



MINUTES

Central Business District Development Authority (CBDDA) Meeting Thursday, September 8, 2016 7:30 a.m. Village Hall - E.O.C. Room

I. Call to Order

Chairman **Draeger** called the meeting to order at 7:44 a.m.

II. Roll Call:

Present: Draeger (Chair), Blake, Dean, Dull and Moore

Staff Present: Chris Burns (Village Manager) & Maryann Fonkert (Deputy Clerk)

Absent: Hanks, Heins, Nauta and Willison

III. Approval of Minutes (7/14/2016)

Motion by **Moore**, second from **Dull**, to approve the Minutes of the July 14, 2016 regular meeting. All in favor, motion carried.

Yes: 5 No: 0

IV. Approval of the Agenda:

Motion by **Moore**, second from **Blake**, to approve the Agenda as presented. All in favor, motion carried.

Yes: 5 No: 0

V. Financial Reports (thru 6/30/16 and thru 8/31/16)

Burns reported to the Board that the audit for the Village had gone very well and then went over the yearend budget and where the DDA was up to 8/31/2016.

VI. Business

A. Holiday decorations (update from Andy Dull)

Dull passed out a map of the light pole locations and pictures of the proposed decorations explaining that they had mapped out and identified the lighted posts throughout the Village and suggested making a big splash in the core downtown area rather than string decorations sporadically from Holiday Inn to Fruitport

Road since there was a dead zone with no lighted poles. **Dull** said that 37 of the 41 lighted poles were in the core area. **Burns** said they were able to lower the contact amount with Hometown Decorations due to the smaller area and would like to put that savings into banners. **Dull** also suggested lighting the trees in the core area with LED strings of lights and showed the Board pictures of what he felt the Village could look like with consolidating the decorated area. **Burns** asked the Board if they were ok with tweaking the budget to include LED lights for the trees. The **Board** agreed to adjusting the budget and would vote on the amount at the October 13th meeting when they had a dollar amount.

B. Trees

Burns reported that a few of the trees in the downtown area were stressed so the Arborist had looked at them and as soon as she received his report she would forward it on to the Board.

Dean asked who was responsible for the trees in the right of way over by Huntington Bank because the foliage was so low it was hard to see to make a left hand turn out of their driveway. **Burns** said it was the Village's responsibility for trees in the right of way so she would have that looked into.

VII. Miscellaneous – Burns updated the Board on new businesses coming in and businesses doing renovations/expansions in the Village.

VIII. Next Meeting: Thursday, October 13, 2016

IX. Adjournment: There being no further business the meeting was adjourned at 8:27 a.m.

Louis Draeger, Chairperson

Maryann Fonkert, Deputy Clerk