

Village of Spring Lake

Parks & Recreation Board Meeting

January 5, 2015

7:00 p.m.

102 West Savidge Street (EOC Room)
Spring Lake, MI 49456



www.springlakevillage.org

Spring Lake Village

1	7:00 p.m. - Roll Call Bob McCulloch, Chair Claire Groenevelt, Vice-Chair Bill Core, Ex-Officio Michele Yasenak, Secretary Steve Nauta, Village Liaison Chris Burns, Village Manager Curt Brower Erik Poel Lee Schuitema
2	7:01 p.m. - Approval of Agenda
3	7:02 p.m. - Approval of Minutes of November 3, 2014 and December 1, 2014
4	7:03 p.m. - Parks & Recreation Master Plan (Pam Blough)
5	7:25 p.m. - Dog Park
6	7:28 p.m. - Tanglefoot Park Clubhouse Bathroom Improvements
7	7:30 p.m. - Central Park Ice Rink & DPW Maintenance Activities
8	7:35 p.m. - Mill Point Docks and Boat Launch Maintenance
9	7:40 p.m. - Lakeside Beach Spring Maintenance

Village of Spring Lake

Tree Board Meeting

January 5, 2015

8:30 p.m.

102 West Savidge Street (EOC Room)
Spring Lake, MI 49456

1	7:45 p.m. - Tree City Nomination
2	7:50 p.m. - Tree Projects from December 2014

**Village of Spring Lake
Parks & Rec Committee
Monday, December 1, 2014
7.00pm Village Hall
Draft Meeting Minutes**

I. Call to Order

Roll Call: Claire Groenevelt, Bob McCulloch, Steve Nauta, Erik Poel and Lee Schuitema

Absent: Michele Yasenak, Bill Core and Curt Brower

Also present: Chris Burns (Village Manager), Roger Belknap (DPW Director) & Maryann Fonkert (Deputy Clerk).

II. Approval of the Agenda: Motion by **Schuitema**, seconded by **Groenevelt**, to approve the agenda as presented.

Yes: 4 No: 0

III. Approval of the Minutes – No minutes were presented at this time.

IV. New Business

1. **Parks & Recreation 5 - Community Master Plan** - Consultant **Pam Blough** was present to review the suggested Goals & Objectives with the **Board** being considered for the 5 - Community Parks & Recreation Master Plan.

The **Board** discussed each goal to determine whether they were all in agreement on wording. The **Board** then discussed the objectives to each goal and revised them as needed.

2. **Dog Park -**

Manager **Burns** reported that she had received another complaint recently regarding an irresponsible individual that was not keeping his dog on a leash to and from his vehicle, not cleaning up after his dog and that the dog was aggressive to other dogs.

Schuitema asked if the Sheriff's Department could be brought in to handle these violations since this was not the first complaint and the individual was in violation of the Village's Ordinances regarding leashes and cleaning up after his dog.

After some discussion, the **Board** felt that Dog Park users should call 911 when they see violations or felt a dog was unsafe since the Deputy's could respond quickly and had the authority to enforce the Ordinances.

The Board discussed **Burns** getting Marv's Bark Park signage designed so it could be installed.

3. **Tanglefoot Park - Burns** reported that a seasonal resident was asking that he keep his seniority while he was gone for the 2015 season.

The **Board** agreed that the only fair way for him to keep his seniority was to pay the seasonal site rate.

4. **Central Park - DPW Director Belknap** reported that the ice rink liner would be installed in about 2 weeks and that the long range weather forecast looked favorable for getting the rink going.
5. **Mill Point Docks Update-** The **Board** reviewed and discussed the report from Edgewater Resources that found the docks to have design flaws. **Belknap** said that URS, the company that built the docks, was researching to find who engineered them. **Belknap** said the next step was a letter to URS summarizing Edgewater's report.
6. **Lakeside Beach - Belknap** reported that a steel roof was being considered for the restrooms.

7. **Tree Board -**

A. Pine Trees at Central Park

This item has been tabled from November 3 meeting. Staff requests removal of at least 2 of the 4 trees on the north side of the East parking lot for the purpose of creating driveway access to snow storage/snow hill for winter activities; the trees' health has been assessed by arborist.

The **Board** agreed that taking out the smallest tree on the east end of the row would give enough room for DPW to haul snow to the proposed sites in the park.

B. Maple Trees behind Post Office/Village Parking Lot

Staff requests removal of soft maples trees that have grown too large for the space; Post Office has requested a review and action due to damage of concrete wall. Arborist has reviewed trees and recommends removal.

The **Board** reviewed the photo's and agreed that the trees needed to be removed and then small decorative, no maintenance, bush's be planted to replace them.

C. Tree Donations by Mrs. Rathbun

Sharon Rathbun (300 S. Lake) has offered to donate a medium sized Spruce tree to the Village; staff recommends replanting at Mill Point Park. Originally the plan was to use the tree for the clock tower during the holiday season however the tree proved too large for the tree stand.

The **Board** agreed the tree was beautiful and a nice gesture on Mrs. Rathbun's part, but were not sure that the Village should pay to have the tree moved and asked **Belknap** to talk to Mrs. Rathbun about possible solutions.

V. Adjournment:

Motion by **Schuitema**, support from **Groenevelt**, the meeting was adjourned at 9:08 p.m.

Bob McCulloch, Chairperson

Maryann Fonkert, Deputy Clerk

**Village of Spring Lake
Parks & Rec Committee
Monday, November 3, 2014
7.00pm Village Hall
Meeting Minutes**

I. Call to Order

Roll Call: Claire Groenevelt, Bob McCulloch, Steve Nauta, Erik Poel and Lee Schuitema

Absent: Michele Yasenak, Bill Core and Curt Brower

Also present: Chris Burns (Village Manager), Roger Belknap (DPW Director) & Pam Blough (Planning Consultant).

II. Approval of the Agenda: Motion by **Schuitema**, support from **Groenevelt** to approve the agenda as presented.

Yes: 5 No: 0

III. Approval of the Minutes – Motion by **Schuitema**, support from **Groenevelt** to approve the minutes of September 2, 2014.

Yes: 5 No: 0

IV. New Business

1. **Parks & Recreation Survey** - Consultant Pam Blough was present to discuss the 5-community Parks & Recreation Master Plan process as well as the results of the survey that was distributed amongst all 5 jurisdictions. While the results were not scientifically or statistically significant, they gave the reader some insight as to what the public desires in recreational facilities and programming. One noteworthy item was the overwhelming support for a combined recreation program between NORA and SLARA. The results were almost identical from Spring Lake respondents and all respondents total.

Pam distributed some goals and objectives and asked the board members in attendance to review what had previously been adopted and contemplate what should be adopted moving forward. Board members should mark up their copies and bring their ideas to the 12/02/14 meeting for discussion.

2. **Tanglefoot Park Improvements** - DPW Director Roger Belknap gave a brief overview on the improvements that had taken place over the summer and fall and what would be taking place between now and April 15th when our seasonal residents returned. The concrete has been poured for the patios and he is obtaining bids for the bathroom reconstruction.
3. **Central Park Improvements** - The Capital Campaign will commence in early December. The grant application has been submitted to Rotary and will also be submitted to the GHACF. The Lakeshore Pickleball Club has donated an AED that will be installed in the spring, when play commences again.
4. **Docks** - Roger Belknap reported that the bids were approved for gate replacement at Spring Lake Condos and the report was back on the engineering evaluation of the docks at Mill Point Park. New installation techniques will need to take place in the spring when the docks are set.
5. **Lakeside Beach** - The buoys are out of the water and the restrooms closed for the season. He will be looking to obtain bids to replace the roof on the restroom as part of the next fiscal year budget.
6. **Buchanan Street Lookout** - Roger Belknap reported that this area really should not be included on the parks inventory as it's not a park. It's a path leading to a storm water outfall into the Grand River. There was discussion regarding the relevance of the path. The board gave Roger permission to remove the signs directing people to the path.
7. **Tree Board** - Roger Belknap gave a report on the Ash Tree removal, stump grinding and restoration project. He also gave a brief update on the tree nursery and the Consumers Energy tree trimming program that was slated to commence towards the end of the calendar year.

V. Adjournment:

Motion by **Schuitema**, support from **Groenvelt**, the meeting was adjourned at 9:10 p.m.

Bob McCulloch, Chairperson

Christine Burns, Recording Secretary