



MINUTES

Central Business District Development Authority (CBDDA) Meeting Thursday, May 12, 2016 7:30 a.m. Village Hall - E.O.C. Room

I. Call to Order

Chairman **Draeger** called the meeting to order at 7:37 a.m.

II. Roll Call:

Present: Draeger (Chair), Blake, Dull, Heins, Moore, Nauta and Willison

Staff Present: Chris Burns (Village Manager) & Maryann Fonkert (Deputy Clerk)

Absent: Dean and Hanks

III. Approval of Minutes (3/10/2016)

Motion by **Nauta**, second from **Willison**, to approve the Minutes of the March 10, 2016 regular meeting.

Yes: 7 No: 0

IV. Approval of the Agenda:

Agenda was approved. All in favor.

Yes: 7 No: 0

V. Business

A. Adoption of the 2016/2017 Budget

Manager **Burns** went over the 2016/2017 Fiscal Year Budget and reported that Council would be approving it at the June 13, 2016 meeting. The **Board** discussed the Budget with **Burns** and subsequently approved the 2016/2017 Budget.

Motion by **Nauta**, second from **Moore** to approve the 2016/2017 Budget as presented

Yes: 7 No: 0

B. Christmas Decorations for M-104

Manager **Burns** recommended to the Board that Christmas decorations in the Village be leased from Hometown Decoration and Display LLC with a 3 year contract. **Burns** explained that leasing the decorations from this company would free up DPW time since they would not be installing or taking down decorations, the Village would not have to

store the decorations, they would always be fresh and the Board could chose whatever they want each year. The **Board** discussed the light poles that did not work and getting them fixed for the decorations. The **Board** also discussed different ideas and options for decorating the Village. **Dull** offered to check out other communities and come up with a few ideas to present to the Board at the June meeting.

Motion by **Heins**, second from **Willison**, to recommend that Council approve a 3 year contract with Hometown Decoration and Display LLC to decorate the Village for the Holiday season.

Yes: 7 No: 0

C. DDA Director Position

Manager **Burns** reported that the chosen candidate for the DDA Director position had declined the job offer due to the pay scale.

Burns said that the City of Grand Haven was just named as a Main Street Community and would probably be hiring someone to help with that program so we could possibly collaborate with them to share that person. The **Board** discussed the possibility of a Master's student from an intern program and to keep looking for someone for a more permanent placement.

D. Miscellaneous

Chairman **Draeger** said that he was noticing that more and more, with the tree growth, that a number of business signs were being hidden and was anything being done about that. Manager **Burns** explained that the Tree Board and Arborist do review this issue and that it was a balancing act between the businesses and the tree lovers.

Board member **Heins** shared that the building he was looking at purchasing was going to be too expensive so he was still looking for a building in the Village.

The **Board** discussed the upcoming Community Engagement for the old Township Hall property.

Manager **Burns** mentioned that there would be an opening on Village Council soon if anyone would be interested in serving in that capacity.

VI. Next Meeting: Thursday, June 9, 2016

VII. Adjournment: There being no further business the meeting was adjourned at 8:48 a.m.

Louis Draeger, Chairperson

Maryann Fonkert, Deputy Clerk