

Village of Spring Lake

Parks & Recreation Board Meeting

February 3, 2014

7:00 p.m.

102 West Savidge Street (EOC Room)

Spring Lake, MI 49456

www.springlakevillage.org



Spring Lake Village

1	7:00 p.m. - Roll Call Bob McCulloch, Chair Claire Groenevelt, Vice-Chair Bill Core, Ex-Officio Michele Yasenak, Secretary Steve Nauta, Village Liaison Chris Burns, Village Manager Curt Brower Erik Poel Lee Schuitema
2	7:01 p.m. - Swearing in of Mr. Erik Poel Mr. Erik Poel has been appointed as the newest member of the Parks & Recreation Board. He is replacing Ms. Michelle Allard who had to resign due to scheduling conflicts.
3	7:01 p.m. - Approval of Agenda
4	7:02 p.m. - Approval of Minutes
5	7:03 p.m. - Eagle Scout Presentation (Alec Kieft - Take One, Leave One)
6	7:18 p.m. - Spring Lake Area Recreation Commission (Welcome Bill Core) Mr. Bill Core has been named the new Director of the SLARC. He has been provided a binder of relevant information as well as a meeting schedule. He will be emailed all agendas (same as with Larry Aldridge) and invited to attend all meetings. Minutes of the November meeting are attached for information purposes. The next meeting is scheduled for February 5, 2014 at the Intermediate School.
7	7:30 p.m. - Tanglefoot Park Update
8	8:00 p.m. - Lakeside Beach (Lifeguard & Buoy Discussion)
9	8:20 p.m. - Central Park Capital Campaign
10	8:40 p.m. - Miscellaneous <ul style="list-style-type: none">• Snow Jam

- | | |
|--|---|
| | <ul style="list-style-type: none">• Shindig• Heritage Festival• Fees for Reserving Parks• Joint Parks & Recreation Master Plan• Tree Policy Discussion |
|--|---|

**Village of Spring Lake
Parks & Rec Committee
Monday, December 2, 2013
7.00pm Village Hall
Meeting Minutes**

I. Call to Order

Roll Call: Claire Groenevelt, Michele Yasenak, Lee Schuitema, Michelle Allard, Curt Brower, Steve Nauta, Roger Belknap

Excused: Chris Burns, Bob McCulloch

Guests: Spring Lake Township Park Representatives: Lukas Hill, Paul Brondyke, Rachel Terpstra, Jeremy LaBrock

II. Committee Review:

Meeting Minutes – Minutes were reviewed and a motion by Clair Groenevelt and seconded by Lee Schuitema to approved for November Minutes.

III. Agenda

Mill Point Park - Michele Yasenak informed the board that a new flag pole had been ordered and paid for by the Spring Lake Heritage Festival. It is schedule to be delivered to the DPW in January. She reported that if the pole is to be stored outside, we are to remove the protective covering but if it is stored inside then the covering should not be removed. Michele reported that she has been in contact with several individuals about doing a flag pole installation project and hopefully it will be completed for a re-dedication during the SLHF on Flag Day.

Central Park - Roger Belknap asked the board if there would be a problem selling advertising on the skate rink to help with maintenance and to raise funds for a new liner. The committee stated that they did not have any problem but that they should follow the guidelines that were established for signage for the dog park.

Sidewalks – Roger Belknap stated that his department will be starting to inventory the sidewalks that need to be replaced. Michelle Allard suggested that when the new sidewalks are replaced that there is a nice transition from the 3 ft wide old sidewalk to the new 4 ft wide that is now the Village Standard. She mentioned that the transition on Parkhurst should be used in the future for other sidewalk replacements.

Joint Recreation Committee Meeting – Lucas Hill presented members of both Parks Boards with the “Work in Progress” Joint Plan. He stated that it is almost completed. We reviewed the plan. It was pointed out that the map that shows bike paths be updated to show all bike paths in the township. The paths that are located in the Village were omitted and they are still in the township. He will make the correction. Lucas also mentioned that there is a committee working on a millage renewal for

bike paths. Michele Yassenak asked if the verbiage has been completed and Rachel Terpstra stated they are in the process. Michele Yassenak mentioned that before it goes to publication, that the Village reviews it verbiage. She mentioned that in the past it did not clearly state that funds collected for maintenance for the bike path would cover the paths that are located in the Village. This needs to be clearly stated.

He reviewed the past grants that had been applied for both the Village and Township and both communities have been very successful in obtaining grants.

Lucas mentioned if the Village was interested in joining with Grand Haven Township in putting together a "Tri-Cities" plan. The committee said that they would need more information before they could make any recommendations.

New Business

Park Rental Fees - Michele Yassenak re-introduced to the both boards about the possibility of working with Ottawa County Parks Department to see if it would be possible to have our parks listed on their web-site. She presented to the board a listing of area communities that charge a fee for usage of their parks and noted that Spring Lake Village and Spring Lake Township are the municipalities that do not charge a fee. Michele mentioned that she would like to see two members from the Village and two members from the Township get together and explore the possibility. And then make a presentation back to both departments. Rachel Terpstra from the Township thought it would be a good idea. Lucas Hill stated that he would ask if there was someone else from the township that would be interested. Claire G stated she would also be interested in a sub- committee.

The meeting was closed at 8.45 with a motion by Lee Schuitema and seconded by Curt Brower.

Minutes submitted by Michele Yassenak

**SPRING LAKE AREA RECREATION COMMISSION SPECIAL MEETING
NOVEMBER 6, 2013**

ATTENDING:

DIRECTOR---LARRY ALDRIDGE

ADMINISTRATIVE ASSISTANT---SHARON VANDERJAGT

BOARD MEMBERS---ROSEMARY BENCH, JOHN NASH, CHAD WAHLBURG, RICH HYDE, STEVE OVERACKER,
JIM NIENHOUSE

GUESTS--- MICHELLE ALLARD, BOB MCCOLLOCH

MEETING CALLED TO ORDER AT 7:05

STEVE OVERACKER OPENED THE MEETING BY RECOMMENDING THAT GUEST COMMENTS BE LIMITED TO THE BEGINNING AND END OF MEETINGS

RICH HYDE MADE A MOTION TO APPROVE THE MINUTES OF THE 10-6-13 MEETING. CHAD WAHLBURG SECONDED. MOTION UNANIMOUSLY APPROVED

LARRY ALDRIDGE BROUGHT UP THE ISSUE OF THE BUOYS AT SL BEACH. 3 BUOYS WERE STILL IN WATER AS OF 10/30/13. IMPORTANCE OF HAVING ALL SIX BUOYS WAS AGREED UPON AND ALL AGREED THAT THE TOPIC SHOULD BE INCLUDED IN THE FEBRUARY MEETING. SPRING LAKE VILLAGE WILL BE NOTIFIED SINCE THEY ARE RESPONSIBLE.

FINANCING BY UNIT DISCUSSION FOLLOWED. STEVE OVERACKER HANDED OUT SOME INFORMATION OUTLINING THE IN KIND CONTRIBUTION BY SL PUBLIC SCHOOLS. APPROXIMATELY 79,000 IN KIND SERVICES. IT WAS AGREED THAT THE BUDGET FOR 2014 HAS BEEN APPROVED AND THAT WE SHOULD TABLE THE DISCUSSION UNTIL THE FEBRUARY MEETING SO WE CAN SPEND TIME ON HOW WE HIRE THE NEW DIRECTOR.

JOHN_NASH POINTED OUT WE SHOULD BE RECOGNIZED AS THE SPRING LAKE AREA RECREATION AUTHORITY AND NOT COMMISSION

JOHN NASH ALSO EXPRESSED HIS OPINION THAT ALL CAMPS SHOULD BE SELF FUNDED AND NOT SUPPORTED BY SLARC

JOB DESCRIPTION

JOHN NASH REVIEWED THE PROPOSED JOB DESCRIPTION.

JIM NIENHOUSE MADE MOTION TO APPROVE AND USE THE PROPOSED JOB DESCRIPTION

STEVE OVERACKER SUPPORTED. MOTION WAS UNANIMOUSLY APPROVED

**SPRING LAKE AREA RECREATION COMMISSION SPECIAL MEETING
NOVEMBER 6, 2013**

JOB POSTING

SHARON VANDERJAGT WILL POST

WILL BE POSTED ON SLPS, SL VILLAGE, and SPRING LAKE TOWNSHIP WEBSITES ON 11-7-13

RESUMES WILL BE ACCEPTED UNTIL 11-22-13.

INTERVIEWEE SELECTION COMMITTEE

LARRY ALDRIDGE, RICH HYDE, CHAD WAHLBURG

COMMITTEE WILL SELECT UP TO 5 APPLICANTS FOR INTERVIEW BY COMMISSION MEMEBERS

INTERVIEWS AND SELECTION OF NEW DIRECTOR

MEETING WILL BE HELD ON 12-4-13 AT 7:00

DIRECTOR COMPENSATION

\$12, 600 SALARY

\$7,900 CAR ALLOWANCE

ADMINISTRATIVE ASSISTANT COMPENSATION

\$6,000 SALARY

PUBLIC COMMENT

BOB MCCOLLOCH SUGGESTED THAT WE DETERMINE INTERVIEW QUESTONS PRIOR TO INTERVIEW MEETING

MICHELLE ALLARD QUESTIONED THE CAR ALLOWANCE. IT WAS DISCCUSED AND INFORMED THAT THE ALLOWANCE IS A PART OF COMPENSATION

JOHN NASH MADE A MOTION TO ADJOURN. SECONDED BY STEVE OVERACKER AND UNANIMOUSLY SUPPORTED

MEETING ADJOURNED AT 8:50