

**Village of Spring Lake  
Parks & Rec Committee  
Monday, March 3 2014  
7.00pm Village Hall  
Meeting Minutes**

**I. Call to Order**

**Roll Call:** Claire Groenevelt, Bob McCulloch, Michele Yassenak, Lee Schuitema, Curt Brower, Erik Poel, Chris Burns and Roger Belknap

Excused: Steve Nauta

**Committee Review: Meeting Minutes** – Motion by Groenevelt, support by Brower, to approve the Minutes of the February 3, 2014 regular meeting. All in favor, motion carried.

**II. Agenda**

**New Business**

1. **SLARC** – Manager Burns reported that the new Director, Bill Core, had made strides to modernize the program. The SLARC board approved funding to purchase Quick Books software to better help keep track of which programs were making money. Burns said the SLARC Board rejected the Village Council's recommendation to not have lifeguards at Lakeside Beach because their budget was set in October but they would be looking into the maintenance and up keep of the restrooms since it was just terrible last year.

Burns also said that the Board had very strong feelings about having 6 buoys at Lakeside Beach instead of 3. The Committee asked Belknap if they were in compliance with the Army Corp of Engineers and the US Coast Guard. Belknap said yes they were. Belknap also said the permits issued were for 3 buoys and that Village Council voted to comply with the permits issued for 3 buoys.

2. **Central Park Restoration Campaign** - Kelly Gates, a Spring Lake resident, was in attendance and volunteered her time to work on the Central Park Restorations Campaign. Ms. Gates said she has worked on several campaigns in Grand Haven. The Committee welcomed her with open arms.

Ryan Arends, Village Engineer, provided Council with two preliminary options for the restoration of Central Park. Arends said that a 3 phase project, verses a single phase, would cost about \$30,000 more due to duplicate services. Burns reported to Council that the Parks and Rec. Board needed professional plans and description of services for grant applications that were coming due quickly. Village Council approved funds for the design work with the understanding that the Village would be reimbursed from the project and hopefully, the proposed plans would be ready for the next meeting. The goal of the park project was for completion in 2015.

3. **Park Fees** - Burns reported that Council had voted to match the fee structure to that of Spring Lake Township and that they would be utilizing the Ottawa Country Park booking site starting in 2015. Burns said there were about 100 reservations already on the books for Rycenga Park and it would be difficult for the Township to contact the individuals to advise them that there would now be a fee to rent the park. Burns said waiting until 2015 would give time to educate the public on the upcoming changes.
  
4. **Tree Trimming** –Belknap brought the Board up to speed on the Tree Trimming/Removal Policy for the Village. The Village Charter states that the Tree Board falls under the Parks & Recreation Board. Belknap provided the Committee with his recommendations for the Tree Board and also gave a listing of the trees that were on the Priority 1 and Priority 2 list. Belknap submitted the list out to tree removal services and Summit Tree Service from Grandville had the low bid. Belknap also advised the Board that Village Council recommended that an arborist, not affiliated with any of the companies requesting bids, be hired. Belknap said he met with Certified Arborist, William Drews from Woodland Tree Service in Rockford, MI. Mr. Drews specialized in Tree Risk assessment and would be working with Belknap to review the trees and make his recommendations. Belknap said Mr. Drews was willing to meet with the Tree Board to provide additional details also mentioned that Tonya Tunteveski, from Consumers Energy, would make a presentation if the Board would like.
  
5. **SNOWJAM** –Was reported to be a great success and they were looking forward to next year
  
6. **SHINDIG** - Burns reported they have chosen a new location.
  
7. **Heritage Festival** – Yasenak gave a brief update of the status of the festival and everything is moving along great. She asked if anyone would like to join the committee or volunteer at an event.
  
8. **Joint Parks & Recreation Master Plan** – Burns reported that the surrounding communities were looking into doing a 5 Municipality Master Plan to save cost for all involved. Burns also mentioned that the Village and the Township were still working well together.
  
9. **Bike Path Millage** - Yasenak asked Burns if she had seen any verbiage regarding the proposed bike path millage that was scheduled for 2014. Burns said that she has had great discussion with John Nash and they were working on keeping 75% of the funds collected for bike paths, from Village Residents, to stay in the Village for maintenance and repair and 25% would go to the Township.

### III. Adjournment

Motion Groenevelt, support by Brower, meeting adjourned at 8.26pm

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Michele Yasenak, Secretary