

## **MINUTES**

Central Business District Development Authority (CBDDA)  
Thursday, September 11, 2014  
7:30 a.m. Village Hall - EOC Room

### **I. Call to Order:**

Meeting called to order at 7:33 a.m.

### **II. Roll Call:**

Present: Ashcraft, Dean, Draeger, Hanks, Heins, and Venhuizen. Village Manager Christine Burns and Deputy Clerk Maryann Fonkert were also present.

Absent: Constantine, Moore, & Nauta

### **III. Approval of Minutes:**

Motion by **Draeger**, support from **Heins**, to approve the minutes of the July 10, 2014 regular meeting. All in favor, motion carried.

Yes: 6                      No: 0

### **IV. Approval of the Agenda:**

On a motion by **Draeger**, support from **Heins**, to approve the agenda as presented. All in favor, motion carried

Yes: 6                      No: 0

### **V. Business:**

#### **a. Façade Grant - Kelly Larson ~ 616/618 E. Savidge**

**Burns** reported that Kelly Larson, owner of 616/618 E. Savidge, had completed all the renovations, and then some, that she had said she was going to do and was now looking for reimbursement of \$5000 from a Façade Grant. **Burns** also reported that all of Larson's store fronts were occupied and looked great.

On a motion by **Draeger**, support from **Venhuizen**, to approve a Façade Grant reimbursement request of \$5000 from Kelly Larson for 616/618 E. Savidge. All in favor, motion carried.

Yes: 6                      No: 0

**b. Parking Update - 100 block of W. Savidge:**

**Burns** updated the Board on the parking situation in the rear parking lot of the 100 block of W. Savidge. **Burns** reported that Gary **Hanks** had gathered data from the parking lot for 2 weeks, with at least 2 surveys per day, and found the parking lot was largely empty at each time. The Board agreed to have the Handicap parking place moved down a few spaces to be located behind 114 W. Savidge.

**c. Board Vacancies:**

The Board discussed the current and upcoming Board vacancies. **Burns** said staff was in the process of getting all Board and Committee member terms to end in November for easier tracking. The Board also discussed what the criteria was to be a CBDDA member and who might be interested in serving.

**d. TIF:**

**Burns** updated the Board reporting that Council voted to un-hibernate the Tax Increment Finance (TIF) Fund in 2015 instead of 2016.

**e. Miscellaneous Updates**

The Board discussed the different vacant buildings in the downtown area and what, if anything, could be done to help the property owners wanting to sell. **Burns** told the Board that the Burnside's building, at 510 Liberty, had been sold and the new owner was doing a lot of work inside and out. **Burns** said she had not heard yet what kind of business the building was being renovated for.

**VI. Next Meeting:** Thursday, November 13, 2014 at 7:30 a.m. at Village Hall

**VII. Adjournment:** There being no further business, meeting adjourned at 9:00 a.m.

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Maryann Fonkert, Deputy Clerk