

**Village of Spring Lake  
Parks & Rec Committee  
Monday, December 1, 2014  
7.00pm Village Hall  
Meeting Minutes**

**I. Call to Order**

**Roll Call:** Claire Groenevelt, Bob McCulloch, Steve Nauta, Erik Poel and Lee Schuitema

**Absent:** Michele Yasenak, Bill Core and Curt Brower

**Also present:** Chris Burns (Village Manager), Roger Belknap (DPW Director) & Maryann Fonkert (Deputy Clerk).

**II. Approval of the Agenda:** Motion by **Schuitema**, seconded by **Groenevelt**, to approve the agenda as presented.

Yes: 4                      No: 0

**III. Approval of the Minutes** – No minutes were presented at this time.

**IV. New Business**

1. **Parks & Recreation 5 - Community Master Plan** - Consultant **Pam Blough** was present to review the suggested Goals & Objectives with the **Board** being considered for the 5 - Community Parks & Recreation Master Plan.

The **Board** discussed each goal to determine whether they were all in agreement on wording. The **Board** then discussed the objectives to each goal and revised them as needed. The **Board** also agreed that each member would create a prioritized list of Capital Improvements, to send via email, to Pam Blough prior to the January 5, 2014 meeting

2. **Dog Park** - Manager **Burns** reported that she had received another complaint recently regarding an irresponsible individual that was not keeping his dog on a leash to and from his vehicle, not cleaning up after his dog and that the dog was aggressive to other dogs.

**Schuitema** asked if the Sheriff's Department could be brought in to handle these violations since this was not the first complaint and the individual was in violation of the Village's Ordinances regarding leashes and cleaning up after his dog.

After some discussion, the **Board** felt that Dog Park users should call 911 when they see violations or felt a dog was unsafe since the Deputy's could respond quickly and had the authority to enforce the Ordinances.

The Board discussed **Burns** getting Marv's Bark Park signage designed so it could be installed.

3. **Tanglefoot Park - Burns** reported that a seasonal resident was asking that he keep his seniority while he was gone for the 2015 season.

The **Board** agreed that the only fair way for him to keep his seniority was to pay the seasonal site rate.

4. **Central Park - DPW Director Belknap** reported that the ice rink liner would be installed in about 2 weeks and that the long range weather forecast looked favorable for getting the rink going.
5. **Mill Point Docks Update-** The **Board** reviewed and discussed the report from Edgewater Resources that found the docks to have design flaws. **Belknap** said that URS, the company that built the docks, was researching to find who engineered them. **Belknap** said the next step was a letter to URS summarizing Edgewater's report.
6. **Lakeside Beach - Belknap** reported that a steel roof was being considered for the restrooms.

## V. **Tree Board -**

### A. **Pine Trees at Central Park**

*This item has been tabled from November 3 meeting.* Staff requests removal of at least 2 of the 4 trees on the north side of the East parking lot for the purpose of creating driveway access to snow storage/snow hill for winter activities; the trees' health has been assessed by arborist.

The **Board** agreed that taking out the smallest tree on the east end of the row would give enough room for DPW to haul snow to the proposed sites in the park.

### B. **Maple Trees behind Post Office/Village Parking Lot**

Staff requests removal of soft maples trees that have grown too large for the space; Post Office has requested a review and action due to damage of concrete wall. Arborist has reviewed trees and recommends removal.

The **Board** reviewed the photo's and agreed that the trees needed to be removed and then small decorative, no maintenance, bush's be planted to replace them.

### **C. Tree Donations by Mrs. Rathbun**

Sharon Rathbun (300 S. Lake) has offered to donate a medium sized Spruce tree to the Village; staff recommends replanting at Mill Point Park. Originally the plan was to use the tree for the clock tower during the holiday season however the tree proved too large for the tree stand.

The **Board** agreed the tree was beautiful and a nice gesture on Mrs. Rathbun's part, but were not sure that the Village should pay to have the tree moved and asked **Belknap** to talk to Mrs. Rathbun about possible solutions.

### **VI. Adjournment:**

Motion by **Schuitema**, support from **Groenevelt**, the meeting was adjourned at 9:08 p.m.

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Bob McCulloch, Chairperson

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Maryann Fonkert, Deputy Clerk