



MINUTES

Central Business District Development Authority (CBDDA) Meeting Thursday, June 9, 2016 7:30 a.m. Village Hall - E.O.C. Room

I. Call to Order

Chairman **Draeger** called the meeting to order at 7:30 a.m.

II. Roll Call:

Present: Draeger (Chair), Blake, Dean, Heins, and Willison

Staff Present: Chris Burns (Village Manager) & Maryann Fonkert (Deputy Clerk)

Absent: Dull, Hanks, Moore and Nauta

III. Approval of Minutes (5/12/2016)

Motion by **Heins**, second from **Blake**, to approve the Minutes of the May 12, 2016 regular meeting. All in favor, motion carried.

Yes: 5 No: 0

IV. Approval of the Agenda:

Agenda was approved unanimously.

Yes: 5 No: 0

V. Business

A. Mill Point Station Reimbursement -

Manager **Burns** gave a brief summary of Chris and Chad Peel's request to possibly amend the original Brownfield or see what else could be done to help offset the costs they incurred removing contaminated soil from the Mill Point Station addition site. Chris Peel explained that at the time of the first phase there was a surplus of \$8,400 left of the environmental grant but since they were not ready to build the second phase the DEQ said they couldn't leave the grant open forever so the grant was closed out in 2008 and the Peel's were not able to collect the remaining balance. Mr. Peel said once that grant was closed it could not be reopened so they were asking the board for help with the \$9,500 they had spent to remove the contaminated soil. The **Board** agreed that the Peel's have been very good developers for the Village and that they would like to recommend that Council authorize reimbursement.

Motion by **Heins**, second from **Blake** to recommend that Council authorize reimbursement from the Fund Balance Account to the Peel's for the expenses incurred

removing contaminated soil from the Mill Point Station Phase 2 construction site, with the condition that Manager Burns contact the appropriate State Agencies to ask for help with this expense. All in favor, motion carried.

Yes: 5 No: 0

B. Agreement with Ottawa County

Manager **Burns** explained that Ottawa County was contemplating opting out of the expanded DDA District and that after many phone calls and meetings they have come to an agreement with the Village that included the Village refunding monies that have not been spent and that Ottawa County's captured money would be spent on infrastructure.

No **Board** recommendation was made at this time since they did not have the information.

C. Christmas Decoration Contract -

Manager **Burns** shared Andy **Dull's** Christmas decoration display ideas with the **Board** since **Dull** was not able to attend the meeting. The **Board** agreed they would trust **Dull** to choose the decorations.

D. Miscellaneous

Manager **Burns** updated the **Board** on Darcy Dye and her many volunteers that have done a wonderful job of taking over the planting and weeding of the planters and garden areas around the downtown area. **Burns** also reported that in the process of Landscape Design replanting/replacing a dead tree on M-104 a water line had unknowingly been cut and when the irrigation was turned on it created quite a mess. **Burns** said Landscape Design will be repairing the line in the next week.

Manager **Burns** also updated the **Board** on construction and renovations in the Village.

VI. Next Meeting: Thursday, July 14, 2016

VII. Adjournment: There being no further business the meeting was adjourned at 8:37 a.m.

Louis Draeger, Chairperson

Maryann Fonkert, Deputy Clerk