

Village of Spring Lake

Parks & Recreation Board Meeting

March 2, 2015

7:00 p.m.

102 West Savidge Street (EOC Room)
Spring Lake, MI 49456



www.springlakevillage.org

Spring Lake Village

1	7:00 p.m. - Roll Call Bob McCulloch, Chair Claire Groenevelt, Vice-Chair Bill Core, Ex-Officio Michele Yasenak, Secretary Steve Nauta, Village Liaison Chris Burns, Village Manager Curt Brower Erik Poel Lee Schuitema
2	7:01 p.m. - Approval of Agenda
3	7:02 p.m. - Approval of Minutes of February 2, 2015
4	7:03 p.m. – Boy Scout Eagle Project Proposal (Christopher Warner)
5	7:30 p.m. – Various Park Updates
6	7:45 p.m. – Budget Discussion

Village of Spring Lake

Tree Board Meeting

March 2, 2015

8:00 p.m.

102 West Savidge Street (EOC Room)
Spring Lake, MI 49456

1	8:00 p.m. – Tree Banner Contest Update
2	8:10 p.m. – Arbor Day Celebration
3	8:25 p.m. – Forestry Program

**Village of Spring Lake
Parks & Rec Committee
Tuesday, February 2, 2015
7.00pm Village Hall (EOC Room)
Draft Minutes**

I. Call to Order

Roll Call: Bob McCulloch, Claire Groenevelt, Bill Core, Michele Yassenak, Curt Brower, Lee Schuitema

Absent: Steve Nauta, Erik Poel

Also present: Chris Burns (Village Manager) and Roger Belknap (DPW Director)

II. Approval of the Agenda: Motion by **Brower**, seconded by **Schuitema**, to approve the agenda as presented.

Yes: 5 No: 0

III. Approval of the Minutes: Motion by **Brower**, seconded by **Schuitema**, to approve the minutes of the January 5, 2015 meeting.

Yes: 5 No: 0

IV. New Business

1. Community Parks & Recreation Master Plan Public Hearing - Manager **Burns** updated the committee on the joint meetings and advised that there is a copy of the proposed master plan at the Village and that copies were sent via "dropbox". **Burns** also let the Committee know that there will be a public hearing on February 16, 2015 at 7p.m. and everyone is welcome and encouraged to attend.

2. Small Dog Park Presentation - **Burns** reported that Council has given the go ahead for the Committee to proceed with the addition of a small dog park at Central Park.

3. Central park Capital Campaign - **Burns** reported that approximately \$22,000.00 has been collected so far and that Grant Applications are in the works. **Burns** mentioned that the banners have been placed in the Village and the website is up and running.

DPW Director **Belknap** reported that he found a grant offered by Kraft Foods for outdoor ice arenas **Belknap** said it is a "social media" contest and that an

essay would have to be written. **Belknap** said he feels that they might be able to apply for the third place award and he will look into the process.

4. **Tanglefoot Park - Burns** reported that the restroom remodel was coming along but there were delays due to the cold weather. **Burns** said that Wally had done a wonderful job and that this past season ended with a higher occupancy then in years past and that more money was made on the transient spots.
5. **Mill Point Park - Burns** reported that there is a waiting list for slips for 2015 and that they were still in the process of collecting information regarding the dock repairs.
6. **Lakeside Beach - Belknap** reported that they are looking into updating the bath house with a steel roof to match the other structures in the community.
7. **Bark Park Signage** - The Committee reviewed the artwork from a year ago and suggested they keep the Village logo on the front and move the artwork of the dog to the back of the sign. The Committee also suggested adding Eagle Scout's Danny and Alex Brower's names and troop number to the front. **Yasenak** obtained the sign specs from the Village to match the current Village signs and provide a new drawing. **Burns** mentioned that this project has taken too long to complete and needed to move forward now.
8. **Banner Contest Update - Burns** reported that the full details for Banner Contest can be found at the library.

V. Tree Board Meeting

1. **Tree Inventory - Belknap** discussed with the Committee the need to develop a program, involving volunteers, to log the Village trees and their health status because this will be a labor intensive project. **Belknap** shared a letter that was sent to the engineering firm working on the plans for the Holmes Elementary and Grabinski Field renovation project. **Belknap** also reminded the Committee that the Village has a tree policy in place and if they have any questions, to please contact him.

VI. **Adjournment**

Motion by **Yasenak**, seconded by **Schuitema**, the meeting was adjourned at 8:30p.m.

Bob McCulloch, Chairman

Michele Yasenak, Secretary

Village of Spring Lake
Tree Expenditure History

Year	OBLIGATIONS			EXPENDITURES		
	NBCF Grant	Village	Total	Planting Expenditures	Tree Maint. Expenditures	Total
2010-11	6,500.00	6,000.00	12,500.00	6,679.00	13,456.09	20,135.09
2011-12	6,500.00	6,000.00	12,500.00	11,900.00	11,426.61	23,326.61
2012-13	3,500.00	6,000.00	9,500.00	7,078.00	12,081.00	19,159.00
2013-14	500.00	6,000.00	6,500.00	4,427.00	10,046.70	14,473.70
2014-15	500.00	6,000.00	6,500.00	450.00	28,965.00	29,415.00
2015-16	500.00	6,000.00	6,500.00	-	-	-
2016-17	500.00	6,000.00	6,500.00	-	-	-
2017-18	500.00	6,000.00	6,500.00	-	-	-
2018-19	500.00	6,000.00	6,500.00	-	-	-
2019-20	500.00	6,000.00	6,500.00	-	-	-
	20,000.00	60,000.00	80,000.00	30,534.00	75,975.40	106,509.40



North Bank Communities Fund

P.O. Box 146
Spring Lake, Michigan 49456

January 27, 2015

Ms. Christine Burns, Village Manager
102 W. Savidge St.
Spring Lake, Michigan 49456

Dear Chris;

I am sending you this letter on behalf of the North Bank Communities Fund Advisory Committee. We are aware that plans are underway to develop a new tree nursery in partnership with the Spring Lake Country Club and in conjunction with plans to honor the legacy of Vicki Verplank. This is a wonderful project that the NBCF is very supportive of.

You will recall that some time ago I met with you and Roger Belknap, the Village Public Works Director to discuss the September 15, 2011 letter written by then Village Manager Ryan Cotton that outlines the use of funds totaling \$20,000 provided by the Spring Lake Rotary and the NBCF to support a long term Village tree replacement project.

As plans are finalized for the new tree nursery, we hope that your office can revisit the 2011 letter which outlines among other things that an annual allocation of \$500 from the original gift of \$20,000 will be reserved and utilized to stock the tree nursery for the calendar years 2014 through 2020. These funds would be in addition to, and apart from, the Verplank memorial funds that you will be receiving shortly from the Grand Haven Area Community Foundation.

It is our hope that the use of the remaining 2011 tree project funds provided by Rotary and the NBCF can be incorporated and coordinated with use of the new memorial funds towards development of a permanent and high quality tree nursery for the Village.

We appreciate your commitment to sort out the implementation details of the 2011 tree replacement project that 'got lost in the shuffle' during the Village administration transition period in 2012. We look forward to completion of this project and would welcome the opportunity to join others when the new tree nursery is dedicated at a future date.

Thanks for your efforts and good work!

Regards,

Arnold (Arn) Boezaart, Chair
NBCF Advisory Committee

Cc: Holly Johnson, GHACF



Grand Haven Area

community foundation

January 28, 2015

Village of Spring Lake
Christine Burns
102 West Savidge Street
Spring Lake, MI 49456

Dear Chris:

Enclosed is a check in the amount of \$17,925.00. This represents the memorials given to the Grand Haven Area Community Foundation's North Bank Communities Fund in loving memory of our dear friend, Victoria Verplank. As a reminder, these funds are specifically intended to support the moving, establishment, inventory and continued care of the tree nursery for the Village of Spring Lake.

When listing this gift in donor listings or publications, please refer to it as the Victoria Verplank Memorial.

Sincerely,

Holly Johnson
President

cc: Gary Verplank
North Bank Communities Fund

GRAND HAVEN AREA COMMUNITY FOUNDATION

To: Village of Spring Lake

39317
1/23/2015

INVOICE NUMBER	DATE	DESCRIPTION	AMOUNT	DISCOUNT	NET AMOUNT
GE-201420164-1	1/23/2015	North Bank Communities Fund	\$17,925.00	\$0.00	\$17,925.00
		Totals:	\$17,925.00	\$0.00	\$17,925.00

PRINTED IN U.S.A.

WL85119LM1 WIRICK INC 618-842-6200

GRAND HAVEN AREA COMMUNITY FOUNDATION
ONE SOUTH HARBOR DRIVE
GRAND HAVEN, MI 49417

FIFTH THIRD BANK

74-5/724

DATE

39317

1/23/2015

39317

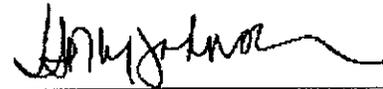
PAY

Seventeen thousand nine hundred twenty five and 00/100 Dollars

\$** 17,925.00

TO
THE
ORDER OF

Village of Spring Lake
102 West Savidge Street
Spring Lake, MI 49456



MP
AUTHORIZED SIGNATURE

⑈039317⑈ ⑆072400052⑆ 1509211111⑈

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2018-19	500.00	6,000.00	6,500.00	-	-	-
2019-20	500.00	6,000.00	6,500.00	-	-	-
	20,000.00	60,000.00	80,000.00	30,534.00	75,975.40	106,509.40

Sec. 70-209. Budgeting.

The village council, upon its annual determination of the budget for operating the village, shall take into consideration the activities of the tree board and appropriate and spend at least \$2.00 per capita for the annual village forestry program as recommended by the tree board, acting by and through the village manager and the parks and recreation committee of the village. Such spending will be accounted for within the budget for the various departments or boards of the village which provide services to the street trees and park trees of the village. (Ord. No. 212, § 3, 4-19-1993)

Sec. 70-210. Arbor Day observance.

The village council annually will issue a proclamation to observe Arbor Day in the village at such time as is generally observed by other communities and the National Arbor Day Foundation. (Ord. No. 212, § 4, 4-19-1993)