	MONTH 01/31/2020	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 591 - WATER DEPARTMENT						
Expenditures						
591-000.000-956.200	BANK FEES	850.00	714.97	714.97	135.03	84.11
591-000.000-970.000	CAPITAL OUTLAY	10,000.00	1,602.00	0.00	8,398.00	16.02
591-000.000-970.100	LEAD/COPPER LINE REPLACEMENT	75,000.00	0.00	0.00	75,000.00	0.00
591-000.000-970.591	WATER METER REPLACEMENT	40,000.00	0.00	0.00	40,000.00	0.00
591-000.000-987.000	DEPRECIATION	150,000.00	0.00	0.00	150,000.00	0.00
591-000.000-991.004	BOND PRINCIPAL - 2001 INTAKE	26,312.00	0.00	0.00	26,312.00	0.00
591-000.000-995.004	BOND INTEREST - 2001 INTAKE	694.00	693.80	0.00	0.20	99.97
591-000.000-995.200	2009 NOWS IMPROVEMENT BONDS - PRINCIPAL	81.00	0.00	0.00	81.00	0.00
591-000.000-995.300	2009 NOWS IMPROVEMENT BONDS - INTEREST	433.00	432.29	0.00	0.71	99.84
591-000.000-999.000	PAYING AGENT FEES	500.00	200.00	0.00	300.00	40.00
Total Dept 000.000 - GENERAL SERVICES		823,966.00	210,569.10	33,164.02	613,396.90	25.56
TOTAL EXPENDITURES		823,966.00	210,569.10	33,164.02	613,396.90	25.56
Fund 591 - WATER DEPARTMENT:						
TOTAL REVENUES		673,966.00	446,806.36	134,623.59	227,159.64	66.30
TOTAL EXPENDITURES		823,966.00	210,569.10	33,164.02	613,396.90	25.56
NET OF REVENUES & EXPENDITURES		(150,000.00)	236,237.26	101,459.57	(386,237.26)	157.49

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020 NORMAL (ABNORMAL)	MONTH 01/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 661 - CENTRAL EQUIPMENT FUND						
Revenues						
Dept 000.000 - GENERAL SERVICES						
661-000.000-664.000	INTEREST & DIVIDEND INCOME	2,000.00	1,059.88	86.98	940.12	52.99
661-000.000-669.000	EQUIPMENT RENTALS	190,000.00	55,977.87	13,968.45	134,022.13	29.46
661-000.000-669.001	OFFICE EQUIPMENT RENTALS	16,180.00	14,880.00	1,600.00	1,300.00	91.97
Total Dept 000.000 - GENERAL SERVICES		208,180.00	71,917.75	15,655.43	136,262.25	34.55
TOTAL REVENUES		208,180.00	71,917.75	15,655.43	136,262.25	34.55
Expenditures						
Dept 000.000 - GENERAL SERVICES						
661-000.000-702.000	SALARIES - WAGES FULL TIME	14,557.00	5,121.16	981.72	9,435.84	35.18
661-000.000-702.001	SALARIES - OVERTIME PAY	3,139.00	0.00	0.00	3,139.00	0.00
661-000.000-703.000	SALARIES - WAGES PART TIME	1,000.00	0.00	0.00	1,000.00	0.00
661-000.000-704.000	SOCIAL SECURITY	1,000.00	370.30	72.76	629.70	37.03
661-000.000-705.000	RETIREMENT FUND CONTRIBUTION	1,800.00	1,706.32	105.50	93.68	94.80
661-000.000-707.000	DENTAL INSURANCE	160.00	63.11	7.00	96.89	39.44
661-000.000-708.000	VISION CARE REIMBURSEMENT	45.00	16.50	0.00	28.50	36.67
661-000.000-709.000	MEDICAL INSURANCE	1,647.00	884.04	99.72	762.96	53.68
661-000.000-710.000	LIFE INSURANCE	105.00	75.83	9.26	29.17	72.22
661-000.000-711.000	WORKER'S COMP INSURANCE	400.00	223.00	0.00	177.00	55.75
661-000.000-740.000	OPERATING SUPPLIES	5,000.00	655.62	119.99	4,344.38	13.11
661-000.000-740.001	GAS AND OIL	16,000.00	6,003.85	1,177.71	9,996.15	37.52
661-000.000-740.002	DPW DRUG TESTING FEES	75.00	0.00	0.00	75.00	0.00
661-000.000-740.220	PHYSICALS & CDL FEES	100.00	0.00	0.00	100.00	0.00
661-000.000-741.000	CLOTHING	125.00	0.00	0.00	125.00	0.00
661-000.000-801.000	PROFESSIONAL SERVICES	27,000.00	7,530.68	2,467.31	19,469.32	27.89
661-000.000-801.902	CONTRACT - WORKERS	2,000.00	612.42	176.46	1,387.58	30.62
661-000.000-804.100	AUDIT SERVICES	460.00	450.00	0.00	10.00	97.83
661-000.000-853.000	TELEPHONE	7,000.00	3,126.27	521.21	3,873.73	44.66
661-000.000-853.400	TELEPHONE - CELLULAR SERVICE	4,750.00	1,653.14	257.50	3,096.86	34.80
661-000.000-910.000	INSURANCE	17,750.00	16,526.00	0.00	1,224.00	93.10
661-000.000-920.172	MANAGER VEHICLE LEASE PYMT	3,200.00	0.00	0.00	3,200.00	0.00
661-000.000-930.000	OFFICE EQUIPMENT MAINTENANCE	12,000.00	3,709.03	174.00	8,290.97	30.91
661-000.000-932.000	EQUIPMENT MAINTENANCE	26,000.00	14,945.95	1,451.50	11,054.05	57.48
661-000.000-956.200	BANK FEES	375.00	315.43	315.43	59.57	84.11
661-000.000-970.000	CAPITAL OUTLAY	10,000.00	2,685.00	0.00	7,315.00	26.85
661-000.000-987.000	DEPRECIATION	75,000.00	0.00	0.00	75,000.00	0.00
Total Dept 000.000 - GENERAL SERVICES		230,688.00	66,673.65	7,937.07	164,014.35	28.90
TOTAL EXPENDITURES		230,688.00	66,673.65	7,937.07	164,014.35	28.90
Fund 661 - CENTRAL EQUIPMENT FUND:						
TOTAL REVENUES		208,180.00	71,917.75	15,655.43	136,262.25	34.55
TOTAL EXPENDITURES		230,688.00	66,673.65	7,937.07	164,014.35	28.90
NET OF REVENUES & EXPENDITURES		(22,508.00)	5,244.10	7,718.36	(27,752.10)	23.30

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2020 NORMAL (ABNORMAL)	MONTH 01/31/2020 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
TOTAL REVENUES - ALL FUNDS		6,440,374.00	4,419,232.54	760,659.24	2,021,141.46	68.62
TOTAL EXPENDITURES - ALL FUNDS		6,641,899.00	3,282,552.59	413,529.92	3,359,346.41	49.42
NET OF REVENUES & EXPENDITURES		(201,525.00)	1,136,679.95	347,129.32	(1,338,204.95)	564.04

# February

To: Village President Mark Powers & Council Members

From: Angela Stanford-Butler, DDA Director

Date: 2/14/2020

Re: Department Report

---

**Art in the Park** – This is what's currently happening with the project:

- Steve Anderson of Cedar Springs, MI has been chosen as the artist to create the piece of sculpture to be commissioned in the memory of Gary and Vicki Verplank. A charrette of his concept has been made and reviewed by the family. Steve is working with Ryan Arends of Moore & Bruggink, Inc. to determine the strength of the current design against winds. The artist is out of town until April when the project will begin building.
- A Call for Artists has been released to Spring Lake High School students for concepts intended to be painted on the north side of Seven Steps Up. This is a paid commission that strives to teach art students that their work and talent have value. The theme of student submissions will address diversity & inclusion and how music and art work together to engage and generate diversity. The Call for Artists and application for submission are located on the [visitspringlakemi.com](http://visitspringlakemi.com) website under the Art in the Park tab. Applications are due Monday, April 20. The winning artist will be announced Monday, May 18, 2020.

**Events** –

- Whizbang! Training is available to all Spring Lake Village business owners and their employees on March 3, 8:00 am – 11:00 am. Bob Negen will be teaching the his method for finding, recruiting and keeping the best employees. Cost is \$69 for Village businesses and \$99 for businesses from outside the community. If you are a Village business owner with business interests outside of the Village, this discounted price is available for all of your interests.

- Planning has begun for the 2020 Village Adventure. It will be billed as three days of fitness, fun & family. This year's Adventure is scheduled for June 4, 5 & 6. Sponsorships are available at many levels.

### **Development & Redevelopment Progress –**

- Brooklyn's Bagels has opened. Bruce Callen Engineering has moved into their newly renovated building at 108 W. Savidge St. and Barrett's Boat Works new building is scheduled for a May opening. Due to the mild winter, construction at Epicurean Village is currently about three weeks ahead of schedule and plans are in the works for a late June or early July opening for Finn's Chophouse & Speakeasy, the Epicurean Village residents and their retail tenants. The Lilley Mansion is currently taking reservations for May and plans an official opening over the 4<sup>th</sup> of July weekend.

### **Tanglefoot Planning Report –**

- Progressive AE met with members of the Tanglefoot Redevelopment committee on Jan. 21 to review concepts for the layout of the park greenspace, event center and parking. An estimate is coming for the cost of the final design and an RFP will be sent out for construction bids when cost estimates are approved.

# Village of Spring Lake Marketing Strategy

November 2019

**Summary**

Per the requirements of the RFP, this Marketing Strategy serves as a written summary of Concept A Creative's findings of the Village of Spring Lake's brand. It details the attributes which the Village may want to focus on to develop and promote its brand to target audiences and includes action steps for the rebranding roll-out.

Successful place branding requires an integrated approach to marketing activities that will need to balance the interests of current residents and businesses with the preferences and interests of those who are being sought after. Strategies to promote the brand effectively need to include a mix of promotion, community-building, economic development, and physical improvement activities. It is important that the DDA understand that the Village of Spring Lake brand is not a by-product of the organization but, instead, serves as the strategic framework for all actions and decision-making regarding future marketing activities. Ultimately, a clearly-defined brand and marketing strategy will make the Village stand out in a competitive marketplace and become more attractive to visitors, residents, and investors.

### Target Audience(s)

To reiterate from our initial Discovery Report:

#### Businesses

At this stage of the Village's journey, reaching investors and businesses should be considered its primary target for the first wave of marketing efforts. To attract more visitors and establish the Village as a destination location, more immediate business development activities should center around supporting lifestyle needs such as dining, entertainment, and retail experiences vs. trying to acquire more service-based entities that mostly serve local residents.

#### Visitors/Potential Residents

For purposes of this rebranding project, we will refer to the age ranges as categorized by the Pew Research Center, which list Baby Boomers as aged 55-73 years old, Generation Xers as aged 39-54 years old, and Millennials as aged 23-38 years old as of 2019.

Focus Group discussions centered around trying to attract more Millennials to the area. Because younger Millennials (those under the age of 30) are a more transient group, our recommendation would be for the Village to focus on not only Millennials but also Gen Xers as part of their secondary target audience.

Regardless of age range and life stage, what has emerged is a distinct set of behaviors and values that exemplifies the Village's target visitor audience:

#### Active & Outdoor-Oriented

- embraces an active, healthy lifestyle
- enjoys participating in outdoor experiences (whether involving water recreation or biking and hiking) regularly
- appreciates nature and natural surroundings

#### Highly Social

- appreciates the social connection with others
- thrives in lively, energetic environments
- actively shares their positive experiences with others

#### Values Diverse Experiences

- finds appeal in an eclectic mix
- values nostalgia but welcomes the new
- appreciates the balance of refined experiences along with more relaxed, casual settings

Ultimately, the end goal would be to attract new businesses to the Village, which would then impact the desirability of the area for visitors and potential future residents. A secondary goal would be to increase pride and support with current Village residents and foster increased engagement and participation in community events.

To the extent possible, the Village should be working with the Chamber of Commerce to help increase outreach and awareness for business development opportunities.

**Village of Spring Lake Differentiators**

- Proximity to water for recreational activities
- Abundant access to nature via trails and bike paths
- The charm and vibe of a small, relaxed lake community
- Walkability of the Village
- Proximity to other places like Grand Rapids and Grand Haven
- The rich history of the area

## Analysis & Recommendations

### Websites

**Spring Lake government** - <http://www.springlakevillage.org>

With a goal of recruiting new business, “Why Spring Lake” should have more real estate dedicated to it and be more prominent on the home page. This section is currently written specifically with the objective of enticing residents only. Concise, relevant information should also be provided as to why the Village is an attractive business opportunity.

Consider highlighting:

- There are over 7 ½ million passes per year on Savidge Street, making Spring Lake a year-round opportunity for local business.
- Talk about the downtown redevelopment/construction plans for Epicurean Village and surrounding buildings (i.e., promote that Finn’s and Brooklyn Bagels will be coming into the area.) Potential investors become less risk-averse when they see that others already have made investments.
- Share the economic performance of the area.

**Visitors** - <http://www.visitspringlakemi.com>

This site does not present in the top 10 when undergoing a search for Spring Lake, MI, unless the word “visit” is included, which reveals that there are some search engine optimization (SEO) issues with the site. Of particular note, right after the Village of Spring Lake government and Wikipedia sites, the 3rd listed site for a general Spring Lake, MI search is [visitgrandhaven.com](http://visitgrandhaven.com).

It is currently unclear as to what is the primary purpose of this site. The name of the site and the current masthead features copy that encourages one to “Visit Spring Lake,” yet the content seems to be geared more towards existing residents who already live there. Is the goal of the website to inform community residents of downtown businesses and events, or is it to attract outside visitors to experience what the Village of Spring Lake has to offer? Both goals can be achieved, but a primary purpose should be established with the site designed appropriately to have compelling content which is organized for specific audiences.

- Main Navigation – “Explore” implies an opportunity to help guide someone through various activities and establishments, yet it doesn’t lead anywhere but to the “Featured Business.” It is a missed opportunity to highlight the numerous nature trails, bike paths, and water access points that are what makes the Village so special.
- The site invites people to “Browse the Business Directory” to “discover hundreds of reasons to visit downtown Spring Lake.” However, the current business listing is not set up for attracting visitors, and there’s no hierarchy or clear categorization to the establishments. For example, when looking up “Shop,” Lakeshore Tech Repair and Shell may appear first in the random listing. Are these shops, or are they services?

- If attracting visitors and new residents is a goal, instead consider creating navigation categories that will better appeal to their interests, such as:

- Dining & Shopping
- Arts & Culture
- Recreation & Nature
- Commercial & Services (an ideal place to list out businesses that are needed but not a draw)
- Live Here

Our recommendation is that a digital audit be performed on the site to evaluate SEO and that consideration be given to a site redesign that is more purposeful to intended audiences.

### Social Media

#### [Spring Lake Village Government Facebook page](#) (2,751 Likes/ 2,848 Followers)

This page is a successful and well-used communication channel that is a good avenue to communicate with Village residents.

#### [Visit Spring Lake MI Facebook page](#) (732 Likes/ 757 Followers)

Currently unclear as to what is the primary purpose of this page. Is it to inform community residents about Village events or to attract outside visitors to experience Spring Lake? Many posts are identical to the posts of the Spring Lake Village Government Facebook page, which makes these sites redundant and further dilutes the intended purpose of each. (i.e., posts regarding it's "time to flush the hydrants" may be better suited for the government page).

- Moving forward, our recommendation would be to fill this page with posts that reinforce the brand elements and redefined mission/vision

### Instagram

Instagram is currently the fastest-growing social media platform and is one that is heavily used by your target audience of Millennials and younger Gen Xers. Once there are more engaging visual assets to share, consider creating an Instagram account specific to visitspringlakemi.

- Hashtags play an important role in developing branding awareness for social media accounts. Encourage the use of #wherenaturesmiles as a social media hashtag

### Advertising

The current advertising budget is primarily used to promote specific community events via WGHN for radio ads and the Grand Haven Tribune for newspaper ads. The Village also places an ad in the Grand Haven Visitor Guide. Ads for 2017, 2018, and 2019 were reviewed.

- Fonts and quality of imagery all have a direct effect on brand perception. Ads from 2017 and 2018 are not designed to appeal to the target audience demographic.
- Consider the use of more up-to-date, authentic photography to help visitors better visualize what Spring Lake has to offer and to reinforce ad copy that highlights proximity to water and abundant access to nature.
- The audience for the Grand Haven Visitor Guide is tourists. As such, there is no need to list out the Village Government website page address.

### Events

While the Village DDA is responsible for a number of successful events each year, events such as Bike Week, Spook-a-Palooza, and the Village Business Holiday Christmas Window Decorating Contest are community-focused. To make the Village more of a destination location, consideration should be given to developing a signature event that highlights the lake or emphasizes the active and outdoor-oriented lifestyle attributes of the area to attract visitors from outside the community.

Event Consideration — KayaTri (Running, Biking + Paddling) Mish — <https://www.mishevents.com/mishx>  
M22 Challenge — <https://www.m22challenge.com>

### Quarterly Newsletter / Annual Marketing Piece:

Locally-grown businesses return more money to your community. There is an opportunity to leverage your promotions to residents to encourage investment from within the community. Are there any incentives for new businesses that can be shared?

### Brand Image/Video Assets:

Our recommendation would be to make a marketing investment to capture high-quality image assets that highlight the differentiating brand aspects of the Village throughout the seasons. These assets can then be used for website content, social media posts, advertising, and other promotional materials aimed at increasing visitors, residents, and investors.

Starting point would be to determine visual needs for both photography and videography, identify potential professionals that fit the overall desired brand image, and create a list of potential captures — such as:

Cycling group out of Central Park  
Pickleball  
Regattas  
Sailing classes  
Walking dogs on pathways  
Family cycling on pathway  
Running/Training for 5th Third Half Marathon  
Couples walking to Fuel or the entrance of Seven Steps Up Millpoint Park or Seven Steps Up Concerts  
Farmers Market, etc.....

### Rebrand Roll-out Plan

Understanding that there will be budget and resource constraints, our recommendation on the roll-out of the Village's rebrand would be a Phased Transition where priority brand touchpoints such as designated primary signage and the associated websites and social media pages are changed at once or within a short time frame in a coordinated a launch designed to provide the greatest level of brand impact. All other touchpoints, including other signage, will follow a phased transition to be completed within a designated time frame and when existing materials run out.

#### Step 1. Create an Inventory of All Brand Touchpoints

We recommend that the DDA create a comprehensive list of all your current brand assets that will need to be updated. This is everything that you use both internally and externally to communicate your brand.

Brand assets to consider:

- Administration
  - Email signatures
  - Business cards
  - Internal documents (i.e., employee handbook, financial documents)
  - External documents (i.e., maps, permits, forms, presentations/presentation templates)
  - Financial materials (i.e., invoices)
  - Signage types and locations (need to establish hierarchy and priority structure)
- Websites
  - Logos/Taglines
  - Favicons

- Marketing Materials
  - Media kit
  - Brand asset library
  - Newsletter and postcard templates
  - Promotional materials (i.e. pens, t-shirts, coffee cups)
- Social Media
  - Profile Logo
  - All images that reference old signage/logos

#### Step 2. Determine Launch Date

Consider what will be a realistic timeframe to make the updates and work backward from the desired launch date to ensure ample time for both design and production, including printing and manufacturing when needed. The launch must represent a clean break from the old brand. Consider timing the launch date with a well-attended DDA-sponsored event to gain the most traction.

#### Step 3. Identify All Audiences and Communication Sequence

Identify all the internal groups and external constituents who need to know about the rebrand. Think about the best way to reach each audience group and make sure to tailor your message around what value the rebrand provides for them.

- Your distribution plan should involve first briefing stakeholders such as the Village Council, and then briefing all internal team members before informing the broader community. (Questions to address include: Why did we need a rebrand? What prompted the change? What does the brand represent? How will the rebrand affect me and my work?)
  - Make sure that all internal audiences are aware of the official launch date of the rebrand. You don't want anyone diluting the planned reveal to the public by sending out a premature email signature or revised form too early.

- Prepare teasers and public announcements that show transparency and leverage storytelling. Explain why you rebranded, how you went about doing it, and what your goals are for the work that was done.
  - Residents are bound to have lots of questions, so preparing an FAQ document in advance may be helpful. Share any stories about how the design of the logo and tagline was developed to get people engaged at a more emotional level.
  - Announce the change in an upcoming newsletter, on the homepage of your websites, and on your social media pages. (There is no such thing as overcommunication when it comes to a rebrand.)
  - After announcing the rebrand, build excitement with social media posts/teasers prior to the official launch date. Without giving too much away, pique followers' interest with mentions that a big change is coming up and use behind-the-scenes imagery to offer hints of the preparation work while it's underway.
- Invite feedback that can be conducted and addressed in a manageable way. We know that many residents will be apprehensive to change, and you need to be prepared for a range of reactions. Being open to receiving the feedback – even though you already know that the rebranding decision was the right one – builds trust with residents who will feel they are being heard and that their views are important to you. Have responses ready to go to address both negative comments and positive comments.
- PR is a very effective part of any rebrand marketing strategy. Develop and distribute a press release about the rebranding to engage with media channels and create free publicity for the Village. Have comments ready to share for publication and someone lined up to do interviews if requested.

#### Step 4. Engage Brand Ambassadors

Identify early on any brand ambassadors who you can count on to talk positively about your rebrand to their friends, family, and social media followers. These residents can serve as powerful allies in spreading the word. It will be important to acknowledge this role as one that aims to strengthen community pride.

- Consider the members who were involved in the branding steering team. Create a branded thank-you gift for their invaluable participation in your rebranding journey. Give this gift to them on or just after your official launch date and make it something that others will see and want. (i.e., t-shirt, tote bag, travel mug)
- Produce inexpensive branded items such as car window/ bumper stickers that can be handed out to residents for free to encourage ongoing promotion and community support
- Enlist neighborhood businesses to be active partners in promoting the new brand by providing them with branded posters to share in their windows. Used as a promotional campaign, take pictures of these businesses featuring the posters, and showcase them on Facebook as a way to market them in turn.

#### Step 5: Stay Consistent With Your Branding

When it comes to brand, consistency is key. Use the Brand Guidelines to make sure that you maintain your identity effectively across all touchpoints. Any discrepancy in the way that you present your rebrand could leave your audiences confused.



## *Sheriff's Office*

*Headquarters/Administration*  
12220 Fillmore Street  
West Olive, Michigan 49460  
(616) 738-4000 or (888) 731-1001  
Fax: (616) 738-4062

Steve Kempker  
*Sheriff*

Valerie Weiss  
*Undersheriff*



*Correctional Facility*  
12130 Fillmore Street  
West Olive, Michigan 49460  
(616) 786-4140 or (888) 731-1001  
Fax: (616) 738-4099

Date: January 2020  
To: Manager Burns, Village council  
From: Sgt. Jason Kik  
RE: December monthly report

Please find attached your Ottawa County Sheriff's Office monthly report for the Village of Spring Lake. I have included statistics and corresponding graphs. Some of the highlights from this month:

Ottawa County Sheriff responded to 99 calls for service within the Village of Spring Lake. We also responded to 117 calls for service in the City of Ferrysburg. Deputies made 85 traffic contacts in the Village of Spring Lake and 68 traffic contacts in the city of Ferrysburg.

Deputies continue to make contacts with business owners within the village. This month, we made 46 business contacts in the Village of Spring Lake and 13 in the city of Ferrysburg.

Deputies continue to work with area schools. Deputies are making regular contacts with our schools during patrol time. We made 13 school contacts in Spring Lake village and 8 school contacts in City of Ferrysburg.



## *Sheriff's Office*

### *Headquarters/Administration*

12220 Fillmore Street  
West Olive, Michigan 49460  
(616) 738-4000 or (888) 731-1001  
Fax: (616) 738-4062

Steve Kempker  
*Sheriff*

Valerie Weiss  
*Undersheriff*



### *Correctional Facility*

12130 Fillmore Street  
West Olive, Michigan 49460  
(616) 786-4140 or (888) 731-1001  
Fax: (616) 738-4099

Date: February, 2020  
To: Manager Burns, Village council  
From: Sgt. Jason Kik  
RE: January monthly report

Please find attached your Ottawa County Sheriff's Office monthly report for the Village of Spring Lake. I have included statistics and corresponding graphs. Some of the highlights from this month:

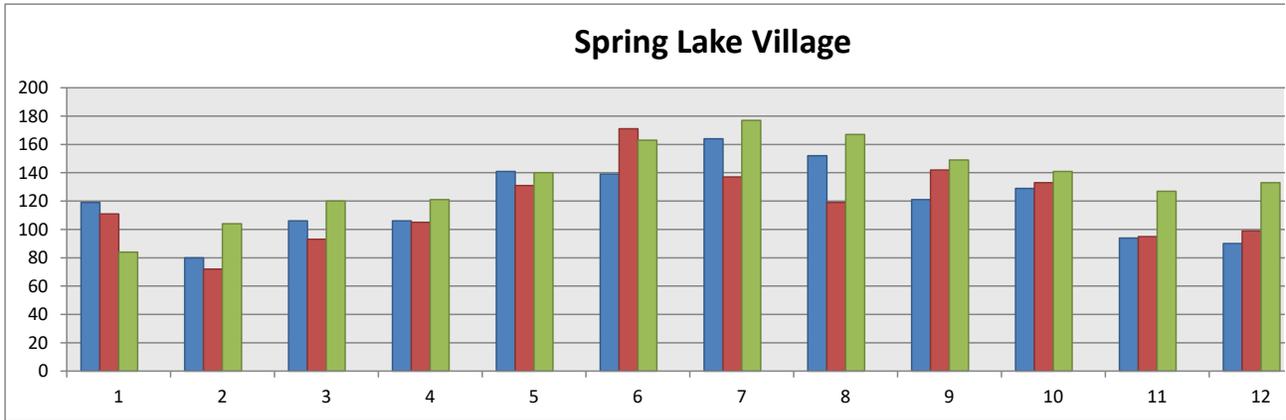
Ottawa County Sheriff responded to 98 calls for service within the Village of Spring Lake. We also responded to 122 calls for service in the City of Ferrysburg. Deputies made 141 traffic contacts in the Village of Spring Lake and 65 traffic contacts in the city of Ferrysburg.

Deputies continue to make contacts with business owners within the village. This month, we made 59 business contacts in the Village of Spring Lake and 12 in the city of Ferrysburg.

Deputies continue to work with area schools. Deputies are making regular contacts with our schools during patrol time. We made 25 school contacts in Spring Lake village and 19 school contacts in City of Ferrysburg.

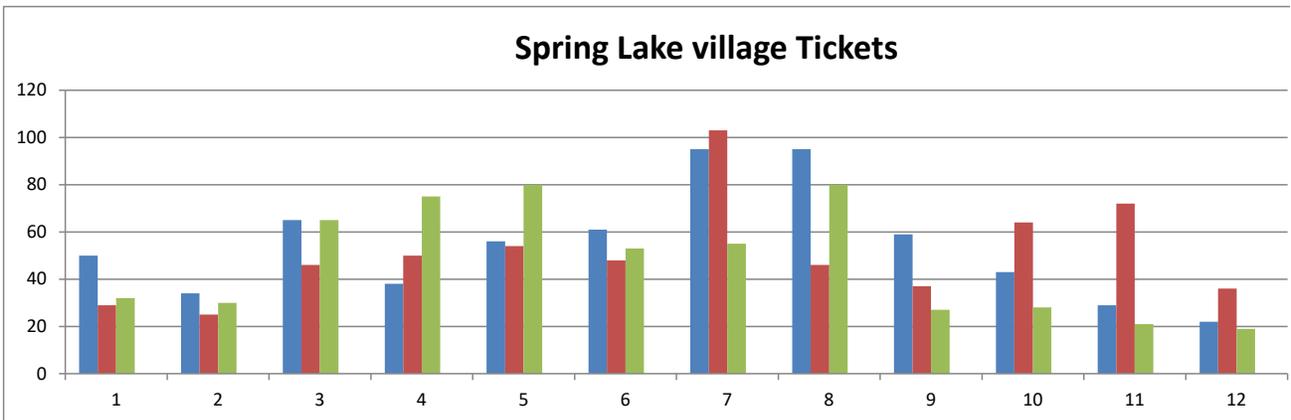
## Total Number of Calls

Column1	January	February	March	April	May	June	July	August	September	October	November
2018	119	80	106	106	141	139	164	152	121	129	94
2019	111	72	93	105	131	171	137	119	142	133	95
2017	84	104	120	121	140	163	177	167	149	141	127



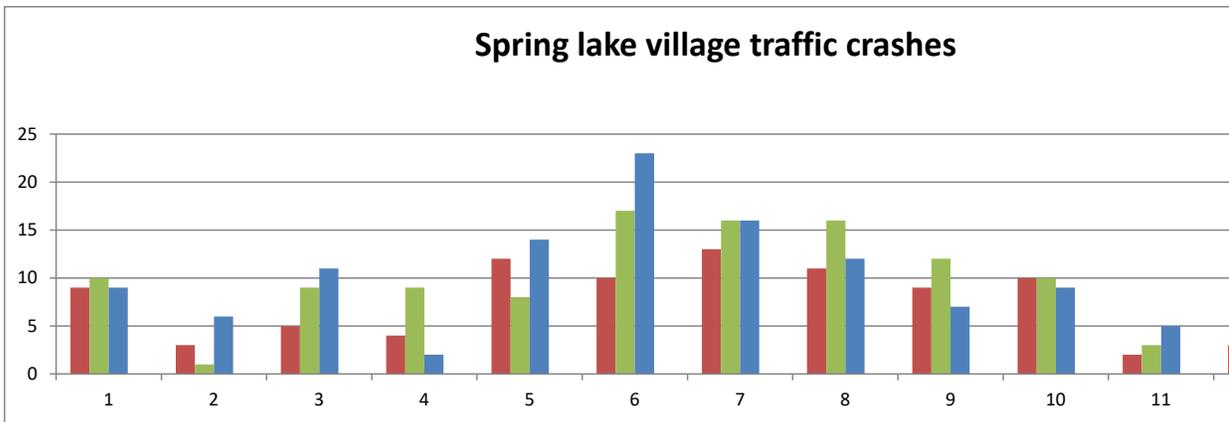
## Total Tickets by Month

	January	February	March	April	May	June	July	August	September	October	November
2018	50	34	65	38	56	61	95	95	59	43	29
2017	29	25	46	50	54	48	103	46	37	64	72
2019	32	30	65	75	80	53	55	80	27	28	21



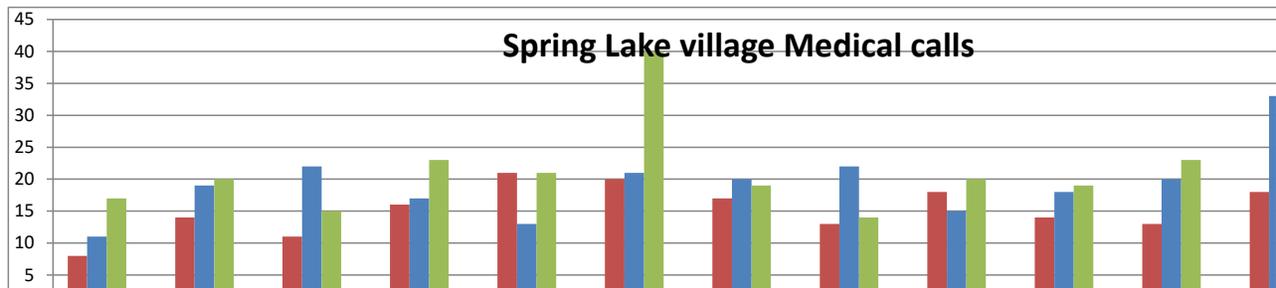
## Traffic Crashes

	January	February	March	April	May	June	July	August	September	October	November
2018	9	3	5	4	12	10	13	11	9	10	2
2017	10	1	9	9	8	17	16	16	12	10	3
2019	9	6	11	2	14	23	16	12	7	9	5



## Medical Calls

	January	February	March	April	May	June	July	August	September	October	November
2018	8	14	11	16	21	20	17	13	18	14	13
2017	11	19	22	17	13	21	20	22	15	18	20
2019	17	20	15	23	21	40	19	14	20	19	23





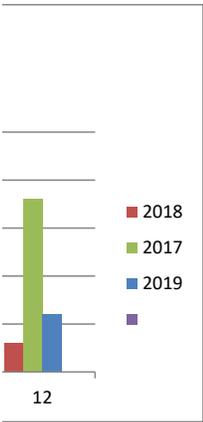
December	TOTALS
90	
99	
133	



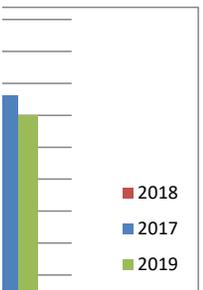
December	TOTALS
22	
36	
19	

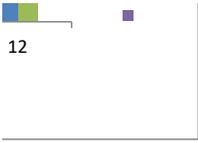


December	<b>TOTALS</b>
	3
	18
	6



December	<b>TOTALS</b>
	18
	33
	30

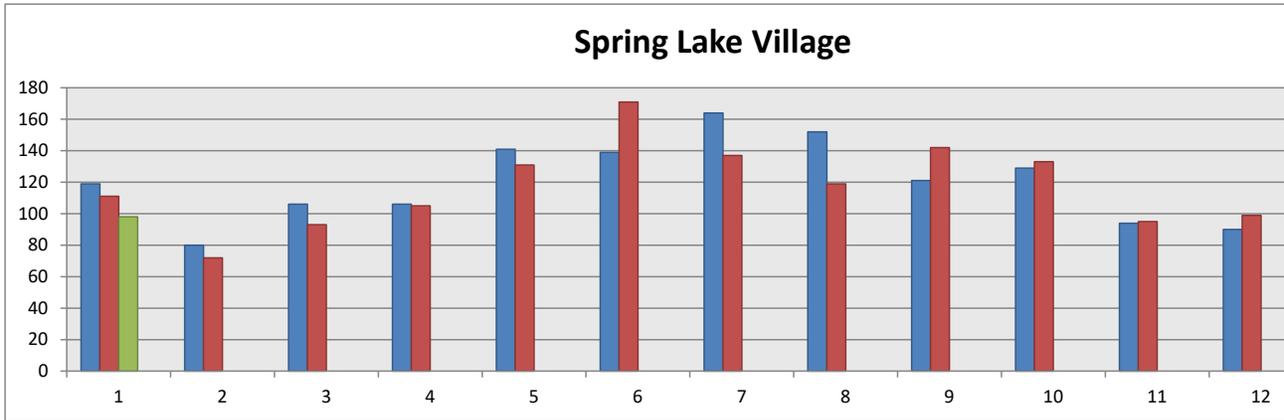




December
2019
2
2
0
0
0
0
1
3
2
2
7
1
0

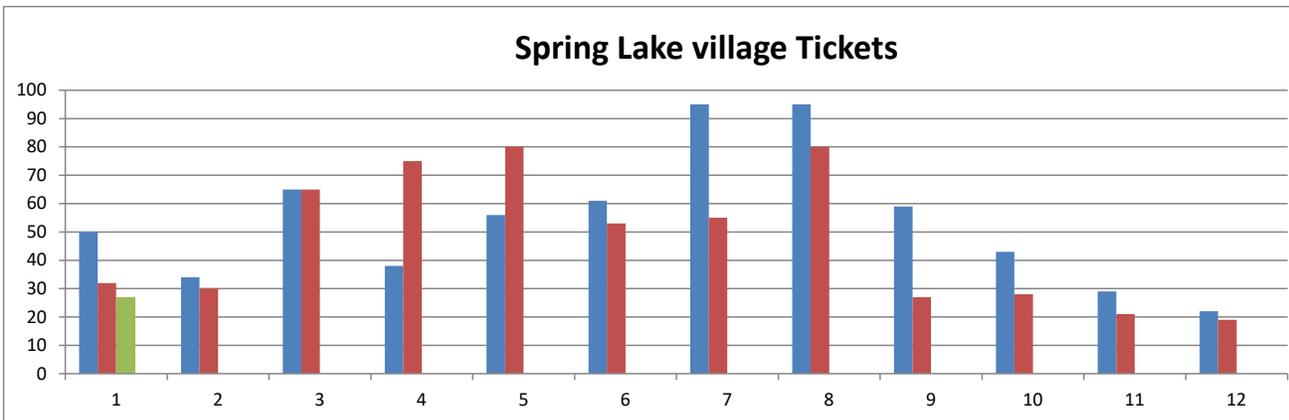
## Total Number of Calls

Column1	January	February	March	April	May	June	July	August	September	October	November
2018	119	80	106	106	141	139	164	152	121	129	94
2019	111	72	93	105	131	171	137	119	142	133	95
2020	98										



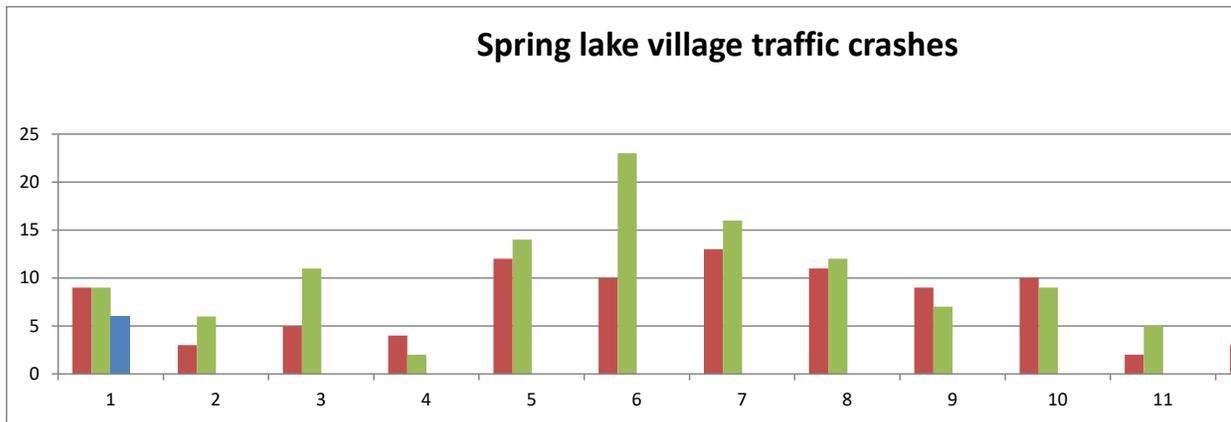
## Total Tickets by Month

	January	February	March	April	May	June	July	August	September	October	November
2018	50	34	65	38	56	61	95	95	59	43	29
2019	32	30	65	75	80	53	55	80	27	28	21
2020	27										



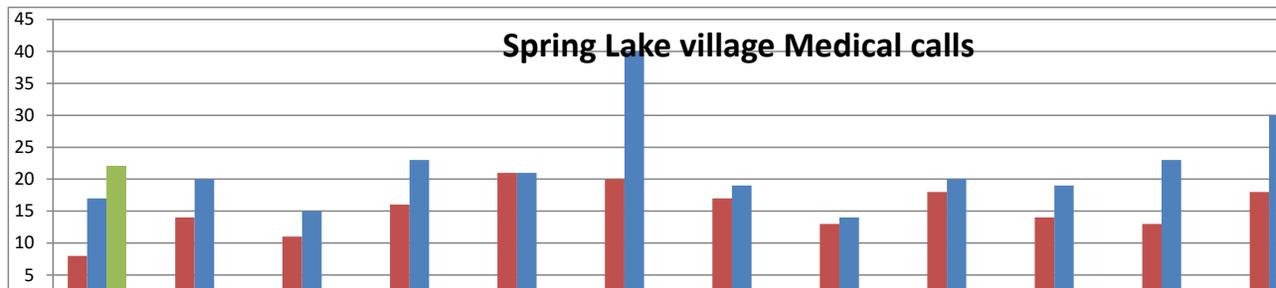
## Traffic Crashes

	January	February	March	April	May	June	July	August	September	October	November
2018	9	3	5	4	12	10	13	11	9	10	2
2019	9	6	11	2	14	23	16	12	7	9	5
2020	6										



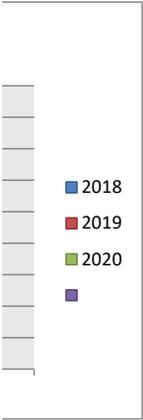
## Medical Calls

	January	February	March	April	May	June	July	August	September	October	November
2018	8	14	11	16	21	20	17	13	18	14	13
2019	17	20	15	23	21	40	19	14	20	19	23
2020	22										





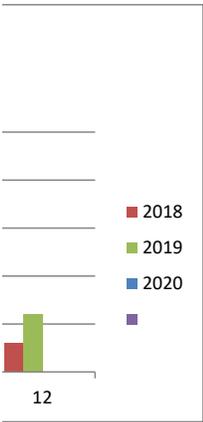
December	TOTALS
90	
99	



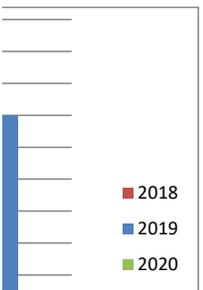
December	TOTALS
22	
19	



December	<b>TOTALS</b>
3	
6	



December	<b>TOTALS</b>
18	
30	





December
2019
2
2
0
0
0
0
1
3
2
2
7
1
0

**Introduction:**

Budget preparation for both TWP and Village still occupies a lot of time. It is one thing to budget for next year and quite another to budget and plan for the next 20 years. The department is working to implement process controls that will monitor and predict current and future maintenance requirements for the 36 pump stations we own. 36 pump stations equates to monitoring 72 pumps.

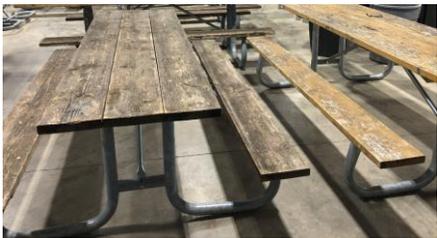
**Utility/Street Department:**

- Completed 124 Miss Digs in January.
- Processed 47 utility Work Orders in December.
- Responded to 161 pump station alarms. Not all alarms require a response to the pump station.
- Street maintenance (plowing/salting) is a priority during the winter.
- Cleaned and organized facilities and equipment.

**General Services Department:**

- Equipment Maintenance: Equipment maintenance was completed on most pieces of equipment.
- Staff has also brought all picnic tables to the DPW building. All boards were removed, inspected, sanded, stained and sealed.

Before



After



- Serviced all chain saws and weed whips.
- Plowed pathways as needed.
- Prepped one internment at the cemetery.
- Initiated the development of the 2020 schedule and a maintenance spread sheet.

**Project Status:**

- **NBT Culvert Replacement:** A Board of Determination was held to extend the Yonker Drain to include the NBT culvert. The reoccurring sink hole is not yet repaired. We continually monitor the sink hole and fill as necessary. The TWP will remove trees in the area where the culvert replacement will occur. The Water Resource agency is busy securing all the required easements before replacing the culvert.



- **VanWagner pathway:** The project consists of 1,442' of 8' path and 545' of 10' boardwalk. Much of the work was completed this year but with the late start, the HMA and restoration will not be complete until spring.
- **Spring Lake Townhomes:** The development is eleven buildings and forty-four units. The underground infrastructure is currently being installed.

Current Status:

- Dug footings for building "C"
- Dug footings for building "D"
- Dug footings for building "E"
- Completed pipe work and sewer hook up on building "A"
- Continued bringing in 22a as needed - additional will be brought in for digging building "G"

One Week Look-Ahead

- Backfill building "B" and install the remaining pipe for this building
- Start back filling building "C"
- Dig building "F"

- **S. Lake Lift Station:** Engineering design is complete. Plans and specifications have been completed and are included in the bid documents. The project has been advertised. Bids are due February 26<sup>th</sup>. We're hoping for an early spring start. (pending bid results)
- **Pump Station #29:** Pump #2 has been completed. The pump has been reinstalled.
- **Pump Station #19:** Pump #1 will also undergo a planned overhaul at a cost of \$17,205. This station pumps an average of 690,000 gpd.
- **Holiday Inn Project:** There is only site restoration left to perform and will be completed in the spring. The engineer and I met with the contractor to discuss the request for additional funds. The dollar amount requested was significantly higher than the approved Contract. The engineer will submit his recommendation to Village Council.

## Christine Burns

---

**From:** Ryan Vredeveld <rvredeveld@grandhaven.org>  
**Sent:** Thursday, February 13, 2020 10:24 AM  
**To:** Bill Cargo; Christine Burns; Craig Bessinger; Gordon Gallagher; Joel Tepastte; Pat Staskiewicz; Patrick McGinnis; Roger VanOpynen; Steve Harvey  
**Subject:** Construction Update  
**Attachments:** IMG\_20200213\_084916.jpg; IMG\_20200213\_085648.jpg; IMG\_20200213\_085823.jpg

Hello All

I just wanted to share some progress with the ongoing improvements taking place at the plant.

### Contract No. 1

Headworks – The 36 inch Raw piping from the Headworks was installed to a point just short of the connection to existing. The Contractor is finishing up wiring and ductwork in the building, preparing for startup as soon as the 36 inch connection to existing is made. All other site piping is on hold until the Headworks is operational. Metal roofing was installed on the canopies over the doors. TODAY, the contractors are working to make the 36 inch RAW piping connection where the new headworks discharge is tied into existing yard piping. Bypass piping of the current headworks needs to take place in order to achieve this phase of the project and we are thankful that our contractors are able to work through the bitter cold and snow that has decided to finally show up of all days. Attached are some photos to give some perspective for the current bypassing taking place.

Activated Sludge Building – The north two RAS pumps were installed along with the associated piping and valves. Startup on the pumps has occurred and we are currently operating on all new equipment. Still addressing control valve issues with the waste activation line, but we are able to operate with manual control for the time being.

Primary Sludge Building – A meeting took place to discuss a revised sludge pump replacement sequence of construction due to the offline SE clarifier. Work will commence next month (February). The weirs have been installed inside of the offline SE clarifier.

### Contract No. 2

Spring Lake PS – The station was successfully started up. Only punch list items remain for both stations.

Ryan Vredeveld  
Grand Haven/Spring Lake Sewer Authority  
1525 Washington Ave.  
Grand Haven, MI 49417  
Ph: 616-847-3486  
Cell: 616-795-3169





## MINUTES

**DDA Meeting**  
**Tuesday, January 14, 2020**  
**7:30 a.m. Village Hall – EOC Room**

### **I. Call to Order**

Chairman **Heins** called the meeting to order at 7:36 a.m.

### **II. Roll Call:**

Present: Chairman Heins, Callen, Dull, Moore, Van Leeuwen-Vega, and Willison

Absent: Brown, Dixon, G. Hanks and M. Hanks (Council Liaison)

Staff Present: Chris Burns (Village Manager), Angela Stanford-Butler (DDA Director) and Maryann Fonkert (Deputy Clerk).

### **III. Approval of Minutes:** 12/10/2019 Regular meeting.

Motion by **Moore**, second from **Van Leeuwen-Vega**, to approve the minutes of the December 10, 2019 Regular meeting. All in favor, motion carried.

Yes: 6                      No: 0

### **IV. Approval of the Agenda**

Motion by **Dull**, second from **Callen**, to approve the agenda as presented. All in favor, motion carried.

Yes: 6                      No: 0

### **V. Financial Report – Willison** asked what the reimbursements on the report were for. **Burns** said she didn't know for sure so she would ask **Hinga**.

Motion by **Willison**, second from **Callen**, to except the Financial Report. All in favor, motion carried.

Yes: 6                      No: 0

### **VI. Business**

**A. Resolution to expand the DDA District – Burns** shared a proposed resolution and map that Council would contemplate to expand DDA District to include Tanglefoot Park so that all revenues and expenditures would run through the DDA Board for approval. **Burns** said that the process was similar to the 2016 expansion with a public hearing and notifying all tax capturing districts involved, however, this parcel was currently assessed at zero and would remain zero so there was no capture. The **Board** was in favor of adding Tanglefoot to the DDA District.

Motion by **Callen**, second from **Willison**, to support Resolution 2020-01, a Resolution of intent to amend the boundaries of the Downtown District of the Downtown Development Authority and designate a public hearing date. All in favor, motion carried.

Yes: 6                      No: 0

**B. Overview of the new brand launch – Andy Dull** explained that he needed to put numbers to the things that they needed to do yet but wanted to talk about the rollout of the brand and asked what the timing was for the finished Design Manual and if it would include recommendations for sign designs. **Burns** said the Design Manual should be finished by March or April but would be geared towards buildings, not signage. The **Board** discussed signage to go with the new brand, the best time for launching, what would be included in the initial launch and phases for the rest as the budget allowed. **Dull** said he would like to create a list of all the elements which identity fell into and prioritize which ones they want to do in each phase.

**C. 2020 Holiday Decorations – Stanford-Butler** asked the Board if they were interested in changing the design of the holiday decorations, however, the poinsettias did go great with the new banners that they would be using for 2 more years. The **Board** agreed they liked the poinsettias.

Motion by **Willison**, second from **Moore**, to continue having poinsettias as holiday decorations. All in favor, motion carried.

Yes: 6                      No: 0

**D. Village Adventure planning to begin – Stanford-Butler** reported that the Village Adventure would be held on June 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> this year in hopes of better weather and that the planning meetings would be starting soon. **Willison** asked if this would be the permanent date for the adventure. **Stanford-Butler** said she hoped it would.

**E. Miscellaneous –**

- **Stanford-Butler** shared that Lilley Cares, the charitable foundation for the Lilley Mansion, was planning a garden show on May 30<sup>th</sup> and 31<sup>st</sup> and would be held at Tanglefoot Park.
- **Stanford-Butler** shared details of the next Whiz-Bang Training that would be held on March 3<sup>rd</sup> at Seven Steps Up.
- **Stanford-Butler** reported that Field's Fabrics had asked to have a "15 Minute Parking" sign at the back of their building for patrons to load and unload their sewing machines for repair. The **Board** discussed the fact that it would not be monitored but they would have to rely on integrity to honor the 15 minutes and that this would have to be considered if other businesses asked. **Burns** shared that **Stanford-Butler** was working on a map that showed public parking throughout the DDA and a letter would be sent to the businesses suggesting that their employees park so that patrons had the closest parking. **Dull** thought there needed to be a parking analysis to show how many people lived, worked

and visited the DDA. The **Board** agreed this would be helpful. **Burns** said she would come back to the Board with an RFP for a parking analysis.

Motion by **Moore**, second from **Willison**, to allow one 15 Minute Parking sign behind Field's Fabrics.

Yes: 5                      No: 1 (Dull)

**VII. Public Comment** – There was no public comment.

**VIII. Adjournment**

Motion by **Van Leeuwen-Vega**, second from **Moore**, the meeting adjourned at 8:16 a.m. All in favor, motion carried.

Yes: 6                      No: 0

---

Doug Heins, Chair

---

Maryann Fonkert, Deputy Clerk



## Minutes

**Village of Spring Lake  
Parks & Recreation Board Meeting  
Monday, January 6, 2020  
7:00 p.m.  
102 West Savidge Street (EOC Room)**

### **I. Call to Order**

**Roll Call:** Curt Brower (Chair), Claire Groenevelt (Vice Chair), Darcy Dye, Erik Poel, Lee Schuitema and Susan Petrus (Village Council Liaison).

**Absent:** Barfield

**Also Present:** Chris Burns (Village Manager) and Maryann Fonkert (Deputy Clerk)

### **II. Approval of the Agenda:** Motion by **Schuitema**, second from **Poel**, to approve the agenda as presented. All in favor, motion carried.

Yes: 5                      No: 0

### **III. Approval of the Minutes:** Motion by **Schuitema**, second from **Groenevelt**, to approve the December 2, 2019 regular meeting minutes. All in favor, motion carried.

Yes: 5                      No: 0

### **IV. Finance Report:** **Burns** reported that they were half way through the fiscal year and on target at 43% of allocated revenues and expenditures over all.

Motion by **Groenevelt**, second from **Dye**, to accept the Finance Report. All in favor, motion carried

Yes: 5                      No: 0

### **V. RFP Asset Management Plan – Burns** shared the RFP for an Asset Management Plan that would outline when various items would be taken care of, determine age, life expectancy and all-around better maintain the parks inventory and asked the **Board** to consider approving its release. **Burns** explained that if the RFP came back with something that was affordable, they would incorporate into the 2020/2021 Budget. **Burns** also shared that years ago the Village Depot building was given to Coopersville and Coopersville now wanted to give it back, but in exchange, they would like the Village to put a storage building of the same square footage as the depot building on that spot. **Dye** said that she and her husband had looked the depot over, and it was not in good condition. **Burns** said they would look into all costs involved before making a decision, she just wanted to share the information.

Motion by **Dye**, second from **Groenevelt**, to approve the release of an RFP for an Asset Management Plan for Parks Inventory. All in favor, motion carried.

Yes: 5                      No: 0

- VI. RFP Reroof of Pavilion at Mill Point Park – Burns** shared the bids received to reroof the Pavilion at Mill Point Park and said that they had budgeted for this and that DPW Director Delamater was comfortable with the low bid submitted by Blue Star Construction and if this Board was also comfortable with the low bid, they would give their recommendation to Council.

Motion by **Schuitema**, second form **Groenevelt**, to recommend approval of the low bid from Blue Star Construction to reroof the pavilion at Mill Point Park. All in favor, motion carried.

Yes: 5                      No: 0

**VII. Water Levels –**

- Grand River Greenway
- Dock Installs – Spring 2020
- Protecting Infrastructure

**Burns** said they had been cautiously optimistic that water levels would go down over the last quarter of the year, but that did not happen, and explained that when the docks from both Tanglefoot and Mill Point were removed for the winter, the barge operator indicated that, because of the way the docks were constructed, they would be almost impossible to reinstall in the spring. **Burns** said the barge operator and Delamater were working on getting some proposed solutions, but if the water levels continued to rise as predicted, the docks and park would have a lot more issues and would not be available for any activities or events. **Dye** asked if it was possible for Council to temporarily close Mill Point Park. The **Board** discussed options for Heritage Festival and other events that had previously been held at Mill Point Park and that efforts, so far, to hold back the water with sandbags or make any kind of repairs had been unsuccessful for surrounding communities. **Burns** shared that when the Grand River Greenway was constructed there were obligations to the remediation, and we did what we could and it's all documented. Unfortunately, with one more year of the obligation to go, none of the plantings were able to survive with the rising water levels.

- VIII. P&R Master Plan Update – Burns** reported that the Public Hearing notices for the Plan approval had been published and will be considered by Council at the January 20<sup>th</sup> meeting, but there was still a little time if anyone had any changes.

**IX. Miscellaneous Parks Updates –**

- **Art in the Park Update - Burns** reported that a \$5000 grant from Rotary was awarded for Art in the Park, and that Stanford-Butler was working with MDOT to get permission to paint the stations under the overpass and fund rising continued. **Dye** asked if the year-end donation request letters could be sent out earlier than mid-December. **Petrus** suggested mid-October. **Burns** said they could do that. **Burns** said that **Poel** qualified for the Consumers Energy Grant and that should be coming in around February - March time frame. **Burns** said she would be meeting with an artist that will be sharing his ideas for the memorial sculpture for Gary and Victoria Verplank with Tony and Kyle Verplank.
- **SLARA Update - Burns** said this update was included in the Boards packet for information purposes.
- **Mass Gatherings for 2020 – Burns** reported that there were already a number of Mass Gathering applications had been turned in or were in the process and, so far, they have not received any negative feedback.
- **Tanglefoot Park – Burns** reported there would be a design kickoff meeting with a small group and Progressive AE to talk about ideas for the structure and once

that design phase was done, they would go back to the Community Engagements to start tweaking things.

- **Whistle Stop Playground** – **Petrus** asked where they had landed on getting a Port-O-Potty for Whistle Stop. **Burns** said that it was her intention to put it in the budget for next Fiscal Year and she would be getting prices in April or May. **Dye** suggested giving neighbors a heads up on a Port-O-Potty. The **Board** discussed location, handicap accessible and esthetics.
- **Central Park** – Nothing at this time.
- **Mill Point Park** – See item VII.
- **Lakeside Trail** – Nothing at this time.

### Tree Board Meeting

- X. **Davy Resource Group Downtown Tree Evaluation** – **Burns** went over the tree evaluation with the Board and said that several trees were overgrown so they would have to decide if they wanted to trim or remove them but the evaluation did not include prices so they would need get them. **Dye** said that many of the trees in the Village were incorrectly planted for their life, so they needed to rethink how they actually planted trees and that Lee Mueller was an expert at picking the kinds of trees they should plant.
- XI. **Miscellaneous Tree Updates (Trimming & Removal Contract)** – **Burns** reported that Mr. Mueller had observed Get-R-Cut as they trimmed and removed trees around the Village and was pleased with the quality of their work and there had been no complaints received. The **Board** discussed the trimming and removal list. **Burns** passed around a Thank You note for signatures that would be sent to the Verplank family for their \$11,000 donation. **Burns** reported that a bid of \$3,000 from Get-R-Cut had been received for the Village trees that Michael Armor had asked to have trimmed and/or removed depending on condition. **Burns** said that the bid would be passed on to Mr. Armor and if he was agreeable, then Get-R-Cut would take care of them.

Burns updated the Board on developments in the Village. The **Board** discussed parking.

### Adjournment

Motion by **Schuitema**, second from **Groenevelt**, the meeting adjourned at 8:07 p.m. All in favor, motion carried.

Yes: 5

No: 0

---

Curt Brower, Chair

---

Maryann Fonkert, Deputy Clerk



**VILLAGE OF SPRING LAKE  
PLANNING COMMISSION**

**MINUTES  
REGULAR MEETING  
December 17, 2019 7:00 PM**

**Barber School Community Building  
102 West Exchange Street  
Spring Lake, MI 49456**

**1. CALL TO ORDER**

Chairman **Bohnhoff**, called the meeting to order at 7:01 p.m.

**2. ROLL CALL**

Present: Bohnhoff, Martinus, Nauta, Van Leeuwen-Vega, and VanStrate

Absent: Drooger and Johnson

**3. APPROVAL OF THE AGENDA**

Motion by **Van Leeuwen-Vega**, second by **Martinus**, to approve the agenda as presented. All in favor, motion carried.

Yes: 5                      No: 0

**4. ELECTION OF VICE CHAIRPERSON**

Both **Martinus** and **Van Leeuwen-Vega** asked to be considered to fill the open seat of the Vice Chairperson. **Van Leeuwen-Vega** was nominated at the November 26<sup>th</sup> meeting but was not in attendance to accept. The vote was tabled until **Van Leeuwen-Vega** could accept the nomination.

Motion by **Nauta**, second from **Bohnhoff**, to elect Van Leeuwen-Vega Vice Chair.

Yes: 4                      No: 1 (Martinus)

**5. APPROVAL OF THE MINUTES: November 26, 2019 regular meeting**

Motion by **Nauta**, second from **Martinus**, to approve the minutes from the November 26, 2019 regular meeting. All in favor, motion carried.

Yes: 5                      No: 0

**6. APPROVAL OF MEETING DATES FOR 2020**

Motion by **Nauta**, second from **Van Strate**, to approve the meeting dates for 2020. All in favor, motion carried.

Yes: 5                      No: 0

7. **ZONING ORDINANCE UPDATE:** Andrew Moore, the Village’s planning consultant from Williams & Works, will present an overview of the zoning ordinance update progress to date.

**Howland** explained that Williams & Works had been hired to help with the Zoning Ordinance update and they had been working on it for several months. **Howland** said that public engagements had been held, different chapters had been drafted and the Zoning Map was being reviewed.

Andrew Moore, Williams & Works, shared that they had started the update process in April and that they had received very good feedback from the public engagements on types of building, streetscape, land use and kinds of development people wanted to see. Mr. Moore said that as he worked with Howland, Zoning Administrator Hill and Manager Burns through the update process, they were looking at consolidating some of the Zoning Districts to simplify the map, such as combining SFR-A, SFR-B and P into one Zoning District and MFR-A and MFR-B into one MFR District. Mr. Moore gave examples of other Districts that would be combined but they would make sure that uses worked in the districts chosen, they would not create nonconforming uses. The **Commission, Howland** and Mr. Moore discussed the reasons for simplifying the Districts and how PUD’s might be handled and what this would mean for Residential and Commercial Districts. Mr. Moore went through the Zoning Ordinance highlighting proposed changes, for example, landscape plans, signs, parking, etc. Mr. Moore explained that the intent of the Zoning Ordinance update was to clarify and simplify procedures.

8. **STATEMENTS OF CITIZENS ON ITEMS NOT ON THE AGENDA**

Darcy Dye, 114 N. Fruitport Rd, asked if the recently adopted Mass Gathering Ordinance, which was specifically designed for parks, would inadvertently become applicable to residential and church properties for graduation parties or weddings with the consolidation of residential and public properties. Dye also asked if the Ordinance would address the installation and use of 5G equipment. Mr. Moore thought the 5G would fall under the existing cell tower and wireless communication provisions, but he would take a look at that.

Gary Hanks, 116 S. Jackson, said that for some time he had been requesting a change to the sign ordinance and wanted to know if there would be a chance for businesses to give input into those standards before they are adopted. Hanks said that he had received a letter from Manager Burns and was under the impression that this was supposed to be the night of an in-depth discussion. **Howland** apologized for the misunderstanding and said that she thought that discussion would take place in a joint meeting in January between Village Council and the Planning Commission where they would bring a few sign consultants to the table to bring the latest and greatest technology. Hanks asked if Williams & Works would have something written by the joint meeting. Mr. Moore said that he thought they would and there were compromises that could accommodate the business signage needs.

9. **ADJOURNMENT**

Motion by **Nauta**, second from **Martinus**, the meeting adjourned at 8:11 p.m. All in favor, motion carried.

Yes: 5                      No: 0

---

Jennifer Howland, Village Planner

---

Maryann Fonkert, Deputy Clerk